



## Wellfleet Selectboard

**Note: Start Time of 5:30pm**

The Wellfleet Selectboard will hold a public meeting on **Tuesday, December 14, 2021, at 5:30 p.m.** **This meeting will be held via Zoom Video Conference** in accordance with the temporary suspension and enhancement of the Open Meeting Law requirements by the General Court of the Commonwealth of Massachusetts. Instructions for a Zoom video conference meeting which also allows phone dial-in are given below:

1. Join the meeting hosted in Zoom by using the following link:  
<https://us02web.zoom.us/j/85689604806?pwd=blplVFZlZzViQ0xNWkZKMm9iMVdrdz09>
  2. Audio, video, chat, and screen sharing functions will be disabled during the public session. Request to participate by using the “raise hand” function. **Meeting ID: 856 8960 4806 | Passcode: 611877**
    - a. Raise hand in smartphone app – touch bottom of your screen and select “more” - hit “raise hand” button
    - b. Raise hand on computer – hit “participants” button on bottom of screen – hit “raise hand” button on bottom of participants panel
    - c. Please make sure you properly identify yourself before speaking, rename yourself by selecting the participants button and choosing “more” (or by holding down on your name on a smartphone app) and selecting “rename” - full, legal names only.
    - d. Please join the meeting on time.
  3. You may also listen to the meeting by calling in on a phone to **+1 929 205 6099** and enter **Meeting ID: 856 8960 4806 | Passcode: 611877** Landline callers can participate by **dialing \*9 to raise their hand.**
  4. You may submit questions and comments to the Town using the following email:  
[executive.assistant@wellfleet-ma.gov](mailto:executive.assistant@wellfleet-ma.gov) Comments made during the meeting via e-mail will be sent to Selectboard members **AFTER** the meeting.
  5. Meeting materials are attached to this agenda, available online at [Wellfleet-ma.gov](http://Wellfleet-ma.gov). It is recommended that phone participants access materials in advance of the meeting.
  6. **Please follow the following general instructions:**
    - a. Keep your phone muted at all times when not talking; no one is allowed to unmute themselves during the meeting.
      - i. Selectboard meetings are **NOT** interactive. If public comments are allowed that’s all, comments only, not questions.
      - ii. If the Chair is allowing comments during the meeting the number of comments will be limited and may be **no longer than one minute.**
    - b. Do not use speakerphone; do not use Bluetooth devices; mute all background noise.
    - c. Please do not speak until the Chair asks for public comments or questions and you have been recognized by the moderator and unmuted.
    - d. After the business section is complete no public comments are permitted. Future agenda items are from the Selectboard, no one else.
  7. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.
-

I. ***Announcements, Open Session and Public Comments***

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

II. ***School Committee Appointments***

III. ***Appointments***

A. Police Officer Appointment ~ Chief Hurley

IV. ***Covid Updates or Announcements***

V. ***Financial Management Plan***

VI. ***Business***

A. Seasonal Wages

B. Lt. Island Bridge Change Order

C. Main Street Change of ownership

D. Hawes Pond Tide gate

E. DPW CIP Items

- Water Refill Stations
- Rt 6 Main St Engineering

F. Police Department CIP

G. Other CIP Items

- TA - General MIS Equipment & Software
- Town Clerk- Microfilming Project
- Library – Public Computer Upgrades

H. TA Salary

I. Signature of Chair on warrants ~ Chair Curley

J. Town Hall Hours for Christmas Eve ~ Chair Curley

VII. ***Selectboard Reports***

VIII. ***Topics for Future Discussion***

IX. ***Correspondence and Vacancy Reports***

X. ***Minutes***

A. August 16, 2021; ~ HDYLTA Public Hearing

XI. ***Adjournment Open Session and Enter Executive Session***

A. **M.G.L. c.30A, Sec. 21-Effective July 1, 2010;** To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

I

### ANNOUNCEMENTS, OPEN SESSION & PUBLIC COMMENTS

<b>REQUESTED BY:</b>	<b>Public in attendance and board members</b>
<b>DESIRED ACTION:</b>	<b>No action required</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements and Public Comments</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

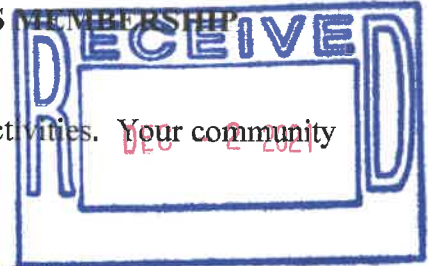
II

### SCHOOL COMMITTEE APPOINTMENTS

<b>REQUESTED BY:</b>	<b>The Selectboard</b>
<b>DESIRED ACTION:</b>	<b>To appoint members to the school committee</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<b>I move to approve the appointment of Joan Zukos to the Wellfleet School Committee to be sworn in by the town clerk before voting on any matters at a meeting of the Wellfleet School Committee.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET  
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP



Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. Please volunteer.

FILL OUT THE FORM BELOW and mail it to:  
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Joan L. Zukas Date 12-2-21

Mailing Address PO Box 1671  
Wellfleet, Ma 02667

Phone (Home) ~~~~~ (cell) 413 374-7436

E-mail JZUKAS123@comcast.net

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: \_\_\_\_\_

Taught in Amherst Public School for 32 yrs  
as a special education teacher (elem)  
Executive Function coach for Amherst schools  
Prek - 12 grade  
various training workshops in district, state & Vermont

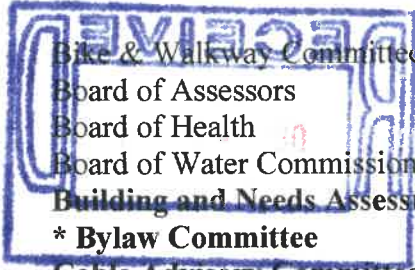
Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Inclusion specialist  
Masters in Special education  
various course work in racial awareness, reading,  
Math, cultural sensitivity  
worked on professional development committee  
for Nauset school district  
Board of BBBS Hampshire County  
Case Worker for BBBS

Committees/Boards of Interest: 1) School Board for WES  
2) \_\_\_\_\_  
3) \_\_\_\_\_

\* Big Brothers Big Sisters of Hampshire County

**Town of Wellfleet Boards and Committees**



Bike & Walkway Committee	3 year term
Board of Assessors	3 year term
Board of Health	3 year term
Board of Water Commissioners	3 year term
<b>Building and Needs Assessment</b>	3 year term
<b>* Bylaw Committee</b>	3 year term
Cable Advisory Committee	1 year term
Cape Cod Commission	3 year term
*Cape Cod Regional Technical High School	(ATM)
*Charter Review Committee	(ATM)
<b>Commission on Disabilities</b>	3 year term
Community Preservation Committee	3 year term
Comprehensive Wastewater Management	3 year term
<b>Conservation Commission</b>	3 year term
<b>Council on Aging</b>	3 year term
<b>Cultural Council</b>	3 year term
Energy Committee	3 year term
<b>* Finance Committee</b>	3 year term (ATM)
Health Care Campus Committee	Indefinite
Historical Commission	3 year term
Housing Authority	5 year term (ATM)
Local Housing Partnership	1 year term
<b>Marina Advisory Committee</b>	2 year term
<b>Natural Resources Advisory Committee</b>	3 year term
<b>Open Space Committee</b>	1 year term
<b>Personnel Board</b>	3 year term
<b>Planning Board</b>	5 year term
Recreation Committee	3 year term
<b>Recycling Committee</b>	3 year term
<b>Shellfish Advisory Board</b>	3 year term
* Social and Human Services Committee	3 year term
<b>Zoning Board of Appeals</b>	3 year term

**VACANCIES IN BOLD**

*\* Appointed by Moderator*



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

III

### APPOINTMENTS

<b>REQUESTED BY:</b>	<b>Police Chief Michael Hurley</b>
<b>DESIRED ACTION:</b>	<b>To approve the appointment of a new police officer</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve Sarah E Chase as a full-time police officer subject to the successful acceptance and subsequent completion of the Massachusetts Police Training Council Academy</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea ____ Nay ____ Abstain ____

**Town of Wellfleet  
Police Department**

December 8, 2021

To: Select Board  
From: Chief Michael P. Hurley

Subject: FULL TIME POLICE OFFICER APPOINTMENT

I request Sarah E. Chase be appointed as a Full Time Police Officer subject to the successful acceptance and subsequent completion of the Massachusetts Police Training Council Academy. Ms. Chase will be filling the position of an officer who resigned back in October. Currently, we are attempting to find a police academy for Ms. Chase to attend.

**Sarah E. Chase:**

Physical	In Progress
Physical Agility Test	In Progress
Police Academy Application	In Progress
Background Check	In Progress
Psychological Evaluation	In Progress

I recommend that Ms. Chase be appointed as above and that a conditional offer of employment be extended as follows:

- Pass a background investigation
- Pass a psychological
- Pass a physical
- Pass the Physical Agility Test (PAT test)
- Obtain or be able to obtain a MA license to carry a firearms permit (Class A)
- Complete the Full Time Police Academy
- Satisfactorily complete the Field Training program

Respectfully submitted for your information and consideration.



Michael P. Hurley  
Chief of Police

cc: Charles Sumner, Interim Town Administrator



Police Officer Position; Full Time [XX] Part Time [ ]

Communications Position; Full Time [ ] Part Time [ ]

**WELLFLEET POLICE DEPARTMENT  
SUMMARY SHEET OF APPLICANT'S INFORMATION**

Applicant's Name: Chase Sarah E.  
(Last) (First) (Middle)

**The following information is a summary of information provided as part of a 10 page application packet. The entire application is available for your review if you so desire.**

**I PERSONAL HISTORY**

Address: \_\_\_\_\_  
(Number & Street)  
South Dennis MA 02660  
(City/Town) (State) (Zip)

**II EDUCATION**

	School Name, Address and Phone Number	Graduated Yes/No	Number of Years Attended	Degree	Major
High School	Nauset Regional High School	Yes	4	Diploma	
Undergraduate	Southern New Hampshire University	Yes	4	Bachelors	Criminal Justice
Graduate					
Other					

- b. Have you attended or are attending a Reserve Police Academy? Yes [ ] No [ **XX** ] If yes, give details to include completion date: \_\_\_\_\_
- c. Have you attended or are attending a Full Time Police Academy? Yes [ ] No [ **XX** ] If yes, give details to include completion date: \_\_\_\_\_
- d. Do you have a First Responder certificate? Yes [ ] No [ **XX** ] Exp. Date: \_\_\_\_\_
- e. Do you have a CPR certificate? Yes [ ] No [ **XX** ] Exp. Date: \_\_\_\_\_

f. List any special abilities, interests, sports or hobbies along with degrees of proficiency:  
Proficient in physical fitness such as lifting, running, ice hockey, sprinting, etc.

g. List any special equipment or computer systems with which you have experience.  
Experience with computer and I-phone technology such as word processing, excel, IMC, CAD system, Track Star AVLS, photoshop, geolocating cell phones, typing

### III EMPLOYMENT HISTORY

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
02/2020	N/A	Yarmouth Police Department 340 Higgins Crowell Rd West Yarmouth, MA  Emergency Telecommunications			Andrew Coville Sergeant
Reason for Leaving: N/A					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
05/2018	02/2020	ChildCare 1268 Route 6A Brewster, MA			Catherine VanBuren Supervisor

Further Career in Law Enforcement

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
01/2017	05/2018	Laurino's Tavern 3668 Main Street Brewster, MA Waitress			Donna Down Owner

Reason for Leaving:  
 Temporary employment between classes

b. Have you ever been disciplined or forced to resign because of misconduct or unsatisfactory employment? Yes [ ] No [ XX ] If yes, give details:

\_\_\_\_\_

c. Are you eligible for rehire with each of your former employers? Yes [ XX ] No [ ] If no, please explain: \_\_\_\_\_

**Sarah E. Chase**

**South Dennis, MA  
October 24th, 2021**

**Wellfleet Police Department  
36 Gross Hill Road,  
Wellfleet MA**

**To the Wellfleet Police Department,**

**For the past several years, I have been actively pursuing a career in policing. I started interning at the Orleans Police Department in 2019, and at the Cape Cod Municipal Police Academy. These experiences sparked my interest with law enforcement, and has furthered my ambition to be employed as a full time police officer. I am currently employed as a dispatcher for the Yarmouth Police Department. I also recently obtained my Bachelor's in Criminal Justice. I am now prepared to move onto the next step- to successfully attend a police academy.**

**I've grown up with a drive to always perform to the best of my abilities, mentally and physically. I currently participate in cross fit workouts, weight lifting and running to keep physically fit. Once a week I complete the Cooper Standard test to stay in line with the standards. My current job does not require physical Handling radio transmissions, emergency 911, business line and several computer screen has helped me further develop my ability to multitask and prioritize. My ability to promptly dispatch personnel and resources to priority one calls, while gathering more information to ensure officer and civilian safety has only increased since starting at Yarmouth.**

**Should I be hired at Wellfleet, I will continuously give my utmost amount of effort and compassion to the community, and to assist citizens even if they may not be cooperative at the time.**

**I understand the road to becoming a police officer has its challenges, and even more so after the academy. I am ready to use the established integrity, discretion and compassion I have to serve the community of Wellfleet. I want to ensure positive solutions are offered to anyone at any time.**

**Thank you for your consideration.**

**Sincerely,  
Sarah E. Chase**

**Sarah E Chase**

South Dennis 02660

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**Education**

- Bachelor of Science in Criminal Justice- Southern New Hampshire University 2021

**Certifications + Training**

- E-9-1-1 Next Generation certified
- Law Enforcement certified
- LTC certified
- CJIS Certified
- AED trained
- Firearms Safety Trained
- Association of Public Safety Communications Officials certified
- Law Enforcement Automated Personnel System trained
- Citizens Police Academy trained

**Experience**

**Yarmouth Police Department (February 2020-present)**

**Public Safety Emergency 911 Dispatcher**

- Responsible for receiving incoming emergency calls, prioritizing calls based on the nature of an emergency, providing instructions on life-saving emergency medical interventions, and dispatching the proper emergency personnel while ensuring officer safety

**ChildCare (2015-2020)**

**Nanny- Brewster**

- Helped raise a 2 and 5 year old full time by assisting with their developmental growth, providing a safe and stimulating environment, preparing food, bringing them to and from school, arranging educational activities and crafts, bathroom training and ensuring constant safety for both children

**Caregiver-Grace Church of East Dennis**

- Attended to multiple children of the ages 0-5 years old by teaching them Biblical lessons, preparing activities for comprehension of the lesson and providing to their needs.

**Orleans Police Department (May 2019-August 2019)**

**Intern**

- Assisted administration, patrol, dispatch, and detectives by completing various assignments through each division. Created posters and tasks for patrol with Excel, investigated emails, dispatched events and participated in ride alongs.

**Role player-Cape Cod Municipal Police Academy (August 2019-March 2020)**

**Cape Cod Regional Law Enforcement Council SWAT Team (October 2020-present)**

- Assisted in role playing such as domestics, assault, kidnapping, robbery and violent suspect scenarios



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

IV

### COVID-19 UPDATES AND RECOMMENDATIONS

<b>REQUESTED BY:</b>	<b>Chair Curley/Health Agent Lemos</b>
<b>DESIRED ACTION:</b>	<b>A report will be given on the meeting with department heads on the reopening of Town Hall.</b>
<b>PROPOSED MOTION:</b>	<b>TBD</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

V

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### FINANCIAL WORKPLAN

<b>REQUESTED BY:</b>	<b>Chair Curley and Town Administrator Sumner</b>
<b>DESIRED ACTION:</b>	<b>To discuss the current Wellfleet financial workplan</b>
<b>PROPOSED MOTION:</b>	<b>No action needed for this item</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS

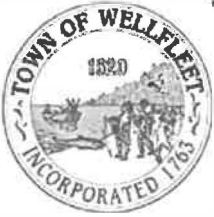
~ A ~

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>To discuss and approve 2023 Seasonal wages</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the 2023 Seasonal Wages for the departments listed in the selectboard packet</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



Position	Department	FY22	FY23
CNSLR	Recreation	\$ 14.00	\$15 to \$17
SKATEPARK MONITOR	Recreation	\$ 16.00	\$15 to \$20
HEAD CNSLR	Recreation	\$ 16.50	\$16 to \$20
CNSLR/INSTRUCTOR	Recreation	\$ 16.50	\$16 to \$20
CONCERT MANAGER	Recreation	\$ 20.00	\$16 to \$20
COACHING	Recreation	\$ 20.00	\$16 to \$20
Pickleball Monitor	Recreation	\$ 16.50	\$16 to \$22
Beach Guard	Beaches	\$ 14.00	\$17 to \$22
Beach Sticker Clerk	Beaches	\$ 14.00	\$17 to \$22
GULL PD SWIM INSTRUCTOR	Recreation	\$ 15.00	\$17 to \$22
SKATEPARK MANAGER	Recreation	\$ 20.00	\$17 to \$22
OFF SEASON PART-TIME HELP	Recreation	\$ 20.00	\$17 to \$22
Asst. Beach Guard Captain	Beaches	\$ 16.00	\$19 to \$24
OFFICE MANAGER	Recreation	\$ 20.00	\$19 to \$24
Lifeguard	Beaches	\$ 17.00	\$20 to \$25
Seasonal Recycling Facilities Person	DPW	\$ 14.50	\$20 to \$25
Seasonal Park and Grounds Person	DPW	\$ 14.50	\$20 to \$25
Seasonal Recycling Facilities Person	DPW	\$ 14.50	\$20 to \$25
Seasonal Park and Grounds Person	DPW	\$ 14.50	\$20 to \$25
Morning Recreation Director	Recreation	\$ 22.00	\$20 to \$25
GULL PD DIRECTOR	Recreation	\$ 20.00	\$20 to \$25
SPECIAL NEEDS COUNSELOR	Recreation	\$ 16.50	\$20 to \$25
Buildings and Grounds Rec	Recreation	n/a	\$20 to \$25
Seasonal Deputy Constable PT	Shellfish	\$ 16.00	\$20 to \$25
Seasonal	Harbor	\$ 16.00	\$ 20.00
Seasonal 2	Harbor	\$ 17.00	\$ 20.50
Seasonal 3	Harbor	\$ 18.00	\$ 21.00
Beach Guard Captain	Beaches	\$ 18.00	\$21 to \$26
Asst. Head Lifeguard	Beaches	\$ 22.00	\$25 to \$30
Seasonal Deputy Constable FT	Shellfish	\$ 20.00	\$25 to \$30
Asst. Beach Administrator	Beaches	\$ 28.00	\$30 to \$35
Head Lifeguard	Beaches	\$ 28.00	\$30 to \$35

Due to the inability to offer a wage competitive with surrounding summer positions, The Recreation Department was not able to secure enough counselors and swim instructors during the summer of 2021 to adequately staff existing programming. For the first time ever the Department had to turn many families as the staffing levels could not meet the demand, The amount of responsibility inherent in these positions require a competitive salary is offered in order to secure qualified applicants. Please consider these requested increases so that quality programming can continue to be offered for residents and visitors to Wellfleet.



## SELECTBOARD

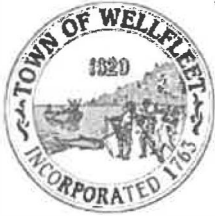
AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS

~ B ~

<b>REQUESTED BY:</b>	<b>Jay Norton</b>
<b>DESIRED ACTION:</b>	<b>To discuss and vote on the Lt. Island Bridge Change Order</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the change order for Lt. Island Bridge</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS

~ C ~

<b>REQUESTED BY:</b>	<b>Chair Curley</b>
<b>DESIRED ACTION:</b>	<b>To discuss and vote on the change of ownership for Main Street</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the change of ownership for Main Street in Wellfleet Massachusetts.</b>
<b>SUMMARY:</b>	
<b>Project</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Jamey Tesler, Acting Secretary & CEO  
Jonathan L. Gulliver, Highway Administrator



May 25, 2021

**Subject: Wellfleet – Intersection Improvements at Route 6 and Main Street  
Project File No. 607397**

Mr. Charles Sumner  
Wellfleet Town Administrator  
Town Hall  
300 Main Street  
Wellfleet, MA 02667  
*via e-mail*

Dear Mr. Sumner,

As discussed during our virtual meeting of May 19, 2021, I am writing to request that the Town of Wellfleet (Town) concur with a proposed alteration/discontinuance of a portion of the State Highway Layout (SHLO) that includes the culvert conveying Duck Creek under Main Street. An existing tide gate installed within the culvert functions as intended to prevent flooding of upstream properties but limits the amount of ocean water reaching Hawes Pond thereby altering the salinity and habitat of the pond. The Town has requested that MassDOT replace the tide gate with a model that can allow additional ocean water to pass upstream and improve the habitat of Hawes Pond. The alteration/discontinuance is being proposed because there is no need for MassDOT - Highway Division to maintain ownership of the culvert as there is no vested interest in Hawes Pond or the waterway, and Main Street is a municipal roadway.

Through discussions and meetings with the Town, a self-regulating tide gate has been identified and agreed upon as an appropriate replacement. Although the Town has agreed to pay for design as stipulated in the attached Project Review Committee letter to the Town dated July 31, 2013, MassDOT is willing to cover the cost of designing the tide gate following the Design Public Hearing scheduled for June 2021. In consideration of designing and installing a self-regulating tide gate, MassDOT requests written concurrence from the Town to accept an alteration/discontinuance of a portion of the SHLO thereby transferring ownership and future operation and maintenance responsibilities of the culvert to the Town. The design and installation of the tide gate and reconstruction of the existing culvert headwall would be incorporated into the above-referenced project. The tide gate will be designed and limits of the SHLO alteration will be determined with review and input from Town.

May 25, 2021

**Subject:** Wellfleet – Intersection Improvements at Route 6 and Main Street  
Project File No. 607397

Thank you for considering the proposed alteration/discontinuance. Should you have any further questions or comments regarding this project, please feel free to contact the Project Manager, Greg Mischel, at (978) 758-4896 or by email at [Gregory.Mischel@dot.state.ma.us](mailto:Gregory.Mischel@dot.state.ma.us).

Sincerely,



Marie Joyce Rose, P.E.  
Director of Project Management

MJR/gam

Attachments: MassDOT letter dated July 31, 2013

Sketch of proposed SHLO alteration

cc: Pamela Haznar, District 5 Project Development Engineer  
Pamela Marquis, ROW Community Compliance  
Michael Chouinard, State Layout Engineer  
Jay Norton, Assistant Director, Wellfleet Department of Public Works

**HIGHWAY GUARD DETAILS**

- STA 29+45 LT. TANGENT END, TL-3 (ITEM 627.53)
- STA 29+58 - 30+82 LT. GUARDRAIL, TL-3 (WOOD POSTS) (ITEM 620.13)
- STA 30+76 LT. TANGENT END, TL-3 (ITEM 627.53)
- STA 30+84 LT. TRAILING ANCHORAGE (ITEM 627.1)
- STA 30+84 - 30+88 LT. GUARDRAIL, TL-3 (WOOD POSTS) (ITEM 620.13)
- STA 100+29 - 104+16 LT. GUARDRAIL, TL-2 (WOOD POSTS) (ITEM 620.12)
- STA 32+24 - 37+39 LT. GUARDRAIL, TL-3 (WOOD POSTS) (ITEM 620.13)
- STA 100+86 - 101+19 RT. GUARDRAIL, TL-2 (WOOD POSTS) (ITEM 620.12)
- STA 101+29 RT. TRAILING ANCHORAGE (ITEM 627.1)

**TRAFFIC SIGNAL CONDUIT**

- SEE SHEET 44
- PROP TL-3 STEEL W BEAM HIGHWAY GUARD (WOOD POSTS)
- PROP FULL DEPTH CONST
- PROP BD (TYP)

**WATER SUPPLY ALTERATIONS**

- SEE SHEET 27
- PROP TEMP BASEMENT (TYP)
- PROP PERM UTILITY BASEMENT (TYP)
- PROP T10 ALT

**DRAINAGE DETAILS**

- SEE SHEET 27

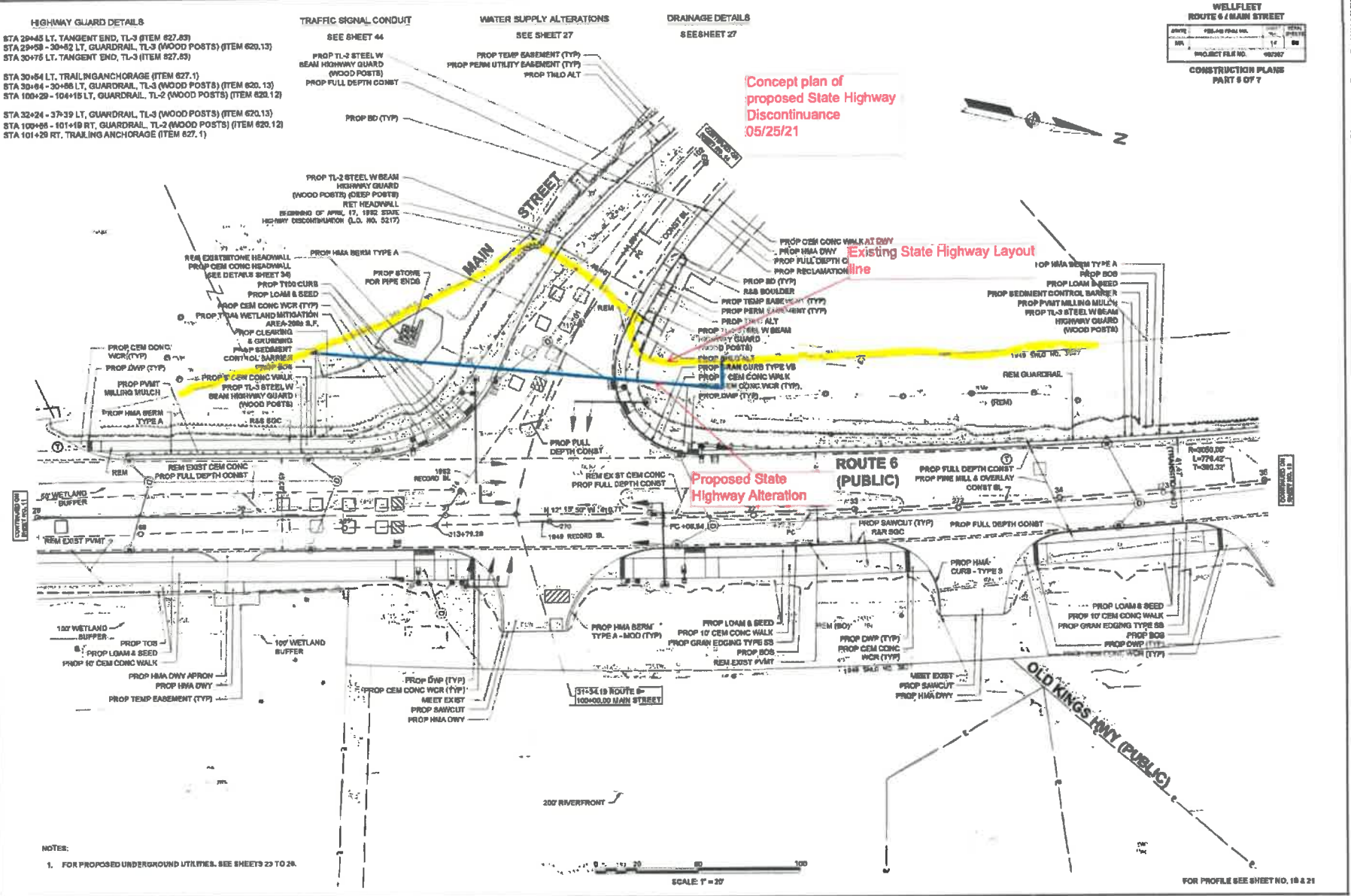
WELLFLEET ROUTE 6 / MAIN STREET			
DATE	FILE NO / PROJ NO.	SCALE	SHEET NO.
05/25/21	1000000	1" = 20'	08
PROJECT FILE NO. 1000000			
CONSTRUCTION PLANS PART 8 OF 7			

Concept plan of proposed State Highway Discontinuance 05/25/21

Proposed State Highway Alteration

ROUTE 6 (PUBLIC)

EXISTING State Highway Layout

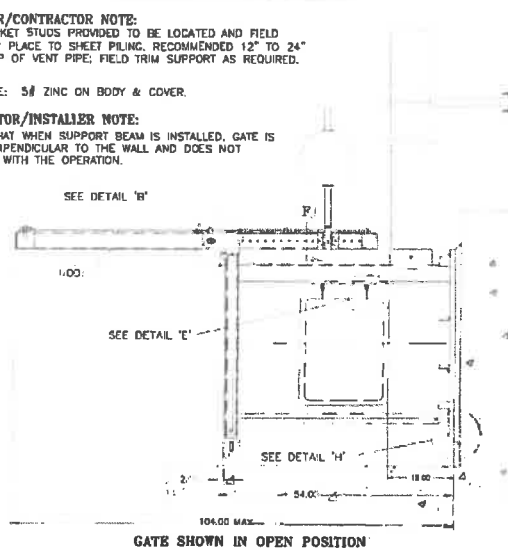
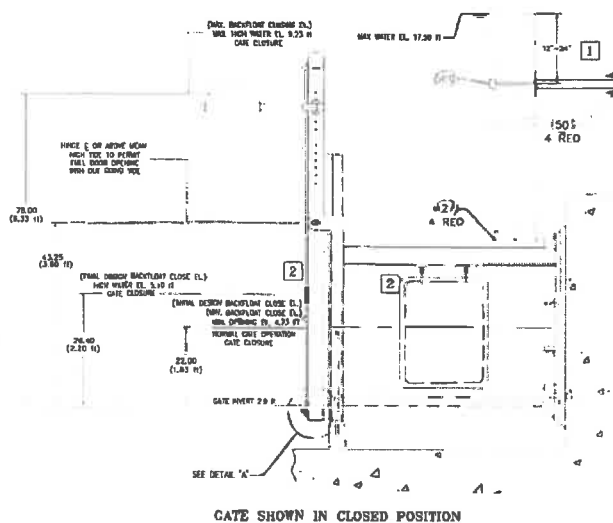
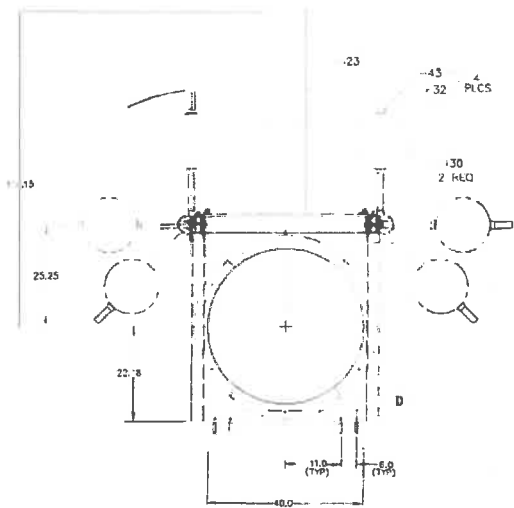
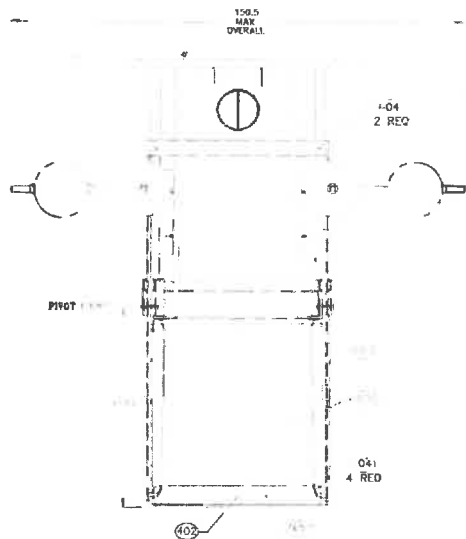


NOTES:  
1. FOR PROPOSED UNDERGROUND UTILITIES, SEE SHEETS 23 TO 28.

SCALE 1" = 20'

FOR PROFILE SEE SHEET NO. 18 & 21





**NOTE: FIELD COAT ALUMINUM IN CONTACT WITH CONCRETE WITH BITUMASTIC 50. MIN. 15 MILS DRY**

**1 ENGINEER/CONTRACTOR NOTE:**  
PIPE BRACKET STUDS SHOULD BE LOCATED AND FIELD WELDED IN PLACE TO SHEET PILING, RECOMMENDED 12" TO 24" BELOW TOP OF VENT PIPE; FIELD TRIM SUPPORT AS REQUIRED.

**2 SHOP NOTE: 5# ZINC ON BODY & COVER.**

**3 CONTRACTOR/INSTALLER NOTE:**  
ENSURE THAT WHEN SUPPORT BEAM IS INSTALLED, GATE IS LEVEL, PERPENDICULAR TO THE WALL AND DOES NOT INTERFERE WITH THE OPERATION.

WELLFLEET  
ROUTE 6 / MAIN STREET  
PART 1 OF 2

ITEM NO.	DESCRIPTION	QTY	UNIT
400	HEAD WELDMENT	1	170540-10; ALUMINUM PLATE & CHANNEL
401	HEAD FLOAT	1	170540-11; ALUMINUM PIPE
402	PIPE FLUG	1	3/4 NPT HEX HEAD PLASTIC
403	CABLE	1	1/8 DIA REF1 CH-100003
404	ATTACHING HARDWARE	1	1/8-32 NC x 1.0 G.R. HD SCREW W/ NUT WASHER & T-WASHER
405	FLOAT RELEASE ROD	1	GH-100004-3; 5/8 DIA ALUM BAR
406	SPRING PIN	1	3/16 DIA x 1.12 LG; S-STL
407	BUSHING	1	GAR-MAX 03.4 x 0.1 x 2.25
410	FRAME WELDMENT	1	170540-12; ALUM. PLATE AND TUBE
411	WASHER	1	1/2 DIA S-STL
412	ISIDE FLOAT	1	170540-13; ALUM. PLATE AND TUBE
414	WASHER	1	1/2 DIA S-STL
415	COLLAR	1	170540-14; S-STL BAR
416	FLOAT PIN	1	170540-14; 1 DIA S-STL BAR
417	BUSHING	1	1 DIA SCH 40 PIPE x 4.25 LG; PVC PLASTIC
418	COLLAR	1	170540-14; S-STL BAR
419	WASHER	1	01 McMASTER 1958692; 1/2" x 1/4"
420	COTTER PIN	1	1/8 DIA x 2.12 LG; S-STL
421	FRONT GASKET	1	170540-15; NITROGEN RUBBER
422	COTTER PIN	1	3/32 DIA x 1 LG; S-STL
423	VACUUM BREAK VENT	1	170540-16; ALUM. ADS PIPE
424	PINOT PIN	1	170540-14; S-STL 3/4 DIA REF1
425	CENTERING WASHER	1	170540-14; NITROGEN RUBBER
426	SPACER	1	7/8 ID x 4.0 OD x .125 THK; UHMW
427	ATTACHING HARDWARE	1	1/2 NC x 1.5 HEX HD BOLT W/ W.W. AND NUT
428	BACK FLOAT BRACKET	1	170540-17; ALUM. PLT AND BAR
429	FLOAT ARM	1	170540-18; ALUM. BAR AND PIPE
430	FLOAT BALL	1	GH-100017-3; POLYETHYLENE & PVC
431	FLOAT STOP	1	170540-18; ALUM. PIPE & FIT
432	WASHER	1	5/16 DIA x 1.12 LG; S-STL
433	ATTACHING HARDWARE	1	1/2 NC x 1.5 HEX HD BOLT W/ W.W. AND NUT
434	ATTACHING HARDWARE	1	1/2 NC x 1.5 HEX HD BOLT W/ W.W. AND NUT
435	WASHER	1	1/2 NC x 1.5 HEX HD BOLT W/ W.W. AND NUT
440	SIDE END R	1	170540-19; ALUM. PLATE & BAR
441	WASHER	1	01 McMASTER 1958692; 1/2" x 1/4"
442	BUSHING	1	3/4 ID x 3/4 OD x .38 LG; PVC PLASTIC
443	WASHER	1	1/2 DIA S-STL
444	WASHER	1	1/2 DIA S-STL
445	WASHER	1	1/2 DIA S-STL
446	WASHER	1	1/2 DIA S-STL
447	WASHER	1	1/2 DIA S-STL
448	BOLT - SHOULDER	1	1/2 DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
449	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
450	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
451	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
452	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
453	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
454	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
455	WASHER	1	1/2 DIA S-STL
456	WASHER	1	1/2 DIA S-STL
457	ISOLATION SLEEVE	1	3/8 ID x 1.00 OD x .44 LG; PVC (1/2 DIA SCH 40 PIPE)
458	ISOLATION SLEEVE	1	3/8 ID x 1.00 OD x .44 LG; PVC (1/2 DIA SCH 40 PIPE)
459	HEX NUT	1	1/2 NC S-STL
460	HEX NUT	1	1/2 NC S-STL
461	WASHER	1	1/2 DIA S-STL
462	HEX NUT SELF LOCK	1	3/8 NC x 1.12 LG S-STL
463	HEX HD BOLT	1	3/8 NC x 2 LG S-STL
464	WASHER	1	1/2 DIA S-STL
465	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
466	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
467	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
468	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
469	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT
470	ANCHOR BOLT	1	1/2" DIA x 1.12 LG = 3/25" THK; 1/2" W/ W.W. & NUT

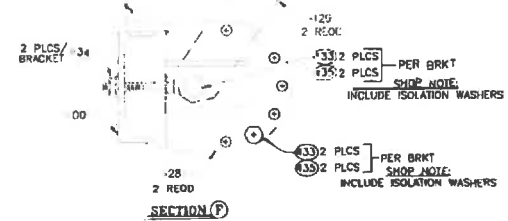
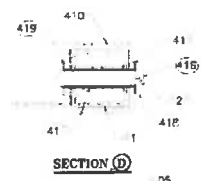
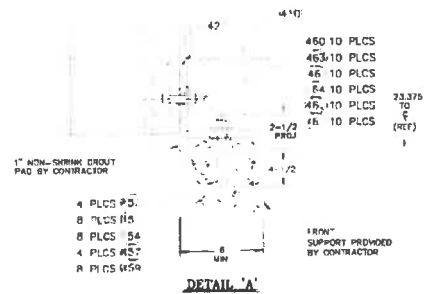
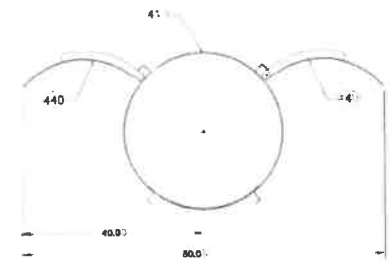
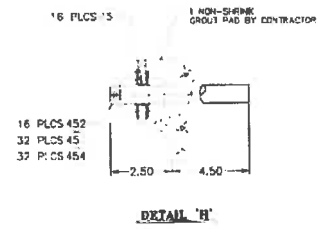
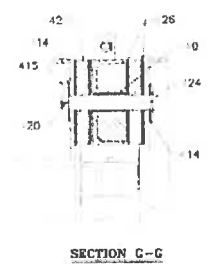
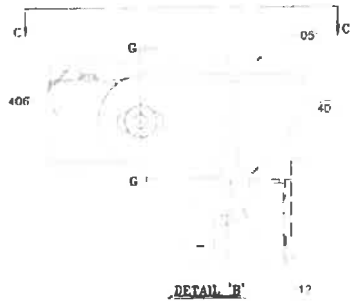
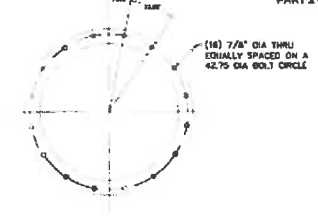
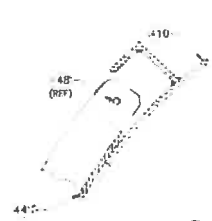
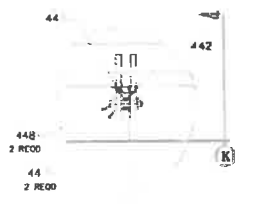
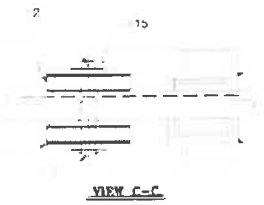
Max Seating Head = 15.0 Ft.  
Design Closure Level = 2.2 Ft. [El. 5.1'] Measured From Gate Invert

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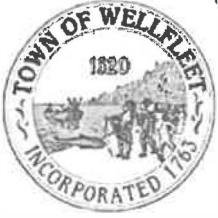


WELLFLEET ROUTE 6 / MAIN STREET			
VIEW	PKG NO	SHEET NO	TOTAL SHEETS
MADE		XX	XX
PROJECT FILE NO. 405201			
SELF REGULATING TIDE GATE			
PART 2 OF 2			

**MATERIAL SPECIFICATIONS:**  
 HARDWARE & FASTENERS = TYPE 316 SS  
 ASTM-A193/F194  
 S-STL ROUND BAR = TYPE 316 ASTM A-276  
 S-STL ANCHOR ROD = TYPE 316 SS ASTM-A276  
 ALUMINUM SHAPES = 6061 T6  
 ALUMINUM FORMED & PLATE = 6061-T6  
 ALUMINUM EXTRUSION = 6061 1B  
 UHMWPE = ASTM-D4020  
 NEOPRENE RUBBER = ASTM-D2000



Max Seating Head = 15.0 Ft.  
 Design Closure Level = 2.2 Ft. [Cl. 5.1'] Measured From Gate Invert



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS

~ D ~

<b>REQUESTED BY:</b>	<b>Chair Curley</b>
<b>DESIRED ACTION:</b>	<b>To discuss and vote on the Hawes Pond Tide Gate</b>
<b>PROPOSED MOTION:</b>  <b>Summary:</b>	<b>To be determined at the time of the meeting</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## Memorandum

To: Jill McLaughlin  
Stantec  
400 Crown Colony Drive Suite 200  
Quincy, MA 02169-9982

Date: October 26, 2021

Project #: 15401.00

From: Jill Baumbach, PE  
VHB  
101 Walnut Street  
Watertown, MA 02471

Re: Selection of Self-Regulating Tide Gate

Hawes Pond is a small pond located at the intersection of Main Street and U.S. Route 6 in Wellfleet, Massachusetts. Hawes Pond flows into Duck Creek and then to Wellfleet Harbor through a shallow drainage channel and 36-inch diameter culvert located beneath Main Street. Hawes Pond has several low-lying structures on its banks which are susceptible to flooding. A tide gate was installed within the culvert to mitigate flooding by preventing high tides from backing up into the pond and magnifying flooding effects from rain events. While the tide gate has reduced flooding, a number of adverse ecological consequences have been observed due to reduced tidal flushing caused by the tide gate's installation. Most notably, the water has become stagnant, and the pond's salinity has been reduced. The stagnant pond is susceptible to vegetation growth due to its shallowness. Residents have reported algae and plants overtaking the pond.

In 2020, VHB conducted an analysis to evaluate the existing in-line tide gate's impact on tidal flushing upstream from the intersection of Main Street and U.S. Route 6 and evaluated alternatives for a replacement tide gate to increase tidal exchange and salinity within Hawes Pond. Currently, tidal influences at Hawes Pond are minimal due to the tide gate. Based on VHB's data collection and modeling efforts, it is recommended that a self-regulating tide gate replace the existing in-line tide gate and be set to close at elevation 5 feet (NAVD 88), which would provide an additional 2 feet of tidal flushing compared to existing conditions while minimizing impacts to flood-prone structures abutting Hawes Pond.

VHB is currently preparing preliminary design plans for the project. After researching and speaking with several manufacturers, VHB recommends the "Model GH-35 Self-Regulating Tide Gate (GH-35)" produced by Golden Harvest, Inc. or equivalent equal be used to improve tidal flushing into Hawes Pond while draining the site adequately to maintain a reduced frequency of flooding on abutting properties. The GH-35 tide gate is constructed such that the tide gate flap automatically closes at the pre-designated high-water elevation of 5 feet, as recommended by VHB's hydraulic and salinity study dated July 2020. The GH-35 tide gate is provided with a vacuum relief vent and bypass doors to relieve air and water trapped behind the gate when the main tide gate flap closes. During storm events, the GH-35 tide gate remains in a closed position after automatically closing on the high set point until the tide recedes and resumes normal tidal action, at which point the tide gate automatically reopens to allow free passage of water into and out of the salt marsh area. The GH-35 tide gate is designed with adjustable floats and float support arms to allow field adjustment of the high-water closing elevation through the maximum feasible range. The model is also designed such that the tide gate can be converted to the operation mode of a standard flap-type gate.

101 Walnut Street  
PO Box 9151  
Watertown, MA 02472-4026  
P 617.924.1770



## Memorandum

Our analysis predicts salinity in Hawes Pond would reach 15 parts per trillion (ppt) during a high tide if a self-regulating tide gate is installed and set to close at elevation 5 feet. While values in this range would not be considered saline, it is a significant improvement over existing conditions to support organisms which could thrive in a brackish water environment.

It should be noted that fish passage will still only be minimally achieved, although the recommend self-regulating tide gate will increase passage opportunity over existing conditions. The self-regulating tide gate allows for fish passage in both directions during higher tides; as the tide elevation increases, the GH-35 tide gate opens incrementally, allowing a window for free passage of fish. The result will increase fish passage over the existing conditions as the current one-way valve in-line type tide gate does not allow for free fish passage, only allowing pressurized passage in one direction. It is important to note that a full fish passage study has not been conducted for this site.

In terms of Operation & Maintenance concerns, self-regulating tide gates generally require minimal operational and maintenance work after the installation and adjustment of the gate accessories. The tide gate should be visually inspected for signs of debris blockage and damage. Cleaning of the surrounding area is typically on an as-needed basis. Attached is a sample of an Inspection, Operations, and Maintenance Manual provided by Golden Harvest for the GH-35 tide gate. A site-specific manual would be provided by the manufacturer to MassDOT with the purchase of this product.

Installing the self-regulating tide gate will improve many of the ecological impacts caused by the original tide gate while still addressing the original flooding problem. VHB is happy to provide further information upon request.



**Golden Harvest, Inc.**  
Golden Gates™

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**Installation, Operation, & Maintenance Manual**  
**Self-Regulating Tide Gates**

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**Wishkah Road Flood Wall**  
**Aberdeen, WA**

**Specification Section: 7-20 – Self Regulating Tide Gates**  
**Golden Harvest Project Number: 17-0540**

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**January, 2018**

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**GOLDEN HARVEST, INC. PO BOX 287 BURLINGTON, WA 98233**

**PHONE: (360) 757-4334 FAX: (360) 757-1135**

**[www.goldenharvestinc.com](http://www.goldenharvestinc.com)**

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## Introduction

Golden Harvest, Inc. has developed Golden Gates™, a complete line of aluminum and stainless steel gates made for worldwide distribution. These products, based on widespread experience in all types of environments, are the results of extensive research, field testing, and analysis.

Golden Harvest, Inc.'s Golden Gates™ Installation, Operation, and Maintenance Manual was created for all personnel (engineers, contractors, operators, and installers) who will be involved in installing, operating, and maintaining this equipment. This manual contains Golden Harvest, Inc.'s Golden Gates™ recommended procedures for handling, storage, installation, adjustment, and initial operation for the related equipment and operating mechanisms.

Every precaution is taken at the factory to ensure that superior quality equipment is shipped. Therefore, we cannot be held accountable for damage caused by vandalism, negligence after shipping, or improper installation of the equipment. If appropriate care and accuracy are observed in the field when installing Golden Harvest, Inc. Golden Gates™ they will operate as designed at optimum efficiency.

Should there be any questions please contact Golden Harvest, Inc. Field Service Department.

<b>GOLDEN HARVEST, INC.</b>
<b>PO Box 287</b>
<b>Burlington, WA 98233</b>
<b>360-757-4334 Telephone</b>
<b>360-757-1135 Fax</b>
<a href="http://www.goldenharvestinc.com">www.goldenharvestinc.com</a>

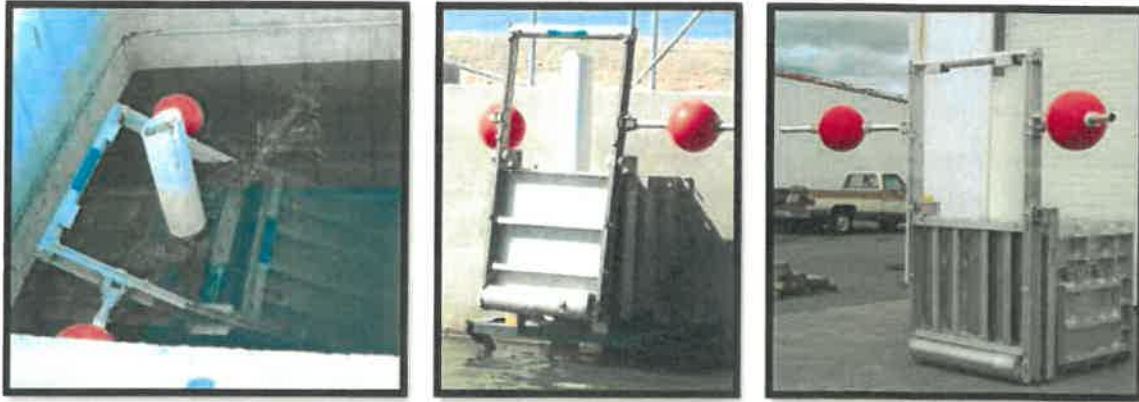
All normal industrial safety practices and local and national codes must be adhered to, and common sense should be applied to all use of equipment.

### General Operator Safety

- Do not alter this equipment without gaining approval by Field Service Technician of Golden Harvest, Inc.
- Personnel should review and understand the complete **Installation, Operation & Maintenance manual**, the **equipment**, and **drawings** prior to **handling, installation, operation and/or maintenance** of this equipment.
- Personnel for rigging or chaining equipment for lifting should be fully trained in rigging procedures and should use chains, slings and hoists that have been fully inspected and test rated for the work being performed.

**Catalog Descriptions**

**Model GH-35 Self-Regulating Tide Gates**



- Natural control of marshes and estuaries.
- Minimizes sheet flooding of marshes.
- Restores tidal flushing of marshes without flooding of upland property behind dikes and levees.
- Restoration of estuarine plants, fish, shellfish, waterfowl and wildlife.
- Helps reduce mosquito breeding.

The intent of the self-regulating tide (SRT) gate is to allow for tidal flushing of salt marshes during normal tidal cycles, while providing flood protection for upland areas. These are utilized where traditional flapper-style tide gates, electrically operated sluice gates or other electrically powered devices will not be accepted.

Each SRT shall be installed such that the tide gate flap floats on the surface of the rising and falling tidal water, allowing flow through the existing culverts during normal tidal cycles. Each tide gate shall be constructed such that the tide gate flap automatically closes at the pre-designated high water elevation. The tide gate shall be provided with an appropriately sized vacuum relief vent and bypass doors to relieve air and water trapped behind the gate then the main tide gate flap closes. During storm time, the tide gate shall remain in the closed position after automatically closing on the high set point until the tide recedes and resumes normal tidal action at which point the tide gate shall automatically reopen to allow free passage of water into and out of the salt marsh area.

Each gate shall be designed with adjustable floats and float support arms to allow field adjustment of the high water closing elevation through the maximum feasible range. Each SRT shall be fabricated so that it may be adjusted utilizing normal hand tools. They shall be designed such that they can be converted to the operation mode of a standard flap-type gate.



## Installation

### Receiving Shipment

All individually shipped parts, assemblies, and equipment are listed on a packing list. These should be inspected and counted immediately upon arrival. Should a deficiency occur, please notify Golden Harvest, Inc. immediately. We cannot be held responsible for any shortages reported more than 30 days after receipt of shipment. Special attention should be taken in counting and safely storing all bolts, nuts, and other small items which are often misplaced or lost at job sites.

Unless your contract with Golden Harvest, Inc. states otherwise, all parts and equipment are shipped F.O.B. factory. Therefore, if any equipment or parts are damaged in transit, it is the purchaser's responsibility to file claims with the transportation company. For assistance in filing any claim and/or replacing equipment, please contact Golden Harvest, Inc. at 1-800-338-6238.

### Storage and Handling

All Golden Harvest, Inc., Golden Gates™ equipment and parts are durably constructed. However, there are precision machined seats and surfaces which require special attention when handling, storing, and installing. Although all equipment and parts are of sturdy design, it is possible to warp frames, heads, stems, and other parts and equipment. To avoid these problems we recommend the following:

#### **DO NOT DISASSEMBLE FOR STORAGE OR INSTALLATION:**

- Cover and protect all equipment that will not be installed immediately;
- Avoid exposure of UV rays;
- Always brace and block equipment to avoid distortion and damage to sealing system;
- Warehouse equipment on a flat, clean, dry surface;
- Do not stack equipment without proper blocking, bracing and covering.
- Handle all equipment and parts like you would any other precision machinery.

### General Operator Safety

- Do not alter this equipment without gaining approval by Field Service Technician of Golden Harvest, Inc.
- Personnel should review and understand the equipment, drawings and the Operation and Maintenance manual prior to handling, installation, operation and/or maintenance of this equipment.
- Personnel for rigging or chaining equipment for lifting should be fully trained in rigging procedures and should use chains, slings and hoists that have been fully inspected and test rated for the work being performed.

**Precision Non-Shrink Grout Requirements**

**NOTE:** The recommended specifications are offered for reference only. Every application should be considered unique and a local grout supplier should be consulted prior to the non-shrink grout selection. The below specifications are applicable to most gates installed in the dry condition.

1. Grout shall not contain metallic aggregate, expansive cement, or gas generating additives such as aluminum powder.
2. Grout shall generate positive expansion.
3. Cured grout compressive strength shall be 7000 psi or better in 28 days.
4. Grout shall be capable of placement at a fluid capacity without segregation or the appearance of bleed water.
5. Grout shall provide a minimum 95% effective bearing area when mixed and applied.
6. Precision Non-Shrink Grout shall be installed per the manufactures instructions.

**NOTE:** When installing aluminum gates field coat any aluminum in contact with concrete or grout with Bitumastic 50, minimum 15 mils dry or equivalent.

**Installation of Anchor Bolts**

Golden Harvest, Inc. furnishes type 304-316 stainless steel anchor studs as required for the project. Adhesive is the responsibility of the contractor. Golden Harvest Inc.'s anchor bolt design calculations are based on the Hilti HIT-RE 500 V3 adhesive anchoring system. Refer to drawing for recommended adhesive.

Installation instructions for Hilti HIT-RE 500 V3 Epoxy Adhesive Anchoring System can be viewed or downloaded online at [www.hilti.com](http://www.hilti.com). Because of the possibility of changes, always check the website for the most current instructions. Proper installation is critical to achieve full performance.

**Anchor Bolt Torque Information**

**NOTE:** The below tables are offered as guides, anchor bolts should never be tightened to the point of frame distortion.

BOLT DIAMETER INCH (mm)	3/8 (10)	1/2 (13)	5/8 (16)	3/4 (19)	7/8 (22)	1 (25)
TORQUE FT-LBS (N-m)	20 (27)	45 (60)	75 (100)	120 (163)	190 (257)	260 (353)

BOLT DIAMETER INCH (mm)	3/8 (10)	1/2 (13)	5/8 (16)	3/4 (19)	7/8 (22)	1.0 (25)
TORQUE FT-LBS (N-m)	15 (20)	35 (47)	70 (94)	90 (121)	125 (168)	150 (200)

## Installation of Wall Mounted Frames

### NOTES:

- Be sure gate frames are installed plumb and straight. Failure to do so will impair smooth operation and cause excessive leakage.
- **NOTE:** When installing aluminum gates field coat any aluminum in contact with concrete or grout with Bitumastic 50, minimum 15 mils dry or equivalent.
- Make sure that any excess grout splatter that may get on the gate flap or seal during the grouting process is washed or sanded off prior to exercising the gate. Failure to remove grout from flap before exercising will result in a damaged seal and gate leakage.

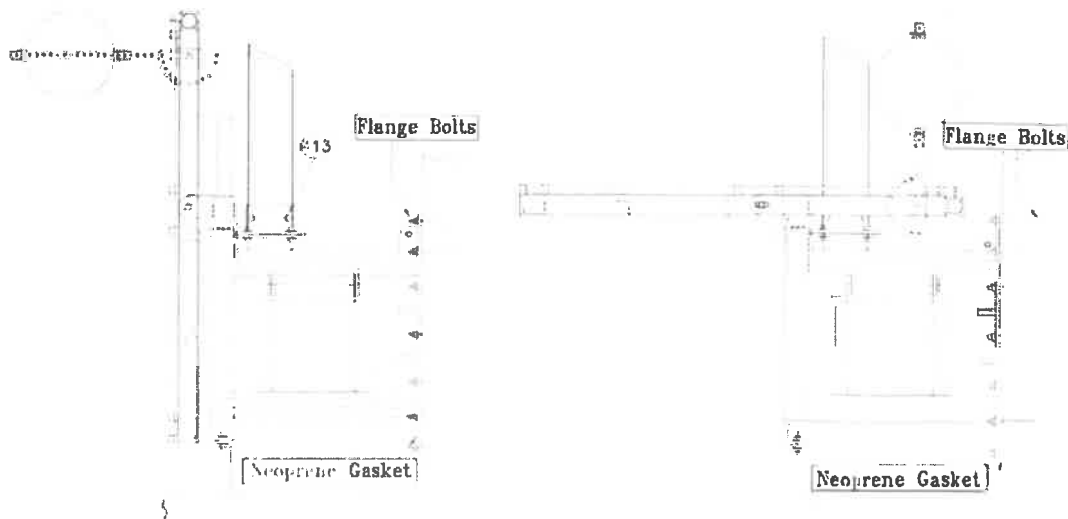
### INSTALLATION:

1. Secure all anchor bolts in the proper position on the concrete wall, using frame rail for template or in some cases (gate size or location) it might be easier to use a template patterned off the gate frame. For proper size, projection and anchor type see installation drawings. Epoxy type anchors are normally provided. For installing anchor bolts, see [Installation of Anchor Bolts](#) section.
2. Two nuts are provided per anchor bolt. Place one nut on bolt allowing for approximately 1.0" of grout between gate frame and concrete wall.
3. Place the gate frame into position on the anchor bolts.
4. Install second nut on each anchor bolt. Align the gate frame by adjusting the front and back nuts. Be sure that gate body is not distorted as an improperly aligned or warped gate frame will cause excessive leakage and impair smooth operation of the gate.
5. Where possible, check the gate installation (prior to grouting in place) by opening the gate slide to its full up position. If excessive force is required while opening gate, this may indicate that the gate body is distorted. Also, using a thin wire, check the gate body / seat area by stretching the wire along each side and across the bottom and top. If there is a variation (1/32" or greater) in the seating face, excess leakage will result in those locations. Also, use the wire to stretch corner to corner of the opening. If the wires do not touch at the center, at minimum one corner has been pulled back from the plane. Make adjustments to double nuts as required.
6. After steps above are complete and gate frame is mounted plumb and straight and nuts are tightened (See [Anchor Bolt Torque Information](#) for torque reference), fill the void between gate frame and concrete wall with a precision non-shrink grout.



**Installation of Flange Mounted Frames**

1. The face of the gate frame mounting flange should be thoroughly cleaned.
2. If the mounting flange face has tapped holes, the anchor bolts should be installed.
3. If the mounting flange requires welded studs, the studs should be located and installed.
4. If wall mounting surface has drilled holes [not tapped], confirm hole pattern matches the gate pattern.
5. A rubber gasket is provided and is placed between the surface of the flange and the mounting flange of the gate. Two beads of BOSTIK 915 urethane sealant should be placed on both sides of the gasket and bolt pattern.
6. For tapped hole patterns or welded studs, the gate can now be lifted and set over the studs and nuts put in place and tightened snugly.
7. For drilled hole pattern [not tapped], lift gate over hole pattern and secure by installing the hardware at each corner and then by installing the remaining nuts and bolts.
8. The sequence of nut torqueing should be as follows: tighten nuts in a 'star' sequence until all nuts are tightened. This will provide for an even distribution of torque and the gate will be pressed firmly in place with no distortion to the mounting flange(s). After initial installation of all nuts, retighten or check that all nuts are tight. See [Anchor Bolt Torque Information](#) for torque reference.
9. After the gate is set, check with 0.040 feeler gauge that the seal makes contact with the gate head around entire parameter of head.
10. Trim off any exposed gasket.



**Figures 1 & 2**

**Installation of Self-Regulating Tide Gate Components**

When gate is not shipped pre-assembled, gate components must be installed after gate body has been attached to mounting service.

**1. Assemble Door to Frame**

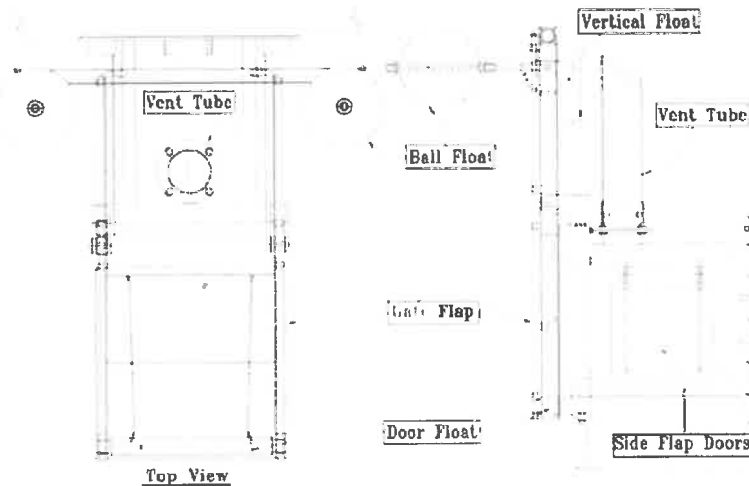
- a. Mount two (2) ½” diameter lifting eyes with nuts and washers into two (2) holes in top of cross bar of cover weldment. Lift door assembly vertically and place outer arms between flanges of frame pivot supports. Align pivot hole in cover weldment and slots on frame pivot support.
- b. With door assembly in vertical position, connect door assembly to frame assembly with pivot pin, installing centering washers and spacer washers as pin passes through parts. Secure pin in place with collar and cotter pin.
- c. Check seating of door assembly to frame assembly gasket. There should not be any gaps greater than 0.040 inches when face plate of door weldment is pressed against gasket.
- d. Pull down on rear cross member of door weldment to insure cover rotates freely up to horizontal position. Brace cover full open (horizontal position) using timbers.

**2. Assemble Back Float Assembly to Frame Assembly**

- a. The back float assembly may be mounted along the side channels or back cross channel of the frame weldment. The exact location will be determined by clearance and required force to close the cover depending on tides. (See section on back float adjustment.)
- b. The back float bracket has a bar with a lip. This bar and lip should be slipped over the channel protruding out from the top of the bracket, where it will hold the bracket in place until it is bolted to the frame. For installation along the sides, there is sufficient clearance between the channel and the lower float release rod to insert this bar.

**3. Installation of Vacuum Break Vent:**

- a. Bolt Vacuum Break Vent to gate body insuring sloped top is oriented with respect to gate as shown on submittal drawing. Interference with gate operation could occur if it is not properly oriented.



GATE SHOWN IN CLOSED POSITION

Figures 3

## Operation

### Theory of Operation

- The Self-Regulating Tide (SRT) gate relies on the adjustment of float buoyancy and floats position to achieve the weight and balances required for proper closing and opening of the gate at any desired water level within its normal range of operation.
- When adjusted to equilibrium around the hinge point, the door float will just lift the gate open with an incoming tide, yet allow the gate door to close when the rear floats are engaged or the back float brackets are removed. The gate door will not close against an incoming tide unless and until the predetermined water level is reached, which will activate the rear floats. Unlocking the door float will allow the gate to act as a traditional flap gate.
- A secondary opening, the vent break, is necessary because abrupt closure of the gate door will cause an immediate partial evacuation of the pipe followed by a back and forth movement of pipe water. Without the vent break this motion creates a hydrodynamic head inside the SRT, tending to reopen the gate door prematurely.
- To further prevent premature gate door opening, the SRT is fitted with two (2) vertical floats located in housings immediately behind the hinge pins and beneath the arms of the gate door. When the gate door closes and the door arms pivot to a vertical position, the two floats rise vertically behind the door arms to block the gate from reopening until the receding tide allows the vertical floats to drop back into their neutral position.

### Environmental & Emergency Conditions

- Large or excessive debris in water can adversely affect gate operation.
- Freezing conditions can result in ice build-up, adversely affecting gate operation.

### Operator Safety

Golden Harvest Inc. does not have specific instructions beyond basic plant safety practices for its products.

### Special Tools

No special tools are required to install or maintain Golden Harvest gates.

## Operation Overview

- By raising the door float, the incoming tide water will lift the gate door to a horizontal position, and may entirely submerge the SRT.
- The gate door will remain open, allowing water to flow through the pipe to the upstream area until the rising tide reaches the rear ball floats. The floats then lift the door arms causing the gate door to drop into the water flow into the opening. The flow pushes the door closed.
- The door will remain closed until the tide recedes. As the tide recedes, the hydrodynamic head reverses. The gate door will open and the upstream water flows through the SRT. The gate door will rotate lower as it floats on the surface of the receding tide water and the outflowing water.
- When the water level behind the SRT (i.e., within the protected wetland area) is higher than the level of the raised vertical floats, the gate will be prevented from opening with a receding tide by the vertical floats.
  - ❖ The water pressure on the inside face of the gate door is transmitted through the door arms to the vertical floats. This pressure holds the floats in the raised position until the pressure on the door is released. This is achieved automatically by releasing water through the large lateral doors on each side of the SRT.
  - ❖ When the upstream head has decreased enough to relieve the pressure on the gate head, the vertical floats will drop to their neutral position and the door is allowed to open.
  - ❖ In the event that the upstream head on the gate door is not reduced to a point which allows the vertical floats to drop down from their raised position at low tide, the next incoming tide will push the gate door closed and release the vertical floats. The gate door will then pivot open on the incoming tide.
  - ❖ When the standard upstream water level is above the hinges of the SRT the result is a pattern of opening on alternate tides. If undesirable, this pattern of gate operation can be eliminated by installing additional flap gates in addition to the SRT, which allows tidal flow into the upstream areas. Alternately, the SRT can be located within the inter-tidal zone so that the level of the SRT hinge pins is at or above the intended high tide elevation of the upstream water level.

### Self-Regulating Tide Gate Adjustment

- The SRT is set up for proper operation by adjusting the relative position and buoyancy of its float systems until the desired water closing elevation is achieved.
  - ❖ The back floats control the tide elevation at which the gate closes.
  - ❖ The door float controls the door resistance to closing.
  - ❖ The vertical floats prevent the gate from prematurely opening once the door has closed.
  - ❖ Float ballast can be water, sand, or other material for reducing buoyancy and/or increasing weight.

#### **Float adjustment:**

The position of the back float assembly is adjusted first, followed by adjustment of the door float and finally the vertical floats.

- **Note:** to save time tuning the gates in a multiple gate installation, it is recommended that multiple float adjustments be made at different positions on the back float tube, bracket, and position on the arms of different gates. Make sure the float balls will not contact the vacuum-break vent at any point of travel.
    - ❖ On alternate tide gates, the ball floats should be pinned at varying positions along the tubes from the lowest to the highest hole setting available. For any individual gate, maintain the same relative position settings for both ball floats on the assembly.
1. The back float may be adjusted in any of three (3) ways:
    - ❖ The position of the ball float on its float tube is adjusted by unbolting the plate washers, sliding the ball float to its desired position and then bolting the plate washers above and below the ball on the ball float tube.
    - ❖ The position of the ball float tube in the back float bracket may be adjusted by placing stop bolts in any desired hole of the radius plates to restrict the arc of the float tube as it is lifted by the ball float with the rising tide. The stop bolt function provides an upper and lower limit beyond which the tube will be prevented from rotating.
    - ❖ The position of the back float bracket (and attached float tube and ball float) may be adjusted by sliding the bracket along the door arm channels to any desired position, and then fixing it in position by bolting it through the two (2) matching bolt holes. The float brackets may also be bolted to the cross-arm channel.
  2. After roughly adjusting the ball floats, the door float (located along the bottom of the door front) is adjusted by adding or removing ballast through the fill hole. Adjust ballast to the point the gate door will slowly sink and close with the incoming tide when the ball float brackets are removed.
    - ❖ Adding ballast reduces resistance to closing, removing ballast increases resistance to closing. Removing ballast will result in increased closure elevation.



3. Adjustment of the two (2) vertical floats involves ballasting so that the vertical floats rise when the gate door closes at the desired water elevation and then begin descending immediately upon the water level dropping below that elevation. Add ballast through fill hole and then reseal the fill bolt threads with a Teflon plumber's pipe thread compound before inserting and tightening the bolt.
  - ❖ Incorrect setting of the vertical floats can result in the gate being held shut longer than required by the installation. If the buoyancy is not reduced appropriately the gate will not unlock when the water level upstream is higher than the hinges when the tide rises.
  - ❖ When the SRT is located in the inter-tidal zone so that the vertical float will be submerged even after it has floated up as high as possible, the vertical float should be adjusted by adding ballast so that the float only reaches the maximum travel just prior the desired closing water level. This setting will allow the vertical float to be in position when the gate closes, yet immediately drop out of blocking position with the receding tide, thereby allowing the gate door to open.
  - ❖ At the water elevation intended for gate closure, the properly adjusted vertical float may range from being submerged below several feet of water, to having its top extending up to 18 inches out of the water. It doesn't matter if the vertical float is above the water surface or totally submerged, so long as the vertical float serves its functions of preventing the gate door from reopening after its initial closure. Subsequently the float should drop out of its blocking position as soon as possible on the receding tide, so as to allow the gate door to swing fully open to discharge water.
- After making these float settings, monitor gate operation and relocate float position as necessary to obtain the required float system configuration for the desired water elevation at gate closure.
- If a different gate closing water elevation is desired at some time in the future, it is achieved by resetting the back floats and adding or removing ballast from the door box float. You must determine by observation whether or not the buoyancy of the vertical floats must be readjusted accordingly.

**Pre-Commission & Maintenance**

**Self-Regulating Tide Gate Adjustment and Initial Operating Instructions**

After installing flap gate and before initial operation, please check the following:

- 1) Check flap gate frame and cover for proper alignment.
- 2) Clean the gate cover, frame, seals and hinge area of all foreign material.
- 3) Check around seal to assure contact between the seal and the cover. Keep in mind that the closing force of water on the gate head will compress the resilient seal, both increasing the seal contact area and closing gaps.
- 4) If gate does not operate smoothly or shows excess leakage, see **Self-Regulating Tide Gate Troubleshooting** section for remedy.

**Equipment Maintenance**

Inspection and maintenance of the gate should be conducted at least once a month to ensure proper functioning of the gate. Frequency of inspection and maintenance varies with each site and tidal regime. It is influenced by relative exposure to storms, ice and floating debris, marine fouling organisms and vandalism. Keep a maintenance and inspection record.

- Verify opening and closing of the gate at the water levels intended.
- Verify free movement of the lateral doors, back floats and vertical floats.
- Remove fixed debris, clear any obstructions and check range of motion of the moving parts.
- Clear any obstructions of the vacuum break.
- The hinges should be checked for damage or excessive material build-up that may obstruct its movement.
- The gate head for damage, distortion, etc.
- The gate seal gasket for damage.
- Remove bio-fouling from behind tide gate if it is negatively impacting water flow or gate operation.
  - ❖ It is not unusual for a marine fouling community to develop inside the culvert pipes behind the tide gate. The bio-fouling community develops quickly to a robust covering of the pipe interior when the isolated wetland is initially restored and nutrients are mobilized on a grand scale. With continued flushing of the wetland system nutrient contribution is reduced and so too the dependent marine fouling community.
- Cleaning of the gate should be conducted with a hand scraper or power washer to remove bio-fouling and accumulated sediment.
- **Important:** Major storm events will not schedule themselves in cooperation with inspection schedules. It is recommended that when major storms and associated high tides are predicted that gates be checked against obstruction prior to and following the predicted event.

**NOTE:** If unusual force or erratic operation is detected during manual gate operation, conduct an inspection as to the cause. If the gate does not easily move up and down visually check gate for debris or obstruction.

PART:	RECOMMENDED MAINTENANCE:	RECOMMENDED SCHEDULE:
GATES:	Inspect and clean gate.	MONTHLY

**Self-Regulating Tide Gate Troubleshooting**

<b>PROBLEM:</b>	<b>REASON:</b>	<b>SOLUTION:</b>
<b>ROUGH OPERATION:</b>	Warped or distorted frame:	<ol style="list-style-type: none"><li>1. Loosen anchor bolt nuts.</li><li>2. Shim gate to true plane.</li><li>3. Place non-shrink grout between gate and wall.</li></ol>
	Hinges Binding:	Clear hinge area of any debris.
<b>LEAKAGE:</b>	Damaged Seal:	Inspect seal and seat and replace if damaged.
	Foreign material on or around seal:	Remove foreign material.

## Warranty & Service

### Warranty

#### LIMITED WARRANTY

Golden Harvest, Inc. warrants its gates against defects in material and workmanship for one (1) full year. Warranty period begins at date of owner acceptance or six (6) months after receipt of shipment, whichever is first. The warranty can only be enforced by the original purchaser. During the warranty period, the gates will be repaired or replaced at **GOLDEN HARVEST, INC.'S** option and at no cost to the purchaser. Measure of damage is the original purchase price of the defective material only. Any claim for defects in material and/or workmanship shall be in writing and within ten (10) days of the inspected defect. No charges for labor or expense required to remove or replace defective material or for any consequential damages will be allowed.

### Authorized Parts and Service

For service, parts, and/or warranty repair, please contact:

**Golden Harvest, Inc.**

PO Box 287

Burlington, WA 98233

Phone: (360) 757-4334

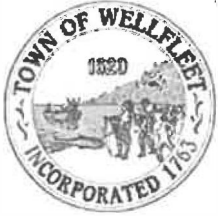
Fax: (360) 757-1135

**NOTE: Please reference the Golden Harvest Job # and shop drawing number in all correspondence regarding this project.**

### Spare Parts List & Replacement

All products supplied by Golden Harvest, Inc. are designed to last indefinitely if properly maintained and operated, therefore, no spare parts are recommended.

Should it become necessary to replace a part, refer to the enclosed installation or detail drawings for the appropriate part name or number and size. Replacements may be ordered direct from the factory or through your local representative. Always be prepared to give the Golden Harvest Job Number and installation drawing number.



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS

~ E ~

<b>REQUESTED BY:</b>	<b>Department of Public Works ~ Jay Norton</b>
<b>DESIRED ACTION:</b>	<b>To discuss and vote on the department's capital improvement plan items</b>
<b>PROPOSED MOTION:</b>  <b>SUMMARY:</b>	<ul style="list-style-type: none"><li>• <b>I move to approve the Department of Public Works request for Water Refill Stations</b></li><li>• <b>I move to approve the Department of Public Works request for the Route 6 and Main Street Engineering</b></li></ul>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea ____ Nay ____ Abstain ____

Department: **Public Works**

Requested By: **Jay Norton, DPW Director**

**Project Description & Objectives**

Water refill stations in 4 locations (Library, Basketball courts at Mayo Beach, Town Hall and Marina)

**Project Need & Background**

In light of the new single-use plastic water bottle ban, the DPW has been working with the Wellfleet Recycling Committee to develop a project to install water refill stations around Town. There is an opportunity to identify grant funding for this project perhaps through Community Preservation Project funds. There has also been a donation of funds from Wellfleet SPAT and Nauset Disposal totaling \$4,000.

Priority # 5 of Projects Submitted: 7

Priority # for Fiscal Year

**Degree of Urgency (Check all that apply)**

**Priority of Function (Check all the apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023:     \$20,000    

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2028: \_\_\_\_\_

FY 2029: \_\_\_\_\_

**TOTAL:**     \$20,000    

**Other Comments:**

## ReFill Wellfleet - Public Water Bottle Refill Stations

Prepared by Wellfleet Recycling Committee

October 30, 2019

- Indoor water bubblers/bottle refill stations were installed by the DPW in some town buildings including Town Hall and the Senior Center in 2018/2019. See link to model installed and photo below.

<https://www.globalindustrial.com/p/plumbing/drinking-fountains/water-refilling-stations/elkay-ezh2c-lzs8wslp-next-generation-water-bottle-refilling-station-wall-mount-gray>



- When applying for a grant in January 2018 for the first outdoor refill station, we focused on the Most Dependable Fountains model 10485 WMSS. The Cape Cod National Seashore (CCNS) installed Most Dependable Fountains wall-mounted and pedestal models at the Salt Pond Visitor Center and at the CCNS ocean beaches. See information below that we submitted with our grant application.

<b>ReFill Wellfleet</b> <b>Outdoor Wall-mounted Water Fountain with Bottle Refill</b>	<b>ReFill Wellfleet</b> <b>Outdoor Wall-mounted Water Fountain with Bottle Refill</b>
<p style="text-align: center; margin: 0;"> <b>Most Dependable Fountains 10485 WMSS</b>                      Stainless Steel ADA Compliant Hi-Lo Fountain with Recessed Bottle Filler  <b>\$4,806</b> </p> <p style="text-align: center; margin: 0;"> <b>Proposed Location: Town Hall or Mayo Beach recreation area</b> </p> <div style="text-align: center; margin: 10px 0;">  </div> <p style="text-align: center; margin: 0; font-size: small;">                     Pricing from <a href="http://www.plumbingsupply.com">www.plumbingsupply.com</a> as of 12 January 2018                 </p>	<p style="text-align: center; margin: 0;"> <b>Most Dependable Fountains 10485 WMSS</b>                      Stainless Steel ADA Compliant Bottle Filler &amp; Drinking Fountain  <b>\$3,487</b> </p> <p style="text-align: center; margin: 0;"> <b>Proposed Location: Town Hall or Mayo Beach recreation area</b> </p> <div style="text-align: center; margin: 10px 0;">  </div> <p style="text-align: center; margin: 0; font-size: small;">                     Pricing from <a href="http://www.plumbingsupply.com">www.plumbingsupply.com</a> as of 12 January 2018                 </p>

- When we received a \$2000 grant award, we looked for lower cost options. The DPW was upgrading the Baker's Field Recreation Building at the time of the grant award, and they were willing to cover the installation costs during the upgrade. We decided on the Elkay model LK4405BF priced at around \$2000, see link and photo below. We did not opt for water filtration

(our town water is great) or refrigeration. After the first year in operation, the Recreation Dept. staff wished we had opted for refrigeration, since the building is above grade and the water supply pipe is exposed. They also wished the unit included a bubbler, since summer campers and others didn't always have a water bottle in their hands. We noticed that the exterior of the unit was stained after one year, although we don't know if anyone has looked into cleaning options.

<https://www.globalindustrial.com/p/plumbing/drinking-fountains/water-refilling-stations/elkay-lk4405bf-single-level-wall-mount-outdoor-pedestal-fountain-with-water-refilling-station>



**Elkay LK4405BF - Single Level Wall-Mount Outdoor Pedestal Fountain With Water Refilling Station**

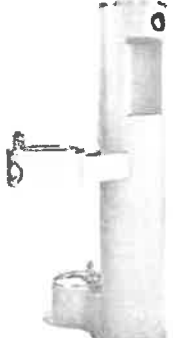
Item #: WBB728421  
 Not Yet Rated  
 Ships same day.

Enter zip code for delivery date estimate



- During our Fall 2018 fundraising campaign, two organizations donated \$2000 each to sponsor two more refill stations. The same Elkay model used for the Recreation Bldg. has been purchased for the Harbormaster's building, but it has not been installed yet. The second unit has not been purchased, as specific location is still under consideration. We would like to obtain additional funding to install a pedestal model in the Town Hall area, see information below.

<p><b>ReFill Wellfleet</b>  <b>Outdoor Pedestal Water Fountain with Bottle Refill</b></p> <p>Most Dependable Fountains 10155 SMSS          Stainless Steel Bottle Filler with Single Drinking Fountain  <b>\$3,827</b></p>  <p>Pricing from <a href="http://www.plumbingsupply.com">www.plumbingsupply.com</a> as of 12 January 2018</p>
---

<p><b>ReFill Wellfleet</b>  <b>Outdoor Pedestal Water Fountain with Bottle Refill and Pet Fountain</b></p> <p>Most Dependable Fountains 10155 WMSS          Stainless Steel Bottle Filler with Drinking Fountain &amp; Pet Fountain  <b>\$5,035</b></p>  <p>Pricing from <a href="http://www.plumbingsupply.com">www.plumbingsupply.com</a> as of 12 January 2018</p>
---

- Provincetown is way ahead of us and you should reach out to them too. According to a Provincetown Recycling Committee contact, their DPW budgets for one new refill station per year, and they have installed various models.
- We have also talked with a Martha's Vineyard group and they have sponsors lining up to install refill stations! They mentioned an app that people can use to locate public water refill stations, which is something we plan to follow up on also.



# Wellfleet Commercial Single-Use Plastic Water Bottle Ban effective September 1, 2021

## What does it mean?

Effective on September 1, 2021, it shall be unlawful to sell non-carbonated, unflavored drinking water in single-use plastic bottles of less than one gallon in the Town of Wellfleet. General Bylaws, Section 49

We suggest that any remaining stock be donated to a local charity. Empty plastic water bottles can be recycled at the Wellfleet Transfer Station/Recycling Center.

## Why ban plastic bottles?

- 57% of plastic beverage bottles sold in the U.S. in 2014 were plastic water bottles used once for an average of 12 minutes. (plasticoceans.org)
- Plastic water bottles take a minimum of 450 years to break down into smaller pieces, and stay in the environment forever. (wwf.org.au)

## What sustainable alternative products can my business offer?

- Sell logo reusable stainless steel or glass water bottles or cups.
- Offer guests free chilled tap water to refill their reusables.
- Sell still water in aluminum cans or glass bottles.

## What can we do to reduce plastic pollution?

Drink tap water! It's a greener, safer, cheaper alternative. And municipal water is well-regulated and stringently tested on a routine basis.

Offer free tap water and receive a colorful decal and a free listing on our new ReFill Cape Cod Google MAP.

Sign your business up today  
wellfleetrecycles@gmail.com  
THANKS!

ReFill Cape Cod is a regional project organized by Recycling Committee members and citizens from Eastham, Truro, Wellfleet

Cape Cod towns with bans: Brewster, Chatham, Dennis, Eastham, Falmouth, Harwich, Orleans, Provincetown, Sandwich, Wellfleet

decal



Google map



helpful websites

**SustainablePracticesLtd.org** is a Cape-based environmental advocacy organization, which initiated the Municipal and Commercial Plastic Bottle Bans on Cape Cod.  
 FB: @sustainablepracticesltd

**TakeCareCapeCod.org** promotes plastic reduction through educational webinars, summits and creative messaging, promotes alternative products and provides funding for water refill stations.



Department: Public Works  
Project Description & Objectives

Requested By: Jav Norton, DPW Director

MassDOT Rt 6/Main street intersection project

**Project Need & Background**

This project request is to allow the Town’s engineering consultant (Stantec) to continue services for the Rt 6/Main street intersection project.

**Priority # 1 of Projects Submitted: 2 Priority # for Fiscal Year**

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town’s economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \$30,000

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2028: \_\_\_\_\_

FY 2029: \_\_\_\_\_

**TOTAL: \$30,000**

**Other Comments:**

**TOWN OF WELFLEET  
FY2023 FIVE YEAR CAPITAL IMPROVEMENT PLAN**

Edit Date: December 8, 2021		BOS			
Department	Project	Recomm.	FY2023	FY2024	FY2025
<b>1 Management Information Systems/Technology:</b>	a. General MIS Equipment & Software	Hold	\$50,000	\$50,000	\$50,000
<b>2 Town Clerk:</b>	a. Records Microfilming Project	Hold	\$3,000		
<b>3 Shellfish Department:</b>	a. Shellfish & Office Repair Project (Shared w/ Beach Dept.)	3-0-0	\$42,000		
	b. Truck Replacement Project	3-0-1	\$30,000		\$42,000
	c. Old Shellfish Office Repair Project	Table		\$42,000	
	d. Floating Upweller Nursery Project	Table		\$34,057	\$2,500
	e. Ice Machine at Pier (Shared w/Harbormaster)	Hold		TBD	
	f. Camera System & Internet at Pier (Shared w/Harbormaster)	Hold		TBD	
<b>4 Recreation Department:</b>	a. Repair & Resurface Basketball Courts at Mayo Beach	4-0-0	\$14,500		
<b>5 Council on Aging:</b>	a. COA Building Addition Feasibility Study	Table	\$15,000		
	b. Install Air Scrubbers to HVAC System at Adult Learning Center	(Included with DPW Item)			
<b>6 Marina Department:</b>	a. Ice Machine Replacement	Hold			TBD
	b. Boom Truck (Shared Project w/Shellfish Department)	4-0-0			\$80,000
	c. Marina Pick-up Truck Replacement				
	d. Motorola 800 Portable Radio Replacement	4-0-0	\$10,000		
	e. Outboard Engine Replacement for Work Skiff				

Department		Project		FY2023	FY2024	FY2025
<b>7</b>	<b>Health , Conservation &amp; Bld:</b>					
		a. Purchase Permit Tracking Software System	Table	\$70,400	\$15,400	\$15,400
<b>8</b>	<b>Police Department:</b>					
		a. Police Cruiser Replacement (2 units)	Hold	\$120,000		
		b. Police Cruiser Replacement (2 units)	Hold		\$120,000	
		c. Bulletproof Vest Replacement Project	Hold	\$30,000		
		d. Police Equipment Project (Misc. Items)	Hold		\$50,000	
		e. Police Cruiser Replacement (1 unit)	Hold			\$60,000
		f. Police Taser Equipment Replacement Project	Hold			\$60,000
		g. Police Cruiser Replacement (1 unit)	Hold			
		h. Replace AED Equipment	Hold			
		i. Police Cruiser Replacement (2 units)	Hold			
		j. Replace ATV Equipment	Hold			
<b>9</b>	<b>Fire Department:</b>					
		a. Ambulance No. 99 Replacement				\$365,000
		b. Supply Hose (4") Replacement Project	4-0-0	\$12,000	\$13,000	
		c. Medical/Rescue Equipment Replacemnt Project			\$20,000	\$20,000
		d. Replace Duty Truck (SQ. 80)			\$58,000	
		e. Portable Radio Replacement Project	4-0-0	\$80,000		
		f. Ambulance No. 97 Replacement	4-0-0	\$355,000		
		g. SCBA Packs & Bottle Replacement				
		h. Forestry No. 90 Replacement				
		i. Fire Engine No. 95 Replacement	4-0-0	\$675,000		
		j. Mobile Data Terminal Replacement	4-0-0	\$25,000	\$25,000	\$25,000
		k. Station Apparatus Bay Floor Recoating Project				\$90,000
		l. Fire Prevention/Inspection Vehicle Replacement				
		m. Ambulance No. 98 Replacement			\$365,000	

Department		Project		FY2023	FY2024	FY2025
10	Department of Public Works:					
	Facilities Plan:	<b>a. Town Hall:</b>				
		1. Outside Bathrooms	4-0-0	\$20,000		
		2. Replace Vinyl Siding			\$60,000	
		3. Paint Exterior Trim			\$15,000	
		4. Irrigation System	Hold	\$5,000		
	DPW Facilities Cont.					
		<b>b. Library:</b>				
		1. Exterior Painting				
		2. PV Sysytem			\$5,000	
		<b>c. DPW Buildings:</b>				
		1. Generator Replacement				
		2. Salt Shed Replacement				\$250,00
		3. Compressor Replacement			\$5,000	
		4. Vehicle Lift			TBD	
		<b>d. COA:</b>				
		1. HVAC & Air Shrubber Sysytem Upgrade	4-0-0	\$35,000		
		2. Window Replacemtn			\$10,000	
		<b>e. Fire Station:</b>				
		1. HVAC System Upgrades	4-0-0	\$80,000		
		2. Solar Hot Water System				TBD
		3. Garage Door Replacement(10 units)			TBD	
		<b>f. Transfer Station Buildings:</b>				
		1. Equipment Strage Building			\$230,000	
		2. Swap Shop			\$65,000	
		3. Canopy Extension				\$35,00
		4. Guard Shack				\$15,00



Department	Project		FY2023	FY2024	FY2025
<b>DPW Facilities Cont.</b>					
	<b>g. Sub-Station:</b>				
	1. Roof Replacement			\$15,000	
	<b>h. Recreation &amp; Bakers Field:</b>				
	1. Band Stand Awning Replacement	3-1-0	\$50,000		
	<b>i. Beach Restrooms:</b>				
	1. Roof Replacements (4 Units)			\$25,000	
	<b>j. Water Refill Stations:</b>				
	1. Library, Town Hall, Kendrich & Marina Buildings	Hold	\$20,000		
	<b>k. DPW Equipment:</b>				
	1. Dump Truck w/sander & Plow 2000 (No. 10)			\$160,000	
	2. Dump Truck w/sander & Plow 2006 (No. 12)				\$160,000
	3. Dump Truck 1 Ton w/sander & Plow 2012 (No. 3)	4-0-0	\$85,000		
	4. Dump Truck 1 Ton w/sander & Plow 2014 (No. 9)			\$85,000	
	5. Dump Truck 1 Ton w/sander & Plow 2016 (No. 5)				
	6. 10 Wheel Dump Truck 2003 (No. 13)				\$170,000
	7. Transit 2016 (No. 7)				
	8. Flail Mower 2008			\$85,000	
	9. Pick-up Truck w/plow (No. 2)				
	10. Dump Truck 1 Ton w/sander & Plow 2008 (No. 8)				\$85,000
	<b>l. DPW/Transfer Station Equipment:</b>				
	1. Front-end Loader w/angle broom (No. L3)	4-0-0	\$200,000		
	2. Tractor Replacement (No. 14)			\$200,000	
	3. Refuse/Recycling Trailer (100 yards)				\$100,000
	4. Refuse/Recycling Trailer (100 yards)				
<b>11 Library Department:</b>					
	1. Public Computer Upgrade/Replacement	Hold	\$35,000	\$10,000	\$10,000

Department	Project		FY2023	FY2024	FY2025
	<b>m. DPW Projects:</b>				
	1. Kellers Corner Revetment Construction			\$400,000	
	2. Duck Creek Revetment & Engineering			TBD	
	3. Route 6 & Main Street Enginnering	3-1-0	\$30,000		
	4. Route 6A ROW Acquistion		TBD		
<b>12</b>	<b>Elementary School Department:</b>				
	a. Install Fire Suppression System	4-0-0	\$2,200,000		
	b. Replace Exterior Cladding & Trim			\$800,000	
	c. Replace Exterior Front doors & Preschool Exterior Door			\$25,000	
	d. Replace Computers & technology			\$10,000	\$25,000
	e. Replace Playground			\$350,000	
	f. Replace Downspouts			\$10,000	
	g. Replace stall Partitions in Student Bathrooms				\$40,000
	h. Replace Roof on Original Building				
	i. Fuel Conversion to high Efficiency Propane Boilers				
	<b>Grand Total Annually</b>		<b>\$4,291,900</b>	<b>\$3,357,457</b>	<b>\$1,699,900</b>

	Departmental Totals		FY2023	FY2024	FY2025
1	Management Information		\$50,000	\$50,000	\$50,000
2	Town Clerk:		\$3,000	\$0	\$0
3	Shellfish Department:		\$72,000	\$76,057	\$44,500
4	Recreation Department:		\$14,500	\$0	\$0
5	Council on Aging:		\$15,000	\$0	\$0
6	Marina Department:		\$10,000	\$0	\$80,000
7	Health , Conservation & Bld:		\$70,400	\$15,400	\$15,400
8	Police Department:		\$150,000	\$170,000	\$120,000
9	Fire Department:		\$1,147,000	\$116,000	\$500,000
10	Department of Public Works:		\$560,000	\$1,370,000	\$825,000
11	Library Department		\$35,000	\$10,000	\$10,000
11	Elementary School Department:		\$2,200,000	\$1,195,000	\$65,000
	<b>Grand Total</b>		<b>\$4,326,900</b>	<b>\$3,002,457</b>	<b>\$1,709,900</b>



**2022 Applications  
Wellfleet CPC**

<b>grant #</b>	<b>category</b>	<b>project</b>	<b>applicant</b>	<b>request</b>	<b>approved amt.</b>	<b>CPC date</b>	<b>ATM date</b>
22-01	C Housing	Housing Buy-Down 2022	Housing Authority	\$ 210,000.00	\$ 210,000.00	8/18/2021	
22-02	C Housing	Trust Fund	Housing Authority	\$ 70,000.00			
22-03	C Housing	Lily House	Lily House	\$ 92,000.00	\$ 7,000.00		
22-04	C Housing	Lower Cape Housing Institute	CDP	\$ 7,500.00			
22-05	C Housing	Orleans Cape Cod Five	Pennrose, LLC \$ 100,000.00				deferred
22-06	Historic	Historic Plan Phase 3	Historical Commission	\$ 20,300.00	\$ 20,300.00		
22-07	Historic	Renovation and Accessibility of Historical Society & Musuem	Historical Society & Museum	\$ 375,000.00	\$ 50,000.00		
22-08	Rec	Elementary School Playground	WES Playground Committee	\$ 370,000.00	\$ 370,000.00		
				\$ 1,144,800.00	\$ 447,300.00		



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS

~ F ~

<b>REQUESTED BY:</b>	<b>Police Chief Michael Hurley</b>
<b>DESIRED ACTION:</b>	<b>To discuss and approve the Police Department's Capital Improvement Plan</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the police department's Capital Improvement Plan for fiscal year 2023</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

**Town of Wellfleet  
Police Department**

September 29, 2021

**To: Charlie Sumner, Interim Town Administrator  
From: Chief Michael P. Hurley**

**Subject: FY23 Capital Improvement Request**

Attached you will find the FY23 Capital Improvement Plan for the Police Department. As you remember, the four-year cruiser replacement plan was disrupted in the FY21 budget when the pandemic began. That year two vehicles were up for replacement, and one was removed from the budget and the second was voted down at town meeting. This resulted in the department again requesting two vehicles in the FY22 Capital Plan as the fleet was aging. During the 2021 Town Meeting in June the voters approved two vehicles for the FY22 budget. On July 2 we placed an order with our vendor for two police vehicles and in past practice the vehicles would be delivered built and ready for deployment in two months. This past week we received notice from the vendor that due to "supply chain disruptions", delivery times were extending out beyond 30 weeks. At best, these vehicles will not be deployed on the road until the spring of 2022. Currently, the newest vehicle in our fleet is already at 69,253 miles with the oldest at 131,252 miles.

In closing, the top priority for the department on capital requests is to get back on the cruiser replacement plan. This will result in the need to request two vehicles again this fiscal year to replace these older vehicles.

I look forward to sitting down and discussing the departments FY23 Capital Improvement Plan. If you have any questions or concerns, please don't hesitate to reach out.

Respectfully submitted for your review,



Michael P. Hurley  
Chief of Police

**Cc: Wellfleet Select Board  
Wellfleet Finance Committee**

**Wellfleet Police Department  
5 Year Capital Plan**

		FY 2023	
DATE	CRUISER REPLACEMENT	OTHER	
FY 2023	September-2022	Receive replacement for two cruisers (Police Interceptor Utility)	Replace BulletProof Vests
FY 2024	September-2023	Receive replacement for two cruiser's (Police Interceptor Utility)	Replace aging Police Equipment
FY 2025	September-2024	Receive replacement for one cruiser (Police Interceptor Utility)	Replace aging Tasers
FY 2026	September-2025	Receive replacement for one cruiser (Police Interceptor Utility)	Replace aging AED's
FY 2027	September-2026	Receive replacement for two cruiser's (Police Interceptor Utility)	Replace aging ATV's

TOWN OF WELLFLEET

FY 2023 Capital Improvement Request

Department Wellfleet Police  
Project Description & Objectives

Requested By: Chief Michael Hurley

Cruiser Replacement Plan

**Project Need & Background**

Replace aging Police Cruisers. This is part of an ongoing cycle to replace cruisers as part of a four-year cycle. Since July of 2020 the replacement plan has been put off a year due to vehicles being removed from the budget.

Priority #

of Projects Submitted

Priority #

for Fiscal Year

1

2

1

FY23

Degree of Urgency (Check all that apply)

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

Priority of Function (Check all the apply)

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \$120,000

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2027: \_\_\_\_\_

**TOTAL: \$120,000**

Other Comments:

This is the replacement cost for two vehicles

**Rollover Decision****Attachment 1**

Asset: 2018 Ford Explorer

ID# C-3

VIN# 1FM5K8AR3JGB92188

Type \_\_\_\_\_

Plate: MPD724

Condition: Fair

Extent of Use: Patrol

Purchase Date: 9/2/18

Purchase Cost Base: \$29,333.60

Mfg's Projected Life Span \_\_\_\_\_ yrs.

Primary Use: Patrol \_\_\_\_\_

Anticipated Life Span 4 yrs.  
(based on NE weather & Salt)

Secondary Use \_\_\_\_\_

Mileage 82,008

Trade in or Auction Value: \$ 2000.00

**SERVICE RECORD**

Date	Miles, Engine Hours, Fuel Used, Service Provided	Parts \$	Labor \$
9/3/19	Front brake pads and rotors.	\$432.00	\$180.00
3/9/21	Front brake pads and rotors.	\$395.00	\$200.00

**PROJECTED SERVICE** Next 12 Months (include down time & labor costs) This vehicle has not undergone much for repairs/maintenance to date, will eventually need new brakes, tires, etc... Approx cost \$3,000 and any unforeseen issues that arise.

**REPLACEMENT INFORMATION**Target Date for Replacement July 2022

Base Cost of Replacement: \$50,155

Cost of Extras (detail) \$ Approx \$8,000

Quoted by: MHQ using this year's quote

Date:

**OTHER**
 Cost of Insurance per Year  
 Cost of Registration per Year  
 Annual Note Payments


Rental Equivalent Cost Per Year

Rental Terms

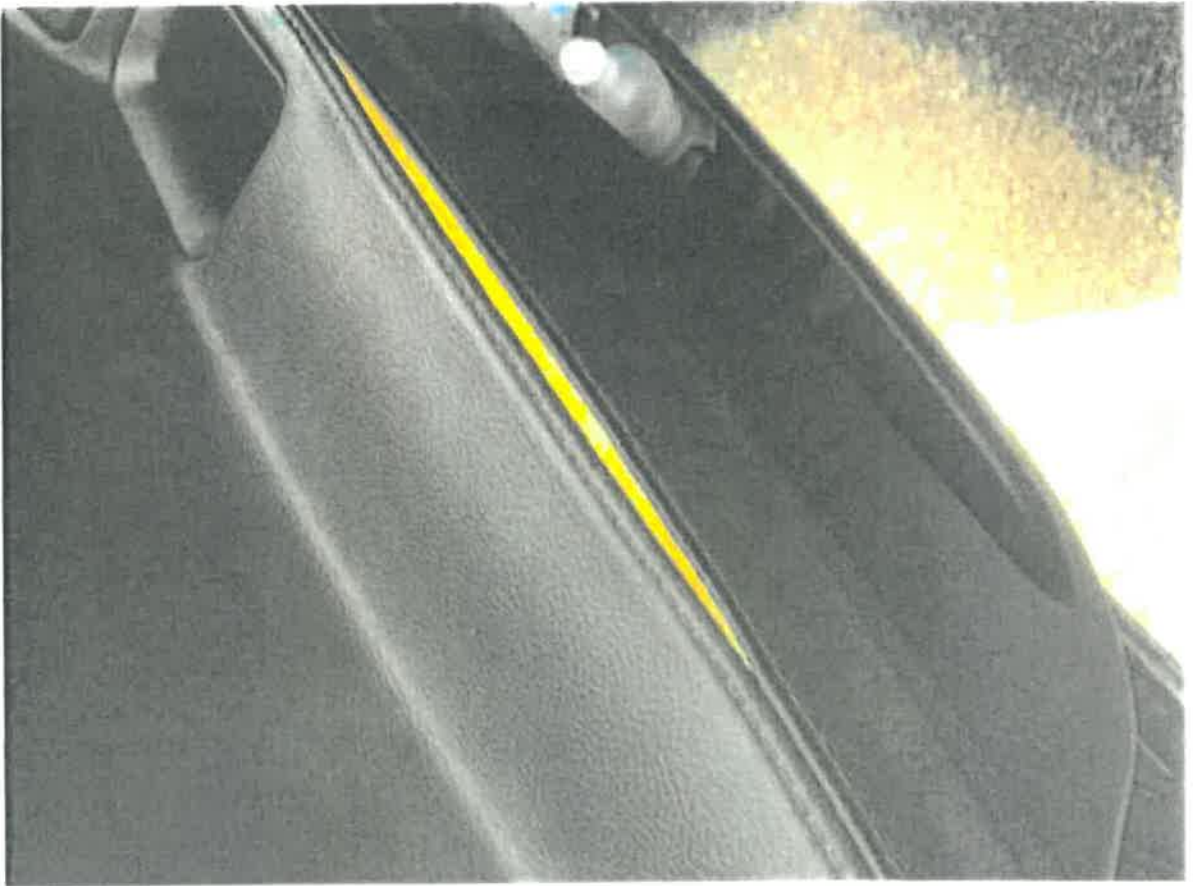
  
  

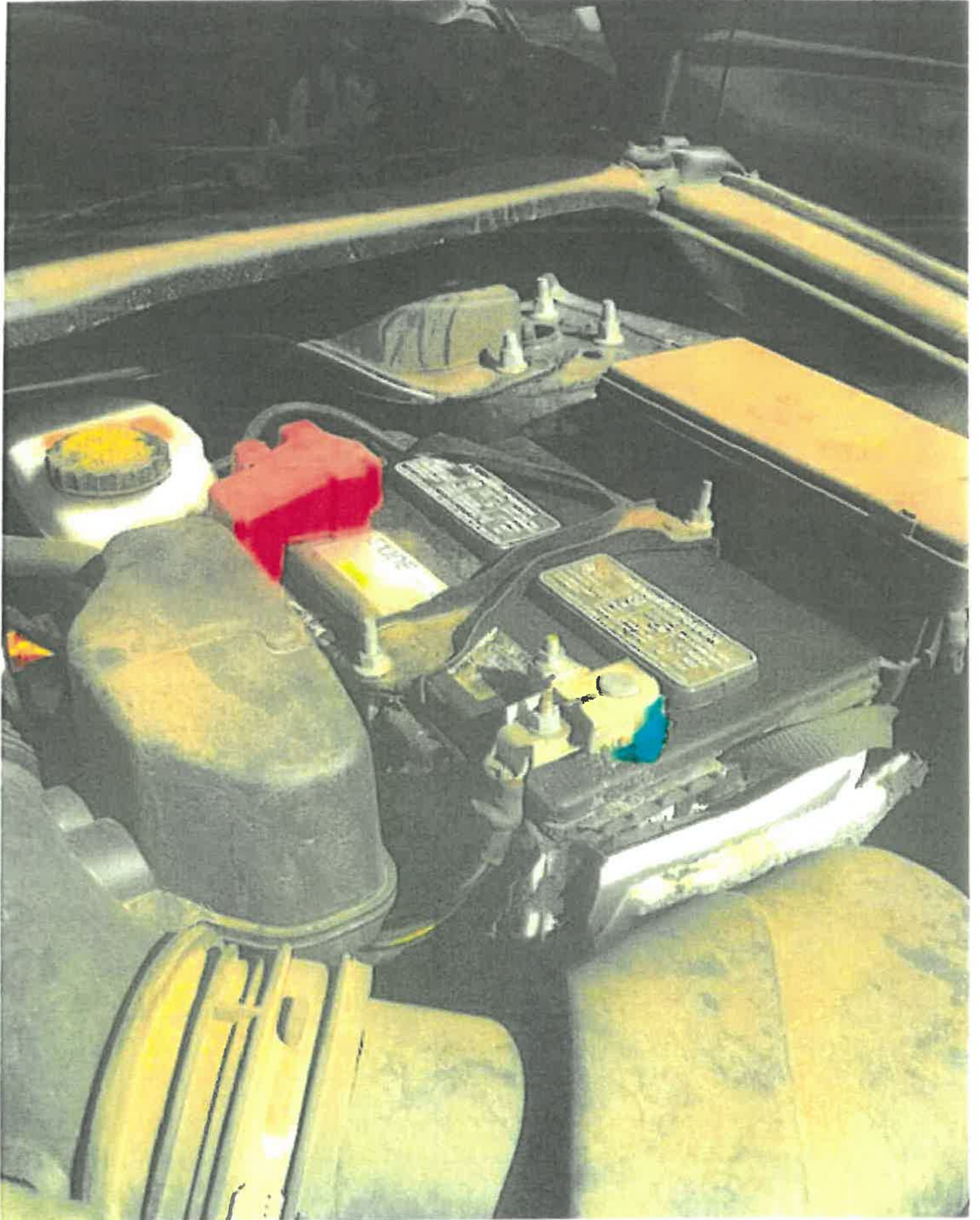

Ownership Cost per Year



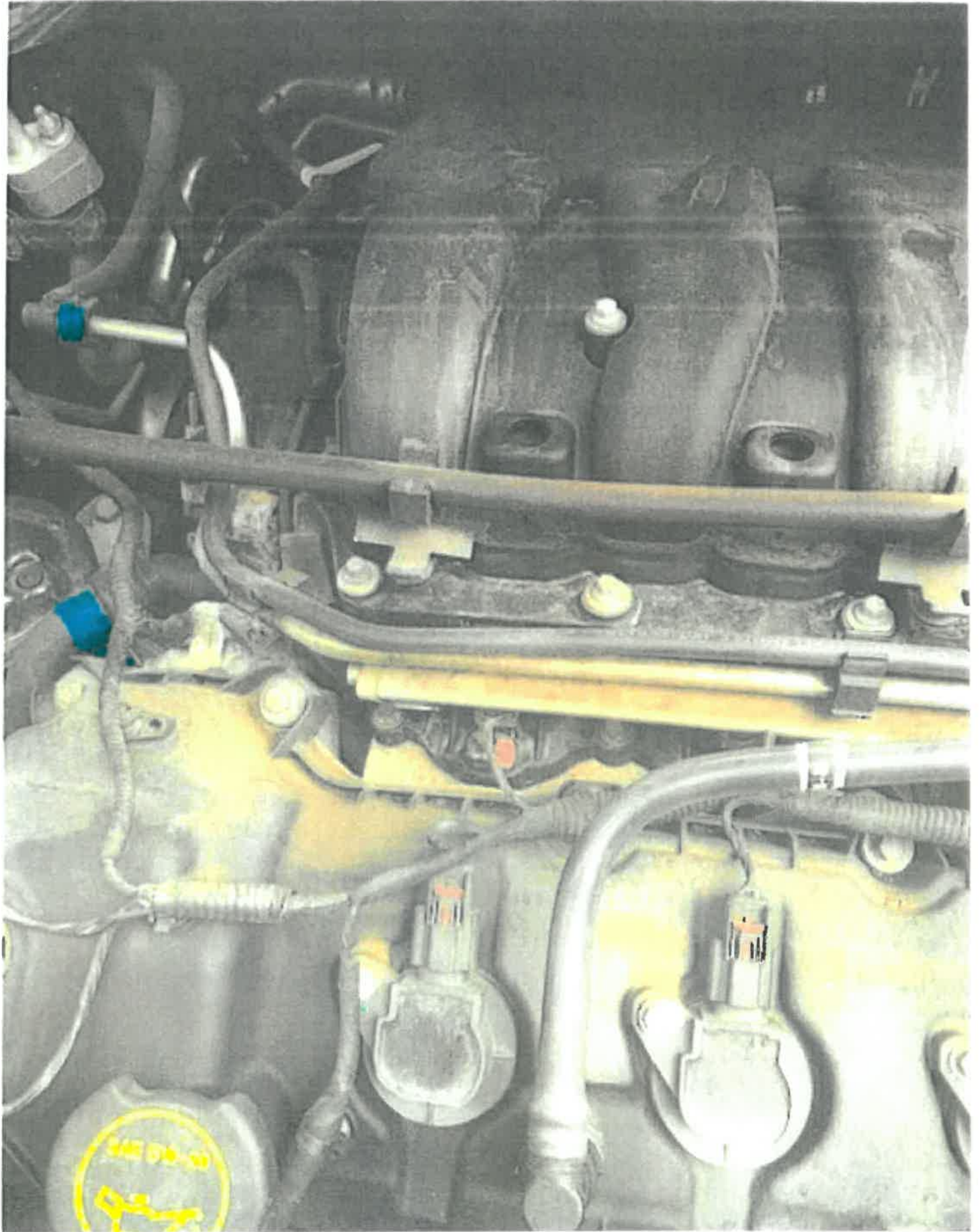












**Rollover Decision**

**Attachment 1**

Asset: 2014 Ford Explorer

ID# C-1

VIN# 1 FM5K8AR3EGC08539

Type \_\_\_\_\_

Plate: 1GA734

Condition: Fair

Extent of Use: Administrative

Purchase Date: 5/8/2014

Purchase Cost Base: \$30,912.00

Mfg's Projected Life Span 4 yrs.

Primary Use: Administrative

Anticipated Life Span 4 yrs.  
(based on NE weather & Salt)

Secondary Use \_\_\_\_\_

Mileage 129,565 \_\_\_\_\_

Trade in or Auction Value as of \_\_\_\_\_ \$ 1,500.00

**SERVICE RECORD**

Date	Miles, Engine Hours, Fuel Used, Service Provided	Parts \$	Labor \$
8/5/16	Replace front and rear brake pads and rotors.	\$520.00	\$345.00
1/25/18	Replace front and rear brake pads and rotors.	\$536.00	\$360.00
11/6/19	Replace Alternator and Battery.	\$677.95	\$275.00
1/30/20	Replace rear brake pad and rotors/bleed brakes	\$728.00	\$225.00
8/2/21	Front brake pads and rotors.	\$248.79	\$215.00
8/2/21	Replace Oxygen Sensor.	\$98.22	\$100.00

**PROJECTED SERVICE Next 12 Months** (include down time & labor costs) This vehicle is getting up in age and mileage. Expecting approx. \$2,500 in repairs for minor issues. Unknown cost if major issues arise.

**REPLACEMENT INFORMATION**

Target Date for Replacement July 2022

Base Cost of Replacement \$ 50,155

Cost of Extras (detail) \$ Approx \$8,000

Quoted by MHQ using this years Quote

Date \_\_\_\_\_

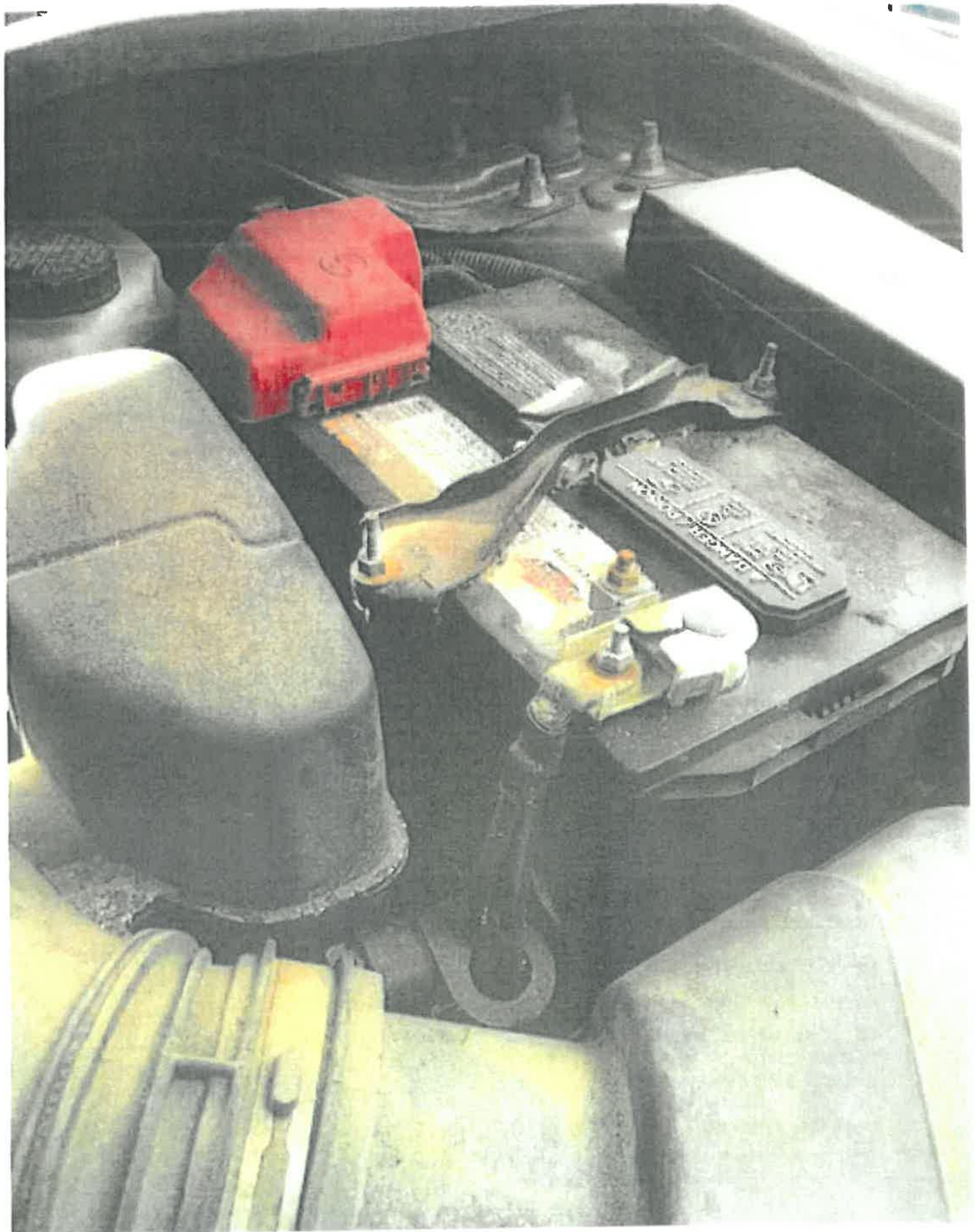
**OTHER**

Rental Equivalent Cost Per Year \_\_\_\_\_

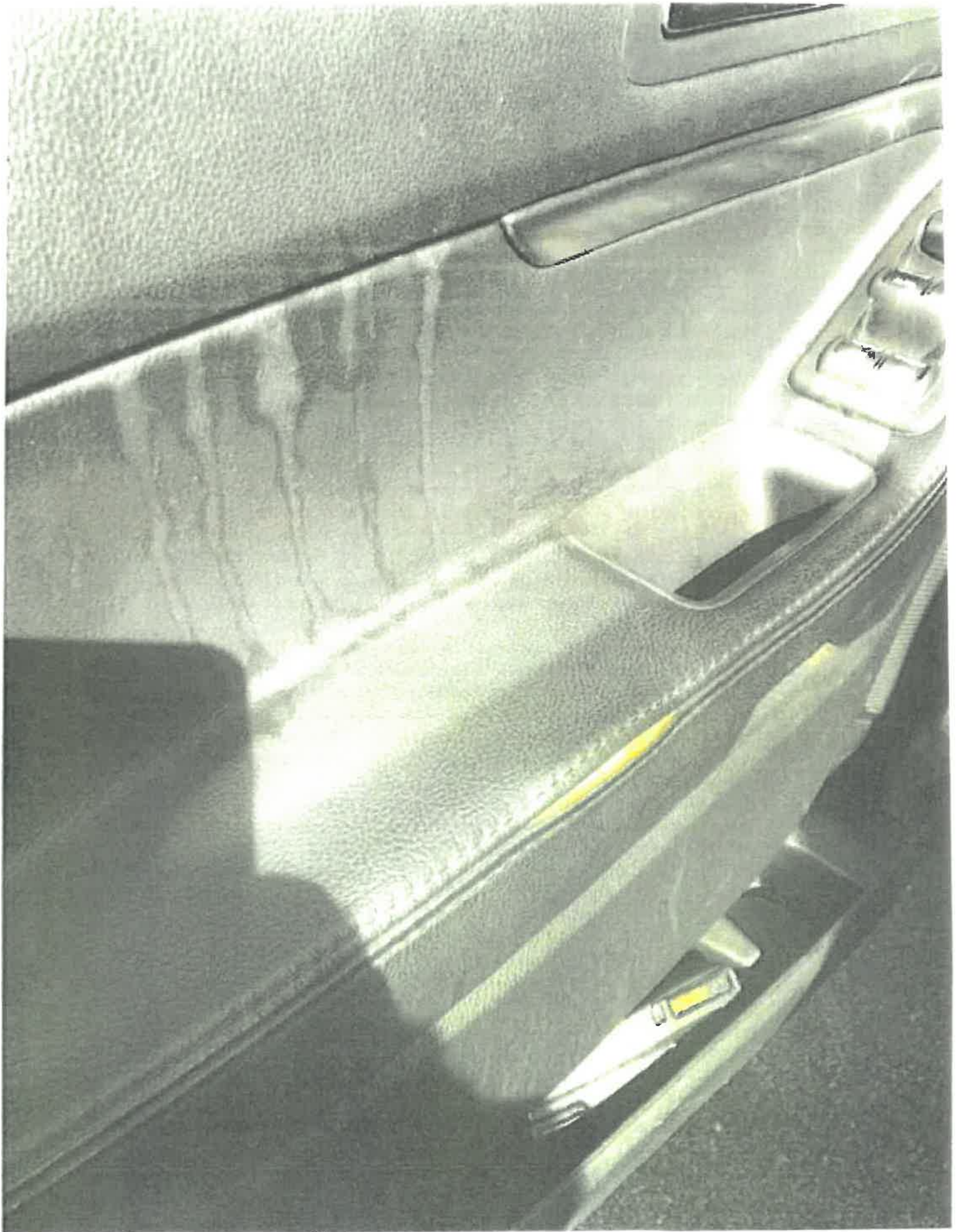
Cost of Insurance per Year \_\_\_\_\_  
 Cost of Registration per Year \_\_\_\_\_  
 Annual Note Payments \_\_\_\_\_

Rental Terms \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Ownership Cost per Year \_\_\_\_\_









September 23,2021

Dear Valued MHQ Customer,

As an important and valued customer of MHQ, we appreciate the trust you have placed in us for your vehicle, parts and upfit needs. We take that responsibility seriously, and as such, we have an obligation to share with you the best available information regarding ongoing disruptions to the global supply chain. We offer this information to assist you in making important decisions as it relates to your upcoming vehicle and upfit requirements.

Supply chain disruptions affecting industry in general are also directly impacting our key suppliers, and their sub-suppliers. We are receiving notifications almost daily from our supply base regarding price increases, force majeure declarations, and extended lead time notifications. We are seeing product lead times extending beyond 16 weeks in some cases. Additionally, the global microchip shortage has put a strain on the auto industry as a whole and in doing so, has delayed, or even shut down many automobile and truck production facilities. This is also impacting our industry's ability to source vehicles. Depending on manufacturer and model, some quoted delivery times are extending beyond 30 weeks.

We continue to monitor this dynamic situation and are working hard to limit the disruptions to the extent that conditions allow. We ask and encourage you to work with us to assist in managing the current situation as it relates to your specific needs. Production is usually based on first come first served as well as component availability, so we ask you to get your orders in as soon as you can. Be assured that we are doing everything we can to obtain the necessary inventory to keep up with your product and vehicle requirements.

Please continue to work with the MHQ Sales team to address any questions you may have, or for updates regarding your orders. Please reach out with any questions you may have, or if you need any further information.

Thank you for your patience and support as we work through these challenges together.

Sincerely,

Cathy Parker  
Vice President Sales & Marketing  
MHQ, Inc.  
[cparker@mhq.com](mailto:cparker@mhq.com)

**TOWN OF WELLFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police

Requested By: Chief Michael Hurley

**Project Description & Objectives**

Replace BulletProof Vests

**Project Need & Background**

The department needs to replace each individual officer's bulletproof vests as the use expires after five years. The last major vest replacement was in 2018 and due again in 2023.

Priority #

of Projects Submitted

Priority #

for Fiscal Year

1

2

1

FY23

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \$30,000

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2027: \_\_\_\_\_

**TOTAL: \$30,000**

**Other Comments:**

This is the replacement cost for 15 vests at approximately \$2,000.



**TOWN OF WELFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police  
Project Description & Objectives

Requested By: Chief Michael Hurley

Cruiser Replacement Plan

**Project Need & Background**

Replace aging Police Cruisers. This is part of an ongoing cycle to replace cruisers as part of a four-year cycle. Since July of 2020 the replacement plan has been put off a year due to vehicles being removed from the budget.

Priority #

of Projects Submitted

Priority #

for Fiscal Year

1

2

1

FY24

Degree of Urgency (Check all that apply)

Priority of Function (Check all the apply)

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \$120,000

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2027: \_\_\_\_\_

TOTAL: \$120,000

Other Comments:

This is the replacement cost for two vehicles

**TOWN OF WELLFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police

Requested By: Chief Michael Hurley

**Project Description & Objectives**

Replace Aging Police Equipment

**Project Need & Background**

Replace aging police department (older firearms, outdated training equipment, CSO Bikes, traffic cones, road closure signs/detour signs, etc...)

Priority #

of Projects Submitted

Priority #

for Fiscal Year

1

2

1

FY24

Degree of Urgency (Check all that apply)

Priority of Function (Check all the apply)

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \$50,000

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2027: \_\_\_\_\_

**TOTAL: \$50,000**

**Other Comments:**

This will be the first major replacement of aging police equipment done for the department using capital monies. In the past, if expense monies were left over equipment was replaced piecemeal leaving some older outdated equipment in service.

**TOWN OF WELFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police

Requested By: Chief Michael Hurley

**Project Description & Objectives**

Cruiser Replacement Plan

**Project Need & Background**

Replace aging Police Cruiser. This is part of an ongoing cycle to replace cruisers as part of a four-year cycle. Since July of 2020 the replacement plan has been put off a year due to vehicles being removed from the budget.

Priority #

of Projects Submitted

Priority #

for Fiscal Year

1

2

1

FY25

**Degree of Urgency (Check all that apply)**

**Priority of Function (Check all the apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \_\_\_\_\_

FY 2025: \$60,000

FY 2026: \_\_\_\_\_

FY 2027: \_\_\_\_\_

**TOTAL: \$60,000**

**Other Comments:**

This is the replacement cost for one vehicle

**TOWN OF WELLFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police

Requested By: Chief Michael Hurley

**Project Description & Objectives**

Replace Aging Tasers

**Project Need & Background**

Replace aging police tasers. This is part of an ongoing cycle to replace the tasers which are on a five-year life cycle. The last group of tasers were purchased in 2019 and will need replacement in 2024.

**Priority #**

**of Projects Submitted**

**Priority #**

**for Fiscal Year**

1

2

1

FY25

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \_\_\_\_\_

FY 2025: \$60,000

FY 2026: \_\_\_\_\_

FY 2027: \_\_\_\_\_

**TOTAL: \$60,000**

**Other Comments:**

This equipment needs replacement approximately every five years and sustain wear and tear over the five year period with daily spark tests and battery downloads. The hardware and software begin to malfunction as the equipment ages

**TOWN OF WELLFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police

Requested By: Chief Michael Hurley

**Project Description & Objectives**

Cruiser Replacement Plan

**Project Need & Background**

Replace aging Police Cruiser. This is part of an ongoing cycle to replace cruisers as part of a four-year cycle. Since July of 2020 the replacement plan has been put off a year due to vehicles being removed from the budget.

**Priority #**

**of Projects Submitted**

**Priority #**

**for Fiscal Year**

1

2

1

FY26

**Degree of Urgency (Check all that apply)**

**Priority of Function (Check all the apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \$65,000

FY 2027: \_\_\_\_\_

**TOTAL: \$65,000**

**Other Comments:**

This is the replacement cost for one vehicle

**TOWN OF WELLFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police

Requested By: Chief Michael Hurley

**Project Description & Objectives**

Replace Aging AED's

**Project Need & Background**

Replace aging AED's in the marked patrol vehicles. The AED's are used in the field to assist officers when they respond to a cardiac call that requires the need for CPR on an unconscious person.

**Priority #**

**of Projects Submitted**

**Priority #**

**for Fiscal Year**

1

2

1

FY26

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \$ 30,000

FY 2027: \_\_\_\_\_

**TOTAL: \$30,000**

**Other Comments:**

This equipment was last replaced in 2020 and through weather/technology/wear they should be replaced approximately every 5 years so they stay operational and available for the officers to use.

**TOWN OF WELLFLEET**

**FY 2023 Capital Improvement Request**

Department Wellfleet Police  
Project Description & Objectives

Requested By: Chief Michael Hurley

Cruiser Replacement Plan

**Project Need & Background**

Replace aging Police Cruisers. This is part of an ongoing cycle to replace cruisers as part of a four-year cycle. Since July of 2020 the replacement plan has been put off a year due to vehicles being removed from the budget.

Priority #

of Projects Submitted

Priority #

for Fiscal Year

1

2

1

FY27

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2027: \$130,000

**TOTAL: \$130,000**

**Other Comments:**

This is the replacement cost for two vehicles

TOWN OF WELLFLEET

FY 2023 Capital Improvement Request

Department Wellfleet Police  
Project Description & Objectives

Requested By: Chief Michael Hurley

Replace Aging ATVs (?)

**Project Need & Background**

Replace aging ATVs utilized for beach patrols, search/rescue and large-scale events

Priority #

of Projects Submitted

Priority #

for Fiscal Year

1

2

1

FY27

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office facilities, central services, etc.

**Projects Costs by Year**

FY 2023: \_\_\_\_\_

FY 2024: \_\_\_\_\_

FY 2025: \_\_\_\_\_

FY 2026: \_\_\_\_\_

FY 2027: \$35,000

TOTAL: \$35,000

**Other Comments:**

This equipment was purchased in March of 2021. Due to extensive use, salt air/water and age they will need to be replaced after 5 years.





## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

V

### BUISNESS

~ G ~

<b>REQUESTED BY:</b>	<b>Chair Ryan Curley</b>
<b>DESIRED ACTION:</b>	<b>Discuss and vote on other capital improvement items</b>
<b>PROPOSED MOTION:</b>	<b>These votes are to be determined at the time of the meeting</b>
<b>SUMMARY:</b>	<ul style="list-style-type: none"><li>• <b>TA ~ General MIS Equipment &amp; Software</b></li><li>• <b>Town Clerk ~ Microfilming Project</b></li><li>• <b>Library ~ Public Computer Upgrades</b></li></ul>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

## Rebekah Eldridge

---

**From:** Jennifer Congel  
**Sent:** Thursday, December 9, 2021 2:46 PM  
**To:** Rebekah Eldridge  
**Subject:** RE: microfilming  
**Attachments:** Revised Capital Improvement Plan Request Form 2022.docx

This was already approved as Microfilming in 2019 but what I am asking for is for it to be " Re-appropriated" ( That is what Lisa said to do).  
So if you can please reiterate that it has already been approved, its just that Microfilming is now outdated and most towns are going forward with digitization.

Thanks a million!

**From:** Rebekah Eldridge <[Rebekah.Eldridge@wellfleet-ma.gov](mailto:Rebekah.Eldridge@wellfleet-ma.gov)>  
**Sent:** Thursday, December 9, 2021 2:36 PM  
**To:** Jennifer Congel <[Jennifer.Congel@wellfleet-ma.gov](mailto:Jennifer.Congel@wellfleet-ma.gov)>  
**Subject:** RE: microfilming

Okay I have to leave at 245 to get my daughter from school and I am out tomorrow

**From:** Jennifer Congel <[Jennifer.Congel@wellfleet-ma.gov](mailto:Jennifer.Congel@wellfleet-ma.gov)>  
**Sent:** Thursday, December 9, 2021 2:35 PM  
**To:** Rebekah Eldridge <[Rebekah.Eldridge@wellfleet-ma.gov](mailto:Rebekah.Eldridge@wellfleet-ma.gov)>  
**Subject:** RE: microfilming

I will send you something in a few..

**From:** Rebekah Eldridge <[Rebekah.Eldridge@wellfleet-ma.gov](mailto:Rebekah.Eldridge@wellfleet-ma.gov)>  
**Sent:** Thursday, December 9, 2021 2:33 PM  
**To:** Jennifer Congel <[Jennifer.Congel@wellfleet-ma.gov](mailto:Jennifer.Congel@wellfleet-ma.gov)>  
**Subject:** RE: microfilming

I don't have anything

**From:** Jennifer Congel <[Jennifer.Congel@wellfleet-ma.gov](mailto:Jennifer.Congel@wellfleet-ma.gov)>  
**Sent:** Thursday, December 9, 2021 2:32 PM  
**To:** Rebekah Eldridge <[Rebekah.Eldridge@wellfleet-ma.gov](mailto:Rebekah.Eldridge@wellfleet-ma.gov)>  
**Subject:** RE: microfilming

Can you share with me what you have? I want to be sure I have you have the right one.

**From:** Rebekah Eldridge <[Rebekah.Eldridge@wellfleet-ma.gov](mailto:Rebekah.Eldridge@wellfleet-ma.gov)>  
**Sent:** Thursday, December 9, 2021 2:22 PM  
**To:** Jennifer Congel <[Jennifer.Congel@wellfleet-ma.gov](mailto:Jennifer.Congel@wellfleet-ma.gov)>  
**Subject:** microfilming

Department Town Clerk

Requested By: Jennifer Congel

**Project Description & Objectives**

Re-appropriating Microfilming of certain permanent records

**Project Need & Background**

This was approved at ATM 2019 under article 3. Microfilming is becoming outdated, I am asking to have this money re-appropriated so that it can be used to begin digitizing permanent records, auditing our current database/archive system which was put into place in 2015 and not touched since. Storage space is at a premium and an audit would allow Kings Information system who set up our database to go in and see what documents we can get rid of according to the State retention schedule. The money would also be used to have kings' systems scan our permanent records and purchase removeable hard drive type devices that we can keep in the vault for storage. In the long term I would ask for a budget line to keep up with any maintenance and I am working with the IT department for recommendations for storage devices.

Priority #

of Projects Submitted

Priority #

for Fiscal Year

2

2

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or facilities, improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office central services, etc.

**Projects Costs by Year**

**FY 2022:** \$11,000

**FY 2023:** \_\_\_\_\_

**FY 2024:** \_\_\_\_\_

**FY 2025:** \_\_\_\_\_

**FY 2026:** \_\_\_\_\_

**FY 2027:** \_\_\_\_\_

**TOTAL:** \$11,000

**Other Comments:**

Costs include: Archive Audit \$610.00 per day plus expenses(as of October 2021), with a projection of two work days. Scanning and indexing can range from\$0.10 to \$5.00 per image due to manyvariables.

Department Library Requested By: Jennifer Wertkin, Library Director

**Project Description & Objectives**

Public Computer upgrade/replacement of computers and software

**Project Need & Background**

The Library's public computer area ("Information Commons") was installed in 2008. Since then, a few of the computers have been replaced and some software has been upgraded, but, at this point, the Library will need more substantial upgrades to keep up with technological standards. Some Computers will be laptops.

**Priority # of Projects Submitted**

1

1

**Priority # for Fiscal Year**

1

2023

**Degree of Urgency (Check all that apply)**

- Legislation: required by state or federal legislation regulation
- Hazard: removes an obvious or potential hazard to public health or safety
- Efficiency: replace equipment or facility that is obsolete, or would be too costly to repair or maintain and better utilizes existing standard of service
- Standard of Service: maintains or provides existing standard of service
- Economic Advantage: directly benefits the Town's economic base by increasing property values or other revenue potential
- Increased Service: expands or increases a service or facilities, improves a standard of service
- New services: make possible a new service or increases convenience of an existing service.

**Priority of Function (Check all the apply)**

- Protection of persons and property: police, fire, rescue, inspection, etc.
- Environmental health: water, sewer, sanitation, public health, etc.
- Heritage and cultural: education libraries, etc.
- Housing: public housing, etc.
- Pedestrian and vehicular transportation: street construction and maintenance, parking etc.
- Recreation: parks, athletic programs, etc.
- General government: office central services, etc.

**Projects Costs by Year**

FY 2022: \_\_\_\_\_

FY 2023: \$35,000

FY 2024: \$10,000

FY 2025: \$10,000

FY 2026: \_\_\_\_\_

FY 2027: \_\_\_\_\_

**TOTAL: \$55,000**



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS ~ H ~

<b>REQUESTED BY:</b>	<b>Chair Curley</b>
<b>DESIRED ACTION:</b>	<b>Discussion on Town Administrator's Salary</b>
<b>PROPOSED MOTION:</b>	<b>To be determined</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



Ryan Curley &lt;ryan.d.curley@gmail.com&gt;

**Fwd: Suggested ad. Need salary range**

1 message

Charles Sumner <charleslsumner33@gmail.com>  
To: Ryan Curley <Ryan.D.Curley@gmail.com>  
Cc: Rebekah Eldridge <Rebekah.eldridge@wellfleet-ma.gov>

Tue, Dec 7, 2021 at 10:34 AM

Follow up email for SB agenda item

Sent from my iPhone

Begin forwarded message:

From: RICHARD WHITE <rickwhite58@verizon.net>  
Date: December 6, 2021 at 2:58:21 PM EST  
To: Charles Sumner <charleslsumner33@gmail.com>  
Subject: Suggested ad. Need salary range

**Notice of Vacancy****Town Administrator****Town of Wellfleet, Massachusetts**

The Town of Wellfleet (permanent population: 3,566 seasonal; more than 30,000), a complex, dynamic, and diverse community is seeking qualified applicants for the position of Town Administrator to serve as its Chief Administrative Officer. The successful candidate will have excellent leadership qualities, exceptional oral and written communication skills, understanding of or ability to become adept in municipal finances, budgets, procurement, Massachusetts general laws, personnel management, and planning. Candidates must be a person especially fit by education, training, or previous experience in public administration to perform the powers and duties of the office.

The candidate should be a communicator, always seeking first to understand, forward-thinking and innovative, with a strong commitment and motivation to work collaboratively with local boards, town department heads, employees, and citizens (permanent, seasonal, and commercial). The Town Administrator plays a crucial role in the Town's overall planning, management, organization, stability, and growth of the community. The Town Administrator must be able to and have a proven track record in developing strong and productive working relationships with the various constituencies in the communities and/or organizations in which they have worked. The Town Administrator works under the direction of a five-member Select Board. The duties are outlined in the Wellfleet Town Charter which can be found on the Town's website: [www.wellfleet-ma.gov](http://www.wellfleet-ma.gov)

The Town has established a salary range of \$160,000 to \$195,000 (?). Final salary negotiable commensurate with qualifications. An attractive benefits package, including health and retirement plans, is part of the Town Manager's total compensation. Preliminary interviews are targeted for the week of January 10th, 2022. All replies will be kept confidential until finalists are identified. Please send a cover letter and resume (electronic submissions preferred) or request a Position Profile Brochure to:

12/7/21, 10:52 AM

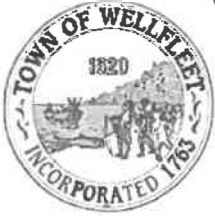
Gmail - Fwd: Suggested ad. Need salary range

**Richard J White**  
**Groux-White Consulting, LLC**  
1 Pelham Road, Lexington, Massachusetts 02421  
[rickwhite@verizon.net](mailto:rickwhite@verizon.net)



## CAPE COD &amp; ISLANDS TOWN MANAGER SALARY SURVEY - FY'21 &amp; FY'22

<u>Town</u>	<u>FY'21 Salary</u>	<u>FY'22 Salary</u>	<u>Deferred Comp. Contribution</u>	<u>Vehicle Allowance</u>	<u>Housing Allowance</u>	<u>Years in Profession</u>	<u>Years in Current Job</u>
Barnstable	185,711		0	0	0	9	5
Bourne	173,000	178,000	0	0	0	5	2
Brewster	158,620	180,000	3.00% + Vaca. BB	4,000 + 2%	0	11	3
Chatham	197,176	203,091	0	1,300	0	32	10
Dennis	181,330	186,770	4,000	0	0	19	6
Eastham	151,000	175,000	0	4,200	0	26	5
Falmouth	193,182		5.00%	6,000	0	30	10
Harwich							
Mashpee	161,160	162,772	0	Car for Work	0	6	6
Nantucket	180,000	187,500	15,000	4,000	0	32	26
Orleans	171,900	180,500	0	3,600	0	33	25
Provincetown	185,000	192,400	0	0	15,000	10	1
Sandwich	194,465	200,300	Max. Vaca. BB	0	0	33	29
Truro	172,000	175,440	10,000 Pro. Dev.	4,000	0	6	1
Wellfleet	(Vacant)						
Yarmouth	180,000	180,000	5,000	0	0	36	1



## SELECTBOARD

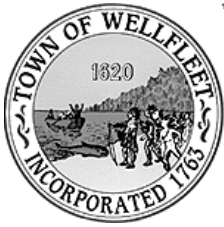
AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

VI

### BUSINESS

~ I ~

<b>REQUESTED BY:</b>	<b>Chair Curley</b>
<b>DESIRED ACTION:</b>	<b>To discuss and approve the Chair be able to sign warrants on behalf of the Selectboard if the clerk is unable.</b>
<b>PROPOSED MOTION:</b>	<b>I move to allow the Chair to sign warrants on the behalf of the board whenever the primary signatory delegated by the board is unable to do so</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Secoded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

# VI

---

### BUSINESS

~ J ~

<b>REQUESTED BY:</b>	<b>Executive Assistant</b>
<b>DESIRED ACTION:</b>	<b>To discuss and vote on the Christmas Eve Town Hall Hours</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the closure of Town Hall on Christmas Eve at 12:00 Noon.</b>
<b>SUMMARY:</b>	
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____







## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

IX

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# CORRESPONDENCE AND VACANCY REPORTS

**\*\*Please see packet\*\***

From	Subject	Received	Size
<b>Today</b>			
	<b>Wellfleet Cha... Payomet &amp; Sweet Honey In The Rock are Celebrating the Holydays</b>	Thu 12/9/2021 ...	84 KB
Sat, Dec 18 at Provincetown Town Hall			
	<b>Eric Martinson Follow-up to Dec 8 BOH meeting</b>	Thu 12/9/2021 ...	29 KB
To the Wellfleet Board of Health: Thank you for your attention yesterday evening	Below please find the list of links I sent you in		
	<b>Jude Aug16 BOS public hearing minutes</b>	Thu 12/9/2021 ...	15 KB
Dear Selectboard: Why are the minutes of this important public hearing not yet posted?	Don't tell me to file a complaint with the		
<b>Yesterday</b>			
	<b>David Gussack Bike Committee Recommendation...Dyer Pond Home Owner Oppositi...</b>	Wed 12/8/2021...	23 KB
Board of Selectmen- I am a homeowner on Dyer Pond in Wellfleet. I've spent most summers for the past 64 years on or between			
	<b>Ryan Curley FYI Fwd: [EXTERNAL] Wellfleet Mosquitos</b>	Wed 12/8/2021...	22 KB
----- Forwarded message -----			
	<b>david moriarty Fwd: Massachusetts Mega Ocean Wind Cables No Abutter Notifications</b>	Wed 12/8/2021...	37 KB
Sent from my iPhone			
	<b>Helen Miran... Re: Holiday Schedule?</b>	Wed 12/8/2021...	9 KB
Re. warrants: they will need 3 Sb signatures while John is gone. Please alert staff.			
	<b>Helen Miran... Re: Holiday Schedule?</b>	Wed 12/8/2021...	8 KB
So far I am available throughout the next few month except for all of Wednesday 12/15 and the Wednesday nights of 12/22,12/29			
	<b>John Wolf/B... Re: Holiday Schedule?</b>	Wed 12/8/2021...	16 KB
I'm leaving town for the holidays on or around December 16, expecting to be back home sometime during the first week of January.			
	<b>Charles Sum... RE: Holiday Schedule?</b>	Wed 12/8/2021...	19 KB
Hello all, I am hoping to take the week off in between Xmas and New Year's. Charlie S			
	<b>Nancy Civetta Town Shellfish Crier: Shellfish Advisory Board Meeting 12-9-21</b>	Wed 12/8/2021...	34 KB
Town Shellfish Crier December 8, 2021			
	<b>Ryan Curley Holiday Schedule?</b>	Wed 12/8/2021...	14 KB
Hello, what is everyone's holiday schedule in case we have an executive session in the coming weeks? <end>			
	<b>Ryan Curley Minute Amendments</b>	Wed 12/8/2021 8...	14 KB
Good morning everyone,			
	<b>Cape Cod Co... Cape Cod Commission Climate Ambassador Program: Application Dea...</b>	Wed 12/8/2021 ...	55 KB
<b>Tuesday</b>			
	<b>Charles Sum... FW: MassDOT District 5 - Project Eligibility Letter - 612540 Truro-Well...</b>	Tue 12/7/2021 ...	43 KB
Good afternoon all, This is FYI only, so please do not reply I wanted some more information on the Shared-Use Path project and			
	<b>MA Municipa... Check something easy off your list: Register for MMA Annual Meeting</b>	Tue 12/7/2021 ...	57 KB
Register for MMA Annual Meeting 2022 today!			
	<b>Wellfleet Cul... Merrily Mozart in P-Town This Week!</b>	Tue 12/7/2021 ...	43 KB
December 10 & 11			
	<b>Hillary Lemos Today's Meeting at 10:00 Wellfleet Wastewater</b>	Tue 12/7/2021 ...	19 KB
Good Morning: Below is the link to the meeting this morning. See you there! Hillary Greenberg is inviting you to a scheduled Zoom			
<b>Monday</b>			
	<b>Dan Hoort Correction of mis-information</b>	Mon 12/6/2021...	22 KB
Dear Selectboard members, There seems to be much mis-information being intentionally spread by Ed Miller and the Provincetown			
	<b>Charles Sum... FW: MassDOT District 5 - Project Eligibility Letter - 612540 Truro-Well...</b>	Mon 12/6/2021...	1 MB
FYI only			
	<b>Ryan Curley Fwd: Meeting Tues 12/7</b>	Mon 12/6/2021...	19 KB
FYI PD CIP on Dec 14th instead of tomorrow. Thx			
	<b>Ryan Curley FYI</b>	Mon 12/6/2021...	14 KB
<a href="https://www.wellfleet-ma.gov/home/events/81491">https://www.wellfleet-ma.gov/home/events/81491</a>			
	<b>Wellfleet Cha... Corrected* Happy Holidays from Wellfleet   Monthly Chamber New...</b>	Mon 12/6/2021...	172 KB
	<b>Wellfleet Cha... November in 'Fleet   Wellfleet Chamber Monthly Newsletter</b>	Mon 12/6/2021...	172 KB
	<b>fnhaggerty@... Mayflower Wind Legal Advertising Falmouth Massachusetts Decembe...</b>	Mon 12/6/2021...	28 KB
<a href="https://www.cape-news.net/legal_ads/legal-notices---december-3-2021/article_a0d0bfea-4d5d-11ec-9e04-4b8e77139258.html">https://www.cape-news.net/legal_ads/legal-notices---december-3-2021/article_a0d0bfea-4d5d-11ec-9e04-4b8e77139258.html</a>			
	<b>Steven Levin Building Materials and Finishes for Gov't Projects</b>	Mon 12/6/2021...	59 KB
The Flagship of Construction Purchasing Need Building Materials and Finishes for Gov't Projects? You know better than we do -			
	<b>Eric Martinson Perspective on sources offering "guidance" re "Covid" policy</b>	Mon 12/6/2021...	15 KB
To the Wellfleet Boards of Health and Selectmen: The article linked below will provide you with perspective on a principal source of			

From	Subject	Received	Size
<b>Rebekah Eldr...</b>	<b>FW: WES Capital Improvmenet Plan</b>	Mon 12/6/2021...	54 KB
I received this email this morning, please the attached information instead of what is in your binder. Rebekah			
<b>Sunday</b>			
<b>Ryan Curley</b>	<b>Reminder Fin Com CIP 2023</b>	Sun 12/5/2021 ...	358 KB
----- Forwarded message -----			
<b>Wellfleet Cul...</b>	<b>Racial Reckonings: Three Short Plays Presented Virtually</b>	Sun 12/5/2021 ...	42 KB
December 14th -- 7 pm			
<b>Last Week</b>			
<b>Hillary Lemos</b>	<b>FW: Meeting Posting</b>	Fri 12/3/2021 2...	21 KB
Meeting information and link below.			
<b>Owen Fletcher</b>	<b>Barnstable County Assembly of Delegates Standing Committee on Fin...</b>	Fri 12/3/2021 1...	355 KB
As attached in PDF and available on the web at please find the Agenda for the Barnstable County Assembly of Delegates Standino			
<b>Curt Felix</b>	<b>RE: Meeting with MA DEP</b>	Fri 12/3/2021 1...	17 KB
Works for me as well. Curt			
<b>Rebekah Eldr...</b>	<b>FW: WES Playground Renderings &amp; Quote</b>	Thu 12/2/2021 ...	15 MB
Here is some information for the playground agenda item. Mary Beth will also have a presentation for you at the meeting.			
<b>MA Division ...</b>	<b>DMF to Increase 2022 Period I Summer Flounder Trip Limit and Renew...</b>	Thu 12/2/2021 ...	51 KB
DMF to Increase 2022 Period I Summer Flounder Trip Limit and Renew Multi-State Pilot Program			
<b>MA Division ...</b>	<b>Commercial Scup Possession Limit for 2022 Winter I Period Set at 50,0...</b>	Thu 12/2/2021 ...	48 KB
Commercial Scup Possession Limit for 2022 Winter I Period Set at 50,000 Pounds			
<b>Massachuset...</b>	<b>Dick Kraus Scholarship for Scientific Thinking</b>	Thu 12/2/2021 ...	41 KB
contribute now toward Dick's legacy and the future of your industry			
<b>Jude Ahern</b>	<b>Fwd: Open Meeting Law Complaint Response and Extension Request</b>	Thu 12/2/2021 ...	203 KB
Dear Shellfish Advisory Board: I appreciate that several of you pointed to the current laws that are in place as sufficient safeguards			
<b>Richard Wulsin</b>	<b>Re: Meeting with MA DEP</b>	Thu 12/2/2021 ...	14 KB
That works for me. Sent from my iPhone			
<b>Rebekah Eldr...</b>	<b>agenda and packet 12-07-2021</b>	Thu 12/2/2021 ...	14 MB
Hi everyone,			
<b>Wellfleet Cha...</b>	<b>Festive fun in Wellfleet</b>	Thu 12/2/2021 ...	81 KB
Next weekend, Saturday, December 11, 2021			
<b>Helen Miran...</b>	<b>Re: Meeting with MA DEP</b>	Thu 12/2/2021 ...	29 KB
OK, I can do 10 AM.			
<b>Scott horsley</b>	<b>Re: Meeting with MA DEP</b>	Thu 12/2/2021 ...	13 KB
10 AM sounds perfect. Will this be in person or Zoom? Scott Horsley Water Resources Consultant			
<b>ciotti_family...</b>	<b>WHA November minutes</b>	Thu 12/2/2021 ...	35 KB
Jennifer, Hi! Attached please find WHA November minutes Thanks Richard <end>			
<b>Helen Miran...</b>	<b>Re: Meeting with MA DEP</b>	Thu 12/2/2021 ...	12 KB
This is very considerate of Brian. I can meet in the mornin y on Tuesday, December 7th but have a doctor's appointment			
<b>Charles Sum...</b>	<b>RE: Meeting with MA DEP</b>	Thu 12/2/2021 ...	22 KB
Hello Hilary, This date and time works for me. Charlie Charles L. Sumner Interim Town Administrator Town of Wellfleet			
<b>Scott horsley</b>	<b>Re: Meeting with MA DEP</b>	Thu 12/2/2021 ...	23 KB
Good for me. Sent from my iPhone			
<b>fred@capeco...</b>	<b>RE: Meeting with MA DEP</b>	Thu 12/2/2021 ...	17 KB
Hi Hillary,			
<b>Anastasia Ru...</b>	<b>RE: Meeting with MA DEP</b>	Thu 12/2/2021 ...	37 KB
Hi Hillary,			
<b>Hillary Lemos</b>	<b>RE: Meeting with MA DEP</b>	Thu 12/2/2021 ...	19 KB
I et's shoot for 10:00 am.			
<b>Hillary Lemos</b>	<b>Meeting with MA DEP</b>	Thu 12/2/2021 ...	17 KB
Hello All: Brian Dudley reached out and MA DEP would like to have a meeting with us and his team before he departs. December 7			
<b>Rebekah Eldr...</b>	<b>Letter to be sigend</b>	Thu 12/2/2021 ...	34 KB
Good Morning,			
<b>Massachuset...</b>	<b>MMA Alert: Legislature Set to Approve Final \$3.82B COVID Recovery B...</b>	Thu 12/2/2021 ...	55 KB
< <a href="https://www.informz.net/admin31/images/spacer.gif">https://www.informz.net/admin31/images/spacer.gif</a> >			
<b>Cape Cod Co...</b>	<b>Cape Cod Commission and Cape Cod Chamber of Commerce Seek Res...</b>	Thu 12/2/2021 ...	39 KB
<b>Jude Ahern</b>	<b>when are you going to force Curt to publish meeting minutes?</b>	Thu 12/2/2021 ...	236 KB
Honestly people, it's been since March 2020. We know DeVasto doesn't have a problem with this but the rest of you? Our Town			



! D	From	Subject	Received	Size	
	MA Municipa...	Here's your December issue of The Beacon from the MMA	Wed 12/1/2021...	48 KB	
	<https://www.informz.net/admin31/images/spacer.gif>				
	Nancy Clvetta	Town Recreational Shellfish Crier: Oyster buyback, 2022 Permits, Coun...	Wed 12/1/2021...	40 KB	
	Town Recreational Shellfish Crier December 1, 2021				
	Bradford Mo...	30 Covid Facts.....links to data .....the truth will set you free.....	Wed 12/1/2021...	220 KB	
	Please edify yourself on these evident truths, it may help end this farce. Part VI is on the worthless mask's Thanks for getting back to				
	Rebekah Eldr...	agendas 2020 & 2021	Wed 12/1/2021...	7 MB	
	Good Morning,				
	Helen Miran...	Fwd: Private roads in subdivisions/Wellfleet /Omaha Road	Tue 11/30/2021...	33 KB	
	Most of us have seen this before but I am sending it at the last minute but find that it was not included in our packets. The green				
	Rebekah Eldr...	Fin Com CIP 2023	Tue 11/30/2021...	344 KB	
	Hi there, Below is a note from Fred Magee and attached is the finance committee's recommendations. Rebekah "Hi, Attached is the				
	Charles Sum...	Test Email	Tue 11/30/2021...	16 KB	
	Good afternoon all, This is a test email; John Wolf has had some difficulty receiving town emails. Charlie Charles L. Sumner Interim				
	MA Municipa...	MMA announces workshop roster for Annual Meeting & Trade Show	Tue 11/30/2021...	59 KB	
	Register for MMA Annual Meeting 2022 today!				
	Wellfleet Cha...	Local Baskets of Love	Mon 11/29/202...	71 KB	
	Auction to benefit the Wellfleet Farmers Market				
	Owen Fletcher	Barnstable County Assembly of Delegates 12/01/21 Regular Meeting ...	Mon 11/29/202...	485 KB	
	As attached in PDF and available on the web at https://www.barnstablecounty.org/event/assembly-of-delegates-regular-meeting/				
	OpenMeeting ...	Open Meeting Law Determination	Mon 11/29/2021 ...	239 KB	
	Attorney Corbo, Please see the attached letter. Sincerely, Erica (Rickie) Warren (she/her/hers) Paralegal, Division of Open				
	OpenMeetin...	Open Meeting Law Determination	Mon 11/29/202...	153 KB	
	Attorney Corbo, Please see the attached letter. Sincerely, Erica (Rickie) Warren (she/her/hers) Paralegal, Division of Open				
	Rebecca Rou...	James Badera - New Building Commissioner for the Town of Wellfleet!	Mon 11/29/202...	18 KB	
	Good afternoon, I'd like to welcome our new Building Commissioner James Badera to the Town of Wellfleet team! His first day will				
	Helen Mirand...	Re:Omaha Road xecutive session agenda item.	Sun 11/28/2021 ...	20 KB	
	Three things:				
	Bradford Mo...	Town of Wellfleet BOS & BOH, Informed consent in regard to Emerge...	Sun 11/28/202...	22 KB	
	NOTICE FOR: TOWNS, CITIES, EMPLOYERS, INSTITUTIONS MANDATING COVID-19 MASKS November 28th, 2021 This serves as				
	<b>Two Weeks Ago</b>				
	Eric Martinson	Re: Nov 18 mask mandate for Wellfleet, Missouri court decision again...	Sat 11/27/2021...	23 KB	
	To the Wellfleet Boards of Selectmen and Health: Your lack of response to my below message of Nov 21 serves to confirm my view				
	Wellfleet Cha...	Today kicks off the local shopping season	Sat 11/27/2021...	102 KB	
	#ShopWellfleet for Small Business Saturday and all season long				
	Ryan Curley	Fyi	Sat 11/27/2021...	14 KB	
	https://apnews.com/article/coronavirus-pandemic-new-variant-southern-africa-omicron-33fa0983af6c9f961a186f4f4bb1147d <end>				
	David Moriarty	Fwd: "Plight of Whales Is Everyone's Responsibility" Gazette article cri...	Fri 11/26/2021 ...	24 KB	
	Sent from my iPhone				
	Google	Learn more about our updated Terms of Service	Wed 11/24/202...	14 KB	
	<https://www.gstatic.com/images/branding/googlelogo/1x/googlelogo_color_112x36dp.png> ryan.d.curley.public@gmail.com				
	Ryan Curley	Open Session Nov 30 Packet	Wed 11/24/202...	971 KB	
	Sincerely, Ryan Curley (508)-246-4718				
	Wellfleet Cha...	Happy Thanksgiving from Wellfleet	Wed 11/24/202...	64 KB	
	Bradford Mo...	To: Town of Wellfleet BOH & BOS, In response to your reinstatement ...	Wed 11/24/202...	40 KB	
	To: Town of Wellfleet BOH & BOS, In response to your reinstatement of mask mandate, what facts are you basing your ludicrous				
	Wellfleet Cha...	Re: The Chamber's Tree Lighting and Sing Along	Wed 11/24/202...	549 KB	
	Dearest Selectboard, Pardon my tardiness to the meeting last night, I misjudged when we would be taken on the agenda. Thanks for				
	Wellfleet Cha...	Annual Tree Lighting & Sing Along, plus a family fun Holiday Market!	Wed 11/24/202...	74 KB	
	Save the date for Saturday, December 11				
	Cape Cod Co...	Cape Cod Commission Reporter: November 2021	Wed 11/24/202...	94 KB	
	Diane Brunt	Fwd: Mask mandate	Wed 11/24/202...	19 KB	
	Massachuset...	Thanksgiving Greetings	Wed 11/24/202...	32 KB	

!	D	📧	📧	From	Subject	Received	Size	🚩
				<b>Charles Sum...</b>	<b>FW: Attorney General's Decision - Wellfleet - Case # 10296 (Arts 45 &amp; ...</b>	Tue 11/23/2021...	233 KB	
				Good afternoon, all: This is informational in nature from the June 26, 2021, Annual Town Meeting, please do not reply. Article No. 45				
				<b>Wellfleet Cha...</b>	<b>Small Business Saturday is right around the corner</b> 📍	Tue 11/23/2021...	131 KB	
				#ShopWellfleet on November 27, 2021				
				<b>Owen Fletcher</b>	<b>Barnstable County Assembly of Delegates Standing Committee on Fin...</b>	Tue 11/23/2021...	361 KB	
				As attached in PDF and available on the web at please find the Agenda for the Barnstable County Assembly of Delegates Standing				
				<b>Wellfleet Cha...</b>	<b>When you Give Local, you Support Local</b> 📍	Tue 11/23/2021...	183 KB	
				Wellfleet Chamber's Non-Profit Giving Guide				
				<b>Nancy Gvetta</b>	<b>Permits on Sale Dec. 1, Quahog Neoplasia Talk, Oyster Buyback, and D...</b>	Mon 11/22/202...	37 KB	
				Town Shellfish Crier				
				<b>Charles Sum...</b>	<b>FW: DASHBOARD REPORT--OCTOBER 31, 2021</b>	Mon 11/22/202...	5 MB	
				Please see the attached report from NRSB.				
				<b>jasonrobiche...</b>	<b>Re: 64 Gull Pond Rd Wellfleet</b>	Mon 11/22/202...	23 MB	
				Thanks for the response. Would an overwintering site normally need an inspection prior to using? I can't imagine what's happening at				
				<b>Chris Manulla</b>	<b>Re: 64 Gull Pond Rd Wellfleet</b>	Mon 11/22/202...	542 KB	
				Mr. Williams has a 2021 aquaculture permit. His permit allows for overwintering for 70 Gull Pond rd. I know you asked for Wellfleet				
				<b>Chris Manulla</b>	<b>Re: 64 Gull Pond Rd Wellfleet</b>	Mon 11/22/202...	17 KB	
				Sent from my iPhone				
				<b>Jennifer Con...</b>	<b>RE: WHA October minutes</b>	Mon 11/22/202...	20 KB	
				Good Morning Richard, These minutes are posted.				
				<b>Rebecca Rou...</b>	<b>POWERPOINT FOR TUESDAY - 95 LAWRENCE ROAD</b>	Sun 11/21/202...	18 KB	
				Good evening, Below is a link to the presentation for Tuesday.				
				<b>Ryan Curley</b>	<b>Re: Packet</b>	Sun 11/21/202...	119 KB	
				This is what was used by the Evaluation Committee to develop their scores.				
				<b>Ryan Curley</b>	<b>Re: Packet</b>	Sun 11/21/202...	118 KB	
				95 Lawrence RFP Comparative Evaluation Criteria				
				<b>Eric Martinson</b>	<b>Nov 18 mask mandate for Wellfleet</b>	Sun 11/21/202...	18 KB	
				To the Wellfleet Boards of Selectmen and Health: After learning that you have yet again imposed a mask mandate for Wellfleet,				
				<b>ciotti_family...</b>	<b>WHA October minutes</b>	Sun 11/21/202...	36 KB	
				Jennifer, Attached please find the October minutes approved at our last meeting. Also when is Town Hall opened? Days and hours.				
				<b>Three Weeks Ago</b>				
				<b>Ryan Curley</b>	<b>Re: Packet</b>	Sat 11/20/2021 1...	20 MB	
				Hi all for informational purposes only a reminder the Proposals are here:				
				<b>Rebekah Eldr...</b>	<b>RE: Packet</b>	Fri 11/19/2021 ...	35 KB	
				You have hard copies of your packets in your office here at town hall.				
				<b>Rebekah Eldr...</b>	<b>Packet</b>	Fri 11/19/2021 ...	11 MB	
				Good Evening,				
				<b>Chris Allgeier</b>	<b>WELLFLEET HARBOR DREDGING TASK FORCE - MINUTES OF MEETING...</b>	Fri 11/19/2021 ...	83 KB	
				Attached are the October 18, 2021 Minutes of Meeting (approved on November 8, 2021). <end>				
				<b>Ryan Curley</b>	<b>FYI: Wellfleet Harbor Conference Recordings?</b>	Fri 11/19/2021 ...	32 KB	
				----- Forwarded message				
				<b>Nancy Vail</b>	<b>RE: 64 Gull Pond Rd Wellfleet</b>	Fri 11/19/2021 ...	30 KB	
				Good morning, Jason – I have no permits recorded for this property at all, although there may be 2021 permits that I do not have in				
				<b>MA Municipa...</b>	<b>See the latest municipal products &amp; solutions at MMA Annual Meetin...</b>	Fri 11/19/2021 ...	55 KB	
				Register for MMA Annual Meeting 2022 today!				
				<b>jasonrobiche...</b>	<b>Re: 64 Gull Pond Rd Wellfleet</b>	Fri 11/19/2021 ...	25 KB	
				Hello again, My apologies, I swapped the property #'s. own 64 Gull Pond Rd, and Mr Williams owns 70 Gull Pond Rd. Sorry for the				
				<b>Jason Robich...</b>	<b>64 Gull Pond Rd Wellfleet</b>	Fri 11/19/2021 ...	24 KB	
				Hello, My name is Jason Robicheau and I'm inquiring about the property located at 64 Gull Pond Rd. I own the abutting property at				
				<b>Jack Peak</b>	<b>Schooner Hindu featured on Peak Time</b>	Thu 11/18/2021 ...	16 KB	
				Hello Friends We spent some time with Captain Josh Rowan ( Hindu Charters) talking about his sailing experiences as a ouncster,				
				<b>Wellfleet Cha...</b>	<b>Mask Order: Effective today, November 18, 2021</b>	Thu 11/18/202...	84 KB	
				Please take notice				
				<b>Hillary Lemos</b>	<b>Mask Order November 18 2021</b>	Thu 11/18/202...	57 KB	
				Have a quick look before we send this out. The changes from last night were incorporated. <end>				
				<b>Rebekah Eldr...</b>	<b>RE: Assistant Health and Conservation Agent</b>	Thu 11/18/202...	19 KB	
				I have revised the selectboard packet so her name is not listed.				

From	Subject	Received	Size
Rebecca Rou... Good morning, Attached is the new hire's resume for Assistant Health and Conservation for your review. Meredith is not disclosing	<b>Assistant Health and Conservation Agent</b>	Thu 11/18/202...	145 KB
MA Municipa... Register for MMA Annual Meeting 2022 today!	<b>Join your colleagues who are raving about MMA Annual Meeting</b>	Thu 11/18/202...	57 KB
Ryan Curley In the usual situation, where the rules require either a "majority vote" or a "two-thirds vote," abstentions have absolutely no	<b>Robert's Rules of Order Majority Vote &amp; Charter</b>	Wed 11/17/202...	17 KB
Bruce Hurter SB and Charles Sumner	<b>Open Space</b> Several months ago I sent a note notifying the Board and Town Administrator of my decision to step down	Wed 11/17/202...	17 KB



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

X

### MINUTES

<b>REQUESTED BY:</b>	<b>Executive Assistant</b>
<b>DESIRED ACTION:</b>	<b>Approval of Minutes</b> <ul style="list-style-type: none"><li>• <b>August 16, 2021 – Public Hearing</b></li></ul>
<b>PROPOSED MOTION:</b>	<b>I move to approve the Minutes for August 16, 2021 ...</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

***Wellfleet Selectboard  
Monday August 16, 2021; 7pm  
Public Hearing ~ HDYLTA Trust  
Meeting Minutes***

**Members Present:** Ryan Curley, Chair; Michael DeVasto, Vice Chair; Janet Reinhart, Helen Miranda Wilson, John Wolf

**Others Present:** Charlie Sumner, Town Administrator; Rebekah Eldridge, Executive Assistant, Nancy Civetta, Shellfish Constable; Rebecca Taylor, Chair of the Shellfish Advisory Board; Ann Sterling, Wellfleet Resident; Will Sullivan, Harbormaster; David Agger, Wellfleet Resident; Chris Roxburgh, Abutters on Omaha Road; Richard Blakely, Wellfleet Shellfisherman; Barbara Austin, Wellfleet Shellfish Woman; John Dwayne, Shellfish Advisory Board Member and Natural Resources Advisory Board Member

Chair Curley Called the public hearing to order 7:03pm

A public hearing will be held to discuss the HDYLTA trust.

Chair Curley gave directions to the board and members of the public regarding speaking times and questions.

DeVasto officially recused himself as a member of the selectboard and asked that he be recognized as a resident of Wellfleet.

Chair Curley began sharing his screen and pulled up a map that circled the HDYLTA area. He explained the wild areas and the currently licensed areas. He stopped at this point and asked for questions.

Wolf asked about the materials provided, discussing grants and areas that were not able to be purchased as grants.

The green areas on the map are currently licensed areas

The purple area on the map is unproductive bottom which means it is able to be licensed.

The red areas on the map are wild shellfish areas.

Chair Curley continued, stating that the shellfish constable and the harbormaster asked the board to look at this parcel and develop a plan for it. He stated the Shellfish Advisory Board has met on this parcel a few times and had a tied vote and no recommendation was made for that board. He asked Civetta to discuss these areas with the public.

Civetta spoke to the board explaining that she and Will Sullivan went out to the parcel after DeVasto's grant extension and decided a discussion on the best uses for this parcel needed to be had. She stated the farmers represented a third of the shellfish lively hood for the town. She stated she believes they should thoughtfully make sure that what happens with that parcel is good



and fair to all. She believes there is room for extensions. She stated she feels they should put a small amount of the parcel out to a lottery to allow a new farmer to come in and start. She stated it is a compact area and is willing to discuss her ideas with the board if they so desired. She stated she doesn't feel this should be a difficult discussion and the town should be able to come to a decision regarding the parcel.

Wilson stated section 2 in the shellfish regulations discusses equitable uses, she stated her concern for people who only have commercial shellfish licenses. She continued discussing the parcel and how much does the board want to keep this area open. Which parts could have more people on the ground, commercial and residential permits?

Reinhart stated she would like to hear from the Shellfish Advisory Board members stating that their role is to advise the board and she would like them to advise the board. She stated each member has looked at this. Taylor spoke to the board regarding what the Shellfish Advisory Board had discussed, and they would like to protect the wild fishery. The overall acreage is small. Chair Curley showed it on the map to the board and public.

DeVasto spoke to the board as an individual and stated that he was under the understanding that everything beyond meenlaw water is state property, stating the largest grid area where the contiguous acreage is, is not on town property. The areas that are on town property he stated he has some knowledge of, continuing that a few of them are high up on the beach area. He stated when you look at the property that is part of the hdyлта area is very small and the water is very deep. He continued discussing with the board what his understanding is regarding the acreage and the ability to farm on certain areas, also giving his experience with the acreage.

Chair Curley showed the map to the public and board showing areas of the parcel that are able to be used. They continued discussing the parcel. Civetta discussed with the board the map that was on the screen, stating her staff was with her and they were all discussing the map and the boundary lines. There was a survey done by Coastal Engineering paid for by the town. She stated the usage of the areas don't change. Chair Curley was able to show the board and public the boundary lines that Coastal Engineering marked. He also showed the deep-water grants. Chair Curley informed the public that all of this information including the maps for inspection.

Chair Curley asked the board if the town wanted to undertake some sort of planning process for the parcel or allow people to apply for extensions which he stated is the path for least resistance. He also expressed moving the deep water grants closer to shore, so they are easier to be farmed. He stated there are also the upland property owners that need to be considered. He stated they also have to keep the boating population in mind. He stated there is a difference between how the grants are on the ground and how they exist in the surveyed map. Civetta stated that there are three grants that will receive a grant survey. Chair Curley showed on the map three areas that are able to be licensed, questioning do they want to just keep it with those who are already licensed or do they want to open it up to new people. The board discussed the options that were brought before them. Wilson suggested the board put together a group of people to discuss and go over

the options of what can be done with this parcel. Sterling spoke to the board stating that there should be some of the property owners be involved in that committee so they can give feedback on the number of trucks out there, continuing with it's not just about the grants being viable but the environmental impact on the beach from all the trucks there at a low tide. DeVasto spoke to the board again as an individual, pointing out that there is over three-thousand acres of intertidal area and about 215 acres of licensed grant sites. He continued discussing the shellfish Advisory Board and Natural Resources Advisory Board's management plan for this parcel and then continued to state some concerns he has.

Chair Curley questioned the boards next steps.

- Moving the deep-water grants in ~ Civetta spoke to the board stating that it would be worth while to try and move those grants in and return the deeper area to the wild. She believes it might help to increase productivity. She stated she spoke to the state. The board discussed this option at great length. Sullivan stated he didn't know the logistics of moving grants, he stated from a navigational standpoint he believes it will help the boaters be able to navigate the open water more efficiently.

**Chair Curley Moved; Board Member Wilson Seconded; and it was voted that between parcels 17.20 and 17.19 on the Northern Bound and 17.85 FA for a moratorium on additional licensed areas.**

Civetta asked if it leaves the option open with working with the Selectboard and the state to move these grants in. She stated they will be treated like new grants. Chair Curley stated it would only be for the area he specified.

**Roll Call Vote: 4-0-1 (DeVasto has abstained)**

**Chair Curley Moved; Board Member Wilson Seconded; and it was voted that the Wellfleet Shellfish Department work with grant holders of 01-03,01-06, 792; 01-04 & 01-05 on relocating their licensed areas within the area that the moratorium was just placed.**

**Roll Call Vote: 4-0-1 (DeVasto has abstained)**

Sterling questioned the board the impact of the vehicles, are the grants that were just moved in currently worked? It was stated that yes, they are, and this shouldn't cause any more traffic to the beach area.

Agger spoke to the board as a mooring owner off of Mayo Beach, he stated that he has spoken to both the Harbormaster and Shellfish Departments stating there is a large increase in buoys in that area. Over the years it has become more complicated for shellfishing and boating people with regard to the high-water moorings. He stated he feels there is something to be learned from those owners.

Roxburgh questioned the board about an increase in grants with the area on the map. He stated the motion was unclear. Chair Curley stated that they aren't able to make motion to not licensed areas to areas that are licensed. Roxburgh stated his concern for increased traffic. Chair Curley stated there would need to be a motion or a change in regulations to state the area they are moving will no longer be licensable.

Chair Curley continued onto the area more towards field point. He circled the area on the map and the board discussed this location and how it might work. Sullivan stated that he believes this is a good area and doesn't do any harm to navigation. Blakely spoke to the board regarding this area and stated it was a dangerous place to try and use, stating there is a peak there and there is a reason that it hasn't been used previously. He explained to the board that they shouldn't use this area. Explaining the dynamics of how the water flows. It was explained to the board that if this area were to be used it wouldn't make any shellfisherman money because it is a dangerous bottom that isn't able to be walked on. They continued to discuss this area and how it can or can't be used.

Chair Curley stated they do have to keep in mind that the bottom is sand and anytime you sand and a great deal of flow, the sand moves and is always moving. Looking at a map one year and thinking the land will look the same even six-months later isn't realistic. DeVasto spoke to the board stating the important issue is for there to be a determination of where the line should be as to where the grants aren't able to go out any further. He continued discussing the area and giving his opinions on using the space. He stated in his opinion they should allow the grant holders with a smaller space be allowed to extend their small grants, creating more growth.

Wilson gave some background on this acreage. Chair Curley asked the board if they wanted to form a committee to look at the end of Field Point. Wilson stated that they could ask the Shellfish Advisory Board to work on this and have the results submitted to the Selectboard and they could have another hearing. She stated she feels this is their responsibility to the taxpayers of Wellfleet. Sullivan stated that now that they expanded the area he would like the 2.1 acre area to be considered to stay clear and be open to allow the people that want to use the area open and accessible, he explained that it could be marked out helping people coexist more. He stated he feels it is very important to keep that area open. The board continued to discuss this area at great length.

Duane spoke to the board and stated the SAB is a knowledgeable group of individuals but was unsure of what weight the board carries and doesn't feel there needs to be a separate committee for this. DeVasto stated he would be remiss if he didn't state his opinion that the Shellfish Advisory Board should be in charge of this project, stating that this is part of the board's charge and feel they would be the best group to come up with ideas for the use of this parcel

The board decided there should be outreach for the Shellfish Advisory Board to the following boards, committee, and staff for their input:

- Marina Advisory Committee
- The Beach Administration
- Harbor Master
- Upland Abutters to the HDYLTA property
- Natural Resources Advisory Board



Taylor spoke to the board again stating that as the current chair of the Shellfish Advisory Board she feels that her board can handle this task asking for abutters lists. It was stated that members of Field Point Association and property owners in the area should be notified. It was asked of Taylor how long they would need to get this task finished. Taylor stated by December 21, 2021, should be enough time.

**Board Member Wilson Moved; Board Member Wolf Seconded; and it was voted to charge the Shellfish Advisory Board to contact and work with the Marina Advisory Committee, The Beach Department, the Harbormaster, The Natural Resources Advisory Board, the Conservation Commission and all upland and intertidal abutters including the Field Point Association to develop recommendations for the use of the undeveloped parcels south of parcel 17.49 within the property known as the HDYLTA and to complete their work by December 31, 2021.**

It was discussed about having that many people together to make a decision. Taylor explained they are not discussing vehicles on the beach or changes, they are discussing 7.1 acres. One person from each committee to give some input would be more than sufficient. It's not a large area that is being discussed. It needs to be kept lean in order to get this job done.

**Roll Call Vote: 4-0**

**Chair Curley Moved; Board Member Wilson Seconded; and it was voted to place a moratorium on licensing of additional areas south of parcel 17.49 within the HDYLTA property.**

**Roll Call Vote: 4-0**

**Chair Curley Moved; Board Member Wilson Seconded; and it was voted to close the public hearing.**

**Roll Call Vote: 4-0**

**Meeting Adjourned 8:55pm**



# SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

XI

## Adjourn Open Session and Enter Executive Session

<b>REQUESTED BY:</b>	Selectboard Chair Ryan Curley
<b>DESIRED ACTION:</b>	To Adjourn
<b>PROPOSED MOTION:</b>	<b>I move to Adjourn open session and enter into executive session in accordance with MGL c. 30 S 21 (a) purpose 2 - to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares. -Police Union, Fire Union</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



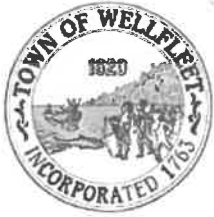
## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

XI

### Adjourn Open Session and Enter Executive Session

<b>REQUESTED BY:</b>	Selectboard Chair Ryan Curley
<b>DESIRED ACTION:</b>	Discussion of Police and Fire Unions Collective Bargaining
<b>PROPOSED MOTION:</b>	Agreements TBD
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## SELECTBOARD

AGENDA ACTION REQUEST  
Meeting Date: December 14, 2021

XII

### Adjournment

<b>REQUESTED BY:</b>	Selectboard Chair Ryan Curley
<b>DESIRED ACTION:</b>	To Adjourn
<b>PROPOSED MOTION:</b>	<b>I move to Adjourn Executive Session and to not reenter open session</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____