



Wellfleet Selectboard

Note: Start Time of 7pm

The Wellfleet Selectboard will hold a public meeting on **Tuesday, May 26, 2020, at 7:00 p.m.** **This meeting will be held via Zoom Video Conference** in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by Governor Baker. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

1. Watch a livestream on Wellfleet's YouTube Channel located at the following link:
<https://www.youtube.com/channel/UC7dZD8ESTbloqm-GJm1EyMw>
2. Join the meeting hosted in Zoom by using the following link: <https://us02web.zoom.us/j/87286210767>
3. Audio, video, chat, and screen sharing functions will be disabled during the public session. Request to participate by using the "raise hand" function. **Meeting ID: 872 8621 0767**
 - a. Raise hand in smartphone app – touch bottom of your screen and select "more" - hit "raise hand" button
 - b. Raise hand on computer – hit "participants" button on bottom of screen – hit "raise hand" button on bottom of participants panel
 - c. Please make sure you properly identify yourself before speaking, rename yourself by selecting the participants button and choosing "more" (or by holding down on your name on a smartphone app) and selecting "rename" - full, legal names only.
 - d. Please join the meeting on time.
4. You may also listen to the meeting by calling in on a phone to +1 929 205 6099 and enter the **meeting ID 872 8621 0767**. Landline callers can participate by **dialing *9 to raise their hand**.
5. You may submit questions and comments to the Town using the following email: executive.assistant@wellfleet-ma.gov Comments made during the meeting via e-mail will be sent to Selectboard members **AFTER** the meeting.
6. Meeting materials are attached to this agenda, available online at Wellfleet-ma.gov. It is recommended that phone participants access materials in advance of the meeting.
7. **Please follow the following general instructions:**
 - a. Keep your phone muted at all times when not talking; no one is allowed to unmute themselves during the meeting.
 - i. Selectboard meetings are NOT interactive. If public comments are allowed that's all, comments only, not questions.
 - ii. If the Chair is allowing comments during the meeting the number of comments will be limited and may be **no longer than one minute**.
 - b. Do not use speakerphone; do not use Bluetooth devices; mute all background noise.
 - c. Please do not speak until the Chair asks for public comments or questions and you have been recognized by the moderator and unmuted.
 - d. After the business section is complete no public comments are permitted. Future agenda items are from the Selectboard, no one else.
8. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

I. Announcements, Open Session and Public Comments

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

II. Public Hearings

- A. Lottery to impartially determine who shall be granted the right to enter into a lease agreement with the Town to use grant #s 861 and 861A on Field Point

- B. Determine whether to issue a commercial shellfishing permit to Karen Johnson by waiving one-year domicile requirement
- III. **Comments from Senator Cyr and Representative Peake**
- IV. **Town Administrator Search Presentation**
- V. **COVID-19 Updates**
 - A. Department Updates
 - 1) Decision on whether to sell seasonal shellfishing permits for 2020
 - B. Neighboring Communities
 - C. Short-term Rentals
 - D. Governor's Reopening Plan
 - E. Business Plans for Reopening
 - F. Community Development Block Grant COVID Funds
 - G. Other Updates and Discussions
- VI. **Board/Committee Appointments and Updates**
 - A. Nancy Bierhans – Taxation Aid Committee
 - B. Carolyn Rogers – Cultural Council
 - C. James Falcone – Natural Resources Advisory Board
 - D. Increase Membership of Dredging Task Force from 5 to 7 members
 - 1) Joe Aberdale – Dredging Task Force
 - 2) Kevin Coakley – Dredging Task Force
 - 3) John Wolf – Dredging Task Force
- VII. **Business**
 - A. Dredging Update
- VIII. **Selectboard Reports**
- IX. **Town Administrator's Report**
- X. **Topics for Future Discussion**
- XI. **Correspondence Report**
- XII. **Minutes**
 - A. May 12, 2020
 - B. May 19, 2020
- XIII. **Adjournment**



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

II

PUBLIC HEARINGS – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Lottery to impartially determine who shall be granted the right to enter into a lease agreement with the Town to use grant #s 861 and 861A on Field Point.
PROPOSED MOTION:	I move that the Town enter into a lease agreement with _____ for the use of grants 861 and 861A for a term of two years.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**Roster of Eligible Participants for Lottery Drawing
For
Shellfish Grant #861/861-A**

**Drawing Date: Tuesday, May 26, 2018 7:00 PM
Join Zoom Meeting
<https://us02web.zoom.us/j/87286210767>**

Meeting ID: 872 8621 0767

**Dial by your location
+1 929 205 6099 US**

Zack Dixon

Zachary Doucette

Robert Emmet

Alexander LaLone

Blake Olson

Jay Zack Pawa

Kaitlyn Sarazin

Jessica Taylor

Henry Valdez



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

II

PUBLIC HEARINGS – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Determine whether to issue a commercial shellfishing permit to Karen Johnson by waiving one-year domicile requirement
PROPOSED MOTION:	<p>I move to issue a commercial shellfishing permit to Karen Johnson by waiving one-year domicile requirement.</p> <p style="text-align: center;"><u>OR</u></p> <p>I move to not issue a commercial shellfishing permit to Karen Johnson.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

**TOWN OF WELFLEET
PUBLIC HEARING**

In accordance with MGL Chapter 130 Section 52 and all applicable Wellfleet Shellfish Regulations, the Wellfleet Board of Selectmen will hold a virtual public hearing on Tuesday, May 26, 2020 at 7:00 p.m. to consider the following:

- Request received May 12, 2020 from Karen D Johnson to waive one-year domicile requirement and re-issue a Commercial Shellfish License, re: Section 6.1.1 of the Shellfish Policies and Regulations.

WELFLEET BOARD OF SELECTMEN

May 12, 2020

MAY 12 2020

Karen D. Johnson
365 Chequessett Neck Road
PO Box 1343
Wellfleet, MA 02667

Board of Selectmen
Town of Wellfleet
300 Main Street
Wellfleet, MA 02667

RE: Commercial Shellfishing Permit #85

Dear Board Members:

In December of 2019 I moved to Wellfleet from Harwich. As my occupation is as a shellfisherman, in January of this year I applied for, paid the \$310 fee and received a commercial shellfish permit (#85) in my name. Thirty (30) days later this license was revoked by the shellfish department stating that I was ineligible because I have not lived in town for a year. Since that time I have repeatedly requested a public hearing to reconsider this decision to no avail. At this point I seem to have no option but to come to the board directly to ask for your consideration. This letter requests the board waive the one year residency requirement and reinstate my license and good name. I offer the following for your review and consideration:

1. My current occupation as listed on my tax returns is commercial shellfishing; a career which began over four (4) years ago when I first trained under multi-generational Wellfleet shellfisherman James Rose. Since that time my work has spanned many towns but has primarily involved working in the Town of Wellfleet. This work included two years managing grants in the town for the Cape's only shellfish hatchery (Aquacultural Research Corporation or ARC). Knowing early on that this was my new career of choice, and that Wellfleet was the town I desired to work in, I began searching for a rental home and saving to move to the town; a goal that took over three (3) years to achieve. While not a "resident" during this full tenure, I have spent well over four years working time in the town. At 2,082 hours/ yr for full time work that would account for 8,328 working hours. There are 8,760 total hours in a year.

2. Throughout this time I have held, and continue to hold, a Shellfish and Seaworm Permit and Shellfish Transaction Card issued by the Division of Marine Fisheries (DMF) in good standing. Because I am now a resident of Wellfleet I am unable to hold a commercial shellfish permit in any other town and have relinquished my rights to hold a permit in my previous town of residence. The one year residency requirement therefore puts a significant burden on my right to pursue a livelihood and prohibits any chance of regaining opportunity lost during this waiting period. This is particularly important during these challenging times.
3. The cited "resident" definition, provided only in the glossary portion of the town shellfish regulations, is contrary to the same use of this word for all other town and state services. It also differs from the definition provided on the application for the permit. I am a domiciled resident of the Town of Wellfleet and have no other residence in any other town. I exercise all civil and political rights and maintain all real and personal property in the town.
4. Creating two distinct classes of residents indistinguishable from each other, except that one group has resided in the town for a year or more, and the other has lived here for less than one year, puts me at a direct and irrefutable occupational disadvantage. I can think of no other occupation that is discriminated against in this manner.
5. Finally, the imposed longevity based definition of resident for commercial shellfishing is unconstitutional as it impacts upon my fundamental right to travel in violation of the equal protection clause of the fourteenth amendment. A fact that has been previously argued successfully in court (see Hassan v. Town of East Hampton, United States District Court, E.D. New York).

I am aware that, as a town, we have great pride in the history and unique advantages of our shellfishing heritage. I understand the strong desire to preserve the right to participate to those that will cherish it; I do not take these opportunities lightly and I believe I have demonstrated this commitment fully.

I thank you for your consideration.

Respectfully,

Karen D. Johnson



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

Date: May 21, 2020

To: Town of Wellfleet Selectboard members

From: Nancy Civetta, Shellfish Constable

Re: Request received May 12, 2020 from Ms. Johnson D Johnson to waive one-year domicile requirement and re-issue a Commercial Shellfish License, re: Section 6.1.1 of the Shellfish Policies and Regulations.

Dear Selectboard members:

Attached is a letter you received from Ms. Johnson Johnson requesting a public hearing to waive the one-year domicile requirement and re-issue her 2020 Commercial Shellfishing Permit.

Here is a timeline of the facts:

- Dec. 18, 2019 – Ms. Johnson reached out to me saying that she recently moved to Wellfleet and wanted to inquire about getting her commercial shellfishing permit and her name on a grant here.
- Dec. 26, 2019 – I replied saying she needed to be a domiciled resident for at least one year and sent her a copy of our regulations.
- Dec. 26, 2019 – Ms. Johnson answered asking to whom she should bring her grievance about this limitation.
- Dec. 26, 2019 – I explained that Shellfish Advisory Board advised the Selectboard to change the regulations to be a one-year requirement in 2019. I sent her the Resident definition and the sections about eligibility requirements for commercial permits and grant licenses from our regulations. I apologized saying that I could not do anything except enforce the regulations as written.
- Jan. 21, 2020 – Ms. Johnson applied for and received a commercial shellfishing permit because the person in Town Hall who issued the permit was unaware of the one-year domicile requirement.
- Jan. 29, 2020 – Knowing I had a 30-day review period for commercial shellfishing permit applications, I conducted the following verifications:
 - Town Collector: She paid no excise taxes to Wellfleet in 2019.
 - Town Assessor: She was not currently listed on the Wellfleet census.
 - Town Clerk: She registered to vote in Wellfleet on 12/1/2019; she may not have received the 2020 census form having changed her address so late in the year (December 1).
- Feb. 20, 2020 – I sent Ms. Johnson an email revoking the commercial permit within the 30-day review period stipulated on the commercial permit application.
- Mar. 13, 2020 – Ms. Johnson emailed me requesting a public hearing. I could not find any reference in our regulations to allow for a public hearing.
- Mar. 23, 2020 – Ms. Johnson emailed me again requesting a public hearing.

wellfleet-ma.gov/shellfish-department

Phone (508) 349-0325



Fax (508) 349-0305

- Mar. 24, 2020 – After obtaining permission from Town Administrator, I contacted Town Counsel about this issue to see if our regulations would allow for a public hearing. I emailed Ms. Johnson to let her know I had reached out to Town Counsel about it.
- April 27, 2020 – I checked in with Town Counsel about this issue, and she replied that she has been overwhelmed with COVID-19 issues but would make sure to look at it.
- May 12, 2020 – Ms. Johnson emailed the Selectboard requesting a public hearing.
- May 12, 2020 – I forwarded Ms. Johnson's letter to Town Counsel requesting an answer by the end of the week.
- May 18, 2020 – Town Counsel replied that "In my opinion, the applicant is entitled to a hearing in front of the Selectboard."
 - While Town Counsel agreed that the applicant is ineligible for a shellfish commercial license under the current regulations and that there were valid grounds for the revocation of the applicant's commercial permit, she notes that the Selectboard is the sole licensing authority in the Town with the authority to issue and revoke a commercial shellfishing permit.
 - Regarding Ms. Johnson's assertion that our regulations are unconstitutional, Town Counsel replied: "In my opinion, the Town has the right under state law to restrict nonresidents from obtaining a commercial shellfish license; however, it has not been decided whether a 12-month residency requirement arising from a municipality's regulatory authority under G.L. c. 130, Sec. 52 is constitutional.
- May 18, 2020: I worked with Principal Clerk to advertise in the paper for a public hearing for Ms. Johnson D Johnson at the May 26, 2020 Selectboard meeting.

BACKGROUND:

- The Shellfish Advisory Board and the Principal Clerk all remembered there being a six-month residency requirement in our regulations in the past, but there was none in the regulations when I started in this position.
- With a recommendation from the Shellfish Advisory Board, the Wellfleet Selectboard approved the addition of a one-year domicile requirement to its definition of resident at its meeting on July 23, 2019.
- Town Counsel had provided an opinion on this addition in an email dated July 3, 2019:
 - "This proposed change and its effect are in line with other coastal towns such as Chatham, Orleans and Eastham, which all impose residency requirements on commercial shellfishing and/or aquaculture licenses."
 - "It is my further opinion that the one-year residency requirement to establish domicile is within the Selectboard's authority under G.L. c. 130, §57 and Section 3-5-1 of the Town Charter, which permits the Selectboard, as the licensing authority within the Town, to make rules and regulations regarding the issuance of a license and to impose restrictions that are in the public interest. Lastly, in my opinion, the one-year residency requirement does not appear to conflict with Article X of the Town's General Bylaws, which govern licensing within the Town."
- I had asked the Mass. Division of Marine Fisheries to weigh in on the addition of a one-year domicile requirement for commercial shellfishing permits and aquaculture licenses, and in an email to me dated June 25, 2019, the agency stated it had no objection.

Sincerely,





SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

III

COMMENTS FROM SENATOR CYR AND REPRESENTATIVE PEAKE

REQUESTED BY:	Town Administrator
DESIRED ACTION:	N/A
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

IV

TOWN ADMINISTRATOR SEARCH PRESENTATION

REQUESTED BY:	Town Administrator Search Committee
DESIRED ACTION:	TBD
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

V

COVID-19 UPDATES – A

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Department Updates
PROPOSED MOTION:	<p>1. Decision on whether to sell seasonal shellfishing permits for 2020</p> <p><u>No motion if you wish to continue to sell seasonal recreational shellfishing permits for 2020.</u></p> <p>OR: I move to not sell seasonal recreational shellfishing permits for 2020.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

MEMORANDUM

Date: May 21, 2020
To: Town of Wellfleet Selectboard
From: Nancy Civetta, Shellfish Constable
RE: 2020 Seasonal Recreational Shellfishing Permits

Dear Selectboard members:

Given what our department is already noticing in the recreational fishery (busier than usual), we believe that in the summer season between June 1-Sept.30, social distancing while recreational shellfishing will be challenging because our regulations only allow recreational shellfishing on Indian Neck and only on Wednesdays and Sundays. We do not have the staff resources to consider opening up other areas of the harbor to recreational shellfishing or expanding the days in which folks could shellfish, so I decided it was worth researching options given the other measures the Town may be taking to keep its residents and visitors safe and healthy during the COVID-19 pandemic.

Here is what I learned:

1) In 2019, we sold 114 seasonal permits to non-residents totaling \$9,690.00, and 57 seasonal permits to residents, totaling \$2,280.00, for a grand total of \$11,970.00 in revenue to the Shellfish Fund (75% of which goes into our Propagation Revolving Fund and the other 25% available to the General Fund).

2) Mass. General Law Chapter 130, Section 52 states:

- A) That municipalities may decide to control their own shellfisheries (which Wellfleet does)
- B) That municipalities that take on managing their own shellfisheries must set aside an exclusive area dedicated to the recreational fishery only and must offer permits to all residents of the Commonwealth and set fees for the permits (Wellfleet complies and also offers recreational permits to anyone from anywhere, not just the Commonwealth)
- C) That municipalities must offer permits without discrimination and with consistency:
"Such permits shall be uniform, and the regulations established in connection therewith shall make no distinction among different classes of permit holders except with respect to the amount of the fee therefor."



3) We have sold three seasonal non-resident permits so far this year, totaling \$255, and four resident ones, totaling \$160.

4) We have sold less recreational shellfishing permits to date, but we have seen a three-fold to ten-fold increase in usage, meaning that less people are fishing more often. In fact, we see people regularly shellfishing each week, which is a wonderful way for people to be outside and provide a healthy, delicious protein for their tables during this pandemic.

After getting some guidance from the Division of Marine Fisheries, we understand that we would have to nullify the entire "seasonal" category in order to comply with section 52, point C above. People would still be allowed to buy an annual permit.

Given our concerns and what I learned above, we are considering not offering seasonal recreational shellfishing permits for 2020.

-Annual permits cost \$60 for residents and \$210 for non-residents

-Seasonal permits cost \$40 for residents and \$85 for non-residents.

This could mean a loss of about \$12,000 in revenue for the Town, although some folks might buy annual permits, making up some of that.

This will not lighten our workload as recreational patrol still needs to happen regardless of the amount of people shellfishing, but it may make it easier to get people to respect social distancing...an additional responsibility for us this summer out on the flats. We will always need to protect ourselves as we check people, too, and we may even need to divert a second staff person to the recreational area, especially on beautiful days, if the summer plays out like this spring has. An additional part-time, seasonal staff person was in our proposed FY21 budget for the recreational only area, as we were hoping to divert our full-time seasonal deputy to commercial patrol so I could focus on grants. However, given that the town will not have an approved budget until October, one of us will have to help cover the recreational area with Drew, the seasonal deputy.

Reduced sales of recreational shellfish permits would also give the Shellfish Department an opportunity to stock the Indian Neck area with sublegal shellfish and protect them from illegal harvest while they finish growing, which would otherwise be virtually impossible in high summer given the tremendous seasonal harvesting pressure.

We are proposing that you vote that the Town not offer seasonal recreational shellfishing permits for 2020. Thank you for your consideration.





SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

V

COVID-19 UPDATES – B

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Neighboring Communities
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



Town of Brewster

2198 MAIN STREET
BREWSTER, MASSACHUSETTS 02631-1898

PHONE: 508.896.3701 EXT. 1120

FAX: 508.896.4538

brhealth@brewster-ma.gov

WWW.BREWSTER-MA.GOV

Health Department

Amy L. von Hone, R.S., C.H.O.
Director

Sherrie McCullough, R.S.
Assistant Director

Tammi Mason
Senior Department Assistant

April 21, 2020

Employee Health Guidance Document # 1

The main goal of this policy is to reduce the potential spread of the Covid-19 virus within Town of Brewster facilities and to support the continued health and safety of each employee. The guidance set forth in this document are to be followed, effective immediately, until such time that the current MA "Stay at Home Advisory" is modified and this guidance document is revised.

In the event that an employee experiences a potential exposure with a known positive COVID-19 person at home or on the job, notify your immediate supervisor for further instructions. A potential exposure means being a household contact or having close contact within 6 feet of an individual with confirmed or suspected COVID-19 for a minimum 15 minutes or longer. The timeframe for having prolonged, close contact with an individual includes the period of time when the individual has COVID-19 and 48 hours before the individual became symptomatic. ALL POTENTIAL EXPOSURES ARE TO BE REPORTED TO THE HEALTH DIRECTOR AND TOWN ADMINISTRATOR IMMEDIATELY FOR FURTHER INSTRUCTIONS.

It is expected that employees will use common sense and if he or she is sick (i.e., bad cold, COVID-19 symptoms, or flu, etc.) they will remain home in order to limit the spread of an illness to co-workers. **Remember, if you are sick, do not come to work or visit town facilities**

Procedure:

All essential employees before reporting to a town facility shall self- monitor at home their status of exposure risk, their temperature, and onset symptoms at the beginning of each work period.

Essential Staff Members Coming into Work:

Health Status Question Procedure: Employees shall conduct a self-assessment of health status using the following questions:

- Do you have any known COVID-19 exposures or exposure concerns such as recent travel to an identified high risk COVID-19 country or US state, symptomatic family members, or unprotected exposures?
- Do you have a fever greater than 100.0 degrees F?

- Do you have any of the following onset symptoms such as sore throat, fever, cough, difficulty breathing, diarrhea, or vomiting?

Temperature Testing Procedure:

- Take your temperature. If your temperature reading is less than 100.0 degrees F the employee may report to work.
- If the temperature is equal to or greater than 100.0 degrees F or the employee has a subjective fever, he/she shall wait five minutes and take an additional reading to confirm same.
- If under 100.0 degrees F at re-check, wait five minutes and check again. If under 100.0 degrees F the employee may report to work.
- If you answer "Yes" to any the questions above and/or your temperature determination remains above 100.0 degrees F upon two results, **DO NOT report to work. Notify your immediate supervisor for further guidance.**
- If you answer "No" to all of the above questions, and you do not have a fever, you may report to work.

Operational Procedures for Employees

- **Field Employees working outside of their respective offices are required to wear a mask.**
- **Employees working from their office are not required to wear a mask unless there are two or more employees sharing an office.**
- **Universal low risk level masks will be town issued. These masks can be re-used for approximately 2 to 4 weeks depending on the level of use, then replaced. Masks should be allowed to air out and dry in between each use. Washing is not recommended as it may affect the fit and integrity of the material. Masks should be replaced once the filter material is damaged or heavily soiled.**
- **DIY homemade cloth masks are an acceptable alternative to be used in place of the town issued universal masks. DIY cloth masks can be washed by regular laundering when soiled prior to reuse. (www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html) The universal masks are intended for low risk level public contact in conjunction with appropriate social distancing.**
- **Staff mask requests shall be made to their department head. Department heads will follow-up with a verbal request to the Fire Department during the weekly COVID19 Task Force Meeting.**
- **Social Distancing: All employees shall practice social distancing (minimum 6') as work duties permit in the workplace and in the field.**
- **Disinfection and Clean work spaces; Employees shall routinely clean and disinfect their immediate work areas including shared electronic equipment. Using co-workers phones, desks, offices or other work tools and equipment and other elements of the work environment is highly discouraged.**
- **Frequent hand washing is encouraged. Gloves and hand sanitizer will be made available.**

CONTACT THE HEALTH DEPARTMENT DIRECTLY WITH ANY QUESTIONS.



Town of Orleans

Department of Public Works & Natural Resources

40 Giddiah Hill Road - Orleans, MA 02653
Office (508) 240-3790 ~ Fax (508) 240-3711

Thomas E. Daley, P.E.,
Director

Nathan Sears
Natural Resources Mgr

To: John Kelly / Town Administrator
Fr: Tom Daley / Dir. of DPW&NR
Nate Sears / Nat. Resources Mgr.
Ron Collins / Facilities Mgr.
Date: 4/30/20
Re: Orleans' Beach Opening Schedule Recommendation

With the 2020 beach season underway, it is our recommendation that Beach operations begin as normally scheduled. At this time, we propose to begin charging (week-ends only) at Nauset and Skaket Beach on Saturday, May 23 and (full-time) beginning on June 20. These start dates would be subject to delay based on directive of the Governor. As usual, Lifeguards would not be staffed until the beaches are open full-time on June 20.

In order to provide adequate space for physical distancing, specific adaptive management protocols are recommended. Nauset and Skaket Beach available parking spaces will be reduced to provide adequate room on the beachfront so that beachgoers may practice physical distancing. At this time, we are envisioning reducing the available parking spaces to 50% but this will be subject to adjustment based on periodic assessment of available beachfront and tidal fluctuation. Staff will be responsible for directing vehicles to park "every other spot" to promote distancing in the lots. All staff will be provided with gloves, masks and disinfectant.

Food concession services will be managed similar to a restaurant takeout and grocery stores with cordoned off service lines and adequate spacing.

Restrooms and public buildings will be cleaned daily by the cleaning service contractor and supplemented by staff.

Seasonal employee housing will provide only single unit accommodations except for the two separate family units.

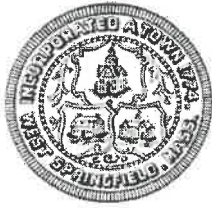
Because we are witnessing significant early-season demand on our beaches, we recommend immediately initiating the "available parking spot reduction strategy". Toll booths will be staffed on sunny "high demand" days and lots will be closed once at 50% capacity or less based on beachfront availability and discretion of the Natural Resources Manager. Toll Booth Attendants and Beach Rangers will be responsible for vehicle counts and physical distancing advisement.

Rangers will also monitor the situation of the oversand trails and will work in coordination with the Orleans Police if issues arise. We understand that as direction from the Governor is updated, management strategies will likely need to be updated as well.

Thank you for your consideration.

Cc: G. Deering
B. Canning
C. Doane
L. Surdut

S. MacDonald
A. Fitch
T. Kasanovich
R. Trudeau



TOWN OF WEST SPRINGFIELD
COVID-19
STANDARD OPERATING PROCEDURES

Self-Certification

Prior to starting a shift, each employee must self-certify to their supervisor that they:

- Have no signs of a fever or a measured temperature above 100.3 degrees or greater, a cough or trouble breathing within the past 24 hours.
- Have not had “close contact” with an individual diagnosed with COVID-19. “Close contact” means:
 - Living in the same household as a person who has tested positive for COVID-19;
 - Caring for a person who has tested positive for COVID-19;
 - Being within 6 feet of a person who has tested positive for COVID-19 for about 15 minutes, or coming in direct contact with secretions (e.g., sharing utensils, being coughed on) from a person who has tested positive for COVID-19, while that person was symptomatic.
- Have not been asked to self-isolate or quarantine by their doctor or a local public health official.

Employees exhibiting symptoms or unable to self-certify will be directed to leave the work site and seek medical attention and applicable testing by their health care provider. They are not to return to the work site until cleared by a medical professional.

Procedures While at Work

- Employees who leave their personal workspace or who are interacting with other employees shall wear a clean face covering, such as a fabric face mask, scarf, or bandana, over their mouth and nose in accordance with CDC guidelines and exercise social distancing in accordance with CDC guidelines.
- Shaking hands or other unnecessary physical contact is prohibited.
- Employees are encouraged to wash their hands often with soap for at least 20 seconds or use an alcohol-based hand sanitizer with at least 60% ethanol or 70% isopropanol.
- A “No Congregation” policy is in effect; individuals must implement social distancing by maintaining a minimum distance of 6-feet from other individuals.
- Avoid face to face meetings – critical situations requiring in-person discussion must follow social distancing.
- Conduct all meetings via conference calls, if possible. Do not convene meetings of more than 10 people. Recommend use of cell phones, texting, web meeting sites and conference calls for discussion.
- All individual work crew meetings/tailgate talks should be held outside and follow social distancing.
- Please keep all work crews a minimum of 6’ apart at all times to eliminate the potential of cross contamination.

- At each job briefing/tool box talk, employees are asked if they are experiencing any symptoms, and are sent home if they are.
- COVID-19 safety guidelines and handwashing instructions shall be made available to employees.
- Employees must practice social distancing on the job site and limit interaction with the public. All questions shall be directed to their supervisor.
- All restroom facilities/porta-potties should be cleaned and handwashing stations will be provided with soap, hand sanitizer and paper towels.
- All surfaces should be regularly cleaned, including surfaces, door handles, laptops, etc.
- All common areas and meeting areas are to be regularly cleaned and disinfected at least once a day but preferably twice a day.
- Employees should not share utensils or other food containers.
- To avoid external contamination, we recommend everyone bring food from home
- Employees must maintain social distancing separation during breaks and lunch.
- Cover coughing or sneezing with a tissue, then throw the tissue in the trash and wash hands; if no tissue is available, cough into your elbow
- Avoid touching eyes, nose, and mouth with your hands.
- To avoid sharing germs, please clean up after yourself. DO NOT make others responsible for moving, unpacking and packing up your personal belongings.
- If you or a family member is feeling ill, stay home. Report this to your supervisor immediately.

Vehicle/Equipment/Tool Use

- All vehicles must be disinfected before and after each use. Supervisors will make every effort to keep employees in the same vehicle for each week.
- All tools must be disinfected before and after each use. Supervisors will make every effort to keep the same tools and work assignment for each week.
- Employees are not authorized to use vehicles/equipment/tools not assigned by their supervisor.

Increased Exposure Risks

- Only trained employees are authorized to enter private buildings. Adequate PPE endorsed by the Board of Health shall be worn.
- Employees shall be trained by a qualified professional approved by the Board of Health.
- All mail and other items likely to have been contacted by others shall be disinfected or left undisturbed for 3 days in a labeled location before making contact. Employees shall wear gloves if they need to touch these items within 3 days.
- Employees are not authorized to enter or touch anything in other employee's office space.
- Gloves shall be worn if using shared surfaces such as fax machines and copiers.



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

V

COVID-19 UPDATES – C

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Short-term Rentals
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Date: May 21, 2020

To: Wellfleet Selectboard

From: Wellfleet Chamber of Commerce, Board of Directors

Re: Short-term rental policy during COVID-19

First and foremost, the Wellfleet Chamber of Commerce would like to again acknowledge and thank our Town administration, Selectboard, Board of Health, all other boards and departments, Police, Fire and Emergency departments, and the close collaboration of the Emergency Management Team in their response to this ever-evolving situation here in Wellfleet. Summer is coming and we are incredibly appreciative of the thought and consideration being given to keep our residents and visitors safe.

While navigating the topic of short-term rentals here in Town, Senator Julian Cyr's comment still comes to mind, that there can be a balance to "save lives and livelihoods", and that these objectives are not mutually exclusive.

The Wellfleet Chamber of Commerce respectfully requests that the Town not impose a minimum length of stay on short-term rentals in Wellfleet, or extend the reopening date past what the Governor allows. It is important that we act in unity and policy with the surrounding towns on the Outer Cape. We understand the concerns of the Selectboard, however do not believe that restricting short-term rentals will meaningfully reduce the turn-over and density of our summer population. We believe that educating visitors upon arrival, whether they drive from Eastham or arrive from Boston, will be the most effective way to reduce risk. Education of visitors could include, but not be limited to, providing literature to those staying in short-term rentals, as well as consistent signage in public places, requesting compliance with objectives to wear masks in public, practice social distancing, and maintain high standards of cleanliness.

There is no mechanism preventing visitors renting in Truro, Eastham, etc., from driving into Wellfleet, recreating on Great Island, launching their boat in the harbor, catching a sunset at Duck Harbor, or ordering take-away food from our restaurants. Restricting short-term rentals will not prevent these activities or people from coming, however it will severely affect the businesses which operate them, and their staff, who represent important members in our community.

We anticipate that the Governor's Reopening Task Force will, in the coming weeks, provide specific requirements regarding cleaning and sanitizing for short-term rentals. The requirements, developed with input from public health professionals, should be sufficient to minimize public risk. We believe that compliance by accommodation businesses will mitigate risk. If after the State releases their regulations, and the Selectboard feels they should be more restrictive, then we have the ability to do so.

As a seasonal community in which tourism is an important part of the livelihood for many, we hope the Town will not discourage visitors, but instead educate them how to be safe and respectful of our community once they arrive. The Chamber plans to engage with businesses who operate various types of short-term rentals, as well as real estate companies that manage both short-term and long-term rentals, to provide renters with information about expectations: Wearing face masks, keeping social distance, washing hands—these are measured ways that can reduce risk and infection. We can also provide information on beach regulations, parking policies, outdoor recreation regulations, that will promote awareness and public safety.

The Chamber also plans to work alongside the Town Media Manager, in the creation of PSA's that can be shared digitally with businesses to provide to their customers and the community, in newsletters and social media, that will detail the expectations mentioned above.

It is the reality with this virus, that it is going to be with us through the summer and beyond, and has begun to establish a new normal– and we should include our visitors as part of this new normal, if they wish to visit us this summer. All businesses are being required to adapt their models to mitigate risk and keep their workplaces, employees and the public as safe as possible. The risks cannot be eliminated, however we can set expectations to minimize them. We believe there is a balance between "saving lives and livelihoods" and feel that if we diligently educate our visitors, we can reasonably work together to keep our community safe.

Respectfully submitted,

Board of Directors, Wellfleet Chamber of Commerce

Bob "Moo" Morrill

Ken Granlund, Jr.

Diane Hall

Brian Anderson

Todd Barry

Molly Kasakoff

Steven Lam

Todd LeBart

Sylvia Smith

Martha Wilson

Ted Wilson



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

V

COVID-19 UPDATES – D

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Governor's Reopening Plan
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

V

COVID-19 UPDATES – E

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Business Plans for Reopening
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

V

COVID-19 UPDATES – F

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Community Development Block Grant COVID Funds
PROPOSED MOTION:	I move to participate in the regional CDBG COVID-19 GRANT Application and authorize the Selectboard Chair and the Town Administrator to sign the application.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TO: WELLFLEET SELECTBOARD
CC: DANIEL HOORT, TOWN ADMINISTRATOR
FROM: ALICE BOYD, BAILEY BOYD ASSOCIATES
DATE: MAY 3, 2020
RE: PARTICIPATION IN CDBG COVID-19 GRANT

The Federal Coronavirus Aid, Relief, and Economic Security Act, signed into law March 27, 2020 included Community Development Block Grant (CDBG) funds for each state to assist local communities in meeting the COVID-related needs of low to moderate-income residents. The Department of Housing & Community Development will be making \$19m available to non-entitlement communities statewide (non-entitlement cities and towns do not receive CDBG funding directly from the Federal Government and must compete for funds passed through the State). We expect DHCD to release applications imminently and they will be expedited.

The Town of Truro is currently the lead community for a regional CDBG grant and is inviting the town of Wellfleet to participate in an eight-town regional application that will provide two programs to benefit Wellfleet residents. The public hearing for this project will be conducted on May 12, 2020 and will determine the final application contents however based upon input from local social service agencies we anticipate applying for the following:

Small Business Forgivable Loans & Microenterprise Forgivable Loans

This loan fund would provide forgivable loans tied to job retention. The funds could be used by local businesses to bring back employees, or pay the overhead and costs of doing business. Businesses who retain employees for a set period of time would have their loans forgiven. Seasonal businesses are accepted into this program. We anticipate that 70% of the program funds will be utilized for this program.

Mortgage and/or Rental Assistance

These funds would benefit local residents with up to three months assistance on meeting rent and mortgage obligations. Residents must be income qualified and be determined as low-to moderate income. We would require applicants to verify that they had first negotiated with their mortgage lender or landlord previous to applying. Payments would be made directly to the lender or landlord. The local organizations that were polled recommended that 30% of the program funds be utilized for this program.

There is no cost to the town of Wellfleet and there is great benefit to residents however there is a requirement to participate:



- The Select Board must vote to participate in FY19 CDBG-CV grant and sign two copies of a “Joint Authorization Form” (attached) and return it to me as quickly as possible

Proposed Motion: Move to participate in the regional FY19 CDBG-CV grant for Small Business and Microenterprise Loans along with Rental and Mortgage Subsidies program.

Thank you for your consideration.

MASSACHUSETTS COMMUNITY DEVELOPMENT BLOCK GRANT - CORONA VIRUS
Community Development Fund 2019-CV
Joint Application Authorization: Wellfleet

CDF-2019-CV Truro

MUNICIPALITY: WELLFLEET

Contact Person:

Name: Daniel Hoort
Title: Town Administrator

Signature of Chief Elected Official

Printed Name of Chief Elected Official

Title of Chief Elected Official



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

V

COVID-19 UPDATES – G

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Other Updates and Discussions
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

VI

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Nancy Bierhans to the Taxation Aid Committee
PROPOSED MOTION:	I move to appoint Nancy Bierhans to the Taxation Aid Committee for a term ending June 30, 2023.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Nancy Bierhans Date 4/28/20

Mailing Address 280 Blue Heron Road
Wellfleet, MA 02667

Phone (Home) 508-349-1936 (cell) 781-258-0893

E-mail nancy@bierlaw.com

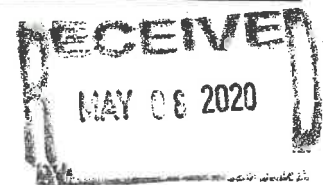
☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Office Manager at Law Offices of Bruce A. Bierhans, LLC

1989 - present

Former Board Member Wellfleet Historical Society & Museum

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

☐ Committees/Boards of Interest: 1) Taxation Aid Committee
2) _____
3) _____





SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

VI

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Carolyn Rogers to the Cultural Council
PROPOSED MOTION:	I move to appoint Carolyn Roger to the Cultural Council for a term ending June 30, 2023 for the 1 st term.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Carolyn Rogers

Date 5/4/2020

Mailing Address 2165 State Hwy, Rte. 6, Wellfleet, MA 02667

Phone (Home) n/a (cell) 203-215-3421

E-mail rogersca@sbcglobal.net

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town:

My response is typed below.

I retired recently from a career as an administrator in higher education, focused on developing grant funded and self-sustaining academic support services for students in Connecticut and beyond. One of my projects grew to serve students attending 140 colleges and universities across the USA and in Canada. I was also the Director of Instructional Design and oversaw strategic planning for the organization. In this work, I provided leadership, supervised staff, facilitated multi-institution program planning and development, wrote grant requests, RFP's, and all program related documentation, developed training programs, both face to face and online, and presented at local and national academic conferences.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.

In addition to my academic work life, I am a musician, a lifelong vocalist, who has performed across multiple genres since the 1980's. Most recently, I performed last summer in Provincetown in a Broadway concert series with Music Director, John Thomas, and some wonderful local musicians. I'm a lover of the arts, a member of PAAM, a supporter of the Provincetown Theater, and friend to many local artists.

I became a full time Wellfleet resident in June 2017 and love so many things about this town, in particular, how everyone I've come to know is involved in supporting and caring for the town's welfare. I've been finding my way since landing here, meeting people, connecting with other musicians, and volunteering for Helping Our Women and Wellfleet's 246 Kitchen. I have thought carefully about how I can best serve at this time and hope you will agree that the Cultural Council could benefit from my participation.

□ Committees/Boards of Interest: 1) Wellfleet Cultural Council

2) _____

3) _____

09/16/19



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

VI

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – C

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of James Falcone to the Natural Resources Advisory Board
PROPOSED MOTION:	I move to appoint James Falcone to the Natural Resources for a term ending June 30, 2023.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**TOWN OF WELFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name JAMES FALCONE Date 4/6/20

Mailing Address 76 SEA PINE RD
WELFLEET, MA 02667

Phone (Home) _____ (cell) 774-722-1446

E-mail CHAMALOT@AOL.COM

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

Physics Teacher 34 YRS
DEPT CHAIR Sci/TECHNOLOGY

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.: _____

B.S. of Ed. / GEOLOGY
MASTERS DEG - Physics
MASTERS DEG - NATURAL SCIENCE

☐ Committees/Boards of Interest: 1) NATURAL RESOURCES ADVISORY BOARD
3) SHELLFISH ADVISORY BOARD
2) CONSERVATION COMMISSION



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

VI

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – D

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Increase Membership Size of Dredging Task Force from 5 to 7 members
PROPOSED MOTION:	<p>1) I move to increase the membership of the Dredging Task Force from 5 to 7 members.</p> <p><u>CHOOSE 2:</u></p> <p>2) I move to appoint Joe Aberdale to the Dredging Task Force for a term ending June 30, 2023.</p> <p>3) I move to appoint Kevin Coakley to the Dredging Task Force for a term ending June 30, 2023.</p> <p>4) John Wolf – Dredging Task Force for a term ending June 30, 2023.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail or bring it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Joe Aberdale Date May 18, 2020

Mailing Address 115 Old Long Pond Road, Wellfleet

Phone (Home) 508-349-6106 (cell) 413-530-5033

E-mail josephaberdale@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Chair of the Marina Advisory Committee - member 20 years. Co-founder of the original volunteer dredging committee which secured funding and permits for the upcoming dredging project. Member of the recent Parking Task Force.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Retired from Mass. Trial Court - Chief Probation Officer. Administrative Responsibilities: Plan and direct department operations, Training, Program development, Personnel hiring, Chair committees, Coordination of services with state agencies. Masters Degree. Adjunct college professor.

Committees/Boards of Interest: 1) Dredging Task Force

2)

3)

Bike & Walkway Committee
Board of Assessors
Board of Health
Board of Water Commissioners

3 year term
3 year term
3 year term
3 year term



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name KEVIN J CONKLEY Date 5/18/2020

Mailing Address P.O. BOX 974
WELLFLEET, MA 02667

Phone (Home) (508) 349-0951 (cell) (508) 450-5705

E-mail CAPT.K5656@AOL.COM

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I HAVE HAD A FISHING CHARTER BUSINESS
IN WELLFLEET FOR OVER TWENTY YEARS. I AM
AN INDUSTRIAL ARTS TEACHER (SANDWICH HIGH SCHOOL)
AND HAVE SERVED ON THE NEGOTIATIONS COMMITTEE
FOR THE SANDWICH EDUCATION ASSOCIATION—

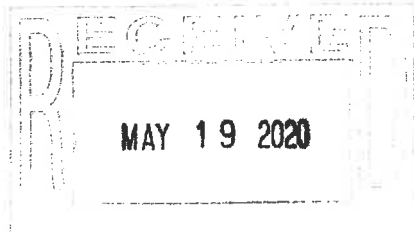
☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I HAVE MY CAPTAIN'S LICENSE AS WELL AS
A MASTER'S DEGREE IN EDUCATION.

☐ Committees/Boards of Interest: 1) DREDGING COMMITTEE

2) _____

3) _____





SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

VII

BUSINESS – A

REQUESTED BY:	Chair
DESIRED ACTION:	Dredging Update
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

[illegible]



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

IX

TOWN ADMINISTRATOR'S REPORT

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: May 22, 2020

This report is for the period May 9, 2020 through May 22, 2020.

1. General
 - Working on final town meeting warrant for approval by the Selectboard over the summer.
 - Town buildings have been closed as precaution to the COVID-19 virus. Police station remains open. Working on plans for departments to re-open.
 - Staff has been directed to work from home whenever possible.
 - Staff members sharing an office alternate their time in the office
2. Fiscal Matters
 - FY 21 budget and CIP requests are under review. FY 20 budget will be used until FY 21 budget is approved.
3. Meetings – All meetings are via conference call
 - May 11 - Town Hall Administration meeting
 - May 11 – Wellfleet Chamber of Commerce
 - May 12 - Selectboard/Emergency Management Team (EMT) public forum
 - May 12 – Selectboard meeting
 - May 13 – Department Head conference call
 - May 13 – Conference call with Senator Warren
 - May 14 – Conference call regarding PSAs
 - May 15 – Wellfleet Chamber of Commerce
 - May 15 – Town Hall staff conference call
 - May 18 – Conference call with Town Moderator
 - May 19 – Selectboard/Emergency Management Team (EMT) meeting.
 - May 20 – Exec Office of Energy and Environmental Affairs Secretary re: beaches
 - May 20 – Wellfleet Chamber of Commerce
 - May 20 – Chief Pauley and Hurley conference call
 - May 21 - Dredging Task Force meeting
 - May 22 – Outer Cape TA/TM with Seashore Superintendent
 - May 22 – Outer Cape TA/TM with Selectboard Chairs
4. Complaints.
 - None, other than usual
5. Personnel Matters:
 - Community Paradigm Associates and Town Administrator Screening Committee ready to present finalists for new Town Administrator.

[illegible]



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

XI

CORRESPONDENCE REPORT

Friday, May 8, 2020 to Friday, May 22, 2020

Letters (emails):

5/8	Megan Bury	Short term rentals in Wellfleet
5/8	Courtney Butler	FW: MSA/MMCA Joint Zoom Meeting
5/8	Larry Debbie Robbins	Summer Rental Revision
5/8	Erika Meads	Short Term Rentals
5/8	Dan Hoort	Executive Session minutes
5/8	Susan Reverby	Fwd: Private Message about Travel to Palm Springs. We want to hear back from you.
5/9	John Cowles	Potential Mandatory 31 day Summer Rental Minimum due to COVID-19
5/9	Robert Airosus	Important
5/9	Eleanor Weinstein	Summer rentals
5/9	Susan Watson	Wellfleet rentals
5/9	Steven Goldring	Short-term rentals
5/9	Stephen Craig	Proposal to restrict seasonal rentals
5/9	Susan Watson	Wellfleet rental issues
5/9	David L. Broadbent	Summer 2020 Wellfleet
5/10	Ryan Castle	Letter to the Wellfleet Selectboard
5/10	Dan Hoort	Fwd: Survey for Lower and outer Cape Towns
5/10	Anita and Pam	Wellfleet Short term rentals
5/10	Richard Proulee	Wellfleet 31 day rental
5/10	David Rion	Wellfleet summer home rentals
5/10	Naomi Shearson	Re: Proposal to restrict seasonal rentals
5/11	Luke Chapman	Public Comment on Selectboard Meeting tomorrow – cleaning standards for rentals
5/11	Bob and Donna McCaffery	Seasonal Rentals
5/11	Suzanne Grout Thomas	Copy of Sticker Numbers 2019
5/11	Kathy Neilsen	Changes to Wellfleet rentals
5/11	Nancy Civetta	Shellfish Crier: Vibrio begins next week, Marina opens Friday and grant updates
5/11	Mary Bono	30 DAY RENTAL INITIATIVE
5/11	Matthew Rosenberg	Please Reject Visitor Restrictions
5/11	Steve Watson	Changes to Wellfleet rentals
5/11	Tim Joyce	SUMMER 2020 RENTAL SEASON
5/11	Lisa Goldman	summer season in Wellfleet 2020
5/11	Edward Hathaway	Town of Wellfleet - Short term rentals
5/11	Dan Silverman	Viral transmission and risk
5/12	Helen Miranda Wilson	DRAFT HMW suggestions for 4/28/20 and 5/5/20 Sb minutes
5/12	Helen Miranda Wilson	DRAFT Executive Session Feb. 26, 2019 Sb minutes
5/12	Karen Johnson	Commercial Shellfish Permit #85 - Request for Consideration
5/12	Julie Carlson	Please restrict season rentals
5/12	Penelope and Michael Flynn	Wellfleet summer rentals and COVID-19



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: May 26, 2020

5/12	Carolyn Magher	Beach bus access
5/12	Jeanne Maclauchlan	outdoor service
5/12	Jeanne Maclauchlan	Block and Tackle
5/12	Greg Oronato	Limiting or Suspending Short Term Rentals in Wellfleet
5/12	Patti Pierce	Against 31 day rental proposal
5/12	Jude Ahern	the reactions doesn't include the raise your hand option
5/12	Dan Hoort	Re-opening businesses in Wellfleet and Short-term rental policy during COVID-19 – letter from Chamber of Commerce
5/12	Courtney Butler	Tonight's Zoom
5/12	Elizabeth Barbanes	COMMENT re beach density
5/13	Robert Airosus	Social Media
5/13	Brian Pilcher	Short term rentals
5/13	Andy Jones, DEP	Copy of MassDEP Correspondence
5/13	Nancy Civetta	An enlightening listen
5/13	Mac Hay	ABCC licensed Patio extension
5/14	Dennis Cunningham	distancing at beaches
5/14	Elizabeth Pontius	Bus Parking Contract at Wellfleet Elementary School
5/14	Ryan Curley	Chatham Forum with 400+ Participants
5/14	MA Division of Marine Fisheries	DMF Renews Period II Summer Flounder Pilot Program
5/14	MA Division of Marine Fisheries	Effort Controls Set for Sea Herring Area 1A
5/14	Alison Hester	Pearl Restaurant
5/14	Jennifer Simoniello	Short Term Rentals - Wellfleet
5/15	Thomas Wolfson	Speeding vehicles on Lieutenant's Island Road
5/15	Armand Lucarelli	Short term rentals
5/16	Susan Spear	Select Board minutes from 5/12/20
5/16	Dan Hoort	Draft Beach Guidelines from MA EEA
5/17	Reva Blau	Business task force
5/18	Aimee Eckman	Survey results for Lower and outer Cape Towns
5/18	Courtney Butler	5/26 SB Agenda Items
5/18	Gail Ferguson	A suggestion about beach parking summer 2020
5/13	Mac Hay	ABCC licensed Patio extension
5/14	Dennis Cunningham	distancing at beaches
5/14	Elizabeth Pontius	Bus Parking Contract at Wellfleet Elementary School
5/14	Ryan Curley	Chatham Forum with 400+ Participants
5/14	MA Division of Marine Fisheries	DMF Renews Period II Summer Flounder Pilot Program
5/14	MA Division of Marine Fisheries	Effort Controls Set for Sea Herring Area 1A
5/14	Alison Hester	Pearl Restaurant
5/14	Jennifer Simoniello	Short Term Rentals - Wellfleet
5/15	Thomas Wolfson	Speeding vehicles on Lieutenant's Island Road
5/15	Armand Lucarelli	Short term rentals
5/16	Susan Spear	Select Board minutes from 5/12/20
5/16	Dan Hoort	Draft Beach Guidelines from MA EEA
5/17	Reva Blau	Business task force
5/18	Aimee Eckman	Survey results for Lower and outer Cape Towns
5/18	Courtney Butler	5/26 SB Agenda Items
5/18	Gail Ferguson	A suggestion about beach parking summer 2020
5/18	Sue Black	? Concerning beach stickers
5/18	Dan Hoort	Re: Town meeting status update
5/18	MMA	COVID-19 Reopening Plan Released - Phase One Starts Today



SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: May 26, 2020

5/19	Courtney Butler	Neighboring Communities
5/19	Lilli Green	Assembly of Delegates
5/19	Ryan Curley	Town Meeting Letter
5/19	Lydia Vivante	Virtual Town Meeting
5/19	Dr Fred Kavalier	Short term rentals
5/19	Paul Messina	Providing Masks at the Beaches
5/20	Molly Kasakoff	Re: Town meeting idea
5/21	Chambr of Commrc	Short-term rentals during COVID 19

Applications:

5/21	Jams Falcone	Natural Resources Advisory Board
5/19	Kevin Coakley	Dredging Task Force
5/19	Carolyn Rogers	Cultural Council
5/8	Nancy Beirhans	Taxation Aid Committee
5/21	Joe Aberdale	Dredging Task Force

Board & Committee Minutes:

5/21	Dan Hoort	5/21 Dredging Task Force
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SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

XII

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of May 12, 2020 as amended. I move to approve the minutes of May 19, 2020 as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

**Wellfleet Selectboard Meeting
Tuesday, May 12, 2020 at 7pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Janet Reinhart; Kathleen Bacon; Helen Miranda Wilson; Michael DeVasto; Justina Carlson

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler

Chair Reinhart called the meeting to order at 7:00 p.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Audience member Harry Terkanian shared that the Town Administrator Screening Committee has completed 2 rounds of interviews and are moving into the background-check phase. He said this process will take approximately a week.
- Bacon said the Wellfleet Farmer’s Market opens tomorrow, Wednesday, May 13 from 8-12 and have safety protocols in place

PUBLIC HEARING

Proposed amendments to the Beach Rules and Regulations:

- 1. That the required date for Beach stickers be moved up from the third Saturday in June to May 20, 2020, for this year***

Beach Administrator Suzanne Thomas recommended to move the requirement for beach stickers be moved to May 20th. This means that any 2019 season stickers and anyone with a 2020 sticker (residents/taxpayers) would be admitted to the beaches. Wilson clarified that this was for residents and taxpayers who may not be full-time residents; Thomas said this was correct. Bacon asked if there would be gatekeepers and lifeguards at the start of May 20th; Thomas said there would be gatekeepers but no lifeguards yet. DeVasto asked if the National Seashore will be requiring stickers to Marconi Beach; Thomas said Marconi Beach usually begins requiring stickers the week before the Town does, so Wellfleet will be 2-3 weeks ahead of the Seashore. DeVasto asked about selling visitor beach stickers; Thomas said she recommended not selling them until mid-June and not allowing them until June 20th, which would provide the Board time for input and feedback. Carlson thanked Thomas and said this was a practical proposal.

Audience member Donna McCaffery was concerned the proposed amendment did not say the exact date when visitor stickers would be allowed; Thomas said this was because that decision, when visitor stickers would be allowed, has not been made yet. Reinhart said the Board is following Governor Baker’s orders and waiting for his guidance. DeVasto said that this motion was basically to get stickers to be required sooner, for Memorial Day weekend and further decisions will be made.

Audience member Luke Chapman said that while he believes people should be waiting for guidance from scientists before making decisions about beaches; Wilson said there has been a good amount of science studied and published about this. Bacon said this recommendation was about rolling out the beach sticker sales in a phased fashion, not about restricting beach use.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

Audience member Justin Pechonis asked about eligibility for beach stickers, specifically if a non-resident Town employee could still get a beach sticker; Thomas said employees have been able to purchase stickers at the resident rate. Audience member Matthew Rosenberg expressed concern with those who are renting prior to June 20th not being allowed to go to the beach until that point and asked why this decision was being made without Governor Baker’s guidance.

There was further discussion. Fire Chief, Richard Pauley, said he supported this amendment and that the Town is looking at it from a public safety standpoint. Audience member McCaffery asked if other Towns on the Outer Cape will have their beaches open to residents on May 20th and if parking lots will be reduced;

- Bacon moved that the required date for Beach Stickers be moved up from the third Saturday in June to May 20, 2020 for this year.
- Wilson seconded, and the motion carried 5-0.

2. *That only Resident Beach Stickers and Combination stickers be allowed to enter the parking areas starting May 20th*

- Bacon moved that only resident beach stickers and combination stickers be allowed to enter the parking areas starting May 20th.
- Wilson seconded, and the motion carried 5-0.

PROMOTION OF DETECTIVE GERALDINE LAPENSE TO THE POSITION OF SERGEANT

The Board, collectively and individually, congratulated LaPense on her promotion and thanked her for her service. Police Chief Michael Hurley noted that LaPense will be the first female Sergeant officer for the Town. He also said she will be keeping her community policing and mental health services role with the Town.

- Bacon moved to promote Detective Geraldine LaPense to the position of Sergeant effective May 13, 2020.
- Wilson seconded, and the motion carried 5-0.

**COVID-19 UPDATES AND DISCUSSIONS
RENTALS, SHORT-TERM, AND OTHER**

Send a letter to Governor Baker requesting extension of short-term rental restrictions to June 15th

Hoort read a letter into the record from the Chamber of Commerce expressing their feelings, from the business community, regarding short-term rentals. That letter can be found as a public record through the Administration Office. DeVasto said this letter was a request for more time to make a decision and to ask the Governor to consider the unique situation of the Outer Cape and the high rate of turnovers. Carlson was in favor of sending the letter. Bacon said she was not in favor of sending the letter until she knew that other Towns on the Outer Cape were sending one too.

Audience member Wes Chapman was concerned that this decision would destroy the tourism/rental vacation business and suggested that the Town was being fearful and had no reason to worry. Wilson asked the letter to have a sentence asking the Governor to consider the Outer Cape as a whole region. DeVasto said this is not a unilateral approach and the letter urges the Governor to allow the Outer Cape to do what the Outer Cape needs to do. He said that just because other Towns are not sending letters, if they are not sending letters, that the letter should not be send.

Audience member Timothy Sayre said that decisions the Board makes impacts a lot of community members in many ways. He asked the Board to wait for the Governor’s guidance.

- Bacon moved that the Selectboard send a letter to Governor Baker requesting that he extend the short-term rental restrictions (COVID-19 Order No. 21) until June 15th.
- Carlson seconded, and the motion carried 3-2, with Wilson and Bacon opposed.

Other Recommendations and Updates

Bacon asked to discuss Town Meeting; Hoort said the provision to have Town Meeting after June 30th is in place so long as the Governor’s State of Emergency continues through that date. Hoort said that should it have to happen by June 30th, the Warrant would be ready to go but he was not sure if the residents would be ready to go. Bacon asked how the meeting would be conducted before June 30th; Hoort said he is considering many possibilities, including separate meeting areas that are all video streaming together into 1 video conference to allow for social distancing and the greatest number of attendees. Moderator Dan Silverman noted that the logistics of Town Meeting will be hard to figure out and the Town’s best course of action right now would be to ask the Governor to extend his current State of Emergency Declaration to ensure Town Meeting can be held in the fall. Silverman said the drive-in was a last resort option; Wilson and Bacon disagreed. There was further discussion.

BUSINESS

Selectboard review and response to Open Meeting Law determination (complaint filed on 10/8/19 by Jude Ahern)

Hoort said the Division of Open Government ruled that the Board unintentionally violated the Open Meeting Law by deliberating in a publicly posted meeting and asked the Board to correct this by include comments from the meeting in question in response to the complaint. The meeting in question is the July 16th presentation on the 208 Plan. Wilson said she recalled referring to the meeting in question at both a prior and following Selectboard meeting. She also noted that the Town has been exemplary in posting meetings in which it is expected that a quorum of the Board will be in attendance. DeVasto asked Hoort if asking a question at a public meeting is the same as deliberating; Hoort said that simply asking a question is not in violation but anytime 3 Selectboard members are together in a meeting, the meeting should be posted to be safe.

- Bacon moved to include the Selectboard comments from the July 16th presentation of the 208 Plan meeting in the Selectboard minutes of this meeting.
- DeVasto seconded, and the motion carried 5-0.

Release of executive session minutes related to 3 Kendrick Avenue

Reinhart said these minutes were already approved and now just needed to be released. Wilson sent amendments to the Board and said these needed to be approved as well.

- Wilson moved to approve the Executive Session minutes of February 26, 2019 as amended.
- Carlson seconded, and the motion carried 5-0.

Hoort said these minutes are now approved for the 2nd time and they are now included.

- Bacon moved to release the Executive Session minutes related to 3 Kendrick Ave.
- Wilson seconded, and the motion carried 5-0.

Discussion of Selectboard’s use of community social media pages

Wilson asked for this agenda item and said she was concerned that if one Selectboard member expresses any sort of opinion on these pages, she could not go on herself and comment because it would violate the Open Meeting Law. She asked the Board to think about and evaluate how the each participates on the social media pages. Reinhart thought there was a policy that Selectboard members could provide information but not opinions; Butler read from the Selectboard Social Media Policy (found on the Town website) which says “The Town permits the use of social media sites as a means to disseminate information from the Town to the members of the public. Consequently, the Town has both an expectation and a responsibility regarding the integrity and presentation of information posted on its social media sites and the content that is attributed to the Town, its Departments and its officials.” She noted that the Town-run Facebook group is *Wellfleet, MA* and that *Wellfleet Community Space* is a resident-run group, although information is often cross-posted to both.

DeVasto said he wishes to amend the Social Media Policy to make it clearer for how Selectboard members comment and respond on Social Media. There was further discussion.

SELECTBOARD REPORTS

- Reinhart: Dredging is moving along
- Reinhart: update on call with Town Managers and Selectboard Chairs
- DeVasto: respond to survey from Eastham Selectperson Aimee Eckman

TOWN ADMINISTRATOR’S REPORT

This report is for the period April 24, 2020 through May 08, 2020.

1. General
 - Town buildings have been closed as precaution to the COVID-19 virus. Police station remains open.
 - Staff has been directed to work from home whenever possible.
 - Staff members sharing an office alternate their time in the office
2. Fiscal Matters
 - FY 21 Budget and CIP requests are under review.
3. Meetings – All meetings are via conference call
 - April 28 – Selectboard/Emergency Management Team (EMT) public forum
 - April 28 – Selectboard meeting
 - April 29 – Emergency Management Team meeting
 - April 30 – Cape Cod Commission public hearing on Herring River DRI application
 - May 4 – Town Hall Administration meeting
 - May 5 - Selectboard/Emergency Management Team (EMT) public forum
 - May 7 – Dredging Task Force meeting
 - May 7 – Outer Cape TA/TMs and Seashore Superintendent
 - May 7 - Outer Cape TA/TMs and Health Agents
 - May 8 – Wellfleet Needs task force
 - May 8 - Outer Cape TA/TMs and Selectboard Chairs
4. Complaints.
 - None, other than usual

5. Personnel Matters:

- Community Paradigm Associates and Town Administrator Screening Committee are now working on search for new Administrator

TOPICS FOR FUTURE DISCUSSION

- Wilson: option to have Town Meeting in June
- Reinhart: Dredging Task Force membership
- DeVasto: short-term rental registration with the Town

CORRESPONDENCE REPORT

Bacon asked how many letters were received regarding short-term rentals; Butler responded that it was upwards of 30.

MINUTES

April 28, 2020

- Wilson moved to approve the minutes of April 28, 2020 as amended.
- Bacon seconded, and the motion carried 5-0.

May 5, 2020

- Wilson moved to approve the minutes of the May 5, 2020 work meeting as amended.
- Bacon seconded, and the motion carried 5-0.

ADJOURNMENT

- Bacon moved to adjourn.
- Wilson seconded, and the motion carried 5-0.

The meeting adjourned at 9:30 pm.

Respectfully submitted,

Courtney Butler,
Secretary

Public Records Documents available as of 5/12/2020:

1. Memo from Suzanne Thomas, dated 4/22/2020, re: Beach Recommendations
2. Memo from Police Chief Michael Hurley re: Promotion of Detective Geraldine LaPense to the Position of Sergeant Town Administrator’s report
3. Draft letter from Selectboard to Governor Baker re: short term rental extensions, drafted by Michael DeVasto
4. Letter from the Wellfleet Chamber of Commerce re: Short-term rentals
5. Governor’s Order COVID-19 No. 21 – Guidance Implementing the Order by the Governor Extending the Closing of Certain Workplaces and the Prohibition on Gatherings of More Than 10 People, dated March 31, 2020
6. Open Meeting Law Complaint, response from the Attorney General’s office, dated April 29, 2020, re: Response to Complaint Filed by Jude Ahern on October 8, 2019
7. Executive Session Minutes of October 18, 2019; February 26, 2019; and July 23, 2019

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

8. Discussion of 2018 Plan transcription dated July 16, 2019
9. Selectboard Social Media Policy
10. Town Administrator’s Report
11. Correspondence report
12. Draft minutes of the April 28, 2020 regular and May 5, 2020 work meetings

**Wellfleet Selectboard with Emergency Management Team Meeting
Tuesday, May 19, 2020 at 10am
Zoom Virtual Meeting**

Selectboard Members Present: Chair Janet Reinhart; Kathleen Bacon; Helen Miranda Wilson; Michael DeVasto; Justina Carlson

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler; Health Agent Hillary Lemos; Police Chief Michael Hurley; Fire Chief Rich Pauley; Community Services Director Suzanne Thomas

Chair Reinhart called the meeting to order at 10:04 a.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- There were no comments

COVID-19 UPDATES AND DISCUSSION

Enforcement

Bacon asked the department heads to give updates on enforcement, starting with the Health Department. Lemos said that the Governor laid out an enforcement procedure and the most important part to her is education, rather than hard, strict enforcement. She reminded the audience that complaints should be submitted to her and the Board of Health and that complaints are addressed in order of severity. Per the Governor’s plan, enforcement for non-compliant businesses or individuals is as follows: 1) is a verbal warning; 2) a written letter; 3) a ticket of up to \$300 for up to 3 days; 4) on the 4th day of non-compliance is a cease-and-desist letter.

DeVasto clarified that the current face covering order is for when you cannot maintain social distance; Lemos said this is correct. DeVasto asked about people who are on the bike path or walking outdoors; Lemos said if one cannot maintain the 6 feet of distance – such as by pulling off to the side to avoid oncoming traffic – then a mask must be worn. Lemos recommended keeping a mask on your person at all times, just in case, around ones neck.

Carlson asked how many people were in the Health department to work on enforcement; Lemos said 2, herself included. Carlson asked if short-term rentals were to be considered businesses; Lemos said yes since there will be requirements for them and these will be enforced by the Board of Health. Carlson asked if there was a registry of short-term rentals; Lemos said not yet. Reinhart asked if this registry should and could be done; Lemos said the Board of Health has always been interested in this. Reinhart asked if this process could be done; Lemos said not at this moment. Wilson asked if it was legal for the Town to obtain information such as rentals that are registered with the State and also document receipts for cleaning and compliance; Lemos said yes, there are other communities on the Cape that have short-term rental registries. Wilson asked if a motion was needed from the Board to compile this data; Lemos said that it would be a creation of a Board of Health regulation and there needs to be a public hearing. Hoort confirmed that the Town has asked the State for the list of short-term rentals that are registered through them. There was further discussion.

DRAFT – A full audio recording of this virtual meeting can be found on the Town’s website under Wellfleet Town Media.

Bacon asked Grout Thomas what she thought about the beach operations this summer; Grout Thomas said the Governor’s guidance provides for each Beach Administrator to decide what is best for their areas. She noted that this summer will be a “mask when you move” enforcement of the face coverings, saying that if you are sitting on a towel or chair, you do not need to wear the mask, but should you get up and walk around a mask should be worn. Grout Thomas said there will also be signs at the beach entrances indicating processes for checking stickers, exit/entrance (one-way) signs to go onto and off of beaches, and further guidelines. Wilson asked about having community police officers at ocean beach parking lots; Grout Thomas did not feel this was a good use of the already limited police staff. Reinhart asked about beach campfires, Bacon noted that the Governor’s guidelines prohibit beach fires this summer.

Bacon asked Chief Pauley his concerns about enforcement for his department this summer; Chief Pauley said he follows the 80-20 rule with 80% following the rules and the other 20% not and those will be the people who need education and enforcement. He noted that his concern is not restaurants but with beaches and making sure that social distancing is in place and people are respectful to each other.

Bacon asked Chief Hurley if his staff carried tasers; Chief Hurley said that yes, all full-time staff carry equipment. He noted that his goal, and the goal of his department, is for education and compliance. Chief Hurley said his department has a call-in system for complaints, but since May 6 – when the Governor’s order on face coverings went into effect – there have been 2 complaints about masks. He said that confronting people, no matter how frustrated you are, is not the answer. Chief Hurley noted that the Community Service Officers, mentioned previously by Wilson, are not sworn officers and will be ambassadors in the downtown area, but said there will be a police presence by the ocean beaches. Carlson asked both Chiefs if they had enough summer staff; Chief Hurley said he was down 2 full-time officers and down 5 summer special officers, and Chief Pauley said he is down 2 full-time and many on-call positions. There was further discussion.

DeVasto asked about lifeguards; Grout Thomas said all lifeguards will be masked when within 6-feet of beachgoers and other guards, and should they need to be close with a patient they will provide the patient a mask. DeVasto was concerned with the safety of guards; Grout Thomas said most guards have evaluated the risk for themselves and have chosen to come back. She also noted there were almost no water rescues last year.

Town Meeting

Hoort said that the Governor’s State of Emergency has not been lifted, therefore the legislation passed earlier which allows for Town Meetings to occur after June 30, and for budgets to be expended at 1/12th of the prior year’s, still stands. The Town can still be held after June 30 and the Town can work off of the FY20 budget. Wilson asked staff to consider hosting Town Meeting via a virtual format, such as Zoom, and holding forums this way too; Wilson wanted Town Meeting to occur prior to June 30th. Hoort said that staff is working to look at all possibilities for Town Meeting but noted that the legislature does not currently allow for a virtual or mail-in Meeting, so the only option available right now is for an in-person meeting. Wilson said she would push the legislature to have alternative methods for Town Meeting beside in-person.

Town Moderator Dan Silverman said the Board was wise to put the meeting off until October and said the legislature may provide further guidance by that time. Wilson added further thoughts to be

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able to have Town Meeting in person. There was further discussion.

Re-opening plan

Bacon asked about trash receptacles in Town; Assistant DPW Director Jay Norton said that all trash bins have been placed out and are in service.

Other Recommendations and Updates

None.

TOPICS FOR FUTURE DISCUSSION

- Carlson: Governor’s Reopening Plan
- Carlson: Short-term rentals

ADJOURNMENT

- Bacon moved to adjourn.
- Wilson seconded, and the motion carried 5-0.

The meeting adjourned at 11:42 am.

Respectfully submitted,

Courtney Butler,
Secretary

Public Records Documents available as of 5/19/2020:

1. Memo from Suzanne Grout Thomas to the Board, re: Beach Fires
2. All documents from the Governor’s office that have been shared on the MA state website



SELECTBOARD

AGENDA ACTION REQUEST
Meeting Date: May 26, 2020

XII

ADJOURNMENT

REQUESTED BY:	Chair
DESIRED ACTION:	Adjournment
PROPOSED MOTION:	I move to adjourn
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____