

To our 2024 Wellfleet Cultural Council Grantees:

I write to you on behalf of the members of the Wellfleet Cultural Council to congratulate you on your WCC award! It was a competitive process with 30 applicants and 19 final grantees, and all of you represent excellent programs and opportunities for the Wellfleet community. It was a pleasure to read your applications and to play some small part in bringing your offerings to the town.

The council chose to award [DIRECT grants](#), which means you will receive your funding up front rather than after your program or project is completed, eliminating the need for you to expend your own funds and request a reimbursement. **To accept your grant and receive payment, you must complete the attached Grant Agreement and W-9 forms and return the original copies with your signature within two weeks.**

Please mail the signed originals to: **Wellfleet Cultural Council, 300 Main Street, Wellfleet, MA 02667**

Note that, in addition, **you will be required to fill out a final report** within two weeks of completing your project for proof of project completion (also attached here).

Some important facts:

- If you need additional time to complete your project, or would like to make other modifications, you must make the request in writing by email or letter to the WCC. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.
- The Americans with Disabilities Act (ADA) requires that persons with disabilities have access to public programs or services on an equal basis with the rest of the general public. All events and programs funded by LCCs must be accessible to persons with disabilities, including the facility or event location as well as the content of the program.
- According to IRS guidelines, the grant money you receive may be considered taxable income. Keep the award letter and check stub as a record of the award for your taxes.

Finally, soon you will hear from your Wellfleet Cultural Council liaison who will be available throughout the year to offer support and guidance, as needed, to help you complete the grant requirements put forth by the Massachusetts Cultural Council. We have a [website](#) and a [social media presence](#) that we encourage you take advantage of to promote your programs, and our website also contains further information to help you navigate the grant requirements.

On behalf of the Wellfleet Cultural Council, thank you for the experiences you will provide, the art you will create, the knowledge and expertise you will share. We look forward to the many events you are bringing to our community!

Best regards,

Carolyn

Carolyn Rogers  
Chair, Wellfleet Cultural Council  
203-215-3421

**Attached:** Grantee Agreement, W-9, Final Report Form