**Wellfleet Board of Water Commissioners (BWC)**

**Town Hall Conference Room, 300 Main St**

**April 18, 2017, 6:00 PM**

**Commissioners Present:** Chair Justina Carlson, Neil Gadwa, James Hood

**Commissioners Absent**: Curt Felix, Catharie Nass

**Also Present**: Xanthe E. Labovites, Committee Secretary

Chair Carlson called the meeting to order at 6:05 PM.

**Open Cape Generator Use Update:**

The Board of Water Commissioners is still trying to find out what other types of deals were worked out with other towns and the use of their facilities. The ongoing issue is not paying the power bill. The Generator use issue is still pending and will be continued at a later date.

**Wastewater and Water Commission Warrant Article:**

**Path Forward:**

James Hood opened the discussion by suggesting the Warrant Article will not come up at Town meetings; Chair Carlson agreed. Justina Carlson suggested a set of milestones to reach so BWC are informing stakeholders and making progress in a reasonable way to get on the warrant in September or next April. The more work the two committees put forth the greater success it will have.

James Hood’s view of the Warrant Article would be a request to the Town to establish a joint department that is both Wastewater/ Municipal Water Quality with the addition of a department head. Justina thinks it should get onto the Warrant to see how the Town feels. All agreed it would be beneficial to Wellfleet.

Suggested to the Board by Mr. Hood: Would there be a consideration to combine the Board, as there are Water Commissioners and Wastewater Commissioners. Justina proposed it would be a good discussion to include Curt Felix and what the duties and responsibilities will include.

Justina is currently doing research on how other towns are handling these types of issues and how they’re structured.

**Public Outreach-Agenda**

James Hood proposed the need for a booth or space at Oyster Fest 2017 to promote signing up for the system, if they haven’t already done so, and provide free water to help to encourage Town water use. Justina read that the application deadline was April 4th, 2017. The BWC will look into a possible deadline “extension” for the Town.

**Cost of Service Option**

Chair Carlson asked if the Town of Wellfleet can establish set a cost of service, what would it entail, and if it should be a case-by-case basis. The Board queried what the cost would be for an abutter vs a non-abutter. Neil Gadwa responded that part of the cost would entail whether a new water main would be put in or is it an existing water main.

**Master Plan**

Justina Carlson directed the topic to James Hood. Mr. Hood said the Board of Water Commissioners should be prepared for options at a high-level: costing out (with an increase), but the Board needs guidance from the Town where to focus our energy. The Board of Water Commissioners could present financial models with updated costs: hypothetical costs, and order-of-magnitude costs.

Neil Gadwa suggested to the Board that there needs commitment for use on the part of potential users before pipe is laid in the ground. Justina contributed that the water system can’t be expanded to have people “opt-out”.

James Hood asked when should this be proposed to the Selectman, to possibly propose in October before the budget meetings. Justina responded the more people committing to a document the quicker it will get done. It needs the 2003 document (estimate), to find an inflation factor for the pipe, take financial models and new taxes to create betterments.

The Board considers a “memo” updating some of the Selectmen’s numbers.

**Eversource Test Wells**

Chair Carlson is neutral on the subject. Neil Gadwa asked who will bear the burden of the cost: monitoring cost/machine not cutting/spraying/etc., will all be deciding factors. It’s not their Right-of-Way, and depends of groundwater flow relative to the well-site and the Right-of-Way. James Hood supports the test wells, and suggested anything that could potentially affect the water supply should be looked at by the Board. Stays on as a motion.

**Minutes (March 7 & April 4)**

March 7: No vote.

April 4: Approved. All in favor.

**Correspondence**

No Correspondence.

**Topics for Future Discussions:**

-Town meeting: Any budget concerns,

-Separate cost for disposal/recycling at town beaches and what does that entail,

-overrides for the fire department for the hiring of two fire fighters.

**Next Meeting:**

The next meeting will take place on Tuesday, May 2, 2017 at 6:00 PM in the Wellfleet Town Hall Conference Room.

**Adjournment**

The meeting was adjourned at 6:55 PM.

Respectfully submitted,

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Xanthe Labovites, Committee Secretary Justina Carlson, Chair (Date)

Public Records Materials of 4/18/17