



Wellfleet Police Station Building Committee
Minutes of Meeting #20; June 7, 2017
Wellfleet Fire Department Training Room, Lawrence Road, Wellfleet

Present: Harry Terkanian, Dan Hoort, Chief Ronald Fisetto, Hugh L. Guilderson, Jay Horowitz

Regrets: Lt. Michael Hurley (alternate), Sean Donoghue, Mark Vincent and Davis Walters (alternate).

Also present: Rick Pomroy (Pomroy Associates)

Mr. Terkanian called the meeting to order at 4:00 PM.

1. May Invoices were presented for review by the Committee by Mr. Pomroy. The following invoices were reviewed:
 - a. General Contractor in the amount of \$199,586.23. Mr. Pomroy informed the Committee that the invoice includes Change Order #4 which includes an item, PCO 11, for electrical time & materials at the temporary facility, which will be presented for approval by the Board of Selectmen on June 13th. On motion by Chief Fisetto, seconded by Mr. Horowitz, the invoice was recommended for payment (4-0).
 - b. Architect in the amount of \$5,679.10. On motion by Chief Fisetto, seconded by Mr. Guilderson, the invoice was recommended for payment (4-0).
 - c. Project Manager in the amount of \$16,030.00. On motion by Chief Fisetto, seconded by Mr. Horowitz, the invoice was recommended for payment (4-0).
2. June 13, 2017 presentation to the Board of Selectmen. Change Order #4 contains an item which requires approval of the selectmen. Change order #4 includes PCOs 9, 11, 12, 13, 14 & 15. A portion of the funds to cover this CO will come from the surplus in the moving line item. On motion by Chief Fisetto, seconded by Mr. Guilderson, change order #4 was recommended for payment (4-0). After further discussion the Committee agreed that the presentation should also include a budget update and information about the paving of the parking lot at the temporary facility. Chief Fisetto reported that there is \$11,000 in the police department budget and \$2,000 in the DPW budget that can be released for this purpose.
3. Mr. Pomroy brought to the Committee's attention the fact that a tree is too close to the excavation area and likely will not survive. Removal of this tree is estimated to cost \$1,310.42. ON motion by Chief Fisetto, seconded by Mr. Guilderson, the PCO was approved (4-0).
4. Disposition of the temporary facility after completion of the project. There was a brief discussion of this item. Mr. Guilderson noted that temporary facilities placed into permanent service become difficult to dislodge and often result in greater cost than a permanent facility. Possible use as a storage facility for the Recreation Department was also mentioned. Since there was concern that there could be long term, significant operating costs and no representatives of the DPW were in attendance the Committee elected to defer consideration of this issue to a future meeting.
5. Minutes. On a motion by Chief Fisetto, seconded by Mr. Guilderson, the minutes of the May 24, 2017 meeting were approved.
6. The report on the structural evaluation of the South side of the building was briefly reviewed. The architect's proposed remediation plan appears to be adequate.
7. Adjournment. The meeting adjourned at 5:02 pm.

Respectfully submitted,

Hugh L. Guilderson

¹ **Public Record Documents**

1. General Contractor May invoice
2. Architect May invoice
3. Project Manager May invoice
4. Project Budget Update #5
5. Project cash flow analysis
6. PCO/Change Order Log #6 6/5/2017