



Wellfleet Selectboard

Note: Start Time of 7pm

The Wellfleet Selectboard will hold a public meeting on **Tuesday, July 28, 2020, at 7:00 p.m.** This meeting will be held via **Zoom Video Conference** in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by Governor Baker. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

1. Watch a livestream on Wellfleet's YouTube Channel located at the following link: www.youtube.com/c/wellfleettownmedia. OR Watch a livestream on **Channel 18**.
2. Join the meeting hosted in Zoom by using the following link: <https://zoom.us/j/99117816734?pwd=VXdDVlZFZ3JZekNEWlQ0MVRnNkxmZz09>
3. Audio, video, chat, and screen sharing functions will be disabled during the public session. Request to participate by using the "raise hand" function. **Meeting ID 991 1781 6734 and Password: 312073.**
 - a. Raise hand in smartphone app – touch bottom of your screen and select "more" - hit "raise hand" button
 - b. Raise hand on computer – hit "participants" button on bottom of screen – hit "raise hand" button on bottom of participants panel
 - c. Please make sure you properly identify yourself before speaking, rename yourself by selecting the participants button and choosing "more" (or by holding down on your name on a smartphone app) and selecting "rename" - full, legal names only.
 - d. Please join the meeting on time.
4. You may also listen to the meeting by calling in on a phone to +1 929 205 6099 and enter **the meeting ID 991 1781 6734 and Password: 312073**. Landline callers can participate by **dialing *9 to raise their hand**.
5. You may submit questions and comments to the Town using the following email: executive.assistant@wellfleet-ma.gov Comments made during the meeting via e-mail will be sent to Selectboard members **AFTER** the meeting.
6. Meeting materials are attached to this agenda, available online at Wellfleet-ma.gov. It is recommended that phone participants access materials in advance of the meeting.
7. **Please follow the following general instructions:**
 - a. Keep your phone muted at all times when not talking; no one is allowed to unmute themselves during the meeting.
 - i. Selectboard meetings are NOT interactive. If public comments are allowed that's all, comments only, not questions.
 - ii. If the Chair is allowing comments during the meeting the number of comments will be limited and may be **no longer than one minute**.
 - b. Do not use speakerphone; do not use Bluetooth devices; mute all background noise.
 - c. Please do not speak until the Chair asks for public comments or questions and you have been recognized by the moderator and unmuted.
 - d. After the business section is complete no public comments are permitted. Future agenda items are from the Selectboard, no one else.
8. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

I. Announcements, Open Session and Public Comments

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

II. Public Hearings

- A. Transfer of Shellfish Grant #s 95-17 and 95-18 from Jon Nordahl and Michael Seiser to Jon Nordahl, Michael Seiser and William Barrio
- B. Overwintering regulation changes sections 7.19.5. Overwintering of Equipment on Grants and 7.19.6. Fines for Gear Violations
- C. Town Meeting Quorum Reduction
- III. COVID-19 Updates and Recommendations**
 - A. Approval of 1/12th budget for August
 - B. Beach Parking [Curley]
- IV. Use of Town Property**
 - A. Maguire Landing Parking Lot on various dates – Heather Doyle
 - B. Lt. Island Bay Beach on August 6, 2020 from 430-5PM – Jennie Chavis and Rich Mullin
- V. Business**
 - A. Finalize and Close the 2020 Annual Town Meeting Warrant
 - B. Closet the 2020 Special Town Election Warrant
- VI. Selectboard Reports**
- VII. Town Administrator’s Report**
- VIII. Topics for Future Discussion**
- IX. Correspondence Report**
- X. Minutes**
 - A. July 14, 2020
- XI. Adjournment**



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: July 28, 2020

II

PUBLIC HEARINGS – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Shellfish Grant Transfer – Grant #s 95-17 and 95-18 from Jon Nordahl and Michael Seiser to Jon Nordahl, Michael Seiser, and William Barrio
PROPOSED MOTION:	I move to transfer shellfish grant #s 95-17 and 95-18 from Jon Nordahl and Michael Seiser to Jon Nordahl, Michael Seiser, and William Barrio, as recommended by the Shellfish Constable.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with MGL Chapter 130 Sections 52, 57, 58, 60, and 68 and all applicable Town Shellfish Regulations, notice is hereby given that the Wellfleet Board of Selectmen will hold a virtual public hearing on Tuesday, July 28, 2020 at 7:00 p.m. to consider the following:

To transfer shellfish grant licenses # 95-17 and 95-18 from Jon Nordahl and Michael Seiser to Jon Nordahl, Michael Seiser and Will Barrio.
Changes to sections 7.19.5 and 7.19.6 of the overwintering regulations

Recommendation of the Shellfish Constable will be available in the 07/28/20 Selectman packet.

WELLFLEET BOARD OF SELECTMEN

APPLICATION FOR TRANSFER OF SHELLFISH GRANT LICENSE

Date: 6-25-2020

To: Town of Wellfleet Selectboard
300 Main Street
Wellfleet, MA 02667

I/We hereby request transfer of Shellfish Grant License # 95-17 + 95-18

From JON NORDAHL MIKE SIESER

To ADD WILLIAM BARRIO

Said grant license is located at EGG ISLANDS, in Wellfleet, MA

and consisting of 2 acres total acres, as shown on a plan prepared

by Slade Associates and dated 8/21/1995

[Handwritten signatures]

Signature	Signature	Signature
<u>JON NORDAHL</u>	<u>MICHAEL SEISER</u>	<u>William Barrio</u>
Name	Name	Name

<u>PO BOX 1551</u>	<u>Box 956 SWFLT</u>	<u>110 SPRING BROOK RD</u>
Mailing Address	Mailing Address	Mailing Address

<u>508 246 4880</u>	<u>774-722-1576</u>	<u>508 685 6278</u>
Telephone	Telephone	Telephone

<u>_____</u>	<u>_____</u>	<u>will6183@hotmail.com</u>
Email	Email	Email

WILLIAM BARRIO
TOWN OF WELLFLEET SHELLFISH DEPARTMENT
CHECK LIST FOR AQUACULTURE LEASE APPLICANT

- Applicant is a domiciled resident of Wellfleet, as that is defined in Section 1 of our regulations.
- Applicant is 18 years of age or older.
- Approval of this application will not result in the applicant having more than 7 acres leased to them for aquaculture within the Town's waters.
- All other licensees named to the grant have given written approval for the applicant to be included on their lease. If a corporation is the current lease holder, all persons who are members of the corporation must submit their written approval.
- At this time, there are no more than three lease holders named to the lease.
- N/A If applicant is applying for a lease on private property other than their own, written permission from the owner has been provided.
- The applicant has held and been documented by the Shellfish Department using a Wellfleet commercial shellfishing permit during a period of at least three (3) of the four (4) calendar years preceding the date of application for this license. Applicant shall submit copies of state-filed catch reports,
OR,
- The applicant demonstrates experience in shellfish propagation and aquaculture, continuously, over at least three (3) years preceding the date of application, documented by the Shellfish Department.
- The applicant has received and agreed in writing to comply with the current version of the Town's Shellfish Policy and Regulations.
- The applicant acknowledges that s/he will also be held responsible to and will familiarize him/herself with MGL Ch. 130 and CMR 322, as well as the most recent SEMAC Best Management Practices, DMF's vibrio control plan, National Shellfish Sanitation Program's Guide and DPH's Regulations for Fish and Fishery Products, as they apply to the harvest of shellfish governing his/her business operations.

Date 7/21/20

To Whom It May Concern:

William Barrio has been growing oysters and clams on our Indian Neck grant (Kristine and Karl Barrio), since he was approximately 12 years old (1994). He has a deep understanding of both the industry itself and the cultivation process.

Kristine Barrio

Kristine Barrio
07/21/2020

To: Wellfleet Selectboard

From: *William Barrio*

Date: *7/21/20*

I, *William Barrio*, agree to comply with the Town of Wellfleet's Shellfishing Policy and Regulations and assume full responsibility for understanding and adhering to all federal and state regulations as they apply to shellfish propagation, harvest and sales.

Sincerely,

William Barrio



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

July 22, 2020

To: Selectboard
Re: Recommendations
From: Nancy Civetta, Shellfish Constable

I received an application on June 25, 2020 to transfer shellfish grant licenses #95-17 and #95-18 from John Nordhal and Mike Seiser to John Nordhal, Mike Seiser and William Barrio.

I recommend that the grants #95-17 and #95-18 be changed as described above. William is already named to a grant and is an experienced shellfish farmer. His grant inspections are always top notch. He has submitted an acceptable five-year plan to the Shellfish Dept., per our regulation requirements.

Attached please find all related paperwork.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nancy Civetta".

Nancy Civetta
Shellfish Constable

wellfleet-ma.gov/shellfish-department

Phone (508) 349-0325



Fax (508) 349-0305

11



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

II

PUBLIC HEARINGS – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Overwintering regulation changes sections 7.19.5. Overwintering of Equipment on Grants and 7.19.6. Fines for Gear Violations
PROPOSED MOTION:	I move the approve the changes to section 7.19.5, Overwintering of Equipment on Grants, and section 7.19.6, Fines for Gear Violations, of the Wellfleet Shellfish Regulations as recommended by the Shellfish Constable.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

MEMORANDUM

DATE: July 23, 2020
TO: Town of Wellfleet Selectboard Members
RE: Changes to Overwintering Regulations and Agreement

Dear Selectboard Members:

The Shellfish Advisory Board and Wellfleet Shellfish Department (WSD) worked together to further revise the overwintering regulations and agreement given recent lessons learned. See attached. (As per Town protocols, strike-through means deletions and bold is for additions.)

The Shellfish Advisory Board asked me to go back to the previous versions of overwintering regulations (Section 7.19.5) and agreement (Appendix D) in order to start from a more simple version – which had been, however, long discussed and vetted through Shellfish Advisory Board originally – and make improvements based on lessons learned over the past two years from there.

In addition, we agreed that WSD will inspect grants as soon as the overwintering contract is turned in and again after ice, but we will not include this language in the agreement itself. We will remind grant holders of this in a Crier.

Regarding the penalties section 7.19.6, I asked Town Counsel to review this because we had so many returned certified mails with our written warnings this year, which then rendered the rest of the enforcement null. Town Counsel suggested the changes in bold.

The SAB voted unanimously to approve the attached changes to Section 7.19.5 and Appendix D at its meeting on May 28, and also voted unanimously at its June 29 meeting to approve the changes to Section 7.19.6. I sincerely appreciated the thoughtful discussions about overwintering issues that we had at Shellfish Advisory Board. I know we share the same goals of not losing aquaculture gear in the harbor and maintaining year-round oyster markets.

I encourage you to approve the amended regulations as presented.

Thank you,

A handwritten signature in cursive script, appearing to read "Nancy Civetta".

Nancy Civetta, Shellfish Constable

wellfleet-ma.gov/shellfish-department

Phone (508) 349-0325



Fax (508) 349-0305

Original Regulations Prior to 9/24/2019 with 2020 Revisions

7.19.5. Overwintering of Equipment on Grants

Racks, rebar or u hooks used to secure nets on a licensed area must either be securely fastened to within ~~eight~~ **two-four inches (8" 2-4")** of the bottom or removed by January 15, or before ice prevents removal, whichever comes first, **as specified in overwintering agreement. Any licensee who wishes to overwinter racks on their grant must obtain and sign an agreement form available from the Shellfish Department. All gear left on any grant must be tagged as per Section 7.19.3.** In parts of the harbor where there may be a risk of silt covering overwintered racks on a licensed area, the Constable may waive the height requirement in 7.19.5 after a visit to the specific site and documenting the adjustment on the Agreement Form.

Regulations Approved by BOS on 9/24/2019

7.19.5. Overwintering of Equipment on Grants

~~All condos/hotels/stackable cages must be removed by January 15th, or before ice prevents removal, whichever comes first. All holding cages, plastic trays, oyster grow bags and/or u hooks used to secure nets, or anything constructed of metal on a licensed area, must be securely fastened to the bottom and all racks must be pushed down to be flush with the bottom by January 15th, or before ice prevents removal, whichever comes first. All gear must have shellstock on it. As soon as shellstock is sold and gear becomes empty, the gear must come off. No more than 100 racks will be allowed to be overwintered per grant, unless a fee of \$5 is paid for each additional rack. The definition of a grant for this purpose shall be any combination of grants and/or extensions that share boundaries and are farmed together under the same license and same licensee(s). For example, two one-acre grants which share boundaries and are licensed to the same individual(s) will count as one grant. Any licensee who wishes to overwinter racks or other aquaculture gear such as clam nets, holding cages, plastic trays, oyster grow bags, etc. on their grant must tag all of this gear as per Section 7.19.3 and obtain and sign an Overwintering Contract available from the Shellfish Department (see Appendix D).~~

7.19.6. Fines for Gear Violations.

~~After receiving a written warning~~ **Following notice of a violation, either in person, via phone, or by written notice,** the licensee has 7 days to comply. After the seventh day, a fifty dollar ticket shall be issued for each day of noncompliance. After 30 days of non-compliance, the licensee shall have his or her license revoked.

Original Appendix D Prior to 9/24/2019 with 2020 Revisions

APPENDIX D:

FORM OF AGREEMENT OVERWINTERING AGREEMENT

I, _____

agree to remove all metal racks, rebar or u hooks used to secure nets, or anything constructed of metal that is not securely fastened to within 8" 2-4" to the bottom by January 15th, or before ice prevents removal, whichever comes first.

If I decide to store racks on my grant(s) over the winter, I agree to the following conditions:

1. All racks shall be tagged with the owner's name and grant number.
2. An accurate number of racks being left on the grant will be provided on this agreement form:

- All ~~sueh~~ racks with oysters on them are pumped down to within 8" 2-4" of the bottom.
- All ~~sueh~~ racks without oysters on them are pumped down to be flush with the bottom.
- I attest that before the threat of ice, I will be able to remove in _____, [e.g. two tides, two days], no matter what the tide height, all racks that will NOT be overwintered but are remaining in use on grant after January 15. These racks are not pushed down. I understand that it is up to Constable's discretion to allow this, and I will work with Shellfish Department to demonstrate my ability to meet this deadline.

3. Any racks that are damaged during the winter must be cleaned up by March 1st or when the departure of ice allows, whichever comes first. **This is also addressed in Section 7.19.4.**

4. I understand that I am solely liable for any damage my equipment may cause to other aquaculturists or the public.

5. In case of emergency, contact _____ at _____.

6. Failure to adhere to these conditions can result in suspension or revocation of my grant license, in accordance with **Section 7.19.6. and** Section 11 of the Wellfleet Shellfishing Policy and Regulations.

Grant license(s) #: _____

Number of racks to be overwintered with product (2-4" off bottom):

Number of racks to be overwintered without product (flush with bottom):

Number of racks currently on grant, not pushed down, but that will be removed before ice:

Signature _____

Date: _____

Appendix D Approved by BOS on 9/24/2019

APPENDIX D:

~~OVERWINTERING CONTRACT~~

I, _____

~~will remove all condos from my grant(s), but choose to overwinter other aquaculture gear as outlined below. I will securely fasten all holding cages, plastic trays, oyster grow bags and/or u hooks used to secure nets, or anything constructed of metal to the bottom and push all racks down to be flush with the bottom by January 15th, or before ice prevents removal, whichever comes first.~~

~~I agree to the following conditions:~~

- ~~1. All equipment, including racks, holding cages, plastic trays, oyster grow bags and any other equipment used to store oysters, will be tagged with my name and grant number, as per Section 7.19.3.~~
- ~~2. All equipment left out must contain live oysters. Once oysters have been sold and gear remains empty, I will bring it in and let the Shellfish Dept. know.~~
- ~~3. An accurate number of clam nets and racks, holding cages, plastic trays, oyster grow bags, etc. being left on the grant is provided on this agreement form.~~
- ~~4. I will pump all racks down to be flush with the bottom.~~
- ~~5. I will only leave out 100 or less racks per grant as defined in section 7.19.5, and I agree to pay a contingency fee of \$5 per each additional rack over 100 to go towards any gear clean up that the Town may need to undertake in the future.~~
- ~~6. I will allow Wellfleet Shellfish Department staff to inspect my grant for compliance, whether or not I am present, as soon as I turn in this agreement, and again, after any ice leaves.~~
- ~~7. I hereby delegate _____ to be responsible for what happens on my grant in the case that I become unavailable or unreachable due to illness, travel or other. Cell phone: _____ Email: _____~~
- ~~8. I will inform the Shellfish Department of exactly how many clam nets, racks, holding cages, plastic trays, oyster grow bags, etc. I lost or that were damaged as soon as the ice departs my grant area.~~
- ~~9. I will spare no effort or expense to recover my gear, I will participate in beach clean-up days, and I will undertake no commercial activity until I have retrieved all of my lost equipment and demonstrated it to the Shellfish Department.~~

- ~~10. I agree to clean up any aquaculture gear that is damaged, as per Section 7.19.4, or lost during the winter by March 1st or when the departure of ice allows, whichever comes first.~~
- ~~11. I understand that I am solely liable for any damage my equipment may cause to other aquaculturists or the public.~~
- ~~12. I understand that failure to adhere to these conditions can result in suspension or revocation of my grant license, in accordance with Section 11 of the Wellfleet Shellfishing Policy and Regulations.~~

Grant license(s) #: _____

~~Number of clam nets to be overwintered:~~

~~Number of racks to be overwintered:~~

~~Number of racks over 100 to be overwintered:~~

~~_____ racks (over 100) times \$5/each = \$ _____ Fee due to the Town of Wellfleet (pay at Principal Clerk's Office, Second Floor, Town Hall) upon presentation of this contract.~~

~~Number of holding cages to be overwintered:~~

~~Number of plastic trays to be overwintered:~~

~~Number of oyster grow bags to be overwintered:~~

~~Number of other items to be overwintered (please describe):~~

Signature _____
Date: _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

II

PUBLIC HEARINGS – C

REQUESTED BY:	Moderator
DESIRED ACTION:	Vote to reduce Town Meeting Quorum
PROPOSED MOTION:	In accordance with Massachusetts Bill S.2680, An Act relative to municipal governance during the COVID-19 Emergency, I move to reduce the quorum for the 2020 Annual Town Meeting from six percent of the currently registered voters of the Town to 100 currently registered voters of the Town.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

III

COVID-19 UPDATES AND RECOMMENDATIONS – A

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval of 1/12th Budget for August and September
PROPOSED MOTION:	I move to approve the August 2020 budget as presented by the Town Administrator in the amount of \$ _____.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: July 28, 2020

III

COVID-19 UPDATES AND RECOMMENDATIONS – B

REQUESTED BY:	Selectmen Curley
DESIRED ACTION:	Beach Parking Discussion
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

OUTDOOR RECREATION REOPENING PHASE III, STEP I

Massachusetts Executive
Office of Energy and
Environmental Affairs



Outdoor Recreation Reopening Operating Principals

- ❖ Access to the outdoors for the public is an essential service, especially during the summer. Goal of reopen plan for outdoors and recreation is to allow as much access as possible, in a safe way, with many opportunities for low risk activities
- ❖ DPH guidelines regarding social distancing, gathering size, masks and cleaning protocols to be implemented as relevant across each activity
- ❖ Many of outdoors activities are also a major economic driver for communities throughout Massachusetts. Timing matters because many activities are seasonal
- ❖ Outdoor recreation guidance will apply to municipal, non-profit and business venues
- ❖ Strong coordination with childcare, retail, venue decisions



Youth and Adult Amateur Sports Activities

Specific Activity	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Outdoor	<p>Closed</p> <ul style="list-style-type: none"> Facilities Closed to the public for active recreation but operators are allowed to prepare their respective facilities and train staff to achieve compliance with Phase II. 	<p>Facilities Open to Adults & Youth Sports</p> <ul style="list-style-type: none"> Outdoor Facilities Open for adults and youth sports with limitations while adhering to assemblage and capacity guidance. Limited sports activity allowed; no-contact sports practice allowed; this does NOT include games and tournaments. Spectators limited and must socially distance. 	<p>Expansion of Activity</p> <ul style="list-style-type: none"> Sports activities expanded based on each sport's "risk level" and the "level of play." (see next 2 slides). Group size: maximum of 25 players or participants on a single playing surface/area/court for team/group sports. Spectators: Must socially distance and wear face coverings. No spectators allowed for sports/activities played by individuals 18 years old and older. 	TBD
Indoor	<p>Closed</p> <ul style="list-style-type: none"> Facilities Closed to the public but operators are allowed to prepare their respective facilities and train staff to achieve compliance with Phase II 	<p>Some Facilities Open to Supervised Youth Sports</p> <ul style="list-style-type: none"> Certain Indoor Facilities Open (see guidance) with limitations and only for supervised sports programs, including sports camps, for youths under the age of 18 Group size and social distancing restrictions in place: Limited to no more than 10 persons including a coach/instructor on each court, playing surface or playing area. More than one group allowed for large areas if separated by 20 feet. Limited sports activity allowed; this does NOT include games, scrimmages and tournaments. 	<p>Expansion of Activity</p> <p>Same restrictions as outdoor sports, plus:</p> <ul style="list-style-type: none"> Facility capacity restricted to 40%. Spectators: limited to 1 per player under 18 years old provided that facility has the capacity and space for spectators to socially distance. No additional spectators. Locker rooms: may open at 50% capacity 	TBD



Levels of Risk by Sport/Activity

Lower Risk

Sports that can be done with social distancing OR individually

Examples: batting cages, tennis, pickleball, swimming, catch, disc golf, golf, individual biking, surfing, horseback riding, individual sailing, fishing, hunting, motor sports, gymnastics

Moderate Risk

•Sports or activities that involve intermittent contact, but with protective equipment or mitigating measures in place that may reduce the likelihood of respiratory particle transmission between participants (e.g., wearing masks, modifying play)

Examples: Baseball, softball, crew/sailing (2-3 people in a boat), track and field, cross country, running clubs, team swimming, volleyball, dance class, fencing, field hockey, no-contact lacrosse

Higher Risk

Sports that involve close, sustained contact between participants, lack of significant protective barriers, and high probability that respiratory particles will be transmitted between participants.

Examples: Football, wrestling, soccer, rugby, basketball, lacrosse, ice-hockey, competitive cheer, martial arts, crew/sailing (more than 3 people in a boat), ultimate frisbee



Phase III – Sequencing for Youth and Adult Amateur Sports Activities

	Step One	Step Two	Step Three
Level 1: Individual or socially distanced group activities	All sports	All sports	All sports
Level 2: Competitive practices (Intra-team games, contact drills and scrimmages)	Lower risk (e.g. tennis, swimming) Moderate risk (e.g. baseball, track & field)	TBD	TBD
Level 3: Competitions (Inter-team games, meets, matches, races)	Lower risk (e.g. tennis, swimming) Moderate risk (e.g. baseball, track & field)	TBD	TBD
Level 4: Tournaments	Lower risk (e.g. tennis, swimming)	TBD	TBD



Beach Services Expanded in Phase III, Step 1

Specific Activity	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Transitory & Passive Recreation	<p>Beaches open for Passive Recreation</p> <ul style="list-style-type: none"> Distance Requirements: Min. of 12 ft distance between toweling & beach blanket groups Capacity: Can be limited by manager to achieve social distancing guidance Group Size Limit: 10 people max. when seated Face Coverings Required: face coverings worn at beaches and parking areas when social distancing is not possible in accordance with COVID-19 Executive Order No. 31 Other Beach Activities: Water sports allowed; Organized ball games not allowed (volleyball, spike ball, Kadima, bocce) 	<p>Expansion of Activities Allowed</p> <ul style="list-style-type: none"> Beach Activities: Non-contact ball sports such as catch, bocce, Kan Jam allowed provided social distancing can be maintained 	<p>Requirements Relaxed</p> <ul style="list-style-type: none"> Toweling groups: Remain limited to 10 people per group with a minimum of 12 feet between groups. Beach activities: Some organized sports activities allowed: see "Youth and Adult Amateur Sports Activities" guidance 	TBD
Beach Services - Food Vendors, Trash Management, Restrooms, Showers, and Shuttle Service	<p>Beaches Services Open with Limitations</p> <ul style="list-style-type: none"> Food Service, Concessions & Vending: Conform to applicable food service and restaurant guidelines Restrooms & Comfort Stations: Open with social distancing standards for waiting lines and interior spaces, and CDC compliant cleaning protocols. Shuttle Services: Closed 	<p>Same Rules Apply</p>	<p>Additional Beach Services Open</p> <ul style="list-style-type: none"> Shuttle services: Allowed to operate at 50% vehicle capacity with all passengers wearing face coverings Locker rooms: may open at 50% capacity 	TBD



Parks & Municipal Public Spaces Increase Activities & Amenities

Specific Activity	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Park Recreation	<p>Passive Recreation Allowed</p> <ul style="list-style-type: none"> High-Use Trails: Rules for high use trails (e.g., passing, one way) Dog-Walking protocols: Rules for dog-walkers to ensure social distancing Face Coverings Required: masks worn when social distancing cannot be maintained in accordance with COVID-19 Executive Order No. 31 Outdoor Education and fitness programs for adults only 	<p>Expansion of Activities Allowed</p> <ul style="list-style-type: none"> Land Stewardship Events: clean-up events, community service projects, etc. Outdoor education programs for adults and youth Outdoor dance & fitness classes More than 1 group allowed in large areas, provided social distancing can be maintained with minimum of 20ft between groups No outdoor performance events such as live music, outdoor theater, or other group events. 	<p>Requirements Relaxed</p> <ul style="list-style-type: none"> Group Permits: may be issued for groups and events in alignment with group size and activity guidelines and social distancing requirements. Group size: limited to 12 people including staff/instructors for organized events. More than 1 group allowed if 12+ feet between groups. 	TBD
Athletic Fields and Courts	<p>Limited Contact Sports Allowed</p> <ul style="list-style-type: none"> Limited Contact Athletic Fields and Courts open for: no-contact sports (tennis, catch, etc.) with bleachers, dug-outs closed. No permits shall be issued for group gatherings No pick-up games, organized games or tournaments Sanitizing & Cleaning Protocols: Hand hygiene, no shared equipment, wipe down equipment Face Coverings Required: masks worn when social distancing cannot be maintained in accordance with COVID-19 Executive Order No. 31 	<p>Expansion of Sports Allowed</p> <ul style="list-style-type: none"> Athletic Fields and Courts open with limitations (basketball, soccer, lacrosse, hockey, etc.) for no-contact practice. Group size and social distancing limits remain in place. No games or tournaments. Skate parks and other playing surfaces open 	<p>Requirements Relaxed</p> <ul style="list-style-type: none"> Sports: Facilities may open for expanded sports activities. See "Youth and Adult Amateur Sports Activities" guidance. 	TBD
Trash and Restrooms	<p>Amenities are Open</p> <ul style="list-style-type: none"> Trash Management: Lidless trash where possible Cleaning Protocols: CDC guidance 1X daily cleaning Social Distancing Protocols: Social distancing standards for waiting lines and interior restroom spaces. 	Amenities remain open with similar rules	Amenities remain open	Amenities remain open
Picnic Areas and Grills	<p>Picnic Areas Open</p> <ul style="list-style-type: none"> Households: Only same household groups at tables Social Distancing: 6 ft distancing + hygiene 	<p>Picnic Areas Open</p> <ul style="list-style-type: none"> Social Distancing: 6 ft distancing + hygiene 	Amenities remain open	Amenities remain open



Parks & Municipal Public Spaces Increase Activities & Amenities

Specific Activity	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Dog Parks	<p>Dog Parks Open</p> <ul style="list-style-type: none"> Leash Rules: Dogs on trails should be leashed Designated dog parks only: Parking rules apply Other Protocols: Follow DPH guidance for social distancing/group size, users should clean hands & dogs should be under voice control Face Coverings Required: masks worn when social distancing cannot be maintained in accordance with COVID-19 Executive Order No. 31 	Similar guidance	Similar guidance	Similar guidance
Playgrounds & Spray Decks	Closed	<p>Playgrounds & Spray Decks Open</p> <ul style="list-style-type: none"> Cleanliness Protocols: Regular cleaning protocols, hand sanitizer stations, personal hygiene and stay home if sick Face Coverings Required: masks worn when social distancing cannot be maintained in accordance with COVID-19 Executive Order No. 31 Social Distancing: maintain 6ft. distance between people 	Similar Guidance	Similar guidance



Camping & Public and Semi-Public Swimming Pools Expand Services

Specific Activity	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Public and Semi-Public Pools	Closed	Pools Open <ul style="list-style-type: none"> Capacity limits: 40% of facility occupancy limit Social Distancing: maintain 6ft. distance between people Restrooms & showers open Hot tubs, whirlpools, etc. closed Locker rooms and changing areas closed Indoor pools: open to supervised youth groups only 	Services Expanded <ul style="list-style-type: none"> Indoor pools: open to all ages Capacity limits: 40% of facility occupancy limit Locker rooms: open at 50% capacity Hot tubs, whirlpools, etc. remain closed Swimming lessons: Swimming lessons that require physical contact are allowed 	TBD
Camping	Limited Opening of Campgrounds <ul style="list-style-type: none"> Camping only open where full hook-up & self-containment available: Self-contained RV's, trailers, motorhomes, rental units (cabins, yurts, safari tents) with personal bathrooms. Same household requirement: only families or groups that have been self-quarantining together prior to arrival and meet occupancy standard for social distancing Face Coverings Required: masks worn when social distancing cannot be maintained in accordance with COVID-19 Executive Order No. 31 Laundry Facilities: Open on a reservation basis with campground staff and cleaning on a daily basis Recreation and Visitor Buildings closed 	Expansion of Camping Opportunities <ul style="list-style-type: none"> Reduced Capacity Camping: Open for reduced capacity tent camping based on a configuration that maintains social distancing of at least 20 feet between campsites. Recreation and Visitor Buildings Remain Closed 	Services Expanded <ul style="list-style-type: none"> Indoor facilities and visitor centers: may open at 40% capacity Visitors are permitted at the discretion of the facility manager. Visitors must remain socially distanced at all times. 	TBD



Outdoor Recreation Experiences & Educational Activities

Specific Activity	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Zoological Parks, Nature Centers, Botanical Gardens, and Outdoor Wildlife Reserves	Outdoor Education Facilities Open <ul style="list-style-type: none"> Outdoor Areas only: with the exception of restroom facilities which are open, visitors are limited to outdoor park areas. Visitor Guidelines: facial coverings and management of social distancing required Capacity & Safety: controlled admission & timed tickets to manage capacity, separate entrances & exits, and one-way walking paths, no shared equipment/no shared touch exhibits Retail: Gift shops and retail must comply with retail guidance 	Guidelines Adjusted <ul style="list-style-type: none"> Capacity Increase: capacity adjusted to 40% Indoor exhibit areas remain closed Safety: No touch exhibits/shared equipment 	Allowable Activities Expand and Guidelines Adjusted <ul style="list-style-type: none"> Capacity increase: capacity adjusted to 50% of overall capacity Indoor exhibits: may open at up to 40% of indoor capacity. Organized events, tours, and group programming: permitted with specific capacity limitations. 	TBD
Seasonal Outdoor & Adventure Recreation	Seasonal Outdoor & Adventure Recreation Opens <ul style="list-style-type: none"> Outdoor & Adventure Recreation Protocols: Protocols and best practices for Mountain Biking & Horseback Riding to ensure adherence to CDC and DPH guidance Ski-Area Summer Operations Open: Protocols will be developed for ski-lift access for mountain biking, adventure park and ziplining, and mountain bike parks White-water Rafting Opens June 13: Guidance developed for white water rafting guides Face Coverings Required: masks worn when social distancing cannot be maintained in accordance with COVID-19 Executive Order No. 31 	Additional Opportunities Open <ul style="list-style-type: none"> Protocols for Additional Opportunities: Guidance added for safe operation of motorsports venues, zip-lines, go carts, outdoor rock climbing, disc golf, outdoor paintball, mini-golf, horseback riding, etc. Social distancing & group size limitations in place 	Some Requirements Relaxed <ul style="list-style-type: none"> Competitions and Tournaments: see "Youth and Adult Amateur Sports Activities" Transportation/shuttles: may operate at up to 50% of vehicle capacity with all occupants wearing face coverings 	TBD



Boating Activities Expanded in Phase III, Step 1

Specific Activity	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Recreational Boating and Boating Businesses	<p>Recreational Boating remains Open with Additional Guidelines</p> <ul style="list-style-type: none"> Yacht/Boat Clubs and Marinas with guidance for the safe operation. No organized events/competitions/lessons allowed. Sanitization of common areas. Only persons from same household allowed on boats. Rental Boat Operations: allowed with proper disinfection procedures between users Launch Operations Allowed: 6 feet of distance required between captain and boat owner with facial coverings to be worn. 	<p>Expansion of Boating Opportunities</p> <ul style="list-style-type: none"> Boat ramps open to out-of-state visitors Remote/virtual tournaments and derbies allowed 	<p>Requirements Relaxed</p> <ul style="list-style-type: none"> Fishing and sailing derbies/tournaments allowed with event and capacity restrictions consistent with "Youth and Adult Amateur Sports Activities" 	TBD
For-Hire and Charter Vessels	<p>For-Hire and Charter Vessels Open with Additional Guidelines</p> <ul style="list-style-type: none"> Capacity: 10 people total (including Captain and crew) 	<p>Expansion of Boating Opportunities</p> <ul style="list-style-type: none"> Capacity: 10 passengers plus captain and/or crew 	<p>Requirements Relaxed</p> <ul style="list-style-type: none"> Capacity: Inspected vessels limited to 50% capacity, plus Captain and crew. Uninspected vessels limited to 6 passengers plus Captain and crew. Indoor areas limited to 40% of indoor capacity. 	TBD



Fishing & Hunting Opportunities

Specific Activity	Initial State	Phase I	Phase II	Phase III, Step 1	Phase III, Step 2
Recreational Fishing	Open (seasonal)	<p>All Fishing is Open by Season</p> <ul style="list-style-type: none"> Piers and Shoreline Fishing Recreational Shell fishing Recreational Lobstering Recreational Fishing with Bow or Spear 	<p>Additional Activities</p> <ul style="list-style-type: none"> Remote/Virtual fishing derbies allowed 	<p>Additional Activities</p> <ul style="list-style-type: none"> Fishing derbies/tournaments allowed with event and capacity restrictions in "Youth and Adult Amateur Sports Activities" 	TBD
Recreational Hunting	Open (seasonal)	<p>All Hunting is Open By Season</p> <ul style="list-style-type: none"> Individual Hunting Group Hunting Game Preserve Hunting 	Remain the same	Remains the same	Remains the same
Club Activities	Closed	<p>Open with Sport Specific Guidance</p> <ul style="list-style-type: none"> Indoor Shooting Range Practice Outdoor Shooting Range Practice Indoor Archery Range Practice Outdoor Archery Range Practice 	Open with Sport Specific Guidance	Open with Sport Specific Guidance	Open with Sport Specific Guidance
Educational Activities	Closed	<p>Open with Sport Specific Guidance</p> <ul style="list-style-type: none"> Firearms Safety Courses Online When Possible with Limited Group Size Hunter Education Courses Online When Possible with Limited Group Size 	Open with Sport Specific Guidance	Open with Sport Specific Guidance	Open with Sport Specific Guidance



The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, MA 02114

Charles D. Baker
GOVERNOR

Karyn E. Polito
LIEUTENANT GOVERNOR

Kathleen A. Theoharides
SECRETARY

Tel: (617) 626-1000
Fax: (617) 626-1081
<http://www.mass.gov/eea>

Memorandum

From: Executive Office of Energy and Environmental Affairs

Date: June 9, 2020

Subject: Safety Standards for Coastal and Inland Beaches – Phase II

The following are safety standards for the management and use of coastal and inland beaches in the Commonwealth for Phase II of the Commonwealth's Reopening.

All beach managers and visitors should adopt the specific guidelines outlined herein. Property-specific guidelines should be posted at entrance points to beach areas and on relevant social media/websites. Guidelines provided herein apply to all inland and coastal beaches unless otherwise specified.

This guidance will apply until amended or rescinded. Any questions regarding this guidance can be sent to outdoor.recreation@mass.gov

General Guidelines

Face Coverings and Masks: Consistent with [COVID-19 Order 31: Order Requiring Face Coverings in Public Places Where Social Distancing is Not Possible](#), which requires persons to wear face coverings while in public places to prevent the spread of COVID-19, and the Safer at Home Advisory issued by the Department of Public Health issued on May 18, 2020, all persons over the age of two must wear a face covering when they attend outdoor gatherings if the circumstances of the gathering could limit their ability to maintain at least six feet of distance from others, unless they are prevented from wearing a face covering by a medical or disabling condition. All persons are likewise advised to avoid close personal contact to prevent spreading the virus. Masks should not be worn while swimming.

Group Size: No groups larger than 10 are allowed to gather. <https://www.mass.gov/doc/march-31-2020-assemblage-guidance/download>

Coastal and Inland Beaches – Manager and User Guidelines for Parking and Capacity

- ❖ To allow for adequate social distancing for ingress, egress, and transit across the beach, beach capacity should be managed to accommodate a minimum of 12 feet distance between toweling/beach blanket groups. Toweling/Beach blanket groups are limited to groups no larger than 10.
- ❖ Parking lots, people entering the beach or other factors should be managed, if necessary, to limit beach capacity to accommodate adequate social distancing based on an assessment by the beach manager.
- ❖ Loading and unloading times for people and personal items at drop off areas should be limited, where possible. No loitering, tailgating.
- ❖ Picnic areas should be closed if social distancing cannot be maintained.

User Guidelines

- ❖ Beach visitors are required to maintain social distancing of at least 6 feet or more at all times and visitors should maintain at least 12 feet minimum distance between toweling/beach blanket areas. Toweling/Beach blanket groups are limited to groups no larger than 10.
- ❖ No-contact ball games such as catch, kadima, Kan Jam and bocce can be allowed provided that social distancing can be maintained, and group size guidelines followed. No games, scrimmages, or tournaments. Persons seeking to organize youth or adult sport activities on a beach, such as volleyball, football, or soccer must follow the [*Workplace Safety and Reopening Standards for Businesses and Other Entities Providing Outdoor Adult Sports, Supervised Adult Youth Sports Leagues, Summer Sports Camps*](#) guidance.
- ❖ Beach visitors shall abide by social distancing standards for bathroom lines and follow any established visual guidelines for maintaining a 6 feet distance in all restroom facilities.

Over Sand Vehicle (OSV) Coastal Beaches

- ❖ Capacity for OSV beaches should be calculated by beach manager.
- ❖ Methodology for calculating beach capacity of OSVs should account for at least one car length (15 to 20 feet) between vehicles at high tide.
- ❖ Capacity for OSV should be clearly outlined and signed for potential users and made available on social media.
- ❖ Activities on OSV beaches should follow guideline of Beach Activities listed above.

Lifeguards

- ❖ A minimum distance of 6 feet should be maintained between lifeguards, the public and lifeguard stands except in the case of an emergency.

Admissions/Contact Stations/Rentals

- ❖ Admission/entry transactions, where possible, should be carried out through a no contact process such as online reservations, timed-ticketing, permit/sticker issuance or an on-site electronic transaction method that allows for social distancing guidelines to be followed. If not feasible, hand transactions and cash may be allowed.
- ❖ Any necessary visitors-staff interactions, whether in a vehicle or on foot, should be in accordance with social distancing.
- ❖ If renting equipment, all equipment must be cleaned and disinfected between use. If items cannot be properly disinfected, rental should not be allowed. Masks and snorkels should not be rented.

Restrooms, Comfort Stations, Showers

- ❖ Managers should ensure that users can abide by social distancing standards for bathroom lines and follow any established visual guidelines for maintaining a 6-foot distance in all restroom facilities.
- ❖ In advance of the initial opening of public restrooms, the managing entity should adhere to the Centers for Disease Control and Prevention (CDC) guidelines pertaining to the cleaning and disinfection standards for interior spaces and that social distancing can be maintained.
- ❖ The managing entity should have the facilities cleaned at least once daily by staff and perform deep cleaning and disinfection services at least once per week and should follow the [*EEA COVID-19 Outdoor Recreation Facility Restroom Cleaning Best Practices*](#).
- ❖ Restroom facilities should contain adequate hand washing and/or sanitizer stations.
- ❖ Indoor shower facilities and changing facilities should remain closed in Phase II.
- ❖ Water bubblers, fountains and water refill stations should remain closed in Phase II.

Food Service, Concessions, and Vending

- ❖ Food service shall follow all applicable food service and restaurant [guidelines](#).

Trash Disposal and Management

- ❖ Trash disposal at beaches is available to the discretion of the city or town it is located in and/or the managing organization.
- ❖ Visitors of beaches should expect limited or no trash disposal receptacles. When visiting beaches without trash receptacles, visitors should adhere to a strict “carry in, carry out” policy and take waste with them.
- ❖ Where trash receptacles are available for normal use, beach managers should where feasible, provide no touch, lidless trashcans.

Shuttle Service to Beach Facilities

- ❖ Shuttle services to the beach are closed in Phase II.



The Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
100 Cambridge Street, Suite 900
Boston, MA 02114

Charles D. Baker
GOVERNOR

Karyn E. Polito
LIEUTENANT GOVERNOR

Kathleen A. Theoharides
SECRETARY

Tel: (617) 626-1000
Fax: (617) 626-1081
<http://www.mass.gov/eea>

Memorandum

From: Executive Office of Energy and Environmental Affairs

Date: July 3, 2020

Subject: Safety Standards for Coastal and Inland Beaches – Phase III, Step 1

The following are safety standards for the management and use of coastal and inland beaches in the Commonwealth for Phase III, Step 1 of the Commonwealth's Reopening.

All beach managers and visitors should adopt the specific guidelines outlined herein. Property-specific guidelines should be posted at entrance points to beach areas and on relevant social media/websites. Guidelines provided herein apply to all inland and coastal beaches unless otherwise specified.

This guidance will apply until amended or rescinded.

Coastal and Inland Beaches – Manager and User Guidelines for Parking and Capacity

- ❖ To allow for adequate social distancing for ingress, egress, and transit across the beach, beach capacity should be managed to accommodate a minimum of 12 feet distance between toweling/beach blanket groups. Toweling/Beach blanket groups are limited to groups no larger than 10.
- ❖ Parking lots, people entering the beach or other factors should be managed, if necessary, to limit beach capacity to accommodate adequate social distancing based on an assessment by the beach manager.
- ❖ Loading and unloading times for people and personal items at drop off areas should be limited, where possible. No loitering, tailgating.
- ❖ Picnic areas should be closed if social distancing cannot be maintained.

User Guidelines

- ❖ Beach visitors are required to maintain social distancing of at least 6 feet or more at all times and visitors should maintain at least 12 feet minimum distance between towelings/beach blanket areas. Toweling/Beach blanket groups are limited to groups no larger than 10.
- ❖ Face coverings are required for all visitors in accordance with COVID-19 Order 31: [*Order Requiring Face Coverings in Public Places Where Social Distancing is Not Possible*](#) to prevent against the transmission of COVID-19. Face coverings should not be worn while swimming.
- ❖ Persons seeking to organize (1) any gatherings or events on a beach must follow the gatherings order and [*Indoor and Outdoor Events Guidance*](#), or (2) any youth or adult sport or other recreational activities must follow the [*Workplace Safety and Reopening Standards for Businesses and Other Entities Providing Youth and Adult Amateur Sports Activities*](#) guidance.
- ❖ Beach visitors shall abide by social distancing standards for bathroom lines and follow any established visual guidelines for maintaining a 6 feet distance in all restroom and locker room facilities.

Over Sand Vehicle (OSV) Coastal Beaches

- ❖ Capacity for OSV beaches should be calculated by beach manager.
- ❖ Methodology for calculating beach capacity of OSVs should account for at least one car length (15 to 20 feet) between vehicles at high tide.
- ❖ Capacity for OSV should be clearly outlined and signed for potential users and made available on social media.
- ❖ Activities on OSV beaches should follow guideline of Beach Activities listed above.

Lifeguards

- ❖ A minimum distance of 6 feet should be maintained between lifeguards, the public and lifeguard stands except in the case of an emergency.

Admissions/Contact Stations/Rentals

- ❖ Admission/entry transactions, where possible, should be carried out through a no contact process such as online reservations, timed-ticketing, permit/sticker issuance or an on-site electronic transaction method that allows for social distancing guidelines to be followed. If not feasible, hand transactions and cash may be allowed.
- ❖ Any necessary visitors-staff interactions, whether in a vehicle or on foot, should be in accordance with social distancing.
- ❖ If renting equipment, all equipment must be cleaned and disinfected between use. If items cannot be properly disinfected, rental should not be allowed. Masks and snorkels should not be rented.

Restrooms, Comfort Stations, Showers, Locker Rooms, Changing Areas

- ❖ Managers should ensure that users can abide by social distancing standards for bathroom lines and follow any established visual guidelines for maintaining a 6-foot distance in all restroom facilities.
- ❖ In advance of the initial opening of public restrooms, the managing entity should adhere to the Centers for Disease Control and Prevention (CDC) guidelines pertaining to the cleaning and disinfection standards for interior spaces and that social distancing can be maintained.
- ❖ The managing entity should have the facilities cleaned at least once daily by staff and perform deep cleaning and disinfection services at least once per week and should follow the [*EEA COVID-19 Outdoor Recreation Facility Restroom Cleaning Best Practices*](#).
- ❖ Restroom facilities should contain adequate hand washing and/or sanitizer stations.
- ❖ Indoor shower facilities should remain closed in Phase III, Step 1.
- ❖ Locker rooms and changing areas may open in Phase III but should be limited to 50% capacity. Managers should ensure that users can abide by capacity restrictions and social distancing standards and are encouraged to establish signage and visual guidelines. Signage should remind users to limit time spent in enclosed areas.
- ❖ Allow water fountains to be used as refill stations only, provided that social distancing can be maintained. Customers and workers should bring their own water bottles or purchase from the business.

Food Service, Concessions, and Vending

- ❖ Food service shall follow all applicable food service and restaurant [guidelines](#).

Trash Disposal and Management

- ❖ Trash disposal at beaches is available at the discretion of the city or town it is located in and/or the managing organization.
- ❖ Visitors of beaches should expect limited or no trash disposal receptacles. When visiting beaches without trash receptacles, visitors should adhere to a strict “carry in, carry out” policy and take waste with them.
- ❖ Where trash receptacles are available for normal use, beach managers should where feasible, provide no touch, lidless trashcans.

Shuttle Service to Beach Facilities

- ❖ Shuttle services to the beach may operate at up to 50% vehicle capacity. The shuttle operator should ensure that distance is maintained between groups, such as marking those seats that can be used and/or leaving rows or certain seats unoccupied.
- ❖ Facial coverings must be worn by the driver, staff and all users at all times while inside the vehicle.
- ❖ Windows should be opened when feasible to increase ventilation.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

IV

USE OF TOWN PROPERTY – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approval of use of town property for Heather Doyle
PROPOSED MOTION:	I move to approve the use of Maguire Landing Parking Lot by Heather Doyle on July ____, August ____, and September ____, 2020, for 3 hours each day, subject to the conditions, if any, as listed on the application form for a fee of \$500.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

www.wellfleet-ma.gov

SELECTBOARD

TOWN
ADMINISTRATOR

July 24, 2020

To: Selectboard
From: Courtney Butler, Executive Assistant

Re: Use of Town Property Votes to Date

Hello,

Please see below the motions made since the March 17 State of Emergency, with regard to Use of Town Property:

April 28: Selectboard Meeting Decisions

1. It was moved, seconded, and **passed** by a vote of 5-0 that the **July 4th Parade be canceled.**
2. It was moved, seconded, and **passed** by a vote of 3-2 that, in accordance with the Board vote on March 24th, that **no future applications for events requesting the use of Town property be accepted for the remainder of the 2020 calendar year and that all previously approved events cannot occur.**

June 9: Selectboard Meeting Decisions


- It was moved, seconded, and **passed** by a vote of 4-1 that the **use of town property, after having been vetted by the Board of Health, Police and Fire, be considered by the Selectboard on a case by case basis.**

Thank you,

Courtney Butler

APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

**TOWN OF WELLFLEET
300 MAIN STREET
WELLFLEET, MA 02667**

*We'll also send
electronically* 

Applicant Heather L Doyle 

Affiliation or Group Cape Cod OceanCommunity.org

Telephone Number 978 270 7839

Mailing Address PO Box 297, S Wellfleet, Ma 02663

Email address Heatherine1@gmail.com

Town Property to be used (include specific area) Newcomb Hollow, or Lacounts beach parking area.

Date(s) and hours of use: Very flexible - Goal is 3 weekend mornings Saturday or Sunday on guidance of the beach manager or select board for 3 hours. One in July, one in August and one in September.

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also, please indicate if fees will be charged by applicant.

No Food/Beverage considerations, no fee will be charged by applicant.

A little about us.

Cape Cod Ocean Community is a formal 501c3 Charity established here in Wellfleet in 2019. Our mission is to promote the use of technology to help surveillance and detection of great white sharks using private funds to host project testing. Furthermore, we service the public as a hub of information concerning Shark surveillance, detection, and personal deterrence. We do not charge for our services or for membership. As we are not selling these products, we merely help inform the public as to their potential benefits. In 2019, we held 2 information nights, one at the Charter Lighthouse School and one at Hog Island Brewery. They were both free of charge and very well attended with many concerned families and individuals coming to learn more about these technologies and about us. We also sponsored an airband radio donation program where through an alliance with private pilots, sign draggers, US Coast Guard, MA State Police and Civil Air Patrol Pilots broadcast shark sightings near recreational areas as seen from their vantage to 122.85. Channel 122.85 is monitored by beach staff or just individuals after guarded hours. Our programs raise funds both for the radios we donate and the marketing campaign to 10 airports, Provincetown all the way to Norwood. We also just finished a blood drive program that will repeat in August, and a donation program of wearable tourniquets.

The ask.

After a huge success at Oysterfest 2019, and impact of Covid, we were driven to pivot our community efforts away from larger events. We have been appearing weekly at both the Bass River & Harwich Farmers' Markets following all Covid guidelines. We have had great response at these events both in widening our membership, supporting our programs via donations, and directing our visitors where to find more information on the topic of surveillance and detection, towards human safety and perhaps influencing economic stability. Our website is constantly updated with worldwide news from our global partners on the topic, acting as a hub of information.

We would like to host a mini-series of three events at a beach here in Wellfleet in 2020, in our backyard so to speak. We are also members in good standing of the Wellfleet Chamber of Commerce as well as 3 neighboring towns. We are flexible as to Saturday or Sunday, 3 hours only. We are happy to share references with you as the wonderful community response we have had both from the organizers of the farmer markets, and how they see the public react to us. We would like to send 3 experienced volunteers to a 10x10 tent in a parking lot (not the entrance to the dune as that seems a terrible place for us to cause aggregation especially on a busy hot weekend morning). We would share information about our programs and perhaps give out a postcard directing visitors to our website. We have also had success directing people to our website via a QRC code which alleviates the constraint of paper.

We are aware of other nonprofits hosting informational sessions and raising funds for their programs, it is an excellent venue.

None – that we are aware of.

NOTE TO APPLICANTS: All applications must be accompanied by a non-refundable \$50.00 processing fee. Applications must be received at least 30 days prior to the first event date to ensure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: _____

Processing Fee: \$50.00 *paid*

Fee: *500 if fundraising is allowed despite Suzanne's comment.*

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<p>Police Department: 7/10/20</p> <p>Comments/Conditions:</p> <p>Okay</p>	<p>Fire Department: 7/12/20</p> <p>Comments/Conditions:</p> <p>Okay</p>
<p>Health/Conservation: 7/21/20</p> <p>Comments/Conditions:</p> <p>Okay</p>	<p>Community Services: 7/17/20</p> <p>Comments/Conditions:</p> <p>Limited to Maguire Landing and limited to information and not fundraising/soliciting donations for their organization.</p>
<p>DPW: 7/13/20</p> <p>Comments/Conditions:</p> <p>Okay</p>	



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

IV

USE OF TOWN PROPERTY – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approval of use of town property for Jennie Chavis and Rich Mullen
PROPOSED MOTION:	I move to approve the use of Lt. Island Bay Beach by Jennie Chavis and Rich Mullin on August 6, 2020 from 430-5PM, subject to the conditions, if any, as listed on the application form for a fee of \$110.
ACTION TAKEN:	Moved By: _____ Secoded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

TOWN OF WELFLEET
300 MAIN STREET
WELFLEET, MA 02667

Applicant Jennie Chavis & Rich Mullin Affiliation or Group None – family event

Telephone Number 301-928-8794 Mailing Address 203 14th Street Apt#2A, Hoboken, NJ 07030

Email address jenchavis92@gmail.com

Town Property to be used (include specific area) Lieutenant Island bay beach

Date(s) and hours of use: 08/06/2020 from 4:30pm-5pm

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also, please indicate if fees will be charged by applicant.

This will be a Wedding ceremony. Parking will be at a private residence which is a 10-minute walk away. We are not charging fees. 25 people will be in attendance. There will not be any food or beverage service.

Describe any Town services requested (police details, DPW assistance, etc.)

None.

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$50.00 processing fee. Applications must be received at least 30 days prior to the first event date to ensure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

 Proof of Insurance Required

 Approved as submitted

 Approved with the following condition(s):



Disapproved for following reason(s):

Date: JUL - 7 2020

Processing Fee: \$50.00 *paid*

Fee: \$110.00

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Police Department: 7/10/20

Comments/Conditions:

Okay

Fire Department: 7/12/20

Comments/Conditions:

Okay

Health/Conservation: 7/21/20

Comments/Conditions:

Okay

Community Services: 7/17/20

Comments/Conditions:

Okay

DPW: 7/13/20

Comments/Conditions:

Okay



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020



BUSINESS – A

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Finalize and Close the 2020 Annual Town Meeting Warrant
PROPOSED MOTION:	<ul style="list-style-type: none">• I move to recommend Article 2I, Build Equipment Storage Shed at Transfer Station, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2J, Public Works – Replace Guard Shack and Build Canopy Extension at Transfer Station, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2K, Replace Baker Field Recreation Area Backstops, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2L, Repair and Improve the Beach Bathrooms, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2P, Wellfleet Elementary School Playground Replacement, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2Q, Wellfleet Elementary School Fire Suppression Study, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2R, Wellfleet Elementary School Computer Replacements, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2S, Public Works – Substation Roof Replacement, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: July 28, 2020

	<ul style="list-style-type: none">• I move to recommend Article 2T, Public Works – Lt. Island Road Improvements, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____• I move to recommend Article 2U, Public Works – Duck Creek Revetment Engineering, and insert it into the Warrant.<ul style="list-style-type: none">○ Moved By: _____ Seconded By: _____ • I move to close the 2020 Annual Town Meeting Warrant.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Town of Wellfleet
Police Department

July 24, 2020

To: Wellfleet Select Board
From: Chief Michael P. Hurley

Subject: Body Cameras CIP FY22

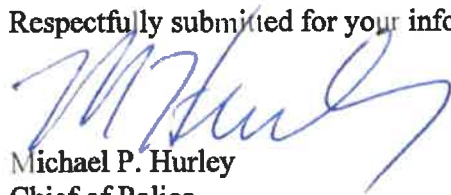
At the Tuesday July 14th Select Board meeting, we discussed moving Body Cameras up in the CIP to FY21. I have gathered the following information for your review. Currently, there are only nine police departments in Massachusetts who either have Body Cameras or are in a pilot program. Last week I spoke with the Mashpee Police Chief who is rolling out a Body Camera pilot program this fall using ten volunteer officers. As I discussed at the last meeting, body cameras have been a topic of discussion in Massachusetts over the years. The hope was that the state would take the lead providing policy guidance, grant funding and technical support. Unfortunately to date this has not happened, thus the small number of communities currently participating.

The concern for smaller agencies and communities has been the cost and the unknown questions surrounding public record requests for video. This is not insurmountable however the board should know the potential long-term operating costs year to year after the initial purchase. I have examined purchasing information that Mashpee was provided last month from a vendor and came up with an approximate initial outfit cost of \$38,025. This does not include potential data storage costs because at this point that would be an unknown until we deploy the cameras in the field. As far as yearly operating costs, the department could potentially be looking at \$35,000 to \$40,000 depending on several factors. The yearly maintenance cost for the units will be \$10,425 so that is a known. The records request part to this along with shifting through hundreds of hours of video weekly will have some cost. I am anticipating that a part-time person maybe necessary to comply with the public records request laws. That could work out to \$20,000 - \$25,000 a year.

In closing, I am 100% supportive of body cameras for the department and its members. My recommendation would be to keep them in the FY22 CIP plan so more research and budget planning can take place. If this moves forward in the fall, there is currently nothing in my FY21 budget for operating costs, which could be extensive (increase operating budget by 15-20%). In addition, with reform in policing being reexamined state-wide this topic will be evolving. The following is being proposed **“The executive office of public safety and security, in collaboration with the executive office of technology services and security, shall establish the law enforcement body camera**

taskforce. The taskforce shall propose regulations establishing a uniform code for the procurement and use of body-worn cameras by law enforcement officers to provide consistency throughout the commonwealth. The taskforce shall propose minimum requirements for the storage and transfer of audio and video recordings collected by body-worn cameras". I would like to see where this legislation goes so we don't have to change gears or start over again.

Respectfully submitted for your information and consideration.

A handwritten signature in blue ink, appearing to read "M. Hurley", is written over the typed name and title.

Michael P. Hurley
Chief of Police

cc: Dan Hoort, Town Administrator
Finance Committee



ANNUAL TOWN MEETING
Saturday, September 12, 2020, 10:00 am
Ballfield Across From
Wellfleet Elementary School
95 Lawrence Road, Wellfleet

&

SPECIAL TOWN ELECTION WARRANT
DATE: To be determined
Wellfleet Senior Center

TABLE OF CONTENTS

FINANCIAL & PROPOSITION 2 ½ TERMS 3

TOWN MEETING PROCEDURES 4

FINANCE COMMITTEE STATEMENT 5

ANNUAL TOWN MEETING WARRANT 6

SECTION I: BUDGET ARTICLES 8

SECTION II: ADDITIONAL FINANCIAL ARTICLES 17

SECTION III: CHARTER AMENDMENTS & GENERAL BYLAWS 23

SECTION IV: ZONING BY LAW AMENDMENT ARTICLES..... 25

SECTION V: DISPOSITION OF TOWN LAND ARTICLES 25

SECTION VI: UNCLASSIFIED ARTICLES..... 27

SECTION VII: STANDARD ANNUAL ARTICLES 29

SECTION IX: STANDARD CLOSING ARTICLES 30

ANNUAL TOWN ELECTION WARRANT 31

FY 2021 OPERATING & CAPITAL BUDGETS SUMMARY 33

FY 2021 OPERATING BUDGET..... 34

FY 2021 CAPITAL BUDGET 40

FY 2021 MARINA SERVICES ENTERPRISE FUND BUDGET 42

FY 2021 WATER SERVICES ENTERPRISE FUND BUDGET 44

SALARY/WAGE LIST 46

FINANCIAL & PROPOSITION 2½ TERMS

Chapter 59, section 21C of the Massachusetts General Laws is commonly referred to as Proposition 2½ (Prop. 2½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

LEVY: The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

LEVY CEILING: This is the maximum the levy can be. The ceiling equals 2.5% of the Town's full and fair cash value. The levy limit is equivalent to a tax rate of \$25.00.

LEVY LIMIT: The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases, such as debt exclusions.

LEVY LIMIT INCREASE: The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

NEW GROWTH: New construction and new parcel subdivision may also increase the Town's levy limit.

OVERRIDE: A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

DEBT EXCLUSION: This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

DEBT SERVICE: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest owed on any particular bond issue.

ENCUMBRANCE: A reservation of funds to cover obligations chargeable to but not yet paid from a specific appropriation account.

CAPITAL OUTLAY EXPENDITURES EXCLUSION: This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

CONTINGENT VOTES: Chapter 59, section 21C (m) permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE/DEBT EXCLUSION). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Selectboard. If a referendum is called by the Selectmen, it must take place within forty-five days of the Town Meeting vote.

TOWN MEETING PROCEDURES

A quorum of 6% of the Town's registered voters must be present in order to conduct business. (Charter: Sect. 2-1-3)

Voters are identified by voter cards, issued when they check in with the registrars at the beginning of the meeting.

Only voters may participate in voice votes. In case of a counted vote, voters will be identified by their voter cards.

Non-voters who have been admitted to the meeting must sit in the section designated for them. Nonvoters who may wish to speak must identify themselves and may address the meeting only by permission of the Moderator. (Charter: Sect. 2-1-2).

No voter will be allowed to speak until recognized by the Moderator.

Voters may only speak twice to any motion or amendment unless authorized by the Moderator. The provisions of this clause shall not apply to a) the person making the motion under an Article, and b) those persons required to be in attendance under the provisions of Charter Section 2-7-5. (Charter: Sect. 2-7-8).

All motions, including all amendments, must be in writing and be legible. Exceptions for very simple motions or amendments are at the discretion of the Moderator. (General Bylaws: Sect. II-2)

Zoning Bylaws	2/3 majority
To incur debt	2/3 majority
To transfer or sell Town land	2/3 majority
To approve charter amendments	2/3 majority
To pay unpaid bills of a prior fiscal year	4/5 majority at an Annual Town Meeting 9/10 majority at a Special Town Meeting

The order of consideration of the Articles as printed in the Warrant may be changed only by a two-thirds vote. (Charter: Sect. 2-7-4)

Some other common motions which require more than a simple majority to pass:

A motion to reconsider must be made at the same session as the vote it seeks to reconsider. It can only be made after some intervening business and must be made within one hour of the vote to be reconsidered. It is debatable to the same extent as the motion it seeks to reconsider, and it requires a majority vote. (Charter: Sect. 2-7-9).

FINANCE COMMITTEE STATEMENT

A Statement to the Voters from the Wellfleet Finance Committee

To the voters and citizens of the Town of Wellfleet:

Early in 2020, the Finance Committee (FinCom) held numerous meetings to vet the budgets of nearly every town department, along with some of the larger future projects that will impact town finance in the coming years. Even then, what struck us particularly is how so many issues affecting Wellfleet's financial health *cannot* be viewed simply on an annualized basis – but require a multi-year perspective to understand their true cost and benefit to the town.

These include major capital and operational outlays for harbor dredging, water/wastewater management, public works, police/fire staffing and housing. Equally important, however, are the costs associated with initiatives whose value is less easily calculated like the modernization of the regional school system, investments in the economic vitality of the town for young families and quality-of-life services that all residents can share together year-round.

Now, in the months since the emergence of the COVID-19 pandemic, the Finance Committee is rethinking the assumptions that drove the creation of the departmental budgets just last Fall, especially given the uncertainty surrounding the impact on revenues from tourism and seasonal businesses that are relied upon to supplement the funding of many of the town's operations.

The FinCom is especially concerned with understanding the potential consequences to the town based on two distinct financial scenarios. The first is that the pandemic will be managed within a year or two and we'll return to a predictable and manageable budgeting schedule. The second is that the societal impact of COVID-19 will be a multi-year phenomenon that changes the basic financial outlook for Wellfleet. At this point, we can speculate but we can't predict, which means we should begin to prepare ourselves for either outcome.

The FinCom is an advisory board to Town Meeting, the Selectboard and the Town Administrator. Finance Committee meetings are recorded on video and broadcast on local cable access as well as being available on demand through the Town website. All members of the public are encouraged to attend our meetings in person or view them online.

Respectfully submitted,
Fred Magee, Chair
Wellfleet Finance Committee

Current Finance Committee members are: Kathy Granlund, Janet Loewenstein, Linda Pellegrino, Stephen Polowczyk, Robert Wallace, Jeff Tash and Ira Wood. Sarah Robin also serves as an Alternate member.

ANNUAL TOWN MEETING WARRANT

Saturday, September 12, 2020

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the ballfield across the street from the WELLFLEET ELEMENTARY SCHOOL, 100 LAWRENCE ROAD in Wellfleet on the 12th day of September, 2020, at ten o'clock in the morning, then and there to vote upon the following Articles:

Article #	Page #	Description
1	8	Operating Budget
2	8	FY 21 Capital Budget
3	16	Marina Enterprise
4	17	Water Enterprise
5	17	CIP Nauset School Renovations Withdrawn
6	17	Wellfleet Employee Association
7	17	Non-union & Other Personnel
8	17	Fire Dept Staff- Override
9	18	Fire Dept Training
10	18	Water System Upgrade
11	19	CPC-Housekeeping
12	19	CPC- Rental Assistance Program
13	20	CPC- Housing Buy Down Program
14	20	CPC- Housing Institute 2020
15	21	CPC- Museum Phase 2 Historic Restoration
16	21	CPC- Cemetery Restoration Phase 3
17	21	Climate Change matching grant funds
		<u>Finance Articles Consent Agenda</u>
18	22	Chapter 90 Funds
19	22	OPEB-Town
20	22	Marina Ent Stabilization
21	22	Cable Access Television
22	23	Shellfish Revolving Fund
		<u>Other Articles – Bylaw Amendments</u>
23	23	Petitioned article - Bylaw Amendment - plastic bottle ban
24	24	Bylaw Amendment – change town meeting start time
25	24	Petitioned article - Bylaw Amendment – Climate Policy
		<u>Other Articles – Disposition of Town Owned Land</u>
26	25	Disposition of Town-owned property-Map 14, parcel 30
27	25	Disposition of Town-owned property-Map 20, parcels 11, 12 and 16
28	26	Disposition of Town-owned property-Map 35-1, parcels 201, 209 and 210
29	26	Authorize of Easement - Water Line Easement for 925 Chequessett Neck Rd
		<u>Unclassified Articles</u>
30	27	High Toss Road
31	27	Municipal Affordable Housing Trust
32	27	Petitioned article - Resolution to Change the State Flag/Seal of Massachusetts
		<u>Other Articles - Consent Agenda</u>
33	29	Dispose of Personal Property
34	29	Town Collector
35	29	DEP Liability
36	30	Nauset local contributions
		<u>Closing Articles</u>
37	30	Closing Articles
38	30	Closing Articles

SECTION I: BUDGET ARTICLES

ARTICLE 1: FY 2021 Operating Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2021 Town Operating Budget and fix the salaries and compensation of all elected officers (appendix E) of the Town for Fiscal Year 2021 or do or act anything thereon.

(Requested by the Selectboard)

Selectboard: Recommends 4-0.

Finance Committee: Recommends 8-0 with two exceptions

Shellfish Dept and Shellfish Propagation were both recommended 7-0-1.

SUMMARY: This Article requests approval of the Fiscal Year 2021 Operating Budget (See Appendix A) This Article also sets the salaries of elected officials (appendix E) as per the budget and approves the budgets of the two regional school districts.

ARTICLE 2: FY 2021 Capital Budget.

Article 2A: FY 2021 Debt Service

To see if the Town will vote to raise and appropriate the sum of \$1,692,286 to fund the FY 2021 debt service budget as listed in appendix B, the Capital Budget, or to do or act anything thereon.

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This article requests town meeting voters authorize the payment of \$1,692,286 in debt service for the FY 2021 fiscal year.

Article 2B: Shellfish Department Pick-up Truck

To see if the Town will vote to transfer from the Shellfish Fund the sum of \$36,495 to be expended under the Town Administrator and the Shellfish Constable for the purchase of a replacement pick-up truck for the Shellfish Department, and costs related thereto.

Selectboard: Does **NOT** Recommend 5-0.

Finance Committee: Recommends 7-0-1.

SUMMARY: This article requests town meeting voters authorize the transfer of funds from the Shellfish Fund to pay for the cost of a replacement pick-up truck for the Shellfish Department.

Article 2C: Replace One Police Cruiser

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$50,000 to purchase, outfit, and equip one replacement police cruiser for the Police Department, and all other costs incidental or related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs;

provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 4-1.

Finance Committee: Recommends 8-0.

SUMMARY: This article requests authorization to purchase one replacement police vehicles pursuant to the Department's vehicle replacement plan.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$50,000 would be borrowed over five years and would add \$0.6 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$2.90.

Article 2D: Replace Fire & Rescue Command Car 81

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$55,000 to purchase, outfit, and equip a replacement vehicle to the Fire and Rescue Command Car 81, including all other costs incidental or related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 4-1.

Finance Committee: Recommends 8-0.

SUMMARY: This article requests authorization to replace the Fire & Rescue Command Car 81.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$55,000 would be borrowed over five years and would add \$0.6 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$3.20.

Article 2E: Replace Fire & Rescue Equipment on Forestry 90

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$40,000 to replace equipment on the Forestry 90 vehicle for the Fire & Rescue Department, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such cost; provided,

however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This article requests authorization to replace equipment on the Forestry 90 vehicle for the Fire & Rescue Department.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$40,000 would be borrowed over five years and would add \$0.4 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$2.33.

Article 2F: Replace Fire & Rescue EMS Equipment

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$80,000 to replace EMS equipment for the Fire & Rescue Department, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This article requests authorization to replace EMS equipment for the Fire & Rescue Department.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$80,000 would be borrowed over five years and would add \$0.9 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$4.65.

Article 2G: Article has been withdrawn

Article 2H: Replace 2004 Public Works Backhoe

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$168,000 to equip and replace a 2004 Backhoe for the Department of Public Works, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to

be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Had no recommendation 2-2-1.

Finance Committee: Recommends 8-0.

SUMMARY: This article requests authorization to replace a 2004 DPW Backhoe.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$168,000 would be borrowed over five years and would add \$1.8 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$9.77.

Article 2I: Build Equipment Storage Shed at Transfer Station

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$230,000 to build and furnish an equipment storage shed at the Wellfleet Transfer Station for the Department of Public Works, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Reserves Recommendation.

SUMMARY: This article requests authorization to build an equipment storage shed at the Transfer Station in order to extend the life of equipment currently stored outside in the elements.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$230,000 would be borrowed over fifteen years and would add \$1.1 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$6.10.

Article 2J: Public Works-Replace Guard Shack and Build Canopy Extension at Transfer Station

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$55,000 to replace the Guard Shack and extend the canopy at the Transfer Station, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to

be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Recommends 6-2.

SUMMARY: This article requests authorization to replace the Guard Shack and extend the canopy at the Transfer Station.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$55,000 would be borrowed over five years and would add \$0.6 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$3.20.

Article 2K: Replace Baker Field Recreation Area Backstops

To see if the Town will vote to raise and appropriate, transfer from available funds \$35,000 to replace the backstops at the Baker Field Recreation area, and costs related thereto.

Majority vote required

Selectboard: Recommends 0-0.

Finance Committee: Recommends 8-0.

SUMMARY: This article requests authorization to replace the backstops at the Baker Field Recreation Area. At this time the project is expected to be funded by the Recreation Fund.

Article 2L: Repair and Improve the Beach Bathrooms

To see if the Town will vote to transfer from the Beach Fund the sum of \$30,000 to repair and improve the bathrooms at the ocean side beaches, and costs related thereto.

Majority vote required

Selectboard: Recommends 0-0.

Finance Committee: Does **NOT** Recommend 8-0.

SUMMARY: This article requests authorization to repair and make improvements to the beach restrooms. At this time the project is expected to be funded by the Beach Fund.

Article 2M: Article has been withdrawn

Article 2N: Replace Swap Shop Building at the Transfer Station

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$65,000 to build and furnish a replacement building for the Wellfleet Swap Shop at the Wellfleet Transfer Station for the Department of Public Works, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium

received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: No Recommendation.

SUMMARY: This article requests authorization to replace the swap shop building at the Transfer Station.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$65,000 would be borrowed over ten years and would add \$0.4 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$2.24.

Article 20: Nauset Regional School District Capital Improvements

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$71,000 to fund the Nauset Regional School district's Fiscal Year 2021 capital improvement plan, and costs related thereto.

Majority vote required

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: Article 20 request authorization to fund capital improvements at the Nauset Regional School District.

Article 2P: Wellfleet Elementary School Playground Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$250,000 to replace the playground equipment at the Wellfleet Elementary School, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Does NOT Recommend 6-0-2.

SUMMARY: Article 2P request authorization to fund the replacement of the playground equipment at the Wellfleet Elementary School.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$250,000 would be borrowed over fifteen years and would add \$1.2 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$6.63.

Article 2Q: Wellfleet Elementary School Fire Suppression Study

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$110,000 to fund a study of a potential fire suppression system at the Wellfleet Elementary School, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Reserves Recommendation 8-0.

SUMMARY: Article 2Q request authorization to fund a study of a potential fire suppression system at the Wellfleet Elementary School.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$110,000 would be borrowed over five years and would add \$1.2 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$6.40.

Article 2R: Wellfleet Elementary School Computer Replacements

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$25,000 to replace the computer equipment at the Wellfleet Elementary School, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Reserves Recommendation 8-0.

SUMMARY: Article 2R request authorization to fund and replace computers at the Wellfleet Elementary School.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$25,000 would be borrowed over three years and would add \$0.4 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$2.24.

Article 2S: Public Works-Substation Roof Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$15,000 to replace a roof at the substation for the Department of Public Works, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Recommends 8-0.

SUMMARY: Article 2S request authorization to replace the substation roof.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$15,000 would be borrowed over five years and would add \$0.2 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$0.87.

Article 2T: Public Works-Lt. Island Road Improvements

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$150,000 to fund repairs and improvements to Lt. Island Road for the Department of Public Works, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Recommends 8-0.

SUMMARY: Article 2T request authorization to make improvements to Lt. Island Road.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$150,000 would be borrowed over ten years and would add \$1.0 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$5.16.

Article 2U: Public Works-Duck Creek Revetment Engineering

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$50,000 to fund an engineering study of the Duck Creek revetment for the Department of Public Works, including all costs related thereto. To fund this appropriation, the Selectboard will be authorized to borrow said amount pursuant to G.L. c. 44, §§ 7 or 8, or any other enabling authority, to issue bonds or notes of the Town therefor, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with M.G.L. c. 40, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2 ½ debt exclusion ballot question under G.L. c. 59, §21C.

Two-thirds vote required

Selectboard: Recommends 0-0.

Finance Committee: Recommends 8-0.

SUMMARY: Article requests authorization for the Duck Creek Revetment Engineering project.

Effect on Property Taxes: It is expected that these funds would be borrowed as a debt exclusion. The cost of \$50,000 would be borrowed over five years and would add \$0.5 cents to the tax rate in the first year and would cost the owner of a median priced (\$538,524) single-family home \$2.91.

Article 2V: Beach Department-Portable Repeaters

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$40,000 to place portable repeaters at the ocean side beaches, and costs related thereto.

Majority vote required

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: Article 2V request authorization to place portable repeaters at the ocean side beaches to improve cell phone capacity.

ARTICLE 3: FY 2021 Marina Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2021 Marina Enterprise Fund Budget or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This Article requests approval of the Fiscal Year 2020 Marina Services Enterprise Fund Budget. (See Appendix C)

ARTICLE 4: FY 2021 Water Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2021 Water Enterprise Fund Budget or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This Article requests approval of the FY2021 Water Enterprise Fund Budget. (See Appendix D)

ARTICLE 5: Capital Improvement–Nauset High School Renovations.-Postponed to Spring ATM

SECTION II: ADDITIONAL FINANCIAL ARTICLES

ARTICLE 6: Wellfleet Employee Association (WEA) Contract. To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds an amount of money sufficient to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Employee Association, Units A, B and C beginning July 1, 2020 or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: Town Meeting approval is required to fund the 1st year of a collective bargaining agreement.

ARTICLE 7: Non-Union and Other Personnel Salaries & Compensation. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund wage and salary adjustments for non-union and other personnel beginning July 1, 2020, or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This appropriation funds wage and salary adjustments for non-union and other personnel.

ARTICLE 8: Additional Fire Department Positions – To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds \$148,000, or any other sum for the purpose of funding two new Firefighter/EMT/Paramedic positions; provided, however that no sums shall be expended hereunder unless and until the Town shall have voted to assess an additional \$148,000 in real estate and personal property taxes pursuant to the provisions of G. L. c. 59, §21C (Proposition 2 ½), or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard
and the Fire Chief)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0

SUMMARY: This article would fund the cost of adding two additional Firefighter/EMT/Paramedic. Funding, if approved, would be through a 2 ½ override. Costs for each position include starting salary of each position (\$53,213), uniforms and protective clothing (\$1,900), holiday and call back costs (\$6,900) and an estimate of benefits and training costs (\$11,987). The total payroll, with estimated benefits and training costs of one position is \$74,000.

Effect on Property Taxes: The cost of 148,000 would add 6.5 cents to the tax rate and would cost the owner of a median priced (\$538,524) single-family home \$35.12.

ARTICLE 9: Funding for Paramedic Training Program. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of **\$10,000**, or any other sum, for the purpose of creating and funding a paramedic training fund to pay for medic training for future Wellfleet Fire and Rescue staff, or do or act anything thereon.

Majority vote required

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This article would fund a paramedic training program for the Wellfleet Fire and Rescue Department with the intent to improve recruiting and retention for the Department. Paramedics who left the department in their first year of employment would be required to reimburse the Town for the full cost. Paramedics who left the department in their 2nd year would be required to reimburse the Town for 2/3 of the costs and those who left in their 3rd year would be required to reimburse the Town for 1/3 of the costs.

ARTICLE 10: Water System Upgrade. To see if the Town will vote to appropriate a sum of money, not to exceed \$3,843,438 for the purpose of planning, designing and construction of a new water main, bidding and bid documents and related infrastructure on Route 6 and Briar Lane to improve the hydraulic flow of water from the Town's secondary water source, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen be and hereby is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority including the Massachusetts Water Pollution Abatement Trust, and to issue bonds or notes of the Town therefore; provided, however that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts necessary to pay debt service on any bonds or notes issued pursuant to this vote from the limits of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2 ½) or take any other action in relation thereto.

Two-thirds vote required.

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

Board of Water Commissioners: Recommends 5-0.
Housing Authority: Recommends 3-0.
Local Housing Partnership Recommends: 6-0

SUMMARY: This article requests appropriation of funds for planning, designing and construction of an upgraded water main on Route 6 and Briar Lane. The cost will be reduced and offset by any grants received for the project. The project is needed to enable the development of the housing development at 95 Lawrence Road.

ARTICLE 11: Community Preservation (Requested by The Community Preservation Committee)

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2021 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of \$27,133.13 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2021; and further to appropriate from Community Preservation Fund estimated revenues a sum of \$51,650 for open space debt service; a sum of \$2,616.25 to reserve for open space; a sum of \$54,266.25 to reserve to for community housing; and further to reserve for future appropriation a sum of \$54,266.25 for historic resources as recommended by the Community Preservation Committee, as well as a sum of \$352,730.65 to be placed in the 2021 Budgeted Reserve for general Community Preservation Act purposes, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.
Finance Committee: Recommends 8-0.
Community Preservation Committee: Recommends 6-0.

SUMMARY: This is an annual CPC housekeeping article. Out of a total projected revenue figure of \$542,662.53 for Fiscal Year 2021, \$27,133.13 is the 5% of estimated for administrative expenses, as provided by the Community Preservation Act. Open Space's 10% is allocated as the funding source for Land Bank debt service in the capital budget. There is a remainder of \$2,616.25 to be placed in an Open Space Reserve after debt service has been met. Community Housing's 10%, and Historic Resources' 10% are reserved respectively for housing and historic preservation purposes. The balance of \$352,730.65 is reserved for approved CPA projects in any category including Recreation.

ARTICLE 12: Community Preservation - Rental Assistance Program

To see if the Town will vote, pursuant to MGL c.44B, to appropriate \$65,023.00 from the Community Preservation Fund budgeted housing reserve and \$99,977.00 from the Community Preservation Fund Balance for a total of \$165,000.00 to the Wellfleet Housing Authority for the purpose of promoting and supporting community housing to provide funding for rental assistance to qualified Wellfleet households for one to three years, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.
Finance Committee: Recommends 8-0.
Community Preservation Committee: Recommends 6-0.
Housing Authority: Recommends 3-0.
Local Housing Partnership: Recommends 6-0.

Summary: Using existing housing in Wellfleet, the program will continue to serve the community need for affordable rentals. The program provides subsidies to landlords to bring rental rates down to affordable levels for income qualified applicants. Applicants are expected to pay 30% of their income toward the rent, and the subsidy makes up the difference.

ARTICLE 13: Community Preservation - Housing Buy Down Program

To see if the Town will vote, pursuant to MGL c.44B, to appropriate \$85,891.00 from the Community Preservation Fund Fiscal Year 2021 estimated annual revenues and \$99,109.00 from the Community Preservation Fund Balance for a total sum of \$185,000.00 for the purpose of providing funds through the Wellfleet Housing Authority and the Wellfleet Local Housing Partnership for the purpose of promoting and supporting community housing by offering assistance with the purchase of workforce housing for low and moderate, income eligible first-time homebuyers within the Town of Wellfleet and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

Community Preservation Committee: Recommends 6-0.

Housing Authority: Recommends 3-0.

Local Housing Partnership Recommends: 6-0

SUMMARY: The Housing Authority and the Local Housing Partnership have already successfully helped six first time homeowners with buy downs of Wellfleet homes. This will offer a seventh opportunity for a qualified local family to purchase a home which will be kept affordable in perpetuity through a deed restriction.

ARTICLE 14: Community Preservation - Housing Institute 2020

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2021 estimated annual revenues, the sum of \$7,500.00 be granted to the Community Development Partnership sponsored Lower Cape Housing Institute in Fiscal Year 2021 for the support of community housing, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

Community Preservation Committee: Recommends 6-0.

Housing Authority: Recommends 3-0.

Local Housing Partnership Recommends: 5-1

SUMMARY: The Community Development Partnership (CDP) is offering the Lower Cape Housing Institute for a fourth year. The CDP is seeking contributions from the eight participating towns towards the costs of continued training and technical assistance to develop better understanding of Community Housing needs and to support the town in meeting its housing production goals. Sessions are free to Town officials and other interested parties.

ARTICLE 15: Community Preservation - Museum Phase 2 Historic Restoration

To see if the Town will vote, pursuant to MGL c.44B, to appropriate \$100,660.00 from the Community Preservation historic preservation reserve and the sum of \$249,340.00 from the Community Preservation Fund Fiscal Year 2021 estimated annual revenues for a total sum of \$350,000.00 for Phase 2 historic restoration of the mid-section of 262 Main Street by the Wellfleet Historical Society, thereby supporting historic preservation, and to authorize the Selectboard to enter into a grant agreement to set forth the terms and conditions thereof or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

Community Preservation Committee: Recommends 6-0.

SUMMARY: The restoration of the mid-section of 262 Main Street will allow the Wellfleet Historical Society and Museum to open the connection between the East wing and the original museum area and provide greater accessibility to the first floor of the museum. The Historical Society has completed the permanent Historical Preservation Restriction agreement for the museum.

ARTICLE 16: Community Preservation - Cemetery Restoration Phase 3

To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Fiscal Year 2021 estimated annual revenues the sum of \$10,000 to contribute to the cost of, and thereby support, for the historic restoration of gravestones in most need of repair at the Pleasant Hill/Oakdale Cemetery, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

Community Preservation Committee: Recommends 4-2.

SUMMARY: This is the continuation of a multi-part cemetery restoration plan presented by the Wellfleet Cemetery Commissioners. Many stones and monuments in our cemeteries are in desperate need of restoration and repair. Future generations should be able to experience Wellfleet's history through the final resting places of town families over the past few centuries.

ARTICLE 17: Matching Grant Funding To see if the Town will vote to raise and appropriate or transfer from available funds up to \$50,000 for the purpose matching funds secured by grants, or do or act anything thereon.

Majority vote required.

(Requested by The Selectboard and the Energy and Climate Change Committee)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 7-1.

Energy and Climate Change Committee: Recommends 0-0.

SUMMARY: This article will allow various Town departments, committees and boards to secure grants that require a matching contribution from the Town.

FINANCE CONSENT AGENDA

Voted on Together as part of a consent agenda

ARTICLE 18: Chapter 90 Road Repairs. To see if the Town will vote to raise and appropriate and/or transfer from available funds \$248,219 in anticipation of reimbursement to be received pursuant to General Laws, chapter 90 as amended; said funds to be expended to repair and resurface Town roads and to carry out other authorized projects under the direction of the Department of Public Works, or do or act anything thereon. ***Majority vote required.***

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This Article will allow the Town to contract for paving services and other authorized projects in anticipation of receiving State reimbursement.

ARTICLE 19: Other Post-Employment Benefits (“OPEB”) Appropriation. To see if the Town will vote to raise and appropriate the sum of \$100,000, or any other sum, to be added to the Town’s Other Post-Employment Benefits Liability Trust Fund or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: This amount will help to fund the Town’s share of future health insurance costs for current employees and retirees. As of June 30, 2016, the actuarial valuation of Wellfleet’s unfunded liability for these costs was \$7,987,654. The audited fund balance in the OPEB Trust Fund as of June 30, 2018 (\$1,475,735) plus the amount approved at the 2018 ATM for deposit in FY 2019 (\$250,000) sums up to an approximate balance of \$1,725,735.

ARTICLE 20: Marina Enterprise Stabilization Fund To see if the Town will vote to transfer from the Marina Parking fund the sum of \$10,000, or any other sum, for the purpose of contributing to the Marina Enterprise Stabilization Fund, or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

SUMMARY: By a majority vote the Town may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy. These funds are a reserve for future capital improvements to the Marina. The audited fund balance as of June 30, 2018 was \$40,368. Adding the FY 2019 contribution (\$10,000) and the contribution requested by this article would bring the account to approximately \$60,368.

ARTICLE 21: Transfer to LCCATV Fund To see if the Town will vote to transfer from the Cable Receipts Fund the sum of \$157,016 to fund local television access programming for the operation of the two local access television channels, 99 and 22, or do or act anything thereon.

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Finance Committee: Recommends 8-0.

Cable Advisory Committee: Recommends 0-0.

SUMMARY: This article provides funding for the local government programming (channel 22) and Lower Cape Community Access Television (channel 99). COMCAST, through your cable TV bills, provides the funding to the cable receipts fund.

ARTICLE 22: Shellfish Revolving Fund Spending Limit. To see if the Town will vote to establish a spending limit for FY2021 of \$40,000 for the Shellfish Revolving Fund established pursuant to MGL Chapter 44, Section 53E½. ***Majority vote required.***

Selectboard: Recommends 5-0.

Finance Committee: Recommends 7-0.

Shellfish Advisory Board: Recommends 0-0.

SUMMARY: The purpose of this article is to establish the spending limit for the Shellfish Revolving Fund which was established for propagation efforts. The Shellfish Department's propagation efforts include the seeding of quahogs and oysters in all Wellfleet waterways which also contributes to improving water quality and natural oyster set in our harbor to benefit growers and spat collectors. This revolving fund takes the responsibility for funding the shellfish department's budget line 180 out of the taxpayer's pockets and puts it in the hands of those who make their living in the shellfish industry and those who harvest shellfish recreationally. The Shellfish Propagation Revolving Fund revenues will be derived from shellfish grant revenue and permit fees. The Revolving Fund expenditures may be used for the propagation, cultivation, protection and study of shellfish only.

SECTION III: CHARTER AMENDMENTS and GENERAL BYLAWS

ARTICLE 23: Commercial Single-Use Plastic Water Bottle Ban.

To see if the Town will vote to adopt the following as a general by-law and to insert it into the Code of the Town of Wellfleet, Massachusetts.

Section 1. Sale of Single-use Plastic Water Bottles

Effective on September 1, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Wellfleet. Enforcement of this regulation will begin September 1, 2021.

Section 2. Definitions

A single-use plastic bottle is a beverage container made from any type of plastic resin.

Section 3. Exemptions

Sales or distribution of non-carbonated, unflavored drinking water in single-use plastic bottles occurring subsequent to a declaration of emergency (by the Emergency Management Director or other duly authorized Town, County, Commonwealth or Federal official) affecting the availability and/or quality of drinking water to residents of the Town shall be exempt from this bylaw until seven days after the declaration has ended.

Section 4. Enforcement

Enforcement of this article shall be the responsibility of the Town Manager or his/her designee. The Town Manager shall determine the inspection process to be followed, incorporating the process into other Town duties as appropriate.

Any establishment conducting sales in violation of this article shall be subject to a non-criminal disposition fine as specified in G. L. Chapter 40 21D. The following penalties apply:

- First violation: Written warning
- Second violation: \$150 fine
- Third and subsequent violations: \$300 fine

Each day a violation continues constitutes a separate violation, incurring additional fines. Any such fines collected shall be payable to the Town of Wellfleet.

All businesses will be routinely inspected until the Town Manager deems the inspection to no longer be required. **Majority vote required.**

(Petitioned Article)

Selectboard: Reserves recommendation.

Recycling Committee: Recommends 0-0.

Bylaw Committee: Recommends 2-0 with the following amendment:

Change Section 4 to replace Town Manager with Town Administrator in the three places it is listed.

SUMMARY: Single-use plastic bottles impact environmental health, and the health and longevity of other species, who may ingest plastic as food. Ultimately, plastic re-enters the human food chain where the adverse consequences are both known and emerging. Plastics pollute and impact our environment across their lifecycle from production to use to disposal.

Over 1,500 single-use plastic water bottles are used and discarded in the U.S. per second. Elimination of the use of single-use plastic water bottles will have a significant impact on future plastic-based pollution including the nation's greenhouse gas footprint and is consistent with protection of the natural environment in Wellfleet, Barnstable County, our nation and our earth, which we have a common responsibility to protect and steward.

ARTICLE 24: Proposal to Amend Town of Wellfleet General Bylaw.

To see if the Town will vote to amend its General Bylaws Article I, section 1, Town Meeting, by adding the text shown in **bold** and deleting the text shown as ~~strike through~~ below such that the bylaw, as amended shall read:

Section 1. Annual Town Meetings shall be opened at **6:00** ~~7:00~~ o'clock in the evening, **unless otherwise determined by the Selectboard.** Special Town Meetings may be opened at **6:00** ~~7 or 7:30~~ o'clock in the evening, **unless otherwise determined by the Selectboard.** ~~at the discretion of the Selectmen.~~

Majority vote required.

(Requested by the Selectboard)

Selectboard: Recommends 5-0.

Bylaw Committee: Recommends 2-0

SUMMARY: The change is to see if the people of Wellfleet would prefer an earlier start time to Town Meetings. The hope is that an earlier start time will allow for meetings that do not last as long into the evening, with meetings ending potentially no later than 9PM.

ARTICLE 25: Proposal to Amend Town of Wellfleet General Bylaw.

To see if the Town will vote to adopt the following as a general bylaw and to insert it into ARTICLE VII of the By-laws of the Town of Wellfleet, Massachusetts as Section 39:

Section 39 Climate Policy

The Town of Wellfleet recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets, poses an imminent threat to the health, safety and economic security of the residents of the Town. The Town of Wellfleet therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time, and directs that all officers and departments of the Town take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

Majority vote required.

(Petitioned Article)

Selectboard: Reserves recommendation 4-0-1.

Bylaw Committee: Does NOT recommend 2-0.

Recycling Committee: Recommends 0-0

SECTION IV: ZONING BY LAW AMENDMENT ARTICLES

None.

SECTION V: DISPOSITION OF TOWN PROPERTY ARTICLES

ARTICLE 26: Disposition of Town Land – Map 30, Parcel 14.

To see if the Town will vote to transfer care, custody, management and control of a parcel of Town-owned land located off West Main Street, known as Assessors Map 30, Parcel 14 from the board or commission currently having custody thereof and from the purpose for which said property is currently held, to the Selectboard for the purpose of selling upon such terms as the Selectboard deems to be in the best interest of the Town, or to do or act anything thereon.

Two-thirds vote required.

(Requested by Kate Clemens-Nowack and Jim Nowack)

Selectboard: Recommends 4-0-1.

Open Space Committee: Reserve recommendation until town meeting.

Planning Board: Recommends 3-2-1.

Conservation Commission: Reserve recommendation until town meeting.

Natural Resources Advisory Board: Recommends 0-0.

SUMMARY: This 2.00 acre parcel of land is land-locked and abuts the Clemens-Nowack and Nowack property.

ARTICLE 27: Disposition of Town Land to Conservation Commission. To see if the Town will vote to transfer care, custody, management and control of Assessors Map 20, Parcels 11, 12, and 16, Town owned properties along Kendrick Avenue from the board or commission currently having custody thereof and from the purpose for which said property is currently held, to the Wellfleet Conservation Commission for open space purposes, or to do or act anything thereon.

Two-thirds vote required.

Selectboard: Recommends 4-0-1

Open Space Committee: Recommends 0-0.

Planning Board: Recommends 5-0.

Conservation Commission: Reserve recommendation until town meeting.

Natural Resources Advisory Board: Recommends 5-0.

SUMMARY: These three properties are located west of Mayo Beach and are each classified as Coastal Dune, Coastal Beach and Barrier Beach. They contain 1.84 acres and are all within the Areas of Critical Environmental Concern (ACEC) and the Flood Zone.

ARTICLE 28: Disposition of Town Land to Conservation Commission. To see if the Town will vote to transfer care, custody, management and control of Assessors Map 35-1, Parcels 201, 209, and 210, Town owned properties along the north shore of Blackfish Creek from the board or commission currently having custody thereof and from the purpose for which said property is currently held, to the Wellfleet Conservation Commission for open space purposes, or to do or act anything thereon.

Two-thirds vote required.

Selectboard: Recommends 4-0-1.

Open Space Committee: Recommends 0-0.

Planning Board: Recommends 5-0.

Conservation Commission: Reserve recommendation until town meeting.

Natural Resources Advisory Board: Recommends 5-0.

SUMMARY: These properties abut Blackfish Creek and include classifications of Barrier Beach, Coastal Dune and Salt Marsh. Parcel 209 is a 1.58 acre wetland area. Parcel 210 is a 7.41 acre area, 5.73 are tidal and 1.66 upland beach area. Parcel 201 is a .02 acre Town water access path. All are within the Areas of Critical Environmental Concern (ACEC) and the Flood Zone.

ARTICLE 29: Authorize of Easement - Water Line Easement for 925 Chequessett Neck Road

To see if the Town will vote to convey an easement under and around Chequessett Neck Road to and adjacent to the premises located at 925 Chequessett Neck Road, for the installation, use, repair and maintenance of water lines extending from a well located at 680 Chequessett Neck Road, Wellfleet, Massachusetts 02667, as shown on the sketch plan entitled "Sewage Disposal System," dated August 18, 1987; attached as Exhibit A (the "Sketch Plan"), to include the right to locate, install, use, repair and maintain such pipes and appurtenances as shall be necessary to maintain the connection to the well located at 680 Chequessett Neck Road, Wellfleet, Massachusetts 02667.

Two-thirds vote required.

Selectboard: Recommends 5-0.

SUMMARY: The owner of 925 Chequessett Neck Road currently has water lines under Chequessett Neck Road that connect the home to the well which is located across the street. This easement would allow the owner to maintain, repair and replace the current water lines as needed.

SECTION VI: UNCLASSIFIED ARTICLES

ARTICLE 30:

To see if the Town will vote to accept as a town way the road known as High Toss Road, between Pole Dike Road and Duck Harbor Road, as heretofore laid out by the Selectboard and shown on a plan entitled "Plan of Land, High Toss Road," dated April 6, 2020, prepared by Outermost Land Survey, Inc., and on file with the Town Clerk, and to authorize the Selectboard to acquire on behalf of the Town by gift, purchase, or eminent domain an easement to use High Toss Road, as herein described, for all purposes for which public ways are used in the Town of Wellfleet, and drainage, utility, access, and/or other easements related thereto, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

SUMMARY: This Article authorizes the Town to secure title to High Toss Road between Pole Dike Road and Duck Harbor Road. The Town has maintained this section of road for years, but does not have clear title to the land.

ARTICLE 31: Wellfleet Municipal Affordable Housing Trust Authorization

To see if the Town will vote to: (a) rescind the vote taken under Article 44 of the 2004 Annual Town Meeting and authorize the Select Board to petition the General Court for special legislation repealing Chapter 352 of the Acts of 2006 establishing an Affordable Housing Trust Fund, provided, however that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment, and to authorize the Select Board to approve amendments within the scope of the general public objectives of the petition; (b) further, to see if the Town will vote to accept the provisions of G.L. c. 44, §55C, establishing a trust to be known as the Wellfleet Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing in the Town for the benefit of low and moderate income households, appointment of a Board of Trustees and the authority of said Board of Trustees shall be as set forth in G.L. c. 44, §55C, provided, however, that any member of the Board of Trustees may be removed for cause after the opportunity for a hearing and further, that the Board of Trustees shall provide for an independent annual audit of the books and records of the Trust, and upon receipt of the audit by the Board of Trustees, a copy shall be provided forthwith to the Select Board; and (c) further to see if the Town will vote to transfer all funds from the existing Affordable Housing Trust Fund to the Wellfleet Municipal Affordable Housing Trust Fund, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

Housing Authority: Recommends 0-0.

Local Housing Partnership: Recommends 0-0.

SUMMARY: The Massachusetts Municipal Affordable Housing Trust Fund legislation enacted in 2005 and revised in 2016 sets more consistent and clearer guidelines for the use of funds to create, preserve and support affordable housing initiatives than our current trust fund that was created by special legislation in 2006.

ARTICLE 32: Resolution in Support of Changing the State Flag & Seal of Massachusetts

Whereas the history of the State of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

Whereas members of the Native Nation for whom the State of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, in April of 1623, barely two years after the Pilgrims arrived on their shores;

Whereas the naked Colonial broadsword brandished above the head of the Native man on the Massachusetts State Flag and Seal is modeled over Myles Standish's own broadsword, borrowed from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Wampanoag leaders who resorted to a mutually destructive war in 1675-76 in defense of Native lands against Euro-Colonial encroachment;

Whereas the proportions of the body of the Native man in the Flag and Seal were taken from a Native skeleton kept in Winthrop, the bow modeled after a bow taken from a Native man shot and killed by a colonist in Sudbury in 1665, and his features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian" though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called 'praying Indians' on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in 1675, their subsequent enslavement in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds of sterling as bounty for the scalps of Native men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Native adult males by 1722, half that amount for Native women and children;

Whereas Native Nations within the boundaries of Massachusetts were kept in a state of serfdom, and their members legally considered incompetent wards of the state until the nonviolent action of the so-called Mashpee Rebellion of 1833 led to the granting of Native self rule by the Massachusetts legislature in 1834, as if the sovereign right of Native self-government was the Massachusetts legislature's to confer;

Whereas Native Americans were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;

Whereas the 400th anniversary of the landing of the Euro-Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of cultural destruction against Native Nations of the this continent, is approaching in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to a new awareness of a better relationship between the descendants of the Euro-Colonial immigrants and the Native Nations of the Commonwealth;

Whereas the land area now known as the Town of _____ shares a rich Native history with modern tribal Nations like the Mohican, the Abenaki, and tribal groups like the Sokoki and the Pocumtuck and the Wampanoag who frequented this area for thousands of years before the first colonial settlers arrived.

Now, therefore, **BE IT RESOLVED** that the Town of _____ hereby adopts this resolution in support of H.2776 and S.1877, a **“Resolve Providing for the creation of a Special Commission relative to the Seal and Motto of the Commonwealth,”** and requests that Representative Paul Mark and Senator Jo Comerford continue their strong advocacy and support for the aforementioned Resolve (H.2776 and S.1877) in the General Court, and that the Joint Committee on State Administration and Regulatory Oversight, after holding a public hearing on the Resolve report it out favorably, and if the legislation shall pass that the governor shall sign it and work with members of the General Court to ensure its enactment. ***Majority vote required.***

Selectboard: Recommends 4-0-1.

SECTION VII: STANDARD ANNUAL ARTICLES
Voted on Together as part of a consent agenda

ARTICLE 33: To see if the Town will vote to authorize the Town Administrator or his designee to dispose of the following articles of personal property by trade in or sale, or do or act anything thereon. ***Majority vote required.***

None at time of printing.

Selectboard: Recommends 5-0.

SUMMARY: This Article authorizes the Town Administrator or his designee to dispose of surplus/outdated supplies and equipment over \$1,500 in value during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, as appropriate. Any credit for trade in value will be applied against the purchase of the replacement vehicle.

ARTICLE 34: To see if the Town will vote in accordance with G. L. c. 41, §38 to authorize the Town Collector to use all means for collecting taxes, which the Treasurer may use when appointed Collector, or do or act anything thereon. ***Majority vote required.***

Selectboard: Recommends 5-0.

SUMMARY: This Article authorizes the Town Collector when appointed to use all pertinent sections of the Massachusetts General Laws to collect taxes due.

ARTICLE 35: To see if the Town will vote to assume liability in the manner provided by G. L. c. 91, §29 and 29A, as most recently amended, for damage that may be incurred for work to be performed by the Department of Environmental Protection of Massachusetts for improvement, development,

maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, excluding the Herring River and Herring River Dike, in accordance with G. L. c. 91, §11, and to authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

SUMMARY: The Commonwealth requires that the Town annually assume all liability for damages that may occur when work is performed by the Massachusetts Department Environmental Management within tidal and non-tidal waterways within the Town.

ARTICLE 36: To see if the Town will vote pursuant to the provisions of G. L. c. 71, §16B, to reallocate the sum of the Town's required local contributions to the Nauset Regional School District in accordance with the Nauset Regional School District Agreement, rather than according to the formula of the Education Reform Act, so-called, for fiscal year 2021, or do or act anything thereon.

Majority vote required.

Selectboard: Recommends 5-0.

SUMMARY: This annual request would apportion the operating budget of the Nauset Regional School District on a per pupil basis, rather than the Education Reform Act Formula. The Article will apportion the Nauset Regional School District Assessment for Fiscal 2021 to the four-member Towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four Towns establishing the Nauset Regional School District and has been applied in each of the past fifteen years by Town Meeting vote.

SECTION IX: STANDARD CLOSING ARTICLES

ARTICLE 37: To hear reports of the Selectmen, Town Officers, and all other Committees and to act thereon, or do or act anything thereon.

Selectboard: Recommends 5-0.

ARTICLE 38: To act on any other business that may legally come before the meeting.

Selectboard: Recommends 5-0.

SUMMARY: Moderator's appointments are made under this article.

SPECIAL TOWN ELECTION WARRANT

Monday, Date TBD

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET SENIOR CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Monday the 4th day of May, 2020, between twelve o'clock noon and seven o'clock p.m.**, to vote on the following questions:

Question 1:

Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the planning, designing and construction of a new water main, bidding and bid documents and related infrastructure on Route 6 and Briar Lane to improve the hydraulic flow of water from the Town's secondary water source, including the payment of all costs incidental or related thereto?

Question 2:

Shall the Town of Wellfleet be allowed to assess an additional \$148,000 in real estate and personal property taxes for the purposes of funding two new full time Firefighter/EMT/Paramedic position, including benefits and all other costs incidental or related thereto, for the fiscal year beginning July first, 2020?

Question 3:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase, outfit, and equip one replacement police cruiser for the Police Department, and all other costs incidental or related thereto?

Question 4:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase, outfit, and equip a replacement command vehicle for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 5:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the equipment on the Forestry 90 vehicle for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 6:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace EMS equipment for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 7:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to equip and replace a 2004 Backhoe for the Department of Public Works, and all other costs incidental and related thereto?

Question 8:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to build and furnish an equipment storage shed at the Wellfleet Transfer Station for the Department of Public Works, and all other costs incidental and related thereto?

Question 9:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to build and furnish a replacement guard shack and to extend the protective canopy at the Wellfleet Transfer Station for the Department of Public Works, and all other costs incidental and related thereto?

Question 10:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the playground equipment at the Wellfleet Elementary School, and all other costs incidental and related thereto?

Question 11:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund a study of a fire suppression system at the Wellfleet Elementary School, and all other costs incidental and related thereto?

Question 12:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the computer equipment at the Wellfleet Elementary School, and all other costs incidental and related thereto?

Question 13:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace a roof at the substation for the Department of Public Works, and all other costs incidental and related thereto?

Question 14:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund repairs and improvements to Lt. Island Road for the Department of Public Works, and all other costs incidental and related thereto?

Question 15:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund an engineering study of the Duck Creek revetment for the Department of Public Works, and all other costs incidental and related thereto?

APPENDIX A & B
ARTICLES 1 & 3
FY 2021 OPERATING & CAPITAL BUDGETS SUMMARY

The Fiscal Year 2021 Operating Budget generally provides for the continuation of all services delivered during the previous fiscal year. A breakdown of the entire budget showing expenditures requiring Town Meeting approval and revenue estimates follows.

APPROPRIATIONS	FY2018	FY2019	FY2020	FY2021
Operating Budget	\$17,946,134	\$18,359,787	\$19,039,847	\$20,232,924
Capital Debt Service	\$1,820,602	\$1,828,966	\$1,871,735	\$1,692,296
Capital Expenditures	\$826,276	\$670,267	\$255,319	\$71,000
Articles (estimated)	\$540,158	\$464,720	\$528,157	\$430,277
Other: Overlay, Cherry Sheet	\$510,740	\$516,476	\$555,000	\$649,986
TOTAL:	\$21,643,910	\$21,841,216	\$22,250,058	\$23,076,473

FUNDING SOURCES

Allowable Tax Levy	\$18,795,672
Receipts Reserved	\$ 2,075,000
<u>Other Local Receipts, Chapter 90, etc.</u>	<u>\$ 2,205,801</u>
Total	\$23,076,473

The Capital Budget in article 2 includes debt service (principal and interest payments due during the fiscal year on outstanding debt) and capital expenditures which do not require borrowing.

OPERATING BUDGET
FISCAL YEAR 2021
APPENDIX A

APPENDIX A

	FY 19 Actual	FY 20 Budget	FY 21 Dept Head	FY 21 Town Admin	FY 21 FinCom	FY 21 Selectboard
GENERAL GOVERNMENT						
114 - MODERATOR						
Salaries & Wages	200	200	225	225	225	225
Operating Expenses	20	400	400	400	400	400
Total	220	600	625	625	625	625
115 - CONSTABLES						
Salaries & Wages	50	100	100	100	100	100
Total	50	100	100	100	100	100
121 - AUDIT						
Operating Expenses	21,900	23,000	22,900	22,900	22,900	22,900
Total	21,900	23,000	22,900	22,900	22,900	22,900
122 - SELECTMEN						
Salaries & Wages	12,500	12,500	12,500	12,500	12,500	12,500
Operating Expenses	4,215	4,370	4,370	4,370	4,370	4,370
Total	16,715	16,870	16,870	16,870	16,870	16,870
123 - TOWN ADMINISTRATOR						
Salaries & Wages	212,906	247,696	246,092	246,092	246,092	246,092
Operating Expenses	2,677	11,350	11,350	11,350	11,350	11,350
Total	215,583	259,046	257,342	257,342	257,342	257,342
124 - GENERAL ADMINISTRATION						
Salaries & Wages	124,734	129,053	132,532	132,532	132,532	132,532
Operating Expenses	22,330	21,400	21,800	21,800	21,800	21,800
Total	147,064	150,453	154,332	154,332	154,332	154,332
131 - FINANCE COMMITTEE						
Operating Expenses	198	300	300	300	300	300
Total	198	300	300	300	300	300
132 - RESERVE FUND						
TRANSFERS	6,344	87,202	89,500	89,500	89,500	89,500
Total	6,344	87,202	89,500	89,500	89,500	89,500
135 - TOWN ACCOUNTANT						
Salaries & Wages	143,431	145,727	167,188	167,188	167,188	167,188
Operating Expenses	7,451	10,390	10,390	10,390	10,390	10,390
Total	150,882	156,117	177,578	177,578	177,578	177,578
141 - ASSESSOR'S OFFICE						
Salaries & Wages	122,226	127,572	128,181	128,181	128,181	128,181
Operating Expenses	45,667	51,070	66,940	66,940	66,940	66,940
Total	167,893	178,642	195,121	195,121	195,121	195,121
145 - TREASURER/COLLECTOR						
Salaries & Wages	179,408	181,982	193,460	193,460	193,460	193,460
Operating Expenses	33,427	43,615	46,945	46,945	46,945	46,945
Total	212,835	225,597	240,405	240,405	240,405	240,405

OPERATING BUDGET
FISCAL YEAR 2021

APPENDIX A

	FY 19 Actual	FY 20 Budget	FY 21 Dept Head	FY 21 Town Admin	FY 21 FinCom	FY 21 Selectmen
151 - LEGAL SERVICES						
Operating Expenses	118,499	105,000	125,000	125,000	125,000	125,000
Total	118,499	105,000	125,000	125,000	125,000	125,000
153 - COMPUTERIZATION						
Operating Expenses	148,702	160,000	198,500	198,500	198,500	198,500
Total	148,702	160,000	198,500	198,500	198,500	198,500
158 - TAX TITLE						
Operating Expenses	0	11,000	11,000	11,000	11,000	11,000
Total	0	11,000	11,000	11,000	11,000	11,000
161 - TOWN CLERK						
Salaries & Wages	36,585	51,350	84,660	84,660	84,660	84,660
Operating Expenses	5,985	13,194	11,820	11,820	11,820	11,820
Total	42,570	64,544	96,480	96,480	96,480	96,480
162 - ELECTIONS/REGISTRATION						
Salaries & Wages	6,758	5,320	5,535	5,535	5,535	5,535
Operating Expenses	2,853	6,184	6,200	6,200	6,200	6,200
Total	9,611	11,504	11,735	11,735	11,735	11,735
171 - CONSERVATION COMMISSION						
Operating Expenses	3,267	3,630	3,630	3,630	3,630	3,630
Total	3,267	3,630	3,630	3,630	3,630	3,630
174 - PLANNING BOARD						
Operating Expenses	1,486	10,435	10,435	10,435	10,435	10,435
Total	1,486	10,435	10,435	10,435	10,435	10,435
176 - ZONING BOARD OF APPEALS						
Operating Expenses	1,011	1,756	1,756	1,756	1,756	1,756
Total	1,011	1,756	1,756	1,756	1,756	1,756
177 - OPEN SPACE COMMITTEE						
Operating Expenses	0	1,500	1,500	1,500	1,500	1,500
Total	0	1,500	1,500	1,500	1,500	1,500
178 - HERRING WARDEN						
Salaries & Wages	2,200	2,200	2,400	2,400	2,400	2,400
Operating Expenses	0	300	300	300	300	300
Total	2,200	2,500	2,700	2,700	2,700	2,700
179 - SHELLFISH						
Salaries & Wages	209,987	220,053	239,526	235,324	230,398	230,398
Operating Expenses	18,499	21,620	29,060	29,060	29,060	29,060
Total	228,486	241,673	268,586	264,384	259,458	259,458
180 - SHELLFISH CONSERVATION/PROPAGATION						
Operating Expenses	45,996	46,000	46,000	6,000	6,000	6,000
Total	45,996	46,000	46,000	6,000	6,000	6,000

OPERATING BUDGET
FISCAL YEAR 2021

APPENDIX A

	FY 19 Actual	FY 20 Budget	FY 21 Dept Head	FY 21 Town Admin	FY 21 FinCom	FY 21 Selectmen
181 - SHELLFISH ADVISORY COMMITTEE						
Operating Expenses	0	100	100	100	100	100
Total	0	100	100	100	100	100
182 - CHAMBER OF COMMERCE						
Operating Expenses	10,000	10,000	10,000	10,000	10,000	10,000
Total	10,000	10,000	10,000	10,000	10,000	10,000
183 - NATURAL RESOURCE ADVISORY BD						
Operating Expenses	771	1,150	1,150	1,150	1,150	1,150
Total	771	1,150	1,150	1,150	1,150	1,150
189 - HOUSING AUTHORITY						
Operating Expenses	3,000	5,000	5,000	5,000	5,000	5,000
Total	3,000	5,000	5,000	5,000	5,000	5,000
195 - TOWN REPORTS & WARRANTS						
Operating Expenses	16,377	14,050	16,500	16,500	16,500	16,500
Total	16,377	14,050	16,500	16,500	16,500	16,500
196 - CONSULTANCY						
Operating Expenses	9,838	20,000	20,000	20,000	20,000	20,000
Total	9,838	20,000	20,000	20,000	20,000	20,000
Total-General Gov't	1,581,498	1,807,769	1,985,145	1,940,943	1,936,017	1,936,017
DEPARTMENT OF PUBLIC SAFETY						
210 - POLICE						
Salaries & Wages	1,301,305	1,461,003	1,473,893	1,473,893	1,473,893	1,473,893
Operating Expenses	117,099	118,635	131,135	131,135	131,635	131,135
Total	1,418,404	1,579,638	1,605,028	1,605,028	1,605,028	1,605,028
215 - COMMUNICATIONS/DISPATCHERS						
Salaries & Wages	317,573	365,449	380,067	380,067	380,067	380,067
Operating Expenses	20,193	23,200	26,600	26,600	26,600	26,600
Total	337,766	388,649	406,667	406,667	406,667	406,667
220 - FIRE						
Salaries & Wages	1,222,006	1,474,082	1,574,543	1,526,860	1,574,543	1,574,543
Operating Expenses	175,444	218,297	254,470	254,470	254,470	254,470
Total	1,397,450	1,692,379	1,829,013	1,781,330	1,829,113	1,829,013
241 - Building Department						
Salaries & Wages	213,187	215,243	220,157	220,157	220,157	220,157
Operating Expenses	8,268	12,300	9,357	9,357	9,357	9,357
Total	221,455	227,543	229,514	229,514	229,514	229,514
291 - EMERGENCY MANAGEMENT						
Operating Expenses	2,618	5,000	5,000	5,000	5,000	5,000
Total	2,618	5,000	5,000	5,000	5,000	5,000
293 - TRAFFIC/PARKING CONTROL						
Salaries & Wages	2,000	2,000	2,250	2,250	2,250	2,250
Operating Expenses	1,210	4,250	5,250	5,250	5,250	5,250
Total	3,210	6,250	7,500	7,500	6,250	7,500
Total-Public Safety	3,380,903	3,899,509	4,082,722	4,035,039	4,082,722	4,082,722

FISCAL YEAR 2021		FY 19	FY 20	FY 21	FY 21	FY 21	FY 21
		Actual	Budget	Dept Head	Town Admin	FinCom	Selectmen
EDUCATION							
300 - ELEMENTARY SCHOOL							
	Budget Estimate	2,482,925	2,697,701	2,765,144	2,765,144	2,791,238	2,791,238
	Total	2,482,925	2,697,701	2,765,144	2,765,144	2,791,238	2,791,238
301 - NAUSET REGIONAL SCHOOL DISTRICT							
	NRS D ASSESSMENT	2,850,944	3,150,114	3,228,867	3,228,867	3,141,395	3,141,395
	Total	2,850,944	3,150,114	3,228,867	3,228,867	3,141,395	3,141,395
302 - CAPE COD REG TECH HS DISTRICT							
	OTHER ASSESSMENTS	268,755	255,136	261,514	261,514	264,214	264,214
	Total	268,755	255,136	261,514	261,514	264,214	264,214
	TOTAL EDUCATION	5,602,624	6,102,951	6,255,525	6,255,525	6,196,847	6,196,847
DEPARTMENT OF PUBLIC WORKS							
417 - DPW FACILITIES							
	Operating Expenses	379,935	340,950	340,950	340,950	340,950	340,950
	Total	379,935	340,950	340,950	340,950	340,950	340,950
420 - DPW OPERATIONS							
	Salaries & Wages	908,135	1,059,872	1,086,525	1,086,525	1,086,525	1,086,525
	Operating Expenses	142,090	149,550	164,450	164,450	164,450	164,450
	Total	1,050,225	1,209,422	1,250,975	1,250,975	1,250,975	1,250,975
422 - DPW HIGHWAYS							
	Operating Expenses	92,900	92,900	92,900	92,900	92,900	92,900
	Total	92,900	92,900	92,900	92,900	92,900	92,900
423 - DPW SNOW REMOVAL							
	Salaries & Wages	40,583	45,000	45,000	45,000	45,000	45,000
	Operating Expenses	67,200	83,180	83,180	83,180	83,180	83,180
	Total	107,783	128,180	128,180	128,180	128,180	128,180
424 - DPW STREET LIGHTS							
	Operating Expenses	4,736	10,600	10,600	10,600	10,600	10,600
	Total	4,736	10,600	10,600	10,600	10,600	10,600
433 - DPW TRANSFER STATION							
	Operating Expenses	269,627	323,350	352,350	323,350	352,350	352,350
	Total	269,627	323,350	352,350	323,350	352,350	352,350
434 - RECYCLING COMMITTEE							
	Operating Expenses	50	775	775	775	775	775
	Total	50	775	775	775	775	775
	Total Public Works	1,905,256	2,106,177	2,176,730	2,176,730	2,176,730	2,176,30

OPERATING BUDGET

APPENDIX A

FISCAL YEAR 2021

	FY 19	FY 20	FY 21	FY 21	FY 21	FY 21
	Actual	Budget	Dept Head	Town Admin	FinCom	Selectmen

HUMAN SERVICES

510 - HEALTH/CONS

Salaries & Wages	160,858	164,050	166,819	166,819	166,819	166,819
Operating Expenses	18,646	26,629	37,934	37,934	37,934	37,934
Total	179,504	190,679	204,753	204,753	204,753	204,753

520 - HUMAN SERVICES

Grants	205,000	305,000	305,000	305,000	305,000	305,000
Total	205,000	305,000	305,000	305,000	305,000	305,000

541 - COUNCIL ON AGING

Salaries & Wages	197,753	209,629	216,684	216,684	216,684	216,684
Operating Expenses	39,265	47,125	52,125	52,125	52,125	52,125
Total	237,018	256,754	268,809	268,809	268,809	268,809

542 - COUNCIL ON AGING BOARD

Operating Expenses	0	0	0	0	0	0
Total	0	0	0	0	0	0

543 - VETERAN's SERVICES

OTHER ASSESSMENTS	16,829	17,335	17,800	17,800	17,800	17,800
VETERANS BENEFITS	6,469	12,000	12,000	12,000	12,000	12,000
Total	23,298	29,335	29,800	29,800	29,800	29,800

Total Human Services 644,820 781,768 808,362 808,362 808,362 808,362

CULTURE AND RECREATION

610 - LIBRARY

Salaries & Wages	333,405	357,944	362,419	362,419	362,419	362,419
Operating Expenses	118,858	124,300	145,300	145,300	145,300	145,300
Total	452,263	482,244	507,719	507,719	507,719	507,719

630 - RECREATION

Salaries & Wages	233,180	250,564	267,604	267,604	267,604	267,604
Operating Expenses	75,344	76,342	81,379	81,379	81,379	81,379
Total	308,524	326,906	348,983	348,983	348,983	348,983

660 - COMMUNITY SERVICES DIRECTOR

Salaries & Wages	90,271	94,917	97,342	94,666	94,666	94,666
Operating Expenses	594	75,750	75,750	75,750	211,899	211,899
Total	90,865	170,667	173,092	170,416	306,565	306,565

690 - HISTORICAL COMMISSION

Operating Expenses	486	2,600	2,600	2,600	2,600	2,600
Total	486	2,600	2,600	2,600	2,600	2,600

692 - HOLIDAY CELEBRATIONS

Operating Expenses	1,200	1,200	1,200	1,200	1,200	1,200
Total	1,200	1,200	1,200	1,200	1,200	1,200

696 - Cultural Council

Operating Expenses	2,000	2,000	2,000	2,000	2,000	2,000
Total	2,000	2,000	2,000	2,000	2,000	2,000

699 - Beach Program

Salaries & Wages	303,470	269,189	319,125	319,125	319,125	319,125
Operating Expenses	120,723	66,400	66,760	66,760	66,760	66,760
Total	424,193	327,589	385,885	385,885	385,885	385,885

Total Culture & Rec. 1,279,531 1,313,206 1,421,479 1,418,803 1,554,952 1,554,952

OPERATING BUDGET
FISCAL YEAR 2021

APPENDIX A

	FY 19 Actual	FY 20 Budget	FY 21 Dept Head	FY 21 Town Admin	FY 21 FinCom	FY 21 Selectmen
INTEREST ACCOUNTS						
Short Term Loan Prin/Int	0	25,000	25,000	25,000	25,000	25,000
R/E TAX REFUND INTEREST	166	150	150	150	150	150
Total Interest Accounts	166	25,150	25,150	25,150	25,150	25,150
UNCLASSIFIED ACCOUNTS						
911 - RETIREMENT ASSESSMENT						
Barnstable County Retirement	1,256,352	1,247,696	1,260,173	1,322,558	1,406,577	1,406,577
912 - Workers Compensation						
Injury Claims	102,547	115,000	115,000	115,000	115,000	115,000
913 - Unemployment Compensation						
Claims	19,532	25,000	25,000	25,000	25,000	25,000
914 - Group Health Insurance						
Premiums	1,224,468	1,379,027	1,379,027	1,379,027	1,379,027	1,379,027
915 - Group Life Insurance						
Premiums	5,507	6,500	6,500	6,500	6,500	6,500
916 - Town Share Medicare						
Tax Payments	123,720	126,000	129,090	131,040	131,040	131,040
917 - Health Insurance Stipend						
Employee Stipends	6,837	45,000	67,500	40,000	40,000	40,000
940 - Miscellaneous						
Tax Work off Program	17,500	19,000	13,000	19,000	19,000	19,000
945 - Property/Liability Insurance						
Premiums	324,008	312,000	330,000	330,000	330,000	330,000
990 - Inter fund Transfers						
Transfers	0	0	0	0	0	0
Payroll Contract Adjustments						
Salaries & Wages	0	0	0	0	0	0
Total Unclassified Accts	3,080,471	3,275,223	3,325,290	3,368,125	3,452,144	3,452,144
OPERATING BUDGET TOTAL						
	17,475,103	19,311,753	20,065,503	20,015,466	20,232,924	20,232,924

FY 2021 CAPITAL BUDGET

APPENDIX B

<u>Department</u>	<u>Request</u>	<u>FY 2021</u>	<u>Funding Source</u>
179 Shellfish Dept.	Pick-up Truck	\$36,495	Shellfish Fund
210 Police	Police cruiser	\$50,000	Borrow
220 Fire & Rescue	Replace command car	\$55,000	Borrow
220 Fire & Rescue	Replace Forestry 90 equip	\$40,000	Borrow
220 Fire & Rescue	Replace EMS Equip.	\$80,000	Borrow
300 Elementary School	Replace Playground	\$250,000	Borrow
300 Elementary School	Study of Fire Suppression	\$110,000	Borrow
300 Elementary School	Replace computers	\$25,000	Borrow
<u>301 Nauset Regional School District</u>			
Wellfleet share (13%) of Nauset Reg. School District		\$71,000	Raise and Appropriate
417 Facilities-Town Bldg.	Town Hall railing	\$6,000	Borrow
417 Facilities-Town Bldg.	Bathroom upgrades	\$5,000	Borrow
417 Facilities-Town Bldg.	Trans Station Equip. Storage	\$230,000	Borrow
417 Facilities-Town Bldg.	Trans Station canopy	\$40,000	Borrow
417 Facilities-Town Bldg.	Trans Station guard shack	\$15,000	Borrow
417 Facilities-Town Bldg.	Sub Station roof	\$15,000	Borrow
417 Facilities	Baker Field backstops	\$35,000	Borrow
417 Facilities	Beach Bathroom upgrades	\$30,000	Beach Fund
417 Facilities	Bandstand awning replace	\$25,175	Borrow
417 Facilities	Swap Shop building	\$65,000	Borrow
417 Facilities	Lt. Island Bridge	\$150,000	Borrow
417 Facilities	Duck Creek Revetment	\$50,000	Borrow
417 Facilities	Beach repeaters	\$40,000	Beach Fund
420 DPW Equipment	Pick-up Truck '04'	\$60,000	Borrow
420 DPW Equipment	Backhoe '04'	\$168,000	Borrow

Total

\$1,736,670

Funding Sources:

Beach Fund \$70,000
Shellfish Fund \$36,495
Borrow-Debt Exclusion \$1,630,175

DEBT SERVICE

710 Debt Service

	<u>FY 2020</u>		<u>FY 2021</u>	
	Principal	Interest	Principal	Interest
Library Roof	\$15,000	\$300	\$5,000	\$75
Muni Building Church	\$35,000	\$1,550	\$40,000	\$600
Senior Center	\$50,000	\$4,250	\$45,000	\$3,075
Muni Water GOB 1	\$15,000	\$1,500	\$15,000	\$1,125
Muni Water SRF	\$50,000	\$2,755	\$54,334	\$1,546
Landfill Closure	\$105,000	\$18,900	\$100,000	\$16,350
Septic County Non	\$10,000		\$10,000	
Fire Station property	\$40,000	\$5,650	\$35,000	\$4,725
Fire Station Design #1	\$5,000	\$650	\$5,000	\$525
Landfill Closure #2	\$5,000	\$950	\$5,000	\$825
Uncle Tim's Bridge	\$10,000	\$2,350	\$10,000	\$2,100
Fire Station Design #2	\$15,000	\$2,850	\$15,000	\$2,475
Fire Station Construction	\$390,000	\$88,050	\$385,000	\$78,375
Wastewater MWPAT	\$8,817	\$3,331	\$9,008	\$3,155
Various Projects (01/16 Bond)	\$230,000	\$35,595	\$175,000	\$30,995
Police Station	\$305,000	\$213,073	\$305,000	\$200,873
CC Tech High School	\$160,364		\$132,125	
BAN payoff (sidewalks)	\$40,000	\$800	\$0	\$0
Total	\$1,489,181	\$382,554	\$1,345,467	\$346,819

FY 2021	Total \$1,692,286
----------------	--------------------------

Land Bank Purchases Paid from CPC Funds

	<u>FY 2020</u>		<u>FY 2021</u>	
Geiger Land	\$20,000	\$600	\$20,000	\$600
Chavchavadze Land	\$30,000	\$1,350	\$30,000	\$4,725

Enterprise Fund Debt Service

	<u>FY 2020</u>		<u>FY 2021</u>	
Marina Enterprise	\$105,000	\$21,750	\$105,000	\$19,125
Water Enterprise	\$55,036	\$54,701	\$55,734	\$53,298

APPENDIX C ARTICLE 4
FY 2021 MARINA SERVICES ENTERPRISE FUND BUDGET

The Marina operates from May 15th to October 15th. The enterprise fund is self-supporting. The Marina Enterprise Fund will reimburse the General Fund \$55,300 for Marina expenses carried in the general operating budget such as employee salaries and benefits and the cost of shared employees.

FY 2021 Estimated Revenues

Mooring and Slip Fees	320,000
Fuel Sales	160,000
Dockage	55,000
Other Income	15,000
Parking-seasonal	30,000
Waterways Fund	2,000
Beach Fund	10,000
Shellfish Fund	5,000
Marina Enterprise Fund Retained Earnings	56,461

Total Revenues 653,461

FY 2021 Estimated Expenditures

Salaries and Wages	212,661
Operating Expenditures	221,375
Capital Outlay (Debt Service)	124,125
Reserve	40,000
Reimburse General Fund costs	55,300

Total Expenses 653,461

MARINA ENTERPRISE FUND

APPENDIX C

	FY 2019	FY 2020	FY 2021	FY 2021	FY 2021
	Actual	Budget	Dept Head	Town Admin	Selectmen
PERSONNEL					
Salaries & Wages	177,759	179,269	179,269	179,269	179,269
Overtime	7,499	2,000	2,000	2,000	2,000
Holiday/Longevity	198	2,875	2,875	2,875	2,875
TOTAL PERSONNEL	172,152	184,144	184,144	184,144	184,144
OPERATING EXPENSES					
Services	30,569	34,450	25,350	25,350	25,350
Supplies	149,758	156,700	167,000	167,000	167,000
Other Charges	5,466	7,125	7,825	7,825	7,825
Small Equipment	1,976	1,200	1,200	1,200	1,200
TOTAL OPERATING EXPENSES	187,769	199,475	201,375	201,375	201,375
CAPITAL OUTLAY					
Engineering, Marina Rehab	6,980	20,000	20,000	20,000	20,000
Rehab Debt Service, Principal	110,000	105,000	105,000	105,000	105,000
Rehab Debt Service, Interest	23,900	21,750	19,125	19,125	19,125
TOTAL CAPITAL OUTLAY	163,163	146,750	144,125	144,125	144,125
RESERVE	12,556	40,000	40,000	40,000	40,000
GENERAL FUND COSTS					
Health/Life Insurance	33,000	33,000	33,000	33,000	33,000
Pension	9,000	9,000	9,000	9,000	9,000
Shared Employees	9,200	9,200	9,200	9,200	9,200
Building/Liability Insurance	4,100	4,100	4,100	4,100	4,100
TOTAL GEN. FUND COSTS	55,300	55,300	55,300	55,300	55,300
MARINA ENTERPRISE TOTAL	614,791	625,669	653,461	653,461	653,461

APPENDIX D ARTICLE 5
FY 2021 WATER SERVICES ENTERPRISE FUND BUDGET

The Water Services Enterprise Fund is intended to be self-supporting when approximately 500 users are connected to the system and using Town water. An appropriation of \$119,463 is necessary to adequately fund the Water Enterprise Fund operations. The Water Enterprise Fund will reimburse the General Fund \$5,000 for Water Enterprise expenses carried in the general operating budget such as employee salaries and benefits and the cost of shared employees.

FY 2021 Estimated Revenues	
Water use charges	115,000
Other Revenues	49,200
General Fund transfer	119,463
<hr/>	
<u>Total Revenue</u>	<u>283,663</u>

FY 2021 Expenses	
Salaries and Wages	18,182
Operations	152,450
Debt Service	109,031
Expenses in the operating budget	5,000
<hr/>	
<u>Total Expenses</u>	<u>283,663</u>

WATER ENTERPRISE FUND
FISCAL YEAR 2021

APPENDIX D

	FY 2019	FY 2020	FY 2021	FY 2021	FY 2021
	Actual	Budget	Dept Head	Town Admin	Selectboard
PERSONNEL					
Secretary and Clerk	8,752	21,533	21,533	21,533	21,533
TOTAL PERSONNEL	8,752	21,533	21,533	21,533	21,533
OPERATING EXPENSES					
Utilities-Electricity	8,646	12,000	12,000	12,000	12,000
Services-Whitewater, Inc	84,352	80,642	83,500	83,500	83,500
Services-Whitewater Contingency	5,487	25,000	25,000	25,000	25,000
Services-Environmental Partners	0	4,500	0	0	0
Services-Other	12,939	5,500	17,050	17,050	17,050
Supplies	9,854	10,600	10,600	10,600	10,600
Other Charges	2,372	6,350	1,927	1,927	1,927
TOTAL OPERATING EXPENSES	123,650	144,592	150,077	150,077	150,077
DEBT SERVICE					
Principal & Interest	110,442	109,736	109,031	109,031	109,031
TOTAL DEBT SERVICE	110,442	109,736	109,031	109,031	109,031
SHARED EMPLOYEES	5,000	5,000	5,000	5,000	5,000
WATER ENTERPRISE TOTAL	247,844	280,861	283,663	283,663	283,663

SALARY/WAGE LIST

APPENDIX E

POSITION	UNION	FY 2020 SALARY/WAGES	FY 2021 SALARY/WAGES
Treasurer	C	\$70,000	\$73,000
Assessor (35 hrs)	W	\$75,952	N
Assessor's Data Collector (35 hrs)	W	\$26.45	N
Assistant DPW Director	W	\$43,366	N
Assistant Health/Conservation Agent	W	\$26.10	N
Assistant Librarian - Children's (35 hrs)	W	\$30.77	N
Assistant Librarian – Tech. Services (35 hrs)	W	\$28.68	N
Assistant Recreation Director	W	\$27.99	N
Assistant Shellfish Constable	W	\$30.91	N
Assistant Town Accountant (35 hrs)	W	\$34.08	N
Assistant Town Clerk (35 hrs)	W	\$26.02	N
Beach Canoe/Small Boat Manager	W	\$5,125	N
Call - Lieutenant/Paramedic	W	\$35.75	N
Call - EMT	W	\$17.78 – \$26.73	N
COA Office Assistant (35 hrs)	W	\$23.80	N
COA Office Manager (35 hrs)	W	\$31.70	N
COA Outreach Coordinator (35 hrs)	W	\$30.82	N
Committee Secretary (18 hrs)	W	\$25.80	N
Committee Secretary/Water Clerk (40 hrs)	W	\$22.58	N
Committee Secretary BOH (10 hrs/month)	W	\$22.58	N
Community Service Director (35 hrs)	W	\$88,858	N
DPW Administrative Assistant (40 hrs)	T	\$27.11	\$28.19
Deputy Shellfish Constable	W	\$25.15	N
Health/Conservation Agent	W	\$82,259	N
Health/Building Clerk (20 hrs)	W	\$24.43	N
Fire Department Admin Assistant (40 hrs)	W	\$28.84	N
Health/Building Admin Assistant (35hrs)	W	\$27.44	N
Inspector of Buildings (40hrs)	W	\$83,325	N
Town Clerk	C	\$71,791	N
Library Assistants (19 hrs)	W	\$18.96-\$22.49	N
Asst Library Director	W	\$31.64	N
Library Director (35 hrs)	W	\$78,898	N
Principal Clerk (35 hrs)	W	\$26.69	N
Recreation Director	W	\$69,464	N
Shellfish Constable	W	\$77,588.68	N
Town Accountant (35 hrs)	W	\$100,000	N
Town Collector	C	\$70,000	\$73,000
Assistant Treasurer	W	\$25,630.8	N
Library Outreach Coordinator (35 hrs)	W	\$23.47	N
Clerk/Dispatcher	CU	\$69,649.89	\$71,391.14
Dispatchers	CU	\$46,432.51 - \$57,735.27	\$47,593.33 - \$
DPW Building/Grounds Custodian	T	\$50,888	\$53,443
DPW Driver/Laborer I/Operator	T	\$48,557 - \$53,738	\$51,019 - \$56,408
DPW Heavy Equipment Operator	T	\$55,298 - \$59,000	\$59,070 - \$61,360
DPW Facilities Foreman	T	\$66,708	\$69,896

DPW Heavy Truck Driver/Mechanic Asst.	T	\$59,520	\$62,421
DPW Transfer Station Working Forman	T	\$63,948	\$67,546
DPW Mechanic	T	62,900.96	\$65,428
DPW Highway Foreman	T	\$63,281	\$67,372
DPW Gate Attendant	T	\$46,615	\$48,999
Harbormaster	T	\$78,143	\$82,309
Assistant Harbormaster	T	\$53,931	\$57,128
Fire Captain/Paramedic	F	\$82,186.31	\$84,033.62
Fire Lt./Paramedic	F	\$69,744.38- \$74,711.93	\$71,139.27 - \$75,471.65
Firefighter/Paramedic	F	\$53,000 - \$67,061.91	\$54,060 - \$68,403.15
Elementary School Teachers P/T & F/T	S	\$32,945 – 97,134	N
Elementary School - Secretary to Principal	S	\$61,633	N
Elementary School - Librarian 40%	S	\$31,112	N
Elementary School Custodians	S	\$37,366 – \$60,212	N
Elementary School Nurse	S	\$90,033	N
Elementary School Education Assistant	S	\$7,623 – 42,476	N
Elementary School Secretary	S	\$37,572	N
Elementary School Cafeteria	S	\$13367 – 32,888	N
Town Administrator	C	\$140,000	\$142,800
Assistant Town Administrator	C	\$95,000	N
Executive Assistant to the Town Administrator	C	\$56,990	N
DPW Director	C	\$115,734	\$117,470
Elementary School Principal <i>includes long./mileage</i>	C	\$121,821	N
Fire Chief	C	\$120,020	\$122,720
Police Chief	C	\$137,536	\$141,663
Police Lieutenant	C	\$122,369	N
Wellfleet After School Child Care	S	\$7896 - \$16,740	N
Town Treasurer /Collector	C	\$77,338	N
Police Officer	P	\$58,369 – \$94,778	N
Police Sergeant	P	\$77,084 – 91,098	\$80,987 – 94,778
COA Van Drivers	PB	\$16.00/HR	N
COA Exercise Instructor	PB	\$24.80/HR	N
COA Cook	PB	\$24.00/HR	N
CPC Coordinator (9hrs/wk)	PB	\$29.50/HR	N
Police Matron	PB	\$16.53 – 22.73/HR	N
Relief Dispatcher	PB	\$15.70 – 16.01N	N
Special Police Officer	PB	\$15.15 – 20.00/HR	N
School Crossing Guard	PB	\$32.31	\$32.31
Electrical, Plumbing/Gas & Alternate Inspector	\$25/HR	\$38 /Inspection	\$38/inspection

C = Contract

CU = Communicators Union

E = Elected

T = Teamsters Union

W = Wellfleet Employees Association

N = Ongoing contract negotiations

P = Police Federation

PB = Personnel Board

S = School Union

F = Firefighters Union

PRSR STD
U.S. POSTAGE
P A I D
CCP & DF, MA
PERMIT NO. 15



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: July 28, 2020

BUSINESS – B

REQUESTED BY:	Town Clerk
DESIRED ACTION:	Finalize and close the Special Town Election Warrant
PROPOSED MOTION:	I move to close the 2020 Special Town Election Warrant.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

SPECIAL TOWN ELECTION WARRANT

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET SENIOR CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Tuesday the 1st day of September 2020, between 7 a.m. and 8 p.m.**, then and there to vote on the following questions:

Question n 1:

Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the planning, designing and construction of a new water main, bidding and bid documents and related infrastructure on Route 6 and Briar Lane to improve the hydraulic flow of water from the Town's secondary water source, including the payment of all costs incidental or related thereto?

Question 2:

Shall the Town of Wellfleet be allowed to assess an additional \$148,000 in real estate and personal property taxes for the purposes of funding two new full time Firefighter/EMT/Paramedic position, including benefits and all other costs incidental or related thereto, for the fiscal year beginning July first, 2020?

Question 3:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase, outfit, and equip one replacement police cruiser for the Police Department, and all other costs incidental or related thereto?

Question n 4:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase, outfit, and equip a replacement command vehicle for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 5:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the equipment on the Forestry 90 vehicle for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 6:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace EMS equipment for the Fire and Rescue Department, and all other costs incidental or related thereto?

Question 7:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to equip and replace a 2004 Backhoe for the Department of Public Works, and all other costs incidental and related thereto?

Question 8:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to build and furnish an equipment storage shed at the Wellfleet Transfer Station for the Department of Public Works, and all other costs incidental and related thereto?

Question 9:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to build and furnish a replacement guard shack and to extend the protective canopy at the Wellfleet Transfer Station for the Department of Public Works, and all other costs incidental and related thereto?

Question 10:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the playground equipment at the Wellfleet Elementary School, and all other costs incidental and related thereto?

Question 11:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund a study of a fire suppression system at the Wellfleet Elementary School, and all other costs incidental and related thereto?

Question 12:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the computer equipment at the Wellfleet Elementary School, and all other costs incidental and related thereto?

Question 13:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace a roof at the substation for the Department of Public Works, and all other costs incidental and related thereto?

Question 14:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund repairs and improvements to Lt. Island Road for the Department of Public Works, and all other costs incidental and related thereto?

Question 15:

Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund an engineering study of the Duck Creek revetment for the Department of Public Works, and all other costs incidental and related thereto?

And you are hereby directed to serve these warrants by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meetings.

Hereof fail not and make do return of these warrants with your doings thereon, to the Town Clerk, at the time and place of said meetings.

Given under our hands this ____ day of July 28, 2020.

Wellfleet Board of Selectmen

Michael DeVasto, Chair

Janet Reinhart-Vice Chair

Justina Carlson, Member

Helen Miranda Wilson, Member

Ryan Curley-Clerk

Constable's Return of Service

I have served the foregoing warrants by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet on ____ July 29, 2020 _____, which is at least seven (7) days before the date of said meeting, as within directed.

Date: _____

Constable: _____



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: July 28, 2020

VII

SELECTBOARD REPORTS

Reported by:	Topic:



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

VIII

TOWN ADMINISTRATOR'S REPORT

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: July 24, 2020

This report is for the period July 11, 2020 through July 24, 2020.

1. General

- Town meeting warrant is finalized pending Selectboard's July 28th meeting.
- Town meeting motions have been sent to town counsel for review.
- Town buildings remain closed as precaution to the COVID-19 virus. Town staff is available by appointment.
- Following Governor Baker's directive staff has been directed to continue to work from home whenever possible.
- Staff members sharing an office alternate their time in the office

2. Fiscal Matters

- Monitoring events as they relate to finances.

3. Meetings – All meetings are via conference call

- July 14 – Selectboard meeting
- July 16 - Herring River Executive Council
- July 21 - Selectboard/Emergency Management Team (EMT)
- July 21 – Comcast negotiation for contract renewal

4. Complaints.

- None, other than usual

5. Personnel Matters:

- None



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: July 28, 2020

X

CORRESPONDENCE REPORT

Friday, July 10, 2020 through Friday, July 24, 2020

Letters (emails):

7/10	Courtney Butler	7/14 Agenda Packet
7/10	Courtney Butler	Scanned Correspondence
7/11	Dan Hoot	Annual Town Meeting
7/12	Ryan Curley	Budget Changes Over Time
7/12	Ryan Curley	Question on GHD Contract
7/12	Ellen Seely	COVID Signage
7/13	Susan Baker	Committee Openings
7/13	Eva Murray (MA)	NOTICE OF COMMENT PERIOD EXTENSION: EEA #16235 Pleasant Point Marine Bulkhead Replacement Project- WELLFLEET
7/14	Gregory Sawyer (MA DMF)	Wellfleet Transplant permit
7/14	Courtney Butler	FW: Attached Transfers
7/14	MMA	Last Chance to Register for Open Meeting/Public Records Law 101 Webinar Tomorrow!
7/14	Helen Miranda Wilson	Supporting material for Tonight's meeting Agenda item IV. Business, C.
7/14	Michael DeVasto	FinCom recommendations
7/14	Suzanne Thomas	Beach Parking Revenues
7/14	Helen Miranda Wilson	DRAFT minutes/notes from July 1, 2020 NPS/Town land transfer meeting.
7/15	Dan Hoot	Town Meeting Warrant
7/15	Ryan Curley	Cemetery Restoration Issues, Article 16 supporting materials for its reconsideration.
7/15	Ryan Curley	Cape Cod Commission Covid 19 Wellfleet
7/16	MA Division of Marine Fisheries	DMF Develops Website on the Aquaculture Permitting Process
7/16	MMA	Register for Fourth MSA Leadership Conference Webinar - Municipal Finance 101
7/17	Dan Hoot	2020 ATM warrant
7/17	Courtney Butler	Reminder: Tuesday, 7/21 at 10AM - EMT Update Call
7/18	David and Sharon Rule-Agger	Change of email
7/18	Marla Freedman	Parking at the ocean beaches
7/19	Kathleen Bacon	Parking
7/19	Dennis Cunningham	Wellfleet Well Line
7/20	MA Division of Marine Fisheries	NEFMC to Host July 27th Webinar Training Session in Advance of Upcoming Scallop A21 and Groundfish A23 Public Hearings
7/20	MMA	Here's your Summer issue of The Beacon
7/20	Simone Wright (MA DMF)	Relay notice for Wellfleet
7/20	Nancy Civetta	Recreational Shellfishing Crier: New CLOSED AREA at Indian Neck
7/20	John Duane	Ecological management of Atlantic menhaden
7/20	Dan Hoot	Fwd: NRHS BC Meeting Agenda and Link
7/21	Martha Craig	Herring River Restoration Project survey
7/21	Jeanne Maclauchlan	latest advisory
7/21	Sheryl Jaffe	Good health for all
7/22	Rich Pauley	Agenda Item & Meeting



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: July 28, 2020

7/22	Rich Pauley	9 Test Positive For COVID After Chatham Party Cape Cod Chronicle
7/22	Ryan Curley	Article 2U DPW Duck Creek Revetment Engineering (Kates Corner)
7/22	Ryan Curley	Article 2P WES Playground Current Condition.
7/22	Ryan Curley	DPW CIP for 2004 Backhoe
7/23	Lance Miller	Question about a bike path
7/23	MA Division of Marine Fisheries	DMF Modifies its Period II Summer Flounder Pilot Program
7/23	Eva Murray (MA DMF)	NOTICE OF PROJECT WITHDRAWAL: EEA #16235 Pleasant Point Marine Bulkhead Replacement Project- WELLFLEET
7/24	Gregory Sawyer (MA DMF)	Wellfleet Amendment
7/24	Ryan Curley	COVID-19 Travel Order goes into effect August 1 st
7/24	Courtney Butler	7/28 Meeting Agenda and Packet

Board & Committee Minutes:

7/24 Shellfish Advisory Board May 28, 2020 minutes

Legal:

7/22 KP Law B. Steven Verney, et al. v. Roger Putnam, et. Al.
7/14 KP Law James Halleck Hoeland, Trust of the Family Trust, et al. v. Town of Wellfleet Conservation Commission



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

XI

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of July 14 as printed in draft.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

**Wellfleet Selectboard Meeting
Tuesday, July 14, 2020 at 7pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Michael DeVasto; Janet Reinhart; Helen Miranda Wilson; Justina Carlson; Ryan Curley

Also Present: Town Administrator Dan Hoort; Assistant Town Administrator Mike Trovato; Executive Assistant Courtney Butler; Police Chief Michael Hurley; Fire Chief Rich Pauley; Moderator Dan Silverman; Town Accountant Gene Ferrari; Health Agent Hillary Greenberg Lemos; Shellfish Constable Nancy Civetta; Community Services Director Suzanne Thomas; Shellfish Constable Nancy Civetta

Chair DeVasto called the meeting to order at 7:00 p.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Wilson thanked Alice Iacuesa for her years of service on the Marina Advisory Committee and her work on a book with John Portnoy and others.
- Wilson announced that tomorrow at 2PM, the MMA is hosting a webinar about Open Meeting Law and Public Records. Those interested can email Butler for the information
- Chief Hurley said the Police Department, in collaboration with other organizations, have been searching for a Beverly, MA man who went missing and whose car was found abandoned over the weekend in the Black Pond Road area. He thanked the community for their support

COVID-19 UPDATES AND RECOMMENDATIONS

July 4 Weekend Recap

Chief Hurley gave a recap of the weekend, which was quiet but there were a lot of drop offs, busses, and Ubers taking people to the beaches. He said there were 16 busses on Saturday at the Town Beaches. DeVasto asked if this was a typical July 4th weekend; Chief Hurley said yes but the drop-offs are a concern, busses are usual. Carlson asked

Chief Pauley said Cahoon Hollow was very busy July 4th, really packed. He said he went down there after hearing the call for additional officers on the beach and went to assist. There, he said there were 60 individuals and some people not getting along. Chief Pauley commended the officers for their efforts in diffusing the situation and keeping everyone safe. Wilson asked if people were social distancing and wearing masks, contrary to what she had heard. Chief Hurley said yes, Friday was more compliant than Saturday, but overall, they have been seeing quite a bit of compliance.

Reinhart said there has been many issues with Cahoon Hollow over the years and that she would love to see the Town limit these drop-off busses and asked how this could be done. Thomas said that it is an annual issue, with the popularity of Cahoon Hollow, and that the density of people on the beach is alarming. She said she is working on a formula to develop a number that will indicate how many people can safely go to the beach during this time. Reinhart said that alcohol adds to the unruliness. Curley asked how often incidents like this occur at Cahoon Hollow; Chief Hurley said last year there were 36-38 busses over the 3-day period, with one arrest due to custody and alcohol; he said this is not an everyday or every weekend problem. He said they can bring in further outside

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

help to assist, because he will not put one officer down there alone. Curley said this needs further discussion to decide how to best handle the limiting these types of issues occurring at this location. There was further discussion.

Carlson agreed with Curley, that a thoughtful plan was needed, and she hoped that the Beachcomber would like to be part of the solution. She also cited concern that people who are dropped off for one day at the beach, do not contribute to the economy of the Town. Carlson the Town needed to ask itself if this situation was beneficial, and what the Town, and taxpayers, are getting out of it. Thomas said she would like to have that discussion too, with all parties. DeVasto asked how long this amount of action – of busses getting dropped off – has been going on at Cahoon. Chief Hurley said it has been an 8-to-10-day problem for the last few years. Wilson said that a version of this happened at Newcomb Hollow and that, at the time, it was clear that these larger groups are often organized on social media. She said what is different now, is COVID, and the Town has said you can’t use Town property, which includes the beach. Wilson said this gathering of people at the beach is in violation of the Boards vote to not approve uses of Town property.

Annual Town Meeting

Silverman thanked the Board for hearing him this evening and briefed the Board on the items in his memo to them, included in this packet. He noted the members of his Town Meeting Task Force: Butler, Trovato, Lemos, Chief Hurley, Chief Pauley, Media Manager Mia Baumgarten, Town Clerk Jennifer Congel, Fire Cpt. Joe Capello, Building Inspector Justin Post, and DPW Director Mark Vincent.

Silverman said the group has agreed that Saturday, September 12, at 10AM, at the Elementary School Ball Field be the date and location for the Annual Town Meeting. The rain date would be Sunday, September 13. With this date, the Warrant would need to be closed by July 28th. Silverman said another recommendation is that the Board take advantage of special legislation passed and reduce the quorum to 100. He noted that the Town should still be prepared for more than 100 people to attend. Silverman discussed the costs associated with Town Meeting and there was further discussion.

Wilson thanked those who worked on this event and the document. Wilson said her greatest concern is that votes be accurate. She also asked that the use of pesticides or bug repellent be prohibited at the Meeting; she also expressed concerns about masks. Silverman said it will be a visual, or counted, vote (with use of a large, colored piece of paper) – not a voice vote; he said that he agreed with Wilson’s concern about pesticides; he said that all attendees will wear masks and that there will be a separate seating area for those who cannot or do not want to. Silverman said that temperatures will also be checked as attendees check in.

Reinhart asked about an early check-in by email; she noted that Orleans had a very successful outdoor Town Meeting. Silverman said he would look into early check-in. Carlson said she would not attend the meeting, and expressed great concern, since she is concerned with COVID. Curley said he was strongly in favor of this plan. He asked what the maximum capacity of the ball field is; Silverman said we did not calculate the maximum capacity, but is comfortable that it can handle upwards of 300 people with at least 6 feet between pairs of chairs. Curley commented that, with

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

concern to quorum, could Town Meeting be restricted to Voters and Taxpayers only; Silverman said those who are not voters will be allowed to sit outside the ball field.

DeVasto said that he was glad that the Town waited to do this, so we could see other towns pull off successful outdoor meetings; he is comfortable with this plan. Chief Pauley said he respected Carlson’s concerns and thoughts and that this has been very difficult for the task force to put together. He said this is a very well thought out plan and was done in conjunction with other towns, and that the business needs to be done. Chief Pauley asked for the Board’s support. Wilson said that she is in the minority with Carlson, but that the legislature did not provide for virtual town meeting. She said it will be more dangerous than not, but the business needs to get done.

- In accordance with Section 2-6-1 of the Wellfleet Charter, and in light of the Selectboard’s March 17th emergency declaration regarding the COVID-19 virus, **Wilson** moved to rescind the vote of April 28, 2020 which set October 5, 2020 as the date of the Wellfleet Annual Town Meeting and schedule the Wellfleet Annual Town Meeting for Saturday, September 12, 2020, at 10AM with a rain date of Sunday, September 13, 2020 and a subsequent rain date of Monday, September 14, 2020.
- Curley seconded, and the motion carried 5-1, with Carlson opposed.

Curley asked what happens if all 3 days are rain; Silverman said there is a provision for Moderator’s to postpone the meeting should there be weather.

SPAT UPDATE

Michele Insley, from SPAT, gave the update. Carlson said that SPAT wanted to speak about their plans for a virtual OysterFest. Insley described SPAT’s efforts to support the community with relief efforts during COVID-19. She said that Wellfleet OysterFest 2020 Virtual Shuck Off: The Shuck Must Go On. The shuck-off will be held and taped at W.H.A.T. theater. The event will be streamed live on YouTube and take place the weekend of October 16 and 17. Check SPAT’s website, www.wellfleetspat.org, for more information. The Board thanked Insley for her update and was excited to hear of the event’s plan. Chris Ostrom, from W.H.A.T, said that his organization was thrilled to partner with SPAT and to reaffirm their commitment to offer programs and be a platform for the community. Ostrom discussed health and safety guidelines during the event.

BUSINESS

FY20 Year-end Budget Transfers

Ferrari provided the Board with a sheet that says what is available at the end of the year, and any negative amount reflects a department that is in deficit. Ferrari also provided the Board with a journal entry that shows where money is coming from to cover deficits. He noted that departments are still turning bills in and he has until July 15th to send everything to the State; he said this spreadsheet may change slightly, if at all.

- Curley moved to approve the FY 2020 year-end transfers as recommended by the Town Accountant and Town Administrator.
- Wilson seconded, and the motion carried 5-0.

Seasonal Taxpayer Meeting Date

Susan Reverby, of the Seasonal Taxpayer Association, said the date is August 20, 2020 at 7PM. She will be in touch with Butler to post appropriately.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

Assignment of Signing Warrants Task

Wilson, who is currently signing the Warrants, is asking another member to take on this duty. She also said that when the Warrants are signed, the signer is supposed to announce at the next meeting which Warrants were signed. Wilson asked staff to provide a list of all Warrants signed on top of the Warrants for the Board member to provide their update.

- Carlson moved to designate Curley to be the member of the Selectboard to be the sole signer of warrants.
- Wilson seconded, and the motion carried 5-0.

Thank You Letter to Bruce Katcher

Reinhart asked that the Board write the letter thanking Katcher for donating his time and money to the Parking Task Force in their research of

- Wilson moved to send Bruce Katcher a thank you letter for his service to the Parking Task Force, which include the amount he contributed.
- Reinhart seconded, and the motion carried 5-0.

Wellfleet Transfer Station Agreement

Wilson said the Town needs its watershed permit and that she assumes the bidding process was conducted correctly. She was concerned with the contract’s lack of method of treatment or options of method of treatment. Lemos said the contract was put out to bid properly with Hoort and Trovato’s assistance, and that GHD was the most responsible and qualified bidder. She said this contract is to evaluate a section of the Transfer Station to see if it is possible site for wastewater flow.

Curley said his concern was that this item was not posted appropriately under the agenda, that it was not descriptive enough. Butler asked him to come to her sooner to remedy the agenda in proper time, rather than wait and risk someone filing an Open Meeting Law complaint. Curley asked about the amount of time between putting the contract to bid and getting it; Lemos said this was a normal amount of time. There was further discussion.

- Reinhart moved to approve the contract and authorize the Town Administrator to sign the contract between GHD and the Town of Wellfleet, agreement for professional services for evaluation of the Transfer Station site for wastewater flow.
- Wilson seconded, and the motion carried 5-0.

Maintaining Archive of Virtual Meetings During This Time

Wilson asked to hear how the Town is archiving both audio and video recordings of the meetings that have taken place via Zoom during the COVID-19 Pandemic. Butler shared that the recordings are saved in three separate places and are also on YouTube. She emphasized the fact that these will remain in archive forever, and will not be deleted.

Review of 2020 Annual Town Meeting Warrant

Hoort said the Board should look at Articles 2 (Capital Improvement Plan) and 31 (turning the Local Housing Authority into a Municipal Housing Trust), which were not in the last Warrant that the Board voted Articles into.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

Reinhart asked if some of these articles necessary, and if they vote on 2, will sub-articles 2A-2V, be included in that. Hoort said he felt it would be best to let Town Meeting Voters decide on each article. There was further discussion on each of the articles.

- Wilson moved to **insert Article 2A**, FY2021 Debt Service, and to **recommend** the article.
- Curley seconded, and the motion carried 5-0.

- Wilson moved to **insert Article 2B**, Shellfish Department Pick-up Truck, on the Town Meeting Warrant.
- Curley seconded, and the motion carried 5-0.
- Wilson moved to **not recommend Article 2B**, Shellfish Department Pick-up Truck.
- Reinhart seconded, and the motion carried 5-0.

- Wilson moved to **not insert Article 2C**, Replace two Police Cruisers, on the Warrant.
- Curley seconded, and the motion carried 4-1, with Wilson opposed.
- Wilson moved to **rescind her previous motion**.
- Curley seconded, and the motion carried 5-0.
- Wilson moved to **place Article 2C**, **Replace one Police Cruiser**, on the Warrant.
- Curley seconded, and the motion carried 5-0.
- Wilson moved to **recommend Article 2C**, Replace one Police Cruiser.
- Curley seconded, and the motion carried 4-1, with Wilson opposed.
 - **Article 2C was inserted and recommended.**

- Wilson moved to **insert Article 2D**, Replace Fire & Rescue Command Car 81, on the Warrant.
- Reinhart seconded, and the motion carried 4-1, with Wilson opposed.
- Wilson moved to **recommend Article 2D**, Replace Fire & Rescue Command Car 81, on the Warrant.
- Curley seconded, and the motion carried 4-1, with Wilson opposed.

- Wilson moved to **place Article 2E**, Replace Fire & Rescue Equipment on Forestry 90, on the Warrant.
- Curley seconded, and the motion carried 5-0.
- Reinhart moved to **recommend Article 2E**, Replace Fire & Rescue Equipment on Forestry 90.
- Curley seconded, and the motion carried 5-0.

- Wilson moved to **insert Article 2F**, Replace Fire & Rescue EMS Equipment, and to recommend the article.
- Reinhart seconded, and the motion carried 5-0.

- Wilson moved to **insert Article 2G**, Replace 2004 Public Works Pick-up Truck, on to the Warrant.
- Reinhart seconded, and the motion failed 2-3, with DeVasto, Wilson, and Curley opposed.
 - **Article will be withdrawn from the Warrant.**

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

- Wilson moved to **insert Article 2H**, Replace 2004 Public Works Backhoe, on the Warrant.
- DeVasto seconded, and the motion carried 3-2, with Carlson and Curley opposed.
- Wilson moved to **recommend Article 2H**, Replace 2004 Public Works Backhoe.
- Reinhart seconded, and the motion failed 2-2-1, with Carlson and Curley opposed, and DeVasto abstained.
 - **No recommendation.**

- ***Article 2I Build Equipment Storage Shed at Transfer Station***
- Reinhart moved to insert Article 2I, Build Equipment Storage Shed at Transfer Station, on the Warrant.
- There was no second.
- **No action taken.**

- ***Article 2J Public Works-Replace Guard Shack and Build Canopy Extension at Transfer Station***
- Wilson moved to insert Article 2J, Public Works-Replace Guard Shack and Build Canopy Extension at Transfer Station, on the Warrant.
- There was no second.
- **No action taken.**

- ***Article 2K Replace Baker Field Recreation Area Backstops***
- Wilson moved to insert Article 2K, Replace Baker Field Recreation Area Backstops, on the Warrant.
- Carlson seconded, and the motion
- **No action taken.**

- ***Article 2L Repair and Improve the Beach Bathrooms***
- **No action taken.**

- ***Article 2M Replace Bandstand Awning at the Pier***
- Wilson said this is the kind of thing that can wait.
- Curley moved to recommend and insert Article 2M, Replace Bandstand Awning at the Pier.
- Carlson seconded, and the motion failed 0-5.
- **Article will be withdrawn**

- ***Article 2N, Replace Swap Shop Building at the Transfer Station***
- Wilson moved **not to insert Article 2N**, Replace Swap Shop Building at the Transfer Station, on the Warrant.
- Reinhart seconded, and the motion carried 5-0.
- **Article will be withdrawn.**

- ***Article 2O, Nauset Regional School District Capital Improvements***
- Wilson moved to **insert Article 2O**, Nauset Regional School District Capital Improvements, and to **recommend** the article.
- Reinhart seconded, and the motion carried 5-0.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

- ***Article 2P, Wellfleet Elementary School Playground Replacement***
- **No action taken.**

- ***Article 2Q, Wellfleet Elementary School Fire Suppression Study***
- Curley moved to **insert Article 2Q, Wellfleet Elementary School Fire Suppression Study, and to recommend** the article.
- There was no second.
- **DeVasto moved to rescind the previous motion.**
- Curley seconded, and the motion carried 5-0.
- **No action taken.**

- ***Article 2R, Wellfleet Elementary School Computer Replacements***
- Wilson moved to **insert Article 2R, Wellfleet Elementary School Computer Replacements, and to recommend** the article.
- There was no second.
- **DeVasto moved to rescind the previous motion,**
- Curley seconded, and the motion carried 5-0.
- **No action taken.**

- ***Article 2S, Public Works-Substation Roof Replacement***
- **No action taken.**

- ***Article 2T, Public Works-Lt. Island Road Improvements***
- **No action taken.**

- ***Article 2U, Public Works-Duck Creek Revetment Engineering***
- **No action taken.**

- Reinhart moved to **insert Article 2V, Beach Department-Portable Repeaters, and to recommend** the article.
- Wilson seconded, and the motion carried 5-0.

Curley asked to move the request for police cameras from FY22 to FY21, given the current circumstances. Chief Hurley said the hope was for the State to fund body cameras 5 years ago, and this was under a 10-year Capital Improvement Plan under Chief Fisetto, with the hope to offset funding from the State. He said he would have to come back with an actual number for the cost of the cameras, as the current number is a placeholder. Wilson agreed that this was a valuable tool but asked, saying that there was a very good presence in the department now, if this would have helped during an incident such as July 4th. Chief Hurley said it is a matter of simply recording the incident and that its benefit is to the department, in providing an account of the incident in lieu of witnesses. No action was taken.

The Board will revisit and close the Warrant on July 28th. Curley asked about Article 19, Other Post-Employment Benefits (“OPEB”) Appropriation; Hoort said he would have more information

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

on the 28th. Wilson said there was a typo in Article 30, an Unclassified Article regarding High Toss Road; she said that it should read as “...to see if the Town will vote to accept as a town way the road known as High Toss Road, between Pole Dike Road and ~~Rainbow Lane~~ Duck Harbor Road...” Hoort said that this has already been corrected.

Approval of Lease for Cahoon Hollow Parking Lot

Curley asked that the Beachcomber be responsible for trash removal and providing restrooms. Hoort said the Beachcomber does put out restrooms, as does the Town, and that he would have to look at trash. He said these could be revisited when it went out to bid next year.

- Curley moved to approve the lease for the Cahoon Hollow Parking Lot and authorize the Town Administrator to sign it, with the Wellfleet Beachcomber.
- Carlson seconded, and the motion carried 5-0.

SELECTBOARD REPORTS

- Wilson: attended NPS/Town-owned land transfer meeting; sent notes to Board

TOWN ADMINISTRATOR’S REPORT

This report is for the period June 20, 2020 through July 10, 2020.

1. General

- Portable Toilets Contract signed.
- Town buildings remain closed as precaution to the COVID-19 virus. Town staff is available by appointment.
- Following Governor Baker’s directive staff has been directed to continue to work from home whenever possible.
- Staff members sharing an office alternate their time in the office

2. Fiscal Matters

- Monitoring events as they relate to finances.

3. Meetings – All meetings are via conference call

- June 23 – Selectboard meeting
- June 23 - Selectboard/Emergency Management Team (EMT)
- July 1 – Comcast negotiation for contract renewal
- July 1 – Herring River meeting regarding High Toss Road
- July 7 – Selectboard meeting to execute portable restrooms contract
- July 7 – Meeting with new Selectboard member to review budget

4. Complaints.

- None, other than usual

5. Personnel Matters:

- Open position – Assistant Town Collector/Treasurer.

Curley asked Hoort if he would be here for the July 28th meeting; Hoort said yes.

TOPICS FOR FUTURE DISCUSSION

- Wilson: Town Meeting quorum
- DeVasto: Warrant and anything else that is absolutely necessary
- Civetta: Two public hearings for Shellfish – overwintering and a grant transfer

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

- Wilson: Discussion of transfer of beach/transfer station stickers between non-resident family members

CORRESPONDENCE AND VACANCY REPORTS

- Wilson: Letter from Anne and Evelyn Yudowitz, dated June 26, re: Transfer/Beach Stickers
- Wilson: letter from Martha Field, dated July 4, re: Funk Bus

MINUTES

June 23, 2020

July 7, 2020

- Reinhart moved to approve the minutes of June 23, 2020 as printed.
- Curley seconded, and the motion carried 4-0-1, with Wilson abstained.
- Reinhart moved to approve the minutes of July 7, 2020 as printed.
- Curley seconded, and the motion carried 4-0-1, with Wilson abstained.

ADJOURNMENT

- Wilson moved to adjourn.
- Curley seconded, and the motion carried 5-0.

The meeting adjourned at 10:13pm.

Respectfully submitted,

Courtney Butler,
Secretary

Public Records Documents available as of 7/14/2020:

1. Memo from Police Lt. LaRocco to Police Chief Hurley, re: July 4th Weekend Update on Cahoon Hollow Beach
2. Memo from Moderator Dan Silverman to the Board, re: Wellfleet 2020 Annual Town Meeting
3. Memo from Town Administrator Dan Hoort, re: Annual Year-End Budget Transfers
4. Email from Town Accountant Gene Ferrari, re: Fiscal Y/E Schedule
5. Email from Town Accountant Gene Ferrari, re: 2020 Expenses
6. Spreadsheet from Town Accountant Gene Ferrari, re: 2020 Expenses
7. Journal Entry from Town Accountant Gene Ferrari, re: Year-End Transfers
8. Agreement for Professional Services with GHD Contracting
9. Draft 2020 Annual Town Meeting Warrant as of July 1, 2020
10. Town Administrator’s Report
11. Correspondence and Vacancy Reports
12. Letter from Martha Field, dated July 4, re: Funk Bus
13. Letter from Anne and Evelyn Yudowitz, dated June 26, re: Transfer/Beach Stickers
14. Draft minutes of the June 23 and July 7, 2020 meetings



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: July 28, 2020

XII

ADJOURNMENT

REQUESTED BY:	Chair
DESIRED ACTION:	Adjournment
PROPOSED MOTION:	I move to adjourn
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

