



Wellfleet Police Station Building Committee
Minutes of Meeting #17; April 26, 2017
Wellfleet Fire Department Training Room, Lawrence Road, Wellfleet

Present: Chief Ronald Fisette, Hugh Guilderson, Harry Terkanian, Jay Horowitz, Sean Donoghue, Lt. Michael Hurley (alternate).

Regrets: Dan Hoort, Mark Vincent and Davis Walters (alternate).

Also present: Rick Pomroy, (Pomroy Associates), Todd Costa and Pete Goudreau (Kaestle Boos Associate)

Harry Terkanian called the meeting to order at 4:00 PM.

1. Project Meetings Report. Mr. Pomroy reported on the informal project meeting held on April 19, 2017 and the project meeting held on April 26, 2017. The Department has completed the move to temporary quarters. The move went well. The general contractor is still working on a few remaining minor “punch list” items. Barnstable County, Verizon, Criminal Justice Information Systems, the copier vendor and voice recorder vendor were all present. Mr. Pomroy made special mention of the assistance from DPW Assistant Director Paul Lindberg with fencing, cleanup, the access ramp, etc. and Deputy Sheriff Ralph Swenson for with radios. The possibility of paving the temporary parking area is being explored. A permanent CO for the temporary facility is expected by week end. Demolition on the permanent facility has begun. The interior is almost completely gutted. The roof and exterior skin will be coming off next. So far, there is no evidence of insect damage and only a few sheets of the exterior plywood cladding appear to need replacement.
2. Change Orders. Mr. Pomroy presented a change order log. Two COs representing earlier PCOs need signature by the Town. PCO 10, slab cutting is still under discussion with the general contractor. Mr. Costa believes the work is covered by the bid documents and is the responsibility of the general contractor. Mr. Pomroy is less certain. The current contractor’s estimate is almost \$15,000, but we may require the work done on time and materials and it may be considerably less. Mr. Pomroy noted that the general contractor’s attitude toward change orders appears reasonable so far. Mr. Costa believes that the contractor is also being reasonable on another KBA job; the Randolph fire station project.
3. Project Budget Review. The change for March is change order 3, which transfers \$9,769.45 from Project Contingency to General Construction. Project Contingency balance remains at \$545,950.05.
4. Minutes of Previous Meetings. The minutes of April 5, 2017 were presented for approval. On motion of Chief Fisette, seconded by Mr. Guilderson the minutes were approved as presented by a vote of 5 – 0.
5. Next Meeting. Project meeting (2:00 PM) and Committee meeting (4:00 PM) on May 10, 2017.
6. Roofing Submission. Mr. Goudreau presented a choice of shingle colors for the GAF shingles proposed by the general contractor.
7. Lift Update. Drawings for the lift were completed this morning and need to be reviewed by all parties. There is currently a \$75,000 allowance in the construction contract. This can be used for the preliminary work while final costs are negotiated.
8. Board of Selectmen Update. It is time for a presentation to the Selectmen. The presentation should include the status of construction, budget and change orders, lift status and procedure for site visits.
9. Adjournment. On motion by Chief Fisette, seconded by Mr. Horowitz, the meeting was adjourned at 4:45 PM. (5 – 0)

Respectfully submitted,

Harry Sarkis Terkanian, Chair

¹ Public Record Documents

1. Change Order Log
2. Project Budget.