Wellfleet Building Department

Pandemic (COVID-19)
COVID-19 Procedures for Building Department

Instructions for Permit and Application Submissions

Building Department

Building Permits
Electronically
1. When possible submit plans, permit applications, inspections, and asbults electronically to Justin.Pot@wellfleet-ma.gov
2. Once plan has been reviewed and approved by the Building Inspector, a call will be made to the contractor. At such time the amount of the permit will be indicated. A check should be mailed to 220 West Main Street, Wellfleet, MA 02667.
3. Permits with stamped plans and a building card will be mailed to the contractor or emailed if requested.
4. Permits, stamped plans, and building cards can also be left outside of our door in an envelope if this is preferred, please let us know. We will call to let you know it is outside.

In Person
Permit Drop Off
1. Drive to office and drop paperwork in the drop box located outside the front door.
2. Once plan has been reviewed and approved by the Building Inspector, a call will be made to the contractor. At such time the amount of the permit will be indicated. A check should be mailed to 220 West Main Street, Wellfleet, MA 02667 or dropped off in the drop box.
3. Permits with stamped plans and a building card will be mailed to the contractor or emailed if requested.
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Inspection Requests