



## Wellfleet Selectboard

### Note: Start Time of 6pm

The Wellfleet Selectboard will hold a public meeting on **Tuesday, March 15, 2022, at 6:00 p.m. This meeting will be held via Zoom Video Conference** in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by the General Court of the Commonwealth of Massachusetts. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

1. Join the meeting hosted in Zoom by using the following link:  
<https://us02web.zoom.us/j/85689604806?pwd=blplVFFBZzViQ0xNWkZKMm9iMVdrdz09>
2. Audio, video, chat, and screen sharing functions will be disabled during the public session. Request to participate by using the “raise hand” function. **Meeting ID: 856 8960 4806 | Passcode: 611877**
  - a. Raise hand in smartphone app – touch bottom of your screen and select “more” - hit “raise hand” button
  - b. Raise hand on computer – hit “participants” button on bottom of screen – hit “raise hand” button on bottom of participants panel
  - c. Please make sure you properly identify yourself before speaking, rename yourself by selecting the participants button and choosing “more” (or by holding down on your name on a smartphone app) and selecting “rename” - full, legal names only.
  - d. Please join the meeting on time.
3. You may also listen to the meeting by calling in on a phone to **+1 929 205 6099** and enter **Meeting ID: 856 8960 4806 | Passcode: 611877** Landline callers can participate by **dialing \*9 to raise their hand.**
4. You may submit questions and comments to the Town using the following email: [executive.assistant@wellfleet-ma.gov](mailto:executive.assistant@wellfleet-ma.gov) Comments made during the meeting via e-mail will be sent to Selectboard members AFTER the meeting.
5. Meeting materials are attached to this agenda, available online at [Wellfleet-ma.gov](http://Wellfleet-ma.gov). It is recommended that phone participants access materials in advance of the meeting.
6. **Please follow the following general instructions:**
  - a. Keep your phone muted at all times when not talking; no one is allowed to unmute themselves during the meeting.
    - i. Selectboard meetings are NOT interactive. If public comments are allowed that’s all, comments only, not questions.
    - ii. If the Chair is allowing comments during the meeting the number of comments will be limited and may be **no longer than one minute.**
  - b. Do not use speakerphone; do not use Bluetooth devices; mute all background noise.
  - c. Please do not speak until the Chair asks for public comments or questions and you have been recognized by the moderator and unmuted.
  - d. After the business section is complete no public comments are permitted. Future agenda items are from the Selectboard, no one else.

7. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the Chair and may not interfere with the conduct of the meeting in doing so.
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- I. ***Announcements, Open Session and Public Comments***

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments

- II. ***Committee/Community Updates***

- A. Broadband Assembly Update ~ Lili Ann Green
- B. Climate Action Reserve fund for Grant Matching ~ Energy & Climate Action Committee
- C. Recycling Committee Plastic Bottle Article
- D. ADU Zoning Bylaw Amendment ~ Wellfleet Housing Authority and the Local Housing Partnership
- E. Opening of the Herring River for Shellfishing

- III. ***Budgets***

- A. DPW 417-434
- B. DPW Warrant Articles
- C. Health and Conservation 520
- D. Human Services 510-543
- E. Human Services Warrant Articles
- F. Culture & Recreation 630-699
- G. Culture & Recreation Warrant Articles
- H. Update on Town Spending Plan

- IV. ***Selectboard Warrant Article***

- A. Wildlife bylaw (pending time)

- V. ***Adjournment***



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

I

### ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENTS

<b>REQUESTED BY:</b>	<b>Wellfleet Selectboard</b>
<b>DESIRED ACTION:</b>	<b>Announcements to the board and public</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>NOTE:</b> Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

II

### COMMITTEE/COMMUNITY UPDATES

~ A ~

<b>REQUESTED BY:</b>	<b>Broadband Assembly Update ~ Lili Ann Green</b>
<b>DESIRED ACTION:</b>	<b>To receive an update on the broadband assembly</b>
<b>PROPOSED MOTION:</b>	<b>No action is needed for this agenda item</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



# COMCAST NBCUNIVERSAL

On Cape Cod



# Comcast by the Numbers

**202,000**  
Cape homes  
passed by Gigabit  
service

**\$30.5 million**  
Franchise fees, PEG  
capital, Property  
taxes for Cape Cod  
since 2018

More than 115  
full time  
employees on  
Cape Cod

**\$3.4 billion**  
invested in technology &  
infrastructure in MA  
since 2011  
**\$1 billion**  
in 2019 alone

**6,800** Low-income  
Cape residents  
in **1,700** homes  
connected to the internet  
through Internet Essentials  
since 2011.

**Largest**  
US provider of  
Gigabit Service  
(Nearly 60 million  
households)

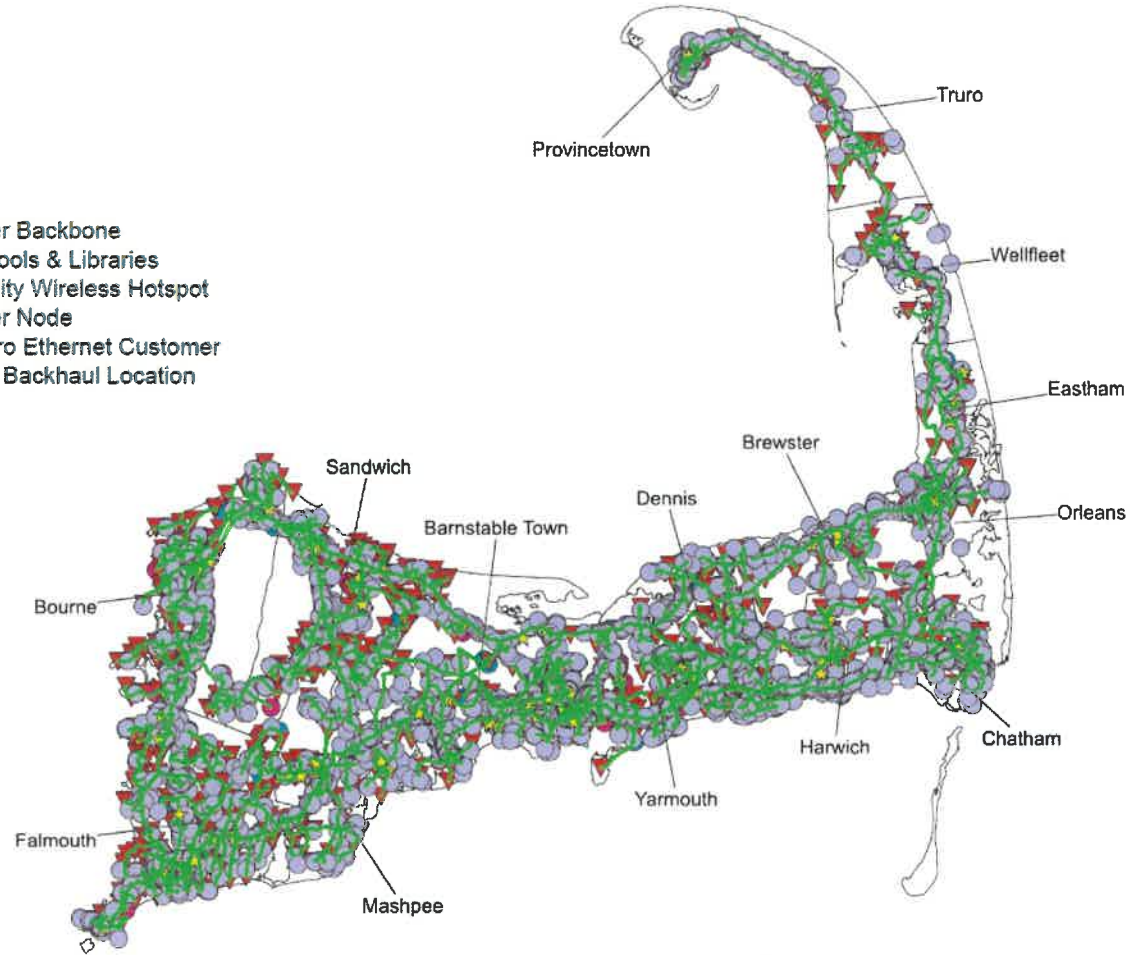
More than  
**3,587** linear  
miles of plant on  
the Cape

**\$398 million**  
in payroll, benefits  
& workforce  
training in MA

# Comcast Infrastructure on Cape Cod

## KEY

- Fiber Backbone
- ★ Schools & Libraries
- xFinity Wireless Hotspot
- ▼ Fiber Node
- Metro Ethernet Customer
- Cell Backhaul Location



# Comcast Fiber on Cape Cod



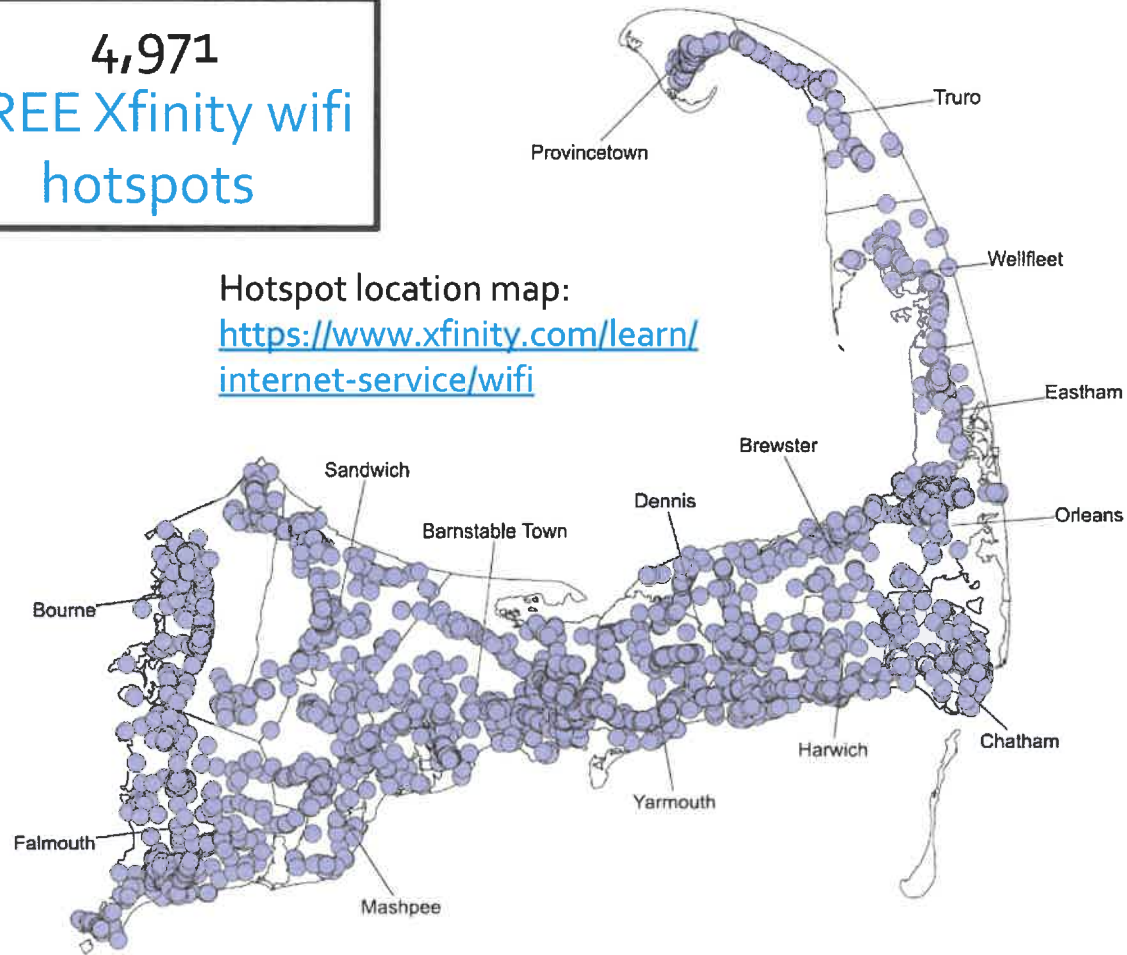


# Comcast WiFi Hotspots on Cape Cod

4,971  
FREE Xfinity wifi  
hotspots

Hotspot location map:

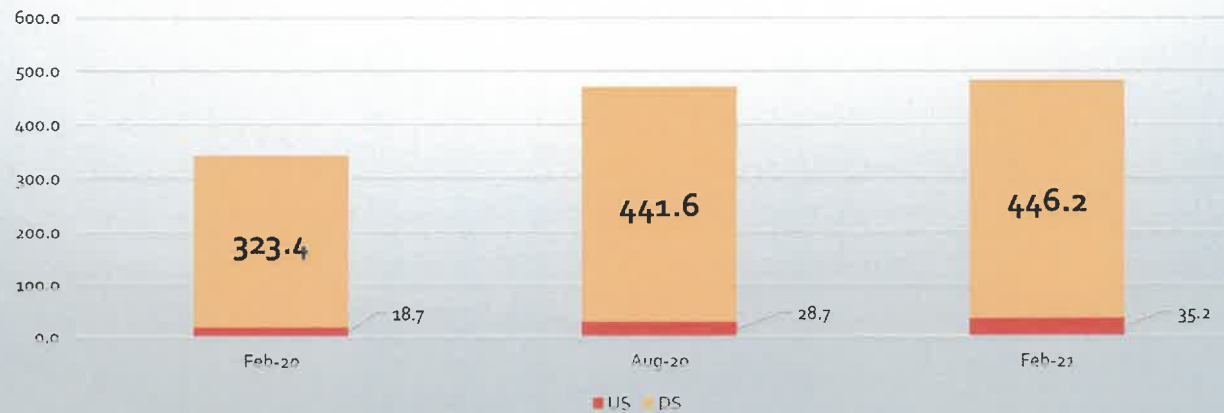
<https://www.xfinity.com/learn/internet-service/wifi>



# Customer Usage Patterns Continue To Heavily Favor Downstream over Upstream Traffic

- ✓ While the **percent growth** has increased more for upstream traffic than for downstream traffic during the pandemic, the **volume** of **downstream traffic** remains on average **much higher** than for **upstream traffic**.
- ✓ As of **February 2021**, upstream traffic comprised about **7.3%** of total traffic. The ratio of downstream to upstream traffic was **approximately 13:1**.

Average Upstream and Downstream Usage Per Customer (GB)



# How Consumers Nationwide Are Using the Internet During COVID-19

## Percentage Growth Since March 1, 2020

Category	Week Ending 2/27/21
Streaming & Web Video	43%
Gaming	58%
Web Traffic	64%
VPN	1%
VoIP & Video Conferencing	437%
Rest	50%

- ✓ While streaming video's percent share of total traffic is relatively flat, the absolute amount of streaming video consumed has increased as traffic has increased.
- ✓ Video conferencing & OTT VoIP are a small share of total traffic, even though their percentage growth in usage has increased.

## Category Share of Total Traffic

Category	Week Ending 3/7/20	Week Ending 2/27/21
Streaming & Web Video	67%	64%
Gaming	10%	11%
Web Traffic	7%	8%
VPN	5%	3%
VoIP* & Video Conferencing	1%	5%
Rest	9%	8%
Total	100%	100%

\*Over-the-top VoIP, not Comcast's managed voice service.

internet»  
essentials  
FROM COMCAST



iepp



# Comcast Continues to Invest in and Expand Service on the Cape

Since January 2019, Comcast has connected **530** homes and businesses on the Cape

RESIDENTIAL & SMALL BUSINESS		
Project Name	Town	# units
Teaticket Hwy 137-Shaws	Falmouth	1
Cape Club Development	Falmouth	28
Wildwood Ln buildings 11 & 12	Bourne	5
Timothy Bourne Cartway 118	Falmouth	1
Citizens Bank/ Stop N Shop	Harwich	2
39 Wequobsque Rd	Chilmark	2
10 Deer Path	Aquinnah	1
W. Meetinghouse Rd 62	Sandwich	1
Saguaro Ln 9-11	Bourne	2
150 Hummock Ln	Barnstable	1
620 Rt 6A	Barnstable	1
Cottages IV- Ockway Village-PVC	Mashpee	81
121 Madaket Rd- Main House	Nantucket	1
1341 RTE 134	Dennis	1
		<b>128</b>

METRO E	
Town	Units
Barnstable	108
Bourne	23
Brewster	9
Chatham	7
Dennis	20
Eastham	7
Falmouth	30
Harwich	7
Martha's Vineyard	51
Mashpee	7
Nantucket	35
Orleans	11
Provincetown	15
Sandwich	21
Truro	7
Wellfleet	7
Yarmouth	37
<b>TOTAL:</b>	<b>402</b>

# Construction Challenges

## ~100 Homes Without Access

- Geography: low density, national seashore, underground construction
- Make Ready: poles too short to accommodate attachments, replacements drive costs
- Private Property Easements
- Equity: CIAC mandated by franchise agreement
- Seasonality of customer base

Town	Unserviced Locations
Brewster	24
Barnstable	2
Falmouth	9
Truro	12
Eastham	8
Wellfleet	42
Harwich	8
Bourne	6
Mashpee	2
Sandwich	2

# Pamet Point Road, Wellfleet

- Protected National Seashore
- Extensive make ready required - driving construction costs
- 20 Additional Homes - Complete

Elsies Way

Comcast takeoff point from existing Plant.

Sign in

Google

Wellfleet Transfer Station  
Recycling Center

Sea and Soil Botanical Designs

Farm Michael P

Atwood-Higgins House

Paradise Hollow





## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

II

### COMMITTEE/COOMMUNITY UPDATES ~ B ~

<b>REQUESTED BY:</b>	<b>Energy &amp; Climate Action Committee</b>
<b>DESIRED ACTION:</b>	<b>To discuss climate action reserve fund for grant matching</b>
<b>PROPOSED MOTION:</b>	<b>If a motion needs to be made one will be made at the time of the meeting</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

II

### COMMITTEE/COMMUNITY UPDATES

~ C ~

<b>REQUESTED BY:</b>	<b>Recycling Committee</b>
<b>DESIRED ACTION:</b>	<b>To discuss the Recycling Committee's Plastic Bottle Warrant Article</b>
<b>PROPOSED MOTION:</b>	<b>I move to insert the Recycling Committee's plastic bottle article into the 2022 Annual Town Meeting Warrant</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

## Warrant Article for Wellfleet Town Meeting 2022

### Proposed Amendment of Section 49: Commercial Single Use Plastic Water Bottle Ban

Submitted by Wellfleet Recycling Committee

#### Summary

- The Commercial Plastic Water Bottle Ban has been very successful on Cape Cod. This ban has now been passed in ten Cape Cod towns (Brewster, Chatham, Dennis, Eastham, Falmouth, Harwich, Mashpee, Orleans, Provincetown, and Wellfleet). Alternatives to plastic water bottles are now widely available. Examples include water refill stations, and retail sales of still or sparkling water in aluminum bottles and cans, chilled coffee in aluminum cans, refillable beer growlers, and refillable glass milk bottles.
- The proposed amendment expands the water bottle ban to all non-alcoholic beverage bottles of less than 21 ounces. This targets plastic beverage bottles in single serve sizes, and is based on the New York City municipal ban passed in 2020. Plastic litter has adverse health consequences for ourselves, marine species, and our natural environment. The Section 49 Bylaw will be renamed *Commercial Plastic Non-Alcoholic Beverage Bottle Ban*, and the term “single-use” will be removed from the bylaw to avoid confusion with the new term “single-serve”.

#### Amendment

Effective on May 1, 2023, the Commercial Single Use Plastic Water Bottle Ban will be amended as printed below.

#### Section 49. Commercial ~~Single-Use Plastic Water~~ Non-Alcoholic Beverage Bottle Ban

##### ~~Section 1:~~ Sale of ~~Single-use~~ Plastic Water Bottles

Effective on September 1, 2021, it shall be unlawful to sell ~~non-un~~carbonated, unflavored drinking water in ~~single-use~~ plastic bottles of less than one gallon in the Town of Wellfleet. Enforcement of this regulation will begin September 1, 2021.

##### 2. Sale of Other Plastic Non-Alcoholic Beverage Bottles

Effective on May 1, 2023, it shall be unlawful to sell non-alcoholic beverages, other than uncarbonated, unflavored drinking water, in plastic bottles of less than 21 oz. Enforcement of this regulation will begin May 1, 2023.

##### ~~Section 23.~~ Definitions

A ~~single-use~~ plastic beverage bottle is a beverage container made from any type of plastic resin.

##### ~~Section 34.~~ Exemptions

Sales or distribution of ~~non-un~~carbonated, unflavored drinking water in ~~single-use~~ plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth or Federal official) affecting the ability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

~~Section 45~~. Enforcement

Enforcement of this article shall be the responsibility of the Town Administrator or his/her designee. The Town Administrator shall determine the inspection process to be followed, incorporating the process into other Town duties as appropriate. Any establishment conducting sales in violation of this article shall be subject to a non- criminal disposition fine as specified in G.L. Chapter 40 21D. The following penalties apply:

- First violation: Written Warning
- Second violation: \$150.00 fine.
- Third and subsequent violations: \$300 fine

Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Wellfleet. All businesses will be routinely inspected until the Town Administrator deems the inspection to no longer be required.



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

II

### COMMITTEE/COMMUNITY UPDATES

~ D ~

<b>REQUESTED BY:</b>	<b>Wellfleet Housing Authority and the Local Housing Partnership</b>
<b>DESIRED ACTION:</b>	<b>To discuss and possible vote on the ADU Zoning Bylaw</b>
<b>PROPOSED MOTION:</b>	<b>A motion will be decided at the time of the meeting.</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

II

### COMMITTEE/COMMUNITY UPDATES

~ E ~

<b>REQUESTED BY:</b>	Shellfish Constable ~ Nancy Civetta
<b>DESIRED ACTION:</b>	Opening and Closing of the Herring River
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>I move to open the Herring River as of sunrise on Wednesday March 16, 2022, or when the town receives written approval from the Massachusetts Division of Marine Fisheries that it meets the water quality standards for the safe harvest of shellfish and can be opened, and to close it at sunset on Wednesday August 31, 2022, as directed by the Massachusetts Division on Marine Fisheries.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

To: Selectboard  
 Finance Committee  
 From: Charles L. Sumner, Interim Town Administrator  
 Subject: 2022 Annual Town Meeting Warrant  
 Date March 10, 2022

The purpose of this memorandum is to offer an approach to reduce the scope and costs associated with the warrant for the 2022 Annual Town Meeting relative to total expenditures and the associated Proposition 2 ½ Override questions. I did convene a smaller staff meeting of several department heads, to include, Chief Hurley, Chief Pauley, Jay Norton, DPW Superintendent, Suzzanne Thomas, Community Services Director, Nancy Civetta, Shellfish Constable and Will Sullivan, Harbor Master. The purpose of the meeting was to review the need and prioritize spending requests included in the warrant. Additionally, we reviewed possible funding mechanisms relative to those items that should be included in a Proposition 2 ½ Override and those that would receive secondarily consideration should we have some available funds such as Free Cash.

If you look at the most recent Financial Forecast for FY2023, we are projecting a total deficit of \$1,898,142, which includes \$488,442 in the operating budget and \$1,409,700 in capital and special project warrant articles. The following represents a plan to reduce and/or delay a series of spending requests and therefore the Proposition 2 ½ Override request.

	Warrant Article	Delete/ Reduce	Override Raise & Approp.	Free Cash	Other Available Funds
4.	FY 203Capital Budget				
	1a. General MIS Equipment	\$50,000			
	2a. Records Digitization Project				\$11,000
	3a. Shellfish/Beach Office Repairs				\$42,000
	3b. Shellfish Truck Replacement				\$30,000
	4a. Mayo Beach Basketball Courts		\$14,500		
	6a. Marina Radio Replacement	\$10,000			
	8a. Police Cruiser Replacement		\$35,000		\$90,000
	8b. Police Vest Replacement	\$15,000	\$15,000		
	9a. Fire Hose Replacement	\$12,000			
	9b. Fire Portable Radio Replacement		\$80,000		
	9c. Fire Ambulance				\$340,000
	9d. Fire Mobile Data Terminals				\$25,000
	10a. Town Hall Bathroom Repair	\$20,000			
	10b. Town Hall Irrigation Project		\$5,000		
	10c. Adult Learning Ctr. HVAC Repair		\$35,000		

	Warrant Article	Delete/ Reduce	Override Raise & Approp.	Free Cash	Other Available Funds
	10d. Fire Station HVAC Repair		\$80,000		
	10e. Bandstand Repair Project			\$50,000	
	10f. Water Refill Station Project			\$20,000	
	10g. DPW Truck Replacement		\$85,000		
	10h. Route 6/Main Street Project		\$30,000		
	10i. DPW Loader Replacement		\$200,000		
	10j. Culvert Replacement Project				\$75,000
	11a. Library Computer		\$35,000		
12.	OPEB Expense	\$150,000	\$50,000		
18.	Harbor Flora & Fauna Study			\$60,000	
23.	Harbor/Marina Feasibility Study			\$30,000	
24.	Transfer Station Feasibility Study	\$50,000			
25.	Adult Learning Center Building Study	\$15,000			
26.	Keller's Corner Revetment Eng.			\$50,000	
27.	Heron Point Survey		\$3,200		
28.	Climate Action Reserve Fund		\$50,000		
	Grand Total	\$322,000	\$717,700	\$210,000	\$613,000

The first column identified as “Delete/Reduce” represents our recommendations for reductions in spending for FY2023. These are items that we collectively felt could be deferred now. Article No. 12 for OPEB contributions could be phased in over a 4-year period to reestablish the commitment to \$200,000 per year.

The second column, “Override/Raise & Appropriate” represents those capital and special project requests that are critical and important and should be presented to voters as one consolidated separate Proposition 2 ½ Override. Essential we are reducing the override request from the sum of \$1,409,700 to an amended sum of \$717,700.

The third column, “Free Cash” represent several funding requests that we would recommend to the community should we have adequate Free Cash funds available. Remember the priority will be to replenish the sum of \$639,200 that we used to balance the FY2022 Town Operating budget in June of 2021. Once I know what our Free Cash balance is I will be able to make some recommendation as to how much money I would propose using on these funding requests.

The fourth column, "Available Funds" are several areas where I believe we might have either some receipts reserved revenues or some pre-existing unspent accounts that we could reallocate to these spending categories.

In closing this approach would reduce the current overall deficit and associated override requests from \$1,898,142 to \$1,206,142. Ideally, I would like to continue to work to reduce the total amount down to approximately \$1,100,000 over the next several weeks.

Finally, Fire Chief Pauley and I are working on a plan to eliminate the Proposition 2 ½ Debt Exclusion for the Fire Engine Replacement. The idea would be to commit to reserving Ambulance Receipts revenues for Fire/Ambulance equipment. We could then enter into some type of borrowing or lease/purchase agreement to acquire the apparatus and use the future revenues to pay for the annualized expenses.











**ANNUAL TOWN MEETING**

**Saturday June 11, 2022**

**10:00 AM**

**at**

**Wellfleet Elementary School**

**100 Lawrence Road, Wellfleet, MA**

**&**

**ANNUAL TOWN ELECTION**

**May 2, 2022**

**&**

**SPECIAL TOWN ELECTION**

**June 21, 2022**

**at**

**12:00 Noon to 7:00PM**

**Wellfleet Senior Center**

**715 Old King's Highway**

**Edit Date: March 10, 2022**

**Draft No. 6**

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<b>55</b>	<b>Pilgrim Power Plant Non-Binding Public Advisory</b>	<b>Citizen Petition</b>	
<b>56</b>	<b>Governing the Use of Short-Term Rental Community Impact Fees</b>	<b>Selectboard</b>	
<b>57</b>	<b>Short-Term Rental Community Impact Fee Investor-Owned Homes</b>	<b>Selectboard</b>	
<b>58</b>	<b>Short-Term Rental Professionally Managed Community Impact Fee</b>	<b>Selectboard</b>	
<b>59</b>	<b>Tree Preservation Resolution</b>	<b>Citizen Petition</b>	

<b>SECTION VII: STANDARD ANNUAL ARTICLES</b>			
<b>60</b>	<b>Surplus Property Disposal</b>	<b>Selectboard</b>	
<b>61</b>	<b>Collection of Taxes</b>	<b>Selectboard</b>	
<b>62</b>	<b>MASSDEP Liability Indemnification</b>	<b>Selectboard</b>	
<b>63</b>	<b>Nauset Schools Assessment Formula</b>	<b>Selectboard</b>	
<b>SECTION VIII: STANDARD CLOSING ARTICLES</b>			
<b>64</b>	<b>Reports of Boards and Committees</b>	<b>Selectboard</b>	
<b>65</b>	<b>Other Business</b>	<b>Selectboard</b>	



## FINANCIAL & PROPOSITION 2½ TERMS

Chapter 59, section 21C of the Massachusetts General Laws is commonly referred to as Proposition 2½ (Prop. 2½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

**LEVY:** The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

**LEVY CEILING:** This is the maximum the levy can be. The ceiling equals 2.5% of the Town's full and fair cash value. The levy limit is equivalent to a tax rate of \$25.00.

**LEVY LIMIT:** The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases, such as debt exclusions.

**LEVY LIMIT INCREASE:** The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

**NEW GROWTH:** New construction and new parcel subdivision may also increase the Town's levy limit.

**OVERRIDE:** A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

**DEBT EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

**DEBT SERVICE:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest owed on any particular bond issue.

**ENCUMBRANCE:** A reservation of funds to cover obligations chargeable to but not yet paid from a specific appropriation account.

**CAPITAL OUTLAY EXPENDITURES EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

**CONTINGENT VOTES:** Chapter 59, section 21C (m) permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE/DEBT EXCLUSION). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Selectboard. If a referendum is called by the Selectmen, it must take place within forty-five days of the Town Meeting vote.

## TOWN MEETING PROCEDURES

A quorum of 6% of the Town's registered voters must be present in order to conduct business (Charter: Sect. 2-1-3).

Voters are identified by voter cards issued when they check in with the registrars at the beginning of the meeting.

Only voters may participate in voice votes. In case of a counted vote, voters will be identified by their voter cards.

Non-voters who have been admitted to the meeting must sit in the section designated for them. Non-voters who may wish to speak must identify themselves and may address the meeting only by permission of the Moderator (Charter: Sect. 2-1-2).

No voter will be allowed to speak until recognized by the Moderator.

Voters and others recognized to address Town Meeting may only speak twice to any motion or amendment unless authorized by the Moderator (Charter: Sect. 2-7-8).

All motions or amendments must be in writing and be legible. Exceptions for very simple motions or amendments are at the discretion of the Moderator (General Bylaws: Sect. II-2).

The order of consideration of the Articles as printed in the Warrant may be changed only by a 2/3 majority vote (Charter: Sect. 2-7-4).

A motion for indefinite postponement, if passed, ends any proposal under the motion currently being debated. It may only be made after a voter has been recognized and may not come at the end of a speaker's remarks. It is fully debatable to the same extent as the main motion under consideration.

A motion to end debate (known as a "motion for the previous question") must be made by a voter who has been properly recognized. Anonymous cries from voters to "call the question" are out of order and will be ignored by the Moderator. As a motion to end debate requires an additional 2/3 majority vote, it may be more efficient to hear from one or two more speakers and then proceed to a vote on the main motion itself.

A motion to reconsider must be made at the same session as the vote it seeks to reconsider. It can only be made after some intervening business and must be made within one hour of the vote to be reconsidered (Charter: Sect. 2-7-9). It is debatable to the same extent as the motion it seeks to reconsider and requires a majority vote. A motion to reconsider will only be allowed if there is new information that was not available at the time of the original debate. A motion to reconsider will be ruled out of order if, in the judgment of the Moderator, it is simply an attempt at "another bite at the apple."

Some other common motions which require more than a simple majority to pass:

Zoning bylaws	2/3 majority
To authorize borrowing or incur debt	2/3 majority
To transfer or sell Town land	2/3 majority
To approve proposed Charter amendments	2/3 majority
To pay unpaid bills of a prior fiscal year	4/5 majority at an Annual Town Meeting

9/10 majority at a Special Town meeting

**FINANCE COMMITTEE STATEMENT**

[ To be Inserted ]

**ANNUAL TOWN MEETING WARRANT**

Saturday, June 11, 2022

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet in the Wellfleet Elementary School, 100 Lawrence Road in Wellfleet on the 10<sup>th</sup> day of June 2022, at ten o'clock in the morning, then and there to vote upon the following Articles:

**SECTION I: BUDGET ARTICLES**

**ARTICLE NO. 1 - FY2023 OPERATING BUDGET:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2023 Operating Budget, as follows:

[Insert Town Budget]

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Selectboard:**

**Finance Committee:**

**SUMMARY:** This article will provide funding for the operational budgets for the Cape Cod Technical Regional High School, Wellfleet Elementary School, Nauset Regional School District and the Town of Wellfleet municipal operations for the period of July 1, 2022, through June 30, 2023.

**ARTICLE NO. 2 - FY 2022 BUDGETARY TRANSFERS:**

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within FY 2022 appropriations such sums of money necessary to supplement the operating budgets of the various Town Departments as follows:

	From:	Line-Item No.	To:	Line-Item No.	Amount
a.	Nauset Regional School District Expenses	301	Property & Liability - Insurance Expenses	945	\$70,000.00
b.	County Assessment Expenses	830	DPW Facilities Expense - (Rental Expense)	417	\$38,974.00
c.	County Assessment Expenses	830	DPW Highway Expense - Truck Repair	422	\$29,943.00
d.	Community Services Salaries	660	Community Services Expense - Police Details	660	\$8,056.00
e.	Cemetery Receipts	-	DPW Facilities Expense - Prof. Services	17	\$3,000.00
f.	County Assessment Expenses	830	Health Insurance Stipend	917	\$40,000.00
g.	County Assessment Expenses	830	General Administration - Advertising & Office Supplies	124	\$12,000.00
h.	County Assessment	830	Fire Department Expense -	220	?

	Expenses		Lodging		
i.	County Assessment Expense	830	DPW- Operating Expenses	420	\$15,000.00
	Grand-Total				\$216,973.00

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert: 5-0-0**

**Recommend: 5-0-0**

**Finance Committee -**

**SUMMARY:** This article is seeking permission to transfer funding within the FY 2022 operating budget ending June 30, 2022. We have several shortfalls in various departmental budgets that will be remedied by transferring monies from those areas within the budget that have surpluses. Additional requests may be added at Town Meeting.

**ARTICLE NO. 3 – PRIOR YEAR INVOICES:**

To see what sum the Town will vote to transfer from available funds for the purpose of paying prior year unpaid bills listed below:

	Vendor	Source	Line-item	Amount
a.	Massachusetts Department of Unemployment Assistance	County Assessment Expenses	830	\$20,000.00
b.	Terminix Commercial	County Assessment Expenses	830	\$153.00
c.	Dell EMC	County Assessment Expenses	830	\$4,163.00
d.	Cape Fishermen’s Supply	County Assessment Expenses	830	\$145.00
e.	Visiting Nurse Association of Cape Cod	County Assessment Expenses	830	\$760.00
f.	The Learning Garden Preschool	County Assessment Expenses	830	\$1,990.00
g.	Joyce Tibbetts – Longevity/ Library Department	County Assessment Expenses	830	\$375.00
h.	Rebecca Roughley – Health Insurance Stipend & Wage Adjustment	County Assessment Expenses	830	\$1,542.00
i.	Ann Bronsdon Retiree Reimbursement	County Assessment Expenses	830	\$268.00

j.	Wellfleet Water Department	County Assessment Expenses	830	\$993.00
k.	New England Time Solutions, Inc.	County Assessment Expenses	830	\$33.00
l.	W.B. Mason	County Assessment Expenses	830	\$145.00
m.	KP Law, P.C.	County Assessment Expenses	830	\$3,784.00
o.	General Code Publishing	County Assessment Expenses	830	\$630.00
p.	Xavus Sysytems	County Assessment Expenses	830	\$1,800.00
q.	Thompson Reuters	County Assessment Expenses	830	\$508.00
r.	The Abrahams Group	County Assessment Expenses	830	\$250.00
	Grand-total			\$37,539.00

or to do or act on anything thereon.

(Requested by the Selectboard)

**4/5 Vote Required**

**Recommendations:**

**Selectboard:**

**Insert: 5-0-0**

**Recommend: 5-0-0**

**Finance Committee -**

**SUMMARY:** This article will authorize the payment of outstanding bills from a previous fiscal year. According to Massachusetts General Laws, a Town cannot pay a bill from a previous fiscal year with the current year's appropriation. Therefore, Town Meeting authorization is required.

**ARTICLE NO. 4 - FY 2023 CAPITAL BUDGET:**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds such sums of money necessary to fund the Fiscal Year 2023 Town Capital Budget, as follows:

	Department & Project	Amount	Funding Source
1.	MIS/Technology:		
	a. General MIS Equipment	\$50,000.00	Raise & Appropriate
2.	Town Clerk:		
	a. Records Digitizing Project	\$11,000.00	Article No. 3 5/22/2019 ATM
3.	Shellfish Department:		
	a. Shellfish & Beach Office Repair Project	\$42,000.00	Beach Fund - \$21,000.00 & Shellfish Fund - \$21,000.00
	b. Truck Replacement	\$30,000.00	Shellfish Fund



4.	Recreation Department:		
	a. Repair & Resurface Basketball Courts at Mayo Beach	\$14,500.00	Raise & Appropriate
5.	Marina Department:		
	a. Portable Radio Replacement	\$10,000.00	Raise & Appropriate
6.	Health, Conservation & Building	\$0.00	
7.	Police Department:		
	a. Police Cruiser Replacement (2 units)	\$120,000.00	Raise & Appropriate
	b. Bulletproof Vest Replacement	\$30,000.00	Raise & Appropriate
8.	Fire Department:		
	a. Water Supply Hose Replacement	\$12,000.00	Raise & Appropriate
	b. Portable Radio Replacement Project	\$80,000.00	Raise & Appropriate
	c. Ambulance Replacement Project	\$340,000.00	Ambulance Fund
	d. Mobile Data Terminal Replacement Project	\$25,000.00	Ambulance Fund
9.	Department of Public Works:		
	a. Town Hall Outside Bathroom Repair Project	\$20,000.00	Raise & Appropriate
	b. Town Hall Irrigation Project	\$5,000.00	Raise & Appropriate
	c. COA HVAC Systems Repair	\$35,000.00	Raise & Appropriate
	d. Fire Station HVAC System Repair Project	\$80,000.00	Raise & Appropriate
	e. Recreation Band Stand Awning Replacement Project	\$50,000.00	Raise & Appropriate
	f. Water Refill Station Project	\$20,000.00	Raise & Appropriate
	g. DPW Truck Replacement Project	\$85,000.00	Raise & Appropriate
	h. Route 6/Main Street Engineering Project	\$30,000.00	Raise & Appropriate
	i. DPW Loader Replacement Project	\$200,000.00	Raise & Appropriate
	j. Briar Lane Culvert Replacement	\$75,000.00	Raise &

			Appropriate
10.	Library Department:		
	a. Computer & Software Upgrade Project	\$35,000.00	Raise & Appropriate
	Grand-total	\$1,399,500.00	

and that to meet this appropriation the Town Treasurer, with the approval of the Selectboard, be and herby is authorized to borrow for those purposes itemized above as being funded through borrowing under and pursuant to M.G.L. Chapter 44, Sections 7 and 8, or pursuant to any other enabling authority, to issue bonds notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40 s. 20, thereby reducing by a like amount authorized to be borrowed to pay such costs, or to do or act on anything thereon.

(Requested by the Selectboard)

**Two-thirds Vote Required**

**Recommendations:**

**Selectboard:**

	Item:	Insert:	Recommend
		Yes/No/Abstain	
1a	General MIS Equipment	5-0-0	
2a	Town Clerk - Records Microfilming Project		
3a	Shellfish - Shellfish & Beach Office Repair Project	4-0-1	
3b	Shellfish - Truck Replacement	4-0-1	
4a	Recreation - Repair & Resurface Basketball Courts at Mayo Beach		
6a	Marina - Portable Radio Replacement		
8a	Police - Cruiser Replacement	5-0-0	
8b	Police - Bulletproof Vest Replacement	5-0-0	
9a	Fire - Water Supply Hose Replacement	5-0-0	
9b	Fire - Portable Radio Replacement	5-0-0	
9c	Fire - Ambulance Replacement	5-0-0	
9d	Fire - Mobile Data Terminal Replacement Project	5-0-0	
10a	DPW - Town Hall Outside Bathroom Repair Project		
10b	DPW - Town Hall Irrigation Project		
10c	DPW - COA HVAC Systems Repair		
10d	DPW - Fire Station HVAC System Repair Project		
10e	DPW - Recreation Band Stand Awning Replacement Project		
10f	DPW - Water Refill Station Project		
10g	DPW - Truck Replacement Project		
10h	DPW - Route 6/Main Street Engineering Project		
10i	DPW - Loader Replacement Project		
10j	DPW - Briar Lane Culvert Replacement		
11a	Library - Computer & Software Upgrade Project		

**Finance Committee -**

**SUMMARY:** This article represents the Town’s proposed capital spending plan for FY 2023 and includes debt service (principal and interest) for existing long-term debt.

**ARTICLE NO. 5 – MARINA ENTERPRISE FUND:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2023 Marina Enterprise Fund Budget, as follows:

[Insert budget spreadsheet]

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** In accordance with Massachusetts General Laws receipts from Marina Department related activities are used to directly offset Marina related expenditures. Voting a spending amount for the Marina Operations allows all receipts and related expenditures to be recorded in one fund.

**ARTICLE NO. 6 – WATER ENTERPRISE FUND:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2023 Water Enterprise Fund Budget, as follows:

[Insert budget spreadsheet]

or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** In accordance with Massachusetts General Laws receipts from Water Department related activities are used to directly offset Water related expenditures. Voting a spending amount for the Water Operations allows all receipts and related expenditures to be recorded in one fund.

**ARTICLE NO. 7 – WELLFLEET POLICE OFFICERS UNION CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet Police Officers Union beginning July 1, 2022, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend  
Finance Committee -**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2022. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2022 Annual Town Meeting the settlement will be presented at Town Meeting.

**ARTICLE NO. 8 – TEAMSTERS UNION LOCAL 59 CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Teamsters Union Local 59 beginning July 1, 2022, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend**

**Finance Committee -**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2022. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2022 Annual Town Meeting the settlement will be presented at Town Meeting

**ARTICLE NO. 9 – WELLFLEET COMMUNICATIONS UNION MASS COPS LOCAL 326B CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet Communications Union MASS Cops Local 326B beginning July 1, 2022, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend**

**Finance Committee -**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2022. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2022 Annual Town Meeting the settlement will be presented at Town Meeting.

**ARTICLE NO. 10 – WELLFLEET PERMANENT FIREFIGHTERS ASSOCIATION UNION LOCAL 4342 CONTRACT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund the collective bargaining agreement between the Town of Wellfleet and the Wellfleet Permanent Firefighters Union Local 4342 beginning July 1, 2022, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert: 5-0-0**

**Recommend**

**Finance Committee -**

**SUMMARY:** The current collective bargaining agreement will expire on June 30, 2022. We are currently engaged in negotiations with this unit; however, we do not have a settlement at the time of the printing of this warrant. Should we reach an agreement prior to the date of the 2022 Annual Town Meeting the settlement will be presented at Town Meeting

**ARTICLE NO. 11 – NON-UNION AND OTHER PERSONNEL SALARIES & COMPENSATION:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money sufficient to fund wage and salary adjustments for non-union and other personnel beginning July 1, 2022, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** We have several employees that work under individual employment agreements; this warrant article will be used to fund wage adjustments for some of those individuals.

**ARTICLE NO. 12 - OTHER POST-EMPLOYMENT BENEFITS (“OPEB”) APPROPRIATION:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$200,000.00 to be added to the Town’s Other Post-Employment Benefits Liability Trust Fund or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 3-0-2**

**Finance Committee -**

**SUMMARY: (C. Sumner)**

**ARTICLE NO. 13 - TRANSFER TO STABILIZATION FUND:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$639,200.00, or any other sum for the purpose of contributing to the Stabilization Fund or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend**

**Finance Committee -**

**SUMMARY:** The purpose of this article is to transfer funds from Free Cash into the Stabilization Fund. We had to use the sum of \$639,200.00 from the Stabilization Fund at the June 26, 2022, Annual Town Meeting in order to finance the current FY2022 operational budget. This was not a preferred approach but due to the severity of the Town's fiscal condition we had few alternatives at that moment. This action will reestablish the Stabilization Fund to its prior financial status and is important to maintain the Town's bond rating.

**SECTION II: ADDITIONAL FINANCIAL ARTICLES**

**ARTICLE NO. 14 – POLICE DEPARTMENT NEW STAFF:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$186,759.00, or any other sum, for the purpose of funding two (2) new Police Officers, and all associated costs, provided however that no sums shall be expended hereunder unless and until the Town have voted to assess an additional \$186,759.00 in real estate and personal property taxes pursuant to the provisions of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½), or to do or act on anything thereon.

(Request of the Selectboard and the  
Police Chief)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 4-0-1**

**Finance Committee -**

**SUMMARY:** This article would fund the cost of adding two (2) additional Police Officers. Funding, if approved, would be through a Proposition 2 ½ override. Costs for each position include starting salary of each position (\$60,120), benefits (\$25,685), holiday (\$2,774), uniform (\$1,000) and education incentive (\$3,800). The total payroll, with estimated benefits for one position is \$93,379. As a result of

the Police Reform Law of December 2020, the Reserve Officer Program in Massachusetts is being phased out. This will result in the loss of approximately six Reserve Police Officers for the town of Wellfleet. The level of services provided (beach patrols, parking enforcement, shift coverage, organized events, etc.) along with special event requests held during the summer and shoulder seasons cannot be fulfilled with the current staffing levels.

Effect on Property Taxes: The cost of \$186,759 would add s.s cents to the tax rate and would cost the owner of a median priced (\$xxx,xxx) single-family home \$ss.ss.

**ARTICLE NO. 15 – FIRE DEPARTMENT NEW STAFF:**

To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds the sum of \$206,964.00, or any other sum for the purpose of funding two (2) new Firefighter/EMT/Paramedic positions; provided, however that no sums shall be expended hereunder unless and until the Town have voted to assess an additional \$206,964.00 in real estate and personal property taxes pursuant to the provisions of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½), or do or act on anything thereon.

(Requested by the Selectboard  
and the Fire Chief)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** This article would fund the cost of adding two (2) additional Firefighter/EMT/Paramedics. Funding, if approved would be through a Proposition 2 ½ override. Costs for each position include starting salary of each position (\$62,797), benefits (\$25,685), training (\$7,000), holiday and call back costs (\$6,000) and uniforms and protective clothing (\$2,000). The total payroll, with estimated benefits and training costs of one position is \$103,482.00. Effect on Property Taxes: The cost of \$206,964.00. would add s.s cents to the tax rate and would cost the owner of a median priced (\$xxx,xxx) single-family home \$ss.ss.

**ARTICLE NO. 16 – PARAMEDIC TRAINING PROGRAM FUNDING:**

To see if the Town will vote to raise and appropriate and/or transfer from the Ambulance Receipts Fund the sum of \$20,000.00, or any other sum, for the purpose of creating and funding a paramedic training fund to pay for paramedic training for current or future Wellfleet Fire and Rescue staff or do or act on anything thereon.

(Request of the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee –**

**SUMMARY:** This article would fund a paramedic training program for the Wellfleet Fire and Rescue Department with the intent to improve recruiting and retention for the Department. Paramedics who leave the department within two (2) full years of employment would be required to reimburse the Town for the full cost. Paramedics who left the department in their third (3rd) year would be required to reimburse 2/3 of the cost and those who left in their fourth (4th) year would be required to reimburse the Town for 1/3 of the costs.

**ARTICLE NO. 17: FIRE ENGINE REPLACEMENT:**

To see if the Town will vote to appropriate the sum of **\$745,000.00** or any other sum for the purpose of paying the cost of purchasing, outfitting and equipping a replacement engine/pumper truck for the Fire Department Engine 95 and for the payment of all other costs incidental or related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectboard be and hereby is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts necessary to pay debt service on any bonds or notes issued pursuant to this vote from the limits of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½) or to do or act on anything thereon.

(Requested by the Selectboard  
and the Fire Chief)

**Two-thirds vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend**

**Finance Committee -**

**SUMMARY:** This article requests funding for the purchase of a new replacement engine/pumper truck to replace Engine No. 95 for the Wellfleet Fire Department. Engine 95 will be twenty-five (25) years old next year, is becoming no longer cost effective to maintain, parts are becoming unavailable, and beyond its useful life span.

**ARTICLE NO. 18 - WELFLEET HARBOR FLORA AND FAUNA SURVEY:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$60,000.00, or any other sum, for the purpose of broadly initiating a field survey of the fauna and flora in Wellfleet Harbor, especially shellfish and finfish, as a basis for future actions to preserve and enhance this environment, or to do or act on anything thereon.

(Request of the Natural Resources Advisory Board)

**Majority vote required**



**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 3-0-2**

**Finance Committee -**

**SUMMARY:** This article seeks funding for an overview survey life in Wellfleet harbor as recommended in the Harbor Management Plan (March 2021). It replicates a Division of Marine Fisheries study, which is now nearly 50 years old. We plan a broad survey of harbor life – finfish and wild shellfish at the top, phytoplankton and harbor grasses at the base. Selected sites of specific interest will be included. Local knowledge will be consulted throughout. NRAB views this work as a critical step in identifying and preserving the health of the harbor in view of climate change and other environmental impacts.

**ARTICLE NO. 19 – CHAPTER 90 FUNDS:**

To see if the Town will vote to authorize the Selectboard to apply for and accept State Grants in the amount of \$245,684.00 from the Massachusetts Department of Transportation Highway Division (Chapter 90), and to expend those funds for the purposes of State approved Chapter 90 projects, services, and purchases; or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** The Chapter 90 program was originally enacted in 1973, by the Commonwealth to provide municipalities with reimbursement for documented expenditures on approved road projects. The funding provided within the State's Transportation Bond Bill, authorizes such improvement projects for highway construction, preservation and improvement projects that create or extend the life of transportation facilities. Funds must be allocated to roadway projects, such as resurfacing and related incidental work. The Town is required to appropriate these funds as an available fund and is reimbursed by the State upon the completion of the project and payment to the vendor. The current amount of Chapter 90 funding for FY2022 is \$241,985.

**ARTICLE NO. 20 – PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) ACCESS AND CABLE RELATED FUND:**

To see if the Town will vote to accept the provisions of M.G.L. Chapter 44, Section 53F3/4 for the purpose of establishing a PEG Access and Cable Related Fund, and further to appropriate a sum of money from the PEG Access and Cable Related Fund, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Inset 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** Included within each Comcast customer's cable bill is a line item to provide for the costs of local cable television services. These monies are retained in a special revenue account and are used to enhance local cable programming for the town's public, education, and government channels. These funds will be used to continue these informational and educational services, and may include, but not limited to, equipment purchases, contracted services, construction services, and labor expenses.

**ARTICLE NO. 21 – SHELLFISH REVOLVING FUND SPENDING LIMIT:**

To see if the Town will vote to establish a spending limit for FY2023 of \$50,000.00 for the Shellfish Revolving Fund established pursuant to MGL Chapter 44, Section 53E1/2, or to do or act on anything thereto.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 4-0-0**

**Finance Committee -**

**SUMMARY:** The purpose of this article is to establish the spending limit for the Shellfish Revolving Fund which was established for propagation efforts. The Shellfish Department's propagation efforts include the seeding of quahogs and oysters in all Wellfleet waterways which also contributes to improving water quality and natural oyster set in our harbor to benefit growers and spat collectors. This revolving fund takes the responsibility for funding the shellfish department's budget line 180 out of the taxpayer's pockets and puts it in the hands of those who make their living in the shellfish industry and those who harvest shellfish recreationally. The Shellfish Propagation Revolving Fund revenues will be derived from shellfish grant revenue and permit fees. The Revolving Fund expenditures may be used for the propagation, cultivation, protection, and study of shellfish only.

**ARTICLE NO. 22 – ELEMENTARY SCHOOL FIRE SUPPRESSION SYSTEM PROJECT:**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of \$2,200,000.00 to fund the installation of a fire suppression system at the Wellfleet Elementary School, including all costs related thereto, and in order to fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L.C. 44 Sec. 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G. L. c. 40 sec. 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however that the appropriation authorized

hereunder shall be contingent on the approval by the voters of the Town of so-called Proposition 2 ½ debt exclusion question under G.L. c. 59, sec. 2C , or to do or act on anything thereto.

(Requested by the School Committee)

**Two-thirds vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (Mary Beth Rodman, School Principal)**

**ARTICLE NO. 23 – HARBOR/MARINA FACILITIES NEEDS ASSESSMENT PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$30,000.00, or any other sum, for the purpose of paying costs associated with conducting a Marina Facility Needs Assessment study to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (Will Sullivan, Harbor Master)**

**ARTICLE NO. 24 – TRANSFER STATION FACILITIES NEEDS ASSESSMENT PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00, or any other sum, for the purpose of paying costs associated with conducting a Transfer Station Facility Needs Assessment study to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** The Wellfleet Transfer Station is an asset to the community. Given the constant evolving nature of the trash and recycling industry, it would behoove the Town to evaluate ways to maximize it’s potential. This project is intended to hire a site design professional experienced in Transfer Station operations and development. The intent of the study will focus on functionality, safety, efficiency, and potential financial benefits for both present day and future services. The Town of Dennis performed a similar analysis that resulted in significant improvements to their facility.

**ARTICLE NO. 25 – ADULT COMMUNITY CENTER ADDITION FEASIBILITY STUDY PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$15,000.00, or any other sum, for the purpose of paying costs associated with conducting a Adult Community Center Building Addition Feasibility study, to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** In the past, several alterations and additions have been proposed for the Adult Community Center.

- Based on plans from 2013, creation of a paved walkway through the woods on the Cahoon Hollow side of the building of one-half mile that connects to the walkway and patio that were installed in 2014. That project was funded with a bequest and there were insufficient funds to complete the entire plan. This walkway will provide access for walkers both able bodied and those with some mobility challenges in a sheltered place by a building with good parking and amenities.
- When Sea Babies (Cape Cod Children’s Place) was using space in the building, they applied for and received a grant from the Community Preservation Committee to install an Infant/Toddler playground. They moved from the building in June of 2020 and the playground is still there but not maintained. I have had requests to purchase and install adult outdoor exercise equipment for the use of adults adjacent to the existing Infant/Toddler playground.
- The Council on Aging Board conducted a survey of Town residents in 2021 to determine what people would like to see added to the programs at the Adult Community Center. One of the top requests was space for exercise equipment and for free weights. Given the use of the Great Pond Room for COA programs as well as Boards and Committees and as the Wellfleet Polling place, there is no space for this healthy and entertaining activity in the current building. In addition to floor space, a locker room and outside access to the gym will be necessary.
- Because we live in a Pandemic, post-Pandemic world, there is a need for building capacity for hybrid meetings. Because the Adult Community Center is the designated location for that upgrade/expansion, that program will need space to do the job correctly. Additionally, there has been a request for an additional small meeting room like the current Conference Room.

In order to do this in an organized way, I want to do the planning of this multi-level project in one study so that if the decision is made to implement it in stages, everything will fit onto the available land and the end product will be produced with the best fiscal and construction practices in order to create an attractive and functional building and grounds.

**ARTICLE NO. 26 –KELLER’S CORNER REVETMENT ENGINEERING PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00, or any other sum, for the purpose of paying costs associated with conducting a Keller’s Corner Revetment Engineering project, to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** Keller's Corner (adjacent to Wellfleeter Condominiums on Kendrick Ave) is eroding at a high rate which is jeopardizing the infrastructure of the town. This project is proposed to protect the road through means of shorefront stabilization and updated stormwater drainage. This request involves the engineering/permitting only - a request for funds for construction will be sought later. We are actively pursuing grant funding for this project to supplement Town appropriations for both engineering/permitting and construction.

**ARTICLE NO. 27 – LIEUTENANT ISLAND/HERON POINT ROAD SURVEY EXPENSE:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$3,200.00, or any other sum, for the purpose of paying costs associated with land survey services for Heron Point Road, or to do or act on anything thereon.

(Requested by the Rights of Public Access Committee)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** The purpose of this article is to survey Heron Point Rd, the road leading to the Lieutenant Island boathouse. The Rights of Public Access Committee has been working to secure the public's right to continue to access the public beach through the boathouse property, Lot 41-178.1. There is evidence that this lot has been used by the public - shell fishermen, fishermen, sailors, kayakers, and beachgoers - to access the beach for several decades, as well as evidence that the Town may have owned it at one point and attempted to establish a Town Landing here in 1962. Today, the lot is owned privately by year-round residents who allow people to pass and who wish to sell it to the Town to prevent future owners from denying access to the public beach. To move forward, the Town needs to secure public access over the dirt road leading to it. Satellite maps overlaid by assessor's maps indicate that the dirt road may either lie on private property to the South, as the latest 2002 survey suggests, or could have possibly shifted over time to exactly where Heron Point Rd was originally laid out in 1967, due to erosion. A current survey of Heron Point Rd is necessary for the Town to determine who to work with when negotiating public access over the dirt road.

**ARTICLE NO. 28 – CLIMATE ACTION RESERVE FUND:**

To see if the town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00 to establish a Climate Action Reserve fund to be funded at \$50K to be used as the town's matching portion for any Climate Action Grant to the extent required by the grant after in-kind contributions are accounted for, expenditure of these funds shall be under the controlled by of the Selectboard, any request for a Grant Matching Fund Reserve Funds transfer will not be considered if it is contrary to the vote of town meeting, or as a means to increase the operating budget. This fund must be re-authorized each fiscal year by town meeting vote, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** The Energy & Climate Action Committee actively seeks grants to help the Town cope with the effects of global warming and decrease our greenhouse gas emissions. Many grants require matching funds. Generally, these expenditures bring in several times as much money to fund needed improvements in infrastructure.

**SECTION III: COMMUNITY PRESERVATION ARTICLES**

**ARTICLE NO. 29 – COMMUNITY PRESERVATION – ADMINISTRATIVE EXPENSES, DEBT SERVICE, AND ALLOCATION OF RESERVES:**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2023 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of \$28,684.00 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2023; and further to appropriate from Community Preservation Fund estimated revenues a sum of \$73,898.00 to the reserve for open space; a sum of \$73,898.00 to the reserve for community housing; and further to reserve for future appropriation a sum of \$73,898.00 for historic resources as recommended by the Community Preservation Committee, as well as a sum of \$488,602.00 to be placed in the 2023 Budgeted Reserve for general Community Preservation Act purposes.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee – Yes 7, No 0.**

**SUMMARY:** This is an annual CPC housekeeping article. Out of a total projected revenue figure of \$738,984.00 for Fiscal Year 2023, \$28,688.00 is 3.9% of estimated revenue allowed for administrative expenses, as provided by the Community Preservation Act. Open Space’s 10%, Community Housing’s 10%, and Historic Resources’ 10% are reserved respectively for open space, housing and historic preservation purposes. The balance of \$488,602 is reserved for approved CPA projects in any category including Outdoor Recreation.

**ARTICLE NO. 30: COMMUNITY PRESERVATION – WELLFLEET AFFORDABLE HOUSING TRUST:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate \$35,000.00 from the Community Preservation Fund Fiscal Year 2023 Projected Surcharge revenues to contribute to the cost of, and thereby support, for building the financial capacity of Affordable Housing Trust, and to authorize the

Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act on anything thereon.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee - Yes 7, No 0.**

**Affordable Housing Authority -**

**Housing Partnership -**

**SUMMARY:** The Community Preservation Act allows communities to allocate funds to their Affordable Housing Trust. This offers the Wellfleet Affordable Housing Committee a way to respond in a timely manner to appropriate market opportunities for land acquisition, building purchase, essential maintenance needs and other allowed activities.

**ARTICLE NO. 31: COMMUNITY PRESERVATION – BUY DOWN 2022:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2023 Projected Surcharge revenues the sum of \$185,000.00 to contribute to the cost of, and thereby support, for the Buy Down Program to assist with the purchase of housing for eligible moderate-income first-time buyers and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act on anything thereon.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee - Yes 7, No 0.**

**Affordable Housing Authority -**

**Local Housing Partnership -**

**SUMMARY:** The purpose of the Affordable Housing Buy Down Program is to provide need-based financial assistance to eligible moderate-income first-time homebuyers purchasing existing homes on the open market in the Town of Wellfleet. The goal of the Buy Down Program is to increase the availability of affordable home ownership opportunities in the Town.

**ARTICLE NO. 32: COMMUNITY PRESERVATION – LILY HOUSE:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2023 Projected Surcharge revenues, the sum of \$20,000.00 to contribute to the cost of establishing the Lily House as a hospice community home and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof or do or act on anything thereon.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee - Yes 7, No 0.**

**Affordable Housing Authority -**

**Local Housing Partnership -**

**SUMMARY:** The Lily House, located at 40 Pocahontas Rd., was bequeathed as a community hospice home for individuals who are at risk of being homeless at the end of life or at risk of dying alone. It will provide a home for two terminally ill residents at a time with an average length of stay of one month. Priority admissions will be given to Wellfleet and other Outer Cape residents. Lily House will offer around-the-clock hospice-level care for 20 to 25 residents per year.

**ARTICLE NO. 33: COMMUNITY PRESERVATION – LOWER CAPE HOUSING INSTITUTE  
YEAR 6:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2023 Projected Surcharge revenues the sum of \$7,500.00 to contribute to the cost of, and thereby support, for the continuance of the Community Development Partnership sponsored Lower Cape Housing Institute in Fiscal Year 2023 and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act on anything thereon.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee - Yes 7, No 0.**

**Housing Authority -**

**Local Housing Partnership -**

**SUMMARY:** The Community Development Partnership (CDP) is offering the Lower Cape Housing Institute for a sixth year. The CDP seeks contributions from the eight participating towns towards the costs of continued training and technical assistance to develop better understanding of Community Housing needs and to support the town in meeting its housing production goals. Sessions are free to Town officials and other interested parties. CDP expects to continue large audience virtual sessions on particular topics and hold in-person peer group meetings.

**ARTICLE NO. 34: COMMUNITY PRESERVATION – HISTORICAL PLAN  
CONTINUATION:**

To see if the Town will vote, pursuant to MGL c.44B, to raise and appropriate from the Community Preservation Fund Fiscal Year 2023 Projected Surcharge revenues the sum of \$20,300.00 to the



Wellfleet Historical Commission to continue compilation of the Form B inventories of historic properties in Wellfleet with provisions for storage and seminars on the historic homes and their inhabitants, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act on anything thereon.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee - Yes 7, No 0.**

**Historical Commission -**

**SUMMARY:** The Historical Commission's goal is to create a comprehensive historical plan which will include an inventory of all buildings and structures over 75 years old. The Historical Commission's consultant will be able to continue compiling "Form B" inventories — fact sheets on historic properties in Wellfleet — which are stored at the Wellfleet Public Library and are available online at the Massachusetts Historical Commission's website: [www.mhc-macris.org](http://www.mhc-macris.org) (Massachusetts Cultural Resource Information System). The project includes shelving for the Form B's and additional seminars on the history of homes in Wellfleet and the people who lived in them.

**ARTICLE NO. 35: COMMUNITY PRESERVATION - RESTORATION & ACCESSIBILITY OF THE HISTORICAL SOCIETY MUSEUM:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2023 Projected Surcharge revenues a sum of \$20,000.00 for historic restoration of the mid-section and accessibility to 262 Main Street by the Wellfleet Historical Society & Museum, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act on anything thereon.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee - Yes 7, No 0.**

**Historical Commission -**

**SUMMARY:** The restoration of the mid-section of 262 Main Street will allow the Wellfleet Historical Society and Museum to connect the East wing and the original museum area and provide greater accessibility to the museum. To ensure accessibility, WHSM plans include for a new entrance and reception area, an elevator, handicap restrooms and increased exhibit space. The Historical Society & Museum has completed the permanent Historical Preservation Restriction agreement with the Massachusetts Historical Commission.

**ARTICLE NO. 36: WELFLEET ELEMENTARY SCHOOL PLAYGROUND:**

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2023 Projected Surcharge revenues a sum of \$315,000.00 for construction of the major component of a new playground and swings at the Wellfleet Elementary School, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act on anything thereon.

(Requested by the Community Preservation Committee)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Community Preservation Committee - Yes 7, No 0.**

**School Committee -**

**SUMMARY:** The children have been without a playground since 2020 when an official inspection resulted in its condemnation and demolition. The Wellfleet Elementary School Playground Committee has been working to construct a new outdoor playground environment that is safe, inclusive and accessible for children ages 5-12. The playground is available to the community after school hours, on weekends, holidays, and school vacations. With a Community Preservation grant and additional fund raising, it will be possible to install the major area of the playground and the swings in the summer of 2022.

**SECTION IV: DISPOSITION OF TOWN PROPERTY ARTICLES**

**ARTICLE NO. 37 - DISPOSITION OF TOWN LAND/ TRANSFER OF MAP #30, PARCEL #186, AND MAP #42, PARCEL #137 TO CONSERVATION COMMISSION:**

To see if the Town will vote to transfer care, custody, management and control of two properties shown on Assessor's Map 30, Parcel 186, described in a Judgement Tax Lien instrument recorded with the Barnstable Registry of Deeds in Book 24924, Page 207 and Assessor's Map 42, Parcel 137 described in a Judgement Tax Lien instrument recorded with the Barnstable Registry of Deeds in Book 25524, Page 269, from the board having care, custody, management and control thereof and from the purpose of which said parcels are held to the Conservation Commission for purposes of open space and conservation or to do or act on anything thereon.

(Request by the Open Space Committee)

**2/3 Majority Vote Required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Open Space Committee -**

**Conservation Commission -**

**SUMMARY:** Map 30-Parcel 186 is a 2.06-acre wetlands marsh property in Blackfish Creek abutting conservation lands owned by the Wellfleet Conservation Trust and Mass Audubon Society. Map 42 –

Parcel 137 is 3.26 acres of wetlands marsh in the Fresh Brook Estuary and abuts the Town owned Bayberry Hill Conservation Land and Trail property off Lt. Island Road.

**SECTION V: UNCLASSIFIED ARTICLES**

**ARTICLE NO. 38- AFFORDABLE HOUSING TRUST BYLAW AMENDMENT:**

To see if the Town will vote to amend the Affordable Housing Trust bylaw adopted under Article No. 44 of the 2021 Annual Town Meeting by : (1) amending the third sentence of Chapter 3, which reads “A quorum at any meeting shall be a majority of the Trustees qualified and present in person.” by striking from it the words “qualified and present in person”; (2) amending the first sentence of Chapter 6 by replacing “G. L. c. 268A” with “G. L. c. 258”; (3) amending the second sentence of Chapter 6 by replacing “G. L. c. 258” with “G. L. c. 268A”; and (4) amending the fourth sentence of Chapter 6 by replacing “G. L. c, 40, section 15” with “G. L. c. 40, section 15A.”, or to do or act on anything thereon.

(Request by the Affordable Housing Trust)

**Majority Vote Required**

**SUMMARY:** This article proposes corrections to the Affordable Housing Trust bylaw in response to suggestions by the Attorney General’s Office in the approval letter of October 25, 2021. The amendment to Chapter 3 is to clarify that the Trust’s quorum provisions are consistent with Massachusetts law. The amendments to Chapter 6 are all to correct typographical errors in the bylaw.

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**Affordable Housing Trust -Yes 6, No 0**

**ARTICLE NO. 39 - SPECIAL DETAIL ACCOUNT FOR THE FIRE DEPARTMENT:**

To see if the Town will vote to transfer the sum of \$3,000.00 from available funds to the special detail fund for the Fire Department, said account to be administered by the Fire Chief through the Town Accountant and Town Treasurer, or to do or act on anything thereon.

(Requested by the Fire Chief)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee –**

**SUMMARY:** The Town currently has a Fire Detail Fund that allows for the collection of fees from private parties that need to use Fire Department staff resources for a private event. These monies are then used to pay our staff for those services. Currently we must delay these payments until we collect and deposit the fee from the private party. This appropriation will provide cash flow so that we can pay our staff on a timely basis.

**ARTICLE NO. 40 – EASEMENT FOR THE HERRING RIVER RESTORATION PROJECT:**

To see if the Town will vote to:

- (a) authorize the Selectboard to acquire, on such terms and conditions as the Selectboard may determine, permanent and temporary easements by gift, purchase and/or eminent domain in parcels of land abutting and/or near Pole Dike Road, Bound Brook Island Road, Old Colony Road, and Way No. 672 for the reconstruction, installation, inspection, maintenance, improvement, repair, replacement and/or relocation of rights of way, drainage, utilities, driveways, slopes, and grading, to enable the Town to undertake the Herring River Restoration Project and for any and all purposes and uses incidental or related thereto, all as approximately shown on plans entitled "Herring River Restoration Project Engineering Design to Elevate Low-Lying Roadways and Replace Associated Culverts, Wellfleet and Truro, Massachusetts, Permanent and Temporary Easement Plan," prepared by WSP for the Town of Wellfleet, dated January 2022, and "Herring River Restoration Project Permit Level Design for Low-Lying Property Impact Prevention, Way #672, Hirsch-Meek Property (25 Way #672) & Ellis Property (27 Way #672), Wellfleet, Massachusetts, Permanent and Temporary Easement Plan," prepared by WSP for the Town of Wellfleet, dated January 2022, copies of which are on file with the Town Clerk, as said plans may be amended from time to time;
- (b) raise and appropriate, transfer from available funds, and/or borrow a sum of money to fund the foregoing and any and all costs related thereto, including, without limitation, the cost of any easement acquisitions; and
- (c) authorize the Selectboard to enter into any and all agreements and take any and all actions necessary or appropriate to effectuate the foregoing purposes.

or take any other action relative thereto.

(Requested by the Selectboard)

**Two-thirds vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend:**

**Finance Committee -**

**SUMMARY:** The Town of Wellfleet and Cape Cod National Seashore are undertaking the Herring River Restoration Project ("Project") to restore tidal flow and revive the extensive ecological and economic benefits provided by a healthy estuary. The expected benefits include improved water quality, greater community resilience, and enhanced recreational opportunities. More information about the Project is available at <https://www.wellfleet-ma.gov/home/news/herring-river-project>.

The Project includes the elevation of low-lying road segments and replacement of culverts to ensure that roadways are not over-topped during certain conditions once tidal flow is restored. Temporary easement rights are needed allow the Town and its contractors to access portions of private property near the road segments for purposes such as erosion control, staging or other construction activity. Temporary

easement rights will expire once the construction work is completed. Permanent easement rights are needed because work will result in certain permanent changes to private property near the road segments, such as a grade change, or installation of a guardrail or culvert, and to allow the Town Department of Public Works access for maintenance. Plans showing the locations of the easements are available for viewing at the Wellfleet Department of Public Works (DPW) located at 220 West Main Street, and Wellfleet Town Clerk’s office located at 300 Main Street.

**ARTICLE NO. 41 – RESCIND DEBT AUTHORIZATIONS:**

To see if the Town will vote to rescind the following funding authorizations, as follows:

Department	Item	Date	Amount
Department of Public Works	South Wellfleet Parking Lot	4/28/14	\$6,948.00
Elementary School	Elementary School Roof	4/28/14	\$338,000.00
DPW Facilities	Town Hall Furnace	4/28/14	\$75,000.00
Police Department	Police Station Construction	11/15/16	\$540,000.00
Selectboard	Land Acquisition	4/22/19	\$1,000,000.00
DPW Facilities	Town Hall Railing Repair	6/26/21	\$6,000.00

or to do or act on anything thereon.

(Requested by the Selectboard

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** The purpose of this article is to rescind a series of debt authorizations approved by Town Meeting to borrow funds for the identified purposes. These projects have been completed and the debt authorizations were not issued and not necessary for the projects. This proposed action is largely a house keeping matter.

**ARTICLE NO. 42 - ROUTE 6A/MAIN STREET INTERSECTION PROJECT:**

To see if the Town will vote to authorize the Selectboard to acquire by gift, purchase, or taking by eminent domain, any parcels of real property, permanent easements, and temporary easements, for public way purposes, including without limitation drainage, utility slope, grading, road realignment,

sidewalks, construction of improvements and structures, and other related purposes, as may be necessary to complete the MassDOT Main Street/Route 6A Transportation Improvement Project, said parcels and easement areas being generally shown on a plan entitled "Route 6A/Main Street Intersection and Corridor Improvements" dated \_\_\_\_ and revised through \_\_\_\_\_, on file in the Town Clerk's Office and available for public inspection during regular business hours, and as may be amended through final project design; and further to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money, or any other sum, to be expended for engineering, design, and other associated services, and for the acquisition of said parcels of real property and easements, including but not limited to acquisition costs, the award of eminent domain damages and related expenses and fees, said sum being the Town's matching share of the MassDOT Main Street/Route 6A Improvement Project, or to do or act on anything thereon.

(Requested by the Selectboard)

**Two-thirds vote Required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 4-1-0**

**Finance Committee -**

**SUMMARY:** This project request is to allow the Town's engineering consultant (Stantec) to continue services for the MassDOT Route 6/Main Street intersection project. Stantec submitted the 75% design plans to the State in December 2021 and is currently working on the 100% design plans to commence construction in 2023. This article further authorizes the Selectboard to acquire the rights needed to undertake the project, and to pay the costs and expenses related to the acquisition of the necessary property interests.

**ARTICLE NO. 43 - TOWN CODE ADOPTION OF RENUMBERING OF GENERAL BYLAWS:**

To see if the Town will vote to renumber, recaption and stylize the General Bylaws of the Town of Wellfleet by (a) assigning a chapter number to each of the General Bylaws; (b) renumbering each section of each bylaw accordingly; (c) inserting chapter, article and section titles; (d) updating internal references to reflect the new numbering system; (e) stylizing the text so that "Town," when referring to the Town of Wellfleet, is capitalized throughout, numbers are cited consistently across all bylaws and definitions are alphabetized; and (f) changing "Selectmen" or "Board of Selectmen" to "Selectboard" to implement the Charter changes effective 4-29-2019; all as set forth in the document on file in the Office of the Town Clerk entitled "Final Draft of the Town of Wellfleet, Massachusetts," dated \_\_\_\_\_, prepared by General Code, LLC, or to do or act on anything thereon.

(Requested by the Town Clerk)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** This article will permit the codification of our general by-laws, creating a more organized and streamlined format that will be easier to navigate than our current in-house system and will benefit both Town officers and the public.

**ARTICLE NO. 44 - TOWN CODE ADOPTION OF RENUMBERING OF ZONING BYLAWS:**

To see if the Town will vote to renumber and recaption the Zoning Bylaw of the Town by (a) designating the Zoning Bylaw as Chapter 235 of the new Town Code; (b) renumbering each section of the Zoning Bylaw accordingly; (c) inserting section titles; (d) updating internal references to reflect the new numbering system; (e) stylizing the text so that “Town,” when referring to the Town of Wellfleet, is capitalized throughout, numbers are cited consistently throughout and definitions are alphabetized; and (f) changing “Selectmen” or “Board of Selectmen” to “Selectboard” to implement the Charter changes effective 4-29-2019; all as set forth in the document on file in the office of the Town Clerk entitled “Final Draft of the Town of Wellfleet, Massachusetts,” dated \_\_\_\_\_, prepared by General Code, LLC., or to do or act on anything thereon.

(Requested by the Town Clerk)

**Two-thirds vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** This article will permit the codification of our Zoning by-laws, creating a more organized and streamlined format that will be easier to navigate than our current in-house system and will benefit both Town officers and the public.

**ARTICLE NO. 45 - LEASE OF TOWN PROPERTY:**

To see if the Town will vote to transfer the care, custody, management, and control of a Town-owned parcel known located at Gross Hill Road, as shown on Assessors Map 5, Parcel 8, from the Selectboard or other board or commission currently having custody thereof and from the purpose for which said parcel is currently held to the Selectboard for the purpose for which the parcel is currently held and for the purpose of entering into a long-term lease with one or more cellular communication carriers, upon such terms and conditions as the Selectboard deems to be in the best interest of the Town, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** AT&T has been working with the Town to locate some communications equipment on a pole in the Newcomb Hollow Beach parking lot. The purpose of this equipment is to improve cellular communications in this area, which will benefit public safety purposes. The proposed license agreement will be for a 10-year period and the Town will receive annual payments for the use of town property.

**ARTICLE NO. 46 - AUTHORIZE ACQUISITION OF ACCESS EASEMENT TO INDIAN NECK TIDAL FLATS:**

To see if the Town will vote to acquire, by gift, purchase and/or eminent domain, an access easement for vehicular and pedestrian traffic to pass and repass on and along the private roads being King Philip Road, Billingsgate Road and Omaha Road to the Indian Neck Tidal Flats, which are owned by the Town of Wellfleet by an instrument recorded with the Barnstable County Registry of Deeds in Book 32413, Page 327, on such terms and conditions as the Selectboard deems to be in the best interests of the Town, and further to authorize the Selectboard to execute any and all documents, agreements and instruments necessary or convenient to carry out the purposes of this article, or to do or act on anything thereon.

(Requested by the Selectboard)

**Two-thirds vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:**

**SECTION VI: BYLAWS, INITIATIVE PETITIONS**

**ARTICLE NO. 47 – BYLAW AMENDMENT FOR ANIMAL CONTROL BYLAW:**

To see if the town will vote to

[Text to be inserted]

or do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (C. Sumner)**

**ARTICLE NO. 48 - ADOPTION OF ENABLING LEGISLATION TO ESTABLISH SPEED LIMITS:**

To see if the town will vote to accept the provisions of Chapter 90, Section 17C of the General Laws, (Ter. Ed), which allows the Selectboard to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway or do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** The Selectboard received a petition from residents seeking to reduce the posted speed limit on a local roadway. To effectuate this the Town will have to adopt this enabling legislation.



**ARTICLE NO. 49 - ADOPTION OF ENABLING LEGISLATION FOR THE DISPOSITION OF UNCLAIMED PROPERTY:**

To see if the Town will vote to accept the provisions of Section 9A of Chapter 200A of the General Laws, as follows:

**DISPOSITION OF UNCLAIMED PROPERTY**

(a) In any city, town or district that accepts this section in the manner provided in Section 4 of chapter 4, there shall be an alternative procedure for disposing of abandoned funds held in the custody of the city, town or district as provided in this section.

(b) Any funds held in the custody of a city, town or district may be presumed by the city, town or district treasurer to be abandoned unless claimed by the corporation, organization, beneficiary or person entitled thereto within one 1 year after the date prescribed for payment or delivery; provided, however, that the last instrument intended as payment shall bear upon its face the statement "void if not cashed within 1 year from date of issue." After the expiration of one 1 year after the date of issue, the treasurer of a city, town or district may cause the financial institution upon which the instrument was drawn to stop payment on the instrument or otherwise cause the financial institution to decline payment on the instrument and any claims made beyond that date shall only be paid by the city, town or district through the issuance of a new instrument. The city, town or district and the financial institution shall not be liable for damages, consequential or otherwise, resulting from a refusal to honor an instrument of a city, town or district submitted for payment more than a year after its issuance.

(c) The treasurer of a city, town or district holding funds owed to a corporation, organization, beneficiary or person entitled thereto that are presumed to be abandoned under this section shall post a notice entitled "Notice of names of persons appearing to be owners of funds held by (insert city, town or district name), and deemed abandoned". The notice shall specify the names of those persons who appear from available information to be entitled to such funds, shall provide a description of the appropriate method for claiming the funds and shall state a deadline for those funds to be claimed; provided, however, that the deadline shall not be less than 60 days after the date the notice was either postmarked or first posted on a website as provided in this section. The treasurer of the city, town or district may post such notice using either of the following methods: (1) by mailing the notice by first class mail, postage prepaid, to the last known address of the beneficiary or person entitled thereto; or (2) if the city, town or district maintains an official website, by posting the notice conspicuously on the website for not less than 60 days. If the apparent owner fails to respond within 60 days after the mailing or posting of the notice, the treasurer shall cause a notice of the check to be published in a newspaper of general circulation, printed in English, in the county in which the city or town is located.

(d) In the event that funds appearing to be owed to a corporation, organization, beneficiary or person is \$100 or more and the deadline as provided in the notice has passed and no claim for the funds has been made, the treasurer shall cause an additional notice, in substantially the same form as the aforementioned notice, to be published in a newspaper of general circulation in the county in which the city, town or district is located; provided, however, that the notice shall

provide an extended deadline beyond which funds shall not be claimed and such deadline shall be at least 1 year from the date of publication of the notice.

(e) Once the final deadline has passed under subsection (d), the funds owed to the corporation, organization, beneficiary or person entitled thereto shall escheat to the city, town or district and the treasurer thereof shall record the funds as revenue in the General Fund of the city, town or district and the city, town or district shall not be liable to the corporation, organization, beneficiary or person for payment of those funds or for the underlying liability for which the funds were originally intended. Upon escheat, the funds shall be available to the city, town, or district's appropriating authority for appropriation for any other public purpose. In addition to the notices required in this section, the treasurer of the city, town or district may initiate any other notices or communications that are directed in good faith toward making final disbursement of the funds to the corporation, organization, beneficiary, or person entitled thereto. Prior to escheat of the funds, the treasurer of the city, town or district shall hear all claims on funds that may arise and if it is clear, based on a preponderance of the evidence available to the treasurer at the time the claim is made, that the claimant is entitled to disbursement of the funds, the treasurer shall disburse funds to the claimant upon receipt by the treasurer of a written indemnification agreement from the claimant wherein the claimant agrees to hold the city, town or district and the treasurer of the city, town or district harmless in the event it is later determined that the claimant was not entitled to receipt of the funds. If it is not clear, based on a preponderance of the evidence before the treasurer at the time of the claim that the claimant is entitled to disbursement of the funds, the treasurer shall segregate the funds into a separate, interest-bearing account and shall notify the claimant of such action within 10 days. A claimant affected by this action may appeal within 20 days after receiving notice thereof to the district, municipal or superior court in the county in which the city, town or district is located. The claimant shall have a trial de novo. A party adversely affected by a decree or order of the district, municipal or superior court may appeal to the appeals court or the supreme judicial court within 20 days from the date of the decree.

If the validity of the claim shall be determined in favor of the claimant or another party, the treasurer shall disburse funds in accordance with the order of the court, including interest accrued. If the validity of the claim is determined to be not in favor of the claimant or another party or if the treasurer does not receive notice that an appeal has been filed within one 1 year from the date the claimant was notified that funds were being withheld, then the funds, plus accrued interest, shall escheat to the city, town or district in the manner provided in this section. If the claimant is domiciled in another state or country and the city, town or district determines that there is no reasonable assurance that the claimant will actually receive the payment provided for in this section in substantially full value, the superior court, in its discretion or upon a petition by the city, town or district, may order that the city, town or district retain the funds.

or do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendation:**

**Selectboard:**

**Insert 5-0-0**  
**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** Under current law unclaimed or abandoned funds must be turned over to the Commonwealth of Massachusetts after a period. The acceptance of this enabling legislation would allow the Town to retain these funds after proper notice and process.

**ARTICLE NO. 50 – WILDLIFE PROTECTION BYLAW:**

To see if the town will vote to adopt the following as a general bylaw and insert it into the Town Code, as follows:

**Wildlife Protection**

**[Text to be inserted]**

(Requested by the Selectboard)

**Majority vote required**

**Recommendation:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (Helen Miranda Wilson)**

**ARTICLE NO. 51 – AFFORDABLE LOTS ZONING BYLAW:**

To see if the Town will amend the Wellfleet Zoning By-Laws by inserting 6.28 B Affordable Lots and Affordable Undersized Lots, and to amend the Table of Contents and Sections 2.1, 5.3 as follows:

**TABLE OF CONTENTS**

**["6.28. B Affordable Lots and Affordable Undersized Lots" is hereby inserted between "6.28 Provisions To Encourage The Development of Affordable Dwellings In Wellfleet" and "6.29 Fast Food & Formula Restaurant Prohibition"]**

**2.1 DEFINITIONS**

**[Is hereby amended with the following definitions inserted between Adult Video Store and Alteration]**

**Affordable Lot** - A lot containing not less than 10,000 sq ft of contiguous upland area that otherwise does not meet the zoning requirements for a buildable lot. A of a One Family Dwelling may be constructed upon as an affordable homeownership or affordable rental dwelling unit in perpetuity or the maximum time period allowed by law, and shall be in compliance with 760 CMR 56.00 the Local Initiative Program (LIP) and meet the guidelines and standards promulgated thereunder by the Department of Housing and Community Development (DHCD) for inclusion in the DHCD Ch 40B Subsidized Housing Inventory as Local Action Units.

**Affordable Undersized Lot** - A lot containing less than 10,000 sq ft of contiguous upland area that otherwise does not meet the zoning requirements for a buildable lot. A of a One Family Dwelling may

be constructed upon as an affordable homeownership or affordable rental dwelling unit in perpetuity or the maximum time period allowed by law, and shall be in compliance with 760 CMR 56.00 the Local Initiative Program (LIP) and meet the guidelines and standards promulgated thereunder by the Department of Housing and Community Development (DHCD) for inclusion in the DHCD Ch 40B Subsidized Housing Inventory as Local Action Units. An affordable undersized lot shall be subject to any conditions attached to a Special Permit issued by The Special Permit Granting Authority

### 5.3. Use Regulations

Table 5.3.1 is amended as follows: Insert "Affordable Lot" and "Affordable Undersized Lot" before "Bed and Breakfast"

["P" is a permitted use. "A" is a use authorized under special permits.]

	CD	R1	R2	NSP	C	C2
Affordable Lot	P	P	P	O	P	P
Affordable Undersized Lot	A	A	A	O	A	A

### 6.28.B Affordable Lots and Affordable Undersized Lots

6.28.B.1 Purpose: The purpose of this bylaw is to increase the supply of housing that is available and permanently affordable to low or moderate income households by allowing affordable dwelling units to be built on otherwise non-complying lots, provided the lots meet the criteria listed herein.

It is intended that the affordable housing units created under this bylaw qualify as low or moderate income units for purposes of M.G.L. Ch. 40B sec. 20-23 and shall be in compliance with 760 CMR 56.00 the Local Initiative Program (LIP) and meet the guidelines and standards promulgated thereunder by the Department of Housing and Community Development (DHCD) for inclusion in the DHCD Ch 40B Subsidized Housing Inventory as Local Action Units.

6.28.B.2 Applicability - This bylaw applies shall apply to lots of record as of January 1, 2021 which do not meet the zoning requirements for a buildable lot as determined by The Town. Any increase in tax assessment for an applicable lot shall only occur upon an issuance of a building permit for an affordable One Family Dwelling on that applicable lot.

6.28.B.3 The Building Inspector may allow construction of a One Family Dwelling, to be restricted a by a Regulatory Agreement and/or Deed Rider, in an acceptable form, be executed and recorded by the applicant, as an affordable homeownership or rental dwelling unit in perpetuity or the maximum time period allowed by law, on an eligible parcel of land that meets the following criteria:

1. Parcel is not within the National Seashore Park District;
2. Parcel has no existing dwelling unit
3. Parcel contains at least 10,000 square feet of contiguous upland area;
4. Parcel satisfies applicable Board of Health requirements;
5. Parcel satisfies applicable Town of Wellfleet's Conservation Commission Environmental Protection Regulations;

6. Parcel has a minimum of twenty (20) feet of frontage on a way previously approved by the Planning Board or a public way, having, in the opinion of the Planning Board, sufficient width, suitable grades and adequate construction to provide the needs of vehicular traffic. Lots without suitable frontage may be buildable under this section if there is an adequate recorded access easement of at least twenty (20) feet in width from the lot to a previously way approved by the Planning Board or a public way, having, in the opinion of the Planning Board, sufficient width, suitable grades and adequate construction to provide the needs of vehicular traffic and emergency response apparatus;
7. The setbacks shall not be less than fifteen (15) feet, nor shall a dwelling be built within fifteen (15) feet of the any other dwelling or principal structure. If a dwelling is built within twenty five (25) feet of any other dwelling or principal structure a stockage type fence at least 6' in height may be required by the Permit Granting Authority . The existing setbacks of principal structures on the lots immediately adjacent to the subject lot must be shown on the plans;
8. Parcel shall not be built upon if it was purposely created as an unbuildable lot as part of a subdivision open space or park, or by any other condition or agreement with the Town;
9. No part of any access driveway may be within fifteen (15) feet of a principal structure on an adjoining lot.

6.28.B.4 The Zoning Board of Appeals - As the Special Permit Granting Authority under this section The Zoning Board of Appeals, may grant a special permit to allow construction of a One Family Dwelling, to be restricted as an affordable homeownership or rental dwelling unit in perpetuity or the maximum time period allowed by law, on a lot less than 10,000 square feet of upland if:

1. The Board finds that such a reduction in minimum lot requirement would further the purposes of the bylaw without causing any undue nuisance, hazard or congestion in the Town or neighborhood.
2. All criteria outlined in section 6.28.B.3, except the minimum 10,000 square foot of upland requirement of 6.28.B.3, paragraph 3, must be met for Board of Appeals approval of a lot with an area under 10,000 square feet upland in size.
3. The Special Permit Granting Authority may impose conditions and restrictions on the special permit, including, but not limited to, a) restricting the total number of bedrooms or occupants in the dwelling, b) such other restrictions or limitations as are considered necessary or appropriate to carry out the intent and purposes of the bylaw.

6.28.B.5 Transfer or Sale - The Permit Granting Authority under this section, shall allow the lot owner to transfer or to rent the constructed One Family Dwelling at an affordable price or rent per the applicable standards in Bylaw section 6.28.B.1, provided that the unit is restricted in such a way that future transference or leasing comply with the applicable affordability requirements in Bylaw section 6.28.B.1.

6.28.B.6 Affordability - No Building Permit or Certificate to Occupy shall be issued by the Building Inspector until the developer has demonstrated that all of the applicable requirements of 6.28.B.1 have been met.

6.28.B.10 Conflicts with other bylaws \_ The provisions of this bylaw shall be considered

supplemental to all other zoning bylaws. To the extent that a conflict exists between this bylaw and others, this bylaw, and the provisions therein, shall apply.

or do or act on anything thereon.

(Requested by the Selectboard)

**Two-thirds vote required**

**Recommendations:**

**Selectboard:**

**Insert 4-1-0**

**Recommend**

**Finance Committee -**

**SUMMARY:** This bylaw provides limited relief of zoning requirements to promote the development of otherwise unbuildable lots solely for the purpose of deed-restricted affordable single-family homes in perpetuity or the maximum allowable period by law. The relief granted is a reduction in the minimum lot size, frontage, and setbacks. There are a total of 18 parcels that have a high probability and 26 additional parcels where it may be applicable. These parcels are largely within neighborhoods of similarly sized lots. There is no increase in tax burden borne by the owner of one of these parcels until a building permit has been issued. This bylaw will only apply to pre-existing lots and will not be applicable new lots. 10,000 sq ft is the minimum allowed lot size for Title V septic systems. It is important to note that other issues could cause a lot to be functionally unbuildable such as the location of abutter's wells and septic systems. This is an opportunity for private parties to build a limited number of affordable units that would remain affordable in perpetuity.

**ARTICLE NO. 52 – ACCESSORY DWELLING UNIT BYLAW AMENDMENT:**

To see if the Town will amend the Wellfleet Zoning By-Laws, as follows:

Amendments are indicated in Bold type:

**Accessory Dwelling Unit** as approved at ATM 06/26/2021

**Table of Contents** - Page 58 of the Zoning By-Laws <https://www.wellfleet-ma.gov/wellfleet-code-documents>

**Section 2.1 Definition-** Dwelling **Unit**, Accessory- a self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling or other principal structure that shall be leased year-round.

**Use Regulations**

<b>5.3.1 Residential</b>	<b>CD</b>	<b>R1</b>	<b>R2</b>	<b>NSP</b>	<b>C</b>	<b>C2</b>
Bed and Breakfast	P	P	P	P	P	P
Boat House, Private	P	P	P	P	P	P
Camper	O	O	O	O	O	O
Cluster Residential Development	O	PB	PB	O	O	O

Conversion of Dwelling Unit	O	A	A	O	O	O
Dwelling, Multiple-Family	O	O	O	O	A	O
<b>Dwelling Unit, Accessory</b>						
Dwelling, One-Family	P	P	P	P	P	P
<b>Dwelling Unit, Accessory</b>	P	P	P	A	P	P
Garage, Private	P	P	P	P	P	P
Guest House, Private	O	P	P	P	P	P
Home Occupation	P	P	P	P	P	P
Parking, Private	P	P	P	P	P	P
Personal Services (Business)	A	O	O	O	A	O
Roadside Stand, Temporary	O	P	P	O	P	P
Service Trade Home Business (STHB)	A	A	A	A	A	A
Signs <sup>1</sup>	P	P	P	P	P	P
Stable, Private <sup>2</sup>	O	A	A	A	A	A
<b>5.3.1 Residential (continued)</b>	<b>CD</b>	<b>R1</b>	<b>R2</b>	<b>NSP</b>	<b>C</b>	<b>C2</b>
Studio, Private	P	P	P	P	P	P
Swimming Pool/Tennis Court, Private	P	P	P	P	P	P
Trailer Home/Mobil Home	O	O	O	O	O	O

#### 5.4.6. Intensity of Use Application to Accessory Dwelling Units (ADUs)

An Accessory Dwelling Unit shall consist of a minimum of 200 square feet of Livable Floor Area, subject to any requirements of the State.

#### 5.4.7 Intensity of Use Application to the Conversion of the Dwelling Units.

No dwelling unit shall be converted into two or more units unless each resulting unit consists of a minimum of 600 square feet of livable floor area; the external appearance of the structure is not changed; the front, side and rear yard requirements of the district in which located are met; and the lot area is not less per dwelling than the lot requirement of the district in which located, except in the case of an Accessory Dwelling Unit, as provided in Section 6.21 of these Zoning By-laws.

**6.21 ACCESSORY DWELLING UNITS (ADU) (6/29/2021)**



**6.21.1 Purpose: To enable an increase of year-round housing opportunities; to encourage greater diversity of housing types appropriate to residents with varying needs, and to support a stable and diverse year-round community and work force.**

**6.21.2 Accessory Dwelling Unit (ADU)**

An Accessory Dwelling **Units**, as defined in Section 2.1 DEFINITIONS of the Wellfleet Zoning By-laws is **are one or more** additional dwelling units allowed on a single lot in all districts of the Town if in compliance with all Town, Commonwealth of Massachusetts and Federal statutes, by-laws and regulations where applicable, unless otherwise allowed by this bylaw.

**6.21.2.** Accessory Dwelling Units are allowed either as a Detached Building, or as a separate dwelling unit within or attached to a Dwelling, a building used for a Principal Use; or within or attached to any Accessory Building, as defined in Section 2.1 DEFINITIONS of the Wellfleet Zoning By-laws.

**6.21.2.2 Individual** Accessory Dwelling Units shall be no larger than one thousand two hundred (1,200) square feet of Livable Floor Area as that term is defined in Section 2.1 DEFINITIONS of the Wellfleet Zoning By-laws.

**6.21.2.3.** In order to maintain its status as an accessory use to the principal use on the same lot, the ADU must be held in the same ownership as the principal use.

**6.21.2.4.** The rights and requirements of this By-law and/or Special Permit, as they apply to each ADU, shall run with the land upon any transfer of ownership of a property containing an Accessory Dwelling Unit built under the provisions of this By-law.

**6.21.2.5.** A property owner may choose to cease to use an Accessory Dwelling Unit by formally reporting its change in use to the agent designated by the Town Administrator to administer and monitor such units and altering it to meet the requirements of a permitted use. The agent will then register this change in use with the Building Inspector **Commissioner**, the Health Agent and the Town Assessor.

**6.21.3 Procedure**

**6.21.3.1** The property owner shall apply for a building permit and/or certificate of occupancy for ~~an~~ **each** ADU. The Board of Health shall also review and inspect ~~the~~ **each** ADU for compliance with the Health Code prior to the issuance of a certificate of occupancy. The Fire Department shall also inspect for working carbon monoxide detectors.

**6.21.3.2** Prior to the issuance of a certificate of occupancy, ~~the~~ **each** ADU shall be registered with the agent designated by the Town Administrator who will administer and monitor such units, maintain a current record of such units and register them with the Town's Assessor, Building Department, and Health Department.

**6.21.4 Monitoring**

An Affidavit of Compliance signed by the property owner shall be submitted initially, when the unit is first occupied or used, and then annually, on September 1st or the nearest business day, to the agent designated by the Town Administrator to monitor and administer such Units to confirm that the Accessory Dwelling Unit or Units are being leased for a minimum of a year, and not otherwise leased or occupied for any other purpose, and that they shall be used as a dwelling, according to the standards and conditions of this By-law.

**6.21.5 Enforcement and Penalties**

Upon a written determination by the Building ~~Inspector~~ **Commissioner** that the property owner has failed to comply with these provisions, the property owner shall bring the unit or units into compliance within thirty (30) days of such written notice pursuant to Massachusetts General Law Chapter 40A Section 7. In addition, the Building ~~Inspector~~ **Commissioner** shall impose any and all fines and penalties referenced in Section 8.3 of these By-laws.

**6.21.6. Opportunity for Affordable Housing Property Tax Exemption**

A property owner who leases an Accessory Dwelling Unit affordably and in compliance with this By-law, as specified by the Special Act of 2010 and adopted by Wellfleet voters in May 2011 may apply to the agent designated by the Town Administrator to administer and monitor such units to receive an application for a property tax exemption.

**8.1 PENALTY**

**8.3 Penalty** Any person violating any of the provisions of these Bylaws may be fined not more than \$50.00 for each offense, **except in the case of violations of Section 6.21 Accessory Dwelling Units, the fine shall be \$300.00 for each offense.** Each day that such violation continues shall constitute a separate offense.

(Requested by the Selectboard)

**Majority vote required**

**Recommendation:**  
**Selectboard -**  
**Finance Committee -**

**SUMMARY:** The purpose of these small, housekeeping changes, which were suggested by Interim Building Commissioner Victor Staley, is to make the Bylaw easier to interpret. They in no way change the intent or the substance of what was approved by the 2021 Annual Town Meeting.

**ARTICLE 53 - AMENDING WELFLEET ZONING BY-LAWS, COTTAGE COLONY:**

**Black pre-existing language in Wellfleet’s Zoning Bylaws**  
**Strikethrough is where a deletion is being made in the current language**  
**Red is additions to the language**

**2.1 DEFINITIONS**

[Is hereby amended with the following definitions:]

Cottage Colony - A group of two or more detached dwellings located on the same lot ~~not within the NSP~~, each containing one dwelling unit only which is designed for independent family living including cooking facilities, ~~and occupied on a seasonal basis only. Seasonal shall be defined as a period commencing April 1 of each calendar year and terminating November 30 of the same calendar year.~~ Each unit shall contain not less than 550 sq. ft. of floor area and not more than 768 sq. ft.

~~Cottage Colony NSP - A group of two or more detached dwellings located on the same lot within the NSP, each containing one dwelling unit only which is designed for independent family living including cooking facilities. and occupied on a seasonal basis only. Seasonal shall be defined as a period commencing April 1 of each calendar year and terminating November 30 of the same calendar year. Each unit shall contain not less than 550 sq. ft. of floor area and not more than 768 sq. ft~~

**5.3. USE REGULATIONS**

Table 5.3.1 is amended as follows: Insert "Cottage Colony NSP" following "Cottage Colony"

["P" is a permitted use. "O" – An excluded or prohibited use "A" is a use authorized under special permits.]

	CD	R1	R2	NSP	C	C2
Cottage Colony	O	A	A	O	A	A
Cottage Colony NSP	O	O	O	O	O	O

(Requested by the Selectboard)

**Two-thirds vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** The size of dwellings within cottage colonies are ideal for housing that might be affordable to local residents and not be income restricted. That Wellfleet has functionally restricted approximately 10% of its housing stock to seasonal use only while we struggle to retain and develop year-round housing is counterproductive. This class of housing also tends to be of modest proportions. It thus commands a lower seasonal rent on the market, making it utterly unreasonable to be restricted to seasonal occupancy only. Wellfleet's year-round housing crisis is well documented. Wellfleet badly needs a more balanced blend of housing options. From young people and families to seniors and well-paid professionals, finding and keeping a year-round rental is less and less possible. Businesses of all types and even the Town's departments struggle to find employees because of the high cost and lack of year-round housing. The housing crisis is impacting both residents and visitors as it is already affecting the Town's quality of life and economic sustainability.

**ARTICLE NO. 54 – TOWN BYLAW AMENDMENT FOR THE NATURAL RESOURCES ADVISORY BOARD:**

**Black pre-existing language in Wellfleet's Zoning Bylaws**  
**Strikethrough is where a deletion is being made in the current language**  
**Red is additions to the language**

To see if the town will vote to amend the following general bylaw and insert it into the Town Code, as follows:

To create a Natural Resources Advisory Board of three **to five members and an alternate** to be appointed by the Selectboard for three year overlapping terms, to be assisted by the ~~Harbormaster, the Shellfish Warden, the Health/Conservation Officer~~ **Selectboard, Town Administrator**, Town Officials **and Town Boards as needed** ~~as directed by the Town Administrator~~. The Board to have such duties as the Selectboard may specify but including the following

1. The creation of a Harbor Management Plan **and a Ponds Management Plan, each on roughly a ten-year cycle.**
2. ~~Work with the Town and Town committees for follow-up to implement the Harbor & Ponds plans.~~ **Work with the Town and Town committees for follow-up to implement the Harbor & Ponds plans.**
3. The identification of the natural resources within the Town of significant importance --vistas, wildlife habitats, recreational open spaces, areas of special beauty, rarity, or historic interest, fauna and flora, especially endangered species, etc.-- and appropriate action as may be possible to preserve and protect these resources

(Requested by the Natural Resources Advisory Board)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee –**

**SUMMARY:**

**ARTICLE NO. 55 – NON BINDING PUBLIC ADVISORY QUESTION IN PILGRIM POWER PLANT:**

Calling upon Holtec Pilgrim, LLC, owner of the closed Pilgrim Nuclear Power Station and Holtec Decommissioning International, LLC, to immediately withdraw any plans to discharge any radioactive water into Cape Cod Bay.

**WHEREAS**, Cape Cod Bay is a federal and state protected area and habitat for the endangered Right Whale; and

**WHEREAS**, Cape Cod Bay provides a vital livelihood for fishermen and the tourist industry; and

**WHEREAS**, The National Academies of Science has determined there is no safe dose of ionizing radiation,

**WHEREAS**, One radioactive element in Holtec Pilgrim water is Tritium, which concentrates up the food hand from sediment to sea grasses to the fish we eat; and

**WHEREAS**, Holtec Pilgrim can discharge radioactive water anytime without approval of the Nuclear Regulatory Commission [NRC]; and

**WHEREAS**, The Attorney General of New Mexico has filed a lawsuit against the NRC for unlawful proceedings and illegal activities involving Holtec; and

**WHEREAS**, The Commonwealth has the authority to stop the dumping;

**Therefore**, shall the people of the Town of Wellfleet direct the local government to communicate with Governor Charlie Baker, Attorney General Maura Healey, and the State Legislature to employ all means available to ensure that Holtec commits to immediately withdraw any plans to dump any radioactive water into Cape Cod Bay?

**(Citizens Petition)**

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee –**

**ARTICLE NO. 56 - GOVERNING THE USE OF SHORT-TERM RENTAL COMMUNITY IMPACT FEES (G.L. c. 64G, § 3D(a)) & (G.L. c. 64G, § 3D(b)):**

To see if the Town will vote to adopts the following allocation formula for receipts received under (G.L. c. 64G, § 3D(a)) & (G.L. c. 64G, § 3D(b)). Thirty-Five percent (35%) shall be allocated to the Wellfleet Affordable Housing Trust to be used exclusively for the purposes of affordable housing, and sixty-five percent (65%) shall be allocated to the Wellfleet Affordable Housing Trust, or to do or act on anything thereon.

**(Requested by the Selectboard)**

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend**

**Finance Committee –**

**SUMMARY:** This would bind the Town to allocate any funds received from Community Impact Fees on Short Term Rentals to be used exclusively for housing. Statutory requirements are for 35% to be utilized for either affordable housing or infrastructure projects. As proposed, 35% will be used solely for affordable housing by the Wellfleet Housing Trust, 65% would be allocated to the trust and be unencumbered and could be used to support, affordable housing, workforce or market-rate housing. It is uncertain how much revenue will be generated by the community impact fees until the receipts are in hand, it will be modest when compared to the overall room tax revenues. Once receipts are in hand, it should be a relatively predictable source of revenue that would be available to support housing initiatives within Wellfleet.

**ARTICLE NO. 57 - SHORT TERM RENTAL COMMUNITY IMPACT FEE INVESTOR-OWNED HOMES (G.L. c. 64G, § 3D(a)):**

To see if the Town will vote to adopt a local option community impact fee of 1% is hereby adopted under G.L. c. 64G, § 3D(a) and applies to each transfer of occupancy of a "professionally managed unit," which is defined as one of two or more short-term rental units in same city/town not located within a single- or two- or three-family dwelling that includes the operator's (owner's) primary residence. The fee applies to transfers of occupancies on or after January 1, 2023 for which a rental contract was entered into on or after January 1, 2023. It does not apply to occupancies for which the rental contract was entered into before January 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend**

**Finance Committee –**

**SUMMARY:** This opts the Town into collecting a community impact fee on short-term rentals of "professionally managed" short-term rental units. Professionally managed units are two or more units run by the same operator not located within a two to three family that includes the operator's primary residence. Three percent (3%) is the maximum allowable local option. The statutory requirement is that 35% of the fee must be used for either affordable housing or capital infrastructure. The Town is proposing to dedicate all these funds to housing. See Article 56 Governing the Use of Short-Term Rental Community Impact Fees (G.L. c. 64G, § 3D(a)) & (G.L. c. 64G, § 3D(b)).

**ARTICLE 58 - SHORT TERM RENTAL PROFESSIONALLY MANAGED COMMUNITY IMPACT FEE (G.L. c. 64G, § 3D(b)):**

To see if the Town will vote to adopt a local option community impact fee of 1% is hereby adopted under G.L. c. 64G, § 3D(b) on short-term rental units located within a two- or three-family dwelling that includes the operator’s primary residence under G.L. c. 64G, § 3D(b). The impact fee will, again, apply only to transfers of occupancies on or after January 1, 2023 for which a contract was entered into on or after January 1, 2023, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend**

**Finance Committee –**

**SUMMARY:** This opts the Town into collecting a community impact fee on short-term rental units within a two- or three-family dwelling that includes the operator’s primary residence. 3% is the maximum allowable local option. This article requires the adoption of Article 56 Short Term Rental Community Impact Fee Investor-Owned Homes (G.L. c. 64G, § 3D(a)). The statutory requirement is that 35% of the fee must be used for either affordable housing or capital infrastructure. The Town is proposing to dedicate these funds exclusively to housing. See Article 57 Governing the Use of Short-Term Rental Community Impact Fees (G.L. c. 64G, § 3D(a)) & (G.L. c. 64G, § 3D(b)).

**ARTICLE 59 – TREE PRESERVATION RESOLUTION:**

To see if the Town will vote to adopt the following **TREE PRESERVATION RESOLUTION:**

**WHERE AS,** trees are recognized for their abilities to improve air quality, protect from glare and heat, reduce noise, aid in the stabilization of soil, provide natural flood and drainage control, create habitats for wildlife, enhance aesthetics and property values, contribute to the distinct character of certain neighborhoods and roadways, provide natural privacy to neighbors, and reduce ambient carbon in the atmosphere; and

**WHERE AS,** the preservation and protection of certain trees on private property, the requirement to replant trees to replace those removed, and the collection of financial contributions to support the Town’s tree planting and maintenance efforts are public purposes that protect the public health, welfare, environment, and aesthetics; and

**WHERE AS,** at our 2021 Town Meeting, the voters of Wellfleet passed a resolution declaring a climate emergency and committing to eliminate the town's carbon emissions by or before 2050; and in order to achieve that goal, we will need not only to maintain, but also to *increase* our net number of trees, to compensate for emissions we are not able to eliminate.

**Now, therefore, be it RESOLVED:** That the Town vote to authorize the Select Board to cause to be prepared for consideration at the next Town Meeting, a Tree Preservation ByLaw supporting the preservation and protection of trees on residential, municipal and *commercial* lots *preceding or* during significant demolition and/or construction activity, by designating areas of a lot where trees must be protected, and requiring mitigation for trees removed via replanting or collection of fees to support the Town’s tree planting and maintenance efforts; and

**FURTHER RESOLVED:** That in order to effectuate the purposes of the resolution, the Town of Wellfleet’s Select Board appoint a committee of five (5) members (Tree Preservation Bylaw Committee), with a recommendation to include one member of the Wellfleet Conservation Commission, and one member of the Wellfleet *Zoning Board*, to be charged with the drafting of the Bylaw for the Select Board’s review and approval prior to submission for the Town’s approval at the 2023 Town Meeting; and;

**FINALLY RESOLVED:** That the Tree Preservation Bylaw Committee *consider* the following non-binding recommendations:

1. The Tree Preservation Bylaw only apply to trees that are six (6) inches in diameter or greater and located within a lot’s twenty-five (25) foot setback area (Protected Trees);
2. The Tree Preservation Bylaw will prohibit the removal of Protected Trees during construction, or for a period of time not to exceed fifteen (15) months prior to an application for a demolition or building permit for:
  - (a) demolition of an existing structure of 250 gross square feet or greater, (b) construction of any building or structure on a vacant lot, or (c) construction of one or more structures or additions to structures on a lot that increases the Gross Floor Area by 50% or greater;
3. The Tree Preservation Bylaw will provide an option, if it is not practical to save a Protected Tree, for it to be removed and replaced with new trees elsewhere, or pay into a tree fund, which the Town will use to buy and plant trees in residential areas;
4. The Tree Preservation Bylaw will not apply to the subdivision of land under the Town’s Subdivision Rules and Regulations, those areas of a property under the jurisdiction of the Wetlands Protection Act, public shade trees pursuant to M.G.L. Chapter 87, emergency projects necessary for public safety, health, and welfare, trees severely damaged as the direct result of a natural disaster, or trees that are hazardous;
5. The Tree Preservation Bylaw will require that mitigation be based upon the DBH (diameter at breast height) of Protected Tree(s) removed. For each inch of DBH of the Protected Tree(s) removed, no less than one half (½) inch caliper of a new native tree(s) shall be replanted with each new tree having a minimum caliper of two (2) inches. If the Protected Tree to be removed is an overstory tree species, the replacement tree(s) to mitigate the removal shall be a native overstory tree species; or to take any other action relative thereto:

(Citizens Petition)

**Majority vote Required**

**Recommendations:**  
**Selectboard –**  
**Finance Committee –**

**SECTION VII: STANDARD ANNUAL ARTICLES**

**Voted on together as part of a consent agenda**

**ARTICLE NO. 60 – SURPLUS PROPERTY DISPOSAL:**

To see if the Town will vote to authorize the Town Administrator or his/her designee to dispose of personal property by trade-in or sale, or to do or act on anything thereon.



(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee –**

**SUMMARY:** This is an annual request that provides the Town Administrator to sell, trade-in or dispose of surplus property on behalf of the Town.

**ARTICLE NO. 61 – COLLECTION OF TAXES:**

To see if the Town will vote in accordance with G.L. c. 41, sec. 38 to authorize the Town Collector to use all means for collecting taxes, which the Treasurer may use when appointed Collector, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required.**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee –**

**ARTICLE NO. 62 – MASSDEP LIABILITY INDEMINIFICATION:**

To see if the Town will vote to assume liability in the manner provided by G.L. c.91, s.29 and 29A, as most recently amended, for damage that may be incurred for work to be performed by the Department of Environmental Protection of Massachusetts for improvements, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, excluding the Herring River and Herring River Dike, in accordance with G.L. c. 91, s. 11, and to authorize the Selectboard to execute and deliver a bond on indemnity therefore to the Commonwealth, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required.**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**ARTICLE NO. 63 – NAUSET SCHOOLS ASSESSMENT FORMULA:**

To see if the Town will vote to pursuant to the provisions of G.L. c. 71, s.16B, to allocate the sum of the Town’s required local contributions to the Nauset Regional School District in accordance with the Nauset Regional School District Agreement, rather than in according to the formula of the Education Reform Act, so called, for Fiscal Year 2023, or to do or act on anything thereon.

(Nauset Regional School Committee)

**Majority vote required.**

**Recommendations:**

**Selectboard –  
Finance Committee:**

**Insert 5-0-0  
Recommend 5-0-0**

**SUMMARY:** This article will apportion the Nauset Regional School District’s assessment to the four (4) member towns for the following fiscal year based upon their proportionate school enrollment within the school district. This specific methodology is proved within the inter-municipal agreement, approved by the four towns establishing the Nauset Regional School District.

**SECTION VIII: STANDARD CLOSING ARTICLES**

**ARTICLE NO. 64 – REPORTS OF BOARDS AND COMMITTEES:**

To hear reports of the Selectboard, Town Officers, and all other Committees and to act thereon, or do or act on anything thereon.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0  
Recommend 5-0-0**

**Finance Committee -**

**ARTICLE NO. 65 - OTHER BUSINESS:**

To act on any other business that may legally come before the meeting.

(Requested by the Selectboard)

**Majority Vote Required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0  
Recommend 5-0-0**

**Finance Committee -**



**ANNUAL TOWN ELECTION WARRANT**

Monday May 2,2022

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET SENIOR CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Monday the 2nd day of May, 2022, between twelve o'clock noon and seven o'clock p.m.**, then and there to vote for the election of the following Town officers: one Moderator for one year; two for the Selectboard for three years; one for the Wellfleet Elementary School Committee for three years; one for the Board of Library Trustees for three years; one for the Cemetery Commission for three years; and two for Constable for three years. Also, to vote on the following questions:

**Question 1:** Shall the Town of Wellfleet be allowed to assess an additional \$\_\_\_\_\_.00 in real and personal property taxes for the purpose of funding general school and town operations for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-two?

**Question 2:** Shall the Town of Wellfleet be allowed to assess an additional \$\_\_\_\_\_.00 in real and personal property taxes for the purpose of funding a town-wide capital improvement fund for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-two?

**Question 3:** Shall the Town of Wellfleet be allowed to assess an additional \$186,759.00 in real and personal property taxes for the purpose of funding two new Police Officer positions for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-two?

**Question 4:** Shall the Town of Wellfleet be allowed to assess an additional \$206,964.00 in real and personal property taxes for the purpose of funding two new Firefighter/EMT/Paramedic positions for the fiscal year beginning July 1<sup>st</sup>, two thousand and twenty-two?

**Question 5:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to purchase a replacement fire engine, and pay all other costs related thereto?

**Question 6:** Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to purchase and install a fire suppression system for the Wellfleet Elementary School, and pay all other costs related thereto?

**2022 ANNUAL TOWN MEETING WARRANT &**  
**2022 ANNUAL TOWN ELECTION WARRANT**

And you are hereby directed to serve these warrants by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meetings.

Hereof fail not and make due return of these warrants with your doings thereon, to the Town Clerk, at the time and place of said meetings.

Given under our hands this \_\_\_\_ day of 2022.

**Wellfleet Board of Selectmen**

\_\_\_\_\_  
Ryan Derek Curley, Chair

\_\_\_\_\_  
Michael F. DeVasto, Vice Chair

\_\_\_\_\_  
Janet M Reinhart , Member

\_\_\_\_\_  
Helen Miranda Wilson, Member

\_\_\_\_\_  
John A. Wolf , Clerk

Constable's Return of Service

I have served the foregoing warrants by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet and by delivering to the Town Administrator printed copies of the Warrant of a number not less than the number of registered voters in the Town on \_\_\_\_\_, which is at least seven (14) days before the date of said meeting, as within directed.

Date: \_\_\_\_\_

Constable: \_\_\_\_\_



# SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022



## BUDGETS

~ A ~

### Department of Public Works

<b>REQUESTED BY:</b>	Department of Public Works Director ~ Jay Norton
<b>DESIRED ACTION:</b>	To Discuss and vote on DPW budget line items 417-434
<b>PROPOSED MOTION:</b>	I move to approve DPW budget Line items 417 through 434 as presented and printed
<b>Summary:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

**Program Description**

The DPW is responsible for all Town buildings, owned or leased, including cleaning, maintenance of plumbing, electrical, heating and air conditioning systems, lighting systems, emergency generators and structural upkeep. In addition, we maintain all Cemeteries, Parks, Parking areas, Recreational and Beach Facilities, which includes: structural maintenance, trash removal, restroom cleaning, maintenance of irrigation systems and lighting, placement and upkeep of signs at those locations.

**Budget Statement**

The department strives to keep all buildings, cemeteries, parks, parking areas, recreational and beach facilities in the best condition possible, while implementing a fiscally responsible budget.

**FY 2023 Objectives**

To maintain the buildings, cemeteries, parks, parking areas, recreational and beach facilities to a superior standard.

**Major Accomplishments for FY 2021**

Implemented HVAC upgrades at the Library to disinfect the air with UV-C technology, Updated HVAC software systems and components at the Fire Department. Replaced all toilet/urinal and faucet fixtures in the Newcomb Hollow Beach bathroom to touchless, Installed new message sign board at Town Hall, Coordinated new duplex pump system at Town Hall including new electrical alarm panel. Through Green Communities Grants, we upgraded the circulating pumps at Town Hall, replaced the water heater at the COA and installed LED lighting fixtures at the Library and Town Hall for energy efficiency measures.

**Operating Expenses**

<i>Account #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
5210	Electricity	<b>\$102,000</b>	Level Funded
5215	Propane Gas	<b>\$40,000</b>	Level Funded (DPW, Fire House, Town Hall, COA)
5126	Fuel Oil	<b>\$6,000</b>	Level Funded (Library, generators PD, TH, ES)
5386	Cleaning Perm	<b>\$38,200</b>	Level Funded
5302	Cleaning COA	<b>\$15,600</b>	Level Funded
5300	Contract Services	<b>\$114,000</b>	Increased due to rise in costs and Prevailing Wage
5340	Telephone	<b>\$7,500</b>	Level Funded
5430	Rep & Maint. Supplies	<b>\$20,000</b>	Level Funded, ( \$19,000) combined with Other Supplies (\$1,000)
5540	Custodial Supplies	<b>\$13,500</b>	Level Funded
5541	Grounds keeping Supplies	<b>\$5,000</b>	Level Funded
5735	Licenses/Permits/Fees	<b>\$350</b>	Level Funded
5732	Muni Water System	<b>\$6,000</b>	Level Funded



**Program Description**

The DPW Operations Budget maintains: routine service, maintenance and repairs on over 45 pieces of rolling stock (including the Fire Department vehicles, the Police Department takes care of their own); DPW copy machine; office supplies to keep office running efficiently; medical service ( MassDOT physicals); travel to seminars and meetings; training and seminars for staff; repair and maintenance supplies; grounds keeping; gasoline; meals when appropriate; uniforms; dues and memberships; licenses, permits, fees; small equipment and cemetery maintenance.

**Budget Statement**

To facilitate the repairs and maintenance of vehicles, small equipment; purchasing of vehicle parts, tires, oil, filters, belts, etc. welding supplies for repairs in-house; keep staff trained and up to date on software and machinery; uniforms for staff to keep warm and for safety; gasoline to power vehicles.

**FY 2023 Objectives**

To maintain vehicles and equipment to a superior standard; and to keep operations running smoothly.

**Major Accomplishments for FY 2021**

Obtained a new John Deere Backhoe for the Transfer Station operations and various DPW highway projects, Initiated a multitude of Baystate Roads UMASS Engineering school training classes that staff attended remotely, Coordinated repairs to the frame of our Peterbilt 10 Wheeler dump truck to extend its serviceable life and full replacement date.

**Operating Expenses**

Account #	Account	Amount	Description (specify basis for calculation)
5242	Rep & Maint. Vehicles	\$30,000	Level Funded, Repair & Maintain DPW, Shellfish, Health & Conservation, Senior Center Vehicles
5243	Rep & Maint. Fire Veh	\$32,000	Level Funded, Repair & Maintain Fire Dept Vehicles
5443	Lease Agreements	\$14,900	Level Funded, last year of lease to pay in FY2023
5300	Contract Services	\$24,000	Increased due to rise in costs and Prevailing Wage, Cylinder rental, uniforms, Manager Plus Software
5311	Medical Services	\$500	Level Funded, for MassDOT Physicals
5308	Education & Training	\$1900	Level Funded, for Training & Seminars
5345	Postage	\$50	Level Funded, for postage
5420	Office Supplies	\$2,150	Level Funded, combined with service contract -Copier, paper, toner, office supplies
5430	Rep & Maint. Supplies	\$55,000	Level Funded, vehicle/tool parts, tools, welding supplies
5541	Groundskeeping Supplies	\$1600	Level Funded, various tools, etc.
5482	Gasoline	\$3,500	Level Funded, for gas operated DPW & Health /Conservation vehicles, tools
5500	Medical Supplies	\$1200	Level Funded, medical supplies for offices and DPW garage
5582	Uniforms	\$8,000	Level Funded
5710	Travel	\$400	Level Funded, to meetings and seminars
5711	Meals/Lodging	\$200	Level Funded
5730	Dues & Memberships	\$1,000	Level Funded, BCPWA, MA Water Assoc.
5735	License/Permits/Fees	\$1,000	Level Funded Hoisting Licenses, Construction Licenses
5850	Small Equipment	0	Moved to 422 Highways \$3300.00
5851	Cemetery Maint.	\$500	Level Funded, maintain cemeteries
Added	Unforeseen Emergencies	\$50,000	Unforeseen emergencies added for unpredictable circumstances.

**Program Description**

Maintenance and materials for public paved roads, public dirt roads, town parking lots, parking lots at each town facility (including the elementary school), public beach parking lots, public landings, bridges and dikes. Maintenance includes: asphalt repairs; cracksealing; sweeping; line striping; brushing and mowing road sides; manufacture (for public town roads only) street and traffic signs and installation (initial installation of a Private Paved Road sign which residents have purchased, thereafter residents of the roads' responsibility); installation and maintenance of drainage systems; storm water management; grading and filling of public dirt roads. The Town also has approximately fourteen road maintenance agreements on private dirt road to perform light grading.

**Budget Statement**

Road materials, maintenance supplies, aging equipment are all factors. The budget also serves as a supplement to our annual Chapter 90 allotment from MassDOT.

**FY 2023 Objectives**

To deliver the expected level of superior service provided to the Town.

**Major Accomplishments for FY 2021**

Performed drainage improvements along Lieutenant Island Road, Commenced construction on repairs to Lieutenant Island Road Bridge, Coordinated cracksealing on various roads in town including Nauset Road, Lecount Hollow Road, Spring Valley, Cottontail, Old Wharf, Paine Hollow and Chequessett Neck Road including multiple parking lots. After the Fall 2021 Nor'easter, spent multiple weeks cleaning up debris from the storm. Organized and cleaned the Town Pit to make more room for upcoming Herring River Project.

**Operating Expenses**

<i>Account #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
5300	Contract Services	<b>\$50,400</b>	Level Funded, Chapter 90 Supplement
5830	Infrastructure Maint.	<b>\$20,000</b>	Level Funded, for sub-contracted hot mix repairs, hand work & new basin maintenance
5430	Rep & Maint. Supplies	<b>\$5,000</b>	Level Funded, sweeper & hot mix supplies, etc.
5530	Public Works Supplies	<b>\$17,000</b>	Level Funded, cold patch, stone, basins, frames & grates, etc.
5850	Small Equipment	<b>\$3800</b>	From 420 Moved \$3300, was \$500, now \$3800, lawn mowers, chain saws

**Program Description**

This budget is used to maintain snow and ice removal on public paved roads and sidewalks, public dirt roads and private paved roads that have met the Select Board’s Policy, approximately fourteen Town parking lots, including the elementary school, public beach parking lots, public paved landings, sidewalks around each facility.

**Budget Statement**

This budget is based on an average winter for Wellfleet. The snow budget has the flexibility of being increased during a fiscal year, due to the unpredictability of the winter’s snow and ice.

**FY 2023 Objectives**

To maintain the above in excellent condition throughout winter conditions.

**Major Accomplishments for FY 2021**

The winter of 2020-2021 was active with slippery conditions, but not too many large snowfall events. We were still dispatched many times in the winter to treat the roads for long duration events with insignificant snowfall that still lead to slippery/icy conditions. In the spring, we spent considerable time inspecting all of the Private Paved Roads and have updated our list for the 2021-2022 season in compliance with the Select Board’s policy.

**Operating Expenses**

<i>Account #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
5130	Salaries & Wages	<b>\$45,000</b>	Level Funded Staff Snow Pay Overtime
5300	Contracted Services	<b>\$47,000</b>	Level Funded Contracted Snow Equipment & Manpower
5485	Vehicle Supplies	<b>\$3,800</b>	Level Funded Items needed to repair Sanders, Trucks, ATV, etc.
5490	Food Supplies	<b>\$380</b>	Level Funded Food purchased for Staff after long hours
5535	Salt / Deicer	<b>\$32,000</b>	Level Funded Salt for sidewalks & roads

**Program Description**

Manages all of the Town's 234 Streetlights, repair and maintenance. It also pays the electricity used by the street lights.

**Budget Statement**

The electric service and maintenance with Siemen is obtained through the Cape Light Compact.

**FY 2023 Objectives**

To maintain an excellent standard of street lighting to the Town.

**Major Accomplishments for FY 2021**

All 234 LED street lights continue to perform well, reflecting energy efficiency and savings. We called Siemens for 5 repairs.

**Operating Expenses**

<i>Account #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
5297	Street Lighting	\$9,000	Level Funded
5300	Contract Services	\$1,600	Level Funded

**Program Description**

The DPW manages the operation of the Transfer Station. It Includes: transporting all refuse to SEMASS; implementation of Pay as You Throw; collection of all recycled materials, such as glass, newspaper, plastic, tin, scrap metal, paint, batteries, anti-freeze, waste oil, etc.; handling of hazardous waste materials including batteries, paint, antifreeze, waste oil, etc.; composting grass and leaves; collection of fees; billing of accounts; adhering to MassDEP regulations and inspections pertaining to Transfer Stations and landfills; reporting according to state requirements.

**Budget Statement**

Manage recycling and solid waste removal for the Town and oversees Mass DEP requirements of monitoring of the former landfill.

**FY 2023 Objectives**

Efficiently process recycling and solid waste for the Town.

**Major Accomplishments for FY 2021**

Installed generator to keep the compactors operable and gate shack during a power outage, Reorganized the operations multiple times to allow for safe use of the Transfer Station during COVID-19 shutdown including dedicated lines for recycling, single stream recycling etc. Applied for and received grant funding through the MassDEP Sustainable Material Recoveries Program. Wellfleet continues to be one of the top communities to rank the highest in points for the grant.

**Operating Expenses**

<i>Account #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
5240	Rep & Maint. Services	\$7,000	Level Funded service & maint. of vehicles, equipment
5300	Contract Services	\$264,000	Increased due to cost increases and Prevailing wage; recycling, solid waste costs, equipment repairs (Dan Hoot raised budget during the FY2020 year due to MSW cost increase ) Note: Over because of fire at TS, Funds were supposed to be reimbursed at April 2020 Twn Mtg
5225	Landfill Monitoring	\$24,000	Increased due to service increases, monitoring of the landfill
5560	Amnesty Day	\$13,000	Level Funded (Cancel due to Covid 19, FY2021)
5345	Postage	\$150	Level Funded, stamps, certified/return receipt
5420	Office Supplies	\$1,000	Level Funded, various office items, toner, copy paper, etc.
5430	Rep & Maint. Supplies	\$14,000	Level Funded, (\$5,000) combined now with Other Supplies (9,000), various parts, locks, tools
5450	Custodial Supplies	\$300	Level Funded, various cleaning, paper products
5485	Vehicle Supplies	\$9,000	Level Funded, filters, parts, belts, batteries, etc.
5217	Diesel	\$65,000	Level Funded, diesel for various vehicles, usage & price per gallon fluctuates from year to year: FY2016 \$2.65, FY2017 \$1 689, FY2018 \$1 905, FY2019 \$2.18, FY2020 \$2 395, FY2021: \$1 4251, FY2022 \$2.29
5500	Medical Supplies	\$300	Level Funded, first aid supplies
5530	Public Works Supplies	\$2,500	Level Funded, misc. items: construction blocks, hardware set, welding supplies
5539	Recycling Bins	\$2,400	Level Funded, earth machines, recycling receptacles for various locations
5735	Licenses/Permits/Fees	\$200	Level Funded, Various

Snow Budgets Summary FY2021 - FY2014

	<u>FY2021</u>	<u>FY2020</u>	<u>FY2019</u>	<u>FY2018</u>	<u>FY2017</u>	<u>FY2016</u>	<u>FY2015</u>	<u>FY2014</u>
<u>Snow Pay Roll</u>								
Time & 1/2	\$ 30,040.33	\$ 11,533.27	\$ 21,320.49	\$ 22,096.60	\$ 38,602.00	\$ 21,192.82	\$ 63,494.23	\$ 43,582.42
Double Time	\$ 8,544.88	\$ 2,692.28	\$ 19,262.91	\$ 9,418.44	\$ 8,398.25	\$ 9,532.10	\$ 27,527.25	\$ 12,814.11
<b>Total</b>	<b>\$ 38,585.21</b>	<b>\$ 14,225.55</b>	<b>\$ 40,583.40</b>	<b>\$ 31,515.04</b>	<b>\$ 47,000.25</b>	<b>\$ 30,724.92</b>	<b>\$ 91,021.48</b>	<b>\$ 56,396.53</b>
Snow Contracted Seviles	\$ 40,387.00	\$ 14,790.00	\$ 25,457.50	\$ 36,639.50	\$ 39,335.00	\$ 25,458.50	\$ 74,533.00	\$ 60,671.00
Contracted Services	\$ 1,495.00	\$ 1,495.00	\$ -	\$ 285.00	\$ 6,004.00	\$ 2,984.50	\$ 8,776.00	\$ -
Public Works/Vehicle Supplies	\$ 4,074.93	\$ 14,923.95	\$ 11,136.45	\$ 9,174.82	\$ 5,783.48	\$ 14,714.30	\$ 39,964.35	\$ 15,159.67
Food	\$ 277.73	\$ 33.51	\$ 197.35	\$ 33.31	\$ 46.39	\$ 220.13	\$ 321.74	\$ 39.06
Salt	\$ 29,128.62	\$ 20,088.64	\$ 30,408.63	\$ 33,598.79	\$ 36,519.32	\$ 28,595.01	\$ 58,172.49	\$ 29,284.65
<b>Total</b>	<b>\$ 75,363.28</b>	<b>\$ 51,331.10</b>	<b>\$ 67,199.93</b>	<b>\$ 79,731.42</b>	<b>\$ 87,688.19</b>	<b>\$ 71,972.44</b>	<b>\$ 181,767.58</b>	<b>\$ 105,154.38</b>
<u>Combined Total</u>	<u>\$ 113,948.49</u>	<u>\$ 65,556.65</u>	<u>\$ 107,783.33</u>	<u>\$ 111,246.46</u>	<u>\$ 134,688.44</u>	<u>\$ 102,697.36</u>	<u>\$ 272,789.06</u>	<u>\$ 161,550.91</u>
<u>Snow Budget</u>	<u>\$ 128,180.00</u>	<u>\$ 128,180.00</u>	<u>\$ 128,180.00</u>	<u>\$ 128,180.00</u>	<u>\$ 128,180.00</u>	<u>\$ 93,300.00</u>	<u>\$ 93,000.00</u>	<u>\$ 93,000.00</u>
<u>Expenditures to Date</u>	<u>\$ 113,948.49</u>	<u>\$ 65,556.65</u>	<u>\$ 107,783.33</u>	<u>\$ 111,246.46</u>	<u>\$ 134,688.44</u>	<u>\$ 102,697.36</u>	<u>\$ 272,789.06</u>	<u>\$ 161,550.91</u>
<u>Balance Remaining</u>	<u>\$ 14,231.51</u>	<u>\$ 62,623.35</u>	<u>\$ 20,396.67</u>	<u>\$ 16,933.54</u>	<u>\$ (6,508.44)</u>	<u>\$ (9,397.36)</u>	<u>\$ (179,789.06)</u>	<u>\$ (68,550.91)</u>

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 JUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 417 DPW Facilities					
01-417-5400-512600 FUEL OIL		6,000.00	6,000.00	0.00	0.00
	07/01/2022	6,000.00		0.00	0.00
	07/01/2022		6,000.00	0.00	0.00
01-417-5400-521000 ELECTRICITY		102,000.00	102,000.00	0.00	0.00
	07/01/2022	102,000.00		0.00	0.00
	07/01/2022		102,000.00	0.00	0.00
01-417-5400-521500 PROPANE GAS		40,000.00	40,000.00	0.00	0.00
	07/01/2022	40,000.00		0.00	0.00
	07/01/2022		40,000.00	0.00	0.00
01-417-5400-530000 CONTRACT SERVICES		114,000.00	114,000.00	0.00	0.00
	07/01/2022	114,000.00		0.00	0.00
	07/01/2022		114,000.00	0.00	0.00
01-417-5400-530200 PURRFECT CLEANING COA		15,600.00	15,600.00	0.00	0.00
	07/01/2022	15,600.00		0.00	0.00
	07/01/2022		15,600.00	0.00	0.00
01-417-5400-534000 TELEPHONE		7,500.00	7,500.00	0.00	0.00
	07/01/2022	7,500.00		0.00	0.00
	07/01/2022		7,500.00	0.00	0.00
01-417-5400-538600 CLEANING PERM		38,200.00	38,200.00	0.00	0.00
	07/01/2022	38,200.00		0.00	0.00
	07/01/2022		38,200.00	0.00	0.00
01-417-5400-540800 OTHER SUPPLIES		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-417-5400-543000 REPAIR/MAINT SUPPLIES		20,000.00	20,000.00	0.00	0.00
	07/01/2022	20,000.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 BUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 417 DPW Facilities					
01-417-5400-554000 CUSTODIAL SUPPLIES	07/01/2022		20,000.00	0.00	0.00
		13,500.00	13,500.00	0.00	0.00
	07/01/2022	13,500.00		0.00	0.00
01-417-5400-554100 GROUNDS KEEPING SUPPLIES	07/01/2022		13,500.00	0.00	0.00
		5,000.00	5,000.00	0.00	0.00
	07/01/2022	5,000.00		0.00	0.00
01-417-5400-573200 MUNICIPAL WATER SYSTEM USE	07/01/2022		5,000.00	0.00	0.00
		6,000.00	6,000.00	0.00	0.00
	07/01/2022	6,000.00		0.00	0.00
01-417-5400-573500 LICENSES/PERMITS/FEES	07/01/2022		6,000.00	0.00	0.00
		350.00	350.00	0.00	0.00
	07/01/2022	350.00		0.00	0.00
	07/01/2022		350.00	0.00	0.00
<b>13 Account(s) for Department 417 totaling:</b>		<b>368,150.00</b>	<b>368,150.00</b>	<b>0.00</b>	<b>0.00</b>
<b>13 Account(s) in 1 Department(s) totaling:</b>		<b>368,150.00</b>	<b>368,150.00</b>	<b>0.00</b>	<b>0.00</b>



# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 BUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 420 DPW					
01-420-5100-511000 S/W FULL TIME		1,019,510.00	1,019,510.00	0.00	0.00
	07/01/2022	1,019,510.00		0.00	0.00
	07/01/2022		1,019,510.00	0.00	0.00
01-420-5100-512700 S/W SEASONAL		91,200.00	91,200.00	0.00	0.00
	07/01/2022	91,200.00		0.00	0.00
	07/01/2022		91,200.00	0.00	0.00
01-420-5100-513000 S/W OVERTIME		28,000.00	28,000.00	0.00	0.00
	07/01/2022	28,000.00		0.00	0.00
	07/01/2022		28,000.00	0.00	0.00
01-420-5100-514300 S/W HOLIDAY		3,000.00	3,000.00	0.00	0.00
	07/01/2022	3,000.00		0.00	0.00
	07/01/2022		3,000.00	0.00	0.00
01-420-5100-514800 S/W WEEKEND DIFFERENTIAL		3,400.00	3,400.00	0.00	0.00
	07/01/2022	3,400.00		0.00	0.00
	07/01/2022		3,400.00	0.00	0.00
01-420-5100-517000 HEALTH INSURANCE		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-420-5100-519000 S/W LONGEVITY		10,525.00	10,525.00	0.00	0.00
	07/01/2022	10,525.00		0.00	0.00
	07/01/2022		10,525.00	0.00	0.00
01-420-5400-524200 REPAIR/MAINT VEHICLES SERV		30,000.00	30,000.00	0.00	0.00
	07/01/2022	30,000.00		0.00	0.00
	07/01/2022		30,000.00	0.00	0.00
01-420-5400-524300 R/M VEHICLES FIRE DEPT		32,000.00	32,000.00	0.00	0.00
	07/01/2022	32,000.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number	FY	Allocated	1	2	3	4
Name	Expended					
Comment	Post Date	BUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM	
Department: 420 DPW						
	07/01/2022		32,000.00	0.00	0.00	
01-420-5400-529800						
Service Contract-Copier		0.00	0.00	0.00	0.00	
	07/01/2022	0.00		0.00	0.00	
	07/01/2022		0.00	0.00	0.00	
01-420-5400-530000						
CONTRACT SERVICES		24,000.00	24,000.00	0.00	0.00	
	07/01/2022	24,000.00		0.00	0.00	
	07/01/2022		24,000.00	0.00	0.00	
01-420-5400-530800						
SEMINARS/TRAINING		1,900.00	1,900.00	0.00	0.00	
	07/01/2022	1,900.00		0.00	0.00	
	07/01/2022		1,900.00	0.00	0.00	
01-420-5400-531100						
MEDICAL SERVICES		500.00	500.00	0.00	0.00	
	07/01/2022	500.00		0.00	0.00	
	07/01/2022		500.00	0.00	0.00	
01-420-5400-534500						
POSTAGE		50.00	50.00	0.00	0.00	
	07/01/2022	50.00		0.00	0.00	
	07/01/2022		50.00	0.00	0.00	
01-420-5400-542000						
OFFICE SUPPLIES		2,150.00	2,150.00	0.00	0.00	
	07/01/2022	2,150.00		0.00	0.00	
	07/01/2022		2,150.00	0.00	0.00	
01-420-5400-543000						
REPAIR/MAINT SUPPLIES		55,000.00	55,000.00	0.00	0.00	
	07/01/2022	55,000.00		0.00	0.00	
	07/01/2022		55,000.00	0.00	0.00	
01-420-5400-544300						
LEASE AGREEMENTS		14,900.00	14,900.00	0.00	0.00	
	07/01/2022	14,900.00		0.00	0.00	
	07/01/2022		14,900.00	0.00	0.00	
01-420-5400-548200						
GASOLINE/DIESEL		133,500.00	133,500.00	0.00	0.00	

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 BUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 420 DPW					
	07/01/2022	133,500.00		0.00	0.00
	07/01/2022		133,500.00	0.00	0.00
01-420-5400-550000 MEDICAL SUPPLIES		1,200.00	1,200.00	0.00	0.00
	07/01/2022	1,200.00		0.00	0.00
	07/01/2022		1,200.00	0.00	0.00
01-420-5400-554100 GROUNDS KEEPING SUPPLIES		1,600.00	1,600.00	0.00	0.00
	07/01/2022	1,600.00		0.00	0.00
	07/01/2022		1,600.00	0.00	0.00
01-420-5400-558200 UNIFORMS		8,000.00	8,000.00	0.00	0.00
	07/01/2022	8,000.00		0.00	0.00
	07/01/2022		8,000.00	0.00	0.00
01-420-5400-571000 TRAVEL		400.00	400.00	0.00	0.00
	07/01/2022	400.00		0.00	0.00
	07/01/2022		400.00	0.00	0.00
01-420-5400-571100 MEALS/LODGING		200.00	200.00	0.00	0.00
	07/01/2022	200.00		0.00	0.00
	07/01/2022		200.00	0.00	0.00
01-420-5400-573000 DUES/MEMBERSHIPS		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00
	07/01/2022		1,000.00	0.00	0.00
01-420-5400-573500 License/Permits/Fees		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00
	07/01/2022		1,000.00	0.00	0.00
01-420-5400-585000 SMALL EQUIPMENT		3,300.00	3,300.00	0.00	0.00
	07/01/2022	3,300.00		0.00	0.00
	07/01/2022		3,300.00	0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY				
	Allocated Expended	1	2	3	4
	Post Date	BUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM
Department: 420 DPW					
01-420-5400-585100					
CEMETERY MAINTENANCE		500.00	500.00	0.00	0.00
	07/01/2022	500.00		0.00	0.00
	07/01/2022		500.00	0.00	0.00
<b>27 Account(s) for Department 420 totaling:</b>		<b>1,466,835.00</b>	<b>1,466,835.00</b>	<b>0.00</b>	<b>0.00</b>
<b>27 Account(s) in 1 Department(s) totaling:</b>		<b>1,466,835.00</b>	<b>1,466,835.00</b>	<b>0.00</b>	<b>0.00</b>

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY				
	Allocated Expended Post Date	1 BUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 422 Highway					
01-422-5400-530000 CONTRACT SERVICES		50,400.00	50,400.00	0.00	0.00
	07/01/2022	50,400.00		0.00	0.00
	07/01/2022		50,400.00	0.00	0.00
01-422-5400-543000 REPAIR/MAINT SUPPLIES		5,000.00	5,000.00	0.00	0.00
	07/01/2022	5,000.00		0.00	0.00
	07/01/2022		5,000.00	0.00	0.00
01-422-5400-553000 PUBLIC WORKS SUPPLIES		17,000.00	17,000.00	0.00	0.00
	07/01/2022	17,000.00		0.00	0.00
	07/01/2022		17,000.00	0.00	0.00
01-422-5400-583000 INFRASTRUCTURE MAINTENANCE		20,000.00	20,000.00	0.00	0.00
	07/01/2022	20,000.00		0.00	0.00
	07/01/2022		20,000.00	0.00	0.00
01-422-5400-585000 SMALL EQUIPMENT		500.00	500.00	0.00	0.00
	07/01/2022	500.00		0.00	0.00
	07/01/2022		500.00	0.00	0.00
<b>5 Account(s) for Department 422 totaling:</b>		<b>92,900.00</b>	<b>92,900.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5 Account(s) in 1 Department(s) totaling:</b>		<b>92,900.00</b>	<b>92,900.00</b>	<b>0.00</b>	<b>0.00</b>

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1				2		3		4	
		JUDGET REQUEST				FY23 TA	FY23 Selectboard	FY23 FIN COMM			
Department: 423      Snow & Ice											
01-423-5100-513000 S/W OVERTIME			45,000.00		45,000.00		0.00				0.00
	07/01/2022		45,000.00				0.00				0.00
	07/01/2022				45,000.00		0.00				0.00
01-423-5400-530000 CONTRACT SERVICES			47,000.00		47,000.00		0.00				0.00
	07/01/2022		47,000.00				0.00				0.00
	07/01/2022				47,000.00		0.00				0.00
01-423-5400-548500 VEHICLE SUPPLIES			3,800.00		3,800.00		0.00				0.00
	07/01/2022		3,800.00				0.00				0.00
	07/01/2022				3,800.00		0.00				0.00
01-423-5400-549000 FOOD SUPPLIES			380.00		380.00		0.00				0.00
	07/01/2022		380.00				0.00				0.00
	07/01/2022				380.00		0.00				0.00
01-423-5400-553500 PUBLIC WORKS SALT/DEICER			32,000.00		32,000.00		0.00				0.00
	07/01/2022		32,000.00				0.00				0.00
	07/01/2022				32,000.00		0.00				0.00
<b>5 Account(s) for Department 423 totaling:</b>			<b>128,180.00</b>		<b>128,180.00</b>		<b>0.00</b>				<b>0.00</b>
<b>5 Account(s) in 1 Department(s) totaling:</b>			<b>128,180.00</b>		<b>128,180.00</b>		<b>0.00</b>				<b>0.00</b>
Department: 424      Street Lighting											
01-424-5400-529700 STREET LIGHTING			9,000.00		9,000.00		0.00				0.00
	07/01/2022		9,000.00				0.00				0.00
	07/01/2022				9,000.00		0.00				0.00
01-424-5400-530000 CONTRACT SERVICES			1,600.00		1,600.00		0.00				0.00
	07/01/2022		1,600.00				0.00				0.00
	07/01/2022				1,600.00		0.00				0.00
<b>2 Account(s) for Department 424 totaling:</b>			<b>10,600.00</b>		<b>10,600.00</b>		<b>0.00</b>				<b>0.00</b>
<b>2 Account(s) in 1 Department(s) totaling:</b>			<b>10,600.00</b>		<b>10,600.00</b>		<b>0.00</b>				<b>0.00</b>

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	FY			
		1 JUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 433 Transfer Station					
01-433-5400-521700 DIESEL		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-433-5400-522500 LANDFILL MONITORING		24,000.00	24,000.00	0.00	0.00
	07/01/2022	24,000.00		0.00	0.00
	07/01/2022		24,000.00	0.00	0.00
01-433-5400-524000 REPAIR/MAINT SERVICES		7,000.00	7,000.00	0.00	0.00
	07/01/2022	7,000.00		0.00	0.00
	07/01/2022		7,000.00	0.00	0.00
01-433-5400-530000 CONTRACT SERVICES		264,000.00	264,000.00	0.00	0.00
	07/01/2022	264,000.00		0.00	0.00
	07/01/2022		264,000.00	0.00	0.00
01-433-5400-534500 POSTAGE		150.00	150.00	0.00	0.00
	07/01/2022	150.00		0.00	0.00
	07/01/2022		150.00	0.00	0.00
01-433-5400-540800 OTHER SUPPLIES		9,000.00	9,000.00	0.00	0.00
	07/01/2022	9,000.00		0.00	0.00
	07/01/2022		9,000.00	0.00	0.00
01-433-5400-542000 OFFICE SUPPLIES		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00
	07/01/2022		1,000.00	0.00	0.00
01-433-5400-543000 REPAIR/MAINT SUPPLIES		5,000.00	5,000.00	0.00	0.00
	07/01/2022	5,000.00		0.00	0.00
	07/01/2022		5,000.00	0.00	0.00
01-433-5400-545000 Custodial Supplies		300.00	300.00	0.00	0.00
	07/01/2022	300.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 JUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 433      Transfer Station					
	07/01/2022		300.00	0.00	0.00
01-433-5400-548500 VEHICLE SUPPLIES		9,000.00	9,000.00	0.00	0.00
	07/01/2022	9,000.00		0.00	0.00
	07/01/2022		9,000.00	0.00	0.00
01-433-5400-550000 MEDICAL SUPPLIES		300.00	300.00	0.00	0.00
	07/01/2022	300.00		0.00	0.00
	07/01/2022		300.00	0.00	0.00
01-433-5400-553000 PUBLIC WORKS SUPPLIES		2,500.00	2,500.00	0.00	0.00
	07/01/2022	2,500.00		0.00	0.00
	07/01/2022		2,500.00	0.00	0.00
01-433-5400-553900 RECYCLING BINS		2,400.00	2,400.00	0.00	0.00
	07/01/2022	2,400.00		0.00	0.00
	07/01/2022		2,400.00	0.00	0.00
01-433-5400-556000 AMNESTY DAY		13,000.00	13,000.00	0.00	0.00
	07/01/2022	13,000.00		0.00	0.00
	07/01/2022		13,000.00	0.00	0.00
01-433-5400-573500 License/Permits/Fees		200.00	200.00	0.00	0.00
	07/01/2022	200.00		0.00	0.00
	07/01/2022		200.00	0.00	0.00
<b>15 Account(s) for Department 433 totaling:</b>		<b>337,850.00</b>	<b>337,850.00</b>	<b>0.00</b>	<b>0.00</b>
<b>15 Account(s) in 1 Department(s) totaling:</b>		<b>337,850.00</b>	<b>337,850.00</b>	<b>0.00</b>	<b>0.00</b>



**Payroll Employee By Department**

\$375 after 5 yrs. + \$50 each yr after  
\$700 after 10 yrs + \$100 each yr after

Dept/Name	BiWeekly	Position	Date of Hire	Rate Step	Salary FY2022	FY2023 Hourly Rate	Salary FY2023	Longevity	
<b>#417 DPW/Public Works</b>		<b>FY2022 - No Contract</b>							
Jason Norton	Contract	80 Hrs. Director	3/25/19		128,470.0464	61.5278	\$ 128,470.0464	4 -	
Vacant	Unit B	* Asst. Director			97,112.8800	46.5100	97,112.8800	-	
Christopher Parker	Teamster	* Custodian	10/7/93		55,786.3488	26.7176	55,786.3488	29 2,600.00	
		Heavy Truck Driver/ Mechanical							
Kevin Berry	Teamster	* Asst. Driver Laborer/ Loader	4/13/95		65,167.3152	31.2104	65,167.3152	28 2,500.00	
Ryan Williams	Teamster	* Operator	11/18/99		58,891.6224	28.2048	58,891.6224	23 2,000.00	
		Facilities/Gro unds Maint.							
Peter Williams	Teamster	* Foreman	5/29/07		72,963.0720	34.9440	72,963.0720	16 1,300.00	
Jean Leidenfrost	Teamster	* Admin. Asst.	2/11/13		61,236.8640	29.3280	61,236.8640	10 700.00	
		Highway Foreman/ Equip.							
Peter Morris	Teamster	* Operator	2/22/21		70,335.5328	33.6856	70,335.5328	-	
		DPW Working Foreman- Tfr.							
Michael Cicale	Teamster	* Stn.	10/14/14		70,509.2544	33.7688	70,509.2544	8 525.00	
		Tfr.Stn. Gate Attendant/Lab							
Jacob Delano	Teamster	* orer	4/22/16		51,161.0112	24.5024	51,161.0112	7 475.00	
Lloyd Pickard	Teamster	* Mechanic	1/6/17		68,316.0192	32.7184	68,316.0192	5 425.00	
		Bldg & Grounds							
Donald Bragdon	Teamster	* Custodian	6/4/19		54,698.0832	26.1964	54,698.0832	4 -	
		Driver Laboret/ Loader Oper.							
Justin Pechonis	Teamster	* Tfr. Stn.	11/19/19		58,153.3056	27.8512	58,153.3056	3 -	
Kyle Jackett	Teamster	* Laborer	11/26/19		44,038.4256	21.0912	44,038.4256	3 -	
		Equip. Operator/ Truck Driver							
Lee Russell	Teamster	* Truck Driver	6/28/21		62,670.0672	30.0144	62,670.0672	-	
							1,019,509.8480	10,525.00	



# SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022



## BUDGETS

~ B ~

### Department of Public Works

<b>REQUESTED BY:</b>	<b>Department of Public Works Director Jay Norton</b>																																	
<b>DESIRED ACTION:</b>	<b>To discuss, possibly vote to insert or hold for fall town meeting the DPW Warrant Articles</b>																																	
<b>PROPOSED MOTION:</b>	<b><u>ARTICLE NO. 4 - FY 2023 CAPITAL BUDGET</u></b>																																	
<b>SUMMARY:</b>	<table border="1"> <tr> <td colspan="3">Department of Public Works:</td> </tr> <tr> <td>a. Town Hall Outside Bathroom Repair Project</td> <td>\$20,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>b. Town Hall Irrigation Project</td> <td>\$5,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>c. COA HVAC Systems Repair</td> <td>\$35,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>d. Fire Station HVAC System Repair Project</td> <td>\$80,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>e. Recreation Band Stand Awning Replacement Project</td> <td>\$50,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>f. Water Refill Station Project</td> <td>\$20,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>g. DPW Truck Replacement Project</td> <td>\$85,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>h. Route 6/Main Street Engineering Project</td> <td>\$30,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>i. DPW Loader Replacement Project</td> <td>\$200,000.00</td> <td>Raise &amp; Appropriate</td> </tr> <tr> <td>j. Briar Lane Culvert Replacement</td> <td>\$75,000.00</td> <td>Raise &amp; Appropriate</td> </tr> </table> <p><b><u>ARTICLE NO. 24 – TRANSFER STATION FACILITIES NEEDS ASSESSMENT PROJECT:</u></b>  <b><u>ARTICLE NO. 26 –KELLER’S CORNER REVETMENT ENGINEERING PROJECT</u></b></p>	Department of Public Works:			a. Town Hall Outside Bathroom Repair Project	\$20,000.00	Raise & Appropriate	b. Town Hall Irrigation Project	\$5,000.00	Raise & Appropriate	c. COA HVAC Systems Repair	\$35,000.00	Raise & Appropriate	d. Fire Station HVAC System Repair Project	\$80,000.00	Raise & Appropriate	e. Recreation Band Stand Awning Replacement Project	\$50,000.00	Raise & Appropriate	f. Water Refill Station Project	\$20,000.00	Raise & Appropriate	g. DPW Truck Replacement Project	\$85,000.00	Raise & Appropriate	h. Route 6/Main Street Engineering Project	\$30,000.00	Raise & Appropriate	i. DPW Loader Replacement Project	\$200,000.00	Raise & Appropriate	j. Briar Lane Culvert Replacement	\$75,000.00	Raise & Appropriate
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hereunder shall be contingent on the approval by the voters of the Town of so-called Proposition 2 ½ debt exclusion question under G.L. c. 59, sec. 2C , or to do or act on anything thereto.

(Requested by the School Committee)

**Two-thirds vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (Mary Beth Rodman, School Principal)**

**ARTICLE NO. 23 – HARBOR/MARINA FACILITIES NEEDS ASSESSMENT PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$30,000.00, or any other sum, for the purpose of paying costs associated with conducting a Marina Facility Needs Assessment study to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (Will Sullivan, Harbor Master)**

**ARTICLE NO. 24 – TRANSFER STATION FACILITIES NEEDS ASSESSMENT PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00, or any other sum, for the purpose of paying costs associated with conducting a Transfer Station Facility Needs Assessment study to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** The Wellfleet Transfer Station is an asset to the community. Given the constant evolving nature of the trash and recycling industry, it would behoove the Town to evaluate ways to maximize it's potential. This project is intended to hire a site design professional experienced in Transfer Station operations and development. The intent of the study will focus on functionality, safety, efficiency, and potential financial benefits for both present day and future services. The Town of Dennis performed a similar analysis that resulted in significant improvements to their facility.

**ARTICLE NO. 25 – ADULT COMMUNITY CENTER ADDITION FEASIBILITY STUDY PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$15,000.00, or any other sum, for the purpose of paying costs associated with conducting a Adult Community Center Building Addition Feasibility study, to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** In the past, several alterations and additions have been proposed for the Adult Community Center.

- Based on plans from 2013, creation of a paved walkway through the woods on the Cahoon Hollow side of the building of one-half mile that connects to the walkway and patio that were installed in 2014. That project was funded with a bequest and there were insufficient funds to complete the entire plan. This walkway will provide access for walkers both able bodied and those with some mobility challenges in a sheltered place by a building with good parking and amenities.
- When Sea Babies (Cape Cod Children’s Place) was using space in the building, they applied for and received a grant from the Community Preservation Committee to install an Infant/Toddler playground. They moved from the building in June of 2020 and the playground is still there but not maintained. I have had requests to purchase and install adult outdoor exercise equipment for the use of adults adjacent to the existing Infant/Toddler playground.
- The Council on Aging Board conducted a survey of Town residents in 2021 to determine what people would like to see added to the programs at the Adult Community Center. One of the top requests was space for exercise equipment and for free weights. Given the use of the Great Pond Room for COA programs as well as Boards and Committees and as the Wellfleet Polling place, there is no space for this healthy and entertaining activity in the current building. In addition to floor space, a locker room and outside access to the gym will be necessary.
- Because we live in a Pandemic, post-Pandemic world, there is a need for building capacity for hybrid meetings. Because the Adult Community Center is the designated location for that upgrade/expansion, that program will need space to do the job correctly. Additionally, there has been a request for an additional small meeting room like the current Conference Room.

In order to do this in an organized way, I want to do the planning of this multi-level project in one study so that if the decision is made to implement it in stages, everything will fit onto the available land and the end product will be produced with the best fiscal and construction practices in order to create an attractive and functional building and grounds.

**ARTICLE NO. 26 –KELLER’S CORNER REVETMENT ENGINEERING PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00, or any other sum, for the purpose of paying costs associated with conducting a Keller’s Corner Revetment Engineering project, to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** Keller's Corner (adjacent to Wellfleeter Condominiums on Kendrick Ave) is eroding at a high rate which is jeopardizing the infrastructure of the town. This project is proposed to protect the road through means of shorefront stabilization and updated stormwater drainage. This request involves the engineering/permitting only - a request for funds for construction will be sought later. We are actively pursuing grant funding for this project to supplement Town appropriations for both engineering/permitting and construction.

**ARTICLE NO. 27 – LIEUTENANT ISLAND/HERON POINT ROAD SURVEY EXPENSE:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$3,200.00, or any other sum, for the purpose of paying costs associated with land survey services for Heron Point Road, or to do or act on anything thereon.

(Requested by the Rights of Public Access Committee)

**Majority vote required**

**Recommendations:**

**Selectboard:**

**Insert 5-0-0**

**Recommend 5-0-0**

**Finance Committee -**

**SUMMARY:** The purpose of this article is to survey Heron Point Rd, the road leading to the Lieutenant Island boathouse. The Rights of Public Access Committee has been working to secure the public's right to continue to access the public beach through the boathouse property, Lot 41-178.1. There is evidence that this lot has been used by the public - shell fishermen, fishermen, sailors, kayakers, and beachgoers - to access the beach for several decades, as well as evidence that the Town may have owned it at one point and attempted to establish a Town Landing here in 1962. Today, the lot is owned privately by year-round residents who allow people to pass and who wish to sell it to the Town to prevent future owners from denying access to the public beach. To move forward, the Town needs to secure public access over the dirt road leading to it. Satellite maps overlaid by assessor's maps indicate that the dirt road may either lie on private property to the South, as the latest 2002 survey suggests, or could have possibly shifted over time to exactly where Heron Point Rd was originally laid out in 1967, due to erosion. A current survey of Heron Point Rd is necessary for the Town to determine who to work with when negotiating public access over the dirt road.

**ARTICLE NO. 28 – CLIMATE ACTION RESERVE FUND:**

To see if the town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00 to establish a Climate Action Reserve fund to be funded at \$50K to be used as the town's matching portion for any Climate Action Grant to the extent required by the grant after in-kind contributions are accounted for, expenditure of these funds shall be under the controlled by of the Selectboard, any request for a Grant Matching Fund Reserve Funds transfer will not be considered if it is contrary to the vote of town meeting, or as a means to increase the operating budget. This fund must be re-authorized each fiscal year by town meeting vote, or to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

III

### BUDGETS

~ C ~

### Health and Conservation

<b>REQUESTED BY:</b>	<b>Health and Conservation Agent ~ Hillary Greenberg-Lemos</b>
<b>DESIRED ACTION:</b>	<b>To Discuss and vote on Health and Conservation budget line item 510</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the Health and Conservation budget line item 510 as presented and printed.</b>
<b>Summary:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

FY 2023 Budget Request  
**510 Health and Conservation**

**Program Description**

The Health and Conservation Department makes protection of the environment, groundwater and surface water a priority as well as the protection of public health. The conservation interests we strive to protect are as follows: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of land containing shellfish, protection of fisheries, and the protection of wildlife habitat. This is accomplished through regulation by administration and enforcement of 310 CMR 10.00 with authority granted by M.G.L. Chapter 131, Section 40. The Health Department as required under M.G.L. Chapter 111 protects the food and water supply, inspects housing, swimming pools, camps, performs communicable disease surveillance and management, plans and prepares for emergencies, promotes community health and wellbeing, regulates food service industry, solid waste, hazardous waste, subsurface sewage disposal systems, wells, monitors bathing beach water quality, and investigates nuisance complaints. Most of these activities are required under State Law to assure population health, well-being, and sanitation.

**Budget Statement**

To ensure compliance with applicable general laws and to maintain the current level of services.

**FY 2023 Objectives**

- Continue to monitor and act to ensure best public health practices during the Covid-19 Pandemic.
- Continue to improve interdepartmental communication and permit co-ordination
- Create a streamline permitting process with the Building Department to speed the issuance of permits
- Continue to work on regionalization with the Towns of Eastham, Truro and Provincetown for Health and Conservation services
- Work with the Conservation Commission and Board of Health to strengthen existing regulations to protect health and the environment in the presence of population growth, climate change and sea level rise
- Modernize office procedures with modern technologies and software, investigate permitting software with Building and Assessing Departments

**Major Accomplishments for FY 2022**

- Maintained trail network on Conservation Commission and Conservation Trust Land
- Monitored and updated 9 Geocaches
- Maintained and updated a database for beach nourishment
- Working draft of climate change regulations and bylaw completed for the Conservation Commission
- Attended meetings with Eastham, Provincetown and Truro to discuss regional planning and work initiatives

- Successfully shared services with the Towns of Eastham, Truro and Provincetown
- Continued work on CZM Resiliency Grant for phase 2 of the Regional Shoreline Management Plan
- Applied for and received an MVP grant to identify low lying roadways and potential mitigation solutions
- Provided information and education to the public on several health and conservation topics
- Successfully met inspection requirements
- Issued and reviewed permits in a timely fashion
- Continued work on database of properties within 300' of wetland resources to inform Wastewater, Board of Health and Conservation regulations
- Continued work on Wellfleet's watershed permit, coordinated and participated in numerous meetings and draft reviews
- Maintained and removed kayak racks on conservation land
- Sustained communication with town staff and the public on Covid related matters
- Held numerous vaccination and testing clinics for residents and visitors
- Conducted infectious disease tracing and follow up in an appropriate, confidential manner

Personnel		
Line #	Account	Description (specify basis for calculation)
A-1	Full-time S&W	Two full time staff
A-2	Part-time S&W	One part time
A-3	Seasonal/Temporary	None
A-4	Overtime	None
A-5	Longevity	HGL-employed since 3/8/05, JM-employed since 8/25/98,

Operating Expenses			
Line #	Account	Amount	Description (specify basis for calculation)
B-1	Service Contract-Copier	\$1207	General maintenance of copier = \$906.90 Toner replacement = \$300.00
B-2	Contract Services	\$52,658.93	hazardous waste collection and disposal, tick testing for Wellfleet residents, water samples, soil samples, food samples, food inspection software, Cyanobacteria testing, GIS annual maintenance, other emergency testing and sampling, regional initiatives, consulting services,
B-3	Education & Training	\$1,500	Training, seminars, workshops, continuing education to maintain licensure
B-4	Greenhead Fly	\$2,200	Amount assessed by State Reclamation Board for services from Cape Cod Mosquito Control and Greenhead Fly Program
B-5	Telephone	\$600	To pay a portion to two individuals for cell phone usage
B-6	Postage	\$600	Required to send letters and certified mail, also to purchase pre-stamped envelopes for general correspondence



B-7	Printing	\$1,100	Cost to print required inspection reports, note pads, and business cards
B-8	Advertising		Used to advertise Board of Health Meetings, Regulation changes, and other pertinent information
B-9	Office Supplies	\$1,400	Purchase items necessary to run an administrative office
B-10	Transfer Station Stickers	\$1,200	Cost to print yearly stickers for vehicles
B-11	Travel	\$1,000	Mileage reimbursement for travel related to inspections, complaints, enforcement, meetings, and trainings
B-12	Meals/Lodging	\$400	For attendance at MA Health Officers Association Annual Conference or MA Environmental Health Association annual conference
B-13	Dues & Memberships	\$805	Membership dues to MA Environmental Health Association, MA Health Officers Association, National Association of City and County Health Associations, MA Association of Health Boards
B-14	Small Equipment	\$400	Purchase equipment necessary to perform required inspections such as thermometers, pool testing kits, salinity meters and other equipment as needed

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 BUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
<b>Department: 510 Board of Health</b>					
01-510-5100-519000 S/W LONGEVITY		<b>2,550.00</b>	<b>2,550.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	2,550.00		0.00	0.00
	07/01/2022		2,550.00	0.00	0.00
01-510-5400-529000 SERVICE CONTRACT COPIER		<b>1,207.00</b>	<b>1,207.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	1,207.00		0.00	0.00
	07/01/2022		1,207.00	0.00	0.00
01-510-5400-530000 CONTRACT SERVICES		<b>52,659.00</b>	<b>52,659.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	52,659.00		0.00	0.00
	07/01/2022		52,659.00	0.00	0.00
01-510-5400-530400 Advertising		<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	100.00		0.00	0.00
	07/01/2022		100.00	0.00	0.00
01-510-5400-530700 PRINTING		<b>1,100.00</b>	<b>1,100.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	1,100.00		0.00	0.00
	07/01/2022		1,100.00	0.00	0.00
01-510-5400-530800 SEMINARS/TRAINING		<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	1,500.00		0.00	0.00
	07/01/2022		1,500.00	0.00	0.00
01-510-5400-534000 TELEPHONE		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	600.00		0.00	0.00
	07/01/2022		600.00	0.00	0.00
01-510-5400-534500 POSTAGE		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	600.00		0.00	0.00
	07/01/2022		600.00	0.00	0.00
01-510-5400-542000 OFFICE SUPPLIES		<b>1,400.00</b>	<b>1,400.00</b>	<b>0.00</b>	<b>0.00</b>
	07/01/2022	1,400.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1				2		3		4	
		JUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM						
Department: 510 Board of Health											
	07/01/2022		1,400.00		0.00					0.00	
01-510-5400-544200 TRANSFER STATION STICKERS			1,200.00	1,200.00	0.00					0.00	
	07/01/2022		1,200.00		0.00					0.00	
	07/01/2022			1,200.00	0.00					0.00	
01-510-5400-563000 GREENHEAD FLY CONTROL			2,200.00	2,200.00	0.00					0.00	
	07/01/2022		2,200.00		0.00					0.00	
	07/01/2022			2,200.00	0.00					0.00	
01-510-5400-571000 TRAVEL			1,000.00	1,000.00	0.00					0.00	
	07/01/2022		1,000.00		0.00					0.00	
	07/01/2022			1,000.00	0.00					0.00	
01-510-5400-571100 MEALS/LODGING			400.00	400.00	0.00					0.00	
	07/01/2022		400.00		0.00					0.00	
	07/01/2022			400.00	0.00					0.00	
01-510-5400-573000 DUES/MEMERSHIPS			805.00	805.00	0.00					0.00	
	07/01/2022		805.00		0.00					0.00	
	07/01/2022			805.00	0.00					0.00	
01-510-5400-585000 Small Equipment			400.00	400.00	0.00					0.00	
	07/01/2022		400.00		0.00					0.00	
	07/01/2022			400.00	0.00					0.00	
<b>20 Account(s) for Department 510 totaling:</b>			<b>262,258.00</b>	<b>262,258.00</b>	<b>0.00</b>					<b>0.00</b>	
Department: 520 Human Services											
01-520-5400-000000 HUMAN SERVICES UNALLOCATED			305,000.00	305,000.00	0.00					0.00	
	07/01/2022		305,000.00		0.00					0.00	
	07/01/2022			305,000.00	0.00					0.00	
01-520-5400-500100 Navigator			0.00	0.00	0.00					0.00	
	07/01/2022		0.00		0.00					0.00	

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	BUDGET REQUEST			
		1	2	3	4
		FY23 TA	FY23 Selectboard	FY23 FIN COMM	
Department: 520 Human Services					
	07/01/2022	0.00	0.00		0.00
01-520-5400-500600 Tuition/Preschool Voucher Program		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-535100 Aids Support Group of Cape Cod		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-535200 Wellfleet Montessori Preschool		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-535400 Cape Cod Childrens Place		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-535700 Alzheimers Family Support Center		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-535800 South Coastal Legal Services		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-535900 Independence House Inc.		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-536000 Helping Our Women		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-536001 Mustard Seed Kitchen		0.00	0.00	0.00	0.00

**Payroll Employee By Department**

\$375 after 5 yrs. + \$50 each yr after  
\$700 after 10 yrs + \$100 each yr after

Dept/Name	BiWeekly	Position	Date of Hire	Rate Step	Salary FY2022	FY2023 Hourly Rate	Salary FY2023	Longevity
<b>#510 Health &amp; Conservation Department</b>								
		Health/Cons.						
Hillary Greenberg-Lemos	80	Unit A Agent	3/8/05		44.9468	93,848.93	3.5% 46.5199	97,133.55
Meredith Ballinger	80	Unit B Asst. Agent	12/14/21	New	31.1302	65,000.00	3.5% 32.2197	67,274.73
		Admin.						
Jeanne May	40	Unit B Assistant	8/25/98		27.8822	29,112.08	28.8581	30,127.85
								24 1,050.00
<b>#541 Council On Aging</b>								
Linda Balch	70 Hrs.	Unit A COA Director	5/1/92			64,134.74	36.3325	66,379.4500
		Asst. COA						31 2,800.00
Terri Frazier	70 Hrs.	Unit B Director	1/6/92			46,805.16	36.4236	41,267.9000
						63,782.34	34.9109	21,753.08
		Office						45.3007
Sally Largey	70 Hrs.	Unit B Assistant	7/8/03			54,214.15	30.7124	56,111.6400
Geoffrey Carlson	PT						60.0000	
Frank Corbin	PT						18.2500	
Maryann Lucas	PT						26.7000	
Thomas Wolfson	PT						18.2500	



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

III

### BUDGETS

~ D ~

### Human Services

<b>REQUESTED BY:</b>	<b>Human Service Director ~ Suzanne Grout Thomas</b>
<b>DESIRED ACTION:</b>	<b>To discuss and approve the Human Services budget line items 520-543</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve Human Services budget line items 520 through 543 as presented and printed.</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):

**Culture and Recreation**

**FY 2023 Budget Request  
#520 Social and Human Services**

**Budget Statement**

There are three separate and distinct funding streams in this budget:

- (1) \$80,000 as a lump sum that provides grants for Social and Human Services agencies that provide direct services to residents of Wellfleet. In FY22, these were:

Aids Support Group of Cape Cod
Alzheimer's Family Support Center
Cape Cod Children's Place
Consumer Assistance Council
Elder Services Meals on Wheels
Food 4 Kids
Helping Our Women
Homeless Prevention Council
Independence House, Inc.
Lower Cape Outreach Council
Mass Appeal, Inc.
Mustard Seed Kitchen
Outer Cape Health Services
South Coastal Legal Services, Inc.
Wellfleet Montessori Preschool

- (2) \$200,000 allocated annually to provide funding for Preschool tuition for Three and Four year olds living in Wellfleet. Funds are paid directly to the schools in quarterly installments with a per child cap of \$7,000.

\$25,000 for Wellfleet's 1/3 share in the Navigator Program through Outer Cape Health Services. Navigator provides case management for any Wellfleet resident with multiple needs and challenges and organizes the agencies providing those services for the individuals who require it.

## Culture and Recreation

## FY 2023 Budget Request #541 Council on Aging

### Budget Statement

As we continue to navigate a world that is framed by COVID, this budget is essentially level funded with the exception of the contractual increases for staff.

- Postage is up slightly because the USPS increased the cost of stamps. This is mostly for mailing the newsletters.
- I moved \$500 from Contract Services to Seminars and Trainings
  - Virtual classes make it possible for staff to attend these seminars and trainings without traveling
  - More trainings are online than ever before and it behooves my staff to participate in them whenever indicated. Most are free but there are some that do involve a fee

### Budget Line Explanation

Our goal for FY23 to continue to rebuild our programs that were totally shut down in March of 2020 because of COVID. We have the following activities scheduled for January 2022:

- Computer Basics – 10 classes
- Tai Chi (started in November 2021)
- Men's Exercise Group
- Aerobic/Strength Training Class
- Music, Movement and Meditation Class

Additionally, we continue to offer

- Medical Transportation
- Weekly lunches – currently only to go but we hope to reinstate in person in April
- Errands – mail, prescriptions, etc.
- Podiatrist
- SHINE (Insurance counseling)
- AARP Tax Preparation
- Gosnold Counseling
- Legal Counseling
- VNA Weekly Health Clinic- Blood pressure checks; medication counseling; general questions
- VNA Home Visits – as needed and scheduled by Outreach
- Through a grant obtained by Helping Our Women, we will have five tablets available to those who do not have internet access in their homes and are isolated by physical issues or by fear of COVID

There are two projects that I am working to put in place

- (1) Installation of ionic air scrubbers for the building (one unit per HVAC unit is needed and we have four units)



## **Culture and Recreation**

- (2) There are several projects that need to be planned together so I'm seeking funding for a feasibility study for
- a. A half-mile walkway from the patio through the woods and back to the patio and
  - b. An addition on the building to
    - i. provide space for an expanded video/television/recording area as the Town expands its virtual and hybrid options for public access to meetings
    - ii. creation of an additional small meeting room with recording capabilities
    - iii. installation of a Smart board in the meeting room

# Department of Veterans' Services

Barnstable, Bourne, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee,  
Orleans, Provincetown, Sandwich, Truro, Wareham, Wellfleet, and Yarmouth District

66 Falmouth Rd Hyannis, MA 02601

TEL. (508) 778-8740

FAX (508) 778-8745

WEB: <https://capevets.org>

GREGORY J. QUILTY  
Director and Service Officer

January 3, 2022  
Wellfleet Town Administrator Charles Sumner

Dear Mr. Sumner,

Chairman Robert Lawton has scheduled the annual meeting of our District Board to review our proposed FY 2023 Administrative Budget. The budget review and vote are an agenda item at the Town Managers Meeting on Thursday, January 13, 2022 at 1:00 PM. Due to Covid the meeting will be held virtually as a Zoom meeting. The meeting link is contained in the Town Manager's meeting agenda.

Attached for your review is the proposed budget, the assessment for each town based on equalized valuations and a Proxy Vote form letter in the event you will be unable to attend. Proxy votes may also be faxed to our main office at 508-778-8745.

Two budget items may benefit from explanation:

1. Over the years, to be consistent, our payroll has been based on Town of Barnstable Step/Grade charts and negotiated annual increases, if any. We historically have based our payroll for the next fiscal year on increases granted during the previous fiscal year. There was no COLA for Veterans' District employees for FY22 and salaries for FY23 will remain based on Barnstable's FY22 pay scales. The total Veteran's District payroll cost for FY23 is 1.21% lower than last year's FY22 budget.
2. The mandated Barnstable County Retirement (BCRA) assessment is based on the actual charge for FY 2023. It had a significant percentage increase of 14.54% impacting the budget as noted on the attached proposal. However, even accounting for that normally exempt increase, the overall total FY23 Operating Budget increase is 1.67% and well below proposition 2 1/2 requirements.

Assessments are apportioned based on equalized property valuations for each town obtained from the DOR Division of Local Services in 2020. DOR reports that new equalized valuations, published biannually, are not yet available and will be forthcoming later in 2022 which will be incorporated in next year's budget.

The Proxy Vote form is sent out each year. Selecting a date which fits the busy schedules for all members of the Board is very difficult and the Proxy form permits a vote for those who are unable to attend. If recommendations are made by attending Board members to INCREASE the budget, the proxy votes become null and void and we would submit a new budget for approval.

It would be greatly appreciated if you can contact our office at 508-778-8740 prior to January 13 to let us know if you plan to attend the meeting or return a Proxy vote. A change in this year's procedures due to COVID require the ability to vote electronically. If you are unable to attend, please return your Proxy Vote form electronically by email or scanned pdf to our District web address at [capevetsadmin@comcast.net](mailto:capevetsadmin@comcast.net) so that Administrators/Managers who are able to attend may conduct business.  
The Proxy Vote may also be faxed to Veterans Services at 1-508-778-8745.

Thank you for your support of our veterans in need.  
Sincerely yours,

*Gregory J. Quilty*

Gregory J. Quilty, Director and Service Officer

**DISTRICT DEPARTMENT OF VETERANS' SERVICES  
FY 2023 PROPOSED ADMINISTRATIVE BUDGET**

Line Item	FY 2022 BUDGET		FY 2023 PROPOSED BUDGET	
Payroll (Barnstable FY 2021 Comp Plan):	(Barnstable FY 2022 Comp Plan)			
Director Salary	(G14S5)	\$89,745.69	(G14S6)	\$93,371.42
Asst Director Salary	(G10S1)	\$60,942.21	(G10S2)	\$63,404.29
Office Manager	(G9S10)	\$67,436.66	Rosemarie Retired (G9S10)	\$68,785.40 (Wendy) to Office Manager
Syst Analyst/Acct Mgr	(G9S9)	\$66,114.37	(G5S5)	\$45,793.13 (Andrew) New Hire-Acct Clerk
Receptionist/File Clerk	(G3S7-PT)	\$19,019.00	Carol Retired (G3S1-PT)	\$17,230.72 (Amy) New Hire
Service Officer	(G7S1)	\$48,377.89	(G8S2)	\$54,356.96 (Kevin) Off Probation Period
Service Officer	(G6S3)	\$46,604.04	James & Will Retired (G8S1)	\$53,293.10 (Guy) FT Replacement VSO
Employer SocSec/Medicare Contribution		\$5,200.00		\$2,000.00
Treasurer		\$5849.29		\$6083.26
<b>PAYROLL/Subtotal</b>			<b>\$409,289.15</b>	<b>\$404,318.28</b>
				<b>Payroll Decrease of (1.21%)</b>
<b>Administrative/Operational:</b>				
Audit		\$7,000.00		\$9,000.00
Office Supplies		\$3,500.00		\$3,500.00
Postage		\$4,000.00		\$4,000.00
Auto / Training		\$8,000.00		\$8,000.00
Telephone		\$6,000.00		\$6,000.00
Insurance		\$28,500.00		\$28,500.00
Retirement (BCRA)		\$88,738.00		\$101,637.00 14.54% increase
				<b>\$12,899 Exempt BCRA Increase</b>
Rent		\$24,000.00		\$24,000.00
Office Equipment & Operations Software		\$7,000.00		\$7,000.00
District Professional Liability Insurance		\$3,000.00		\$3,000.00
Web Site Development & Subscription Cost		\$3,000.00		\$3,000.00
Legal Fees		\$1,500.00		\$1,500.00
Salary Adjustment				
<b>SUB-TOTAL:</b>		<b>\$593,527.15</b>		<b>\$603,455.28</b>
<b>Exempt BCRA Increases:</b>		<b>-\$10,747.00</b>		<b>-\$12,899.00</b>
<b>TOTAL BUDGET FOR Prop 2 1/2</b>		<b>\$582,780.15</b>		<b>\$590,556.28</b> 1.33% Increase
				<b>District Assessment Amount (1.67% increase) \$9,928.13</b>

Veterans' District Employees received no COLA last year. The Proposed Budget for FY23 has an overall increase Of 1.67% which includes the 14.67% BCRA increase. State statutes limit District Budget increases to 2 ½% increase plus actual costs, charges and fees. District employee salaries use Town of Barnstable pay scales but follow one year behind. (FY22 used for FY23)

### FY2023 Member Assessments

DISTRICT DEPARTMENT OF VETERANS' SERVICES					
<b>FY2023 MEMBER ASSESSMENTS</b>					
BASED ON EQUALIZED VALUATIONS AND THE PROPOSED BUDGET OF:					
	<b>FY22</b>	<b>\$593,527.17</b>	<b>FY23</b>	<b>\$603,455.28</b>	<b>\$ Increase Per Town</b>
<b>TOWN</b>	<b>PERCENT</b>	<b>FY2022 ASSESSMENT</b>	<b>PERCENT</b>	<b>FY2023 ASSESSMENT</b>	
Barnstable	18.69	\$110,930.22	18.69	\$112,785.79	\$1855.60
Bourne	6.04	\$35,849.04	6.04	\$36,448.70	\$599.66
Brewster	5.11	\$30,329.24	5.11	\$30,836.56	\$507.32
Chatham	9.21	\$54,663.85	9.21	\$55,578.23	\$914.38
Dennis	9.27	\$55,019.97	9.27	\$55,940.30	\$920.33
Eastham	3.79	\$22,494.68	3.79	\$22,870.96	\$376.28
Harwich	7.46	\$44,277.13	7.46	\$45,017.76	\$740.63
Mashpee	6.99	\$41,487.55	6.99	\$42,181.52	\$693.97
Orleans	5.27	\$31,278.88	5.27	\$31,802.09	\$523.21
Provincetown	4.22	\$25,046.85	4.22	\$25,465.81	\$418.96
Sandwich	5.81	\$34,483.93	5.81	\$35,060.75	\$576.82
Truro	2.90	\$17,212.29	2.90	\$17,500.20	\$287.91
Wareham	4.82	\$28,608.01	4.82	\$29,086.54	\$478.53
Wellfleet	3.10	\$18,399.34	3.10	\$18,707.11	\$307.77
Yarmouth	7.32	\$43,446.19	7.32	\$44,172.93	\$726.74
<b>TOTAL</b>	<b>100.00</b>	<b>\$593,527.17</b>	<b>100.00</b>	<b>\$603,455.28</b>	<b>\$9928.11</b>

<b>EQUALIZED VALUATIONS FOR THE FY23 BUDGET</b>				
<b>DOR Code</b>	<b>TOWN</b>	<b>EQUALIZED VALUATION</b>	<b>%</b>	
020	Barnstable	\$16,031,008,100.00	18.69%	
036	Bourne	\$5,178,654,100.00	6.04%	
041	Brewster	\$4,380,442,300.00	5.11%	
055	Chatham	\$7,904,158,600.00	9.22%	
075	Dennis	\$7,955,584,100.00	9.28%	
086	Eastham	\$3,250,149,400.00	3.79%	
126	Harwich	\$6,396,397,000.00	7.46%	
172	Mashpee	\$5,990,551,100.00	6.99%	
224	Orleans	\$4,515,570,600.00	5.27%	
242	Provincetown	\$3,620,873,900.00	4.22%	
261	Sandwich	\$4,979,931,300.00	5.81%	
300	Truro	\$2,485,412,200.00	2.90%	
310	Wareham	\$4,129,275,400.00	4.82%	
318	Wellfleet	\$2,661,294,900.00	3.10%	
351	Yarmouth	\$6,274,212,500.00	7.32%	
		\$85,753,515,500.00	100.0%	

# Department of Veterans' Services

Barnstable, Bourne, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee,  
Orleans, Provincetown, Sandwich, Truro, Wareham, Wellfleet, and Yarmouth District

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GREGORY J. QUILTY  
Director and Service Officer

## PROXY VOTE

The District Department of Veterans Services has presented a Fiscal Year 2023 Administrative Budget in the amount of \$603,455.28

Being unable to attend, The Town of \_\_\_\_\_ votes by proxy vote to:

ACCEPT

NOT ACCEPT

the budget in the amount of \$603,455.28

If the Budget is changed to reflect a reduction, this vote remains valid.

**IF THE BUDGET IS INCREASED, THIS VOTE IS NULL AND VOID.**

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Town Administrator / Manager

Town of \_\_\_\_\_ Date \_\_\_\_\_

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY	1	2	3	4
	Allocated Expended Post Date				
<b>Department: 520 Human Services</b>					
01-520-5400-537001 Voucher - Family School		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-537002 Voucher - My Little Island		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-537003 Voucher - Nauset Integrated Preschool (NIP)		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-537004 Voucher - Provincetown Schools		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-520-5400-537005 Voucher - Wellfleet Montessori School		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
<b>24 Account(s) for Department 520 totaling:</b>		<b>305,000.00</b>	<b>305,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Department: 541 Council on Aging</b>					
01-541-5100-511000 S/W FULL TIME		186,274.00	186,274.00	0.00	0.00
	07/01/2022	186,274.00		0.00	0.00
	07/01/2022		186,274.00	0.00	0.00
01-541-5100-512000 S/W PT OTHER EMPLOYEES		45,894.00	45,894.00	0.00	0.00
	07/01/2022	45,894.00		0.00	0.00
	07/01/2022		45,894.00	0.00	0.00
01-541-5100-517000 HEALTH INSURANCE		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY	1	2	3	4
	Allocated Expended Post Date				
Department: 541 Council on Aging					
01-541-5100-519000 S/W LONGEVITY		7,200.00	7,200.00	0.00	0.00
	07/01/2022	7,200.00		0.00	0.00
	07/01/2022		7,200.00	0.00	0.00
01-541-5400-524000 REPAIR/MAINT SERVICES		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-541-5400-529000 SERVICE CONTRACT COPIER		4,200.00	4,200.00	0.00	0.00
	07/01/2022	4,200.00		0.00	0.00
	07/01/2022		4,200.00	0.00	0.00
01-541-5400-530000 CONTRACT SERVICES		8,000.00	8,000.00	0.00	0.00
	07/01/2022	8,000.00		0.00	0.00
	07/01/2022		8,000.00	0.00	0.00
01-541-5400-530600 HEALTH SERVICES CONTRACT		13,500.00	13,500.00	0.00	0.00
	07/01/2022	13,500.00		0.00	0.00
	07/01/2022		13,500.00	0.00	0.00
01-541-5400-530800 SEMINARS/TRAINNG		500.00	500.00	0.00	0.00
	07/01/2022	500.00		0.00	0.00
	07/01/2022		500.00	0.00	0.00
01-541-5400-534000 TELEPHONE		3,500.00	3,500.00	0.00	0.00
	07/01/2022	3,500.00		0.00	0.00
	07/01/2022		3,500.00	0.00	0.00
01-541-5400-534500 POSTAGE		700.00	700.00	0.00	0.00
	07/01/2022	700.00		0.00	0.00
	07/01/2022		700.00	0.00	0.00
01-541-5400-542000 OFFICE SUPPLIES		2,000.00	2,000.00	0.00	0.00
	07/01/2022	2,000.00		0.00	0.00



# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 2 3 4			
		BUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM
Department: 541 Council on Aging					
	07/01/2022		2,000.00	0.00	0.00
01-541-5400-545000 CUSTODIAL SUPPLIES		750.00	750.00	0.00	0.00
	07/01/2022	750.00		0.00	0.00
	07/01/2022		750.00	0.00	0.00
01-541-5400-548000 GASOLINE/ DIESEL		3,400.00	3,400.00	0.00	0.00
	07/01/2022	3,400.00		0.00	0.00
	07/01/2022		3,400.00	0.00	0.00
01-541-5400-549000 FOOD SUPPLIES		15,500.00	15,500.00	0.00	0.00
	07/01/2022	15,500.00		0.00	0.00
	07/01/2022		15,500.00	0.00	0.00
01-541-5400-571000 TRAVEL		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00
	07/01/2022		1,000.00	0.00	0.00
01-541-5400-573000 DUES/MEMBERSHIPS		325.00	325.00	0.00	0.00
	07/01/2022	325.00		0.00	0.00
	07/01/2022		325.00	0.00	0.00
01-541-5400-575700 CREDIT CARD FEES		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
<b>18 Account(s) for Department 541 totaling:</b>		<b>292,743.00</b>	<b>292,743.00</b>	<b>0.00</b>	<b>0.00</b>
Department: 543 Veterans Services					
01-543-5400-563000 Veterans - OTHER ASSESSMENTS		19,000.00	19,000.00	0.00	0.00
	07/01/2022	19,000.00		0.00	0.00
	07/01/2022		19,000.00	0.00	0.00
01-543-5400-577000 VETERANS BENEFITS		14,000.00	14,000.00	0.00	0.00
	07/01/2022	14,000.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY	1	2	3	4
	Allocated Expended Post Date	JUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM
Department: 543 Veterans Services	07/01/2022		14,000.00	0.00	0.00
<b>2 Account(s) for Department 543 totaling:</b>		<b>33,000.00</b>	<b>33,000.00</b>	<b>0.00</b>	<b>0.00</b>



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

III

### BUDGETS

~ E ~

### Human Services

<b>REQUESTED BY:</b>	<b>Human Services Director ~ Suzanne Grout Thomas</b>
<b>DESIRED ACTION:</b>	<b>To discuss, possibly vote to insert or hold for fall town meeting the Human Service Warrant Articles</b>
<b>PROPOSED MOTION:</b>	<b><u>ARTICLE NO. 25 – ADULT COMMUNITY CENTER ADDITION FEASIBILITY STUDY PROJECT:</u></b>
<b>SUMMARY:</b>	<b>If a motion is needed for this agenda item one will be made at the time of the meeting.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

hereunder shall be contingent on the approval by the voters of the Town of so-called Proposition 2 ½ debt exclusion question under G.L. c. 59, sec. 2C , or to do or act on anything thereto.

(Requested by the School Committee)

**Two-thirds vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (Mary Beth Rodman, School Principal)**

**ARTICLE NO. 23 – HARBOR/MARINA FACILITIES NEEDS ASSESSMENT PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$30,000.00, or any other sum, for the purpose of paying costs associated with conducting a Marina Facility Needs Assessment study to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY: (Will Sullivan, Harbor Master)**

**ARTICLE NO. 24 – TRANSFER STATION FACILITIES NEEDS ASSESSMENT PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00, or any other sum, for the purpose of paying costs associated with conducting a Transfer Station Facility Needs Assessment study to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** The Wellfleet Transfer Station is an asset to the community. Given the constant evolving nature of the trash and recycling industry, it would behoove the Town to evaluate ways to maximize it's potential. This project is intended to hire a site design professional experienced in Transfer Station operations and development. The intent of the study will focus on functionality, safety, efficiency, and potential financial benefits for both present day and future services. The Town of Dennis performed a similar analysis that resulted in significant improvements to their facility.

**ARTICLE NO. 25 – ADULT COMMUNITY CENTER ADDITION FEASIBILITY STUDY PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$15,000.00, or any other sum, for the purpose of paying costs associated with conducting a Adult Community Center Building Addition Feasibility study, to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**

**SUMMARY:** In the past, several alterations and additions have been proposed for the Adult Community Center.

- Based on plans from 2013, creation of a paved walkway through the woods on the Cahoon Hollow side of the building of one-half mile that connects to the walkway and patio that were installed in 2014. That project was funded with a bequest and there were insufficient funds to complete the entire plan. This walkway will provide access for walkers both able bodied and those with some mobility challenges in a sheltered place by a building with good parking and amenities.
- When Sea Babies (Cape Cod Children's Place) was using space in the building, they applied for and received a grant from the Community Preservation Committee to install an Infant/Toddler playground. They moved from the building in June of 2020 and the playground is still there but not maintained. I have had requests to purchase and install adult outdoor exercise equipment for the use of adults adjacent to the existing Infant/Toddler playground.
- The Council on Aging Board conducted a survey of Town residents in 2021 to determine what people would like to see added to the programs at the Adult Community Center. One of the top requests was space for exercise equipment and for free weights. Given the use of the Great Pond Room for COA programs as well as Boards and Committees and as the Wellfleet Polling place, there is no space for this healthy and entertaining activity in the current building. In addition to floor space, a locker room and outside access to the gym will be necessary.
- Because we live in a Pandemic, post-Pandemic world, there is a need for building capacity for hybrid meetings. Because the Adult Community Center is the designated location for that upgrade/expansion, that program will need space to do the job correctly. Additionally, there has been a request for an additional small meeting room like the current Conference Room.

In order to do this in an organized way, I want to do the planning of this multi-level project in one study so that if the decision is made to implement it in stages, everything will fit onto the available land and the end product will be produced with the best fiscal and construction practices in order to create an attractive and functional building and grounds.

**ARTICLE NO. 26 –KELLER'S CORNER REVETMENT ENGINEERING PROJECT:**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$50,000.00, or any other sum, for the purpose of paying costs associated with conducting a Keller's Corner Revetment Engineering project, to do or act on anything thereon.

(Requested by the Selectboard)

**Majority vote required**

**Recommendations:**

**Selectboard -**

**Finance Committee -**



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

III

### BUDGETS

~ F ~

### Culture and Recreation

<b>REQUESTED BY:</b>	<b>Human Services Director Suzanne Grout-Thomas (on behalf of Becky Rosenberg Director of Recreation)</b>
<b>DESIRED ACTION:</b>	<b>To discuss and approve budget line items 630-699</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the Culture and Recreation budget line items 630 through 699 as presented and printed</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

**Program Description**

The Wellfleet Recreation Department is committed to providing recreational opportunities to fulfill all Recreational needs identified by the Wellfleet Community. During the unprecedented disruptions caused by the Covid-19 Pandemic, the Department has been able to adapt and modify programming in a manner gratefully received by the community. By maximizing use of the excellent outdoor recreational facilities at Baker's Field and the recently installed pavilion, the Department has been able to offer much needed opportunities for children to play and interact within State and Local safety guidelines. During FY 2022, the Department has been able to sponsor live versions of all activities with some modification. Under stressful circumstances of changing regulations and staff needing to quarantine the Department has prevailed and been able to provide much needed activity for the community.

The Department believes that these opportunities should be provided as a community service and welcomes participation from all age groups regardless of demonstrated ability, previous experience and/or personal resources, with the objective being that all citizens and visitors of Wellfleet should have the opportunity to participate in a wide variety of fun activities that stimulate, challenge, and improve mind-body and spirit. To that end the Department offers varied structured programming and facilities (Skateboard Park, multi-use soccer, softball and baseball fields, basketball courts, playground, tennis courts and outdoor and indoor pickle ball courts) utilized by all ages and staffed and maintained by the Recreation Department. In addition to sports activities the Department also offers, Music and Theatre performances and Community Wide celebrations by hosting the Annual Halloween Parade and Easter Egg Hunt.

**Budget Statement**

The FY 2023 budget represents a 7% overall increase, due mainly to State mandated increases in the minimum wage for seasonal employees and the unified recommendation of Town Department Heads utilizing seasonal employees to offer competitive wages so that qualified applicants can be obtained for these important positions. In addition, slight increases are being requested in the contract services line to fund off season classes at Wellfleet Elementary School and the Baker's Field Pavilion to further implement the popular concept of creating a Community Center without walls. Whereby the Department utilizes the Elementary school during non-school hours to provide activities for all ages at a fraction of the cost of building a community center. As we transition to live programming these modest increases will enable the Department to serve a community starved for in person activities.

The Recreation Department has provided outstanding programming and facilities to the Wellfleet Community, while keeping operating costs virtually level funded for the past three years due to: Volunteer efforts of coaches and community members, Wellfleet Friends of Our Recreation, Grant Opportunities such as the Community Preservation Grants and others, Partnerships with leagues and businesses such as, Brewster Regional Little League, Cape Cod Community Media Center, and the WHAT Theater.

The Recreation Budget is staff orientated. Maintaining quality programming requires paying a competitive wage to those of surrounding Towns. As well as compensation for the increased risk of interacting with the Public during an ongoing pandemic situation. Wellfleet has been gradually increasing seasonal salaries and wages to be able to staff the Morning and Afternoon Summer Recreation Programs and Gull Pond Swimming Lesson Programs with qualified experienced staff and needs to continue to do so in the coming fiscal year.

## Culture and Recreation

### 2023 Objectives

- Present a reasonable proposal to the Selectboard to raise salaries of seasonal employees, in coordination with other Town Departments that hire seasonal employees, so that all positions are filled with qualified applicants.
- Continue to creatively modify programming within the safety guidelines of the ongoing pandemic while offering live programming whenever possible.
- Maximize usage of the permanent pavilion at Baker's Field to offer events and classes, during the late spring, summer and fall seasons.
- Work with SPAT to reinvent Oysterfest by hosting more events at Baker's Field.
- Expand implementation of the "Community Center without Walls" concept by enhancing existing partnerships with surrounding cultural and recreational entities such as the WHAT Theater and Wellfleet Preservation Hall.
- Continue to live stream events even after live programming can be safely restored

### Major Accomplishments for FY 2022

- Successfully offered all live programming during the summer of 2021, including: The Baker's Field Morning and Afternoon Programs, Music and Mayo Concert Series, Square Dances, and a live Halloween Celebration, done amid ever changing guidelines and restrictions for Covid-19.
- Guided the Public on Covid-19 guidelines so that the Baker's Field playground, skateboard park, courts and field could be utilized safely.
- Partnered with SPAT to offer live events during their WOW Oyster Event Week. Including hosting the shucking contest, sponsoring live music and the 5K Shuck and Run Road Race.
- Managed the Successful installation of a state-of-the-art stage at the Baker's Field Pavilion.
- Completed implementation of paperless registration for all programming by finalizing online payment, eliminating cash transactions.
- Continued implementation of the "Community Center without Walls" concept by fully utilizing the recently obtained winter office at Wellfleet Elementary School and the gifted 12 passenger van, until the pandemic shutdown and then continued the concept virtually through a variety of activities and classes offered online.
- Partnered with the Wellfleet Public Library and 349-Prevention Committee and the WHAT Theatre to offer programming to Wellfleet Youth based on the results of the comprehensive survey.
- Submitted a successful grant application to the Wellfleet Community Preservation Commission (CPC) for a stage for the new pavilion at Baker's Field which was unanimously supported by the Committee and approved to move forward for consideration at the 2021 Annual Town Meeting.
- Installation of security cameras to protect the Town's significant investment upgrade at Baker's Field.
- Facilitated use of the pavilion by community groups such as Cape Abilities.



## Culture and Recreation

<b>Personnel</b>			
<b>Line #</b>	<b>Account</b>	<b>Amount</b>	<b>Description (specify basis for calculation)</b>
A-1	Full-time S&W	151,600	2 full-time
A-2	Part-time S&W		
A-3	Seasonal/Temporary	\$147,007	State Mandated increase in the minimum wage and to compete for qualified e,482 employees with surrounding recreation departments during Covid-19 pandemic.
A-4	Overtime	\$0	
A-5	Longevity	\$3600	
	Vacation Buyout	\$5,831	

<b>Operating Expenses</b>			
<b>Line #</b>	<b>Account</b>	<b>Amount</b>	<b>Description (specify basis for calculation)</b>
B-1	Contract Services	\$43,377	(See attached spreadsheet)
B-1a			
B-2	Education & Training	\$600	Regional Parks and Rec. Conferences, Safe-Serve.
B-3	League Tourney Expenses	\$6,000	Referee Schedulers and Referees for all Recreational Leagues and Tournaments.
B-4	Field Trips	\$700	Audubon, inflatable park, ten pin, Willy's Gym
B-5	Bouse House		
B-6	Ice Time	\$700	Field Trip to Charles Moore Arena
B-7	Telephone	\$439	Increase due to new phone system
B-8	Postage	\$50	Level Funded from previous year
B-9	Printing	\$1500	Reduced more online advertising
B-10	Office Supplies	\$1000	Increase due to need to buy our own printing supplies
B-11	Gasoline	\$750	
B-12	Medical Supplies	\$400	Ice Packs and Bandages
B-13	Other Supplies	\$400	Electrical Supplies, batteries, extension cords field marking paint
B-14	Uniforms	\$5790	Staff Uniforms: \$2000.00, Player Uniforms: \$3790.00 Increase due to more teams and purchase of practice uniforms.
B-15	Recreational Supplies	\$4,000	Soccer, baseball, basketball supplies
B-16	Road Race Supplies	\$10,000	Bottled Water, Ice, Awards, T-Shirts, for two road races
B-17	Bakers Field Supplies	\$2,500	Supplies for Summer Recreation Programs
B-18	Holiday Supplies	\$1000	Easter Egg Hunt and Halloween Parade
B-19	League Tourney Sup.	\$1,500	Trophies and supplies for basketball, baseball and soccer tournaments.
B-20	Dues & Memberships	\$650	ASCAP, USTA, American Red Cross
B-21	Other Charges	\$450	Change Drawer for summer
B-22	Small Equipment	\$2665	Stage Light, security camera, IED for Baker's Field

## **Culture and Recreation**

**FY 2023 Budget Request  
#660 Community Services**

### **Budget Statement**

The only variable in this budget is the annual cost for portable toilets. What used to be a seasonal operation has expanded with units needed at Bakers Field, Powers Landing and the Toddler playground adjacent to the Adult Community Center. For FY23, Wellfleet's needs are included in the County bid process and when that is concluded, we will know the actual cost for FY23.

**Culture and Recreation**

**FY 2023 Budget Request  
#699 Beaches**

**Budget Statement**

In support for Recreation, DPW, Shellfish, the Harbormaster and Beach Departments, the Select Board approved a chart of adjusted seasonal wages that more clearly reflects the seasonal worker market today. Based on the number of hours worked in FY22 and the end of FY21, there is an additional \$45,637.50 added to the seasonal wage line in this Beach budget.

Other expenses are level funded or reflect the actual costs in FY22 to date. Please bear in mind that 80 to 85% of this budget is expended in June, July and August annually.

The IRS mileage rate for 2022 is 58.5 cents per mile, up 2.5 cents from 2021.

**Budget Line Explanation**

The \$10,000 in the small equipment line is for drones and drone operator training so that the Lifeguards have another tool in their possession to determine if the swimming area is clear of sharks.

Cahoon Hollow Expenses is a newly created line to track any extraordinary expenses at that location. In FY22, \$8200 was put into the Seasonal wages line to pay for details on the weekends at Cahoon Hollow. It is now more correctly allocated in this line. This is not an increase but a clarification of the correct purpose of this funding.

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 JUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 610 Library					
01-610-5100-511000 S/W FULL TIME		323,523.00	323,523.00	0.00	0.00
	07/01/2022	323,523.00		0.00	0.00
	07/01/2022		323,523.00	0.00	0.00
01-610-5100-512000 S/W PART TIME		61,511.00	61,511.00	0.00	0.00
	07/01/2022	61,511.00		0.00	0.00
	07/01/2022		61,511.00	0.00	0.00
01-610-5100-512500 S/W TEMPORARY		7,000.00	7,000.00	0.00	0.00
	07/01/2022	7,000.00		0.00	0.00
	07/01/2022		7,000.00	0.00	0.00
01-610-5100-519000 S/W LONGEVITY		5,013.00	5,013.00	0.00	0.00
	07/01/2022	5,013.00		0.00	0.00
	07/01/2022		5,013.00	0.00	0.00
01-610-5150-000000 Vacation BuyOut		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-610-5400-522000 CONTRACT CLAMS		26,500.00	26,500.00	0.00	0.00
	07/01/2022	26,500.00		0.00	0.00
	07/01/2022		26,500.00	0.00	0.00
01-610-5400-530000 CONTRACT SERVICES		3,000.00	3,000.00	0.00	0.00
	07/01/2022	3,000.00		0.00	0.00
	07/01/2022		3,000.00	0.00	0.00
01-610-5400-530400 Advertising		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1				2		3		4	
		JUDGET REQUEST		FY23 TA	FY23 Selectboard	FY23 FIN COMM					
Department: 610 Library											
	07/01/2022			0.00		0.00				0.00	
01-610-5400-534000 TELEPHONE			1,500.00	1,500.00		0.00				0.00	
	07/01/2022		1,500.00			0.00				0.00	
	07/01/2022			1,500.00		0.00				0.00	
01-610-5400-534500 POSTAGE			450.00	450.00		0.00				0.00	
	07/01/2022		450.00			0.00				0.00	
	07/01/2022			450.00		0.00				0.00	
01-610-5400-542000 OFFICE SUPPLIES			9,500.00	9,500.00		0.00				0.00	
	07/01/2022		9,500.00			0.00				0.00	
	07/01/2022			9,500.00		0.00				0.00	
01-610-5400-558500 Materials			103,000.00	103,000.00		0.00				0.00	
	07/01/2022		103,000.00			0.00				0.00	
	07/01/2022			103,000.00		0.00				0.00	
01-610-5400-558600 BOOKS			0.00	0.00		0.00				0.00	
	07/01/2022		0.00			0.00				0.00	
	07/01/2022			0.00		0.00				0.00	
01-610-5400-558700 NONPRINT MATERIALS			0.00	0.00		0.00				0.00	
	07/01/2022		0.00			0.00				0.00	
	07/01/2022			0.00		0.00				0.00	
01-610-5400-558800 BOOKS			0.00	0.00		0.00				0.00	
	07/01/2022		0.00			0.00				0.00	
	07/01/2022			0.00		0.00				0.00	
01-610-5400-558900 NONPRINT MATERIALS			0.00	0.00		0.00				0.00	
	07/01/2022		0.00			0.00				0.00	
	07/01/2022			0.00		0.00				0.00	
01-610-5400-571000 TRAVEL			250.00	250.00		0.00				0.00	

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	JUDGET REQUEST			
		1	2	3	4
		FY23 TA	FY23 Selectboard	FY23 FIN COMM	
Department: 610      Library					
	07/01/2022	250.00		0.00	0.00
	07/01/2022		250.00	0.00	0.00
01-610-5400-585200 EQUIPMENT		5,000.00	5,000.00	0.00	0.00
	07/01/2022	5,000.00		0.00	0.00
	07/01/2022		5,000.00	0.00	0.00
<b>18 Account(s) for Department 610 totaling:</b>		<b>546,247.00</b>	<b>546,247.00</b>	<b>0.00</b>	<b>0.00</b>
Department: 630      Recreation					
01-630-5100-511000 S/W FULL TIME		151,601.00	151,601.00	0.00	0.00
	07/01/2022	151,601.00		0.00	0.00
	07/01/2022		151,601.00	0.00	0.00
01-630-5100-512000 S/W PART TIME		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-630-5100-512700 S/W SEASONAL		147,007.00	147,007.00	0.00	0.00
	07/01/2022	147,007.00		0.00	0.00
	07/01/2022		147,007.00	0.00	0.00
01-630-5100-515000 VACATION BUYOUT		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-630-5100-519000 S/W LONGEVITY		3,600.00	3,600.00	0.00	0.00
	07/01/2022	3,600.00		0.00	0.00
	07/01/2022		3,600.00	0.00	0.00
01-630-5100-521800 S/W SKATEBOARD MONITORS		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-630-5304-000000 ADVERTISING		0.00	0.00	0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY	Allocated	1	2	3	4
	Expended	BUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM	
Department: 630 Recreation						
	07/01/2022	0.00			0.00	0.00
	07/01/2022		0.00		0.00	0.00
01-630-5400-530000 CONTRACT SERVICES		43,377.00	43,377.00		0.00	0.00
	07/01/2022	43,377.00			0.00	0.00
	07/01/2022		43,377.00		0.00	0.00
01-630-5400-530200 LEAGUE/TOURNEY REFS/UMPS		6,000.00	6,000.00		0.00	0.00
	07/01/2022	6,000.00			0.00	0.00
	07/01/2022		6,000.00		0.00	0.00
01-630-5400-530300 BOUSE HOUSE		0.00	0.00		0.00	0.00
	07/01/2022	0.00			0.00	0.00
	07/01/2022		0.00		0.00	0.00
01-630-5400-530400 ICE TIME		700.00	700.00		0.00	0.00
	07/01/2022	700.00			0.00	0.00
	07/01/2022		700.00		0.00	0.00
01-630-5400-530500 FIELD TRIPS		700.00	700.00		0.00	0.00
	07/01/2022	700.00			0.00	0.00
	07/01/2022		700.00		0.00	0.00
01-630-5400-530700 PRINTING		1,500.00	1,500.00		0.00	0.00
	07/01/2022	1,500.00			0.00	0.00
	07/01/2022		1,500.00		0.00	0.00
01-630-5400-530800 SEMIARS / TRAINING		600.00	600.00		0.00	0.00
	07/01/2022	600.00			0.00	0.00
	07/01/2022		600.00		0.00	0.00
01-630-5400-534000 TELEPHONE		439.00	439.00		0.00	0.00
	07/01/2022	439.00			0.00	0.00
	07/01/2022		439.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY	Allocated			
	Expend	1	2	3	4
	Post Date	BUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM
Department: 630 Recreation					
01-630-5400-534500					
POSTAGE		50.00	50.00	0.00	0.00
	07/01/2022	50.00		0.00	0.00
	07/01/2022		50.00	0.00	0.00
01-630-5400-540100					
RECREATIONAL SUPPLIES		4,000.00	4,000.00	0.00	0.00
	07/01/2022	4,000.00		0.00	0.00
	07/01/2022		4,000.00	0.00	0.00
01-630-5400-540300					
ROAD RACE SUPPLIES/Contract Services		10,000.00	10,000.00	0.00	0.00
	07/01/2022	10,000.00		0.00	0.00
	07/01/2022		10,000.00	0.00	0.00
01-630-5400-540500					
BAKERS FIELD SUPPLIES		2,500.00	2,500.00	0.00	0.00
	07/01/2022	2,500.00		0.00	0.00
	07/01/2022		2,500.00	0.00	0.00
01-630-5400-540700					
HOLIDAY SUPPLIES		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00
	07/01/2022		1,000.00	0.00	0.00
01-630-5400-540800					
Other Supplies		400.00	400.00	0.00	0.00
	07/01/2022	400.00		0.00	0.00
	07/01/2022		400.00	0.00	0.00
01-630-5400-540900					
LEAGUE/TOURNEY SUPPLIES		1,500.00	1,500.00	0.00	0.00
	07/01/2022	1,500.00		0.00	0.00
	07/01/2022		1,500.00	0.00	0.00
01-630-5400-542000					
OFFICE SUPPLIES		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00
	07/01/2022		1,000.00	0.00	0.00
01-630-5400-548200					
Gasoline		750.00	750.00	0.00	0.00
	07/01/2022	750.00		0.00	0.00



# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1				2		3		4	
		BUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM						
Department: 630 Recreation											
	07/01/2022		750.00		0.00						
01-630-5400-550000 MEDICAL SUPPLIES		600.00	600.00		0.00						
	07/01/2022	600.00			0.00						
	07/01/2022		600.00		0.00						
01-630-5400-558200 UNIFORMS		5,790.00	5,790.00		0.00						
	07/01/2022	5,790.00			0.00						
	07/01/2022		5,790.00		0.00						
01-630-5400-573000 DUES/MEMBERSHIPS		650.00	650.00		0.00						
	07/01/2022	650.00			0.00						
	07/01/2022		650.00		0.00						
01-630-5400-575700 CREDIT CARD FEES		0.00	0.00		0.00						
	07/01/2022	0.00			0.00						
	07/01/2022		0.00		0.00						
01-630-5400-578000 OTHER CHARGES COH		0.00	0.00		0.00						
	07/01/2022	0.00			0.00						
	07/01/2022		0.00		0.00						
01-630-5400-585000 Small Equipment		2,665.00	2,665.00		0.00						
	07/01/2022	2,665.00			0.00						
	07/01/2022		2,665.00		0.00						
<b>30 Account(s) for Department 630 totaling:</b>		<b>386,429.00</b>	<b>386,429.00</b>		<b>0.00</b>						
Department: 660 Community Services Director											
01-660-5100-511000 S/W FULL TIME		103,755.00	103,755.00		0.00						
	07/01/2022	103,755.00			0.00						
	07/01/2022		103,755.00		0.00						
01-660-5100-515000 VACATION BUYOUT		0.00	0.00		0.00						
	07/01/2022	0.00			0.00						

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	JUDGET REQUEST			
		1	2	3	4
		JUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM
Department: 660      Community Services Director					
	07/01/2022		0.00	0.00	0.00
01-660-5100-519000 S&W - Longevity		2,800.00	2,800.00	0.00	0.00
	07/01/2022	2,800.00		0.00	0.00
	07/01/2022		2,800.00	0.00	0.00
01-660-5400-534000 TELEPHONE		750.00	750.00	0.00	0.00
	07/01/2022	750.00		0.00	0.00
	07/01/2022		750.00	0.00	0.00
01-660-5400-538700 PORTABLE TOILETS		55,000.00	55,000.00	0.00	0.00
	07/01/2022	55,000.00		0.00	0.00
	07/01/2022		55,000.00	0.00	0.00
<b>5 Account(s) for Department 660 totaling:</b>		<b>162,305.00</b>	<b>162,305.00</b>	<b>0.00</b>	<b>0.00</b>
Department: 690      Historical Commission					
01-690-5400-530000 CONTRACT SERVICES		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-690-5400-530400 ADVERTISING		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-690-5400-530800 SEMINARS/TRAINING		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-690-5400-542000 Office Supplies		200.00	200.00	0.00	0.00
	07/01/2022	200.00		0.00	0.00
	07/01/2022		200.00	0.00	0.00
01-690-5400-549000 FOOD		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1				2				3				4						
		JUDGET REQUEST				FY23 TA				FY23 Selectboard				FY23 FIN COMM						
<b>Department: 690</b> Historical Commission																				
	07/01/2022					0.00				0.00									0.00	
<b>5 Account(s) for Department 690 totaling:</b>				<b>200.00</b>		<b>200.00</b>				<b>0.00</b>									<b>0.00</b>	
<b>Department: 692</b> Holiday Celebrations																				
01-692-5400-540800 OTHER SUPPLIES				<b>1,000.00</b>		<b>1,000.00</b>				<b>0.00</b>									<b>0.00</b>	
	07/01/2022			1,000.00						0.00									0.00	
	07/01/2022					1,000.00				0.00									0.00	
<b>1 Account(s) for Department 692 totaling:</b>				<b>1,000.00</b>		<b>1,000.00</b>				<b>0.00</b>									<b>0.00</b>	
<b>Department: 696</b> Cultural Council																				
01-696-5400-530000 CONTRACT SERVICES				<b>2,000.00</b>		<b>2,000.00</b>				<b>0.00</b>									<b>0.00</b>	
	07/01/2022			2,000.00						0.00									0.00	
	07/01/2022					2,000.00				0.00									0.00	
<b>1 Account(s) for Department 696 totaling:</b>				<b>2,000.00</b>		<b>2,000.00</b>				<b>0.00</b>									<b>0.00</b>	
<b>Department: 699</b> Beach																				
01-699-5100-512000 S/W P/T BOAT RACKS/IDS				<b>5,304.00</b>		<b>5,304.00</b>				<b>0.00</b>									<b>0.00</b>	
	07/01/2022			5,304.00						0.00									0.00	
	07/01/2022					5,304.00				0.00									0.00	
01-699-5100-512700 S/W SEASONAL				<b>354,655.00</b>		<b>354,655.00</b>				<b>0.00</b>									<b>0.00</b>	
	07/01/2022			354,655.00						0.00									0.00	
	07/01/2022					354,655.00				0.00									0.00	
01-699-5100-513000 S/W OVERTIME				<b>18,000.00</b>		<b>18,000.00</b>				<b>0.00</b>									<b>0.00</b>	
	07/01/2022			18,000.00						0.00									0.00	
	07/01/2022					18,000.00				0.00									0.00	
01-699-5400-527500 Cahoon Hollow Expense				<b>8,200.00</b>		<b>8,200.00</b>				<b>0.00</b>									<b>0.00</b>	
	07/01/2022			8,200.00						0.00									0.00	
	07/01/2022					8,200.00				0.00									0.00	

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	FY			
		1 JUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 699 Beach					
01-699-5400-529500 CONSULTING FEE		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-699-5400-530000 CONTRACT SERVICES		7,000.00	7,000.00	0.00	0.00
	07/01/2022	7,000.00		0.00	0.00
	07/01/2022		7,000.00	0.00	0.00
01-699-5400-530100 ALARM SYSTEMS		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-699-5400-530400 ADVERTISING		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-699-5400-530700 PRINTING		5,000.00	5,000.00	0.00	0.00
	07/01/2022	5,000.00		0.00	0.00
	07/01/2022		5,000.00	0.00	0.00
01-699-5400-534000 TELEPHONE		4,000.00	4,000.00	0.00	0.00
	07/01/2022	4,000.00		0.00	0.00
	07/01/2022		4,000.00	0.00	0.00
01-699-5400-534500 POSTAGE		300.00	300.00	0.00	0.00
	07/01/2022	300.00		0.00	0.00
	07/01/2022		300.00	0.00	0.00
01-699-5400-538700 PORTABLES		0.00	0.00	0.00	0.00
	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-699-5400-540800 Other Supplies		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1				2		3		4	
		BUDGET REQUEST	FY23 TA	FY23 Selectboard	FY23 FIN COMM						
Department: 699 Beach											
	07/01/2022		1,000.00		0.00		0.00				
01-699-5400-542000 OFFICE SUPPLIES		1,500.00	1,500.00		0.00		0.00				
	07/01/2022	1,500.00			0.00		0.00				
	07/01/2022		1,500.00		0.00		0.00				
01-699-5400-543000 REPAIR/MAINT SUPPLIES		2,500.00	2,500.00		0.00		0.00				
	07/01/2022	2,500.00			0.00		0.00				
	07/01/2022		2,500.00		0.00		0.00				
01-699-5400-548000 Gasoline		300.00	300.00		0.00		0.00				
	07/01/2022	300.00			0.00		0.00				
	07/01/2022		300.00		0.00		0.00				
01-699-5400-550000 MEDICAL SUPPLIES		3,500.00	3,500.00		0.00		0.00				
	07/01/2022	3,500.00			0.00		0.00				
	07/01/2022		3,500.00		0.00		0.00				
01-699-5400-553000 RECREATIONAL SUPPLIES		2,000.00	2,000.00		0.00		0.00				
	07/01/2022	2,000.00			0.00		0.00				
	07/01/2022		2,000.00		0.00		0.00				
01-699-5400-558200 UNIFORMS		12,000.00	12,000.00		0.00		0.00				
	07/01/2022	12,000.00			0.00		0.00				
	07/01/2022		12,000.00		0.00		0.00				
01-699-5400-571000 TRAVEL		11,000.00	11,000.00		0.00		0.00				
	07/01/2022	11,000.00			0.00		0.00				
	07/01/2022		11,000.00		0.00		0.00				
01-699-5400-573000 DUES/LICENSES/FEES		2,000.00	2,000.00		0.00		0.00				
	07/01/2022	2,000.00			0.00		0.00				
	07/01/2022		2,000.00		0.00		0.00				
01-699-5400-575700 CREDIT CARD FEES		0.00	0.00		0.00		0.00				

# Budget Level - Detail - Budgeted - Expenditure

Account Number Name Comment	FY Allocated Expended Post Date	1 BUDGET REQUEST	2 FY23 TA	3 FY23 Selectboard	4 FY23 FIN COMM
Department: 699 Beach	07/01/2022	0.00		0.00	0.00
	07/01/2022		0.00	0.00	0.00
01-699-5400-578000 UNCLASSIFIED ITEMS		1,000.00	1,000.00	0.00	0.00
	07/01/2022	1,000.00		0.00	0.00
	07/01/2022		1,000.00	0.00	0.00
01-699-5400-585000 SMALL EQUIPMENT		8,000.00	8,000.00	0.00	0.00
	07/01/2022	8,000.00		0.00	0.00
	07/01/2022		8,000.00	0.00	0.00
<b>24 Account(s) for Department 699 totaling:</b>		<b>447,259.00</b>	<b>447,259.00</b>	<b>0.00</b>	<b>0.00</b>

**Payroll Employee By Department**

\$375 after 5 yrs. + \$50 each yr after  
\$700 after 10 yrs + \$100 each yr after

<u>Dept/Name</u>	<u>BiWeekly</u>	<u>Position</u>	<u>Date of Hire</u>	<u>Rate Step</u>	<u>Salary FY2022</u>	<u>FY2023 Hourly Rate</u>	<u>Salary FY2023</u>	<u>Longevity</u>	
<b><u>#610 Library</u></b>									
Jennifer Wertkin	70 Hrs.	Unit A	Library Director	2/23/15	89,139.95	3.5% 50.4980	92,259.8500	8	525.00
Naomi Czekaj-Robbins	70	Unit B	Asst.Dir./Tech Svcs.	10/1/99	65,256.32	3.5% 36.9679	67,540.2900	23	2,000.00
Anna Nielsen	70	Unit B	Youth Services	12/11/12	62,968.57	3.5% 35.6718	65,172.4700	10	700.00
Luke Massouh	70	Unit B	Public Services	7/12/21		27.367 3.5% 28.3249	51,749.5900		-
Vacant	70	Unit B	Outreach Coordinator			24.75 3.5% 25.6162	46,800.7900		-
Joyce Tibbetts	PT /38	Unit B		6/15/05	25,589.04	3.5% 26.7036	26,484.6600	18	750.00
Judy Taylor	PT /20	Unit B		6/5/05 or 6/5/14	22,772.07	3.5% 23.7640	12,404.8100	18	750.00
Anne Freyss	PT/ 38	Unit B		3/13/14	21,855.99	3.5% 22.8080	22,620.9500	9	287.50
<b><u>#630 Recreation Department</u></b>									
Rebecca Rosenberg	80 Hrs.	Unit A	Rec. Director	6/2/97	79,399.02	3.5% 39.3572	82,177.9800	26	2,500.00
Angel Robinson, Jr.	80 Hrs.	Unit B	Asst. Rec. Director	7/1/00	67,074.60	3.5% 33.2482	69,422.2200	22	1,900.00
Carrie Rushby	PT					20.0000	Carried in		
Barbara Schabot*	PT					22.0000	Seasonal		
<b><u>#660 Community Service Department</u></b>									
Suzanne Thomas	70 Hrs.	Unit A		6/13/91	100,245.58	3.5% 56.7894	103,754.1700	31	2,800.00



SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022



**BUDGETS**

~6~

**Culture & Recreation**

<b>REQUESTED BY:</b>	<b>Human Services Director ~ Suzanne Grout Thomas (on behalf of Recreation director Becky Rosenberg)</b>		
<b>DESIRED ACTION:</b>	<b>To Discuss, insert, or vote to move warrant articles to fall special town meeting Culture and Recreation Department Warrant Articles</b>		
<b>PROPOSED MOTION:</b>	<b>ARTICLE NO. 4 - FY 2023 CAPITAL BUDGET:</b>		
<b>Summary:</b>	Recreation Department:		
<b>ACTION TAKEN:</b>	a. Repair & Resurface Basketball Courts at Mayo Beach	\$14,500.00	Raise & Appropriate
<b>Summary:</b>	Moved By: _____ Seconded By: _____ Condition(s):		
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____		





## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022

IV

### 2022 SELECTBOARD WARRANT ARTICLES

<b>REQUESTED BY:</b>	Selectboard
<b>DESIRED ACTION:</b>	To discuss, insert, and recommend or postpone until special fall town meeting the Wildlife Protection Bylaw
<b>PROPOSED MOTION:</b>	I move to insert and recommend warrant article #50 Wildlife Protection Bylaw into the 2022 Annual Town Meeting Warrant
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

## **Wildlife Protection**

- In this Bylaw:

“Attractant” means any substance which could reasonably be expected to attract a wild animal or does attract a wild animal, including but not limited to, garbage, unenclosed compost bins, human food products, pet food, feed, grain or salt.

“Wild animal” means any animal which is not normally domesticated in Massachusetts, including but not limited to, bears, coyotes, foxes, fisher cats, weasels, rats, deer, opossums, raccoons, squirrels, feral cats and skunks.

### **Prohibitions**

1. No person shall feed, tempt with an attractant, touch, tease, frighten or intentionally disturb wildlife during nesting, breeding or any other activities.
2. No person shall leave, store, or maintain any attractant in a manner, area, or location accessible to any wild animal.

### **Exceptions**

- The prohibitions of this Bylaw shall not apply to:

(1) Any person who is the legal owner of a wild animal, if the wild animal is kept in compliance with all applicable federal, State and local laws and regulations.

(2) Any person who feeds or provides food to a trapped, injured or unweaned wild animal between the time that the agency in charge of animal control, or its designated agent, or a licensed wildlife rehabilitator, is notified of the wild animal and the wild animal is received by the agency, facility, or designated agent.

(3) A wildlife rehabilitator licensed pursuant to Massachusetts 321 CMR 2.13, or a wildlife sanctuary licensed pursuant to 321 CMR 7.00, and otherwise in compliance with all applicable federal, State and local bylaws and regulations.

(4) Any person with a bird feeder, provided the feeder is suspended on a cable or other device to make it inaccessible to wild mammals, and the area below the feeder is kept free from the accumulation of seed debris.

(5) Any person or organization that is providing care for feral cats and is making a reasonable effort to trap and sterilize the animals.

(6) Any person feeding animals in the normal course of raising farm animals for food production or in the care of livestock animals, provided all reasonable efforts are made to reduce attractants to wild animals in the course of feeding livestock/farm animals, and in the storage of animal feed.

7) An owner or tenant of land or, if authorized by such owner or tenant, any member of their immediate family or their employee, using an attractant to bait common-type mouse and rat traps, nets, or box or cage-type traps to trap mammals who are causing damage to their property. A box or cage-type trap is one that confines the whole animal without grasping any part of the animal. All such trapping must be done in compliance with MGL Chapter 131, Section 80A and any applicable federal, State and local laws and regulations.

### **Enforcement**

The animal control authority, its staff, its agents, or local law enforcement agents are authorized and empowered to enforce the provisions of this Bylaw.

### **Fines and Penalties**

**XX.XX.X Criminal Disposition** - In addition to any other legal remedies that may be available, the Animal Control Officer

or other designated person, may enforce this By-law by Non-Criminal Disposition. If a Non-Criminal Disposition process, as provided in Massachusetts General Laws, Chapter 40, Section 21D and the Town's Non-Criminal disposition By-law is elected, then any person who violates the provisions of **ARTICLE XX**, Section §**XX** of the Town's General By-laws shall be subject to the following enforcement fines and penalties.

Each day that a violation continues or occurs will be considered a new violation for the purpose of assessing fines under this act.

**The enforcing officer or designee may give a written warning for the first offense or shall impose the following fines:**

<b><u>First Offense</u></b>	<b><u>\$50.00</u></b>
<b><u>Second Offense</u></b>	<b><u>\$100.00</u></b>
<b><u>Third and Subsequent Offenses</u></b>	<b><u>\$300.00</u></b>



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: March 15, 2022



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## ADJOURNMENT

<b>REQUESTED BY:</b>	<b>Selectboard Chair Ryan Curley</b>
<b>DESIRED ACTION:</b>	<b>To Adjourn</b>
<b>PROPOSED MOTION:</b>	<b>I move to Adjourn</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____