



**Wellfleet Board of Selectmen  
Minutes of December 9, 2014  
Wellfleet Senior Center**

**Present:** Paul Pilcher, Chairman , Dennis Murphy, Berta Bruinooge, John Morrissey and Town Administrator Harry Sarkis Terkanian

**Regrets:** Jerry Houk

**Announcements, Open Session and Public Comment**

Pilcher opened the meeting at 7:00 pm. He expressed his gratitude for the get well wishes he received and welcomed the new Assistant Town Administrator Brian Carlson who started on Monday, December 8, 2014.

Town Administrator Harry Terkanian announced:

- On December 3, 2014 Wellfleet received a Green Communities designation thanks to the Energy Committee efforts. As result of the designation the Town is entitled to pursue about \$140,000 for energy efficient improvements in grant funds.
- Library Director Elaine McIlroy's retirement notice was received and will be effective as of February 27, 2015. The Library Trustees have extended a job offer, which they believe will be accepted.
- The transition to Open Cape free public wireless internet has completed.

Police Chief Ronald Fisette announced:

- The Wellfleet Police Department Facebook page has reached over 1,000 likes.
- On Wednesday, December 10, 2014 the annual *Shop with a Cop* event will take place and nominated student from Nauset Regional High School will go shopping with a police officer.
- On Saturday, December 13, 2014 Santa will arrive at the Wellfleet Movie Theater and there will be free movie showing compliments of the Wellfleet Police Department.
- A possible new project is being explored - free ride home on New Years Eve from a licensed liquor establishments.

**Pilcher opened the Public Hearing(s) at 7:05 pm.**

**Community Development Strategy Grant hearing**

Alice Boyd from Bailey Boyd Associates presented the Community Development Block Grant Program (CDBG) available to low to moderate income families by the Housing and Urban Development HUD) to help with housing rehabilitation and provide childcare subsidies for working parents. The only prerequisite to apply for the grant is for the Town to certify a Community Development Strategy. Boyd went over the FY13 Community Development Strategy<sup>1</sup> provided in the packets and clarified that the document needs to be presented to HUD by the end of the December. The document does not have to be final and can be updated later. The CDBG grant application submissions are due on February 13, 2015. Terkanian explained that all Boards and Committees chairs have been invited to comment on updating the Community Development Strategy for next

year's update. The Selectmen signed the existing Community Strategy Plan authorizing Bailey Boyd to apply for FY16 CDBG funds.

**Permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve**

Caroline Parlante, owner of the Bombshelter Pub was present to answer questions about her request to have the pub remain open until 2:00 am on New Year's Eve.

**Motion 15-122:** Murphy moved and Bruinooge seconded to approve the request of Caroline Parlante for the Bombshelter Pub to remain open until 2:00 am on New Year's Eve. The motion passed 4-0.

**Amendments to the Traffic Rules and Orders**

Police Chief Ronald Fisette presented the verbiage for the proposed traffic rules and orders. Tom Reinhart from the audience spoke about the excessive amount of signs in Town and suggested reducing the number of signs, not placing any new signs. Pilcher gave the background about the "Yield" sign request.

**Motion 15-123:** Morrissey moved and Bruinooge seconded to accept the proposed Traffic Rules and Regulations changes as printed. The motion passed 4-0.

Pilcher closed the Public Hearing(s) at 7:15 pm

**Shellfish Department discussion regarding aquaculture gear issues and open areas for non commercial permit holders**

Shellfish Constable Andrew Koch presented the issues the Shellfish Department has been facing in terms of aquaculture gear left on the shellfish sites during the winter and the resulting damages to shellfish beds. Koch said that in the spring he plans to go and take pictures, identify the gear and send certified letters asking the gear owners to remove the equipment. Pilcher wanted to know if there was another way of enforcing gear removal. Koch explained that he had learned his lessons over the years and does not go to court for the \$50 fine any more. Murphy had liability issue questions due to the gear left during the winter. Koch responded that he was told the liability is on the individuals, not on the Town. Fred Richard from the audience supported the position of Koch. Jim O'Connell spoke about liability insurance and the need and importance for it. Terkanian explained that the Town maintains general liability Insurance, but this does not protect left gear and forgotten individual's property on the shellfish beds. Bob Wallace from the audience expressed his support to the position of the Shellfish Constable. Bruinooge disclosed that she is a shellfish grant holder and wanted to know if this discussion would involve changes to the Shellfish Rules and Regulations. Koch went over the existing Rules and Regulations and asked for Selectmen's support. Helen Miranda Wilson, Shellfish Advisory Board (SAB) member speaking as an individual said that the SAB may have a new language to specify the equipment in order to try to resolve this issue; she also spoke about the answer Town Counsel gave on liability questions.

Koch moved to the second part of his discussion - open areas for non commercial permit holders. He spoke about the challenges faced by the Shellfish Department in the past. Terkanian called the Selectmen's attention about the requested Operations Plan for the Shellfish Department. In the packet the presented document<sup>2</sup> is a first draft attempting to clarify all questions regarding the Shellfish Department operations. Pilcher and Bruinooge praised Koch and Terkanian about the effort. Bruinooge had questions about the need for additional help in the summer. Koch said that it would be nice to have extra help in the summer. Tom Reinhart supported the idea for additional summer staff.

Koch talked about equipment challenges faced by the Shellfish Department. Barbara Austin had some additions to the Operations Plan in terms of how diverse the Shellfish Constable is in his interactions with various agencies and departments. Morrissey had questions on the number of shellfish permits issued and how this impacts the shellfishing areas. Koch talked about the efforts of the Shellfish Department to reseed and recover the shellfish beds. Morrissey wanted to know if in the future more difficulties are identified how a raise in recreational shellfishing fees would impact the situation. The discussion concluded with no action taken by the Selectmen.

### **Fiscal 2016 Budget introduction**

Pilcher opened a discussion on FY16 Budget needs. He suggested to Selectmen to prepare a list of questions for the upcoming joint meeting with FinCom for the Big 5 Budgets on December 16, 2014. Terkanian presented the first draft of the FY16 Budget<sup>3</sup> and the four memos<sup>4</sup> associated with it. He spoke about the conservative approach of the Department Heads in their budget preparations. His concerns were on the unknown components of the Budget and the difficulty in predicting the revenues for anticipated receipts and new growth. Terkanian said that on the expenditure side there are also many uncertainties in terms of health insurance, retirement benefits and school budget expenses. Over the next several months these uncertainties will become clearer. Terkanian talked about his efforts to maintain the reserve fund and his goal to maintain 10% of the operating budget in reserves. The first draft of the FY16 Budget shows a deficit and the true impact will become clear once the unknown components are identified. Terkanian spoke about the need for subsidy to the Water Department budget and recommended a subsidy of \$45,000 to be appropriated for the operations of the Water Department. Terkanian closed his budget presentation by saying that at some point in the future services delivered may have to be revised or other sources of funding the operations will have to be identified. Pilcher spoke about how helpful the budget memos were. Morrissey said that he will not be able to attend the joint meeting with FinCom but will prepare a list of questions for the other Selectmen to ask on his behalf.

### **Approval of 2015 BOS meeting & Town holiday schedule**

**Motion 15-124:** Morrissey moved and Bruinooge seconded to approve the 2015 BOS meeting schedule<sup>5</sup> as printed. The motion passed 4-0.

### **Proposed letter to the governor elect in support of solar energy**

**Motion 15-125:** Morrissey moved and Bruinooge seconded to send a letter<sup>6</sup> in support of solar energy to the Governor elect. The motion passed 4-0.

### **Town Administrator's Report**

Terkanian presented his report<sup>7</sup> and added:

1. He is working with the Treasurer to investigate appropriate investment vehicles for the OPEB trust funds.
2. The wetland flagging for the Main St – Route 6 project is complete and the survey work is expected to be complete by December 15, 2014.
3. The Chamber of Commerce sign at the Marina was removed on December 5, 2014 and is safely stored at the Harbormaster's building pending resolution of the issue.
4. The end of November marked the first 12 months of residential PAYT, (the commercial first anniversary will be on January 1, 2015). The 12-month PAYT report will be produced once all statistics are received.

## **Future Concerns**

- Morrissey suggested a revision of Town Fees on January's meeting agenda

## **Correspondence and Vacancy<sup>8</sup> Report**

Morrissey presented the correspondence<sup>9</sup> report dated December 9, 2014.

## **Minutes**

**Motion 15-126:** Bruinooge moved and Murphy seconded to approve the minutes of November 25, 2014. The motion passed 3-0-1 (Pilcher did not vote).

## **Adjournment**

**Motion 15-127:** Murphy moved and Bruinooge seconded to adjourn the meeting at 8:12 pm. The motion passed 4-0.

Respectfully submitted,

Michaela Miteva  
Executive Assistant

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### **Approval of 2015 BOS meeting & Town holiday schedule**

**Motion 15-124:** Morrissey moved and Bruinooge seconded to approve the 2015 BOS meeting schedule<sup>5</sup> as printed. The motion passed 4-0.

### **Proposed letter to the governor elect in support of solar energy**

**Motion 15-125:** Morrissey moved and Bruinooge seconded to send a letter<sup>6</sup> in support of solar energy to the Governor elect. The motion passed 4-0.

### **Town Administrator's Report**

Terkanian presented his report<sup>7</sup> and added:

1. He is working with the Treasurer to investigate appropriate investment vehicles for the OPEB trust funds.
2. The wetland flagging for the Main St – Route 6 project is complete and the survey work is expected to be complete by December 15, 2014.
3. The Chamber of Commerce sign at the Marina was removed on December 5, 2014 and is safely stored at the Harbormaster's building pending resolution of the issue.
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## **Future Concerns**

- Morrissey suggested a revision of Town Fees on January's meeting agenda

## **Correspondence and Vacancy<sup>8</sup> Report**

Morrissey presented the correspondence<sup>9</sup> report dated December 9, 2014.

## **Minutes**

**Motion 15-126:** Bruinooge moved and Murphy seconded to approve the minutes of November 25, 2014. The motion passed 3-0-1 (Pilcher did not vote).

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Michaela Miteva  
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**Wellfleet Board of Selectmen  
Minutes of December 9, 2014  
Wellfleet Senior Center**

**Present:** Paul Pilcher, Chairman , Dennis Murphy, Berta Bruinooge, John Morrissey and Town Administrator Harry Sarkis Terkanian

**Regrets:** Jerry Houk

**Announcements, Open Session and Public Comment**

Pilcher opened the meeting at 7:00 pm. He expressed his gratitude for the get well wishes he received and welcomed the new Assistant Town Administrator Brian Carlson who started on Monday, December 8, 2014.

Town Administrator Harry Terkanian announced:

- On December 3, 2014 Wellfleet received a Green Communities designation thanks to the Energy Committee efforts. As result of the designation the Town is entitled to pursue about \$140,000 for energy efficient improvements in grant funds.
- Library Director Elaine McIlroy's retirement notice was received and will be effective as of February 27, 2015. The Library Trustees have extended a job offer, which they believe will be accepted.
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Police Chief Ronald Fisette announced:

- The Wellfleet Police Department Facebook page has reached over 1,000 likes.
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**Pilcher opened the Public Hearing(s) at 7:05 pm.**

**Community Development Strategy Grant hearing**

Alice Boyd from Bailey Boyd Associates presented the Community Development Block Grant Program (CDBG) available to low to moderate income families by the Housing and Urban Development HUD) to help with housing rehabilitation and provide childcare subsidies for working parents. The only prerequisite to apply for the grant is for the Town to certify a Community Development Strategy. Boyd went over the FY13 Community Development Strategy<sup>1</sup> provided in the packets and clarified that the document needs to be presented to HUD by the end of the December. The document does not have to be final and can be updated later. The CDBG grant application submissions are due on February 13, 2015. Terkanian explained that all Boards and Committees chairs have been invited to comment on updating the Community Development Strategy for next

year's update. The Selectmen signed the existing Community Strategy Plan authorizing Bailey Boyd to apply for FY16 CDBG funds.

**Permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve**

Caroline Parlante, owner of the Bombshelter Pub was present to answer questions about her request to have the pub remain open until 2:00 am on New Year's Eve.

**Motion 15-122:** Murphy moved and Bruinooge seconded to approve the request of Caroline Parlante for the Bombshelter Pub to remain open until 2:00 am on New Year's Eve. The motion passed 4-0.

**Amendments to the Traffic Rules and Orders**

Police Chief Ronald Fisette presented the verbiage for the proposed traffic rules and orders. Tom Reinhart from the audience spoke about the excessive amount of signs in Town and suggested reducing the number of signs, not placing any new signs. Pilcher gave the background about the "Yield" sign request.

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Terkanian presented his report<sup>7</sup> and added:

1. He is working with the Treasurer to investigate appropriate investment vehicles for the OPEB trust funds.
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- Morrissey suggested a revision of Town Fees on January's meeting agenda

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Morrissey presented the correspondence<sup>9</sup> report dated December 9, 2014.

## **Minutes**

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Wellfleet Senior Center**

**Present:** Paul Pilcher, Chairman , Dennis Murphy, Berta Bruinooge, John Morrissey and Town Administrator Harry Sarkis Terkanian

**Regrets:** Jerry Houk

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Pilcher opened the meeting at 7:00 pm. He expressed his gratitude for the get well wishes he received and welcomed the new Assistant Town Administrator Brian Carlson who started on Monday, December 8, 2014.

Town Administrator Harry Terkanian announced:

- On December 3, 2014 Wellfleet received a Green Communities designation thanks to the Energy Committee efforts. As result of the designation the Town is entitled to pursue about \$140,000 for energy efficient improvements in grant funds.
- Library Director Elaine McIlroy's retirement notice was received and will be effective as of February 27, 2015. The Library Trustees have extended a job offer, which they believe will be accepted.
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Alice Boyd from Bailey Boyd Associates presented the Community Development Block Grant Program (CDBG) available to low to moderate income families by the Housing and Urban Development HUD) to help with housing rehabilitation and provide childcare subsidies for working parents. The only prerequisite to apply for the grant is for the Town to certify a Community Development Strategy. Boyd went over the FY13 Community Development Strategy<sup>1</sup> provided in the packets and clarified that the document needs to be presented to HUD by the end of the December. The document does not have to be final and can be updated later. The CDBG grant application submissions are due on February 13, 2015. Terkanian explained that all Boards and Committees chairs have been invited to comment on updating the Community Development Strategy for next

year's update. The Selectmen signed the existing Community Strategy Plan authorizing Bailey Boyd to apply for FY16 CDBG funds.

**Permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve**

Caroline Parlante, owner of the Bombshelter Pub was present to answer questions about her request to have the pub remain open until 2:00 am on New Year's Eve.

**Motion 15-122:** Murphy moved and Bruinooge seconded to approve the request of Caroline Parlante for the Bombshelter Pub to remain open until 2:00 am on New Year's Eve. The motion passed 4-0.

**Amendments to the Traffic Rules and Orders**

Police Chief Ronald Fisette presented the verbiage for the proposed traffic rules and orders. Tom Reinhart from the audience spoke about the excessive amount of signs in Town and suggested reducing the number of signs, not placing any new signs. Pilcher gave the background about the "Yield" sign request.

**Motion 15-123:** Morrissey moved and Bruinooge seconded to accept the proposed Traffic Rules and Regulations changes as printed. The motion passed 4-0.

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**Shellfish Department discussion regarding aquaculture gear issues and open areas for non commercial permit holders**

Shellfish Constable Andrew Koch presented the issues the Shellfish Department has been facing in terms of aquaculture gear left on the shellfish sites during the winter and the resulting damages to shellfish beds. Koch said that in the spring he plans to go and take pictures, identify the gear and send certified letters asking the gear owners to remove the equipment. Pilcher wanted to know if there was another way of enforcing gear removal. Koch explained that he had learned his lessons over the years and does not go to court for the \$50 fine any more. Murphy had liability issue questions due to the gear left during the winter. Koch responded that he was told the liability is on the individuals, not on the Town. Fred Richard from the audience supported the position of Koch. Jim O'Connell spoke about liability insurance and the need and importance for it. Terkanian explained that the Town maintains general liability Insurance, but this does not protect left gear and forgotten individual's property on the shellfish beds. Bob Wallace from the audience expressed his support to the position of the Shellfish Constable. Bruinooge disclosed that she is a shellfish grant holder and wanted to know if this discussion would involve changes to the Shellfish Rules and Regulations. Koch went over the existing Rules and Regulations and asked for Selectmen's support. Helen Miranda Wilson, Shellfish Advisory Board (SAB) member speaking as an individual said that the SAB may have a new language to specify the equipment in order to try to resolve this issue; she also spoke about the answer Town Counsel gave on liability questions.

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Morrissey presented the correspondence<sup>9</sup> report dated December 9, 2014.

## **Minutes**

**Motion 15-126:** Bruinooge moved and Murphy seconded to approve the minutes of November 25, 2014. The motion passed 3-0-1 (Pilcher did not vote).

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Michaela Miteva  
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**Wellfleet Board of Selectmen  
Minutes of December 9, 2014  
Wellfleet Senior Center**

**Present:** Paul Pilcher, Chairman , Dennis Murphy, Berta Bruinooge, John Morrissey and Town Administrator Harry Sarkis Terkanian

**Regrets:** Jerry Houk

**Announcements, Open Session and Public Comment**

Pilcher opened the meeting at 7:00 pm. He expressed his gratitude for the get well wishes he received and welcomed the new Assistant Town Administrator Brian Carlson who started on Monday, December 8, 2014.

Town Administrator Harry Terkanian announced:

- On December 3, 2014 Wellfleet received a Green Communities designation thanks to the Energy Committee efforts. As result of the designation the Town is entitled to pursue about \$140,000 for energy efficient improvements in grant funds.
- Library Director Elaine McIlroy's retirement notice was received and will be effective as of February 27, 2015. The Library Trustees have extended a job offer, which they believe will be accepted.
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**Pilcher opened the Public Hearing(s) at 7:05 pm.**

**Community Development Strategy Grant hearing**

Alice Boyd from Bailey Boyd Associates presented the Community Development Block Grant Program (CDBG) available to low to moderate income families by the Housing and Urban Development HUD) to help with housing rehabilitation and provide childcare subsidies for working parents. The only prerequisite to apply for the grant is for the Town to certify a Community Development Strategy. Boyd went over the FY13 Community Development Strategy<sup>1</sup> provided in the packets and clarified that the document needs to be presented to HUD by the end of the December. The document does not have to be final and can be updated later. The CDBG grant application submissions are due on February 13, 2015. Terkanian explained that all Boards and Committees chairs have been invited to comment on updating the Community Development Strategy for next

year's update. The Selectmen signed the existing Community Strategy Plan authorizing Bailey Boyd to apply for FY16 CDBG funds.

**Permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve**

Caroline Parlante, owner of the Bombshelter Pub was present to answer questions about her request to have the pub remain open until 2:00 am on New Year's Eve.

**Motion 15-122:** Murphy moved and Bruinooge seconded to approve the request of Caroline Parlante for the Bombshelter Pub to remain open until 2:00 am on New Year's Eve. The motion passed 4-0.

**Amendments to the Traffic Rules and Orders**

Police Chief Ronald Fisette presented the verbiage for the proposed traffic rules and orders. Tom Reinhart from the audience spoke about the excessive amount of signs in Town and suggested reducing the number of signs, not placing any new signs. Pilcher gave the background about the "Yield" sign request.

**Motion 15-123:** Morrissey moved and Bruinooge seconded to accept the proposed Traffic Rules and Regulations changes as printed. The motion passed 4-0.

Pilcher closed the Public Hearing(s) at 7:15 pm

**Shellfish Department discussion regarding aquaculture gear issues and open areas for non commercial permit holders**

Shellfish Constable Andrew Koch presented the issues the Shellfish Department has been facing in terms of aquaculture gear left on the shellfish sites during the winter and the resulting damages to shellfish beds. Koch said that in the spring he plans to go and take pictures, identify the gear and send certified letters asking the gear owners to remove the equipment. Pilcher wanted to know if there was another way of enforcing gear removal. Koch explained that he had learned his lessons over the years and does not go to court for the \$50 fine any more. Murphy had liability issue questions due to the gear left during the winter. Koch responded that he was told the liability is on the individuals, not on the Town. Fred Richard from the audience supported the position of Koch. Jim O'Connell spoke about liability insurance and the need and importance for it. Terkanian explained that the Town maintains general liability Insurance, but this does not protect left gear and forgotten individual's property on the shellfish beds. Bob Wallace from the audience expressed his support to the position of the Shellfish Constable. Bruinooge disclosed that she is a shellfish grant holder and wanted to know if this discussion would involve changes to the Shellfish Rules and Regulations. Koch went over the existing Rules and Regulations and asked for Selectmen's support. Helen Miranda Wilson, Shellfish Advisory Board (SAB) member speaking as an individual said that the SAB may have a new language to specify the equipment in order to try to resolve this issue; she also spoke about the answer Town Counsel gave on liability questions.

Koch moved to the second part of his discussion - open areas for non commercial permit holders. He spoke about the challenges faced by the Shellfish Department in the past. Terkanian called the Selectmen's attention about the requested Operations Plan for the Shellfish Department. In the packet the presented document<sup>2</sup> is a first draft attempting to clarify all questions regarding the Shellfish Department operations. Pilcher and Bruinooge praised Koch and Terkanian about the effort. Bruinooge had questions about the need for additional help in the summer. Koch said that it would be nice to have extra help in the summer. Tom Reinhart supported the idea for additional summer staff.

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Pilcher opened a discussion on FY16 Budget needs. He suggested to Selectmen to prepare a list of questions for the upcoming joint meeting with FinCom for the Big 5 Budgets on December 16, 2014. Terkanian presented the first draft of the FY16 Budget<sup>3</sup> and the four memos<sup>4</sup> associated with it. He spoke about the conservative approach of the Department Heads in their budget preparations. His concerns were on the unknown components of the Budget and the difficulty in predicting the revenues for anticipated receipts and new growth. Terkanian said that on the expenditure side there are also many uncertainties in terms of health insurance, retirement benefits and school budget expenses. Over the next several months these uncertainties will become clearer. Terkanian talked about his efforts to maintain the reserve fund and his goal to maintain 10% of the operating budget in reserves. The first draft of the FY16 Budget shows a deficit and the true impact will become clear once the unknown components are identified. Terkanian spoke about the need for subsidy to the Water Department budget and recommended a subsidy of \$45,000 to be appropriated for the operations of the Water Department. Terkanian closed his budget presentation by saying that at some point in the future services delivered may have to be revised or other sources of funding the operations will have to be identified. Pilcher spoke about how helpful the budget memos were. Morrissey said that he will not be able to attend the joint meeting with FinCom but will prepare a list of questions for the other Selectmen to ask on his behalf.

### **Approval of 2015 BOS meeting & Town holiday schedule**

**Motion 15-124:** Morrissey moved and Bruinooge seconded to approve the 2015 BOS meeting schedule<sup>5</sup> as printed. The motion passed 4-0.

### **Proposed letter to the governor elect in support of solar energy**

**Motion 15-125:** Morrissey moved and Bruinooge seconded to send a letter<sup>6</sup> in support of solar energy to the Governor elect. The motion passed 4-0.

### **Town Administrator's Report**

Terkanian presented his report<sup>7</sup> and added:

1. He is working with the Treasurer to investigate appropriate investment vehicles for the OPEB trust funds.
2. The wetland flagging for the Main St – Route 6 project is complete and the survey work is expected to be complete by December 15, 2014.
3. The Chamber of Commerce sign at the Marina was removed on December 5, 2014 and is safely stored at the Harbormaster's building pending resolution of the issue.
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Caroline Parlante, owner of the Bombshelter Pub was present to answer questions about her request to have the pub remain open until 2:00 am on New Year's Eve.

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Shellfish Constable Andrew Koch presented the issues the Shellfish Department has been facing in terms of aquaculture gear left on the shellfish sites during the winter and the resulting damages to shellfish beds. Koch said that in the spring he plans to go and take pictures, identify the gear and send certified letters asking the gear owners to remove the equipment. Pilcher wanted to know if there was another way of enforcing gear removal. Koch explained that he had learned his lessons over the years and does not go to court for the \$50 fine any more. Murphy had liability issue questions due to the gear left during the winter. Koch responded that he was told the liability is on the individuals, not on the Town. Fred Richard from the audience supported the position of Koch. Jim O'Connell spoke about liability insurance and the need and importance for it. Terkanian explained that the Town maintains general liability Insurance, but this does not protect left gear and forgotten individual's property on the shellfish beds. Bob Wallace from the audience expressed his support to the position of the Shellfish Constable. Bruinooge disclosed that she is a shellfish grant holder and wanted to know if this discussion would involve changes to the Shellfish Rules and Regulations. Koch went over the existing Rules and Regulations and asked for Selectmen's support. Helen Miranda Wilson, Shellfish Advisory Board (SAB) member speaking as an individual said that the SAB may have a new language to specify the equipment in order to try to resolve this issue; she also spoke about the answer Town Counsel gave on liability questions.

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### **Approval of 2015 BOS meeting & Town holiday schedule**

**Motion 15-124:** Morrissey moved and Bruinooge seconded to approve the 2015 BOS meeting schedule<sup>5</sup> as printed. The motion passed 4-0.

### **Proposed letter to the governor elect in support of solar energy**

**Motion 15-125:** Morrissey moved and Bruinooge seconded to send a letter<sup>6</sup> in support of solar energy to the Governor elect. The motion passed 4-0.

### **Town Administrator's Report**

Terkanian presented his report<sup>7</sup> and added:

1. He is working with the Treasurer to investigate appropriate investment vehicles for the OPEB trust funds.
2. The wetland flagging for the Main St – Route 6 project is complete and the survey work is expected to be complete by December 15, 2014.
3. The Chamber of Commerce sign at the Marina was removed on December 5, 2014 and is safely stored at the Harbormaster's building pending resolution of the issue.
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## **Future Concerns**

- Morrissey suggested a revision of Town Fees on January's meeting agenda

## **Correspondence and Vacancy<sup>8</sup> Report**

Morrissey presented the correspondence<sup>9</sup> report dated December 9, 2014.

## **Minutes**

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**Wellfleet Board of Selectmen  
Minutes of December 9, 2014  
Wellfleet Senior Center**

**Present:** Paul Pilcher, Chairman , Dennis Murphy, Berta Bruinooge, John Morrissey and Town Administrator Harry Sarkis Terkanian

**Regrets:** Jerry Houk

**Announcements, Open Session and Public Comment**

Pilcher opened the meeting at 7:00 pm. He expressed his gratitude for the get well wishes he received and welcomed the new Assistant Town Administrator Brian Carlson who started on Monday, December 8, 2014.

Town Administrator Harry Terkanian announced:

- On December 3, 2014 Wellfleet received a Green Communities designation thanks to the Energy Committee efforts. As result of the designation the Town is entitled to pursue about \$140,000 for energy efficient improvements in grant funds.
- Library Director Elaine McIlroy's retirement notice was received and will be effective as of February 27, 2015. The Library Trustees have extended a job offer, which they believe will be accepted.
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Police Chief Ronald Fisette announced:

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### **Approval of 2015 BOS meeting & Town holiday schedule**

**Motion 15-124:** Morrissey moved and Bruinooge seconded to approve the 2015 BOS meeting schedule<sup>5</sup> as printed. The motion passed 4-0.

### **Proposed letter to the governor elect in support of solar energy**

**Motion 15-125:** Morrissey moved and Bruinooge seconded to send a letter<sup>6</sup> in support of solar energy to the Governor elect. The motion passed 4-0.

### **Town Administrator's Report**

Terkanian presented his report<sup>7</sup> and added:

1. He is working with the Treasurer to investigate appropriate investment vehicles for the OPEB trust funds.
2. The wetland flagging for the Main St – Route 6 project is complete and the survey work is expected to be complete by December 15, 2014.
3. The Chamber of Commerce sign at the Marina was removed on December 5, 2014 and is safely stored at the Harbormaster's building pending resolution of the issue.
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## **Future Concerns**

- Morrissey suggested a revision of Town Fees on January's meeting agenda

## **Correspondence and Vacancy<sup>8</sup> Report**

Morrissey presented the correspondence<sup>9</sup> report dated December 9, 2014.

## **Minutes**

**Motion 15-126:** Bruinooge moved and Murphy seconded to approve the minutes of November 25, 2014. The motion passed 3-0-1 (Pilcher did not vote).

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**Wellfleet Board of Selectmen  
Minutes of December 9, 2014  
Wellfleet Senior Center**

**Present:** Paul Pilcher, Chairman , Dennis Murphy, Berta Bruinooge, John Morrissey and Town Administrator Harry Sarkis Terkanian

**Regrets:** Jerry Houk

**Announcements, Open Session and Public Comment**

Pilcher opened the meeting at 7:00 pm. He expressed his gratitude for the get well wishes he received and welcomed the new Assistant Town Administrator Brian Carlson who started on Monday, December 8, 2014.

Town Administrator Harry Terkanian announced:

- On December 3, 2014 Wellfleet received a Green Communities designation thanks to the Energy Committee efforts. As result of the designation the Town is entitled to pursue about \$140,000 for energy efficient improvements in grant funds.
- Library Director Elaine McIlroy's retirement notice was received and will be effective as of February 27, 2015. The Library Trustees have extended a job offer, which they believe will be accepted.
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- The Wellfleet Police Department Facebook page has reached over 1,000 likes.
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**Pilcher opened the Public Hearing(s) at 7:05 pm.**

**Community Development Strategy Grant hearing**

Alice Boyd from Bailey Boyd Associates presented the Community Development Block Grant Program (CDBG) available to low to moderate income families by the Housing and Urban Development HUD) to help with housing rehabilitation and provide childcare subsidies for working parents. The only prerequisite to apply for the grant is for the Town to certify a Community Development Strategy. Boyd went over the FY13 Community Development Strategy<sup>1</sup> provided in the packets and clarified that the document needs to be presented to HUD by the end of the December. The document does not have to be final and can be updated later. The CDBG grant application submissions are due on February 13, 2015. Terkanian explained that all Boards and Committees chairs have been invited to comment on updating the Community Development Strategy for next

year's update. The Selectmen signed the existing Community Strategy Plan authorizing Bailey Boyd to apply for FY16 CDBG funds.

**Permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve**

Caroline Parlante, owner of the Bombshelter Pub was present to answer questions about her request to have the pub remain open until 2:00 am on New Year's Eve.

**Motion 15-122:** Murphy moved and Bruinooge seconded to approve the request of Caroline Parlante for the Bombshelter Pub to remain open until 2:00 am on New Year's Eve. The motion passed 4-0.

**Amendments to the Traffic Rules and Orders**

Police Chief Ronald Fisette presented the verbiage for the proposed traffic rules and orders. Tom Reinhart from the audience spoke about the excessive amount of signs in Town and suggested reducing the number of signs, not placing any new signs. Pilcher gave the background about the "Yield" sign request.

**Motion 15-123:** Morrissey moved and Bruinooge seconded to accept the proposed Traffic Rules and Regulations changes as printed. The motion passed 4-0.

Pilcher closed the Public Hearing(s) at 7:15 pm

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Koch talked about equipment challenges faced by the Shellfish Department. Barbara Austin had some additions to the Operations Plan in terms of how diverse the Shellfish Constable is in his interactions with various agencies and departments. Morrissey had questions on the number of shellfish permits issued and how this impacts the shellfishing areas. Koch talked about the efforts of the Shellfish Department to reseed and recover the shellfish beds. Morrissey wanted to know if in the future more difficulties are identified how a raise in recreational shellfishing fees would impact the situation. The discussion concluded with no action taken by the Selectmen.

### **Fiscal 2016 Budget introduction**

Pilcher opened a discussion on FY16 Budget needs. He suggested to Selectmen to prepare a list of questions for the upcoming joint meeting with FinCom for the Big 5 Budgets on December 16, 2014. Terkanian presented the first draft of the FY16 Budget<sup>3</sup> and the four memos<sup>4</sup> associated with it. He spoke about the conservative approach of the Department Heads in their budget preparations. His concerns were on the unknown components of the Budget and the difficulty in predicting the revenues for anticipated receipts and new growth. Terkanian said that on the expenditure side there are also many uncertainties in terms of health insurance, retirement benefits and school budget expenses. Over the next several months these uncertainties will become clearer. Terkanian talked about his efforts to maintain the reserve fund and his goal to maintain 10% of the operating budget in reserves. The first draft of the FY16 Budget shows a deficit and the true impact will become clear once the unknown components are identified. Terkanian spoke about the need for subsidy to the Water Department budget and recommended a subsidy of \$45,000 to be appropriated for the operations of the Water Department. Terkanian closed his budget presentation by saying that at some point in the future services delivered may have to be revised or other sources of funding the operations will have to be identified. Pilcher spoke about how helpful the budget memos were. Morrissey said that he will not be able to attend the joint meeting with FinCom but will prepare a list of questions for the other Selectmen to ask on his behalf.

### **Approval of 2015 BOS meeting & Town holiday schedule**

**Motion 15-124:** Morrissey moved and Bruinooge seconded to approve the 2015 BOS meeting schedule<sup>5</sup> as printed. The motion passed 4-0.

### **Proposed letter to the governor elect in support of solar energy**

**Motion 15-125:** Morrissey moved and Bruinooge seconded to send a letter<sup>6</sup> in support of solar energy to the Governor elect. The motion passed 4-0.

### **Town Administrator's Report**

Terkanian presented his report<sup>7</sup> and added:

1. He is working with the Treasurer to investigate appropriate investment vehicles for the OPEB trust funds.
2. The wetland flagging for the Main St – Route 6 project is complete and the survey work is expected to be complete by December 15, 2014.
3. The Chamber of Commerce sign at the Marina was removed on December 5, 2014 and is safely stored at the Harbormaster's building pending resolution of the issue.
4. The end of November marked the first 12 months of residential PAYT, (the commercial first anniversary will be on January 1, 2015). The 12-month PAYT report will be produced once all statistics are received.

## **Future Concerns**

- Morrissey suggested a revision of Town Fees on January's meeting agenda

## **Correspondence and Vacancy<sup>8</sup> Report**

Morrissey presented the correspondence<sup>9</sup> report dated December 9, 2014.

## **Minutes**

**Motion 15-126:** Bruinooge moved and Murphy seconded to approve the minutes of November 25, 2014. The motion passed 3-0-1 (Pilcher did not vote).

## **Adjournment**

**Motion 15-127:** Murphy moved and Bruinooge seconded to adjourn the meeting at 8:12 pm. The motion passed 4-0.

Respectfully submitted,

Michaela Miteva  
Executive Assistant

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<sup>1</sup> FY13 Community Development Strategy

<sup>2</sup> Wellfleet Shellfish Department Operations Plan dated December 1, 2014

<sup>3</sup> FY16 Budget Draft 1

<sup>4</sup> TA Memos on FY16 Operating, Marina Enterprise, Water Enterprise and Capital Budgets, dated 12/5/14; TA Memo on FY16 Budget Overview, dated 11/25/14; TA Memo on FY16 Budget Submission dated 12/4/14

<sup>5</sup> 2015 BOS meeting schedule

<sup>6</sup> Letter in support of solar energy to the Governor elect

<sup>7</sup> TA Report of December 5, 2014

<sup>8</sup> Vacancy report dated December 5, 2014

<sup>9</sup> Correspondence report dated December 9, 2014