



# TOWN OF WELFLEET

300 MAIN STREET WELFLEET MASSACHUSETTS 02667

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To: Board of Selectmen, Finance Committee  
From: Harry Terkanian, Town Administrator  
Subject: Fiscal 2016 Capital Improvement Plan  
Date: June 30, 2014

HST.

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In accordance with Wellfleet Town Charter section 7-5 attached please find the Fiscal year 2016 Capital Improvement Plan. The plan is based on capital project requests received from Town departments, boards and commissions.

This year's Plan includes a schedule of estimated debt service for borrowing authorized at the 2013 and 2014 annual town meetings which do not yet appear in the Town's "Statement of Indebtedness," required to be filed with the Massachusetts Department of Revenue Division of Local Services annually after the end of each fiscal year. As I write this, the most recent filing is for FY 2013.

This year's Plan also includes a comparison with the capital funding goal in the Selectmen's Financial Management Policy. The Policy goal is for capital spending (excluding borrowing) to be between 3% and 7% of the operating budget. The Plan shows the estimated 7% cap based on an assumed 2.5% annual growth in the operating budget using the FY 2015 operating budget of \$15,000,000 as a base. (The actual FY 2014 operating budget is \$15,230,157.) With the exception of FY 2016, which shows appropriations of \$43,150 over this cap, all years are under the 7% maximum.

Some items lack cost estimates at present so they are presented as notes only. Most are for FY 2019 & 2020 projects. See, for example, Library, Council on Aging, Fire Station and DPW Building.

There are three significant capital projects for which the costs and/or source of funding is uncertain. Despite this uncertainty, addressing them is in the Town's best interest, so they are included in the Plan:

**Police Station reconstruction:** The Town has undertaken a study of the Police Department needs and the condition of the existing police facility. The study is nearing completion. Preliminary indications are that the building can accommodate the Department's anticipated needs and that the building is structurally sound. One of the study deliverables is a preliminary cost estimate, which is due shortly. At this point the inclusion of \$3,000,000 to renovate and equip the building is nothing more than a placeholder in both amount and time.

**Old COA Building:** The CIP includes \$20,000 for an assessment of the building and its potential use. Until that study is complete the \$400,000 estimate for replacement of the building in FY 2018 is also a placeholder in both amount and time.

Lieutenants Island Road repair and drainage improvement: The Commonwealth's current transportation bond bill includes \$1,500,000 for this project. It is included in the FY 2016 Plan, but the project and its timing are dependent on the State funding being available to the Town.

The plan does not include funding for improvement of waterfront buildings: On June 24<sup>th</sup> the Town awarded a contract for a needs assessment study for the three waterfront buildings (harbormaster office, beach sticker office and shellfish department building.) When recommendations from that study are available consideration can be given to inclusion of appropriate projects for these facilities on the Plan

The Plan does not include enterprise fund projects.

Among the foreseeable Water Enterprise Fund projects is an updated master plan for the water system so that any future expansion of the water system can be planned to address the areas most in need of municipal water.

For the Marina Enterprise Fund maintenance dredging of Wellfleet Harbor is the most important project. Permitting is in progress and the Board of Selectmen have authorized the continuation of permitting efforts employing the current engineering firm. The current estimated cost of dredging (excluding the Federal channel and anchorage) is about \$12,000,000 with 25% of the cost assumed to be borne by the Town. Borrowing \$3,000,000 in today's economic climate assuming a 10 year payback results in initial year debt service of \$420,000 decreasing \$12,000 annually until paid off. The actual amount of borrowing that will be required, the term, the interest rate and the source of funding for servicing the debt remain to be determined.

One concluding comment: The Charter requirement that the Capital Improvement Plan be compiled in May and submitted to the Finance Committee and Board of Selectmen on June 1<sup>st</sup> presents two operational challenges. First, experience with the FY 2015 Plan shows that a complete review and revision was required in connection with the preparation of the operating and capital budgets for the 2014 annual town meeting. I anticipate that the same will happen with this year's Plan. Second, May is an operationally busy month with the annual town election, fiscal year end planning and implementation of projects approved at the annual town meeting. My preference would be to prepare the Plan once in conjunction with the annual town meeting budget process rather than twice. An amendment to the Charter would be required to effect this change.

	FY 2016 Request	FY 2017 Request	FY 2018 Request	FY 2019 Request	FY 2020 Request	Notes & Future Years
<b>General Government</b>						
Total General Government	\$0	\$0	\$0	\$0	\$0	\$0 no requests
<b>Information Technology</b>						
Fiber Optic Network - Phase 2	\$40,000	\$30,000				Microwave link to COA Library, DPW
Fiber Optic Network - Phase 3						Harbor, Beach Offices
Fiber Optic Network - Phase 4			\$25,000			COA, Beach Office, Public Access
Wireless Town Network - Phase 2	\$5,000	\$5,000				COA, Harbor, Public Access
Wireless Town Network - Phase 3				\$20,000		Increase wireless to 1 Gb
Wireless Town Network - Phase 4						Harbormaster
Network Upgrades - Phase 4	\$8,000		\$20,000			Increase Bandwidth to 10Gb
Network Upgrades - Phase 5					\$40,000	Wire new Police Station
Network Upgrades - Phase 6						Library, Police, Fire
Physical Security - Phase 2		\$10,000				Beaches
Physical Security - Phase 3				\$10,000		FY 2021 Centralized Door Locks \$20,000
Physical Security - Phase 4						Town Hall, DPW
Virtual Desktops - Phase 2	\$10,000	\$10,000				Police/Fire
Virtual Desktops - Phase 3						
Virtual Desktops - Phase 4						
Total Information Technology	\$63,000	\$55,000	\$45,000	\$30,000	\$40,000	
<b>Council on Aging</b>						
Solar Array	\$60,000		\$40,000			Estimated annual savings \$15,000
Replace Vehicle			\$40,000			Replace Toyota Rav4
Total Council on Aging	\$60,000	\$0	\$40,000	\$0	\$0	
<b>Shellfish</b>						
Pick-Up Truck						
Outboard Motor Replacement			\$18,000			
ATV Replacement	\$8,500					
Total Shellfish Department	\$8,500	\$0	\$18,000	\$25,000	\$0	
<b>Police Department</b>						
Police Cruiser	\$35,000	\$35,500	\$36,000	\$36,500	\$75,000	
Copier - Police Station		\$13,000				Recommend leasing instead of purchase
Body Armor		\$16,000				
Mobile Data Terminals				\$22,000		
Vehicle Mounted Video Cameras				\$58,500		
Total Police Department	\$35,000	\$64,500	\$36,000	\$22,000	\$75,000	

	FY 2016 Request	FY 2017 Request	FY 2018 Request	FY 2019 Request	FY 2020 Request	Notes & Future Years
<b>Fire Department</b>						
Water Supply Development	\$7,000	\$7,000	\$15,000	\$15,000	\$15,000	
SCBA Breathing Apparatus	\$15,000	\$15,000	\$9,400	\$10,000	\$10,000	
Turnout Gear	\$9,400	\$9,400	\$9,400			
<b>Ambulance Replacement</b>		<b>\$225,000</b>				FY 2022 2 ambulances \$440,000
Command Car #1					\$45,000	
4" Hose Replacement	\$8,000	\$9,000	\$9,000			
Replace Medical/Rescue Equip.	\$43,000					
<b>Duty Truck Replacement</b>						
Portable Radios		\$6,000				
Replace Mobile Data Terminals	\$14,000	\$14,000	\$14,000	\$7,000	\$8,000	FY 2022 - \$58,000
Replace SCBA Bottles						
Replacement Fire Truck 94	\$450,000					
Replace Ladder Truck 93						
Replace Fire Truck 95				\$800,000		
Total Fire Department	\$546,400	\$285,400	\$47,400	\$832,000	\$120,000	FY 2021 - \$550,000
<b>Recreation</b>						
Baker Field Playground Rehab			\$54,985			
Total Recreation	\$0	\$0	\$54,985	\$0	\$0	
<b>Beach</b>						
Pick-up Truck Replacement		\$6,800				FY 2024 - \$35,000
ATV Replacement	\$0	\$6,800	\$0	\$0	\$0	
Total Beach	\$0	\$6,800	\$0	\$0	\$0	
<b>Health &amp; Conservation</b>						
Total Health & Conservation	\$0	\$0	\$0	\$0	\$0	\$0 no requests
<b>Education Department</b>						
Elementary School	\$28,000	\$80,000	\$40,000	\$20,000	\$45,000	
Nauset Regional Schools	\$330,000	\$330,000	\$330,000	\$330,000	\$330,000	
Total Schools	\$358,000	\$410,000	\$370,000	\$350,000	\$375,000	Extrapolated from Habib & Assoc Facilities Assessment

	FY 2016 Request	FY 2017 Request	FY 2018 Request	FY 2019 Request	FY 2020 Request	Notes & Future Years
<b>Town Buildings</b>						
<b>Town Hall</b>						
Town Hall-Roofting	\$25,000	\$50,000				Moved from FY 2018
Siding				\$5,000		
Trim Painting						
Refit Restrooms						FY 2023 - \$8,000
Flooring Replacement						FY 2023 - \$15,000
<b>Library</b>						
Bathrooms - Upgrade Fixtures	\$15,000					
Flooring Replacement	\$30,000					
<b>Council on Aging</b>						
Solar System						TBD FY 2020
Painting - Interior					\$5,500	
Bathrooms - Upgrade						
Flooring Replacement						
HVAC						
<b>Fire Station</b>						
Interior painting					\$10,000	
Re coat apparatus bay floor		\$7,000				
<b>Complete Training/EOC Room</b>		\$150,000				Remaining fire station funding?
Upgrade catwalk storage						FY 2024 - \$300,000
Solar System						TBD FY 2019
AC Condensers						TBD FY 2019
<b>DPW Building</b>						
Boiler						TBD FY 2020
Carpet & Tile						TBD FY 2020
Bathroom Tile with Partitions						
Salt Shed Replacement			\$75,000			\$10,000
<b>Transfer Station</b>						
Swap Shop	\$35,000					
Canopy structure	\$100,000					Replace existing & provide better cover
<b>Police Station</b>						
<b>Renovation</b>		\$3,000,000				Awaiting preliminary cost estimate from study
<b>Fire Station</b>						
Training Room/EOC Complete	\$150,000					Use Fire Station borrowing authorization?
Catwalk Storage						
Reccoat apparatus bays floor	\$7,000					Awaiting study recommendations
<b>Shellfish Building</b>						
Replace Building						
<b>Old COA Building</b>						
Assessment	\$20,000					Evaluate condition and determine appropriate use.
<b>Renovate</b>			\$400,000			
Total Town Buildings	\$382,000	\$3,247,000	\$75,000	\$5,000	\$25,500	

	FY 2016 Request	FY 2017 Request	FY 2018 Request	FY 2019 Request	FY 2020 Request	Notes & Future Years
<b>DPW Equipment</b>						
Dump Truck w/sander & plow		\$85,000				Existing vehicle purchased 2000
John Deere Tractor	\$8,000					Existing vehicle purchased 2000
10' Wheel Dump Truck				\$100,000		Existing vehicle purchased 2004
Front-end Loader		\$125,000				Existing vehicle purchased 2003
Brush Chipper					\$30,000	Existing vehicle purchased 2005
Street sweeper	\$200,000					Existing machine purchased 2005
Backhoe	\$100,000					Existing machine purchased 2009
Flail Mower						Existing machine purchased 2004
Skid Steer Loader (add. Equip)		\$80,000		\$75,000		Existing equipment purchased 2008
<b>DPW Equipment - Transfer Sin</b>						
Tractor Replacement		\$90,000				Existing vehicle purchased 1999
100 YD Refuse Container						
Refuse Trailer	\$70,000	\$70,000				
Front End Loader	\$32,000		\$125,000			
Recycling Roll-Off Containers (4)	\$410,000	\$535,000	\$125,000	\$275,000		
Total DPW Equipment					\$0	
<b>DPW Projects</b>						
Mayo Beach Parking Lot	\$67,000					Moved from FY 2017
Main St. Parking Lot	\$20,000					
White Crest Beach - East side		\$39,700				
Indian Neck Parking Lot				\$36,000		
Herring River Dike - tide gates			\$60,000			TBD
Drainage Project - Various			\$8,500			TBD
ADA Auto Doors - Various						TBD, 2018?
Beach Bathroom Upgrade						2014 State Transportation Bond
Stairways to Ponds						
Lt. Island Bridge						
Lt. Island Road Reconstruction	\$1,500,000					
Church Clock Restoration	\$8,500					
Guardrails	\$62,000					
Total DPW Projects	\$1,657,500	\$39,700	\$68,500	\$36,000	\$0	

	FY 2016 Request	FY 2017 Request	FY 2018 Request	FY 2019 Request	FY 2020 Request	Notes & Future Years
<b>Total CIP Requests</b>	\$3,520,400	\$4,643,400	\$879,885	\$1,611,500	\$635,500	

**Source of Funds**

New Debt	\$887,000	\$3,595,000	\$400,000	\$1,045,000	\$0	
Beach Revenue	\$0	\$6,800	\$0	\$0	\$0	
Ambulance Fund	\$14,000	\$239,000	\$14,000	\$0	\$0	
State Funding	\$1,500,000	\$0	\$0	\$0	\$0	
Appropriate	\$1,119,400	\$802,600	\$465,885	\$566,500	\$635,500	Lt. Island Road

Capital Expenditure Policy Over (Under) \$1,076,250 \$1,103,156 \$1,130,735 \$1,159,004 \$1,187,979 7% of operating budget; assumes 2.5% growth in budget  
43,150 (300,556) (664,850) (592,504) (552,479) Appropriate - Capital Expenditure Policy

Existing Debt Service Existing Debt Service - Excludable \$1,204,976 \$1,167,319 \$1,133,189 \$1,099,814 \$1,048,949 From FY 2013 Statement of Indebtedness  
\$1,127,722 \$1,094,591 \$1,062,764 \$954,908 \$908,263 Two land bank borrowings are non excludable

Potential Debt Service	FD Tanker	Baker Field Restroom	Elementary School Roof	Middle School Roof	South Wellfleet Parking Lot	Route 6/Main St. Design	Baker Field Drainage and Tennis	DPW Equipment	Town Hall HVAC, PD boiler	Total Potential Debt Service
	\$35,000	\$34,000	\$33,000	\$32,000	\$31,000	\$250,000	2013 ATM 10 years 4%			
	\$45,360	\$44,064	\$42,768	\$41,472	\$40,176	\$324,000	2013 ATM 10 years 4%			
	\$23,800	\$23,120	\$22,400	\$21,760	\$21,080	\$170,000	2014 ATM 10 years 4%			
	\$25,620	\$24,888	\$24,156	\$23,424	\$22,692	\$183,000	2014 ATM 10 years 4%			
	\$5,250	\$5,100	\$4,950	\$4,800	\$4,650	\$37,500	2014 ATM 10 years 4%			
	\$28,000	\$27,200	\$26,400	\$25,600	\$24,800	\$200,000	2014 ATM 10 years 4%			
	\$22,400	\$21,760	\$21,120	\$20,480	\$19,480	\$160,000	2014 ATM 10 years 4%			
	\$81,600	\$78,880	\$76,160	\$73,440	\$70,720	\$340,000	2014 ATM 5 years 4%			
	\$31,500	\$30,600	\$29,700	\$28,800	\$27,900	\$225,000	2140 ATM 10 years 4%			
	\$298,530	\$289,612	\$280,654	\$271,776	\$262,498					

<b>Total New, Existing &amp; Potential Debt Service</b>	\$2,390,506	\$5,051,931	\$1,813,843	\$2,416,590	\$1,311,447	
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FY 2016 Capital Plan Department Requests received on following pages



IT Department FY 2016 Capital Requests

Project	FY16	FY17	FY18	FY19	FY20	FY21	Notes
Fiber Optic Network - Phase 2	\$40,000						COA
Fiber Optic Network - Phase 3		\$30,000					Library, DPW
Fiber Optic Network - Phase 4			\$25,000				Harbor, Beach Offices
Network Upgrades - Phase 4	\$8,000						Harbor Master
Network Upgrades - Phase 5			\$20,000				10 Gig over Fiber
Network Upgrades - Phase 6					\$40,000		New Police Station?
Wireless Town Network - Phase 2	\$5,000						COA, Beach Office, Public Access
Wireless Town Network - Phase 3		\$5,000					COA, Harbor, Public Access
Wireless Town Network - Phase 4				\$20,000			1 Gig Wireless WAN
Physical Security - Phase 2		\$10,000					Library, Police/Fire
Physical Security - Phase 3				\$10,000			Beaches
Physical Security - Phase 4						\$20,000	Centralized door locks/alarms
Virtual Desktop Infrastructure - Phase 2	\$10,000						Town Hall, DPW
Virtual Desktop Infrastructure - Phase 3		\$10,000					Police/Fire
<b>Total</b>	<b>\$63,000</b>	<b>\$55,000</b>	<b>\$45,000</b>	<b>\$30,000</b>	<b>\$40,000</b>	<b>\$20,000</b>	

1

1. Department: COA

2. Description of Project: Solar Array

3. Project Objectives: To save on annual electric cost at COA + maybe generate additional electrons to offset other municipal electric costs

4. Project Need and Background: Annual cost of electric at Senior Center is approximately \$15,000.

Priority Number 1 of 1 projects submitted  
Priority Number 1 for Fiscal Year FY16

5. Cost Data

Planning and Engineering	\$ <u>6,000</u>
New Land	<u>no</u>
Construction	<u>54,000</u>
Contract	_____
Town Forces	_____
Equipment Purchases	_____
Other Costs	_____
TOTAL ESTIMATED COST	<u>60,000</u>
Estimated Annual Maintenance & Repair	_____
New Staff Requirements	<u>none</u>

6. Recommended Financing and Code

OR = Operating Revenues	\$ <u>60,000</u>
GO = General Obligation Bonds	_____
F = Federal Aid	_____
S = State Aid	_____
SA = Special Assessment	_____
O = Other (specify)	_____

7. Year Proposed for Construction or Purchase: 2016

8. Status of Plans and Specifications

- a. Plans not needed
- b. Nothing done but this report
- c. Preliminary estimates complete
- d. Sketch plans complete
- e. Detailed plans in preparation
- f. Detailed plans complete
- g. Other (specify)

9. Signature SB Thomas Title Director Date 5/15/14

(2)

1. Department: CoA

2. Description of Project: Replacement vehicle for RAV4

3. Project Objectives: Van (RAV4) was purchased used and by FY17, repairs and maintenance costs will be higher. We also need a larger capacity vehicle.

4. Project Need and Background: The number of Seniors requiring transportation increases annually.

Priority Number 1 of 1 projects submitted  
Priority Number 1 for Fiscal Year FY18

5. Cost Data

Planning and Engineering	\$	_____
New Land		_____
Construction		_____
Contract		_____
Town Forces		_____
Equipment Purchases		_____
Other Costs		_____
TOTAL ESTIMATED COST		<u>40,000</u>
Estimated Annual Maintenance & Repair		<u>6,800</u>
New Staff Requirements		<u>0</u>

6. Recommended Financing and Code

OR = Operating Revenues	\$	<u>40,000</u>
GO = General Obligation Bonds		_____
F = Federal Aid		_____
S = State Aid		_____
SA = Special Assessment		_____
O = Other (specify)		_____

7. Year Proposed for Construction or Purchase: 20 18

8. Status of Plans and Specifications

- a. Plans not needed
- b. Nothing done but this report
- c. Preliminary estimates complete
- d. Sketch plans complete
- e. Detailed plans in preparation
- f. Detailed plans complete
- g. Other (specify)

9. Signature St. Thomas Title Director Date 5/15/14

- 1. Department: COA
- 2. Description of Project: Van replacement
- 3. Project Objectives: Appropriate "rollover" of town vehicle
- 4. Project Need and Background: Based on miles per year, time to trade in for max trade in value

Priority Number 1 of 1 projects submitted  
 Priority Number 1 for Fiscal Year FY2023

5. Cost Data

Planning and Engineering	\$	_____
New Land		_____
Construction		_____
Contract		_____
Town Forces		_____
Equipment Purchases		_____
Other Costs		_____
TOTAL ESTIMATED COST		<u>45,000</u>
Estimated Annual Maintenance & Repair		_____
New Staff Requirements		_____

6. Recommended Financing and Code

OR = Operating Revenues	\$	<u>45,000</u>
GO = General Obligation Bonds		_____
F = Federal Aid		_____
S = State Aid		_____
SA = Special Assessment		_____
O = Other (specify)		_____

7. Year Proposed for Construction or Purchase: 20\_\_\_\_\_

8. Status of Plans and Specifications

- a. Plans not needed
- b. Nothing done but this report
- c. Preliminary estimates complete
- d. Sketch plans complete
- e. Detailed plans in preparation
- f. Detailed plans complete
- g. Other (specify)

9. Signature S Thomas Title Director Date 5/15/14

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Form 1

Town of Wellfleet - Project Proposal  
Capital Improvement Program FY 2015 to FY 2024

- 1. Department: Beach Program
- 2. Description of Project: Replace pick-up
- 3. Project Objectives: Rollover of Town owned vehicle
- 4. Project Need and Background: \_\_\_\_\_

Priority Number 1 of 1 projects submitted  
 Priority Number 1 for Fiscal Year FY24

5. Cost Data

Planning and Engineering	\$ _____
New Land	_____
Construction	_____
Contract	_____
Town Forces	_____
Equipment Purchases	_____
Other Costs	_____
TOTAL ESTIMATED COST	<u>35,000</u>
Estimated Annual Maintenance & Repair	_____
New Staff Requirements	_____

6. Recommended Financing and Code

OR = Operating Revenues	\$ _____
GO = General Obligation Bonds	_____
F = Federal Aid	_____
S = State Aid	_____
SA = Special Assessment	_____
O = Other (specify)	<u>35,000 (Beach Fund)</u>

7. Year Proposed for Construction or Purchase: 2023

8. Status of Plans and Specifications

- a. Plans not needed
- b. Nothing done but this report
- c. Preliminary estimates complete
- d. Sketch plans complete
- e. Detailed plans in preparation
- f. Detailed plans complete
- g. Other (specify)

9. Signature S. Monas Title Administrata Date 5/15/14

Wellfleet Police Department  
10 Year Capital Plan

FY 2016

DATE		CRUISER REPLACEMENT	OTHER
FY 2016	September-2015	Receive replacement for cruiser #3 (Police Interceptor Utility)	Copier Replacement (lease?)
FY 2017	September-2016	Receive replacement for cruiser #5 (Police Interceptor Utility)	Bullet Proof Vests Replacement
FY 2018	September-2017	Receive replacement for cruiser #4 (Police Interceptor Utility)	
	September-2017	Receive replacement for cruiser #6 (Police Interceptor Utility)	
FY 2019	September-2018	Receive replacement for cruiser #2 (Police Interceptor Utility)	Digital Video Equipment (Cruiser Cameras)
FY 2020	September-2019	Receive replacement for cruiser #3 (Police Interceptor Utility)	Copier Replacement (lease?)
FY 2021	September-2020	Receive replacement for cruiser #5 (Police Interceptor Utility)	
	September-2020	Receive replacement for cruiser #1 (Police Interceptor Sedan or Utility)	
FY 2022	September-2021	Receive replacement for cruiser #4 (Police Interceptor Utility)	Bullet Proof Vests Replacement
FY 2023	September-2022	Receive replacement for cruiser #2 (Police Interceptor Utility)	MDTs Replacement
FY 2024	September-2023	Receive replacement for cruiser #3 (Police Interceptor Utility)	Copier Replacement (lease?)
FY 2024	September-2024	Receive replacement for cruiser #6(Police Interceptor Utility)	
		Receive replacement for cruiser #3 (Police Interceptor Utility)	

# Fire Department FY 2016 10-Year Capital Improvement Plan Summary

Item	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Expenditures	Suggested Source
Water Supply Development	7,000	7,000									14,000	OR
SCBA Breathing Apparatus	15,000	15,000	15,000	15,000	15,000				15,000	15,000	120,000	OR
Replace Turnout Gear	9,400	9,400	9,400	10,000	10,000			10,000	10,000	10,000	98,200	OR
Replace Ambulance 99		225,000									445,000	AF
Replace Command Car 81					45,000						45,000	OR
Replace 4" supply hose	8,000	9,000	9,000								46,000	OR
Replace Medical/Rescue Equip.											43,000	OR
Replace Medical/Rescue Equip.	43,000										58,000	OR
Portable Radios			6,000								30,000	OR
Replace Ambulances 97 & 98					8,000						42,000	AF
Replace SCBA bottles					42,000						42,000	OR
Replace Engine 94	450,000										450,000	GOB/SHN
Replace Ladder 93				800,000							800,000	GOB/SHN
Replace Engine 95						550,000					550,000	GOB/SHN
Training room / EOC completion		150,000									150,000	Fire station contingency
Catwalk storage											300,000	GOB/SHN
Replace mobile data terminals	14,000	14,000	14,000			15,000	15,000				72,000	AF
Recast apparatus bays floor		7,000								8,000	15,000	OR
<b>Department Total</b>	<b>546,400</b>	<b>442,400</b>	<b>47,400</b>	<b>832,000</b>	<b>120,000</b>	<b>600,000</b>	<b>542,000</b>	<b>18,000</b>	<b>545,000</b>		<b>3,278,200</b>	
Total from operating revenues	77,500	53,400	33,400	32,000	73,000	35,000	29,000	18,000	25,000		376,300	
Total from ambulance fund	14,000	234,000	14,000		-	15,000	455,000	-			732,000	
Total from borrowing	450,000	150,000		800,000		550,000			300,000		2,250,000	

Operating Revenues	OR
Ambulance Fund	AF
General Oblig. Bonds / State House Notes	GOB/SHN

Annual average expenditure from operating revenue	37,630
Annual average expenditure from ambulance fund	73,200
Annual average expenditure from borrowing	225,000
Annual average total capital budget	410,356

- 1. Department: Fire & Rescue
- 2. Description of Project: Replacement of Engine 94, a 1990 Pierce Dash pumper.
- 3. Project Objectives: To replace Engine 94, a 1990 Pierce Dash pumper that is no longer compliant with National Fire Protection Association (NFPA) standards with a fully NFPA compliant 2015 model 1,500 G.P.M. pump, 1,000 gal. capacity tank, pumper/engine.
- 4. Project Need and Background: The current Engine 94 will be 25 years old at the time of its scheduled replacement and no longer meets recognized NFPA standards. In addition, it lacks the needed Compressed Air Foam firefighting capability that we now utilize for enhanced life safety and property protection.

Priority Number 1 of 7 projects submitted; Degree of urgency 2  
 Priority Number 1 for Fiscal Year 2016 : Priority of Function 1

5. Cost Data

Planning and Engineering	\$	_____
New Land		_____
Construction		_____
Contract		_____
Town Forces		_____
Equipment Purchases	\$	<u>395,000.00</u>
Other Costs	\$	<u>55,000.00</u>
TOTAL ESTIMATED COST	\$	<u>450,000.00</u>
Estimated Annual Maintenance & Repair	\$	<u>2,000.00</u>
New Staff Requirements		_____


6. Recommended Financing and Code

OR = Operating Revenues		_____
GO = General Obligation Bonds	\$	<u>450,000.00</u>
F = Federal Aid		_____
S = State Aid		_____
SA = Special Assessment		_____
O = Other (specify)		_____

7. Year Proposed for Construction or Purchase: 2015

8. Status of Plans and Specifications

- a. Plans not needed [    ]
- b. Nothing done but this report [    ]
- c. Preliminary estimates complete [X ]
- d. Sketch plans complete [    ]
- e. Detailed plans in preparation [    ]
- f. Detailed plans complete [    ]
- g. Other (specify) [    ]

9. Signature  Title Fire Chief Date June 5, 2014



Town of Wellfleet - Project Proposal  
Capital Improvement Program FY 2016-2025

- 1. Department: Fire & Rescue
- 2. Description of Project: Update and replace needed emergency medical services and rescue equipment. This is the second year of the two year program which was initiated in FY-2015.
- 3. Project Objectives: To purchase two (2) new LUCAS II Chest Compressors, upgrade needed water rescue equipment, training software and miscellaneous rescue tools/equipment.

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- 4. Project Need and Background: This project will complete the program which was initiated last year to replace water rescue equipment, fund the purchase of two LUCAS II Chest Compressors utilized during CPR and purchase new training software and rescue tools.

Priority Number 2 of 7 projects submitted; Degree of urgency 2  
 Priority Number 2 for Fiscal Year 2016 ; Priority of Function 1

5. Cost Data

Planning and Engineering	\$	_____
New Land		_____
Construction		_____
Contract		_____
Town Forces		_____
Equipment Purchases	\$	<u>43,000.00</u>
Other Costs		_____
TOTAL ESTIMATED COST	\$	<u>43,000.00</u>
Estimated Annual Maintenance & Repair	\$	<u>1,500.00</u>
New Staff Requirements		_____


6. Recommended Financing and Code

OR = Operating Revenues	\$	<u>43,000.00</u>
GO = General Obligation Bonds		_____
F = Federal Aid		_____
S = State Aid		_____
SA = Special Assessment		_____
O = Other (specify)		_____

7. Year Proposed for Construction or Purchase: 2015

8. Status of Plans and Specifications

- a. Plans not needed [    ]
- b. Nothing done but this report [    ]
- c. Preliminary estimates complete [X ]
- d. Sketch plans complete [    ]
- e. Detailed plans in preparation [    ]
- f. Detailed plans complete [    ]
- g. Other (specify) [    ]

9. Signature  Title Fire Chief Date June 5, 2014

Town of Wellfleet - Project Proposal  
Capital Improvement Program FY 2016-2025

- 1. Department: Fire & Rescue
- 2. Description of Project: Purchase new mobile data terminals (MDT's) for required electronic patient care and fire records. This is the first year of a three year project which will conclude with eventual computer aided dispatch (CAD) capabilities for the Department.
- 3. Project Objectives: To continue with abilities to record patient care reports as required by the State and eventually equip the major apparatus with CAD abilities for quicker response, emergency on scene information and vital pre-incident planning information.
- 4. Project Need and Background: We are currently required to file all our patient care reports electronically with the State. This project will allow us to replace three older MDT's and add additional units for CAD capabilities over the next three years.

Priority Number 3 of 7 projects submitted: Degree of urgency 3  
 Priority Number 3 for Fiscal Year 2016 : Priority of Function 1

5. Cost Data

Planning and Engineering	\$ _____
New Land	_____
Construction	_____
Contract	_____
Town Forces	_____
Equipment Purchases	\$14,000.00
Other Costs	_____
TOTAL ESTIMATED COST	\$14,000.00
Estimated Annual Maintenance & Repair	_____
New Staff Requirements	_____

6. Recommended Financing and Code

OR = Operating Revenues	\$ _____
GO = General Obligation Bonds	_____
F = Federal Aid	_____
S = State Aid	_____
SA = Special Assessment	_____
O = Other (specify)	<u>Ambulance Replacement Fund</u>

7. Year Proposed for Construction or Purchase: 2015

8. Status of Plans and Specifications

- a. Plans not needed [ ]
- b. Nothing done but this report [ ]
- c. Preliminary estimates complete [X ]
- d. Sketch plans complete [ ]
- e. Detailed plans in preparation [ ]
- f. Detailed plans complete [ ]
- g. Other (specify) [ ]

9. Signature  Title Fire Chief Date June 6, 2014

- 1. Department: Fire & Rescue
- 2. Description of Project: Protective clothing (turnout gear) purchase and replacement.
- 3. Project Objectives: To provide suitable and reliable protective clothing to ensure that our emergency responders are properly protected from fire and other hazards of the job. This request is for three sets of turnout gear and associated Nomex hoods, gloves, boots, etc..
- 4. Project Need and Background: Protective clothing has a limited lifespan as it wears out and loses its integrity and full protection value. The regular, ongoing replacement of this protective clothing ensures our personnel have the necessary gear to perform their duties.

Priority Number 4 of 7 projects submitted: Degree of urgency 3  
 Priority Number 4 for Fiscal Year 2016 : Priority of Function 1

5. Cost Data

Planning and Engineering	\$ _____
New Land	_____
Construction	_____
Contract	_____
Town Forces	_____
Equipment Purchases	\$9,400.00
Other Costs	_____
TOTAL ESTIMATED COST	\$9,400.00
Estimated Annual Maintenance & Repair	_____
New Staff Requirements	_____

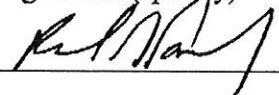
6. Recommended Financing and Code

OR = Operating Revenues	\$ \$9,400.00
GO = General Obligation Bonds	_____
F = Federal Aid	_____
S = State Aid	_____
SA = Special Assessment	_____
O = Other (specify)	_____

7. Year Proposed for Construction or Purchase: 2015

8. Status of Plans and Specifications

- a. Plans not needed  [X ]
- b. Nothing done but this report  [ ]
- c. Preliminary estimates complete  [ ]
- d. Sketch plans complete  [ ]
- e. Detailed plans in preparation  [ ]
- f. Detailed plans complete  [ ]
- g. Other (specify)  [ ]

9. Signature  Title Fire Chief Date June 6, 2014

- 1. Department: Fire & Rescue
- 2. Description of Project: Replacement of 4" diameter water supply hose.
- 3. Project Objectives: To replace 20 plus year old 4" hose that is used to supply water from a hydrant to a fire truck. Each truck carries 2,000 feet of hose and we should have a minimum of 2,000 feet in reserve/spare status. This is year two of a four year project.
- 4. Project Need and Background: This is needed to ensure reliable supply hose for fire suppression purposes. Hose is tested annually to ensure safety and reliability. This project will allow us to replace hose that has failed and/or otherwise no longer serviceable.

Priority Number 5 of 7 projects submitted: Degree of urgency 3  
 Priority Number 5 for Fiscal Year 2016 : Priority of Function 1

5. Cost Data

Planning and Engineering	\$	_____
New Land		_____
Construction		_____
Contract		_____
Town Forces		_____
Equipment Purchases	\$8,000.00	_____
Other Costs		_____
TOTAL ESTIMATED COST	\$8,000.00	_____
Estimated Annual Maintenance & Repair		_____
New Staff Requirements		_____

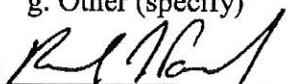
6. Recommended Financing and Code

OR = Operating Revenues	\$ 8,000.00	_____
GO = General Obligation Bonds		_____
F = Federal Aid		_____
S = State Aid		_____
SA = Special Assessment		_____
O = Other (specify)		_____

7. Year Proposed for Construction or Purchase: 2015

8. Status of Plans and Specifications

- a. Plans not needed [X ]
- b. Nothing done but this report [ ]
- c. Preliminary estimates complete [ ]
- d. Sketch plans complete [ ]
- e. Detailed plans in preparation [ ]
- f. Detailed plans complete [ ]
- g. Other (specify) [ ]

9. Signature  Title Fire Chief Date June 16, 2014

Town of Wellfleet - Project Proposal  
Capital Improvement Program FY 2016-2025

- 1. Department: Fire & Rescue
- 2. Description of Project: Replacement of Self-Contained Breathing Apparatus (S.C.B.A.)
- 3. Project Objectives: To replace Self-Contained Breathing Apparatus (S.C.B.A.) that are in excess of fifteen (15) years old and no longer compliant with current National Fire Protection Association (N.F.P.A.) standards. This is year one of a six year project.
- 4. Project Need and Background: This is highly specialized and required life safety equipment that is utilized on a regular basis to protect our emergency responders in suppression operations. The replacement of this equipment is required for the overall health and safety of personnel and to comply with nationally recognized industry standards.

Priority Number 6 of 7 projects submitted: Degree of urgency 3  
 Priority Number 6 for Fiscal Year 2016 : Priority of Function 1

5. Cost Data

Planning and Engineering	\$	_____
New Land		_____
Construction		_____
Contract		_____
Town Forces		_____
Equipment Purchases	\$15,000.00	_____
Other Costs		_____
TOTAL ESTIMATED COST	\$15,000.00	_____
Estimated Annual Maintenance & Repair		_____
New Staff Requirements		_____

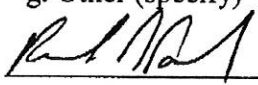
6. Recommended Financing and Code

OR = Operating Revenues	\$	<u>15,000.00</u>
GO = General Obligation Bonds		_____
F = Federal Aid		_____
S = State Aid		_____
SA = Special Assessment		_____
O = Other (specify)		_____

7. Year Proposed for Construction or Purchase: 2015

8. Status of Plans and Specifications

- a. Plans not needed [X ]
- b. Nothing done but this report [ ]
- c. Preliminary estimates complete [ ]
- d. Sketch plans complete [ ]
- e. Detailed plans in preparation [ ]
- f. Detailed plans complete [ ]
- g. Other (specify) [ ]

9. Signature  Title Fire Chief Date June 16, 2014

Town of Wellfleet - Project Proposal  
Capital Improvement Program FY 2016-2025

- 1. Department: Fire & Rescue
- 2. Description of Project: Rural water supply development and maintenance, and, demonstrate fire suppression capabilities outside the hydrant district to maintain or lower ISO rating.
- 3. Project Objectives: To provide water for fire suppression in those areas of Town not served by the hydrant system. This includes rural water supply development and maintaining those sources already in service.
- 4. Project Need and Background: This is a multi-year, ongoing project which is funded annually to develop and maintain static water sources in the rural areas of the community. Continued funding of this project will assist our efforts to lower the fire insurance rating these areas.

Priority Number 7 of 7 projects submitted: Degree of urgency 6  
 Priority Number 7 for Fiscal Year 2016: Priority of Function 1

5. Cost Data

Planning and Engineering	\$ _____
New Land	_____
Construction	_____
Contract	_____
Town Forces	_____
Equipment Purchases	\$7,000.00
Other Costs	_____
TOTAL ESTIMATED COST	\$7,000.00
Estimated Annual Maintenance & Repair	_____
New Staff Requirements	_____

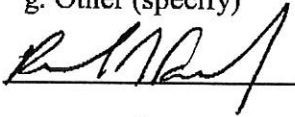
6. Recommended Financing and Code

OR = Operating Revenues	\$ 7,000.00
GO = General Obligation Bonds	_____
F = Federal Aid	_____
S = State Aid	_____
SA = Special Assessment	_____
O = Other (specify)	_____

7. Year Proposed for Construction or Purchase: 2015

8. Status of Plans and Specifications

- a. Plans not needed [X ]
- b. Nothing done but this report [ ]
- c. Preliminary estimates complete [ ]
- d. Sketch plans complete [ ]
- e. Detailed plans in preparation [ ]
- f. Detailed plans complete [ ]
- g. Other (specify) [ ]

9. Signature  Title Fire Chief Date June 16, 2014

Capital Plan Requests Received By Email:

Rec. Dept.: The only capital budget request from the Recreation Department would be for the replacement of the Baker's Field Playground to remain for FY 2018. I have an estimate that I received in November of 2013 would you like an updated figure for that at this time, for the June 1 deadline?

May 13, 2014

**CAPITAL PLAN**  
**Ten Year Projection**  
**2016 - 2025**  
Wellfleet Elementary School

10 YRS.	FISCAL YEAR	ITEMIZATION	Line Item Estimate	TOTAL FY Capital Money
1	2016	<ul style="list-style-type: none"> <li>• Exterior paint to rear of building</li> <li>• Replace computers/ tech</li> </ul>	8,000 20,000	<b>28,000</b>
2	2017	<ul style="list-style-type: none"> <li>• Refinish GYM floor</li> <li>• Replacement of floor covering in est. 10 classrooms</li> <li>• Replace computers/ tech</li> </ul>	20,000 20,000 40,000	<b>80,000</b>
3	2018	<ul style="list-style-type: none"> <li>• Replace/upgrade communication system</li> <li>• Replace computers/ tech</li> </ul>	20,000 20,000	<b>40,000</b>
4	2019	<ul style="list-style-type: none"> <li>• Research alternative fuel for boiler system (solar? Propane vs oil?)</li> <li>• Replace computers/ tech</li> </ul>	TBD 20,000	<b>TBD</b> <b>20,000</b>
5	2020	<ul style="list-style-type: none"> <li>• Replace interior wall coverings</li> <li>• Replace computers/ tech</li> </ul>	20,000 25,000	<b>45,000</b>
6	2021	<ul style="list-style-type: none"> <li>• Replace dishwasher</li> <li>• Mower/ Tractor replacement</li> <li>• Replace computers/ in lab</li> </ul>	10,000 7,000 20,000	<b>37,000</b>
7	2022	<ul style="list-style-type: none"> <li>• Replace Playground</li> <li>• Replace computers/ tech</li> </ul>	250,000 20,000	<b>270,000</b>
8	2023	<ul style="list-style-type: none"> <li>• Resurface Parking lot</li> <li>• Replace computers/ tech</li> </ul>	TBD	<b>TBD</b> <b>20,000</b>
9	2024	<ul style="list-style-type: none"> <li>• TBD</li> <li>• Replace computers/ tech</li> </ul>	TBD 20,000	<b>TBD</b> <b>20,000</b>
10	2025	<ul style="list-style-type: none"> <li>• Replace computers/ in lab</li> </ul>	20,000	<b>20,000</b>

\*Building and Facilities Master Plan Study being completed in summer 2014 may impact the Capital Plan outlined above.





**TOWN OF WELLFLEET**  
**Department of Public Works**  
**220 West Main Street**  
**Wellfleet, MA 02667**

**Mark Vincent**  
**Director**

**Phone: 508-349-0315**  
**Fax: 508-349-7085**

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May 16, 2014

Harry S. Terkanian  
Town Administrator  
300 Main Street  
Wellfleet, MA 02667

Reference: Capital Improvement Plan for FY 2016 – FY2025

Dear Harry,

The Department of Public Works Capital Improvement Plan that I am submitting is only a draft.

We will need to meet to discuss potential changes.

Thank you,

Mark

Mark Vincent  
Director  
MV/jgl

Town Of Wellfleet CIP 2016 - 2025										
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
	Request	Request	Request	Request	Request	Request	Request	Request	Request	Request
<b>DPW Equipment</b>										
Dump Truck w/sander & plow-'00		\$85,000								
Dump Truck w/sander & plow-'00		\$85,000								
John Deere Tractor-'04	\$35,000									
Replace Brushcheck for John Deere Tractor-'04	\$8,000									
10 Wheel Dump Truck-'03										
Front-end Loader-'05		\$125,000								
Brush Chipper-'05								\$30,000		
Street sweeper-'09	\$200,000									
Backhoe-'04	\$100,000									
Flat Mower-'08				\$75,000						
Skid Steer Loader (add. Equip)	\$80,000									
<b>DPW Equipment - Transfer Stn</b>										
Tractor Replacement-'99		\$90,000								
Refuse Trailer 100YD '03	\$70,000	\$70,000					\$70,000			
Front End Loader '08			\$125,000							
Recycling Roll-Off Containers (4)	\$32,000									
Swap Shop	\$35,000									
Tractor Replacement '99		\$90,000								
<b>DPW Projects</b>										
Mayo Beach Parking Lot	\$67,000									
Main St. Parking Lot Paving	\$20,000									
Indian Neck Parking Lot				\$36,000						
Herring River Dike - tide gates	TBD									
Drainage Project - Various	TBD		\$60,000							
Beach Bathroom Upgrade	TBD									
Stairways to Ponds	TBD									
Lt. Island Bridge Assessment			TBD							
Lt. Island Road Drainage and Reconstruction										
Church Clock Restoration	\$8,500		TBD							
Guardrails	\$62,000									
<b>DPW Facilities</b>										
<b>Town Hall</b>										
Town Hall-Roofing	\$25,000									
Siding		\$50,000								
Trim Painting				\$5,000						
Refit Restrooms								\$8,000		
Flooring Replacement								\$15,000		



- 1. Department: COA
- 2. Description of Project: Interior Painting
- 3. Project Objectives: Maintain appearance of interior.
- 4. Project Need and Background: It hasn't been repainted since it was constructed in 2005.

Priority Number 1 of 1 projects submitted  
 Priority Number 1 for Fiscal Year 2020

5. Cost Data

Planning and Engineering	\$	_____
New Land		_____
Construction		_____
Contract		<u>5,500</u>
Town Forces		_____
Equipment Purchases		_____
Other Costs		_____
TOTAL ESTIMATED COST		<u>5,500</u>
Estimated Annual Maintenance & Repair		_____
New Staff Requirements		_____

6. Recommended Financing and Code

OR = Operating Revenues	\$	<u>5,500</u>
GO = General Obligation Bonds		_____
F = Federal Aid		_____
S = State Aid		_____
SA = Special Assessment		_____
O = Other (specify)		_____

7. Year Proposed for Construction or Purchase: 20\_\_\_\_\_

8. Status of Plans and Specifications

- a. Plans not needed [  ]
- b. Nothing done but this report [  ]
- c. Preliminary estimates complete [     ]
- d. Sketch plans complete [     ]
- e. Detailed plans in preparation [     ]
- f. Detailed plans complete [     ]
- g. Other (specify) [     ]

9. Signature Ed Thomas Title Director Date 5/15/14