



**Wellfleet Police Station Building Committee
Minutes of November 15, 2016
Wellfleet Police Department Meeting Room**

Present: Sean Donoghue, Dan Hoort, Hugh Guilderson, Chief Ronald Fisetto, Harry Terkanian, Jay Horowitz and Lt. Michael Hurley (alternate).

Regrets: Davis Walters and Mark Vincent (alternate).

Also present: Rick Pomroy (Pomroy Associates), Todd Costa and (Kaestle Boos Associates)

Harry Terkanian called the meeting to order at 5:00 PM.

1. The minutes of November 2, 2016 were presented for approval. On motion of Chief Fisetto, seconded by Mr. Hoort, the minutes were approved as presented by a vote of 5 – 0.
2. Review of reference checks of the presumptive low bidder (J. J. Cardosi) and filed sub bidders. Mr. Pomroy presented a “Bid Report” memorandum. The memorandum covered reference checks on the general contractors with the two lowest bids as well as the filed sub bidders with which Pomroy Associates and Kaestle Boos Associates were not familiar. The memorandum included a recommendation to accept the \$5,138,000 bid of JJ Cardosi, including the filed sub bids, as the general contractor. On a motion by Chief Fisetto, seconded by Mr. Guilderson, it was voted 6 – 0 to “Accept Pomroy Associates recommendation and to recommend acceptance of the \$5,138,800 general contract bid of JJ Cardosi, Inc. including the filed sub bids.” Mr. Pomroy also presented a draft notice of award letter for review by the Committee. Mr. Costa joined the meeting at this point and noted some concern about the quality of work by JM’s Painting on the Carver project on which Kaestle Boos is the architect. Mr. Costa learned of this issue at a meeting this past Monday evening. The painting contractor has done some poor work and has delayed the Carver project. In light of the generally favorable DCAMM ratings, this was not felt to be sufficient to disqualify JM’s Painting, but the general contractor will have to be apprised of this concern. It may also be possible to require a performance bond by the painting contractor. Mr. Pomroy will follow up on this issue tomorrow.
3. Presentation and Budget Review. The presentation and budget were both reviewed. Possible questions and how to answer them were discussed, including why was not a local contractor used, why no solar panels and how best to present the elevator issue. The introduction by Mr. Terkanian will be shortened.
4. Adjournment. On motion by Chief Fisetto, seconded by Mr. Guilderson, the meeting was adjourned at 5:45 PM. (6 – 0)

Respectfully submitted,

Harry Sarkis Terkanian, Chair

¹ Public Record Documents

1. Project presentation
2. Proposed notice of award letter
3. Bid Report dated November 15, 2016