



Wellfleet Selectboard

Note: Start Time of 6pm

The Wellfleet Selectboard will hold a public meeting on **Tuesday, April 14, 2020, at 6:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.** *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so. This meeting will be held via Zoom Video Conference* in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by Governor Baker. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

Join Zoom Meeting: <https://zoom.us/j/971780199?pwd=RC9pK3AyUzhBZFBNZlQxUUhVTmIJZz09>

Meeting ID: 971 780 199

Password: 308446

Dial by your location: +1 929 205 6099 US

-
- I. **Announcements, Open Session and Public Comments**
Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.
 - II. **Public Hearings**
 - A. To renew shellfish grant license # 752, Aaron Francis, for a ten-year term
 - B. To renew shellfish grant licenses # 781-A, 781-AB and 781-AC, Brent Valli and Sandra Mitchell, for a ten-year term
 - III. **COVID-19 Update**
 - IV. **Board/Committee Appointments and Updates**
 - A. Board of Registrars – Sheryl Jaffe
 - B. TA Screening Committee – David Agger or Debbie Freeman
 - C. Disclosure of financial interest – Lydia Vivante, Historical Commission
 - D. Planning Board – Beth Singer
 - E. Planning Board, alternate – Danielle MacGregor
 - F. Conservation Commission – Benjamin Fairbank
 - G. Cultural Council – Merrill Mead-Fox
 - H. Discussion of sign-off letter and possible disbanding of Parking Task Force
 - V. **Business**
 - A. SPAT Thank you letter
 - B. Approval of Shellfish Constable request to expend funds in revolving account
 - C. Vote to return overwintering monies collected from grant lease holders for the 2019-2020 overwintering season
 - D. Discussion of the late Chuck Reeves' grant #861 [Carlson]
 - E. Vote to postpone the town meeting election.
 - F. Discuss proposed Right to Farm Bylaw [DeVasto]
 - G. Discuss proposed change to Charter Section 8-10-1 and Media Policy [Chair and DeVasto]
 - VI. **Selectboard Reports**
 - VII. **Town Administrator's Report**
 - VIII. **Topics for Future Discussion**
 - IX. **Correspondence Report**
 - X. **Minutes**
 - A. March 24, 2020
 - B. April 1, 2020
 - XI. **Adjournment**



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

II

PUBLIC HEARINGS – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Vote to renew shellfish grant license # 752, Aaron Francis, for a ten-year term
PROPOSED MOTION:	I move to renew grant #752 for Aaron Francis, as recommended by the Shellfish Constable, for a ten-year term.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: April 9, 2020

TO: Selectboard
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 752, located at

Egg Island, in Wellfleet MA and consisting of 8.5 acres,

and dated January 12, 2010, for a ~~(five)~~ **(ten)** year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and \$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said renewal.



Signature

Aaron Farnes

Name

P.O. Box 480

Mailing Address

wellfleet

(508) 349-2552

Telephone Number



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

April 9, 2020

To: Selectboard Members
Re: Grant renewal recommendation
From: Nancy Civetta, Shellfish Constable

I received an application from Aaron Francis on April 9, 2020 to renew shellfish grant license #752 for a period of ten years.

I reviewed his 2019 annual grant report and compared it with the grant inspection we conducted last year to ensure his grant was meeting minimum production requirements. It is.

I reviewed his state propagation and commercial shellfishing permits to make sure he was in good standing. He is.

I recommend that Aaron Francis' license for grant #752 be renewed for 10 years.

Attached please find his application.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nancy Civetta".

Nancy Civetta
Shellfish Constable

Phone (508) 349-0325



Fax (508) 349-0305



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date: April 14, 2020

II

PUBLIC HEARINGS – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approval of grant renewals for Brent Valli and Sandra Mitchell for grants 781-A, 781-B, and 781-C, for a ten-year term
PROPOSED MOTION:	I move to renew grants 781-A, 781-B, and 781-C for Brent Valli and Sandra Mitchell, as recommended by the Shellfish Constable, for a ten-year term.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: April 9, 2020

TO: Selectboard
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License #s 781-A, 781-AB and 781-AC, located at
Egg Island, in Wellfleet MA and consisting of 3.46, 1 and 1 acres, respectively,
and dated February 23, 2010, for a ~~(five)~~ (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and \$1.00 for recording
and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said renewal.

[Signature]
Signature

BRENT VALLI
Name

255 CAHOON HOLLOW RD
Mailing Address

508-237-0737
Telephone Number

[Signature]
Signature

Sandra J. Mitchell
Name

[Arrow]
Mailing Address

Wellfleet, Ma, 02667

508-237-0737
Telephone Number



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

April 9, 2020

To: Selectboard Members
Re: Grant renewal recommendation
From: Nancy Civetta, Shellfish Constable

I received an application from Brent Valli and Sandra Mitchell on April 9, 2020 to renew shellfish grant licenses #781-A, #781-AB and #781-AC for a period of ten years.

I reviewed their 2019 annual grant report and compared it with the grant inspection we conducted last year to ensure their grants were meeting minimum production requirements. They are.

I reviewed their state propagation and commercial shellfishing permits to make sure they were in good standing. They are.

In addition, Brent and Sandy have been working hard to remove their old aquaculture gear on Egg Island. I have noticed significant effort over the last two years, resulting in a much cleaner area in general, which is greatly appreciated.

I recommend that Brent Valli and Sandra Mitchell's licenses for grants #781-A, #781-AB and #781-AC be renewed for 10 years.

Attached please find their application.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nancy Civetta".

Nancy Civetta
Shellfish Constable

Phone (508) 349-0325



Fax (508) 349-0305



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date: April 14, 2020

III

COVID-19 UPDATE

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Update
PROPOSED MOTION:	N/A



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date: April 14, 2020

IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Sheryl Jaffe to the Board of Registrars
PROPOSED MOTION:	I move to appoint Sheryl Jaffe to the Board of Registrars for a term ending June 30, 2023.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Sheryl Jaffe Date March 25, 2020

Mailing Address [REDACTED]
Wellfleet, MA 02667

Phone (Home) _____ (cell) 413-585-9861

E-mail _____

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: 25+ years Public School Teacher

1 1/2 yrs Museum Coordinator - Wellfleet Historical Society

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Masters Degree in Art Education

Committees/Boards of Interest: 1) Board of Registrars
2) _____
3) _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – B

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of either David Agger or Deborah Freeman to the Town Administrator Screening Committee
PROPOSED MOTION:	I move to appoint 1. David Agger 2. Deborah Freeman To the Town Administrator Screening Committee.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

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FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name DAVID AGGER Date 3/25/2020

Mailing Address [REDACTED]
Wellfleet, Ma. 02667

Phone (Home) 508-349-3705 (cell) 410-952-3269

E-mail rule.aggerd@verizon.net

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

I have served on screening, search and hiring committees for a number of nonprofit/governmental organizations I have worked as a part of during my 40+ professional career.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I have been a Licensed Independent Certified Social Worker since 1988. I have served as a supervisor and director of Counseling in a community college setting, graduate intern field instructor/supervisor and faculty member in a post-secondary educational institution.

Committees/Boards of Interest: 1) Town Manager Screening Committee
2) _____
3) _____

David Agger

3/25/2020



**TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

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FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Deborah Samuels Freeman Date Mar. 30, 2020

Mailing Address [REDACTED]

Wellfleet, MA 02667

Phone (Home) 508-349-7815 (cell) 860-833-0195

E-mail deborahfreeman1@comcast.net

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I was a lawyer for 35 years before retiring. I specialized in Employment law. I have volunteered extensively in Wellfleet serving on the Personnel Task Force, chairing the Personnel Board, the Charter Review Committee, and the Conservation Commission (present position).

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:
I have interviewed candidates for positions at all levels in my law firm and assisted any number of clients in hiring and employee selection criteria and processes.

Committees/Boards of Interest: 1) TA Pre-Screening Committee
2) _____
3) _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020


IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – C

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approval of Disclosure of Financial Interest for Lydia Vivante – Historical Commission
PROPOSED MOTION:	I move that the Board has determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the town may expect from Lydia Vivante, Historical Commission Chair. The disclosure is dated March 9, 2020.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

PUBLIC EMPLOYEE INFORMATION	
Name of public employee:	Lydia Vivante
Title or Position:	Chair / Special Municipal Employee, appointed and unpaid.
Agency/Department:	Wellfleet Historical Commission
Agency address:	300 Main Street Wellfleet, MA 02667
Office Phone:	508 349 0300 (L. Vivante mobile: 508 237 3133)
Office E-mail:	wellfleethistoricalcommission@gmail.com
	<p>In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person.</p> <p>I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.</p>
APPEARANCE OF FAVORITISM OR INFLUENCE	
Describe the issue that is coming before you for action or decision.	A public hearing on the proposed demolition of a historic structure at 20 Briar Lane, Wellfleet, MA 02667, Wellfleet Assessors' Map 14, Lot 19.
What responsibility do you have for taking action or making a decision?	I serve on the Historical Commission. As chair, I am responsible for scheduling the hearing on a date that works for the project proponents, and Commission members, as well as setting the agenda. I would also chair and participate in the public hearing.
Explain your relationship or affiliation to the person or organization.	None. I have no financial, familial, or any other relationship/affiliation to the owners of the property at 20 Briar Lane, nor does anyone in my immediate family. My place of residence, owned by my family, is at 320 Main Street, Wellfleet MA, Map 14, Lot 2, which is in the general neighborhood but is over 300' from the Briar Lane property.
How do your official actions or decision matter to the person or organization?	I would chair the meeting and participate in the public hearing. The Historical Commission has seven members.

<p>Optional: Additional facts – e.g., why there is a low risk of undue favoritism or improper influence.</p>	<p>I have no financial or familial interest in the property in question, nor does anyone in my immediate family, or with whom I have a business relationship. Whatever decision is reached by the Historical Commission will not affect my finances or those of my family or business associated in any way. I do not share a lot line with 20 Briar Lane, or contiguous frontage, an easement, or a driveway, nor can I see it from my house.</p> <p>Wellfleet's Demolition Delay bylaw does not define abutter, so I cite the Wellfleet Zoning Board of Appeals definition of abutter and Mass. General Law:</p> <p>From Town of Wellfleet Zoning Board of Filing Procedures Page for the ZBA : <i>Abutting lots are considered to be 1) contiguous lots; 2) lots directly opposite on any public or private way; and 3) lots which abut directly abutting lots and which are within 300 feet of the property line of the property in question (MGL , Ch 40A, § 11.).</i></p> <p>MGLc40A §11 <i>"Parties in interest" as used in this chapter shall mean the petitioner, abutters, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred feet of the property line of the petitioner as they appear on the most recent applicable tax list . . .</i></p>
<p>If you cannot confirm this statement, you should recuse yourself.</p>	<p>WRITE AN X TO CONFIRM THE STATEMENT BELOW.</p> <p><input type="checkbox"/> Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.</p>
<p>Employee signature:</p>	<p></p>
<p>Date:</p>	<p>March 9, 2020</p>

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – D

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Beth Singer to the Planning Board
PROPOSED MOTION:	I move to appoint Beth Singer to the Planning Board to fill a term ending June 30, 2021.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea ____ Nay ____ Abstain ____



**TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

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FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Beth Singer Date March 2, 2020

Mailing Address [REDACTED]

Wellfleet, MA 02667

Phone (Home) 508-349-6745 (cell) 413-358-2610

E-mail bethsinger3@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

I have been a member of the Planning Board for 3 years and would like to return after a 3 month absence

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Doctoral degree in Administration, Policy & research

Committees/Boards of Interest: 1) Planning Board
2) _____
3) _____

MAR - 2 2020



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – E

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Danielle MacGregor as an alternate to the Planning Board
PROPOSED MOTION:	I move to appoint Danielle MacGregor as an alternate to the Planning Board for a term ending June 30, 2025.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea ____ Nay ____ Abstain ____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

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FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Danielle ("Elle") MacGregor Date February 17, 2020

Mailing Address [REDACTED]

Wellfleet, MA 02667

Phone (Home) _____ (cell) 203-313-4102

E-mail elliemacgregor6@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I currently work as the Director of a small,

non-profit organization in Sandwich. We certify lactation
counselors to help new families on their breastfeeding
journey. During my undergraduate career, I was the
Community Service Chair for two terms.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I hold a master's degree of Public Health and a B.S.
in Psychology and Women's Studies. As a year-round
resident of Wellfleet, I am trying to become more involved
in the town, its events, and to give back to this
wonderful place we call home!

Committees/Boards of Interest: 1) Wellfleet Planning Board *
2) Social and Human Services Committee
3) Nauset Regional School Committee

FEB 27 2020



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – F

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Benjamin Fairbank to the Conservation Commission
PROPOSED MOTION:	I move to appoint Benjamin Fairbank to the Conservation Commission for a term ending June 30, 2023.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

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FILL OUT THE FORM BELOW and mail it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Benjamin Fairbank Date 03/10/2020

Mailing Address [Redacted]
Wellfleet, MA 02667

Phone (Home) (203) 415-2220 (cell) (203) 415-2220

E-mail fairbank.b@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

AmeriCorps Cape Cod Year 13-partnered with the Wellfleet Conservation Commission, Wellfleet Conservation Trust as Volunteer Stewardship Coordinator for Town Conservation lands (Sep 2011-July 2012)

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Master of Science, Ecological Design from the Conway School of Landscape Design, Graduate program in sustainable landscape planning and design. Conducted restoration work in resource areas (100' wetland buffer, coastal restoration) for BlueFlax Design, LLC. Independently submitted mitigation plans that I designed for single-family residential projects in 100' wetland buffer zone to the Orleans and Sandwich Conservation Departments.

Committees/Boards of Interest: 1) Conservation Commission
2) _____
3) _____

MAR 10 2020



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – G

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Merrill Mead-Fox to the Cultural Council
PROPOSED MOTION:	I move to appoint Merrill Mead-Fox to the Cultural Council for a term ending June 30, 2023.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail or bring it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Merrill Mead-Fox Date 3/9/2020

Mailing Address [REDACTED] ([REDACTED])
Wellfleet, MA 02667

Phone (Home) _____ (cell) 617-519-8644

E-mail mmeadfox@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I am a retired Clinical Psychologist, and I worked for 42 years in health and mental health. I have experience working with interdisciplinary teams, conducting psychotherapy, supervising and teaching, and public speaking.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

PhD in Clinical Psychology, NIH Fellowship, APA Member, Licensed in State of MA. I am interested in serving on the Cultural Council because I have loved visual arts, music, theatre, and dance since childhood. I believe the Arts are part of what makes life worth living, and part of what makes Wellfleet such a special place

Committees/Boards of Interest: 1) Cultural Council
2) _____
3) _____

MAR 10 2020



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

IV

BOARD/COMMITTEE APPOINTMENTS AND UPDATES – H

REQUESTED BY:	Parking Task Force
DESIRED ACTION:	Discussion of sign-off letter and possible disbanding of Parking Task Force
PROPOSED MOTION:	I move to disband the Parking Task Force as their duties as a committee have been fulfilled.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea ____ Nay ____ Abstain ____

Town of Wellfleet
Parking Task Force II
April 7, 2020

To the Members of the Town of Wellfleet SelectBoard (Submitted by e-mail)

Dear SelectBoard Members,

RE: The Parking Task Force II

On behalf of the members of the Parking Task Force II (PTF), I thank you for receiving our Final Report to you on Feb 28th. Since that time and due to circumstances, we did not reconvene our PTF until April 1st and that was via Zoom conferencing. Only six of our nine members were able to join the meeting, but that was more than the normal quorum requirements. Most of the meeting content was cleaning up details since the Final Report.

We discussed the storage of key documents on the Town website, and with the general guidance of the meeting, Wayne Clough and I are prepared to work with the Town Administrator's office to organize the documents to be preserved when the office is open and we can get with staff.

The final agenda item was to discuss the future of the PTF. **By unanimous consent of those present, we agreed that the PTF should be disbanded** and that the recommended actions of our report should be carried out by the Town Administration, with appropriate oversight by the SelectBoard. On an individual basis, some of the members expressed a willingness to provide assistance to the departments, if it is deemed beneficial.

This process took longer than some of our members were anticipating, but we wanted to do a thorough job of our investigations. As we went through the process, we received significant help from, and gained good respect for how, the departments were handling their responsibilities. As recommended, we feel the administration of parking issues properly belongs with the responsible departments. There is one key point we suggest which is that whenever considering new or expanded activities, proponents and the Town should "Think Parking!".

Thank you for your support and participation as we went through this assignment, especially for Janet Reinhart's liaison role (and special thanks also go to Ms. Suzanne Thomas and Chief Mike Hurley). We feel this is an appropriate time to disband and **suggest that you take the appropriate action to disband this task force.**

Sincerely,

Dennis O'Connell, Chair

Members of the PTF were: Joseph Aberdale, Wayne Clough, Dale Donovan, Bruce Katcher, Sheila Lyons, Daniel Murray, Dennis O'Connell, Virginia Parker, and Wilson Sullivan

cc: Mr. Dan Hoort, Town Administrator,
Ms. Suzanne Grout Thomas, Beach Administrator
Police Chief Michael Hurley
Will Sullivan, Harbor Master
Members of the Parking Task Force II



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020



BUSINESS – A

REQUESTED BY:	Chair
DESIRED ACTION:	Approval of thank you letter to SPAT
PROPOSED MOTION:	I move to approve the thank you letter to SPAT and that the Board signs it.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

www.wellfleet-ma.gov

BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

ASSISTANT
TOWN ADMINISTRATOR

April 14, 2020

Dear SPAT Board Members and Executive Director Michele Insley:

The Wellfleet Selectboard commends you on your efforts to provide our shellfishing community with an innovative way to make some needed income during the COVID-19 health emergency. Your Community Food Share Program has engaged 54 Wellfleet shellfishermen and provided countless hot meals to families in need Cape wide.

The shellfish industry in Wellfleet has been hit hard by the sanctions imposed on the state level on restaurants and wholesale markets because of the COVID-19 virus. It will take time and financial support to recover, but it will recover. It is the Town's top industry after tourism, so we, too, are invested in its recovery and success.

We are so fortunate to have a nonprofit organization like Wellfleet SPAT in our town to help out in situations like this. Our two decades-long collaboration truly comes to fruition in times like these. From the Wellfleet Selectboard, thank you for your generosity. ~~efforts, to help our local shellfishermen.~~

Sincerely,

The Wellfleet Selectboard

Janet Reinhart, Chair

Michael DeVasto, Clerk

Kathleen Bacon, Vice Chair

Justina Carlson

Helen Miranda Wilson



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

V

BUSINESS – B

REQUESTED BY:	Chair
DESIRED ACTION:	Approval of Shellfish Constable's request to expend funds in the revolving account.
PROPOSED MOTION:	I move to approve the Shellfish Constable's request to expend funds in the propagation revolving account.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

Date: April 9, 2020
To: Town of Wellfleet Selectboard members
From: Nancy Civetta, Shellfish Constable
Re: Use of WSD Revolving Fund for Propagation FY20 monies

Dear Selectboard members:

During this challenging time, we at the Shellfish Department are trying to be creative about how we can support the shellfishermen who make their livelihoods on the water here. Many shellfish markets have collapsed in the wake of restaurant closings because of the COVID-19 health emergency. Most shellfish is consumed in restaurants, and without those outlets, shellfishermen have not been able to sell much product, if any.

Wellfleet Shellfish Department is going to redirect what it budgeted for participation in the state-run contaminated quahog relay toward paying dragger shellfishermen to remove quahogs from the federal channel in Wellfleet's inner harbor. Quahogs will be redistributed to both commercial and recreational intertidal harvesting areas around Wellfleet Harbor. This program will mean that the quahogs are not stranded in the federal channel before it gets dredged, shellfishermen can make some needed money and our intertidal harvest areas get a propagation boost.

The contaminated relay budget is \$23/bushel, but the Shellfish Department would like to use funds from its Revolving Fund for Propagation to pay fishermen \$30/bushel. While we know it is a far cry from the market rate they should be getting, we would rather spend these funds in our community if it could help a little during this tough time.

At its meeting on April 9, the Shellfish Advisory Board suggested also including oysters in this initiative. It then voted unanimously (4-0) to support these fund expenditures. I hope you will agree.

At last year's Annual Town Meeting, \$5,000 was authorized to be spent in this fiscal year, and I would like to invest these monies to buy quahogs from the channel and oysters from deep water areas to be relayed to propagate intertidal areas where commercial and recreational shellfishermen will be able to harvest them. We hope to have a little money left to participate in the state-run contaminated quahog relay this year, if only to keep our place at the table for the state program.

Following is a recap of the Revolving Fund for Propagation article from the 2019 ATM warrant.

Thank you for your consideration,

Nancy Civetta, Shellfish Constable

wellfleet-ma.gov/shellfish-department

Phone (508) 349-0325



Fax (508) 349-0305

ATM 2019 WARRANT

ARTICLE 35: Shellfish Revolving Fund To see if the Town will vote to establish a Revolving Fund for Shellfish Propagation in accordance with Massachusetts General Laws Chapter 44, Section 53E½, which will be kept separate and apart from all other monies by the Treasurer, and in which shall be deposited seventy-five percent (75%) of the receipts that are collected into the existing Shellfish Fund by said Town from the issuance of Commercial and Recreational Shellfish and Eel Permits, Aquaculture License Fees, and any other fees relating to the management, oversight and propagation of shellfish under the shellfish department's purview that may be established in the future. **The principal of this fund shall be spent under the direction of the Shellfish Constable with the advice of the Shellfish Advisory Board subject to final approval of the Board of Selectmen**, for the propagation, cultivation, protection and study of shellfish, including all or part of municipal salaries and fringe benefits of propagation employees. Interest earned on any revolving fund balance shall be treated as general fund revenue of the Town. Or take any action in relation thereto.

Board of Selectmen: Recommends 5-0

Finance Committee: Recommends 5-0-1.

Shellfish Advisory Board: Recommends 7-0

SUMMARY: The purpose of this article is to create revolving fund for shellfish propagation in order to provide a sustainable shellfish resource, through propagation, for the benefit of commercial and recreational harvesters. The Shellfish Department's propagation efforts include the seeding of quahogs and oysters in all Wellfleet waterways which also contributes to improving water quality and natural oyster set in our harbor to benefit growers and spat collectors. The creation of this revolving fund takes the responsibility for funding the shellfish department's budget line 180 out of the taxpayer's pockets and puts it in the hands of those who make their living in the shellfish industry and those who harvest shellfish recreationally. The Shellfish Propagation Revolving Fund revenues will be derived from shellfish grant revenue and permit fees. The Revolving Fund expenditures may be used for the propagation, cultivation, protection and study of shellfish only.

ATM MINUTES – ARTICLE APPROVED

ARTICLE 35: Shellfish Revolving Fund

Mr. Houk moved, and it was seconded that the Town **vote to establish a Revolving Fund for Shellfish Propagation** in accordance with Massachusetts General Laws Chapter 44, Section 53E½ as printed in the warrant under article 35, and further, **to vote to establish the total amount that may be expended from said fund for Fiscal Year 2020 at \$5,000.**

The Board of Selectmen: Recommends 5-0

Finance Committee: Recommends 5-0-1.

The Shellfish Advisory Board: Recommends 7-0

The Natural Resources Advisory Board: Recommends 3-0

Mr. Morrissey moved and it was seconded for indefinite postponement. Discussion ensued.

The Moderator declared the motion failed on a voice vote.

A majority vote is required for adoption of the main motion. **The Moderator declared the main motion carried on a voice vote.**

Courtney Butler

From: Nancy Civetta
Sent: Friday, April 3, 2020 11:06 AM
To: Dan Hoort; Courtney Butler
Subject: BOS agenda item for 4/14

I would like to get approval for spending from the Shellfish Revolving Fund for Propagation on the next BOS agenda if possible. \$6,000 was authorized for this fiscal year, and I would like to invest these monies to buy quahogs harvested from the inner channel before dredging so we can relay them to other harbor areas where commercial and recreational shellfishermen will be able to harvest them. We will not be participating in the state-run contaminated quahog relay this year. Please let me know what else I can do to facilitate this process. Thank you!

Here is what the ATM vote specified:

ARTICLE 35: Shellfish Revolving Fund To see if the Town will vote to establish a Revolving Fund for Shellfish Propagation in accordance with Massachusetts General Laws Chapter 44, Section 53E½, which will be kept separate and apart from all other monies by the Treasurer, and in which shall be deposited seventy-five percent (75%) of the receipts that are collected into the existing Shellfish Fund by said Town from the issuance of Commercial and Recreational Shellfish and Eel Permits, Aquaculture License Fees, and any other fees relating to the management, oversight and propagation of shellfish under the shellfish department's purview that may be established in the future. **The principal of this fund shall be spent under the direction of the Shellfish Constable with the advice of the Shellfish Advisory Board subject to final approval of the Board of Selectmen**, for the propagation, cultivation, protection and study of shellfish, including all or part of municipal salaries and fringe benefits of propagation employees. Interest earned on any revolving fund balance shall be treated as general fund revenue of the Town.

Or take any action in relation thereto.

Board of Selectmen: Recommends 5-0

Finance Committee: Recommends 5-0-1.

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SUMMARY: The purpose of this article is to create revolving fund for shellfish propagation in order to provide a sustainable shellfish resource, through propagation, for the benefit of commercial and recreational harvesters. The Shellfish Department's propagation efforts include the seeding of quahogs and oysters in all Wellfleet waterways which also contributes to improving water quality and natural oyster set in our harbor to benefit growers and spat collectors. The creation of this revolving fund takes the responsibility for funding the shellfish department's budget line 180 out of the taxpayer's pockets and puts it in the hands of those who make their living in the shellfish industry and those who harvest shellfish recreationally. The Shellfish Propagation Revolving Fund revenues will be derived from shellfish grant revenue and permit fees. The Revolving Fund expenditures may be used for the propagation, cultivation, protection and study of shellfish only.

Nancy Civetta
Shellfish Constable
Town of Wellfleet
C: 617-901-7193
O: 508-349-0325
E: nancy.civetta@wellfleet-ma.gov
300 Main St.
Wellfleet, MA 02667
Check for news and updates on Facebook.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

V

BUSINESS – C

REQUESTED BY:	Chair
DESIRED ACTION:	Vote to return overwintering monies collected from grant lease holders for the 2019-2020 overwintering season
PROPOSED MOTION:	I move to approve the Shellfish Constable's request to return overwintering monies collected from grant lease holders for the 2019-2020 overwintering season.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Courtney Butler

From: Nancy Civetta
Sent: Thursday, April 9, 2020 5:19 PM
To: Dan Hoort
Cc: Courtney Butler
Subject: RE: One more thing for 4/14 BOS agenda!

Here are the promised details about the monies collected for overwintering of racks above 100:

--Jacob Dalby paid \$2510 by check.
--Aaron Francis paid \$10 by cash.

I had distributed a memo with the following info and discussed it at the SAB meeting, but there was absolutely no support for it.

--Guidance from Town Administrator for money collected for racks over 100: We can deposit to Shellfish Fund and then we can add a new line item to Shellfish Dept. 179 budget designated for Aquaculture Gear Clean Up. We would keep track of it annually and pull it from Shellfish Fund to fund that line item only.

Also...

--Bob Wallace offered to pay (it would have been \$915) but by then the pushback was in full force.
--Chopper (William Young) should have paid \$2,695 but by then SAB had made it clear that the payment requirement should come out of overwintering regulations.

Let me know your thoughts.

Thanks,
Nancy

Nancy Civetta
Shellfish Constable
Town of Wellfleet
C: 617-901-7193
O: 508-349-0325
E: nancy.civetta@wellfleet-ma.gov
300 Main St.
Wellfleet, MA 02667
Check for news and updates on Facebook.

-----Original Message-----

From: Nancy Civetta
Sent: Wednesday, April 8, 2020 5:16 PM
To: Courtney Butler <Courtney.Butler@wellfleet-ma.gov>; Dan Hoort <Dan.Hoort@wellfleet-ma.gov>
Subject: One more thing for 4/14 BOS agenda!

I think the Town should return the money collected for overwintering. The Shellfish Advisory Board has not met to review the revisions I made to that policy, which included taking out having to pay for \$5 for all racks over 100 that were left out. There was so much pushback, and it was proving difficult to ensure that the money collected would be able to be spent as intended for "clean up" due to the fact that we wouldn't establish a revolving fund for it, so I think the best way forward is to simply return it.

I would want to explain this to BOS and have them approve giving money back. I think there are at most 2 checks that have yet to be cashed and one payment for \$10 in cash that Jeanne was not going to deposit until the overwintering issues were resolved. (I can find exact details in my spreadsheet for their packets.)

Agenda item: vote to return overwintering monies collected from grant lease holders for the 2019-2020 overwintering season.

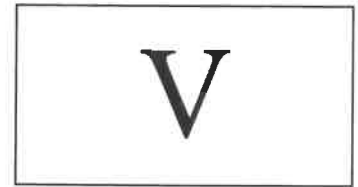
Thank you,
Nancy

Nancy Civetta
Shellfish Constable
Town of Wellfleet
C: 617-901-7193
O: 508-349-0325
E: nancy.civetta@wellfleet-ma.gov
300 Main St.
Wellfleet, MA 02667
Check for news and updates on Facebook.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020



BUSINESS – D

REQUESTED BY:	Carlson
DESIRED ACTION:	Discussion of the late Chuck Reeves' grant #861
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea ____ Nay ____ Abstain ____



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

Date: April 9, 2020
To: Town of Wellfleet Selectboard members
From: Nancy Civetta, Shellfish Constable
Re: Chuck Reaves grants # 861 (one acre) and #861-A (.5 acre) and Clint Austin
Dear Selectboard members:

Clint Austin has reached out to you to request that you add his name back on to Chuck Reaves' grants above. Mr. Reeves passed away in July of 2019. Mr. Austin's name was not on the grant at the time of his death. Mr. Austin is a hard worker, responsible lease holder and an innovator on the flats, and while I understand his predicament, I can't support this because our regulations do not allow it. Here are sections of our regulations that relate to this:

7.2. Previously Established Grants that Become Available

In the event that a licensed aquaculture area previously certified by the DMF becomes available, its status shall be posted by the Shellfish Constable (see Section 3; Informing the Public of Meetings Concerning the Fishery) for a period of 30 calendar days. If more than one qualified person (as described in Section 1 under Domiciled Resident, and Section 7.8.1 Eligibility Requirements) whose name does not appear on another license applies to hold the license, the Selectboard shall hold a public lottery within 14 days to impartially determine who shall be granted the right to use such available acreage for aquaculture. No shareholder, officer, director or other individual holding a similar position having a different title but exercising a similar role, of a corporation that currently holds an aquaculture license in Wellfleet may apply for such grants.

- Therefore, according to our regulations, this grant should be put into a lottery.

7.10. Inheritance of Rights to Use an Aquaculture License

Any license issued under the provisions of MGL Chapter 130, Section 57 shall, upon the death of the sole licensee, continue in full force and effect, subject to the same terms, conditions and regulations imposed by the original license, for the balance of the unexpired term or one year, whichever is longer. This is for the use and benefit of the immediate family of the deceased licensee. For purposes of this section the term immediate family shall mean spouse, son, daughter, mother, father, brother and sister of said deceased licensee.

- To my knowledge, Mr. Reaves had no immediate family as defined in the above regulation; certainly, none that are domiciled in Wellfleet and would be eligible. I have not been contacted by any family members about this grant.

If the Selectboard would like to hear Mr. Austin's case, I would agree to that. However, it needs to be advertised as a public hearing as it regards a grant transfer, and the shellfishing community—and the public in general—have a right to weigh in on it and their viewpoints be taken into your consideration for decision-making. Thank you.

wellfleet-ma.gov/shellfish-department

Phone (508) 349-0325



Fax (508) 349-0305



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

V

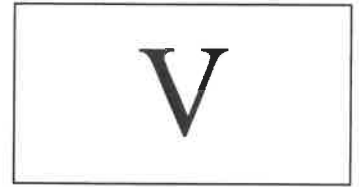
BUSINESS – E

REQUESTED BY:	Chair
DESIRED ACTION:	Vote to postpone the Town Meeting Election
PROPOSED MOTION:	I move to postpone the Town Meeting Election to June 8, 2020.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020



BUSINESS – F

REQUESTED BY:	DeVasto
DESIRED ACTION:	Discuss proposed Right to Farm Bylaw
PROPOSED MOTION:	Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

§ 140-3

Right to farm declaration.

§ 140-1

Legislative purpose and intent.

§ 140-2

Definitions.

§ 140-3

Right to farm declaration.

§ 140-4

Disclosure notification.

§ 140-5

Resolution of disputes.

§ 140-6

Severability clause.

§ 140-7

Relationship to existing Bylaws, rules and regulations.

§ 140-1

Legislative purpose and intent.

A.

The purpose and intent of this bylaw is to state with emphasis the right to farm accorded to all citizens of the commonwealth under Article 97 of the Constitution, and all state statutes and regulations thereunder, including but not limited to MGL c. 40A, § 3, paragraph 1; MGL c. 90, § 9, MGL c. 111, § 125A and MGL c. 128, § 1A. We the citizens of Wellfleet restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles

of Amendment of the Massachusetts Constitution ("Home Rule Amendment").

B.

This general bylaw encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Wellfleet by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This bylaw shall apply to all jurisdictional areas within the Town.

C.

This bylaw encourages the pursuit of homesteading in order to promote self sufficiency and food security with no restrictions on lot size. It further protects homestead farming within the Town of Wellfleet by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This bylaw shall apply to all jurisdictional areas within the Town.

§ 140-2

Definitions.

A.

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

B.

The word "homestead" shall include any parcel or contiguous parcels of land where a person and/or family cultivates the land and practices agriculture in order to become more self sufficient.

C.

The words "farming," "agriculture," "homesteading" or their derivatives shall include, but not be limited to, the following:

1)

Farming in all its branches and the cultivation and tillage of the soil;

2)

Dairying;

3)

Production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities;

4)

Growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;

5)

Raising of livestock, including horses;

6)

Keeping of horses as a commercial enterprise; and

7)

Keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.

D.

"Farming" shall encompass activities including, but not limited to, the following:

1)

Operation and transportation of slow-moving farm equipment over roads within the Town;

2)

Control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals;

3)

Application of manure, fertilizers and pesticides;

4)

Conducting agriculture-related educational and farm-based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;

5)

Processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;

6)

Maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and

7)

On-farm relocation of earth and the clearing of ground for farming operations.

§ 140-3

Right to farm declaration.

The right to farm is hereby recognized to exist within the Town of Wellfleet. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this bylaw are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Right to Farm Bylaw shall be deemed as acquiring any interest in land, or as imposing any land use regulation,

which is properly the subject of state statute, regulation, or local zoning law.

§ 140-4

Disclosure notification.

Copies of the disclosure notification shall be prepared by the Town and included on a one-time basis with the mail out of Town real estate tax bills. Following the initial mail out, copies of the disclosure notification will be included on a continuing basis with the mail out of municipal lien certificates.

DISCLOSURE NOTIFICATION:

It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural and aquacultural resources for the production of food and other agricultural products and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause attendant incidental noise, dust and odors associated with normally accepted agricultural practices. Buyers or occupants are also informed that any property within the Town may be impacted by commercial agriculture, aquiculture, and other farming activities.

§ 140-5

Resolution of disputes.

A.

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Selectboard, the Zoning Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have. The Zoning Enforcement Officer or the Selectboard may forward a copy of the grievance to the Agricultural Advisory Council or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon time frame.

B.

The Board of Health, except in cases of imminent danger or public health risk, may forward a copy of the grievance to the Agricultural Advisory Council or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the Board of Health within an agreed upon time frame

§ 140-6

Severability clause.

If any part of this bylaw is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this bylaw. The town of Wellfleet hereby declares the provisions of this bylaw to be severable.

§ 140-7

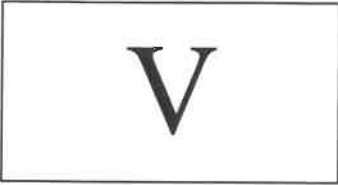
Relationship to existing Bylaws, rules and regulations.

Notwithstanding anything contained herein to the contrary, nothing in this bylaw shall supersede any existing Town bylaw, zoning bylaw, rule or regulation and all such existing bylaws, rules and regulations shall continue in full force and effect.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020



BUSINESS – G

REQUESTED BY:	Chair and DeVasto
DESIRED ACTION:	Discuss proposed change to Charter Section 8-10-1 and Media Policy
PROPOSED MOTION:	Discussion
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Courtney Butler

From: Janet Reinhart <lifeexercises@comcast.net>
Sent: Wednesday, April 8, 2020 11:47 AM
To: Dan Hoort; Courtney Butler
Subject: Committee vote on videotaping

Section 8-10 Town Boards, Commissions, and Committees

8-10-1 All boards, commissions, and committees of the Town shall organize annually and elect a presiding officer and other necessary officers, establish a quorum requirement for their meetings in accordance with General Law, adopt rules of procedure and voting, including a vote on allowing videotaping of meetings, and maintain a journal of proceedings, copies of which shall be a public record and filed regularly with the Town Clerk.

What do you think? Should I send to Helen?



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

VI

SELECTBOARD REPORTS

Reported by:	Topic:



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date: April 14, 2020

VII

TOWN ADMINISTRATOR'S REPORT

This report is for the period March 21, 2020 through April 10, 2020.

1. General

- Town buildings have been closed as precaution to the COVID-19 virus. Police station remains open.
- Staff has been directed to work from home whenever possible.
- Staff members sharing an office alternate their time in the office
- Primary focus is on completing the ATM warrant.
- Working on daycare and hearing assisted devices for town meeting.

2. Fiscal Matters

- Undertaking overall review of revenue projections and FY 2021 budget.

3. Meetings

Meetings as all being held via conference call at this time and include the following:

- Selectboard meetings
- Emergency Management Team meetings
- Emergency Management Team calls with general public
- Conference calls with Outer Cape Town Managers/Administrators
- Conference calls with Outer Cape Town Managers/Administrators and Seashore
- Conference calls with 'Needs' group on Fridays
- Conference calls with Barnstable County Dept of Public Health
- Conference call with Cape Cod Healthcare CEO

4. Complaints.

- Request for beach closures
- Request for date extension of residential exemption deadline (set by state)

5. Personnel Matters:

- Town Administrator search – advertisements have been placed by Community Paradigm, deadline for response is April 27th.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date: April 14, 2020

IX

CORRESPONDENCE REPORT

Thursday, March 19, 2020 to Friday, April 10, 2020

Letters (emails):

3/19	Ryan Curley	Nauset School System Remote Health Screening of Student Population and Families Grant #861
3/20	Clint Austin	
3/20	Dan Hoort	FW: Wellfleet Annual Town Meeting
3/20	Dan Hoort	FW: Position Statement with revisions
3/21	Dan Hoort	Saturday morning update
3/21	Janet Reinhart	Alcohol Update
3/22	Home Builders & Remodelers Association of Cape Cod	Wellfleet Permits and Inspections
3/22	Helen Miranda Wilson	Chatham Liquor regs, tailored to Wellfleet.
3/23	Nancy Civetta	Grant Transfers at tomorrow evening's Selectboard Public Hearing
3/23	Courtney Butler	FW: Lighting of UTB Event
3/23	MA Division of Marine Fisheries	March Marine Fisheries Advisory Commission Meeting Postponed
3/23	MA Division of Marine Fisheries	Support marine conservation and public access with the purchase of a saltwater fishing permit!
3/23	Nancy Civetta	Shellfishing Exempt from Governor Baker's Stay-at-Home order
3/23	Jude Ahern	Fwd: Your friend Gerry needs your help
3/23	Jude Ahern	Who signs something they don't know what it is?
3/23	Jude Ahern	DeVasto: I RESENT the idea that we have a transparency problem in town
3/24	Jude Ahern	Fwd: Finally!
3/24	Courtney Butler	Zoom Meeting Information
3/24	Dan Hoort	Fwd: Marijuana Policy for Wellfleet
3/24	Janet Reinhart	Updated Agenda Procedure
3/24	Janet Reinhart	Disregard my Previous Email
3/24	Dan Hoort	Fwd: 3.24.2020: Updates
3/24	Historical Commission	APRIL 8 Hearing Notification re 20 Briar Lane
3/24	Helen Miranda Wilson	HMW DRAFT, after reading 3/24/20 feedback from KPLaw Marijuana CHA Policy.
3/25	Dan Hoort	03/24/2020 BOS Meeting
3/25	Daniel Corridon	Pitbulls in Wellfleet
3/25	Courtney Butler	Zoom Tips
3/26	Shanna Nealy	Board Chair
3/26	Buster Waters	Seeking Faith
3/27	Jude Ahern	public records retention during COVID-19 emergency
3/27	Harriet Korim	Re: updates
3/27	Nancy Civetta	SPAT begins Community Food Share Program
3/27	Div. of Marine Fisheries	Marine Fisheries Advisory Commission Meeting Rescheduled for April 1, 2020
3/27	Div. of Marine Fisheries	Commercial and Recreational Fishing Update
3/28	Susan Reverb	eblast to WSRA members
3/28	Susan Reverb	eblast to WSRA members
3/29	Nancy Civetta	Helping fishermen during COVID-19



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date: April 14, 2020

IX

3/29	Jude Ahern	When consider liquor license rules
3/29	Dan Hoort	RE: Moving Forward
3/30	Nancy Civetta	FW: Two updates from Wellfleet
3/31	Dan Hoort	Marijuana Host Community Agreements
3/31	Helen Miranda Wilson	Time-sensetive shellfishing issue.
3/31	Michael DeVasto	Meeting earliest possible time.
3/30	Dan Hoort	Fwd: KP Law, P.C. eUpdate - COVID-19 Labor and Employment Issues and Contact Information
3/30	David Agger	Wellfleet Town Manager Screening Committee
3/30	Wayne Clough	COVID 19 Virus video from NYC Doctor who is on the frontlines daily.
3/31	Dan Hoort	Wed. BOS meeting
3/31	Dan Hoort	County Health Dept
3/31	Courtney Butler	COVID-19 Website
3/31	Dan Hoort	Wellfleet Response as of 03/31/2020
3/31	Lori Rutter	Important article about locals v. second homeowners
3/31	Dennis Cunningham	Corona virus
4/1	Courtney Butler	Meeting at 1
4/1	Dan Hoort	RE: EMT conference calls
4/1	Courtney Butler	Weekly COVID-19 Updates
4/1	Kathleen Bacon	Spat
4/1	Nancy Civetta	Wellfleet Bay Scallop re-opening
4/1	Ryan Curley	Wellfleet Needs a Safe Bike Trail Terminus
4/2	Courtney Butler	Zoom Meeting - Hacked
4/2	Dwight Estey	Regarding Proposed Stairway from Parking Lot to Museum
4/2	Nancy Civetta	Shellfish Crier: Town buys channel quahogs, marine debris dumpster at pier and other opportunities for shellfishermen
4/2	Dan Hoort	RE: Corona virus questions
4/2	Courtney Butler	FW: your PSA
4/3	Courtney Butler	Draft Thank You Letter to SPAT
4/3	Ryan Curley	Cape Cod County Commission Outer Cape Bicycle and Pedestrian Master Plan Final Report, Feb 2017.
4/3	Hannah Nash	How to report your Zoom Meeting being Hacked/Zoom-Bombed
4/5	Dan Hoort	Update
4/6	Dan Hoort	Update
4/7	Courtney Butler	FW: Register for COVID-19 Municipal Elected Leaders Briefing - 4.10.20
4/8	Dan Hoort	Sad news
4/8	Dan Hoort	Town meeting options
4/9	Louise Morris	Covid19
4/9	Dan Hoort	Fwd:Covid19
4/7	Unknown Sender	Article from The Enterprise newspaper, dated 4/22/19 "Abington Town Manager Doctored his Contract Several Times as Private 'joke'"



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date: April 14, 2020

IX

CORRESPONDENCE REPORT

Thursday, March 19, 2020 to Friday, April 10, 2020

Applications:

3/18	David Mead-Fox	TA Screening Committee
3/20	Sheryl Jaffe	Board of Registrars
4/2	David Agger	TA Screening Committee
4/2	Deborah Freeman	TA Screening Committee

Notices:

3/14	Historical Commission	Hearing Notice for 4/8/20
3/18	Simon Baker	Community Outreach Public Notice

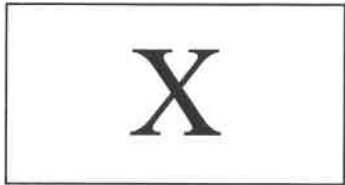
Legal:

3/25	KP Law – Carolyn Murray	Request for an Extension of Time to Respond to Open Meeting Law Complaint
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BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020



MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of March 24, 2020 as (printed or amended). I move to approve the minutes of April 1, 2020 as (printed or amended).
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea ____ Nay ____ Abstain ____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: April 14, 2020

XI

ADJOURNMENT

REQUESTED BY:	Chair
DESIRED ACTION:	Adjournment
PROPOSED MOTION:	I move to adjourn
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

**Wellfleet Selectboard Meeting
Tuesday, March 24, 2020 at 6pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Janet Reinhart; Kathleen Bacon; Helen Miranda Wilson; Michael DeVasto; Justina Carlson

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler

Chair Reinhart called the meeting to order at 6:08 p.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Wilson said the Cape Cod Commission will continue with the April 2nd Herring River Restoration Project Public Hearing.
- DeVasto said he has been in touch with Suzanne Grout Thomas and other staff and community groups regarding his Community Action Plan for COVID-19 response.

PUBLIC HEARINGS

- *Transfer of Grant License #01-03 from Dave Seitler to Dave Seitler and Melissa Yow*
- *Transfer of Grant License #741 Paul Lalumiere and Jim Clark to Paul Lalumiere and Jim Clark and Brett Morse*
- *Transfer of Grant Licenses #738 and #738A from Robert Hautanen and Davin Hautanen to Robert Hautanen and Davin Hautanen and Kelly Hautanen*
- *Transfer of Grant License #85-F from Richard Blakeley and Caleb Potter to Richard Blakeley*
- *Transfer of Grant License #85F-A and 85FA-Ext from Richard Blakeley and Caleb Potter to Richard Blakeley and Ian Holmes*
- *Transfer of Grant License #09-03 from Ethan Estey to Ethan Estey and Dwight Estey*
- *Transfer of Grant Licenses #891 and 891A from Ethan Estey and David Ernst to Ethan Estey and David Ernst and Dwight Estey*

DeVasto, a Shellfisherman, recused himself and left the video conference.

- Bacon moved to approve the following Shellfish Grant Transfers per the recommendation of the Shellfish Constable:
 - Transfer of Grant License #01-03 from Dave Seitler to Dave Seitler and Melissa Yow
 - Transfer of Grant License #741 Paul Lalumiere and Jim Clark to Paul Lalumiere and Jim Clark and Brett Morse
 - Transfer of Grant Licenses #738 and #738A from Robert Hautanen and Davin Hautanen to Robert Hautanen and Davin Hautanen and Kelly Hautanen
 - Transfer of Grant License #85-F from Richard Blakeley and Caleb Potter to Richard Blakeley
 - Transfer of Grant License #85F-A and 85FA-Ext from Richard Blakeley and Caleb Potter to Richard Blakeley and Ian Holmes
 - Transfer of Grant License #09-03 from Ethan Estey to Ethan Estey and Dwight Estey
 - Transfer of Grant Licenses #891 and 891A from Ethan Estey and David Ernst to Ethan Estey and David Ernst and Dwight Estey
- Carlson seconded, and the motion carried 4-0, with DeVasto recused.

TOWN ADMINISTRATOR SEARCH

Appointment of Town Administrator Search Committee

Bacon noted that she spoke with David Agger about his interest on the Committee, Reinhart noted she had not spoken to him herself. There was discussion about voting for the 4 presented in the meeting packet or waiting until a 5th member is recommended.

- Bacon moved to appoint Harry Terkanian, David Mead-Fox, Liz Smith, and Jim Hood, to the Town Administrator Screening Committee.
- Wilson seconded, and the motion carried 5-0.

LICENSES

Renewal of Seasonal Liquor Licenses: Wellfleet Beachcomber, Winslow’s Tavern, Bocce, Wellfleet Motel and Lodge, Van Rensselaer’s, Maurice’s Campground, Wellfleet Marketplace, Chequessett Yacht & Country Club, Flying Fish Café, Wellfleet Flea Market, Catch of the Day, Mac’s Shack, Pearl Restaurant, Harbor Stage Company, Bob’s Sub N Cone, Ceraldi, Liquor N More

- Bacon moved to approve the Renewal of Seasonal Liquor Licenses for Wellfleet Beachcomber, Winslow’s Tavern, Bocce, Wellfleet Motel and Lodge, Van Rensselaer’s, Maurice’s Campground, Wellfleet Marketplace, Chequessett Yacht & Country Club, Flying Fish Café, Wellfleet Flea Market, Catch of the Day, Mac’s Shack, Pearl Restaurant, Harbor Stage Company, Bob’s Sub N Cone, Ceraldi, Liquor N More.
- Wilson seconded, and the motion carried 5-0.

USE OF TOWN PROPERTY

Uncle Tim’s Bridge – Wellfleet Historical Society, May 1, 2020 from 7:30-9:30pm

Duck Harbor – Jason Boisviert/Melissa McCutcheon, May 21, 2020 from 6-8pm

White Crest – Eastham Fire Department, April 2, 2020, 9:00-3:00pm

Long Pond, Etc. – WOMR/John Braden & Kathleen Walker, May 30, 2020 from 5AM-1PM

Mayo Beach, other Beaches – Kathleen Walker, June 20, 2020 from 5AM-1PM

- Bacon moved to postpone the requests for Use of Town Property to all applicants who applied for Use of Town Property for this meeting, until further notice, and that the Board ask the Town Administrator to direct the Principal Clerk to rescind all prior approvals by the Board and return any monies paid, by request, due to the COVID-19 virus.
- Wilson seconded, and the motion carried 5-0.

Kathleen Walker was on the call and requested that her applications not be rescinded; Butler clarified that the applications will be kept on file and if a new date is determined then to provide that to Town Hall and the applications will be put before the Board at a later date.

BUSINESS

Extension Agreement for DRI Hearing Period

- Wilson moved to approve the Extension Agreement for DRI Hearing Period to July 9, 2020 and authorize the Selectboard Chair to sign the agreement.
- Bacon seconded, and the motion carried 5-0.

Schedule date of 2020 Annual Town Meeting

Reinhart said she wanted to postpone the meeting until June 1st; Town Moderator Dan Silverman said he recommended setting the date but not signing the Warrant just yet. There was further discussion of

a potential meeting date. Carlson commended all those who worked behind-the-scenes to work to make the postponement of Town Meeting possible, including Hoort, Silverman, and KP Law.

- In accordance with Section 2-6-1 of the Wellfleet Charter and in light of the Selectboard’s March 17th emergency declaration regarding the COVID-19 virus, I (Bacon) move to set Monday, June 1st as the date for the Wellfleet 2020 Annual Town Meeting.
- Carlson seconded, and the motion carried 5-0.

Discussion of possible revision to Wellfleet liquor regulations

Wilson reminded the Board that what was received in their packets was her quick edits to the Chatham Liquor Regulations to make them amendable to Wellfleet. She noted that KP Law will have to look at them and there are further edits to be made. Bacon noted that this came at her request and feels it is a much more comprehensive document, she also feels that future Selectboards should have this in front of them when deciding on issues of licenses. Wilson noted that this was Chatham’s regulations cross-referenced with Wellfleet’s and that she would like to make further notes before sending to Town Counsel.

Silverman noted that current Section E, “Brown Bag or Carry In” would be much different for Wellfleet because the Town does have establishments that are permitted for BYOB. DeVasto requested more time on this and said he did not see the need to update the current regulations to something more comprehensive, he suggested adapting the current, simple, regulations to be reflect better information. Carlson agreed with DeVasto. There was further discussion. This will be revisited at a future meeting.

- No action taken.

Discussion of Wellfleet Marijuana Policy

Hoort noted that the draft policy was just provided to the Town by KP Law on the morning of this meeting and it is available through Town Hall staff. Bacon noted that work started on this policy at a prior Work Meeting and said this was a solid, good working, policy. Reinhart noted that the policy did not indicate the need for a yearly review of the Host Community Agreement, which she requested. There was further discussion about the purpose and need for this policy.

- Bacon moved to adopt the Wellfleet Marijuana policy as amended.
- Wilson seconded, and the motion carried 5-0.

SELECTBOARD REPORTS

- Wilson: worked to understand the impact of COVID-19 on the shellfish market and industry in Town.

TOWN ADMINISTRATOR’S REPORT

- Hoort noted that, at Bacon’s request, he will provide updates to the Board from staff about how they are doing during this time.
- Wilson asked Hoort about recycling during this time; Hoort said a policy is expected to come this week and that the Town attempted single-stream recycling, but it did not work as planned because haulers were not able to take the large amount of recycled materials that came in to the Transfer Station.
- DeVasto asked about staff who conduct inspections and protocols for staff; Hoort said he does not want staff to enter homes if it is not necessary but if it becomes so, then the Town will provide the most amount of precautions available.

This report is for the period March 7, 2020 through March 20, 2020.

1. General

- Town buildings have been closed as precaution to the COVID-19 virus. Police station remains open.
- Staff has been directed to work from home whenever possible.
- Staff members sharing an office alternate their time in the office
- Primary focus is on completing the ATM warrant.
- Working on daycare and hearing assisted devices for town meeting.

2. Fiscal Matters

- Secondary focus is getting free cash certified by Dept. of Revenue.

3. Meetings

- March 9 – Cape Cod Commission public hearing on Herring River DRI application
- March 10 – Selectboard meeting
- March 10 – Public meeting with DCR/DOT
- March 12 – Dredging Task Force meeting with Army Corps of Engineers
- March 17 – Selectboard meeting
- All other meetings postponed

4. Complaints.

- None, other than usual

5. Personnel Matters:

- Community Paradigm Associates has completed the position statement for the Town Administrator search.

TOPICS FOR FUTURE DISCUSSION

- Reinhart: Liquor Regulations
- Bacon: meet with Cape Cod Cannabis, the applicant for the South Wellfleet General Store HCA
- Bacon: request for a discussion with regard to a letter from Kelly Medeiros regarding new setup for OysterFest, as approved by the Board on February 28th, and the impacts of residence on Holbrook Ave.
- Carlson: Clint Austin’s request for a Shellfish Grant Transfer

CORRESPONDENCE AND VACANCY REPORTS

- There were no comments.

MINUTES

Wilson said she has not had time to go through and amend the minutes as of yet; she suggested moving to approve them in draft form. Bacon said she read them over 3 times, and they are concise and accurate.

- Bacon moved to approve the minutes of February 28, 2020, as printed.
- Carlson seconded, and the motion carried 4-1, with Wilson opposed.

- Bacon moved to approve the minutes of March 10, 2020, as printed.
- DeVasto seconded, and the motion carried 4-1, with Wilson opposed.

- Bacon moved to approve the minutes of March 17, 2020 as printed.
- DeVasto seconded, and the motion carried 4-1, with Wilson opposed.

ADJOURNMENT

- Bacon moved to adjourn.
- DeVasto seconded, and the motion carried 5-0.

The meeting adjourned at 7:44pm.

Respectfully submitted,

Courtney Butler,
Secretary

Public Records Documents available as of 3/20/2020:

1. Memos from Shellfish Constable to Selectboard, re: grant transfers Grant #01-03: From Dave Seitler to Dave Seitler and Melissa Yow; Grant #741: From Paul Lalumiere and Jim Clark to Paul Lalumiere and Jim Clark and Brett Morse; Grants #738 and 738A: From Robert Hautanen and Davin Hautanen to Robert Hautanen and Davin Hautanen and Kelly Hautanen; Grant # 85-F: From Richard Blakeley and Caleb Potter to Richard Blakeley; Grant #85F-A and 85F-Aext: From Richard Blakeley and Caleb Potter to Richard Blakeley and Ian Holmes; Grant # 09-03: From Ethan Estey to Ethan Estey and Dwight Estey; Grant #891 and 891A: From David Ernst and Ethan Estey to David Ernst and Ethan Estey and Dwight Estey;
2. Use of Town Property Requests from Wellfleet Historical Society; Jason Boisviert/Melissa McCutcheon; Eastham Fire Department; and Kathleen Walker;
3. 5th Extension Agreement – DRI Public Hearing Period – Cape Cod Commission
4. Emails between Dan Hoort, Carolyn M. Murray (KP Law), and Town Staff regarding the Wellfleet Annual Town Meeting;
5. Draft liquor license regulations;
6. Draft Marijuana Policy as presented by KP Law with comments from Board;
7. Town Administrator’s Report dated March 20, 2020;
8. Correspondence Report dated March 20, 2020;
9. Draft minutes of the February 28, March 10, and March 17, 2020 meetings

**Wellfleet Selectboard Meeting
Wednesday, April 1, 2020 at 1pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Janet Reinhart; Kathleen Bacon; Helen Miranda Wilson; Michael DeVasto; Justina Carlson

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler

Chair Reinhart called the meeting to order at 1:00 p.m. This meeting was held via Zoom and the recording is available on the Town website.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Wilson: The Cape Cod Commission’s Public Hearing for the Herring River Restoration Project has been moved to April 30th, information is on the Town website.

BUSINESS

Approve to send a letter to the Massachusetts Division of Marine Fisheries to extend the bay scallop season in Wellfleet for one more month.

- Bacon moved to send a letter to the Massachusetts Division of Marine Fisheries to extend the bay scallop season in Wellfleet for one more month, through and including Thursday, April 30, 2020 and authorize the chair to sign the letter.
- Carlson seconded, and the motion carried 5-0.

COVID-19 Updates

Hoort provided the following updates and recommendations from the Emergency Management Team (EMT) will have weekly calls on Tuesdays at 10AM, meeting information is located on the Town website and social media pages.

- **Town Buildings:** At this time all town buildings with the exception of the Police Station will remain closed to the public through Friday, May 1st. The Center for Disease Control (CDC) is now recommending social distancing until at least April 30, 2020. Town buildings are tentatively scheduled to re-open on Monday, May 4th depending on CDC guidelines, Governor Baker’s executive orders, recommendations from the Massachusetts Department of Health, the Wellfleet Board of Health and the Wellfleet Health Agent.
- **Shelter-In-Place Advisory:** All Wellfleet residents are advised to follow the CDC guidelines as well as directives from the Governor’s office. Residents are advised to shelter in place through Friday, May 1st. New arrivals to Wellfleet are advised to self-quarantine upon arrival for a minimum of fourteen days. New arrivals are advised to bring enough food and supplies to last for fourteen days during the self-quarantine.
- **Recreation Programs:** Organized Wellfleet Recreation programs will be postponed until Saturday, May 2nd at the earliest. Recreation Areas
 - To limit social gatherings and interactions the Wellfleet recreation areas are closed to the public through Friday, May 1st. This includes all playgrounds, tennis courts, basketball courts and the skateboard park. Residents are encouraged to exercise while maintaining a distance of a minimum of six feet from each other. Trash cans will be removed from all recreation areas.

- While it is an inconvenience, portable restrooms will not be placed at locations in Town until Saturday, May 2nd at the earliest. The Town does not have the capacity to clean and sanitized the portable restrooms appropriately to limit the spread of the virus. This date is subject to change based on updated information.
- **Beaches:** Signage will be installed at all beaches reminding people that:
 - They need to maintain a 6 foot distance from each other
 - For out of town visitors a notice that the Governor has issued a 14 day quarantine.
 - Trash cans will be removed from all beaches. Trash may be contaminated and pose a health risk to staff. Beach visitors are required to ‘carry in and carry out’ any trash they create and dispose of any trash at home.
 - Notices will be place on car windshields of any out-of-state vehicles in beach parking lots and other parking areas in town.

There were further recommendations from the Board and viewers and these will be taken into consideration by Town staff.

- Bacon moved to approve the recommendations of the Emergency Management Team.
- Wilson seconded, and the motion carried 5-0.

Bacon asked to have the Board draft a letter thanking SPAT for their efforts in support of the shellfish community during COVID-19 as an agenda topic for the April 14th meeting. The Board agreed.

ADJOURNMENT

- Bacon moved to adjourn.
- Wilson seconded, and the motion carried 5-0.

The meeting adjourned at 1:50pm.

Respectfully submitted,

Courtney Butler,
Secretary

Public Records Documents available as of 4/1/2020:

1. Emails from Shellfish Constable Nancy Civetta to the Selectboard and Town Administrator Dan Hoort, re: Time-Sensitive Shellfishing Issue, dated March 30, 2020
2. Letter to DMF to extend the bay scallop season in Wellfleet through Thursday, April 30, 2020