



# MEMORANDUM

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To: Selectboard  
From: Richard J. Waldo, Town Administrator  
Cc: Rebekah Eldridge, Executive Assistant to Town Administrator  
Subject: Department Update Report for the July 12, 2022, Select Board Meeting  
Date: July 7, 2022

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## Administration

- Kudos to the Wellfleet Chamber of Commerce, Fire Department, Police Department, DPW, and all the participants on a successful Fourth of July Holiday Parade. The weekend was very busy and the beach department put in a herculean effort managing requests for permits.
- I participated in a driving tour with Cape Cod National Seashore Superintendent, Brian Carlstrom, to discuss our valued collaboration across shared resources, pending and future capital projects, sensitive environmental areas, and our partnership on the Herring River Restoration Project.
- We have executed a contract to begin a Phase I Environmental Assessment on Maurice's campground, we expect to have a final report by the first week in August.
- Working on quarterly reporting for the Water Main Mass Works Grant and Close out the Mass Works FY22 Dredging Grant.
- Working with Elaine McIlroy on evaluating a consultant to update the Town's Housing Production Plan (Quotes were due on 6/23).
- The 95 Lawrence Community Engagement was successful on 6/27 and we are preparing for the 40B ZBA hearings with all the stakeholders starting July 14th.

## Building

- Review Building Permit Applications, Issue Permits, Issue Certificates of Occupancy, Issue Certificates of Completion, Annual Inspections, Issue Certificate of Inspections, building site inspections, Respond to Complaints, Office Hours 8:00 – 10:30 a.m., (or by appointment) to address Building Code and Zoning questions with applicants and the public.
- 1065 State Highway Route 6 – Document activity and complaints.
- 80 State Highway Route 6 – Maurice's Campground – Assessment Report Narrative complete. Awaiting any Selectboard Comments.

## Community Services

### Beach Program

- Between 6/25 and 7/4/2022

Sales at Beach Office: \$166,115  
Beach Fire Permits issued: 126  
White Crest Parking: \$25,500

- The Long Pond raft will not be in place for 2022 because in 2020 and 2021 there were multiple instances of behavior on the raft that were a danger to other swimmers and because the local Canada Geese use it for a portable toilet which requires a Hazmat team clean up.

#### Council on Aging

- Interviews for a new Outreach Coordinator will take place on July 6th and 7th
- Maryann's Café is busily serving our year-round people as well as the returning snowbirds

#### Social and Human Services

- Applications for Preschool Vouchers are on the Town website
- The Social and Human Services Committee will review agency applications for grant funding in early August

#### Harbormaster

- Dredging bid opening
- Fuel tank bid posting
- ACE permits wrap up
- Operate a Marina in July!

#### Health/Conservation

- On Vacation

#### Fire

- Paramedic Bill Blake has successfully completed his required clinical and field observation time and is in the final stage of being authorized to practice as a full paramedic. FF/Paramedic Erica Powell will be resuming her training at the Massachusetts Fire Academy to gain her Firefighter I/II certifications.
- We are completing the design and specifications for the new Ambulance 98 as approved at the Annual Town Meeting.
- Lt. Shawn Clark and Lt. Justin Kinshaw will be collaborating with the group Cape Cod Ocean Community to provide several "Stop the Bleed" and CPR classes to members of the public.

#### Library

- I have drafted, and the Board of Trustees have approved, a new Collection Development Policy which just went into effect. This policy is required by the State Board of Library Commissioners and it accomplishes several things. It stresses our mission as a public library. It details how we determine what items belong in our collection. It describes the life-cycle of an item (eventually we deaccession items if they become outdated or are not used, etc.), and it gives the public a form for a Request for Reconsideration of an item. During a time where intellectual freedom is under attack at so many libraries, we felt it was important to have a fresh policy. There are thousands of items in our collection - something for everyone. If you do not visit the Library - please come check out what we have! Our new Collection Development Policy is on our website and can be accessed [HERE](#)

- As travel has finally become popular again, we purchased many new travel guides in the past few months. We waited until this week to order the new ones that are coming out in July, and later in the year. They should be arriving shortly. Having so many new travel guides has been wildly successful. We look forward to the next batch arriving.
- We just subscribed to Booklist online. This popular periodical (where you can find your next read) has been part of our collection for years. Now you can access it directly from our homepage here: <https://www.bookpage.com/wellfleetlibrary/>

### Police

- Officer Michael Allen asked back in the winter if he could apply for a state grant to get a new Portable Breath Test Machine for our cruisers. This equipment is utilized in the field with calls dealing with alcohol. The current machines are aging and will eventually need replacement. Officer Allen applied for the grant and last Friday was notified that the department will be awarded the equipment. I want to recognize the initiative and hard work on the grant application from Officer Allen assisting to obtain needed new equipment without using town funds.
- Thank you to the public safety departments (Police, Fire & DPW) who worked collaboratively behind the scenes to pull off a successful July 4th parade. The departments pulled together with all our staff to safely run the event and move the parade throughout town without any issues.
- After a very busy and record setting July 4th weekend on the ocean side beaches, the department will continue to have ATV beach patrols on Saturday and Sunday (if staffing available) for the remainder of the summer through Labor Day weekend. We are continuing to expect a record setting season of busses and ride shares on Ocean View Drive. It is my opinion come September the town needs to take a serious look at these beach issues along with attainable goals/objectives moving forward for the 2023 summer season.

### Public Works

- Assisted with setting up bandstand, signs and barricades for the 4th of July Parade. Thank you to Don Bragdon, Ryan Williams and Jake Delano for working the event.
- DPW is busy into the summer season with increased trips of hauling our MSW to Zero Waste
- Over the next two weeks, we will be assisting other departments in Town with their summer operations as well as maintaining roadside brushing and ground maintenance of our facilities.

### Recreation

- The recently renovated tennis and pickleball courts have been enthusiastically appreciated by the public, as courts are busy all day. The Department is receiving many compliments from players about the quality of the courts.
- Several parents that are teachers have volunteered to work as counselors in the summer morning recreation to augment a shortage of staff in the program and enable the

Department to accommodate more resident participants. They shared with us a desire to give back to a program their children have benefited from for so long.

- The tupelo trees which were recently planted to replace the autumn olive shrubs next to the skateboard park are a welcomed addition to the area.

### Shellfish Department

- Last week, Johnny Clam dug close to 15,000 littleneck clams from our 2018 clam runs, which we distributed to the Indian Neck Recreational Only area, along with close to 40,000 of our oyster seed from last year, most of which had reached the legal three-inch harvest size. We made sure that there were plenty of shellfish for recreational shellfishermen to harvest for the holiday weekend.
- On the Sunday of July 4th weekend, 135 recreational shellfishermen descended on Indian Neck and harvested more than seven bushels of quahogs and more than 15 bushels of oysters in one tide! There was one written seed warning issued.
- With the help of a core group of volunteers we call “Johnny Clam’s Crew,” we distributed 120,000 contaminated quahogs from the Taunton River into a 1.5-acre area of the Herring River, which according to the state-run program must be closed as a spawning sanctuary until mid-March of 2024. Thanks also to the DPW for letting us commandeer a dump truck for the three days of trips to Fall River.
- We had T-shirts made for Johnny Clam’s Crew with our department logo and “Johnny Clam’s Crew” on them. We handed them out last week to much delight! It is the least we can do for the countless hours of free labor that they have provided to the Department and the Town over the last few years.
- According to our spreadsheets, the Shellfish Department’s final accounting for FY22 is as follows:
  - Wages and Salaries: \$5,668.49 left
  - Operating Expenses: \$2,351.84 left
  - Aquaculture Gear: \$2.91 left
  - Revolving Fund for Propagation (\$65,000 approved to spend): \$65.37 left
- Given the Town’s financial situation, we tried hard this year to conserve expenses by cutting staff time allocations and tightening our belt on supplies in the hopes of supporting the Town’s overall austerity position. While we know the remaining amounts on Wages and Operating Expenses are small, we are still happy to be able to give the rest back to Free Cash this year when the Town really needs it.
- Assistant Shellfish Constable for Propagation Johnny Clam Mankevetch did an interview with WCVB-TV’s “Chronicle” for a feature on our shell recycling program with Mass. Oyster Project as part of an environmental show they are putting together. The show will air on Wednesday, July 20, at 7:30 p.m. on Channel 5 (ABC).
- Finally, a HUGE THANKS to the Beach Department staff for working long hours when they were short staffed in order to process the recreational shellfishing permits in the huge queue leading up to the holiday weekend. They are tireless and good-natured in spite of the negativity they deal with every day at the window.