

Wellfleet Building Department Pandemic (COVID-19)





TOWN OF WELLFLEET Building

220 West Main Street Wellfleet, MA 02667 508-349-0308

March 15, 2020

COVID-19 Procedures for Building Department

Instructions for Permit and Application Submissions

Building Department

Building Permits

Electronically

- 1. When possible submit plans, permit applications, inspections, and asbuilts electronically to <u>Justin.Post@wellfleet-ma.gov</u>
- Once plan has been reviewed and approved by the Building Inspector, a call will be made to the contractor. At such time the amount of the permit will be indicated. A check should be mailed to 220 West Main Street, Wellfleet, MA 02667.
- 3. Permits with stamped plans and a building card will be mailed to the contractor or emailed if requested.
- Permits, stamped plans, and building cards can also be left outside of our door in an
 envelope if this is preferred, please let us know. We will call to let you know it is
 outside.

In Person

Permit Drop Off

- 1. Drive to office and drop paperwork in the drop box located outside the front door.
- Once plan has been reviewed and approved by the Building Inspector, a call will be made to the contractor. At such time the amount of the permit will be indicated. A check should be mailed to 220 West Main Street, Wellfleet, MA 02667 or dropped off in the drop box.
- 3. Permits with stamped plans and a building card will be mailed to the contractor or emailed if requested.
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Inspection Requests