



## Wellfleet Selectboard

**Note: Start Time of 6pm**

The Wellfleet Selectboard will hold a public meeting on **Tuesday, April 28, 2020, at 6:00 p.m.** **This meeting will be held via Zoom Video Conference** in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by Governor Baker. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

1. Watch a livestream on Wellfleet's YouTube Channel located at the following link:  
<https://www.youtube.com/channel/UC7dZD8EStbloqm-GJm1EyMw>
  2. Join the meeting hosted in Zoom by using the following link: <https://zoom.us/j/95580348670> Audio, video, chat, and screen sharing functions will be disabled during the public session. Request to participate by using the "raise hand" function. Meeting ID: 955 8034 8670
    - a. Please make sure you properly identify yourself, use the "rename".
    - b. Please join the meeting on time.
  3. You may also listen to the meeting by calling in on a phone to either +1 253 215 8782 or +1 301 715 8592 and enter the meeting ID 955 8034 8670. Audio, video, chat, and screen sharing functions will be disabled. Smart phone callers may be able to participate by using the "raise hand" function, landline callers can participate by dialing \*9 to raise their hand.
  4. You may submit questions and comments to the Town using the following email:  
[executive.assistant@wellfleet-ma.gov](mailto:executive.assistant@wellfleet-ma.gov) This email will be monitored by a moderator who will alert the Board Chair of relevant comments.
  5. Meeting materials are attached to this agenda, available online at [Wellfleet-ma.gov](http://Wellfleet-ma.gov) and will be displayed at the online meeting. It is recommended that phone participants access materials in advance of the meeting.
  6. Please follow the following general instructions:
    - a. Keep your phone muted at all times when not talking;
    - b. Do not use speakerphone;
    - c. Do not use Bluetooth devices;
    - d. Mute all background noise;
    - e. Please do not speak until the Chair or the meeting moderator asks for public comments or questions.
  7. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.
- 

### **I. Announcements, Open Session and Public Comments**

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

### **II. COVID-19 Update**

#### **A. Recommendations from Emergency Management Team**

- 1) Recommend the Selectboard vote to close the main White Crest Beach parking lot for the summer of 2020 in order to limit visitors to Town beaches during this Town emergency.
- 2) Recommend the Selectboard vote to cancel the 4<sup>th</sup> of July parade for 2020.

#### **B. Other recommendations and updates**

### **III. Use of Town Property**

#### **A. Discussion on future events for 2020**

### **IV. Board/Committee Appointments**

#### **A. Zoning Board of Appeals – Wilson Sullivan (regular) and Andrew Freeman (alternate)**

### **V. Business**





## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

II

### COVID-19 UPDATE

#### A. RECOMMENDATIONS FROM EMERGENCY MANAGEMENT TEAM

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Recommend the Selectboard vote to close the main White Crest Beach parking lot for the summer of 2020 in order to limit visitors to Town beaches during this Town emergency.</b>
<b>PROPOSED MOTION:</b>	<b>I move that the main, day-pass, parking lot at White Crest Beach be closed for the 2020 summer season in order to limit visitors to Town beaches as recommended by the Beach Administrator.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

To: Selectboard

cc: Dan Hoort, Town Administrator

From: Suzanne Grout Thomas, Director of Community Services

Date: April 22, 2020

In light of the increasing number of people in town for the duration of the COVID19 crisis and the increasing number of vehicles at the ponds and beaches, I recommend:

- 1) That the required date for Beach stickers be moved up from the third Saturday in June to May 20, 2020, for this year
- 2) That only Resident Beach Stickers and Resident Combination stickers be allowed to enter the parking areas starting May 20<sup>th</sup>

This will give us a “soft opening” and a way to get ahead of the curve on increasing beach usage. The following will need to be adjusted to the amended date:

- 1) A hearing before the SB to amend the Beach Rules and Regulations at your next meeting
- 2) The portable toilet bids will need adjusted dates for placement at the beach locations
- 3) The DPW will make signage indicating the new dates
- 4) Notices will go up on the Town website and on social media

The following are as yet undecided:

- 1) Will we offer Visitor stickers at all?
- 2) Will we have Lifeguards (safety concerns for the Lifeguards) i.e., it's hard to wear a mask while doing a rescue
- 3) What protective equipment will the gate guards need?



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

II

### COVID-19 UPDATE

#### A. RECOMMENDATIONS FROM EMERGENCY MANAGEMENT TEAM

<b>REQUESTED BY:</b>	Town Administrator
<b>DESIRED ACTION:</b>	Recommend the Selectboard vote to cancel the 4th of July parade for 2020.
<b>PROPOSED MOTION:</b>	I move that the July 4 <sup>th</sup> parade is canceled for 2020.
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

III

### USE OF TOWN PROPERTY

<b>REQUESTED BY:</b>	Town Administrator
<b>DESIRED ACTION:</b>	Discussion of future events for 2020
<b>PROPOSED MOTION:</b>	I move, in accordance with the Board vote on March 24 <sup>th</sup> , that no future applications for events requesting the use of Town property be accepted for the remainder of the 2020 calendar year and that all previously approved events cannot occur.
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

IV

### BOARD/COMMITTEE APPOINTMENTS

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Appointment of Wilson Sullivan and Andrew Freeman to the Zoning Board of Appeals</b>
<b>PROPOSED MOTION:</b>	<b>I move to appoint Wilson Sullivan as a regular member of the Zoning Board of Appeals, to fill a term ending June 30, 2022.</b> <b>I move to appoint Andrew Freeman as an alternate member of the Zoning Board of Appeals for a term ending June 30, 2021, and that he resign immediately removed from his Planning Board membership upon this approval.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

## Courtney Butler

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**From:** Wilson Sullivan <cwilsonsullivan@gmail.com>  
**Sent:** Friday, April 17, 2020 11:00 AM  
**To:** Courtney Butler  
**Cc:** Sharon Inger; Reatha Ciotti  
**Subject:** ZBA Membership

Dear Courtney,

I got a call from Sharon Inger asking if I would be willing to serve as a regular member of the ZBA due a vacancy created by the tragic death of Bruce Drucker. Bruce and I had been friends for the last 2 decades.

I am now an alternate member of the ZBA. Reatha Ciotti is the longest serving alternate but has deferred to me and would rather continue to serve as alternate.

It is now my understanding that my name needs to be submitted to the SB. Kindly get back to me if you would as to how this should be handled going forward. With the town offices being closed I am not certain how this all works until semi-regular order is restored. You can also call if that might be quicker. 603-493-2410.

Wil Sullivan





**TOWN OF WELLFLEET  
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Andrew Freeman Date April 17, 2020

Mailing Address PO Box 405, Wellfleet MA 02667

Phone (Home) 508 349 7815 (cell) 860 985 3849

E-mail afree48@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I have been a member of

the Wellfleet Planning Board for approximately 7 years. (my present term ends June 2020). I also  
serve on the committee to procure a developer for the affordable housing project at 95 Lawrence Rd.

I also serve as the Planning Board's representative on the Community Development Committee.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I was an attorney engaged in civil trial practice for 40 years prior to retirement.

Committees/Boards of Interest: 1) Zoning Board of Appeals

2) \_\_\_\_\_

3) \_\_\_\_\_

## Town of Wellfleet Boards and Committees

Bike & Walkway Committee	3 year term
Board of Assessors	3 year term
Board of Health	3 year term
Board of Water Commissioners	3 year term
<b>Building and Needs Assessment</b>	3 year term
* <b>Bylaw Committee</b>	3 year term
<b>Cable Advisory Committee</b>	1 year term
Cape Cod Commission	3 year term
*Cape Cod Regional Technical High School	(ATM)
*Charter Review Committee	(ATM)
<b>Commission on Disabilities</b>	3 year term
Community Preservation Committee	3 year term
Comprehensive Wastewater Management	3 year term
<b>Conservation Commission</b>	3 year term
<b>Council on Aging</b>	3 year term
<b>Cultural Council</b>	3 year term
Energy Committee	3 year term
* <b>Finance Committee</b>	3 year term (ATM)
Health Care Campus Committee	Indefinite
Historical Commission	3 year term
Housing Authority	5 year term (ATM)
Local Housing Partnership	1 year term
<b>Marina Advisory Committee</b>	2 year term
<b>Natural Resources Advisory Committee</b>	3 year term
<b>Open Space Committee</b>	1 year term
<b>Personnel Board</b>	3 year term
<b>Planning Board</b>	5 year term
Recreation Committee	3 year term
<b>Recycling Committee</b>	3 year term
<b>Shellfish Advisory Board</b>	3 year term
* Social and Human Services Committee	3 year term
<b>Zoning Board of Appeals</b>	3 year term

### VACANCIES IN BOLD

\* *Appointed by Moderator*



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

V

### BUSINESS – A

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Transfer of Rights for Nature's Alternative</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the transfer of rights for Nature's Alternative to Aspen Blue, LLC.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea ____ Nay ____ Abstain ____

**Nature's Alternative, Inc. – Corporate and Operational Structure Since Organization on  
11/3/2017 – Prepared by Benjamin E. Zehnder 04-21-2020**

**November 3, 2017:**

President – Stuart Bernstein  
Treasurer – Ashley Esper  
Secretary – David Miller  
CEO – David Miller  
Directors – Stuart Bernstein, Ashley Esper, David Miller  
Equity Holders – N/A\*

**January 5, 2018:**

President – David Miller  
Treasurer – David Miller  
Secretary – Jeff Bilodeau  
CEO – David Miller  
Directors – David Miller, Jeff Bilodeau, David Couture, Michael Gookin  
Equity Holders – N/A\*

\*The organization was formed without ownership. Ownership was created upon stock transfer, Stuart Bernstein held equity for duration of transfer.

**December 14, 2018:**

President – Andrew J. Medeiros  
Treasurer – Nicholas Salvadore  
Secretary – Nicholas Salvadore  
CEO – Andrew J. Medeiros  
Director – Nicholas Salvadore  
Permitting and Licensing Consultant – David Miller  
Equity Holders – Medeiros Family Trust (majority), Patrick Casey, Nicholas Salvadore

**Current as of April 21, 2020 :**

President – Patrick J. Casey, III  
Treasurer – Nicholas Salvadore  
Secretary – Nicholas Salvadore  
CEO – Patrick J. Casey, III  
Director – Nicholas Salvadore  
Director – Patrick J. Casey, III  
Director – Jill E. Moniz  
Equity Holders:  
Stock Owned 99.99% by Aspen Blue, LLC, a Rhode Island limited partnership  
.01% by Andrew J. Medeiros.

Ownership of Aspen Blue, LLC is as follows:

Nicholas A. Salvadore	25.00%
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Patrick J. Casey, III	25.00%
Francesca Turner, LLC [1]	25.00%
Mal Salvadore	5.00%
Wilma Properties, LLC [2]	10.00%
Wolf Den Holdings LLC [3]	5.00%
Ralph Shuster Metals, Inc.	5.00%

The ownership of Francesca Turner, LLC [1] is as follows:

Jill E. Moniz	100%
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The ownership of Wilma Properties, LLC [2] is as follows:

Andrew Wilkes	100%
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The ownership of Wolf Den Holdings LLC [3] is as follows:

Frank Zaino, III	100%
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The names, addresses, telephone numbers, email addresses, and, where relevant, corporate information for each applicant is as follows:

Aspen Blue, LLC (a RI domestic LLC):

RI Corporations ID 001695595; EIN 84-1984766  
72 Pine Street, Suite 1  
Providence, RI 02903  
(401) 286-2119  
mwilkes85@gmail.com (Matthew Wilkes, VP Licensing & Compliance)

Nicholas A. Salvadore:

6 Betty Drive  
Narragansett, RI 02882  
(401) 500-7478  
nick.salvadore@gmail.com

Patrick J. Casey, III:

3 Twin Oak Drive  
Warwick, RI 02889  
(401) 633-4984  
pjc3home@verizon.net

Francesca Turner LLC (a RI domestic LLC):

RI Corporations ID 001703700  
Attn.: Jill E. Moniz  
97 Bluff Avenue

Edgewood, RI 02905  
(401) 640-4546  
[jill.e.moniz@gmail.com](mailto:jill.e.moniz@gmail.com)

*Mal Salvadore:*  
400 Reservoir Avenue  
Providence, RI 02907  
(401) 780-8680  
[masltd@aol.com](mailto:masltd@aol.com)

*Wilma Properties, LLC (a RI domestic LLC):*  
RI Corporations ID 000140170  
Attn.: Andrew Wilkes  
40 Quail Hollow Road  
Cranston, RI 02920  
(401) 241-5470  
[aw@awilx.com](mailto:aw@awilx.com)

*Wolf Den Holdings, LLC:*  
EIN 84-3301719  
Attn. Frank Zaino, III  
400 Putnam Pike, #J212  
Smithfield, RI 02917  
(401) 636-2000  
[fzaino@cec-engineering.com](mailto:fzaino@cec-engineering.com)

*Ralph Shuster Metals, Inc.:*  
EIN 04-2171488  
David Malkin, President  
909 N. Main Street  
Providence, RI 02904  
(401) 277-0300  
[davidm@dsmrealty.com](mailto:davidm@dsmrealty.com)

END

## Courtney Butler

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**From:** Katherine D. Laughman <klaughman@k-plaw.com>  
**Sent:** Thursday, April 23, 2020 1:49 PM  
**To:** Dan Hoort  
**Cc:** Courtney Butler; Mike Trovato; Carolyn M. Murray  
**Subject:** RE: HCA FORM - Nature's Alternative, Inc.

Hi Dan –

I agree that it is reasonable for you to refuse to sign this HCA form until the applicant is fully forthcoming about the ownership and operation of the business, and the Board approves the change. However, it is my opinion that approval should not be unreasonably withheld. The intent of this provision is to ensure that the Town has current and up to date information on who owns and operates the business so that the HCA can be amended, if necessary, to be enforceable against the correct entity and individuals.

At the state level, all persons and entities having a direct or indirect control of a marijuana establishment (at least 10% interest) are required to be disclosed to the CCC and must pass the state background checks. Thus, the Town can be reassured that the CCC will do the necessary due diligence and investigation into the ownership of these establishments to verify whether the disclosed owners/operators have any disqualifying criminal background. One thing the Board could ask of these applicants is whether this change in ownership has already been approved at the State level by the CCC. Depending on where this application is in the review process with the CCC, this information may or may not be available. Absent the CCC's approval of the new owners/operators, the Town is somewhat limited in its ability to undertake this investigation itself, as the statute does not authorize CORI background checks to be conducted by municipalities on these applicants.

Do you or the Board have specific concerns about these new owners/operators? I know that the Board's newly developed policy favors local ownership. Having already signed this agreement, it is my opinion that this change does not open the door for the Board to completely reconsider the entire agreement or invalidate the existing contract based on the fact the new owners may not have the level of local connection the Board would like to favor going forward.

Please let me know if you have any questions.

Katie

Katherine D. Laughman, Esq.

**KP | LAW**

101 Arch Street, 12th Floor

Boston, MA 02110

O: (617) 654 1744

C: (857) 763 0018

F: (617) 654 1735

[klaughman@k-plaw.com](mailto:klaughman@k-plaw.com)

[www.k-plaw.com](http://www.k-plaw.com)

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**From:** Dan Hoort <Dan.Hoort@wellfleet-ma.gov>

**Sent:** Wednesday, April 22, 2020 3:42 PM

**To:** Katherine D. Laughman <klaughman@k-plaw.com>

**Cc:** Courtney Butler <Courtney.Butler@wellfleet-ma.gov>; Mike Trovato <Mike.Trovato@wellfleet-ma.gov>; Carolyn M.

Murray <CMurray@k-plaw.com>

**Subject:** FW: HCA FORM - Nature's Alternative, Inc.

Hi Katie,

I've refused to sign the HCA certification form for Nature's Alternative because I believe they have new owners since the Selectboard approved their HCA. I've requested they appear before the Selectboard to obtain written consent of the ownership transfer. What options do the Selectboard have regarding this vote? May they refuse to consent to the new ownership? If yes, what are reasons they may give for voting not to authorize the transfer?

Thanks,  
Dan

E-mail to Courtney Butler who will be setting up the agenda for the Selectboard:

Courtney,

The Selectboard does not have to authorize me to execute the CCC Host Certification form. I can already do that.

Nature's Alternative appearance before the Selectboard is required under Section 11 or their agreement which states they may not assign, sublet, or otherwise transfer its rights . . .without prior written consent from the Town. They have already violated their agreement by failing to obtain prior written consent from the Town for the new owners. It will be up to the Selectboard as whether they wish to approve the new owners.

**11. Successors/Assigns**

The Company shall not assign, sublet, or otherwise transfer its rights nor delegate its obligations under this Agreement, in whole or in part, without the prior written consent from the Town, and shall not assign or obligate any of the monies payable under this Agreement, except by and with the written consent of the Town. This Agreement is binding upon the parties hereto, their successors, assigns and legal representatives.

The motion, should the Selectboard wish to approve it, would read:

**Move to approve the transfer of rights for Nature's Alternative to Aspen Blue, LLC.**

Dan

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**From:** Benjamin E. Zehnder <BZehnder@latanzi.com>

**Sent:** Wednesday, April 22, 2020 2:55 PM

**To:** Courtney Butler <Courtney.Butler@wellfleet-ma.gov>; Dan Hoort <Dan.Hoort@wellfleet-ma.gov>

**Cc:** Charles B. Zehnder <CZehnder@latanzi.com>

**Subject:** RE: HCA FORM - Nature's Alternative, Inc.

Hello Dan and Courtney:

Would you please include in the BOS agenda for April 28 this request that the Board authorize Dan to execute the attached CCC Host Agreement Certification Form. This is necessary for continued processing of Nature's Alternative's CCC license application for retail sales at 2393 State Highway.

I have attached for the Board's review an outline of the ownership of Nature's Alternative, Inc. from its inception through today. I have also attached again a copy of my petition to the Board of Appeals for approval of a change of ownership of the stock of Nature's Alternative.

I will have a representative of the company available during the hearing to answer any questions. If there are any questions or additional information requests prior to the meeting date, please let me know.



My best to you and yours,

Ben

Benjamin E. Zehnder  
La Tanzi, Spaulding & Landreth  
8 Cardinal Lane; P.O. Box 2300  
Orleans, MA 02653  
(508) 255-2133  
(508) 255-3786 (fax)  
(508) 246-4064 (mobile)  
[bzehnder@latanzi.com](mailto:bzehnder@latanzi.com)  
*Orleans/Provincetown/Barnstable*



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**From:** Benjamin E. Zehnder  
**Sent:** Monday, April 20, 2020 11:07 AM  
**To:** Courtney Butler <[Courtney.Butler@wellfleet-ma.gov](mailto:Courtney.Butler@wellfleet-ma.gov)>  
**Cc:** 'Dan Hoort' <[Dan.Hoort@wellfleet-ma.gov](mailto:Dan.Hoort@wellfleet-ma.gov)>; Charles B. Zehnder <[CZehnder@latanzi.com](mailto:CZehnder@latanzi.com)>  
**Subject:** RE: HCA FORM - Nature's Alternative, Inc.

Hi Courtney:

I am going to try to get you a written request for review by the Board of Select of the new owners of Nature's Alternative for the April 28 meeting.

My best,

Ben

Benjamin E. Zehnder  
La Tanzi, Spaulding & Landreth  
8 Cardinal Lane; P.O. Box 2300  
Orleans, MA 02653  
(508) 255-2133  
(508) 255-3786 (fax)  
(508) 246-4064 (mobile)

## Courtney Butler

---

**From:** Benjamin E. Zehnder <BZehnder@latanzi.com>  
**Sent:** Thursday, April 23, 2020 8:37 AM  
**To:** Dan Hoort; Courtney Butler  
**Cc:** Charles B. Zehnder  
**Subject:** RE: HCA FORM - Nature's Alternative, Inc.

Thanks Dan:

Nature's Alternative Inc. has not transferred its rights in the HCA and does not intend to. Its underlying stock ownership has changed. Aspen Blue, LLC is not the holder of the HCA, but rather the majority shareholder in Nature's Alternative, Inc. We are not requesting approval of transfer of the HCA, , only review by the Board since this appears to be holding up your acknowledgement of the HCA to the CCC.

Approval by the Board of Appeals is necessary since it specifically conditioned its approval as requiring amendment if the ownership in Nature's Alternative were changed.

Call me anytime to discuss. My mobile 508-246-4064 is the number that works.

My best,

Ben

Benjamin E. Zehnder  
La Tanzi, Spaulding & Landreth  
8 Cardinal Lane; P.O. Box 2300  
Orleans, MA 02653  
(508) 255-2133  
(508) 255-3786 (fax)  
(508) 246-4064 (mobile)  
[bzehnder@latanzi.com](mailto:bzehnder@latanzi.com)  
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## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

V

### BUSINESS – B (1)

<b>REQUESTED BY:</b>	Town Administrator
<b>DESIRED ACTION:</b>	Request to Postpone Annual Town Meeting Until a Later Date
<b>PROPOSED MOTION:</b>	<b>In accordance with Section 2-6-1 of the Wellfleet Charter and in light of the Selectboard's March 17th emergency declaration regarding the COVID-19 virus, I move to rescind the vote of March 24, 2020 which set June 1<sup>st</sup>, 202 as the date of the Wellfleet Annual Town Meeting and schedule the Wellfleet Annual Town Meeting for _____, 2020.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

Town Administrator comment:

The Selectboard previously voted to set June 1, 2020 as the date for the Wellfleet Annual Town Meeting. The Selectboard have the option to again postpone the town meeting to a future date, including after June 30<sup>th</sup>. The legislative action by the State provides for a solution to an operating budget that has not been approved for the fiscal year.

At this time the only means to hold a town meeting is to gather in a public space, debate the articles on the warrant and vote on those articles. As many know I have requested the legislature give us the option to conduct town meeting by mail ballot. That has not yet happened.

It is my personal opinion that if we are allowed to vote on town meeting warrant articles via mail ballot that we should do that and address only those articles that are considered a priority. Not everyone agrees with my opinion. I would suggest the following articles be addressed if the Town is able to vote via mail ballot.

Article 1	Operating Budget
Article 4	Marina Enterprise Fund Budget
Article 5	Water Enterprise Fund Budget
Article 6	Wellfleet Employee Association contract
Article 16	Water System Upgrade
Article 18	Community Preservation Rental Assistance Program
Article 37	Clarification of High Toss Road

Should we be permitted to vote via mail ballot we would then be required to determine how the Town could debate these articles and how the process would actually work. The answers to those questions are not insurmountable, but would require some planning. Should the State allow us to vote via mail-in ballot the Selectboard would discuss whether they want to utilize that option and what articles would be included. At this point a mail ballot for the annual town meeting is not permitted so the question is not relevant.

My logic for preferring a mail-in ballot procedure for town meeting is that it would allow us to get some of the basic articles settled. Most (not all) are not controversial articles. While legislation from the State does allow a process when budgets have not been approved it would be preferred to have an FY 21 budget approved and be operating from that budget.

In my opinion the most important article which should be voted on if allowed by mail-in ballot is article 18, the Community Preservation Rental Assistance Program grant. During this current emergency more residents than ever will need rental assistance to stay in their homes. I've been informed by the Chair of the Housing Authority that these funds are likely to run out soon if this article providing additional funding is not passed.

I would recommend that the date for annual town meeting be postponed to a future date. It is up to the Selectboard to determine that date. It could be set for July in hope that the Town is allowed to vote via mail-in ballot or it could be set for the fall.

Recommended Motion:

**In accordance with Section 2-6-1 of the Wellfleet Charter and in light of the Selectboard's March 17th emergency declaration regarding the COVID-19 virus, I move to rescind the vote of March 24, 2020 which set June 1<sup>st</sup>, 202 as the date of the Wellfleet Annual Town Meeting and schedule the Wellfleet Annual Town Meeting for \_\_\_\_\_, 2020.**

## **Town Elections**

### **From KP Law:**

The new law applies to cities and towns that would otherwise hold a local caucus or election between March 23 and May 30, and authorizes the postponement to a date on or before June 30, 2020. The Select Board, City or Town Council, or Board of Voter Registrars ("Registrars") are authorized to postpone the date of the election.

The act expressly provides that any elected official whose term would have expired on the original election shall continue to serve in office until a successor is elected and qualified.

### **Town Administrator comment:**

The Selectboard have the option to postpone the town election to June. The Town Administrator recommends a later date in June to allow as many people as possible to vote early and/or by absentee ballot. Mondays in June:

June 1<sup>st</sup>

June 8<sup>th</sup>

June 15<sup>th</sup>

June 22<sup>nd</sup>

June 29<sup>th</sup>

### **Recommended Motion:**

**In accordance with Chapter 45 of the Acts 2020 for the State of Massachusetts I move to postpone the Wellfleet town election to June \_\_\_\_, 2020**

## **Annual Town Meeting**

### **Wellfleet Town Charter:**

#### **Section 2-6 Annual Town Meeting**

**2-6-1** The Annual Town Meeting shall convene annually on the fourth Monday in April in each year, unless otherwise provided by bylaw or by action of the Selectboard, to act upon annual operating, enterprise and capital budgets, other financial matters, and to consider and act upon such other business as may properly come before the meeting.

### **State of Massachusetts Chapter 53 of the Acts of 2020**

The Act amends G.L.c.44, §31, so that if a town or district is unable to approve a budget for the upcoming Fiscal Year by June 30th due to a public health or safety emergency that delays the holding of a town or district meeting, the Department of Revenue, Director of Accounts is authorized to "approve expenditures, from any appropriate fund or account, of an amount sufficient for the operations of the town or district during the month of July not less than 1/12 of the total budget approved by the town or district in the most recent fiscal year," upon request by, and pursuant to a plan approved by, the board of selectmen, selectboard, town council, or district commissioners.

This so-called "1/12th budget" may continue for each successive month that the emergency prevents adoption of the Fiscal Year budget. The Act authorizes the Director of Accounts to issue rules or regulations in this regard.



## SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: April 28, 2020

V

### BUSINESS – B (2)

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Request to Postpone Annual Town Election</b>
<b>PROPOSED MOTION:</b>	<b>In accordance with Chapter 45 of the Acts 2020 for the State of Massachusetts I move to postpone the Wellfleet town election to June __, 2020.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

V

### BUSINESS – C(1)

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Request to extend the deadline for applications for residential tax exemption to May 1.</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve extending the deadline for applications for residential tax exemption to May 1.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

V

### BUSINESS – C(2)

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Request to extend the deadline for property tax payments from May 1 to June 1.</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve extending the deadline for property tax payments from May 1 to June 1.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





# SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

VI

## SELECTBOARD REPORTS

Reported by:	Topic:



## SELECTBOARD

AGENDA ACTION REQUEST

Meeting Date: April 28, 2020

VII

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# TOWN ADMINISTRATOR'S REPORT





## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

IX

# CORRESPONDENCE REPORT

*Friday, April 10, 2020 to Friday, April 24, 2020*

### Letters (emails):

4/10	Courtney Butler	4/14 Packet
4/10	William Sullivan	Dredging application
4/10	Courtney Butler	Work Cell # and Remote work update
4/11	Dan Hoort	Town Meeting Options
4/13	Courtney Butler	FW: Re: MacGregor Planning Board Application
4/13	MA Division of Marine Fisheries	Upcoming Marine Fisheries Advisory Commission Meeting Schedule
4/14	Courtney Butler	Amended Minutes for Tonight's meeting
4/14	Jennifer Congel	FW: new public records request: farming in Wellfleet
4/14	Michael DeVasto	Rtf towns
4/15	Dennis Cunningham	ZOOM
4/15	Helen Wilson	Wellfleet's various bylaws and regulations that affect farming.
4/16	Courtney Butler	Thank you letter in office
4/15	Dan Hoort	Thinking ahead
4/16	MA Division of Marine Fisheries	Recreational Striped Bass Fishing Measures for 2020
4/16	Theodore Castro-Santos	Fwd: Town Recreational Shellfish Crier: Vote Today, Chipman's Cove Closing and Beach Clean Up
4/17	Nancy Civetta	RE: Fwd: Town Recreational Shellfish Crier: Vote Today, Chipman's Cove Closing and Beach Clean Up
4/17	Dan Hoort	Fwd: List for Emergency Management Team
4/17	Courtney Butler	COVID-19 Needs Response Task Force Call: Today at 10!
4/17	MA Division of Marine Fisheries	Recreational Bluefish Regulations for 2020
4/17	Dan Hoort	Election and town meeting
4/17	MMA	Register for 2nd COVID-19 Municipal Elected Leaders Briefing - 5.8.20
4/17	Dan Hoort	Emergency Management Team discussion
4/17	Nancy Civetta	Opportunity for Shellfish Harvesters and Field Point Grant Available
4/18	Jude Ahern	Re: Recreational Shellfish Crier: What a Shellfishing Community We Have!
4/18	Dick Elkin	Request for discussion at the next SelectBoard meeting
4/19	Dennis Cunningham	distancing measures
4/19	Robert Shapiro	FW: 2019 GCoM Badges
4/20	Chief Hurley	RE: marquee use covid
4/20	Dan Hoort	RE: Request for discussion at the next SelectBoard meeting
4/21	Jude Ahern	Devasto conflict of interest
4/21	MA Division of Marine Fisheries	Commercial Black Sea Bass, Summer Flounder and Horseshoe Crab Limits for 2020
4/21	Jan Morrisey	wearing of gloves
4/21	Helen Wilson	WHO document I referred to in the EMT meeting this morning.
4/21	Jan Morrisey	Support for Sullivan and Freeman appointments to ZBA
4/22	Suzanne Thomas	FW: Summer 2020: How to Operate Beaches



# SELECTBOARD

## AGENDA ACTION REQUEST

Meeting Date: April 28, 2020

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4/22	MA Division of Marine Fisheries	Cape Cod Bay Fixed Gear Closure Update
4/22	MA Division of Marine Fisheries	Commercial Striped Bass Fishing Regulations for 2020
4/22	Sharon Inger	applications for ZBA vacancies
4/23	Dan Hoort	News
4/23	MA Division of Marine Fisheries	Changes to Menhaden and Sand Lance Bait Fishery Limits for 2020
4/23	Courtney Butler	Fwd: June 20 Triathlon date change
4/23	Open Meeting AGO	Open Meeting Law Complaint - Wellfleet Select Board
4/23	Courtney Butler	FW: [Wellfleet MA] COVID-19: Local Policy for Short Term Rentals & c (Sent by Luke C., <a href="mailto:lukechapman@thisisdelmar.com">lukechapman@thisisdelmar.com</a> )
4/23	Jude Ahern	Re: Open Meeting Law Complaint - Wellfleet Select Board
4/24	Leo Blanford	RE: distancing measures
4/24	Courtney Butler	Fwd: Good Luck to All of You
4/24	Nancy Civetta	FW: Wellfleet Shellfish Harvester Relief Program

**Applications:**

4/17	Wilson Sullivan	ZBA Alternate to Regular
4/20	Andrew Freeman	ZBA



## SELECTBOARD

### AGENDA ACTION REQUEST

Meeting Date: April 28, 2020

X

## MINUTES

<b>REQUESTED BY:</b>	<b>Executive Assistant</b>
<b>DESIRED ACTION:</b>	<b>Approval of meeting minutes</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the minutes of April 14, 2020 as amended.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

**Wellfleet Selectboard Meeting  
Tuesday, April 14, 2020 at 6pm  
Zoom Virtual Meeting**

**Selectboard Members Present:** Chair Janet Reinhart; Kathleen Bacon; Helen Miranda Wilson; Michael DeVasto; Justina Carlson

**Also Present:** Town Administrator Dan Hoort; Executive Assistant Courtney Butler

Chair Reinhart called the meeting to order at 6:00 p.m. This meeting was held via Zoom and the recording is available on the Town website.

**ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT**

- Reinhart: acknowledgement and appreciation of Bruce Drucker, who passed away last week, and who was a leader of the ZBA and a mentor to many
- Reinhart: dredging application has been submitted; thank you to all who put in the hard work to get that done
- Wilson: be cautious of ticks; Wellfleet has a free tick-testing program, which is available on the Town website
- Chief Hurley: it is Telecommunicator week and the Department is highlighting the hardworking dispatchers and telecommunicators on staff – thank you!!
- COVID-19 Needs Response Task Force is having community calls on the 1<sup>st</sup> and 3<sup>rd</sup> Fridays at 10AM and information is on the Town website.

**PUBLIC HEARINGS**

***To renew shellfish grant license # 752, Aaron Francis, for a ten-year term***

DeVasto recused himself and left the video chat.

- Bacon moved to renew grant #752 for Aaron Francis, as recommended by the Shellfish Constable, for a ten-year term.
- Wilson seconded, and the motion carried 4-0, with DeVasto recused.

***To renew shellfish grant licenses # 781-A, 781-AB and 781-AC, Brent Valli and Sandra Mitchell, for a ten-year term***

DeVasto recused himself and left the video chat.

- Bacon moved to renew grants 781-A, 781-B, and 781-C for Brent Valli and Sandra Mitchell, as recommended by the Shellfish Constable, for a ten-year term.
- Wilson seconded, and the motion carried 4-0, with DeVasto recused.

**COVID-19 UPDATE**

- The Emergency Management Team calls take place on Tuesdays at 10AM; information is on the Town website; we will be joined by Pat Nagle of Outer Cape Health Services will join us next week
- Town Meeting is scheduled for June 1<sup>st</sup>; Board will vote on Town Election this evening
- Hoort has spoken with Rep. Peake and Sen. Cyr regarding mail-in voting and an online debate for Town Meeting Articles
- Hoort and Reinhart thanked Town staff for all their hard work during this time
- Wilson: can one vote with an absentee ballot; Hoort said yes. Wilson asked how complicated and expensive would this be? (this discussion is continued later in the minutes)



**DRAFT – A full recording of this video is available through the Town’s video archive.**

- DeVasto expressed concerns about short term rentals and asked the Board to consider this and consider extending the Governor’s orders on short term rentals, which ends in May 4. He was also concerned with day-travelers to Wellfleet as the summer season begins.
- DeVasto asked about the logistics of beach stickers – having seasonal vs. short-term stickers and asked the Board to consider this as well
  - Bacon said this was a civil liberties concern, telling people not to come here, and it may have to go to Counsel or the Attorney General
  - Carlson said the first priority has to be “what can the Board do to keep the community safe” and she would be interested in being proactive in this matter and exploring all options for rentals, beach stickers, and parking lots
  - DeVasto said it should not be encouraged that people can come here for a day trip or longer weekend
- Chief Hurley said that he and Chief Pauley had some discussions about these topics. He noted that there are only 3 Selectboard meetings left before Memorial Day weekend and that we are all dealing with this on a day-by-day and week-by-week basis. Chief Hurley said the Emergency Management Team can look at this and provide guidance for the next meeting.
- Wilson said she was in a public place where residents were without masks or gloves and noted that this virus spreads quickly in the air and lives a long time; she asked everyone to wear a mask in public as per the Governor’s orders. Wilson asked Chief Hurley if there was a way that the Town could mandate that masks are worn when entering an essential business; Chief Hurley
- Hoort said he will talk to KP Law about these and have the Emergency Management Team look at the situation regarding beach stickers (to not encourage people to come here on day or short trips). He said he also has a call with the Seashore and the Outer Cape Towns to discuss what they each are doing during this time.

**BOARD/COMMITTEE APPOINTMENTS AND UPDATES**

***Board of Registrars – Sheryl Jaffe***

Bacon noted that this appointment leaves one vacancy on the Board and encouraged applications.

- Bacon moved to appoint Sheryl Jaffe to the Board of Registrars for a term ending June 30, 2023.
- Wilson seconded, and the motion carried 5-0.

***TA Screening Committee – David Agger or Debbie Freeman***

DeVasto said he felt that Agger would be a good addition to the Screening Committee and that his background is different than the other previously appointed members and he would like to have that perspective. Bacon asked if there couldn’t be seven members; Reinhart said it was previously decided that, and upon the consultant’s suggestion, that five would be the size of the Board. Wilson spoke highly of Deborah Freeman and noted that Freeman and Harry Terkianian, who is on the Committee have a good working relationship. There was further discussion.

Agger said he would be honored to serve on the Committee and that he has prior experience with recruiting, hiring, and working with Committees during his career as a Social Worker. He said he would like to serve to give back to the community.



Freeman noted that she has Chaired the Personnel Board, the Charter Committee, and the ConsCom; she was a lawyer and oversaw the firm’s labor division. She said she loved this Town and the community and would love to serve on the Committee.

- Bacon moved to appoint David Agger to the Town Administrator Screening Committee.
- Carlson seconded, and the motion failed 2-3, with Reinhart, Wilson, and DeVasto opposed.
- Bacon moved to appoint Deborah Freeman to the Town Administrator Screening Committee.
- Wilson seconded, and the motion carried 3-2, with Carlson and Bacon opposed.

Freeman was appointed to the Screening Committee

***Disclosure of financial interest – Lydia Vivante, Historical Commission***

Reinhart asked what the concern was for a conflict of interest; Vivante said she wanted to cover her basis because she lives in the center of Town. Wilson commended Vivante on her thorough disclosure.

- Bacon moved that the Board has determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the town may expect from Lydia Vivante, Historical Commission Chair. The disclosure is dated March 9, 2020.
- Wilson seconded, and the motion carried 5-0.

***Planning Board – Beth Singer***

Butler noted that this is an appointment to the position that Singer held on the Board prior to taking a leave of absence. Wilson said she wanted to confirm directly with Singer that she understands the protocol for taking a leave of absence; Butler confirmed via the Planning Board Secretary that yes, Singer understands.

- Bacon moved to appoint Beth Singer as a regular member to the Planning Board to fill a term ending June 30, 2021.
- Wilson seconded, and the motion carried 5-0.

***Planning Board, alternate – Danielle MacGregor***

Application was rescinded by MacGregor, no action taken.

***Conservation Commission – Benjamin Fairbank***

Fairbank was on the call and gave his credentials which include his time served with the Conservation Department and Commission as an AmeriCorps Cape Cod member seven years ago. Bacon spoke highly of Fairbank.

- Bacon moved to appoint Benjamin Fairbank to the Conservation Commission for a term ending on June 30, 2023.
- Carlson seconded, and the motion carried 5-0.

***Cultural Council – Merrill Mead-Fox***

Mead-Fox shared her interests in joining the Council and said the arts are what makes Wellfleet so special.

- Bacon moved to appoint Merrill Mead-Fox to the Cultural Council for a term ending June 30, 2023.
- Wilson seconded, and the motion carried 5-0.

***Discussion of sign-off letter and possible disbanding of Parking Task Force***

Dennis O’Connell, of the Parking Task Force, was present on the call. Reinhart said the group has done a fantastic job. O’Connell said the Task Force was suggesting that it be disbanded, and some members have said they can be used personally if needed. There was a list of suggestions that is available as a public record.

- Bacon moved to disband the Parking Task Force as their duties as a committee have been fulfilled.
- Wilson seconded, and the motion carried 5-0.

**BUSINESS**

***SPAT Thank you letter***

Wilson asked that only the Chair sign the letter; Bacon disagreed.

- Bacon moved to approve the than you letter to SPAT and that the Board signs it.
- Wilson seconded, and the motion carried 5-0.

***1:10:00 Approval of Shellfish Constable request to expend funds in revolving account***

Constable Nancy Civetta was on the call and explained her request. Civetta said the revolving fund was approved to be raised at the 2018 Town Meeting and now she is requesting to spend up to \$5,000 of those funds to supplement the State-run Quahog Relay by paying the fishermen for them and placing them in recreational and commercial areas. Bacon asked how this would benefit the shellfishermen; Civetta said they would pay them \$30/bushel for the Quahog. Bacon said this was another brilliant way to support the shellfishermen through this crisis.

Carlson echoed Bacon’s comments and thanked Civetta and her department. DeVasto asked if this was just for drag shellfish that were in the federal channel; Civetta said this was for both oysters and quahogs from the federal channel.

- Bacon moved to approve the Shellfish Constable’s request to expend funds in the propagation revolving account.
- Carlson seconded, and the motion carried 5-0.

***Vote to return overwintering monies collected from grant lease holders for the 2019-2020 overwintering season***

DeVasto recused and left the video call. Civetta noted that the overwintering agreement was instituted for those who wanted to leave gear out on their grant, with the goal of getting a lot of gear off the harbor in case there was another ice storm, by imposing a fee of \$5 for each rack over 100 racks. She noted that the fees would have been used for cleanup, and since there was no ice and no need for a cleanup, she is asking that those fees be removed. Bacon asked how much money was taken in; Civetta said that a total of \$2,520 was taken in. Bacon thanked Civetta for being willing to return the money to shellfishermen who may need it during this time.

- Bacon moved to approve the Shellfish Constable’s request to return overwintering monies collected from grant lease holders for the 2019-2020 overwintering season.
- Wilson seconded, and the motion carried 4-0.

***Discussion of the late Chuck Reeves’ grant #861 [Carlson]***

DeVasto recused and left the video chat. Carlson said she asked to have this as a discussion but spoke with Constable Civetta and understands that a public hearing must be held for the matter, which requires a legal posting of 14 days. There was further discussion. Wilson said this was

unambiguous in the regulations and going outside of the regulations was not a good idea; she did not want to have a hearing. Bacon was not in favor of a hearing and said the lottery would serve the grant. Clint Austin was on the call and said he wanted to have his name re-added to the grant and would like a public hearing on the matter. The Board decided a hearing was appropriate.

- Wilson moved to have a future agenda item that discusses Clinton Austin’s request to be put back on Chuck Reave’s former grant.
- Carlson seconded, and the motion did failed to carry 2-2, with Carlson and Reinhart in favor and Bacon and Wilson opposed.

Civetta said a business agenda item was not fair, because both Austin and the Town need to know what will happen with the grant. She said that the regulations do not allow for this request and that it has to be done as a public hearing because the community needs to be involved. Hoort said that since the motion did not pass to have a public discussion about this, that it should go into a lottery.

- Wilson moved to have a public hearing to discuss the question of whether or not Clinton Austin’s should be reinstated on Chuck Reave’s former grant.
- Carlson seconded, and the motion failed to carry 2-2, with Carlson and Reinhart in favor and Bacon and Wilson opposed.

The request will not be heard at a future meeting.

***Vote to postpone the town meeting election.***

Bacon asked to postpone this discussion until April 28<sup>th</sup> when the Board has more information.

Moderator Dan Silverman said he’d also like the Town Meeting date to be discussed at that date.

No action taken.

***1:45:00 Discuss proposed Right to Farm Bylaw [DeVasto]***

DeVasto said 5 Towns on Cape Cod have Right to Farm Bylaws, or “declarations”. He said this bylaw is a declaration of values more than anything and the very last section is in relation to existing bylaws, rules, and regulations. He said this is a way for the Town to state that it supports small agriculture, and this would not supersede any existing bylaws. DeVasto said he hoped this would also form an Agriculture Commission in Town.

Wilson commented that the Board should be given the current, relevant bylaws and that the Local Comprehensive Plan should also be updated to reflect these. Wilson felt that adding this document would be redundant to the current regulations. Reinhart noted that this was only beginning the discussion; DeVasto said there was no decision to be made tonight and that at some point it would have to go before the voters.

Reinhart read a note from Health Agent, Hillary Lemos, who said the current bylaws are in place and are well-written. There was further discussion.

***2:23:00 Discuss proposed change to Charter Section 8-10-1 and Media Policy [Chair and DeVasto]***

Reinhart said she did not like the idea of forcing committees to be videotaped and came up with this suggested change as a compromise. The suggestion is that committees vote whether to be videotaped or not annually when electing a chair. John Wolf, participant, said he was curious as to why any Board would object to being videotaped; Reinhart said this was discussed previously but it relates to concern for privacy. Wilson said this issue is about accessibility and these are all open meetings, so everything should be fully accessible. There was further discussion.

DeVasto said he feels he has come up with a compromise for this matter and will bring those recommended changes up at a later time. Bacon said this has been discussed multiple times and suggested phasing in for reluctant committees would make sense. She noted that this is what the community wants – to hear the business being conducted by the boards on the behalf of the Town. Carlson said this was discussed at length and voted previously, and some people did not agree; she suggested letting boards decide if they’d be taped or not. There was further discussion. No action taken.

## **SELECTBOARD REPORTS**

- Reinhart shared an update from the Cannabis Control Commission

## **TOWN ADMINISTRATOR’S REPORT**

This report is for the period March 21, 2020 through April 10, 2020.

### 1. General

- Town buildings have been closed as precaution to the COVID-19 virus. Police station remains open.
- Staff has been directed to work from home whenever possible.
- Staff members sharing an office alternate their time in the office
- Primary focus is on completing the ATM warrant.
- Working on daycare and hearing assisted devices for town meeting.

### 2. Fiscal Matters

- Undertaking overall review of revenue projections and FY 2021 budget.

### 3. Meetings

Meetings as all being held via conference call at this time and include the following:

- Selectboard meetings
- Emergency Management Team meetings
- Emergency Management Team calls with general public
- Conference calls with Outer Cape Town Managers/Administrators
- Conference calls with Outer Cape Town Managers/Administrators and Seashore
- Conference calls with ‘Needs’ group on Fridays
- Conference calls with Barnstable County Dept of Public Health
- Conference call with Cape Cod Healthcare CEO

### 4. Complaints.

- Request for beach closures
- Request for date extension of residential exemption deadline (set by state)

### 5. Personnel Matters:

- Town Administrator search – advertisements have been placed by Community Paradigm, deadline for response is April 27<sup>th</sup>.

There were no comments from the Board.

## **TOPICS FOR FUTURE DISCUSSION**

- Bacon noted that these platforms, Zoom, were not good for discussions. She suggested that as long the Board is operating in this manner that the Board limits its discussion items on agendas.

## **CORRESPONDENCE REPORT**

**DRAFT – A full recording of this video is available through the Town’s video archive.**

- Wilson asked about a letter from Buddy Paine to the Board; staff were not aware of this letter and will look into it.
- Wilson asked to discuss the suggestions of how Town Meeting will be held.

**MINUTES**

***March 24, 2020***

- Bacon moved to approve the minutes of March 24, 2020 as amended.
- Wilson seconded, and the motion carried 5-0.

***April 1, 2020***

- Bacon moved to approve the minutes of April 1, 2020 as amended.
- Wilson seconded, and the motion carried 5-0.

**ADJOURNMENT**

- Bacon moved to adjourn.
- Wilson seconded, and the motion carried 5-0.

The meeting adjourned at 9:01pm.

Respectfully submitted,

Courtney Butler,  
Secretary

Public Records Documents available as of 4/4/2020:

1. Request for Grant Renewal: Aaron Francis, #752; Brent Valli and Sandra Mitchell 781-A, 781-B, and 781-C
2. Memos from Shellfish Constable to the Selectboard, re: Grant Renewals - Aaron Francis, #752; Brent Valli and Sandra Mitchell 781-A, 781-B, and 781-C
3. Appointment papers for Sheryl Jaffe, David Agger, Deborah Freeman, Beth Singer, Benjamin Fairbank, Danielle MacGregor, and Merrill Mead-Fox
4. Disclosure of Appearance of Conflict of Interest filed by Lydia Vivante and Dated March 9, 2020
5. Letter from Parking Task Force to the Selectboard, re: sign-off and disbanding of PTF
6. Draft thank you letter to SPAT
7. Memo from Shellfish Constable to the Selectboard, re: Use of WSD Revolving Fund for Propagation FY20 Monies
8. Email from Shellfish Constable to Dan Hoort and staff, re: Use of WSD Revolving Fund for Propagation FY20 Monies
9. Email from Shellfish Constable to Dan Hoort and staff, re: return of overwintering monies
10. Memo from Shellfish Constable to the Selectboard, re: Chuck Reaves grants #861 (one acre) and #861-A (.5 acre) and Clint Austin
11. Draft Right to Farm Bylaw as proposed by Michael DeVasto
12. Email from Janet Reinhart to Dan Hoort and staff, re: Committee vote on videotaping
13. Town Administrator’s report
14. Correspondence report
15. Draft minutes of the March 24 and April 1, 2020 meetings



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: April 28, 2020

XI

### ADJOURNMENT

<b>REQUESTED BY:</b>	<b>Chair</b>
<b>DESIRED ACTION:</b>	<b>Adjournment</b>
<b>PROPOSED MOTION:</b>	<b>I move to adjourn.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Secoded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____