



Wellfleet Selectboard

Note: Start Time of 7pm

The Wellfleet Selectboard will hold a public meeting on **Tuesday, August 25, 2020, at 7:00 p.m.** **This meeting will be held via Zoom Video Conference** in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by Governor Baker. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

1. Watch a livestream on Wellfleet's YouTube Channel located at the following link:
www.youtube.com/c/wellfleettownmedia.
2. Join the meeting hosted in Zoom by using the following link:
<https://zoom.us/j/96884828553?pwd=WjgvcnF5VkpxMTBhWTlWIDIGWUpFQT09>
3. Audio, video, chat, and screen sharing functions will be disabled during the public session. Request to participate by using the "raise hand" function. **Meeting ID: 968 8482 8553 and Passcode: 820376**
 - a. Raise hand in smartphone app – touch bottom of your screen and select "more" - hit "raise hand" button
 - b. Raise hand on computer – hit "participants" button on bottom of screen – hit "raise hand" button on bottom of participants panel
 - c. Please make sure you properly identify yourself before speaking, rename yourself by selecting the participants button and choosing "more" (or by holding down on your name on a smartphone app) and selecting "rename" - full, legal names only.
 - d. Please join the meeting on time.
4. You may also listen to the meeting by calling in on a phone to **+1 929 205 6099** and enter the **Meeting ID: 968 8482 8553 and Passcode: 820376**
5. Landline callers can participate by **dialing *9 to raise their hand**.
6. You may submit questions and comments to the Town using the following email:
executive.assistant@wellfleet-ma.gov Comments made during the meeting via e-mail will be sent to Selectboard members **AFTER** the meeting.
7. Meeting materials are attached to this agenda, available online at Wellfleet-ma.gov. It is recommended that phone participants access materials in advance of the meeting.
8. **Please follow the following general instructions:**
 - a. Keep your phone muted at all times when not talking; no one is allowed to unmute themselves during the meeting.
 - i. Selectboard meetings are NOT interactive. If public comments are allowed that's all, comments only, not questions.
 - ii. If the Chair is allowing comments during the meeting the number of comments will be limited and may be **no longer than one minute**.
 - b. Do not use speakerphone; do not use Bluetooth devices; mute all background noise.
 - c. Please do not speak until the Chair asks for public comments or questions and you have been recognized by the moderator and unmuted.
 - d. After the business section is complete no public comments are permitted. Future agenda items are from the Selectboard, no one else.
9. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

I. Announcements, Open Session and Public Comments

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

II. Public Hearings

- A. Transfer of Shellfish Grant #2008-01 from Ralph W. Bassett to Ralph W. Bassett and Russell A. Junkins
- III. **Route 6 and Main Street Project Update and Discussion**
 - A. Letter from the Selectboard to the Department of Conservation and Recreation, re: Rail Trail Extension [Curley and DeVasto]
- IV. **COVID-19 Updates and Recommendations**
 - A. Approval of 1/12th Budget for September
 - B. Fees for Beach Stickers after Labor Day
- V. **Board/Committee Appointments and Updates**
 - A. Approval of Request for Proposal for the 95 Lawrence Road Housing Project
 - B. Rights of Public Access Committee – John Riehl
 - C. Local Housing Partnership – Sharon Rule-Agger
- VI. **Business**
 - A. Town Meeting Expectations – Moderator Silverman
 - B. Discussion of Process for Mail-In Voting and the Important of Completing the 2020 Census [Reinhart]
 - C. National Park Service Land Exchange [Wilson]
 - D. Schedule and Installation of a Memorial Bench for Arthur Medici at Newcomb Hollow Beach – Cape Cod Ocean Community
 - E. Response to letter from the Cemetery Commission, dated August 10, 2020, re: Support for CPC Funding for Wellfleet Cemetery Commission (Warrant Article 16) [Curley]
- VII. **Selectboard Reports**
- VIII. **Town Administrator's Report**
- IX. **Topics for Future Discussion**
- X. **Correspondence Report**
- XI. **Minutes**
 - A. August 11, 2020
- XII. **Adjournment**



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

II

PUBLIC HEARING – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Transfer of Shellfish Grant #2008-01 from Ralph W. Bassett to Ralph W. Bassett and Russell A. Junkins
PROPOSED MOTION:	I move to approve the transfer of shellfish grant #2008-01 from Ralph W. Bassett to Ralph W. Bassett and Russell A. Junkins, as recommended by the Shellfish Constable.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

August 4, 2020

To: Selectboard
Re: Recommendations
From: Nancy Civetta, Shellfish Constable

I received an application on July 27, 2020 to transfer shellfish grant license #2008-01 from Ralph W. Bassett to Ralph W. Bassett and Russell A. Junkins.

I recommend that grant #2008-01 be changed as described above. Russ is already named to a grant and is an experienced shellfish farmer. He plans to teach his 8-year old grandson and namesake, Russ Avery, how to plant clams and grow oysters.

Attached please find all related paperwork.

Respectfully submitted,

Nancy Civetta
Shellfish Constable



APPLICATION FOR TRANSFER OF SHELLFISH GRANT LICENSE

Date: 7-27-2020

To: Town of Wellfleet Selectboard
300 Main Street
Wellfleet, MA 02667

I/We hereby request transfer of Shellfish Grant License # 2008-01

From Ralph W Bassett

To RUSSELL A. JUNKINS AND RALPH W BASSETT

Said grant license is located at Lieutenant Island, in Wellfleet, MA

and consisting of 0.5 acres, as shown on a plan prepared

by SLADE ASSOCIATES and dated 9/8/2007

Ralph W Bassett Russell A. Junkins

Signature

Signature

Signature

RALPH W BASSETT

RUSSELL A. JUNKINS

Name

Name

Name

Mailing Address

Mailing Address

Mailing Address

PO Box 841 Wellfleet Mass
02667

PO Box 920 Wellfleet, MA
02667

Telephone 508-237-3483
508 349 0006

Telephone (508) 349-7457
Cell (741) 278-4531

Email RWBASS697@comcast.com

Email

RCW
TC
7-27-2020

ROSS JUNKINS

TOWN OF WELFLEET SHELLFISH DEPARTMENT
CHECK LIST FOR AQUACULTURE LEASE APPLICANT

☒ Applicant is a domiciled resident of Welfleet, as that is defined in Section 1 of our regulations.

☒ Applicant is 18 years of age or older.

☒ Approval of this application will not result in the applicant having more than 7 acres leased to them for aquaculture within the Town's waters.

☒ All other licensees named to the grant have given written approval for the applicant to be included on their lease. If a corporation is the current lease holder, all persons who are members of the corporation must submit their written approval.

☒ At this time, there are no more than three lease holders named to the lease.

NK ☐ If applicant is applying for a lease on private property other than their own, written permission from the owner has been provided.

☐ The applicant has held and been documented by the Shellfish Department using a Welfleet commercial shellfishing permit during a period of at least three (3) of the four (4) calendar years preceding the date of application for this license. Applicant shall submit copies of state-filed catch reports,

OR,

☒ The applicant demonstrates experience in shellfish propagation and aquaculture, continuously, over at least three (3) years preceding the date of application, documented by the Shellfish Department.

☒ The applicant has received and agreed in writing to comply with the current version of the Town's Shellfish Policy and Regulations.

☒ The applicant acknowledges that s/he will also be held responsible to and will familiarize him/herself with MGL Ch. 130 and CMR 322, as well as the most recent SEMAC Best Management Practices, DMF's vibrio control plan, National Shellfish Sanitation Program's Guide and DPH's Regulations for Fish and Fishery Products, as they apply to the harvest of shellfish governing his/her business operations.

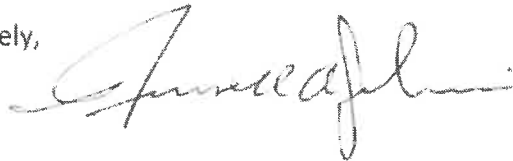
To: Wellfleet Selectboard

From: RUSSELL A. JUNKINS

Date: 7-29-20

I, RUSSELL A. JUNKINS, agree to comply with the Town of Wellfleet's Shellfishing Policy and Regulations and assume full responsibility for understanding and adhering to all federal and state regulations as they apply to shellfish propagation, harvest and sales.

Sincerely,

A handwritten signature in cursive script, appearing to read "Russell A. Jenkins". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

July 29, 2020

To whom it may concern:

I have the pleasure of working with Russell Junkins on the oyster farm for over ten years. He has extensive knowledge on all aspects of oyster farming.

Sincerely,

Rodney Avery

A handwritten signature in dark ink, appearing to read "Rodney Avery", written over the printed name.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

III

ROUTE 6 AND MAIN STREET PROJECT UPDATE AND DISCUSSION

REQUESTED BY:	Chair
DESIRED ACTION:	Discussion/Update
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



Stantec Consulting Services Inc.
65 Network Drive, 2nd Floor, Burlington, MA 01803-2767

July 24, 2020

To: Town of Wellfleet

Michael DeVasto, Selectboard Chair
Deborah Freeman, Chair, Conservation Commission
Hillary Greenberg-Lemos, Agent, Health/Conservation Department
Gerald Parent, Chair, Planning Board
Sharon Inger, Chair, Zoning Board of Appeals
Mark Vincent, Director, Department of Public Works
Chief Richard Pauley, Jr., Wellfleet Fire & Rescue
Chief Michael P. Hurley, Wellfleet Police Department
Bike & Walkways Committee
John Riehl, Chair, Natural Resources Advisory Board
Bonnie Robicheau, Chair, Cemetery Commissioners

Cc: Mr. Brian Chapman, Massachusetts Department of Transportation – Highway Division

From: Jill McLaughlin, P.E., Stantec Consulting Services, Inc.

**Re: Route 6 at Main Street Intersection Improvements
Wellfleet, Massachusetts**

The Town of Wellfleet, in coordination with the Massachusetts Department of Transportation, is advancing the design of intersection improvements at Route 6 at Main Street. Stantec Consulting Services, Inc. are providing design services in support of this project.

The purpose of this project is to implement roadway safety improvements and provide accommodation for all modes of travel. The project extends along Route 6 for approximately 0.5-mile (2,700 feet) from about 700' north of the Main Street intersection west to end of the future Cape Cod Rail Trail Extension (south of Oriole Lane). The project also consists of the reconstruction of approximately 450 feet of Main Street.

Route 6 is currently envisioned to be reconstructed to feature one 11.0-foot wide travel lane and a 6.0-foot wide shoulder in each direction. Proposed Route 6 improvements also include a southbound left-turn pocket at the Cahoon Hollow Road intersection and left-turn pockets in both directions at the Main Street intersection. Bicycle accommodation will be provided on the roadway shoulders of Route 6. Pedestrians will be accommodated on a 10.0-foot wide sidewalk on the easterly side of Route 6 and a

Design with community in mind



Page 2 of 2

5.0-foot wide sidewalk on the westerly side. Proposed improvements on Main Street include 11.0-foot wide travel lanes, 5.0-foot wide shoulders, and a 5.5-foot wide sidewalk on the northerly side of the street.

A locus map featuring the proposed trail is shown in Figure 1.

We request that you review this letter and locus map at your earliest convenience and provide any comments that you wish to make regarding this project. We would appreciate your response by August 31, 2020.

Written comments and questions should be submitted electronically to:

Stantec Consulting Services, Inc.
Attn: Jill McLaughlin, Associate
Jill.mclaughlin@stantec.com

400 Crown Colony Drive, #200
Quincy, MA 02169
(508) 591-4376

Regards,

A handwritten signature in dark ink that reads "Jill C. McLaughlin".

Jill McLaughlin, P.E.
Associate
Jill.mclaughlin@stantec.com
Phone: (508) 591-4376

V:\1794\active\179410191\GIS\Wellfleet Locus.mxd Date: 6/11/2020



Figure 1 - Project Locus

Route 6 and Main Street Intersection Improvements
Wellfleet, Massachusetts
Project No. 607397

WELLFLEET ROUTE 6 / MAIN STREET			
STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	36	58
PROJECT FILE NO. 607827		SIGN & PAVEMENT MARKING PLAN PART 1 OF 7	

WY 68
PROJECT 607827, PAGE 36

RAPID RECTANGULAR
PAVING BEACON (RRFB)
OR PAVING BEACON (PB)
ACTIVATED CROSSWALK
(HAWK) TO BE INSTALLED
AT THIS LOCATION.

PROJECT BEGIN
DATE 12-04-
BY 6027/BJ/BJ/BJ
DATE 09/15/2020

1948 SHED NO. 3527

ROUTE 6

REFLECTOR (RED)

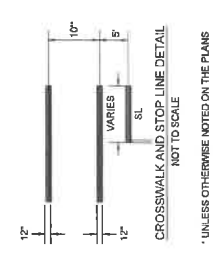
REFLECTOR (RED)

REFLECTOR (RED)

REFLECTOR (RED)

ORIOLE LANE (R/W)

ORIOLE LANE (R/W)
(DRAWN BOOK 528, PAGE 15)



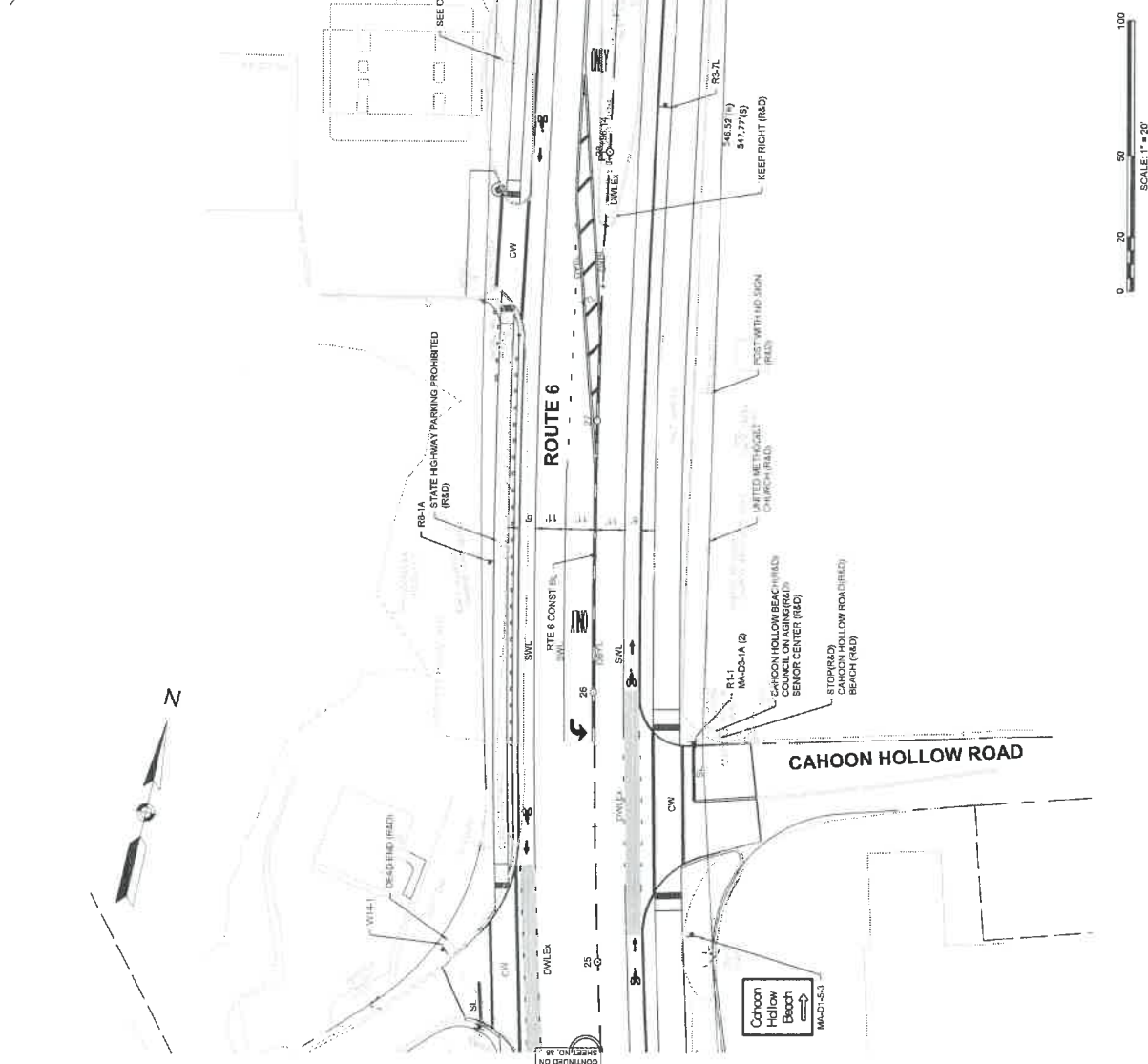
WELLESLEY ROUTE 6 / MAIN STREET			
STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA		27	28
SIGN & PAVEMENT MARKING PLAN PART 2 OF 7			
PROJECT FILE NO. 607397			

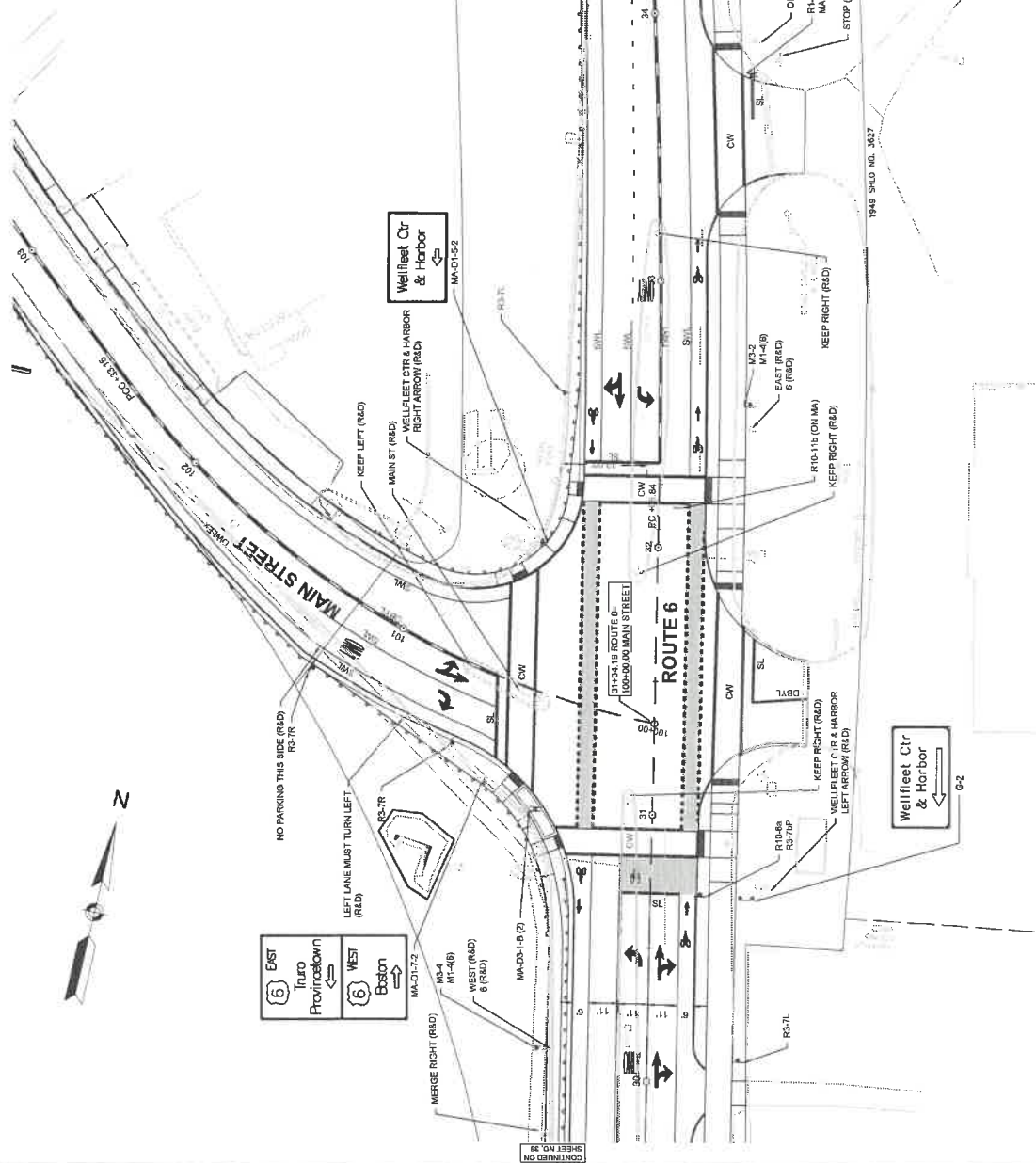


STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
ALA	-	39	56
PROJECT FILE NO.			607397

WELLFLEET
ROUTE 6 / MAIN STREET

DESIGN & PAVEMENT MARKING PLAN
PART 4 OF 7





SCALE: 1" = 20'

WELLFLEET ROUTE 6 MAIN STREET			
STATE	FED AID PROJ NO.	SHEET NO.	TOTAL SHEETS
MA	-	41	55
PROJECT FILE NO.		507397	

SIGN & PAVEMENT MARKING PLAN
PART 6 OF 7



1949 SHO NO 3627

WELLFLEET CTR. & HARBOR (RAD)

Wellfleet Ctr
& Harbor
NEXT RIGHT
W-01-S-1

TRAFFIC SIGNAL AHEAD (RET)

PROJECT END
MA 060331 0230
E 1059221.5878

CONTINUED ON
SHEET NO. 40

ROUTE 6

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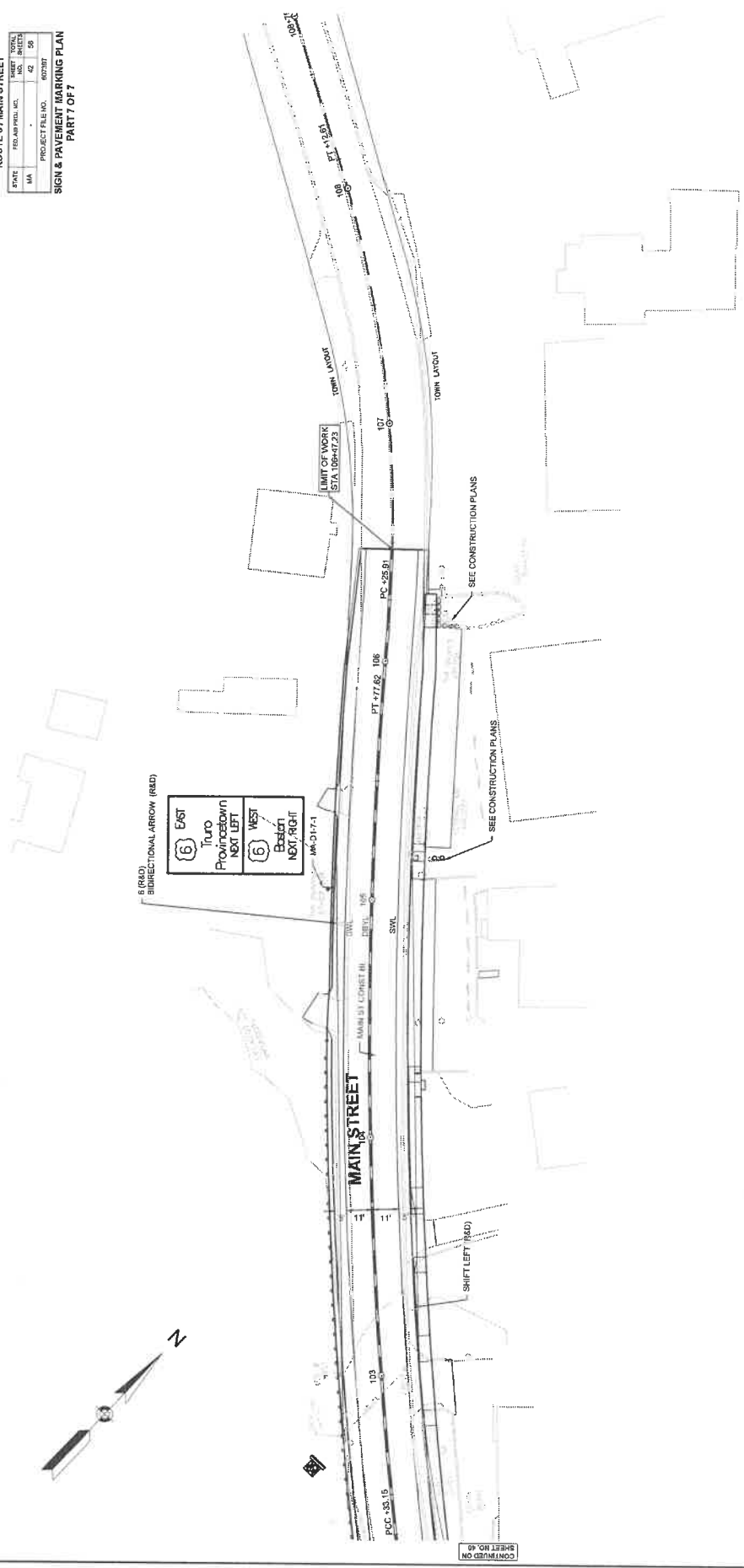
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WELLFLEET			
ROUTE 6 / MAIN STREET			
STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	42	50
SIGN & PAVEMENT MARKING PLAN			
PART 7 OF 7			



CONTINUED ON
SHEET NO. 49

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	8	58
PROJECT FILE NO.			607397

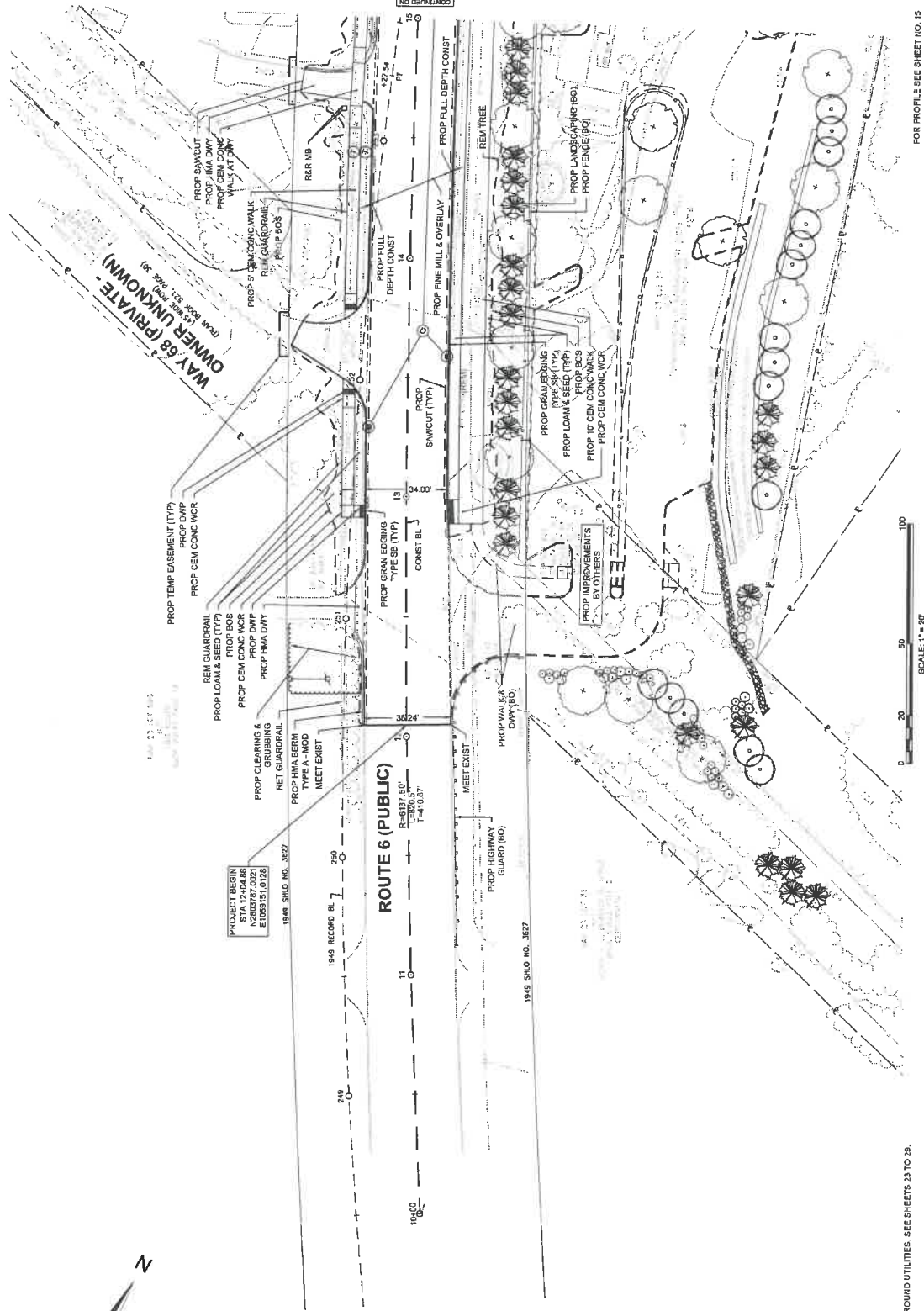
WELLFLEET
ROUTE 6 / MAIN STREET
SHEET
NO.
8
PROJECT FILE NO. 607397
CONSTRUCTION PLANS
PART 1 OF 7

DRAINAGE DETAILS
SEE SHEET 23

WATER SUPPLY ALTERATIONS

TRAFFIC SIGNAL CONDUIT

HIGHWAY GUARD DETAILS



NOTES:

1. FOR PROPOSED UNDERGROUND UTILITIES, SEE SHEETS 23 TO 29.

FOR PROFILE SEE SHEET NO. 15

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	9	56
PROJECT FILE NO.			607397

WELLFLEET
 E 6 / MAIN STREET
 SHEET NO. 9
 PLOT FILE NO. 607397
 TRUCTION PLANS
 PART 2 OF 7

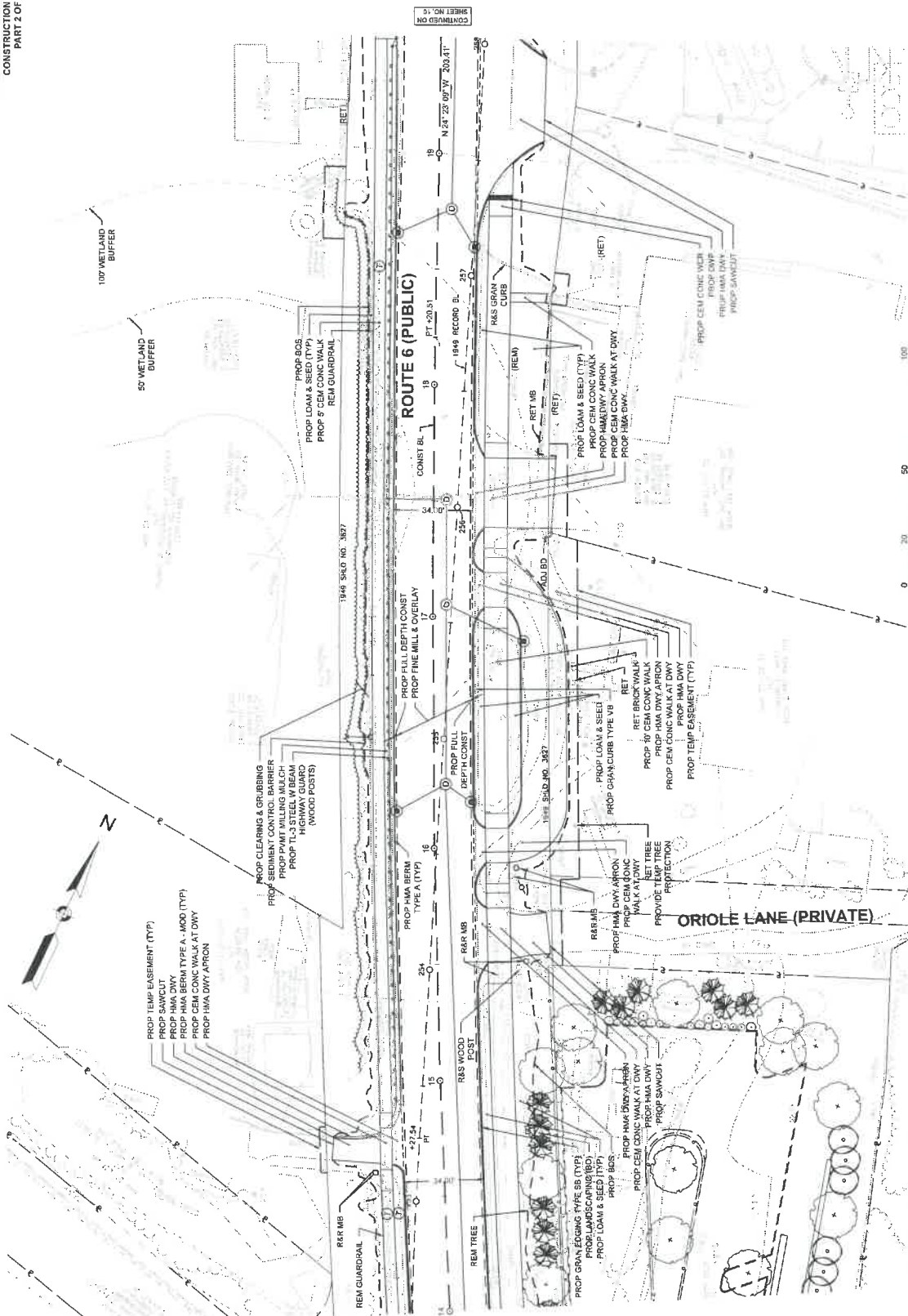
DRAINAGE DETAILS
SEE SHEET 24

WATER SUPPLY ALTERATIONS

TRAFFIC SIGNAL CONDUIT
NONE

HIGHWAY GUARD DETAILS

STA 14+82 LT, TANGENT END, TL-3 (ITEM 627.83)
STA 15+05 - 19+32 LT, GUARDRAIL, TL-3 (WOOD POSTS) (ITEM 620.13)
STA 19+45 LT, TANGENT END, TL-3 (ITEM 627.83)



NOTES:

1. FOR PROPOSED UNDERGROUND UTILITIES, SEE SHEETS 23 TO 29.

FOR PROFILE SEE SHEET NO. 16

PCA | E-15 - 30

WELLFLEET		
ROUTE 6 / MAIN STREET		
SHEET NO.	10	58
STATE	MA	
PROJECT FILE NO.	007397	
CONSTRUCTION PLANS		
PART 3 OF 7		

TRAFFIC SIGNAL CONDUIT
NONE

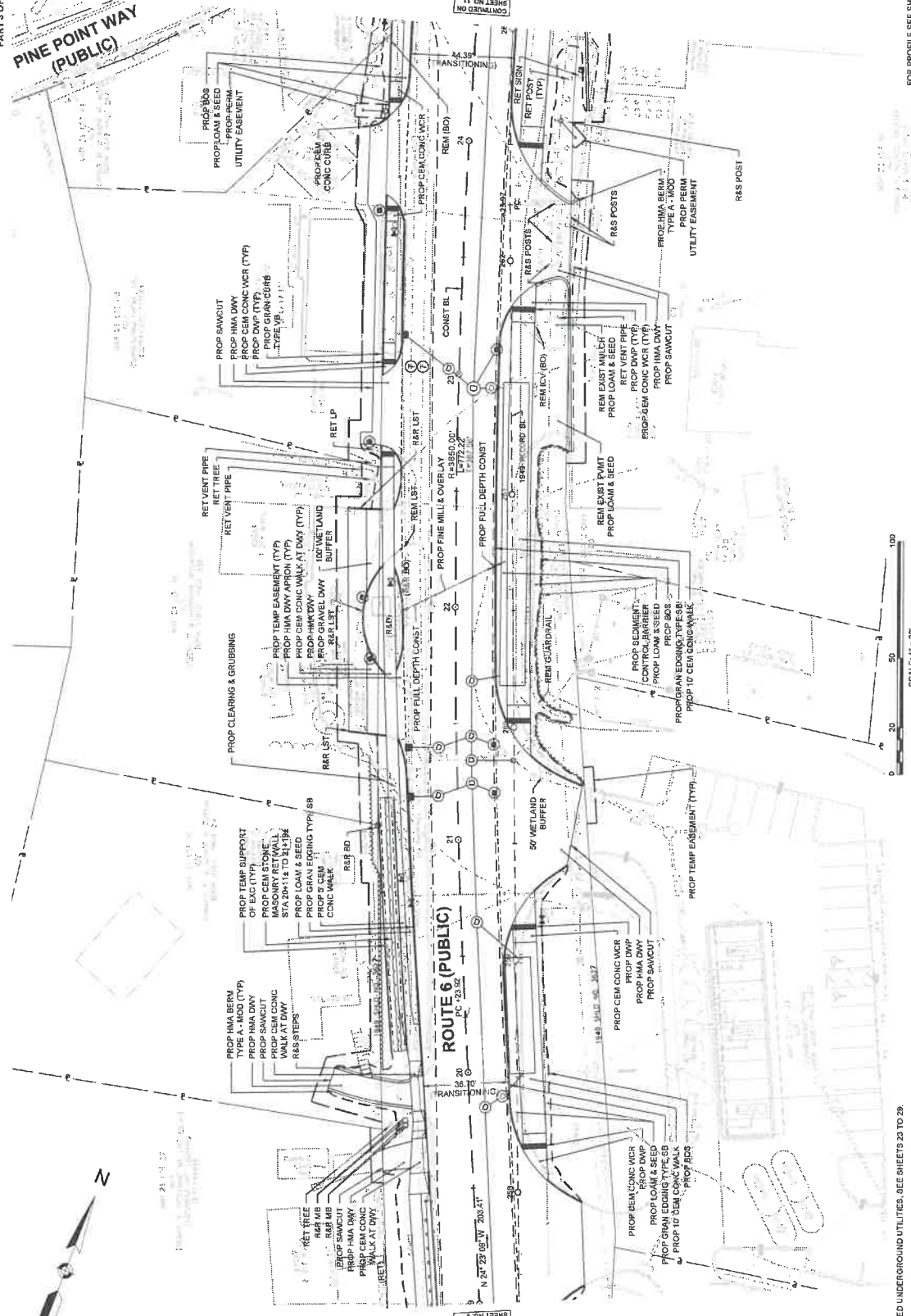
WATER SUPPLY ALTERATIONS
NONE

DRAINAGE DETAILS
SEE SHEET 25

HIGHWAY GUARD DETAILS
STA 15+05 - 19+32 LT. GUARDRAIL, TL-3 (WOOD POSTS) (ITEM 620.13)
STA 19+45 LT. TANGENT END, TL-3 (ITEM 627.83)

PINE POINT WAY
(PUBLIC)

ROUTE 6 (PUBLIC)



NOTES:

1. FOR PROPOSED UNDERGROUND UTILITIES, SEE SHEETS 23 TO 28.

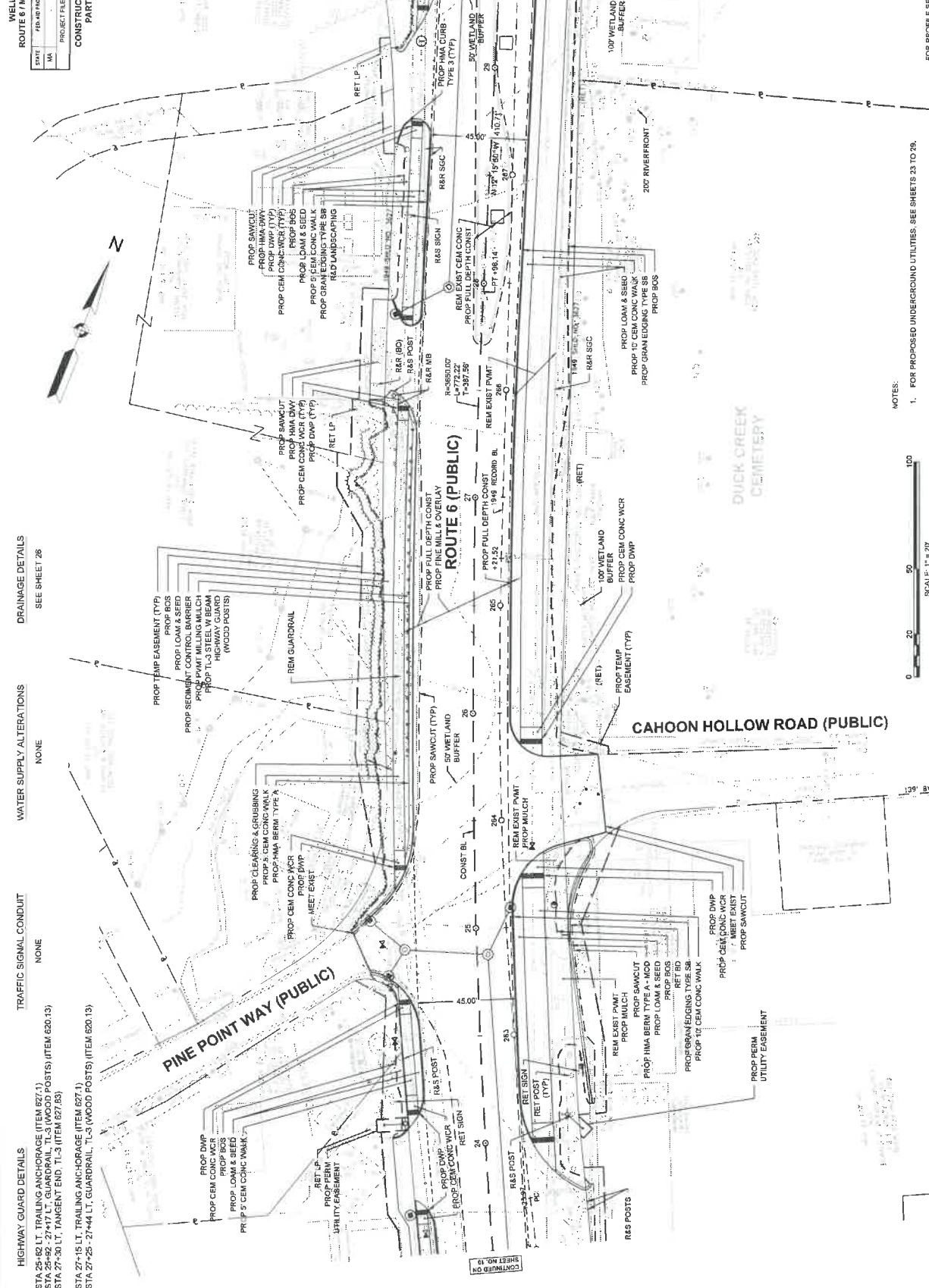
SCALE: 1" = 20'



FOR PROFILE SEE SHEET NO. 17

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	11	58
PROJECT FILE NO.			507367

WELLFLEET
ROUTE 6 / MAIN STREET
SHEET NO. 11
FED. AID PROJ. NO. -
PROJECT FILE NO. 507397
CONSTRUCTION PLANS
PART 4 OF 7



NOTES:

1. FOR PROPOSED UNDERGROUND UTILITIES, SEE SHEETS 23 TO 29.



FOR PROFILE SEE SHEET NO. 18

WELLFLEET		ROUTE 67 MAIN STREET	
STATE	MA	FED-AID PROJ. NO.	13
PROJECT FILE NO.	607397	SHEET NO.	56

CONSTRUCTION PLANS
PART 6 OF 7

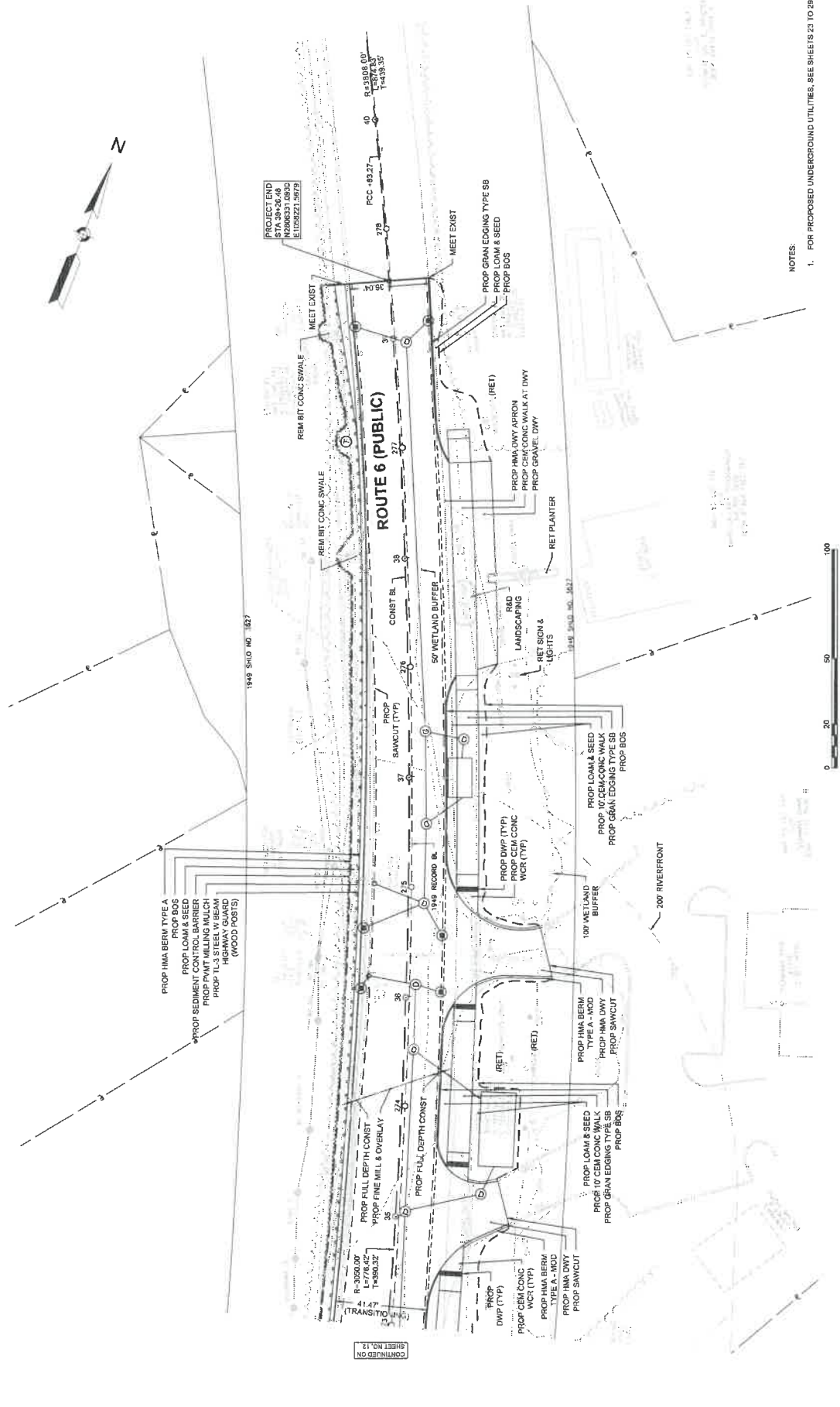
TRAFFIC SIGNAL CONDUIT
NONE

WATER SUPPLY ALTERATIONS
NONE

DRAINAGE DETAILS
SEE SHEET 28

HIGHWAY GUARD DETAILS

- STA 32+24 - 37+38 LT. GUARDRAIL, TL-3 (WOOD POSTS) (ITEM 620.13)
- STA 37+52 LT., TANGENT END, TL-3 (ITEM 627.83)
- STA 37+57 LT., TRAILING ANCHORAGE (ITEM 627.1)
- STA 37+87 - 38+42 LT. GUARDRAIL, TL-3 (WOOD POSTS) (ITEM 620.13)
- STA 39+28 LT., TRANSITION TO NCHRP 350 GUARDRAIL (ITEM 628.21)



NOTES:
1. FOR PROPOSED UNDERGROUND UTILITIES, SEE SHEETS 21 TO 28.
FOR PROFILE SEE SHEET NO. 20

STATE	FED. AID PROJ. NO.	SHEET NO.	TOTAL SHEETS
MA	-	14	56

PROJECT FILE NO. 607367

WELLFLEET
ROUTE 8 / MAIN STREET
 FEG. AND PROJ. NO. SHEET NO. 14
 PROJECT FILE NO. 607367
CONSTRUCTION PLANS
PART 7 OF 7

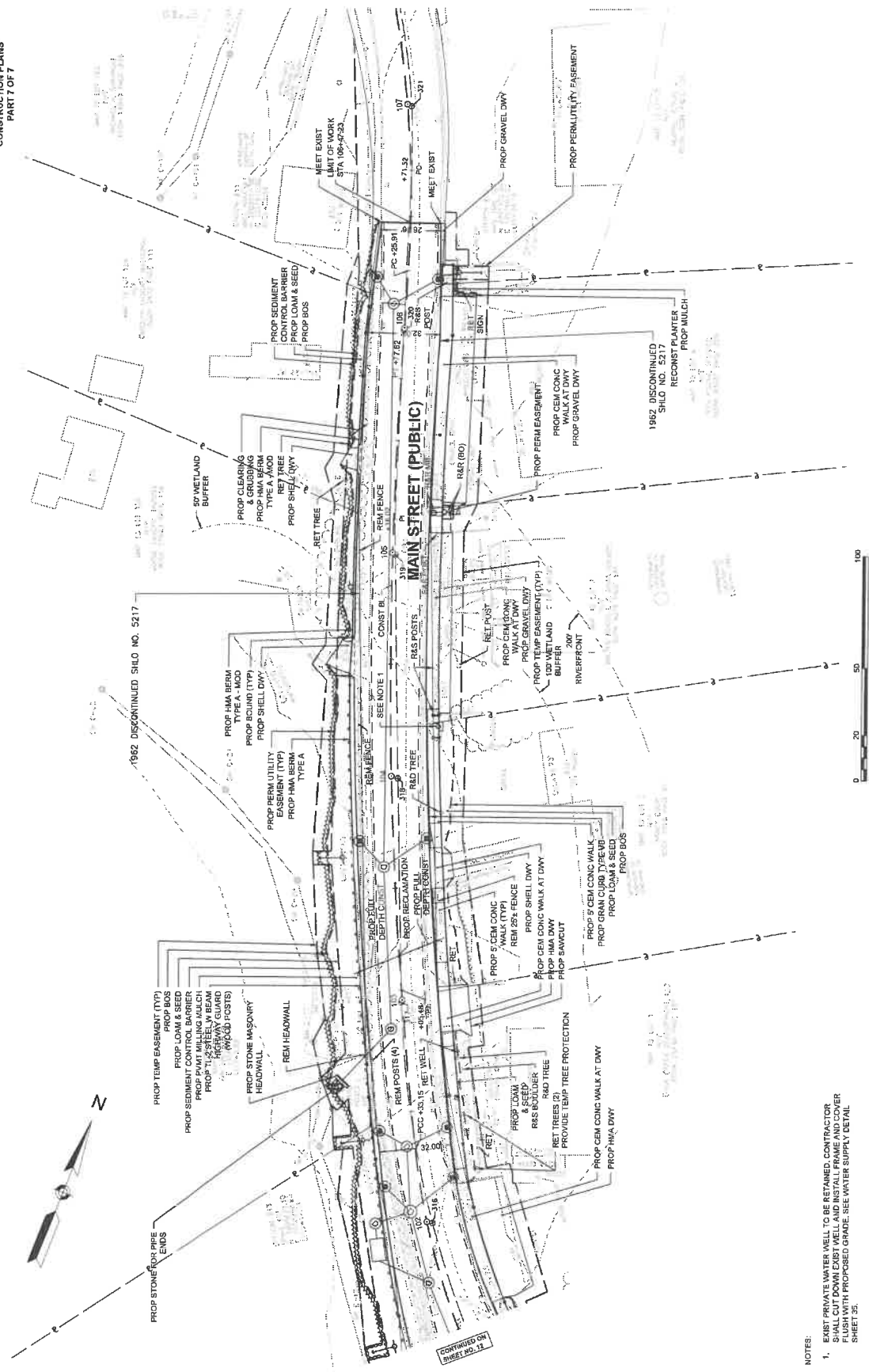
RAINAGE DETAILS
SEE SHEET 29

SEE SHEET 29

TRAFFIC SIGNAL CONDUIT

NONE

HIGHWAY GUARD DETAILS



NOTES:

1. EXIST PRIVATE WATER WELL TO BE RETAINED. CONTRACTOR SHALL CUT DOWN EXIST WELL AND INSTALL FRAME AND COVER FLUSH WITH PROPOSED GRADE. SEE WATER SUPPLY DETAIL SHEET 35.
2. FOR PROPOSED UNDERGROUND UTILITIES, SEE SHEETS 23 TO 29.

FOR PROFILE SEE SHEET NO. 22

SCALE: 1" = 20'



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

III

ROUTE 6 AND MAIN STREET PROJECT UPDATE AND DISCUSSION – A

REQUESTED BY:	Chair
DESIRED ACTION:	Letter from the Board to the DCR, re: Rail Trail
PROPOSED MOTION:	I move that the Selectboard send a letter, as drafted by Chair DeVasto, to the Department of Conservation and Recreation regarding Extension of the Cape Cod Rail Trail in Wellfleet.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Draft letter 8/17/20

Dear Governor Baker, Lt Governor Polito, DCR Commissioner Jim Montgomery,

As members of the Wellfleet Selectboard, we represent our residents and taxpayers on all important public issues. We are writing to bring to your attention an ongoing serious public safety concern our town has related to where the DCR has planned to end the Cape Cod Rail Trail Bike Path.

Our town is very supportive of the Bike Path and appreciates all the hard work and planning that has gone into the project. However, we do not support the current DCR plan, as it has the recreational bike path merging with a proposed DOT Bike lane on Route 6 at the busiest and most congested stretch of highway. At issue is the foreseeable increase in use of this dangerous section of road for recreational cyclists to reach nearby attractions. Members of our community have repeatedly voiced their public safety concerns at public meetings hosted by the DCR and in smaller gatherings with DCR staff, but they feel that their valid considerations have been overlooked.

*On April 23, 2019 at our Annual Town Meeting, citizens of Wellfleet voted almost unanimously in favor of Article 44, which requested **“that the Board of Selectmen, the Conservation Commission and the Planning Board consider alternate routes for the Bike Trail Extension and to ask the appropriate agencies to halt any planning or construction of the bike trail extension beyond Old County Road until those deliberations have occurred.”***

Therefore, we formally request that the DCR postpone any further construction and planning of the bike trail extension beyond Old County Road (also known as Old Kings Highway) due to public safety concerns. We ask that in future planning, the DCR work with the town to seek alternative routes and safely continue the Cape Cod Rail Trail through Wellfleet.

Thank you for your help to give the Town of Wellfleet a role so that we may protect the safety of our citizens and our visitors.

Presenters

MassDOT

- Tom Currier, PE – Supervising Project Manager
- Andrew Paul, PE – State Highway Design Engineer

DCR

- Jim Montgomery - Commissioner
- Nick Gove – Deputy Commissioner, Operations
- Patrice Kish – Chief of Design and Engineering

Stantec

- Jill McLaughlin, PE – Project Manager



Cape Cod Rail Trail Extension

- Begins at LeCount Hollow Rd and ends near Route 6
- 10-foot wide paved path with 2-foot shoulders
- ADA Compliant
 - Maximum Grades 5%
 - Fully accessible
- New parking lot at terminus



March 10, 2020
Public
Information
Meeting



Cape Cod Rail Trail & Route 6 Corridor Improvements Project Coordination

Presented by:



Governor Charlie Baker
Lieutenant Governor Kerry Polito
Secretary of Transportation Stephanie Pollack
Energy and Environmental Secretary Kathleen A. Theoharides
DCR Commissioner Jim Montgomery
MassDOT Highway Administrator Jonathan Guillevet



Agenda

- Opening Remarks & Project Introductions
- CCRT Extension & Coordination with MassDOT
- Route 6 Improvements
- Project Sequencing and Schedule
- Next Steps
- Questions



Route 6 and Main Street

- Intersection upgrades add:
 - Bicycle and Pedestrian accommodations
 - Left turn lane from Route 6 WB into the Pharmacy Sidewalk on Main St and Route 6
 - Eliminates 2nd Route 6 EB and WB lanes



Route 6 Bicycle and Pedestrian Access

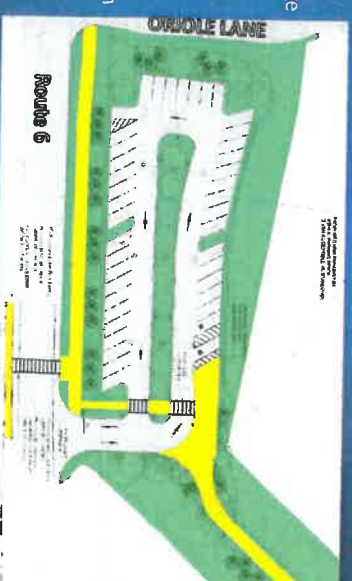


* No sidewalk work in Phase 1

Cape Cod Rail Trail Extension -

Design Coordination with Route 6 Improvements

- Trailhead designed as terminus with:
 - Appropriate Signage
 - Bike racks
 - Bike repair station
 - Crosswalks
 - Safe connection to new Route 6 sidewalk
- Trail to be constructed in phases synced with Route 6 pedestrian and bicycle access

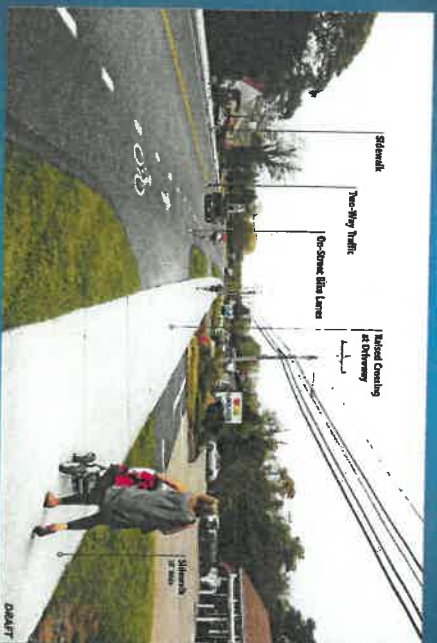


Pavement Preservation Contract

- Wellfleet Town Limits
- Primary Purpose: Pavement Preservation
- Some Sidewalk Construction and restriping to add bike lanes/buffered bike lanes
- Includes ADA upgrades at:
 - LeCount Hollow Rd
 - Marconi Beach
 - Wellfleet/Eastham town line



Renderings



Renderings



High Visibility Crosswalk

- Potential Treatment: Pedestrian Hybrid Beacon



- Motorist yielding rate greater than 95%

Existing Conditions



Project Coordination – Phase 3

- Phase 3
 - Construction of the CCRT Extension from Wellfleet Hollow Campground to Route 6 coordinated with the completion of Route 6 pedestrian and bicycle access improvements



Project Coordination – Phase 1

- Phase 1:
 - Fall 2020 – Spring 2021
 - Construct CCRT Extension from LeCount Hollow Rd to Wellfleet Hollow State Campground



Project Coordination – Phase 4

- Phase 4
 - Construct Route 6 and Main St Intersection
 - Improvements Project Construction start anticipated Fall 2023



Project Coordination – Phase 2

- Phase 1
 - Fall 2020 – Spring 2021
 - Construct CCRT Extension from LeCount Hollow Rd to Wellfleet Hollow State Campground
- Phase 2
 - Construction start Fall 2022
 - Bicycle and pedestrian access along Route 6 from the CCRT to Main St





Public Information Meeting

Input and Questions

Presented By:

massDOT

dcR

Stantec

March 10, 2020

CCRT Trailhead at Route 6 - Conditions During Construction

- Contractor Staging Area
- Temporary Fence for Restricted Access



massDOT

dcR

Stantec

Follow-Up Contact Information

If you have comments or suggestions:

- On the Route 6 and Main Street Intersection Project:
 Contact: Brian Chapman – MassDOT – Project Manager
 Email: brian.chapman@dot.state.ma.us
 Phone: 857-368-9352
- On the Cape Cod Rail Trail Wellfleet Extension Project:
 For additional information:
<https://www.mass.gov/service-details/cape-cod-rail-trail-wellfleet-extension-project>
 Submit online: www.mass.gov/dcr/public-comment
 Write: Department of Conservation and Recreation
 Office of Public Outreach
 251 Causeway Street, Suite 600
 Boston, MA 02114

Deadline: April 9, 2020

Note: Public comments submitted to DCR may be posted on the DCR website in their entirety, and no information, including contact information, will be redacted. If you wish to subscribe to a DCR general information or project-related listserve, contact DCR's Office of Community Relations at 617-626-4973 or MassParks@state.ma.us.

massDOT

dcR

Stantec

Next Steps

- Finalize Route 6 configuration
- CCRT Extension Project
 - Final Design Plans
 - Advertise project for construction Summer 2020
- Pavement Preservation Project
 - Advertise project for construction Fall 2021
- Route 6 and Main St Intersection Project
 - 25 % Design Submission
 - 25% Design Public Hearing

massDOT

dcR

Stantec



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: August 25, 2020

IV

COVID-19 UPDATES AND RECOMMENDATIONS – A

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval of 1/12th Budget for September
PROPOSED MOTION:	<p>I move that the Selectboard approve the Town Administrator's FY21 1/12th Budget Plan for the month of September in the amount of \$1,929,922 to be submitted to the Department of Revenue per Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID19, Chapter 53 of the Acts of 2020.</p> <p>I move that the Selectboard approve the Town Manager's FY21 1/12th Enterprise Fund Budget Plans for the month of August in the amount of</p> <ul style="list-style-type: none">• \$61,500 for the Marina Enterprise Fund and• \$28,600 for the Water Enterprise Fund <p>to be submitted to the Department of Revenue per Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID19, Chapter 53 of the Acts of 2020.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

To: Wellfleet Selectboard

From: Town Administrator Maria T. Broadbent

Regarding: Approval of September 2020 Budget

Date: August 14, 2020

Dear Selectboard members,

Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting From COVID-19, Chapter 53 of the Acts of 2020 requires that the Selectboard approve an expenditure plan for the month of July and each successive month while the emergency continues and prevents the adoption of a budget by town meeting for submission to the director that provides sufficient expenditure authority necessary to achieve uninterrupted government operations and prudent fiscal restraint.

As Town Administrator, I am requesting the following motions be made during your August 25, 2020 meeting.

Move that the Selectboard approve the Town Administrator's FY21 1/12th Budget Plan for the month of September in the amount of \$1,929,922 to be submitted to the Department of Revenue per Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID19, Chapter 53 of the Acts of 2020.

September Budget

\$206,684	General Government
\$523,170	Public Safety
\$508,569	Education
\$238,900	Public Works
\$78,312	Human Services
\$245,706	Culture & Recreation
\$2,000	Short-term Interest
\$160,150	Unclassified Accounts
<u>\$36,431</u>	Debt Service
\$1,999,922	Total Budget – September 2020

A Budget for the remainder of Fiscal Year 2021 will be approved at the Annual Town Meeting on September 12, 2020. As a generalization, one might expect each month's budget to be 1/12th of the overall budget for the year. As a seasonal community there are a number of exceptions to that generalization:

- There are twenty-six pay-periods in a fiscal year. There were two in August but there will be three in September. For full and part-time permanent positions, the payroll budget may be calculated as 2/26th of the total for the year.
- Seasonal worker compensation is heavily weighed toward the summer months. That was taken into consideration when estimating the payroll for each department.
- Operating expenses may be allocated equally over twelve months unless we know that is not applicable.

In addition, you are requested to approve the September budgets for our two enterprise funds. Spending at this time is assumed to be spread equally over the twelve months.

Move that the Selectboard approve the Town Manager's FY21 1/12th Enterprise Fund Budget Plans for the month of August in the amount of

- **\$61,500 for the Marina Enterprise Fund and**
- **\$28,600 for the Water Enterprise Fund**

to be submitted to the Department of Revenue per Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID19, Chapter 53 of the Acts of 2020.



Maria T. Broadbent
Town Administrator



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

IV

COVID-19 UPDATES AND RECOMMENDATIONS – B

REQUESTED BY:	Beach Administrator
DESIRED ACTION:	Fees for Beach Stickers after Labor Day
PROPOSED MOTION:	Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

To: Selectboard

Cc: Maria Broadbent, Town Administrator

Date: August 14, 2020

Re: Fees for Beach Stickers after Labor Day

I recommend that the prices for Visitor stickers remain the same for the period from Labor Day to September 27th and that no discount be applied.

- Many people come in late August and stay through early September and would then have two price points for their stickers. They will not necessarily fit into week long periods so, for instance, if a visitor wanted a Two Week Sticker from August 29th through September 12th, there would be nine days at the regular cost and five days at the discounted cost which would be most difficult to determine an actual cost.
- I would like to avoid the endless discussions of why it is one price on one day and a different one on the next and can envision people wanting to have their sticker weighted in such a way that they get the discount even if some of their time is outside the discounted period.

This is an experiment and experiments that have the fewest moving parts are usually the most successful. If there is a lot of push back and the SB decides to continue to do this on an annual basis, then we can have the larger discussion.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

V

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of John Riehl to the Rights of Public Access Committee
PROPOSED MOTION:	I move to appoint John Riehl to the Rights of Public Access Committee for a term ending June 30, 2022.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**TOWN OF WELFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name JOHN TRICHL Date 8/14/2020

Mailing Address WELFLEET, MA, 02667

Phone (Home) 508 (cell) 508

E-mail jenell@comcast.net

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

I SUPPORT SHELFRISHING AND CITIZEN USE OF OUR WATERS.
BOTH REQUIRING ACCESS. I ALSO SUPPORT THE ENVIRONMENT
AND PROPERTY RIGHTS. THESE REQUIRE BALANCE.

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.: _____

I BELIEVE I CAN HELP THIS NEW COMMITTEE TO
A GOOD START. I SEEK ONLY ONE TWO YEAR TERM.
I AM RESPONDING IN RESPONSE TO A SUGGESTION
FROM JIM FALCONE

☐ Committees/Boards of Interest: 1) CITIZENS ACCESS COMMITTEE

2) _____

3) _____

John Trichl
8/15/2020



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

V

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – C

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Sharon Rule-Agger to the Local Housing Partnership
PROPOSED MOTION:	I move to appoint Sharon Rule-Agger to the Local Housing Partnership for a 1-year term.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Sharon Rule-Agger Date 8/14/2020

Mailing Address: Wellfleet MA

Phone (Home) --- (cell) 508-...

E-mail rule.aggers@gmail.com

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I have a degree in architecture
and have previously served on the
Wellfleet Local Housing Partnership.

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Degree in Architecture

☐ Committees/Boards of Interest: 1) Local Housing Partnership
2) _____
3) _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

VI

BUSINESS – A

REQUESTED BY:	Moderator
DESIRED ACTION:	Discussion of Town Meeting Expectations
PROPOSED MOTION:	Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

WHAT TO EXPECT WHEN YOU'RE EXPECTING TO ATTEND WELLFLEET'S ANNUAL TOWN MEETING

Hello Voters,

Wellfleet's Annual Town Meeting is when we fulfill our role as citizen-legislators and decide many issues, including our Town's budget and bylaws. Needless to say, this year's meeting will be very different from our normal Town Meeting. Town staff have put a lot of thought and work in creating a setting that allows us to meet and conduct business in the midst of a global pandemic.

The Annual Town Meeting will begin at 10 A.M on Saturday, September 12, 2020 on the Elementary School ballfield. Check-in will open 45 minutes earlier at 9:15 A.M.

With the safety of voters and town officials as our goal, here's what you can expect when you come to Town Meeting.

PLAN SUBJECT TO CHANGE IF HEALTH REGULATIONS CHANGE

PARKING:

The parking spaces facing the ballfield are reserved for handicapped parking.

MASKS:

Masks must be worn from the moment you exit your vehicle until the moment you return to your vehicle at the end of the meeting. If you have a medical reason why you cannot wear a mask, please inform the Fire Department personnel as you approach the school and before you join the screening line. If you cannot wear a mask, you will be required to sit in a seating area separated from other voters.

ARRIVAL & SCREENING:

The screening and check-in process will begin at 9:15 AM. The screening line will be along the fence on the outside of the ballfield. Please maintain a safe distance while in line. If you attend with other members of your household, please stay together throughout the arrival and check-in process.

Before you enter the ballfield to be checked-in for the meeting, a member of the Wellfleet Fire Department will ask you a few questions and take your temperature with a non-contact thermal instrument. This process will only take a few moments. There will be a list of symptoms posted near the screening line. If you have any of the symptoms listed, or if you show evidence of a fever, we ask that you not attend the meeting for the safety of your fellow voters.

CHECK-IN:

When you approach the entrance to the ballfield, you will be directed to one of the registrars. All registration tables will accept all voters; you do not need to go to a specific table based on your last name.

Only voters will be admitted to the ballfield. There will be a separate seating area outside the ballfield for non-voters, who will also be required to wear masks and maintain a safe distance at all times. This restriction does not apply to town officials who are non-voters but are required by charter to attend Town Meeting.

Children may accompany parents who are voters. They must wear masks (if over the age of 2). Children must stay with their parents at all times, remain distanced from other meeting participants, and not distract voters from the business of the meeting. There is no provision for childcare at this meeting.

SEATING:

After you have been checked in, a volunteer will help you find a seat. Seats will be arranged in pairs and have been specifically placed in rows on a grid pattern to maintain a safe distance between voters. Please do not move the chairs for any reason. If there are more than two people in your household party, we ask that you be willing to sit separately. If you must sit together, please ask a volunteer for assistance. Once you are seated, we ask you remain seated for the duration of the meeting unless you need to use the restrooms. Please cooperate with the volunteers.

There will be some seats under a tent for shelter from the sun, but these should be reserved for older, more vulnerable voters. A special seating area is reserved for those with limited mobility. Depending on attendance, there will likely not be enough seats under the tent for everyone, so you should plan on bringing a hat and sunscreen.

You may bring your own beach chairs or a blanket, but you must set them up at least 6 feet away from others. There will be ample room at the rear of the tented area in the outfield area to set up your own chairs or blankets, and our audio system provider assures us that there will be no problem hearing the meeting anywhere on the ballfield.

BATHROOMS:

Porta-potties, hand wash stations and hand sanitizer will be available at the meeting.

NO SMOKING, NO AEROSOL INSECT REPELLENTS OR SUNSCREENS:

No smoking is allowed on the ballfield. Smoking is allowed only on the paved surfaces at least 100 feet away from any seating or check-in areas.

If you bring insect repellent or sunscreen, it must be a liquid or wipe-on type. **Absolutely no aerosol spray insect repellent or sunscreen will be allowed within the ballfield area.**

NO POLITICAL BUTTONS, CLOTHING OR CAMPAIGN SIGNS

Town Meeting is a non-partisan legislative body. No political buttons, clothing with political or campaign slogans, or campaign signs are permitted within the Town Meeting venue. Any political activity must take place outside the Town Meeting (in this case, outside of the ballfield fence) and must not impede voters checking in or interfere with the meeting in any way.

FOOD AND DRINK:

You may bring your own snacks and beverages, but no alcoholic beverages will be allowed. There will be bottled drinking water available for distribution, courtesy of the Fire Department.

MOTIONS, TOWN REPORTS AND INFORMATIONAL HANDOUTS:

For this meeting, there will be no PowerPoint presentations. Each seat will have a booklet with the wording of the motions that are expected to be made under each article. There will also be a copy of the annual town report at each seat, along with any handouts related to individual articles.

Presenters of articles and others who wish to make presentations may prepare informational handouts for distribution to the voters. **All handouts are strictly limited to one page, double-sided, and should be sent to Courtney Butler, Executive Assistant (courtney.butler@wellfleet-ma.gov) before Sept. 1 if possible, and absolutely no later than Friday, Sept. 4.**

QUORUM:

In accordance with special state legislation relating to municipal governance during the Covid-19 pandemic, the Selectboard, with the approval of the Moderator, voted on July 28, 2020 to reduce the quorum for this Annual Town Meeting to 100 duly registered voters. The meeting will begin promptly as soon as a quorum has been achieved. Voters are strongly encouraged to come early and complete the screening and check-in process so the meeting can begin on time at 10 A.M.

DEBATE:

If you wish to speak during the meeting, please stand in place at your seating location and wait to be recognized. A volunteer “microphone wrangler” will bring a microphone to your location once you have been recognized. Only the wranglers will handle the microphones, which will be held on booms and brought to a voter who wishes to speak. Microphones will be sanitized between speakers. Please identify yourself clearly once recognized, and before speaking, as the Moderator may not be able recognize you by name because of distance and masking.

VOTING:

When you check in, you will be given a brightly colored piece of paper. This will be your voter card for this meeting. Votes will be taken by a show of cards held in the air. If the outcome of a vote cannot be determined by the Moderator by this method, there will be a counted vote taken.

SOUND SYSTEM, RECORDING AND FM BROADCAST:

The sound system for this meeting has been designed to make sure that all voters can follow the proceedings and participate in the meeting no matter where they're seated on the ballfield. There will be no visual slide presentations, so there should be no concern about visibility from any of the seating areas.

The meeting will be video recorded for later viewing by those unable to attend. The meeting will also be broadcast live on radio at FM 92.7. The FM signal should carry about a mile from the ballfield, so anyone within that distance who wishes to follow the meeting without checking in can listen on the radio. If you choose to listen in your car anywhere near the ballfield, you must leave your car engine off.

LEAVING THE MEETING:

Please try to stay for the duration of the meeting to minimize foot traffic that would disrupt the meeting and bring you too close to other voters.

After the Town Meeting is dissolved, voters are asked to remain in their seats and leave only when their row is called. This will help to minimize crowding at the exits and maintain safe distancing. In order to maintain social distancing and allow everyone to leave the meeting in a timely manner, we ask that you not linger outside the ballfield once the meeting ends.

This town meeting will be a unique experience for us all and will become part of Wellfleet's history. I ask you all to be patient, maintain your good humor, and respect one another as we work through these challenges together.

Dan Silverman
Wellfleet Town Moderator



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

VI

BUSINESS – B

REQUESTED BY:	Selectwoman Reinhart
DESIRED ACTION:	Discussion of Process for Mail-In Voting and the Importance of Completing the 2020 Census
PROPOSED MOTION:	Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



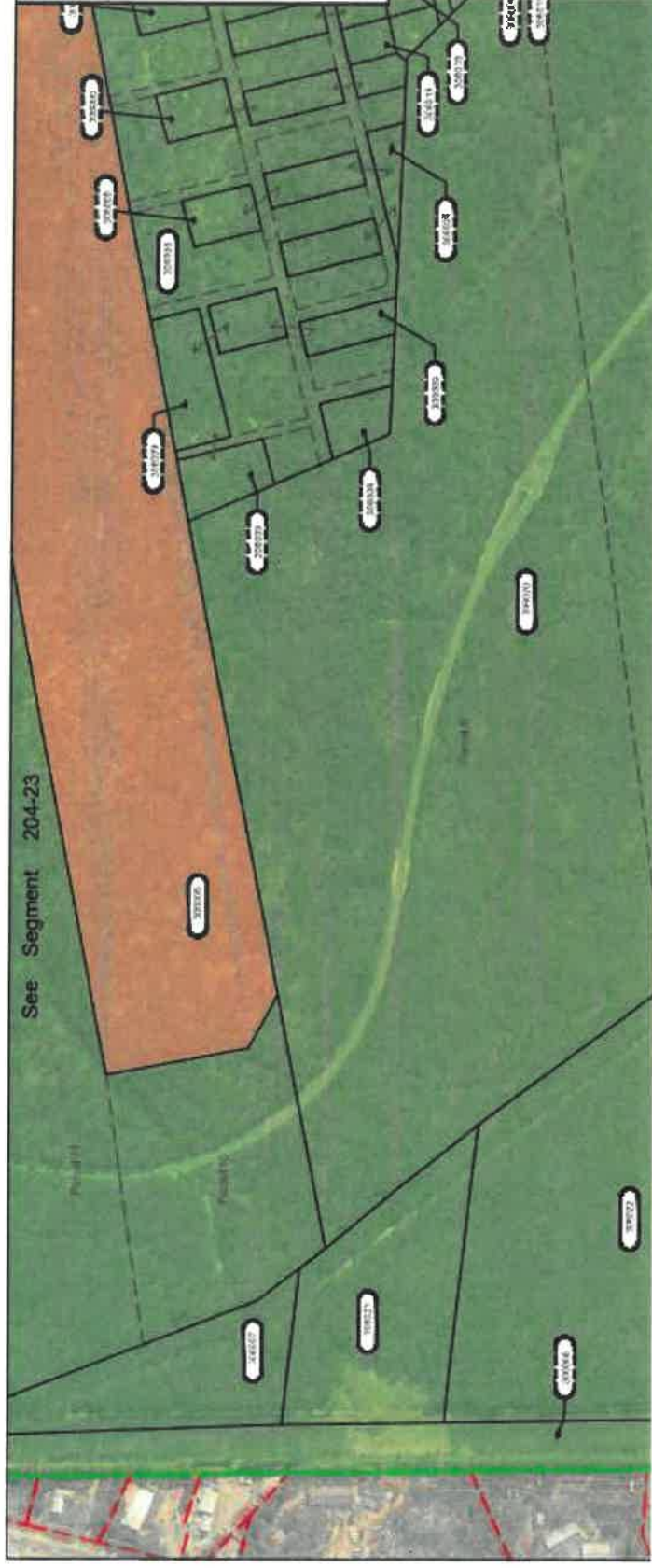
SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

VI

BUSINESS – C

REQUESTED BY:	Selectwoman Wilson
DESIRED ACTION:	NPS Land Exchange Discussion
PROPOSED MOTION:	Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



CCNS interest in Town of Wellfleet property for Herring River Restoration Low-Lying Roads Land Exchange

Town-owned Marconi "landing strip" approx. 48 acre parcel.

Wellfleet Assessor Map 42, Parcel 601 - see attachment

NPS Tract # 30-6005 (NPS Tract Map 201-30) - see excerpted map

The parcel has no access rights. The area is primarily a relatively flat landscape of pitch pine forest with some heathland or other understory.

Land Exchange Checklist

This table provides a general overview of the basic steps in a typical land exchange. The steps and the chronology may vary based on the circumstances of an individual exchange and regional variances in procedures. Identification of the party likely to be responsible for the various steps requires close, ongoing coordination between the park and Lands.

Phase of Exchange	Responsible Party	Step
Initiation and Agreement	Park	Determine park has legislative authority to exchange lands/interests
	Park	Determine proposal meets demonstrable benefit suitability criteria
	Park/Lands	Meet with the non-federal party, explain parameters, begin preliminary negotiations
	Lands	Develop preliminary planning maps and legal descriptions
	Park	Superintendent provides Justification Statement for RD approval
	Park	Obtain Regional Director approval to proceed
	Lands	Order Preliminary Title Evidence
	Lands	Prepare Exchange Agreement, obtain signature of landowner and Lands Chief (if complex, a preliminary agreement may be needed)
Compliance Requirements	Park	Park to initiate compliance process (NEPA, Natural/Cultural, etc.) via PEPC system and provide documentation of compliance to Lands
Public Notification & Appraisal	Lands	Prepare NORA, obtain Solicitor Review (if not large/sensitive, no alienation involved)
	Lands	WASO Solicitor review of NORA (if large, sensitive, or will alienate)
	Lands	Obtain RD signature on NORA
	Lands	Send notification letter to landowners, abutters, public officials, etc.
	Lands	Order appraisal following standard AVSO procedures
	Lands	Publish NORA in local newspaper for 3 consecutive weeks
	Lands	Get proof of publication in newspaper, wait 45 days after last publish
	Lands	If no comments notify Superintendent, get permission to proceed
Final Agreement (if needed)	Lands	If adverse comments received, refer to section 11.7.5
	Lands	Receive appraisal, determine equalization payment if applicable
Congressional Notification & Federal Register Notice	Lands	Make final revisions to Exchange Agreement and obtain signatures
	Lands	If Cong. Review is required, send exchange package to WASO Lands
	Lands	If Federal Register notice is required, send to WASO Lands
	Lands	Allow 30-day review by Committees on Appropriations
Closing	WASO Lands	Publish FR notice and submit NORA to Congressional Committees
	Lands	Order Environmental Site Assessment
	Lands	Prepare warranty deed to USA and Quitclaim deed to landowner
	Lands	Obtain Preliminary Title Opinion
	Lands	Prepare closing package
	Lands	After ESA is received and acceptable, arrange for closing

Template Exchange Agreement

UNITED STATES OF AMERICA
DEPARTMENT OF INTERIOR
NATIONAL PARK SERVICE

[PARK NAME]

EXCHANGE AGREEMENT

Tracts: _____

Vendor: _____

THIS AGREEMENT TO EXCHANGE INTERESTS IN REAL PROPERTY is made by and between the [VENDOR NAME], hereinafter referred to as the "[ABBRV]," and the UNITED STATES OF AMERICA, acting by and through the [REGION NAME] REGION of the NATIONAL PARK SERVICE, DEPARTMENT OF THE INTERIOR, hereinafter referred to as the "NPS."

WITNESSETH

WHEREAS [PARK] is a unit of the National Park System, and is administered by the National Park Service; and

WHEREAS, [VENDOR] is interested in obtaining [fee] ownership of property within [PARK NAME] now owned by NPS totally approximately X.XX acres, and being known as Tract _____, and shown on map entitled Exhibit "X", attached hereto and made a part hereof; and

WHEREAS, [VENDOR] owns a vacant parcel of real property within the boundary of [PARK], and being known as Tracts _____ shown herein on map entitled Exhibit "X", attached hereto and made a part of hereof, for which [VENDOR] is willing to grant in [fee] ownership approximately X.XX acres, in exchange for fee ownership of X.XX on Tract _____ noted above belonging to NPS; and

WHEREAS the NPS and the [VENDOR] believe that the public interest will benefit through the accomplishment of an exchange of interests in land as hereinafter described; and

WHEREAS the NPS and the [VENDOR] wish to engage in a process through which an exchange of interests in land can be consummated and to set out the respective rights and responsibilities of the parties in this transaction.

NOW, THEREFORE, the NPS, under the authority provided by the [Land and Water Conservation Fund Act, 54 U.S.C. 102901], and the [VENDOR] enter into this agreement to complete the exchange of interests in land described herein for the mutual benefit of the parties hereto and their respective successors and assigns. The terms and conditions of this agreement are as follows:

***** THIS SECTION WILL CHANGE FOR EACH EXCHANGE**

1. **PURPOSE:** The purpose of this document is to agree upon and note the steps necessary to finalize an easement and land exchange process for the properties specified herein. Subject to the terms and conditions set forth below; subject to fulfillment of all Federal requirements, including but not limited to title and hazardous material site assessment survey approval and environmental and cultural compliance; and subject to agreement upon the values of the properties to be exchanged, and the willingness and ability to make up any difference in value by a monetary contribution by the party obligated to do so:

[**VENDOR**] will: convey to the United States of America, on behalf of NPS, by [**fee-simple**] deed free of lien or encumbrance, except those encumbrances otherwise mutually agreed upon at a time prior to opening of Escrow, [**DESCRIBE EXCHANGE**];

The United States of America, through NPS, will convey to [**VENDOR**] by quitclaim deed, without warranty of title, the surface estate, water rights and following improvements, as hereinafter specified: [**DESCRIBE EXCHANGE**]

2. **APPRAISAL:** The NPS shall pay the costs associated with obtaining a real estate appraisal of the interests in land to be exchanged. The appraiser will work under the direction of the Department of the Interior Appraisal and Valuation Services Office Directorate, hereinafter referred to as the "AVSO," in order to ensure that the completed appraisal complies with the Uniform Appraisal Standards for Federal Land Acquisition. Both parties will have an opportunity to review the appraisal establishing the market values of the interests in land to be exchanged prior to rendering a decision as to whether to proceed with the exchange as contemplated herein. However, only upon the written approval of the appraisal by the AVSO acknowledging the appraised values as the basis for an equal value exchange of interests in land will the NPS be authorized to proceed with the exchange of interests as contemplated herein.
3. **EQUAL VALUES:** It is understood that the exchange must be an equal value exchange, as such values are established by appraisals of both the properties of [**VENDOR**] and the property of NPS, which appraisals must be undertaken according to standards established by the U.S. Department of Justice, and reviewed and approved by AVSO. It is understood that if values are not equal, cash contribution up to an equalizing amount must be paid by the appropriate party if the exchange is to be consummated.

[If needed, INSET EQUALIZATION TABLE or language that a table will be provided as an amendment once values are determine.]

4. **ENVIRONMENTAL SITE ASSESSMENT:** It is understood that before NPS acquires or conveys an interest in real property, a Pre-Acquisition Environmental Site Assessment must be undertaken, and said survey reviewed and approved; that NPS may not accept or convey property with hazardous material contamination problems, and if present, such problems must be resolved by the appropriate party before the exchange takes place.
5. **TITLE:** The NPS shall obtain a preliminary title commitment and subsequent title insurance policy for the interests in land to be conveyed by the [**VENDOR**].

CAT-EX { 6. **ENVIRONMENTAL and CULTURAL COMPLIANCE; PUBLIC NOTICE:** The NPS shall consider the effects of the proposed exchange as required by all applicable laws, including NEPA. To this end, the NPS agrees to perform, at its own expense, all NEPA compliance required for the proposed exchange. The NPS further agrees that, immediately upon the execution of this agreement, it shall commence the procedures necessary for the superintendent of [PARK NAME] to sign a categorical exclusion form under section 3.3(C)(2) of National Park Service NEPA Handbook.

EA/EIS { **Or**
It is understood by both parties that this exchange will be subject to requirements of environmental (including the National Environmental Policy Act [NEPA] and cultural (including State Historical Preservation Office review) compliance laws and regulations, and requirements of public notice. It is possible that the results of such investigations might alter the proposed exchange.

In accordance with NPS guidelines governing proposed land exchanges, the NPS shall, immediately upon the execution of this agreement, undertake to notify the public and various governmental bodies of the proposed exchange (public notification shall include publication of a Notice of Realty Action in a local newspaper providing a minimum 45-day period for public comment).

7. **COST RESPONSIBILITIES:** With respect to costs, NPS agrees to pay for the following for both the NPS and [VENDOR] properties: a) title reports; b) Environmental Site Assessment surveys; c) land surveys and the development of legal descriptions; d) appraisals; e) the cost associated with the requisite public notice requirements; and f) the cost of deed preparation. Both parties agree to equally share the costs of Escrow, and of NEPA/CEQA and cultural resource compliance requirements.

8. **POTENTIAL LOSS:** [VENDOR] and NPS agree that loss or damage to their respective properties by fire or acts of God shall be at their respective risks, until the title to the land and the deeds to [VENDOR] and the NPS respectively, have been accepted by both parties respectively, through their duly authorized representatives; and in the event that such loss or damage occurs, [VENDOR] and the NPS may, without liability, refuse to accept the conveyance of the title or they may elect to accept conveyance of title to such property, in which case there shall be an equitable adjustment of the values of the lands to be exchanged.

9. **CONDEMNATION:** [VENDOR] agrees that the United States may acquire title to the property of [VENDOR] by condemnation or other judicial proceedings, in which event [VENDOR] agrees to cooperate with the United States in the prosecution of such proceedings; agrees that the completed exchange shall be the full amount of the award of just compensation, inclusive of interest, for the taking of said land; and agrees that any and all monetary awards of just compensation that may be made in the proceeding to any defendant shall be payable and deductible from said amount, for the result of an equal value exchange.

10. **CLEAN TITLE:** [VENDOR] agrees that all taxes, assessments, and encumbrances that are a lien against the land at the time of conveyance to the United States shall be satisfied

of record by [VENDOR] at or before transfer of title; that [VENDOR] will, at the request of the United States and without prior tender of the quitclaim deed from the United States, execute and deliver the grant deed to the United States, pay as required the state documentary revenue stamp taxes, state and local recordation or transfer taxes where required, and obtain such other curative evidence of title as may be required by the United States.

11. **RIGHT OF ENTRY:** Both parties agree from the date hereof, officers and accredited agents of either party, shall have, at all proper times, rights and privileges to survey and enter upon the respective properties, for all lawful purposes in connection with the acquisition thereof. Such examinations shall be non-impairing to the environment and to the activities of the owners thereon, and prior notification will be given to the other party in each instance.
12. **NATURE AND CONTINUATION OF AGREEMENT:** Both parties enter into this agreement with the expectation that the exchange of interests in land as set forth herein will be mutually beneficial and should occur as quickly as possible. It is understood that this agreement, once executed, shall bind the parties to consummate the proposed exchange, subject to the following exceptions: 1) the due diligence requirements as outlined in this agreement; and, 2) Department of the Interior concurrence. If any of these exceptions prevent the NPS or [VENDOR] from completing the exchange, the agreement will terminate without prejudice to either party, and neither party is bound to reimburse or pay damages to any party to this proposed exchange or to anyone doing business with any such party.

In the unlikely event that the [VENDOR] is unable to convey a [fee-simple] title in Tract _____ to the NPS in exchange for the NPS's conveyance to the [VENDOR] of Tract _____, the parties pledge to work together to identify other property suitable for the [VENDOR] to convey to the NPS in exchange for the aforementioned Tract _____.

Where factors controlled by both parties are diligently and timely addressed, this agreement shall be continued. If the exchange can no longer be pursued by either party for any of the reasons noted in this paragraph, this agreement can be terminated by either party by giving the other party 30 days written notice.
13. **INTEREST OF MEMBERS OF CONGRESS:** Pursuant to 41 U.S.C. § 22, Interest of Member of Congress, "No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon."
14. **ANTI-DEFICIENCY ACT:** Pursuant to the Anti-Deficiency Act, 31 U.S.C. § 1341(a)(1), as amended, nothing herein contained shall be construed as binding the United States to expend in any one fiscal year any sum in excess of appropriations made by Congress for this purpose, or to involve the United States in any contract or other obligation for the further expenditure of money in excess of such appropriations.
15. **ALL TERMS INCLUDED HEREIN:** All terms and conditions with respect to this agreement are expressly contained herein and the [VENDOR] agrees that no

representative or agent of the United States has made any representation or promise with respect to this agreement not expressly contained herein.

This agreement contains the complete agreement between the parties and may only be amended by a written instrument executed by both parties.

The terms and conditions aforesaid are to apply to and bind the administrators, successors and assigns of the [VENDOR] and the NPS and its assigns.

The captions inserted in this agreement are for convenience only and in no way define, limit, or otherwise describe the scope or intent of this agreement or any provision hereof, or in any way affect the interpretation of this agreement.

16. **COUNTERPARTS:** This agreement may be executed in one or more counterparts, each of which counterpart shall for all purposes be deemed to be an original; but for all such counterparts together shall constitute but one instrument.
17. **EFFECTIVE DATE:** The effective date of this agreement shall be deemed to be the last date, in point of time, on which all parties hereto have executed this agreement.
18. **NOTICE:** Notice concerning the agreement shall be provided to the parties at the addresses provided below:

[VENDOR]
[ADDRESS]

NATIONAL PARK SERVICE

National Park Service
[ADDRESS]

Any notice required or permitted hereunder shall be deemed to have been received either (i) when delivered by hand to the party and when the party giving such notice has received a signed receipt therefore, or (ii) when delivered by the United States Postal Service, postage prepaid, or by a recognized commercial air or local courier service, addressed as noted above (or addressed in such other manner as the party being notified shall have requested by such written notice to the other party), except that refusal to accept delivery of notice shall be deemed to be receipt and acceptance hereunder.

SIGNATURES APPEAR NEXT PAGE

Agreed between the parties:

ATTEST:

[VENDOR]

By: _____
Name
Title

Date

Date

ATTEST:

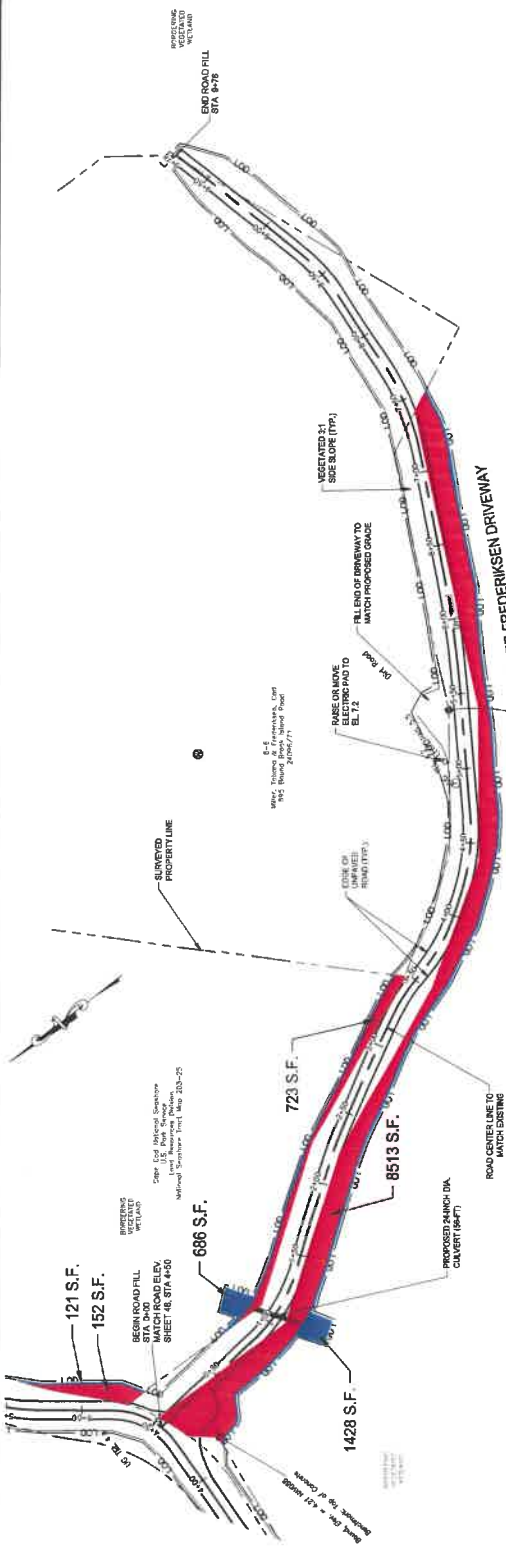
UNITED STATES OF AMERICA

By: _____
[NAME]
Chief, Land Resources Program Center
[REGION]
National Park Service
Department of the Interior

Date

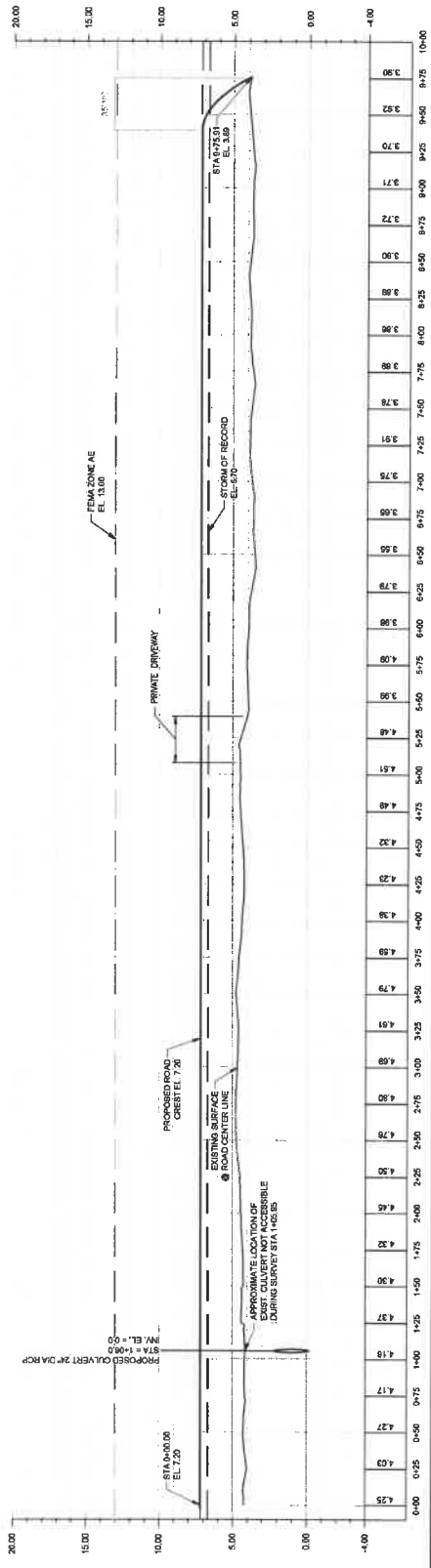
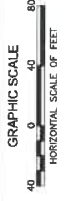
Date

DRAFT






GRADING PERMANENT IMPACT
CONSTRUCTION TEMPORARY IMPACT

PROPOSED CONDITIONS PLAN VIEW



PROPOSED ROAD
CENTERLINE PROFILE



MARK	REVISION DESCRIPTION		BY	APP.	DATE
<div><div><div><div>Louis Berger</div><div>168 Valley Street, Building 5 Providence RI 02908 phone 401.521.5860 louisberger.com</div></div></div><div><div><div>Friends of Herring River</div><div>Weymouth and Town, Massachusetts</div><div>P.O. Box 505 South Weymouth, Massachusetts 02553 www.friendsofherringriver.org</div></div></div></div>					
<div><div></div><div><div>DRAWN BY</div><div>DESIGN BY</div><div>CHECK BY</div><div>PROJ MGR</div></div><div><div>AG</div><div>MK</div><div>CC</div><div>CC</div></div></div>					
<div><div>ENGINEERING DESIGN TO ELEVATE LOCALITY ROADWAYS AND REPLACE ASSOCIATED CULVERTS</div><div>TRURO AND WELFLEET, MASSACHUSETTS</div><div>PROPOSED CONDITIONS PLAN AND PROFILE</div><div>BOUND BROOK ISLAND RD-PRIVATE DRIVEWAY</div><div>STA 0+00 - STA 9+76</div></div>					
<div><div>NOT FOR CONSTRUCTION</div></div>					
<div><div>DRAWING NO.</div><div>PROJECT NO.</div><div>FED AID NO.</div><div>DATE</div><div>SHEET NO.</div></div> <div><div>C44</div><div>2004341</div><div></div><div>MAY 2019</div><div>50 OF 91</div></div>					



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

VI

BUSINESS – D

REQUESTED BY:	Chair
DESIRED ACTION:	Schedule for Installation of a Memorial Bench for Arthur Medici at Newcomb Hollow Beach – Cape Cod Ocean Community
PROPOSED MOTION:	I move to permit the scheduling for the installation of a memorial bench for Arthur Medici at Newcomb Hollow Beach, as authorized at the August 27, 2019 meeting of the Selectboard, by the Cape Cod Ocean Community with the assistance of the Wellfleet Department of Public Works and Wellfleet Beach Department.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



Board of Selectmen

Request for Placement on Agenda

Name: _____

Address: _____

Company or Organization Representing: _____

Phone Number: _____

Email Address: _____

Specific Request: _____

Thank you

Last September 2019 I was part of a select Board talk regarding a Medici Memorial Bench. This was suggested by Suzanne Thomas. We held a fundraising effort, purchased a bench, a memorial plaque. I was advised to bring this to board to schedule the install in September. (Newcombs) His family (8 people) will be here.

To be Filed out by Dept. _____

Applicant Notified: _____

Date of Hearing: _____

Date Request Completed: _____

August 27, 2019

- Wilson seconded, and the motion carried 3-2, with Carlson and DeVasto opposed.

Wilson noted that members who wanted to be on the Committee would need to apply and be appointed at the following meeting.

Arthur Medici Memorial

Grout Thomas presented the request. Medici lost his life in a shark attack last year at Newcomb Hollow beach. Grout Thomas said she communicated with Medici's aunt who contacted his parents in Brazil to get their thoughts on the memorial. She said the parents requested a Bible verse, which led her to speak with Town Counsel. Counsel said the recommended language passed necessary 1st amendment tests regarding a government body using religious language. Grout Thomas noted that she would like a boulder but there was concern about erosion and that the memorial would roll into the ocean. She also recommended a bench and asked the Board's opinion.

Bacon said this was a sad day for the Town one year ago but was also a reminder of the hazards of the ocean. She expressed concerns about the maintenance of the memorial and also asked if there would be a memorial for every future fatality that could occur in the future. Bacon suggested the DPW would have to remove the memorial, whether it was a boulder or a bench, each winter.

Grout Thomas said she did not want to anticipate that there would be more fatalities and considered this comparable to the ghost bikes along Route 6. She said the bench would make more sense as far as removal in the winter goes.

Reinhart said she liked the boulder idea but also recognized that benches are used frequently and are a nice place to sit and reflect. Bacon said she worried there could be a lot of benches in the future and suggested one rock with a large plaque that could include any future names.

Wilson said recognition of the events is good and also preferred a small boulder, if anything. She said she has respect of others' religions but did not any religious affiliation in a public place. Wilson suggested doing nothing instead, given that there was already significant knowledge and awareness of the tragic event.

DeVasto said he agreed with Wilson that less was more, but that he would rather an individual or outside group would pay for the memorial. He felt that it was not the Town's place to expend the resources for the memorial and would prefer it came from the community who wishes it to be there.

Carlson said she felt Medici's favorite Bible verse was appropriate and asked how much the benches cost. Butler noted that they cost \$1,200. Carlson noted the impact Medici's death had on the community and that this was a bench for the whole community. She felt the Town could afford to pay for it.

Audience member Heather Doyle noted that the Medici family comes to visit the Cape each summer. She suggested looking forward and that the community would be happy to have a memorial for Medici. She said the public has created their own temporary memorials at the site and would like to see a permanent one. Doyle said her group, Cape Cod Ocean Community, would be willing to commit funds for the memorial. She asked if any benches in Town currently contain a

Bible verse, noting she would respect any provisions for that inclusion. Doyle also noted how much it would mean to the family.

Audience member Maggie Flanagan said the idea of a memorial touches her deeply as it was a place where she could watch her son, a surfer, when he is in the water. Flanagan said that if this was a child from Wellfleet there would be a different discussion taking place.

Audience member Gail Ferguson said it did not matter that the verse come from the Bible, but it is important that the verse is important to Medici and his family.

Audience member Larry Horowitz suggested having a memorial that would save lives from sharks. He suggested a flagpole with the shark flag flying constantly. Grout Thomas said she looked at flagpoles and that the removable ones are problematic and that a permanent one set up high enough on the beach to avoid erosion would be out of view of those on the beach. She said she is looking into bigger flagpoles for the lifeguard stands for next year.

Audience member Drew Taylor, who is close with the Medici family, said the discussion tonight was good and noted that the Medici family is deeply religious, and their religion has gotten them through their loss. He asked that the Bible verse be included.

Bacon said it may not be lawful for a municipality to install a memorial with a Bible verse on it, per Town Counsel's recommendation. She noted that a privately donated memorial could include such a verse. Bacon noted that the Board seemed to be leaning towards installing a memorial and would prefer a bench over a boulder.

Reinhart noted the Lemon Law Test, regarding a municipality installing a memorial with a Bible verse on it. Bacon noted that Counsel said they did not see a problem with the verse but had not seen the actual verse yet.

Wilson said there needs to be a sentence stating why there is a memorial, stating the cause of the death. Bacon noted Wilson's earlier comment that the event was highly publicized.

DeVasto said he is in favor of the memorial but would prefer that it come from the loving community. He said he feared that it would set a precedence that the Town should be memorializing people, noting he was not insensitive to the issue.

Reinhart asked the Board if they preferred a bench or a rock. The consensus was a bench, Wilson preferred a rock.

An audience member, a surfer from Truro, said it would be nice way for the surfing community to recognize one of their own. He suggested both a rock and a bench if the Board could not decide.

Hoot suggested the community would raise the funds for the purchase of the memorial.

- Bacon moved to authorize installation of a memorial bench for Arthur Medici at Newcomb Hollow Beach.
- Wilson seconded, and the motion carried 5-0.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

VI

BUSINESS – E

REQUESTED BY:	Selectman Curley
DESIRED ACTION:	Response to letter from the Cemetery Commission, dated August 10, 2020, re: Support for CPC Funding for Wellfleet Cemetery Commission (Warrant Article 16).
PROPOSED MOTION:	I move that the Selectboard send a letter to the Cemetery Commission, as drafted by Selectman Curley, in response to their letter dated August 10, 2020, with regard to Support for CPC Funding for Wellfleet Cemetery Commission, Warrant Article 16.
ACTION TAKEN:	Moved By: _____ Seconded By: _____
VOTED:	Yea _____ Nay _____ Abstain _____

ARTICLE 16: Community Preservation - Cemetery Restoration Phase 3

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2021 estimated annual revenues the sum of \$10,000 to contribute to the cost of, and thereby support, for the historic restoration of gravestones in most need of repair at the Pleasant Hill/Oakdale Cemetery, or do or act anything thereon.

Majority vote required.

Selectboard: Does not recommend 5-0.

Finance Committee: Recommends 8-0.

Community Preservation Committee: Recommends 4-2.

SUMMARY: This is the continuation of a multi-part cemetery restoration plan presented by the Wellfleet Cemetery Commissioners. Many stones and monuments in our cemeteries are in desperate need of restoration and repair. Future generations should be able to experience Wellfleet's history through the final resting places of town families over the past few centuries.

Courtney Butler

From: David Agger <rule.aggerd@verizon.net>
Sent: Monday, August 10, 2020 2:59 PM
To: Board of Selectmen
Cc: "david Agger <rule.aggerd">@gmail.com; Bonnie Robicheau; nancy vail; Courtney Butler
Subject: Support for CPC Funding for Wellfleet Cemetery Commission

August 10, 2020

Dear Wellfleet Select Board Members,

We want to take this opportunity express our strong disappointment and surprise at your decision at the most recent Select Board meeting to vote to not support the CPC decision to accept and fund our grant request for FY 2020-2021. You may know this is the third time in the past seven years that the CPC has recognized our work and stewardship as a Town commission through our partnerships with other Town departments and our efforts to involve Town residents, visitors and other Cape-wide organizations as volunteers in the fulfillment of our mission and charge to the Town and residents.

What was truly disappointing and perhaps unacceptable is the fact that at no time did any Select Board member contact any of the Wellfleet Cemetery Commissioners to obtain information or input regarding this funding; our current, past, and future goals and objectives; or even this recommendation by [a] Select Board members to present a "non-support" recommendation on the Town Warrant for the CPC funding.

We are available to discuss this matter further at your convenience. In the future, we hope you will be more diligent in reaching out to your fellow Town officials and neighbors to discuss matters of common interest and concern.

We hope this was an unintentional oversight. We remain eager to work together for the betterment of our community, and are willing to continue this conversation at your earliest convenience. We only have our reputation, as an introduction to others. This recent experience leaves us feeling misrepresented and disrespected.

Thank you in advance for your time and consideration in this matter.

Yours truly,

David Agger

Bonnie Robicheau

Nancy Vail (Chair)

Wellfleet Cemetery Commissioners

Dear Cemetery Commissioners,

The Wellfleet Selectboard appreciates the dedication and passion of the Cemetery Commissioners. The Board is concerned about the restoration work being performed on some gravestones. We fully acknowledge that some repairs are challenging, and there is an obvious need for preservation work. The repairs need to be done in a way that respects the deceased and their families. The Board voted to not recommend Article 16 Community Preservation - Cemetery Restoration Phase 3 in our meeting on July 28th, due to concerns with the quality of some of the recent restorations.

All phases of the Cemetery Commission's restoration plans should go through the procurement process, including the vetting of potential contractors. We look forward to working with the Cemetery Commission to ensure that Wellfleet's cemeteries are well maintained and preserved for present and future generations.

[Optional Images]



Stone recently reset at an angle into its base



Set in concrete

Footstone being set in concrete next to the headstone. Footstones belong at the foot of the grave. It is also not typically recommended to set a stone in concrete like this.



Bent, most of inscription cut out, and another footstone reset next to the headstone



Plastered over inscription



Messy



Plastered over inscription

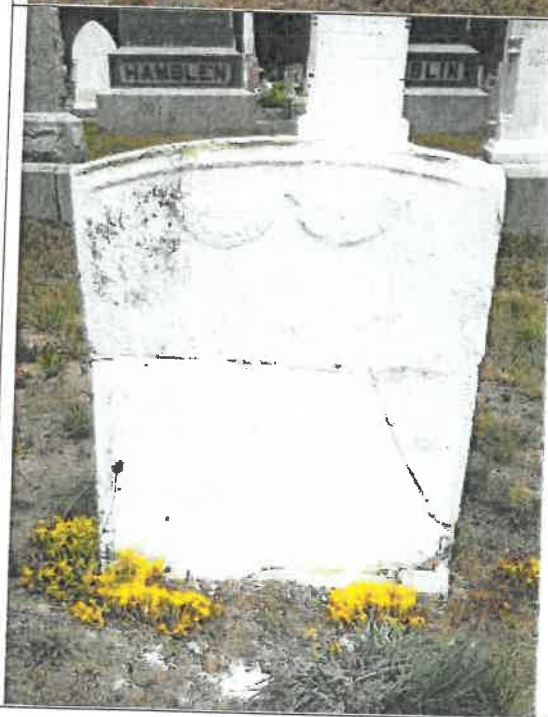
Stubs plot example, pre repair and post repair



Stubbs pre repair



Post Repair



Post Repair



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

VI

BUSINESS – F

REQUESTED BY:	Chair
DESIRED ACTION:	Letter from the Board to the DCR, re: Rail Trail
PROPOSED MOTION:	I move that the Selectboard send a letter, as drafted by Chair DeVasto, to the Department of Conservation and Recreation regarding Extension of the Cape Cod Rail Trail in Wellfleet.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

[illegible]



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: August 25, 2020

VIII

TOWN ADMINISTRATOR'S REPORT

To: Selectboard
From: Maria T. Broadbent, Town Administrator
Subject: Town Administrator's Report
Date: August 21, 2020

This report is for the period August 8 through August 21, 2020.

1. General

- Town buildings remain closed as precaution to the COVID-19 virus. Town staff is available by appointment.
- Following Governor Baker's directive staff has been directed to continue to work from home whenever possible.
- Town Administrator plans to work in person on Tuesday afternoons and on Wednesdays until mid-afternoon
- Plans continue for holding Annual Town Meeting on September 12 at the elementary school ballfield

2. Fiscal Matters

- Monitoring events as they relate to finances.

3. Meetings – Most meetings are via conference call/Zoom

- Continue general introduction meetings with staff
- August 13-Herring River Executive Council
- August 17-Jill McLaughlin, Stantec, re Route 6 project
- August 19-Emergency Management Team
- August 19-Concerned Citizens for a Sensible Wellfleet Bikeway-re Rail trail extension project
- August 19-Lower Cape Managers re Comcast agreements
- August 19-Tim Smith, NPS ecologist re High Toss Road/Herring River Restoration options
- August 20-Dredging Task Force-harbor dredging project

4. Complaints.

- None

5. Personnel Matters:

- None



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

X

CORRESPONDENCE REPORT

Friday, August 7, 2020 to Friday, August 21, 2020

Letters (emails):

8/7	Courtney Butler	FW: TA Job Description
8/7	David Agger	Support for CPC Cemetery Commission Funding
8/8	Ryan Curley	Nauset Public Schools Re-Entry Plan for 20/21 School Year
8/8	Marie Ostler	Bikeway
8/8	Frank Risch	Bikeway
8/7	Carol Magher	For Ryan Curley
8/8	Ellen Sheetz	Please reconsider the bikeway along route 6 in Wellfleet
8/8	Steve Wenner	Bike path
8/8	Bernad Cohen	Bikeway
8/8	Dale Sipple	Safe Bikeway
8/9	Paul Schiff Berman	Wellfleet Bikeway
8/9	Elizabeth Eipper	Select Board and Wellfleet Bikeway Extension
8/9	Carole Mancini	Bikeway
8/9	Carol Murray	Bike trail
8/9	Geoffery Palmer	Bike trail extension
8/9	Richard Mains	Wellfleet bikeway
8/9	Ingrid Scheibler	Opposition to State's Bikeway plan
8/9	Beth Jorgensen	Please support an alternative Wellfleet Bikeway -- An Opportunity to Move Forward
8/9	Laura Kozak	Bike path
8/9	Elizabeth Nickerson	We Support an Alternative Wellfleet Bikeway
8/9	Richard Mason	Opposition to state proposal for bikeway
8/10	Ned Oliver	New committee member
8/10	MA DMF	DMF to Take Comment on Proposed In-Season Adjustments to Commercial Fishing Limits for Certain Quota Managed Species
8/10	MA DMF	2020 Recreational Black Sea Bass For-Hire Season Extended
8/10	Kathryn Johnston	Wellfleet Village and bikeway
8/10	Jude Ahern	What are "community update calls"?
8/10	Timothy Eastman	Wellfleet Bikeway
8/10	David Agger	Support for CPC Funding for Wellfleet Cemetery Commission
8/10	Nancy Cook	Plans for Route 6 and Main Street
8/10	Robert Angelelli	Bike trail
8/11	Helen Risch	Bikeway
8/11	Rebecca Noble	Bike & Walkway Committee member application (Lance Miller)
8/11	Barbara Cormier	Bike trail
8/11	GEO BAS	Final Boundary Validation Program (BVP) – BAS ID: 32500174385
8/11	Patricia Pierce	Wellfleet Bikeway
8/11	Brent Harold	Bike path
8/11	Courtney Butler	Jim Falcone Application
8/11	Mike Kubiak	Aug 11, 2020
8/11	Peter Cook	DCR and DOT Plans for Wellfleet
8/11	Courtney Butler	[IT Service Desk] Ticket Created - [#32654] Email question
8/11	Courtney Butler	Selectboard Goals



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: August 25, 2020

8/11	Courtney Butler	Possible meeting next week
8/12	MMA	Register for Municipal Finance 101 Webinar Next Week!
8/12	Jude Ahern	Re: SB and EMT Minutes
8/13	Chamber of Commerce	Survey results measuring impacts of COVID on Cape Cod businesses
8/13	Janice O'Connell	Barnstable County Assembly of Delegates Meeting Notices for Wednesday, August 15, 2020
8/14	Helen Miranda Wilson	NPS process for land exchanges.
8/14	Michael Hurley	Memo to the Board
8/14	Bike way	Rob McClellan
8/14	Nancy Civetta	CARES Act Funds for Shellfishing Community
8/14	Jill McLaughlin	Wellfleet Rte. 6 & Main St - 25% Construction Plans
8/16	Jen Cook	Plans for bikeway, Rt 6 and Main St
8/17	Jude Ahern	Fwd.: Independent article
8/17	MMA	Share Your Feedback with the MSA Board Today!
8/17	Chamber of Commerce	Tonight: Live Virtual Presentation and Interactive Polling event
8/18	Courtney Butler	8/25 and Warrant for Signature
8/18	Suzanne Thomas	Greetings
8/18	Nancy Civetta	Opportunity for farmers to sell large oysters and SPAT COVID relief for all shellfishermen
8/18	MA Division of Marine Fisheries	NOAA Fisheries Enacts Final Interim Rule Extending Recreational Gulf of Maine Cod and Haddock Seasons
8/19	Courtney Butler	TEST -- do not respond
8/19	Courtney Butler	FW: PowerPoint Slides for Today's MSA Municipal Finance 101 Webinar
8/19	Courtney Butler	Pre-Election Forum 8/31 at 5PM
8/20	Taylor Fountain	WBZ-TV Media Inquiry
8/20	Janet Reinhart	Fwd.: WES Student Population Info
8/20	Courtney Butler	Fwd.: MSA Municipal Finance 101 Webinar Recording
8/20	Open Meeting (AGO)	Open Meeting Law Complaint - Wellfleet Selectboard
8/20	Jude Ahern	Fwd.: Open Meeting Law Complaint - Wellfleet Selectboard
8/20	Cape Cod Commission	Cape Cod Commission Seeking Stakeholders to Contribute to Climate Action Plan
8/20	Courtney Butler	Seasonal Resident Meeting Link
8/21	MMA	Register for Sept 11 MSA Webinar Featuring Commissioner Riley!
8/21	Frank Mihalek	Extending the beach permits dates
8/21	Bob Sloane	Extending the Cape COD rail Trail
8/21	Courtney Butler	Pre-Town Meeting Community Forum
8/21	Courtney Butler	8/25 Agenda Packet

Internal Memos:

8/18	Ryan Curley	Warrants signed 8/4
		\$556,369.67
		\$453,323.70



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

XI

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of August 11, 2020 as printed.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

**Wellfleet Selectboard Meeting
Tuesday, August 11, 2020 at 7pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Michael DeVasto; Janet Reinhart; Helen Miranda Wilson; Justina Carlson; Ryan Curley

Also Present: Town Administrator Maria Broadbent; Assistant Town Administrator Mike Trovato; Executive Assistant Courtney Butler; Police Chief Michael Hurley; Fire Chief Rich Pauley; Moderator Dan Silverman; Health Agent Hillary Greenberg Lemos; Community Services Director Suzanne Thomas; Shellfish Constable Nancy Civetta

Chair DeVasto called the meeting to order at 7:00 p.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Curley shared that he attended the School Committee Meeting this morning and said that the playground has been deemed unsafe.
- Curley shared that school will begin September 16 and parents have the option of sending their children remotely or in-person. Please contact the school district for more information about the start of the year as well as assistance with technology.

COVID-19 UPDATES AND RECOMMENDATIONS

Lemos said that all the results are back from those who were tested and there was only one positive. Carlson asked how many were tested; Lemos said there were 200 total registrants, with at least 100 tested from Wellfleet. Wilson asked how many food/liquor establishments in Town have been out of compliance in the last 2-3 weeks; Lemos said she cannot give an exact number right now but said she receives complaints daily, from many establishments in Town – from something as “the host was not wearing a mask”. Lemos said complaints come in on all establishments regularly but that they all come into compliance quickly. She said she is not concerned with the restaurants and their staff. DeVasto asked how long it usually took for a restaurant to come into compliance if a violation is found; Lemos said the restaurants are happy to hear from her as well and most come back into compliance after the phone call. DeVasto said it was good to hear that restaurants are working to be in compliance and with the Board of Health and Lemos.

Extension of Beach Sticker Season Through September 27, 2020 [Curley]

Thomas said she was not sure what the goal of the extension, recommended by Curley, was, saying that if it was to make additional revenue, that will not happen. She said that the revenue made would be enough to cover costs. DeVasto said he was in favor of this, saying he thought there would be a protracted season, and that it would make sense if there were enough people going to the beaches. Curley said the intent is to help control potential crowds. Curley also suggested that remote school learning will entice people to take trips to Wellfleet, and also cited September being the busiest season for sharks.

Thomas said she agrees that there should be lifeguards at the beaches through the end of September. She also said that 2 real-time receivers, from Dr. Greg Skomal and the Division of Marine Fisheries, have been placed to track sharks more accurately. Carlson agreed with Curley. DeVasto asked if reduced rates could be offered for the extended season; Suzanne said that if the Board, who

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manages fees, wished to reduce the rate she could come up with a proposal. Wilson disagreed, saying that fees should remain the same to try to help with the deficit. Carlson agreed with Wilson. There was further discussion. Thomas suggested dropping the one-week visitor sticker from \$95 to \$75 and the 3-day visitor sticker from \$60 to \$50.

Reinhart was in favor of the recommended extension and asked when the reduced price would begin. Curley did not have a strong opinion on the fee. Thomas said the reduced fees would go into effect September 8, after Labor Day.

- Wilson moved to extend the beach sticker season through September 27, 2020, as recommended by the Beach Administrator.
- Curley seconded, and the motion carried 5-0.

Letter to the newspaper to address support for wearing of masks [Reinhart]

Reinhart said she did not feel a letter needed to be written as the Board has had a very unified voice in support of wearing masks and complying with social distancing. DeVasto said the Board has made it clear that they take compliance seriously and have also worked hard to make sure visitors feel welcome and safe, and that he expects visitors to take it seriously as well.

- No action taken.

Wellfleet Chamber of Commerce Update [Carlson]

Lara Henry, from the Chamber of Commerce, and provided the update. She said that since the pandemic, the Chamber has become a source of information for their more than 200 members. Henry thanked Health Agent Lemos for her assistance in helping businesses during this time and for providing much need support. Henry said that, across the board, businesses are having less traffic and have also had to reduce hours and/or days of operations. She said that they are also hearing that customers are happy to comply and wear their masks. Henry said the Chamber participates in a bi-weekly call with other Cape Cod Chambers and learned that there was an increase in cancellations due to the Governor’s August 1 travel order; weekly rentals are having a great year but, motels are not having as strong of a summer.

Chamber Board member Robert “Boo” Morrill said he spoke with two managers of medium-large size lodging facilities who say that there is an enormous amount of events, mainly weddings, that have been cancelled, and that one man establishment has sent back \$400,000 in deposits. Chamber Board member Martha Wilson has also had cancellations but had a waiting list in hand to fill those spots. Chamber Board member Molly Kasakoff added that the Chamber placed sandwich boards around Town to reiterate COVID guidelines, as well as had many meetings with administration staff.

BOARD/COMMITTEE APPOINTMENTS AND UPDATES

Lance Miller – Bike and Walkways Committee

DeVasto asked if residency was requirement, noting that Miller was not yet a resident of Wellfleet. Wilson said that it was not required. Curley said that Miller was not even a tax payer and did not know if people should be appointed if they are not committed to Wellfleet. He said he did not want to set a precedence. Carlson also did not want to appoint Miller until he was here.

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DeVasto said that, given recent circumstances, anyone can participate virtually from anywhere, and said that he was hesitant in not having criteria to require how long (during the year) someone has to be in the Town to serve on a committee.

- No action taken.

Increase membership of Local Housing Partnership from 9 to 10 members

Reinhart asked what the 10th member would be doing; Gary Sorkin, member of the Housing Partnership, said that there is a taxpaying member, Sharon Rule Agger, who wished to join. Wilson said this was good.

- Wilson moved to increase the membership of the Local Housing Partnership from 9 to 10 members; 6 Community, 1 Housing Authority, 1 Open Space, 1 Planning Board, 1 ZBA; staff assistance; Inspector of Buildings, Health and Conservation Agent, ATA/Town Planner.
- Reinhart seconded, and the motion carried 5-0.

Discussion of Oversight of Rights to Public Access and Possible Creation of Rights of Public Access Committee [Curley]

Curley said this issue goes back a long time, and that the connections in the Town to its waterways is extremely important. He said the goal of the Rights to Public Access Committee is to maintain and possibly increase the access to public lands and to be a central body to investigate and handle these issues for the Town.

Jim Falcone, community member whose recommendation brought this discussion about, was present. Reinhart said she was in favor of this but asked how much could the Committee do with regard to all the protections and restrictions. Falcone discussed a few issues in Town that the Committee can work with immediately to resolve. Wilson said attention to these issues was important but that there are a lot of issues that also need to be attended to. Wilson recommended that boards and committees that will have to make actual, legal decision about these things be the people to whom these issues are brought to directly. She did not feel that another committee was needed in addition to the other committees that already work on these land-related issues. There was further discussion.

Audience member Kathleen Bacon thanked Curley for bringing this forward and said she agreed with Wilson that there are a number of designated committees for handling land issues. Civetta said that she and Falcone have been working for a while discussing the problems that she and her department see everyday and that she was in favor of a dedicated committee. Audience member John Riehl, who is a member of the Natural Resources Advisory Board, was in support of the committee being created.

- Wilson moved to establish the Rights of Public Access Committee, with a charge and membership as follows:

Charge:

In accordance with the Wellfleet Town Charter, the Selectboard hereby establishes the Rights of Public Access Committee with the following Charge:

Maintaining, re-establishing, or improving the public's rights of access to town landings, rights of way, or other means of public access within the Town of Wellfleet.

Membership:

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The Rights of Public Access Committee shall be composed of five (5) members; all members will be appointed by the Selectboard. And this charge establishes an overlapping appointment period; the following appointments will be made initially:

- Two for two years
- Three for one year

After the expiration of the initial terms, all terms will be for two years.

- Reinhart seconded, and the motion carried 5-0.

Jim Falcone – Rights of Public Access Committee

There was no discussion.

- DeVasto moved to appoint Jim Falcone to the Rights of Public Access Committee for a term ending June 30, 2022.
- Reinhart seconded, and the motion carried 5-0.

Termination of Dan Hoort as a member and appointment of Maria Broadbent to the Herring River Executive Council [Wilson]

Wilson said that, since Hoort is no longer the Town Administrator, that Broadbent should be appointed to the Executive Council in his place, per MOU IV. Broadbent said she was happy to fill the role and excited for the opportunity.

- Per Section 6 of MOV IV, DeVasto moved to terminate Dan Hoort as a member of, and appointment Maria Broadbent to, the Herring River Executive Council.
- Reinhart seconded, and the motion carried 5-0.

BUSINESS

Approval of Conduit Installation at 115 Cahoon Hollow Road for Eversource

There was no discussion.

- Reinhart moved to approve the installation of approximately 75 feet conduit and cable electrical service is necessary for the customer at 115 Cahoon Hollow Road.
- Wilson seconded, and the motion carried 5-0.

Approval and Signature of Climate Change Adaptation Project with Horsley Witten

Lemos said this is a project of the Conservation Commission to revise their regulations for Climate Change Adaptation, and the first step is a rewrite of the Bylaws. She said the funding for that, as well as this project, came from the Cape Cod Commission’s DLTA grant program and the Conservation Commission Fund. Wilson said that, because this was over \$10,000 but less than \$50,00, that she that procurement procedures took place; Lemos said yes.

- Wilson moved to approve the contract with Horsley Witten Group, Inc. for the Climate Change Adaptation Project, in the amount of \$32,400, and authorize the Town Administrator to sign it.
- Reinhart seconded, and the motion carried 5-0.

Finalize and Close the 2020 Special Town Election Warrant [Town Clerk]

Wilson asked audience member Jim Hood about ballot question 1, Water System Upgrade, to share his work on that project. Hood said that time is closing in on the application for a MassWorks grant and asked if this should be deferred until the spring instead. Hood said that however, he can still work through the MassWorks grant. He was mainly concerned that there will not be enough support

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at the ballot for the upgrade. There was further discussion. Wilson said that it was worth waiting until the spring.

Butler reminded the Board and Hood that the election is taking place before Town Meeting and that it could very well be passed at the ballot before the Town Meeting happens. Wilson asked that the question include more detailed language about the scope of work.

Wilson made the following suggestion: *“Question 1: Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the planning, designing and construction of a new water main, bidding and bid documents and related infrastructure on ~~Route 6 and Briar Lane~~ to improve the hydraulic flow of water from the Town’s secondary water source, including the payment of all costs incidental or related thereto?”*

Chief Pauley was not in favor of changing the language, noting fire protection on Briar Lane. Carlson felt the proposed changes by Wilson weaken the question; DeVasto agreed.

- Carlson moved to close the 2020 Special Town Election Warrant.
- DeVasto seconded, and the motion carried 4-1, with Wilson opposed.

Selectboard response to correspondence [Reinhart]

Reinhart, citing numerous letters received with regard to short-term rentals, said she was surprised to hear that individual members were responding to emails/letters. She felt that it was important that if a letter is written to the Board that the response is cohesive and that other members know what is being responded to and how. Reinhart cited the Selectboard Correspondence Policy, which says “All communications written by any Selectman sent in the name of the Board of Selectmen shall be reviewed by the Board prior to dispatching.” She said that if it is made clear that a response is not on behalf of the Board, but from an individual, that is fine.

Reinhart asked the Board to agree to a more concrete policy that includes language about response and how Town staff will assist in responding; DeVasto agreed. Reinhart asked the Board to CC all other members when responding. There was further discussion.

Wilson said that the Board could go through the process to edit the policy and volunteered to start the leg work. Carlson said it was tough because she wants to be responsive to the constituents but noted that the letters come in addressed to the Board, reiterating that it was not appropriate for one member to respond on behalf of the Board. DeVasto again noted that it was important to clarify that responses coming from individual members are clearly stated such. Curley was against restricting Board member ability to respond to constituents and asked how staff responds on their behalf. Butler said she always CCs the Board if she responds are their behalf, but it is rare for her to do so because a majority of the emails are simply people expressing their concerns.

Broadbent noted that the emails come to herself, Butler, and Trovato as well. She suggested adding an automatic reply to the email stating that Board members have received the correspondence and may respond individually.

Audience member Josh Yeston said he appreciated the individual responses of the Board members. He also asked that all letters be posted publicly for the public to see. DeVasto directed Yeston to submit a public records request.

- No action taken.

Discussion of Town Administrator Performance Evaluation [Curley]

Curley said he felt it was important for Broadbent to know the Board’s priorities for her. Broadbent said that there are things that may have not been on the Board’s radar that maybe should be, and these may or may not be the Board’s priority but are hers. DeVasto felt the evaluation was comprehensive and straightforward. DeVasto suggested a future meeting to discuss priorities and goals. There was further discussion about evaluation standards. The Board will have a future meeting to work through this.

SELECTBOARD REPORTS

- Wilson: meeting with National Park Service staff to look at a possible land exchange to aid in the Herring River Restoration Project
- Curley: ADA access at Town beaches; spoke with Thomas to discuss expanding accessibility at all beaches

TOWN ADMINISTRATOR’S REPORT

Broadbent described her report which reflects her first week of work. She said that she is in the office on Tuesdays and Wednesdays until she is permanently settled.

This report is for the period July 28 through August 7, 2020.

1. General

- Town buildings remain closed as precaution to the COVID-19 virus. Town staff is available by appointment.
- Following Governor Baker’s directive staff has been directed to continue to work from home whenever possible.
- Staff members sharing an office alternate their time in the office
- Town Administrator plans to work in person on Tuesday afternoons and on Wednesdays until mid-afternoon
- Plans continue for holding Annual Town Meeting on September 12 at the elementary school ballfield

2. Fiscal Matters

- Monitoring events as they relate to finances.

3. Meetings – All meetings are via conference call/Zoom

- July 28 – Introduction meeting with Finance staff
- July 30 – Introduction meeting with Police Department
- July 31 – Introduction meeting with COA/Recreation staff
- August 3 – Introduction meeting with Health/Conservation staff
- August 4 – Emergency Management Team
- August 6 – Introduction meeting with Shellfish Department

4. Complaints.

- Concern about an establishment’s possible violations of COVID-19 orders
- Concern about the condition of the elementary school playground

5. Personnel Matters:

- None

TOPICS FOR FUTURE DISCUSSION

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- Wilson: Selectboard correspondence
- Wilson: Selectboard goals
- Wilson: discuss process with Broadbent; TA Performance Evaluation
- Wilson: NPS land exchange information
- Curley: rail trail extension and Route 6/Main street improvements
- Curley: response to David Agger’s email, which was received by the Board on August 7, 2020 and is about Support for CPC Cemetery Commission Funding
- DeVasto: Selectboard social media policy

CORRESPONDENCE REPORT

There were no comments.

MINUTES

July 28, 2020

- Reinhart moved to approve the minutes of July 28, 2020 as printed.
- Wilson seconded, and the motion carried 4-0-1, with Wilson abstained.

August 4, 2020

- Reinhart moved to approve the minutes of August 4, 2020 as printed.
- Wilson seconded, and the motion carried 4-0-1, with Wilson abstained.

ADJOURNMENT

- Wilson moved to adjourn.
- Carlson seconded, and the motion carried 5-0.

The meeting adjourned at 10:00pm.

Respectfully submitted,

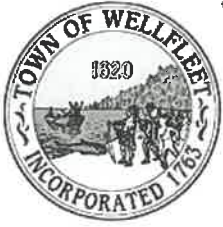
Courtney Butler,
Secretary

Public Records Documents available as of 8/11/2020:

1. Memo from the Beach Administrator, dated August 5, re: Beach Stickers Extended through September 25, 2020
2. 2019 Beach Costs; 2020 Projected Costs; 2019 Sales last week of August
3. Appointment papers for Lance Miller and Jim Falcone
4. Letter from Lance Miller, re: Appointment to Bike and Walkways Committee
5. Memo from the Principal Clerk, dated August 6, re: Membership of Local Housing Partnership
6. Section 6 of MOU IV – Herring River Executive Council
7. Request for Conduit Installation papers from Eversource for 115 Cahoon Hollow Road
8. Climate Adaptation Regulations contract with the Town of Wellfleet and Horsley Witten Group, Inc.
9. Draft letter to Voters from the Town Clerk
10. 2020 Special Town Election Warrant
11. 2020 Town Administrator Performance Evaluation

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12. Town Administrator’s Report
13. Correspondence Report
14. Letter from David Agger, received August 7, 2020, re: Support for CPC Cemetery Commission Funding
15. Draft minutes of the July 28, and August 4, 2020 meetings.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 25, 2020

XII

ADJOURNMENT

REQUESTED BY:	Chair
DESIRED ACTION:	Adjournment
PROPOSED MOTION:	I move to adjourn.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____