



## Wellfleet Selectboard

### **Note: Start Time of 6pm**

The Wellfleet Selectboard will hold a public meeting on **Thursday, March 23, 2023, at 6:00 p.m.** The Chapter 107 of the Acts of 2022, this meeting will be conducted solely in the virtual format via ZOOM. per 940 MCR 29.10 and the Town's Remote Participation Policy. While an option for remote attendance and/or participation is provided as a courtesy to the public, the meeting/hearing may not be suspended or terminated if technological problems interrupt the virtual broadcast unless otherwise required by law.

**Join the meeting hosted in Zoom by using the following link:**

<https://us02web.zoom.us/j/85689604806?pwd=blplVFFBZzViQ0xNWkZKMm9iMVdrdz09>

By Phone: **phone to +1 929 205 6099** and enter **Meeting ID: 856 8960 4806** | **Passcode: 611877** Landline callers can participate by dialing \*9 to raise their hand.

**To Participate during public comment:**

- Zoom: Raise hand to be called on to speak.
- Phone: dial \*9 to raise your hand.

It is at the Chair's discretion to call on members of the public. All speakers must to recognized to speak. If attending a meeting in person, please find the closest available microphone and confine any personal conversations to outside the meeting room. Anyone may record the session but must notify the Chair and may not interfere with the meeting to record it.

**Additionally, the meeting will be broadcast live, in real time, via live broadcast on Comcast cable (Wellfleet Government TV Channel 18), also available via livestream or Video on Demand (VOD) recordings at [wellfleet-ma.gov](http://wellfleet-ma.gov)**

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### **I. *Announcements, Open Session and Public Comments***

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

### **II. *Consent Agenda***

- A. GEI Design, Bid, Consulting Agreement ~ Assistant Town Administrator,  
Rebecca Roughley

### **III. *Public Hearings***

### **IV. *Licenses***

- A. Approval of the Seasonal 2023 Alcohol Licenses

### **V. *Use of Town Property***

### **VI. *Board/Committee Appointments and Updates***

### **VII. *Business***

- A. 2023 Annual Town Meeting Warrant.
- Wellfleet Scholarship Fund ~ Citizen's Petition
- B. 2023 Annual Town Election Warrant.
-

C. TA performance review update on distribution.

VIII. ***Topics for Future Discussion***

IX. ***Minutes***

A. March 14, 2023

B. March 16, 2023

C. March 21, 2023

X. ***Adjournment of Open Session to Move into Executive Session***

***Purpose 3:*** To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

- Teamster Local 59
- Firefighters Local 4342
- WEA



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

I

### ANNOUNCEMENTS, OPEN SESSION, AND PUBLIC COMMENTS

<b>REQUESTED BY:</b>	<b>Wellfleet Selectboard</b>
<b>DESIRED ACTION:</b>	<b>Announcements to the board and public</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>NOTE:</b> Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

II

### CONSENT AGENDA

<b>REQUESTED BY:</b>	<b>Various Departments</b>
<b>DESIRED ACTION:</b>	<b>To approve the following items without objection</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>I move to approve the following without objection:</b> <ul style="list-style-type: none"><li>• <b>Town of Wellfleet and GEI Consultants, Inc Regulatory Support Agreement</b></li></ul>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET AND GEI CONSULTANTS, INC. REGULATORY SUPPORT  
AGREEMENT

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_ in the year Two Thousand and twenty three, between GEI Consultants, Inc, with a usual place of business at 124 Grove Street, Suite 300, Franklin, MA 02038 hereinafter called the ENGINEER, and the Town of Wellfleet acting by its Select Board, with a usual place of business at 300 Main Street, Wellfleet, MA 02667 hereinafter called the OWNER.

The ENGINEER and the OWNER, for the consideration hereinafter named, agree as follows:

1. Scope of Work

The Engineer shall furnish all labor, materials, equipment and insurance to perform all work required for the project known as design, bidding, and construction services associated with dredging Wellfleet Harbor Area 2, (the Project), in accordance with the Scope of Services set forth in Attachment A.

2. Contract Price

The Owner shall pay the Engineer for the performance of this Agreement, subject to any additions and deductions provided for herein, in current funds, the not to exceed sum of fifty two Thousand five hundred Dollars (\$52,500.00).

3. Commencement and Completion of Work

A. It is agreed that time is of the essence of this Agreement. The Engineer shall commence and prosecute the work under this Agreement upon execution hereof and shall complete the work on or before March 31, 2024.

B. Bidding schedule shall be set forth in the schedule below:

Complete the Design: March 29, 2023  
Bid package draft documents to Town: April 5, 2023  
Comments received from Town: April 12, 2023  
Issue advertising notices: April 20, 2023  
Issue bid package: April 26, 2023  
Receive bids: May 19, 2023  
Award Contract - NO LATER THAN JUNE 28, 2023

C. Time as Essential Condition: It is understood and agreed that the commencement of and completion of the work are essential conditions of this Agreement. It is further agreed that time is of the essence for each and every portion of the Agreement wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the Agreement any

additional time is allowed for the completion of any work, the new time fixed by such extension shall be of the essence of this Agreement. It is understood and agreed that the times for the completion of the work are reasonable, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality.

- D. Progress and Completion: Engineer shall commence work promptly upon execution of this Agreement and shall prosecute and complete the work regularly, diligently and uninterruptedly at such a rate of progress as will insure completion within the stipulated number of calendar days.

4. Performance of the Work

- A. Direction of the Work: The Engineer shall supervise and direct the Work, using his best skills and attention, which shall not be less than such state of skill and attention generally rendered by the engineering/design profession for projects similar to the Project in scope, difficulty and location. The Engineer shall be solely responsible for coordinating all portions of the Work under the Agreement.

B. Responsibility for the Work:

- (1) The Engineer shall be responsible to the Owner for the acts and omissions of his employees, subcontractors and their agents and employees, and other persons performing any of the Work under a contract with the Engineer. Consistent with the standard of care referenced in paragraph A. above, the Engineer shall be responsible for the professional and technical accuracy and the coordination of all designs, drawings, specifications, estimates and other work or services furnished by him or his consultants and subcontractors. The Engineer shall perform his work under this Agreement in such a competent and professional manner that detail checking and reviewing by the Owner shall not be necessary.
- (2) The Engineer shall not employ additional consultants not named in his proposal to the Owner, nor sublet, assign or transfer any part of his services or obligations under this Agreement without the prior approval and written consent of the Owner. Such written consent shall not in any way relieve the Engineer from his responsibility for the professional and technical accuracy and coordination of all data, designs, drawings, specifications, estimates and other work or services furnished under this Agreement.
- (3) All consultants must be registered and licensed in their respective disciplines if registration and licensure are required under the applicable provisions of Massachusetts law.

- (4) The Engineer and all consultants and subcontractors shall conform their work and services to any guidelines, standards and regulations of any governmental authority applicable to the type of work or services covered by this Agreement, including those of the Massachusetts Highway Department and the Department of Environmental Protection.
- (5) The Engineer shall not be relieved from his obligations to perform the Work in accordance with the requirements of this Agreement either by the activities or duties of the Owner in its administration of the Agreement, or by inspections, tests or approvals required or performed by persons other than the Engineer.
- (6) Neither the Owner's review, approval or acceptance of, nor payment for any of the work or services performed shall be construed to operate as a waiver of any rights under the Agreement or any cause of action arising out of the performance of the Agreement.

C. Deliverables, Ownership of Documents: One (1) reproducible copy of all drawings, plans, specifications and other documents prepared by the Engineer shall become the property of the Owner upon payment in full therefor to the Engineer. Ownership of stamped drawings and specifications shall not include the Engineer's certification or stamp. Any re-use of such documents without the Engineer's written verification of suitability for the specific purpose intended shall be without liability or legal exposure to the Engineer or to the Engineer's independent professional associates, subcontractors or consultants. Distribution or submission to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as an act in derogation of the Engineer's rights under this Agreement.

D. Notices, Compliance With Laws:

- (1) The Engineer shall give all notices and comply with all federal, state and local laws, ordinances, rules, regulations and lawful orders of any public authority relating to the performance of the Work. The Engineer shall provide the Owner with reproductions of all permits, licenses and receipts for any fees paid.
- (2) If the Engineer observes that any of the Owner's design schemes, outlines or goals are at variance with applicable laws, statutes, codes and regulations in any respect, he shall promptly notify the Owner in writing, and any necessary changes shall be accomplished by appropriate modification.

- (3) In the performance of the Work, the Engineer shall comply with all applicable federal, state and local laws and regulations, including those relating to workplace and employee safety.

5. Site Information Not Guaranteed; Engineer's Investigation

Upon request of the Engineer, the Owner shall furnish to the Engineer available surveys, data and documents, if any, relating to the area which is the subject of the Scope of Work. All such information, including that relating to subsurface and other conditions, natural phenomena, existing pipes, and other structures is from sources at present available to the Owner. All such information is furnished only for the information and convenience of the Engineer and is not guaranteed. It is agreed and understood that the Owner does not warrant or guarantee that the subsurface or other conditions, natural phenomena, existing pipes, or other structures will be the same as those indicated in the information furnished, and the Engineer must satisfy himself as to the correctness of such information. If, in the opinion of the Engineer, such information is inadequate, the Engineer may request the Owner's approval to verify such information through the use of consultants or additional exploration. In no case shall the Engineer commence such work without the Owner's prior written consent. Such work shall be compensated as agreed upon by Owner and Engineer.

6. Payments to the Engineer

- A. The Owner shall make payment to the Engineer, monthly, upon approval of the Engineer's requisitions therefor. All requisitions shall be in the same proportionate amount of the Contract Price as the proportion of the work completed to the total scope of work.
- B. If there is a material change in the scope of work, the Owner and the Engineer shall mutually agree to an adjustment in the Contract Price.
- C. If the Owner authorizes the Engineer to perform additional services, the Engineer shall be compensated in an amount mutually agreed upon, in advance, in writing. Except in the case of an emergency, the Engineer shall not perform any additional services until such compensation has been so established.

7. Reimbursement

Except as otherwise included in the Contract Price or otherwise provided for under this Agreement, the Engineer shall be reimbursed by the Owner: (a) at 1.1 times the actual cost to the Engineer of consultants retained to obtain information pursuant to Article 5 hereof or otherwise. No such reimbursement shall be made unless the rates of compensation have been approved, in advance, by the Owner; (b) at 1.1 times the actual cost of additional or specially authorized expense items, as approved by the Owner.

8. Final Payment, Effect



The acceptance of final payment by the Engineer shall constitute a waiver of all claims by the Engineer arising under the Agreement.

9. Terms Required By Law

This Agreement shall be considered to include all terms required to be included in it by the Massachusetts General Laws, and all other laws, as though such terms were set forth in full herein.

10. Indemnification

- A. General Liability: The Engineer shall indemnify and hold harmless the Owner from and against any and all claims, damages, losses, and expenses, including attorney's fees, to the extent arising out of the performance of this Agreement and to the extent the same relate to matters of general commercial liability, when such claims, damages, losses, and expenses are caused, in whole or in part, by the negligent acts or omissions of the Engineer or his employees, agents, subcontractors or representatives.
- B. Professional Liability: The Engineer shall indemnify and hold harmless the Owner from and against any and all claims, damages, losses, and expenses, including attorney's fees, arising out of the performance of this Agreement when such claims, damages, losses, and expenses are caused, in whole or in part, by the negligent acts, negligent errors or omissions of the Engineer or his employees, agents, subcontractors or representatives.
- C. No Limitation of Rights: The indemnification obligation of Engineer under this paragraph 10 is in addition to, and not in limitation of, any other rights and remedies available to the Owner under this Agreement, at law or in equity.

11. Insurance

- A. The Engineer shall at his own expense obtain and maintain a Professional Liability Insurance policy for errors, omissions or negligent acts arising out of the performance of this Agreement in a minimum amount of \$1,000,000.00.
- B. The coverage shall be in force from the time of the agreement to the date when all construction work for the Project is completed and accepted by the Owner. If, however, the policy is a claims made policy, it shall remain in force for a period of six (6) years after completion.

Since this insurance is normally written on a year-to-year basis, the Engineer shall notify the Owner should coverage become unavailable.

- C. The Engineer shall, before commencing performance of this Agreement, provide by insurance for the payment of compensation and the furnishing of other benefits in accordance with M.G.L. c.152, as amended, to all its employees and shall continue such insurance in full force and effect during the term of the Agreement.
- D. The Engineer shall carry insurance in a sufficient amount to assure the restoration of any plans, drawings, computations, field notes or other similar data relating to the work covered by this Agreement in the event of loss or destruction until the final fee payment is made or all data are turned over to the Owner.
- E. The Engineer shall also maintain public liability insurance, including property damage, bodily injury or death, and personal injury and motor vehicle liability insurance against claims for damages because of bodily injury or death of any person or damage to property.
- F. Certificates and any and all renewals substantiating that required insurance coverage is in effect shall be filed with the Agreement. Any cancellation of insurance, whether by the insurers or by the insured, shall not be valid unless written notice thereof is given by the party proposing cancellation to the other party and to the Owner at least fifteen days prior to the intended effective date thereof, which date shall be expressed in said notice.
- G. The Owner reserves the right to modify any conditions of this Article.

## 12. Notice

All notices required to be given hereunder shall be in writing and delivered to, or mailed first class to, the parties' respective addresses stated above. In the event that immediate notice is required, it may be given by telephone or facsimile, but shall, to the extent possible, be followed by notice in writing in the manner set forth above.

## 13. Termination

- A. Each party shall have the right to terminate this Agreement in the event of a failure of the other party to comply with the terms of the Agreement. Such termination shall be effective upon seven days' notice to the party in default and the failure within that time of said party to cure its default.
- B. The Owner shall have the right to terminate the Agreement without cause, upon ten (10) days' written notice to the Engineer. In the event that the Agreement is terminated pursuant to this subparagraph, the Engineer shall be reimbursed in accordance with the Agreement for all work performed up to the termination date.

14. Miscellaneous

- A. Royalties and Patents: The Engineer shall pay all applicable royalties and license fees. He shall defend all suits or claims for infringement of any patent rights and shall save the Owner harmless from loss on account thereof, except that the Engineer shall not be responsible to the extent of any loss resulting directly from a particular design, process or the product of a particular manufacturer or manufacturers where the same have been specified solely by the Owner, except that if the Engineer believes or has reason to believe that the design, process or product so specified is or may be an infringement of a patent, he shall be responsible for such loss unless he promptly gives such information to the Owner in writing, and thereafter the Owner insists in writing on the use of the design, process or product specified.
- B. Assignment: The Engineer shall not assign or transfer any of its rights, duties or obligations under this Agreement without the advance written approval of the Owner, in its sole and absolute discretion.
- C. Governing Law: This Agreement shall be governed by and construed in accordance with the law of the Commonwealth of Massachusetts.
- D. Certification of Tax Compliance: By its execution of this Agreement, the Engineer certifies, pursuant to General Laws Chapter 62C, Section 49A and under the pains and penalties of perjury, that it has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals, the Owner by its authorized representatives who, however, incur no personal liability by reason of the execution hereof or of anything herein contained, as of the day and year first above written.

ENGINEER: GEI CONSULTANTS, INC.

OWNER:TOWN OF WELLFLEET  
By its:

By: \_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
\_\_\_\_\_

WELLFLEET TOWN ACCOUNTANT

Account # \_\_\_\_\_

Name: \_\_\_\_\_



# SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

# IV

## LICENSES

~ A ~

<b>REQUESTED BY:</b>	<b>Various Seasonal Businesses</b>
<b>DESIRED ACTION:</b>	<b>To approve a Seasonal Alcohol Licenses</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>I move to approve the following businesses for their Seasonal Alcohol Renewal:</b> <ul style="list-style-type: none"><li>• <b>Fobro, Inc: Flying Fish Café</b></li><li>• <b>LPXO2663, LLC: Lobster &amp; Chowder House</b></li><li>• <b>Wellfleet Harbor Seafood Inc.: Macs Shack</b></li><li>• <b>Maurice's Campground</b></li><li>• <b>Slackman Inc.: Pearl Restaurant</b></li><li>• <b>Vrs Inc.: Van Rensselaer's</b></li><li>• <b>Barry And Winslow LLC,: Winslow's Tavern</b></li></ul>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.  
Commission Chairman

2023  
Retail License Renewal

License Number: 00033-RS-1348	Municipality: WELLFLEET
License Name : Fobro, Inc.	License Class: Seasonal
DBA : Flying Fish Cafe	License Type: Restaurant
Premise Address: 29 Briar Lane Wellfleet, MA 02667	License Category: All Alcoholic Beverages
Manager: Sarah R Robin	

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Sarah Robin  
Signature

3/7/23  
Date

Sarah Robin  
Printed Name

3/7/23  
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.





Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.  
Commission Chairman

2023  
Retail License Renewal

License Number: 06056-RS-1348

Municipality: WELLFLEET

License Name : LPXO2663 LLC

License Class: Seasonal

DBA : Lobster & Chowder House

License Type: Restaurant

Premise Address: 975 Route 6 Wellfleet, MA 02667

License Category: All Alcoholic Beverages

Manager: Timothy F McNulty

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Timothy McNulty  
Signature

3/6/23  
Date

Timothy McNulty  
Printed Name

owner  
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.





Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.  
Commission Chairman

2023  
Retail License Renewal

License Number: 00047-RS-1348

Municipality: WELLFLEET

License Name : Wellfleet Harbor Seafood Inc

License Class: Seasonal

DBA : Macs Shack

License Type: Restaurant


Premise Address: 91 Commercial Street Wellfleet, MA 02667

License Category: All Alcoholic Beverages

Manager: Macgregor B Hay

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
Signature

3/7/03  
Date

MACGREGOR HAY  
Printed Name

President  
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.





**Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission**

Jean M. Lorizio, Esq.  
Commission Chairman

**2023**

**Retail License Renewal**

License Number: 00020-PK-1348

Municipality: WELLFLEET

License Name : Maurices Campground Inc

License Class: Seasonal

DBA :

License Type: Package Store

Premise Address: 80 Route 6 Wellfleet, MA 02720

License Category: Wines and Malt

Manager: Maurice M Gauthier

I hereby certify and swear under penalties of perjury that:

- 1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
- 2. The renewed license is of the same class, type, category as listed above;
- 3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
- 4. The premises are now open for business (if not, explain below).

  
 Signature  
Julie Simpson  
 Printed Name

3/7/2023  
 Date  
Gen. MANAGER  
 Title

Additional Information:

*Store will not be opening until June 1 2023*

Please sign this form only in the month of March and return to your Local Licensing Authority.







The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
 MONETARY TRANSMITTAL FORM

AMENDMENT-Change of Manager

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY) 00020-PR-1348

ENTITY/ LICENSEE NAME MAURICES Campground

ADDRESS 80 ROUTE 6

CITY/TOWN WELLFLEET

STATE MA

ZIP CODE 02667

For the following transactions (Check all that apply):

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> New License                                   | <input type="checkbox"/> Change of Location   | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)                            | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License                           | <input type="checkbox"/> Alteration of Licensed Premises  | <input type="checkbox"/> Change of License Type (i.e. club / restaurant)                     | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)    |
| <input checked="" type="checkbox"/> Change of Manager                  | <input type="checkbox"/> Change Corporate Name  | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt)                    | <input type="checkbox"/> Management/Operating Agreement               |
| <input type="checkbox"/> Change of Officers/<br>Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest<br>(LLC Members/ LLP Partners,<br>Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder                          | <input type="checkbox"/> Change of Hours                              |
|  |   | <input type="checkbox"/> Other <span style="border: 1px solid black; padding: 2px;"> </span> | <input type="checkbox"/> Change of DBA                                |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150-2358



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**AMENDMENT-Change of Manager**

Change of License Manager

**1. BUSINESS ENTITY INFORMATION**

Entity Name: MAURICES Campground Municipality: WELFLEET ABCC License Number: 00020-AL-1348

**2. APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.  
 Name: Julie Simpson Title: Gen. Manager Email: Stay@mauricescampground.com Phone: 617-691-7201

**3A. MANAGER INFORMATION**

The individual that has been appointed to manage and control of the licensed business and premises.  
 Proposed Manager Name: Julie Simpson Date of Birth: 5-18-69 SSN: 001-70-9957  
 Residential Address: 80 ROUTE 6 WELFLEET MA 02667  
 Email: julesimpson44@gmail.com Phone: 617-691-7201  
 Please indicate how many hours per week you intend to be on the licensed premises: 100 Last-Approved License Manager: MAURICE M. GAUTHIER

**3B. CITIZENSHIP/BACKGROUND INFORMATION**

Are you a U.S. Citizen?  Yes  No \*Manager must be U.S. citizen  
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.  
 Have you ever been convicted of a state, federal, or military crime?  Yes  No  
 If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

**3C. EMPLOYMENT INFORMATION**

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
6/1/2012	PRESENT	MANAGER	MAURICES Campground	MAURICE GAUTHIER

**3D. PRIOR DISCIPLINARY ACTION**

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action?  Yes  No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature: *Julie Simpson* Date:

## APPLICANT'S STATEMENT

I, Julie Simpson the:  sole proprietor;  partner;  corporate principal;  LLC/LLP manager  
Authorized Signatory  
of JLS Adventures LLC  
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:

Julie Simpson

Date:

3/10/2023

Title:

General Manager

**ENTITY VOTE**

The Board of Directors or LLC Managers of   
Entity Name  
duly voted to apply to the Licensing Authority of  and the  
City/Town  
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on   
Date of Meeting

For the following transactions (Check all that apply):

- Change of Manager
- Other:

“VOTED: To authorize   
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted.”

“VOTED: To appoint   
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts.”

A true copy attest,

\_\_\_\_\_  
Corporate Officer /LLC Manager Signature

\_\_\_\_\_  
(Print Name)

For Corporations ONLY

A true copy attest,

\_\_\_\_\_  
Corporation Clerk's Signature

\_\_\_\_\_  
(Print Name)

## **Change of Manager**

- Manager Application
- CORI Authorization
- Vote of the Entity
- Proof of Citizenship (Manager must be U.S. citizen)
- Payment Receipt



Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.  
Commission Chairman

2023  
Retail License Renewal

License Number: 00052-RS-1348      Municipality: WELLFLEET  
License Name : Slackman Inc      License Class: Seasonal  
DBA : Pearl Restaurant      License Type: Restaurant  
Premise Address: 250 Commercial Street Wellfleet, MA 02667      License Category: All Alcoholic Beverages  
Manager: Alison Hester

I hereby certify and swear under penalties of perjury that:

- 1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
- 2. The renewed license is of the same class, type, category as listed above;
- 3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
- 4. The premises are now open for business (if not, explain below).

James Peterson  
Signature  
James Peterson  
Printed Name

3/7/23  
Date  
President  
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.





Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.  
Commission Chairman

**2023**  
**Retail License Renewal**

License Number:	00015-RS-1348	Municipality:	WELLFLEET
License Name :	Vrs Inc	License Class:	Seasonal
DBA :	Van Rensselaer'S	License Type:	Restaurant
Premise Address:	1019 Route 6 Wellfleet, MA 02667	License Category:	All Alcoholic Beverages
Manager:	Peter V R Hall		

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
\_\_\_\_\_  
Signature

PETER V. R. HALL  
\_\_\_\_\_  
Printed Name

MAR. 6, 2023  
\_\_\_\_\_  
Date

PRESIDENT/GENERAL  
\_\_\_\_\_  
Title MANAGER

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.





Commonwealth Of Massachusetts  
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.  
Commission Chairman

2023  
Retail License Renewal

License Number: 00006-RS-1348

Municipality: WELLFLEET

License Name : Barry And Winslow LLC

License Class: Seasonal

DBA : Winslows Tavern

License Type: Restaurant


Premise Address: 316 Main Street Wellfleet, MA 02667

License Category: All Alcoholic Beverages

Manager: Tracey Barry Hunt

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

  
Signature

3/8/23  
Date

TRACEY BARRY HUNT  
Printed Name

GM/OWNER  
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.







## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

# VII

### BUSINESS

~ A ~

<b>REQUESTED BY:</b>	<b>Town Administrator ~ Richard Waldo</b>
<b>DESIRED ACTION:</b>	<b>To review 2023 ATM Town Meeting Warrant</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>If motions are needed they will be made at the town of meeting.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



**ANNUAL TOWN MEETING**

**Saturday April 29, 2023**

**10:00 AM**

**at**

**Wellfleet Elementary School**

**100 Lawrence Road, Wellfleet, MA**

**&**

**ANNUAL TOWN ELECTION**

**May 1, 2023**

**at**

**12:00 Noon to 7:00 PM**

**Wellfleet Senior Center**

**715 Old King's Highway**

**V.6**

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## FINANCIAL & PROPOSITION 2½ TERMS

Chapter 59, section 21C of the Massachusetts General Laws is commonly referred to as Proposition 2½ (Prop. 2½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

**LEVY:** The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

**LEVY CEILING:** This is the maximum the levy can be. The ceiling equals 2.5% of the Town's full and fair cash value. The levy ceiling is equivalent to a tax rate of \$25.00.

**LEVY LIMIT:** The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases, such as debt exclusions.

**LEVY LIMIT INCREASE:** The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

**NEW GROWTH:** New construction and new parcel subdivision may also increase the Town's levy limit.

**OVERRIDE:** A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

**DEBT EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

**DEBT SERVICE:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest owed on any particular bond issue.

**ENCUMBRANCE:** A reservation of funds to cover obligations chargeable to but not yet paid from a specific appropriation account.

**CAPITAL OUTLAY EXPENDITURES EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

**CONTINGENT VOTES:** Chapter 59, section 21C (m) permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE/DEBT EXCLUSION). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Selectboard. If a referendum is called by the Selectmen, it must take place within forty-five days of the Town Meeting vote.

## TOWN MEETING PROCEDURES

A quorum of 6% of the Town's registered voters must be present to conduct business (Charter: Sect. 2-1-3).

Voters are identified by voter cards issued when they check in with the registrars at the beginning of the meeting.

Only voters may participate in voice votes. In case of a counted vote, voters will be identified by their voter cards.

Non-voters who have been admitted to the meeting must sit in the section designated for them. Non-voters who may wish to speak must identify themselves and may address the meeting only by permission of the Moderator (Charter: Sect. 2-1-2).

No voter will be allowed to speak until recognized by the Moderator.

Voters and others recognized to address Town Meeting may only speak twice to any motion or amendment unless authorized by the Moderator (Charter: Sect. 2-7-8).

All motions or amendments must be in writing and be legible. Exceptions for very simple motions or amendments are at the discretion of the Moderator (General Bylaws: Sect. II-2).

The order of consideration of the Articles as printed in the Warrant may be changed only by a 2/3 majority vote (Charter: Sect. 2-7-4).

A motion for indefinite postponement, if passed, ends any action on the motion currently being debated. It may only be made after a voter has been recognized and may not come at the end of a speaker's remarks. It is fully debatable to the same extent as the main motion under consideration.

A motion to end debate (known as a "motion for the previous question") may only be made by a voter who has been recognized. Anonymous calls from voters to "call the question" are out of order and will be ignored by the Moderator. A motion to end debate requires a separate 2/3 majority vote, so it may be more efficient to hear from one or two more speakers and then proceed to a vote on the main motion itself.

A motion to reconsider must be made at the same session as the vote it seeks to reconsider. It can only be made after some intervening business and must be made within one hour of the vote to be reconsidered (Charter: Sect. 2-7-9). It is debatable to the same extent as the motion it seeks to reconsider and requires

a majority vote. A motion to reconsider will only be allowed if there is new information that was not available at the time of the original debate. A motion to reconsider will be ruled out of order if, in the judgment of the Moderator, it is simply an attempt at “another bite at the apple.”

Some other common motions which require more than a simple majority to pass:

Zoning bylaws	2/3 majority (with some statutory exceptions)
Zoning bylaws subject to Housing Choice Act	majority
To authorize borrowing or incur debt	2/3 majority
To transfer or sell Town land	2/3 majority
To approve proposed Charter amendments	2/3 majority
To pay unpaid bills of a prior fiscal year	4/5 majority at an Annual Town Meeting 9/10 majority at a Special Town meeting



## FINANCE COMMITTEE STATEMENT

The Finance Committee is comprised of Wellfleet residents chosen by our Town Moderator. Our committee's role is described in the Town Charter. We meet monthly throughout the year and serve as volunteer advisors to the Selectboard, the Town Administrator (TA), and most importantly, to Town Meeting (I.e., the voters) regarding all financial matters affecting the town.

Our meetings are recorded and available for viewing on the Town website. I encourage every Fleeetian to attend or view our meetings.

The past year saw significant progress in stabilizing Town finance under the guidance of interim TA Charlie Sumner and his team of financial professionals, in conjunction with guidance from the Massachusetts Department of Revenue (DOR). In mid-2022 we welcomed our new TA Richard Waldo and his staff. The FinCom has had the opportunity to work closely with his team and department heads, and we have confidence in their ability to rapidly move Wellfleet further away from past issues.

Looking forward, the FinCom has turned its attention to some of the largescale challenges of the coming years, including costs associated with affordable housing development, water and wastewater management, infrastructure development and other major projects.

This year's budget process has seen a great deal of consensus in our committee's votes. This comes from the FinCom's time spent vetting and discussing the budget in detail and our fundamental agreement that the items being budgeted are indeed needed to continue to move our Town forward.

We pledge to continue working to keep budgets transparent and understandable for the citizens of Wellfleet.

Respectfully submitted; Kathy Granlund, Chair

Jenn Rhodes, Vice Chair; Fred Magee; Stephen Polowczyk; Jeff Tash; Bob Wallace;  
Moe Barocas; Ira Wood

**ANNUAL TOWN MEETING WARRANT**

Saturday, April 29, 2023

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet in the Wellfleet Elementary School, 100 Lawrence Road in Wellfleet on the 29<sup>th</sup> day of April 2023, at ten o'clock in the morning, then and there to vote upon the following Articles:

**SECTION I: BUDGET ARTICLES**

**ARTICLE NO. 1 – FY2024 OPERATING BUDGET:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2024 Operating Budget, including fixing the compensation of elected officials, as shown in the attached Appendix A, provided, however, that no sums shall be expended hereunder unless or until the Town has voted to assess an additional \$ \_\_\_\_\_ in real estate and personal property taxes pursuant to the provisions of General Laws Chapter 59, Section 21C (Proposition 2 ½):as follows:

Budget Division	FY 2023	FY2024	% Change
I. General Government	\$ 1,311,910	\$ 1,464,180	11.61%
II. Finance	\$ 7,252,411	\$ 8,458,526	16.63%
III. Public Safety	\$ 5,166,733	\$ 5,321,917	3.00%
IV. Public Works	\$ 2,452,761	\$ 2,556,711	4.24%
V. Public Service	\$ 3,244,837	\$ 3,475,941	7.12%
<b>Sub-total, Divisions I-V</b>	<b>\$ 19,428,652</b>	<b>\$ 21,277,275</b>	<b>9.51%</b>
VI. Public Schools	\$ 6,390,274	\$ 6,707,258	4.96%
<b>Total Budget,</b>	<b>\$ 25,818,926</b>	<b>\$ 27,984,533</b>	<b>8.39%</b>
<b>All Divisions</b>			

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** This article funds the operating budget for several Town departments for FY2024. It provides funding for the operational budgets for the Cape Cod Technical Regional High School, Wellfleet Elementary School, Nauset Regional School District, and the Town of Wellfleet municipal operations for the period of July 1, 2023, through June 30, 2024. A detail of the budget can be viewed in Appendix A.

**ARTICLE NO. 2 – PRIOR YEAR INVOICES:**

To see what sum the Town will vote to transfer from available funds for the purpose of paying prior year unpaid bills listed below:

	Vendor	Source	Line-item	Amount
a.	Fowler & Sons	DPW	420	\$225.00
b.	M.A. Frazier Inc.	DPW	420	\$444.45
c.	Peggy Sagan (Survey Monkey Reimbursement)	Open Space	177	\$408.00
d.	Greenbacker (Solar)	Free Cash	FC	\$25,364.56
e.	P.M. Environmental	Marina	260	\$650.00
f.	Barnstable County Hazardous Materials Program	BOH	510	\$2,090.44
g.	Segal Consulting	Treasurer	145	\$5,050.00
h.	Powers & Sullivan	Audit	121	\$5,000.00
i.	Cape Cod Municipal Health Group	Free Cash		\$105,593.36
j.	Kaleidoscope Imprints	Free Cash		\$2,874.10
k.	United Site Services	Free Cash		\$750.00
	<b>Grand-total</b>			<b>\$148,449.91</b>

or to do or act on anything thereon.

(Requested by the Selectboard)

**Four-fifths Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** Invoices received after the close of the fiscal year for services rendered or goods received prior to July 1 are considered prior year bills. Per MGL Chapter 44 Section 64, prior year bills to be paid from the Town’s general operating fund may only be paid by a vote of Town Meeting.

**ARTICLE NO. 3 – FY 2023 BUDGETARY TRANSFERS:**

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within FY 2023 appropriations such sums of money necessary to supplement the operating budgets of the various Town Departments as follows:

	From:	Line-Item No.	To:	Line-Item No.	Amount
a.	XXX	###	Legal	###	\$ .00
b.	Beach Fund		Beaches	699	\$19,495.00

c	Recreation Fund		Recreation Dept	630	\$3,300.00
	<b>Grand-Total</b>				<b>\$XX.00</b>

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes- 5, No – 0, Abstain – 0.**

**Recommend Yes – 0, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** This article is seeking permission to transfer funding within the FY 2023 operating budget ending June 30, 2023. We have several shortfalls in various departmental budgets that will be remedied by transferring monies from those areas within the budget that have surpluses. Additional requests may be added at Town Meeting.

**ARTICLE NO. 4 – FY 2024 CAPITAL BUDGET:**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money necessary to fund the Fiscal Year 2024 Town Capital Budget, as follows:

	<b>Department &amp; Project</b>	<b>Amount</b>	<b>Funding Source</b>
<b>1.</b>	<b>Management Information Systems:</b>		
	a. MIS Equipment & Software	\$50,000.00	Raise & Appropriate
<b>2.</b>	<b>Shellfish Department:</b>		
	a. Fleet Replacement	\$42,000.00	Transfer from Shellfish Fund
	b. Oyster Tumbler	\$12,000.00	Transfer from Shellfish Revolving Fund for Propagation
<b>3.</b>	<b>Recreation Department:</b>		
	a. Resurface Tennis & Pickleball Courts	\$20,300.00	Transfer from Recreation Fund
<b>4.</b>	<b>Council on Aging:</b>		
	a. Building Addition Feasibility Study	\$50,000.00	Prop. 2 ½ Override Capital Exclusion
<b>5.</b>	<b>Beaches:</b>		

	a. Replace ATV	\$11,000.00	Transfer from Beach Fund
<b>6.</b>	<b>Marina:</b>		
	a. Pick-up truck Replacement	\$75,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	b. Marina Master Plan	\$200,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	c. Maintenance Dredge	\$50,000	Prop. 2 ½ Override Borrow Debt Exclusion
<b>7.</b>	<b>Health &amp; Conservation:</b>		
	a. Wastewater Design, Planning & Permitting for the expansion and improvement to the wastewater system	\$250,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	b. Enhanced Innovative/Alternative Septic Subsidies	\$200,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	<b>Police Department:</b>		
<b>8.</b>	a. Fleet Replacement (2 cruisers)	\$130,000.00	Raise & Appropriate
	b. Police Equipment Replacement	\$50,000.00	Raise & Appropriate
	<b>Fire Department:</b>		
<b>9.</b>	a. Office/Training Furniture	\$28,000.00	Transfer from Ambulance Fund
	b. Ambulance Replacement Project	\$365,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	c. Replace Medical/Rescue Equipment	\$135,000.00	Transfer from Ambulance Fund
	<b>Department of Public Works:</b>		
<b>10.</b>	a. Town Hall Bathroom Upgrades	\$60,000.00	Raise & Appropriate
	b. Library – Double Oil Tank	\$10,000.00	<b>ATM 14 / Art. 3</b> \$5,000 DPW Interior Paint <b>ATM 15 / Art. 3</b> \$5,000 Fire Dept. Flooring

	c. Library – Window Replacement	\$15,000.00	Raise & Appropriate
	d. Fire Station Garage Door Replacement	\$350,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	e. Swap Shop Building Replacement	\$110,000.00	Transfer from Free Cash
	f. Beach Restroom Upgrade – White Crest	\$350,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	g. Water Filling Station	\$25,000.00	Transfer from Free Cash
	h. DPW Fleet Replacement – Dump Truck w/ Plow	\$260,000.00	Transfer from Free Cash
	i. DPW Equipment – Mini Excavator w/ Flail Mower	\$85,000.00	ATM 16 / Art. 3 \$31,000 Library Flooring ATM 13 / Art. 3 \$21,000 Herring River Handrail ATM 13 / Art. 3 \$33,000 Herring River Concrete
	j. Transfer Station – Pup trailer w/ Roll-off	\$50,000.00	Raise & Appropriate
	k. DPW Software Upgrades	\$34,000.00	Raise & Appropriate
	<b>Elementary School:</b>		
11.	a. Architectural Access Board/American with Disabilities Act Improvements	\$150,000.00	Prop. 2 ½ Override Capital Exclusion
12.	<b>Water System:</b>		
	a. Meter Replacement Program	\$75,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	b. Billing Software & Reader	\$25,000.00	Transfer from Free Cash
	c. Generator (Coles Neck)	\$35,000.00	Raise & Appropriate
13.	<b>Maurice’s Campground:</b>		
	a. Water Main Extension	\$850,000.00	Prop. 2 ½ Override Borrow Debt Exclusion

	b. Housing Development Planning & Development	\$50,000.00	Raise & Appropriate
	c. Wastewater System Design & Construction	\$150,000.00	Prop. 2 ½ Override Borrow Debt Exclusion
	<b>Grand-total</b>	<b>\$4,352,300.00</b>	

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required, except for borrowing, 2/3<sup>rd</sup> Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** This article represents the Town’s proposed capital spending plan for FY 2024.

**ARTICLE NO. 5 – FY24 MARINA ENTERPRISE FUND:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2024 Marina Enterprise Fund Budget, as follows:

<b>260 Marina Enterprise Fund</b>	<b>FY 2023</b>	<b>FY2024</b>	<b>% Change</b>
Enterprise Fund Cost	\$598,650	\$641,000	7.07%
General Fund Costs	0	0	0.00%
<b>Total Costs</b>	<b>\$598,650</b>	<b>\$641,000</b>	<b>7.07%</b>

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**



**SUMMARY:** In accordance with Massachusetts General Laws receipts from Marina Department related activities are used to directly offset Marina related expenditures. Voting a spending amount for the Marina Operations allows all receipts and related expenditures to be recorded in one fund. A detail of the budget can be viewed in Appendix A.

**ARTICLE NO. 6 – FY24 WATER ENTERPRISE FUND:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2024 Water Enterprise Fund Budget, as follows:

<b>450 Water Enterprise Fund</b>	<b>FY 2023</b>	<b>FY2024</b>	<b>% Change</b>
Enterprise Fund Cost	\$145,000	\$179,000	23.45%
General Fund Costs	\$250,608	\$256,778	2.46%
<b>Total Costs</b>	<b>\$395,608</b>	<b>\$435,778</b>	<b>10.15%</b>

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** In accordance with Massachusetts General Laws receipts from Water Department related activities are used to directly offset Water related expenditures. Voting a spending amount for the Water Operations allows all receipts and related expenditures to be recorded in one fund.

**ARTICLE NO. 7 – WELLFLEET POLICE OFFICERS UNION CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet Police Officers Union beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2023. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2023 Annual Town Meeting the settlement will be presented at Town Meeting.

**ARTICLE NO. 8 – WELLFLEET COMMUNICATIONS UNION MASS COPS LOCAL 326B CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet Communications Union MASS Cops Local 326B beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2023. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2023 Annual Town Meeting the settlement will be presented at Town Meeting.

**ARTICLE NO. 9 – TEAMSTERS UNION LOCAL 59 CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Teamsters Union Local 59 beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2023. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2023 Annual Town Meeting the settlement will be presented at Town Meeting

**ARTICLE NO. 10 – WELLFLEET PERMANENT FIREFIGHTERS ASSOCIATION UNION LOCAL 4342 CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet Permanent Firefighters Union Local 4342 beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2023. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2023 Annual Town Meeting the settlement will be presented at Town Meeting

**ARTICLE NO. 11 – WELLFLEET EMPLOYEE ASSOCIATION, UNIT A – UNION CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet WEA Unit A Union beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2023. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2023 Annual Town Meeting the settlement will be presented at Town Meeting.

**ARTICLE NO. 12 – WELLFLEET EMPLOYEE ASSOCIATION, UNIT B – UNION CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet WEA Unit B Union beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2023. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the

printing of this warrant. Should we reach an agreement prior to the date of the 2023 Annual Town Meeting the settlement will be presented at Town Meeting.

**ARTICLE NO. 13 – WELLFLEET EMPLOYEE ASSOCIATION, UNIT C – UNION CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet WEA Unit C Union beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2023. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2023 Annual Town Meeting the settlement will be presented at Town Meeting.

**ARTICLE NO. 14 – NON-UNION AND OTHER PERSONNEL SALARIES & COMPENSATION:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund wage and salary adjustments for non-union and other personnel beginning July 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** We have several employees that work under individual employment agreements; this warrant article will be used to fund wage adjustments for some of those individuals.

**ARTICLE NO. 15 – OTHER POST-EMPLOYMENT BENEFITS (“OPEB”) APPROPRIATION:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$200,000.00 to be added to the Town’s Other Post-Employment Benefits Liability Trust Fund or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** These funds will help to fund the Town’s share of future health care insurance costs for current employees and retirees. The fund balance in the OPEB Trust Fund as of January 31, 2023, was \$2,869,648.48.

**ARTICLE NO. 16 – TRANSFER TO STABILIZATION FUND:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$639,200.00, or any other sum for the purpose of contributing to the Stabilization Fund or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The purpose of this article is to transfer funds from Free Cash into the Stabilization Fund. We had to use the sum of \$639,200.00 from the Stabilization Fund at the June 26, 2021, Annual Town Meeting to finance FY2022 operational budget. This was not a preferred approach but due to the severity of the Town’s fiscal condition there were few alternatives at that moment. This action will reestablish the Stabilization Fund to its prior financial status and is important to maintain the Town’s bond rating.

**SECTION II: ADDITIONAL FINANCIAL ARTICLES**

**ARTICLE NO. 17 – HOUSING / COMMUNITY PRESERVATION ACT  
SPECIALIST - NEW STAFF:**

To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds the sum of \$115,000, or any other sum for the purpose of funding a new housing coordinator; provided, however that no sums shall be expended hereunder unless and until the Town has voted to assess an additional \$115,000 in real estate and personal property taxes pursuant to the provisions of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½), or do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**

**Housing Authority:**

**Local Housing Partnership: Yes – 5, No – 0, Abstain – 0.**

**Wellfleet Affordable Housing Trust:**

**SUMMARY:** This article would fund the cost of adding one new position of Housing/CPC Specialist including salary and benefits, to provide administrative support to the Community Preservation Committee and to ensure compliance with the Community Preservation Act. The housing portion of the job would be a community-based position responsible for locating, planning, and administering housing programs and opportunities within the Town of Wellfleet and coordinating with neighboring communities on regional projects. Funding is subject to the approval of a Proposition 2 ½ override

**ARTICLE NO. 18 – WASTEWATER / WATER SUPERINTENDENT – NEW STAFF:**

To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds the sum of \$145,000.00, or any other sum for the purpose of funding a new wastewater/water superintendent position; provided, however that no sums shall be expended hereunder unless and until the Town has voted to assess an additional \$145,000.00 in real estate and personal property taxes pursuant to the provisions of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½), or do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** This article would fund the cost of adding one new position of wastewater/water superintendent, including salary and benefits, to oversee the operation and expansion of both the water and wastewater system within the Town of Wellfleet. Funding is subject to the approval of a Proposition 2 ½ override. The water superintendent would oversee the enterprise fund operation and develop policies and system approaches to ensure the enterprise fund is fully self-sustaining. The wastewater portion of the

position will oversee the implementation of the Targeted Watershed Management Plan (TWMP) currently under review by DEP. It is anticipated that the position will require 75% dedication to wastewater and 25% dedication to water.

**ARTICLE NO. 19 – FIRE DEPARTMENT NEW STAFF:**

To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds the sum of \$206,964.00, or any other sum for the purpose of funding two (2) new Firefighter/EMT/Paramedic positions; provided, however that no sums shall be expended hereunder unless and until the Town has voted to assess an additional \$206,964.00 in real estate and personal property taxes pursuant to the provisions of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½), or do or act on anything thereon.

(Requested by the Selectboard  
and the Fire Chief)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** This article would fund the cost of adding two (2) additional Firefighter/EMT/Paramedics. Funding, if approved would be through a Proposition 2 ½ override. Costs for each position include starting salary of each position (\$62,797), benefits (\$25,685), training (\$7,000), holiday and call back costs (\$6,000) and uniforms and protective clothing (\$2,000). The total payroll, with estimated benefits and training costs of one position is \$103,482.00.

Effect on Property Taxes: The cost of \$206,964.00 would add \$0.0588 cents to the tax rate and would cost the owner of a median priced (\$874,781.00) single-family home \$51.47.

**ARTICLE NO. 20 – WELLFLEET NATURAL RESOURCE ADVISORY BOARD  
CONSULTANT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$10,000.00, or any other sum, for the purpose of hiring a consultant to prepare a scope of work, bid documentation, and an estimated project cost associated with conducting a field survey or related study of the fauna and flora in Wellfleet Harbor, as a basis for future actions to preserve and enhance this environment, or to do or act on anything thereon.

(Request of the Natural Resources Advisory Board)

**Majority Vote Required**

**Recommendations:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Selectboard: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** This article seeks funding for a consultant for an overview survey life in Wellfleet harbor as recommended in the Harbor Management Plan (March 2021).

**ARTICLE NO. 21 – PRESCHOOL VOUCHER PROGRAM EXTENSION:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$175,000, or any other sum, for the purpose of extending the preschool voucher program to included paying the cost of preschool/daycare for children of Wellfleet residents or employees under the age of three years old, provided, however that no sums shall be expended hereunder unless and until the Town shall have voted to assess an additional \$175,000 in real estate and personal property taxes pursuant to the provisions of G. L. c. 59, §21C (Proposition 2½), or do or act anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** In 2015, the Town of Wellfleet voted to support the preschool voucher program under which any child that was four years of age by August 1 and lived in Wellfleet would be eligible to receive up to \$7,000 for pre-school tuition. In 2019, the program was expanded to include three year old as well as four year old.

Given the cost of housing and living expenses on Cape Cod, it is often mandatory that both parents work outside the home and therefore the need for childcare and the expense of childcare is a serious impediment to keeping those young families in our town. To that end, it is recommended that the preschool voucher program be expanded to include programs that supports daycares with enrollment starting at the age of one month. It is also recommended that the children of Wellfleet employees be eligible for the voucher program.

**ARTICLE NO. 22 – OPIOID SPECIAL PURPOSE FUND:**

To see if the Town will vote pursuant General Laws Chapter 40, Section 5B to create an Opioid Settlement Stabilization Fund; and further to accept the fourth paragraph of G.L. c. 40, Section 5B which allows the dedication, without further appropriation, of all, or a percentage not less than 100 percent, of particular fees, charges or receipts to a stabilization fund to be known as the Opioid Settlement Stabilization Fund, and further, to see if the Town will dedicate all or a percentage, which may not be less than 100 percent, of the receipts received by the Town pursuant to any opioid litigation settlement to the



Opioid Settlement Stabilization Fund, said dedication to be effective for the fiscal year beginning on July 1, 2024, or to do or act on anything thereon.

(Requested by the Selectboard)

**2/3<sup>rd</sup> Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend: Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The recent opioid multi-district litigation has resulted in two settlements: one with certain pharmaceutical companies and another with pharmacies. The settlement proceeds can only be spent on programs and initiatives to combat opioid addiction, as outlined by the Attorney General, and the Town is required to maintain records to show that the proceeds have been spent appropriately. As a general rule, all funds received by the Town are deposited in the general fund, making it difficult to account for expenditures of settlement proceeds. By creating this special purpose Stabilization Fund, the Town can deposit at least 25% or 100% of the opioid settlement funds into this separate Stabilization Fund, making it easier to track expenditures. This is consistent with the Department of Local Service’s guidance on the handling of these settlement funds.

**ARTICLE NO. 23 – PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG)**

**ACCESS AND CABLE RELATED FUND (Consent Calendar):**

To see if the Town will vote to appropriate the sum of \$140,000, or any other sum, from the PEG Access and Cable Related Fund, created pursuant to the provisions of M.G.L. Chapter 44, Section 53F3/4 for the purpose of funding the Town’s public access studio and cable-related expenditures, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** Included within each Comcast customer’s cable bill is a line item to provide for the costs of local cable television services. These monies are retained in a special revenue account and are used to enhance local cable programming for the town’s public, education, and government channels. These funds will be used to continue these informational and educational services, and may include, but not limited to, equipment purchases, contracted services, construction services, and labor expenses.

**ARTICLE NO. 24 – SHELLFISH REVOLVING FUND SPENDING LIMIT**

**(Consent Calendar):**

To see if the Town will vote to establish a spending limit for FY2024 of \$60,000.00 for the Shellfish Revolving Fund established pursuant to MGL Chapter 44, Section 53E1/2, or to do or act on anything thereto.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 4, No – 0, Abstain – 1. (Recuse)**

**Recommend Yes – 4, No – 0, Abstain – 1. (Recuse)**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The purpose of this article is to establish the spending limit for the Shellfish Revolving Fund which was established for propagation efforts. The Shellfish Department’s propagation efforts include the seeding of quahogs and oysters in all Wellfleet waterways which also contributes to improving water quality and natural oyster set in our harbor to benefit growers and spat collectors. This revolving fund takes the responsibility for funding the shellfish department’s budget line 180 out of the taxpayer’s pockets and puts it in the hands of those who make their living in the shellfish industry and those who harvest shellfish recreationally. The Shellfish Propagation Revolving Fund revenues will be derived from shellfish grant revenue and permit fees. The Revolving Fund expenditures may be used for the propagation, cultivation, protection, and study of shellfish only.

**ARTICLE NO. 25 – SCHOOL BREAKFAST / LUNCH PROGRAM**

To see if the town will raise and appropriate \$100,500 (or any other sum) in order to provide free breakfast and lunch for Wellfleet students at Wellfleet Elementary School and at the Nauset Regional Middle and High Schools, provided, however that no sums shall be expended hereunder unless and until the Town shall have voted to assess an additional \$100,500 in real estate and personal property taxes pursuant to the provisions of G. L. c. 59, §21C (Proposition 2½), or do or act anything thereon.

(Requested by the School Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** In July, Former Governor Baker agreed to a one year extension of the Pandemic era Free School Meals for all. This is in effect through June 2023. This article would provide free meals permanently for all of our students, regardless of income or emergency.

In the event that the Massachusetts State Legislature passes new legislation (HD 766 / SD 1013), providing permanent free meals to all Massachusetts students, we can remove this article. In the event that the Massachusetts Legislature merely extends Free Meals for All for one year, we can amend the article to read “at the termination of state funded free meals”.

**ARTICLE NO. 26 – SELECTBOARD STIPEND**

To see if the town will raise and appropriate \$14,500 and to include this amount in the operating budget for upcoming years in order to raise the selectboard annual stipend from \$2,500 per person to \$5,000 per regular member and \$7,000 for the selectboard chair. However that no sums shall be expended hereunder unless and until the Town shall have voted to assess an additional \$14,500 in real estate and personal property taxes pursuant to the provisions of G. L. c. 59, §21C (Proposition 2½), or do or act anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** This article will increase the selectboard members annual stipend from \$2,500 per person to \$5,000 per regular member and \$7,000 for the chair.

**SECTION III: COMMUNITY PRESERVATION ARTICLES**

**ARTICLE NO. 27 – COMMUNITY PRESERVATION – ADMINISTRATIVE EXPENSES, DEBT SERVICE, AND ALLOCATION OF RESERVES:**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee for the Fiscal Year 2024 and to see if the Town will:

- a) Vote to set aside from the Community Preservation Fund estimated annual revenues for later spending the sum of \$78,688.00 for open space, the sum of \$78,688 for historic preservation, the sum of \$78,688.00 for community housing, and the sum of \$39,334.00 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2024, pursuant to G.L. c. 44B, Section 6;
- b) Vote to appropriate from the Community Preservation Fund estimated annual revenues the sum of \$25,000 to fund a portion of the annual debt service obligations for the purchase of Maurice’s Campground, a previously approved by Town Meeting; and
- c) Vote to set aside the sum of \$513,330.00 to be placed in the 2024 Budgeted Reserve for general Community Preservation Act purposes, or to do or act on anything thereto.———

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 5, No – 0, Abstain – 0.**

**SUMMARY:** This is an annual CPA housekeeping article. Out of a total projected revenue figure of \$788,668.00 for Fiscal Year 2024, \$39,334.00 is 5% of estimated revenue allowed for administrative expenses, as provided by the Community Preservation Act. Open Space’s 10%, and Historic Resources’ 10% are reserved respectively for open space, and historic preservation purposes. Community Housing’s 10% is divided between \$25,000.00 for debt service for Maurice’s Campground and a housing reserve of \$53,668.00. The balance of \$513,330.00 is reserved for approved CPA projects in any category including Outdoor Recreation.

**ARTICLE NO. 28 – COMMUNITY PRESERVATION – 95 LAWRENCE ROAD:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2024 Projected Surcharge revenues a sum of \$513,330.00 and from the Undesignated Fund Balance a sum of \$486,670.00 for a total sum of \$1,000,000.00 to contribute to the cost of, and thereby support, the construction of 46 community housing units at 95 Lawrence Rd. by the Preservation of Affordable Housing (POAH) and the Community Development Partners (CDP) and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act anything thereon.

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**

**Housing Authority: Recommends**

**Local Housing Partnership: Yes – 5, No – 0, Abstain – 0.**

**Wellfleet Affordable Housing Trust:**

**SUMMARY:** The main goal of community housing, planned across the street from the Wellfleet Elementary School at 95 Lawrence Rd., is to provide 46 units of equitable and affordable housing for a range of household types in Wellfleet’s community. It is meant to serve families, seniors and individuals who are living on modest incomes. Initial residents from the low Area Median Income (AMI) up to

workforce AMI will be chosen by lottery with the intent that preference be given to Wellfleet applicants. Thereafter, rental units become available to future residents from placement on a waiting list.

An upper village, designed with 2- and 3-bedroom townhouses in the mid-century modern architectural style, will have a community building with a laundry and storage areas. Outside amenities include a play area and a community garden. A driveway and walkway will connect to the lower village at the corner of Lawrence and Long Pond Roads. The lower village will offer sixteen 1-bedroom rental units and a laundry.

Everything has been planned with environmental sustainability and minimal impact on the surroundings. Landscaping will be left natural. Solar panels will be installed on the roof tops for a goal of net zero energy consumption. An on-site wastewater treatment system will be shared with the Wellfleet Elementary School and the Wellfleet Police and Fire Departments.

POAH will be responsible for the ongoing maintenance of 95 Lawrence Rd. with a property manager available on the site. The property will remain affordable in perpetuity. Name of Development – Lawrence Hill

**ARTICLE NO. 29 – COMMUNITY PRESERVATION – DOWN PAYMENT ASSISTANCE PROGRAM**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2024 Projected Surcharge revenues a sum of \$53,668 and from the Undesignated und balance a sum of \$46,332.00 for a total of \$100,000.00 for the purpose of providing funds through the Wellfleet Housing Authority to help with closing costs and down payments to assist low and moderate income eligible first-time homebuyers with the purchase of workforce or affordable housing for within the Town of Wellfleet, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act anything thereon.

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**

**Housing Authority: Recommends**

**Local Housing Partnership: Yes – 5, No – 0, Abstain – 0.**

**Wellfleet Affordable Housing Trust: Recommends**

**SUMMARY:** The Housing Authority and the Local Housing Partnership have already successfully helped five income-eligible, first-time homeowners with down payment, closing cost assistance to purchase homes in Wellfleet. This grant will build on this successful program with the goal of increasing the availability of affordable home ownership opportunities to eligible applicants in the Town.

**ARTICLE NO. 30 – COMMUNITY PRESERVATION – ORLEANS**  
**AFFORDABLE HOUSING:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund undesignated fund balance a sum of \$20,000.00 for the purpose of a regional contribution to Pennrose LLC, for the cost of, and thereby support, construction of 62 rental units, including 52 affordable units and 10 workforce units, to be located at 19 West Rd., Orleans, Massachusetts, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act anything thereon.

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**

**Housing Authority: Recommends**

**Local Housing Partnership: Yes – 5, No – 0, Abstain – 0.**

**Wellfleet Affordable Housing Trust: Recommends**

**SUMMARY:** This is an opportunity for Wellfleet to collaborate regionally and contribute to the repurposing of the Cape Cod 5 office building in Orleans with the addition of 62 affordable rental units in two new buildings. These include 30% Area Median Income (AMI) affordable units, 60% AMI affordable units, and workforce housing. All are year-round rental units. The complex will offer a playground and a community garden. Wellfleet residents who work in Orleans or have children enrolled in the Nauset School System should be eligible for a local preference in the drawing of the initial lottery for the units. Completion of the complex is anticipated in 2024.

**ARTICLE NO. 31 – COMMUNITY PRESERVATION – LOWER CAPE**  
**HOUSING INSTITUTE:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Undesignated Fund balance the sum of \$7,500.00 to contribute to the cost of, and thereby support community housing, through the continuance of the Community Development Partnership sponsored Lower Cape Housing Institute in Fiscal Year 2024 and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act anything thereon.

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**

**Housing Authority: Recommends**

**Local Housing Partnership: Yes – 5, No – 0, Abstain – 0.**

**Wellfleet Affordable Housing Trust: Recommends**

**SUMMARY:** The Community Development Partnership (CDP) is offering the Lower Cape Housing Institute for a seventh year. The CDP seeks contributions from the eight participating towns towards the costs of continued education and technical assistance to develop better understanding of community housing needs and to support the town in meeting its housing production goals. Sessions are available at no additional cost to Town officials and other interested parties. CDP expects to continue large audience virtual sessions on particular topics and hold in-person peer group meetings.

**ARTICLE NO. 32 – COMMUNITY PRESERVATION – ACCESSIBILITY TO PONDS AND BAY BEACHES:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Undesignated Fund Balance a sum of \$32,760.00 for the purpose of purchasing and installing mobility mats to create better access at four beach locations and for the purpose of purchasing and installing a sunshade at Mayo Beach for the preservation and rehabilitation of land for recreational use, and to authorize the Selectboard to enter into a grant agreement with Wellfleet Community Services and the Wellfleet Commission on Disabilities to set forth the terms and conditions thereof, or do or act anything thereon.

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**

**Commission on Disabilities: Recommends**

**Wellfleet Community Service: Recommends**

**Conservation Commission:**

**SUMMARY:** Mobility mats provide a surface that permits people using wheelchairs, canes and walkers access to the beach. Anyone who has difficulty walking on uneven surfaces will find the mats helpful. Part of this request is for the installation of a sunshade, obtained in 2018 through an Impact Melanoma

grant. The sunshade will be installed next to a platform at the end of the Mayo Beach boardwalk. The DPW will be responsible for putting out the mats in spring, removing them, and storing them each year.

**ARTICLE NO. 33 – COMMUNITY PRESERVATION – ADULT COMMUNITY CENTER LANDSCAPE:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Budgeted Reserve a sum of \$9,890 for the purpose of improvements to garden landscaping and therefore to support the preservation of open space, surrounding the Adult Community Center at 715 Old King’s Highway and to authorize the Selectboard to enter into a grant agreement with the Wellfleet Adult Community Center and the Friends of the Council on Aging to set forth the terms and conditions thereof, or do or act anything thereon.

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**

**SUMMARY:** The Friends of the COA/Adult Community Center aim to restore this garden resource to good health with new, drought-resistant plantings, additional irrigation, mulch and weed barriers. There will be minimal disruption of ACC activities. Future maintenance of the landscaping will be budgeted by the ACC.

**ARTICLE NO. 34 – COMMUNITY PRESERVATION – BANDSTAND PAVILION (MARINA)**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Budgeted Reserve a sum of \$63,843 for the purpose of installation of a pavilion for the bandstand at the marina, and therefore to preserve and rehabilitate land for recreational use, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act anything thereon.

(Requested by the Community Preservation Committee)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**



**Finance Committee: Yes – 0, No – 0, Abstain – 0.**  
**Community Preservation Committee: Yes – 9, No – 0, Abstain – 0.**  
**Wellfleet Recreation Department: Recommends**

**SUMMARY:** A sturdy cover for the bandstand at the end of the pier will maximize use of the bandstand. In addition to the summer square dances, uses can expand to theatrical performances, music, classes, lectures, meetings and other functions. The pavilion, a smaller version of the one at Baker’s Field, will protect equipment and people on stage from the elements.

**SECTION IV: UNCLASSIFIED ARTICLES**

**ARTICLE NO. 35 – LEASE OF TOWN PROPERTY – BEACH EASTERLY OF TOWN PIER:**

To see if the Town will vote to transfer the care, custody, management, and control of a portion of Town-owned parcel located at 255 Commercial Street as shown on Assessors Map 21, Parcel 114, from the Selectboard or other board or commission currently having custody thereof and for the purpose for which said parcel is currently held to the Selectboard for the purpose for which the parcel is currently held and for the purpose of entering into a lease with one or more entities for the non-exclusive use of said land, upon such terms and conditions as the Selectboard deems to be in the best interest of the Town, , and further to authorize the Selectboard to execute any and all documents, agreements and instruments necessary or convenient to carry out the purposes of this article, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** A portion of beach adjacent to Mac’s at the Pier Restaurant and easterly of the Town Pier has recently been offered under a license agreement allowing licensee to use the area for the operation of an outdoor eating and drinking area. This article would allow the area to be leased with certain restrictions for an extended period of time to those that have the most advantageous proposal.

**ARTICLE NO. 36 – TO ACQUIRE AN EASEMENT OFF OLD CHEQUESSETT NECK ROAD:**

To see if the Town will authorize the Selectboard to acquire an easement for the purpose of installing, constructing, operating, maintaining and repairing an access road, for vehicular and pedestrian traffic, from Old Chequessett Neck Road to property of the United States of America (Cape Cod National Seashore), on a portion of property of Wellfleet Conservation Trust, or the current owner thereof, said property known as 575 Old Chequessett Neck Road, Wellfleet, being Assessor's Map 19, Lot 6, shown as "Wellfleet Conservation Trust to Town of Wellfleet Easement" on a plan entitled "Sketch Plan of Land 'Old Chequessett Neck Road' Wellfleet, MA," dated September 2, 2022, prepared by Outermost Land Survey, Inc., a copy of which is on file with the Town Clerk, as said plan may be amended, on such terms and conditions as the Selectboard deems to be in the best interests of the Town, and to execute any and all documents and instruments necessary or convenient to carry out the purposes of this article, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 4, No – 0, Abstain – 1. (Recuse)**

**Recommend Yes – 4, No – 0, Abstain – 1. (Recuse)**

**Finance Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The Town and Cape Cod National Seashore are undertaking the Herring River Restoration Project to restore tidal flow and revive the extensive ecological and economic benefits provided by a healthy estuary. In connection with the Project, the National Seashore intends to construct and operate a water control structure on its land near or adjacent to 575 Old Chequessett Neck Road. In order to access that water control structure, an easement right will be needed over a portion of 575 Old Chequessett Neck Road. This Article would authorize the Town to accept an easement right from the property's owner, the Wellfleet Conservation Trust, for the purpose of an access road. The Town intends to provide a license to the National Seashore, which will construct and maintain the roadway.

**SECTION V: BYLAWS, INITIATIVE PETITIONS**

**ARTICLE NO. 37 – GENERAL BYLAW AMENDMENT – COUNCIL ON AGING ADVISORY BOARD:**

To see if the town will vote to amend Chapter 13, Article II, Section 13-2 and 13-3 of the General Bylaws of the Town of Wellfleet by deleting any text that is ~~struckthrough~~ and inserting any text that is underlined as follows:

Section 13-2. Name and composition

There shall be a board known as the Council on Aging Advisory Board consisting of ~~eleven~~ nine residents of the Town of Wellfleet appointed by the ~~Board of Selectmen~~ Selectboard. Appointments

shall be for a term of three years except that initial appointments shall be for shorter terms to ~~insure~~ ensure that the terms of one third of the Board members expire each year thereafter.

**Section 13-3. Responsibilities**

The Board shall, in consultation with the Director of Community Services

- a) Identify the over sixty year old population of the Town of Wellfleet that are eligible for services.
- b) Ascertain the needs of this segment of the population.
- c) Educate the community about these needs.
- d) Enlist the support and participation of all citizens in programs to meet these needs.
- e) Assist the Wellfleet Director of Community Services to design, develop and implement services to fill these needs and/or enhance existing services; and
- f) Support and advocate for Council on Aging programs and budget with the town administration and ~~Board of Selectmen~~ Selectboard.

(Request by the Council on Aging Advisory Board)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**SUMMARY:** The rationale for the reduction in the number of members is the difficulty the existing COA Advisory Board has encountered in achieving a quorum for meetings. They were unable to make a quorum from May 2022 to December 2022. It is hoped that this reduction will make it more likely that a quorum can be achieved on a regular basis.

**ARTICLE NO. 38 – GENERAL BY-LAW AMENDMENT – SPECIALIZED ENERGY CODE:**

To see if the Town will vote to replace Chapter 124 (Building Construction), Article II of the Town of Wellfleet General Bylaws, with an Article entitled “Specialized Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy and reduction of greenhouse gas emissions, pursuant to the entirety of 225 CMR 22 and 23 including Appendices RC and CC, including amendments or modifications thereto, with an effective date of January 1, 2024 a copy of which is on file with the Town Clerk, or take any other action relative thereto.

Chapter 124, Article II

**SPECIALIZED ENERGY CODE**

**124-2 Definition**

**124-3 Purpose**

**124-4. Applicability**

## **124-5. Stretch Code**

### **124-2 Definitions:**

**International Energy Conservation Code (IECC)** -The International Energy Conservation Code {IECC} is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards and published in state regulations as part of 780 CMR.

**Specialized Energy Code** -Codified by the entirety of 225 CMR 22 and 23 including Appendices RC and CC, the Specialized Energy Code adds residential and commercial appendices to the Massachusetts Stretch Energy Code, based on amendments to the respective net-zero appendices of the International Energy Conservation Code {IECC} to incorporate the energy efficiency of the Stretch energy code and further reduce the climate impacts of buildings built to this code, with the goal of achieving net-zero greenhouse gas emissions from the buildings sector no later than 2050.

**Stretch Energy Code** – Codified by the combination of 225 CMR 22 and 231, not including Appendices RC and CC, the Stretch Energy Code is a comprehensive set of amendments to the International Energy Conservation Code (IECC) seeking to achieve all lifecycle cost-effective energy efficiency in accordance with the Green Communities Act of 2008, as well as to reduce the climate impacts of buildings built to this code.

### **124-3 Purpose:**

The purpose of 225 CMR 22.00 and 23.00 including Appendices RC and CC, also referred to as the Specialized Energy Code is to provide a more energy efficient and low greenhouse gas emissions alternative to the Stretch Energy Code or the baseline Massachusetts Energy Code, applicable to the relevant sections of the building code for both new construction and existing buildings.

### **124-4 Applicability:**

This energy code applies to residential and commercial buildings.

### **124-5 Specialized Code:**

The Specialized Code, as codified by the entirety of 225 CMR 22 and 23 including Appendices RC and CC, including any amendments, or modifications, is herein incorporated by reference into the Town of Wellfleet General Bylaws, Chapter 124, Article II.

The Specialized Code is enforceable by the inspector of buildings or building commissioner.

(Requested by the Energy and Climate Action Committee)  
**Majority Vote Required**

### **Recommendations:**

**Selectboard:**

**Insert Yes – 3, No – 0, Abstain – 2.**

**Recommend Yes – 3, No – 2, Abstain – 0.**

**Bylaw Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:**

In 2020, Wellfleet overwhelmingly passed a Climate Policy (Article VII, Section 39 of the General By-laws): The first section reads:

*“The Town of Wellfleet recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety, and economic security of the residents of the Town.”*

The State, through progressive changes to building codes, is helping us address this emergency. The focus of the codes has been on increasing energy efficiency and more recently reducing fossil fuel use and increasing on-site electricity production. The second version of the initial Stretch code went into effect this year automatically for all Green Communities (90% of the State’s population). The new codes for residential were effective 1/1/23 and will go into effect on 7/1/23 for Commercial and multi-family construction.

The Specialized Opt-in Code requires additional measures beyond the recent Stretch Code update, including more stringent performance standards for some buildings. And:

- nearly all changes affect new residential houses larger than 4,000 square feet and Commercial and Multi-Family construction.
- the Lawrence Road project is already being designed to be consistent with the Opt-in code.
- existing homes are not affected in any way and Additions under 1,000 square feet are not affected. Additions over 1,000 square feet need to meet the new code but there is no requirement to bring the rest of the house up to code.

There are significant benefits:

- Better energy efficiency, lower energy bills, higher indoor air quality, less risk of fire, higher comfort and better performance.
- Additional incentives for Municipalities may be provided by the State
- Lowered Life Cycle Costs for all building types
- Reduced energy use, fossil fuel use, and greenhouse gas emissions
- A quieter, more comfortable home

The second part of the Town’s Climate Policy that became part of our General By-laws in 2020 states:

*“The Town of Wellfleet therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, but no later than 2050, and directs that all officers, departments, committees, and*

*representatives of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.”*

From the beginning, the stretch code changes have been hard in various ways. However, they are important because they are hard not because they are easy. They are hard because we are responding to both an urgent and large scale emergency. This is often the case, and the climate emergency is no different.

**ARTICLE NO. 39 – GENERAL BY-LAW AMENDMENT – DEMOLITION DELAY:**

To see if the Town will vote to repeal and replace General Bylaw, Chapter 156, Article I, Demolition Delay, by deleting the existing Chapter 156 in its entirety and replacing it with the following:

**Chapter 156. Historic Properties and Districts**

**ARTICLE I. Demolition Delay**

**§ 156-1. Purpose.**

The purpose of this ordinance is to protect from demolition historically significant buildings which reflect the historical, cultural, or architectural heritage of the Town of Wellfleet, and to encourage the owners of such buildings to explore and develop acceptable alternatives to demolition such as preservation, renovation, restoration or relocation.

**§ 156-2. Definitions.**

**APPLICANT**

Any person or entity who files an application for a building permit. If the applicant is not the owner of the premises upon which the building is situated, the owner must indicate on or with the application their assent to the filing of the application.

**BUILDING**

Any combination of materials forming a shelter for persons, animals, or property.

**BUILDING COMMISSIONER**

The person occupying the office of Building Commissioner or otherwise authorized to issue demolition permits.

**COMMISSION**

The Historical Commission, established by vote of the Town pursuant to Article 54 of the 1980 Annual Town Meeting.

**DEMOLITION**

The act of pulling down, destroying, removing, or razing a building, in whole or in part (including the demolition of exterior walls or roof), or commencing such work with the intent of completing the same, all as determined by the Building Inspector; provided, however, that the term "demolition" shall not include the ordinary maintenance or repair of any building. In addition, the term "demolition" defined under this bylaw section shall include the act of enclosing or encapsulating an existing building within new exterior walls or roofed areas.

#### DEMOLITION PERMIT

The building permit issued by the Building Commissioner for the demolition of a building, excluding a building permit issued solely for the demolition of the interior of a building.

#### PREFERABLY PRESERVED

Any significant building or structure which the Commission determines, following a public hearing, that it is in the public interest to be preserved rather than demolished. A preferably preserved building is subject to the eighteen month demolition delay period of this bylaw.

#### SIGNIFICANT BUILDING OR STRUCTURE

- A. Any building or structure listed on the National or State Register of Historic Places, or which has been found eligible for such a listing;
- B. Any building or structure constructed in whole or in part 75 years or more prior to the date of application for a demolition permit; or
- C. Any building or structure:
  - 1. that is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town or the Commonwealth; or
  - 2. that is historically or architecturally significant in terms of period, style, method of building construction, or association with a recognized architect or builder, either by itself or in the context of a group of buildings.

#### WELLFLEET STREET SURVEY INDEX

A list or register of buildings and structures which are potentially historically, culturally or architecturally significant and located within the Town of Wellfleet, created and updated from time to time by Historic Preservation Consultants.

#### **§ 156-3. Review and decision procedure.**

- A. An applicant proposing to demolish, in whole or in part a building or structure subject to this bylaw shall file with the Building Commissioner an application containing the following information:
  - 1. The address of the building to be demolished;
  - 2. The owner's name, address, and telephone number;
  - 3. A description of the building;

4. The reason for requesting a demolition permit;
  5. A brief description of the proposed reuse, reconstruction, or replacement; and
  6. A photograph or photograph(s) of the building, including all elevations.
- B. The Building Commissioner shall forward a copy of all proposals to demolish in whole or in part buildings or structures that are potentially significant or are referenced in the Wellfleet Street Survey Index, within ten (10) days of receipt of an application for buildings listed on that Index to the Commission.
  - C. The Commission or its designee shall within fifteen (15) days after receipt of the application, inform the Building Commissioner if the building or structure is significant and therefore subject to the hearing process.
  - D. Upon determination that the building or structure is not significant, the Commission or its designee shall so advise the Building Commissioner and applicant in writing within fifteen (15) days after receipt of the application. The Building Commissioner may then issue the demolition permit.
  - E. Upon determination by the Commission or its designee that the building or structure is significant within fifteen (15) days after receipt of the application, the Commission shall so notify the Building Commissioner and the applicant in writing. No demolition permit may be issued at this time.
  - F. If the Commission finds that the building or structure is significant, it shall hold a hearing within forty-five (45) days of the written notification to the Building Commissioner. The public hearing will be held to determine if the intended demolition would materially diminish the building or structure's significance and/or be detrimental to the historical, cultural, or architectural heritage of the town, and to explore alternatives to demolition.
  - G. Notice of the time, place and subject matter of hearings hereunder shall be given by publication in a newspaper of general circulation in the Town once a week for two (2) successive weeks, the first notice to appear at least fourteen (14) days before the day of the hearing (including the day of publication and excluding the day of the hearing) and by mailing a notice of hearing to the owner or applicant, all abutters to the subject property, the Planning Board, Historical Society, Conservation Commission, and such other persons as the Board may determine.
  - H. Within fourteen (14) working days after the public hearing, the Commission shall decide whether the building or structure shall be preferably preserved. If the Commission determines that the building or structure is not preferably preserved, the Commission or its designee shall so notify the Building Commissioner and applicant in writing. The Building Commissioner may then issue the demolition permit.
  - I. If the Commission determines that the building or structure shall be preferably preserved, the Commission shall notify the Building Commissioner and applicant in writing. No demolition permit may then be issued for a period of eighteen (18) months from the date of the determination, to afford the applicant and the Commission time to develop alternatives to demolition.



- J. Upon a determination by the Commission that a building or structure is preferably preserved, no building permit for alterations to the building shall be issued for a period of eighteen months from the date of determination, unless otherwise agreed to by the Commission except for alterations to the interior of the building or to perform repairs necessary to address immediate threats to safety or to secure the historic building from the elements.
- K. The Commission encourages Applicants to submit revised plans and request a review meeting with the Commission at any time during the 18 month demolition delay period. The Building Commissioner may issue a demolition permit prior to the end of the mandated delay upon receipt of written notice from the Commission that a viable compromise to preserve, renovate, restore or relocate the building or structure has been reached with the Applicant at a duly advertised public hearing. Serious efforts on the part of the Applicant to develop alternatives to demolition will facilitate such a compromise.
- L. If at the end of a Commission-mandated delay, the Commission has not notified the Building Commissioner that an alternative has been agreed to by the owner or applicant, the Building Commissioner, may then issue the demolition permit.

**§ 156-4 Emergency demolition.**

If after an inspection, the Building Commissioner finds that a building or structure subject to this bylaw is found to pose an immediate threat to public health or safety due to its deteriorated condition and that there is no reasonable alternative to the immediate demolition of the building or structure, then the Building Commissioner may issue an emergency demolition permit to the owner of the building. The Building Commissioner shall then prepare a report explaining the condition of the building and the basis for his decision, which shall be forwarded to the Commission.

**§ 156-5 Administration.**

- A. The Commission may adopt such rules and regulations as are necessary to administer the terms of this bylaw.
- B. The Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this bylaw.

**§ 156-6. Enforcement.**

The Building Commissioner shall be authorized to enforce the provisions of this bylaw and to institute any and all actions and proceedings as may be necessary and appropriate to obtain compliance, including injunctive relief to enjoin and restrain any violations or threatened violations thereof.

**§ 156-7. Violations and penalties.**

- A. Anyone who undertakes demolition of a preferably preserved building or structure without first obtaining a demolition permit in accordance with the provision of this bylaw shall be subject to a fine of not more than three hundred dollars (\$300.00). Each day the violation exists shall

constitute a separate offense until a faithful recreation of the demolished building is completed or unless otherwise agreed to by the Commission.

- B. If a building or structure subject to this bylaw is demolished without first obtaining a demolition permit, no building permit shall be issued for a period of two years from the date of the demolition on the subject parcel of land, unless the building permit is for the faithful recreation referred to above or unless otherwise agreed to by the Commission.

**§ 156-8. Severability.**

If any provision of this bylaw is determined to be invalid or unconstitutional by any court of competent jurisdiction, said determination shall not affect the validity of any other section hereof.

**§ 156-9. Historic District Act.**

If any provisions of this bylaw conflict with Massachusetts General Laws Chapter 40C, the Historic District Act, that Act shall prevail.

ARTICLE I

**Demolition Delay**

**~~{Adopted as Art. XIII of the General Bylaws}~~**

**§ 156-1. Purpose.**

~~The purpose of this ordinance is to protect from demolition historically significant buildings which reflect the historical, cultural or architectural heritage of the Town of Wellfleet, and to encourage the owners of such buildings to explore and develop acceptable alternatives to demolition such as preservation, renovation, restoration or relocation.~~

**§ 156-2. Definitions.**

~~BOARD — The Historical Commission, established by vote of the Town pursuant to Article 54 of the 1980 Annual Town Meeting.~~

~~DEMOLITION — The act of pulling down, destroying, removing, or razing a building, in whole or in part (including the demolition of exterior walls or roof), or commencing such work with the intent of completing the same, all as determined by the Building Inspector; provided, however, that the term “demolition” shall not include the ordinary maintenance or repair of any building. In addition, the term “demolition” defined under this bylaw section shall include the act of enclosing or encapsulating an existing building within new exterior walls or roofed areas.~~

~~HISTORICALLY SIGNIFICANT BUILDING~~ — Any building which is either:

~~A. Listed in the National Register of Historic Places.~~

~~B. More than 75 years old.~~

~~C. Designated by the Board after public hearing(s) as being historically or architecturally significant in terms of period, style, and method of construction or association with historic persons or events.~~

~~PREFERABLY PRESERVED~~ — Any — “historically significant” — building, the preservation of which is in the public interest as determined by the Board.

**§ 156-3. Review and decision procedure.**

- ~~A. The Board shall furnish the Building Inspector with a list of all “historically significant buildings.”~~
- ~~B. The Building Inspector shall, within five days of receipt of an application for a demolition permit for a “historically significant building,” forward a copy of the application to the Board.~~
- ~~C. The Board shall determine if the building is “preferably preserved.” If the Board makes an initial determination that the building is “preferably preserved,” then within 45 days of the receipt of the demolition permit application, the Board shall hold a public hearing to explore alternatives to demolition.~~
- ~~D. Notice of the time, place and subject matter of hearings hereunder shall be given by publication in a newspaper of general circulation in the Town once a week for two successive weeks, the first notice to appear at least 14 days before the day of the hearing (including the day of publication and excluding the day of the hearing) and by mailing a notice of hearing to the owner or applicant, all abutters to the subject property, the Planning Board of the Town, the Historical District Commission, the Wellfleet Historical Society, the Conservation Commission, the Selectboard and such other persons as the Board may determine.~~
- ~~E. If, after hearing, the Board determines that the proposed work would destroy or substantially diminish an historic value, it is empowered to impose a demolition delay of up to 18 months from the date of said hearing to afford an opportunity to develop alternatives to demolition.~~
- ~~F. The Board shall with seven days of said hearing notify the owner or applicant and the Building Inspector of its decision.~~
- ~~G. If at the end of a Board mandated delay, no alternatives have been agreed to by the owner or applicant, the Board shall within seven days notify the Building Inspector, who may then issue the permit.~~
- ~~H. In addition to the provisions of Subsection G, the Building Inspector may issue a demolition permit upon written notice from the Board that the building is not “preferably preserved” or that there is no likelihood that either the owner or some other person or group is willing to purchase, preserve, restore or rehabilitate the building or that the applicant has agreed to accept a demolition permit on specified conditions.~~
- ~~I. Nothing in this bylaw shall restrict the Building Inspector from issuing a demolition permit if in his opinion the condition of the building poses an imminent and substantial threat to public health or safety.~~

~~§ 156-4. Enforcement.~~

~~The Building Inspector shall be authorized to enforce the provisions of this bylaw.~~

~~§ 156-5. Violations and penalties.~~

- ~~A. Anyone who undertakes demolition of any “historically significant” building without a demolition permit shall be subject to a fine of \$1,000. Each day such demolition continues shall constitute a separate offense.~~
- ~~B. No building permit shall be issued or be valid for a period of up to two years after demolition of any “historically significant” building in violation of this bylaw.~~

~~§ 156-6. Severability.~~

~~If any provision of this bylaw is determined to be invalid or unconstitutional by any court of competent jurisdiction, said determination shall not affect the validity of any other section hereof.~~

~~§ 156-7. Historic District Act.~~

~~If any provisions of this bylaw conflict with Massachusetts General Laws Chapter 40C, the Historic District Act, that Act shall prevail.~~

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Bylaw Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:**

Wellfleet’s current Demolition Delay Bylaw (DDB) was passed at Town Meeting on 4/22/1996, to “protect from demolition significant buildings which reflect the historical, cultural, or architectural heritage of the town”. Since then, many towns in Massachusetts have updated their DDBs, including Truro, who updated their DDB in 2017, making similar changes to those we are proposing. Twenty-seven years have passed since Wellfleet’s DDB was created, and the Wellfleet Historical Commission (WHC) believes that it is reasonable to propose an update at this time.

Our amendments attempt to clarify definitions and procedures to enable Applicants, the Historical Commission, and the Building Department to work together more efficiently and effectively. We believe an update of Wellfleet’s DDB is needed for four key reasons:

1. To clarify the threshold for referral to the Commission.

2. To clarify the Review and Decision Procedure.
3. To ensure that the Commission is able to protect Wellfleet's significant mid-century modern buildings as well as significant buildings over 75 years old.
4. To ensure that the WHC has the means to require that an independent evaluation be conducted by a structural engineer re: claims that a building is structurally unsound.

Regarding the **Threshold for Referral to the WHC**, we understand that members of the Selectboard have concerns about defining partial demolition and/or using 50 years as the cutoff for referrals from the Building Department. Our current bylaw states that "The Board shall furnish the Building Inspector with a list of all historically significant buildings" (156-3A), but it doesn't specify the name of the list or its function.

*Our amendment (156-3B) states that the Building Commissioner shall consult the Wellfleet Survey Street Index, and refer all demolition proposals for buildings on that list to the Historical Commission. This Index, created by Preservation Specialists, includes both midcentury modern buildings and buildings over 75 years old which are historically, architecturally, or culturally significant, so it would be a viable substitute to using 50 years as the cut-off.*

Since the Wellfleet Survey Street Index is updated over time, we define it as a list of "potentially significant buildings". Many of the buildings on this Index have been researched by Preservation Specialists, who have created updated Historic Inventories (Form Bs) about these buildings. As Form Bs are updated, this list is updated (most recently in 2022). *The Index and the Form Bs are used by the Commission to decide whether buildings are significant and should be preferably preserved.*

**The Review and Decision Procedure** has been changed in order to clarify the procedure for Applicants, the Commission, and the Building Commissioner. It includes deadlines by which each step will be completed, which should improve efficiency.

Our current DDB infers that the Building Inspector should determine whether buildings are historically significant, and that the hearing is primarily about exploring alternatives to demolition. In our amended DDB, the Building Commissioner refers applications of potentially significant buildings to the Historical Commission, the Commission determines whether the building is significant, a hearing is held to determine whether the building is preferably preserved, and alternatives to demolition are explored in the hearing and during the Demolition Delay period. *This amended Review and Design Procedure is similar to the MHC Sample Bylaw and Truro's amended DDB, and most of the Amended DDBs from other towns in MA that we have reviewed.*

**In order to address claims that a building is structurally unsound**, we have included a new section entitled Administration (156-5), which is modeled after the MHC Sample Bylaw. We hope this section will enable the Commission to require that a Structural Engineer be hired to evaluate a building in cases where Applicants claim that the building is not safe and needs to be demolished.

In the recent past, we have had two Applicants for Demolition Delays who were Contractors claiming that the buildings they wanted to demolish were structurally unsound. Our Building Inspectors at the time stated that an evaluation of structural integrity was not within their purview. *We consulted with Town Counsel about this issue, and he stated that we needed to change our DDB in order to be able to*

*require an evaluation by an independent structural engineer.* We are fortunate that our current Building Commissioner is a licensed engineer who is willing to evaluate the structural integrity of buildings, but we want to be sure the Commission has the option of hiring a qualified impartial engineer to register an opinion if needed in the future.

The following provides more detail about our amendments:

1. As the Selectboard requested, The Purpose of the Bylaw (156-1) and the Definition of Demolition (156-2) have remained the same as Article XIII. Severability (156-8) and Historic District Act (156-9) have also remained the same. The definition of Significant Building is also essentially the same, except that that Section C is set apart because it is the NRHP definition of a Significant Building, and enables us to preserve and protect mid- century modern buildings that are not more than 75 years old.
2. Some definitions have been added or changed, in order to define terms that are used in our amended Review and Decision Procedure (156-3).
3. Item I in the Review and Design Procedure of the original DDB states that the Building Inspector can issue a demolition permit if the condition of the building poses a threat to public health or safety. We have included this issue in a new section entitled Emergency Demolition (156-4), which requires that the Building Commissioner prepares a report explaining the condition of the building and the basis for his decision.

These amendments attempt to clarify definitions and procedures in Wellfleet’s Demolition Delay Bylaw, so that Applicants, the Historical Commission, and the Building Department can work together more efficiently and effectively. We believe an update of our current bylaw is needed for four key reasons: 1) To clarify the threshold for referral to the Commission; 2) To clarify the Review and Decision Procedure; 3) To ensure that the Commission is able to work to protect Wellfleet’s significant mid-century modern buildings as well as significant buildings over 75 years old; 4) To ensure that the Commission has the means to require an independent evaluation by a structural engineer when there are claims that a building is structurally unsound.

Our current Bylaw was passed at Town Meeting in 1996. Since then, many towns in Massachusetts have updated their Demolition Delay Bylaws, including Truro, who updated their Bylaw in 2017. Our proposed amendments, like Truro’s, have utilized the Massachusetts Historical Commission’s sample bylaw as a guide. The Historical Commission believes it is reasonable to propose an update of our Bylaw at this time, 27 years after our first Bylaw was passed.

## **ARTICLE NO. 40 – ZONING BY-LAW AMENDMENT – FLOODPLAIN DISTRICT:**

To see if the Town will vote to amend the Wellfleet Zoning By-Laws by repealing the existing Chapters 235-6.13, Floodplain District Zoning Regulation, , in their entirety and replacing them with the new Chapters 235-6.13 as follows, or do or act anything thereon:

### **6.13 FLOODPLAIN DISTRICT ZONING REGULATION**

(Added 4/30/85 ATM, Art. 56. Amended 4/28/14, Art. 45.)

6.13.1 Floodplain District - The Floodplain District is herein established as an overlay district.

The purpose of the Floodplain Overlay District is to:

- 1) Ensure public safety through reducing the threats to life and personal injury;
- 2) Eliminate new hazards to emergency response officials;
- 3) Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
- 4) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
- 5) Eliminate costs associated with the response and cleanup of flooding conditions;
- 6) Reduce damage to public and private property resulting from flooding waters; and
- 7) Adaptation to climate change to satisfy the public interest and natural floodplain functions.

The District includes all special flood hazard areas within the Town of Wellfleet designated as Zone A, AE, AO, AH or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program dated July 16, 2014. These maps indicate the 1%-chance regulatory floodplain. The exact boundaries of the District may be defined by the 1% chance base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Building Commissioner and the Conservation Commission. The underlying permitted uses are allowed, provided they meet the following additional requirements, as well as those of the Massachusetts State Building Code dealing with construction within Floodplain (780 CMR).

#### 6.13.2 Definitions

**DEVELOPMENT** means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

**FLOODWAY.** The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

**FUNCTIONALLY DEPENDENT USE** means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage

or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - (1) By an approved state program as determined by the Secretary of the Interior or
  - (2) Directly by the Secretary of the Interior in states without approved programs.

[US Code of Federal Regulations, Title 44, Part 59]

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.*

[Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY - see FLOODWAY.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]



**START OF CONSTRUCTION.** The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns. Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

**STRUCTURE** means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

**SUBSTANTIAL REPAIR OF A FOUNDATION.** When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

**VARIANCE** means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

**VIOLATION** means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

### 6.13.3 Abrogation

The floodplain management provisions found in this Floodplain Overlay District Bylaw shall take precedence over and shall supersede any less restrictive, conflicting local bylaws; codes or regulations of the Town of Wellfleet.

6.13.4 Degree of Protection

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

6.13.5 Severability

The degree of flood protection required by this Floodplain Overlay District Bylaw is based on reasonable scientific and engineering considerations but does not imply total flood protection. This Bylaw shall not create liability on the part of the Town of Wellfleet or any officer or employee thereof for any flood damage that may result from reliance on the provisions hereof, or from any administrative decision made hereunder.

6.13.6 Designation of community Floodplain Administrator

The Town of Wellfleet hereby designates the position of Building Commissioner to be the official floodplain administrator for the Town

6.13.7 The Town of Wellfleet requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.

6.13.8 Wellfleet's permit review process includes the use of a checklist of all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must submit the completed checklist demonstrating that all necessary permits have been acquired.

6.13.9 Requirement to submit new technical data

If the Town/City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town/City will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

FEMA Region I Risk Analysis Branch Chief  
99 High St., 6th floor, Boston, MA 02110

And copy of notification to:

Massachusetts NFIP State Coordinator  
MA Dept. of Conservation & Recreation, 251 Causeway Street, Boston, MA 02114

6.13.10 In a riverine situation, the Floodplain Administrator shall notify the following of any

alteration or relocation of a watercourse:

- Adjacent Communities, especially upstream and downstream
- Bordering States, if affected
- NFIP State Coordinator

Massachusetts Department of Conservation and Recreation  
251 Causeway Street, 8th floor, Boston, MA 02114

- NFIP Program Specialist  
Federal Emergency Management Agency, Region I  
99 High Street, 6th Floor, Boston, MA 02110

(Requested by the Selectboard)

### Two-thirds Vote Required

#### Recommendations:

##### Selectboard:

Insert Yes – 5, No – 0, Abstain – 0.

Recommend Yes – 5, No – 0, Abstain – 0.

Planning Board: Yes – 0, No – 0, Abstain – 0.

Bylaw Committee: Yes – 0, No – 0, Abstain – 0.

**SUMMARY:** The bylaw update is mandatory to remain in the National Flood Insurance Program (NFIP). If the town does not comply with NFIP requirements, the 189 policyholders in town will lose their flood insurance policies, which could affect existing mortgages. Any federally-backed mortgage in the floodplain is required to have flood insurance that meets certain coverage requirements set out by the NFIP. No access to NFIP policies will make mortgages in the floodplain particularly hard to obtain in the future, and will leave residents exposed to uninsured flood risk. Policies are available through the private market, but may not be comparable in terms of cost or coverage.

## ARTICLE NO. 41 – ZONING BY-LAW AMENDMENT – ACCESSORY DWELLING UNIT:

To see if the Town will vote to amend its Zoning Bylaws, Chapter 235, Section 2.1 – Terms Defined; Section 5.3 - Use Regulations; and Section 6.21 – Accessory Dwelling Units by adding text that is shown as underlined and deleting text that is shown as struck through, as follows, or to do or act on anything thereon:

### Accessory Dwelling Unit as approved at ATM 06/26/2021

Table of Contents - Page 58 of the Zoning By-Laws <https://www.wellfleet-ma.gov/wellfleet-code-documents>

**Section 2.1 Definition-** Dwelling Unit , Accessory- a self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling or other principal structure that shall be leased year-round.

## Section 5.3 Use Regulations

### A. Residential

	<b>CD</b>	<b>R1</b>	<b>R2</b>	<b>NSP</b>	<b>C</b>	<b>C2</b>
Bed and Breakfast	P	P	P	P	P	P
Boat House, Private	P	P	P	P	P	P
Camper	O	O	O	O	O	O
Cluster Residential Development	O	PB	PB	O	O	O
Conversion of Dwelling Unit	O	A	A	O	O	O
Dwelling, Multiple-Family	O	O	O	O	A	O
Dwelling, One-Family	P	P	P	P	P	P
Dwelling Unit, Accessory	P	P	P	A	P	P
Garage, Private	P	P	P	P	P	P
Guest House, Private	O	P	P	P	P	P
Home Occupation	P	P	P	P	P	P
Parking, Private	P	P	P	P	P	P
Personal Services (Business)	A	O	O	O	A	O
Roadside Stand, Temporary	O	P	P	O	P	P
Service Trade Home Business (STHB)	A	A	A	A	A	A
Signs <sup>1</sup>	P	P	P	P	P	P
Stable, Private <sup>2</sup>	O	A	A	A	A	A
<b>5.3.1 Residential (continued)</b>	<b>CD</b>	<b>R1</b>	<b>R2</b>	<b>NSP</b>	<b>C</b>	<b>C2</b>
Studio, Private	P	P	P	P	P	P
Swimming Pool/Tennis Court, Private	P	P	P	P	P	P
Trailer Home/Mobil Home	O	O	O	O	O	O

### 6.21 ACCESSORY DWELLING UNITS (ADU) (6/29/2021)

**A. Purpose:** To enable an increase of year-round housing opportunities; to encourage greater diversity of housing types appropriate to residents with varying needs, and to support a stable and diverse year-round community and work force.

~~B.~~ ~~An~~ Accessory Dwelling Units, as defined in Section 2.1 DEFINITIONS of the Wellfleet Zoning By-laws is are one or more additional dwelling units allowed on a single lot in all districts of the Town if in compliance with all Town, Commonwealth of Massachusetts and Federal statutes, by-laws and regulations where applicable, unless otherwise allowed by this bylaw.

(1) Accessory Dwelling Units are allowed either as a Detached Building, or as a separate dwelling unit within or attached to a Dwelling, a building used for a Principal Use; or within or attached to any Accessory Building, as defined in Section 2.1 DEFINITIONS of the Wellfleet Zoning By-laws.

(2) Individual Accessory Dwelling Units shall be no larger than one thousand two hundred (1,200) square feet of Livable Floor Area as that term is defined in Section 2.1 DEFINITIONS of the Wellfleet Zoning By-laws.

(3) . In order to maintain its status as an accessory use to the principal use on the same lot, the ADU must be held in the same ownership as the principal use.

(4) . The rights and requirements of this By-law and/or Special Permit, as they apply to each ADU, shall run with the land upon any transfer of ownership of a property containing an Accessory Dwelling Unit built under the provisions of this By-law.

(5) A property owner may choose to cease to use an Accessory Dwelling Unit by formally reporting its change in use to the agent designated by the Town Administrator to administer and monitor such units and altering it to meet the requirements of a permitted use. The agent will then register this change in use with the Building Inspector ~~Inspector~~ **Commissioner**, the Health Agent and the Town Assessor.

### **C. Procedure**

(1) The property owner shall apply for a building permit and/or certificate of occupancy for ~~an~~ **each** ADU. The ~~Board of Health~~ **Health Department** shall also review and inspect ~~the~~ **each** ADU for compliance with the Health Code prior to the issuance of a certificate of occupancy. The Fire Department shall also inspect for working carbon monoxide detectors.

(2) Prior to the issuance of a certificate of occupancy, ~~the~~ **each** ADU shall be registered with the agent designated by the Town Administrator who will administer and monitor such units, maintain a current record of such units and register them with the Town's Assessor, Building Department, and Health Department.

### **D. Monitoring**

An Affidavit of Compliance signed by the property owner shall be submitted initially, when the unit is first occupied or used, and then annually, on September 1st or the nearest business day, to the agent designated by the Town Administrator to monitor and administer such Units to confirm that the Accessory Dwelling Unit or Units are being leased for a minimum of a year, and not otherwise leased or occupied for any other purpose, and that they shall be used as a dwelling, according to the standards and conditions of this By-law.

### **E. Enforcement and Penalties**

Upon a written determination by the Building ~~Inspector~~ Commissioner that the property owner has failed to comply with these provisions, the property owner shall bring the unit or units into compliance within thirty (30) days of such written notice pursuant to Massachusetts General Law Chapter 40A Section 7. In addition, the Building ~~Inspector~~ Commissioner shall impose any and all fines and penalties referenced in Section 8.3 of these By-laws.

**F. Opportunity for Affordable Housing Property Tax Exemption**

A property owner who leases an Accessory Dwelling Unit affordably and in compliance with this By-law, as specified by the Special Act of 2010 and adopted by Wellfleet voters in May 2011 may apply to the agent designated by the Town Administrator to administer and monitor such units to receive an application for a property tax exemption.

(Requested by the Selectboard)

**Two-thirds Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 5, No – 0, Abstain – 0.**

**Planning Board: Yes – 0, No – 0, Abstain – 0.**

**Bylaw Committee: Yes – 0, No – 0, Abstain – 0.**

**SUMMARY:** The purpose of these small, housekeeping changes, which were suggested by Interim Building Commissioner Victor Staley, is to make the Bylaw easier to interpret. They in no way change the intent or the substance of what was approved by the 2021 Annual Town Meeting.

**ARTICLE NO. 42 – PETITIONED ARTICLE – TOWN OF WELFLEET SCHOLARSHIP PROGRAM:**

To see if the Town will vote to adopt the following resolution:

WHEREAS, to address the very high cost of college and the fact that many Wellfleet families have a very difficult time paying for higher education for their children.

WHEREAS we find this an inequity that should be addressed.

NOW, THEREFORE, The Town Meeting votes to establish a Town of Wellfleet Scholarship for students who are residents of Wellfleet.

Applicants must demonstrate financial need and academic merit and plan to or currently attend an accredited non-profit educational institution. Financial need will be demonstrated in accordance with industry best practices for determining financial need, currently through completing a Free Application for Federal Student Aid (FAFSA) form.

In accordance with an agreement that will be made with the Town of Wellfleet School Committee, The Cape Cod Foundation (CCF) will manage the scholarship program for an annual fee in accordance with its Fee Policy for a nonpermanent fund not held in its investment pool. That fee is currently \$250.

In 2022, The CCF awarded over \$900,000 in scholarships to local students and has a nearly 34-year history of serving the Cape Cod community, distributing more than \$95 million in grants and scholarships during that time. The Town of Wellfleet School Committee will recommend a representative to coordinate with the CCF.

Payment by the Town to CCF will be made by March 1, 2024, with scholarship selection by June 30, 2024. All scholarship payments are made directly to the college or institution. The CCF will provide an annual financial report to the Town School Committee.

And to raise and appropriate \$100,000 for this scholarship program,  
OR TAKE ANY OTHER ACTION RELATED THERETO.

(Citizens Petition)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 0, No – 0, Abstain – 0.**

**Finance Committee: Yes - 0, No - 0, Abstain - 0.**

**SUMMARY:**

**ARTICLE NO. 43 – PETITIONED ARTICLE – TOWN OF WELFLEET SCHOLARSHIP PROGRAM:**

To see if the Town will vote to adopt the following resolution:

WHEREAS, to address the very high cost of college and the fact that many Wellfleet families have a very difficult time paying for a 4-year degree program for their children;

WHEREAS, we find this an inequity that should be addressed.

NOW, THEREFORE, the Town Meeting votes to establish a Town of Wellfleet Scholarship Program with the following requirements:

- 1) To be eligible a student must be a Nauset High School graduate whose parent(s) live in Wellfleet;
- 2) Applicants must demonstrate a financial need by submitting a completed FAFSA form and provide data for all 529 plans that the applicant is eligible for;
- 3) Applicants must be either applying to or enrolled in a 4-year bachelor's degree program;

- 4) Applicants may renew their scholarship annually if they maintain good grades;
- 5) Applicants must be attending an accredited, not-for-profit college;
- 6) All scholarship payments will be made directly to the colleges;
- 7) The scholarship program will be administered by the Cape Cod Foundation and the Cape Cod Association, which last year provided more than \$54,000 in scholarships to eight (8) Wellfleet families, and more than \$1 million in scholarships to Cape Cod families.

And to raise and appropriate \$100,000 for this scholarship program or take any other action related thereto.  
(Citizens Petition)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes – 5, No – 0, Abstain – 0.**

**Recommend Yes – 0, No – 0, Abstain – 0.**

**Finance Committee: Yes - 0, No - 0, Abstain - 0.**

**SUMMARY:**

**ARTICLE NO. 44 – NON-BINDING - RAISE RESIDENTIAL PROPERTY**

**EXEMPTION:**

Whereas significant cost increases for government services will have an impact on taxes paid by residents of the town.

Therefore be it resolved to advise the Wellfleet Selectboard to raise the residential exemption at the FY 24 annual tax classification hearing from 25% to 30%.

(Requested by the Selectboard)

**Majority Vote Required.**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**SUMMARY:** There have been significant increases in non-discretionary costs incurred by the town, including; insurance, employee benefits, fuel, and electricity costs, as well as the Nauset Regional School System FY24 budget. This has resulted in the need to request an operational override from voters. To offset a significant amount of the cost increases for residents, the Selectboard can set the residential tax exemption at 30%. This would take effect before the tax bills for any spending approved at this town meeting, and the ballot are produced. We are asking the voters for their opinion.

The residential exemption reduces your tax bill by excluding a portion of your residential property's value from taxation if it is your primary residence. The exemption is offset by a slight increase in the property tax for properties that are not the primary residence of the owner/s or very high-value



properties. Increasing the exemption to 30% will reduce the effective net tax on a median assessed home by 4.53%. The median assessed value for FY 23 is \$794,041. At the current 25% exclusion and tax rate, an average taxpayer saves \$1,184 on their tax bill. In FY23, 773 properties claimed the exemption out of 4,248. Only 18% of Wellfleet's Residential Properties are primary residences. Increasing the exemption from 25% to 30% would save residents with a median-priced home approximately \$250 on their tax bill and increase the tax on residential properties that are not primary residences by \$56. The Selectboard voted to raise the exemption in 2021 from 20% to 25% last year to mitigate the impact of last year's override.

**ARTICLE NO. 44 – HOME RULE PETITION - PREVAILING WAGE RULE**  
**LEGISLATIVE PETITION:**

To see if the Town will vote to authorize the Selectboard to petition the General Court to enact a special act of the Town of Wellfleet, the text of which is set forth below, and that the General Court be authorized to make clerical or editorial changes of form only to the bill so submitted, unless the Selectboard approves amendments to the bill before enactment by the General Court; and further that the Selectboard is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

**AN ACT RELATIVE TO THE PREVAILING WAGE IN THE TOWN OF WELLFLEET**  
Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, the Town of Wellfleet shall be exempt from complying with Sections 26 through 27G of Chapter 149 of the General Laws for projects estimated to cost \$75,000 or less.

SECTION 2. This act shall take effect on the first day of the fiscal year following passage of this act and shall apply to taxes levied for fiscal years beginning that fiscal year and thereafter.  
Or to take any other action relative thereto.

(Requested by the Selectboard)

**Majority Vote Required.**

**Recommendations:**

**Selectboard:**

**Insert Yes - 4, No - 0, Abstain - 0.**

**Recommend Yes - 2, No - 2, Abstain - 0.**

**SUMMARY:** In the interest of reducing the costs borne by Wellfleet taxpayers this would exempt construction projects with a total cost under \$75,000 from prevailing wage determinations reducing the overall costs of small projects within the Town. This potentially would also open more Town projects to local tradesfolk.

**ARTICLE NO. 45 – HOME RULE PETITION – AUTHORIZE TOWN OF WELLFLEET TO ESTABLISH A REAL ESTATE TRANSFER FEE:**

To see if the Town will vote to authorize the Selectboard to petition the General Court to enact a special act of the Town of Wellfleet, the text of which is set forth below, and that the General Court be authorized to make clerical or editorial changes of form only to the bill so submitted, unless the Selectboard approves amendments to the bill before enactment by the General Court; and further that the Selectboard is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF WELLFLEET TO ESTABLISH A REAL ESTATE TRANSFER FEE**

*Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of the same as follows:*

SECTION 1. For purposes of this act, the words and phrases set forth in this section shall have the following meanings:

"Purchaser", shall refer to the transferee, grantee or recipient of any real property interest.

"Purchase price", all consideration paid or transferred by or on behalf of a purchaser to a seller or his nominee, or for his benefit, for the transfer of any real property interest, and shall include, but not be limited to, all cash or its equivalent so paid or transferred; all cash or other property paid or transferred by or on behalf of the purchaser to discharge or reduce any obligation of the seller; the principal amount of all notes or their equivalent, or other deferred payments, given or promised to be given by or on behalf of the purchaser to the seller or his nominee; the outstanding balance of all obligations of the seller which are assumed by the purchaser or to which the real property interest transferred remains subject after the transfer, determined at the time of transfer, but excluding real estate taxes and other municipal liens or assessments which are not overdue at the time of transfer; the fair market value, at the time of transfer, of any other consideration or thing of value paid or transferred by or on behalf of the purchaser, including, but not limited to, any property, goods or services paid, transferred or rendered in exchange for such real property interest.

"Real property interest", shall refer to any present or future legal or equitable interest in or to real property, and any beneficial interest therein, including the interest of any beneficiary in a trust which holds any legal or equitable interest in real property, the interest of a partner or member in a partnership or limited liability company, the interest of a stockholder in a corporation, the interest of a holder of an option to purchase real property, the interest of a buyer or seller under a contract for purchase and sale of real property, and the transferable development rights created under chapter 183A of the General Laws; but shall not include any interest which is limited to any of the following: the dominant estate in any easement or right of way; the right to enforce any restriction; any estate at will or at sufferance; any estate for years having a term of less than 30 years; any reversionary right, condition, or right of entry

for condition broken; and the interest of a mortgagee or other secured party in any mortgage or security agreement.

"Seller", shall refer to the transferor, grantor or immediate former owner of any real property interest.

"Seasonal" shall be defined as a period commencing April 1 of each calendar year and termination November 30 of the same calendar year.

"Time of transfer" of any real property interest shall mean the time at which such transfer is legally effective as between the parties thereto, and, in any event, with respect to a transfer evidenced by an instrument recorded with the appropriate registry of deeds or filed with the assistant recorder of the appropriate registry district, not later than the time of such recording or filing.

"Town" shall refer to the Town of Wellfleet acting by and through its Selectboard.

SECTION 2. There is hereby imposed a Real Estate Transfer Fee equal to (A.) fee in the amount of one (1) percent of said purchase price shall be due and payable by the seller; and (B.) a fee in the amount of one (1) percent of said purchase price shall be due and payable by the purchaser upon the transfer of any real property interest in any real property situated in the Town of Wellfleet. Said fee shall be the liability of the buyer and seller of such property interest, and any agreement between the purchaser and the seller or any other person with reference to the allocation of the responsibility for bearing said fee shall not affect such liability of the purchaser. The fee shall be paid to the Town of Wellfleet. The first \$50,000 collected in each fiscal year shall be deposited in the Town's Capital Improvement Stabilization Fund. The remaining funds collected each fiscal year shall be deposited into the Wellfleet Affordable Housing Trust.

SECTION 3. The following transfers of real property interests shall be exempt from the Real Estate Transfer Fee:

A. First-time homebuyers who live in the home for at least five (5) years. A lien shall accompany the deed stating that "There is running with the land a lien equal to the amount of fee exempted, plus accumulated interest and penalties until such time as all conditions of this sub-section are met."

B. Transfers to the Government of the U.S., The Commonwealth, the Town of Wellfleet and any of their instrumentalities agencies or sub-divisions, such as the Wellfleet Housing Authority and The Wellfleet Housing Trust.

C. Transfers made without additional consideration to confirm, correct, modify or supplement a transfer previously made.

D. Transfers of convenience with consideration under \$100.00 which include: name change, into trusts, out of trust, etc.

E. Transfers to any charitable organization as defined in Clause Third of Section Five of Chapter 59 of the General Laws or any religious organization providing that the real property interests so transferred will be held solely for public charitable or religious purposes.

F. Transfers between immediate family members, marriage partners, parents and children, grandchildren, step-parents and step-children, brothers and sisters, or beneficiaries of an estate.

G. 120% of the previous fiscal year's median single-family home assessed value as assessed by the Wellfleet Town Assessor. This exemption shall not apply to properties occupiable on a seasonal basis only. This exemption shall not apply to properties with a sale price above \$2,000,000.

**SECTION 4.**

A. The fee imposed shall be due at the time of the transfer of the real property interest.

B. The buyer shall pay interest on any unpaid amount of the fee at the rate the Town collects on unpaid Real Estate Taxes.

C. The Town shall notify a buyer by Registered or Certified Mail of any failure to discharge the amount in full of fee due.

E. The fee shall be paid to the Wellfleet, or its designee, and shall be accompanied by a copy of the deed or other instrument evidencing such transfer, if any, and an affidavit signed under oath or under the pains and penalties of perjury by the purchaser or his legal representative and the seller or his legal representative, attesting to the true and complete purchase price and the basis, if any, upon which the transfer is claimed to be exempt in whole or in part from the fee imposed hereby. The Town, or its designee, shall promptly thereafter execute and issue a certificate indicating that the appropriate fee has been paid or that the transfer is exempt from the fee, stating the basis for the exemption. The register of deeds for Barnstable County, and the assistant recorder for the registry district of Barnstable County, shall neither record nor register, or receive or accept for recording or registration, any deed, except a mortgage deed, to which has not been affixed such a certificate executed by the Town or its designee. The Town is authorized to provide for the collection and securing a lien of any outstanding transfer fee. The Town shall have such remedies to collect said amount as provided by law with respect to the collection of real property taxes. Failure to comply with this requirement shall not affect the validity of any instrument.

**SECTION 5. Annual Report.** The Town shall prepare and issue an annual report that (i) identifies fee receipts by payer category and unit type; and (ii) quantifies housing programs funded, including type and purpose.

**SECTION 6. Severance Clause.** The determination or declaration that any provision of this act is beyond the authority of the General Court or is preempted by law or regulation shall not affect the validity or enforceability of any other provisions.

**SECTION 7.** This Act shall take effect on passage.

(Requested by the Selectboard)

**Majority Vote Required.**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**SUMMARY:** This home rule petition establishes a real estate transfer fee within the Town of Wellfleet. The income generated by this fee will solely fund small capital projects and housing in the town. Wellfleet needs as many funding sources as possible to address our housing crisis. This fee is assessed on the sale of a property 120% over the median home value and excludes transfers between family members or beneficiaries of estates. Only the sale value over 120% of the median would be subject to the fee. This fee creates a modest but consistent source of revenue of approximately \$250,000 in a typical year and is sorely needed to start addressing Wellfleet's housing issues. The median sale price in of a single-family home in Wellfleet was \$940,000 in 2022.

**ARTICLE NO. 47 –HOME RULE PETITION - ACQUISITION OF YEAR-ROUND HOUSING OCCUPANCY RESTRICTIONS:**

To see if the Town will vote to authorize the Selectboard to petition the General Court for special legislation to provide as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill so submitted, unless the Selectboard approves amendments to the bill before enactment by the General Court; and further that the Selectboard is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF WELLFLEET TO ACQUIRE YEAR-ROUND HOUSING OCCUPANCY RESTRICTIONS**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. As used in this Act the following words shall, unless a different meaning clearly appears from the context, have the following meanings:

Selectboard – the duly elected Selectboard of the Town of Wellfleet.

Town – the Town of Wellfleet

Year-Round Housing Occupancy Restriction – is a right, either in perpetuity or for a specified number of years, whether or not stated in the form of a restriction, easement, covenant, condition in any deed, mortgage, will, agreement or other instrument executed by or on behalf of the owner of the land appropriate to (a) limiting the use of all or part of the land to residential housing occupancy by persons or families who occupy either rental or ownership housing as their primary residence for not less than 11 months during any 1-year period, or (b) in any way limiting or restricting the use or enjoyment of all or any portion of the land for the purpose of encouraging or assuring creation or retention of rental and ownership housing for occupancy to persons or families who occupy either rental or ownership housing as their primary residence for not less than 11 months during any 1-year period.

SECTION 2. Notwithstanding any special or general law to the contrary in the Commonwealth, an authorized municipal board or agency approved by the Selectboard, may acquire a year-round housing occupancy restriction for rental or ownership housing.

SECTION 3. The year-round housing occupancy restriction shall be recorded with the Barnstable County Registry of Deeds, or if on registered land, filed with the Barnstable Registry District of the Land Court, and contain a description of the land upon which the restriction is to be imposed provided it specifies that the land lies in the Town and is shown on a recorded or registered plan in the Barnstable County Registry of Deeds or the Barnstable Registry District of the Land Court, gives the boundaries of the land by metes and bounds, with reference to said plan or instrument and if the land is registered, specifies the certificate or certificates of title thereof. The restriction imposed shall run with the title of the land on which it is imposed.

SECTION 4. The acquisition of a year-round housing occupancy restriction must be approved by a vote of the Selectboard prior to its acquisition.

SECTION 5. The year-round housing occupancy restriction may be enforced by the holder of the restriction, by injunction or other proceeding, and shall entitle representatives of the holder to enter the land in a reasonable manner and at reasonable times to assure compliance. If the court in any judicial enforcement proceeding, or the decision maker in any arbitration or other alternative dispute resolution enforcement proceeding, finds that there has been a violation of the restriction then, in addition to any other relief ordered, the petitioner bringing the action or proceeding may be awarded reasonable attorneys' fees and costs incurred in the action proceeding. The restriction may be released, in whole or in part, by the holder for consideration, if any as the holder may determine, in the same manner as the holder may dispose of land or other interests in land, but only after a public hearing upon reasonable public notice, by the Selectboard, whose approval shall be required. The release of the restriction must be recorded or registered in the Barnstable County Registry of Deeds or the Barnstable Registry District of the Land Court, as applicable to its acquisition.

SECTION 6. Acceptance of the restrictions and releases shall be evidenced by certificates of approval or release and executed by the holder of the restriction and the Selectboard, and duly recorded or registered.

SECTION 7. This act shall take effect upon its passage.

Or to take any other action relative thereto.

(Requested by the Selectboard)

**Majority Vote Required.**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**SUMMARY:** This article would create a Home Rule Petition to allow the Town of Wellfleet to create a year-round deed restriction program to promote year-round housing occupancy. This would allow the Town to purchase deed restrictions from homeowners and developers to permanently limit the

occupancy of a given unit via a year-round housing occupancy restriction for rental or ownership housing. This would be a voluntary program where homeowners could sell a deed restriction to the Town, for a yet to be determined amount, whereby the deed restriction would live with the property in perpetuity and would only allow for the property to be occupied by an owner or renter who lived at the property year-round with no Area Median Income (AMI) restrictions.

**ARTICLE NO. 48 – HOME RULE PETITION – EXPANDED RESIDENTIAL PROPERTY EXEMPTION TO YEAR-ROUND RENTAL UNITS:**

To see if the Town will vote to authorize the Selectboard to petition the General Court to enact a special act of the Town of Wellfleet, the text of which is set forth below, and that the General Court be authorized to make clerical or editorial changes of form only to the bill so submitted, unless the Selectboard approves amendments to the bill before enactment by the General Court; and further that the Selectboard is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

**AN ACT EXPANDING THE EXEMPTION FOR RESIDENTIAL PROPERTY IN THE TOWN OF WELLFLEET**

*Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of the same as follows:*

SECTION 1. Notwithstanding section 5C of chapter 59 of the General Laws or any other general or special law to the contrary, with respect to each parcel of real property classified as class one residential in the town of Wellfleet as certified by the Commissioner of Revenue to be assessed all local property at its full and fair cash valuation, and with the approval of the Selectboard, there shall be an exemption equal to not more than 35 per cent of the average assessed value of all class one residential parcels within the town of Wellfleet, or such other maximum percentage as may be established from time to time by the General Court; provided, however, that the exemption shall be applied only to: (i) the principal residence of the taxpayer as used by the taxpayer for income tax purposes; or (ii) a residential parcel occupied by a resident of the Town of Wellfleet, other than the taxpayer, occupied on a year-round basis and used as the resident's principal residence for income tax purposes. The town of Wellfleet may adopt and amend criteria to determine who qualifies as a resident under this act. This exemption shall be in addition to any exemptions allowed under section 5 of said chapter 59; provided, however, that the taxable valuation of the property, after all applicable exemptions, shall not be reduced to below 10% of its full and fair cash valuation, except through the applicability of clause eighteenth of said section 5 of said chapter 59. Where, under the provisions of said section 5 of said chapter 59, the exemption is based upon an amount of tax rather than on valuation, the reduction of taxable valuation for the purposes of the preceding sentence shall be computed by dividing the amount of tax by the residential class tax rate of the town of Wellfleet and multiplying the result by \$1,000. For the purposes of this paragraph, "parcel" shall mean a unit of real property as defined by the board of assessors of the town of Wellfleet in accordance with the deed for the property and shall include a condominium unit.

SECTION 2. A taxpayer aggrieved by the failure to receive the residential exemption authorized under this act may apply for the residential exemption to the Board of Assessors of the Town of Wellfleet in writing on a form approved by the board of assessors, on or before the deadline for an application for

exemption under section 59 of said chapter 59. For the purposes of this act, a timely application filed under this section shall be treated as a timely filed application pursuant to section 59 of chapter 59 of the General Laws.

SECTION 3. This act shall take effect on the first day of the fiscal year following passage of this act and shall apply to taxes levied for fiscal years beginning that fiscal year and thereafter.

Or to take any other action relative thereto.

(Requested by the Selectboard)

**Majority Vote Required.**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**SUMMARY:** In the interest of creating and retaining year-round rental housing for residents of Wellfleet this article would allow the Selectboard to petition the General Court to expand the Residential Tax Exemption (RTE) to property owners who rent their property on a year-round basis. In order to qualify, the property would need to rent on a year-round basis to a resident of Wellfleet who declares the property to be their principal residence for income tax purposes.

**SECTION VI: STANDARD ANNUAL ARTICLES**

**Voted on together as part of a consent agenda**

**ARTICLE NO. 49 - SURPLUS PROPERTY DISPOSAL:**

To see if the Town will vote to authorize the Town Administrator or his/her designee to dispose of personal property by trade-in or sale, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**SUMMARY:** This is an annual request that provides the Town Administrator to sell, trade-in or dispose of surplus property on behalf of the Town.

**ARTICLE NO. 50 - COLLECTION OF TAXES:**

To see if the Town will vote in accordance with G.L. c. 41, sec. 38 to authorize the Town Collector to use all means for collecting taxes, which the Treasurer may use when appointed Collector, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required.**

**Recommendations:**



**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**ARTICLE NO. 51 - NAUSET SCHOOLS ASSESSMENT FORMULA:**

To see if the Town will vote to accept the provisions of G.L. c. 71, s.16B, which would reallocate the sum of the member Town’s contribution to the Nauset Regional School District in accordance with the Nauset Regional Agreement, rather than the Education Reform Formula, so called, or to do or act on anything thereon.

(Nauset Regional School Committee)

**Majority Vote Required.**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**SUMMARY:** This article will apportion the Nauset School District’s assessment for FY24 to the four (4) member towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four towns establishing the Nauset Regional School District and has been applied in each of the last seventeen years by Town Meeting vote.

**SECTION VII: STANDARD CLOSING ARTICLES**

**ARTICLE NO. 52 - REPORTS OF BOARDS AND COMMITTEES:**

To hear reports of the Selectboard, Town Officers, and all other Committees and to act thereon, or do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

**ARTICLE NO. 53 - OTHER BUSINESS:**

To act on any other business that may legally come before the meeting.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert Yes - 5, No - 0, Abstain - 0.**

**Recommend Yes - 5, No - 0, Abstain - 0.**

# ANNUAL TOWN ELECTION WARRANT

Monday May 1, 2023

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

## **GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET ADULT COMMUNITY CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Monday the 1st day of May, 2023, between twelve o'clock noon and seven o'clock p.m.**, then and there to vote for the election of the following Town officer: one Moderator for one year; one for Selectboard for three years; two for the Wellfleet Elementary School Committee for three years; two for the Board of Library Trustees for three years; one for the Cemetery Commission one for three years and one for two years (to fill the remaining of a three year term); one for the Nauset Regional School Committee for three years. Also, to vote on the following questions:

**Question 1:** Shall the Town of Wellfleet be allowed to assess an additional \$\_\_\_\_\_ .00 in real and personal property taxes for the purpose of funding general school and town operations including collective bargaining agreements for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?

**Majority Vote Required**

**Question 2:** Shall the Town of Wellfleet be allowed to assess an additional \$115,000 in real and personal property taxes for the purpose of funding one Housing and Community Preservation Act Specialist position for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?

**Majority Vote Required**

**Question 3:** Shall the Town of Wellfleet be allowed to assess an additional \$145,000 in real and personal property taxes for the purpose of funding a Wastewater/Water Superintendent position for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?

**Majority Vote Required**

**Question 4:** Shall the Town of Wellfleet be allowed to assess an additional \$206,964 in real and personal property taxes for the purpose of funding two new Firefighter/EMT/Paramedic positions for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?

**Majority Vote Required**

**Question 5:** Shall the Town of Wellfleet be allowed to assess an additional \$175,000 in real and personal property taxes for the purpose of funding a Preschool Voucher Program Extension for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?

**Majority Vote Required**

**Question 6:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with connecting to and extending the water main from the Town of Eastham to Maurice's Campground in Wellfleet?

**Majority Vote Required**

**Question 7:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with Wastewater Design, Planning and Permitting for the expansion and improvements to the wastewater system?  
**Majority Vote Required**

**Question 8:** Shall the Town of Wellfleet be allowed to assess an additional \$100,500 in real and personal property taxes for the purpose of funding the School Lunch Program for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?  
**Majority Vote Required**

**Question 9:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with the design, expansion and construction of the Wastewater system to serve Maurice's Campground?  
**Majority Vote Required**

**Question 10:** Shall the Town of Wellfleet be allowed to assess an additional \$150,000 in real estate and personal property taxes for the purpose of funding improvements to make the Wellfleet Elementary School more accessible for fiscal year beginning July 1, 2023?  
**Majority Vote Required**

**Question 11:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with the purchase of a new ambulance?  
**Majority Vote Required**

**Question 12:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with Maintenance Dredging of the Harbor?  
**Majority Vote Required**

**Question 13:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with the Replacement of Water Meters?  
**Majority Vote Required**

**Question 14:** Shall the Town of Wellfleet be allowed to assess an additional \$50,000 in real and personal property taxes for the purpose of funding a Feasibility Study for an addition to the Adult Community Center building for the fiscal year beginning July 1st, two thousand and twenty-three?  
**Majority Vote Required**

**Question 15:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of purchasing of a Pickup Truck for the marina?  
**Majority Vote Required**

**Question 16:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of developing a Marina Master Plan?

**Majority Vote Required**

**Question 17:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with Enhanced Innovative/Alternative Septic System Subsidies?

**Majority Vote Required**

**Question 18:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with replacing five of the Fire Station Garage Doors?

**Majority Vote Required**

**Question 19:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs associated with upgrading the Restroom at White Crest Beach?

**Majority Vote Required**

**Question 20:** Shall the Town of Wellfleet be allowed to assess an additional \$100,000 in real and personal property taxes for the purpose of funding the Wellfleet Scholarship Program for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?

**Majority Vote Required**

**Question 21:** Shall the Town of Wellfleet be allowed to assess an additional \$14,500 in real and personal property taxes for the purpose of increasing stipends paid to members of the Selectboard for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-three?

**Majority Vote Required**

**2023 ANNUAL TOWN ELECTION WARRANT**

And you are hereby directed to serve these warrants by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meetings.

Hereof fail not and make do return of these warrants with your doings thereon, to the Town Clerk, at the time and place of said meetings.

Given under our hands this \_\_\_\_ day of 2023.

**Wellfleet Selectboard**

\_\_\_\_\_

Ryan Derek Curley, Chair

Michael F. DeVasto, Vice Chair

\_\_\_\_\_  
Barbara Carboni, Member

\_\_\_\_\_  
Kathleen Bacon, Member

\_\_\_\_\_  
John A. Wolf, Clerk

Constable's Return of Service

I have served the foregoing warrant by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet in the Town on \_\_\_\_\_, which is at least seven (14) days before the date of said meeting, as within directed.

Date: \_\_\_\_\_

Constable: \_\_\_\_\_

**APPENDIX A**  
**(BUDGET DETAIL)**

**I. GENERAL GOVERNMENT**

<b>FY2024 Operating Budget</b>									
<b>General Government</b>		Actual FY2021	Actual FY2022	Budget FY2023	Dept. Head FY2024	Town Admin. FY2024	Selectboard FY2024	Increase	
114	Moderator								
	Salaries	225.00	225.00	225.00	225.00	225.00	225.00		
	Expenses	20.00	30.00	400.00	400.00	400.00	400.00		
	<b>Total</b>	<b>245.00</b>	<b>255.00</b>	<b>625.00</b>	<b>625.00</b>	<b>625.00</b>	<b>625.00</b>	<b>0.00%</b>	
115	Constable								
	Salaries	50.00	-	100.00	100.00	100.00	100.00		
	<b>Total</b>	<b>50.00</b>	<b>-</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00%</b>	
122	Selectboard								
	Salaries	12,499.84	12,499.96	12,500.00	12,500.00	12,500.00	12,500.00		
	Expenses	1,971.68	300.00	7,300.00	27,675.00	27,675.00	27,675.00		
	<b>Total</b>	<b>14,471.52</b>	<b>12,799.96</b>	<b>19,800.00</b>	<b>40,175.00</b>	<b>40,175.00</b>	<b>40,175.00</b>	<b>102.90%</b>	
123	Town Administrator								
	Salaries	313,102.19	273,159.81	328,133.00	336,091.00	336,091.00	336,091.00		
	Expenses	7,973.78	4,552.98	14,000.00	14,000.00	14,000.00	14,000.00		
	<b>Total</b>	<b>321,075.97</b>	<b>277,712.79</b>	<b>342,133.00</b>	<b>350,091.00</b>	<b>350,091.00</b>	<b>350,091.00</b>	<b>2.33%</b>	
124	General Administration								
	Salaries	138,619.64	196,416.59	200,468.00	230,215.00	230,215.00	230,215.00		
	Expenses	18,396.71	48,090.39	57,180.00	56,180.00	56,180.00	56,180.00		
	<b>Total</b>	<b>157,016.35</b>	<b>244,506.98</b>	<b>257,648.00</b>	<b>286,395.00</b>	<b>286,395.00</b>	<b>286,395.00</b>	<b>11.16%</b>	
131	Finance Committee								
	Expenses	373.44	-	-	170.00	170.00	170.00		
	<b>Total</b>	<b>373.44</b>	<b>-</b>	<b>-</b>	<b>170.00</b>	<b>170.00</b>	<b>170.00</b>		
132	Reserve Fund								
	Expenses	-	54,701.48	89,500.00	91,500.00	91,500.00	91,500.00		
	<b>Total</b>	<b>-</b>	<b>54,701.48</b>	<b>89,500.00</b>	<b>91,500.00</b>	<b>91,500.00</b>	<b>91,500.00</b>	<b>2.23%</b>	
151	Legal Expense								
	Expenses	97,362.78	243,710.97	125,000.00	250,000.00	175,000.00	175,000.00		
	<b>Total</b>	<b>97,362.78</b>	<b>243,710.97</b>	<b>125,000.00</b>	<b>250,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>40.00%</b>	
153	Computerization								
	Salaries	-	-	-	90,000.00	90,000.00	90,000.00		
	Expenses	172,723.05	156,105.02	156,500.00	102,000.00	102,000.00	102,000.00		
	<b>Total</b>	<b>172,723.05</b>	<b>156,105.02</b>	<b>156,500.00</b>	<b>192,000.00</b>	<b>192,000.00</b>	<b>192,000.00</b>	<b>22.68%</b>	
160	Human Resources								
	Salaries	-	-	90,000.00	92,250.00	92,250.00	92,250.00		
	Expenses	-	-	-	3,750.00	3,750.00	3,750.00		
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>90,000.00</b>	<b>96,000.00</b>	<b>96,000.00</b>	<b>96,000.00</b>	<b>6.67%</b>	

161	Town Clerk								
	Salaries	83,314.95	90,280.24	103,596.00	103,596.00	103,596.00	103,596.00		
	Expenses	5,674.84	5,020.00	11,520.00	12,615.00	12,615.00	12,615.00		
	Total	88,989.79	95,300.24	115,116.00	116,211.00	116,211.00	116,211.00	0.95%	
162	Elections/Registrations								
	Salaries	6,594.95	2,356.74	9,478.00	7,978.00	7,978.00	7,978.00		
	Expenses	13,131.99	5,828.27	10,660.00	12,585.00	12,585.00	12,585.00		
	Total	19,726.94	8,185.01	20,138.00	20,563.00	20,563.00	20,563.00	2.11%	
174	Planning Board								
	Expenses	352.91	-	8,000.00	8,000.00	8,000.00	8,000.00		
	Total	352.91	-	8,000.00	8,000.00	8,000.00	8,000.00	0.00%	
182	Chamber of Commerce								
	Expenses	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		
	Total	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00%	
183	Natural Resources Advisory Board								
	Expenses	-	-	1,050.00	1,050.00	1,050.00	1,050.00		
	Total	-	-	1,050.00	1,050.00	1,050.00	1,050.00	0.00%	
195	Town Reports								
	Expenses	21,050.32	13,900.59	23,100.00	23,100.00	23,100.00	23,100.00		
	Total	21,050.32	13,900.59	23,100.00	23,100.00	23,100.00	23,100.00	0.00%	
196	Consulting Expense								
	Expenses	-	12,920.00	50,000.00	50,000.00	50,000.00	50,000.00		
	Total	-	12,920.00	50,000.00	50,000.00	50,000.00	50,000.00	0.00%	
690	Historical Commission								
	Expenses	110.00	-	200.00	200.00	200.00	200.00		
	Total	110.00	-	200.00	200.00	200.00	200.00	0.00%	
692	Holiday Celebrations								
	Expenses	-	108.40	1,000.00	1,000.00	1,000.00	1,000.00		
	Total	-	108.40	1,000.00	1,000.00	1,000.00	1,000.00	0.00%	
696	Cultural Council								
	Expenses	2,000.00	300.00	2,000.00	2,000.00	2,000.00	2,000.00		
	Total	2,000.00	300.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00%	
	<b>General Government</b>								
	Total	905,548.07	1,130,506.44	1,311,910.00	1,539,180.00	1,464,180.00	1,464,180.00	11.61%	



## II. FINANCE

FY2024 Operating Budget			Actual	Actual	Budget	Dept. Head	Town Admin.	Selectboard	
Finance			FY2021	FY2022	FY2023	FY2024	FY2024	FY2024	Increase
121	Audit								
	Expenses		22,900.00	16,600.00	30,000.00	30,750.00	30,750.00	30,750.00	
	Total		22,900.00	16,600.00	30,000.00	30,750.00	30,750.00	30,750.00	2.50%
135	Accountant								
	Salaries		217,101.66	316,483.38	159,238.00	170,000.00	210,000.00	250,000.00	
	Expenses		9,430.13	9,275.92	13,650.00	14,000.00	14,000.00	14,000.00	
	Total		226,531.79	325,759.30	172,888.00	184,000.00	224,000.00	264,000.00	29.56%
141	Assessors								
	Salaries		137,603.12	143,259.29	148,330.00	148,480.00	148,480.00	148,480.00	
	Expenses		55,246.71	37,500.68	56,195.00	56,595.00	56,595.00	56,595.00	
	Total		192,849.83	180,759.97	204,525.00	205,075.00	205,075.00	205,075.00	0.27%
145	Treasurer								
	Salaries		198,480.95	255,197.10	214,422.00	226,585.00	226,585.00	226,585.00	
	Expenses		35,134.73	28,239.28	70,365.00	60,200.00	60,200.00	60,200.00	
	Total		233,615.68	283,436.38	284,787.00	286,785.00	286,785.00	286,785.00	0.70%
158	Tax Title								
	Expenses		10,911.68	6,869.76	10,000.00	11,000.00	11,000.00	11,000.00	
	Total		10,911.68	6,869.76	10,000.00	11,000.00	11,000.00	11,000.00	10.00%
	Finance								
	Total		686,808.98	813,425.41	702,200.00	717,610.00	757,610.00	797,610.00	13.59%
<b>Interest Expense</b>									
752	BAN (Bond Anticipated Notes)								
	Expenses			490,648.36	623,825.00	931,993.00	931,993.00	931,993.00	
	Total		-	490,648.36	623,825.00	931,993.00	931,993.00	931,993.00	49.40%
753	Short Term Interest								
	Expenses		39,443.68	-	40,000.00	20,000.00	20,000.00	20,000.00	
	Total		39,443.68	-	40,000.00	20,000.00	20,000.00	20,000.00	-50.00%
756	Interest on RE Tax Refunds								
	Expenses		-	-	150.00	150.00	150.00	150.00	
	Total		-	-	150.00	150.00	150.00	150.00	0.00%
	Interest Expenses (753-756)								
	Total		39,443.68	490,648.36	663,975.00	952,143.00	952,143.00	952,143.00	43.40%
<b>Unclassified</b>									
820	State & County Assessments								
	Expenses		279,872.00	302,134.00	-	On Recap	On Recap	On Recap	
	Total		279,872.00	-	-	-	-	-	-
830	County Assessments								
	Expenses		205,398.00	203,776.00	-	On Recap	On Recap	On Recap	
	Total		205,398.00	203,776.00	-	-	-	-	-

911	County Retirement								
	Expenses		1,431,823.00	1,522,803.00	1,574,968.00	1,747,350.00	1,747,350.00	1,747,350.00	
	Total		1,431,823.00	1,522,803.00	1,574,968.00	1,747,350.00	1,747,350.00	1,747,350.00	10.95%
912	Workers' Comp Insurance								
	Expenses		83,027.00	90,815.00	69,841.00	75,000.00	75,000.00	75,000.00	
	Total		83,027.00	90,815.00	69,841.00	75,000.00	75,000.00	75,000.00	7.39%
913	Unemployment Compensation								
	Expenses		44,037.34	17,942.96	30,000.00	30,000.00	30,000.00	30,000.00	
	Total		44,037.34	17,942.96	30,000.00	30,000.00	30,000.00	30,000.00	0.00%
914	Group Health Insurance								
	Expenses		1,471,361.70	1,355,318.26	1,484,300.00	1,657,802.00	1,561,144.00	1,561,144.00	
	Total		1,471,361.70	1,355,318.26	1,484,300.00	1,657,802.00	1,561,144.00	1,561,144.00	11.69%
915	Group Life Insurance								
	Expenses		6,487.71	5,597.15	7,750.00	7,850.00	7,850.00	7,850.00	
	Total		6,487.71	5,597.15	7,750.00	7,850.00	7,850.00	7,850.00	1.29%
916	Town Share of Medicare								
	Expenses		144,225.21	140,215.96	175,000.00	165,000.00	165,000.00	165,000.00	
	Total		144,225.21	140,215.96	175,000.00	165,000.00	165,000.00	165,000.00	-5.71%
917	Health Insurance Stipends								
	Expenses		34,472.10	67,380.53	53,667.00	75,000.00	75,000.00	75,000.00	
	Total		34,472.10	67,380.53	53,667.00	75,000.00	75,000.00	75,000.00	39.75%
918	Town Share of Health Savings Account								
	Expense		15,500.00	15,500.00	16,000.00	18,000.00	18,000.00	18,000.00	
	Total		15,500.00	15,500.00	16,000.00	18,000.00	18,000.00	18,000.00	12.50%
940	Tax Work Off								
	Expense		8,411.63	2,613.75	8,000.00	12,500.00	12,500.00	12,500.00	
	Total		8,411.63	2,613.75	8,000.00	12,500.00	12,500.00	12,500.00	56.25%
945	Property & Liability Insurance								
	Expenses		379,759.21	419,035.29	445,100.00	500,000.00	500,000.00	500,000.00	
	Total		379,759.21	419,035.29	445,100.00	500,000.00	500,000.00	500,000.00	12.33%
	Unclassified (820-945)								
	Total		4,104,374.90	3,840,997.90	3,864,626.00	4,288,502.00	4,191,844.00	4,191,844.00	8.47%
<b>Excluded (In Capital Budget)</b>									
710	L/T Prin		1,213,342.48	1,652,635.00	1,526,451.00	1,520,529.00	1,978,975.00	1,978,975.00	
751	L/T Int		346,818.80	590,004.43	495,159.00	442,771.00	537,954.00	537,954.00	
	Total		1,560,161.28	2,242,639.43	2,021,610.00	1,963,300.00	2,516,929.00	2,516,929.00	24.50%
	Finance								
	Total		6,390,788.84	7,387,711.10	7,252,411.00	7,921,555.00	8,418,526.00	8,458,526.00	16.63%

### III. PUBLIC SAFETY

Public Safety		Actual FY2021	Actual FY2022	Budget FY2023	Dept. Head FY2024	Town Admin. FY2024	Selectboard FY2024	Increase
210	Police							
	Salaries	1,456,918.73	1,594,433.15	1,886,549.00	1,955,801.00	1,955,801.00	1,955,801.00	
	Expenses	131,557.04	206,533.02	209,400.00	225,700.00	225,700.00	225,700.00	
	Total	1,588,475.77	1,800,966.17	2,095,949.00	2,181,501.00	2,181,501.00	2,181,501.00	4.08%
215	Communications Dispatch							
	Salaries	373,414.49	384,307.00	426,934.00	436,481.00	436,481.00	436,481.00	
	Expenses	27,114.63	35,349.58	46,500.00	48,788.00	48,788.00	48,788.00	
	Total	400,529.12	419,656.58	473,434.00	485,269.00	485,269.00	485,269.00	2.50%
220	Fire							
	Salaries	1,594,145.65	1,975,346.97	2,262,347.00	2,252,830.00	2,252,830.00	2,252,830.00	
	Expenses	212,685.35	274,318.84	322,503.00	388,647.00	388,647.00	388,647.00	
	Total	1,806,831.00	2,249,665.81	2,584,850.00	2,641,477.00	2,641,477.00	2,641,477.00	2.19%
291	Emergency Management							
	Expenses	4,473.46	1,658.76	5,000.00	5,000.00	5,000.00	5,000.00	
	Total	4,473.46	1,658.76	5,000.00	5,000.00	5,000.00	5,000.00	0.00%
293	Traffic/Parking							
	Salaries	2,250.00	2,550.56	2,250.00	2,370.00	2,370.00	2,370.00	
	Expenses	2,270.00	2,931.65	5,250.00	6,300.00	6,300.00	6,300.00	
	Total	4,520.00	5,482.21	7,500.00	8,670.00	8,670.00	8,670.00	15.600%
	<b>Public Safety</b>							
	Total	3,804,829.35	4,477,429.53	5,166,733.00	5,321,917.00	5,321,917.00	5,321,917.00	3.00%

#### IV. PUBLIC WORKS

		Actual	Actual	Budget	Dept. Head	Town Admin.	Selectboard	
Public Works		FY2021	FY2022	FY2023	FY2024	FY2024	FY2024	Increase
176	Zoning Board of Appeals							
	Expenses	1,656.75	479.90	300.00	300.00	300.00	300.00	
	Total	1,656.75	479.90	300.00	300.00	300.00	300.00	0.00%
417	DPW Facilities							
	Expenses	338,884.19	367,918.62	376,350.00	350,300.00	350,300.00	380,300.00	
	Total	338,884.19	367,918.62	376,350.00	350,300.00	350,300.00	380,300.00	1.05%
420	DPW							
	Salaries	1,062,839.30	1,010,454.87	1,201,381.00	1,288,181.00	1,288,181.00	1,288,181.00	
	Expenses	134,172.62	121,104.66	235,400.00	180,700.00	180,700.00	180,700.00	
	Total	1,197,011.92	1,131,559.53	1,436,781.00	1,468,881.00	1,468,881.00	1,468,881.00	2.23%
422	Highway							
	Expenses	43,783.57	96,874.61	96,200.00	96,200.00	96,200.00	96,200.00	
	Total	43,783.57	96,874.61	96,200.00	96,200.00	96,200.00	96,200.00	0.00%
423	Snow & Ice							
	Salaries	30,983.89	45,608.71	45,000.00	45,000.00	45,000.00	45,000.00	
	Expenses	75,363.28	110,499.56	83,180.00	86,380.00	86,380.00	86,380.00	
	Total	106,347.17	156,108.27	128,180.00	131,380.00	131,380.00	131,380.00	2.50%
424	Streetlighting							
	Expenses	654.69	5,326.48	10,600.00	10,600.00	10,600.00	10,600.00	
	Total	654.69	5,326.48	10,600.00	10,600.00	10,600.00	10,600.00	0.00%
433	Transfer Station							
	Expenses	345,927.78	309,548.90	402,850.00	467,550.00	467,550.00	467,550.00	
	Total	345,927.78	309,548.90	402,850.00	467,550.00	467,550.00	467,550.00	16.06%
434	Recycling Committee							
	Expenses	398.18	1,203.08	1,500.00	1,500.00	1,500.00	1,500.00	
	Total	398.18	1,203.08	1,500.00	1,500.00	1,500.00	1,500.00	0.00%
	<b>Public Works</b>							
	Total	2,034,664.25	2,069,019.39	2,452,761.00	2,526,711.00	2,526,711.00	2,556,711.00	4.24%

## V. PUBLIC SERVICE

		Actual FY2021	Actual FY2022	Budget FY2023	Dept. Head FY2024	Town Admin. FY2024	Selectboard FY2024	Interest
<b>Public Service</b>								
171	Conservation							
	Expenses	4,764.99	1,599.47	4,160.00	5,880.00	5,880.00	5,880.00	
	Total	4,764.99	1,599.47	4,160.00	5,880.00	5,880.00	5,880.00	41.35%
177	Open Space Committee							
	Expenses		-	1,500.00	1,500.00	1,500.00	1,500.00	
	Total	-	-	1,500.00	1,500.00	1,500.00	1,500.00	0.00%
178	Herring Warden							
	Salaries	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	
	Expenses	-	-	-	-	-	-	
	Total	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	0.00%
179	Shellfish							
	Salaries	251,084.06	261,818.84	284,294.00	301,563.00	301,563.00	301,563.00	
	Expenses	22,183.03	26,197.64	28,560.00	31,860.00	31,860.00	31,860.00	
	Total	273,267.09	288,016.48	312,854.00	333,423.00	333,423.00	333,423.00	6.57%
180	Shellfish Propagation							
	Expenses	1,705.67	5,958.14	6,000.00	6,000.00	6,000.00	6,000.00	
	Total	1,705.67	5,958.14	6,000.00	6,000.00	6,000.00	6,000.00	0.00%
181	Shellfish Advisory Committee							
	Expenses	-	-	100.00	100.00	100.00	100.00	
	Total	-	-	100.00	100.00	100.00	100.00	0.00%
189	Housing Authority							
	Expenses	2,186.81	412.19	7,800.00	7,800.00	7,800.00	7,800.00	
	Total	2,186.81	412.19	7,800.00	7,800.00	7,800.00	7,800.00	0.00%
193	Maurice's Campground							
	Expenses	-	-	225,000.00	225,000.00	225,000.00	225,000.00	
	Total	-	-	225,000.00	225,000.00	225,000.00	225,000.00	0.00%
241	Building							
	Salaries	212,313.91	231,375.04	231,347.00	232,447.00	226,447.00	226,447.00	
	Expenses	4,975.40	7,701.23	10,557.00	10,800.00	16,800.00	16,800.00	
	Total	217,289.31	239,076.27	241,904.00	243,247.00	243,247.00	243,247.00	0.56%
	<b>Public Services</b>							
	Total	501,613.87	537,462.55	801,718.00	825,350.00	825,350.00	825,350.00	2.95%
<b>Human Services</b>								
510	Board of Health							
	Salaries	185,489.98	178,003.85	197,087.00	252,237.00	252,237.00	252,237.00	
	Expenses	36,345.00	42,604.11	65,171.00	70,012.00	70,012.00	70,012.00	
	Total	221,834.98	220,607.96	262,258.00	322,249.00	322,249.00	322,249.00	22.87%

520	Human Services								
	Expenses	205,182.66	218,345.00	305,000.00	312,500.00	305,000.00	305,000.00		
	Total	205,182.66	218,345.00	305,000.00	312,500.00	305,000.00	305,000.00		0.00%
541	Council on Aging								
	Salaries	216,539.83	233,126.41	247,538.00	308,944.00	308,944.00	308,944.00		
	Expenses	21,431.82	39,429.20	53,375.00	59,875.00	59,875.00	59,875.00		
	Total	237,971.65	272,555.61	300,913.00	368,819.00	368,819.00	368,819.00		22.57%
543	Veterans Services								
	Expenses	31,676.36	28,183.78	32,708.00	34,540.00	34,540.00	34,540.00		
	Total	31,676.36	28,183.78	32,708.00	34,540.00	34,540.00	34,540.00		5.60%
	Human Services (510-543)								
	Total	696,665.65	739,692.35	900,879.00	1,038,108.00	1,030,608.00	1,030,608.00		14.40%
	<b>Culture &amp; Recreation</b>								
610	Library								
	Salaries	343,916.12	342,909.12	397,047.00	397,509.00	397,509.00	397,509.00		
	Expenses	111,322.09	138,884.59	149,200.00	154,550.00	154,550.00	154,550.00		
	Total	455,238.21	481,793.71	546,247.00	552,059.00	552,059.00	552,059.00		1.06%
630	Recreation								
	Salaries	240,882.47	276,390.35	302,208.00	329,455.00	329,455.00	329,455.00		
	Expenses	64,284.22	71,959.16	84,221.00	98,406.00	98,406.00	98,406.00		
	Total	305,166.69	348,349.51	386,429.00	427,861.00	427,861.00	427,861.00		10.72%
660	Community Services Director								
	Salaries	105,572.01	102,344.79	106,555.00	106,655.00	106,655.00	106,655.00		
	Expenses	265,833.31	41,361.63	55,750.00	75,750.00	75,750.00	75,750.00		
	Total	371,405.32	143,706.42	162,305.00	182,405.00	182,405.00	182,405.00		12.38%
699	Beaches								
	Salaries	369,819.29	318,530.49	377,959.00	386,558.00	386,558.00	386,558.00		
	Expenses	49,578.58	55,743.82	69,300.00	71,100.00	71,100.00	71,100.00		
	Total	419,397.87	374,274.31	447,259.00	457,658.00	457,658.00	457,658.00		2.33%
	Culture & Recreation (610-699)								
	Total	1,551,208.09	1,348,123.95	1,542,240.00	1,619,983.00	1,619,983.00	1,619,983.00		5.04%
	<b>Public Service</b>								
	Total:	2,749,487.61	2,625,278.85	3,244,837.00	3,483,441.00	3,475,941.00	3,475,941.00		7.12%

## VI. PUBLIC SCHOOLS

FY2024 Operating Budget									
Public Schools		Actual FY2021	Actual FY2022	Budget FY2023	Dept. Head FY2024	Town Admin. FY2024	Selectboard FY2024	Increase	
300	Elementary School								
	Salaries	1,916,021.26	1,865,539.09	2,251,281.00	2,891,002.00	2,891,002.00	2,891,002.00		
	Expenses	613,849.67	713,948.18	603,417.00	-	-	-		
	Total	2,529,870.93	2,579,487.27	2,854,698.00	2,891,002.00	2,891,002.00	2,891,002.00	1.27%	
301	Nauset Regional School District								
	Expenses	3,141,399.00	3,196,398.00	3,180,341.00	3,275,751.00	3,510,229.00	3,440,154.00		
	Total	3,141,399.00	3,196,398.00	3,180,341.00	3,275,751.00	3,510,229.00	3,440,154.00	8.17%	
302	C.C. Regional Technical H.S.								
	Expenses	389,504.00	473,889.00	355,235.00	365,892.00	376,102.00	376,102.00		
	Total	389,504.00	473,889.00	355,235.00	365,892.00	376,102.00	376,102.00	3.00%	
Schools (300-302)									
	Total	6,060,773.93	6,249,774.27	6,390,274.00	6,532,645.00	6,777,333.00	6,707,258.00	6.06%	

## 260 MARINA ENTERPRISE FUND

FY2024 Marina Enterprise Fund Budget							
	Actual	Actual	Budget	Dept. Head	Town Admin.	Selectboard	
	FY2021	FY2022	FY2023	FY2024	FY2024	FY2024	FY2024
<b>Revenues</b>							
Charges for Services	413,068.88	345,000.00	360,000.00	410,653.00	410,653.00	410,653.00	
Resale Gas/Diesel	91,863.61	150,000.00	150,000.00	143,050.00	143,050.00	143,050.00	
Dockage	30,132.19	56,000.00	56,000.00	69,122.00	69,122.00	69,122.00	
Winter Storage	6,500.00	10,000.00	10,000.00	14,000.00	14,000.00	14,000.00	
Other Income	10,131.72	5,000.00	12,500.00	6,110.00	6,110.00	6,110.00	
Parking-Seasonal	19,420.00	15,000.00	5,000.00	22,500.00	22,500.00	22,500.00	
Refunds							
Interest Income	1,203.64	-	-				
<b>Total Revenues</b>	<b>572,320.04</b>	<b>581,000.00</b>	<b>593,500.00</b>	<b>665,435.00</b>	<b>665,435.00</b>	<b>665,435.00</b>	<b>12.12%</b>
<b>Other Receipts</b>							
Retained Earnings Transfer		-	-				
Waterways Fund	2,000.00	2,000.00	2,000.00	-			
Beach Fund	10,000.00	10,000.00	10,000.00	-			
Shellfish Fund	5,000.00	5,000.00	5,000.00	-			
<b>Total Other</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Receipts</b>	<b>589,320.04</b>	<b>598,000.00</b>	<b>610,500.00</b>	<b>665,435.00</b>	<b>665,435.00</b>	<b>665,435.00</b>	<b>9.00%</b>
<b>Personnel:</b>							
Salaries & Wages-Full time	161,984.38	142,225.68	164,200.00	164,200.00	164,200.00	164,200.00	
Salaries & Wages- Temp./Seasonal	76,287.00	63,961.00	80,000.00	80,000.00	80,000.00	80,000.00	
Overtime	20,224.06	16,832.76	10,000.00	10,000.00	10,000.00	10,000.00	
Weekends	520.00	675.00	2,000.00	1,500.00	1,500.00	1,500.00	
Holiday	2,750.40	3,897.76	2,500.00	3,000.00	3,000.00	3,000.00	
Longevity	3,545.00	-	375.00	425.00	425.00	425.00	
<b>Total Personnel</b>	<b>265,310.84</b>	<b>227,592.20</b>	<b>259,075.00</b>	<b>259,125.00</b>	<b>259,125.00</b>	<b>259,125.00</b>	<b>0.02%</b>
<b>Operating Expenses:</b>							
Electricity	7,845.45	7,318.61	6,500.00	7,000.00	7,000.00	7,000.00	
Propane Gas	2,635.75	3,707.74	3,000.00	4,000.00	4,000.00	4,000.00	
Repairs & Maint. Services	5,940.75	7,519.95	15,000.00	15,000.00	15,000.00	15,000.00	
Service Contract-Copier	986.50	975.00	1,500.00	1,000.00	1,000.00	1,000.00	
Contract Services	34,750.11	19,697.13	15,000.00	15,000.00	15,000.00	15,000.00	
Legal	-	-	1,000.00	1,000.00	1,000.00	1,000.00	
Education & Training	70.00	379.00	4,000.00	3,000.00	3,000.00	3,000.00	
Telephone/Internet	1,493.61	1,244.32	1,000.00	1,600.00	1,600.00	1,600.00	
Postage	-	-	100.00	100.00	100.00	100.00	
Printing	-	149.00	100.00	100.00	100.00	100.00	
Advertising	762.17	40.48	200.00	200.00	200.00	200.00	
Internet	-	-	-	-	-	-	
Office Supplies	1,215.15	1,369.94	2,500.00	2,000.00	2,000.00	2,000.00	
Repairs & Maint. Supplies	5,437.89	19,637.84	25,000.00	25,000.00	25,000.00	25,000.00	
Vehicle Supplies	1,385.30	317.48	2,000.00	2,000.00	2,000.00	2,000.00	
Gasoline/Diesel	270.85	772.09	1,500.00	1,500.00	1,500.00	1,500.00	
Resale Gas/Diesel	105,576.53	97,543.04	140,000.00	140,000.00	140,000.00	140,000.00	
Other Supplies	413.00	888.99	2,000.00	2,000.00	2,000.00	2,000.00	
Uniforms	926.70	614.68	3,000.00	3,000.00	3,000.00	3,000.00	
Travel	-	-	500.00	250.00	250.00	250.00	
Dues/Memberships	300.00	620.41	500.00	500.00	500.00	500.00	
Credit Card Fees	2,768.58	-	-	-	-	-	
Insurance	126.00	-	125.00	125.00	125.00	125.00	
Small Equipment	592.45	1,054.57	2,000.00	2,000.00	2,000.00	2,000.00	
Engineering/Marina	14,818.45	-	-	-	-	-	
Debt-Principal	105,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	
Debt-Interest	19,125.00	16,050.00	13,050.00	10,500.00	10,500.00	10,500.00	
Reserve Contingency	-	-	-	-	-	-	
Indirect Costs	55,300.00	64.57	-	45,000.00	45,000.00	45,000.00	
<b>Total Operating</b>	<b>367,740.24</b>	<b>279,964.84</b>	<b>339,575.00</b>	<b>381,875.00</b>	<b>381,875.00</b>	<b>381,875.00</b>	
<b>Total Expenses</b>	<b>633,051.08</b>	<b>507,557.04</b>	<b>598,650.00</b>	<b>641,000.00</b>	<b>641,000.00</b>	<b>641,000.00</b>	<b>7.07%</b>
<b>Net Income (Loss)</b>	<b>(43,731.04)</b>	<b>(2,550.00)</b>	<b>11,850.00</b>	<b>24,435.00</b>	<b>24,435.00</b>	<b>24,435.00</b>	



**450 WATER ENTERPRISE FUND**

<b>FY2024 Water Enterprise Fund Budget</b>									
		Actual	Actual	Budget	Dept. Head	Town Admin.	Selectboard		
		FY2021	FY2022	FY2023	FY2024	FY2024	FY2024		
<b>Estimated Revenue</b>									
	Water Use Charges	93,155.17	172,241.66	145,000.00	147,500.00	147,500.00	147,500.00		
	System Development Fee					15,000.00	15,000.00		
	Loan Principal Interest	89,207.89	111,967.70	-	15,000.00	15,000.00	15,000.00		
	Other Income	625.90	2,749.33	-	1,500.00	1,500.00	1,500.00		
	General Fund Transfer	119,463.00	84,214.00	41,087.00					
	<b>Total Revenue</b>	<b>302,451.96</b>	<b>371,172.69</b>	<b>186,087.00</b>	<b>164,000.00</b>	<b>179,000.00</b>	<b>179,000.00</b>		<b>-11.87%</b>
<b>Personnel</b>									
	Secretary & Clerk	13,655.66	21,056.71	27,087.00	27,087.00	27,087.00	27,087.00		
	<b>Total</b>	<b>13,655.66</b>	<b>21,056.71</b>	<b>27,087.00</b>	<b>27,087.00</b>	<b>27,087.00</b>	<b>27,087.00</b>		<b>0.00%</b>
<b>Operating Expenses</b>									
	Utilities-Electric/Telephone	11,202.83	11,106.74	13,000.00	13,325.00	13,325.00	13,325.00		
	Contract Services	90,021.04	136,056.57	85,000.00	117,125.00	117,125.00	117,125.00		
	Services-Contingency	39,990.32	1,762.88	30,000.00	30,750.00	30,750.00	30,750.00		
	Services-Other	13,372.36	5,213.13	29,000.00	28,550.00	28,550.00	28,550.00		
	Supplies	149.95	86.66	250.00	275.00	275.00	275.00		
	Other Charges	1,343.16	2,340.00	1,750.00	13,100.00	13,100.00	13,100.00		
	<b>Total</b>	<b>156,079.66</b>	<b>156,565.98</b>	<b>159,000.00</b>	<b>203,125.00</b>	<b>203,125.00</b>	<b>203,125.00</b>		<b>27.75%</b>
<b>Debt Service</b>									
	Principal & Interest	109,031.22	108,326.07	209,521.00	205,566.00	205,566.00	205,566.00		
	<b>Total</b>	<b>109,031.22</b>	<b>108,326.07</b>	<b>209,521.00</b>	<b>205,566.00</b>	<b>205,566.00</b>	<b>205,566.00</b>		<b>-1.89%</b>
<b>General Fund Costs</b>									
	Salaries	796.00	-	-	-	-	-		
	<b>Total</b>	<b>796.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
	<b>Total Operating Expenses</b>	<b>279,562.54</b>	<b>285,948.76</b>	<b>395,608.00</b>	<b>435,778.00</b>	<b>435,778.00</b>	<b>435,778.00</b>		<b>10.15%</b>



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

# VII

### BUSINESS

~ A ~

### Citizens Petition

<b>REQUESTED BY:</b>	<b>Citizens of Wellfleet</b>
<b>DESIRED ACTION:</b>	<b>To review 2023 ATM Town Meeting Warrant</b>
<b>PROPOSED MOTION:</b>	<b>This is a citizens petition so motion is needed.</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

CITIZEN PETITION

February 5, 2023

Town of Wellfleet, MA

To see if the Town will vote to adopt the following resolution:

WHEREAS, to address the very high cost of college and the fact that many Wellfleet families have a very difficult time paying for higher education for their children.

WHEREAS we find this an inequity that should be addressed.

NOW, THEREFORE, The Town Meeting votes to establish a Town of Wellfleet Scholarship for students who are residents of Wellfleet.

Applicants must demonstrate financial need and academic merit and plan to or currently attend an accredited non-profit educational institution. Financial need will be demonstrated in accordance with industry best practices for determining financial need, currently through completing a Free Application for Federal Student Aid (FAFSA) form.

In accordance with an agreement that will be made with the Town of Wellfleet School Committee, The Cape Cod Foundation (CCF) will manage the scholarship program for an annual fee in accordance with its Fee Policy for a nonpermanent fund not held in its investment pool. That fee is currently \$250.

In 2022, The CCF awarded over \$900,000 in scholarships to local students and has a nearly 34-year history of serving the Cape Cod community, distributing more than \$95 million in grants and scholarships during that time. The Town of Wellfleet School Committee will recommend a representative to coordinate with the CCF.

Payment by the Town to CCF will be made by March 1, 2024, with scholarship selection by June 30, 2024. All scholarship payments are made directly to the college or institution. The CCF will provide an annual financial report to the Town School Committee.

And to raise and appropriate \$100,000 for this scholarship program,  
OR TAKE ANY OTHER ACTION RELATED THERETO. (By Petition)

NAME (PRINT)	SIGNATURE	ADDRESS (VOTING ADDRESS)
William K. Dugan	<i>William K. Dugan</i>	10 Cypress St. Wellfleet MA
JANE G DUGAN	<i>Jane G Dugan</i>	10 Cypress St. Wellfleet MA
Jill Putnam	<i>Jill Putnam</i>	30 Beach St. Wellfleet, MA
Steve Oliver	<i>Stephen J. Oliver</i>	80 Big Chief Hill Wellfleet, MA
Gary Joseph	<i>Gary Joseph</i>	366 Old Kings Hwy Wellfleet MA
Ann O'Brien	<i>Ann O'Brien</i>	29 CYPRESS ST. WELFLEET, MA
TOM JANSSON	<i>Thomas Jansson</i>	255 Old Wharf Wellfleet, MA
DANIEL GRANSEN	<i>Daniel Granse</i>	210 PAINE AVE S. WELFLEET
ANDREW JIMMINS	<i>Andrew Jimmins</i>	2 WESTWELL ST. WELFLEET
MATT LONG	<i>Matthew Long</i>	25 WESTERN AVE.
Bruce Hurter	<i>Bruce Hurter</i>	55 Atlantic Ave, Wellfleet
Madeleine Sipe	<i>Madeleine Sipe</i>	55 Atlantic Ave, Wellfleet
Anne Suggs	<i>Anne Suggs</i>	46 Nankought Bluff Rd.



## The Cape Cod Association 2022 Scholarship Recipients

### **Barnstable**

Rachel Aalto  
Liisa Aalto  
Jill Aaltonen  
Josiane Ackell  
Andrew Atsalis  
James Bancroft  
Lillian Beal  
Adam Beal  
Kaileigh Bickford  
Kathleen Brown  
Emily Cahill  
Nicholas Cattabriga  
Ellamae Cazeault  
Sailor Ciluzzi  
Hannah Clark  
Olivia Clough  
Mikayla Clough  
Morgan Contrino  
Caroline Conway  
Catherine Ellis  
Morgan Fedele  
Julia Fone  
Owen Fournier  
Colin Fravel  
Drew Gauthier  
Katelyn Goode  
Olivia Gourdine  
Lilianna Harvey  
Madeline Hendricks  
Sydney Hicks  
Sidney Higgins  
Chloe Higgins  
Kennedy Hunter  
Stone Johnson  
Shea Johnson  
William Martone  
Ava Matheson  
Molly McNulty  
Dierdre Mullin  
Ingrid Murphy  
Caroline Oakley  
Kathryn Olsen  
Abigail Olsen  
Georga Paquette  
Colby Phillips  
Aliyah Pires  
Erin Rooney  
Molly Rooney  
Hannah Sanders  
Connor Sargent

Jenna Schmidt  
Jennifer Shearley  
Sophie Strock  
Nora Sullivan  
Paul Sullivan  
Caroline Valiga  
Meaghan Wiggin  
Julia Wiseman

### **Bourne**

Sophia Amaral  
Michael Carrara  
John Correia  
Jeremiah Curran  
Caroline Curran  
Margaret Dankert  
Emily DeGowin  
Grace Gobeil  
Wesley Keene  
John MacDonald  
Ian Milliken  
Alexis Morisset  
Jaxon Prohett  
Foster Rubinstein  
Kelsey Sheehan  
Matthew Sheehy  
Jonathan Sheehy  
Kerstin Surrence

### **Brewster**

Riley Bent  
Kevin Campbell  
Sophie Christopher  
Noah Dziejzina  
Gavin Ellis  
Megan Farrell  
Kaely Farrell  
Sophie Friend  
Emelia Friend  
Tyler Hutchinson  
Makayla Hutchinson  
Abbey McIlvin  
Madeleine Shaw  
Abigail Stevens  
Isabella Valentino  
Jaiden van Bork  
Reese Vanderschmidt

### **Chatham**

Sam Carpenter  
Grady Howell  
Layne McIntire  
William Mulholland  
Jordan Our  
Jonah Rivers  
Aleidy Rodriguez-Minaya  
Julie Slade  
Elliot Stark  
Rowan Wood

### **Dennis**

Glen Baker  
Jenna Beebe  
Emma Crowell  
Timothy Curran  
Elise Gustafson  
Jennifer Hollis  
Rachel Ingram  
Will Levesque  
Renee Levesque  
Samuel Maes  
Ashleigh Reen  
Lucy Reid

### **Eastham**

Kalandra Andersen  
Ella Kelly  
Aquinnah Rank  
Hailey Richardson  
Emmalynn Schnitzer  
Michael Terrenzi  
Anna Terrenzi  
Toni Young

### **Falmouth**

Casey Baumann  
Chloe Bowman  
Nicholas Cenzalli Jr.  
Alexzander Cook  
Grace Cooney  
Kevin Coyne  
Caroline Coyne  
Olivia dePunte  
Brenna Donahue  
Anna Fernandez  
Molly Gedney  
Patrick Ghelfi  
Aksel Jensen  
Gunnar Jensen

**Falmouth (Continued)**

Samantha Landry  
Eamon MacKilligan  
Arianna Marcey  
Olivia McKnight  
Bronwyn Morris  
Emma Munroe  
Angelina Neto  
Maija O'Hara  
Lindsey Oliveira  
Hope Oliveira  
Thomas Peterson  
Jack Richardson  
Alexa Svarczkopf  
Noelle Tavares  
Sarah Thieler  
Samuel Thrasher  
Serena Tripp  
Fiona Trumbull  
Riley Woods  
Angus Zuwallack

**Harwich**

Elizabeth Anderson  
Charlotte Blute  
Milagra Bologna  
Caleb Caldwell  
John-Michael Canto  
Anna Cohen  
Michaela Crossen  
Madisun Crossen  
Aoife Daly  
Daniel Gould  
Olivia Hayden  
Brianna Johnson  
Shaylyn Kelly  
Joshua Lovely  
Isabela McMahon  
Aidan Melton  
Megan Montiero  
Kara Moore  
Sabrina Morand  
Brienna Notaro  
Zachary Parker  
Joshua Poitras  
Jamison Rushnak  
Emma Santoni  
Riley Serroni  
Lindsay Smith  
Charlotte Smith  
Audrey Smith  
Kathryn Sorz  
Abigail Tyldesley  
Wesley Ulrich  
Henry Watson

**Martha's Vineyard**

Kayleigh Bollin  
Ashley Brasefield  
Owen Bresnick  
Ella Buchert  
Caleb Burt  
Tatum Carreiro  
Molly Carroll  
Kenneth Cook  
Sara Creato  
Morgan Estrella  
Alley Estrella

Chad Guyther  
Allyse Guyther  
John Habekost  
Astoria Hall  
Jovanna Lowell-Bettencourt  
Solon Oliver  
Barrett Oliver  
Matthew Perzanowski  
Nathaniel Porterfield  
Joseph Serpa  
Ruby Suman  
Emily Weyl

**Mashpee**

Christian Cotton  
Anna Falcone  
David Kelley  
Samantha Kersey  
Karen Mayen  
Isabelle Ortlip-Sommers  
Kelley Skantz  
Nicholas Storey  
Francesca Toews  
Nathan Ware

**Nantucket**

Reese Burns  
Caroline Correia  
Macy Crowell  
Emma Davis  
Darian Duarte  
Cameron Gottlieb  
Charles Hickman  
Matthew Holdgate  
Devon Holdgate  
Madlyn Lamb  
James Mack  
Christian Mack  
Luke MacKay  
Niya Marrett  
Jordyn Perry  
Garner Ray  
Adrienne Riseborough  
Roy Ryder  
Cameron Strojny

**Orleans**

Elisabeth Chace  
Piper Kavanaugh  
Jackson Monteiro

**Provincetown**

Emilia Bois

**Sandwich**

Evan Abramson  
Alec Abramson  
Bridget Carrera  
Maxcy Denmark  
Ashley Govoni  
Wesley Heard  
Molly Hemeon  
Parker Hunt  
Kerryann Krueger  
Katelyn Lerch  
Corey Lusty  
Tara Munroe  
Morgan Ramsey

Joseph Rotondo  
Jessica Rotondo  
Danica Shores  
Nina Sundermeyer  
Erica Sundermeyer  
Jacob Sutton  
Jacob Swenson  
Steven Tanguilig  
Kellyn Thayer  
Allie Timmerman  
Patrick Tompkins

**Truro**

Lexis Grandel  
Tristan Matherly  
Carmen Roderick  
Grace Santos  
James Souza Jr.  
Thomas Watson  
Kyla White

**Wellfleet**

Jenna Carreiro  
Margaret Anne Cox  
Emeline Dickinson  
Isabel Merl  
Tristan Miller  
Arthur O'Neil  
Olivia Pickard  
Ashleigh Rose  
Maxwell Toomey  
Kenna Valli

**Yarmouth**

Kiley Campbell  
Eric Carder  
Bridget Conway  
Grace Cotoia  
Peter Cotoia  
Caleb Cotoia  
Carly Coughlin  
Sophia Dolan  
Samantha Eldridge  
Arianna Ferreira  
Nikolina Hanniford  
Kileigh Holmes  
Emma Kote  
Sophia McManus  
Shannon McSorley  
Riley Miller  
Emily O'Neil  
Ava Radford  
Erika Robbins  
Emily Teixeira  
Murphy Towers  
Amelia Veara  
William Vincent

## WELLFLEET SCHOLARSHIP FUND

### OVERVIEW Q & A

March 21, 2023

A Citizen Petition has been submitted to The Town of Wellfleet to establish the **TOWN OF WELLFLEET SCHOLARSHIP FUND** at the Cape Cod Foundation (CCF). The Petition requests funding of \$100,000. This is a unique opportunity for the citizens of Wellfleet to support students who do not have the financial resources to pay for a college education. Our goal for the **Wellfleet Scholarship Fund** is to help as many qualified students as possible to graduate with less loan debt

#### Q & A

1. **QUESTION:** Why contract out the management of a scholarship program to the Cape Cod Foundation?

**ANSWER:** The CCF manages more than eighty scholarship programs and last year the CCF and its partner, The Cape Cod Association (CCA), provided more than \$50,000 in scholarships to students who live in Wellfleet. The CCF has been managing scholarship programs for more than 30 years with a fulltime, professional staff. The annual fee to manage the TOWN OF WELLFLEET SCHOLARSHIP FUND is \$250.00.

2. **QUESTION:** Why is this program needed?

**ANSWER:** Last year the average Wellfleet family that applied to the CCF was able to pay approximately \$11,400 for college. The cost to attend University of Mass, Amherst is \$33,000. If a student receives scholarships from several of the existing scholarship programs, they still need to borrow more than \$15,000 per year to attend University of Mass, Amherst.

3. **QUESTION:** Do students have to be attending Nauset HS to qualify?

**ANSWER:** No. Wellfleet residents who have attended Nauset, Sturgis Charter School or any other accredited HS in MA are eligible. Students currently enrolled in college, technical, nursing, art or other accredited nonprofit institution are also eligible to apply.

4. **QUESTION:** If approved, when would this program begin?

**ANSWER:** Applications would be received in March of 2024 and awards would be announced in June of 2024.

5. **QUESTION:** How much money will each student receive?

**ANSWER:** This is a competitive process, and all decisions regarding awards will be made by the review committee, which would include a Wellfleet representative. From the applicant pool the committee will review the applications for matching criteria and then recommend the award amount.

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6. **QUESTION:** Do students need to be attending a 4-year college?

**ANSWER:** No. Wellfleet residents who are currently attending an accredited post High School nonprofit institution are eligible. Students attending 4-year colleges, community college, nursing, tech, art, and other specialty colleges are eligible.

7. **QUESTION:** How much will resident taxes increase to cover this program?

**ANSWER:** If approved, this program would add \$22 to the average residential tax bill.

8. **QUESTION:** Can students apply for more than one-year?

**ANSWER: :** Yes, but Students must reapply each year since the Town funding is one-year. Re-applying for the same grant would be a simple process.

9. **QUESTION:** What new responsibility would the Wellfleet School Committee have if this program is approved?

**ANSWER:** The School Committee's role would be to appoint a person to representative the Town of Wellfleet. They could appoint any resident, including a member of the School Committee. The representative would serve as the conduit between the Town and the Cape Cod Foundation and the committee reviewing scholarship applications.

- **Resources**

- ✓ **[SCHOLARSHIP PROGRAM INFO](#)**
- ✓ Scholarship Awards Flip Book [Scholarship Recipients - Cape Cod Foundation](#). Click on the arrow to the right of the arrow. Scroll thru to see the list of Wellfleet students receiving scholarships last year and other details.
- ✓ This is the 2023 booklet of scholarship funds. [2023-SCHOLARSHIP-LISTINGS-BOOKLET-FINAL.pdf \(ccfoundation.wpenginepowered.com\)](#)
- ✓ Links to a video of the application process [Scholarships - Cape Cod Foundation](#)
- ✓ Additional resources including the Citizen Petition, 2022 scholarship recipients are attached to the email you received.

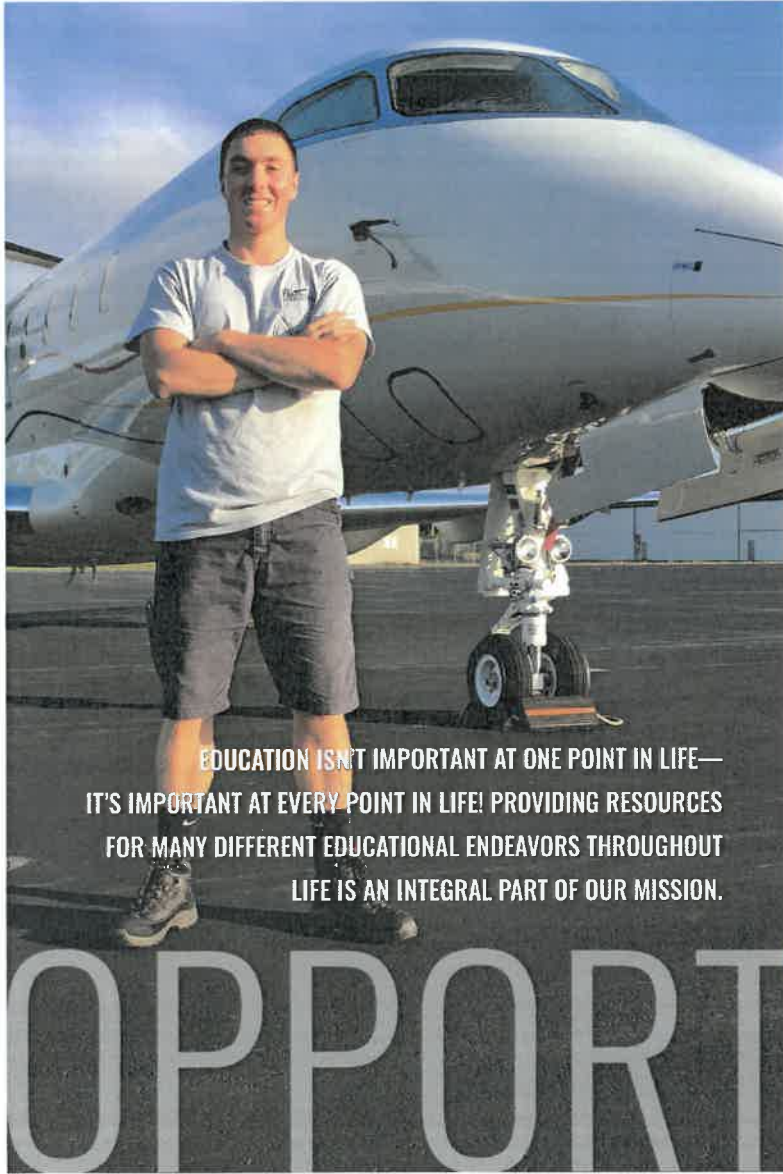


# SCHOLARSHIPS

FOR MANY EDUCATIONAL PATHS

2023





EDUCATION ISN'T IMPORTANT AT ONE POINT IN LIFE—  
IT'S IMPORTANT AT EVERY POINT IN LIFE! PROVIDING RESOURCES  
FOR MANY DIFFERENT EDUCATIONAL ENDEAVORS THROUGHOUT  
LIFE IS AN INTEGRAL PART OF OUR MISSION.



**THE CAPE COD FOUNDATION** is one of 1000 community foundations nationwide. It exists for one single reason: to strengthen and enrich our community. We do this by building resources and then investing those resources back into the community. Where they belong. Where they'll do the most good. For now. For the future.

Providing resources for education is an integral part of this mission. The Foundation currently administers more than 90 funds, totaling over \$10 million in principal, that award scholarships annually to local students—students of all ages who are pursuing many different educational paths. In 2022, we awarded over \$900,000 in scholarships, making it possible for 158 students in our region to pursue degrees or complete certificate programs.

Our team coordinates all scholarship activity and serves as a resource for students, parents/guardians, and school officials. This booklet provides an overview of the scholarship funds we administer. Scholarships from The Cape Cod Foundation are available through the universal application, which automatically pairs eligible students with all available scholarships so they don't miss opportunities. Additional opportunities from our partnering organization, the Cape Cod Association, and special grants for other educational endeavors are also accessible from the online scholarship portal.

People who dream about education tend to dream big. They tend to go on to do great things for themselves and their communities. We hope that by providing them resources, we have helped them dream bigger than they ever dared to dream before.

For more information visit [capecodfoundation.org](http://capecodfoundation.org).

# OPPORTUNITIES



**WHO SHOULD APPLY**

- High school seniors pursuing a 2- or 4-year degree or certificate program
- College students pursuing a 2- or 4-year degree or certificate program
- Adults returning to school to pursue a certificate or earn an undergraduate or advanced degree.

**HOW TO APPLY**

The Cape Cod Foundation Scholarship Application Process is entirely online. Start with our website: [capecodfoundation.org](http://capecodfoundation.org). There is a digital copy of this



booklet there. It's best for applicants to review this booklet to gauge their eligibility for scholarships, along with the general scholarship information and list of frequently asked questions provided, prior to beginning the application process. The link to our online scholarship portal is also on the website.

**ONLINE SCHOLARSHIP PORTAL**

There are multiple scholarship opportunities through our online scholarship portal. Unless otherwise noted, scholarships from The Cape Cod Foundation are available through the universal application, which automatically pairs eligible students with all available scholarships so they don't miss opportunities. There are also additional opportunities from our partnering organization, the Cape Cod Association, and special grants for other educational endeavors. These are accessible from the online scholarship portal but have separate applications.

**SCHOLARSHIP DEADLINES**

Most scholarships follow our spring cycle with an application deadline of April 1. However, deadlines may vary. We do not accept incomplete or late applications. All required materials must be complete by the deadline.

**REQUIRED MATERIALS**

The specific materials needed for each scholarship are detailed in the online application. Students are expected to follow up with their references and confirm that recommendation letters have been submitted by the deadline. Late submissions will not be accepted. In general, applicants will be asked to provide:

**RECOMMENDATIONS & TRANSCRIPTS**

**High School Students:** Applicants must have a letter of recommendation from their guidance counselor and at least one other recommendation from a professional, such as a teacher, coach, or employer. Guidance counselors will also be asked to provide a transcript and other academic information.

**College Students:** Applicants must have at least one letter of recommendation from a professional, such as a professor, coach, or employer. The second letter is optional but encouraged. A copy of the student's most recent academic transcript is also required. While the transcript can be unofficial, it must include all coursework to date and indicate GPA.

**Other Students:** In most cases, applicants must have at least one letter of recommendation from a professional, such as a professor, coach, or employer.

**FAFSA STUDENT AID REPORT**

The Expected Family Contribution (EFC) Form from the FAFSA Student Aid Report (SAR) is required for most scholarships.

## GENERAL INFORMATION

- Applicants should review the specific requirements and deadlines for each scholarship before applying to ensure all requirements are met.
- Most scholarships are based on financial need, academic merit, and non-academic activities; however, each scholarship has its own evaluation criteria.
- The selection process is competitive. Applicants who receive an award for one academic year may not receive the award in subsequent years.
- Unless otherwise noted, students must reapply every year to be considered for awards.
- We encourage students who do not receive an award to reapply the following year.
- Most four-year awards require a student to maintain a certain GPA to continue receiving benefits. We will notify each recipient of this and other criteria for maintaining the scholarship in the award letter.
- Scholarships are paid directly to the college and are made to US-based educational institutions only.
- The award amounts and number of awards listed in this brochure are approximate and may vary.
- The Foundation reserves the right not to issue an award for certain scholarships if deemed necessary due to extenuating circumstances.
- For additional information and a list of Frequently Asked Questions visit: [capecodfoundation.org](http://capecodfoundation.org)

## FINANCIAL AID PACKAGES

The Cape Cod Foundation makes its best effort to ensure scholarship awards will be used to directly offset a student's self-help need instead of reducing institutional grants. However, institutions, colleges, and universities may adjust financial aid packages to reflect scholarships from other sources. Usually, they will use an outside scholarship to replace unmet need or reduce the amount of loans or work study before adjusting grants or scholarships. However, policies vary, and students should check with their institutions' financial aid office.

## NEED ASSISTANCE?

We encourage all applicants to review the Frequently Asked Questions section on our website. If you still have questions or need assistance accessing the online scholarship portal, please call 508.790.3040.

# 2023 SCHOLARSHIP FUNDS

## SCHOLARSHIPS A-Z

### AAUW CAPE COD SCHOLARSHIP

Award Amount: \$1,000 | Number of Awards: 1

For women who are year-round residents of Cape Cod or the Islands and returning to college to pursue an associate or bachelor's degree after at least a one-year break in their education.

### ADVOCATES FOR A COMMUNITY COLLEGE EDUCATION SCHOLARSHIP\*

Award Amount: Up to \$4,800 each | Number of Awards: Varies

For graduating seniors from any Cape Cod public high school. Applicants must be accepted as a first-year student at Cape Cod Community College, demonstrate financial need, and show improvement through high school. Total award disbursed over 4 semesters.

### ADVOCATES FOR A COMMUNITY COLLEGE EDUCATION SCHOLARSHIP FOR CCCC STUDENTS

Award Amount: Up to \$4,800 each | Number of Awards: Varies

For students who are graduates of a Cape Cod high school and are currently enrolled at Cape Cod Community College working towards a degree or certificate program. Applicants must have a cumulative GPA of 3.0. Preference given to students who are studying a STEM related field or who are Nursing majors. Total award disbursed over 2 semesters.

### AMERICAN LEGION POST 308, ORLEANS, MA VETERANS SCHOLARSHIP

Award Amount: Up to \$8,000 | Number of Awards: 5

For graduating seniors of Nauset Regional High School who reside in Brewster, Eastham, or Orleans. Applicants must have a cumulative GPA of at least a C+ after their first semester of their senior year and plan to attend a 2- or 4-year college/university or trade school upon graduation. Preference will be given to students having parents or grandparents who are veterans. Total award disbursed over 8 semesters.

### ANDREW FAYNE MEMORIAL SCHOLARSHIP

Award Amount: \$2,500 each | Number of Awards: 2

For graduating seniors of Barnstable High School.

### ANNIE S. CROWELL SCHOLARSHIP

Award Amount: \$1,000-\$3,000 each | Number of Awards: 2-4

For graduating seniors or continuing college students who are relatives of Hyannis Normal School or Hyannis State Teachers College Alumni, or who will be pursuing a career in teaching or education. Preference given to relatives of alumni. Total award disbursed over 2 semesters.

### ARETHUSA CHARITABLE TRUST SCHOLARSHIP

Award Amount: Varies | Number of Awards: Varies

For graduating seniors of Cape Cod Regional Technical High School, Monomoy Regional High School, and Nauset Regional High School who are residents of the Lower or Outer Cape. Total award dispersed over 4 years.

CONTINUES NEXT PAGE >

**ARMAND L. BRUNEAU, JR. AND MURIEL B. BRUNEAU MEMORIAL SCHOLARSHIP**

Award Amount: Varies | Number of Awards: Varies  
 For graduating seniors of Monomoy Regional High School. Total award disbursed over 4 years.

**BARNSTABLE HIGH SCHOOL CLASS OF 2009 DEAN BOGER MEMORIAL SCHOLARSHIP**

Award Amount: \$700 | Number of Awards: 1  
 For graduating seniors of Barnstable High School who will be attending a 2- or 4-year institution of higher learning.

**BEVERLY SKENDE SCHOLARSHIP**

Award Amount: Up to \$32,000 | Number of Awards: 1  
 For graduating seniors of Barnstable High School, Cape Cod Regional Technical High School, or Upper Cape Cod Regional Technical School who are residents of the Town of Barnstable and have demonstrated meaningful community service throughout high school to pursue a bachelor's degree at an accredited college or university. Preference for a Massachusetts state school.

**BEV WATTERS MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1  
 For graduating seniors of Barnstable High School pursuing post-secondary education. Preference to students who are on an Individual Education Plan (IEP) or are in alternative education programs.

**BILL COTTER MEMORIAL SCHOLARSHIP**

Award Amount: \$2,000 | Number of Awards: 1  
 For graduating seniors of Barnstable High School who will be attending an accredited institution of higher learning.

**BONNIE J. BROWNING SCHOLARSHIP**

Award Amount: \$500 | Number of Awards: 1  
 For graduating high school seniors, current college students, or returning adult students who are full-time residents of the Town of Yarmouth, MA to attend a 2- or 4-year accredited undergraduate college or university full- or part-time. Students must demonstrate service to the community, a commitment to their education, and be a leader among their peers.

**CAPE COD RESTAURANTS, INC. SCHOLARSHIP**

Award Amount: Varies | Number of Awards: Varies  
 The following are eligible: employees or children of employees of the Flying Bridge or Clancy's; new or currently enrolled students at the Zammer Hospitality Institute; students graduating from the Zammer Institute who will be going on to a 4-year college or university and majoring in culinary arts or hospitality management; or graduating seniors from Upper Cape Cod Regional Technical High School who are pursuing a career in culinary arts or the hospitality industry.

**CAPE COD WOMEN'S ASSOCIATION SCHOLARSHIP**

Award Amount: Up to \$1,500 each | Number of Awards: 2-5  
 For women (ages 25+) to return to school, train in a new profession, or take courses to develop their professional life on Cape Cod. Possible courses of study include continuing college student (undergraduate or graduate); certificate programs; professional leadership courses; certificate or other educational training programs. Applicants may be attending either full- or part-time and must be permanent Cape Cod residents.

**CAPE COD YOUNG PROFESSIONALS CAREER CONNECT SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1-3  
 For adults (ages 21+) who reside full-time in Barnstable County to return to school, train in a new profession, or take courses to develop and advance professionally on Cape Cod. Possible courses of study include undergraduate or graduate degrees; certificate programs; leadership courses; technical training; or other professional development programs. There are no restrictions on the field of study for applicants; all Cape Codders seeking to pursue continuing educational opportunities are encouraged to apply.

**CAROLINE B. CHAPIN SCHOLARSHIP**

Award Amount: Up to \$1,500 | Number of Awards: 1  
 For students entering their junior or senior year at the University of Massachusetts Amherst, with a preference for students from Cape Cod. Total award is disbursed over 2 semesters.

**COACH P SCHOLARSHIP OF SPORTSMANSHIP**

Award Amount: \$500-\$2,000 each | Number of Awards: 2-4  
 For graduating high school seniors pursuing higher education, who are residents of the Town of Sandwich, have received any type of sportsmanship award during their high school career, and have a cumulative GPA of 2.9 or higher.

**DANIEL BRADLEY GAYLORD MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1  
 For graduating seniors of Bourne High School who plan to attend a 4-year accredited college or university and major in business or education. Past recipients are eligible to reapply.

**DANIEL K. MESERVEY MEMORIAL SCHOLARSHIP FUND**

Award Amount: Up to \$6,000 | Number of Awards: 1  
 For graduating seniors of Monomoy Regional High School and Cape Cod Regional Technical High School who demonstrate academic promise, have financial need, and are planning to pursue a 2- or 4- year degree.

**DAVID FISK SCUDDER SCHOLARSHIP**

Award Amount: \$2,000 | Number of Awards: 1  
 For graduating high school seniors or continuing college students from Cape Cod. Preference given to students graduating from Barnstable High School to attend a New England Small College (NESCAC), specifically Colby College.

**DAYSIE DAY SCHOLARSHIP**

Award Amount: One full-year tuition for Sophomore year | Number of Awards: 1-5  
 For graduating seniors of Monomoy Regional High School or Cape Cod Regional Technical High School who are residents of Chatham, have significant financial need, and will be attending accredited undergraduate programs. Total award disbursed over 2 semesters.

**DEREK JORDAN LIMITLESS SCHOLARSHIP**

Award Amount: \$500 | Number of Awards: 1  
 For graduating high school seniors from Cape Cod or current or returning full-time college students at Cape Cod Community College who are personally dealing with the disease of addiction. Applicants must be able to demonstrate at least one year of sobriety with a letter from a licensed professional.

**DICK KRAUS SCHOLARSHIP FOR SCIENTIFIC THINKING**

Award Amount: \$1,000 | Number of Awards: 1

For graduating high school seniors from Cape Cod who are pursuing a post-secondary degree in aquaculture, marine resource management, environmental science, or marine biology.

**DISMANTLING SYSTEMIC RACISM THROUGH COMMUNITY ACTION SCHOLARSHIP**

Award Amount: \$2,000 total | Number of Awards: 1-2

For graduating seniors of a Cape Cod high school enrolled in a 2- or 4-year institution who demonstrate a strong commitment to dismantling systemic racism through specific and concrete action(s) in their school, community, country, and/or the world at large.

**DOROTHY W. AND CHARLES M. CAMPBELL SCHOLARSHIP**

Award Amount: \$34,000 total | Number of Awards: 1-4

For graduating seniors or current college students who are residents of Orleans, Brewster, or Eastham and who are/will be studying marine sciences or marine engineering at an institute of higher learning. Preference for those who are graduating or who graduated from Nauset Regional High School or Cape Cod Regional Technical High School. Graduating seniors and current college students from Cape Cod or the Islands who are attending Massachusetts Maritime Academy are also eligible to apply. Total award disbursed over 4 years.

**DR. ANDREW V. MASON AND EDITH B. MASON MEMORIAL SCHOLARSHIP**

Award Amount: \$3,000 each | Number of Awards: 2

For graduating seniors who reside in the Town of Falmouth or the Town of Mashpee and plan to continue their education at an accredited college or university.

**EDWARD D. CLIGGOTT MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1

For graduating seniors of Barnstable High School with aptitude and interest in history, social studies, or political science.

**ELEANOR RUTH PARSONS GLEASON SCHOLARSHIP**

Award Amount: \$8,000 each | Number of Awards: 2

For graduating seniors or past graduates of Nauset Regional High School or Cape Cod Regional Technical High School to attend an accredited undergraduate college or university. Preference for students who are/will be attending Trinity College or Yale University and/or are pursuing a major in math or finance. Total award disbursed over 4 years.

**ELENA C. HALL SCHOLARSHIP**

Award Amount: \$2,000 | Number of Awards: 1

For graduating seniors of Nauset Regional High School who are residents of Provincetown to pursue higher education. Past recipients can reapply.

**ERNEST MICHAEL HELIDES AND EVELYN PONTICOS HELIDES SCHOLARSHIP**

Award Amount: Approx. \$40,000 | Number of Awards: 1-2

For students from Southeastern Massachusetts, with a preference for students who are descendants of Greek Orthodox Christians from Greece or Asia Minor. Total award disbursed over 4 years.

**ESTHER M. WALLACE SCHOLARSHIP**

Award Amount: Approximately \$50,000 total | Number of Awards: Varies

For permanent residents of Cape Cod who are graduating high school seniors or current graduates of Cape Cod Community College to attend the University of Massachusetts full-time for their undergraduate education; preference for students who will be attending the Amherst campus. Past recipients eligible to reapply. Total award disbursement varies.

**FRANK X. AND MARY E. WENY SCHOLARSHIP**

Award Amount: \$8,000 | Number of Awards: 1

For graduating high school seniors from Cape Cod that are living with Type 1 Diabetes. Total award disbursed over 4 years.

**GEORGE E. AND DORIS K. PARMENTER AERONAUTICAL SCHOLARSHIP**

Award Amount: \$2,900 | Number of Awards: 1

For graduating high school seniors or current college students from Cape Cod or the Islands who have demonstrated a commitment to pursue a career directly related to aeronautics. Past recipients are not eligible to reapply.

**GEORGE V. ALBERT, SR. EDUCATIONAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1

For graduating high school seniors from Cape Cod in need of tuition assistance for college education.

**H. H. SNOW FAMILY SCHOLARSHIP**

Award Amount: Varies | Number of Awards: 2

For graduating seniors of Nauset Regional High School planning to attend a degree-granting institution of higher education of not less than 2 years duration, and for graduating seniors of Cape Cod Regional Technical High School enrolled in the HVAC, plumbing, or electrical fields who plan to attend a degree-granting institution of further education.

**HARWICH CLASS OF '49 SCHOLARSHIP**

Award Amount: \$1,000 each | Number of Awards: 2

For graduating seniors of Monomoy Regional High School or Cape Cod Regional Technical High School who reside in the Town of Harwich.

**HENRIETTA A. "TOOTS" HOLDEN AND DAVID J. HOLDEN SCHOLARSHIP**

Award Amount: Varies | Number of Awards: Varies

For graduating seniors or alumni of Bourne High School, with a preference for those who were members of the golf team.

**HENRY AND MINNIE WHITTEMORE SCHOLARSHIP**

Award Amount: Up to \$14,000 total | Number of Awards: Varies

For residents of Brewster who are/will be attending institutions of higher learning or pursuing a professional certificate. Total award disbursed over 4 years.

**HYANNIS FIRE DEPARTMENT EDUCATIONAL SCHOLARSHIP**

Award Amount: Up to \$32,000 | Number of Awards: 1-2

For graduating high school seniors or current college students who have a parent employed by Hyannis Fire Department. Applicants must be planning to pursue an associate or a bachelor's degree at an accredited college or university. Preference for students interested in pursuing a career in public safety.

**HYANNIS NORMAL SCHOOL ALUMNI SCHOLARSHIP**

Award Amount: \$1,000-\$2,000 each | Number of Awards: 1-2  
 For students who have graduated from a public high school on Cape Cod and have completed at least one semester of college. Preference given to relatives of Hyannis Normal School Alumni and/or students who are pursuing a career in teaching or education.

**J. G. HINKLE SCHOLARSHIP\***

Award Amount: Up to \$1,500 each | Number of Awards: 1-4  
 For graduating seniors of Barnstable High School who intend to pursue a career in the fine or applied arts by attending a 4-year college, conservatory, or school of art.

**JACK HARRISON MEMORIAL SCHOLARSHIP\***

Award Amount: Varies | Number of Awards: Varies  
 For graduating seniors from Dennis-Yarmouth Regional High School who plan to attend a college or technical school (full-time or part-time). Applicant must be a strong English student who participates in at least one sport.

**JAY ELLIOTT MEMORIAL SCHOLARSHIP**

Award Amount: \$2,500 each | Number of Awards: 2  
 For residents of Cape Cod who are pursuing a degree or certificate in Visual Arts or Graphic Design. Preference for students who are interested in a career in photography and are a current or past student of Cape Cod Community College. Past recipients may apply. Total award disbursed over 2 semesters.

**JEAN W. GORDON SCHOLARSHIP**

Award Amount: \$500 | Number of Awards: 1  
 For graduating female students from Nauset Regional High School who are enthusiastic, have a passion for learning, and are economically underserved.

**JENNIFER AND BRACKETT CLARK MEMORIAL SCHOLARSHIP**

Award Amount: Varies | Number of Awards: 1  
 For graduating seniors of Nauset Regional High School or Monomoy Regional High School (resident of Cape Cod) with an interest in music to attend a 2- or 4-year accredited college or university. Preference is for students with an interest in voice in honor of Jennifer Bradford Clark's love and support of the Outer Cape Chorale.

**JOSEPH F. WOODSON SCHOLARSHIP**

Award Amount: \$2,000 total | Number of Awards: 1-2  
 For full- or part-time students who will be or who are currently attending Cape Cod Community College.

**JUDITH A. MCCARTHY "BE AMAZING" SCHOLARSHIP**

Award Amount: \$5,000 | Number of Awards: 1  
 For women who are graduating seniors of Nauset Regional High School who have overcome challenges, are involved in extracurricular activities, and are motivated to pursue higher education. Current college students who graduated from NRHS and meet the criteria are also eligible to apply.

**JUNE A. ZENKE MEMORIAL SCHOLARSHIP**

Award Amount: \$30,000 total | Number of Awards: Varies  
 For graduates of Nauset Regional High School who are attending an institution of higher learning or pursuing a professional certificate. Total award disbursed over 4 years.

**K9 SGT. GANNON SELF-SPONSOR SCHOLARSHIP**

Award Amount: Full Academy Tuition | Number of Awards: 1  
 For a recruit to attend the Cape Cod Municipal Police Academy.

**KAITLIN M. SILK MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 each | Number of Awards: 2-4  
 For graduating seniors of Barnstable High School; one or two female students planning to pursue a degree in a health-related field; and one or two students who played on the BHS field hockey team. All students will have demonstrated behavior that is consistent with Kaitlin's energy and her spirit to help others in need.

**KELLEY FOUNDATION SCHOLARS PROGRAM**

Award Amount: Up to \$10,000 each | Number of Awards: Varies  
 For students who are currently enrolled in the nursing program at Cape Cod Community College with a preference for residents of Barnstable County. Preference is given to students in the RN-BS program at Cape Cod Community College through University of Massachusetts Boston, but students in the Associate Degree in Nursing Program at CCCC may also be considered. Total award disbursed over 4 semesters.

**KETCHUM-LUFT SCHOLARSHIP**

Award Amount: \$10,000 | Number of Awards: 1  
 For graduating seniors of Nauset Regional High School who reside in the Town of Wellfleet, have at least a 2.75 GPA, and have demonstrated community involvement. Total award disbursed over 4 years.

**LARRY MARS LAND SCHOLARSHIP FOR THE ARTS**

Award Amount: \$2,500 | Number of Awards: 1  
 For graduating high school seniors and current or returning college students from the Lower or Outer Cape who are pursuing a degree in the Arts.

**LEO LUCAS MEMORIAL SCHOLARSHIP**

Award Amount: \$500 each | Number of Awards: 2  
 For graduating high school seniors or current college students at Cape Cod Community College from Cape Cod or the Islands who have a documented physical, educational, or psychological disability and are planning to continue their education at an accredited institution of higher learning.

**LIVE FOR LOU ADDICTION AWARENESS AND EDUCATION SCHOLARSHIP**

Award Amount: \$5,000 | Number of Awards: 1  
 For students who are pursuing education in the form of a certificate, license, undergraduate or advanced degree, or other formal education to pursue a career as a substance abuse counselor. The scholarship is open to students from Massachusetts with a preference for students from Cape Cod.

**LIVE FOR LOU ATHLETES SCHOLARSHIP**

Award Amount: \$2,500 each | Number of Awards: 2  
 For graduating seniors of Nauset Regional High School who plan to continue athletics in college. Preference for Wellfleet residents.

**LOGAN DUNNE MEMORIAL SCHOLARSHIP**

Award Amount: Up to \$2,000 each | Number of Awards: 1-5

For graduating seniors of Nauset Regional High School with a preference for those who have overcome a serious challenge, demonstrated compassion and community service, and/or are pursuing college degrees in math, science, psychology, or engineering. Past graduates of Nauset who have taken a gap year are also eligible. Past recipients may reapply.

**MALCOLM M. GIDLEY MEMORIAL SCHOLARSHIP**

Award Amount: \$12,000 | Number of Awards: 1

For graduating high school seniors and current college students from Cape Cod to attend Wentworth Institute of Technology. Total award disbursed over 4 years.

**MEGAN TRIPP MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 each | Number of Awards: 1-3

For graduating high school seniors planning to attend a 4-year accredited college or university to become an elementary school teacher (must be early education focus) and/or have been an active member of their high school golf team.

**MELISSA GIFFORD MEMORIAL SCHOLARSHIP**

Award Amount: \$900 | Number of Awards: 1

For graduating Barnstable High School seniors who intend to study health sciences at a college or university.

**MICHAEL B. WALLACE MEMORIAL SCHOLARSHIP**

Award Amount: \$500 | Number of Awards: 1

For graduating Barnstable High School seniors with an interest in pursuing a career in law enforcement, fire, or rescue. (No preference.)

**NAYREE PAINTED TURTLE GOLER MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1

For graduating high school seniors who are residents of Barnstable County or Dukes County who have been accepted at an accredited college or university. Applicants must demonstrate a passion for the arts, regardless of their chosen field of study.

**NICHOLAS G. XIARHOS "KEEP LIVING THE DREAM" CAPE AND ISLANDS SCHOLARSHIP**

Award Amount: \$5,000 total | Number of Awards: 1-3

For graduating high school seniors, current college, and returning adult students from Cape Cod and the Islands to pursue education or training for a career in Law Enforcement, Fire, Rescue, or a Medically-Related Profession. Preference for attendance at a Massachusetts public higher education institution.

**OPERA NEW ENGLAND OF CAPE COD SCHOLARSHIP**

Award Amount: \$2,000 | Number of Awards: 1

For graduating high school seniors who are residents of Cape Cod or the Islands who have been accepted at an accredited college, university, or conservatory and are pursuing a degree in Voice, Instrument, Music Education, or Theatrical Performance.

**ORLEANS-EASTHAM AMBULANCE ASSOCIATION SCHOLARSHIP**

Award Amount: \$2,000 | Number of Awards: 1

For graduating seniors of Nauset Regional High School or Cape Cod Regional Technical High School who reside in Brewster, Orleans, Eastham, Wellfleet, Truro, or Provincetown and plan to major in medically related studies. Total award is disbursed over 4 years.

**PATRICIA A. WARD MEMORIAL NAUSET NURSING/MEDICAL SCHOLARSHIP**

Award Amount: \$1,500 | Number of Awards: 1

For graduating seniors of Nauset Regional High School, Monomoy Regional High School, Dennis-Yarmouth Regional High School, or Cape Cod Regional Technical High School who will major in nursing or medically related studies.

**PATRICIA COLBERT DONOVAN MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000-\$2,000 each | Number of Awards: 1-2

For graduating Barnstable High School seniors with demonstrated financial need. Preference given to students with an aptitude and/or interest in the humanities.

**PATRICIA M. DUARTE SCHOLARSHIP**

Award Amount: \$10,000 each | Number of Awards: 2

For graduating high school seniors or current college students who are residents of Truro and have resided there for at least the past two years, are pursuing an undergraduate, graduate, or certificate program at an accredited institution, and have at least a 3.0 GPA. Award can be renewed annually for the entirety of a 4-year degree program.

**PATRICK M. BUTLER MEMORIAL SCHOLARSHIP**

Award Amount: Varies | Number of Awards: Varies

For students who were residents of Cape Cod when they graduated from high school, have been accepted into or are currently attending an accredited law school, and will be attending either part-time or full-time in the academic year immediately following the scholarship deadline. Preference is for students from the Town of Barnstable.

**PAUL DEVER DALEY AND ROBERT JOYCE SCHOLARSHIP**

Award Amount: \$500 | Number of Awards: 1

For residents of Provincetown in at least their second year of higher education at the time of application.

**PETER KIRWIN MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1

For current or former residents of Cape Cod or the Islands who are or who will be pursuing their Master in Social Work degree in either a full- or part-time accredited program. Preference given to students who are current or former residents of Falmouth, MA.

**PHILIP "PJ" JONES MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1

For graduating seniors of Barnstable High School who will be attending a college or university full-time and pursuing studies in a medically related field.

**PRISCILLA M. (WITTENMEYER) COTTER MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1

For a graduating senior from Barnstable High School who will be attending an accredited institution of higher learning.

**RICHARD AND ETHEL KOFF MEMORIAL SCHOLARSHIP**

Award Amount: \$6,000 | Number of Awards: 1

For graduating high school seniors from the Town of Barnstable intending to further their education in the field of music. Total award is disbursed over 4 years.

**ROBERT AND CLAIRE MUNROE WOODS HOLE GOLF CLUB SCHOLARSHIP**

Award Amount: \$3,000 each | Number of Awards: 1-3

For graduating high school seniors or current college students who have been consistently employed at the Woods Hole Golf Club as caddies, pro shop assistants, kitchen and wait staff, or grounds crew personnel during at least 2 summers to attend 2- or 4-year accredited colleges or universities.

**ROSLYN PRAISE MARGOLIN SCHOLARSHIP**

Award Amount: Up to \$8,000 | Number of Awards: 1-3

For seniors graduating from a Cape Cod high school, Natick High School, Newton North High School, or Silver Lake Regional High School to attend Boston University, with a preference for students attending Sargent College of Health and Rehabilitation Sciences; will also consider current Sargent students with a preference for students who graduated from aforementioned schools.

**RUTH B. SEARS SCHOLARSHIP**

Award Amount: Varies | Number of Awards: 1-4

For graduating seniors of Dennis-Yarmouth Regional High School who reside in the village of East Dennis. The scholarship is based on scholastic ability and likelihood of success.

**RYAN FAMILY AMUSEMENT SCHOLARSHIP**

Award Amount: \$4,000 each | Number of Awards: 1-2

For graduating high school seniors and current college students who have an interest in pursuing a career in the hospitality industry and are residents of Dukes County, Barnstable County, the Town of Plymouth, the Town of Millis, the Town of Raynham or the Town of Hingham. Total award dispersed over 4 years.

**SAMUEL D'OLIMPIO SCHOLARSHIP**

Award Amount: \$1,500 each | Number of Awards: 2

For graduating seniors of Barnstable High School who have participated on a Varsity athletic team their senior year of high school and who are pursuing post-secondary education.

**SANDWICH LEGACY FOUNDATION SCHOLARSHIP**

Award Amount: \$1,000 each | Number of Awards: 3

For residents of Sandwich who have demonstrated community service, volunteerism, and entrepreneurial spirit. Selection is also based on academic success and financial need.

**SCARBROUGH ADULT LEARNER SCHOLARSHIP**

Award Amount: Varies | Number of Awards: 1-4

For adults returning to school who have had at least 24 consecutive months as a non-student. Preference is for students pursuing a 2-year degree or professional certificate and/or attending a technical school. Applicants from Southeastern Massachusetts will be considered but preference will be for students from Cape Cod or the Islands.

**SEAN BREEN MEMORIAL SCHOLARSHIP**

Award Amount: \$200 | Number of Awards: 1

For graduating seniors of Barnstable High School who are furthering their education.

**SEAN M. WALSH MEMORIAL ATHLETIC SCHOLARSHIP**

Award Amount: \$5,000 each | Number of Awards: 2

For graduating Barnstable High School seniors who are student athletes that exhibit a love and dedication to sports. Applicants must be accepted to a 4-year college or university, be involved in the community, have noteworthy achievements, and demonstrate an ability to overcome adversity.

**STANLEY V. MARGOLIN SCHOLARSHIP**

Award Amount: Up to \$2,000 each | Number of Awards: 1-2

For graduating seniors from Cape Cod, Natick High School, Newton North High School, or Silver Lake Regional High School who are pursuing higher education at the Massachusetts Institute of Technology. Current MIT students will be considered with a preference for students who graduated from aforementioned schools.

**STAN SAMUELSON SCHOLARSHIP**

Award Amount: \$2,000 each | Number of Awards: 2

For graduating seniors of a high school on Cape Cod or the Islands who plan to further their education by attending a 2-year or 4-year college, vocational/technical institute, or other post high school educational setting. Applicants, like LGBTQ ally Stan Samuelson, must be committed to promoting LGBTQ equality through community service.

**STEPHEN BERNARD MEMORIAL SCHOLARSHIP**

Award Amount: \$2,500 each | Number of Awards: 2 (1 from Chatham and 1 from Cotuit)

For graduating high school seniors who are residents of Chatham or Cotuit to attend a 2- or 4-year undergraduate educational institution. Preference for students who have exhibited an entrepreneurial spirit. Past recipients are eligible to reapply.

**THE CAPE COD FOUNDATION SCHOLARSHIP**

Award Amount: Varies | Number of Awards: Varies

For graduating high school seniors, current college students, or returning adult students from Cape Cod or the Islands who have significant financial need and display perseverance and a strong work ethic.

**THE LA TANZI, SPAULDING AND LANDRETH SCHOLARSHIP**

Award Amount: \$1,500 each | Number of Awards: 3 (1 from Barnstable, 1 from Monomoy, 1 from Nauset)

For graduating seniors of Barnstable, Monomoy Regional, or Nauset Regional High School to pursue higher education. Eligible students must have an interest in and/or plan to pursue law, government, or social sciences, be in the top one-fourth of their class, and have demonstrated financial need.

**THE SPARK FOUNDATION SCHOLARSHIP**

Award Amount: \$1,000-\$3,000 | Number of Awards: 1-2

For graduating high school seniors, current college students, or returning adult students from Cape Cod and the Islands who have significant financial need and who demonstrate perseverance and a strong work ethic. Preference will be given to those pursuing studies in Education, Healthcare and/or Social Work.

**THOMAS ANDREW GEORGE MEMORIAL SCHOLARSHIP**

Award Amount: \$2,500 | Number of Awards: 1

For sailing instructors of the Hyannis Yacht Club who demonstrate a continued interest in sailing to attend a 4-year undergraduate institution of higher learning. Applicants must be year-round Cape Cod residents. Students can apply as graduating high school seniors and current college students. Past recipients are eligible to reapply.



**TOBY SANDERS SCHOLARSHIP**

Award Amount: Varies | Number of Awards: Varies

For graduating seniors of Monomoy Regional High School who have demonstrated a strong work ethic and a keen interest in golf by having participated in the golf program for at least three years.

**VALERIE GUNDERSON OSIECKI SCHOLARSHIP FOR THE ARTS**

Award Amount: \$2,000 | Number of Awards: 1

For graduating high school seniors from Cape Cod or the Islands who are pursuing a degree in the Arts, with a preference for students pursuing Theater. Students must be attending college in the fall at either a 2- or 4-year accredited educational institution.

**WILLIAM J. "RUSTY" COTTER MEMORIAL SCHOLARSHIP**

Award Amount: \$1,000 | Number of Awards: 1

For graduating seniors of Barnstable High School who will be attending an accredited institution of higher learning.

**WINTHROP T. TRENHOLM MEMORIAL SCHOLARSHIP\***

Award Amount: Varies | Number of Awards: Varies

For graduating seniors of Sandwich High School and Belfast High School who plan to major in a profession that will provide service back to the community.

**WORLD CONCERN SCHOLARSHIP**

Award Amount: \$12,000 | Number of Awards: 1

For graduating high school seniors or continuing college students whose family has resided in a town on the Lower/Outer Cape for the past three years. Applicants must need financial assistance and plan to begin or continue to pursue an undergraduate degree in either environmental sciences or international relations at an accredited 4-year college or university. Preference is given to students from Orleans. Total award disbursed over 4 years.



**THE CAPE COD ASSOCIATION**

**An Additional Scholarship Opportunity**

The Cape Cod Association is a partnering organization of The Cape Cod Foundation. It offers heritage-based scholarships for residents born on Cape Cod, Martha's Vineyard, and Nantucket. Graduating high school seniors and college students who are past recipients of this scholarship are eligible to apply. There is a separate application on The Cape Cod Foundation's online scholarship portal ([capecodfoundation.org](http://capecodfoundation.org)) to apply for a scholarship from the Cape Cod Association.

**APPLICATION OPEN:**  
February 1

**PAST RECIPIENT DEADLINE:**  
March 15

**HIGH SCHOOL APPLICANT DEADLINE:** April 1

For more information visit [capecodassoc.org](http://capecodassoc.org)





261 WHITES PATH, UNIT 2 | SOUTH YARMOUTH, MA 02664  
508.790.3040 | CAPECODFOUNDATION.ORG

IMPACT



## The Cape Cod Foundation 2022 Scholarship Recipients-Cape Cod & The Islands

### **Advocates for a Community College Education**

Madelin Santana, Chatham  
Bozhidar Mitsov, Hyannis  
Jamoyia Cassell, South Dennis  
Noah Rooney, South Dennis  
Ethan La, West Dennis  
Rayana Guedes, West Yarmouth  
Franciely, Chaves, Yarmouth Port  
Andrew Carette, Falmouth  
Julio Rivera Cruz, Wellfleet  
Jaelyn Dohring, Bourne  
Naomi Haddad, Falmouth  
Storm Wollery, Falmouth  
Justin Sheppard, Falmouth  
Michael Perrino, Mashpee  
Trey Peters, Mashpee  
Haley Peltier, Wareham

### **American Association of University Women Cape Cod Scholarship**

Valene Baker, Hyannis

### **American Legion Post 308, Orleans, MA Veterans Scholarship**

Michael Svenningsen, Brewster  
Cameron Beer, Brewster  
Joseph Forgione, Brewster  
Cooper Guiliano, Orleans  
Emmalynn Schnitzer, Eastham

### **Andrew Fayne Memorial Scholarship**

Alyssa DePasqua, Marstons Mills  
Hannah Clark, West Barnstable

### **Annie S. Crowell Scholarship**

Moanna Blaksteen, Brewster  
Molly Lamothe, Hyannis  
Ashleigh Santheson, Marstons Mills

### **Arethusa Charitable Trust Scholarship**

Julia Calisto, Harwich  
Michaela Crossen, Harwich  
Vanessa Calloway, Eastham

**Armand L. Bruneau, Jr. and Muriel B. Bruneau Memorial Scholarship**

Asa St. Aubin, Brewster  
Madailein Eberhardt, Harwich  
Michelle Generazzo, Hyannis  
Mason O'Brien, South Dennis  
Emily O'Neil, South Yarmouth

**Barnstable High School Class of 2009 Dean Boger Memorial Scholarship**

Janae O'Master, Cotuit

**Bev Watters Memorial Scholarship**

Corrina Morrison, Centerville

**Beverly Skende Scholarship**

Kailey Cordeira, Centerville

**Bill Cotter Memorial Scholarship**

Ava Radford, South Yarmouth

**Bonnie J. Browning Scholarship**

Emily Teixeira, South Yarmouth

**Brig Gen (USAF ret) John F. Flanagan Scholarship**

Nathan Perry, Mashpee  
Riley Cooper, North Falmouth

**Cape Cod Restaurants, Inc. Scholarship**

Glen Baker, Dennis  
Katie Clondas, East Falmouth

**Cape Cod Women's Association Scholarship**

Christine Boucher, Brewster  
Latoya Taffe, Harwich  
Jennifer Cullum, Hyannis  
Jessica Baecker, Forestdale

**Cape Cod Young Professionals Career Connect Scholarship**

Velie Allison, Eastham  
Gina Gonsalves, Mashpee

**Caroline B. Chapin Scholarship**

Patrick Armstrong, East Falmouth

**Coach P Scholarship for Sportsmanship**

Kerryann Krueger, Forestdale  
Ben Eastman, Sandwich

**Daniel Bradley Gaylord Memorial Scholarship**

Sydney Fitzpatrick, Bourne

**David Fisk Scudder Scholarship**

Benjamin LaBranche, Eastham

**Daysie Day Scholarship**

Kyla Gilley, Chatham  
Jason Metters, Chatham

**Dick Kraus Scholarship for Scientific Thinking**

Hannah Mitchell, South Chatham

**Dismantling Systemic Racism Through Community Action Scholarship**

Skyla Rimple, Mashpee

**Dorothy W. and Charles M. Campbell Scholarship**

Sienna Knight, Brewster  
Brady Deschamps, Brewster  
Raphael Da Silva, Orleans

**Dr. Andrew V. Mason and Edith B. Mason Memorial Scholarship**

Samantha Morry, Mashpee  
Abigail McGrory, Mashpee

**Edward D. Cliggott Memorial Scholarship**

Dierdre Mullin, West Barnstable

**Eleanor Ruth Parsons Gleason Scholarship**

Rocco Collucci, South Yarmouth  
Vanessa Calloway, Eastham

**Elena C. Hall Scholarship**

Mia Phillips, Provincetown

**Esther M. Wallace Scholarship**

Shayla Flaherty, Brewster  
Aleidy Rodriguez-Minaya, Chatham  
Chandler Cheron, Chatham  
Molly Daley, Harwich  
Casey Proto, Centerville  
Liam Abellana, Hyannis  
Emily DeGowin, Bourne  
Grace Gobeil, Bourne  
Logan Moniz, East Falmouth  
Abdan Mumtaz, East Falmouth  
Alden Thomas, East Falmouth

**Frank X. and Mary E. Weny Scholarship**

Tess Kjoller, Osterville

**George E. and Doris K. Parmenter Aeronautical Scholarship**

Michael Carrara, Pocasset

**George V. Albert Sr. Educational Fund**

Amelia Veara, South Yarmouth

**H. H. Snow Family Scholarship**

Delilah Beebe, Eastham

**Harwich Class of '49 Scholarship**

Riley Serroni, Harwich  
Michaela Crossen, Harwich

**Henrietta A. "Toots" Holden and David J. Holden Scholarship**

Daniel Strode, Bourne

**Henry and Minnie Whittemore Scholarship**

Kaleb Grunin, Brewster  
Kevin Campbell, Brewster  
Reese Vanderschmidt, Brewster  
Asa St. Aubin, Brewster

**Hyannis Fire Department Educational Scholarship**

Alexis Tatzel, Sandwich

**Hyannis Normal School Alumni Scholarship**

Elizabeth Anderson, Harwich  
Austin Anderson, Centerville

**Jay Elliott Memorial Scholarship**

Garrett Wiseman, Marstons Mills

**Jean W. Gordon Scholarship**

Faye Lindberg, Wellfleet

**Jennifer and Brackett Clark Memorial Scholarship**

Nell Hamilton, Eastham

**Joseph F. Woodson Scholarship**

Summer Bates, Marstons Mills  
Thiago Milani, South Yarmouth

**Judith A. McCarthy "Be Amazing" Scholarship**

Hailey Schurk, Hyannis

**June A. Zenke Memorial Scholarship**

Eric Zou, Brewster  
Kevin Campbell, Brewster  
Woodmyha Lima, Wellfleet  
Hernitte Riviere, Wellfleet

**Kaitlin M. Silk Memorial Scholarship**

Corrina Morrison, Centerville  
Reagan Hicks, Marstons Mills  
Riley Carpenter, Marstons Mills  
Delaney Cronan, West Barnstable

**Kelley Foundation Scholars Program**

Rose Bennett, North Eastham

**Ketchum-Luft Scholarship**

Riley Craven, Wellfleet

**Kirk MacSwan Memorial Scholarship**

Tess Kjoller, Osterville

**Leo Lucas Memorial Scholarship**

Riley Serroni, Harwich

Grace Gobeil, Bourne

**Live for Lou Athletes Scholarship**

John Szucs, Brewster

Emmalynn Schnitzer, Eastham

**Logan Dunne Memorial Scholarship**

John Szucs, Brewster

Madison Marshall, Brewster

Carson Winslow, Orleans

Ella Grimm, North Truro

**Madeleine Delorey Scholarship**

Meredith Sullivan, Yarmouth Port

Meaghan Boss, Mashpee

**Malcolm M. Gidley Memorial Scholarship**

Amna Waheed, Sandwich

**Megan Tripp Memorial Scholarship**

Victoria Peterson, Chatham

Isabela McMahon, Harwich

Carolyn Dreyer, Falmouth

**Melissa Gifford Memorial Scholarship**

Milena Agostinelli, Marstons Mills

**Michael B. Wallace Memorial Scholarship**

Alec Joyce, Marstons Mills

**Nayree Painted Turtle Goler Memorial Scholarship**

Arianna Marcey, Falmouth

**Nicholas G. Xiarhos 'Keep Living the Dream' Cape and Islands Scholarship**

Crystal Zheng, Oak Bluffs

Logan Smith, West Dennis

Caleb Gonsalves, Mashpee

**Opera New England of Cape Cod Scholarship**

Julio Rivera Cruz, Wellfleet

**Patricia A. Ward Memorial Nauset Nursing/Medical Scholarship**

Emily Teixeira, South Yarmouth

**Patricia Colbert Donovan Memorial Scholarship**

Colin Fay, Centerville

Dierdre Mullin, West Barnstable

**Patricia M. Duarte Scholarship**

James Souza Jr., North Truro

**Patrick M. Butler Memorial Scholarship**

Emily Williams, Osterville  
Meredith Sullivan, Yarmouth Port  
Emily Williams, Osterville

**Peter Kirwin Memorial Scholarship**

Mary Oreilly, Brewster

**Philip "PJ" Jones Memorial Scholarship**

Milena Agostinelli, Marstons Mills

**Priscilla M. (Wittenmeyer) Cotter Memorial Scholarship**

Paul Sullivan, West Barnstable

**Roslyn Praise Margolin Scholarship**

Yu Shang Zou, Harwich

**Ruth B. Sears Scholarship**

Grace LePain, South Dennis

**Ryan Family Amusements Scholarship**

Carly Coughlin, Yarmouth Port

**Samuel D'Olimpio Scholarship**

Kailey Cordeira, Centerville  
Ian Skirvan, West Barnstable

**Sandwich Legacy Foundation Scholarship**

Kerryann Krueger, Forestdale  
Ellen Murray, Sandwich  
Marilena Currey, Sandwich

**Scarborough Adult Learner Scholarship**

Tsvetelina Belardo, Orleans  
Nalinee Murphy, South Chatham  
Ghana Alayash, Centerville  
Tamara Silva, Hyannis  
Celisia Aldrich, North Eastham

**Sean Breen Memorial Scholarship**

Milena Agostinelli, Marstons Mills

**Sean M. Walsh Memorial Athletic Scholarship**

Molly Lamothe, Hyannis

**Stan Samuelson Scholarship**

Skyla Rimple, Mashpee  
Ana Santos, Sandwich



**Stephen Bernard Memorial Scholarship**

Rowan Wood, Chatham  
Gibson Guimond, Cotuit

**The Cape Cod Foundation Scholarship**

Kaleb Grunin, Brewster  
Samuel Windle, Harwich  
Kyle McMullin, Osterville  
Madeleine Frommeyer, South Yarmouth  
Logan Smith, West Dennis  
Carly Coughlin, Yarmouth Port  
Olivia dePunte, East Falmouth

**The LaTanzi Spaulding and Landreth Scholarship**

Julia Calisto, Harwich  
Alyssa DePasqua, Marstons Mills  
Hailey Martin, West Yarmouth

**The Spark Foundation Scholarship**

Abdan Mumtaz, East Falmouth  
Grace Sherman, Mashpee

**Toby Sanders Scholarship**

Christian Lapinski, Chatham  
Luke Sanders, Chatham  
Jason Metters, Chatham  
Grady Howell, Chatham  
John Jordan, Harwich  
Isabela McMahon, Harwich  
Charlotte Blute, Harwich  
Yu Shang Zou, Harwich

**Valerie Gunderson Osiecki Scholarship for the Arts**

Nell Hamilton, Eastham  
Ella Grimm, North Truro

**William J. "Rusty" Cotter Memorial Scholarship**

Riley Carpenter, Marstons Mills

**World Concern Scholarship**

Tristan Miller, Wellfleet



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

# VII

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### **BUSINESS**

## **ANNUAL TOWN MEETING**

### **Town Meeting Warrant**

**~ B ~**

<b>REQUESTED BY:</b>	Selectboard; Town Clerk
<b>DESIRED ACTION:</b>	To review the town election ballot
<b>PROPOSED MOTION:</b>	If a motion is needed one will be made at the time of the meeting
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023



### BUSINESS

~ C ~

### TA Performance Review Update on Distribution

<b>REQUESTED BY:</b>	Selectboard Chair ~ Ryan Curley
<b>DESIRED ACTION:</b>	To review and decided a distribution timeline for the TA Performance review
<b>PROPOSED MOTION:</b>	If there are motions that need to be made, they will be made at the time of the meeting.
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

## Performance Evaluation Policy

The Performance Evaluation Policy for the Town Administrator includes the following:

1. Establishment of measurable objectives which the Town Administrator can achieve for the next review period goals which reflect the areas which the town and the Board expect him or her to exercise leadership.
2. Opportunity for regular as well as annual written feedback from the Board to the Town Administrator on goals, priorities, and performance, as well as regular informal feedback. Each year, with the performance evaluation process.
3. A formal evaluation of performance of the Town Administrator meeting the objectives for these goals, to be done by each Board member, using the attached Performance Evaluation Form.
4. Regular performance reviews are critical in establishing a cohesive working arrangement between the Selectboard and the Town Administrator.
5. An annual salary review which includes both (a) any change in base salary determined by contract or by negotiation, and (b) any merit increase based upon the performance evaluation, *as set forth below.*

## Performance Evaluation Schedule

The following schedule describes the formal process to be followed each year to establish objectives for and to review the performance of the Town Administrator.

### **1 Year Evaluation Period**

#### **June 2022**

The Town Administrator shall submit their professional development plan.

#### **July 2022**

The Board will establish first year goals for the Town Administrator.

#### **September 2022**

The Selectboard and Human Resource Director (ATA) will initiate the Evaluation Process. The Selectboard will complete their individual reviews and submit them to the Assistant Town Administrator the for the Chair to compile.

#### **November 2022**

The Selectboard will meet with the Town Administrator to review their six-months evaluations.

#### **November 30<sup>th</sup>, 2022**

Six-month anniversary.

#### **March 2023**

The Selectboard and Human Resource Director (ATA) will initiate the Evaluation Process. The Selectboard will complete their individual reviews and submit them to the Assistant Town Administrator the for the Chair to compile.

TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

**April 2023**

The Selectboard will meet with the Town Administrator to review their evaluations and determine. The Selectboard will consider annual performance merit increases to become effective on May 31<sup>st</sup> of each year. The merit increase will be based on the annual performance review, which will be performed by the Selectboard in timely fashion. Merit increases will consider cost of living adjustments provided to other Wellfleet municipal employees and movement through the salary range and will be based on performance.

**First Monday in May**

Annual Town Election.

**Annual Review**

**February and March.**

A formal evaluation is done by each Board member, including written feedback and recommendations for improvement for the next review period.

An informal review of the annual performance evaluation - including any measures to improve performance, and professional development objectives for the next year - should be conducted by two members of the Board with the Town Administrator before the ratings are presented at and voted on at a formal Board meeting. The overall performance rating should be presented to the public using the definitions which the Board selected ("meets expectations", etc.), rather than the numerical score.

The annual salary review should be discussed at a later formal Board meeting. Depending upon the terms of the contract with the Town Administrator, any increase in base salary may consist of either or both (a) any change in base salary determined by contract or by negotiation, and (b) any merit increase based upon the overall performance rating.

**April of each year.**

Any departing member of the Board should prepare a letter to the Town Administrator which summarizes the priorities they see for the next year. The Town Administrator should prepare a draft of his or her objectives for the next evaluation period, including any areas for improvement which were identified.

**May and June.**

The incoming Board should set its policy goals for the next year, taking into account recommendations from the outgoing Board for goals which carry over, and goals provided by Departments and the Town Administrator. The incoming Board should work with the Town Administrator to finalize the objectives for the next year, based upon the goals set by the Board and the draft objectives prepared by the Town Administrator.

**October and November.**

An informal review of progress towards meeting the objectives should be made at mid-year for improvement or major project goals.

**March**

The Selectboard and Human Resource Director (ATA) will initiate the Evaluation Process. The Selectboard will complete their individual reviews and submit them to the Assistant Town Administrator for the Chair to compile.

TOWN OF WELFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

**April**

The Selectboard will meet with the Town Administrator to review their evaluations and determine. The Selectboard will consider annual performance merit increases to become effective on May 31<sup>st</sup> of each year. The merit increase will be based on the annual performance review, which will be performed by the Selectboard in timely fashion. Merit increases will consider cost of living adjustments provided to other Welfleet municipal employees and movement through the salary range and will be based on performance.

**First Monday in May**

Annual Town Election.

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Ryan Curley, Selectboard Chair

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Richard Waldo, Town Administrator

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Rebecca RoughlyChristine Ezersky, Assistant Town Administrator/ Human Resource Manager

TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

**Annual Performance Evaluation Form<sup>1</sup>**

Town Administrator : Richard Waldo Evaluation period: Annual  
2022-2023

Each Board member will meet with the Human Resources Director to should complete this evaluation form and sign it in the space below, and return it to Rebecca Roughly. The deadline for submitting-completing this performance evaluation is 5pm on Friday April 14~~30~~, 2023~~November 13~~. Evaluations will be summarized by the Chair the Human Resources Director and distributed to all members.

Commented [RC1]: The annual performance review process must be completed before the annual town election. Timing is less than ideal this year with town meeting on April 29th, We will need to do this by April 18th, or the SB could hold an additional meeting.

Board Member's Signature \_\_\_\_\_ Date Submitted \_\_\_\_\_

Review Period Covered: Annual  Mid-year \_\_\_\_\_ Other \_\_\_\_\_

**A. PERFORMANCE CATEGORY SCORING**

This evaluation form presents ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement in categories 1 - 10, use this scale to indicate your rating of the Town Administrator.

- 5 = Excellent (almost always exceeds the performance standard)
- 4 = Above average (generally exceeds the performance standard)
- 3 = Average (generally meets the performance standard)
- 2 = Below average (usually does not meet the performance standard)
- 1 = Poor (rarely meets the performance standard)

Any item left blank will be interpreted as a score of "3 = Average"

**1. INDIVIDUAL CHARACTERISTICS**

- \_\_\_\_\_ Diligent and thorough in the discharge of duties, "self-starter"
  - \_\_\_\_\_ Exercises good judgment
  - \_\_\_\_\_ Displays enthusiasm, cooperation, and willingness to adapt
  - \_\_\_\_\_ Exhibits mental and physical stamina appropriate for the position
  - \_\_\_\_\_ Exhibits composure, appearance, and attitude appropriate for executive position
- Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

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<sup>1</sup> Adapted from City Manager Performance Evaluation, University of Tennessee Institute for Public Service.

**2. PROFESSIONAL SKILLS AND STATUS**

- Maintains knowledge of current developments affecting the practice of local government management
- Demonstrates a capacity for innovation and creativity
- Anticipates and analyzes problems to develop effective approaches for solving them
- Willing to try new ideas proposed by the Selectboard and/or staff
- Sets a professional example by handling affairs of the public office in a fair and impartial manner

Add the values from above and enter the subtotal  ÷ 5 =  score for this category

**3. RELATIONS WITH MEMBERS OF THE ELECTED BODY**

- Carries out directives of the Selectboard as a whole as opposed to those of any one member or minority group
- Sets meeting agendas that reflect the guidance of the Board and avoids unnecessary involvement in administrative actions
- Disseminates complete and accurate information equally to all members in a timely manner
- Assists by facilitating decision making without usurping authority
- Responds well to requests, advice, and constructive criticism

Add the values from above and enter the subtotal  ÷ 5 =  score for this category

**4. POLICY EXECUTION**

- Implements Selectboard actions in accordance with the intent of the Board
- Supports the actions of the Board, both inside and outside the organization, after a decision has been reached
- Understands, supports, and enforces local government's laws, policies, and bylaws
- ~~Reviews bylaw and policy procedures periodically to suggest improvements to their effectiveness.~~
- ~~Offers workable alternatives to the Board for changes in law or policy when an existing policy or bylaw is no longer practical.~~

Add the values from above and enter the subtotal  ÷ ~~5~~**3** =  score for this category



**5. REPORTING**

- \_\_\_ Provides regular information and reports to the Selectboard concerning matters of importance to the local government, using the charter as guide
  - \_\_\_ Responds in a timely manner to requests from the Board for special reports
  - \_\_\_ Takes the initiative to provide information, advice, and recommendations to the Board on matters that are non-routine and not administrative in nature
  - \_\_\_ Produces reports that are accurate, comprehensive, concise, and written to their intended audience
  - \_\_\_ Produces and handles reports so as to convey the message that affairs of the town are open to public scrutiny
- Add the values from above and enter the subtotal \_\_\_ ÷ 5 = \_\_\_ score for this category

**6. CITIZEN RELATIONS**

- \_\_\_ Is responsive to requests from citizens
  - \_\_\_ Demonstrates a dedication to service to the town and its citizens
  - \_\_\_ Maintains a nonpartisan approach in dealing with the news media
  - \_\_\_ Meets with and listens to members of the community to discuss their concerns, and strives to understand their interests
  - \_\_\_ Makes an appropriate effort to maintain citizen satisfaction with services
- Add the values from above and enter the subtotal \_\_\_ ÷ 5 = \_\_\_ score for this category

TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

**7. STAFFING**

- Recruits and retains competent personnel for staff positions
  - Applies an appropriate level of supervision to improve any areas of substandard performance
  - Stays accurately informed and appropriately concerned about employee relations
  - ~~Manages the compensation and benefits plan professionally~~
  - Promotes training and development opportunities for employees at all levels of the organization
- Add the values from above and enter the subtotal \_\_\_\_ ÷ 5 = \_\_\_\_ score for this category

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**8. SUPERVISION**

- Encourages heads of departments to make decisions within their jurisdictions with minimal manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
  - Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
  - Develops and maintains a friendly and informal relationship with the staff and workforce in general, yet maintains the professional dignity of the office of the Town Administrator
  - Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
  - Encourages teamwork, innovation, and effective problem solving among the staff members
- Add the values from above and enter the subtotal \_\_\_\_ ÷ 5 = \_\_\_\_ score for this category

**9. FISCAL MANAGEMENT**

- Prepares a balanced budget to provide services at a level directed by the Selectboard
  - Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
  - Prepares a budget and budgetary recommendations in an intelligent and accessible format
  - Ensures that actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
  - Monitors and manages fiscal activities of the town appropriately
- Add the values from above and enter the subtotal \_\_\_\_ ÷ 5 = \_\_\_\_ score for this category

**10. COMMUNITY**

- \_\_\_ Shares responsibility for addressing the difficult issues facing the town
  - \_\_\_ Avoids unnecessary controversy
  - \_\_\_ Cooperates with neighboring communities and the county
  - \_\_\_ Helps the Selectboard address future needs and develop adequate plans to address long-term trends
  - \_\_\_ Cooperates with other regional, state, and federal government agencies
- Add the values from above and enter the subtotal \_\_\_ ÷ 5 = \_\_\_ score for this category

**PERFORMANCE CATEGORY**

ENTER CATEGORY SCORES

\_\_\_ + \_\_\_ + \_\_\_ + \_\_\_ + \_\_\_ + \_\_\_ + \_\_\_ + \_\_\_ + \_\_\_ + \_\_\_ = \_\_\_

SUBTOTAL SCORE \_\_\_ ÷ 10 = \_\_\_

1. What performance area(s) would you identify as most critical for improvement?

- ❖
- ❖
- ❖
- ❖

TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

2. What constructive suggestions or assistance can you offer the Town Administrator to enhance performance? Particularly areas that were scored a 1 or 2.

❖

❖

❖

❖

**B. GOALS / OBJECTIVES – ACHIEVEMENT**

For each goal/objective, use the following scale to indicate your rating of the Town Administrator 's progress:

**3 = Achieved**

**2 = Partially achieved**

**1 = Not achieved**

1. Support and Promote Housing Development

- a. Effectively Support the 95 Laurence Rd Project
- b. Maurice's Project support.
- c. Short Term Rental Tax re-allocation plan
- d. Create an inventory of all Town-owned properties and public facilities to assess the development and expansion of housing at these locations for seasonal and year-round housing.

Subtotal value = \_\_\_\_\_.

Comments: \_\_\_\_\_

**Commented [RC2]:** Board needs to determine if these were achievable in 2022-2023 and what it should be considering

TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

**2. Continue Improvement of Town Finances**

- a. ~~Continue to a~~Address findings in annual financial audit ~~and with Department of Revenue, review and consider implementing the recommendations issues by the Department of Revenue's Financial Management Review.~~
- b. ~~Finish Normalizing~~Continue to evaluate and work toward continued improvement of the Town's Financial Operations.
- c. ~~Continue to work toward development of~~ Transfer Station Financial Model Evaluation.
- d. ~~Develop and work toward implementing a plan for~~ Village Core Parking and Parking for a Fee.

Subtotal value = \_\_\_\_.  
Comments:

**3. Address Cahoon Hollow Beach issues**

- a. Facilitate discussions with area partners (NPS) to address the issues.
- b. Develop a long term plan to reduce the burden of managing the crowds and unruly behavior at the beach and traffic issues on OVD.

Subtotal value = \_\_\_\_.  
Comments:

**4. Invest in Public Facilities & Town Properties**

- a. ~~Continue working toward plan to support~~ Public Restrooms Renovations/Replacements Plan.
- b. ~~Continue to work on E~~evaluation of the Old Shellfish Shack.
- c. ~~Permanent Workspace out of the Weather for the Shellfish Department.~~
- d. ~~Continue development of~~ Marina Master Plan.

Subtotal value = \_\_\_\_.  
Comments:

**5. Modernization**

- a. ~~Software Platform for Town Services, staff, and the public~~Hire a HR Director in a timely basis.
- b. ~~Hire~~Plan for an Information Technology Director to develop and implement a computer software infrastructure to meet the needs of the organization.

Subtotal value = \_\_\_\_.  
Comments:

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**Formatted:** Font: 11 pt, Font color: Custom Color(32,31,30)  
**Formatted:** Normal, Indent: Left: 0.75", No bullets or numbering

**6. Improve Communications & Community Engagement**

- a. Develop a communications plan to broaden our message through newsletters, media, and other communication platforms for for Town government that includes transparency and community outreach on Town projects and initiatives and increases the Town's positive social media presence with continuity and consistency across all departments.

Subtotal value = \_\_\_\_\_.

Comments:

**7. Strengthen Human Resources & Staff Support**

- a. Hire a HR Director on a timely basis
- b. Establish clear expectations, accountability, and educational opportunities for Town Employees
- b.c. Analyze staffing and shorting space needs

Subtotal value = \_\_\_\_\_.

- a. Stretch Goal: Analyze staffing and storage space needs

Comments:

**8. Advance Climate Resiliency Efforts**

- a. Municipal Rooftop Solar Elevation
- b. Implement the changes to Fuel Efficient Vehicle Policy

Subtotal value = \_\_\_\_\_.

Comments:

**9. Support Public Health & Mental Health and Substance Abuse Programming**

- a. Continue efforts working with the Health Agent and Police Department to identify unmet needs and potential solutions. Work with Nauset to support students within District.

Subtotal value = \_\_\_\_\_.

Comments:

**GOALS / OBJECTIVES ACHIEVEMENT**

ENTER CATEGORY SCORES

\_\_\_\_ + \_\_\_\_ + \_\_\_\_ + \_\_\_\_ + \_\_\_\_ + \_\_\_\_ + \_\_\_\_ + \_\_\_\_ + \_\_\_\_ = \_\_\_\_\_

SUBTOTAL SCORE \_\_\_\_ + 9 = \_\_\_\_\_

Commented [RC3]: Divide by the number of goals

**OVERALL SCORE**

PERFORMANCE CATEGORY SUBTOTAL \_\_\_\_\_

GOALS/OBJECTIVES CATEGORY SUBTOTAL \_\_\_\_\_

**OVERALL SCORE** \_\_\_\_\_

**EVALUATION CRITERIA -**

Evaluation an Overall Score of:

Score 7 – 8 : Exceeds Expectations

Score 5 – 6 : Meets Expectations

Score 3 – 4 : Needs Improvement

Score 0 – 2 : Not Meeting Expectations  
(Create an action plan)

**SUGGESTED ANNUAL MERIT INCREASE (ANNUALLY IN APRIL)**

At the Annual Evaluation an Overall Score of:

Score 7 – 8 : 4%

Score 5 – 6 : 2.5%

Score 3 – 4 : 1%

Score 0 – 2 : No Merit increase

\*Merit increase must be incorporated into the budgeting process

\*\*Merit increases only occur after an Annual Evaluation.





## Performance Evaluation Policy

The Performance Evaluation Policy for the Town Administrator includes the following:

1. Establishment of measurable objectives which the Town Administrator can achieve for the next review period goals which reflect the areas which the town and the Board expect him or her to exercise leadership.
2. Opportunity for regular as well as annual written feedback from the Board to the Town Administrator on goals, priorities, and performance, as well as regular informal feedback. Each year, with the performance evaluation process.
3. A formal evaluation of performance of the Town Administrator meeting the objectives for these goals, to be done by each Board member, using the attached Performance Evaluation Form.
4. Regular performance reviews are critical in establishing a cohesive working arrangement between the Selectboard and the Town Administrator.
5. An annual salary review which includes both (a) any change in base salary determined by contract or by negotiation, and (b) any merit increase based upon the performance evaluation, *as set forth below*.

## Performance Evaluation Schedule

The following schedule describes the formal process to be followed each year to establish objectives for and to review the performance of the Town Administrator.

### 1 Year Evaluation Period

#### **June 2022**

The Town Administrator shall submit their professional development plan.

#### **July 2022**

The Board will establish first year goals for the Town Administrator.

#### **September 2022**

The Selectboard and Human Resource Director (ATA) will initiate the Evaluation Process. The Selectboard will complete their individual reviews and submit them to the Assistant Town Administrator the for the Chair to compile.

#### **November 2022**

The Selectboard will meet with the Town Administrator to review their six-months evaluations.

#### **November 30<sup>th</sup>, 2022**

Six-month anniversary.

#### **March 2023**

The Selectboard and Human Resource Director (ATA) will initiate the Evaluation Process. The Selectboard will complete their individual reviews and submit them to the Assistant Town Administrator the for the Chair to compile.

## TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

### **April 2023**

The Selectboard will meet with the Town Administrator to review their evaluations and determine. The Selectboard will consider annual performance merit increases to become effective on May 31<sup>st</sup> of each year. The merit increase will be based on the annual performance review, which will be performed by the Selectboard in timely fashion. Merit increases will consider cost of living adjustments provided to other Wellfleet municipal employees and movement through the salary range and will be based on performance.

### **First Monday in May**

Annual Town Election.

### **Annual Review**

#### **February and March.**

A formal evaluation is done by each Board member, including written feedback and recommendations for improvement for the next review period.

An informal review of the annual performance evaluation - including any measures to improve performance, and professional development objectives for the next year - should be conducted by two members of the Board with the Town Administrator before the ratings are presented at and voted on at a formal Board meeting. The overall performance rating should be presented to the public using the definitions which the Board selected ("meets expectations", etc.), rather than the numerical score.

The annual salary review should be discussed at a later formal Board meeting. Depending upon the terms of the contract with the Town Administrator, any increase in base salary may consist of either or both (a) any change in base salary determined by contract or by negotiation, and (b) any merit increase based upon the overall performance rating.

#### **April of each year.**

Any departing member of the Board should prepare a letter to the Town Administrator which summarizes the priorities they see for the next year. The Town Administrator should prepare a draft of his or her objectives for the next evaluation period, including any areas for improvement which were identified.

#### **May and June.**

The incoming Board should set its policy goals for the next year, taking into account recommendations from the outgoing Board for goals which carry over, and goals provided by Departments and the Town Administrator. The incoming Board should work with the Town Administrator to finalize the objectives for the next year, based upon the goals set by the Board and the draft objectives prepared by the Town Administrator.

#### **October and November.**

An informal review of progress towards meeting the objectives should be made at mid-year for improvement or major project goals.

#### **March**

The Selectboard and Human Resource Director (ATA) will initiate the Evaluation Process. The Selectboard will complete their individual reviews and submit them to the Assistant Town Administrator for the Chair to compile.

TOWN OF WELFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

**April**

The Selectboard will meet with the Town Administrator to review their evaluations and determine. The Selectboard will consider annual performance merit increases to become effective on May 31<sup>st</sup> of each year. The merit increase will be based on the annual performance review, which will be performed by the Selectboard in timely fashion. Merit increases will consider cost of living adjustments provided to other Wellfleet municipal employees and movement through the salary range and will be based on performance.

**First Monday in May**

Annual Town Election.

---

Ryan Curley, Selectboard Chair

---

Richard Waldo, Town Administrator

---

Christine Ezersky, Human Resource Manager

**Annual Performance Evaluation Form<sup>1</sup>**

Town Administrator : Richard Waldo

Evaluation period: Annual

2022-2023

**Each Board member will meet with the Human Resources Director to complete this evaluation form and sign it in the space below. The deadline for completing this performance evaluation is 5pm on Friday April 14, 2023.** Evaluations will be summarized by the theHuman Resources Director and distributed to all members.

Board Member's Signature \_\_\_\_\_ Date Submitted \_\_\_\_\_

Review Period Covered: Annual X Mid-year \_\_\_\_\_ Other \_\_\_\_\_

**A. PERFORMANCE CATEGORY SCORING**

This evaluation form presents ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement in categories 1 - 10, use this scale to indicate your rating of the Town Administrator.

- 5 = Excellent** (almost always exceeds the performance standard)
- 4 = Above average** (generally exceeds the performance standard)
- 3 = Average** (generally meets the performance standard)
- 2 = Below average** (usually does not meet the performance standard)
- 1 = Poor** (rarely meets the performance standard)

Any item left blank will be interpreted as a score of "3 = Average"

**1. INDIVIDUAL CHARACTERISTICS**

- \_\_\_\_\_ Diligent and thorough in the discharge of duties, "self-starter"
  - \_\_\_\_\_ Exercises good judgment
  - \_\_\_\_\_ Displays enthusiasm, cooperation, and willingness to adapt
  - \_\_\_\_\_ Exhibits mental and physical stamina appropriate for the position
  - \_\_\_\_\_ Exhibits composure, appearance, and attitude appropriate for executive position
- Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**2. PROFESSIONAL SKILLS AND STATUS**

- \_\_\_\_\_ Maintains knowledge of current developments affecting the practice of local government management

<sup>1</sup> Adapted from City Manager Performance Evaluation, University of Tennessee Institute for Public Service.

TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

- \_\_\_\_\_ Demonstrates a capacity for innovation and creativity
- \_\_\_\_\_ Anticipates and analyzes problems to develop effective approaches for solving them
- \_\_\_\_\_ Willing to try new ideas proposed by the Selectboard and/or staff
- \_\_\_\_\_ Sets a professional example by handling affairs of the public office in a fair and impartial manner

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**3. RELATIONS WITH MEMBERS OF THE ELECTED BODY**

- \_\_\_\_\_ Carries out directives of the Selectboard as a whole as opposed to those of any one member or minority group
- \_\_\_\_\_ Sets meeting agendas that reflect the guidance of the Board and avoids unnecessary involvement in administrative actions
- \_\_\_\_\_ Disseminates complete and accurate information equally to all members in a timely manner
- \_\_\_\_\_ Assists by facilitating decision making without usurping authority
- \_\_\_\_\_ Responds well to requests, advice, and constructive criticism

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**4. POLICY EXECUTION**

- \_\_\_\_\_ Implements Selectboard actions in accordance with the intent of the Board
- \_\_\_\_\_ Supports the actions of the Board, both inside and outside the organization, after a decision has been reached
- \_\_\_\_\_ Understands, supports, and enforces local government's laws, policies, and bylaws

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 3 = \_\_\_\_\_ score for this category

**5. REPORTING**

- \_\_\_\_\_ Provides regular information and reports to the Selectboard concerning matters of importance to the local government, using the charter as guide
- \_\_\_\_\_ Responds in a timely manner to requests from the Board for special reports
- \_\_\_\_\_ Takes the initiative to provide information, advice, and recommendations to the Board on matters that are non-routine and not administrative in nature
- \_\_\_\_\_ Produces reports that are accurate, comprehensive, concise, and written to their intended audience
- \_\_\_\_\_ Produces and handles reports so as to convey the message that affairs of the town are open to public scrutiny

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**6. CITIZEN RELATIONS**

- \_\_\_\_\_ Is responsive to requests from citizens
- \_\_\_\_\_ Demonstrates a dedication to service to the town and its citizens
- \_\_\_\_\_ Maintains a nonpartisan approach in dealing with the news media
- \_\_\_\_\_ Meets with and listens to members of the community to discuss their concerns, and strives to understand their interests
- \_\_\_\_\_ Makes an appropriate effort to maintain citizen satisfaction with services

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**7. STAFFING**

- \_\_\_\_\_ Recruits and retains competent personnel for staff positions
- \_\_\_\_\_ Applies an appropriate level of supervision to improve any areas of substandard performance
- \_\_\_\_\_ Stays accurately informed and appropriately concerned about employee relations
- \_\_\_\_\_ Promotes training and development opportunities for employees at all levels of the organization

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**8. SUPERVISION**

- \_\_\_\_\_ Encourages heads of departments to make decisions within their jurisdictions with minimal manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
- \_\_\_\_\_ Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
- \_\_\_\_\_ Develops and maintains a friendly and informal relationship with the staff and workforce in general, yet maintains the professional dignity of the office of the Town Administrator
- \_\_\_\_\_ Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
- \_\_\_\_\_ Encourages teamwork, innovation, and effective problem solving among the staff members

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**9. FISCAL MANAGEMENT**

- \_\_\_\_\_ Prepares a balanced budget to provide services at a level directed by the Selectboard
- \_\_\_\_\_ Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
- \_\_\_\_\_ Prepares a budget and budgetary recommendations in an intelligent and accessible format
- \_\_\_\_\_ Ensures that actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- \_\_\_\_\_ Monitors and manages fiscal activities of the town appropriately

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**10. COMMUNITY**

- \_\_\_\_\_ Shares responsibility for addressing the difficult issues facing the town
- \_\_\_\_\_ Avoids unnecessary controversy
- \_\_\_\_\_ Cooperates with neighboring communities and the county
- \_\_\_\_\_ Helps the Selectboard address future needs and develop adequate plans to address long-term trends
- \_\_\_\_\_ Cooperates with other regional, state, and federal government agencies

Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category

**PERFORMANCE CATEGORY**

ENTER CATEGORY SCORES

\_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_

SUBTOTAL SCORE \_\_\_\_\_ ÷ 10 = \_\_\_\_\_

1. What performance area(s) would you identify as most critical for improvement?

❖

❖

❖

❖

2. What constructive suggestions or assistance can you offer the Town Administrator to enhance performance? Particularly areas that were scored a 1 or 2.



TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION



**B. GOALS / OBJECTIVES – ACHIEVEMENT**

For each goal/objective, use the following scale to indicate your rating of the Town Administrator 's progress:

**3 = Achieved**

**2 = Partially achieved**

**1 = Not achieved**

**1. Support and Promote Housing Development**

- a. Effectively Support the 95 Laurence Rd Project
- b. Maurice's Project support.
- c. Short Term Rental Tax re-allocation plan
- d. Create an inventory of all Town-owned properties and public facilities to assess the development and expansion of housing at these locations for seasonal and year-round housing.

Subtotal value = \_\_\_\_\_.

Comments:

**2. Continue Improvement of Town Finances**

- a. Continue to address findings in annual financial audit with Department of Revenue..
- b. Continue to evaluate and work toward continued improvement of the Town's Financial Operations.
- c. Continue to work toward development of Transfer Station Financial Model Evaluation.
- d. Develop and work toward implementing a plan for Village Core Parking and Parking for a Fee.

Subtotal value = \_\_\_\_\_.

Comments:

**3. Address Cahoon Hollow Beach issues**

- a. Facilitate discussions with area partners (NPS) to address the issues.
- b. Develop a long term plan to reduce the burden of managing the crowds and unruly behavior at the beach and traffic issues on OVD.

Subtotal value = \_\_\_\_\_.

Comments:

**4. Invest in Public Facilities & Town Properties**

- a. Continue working toward plan to support Public Restrooms Renovations/Replacements Plan.
- b. Continue to work on evaluation of the Old Shellfish Shack.
- c. Continue development of Marina Master Plan.

Subtotal value = \_\_\_\_\_.

Comments:

**5. Modernization**

- a. Hire a HR Director in a timely basis.
- b. Plan for an Information Technology Director to develop and implement a computer software infrastructure to meet the needs of the organization.

Subtotal value = \_\_\_\_\_.

Comments:

**6. Improve Communications & Community Engagement**

- a. Develop a communications plan to broaden our message through newsletters, media, and other communication platforms for for Town government that includes transparency and community outreach on Town projects and initiatives and increases the Town's positive social media presence with continuity and consistency across all departments.

Subtotal value = \_\_\_\_\_.

Comments:

**7. Strengthen Human Resources & Staff Support**

- a. Hire a HR Director on a timely basis
- b. Establish clear expectations, accountability, and educational opportunities for Town Employees
- c. Analyze staffing and shorting space needs

Subtotal value = \_\_\_\_\_.

- a. Stretch Goal: Analyze staffing and storage space needs

Comments:

**8. Advance Climate Resiliency Efforts**

- a. Municipal Rooftop Solar Elevation
- b. Implement the changes to Fuel Efficient Vehicle Policy

Subtotal value = \_\_\_\_\_.

Comments:

**9. Support Public Health & Mental Health and Substance Abuse Programming**

- a. Continue efforts working with the Health Agent and Police Department to identify unmet needs and potential solutions. Work with Nauset to support students within District.

Subtotal value = \_\_\_\_\_.

Comments:

TOWN OF WELLFLEET - TOWN ADMINISTRATOR PERFORMANCE EVALUATION

**GOALS / OBJECTIVES ACHIEVEMENT**

ENTER CATEGORY SCORES

\_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_

SUBTOTAL SCORE \_\_\_\_\_ ÷ 9 = \_\_\_\_\_

**OVERALL SCORE**

PERFORMANCE CATEGORY SUBTOTAL \_\_\_\_\_

GOALS/OBJECTIVES CATEGORY SUBTOTAL \_\_\_\_\_

**OVERALL SCORE** \_\_\_\_\_

**EVALUATION CRITERIA -**

Evaluation an Overall Score of:

Score 7 – 8 : Exceeds Expectations

Score 5 – 6 : Meets Expectations

Score 3 – 4 : Needs Improvement

Score 0 – 2 : Not Meeting Expectations  
(Create an action plan)

**SUGGESTED ANNUAL MERIT INCREASE (ANNUALLY IN APRIL)**

At the Annual Evaluation an Overall Score of:

Score 7 – 8 : 4%

Score 5 – 6 : 2.5%

Score 3 – 4 : 1%

Score 0 – 2 : No Merit increase

\*Merit increase must be incorporated into the budgeting process

\*\*Merit increases only occur after an Annual Evaluation.



## Wellfleet Town Administrator Mr. Richard Waldo 6 Month Performance Review

### A few notes: on worksheet and criteria.

1. Utilizing a 6-month review provides a snapshot and identifies areas of concern well in advance of the annual performance evaluation.
2. I have attached a blank copy of the performance evaluation for reference.
3. This is the first year of a new Performance Review Format to assess the performance of the TA. In this the six-month review is valuable to both familiarize board members with the process as well catching mistakes or areas of confusion in the format.
4. Under goals the total should be divided by 8 and not 9. Goal #9 is a stretch goal and does not count towards numerical score.
5. Some of the criteria the board has little to judge by as it relates to the Capital Improvement Plan, Budgets and other yearly processes that will be a focus of meetings going forward.
6. Scores in this document are composite scores, we had a few categories where various board members felt they could not judge the Performance Category. The scores within this document are the average score of those returning an answer categories with partial returns will be noted for the ease of use as "TBT" as these are reflective of the board member/s feeling it is too soon to judge.
7. Composite Scores removes the TBTs from both counting towards any section and in the final composite score.
8. Hopefully by the time we undertake the 1-year anniversary performance review we will have a HR Director to facilitate and summarize this process.

Humbly Submitted

---

Ryan Curley, Selectboard Chair

### Criteria Performance Category Scoring (scored on a 1-5 scale)

1. Individual Characteristics
  - a. Composite Score: 4.52
  - b. Comments: None
2. Professional Skills and Status
  - a. Composite Score: 4.12
  - b. Comments: None
3. Relations with Member of the Elected Body
  - a. Composite Score: 4.29 (one TBT on Meeting Agendas)
  - b. Comments: None
4. Policy Execution
  - a. Composite Score: 4.12 (one TBT on workable alternatives when there is a change in law)

- b. Comments: Review of bylaw and policies and workable alternatives to changes in the law not expected yet
- 5. Reporting
  - a. Composite Score: 4.44
  - b. Comments: None
- 6. Citizen Relations
  - a. Composite Score: 4.64
  - b. Comments: Sometimes too responsive to citizen requests
- 7. Staffing
  - a. Composite Score: 3.8 (one TBT on Managing the compensation and benefits plan professionally)
  - b. Comments: Forces outside of TA Control render staffing issues difficult to evaluate.
- 8. Supervision
  - a. Composite Score: 3.88 (1 TBT on instills confidence and promotes initiative..., 1 TBT on develops and maintains..., 1 TBT on sustains or improves staff performance..., 1 TBT on encourage teamwork...)
  - b. Comments: Forces outside of TA Control render staffing issues difficult to evaluate. (again)
- 9. Fiscal Management
  - a. Composite Score: 4.067 (10 TBTs)
  - b. Comment: Going though budget now can't evaluate yet giving all 4s for now.
- 10. Community
  - a. Composite Score: 4.2
  - b. Comments: None

**Total Weighted Composite Score: 4.21**

Combined 1& 2. What performance area(s) would you identify as most critical for improvement? What constructive suggestions or assistance can you offer the Town Administrator to enhance performance? Particularly areas that scores a 1 or 2.

Staffing was identified by all members in one form or another as critical for the town. Communication and team building. Some comments to the effect that it is too soon to evaluate certain elements (as also indicated in limited the section comments). Also identified are the Marina, Communication with certain members of the Board, accessibility of video of meetings to the public.

Must advertise positions immediately when a vacancy develops. Needs to be able to recruit staff and do outreach to possible applicant pools.

**GOALS scored on a 1-3 basis.**

- 1. Support and Promote Housing Development
  - a. Composite Score: 2.6

- b. Comments: I am giving partially achieved on all of these, but note that TA has had to prioritize financial issues, Maurice's Campground, and other matters, leaving little if any time for particular initiative, plus its been just 6 months!
- 2. Continue Improvement of Town Finances
  - a. Composite Score: 2 (one TBT)
  - b. Comments: None
- 3. Address Cahoon Hollow Beach Issues
  - a. Composite Score: 2.1
  - b. Comments: This is an ongoing discussion, my 2 reflects this and is not a reflection on Mr. Waldo
- 4. Invest in Public Facilities & Town Properties
  - a. Composite Score 1.5 (one TBT)
  - b. Comments: None
- 5. Modernization
  - a. Composite Score: 1.75 (one TBT)
  - b. Comments: board member not feeling fully kept abreast
- 6. Improve Communications & Community Engagement
  - a. Composite Score: 2
  - b. Comments: Video recordings accessibility has gotten worse, some town bodies holding public input sessions on regulations without posting or explaining the regulation changes being considered.
- 7. Strengthen Human Resources and Staff Support
  - a. Composite Score:2 (one TBT)
  - b. Comments: none
- 8. Advance Climate Resiliency Efforts
  - a. Composite Score:2 (one TBT)
  - b. Comments: Bot aware od any developments on municipal rooftop solar, and purchasing fuel efficient vehicles under review by departments

**Goals Total Composite Score: 1.99**

- 9. Stretch Goal Support Public Health and Mental Health and Substance Abuse Programming
  - a. Composite Score: 2
  - b. Comments: None
  - c.
- 10. Other Achievements, Projects & Initiatives:
  - a. **First a comment about formatting of this evaluation. The majority of the board returned no score for this section even if the board member listed items. The board should decide how to handle this section for prior to the 1-year performance review.**
  - b. Other Achievement, Projects & Initiatives Listed
    - i. Detailed Staff Report for each MTG
    - ii. outreach to congressional delegation regrading dredging
    - iii. proactive outreach to marina advisory and dredging task force
    - iv. always available to discuss concerns
    - v. Herring River
    - vi. TWMP Filing



**BOARD MEMBERS FINAL COMMENTS**

What other comments do you have for the Town Administrator (e.g., priorities, expectations, goals, or objectives for the new fiscal year)?

Staffing again identified as critical to the success of the Administration by almost every board member. There will also be a priority placed on financial matters until free cash has been certified. Most board members had positive remarks about how Mr. Waldo Conducts himself. Also identified are the number of projects the town is undertaking and the housing crisis. One Board member feels there is an issue with communicating with Mr. Waldo.

- Finish Normalizing the Town's Financial Operatorations
- Work on Addressing the Issues at Cahoon Hollow Beach
- Public Restrooms Renovations/Replacements (LeCount Hollow, Whitecreast, Newcombs, Gull Pond, Marina, Town Hall) - LeCount Hollow ASAP
- Effectively Support the 95 Laurence Rd Project
- Software Platform for Town Services, staff & public facing
- Transfer Station Financial Model Evaluation
- Village Core Parking and Parking for a Fee
- Municipal Rooftop Solar Elevation
- Evaluation of the Old Shellfish Shack
- Permanent Workspace out of the Weather for the Shellfish Department
- Marina Master Plan

## EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this 30 day of April, 2022, by and between the TOWN OF WELLFLEET, COMMONWEALTH OF MASSACHUSETTS, a municipal corporation acting by and through its Selectboard (herein referred to as the "Town" or the "Employer"), and Richard Waldo (hereinafter referred to as the "Town Administrator" or the "Employee"), is executed pursuant to Massachusetts General Laws, Chapter 41, § 108N.

### WITNESSETH

WHEREAS, the Town is desirous of securing the services of Richard Waldo as Town Administrator pursuant to M.G.L. Chapter 41, Sec. 108N;

WHEREAS, Richard Waldo is willing to perform the duties of the position of Town Administrator according to the terms and conditions of this Agreement;

NOW THEREFOR, the Town and the Employee hereby agree that the following terms and conditions shall govern the salary, fringe benefits, and other conditions of employment pertaining to the service of said Richard Waldo, Town Administrator of the Town of Wellfleet.

#### 1. DUTIES

The Town hereby agrees to employ Richard Waldo as Town Administrator to perform the functions and duties specified in the Town Administrator's job description and the Wellfleet Home Rule Charter and to perform such other legally permissible functions as the Wellfleet Selectboard, the Town Administrator's direct supervisor, shall authorize.

#### 2. TERM

The Employee agrees to remain in the employ of the Employer from May 31, 2022 through May 30, 2025.

Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from his employment, subject to Section 5-8-5 of the Wellfleet Home Rule Charter. The Employee shall provide the Selectboard with at least 90 days' notice of an intended resignation, although the Selectboard may shorten or waive such requirement at its discretion.

Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Town to terminate the services of the Town Administrator at any time, subject to the provisions of Section 8. A decision of the Employer not to renew this Agreement or the services of the Employee at the natural expiration of this Agreement on May 29, 2025, shall not be construed as a termination and is not subject to the provisions of Section 8 of this Agreement.

As required by Chapter 41, Section 108N of the General Laws of Massachusetts, nothing in this Agreement shall affect the appointment or removal power of the Board, nor shall it grant tenure to the Employee, nor shall it abridge the provisions of Chapter 44, Section 67 of the General Laws of Massachusetts.

### **3. COMPENSATION**

Subject to appropriation on an annual basis, the Town Administrator shall be paid for services rendered pursuant to this Agreement of an annualized base salary of one hundred eighty-five thousand (\$185,000.00) dollars, subject to applicable withholdings and deductions, effective May 31, 2022 and continuing through May 30, 2023. Salary will be paid to the Employee in regular installments at the same time as other employees of the Employer are paid.

The Selectboard will consider annual performance merit increases to become effective on May 31 of each year. The merit increase will be based on the annual performance review, which will be performed by the Selectboard in a timely fashion. Merit increases will consider cost of living adjustments provided to other Wellfleet municipal employees and movement through the salary range and will be based on performance.

In addition, the Town Administrator shall be enrolled in the Barnstable County Retirement System, or any successor organization. Further, there will be no reduction in benefits during the term of this agreement. The Town shall reimburse the Town Administrator for the expense of mileage and vehicle maintenance of four thousand eight-hundred (\$4,800.00) dollars per year. The reimbursement shall be paid in monthly installments.

The Town shall establish a deferred compensation plan for the Town Administrator and contribute the sum of \$5,000.00 per year in Fiscal Year 2023 and continuing throughout the term of this agreement. Additionally, the Town Administrator may, at his sole option, convert up to one week of unused vacation each year into said plan.

All provisions of the laws of the Commonwealth of Massachusetts relating to retirement, health insurance and other fringe benefits shall apply to the Town Administrator as they generally apply to other employees of the Town, in addition to the benefits enumerated herein specially for the benefit of the Town Administrator, except as otherwise provided in this Agreement.

All other general provisions of the Town's By-Laws related to fringe benefits shall also apply to the Town Administrator as they generally apply to other employees of the Town, in addition to the benefits enumerated herein specifically for the benefit of the Town

Administrator, except as otherwise provided in this Agreement. These benefits shall include, but not be limited to, reimbursement of documented employment related expenses,

This Agreement shall prevail over any conflicting personnel provisions of the Town's bylaws, or rules and regulations, or the Wellfleet Home Rule Charter in the event that one is adopted by the Town and enacted by the legislature.

#### **4. WORK SCHEDULE AND TIME-OFF**

The Town Administrator agrees to devote the adequate amount of time and energy which is reasonably necessary to faithfully perform the duties of the position under this Contract. The Town Administrator shall normally follow a 40 hour a week work schedule Sunday through Saturday. For purposes of the Fair Labor Standards Act ("FLSA"), the Town Administrator is considered an exempt employee.

The Town Administrator is eligible for 200 hours (5-weeks) compensated vacation time per year. Vacation leave shall be scheduled by the Town Administrator so as not to conflict with the needs of the Town. Vacations must be taken in the anniversary year earned. Vacation leave must be planned to ensure that both the Town Administrator and the Assistant Town Administrator are not on leave during the same period. The Town Administrator may in lieu of time off choose to be paid for up to 40 hours (one week) of vacation time per year. Notice of the intent to sell back vacation time in this manner must be submitted to the Selectboard prior to March 1.

The Town Administrator is entitled to sick leave, holidays, and bereavement leave pursuant to the Town of Wellfleet Employee Personnel Manual, as amended. Sick leave credits may be allowed to accumulate to a maximum of 150 days. The Town Administrator will be credited with an initial balance of 50 sick days upon beginning employment.

The Town Administrator shall receive two (2) personal days per fiscal year, which may not be carried over into a subsequent fiscal year.

The Town Administrator will have the ability to work from home when it is expedient or practical to do so (work requiring uninterrupted focus, severe weather, etc.) with approval from the Selectboard. While such an occurrence shall be rare, it is an available option if the situation warrants it.

The Town Administrator shall not engage in any other business activity or serve in any industry, trade, professional, governmental or educational position during the term of this Agreement without receiving prior, written authorization from the Selectboard. The Town Administrator

#### **5. PROFESSIONAL DEVELOPMENT**

The Town recognizes the importance of continuous professional development of its employees, especially the Town Administrator. Therefore, the costs for periodicals, software, classes, travel, toll, meals and lodging (if necessary) for professional development purposes of \$5,000.00 each year will be made available for short courses, programs, conferences, and seminars that are necessary and appropriate to his professional development and for the good of the Town, provided the expenses are approved by the Selectboard in advance of the expense being encumbered.

The Town Administrator shall submit a professional development plan to the Selectboard by July 1<sup>st</sup> of each contract year and submit a written progress report to the Selectboard during the annual performance review process. Initial goals should include completion of the Masters in Public Administration and the certification as a Massachusetts Municipal Procurement Official; long term certification as a International City/County Management Association (ICMA) Credential Manager is desired.

#### **6. DISCIPLINE OR DISCHARGE**

The Town, by a majority vote of the Selectboard, following adequate prior notice and a hearing, may discipline the Town Administrator, up to but not including termination, for cause.

Nothing in this Agreement shall prevent, limit or otherwise interfere with the rights of the Town to terminate the services of the Employee at any time. Termination of the Town Administrator's employment with the Town shall follow the removal procedure set forth in Section 5-8 of the Wellfleet Home Rule Charter. Consistent with the provisions of said Section 5-8, the Selectboard may adopt a resolution to initiate the removal of the Town Administrator, stating the reasons therefor, subject to the time limitations set forth in Section 5-8-1. Upon adoption of said resolution the Town Administrator shall be placed on paid administrative leave, alternatively referred to as paid suspension, for up to 45 days. Within the first 10 days of said leave, the Town Administrator may file a written request for a hearing with the Selectboard, which the Selectboard shall schedule within three weeks following the filing. If no hearing is requested in writing, the Selectboard may effectuate the termination of the Town Administrator's employment upon the affirmative vote of at least three members of the Selectboard. If a hearing is requested and scheduled, it shall be publicly noticed and conducted in accordance with the provisions of Sections 5-8-3, 5-8-3-1, and 5-8-3-2 of the Charter. Within seven days following this hearing, the Selectboard shall vote at an open public meeting on whether to effectuate the removal of the Town Administrator, and such removal shall become effective upon an affirmative vote of at least three Selectboard members.

In the event that the Employee is terminated "for cause", as defined herein, the Employee will not be entitled to any severance compensation but shall receive pay for accrued but unused vacation time. In the event the Employee is terminated by the Town without cause before the expiration of this Agreement and provided the Employee has been employed as Town Administrator with the Town for at least six (6) months and remains willing and able to perform the duties of Town Administrator at the time of the termination, the Town agrees to pay the Employee a lump sum cash payment equal to six months' aggregate salary and benefit contribution costs.

Cause shall include the Employee's failure to substantially perform his duties as defined in the Wellfleet Home Rule Charter, failure to meet goals or objectives established pursuant to the evaluation process defined in section 7 of this Agreement, commission of an act of fraud or dishonesty, misconduct of any law, regulation or or Town policy, or lack of complete confidence in the Employees' competency of efficiency

#### **7. PERFORMANCE EVALUATION**

Annually the Board, in consultation with the Town Administrator, may define the goals and objectives which they determine necessary for the proper operation of the Town and the attainment of the Board's policy objectives, and shall further establish a general priority among those various goals and objectives, said goals and objectives to be submitted to the Town Administrator by May 1 and reduced to writing and agreed upon by the Selectboard by June 30. Mutually agreed upon goals and objectives shall generally be attainable within the time limits specified and within the annual operating and capital budgets and appropriations provided by the Town and the events that have occurred during the year. The Administrator's performance evaluation will be based in part upon the progress made on working to achieve the set goals and objectives.

#### **8. INDEMNIFICATION and INSURANCE**

To the extent allowed by law, the Town Administrator is indemnified by the Town against any tort, professional liability claims or demand, or other civil or criminal legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Employee's duties as Town Administrator. Employer will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. Willful torts and criminal acts are excluded.

#### **9. DEATH DURING TERM OF EMPLOYMENT**

If the Town Administrator dies during the term of his employment, the Town shall pay to the Town Administrator's estate all the compensation which would otherwise be payable to the Town Administrator up to the date of death, including but not limited to unused vacation, sick, holidays and personal leave in accordance with the terms of the Town's Personnel Policy Manual. In no event shall the Town be liable to the Town Administrator's estate for payment of compensation or other benefits under this Agreement for time not actually worked.

#### **10. GENERAL PROVISIONS**

This contract shall be construed and governed by the Laws of the Commonwealth of Massachusetts. The text contained herein shall constitute the entire Agreement between the parties. No change or modification of this Contract shall be valid unless it shall be in writing and signed by both of the parties. This Agreement may not be assigned, in whole or in part, by any party without the prior written consent of the other party. This Agreement is made in accordance with MGL c.41, s. 108N and shall be subject to the interpretation and adjudication of any and all terms of this Agreement under the laws of the Commonwealth of Massachusetts and the United States of America.

In the event any provision or portion of this Agreement is held to be unconstitutional, invalid or otherwise unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

All compensation and benefits provided under this Agreement are subject to appropriation year to year by the voters at Town Meeting.

#### **11. NOTIFICATION**

Written notification as required herein shall be given by both parties. Such required notices shall be considered sufficient if furnished in writing and given by delivery in hand or by registered mail, return receipt requested, to the following addresses:

If to the Town:                      Selectboard  
    Town of Wellfleet Town Hall  
    300 Main St.  
    Wellfleet, MA 02667

If to the Employee: Attorney Bruce A. Bierhans  
    Law Office of Bruce A. Bierhans, LLC  
    540 Main Street, Suite 17  
    Hyannis, MA 02601  
    [bruce@bierlaw.com](mailto:bruce@bierlaw.com)

#### **12. WAIVER**

No waiver of any provision hereof shall be effective unless made in writing and signed by the waiving party. The failure of either part to require the performance of any term or obligation of this Agreement, or the waiver by either party of any breach of this Agreement, shall not prevent any subsequent enforcement of such term or obligation or be deemed a waiver of any subsequent breach.

IN WITNESS WHEREOF, the Town of Wellfleet has caused this Agreement to be signed and executed in its behalf by its Selectboard and the Employee has signed and executed this Agreement on the execution date below.

TOWN OF WELLFLEET

By its Selectboard



RDR

Janet Bennett

Helen Miranda Wilson

John A. Wolf

[Signature]

[Signature]

Date: April 20, 2022

Date: 4-20-22



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

VIII

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### TOPICS FOR FUTURE DISCUSSION

- **The Selectboard will discuss a list of current items that are outstanding**



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 23, 2023

IX

### MINUTES

<b>REQUESTED BY:</b>	<b>Executive Assistant</b>
<b>DESIRED ACTION:</b>	<b>Approval of the Meeting Minutes of March 14, 2023</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the minutes of March 14, 2023</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

**Wellfleet Selectboard**  
**Hybrid Meeting: Zoom/ 715 Old Kings Highway**  
**Tuesday March 14, 2023; 7pm**  
**Meeting Minutes**

**Members Present:** Ryan Curley, Chair; Michael DeVasto, Vice Chair; Barbara Carboni, Kathleen Bacon, John Wolf

**Others Present:** Rich Waldo, Town Administrator; Rebekah Eldridge, Executive Assistant (Virtually); Michael Hurley, Police Chief; Dick Elkin, Kristy Senatori, Cape Cod Commission; Lili Ann Green, Renee Davis, Powers and Sullivan; Laura Stone, Powers & Sullivan; Daniel Silverman, Town Moderator; Joe Aberdale, Chair of the Marina Advisory Committee; Brooke Clenchy, superintendent of Nauset Schools; Mary Beth Rodman, Principal Wellfleet Elementary School; Brian Easley, Nauset School System; Giovanna Venditti, Finance director for Nauset School System, Tim Sayer.

Chair Curley Called the meeting to order at 7:02pm

**I. *Announcements, Open Session and Public Comments***

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

Elkin spoke to the public about the community forum that will be held for town meeting, a meet the candidates night.

**II. *Consent Agenda***

A. Harbor to the Bay Charity Ride ~ David Whitman ~ September 23, 2023; 12pm-5pm

**Chair Curley Moved; Board Member Bacon Seconded, and it was voted to approve the use of town property as described in the packet for the Harbor to the bay charity ride, David Whitman on September 23, 2023; for a fee of \$500.**

**Roll Call Vote: 5-0**

**III. *Cape Cod Commission***

A. Presentation Year in Review ~ Kristi Senatori

Senatori spoke to the board giving an overview of the year 2022. She gave some highlights where the commission is focusing their efforts. Water quality was discussed, climate change, and housing throughout the cape. She discussed the freshwater initiative throughout the community and the challenges that they are facing. She continued discussing with the board the need for housing and the lack of diversity in the market throughout the entire cape. She thanked both Lili Ann Green and Dick Elkin for their dedication to the commission. The board had some comments and questions for Senatori regarding housing and climate change.

**NO ACTION WAS TAKEN**

**IV. Powers and Sullivan**

**A. Presentation of the audit**

Waldo introduced the two auditors that have been working on the audit from Powers & Sullivan, he explained this audit is from 2021, things have been changing and are in the process of changing. He reminded the board and the public that this is over a year old and the town is moving in the right direction. Davis began the presentation of the 2021 audit giving a breakdown of the 2020 and then moving into 2021. She stated there was a \$325,000.00 variance, which she explained should have been reconciled. Chair Curley questioned if the variance was in the towns favor? She explained that it was in the town's favor, meaning that the bank balance was higher than the town's balance. Support for accounts receivable is an issue in the letter. She explained why. Internal Controls over the general ledger was discussed and the deficiencies with it. Chair Curley had some intense questions for Davis wanting to understand the letter and report. There was a lot of discussion with the representatives regarding the audit of 2020 and 2021. The transition from the old accounting software to the new software vadar and the issues that happened. Staff training was discussed. Chief Hurley spoke to the payroll issues.

**V. Barnstable County Retirement**

**A. Selectboard will vote on increase in retirement benefits. ~ Please see packet for information.**

Chair Curley explained this and Silverman spoke to the board asking them to vote for this increase, explaining to the board that it helps those that are retiring and those that have retired. The board discussed it. Silverman helped to explain to the board what COLA is.

**Board Member Bacon Moved; Board Member DeVasto Seconded; and it was voted to approve the increase in the Barnstable County Retirement Association retirees COLA from 3% to 5 % as signed by the governor in November of 2022.**

**Roll Cal Vote: 5-0**

**VI. Board/Committee Appointments and Updates**

**A. Marina Advisory Committee Charge Amendment ~ Joe Aberdale**

Aberdale spoke to the board regarding the new charge for the Marina Advisory Committee. He explained that it was shown and approved by the Town Administrator and the Selectboard Chair.

**Chair Curley Moved; Board Member Wolf Seconded; and it was voted to approve the amended Marina Advisory Charge as presented in the Selectboard Packet.**

**Roll Call Vote: 5-0**

**VII. Business**

**A. School Budgets**

● **Wellfleet Elementary School District**

Rodman read a statement to the board regarding the elementary school and they're vision for their students and the proposed budget, explaining the high quality education for their students. She explained there have been state funding and grants given to the schools.

**Chair Curley Moved; Board Member Bacon Seconded; and it was voted to approve the FY24 Wellfleet Elementary School Budget. Roll Call Vote: 5-0**

- Clenchy and Easley spoke to the board by presenting a slide show to the board explaining the vision of the Nauset School System and the challenges the district is facing and the budgets that they have created for the upcoming year. He spoke to the mental health of the students and the working environment that the teachers had to adjust to the changing environment with the COVID-19 pandemic. HE explained to the board that education is in a crisis and that there were over 70 employees that left their positions as teachers, aids, and other school staff in the last year. He explained that its how they respond to this crisis and with this budget they are looking to invest in the teachers, the mental health in the students, and the curriculum within the Nauset school system. Clenchy took over the presentation. She explained that the regional budget is more in depth than the elementary school budget. She went into detail about the budget and how it was created. She explained to the board and public the need for professional development and the need for the region's students. Venditti spoke to the board about the budget and gave details. A few board members had questions at the end of the presentation. Chair Curley spoke to the lateness of the school's budget. **Chair Curley Moved, Board Member DeVasto Seconded; and it was voted to approve Nauset Regional School District's FY24 Budget as presented. Roll call Vote: 5-0**

**B. Warrant Article – Capital Project – Middle School Fire Alarm System Replacement**

Chair Curley took this item out of order explaining that it had already been discussed a little in the budget presentation. The funding was discussed.

**NO ACTION WAS TAKEN**

**C. Part-Time Assistant Accountant ~ Chair Curley, Town Administrator Waldo**

A Part time position was discussed for the town to help with the town's finances. Waldo gave an update on the thoughts behind this position and how he feels it will work for the town. Stability in the accounting department is what is needed, and he made that point to the board.

**Board Member Bacon Moved; Board Member DeVasto Seconded; and it was voted to approve the part time accountant for the Wellfleet FY2024 Budget. Roll Call Vote: 5-0**

**D. Residential Exemption Increase Warrant Article ~ Chair Curley**

Board Member Bacon expressed her concern for the nonresident taxpayers with this article. Chair Curley explained it was a \$50 increase. The board discussed the burden for taxpayers and the change this article would make for the residents of Wellfleet.

**Chair Curley Moved, Board Member DeVasto Seconded, and it was voted to insert the article in the warrant for a residential exemption increase into the 2023 town meeting warrant.**

**Roll Call Vote: 5-0**

**Chair Curley Moved; Board Member Wolf Seconded; and it was voted to recommend the residential exemption increase in the 2023 warrant.**

**Roll Call Vote: 5-1-0 (DeVasto Abstained)**

- E. Year-Round Deed Restriction Home Rule Petition ~ Board Member Bacon  
Board Member Bacon explained how this petition came to be before the board. Explaining that the town of Provincetown also has this and she explained that it is in conjunction with the state to allow a year round deed restriction for affordable housing. She gave details on how this would affect the town if it was passed at town meeting. Sayer spoke to the board about trying to make Wellfleet a year-round town and spoke to the deed restriction.

**Board Member Bacon Moved; Board Member DeVasto Seconded, and it was voted to insert and recommend the year-round deed restriction home rule petition into the annual town meeting warrant.**

**Roll Call Vote: 5-0**

- F. FY 2023 Warrant ~ **CONTINUED TO MARCH 16, 2023**

- G. Home Rule Petition Articles (continued from March 9, 2023) ~  
**CONTINUED TO MARCH 16, 2023**

**VIII. *Selectboard Reports***

Chair Curley explained he was a liaison for the Commission on Disabilities and was having a hard time attending their meetings.

**IX. *Topics for Future Discussion***

**X. *Adjournment***

**Chair Curley Moved; Board Member Bacon Seconded, and it was voted to adjourn the meeting.**

**Roll Call Vote: 5-0**

**Meeting Adjourned 10:50pm**

***Public Documents:***

*Application from Harbor of the Bay Road Race for Use of Town Property*

*Cape Cod Commission Year in review presentation*

*Powers & Sullivan Audit*

*Barnstable County Retirement documents COLA*

*Marina Advisory Committee Charge Amendment*

*Nauset School System Budgets for FY 2024*

*Warrant Articles for 2023 town meeting warrant*