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**Wellfleet Board of Water Commissioners  
Minutes of the February 7, 2017 Meeting**

**Attending: Justina Carlson, Curt Felix, Neil Gadwa, James Hood, Michaela Mateva, Catharie Nass** [Gail Ferguson also present]

Justina Carlson called the meeting to order and explained that Miriam Spence has transferred to a new position and will no longer attend these meetings. She asked Board Members to volunteer to record minutes.

The first item on the agenda, re: the Temporary Police Station Water, was deferred until the next meeting.

The discussion of the Water Operations RFP focused on possibly modifying the Whitewater contract, which will be distributed at a subsequent meeting. A major issue was the matter of handling minor repairs. An annual, rather than tri-annual renewal was unanimously recommended.

The Fy18 Budget Update was provided by Michaela Mateva with her recommendation for additional money to be added to the Enterprise Fund. Five or more Town Buildings connected to Water System without paying a connection fee. She distributed a memorandum to Dan Hoort on this matter.

The current Coles Neck piping is inadequate to supply fire hydrants and has a questionable connection between iron and polyethylene segments. It was agreed that there should be an engineering evaluation of the situation.

There was general agreement that the BWC and Wastewater Commission should collaborate on common interests and the Board believes the town should move toward a Division Level position to manage both areas, which would require a Town Meeting Warrant.

Catharie Nass presented a draft survey of homeowners who signed up, but have not yet connected to the Water System. She will incorporate suggestions made by the Board in a new draft.

It was agreed that the Board should refocus on updating the Master Plan.

Correspondence to and from the Board was distributed.

The Minutes of the January 17 meeting were approved.

The next meeting is scheduled for February 21.

The meeting was adjourned.

Submitted by Catharie Nass