



**Wellfleet Board of Selectmen
Minutes of August 23, 2016
Wellfleet Senior Center**

Present: Selectmen Dennis Murphy, Helen Miranda Wilson, Berta Bruinooge, Janet Reinhart; Jerry Houk; Town Administrator Dan Hoort, Assistant Town Administrator Brian Carlson

Chairman Dennis Murphy called the meeting to order at 7:00 pm.

Announcements, Open Session and Public Comment [7:00]

Murphy introduced the new Town Administrator Daniel Hoort and thanked Brian Carlson for the well done job as acting town administrator.

Murphy opened the public hearing(s) at 7:05 pm.

Request of Leon E. Wagner for Chap + Wags, Inc. dba The Wagner at Duck Creek to change from a Seasonal License to an Annual License – postponed to September 13, 2016

Request of Russell Swart, Manager of ITILDO BBQ, dba Marconi Beach Restaurant for a new seasonal All Alcohol Restaurant License.

The applicant was absent. Reinhart proposed postponing this request due to possible violations of the Building Inspector regulations for signs.

MOTION 217-041: Reinhart moved and Wilson seconded to postpone the public hearing for seasonal All Alcohol Restaurant License for ITLDO BBQ, dba Marconi Beach Restaurant until the applicant comes to the Board to discuss a compliance with sign regulations violation. Bruinooge and Houk did not support postponing this matter. The motion passed 3-2.

Revision of fees for the Building Department

MOTION 217-042: Reinhart moved to accept the revision of fees for the Building Department as printed. Bruinooge seconded and the motion passed 5-0.

Approval of Taxation Aid Committee request for fall tax bill insert

MOTION 217-043: Reinhart moved and Wilson seconded to approve the request of the Taxation Aid Committee for fall tax bill insert. The motion passed 5-0.

Hazard Mitigation Plan Update

Dr. Caroline (Cally) Harper of the Cape Cod Commission, Police Chief Ronald Fisette and Assistant Town Administrator Brian Carlson presented the final draft of the Hazard Mitigation Plan. They explained the need for its approval for sending to FEMA and MEMA for review and then final adoption by the Town in order for Wellfleet to qualify for FEMA hazard mitigation funding. Wilson said that there had been a recent, in-depth study and report on climate change effects on the shellfishing industry in Wellfleet and suggested including the information from the study before sending the Plan to FEMA and MEMA.

MOTION 217-044: Wilson moved to postpone the approval of the draft Hazard Mitigation Plan for sending to FEMA and MEMA until September 13, 2016 contingent on including her comments. Reinhart seconded, and the motion passed 5-0.

Award of contract for water tower paint spot repairs

Justina Carlson, Chair and Catharie Nass, member of the Board of Water Commissioners presented the

request for award of the Water Tower Paint Spot Repair contract to Limerick Steeplejacks, Inc. and went over a memo¹ on the subject. Moe Barocas had a question about how sandblasting dust will be handled. Carlson explained the contractor's scope of work and plans for containing the work area. Wilson talked about the restrictions set in the contract's technical specifications, and suggested involving the Health Agent to monitor the project for compliance.

MOTION 217-045: Wilson moved to approve the contract with Limerick Steeplejacks, Inc. for sanding, sandblasting and painting areas on the Wellfleet Municipal Water System water tower showing signs of rust and paint deterioration as specified in the contract and in the technical specifications document and to direct the Health Agent through the Town Administrator to monitor the project at her convenience while the work is taking place. Bruinooge seconded and the motion passed 5-0.

Request of Russell Swart, Manager of ITILDO BBQ., dba Marconi Beach Restaurant for a new seasonal All Alcohol Restaurant License - reopened

Murphy acknowledged the arrival of Russell Swart, Manager of ITILDO BBQ., dba Marconi Beach Restaurant. The Board re-opened the review of Swart's request for a new seasonal All Alcohol Restaurant License. Discussion ensued about signs and compliance. Houk said that all complaints should be handled through the Town Administrator, not individual Board members. Swart affirmed that he will check with the Building Inspector to see what the signage issues are and will correct them.

MOTION 217-046: Houk moved to approve a new seasonal license for ITILDO BBQ., dba Marconi Beach Restaurant. Bruinooge seconded and the motion passed 5-0.

Call for Special Town Meeting on November 15, 2016 and Call for Special Town Election on November 29 or December 21, 2016 – postponed to September 13, 2016 per Town Clerk's request.

Discussion of Collins Center for Public Management agreement on five-year capital planning

ATA Carlson introduced the State grant opportunity for \$30,000 to pay for the services of the Collins Center for Five Year Capital Plan for the Town. Community Services Director Suzanne Thomas gave her point of view for the capital budget process she had experienced over the years. Wilson expressed concerns that this process may involve a huge amount of Department Heads time. Murphy supported the idea of bringing a new level of expertise and professionalism to the capital planning process. Bruinooge agreed with Murphy, but also was concerned with high demand for department heads time. Fire Chief Rich Pauley shared the capital planning needs of the Fire Department for the next 10 years. Justina Carlson expressed support of the project. Hoort said that he is in favor of the project, hoping it will bring new thoughts and ideas on capital planning.

MOTION 217-047: Reinhart moved to authorize the Town Administrator to enter into agreement with the Collins Center for Public Management and to accept the \$30,000 State grant for a five-year capital planning project. Bruinooge seconded and the motion passed 5-0.

Discussion of changing the number of members for the Cultural Council

The Selectmen discussed lowering the number of cultural council members set to 22 by the Massachusetts Cultural Council. Michele Olem, Chair of the Wellfleet Cultural Council said that currently there are 12 members, and according to her 15 or 17 members would be an appropriate number based on membership participation over the years.

MOTION 2017-048: Wilson moved to limit the number of members of the Cultural Council to 15. Bruinooge seconded and the motion passed 5-0.

FY 2017 Board of Selectmen Goals

The selectmen reviewed the list² of goals for 2016-2017 one more time. Houk expressed support for the following: Make decision on the new Baker's Field recreation building; Consider FT Building Inspector; Work with Water Commissioners to update the Master Plan; Conduct a forensic audit of the Shellfish Department and Direct Department Heads to research and apply for grants. Murphy said that the Shellfish Department reappointments are coming up in the end of December and suggested having the Shellfish Department audit before that. The rest of the selectmen supported the idea; an audit will be scheduled in November.

Town Administrator's Report

Hoort presented his first report³ and said that he is excited to be here and that his door is always open.

Future Concerns

- Wilson suggested delegating the Community Action Committee of Cape Cod & Islands (CACCI) request for nominations with September 16, 2016 deadline to the Housing Authority or the Community Services Director.
- Houk suggested a meeting with the Board of Health to talk about solar panels, new toilet options and new construction in the future.
- Reinhart proposed to review the Town's zoning restrictions and said that the department heads should be more specific in their monthly reports in terms of providing numbers instead of vague terms.
- Wilson expressed concerns about the high cost of the IT contract and ongoing email issues.
- Murphy expressed concerns about the Town Hall elevator status and the broken door knob at the Assistant to the Clerk/Treasurer office.

Correspondence⁴ and Vacancy⁵ Report

Minutes

MOTION 217-049: Reinhart moved and Wilson seconded to approve the minutes⁶ of August 9, 2016 as amended by Wilson. The motion passed 3-0-2. [Bruinooge and Houk abstained].

Adjournment

MOTION 217-050: Bruinooge moved to adjourn the meeting at 8:46 pm. Wilson seconded and the motion passed 5-0.

Respectfully submitted,

Michaela Miteva, Executive Assistant

Public Record Documents:

¹ BWC Memo for Water Tower Paint Spot Repairs and contract award

² 2016-2017 BOS Goals - Final

³ TA report of August 19, 2016

⁴ Correspondence Report of August 23, 2016

⁵ Vacancy Report of August 18, 2016

⁶ Draft minutes of August 9, 2016