



## Wellfleet Selectboard

**Note: Start Time of 6pm**

The Wellfleet Selectboard will hold a public meeting on **Tuesday, January 14, 2020 at 6:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667**. *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.*

### **I. Announcements, Open Session and Public Comments**

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

### **II. Public Hearings**

**A. Review and approve new 7.3. Annual License Fee (wording change)**

### **III. Committee Update – Energy and Climate Action Committee**

### **IV. Appointment of Police Officer – Matthew McGue**

### **V. CPC Needs Hearing/Hearing Applications**

### **VI. Licenses**

**A. Extension of Seasonal Liquor License – Fox and Crow Café**

**B. Common Victualler:** Boathouse Fish Market, Bocce Italian Grill, Box Lunch, Catch of the Day, Ceraldi, C Shore, Cumberland Farms, Even'Tide Motel, Harbor Stage Company, Hatch's Fish Market, Mac's Seafood Market, Mac's Shack, Mac's Seafood Takeout, Maurice's Campground, PB Boulangerie Bistro, Pearl Restaurant, Seaberry Surf Gift Shop, Van Rensselaer's, Wellfleet Beachcomber, Wellfleet Harbor Actor's Theater, Wellfleet Marketplace, Wellfleet Motel & Lodge, Winslow's Tavern

**C. Weekly Entertainment:** Bocce Italian Grill, C Shore, Harbor Stage Company, PB Boulangerie Bistro, Pearl Restaurant, Van Rensselaer's, Wellfleet Beachcomber, Wellfleet Harbor Actor's Theater, Winslow's Tavern

**D. Class II:** L&R Auto, Wellfleet Service Center

**E. Automatic Amusement:** Southfleet Motor Inn

**F. Sunday Entertainment:** Bookstore & Restaurant, Harbor Stage Company, PB Boulangerie Bistro, Wellfleet Beachcomber, Wellfleet Drive In and Flea Market, Wellfleet Harbor Actor's Theater, Wellfleet Preservation Hall, The Wicked Oyster

### **VII. Board/Committee Appointments**

**A. Appointment of Trudy Vermehren to Conservation Commission.**

**B. Approval of leave of absence from the Planning Board – Beth Singer**

**C. Appointment to Planning Board and Energy and Climate Action Committee – David Mead Fox**

**D. Reappointment to Cape Light Compact (alternate) – David Mead Fox**

**E. Approval of Disclosure of Financial Conflict of Interest – Richard Elkin, Cape Cod Commission Representative**

### **VIII. Business**

**A. Disposition of Town-owned Land – Map 30, Parcel 14 [Clemens-Nowack & Nowack]**

**B. Disposition of Town-owned Land – Map 20, Parcels 11, 12, 16 [Open Space Committee]**

**C. Disposition of Town-owned Land – Map 35-1, Parcels 201, 209, 210 [Open Space Committee]**

**D. Disposition of Town-owned Land – Map 14, Parcel 119 [Housing Authority]**

**E. Approval of signature to Declaration of Restrictive Covenants**

### **IX. Selectboard Reports**

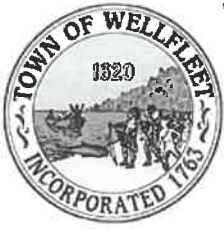
### **X. Town Administrator's Report**

### **XI. Topics for Future Discussion**

### **XII. Correspondence and Vacancy Reports**

### **XIII. Adjournment**





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

II

### PUBLIC HEARING(S) – A

<b>REQUESTED BY:</b>	Principal Clerk
<b>DESIRED ACTION:</b>	Review and approve new 7.3. <u>Annual License Fee</u> (wording change)
<b>PROPOSED MOTION:</b>	<b>I move to approve the new Shellfish Regulations 7.3 Annual License Fee, to include the language “Annual fees are due each year by February 28, when annual grant reports are due.” as recommended by the Shellfish Constable.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET  
PUBLIC HEARING

In accordance with MGL Chapter 130 Sections 52, 57, 58, 60, and 68 and all applicable Town Shellfish Regulations, notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, January 14, 2020 at 6:00 p.m. in the Wellfleet Council on Aging to consider the following:

To review and approve changes to the Town of Wellfleet Shellfishing Policy and Regulations Section 7.3 Annual License Fee by adding *Annual fees are due each year by February 28<sup>th</sup> when annual grant reports are due*

Recommendation of the Shellfish Constable will be available in the 01/14/20 Selectman packet.

WELLFLEET BOARD OF SELECTMEN



## Courtney Butler

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**From:** Nancy Civetta  
**Sent:** Tuesday, December 10, 2019 12:52 PM  
**To:** Dan Hoort  
**Cc:** Courtney Butler; Jeanne Maclauchlan  
**Subject:** Change to shellfishing regulations

Dear Dan:

I would like to change this section of the regulations regarding annual grant license fees as follows:

### 7.3. Annual License Fee

The annual fee for an aquaculture license to be paid to the Town by each licensee shall be \$25.00 per acre (or portion thereof), as required by MGL Chapter 130; Section 64. **Annual fees are due each year by February 28, when annual grant reports are due.**

Could we please add this (as a hearing) to the BOS agenda for January 7 when they will be reviewing all fees? I will bring to the Shellfish Advisory Board for feedback the night before at its scheduled meeting.

This will make it much easier for the Town to collect the money each year at the beginning of the year without incurring the expense of mailing bills nor of having to play catch up at the end of the year with reminders.

Jeanne, if Dan agrees to put on BOS agenda, will you please advertise the public hearing?

Thank you,  
Nancy

Nancy Civetta  
Shellfish Constable  
Town of Wellfleet  
C: 617-901-7193  
O: 508-349-0325  
E: [nancy.civetta@wellfleet-ma.gov](mailto:nancy.civetta@wellfleet-ma.gov)  
300 Main St.  
Wellfleet, MA 02667  
Check for news and updates on [Facebook](#).







## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

III

### COMMITTEE UPDATE – ENERGY AND CLIMATE ACTION

<b>REQUESTED BY:</b>	Chair
<b>DESIRED ACTION:</b>	Committee Update
<b>PROPOSED MOTION:</b>	N/A
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

IV

### APPOINTMENT OF POLICE OFFICER

<b>REQUESTED BY:</b>	<b>Police Chief</b>
<b>DESIRED ACTION:</b>	<b>Appointment of Police Officer – Matthew McGue</b>
<b>PROPOSED MOTION:</b>	<b>I move to appoint Matthew McGue as a Full Time Police Officer from February 17, 2020 through February 16, 2021 as requested by the Police Chief.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



Town of Wellfleet  
Police Department

January 8, 2020

To: Select Board  
From: Chief Michael P. Hurley

Subject: FULL TIME POLICE OFFICER APPOINTMENT

I request Matthew McGue be appointed as a Full Time Police Officer, from February 17th, 2020 through February 16<sup>th</sup>, 2021. Mr. McGue will be filling the position of an officer who resigned last month and moved out of state. Mr. McGue will need to attend and graduate the Full Time Police Officer Academy (Cape Cod Police Academy, start date February 17, 2020).

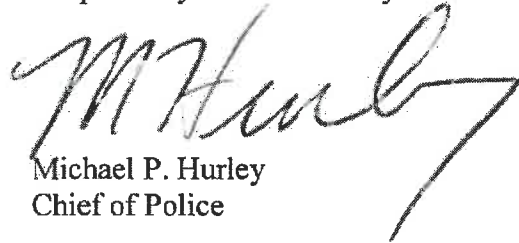
**Matthew McGue:**

Physical	Passed
Physical Agility Test	Passed
Police Academy Application	In Progress
Background Check	Passed
Psychological Evaluation	In Progress

I recommend that Mr. McGue be appointed as above and that a conditional offer of employment be extended as follows:

- Pass a background investigation
- Pass a psychological
- Pass a physical
- Pass the Physical Agility Test (PAT test)
- Obtain or be able to obtain a MA license to carry a firearms permit (Class A)
- Complete the Full Time Police Academy
- Satisfactorily complete the Field Training program

Respectfully submitted for your information and consideration.



Michael P. Hurley  
Chief of Police

cc: Dan Hoort, Town Administrator

Police Officer Position; Full Time [  ] Part Time [  ]

Communications Position; Full Time [  ] Part Time [  ]

## WELLFLEET POLICE DEPARTMENT SUMMARY SHEET OF APPLICANT'S INFORMATION

Applicant's Name: McGue Matthew A.  
(Last) (First) (Middle)

**The following information is a summary of information provided as part of a 10 page application packet. The entire application is available for your review if you so desire.**

### I PERSONAL HISTORY

Address: ~~25 Beaufield Street~~  
(Number & Street)  
Boston MA 02124  
(City/Town) (State) (Zip)

### II EDUCATION

	School Name, Address and Phone Number	Graduated Yes/No	Number of Years Attended	Degree	Major
High School	North Quincy High School 316 Hancock St North Quincy, MA 02171	Yes	4	Yes	Diploma
Undergraduate	Nichols College 129 Center Road Dudley, MA 01571	Yes	4	Yes	Criminal Justice
Graduate					
Other					

- b. Have you attended or are attending a Reserve Police Academy? Yes [  ] No [  ] If yes, give details to include completion date: \_\_\_\_\_
- c. Have you attended or are attending a Full Time Police Academy? Yes [  ] No [  ] If yes, give details to include completion date: \_\_\_\_\_
- d. Do you have a First Responder certificate? Yes [  ] No [  ] Exp. Date: 12/20
- e. Do you have a CPR certificate? Yes [  ] No [  ] Exp. Date: 12/20

f. List any special abilities, interests, sports or hobbies along with degrees of proficiency:

Rockclimbing, distance runner, wood working, Lacrosse

g. List any special equipment or computer systems with which you have experience.

Computer Aided dispatch, Report Writing, Microsoft Office

**III EMPLOYMENT HISTORY**

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
08/2016	N/A	Massachusetts General Hospital Police and Security 55 Fruit Street, Boston, MA			Shawn O'Halloran
Reason for Leaving: N/A					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
09/09	09/14	McGue Excavation, LLC 25 Beaufield St Boston, MA 02124 Assistant Foreman			Chris McGue Owner

Reason for Leaving:  
Pursue career in law enforcement

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
06/10	08/17	Brewster Day Camp 3570 Main Street Brewster, MA			Misa Gallazzi Director

Reason for Leaving:  
Seasonal Job

b. Have you ever been disciplined or forced to resign because of misconduct or unsatisfactory employment? Yes [ ] No [ XX ] If yes, give details:

\_\_\_\_\_

c. Are you eligible for rehire with each of your former employers? Yes [ XX ] No [ ] If no, please explain: \_\_\_\_\_

# Matthew McGue

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**November 7, 2019**

Chief Michael Hurley  
Town of Wellfleet  
36 Gross Hill Road  
Wellfleet, MA 02667

Dear Chief Hurley,

Thank you for the opportunity to apply for the Police Officer position at your department. After reviewing your job description, it is clear that you are looking for a candidate that is familiar with the responsibilities associated with this role and can perform them confidently.

With my experience at Massachusetts General Hospital as a Security Officer coupled with my commitment to serving the community, I feel I possess the necessary skills to successfully do the job adeptly and perform above expectations.

I am a hard-working professional who has been consistently praised as adaptable in any role by my co-workers and management. Over the course of the past three years, I've developed a skill set directly relevant to the Police Officer role you are hiring for, including the ability to problem solve, ability to utilize judgment to make good decisions, demonstrate ethical behavior and understanding for compassion and respect in policing.

After reviewing my resume, I hope you will agree that I am the type of competent and motivated candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit the Wellfleet Police Department. Please contact me at [redacted] via email [redacted] to arrange a meeting time.

Thank you for your consideration, and I look forward to hearing from you.

Sincerely,



Matthew McGue



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**EDUCATION:****Nichols College***Bachelor of Science in Business Administration in Criminal Justice Management*

Dudley, MA

Graduation: May 2014

**CORE COMPETENCIES:**

- Experienced in leading, teaching, and supervising
- Ability to use sound judgement and problem solve
- Community Oriented
- Possess and demonstrate integrity
- Able to communicate effectively and efficiently

**CERTIFICATIONS:**

National Child Passenger Safety Seat Technician

C.O.B.W.E.B. Police Mountain Bike Patrol School

Massachusetts LTC Class A Unrestricted

First Responder/Emergency Medical Responder

Hazmat Level C

Suicide Education Training

Domestic Violence Training

Practical and Tactical Handcuffing (P.A.T.H.)

Management of Aggressive Behavior (M.O.A.B.)

Oleoresin Capsicum Aerosol Training (O.C.A.T.)

IS 230,700,800,907 (Information System) FEMA

ICS 100,200 (Incident Command System) FEMA

**WORK EXPERIENCE:****Massachusetts General Hospital Police and Security***Security Officer*

Boston, MA

Aug 2016-Present

- Provide a safety stand-by for all patients that are being seen for suicidal, homicidal, and depression symptoms
- Completed Emergency First Responder basic training as well as Management of Aggressive Behavior, Tactical Handcuffing, Hazmat, and Report Writing training.
- Responded to criminal activity in and around the hospital including assaults, theft, vandalism, harassments, trespasses, and narcotic use.
- Respond to emergency calls for assistance to control disorderly conduct, manage combative patients, and assist nursing with management of physical and chemical restraint.
- Notify appropriate law enforcement agencies of potential/real, civil, or criminal misconduct and detain suspicious individuals as appropriate.
- Patrol assigned areas, giving attention to those areas where security problems have occurred. Identify unsafe conditions and improperly secured areas/property to help prevent theft.
- Investigate thefts, shortages and other complaints involving potential criminal misconduct by questioning individuals involved with specific incidents.
- Monitor the hospital using electronic security equipment (CCTV, Alarms, EBI Access Control)
- Prepare and submit accurate, clear, and timely incident reports documenting investigative steps and results
- Community Policing Officer for a designated area.
- Assist as a backup dispatcher, that receives emergency and non-emergency calls for assistance and information. Then effectively dispatch appropriate support services including police, fire, emergency, and related services.

**McGue Excavation LLC***Assistant Forman*

Quincy, MA

Sept. 2014-Aug 2016 (FT)

2009-2014 (PT)

- Executed daily projects at high end jobs ranging from \$5,000-\$50,000
- Masonry, Site Work, Utilities
- Ensured the inspectional readiness of fleet equipment, machinery, and vehicles
- Dealt with relaying job status to the customer as well as addressing any concerns they may have

**Brewster Day Camp***Camper Assistant*

Brewster, MA

- Provided one-on-one aid to a child with developmental issues

Summer 2017

**Mariners Hill Head**

Summers 2013, 2014, 2015

- Responsible for coordinating the daily activities for 75+ children, aged 4-7 years-old
- Effectively manage a staff of 8 Tent Counselors that oversee individual groups of children
- Accountable for following and enforcing all safety and emergency guidelines
- Communicate clearly with management and parents about any issues

**Int Counselor**

Summers 2010, 2011, 2012

- Oversee and provide direct care and safety of 15+ children, ages 4-7
- Lead and set limits, as well as encourage children to reach their full potential

**Tracy Motors**

**Plymouth, MA**

**Service Department Assistant**

2009-February 2016 (PT)

- Pick Up and deliver customer's vehicles in a timely manner
- Provide excellent customer service through the pick-up and delivery process

**VOLUNTEER EXPERIENCE:**

MGH P.U.P.P. (Police Uniting with Pediatric Patients), Pans Mass Challenge, Orleans Police Block Party, Special Olympics, White Ribbon Campaign, D.O.V.E. (Domestic Violence Ended)

**AWARDS AND ACHIEVEMENTS:** Massachusetts General Hospital 2019 Patient Safety Star Award, 2018 Partners in Excellence Award for MGH P.U.P.P. (Police Uniting with Pediatric Patients)

**COMPUTER SKILLS:** Computer-aided dispatch (CAD), EBI Access Control, Perspectives Report Writing, Milestone Smart Client Camera Systems, Microsoft Office, DropBox, Website Design, Windows Movie Maker.



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

V

### CPC NEEDS HEARING/HEARING APPLICATIONS

<b>REQUESTED BY:</b>	<b>Community Preservation Committee</b>
<b>DESIRED ACTION:</b>	<b>Needs Hearing</b>
<b>PROPOSED MOTION:</b>	<b>TBD</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## **Community Preservation Act**

### **WELLFLEET NEEDS ASSESSMENT LIST 2019**

#### **Community Housing Needs**

1. Complete projects that have been planned –Paine Hollow, Route 6 Habitat Housing and Old King's Highway Habitat.
2. Create 114 units of affordable housing to meet the needs of local residents and achieve the State guideline of having 10% of year-round housing be affordable.
3. Rally public support, understanding and creative involvement in affordable housing initiatives.
4. Maximize the use of Community Preservation Funds to secure an adequate funding base for a range of housing initiatives.
5. Continue seeking grants and identifying other funding sources and revenue streams for the Wellfleet Affordable Housing Trust Fund.
6. Work with the Board of Selectmen to gain use of Town owned land within the National Seashore for creation of affordable housing near the Wellfleet Senior Center.
7. Continue to request Town owned land for development of community housing.
8. Assess effectiveness of AADU program in relation to moving to ADUs to create more housing options.
9. Work with Planning Board and ZBA to develop bylaws to promote more Affordable Housing.
10. Acquire and develop a site that could support a rental development of up to 20 units.
11. Create and fill a part-time regular Housing Specialist position for the Town
12. Complete the development of affordable rental housing at 95 Lawrence Road.

#### **Open Space**

1. Preserve threatened resources especially in ACEC land.
2. Protect regional water supply/aquifer.
3. Protect regional wetlands and bordering areas.
4. Protect shellfishing/wildlife habitat.
5. Preserve special and unique vegetation.
6. Provide links with existing conservation land for wildlife corridors.
7. Protect from development and for limited and appropriate public access land near ocean, bay and ponds.
8. Seek land for passive recreation.
9. Continue to educate the population regarding the benefits of conservation, and the relationship between excessive growth and ground water quality, waste disposal, harbor health, natural resources and town character.
10. Acquire fee simple title or conservation restrictions to properties in tidally restricted coastal flood plains to encourage and facilitate wetland restoration, promote carbon sequestration, and mitigate flooding from sea-level rise.

## Historic Preservation

### 1. Historic Places

- a) Comprehensive update of Wellfleet's historic properties binder 'Form B' inventory sheets – most sheets date from 1989
- b) Signs identifying “Points of Historical Interest” (as seen from the Marina)
- c) Locate and map historic brooks and springs
- d) Wellfleet Schoolhouses: A Survey
- e) A History of the Fire Tower (1928/1960 to the present)
- f) Documentation of Modern Houses (ongoing)
- g) Billingsgate Island (identify relocated buildings)
- h) Explore options for preserving the former Cahoon Hollow U.S. Life Saving Station which is in danger of falling into the ocean. Note: this is a privately-owned historic building (Beachcomber)

### 2. New England Industries (Wellfleet and the Region)

- a) Railroad Sites across Wellfleet (map and mark, create audio guide)
- b) Salt Works: Then and Now (monograph)
- c) Shipbuilding: Then and Now (document the region's vanishing wooden fishing trawlers)
- d) Cranberry Bogs: Then and Now (monograph)
- e) Fire and Ice: Ice Houses and Finnish Saunas (monograph)
- f) Create an online Historical Maps Room (paper copies, optional)

### 3. Cultural History

- a) Update 2005 Guide to Monuments, Memorials, and Burying Grounds
- b) Document Wellfleet's Native American Cultural History and Folklore
- c) Identify and map local Paths, Cart Ways, Historic Vistas
- d) A Survey of Local Slang
- f) Women's Christian Temperance Union water fountain at Town Hall (plaque)
- g) Digitize Town of Wellfleet Photograph Collection

## Recreation (Updated December 2019)

1. Replace the bandstand at the end of the pier.
2. Re-Seal the Basketball Courts.
3. Construct a Bocce/ Boule Court
4. Continue current programs while exploring new ways to serve the recreational needs of the town's citizens of various ages given current growth and changing demographics
  - Contribute to community efforts to construct a dog park
  - Contribute to regional effort to extend bike trail from Wellfleet-P-Town.
  - Contribute to regional effort to build a Community Center possibly encompassing the Towns of Wellfleet, Eastham and Orleans which could include an indoor swimming pool and indoor pickle ball courts.
5. Coordinate with town members, existing groups, departments and institutions in the active pursuit of recreational goals and needs.
  - Preserve and enhance Town owned ponds and ocean/bay beach facilities with water fountains, showers and/or foot showers.
  - Preserve and enhance historic walking trails and fire roads in and around town ponds, ocean/bay beaches & woodlands.
  - Explore possibility of a regional indoor swimming pool to be used by all ages.

## Project Applications for 2020 Town Meeting

# Project	Sponsor	Request	amt approved	CPC date	TM date
1 Rental Assistance Program	Housing Authority	\$ 165,000.00	\$ 165,000.00	12/4/2019	
2 Housing Buy Down Program	Hous Authority w Partnership	\$ 185,000.00	\$ 185,000.00	12/4/2019	
3 Cape Housing Institute (2 Yr grant)	CDP	\$ 15,000.00 (1 yr.)	\$ 7,500.00	11/13/2019	
4 Cemetery phase 3	Cemetery Commission	\$ 75,000.00	\$ 10,000.00	11/13/2019	
5 Museum Restoration Phase 2	Hist. Society	\$ 500,000.00	\$ 350,000.00	12/4/2019	
		\$ 940,000.00	\$ 717,500.00		







## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

VI

### LICENSES – A

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Approval of Extension of Seasonal Liquor License – Fox and Crow Café</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the extension of the Seasonal Liquor License for the Fox and Crow Café until the application for an Annual License is approved by the State.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





# Board of Selectmen

## Request for Placement on Agenda

Name: Trudy Normetren

Address: 340 Coles Neck Rd.

Company or Organization Representing: The Fox and Crow Cafe

Phone Number: 508-349-1639

Email Address: trudy10@mac.com

Specific Request: ~~to renew liquor license classification~~  
~~for the seasonal application~~  
~~and if approved, to request an extension~~  
~~to the seasonal application while pending~~  
State approval.

To be Filed out by Dept.

Applicant Notified: \_\_\_\_\_ Date of Hearing: \_\_\_\_\_

Date Request Completed: \_\_\_\_\_

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**BOARD OF SELECTMEN**

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

**VI**

**LICENSES – B**

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>			
<b>DESIRED ACTION:</b>	<b>Approval of Renewal of Common Victualler Licenses</b>			
<b>PROPOSED MOTION:</b>	<p><b>I move to approve the renewal of Common Victualler Licenses for:</b></p> <table border="1" data-bbox="493 865 1542 1541"> <tr> <td data-bbox="493 865 1019 1541"> <ul style="list-style-type: none"> <li>• Boathouse Fish Market</li> <li>• Bocce Italian Grill</li> <li>• Box Lunch</li> <li>• Catch of the Day</li> <li>• Ceraldi</li> <li>• C Shore</li> <li>• Cumberland Farms</li> <li>• Even'Tide Motel &amp; Cottages</li> <li>• Harbor Stage Company</li> <li>• Hatch's Fish Market</li> <li>• Mac's Seafood Market</li> <li>• Mac's Shack</li> <li>• Mac's Seafood Takeout</li> <li>• Maurice's Campground</li> </ul> </td> <td data-bbox="1019 865 1542 1541"> <ul style="list-style-type: none"> <li>• PB Boulangerie Bistro</li> <li>• Pearl Restaurant</li> <li>• Seaberry Surf Gift Shop</li> <li>• Van Rensselaer's</li> <li>• Wellfleet Beachcomber</li> <li>• Wellfleet Harbor Actor's Theater</li> <li>• Wellfleet Marketplace</li> <li>• Wellfleet Motel &amp; Lodge</li> <li>• Winslow's Tavern.</li> </ul> </td> </tr> </table>		<ul style="list-style-type: none"> <li>• Boathouse Fish Market</li> <li>• Bocce Italian Grill</li> <li>• Box Lunch</li> <li>• Catch of the Day</li> <li>• Ceraldi</li> <li>• C Shore</li> <li>• Cumberland Farms</li> <li>• Even'Tide Motel &amp; Cottages</li> <li>• Harbor Stage Company</li> <li>• Hatch's Fish Market</li> <li>• Mac's Seafood Market</li> <li>• Mac's Shack</li> <li>• Mac's Seafood Takeout</li> <li>• Maurice's Campground</li> </ul>	<ul style="list-style-type: none"> <li>• PB Boulangerie Bistro</li> <li>• Pearl Restaurant</li> <li>• Seaberry Surf Gift Shop</li> <li>• Van Rensselaer's</li> <li>• Wellfleet Beachcomber</li> <li>• Wellfleet Harbor Actor's Theater</li> <li>• Wellfleet Marketplace</li> <li>• Wellfleet Motel &amp; Lodge</li> <li>• Winslow's Tavern.</li> </ul>
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<b>ACTION TAKEN:</b>	<p>Moved By: _____ Seconded By: _____</p> <p>Condition(s):</p>			
<b>VOTED:</b>	<p>Yea _____ Nay _____ Abstain _____</p>			



BOS 01/14/20

**BUSINESS LICENSES:**

**CV:**

Boathouse Fish Market  
Bocce Italian Grill  
Box Lunch  
Catch of the Day  
Ceraldi  
C Shore  
Cumberland Farms  
Even'Tide Motel  
Harbor Stage Company  
Hatch's Fish Market  
Mac's Seafood Market  
Mac's Shack  
Mac's Seafood Takeout  
Maurice's Campground  
PB Boulangerie Bistro  
Pearl Restaurant  
Seaberry Surf Gift Shop  
Van Rensselaer's  
Wellfleet Beachcomber  
Wellfleet Harbor Actor's Theater  
Wellfleet Marketplace  
Wellfleet Motel & Lodge  
Winslow's Tavern

**WE:**

Bocce Italian Grill  
C Shore  
Harbor Stage Company  
PB Boulangerie Bistro  
Pearl Restaurant  
Van Rensselaer's  
Wellfleet Beachcomber  
Wellfleet Harbor Actor's Theater  
Winslow's Tavern

**CLASS II:**

L & R Auto  
Wellfleet Service Center

**AA:**

Southfleet Motor Inn

**SUNDAY ENTERTAINMENT:**

Bookstore & Restaurant  
Harbor Stage Company  
PB Boulangerie Bistro  
Wellfleet Beachcomber  
Wellfleet Drive In and Flea Market  
Wellfleet Harbor Actor's Theater  
Wellfleet Preservation Hall  
The Wicked Oyster







## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

VI

### LICENSES – C

<b>REQUESTED BY:</b>	Principal Clerk
<b>DESIRED ACTION:</b>	Approval of Renewal of Weekly Entertainment Licenses
<b>PROPOSED MOTION:</b>	<p>I move to approve the renewal of Weekly Entertainment Licenses for:</p> <ul style="list-style-type: none"><li>• Bocce Italian Grill</li><li>• C Shore</li><li>• Harbor Stage Company</li><li>• PB Boulangerie Bistro</li><li>• Pearl Restaurant</li><li>• Van Rensselaer's</li><li>• Wellfleet Beachcomber</li><li>• Wellfleet Harbor Actor's Theater</li><li>• Winslow's Tavern.</li></ul>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VI

### LICENSES – D

<b>REQUESTED BY:</b>	Principal Clerk
<b>DESIRED ACTION:</b>	Approval of Renewal of Class II Licenses
<b>PROPOSED MOTION:</b>	<b>I move to approve the renewal of Class II Licenses for:</b> <ul style="list-style-type: none"><li>• L&amp;R Auto</li><li>• Wellfleet Service Center</li></ul>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

VI

### LICNESES – E

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Approval of renewal of Automatic Amusement License</b>
<b>PROPOSED MOTION:</b>	<b>I move to renew the Automatic Amusement License for Southfleet Motor Inn.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





# BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

VI

## LICNESES – F

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Approval of renewal of Sunday Entertainment licenses</b>
<b>PROPOSED MOTION:</b>	<b>I move to renew the Sunday Entertainment licenses for:</b> <ul style="list-style-type: none"><li>• <b>Bookstore &amp; Restaurant</b></li><li>• <b>Harbor Stage Company</b></li><li>• <b>PB Boulangerie Bistro</b></li><li>• <b>Wellfleet Beachcomber</b></li><li>• <b>Wellfleet Drive In and Flea Market</b></li><li>• <b>Wellfleet Harbor Actor's Theater</b></li><li>• <b>Wellfleet Preservation Hall</b></li><li>• <b>The Wicked Oyster</b></li></ul>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____







**BOARD OF SELECTMEN**

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

**VII**

**BOARD/COMMITTEE APPOINTMENTS – A**

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Appointment of Trudy Vermehren to Conservation Commission</b>
<b>PROPOSED MOTION:</b>	<b>I move to appoint Trudy Vermehren to Conservation Commission for a 2-month period as per the Health Agent’s recommendation.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## Courtney Butler

---

**From:** Dan Hoort  
**Sent:** Thursday, January 9, 2020 3:30 PM  
**To:** Board of Selectmen  
**Subject:** 01/14/20 Appt to Conservation Commission

Dear Selectboard

On January 14<sup>th</sup> you will be asked to appoint Trudy V. to the Conservation Commission for a **two month period**. As you are aware Trudy has served a number of years on the commission. Hillary called and said she has quorum issues. The Commission is a 7 member commission, but currently only has five members. Two members will be out in January and two will be away in February so they will not have a quorum. I suggested to Hillary that she look for someone who could step in, even if only for a two month period. Trudy has agreed to be re-appointed for a brief period to help them with quorum issues.

If anyone has an issue with this, please let me know.

**Daniel R. Hoort**  
**Town Administrator**  
**Town of Wellfleet**  
300 Main Street  
Wellfleet, MA 02667  
(508) 349-0300





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VII

### BOARD/COMMITTEE APPOINTMENTS – **B**

<b>REQUESTED BY:</b>	<b>Chair</b>
<b>DESIRED ACTION:</b>	<b>Approval of Leave of Absence from the Planning Board</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the leave of absence from the Planning Board for Beth Singer through March 2020.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## **Wellfleet Planning Board**

December 9, 2019

Dear Select Board Members,

The Wellfleet Planning Board would like to make you aware our current member Beth Singer has missed four consecutive meetings. Beth has informed the board she will be out due to professional business out of the state and plans to return the end of March. She would like to remain on the Planning Board and the Board would like to have her continue as a member. Please consider this and let us know your decision.

Thank you,

Wellfleet Planning Board

*Gerald Parent, Chair*

*Andrew Freeman, Vice Chair*

*Alfred Pickard*

*Bonnie Shepard*

*Beth Singer*

*David Rowell*







## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VII

### BOARD/COMMITTEE APPOINTMENTS – C

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Appointment to Planning Board and Energy and Climate Action Committee</b>
<b>PROPOSED MOTION:</b>	<b>I move to appoint David Mead Fox to the Planning Board to continue his term ending June 30, 2021.</b> <b>I move to appoint David Mead Fox to the Energy and Climate Action Committee to continue his term ending June 30, 2021.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VII

### BOARD/COMMITTEE APPOINTMENTS – D

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Reappointment to Cape Light Compact</b>
<b>PROPOSED MOTION:</b>	<b>I move to reappoint David Mead Fox as the Wellfleet Representative Alternate for a 1-year term.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



David Mead-Fox  
PO Box 761  
Wellfleet, MA 02667

January 6, 2020

Wellfleet SelectBoard  
Town Hall  
300 Main Street  
Wellfleet, MA 02667

Dear Selectboard,

Having just learned that my appointment as the Town's Cape Light Compact Alternate Boardmember has expired, I am submitting the enclosed application to be re-appointed.

I will appreciate it if this can be added to the 1/14/20 Selectboard meeting agenda.

Thank you,



David Mead-Fox







**TOWN OF WELLFLEET  
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:  
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name: David Mead-Fox \_\_\_\_\_ Date 1/6/20

Mailing Address: PO BOX 761, 35 PINE POINT WAY, WELLFLEET, MA 02667

Phone (Home) 617-480-6835 \_\_\_\_\_ Phone (Business) \_\_\_\_\_

e-mail: DMEADFOX@GMAIL.COM

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town:

I have been serving on the Cape Light Compact Board as an Alternate since 2018. I have recently learned that my appointment expired in April of 2019. Therefore, I am applying for re-appointment.

I have served on the Energy and Climate Committee since 2016 and have been an active participant. I have been working on energy issues in Wellfleet, including energy issue education, energy conservation, and renewable energy. I am the Program Manager of the Outer Cape Energize program encompassing the towns of Eastham, Wellfleet, Truro, and Provincetown. While not required due to being an Alternate, I have attended most Cape Light Compact meetings. Thus, I am familiar with the organization, and its mission, operations, and finances.

Over the course of my career, I have held leadership positions in non-profit management, management consulting, and executive recruiting (in higher education).

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I have a Ph.D. in Organizational Development and Change from Boston College. I have extensive experience with strategic planning, organization development, human resources and financial management.

Committees/Boards of Interest: 1) Cape Light Compact Board Member Alternate

2) \_\_\_\_\_

3) \_\_\_\_\_









## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VII

### BOARD/COMMITTEE APPOINTMENTS – E

<b>REQUESTED BY:</b>	<b>Chair</b>
<b>DESIRED ACTION:</b>	<b>Approval of Disclosure of Financial Interest</b>
<b>PROPOSED MOTION:</b>	<b>I move that the Board has determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the town may expect from Richard Elkin, Wellfleet Representative to the Cape Cod Commission. The disclosure is dated December 31, 2019.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## Courtney Butler

---

**From:** Wellfleet Representative <wellfleet@capecodcommission.org>  
**Sent:** Monday, December 30, 2019 11:31 AM  
**To:** Jennifer Congel; Courtney Butler; Board of Selectmen  
**Subject:** Appearance of conflict.  
**Attachments:** Signed DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST 12-30-2019 final.pdf

Out of an abundance of caution, and as a result of conflicting advice from various sources including the Mass AG's office, I wish to make this disclosure by filing this notice of an Appearance of Conflict with my appointing authority, the Wellfleet SelectBoard.

Whether these acts (modest donations) would make a reasonable person (or unreasonable person) perceive a conflict is difficult for me to judge.

The form has been updated since my appointment. The relevant section of the conflict of interest summary is:

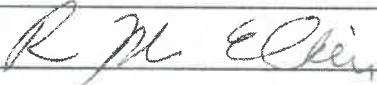
**(f) Appearance of conflict. Acting in a manner that would make a reasonable person think you can be improperly influenced is prohibited. (See Section 23(b)(3))**

A county employee may not act in a manner that would cause a reasonable person to think that she would show favor toward someone, or that she can be improperly influenced. Section 23(b)(3) requires a county employee to consider whether her relationships and affiliations could prevent her from acting fairly and objectively when she performs her duties for the county. If she cannot be fair and objective because of a relationship or affiliation, she should not perform her duties. However, a county employee, whether elected or appointed, can avoid violating this provision by making a public disclosure of the facts. An appointed employee must make the disclosure in writing to his appointing official.



**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST  
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

	<b>PUBLIC EMPLOYEE INFORMATION</b>
R	
Title or Position:	Richard Elkin
Agency/Department:	Cape Cod Commission
Agency address:	3225 Main St, Barnstable, MA 02630
Office Phone:	(508) 362-3828
Office E-mail:	frontdesk@capecodcommission.org
	<p>In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person.</p> <p>I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.</p>
	<b>APPEARANCE OF FAVORITISM OR INFLUENCE</b>
Describe the issue that is coming before you for action or decision.	Herring River Restoration Project
What responsibility do you have for taking action or making a decision?	Participate in discussion and review of the project, subject to commission rules and restriction about projects from the town I represent
Explain your relationship or affiliation to the person or organization.	Occasional modest donation to an organization (Friends of the Herring River) that support the Herring River Restoration Project
How do your official actions or decision matter to the person or organization?	The Herring River Restoration Project will come before the Cape Cod Commission for review.
<b>Optional:</b> Additional facts – e.g., why there is a low risk of undue favoritism or	My relationship is similar to many citizens of Wellfleet including general awareness and modest support. I am not compensated in any way or directly involved in the organization beyond modest support. I do not feel there is any undue favoritism. I am capable of evaluating the issues before the commission.

If you cannot confirm this statement, you should recuse yourself.	<b>WRITE AN X TO CONFIRM THE STATEMENT BELOW.</b> <input checked="" type="checkbox"/> Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.
Employee signature:	
Date:	12/31/2019

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.

**Form revised July, 2012**

2019	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$250.00
2018	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$250.00
2017	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$250.00
2016	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$250.00
2015	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$100.00
2013	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$100.00
2012	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$100.00
2011	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$100.00
2010	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$100.00
2009	FRIENDS OF HERRING RIVER WELLFLEET-TRURO	\$35.00



# BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VIII

## BUSINESS – A

<b>REQUESTED BY:</b>	<b>Clemens-Nowack &amp; Nowack</b>
<b>DESIRED ACTION:</b>	<b>Disposition of Town-owned Land – Map 30, Parcel 14</b>
<b>PROPOSED MOTION:</b>	<b>I move to refer the request for disposition of Town-owned land, Map 30, Parcel 14, to appropriate committees, boards, departments, and other potentially interested parties.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





BOARD OF SELECTMEN  
Policy on Disposition of Town-owned Land  
Original Date: September 23, 2003  
2003-1

Revised:  
Reaffirmed:

### **Purpose**

This policy was developed to encourage thorough consideration of requests for transfer of ownership or control of Town-owned land. This policy will attempt to ensure that the process for consideration of any request will take place in an organized, logical and transparent manner, and that all requests will be treated consistently and fairly.

### **General Procedure**

The Board of Selectmen is responsible for all town-owned land that is not otherwise designated to the custody of another board, committee or department. Any town committee or board may petition the Board of Selectmen for recommendation of a specific parcel when they have a need or use for such land based on criteria which reflect the committee's or board's charge as authorized under the Town Charter or other applicable law. The Select Board will instruct the Town Administrator to review such application with all town boards, committees and departments so that they may be aware of such application and offer comments upon it. The Planning Board, because its charge overlaps other committees and boards, will provide its assessment after reviewing the inputs from other committees and boards. The Board of Selectmen shall take such comments into account in deciding whether to pursue the approval of the transfer by a Town Meeting vote.

### **Review Schedule**

1. Any request for disposition of Town-owned property shall be made in writing to the Board of Selectmen accompanied by appropriate maps, an explanation of the intended use and justification based on the committee's, board's or department's charge.
2. Within fourteen (14) days of receiving any request, The Board of Selectmen shall charge the Town Administrator to notify all committees, boards, departments and other potentially interested parties.
3. Any Town committee, board, department or other interested group will evaluate an application based on the charge that the reviewing committee has been given under the Town Charter or other applicable law.



4. Within forty-five (45) days of the Town Administrator's notice, any party wishing to comment on the proposal shall do so in writing, and shall file said written comments with the Town Administrator. The Town Administrator shall forward all comments to the Planning Board and Board of Selectmen. All comments received shall be available for inspection by the public at the Town Administrator's office.
5. The Planning Board will review the application and all comments and shall report to the Board of Selectmen, by way of the Town Administrator, within a period of 30 days from the receipt of the information from the Town Administrator.
6. Within fourteen (14) days of the receipt of comments from the Planning Board, the Town Administrator shall review the comments and make a recommendation to the Board of Selectmen.
7. Within thirty (30) days, the Board of Selectmen shall review the proposal, the comments received, the Town Administrator's recommendation, and shall make a final decision to approve the request and whether to place the request on the Town Meeting Warrant or take any other appropriate action.

### **Recommended Timeline**

The following timeline is recommended for any proposal requiring *Annual* Town Meeting approval. It is recommended that submissions for this review process should be made at least sixteen (16) weeks prior to any Special Town Meeting.

<b><u>Deadline</u></b>	<b><u>Task</u></b>
November 15	Written proposal submitted to Board of Selectmen
December 1	Town Administrator notifies all committees, boards, departments and other potentially interested parties
January 15	45-day comment period ends and information conveyed to Planning Board
February 14	Planning Board Recommendation to Town Administrator and to Board of Selectmen
March 15	Board of Selectmen final decision to publish in Town Warrant



**Request to purchase Parcel 14 -Map 30 ( 2.00 acres) from the town of Wellfleet.**

My husband and I own a home at 30 Kincaid St ( Parcel 23.3-Map 30, 2.12 acres) and have lived full time in Wellfleet for the past 13 years. At present, in addition to our home, we have put in extensive gardens: fruit trees, berry bushes, raised vegetable beds, an herb garden and flower beds.

My husband Jim is the Nauset School District's Assistant Director of Finance and Operations and I am the Director of Student Services at Cape Cod Technical High school where I am enjoying my 25th year there.

Our daughter, Emily, is a teacher at Cape Cod Lighthouse Charter School in Harwich and is currently renting a small house in Dennis with her partner Brian Anziano, who is a Dennis Police Officer. The house is small, but the rent is large. As a teen, Emily's first job was a skateboard park guard for Wellfleet Parks and Rec. She also worked many summers through high school and college for Mac's Shack. Before going to the Police Academy, Brian worked for the National Seashore/Outer Cape and served as a Wellfleet Police Dispatcher for a season. They love Wellfleet and wish to make their home here in town.

They are a young professional couple interested in starting the next phase of their lives together and approached us about creating a family compound with a second home on it, so that they could live year round and start a family here in Wellfleet.

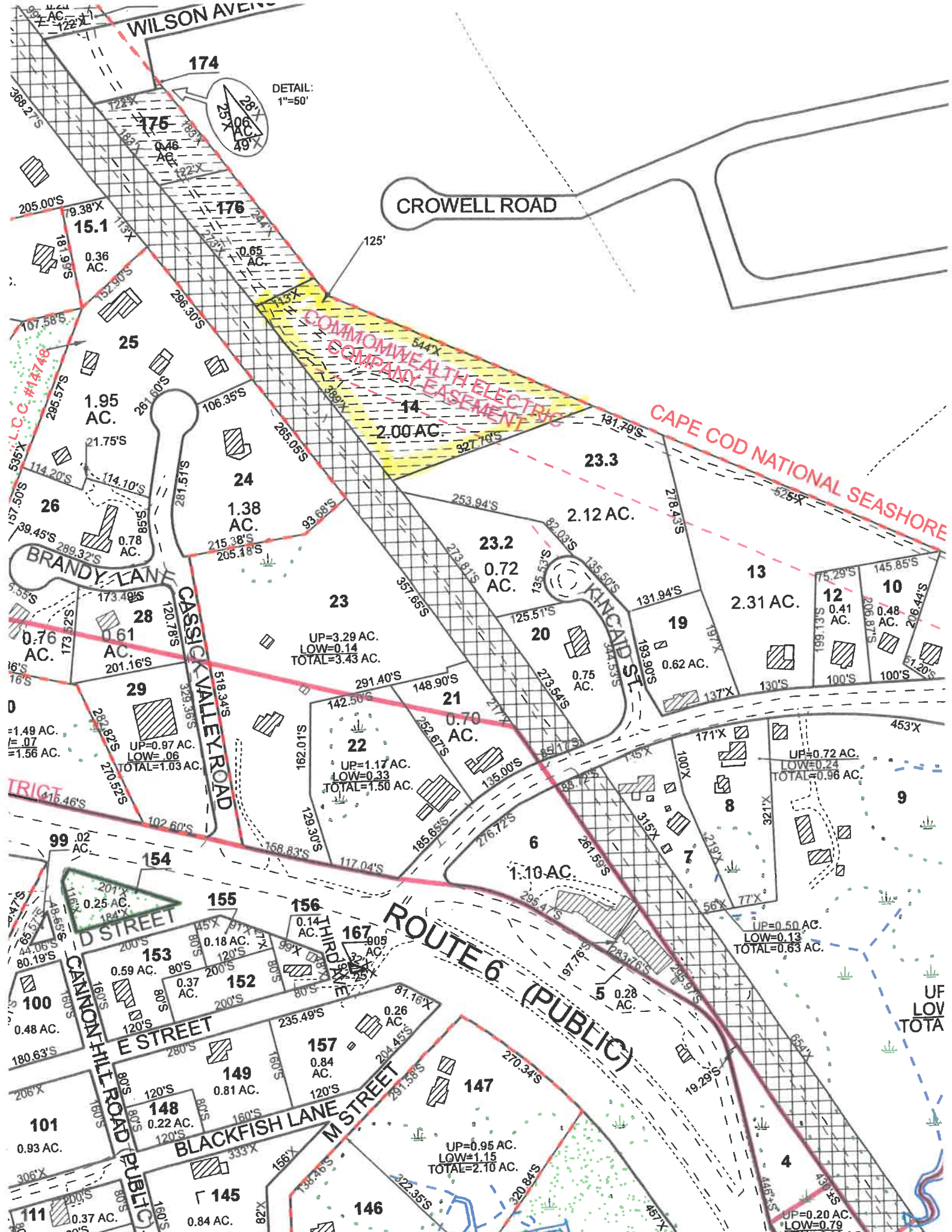
We feel that by adding the additional 2.00 acres from Parcel 14 - Map 30, which adjoins our 2.12 acres - they would be able to build a second home on the property.

We hope that our request will meet with Town approval and that we will be able to go forward in supporting this young professional couple.

Warm Regards,  
Kate Clemens-Nowack and Jim Nowack

The image shows two handwritten signatures in blue ink. The top signature is 'James M. Nowack' and the bottom signature is 'K. Clemens'. Both are written in a cursive, flowing style.





DETAIL:  
1"=50'

CROWELL ROAD

CAPE COD NATIONAL SEASHORE

COMMONWEALTH ELECTRIC  
COMPANY EASEMENT

ROUTE 6 (PUBLIC)

L.C.C. #14748

UP  
LOV  
TOTA







## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VIII

### BUSINESS – B

<b>REQUESTED BY:</b>	<b>Open Space Committee</b>
<b>DESIRED ACTION:</b>	<b>Disposition of Town-owned Land – Map 20, Parcels 11, 12, 16</b>
<b>PROPOSED MOTION:</b>	<b>I move to refer the request for disposition of Town-owned land, Map 20, Parcels 11, 12, and 16, to appropriate committees, boards, departments, and other potentially interested parties.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## Open Space Article for 2020 Town Warrant

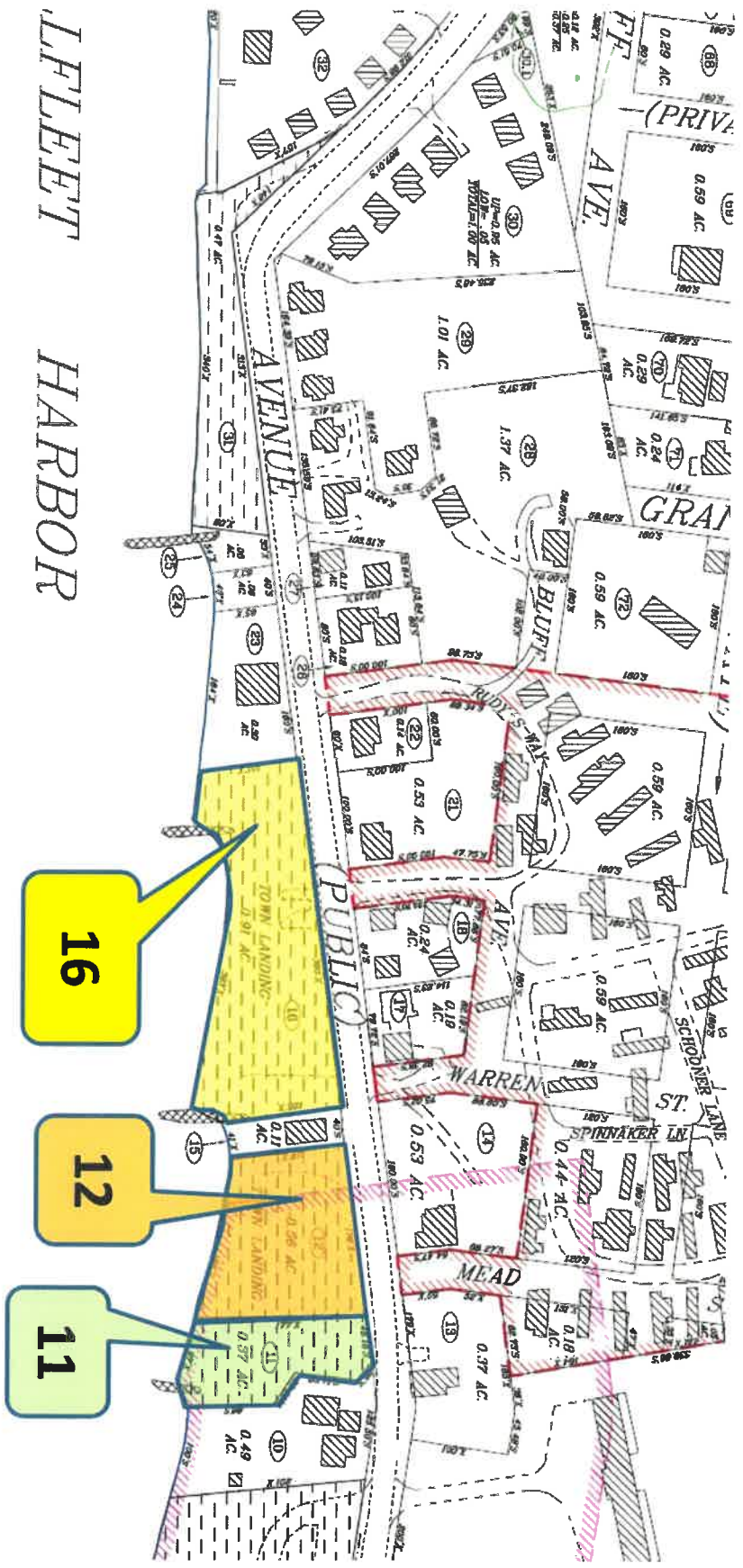
To see if the Town will vote to Transfer care, custody, management, and control of the following parcels on Map 20 – Parcels 11, 12, and 16, Town owned properties along Kendrick Avenue, from the Wellfleet Selectboard to the Conservation Commission for open space conservation purposes or to do or act anything thereon.

These 3 properties are located west of the Mayo Beach and are each classified as Coastal Dune, Coastal Beach and Barrier Beach. They contain 1.84 acres and are all within Areas of Critical Environmental Concern (ACEC) and Flood Zone.



# Map 20

FLEET HARBOR







# BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VIII

## BUSINESS – C

<b>REQUESTED BY:</b>	<b>Open Space Committee</b>
<b>DESIRED ACTION:</b>	<b>Disposition of Town-owned Land – Map 35-1, Parcels 201, 209, 210</b>
<b>PROPOSED MOTION:</b>	<b>I move to refer the request for disposition of Town-owned land, Map 35-1, Parcels 201, 209, and 210, to appropriate committees, boards, departments, and other potentially interested parties.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





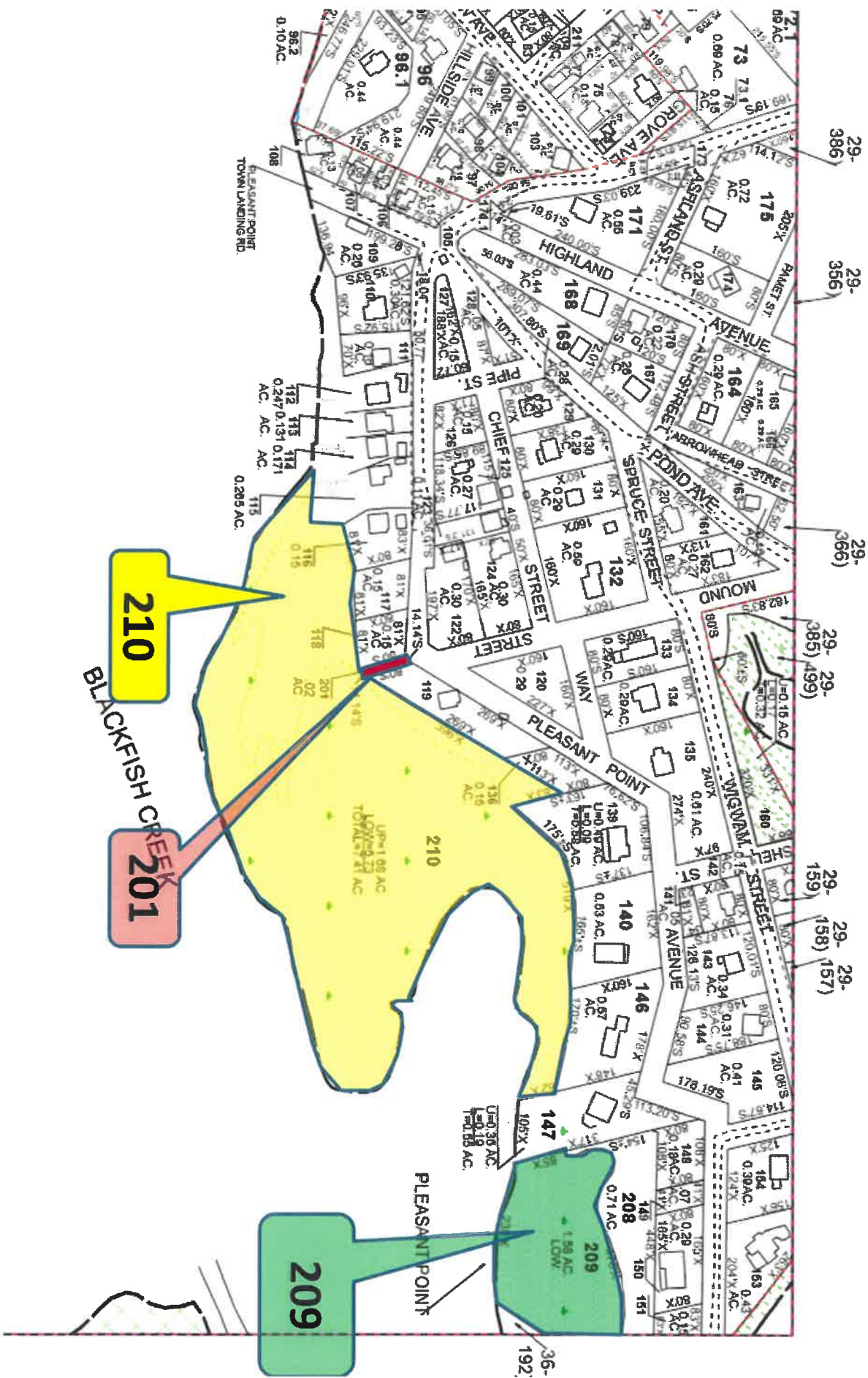
## Open Space Town Warrant Articles for 2020 Town Meeting

To see if the Town will vote to transfer care, custody, management and control of the following parcels on Map 35-1 – Parcels 201, 209, and 210, Town owned properties along the north shore of Blackfish Creek, from the Wellfleet Select Board to the Conservation Commission for Open Space purposes, or to do or act any thing thereon.

These properties abut Blackfish Creek and include classifications of Barrier Beach, Coastal Dune, and Salt Marsh. Parcel 209 is a 1.58 acre wetland area. Parcel 210 is a 7.41 acre area- 5.73 are tidal and 1.66 upland beach area. Parcel 201 is a .02 acre Town water access path. All are within the Areas of Critical Environmental Concern (ACEC) and within the Flood Zone.



# Map 35-1







## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VIII

### BUSINESS – D

<b>REQUESTED BY:</b>	<b>Housing Authority</b>
<b>DESIRED ACTION:</b>	<b>Disposition of Town-owned Land – Map 14, Parcel 119</b>
<b>PROPOSED MOTION:</b>	<b>I move to refer the request for disposition of Town-owned land, Map 14, Parcel 119, to appropriate committees, boards, departments, and other potentially interested parties.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





**Wellfleet Housing Authority**

**300 Main Street**

**Wellfleet, MA 02667**

To: Wellfleet Select Board  
From: Elaine McIlroy, Wellfleet Housing Authority  
CC: Dan Hoort, Town Administrator  
Date: December 12, 2019  
Re: Disposition of Town-owned property

In accordance with the Select Board's policy on Disposition of Town-owned property, the Wellfleet Housing Authority is submitting a formal request to use the following parcel for housing development:

Map 14, Lot 119 - The attached site plan from Felco Engineering shows that this lot, which has access to Town water, could be sensitively developed to support a small one or two bedroom home. The plan shows a small two bedroom, ranch style home on the lot. It could easily be changed to a salt box style, which would lessen its footprint into the buffer zone. We have asked Felco to make that change and will submit the new plan when it is done.

Lot 112, also shown on the Plan, was transferred to the Wellfleet Housing Authority at the April 2019 Town Meeting. We have held off going forward with its development while waiting for the attached plan showing the potential for Lot 119 also.

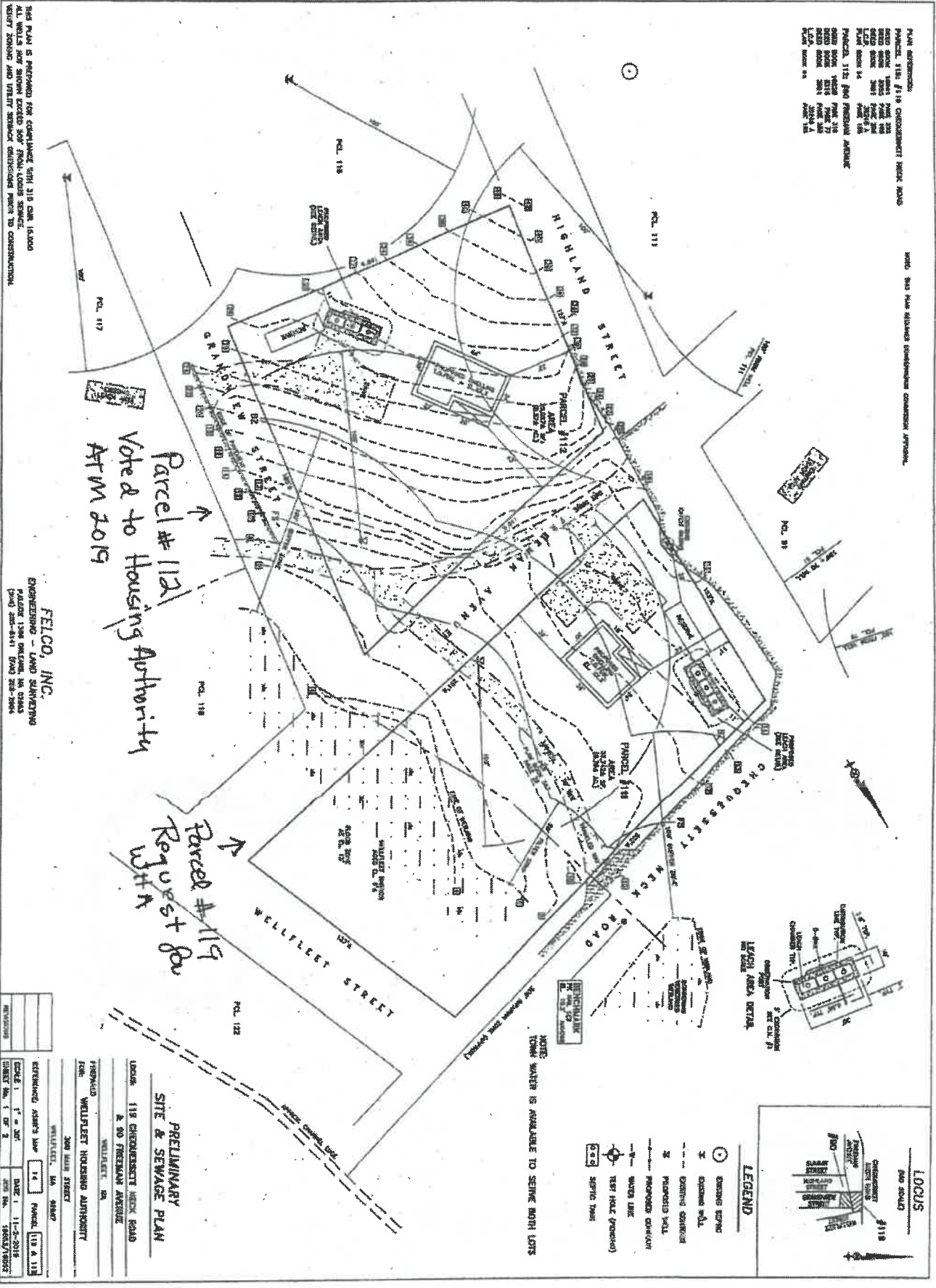
With access to Town water and within walking distance to the center of Town, this lot can offer a modest, affordable homeownership opportunity. The median sold price for this year in Wellfleet, for single family homes, is \$562,500 and the average is \$715,947, well beyond the reach of our workforce and young families. Every new affordable home we can create offers the opportunity for stability, allowing people to put down roots and contribute to the community.

We look forward to receiving feedback from other Town committees, boards, and departments and would be happy to meet with any of these groups.

THIS PLAN IS PREPARED FOR COMPLIANCE WITH 319 CMR 15.000  
 ALL WELLS ARE SHOWN EXCEPT FOR FRESH-WATER SERVICE  
 WELLS. ZONING AND UTILITY SERVICE REGULATIONS PERTAIN TO CONSTRUCTION.

PLAN APPROVED:  
 PARCELS 118, 119, 122  
 118: 118 CHERRYBERRY NECK ROAD  
 119: 119 CHERRYBERRY NECK ROAD  
 122: 122 CHERRYBERRY NECK ROAD  
 118: 118 CHERRYBERRY NECK ROAD  
 119: 119 CHERRYBERRY NECK ROAD  
 122: 122 CHERRYBERRY NECK ROAD  
 118: 118 CHERRYBERRY NECK ROAD  
 119: 119 CHERRYBERRY NECK ROAD  
 122: 122 CHERRYBERRY NECK ROAD

NOTE: THIS PLAN SHOWS CONSTRUCTION APPROVAL.



Parcel # 112  
 Voted to Housing Authority  
 AFM 2019

Parcel # 119  
 Request for  
 WFA

ENGINEERING - LAND SURVEYING  
 FELLOCO, INC.  
 1300 WEST 12TH STREET, SUITE 100  
 WELFLEET, MA 01987  
 (508) 238-8141 (508) 238-3864

DATE	11-2-2018
PROJECT	PARCEL 118 & 119
CLIENT	WELFLEET, MA 01987
DATE	11-2-2018
PROJECT	PARCEL 118 & 119
CLIENT	WELFLEET, MA 01987

PRELIMINARY  
 SITE & SEWAGE PLAN  
 118 CHERRYBERRY NECK ROAD  
 & 80 FREEMAN AVENUE  
 WELFLEET, MA  
 PREPARED FOR: WELFLEET HOUSING AUTHORITY  
 200 MAIN STREET  
 WELFLEET, MA 01987

LOCUST

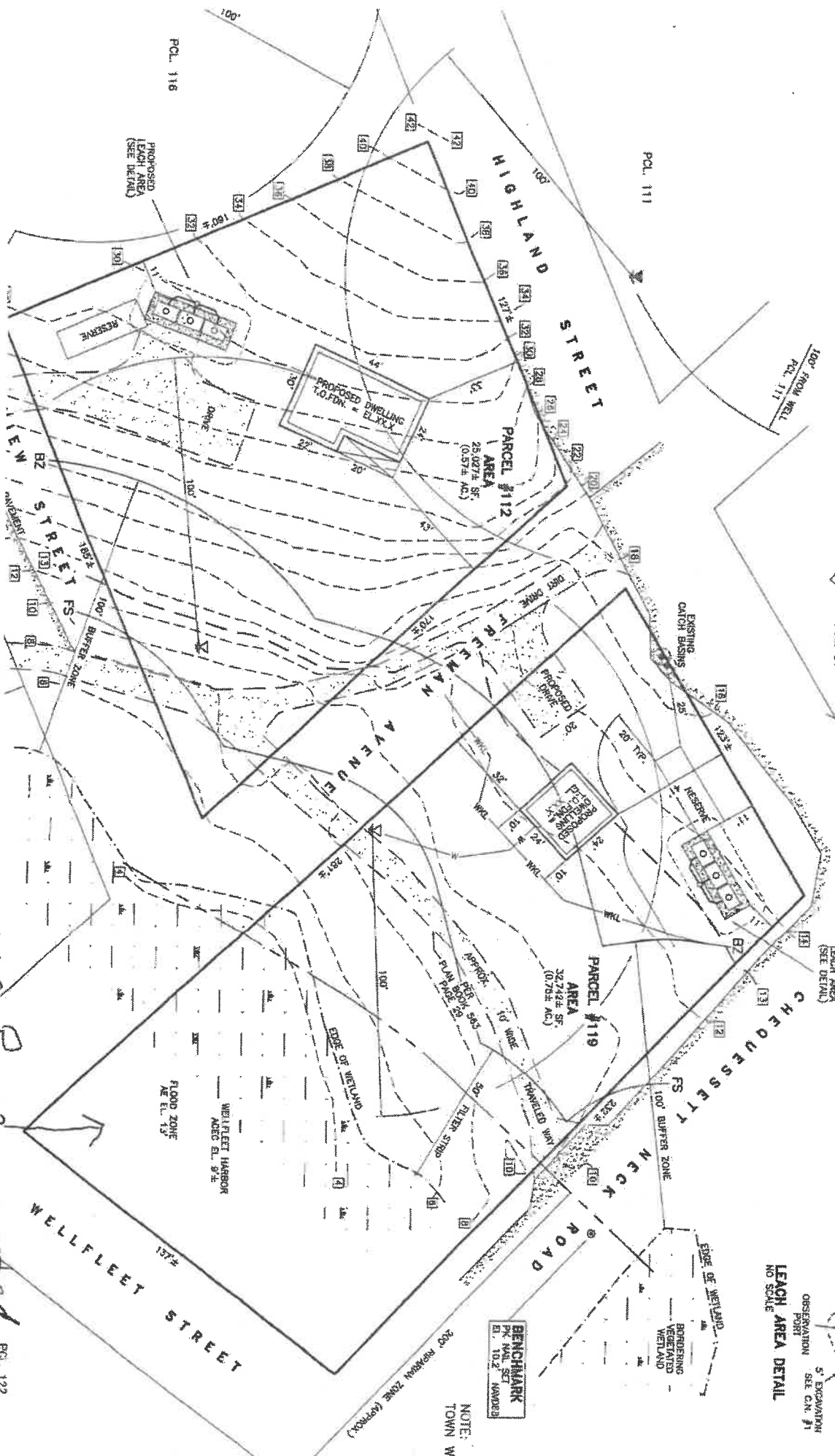
LEGEND

- EXISTING STRUCTURE
- EXISTING WALL
- EXISTING CONCRETE
- PROPOSED WALL
- PROPOSED CONCRETE
- WATER LINE
- SEWER LINE (PROPOSED)
- SEPTIC TANK

LOCUST TREE SYMBOL



1. 253  
 2. 108  
 3. 256  
 4. 45 A  
 5. 153  
 MAIN AVENUE  
 1. 316  
 2. 317  
 3. 258  
 4. 4 A  
 5. 185



#119 Parcel requested  
 alternate site plan

PCL 122





# BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# VIII

## BUSINESS – E

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Approval of signature to Declaration of Restrictive Covenants</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the signatures of the Selectboard to Declaration of Restrictive Covenants for 2619 State Highway, Rte. 6, Wellfleet.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





**MORIARTY TROYER & MALLOY LLC**  
ATTORNEYS AT LAW

Douglas A. Troyer  
Direct Dial: (781) 817-4605  
[dtroyer@lawmtm.com](mailto:dtroyer@lawmtm.com)  
Admitted in MA & ME

**VIA FEDERAL EXPRESS**

December 6, 2019

Daniel R. Hoort  
Wellfleet Town Administrator  
300 Main Street  
Wellfleet, MA 02667

Re: Cumberland Farms, Inc. and Town of Wellfleet  
Declaration of Covenants – 2619 State Highway, Rte. 6, Wellfleet

Dear Mr. Hoort:

Enclosed please find one original of the Declaration of Restrictive Covenants in the above matter, as executed by Cumberland Farms, Inc. We direct the original to you as requested by Katharine Klein of KP Law, counsel for the Town in this matter.

Please arrange for the execution of the original by the current members of the Board of Selectmen. Once execution is complete, please send us a copy by email and then return the original to us, preferably by overnight mail. We will then arrange to have the original submitted for filing with the Barnstable Registry District of the Land Court.

Should you have any questions regarding this matter, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

MORIARTY TROYER & MALLOY LLC  
  
Douglas A. Troyer

Enclosure

cc: Katharine Klein (via email only [kklein@k-plaw.com](mailto:kklein@k-plaw.com))  
Brian Glennon (via email only [bglennon@cumberlandfarms.com](mailto:bglennon@cumberlandfarms.com))

## DECLARATION OF RESTRICTIVE COVENANTS

This Declaration of Restrictive Covenants made as of this \_\_\_\_ day of December, 2019 by Cumberland Farms, Inc., a Delaware corporation, having a usual address of 165 Flanders Road, Westborough, Massachusetts 01581.

WHEREAS, the undersigned, Cumberland Farms, Inc. (“Declarant”), is the owner of a certain parcel of land with the building and improvements thereon, now known as and numbered 2619 State Highway, Route 6, Wellfleet, Massachusetts (“Wave Property”) which Wave Property is more particularly described in Exhibit A attached hereto and made a part hereof, said property having been conveyed to Declarant by deed of Well Fleet Main Realty LLC, dated August 3, 2018, and filed with the Barnstable Registry District of the Land Court on August 16, 2018 as Document No. 1,352,534, and noted on Certificate No. 217041;

WHEREAS, prior to obtaining title to the Wave Property, Declarant obtained a License, pursuant to G.L. c. 148, § 13, from the Wellfleet Board of Selectmen (“Board of Selectmen”) pertaining to property of the Declarant now known as and numbered 2586 State Highway, Route 6, Wellfleet, Massachusetts, which License bears an effective date of May 22, 2018, and sets forth certain restrictions, conditions and requirements, including, without limitation, that Declarant record a permanent restriction on the Wave Property which prohibits its use in perpetuity for the keeping of hazardous materials of any kind and which prohibits the installation of any tanks or facilities for the storage of such materials, including but not limited to tanks requiring licensing pursuant to G.L. c. 148, § 13; and

WHEREAS, the Declarant desires in and by this Declaration to provide for compliance with such conditions of the License, as required by and for the benefit of the Town of Wellfleet (“Town”), in consideration of the issuance of such License.

NOW, THEREFORE, the Declarant hereby covenants and declares as follows:

1. Restrictions. The Wave Property is subject to the following permanent and perpetual restrictions:
  - (a) Use of the Wave Property for the keeping of hazardous materials of any kind is prohibited; and
  - (b) Use of the Wave Property for the installation of any tanks or facilities for the storage of hazardous materials, including but not limited to tanks requiring licensing pursuant to G.L. c. 148, §13, is prohibited.

2. Term. The foregoing restrictions shall run with and be deemed as a binding servitude upon said Wave Property, and shall bind the Declarant, and its successors and assigns in and to the Wave Property, in perpetuity or the longest time permitted by law, which, at a minimum, shall be ninety-nine (99) years from the recording of this Declaration. Declarant covenants and agrees that the restrictions declared herein shall also be considered an "other restriction held by a governmental body," as that term is used in G.L. c. 184, §26, and thus not subject to the limitations on the enforceability of restrictions in G.L. c. 184, §§26-30, and, to the extent deemed subject to said statute, said restrictions may, during said term of years, be renewed for successive twenty (20) year periods by the filing of a notice of the continued enforceability of said restrictions prior to thirty (30) years from the recording of this Declaration, and thereafter by filing a notice of continuation prior to the end of each such twenty (20) year renewal period, as allowed by law pursuant to G.L. c. 184, §§ 26-30. Declarant hereby appoints the Town, acting by its Board of Selectmen, as Declarant's agent to execute and record such notices of the continued enforceability of said restrictions and agrees that the Declarant shall execute and record such a notice upon request by said Board of Selectmen.

3. Severability. The invalidity of any provision of this Declaration shall not be deemed to impair or affect in any manner the validity, enforceability, or effect of the remainder of this Declaration.

4. Enforcement. The Town shall have a reasonable right of access to the Wave Property for the purpose of confirming compliance with the restrictions in paragraph 1 of this Declaration, if the Town has reason to believe the property is not in compliance therewith. The Town shall give prior written notice to the then-owner of record of the Wave Property no less than two (2) business days in advance of exercising such access, except in the event of an emergency, in which case if notice cannot be given prior to exercising such access, notice shall be given as soon after such entry as practicable. The Town shall have the right to enforce this Declaration by appropriate legal proceedings and to obtain injunctive and other equitable relief against any violations. Prior to commencing any such legal proceedings, including any proceedings for injunctive or other equitable relief, the Town shall give the party(ies) against which the Town intends to commence such proceedings written notice of the alleged violations of this Declaration for which such proceedings are to be commenced. If the Town prevails in any such proceedings, the Declarant agrees that the Town shall be entitled to recover its reasonable costs and expenses incurred in such proceedings, including reasonable attorney's fees. The Declarant shall only be responsible for a violation of the covenants contained herein that accrues during such time as the Declarant is the owner of record of the Wave Property according to the records of said Registry District.

5. Provisions to Run With the Land. The rights, liabilities, agreements and obligations herein set forth shall run with the Wave Property, as applicable thereto, and any portion thereof and shall inure to the benefit of and be binding upon the successors and assigns of the Declarant.

6. Incorporation into Deeds, Mortgages, Leases and Instruments of Transfer. The provisions of this Declaration shall be deemed to be incorporated by reference into all deeds transferring, and all mortgages and leases encumbering, the Wave Property, or any portion thereof, whether or not stated therein.

7. Recordation. Declarant shall record this Declaration with the Barnstable Registry District of the Land Court and further agrees to provide the Wellfleet Board of Selectmen with a copy of the recorded Declaration.

8. Amendment. This Declaration may be amended only upon the written acknowledgment of such amendment executed by the Declarant, its successors and assigns, and a majority of the members of the Wellfleet Board of Selectmen.

9. No Waiver. Any forbearance with respect to any violation of the restrictions and covenants contained herein, or failure to enforce said restrictions and covenants, for however long such forbearance or failure to enforce shall continue, shall not preclude enforcement at a later time with respect to the same violation or a subsequent violation. Any election by the Town as to the manner and timing of its right to enforce these restrictions or covenants or otherwise exercise its rights hereunder shall not be deemed or construed to be a waiver of such rights.

10. Governing Law. The restrictions and covenants contained herein shall be governed by the laws of the Commonwealth of Massachusetts.

11. Certificate of Compliance. Upon request by the Declarant, including in connection with any conveyance or grant of mortgage or other security interest in the Wave Property, the Town shall promptly execute and deliver to the Declarant a duly executed certificate, in form suitable for filing with the Registry District, certifying compliance by the Declarant with this Declaration and any obligation hereunder or identifying any non-compliance with this Declaration (including, as to any sum then due and unpaid, the amount thereof) as of the date of issuance of such certificate.

[Signature Page Follows]



CUMBERLAND FARMS, INC.

By: \_\_\_\_\_

Name: Howard S. Rosenstein

Title: Treasurer, SVP, and CFO

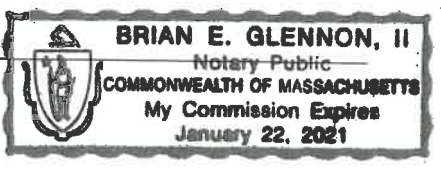
COMMONWEALTH OF MASSACHUSETTS

Worcester County, ss.

On this third day of December, 2019, before me, the undersigned notary public, personally appeared Howard S. Rosenstein, proved to me through satisfactory evidence of identification, being (check whichever applies): \_\_\_ driver's license or other state or federal governmental document bearing a photographic image, \_\_\_ oath or affirmation of a credible witness known to me who knows the above signatory, or x my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by him voluntarily for its stated purpose, as Treasurer, Senior Vice President, and Chief Financial Officer of Cumberland Farms, Inc.

\_\_\_\_\_

Notary Public  
My Commission Expires: \_\_\_\_\_



CUMBERLAND FARMS, INC.

By:

*Thomas R. Cacciola*

Name: Thomas R. Cacciola

Title: Vice President

COMMONWEALTH OF MASSACHUSETTS

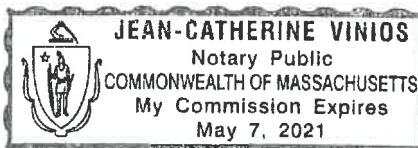
Worcester County, ss.

On this second day of December, 2019, before me, the undersigned notary public, personally appeared Thomas R. Cacciola, proved to me through satisfactory evidence of identification, being (check whichever applies):  driver's license or other state or federal governmental document bearing a photographic image,  oath or affirmation of a credible witness known to me who knows the above signatory, or  my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by him voluntarily for its stated purpose, as Vice President of Cumberland Farms, Inc.

*Jean-Catherine Vinios*

Notary Public

My Commission Expires: May 7, 2021



TOWN OF WELLFLEET, ACTING BY  
AND THROUGH ITS BOARD OF  
SELECTMEN

\_\_\_\_\_  
Janet Reinhart, Chairman

\_\_\_\_\_  
Kathleen Bacon, Vice Chairman

\_\_\_\_\_  
Michael DeVasto, Clerk

\_\_\_\_\_  
Helen Miranda Wilson, Member

\_\_\_\_\_  
Justina Carlson, Member

COMMONWEALTH OF MASSACHUSETTS

Barnstable County, ss.

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned notary public, personally appeared Janet Reinhart, proved to me through satisfactory evidence of identification, being (check whichever applies): \_\_\_ driver's license or other state or federal governmental document bearing a photographic image, \_\_\_ oath or affirmation of a credible witness known to me who knows the above signatory, or \_\_\_ my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by her voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

Barnstable County, ss.

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned notary public, personally appeared Kathleen Bacon, proved to me through satisfactory evidence of identification, being (check whichever applies): \_\_ driver’s license or other state or federal governmental document bearing a photographic image, \_\_ oath or affirmation of a credible witness known to me who knows the above signatory, or \_\_ my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by her voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

Barnstable County, ss.

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned notary public, personally appeared Michael DeVasto, proved to me through satisfactory evidence of identification, being (check whichever applies): \_\_ driver’s license or other state or federal governmental document bearing a photographic image, \_\_ oath or affirmation of a credible witness known to me who knows the above signatory, or \_\_ my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by him voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

Barnstable County, ss.

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned notary public, personally appeared Helen Miranda Wilson, proved to me through satisfactory evidence of identification, being (check whichever applies): \_\_\_ driver's license or other state or federal governmental document bearing a photographic image, \_\_\_ oath or affirmation of a credible witness known to me who knows the above signatory, or \_\_\_ my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by her voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

COMMONWEALTH OF MASSACHUSETTS

Barnstable County, ss.

On this \_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned notary public, personally appeared Justina Carlson, proved to me through satisfactory evidence of identification, being (check whichever applies): \_\_\_ driver's license or other state or federal governmental document bearing a photographic image, \_\_\_ oath or affirmation of a credible witness known to me who knows the above signatory, or \_\_\_ my own personal knowledge of the identity of the signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by her voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

## Exhibit A

### Legal Description of Wave Property

The land with building and improvements located on the following described real estate located in Wellfleet, Barnstable County, Massachusetts, bounded and described as follows:

NORTHEASTERLY by the southwesterly line of a State Highway, one hundred eighty-six and 04/100 (186.04) feet;

SOUTHERLY by land now or formerly of Carolyn M. Richardson et al, one hundred thirty and 24/100 (130.24) feet;

SOUTHWESTERLY by land now or formerly of Lynne P. Townsend et al, ninety-one and 17/100 (91.17) feet; and

NORTHWESTERLY by land now or formerly of Herbert T. AND WESTERLY Pierce et ux, one hundred sixty-five and 60/100 (165.60) feet.

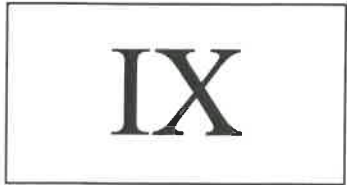
All of said boundaries are determined by the Court to be located as shown on Plan 26437-A dated February 1956, drawn by John R. Dyer, Civil Engineer, as modified and approved by the (Land) Court, and filed in the Land Registration Office at Boston, a copy of a portion of which is filed in Barnstable County Registry of Deeds in Land Registration Book 161, Page 28, with Certificate of Title No. 21408.

Said land is subject to an easement as set forth in a grant made by Gould Oil Inc. to the Cape & Vineyard Electric Company and the New England Telephone & Telegraph Company, dated June 13, 1955, recorded in Book 911, Page 134 and shown on said plan.



# BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020



## SELECTBOARD REPORTS

<b>Reported by:</b>	<b>Topic:</b>



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

X

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# TOWN ADMINISTRATOR'S REPORT

This report is for the period December 7, 2019 through January 10, 2020.

1. General

- Three public records requests fulfilled. A fourth is in progress.

2. Fiscal Matters

- FY 2021 Budget delivered to Selectboard and Finance Committee

3. Meetings

- December 9 – Meeting with Eastham PD and TA regarding sharing services
- December 10 – Staff budget meeting
- December 10 – Selectboard meeting
- December 11 – Staff budget meeting
- December 11 – Meeting with worker's compensation insurance representatives
- December 11 – Webinar for Housing Choice Grant
- December 12 – WEA bargaining negotiations
- December 12 – Finance Dept. meeting
- December 12 – Holiday Staff Appreciation Party
- December 13 & 16 – Vacation days to visit family in Michigan
- December 18 – Meeting with solid waste disposal firm
- December 23 & 24 – Vacation days
- January 7 – Finance Dept. meeting
- January 7 – Selectboard meeting on budgets
- January 8 – Dredging Task Force meeting
- January 9 – Meeting on Wastewater
- January 10 – Meeting to discuss phone system upgrade

4. Complaints.

- none

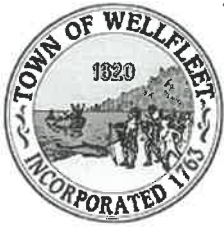
5. Personnel Matters:

- none









## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

# XII

## CORRESPONDENCE REPORT

*Friday, January 2<sup>nd</sup> to Friday, January 10, 2020*

### Letters (emails):

1/2	Nancy Civetta	Shellfish Crier: Notice to Boat Owners, SAB meeting agenda and Dredging Update
1/3	Dan Hoort	Internet service on Lt. Island
1/3	Courtney Butler	1/7/20 Meeting Packet
1/4	Willem Post	Fwd: RESIDENTIAL AND OTHER GSHP SYSTEMS IN NEW ENGLAND
1/6	Dan Hoort	FW: Thank you!
1/6	Jennifer Congel	Public Records request
1/7	Jude Ahern	SPAT and conflicts of interest
1/7	Jennifer Congel	Public records request
1/8	Lisa Palladino	Bike and Walkways Committee Resignation
1/9	Dan Hoort	Old COA Building
1/9	IT	Do not open suspicious email received 1/9
1/9	Dan Hoort	01/14/20 Appt to Conservation Commission
1/9	John Portnoy	Re: Today's Presentation
1/10	Dan Hoort	FW: Housing Choice FY 2020 Grant announcement Press release

### Applications:

1/4	David Mead Fox	Reappointment – Cape Light Compact
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### Board & Committee Minutes:

1/8	Shellfish Advisory Board	Minutes of 12/9/19
1/9	Open Space	Minutes of 11/19/19

### Internal Memos:

1/4	Chief Hurley to Finance Committee	2 <sup>nd</sup> Quarter Report of FY 2020
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## VACANCY REPORT

### Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		



# BOARD OF SELECTMEN

# XII

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

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## Bylaw Committee (3 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Moderator	3 years
Requesting Appointment: No applications on file		

## Cable Advisory Committee (5 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year
Requesting Appointment: No applications on file		

## Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
5 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

## Conservation Commission (7 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

## Council on Aging (11 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: One application on file		

## Cultural Council (no more than 15 Members)

Vacant Positions	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

## Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Town Moderator	3 years
2 Alternate Positions		3 years
Requesting Appointment: No applications on file		

## Human Rights Commission (1 Representative)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

## Marina Advisory Committee (7 Members, 2 Alternates)

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	2 years
Requesting Appointment: No applications on file		

## Natural Resources Advisory Board (At least 3 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		



# BOARD OF SELECTMEN

# XII

## AGENDA ACTION REQUEST

Meeting Date: January 14, 2020

---

### **Personnel Board (4 members + TA + FinCom Rep)**

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

### **Recycling Committee (7 members)**

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	1 year to complete term

Requesting Appointment: No applications on file

### **Shellfish Advisory Board (7 members + 2 Alternates)**

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

### **Zoning Board of Appeals (5 members + 4 Alternates)**

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file





# BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
Meeting Date: January 14, 2020

**XIII**

## ADJOURNMENT

<b>REQUESTED BY:</b>	<b>Chair</b>
<b>DESIRED ACTION:</b>	<b>Adjournment</b>
<b>PROPOSED MOTION:</b>	<b>I move to adjourn</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

