



Wellfleet Police Station Building Committee
Minutes of April 25, 2016
Wellfleet Fire Station Training Room

Present: Town Administrator Harry Sarkis Terkanian, Wellfleet PD Chief Ron Fisette, Owner's Project Manager Rick Pomroy and Mike Fortunato, Todd Costa and Zach Silvia of Kaestle-Boos Associates, and committee members Sean Donoghue, Jay Horowitz and Davis Walters.

Chairman Terkanian called the meeting to order at 4:00 PM.

1. Minutes: On motion of Chief Fisette, seconded by Donoghue, the minutes of the March 14, 2016 were approved. 5-0.
2. KBA presented Architect's Report dated 4/25/16¹ which included information relative to; a Schematic Design presentation; the revised entrance and exterior improvements; floor plans reflecting the Program Review Meeting, PD reviews and recommendations; Temporary Facility options; and Phasing Options. RP asked the Committee if they were satisfied that the design was heading in the right direction and if KBA could proceed with an estimate based on the current information. The committee agreed based on the following notes.
 - a. TC noted that exterior finishes would be discussed in more depth but the plan would be to use fiber cement siding and PVC trim systems.
 - b. RF noted that he was satisfied with the floor plan solutions.
 - c. JH was concerned with the level of detail of the exterior and asked for more information and detail.
 - d. DW questioned how the building would be viewed coming from the direction of the school.
3. Elevator – TC reported that the local building official will not require an elevator based on the planned operational use of the 2 floors. TC to confirm with MABB.
4. RF confirmed that there would not be accommodations in the renovated facility for the Environmental Police.
5. Discussion took place relative to the use of the COA as a Temp Facility, trailers and phasing. It was agreed that further discussions would take place after the Schematic Design estimate is complete.
6. TC noted that KBA would have the estimate and budget update ready for the next meeting.
7. Existing Conditions Investigations – KBA to get quote on Geotech; KBA to determine when GGD will perform perk testing; KBA will have quote for existing conditions site survey on 4/26/16.
8. A review of the current action log took place.
9. No action on the project website by KBA. ZS to get started.
10. Next meeting to be held on 5/12/16 rather than 5/9/16, time to be determined.
11. Upcoming meetings. Mr. Terkanian, Chief Fisette, and Mr. Walters will attend the project meetings at 4pm.
12. Future Concerns. None at this time
13. On a motion by Chief Fisette, seconded by Mr. Donoghue, the meeting adjourned at 6:30pm.

Respectfully submitted,

Harry Sarkis Terkanian, Chair
Public Record Documents

¹ Architect's Report dated 4/25/16