

# Nauset Regional School District Capital Asset Subcommittee Meeting

Monday, March 8, 2021

## AGENDA

Virtual Meeting	4:00 p.m.
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Join Zoom Meeting

<https://us02web.zoom.us/j/82767865956?pwd=dmhjVnNDNDRRQWN1OGRDU1NmR2lpUT09>

CALL TO ORDER/AGENDA CHANGES

I. CITIZENS SPEAK

II. PRIORITY BUSINESS

A. "Maintenance Schedule" See attachments from Tony to review

B. Maintenance Software Review– School Dude is the program that Tony looked into; managing facility usage requests, tracking event schedules, usage expenses and work order management

C. Update on Job Description for a Regional Facility Manager  
(Please review link prior to meeting to discuss)

[https://www.massschoolbuildings.org/building/Operation\\_Maintenance\\_Training](https://www.massschoolbuildings.org/building/Operation_Maintenance_Training)

D. Safety Committee Discussion (Tom Fitzgibbons)

E. Future Agenda Items

III. APPROVAL OF MINUTES

Approve Minutes from December 7, 2020 and January 26, 2021

IV. ADJOURNMENT