



Wellfleet Selectboard

Note: Start Time of 7pm

The Wellfleet Selectboard will hold a public meeting on **Tuesday, August 11, 2020, at 7:00 p.m.** This meeting will be held via **Zoom Video Conference** in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by Governor Baker. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

1. Watch a livestream on Wellfleet's YouTube Channel located at the following link:
www.youtube.com/c/wellfleettownmedia.
2. Join the meeting hosted in Zoom by using the following link:
<https://zoom.us/j/96289251925?pwd=b2doMTMvcXJEeUFsTVNDRXhtYWVvQT09>
3. Audio, video, chat, and screen sharing functions will be disabled during the public session. Request to participate by using the "raise hand" function. **Meeting ID: 962 8925 1925 / Passcode: 512729**
 - a. Raise hand in smartphone app – touch bottom of your screen and select "more" - hit "raise hand" button
 - b. Raise hand on computer – hit "participants" button on bottom of screen – hit "raise hand" button on bottom of participants panel
 - c. Please make sure you properly identify yourself before speaking, rename yourself by selecting the participants button and choosing "more" (or by holding down on your name on a smartphone app) and selecting "rename" - full, legal names only.
 - d. Please join the meeting on time.
4. You may also listen to the meeting by calling in on a phone to +1 929 205 6099 and enter **the Meeting ID: 962 8925 1925 / Passcode: 512729**. Landline callers can participate by **dialing *9 to raise their hand**.
5. You may submit questions and comments to the Town using the following email:
executive.assistant@wellfleet-ma.gov Comments made during the meeting via e-mail will be sent to Selectboard members **AFTER** the meeting.
6. Meeting materials are attached to this agenda, available online at Wellfleet-ma.gov. It is recommended that phone participants access materials in advance of the meeting.
7. **Please follow the following general instructions:**
 - a. Keep your phone muted at all times when not talking; no one is allowed to unmute themselves during the meeting.
 - i. Selectboard meetings are NOT interactive. If public comments are allowed that's all, comments only, not questions.
 - ii. If the Chair is allowing comments during the meeting the number of comments will be limited and may be **no longer than one minute**.
 - b. Do not use speakerphone; do not use Bluetooth devices; mute all background noise.
 - c. Please do not speak until the Chair asks for public comments or questions and you have been recognized by the moderator and unmuted.
 - d. After the business section is complete no public comments are permitted. Future agenda items are from the Selectboard, no one else.
8. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

I. Announcements, Open Session and Public Comments

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

II. COVID-19 Updates and Recommendations

- A. Extension of Beach Sticker Season Through September 27, 2020 [Curley]
- B. Letter to the newspaper to address support for wearing of masks [Reinhart]
- C. Wellfleet Chamber of Commerce Update [Carlson]
- III. Board/Committee Appointments and Updates**
 - A. Lance Miller – Bike and Walkways Committee
 - B. Increase membership of Local Housing Partnership from 9 to 10 members
 - C. Discussion of Oversight of Rights to Public Access and Possible Creation of Rights to Public Access Committee [Curley]
 - D. Jim Falcone – Rights of Public Access Committee
 - E. Termination of Dan Hoort as a member and appointment of Maria Broadbent to the Herring River Executive Council [Wilson]
- IV. Business**
 - A. Approval of Conduit Installation at 115 Cahoon Hollow Road for Eversource
 - B. Approval and Signature of Climate Change Adaptation Project with Horsley Witten
 - C. Finalize and Close the 2020 Special Town Election Warrant [Town Clerk]
 - D. Selectboard response to correspondence [Reinhart]
 - E. Discussion of Town Administrator Performance Evaluation [Curley]
- V. Selectboard Reports**
- VI. Town Administrator’s Report**
- VII. Topics for Future Discussion**
- VIII. Correspondence and Vacancy Reports**
- IX. Minutes**
 - A. July 28, 2020
 - B. August 4, 2020 – Emergency Management Team
- X. Adjournment**



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

II

COVID-19 UPDATES AND RECOMMENDATIONS – A

REQUESTED BY:	Selectman Curley
DESIRED ACTION:	Extension of Beach Sticker Season Through September 27, 2020
PROPOSED MOTION:	I move to extend the beach sticker season through September 27, 2020, as recommended by the Beach Administrator.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

To: Selectboard

Cc: Maria Broadbent, Town Administrator

Date: August 5, 2020

Re: Beach stickers extended through 9/25

Please see the attached Excel sheet:

Assumptions:

1. Staffing
 - a. Lifeguards at Newcomb Hollow and Maguire Landing
 - b. Assistant Beach Administrator
 - c. Parking lot guards at two ocean beaches (with the lifeguards)
 - d. Circulating Parking Control Officers
 - e. Beach Office Staff
2. Projected income
 - a. In 2019, the per diem revenue at the Beach Office the last week in August was \$3741.25
 - b. I anticipate a 40% reduction August over September which would be a per diem of \$2244.75

Based on these conservative estimates, we could cover costs.

Costs 2019

			Wages	OT
Wages	\$ 20,591.05	9-3-19 to 9-11-19	\$ 7,432.22	\$ 418.22
		9-12 to 9-25	\$ 8,937.80	\$ 298.50
		9-26 to 9-30	\$ 3,504.31	

2019 Sales - last week in August

	8/24 to 8/31		Income	
One Week	262	\$ 95.00	\$ 24,890.00	
Two Week			\$ -	
Three Day	84	\$ 60.00	\$ 5,040.00	40% reduction
			\$ 29,930.00	\$ 3,741.25 \$ 2,244.75 Per diem
2019 @ \$630 per diem (8 days)		\$ 29,930.00		
2020 projected sales		\$ 40,405.50		
2020 Projected Costs		\$ 38,288.00		
PROFIT		\$ 2,117.50		

Projected Costs 2020

Wages					
Lifeguards	\$ 21,000.00				
Parking Lots	\$ 12,392.00				
		3 ocean beaches	18 days x 21 hours X \$13/hour		\$ 5,000.00
		Asst. Beach Administrator	15 days x 8 x \$28/hour		\$ 3,360.00
		Parking Control	18 days x 14 hours X \$16/hour		\$ 4,032.00
					\$ 12,392.00
Beach Sticker Sales	\$ 4,896.00	Clerks	18 days x 16 hours x \$17/hour		\$ 4,896.00
TOTAL	\$ 38,288.00				

Projected Revenue



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

II

COVID-19 UPDATES AND RECOMMENDATIONS – B

REQUESTED BY:	Selectwoman Reinhart
DESIRED ACTION:	Letter to the newspaper to address support of wearing masks
PROPOSED MOTION:	I move that the Selectboard write and send a letter to the newspaper to address support of wearing masks.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

II

COVID-19 UPDATES AND RECOMMENDATIONS – C

REQUESTED BY:	Selectwoman Carlson
DESIRED ACTION:	Wellfleet Chamber of Commerce Update
PROPOSED MOTION:	N/A
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

III

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Lance Miller to the Bike and Walkways Committee
PROPOSED MOTION:	I move to appoint Lance Miller to the Bike and Walkways Committee for a term ending June 30, 2023.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Lance A Miller Date 31 July 2020
Mailing Address _____ (as of 9/25/2020) _____
(currently in France)
Phone (Home) _____ (cell) _____
E-mail lancish@alum.mit.edu

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____ I have been invited by Rebecca Brodwick Noble to join the Bike and Walkways Committee. When I lived in Middleburg, VA I was very active in successfully preserving the local character of the area by supporting the maintenance of local trails and opposing new highway development, Disney, and large commercial installations. _____

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

My PhD is in Cognition and Computer Science (AI), and I've worked for over 3 decades in designing and managing the building of small to large advanced technology software systems, many of them for governmental agencies. What's relevant to my application is that I'm used to working with and resolving inter-agency and inter-stakeholder disputes and squabbles in getting things done. MA can't be worse than the federal government. Really.

I don't take possession of our new property at 20 1st Ave. until 9 /25 but there appears to be no impediment to the closure, and I would like to begin now in helping Rebecca with web research and brainstorming.

- Committees/Boards of Interest: 1) Bikes and Walkways _____
- 2) _____
- 3) _____

Town of Wellfleet Boards and Committees

Bike & Walkway Committee	3 year term
Board of Assessors	3 year term
Board of Health	3 year term
Board of Water Commissioners	3 year term
Building and Needs Assessment	3 year term
* Bylaw Committee	3 year term
Cable Advisory Committee	1 year term
Cape Cod Commission	3 year term
*Cape Cod Regional Technical High School	(ATM)
*Charter Review Committee	(ATM)
Commission on Disabilities	3 year term
Community Preservation Committee	3 year term
Comprehensive Wastewater Management	3 year term
Conservation Commission	3 year term
Council on Aging	3 year term
Cultural Council	3 year term
Energy Committee	3 year term
* Finance Committee	3 year term (ATM)
Health Care Campus Committee	Indefinite
Historical Commission	3 year term
Housing Authority	5 year term (ATM)
Local Housing Partnership	1 year term
Marina Advisory Committee	2 year term
Natural Resources Advisory Committee	3 year term
Open Space Committee	1 year term
Personnel Board	3 year term
Planning Board	5 year term
Recreation Committee	3 year term
Recycling Committee	3 year term
Shellfish Advisory Board	3 year term
* Social and Human Services Committee	3 year term
Zoning Board of Appeals	3 year term

VACANCIES IN BOLD

* Appointed by Moderator

05/03/2018

Lance A. Miller 31 July 2020

cc: Rebecca Brochwick Noble

6 August 2020
2805 Dumbarton St NW Apt B
Washington, DC 20007

Dear Wellfleet Selectboard,

I am applying to join the Bike and Walkways Committee, two of whose members – Rebecca Noble and Peter Cook - I have already met remotely. I apologize for not being present in person, but we do not return from Europe until mid-September when we will take possession of our new home in S. Wellfleet on 1st Avenue.

As a former avid biker and ever-walker looking forward to the privilege of joining the Wellfleet community, I am concerned about two issues facing the Town – the pressing question of the Cape Code rail trail extension and the general thorny problem of letting S. Wellfleet residents access 'downtown' without the danger of Rt. 6 traffic.

In a previous life in Middleburg, VA in the DC area, I worked for years to help preserve the charm of its byways against the road-straightening and -widening lust of the state DOT and against the lure of a habitat and safety destroying would-be Disney center.

My wife and I have had a wonderful adventure in France's capitol city. But now we so miss our family in Boston, ME, and CT, as well as nature and the sea. We especially value the opportunity to give back and grow by being part of a community that values volunteerism. We both went to Tufts, I worked some in Natick, and we did our 'residency' week on Cape Cod to get our MA marriage license, not to mention my many years of tent-camping my family in N. Truro, so coming to settle in Wellfleet feels to us like coming home.

I look forward to this opportunity of working with the Town.

Sincerely,

Lance A. Miller

Lance A Miller, PhD



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

III

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Increase membership of the Local Housing Partnership from 9 to 10 members
PROPOSED MOTION:	I move to increase the membership of the Local Housing Partnership from 9 to 10 members; 5 Community, 1 Housing Authority, 1 Open Space, 1 Planning Board, 1 ZBA; staff assistance; Inspector of Buildings, Health and Conservation Agent, ATA/Town Planner.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

TO: Board of Selectmen

FROM: Jeanne Maclauchlan, Principal Clerk

DATE: August 6, 2020

RE: Local Housing Partnership

Below is the makeup of the committee. They want to add another community member so it will need your approval.

Local Housing Partnership

8/11/2015

At least 9 members; 5 Community, 1 Housing Authority, 1 Open Space, 1 Planning Board, 1 ZBA; staff assistance; Inspector of Buildings, Health & Conservation Agent, ATA/Town Planner

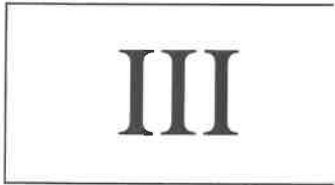
To work in conjunction with the Wellfleet Housing Authority. 1 year term

Anne Suggs	Community
Madeleine Entel	Community
John Cumbler	Open Space
Sharon Inger	ZBA
Susan Spear	Community
Alfred Pickard	Planning
Judy Taylor	Community
Gary Sorkin	Housing Authority
Karen Kaminski	Community



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020



BOARD/COMMITTEE APPOINTMENTS AND UPDATES – C

REQUESTED BY:	Selectman Curley
DESIRED ACTION:	Discussion of Oversight of Rights to Public Access and Possible Creation of Rights to Public Access Committee
PROPOSED MOTION:	<p>I move to establish the Rights of Public Access Committee, with a charge and membership as follows:</p> <p><u>Charge:</u> In accordance with the Wellfleet Town Charter, the Board of Selectmen hereby establishes the Rights of Public Access Committee as an ad hoc committee with the following Charge:</p> <p>Maintaining, re-establishing, or improving the publics' rights of access to town landings, rights of way, or other means of public access within the town of Wellfleet.</p> <p><u>Membership:</u> The Rights of Public Access Committee shall be composed of five members; all members will be appointed by the Board of Selectmen. To establish an overlapping appointment period, the following appointments will be made initially:</p> <ul style="list-style-type: none"> • Two for two years • Three for one year <p>After the expiration of the initial terms, all terms will be for two years.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

III

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – D

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Jim Falcone to the Rights of Public Access Committee
PROPOSED MOTION:	I move to appoint Jim Falcone to the Rights of Public Access Committee for a term ending June 30, 2022.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

III

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – E

REQUESTED BY:	Selectwoman Wilson
DESIRED ACTION:	Termination of Dan Hoort as a member and appointment of Maria Broadbent to the Herring River Executive Council
PROPOSED MOTION:	Per Section 6 of MOV IV, I move to terminate Dan Hoort as a member of, and appointment Maria Broadbent to, the Herring River Executive Council.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

- d. *Old County Road/Culverts:* Wellfleet shall continue to own Old County Road and its culverts, except those that are located in Truro, and any modifications or improvements to them;
- e. *Bound Brook Road/Culverts:* Wellfleet shall continue to own Bound Brook Road and its culverts and any modifications or improvements;
- f. *High Toss Road:* High Toss Road and related improvements or modifications shall continue in its present ownership and maintenance status; and
- g. *Mill Creek Water Control Structures:* If a water control structure(s) is installed at Mill Creek, the NPS shall own the new structure(s).

Notwithstanding the foregoing, this provision is not intended to and does not purport to allow or provide for a *change* in land or property ownership as a result of modification of existing infrastructure.² The Parties agree that they may revisit the proposed ownership structure set forth in this Section 4 as the Project is developed, permitted, and implemented.

- 5. Operation of Project Infrastructure. The owners (Wellfleet or CCNS) of the different elements of Project infrastructure set forth in Section 4 may wish to engage the services of third-party entities to construct, operate and maintain Project infrastructure, or the owners may wish to perform these functions through their established governmental structures. The Project will consult with Truro to determine the preferred method to perform any Project-related work affecting public infrastructure in Truro. Long-term operation and maintenance responsibilities should be the responsibility of the owner of each element of Project infrastructure. The Parties agree that they may revisit the proposed operation structure set forth in this Section 5 as the Project is developed, permitted, and implemented.
- 6. Project Governance.
 - a. Herring River Executive Council.
 - i. Purpose and Responsibilities. The Herring River Executive Council ("HREC") shall function as the executive group that approves all major Project decisions and activities. The HREC's responsibilities include, but are not limited to, establishing and providing policy direction; reviewing and approving the Project's Adaptive Management Plan; monitoring Project progress; modifying or altering Project infrastructure water control structure openings (after receiving advice and recommendations from the technical staff, including those of the Project Partner Agencies, through

² For example, if an existing road must be modified and expanded beyond the boundaries of the existing right of way in order to implement the project, such expansion and modification does not result, by operation of this provision, in the owner of the right of way acquiring ownership of the expanded area. Neither Party can, through this Agreement, nor does hereby release its rights or interests in its existing real and personal property.

the HRTT); and ensuring compliance with laws, policies and regulations of Wellfleet and CCNS.

ii. Membership and Decision-making. The HREC shall meet as it may deem necessary or appropriate and shall consist of five members as follows:

- a) The Wellfleet Town Administrator and two members of the Wellfleet Selectboard, or alternatively, up to three designee(s) appointed by the Selectboard;
- b) The Superintendent of the CCNS or his/her designee, and one additional CCNS designee.

The HREC shall by-and-large operate by a consensus decision-making process or from time-to-time by taking a vote. A quorum of three members may make decisions if HREC wishes. Members of the HREC may, in their discretion, make a motion during a meeting for a vote on a particular topic or decision to be taken, at which point the HREC members will vote whether to take a vote. Voted decisions are effective only through unanimous vote of the members present, provided that such unanimous vote includes at least one vote by a member or designee of each Party.

The Parties shall seek Project Partner Agency input as to how and to what extent they wish to coordinate efforts and provide advice regarding Project decisions. The HREC may seek technical guidance and assistance from the expert technical personnel of the Parties and Project Partner Agencies individually as members of the HRTT.

Individual HREC members shall not possess any authority to set goals, priorities, or positions on behalf of the HREC.

The Parties recognize that decisions made by HREC may require or warrant further votes, approvals, reviews, or appropriations from Wellfleet and/or NPS in order to effectuate HREC decisions, and that neither Party is obligated to implement or move forward with any HREC decision that is inconsistent with or has not received such required or warranted further votes, approvals, reviews or appropriations.

The Parties further recognize that in emergency situations or unforeseen circumstances, Wellfleet and CCNS may each make emergency decisions regarding Project infrastructure as provided for in their applicable laws and authorities concerning Project elements or property owned by each governmental entity. Both parties shall make every reasonable attempt to communicate in an emergency.

iii. Term. Each representative on the HREC shall serve until their designating entity notifies the HREC of a change in designation.

- iv. Public Meetings. The HREC shall conduct its meetings consistent with the Massachusetts Open Meeting Law, M.G.L. Chapter 30A, §§ 18-25.

7. Technical Advice and Input.

a. Herring River Technical Team.

- i. Purpose and Responsibilities. The Herring River Technical Team ("HRTT") shall function as an informal, sounding board composed of intergovernmental technical staff to provide technical input for Project-related decisions as necessary or appropriate. These opportunities for input include, but are not limited to planning, permitting, engineering, technical, operational and scientific coordination for the Project. The HRTT will coordinate with the Regulatory Oversight Group (which was established through Project's July 15, 2016 MEPA Certificate) consistent with the provisions of that MEPA Certificate.
- ii. Membership and Decision-making. The HRTT shall have no set number of members, it meets as needed or desired, and may consist of staff members from the following federal, state, and local governmental entities: Wellfleet, CCNS, the National Oceanic and Atmospheric Administration, the U.S. Fish and Wildlife Service, the Massachusetts Division of Ecological Restoration, the U.S. Natural Resources Conservation Service, and other entities with appropriate technical knowledge to assist the Project. Participating staff members shall be designated at the sole discretion of any participating agency.

The HRTT shall have no quorum requirement and is not a tribunal making governmental decisions. The HRTT does not possess any authority to make decisions that bind the Project, Wellfleet, the CCNS, or the Project Partner Agencies; is not empowered by any Party to act collectively; and does not have any power to take actions for the Project. The Parties disclaim any intention to create in the HRTT a public body for purposes of the Massachusetts Open Meeting Law or the federal or Massachusetts Public Records Act.

8. Consultation with Stakeholder Groups and Others. In accordance with the MEPA Certificate, the HREC has formed a Herring River Stakeholder Group ("HRSG") to provide advisory input on Project implementation issues. The HREC may consult the HRSG or other individuals or organizations for advisory input, as needed, to develop, permit, and administer the Project.

9. Governmental Provisions.

- a. Governmental Authority. As used in this Agreement, the "Town" or "Wellfleet" shall mean the Town of Wellfleet as a municipal corporation, including its Selectboard members, employees, agents, and consultants. "CCNS" shall mean the Cape Cod National Seashore, including its employees, agents, and consultants.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

IV

BUSINESS – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approval of Conduit Installation at 115 Cahoon Hollow Road for Eversource
PROPOSED MOTION:	I move to approve the installation of approximately 75 feet conduit and cable electrical service is necessary for the customer at 115 Cahoon Hollow Road.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

**FORM OF ORDER FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

WO#2398242

IN BOARD OF SELECTMEN FOR THE TOWN OF WELLFLEET, MASSACHUSETTS.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:
that the NSTAR ELECTRIC COMPANY/D/B/A EVERSOURCE ENERGY

be and it is hereby granted a location for and permission to install and maintain underground cables, conduits and manholes, together with such sustaining and protecting fixtures as said Company may deem necessary, in, under, along and across the public way or ways hereinafter referred to, as requested in petition of said Company dated the 27th day of July, 2020.

All construction under this order shall be in accordance with the following conditions:

Cables, conduits, and manholes shall be installed substantially at the point indicated upon the plan marked Plan No.2398242 Dated July 22, 2020 filed with said petition. The following are the public ways or parts of ways under, along and across which the cables above referred to may be installed under this order.

Cahoon Hollow Road, Wellfleet Installing approximately 75 feet conduit and cable
Electrical service is necessary for the customer at 115 Cahoon Hollow Road

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Wellfleet, Massachusetts held on the _____ day of _____ 2020.

Clerk of Selectmen.

_____, Massachusetts _____ 2020.

Received and entered in the records of location orders of the Town of Wellfleet
Book _____ Page _____.

Attest:

**PETITION FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS
WO#02398242**

Barnstable, Massachusetts

July 27, 2020

To the Board of Selectmen for the Town of Wellfleet, Massachusetts.

NSTAR ELECTRIC COMPANY/d/b/a EVERSOURCE ENERGY

request permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:

**Cahoon Hollow Road, Wellfleet
To install 75' of conduit and cable in town road**

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, conduits, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed in accordance with the plan files herewith marked Plan No. 2398242 Dated July 22, 2020.

NSTAR ELECTRIC COMPANY/d/b/a EVERSOURCE ENERGY

By *Jessica Elder*
**Right of Way Agent
Jessica S. Elder**

We hereby certify that on _____ 2020, at _____ o'clock,
_____ M. at _____ a public hearing was held on the
petition of the

NSTAR ELECTRIC COMPANY/d/b/a EVERSOURCE ENERGY for permission to install and maintain the underground cables, conduits, manholes and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to install underground cables, conduits, manholes and fixtures under said order. And that thereupon said order was duly adopted.

**Selectmen of the Town of
Wellfleet, Massachusetts**

CERTIFICATE

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the Board of Selectmen of the Town of Wellfleet, Massachusetts, on the _____ day of _____ 2020, and recorded with the records of location orders of said Town,
Book _____, Page _____.

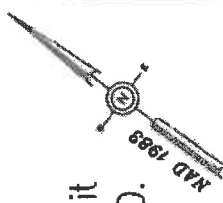
This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk.

Town Clerk

Plan to accompany petition of EVERSOURCE ENERGY to install one handhole and 40'± of 3" conduit under town road & 35'± of 3" conduit under side of town road for new underground service to #1115 CAHOON HOLLOW ROAD.



#1125A

17-8-A
1125 CAHOON HOLLOW RD
N/F
DUNBAR HUGH L JR TRUSTEE

6/H64B



6/H64

1-3" SCHED 80 PVC
TL=40'±

6/H64A

6/64

1-3" SCHED 40 PVC
TL=35'±

APPROX. 360' TO
OCEAN VIEW DR

CAHOON-HOLLOW RD

17-7-0
1120 CAHOON HOLLOW RD
N/F
SHANEM INC
C/O LEBART TODD

#1120

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY AND ITS PARENTS, AFFILIATES, OFFICERS, EMPLOYEES, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR PARTIES") SHALL BE LIABLE FOR ANY LOSS OR DAMAGE CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT. TO THE MAXIMUM EXTENT PERMITTED BY LAW, NSTAR PARTIES SHALL BE RELEASED FROM ANY SUCH LOSS OR DAMAGE, INDEMNITY AND HOLD THE NSTAR PARTIES HARMLESS FROM ANY SUCH LOSS OR DAMAGE.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, WHETHER EXPRESSED OR IMPLIED UNLESS INDICATED OTHERWISE. THE INFORMATION OR USE OF THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

Plan # 2398242	ASTAR EVERSOURCE 1115 MASSACHUSETTS AVE. DORCHESTER, MASS. 02122
Ward #	Plan of CAHOON HOLLOW ROAD
Work Order # 2398242	WELLFLEET
Surveyed by: N/A	Showing PROPOSED CONDUIT LOCATION
Research by: N/A	
Plotted by: TL	
Proposed Structures: TL	
Approved: A DEBENEDICTIS	Scale 1"=20'
PR	Date JULY 22, 2020
	SHEET 1 of 1



MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

TOWN OF WELLFLEET
PUBLIC HEARING

Notice is hereby given that a public hearing will be held on Thursday August 10, 2020 at 10:00 am via phone, on the petition of Eversource Energy to install approximately 75' of conduit/cable in the public way in Cahoon Hollow Road, Wellfleet.

A copy of the petition is available for inspection in the Administration Office. Any questions or concerns may be addressed to Jeanne Maclauchlan at jeanne.maclauchlan@wellfleet-ma.gov or 508-349-0300.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

IV

BUSINESS – B

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval and Signature of Climate Change Adaptation Project with Horsley Witten
PROPOSED MOTION:	I move to approve the contract with Horsely Witten Group, Inc. for the Climate Change Adaptation Project, in the amount of \$32,400, and authorize the Town Administrator to sign it.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELFLEET CONSULTANT AGREEMENT

Horsley Witten Group, Inc

Climate Adaptation Regulations

I. PARTIES

This contract (hereinafter referred to as "Agreement") is made and entered into on this 24th day of JULY, 2020, by and between the Town of Welfleet with a mailing address of 300 Main Street, Welfleet, MA 02667 (hereinafter referred to as "Town"); and Horsley Witten Group, Inc, with a mailing address of 90 ROUTE 6A SANDWICH, MA 02563 (hereinafter referred to as "Consultant"). In consideration of the mutual promises contained herein, Consultant agrees to perform the following services for the Town.

II. SCOPE OF SERVICES

In consideration of the compensation set forth herein, the Consultant shall perform the services as outlined in a Request For Quotes attached hereto as Exhibit A and the Consultant Memorandum attached hereto as Exhibit B.

III. COMMENCEMENT AND COMPLETION

The Consultant will commence work upon execution and will complete work on or before ~~xxxx~~ and as attached hereto as Project Schedule (EXHIBIT C)

IV. PAYMENT TERMS

The Consultant shall submit an invoice on or about the first of each month reflecting services performed at the Consultant's normal professional billing rates, attached hereto as Exhibit C. The Consultant understands that the payment for completion of the services outlined in Section II shall not exceed **Thirty-Two Thousand and Four Hundred Dollars (\$32,400.00)**, and the Consultant agrees to perform the services on that basis. Invoices shall list separately all out of pocket expenses being billed.

V. TERMINATION

Either party may terminate this Agreement for cause after giving the other party written notice and a reasonable opportunity to cure. The Town may terminate without cause by giving the Consultant fourteen (14) days' notice and compensating the Consultant equitably to the termination date.

VI. DISPUTE RESOLUTION

Any controversy or claim arising out of or related to this Agreement, which cannot be resolved between the parties shall be submitted to the Massachusetts Superior Court (Barnstable County). This agreement shall be governed by Massachusetts law.

VII. QUALIFICATIONS

The Consultant represents it holds and will continue to hold during the term hereof any and all qualifications, licenses and certifications required to perform its services in Massachusetts. The Consultant shall perform all services in accordance with professional standards.

VIII. SUBCONTRACTORS

The Consultant shall be fully responsible to the Town for the acts and omissions of any subcontractors and of persons either directly or indirectly employed by it and shall hold subcontractors to the same terms and conditions as Consultant is held under this Agreement. No subcontractors shall be retained on this Agreement without the specific prior written approval of the Town.

IX. INSURANCE

The Consultant shall purchase and maintain Workers' Compensation Insurance, General Public Liability and Property Damage Insurance including vehicle coverage and professional liability insurance, all with limits and terms satisfactory to the Town. The Town shall be named as an additional insured on the liability policy.

X. INDEMNIFICATION

The Consultant will indemnify and hold harmless the Town, its officers, agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the Agreement by the Consultant, its officials, employees, agents and subcontractors.

XI. ENTIRE AGREEMENT

This Agreement and its attachments represent and contain the entire agreement between the parties. Prior discussions or verbal representations by the parties that are not contained in this Agreement and its attachments are not a part of this Agreement. Where there is any conflict between the provisions of this Agreement and the provisions of any attachment, the provisions of this Agreement shall control.

HORSLEY WITTEN GROUP, INC

Date: 7/24/2020

By: 

Name: Nathan E Kelly

Title: Principal

Date: _____

THE TOWN OF WELLFLEET, MA

By: _____
Daniel R. Hoort, Town Administrator

BOARD OF SELECTMEN
Policy on Letters of Selectmen
Date: August 3, 1992
1992-2

Reaffirmed: 1/27/97
Revised: 2/5/01
Revised: 7/23/01

All communications written by any Selectman sent in the name of the Board of Selectmen shall be reviewed by the Board prior to dispatching.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

IV

BUSINESS – C

REQUESTED BY:	Town Clerk
DESIRED ACTION:	Finalize and Close the 2020 Special Town Election Warrant
PROPOSED MOTION:	I move to close the 2020 Special Town Election Warrant.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
300 MAIN STREET WELLFLEET, MASSACHUSETTS 02667
Office of the Town Clerk
Townclerk@wellfleet-ma.gov
Tel (508) 349-0301 Fax (508) 349-0317

August 04, 2020

Dear Wellfleet Voters:

At a duly posted meeting on July 28th, 2020 the Selectboard voted and approved to hold our Annual Town Meeting on September 12th, 2020 at the Wellfleet Elementary School ball field at 10:00 am with rain dates of September 13th, 14th and 15th. Since the Warrant for the Annual Town Meeting includes Proposition 2 ½ override and debt exclusion questions that must be approved at both Town Meeting and as ballot questions, we are statutorily required under MGL c59§21C(m), to present the ballot questions to the voters prior to September 15th.

With this, we will be holding a Special Town Election on September 8th, 2020. Please see a sample of the ballot questions on the next page. The Special Town Election will be held at the Wellfleet Council on Aging, 715 Old Kings Hwy. Polls will open on September 8, 2020 at 12noon and close at 7:00pm.

Sincerely,

Jennifer Congel
Town Clerk

SPECIAL TOWN ELECTION WARRANT

Monday, September 8, 2020

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET SENIOR CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Monday the 8th day of September, 2020, between twelve o'clock noon and seven o'clock p.m.**, to vote on the following questions:

Question 1:

Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the planning, designing and construction of a new water main, bidding and bid documents and related infrastructure on Route 6 and Briar Lane to improve the hydraulic flow of water from the Town's secondary water source, including the payment of all costs incidental or related thereto?

Question 2:

Shall the Town of Wellfleet be allowed to assess an additional \$148,000 in real estate and personal property taxes for the purposes of funding two new full time Firefighter/EMT/Paramedic position, including benefits and all other costs incidental or related thereto, for the fiscal year beginning July first, 2020?

Question 3:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase, outfit, and equip one replacement police cruiser for the Police Department, and all other costs incidental or related thereto?

Question 4:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase, outfit, and equip a replacement command vehicle for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 5:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the equipment on the Forestry 90 vehicle for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 6:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace EMS equipment for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 7:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to equip and replace a 2004 Backhoe for the Department of Public Works, and all other costs incidental and related thereto?

Question 8:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to build and furnish a replacement guard shack and to extend the protective canopy at the Wellfleet Transfer Station for the Department of Public Works, and all other costs incidental and related thereto?

Question 9:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the engineering of a fire suppression system at the Wellfleet Elementary School, and all other costs incidental and related thereto?

Question 10:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund repairs and improvements to Lt. Island Road for the Department of Public Works, and all other costs incidental and related thereto?

And you are hereby directed to serve these warrants by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meetings.

Hereof fail not and make do return of these warrants with your doings thereon, to the Town Clerk, at the time and place of said meetings.

Given under our hands this ____ day of July 28, 2020.

Wellfleet Board of Selectmen

Michael DeVasto, Chair

Janet Reinhart-Vice Chair

Justina Carlson, Member

Helen Miranda Wilson, Member

Ryan Curley-Clerk

Constable's Return of Service

I have served the foregoing warrants by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet on ____ August __, 2020 _____, which is at least seven (14) days before the date of said meeting, as within directed.

Date: _____

Constable: _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

IV

BUSINESS – D

REQUESTED BY:	Selectwoman Reinhart
DESIRED ACTION:	Selectboard response to correspondence
PROPOSED MOTION:	TBD - Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

IV

BUSINESS – E

REQUESTED BY:	Selectman Curley
DESIRED ACTION:	Discussion of Town Administrator Performance Evaluation
PROPOSED MOTION:	TBD - Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

2018 Town Administrator Review

Submitted by _____ (initials)

Administration

1 Personal/Professional	1	2	3	4	N/O
a. Is able to resolve difficult problems, manage conflict and work effectively under pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is fully knowledgeable and committed to the field of local government management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Acts in a fair and equitable manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Is creative, with the ability to reach for effective and inventive solutions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Is a person of integrity and honesty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

2 Board Support/Relations	1	2	3	4	N/O
a. Maintains a professional working relationship with the Board, promoting a climate of mutual respect and trust	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Provides quality analysis of policy issues and proposals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Interprets, supports and implements Board decisions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Keeps Board members informed of issues and activities in Town government and in the community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Provides support material and other necessary information to Board members as requested	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Responds to requests for action from the majority of the Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Listens and understands Selectmen concerns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Works with Chairman to establish agenda that addresses issues in a timely manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Works with the Board to annually evaluate, develop and implement goals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

2018 Town Administrator Review

Submitted by _____ (initials)

3 Financial Management	1	2	3	4	N/O
a. Establishes annual budget process and considers needs, goals and priorities as set by the Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Effectively monitors and controls budget expenditures to minimize waste and inefficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Accurately forecasts and reports the Town's financial condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Presents budget information in a manner that promotes full understanding of the issues and needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Manages the Town's debt program to balance the needs of the Town and the rating agencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Develops and maintains a long-term financial plan and works with the BOS to develop strategies and direction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

4 Personnel Management/Organizational Leadership	1	2	3	4	N/O
a. Recruits, selects and retains quality personnel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Assures systematic performance evaluation of personnel under the authority of the Town Administrator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Establishes high standards or performance for all department heads; recognizes, develops and utilizes their leadership abilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Effectively delegates tasks and assignments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Provides leadership in negotiating labor contracts; keeps Board informed of progress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Strives to maintain good staff morale and maintains open, honest and professional relationship with staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Develops proposals for cost effective reorganization of Town operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Encourages trust and mutual respect between staff and Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

2018 Town Administrator Review

Submitted by _____ (initials)

5 Community Leadership/Public Relations	1	2	3	4	N/O
a. Provides leadership within community by being visible and approachable; is responsive to citizen complains; responds promptly to top e-mails and calls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Maintains good communications with the business community; summer residents advisory committee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Maintains effective communication with other communities; municipal organizations, and state agencies to enhance the Town's position	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

6 Town Operations and Infrastructure	1	2	3	4	N/O
a. Provides effective oversight and coordination of Town programs and services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Seeks to enhance municipal services and delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Promotes use of technology and innovation in service delivery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Provides a long-range plan to establish a funding mechanism for capital projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:					

Suggested TA Goals for 2020-2021
1
2
3
4
5



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020



SELECTBOARD REPORTS

Reported by:	Topic:



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

VI

TOWN ADMINISTRATOR'S REPORT

To: Selectboard
From: Maria T. Broadbent, Town Administrator
Subject: Town Administrator's Report
Date: August 8, 2020

This report is for the period July 28 through August 7, 2020.

1. General

- Town buildings remain closed as precaution to the COVID-19 virus. Town staff is available by appointment.
- Following Governor Baker's directive staff has been directed to continue to work from home whenever possible.
- Staff members sharing an office alternate their time in the office
- Town Administrator plans to work in person on Tuesday afternoons and on Wednesdays until mid-afternoon
- Plans continue for holding Annual Town Meeting on September 12 at the elementary school ballfield

2. Fiscal Matters

- Monitoring events as they relate to finances.

3. Meetings – All meetings are via conference call/Zoom

- July 28 – Introduction meeting with Finance staff
- July 30 – Introduction meeting with Police Department
- July 31 – Introduction meeting with COA/Recreation staff
- August 3 – Introduction meeting with Health/Conservation staff
- August 4-Emergency Management Team
- August 6-Introduction meeting with Shellfish Department

4. Complaints.

- Concern about an establishment's possible violations of COVID-19 orders
- Concern about the condition of the elementary school playground

5. Personnel Matters:

- None



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

VIII

CORRESPONDENCE REPORT

Friday, July 24, 2020 through Friday, August 7, 2020

Letters (emails):

7/24	Jim Falcone	Request and resignation NRAB
7/24	Lilli Green	Fwd: Fw: For Immediate Release: Barnstable County Receives Large PPE Shipment from MEMA Today
7/27	Hillary Lemos	Follow up
7/27	Courtney Butler	SCAM – Fw: hello Courtney
7/27	Joan Zukas	COVID
7/27	Bruce Hurter	TM article re 30-14
7/27	Chamber of Commerce	Results from member survey about beach parking
7/27	Courtney Butler	What to Expect When Expecting to Attend the 2020 Annual Town Meeting
7/28	Jude Ahern	Public health messages posted to FB and quorum
7/28	Jude Ahern	Here it is
7/28	Jude Ahern	This is how panic starts
7/28	Jude Ahern	August 2017
7/28	Jude Ahern	Fwd: Covid 19 cases “popping up in wellfleet”?
7/28	Jude Ahern	Fwd: public records request: harbor closure signs 2017
7/28	Nancy Civetta	Shellfish Crier: Shellfish hearings at Selectboard meeting tonight; quahog relay and vibrio monitoring update
7/28	Carol Magher	To Ryan Curley re OVD
7/28	Ryan Curley	Reminder Cemetery Restoration Issues, Article 16 supporting materials for its reconsideration.
7/28	Ryan Curley	Falmouth lifeguards test positive for COVID-19 after a party.
7/28	Ryan Curley	Wellfleet-ma.gov Homepage is Not Being Indexed.
7/28	Courtney Butler	SB AND EMT MEETING 8/4 at 10 AM
7/28	MA Division of Marine Fisheries	DMF News Q1 & Q2 2020 Now Available!
7/28	Dan Hoort	FW: 1/12th Budget for Tonight
7/28	Fred Armstrong	Support for CCOC
7/28	Dan Hoort	FW: 1/12th Budget for Tonight
7/28	Courtney Butler	FW: Special Town Election
7/28	Dan Hoort	Mask mandate
7/29	Dan Hoort	RE: Open Cape Network and Residential connections
7/29	Dennis Cunningham	Valid information
7/29	MA Division of Marine Fisheries	Commercial Tautog Tagging Program Update
7/30	MMA	Welcome to the Massachusetts Select Board Association!
7/30	MMA	Janet, Please Ask Your Legislator to Support House-Passed Version of the Housing Choices Legislation
7/29	Susan Reverby	Zoom with WSRA
7/31	Janice O’Connell	Barnstable County Assembly of Delegates Meeting Notices for Wednesday, August 5, 2020
7/31	Lilli Green	Fwd: Fw: For Immediate Release: Barnstable County Gets Creative with Appeals to Generation Z to Practice Safety Precautions During COVID-19
7/31	MMA	Justina, State Leaders Announce Level Funding For Major Local Aid Accounts



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: August 11, 2020

7/31	Lance Miller	Application for volunteering
7/31	Ryan Curley	FYI CCT Baby in Wellfleet suffers severe injuries from dog bite.
7/31	Courtney Butler	Selectboard and EMT agenda for 8/4
7/31	Courtney Butler	Fwd: Dangerous Dog
8/1	Mike Kubiak	Open Boards
8/1	Ryan Curley	Super Spreading Event in GA Summer Camp CDC Report
8/3	US Census Bureau	Final Boundary Validation Program (BVP) – BAS ID: 32500174385
8/3	Jon Li	Weekly Report #1 to Dr Fauci: Convince Garamendi, Pelosi and Biden to drop Public Choice for City-coordinated US Universal Health and Social Services before the Democratic Party National Convention
8/4	MA Division of Marine Fisheries	DMF has begun the process of providing federal CARES relief to the fishing and seafood industries
8/4	Jude Ahern	Needs Committee
8/4	Jude Ahern	Fwd: public records retention during COVID-19 emergency
8/4	Evelyn Yudowitz	Request for Agenda- No Parking Signs on Omaha Rd.
8/4	Susan Reverby	August 20 7:30 Zoom meeting with the Seasonal Residents
8/4	Denise Queally	Internet Fraud involving Wellfleet Properties
8/5	Michael Paiewonsky	Wellfleet - Reconstruction of Route 6 at Main Street intersection
8/5	Lilli Green	Energy and Climate Action Committee media campaign documents
8/6	Dick Elkin	OP-ED in Provincetown Independent regarding regional high school
8/6	Ryan Curley	Inventory of Town owned Parcels and Ways.
8/7	Denny O'Connell	Wellfleet Conservation Trust
8/7	Courtney Butler	Fwd: Local impact study from Love Live Local shows local businesses keep more money in local economy
8/7	MMA	Save the Date for WEMO's Virtual Leadership Conference 10/16!
8/7	Courtney Butler	Agenda Packet for 8/11

Federal State Local:

7/24 Stantec

Rt. 6 Main Street Intersection

Internal Memos:

8/5 Ryan Curley

Warrants Signed 8.4.20
PAYROLL WARRANT # 08042020PR = \$423947.71
VENDOR WARRANT # W08042020 = \$1722035.07

Legal:

7/27 KP Law

Halleck Hoeland Trustee



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

IX

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of July 28, 2020 as printed. I move to approve the minutes of August 4, 2020 as printed.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

**Wellfleet Selectboard Meeting
Tuesday, July 28, 2020 at 7pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Michael DeVasto; Janet Reinhart; Helen Miranda Wilson; Justina Carlson; Ryan Curley

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler; Police Chief Michael Hurley; Fire Chief Rich Pauley; Moderator Dan Silverman; Town Accountant Gene Ferrari; Health Agent Hillary Greenberg Lemos; Shellfish Constable Nancy Civetta; Community Services Director Suzanne Thomas; Shellfish Constable Nancy Civetta; DPW Director Mark Vincent; Elementary School Principal Mary Beth Rodman

Chair DeVasto called the meeting to order at 7:00 p.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Curley announced that the website is not being indexed correctly via Google, so to please use the Town website directly to find information.
- Wilson said the last day to register to vote is on August 21st and to please see the Town Clerk for more information.
- Audience member Jim Hood spoke to Article 10 in the Annual Town Meeting Warrant, which is with regard to the Water System Upgrade.
- DeVasto announced that the Board of Health will be hosting a pop-up testing site for food service workers. The clinic will be held in Harwich and those interested are asked to please contact the Health Agent to schedule a time for testing – it is by appointment only.
- Carlson thanked Fire, Rescue, Police, Health, and Beach departments for their efforts in getting us all through the summer season. She also thanked businesses for their cooperation in these efforts.

PUBLIC HEARINGS

Transfer of Shellfish Grant #s 95-17 and 95-18 from Jon Nordahl and Michael Seiser to Jon Nordahl, Michael Seiser and William Barrio

DeVasto recused himself. There was no discussion.

- Wilson moved to transfer shellfish grant #s 95-17 and 95-18 from Jon Nordahl and Michael Seiser to Jon Nordahl, Michael Seiser, and William Barrio, as recommended by the Shellfish Constable.
- Curley seconded, and the motion carried 4-0, with DeVasto recused.

Overwintering regulation changes sections 7.19.5. Overwintering of Equipment on Grants and 7.19.6. Fines for Gear Violations

DeVasto recused himself. Wilson said the Shellfish Advisory Board worked closely with the Shellfish Constable on this and the end result took time, but was worth the time. Carlson thanked Civetta for her thoroughness and cooperation with the Shellfish Advisory Board.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

- Wilson moved to approve the changes to section 7.19.5, Overwintering of Equipment on Grants, Section 7.19.6, Fines for Gear Violations, and Appendix D, of the Wellfleet Shellfish Regulations as recommended by the Shellfish Constable.
- Carlson seconded, and the motion carried 4-0, with DeVasto recused.

Town Meeting Quorum Reduction

Wilson said she spoke with the Town Clerk and Moderator and clarified that voters have up until 20 days prior to Town Meeting to register, so the motion as worded with “currently registered voters” should be amended to strike currently. DeVasto noted that this does not limit the amount of people who can be at Town Meeting but reduces the number needed to hold the meeting.

- In accordance with Massachusetts Bill S.2680, An Act relative to municipal governance during the COVID-19 Emergency, **Wilson moved** to reduce the quorum for the 2020 Annual Town Meeting from six percent (6%) of registered voters of the Town to one hundred (100) registered voters of the Town as of 20 days before the Annual Town Meeting.
- Reinhart seconded, and the motion carried 5-0.

COVID-19 UPDATES AND RECOMMENDATIONS

Approval of 1/12th budget for August

- DeVasto moved that the Selectboard approve the Town Administrator’s FY21 1/12th Budget Plan for the month of August in the amount of \$2,645,687 to be submitted to the Department of Revenue per Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID19, Chapter 53 of the Acts of 2020.
- Carlson seconded, and the motion carried 5-0.
- DeVasto moved that the Selectboard approve the Town Manager’s FY21 1/12th Enterprise Fund Budget Plans for the month of August in the amount of \$61,500 for the Marina Enterprise Fund and \$28,600 for the Water Enterprise Fund to be submitted to the Department of Revenue per Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID19, Chapter 53 of the Acts of 2020.
- Reinhart seconded, and the motion carried 5-0.

Beach Parking

Curley asked Thomas what the parking capacity has looked like since the end of June; Thomas said the 25% reduction in parking at Newcomb and LeCount Hollow are working well except on fair-weather, mid-tide days. She said this became a safety issue and so she declared that there would be no waiting at all at McGuire Landing, and she thanked the DPW for their assistance in making a sign.

Curley said that it would not be appropriate to increase capacity at these lots, and instead suggested extending the sticker season to later in September, as well as requiring masks in the parking lot. Lemos said that masks are required, if you cannot maintain the 6 feet of social distance, it is not optional. Curley said that people were not abiding by this rule. Carlson said these were thoughtful inputs from Curley, and very useful. She said extending the sticker season seemed right.

Wilson said the goal was to reduce the amount of people on the beach, hence the reduced parking, and another way to enforce is shuttle busses. She was concerned that the busses were not transporting people at 50% capacity, as stated in the Governor’s guidelines. She noted that the busses are licensed by the State, not the Town, and suggested contacting the companies

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

immediately asking them to comply or noting that the Town would contact the State. There was further discussion about beach parking and visitation.

Lemos advised everyone to wear a mask, even around friends and family, to prevent the spread of the disease. Lemos also said that the Town’s COVID-19 “Enforcer” from Barnstable County is working around Town and has not received any complaints, nor has she seen a large amount of non-compliance. She clarified that vehicles for hire, such as motor coaches and Ubers, does not apply to the busses that are dropping people off, however she has spoken with the companies and they are riding at 50% capacity.

Carlson, with regard to busses dropping people off at the beaches, said that a friendly letter from the Town reminding them how to operate would not be a bad thing to do. Curley asked Thomas if extending the sticker season through September 27, when she would want that action approved; Thomas said it would need to be approved at their next meeting so that she can coordinate staffing.

USE OF TOWN PROPERTY

Maguire Landing Parking Lot on various dates – Heather Doyle

Doyle, of Cape Cod Ocean Community, explained her request for Use of Town Property. Curley asked Thomas about her comment on the application, which was that the group not raise funds on Town Property. Thomas noted that the group could fundraise if they paid a higher fee. Doyle said that this is just informational, and they do not need to do any fundraising. DeVasto said he would be willing to waive the fee and have it just be informational.

Wilson thanked Doyle for properly applying for use of town property and recommended sticking to the fee schedule. There was further discussion about location and safety. Reinhart was concerned about having an informational booth at the beaches during the busiest part of the season and during the pandemic. DeVasto noted that all the necessary department heads approved the application. Thomas recommended the site at Maguire Landing.

- Reinhart moved to approve the use of Maguire Landing Parking Lot by Heather Doyle on August 8, August 29, and September 5, 2020, pending discussion with the Beach Administrator, 3 hours each day, subject to the conditions, if any, as listed on the application form for a fee of \$110.
- Wilson seconded, and the motion carried 4-1, with Carlson opposed.

Lt. Island Bay Beach on August 6, 2020 from 430-5PM – Jennie Chavis and Rich Mullin

The applicants were not on the call; DeVasto said that the Department Heads approved it and he is OK with approving the request as well. Wilson asked that the group be informed they need to be split up into smaller groups to allow social distancing. There was further discussion.

- DeVasto moved to approve the use of Lt. Island Bay Beach by Jennie Chavis and Rich Mullin on August 6, 2020 from 430-5PM, so long as it is on Town property, subject to the conditions, if any, as listed on the application form for a fee of \$110.
- Carlson seconded, and the motion failed 1-3-1, with Carlson, Reinhart, and Wilson opposed, and Curley abstained.

BUSINESS

Finalize and Close the 2020 Annual Town Meeting Warrant

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

The Board discussed how to simplify the Warrant, examining the many articles under Capital Improvement Plans. Moderator Silverman recommended keeping the Warrant as simple as possible, but noted that the 2021 Annual Town Meeting Warrant will be larger if articles are not placed on the 2020 Warrant.

- **Article 2I – Build Equipment Storage Shed at Transfer Station**
Vincent explained that his request, for the Department of Public Works, can wait to be approved until next year, if the Board wished.
 - DeVasto moved to **not insert Article 2I**, Build Equipment Storage Shed at Transfer Station, in the Warrant.
 - Wilson seconded, and the motion carried 4-1, with Reinhart opposed.
- **Article 2J - Public Works – Replace Guard Shack and Build Canopy Extension at Transfer Station**
 - Reinhart moved to **recommend Article 2J**, Public Works – Replace Guard Shack and Build Canopy Extension at Transfer Station, and **insert** it into the Warrant.
 - Wilson seconded, and the motion carried 5-0.
- **Article 2K – Replace Baker Field Recreation Area Backstops**
 - Curley moved **not to insert Article 2K**, Replace Baker Field Recreation Area Backstops, in the Warrant.
 - Wilson seconded, and the motion carried 5-0.
- **Article 2L – Repair and Improve the Beach Bathrooms**
DeVasto asked if these repairs could be made prior to the 2021 season if approved in Spring 2021; Vincent said that would be hard and that if approved in 2020, the goal is to have them repaired for 2021.
 - DeVasto moved to **recommend Article 2L**, Repair and Improve the Beach Bathrooms, and **insert** it into the Warrant.
 - Reinhart seconded, and the motion carried 4-1, with Wilson opposed.
- **Article 2S – Public Works – Substation Roof Replacement**
 - DeVasto moved **not to place Article 2S**, Public Works – Substation Roof Replacement, in the Warrant.
 - Wilson seconded, and the motion carried 5-0
- **Article 2T – Public Works – Lt. Island Road Improvements**
 - DeVasto moved to **recommend Article 2T**, Public Works – Lt. Island Road Improvements, and **insert** it into the Warrant.
 - Wilson seconded, and the motion carried 5-0
- **Article 2U – Public Works – Duck Creek Revetment**

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

- Curley moved to **not to insert Article 2U**, Public Works – Duck Creek Revetment Engineering, in the Warrant.
- Wilson seconded, and the motion carried 5-0.
- **Article 2P – Wellfleet Elementary School Playground Replacement**
- **Article 2R – Wellfleet Elementary School Computer Replacements**
Rodman asked to withdraw Articles 2P and 2R from the Warrant.
 - DeVasto moved to **not insert Articles 2P and 2R** in the Warrant.
 - Reinhart seconded, and the motion carried 5-0.
- **Article 2Q – Wellfleet Elementary School Fire Suppression Study**
Wilson was concerned with the word “study”, saying that the Town already knows that the system needs to be updated so money should just be spent on engineering instead. Fred Magee, Finance Committee Chair, noted that the FinCom also withheld their recommendations because of the word “study”. Jim Nowack, of Nauset Public Schools, said that the \$110,000 is for the engineering, not the study for the suppression system. DeVasto said that this needs to be amended then to say “engineering”; Hoort said he would modify the Warrant to read as such.
 - DeVasto moved to **recommend Article 2Q**, Wellfleet Elementary School Fire Suppression Engineering, and **insert** it into the Warrant.
 - Wilson seconded, and the motion carried 5-0.
- **Article 12 – Community Preservation Committee Rental Assistance Grant**
Hoort said that the Housing Authority has requested that the Community Preservation Committee (CPC) approve an additional sum due to Covid19 related housing crisis. The CPC is now recommending the sum of \$370,000 instead of the previously recommended \$165,000.
 - Reinhart moved to **recommend Article 12**, CPC Rental Assistance Grant, in the amount of \$370,000, and **insert** it into the Warrant.
 - Wilson seconded, and the motion carried 5-0.

The Board discussed the memo from Chief Hurley regarding police body cameras, which stated that they do not need to be purchased until FY22.

Curley asked to reconsider Article 16, Community Preservation – Cemetery Restoration Phase 3, and presented his findings for a better method for restoration. Wilson did not want to vote to fund this unless the Cemetery Commissioners repaired the headstones really well.

- DeVasto moved to **reconsider Article 16**, Community Preservation – Cemetery Restoration Phase 3.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

- Wilson seconded, and the motion carried 5-0.
 - Article reconsidered.
- DeVasto moved to **insert Article 16**, Community Preservation – Cemetery Restoration Phase 3, in the Warrant.
- Wilson seconded, and the motion carried 3-2, with Carlson and Curley opposed.
- DeVasto moved to recommend **Article 16**, Community Preservation – Cemetery Restoration Phase 3, in the Warrant.
- Wilson seconded, and the motion failed 0-5.
 - **No recommendation.**

Curley asked to reconsider Article 26, Disposition of Town Land – Map 30, Parcel 14. Denny O’Connell said this was pre-mature and that the Town should get a purchase and sale agreement first. Hoort said that the Town cannot execute a purchase and sale agreement without Town Meeting approval, and it should be decided by Town Meeting Voters whether to let the Board to decide to sell it or not. There was further discussion.

- DeVasto moved to **reconsider Article 26**, Disposition of Town Land – Map 30, Parcel 14.
- Wilson seconded, and the motion carried 5-0.
 - Article reconsidered.
- DeVasto moved to **not insert Article 26**, Disposition of Town Land – Map 30, Parcel 14, in the Warrant.
- Wilson seconded, and the motion carried 5-0.

- DeVasto moved to **close the 2020 Annual Town Meeting Warrant.**
- Wilson seconded, and the motion carried 5-0.

SELECTBOARD REPORTS

- DeVasto: reminder to wear masks, practice social distancing, and to be cautious and to get tested if you believe you’ve come in contact with a COVID-19 positive person.
- Wilson: spoke with the UMASS Tick Testing program and discussed funding sources for this free program
- Curley: met with Herring River Restoration Project staff
- DeVasto: will be having an Emergency Management Team meeting on Tuesday, August 4 at 10AM

TOWN ADMINISTRATOR’S REPORT

This report is for the period July 11, 2020 through July 24, 2020.

1. General

- Town meeting warrant is finalized pending Selectboard’s July 28th meeting.
- Town meeting motions have been sent to town counsel for review.
- Town buildings remain closed as precaution to the COVID-19 virus. Town staff is available by appointment.
- Following Governor Baker’s directive staff has been directed to continue to work from home whenever possible.
- Staff members sharing an office alternate their time in the office

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

2. Fiscal Matters
 - Monitoring events as they relate to finances.
3. Meetings – All meetings are via conference call
 - July 14 – Selectboard meeting
 - July 16 - Herring River Executive Council
 - July 21 - Selectboard/Emergency Management Team (EMT)
 - July 21 – Comcast negotiation for contract renewal
4. Complaints.
 - None, other than usual
5. Personnel Matters:
 - None

TOPICS FOR FUTURE DISCUSSION

- Wilson: Shark Conservancy Use of Town Property
- Curley: Extend beach sticker season through September 27
- Wilson: Herring River representation designations
- Reinhart: individual Selectmembers responding to letters sent to the entire Board
- Wilson: Selectboard members communicating on social media
- Curley: develop a standardized way of evaluating the Town Administrator’s performance
- Reinhart: letter to the newspaper to address support for wearing of masks
- Wilson: mask mandate in certain parts of Town, per Counsel
- Curley: holding more COVID-19 meetings
- Carlson: restaurant compliance
- DeVasto: Outer Cape Health testing update

CORRESPONDENCE REPORT

There were no comments.

MINUTES

July 14, 2020

- Reinhart moved to approve the minutes of July 14, 2020 as printed.
- Wilson seconded, and the motion carried 4-0-1, with Wilson abstained.

THANK YOU AND HAPPY RETIREMENT TO DAN HOORT

- DeVasto moved to send Hoort into a happy retirement.
- Wilson seconded, and the motion carried 5-0.

ADJOURNMENT

- Wilson moved to adjourn.
- Carlson seconded, and the motion carried 5-0.

The meeting adjourned at 9:57pm.

Respectfully submitted,

Courtney Butler,

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

Secretary

Public Records Documents available as of 7/28/2020:

1. Public Hearing Papers for Shellfish Grants #95-17 and 95-18 Transfer; requests for transfer
2. Memo from Shellfish Constable Civetta, re: Changes to Overwintering Regulations and Agreement
3. 1/12th budget for August 2020
4. Presentation materials from MA Executive Office of Energy and Environmental Affairs (EOEEA) , re; Outdoor Recreation Reopening, Phase III, Step I
5. Memo from MA EOEEA, re: Safety Standards for Coastal and Inland Beaches – Phase II
6. Memo from MA EOEEA, re: Safety Standards for Coastal and Inland Beaches – Phase III, Step I
7. Use of Town Property requests from Heather Doyle; Jennie Chavis and Rich Mullen
8. Memo from Executive Assistant, re: Use of Town Property votes to date
9. Draft 2020 Annual Town Meeting Warrant, dated July 20, 2020
10. Presentation from Ryan Curley, re: Cemetery Restoration Issues
11. Memo from Police Chief Hurley, re: Body Cameras CIP FY22
12. Draft 2020 Special Town Election Warrant
13. Memo from Helen Miranda Wilson to the State re: Tick Testing Program
14. Town Administrator’s Report
15. Correspondence Report
16. Draft minutes of the July 14, 2020 meeting

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

**Wellfleet Selectboard with Emergency Management Team Meeting
Tuesday, August 4, 2020 at 10am
Zoom Virtual Meeting**

Selectboard Members Present: Chair Michael DeVasto; Janet Reinhart; Helen Miranda Wilson; Justina Carlson; Ryan Curley

Also Present: Town Administrator Maria Broadbent; Executive Assistant Courtney Butler; Assistant Town Administrator Mike Trovato; Health Agent Hillary Lemos; Police Chief Michael Hurley; Fire Chief Rich Pauley; Community Services Director Suzanne Thomas;

Chair DeVasto called the meeting to order at 10:00 a.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Chief Hurley reminded the audience about the potential Tropical Storm Isaisis coming this way; he said the Emergency Management Team has been and will continue to be monitoring and providing any necessary. He said to call Eversource if there is a power outage, and to call the PD or FD if there is a tree down. Chief Hurley also noted that Eversource has pre-positioned crews, but their response time is slower than usual due to a decreased crew size.
- Audience member Denise Queally asked about the Governor’s new travel advisory, which went into effect August 1, and asked if those with out-of-state registrations would be permitted to purchase a beach sticker or not.
- Audience member Susan Spear reminded the audience of the new Wellfleet Well Line, 508-514-1633, has been established to provide mental health services and assistance to those in need.

COVID-19 UPDATES AND DISCUSSION

Governor’s August 1 travel order is in effect; wear masks when you cannot socially distance yourself from others; visitors and residents alike need to be proactive and conscious of keeping this matter under control. Chief Hurley said that in-bound travelers to MA from 42 states must register with the State; he noted that many businesses have had cancellations when informing guests of this policy. He said that the department will continue to report this information out and asked for everyone’s cooperation.

Chair DeVasto said that just because someone has an out-of-state plate does not mean that they reside out-of-state and reminded everyone to not make assumptions or take matters into their own hands. Chief Hurley said that social media is becoming an issue for complaints being filed – please file complaints with Town Staff (recreation, beaches, police, fire, health) and do not file complaints on Facebook or take matters into your own hands.

Carlson said this would be a good time to hear from the business community and asked to hear what they are doing to keep our community safe. Thomas said it was probably possible to require documentation but needs to check with the beach sticker software. She did cite that many people use rental cars, which have out-of-state plates.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

Wilson said she was at a pond and witnessed unsafe behaviors but could not have called due to poor reception. She asked Chief Hurley if she could have used the emergency phone on location; he said that if you feel it warrants an emergency then please use them.

Cases and Testing - Outer Cape Health Update

Lisa Kane, from Outer Cape Health Services (OCHS), gave an update, and was joined by Dr. Andrew Jorgensen. Wellfleet is doing testing on Monday, Wednesday, and Friday mornings; Provincetown is doing testing on Tuesday, Thursday, and Saturday in mid-afternoons. Both sites require tele-visit prior to being tested is encouraged. Kane noted the long backup of testing results at the labs.

Dr. Jorgensen said the turn-around time for testing is handled by Quest Diagnostic and there is a priority ranking for tests. These priorities, Jorgensen said, is determined by the number of symptoms one is exhibiting as well as how at-risk they are. Additionally, the back-up is occurring due to a lack of supplies.

As for accuracy, Dr. Jorgensen said the tests being done today are the same tests from March. DeVasto asked if the false-negative rate was still high; Dr. Jorgensen said yes, about 17%, and that there are also false-positives. Discussing transmission, Dr. Jorgensen said that the idea is that once 10 days have passed since the start of symptoms, and 24 hours have passed since a fever, one is considered no longer contagious.

Audience member Moe Barocas was concerned with rumors, surrounding an outbreak at a local bar. He also asked about the harbor walk, which was designated a one-way route earlier in the summer.

DeVasto asked the Health Agent, Lemos, to give an update. Lemos said Dr. Jorgensen’s definition of a “close contact” was great – someone who you are in close contact with for 15 minutes or more with one or both parties not wearing a mask. As for cases, there are 2 confirmed cases and 1 suspect case in Wellfleet. She said that all restaurants have been contacted and their employees invited to attend a testing clinic in Harwich this week; over 150 employees will be tested. Lemos encouraged those with complaints to file them directly with the Health Department. Wilson asked what quarantining was; Lemos said it means to stay in your house unless you must go out for essential items, however if they can safely leave to take a walk, they can do so.

DeVasto asked if there were problems with State reporting and asked the protocol for giving this information to local Boards of Health. Lemos said that there are some testing sites, such as Care Well in Dennis, that take longer than others to report to the State system.

Audience member KC Meyers asked Lemos if there was a policy for publishing the name of the restaurant at which a worker tested positive. Lemos said there is no confirmed case at a restaurant and that we do not have a policy right now to publish their name; she said she hoped restaurants would be forth coming with information.

Navigator Program Update

Brianne Smith, from the Navigator Program, gave an update. Smith said this program is a free service for all Wellfleet residents to help them connect with all the great programs offered. Smith noted the work being done right now with many partners including Common Table. Information

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

about the Navigator Program can be found on the Town website or by calling Smith at 508-237-0132.

Restaurant compliance

Lemos said there is always non-compliance, so to gain compliance her department relies on communication, site inspections, and follow-ups on complaints. She said there is an outstanding issue in town that she hopes to resolve soon. Lemos thanked the public for their complaints and encouraged them to continue submitting them. Carlson asked Lemos what the Selectboard could do to support Lemos and her efforts. Lemos said she needs time to continue to work on things and she will be in touch in the coming weeks. Wilson asked why, if a restaurant is out of compliance, is that restaurant not shut down immediately. Lemos said that in order to follow the Governor’s requirements for enforcement there are steps that need to be taken. Speaking about the restaurant in non-compliance, Lemos said she spoke with them last week and is giving them one week (until tomorrow) to come into compliance, she said she would keep the Board up to date on what happens. There was further discussion about compliance during the pandemic.

Audience member Jude Ahern said that many people she has spoken to have enjoyed their summer here this year but noted concern with the amount of time – one week – given to the restaurant to comply, was too much. She said it was too long because results are taking one week to return, and quarantining is recommended for 14 days.

Beaches and Beach Parking

Butler noted that on August 11 at 7PM, Thomas will provide information regarding Curley’s request to extend the sticker season through September 27. Curley asked to also make mask-wearing mandatory at ocean beaches.

DeVasto asked to include the 14-day quarantine process, per the Governor’s orders, in the beach sticker process.

Audience member Kristen Shantz asked many questions regarding testing, contact tracing, and compliance. She also asked to look at food insecurity again in the fall. Shantz asked about the follow-up for the people who were rapid testing in Dennis, regarding false negatives or results, or how to proceed after testing. Lemos said that many of those people do not meet the mark of a close contact, as described by Dr. Jorgensen earlier, but they were all asked about the time spent with a “close contact”. She said that everyone who left Care Well should have received information about how to proceed. Lemos said she thought there was a decent handle on that, and the gold standard is the PCR test, which is why people are encouraged to call their doctors first.

Other Recommendations and Updates

- Carlson: update from business community and Chamber of Commerce.
- Curley: information about shelters in the time of COVID-19, re: Hurricane Season.
 - Chief Hurley said he recently did a walkthrough of the Nauset High School shelter and is closely working with the Barnstable County Emergency Management Team.
- Jennifer Wertkin, Library Director, said that pick-up services are going well. She also said that the Library has Verizon hot spots to help those with connectivity issues.
- Audience member Mary Ellen Manning asked about having a sign installed on Coles Neck Road warning drivers to slow down around a curve.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

TOPICS FOR FUTURE DISCUSSION

- Wilson: update from Chamber of Commerce
 - Wilson moved to delegate Carlson to contact the Chamber.
 - Curley seconded, and the motion carried 5-0.

ADJOURNMENT

- Wilson moved to adjourn.
- Carlson seconded, and the motion carried 5-0.

The meeting adjourned at 11:23 am.

Respectfully submitted,

Courtney Butler,
Secretary



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: August 11, 2020

XII

ADJOURNMENT

REQUESTED BY:	Chair
DESIRED ACTION:	Adjournment
PROPOSED MOTION:	I move to adjourn.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____