

**TOWN OF WELFLEET, MASSACHUSETTS**



**FISCAL YEAR 2025 OPERATING BUDGET**

Draft 1/15/2024

# TOWN OF WELLFLEET, MASSACHUSETTS

## Fiscal Year 2025 Operating Budget

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# TOWN OF WELLFLEET, MASSACHUSETTS

## Fiscal Year 2025 Operating Budget

### SECTION 2: BUDGET SUMMARY DOCUMENTS

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- Water Enterprise Fund
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- Operating Budget Article Table
- General Fund Budget Changes & Adjustments Worksheet

**TOWN OF WELLFLEET, MASSACHUSETTS**  
**FISCAL YEAR 2025 BUDGET SUMMARY - Preliminary**

	GENERAL FUND			Total Prior Year
	Operating Budget	Capital Budget	Other Budget Items (Reserve Funding)	
<b>APPROPRIATIONS</b>				
Elected & General	178,670			178,670
Town Administration	937,501			937,501
Municipal Administration & Finance	1,167,264			1,167,264
Town Clerk & Elections	160,298			160,298
Inspectional Services	589,521			589,521
Community Development	235,318			235,318
Shellfish Department	382,137			382,137
Community Services	2,836,897			2,836,897
Public Safety	6,005,619			6,005,619
Public Works	2,698,742			2,698,742
Unallocated Expenditures	4,747,914			4,747,914
Debt Service	3,673,679			3,673,679
Educational Services	8,019,705			8,019,705
Capital Plan		2,420,500		2,420,500
Subtotal Local Appropriations	31,633,265	2,420,500	-	34,053,765
State & County Assessments	547,362			547,362
Total Appropriations	32,180,627	2,420,500	-	34,601,127
<b>FUNDING</b>				
Property Taxes	27,148,161	697,000		27,845,161
Less: Provision for Abatements/Exemptions	(150,000)			(150,000)
Local Receipts	3,215,500			3,215,500
State Aid	419,569			419,569
Other Available Funds	1,547,397	264,500		1,811,897
Free Cash		1,459,000		1,459,000
Total Funding	32,180,627	2,420,500	-	34,601,127
Budget Variance	-	-	-	-

Capital Budget amounts does not include amounts for borrowing authorization or dependent on funding from outside sources (Grants).

**TOWN OF WELLFLEET, MASSACHUSETTS**  
 FISCAL YEAR 2025 BUDGET SUMMARY - Preliminary

<b>WATER FUND</b>					
	<b>Operating Budget</b>	<b>Capital Budget</b>	<b>Other Budget Items (Reserve Funding)</b>	<b>Total Budget</b>	<b>Total Prior Year</b>
<b>APPROPRIATIONS</b>					
Elected & General				-	
Town Administration				-	
Municipal Administration & Finance					
Town Clerk & Elections					
Inspectional Services					
Community Development					
Shellfish Department					
Community Services					
Public Safety				-	
Public Works	489,490			489,490	
Unallocated Expenditures				-	
Debt Service				-	
Education				-	
Capital Plan		73,500		73,500	
Subtotal Local Appropriations	489,490	73,500	-	562,990	-
State & County Assessments				-	-
Total Appropriations	489,490	73,500	-	562,990	-
<b>FUNDING</b>					
Property Taxes	289,490			289,490	
Less: Provision for Abatements/Exemptions				-	
Local Receipts	200,000			200,000	
State Aid				-	
Other Available Funds		73,500		73,500	
Free Cash				-	
Total Funding	489,490	73,500	-	562,990	-
Budget Variance	-	-	-	-	-

**TOWN OF WELLFLEET, MASSACHUSETTS**  
 FISCAL YEAR 2025 BUDGET SUMMARY - Preliminary

<b>MARINA ENTERPRISE FUND</b>					
	<b>Operating Budget</b>	<b>Capital Budget</b>	<b>Other Budget Items (Reserve Funding)</b>	<b>Total Budget</b>	<b>Total Prior Year</b>
<b>APPROPRIATIONS</b>					
Elected & General				-	
Town Administration				-	
Municipal Administration & Finance				-	
Town Clerk & Elections				-	
Inspectional Services				-	
Community Development				-	
Shellfish Department				-	
Community Services	884,567			884,567	
Public Safety				-	
Public Works				-	
Unallocated Expenditures				-	
Debt Service				-	
Education				-	
Capital Plan		25,500		25,500	
Subtotal Local Appropriations	884,567	25,500	-	910,067	-
State & County Assessments				-	
Total Appropriations	884,567	25,500	-	910,067	-
<b>FUNDING</b>					
Property Taxes				-	
Less: Provision for Abatements/Exemptions				-	
Local Receipts	731,265			731,265	
State Aid				-	
Other Available Funds	153,302	25,500		178,802	
Free Cash				-	
Total Funding	884,567	25,500	-	910,067	-
Budget Variance	-	-	-	-	-

MEF Retained Earnings	136,302
Shellfish Fund	5,000
Beach Fund	10,000
Waterways fund	<u>2,000</u>
	<u><u>153,302</u></u>



**TOWN OF WELFLEET, MASSACHUSETTS**  
**FY 25 OPERATING BUDGET**

LINE #	FUNCTION/DEPARTMENT/ITEM	FY 24 FINAL BUDGET	FY 25 SELECTBOARD BUDGET	\$ INCREASE (DECREASE)	% CHANGE	FIN COMM REC
<b>Elected &amp; General</b>						
1	Elected Official's Salary	27,325	27,325	-	0.00%	
2	Elected & General Expenses	51,345	51,345	-	0.00%	
3	Reserve Fund	91,500	100,000	8,500	9.29%	
<b>Subtotal Elected &amp; General</b>		<b>\$ 170,170</b>	<b>\$ 178,670</b>	<b>\$ 8,500</b>	<b>5.00%</b>	
<b>Town Administration</b>						
4	Town Administration Salary	507,576	541,701	34,125	6.72%	
5	Town Administration Expense	64,000	64,000	-	0.00%	
6	Legal Services	175,000	265,000	90,000	51.43%	
7	Central Purchasing Supply & Service	56,180	61,300	5,120	9.11%	
8	Parking Clerk Expenses	6,300	5,500	(800)	-12.70%	
<b>Subtotal Town Administration</b>		<b>\$ 809,056</b>	<b>\$ 937,501</b>	<b>\$ 128,445</b>	<b>15.88%</b>	
<b>Municipal Administration &amp; Finance</b>						
9	Municipal Administration & Finance Salaries	823,977	787,964	(36,013)	-4.37%	
10	Town Accountant Expense	44,750	52,900	8,150	18.21%	
11	Treasurer/Collector Expense	42,700	51,350	8,650	20.26%	
12	Assessors Expense	56,595	59,300	2,705	4.78%	
13	Human Resources Expense	3,750	4,750	1,000	26.67%	
14	Technology Services Expense	102,000	111,000	9,000	8.82%	
15	Media Services Expense	140,000	100,000	(40,000)	-28.57%	
<b>Subtotal Municipal Finance</b>		<b>\$ 1,213,772</b>	<b>\$ 1,167,264</b>	<b>\$ (46,508)</b>	<b>-3.83%</b>	
<b>Town Clerk &amp; Elections</b>						
16	Town Clerk & Elections Salary	120,246	133,958	13,712	11.40%	
17	Town Clerk & Elections Expense	25,200	26,340	1,140	4.52%	
<b>Subtotal Town Clerk &amp; Elections</b>		<b>\$ 145,446</b>	<b>\$ 160,298</b>	<b>\$ 14,852</b>	<b>10.21%</b>	
<b>Inspectional Services</b>						
18	Inspectional Services Salary	500,447	504,916	4,469	0.89%	
19	Health & Conservation Expense	70,012	70,555	543	0.78%	
20	Building Inspection Expense	16,800	14,050	(2,750)	-16.37%	
<b>Subtotal Inspectional Services</b>		<b>\$ 587,259</b>	<b>\$ 589,521</b>	<b>\$ 2,262</b>	<b>0.39%</b>	
<b>Community Development</b>						
21	Community Development Salary	127,400	206,238	78,838	61.88%	
22	Community Development Expense	3,000	3,000	-	0.00%	

**TOWN OF WELLFLEET, MASSACHUSETTS**  
**FY 25 OPERATING BUDGET**

LINE #	FUNCTION/DEPARTMENT/ITEM	FY 24 FINAL BUDGET	FY 25 SELECTBOARD BUDGET	\$ INCREASE (DECREASE)	% CHANGE	FIN COMM REC
23	Planning Expense	1,250	1,250		0.00%	
24	Committee Support Expense	24,830	24,830	-	0.00%	
<b>Subtotal Community Development</b>		<b>\$ 156,480</b>	<b>\$ 235,318</b>	<b>\$ 78,838</b>	<b>50.38%</b>	
<b>Public Safety</b>						
25	Police Salary	2,063,065	2,131,065	68,000	3.30%	
26	Police Expense	225,700	240,127	14,427	6.39%	
27	Emergency Management Expense	5,000	5,000	-	0.00%	
28	Fire Salary	2,486,549	2,689,200	202,651	8.15%	
29	Fire Expense	394,647	401,984	7,337	1.86%	
30	Dispatching Salary	461,581	482,254	20,673	4.48%	
31	Dispatching Expense	48,788	55,989	7,201	14.76%	
<b>Subtotal Public Safety</b>		<b>\$ 5,685,330</b>	<b>\$ 6,005,619</b>	<b>\$ 320,289</b>	<b>5.63%</b>	
<b>Educational Services</b>						
32	Wellfleet Elementary School Operations	2,891,002	3,006,642	115,640	4.00%	
33	Nauset Regional School District Assessment	3,440,154	4,546,436	1,106,282	32.16%	
34	Cape Cod Regional Technical School Assessment	376,102	366,127	(9,975)	-2.65%	
35	School Breakfast/Lunch Funding	100,500	100,500		0.00%	
<b>Subtotal Educational Services</b>		<b>\$ 6,807,758</b>	<b>\$ 8,019,705</b>	<b>\$ 1,211,947</b>	<b>17.80%</b>	
<b>Public Works</b>						
36	Public Works Salaries	1,355,415	1,435,812	80,397	5.93%	
37	General Maintenance Expense	180,700	151,900	(28,800)	-15.94%	
38	Municipal Buildings Expense	380,300	415,300	35,000	9.20%	
39	Snow & Ice Expense	131,380	131,380	-	0.00%	
40	Street Lighting Expense	10,600	10,600	-	0.00%	
41	Waste Collection & Disposal Expense	467,550	456,050	(11,500)	-2.46%	
42	Recycling Committee Expense	1,500	1,500	-	0.00%	
43	Highway Expense	96,200	96,200	-	0.00%	
<b>Subtotal Public Works</b>		<b>\$ 2,623,645</b>	<b>\$ 2,698,742</b>	<b>\$ 75,097</b>	<b>2.86%</b>	
<b>Shellfish Department</b>						
44	Shellfish Department Salary	315,579	344,277	28,698	9.09%	
45	Shellfish Department Expense	37,860	37,860	-	0.00%	
<b>Subtotal Shellfish Department</b>		<b>\$ 353,439</b>	<b>\$ 382,137</b>	<b>\$ 28,698</b>	<b>8.12%</b>	

**TOWN OF WELLFLEET, MASSACHUSETTS  
FY 25 OPERATING BUDGET**

LINE #	FUNCTION/DEPARTMENT/ITEM	FY 24 FINAL BUDGET	FY 25 SELECTBOARD BUDGET	\$ INCREASE (DECREASE)	% CHANGE	FIN COMM REC																																				
<b>Community Services</b>																																										
46	Community Services Salary	112,880	119,853	6,973	6.18%																																					
47	Community Services Expense	75,750	151,550	75,800	100.07%																																					
48	Council on Aging Salaries	320,145	330,074	9,929	3.10%																																					
49	Council on Aging Expense	59,875	57,700	(2,175)	-3.63%																																					
50	Library Salaries	420,526	454,626	34,100	8.11%																																					
51	Library Expense	154,550	162,050	7,500	4.85%																																					
52	Beach Department Salary	386,558	441,872	55,314	14.31%																																					
53	Beach Department Expense	71,100	84,900	13,800	19.41%																																					
54	Recreation Department Salary	338,551	363,670	25,119	7.42%																																					
55	Recreation Department Expense	98,406	118,892	20,486	20.82%																																					
56	Veterans Services Expense & Benefits	34,540	37,710	3,170	9.18%																																					
57	Human Service Contracts	490,000	514,000	24,000	4.90%																																					
<b>Subtotal Community Services</b>		<b>\$ 2,562,881</b>	<b>\$ 2,836,897</b>	<b>\$ 274,016</b>	<b>10.69%</b>																																					
<b>Unallocated Expenditures</b>																																										
58	Tax Work-off Program Salaries	12,500	12,500	-	0.00%																																					
59	General Liability Insurance	575,000	618,125	43,125	7.50%																																					
60	Employee Pension	1,747,350	1,864,609	117,259	6.71%																																					
61	Employee & Retiree Insurance	2,129,144	2,187,680	58,536	2.75%																																					
62	Employment Costs Expenses	65,000	65,000	-	0.00%																																					
<b>Subtotal Unallocated Expenditures</b>		<b>\$ 4,528,994</b>	<b>\$ 4,747,914</b>	<b>\$ 218,920</b>	<b>4.83%</b>																																					
<b>Debt Service</b>																																										
63	Exempt Debt - Debt Service	3,469,072	3,524,632	55,560	1.60%																																					
64	Non-Exempt Debt - Debt Service	-	120,547	120,547																																						
65	Borrowing Costs & Charges	28,500	28,500	-	0.00%																																					
66	Capital Lease Payments	-	-	-																																						
<b>Subtotal Debt Service</b>		<b>\$ 3,497,572</b>	<b>\$ 3,673,679</b>	<b>\$ 176,107</b>	<b>5.04%</b>																																					
<b>GRAND TOTAL BUDGET</b>		<b>\$ 29,141,802</b>	<b>\$ 31,633,264</b>	<b>\$ 2,491,462</b>	<b>8.55%</b>																																					
<table border="1"> <tbody> <tr> <td>Town Salary</td> <td>10,367,820</td> <td>10,994,805</td> <td>626,985</td> <td>6.05%</td> <td></td> </tr> <tr> <td>Town Expense</td> <td>8,468,652</td> <td>8,945,076</td> <td>476,424</td> <td>5.63%</td> <td></td> </tr> <tr> <td>Educational Services, Less School District Debt Svc.</td> <td>6,661,113</td> <td>6,924,447</td> <td>263,334</td> <td>3.95%</td> <td></td> </tr> <tr> <td>Debt Service - Town</td> <td>3,497,572</td> <td>3,673,679</td> <td>176,107</td> <td>5.04%</td> <td></td> </tr> <tr> <td>Debt Service - School Districts</td> <td>146,645</td> <td>1,095,258</td> <td>948,613</td> <td>646.88%</td> <td></td> </tr> <tr> <td><b>GRAND TOTAL BUDGET</b></td> <td><b>\$ 29,141,802</b></td> <td><b>\$ 31,633,264</b></td> <td><b>\$ 2,491,462</b></td> <td><b>8.55%</b></td> <td></td> </tr> </tbody> </table>							Town Salary	10,367,820	10,994,805	626,985	6.05%		Town Expense	8,468,652	8,945,076	476,424	5.63%		Educational Services, Less School District Debt Svc.	6,661,113	6,924,447	263,334	3.95%		Debt Service - Town	3,497,572	3,673,679	176,107	5.04%		Debt Service - School Districts	146,645	1,095,258	948,613	646.88%		<b>GRAND TOTAL BUDGET</b>	<b>\$ 29,141,802</b>	<b>\$ 31,633,264</b>	<b>\$ 2,491,462</b>	<b>8.55%</b>	
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					Increase excluding debt	5.36%																																				

FY 2025 Operating Budget - Budget Adjustments & Recommendations Worksheet

<u>Budget Line Item</u>	<u>FY 2023 Budget</u>	<u>FY 2024 Budget</u>	<u>Dept. Submission FY 2025 Budget</u>	<u>Change</u>	<u>Reasons for Change</u>	<u>Explanation of Chg.</u>	<u>Admin. Adjustments</u>	<u>Admin. FY 2025 Budget</u>	<u>Notes</u>
Elected Officials Salary		27,325.00	27,325.00	-				27,325.00	
Elected Officials Expense		51,345.00	51,345.00					51,345.00	
Reserve Fund		91,500.00	100,000.00	8,500.00			-	100,000.00	
					Increase in Reserve Fund	8,500	-		
Town Administration Salaries		507,576.00	541,701.00	34,125.00			-	541,701.00	
					TA Contractual increase	34,125			
					Staff Contractual increases	34,125			
Town Administration Expense		64,000.00	64,000.00	-			-	64,000.00	
Legal Services		175,000.00	265,000.00	90,000.00			-	265,000.00	
					Increase in legal costs due to incr rate/utilization	90,000			
						90,000			
Central Purchasing Supply & Service		56,180.00	61,300.00	5,120.00			-	61,300.00	
					Incr in advertising/legal ads to actual cost	3,000			
					Telephone line incr to actual cost	1,000			
					Incr. office supplies due to infl. costs & utililation	1,120			
						5,120			
Parking Clerk Expenses		6,300.00	5,500.00					5,500.00	
Municipal A&F Salaries		823,977.00	957,964.00	133,987.00			(170,000.00)	787,964.00	
					Contractual wage increases	33,987			Reduce FinDir. Request
					Incrs cost for Fin. Director	100,000	(170,000.00)		
						133,987			
Municipal Finance Expense				-				-	
Town Accountant Expense		44,750.00	52,900.00	8,150.00			-	52,900.00	
					Anticipated incr. audit fees	4,250			
					Incr. processing fees to actual	3,000			
					Incr. training fuds to accomodate MMAAA training	400			
					Add supply acct. to cover actual costs	500			
						8,150			
Treasurer/Collector Expense		42,700.00	51,350.00	8,650.00			-	51,350.00	
					Tax title costs incr. due to incr work	2,500			
					Incr. in misc accounts to actual costs	4,650	-		
					Anticipated Payroll service fees increase	1,500			
						8,650			
Assessor Expense		56,595.00	59,300.00	2,705.00			-	59,300.00	
					Increase in mapping service costs	1,880			
					Incr. in misc accounts to actual cost	200	-		
					Incr. in contract services	625	-		
						2,705			
Human Resources Expense		3,750.00	4,750.00	1,000.00			-	4,750.00	
					Provide for Training & prof. organizations	1,000	-		
						1,000			
Technology Services Expense		102,000.00	111,000.00	9,000.00			-	111,000.00	
					Incr. in contract costs	2,000	-		

FY 2025 Operating Budget - Budget Adjustments & Recommendations Worksheet

<u>Budget Line Item</u>	<u>FY 2023 Budget</u>	<u>FY 2024 Budget</u>	<u>Dept. Submission FY 2025 Budget</u>	<u>Change</u>	<u>Reasons for Change</u>	<u>Explanation of Chg.</u>	<u>Admin. Adjustments</u>	<u>Admin. FY 2025 Budget</u>	<u>Notes</u>
					Provision for central phone	7,000			
						9,000			
Media Services Expense	140,000.00	120,000.00	120,000.00	(20,000.00)			(20,000.00)	100,000.00	
					Newly added to operating budget vs. article adjusting costs to expected actual	(20,000)	(20,000.00)		Reduce request, actuals dont support - existing articles can make up if short.
						(20,000)			
Town Clerk Salary	120,246.00	133,958.00	133,958.00	13,712.00			-	133,958.00	
					Contractual increases	7,414			
					Est. of incr. in PT admin by 4 hours p/w	6,298			
						13,712			
Town Clerk & Elections Expense	25,200.00	26,340.00	26,340.00	1,140.00			-	26,340.00	
					Incr due to inflationary changes	1,140	-		
						1,140			
Inspectional Services Salary	500,447.00	504,916.00	504,916.00	4,469.00			-	504,916.00	
					Contractual increases	4,469	-		
						4,469			
Inspectional Services Expense	86,812.00	84,605.00	84,605.00	(2,207.00)			-	84,605.00	
					Adjustment of budgets to actual - net	(2,207)			
						(2,207)			
Community Development Salary	127,400.00	206,238.00	206,238.00	78,838.00			-	206,238.00	
					Incr due to adding Board Admin prev. in multi. lines was existing position, not new likely was prev. in Health.	78,838			
						78,838			
Community Development Expense	3,000.00	3,000.00	3,000.00	-			-	3,000.00	
Planning Expense	1,250.00	1,250.00	1,250.00	-			-	1,250.00	
Committee Support Expense	24,830.00	24,830.00	24,830.00	-			-	24,830.00	
Police Salary	2,063,065.00	2,131,065.00	2,131,065.00	68,000.00			-	2,131,065.00	
					Contractual increases	22,000			
					Incr in seasonal salary for CSO	31,000			
					Incr in OT	15,000			
						68,000			
Police Expense	225,700.00	240,127.00	240,127.00	14,427.00			-	240,127.00	
					Decrease in body cam lease costs	(18,000)			
					Increase in taser lease costs	7,088			
					Increase in contract service costs	8,989			
					Increase in gas/diesel costs	5,000			
					Incr. in training/travel costs	5,500			
					Incr. in misc accts for inflationary	5,850			
						14,427			
Emergency Management Expense	5,000.00	5,000.00	5,000.00	-				5,000.00	
Fire Salary	2,486,549.00	2,739,200.00	2,739,200.00	252,651.00			(50,000.00)	2,689,200.00	
					Increase in OT	80,530	(50,000.00)		Budget cant support request
					Decr in PT stipends	(5,300)			
					Incr. in Seasonal Day wages	2,279			
					Contractual increases	175,142			
						252,651			

FY 2025 Operating Budget - Budget Adjustments & Recommendations Worksheet

<u>Budget Line Item</u>	<u>FY 2023 Budget</u>	<u>FY 2024 Budget</u>	<u>Dept. Submission FY 2025 Budget</u>	<u>Change</u>	<u>Reasons for Change</u>	<u>Explanation of Chg.</u>	<u>Admin. Adjustments</u>	<u>Admin. FY 2025 Budget</u>	<u>Notes</u>
Fire Expense		394,647.00	411,984.00	17,337.00			(10,000.00)	401,984.00	
					Incr. in Turnout gear	14,000	(10,000.00)		Budget camt support request - move toward Capital Replacement
					Decr in fuel to adj. to actual	(4,350)			
					Incr. in contract service costs	9,150			
					Misc acct. adjustments	(1,463)			
						17,337			
Dispatching Salary		461,581.00	482,254.00	20,673.00			-	482,254.00	
					Contractual requirements	13,773			
					Incr. in rate for relief dispatchers	3,000			
					Incr. in OT (due to incr. rates)	3,900			
						20,673			
Dispatching Expense		48,788.00	55,989.00	7,201.00			-	55,989.00	
					Incr. contract svc. - primarily software license costs	7,201			
						7,201			
Wellfleet Elemenatry School		2,891,002.00	3,006,642.00	115,640.00		115,640		3,006,642.00	4% placeholder incr. .5% chg. is 14.5k
Nauset Assessment		3,440,154.00	4,546,436.00	1,106,282.00		1,106,282		4,546,436.00	4% placeholder incr. .5% chg. is 17k
Cape Cod Tech Assessment		376,102.00	366,127.00	(9,975.00)		(9,975)		366,127.00	4% placeholder incr. .5% chg. is 1.5k
School Breakfast/Lunch Funding		100,500.00	100,500.00	-				100,500.00	
Public Works Salaries		1,355,415.00	1,435,812.00	80,397.00				1,435,812.00	
					Contractual requirements	80,397			
					Reallocate seasonal salaries to FT	61,200			
					Reallocate salaries to FT	(61,200)			
						80,397			
General Maintenance Expense		180,700.00	151,900.00	(28,800.00)			-	151,900.00	
					Decr in operating budgets to anticipated actuals	(28,800)			
						(28,800)			
Municipal Building Expense		380,300.00	415,300.00	35,000.00			-	415,300.00	
					Incr. in electricity supply costs	30,000			
					Incr. in custodial supply costs due to inflation/utilization	5,000			
						35,000			
Snow & Ice Expense		131,380.00	131,380.00	-				131,380.00	
Street Lighting Expense		10,600.00	10,600.00	-				10,600.00	
Waste Collection & Disposal Expense		467,550.00	456,050.00	(11,500.00)			-	456,050.00	
					Decr in op. budgets to anticipated actuals	(11,500)			
						(11,500)			
Recycling Committee Expense		1,500.00	1,500.00	-			-	1,500.00	
Highway Expense		96,200.00	96,200.00	-			-	96,200.00	
Shellfish Department Salaries		315,579.00	344,277.00	28,698.00			-	344,277.00	
					Contractual requirements	28,698			
						28,698			
Shellfish Department Expense		37,860.00	37,860.00	-			-	37,860.00	
Community Services Salaries		112,880.00	119,853.00	6,973.00			-	119,853.00	
					Contractual requirements	6,973			
						6,973			

FY 2025 Operating Budget - Budget Adjustments & Recommendations Worksheet

Budget Line Item	FY 2023 Budget	FY 2024 Budget	Dept. Submission		Reasons for Change	Explanation of Chg.	Admin. Adjustments	Admin. FY 2025 Budget	Notes
			FY 2025 Budget	Change					
Community Services Expense		75,750.00	151,550.00	75,800.00			-	151,550.00	
					Incr. in cost of porta potty contract	75,000	-		
					Inflationary incr. cost of supplies - separate from COA	800	-		
						<u>75,800</u>			
COA Salaries		320,145.00	330,074.00	9,929.00			-	330,074.00	
					Contractual requirements	9,929			
						<u>9,929</u>			
COA Expense		59,875.00	57,700.00	(2,175.00)			-	57,700.00	
					Decr in contact service costs	(4,000)			
					Incr. in supply accounts	1,950			
					Misc. reductions	(125)			
						<u>(2,175)</u>			
Library Salaries		420,526.00	454,626.00	34,100.00			-	454,626.00	
					Contractual requirements	32,600			
					Incr. in rate for temporary staffing	1,500			
						<u>34,100</u>			
Library Expense		154,550.00	162,050.00	7,500.00			-	162,050.00	
					Incr. in materials to maintain compliance w/ MAR	7,500			
						<u>7,500</u>			
Beach Salaries		386,558.00	441,872.00	55,314.00			-	441,872.00	
					Supplemental budgets not funded in '24	45,593			
					Incr. due to rate incr.	9,721			
						<u>55,314</u>			
Beach Expense		71,100.00	84,900.00	13,800.00			-	84,900.00	
					Incr. in repair costs previously covered by DPW	8,500			
					Incr. in sticker printing/svc costs	9,000	-		
					Inflationary incr. various lines	2,900			
					Incr. in uniform costs	1,000			
					Decr. for acct reductions to adj. to actual need	(7,600)	-		
						<u>13,800</u>			
Recreation Salaries		338,551.00	363,670.00	25,119.00			-	363,670.00	
					Contractual requirements	13,694			
					Incr. in seasonal rates	11,425			
						<u>25,119</u>			
Recreation Expense		98,406.00	118,892.00	20,486.00			-	118,892.00	
					Incr. in Contract svc. for after school/weekend prg. previously done by seasonal staff.	13,240			
					Incr. due to inflationary pressures - multiple accts.	2,936			
					Incr. for addl details at Road Race	1,100			
					Incr. in uniform costs	1,210			
					Incr. in small equip. not in Capital Budget	2,000			
						<u>20,486</u>			

FY 2025 Operating Budget - Budget Adjustments & Recommendations Worksheet

Budget Line Item	FY 2023 Budget	FY 2024 Budget	Dept. Submission		Reasons for Change	Explanation of Chg.	Admin. Adjustments	Admin. FY 2025 Budget	Notes
			FY 2025 Budget	Change					
Veterans Services & Benefits Expense		34,540.00	37,710.00	3,170.00	Inflationary incr. in Vets Dist. Assessment	3,170	-	37,710.00	
						3,170			
Human Service Contracts		490,000.00	514,000.00	24,000.00	Incr. funding to Chamber of Commerce Incr. cost to fund Navigator Program Incr. funding of general HS program	10,000 12,000 2,000	-	514,000.00	
						24,000			
Tax Work-off Program Expense		12,500.00	12,500.00	-			-	12,500.00	
General Liability Insurance		575,000.00	618,125.00	43,125.00	Estimated incr. based upon trend	43,125	-	618,125.00	
						43,125			
Employee Pension		1,747,350.00	1,864,609.00	117,259.00	Estimated assess. from BCRA for FY 25 funding	117,259	-	1,864,609.00	
						117,259			
Employee & Retiree Insurance		2,129,144.00	2,187,680.00	58,536.00	7.5% incr. in HI for trend in rate Incr. in stipends Less: addl. amount provided by supplemental funding Incr. in medicare/unempl costs	117,086 7,150 (72,150) 6,450	-	2,187,680.00	
						58,536			
Employment Costs Expenses		65,000.00	65,000.00	-			-	65,000.00	
Exempt Debt		3,468,922.00	3,524,632.00	55,710.00	New debt service schedules	55,710	-	3,524,632.00	
						55,710			
Non-Exempt Debt		150.00	120,547.00	120,397.00	New debt service schedules Provide for BAN/RAN issuance	95,397 25,000	-	120,547.00	
						120,397			
Borrowing Costs		28,500.00	28,500.00	-			-	28,500.00	
Capital Lease Payments				-			-	-	
<b>TOTALS</b>		<b>29,141,802.00</b>	<b>31,883,265.00</b>	<b>2,742,263.00</b>		<b>2,742,263</b>	<b>(250,000)</b>	<b>31,633,265</b>	
						-	Cross Foot Variance	31,633,265	-



# TOWN OF WELLFLEET, MASSACHUSETTS

## Fiscal Year 2025 Operating Budget

### SECTION 3: BUDGET FUNDING SOURCES

- Property Tax Levy Calculation
- Local Receipt Estimates
- Other Available Funds
- State Aid Receipts & Assessments (Cherry Sheet)

**TOWN OF WELLFLEET, MASSACHUSETTS**

**TAX RATE & BUDGET PROJECTION**

Levy Limit Calculation

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
Prior Year Levy Limit	13,599,002	14,148,585	14,621,492	15,274,813	15,788,086	16,481,342	17,177,914	17,937,060	20,540,850	22,691,881
Amended new growth								(169)	(127)	
2.5% increase	339,975	353,717	365,537	381,870	394,702	412,034	429,448	448,422	513,518	567,297
Current year new growth	109,608	119,190	140,484	131,403	119,554	136,538	161,618	230,294	201,047	165,000
New growth adjustment										
Current year override	100,000		147,300		179,000	148,000	168,080	1,925,243	1,436,592	-
<b>Subtotal</b>	<b>14,148,585</b>	<b>14,621,492</b>	<b>15,274,813</b>	<b>15,788,086</b>	<b>16,481,342</b>	<b>17,177,914</b>	<b>17,937,060</b>	<b>20,540,850</b>	<b>22,691,881</b>	<b>23,424,178</b>
Town debt exclusions	1,266,231	1,509,839	2,001,098	1,833,755	1,803,198	1,585,551	2,764,582	2,749,185	3,308,630	3,524,632
School debt exclusions									146,585	1,095,258
Capital exclusions							-	-		
Cape Cod Commission	97,298	99,730	101,738	104,281	103,862	106,274	105,435	108,303		113,750
Other adjustment										
Water/Sewer										
<b>Maximum allowable levy</b>	<b>15,512,114</b>	<b>16,231,061</b>	<b>17,377,649</b>	<b>17,726,122</b>	<b>18,388,402</b>	<b>18,869,739</b>	<b>20,807,077</b>	<b>23,398,338</b>	<b>26,147,096</b>	<b>28,157,818</b>
Levy per calculation	15,385,408	15,733,013	16,908,412	17,715,320	18,376,951	18,854,686	20,782,263	23,372,796	26,128,173	28,134,651
<b>Levy (over)/under</b>	<b>126,706</b>	<b>498,048</b>	<b>469,237</b>	<b>10,802</b>	<b>11,451</b>	<b>15,053</b>	<b>24,814</b>	<b>25,542</b>	<b>18,923</b>	<b>23,167</b>

<b>Tax Rate &amp; Burden</b>										<b>ESTIMATE</b>
Current Year Valuation	2,252,621,930	2,320,503,380	2,354,931,990	2,393,058,470	2,457,901,370	2,485,170,060	2,795,267,360	3,517,230,150	4,063,160,240	4,306,949,854
Tax Rate	6.83	6.78	7.18	7.40	7.48	7.59	7.43	6.65	6.43	6.53
Average Single Family Residence Value	587,639	603,741	612,607	621,018	637,853	643,475	692,680	874,781	1,060,512	1,124,143
Average tax burden	4,014	4,093	4,399	4,597	4,769	4,882	5,150	5,813	6,820	7,343
\$ increase from prior year					172	113	268	663	1,007	524
% increase from prior year					3.74%	2.37%	5.49%	12.88%	17.31%	7.68%

Median SFR Value							618,750	789,700	908,950	963,487
Median tax burden	-	-	-	-	-	-	4,600	5,248	5,845	6,294
\$ increase from prior year								647	597	449
% increase from prior year								14.07%	11.38%	7.68%

Tax Rate & Burden Estimates assume a single tax rate, and do not include any impacts related to adoption of the Residential Tax Exemption.

**TOWN OF WELLFLEET, MASSACHUSETTS**

**TAX RATE & BUDGET PROJECTION**

Local Receipt Estimates

	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>% of</b>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>PY Actual</u>
Motor Vehicle Excise	522,821	525,503	507,593	568,764	592,705	570,000	624,953	505,000	570,000	0.9121
Meals excise	237,086	251,288	251,409	208,541	292,345	225,000	312,071	250,000	250,000	0.8011
Room excise	120,603	116,428	414,712	22,896	155,203	100,000	286,219	150,000	250,000	0.8735
Short-term rental excise				831,899	951,496	890,000	1,333,630	860,000	950,000	0.7123
Other excise: Boat	6,900	13,342	14,491	13,422	13,016	13,000	13,592	12,500	13,000	0.9564
Other excise: Cannabis				2,678	204,125	125,000	228,233	119,259	130,000	0.5696
Penalties and interest on taxes	101,699	89,282	92,137	92,533	106,221	85,000	137,463	125,000	125,000	0.9093
Payments in Lieu of taxes	19,189	22,127	27,152	27,021	27,472	27,472	34,044	30,000	30,000	0.8812
Charges for service - sewer			26,293							
Charges for service - solid waste fees	18,896	29,106	9,880							
Other charges for service	1,458		125	37,980	64,624	62,000	56,145	55,000	55,000	0.9796
Fees	54,642	73,617	76,385	73,697	55,729	50,000	145,578	100,000	100,000	0.6869
a. Cannabis Impact Fee					182,258	60,000	159,913	-	-	-
b. Community Impact Fee ST Rentals										
Rentals	35,351	79,651	25,000				308,409	225,000	225,000	0.7296
Departmental revenue - schools										
Departmental revenue - libraries		10,405	4,239							
Departmental revenue - cemeteries										
Departmental revenue - recreation										
Other departmental revenue	98,876	200,784	221,173	47,820	49,434	37,820	39,764	35,000	35,000	0.8802
Licenses and permits-Bldg.	302,589	342,984	294,256	339,698	152,867	145,000	180,380	140,000	145,000	0.8039
Licenses and permits-Other					192,403	175,000	186,748	160,000	160,000	0.8568
Special assessments					-					
Fines and forfeits	42,648	34,597	26,570	67,257	41,963	41,000	42,121	40,000	40,000	0.9496
Investment income	91,945	97,054	69,554	12,630	6,326	6,000	195,979	100,000	100,000	0.5103
Medicaid reimbursement	26,172	55,054	44,599	46,149	65,689	50,000	39,209	37,500	37,500	0.9564
Miscellaneous recurring	38,940	1,458		92,720	81,884	81,500				
Miscellaneous non-recurring	3,500	98,590		15,718	47,038	45,000	277,087			
<b>Total general fund local receipts</b>	<b>1,723,315</b>	<b>2,041,270</b>	<b>2,105,568</b>	<b>2,501,423</b>	<b>3,282,798</b>	<b>2,788,792</b>	<b>4,601,538</b>	<b>2,944,259</b>	<b>3,215,500</b>	<b>0.6988</b>
Water rates and charges					286,959	145,000	225,714	179,000	200,000	0.8861
Marina Revenues/Fees					542,303	581,650	755,356	641,000	731,265	0.9681
<b>Grand total local receipts</b>	<b>1,723,315</b>	<b>2,041,270</b>	<b>2,105,568</b>	<b>2,501,423</b>	<b>4,112,060</b>	<b>3,515,442</b>	<b>5,582,608</b>	<b>3,764,259</b>	<b>4,146,765</b>	<b>0.8549</b>
Water EF Subsidy						250,608		256,778	289,490	
Marina EF Subsidy						17,000				

**TOWN OF WELFLEET, MASSACHUSETTS**

**TAX RATE & BUDGET PROJECTION**

Other Available Funds

	FY 23 Budget	FY 24 Budget	FY 25 Budget	Allocation of Current FY OAF's to Each Fund			
				General Fund	Offset Receipts Water Fund	Marina Fund	
Govt. Media Receipts - operating	140,000.00	140,000.00	120,000.00	120,000.00			
Govt. Media Receipts - capital				-			
Ambulance Receipts - Operating	13,000.00		34,000.00	34,000.00			
Ambulance Receipts - capital	530,000.00	163,000.00	163,500.00	163,500.00			
Ambulance Receipts - lease repymts.				-			
Shellfish Fund - Operating/Marina EF	5,000.00		5,000.00			5,000.00	
Shellfish Fund - Capital	45,000.00	25,000.00	32,000.00	32,000.00			
Beach Fund - Operating	786,000.00	980,990.00	975,000.00	975,000.00			
Beach Fund - Operating/Marina EF	10,000.00		10,000.00			10,000.00	
Beach Fund - Capital	46,000.00	11,000.00	19,000.00	19,000.00			
Reappropriated Articles	216,625.00	95,000.00	50,000.00	50,000.00			
SEMASS Fund - Operating	290,000.00	271,000.00	280,000.00	280,000.00			
Recreation Fund - operating	60,000.00	69,400.00	75,000.00	75,000.00			
Recreation Fund - capital		20,300.00		-			
Cemetary Fund - Operating	12,556.00	10,000.00	10,000.00	10,000.00			
Waterways Fund - Operating/Marina EF	2,000.00		2,000.00			2,000.00	
Community Preservation Act Funding of Debt Service			53,397.00	53,397.00			
Operating Transfers - various funds/accounts	353,862.23	461,747.00		-			
				-			
Marina EF retained earnings - operating		125,000.00	136,302.00	-		136,302.00	
Marina EF retained earnings - capital			25,500.00	-		25,500.00	
Water EF retained earnings - operating				-			
Water EF retained earnings - capital			73,500.00	-	73,500.00		
<b>Total</b>	<b>2,510,043.23</b>	<b>2,372,437.00</b>	<b>2,064,199.00</b>	1,811,897.00	-	73,500.00	178,802.00

# TOWN OF WELLFLEET, MASSACHUSETTS

## Fiscal Year 2025 Operating Budget

### SECTION 4: DEPARTMENTAL BUDGET DOCUMENTS

- Elected & General
- Town Administration
- Municipal Administration & Finance Department (includes technology services)
- Town Clerk & Elections
- Community Development (includes planning, committee expense, community misc.)
- Inspectional Services (includes Health, Building, Conservation)
- Public Safety – Police Department
- Public Safety – Fire Department
- Public Safety – Dispatch Services
- Public Works Department (includes highways, sanitation, municipal buildings departments)
- Shellfish Department
- Community Services (includes library, senior services, beach, and recreation departments)
- Unallocated Expenditures (includes employee health insurance & pension, general insurance, energy, veteran benefits, & human service contracts)
- Debt Service
- Water Enterprise Fund
- Marina Enterprise Fund
- Educational Services (includes Nauset Regional School District, Cape Cod Tech, Wellfleet Elementary School)

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

## FISCAL YEAR 2025 OPERATING BUDGET



ELECTED & GENERAL BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET  
ELECTED & GENERAL BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)							
SALARIES (PART-TIME)	27,325	27,325		12,613	12,725	12,825	12,721
SALARIES (TEMPORARY)							
OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 27,325</b>	<b>\$ 27,325</b>		<b>\$ 12,613</b>	<b>\$ 12,725</b>	<b>\$ 12,825</b>	<b>\$ 12,721</b>
RESERVE FUND	100,000	91,500	89,500	89,500			29,833
ELECTED & GENERAL EXPENSES	51,345	51,345	28,300	6,488	330	2,365	3,061
<b>EXPENSE SUB TOTAL</b>	<b>\$ 151,345</b>	<b>\$ 142,845</b>	<b>\$ 117,800</b>	<b>\$ 95,988</b>	<b>\$ 330</b>	<b>\$ 2,365</b>	<b>\$ 32,894</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 178,670</b>	<b>\$ 170,170</b>	<b>\$ 117,800</b>	<b>\$ 108,601</b>	<b>\$ 13,055</b>	<b>\$ 15,190</b>	<b>\$ 45,615</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

ELECTED & GENERAL BUDGET

BUDGET ACCOUNT DETAILS



**FISCAL YEAR 2025 OPERATING BUDGET  
ELECTED & GENERAL BUDGET**

Salary Expense Detail

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries</b>						
None (Note 1)						
Subtotal Full-Time Salaries						
<b>Part-Time Salaries</b>						
Town Moderator		01-114-5120	225			225
Select Board Members (Note 2)		01-122-5120	27,000			27,000
Constable		01-115-5120	100			100
Subtotal Part-Time Salaries						
<b>Temporary/Seasonal Salaries</b>						
None						
Subtotal Temporary Salaries						
<b>Overtime</b>						
None						
Subtotal Overtime Salaries						
<b>GRAND TOTAL SALARIES</b>			<b>\$ 27,325</b>	<b>\$ 27,325</b>		

**DEPARTMENT COMMENTS**

- 1 Elected Town Clerk salary is included in Town Clerk Departmental budget.
- 2 Select Board Members (4 @ \$5,000 each; 1 @ \$7,000)

A supplemental article was approved to increase Select Board stipends to \$27,000, there is no increase in this line item for FY 2025.

**FISCAL YEAR 2025 OPERATING BUDGET  
ELECTED & GENERAL BUDGET**

Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>6,158</b>		<b>100</b>
122	5300	SelectBoard Contract Services	1,000	1,000	1,000	6,158		
122	5308	Seminars/Training	200	200	200			100
	<b>534000</b>	<b>COMMUNICATION</b>						
195	5345	Town Report	23,100	23,100	23,100	20,338	13,901	21,050
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>	<b>2,500</b>	<b>2,500</b>				
122	536005	Rights of Access Committee	2,500	2,500				
	<b>540000</b>	<b>SUPPLIES</b>	<b>170</b>	<b>170</b>				<b>373</b>
131	5420	Finance Committee Supplies	170	170				373
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>400</b>	<b>400</b>	<b>400</b>			
122	5710	SelectBoard Travel	200	200	200			
122	5711	Select Board Meals/Lodging	200	200	200			
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>3,400</b>	<b>3,400</b>	<b>3,400</b>	<b>330</b>	<b>330</b>	<b>1,892</b>
122	5730	Select Board Dues & Memberships	3,000	3,000	3,000	300	300	1,872
114	5730	Moderator Dues	400	400	400	30	30	20
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>100,000</b>	<b>91,500</b>	<b>89,500</b>	<b>89,500</b>		
132	5780	Finance Committee Reserve Fund	100,000	91,500	89,500	89,500		
122	5780	Select Board Unclassified	575	575	200			
122		Planning	20,000	20,000				
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 151,345</b>	<b>\$ 142,845</b>	<b>\$ 117,800</b>	<b>\$ 116,326</b>	<b>\$ 14,231</b>	<b>\$ 23,415</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



TOWN ADMINISTRATION BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN ADMINISTRATION BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	500,019	477,441	501,515	472,511	448,720	437,241	452,824
SALARIES (PART-TIME)	39,312	27,765	27,086	73,195	20,856	14,481	36,177
SALARIES (TEMPORARY)	2,370	2,370		2,400			1,200
OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 541,701</b>	<b>\$ 507,576</b>	<b>\$ 528,601</b>	<b>\$ 548,106</b>	<b>\$ 469,576</b>	<b>\$ 451,722</b>	<b>\$ 490,201</b>
TOWN ADMINISTRATION EXPENSE	64,000	64,000	64,000	133,167	17,473	7,975	52,872
LEGAL SERVICES	265,000	175,000	125,000	249,786	243,711	97,363	196,953
CENTRAL PURCHASING SUPPLY & SERVICE	61,300	56,180	57,180	57,143	48,092	18,397	41,211
PARKING CLERK EXPENSES	5,500	6,300	5,250	679	2,932	2,270	1,960
<b>EXPENSE SUB TOTAL</b>	<b>\$ 395,800</b>	<b>\$ 301,480</b>	<b>\$ 251,430</b>	<b>\$ 440,775</b>	<b>\$ 312,208</b>	<b>\$ 126,005</b>	<b>\$ 292,996</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 937,501</b>	<b>\$ 809,056</b>	<b>\$ 780,031</b>	<b>\$ 988,881</b>	<b>\$ 781,784</b>	<b>\$ 577,727</b>	<b>\$ 783,197</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

TOWN ADMINISTRATION BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN ADMINISTRATION BUDGET**

**123**

**Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (01-123-5110)</b>						
Town Administrator				Vacant	1.00	194,250
Assistant Town Administrator				Silvio Genao	1.00	154,138
Executive Assistant				Rebekah Eldridge	1.00	78,000
Principal Clerk				Christine Young	1.00	73,206
	Town Admin (123)		326,291			
	General Govt (124)		137,450			
	Buy-out (124) - moved to unall.)					
	Incentive (123)		9,800			
Unallocated Longevity						425
Allocation from supplemental article			3,900			
<b>Subtotal Full-Time Salaries</b>			<b>477,441</b>		<b>4.00</b>	<b>500,019</b>
<b>Part-Time Salaries (01-123-5120)</b>						
Administrative Assistant			27,765			39,312
<b>Subtotal Part-Time Salaries</b>			<b>27,765</b>			<b>39,312</b>
<b>Temporary/Seasonal Salaries (01-123-5193)</b>						
Traffic-Parking Stipend (293-519500)			2,370			2,370
<b>Subtotal Temporary Salaries</b>			<b>2,370</b>			<b>2,370</b>
<b>Overtime</b>						
None						
<b>Subtotal Overtime Salaries</b>			<b>-</b>			<b>-</b>
<b>GRAND TOTAL SALARIES</b>			<b>\$ 507,576</b>	<b>4.00</b>	<b>\$ 541,701</b>	
<b>DEPARTMENT COMMENTS</b>						

Longevity Pay is calculated as part of each employees full or part-time salary.  
 Provision for vacation buy-out moved to unallocated budget  
 Provision for Incentive pay moved to unallocated budget

FY 2024 Salary amounts reflect amounts voted at ATM operating budget article. Additional amount of \$3,900 is allocated to this dept from additional funding articles.  
 Total FY 2024 salary budget is \$505,206 and the FY 25 increase of \$34,125 is a 6.75% increase.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN ADMINISTRATION BUDGET**

**123**

Town Administration Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>58,000</b>	<b>58,000</b>	<b>58,000</b>	<b>108,680</b>	<b>15,152</b>	<b>4,333</b>
123	5300	Contract Services (Formerly in dept. 196)	50,000	50,000	50,000	98,514	12,920	1,923
123	5304	Advertising						365
123	5308	Seminars/Training	8,000	8,000	8,000	10,166	2,232	2,045
	<b>534000</b>	<b>COMMUNICATION</b>				<b>24,260</b>	<b>83</b>	<b>2,216</b>
123	5340	Telephone				24,260	83	2,216
123	5345	Postage				34		99
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>						<b>415</b>
123	5420	Office Supplies						415
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>			
123	5710	Travel	1,000	1,000	1,000			
123	5711	Meals/Lodging	2,500	2,500	2,500			
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>193</b>	<b>2,238</b>	<b>912</b>
123	5730	Dues & Memberships	2,500	2,500	2,500	193	2,238	912
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 64,000</b>	<b>\$ 64,000</b>	<b>\$ 64,000</b>	<b>\$ 133,167</b>	<b>\$ 17,473</b>	<b>\$ 7,975</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN ADMINISTRATION BUDGET**

**151**

Legal Services Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	265,000	175,000	125,000	249,786	243,711	97,363
151	5303	<i>Contracted legal services</i>	265,000	175,000	125,000	249,786	243,711	97,363
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 265,000</b>	<b>\$ 175,000</b>	<b>\$ 125,000</b>	<b>\$ 249,786</b>	<b>\$ 243,711</b>	<b>\$ 97,363</b>

**DEPARTMENT COMMENTS**



**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN ADMINISTRATION BUDGET**

**124**

Central Purchasing Supply & Service Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>	<b>11,000</b>	<b>11,000</b>	<b>10,000</b>	<b>7,927</b>	<b>11,193</b>	<b>7,909</b>
124	5290	Copier Lease	11,000	11,000	10,000	7,927	11,193	7,909
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>25,500</b>	<b>22,500</b>	<b>22,500</b>	<b>17,381</b>	<b>16,650</b>	<b>5,388</b>
124	5300	Contract Services	10,000	10,000	10,000	1,300	4,929	3,442
124		Alarm System						368
124	5304	Advertising	15,000	12,000	12,000	15,831	10,939	1,578
124	5307	Printing	500	500	500	250	782	
124	5308	Seminars/Training	500	500	500	2,828		
	<b>534000</b>	<b>COMMUNICATION</b>	<b>11,000</b>	<b>10,000</b>	<b>12,000</b>	<b>5,178</b>	<b>10,104</b>	<b>1,694</b>
124	5340	Telephone	5,000	4,000	4,000	4,371	5,268	1,599
124	5345	Postage	6,000	6,000	8,000	807	4,836	95
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>13,000</b>	<b>11,880</b>	<b>11,880</b>	<b>23,829</b>	<b>10,145</b>	<b>3,206</b>
124	5420	Office Supplies - clerical supplies, stationary, envelopes, copy paper	13,000	11,880	11,880	23,829	10,145	3,206
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>300</b>	<b>300</b>	<b>300</b>			<b>200</b>
124	5710	Travel	300	300	300			200
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>						
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 61,300</b>	<b>\$ 56,180</b>	<b>\$ 57,180</b>	<b>\$ 57,143</b>	<b>\$ 48,092</b>	<b>\$ 18,397</b>

**DEPARTMENT COMMENTS**

Increases reflect actual level of spend, and consideration of inflationary impacts on prices.

**FISCAL YEAR 2023 OPERATING BUDGET**  
**TOWN ADMINISTRATION BUDGET**

Parking Clerk Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	5,500	6,300	5,250	679	2,932	2,105
293	530000	Contract Services	4,000	4,500	3,750	496	1,292	1,221
293	530700	Printing	1,500	1,800	1,500	183	1,640	884
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						165
293	534500	Postage						165
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 5,500</b>	<b>\$ 6,300</b>	<b>\$ 5,250</b>	<b>\$ 679</b>	<b>\$ 2,932</b>	<b>\$ 2,270</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



MUNICIPAL ADMINISTRATION & FINANCE BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	787,964	823,977	611,990	505,710	714,939	553,186	591,278
SALARIES (PART-TIME)							
SALARIES (TEMPORARY)							
OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 787,964</b>	<b>\$ 823,977</b>	<b>\$ 611,990</b>	<b>\$ 505,710</b>	<b>\$ 714,939</b>	<b>\$ 553,186</b>	<b>\$ 591,278</b>
Finance Expense							
Town Accountant Expense	52,900	44,750	43,650	40,842	17,276	32,330	30,149
Treasurer/Collector Expense	51,350	42,700	41,865	47,277	30,972	38,763	39,004
Assessors Expense	59,300	56,595	56,195	51,900	37,501	55,247	48,216
IT Expense	111,000	102,000	156,500	153,761	156,105	172,724	160,863
Media Operations Expense	100,000						
Human Resource Expense	4,750	3,750					
<b>EXPENSE SUB TOTAL</b>	<b>\$ 379,300</b>	<b>\$ 249,795</b>	<b>\$ 298,210</b>	<b>\$ 293,780</b>	<b>\$ 241,854</b>	<b>\$ 299,064</b>	<b>\$ 209,079</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 1,167,264</b>	<b>\$ 1,073,772</b>	<b>\$ 910,200</b>	<b>\$ 799,490</b>	<b>\$ 956,793</b>	<b>\$ 852,250</b>	<b>\$ 800,358</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

MUNICIPAL ADMINISTRATION & FINANCE BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET**

Salary Expense Detail

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries</b>						
Finance Director	135-511000			Vacant	1.00	
Town Accountant	135-511000		254,030	Vacant	1.00	115,000
Assistant Town Accountant				Frank Destino	1.00	75,355
Assessor	141-511000		157,217	Nancy Vail	1.00	99,771
Data Collector				Jennifer Kane	1.00	63,476
Treasurer	145-511000		89,061	Jared Aponte	1.00	99,275
Collector			83,053	Karen Murphy		86,790
Asst. Treasurer/Collector			58,366	Summer Fulcher		57,916
IT Director	153-511000		90,000	Vacant	1.00	90,000
HR Director	160-511000		92,250	Christine Ezersky	1.00	95,481
Unallocated Longevity						4,900
<b>Subtotal Full-Time Salaries</b>			<b>823,977</b>		<b>8.00</b>	<b>787,964</b>
<b>Part-Time Salaries</b>						
<b>Subtotal Part-Time Salaries</b>			<b>-</b>			<b>-</b>
<b>Temporary/Seasonal Salaries</b>						
<b>Subtotal Temporary Salaries</b>			<b>-</b>			<b>-</b>
<b>Overtime</b>						
None						
<b>Subtotal Overtime Salaries</b>			<b>-</b>			<b>-</b>
<b>GRAND TOTAL SALARIES</b>			<b>\$ 823,977</b>	<b>8.00 \$ 787,964</b>		

**DEPARTMENT COMMENTS**

Amounts allocated to FY 24 budget amounts from supplemental articles at FY 24 ATM:  
 Assessing 8737  
 Accounting 4030  
 Treasurer 3895

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET**

**135**

**Town Accountant Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>50,000</b>	<b>42,750</b>	<b>41,530</b>	<b>40,463</b>	<b>15,808</b>	<b>30,529</b>
121	532000	Town Audit - contract service	35,000	30,750	30,000	27,500	8,000	22,900
135	530100	Data Processing	13,000	10,000	10,000	12,873	6,190	5,699
135	530400	Advertising						150
135	530800	Seminars/Training	2,000	2,000	1,510	90	1,560	1,125
135	534500	Postage			20		58	655
	<b>534000</b>	<b>COMMUNICATION</b>						
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>500</b>			<b>244</b>		<b>1,666</b>
135	542000		500			244		1,666
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>2,200</b>	<b>1,800</b>	<b>1,900</b>		<b>1,403</b>	
135	571000	Travel	1,000	800	800		466	
135	571100	Meals/lodging	1,200	1,000	1,100		937	
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>200</b>	<b>200</b>	<b>220</b>	<b>135</b>	<b>65</b>	<b>135</b>
135	573000	Dues & Memberships - MMAAA (2@45) C&I Accts. (2@20)	200	200	220	135	65	135
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 52,900</b>	<b>\$ 44,750</b>	<b>\$ 43,650</b>	<b>\$ 40,842</b>	<b>\$ 17,276</b>	<b>\$ 32,330</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET**

**145**  
**Treasurer/Collector Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>46,500</b>	<b>38,600</b>	<b>33,700</b>	<b>43,854</b>	<b>30,560</b>	<b>32,826</b>
145	530000	Contract Services	23,500 (1)	22,000	19,500	22,956	22,790	21,655
145	530700	Printing	8,000 (2)	3,100	3,100	10,360		94
145	530800	Seminars/Training	2,500 (3)	2,500	1,100	547	900	165
158	530900	Tax Title Expense	12,500	11,000	10,000	9,991	6,870	10,912
	<b>534000</b>	<b>COMMUNICATION</b>	<b>1,600</b>	<b>1,600</b>	<b>6,000</b>	<b>741</b>	<b>47</b>	<b>3,088</b>
145	534500	Postage	1,600	1,600	6,000	741	47	3,088
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>500</b>					<b>2,639</b>
145	542000	Office Supplies	500					2,639
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>2,250</b>	<b>2,000</b>	<b>1,800</b>	<b>2,542</b>	<b>255</b>	
145	571000	Travel - mileage for banking, meetings, MCTA training	1,000	1,000	800	1,103	255	
145	571100	Meals/lodging	1,250	1,000	1,000	1,439		
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>500</b>	<b>500</b>	<b>365</b>	<b>140</b>	<b>110</b>	<b>210</b>
145	573000	Dues/membership	500	500	365	140	110	210
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 51,350</b>	<b>\$ 42,700</b>	<b>\$ 41,865</b>	<b>\$ 47,277</b>	<b>\$ 30,972</b>	<b>\$ 38,763</b>

**DEPARTMENT COMMENTS**

- 1 Vadar Suite, Harpers Payroll
- 2 Tax Bills from Kelly and Ryan: Real Estate, Personal Property, and Motor Vehicle/Boat
- 3 UMass Treasurer/Collector training



**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET**

**141**  
 Assessor's Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>54,800</b>	<b>52,295</b>	<b>52,295</b>	<b>48,122</b>	<b>35,399</b>	<b>53,029</b>
141	530000	Contract Services	16,000	15,375	15,375	14,892	35,010	16,184
141	532500	Revaluation	31,500	31,500	31,500	21,500		35,000
141	532700	Mapping Services	5,200	3,320	3,320	5,200	319	
141	530400	Advertising	100	100	100			12
141	530800	Seminars/Training	2,000	2,000	2,000	6,530	70	345
141		Postage						1,488
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	500			14		
141	542000	Office Supplies	500			14		
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE	3,400	3,800	3,400	3,224	1,612	1,628
141	571000	Travel	2,200	2,600	2,400	2,169	1,612	1,628
141	571100	Meals.Lodging	1,200	1,200	1,000	1,055		
	573000	DUES & MEMBERSHIPS	600	500	500	540	490	590
141	573000	MAAO	600	500	500	540	490	590
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 59,300</b>	<b>\$ 56,595</b>	<b>\$ 56,195</b>	<b>\$ 51,900</b>	<b>\$ 37,501</b>	<b>\$ 55,247</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET**

**153**  
 IT Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>78,000</b>	<b>76,000</b>	<b>129,000</b>	<b>140,752</b>	<b>118,928</b>	<b>122,050</b>
153	530000	Contact Services	32,000	31,000	30,000	19,807	19,300	25,242
153	530600	IT Services (BCIT)	46,000	45,000	99,000	120,945	99,628	96,808
	<b>534000</b>	<b>COMMUNICATION</b>	<b>12,000</b>	<b>5,000</b>	<b>7,000</b>	<b>398</b>	<b>382</b>	<b>171</b>
153	534000	Telephone	6,000			398	382	171
153	534100	Internet	6,000	5,000	7,000		6,951	4,986
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>500</b>	<b>500</b>	<b>500</b>			<b>157</b>
153	542000	IT Miscellaneous supplies	500	500	500			157
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>						
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>						
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>20,500</b>	<b>20,500</b>	<b>20,000</b>	<b>12,611</b>	<b>29,844</b>	<b>45,360</b>
153	585000	Small Equipment	20,500	20,500	20,000	12,611	29,844	45,360
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 111,000</b>	<b>\$ 102,000</b>	<b>\$ 156,500</b>	<b>\$ 153,761</b>	<b>\$ 156,105</b>	<b>\$ 172,724</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET**

Media Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	90,000					
		<i>Media Support/Assistance</i>	90,000					
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	10,000					
		<i>Media Supplies</i>	10,000					
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 100,000</b>					

**DEPARTMENT COMMENTS**

These costs previously were voted as a separate article.

This budget funded from the PEG Access fund which is funded via comcast license subscription fees paid to the Town.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MUNICIPAL ADMINISTRATION & FINANCE BUDGET**

Human Resources Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	3,000	3,000				
160	530000	Contact Services	1,000	1,000				
160	530400	Advertising	1,000	1,000				
160	530700	Printing	250	250				
160	530800	Seminars/Training	750	750				
	534000	COMMUNICATION	100	100				
160	534500	Postage	100	100				
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	500	500				
160	542000	Office Supplies	500	500				
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE	150	150				
160	571000	Travel	150	150				
	573000	DUES & MEMBERSHIPS	1,000					
		Organization Memberships (PSHRA, MMHR, SHRM, etc.)	1,000					
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 4,750</b>	<b>\$ 3,750</b>				

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



TOWN CLERK & ELECTIONS BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN CLERK & ELECTIONS BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	88,966	83,576	79,596	79,602	76,898	73,728	76,743
SALARIES (PART-TIME)	36,664	28,342	24,000	23,604	13,382	9,587	15,524
SALARIES (TEMPORARY)	8,328	8,328	9,478	7,385	2,357	6,595	5,446
OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 133,958</b>	<b>\$ 120,246</b>	<b>\$ 113,074</b>	<b>\$ 110,591</b>	<b>\$ 92,637</b>	<b>\$ 89,910</b>	<b>\$ 97,713</b>
Town Clerk & Elections Expense	13,315	12,615	11,520	8,760	5,020	5,675	6,485
Elections & Registrations	13,025	12,585	10,660	13,466	5,829	13,132	10,809
<b>EXPENSE SUB TOTAL</b>	<b>\$ 26,340</b>	<b>\$ 25,200</b>	<b>\$ 22,180</b>	<b>\$ 22,226</b>	<b>\$ 10,849</b>	<b>\$ 18,807</b>	<b>\$ 17,294</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 160,298</b>	<b>\$ 145,446</b>	<b>\$ 135,254</b>	<b>\$ 132,817</b>	<b>\$ 103,486</b>	<b>\$ 108,717</b>	<b>\$ 115,007</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

TOWN CLERK & ELECTIONS BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN CLERK & ELECTIONS BUDGET**

Salary Expense Detail

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (161-511000)</b>						
Town Clerk	Jennifer Congel	35.00	83,576	Jennifer Congel	35.00	86,919
Longevity						375
Anticipated Vacation Buy-back						1,672
Subtotal Full-Time Salaries		35.00	83,576	35.00	88,966	
<b>Part-Time Salaries (161-512000)</b>						
Asst. Town Clerk	Shannon Ellis	18.00	28,342	Shannon Ellis	22.00	36,664
Subtotal Part-Time Salaries		18.00	28,342	22.00	36,664	
<b>Temporary/Seasonal Salaries (162-512000)</b>						
Election Workers	Various		7,978	Various		7,978
Stipend/Town Clerk member of BOR			350			350
Subtotal Temporary Salaries			8,328		8,328	
<b>Overtime</b>						
None						
Subtotal Overtime Salaries			-		-	
<b>GRAND TOTAL SALARIES</b>		<b>53.00</b>	<b>\$ 120,246</b>	<b>57.00</b>	<b>\$ 133,958</b>	

**DEPARTMENT COMMENTS**

Request 4 hour per week increase for Asst. Town Clerk.  
 Wage increase consistent with WEA collective bargaining agreement.



**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN CLERK & ELECTIONS BUDGET**

**161**  
 Town Clerk & Elections Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>4,495</b>	<b>4,495</b>	<b>3,500</b>	<b>3,378</b>	<b>2,523</b>	<b>1,195</b>
161	529100	Clerk Bylaws	4,495	4,495	3,500	3,378	2,523	1,195
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>5,720</b>	<b>5,020</b>	<b>4,220</b>	<b>3,625</b>	<b>2,301</b>	<b>3,067</b>
161	530000	Contract Services	4,000	3,300	3,200	3,006	2,236	3,007
161	530800	Seminars/Training	1,720	1,720	1,020	619	65	60
	<b>534000</b>	<b>COMMUNICATION</b>						<b>798</b>
161	534500	Postage						798
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>			<b>545</b>
161	542000	Office Supplies						545
161	558800	Town Clerk Bookbinding	1,500	1,500	1,500	1,178	96	
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>1,200</b>	<b>1,200</b>	<b>1,800</b>	<b>469</b>		
161	571000	Travel - mileage	500	500	1,500			
161	571100	Meals/Lodging	700	700	300	469		
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>400</b>	<b>400</b>	<b>500</b>	<b>110</b>	<b>100</b>	<b>70</b>
161	573000	Dues & Memberships	400	400	500	110	100	70
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 13,315</b>	<b>\$ 12,615</b>	<b>\$ 11,520</b>	<b>\$ 8,760</b>	<b>\$ 5,020</b>	<b>\$ 5,675</b>

**DEPARTMENT COMMENTS**

Increase in contract services line is due to the increased cost of sending out census and confirmation mailings

**FISCAL YEAR 2025 OPERATING BUDGET**  
**TOWN CLERK & ELECTIONS BUDGET**

**162**  
 Elections & Registrations

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
		<b>520000 PURCHASE OF SERVICES</b>						
		<b>524000 REPAIRS &amp; MAINTENANCE</b>						
		<b>527000 RENTALS &amp; LEASES</b>						
		<b>530000 PROFESSIONAL &amp; TECHNICAL</b>	<b>8,600</b>	<b>8,560</b>	<b>6,660</b>	<b>11,821</b>	<b>5,299</b>	<b>10,404</b>
162	530000	Contracted services	6,800	6,800	4,900	7,739	3,088	6,992
162	530700	Printing	1,800	1,760	1,760	4,082	2,211	3,412
		<b>534000 COMMUNICATION</b>	<b>2,800</b>	<b>2,600</b>	<b>2,600</b>	<b>129</b>	<b>29</b>	<b>2,006</b>
162	534500	Postage	2,800	2,600	2,600	129	29	2,006
		<b>535000 OPERATIONAL &amp; PROGRAM COSTS</b>						
		<b>540000 SUPPLIES</b>	<b>1,625</b>	<b>1,425</b>	<b>1,400</b>	<b>1,516</b>	<b>501</b>	<b>722</b>
162	542000	Office Supplies	1,200	1,000	1,000	753	250	279
162	549000	Food Supplies	425	425	400	763	251	443
		<b>560000 ASSESSMENTS</b>						
		<b>571000 TRAVEL &amp; CONFERENCE</b>						
		<b>573000 DUES &amp; MEMBERSHIPS</b>						
		<b>574000 OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 13,025</b>	<b>\$ 12,585</b>	<b>\$ 10,660</b>	<b>\$ 13,466</b>	<b>\$ 5,829</b>	<b>\$ 13,132</b>

**DEPARTMENT COMMENTS**

Increases include postage and taking into account two state elections in FY 25 and one annual, as well as office supplies.

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



COMMUNITY DEVELOPMENT BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY DEVELOPMENT BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	203,838	125,000					
SALARIES (PART-TIME)							
SALARIES (TEMPORARY)	2,400	2,400	2,400	1,200	2,400	2,400	2,000
OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 206,238</b>	<b>\$ 127,400</b>	<b>\$ 2,400</b>	<b>\$ 1,200</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>	<b>\$ 2,000</b>
COMMUNITY DEVELOPMENT EXPENSE	3,000	3,000	3,000	4,580	408	2,000	2,329
PLANNING EXPENSE	1,250						
COMMITTEE SUPPORT	24,830	24,830	23,110	13,505	2,492	9,072	8,356
<b>EXPENSE SUB TOTAL</b>	<b>\$ 29,080</b>	<b>\$ 27,830</b>	<b>\$ 26,110</b>	<b>\$ 18,085</b>	<b>\$ 2,900</b>	<b>\$ 11,072</b>	<b>\$ 10,686</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 235,318</b>	<b>\$ 155,230</b>	<b>\$ 28,510</b>	<b>\$ 19,285</b>	<b>\$ 5,300</b>	<b>\$ 13,472</b>	<b>\$ 12,686</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

COMMUNITY DEVELOPMENT BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY DEVELOPMENT BUDGET**

Salary Expense Detail

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries</b>						
TOWN PLANNER			125,000	VACANT	1.00	125,000
BOARD & COMMITTEE ASSISTANT			(Previously incl. in various Budget Lines)	Jennifer Elsensohn	1.00	78,838
Subtotal Full-Time Salaries			125,000	2.00		203,838
<b>Part-Time Salaries</b>						
Subtotal Part-Time Salaries			-			-
<b>Temporary/Seasonal Salaries</b>						
Herring Warden	178-512000		2,400			2,400
Subtotal Temporary Salaries			2,400			2,400
<b>Overtime</b>						
None						
Subtotal Overtime Salaries			-			-
<b>GRAND TOTAL SALARIES</b>			<b>\$ 127,400</b>	<b>2.00</b>	<b>\$ 206,238</b>	

**DEPARTMENT COMMENTS**

Position not included in FY 2024 Operating Budget Article, but was passed in a subsequent funding article.  
 Salary portion of the amount approved in FY 2024 results in no increase in the FY 2025 requested amount.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY DEVELOPMENT BUDGET**

Community Development Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	2,000	2,000	2,000	3,700	300	2,000
696	530000	Contract Services	2,000	2,000	2,000	3,700	300	2,000
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	1,000	1,000	1,000	880	108	
692	540800	Community Events/Holiday Celebration Expense	1,000	1,000	1,000	880	108	
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 4,580</b>	<b>\$ 408</b>	<b>\$ 2,000</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY DEVELOPMENT BUDGET**

Planning Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	500					
			500					
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE	500					
			500					
	573000	DUES & MEMBERSHIPS	250					
			250					
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 1,250</b>					

**DEPARTMENT COMMENTS**



**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY DEVELOPMENT BUDGET**

Committee Support Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>2,000</b>		
189	529600	Housing Trust Expense	3,000	3,000	3,000	2,000		
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>16,065</b>	<b>16,065</b>	<b>16,065</b>	<b>9,365</b>	<b>491</b>	<b>5,312</b>
171	530000	Contract Services - conservation						700
183	530000	Contract Services - Natural Resources Advisory Board	1,050	1,050	1,050	1,196		
171	530400	Advertsing - conservation						1,817
171	530700	Printing - conservation	150	150	150	268	79	
171	530800	Seminars/Training - conservation	450	450	450			
174	530000	Contract Services - planning	5,000	5,000	5,000	7,876		
174	530400	Advertising - planning						86
174	530700	Printing - planning	1,200	1,200	1,200			
174	530800	Seminars/Training - planning	1,665	1,665	1,665			
176	530400	Advertising - ZBA						522
176	530700	Printing - ZBA	100	100	100			
176	530800	Seminars/Training - ZBA	50	50	50	25		
177	530000	Contract Services - Open Space	1,000	1,000	1,000			
177	530700	Printing - Open Space	500	500	500			
181	530700	Printing - Shellfish Advisory Committee	100	100	100			
189	530000	Contract Services - Housing Authority	4,800	4,800	4,800		412	2,187
	<b>534000</b>	<b>COMMUNICATION</b>	<b>530</b>	<b>530</b>	<b>530</b>	<b>1,297</b>	<b>353</b>	<b>1,152</b>
171	534500	Postage - conservation	530	530	530	1,297		245
176	534500	Postage - ZBA					353	907
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>4,250</b>	<b>4,250</b>	<b>2,530</b>	<b>507</b>	<b>1,318</b>	<b>1,740</b>
171	542000	Office Supplies - conservation	4,250	4,250	2,530	507	1,318	1,740
174	542000	Office Supplies - Planning						267

**FISCAL YEAR 2025 OPERATING BUDGET  
COMMUNITY DEVELOPMENT BUDGET**

Committee Support Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
176	542000	Office Supplies - ZBA				129	127	228
690	542000	Office Supplies - Historical Commission	200	200	200			110
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>275</b>	<b>275</b>	<b>275</b>			
171	571000	Travel - conservation	200	200	200			
176	571000	Travel - ZBA	75	75	75			
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>510</b>	<b>510</b>	<b>510</b>	<b>207</b>	<b>203</b>	<b>263</b>
171	573000	Dues/memberships - conservation	300	300	300	207	203	263
174	573000	Dues/memberships - planning	135	135	135			
176	573000	Dues/memberships - ZBA	75	75	75			
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 24,830</b>	<b>\$ 24,830</b>	<b>\$ 23,110</b>	<b>\$ 13,505</b>	<b>\$ 2,492</b>	<b>\$ 9,072</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



INSPECTIONAL SERVICES BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**INSPECTIONAL SERVICES BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	414,916	417,447	340,534	343,361	327,549	316,450	329,120
SALARIES (PART-TIME)	90,000	83,000	83,000	118,467	81,830	81,354	93,884
SALARIES (TEMPORARY)			5,000	5,655			2,828
OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 504,916</b>	<b>\$ 500,447</b>	<b>\$ 428,534</b>	<b>\$ 467,483</b>	<b>\$ 409,379</b>	<b>\$ 397,804</b>	<b>\$ 425,831</b>
HEALTH & CONSERVATION DEPT EXPENSE	70,555	70,012	65,171	49,044	42,603	36,344	42,664
BUILDING INSPECTION EXPENSE	14,050	16,800	10,557	9,283	7,702	4,975	7,320
<b>EXPENSE SUB TOTAL</b>	<b>\$ 84,605</b>	<b>\$ 86,812</b>	<b>\$ 75,728</b>	<b>\$ 58,327</b>	<b>\$ 50,305</b>	<b>\$ 41,319</b>	<b>\$ 49,984</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 589,521</b>	<b>\$ 587,259</b>	<b>\$ 504,262</b>	<b>\$ 525,810</b>	<b>\$ 459,684</b>	<b>\$ 439,123</b>	<b>\$ 475,815</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

INSPECTIONAL SERVICES BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**INSPECTIONAL SERVICES BUDGET - Building Department**

**241**

**Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (241-511000)</b>						
Building Inspector	Angelo Salamone		81,967	Angelo Salamone		87,090
Health/Conservation Agent			165,509			
Admin Assistant - Health			86,728	Gary Locke		72,800
Admin Assistant - Bldg.			61,480	Dareen Davis		66,726
Conservation Agent				Beth Pyles		87,125
Health Agent				Heith Martinez		101,175
Amounts allocated from supplemental articles			21,763			
<b>Subtotal Full-Time Salaries</b>			<b>417,447</b>			<b>414,916</b>
<b>Part-Time Salaries (241-512000)</b>						
Inspectors			83,000			90,000
<b>Subtotal Part-Time Salaries</b>			<b>83,000</b>			<b>90,000</b>
<b>Temporary/Seasonal Salaries (241-512500)</b>						
<b>Subtotal Temporary Salaries</b>			<b>-</b>			<b>-</b>
<b>Overtime</b>						
None						
<b>Subtotal Overtime Salaries</b>			<b>-</b>			<b>-</b>
<b>GRAND TOTAL SALARIES</b>			<b>\$ 500,447</b>	<b>\$ 504,916</b>		

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**INSPECTIONAL SERVICES BUDGET**

**510**

**Health Department Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>1,750</b>	<b>1,207</b>	<b>1,207</b>	<b>1,703</b>	<b>913</b>	<b>831</b>
510	529000	Service Contract - copier	1,750	1,207	1,207	1,703	913	831
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>53,000</b>	<b>53,000</b>	<b>52,659</b>	<b>40,778</b>	<b>34,712</b>	<b>30,638</b>
510	530000	Contract Services	53,000	53,000	52,659	40,778	34,712	30,638
	<b>534000</b>	<b>COMMUNICATION</b>	<b>2,400</b>	<b>2,400</b>	<b>2,400</b>	<b>1,277</b>	<b>1,661</b>	<b>966</b>
510	530400	Advertising	100	100	100			
510	530700	Printing	1,100	1,100	1,100	827	1,034	345
510	534000	Telephone	600	600	600	300	300	450
510	534500	Postage	600	600	600	150	327	171
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>7,100</b>	<b>7,100</b>	<b>2,600</b>	<b>1,570</b>	<b>1,272</b>	<b>1,106</b>
510	542000	Office Supplies	1,400	1,400	1,400	1,570	1,272	1,106
510	544200	Transfer Station Stickers	1,200	1,200	1,200			
510	548000	Gasoline	4,500	4,500				
	<b>560000</b>	<b>ASSESSMENTS</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>
510	563000	Greenhead Fly Control	2,200	2,200	2,200	2,200	2,200	2,200
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>2,900</b>	<b>2,900</b>	<b>2,900</b>	<b>1,416</b>	<b>1,467</b>	<b>240</b>
510	530800	Seminars/Training	1,500	1,500	1,500	1,080	1,140	240
510	571000	Travel	1,000	1,000	1,000	336	327	
510	571100	Meals & Lodging	400	400	400			

**FISCAL YEAR 2025 OPERATING BUDGET**  
**INSPECTIONAL SERVICES BUDGET**

**510**

Health Department Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>805</b>	<b>805</b>	<b>805</b>	<b>100</b>	<b>378</b>	<b>363</b>
510	573000	Dues/Memberships	805	805	805	100	378	363
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>400</b>	<b>400</b>	<b>400</b>			
510	585000	Small Equipment	400	400	400			
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 70,555</b>	<b>\$ 70,012</b>	<b>\$ 65,171</b>	<b>\$ 49,044</b>	<b>\$ 42,603</b>	<b>\$ 36,344</b>

**DEPARTMENT COMMENTS**



**FISCAL YEAR 2025 OPERATING BUDGET**

**241**

INSPECTIONAL SERVICES BUDGET - Building Dept.

Building Inspection Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>1,750</b>	<b>1,250</b>	<b>1,207</b>	<b>1,703</b>	<b>1,065</b>	<b>831</b>
241	529000	Service Contract Copier	1,750	1,250	1,207	1,703	1,065	831
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>4,700</b>	<b>4,700</b>	<b>4,500</b>	<b>2,234</b>	<b>2,964</b>	<b>958</b>
241	530000	Contract Services	1,200	1,200	1,000	496	903	624
241	530700	Printing - special forms and permits	500	500	500	513	177	209
241	530800	Seminars/Training	3,000	3,000	3,000	1,225	1,884	125
	<b>534000</b>	<b>COMMUNICATION</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>613</b>	<b>471</b>	<b>493</b>
241	534000	Telephone	400	400	400	463	294	293
241	534500	Postage	600	600	600	150	177	200
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>	<b>300</b>	<b>300</b>	<b>300</b>			<b>184</b>
241	558400	Field Supplies	300	300	300			184
	<b>540000</b>	<b>SUPPLIES</b>	<b>2,000</b>	<b>1,750</b>	<b>1,750</b>	<b>1,772</b>	<b>1,491</b>	<b>1,388</b>
241	542000	Office Supplies	1,750	1,500	1,500	1,772	1,470	1,138
241	558200	Uniforms	250	250	250		21	250
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>4,000</b>	<b>7,500</b>	<b>1,500</b>	<b>2,961</b>	<b>1,571</b>	<b>906</b>
241	571000	Travel	4,000	7,500	1,500	2,961	1,571	906
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>300</b>	<b>300</b>	<b>300</b>		<b>140</b>	<b>215</b>
241	573000	Dues & Memberships	300	300	300		140	215
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 14,050</b>	<b>\$ 16,800</b>	<b>\$ 10,557</b>	<b>\$ 9,283</b>	<b>\$ 7,702</b>	<b>\$ 4,975</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

## FISCAL YEAR 2025 OPERATING BUDGET



PUBLIC SAFETY: POLICE DEPARTMENT BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY: POLICE DEPARTMENT BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	1,782,565	1,760,565	1,600,549	1,442,999	1,308,143	1,207,150	1,319,431
SALARIES (PART-TIME)	25,000	25,000	25,000	2,400			1,200
SALARIES (TEMPORARY)	58,500	27,500	29,000	60,703	33,105	91,429	61,746
OVERTIME	265,000	250,000	232,000	263,626	253,185	158,340	225,050
<b>SALARY SUB TOTAL</b>	<b>\$ 2,131,065</b>	<b>\$ 2,063,065</b>	<b>\$ 1,886,549</b>	<b>\$ 1,769,728</b>	<b>\$ 1,594,433</b>	<b>\$ 1,456,919</b>	<b>\$ 1,607,427</b>
POLICE DEPARTMENT EXPENSE	240,127	225,700	209,400	218,713	206,532	131,557	185,601
EMERGENCY MANAGEMENT EXPENSE	5,000	5,000	5,000	2,909	1,659	4,473	3,014
<b>EXPENSE SUB TOTAL</b>	<b>\$ 245,127</b>	<b>\$ 230,700</b>	<b>\$ 214,400</b>	<b>\$ 221,622</b>	<b>\$ 208,191</b>	<b>\$ 136,030</b>	<b>\$ 188,614</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 2,376,192</b>	<b>\$ 2,293,765</b>	<b>\$ 2,100,949</b>	<b>\$ 1,991,350</b>	<b>\$ 1,802,624</b>	<b>\$ 1,592,949</b>	<b>\$ 1,796,041</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

PUBLIC SAFETY: POLICE DEPARTMENT BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY: POLICE DEPARTMENT BUDGET**

**210**

**Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (210-511000)</b>						
CHIEF OF POLICE			1,490,053	Kevin LaRocco		165,000
DEPUTY CHIEF OF POLICE						142,000
LIEUTENANT						127,000
SERGEANT 1						114,152
SERGEANT 2						95,855
SERGEANT 3						91,808
SERGEANT 4						91,808
DETECTIVE						85,444
POLICE OFFICER 1						82,121
POLICE OFFICER 2						80,929
POLICE OFFICER 3						76,838
POLICE OFFICER 4						73,291
POLICE OFFICER 5						70,852
POLICE OFFICER 6						69,503
POLICE OFFICER 7						69,036
POLICE OFFICER 8						69,036
POLICE OFFICER 9						69,036
POLICE OFFICER 10						69,036
DETECTIVE STIPEND			3,000	Note 1		-
UNIFORM ALLOWANCE			16,000			16,000
UNALLOCATED LONGEVITY			11,860	Note 2		7,820
UNALLOCATED DIFFERENTIAL PAY			13,500	Note 3		16,500
UNALLOCATED HOLIDAY PAY			43,788			35,000
UNALLOCATED EDUCATION PAY			35,100	Note 4		46,000
UNALLOCATED OIC PAY			10,000	Note 5		18,500
ADMIN PROMOTION			30,000	Note 6		-
Allocation of Supplemental articles			107,264			
Subtotal Full-Time Salaries			1,760,565			1,782,565
<b>Part-Time Salaries (210-512000)</b>						
Part-Time (210-512000)			25,000	Note 7		25,000
Crossing Guard (210-511800)						
Subtotal Part-Time Salaries			25,000			25,000
<b>Temporary/Seasonal Salaries</b>						
SPECIAL OFFICERS (210-511600)	VARIOUS PERSONS		25,000	Note 8		55,000

MATRON	VARIOUS PERSONS	2,500	3,500
Subtotal Temporary Salaries		27,500	58,500
<b>Overtime (210-513000)</b>			
General Overtime (210-513000)		200,000	265,000
In-House Training (210-511200)		18,000	
Special Events (210-514500)		32,000	
Subtotal Overtime Salaries		250,000	265,000
<b>GRAND TOTAL SALARIES</b>		<b>\$ 2,063,065</b>	<b>\$ 2,131,065</b>

**DEPARTMENT COMMENTS**

**NOTES:**

- 1 Detective stipend no longer in Collective Bargaining Agreement (CBA)
- 2 Decrease due to staff turnover
- 3 Increase as result of new differentials included in new CBA
- 4 Increase as a result of new hire qualifying for Educational stipends under CBA
- 5 Increase as a result of new amounts included in new CBA
- 6 Included in FY 2024 as part of departmental restructuring, amounts now included in individual salaries in FY 2025
- 7 This line provides for part-time (20 hours p/w) ACO and for 2 seasonal Community Service Officers for Downtown area.  
This line has been short for each of the last couple of years requiring re-allocations of appropriations to cover the shortfall.
- 8 OT combined into one line: cost covers typical recurring OT needs, increase due to higher base rates in new CBA, covers in-house training and state mandated 40 hours of per officer training, per year. Additional amounts provided for special events, i.e. Beaches, ATV Patrol, Outside agencies, Newcomb Hollow.

FY 2024 amounts represent amount per ATM warrant, but exclude separate articles for funding of CBA's.

Additional articles add \$107,264 to the FY 2024 salary budgets for a Final FY 24 Salary Budget of \$2,063,065.

Considering these articles the increase in Full-Time salary lines is \$22,000 from FY 2024 to FY 2025 (a 1.25% increase), this low amount is attributed to staff turnover with newer officers coming in at a lower rate than those being replaced.

Overall increase in all salary lines is \$68,000 from FY 2024 (including the additional articles) or 3.3%

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY: POLICE DEPARTMENT BUDGET**

**210**

**Police Department Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>	<b>16,416</b>	<b>9,206</b>	<b>9,273</b>
210	524000	Repairs & maintenance Services	500	500	500	3,477	436	6,463
210	524200	Repair & Maintenance Services - vehicles	15,000	15,000	15,000	12,939	8,770	2,810
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>	<b>9,788</b>	<b>20,700</b>	<b>18,000</b>	<b>16,271</b>	<b>33,240</b>	<b>1,913</b>
210	527000	Operating Leases	7,088	18,000	16,500	14,460	30,518	
		Operating Lease - Body Camera program		18,000	16,500	14,460	30,518	
		Operating Lease - Tasers	7,088					
210	529000	Copier Lease	2,700	2,700	1,500	1,811	2,722	1,913
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>37,689</b>	<b>28,700</b>	<b>20,600</b>	<b>24,115</b>	<b>19,141</b>	<b>7,034</b>
210	530000	Contract Services	33,889	25,000	18,000	15,217	13,069	5,836
		Fire Equipment INC.	1,100					
		Mass Police Accreditation	2,340					
		Crossmatch/HID Fingerprint	3,500					
		Power DMS/Lexipol Policy & Procedures	9,500					
		Booking Room Camera	449					
		Seacost Harley	5,000					
		Trauma 24 - Hazmat Cleaning	2,000					
		Cape Cod National Seashore	5,000					
		Misc. contract services	5,000					
210	530400	Advertising		300	300		427	835
210	530700	Printing	800	700	700	995	711	363
210	531100	Medical Services	1,800	1,500	400	7,903	4,934	
210	532000	Drug Investigation	1,200	1,200	1,200			
	<b>534000</b>	<b>COMMUNICATION</b>	<b>6,800</b>	<b>6,800</b>	<b>5,600</b>	<b>6,937</b>	<b>6,891</b>	<b>6,516</b>
210	534000	Telephone	6,200	6,200	5,000	6,344	6,272	5,490
210	534500	Postage	600	600	600	593	619	1,026
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY: POLICE DEPARTMENT BUDGET**

**210**

**Police Department Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>540000</b>	<b>SUPPLIES</b>	<b>93,750</b>	<b>87,500</b>	<b>83,200</b>	<b>89,778</b>	<b>88,112</b>	<b>61,918</b>
210	543000	Repairs and maintenance supplies	5,000	5,000	5,000	117	1,927	20
210	548500	Vehicle Supplies	15,000	15,000	15,000	20,704	16,269	18,622
210	558300	Uniform allowance	4,000	4,000	4,000	6,975	4,668	8,665
210	542000	Office Supplies	6,500	5,500	5,500	6,162	4,260	6,848
210	548000	Gasoline/Diesel	50,000	45,000	42,000	36,640	26,675	15,057
210	549000	Food	1,750	1,500	200	1,953	835	
210	550000	Medical supplies	2,500	2,500	2,500	2,956	3,947	2,237
210	558100	Training Supplies	5,000	5,000	5,000	5,795	12,197	1,992
210	558200	Uniform-Equip Replacement	4,000	4,000	4,000	8,476	17,334	8,477
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>56,000</b>	<b>50,500</b>	<b>50,500</b>	<b>31,783</b>	<b>39,647</b>	<b>11,637</b>
210	571000	Travel	6,000	5,000	5,000	9,268	9,881	2,269
210	571100	Meals & Lodging	5,000	3,500	3,500	4,902	3,707	1,524
210	572200	Academy Costs	20,000	20,000	20,000	8,243	20,018	
210	571200	Education/Training	25,000	22,000	22,000	9,370	6,041	7,844
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>5,600</b>	<b>4,000</b>	<b>4,000</b>	<b>7,027</b>	<b>6,113</b>	<b>6,167</b>
5400	573000	Dues & Memberships	5,600	4,000	4,000	7,027	6,113	6,167
		Cape Cod Regional Law Enforcement Council	2,500					
		Cape Chiefs Association	200					
		SE Chiefs Association	400					
		Mass Chiefs Association	500					
		General dues/memberships	2,000					
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>15,000</b>	<b>12,000</b>	<b>12,000</b>	<b>26,386</b>	<b>4,182</b>	<b>27,099</b>
210	585000	Small Equipment	15,000	12,000	12,000	26,386	4,182	27,099
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 240,127</b>	<b>\$ 225,700</b>	<b>\$ 209,400</b>	<b>\$ 218,713</b>	<b>\$ 206,532</b>	<b>\$ 131,557</b>



**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY: POLICE DEPARTMENT BUDGET**

**210**

Police Department Expense Detail

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ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
<b>DEPARTMENT COMMENTS</b>								

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**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY: POLICE DEPARTMENT BUDGET**

**291**

Emergency Management Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	5,000	5,000	5,000	2,909	1,659	4,473
291	555500	<i>Emergency Management</i>	5,000	5,000	5,000	2,909	1,659	4,473
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 2,909</b>	<b>\$ 1,659</b>	<b>\$ 4,473</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

## FISCAL YEAR 2025 OPERATING BUDGET



### FIRE DEPARTMENT BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**FIRE DEPARTMENT BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	2,135,665	1,960,523	1,715,831	1,677,087	1,427,308	1,136,746	1,413,714
SALARIES (PART-TIME)	49,895	52,818	60,026	37,057	47,847	69,116	51,340
SALARIES (TEMPORARY)	20,333	18,054	29,195				
OVERTIME	483,307	455,154	457,295	457,465	500,192	388,283	448,647
<b>SALARY SUB TOTAL</b>	<b>\$ 2,689,200</b>	<b>\$ 2,486,549</b>	<b>\$ 2,262,347</b>	<b>\$ 2,171,609</b>	<b>\$ 1,975,347</b>	<b>\$ 1,594,145</b>	<b>\$ 1,913,700</b>
FIRE DEPARTMENT EXPENSE	401,984	394,647	322,503	275,775	274,320	212,684	254,260
<b>EXPENSE SUB TOTAL</b>	<b>\$ 401,984</b>	<b>\$ 394,647</b>	<b>\$ 322,503</b>	<b>\$ 275,775</b>	<b>\$ 274,320</b>	<b>\$ 212,684</b>	<b>\$ 254,260</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 3,091,184</b>	<b>\$ 2,881,196</b>	<b>\$ 2,584,850</b>	<b>\$ 2,447,384</b>	<b>\$ 2,249,667</b>	<b>\$ 1,806,829</b>	<b>\$ 2,167,960</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

FIRE DEPARTMENT BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**FIRE DEPARTMENT BUDGET**

Salary Expense Detail

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries</b>						
FIRE CHIEF			1,630,736	Richard J. Pauley, Jr.		157,000
DEPUTY FIRE CHIEF				Joseph A. Cappello, Jr.		135,000
CAPTAIN				Shawn Clark		98,850
CAPTAIN				Curtis Gelatt		96,850
CAPTAIN				Allison Gray		96,850
LIEUTENANT				Justin Kinshaw		95,850
FIREFIGHTER 1				Gary Doolittle		87,857
FIREFIGHTER 2				Kristian Heyliger		86,199
FIREFIGHTER 3				Colleen Phelan		81,802
FIREFIGHTER 4				Jeffrey Hall		77,894
FIREFIGHTER 5				Aidan Crowley		81,114
FIREFIGHTER 6				Erica Powell		81,586
FIREFIGHTER 7				Kenneth Blake		79,219
FIREFIGHTER 8				Ryan Hickey		79,864
FIREFIGHTER 9				Demi Miskiv		76,860
FIREFIGHTER 10				James Stergis-Cox		71,199
FIREFIGHTER 11				Ernie Cox		71,199
FIREFIGHTER 12				Luke Fancy		71,004
FIREFIGHTER 13				Brendan Cutting		71,004
FIREFIGHTER 14				Robert Czujak		74,778
FIREFIGHTER 15				Ryan Komich		69,298
FIREFIGHTER 16				Luke Walsh		73,860
ADMINISTRATIVE ASSISTANT				Theresa Townsend		80,304
EDUCATION INCENTIVES			15,000			14,000
UNALLOCATED HOLIDAY PAY			100,242			120,299
UNALLOCATED LONGEVITY PAY						5,925
Allocation of supplemental articles			214,545			
<b>Subtotal Full-Time Salaries</b>			<b>1,960,523</b>			<b>2,135,665</b>
<b>Part-Time Salaries</b>						
Call Stipends (220-515600)			17,600			13,200
Call Wages (220-515700)		Incl. \$2.2k alloc. from supp. art.	33,418			35,795
Call Incentive Pay (220-519300)			1,800			900

Subtotal Part-Time Salaries	52,818	49,895
<b>Temporary/Seasonal Salaries</b>		
Day/Weekend Wages (220-515900)	18,054	20,333
Subtotal Temporary Salaries	18,054	20,333
<b>Overtime (220-513000)</b>		
P/R Seminars (220-000000)	38,093	43,769
Overtime FT (220-513000)	291,014	324,436
Overtaime Training (220-513100)	80,320	52,270
Overtime Call (220-513200)	13,746	4,682
Double Time FT (220-514400)	20,779	54,346
Double Time Call (220-514500)	11,202	3,804
Subtotal Overtime Salaries	455,154	483,307
<b>GRAND TOTAL SALARIES</b>	<b>\$ 2,486,549</b>	<b>\$ 2,689,200</b>

<b>DEPARTMENT COMMENTS</b>
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**FISCAL YEAR 2025 OPERATING BUDGET**  
**FIRE DEPARTMENT BUDGET**

**220**

**Fire Department Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>77,372</b>	<b>76,800</b>	<b>21,550</b>	<b>23,488</b>	<b>18,195</b>	<b>15,081</b>
220	524300	Repair & Maintenance Services (Preventative on Equip/vehicles)	22,372	21,800	21,550	23,488	18,195	15,081
220	524400	Vehicle Repairs (Apparatus Repair)	55,000	55,000				
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>78,742</b>	<b>68,826</b>	<b>66,340</b>	<b>75,889</b>	<b>71,275</b>	<b>61,693</b>
220	530000	Contract Services	59,200	50,050	45,489	50,246	49,656	43,405
220	53100	Ambulance Billing	14,766	14,000	16,275	14,502	13,936	12,834
220	530700	Printing	400	400	400	271		334
220	531100	Medical Services	4,376	4,376	4,176	10,870	7,683	5,120
	<b>534000</b>	<b>COMMUNICATION</b>	<b>16,507</b>	<b>17,766</b>	<b>16,910</b>	<b>12,303</b>	<b>14,857</b>	<b>15,642</b>
220	534000	Telephone	15,923	17,266	16,410	11,912	14,724	15,215
220	534500	Postage	584	500	500	391	133	427
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>94,900</b>	<b>100,750</b>	<b>90,760</b>	<b>96,106</b>	<b>74,451</b>	<b>68,955</b>
220	543000	Repair & Maintenance Supplies	6,500	6,500	6,500	3,958	5,556	3,178
220	542000	Office Supplies	3,000	3,000	3,021	3,177	1,532	2,217
220	548500	Gasoline/Diesel	27,050	31,400	17,582	22,403	14,583	8,397
220	549000	Food Supplies	600	600	600	83	173	
220	550000	Medical Supplies	36,000	36,000	37,415	33,110	36,050	37,528
220	558400	Field Supplies	6,000	5,000	6,000	8,771	2,625	6,339
220	558100	Training Supplies	1,500	1,500	6,092	724	2,342	948
220	558200	Uniforms	14,250	16,750	13,550	23,880	11,590	10,348
	<b>560000</b>	<b>ASSESSMENTS</b>	<b>35,671</b>	<b>35,671</b>	<b>31,019</b>	<b>31,018</b>	<b>23,355</b>	<b>22,898</b>
220	563000	County Dispatch	35,671	35,671	31,019	31,018	23,355	22,898
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>52,814</b>	<b>52,840</b>	<b>53,567</b>	<b>10,387</b>	<b>50,101</b>	<b>2,632</b>



**FISCAL YEAR 2025 OPERATING BUDGET**  
**FIRE DEPARTMENT BUDGET**

**220**

**Fire Department Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
220	530800	Seminars/Training	3,000	1,500	1,500	705	320	361
220	539900	EMS Training	7,098	5,780	5,780	3,168	5,076	1,870
220	571000	Travel	10,286	10,000	9,575	2,120	4,361	223
220	571100	Meals & Lodging	32,430	35,560	36,712	4,394	40,344	178
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>5,468</b>	<b>5,375</b>	<b>5,738</b>	<b>4,633</b>	<b>3,187</b>	<b>5,436</b>
220	573000	Dues/memberships	3,768	3,715	4,078	2,933	1,087	3,204
220	573500	Licenses, permits, fees	1,700	1,660	1,660	1,700	2,100	2,232
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>510</b>	<b>619</b>	<b>619</b>	<b>230</b>	<b>215</b>	<b>208</b>
220	578000	Unclassified Items	510	619	619	230	215	208
220	585000	Equipment (Replacement i.e. chainsaws, tools)	15,000	15,000	15,000	10,763	18,684	16,637
220	587200	Turn Out Gear (Full set replacement \$4,000)	25,000	21,000	21,000	10,958		3,502
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 401,984</b>	<b>\$ 394,647</b>	<b>\$ 322,503</b>	<b>\$ 275,775</b>	<b>\$ 274,320</b>	<b>\$ 212,684</b>

**DEPARTMENT COMMENTS**

Contract services increases: C&I EMS - \$4,000; \$2,000 power load system; \$2,000 for CAD software.

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



PUBLIC SAFETY DISPATCHING BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY DISPATCHING BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	396,254	382,481	353,334	347,713	326,455	323,515	332,561
SALARIES (PART-TIME)							
SALARIES (TEMPORARY)	24,000	21,000	18,000	22,974	19,514	23,952	22,147
OVERTIME	62,000	58,100	55,600	51,723	38,337	25,948	38,669
<b>SALARY SUB TOTAL</b>	<b>\$ 482,254</b>	<b>\$ 461,581</b>	<b>\$ 426,934</b>	<b>\$ 422,410</b>	<b>\$ 384,306</b>	<b>\$ 373,415</b>	<b>\$ 393,377</b>
Dispatch Expense	55,989	48,788	46,500	27,367	35,349	27,114	29,943
<b>EXPENSE SUB TOTAL</b>	<b>\$ 55,989</b>	<b>\$ 48,788</b>	<b>\$ 46,500</b>	<b>\$ 27,367</b>	<b>\$ 35,349</b>	<b>\$ 27,114</b>	<b>\$ 29,943</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 538,243</b>	<b>\$ 510,369</b>	<b>\$ 473,434</b>	<b>\$ 449,777</b>	<b>\$ 419,655</b>	<b>\$ 400,529</b>	<b>\$ 423,320</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

PUBLIC SAFETY DISPATCHING BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY DISPATCHING BUDGET**

**215**  
**Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (215-511000)</b>						
CLERK SUPERVISOR			323,666	DAVIS		84,408
DISPATCHER 1 - SUPERVISOR				MCCARTHY		71,718
DISPATCHER 2				MILLER		69,969
DISPATCHER 3				AUSTIN		67,253
DISPATCHER 4				KEMMER		64,641
UNALLOCATED EMT/EMD STIPENDS			2,400			1,200
UNALLOCATED DIFFERENTIAL			6,000	Note 1		7,200
UNALLOCATED HOLIDAY			13,140	Note 1		16,840
UNALLOCATED LONGEVITY			6,175	Note 1		6,525
UNALLOCATED UNIFORMS			4,000	Note 1		4,500
UNALLOCATED INCENTIVE PAY			2,000			2,000
Allocation of supplemental articles			25,100			
<b>Subtotal Full-Time Salaries</b>			<b>382,481</b>			<b>396,254</b>
<b>Part-Time Salaries</b>						
None						
<b>Subtotal Part-Time Salaries</b>			<b>-</b>			<b>-</b>
<b>Temporary/Seasonal Salaries (215-513100)</b>						
RELIEF DISPATCHERS (as needed)	VARIOUS PERSONS		21,000	VARIOUS PERSONS		24,000
<b>Subtotal Temporary Salaries</b>			<b>21,000</b>			<b>24,000</b>
<b>Overtime</b>						
OVERTIME - General (215-513000)	VARIOUS PERSONS		54,000	Note 2		62,000
OVERTIME - In-house training (215-513300)	VARIOUS PERSONS		4,100			
<b>Subtotal Overtime Salaries</b>			<b>58,100</b>			<b>62,000</b>
<b>GRAND TOTAL SALARIES</b>			<b>\$ 461,581</b>	<b>\$ 482,254</b>		

**DEPARTMENT COMMENTS**  
**NOTES**

- 1 Increases in differentials, holiday, longevity & uniform pays are result of increases included in new Collective Bargaining Agreement.
- 2 Increased to reflect higher base wages negotiated in CBA. Combined lines - request includes all training.

FY 2024 amounts reported represent amount per ATM warrant, but excludes separate articles for funding of CBA's.

Additional articles add \$25,100 to the FY 2024 salary budgets for a final FY 24 Salary Budget of \$382,481.

Considering these articles the increase in Full-Time salaries is \$13,773 from FY 2024 to FY 2025 - a 3.6% increase.

Overall increase in all salary lines is \$20,673 - a 4.8% increase.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY DISPATCHING BUDGET**

**215**

**Dispatching Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>46,989</b>	<b>39,788</b>	<b>37,500</b>	<b>25,099</b>	<b>32,700</b>	<b>23,468</b>
215	530000	Contract Services	41,489	34,288	33,000	21,033	32,255	23,438
		Central Square/IMC	18,081					
		CJIS	840					
		Nice recorder	2,480					
		Archive Social	4,188					
		Galaxy/Security Cameras & Doors/cells	13,000					
		DTS - paging system	2,900					
215	530800	Seminars/Training	5,500	5,500	4,500	4,066	445	30
	<b>534000</b>	<b>COMMUNICATION</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>10</b>		<b>6</b>
215	534500	Postage	500	500	500	10		6
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>1,305</b>	<b>2,187</b>	<b>3,294</b>
215	542000	Office Supplies	1,500	1,500	1,500	505	1,393	1,021
215	558200	Uniforms	2,000	2,000	2,000	800	794	2,273
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>575</b>	<b>150</b>	<b>34</b>
215	571000	Travel	2,000	2,000	2,000	439	150	
215	571100	Meals/lodging	2,000	2,000	2,000	136		34
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>						<b>312</b>
215	573000	Dues & Memberships	1,000	1,000	1,000	378	312	312
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 55,989</b>	<b>\$ 48,788</b>	<b>\$ 46,500</b>	<b>\$ 27,367</b>	<b>\$ 35,349</b>	<b>\$ 27,114</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC SAFETY DISPATCHING BUDGET**

**215**

Dispatching Expense Detail

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ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL

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Contract service budget increase due to vendor price increases.



1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

## FISCAL YEAR 2025 OPERATING BUDGET



### PUBLIC WORKS BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	1,362,812	1,221,215	1,082,181	1,072,645	953,633	988,156	1,004,811
SALARIES (PART-TIME)							
SALARIES (TEMPORARY)	30,000	91,200	91,200	35,972	23,685	34,148	31,268
OVERTIME	43,000	43,000	28,000	33,383	33,137	40,535	35,685
<b>SALARY SUB TOTAL</b>	<b>\$ 1,435,812</b>	<b>\$ 1,355,415</b>	<b>\$ 1,201,381</b>	<b>\$ 1,142,000</b>	<b>\$ 1,010,455</b>	<b>\$ 1,062,839</b>	<b>\$ 1,071,765</b>
General Maintenance Expense	151,900	180,700	235,400	188,878	121,105	134,173	148,052
Municipal Building Expense	415,300	380,300	376,350	466,481	367,919	333,319	389,240
Snow & Ice Expense	131,380	131,380	128,180	73,527	156,108	106,349	111,995
Street Lights Expense	10,600	10,600	10,600	4,300	5,327	6,191	5,273
Waste Collection & Sanitation Expense	456,050	467,550	402,850	394,851	309,548	345,929	350,109
Recycling Committee Expense	1,500	1,500	1,500	1,417	1,203	398	1,006
Highways Expense	96,200	96,200	96,200	66,814	96,874	43,782	69,157
<b>EXPENSE SUB TOTAL</b>	<b>\$ 1,262,930</b>	<b>\$ 1,268,230</b>	<b>\$ 1,251,080</b>	<b>\$ 1,196,268</b>	<b>\$ 1,058,084</b>	<b>\$ 970,141</b>	<b>\$ 1,074,831</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 2,698,742</b>	<b>\$ 2,623,645</b>	<b>\$ 2,452,461</b>	<b>\$ 2,338,268</b>	<b>\$ 2,068,539</b>	<b>\$ 2,032,980</b>	<b>\$ 2,146,596</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

PUBLIC WORKS BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

Salary Expense Detail

			FY 2024 Budgeted			FY 2025 Budgeted		
			Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (420-511000)</b>								
DIRECTOR	PC				1,117,556	JASON NORTON		144,511
ASSISTANT DIRECTOR	WEA B					PETER MORRIS		99,082
ADMINISTRATIVE ASSISTANT	Teamster					JEAN LEIDENFROST		83,966
MECHANIC	Teamster					KEVIN BERRY		79,072
HIGHWAY FOREMAN	Teamster					LEE RUSSEL		81,409
DRIVER/OPERATOR	Teamster					RYAN WILLIAMS		70,499
LABORER	Teamster					KYLE JACKETT		60,865
HEAVY TRUCK DRIVER/MECHANICAL ASSISTANT	Teamster					MATTHEW PETERSON		72,537
HEAVY TRUCK DRIVER	Teamster					JEFFREY HOLWAY		72,537
TRANSFER STATION FOREMAN	Teamster					MICHAEL CICALÉ		81,610
TRANSFER STATION GATE ATTENDANT	Teamster					JACOB DELANO		63,886
TRANSFER STATION EQUIPMENT OPER./TRUCK DR	Teamster					BENJAMIN MORRIS		67,309
FACILITIES FOREMAN	Teamster					PETER WILLIAMS		84,450
BUILDINGS & GROUNDS CUSTODIAN	Teamster					DONALD BRAGDON		63,310
CUSTODIAN	Teamster					JUSTIN PECHONIS		63,800
CUSTODIAN	Teamster					CHRIS PARKER		64,569
<b>CUSTODIAN/LABORER</b>	Teamster					<b>PROPOSED - VACANT</b>	Note 1	61,200
Unallocated Holiday					5,000			5,000
Unallocated Differential					9,000			9,000
Unallocated Longevity					11,625			15,700
Unallocated Uniform Allowance					10,800			11,500
Stipends (per CBA)								7,000
Allocation of FY 24 Supplemental articles					67,234			
<b>Subtotal Full-Time Salaries</b>					<b>1,221,215</b>	<b>1,362,812</b>		
<b>Part-Time Salaries</b>								
<b>Subtotal Part-Time Salaries</b>					<b>-</b>	<b>-</b>		
<b>Temporary/Seasonal Salaries (420-512700)</b>								
DPW TEMP/SEASONAL	DPW	VARIOUS PERSONS			91,200	VARIOUS PERSONS		30,000
<b>Subtotal Temporary Salaries</b>					<b>91,200</b>	<b>30,000</b>		

<b>Overtime (420-513000)</b>					
DPW OVERTIME	DPW	VARIOUS PERSONS	43,000	VARIOUS PERSONS	43,000
Subtotal Overtime Salaries			43,000		43,000
<b>GRAND TOTAL SALARIES</b>			<b>\$ 1,355,415</b>		<b>\$ 1,435,812</b>

**DEPARTMENT COMMENTS**

**NOTES**

1 New custodial/laborer position requested to assume cleaning responsibilities that were previously outsourced or staffed by seasonal employees. This increase in full-time salaries is offset by a reduction in seasonal staff salaries.

FY 2024 reported salaries represent amount included in prior year Operating budget article, but exclude additional amounts raised to fund collective bargaining agreements (CBA). The amount of \$67,234 was raised in those articles bringing the final FY 2024 appropriated salary budget to \$1,221,215 for full-time salaries and to \$1,355,415 in total. Full-time salary increase is 11.60%, but only 6.3% accounting for the requested transfer from Seasonal wages. Overall salary increase is 5.9% as a result of new wage scales under new CBA.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**420**

General Maintenance Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>20,000</b>	<b>30,000</b>	<b>62,000</b>	<b>66,240</b>	<b>45,260</b>	<b>55,854</b>
420	524200	Repair/Maintenance - vehicles services	20,000	30,000	30,000	19,165	4,726	16,163
420	524300	Repair/Maintenance - Fire Dept. vehicles			32,000	47,075	40,534	39,691
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>					<b>646</b>	
420	529800	Copier service contract					646	
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>16,600</b>	<b>16,600</b>	<b>26,400</b>	<b>11,886</b>	<b>26,377</b>	<b>22,898</b>
420	530000	Contract Services	14,200	14,200	24,000	10,224	24,317	21,290
		Cylinder rental						
		Drug Testing						
		FCC Radio licensing						
420	530800	Seminars/Training	1,900	1,900	1,900	654	1,685	912
420	531100	Medical Services	500	500	500	1,008	375	696
	<b>534000</b>	<b>COMMUNICATION</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>233</b>	<b>46</b>	<b>2,469</b>
420		Advertising						2,411
420	534500	Postage	50	50	50	233	46	58
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>57,650</b>	<b>71,450</b>	<b>86,350</b>	<b>52,588</b>	<b>45,342</b>	<b>50,301</b>
420	542000	Office Supplies	2,150	2,150	2,150	1,814	2,160	1,426
420	543000	Repair/Maintenance Supplies	40,000	55,000	55,000	22,962	15,268	23,539
420	544300	Lease agreements			14,900	14,279	14,279	14,279
420	548200	Gasoline	5,000	3,500	3,500	5,202	5,664	3,170
420	550000	Medical Supplies	1,500	1,200	1,200	1,511	1,448	903
420	554100	Groundskeeping Supplies		1,600	1,600		1,726	13
420	558200	Uniforms	9,000	8,000	8,000	6,820	4,797	6,971
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>600</b>	<b>600</b>	<b>600</b>			
420	571000	Travel	400	400	400			
420	571100	Meals/lodging	200	200	200			
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>1,007</b>	<b>1,029</b>	<b>2,039</b>

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**420**

General Maintenance Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
420	573000	Dues & Memberships - various organizations	1,000	1,000	1,000	270	420	1,679
420	573500	Licenses, permits, fees	1,000	1,000	1,000	737	609	360
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>55,000</b>	<b>60,000</b>	<b>58,000</b>	<b>56,924</b>	<b>2,405</b>	<b>612</b>
420	58500	Small Equipment						612
420	585100	Cemetary Maintenance	5,000	10,000	8,000	1,957	2,405	
420	585800	Unforseen Emergencies	50,000	50,000	50,000	54,967		
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 151,900</b>	<b>\$ 180,700</b>	<b>\$ 235,400</b>	<b>\$ 188,878</b>	<b>\$ 121,105</b>	<b>\$ 134,173</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**417**

**Municipal Facilities Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>214,000</b>	<b>184,000</b>	<b>148,000</b>	<b>212,260</b>	<b>148,700</b>	<b>131,841</b>
417	512600	Fuel Oil	12,000	12,000	6,000	11,863	6,005	4,071
417	521000	Electricity	162,000	132,000	102,000	160,422	95,246	96,791
417	521500	Propone Gas	40,000	40,000	40,000	39,975	47,449	30,979
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						<b>600</b>
		Repairs & maintenance						600
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>136,800</b>	<b>136,800</b>	<b>129,600</b>	<b>138,258</b>	<b>133,810</b>	<b>138,440</b>
417	530000	Contract Services	136,800	136,800	114,000	97,158	118,410	122,640
		FD Overhead Door repair						
		Alarm Monitoring contract						
		Elevator maintenance contract						
		Plumbing repairs						
		Pest Control						
		Well Repair & maintenance						
		HVAC Repair & maintenance						
		Septic Pumping						
		Generator repair & maintenance						
		Electrical Repair & maintenance						
		Irrigation Repair & maintenance						
		Fire extinguishers/equipment maintenance						
		Elevator and boiler inspections						
417	530200	COA Cleaning			15,600	41,100	15,400	15,800
	<b>534000</b>	<b>COMMUNICATION</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,415</b>	<b>6,648</b>	<b>6,534</b>
417	534000	Telephone	7,500	7,500	7,500	7,415	6,648	6,534
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>			<b>46,400</b>	<b>37,888</b>	<b>45,347</b>	<b>7,166</b>
417	538600	Cleaning Perm			46,400	37,888	45,347	7,166
	<b>540000</b>	<b>SUPPLIES</b>	<b>50,000</b>	<b>45,000</b>	<b>38,500</b>	<b>65,355</b>	<b>29,725</b>	<b>43,721</b>
417	540800	Other Supplies					26	157
417	543000	Repair & Maint. Supplies	20,000	20,000	20,000	37,395	14,164	19,956



**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**417**

**Municipal Facilities Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
		Plumbing, electrical, hvac, carpentry supplies						
		Batteries, lightbulbs, keys, nails, screws, clamps						
		Ceiling tiles, fence posts, lumber						
417	554000	Custodial Supplies - trash liners, toiletries, cleaning products	25,000	20,000	13,500	22,837	13,966	18,247
417	554100	Groundskeeping Supplies - seed, loam, mulch, site-work	5,000	5,000	5,000	5,123	1,569	5,361
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>						
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>7,000</b>	<b>7,000</b>	<b>6,350</b>	<b>5,305</b>	<b>3,689</b>	<b>5,017</b>
417	573200	Municipal Water System Use	6,000	6,000	6,000	4,985	2,847	5,017
417	573500	Licenses, Permits, Fees	1,000	1,000	350	320	842	
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 415,300</b>	<b>\$ 380,300</b>	<b>\$ 376,350</b>	<b>\$ 466,481</b>	<b>\$ 367,919</b>	<b>\$ 333,319</b>

**DEPARTMENT COMMENTS**

Largest cost of increases are due to electric energy costs. Cost of Grennbacker PPA is high, reconciliation of NMC will need to occur. Very favorable electric supply contract that held rates steady for 3 years is expiring 6/30/24. New supply rate will increase electric bills up to 30%

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**422**

Public Works Highways Division

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	50,400	50,400	50,400	24,911	58,262	22,472
422	530000	Contract Services	50,400	50,400	50,400	24,911	58,262	22,472
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	22,000	22,000	22,000	23,164	24,307	11,316
422	543000	Repair/maintenance Supplies	5,000	5,000	5,000	8,330	4,426	8,410
422	553000	Public Works Supplies	17,000	17,000	17,000	14,834	19,881	2,906
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES	23,800	23,800	23,800	18,739	14,305	9,994
422	583000	Infrastructure Maintenance	20,000	20,000	20,000	14,357	13,639	9,647
422	585000	Small Equipment	3,800	3,800	3,800	4,382	666	347
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 96,200</b>	<b>\$ 96,200</b>	<b>\$ 96,200</b>	<b>\$ 66,814</b>	<b>\$ 96,874</b>	<b>\$ 43,782</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**423**

Snow & Ice Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
423	513000	OVERTIME	45,000	45,000	45,000	14,309	45,609	30,984
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	48,200	48,200	47,000	16,095	48,934	41,883
423	530000	<i>Contract Services</i>	48,200	48,200	47,000	16,095	48,934	41,883
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	4,180	4,180	4,180	8,635	6,915	4,353
423	548500	<i>Vehcile Supplies - plow cutting edges, sander &amp; equip. parts</i>	3,800	3,800	3,800	8,442	6,831	4,075
423	549000	<i>Food Supplies</i>	380	380	380	193	84	278
423	553500	<i>Salt/De-Icer</i>	34,000	34,000	32,000	34,488	54,650	29,129
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 131,380</b>	<b>\$ 131,380</b>	<b>\$ 128,180</b>	<b>\$ 73,527</b>	<b>\$ 156,108</b>	<b>\$ 106,349</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**424**

Street Lights Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>4,300</b>	<b>4,954</b>	<b>655</b>
424	529700	Energy	9,000	9,000	9,000	4,300	4,954	655
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>		<b>373</b>	
424	530000	Contract Services	1,600	1,600	1,600		373	
	<b>534000</b>	<b>COMMUNICATION</b>						
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>						
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>						
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>						
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						<b>5,536</b>
		Street Lights						5,536
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 10,600</b>	<b>\$ 10,600</b>	<b>\$ 10,600</b>	<b>\$ 4,300</b>	<b>\$ 5,327</b>	<b>\$ 6,191</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**433**

**Waste Collection & Disposal Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>100,800</b>	<b>100,800</b>	<b>89,000</b>	<b>87,795</b>	<b>50,558</b>	<b>30,393</b>
433	521700	Diesel	75,000	75,000	65,000	61,995	28,758	19,780
433	522500	Landfill Monitoring	25,800	25,800	24,000	25,800	21,800	10,613
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>1,000</b>	<b>7,000</b>	<b>7,000</b>		<b>954</b>	<b>408</b>
433	5240000	Repairs & maintenance	1,000	7,000	7,000		954	408
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>316,800</b>	<b>316,800</b>	<b>264,000</b>	<b>288,988</b>	<b>229,644</b>	<b>306,016</b>
433	530000	Contract Services	316,800	316,800	264,000	288,988	229,644	306,016
		Waste Oil & recycling contracts						
		C&D hauling & disposal						
		Municipal Solid Waste hauling & disposal						
		Transfer station stickers, weigh scale						
		Beach dumpsters rentals						
	<b>534000</b>	<b>COMMUNICATION</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>372</b>	<b>70</b>	<b>92</b>
433	534500	Postage	150	150	150	372	70	92
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>37,000</b>	<b>42,500</b>	<b>42,500</b>	<b>16,996</b>	<b>28,044</b>	<b>8,742</b>
433	542000	Office Supplies	1,000	1,000	1,000	859	860	580
433	543000	Repair/Maintenance Supplies	10,000	14,000	14,000	1,840	5,480	1,281
433	545000	Custodial Supplies	300	300	300	149	130	20
433	548500	Vehicle Supplies	9,000	9,000	9,000	5,368	9,895	4,062
433	550000	Medical Supplies	300	300	300	532	407	361
433	553000	Public Works Supplies	1,000	2,500	2,500	418	735	598
433	553900	Recycling Bins	2,400	2,400	2,400	2,038	1,089	1,840
433	556000	Amnesty Day	13,000	13,000	13,000	5,792	9,448	
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>300</b>	<b>300</b>	<b>200</b>	<b>700</b>	<b>278</b>	<b>278</b>

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**433**

Waste Collection & Disposal Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
433	573500	Licenses, Permits, Fees	300	300	200	700	278	278
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 456,050</b>	<b>\$ 467,550</b>	<b>\$ 402,850</b>	<b>\$ 394,851</b>	<b>\$ 309,548</b>	<b>\$ 345,929</b>

**DEPARTMENT COMMENTS**

SEMASS Contract expiring in FY 2025, expect sizable increase.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**PUBLIC WORKS BUDGET**

**434**

Recycling Committee Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL	1,500	1,500	1,500	1,417	1,203	398
434	530000	Contract Services	1,500	1,500	1,500	1,417	1,203	398
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,417</b>	<b>\$ 1,203</b>	<b>\$ 398</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



SHELLFISH DEPARTMENT BUDGET



**FISCAL YEAR 2025 OPERATING BUDGET**  
**SHELLFISH DEPARTMENT BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	330,517	301,816	245,275	246,794	223,966	227,718	232,826
SALARIES (PART-TIME)	10,160	10,160	35,416	24,512	35,550	20,007	26,690
SALARIES (TEMPORARY)							
OVERTIME	3,600	3,603	3,603	6,795	2,303	3,359	4,152
<b>SALARY SUB TOTAL</b>	<b>\$ 344,277</b>	<b>\$ 315,579</b>	<b>\$ 284,294</b>	<b>\$ 278,101</b>	<b>\$ 261,819</b>	<b>\$ 251,084</b>	<b>263,668</b>
Propogation Expense	6,000	6,000	6,000	5,935	5,958	1,706	4,533
Shellfish Department Expense	31,860	31,860	28,560	24,302	26,197	22,817	24,439
<b>EXPENSE SUB TOTAL</b>	<b>\$ 37,860</b>	<b>\$ 37,860</b>	<b>\$ 34,560</b>	<b>\$ 30,237</b>	<b>\$ 32,155</b>	<b>\$ 24,523</b>	<b>\$ 28,972</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 382,137</b>	<b>\$ 353,439</b>	<b>\$ 318,854</b>	<b>\$ 308,338</b>	<b>\$ 293,974</b>	<b>\$ 275,607</b>	<b>\$ 292,640</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

SHELLFISH DEPARTMENT BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**SHELLFISH DEPARTMENT**

Shellfish Salary Expense Detail

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (179-511000)</b>						
Shellfish Constable	Nancy Civetta		98,646	Nancy Civetta		104,811
Asst. Shellfish Constable	John Mankevetch		78,606	John Mankevetch		83,519
Deputy Shellfish Constable	Christopher Manulla		70,364	Christopher Manulla		74,762
Deputy Shellfish Constable	Vacant		42,275	Vacant		55,250
Holiday Pay			8,000	Holiday Pay:		
				John Mankevetch		3,840
				Christopher Manulla		3,437
				Unallocated		723
Longevity			3,925	Longevity:		
				Nancy Civetta		475
				John Mankevetch		1,600
				Christopher Manulla		2,100
Subtotal Full-Time Salaries			301,816			330,517
<b>Part-Time Salaries (179-512000)</b>						
Seasonal Deputy Constable			10,160			10,160
Subtotal Part-Time Salaries			10,160			10,160
<b>Temporary/Seasonal Salaries</b>						
Subtotal Temporary Salaries			-			-
<b>Overtime (179-53000)</b>						
			3,603			3,600
Subtotal Overtime Salaries			3,603			3,600
<b>GRAND TOTAL SALARIES</b>			<b>\$ 315,579</b>			<b>\$ 344,277</b>

**DEPARTMENT COMMENTS**

FY 24 reported amounts include \$14,016 allocated from supplemental articles.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**SHELLFISH DEPARTMENT**

**179**

Shellfish Department Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>5,250</b>	<b>5,250</b>	<b>4,750</b>	<b>4,111</b>	<b>5,945</b>	<b>1,557</b>
179	524000	Repairs & Maintenece	5,250	5,250	4,750	4,111	5,945	1,557
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>5,000</b>	<b>5,320</b>	<b>5,400</b>	<b>3,708</b>	<b>5,011</b>	<b>5,747</b>
179	530000	Contract Services	3,450	3,450	3,450	3,396	3,483	4,326
179	530400	Advertising						209
179	530700	Printing	1,000	1,200	650	251	1,193	1,212
179	530800	Seminars/Training	550	670	1,300	61	335	
	<b>534000</b>	<b>COMMUNICATION</b>	<b>2,500</b>	<b>2,600</b>	<b>2,320</b>	<b>1,625</b>	<b>2,147</b>	<b>2,053</b>
179	534000	Telephone	2,200	2,200	2,200	1,484	1,881	1,978
179	534500	Postage	300	400	120	141	266	75
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>18,060</b>	<b>18,140</b>	<b>13,300</b>	<b>12,275</b>	<b>12,629</b>	<b>13,033</b>
179	542000	Office Supplies	600	600	600	416	332	478
179	543000	Repair/maint. supplies	800	800	800	474	564	1,868
179	548500	Vehicle Supplies	400	400	200	119	420	115
179	548000	Gas/Diesel	11,000	12,000	8,700	6,797	7,669	2,940
179	558000	Other Fees	100	100	1,000	60	88	
179	540800	Other Supplies	2,160	2,120	800	1,850	874	5,053
179	558200	Uniforms	3,000	2,120	1,200	2,559	2,682	2,579
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>850</b>	<b>350</b>	<b>350</b>	<b>2,266</b>	<b>315</b>	<b>277</b>
179	571000	Travel	850	350	350	2,266	315	277
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>200</b>	<b>200</b>	<b>440</b>		<b>150</b>	<b>150</b>
179	573000	Dues & Memberships	200	200	440		150	150
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>			<b>2,000</b>	<b>317</b>		
179	585000	Small Equipment			2,000	317		
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 31,860</b>	<b>\$ 31,860</b>	<b>\$ 28,560</b>	<b>\$ 24,302</b>	<b>\$ 26,197</b>	<b>\$ 22,817</b>

**FISCAL YEAR 2025 OPERATING BUDGET**

**179**

SHELLFISH DEPARTMENT

Shellfish Department Expense Detail

			BUDGETS			ACTUALS		
ORG	OBJECT	DESCRIPTION	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL

DEPARTMENT COMMENTS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**SHELLFISH DEPARTMENT**

**180**

Shellfish Propagation Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES	6,000	6,000	6,000	5,935	5,958	1,706
180	544400	Aquaculture Supplies / Cultch	6,000	6,000	6,000	5,935	5,958	1,706
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 5,935</b>	<b>\$ 5,958</b>	<b>\$ 1,706</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



COMMUNITY SERVICES BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
Community Services Salaries	119,853	112,880	106,555	103,768	102,345	105,572	103,895
Council on Aging Salaries	330,074	320,145	247,538	227,282	233,126	216,540	225,649
Library Salaries	454,626	420,526	397,047	388,482	342,909	343,916	358,436
Beach Department Salaries	441,872	386,558	377,959	419,893	318,530	369,819	369,414
Recreation Salaries	363,670	338,551	302,208	301,231	276,390	240,882	272,834
<b>SALARY SUB TOTAL</b>	<b>\$ 1,710,095</b>	<b>\$ 1,578,660</b>	<b>\$ 1,431,307</b>	<b>\$ 1,440,656</b>	<b>\$ 1,273,301</b>	<b>\$ 1,276,729</b>	<b>\$ 1,330,228</b>
Community Services Expense	151,550	75,750	55,750	60,149	41,362	265,834	122,448
Council on Aging Expense	57,700	59,875	53,375	39,669	39,429	21,432	33,510
Library Expense	162,050	154,550	149,200	145,687	138,885	111,322	131,965
Beach Department Expense	84,900	71,100	69,300	85,246	55,745	49,578	63,523
Recreation Dept. Expense	118,892	98,406	84,221	87,554	71,958	64,285	74,599
Veterans Services Exxpense	37,710	34,540	32,708	32,272	28,184	31,676	30,711
Human Service Contracts	514,000	490,000	315,000	227,042	228,345	215,184	223,524
<b>EXPENSE SUB TOTAL</b>	<b>\$ 1,126,802</b>	<b>\$ 984,221</b>	<b>\$ 759,554</b>	<b>\$ 677,619</b>	<b>\$ 603,908</b>	<b>\$ 759,311</b>	<b>\$ 680,279</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 2,836,897</b>	<b>\$ 2,562,881</b>	<b>\$ 2,190,861</b>	<b>\$ 2,118,275</b>	<b>\$ 1,877,209</b>	<b>\$ 2,036,040</b>	<b>\$ 2,010,508</b>



**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

COMMUNITY SERVICES BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**660**

**Community Services Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (660-511000)</b>						
Community Services Director	Suzanne Grout Thomas		109,980	Suzanne Grout Thomas		116,853
			2,900			3,000
Subtotal Full-Time Salaries			<u>112,880</u>			<u>119,853</u>
<b>Part-Time Salaries</b>						
Subtotal Part-Time Salaries			<u>-</u>			<u>-</u>
<b>Temporary/Seasonal Salaries</b>						
Subtotal Temporary Salaries			<u>-</u>			<u>-</u>
<b>Overtime</b>						
None						
Subtotal Overtime Salaries			<u>-</u>			<u>-</u>
<b>GRAND TOTAL SALARIES</b>			<b>\$ 112,880</b>			<b>\$ 119,853</b>

**DEPARTMENT COMMENTS**

Reported FY 24 salary amount reflects amount included in FY 24 operating budget article, but excludes amounts authorized in funding CBA's  
 An additional \$6,225 should be included in FY 24 final budgeted amounts for a total of \$112,880 FY 24 Salary budget.  
 Increase for FY 25 is \$6,973 (6.1%) which is the collectively bargained rate.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**541**

**Council on Aging Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (541-511000)</b>						
DIRECTOR-COUNCIL ON AGING						
ASSISTANT COA DIRECTOR	Terri Frazier		83,380	Terri Frazier		84,347
COA OUTREACH DIRECTOR	Sally Welch		69,495	Sally Welch		70,001
FRONT DESK ASSISTANT	Chelsea Micks		61,816	Chelsea Micks		62,169
CUSTODIAN/DRIVER	Roger Boucher		57,954	Roger Boucher		61,576
Subtotal Full-Time Salaries			272,645			278,093
<b>Part-Time Salaries (541-512000)</b>						
FOOD SERVICE MANAGER	Maryann Lucas		29,500	Maryann Lucas		30,866
ON CALL DRIVERS	Various		10,500	Various		2,000
INSTRUCTORS	Various		7,500	Various		7,500
PROGRAM DIRECTOR (15 HRS. PER WEEK)				NEW - VACANT		21,615
				Less: addl grant funding		(10,000)
Subtotal Part-Time Salaries			47,500			51,981
<b>Temporary/Seasonal Salaries</b>						
Subtotal Temporary Salaries			-			-
<b>Overtime</b>						
None						
Subtotal Overtime Salaries			-			-
<b>GRAND TOTAL SALARIES</b>			<b>\$ 320,145</b>	<b>\$ 330,074</b>		

**DEPARTMENT COMMENTS**

**PT PROGRAM DIRECTOR**

Is a new, proposed position. Wellfleet is one of the few COA's on Cape that do not have a dedicated Program Director. Larger towns have full-time positions, but as a smaller COA, a 15 hour position should be sufficient.

Although the total cost of 15 hours per week @ \$27.50 is budgeted at \$21,615, much of this cost can be absorbed by additional grant funding the Town will receive in its COA formula grant. This combined with a reduction in costs for on-call drivers results in only a small increase in part-time wages to add this position.

We are now able to host programs sponsored by other organizations, i.e. Veteran's Outreach; CC Commission; VNA; and others. Having this person to coordinate these events will benefit the entire organization and allow the other employees to focus on their job responsibilities.

FY 2024 Salaries agree to ATM operating budget, but do not include collective bargaining (CBA) article amounts.

FY 2024 CBA articles attributable to COA totals \$11,201 making the FY 2024 salary total equal \$320,145.

FY 2025 salary increase is \$9,929 or 3.1% in accordance with collective bargaining agreements.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**610**

**Library Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (610-511000)</b>						
LIBRARY DIRECTOR	Jennifer Wertkin	35.00	348,410	Jennifer Wertkin	35.00	104,608
ASST DIRECTOR/TECHNICAL SERVICES	Naomi Czekaj-Robbins	35.00		Naomi Czekaj-Robbins	35.00	78,267
YOUTH SERVICES LIBRARIAN	Anna L. Nielsen	35.00		Anna L. Nielsen	35.00	74,300
OUTREACH COORDINATOR	Racine Oxtoby	35.00		Racine Oxtoby	35.00	52,709
PUBLIC SERVICES LIBRARIAN	Vacant	35.00		Vacant	35.00	66,932
Subtotal Full-Time Salaries		175.00	348,410		175.00	376,816
<b>Part-Time Salaries (610-512000)</b>						
LIBRARY ASSISTANT	Joyce Tibbetts	19.00	65,116	Joyce Tibbetts	19.00	30,564
LIBRARY ASSISTANT	Anne E. Freyss	19.00		Anne E. Freyss	19.00	23,979
LIBRARY ASSISTANT	Judy P. Taylor	10.00		Judy P. Taylor	10.00	14,767
Subtotal Part-Time Salaries		48.00	65,116		48.00	69,310
<b>Temporary/Seasonal Salaries (610-512500)</b>						
TEMPORARY STAFFING	VARIOUS PERSONS		7,000	VARIOUS PERSONS		8,500
Subtotal Temporary Salaries			7,000			8,500
<b>Overtime</b>						
None						
Subtotal Overtime Salaries			-			-
<b>GRAND TOTAL SALARIES</b>		<b>223</b>	<b>420,526</b>	<b>223.00</b>	<b>\$</b>	<b>454,626</b>

**DEPARTMENT COMMENTS**

FY 2024 Salaries reported agree to ATM operating budget, but exclude separate amounts authorized under CBA articles.  
 CBA articles provided an additional \$23,017 of funding bringing the total FY 24 salary appropriation to \$420,526.  
 FY 2025 proposed salary increase is \$34,100, or 8.1% in accordance with CBA rates and a \$1,500 increase in temporary staffing.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**699**

**Beach Dept. Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (699-511000)</b>						
Subtotal Full-Time Salaries			-			-
<b>Part-Time Salaries (699-512000)</b>						
Subtotal Part-Time Salaries			-			-
<b>Temporary/Seasonal Salaries (Various Accounts)</b>						
699-512000 Boat Racks/IDs-Stipends	VARIOUS PERSONS		5,490			
699-512700 Seasonal/Lifeguards	VARIOUS PERSONS		367,068			427,872
Subtotal Temporary Salaries			372,558			427,872
<b>Overtime (699-513000)</b>						
Seasonal overtime	VARIOUS PERSONS		14,000			14,000
Subtotal Overtime Salaries			14,000			14,000
<b>GRAND TOTAL SALARIES</b>			<b>\$ 386,558</b>	<b>\$ 441,872</b>		

**DEPARTMENT COMMENTS**

**SEASONAL SALARIES ESTIMATE:**

40 Lifeguards (18-19 FTE, rest are PT 2-3 days/week)	FTE = 40 hrs./week for 11 weeks
Rates start at \$22/hr. and supervisors at \$25/hr.	PT = 24 hrs./week for 11 weeks
and grow for returnees. Also includes Lot Attendants	\$ 209,000.00
(8 Attendants for 4 Ocean-side beaches and 4 pond	\$ 138,600.00
beaches. 4 Bay-side beaches are unattended). 1 Beach	\$ 77,000.00
Fire permit checker too. Start at \$18/hr. and the fire	\$ 10,400.00

permit checker gets \$15/hr.

\$ 435,000.00

**FY 2024 Transfer Required**

There was a transfer required in FY 2023 for seasonal salaries for \$45,593. This amount was not included in FY 2024 budget and will likely be required. This level of funding was included and reflected going forward in the FY 2025 request. Inclusive of this transfer, FY 2024 salaries are \$432,151, and the FY 25 increase requested is \$9,721 or 2.25%

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**630**

**Recreation Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries</b>						
DIRECTOR RECREATION			164,997	Rebecca Rosenberg		94,953
ASST DIRECTOR RECREATION				Charity Robinson		83,738
Subtotal Full-Time Salaries			164,997			178,691
<b>Part-Time Salaries</b>						
Subtotal Part-Time Salaries			-			-
<b>Temporary/Seasonal Salaries</b>						
SEASONAL	VARIOUS PERSONS		173,554	VARIOUS PERSONS		174,979
STIPENDS						10,000
Subtotal Temporary Salaries			173,554			184,979
<b>Overtime</b>						
None						
Subtotal Overtime Salaries			-			-
<b>GRAND TOTAL SALARIES</b>			<b>\$ 338,551</b>			<b>\$ 363,670</b>

**DEPARTMENT COMMENTS**

FY 2024 amount is the amount included in ATM operating budget article but excludes amounts separately approved for collective bargaining agreements. An additional \$9,096 was approved under the CBA articles that are attributable to the Recreation Dept., resulting in total FY 24 wages of \$338,551

Increase in FY 2025 salaries and wages is \$25,119 or 7.4% representing approved rates under CBA's and an increase in seasonal wages to remain competitive.

Reported FY 2025 salary amounts include longevity amounts included in CBA's

**Estimated Calculation of Seasonal Salaries:**



**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**660**

Community Services Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>						
	<b>534000</b>	<b>COMMUNICATION</b>	<b>550</b>	<b>750</b>	<b>750</b>	<b>394</b>	<b>379</b>	<b>569</b>
660	534000	Telephone	550	750	750	394	379	569
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>	<b>150,000</b>	<b>75,000</b>	<b>55,000</b>	<b>59,755</b>	<b>40,983</b>	<b>265,265</b>
660	538700	Portable Toilets	150,000	75,000	55,000	59,755	40,983	265,265
	<b>540000</b>	<b>SUPPLIES</b>	<b>1,000</b>					
	542000	Office Supplies - licenses, forms, etc.	1,000					
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>						
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>						
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 151,550</b>	<b>\$ 75,750</b>	<b>\$ 55,750</b>	<b>\$ 60,149</b>	<b>\$ 41,362</b>	<b>\$ 265,834</b>

**DEPARTMENT COMMENTS**

The contract for portable toilets is in year 2 of a 3 year contract.

This contract provides portable toilets on a per week, per location, per unit basis and additional costs depending upon the number of times units are pumped and/or cleaned.

It is expected that FY 2024 portable toilets line item is underfunded and will need a transfer of \$75,000 to maintain the traditional amount of units at the traditional locations through the end of this fiscal year (June 30).

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**541**  
**Council on Aging Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>				<b>10</b>		<b>125</b>
541	52400	Reparis & Mainenance				10		125
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>	<b>4,200</b>	<b>4,200</b>	<b>4,200</b>	<b>2,160</b>	<b>2,369</b>	<b>3,462</b>
541	529000	Service Contract - Copier	4,200	4,200	4,200	2,160	2,369	3,462
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>22,500</b>	<b>26,500</b>	<b>21,500</b>	<b>9,836</b>	<b>14,807</b>	<b>8,491</b>
541	53000	Contract Services (Alarm, Copier Supply, Kitchen mats, irrigation)	9,000	13,000	8,000	3,692	6,281	1,388
541	530600	Health Services Contract (VNA Public Health Nurse)	13,500	13,500	13,500	6,144	8,526	7,103
	<b>534000</b>	<b>COMMUNICATION</b>	<b>5,700</b>	<b>5,700</b>	<b>4,200</b>	<b>4,807</b>	<b>4,210</b>	<b>3,593</b>
541	534100	Internet	1,500	1,500		1,206		
541	534000	Telephone	3,500	3,500	3,500	3,286	3,610	3,043
541	534500	Postage	700	700	700	315	600	550
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>23,600</b>	<b>21,650</b>	<b>21,650</b>	<b>21,313</b>	<b>16,864</b>	<b>4,668</b>
541	542000	Office Supplies	2,500	2,000	2,000	2,224	3,426	1,389
541	545000	Custodial Supplies	2,500	750	750	1,051	402	206
541	548000	Gasoline/Diesel	1,600	3,400	3,400	1,264	1,709	1,435
541	549000	Food Supplies	17,000	15,500	15,500	16,774	11,327	1,638
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>1,250</b>	<b>1,500</b>	<b>1,500</b>	<b>1,063</b>	<b>914</b>	<b>950</b>
541	571000	Travel	1,000	1,000	1,000	870	914	618
541	530800	Seminars/Training	250	500	500	193		332
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>450</b>	<b>325</b>	<b>325</b>	<b>480</b>	<b>265</b>	<b>143</b>
541	573000	Dues & Memberships	450	325	325	480	265	143
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 57,700</b>	<b>\$ 59,875</b>	<b>\$ 53,375</b>	<b>\$ 39,669</b>	<b>\$ 39,429</b>	<b>\$ 21,432</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**541**

Council on Aging Expense Detail

			BUDGETS			ACTUALS		
ORG	OBJECT	DESCRIPTION	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL

Line item increases represent inflationary pressures to accomplish same level of service.

Custodial supplies are also increased due to now having in-house custodian and we purchase our own supplies.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**610**  
**Library Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>	<b>24,992</b>	<b>24,226</b>	<b>23,911</b>
610	522000	Clams Contract	26,500	26,500	26,500	24,992	24,226	23,911
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>3,050</b>	<b>3,050</b>	<b>3,000</b>	<b>2,765</b>	<b>2,779</b>	<b>695</b>
610	530000	Contract Services	3,000	3,000	3,000	2,765	2,779	695
610	530400	Advertising	50	50				
	<b>534000</b>	<b>COMMUNICATION</b>	<b>4,250</b>	<b>4,250</b>	<b>1,950</b>	<b>4,006</b>	<b>2,114</b>	<b>2,575</b>
610		Internet	1,800	1,800		1,899		
610	534000	Telephone	2,000	2,000	1,500	1,799	1,737	2,096
610	535000	Postage	450	450	450	308	377	479
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>	<b>118,000</b>	<b>106,000</b>	<b>103,000</b>	<b>106,538</b>	<b>100,955</b>	<b>76,096</b>
610	558500	Books & Other Circulating Materials	118,000	106,000	103,000	106,538	100,955	47,793
610	558600	Non-print materials						28,304
	<b>540000</b>	<b>SUPPLIES</b>	<b>9,500</b>	<b>9,500</b>	<b>9,500</b>	<b>5,863</b>	<b>5,370</b>	<b>5,110</b>
610	542000	Office Supplies	9,500	9,500	9,500	5,863	5,370	5,110
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>75</b>		
610	571000	Travel	250	250	250	75		
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>						
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>500</b>	<b>5,000</b>	<b>5,000</b>	<b>1,448</b>	<b>3,440</b>	<b>2,933</b>
610	585200	Equipment	500	5,000	5,000	1,448	3,440	2,933
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 162,050</b>	<b>\$ 154,550</b>	<b>\$ 149,200</b>	<b>\$ 145,687</b>	<b>\$ 138,885</b>	<b>\$ 111,322</b>

**DEPARTMENT COMMENTS**

Level funded, with the exception of library materials expenditure which is increased to maintain spending requirements for the Library Municipal Appropriation Requirement (state law).

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**699**

**Beach Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>8,600</b>	<b>8,200</b>	<b>8,200</b>	<b>7,920</b>	<b>8,056</b>	
699	527500	Cahoon Hollow Expense - details	8,600	8,200	8,200	7,920	8,056	
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>8,500</b>					
		Beach Facility repair & maintenance	8,500					
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>23,500</b>	<b>13,000</b>	<b>12,000</b>	<b>18,608</b>	<b>10,985</b>	<b>9,192</b>
699	530000	Contract services	9,500	8,000	7,000	14,394	7,248	7,810
699	530400	Advertising						12
699	530700	Printing	14,000	5,000	5,000	4,214	3,737	1,370
	<b>534000</b>	<b>COMMUNICATION</b>	<b>5,200</b>	<b>5,000</b>	<b>4,300</b>	<b>2,809</b>	<b>4,202</b>	<b>3,276</b>
699	534000	Telephone	5,000	4,800	4,000	2,809	4,084	3,386
699	534500	Postage	200	200	300		118	(110)
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>22,100</b>	<b>23,600</b>	<b>22,800</b>	<b>39,013</b>	<b>16,562</b>	<b>13,113</b>
699	540800	Other Supplies	1,000	1,000	1,000	21	244	1,886
699	542000	Office Supplies	2,000	1,500	1,500	2,191	1,381	1,905
699	543000	Repair/Maint. Supplies	1,000	4,000	2,500	29,287	3,784	1,275
699	548000	Gasoline	600	600	300	410	251	58
699	550000	Medical Supplies	2,500	2,500	3,500	133	561	650
699	553000	Recreational Supplies	2,000	2,000	2,000	1,089		2,280
699	558200	Uniforms	13,000	12,000	12,000	5,882	10,341	5,059
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>10,000</b>	<b>11,000</b>	<b>11,000</b>	<b>8,431</b>	<b>8,211</b>	<b>8,983</b>
699	571000	Travel	10,000	11,000	11,000	8,431	8,211	8,983
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>2,500</b>	<b>1,800</b>	<b>2,000</b>	<b>690</b>	<b>300</b>	
699	573000	Dues/Licenses/Fees	2,500	1,800	2,000	690	300	
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>4,500</b>	<b>8,500</b>	<b>9,000</b>	<b>7,775</b>	<b>7,429</b>	<b>15,014</b>
699	575700	Credit Card Fees					218	7,701

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**699**

Beach Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
699	578000	Unclassified items	500	500	1,000	47	47	
699	585000	Small Equipment	4,000	8,000	8,000	7,728	7,164	7,313
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 84,900</b>	<b>\$ 71,100</b>	<b>\$ 69,300</b>	<b>\$ 85,246</b>	<b>\$ 55,745</b>	<b>\$ 49,578</b>

**DEPARTMENT COMMENTS**

- 1 The additional \$1500 dollars in Contract Services is needed because the Water Clerk is no longer paying for WhiteWater and the DEP for services/testing for the four Beach Comfort Stations.
- 2 The increase in Cahoon Hollow reflect the increase in hourly detail costs for the weekends.
- 3 For the last few years, the DPW has required me to pay for materials that they use for repairs and maintenance of Beach facilities and equipment. I have been paying for it out of the Supplies line but it needs to be broken out as a distinct expense. The \$8,500 is based on expenses from FY23 and the first half of FY24.
- 4 The additional \$9000 in Printing is for the materials needed to print our own Beach Stickers. Due to a high incidence of stickers being altered, we need a new method that will not permit alterations.
- 5 The American Red Cross has recently raised their fees and this is reflected in my Certifications line.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**630**

**Recreation Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>81,292</b>	<b>65,177</b>	<b>52,877</b>	<b>57,759</b>	<b>39,299</b>	<b>47,553</b>
630	530000	Contract services (See Note 1)	66,917	53,677	43,377	50,994	34,779	45,218
630	530200	League/Tourney REfs/Umps	7,575	6,000	6,000	5,235	2,070	1,835
630	530400	Ice Time	1,000	700	700	500		500
630	530500	Field Trips	4,000	3,000	700	228	455	
630	530700	Printing	1,200	1,200	1,500	538	1,995	
630	530800	Seminars/Training	600	600	600	264		
	<b>534000</b>	<b>COMMUNICATION</b>	<b>3,850</b>	<b>3,789</b>	<b>489</b>	<b>2,918</b>	<b>435</b>	<b>728</b>
630	534000	Telephone	500	439	439	449	435	507
630	534100	Internet	3,300	3,300		2,469		
630	534500	Postage	50	50	50			221
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>31,100</b>	<b>28,790</b>	<b>27,540</b>	<b>21,636</b>	<b>31,612</b>	<b>15,798</b>
630	540100	Recreational Supplies	4,000	4,000	4,000	5,101	4,817	3,080
630	540300	Road Race Supplies (Note 2)	11,100	10,000	10,000	7,674	8,510	3,869
630	540500	Bakers Field Supplies	2,500	2,500	2,500	2,745	3,227	2,129
630	540700	Holiday Supplies	1,000	1,000	1,000	648	944	999
630	540800	Other Supplies	400	400	400	637	369	200
630	540900	League/Tourney supplies	1,500	1,500	1,500	1,176	3,046	2,140
630	542000	Office Supplies	1,000	1,000	1,000	653	503	1,295
630	548200	Gasoline/Vehicle Maint.	2,000	2,000	750	162	302	
630	550000	Medeical Supplies	600	600	600		578	1,472
630	558200	Uniforms	7,000	5,790	5,790	2,840	9,316	614
	<b>560000</b>	<b>ASSESSMENTS</b>						

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**630**

Recreation Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>						
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>650</b>	<b>650</b>	<b>650</b>		<b>250</b>	<b>30</b>
630	573000	Dues & Memberships	650	650	650		250	30
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>						<b>76</b>
630	575700	Credit Card Fees						76
630	585000	Small Equipment	2,000		2,665	5,241	362	100
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 118,892</b>	<b>\$ 98,406</b>	<b>\$ 84,221</b>	<b>\$ 87,554</b>	<b>\$ 71,958</b>	<b>\$ 64,285</b>

**DEPARTMENT COMMENTS**

Note 1 Contract Services include costs for:

my rec software

Van rental - which may be decreased in future years if new van under capital budget request is placed in service.

Small increase in live music fees for the square dance callers and Music at Mayo performers.

Largest increase relates to costs associated with programming occurring after school and on weekends. This is offset by decrease in part-time salaries and wages account.

Note 2 Road Race Supplies - cost to provide police details for road race, costs increasing. FY 24 amount approx. \$10,000

Note 3 Small Equipment request

Purchase of laptop to replace old, outdated model in order to efficiently process credit card sales.

Purchase of additional security camera that can record activity in front of building and in the parking lot at Bakers Field Rec. bldg.



**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**543**

**Veterans Service Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						
	560000	ASSESSMENTS	21,710	19,540	18,708	18,707	18,399	18,998
543	563000	<i>Veteran's District Assessment</i>	21,710	19,540	18,708	18,707	18,399	18,998
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES	16,000	15,000	14,000	13,565	9,784	12,679
543	577000	<i>Veteran's Benefits</i>	16,000	15,000	14,000	13,565	9,784	12,679
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 37,710</b>	<b>\$ 34,540</b>	<b>\$ 32,708</b>	<b>\$ 32,272</b>	<b>\$ 28,184</b>	<b>\$ 31,676</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**520**

**Human Service Contract Expense Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>						
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>						
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>						
	<b>534000</b>	<b>COMMUNICATION</b>						
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>						
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>						
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>514,000</b>	<b>490,000</b>	<b>315,000</b>	<b>227,042</b>	<b>228,345</b>	<b>215,184</b>
520	011001	Human Services Unallocated	82,000					6,250
520		Gosnold						6,750
520	500100	Navigator	37,000	25,000	25,000	18,750	25,000	18,750
520	535100	AIDS Support Group		3,000	3,000	2,250	5,000	2,500
520	535200	Wellfleet Montessori PreSchool		3,300	3,300	825	3,500	1,875
520	535400	The Childrens Place		10,000	10,000	5,000	10,000	10,000
520	535700	Alzheimers Family Support		2,000	2,000	750	1,500	1,125
520	535800	Legal Services		2,000	2,000	1,500	2,000	1,500
520	535900	Independence House		4,700	4,700	3,525	4,700	2,438
520	536000	Helping Our Women		5,000	5,000	3,750	5,000	7,313
520	536001	Mustard Seed Kitchen		4,000	4,000	3,000	4,000	
520	536002	Food 4 Kids		3,000	3,000	3,000	1,000	
520	536100	Homeless Prevention Council		15,000	15,000	11,250	15,000	6,625
520	536200	Lower Cape Outreach		10,000	10,000	7,500	10,000	8,750
520	536300	Consumer Assistance Council					300	250
520	536500	Outer Cape Health Services		10,000	10,000	7,500	10,000	6,000
520	536600	Elder Services Meals on Wheels		2,000	2,000	1,500	2,000	1,125
520	536700	Mass Appeal		6,000	6,000	4,500	6,000	5,000
520	500600	Tuition/Preschool Vouchers	375,000	375,000	200,000	142,442	113,345	118,933

**FISCAL YEAR 2025 OPERATING BUDGET**  
**COMMUNITY SERVICES BUDGET**

**520**

Human Service Contract Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
182	530000	WELLFLEET CHAMBER OF COMMERCE	20,000	10,000	10,000	10,000	10,000	10,000
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 514,000</b>	<b>\$ 490,000</b>	<b>\$ 315,000</b>	<b>\$ 227,042</b>	<b>\$ 228,345</b>	<b>\$ 215,184</b>

**DEPARTMENT COMMENTS**

Chamber of Commerce request was for over \$30k, tentative agreed to increase partially with subsequent review of benefit for additionally requested funding in subsequent year.

Preschool voucher FY 24 budget reflects Operating Budget article amount - supplemental article was passed with override, so no actual increase for FY 2025 for this line item.

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



UNALLOCATED EXPENDITURES BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**UNALLOCATED EXPENDITURES BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)							
SALARIES (PART-TIME)							
SALARIES (TEMPORARY)	12,500	12,500	8,000	12,949	2,614	8,412	7,992
OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 8,000</b>	<b>\$ 12,949</b>	<b>\$ 2,614</b>	<b>\$ 8,412</b>	<b>\$ 7,992</b>
Energy & Fuels Expense							
General Liability Insurance	618,125	575,000	510,941	530,709	507,525	461,086	499,773
Employee Pension	1,864,609	1,747,350	1,574,968	1,574,968	1,522,803	1,431,823	1,509,865
Employee Insurance	2,187,680	2,129,144	1,766,717	1,260,262	1,598,680	1,716,084	1,525,009
Employment Costs Expenses	65,000	65,000		99,517			33,172
<b>EXPENSE SUB TOTAL</b>	<b>\$ 4,735,414</b>	<b>\$ 4,516,494</b>	<b>\$ 3,852,626</b>	<b>\$ 3,465,456</b>	<b>\$ 3,629,008</b>	<b>\$ 3,608,993</b>	<b>\$ 3,567,819</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 4,747,914</b>	<b>\$ 4,528,994</b>	<b>\$ 3,860,626</b>	<b>\$ 3,478,405</b>	<b>\$ 3,631,622</b>	<b>\$ 3,617,405</b>	<b>\$ 3,575,811</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

UNALLOCATED EXPENDITURES BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**UNALLOCATED EXPENDITURES BUDGET**

Salary Expense Detail

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries</b>						
Subtotal Full-Time Salaries						
			-			-
<b>Part-Time Salaries</b>						
Subtotal Part-Time Salaries						
			-			-
<b>Temporary/Seasonal Salaries</b>						
Tax Work Off Program (940-5190)						
			12,500			12,500
Subtotal Temporary Salaries						
			12,500			12,500
<b>Overtime</b>						
None						
Subtotal Overtime Salaries						
			-			-
<b>GRAND TOTAL SALARIES</b>						
			<b>\$ 12,500</b>			<b>\$ 12,500</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**UNALLOCATED EXPENDITURES BUDGET**

Property & Liability Insurance Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES	618,125	575,000	510,941	530,709	507,525	461,086
		<i>Deductibles</i>				1,425	1,743	620
945	5400	General Liability	537,500	500,000	441,100	457,178	414,967	377,439
912	577800	Workers Comp Liability - Town	80,625	75,000	69,841	72,106	90,815	83,027
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 618,125</b>	<b>\$ 575,000</b>	<b>\$ 510,941</b>	<b>\$ 530,709</b>	<b>\$ 507,525</b>	<b>\$ 461,086</b>

**DEPARTMENT COMMENTS**

Initial planning estimate of 7.5% - broker indicate general liability trend is 10-15%



**FISCAL YEAR 2025 OPERATING BUDGET**  
**UNALLOCATED EXPENDITURES BUDGET**

Employee Pension & Insurance Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						
	560000	ASSESSMENTS	1,864,609	1,747,350	1,574,968	1,574,968	1,522,803	1,431,823
911	577700	Barnstable County Retirement Assoc. pension assessment	1,864,609	1,747,350	1,574,968	1,574,968	1,522,803	1,431,823
		Regular Assessment	1,878,136					
		Early Retirement Incentive Charge	17,755					
		Early Pay Discount	(31,282)					
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES	2,187,680	2,129,144	1,766,717	1,260,262	1,598,680	1,716,084
913	577900	Unemployment Insurance	31,500	30,000	30,000	43,775	17,943	44,037
914	5170	Employee Health Insurance Benefits	1,678,230	1,561,144	1,484,300	947,351	1,355,318	1,471,362
		OPEB Trust Fund Contribution	200,000	200,000				
915	5171	Life Insurance	8,000	7,850	7,750	5,742	2,322	6,488
916	5170	Medicare	169,950	165,000	175,000	166,931	140,216	144,225
917	5170	Health Insurance Stipends	80,000	75,000	53,667	78,463	67,381	34,472
918	5170	HSA Contributions	20,000	18,000	16,000	18,000	15,500	15,500
		Allocation of amounts from supplemental articles		72,150				
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 4,052,289</b>	<b>\$ 3,876,494</b>	<b>\$ 3,341,685</b>	<b>\$ 2,835,230</b>	<b>\$ 3,121,483</b>	<b>\$ 3,147,907</b>

**DEPARTMENT COMMENTS**

Planning estimate of 7.5% for health insurance; nominal increase in medicare based upon salary increases; 6.0% for County Retirement Unemployment ins. Is based upon factor of 1 (historic value) but recent experience is a factor of 3 (assigned by DUA) hopeful this is a ST situation.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**UNALLOCATED EXPENDITURES BUDGET**

Employee Pension & Insurance Expense Detail

			BUDGETS			ACTUALS		
ORG	OBJECT	DESCRIPTION	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL

County retirement assessment is preliminary estimate/projection from BCRA - final assessment to come in Jan/Feb.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**UNALLOCATED EXPENDITURES BUDGET**

Employment Costs Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	510000	SALARY ADJUSTMENT ACCOUNT (196-512000)	65,000	65,000		99,517		
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES						
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 65,000</b>	<b>\$ 65,000</b>		<b>\$ 99,517</b>		

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

## FISCAL YEAR 2025 OPERATING BUDGET



### DEBT SERVICE BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**DEBT SERVICE BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
EXEMPT DEBT - DEBT SERVICE	3,524,632	3,468,922	2,685,435	2,041,080	2,257,074	1,599,606	1,965,920
NON-EXEMPT DEBT - DEBT SERVICE	120,547	150	150	383			128
BORROWING COSTS & CHARGES	28,500	28,500	38,500	22,983	4,137	7,284	11,468
CAPITAL LEASE PAYMENTS							
<b>EXPENSE SUB TOTAL</b>	<b>\$ 3,673,679</b>	<b>\$ 3,497,572</b>	<b>\$ 2,724,085</b>	<b>\$ 2,064,446</b>	<b>\$ 2,261,211</b>	<b>\$ 1,606,890</b>	<b>\$ 1,977,516</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 3,673,679</b>	<b>\$ 3,497,572</b>	<b>\$ 2,724,085</b>	<b>\$ 2,064,446</b>	<b>\$ 2,261,211</b>	<b>\$ 1,606,890</b>	<b>\$ 1,977,516</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

DEBT SERVICE BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**DEBT SERVICE BUDGET**

**710|751**  
**Exempt Debt Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	5910	017001						5,075
	5910	017002						40,600
	5910	017003						
E	5910	017004		35,525	35,525	35,525	46,725	48,075
	5910	017005			450		30,450	
	5910	017006		15,225	15,225	15,225	15,675	15,450
NE	5910	017007		55,920	52,047	52,046	54,043	56,556
E	5910	017008	104,350	107,350	110,350	110,350	113,350	116,350
NE	5910	017009	10,000	10,000	10,000	10,000	10,000	10,000
E	5910	017010	35,525	36,575	37,625	37,625	38,675	39,725
E	5910	017011	15,675	16,125	16,575	16,575	17,025	7,475
E	5910	017012	5,225	5,375	5,525	5,525	5,675	5,825
E	5910	017013	10,900	11,200	11,500	11,500	11,800	12,100
	5910	017014		5,075	5,225	5,225	5,375	15,525
E	5910	017015	393,900	404,700	425,650	425,650	446,900	463,375
E	5910	017016	12,228	12,212	12,195	12,195	12,179	12,163
E	5910	017017	22,920	23,320	23,720	23,720	24,120	24,520
E	5910	017018	11,460	11,660	11,860	11,860	12,060	12,260
	5910	017019					5,100	5,200
E	5910	017020	11,235	11,435	11,635	11,635	11,835	12,035
E	5910	017021	5,200	5,300	5,400	5,400	5,500	5,600
E	5910	017022	22,920	28,420	28,920	28,920	29,420	29,920
E	5910	017023	45,410	46,210	47,010	47,010	47,810	48,610
E	5910	017024	17,190	17,490	17,790	17,790	18,090	23,490
E	5910	017025	5,200	5,300	5,400	5,400	10,600	10,800
	5910	017027					200	10,200
E	5910	017028	11,460	11,660	11,860	11,860	12,060	12,260
E	5910	017029	10,300	10,500	10,700	10,700	10,900	11,100
E	5910	017030	421,663	432,863	481,473	481,473	493,673	505,873
E	5910	017032	514,050	536,550	554,050	554,050	571,550	

**FISCAL YEAR 2025 OPERATING BUDGET**  
**DEBT SERVICE BUDGET**

**710|751**  
**Exempt Debt Detail**

			BUDGETS			ACTUALS		
ORG	OBJECT	DESCRIPTION	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
E	5910	017033	Lt.Island Road Repair A2T	18,900	19,650	20,400	20,400	21,150
E	5910	017034	School Fire Suppression	22,000	23,000	24,000	24,000	25,000
E	5910	017035	Fire EMS Equipment A2F	16,500	17,250	18,000	18,000	18,750
E	5910	017036	Fire Dept.Vehicle A2E	5,500	11,000	11,500	11,500	12,000
	5910	017037	Water System Expansion					105,150
NE			Public Wharf Construction	MEF				
E			Police Station Design	35,410	36,410			
E			Water Mains	95,400				
NE			USDA Water Phase 1	WEF				
NE			USDA Water Phase 2	WEF				
E			31 Wastewater Design	66,384				
E			32 Campground Water Mains	97,730				
E			33 School Suppression System	241,605				
NE			34 Marina Tanks	MEF				
E			35 Fire Radio's	23,174				
E			36 Marina Vehicle	94,065				
E			37 Pick-up w/ Plow	11,955				
E			38 Rolloff Truck	53,060				
E			39 Rt. 6 Improvements	35,128				
E			40 Barrier	11,587				
E			41 Ladder Truck	73,394				
E			42 Land Acquisition	153,905				
E			43 Front-End Loader	5,243				
E			44 Recylce Trailer	15,728				
E			45 Police Equipment	10,485				
E			46 Building Repairs	10,485				
E			47 Street Sweeper	52,424				
NE			48 Marina Tanks	MEF				
E			49 Maurices Campground	529,454				
NE			50 Maurices Campground CPC	53,397				



**FISCAL YEAR 2025 OPERATING BUDGET**  
**DEBT SERVICE BUDGET**

**710|751**  
**Exempt Debt Detail**

			BUDGETS			ACTUALS		
ORG	OBJECT	DESCRIPTION	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
E		51 Maurices Campground - taxable	168,305					
		Less: Non-exempt to other page	(63,397)					
		Other to balance to ATM		553,629				
<b>Subtotal Long-Term Debt Service</b>			<b>3,524,632</b>	<b>2,516,929</b>	<b>2,021,610</b>	<b>2,021,159</b>	<b>2,242,839</b>	<b>1,560,162</b>
5917	202023	A23 Fuel Tanks-Marina		131,552	131,552			
5917	251014	A13 HDYLTA Tfr.to Fd.25		111,111	111,111			
5917	331004	A18 DPW Street Sweeper		66,250	66,250			
5917	331005	A19 DPW Front Loader		55,000	55,000			
5917	331012	A20 DPW Refuse Trailer		18,750	18,750			
5917	331013	A16 Aerial Ladder Truck		71,250	71,250			
5917	331014	A21 Police Cruisers		10,000	10,000			
5917	331100	Fire Portable Radios		17,000	17,000			
5917	331300	3/4 Ton Pickup w/Plow		11,522	11,522			
5917	331400	Roll Off Truck		42,613	42,613			
5917	331600	Baker's Field Backstop		17,500	17,500			
5917	331800	Rt.6/Main St. Intersection		27,600	27,600			
5917	332000	Permeable Barrier Assmt		12,500	12,500			
5917	334170	FY20 Thall Bsmt/Lib Bathrm		12,500	12,500			
5917		Land Interest (HDYLTA)		27,147				
5917		Fire Interest		2,373				
5917		Pup Plow Interest		1,536				
5917		Rolloff Interest		5,947				
5917		Baker's Interest		611				
5917		Rt. 6 Interest		3,853				
5917		Perm. Interest		1,309				
5917		Aerial Ladder Interest		4,974				
5917		Front Loader Interest		2,227				
5917		Recycle Interest		1,187				
5917		Police Interest		698				
5917		Thall/Lib Interest		873				
5917		Sweeper Interest		4,119				
5917		Marina Interest		9,183				

**FISCAL YEAR 2025 OPERATING BUDGET**  
**DEBT SERVICE BUDGET**

**710|751**  
**Exempt Debt Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
5917	5927700	BAN Interest Due			18,677	18,677	14,235	
5925		Short Term Interest		20,000	40,000	1,244		39,444
		Other to balance to ATM		260,808				
<b>Subtotal Short-Term Debt Service</b>				<b>951,993</b>	<b>663,825</b>	<b>19,921</b>	<b>14,235</b>	<b>39,444</b>
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 3,524,632</b>	<b>\$ 3,468,922</b>	<b>\$ 2,685,435</b>	<b>\$ 2,041,080</b>	<b>\$ 2,257,074</b>	<b>\$ 1,599,606</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**

**DEBT SERVICE BUDGET**

**Non-Exempt Debt Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
		Long-Term Debt Service (from other page)	63,397					
		<b>Non-exempt debt short-term interest</b>	<b>25,000</b>					
		Revenue anticipation notes						
		Bond anticipation notes - general	25,000					
		Bond anticipation notes - Fire Engine (funded from Amb. Fd.) (800k @ 4% for 1 year)	32,000					
756	54000	RE Tax Refund Interest	150	150	150	383		
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 120,547</b>	<b>\$ 150</b>	<b>\$ 150</b>	<b>\$ 383</b>		

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**

**DEBT SERVICE BUDGET**

**Borrowing Costs & Charges Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
<b>017222</b>	<b>530000</b>	<b>Borrowing Costs and Charges</b>						
		Financial Advisory Fees						
		Bond Issuance Costs						
145	575000	Debt Admin Fees	25,000	25,000	35,000	21,394	3,700	7,233
145	578000	Other Charges	2,000	2,000	2,000	1,248		51
145	578100	Administrative Fees	1,500	1,500	1,500	341	437	

<b>TOTAL OPERATING BUDGET</b>	<b>\$ 28,500</b>	<b>\$ 28,500</b>	<b>\$ 38,500</b>	<b>\$ 22,983</b>	<b>\$ 4,137</b>	<b>\$ 7,284</b>
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**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**

**DEBT SERVICE BUDGET**

**Capital Lease Payment Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL

**TOTAL OPERATING BUDGET**

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



WATER ENTERPRISE FUND BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**WATER ENTERPRISE FUND BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	120,000						
SALARIES (PART-TIME)	39,000	30,582	27,087	29,087	21,057	13,656	21,267
SALARIES (TEMPORARY) OVERTIME							
<b>SALARY SUB TOTAL</b>	<b>\$ 159,000</b>	<b>\$ 30,582</b>	<b>\$ 27,087</b>	<b>\$ 29,087</b>	<b>\$ 21,057</b>	<b>\$ 13,656</b>	<b>\$ 21,267</b>
Water Dept. Expense	339,490	408,691	368,521	241,062	264,892	265,906	257,287
<b>EXPENSE SUB TOTAL</b>	<b>\$ 339,490</b>	<b>\$ 408,691</b>	<b>\$ 368,521</b>	<b>\$ 241,062</b>	<b>\$ 264,892</b>	<b>\$ 265,906</b>	<b>\$ 257,287</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 498,490</b>	<b>\$ 439,273</b>	<b>\$ 395,608</b>	<b>\$ 270,149</b>	<b>\$ 285,949</b>	<b>\$ 279,562</b>	<b>\$ 278,553</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

WATER ENTERPRISE FUND BUDGET

BUDGET ACCOUNT DETAILS



**FISCAL YEAR 2025 OPERATING BUDGET**  
**WATER ENTERPRISE FUND BUDGET**

**450**

**Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (450-511000)</b>						
WATER/WASTEWATER SUPERINTENDENT				VACANT		120,000
Subtotal Full-Time Salaries			-			120,000
<b>Part-Time Salaries (450-512000)</b>						
WATER CLERK			30,582	Karen Plantier		39,000
Subtotal Part-Time Salaries			30,582			39,000
<b>Temporary/Seasonal Salaries</b>						
Subtotal Temporary Salaries			-			-
<b>Overtime (450-513000)</b>						
None						
Subtotal Overtime Salaries			-			-
<b>GRAND TOTAL SALARIES</b>			<b>\$ 30,582</b>			<b>\$ 159,000</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**WATER ENTERPRISE FUND BUDGET**

**450**

Water Dept. Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>26,000</b>	<b>12,300</b>	<b>12,000</b>	<b>11,421</b>	<b>10,968</b>	<b>11,203</b>
450	521000	Electricity	26,000 #	12,300	12,000	11,421	10,968	11,203
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>10,000</b>					
		Chemicals/testing	10,000					
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>28,500</b>	<b>38,350</b>	<b>2,200</b>		<b>986</b>	<b>13,581</b>
450	529300	Legal	2,500	2,050	2,000		140	95
450	530000	Contact Services	10,000	30,000			846	13,372
450	530100	Software Maintenance	6,000	6,000				
450	530400	Advertising	10,000 #	300	200			114
	<b>534000</b>	<b>COMMUNICATION</b>	<b>1,000</b>	<b>1,025</b>	<b>1,000</b>	<b>117</b>	<b>138</b>	<b>662</b>
450	534000	Telephone	1,000	1,025	1,000	117	138	662
450	534500	Postage	1,000	2,500	1,550	33	52	2
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>	<b>118,778</b>	<b>117,875</b>	<b>115,000</b>	<b>111,448</b>	<b>136,974</b>	<b>130,011</b>
450	535600	Operations Contract	88,778	87,125	85,000	97,995	135,211	90,021
450	535600	Operations Contingency	30,000	30,750	30,000	13,453	1,763	39,990
	<b>540000</b>	<b>SUPPLIES</b>	<b>20,000</b>	<b>20,775</b>	<b>20,250</b>	<b>883</b>	<b>5,248</b>	<b>620</b>
450	542000	Office Supplies	1,000	275	250		35	170
450	543000	Repair/Maint Supplies - hydrants/valves, etc.	19,000	20,500	20,000	883	3,773	450
450	544700	Meters & Equipment					1,440	
	<b>560000</b>	<b>ASSESSMENTS</b>						
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>						
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>3,000</b>					
		Training	3,000					
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>131,212</b>	<b>215,866</b>	<b>216,521</b>	<b>117,160</b>	<b>110,526</b>	<b>109,827</b>
450	578000	Indirect Cost Allocation - Benefit allocation from \$145k override	25,000	10,300	7,000	9,539	2,200	796
450-5910	657001	Debt Service - USDA Phase 2 Principal (27)	25,642	90,642	90,642	25,642	25,642	25,642
450-5915	657001	Debt Service - USDA Phase 2 Interest (27)	21,154	55,509	31,538	22,564	23,269	23,974
450-5910	657002	Debt Service - USDA Phase 1 Principal (26)	33,054	32,287	59,464	31,538	30,806	30,092
450-5915	657002	Debt Service - UDA Phase 1 Interest (26)	26,362	27,128	27,877	27,877	28,609	29,323

**FISCAL YEAR 2025 OPERATING BUDGET**  
**WATER ENTERPRISE FUND BUDGET**

**450**

Water Dept. Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 339,490</b>	<b>\$ 408,691</b>	<b>\$ 368,521</b>	<b>\$ 241,062</b>	<b>\$ 264,892</b>	<b>\$ 265,906</b>

**DEPARTMENT COMMENTS**

Note 1: New well coming online, increase in electric supply rate eff. 7/1

Note 2: Anticipated marketing contract to encourage connections

**FISCAL YEAR 2025 OPERATING BUDGET**  
**WATER ENTERPRISE FUND BUDGET**

**450**

Water Enterprise Revenue Estimates

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
		Water Usage Charges	169,440	147,500	145,000	170,475	172,242	93,155
		System Development Fee	30,560	15,000		50,560	114,559	89,208
		Loan Principal Interest		15,000				
		Other Income		1,500		4,679	158	625
		Subtotal Operating Revenue	200,000	179,000	145,000	225,714	286,959	182,988
		General Fund Subsidy	144,490	256,778	250,608	250,608	84,214	119,463
		Prop 2 1/2 override subsidy for WW Superintendent	145,000					
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 489,490</b>	<b>\$ 435,778</b>	<b>\$ 395,608</b>	<b>\$ 476,322</b>	<b>\$ 371,173</b>	<b>\$ 302,451</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

FISCAL YEAR 2025 OPERATING BUDGET



MARINA ENTERPRISE FUND BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**WATER ENTERPRISE FUND BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)	194,003	169,125	169,075	152,171	146,798	168,800	155,923
SALARIES (PART-TIME)							
SALARIES (TEMPORARY)	80,000	80,000	80,000	68,217	63,961	76,287	69,488
OVERTIME	10,000	10,000	10,000	18,762	16,833	20,224	18,606
<b>SALARY SUB TOTAL</b>	<b>\$ 284,003</b>	<b>\$ 259,125</b>	<b>\$ 259,075</b>	<b>\$ 239,150</b>	<b>\$ 227,592</b>	<b>\$ 265,311</b>	<b>\$ 244,018</b>
Marina Dept. Expense	600,564	381,875	339,575	382,306	279,965	312,713	324,995
<b>EXPENSE SUB TOTAL</b>	<b>\$ 600,564</b>	<b>\$ 381,875</b>	<b>\$ 339,575</b>	<b>\$ 382,306</b>	<b>\$ 279,965</b>	<b>\$ 312,713</b>	<b>\$ 324,995</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 884,567</b>	<b>\$ 641,000</b>	<b>\$ 598,650</b>	<b>\$ 621,456</b>	<b>\$ 507,557</b>	<b>\$ 578,024</b>	<b>\$ 569,012</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

MARINA ENTERPRISE FUND BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MARINA ENTERPRISE FUND BUDGET**

**260**

**Salary Expense Detail**

	FY 2024 Budgeted			FY 2025 Budgeted		
	Name	FTE	Salary	Name	FTE	Salary
<b>Full-Time Salaries (260-511000)</b>						
Harbormaster			164,200	William Sullivan		114,111
Asst. Harbormaster				Brittany Tilton		68,734
Unallocated Holiday			3,000			7,008
Unallocated Differential			1,500			3,450
Unallocated Longevity			425			700
Subtotal Full-Time Salaries			169,125	Note 1		194,003
<b>Part-Time Salaries (260-512000)</b>						
Subtotal Part-Time Salaries			-			-
<b>Temporary/Seasonal Salaries (260-512700)</b>						
Seasonal salaries	VARIOUS PERSONS		80,000			80,000
Subtotal Temporary Salaries			80,000			80,000
<b>Overtime (260-513000)</b>						
Overtime			10,000			10,000
Subtotal Overtime Salaries			10,000			10,000
<b>GRAND TOTAL SALARIES</b>			<b>\$ 259,125</b>	<b>\$ 284,003</b>		

**DEPARTMENT COMMENTS**

Note 1 - pursuant to new collective bargaining agreement wage scale for FY 2025.



**FISCAL YEAR 2025 OPERATING BUDGET**  
**MARINA ENTERPRISE FUND BUDGET**

**260**

Marina Dept. Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	<b>520000</b>	<b>PURCHASE OF SERVICES</b>	<b>16,125</b>	<b>11,125</b>	<b>9,625</b>	<b>13,112</b>	<b>11,092</b>	<b>25,425</b>
260		Engineering Marina Rehab						14,818
260	11001	Insurance Premiums	125	125	125	65	65	126
260	521000	Electricity	12,000 (1)	7,000	6,500	9,013	7,319	7,845
260	521500	Propane	4,000	4,000	3,000	4,034	3,708	2,636
	<b>524000</b>	<b>REPAIRS &amp; MAINTENANCE</b>	<b>16,000</b>	<b>16,000</b>	<b>16,500</b>	<b>8,746</b>	<b>8,495</b>	<b>6,928</b>
260	524000	Repair/Maint Services	15,000	15,000	15,000	7,771	7,520	5,941
260	529000	Copier/Lease & Service	1,000	1,000	1,500	975	975	987
	<b>527000</b>	<b>RENTALS &amp; LEASES</b>						
	<b>530000</b>	<b>PROFESSIONAL &amp; TECHNICAL</b>	<b>21,300</b>	<b>16,300</b>	<b>16,300</b>	<b>16,605</b>	<b>19,886</b>	<b>35,784</b>
260	529300	Legal Services	1,000	1,000	1,000			
260	530000	Contract Services	20,000 (2)	15,000	15,000	16,300	19,697	35,022
260	530400	Advertising	200	200	200		40	762
260	530700	Printing	100	100	100	305	149	
	<b>534000</b>	<b>COMMUNICATION</b>	<b>1,700</b>	<b>1,700</b>	<b>1,100</b>	<b>1,431</b>	<b>1,244</b>	<b>1,494</b>
260	534000	Telephone/Internet	1,600	1,600	1,000	1,233	1,244	1,494
260	534500	Postage	100	100	100	198		
	<b>535000</b>	<b>OPERATIONAL &amp; PROGRAM COSTS</b>						
	<b>540000</b>	<b>SUPPLIES</b>	<b>193,500</b>	<b>175,500</b>	<b>176,000</b>	<b>186,829</b>	<b>121,144</b>	<b>115,226</b>
260	540800	Other Supplies	2,000	2,000	2,000	1,180	889	413
260	542000	Office Supplies	2,000	2,000	2,500	1,162	1,370	1,215
260	543000	Repair/Maint. Supplies	25,000	25,000	25,000	22,865	19,638	5,438
260	548000	Gasoline/Diesel	1,500	1,500	1,500	1,916	772	271
260	548500	Vehicle Supplies	2,000	2,000	2,000	659	317	1,385
260	548900	Fuel for Resale	158,000 (3)	140,000	140,000	157,769	97,543	105,577

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MARINA ENTERPRISE FUND BUDGET**

**260**

Marina Dept. Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS			
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	
260	558200	Uniforms	3,000	(4)	3,000	3,000	1,278	615	927
	<b>560000</b>	<b>ASSESSMENTS</b>							
	<b>571000</b>	<b>TRAVEL &amp; CONFERENCE</b>	<b>6,000</b>		<b>3,250</b>	<b>4,500</b>	<b>1,366</b>	<b>379</b>	<b>70</b>
260	571000	Travel & Mileage	1,000		250	500			
260	571200	Seminars/Training	5,000	(5)	3,000	4,000	1,366	379	70
	<b>573000</b>	<b>DUES &amp; MEMBERSHIPS</b>	<b>1,000</b>		<b>500</b>	<b>500</b>	<b>448</b>	<b>620</b>	<b>300</b>
260	573000	Dues, Subscriptions, licenses	1,000		500	500	448	620	300
	<b>574000</b>	<b>OTHER CHARGES &amp; EXPENSES</b>	<b>344,939</b>		<b>157,500</b>	<b>115,050</b>	<b>153,769</b>	<b>117,105</b>	<b>127,486</b>
260	575700	Fuel Pump Transaction Fees	3,000	(6)					2,769
260	585000	Small Equipment	2,000		2,000	2,000		1,055	592
260	591100	Marina Rehab Debt Service Principal	95,000		100,000	100,000	100,000	100,000	105,000
260	592600	Marina Rehab Debt Service Interest	7,125		10,500	13,050	13,050	16,050	19,125
		Marina Tanks (2022) (34) Debt Service	101,512						
		Marina Tanks (2019) (48)	136,302						
260	596101	General Fund Indirect Costs			45,000		40,719		
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 600,564</b>		<b>\$ 381,875</b>	<b>\$ 339,575</b>	<b>\$ 382,306</b>	<b>\$ 279,965</b>	<b>\$ 312,713</b>

**DEPARTMENT COMMENTS**

Note 1: Based upon FY 23 actual, with planning for increase in utility rates effective 7/1/2024

Note 2: Increased to refelect FY 23 actual and anticipated increase in fees for marina softwater

Note 3: Increase to reflect FY 23 actual

Note 4: Increase reflects collective bargaining agreement uniform and boot allowances, and shirts for seasonal staff.

Note 5: Increased to accomodate employee training for CPR and Harbormaster Academy.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MARINA ENTERPRISE FUND BUDGET**

**260**

Marina Dept. Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL

Note 6: Potential fees related to new QTPod Fuel system now in place for Fuel Tanks.

**FISCAL YEAR 2025 OPERATING BUDGET**  
**MARINA ENTERPRISE FUND BUDGET**

**260**

Marina Enterprise Revenue Estimates

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
		Charges for services	440,000	410,653	360,000	714,055	345,000	413,069
		Resale of Gas/Diesel	173,800	143,050	150,000		150,000	91,864
		Dockage Fees	70,000	69,122	56,000		56,000	30,132
		Winter Storage Fees	14,000	14,000	10,000		10,000	6,500
		Other Income	10,000	6,110	12,500		5,000	10,132
		Parking - seasonal	22,500	22,500	5,000	33,454	15,000	19,420
		Interest Income	965			7,847		1,204
		Subtotal Operating Revenue	731,265	665,435	593,500	755,356	581,000	572,321
		Waterways Fund indirect costs	2,000		2,000	2,000	2,000	2,000
		Beach Fund indirect costs	10,000		10,000	10,000	10,000	10,000
		Shellfish Fund indirect costs	5,000		5,000	5,000	5,000	5,000
		Use of Marina Enterprise Fund Retained Earnings - one time debt service	136,302					
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 884,567</b>	<b>\$ 665,435</b>	<b>\$ 610,500</b>	<b>\$ 772,356</b>	<b>\$ 598,000</b>	<b>\$ 589,321</b>

**DEPARTMENT COMMENTS**

1/15/2024

# TOWN OF WELFLEET, MASSACHUSETTS

## FISCAL YEAR 2025 OPERATING BUDGET



### EDUCATIONAL SERVICES BUDGET

**FISCAL YEAR 2025 OPERATING BUDGET**  
**EDUCATIONAL SERVICES BUDGET SUMMARY - BY TOWN MEETING APPROPRIATION**

DESCRIPTION	BUDGETS			ACTUALS			
	FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL	3 YR AVERAGE
SALARIES (FULL-TIME)							
SALARIES (PART-TIME)							
SALARIES (TEMPORARY)							
OVERTIME							
<b>SALARY SUB TOTAL</b>							
WELLFLEET ELEMENTARY SCHOOL OPERATIONS	3,006,642	2,891,002	2,854,698		2,579,487	2,529,871	1,703,119
NAUSET REGIONAL SCHOOL DISTRICT ASSESSMENT	4,546,436	3,440,154	3,180,341		3,196,398	3,141,399	2,112,599
CAPE COD REGIONAL TECHNICAL HS ASSESSMENT	366,127	376,102	355,235		473,889	389,504	287,798
SCHOOL LUNCH FUNDING SUPPORT	100,500	100,500					
<b>EXPENSE SUB TOTAL</b>	<b>\$ 8,019,705</b>	<b>\$ 6,807,758</b>	<b>\$ 6,390,274</b>		<b>\$ 6,249,774</b>	<b>\$ 6,060,774</b>	<b>\$ 4,103,516</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 8,019,705</b>	<b>\$ 6,807,758</b>	<b>\$ 6,390,274</b>		<b>\$ 6,249,774</b>	<b>\$ 6,060,774</b>	<b>\$ 4,103,516</b>

**TOWN OF WELFLEET, MASSACHUSETTS**

FISCAL YEAR 2025 OPERATING BUDGET

EDUCATIONAL SERVICES BUDGET

BUDGET ACCOUNT DETAILS

**FISCAL YEAR 2025 OPERATING BUDGET**  
**EDUCATIONAL SERVICES BUDGET**

Wellfleet Elementary School Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	Wellfleet Elementary School Operating Budget	3,006,642	2,891,002	2,854,698			
300			3,006,642	2,891,002	2,854,698		2,579,487	2,529,871
	524000							
	527000							
	530000							
	534000							
	535000							
	540000							
	560000							
	571000							
	573000							
	574000							
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 3,006,642</b>	<b>\$ 2,891,002</b>	<b>\$ 2,854,698</b>		<b>\$ 2,579,487</b>	<b>\$ 2,529,871</b>

**DEPARTMENT COMMENTS**

Placeholder of 4% for planning purposes



**FISCAL YEAR 2025 OPERATING BUDGET**

**EDUCATIONAL SERVICES BUDGET**

**Nauset Regional School District Assessment Detail**

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000							
	561200	NRSD Middle School Operating Budget	3,471,436	3,337,919	3,076,875		3,196,398	3,141,399
301			3,471,436	3,337,919	3,076,875		3,196,398	3,141,399
	561200	NRSD High School Operating Budget						
	561200	NRSD Region Only Expenses						
	561200	NRSD Central Office Expenses						
	530028	NRSD OPEB Funding						
	561100	NRSD Debt Assessment	1,000,000	30,934	35,049			
			1,000,000	30,934	35,049			
	561300	NRSD Capital Assessment	75,000	71,301	68,417			
			75,000	71,301	68,417			
	571000							
	573000							
	574000							
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 4,546,436</b>	<b>\$ 3,440,154</b>	<b>\$ 3,180,341</b>		<b>\$ 3,196,398</b>	<b>\$ 3,141,399</b>

**DEPARTMENT COMMENTS**

Place holder of 4% for planning purposes

**FISCAL YEAR 2025 OPERATING BUDGET**  
**EDUCATIONAL SERVICES BUDGET**

Cape Cod Technical Regional High School Assessment Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000							
	524000							
302	527000	Cape Cod Tech - Regional High School Operating Costs	270,869	260,451	243,480		473,889	389,504
	530000							
	534000							
	535000	CCT - OPEB Costs (included in Operating Assessment)						
	540000	Cape Cod Tech - Debt Assessment	95,258	115,651	111,755			
	560000	Cape Cod Tech - Capital Costs (included in Operating Assessment)						
	571000							
	573000							
	574000							
<b>TOTAL OPERATING BUDGET</b>			<b>\$ 366,127</b>	<b>\$ 376,102</b>	<b>\$ 355,235</b>		<b>\$ 473,889</b>	<b>\$ 389,504</b>

**DEPARTMENT COMMENTS**

**FISCAL YEAR 2025 OPERATING BUDGET**  
**EDUCATIONAL SERVICES BUDGET**

School Lunch Support Expense Detail

ORG	OBJECT	DESCRIPTION	BUDGETS			ACTUALS		
			FY 25 BUDGET	FY 24 BUDGET	FY 23 BUDGET	FY 23 ACTUAL	FY 22 ACTUAL	FY 21 ACTUAL
	520000	PURCHASE OF SERVICES						
	524000	REPAIRS & MAINTENANCE						
	527000	RENTALS & LEASES						
	530000	PROFESSIONAL & TECHNICAL						
	534000	COMMUNICATION						
	535000	OPERATIONAL & PROGRAM COSTS						
	540000	SUPPLIES						
	560000	ASSESSMENTS						
	571000	TRAVEL & CONFERENCE						
	573000	DUES & MEMBERSHIPS						
	574000	OTHER CHARGES & EXPENSES	100,500	100,500				
		<i>Support for School Lunch</i>	100,500	100,500				
		<b>TOTAL OPERATING BUDGET</b>	<b>\$ 100,500</b>	<b>\$ 100,500</b>				

**DEPARTMENT COMMENTS**

# TOWN OF WELLFLEET, MASSACHUSETTS

Fiscal Year 2025 Operating Budget

## SECTION 5: OTHER BUDGET ITEMS

- Reserve Levels and Funding
- Other Budget Items

# TOWN OF WELLFLEET, MASSACHUSETTS

## Fiscal Year 2025 Operating Budget

### SECTION 6: APPENDICES & OTHER RELEVANT INFORMATION

- Departmental Budget Instructions
- Town-Wide Salary Projection – Not Presented
- 6/30/2023 Year-End Financial Results Presentation – Not Presented
- 7/1/2023 Free Cash Certification - PENDING