

DOCUMENT 00020

INVITATION TO BID

1. The Town of Wellfleet, the Awarding Authority, invites sealed bids for the **Wellfleet Water System SCADA System Upgrades, Wellfleet, MA** in accordance with the documents prepared by Environmental Partners Group, Inc.
2. General Bids will be received until **1:00 PM, Wednesday, September 9, 2020** through ProjectDog and electronically opened, forthwith. Results will be posted to ProjectDog.
3. A virtual pre-bid meeting will be held on **Wednesday, August 26, 2020 at 1:00 P.M.** Bidders are strongly encouraged to attend the pre-bid meeting. The meeting can be accessed at the following link: <https://meeting.windstream.com/j/11114533910> or via the following phone number and meeting ID: 1-646-741-5292 ID: 1111 453 3910#.
4. The Wellfleet Water System SCADA System Upgrades project includes, but is not necessarily limited to, new and replacement of the water system SCADA and telemetry systems at the Coles Neck Wellfield, Boy Scout Wells, Water Storage Tank, and Wellfleet Police Department. The project shall include furnishing all labor, services, equipment, materials, devices, plant, facilities, and appurtenances for the demolition, removal, and disposal of existing SCADA and telemetry equipment and systems; and the installation of new materials, equipment, and facilities.
5. All general bids shall be submitted electronically online at www.Projectdog.com no later than the date and time specified above. Hard copy bids will not be accepted by the Awarding Authority. Tutorials, instructions and videos on how to complete the electronic bid documents are available online as well as in the Instructions to Bidders. For assistance, call Projectdog, Inc. at 978-499-9014 (M – F; 8:30AM – 5:00PM).
6. Bid Forms and Contract Documents will be made available beginning Wednesday, August 19, 2020 at 2:00 PM. Digital bid forms and contract documents will be available at www.Projectdog.com or for pick-up at: Projectdog, Inc, 18 Graf Road, Suite 8 Newburyport, MA 978-499-9014 (M - F 8:30 AM – 5:00 PM).
7. Drawings and other Contract Documents may be examined at Environmental Partners Group, Inc., 18 Commerce Way, Suite 2000, Woburn, MA 01801 between the hours of 8:30 a.m. and 2:00 p.m. on Mondays, Wednesdays, and Fridays and between the hours of 12:00 p.m. and 5:00 p.m. on Tuesdays and Thursdays.
8. Go to www.Projectdog.com and click [Sign Up](#) for free, or log in with your existing account. Enter Project Code **839619** in the project locator box. Select “Acquire Documents” to download documents. Alternatively, a free CD-ROM may be requested by contacting Projectdog – shipping & handling charges apply. It is the sole responsibility of the contractor, vendor, individual and/or corporation to review all ADDENDA prior to bid opening at www.Projectdog.com or at Projectdog’s physical location. Questions regarding the website or project document distribution should be directed to Projectdog, Inc at (978) 499-9014.
9. All work must be substantially complete **120 calendar days** from and including issuance of a notice to proceed, and/or receipt of fully executed contract.

INVITATION TO BID

00020-1

10. Contract payment will be by the lump sum price method as indicated on the Bid Proposal. No Bidder may withdraw his/her Bid for a period of thirty (30) calendar days after the actual date of the opening of the Bids.
11. Bidders shall certify that they do not, and will not, maintain or provide for their employees any facility that is segregated on a basis of race, color, creed, sex, national origin, or sexual preference.
12. The bidding and award of the Contract shall be in full compliance with Sections 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised.
13. This project shall also comply with Sections 39F, 39K, 39N, and 39O of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised and included in the appendices.
14. This project shall also comply with Sections 39I, 39J, 39L, 39M, 39P, and 39R of Chapter 30 and Sections 34 and 44J of Chapter 149 and Section 40 of Chapter 82 of the General Laws of the Commonwealth of Massachusetts as last revised.
15. Each bid shall also be accompanied by a bid security in the form of a certified, treasurer's or cashier's check, bid bond or cash in the amount of 5 percent of the value of the Bid.
16. Minimum wage rates as determined by the Commissioner of Department of Workforce Development under the provision of the Massachusetts General Laws, Chapter 149, Sections 26 to 27G, as amended apply to this project, as contained in Appendix A of the Contract Documents. It is the responsibility of the contractor, before bid opening, to request, if necessary, any additional information on the Minimum Wage Rates for those trade people who may be employed for the proposed work under this contract.
17. The successful Bidder must furnish 100 percent (100%) Construction Performance Bond and 100 percent (100%) Construction Payment Bond.
18. Complete instructions for filing Bids are included in the Instructions to Bidders, Section 00100.
19. The Owner reserves the right to waive any informality in or to reject any or all Bids if deemed to be the best interest of the Town of Wellfleet.
20. The Owner reserves the right to omit part or whole of any proposed work to be performed, as described in the Contract Documents, as may be required to maintain the total cost of work within available funds.

END OF SECTION 00020

DOCUMENT 00100

INSTRUCTIONS TO BIDDERS

INDEX

1. Receipt and Opening of Bids
2. Preparation of Bid
3. Subcontracts
4. Qualifications of Bidders
5. Bid Security
6. Liquidated Damages for Failure to Enter into Contract
7. Time of Completion and Liquidated Damages
8. Conditions of Work
9. Addenda and Interpretations
10. Security for Faithful Performance
11. Power of Attorney
12. Notice of Special Conditions
13. Laws and Regulations
14. Site Examination
15. Obligation of Bidder
16. Minimum Wage Rates
17. Manufacturer's Experience
18. Equal Products Acceptable
19. Sales Tax Exemption
20. Guarantee
21. Bonding and Insurance
22. Health and Safety Regulations
23. Buy American
24. Access to the Project
25. Traffic Police
26. Third Party Work

1. Receipt and Opening of Bids:

This project is being Electronically Bid. Hard copy bids will not be accepted by the Awarding Authority. Bids must be submitted electronically at www.Projectdog.com. Obtain all documents online via the job specific project number 839619. All project documentation is available for free online or may be viewed as outlined in the Advertisement.

No Bidder may withdraw a bid within thirty (30) calendar days after the actual date of the opening thereof.

Any bid may be withdrawn (retracted) prior to designated deadline by selecting "Retract My E-Bid" from the project's E-Bidding page. Upon retracting, the Bidder will receive a convenience e-mail for informational purposes only. It is the Bidder's responsibility to review and confirm online that

their bid has been retracted successfully.

Timely submission of an E-Bid is shall be the full responsibility of the Bidder. The server clock is displayed on the project's E-Bidding page and is the time of record. It is the Bidder's responsibility to review and confirm online that their bid has been submitted successfully. All Bidders are required to review their submitted E-Bid by selecting "View My Bid Package" from the project's E-Bidding page to ensure that the bid is 100% true, complete, and accurate. Any bid received after the time and date specified shall not be considered.

2. Preparation of Bid:

Bids shall be submitted electronically at www.Projectdog.com as appropriate and at no cost. There are pdf and video tutorials available online. For additional assistance please call Projectdog, Inc 978-499-9014.

All bidders must complete and digitally sign (Adobe) or print, complete, sign and scan your bid form Signature page(s) and upload it as a pdf file.

All documents must be in pdf format only.

Sums shall be expressed in both words and figures in the space indicated on the bid form. Where there is a discrepancy between the bid sum expressed in words and the bid sum expressed in figures, the words shall control. Note: The online form will automatically match the word value to the numeric figure entered in whole dollar amounts with no punctuation

Enclosed with the bid shall be:

- **Bid Security (5%) and Cash Bid Bond Affidavit if cash or check**
- **List of Proposed Sub-Contractors**
- **Completed and signed Bid Proposal and Reference List (Section 00301)**
- **Completed Form of Non-Collusion Affidavit (Section 00480)**
- **Completed Certificate of Corporate Vote (Corporation Only) (Section 00481)**
- **Completed Certificate as to Payment of State Taxes (Section 00482)**
- **Completed Certificate of 10 Hour OSHA Training (Section 00483)**

All Bids shall be submitted online at www.Projectdog.com. No hard copy bids will be accepted. The Bidder will receive a convenience email confirmation upon clicking the submit bid or retract bid link for informational purposes only. The bidder shall contact Projectdog, Inc at 978-499-9014 (M-F, 9:00AM -5:00PM) if the bidder does not receive a convenience email. It is the bidder's responsibility to review and confirm online that their bid has been Submitted and/or Retracted successfully and accurately.

Date and time for receipt of bids is set forth in the Advertisement.

Timely submission of a bid online shall be the full responsibility of the Bidder. The server clock is the time of record.

Any bid may be withdrawn (retracted) prior to the time designated for receipt of bids upon clicking the "Retract Bid" link. The Bidder will receive a convenience email confirmation upon clicking the

Retract link for informational purposes only. The bidder shall contact Projectdog, Inc at 978-499-9014 (M-F, 9:00AM -5:00PM) if the bidder does not receive a convenience email. It is the bidder's responsibility to review and confirm online that their bid has been Submitted and/or Retracted successfully and accurately.

3. Subcontracts:

The Bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract must be acceptable to the Owner.

4. Qualifications of Bidders:

The Owner shall make such investigations as he deems necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

The low bidder shall be required to provide proof that his bid is based on paying workers the Massachusetts prevailing wages. Failure to provide such proof to the Owner's satisfaction may be cause for rejection of the bid.

5. Bid Security:

Bid Security shall be at least five percent (5%) of the greatest possible bid amount, considering all alternates. The Bid Security in the form of a Bid Bond shall be:

- with a surety company qualified to do business in the Commonwealth of Massachusetts and satisfactory to Owner;
- conditional upon the faithful performance by the principal of the agreements contained in the Bid; and
- submitted with your E-Bid online at www.Projectdog.com.

Bid Security in the form of cash, or a certified check, treasurer's or cashier's check issued by a responsible bank or trust company and made payable to the Owner must be submitted with a completed Cash Bid Bond Affidavit form and received by the Owner before the time of bidding. In addition, the Bidder must also submit a completed Cash Bid Bond Affidavit form with their E-Bid. [Click here](#) to download the Cash Bid Bond Affidavit PDF fill-in form.

Bid securities will be returned to all except the three lowest Bidders within five days, Saturdays, Sundays, and legal holidays excluded after the opening of bids, and the remaining checks of the Bidders will be returned promptly after the Owner and the accepted Bidder have executed the contract, or if all bids are rejected.

6. Liquidated Damages for Failure to Enter into Contract:

The successful Bidder, upon his failure or refusal to execute and deliver the contract and bonds

required within ten days after he has received notice of the acceptance of his bid, shall forfeit to the Owner, as liquidated damages for such failure or refusal, the security deposited with his bid, provided that the amount of the security which becomes the property of the Owner shall not, in any event, exceed the difference between his bid price and the bid price of the next lowest responsible Bidder.

7. Time of Completion and Liquidated Damages:

All work must be substantially complete **120 calendar days** from and including issuance of a notice to proceed, and/or receipt of fully executed contract.

8. Conditions of Work:

Each Bidder must inform himself fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful Bidder of his obligation to furnish all material and labor necessary to carry out the provisions of his contract. Insofar as possible the Contractor in carrying out his work, must employ such methods or means as will not cause any interruption of or interference with the work of any other Contractor.

9. Addenda and Interpretations:

No interpretation of the meaning of the Drawings, Specifications or other pre-bid documents will be made to any Bidder orally.

Each individual or firm recorded as having requested a set of Contract Documents will be electronically notified via email when addenda are issued. Hard copy addenda will not be issued. It is the Bidder's responsibility to view the information online.

Copies of addenda will be made available for inspection at the locations listed in the Advertisement where Contract Documents are on file and/or available at www.Projectdog.com on the projects download page.

10. Security for Faithful Performance:

Simultaneously with his delivery of the executed contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this contract and for the payment of all persons performing labor on the project under this contract and furnishing materials in connection with this contract, as specified in the General Conditions included herein. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner and shall be in the full amount of the accepted proposal.

11. Power of Attorney:

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

12. Notice of Special Conditions:

Attention is particularly called to those parts of the Contract Documents which deal with the following:

- a. Inspection and Testing of Materials;
- b. Insurance Requirements;
- c. Wage Rates;
- d. Coordination of the Work;
- e. Health and Safety;
- f. Underground Utilities;
- g. Guarantee; and
- h. Subsurface Conditions.

13. Laws and Regulations:

The Bidder's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

14. Site Examination:

The Bidder is expected to examine the site, stockpiles, borrow source, material test results, and the subsurface information, and then, based upon his own inspections, interpretations, and such other investigations, as he may desire, decide for himself the character of material to be encountered and excavated, the suitability of the materials to be used for backfilling and other purposes, groundwater conditions, difficulties or obstacles likely to be encountered, and other conditions affecting the work.

15. Obligation of Bidder:

At the time of the opening of bids, each Bidder will be presumed to have inspected the site and to have read and to be thoroughly familiar with the Contract Documents (including all addenda). The failure or omission of any Bidder to examine any form, instrument, or documents shall in no way relieve any Bidder from any obligation in respect to his bid.

16. Minimum Wage Rates:

State wage rates apply to this project. The Wage Determination is attached to these Specifications. It is the responsibility of the Contractor, after award, to request, if necessary, any additional information on wage rates for those tradespeople who are not covered by the applicable Wage Decision, but who may be employed for the proposed work under this contract.

The Contractor shall submit certified payroll records to the Department of Labor and Industries and the Owner on a weekly basis. Failure to submit records will be cause for the withholding of payment due the Contractor.

17. Manufacturer's Experience:

Whenever it is written that an equipment manufacturer must have a specified period of experience with his product, equipment which does not meet the specified experience period can be considered if the equipment supplier or manufacturer is willing to provide an "Efficiency Guarantee Bond" or cash deposit for the duration of the specified time period which will guarantee replacement of that equipment in the event of failure.

18. Equal Products Acceptable:

Wherever in the Drawings and Specifications any item of equipment or material is designated by reference to a particular brand, manufacturer, or trade name, it is understood that an approved equal product, acceptable to the Engineer may be substituted by the Bidder or Contractor. It shall be the Contractor's responsibility to coordinate all submittals to eliminate any conflicts which might arise due to the use of the "or equal" item. Any additional costs incident to the use of "or equal" items, including re-design, will be paid by the Contractor.

19. Sales Tax Exemption:

Materials and equipment purchased for permanent installation in this project will be exempt from the Massachusetts Sales and Use Tax. The exemption certificate number will be furnished to the Contractor. Each bidder shall take exemption into account in calculating his/her bid for the work.

20. Guarantee:

The Contractor guarantees the work performed under this contract and all materials furnished by him for use in connection therewith to be free from defects or flaws for one (1) year after the completion of the Contract, and guarantees for a term of one (1) year from the date of final completion of the work to maintain the stability of all materials, equipment, and workmanship, except that due to normal wear and tear, at his own expense when notified in writing to do so by the Engineer and such work shall be performed to the satisfaction of the Engineer.

If, at any time within said guaranty period, any part of the work constructed under the terms of this contract shall, in the opinion of the Engineer, require repair or replacement due to defective work or materials furnished by the Contractor, he may notify the Contractor in writing to make the required work and repairs, and the Contractor shall perform the same promptly. If he shall not do so, the Owner may do it and charge the Contractor.

It is expressly understood, however, that these guarantee provisions shall not absolve the Contractor from any liability to the Owner arising out of a failure to substantially complete the work in accordance with the Drawings and Specifications.

21. Bonding and Insurance:

The Contractor must furnish Performance and Payment Bonds, each of which shall be in an amount not less than one hundred (100) percent of the contract price. Contractors should obtain such construction insurance (e.g., Fire and Extended Coverage, Workmen's Compensation, Public Liability and Property Damage, and "All Risk" Builder's Risk) as indicated in the Supplemental Conditions (Section 00800).

22. Health and Safety Regulations:

This project is subject to all the Health and Safety Regulations (CFR 29 Part 1926 and all subsequent amendments) as promulgated by the U.S. Department of Labor on June 24, 1974. Contractors are urged to become familiar with the requirements of these regulations, as well as the Occupational Safety and Health Administration's (OSHA) 29 CFR 1910.120.

23. Buy American:

The Buy American Provision of Public Law 95-217, as implemented, generally requires that preferences be given to the use of domestic construction materials in the performance of this contract.

24. Access to the Project:

The successful BIDDER shall provide full and complete access to the project site or any portion thereof by any authorized agent of the Town of Wellfleet at any time during normal working hours throughout the duration of the Contract.

25. Traffic Police:

The Contractor is required to directly coordinate all Police details. Any police overtime expenses incurred by the Owner due to the Contractor electing to work longer than the normal workday (over eight consecutive hours, weekends, or holidays) shall be the responsibility of the Contractor, the cost of which will be deducted from the monthly pay requisition. The Contractor will also be charged for any police expenses when police coverage is requested or scheduled in advance by the Contractor, but the Contractor does not work.

26. Third Party Work:

The Contractor is responsible for maintaining a safe and secure worksite at all times, and for expeditiously repairing any damage done to private property. If, in the opinion of the Owner, the Contractor is negligent in these duties the Owner shall have the right to employ a third party to remedy the problem.

Situations which develop and require the services of and payment to a third party will be handled in the following manner:

The Contractor will be given a reasonable period of time determined at the discretion of the Owner to remedy the situation without third party involvement. If the Contractor is unavailable the Owner will authorize work by a third party on the Contractor's behalf.

Third party work authorized on the Contractor's behalf by the Owner shall be paid for by the Contractor within a reasonable time period (generally two weeks). If payment is not made within a reasonable time period the Owner will make payment and deduct the cost from the next pay requisition.

In the case of inadequately secured worksites necessitating extra or increase police details or other public safety personnel, the following procedure will be followed. The Contractor (if available) will be notified that the worksite needs to be secured in order to prevent the need for weekend/night police coverage. If the area is not immediately secured as determined by the Owner or Engineer, a police, fire, or highway department detail will be used and the Contractor will be charged for the cost. It is understood that in many instances worksites cannot realistically be secured to a point where police or other safety personnel are not needed. In these instances, the Owner will continue to pay for the coverages.

END OF SECTION 00100

THIS PAGE INTENTIONALLY LEFT BLANK

FORM FOR GENERAL BID

To the Awarding Authority:

A. The Undersigned proposes to furnish all labor and materials required for SCADA System Upgrades for the Town of Wellfleet in Wellfleet, MA in accordance with the accompanying plans and specifications prepared by Environmental Partners Group for the contract price specified below, subject to additions and deductions according to the terms of the specifications.

B. This bid includes addenda numbered ,1

C. The proposed contract price is fifty-two thousand five hundred dollar \$52,500.00

D. The subdivision of the proposed contract price is as follows:

Item 1. The work of the general contractor, being all work other than that covered by Item 2.

\$52,500.00

Item 2. Sub-bids as follows:

There are no Sub bids for this project.

SECTION 00301

BID FORM

To: Town of Wellfleet, Board of Water Commissioners, Wellfleet, Massachusetts

Regarding: Wellfleet Water System SCADA System Upgrades, Town of Wellfleet, Massachusetts

The Owner reserves the right to reject any bid in the event that any bid item or items are obviously unbalanced or appear to the Owner to be so unbalanced as to affect or to be liable to affect adversely any interest of the Owner.

The Owner reserves the right to reject any or all bids if it deems it to be in its best interest to do so. The Owner reserves the right to award the Contract based on sufficiency of appropriated funds to complete the work.

The undersigned states that no officer, agent, or employees of the Owner directly or indirectly has a financial interest in this Bid.

The Undersigned, as Bidder, declares as follows:

- The only parties interested in this BID as Principals are named herein;
- this BID is made without collusion with any other person, firm, or corporation;
- no officer, agent, or employee of the Owner is directly or indirectly interested in this BID;
- the Bidder has carefully examined the site of the proposed Work and fully informed and satisfied himself as to the conditions there existing, the character and requirements of the proposed Work, the difficulties attendant upon its execution and the accuracy of all estimated quantities stated in this BID, and has carefully read and examined the Drawings, the annexed proposed AGREEMENT and the Specifications and other Contract Documents therein referred to and knows and understands the terms and provisions thereof;
- understands that information relative to subsurface and other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) has been furnished only for his information and convenience without any warranty or guarantee, expressed or implied, that the subsurface and/or other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) actually encountered will be the same as those shown on the Drawings or in any of the other Contract Documents and agrees that the Bidder shall not use or be entitled to use any such information made available to him through the Contract Documents or otherwise or obtained by him in his own examination of the site, as a basis of or ground for any claim against the Owner or the Engineer arising from or by reason of any variance which may exist between the aforesaid information made available to or acquired by him and the subsurface and/or other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) actually encountered during the construction work, and has made due allowance therefore in this BID;

BID FORM
00301-1

- and the Bidder understands that the quantities of work tabulated in this BID or indicated on the Drawings or in the Specifications or other Contract Documents are only approximate and are subject to increase or decrease as deemed necessary by the Engineer;
- and agrees that, if this BID is accepted will contract with the Owner, as provided in the copy of the Contract Documents deposited in the office of the Engineer, this BID form being part of said Contract Documents, and that the Bidder will perform all the work and furnish all the materials and equipment, and provide all labor, services, plant, machinery, apparatus, appliances, tools, supplies and all other things required by the Contract Documents in the manner and within the time therein prescribed and according to the requirements of the Engineer as therein set forth, and that the Bidder will take in full payment therefore the lump sum or unit price applicable to each item of the Work as stated in the schedule below:

Bidders must bid on each item of the Bid. All entries in the entire BID must be made clearly and in ink; prices bid must be written in both words and figures. In case of discrepancy, the amount shown in words will govern.

Bidders shall insert extended item prices obtained from quantities and unit prices. In case of discrepancy between the products obtained by multiplying the estimated quantity by the unit price, the actual product shall apply. In case of discrepancy between the sum of the total figure of the items and the total amount listed, the actual sum shall apply.

Refer to Section 01024 - Measurement and Payment for Item Descriptions.

Addenda: This BID includes Addenda numbered 1 to 1 (To be filled in by Bidder if Addenda are issued.)

(Bidder) Cape Water Resources, LLC

(by) Margaret T. Neylon

(Title) President

BASE BID

PART 1: GENERAL BID

The work of the General Bidder, being all work covered by items 1 inclusive.

Item No.	Item Description and Unit Price in Words	Units	Estimated Quantity	Unit Price (In Figures)	Extended Amount (In Figures)
1	SCADA System Upgrades Fifty Two Thousand, Five Hundred Dollars and 0 Cents	ls	1	52500.00	52500.00
	Dollars and Cents				
Total					\$52500.00

TOTAL FOR BASE BID

Total Amount of Bid (Items 1, inclusive).

\$ 52500.00

(Amount in figures)

Fifty Two Thousand, Five Hundred Dollars and 0 Cents

(Amount in words)

Basis of Award: The basis of award shall be at the Owner's sole discretion, contingent on the Base Bid Price. The grand total of the Base Bid, Items 1 inclusive, will be used to determine the lowest responsive bidder. Contract to be awarded to the lowest responsible and eligible bidder in compliance with Sections 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts.

Requirements: Specific items of this Contract may be eliminated or reduced in quantity to keep within limits of available funding, at the OWNER'S option. All of the above items shall include all labor, materials, equipment, hauling, disposal, transportation, overhead, profit and insurance to cover the work as required in the Contract Documents.

The undersigned agrees that for extra work, if any, will be performed in accordance with Article 11 of the General Conditions of the Contract and will be paid for in accordance with Article 13 of the General Conditions of the Contract.

An unbalanced or unreasonable lump sum and/or unit price submitted herein may be considered as non-responsive to the Instructions to Bidders.

The bid security accompanying this BID shall be in the amount of five percent (5%) of the BID.

The Bidder, by submittal of this BID, agrees with the Owner that the amount of the bid security deposited with this BID fairly and reasonably represents the amount of damages the Owner will suffer due to the failure of the Bidder to fulfill his agreements as above provided.

BID FORM
00301-3

As provided in the INSTRUCTIONS TO BIDDERS, the Bidder hereby agrees that he will not withdraw this BID within thirty (30) consecutive calendar days after the actual date of the opening of Bids and that, if the Owner shall accept this BID, the Bidder will duly execute and acknowledge the AGREEMENT and furnish, duly executed and acknowledged, the required CONTRACT BONDS within ten (10) days after notification that the AGREEMENT and other Contract Documents are ready for signature.

If this BID is accepted by the Owner, the undersigned agrees to complete the entire work provided to be done under the Contract within **120 calendar days**, as stipulated in the AGREEMENT. Liquidated damages for each calendar day of delay shall be \$1,000 as stipulated in the AGREEMENT.

A performance bond in an amount equal to 100 percent of the total amount of the bid with a surety company qualified to do business in the Commonwealth of Massachusetts will be required for the faithful performance of the contract, as well as a labor and materials bond in an amount equal to 100 percent of the total bid amount.

Should the Bidder fail to fulfill any of his agreements as hereinabove set forth, the Owner shall have the right to retain as liquidated damages the amount of the bid check or cash which shall become the Owner's property. If a bid bond was given, it is agreed that the amount thereof shall be paid as liquidated damages to the Owner by the Surety.

The undersigned as Bidder, hereby certifies that he is aware of the applicable requirements of the Williams-Steiger Occupational Safety and Health Act of 1970. (O.S.H.A.), and all latest revisions thereto, and that this Proposal is prepared on the basis of compliance with those requirements.

The undersigned as Bidder, hereby certifies that he will maintain records in reasonable detail, which accurately and fairly reflect the financial transactions and disposition of the Bidder, in accordance with M.G.L. Chapter 30, Section 30R.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that he will comply fully with all laws and regulations applicable to awards made subject to MGL Ch. 30, Section 39M. The bidding and award of the contract will be in full compliance with Section 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised.

The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Pursuant to G.L. c.62C, §49A, the undersigned bidder certifies under penalties of perjury that the he/she/it has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this paragraph the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal

BID FORM
00301-4

entity. The attached FORM OF NON-COLLUSION AFFIDAVIT must be signed and submitted as part of the Bid Proposal.

This Proposal must bear the written signature of the Bidder or that of his duly authorized agent. If the Bidder is a corporation or a partnership, the bid must be signed by a duly authorized officer of such corporation or by a Partner and the title of such officer must be stated. Satisfactory completion of the following data is an essential part of submission of this Proposal and is required. Bid must be embossed with corporate seal.

(SEAL)
Cape Water Resources, LLC

Margaret T. Neylon Digitally signed by Margaret T. Neylon
DN: cn=Margaret T. Neylon, o=Cape Water Resources, LLC,
ou=Limited Liability Corporation,
email=CWR628@gmail.com, c=US
Date: 2020.09.06 12:22:09 -04'00'

(Name of Bidder)

By _____
(Signature and title of authorized representative)

Date **September 6, 2020**

508-274-2286

Telephone)

(Fax Number)

9 Priest Road

(Business address)
North Truro, MA 02652

(City and State)

The following documents are attached to and made a condition of the bid, and shall be filed with the bid:

- Bid Security (5%) and Cash Bid Bond Affidavit if cash or check
- List of Proposed Sub-Contractors
- Completed and signed Bid Proposal and Reference List (Section 00301)
- Completed Form of Non-Collusion Affidavit (Section 00480)
- Completed Certificate of Corporate Vote (Corporation Only) (Section 00481)
- Completed Certificate as to Payment of State Taxes (Section 00482)
- Completed Certificate of 10 Hour OSHA Training (Section 00483)

The Bidder is required to list four or more of your firm's recent projects of a similar to be deemed an acceptable bid. References will enable the Owner to judge his experience, skill, and business standing.

Project Name:	<u>Provincetown Water Treatment Plant</u>		
Project Location:	<u>Provincetown, MA</u>		
Contract Amount:	<u>\$ 195000.00</u>	Completion Date	<u>2/2014</u>
Owner:	<u>Town of Provincetown, MA</u>		
Contact Name:	<u>Mr. Cody Salsbury</u>	Telephone:	<u>508-487-7064</u>
Architect/Engineer:	<u>Environmental Partners Group</u>		
Contact Name:	<u>Mr. Mark White</u>	Telephone:	<u>617-657-0200</u>

Project Name:	<u>Town of Eastham MA SCADA System</u>		
Project Location:	<u>Eastham, MA</u>		
Contract Amount:	<u>\$ 130000.00</u>	Completion Date	<u>09/2015</u>
Owner:	<u>Town of Eastham</u>		
Contact Name:	<u>Mr. Silvio A. Genao, P.E.</u>	Telephone:	<u>508-240-5973</u>
Architect/Engineer:	<u>Environmental Partners Group</u>		
Contact Name:	<u>Mr. Ryan Trahan</u>	Telephone:	<u>617-657-0200</u>

Project Name: Town of Brewster Water Department New SCADA System

Project Location: Town of Brewster, MA

Contract Amount: \$ 195000 Completion Date 06/2018

Owner: Town of Brewster, MA

Contact Name: Mr. Paul Anderson Telephone: 508-896-5454

Architect/Engineer: Environmental Partners Group

Contact Name: Mr. Alston Potts Telephone: 617-657-0200

Project Name: Town of Wareham Water Purification Facility

Project Location: Wareham, MA

Contract Amount: \$ 278000 Completion Date 09/2020

Owner: Wareham Fire District

Contact Name: Mr. Andrew Ried Telephone: 508-295-0450

Architect/Engineer: Comprehensive Environmental, Inc.

Contact Name: Mr. Michael Ohl Telephone: 508-281-5160

Add supplementary page if necessary.

END OF SECTION 00301

Bid Bond Affidavit

This document is an affidavit form that is drafted to serve as a statement wherein the person (Bidder) who signs it swears under penalty of perjury that the facts and information that are identified in this affidavit are true. **This affidavit is in lieu of an insurance Bid Bond certificate.**

Bidders submitting the Bid Bond Affidavit form and the 5% Bid Deposit in the form of cash, certified check, treasurer's or cashier's check issued by a responsible bank or trust company shall ensure that these documents are received by the Awarding Authority prior to the closing of the electronic bid.

Both the completed Bid Bond Affidavit form and the Bid Deposit shall be enclosed in a sealed envelope with the following information plainly marked on the outside:

DO NOT OPEN BEFORE: *[indicate DATE and TIME of bid opening]*

Project Name: SCADA System Upgrades
Project Number: 839619
Bidder's Name: Cape Water Resources, LLC
Business Address: 9 Priest Road, North Truro, MA 02652
Phone Number: 508-274-2286

It is the Bidder's responsibility to ensure that the completed Bid Bond Affidavit form and Bid Deposit are submitted as stated above and received by the Awarding Authority prior to the closing of electronic bids. The completed Bid Bond Affidavit form must also be uploaded via the project E-bid "Bid Bond" link at www.Projectdog.com.

The Bidder understands and consents that any failure to do so whether his own or other fault may result in the rejection of said bid. The Bidder is solely responsible for the accuracy and value of the Bid Deposit. In the event that the Bid Deposit is less than the required amount as outlined in the project specifications the bid may be rejected.

Bid Deposit Amount (in figures): 2625.00

CASH

or

Certified, Treasurer's, or Cashier's Check

Date: **September 8, 2020**

Bidder's Name: **Cape Water Resources, LLC**

Business Address: **9 Priest Road, North Truro, MA 02652**

Signature: **Margaret T. Neylon**

Digitally signed by Margaret T. Neylon
DN: cn=Margaret T. Neylon, o=Cape Water Resources, LLC, ou=Limited Liability Corporation, email=CWR628@gmail.com, c=US
Date: 2020.09.06 14:10:17 -04'00'



September 6, 2020

List of Proposed Subcontractors:

To whom it may concern;

Cape Water Resources, LLC is providing a bid for the SCADA System Upgrades project for the Town of Wellfleet, MA. In the execution of this project we do not intend to utilize any subcontractors to perform any of the work outlined in the bid documents. All portions of this project will be performed with CWR personnel only.

Thank you,

A handwritten signature in black ink, appearing to read "Margaret T. Neylon".

Margaret T. Neylon
President

FORM OF NON-COLLUSIVE AFFIDAVIT
(AFFIDAVIT FOR BIDDER)

State of Massachusetts

County of Barnstable

Margaret T. Neylon
being first duly sworn, deposes and says,

That it is Margaret T. Neylon, the party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or a sham; that said bidder has not colluded, conspired, connived or agreed directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of its bid or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Town of Wellfleet, or any person interested in the proposed contract, and that all statements in said proposal or bid are true.

Signature of:

Margaret T. Neylon Bidder,

if bidder is an individual

_____ Partner,

if bidder is a partnership

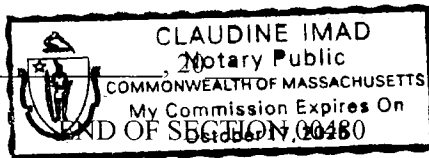
Margaret T. Neylon Officer,

if bidder is a Corporation

Subscribed and sworn to before me this 8 day of September, 2020

[Signature]
Notary Public

My commission expires: _____



DOCUMENT 00481

CERTIFICATE OF CORPORATE VOTE
(CORPORATION ONLY)

At a duly authorized meeting of the Board of Directors of Cape Water Resources, LLC
held on September 8, 2020, it was VOTED that, Margaret T. Neylon,
(Name)

President of this company, be and hereby is authorized to execute
(Officer)

bidding, documents, contracts, and bonds in the name and on behalf of said company, and
affix its corporate seal hereto; and such execution of any contract or obligation in this
company's name on its behalf by such officer under seal of the company, shall be valid and
binding upon this company.

I hereby certify that I am the clerk of the above named corporation and that
Margaret T. Neylon is the duly elected officer as above of said company, and
that the above vote has not been amended or rescinded and remains in full force and effect as
the date of this contract.

Margaret T. Neylon
Clerk

September 8, 2020
Date

Affix Corporate Seal

END OF SECTION 00481

DOCUMENT 00482

CERTIFICATE AS TO PAYMENT OF STATE TAXES

Pursuant to M.G.L. Ch. 62C, sec. 49A, the undersigned certifies under the penalties of perjury that the said undersigned, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

45-2588545
Social Security Number or Federal
Identification Number

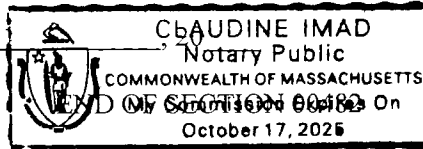
Cape Water Resources, LLC
Signature of Individual or Corporate Name

By: [Signature]
Corporate Officer (if applicable)

Subscribed and sworn to before me this 8 day of September 2020

[Signature]
Notary Public

My commission expires: _____



CERTIFICATE AS TO PAYMENT OF STATE TAXES
00482-1


SECTION 00483

OSHA 10 HOUR TRAINING

A contractor will not be eligible for award of a contract unless such contractor has submitted the following certification, which is deemed a part of the resulting contract:

Margaret T. Neylon certifies that:

All employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and shall furnish documentation of successful completion of said course with the first certified payroll report for each employee.



(Signature of authorized representative of Contractor)

END OF SECTION 00483

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: That we Cape Water Resources, LLC
(Name of Contractor)

a Limited Liability Company hereinafter called "Principal" and
(Corporation, Partnership, Joint Venture or Individual)

United States Surety Company of XXXXXXXXXXXXXX, State of
Timonium, MD
(Surety) (City & State)

United States Surety Company hereinafter called the "Surety" and licensed by the State
Division of Insurance to do business under the laws of the Commonwealth of
Massachusetts, are held and firmly bound to the City/Town of Wellfleet,
Massachusetts, hereinafter called "Owner", in the penal sum of
Fifty Two Thousand Five Hundred and No 00/100 Dollars
(\$ 52,500.00) in lawful money of the United States, for the payment of
which sum well and truly to be made, we bind ourselves, our heirs, executors,
administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered
into a certain contract with the Owner, dated the 28th day of
September, 2020 (the "Construction Contract"), for the construction
described as follows: Wellfleet Water System SCADA System Upgrades.

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all
the undertakings, covenants, terms, conditions, and agreements of the Construction
Contract during the original term thereof, and any extensions thereof which may be
granted by the Owner, with or without notice to the Surety, and if he shall satisfy all
claims and demands incurred under the Construction Contract, and shall fully indemnify
and save harmless the Owner from all costs and damages which it may suffer by reason of
failure to do so, and shall reimburse and repay the Owner all outlay and expense which
the Owner may incur in making good any default, then this obligation shall be void;
otherwise to remain in full force and effect.

PROVIDED. FURTHER, that the Surety's obligation under this Bond shall arise after (1)
the Owner has declared the Principal in default of the Construction Contract or any
provision thereof or (2) has declared that the Principal has failed, or is otherwise unable
or unwilling, to execute the work consistent with, and in conformance to, the
Construction Contract (collectively referred to as a "Contractor Default"). The

determination of a Contractor Default shall be made solely by the Owner. The Owner need not terminate the Construction Contract to declare a Contractor Default or to invoke its rights under this Bond.

When the Surety's obligation under this Bond arises, the Surety, at its sole expense and at the consent and election of the Owner, shall promptly take one of the following steps: (1) arrange for the Principal to perform and complete the work of the Construction Contract; (2) arrange for a contractor other than the Principal to perform and complete the work of the Construction Contract; (3) reimburse the Owner, in a manner and at such time as the Owner shall decide, for all costs and expenses incurred by the Owner in performing and completing the work of the Construction Contract. Surety will keep Owner reasonably informed of the progress, status and results of any investigation of any claim of the Owner.

If the Surety does not proceed as provided in this Bond with due diligence and all deliberate speed, the Surety shall be deemed to be in default of this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner.

After the Surety's obligation under this Bond arises, the Surety is obligated, to the limit of the amounts of this Bond, for (1) the correction of defective work and completion of the Construction Contract; (2) additional design, professional services, and legal costs, including attorneys' fees, resulting from the Contractor Default or from the default of the Surety under this Bond; (3) any additional work beyond the Construction Contract made necessary by the Contractor Default or default of the Surety under this Bond; (4) indemnification obligation of the Principal, if any, as provided in the Construction Contract; and (5) liquidated damages as provided in the Construction Contract, or if none are so specified, actual and foreseeable consequential damages resulting from the Contractor Default or default of the Surety under this Bond.

Any proceeding, legal or equitable, under this Bond shall be instituted in any court of competent jurisdiction in the Commonwealth of Massachusetts.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Construction Contract or to the work to be performed thereunder or the specifications accompanying the same shall in any way affect its obligation on this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Construction Contract or to the work or to the specifications.

IN WITNESS WHEREOF, this instrument is executed in One (1) counterparts, each one of which shall be deemed an original, this the 28th day of September, 2020.

ATTEST:

Cape Water Resources, LLC
Principal

MARGARET T NEYLON
(Principal Secretary)

✓ By Margaret T Neylon

9 Preist Rd. / PO Box 628

North Truro, MA 02652
(Address-Zip Code)

Michael F. Eisner (SEAL)
Witness as to Principal

(Address-Zip Code)

ATTEST: [Signature]
United States Surety Company
Surety

James M. Crawford
(Attorney-in-Fact)

By [Signature]

226 Lowell St., Ste. B-4

Wilmington, MA 01887
(Address-Zip Code)

Michelle Crawford (SEAL)
Witness as to Surety
Michelle Crawford



226 Lowell St., Ste. B-4, Wilmington, MA 01887
(Address-Zip Code)

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is a Partnership, all partners should execute Bond.

END OF SECTION 00610

PERFORMANCE BOND
00610-3

THIS PAGE INTENTIONALLY LEFT BLANK

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That we Cape Water Resources, LLC

_____ a _____
Limited Liability Company
(Name of Contractor) (Corporation, Partnership, Joint Venture or Individual)

hereinafter called "Principal" and United States Surety Company ~~XX~~

~~XXXXXXXXXXXXXXXXXXXX~~
(Surety)

State of Timonium, MD hereinafter called the "Surety" and licensed by the
~~XXXX~~ Commonwealth of MA
~~(City and State)~~

Division of Insurance to do business under the laws of the Commonwealth of
Massachusetts, are held and firmly bound to the City/Town of WellFleet,
Massachusetts, hereinafter called "Owner", in the penal sum of
Fifty Two Thousand Five Hundred and No 00/100 Dollars
(\$ 52,500.00) in lawful money of the United States, for the payment of
which sum well and truly to be made, we bind ourselves, our heirs, executors,
administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered
into a certain contract with the Owner, dated the 28th day of
September, 2020, for the construction described as follows:

Wellfleet Water System SCADA System Upgrades

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms,
subcontractors, and corporations furnishing materials for or performing labor in the
prosecution of the work provided for in such contract, and any authorized extension or
modification thereof, including all amounts due for materials, lubricants, oil, gasoline,
coal and coke, repairs on machinery, equipment and tools, consumed or used in
connection with the construction of such work, and all insurance premiums on said work,
and for all labor, performed in such work whether by subcontractor or otherwise, then this
obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby stipulates and
agrees that no change, extension of time, alteration or addition to the terms of the contract
or to the work to be performed thereunder or the specifications accompanying the same
shall in any way affect its obligation on this bond, and it does hereby waive notice of any

PAYMENT BOND

00620-1

such change, extension of time, alteration or addition to the terms of this contract or to the work or to the specifications.

PROVIDED, FURTHER, that no final settlement between the Owner and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in One (1) counterparts, each one of which shall be deemed an original, this the 28th day of September, 2020.

ATTEST: [Signature]
United States Surety Company
Surety

James M. Crawford
(Attorney-in-Fact)

By

[Signature]

226 Lowell St., Ste. B-4

Wilmington, MA 01887
(Address-Zip Code)

[Signature] (SEAL)
Witness as to Surety



Michelle Crawford

226 Lowell St., Ste. B-4, Wilmington, MA 01887
(Address-Zip Code)

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is a Partnership, all partners should execute Bond.

END OF SECTION 00620

PAYMENT BOND
00620-2



TOKIO MARINE
H.C.C.

POWER OF ATTORNEY
AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Philip B. Crawford, Richard W. Crawford, James M. Crawford, Jeffrey W. Crawford, Katie E. Connor

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed *****Unlimited***** Dollars

(***unlimited***) This Power of Attorney shall expire without further action on April 23rd, 2022. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be It Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-In-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be It Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of June, 2018.

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

State of California

County of Los Angeles



By:


Daniel P. Aguilar, Vice President

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

On this 1st day of June, 2018, before me, Sonia O. Carrejo, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this

28th day of September, 2020

Corporate Seals

Bond No.

1601149227

Agency No.

13127




Kio Lo, Assistant Secretary

HCCSMANPOA05/2019

visit tmhcc.com/surety for more information

Bid Bond Affidavit

This document is an affidavit form that is drafted to serve as a statement wherein the person (Bidder) who signs it swears under penalty of perjury that the facts and information that are identified in this affidavit are true. This affidavit is in lieu of an insurance Bid Bond certificate.

Bidders submitting the Bid Bond Affidavit form and the 5% Bid Deposit in the form of cash, certified check, treasurer's or cashier's check issued by a responsible bank or trust company shall ensure that these documents are received by the Awarding Authority prior to the closing of the electronic bid.

Both the completed Bid Bond Affidavit form and the Bid Deposit shall be enclosed in a sealed envelope with the following information plainly marked on the outside:

DO NOT OPEN BEFORE: *[indicate DATE and TIME of bid opening]*

Project Name: SCADA System Upgrades
Project Number: 839619
Bidder's Name: Cape Water Resources, LLC
Business Address: 9 Priest Road, North Truro, MA 02652
Phone Number: 508-274-2286

It is the Bidder's responsibility to ensure that the completed Bid Bond Affidavit form and Bid Deposit are submitted as stated above and received by the Awarding Authority prior to the closing of electronic bids. The completed Bid Bond Affidavit form must also be uploaded via the project E-bid "Bid Bond" link at www.Projectdog.com.

The Bidder understands and consents that any failure to do so whether his own or other fault may result in the rejection of said bid. The Bidder is solely responsible for the accuracy and value of the Bid Deposit. In the event that the Bid Deposit is less than the required amount as outlined in the project specifications the bid may be rejected.

Bid Deposit Amount (in figures): **\$2,625.00**

CASH

or

Certified, Treasurer's, or Cashier's Check

Date: **September 8, 2020**

Bidder's Name: **Cape Water Resources, LLC**

Business Address: **9 Priest Road, North Truro, MA 02652**

Signature: **Margaret T. Neylon**

Digitally signed by Margaret T. Neylon
DN: cn=Margaret T. Neylon, o=Cape Water
Resources, LLC, ou=Limited Liability
Corporation, email=CWR626@gmail.com, c=US
Date: 2020.09.08 14:10:17 -0400

GENERAL CONDITIONS OF CONTRACT

THIS PAGE INTENTIONALLY LEFT BLANK

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT

Prepared by



Issued and Published Jointly by



These General Conditions have been prepared for use with the Agreement Between Owner and Contractor for Construction Contract (EJCDC® C-520, Stipulated Sum, or C-525, Cost-Plus, 2013 Editions). Their provisions are interrelated and a change in one may necessitate a change in the other.

To prepare supplementary conditions that are coordinated with the General Conditions, use EJCDC's Guide to the Preparation of Supplementary Conditions (EJCDC® C-800, 2013 Edition). The full EJCDC Construction series of documents is discussed in the Commentary on the 2013 EJCDC Construction Documents (EJCDC® C-001, 2013 Edition).

Copyright © 2013:

National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314-2794
(703) 684-2882
www.nspe.org

American Council of Engineering Companies
1015 15th Street N.W., Washington, DC 20005
(202) 347-7474
www.acec.org

American Society of Civil Engineers
1801 Alexander Bell Drive, Reston, VA 20191-4400
(800) 548-2723
www.asce.org

The copyright for this document is owned jointly by the three sponsoring organizations listed above. The National Society of Professional Engineers is the Copyright Administrator for the EJCDC documents; please direct all inquiries regarding EJCDC copyrights to NSPE.

NOTE: EJCDC publications may be purchased at www.ejcdc.org, or from any of the sponsoring organizations above.

STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT

TABLE OF CONTENTS

	Page
Article 1 – Definitions and Terminology.....	1
1.01 Defined Terms.....	1
1.02 Terminology.....	4
Article 2 – Preliminary Matters	5
2.01 Delivery of Bonds and Evidence of Insurance.....	5
2.02 Copies of Documents	6
2.03 Before Starting Construction.....	6
2.04 Preconstruction Conference; Designation of Authorized Representatives	6
2.05 Initial Acceptance of Schedules	7
2.06 Electronic Transmittals	7
Article 3 – Documents: Intent, Requirements, Reuse.....	7
3.01 Intent.....	7
3.02 Reference Standards.....	8
3.03 Reporting and Resolving Discrepancies	8
3.04 Requirements of the Contract Documents	9
3.05 Reuse of Documents	9
Article 4 – Commencement and Progress of the Work	9
4.01 Commencement of Contract Times; Notice to Proceed.....	9
4.02 Starting the Work	10
4.03 Reference Points	10
4.04 Progress Schedule	10
4.05 Delays in Contractor’s Progress.....	10
Article 5 – Availability of Lands; Subsurface and Physical Conditions; Hazardous Environmental Conditions	11
5.01 Availability of Lands.....	11
5.02 Use of Site and Other Areas.....	11
5.03 Subsurface and Physical Conditions	12
5.04 Differing Subsurface or Physical Conditions.....	13
5.05 Underground Facilities.....	14
5.06 Hazardous Environmental Conditions at Site	16
Article 6 – Bonds and Insurance	17

6.01	Performance, Payment, and Other Bonds	17
6.02	Insurance—General Provisions.....	18
6.03	Contractor’s Insurance	19
6.04	Owner’s Liability Insurance.....	21
6.05	Property Insurance	21
6.06	Waiver of Rights	23
6.07	Receipt and Application of Property Insurance Proceeds	24
Article 7 – Contractor’s Responsibilities.....		24
7.01	Supervision and Superintendence	24
7.02	Labor; Working Hours	24
7.03	Services, Materials, and Equipment.....	25
7.04	“Or Equals”	25
7.05	Substitutes	26
7.06	Concerning Subcontractors, Suppliers, and Others.....	27
7.07	Patent Fees and Royalties.....	29
7.08	Permits	29
7.09	Taxes	29
7.10	Laws and Regulations	30
7.11	Record Documents	30
7.12	Safety and Protection	30
7.13	Safety Representative.....	31
7.14	Hazard Communication Programs	31
7.15	Emergencies	31
7.16	Shop Drawings, Samples, and Other Submittals.....	32
7.17	Contractor’s General Warranty and Guarantee.....	34
7.18	Indemnification	34
7.19	Delegation of Professional Design Services	35
Article 8 – Other Work at the Site		35
8.01	Other Work	35
8.02	Coordination.....	36
8.03	Legal Relationships.....	36
Article 9 – Owner’s Responsibilities		37
9.01	Communications to Contractor	37
9.02	Replacement of Engineer	37
9.03	Furnish Data.....	37

9.04	Pay When Due	37
9.05	Lands and Easements; Reports, Tests, and Drawings	38
9.06	Insurance	38
9.07	Change Orders.....	38
9.08	Inspections, Tests, and Approvals.....	38
9.09	Limitations on Owner’s Responsibilities	38
9.10	Undisclosed Hazardous Environmental Condition	38
9.11	Evidence of Financial Arrangements	38
9.12	Safety Programs	38
Article 10 – Engineer’s Status During Construction		38
10.01	Owner’s Representative	38
10.02	Visits to Site	39
10.03	Project Representative.....	39
10.04	Rejecting Defective Work.....	39
10.05	Shop Drawings, Change Orders and Payments.....	39
10.06	Determinations for Unit Price Work.....	39
10.07	Decisions on Requirements of Contract Documents and Acceptability of Work.....	39
10.08	Limitations on Engineer’s Authority and Responsibilities	40
10.09	Compliance with Safety Program	40
Article 11 – Amending the Contract Documents; Changes in the Work.....		40
11.01	Amending and Supplementing Contract Documents	40
11.02	Owner-Authorized Changes in the Work.....	41
11.03	Unauthorized Changes in the Work	41
11.04	Change of Contract Price	41
11.05	Change of Contract Times	42
11.06	Change Proposals.....	42
11.07	Execution of Change Orders	43
11.08	Notification to Surety.....	44
Article 12 – Claims		44
12.01	Claims	44
Article 13 – Cost of the Work; Allowances; Unit Price Work		45
13.01	Cost of the Work	45
13.02	Allowances.....	47
13.03	Unit Price Work	48
Article 14 – Tests and Inspections; Correction, Removal or Acceptance of Defective Work		48

14.01	Access to Work	48
14.02	Tests, Inspections, and Approvals.....	48
14.03	Defective Work	49
14.04	Acceptance of Defective Work	50
14.05	Uncovering Work.....	50
14.06	Owner May Stop the Work	51
14.07	Owner May Correct Defective Work.....	51
Article 15 – Payments to Contractor; Set-Offs; Completion; Correction Period		51
15.01	Progress Payments	51
15.02	Contractor’s Warranty of Title.....	54
15.03	Substantial Completion	54
15.04	Partial Use or Occupancy.....	55
15.05	Final Inspection.....	56
15.06	Final Payment	56
15.07	Waiver of Claims	57
15.08	Correction Period	57
Article 16 – Suspension of Work and Termination		58
16.01	Owner May Suspend Work.....	58
16.02	Owner May Terminate for Cause.....	58
16.03	Owner May Terminate For Convenience.....	59
16.04	Contractor May Stop Work or Terminate	59
Article 17 – Final Resolution of Disputes.....		60
17.01	Methods and Procedures	60
Article 18 – Miscellaneous		60
18.01	Giving Notice.....	60
18.02	Computation of Times.....	60
18.03	Cumulative Remedies	60
18.04	Limitation of Damages.....	61
18.05	No Waiver	61
18.06	Survival of Obligations	61
18.07	Controlling Law	61
18.08	Headings.....	61

ARTICLE 1 – DEFINITIONS AND TERMINOLOGY

1.01 *Defined Terms*

- A. Wherever used in the Bidding Requirements or Contract Documents, a term printed with initial capital letters, including the term's singular and plural forms, will have the meaning indicated in the definitions below. In addition to terms specifically defined, terms with initial capital letters in the Contract Documents include references to identified articles and paragraphs, and the titles of other documents or forms.
1. *Addenda*—Written or graphic instruments issued prior to the opening of Bids which clarify, correct, or change the Bidding Requirements or the proposed Contract Documents.
 2. *Agreement*—The written instrument, executed by Owner and Contractor, that sets forth the Contract Price and Contract Times, identifies the parties and the Engineer, and designates the specific items that are Contract Documents.
 3. *Application for Payment*—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Contract Documents.
 4. *Bid*—The offer of a Bidder submitted on the prescribed form setting forth the prices for the Work to be performed.
 5. *Bidder*—An individual or entity that submits a Bid to Owner.
 6. *Bidding Documents*—The Bidding Requirements, the proposed Contract Documents, and all Addenda.
 7. *Bidding Requirements*—The advertisement or invitation to bid, Instructions to Bidders, Bid Bond or other Bid security, if any, the Bid Form, and the Bid with any attachments.
 8. *Change Order*—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Contract Price or the Contract Times, or other revision to the Contract, issued on or after the Effective Date of the Contract.
 9. *Change Proposal*—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth herein, seeking an adjustment in Contract Price or Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Contract Documents or the acceptability of Work under the Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Contract.
 10. *Claim*—(a) A demand or assertion by Owner directly to Contractor, duly submitted in compliance with the procedural requirements set forth herein: seeking an adjustment of Contract Price or Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Contract Documents or the acceptability of Work under the Contract Documents; contesting Engineer's decision regarding a Change Proposal; seeking resolution of a contractual issue that Engineer has declined to address; or seeking other relief with respect to the terms of the Contract; or (b) a demand or assertion by Contractor directly to Owner, duly submitted in compliance with the procedural requirements set forth herein, contesting Engineer's decision regarding a Change Proposal; or seeking resolution of a contractual issue that Engineer has declined to address. A demand for money or services by a third party is not a Claim.

11. *Constituent of Concern*—Asbestos, petroleum, radioactive materials, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5501 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, state, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
12. *Contract*—The entire and integrated written contract between the Owner and Contractor concerning the Work.
13. *Contract Documents*—Those items so designated in the Agreement, and which together comprise the Contract.
14. *Contract Price*—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Contract Documents. .
15. *Contract Times*—The number of days or the dates by which Contractor shall: (a) achieve Milestones, if any; (b) achieve Substantial Completion; and (c) complete the Work.
16. *Contractor*—The individual or entity with which Owner has contracted for performance of the Work.
17. *Cost of the Work*—See Paragraph 13.01 for definition.
18. *Drawings*—The part of the Contract that graphically shows the scope, extent, and character of the Work to be performed by Contractor.
19. *Effective Date of the Contract*—The date, indicated in the Agreement, on which the Contract becomes effective.
20. *Engineer*—The individual or entity named as such in the Agreement.
21. *Field Order*—A written order issued by Engineer which requires minor changes in the Work but does not change the Contract Price or the Contract Times.
22. *Hazardous Environmental Condition*—The presence at the Site of Constituents of Concern in such quantities or circumstances that may present a danger to persons or property exposed thereto. The presence at the Site of materials that are necessary for the execution of the Work, or that are to be incorporated in the Work, and that are controlled and contained pursuant to industry practices, Laws and Regulations, and the requirements of the Contract, does not establish a Hazardous Environmental Condition.
23. *Laws and Regulations; Laws or Regulations*—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.
24. *Liens*—Charges, security interests, or encumbrances upon Contract-related funds, real property, or personal property.
25. *Milestone*—A principal event in the performance of the Work that the Contract requires Contractor to achieve by an intermediate completion date or by a time prior to Substantial Completion of all the Work.

26. *Notice of Award*—The written notice by Owner to a Bidder of Owner’s acceptance of the Bid.
27. *Notice to Proceed*—A written notice by Owner to Contractor fixing the date on which the Contract Times will commence to run and on which Contractor shall start to perform the Work.
28. *Owner*—The individual or entity with which Contractor has contracted regarding the Work, and which has agreed to pay Contractor for the performance of the Work, pursuant to the terms of the Contract.
29. *Progress Schedule*—A schedule, prepared and maintained by Contractor, describing the sequence and duration of the activities comprising the Contractor’s plan to accomplish the Work within the Contract Times.
30. *Project*—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the Work to be performed under the Contract Documents is a part.
31. *Project Manual*—The written documents prepared for, or made available for, procuring and constructing the Work, including but not limited to the Bidding Documents or other construction procurement documents, geotechnical and existing conditions information, the Agreement, bond forms, General Conditions, Supplementary Conditions, and Specifications. The contents of the Project Manual may be bound in one or more volumes.
32. *Resident Project Representative*—The authorized representative of Engineer assigned to assist Engineer at the Site. As used herein, the term Resident Project Representative or “RPR” includes any assistants or field staff of Resident Project Representative.
33. *Samples*—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.
34. *Schedule of Submittals*—A schedule, prepared and maintained by Contractor, of required submittals and the time requirements for Engineer’s review of the submittals and the performance of related construction activities.
35. *Schedule of Values*—A schedule, prepared and maintained by Contractor, allocating portions of the Contract Price to various portions of the Work and used as the basis for reviewing Contractor’s Applications for Payment.
36. *Shop Drawings*—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Contract Documents.
37. *Site*—Lands or areas indicated in the Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.
38. *Specifications*—The part of the Contract that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
39. *Subcontractor*—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.

40. *Substantial Completion*—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms “substantially complete” and “substantially completed” as applied to all or part of the Work refer to Substantial Completion thereof.
41. *Successful Bidder*—The Bidder whose Bid the Owner accepts, and to which the Owner makes an award of contract, subject to stated conditions.
42. *Supplementary Conditions*—The part of the Contract that amends or supplements these General Conditions.
43. *Supplier*—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.
44. *Technical Data*—Those items expressly identified as Technical Data in the Supplementary Conditions, with respect to either (a) subsurface conditions at the Site, or physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) or (b) Hazardous Environmental Conditions at the Site. If no such express identifications of Technical Data have been made with respect to conditions at the Site, then the data contained in boring logs, recorded measurements of subsurface water levels, laboratory test results, and other factual, objective information regarding conditions at the Site that are set forth in any geotechnical or environmental report prepared for the Project and made available to Contractor are hereby defined as Technical Data with respect to conditions at the Site under Paragraphs 5.03, 5.04, and 5.06.
45. *Underground Facilities*—All underground pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments, and any encasements containing such facilities, including but not limited to those that convey electricity, gases, steam, liquid petroleum products, telephone or other communications, fiber optic transmissions, cable television, water, wastewater, storm water, other liquids or chemicals, or traffic or other control systems.
46. *Unit Price Work*—Work to be paid for on the basis of unit prices.
47. *Work*—The entire construction or the various separately identifiable parts thereof required to be provided under the Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Contract Documents.
48. *Work Change Directive*—A written directive to Contractor issued on or after the Effective Date of the Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

1.02 *Terminology*

- A. The words and terms discussed in the following paragraphs are not defined but, when used in the Bidding Requirements or Contract Documents, have the indicated meaning.
- B. *Intent of Certain Terms or Adjectives:*
 1. The Contract Documents include the terms “as allowed,” “as approved,” “as ordered,” “as directed” or terms of like effect or import to authorize an exercise of professional judgment by Engineer. In addition, the adjectives “reasonable,” “suitable,”

“acceptable,” “proper,” “satisfactory,” or adjectives of like effect or import are used to describe an action or determination of Engineer as to the Work. It is intended that such exercise of professional judgment, action, or determination will be solely to evaluate, in general, the Work for compliance with the information in the Contract Documents and with the design concept of the Project as a functioning whole as shown or indicated in the Contract Documents (unless there is a specific statement indicating otherwise). The use of any such term or adjective is not intended to and shall not be effective to assign to Engineer any duty or authority to supervise or direct the performance of the Work, or any duty or authority to undertake responsibility contrary to the provisions of Article 10 or any other provision of the Contract Documents.

C. *Day:*

1. The word “day” means a calendar day of 24 hours measured from midnight to the next midnight.

D. *Defective:*

1. The word “defective,” when modifying the word “Work,” refers to Work that is unsatisfactory, faulty, or deficient in that it:
 - a. does not conform to the Contract Documents; or
 - b. does not meet the requirements of any applicable inspection, reference standard, test, or approval referred to in the Contract Documents; or
 - c. has been damaged prior to Engineer’s recommendation of final payment (unless responsibility for the protection thereof has been assumed by Owner at Substantial Completion in accordance with Paragraph 15.03 or 15.04).

E. *Furnish, Install, Perform, Provide:*

1. The word “furnish,” when used in connection with services, materials, or equipment, shall mean to supply and deliver said services, materials, or equipment to the Site (or some other specified location) ready for use or installation and in usable or operable condition.
2. The word “install,” when used in connection with services, materials, or equipment, shall mean to put into use or place in final position said services, materials, or equipment complete and ready for intended use.
3. The words “perform” or “provide,” when used in connection with services, materials, or equipment, shall mean to furnish and install said services, materials, or equipment complete and ready for intended use.
4. If the Contract Documents establish an obligation of Contractor with respect to specific services, materials, or equipment, but do not expressly use any of the four words “furnish,” “install,” “perform,” or “provide,” then Contractor shall furnish and install said services, materials, or equipment complete and ready for intended use.

- F. Unless stated otherwise in the Contract Documents, words or phrases that have a well-known technical or construction industry or trade meaning are used in the Contract Documents in accordance with such recognized meaning.

ARTICLE 2 – PRELIMINARY MATTERS

2.01 *Delivery of Bonds and Evidence of Insurance*

- A. *Bonds:* When Contractor delivers the executed counterparts of the Agreement to Owner, Contractor shall also deliver to Owner such bonds as Contractor may be required to furnish.

- B. *Evidence of Contractor's Insurance:* When Contractor delivers the executed counterparts of the Agreement to Owner, Contractor shall also deliver to Owner, with copies to each named insured and additional insured (as identified in the Supplementary Conditions or elsewhere in the Contract), the certificates and other evidence of insurance required to be provided by Contractor in accordance with Article 6.
- C. *Evidence of Owner's Insurance:* After receipt of the executed counterparts of the Agreement and all required bonds and insurance documentation, Owner shall promptly deliver to Contractor, with copies to each named insured and additional insured (as identified in the Supplementary Conditions or otherwise), the certificates and other evidence of insurance required to be provided by Owner under Article 6.

2.02 *Copies of Documents*

- A. Owner shall furnish to Contractor four printed copies of the Contract (including one fully executed counterpart of the Agreement), and one copy in electronic portable document format (PDF). Additional printed copies will be furnished upon request at the cost of reproduction.
- B. Owner shall maintain and safeguard at least one original printed record version of the Contract, including Drawings and Specifications signed and sealed by Engineer and other design professionals. Owner shall make such original printed record version of the Contract available to Contractor for review. Owner may delegate the responsibilities under this provision to Engineer.

2.03 *Before Starting Construction*

- A. *Preliminary Schedules:* Within 10 days after the Effective Date of the Contract (or as otherwise specifically required by the Contract Documents), Contractor shall submit to Engineer for timely review:
 - 1. a preliminary Progress Schedule indicating the times (numbers of days or dates) for starting and completing the various stages of the Work, including any Milestones specified in the Contract;
 - 2. a preliminary Schedule of Submittals; and
 - 3. a preliminary Schedule of Values for all of the Work which includes quantities and prices of items which when added together equal the Contract Price and subdivides the Work into component parts in sufficient detail to serve as the basis for progress payments during performance of the Work. Such prices will include an appropriate amount of overhead and profit applicable to each item of Work.

2.04 *Preconstruction Conference; Designation of Authorized Representatives*

- A. Before any Work at the Site is started, a conference attended by Owner, Contractor, Engineer, and others as appropriate will be held to establish a working understanding among the parties as to the Work and to discuss the schedules referred to in Paragraph 2.03.A, procedures for handling Shop Drawings, Samples, and other submittals, processing Applications for Payment, electronic or digital transmittals, and maintaining required records.
- B. At this conference Owner and Contractor each shall designate, in writing, a specific individual to act as its authorized representative with respect to the services and responsibilities under the Contract. Such individuals shall have the authority to transmit and receive information, render decisions relative to the Contract, and otherwise act on behalf of each respective party.

2.05 *Initial Acceptance of Schedules*

- A. At least 10 days before submission of the first Application for Payment a conference, attended by Contractor, Engineer, and others as appropriate, will be held to review for acceptability to Engineer as provided below the schedules submitted in accordance with Paragraph 2.03.A. Contractor shall have an additional 10 days to make corrections and adjustments and to complete and resubmit the schedules. No progress payment shall be made to Contractor until acceptable schedules are submitted to Engineer.
 - 1. The Progress Schedule will be acceptable to Engineer if it provides an orderly progression of the Work to completion within the Contract Times. Such acceptance will not impose on Engineer responsibility for the Progress Schedule, for sequencing, scheduling, or progress of the Work, nor interfere with or relieve Contractor from Contractor's full responsibility therefor.
 - 2. Contractor's Schedule of Submittals will be acceptable to Engineer if it provides a workable arrangement for reviewing and processing the required submittals.
 - 3. Contractor's Schedule of Values will be acceptable to Engineer as to form and substance if it provides a reasonable allocation of the Contract Price to the component parts of the Work.

2.06 *Electronic Transmittals*

- A. Except as otherwise stated elsewhere in the Contract, the Owner, Engineer, and Contractor may transmit, and shall accept, Project-related correspondence, text, data, documents, drawings, information, and graphics, including but not limited to Shop Drawings and other submittals, in electronic media or digital format, either directly, or through access to a secure Project website.
- B. If the Contract does not establish protocols for electronic or digital transmittals, then Owner, Engineer, and Contractor shall jointly develop such protocols.
- C. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

ARTICLE 3 – DOCUMENTS: INTENT, REQUIREMENTS, REUSE

3.01 *Intent*

- A. The Contract Documents are complementary; what is required by one is as binding as if required by all.
- B. It is the intent of the Contract Documents to describe a functionally complete project (or part thereof) to be constructed in accordance with the Contract Documents.
- C. Unless otherwise stated in the Contract Documents, if there is a discrepancy between the electronic or digital versions of the Contract Documents (including any printed copies derived from such electronic or digital versions) and the printed record version, the printed record version shall govern.
- D. The Contract supersedes prior negotiations, representations, and agreements, whether written or oral.
- E. Engineer will issue clarifications and interpretations of the Contract Documents as provided herein.

3.02 *Reference Standards*

A. Standards Specifications, Codes, Laws and Regulations

1. Reference in the Contract Documents to standard specifications, manuals, reference standards, or codes of any technical society, organization, or association, or to Laws or Regulations, whether such reference be specific or by implication, shall mean the standard specification, manual, reference standard, code, or Laws or Regulations in effect at the time of opening of Bids (or on the Effective Date of the Contract if there were no Bids), except as may be otherwise specifically stated in the Contract Documents.
2. No provision of any such standard specification, manual, reference standard, or code, or any instruction of a Supplier, shall be effective to change the duties or responsibilities of Owner, Contractor, or Engineer, or any of their subcontractors, consultants, agents, or employees, from those set forth in the part of the Contract Documents prepared by or for Engineer. No such provision or instruction shall be effective to assign to Owner, Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, any duty or authority to supervise or direct the performance of the Work or any duty or authority to undertake responsibility inconsistent with the provisions of the part of the Contract Documents prepared by or for Engineer.

3.03 *Reporting and Resolving Discrepancies*

A. *Reporting Discrepancies:*

1. *Contractor's Verification of Figures and Field Measurements:* Before undertaking each part of the Work, Contractor shall carefully study the Contract Documents, and check and verify pertinent figures and dimensions therein, particularly with respect to applicable field measurements. Contractor shall promptly report in writing to Engineer any conflict, error, ambiguity, or discrepancy that Contractor discovers, or has actual knowledge of, and shall not proceed with any Work affected thereby until the conflict, error, ambiguity, or discrepancy is resolved, by a clarification or interpretation by Engineer, or by an amendment or supplement to the Contract Documents issued pursuant to Paragraph 11.01.
2. *Contractor's Review of Contract Documents:* If, before or during the performance of the Work, Contractor discovers any conflict, error, ambiguity, or discrepancy within the Contract Documents, or between the Contract Documents and (a) any applicable Law or Regulation, (b) actual field conditions, (c) any standard specification, manual, reference standard, or code, or (d) any instruction of any Supplier, then Contractor shall promptly report it to Engineer in writing. Contractor shall not proceed with the Work affected thereby (except in an emergency as required by Paragraph 7.15) until the conflict, error, ambiguity, or discrepancy is resolved, by a clarification or interpretation by Engineer, or by an amendment or supplement to the Contract Documents issued pursuant to Paragraph 11.01.
3. Contractor shall not be liable to Owner or Engineer for failure to report any conflict, error, ambiguity, or discrepancy in the Contract Documents unless Contractor had actual knowledge thereof.

B. *Resolving Discrepancies:*

1. Except as may be otherwise specifically stated in the Contract Documents, the provisions of the part of the Contract Documents prepared by or for Engineer shall take precedence in resolving any conflict, error, ambiguity, or discrepancy between such provisions of the Contract Documents and:

- a. the provisions of any standard specification, manual, reference standard, or code, or the instruction of any Supplier (whether or not specifically incorporated by reference as a Contract Document); or
- b. the provisions of any Laws or Regulations applicable to the performance of the Work (unless such an interpretation of the provisions of the Contract Documents would result in violation of such Law or Regulation).

3.04 *Requirements of the Contract Documents*

- A. During the performance of the Work and until final payment, Contractor and Owner shall submit to the Engineer all matters in question concerning the requirements of the Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Contract Documents, as soon as possible after such matters arise. Engineer will be the initial interpreter of the requirements of the Contract Documents, and judge of the acceptability of the Work thereunder.
- B. Engineer will, with reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Contract Documents. Engineer's written clarification, interpretation, or decision will be final and binding on Contractor, unless it appeals by submitting a Change Proposal, and on Owner, unless it appeals by filing a Claim.
- C. If a submitted matter in question concerns terms and conditions of the Contract Documents that do not involve (1) the performance or acceptability of the Work under the Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer is unable to provide a decision or interpretation. If Owner and Contractor are unable to agree on resolution of such a matter in question, either party may pursue resolution as provided in Article 12.

3.05 *Reuse of Documents*

- A. Contractor and its Subcontractors and Suppliers shall not:
 - 1. have or acquire any title to or ownership rights in any of the Drawings, Specifications, or other documents (or copies of any thereof) prepared by or bearing the seal of Engineer or its consultants, including electronic media editions, or reuse any such Drawings, Specifications, other documents, or copies thereof on extensions of the Project or any other project without written consent of Owner and Engineer and specific written verification or adaptation by Engineer; or
 - 2. have or acquire any title or ownership rights in any other Contract Documents, reuse any such Contract Documents for any purpose without Owner's express written consent, or violate any copyrights pertaining to such Contract Documents.
- B. The prohibitions of this Paragraph 3.05 will survive final payment, or termination of the Contract. Nothing herein shall preclude Contractor from retaining copies of the Contract Documents for record purposes.

ARTICLE 4 – COMMENCEMENT AND PROGRESS OF THE WORK

4.01 *Commencement of Contract Times; Notice to Proceed*

- A. The Contract Times will commence to run on the thirtieth day after the Effective Date of the Contract or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within 30 days after the Effective Date of the Contract. In no event will the Contract Times commence to run later than the sixtieth day

after the day of Bid opening or the thirtieth day after the Effective Date of the Contract, whichever date is earlier.

4.02 *Starting the Work*

- A. Contractor shall start to perform the Work on the date when the Contract Times commence to run. No Work shall be done at the Site prior to such date.

4.03 *Reference Points*

- A. Owner shall provide engineering surveys to establish reference points for construction which in Engineer's judgment are necessary to enable Contractor to proceed with the Work. Contractor shall be responsible for laying out the Work, shall protect and preserve the established reference points and property monuments, and shall make no changes or relocations without the prior written approval of Owner. Contractor shall report to Engineer whenever any reference point or property monument is lost or destroyed or requires relocation because of necessary changes in grades or locations, and shall be responsible for the accurate replacement or relocation of such reference points or property monuments by professionally qualified personnel.

4.04 *Progress Schedule*

- A. Contractor shall adhere to the Progress Schedule established in accordance with Paragraph 2.05 as it may be adjusted from time to time as provided below.
 - 1. Contractor shall submit to Engineer for acceptance (to the extent indicated in Paragraph 2.05) proposed adjustments in the Progress Schedule that will not result in changing the Contract Times.
 - 2. Proposed adjustments in the Progress Schedule that will change the Contract Times shall be submitted in accordance with the requirements of Article 11.
- B. Contractor shall carry on the Work and adhere to the Progress Schedule during all disputes or disagreements with Owner. No Work shall be delayed or postponed pending resolution of any disputes or disagreements, or during any appeal process, except as permitted by Paragraph 16.04, or as Owner and Contractor may otherwise agree in writing.

4.05 *Delays in Contractor's Progress*

- A. If Owner, Engineer, or anyone for whom Owner is responsible, delays, disrupts, or interferes with the performance or progress of the Work, then Contractor shall be entitled to an equitable adjustment in the Contract Times and Contract Price. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.
- B. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for delay, disruption, or interference caused by or within the control of Contractor. Delay, disruption, and interference attributable to and within the control of a Subcontractor or Supplier shall be deemed to be within the control of Contractor.
- C. If Contractor's performance or progress is delayed, disrupted, or interfered with by unanticipated causes not the fault of and beyond the control of Owner, Contractor, and those for which they are responsible, then Contractor shall be entitled to an equitable adjustment in Contract Times. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times. Such an adjustment shall be Contractor's sole and exclusive remedy for the delays, disruption, and interference described in this paragraph. Causes of delay, disruption, or interference that may give rise to an adjustment in Contract Times under this paragraph include but are not limited to the following:

1. severe and unavoidable natural catastrophes such as fires, floods, epidemics, and earthquakes;
 2. abnormal weather conditions;
 3. acts or failures to act of utility owners (other than those performing other work at or adjacent to the Site by arrangement with the Owner, as contemplated in Article 8); and
 4. acts of war or terrorism.
- D. Delays, disruption, and interference to the performance or progress of the Work resulting from the existence of a differing subsurface or physical condition, an Underground Facility that was not shown or indicated by the Contract Documents, or not shown or indicated with reasonable accuracy, and those resulting from Hazardous Environmental Conditions, are governed by Article 5.
- E. Paragraph 8.03 governs delays, disruption, and interference to the performance or progress of the Work resulting from the performance of certain other work at or adjacent to the Site.
- F. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for any delay, disruption, or interference if such delay is concurrent with a delay, disruption, or interference caused by or within the control of Contractor.
- G. Contractor must submit any Change Proposal seeking an adjustment in Contract Price or Contract Times under this paragraph within 30 days of the commencement of the delaying, disrupting, or interfering event.

ARTICLE 5 – AVAILABILITY OF LANDS; SUBSURFACE AND PHYSICAL CONDITIONS; HAZARDOUS ENVIRONMENTAL CONDITIONS

5.01 *Availability of Lands*

- A. Owner shall furnish the Site. Owner shall notify Contractor of any encumbrances or restrictions not of general application but specifically related to use of the Site with which Contractor must comply in performing the Work.
- B. Upon reasonable written request, Owner shall furnish Contractor with a current statement of record legal title and legal description of the lands upon which permanent improvements are to be made and Owner's interest therein as necessary for giving notice of or filing a mechanic's or construction lien against such lands in accordance with applicable Laws and Regulations.
- C. Contractor shall provide for all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment.

5.02 *Use of Site and Other Areas*

- A. *Limitation on Use of Site and Other Areas:*
 1. Contractor shall confine construction equipment, temporary construction facilities, the storage of materials and equipment, and the operations of workers to the Site, adjacent areas that Contractor has arranged to use through construction easements or otherwise, and other adjacent areas permitted by Laws and Regulations, and shall not unreasonably encumber the Site and such other adjacent areas with construction equipment or other materials or equipment. Contractor shall assume full responsibility for (a) damage to the Site; (b) damage to any such other adjacent areas used for Contractor's operations; (c) damage to any other adjacent land or areas; and (d) for injuries and losses sustained by the owners or occupants of any such land or areas; provided that such damage or injuries result from the performance of the Work or from other actions or conduct of the Contractor or those for which Contractor is responsible.

2. If a damage or injury claim is made by the owner or occupant of any such land or area because of the performance of the Work, or because of other actions or conduct of the Contractor or those for which Contractor is responsible, Contractor shall (a) take immediate corrective or remedial action as required by Paragraph 7.12, or otherwise; (b) promptly attempt to settle the claim as to all parties through negotiations with such owner or occupant, or otherwise resolve the claim by arbitration or other dispute resolution proceeding, or at law; and (c) to the fullest extent permitted by Laws and Regulations, indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against any such claim, and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to any claim or action, legal or equitable, brought by any such owner or occupant against Owner, Engineer, or any other party indemnified hereunder to the extent caused directly or indirectly, in whole or in part by, or based upon, Contractor's performance of the Work, or because of other actions or conduct of the Contractor or those for which Contractor is responsible.
- B. *Removal of Debris During Performance of the Work:* During the progress of the Work the Contractor shall keep the Site and other adjacent areas free from accumulations of waste materials, rubbish, and other debris. Removal and disposal of such waste materials, rubbish, and other debris shall conform to applicable Laws and Regulations.
 - C. *Cleaning:* Prior to Substantial Completion of the Work Contractor shall clean the Site and the Work and make it ready for utilization by Owner. At the completion of the Work Contractor shall remove from the Site and adjacent areas all tools, appliances, construction equipment and machinery, and surplus materials and shall restore to original condition all property not designated for alteration by the Contract Documents.
 - D. *Loading of Structures:* Contractor shall not load nor permit any part of any structure to be loaded in any manner that will endanger the structure, nor shall Contractor subject any part of the Work or adjacent structures or land to stresses or pressures that will endanger them.

5.03 *Subsurface and Physical Conditions*

- A. *Reports and Drawings:* The Supplementary Conditions identify:
 1. those reports known to Owner of explorations and tests of subsurface conditions at or adjacent to the Site;
 2. those drawings known to Owner of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities); and
 3. Technical Data contained in such reports and drawings.
- B. *Reliance by Contractor on Technical Data Authorized:* Contractor may rely upon the accuracy of the Technical Data expressly identified in the Supplementary Conditions with respect to such reports and drawings, but such reports and drawings are not Contract Documents. If no such express identification has been made, then Contractor may rely upon the accuracy of the Technical Data (as defined in Article 1) contained in any geotechnical or environmental report prepared for the Project and made available to Contractor. Except for such reliance on Technical Data, Contractor may not rely upon or make any claim against Owner or Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, with respect to:
 1. the completeness of such reports and drawings for Contractor's purposes, including, but not limited to, any aspects of the means, methods, techniques, sequences, and

procedures of construction to be employed by Contractor, and safety precautions and programs incident thereto; or

2. other data, interpretations, opinions, and information contained in such reports or shown or indicated in such drawings; or
3. any Contractor interpretation of or conclusion drawn from any Technical Data or any such other data, interpretations, opinions, or information.

5.04 *Differing Subsurface or Physical Conditions*

- A. *Notice by Contractor:* If Contractor believes that any subsurface or physical condition that is uncovered or revealed at the Site either:
1. is of such a nature as to establish that any Technical Data on which Contractor is entitled to rely as provided in Paragraph 5.03 is materially inaccurate; or
 2. is of such a nature as to require a change in the Drawings or Specifications; or
 3. differs materially from that shown or indicated in the Contract Documents; or
 4. is of an unusual nature, and differs materially from conditions ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract Documents;

then Contractor shall, promptly after becoming aware thereof and before further disturbing the subsurface or physical conditions or performing any Work in connection therewith (except in an emergency as required by Paragraph 7.15), notify Owner and Engineer in writing about such condition. Contractor shall not further disturb such condition or perform any Work in connection therewith (except with respect to an emergency) until receipt of a written statement permitting Contractor to do so.

- B. *Engineer's Review:* After receipt of written notice as required by the preceding paragraph, Engineer will promptly review the subsurface or physical condition in question; determine the necessity of Owner's obtaining additional exploration or tests with respect to the condition; conclude whether the condition falls within any one or more of the differing site condition categories in Paragraph 5.04.A above; obtain any pertinent cost or schedule information from Contractor; prepare recommendations to Owner regarding the Contractor's resumption of Work in connection with the subsurface or physical condition in question and the need for any change in the Drawings or Specifications; and advise Owner in writing of Engineer's findings, conclusions, and recommendations.
- C. *Owner's Statement to Contractor Regarding Site Condition:* After receipt of Engineer's written findings, conclusions, and recommendations, Owner shall issue a written statement to Contractor (with a copy to Engineer) regarding the subsurface or physical condition in question, addressing the resumption of Work in connection with such condition, indicating whether any change in the Drawings or Specifications will be made, and adopting or rejecting Engineer's written findings, conclusions, and recommendations, in whole or in part.
- D. *Possible Price and Times Adjustments:*
1. Contractor shall be entitled to an equitable adjustment in Contract Price or Contract Times, or both, to the extent that the existence of a differing subsurface or physical condition, or any related delay, disruption, or interference, causes an increase or decrease in Contractor's cost of, or time required for, performance of the Work; subject, however, to the following:
 - a. such condition must fall within any one or more of the categories described in Paragraph 5.04.A;

- b. with respect to Work that is paid for on a unit price basis, any adjustment in Contract Price will be subject to the provisions of Paragraph 13.03; and,
 - c. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.
2. Contractor shall not be entitled to any adjustment in the Contract Price or Contract Times with respect to a subsurface or physical condition if:
 - a. Contractor knew of the existence of such condition at the time Contractor made a commitment to Owner with respect to Contract Price and Contract Times by the submission of a Bid or becoming bound under a negotiated contract, or otherwise; or
 - b. the existence of such condition reasonably could have been discovered or revealed as a result of any examination, investigation, exploration, test, or study of the Site and contiguous areas expressly required by the Bidding Requirements or Contract Documents to be conducted by or for Contractor prior to Contractor's making such commitment; or
 - c. Contractor failed to give the written notice as required by Paragraph 5.04.A.
 3. If Owner and Contractor agree regarding Contractor's entitlement to and the amount or extent of any adjustment in the Contract Price or Contract Times, or both, then any such adjustment shall be set forth in a Change Order.
 4. Contractor may submit a Change Proposal regarding its entitlement to or the amount or extent of any adjustment in the Contract Price or Contract Times, or both, no later than 30 days after Owner's issuance of the Owner's written statement to Contractor regarding the subsurface or physical condition in question.

5.05 *Underground Facilities*

- A. *Contractor's Responsibilities:* The information and data shown or indicated in the Contract Documents with respect to existing Underground Facilities at or adjacent to the Site is based on information and data furnished to Owner or Engineer by the owners of such Underground Facilities, including Owner, or by others. Unless it is otherwise expressly provided in the Supplementary Conditions:
 1. Owner and Engineer do not warrant or guarantee the accuracy or completeness of any such information or data provided by others; and
 2. the cost of all of the following will be included in the Contract Price, and Contractor shall have full responsibility for:
 - a. reviewing and checking all information and data regarding existing Underground Facilities at the Site;
 - b. locating all Underground Facilities shown or indicated in the Contract Documents as being at the Site;
 - c. coordination of the Work with the owners (including Owner) of such Underground Facilities, during construction; and
 - d. the safety and protection of all existing Underground Facilities at the Site, and repairing any damage thereto resulting from the Work.
- B. *Notice by Contractor:* If Contractor believes that an Underground Facility that is uncovered or revealed at the Site was not shown or indicated in the Contract Documents, or was not shown or indicated with reasonable accuracy, then Contractor shall, promptly after becoming

aware thereof and before further disturbing conditions affected thereby or performing any Work in connection therewith (except in an emergency as required by Paragraph 7.15), identify the owner of such Underground Facility and give written notice to that owner and to Owner and Engineer.

- C. *Engineer's Review:* Engineer will promptly review the Underground Facility and conclude whether such Underground Facility was not shown or indicated in the Contract Documents, or was not shown or indicated with reasonable accuracy; obtain any pertinent cost or schedule information from Contractor; prepare recommendations to Owner regarding the Contractor's resumption of Work in connection with the Underground Facility in question; determine the extent, if any, to which a change is required in the Drawings or Specifications to reflect and document the consequences of the existence or location of the Underground Facility; and advise Owner in writing of Engineer's findings, conclusions, and recommendations. During such time, Contractor shall be responsible for the safety and protection of such Underground Facility.
- D. *Owner's Statement to Contractor Regarding Underground Facility:* After receipt of Engineer's written findings, conclusions, and recommendations, Owner shall issue a written statement to Contractor (with a copy to Engineer) regarding the Underground Facility in question, addressing the resumption of Work in connection with such Underground Facility, indicating whether any change in the Drawings or Specifications will be made, and adopting or rejecting Engineer's written findings, conclusions, and recommendations in whole or in part.
- E. *Possible Price and Times Adjustments:*
 - 1. Contractor shall be entitled to an equitable adjustment in the Contract Price or Contract Times, or both, to the extent that any existing Underground Facility at the Site that was not shown or indicated in the Contract Documents, or was not shown or indicated with reasonable accuracy, or any related delay, disruption, or interference, causes an increase or decrease in Contractor's cost of, or time required for, performance of the Work; subject, however, to the following:
 - a. Contractor did not know of and could not reasonably have been expected to be aware of or to have anticipated the existence or actual location of the Underground Facility in question;
 - b. With respect to Work that is paid for on a unit price basis, any adjustment in Contract Price will be subject to the provisions of Paragraph 13.03;
 - c. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times; and
 - d. Contractor gave the notice required in Paragraph 5.05.B.
 - 2. If Owner and Contractor agree regarding Contractor's entitlement to and the amount or extent of any adjustment in the Contract Price or Contract Times, or both, then any such adjustment shall be set forth in a Change Order.
 - 3. Contractor may submit a Change Proposal regarding its entitlement to or the amount or extent of any adjustment in the Contract Price or Contract Times, or both, no later than 30 days after Owner's issuance of the Owner's written statement to Contractor regarding the Underground Facility in question.

5.06 *Hazardous Environmental Conditions at Site*

- A. *Reports and Drawings*: The Supplementary Conditions identify:
1. those reports and drawings known to Owner relating to Hazardous Environmental Conditions that have been identified at or adjacent to the Site; and
 2. Technical Data contained in such reports and drawings.
- B. *Reliance by Contractor on Technical Data Authorized*: Contractor may rely upon the accuracy of the Technical Data expressly identified in the Supplementary Conditions with respect to such reports and drawings, but such reports and drawings are not Contract Documents. If no such express identification has been made, then Contractor may rely on the accuracy of the Technical Data (as defined in Article 1) contained in any geotechnical or environmental report prepared for the Project and made available to Contractor. Except for such reliance on Technical Data, Contractor may not rely upon or make any claim against Owner or Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors with respect to:
1. the completeness of such reports and drawings for Contractor's purposes, including, but not limited to, any aspects of the means, methods, techniques, sequences and procedures of construction to be employed by Contractor and safety precautions and programs incident thereto; or
 2. other data, interpretations, opinions and information contained in such reports or shown or indicated in such drawings; or
 3. any Contractor interpretation of or conclusion drawn from any Technical Data or any such other data, interpretations, opinions or information.
- C. Contractor shall not be responsible for removing or remediating any Hazardous Environmental Condition encountered, uncovered, or revealed at the Site unless such removal or remediation is expressly identified in the Contract Documents to be within the scope of the Work.
- D. Contractor shall be responsible for controlling, containing, and duly removing all Constituents of Concern brought to the Site by Contractor, Subcontractors, Suppliers, or anyone else for whom Contractor is responsible, and for any associated costs; and for the costs of removing and remediating any Hazardous Environmental Condition created by the presence of any such Constituents of Concern.
- E. If Contractor encounters, uncovers, or reveals a Hazardous Environmental Condition whose removal or remediation is not expressly identified in the Contract Documents as being within the scope of the Work, or if Contractor or anyone for whom Contractor is responsible creates a Hazardous Environmental Condition, then Contractor shall immediately: (1) secure or otherwise isolate such condition; (2) stop all Work in connection with such condition and in any area affected thereby (except in an emergency as required by Paragraph 7.15); and (3) notify Owner and Engineer (and promptly thereafter confirm such notice in writing). Owner shall promptly consult with Engineer concerning the necessity for Owner to retain a qualified expert to evaluate such condition or take corrective action, if any. Promptly after consulting with Engineer, Owner shall take such actions as are necessary to permit Owner to timely obtain required permits and provide Contractor the written notice required by Paragraph 5.06.F. If Contractor or anyone for whom Contractor is responsible created the Hazardous Environmental Condition in question, then Owner may remove and remediate the Hazardous Environmental Condition, and impose a set-off against payments to account for the associated costs.
- F. Contractor shall not resume Work in connection with such Hazardous Environmental Condition or in any affected area until after Owner has obtained any required permits related

- thereto, and delivered written notice to Contractor either (1) specifying that such condition and any affected area is or has been rendered safe for the resumption of Work, or (2) specifying any special conditions under which such Work may be resumed safely.
- G. If Owner and Contractor cannot agree as to entitlement to or on the amount or extent, if any, of any adjustment in Contract Price or Contract Times, or both, as a result of such Work stoppage or such special conditions under which Work is agreed to be resumed by Contractor, then within 30 days of Owner's written notice regarding the resumption of Work, Contractor may submit a Change Proposal, or Owner may impose a set-off.
- H. If after receipt of such written notice Contractor does not agree to resume such Work based on a reasonable belief it is unsafe, or does not agree to resume such Work under such special conditions, then Owner may order the portion of the Work that is in the area affected by such condition to be deleted from the Work, following the contractual change procedures in Article 11. Owner may have such deleted portion of the Work performed by Owner's own forces or others in accordance with Article 8.
- I. To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Contractor, Subcontractors, and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to a Hazardous Environmental Condition, provided that such Hazardous Environmental Condition (1) was not shown or indicated in the Drawings, Specifications, or other Contract Documents, identified as Technical Data entitled to limited reliance pursuant to Paragraph 5.06.B, or identified in the Contract Documents to be included within the scope of the Work, and (2) was not created by Contractor or by anyone for whom Contractor is responsible. Nothing in this Paragraph 5.06.H shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence.
- J. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the failure to control, contain, or remove a Constituent of Concern brought to the Site by Contractor or by anyone for whom Contractor is responsible, or to a Hazardous Environmental Condition created by Contractor or by anyone for whom Contractor is responsible. Nothing in this Paragraph 5.06.J shall obligate Contractor to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence.
- K. The provisions of Paragraphs 5.03, 5.04, and 5.05 do not apply to the presence of Constituents of Concern or to a Hazardous Environmental Condition uncovered or revealed at the Site.

ARTICLE 6 – BONDS AND INSURANCE

6.01 *Performance, Payment, and Other Bonds*

- A. Contractor shall furnish a performance bond and a payment bond, each in an amount at least equal to the Contract Price, as security for the faithful performance and payment of all of Contractor's obligations under the Contract. These bonds shall remain in effect until one year after the date when final payment becomes due or until completion of the correction period specified in Paragraph 15.08, whichever is later, except as provided otherwise by Laws or Regulations, the Supplementary Conditions, or other specific provisions of the

Contract. Contractor shall also furnish such other bonds as are required by the Supplementary Conditions or other specific provisions of the Contract.

- B. All bonds shall be in the form prescribed by the Contract except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in “Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies” as published in Circular 570 (as amended and supplemented) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. A bond signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual’s authority to bind the surety. The evidence of authority shall show that it is effective on the date the agent or attorney-in-fact signed the accompanying bond.
- C. Contractor shall obtain the required bonds from surety companies that are duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds in the required amounts.
- D. If the surety on a bond furnished by Contractor is declared bankrupt or becomes insolvent, or its right to do business is terminated in any state or jurisdiction where any part of the Project is located, or the surety ceases to meet the requirements above, then Contractor shall promptly notify Owner and Engineer and shall, within 20 days after the event giving rise to such notification, provide another bond and surety, both of which shall comply with the bond and surety requirements above.
- E. If Contractor has failed to obtain a required bond, Owner may exclude the Contractor from the Site and exercise Owner’s termination rights under Article 16.
- F. Upon request, Owner shall provide a copy of the payment bond to any Subcontractor, Supplier, or other person or entity claiming to have furnished labor or materials used in the performance of the Work.

6.02 *Insurance—General Provisions*

- A. Owner and Contractor shall obtain and maintain insurance as required in this Article and in the Supplementary Conditions.
- B. All insurance required by the Contract to be purchased and maintained by Owner or Contractor shall be obtained from insurance companies that are duly licensed or authorized, in the state or jurisdiction in which the Project is located, to issue insurance policies for the required limits and coverages. Unless a different standard is indicated in the Supplementary Conditions, all companies that provide insurance policies required under this Contract shall have an A.M. Best rating of A-VII or better.
- C. Contractor shall deliver to Owner, with copies to each named insured and additional insured (as identified in this Article, in the Supplementary Conditions, or elsewhere in the Contract), certificates of insurance establishing that Contractor has obtained and is maintaining the policies, coverages, and endorsements required by the Contract. Upon request by Owner or any other insured, Contractor shall also furnish other evidence of such required insurance, including but not limited to copies of policies and endorsements, and documentation of applicable self-insured retentions and deductibles. Contractor may block out (redact) any confidential premium or pricing information contained in any policy or endorsement furnished under this provision.
- D. Owner shall deliver to Contractor, with copies to each named insured and additional insured (as identified in this Article, the Supplementary Conditions, or elsewhere in the Contract), certificates of insurance establishing that Owner has obtained and is maintaining the policies, coverages, and endorsements required of Owner by the Contract (if any). Upon request by Contractor or any other insured, Owner shall also provide other evidence of such required insurance (if any), including but not limited to copies of policies and endorsements, and

documentation of applicable self-insured retentions and deductibles. Owner may block out (redact) any confidential premium or pricing information contained in any policy or endorsement furnished under this provision.

- E. Failure of Owner or Contractor to demand such certificates or other evidence of the other party's full compliance with these insurance requirements, or failure of Owner or Contractor to identify a deficiency in compliance from the evidence provided, shall not be construed as a waiver of the other party's obligation to obtain and maintain such insurance.
- F. If either party does not purchase or maintain all of the insurance required of such party by the Contract, such party shall notify the other party in writing of such failure to purchase prior to the start of the Work, or of such failure to maintain prior to any change in the required coverage.
- G. If Contractor has failed to obtain and maintain required insurance, Owner may exclude the Contractor from the Site, impose an appropriate set-off against payment, and exercise Owner's termination rights under Article 16.
- H. Without prejudice to any other right or remedy, if a party has failed to obtain required insurance, the other party may elect to obtain equivalent insurance to protect such other party's interests at the expense of the party who was required to provide such coverage, and the Contract Price shall be adjusted accordingly.
- I. Owner does not represent that insurance coverage and limits established in this Contract necessarily will be adequate to protect Contractor or Contractor's interests.
- J. The insurance and insurance limits required herein shall not be deemed as a limitation on Contractor's liability under the indemnities granted to Owner and other individuals and entities in the Contract.

6.03 *Contractor's Insurance*

- A. *Workers' Compensation:* Contractor shall purchase and maintain workers' compensation and employer's liability insurance for:
 - 1. claims under workers' compensation, disability benefits, and other similar employee benefit acts.
 - 2. United States Longshoreman and Harbor Workers' Compensation Act and Jones Act coverage (if applicable).
 - 3. claims for damages because of bodily injury, occupational sickness or disease, or death of Contractor's employees (by stop-gap endorsement in monopolist worker's compensation states).
 - 4. Foreign voluntary worker compensation (if applicable).
- B. *Commercial General Liability—Claims Covered:* Contractor shall purchase and maintain commercial general liability insurance, covering all operations by or on behalf of Contractor, on an occurrence basis, against:
 - 1. claims for damages because of bodily injury, sickness or disease, or death of any person other than Contractor's employees.
 - 2. claims for damages insured by reasonably available personal injury liability coverage.
 - 3. claims for damages, other than to the Work itself, because of injury to or destruction of tangible property wherever located, including loss of use resulting therefrom.
- C. *Commercial General Liability—Form and Content:* Contractor's commercial liability policy shall be written on a 1996 (or later) ISO commercial general liability form (occurrence form) and include the following coverages and endorsements:

1. Products and completed operations coverage:
 - a. Such insurance shall be maintained for three years after final payment.
 - b. Contractor shall furnish Owner and each other additional insured (as identified in the Supplementary Conditions or elsewhere in the Contract) evidence of continuation of such insurance at final payment and three years thereafter.
 2. Blanket contractual liability coverage, to the extent permitted by law, including but not limited to coverage of Contractor's contractual indemnity obligations in Paragraph 7.18.
 3. Broad form property damage coverage.
 4. Severability of interest.
 5. Underground, explosion, and collapse coverage.
 6. Personal injury coverage.
 7. Additional insured endorsements that include both ongoing operations and products and completed operations coverage through ISO Endorsements CG 20 10 10 01 and CG 20 37 10 01 (together); or CG 20 10 07 04 and CG 20 37 07 04 (together); or their equivalent.
 8. For design professional additional insureds, ISO Endorsement CG 20 32 07 04, "Additional Insured—Engineers, Architects or Surveyors Not Engaged by the Named Insured" or its equivalent.
- D. *Automobile liability*: Contractor shall purchase and maintain automobile liability insurance against claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance, or use of any motor vehicle. The automobile liability policy shall be written on an occurrence basis.
- E. *Umbrella or excess liability*: Contractor shall purchase and maintain umbrella or excess liability insurance written over the underlying employer's liability, commercial general liability, and automobile liability insurance described in the paragraphs above. Subject to industry-standard exclusions, the coverage afforded shall follow form as to each and every one of the underlying policies.
- F. *Contractor's pollution liability insurance*: Contractor shall purchase and maintain a policy covering third-party injury and property damage claims, including clean-up costs, as a result of pollution conditions arising from Contractor's operations and completed operations. This insurance shall be maintained for no less than three years after final completion.
- G. *Additional insureds*: The Contractor's commercial general liability, automobile liability, umbrella or excess, and pollution liability policies shall include and list as additional insureds Owner and Engineer, and any individuals or entities identified in the Supplementary Conditions; include coverage for the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of all such additional insureds; and the insurance afforded to these additional insureds shall provide primary coverage for all claims covered thereby (including as applicable those arising from both ongoing and completed operations) on a non-contributory basis. Contractor shall obtain all necessary endorsements to support these requirements.
- H. *Contractor's professional liability insurance*: If Contractor will provide or furnish professional services under this Contract, through a delegation of professional design services or otherwise, then Contractor shall be responsible for purchasing and maintaining applicable professional liability insurance. This insurance shall provide protection against claims arising out of performance of professional design or related services, and caused by a negligent error, omission, or act for which the insured party is legally liable. It shall be

maintained throughout the duration of the Contract and for a minimum of two years after Substantial Completion. If such professional design services are performed by a Subcontractor, and not by Contractor itself, then the requirements of this paragraph may be satisfied through the purchasing and maintenance of such insurance by such Subcontractor.

- I. *General provisions:* The policies of insurance required by this Paragraph 6.03 shall:
1. include at least the specific coverages provided in this Article.
 2. be written for not less than the limits of liability provided in this Article and in the Supplementary Conditions, or required by Laws or Regulations, whichever is greater.
 3. contain a provision or endorsement that the coverage afforded will not be canceled, materially changed, or renewal refused until at least 10 days prior written notice has been given to Contractor. Within three days of receipt of any such written notice, Contractor shall provide a copy of the notice to Owner, Engineer, and each other insured under the policy.
 4. remain in effect at least until final payment (and longer if expressly required in this Article) and at all times thereafter when Contractor may be correcting, removing, or replacing defective Work as a warranty or correction obligation, or otherwise, or returning to the Site to conduct other tasks arising from the Contract Documents.
 5. be appropriate for the Work being performed and provide protection from claims that may arise out of or result from Contractor's performance of the Work and Contractor's other obligations under the Contract Documents, whether it is to be performed by Contractor, any Subcontractor or Supplier, or by anyone directly or indirectly employed by any of them to perform any of the Work, or by anyone for whose acts any of them may be liable.
- J. The coverage requirements for specific policies of insurance must be met by such policies, and not by reference to excess or umbrella insurance provided in other policies.

6.04 *Owner's Liability Insurance*

- A. In addition to the insurance required to be provided by Contractor under Paragraph 6.03, Owner, at Owner's option, may purchase and maintain at Owner's expense Owner's own liability insurance as will protect Owner against claims which may arise from operations under the Contract Documents.
- B. Owner's liability policies, if any, operate separately and independently from policies required to be provided by Contractor, and Contractor cannot rely upon Owner's liability policies for any of Contractor's obligations to the Owner, Engineer, or third parties.

6.05 *Property Insurance*

- A. *Builder's Risk:* Unless otherwise provided in the Supplementary Conditions, Contractor shall purchase and maintain builder's risk insurance upon the Work on a completed value basis, in the amount of the full insurable replacement cost thereof (subject to such deductible amounts as may be provided in the Supplementary Conditions or required by Laws and Regulations). This insurance shall:
1. include the Owner and Contractor as named insureds, and all Subcontractors, and any individuals or entities required by the Supplementary Conditions to be insured under such builder's risk policy, as insureds or named insureds. For purposes of the remainder of this Paragraph 6.05, Paragraphs 6.06 and 6.07, and any corresponding Supplementary Conditions, the parties required to be insured shall collectively be referred to as "insureds."
 2. be written on a builder's risk "all risk" policy form that shall at least include insurance for physical loss or damage to the Work, temporary buildings, falsework, and materials

and equipment in transit, and shall insure against at least the following perils or causes of loss: fire; lightning; windstorm; riot; civil commotion; terrorism; vehicle impact; aircraft; smoke; theft; vandalism and malicious mischief; mechanical breakdown, boiler explosion, and artificially generated electric current; earthquake; volcanic activity, and other earth movement; flood; collapse; explosion; debris removal; demolition occasioned by enforcement of Laws and Regulations; water damage (other than that caused by flood); and such other perils or causes of loss as may be specifically required by the Supplementary Conditions. If insurance against mechanical breakdown, boiler explosion, and artificially generated electric current; earthquake; volcanic activity, and other earth movement; or flood, are not commercially available under builder's risk policies, by endorsement or otherwise, such insurance may be provided through other insurance policies acceptable to Owner and Contractor.

3. cover, as insured property, at least the following: (a) the Work and all materials, supplies, machinery, apparatus, equipment, fixtures, and other property of a similar nature that are to be incorporated into or used in the preparation, fabrication, construction, erection, or completion of the Work, including Owner-furnished or assigned property; (b) spare parts inventory required within the scope of the Contract; and (c) temporary works which are not intended to form part of the permanent constructed Work but which are intended to provide working access to the Site, or to the Work under construction, or which are intended to provide temporary support for the Work under construction, including scaffolding, form work, fences, shoring, falsework, and temporary structures.
 4. cover expenses incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers and architects).
 5. extend to cover damage or loss to insured property while in temporary storage at the Site or in a storage location outside the Site (but not including property stored at the premises of a manufacturer or Supplier).
 6. extend to cover damage or loss to insured property while in transit.
 7. allow for partial occupation or use of the Work by Owner, such that those portions of the Work that are not yet occupied or used by Owner shall remain covered by the builder's risk insurance.
 8. allow for the waiver of the insurer's subrogation rights, as set forth below.
 9. provide primary coverage for all losses and damages caused by the perils or causes of loss covered.
 10. not include a co-insurance clause.
 11. include an exception for ensuing losses from physical damage or loss with respect to any defective workmanship, design, or materials exclusions.
 12. include performance/hot testing and start-up.
 13. be maintained in effect, subject to the provisions herein regarding Substantial Completion and partial occupancy or use of the Work by Owner, until the Work is complete.
- B. *Notice of Cancellation or Change:* All the policies of insurance (and the certificates or other evidence thereof) required to be purchased and maintained in accordance with this Paragraph 6.05 will contain a provision or endorsement that the coverage afforded will not be canceled or materially changed or renewal refused until at least 10 days prior written notice has been given to the purchasing policyholder. Within three days of receipt of any such written notice, the purchasing policyholder shall provide a copy of the notice to each other insured.

- C. *Deductibles*: The purchaser of any required builder's risk or property insurance shall pay for costs not covered because of the application of a policy deductible.
- D. *Partial Occupancy or Use by Owner*: If Owner will occupy or use a portion or portions of the Work prior to Substantial Completion of all the Work as provided in Paragraph 15.04, then Owner (directly, if it is the purchaser of the builder's risk policy, or through Contractor) will provide notice of such occupancy or use to the builder's risk insurer. The builder's risk insurance shall not be canceled or permitted to lapse on account of any such partial use or occupancy; rather, those portions of the Work that are occupied or used by Owner may come off the builder's risk policy, while those portions of the Work not yet occupied or used by Owner shall remain covered by the builder's risk insurance.
- E. *Additional Insurance*: If Contractor elects to obtain other special insurance to be included in or supplement the builder's risk or property insurance policies provided under this Paragraph 6.05, it may do so at Contractor's expense.
- F. *Insurance of Other Property*: If the express insurance provisions of the Contract do not require or address the insurance of a property item or interest, such as tools, construction equipment, or other personal property owned by Contractor, a Subcontractor, or an employee of Contractor or a Subcontractor, then the entity or individual owning such property item will be responsible for deciding whether to insure it, and if so in what amount.

6.06 *Waiver of Rights*

- A. All policies purchased in accordance with Paragraph 6.05, expressly including the builder's risk policy, shall contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insureds thereunder, or against Engineer or its consultants, or their officers, directors, members, partners, employees, agents, consultants, or subcontractors. Owner and Contractor waive all rights against each other and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by such policies and any other property insurance applicable to the Work; and, in addition, waive all such rights against Engineer, its consultants, all Subcontractors, all individuals or entities identified in the Supplementary Conditions as insureds, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, under such policies for losses and damages so caused. None of the above waivers shall extend to the rights that any party making such waiver may have to the proceeds of insurance held by Owner or Contractor as trustee or fiduciary, or otherwise payable under any policy so issued.
- B. Owner waives all rights against Contractor, Subcontractors, and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them, for:
 1. loss due to business interruption, loss of use, or other consequential loss extending beyond direct physical loss or damage to Owner's property or the Work caused by, arising out of, or resulting from fire or other perils whether or not insured by Owner; and
 2. loss or damage to the completed Project or part thereof caused by, arising out of, or resulting from fire or other insured peril or cause of loss covered by any property insurance maintained on the completed Project or part thereof by Owner during partial occupancy or use pursuant to Paragraph 15.04, after Substantial Completion pursuant to Paragraph 15.03, or after final payment pursuant to Paragraph 15.06.
- C. Any insurance policy maintained by Owner covering any loss, damage or consequential loss referred to in Paragraph 6.06.B shall contain provisions to the effect that in the event of

payment of any such loss, damage, or consequential loss, the insurers will have no rights of recovery against Contractor, Subcontractors, or Engineer, or the officers, directors, members, partners, employees, agents, consultants, or subcontractors of each and any of them.

- D. Contractor shall be responsible for assuring that the agreement under which a Subcontractor performs a portion of the Work contains provisions whereby the Subcontractor waives all rights against Owner, Contractor, all individuals or entities identified in the Supplementary Conditions as insureds, the Engineer and its consultants, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, relating to, or resulting from any of the perils or causes of loss covered by builder's risk insurance and any other property insurance applicable to the Work.

6.07 *Receipt and Application of Property Insurance Proceeds*

- A. Any insured loss under the builder's risk and other policies of insurance required by Paragraph 6.05 will be adjusted and settled with the named insured that purchased the policy. Such named insured shall act as fiduciary for the other insureds, and give notice to such other insureds that adjustment and settlement of a claim is in progress. Any other insured may state its position regarding a claim for insured loss in writing within 15 days after notice of such claim.
- B. Proceeds for such insured losses may be made payable by the insurer either jointly to multiple insureds, or to the named insured that purchased the policy in its own right and as fiduciary for other insureds, subject to the requirements of any applicable mortgage clause. A named insured receiving insurance proceeds under the builder's risk and other policies of insurance required by Paragraph 6.05 shall distribute such proceeds in accordance with such agreement as the parties in interest may reach, or as otherwise required under the dispute resolution provisions of this Contract or applicable Laws and Regulations.
- C. If no other special agreement is reached, the damaged Work shall be repaired or replaced, the money so received applied on account thereof, and the Work and the cost thereof covered by Change Order, if needed.

ARTICLE 7 – CONTRACTOR'S RESPONSIBILITIES

7.01 *Supervision and Superintendence*

- A. Contractor shall supervise, inspect, and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents. Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction.
- B. At all times during the progress of the Work, Contractor shall assign a competent resident superintendent who shall not be replaced without written notice to Owner and Engineer except under extraordinary circumstances.

7.02 *Labor; Working Hours*

- A. Contractor shall provide competent, suitably qualified personnel to survey and lay out the Work and perform construction as required by the Contract Documents. Contractor shall at all times maintain good discipline and order at the Site.
- B. Except as otherwise required for the safety or protection of persons or the Work or property at the Site or adjacent thereto, and except as otherwise stated in the Contract Documents, all Work at the Site shall be performed during regular working hours, Monday through Friday. Contractor will not perform Work on a Saturday, Sunday, or any legal holiday. Contractor

may perform Work outside regular working hours or on Saturdays, Sundays, or legal holidays only with Owner's written consent, which will not be unreasonably withheld.

7.03 *Services, Materials, and Equipment*

- A. Unless otherwise specified in the Contract Documents, Contractor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, start up, and completion of the Work, whether or not such items are specifically called for in the Contract Documents.
- B. All materials and equipment incorporated into the Work shall be of good quality and new, except as otherwise provided in the Contract Documents. All special warranties and guarantees required by the Specifications shall expressly run to the benefit of Owner. If required by Engineer, Contractor shall furnish satisfactory evidence (including reports of required tests) as to the source, kind, and quality of materials and equipment.
- C. All materials and equipment shall be stored, applied, installed, connected, erected, protected, used, cleaned, and conditioned in accordance with instructions of the applicable Supplier, except as otherwise may be provided in the Contract Documents.

7.04 *“Or Equals”*

- A. Whenever an item of material or equipment is specified or described in the Contract Documents by using the name of a proprietary item or the name of a particular Supplier, the Contract Price has been based upon Contractor furnishing such item as specified. The specification or description of such an item is intended to establish the type, function, appearance, and quality required. Unless the specification or description contains or is followed by words reading that no like, equivalent, or “or equal” item is permitted, Contractor may request that Engineer authorize the use of other items of material or equipment, or items from other proposed suppliers under the circumstances described below.
 - 1. If Engineer in its sole discretion determines that an item of material or equipment proposed by Contractor is functionally equal to that named and sufficiently similar so that no change in related Work will be required, Engineer shall deem it an “or equal” item. For the purposes of this paragraph, a proposed item of material or equipment will be considered functionally equal to an item so named if:
 - a. in the exercise of reasonable judgment Engineer determines that:
 - 1) it is at least equal in materials of construction, quality, durability, appearance, strength, and design characteristics;
 - 2) it will reliably perform at least equally well the function and achieve the results imposed by the design concept of the completed Project as a functioning whole;
 - 3) it has a proven record of performance and availability of responsive service; and
 - 4) it is not objectionable to Owner.
 - b. Contractor certifies that, if approved and incorporated into the Work:
 - 1) there will be no increase in cost to the Owner or increase in Contract Times; and
 - 2) it will conform substantially to the detailed requirements of the item named in the Contract Documents.

- B. *Contractor's Expense*: Contractor shall provide all data in support of any proposed "or-equal" item at Contractor's expense.
- C. *Engineer's Evaluation and Determination*: Engineer will be allowed a reasonable time to evaluate each "or-equal" request. Engineer may require Contractor to furnish additional data about the proposed "or-equal" item. Engineer will be the sole judge of acceptability. No "or-equal" item will be ordered, furnished, installed, or utilized until Engineer's review is complete and Engineer determines that the proposed item is an "or-equal", which will be evidenced by an approved Shop Drawing or other written communication. Engineer will advise Contractor in writing of any negative determination.
- D. *Effect of Engineer's Determination*: Neither approval nor denial of an "or-equal" request shall result in any change in Contract Price. The Engineer's denial of an "or-equal" request shall be final and binding, and may not be reversed through an appeal under any provision of the Contract Documents.
- E. *Treatment as a Substitution Request*: If Engineer determines that an item of material or equipment proposed by Contractor does not qualify as an "or-equal" item, Contractor may request that Engineer considered the proposed item as a substitute pursuant to Paragraph 7.05.

7.05 *Substitutes*

- A. Unless the specification or description of an item of material or equipment required to be furnished under the Contract Documents contains or is followed by words reading that no substitution is permitted, Contractor may request that Engineer authorize the use of other items of material or equipment under the circumstances described below. To the extent possible such requests shall be made before commencement of related construction at the Site.
 - 1. Contractor shall submit sufficient information as provided below to allow Engineer to determine if the item of material or equipment proposed is functionally equivalent to that named and an acceptable substitute therefor. Engineer will not accept requests for review of proposed substitute items of material or equipment from anyone other than Contractor.
 - 2. The requirements for review by Engineer will be as set forth in Paragraph 7.05.B, as supplemented by the Specifications, and as Engineer may decide is appropriate under the circumstances.
 - 3. Contractor shall make written application to Engineer for review of a proposed substitute item of material or equipment that Contractor seeks to furnish or use. The application:
 - a. shall certify that the proposed substitute item will:
 - 1) perform adequately the functions and achieve the results called for by the general design,
 - 2) be similar in substance to that specified, and
 - 3) be suited to the same use as that specified.
 - b. will state:
 - 1) the extent, if any, to which the use of the proposed substitute item will necessitate a change in Contract Times,
 - 2) whether use of the proposed substitute item in the Work will require a change in any of the Contract Documents (or in the provisions of any other direct

- contract with Owner for other work on the Project) to adapt the design to the proposed substitute item, and
- 3) whether incorporation or use of the proposed substitute item in connection with the Work is subject to payment of any license fee or royalty.
- c. will identify:
 - 1) all variations of the proposed substitute item from that specified, and
 - 2) available engineering, sales, maintenance, repair, and replacement services.
 - d. shall contain an itemized estimate of all costs or credits that will result directly or indirectly from use of such substitute item, including but not limited to changes in Contract Price, shared savings, costs of redesign, and claims of other contractors affected by any resulting change.
- B. *Engineer's Evaluation and Determination:* Engineer will be allowed a reasonable time to evaluate each substitute request, and to obtain comments and direction from Owner. Engineer may require Contractor to furnish additional data about the proposed substitute item. Engineer will be the sole judge of acceptability. No substitute will be ordered, furnished, installed, or utilized until Engineer's review is complete and Engineer determines that the proposed item is an acceptable substitute. Engineer's determination will be evidenced by a Field Order or a proposed Change Order accounting for the substitution itself and all related impacts, including changes in Contract Price or Contract Times. Engineer will advise Contractor in writing of any negative determination.
- C. *Special Guarantee:* Owner may require Contractor to furnish at Contractor's expense a special performance guarantee or other surety with respect to any substitute.
- D. *Reimbursement of Engineer's Cost:* Engineer will record Engineer's costs in evaluating a substitute proposed or submitted by Contractor. Whether or not Engineer approves a substitute so proposed or submitted by Contractor, Contractor shall reimburse Owner for the reasonable charges of Engineer for evaluating each such proposed substitute. Contractor shall also reimburse Owner for the reasonable charges of Engineer for making changes in the Contract Documents (or in the provisions of any other direct contract with Owner) resulting from the acceptance of each proposed substitute.
- E. *Contractor's Expense:* Contractor shall provide all data in support of any proposed substitute at Contractor's expense.
- F. *Effect of Engineer's Determination:* If Engineer approves the substitution request, Contractor shall execute the proposed Change Order and proceed with the substitution. The Engineer's denial of a substitution request shall be final and binding, and may not be reversed through an appeal under any provision of the Contract Documents. Contractor may challenge the scope of reimbursement costs imposed under Paragraph 7.05.D, by timely submittal of a Change Proposal.

7.06 *Concerning Subcontractors, Suppliers, and Others*

- A. Contractor may retain Subcontractors and Suppliers for the performance of parts of the Work. Such Subcontractors and Suppliers must be acceptable to Owner.
- B. Contractor shall retain specific Subcontractors, Suppliers, or other individuals or entities for the performance of designated parts of the Work if required by the Contract to do so.
- C. Subsequent to the submittal of Contractor's Bid or final negotiation of the terms of the Contract, Owner may not require Contractor to retain any Subcontractor, Supplier, or other individual or entity to furnish or perform any of the Work against which Contractor has reasonable objection.

- D. Prior to entry into any binding subcontract or purchase order, Contractor shall submit to Owner the identity of the proposed Subcontractor or Supplier (unless Owner has already deemed such proposed Subcontractor or Supplier acceptable, during the bidding process or otherwise). Such proposed Subcontractor or Supplier shall be deemed acceptable to Owner unless Owner raises a substantive, reasonable objection within five days.
- E. Owner may require the replacement of any Subcontractor, Supplier, or other individual or entity retained by Contractor to perform any part of the Work. Owner also may require Contractor to retain specific replacements; provided, however, that Owner may not require a replacement to which Contractor has a reasonable objection. If Contractor has submitted the identity of certain Subcontractors, Suppliers, or other individuals or entities for acceptance by Owner, and Owner has accepted it (either in writing or by failing to make written objection thereto), then Owner may subsequently revoke the acceptance of any such Subcontractor, Supplier, or other individual or entity so identified solely on the basis of substantive, reasonable objection after due investigation. Contractor shall submit an acceptable replacement for the rejected Subcontractor, Supplier, or other individual or entity.
- F. If Owner requires the replacement of any Subcontractor, Supplier, or other individual or entity retained by Contractor to perform any part of the Work, then Contractor shall be entitled to an adjustment in Contract Price or Contract Times, or both, with respect to the replacement; and Contractor shall initiate a Change Proposal for such adjustment within 30 days of Owner's requirement of replacement.
- G. No acceptance by Owner of any such Subcontractor, Supplier, or other individual or entity, whether initially or as a replacement, shall constitute a waiver of the right of Owner to the completion of the Work in accordance with the Contract Documents.
- H. On a monthly basis Contractor shall submit to Engineer a complete list of all Subcontractors and Suppliers having a direct contract with Contractor, and of all other Subcontractors and Suppliers known to Contractor at the time of submittal.
- I. Contractor shall be fully responsible to Owner and Engineer for all acts and omissions of the Subcontractors, Suppliers, and other individuals or entities performing or furnishing any of the Work just as Contractor is responsible for Contractor's own acts and omissions.
- J. Contractor shall be solely responsible for scheduling and coordinating the work of Subcontractors, Suppliers, and all other individuals or entities performing or furnishing any of the Work.
- K. Contractor shall restrict all Subcontractors, Suppliers, and such other individuals or entities performing or furnishing any of the Work from communicating with Engineer or Owner, except through Contractor or in case of an emergency, or as otherwise expressly allowed herein.
- L. The divisions and sections of the Specifications and the identifications of any Drawings shall not control Contractor in dividing the Work among Subcontractors or Suppliers or delineating the Work to be performed by any specific trade.
- M. All Work performed for Contractor by a Subcontractor or Supplier shall be pursuant to an appropriate contractual agreement that specifically binds the Subcontractor or Supplier to the applicable terms and conditions of the Contract Documents for the benefit of Owner and Engineer.
- N. Owner may furnish to any Subcontractor or Supplier, to the extent practicable, information about amounts paid to Contractor on account of Work performed for Contractor by the particular Subcontractor or Supplier.

O. Nothing in the Contract Documents:

1. shall create for the benefit of any such Subcontractor, Supplier, or other individual or entity any contractual relationship between Owner or Engineer and any such Subcontractor, Supplier, or other individual or entity; nor
2. shall create any obligation on the part of Owner or Engineer to pay or to see to the payment of any money due any such Subcontractor, Supplier, or other individual or entity except as may otherwise be required by Laws and Regulations.

7.07 *Patent Fees and Royalties*

- A. Contractor shall pay all license fees and royalties and assume all costs incident to the use in the performance of the Work or the incorporation in the Work of any invention, design, process, product, or device which is the subject of patent rights or copyrights held by others. If a particular invention, design, process, product, or device is specified in the Contract Documents for use in the performance of the Work and if, to the actual knowledge of Owner or Engineer, its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by Owner in the Contract Documents.
- B. To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Contractor, and its officers, directors, members, partners, employees, agents, consultants, and subcontractors from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of or relating to any infringement of patent rights or copyrights incident to the use in the performance of the Work or resulting from the incorporation in the Work of any invention, design, process, product, or device specified in the Contract Documents, but not identified as being subject to payment of any license fee or royalty to others required by patent rights or copyrights.
- C. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to any infringement of patent rights or copyrights incident to the use in the performance of the Work or resulting from the incorporation in the Work of any invention, design, process, product, or device not specified in the Contract Documents.

7.08 *Permits*

- A. Unless otherwise provided in the Contract Documents, Contractor shall obtain and pay for all construction permits and licenses. Owner shall assist Contractor, when necessary, in obtaining such permits and licenses. Contractor shall pay all governmental charges and inspection fees necessary for the prosecution of the Work which are applicable at the time of the submission of Contractor's Bid (or when Contractor became bound under a negotiated contract). Owner shall pay all charges of utility owners for connections for providing permanent service to the Work

7.09 *Taxes*

- A. Contractor shall pay all sales, consumer, use, and other similar taxes required to be paid by Contractor in accordance with the Laws and Regulations of the place of the Project which are applicable during the performance of the Work.

7.10 *Laws and Regulations*

- A. Contractor shall give all notices required by and shall comply with all Laws and Regulations applicable to the performance of the Work. Except where otherwise expressly required by applicable Laws and Regulations, neither Owner nor Engineer shall be responsible for monitoring Contractor's compliance with any Laws or Regulations.
- B. If Contractor performs any Work or takes any other action knowing or having reason to know that it is contrary to Laws or Regulations, Contractor shall bear all resulting costs and losses, and shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such Work or other action. It shall not be Contractor's responsibility to make certain that the Work described in the Contract Documents is in accordance with Laws and Regulations, but this shall not relieve Contractor of Contractor's obligations under Paragraph 3.03.
- C. Owner or Contractor may give notice to the other party of any changes after the submission of Contractor's Bid (or after the date when Contractor became bound under a negotiated contract) in Laws or Regulations having an effect on the cost or time of performance of the Work, including but not limited to changes in Laws or Regulations having an effect on procuring permits and on sales, use, value-added, consumption, and other similar taxes. If Owner and Contractor are unable to agree on entitlement to or on the amount or extent, if any, of any adjustment in Contract Price or Contract Times resulting from such changes, then within 30 days of such notice Contractor may submit a Change Proposal, or Owner may initiate a Claim.

7.11 *Record Documents*

- A. Contractor shall maintain in a safe place at the Site one printed record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, written interpretations and clarifications, and approved Shop Drawings. Contractor shall keep such record documents in good order and annotate them to show changes made during construction. These record documents, together with all approved Samples, will be available to Engineer for reference. Upon completion of the Work, Contractor shall deliver these record documents to Engineer.

7.12 *Safety and Protection*

- A. Contractor shall be solely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work. Such responsibility does not relieve Subcontractors of their responsibility for the safety of persons or property in the performance of their work, nor for compliance with applicable safety Laws and Regulations. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to:
 - 1. all persons on the Site or who may be affected by the Work;
 - 2. all the Work and materials and equipment to be incorporated therein, whether in storage on or off the Site; and
 - 3. other property at the Site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, other work in progress, utilities, and Underground Facilities not designated for removal, relocation, or replacement in the course of construction.
- B. Contractor shall comply with all applicable Laws and Regulations relating to the safety of persons or property, or to the protection of persons or property from damage, injury, or loss;

and shall erect and maintain all necessary safeguards for such safety and protection. Contractor shall notify Owner; the owners of adjacent property, Underground Facilities, and other utilities; and other contractors and utility owners performing work at or adjacent to the Site, when prosecution of the Work may affect them, and shall cooperate with them in the protection, removal, relocation, and replacement of their property or work in progress.

- C. Contractor shall comply with the applicable requirements of Owner's safety programs, if any. The Supplementary Conditions identify any Owner's safety programs that are applicable to the Work.
- D. Contractor shall inform Owner and Engineer of the specific requirements of Contractor's safety program with which Owner's and Engineer's employees and representatives must comply while at the Site.
- E. All damage, injury, or loss to any property referred to in Paragraph 7.12.A.2 or 7.12.A.3 caused, directly or indirectly, in whole or in part, by Contractor, any Subcontractor, Supplier, or any other individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, shall be remedied by Contractor at its expense (except damage or loss attributable to the fault of Drawings or Specifications or to the acts or omissions of Owner or Engineer or anyone employed by any of them, or anyone for whose acts any of them may be liable, and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of Contractor or any Subcontractor, Supplier, or other individual or entity directly or indirectly employed by any of them).
- F. Contractor's duties and responsibilities for safety and protection shall continue until such time as all the Work is completed and Engineer has issued a notice to Owner and Contractor in accordance with Paragraph 15.06.B that the Work is acceptable (except as otherwise expressly provided in connection with Substantial Completion).
- G. Contractor's duties and responsibilities for safety and protection shall resume whenever Contractor or any Subcontractor or Supplier returns to the Site to fulfill warranty or correction obligations, or to conduct other tasks arising from the Contract Documents.

7.13 *Safety Representative*

- A. Contractor shall designate a qualified and experienced safety representative at the Site whose duties and responsibilities shall be the prevention of accidents and the maintaining and supervising of safety precautions and programs.

7.14 *Hazard Communication Programs*

- A. Contractor shall be responsible for coordinating any exchange of material safety data sheets or other hazard communication information required to be made available to or exchanged between or among employers at the Site in accordance with Laws or Regulations.

7.15 *Emergencies*

- A. In emergencies affecting the safety or protection of persons or the Work or property at the Site or adjacent thereto, Contractor is obligated to act to prevent threatened damage, injury, or loss. Contractor shall give Engineer prompt written notice if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby or are required as a result thereof. If Engineer determines that a change in the Contract Documents is required because of the action taken by Contractor in response to such an emergency, a Work Change Directive or Change Order will be issued.

7.16 *Shop Drawings, Samples, and Other Submittals*

A. *Shop Drawing and Sample Submittal Requirements:*

1. Before submitting a Shop Drawing or Sample, Contractor shall have:
 - a. reviewed and coordinated the Shop Drawing or Sample with other Shop Drawings and Samples and with the requirements of the Work and the Contract Documents;
 - b. determined and verified all field measurements, quantities, dimensions, specified performance and design criteria, installation requirements, materials, catalog numbers, and similar information with respect thereto;
 - c. determined and verified the suitability of all materials and equipment offered with respect to the indicated application, fabrication, shipping, handling, storage, assembly, and installation pertaining to the performance of the Work; and
 - d. determined and verified all information relative to Contractor's responsibilities for means, methods, techniques, sequences, and procedures of construction, and safety precautions and programs incident thereto.
2. Each submittal shall bear a stamp or specific written certification that Contractor has satisfied Contractor's obligations under the Contract Documents with respect to Contractor's review of that submittal, and that Contractor approves the submittal.
3. With each submittal, Contractor shall give Engineer specific written notice of any variations that the Shop Drawing or Sample may have from the requirements of the Contract Documents. This notice shall be set forth in a written communication separate from the Shop Drawings or Sample submittal; and, in addition, in the case of Shop Drawings by a specific notation made on each Shop Drawing submitted to Engineer for review and approval of each such variation.

B. *Submittal Procedures for Shop Drawings and Samples:* Contractor shall submit Shop Drawings and Samples to Engineer for review and approval in accordance with the accepted Schedule of Submittals. Each submittal will be identified as Engineer may require.

1. *Shop Drawings:*

- a. Contractor shall submit the number of copies required in the Specifications.
- b. Data shown on the Shop Drawings will be complete with respect to quantities, dimensions, specified performance and design criteria, materials, and similar data to show Engineer the services, materials, and equipment Contractor proposes to provide and to enable Engineer to review the information for the limited purposes required by Paragraph 7.16.D.

2. *Samples:*

- a. Contractor shall submit the number of Samples required in the Specifications.
- b. Contractor shall clearly identify each Sample as to material, Supplier, pertinent data such as catalog numbers, the use for which intended and other data as Engineer may require to enable Engineer to review the submittal for the limited purposes required by Paragraph 7.16.D.

3. Where a Shop Drawing or Sample is required by the Contract Documents or the Schedule of Submittals, any related Work performed prior to Engineer's review and approval of the pertinent submittal will be at the sole expense and responsibility of Contractor.

C. *Other Submittals*: Contractor shall submit other submittals to Engineer in accordance with the accepted Schedule of Submittals, and pursuant to the applicable terms of the Specifications.

D. *Engineer's Review*:

1. Engineer will provide timely review of Shop Drawings and Samples in accordance with the Schedule of Submittals acceptable to Engineer. Engineer's review and approval will be only to determine if the items covered by the submittals will, after installation or incorporation in the Work, conform to the information given in the Contract Documents and be compatible with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.
2. Engineer's review and approval will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions or programs incident thereto.
3. Engineer's review and approval of a separate item as such will not indicate approval of the assembly in which the item functions.
4. Engineer's review and approval of a Shop Drawing or Sample shall not relieve Contractor from responsibility for any variation from the requirements of the Contract Documents unless Contractor has complied with the requirements of Paragraph 7.16.A.3 and Engineer has given written approval of each such variation by specific written notation thereof incorporated in or accompanying the Shop Drawing or Sample. Engineer will document any such approved variation from the requirements of the Contract Documents in a Field Order.
5. Engineer's review and approval of a Shop Drawing or Sample shall not relieve Contractor from responsibility for complying with the requirements of Paragraph 7.16.A and B.
6. Engineer's review and approval of a Shop Drawing or Sample, or of a variation from the requirements of the Contract Documents, shall not, under any circumstances, change the Contract Times or Contract Price, unless such changes are included in a Change Order.
7. Neither Engineer's receipt, review, acceptance or approval of a Shop Drawing, Sample, or other submittal shall result in such item becoming a Contract Document.
8. Contractor shall perform the Work in compliance with the requirements and commitments set forth in approved Shop Drawings and Samples, subject to the provisions of Paragraph 7.16.D.4.

E. *Resubmittal Procedures*:

1. Contractor shall make corrections required by Engineer and shall return the required number of corrected copies of Shop Drawings and submit, as required, new Samples for review and approval. Contractor shall direct specific attention in writing to revisions other than the corrections called for by Engineer on previous submittals.
2. Contractor shall furnish required submittals with sufficient information and accuracy to obtain required approval of an item with no more than three submittals. Engineer will record Engineer's time for reviewing a fourth or subsequent submittal of a Shop Drawings, sample, or other item requiring approval, and Contractor shall be responsible for Engineer's charges to Owner for such time. Owner may impose a set-off against payments due to Contractor to secure reimbursement for such charges.
3. If Contractor requests a change of a previously approved submittal item, Contractor shall be responsible for Engineer's charges to Owner for its review time, and Owner

may impose a set-off against payments due to Contractor to secure reimbursement for such charges, unless the need for such change is beyond the control of Contractor.

7.17 *Contractor's General Warranty and Guarantee*

- A. Contractor warrants and guarantees to Owner that all Work will be in accordance with the Contract Documents and will not be defective. Engineer and its officers, directors, members, partners, employees, agents, consultants, and subcontractors shall be entitled to rely on Contractor's warranty and guarantee.
- B. Contractor's warranty and guarantee hereunder excludes defects or damage caused by:
 - 1. abuse, modification, or improper maintenance or operation by persons other than Contractor, Subcontractors, Suppliers, or any other individual or entity for whom Contractor is responsible; or
 - 2. normal wear and tear under normal usage.
- C. Contractor's obligation to perform and complete the Work in accordance with the Contract Documents shall be absolute. None of the following will constitute an acceptance of Work that is not in accordance with the Contract Documents or a release of Contractor's obligation to perform the Work in accordance with the Contract Documents:
 - 1. observations by Engineer;
 - 2. recommendation by Engineer or payment by Owner of any progress or final payment;
 - 3. the issuance of a certificate of Substantial Completion by Engineer or any payment related thereto by Owner;
 - 4. use or occupancy of the Work or any part thereof by Owner;
 - 5. any review and approval of a Shop Drawing or Sample submittal;
 - 6. the issuance of a notice of acceptability by Engineer;
 - 7. any inspection, test, or approval by others; or
 - 8. any correction of defective Work by Owner.
- D. If the Contract requires the Contractor to accept the assignment of a contract entered into by Owner, then the specific warranties, guarantees, and correction obligations contained in the assigned contract shall govern with respect to Contractor's performance obligations to Owner for the Work described in the assigned contract.

7.18 *Indemnification*

- A. To the fullest extent permitted by Laws and Regulations, and in addition to any other obligations of Contractor under the Contract or otherwise, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the performance of the Work, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work or anyone for whose acts any of them may be liable.
- B. In any and all claims against Owner or Engineer or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors by any employee (or the survivor

or personal representative of such employee) of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 7.18.A shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Contractor or any such Subcontractor, Supplier, or other individual or entity under workers' compensation acts, disability benefit acts, or other employee benefit acts.

- C. The indemnification obligations of Contractor under Paragraph 7.18.A shall not extend to the liability of Engineer and Engineer's officers, directors, members, partners, employees, agents, consultants and subcontractors arising out of:
1. the preparation or approval of, or the failure to prepare or approve maps, Drawings, opinions, reports, surveys, Change Orders, designs, or Specifications; or
 2. giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage.

7.19 *Delegation of Professional Design Services*

- A. Contractor will not be required to provide professional design services unless such services are specifically required by the Contract Documents for a portion of the Work or unless such services are required to carry out Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. Contractor shall not be required to provide professional services in violation of applicable Laws and Regulations.
- B. If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of Contractor by the Contract Documents, Owner and Engineer will specify all performance and design criteria that such services must satisfy. Contractor shall cause such services or certifications to be provided by a properly licensed professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to Engineer.
- C. Owner and Engineer shall be entitled to rely upon the adequacy, accuracy, and completeness of the services, certifications, or approvals performed by such design professionals, provided Owner and Engineer have specified to Contractor all performance and design criteria that such services must satisfy.
- D. Pursuant to this paragraph, Engineer's review and approval of design calculations and design drawings will be only for the limited purpose of checking for conformance with performance and design criteria given and the design concept expressed in the Contract Documents. Engineer's review and approval of Shop Drawings and other submittals (except design calculations and design drawings) will be only for the purpose stated in Paragraph 7.16.D.1.
- E. Contractor shall not be responsible for the adequacy of the performance or design criteria specified by Owner or Engineer.

ARTICLE 8 – OTHER WORK AT THE SITE

8.01 *Other Work*

- A. In addition to and apart from the Work under the Contract Documents, the Owner may perform other work at or adjacent to the Site. Such other work may be performed by Owner's employees, or through contracts between the Owner and third parties. Owner may also arrange to have third-party utility owners perform work on their utilities and facilities at or adjacent to the Site.

- B. If Owner performs other work at or adjacent to the Site with Owner's employees, or through contracts for such other work, then Owner shall give Contractor written notice thereof prior to starting any such other work. If Owner has advance information regarding the start of any utility work at or adjacent to the Site, Owner shall provide such information to Contractor.
- C. Contractor shall afford each other contractor that performs such other work, each utility owner performing other work, and Owner, if Owner is performing other work with Owner's employees, proper and safe access to the Site, and provide a reasonable opportunity for the introduction and storage of materials and equipment and the execution of such other work. Contractor shall do all cutting, fitting, and patching of the Work that may be required to properly connect or otherwise make its several parts come together and properly integrate with such other work. Contractor shall not endanger any work of others by cutting, excavating, or otherwise altering such work; provided, however, that Contractor may cut or alter others' work with the written consent of Engineer and the others whose work will be affected.
- D. If the proper execution or results of any part of Contractor's Work depends upon work performed by others under this Article 8, Contractor shall inspect such other work and promptly report to Engineer in writing any delays, defects, or deficiencies in such other work that render it unavailable or unsuitable for the proper execution and results of Contractor's Work. Contractor's failure to so report will constitute an acceptance of such other work as fit and proper for integration with Contractor's Work except for latent defects and deficiencies in such other work.

8.02 *Coordination*

- A. If Owner intends to contract with others for the performance of other work at or adjacent to the Site, to perform other work at or adjacent to the Site with Owner's employees, or to arrange to have utility owners perform work at or adjacent to the Site, the following will be set forth in the Supplementary Conditions or provided to Contractor prior to the start of any such other work:
 - 1. the identity of the individual or entity that will have authority and responsibility for coordination of the activities among the various contractors;
 - 2. an itemization of the specific matters to be covered by such authority and responsibility; and
 - 3. the extent of such authority and responsibilities.
- B. Unless otherwise provided in the Supplementary Conditions, Owner shall have sole authority and responsibility for such coordination.

8.03 *Legal Relationships*

- A. If, in the course of performing other work at or adjacent to the Site for Owner, the Owner's employees, any other contractor working for Owner, or any utility owner causes damage to the Work or to the property of Contractor or its Subcontractors, or delays, disrupts, interferes with, or increases the scope or cost of the performance of the Work, through actions or inaction, then Contractor shall be entitled to an equitable adjustment in the Contract Price or the Contract Times, or both. Contractor must submit any Change Proposal seeking an equitable adjustment in the Contract Price or the Contract Times under this paragraph within 30 days of the damaging, delaying, disrupting, or interfering event. The entitlement to, and extent of, any such equitable adjustment shall take into account information (if any) regarding such other work that was provided to Contractor in the Contract Documents prior to the submittal of the Bid or the final negotiation of the terms of the Contract. When applicable, any such equitable adjustment in Contract Price shall be conditioned on Contractor assigning to Owner all Contractor's rights against such other contractor or utility

owner with respect to the damage, delay, disruption, or interference that is the subject of the adjustment. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.

- B. Contractor shall take reasonable and customary measures to avoid damaging, delaying, disrupting, or interfering with the work of Owner, any other contractor, or any utility owner performing other work at or adjacent to the Site. If Contractor fails to take such measures and as a result damages, delays, disrupts, or interferes with the work of any such other contractor or utility owner, then Owner may impose a set-off against payments due to Contractor, and assign to such other contractor or utility owner the Owner's contractual rights against Contractor with respect to the breach of the obligations set forth in this paragraph.
- C. When Owner is performing other work at or adjacent to the Site with Owner's employees, Contractor shall be liable to Owner for damage to such other work, and for the reasonable direct delay, disruption, and interference costs incurred by Owner as a result of Contractor's failure to take reasonable and customary measures with respect to Owner's other work. In response to such damage, delay, disruption, or interference, Owner may impose a set-off against payments due to Contractor.
- D. If Contractor damages, delays, disrupts, or interferes with the work of any other contractor, or any utility owner performing other work at or adjacent to the Site, through Contractor's failure to take reasonable and customary measures to avoid such impacts, or if any claim arising out of Contractor's actions, inactions, or negligence in performance of the Work at or adjacent to the Site is made by any such other contractor or utility owner against Contractor, Owner, or Engineer, then Contractor shall (1) promptly attempt to settle the claim as to all parties through negotiations with such other contractor or utility owner, or otherwise resolve the claim by arbitration or other dispute resolution proceeding or at law, and (2) indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against any such claims, and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such damage, delay, disruption, or interference.

ARTICLE 9 – OWNER'S RESPONSIBILITIES

9.01 Communications to Contractor

- A. Except as otherwise provided in these General Conditions, Owner shall issue all communications to Contractor through Engineer.

9.02 Replacement of Engineer

- A. Owner may at its discretion appoint an engineer to replace Engineer, provided Contractor makes no reasonable objection to the replacement engineer. The replacement engineer's status under the Contract Documents shall be that of the former Engineer.

9.03 Furnish Data

- A. Owner shall promptly furnish the data required of Owner under the Contract Documents.

9.04 Pay When Due

- A. Owner shall make payments to Contractor when they are due as provided in the Agreement.

- 9.05 *Lands and Easements; Reports, Tests, and Drawings*
- A. Owner's duties with respect to providing lands and easements are set forth in Paragraph 5.01.
 - B. Owner's duties with respect to providing engineering surveys to establish reference points are set forth in Paragraph 4.03.
 - C. Article 5 refers to Owner's identifying and making available to Contractor copies of reports of explorations and tests of conditions at the Site, and drawings of physical conditions relating to existing surface or subsurface structures at the Site.
- 9.06 *Insurance*
- A. Owner's responsibilities, if any, with respect to purchasing and maintaining liability and property insurance are set forth in Article 6.
- 9.07 *Change Orders*
- A. Owner's responsibilities with respect to Change Orders are set forth in Article 11.
- 9.08 *Inspections, Tests, and Approvals*
- A. Owner's responsibility with respect to certain inspections, tests, and approvals is set forth in Paragraph 14.02.B.
- 9.09 *Limitations on Owner's Responsibilities*
- A. The Owner shall not supervise, direct, or have control or authority over, nor be responsible for, Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Owner will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.
- 9.10 *Undisclosed Hazardous Environmental Condition*
- A. Owner's responsibility in respect to an undisclosed Hazardous Environmental Condition is set forth in Paragraph 5.06.
- 9.11 *Evidence of Financial Arrangements*
- A. Upon request of Contractor, Owner shall furnish Contractor reasonable evidence that financial arrangements have been made to satisfy Owner's obligations under the Contract Documents (including obligations under proposed changes in the Work).
- 9.12 *Safety Programs*
- A. While at the Site, Owner's employees and representatives shall comply with the specific applicable requirements of Contractor's safety programs of which Owner has been informed.
 - B. Owner shall furnish copies of any applicable Owner safety programs to Contractor.

ARTICLE 10 – ENGINEER'S STATUS DURING CONSTRUCTION

- 10.01 *Owner's Representative*
- A. Engineer will be Owner's representative during the construction period. The duties and responsibilities and the limitations of authority of Engineer as Owner's representative during construction are set forth in the Contract.

10.02 *Visits to Site*

- A. Engineer will make visits to the Site at intervals appropriate to the various stages of construction as Engineer deems necessary in order to observe as an experienced and qualified design professional the progress that has been made and the quality of the various aspects of Contractor's executed Work. Based on information obtained during such visits and observations, Engineer, for the benefit of Owner, will determine, in general, if the Work is proceeding in accordance with the Contract Documents. Engineer will not be required to make exhaustive or continuous inspections on the Site to check the quality or quantity of the Work. Engineer's efforts will be directed toward providing for Owner a greater degree of confidence that the completed Work will conform generally to the Contract Documents. On the basis of such visits and observations, Engineer will keep Owner informed of the progress of the Work and will endeavor to guard Owner against defective Work.
- B. Engineer's visits and observations are subject to all the limitations on Engineer's authority and responsibility set forth in Paragraph 10.08. Particularly, but without limitation, during or as a result of Engineer's visits or observations of Contractor's Work, Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work.

10.03 *Project Representative*

- A. If Owner and Engineer have agreed that Engineer will furnish a Resident Project Representative to represent Engineer at the Site and assist Engineer in observing the progress and quality of the Work, then the authority and responsibilities of any such Resident Project Representative will be as provided in the Supplementary Conditions, and limitations on the responsibilities thereof will be as provided in Paragraph 10.08. If Owner designates another representative or agent to represent Owner at the Site who is not Engineer's consultant, agent, or employee, the responsibilities and authority and limitations thereon of such other individual or entity will be as provided in the Supplementary Conditions.

10.04 *Rejecting Defective Work*

- A. Engineer has the authority to reject Work in accordance with Article 14.

10.05 *Shop Drawings, Change Orders and Payments*

- A. Engineer's authority, and limitations thereof, as to Shop Drawings and Samples, are set forth in Paragraph 7.16.
- B. Engineer's authority, and limitations thereof, as to design calculations and design drawings submitted in response to a delegation of professional design services, if any, are set forth in Paragraph 7.19.
- C. Engineer's authority as to Change Orders is set forth in Article 11.
- D. Engineer's authority as to Applications for Payment is set forth in Article 15.

10.06 *Determinations for Unit Price Work*

- A. Engineer will determine the actual quantities and classifications of Unit Price Work performed by Contractor as set forth in Paragraph 13.03.

10.07 *Decisions on Requirements of Contract Documents and Acceptability of Work*

- A. Engineer will render decisions regarding the requirements of the Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth herein for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will

not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

10.08 *Limitations on Engineer's Authority and Responsibilities*

- A. Neither Engineer's authority or responsibility under this Article 10 or under any other provision of the Contract, nor any decision made by Engineer in good faith either to exercise or not exercise such authority or responsibility or the undertaking, exercise, or performance of any authority or responsibility by Engineer, shall create, impose, or give rise to any duty in contract, tort, or otherwise owed by Engineer to Contractor, any Subcontractor, any Supplier, any other individual or entity, or to any surety for or employee or agent of any of them.
- B. Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Engineer will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.
- C. Engineer will not be responsible for the acts or omissions of Contractor or of any Subcontractor, any Supplier, or of any other individual or entity performing any of the Work.
- D. Engineer's review of the final Application for Payment and accompanying documentation and all maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, tests and approvals, and other documentation required to be delivered by Paragraph 15.06.A will only be to determine generally that their content complies with the requirements of, and in the case of certificates of inspections, tests, and approvals, that the results certified indicate compliance with the Contract Documents.
- E. The limitations upon authority and responsibility set forth in this Paragraph 10.08 shall also apply to the Resident Project Representative, if any.

10.09 *Compliance with Safety Program*

- A. While at the Site, Engineer's employees and representatives will comply with the specific applicable requirements of Owner's and Contractor's safety programs (if any) of which Engineer has been informed.

ARTICLE 11 – AMENDING THE CONTRACT DOCUMENTS; CHANGES IN THE WORK

11.01 *Amending and Supplementing Contract Documents*

- A. The Contract Documents may be amended or supplemented by a Change Order, a Work Change Directive, or a Field Order.
 - 1. *Change Orders:*
 - a. If an amendment or supplement to the Contract Documents includes a change in the Contract Price or the Contract Times, such amendment or supplement must be set forth in a Change Order. A Change Order also may be used to establish amendments and supplements of the Contract Documents that do not affect the Contract Price or Contract Times.
 - b. Owner and Contractor may amend those terms and conditions of the Contract Documents that do not involve (1) the performance or acceptability of the Work, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, without the recommendation of the Engineer. Such an amendment shall be set forth in a Change Order.

2. *Work Change Directives:* A Work Change Directive will not change the Contract Price or the Contract Times but is evidence that the parties expect that the modification ordered or documented by a Work Change Directive will be incorporated in a subsequently issued Change Order, following negotiations by the parties as to the Work Change Directive's effect, if any, on the Contract Price and Contract Times; or, if negotiations are unsuccessful, by a determination under the terms of the Contract Documents governing adjustments, expressly including Paragraph 11.04 regarding change of Contract Price. Contractor must submit any Change Proposal seeking an adjustment of the Contract Price or the Contract Times, or both, no later than 30 days after the completion of the Work set out in the Work Change Directive. Owner must submit any Claim seeking an adjustment of the Contract Price or the Contract Times, or both, no later than 60 days after issuance of the Work Change Directive.
3. *Field Orders:* Engineer may authorize minor changes in the Work if the changes do not involve an adjustment in the Contract Price or the Contract Times and are compatible with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such changes will be accomplished by a Field Order and will be binding on Owner and also on Contractor, which shall perform the Work involved promptly. If Contractor believes that a Field Order justifies an adjustment in the Contract Price or Contract Times, or both, then before proceeding with the Work at issue, Contractor shall submit a Change Proposal as provided herein.

11.02 *Owner-Authorized Changes in the Work*

- A. Without invalidating the Contract and without notice to any surety, Owner may, at any time or from time to time, order additions, deletions, or revisions in the Work. Such changes shall be supported by Engineer's recommendation, to the extent the change involves the design (as set forth in the Drawings, Specifications, or otherwise), or other engineering or technical matters. Such changes may be accomplished by a Change Order, if Owner and Contractor have agreed as to the effect, if any, of the changes on Contract Times or Contract Price; or by a Work Change Directive. Upon receipt of any such document, Contractor shall promptly proceed with the Work involved; or, in the case of a deletion in the Work, promptly cease construction activities with respect to such deleted Work. Added or revised Work shall be performed under the applicable conditions of the Contract Documents. Nothing in this paragraph shall obligate Contractor to undertake work that Contractor reasonably concludes cannot be performed in a manner consistent with Contractor's safety obligations under the Contract Documents or Laws and Regulations.

11.03 *Unauthorized Changes in the Work*

- A. Contractor shall not be entitled to an increase in the Contract Price or an extension of the Contract Times with respect to any work performed that is not required by the Contract Documents, as amended, modified, or supplemented, except in the case of an emergency as provided in Paragraph 7.15 or in the case of uncovering Work as provided in Paragraph 14.05.

11.04 *Change of Contract Price*

- A. The Contract Price may only be changed by a Change Order. Any Change Proposal for an adjustment in the Contract Price shall comply with the provisions of Paragraph 11.06. Any Claim for an adjustment of Contract Price shall comply with the provisions of Article 12.
- B. An adjustment in the Contract Price will be determined as follows:
 1. where the Work involved is covered by unit prices contained in the Contract Documents, then by application of such unit prices to the quantities of the items involved (subject to the provisions of Paragraph 13.03); or

2. where the Work involved is not covered by unit prices contained in the Contract Documents, then by a mutually agreed lump sum (which may include an allowance for overhead and profit not necessarily in accordance with Paragraph 11.04.C.2); or
 3. where the Work involved is not covered by unit prices contained in the Contract Documents and the parties do not reach mutual agreement to a lump sum, then on the basis of the Cost of the Work (determined as provided in Paragraph 13.01) plus a Contractor's fee for overhead and profit (determined as provided in Paragraph 11.04.C).
- C. *Contractor's Fee:* When applicable, the Contractor's fee for overhead and profit shall be determined as follows:
1. a mutually acceptable fixed fee; or
 2. if a fixed fee is not agreed upon, then a fee based on the following percentages of the various portions of the Cost of the Work:
 - a. for costs incurred under Paragraphs 13.01.B.1 and 13.01.B.2, the Contractor's fee shall be 15 percent;
 - b. for costs incurred under Paragraph 13.01.B.3, the Contractor's fee shall be five percent;
 - c. where one or more tiers of subcontracts are on the basis of Cost of the Work plus a fee and no fixed fee is agreed upon, the intent of Paragraphs 11.01.C.2.a and 11.01.C.2.b is that the Contractor's fee shall be based on: (1) a fee of 15 percent of the costs incurred under Paragraphs 13.01.A.1 and 13.01.A.2 by the Subcontractor that actually performs the Work, at whatever tier, and (2) with respect to Contractor itself and to any Subcontractors of a tier higher than that of the Subcontractor that actually performs the Work, a fee of five percent of the amount (fee plus underlying costs incurred) attributable to the next lower tier Subcontractor; provided, however, that for any such subcontracted work the maximum total fee to be paid by Owner shall be no greater than 27 percent of the costs incurred by the Subcontractor that actually performs the work;
 - d. no fee shall be payable on the basis of costs itemized under Paragraphs 13.01.B.4, 13.01.B.5, and 13.01.C;
 - e. the amount of credit to be allowed by Contractor to Owner for any change which results in a net decrease in cost will be the amount of the actual net decrease in cost plus a deduction in Contractor's fee by an amount equal to five percent of such net decrease; and
 - f. when both additions and credits are involved in any one change, the adjustment in Contractor's fee shall be computed on the basis of the net change in accordance with Paragraphs 11.04.C.2.a through 11.04.C.2.e, inclusive.

11.05 *Change of Contract Times*

- A. The Contract Times may only be changed by a Change Order. Any Change Proposal for an adjustment in the Contract Times shall comply with the provisions of Paragraph 11.06. Any Claim for an adjustment in the Contract Times shall comply with the provisions of Article 12.
- B. An adjustment of the Contract Times shall be subject to the limitations set forth in Paragraph 4.05, concerning delays in Contractor's progress.

11.06 *Change Proposals*

- A. Contractor shall submit a Change Proposal to Engineer to request an adjustment in the Contract Times or Contract Price; appeal an initial decision by Engineer concerning the

requirements of the Contract Documents or relating to the acceptability of the Work under the Contract Documents; contest a set-off against payment due; or seek other relief under the Contract. The Change Proposal shall specify any proposed change in Contract Times or Contract Price, or both, or other proposed relief, and explain the reason for the proposed change, with citations to any governing or applicable provisions of the Contract Documents.

1. *Procedures:* Contractor shall submit each Change Proposal to Engineer promptly (but in no event later than 30 days) after the start of the event giving rise thereto, or after such initial decision. The Contractor shall submit supporting data, including the proposed change in Contract Price or Contract Time (if any), to the Engineer and Owner within 15 days after the submittal of the Change Proposal. The supporting data shall be accompanied by a written statement that the supporting data are accurate and complete, and that any requested time or price adjustment is the entire adjustment to which Contractor believes it is entitled as a result of said event. Engineer will advise Owner regarding the Change Proposal, and consider any comments or response from Owner regarding the Change Proposal.
 2. *Engineer's Action:* Engineer will review each Change Proposal and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If Engineer does not take action on the Change Proposal within 30 days, then either Owner or Contractor may at any time thereafter submit a letter to the other party indicating that as a result of Engineer's inaction the Change Proposal is deemed denied, thereby commencing the time for appeal of the denial under Article 12.
 3. *Binding Decision:* Engineer's decision will be final and binding upon Owner and Contractor, unless Owner or Contractor appeals the decision by filing a Claim under Article 12.
- B. *Resolution of Certain Change Proposals:* If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer is unable to resolve the Change Proposal. For purposes of further resolution of such a Change Proposal, such notice shall be deemed a denial, and Contractor may choose to seek resolution under the terms of Article 12.

11.07 Execution of Change Orders

- A. Owner and Contractor shall execute appropriate Change Orders covering:
1. changes in the Contract Price or Contract Times which are agreed to by the parties, including any undisputed sum or amount of time for Work actually performed in accordance with a Work Change Directive;
 2. changes in Contract Price resulting from an Owner set-off, unless Contractor has duly contested such set-off;
 3. changes in the Work which are: (a) ordered by Owner pursuant to Paragraph 11.02, (b) required because of Owner's acceptance of defective Work under Paragraph 14.04 or Owner's correction of defective Work under Paragraph 14.07, or (c) agreed to by the parties, subject to the need for Engineer's recommendation if the change in the Work involves the design (as set forth in the Drawings, Specifications, or otherwise), or other engineering or technical matters; and
 4. changes in the Contract Price or Contract Times, or other changes, which embody the substance of any final and binding results under Paragraph 11.06, or Article 12.

- B. If Owner or Contractor refuses to execute a Change Order that is required to be executed under the terms of this Paragraph 11.07, it shall be deemed to be of full force and effect, as if fully executed.

11.08 *Notification to Surety*

- A. If the provisions of any bond require notice to be given to a surety of any change affecting the general scope of the Work or the provisions of the Contract Documents (including, but not limited to, Contract Price or Contract Times), the giving of any such notice will be Contractor's responsibility. The amount of each applicable bond will be adjusted to reflect the effect of any such change.

ARTICLE 12 – CLAIMS

12.01 *Claims*

- A. *Claims Process:* The following disputes between Owner and Contractor shall be submitted to the Claims process set forth in this Article:
 - 1. Appeals by Owner or Contractor of Engineer's decisions regarding Change Proposals;
 - 2. Owner demands for adjustments in the Contract Price or Contract Times, or other relief under the Contract Documents; and
 - 3. Disputes that Engineer has been unable to address because they do not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters.
- B. *Submittal of Claim:* The party submitting a Claim shall deliver it directly to the other party to the Contract promptly (but in no event later than 30 days) after the start of the event giving rise thereto; in the case of appeals regarding Change Proposals within 30 days of the decision under appeal. The party submitting the Claim shall also furnish a copy to the Engineer, for its information only. The responsibility to substantiate a Claim shall rest with the party making the Claim. In the case of a Claim by Contractor seeking an increase in the Contract Times or Contract Price, or both, Contractor shall certify that the Claim is made in good faith, that the supporting data are accurate and complete, and that to the best of Contractor's knowledge and belief the amount of time or money requested accurately reflects the full amount to which Contractor is entitled.
- C. *Review and Resolution:* The party receiving a Claim shall review it thoroughly, giving full consideration to its merits. The two parties shall seek to resolve the Claim through the exchange of information and direct negotiations. The parties may extend the time for resolving the Claim by mutual agreement. All actions taken on a Claim shall be stated in writing and submitted to the other party, with a copy to Engineer.
- D. *Mediation:*
 - 1. At any time after initiation of a Claim, Owner and Contractor may mutually agree to mediation of the underlying dispute. The agreement to mediate shall stay the Claim submittal and response process.
 - 2. If Owner and Contractor agree to mediation, then after 60 days from such agreement, either Owner or Contractor may unilaterally terminate the mediation process, and the Claim submittal and decision process shall resume as of the date of the termination. If the mediation proceeds but is unsuccessful in resolving the dispute, the Claim submittal and decision process shall resume as of the date of the conclusion of the mediation, as determined by the mediator.
 - 3. Owner and Contractor shall each pay one-half of the mediator's fees and costs.

- E. *Partial Approval*: If the party receiving a Claim approves the Claim in part and denies it in part, such action shall be final and binding unless within 30 days of such action the other party invokes the procedure set forth in Article 17 for final resolution of disputes.
- F. *Denial of Claim*: If efforts to resolve a Claim are not successful, the party receiving the Claim may deny it by giving written notice of denial to the other party. If the receiving party does not take action on the Claim within 90 days, then either Owner or Contractor may at any time thereafter submit a letter to the other party indicating that as a result of the inaction, the Claim is deemed denied, thereby commencing the time for appeal of the denial. A denial of the Claim shall be final and binding unless within 30 days of the denial the other party invokes the procedure set forth in Article 17 for the final resolution of disputes.
- G. *Final and Binding Results*: If the parties reach a mutual agreement regarding a Claim, whether through approval of the Claim, direct negotiations, mediation, or otherwise; or if a Claim is approved in part and denied in part, or denied in full, and such actions become final and binding; then the results of the agreement or action on the Claim shall be incorporated in a Change Order to the extent they affect the Contract, including the Work, the Contract Times, or the Contract Price.

ARTICLE 13 – COST OF THE WORK; ALLOWANCES; UNIT PRICE WORK

13.01 Cost of the Work

- A. *Purposes for Determination of Cost of the Work*: The term Cost of the Work means the sum of all costs necessary for the proper performance of the Work at issue, as further defined below. The provisions of this Paragraph 13.01 are used for two distinct purposes:
 - 1. To determine Cost of the Work when Cost of the Work is a component of the Contract Price, under cost-plus-fee, time-and-materials, or other cost-based terms; or
 - 2. To determine the value of a Change Order, Change Proposal, Claim, set-off, or other adjustment in Contract Price. When the value of any such adjustment is determined on the basis of Cost of the Work, Contractor is entitled only to those additional or incremental costs required because of the change in the Work or because of the event giving rise to the adjustment.
- B. *Costs Included*: Except as otherwise may be agreed to in writing by Owner, costs included in the Cost of the Work shall be in amounts no higher than those prevailing in the locality of the Project, shall not include any of the costs itemized in Paragraph 13.01.C, and shall include only the following items:
 - 1. Payroll costs for employees in the direct employ of Contractor in the performance of the Work under schedules of job classifications agreed upon by Owner and Contractor. Such employees shall include, without limitation, superintendents, foremen, and other personnel employed full time on the Work. Payroll costs for employees not employed full time on the Work shall be apportioned on the basis of their time spent on the Work. Payroll costs shall include, but not be limited to, salaries and wages plus the cost of fringe benefits, which shall include social security contributions, unemployment, excise, and payroll taxes, workers' compensation, health and retirement benefits, bonuses, sick leave, and vacation and holiday pay applicable thereto. The expenses of performing Work outside of regular working hours, on Saturday, Sunday, or legal holidays, shall be included in the above to the extent authorized by Owner.
 - 2. Cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation and storage thereof, and Suppliers' field services required in connection therewith. All cash discounts shall accrue to Contractor unless Owner deposits funds with Contractor with which to make payments, in which case the cash discounts shall accrue to Owner. All trade discounts, rebates, and refunds and returns

from sale of surplus materials and equipment shall accrue to Owner, and Contractor shall make provisions so that they may be obtained.

3. Payments made by Contractor to Subcontractors for Work performed by Subcontractors. If required by Owner, Contractor shall obtain competitive bids from subcontractors acceptable to Owner and Contractor and shall deliver such bids to Owner, who will then determine, with the advice of Engineer, which bids, if any, will be acceptable. If any subcontract provides that the Subcontractor is to be paid on the basis of Cost of the Work plus a fee, the Subcontractor's Cost of the Work and fee shall be determined in the same manner as Contractor's Cost of the Work and fee as provided in this Paragraph 13.01.
4. Costs of special consultants (including but not limited to engineers, architects, testing laboratories, surveyors, attorneys, and accountants) employed for services specifically related to the Work.
5. Supplemental costs including the following:
 - a. The proportion of necessary transportation, travel, and subsistence expenses of Contractor's employees incurred in discharge of duties connected with the Work.
 - b. Cost, including transportation and maintenance, of all materials, supplies, equipment, machinery, appliances, office, and temporary facilities at the Site, and hand tools not owned by the workers, which are consumed in the performance of the Work, and cost, less market value, of such items used but not consumed which remain the property of Contractor.
 - c. Rentals of all construction equipment and machinery, and the parts thereof, whether rented from Contractor or others in accordance with rental agreements approved by Owner with the advice of Engineer, and the costs of transportation, loading, unloading, assembly, dismantling, and removal thereof. All such costs shall be in accordance with the terms of said rental agreements. The rental of any such equipment, machinery, or parts shall cease when the use thereof is no longer necessary for the Work.
 - d. Sales, consumer, use, and other similar taxes related to the Work, and for which Contractor is liable, as imposed by Laws and Regulations.
 - e. Deposits lost for causes other than negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, and royalty payments and fees for permits and licenses.
 - f. Losses and damages (and related expenses) caused by damage to the Work, not compensated by insurance or otherwise, sustained by Contractor in connection with the performance of the Work (except losses and damages within the deductible amounts of property insurance established in accordance with Paragraph 6.05), provided such losses and damages have resulted from causes other than the negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable. Such losses shall include settlements made with the written consent and approval of Owner. No such losses, damages, and expenses shall be included in the Cost of the Work for the purpose of determining Contractor's fee.
 - g. The cost of utilities, fuel, and sanitary facilities at the Site.
 - h. Minor expenses such as communication service at the Site, express and courier services, and similar petty cash items in connection with the Work.

- i. The costs of premiums for all bonds and insurance that Contractor is required by the Contract Documents to purchase and maintain.
- C. *Costs Excluded:* The term Cost of the Work shall not include any of the following items:
1. Payroll costs and other compensation of Contractor's officers, executives, principals (of partnerships and sole proprietorships), general managers, safety managers, engineers, architects, estimators, attorneys, auditors, accountants, purchasing and contracting agents, expeditors, timekeepers, clerks, and other personnel employed by Contractor, whether at the Site or in Contractor's principal or branch office for general administration of the Work and not specifically included in the agreed upon schedule of job classifications referred to in Paragraph 13.01.B.1 or specifically covered by Paragraph 13.01.B.4. The payroll costs and other compensation excluded here are to be considered administrative costs covered by the Contractor's fee.
 2. Expenses of Contractor's principal and branch offices other than Contractor's office at the Site.
 3. Any part of Contractor's capital expenses, including interest on Contractor's capital employed for the Work and charges against Contractor for delinquent payments.
 4. Costs due to the negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, including but not limited to, the correction of defective Work, disposal of materials or equipment wrongly supplied, and making good any damage to property.
 5. Other overhead or general expense costs of any kind and the costs of any item not specifically and expressly included in Paragraph 13.01.B.
- D. *Contractor's Fee:* When the Work as a whole is performed on the basis of cost-plus, Contractor's fee shall be determined as set forth in the Agreement. When the value of any Work covered by a Change Order, Change Proposal, Claim, set-off, or other adjustment in Contract Price is determined on the basis of Cost of the Work, Contractor's fee shall be determined as set forth in Paragraph 11.04.C.
- E. *Documentation:* Whenever the Cost of the Work for any purpose is to be determined pursuant to this Article 13, Contractor will establish and maintain records thereof in accordance with generally accepted accounting practices and submit in a form acceptable to Engineer an itemized cost breakdown together with supporting data.

13.02 Allowances

- A. It is understood that Contractor has included in the Contract Price all allowances so named in the Contract Documents and shall cause the Work so covered to be performed for such sums and by such persons or entities as may be acceptable to Owner and Engineer.
- B. *Cash Allowances:* Contractor agrees that:
1. the cash allowances include the cost to Contractor (less any applicable trade discounts) of materials and equipment required by the allowances to be delivered at the Site, and all applicable taxes; and
 2. Contractor's costs for unloading and handling on the Site, labor, installation, overhead, profit, and other expenses contemplated for the cash allowances have been included in the Contract Price and not in the allowances, and no demand for additional payment on account of any of the foregoing will be valid.
- C. *Contingency Allowance:* Contractor agrees that a contingency allowance, if any, is for the sole use of Owner to cover unanticipated costs.

- D. Prior to final payment, an appropriate Change Order will be issued as recommended by Engineer to reflect actual amounts due Contractor on account of Work covered by allowances, and the Contract Price shall be correspondingly adjusted.

13.03 *Unit Price Work*

- A. Where the Contract Documents provide that all or part of the Work is to be Unit Price Work, initially the Contract Price will be deemed to include for all Unit Price Work an amount equal to the sum of the unit price for each separately identified item of Unit Price Work times the estimated quantity of each item as indicated in the Agreement.
- B. The estimated quantities of items of Unit Price Work are not guaranteed and are solely for the purpose of comparison of Bids and determining an initial Contract Price. Payments to Contractor for Unit Price Work will be based on actual quantities.
- C. Each unit price will be deemed to include an amount considered by Contractor to be adequate to cover Contractor's overhead and profit for each separately identified item.
- D. Engineer will determine the actual quantities and classifications of Unit Price Work performed by Contractor. Engineer will review with Contractor the Engineer's preliminary determinations on such matters before rendering a written decision thereon (by recommendation of an Application for Payment or otherwise). Engineer's written decision thereon will be final and binding (except as modified by Engineer to reflect changed factual conditions or more accurate data) upon Owner and Contractor, subject to the provisions of the following paragraph.
- E. Within 30 days of Engineer's written decision under the preceding paragraph, Contractor may submit a Change Proposal, or Owner may file a Claim, seeking an adjustment in the Contract Price if:
 - 1. the quantity of any item of Unit Price Work performed by Contractor differs materially and significantly from the estimated quantity of such item indicated in the Agreement;
 - 2. there is no corresponding adjustment with respect to any other item of Work; and
 - 3. Contractor believes that it is entitled to an increase in Contract Price as a result of having incurred additional expense or Owner believes that Owner is entitled to a decrease in Contract Price, and the parties are unable to agree as to the amount of any such increase or decrease.

ARTICLE 14 – TESTS AND INSPECTIONS; CORRECTION, REMOVAL OR ACCEPTANCE OF DEFECTIVE WORK

14.01 *Access to Work*

- A. Owner, Engineer, their consultants and other representatives and personnel of Owner, independent testing laboratories, and authorities having jurisdiction will have access to the Site and the Work at reasonable times for their observation, inspection, and testing. Contractor shall provide them proper and safe conditions for such access and advise them of Contractor's safety procedures and programs so that they may comply therewith as applicable.

14.02 *Tests, Inspections, and Approvals*

- A. Contractor shall give Engineer timely notice of readiness of the Work (or specific parts thereof) for all required inspections and tests, and shall cooperate with inspection and testing personnel to facilitate required inspections and tests.
- B. Owner shall retain and pay for the services of an independent inspector, testing laboratory, or other qualified individual or entity to perform all inspections and tests expressly required

by the Contract Documents to be furnished and paid for by Owner, except that costs incurred in connection with tests or inspections of covered Work shall be governed by the provisions of Paragraph 14.05.

- C. If Laws or Regulations of any public body having jurisdiction require any Work (or part thereof) specifically to be inspected, tested, or approved by an employee or other representative of such public body, Contractor shall assume full responsibility for arranging and obtaining such inspections, tests, or approvals, pay all costs in connection therewith, and furnish Engineer the required certificates of inspection or approval.
- D. Contractor shall be responsible for arranging, obtaining, and paying for all inspections and tests required:
 - 1. by the Contract Documents, unless the Contract Documents expressly allocate responsibility for a specific inspection or test to Owner;
 - 2. to attain Owner's and Engineer's acceptance of materials or equipment to be incorporated in the Work;
 - 3. by manufacturers of equipment furnished under the Contract Documents;
 - 4. for testing, adjusting, and balancing of mechanical, electrical, and other equipment to be incorporated into the Work; and
 - 5. for acceptance of materials, mix designs, or equipment submitted for approval prior to Contractor's purchase thereof for incorporation in the Work.

Such inspections and tests shall be performed by independent inspectors, testing laboratories, or other qualified individuals or entities acceptable to Owner and Engineer.

- E. If the Contract Documents require the Work (or part thereof) to be approved by Owner, Engineer, or another designated individual or entity, then Contractor shall assume full responsibility for arranging and obtaining such approvals.
- F. If any Work (or the work of others) that is to be inspected, tested, or approved is covered by Contractor without written concurrence of Engineer, Contractor shall, if requested by Engineer, uncover such Work for observation. Such uncovering shall be at Contractor's expense unless Contractor had given Engineer timely notice of Contractor's intention to cover the same and Engineer had not acted with reasonable promptness in response to such notice.

14.03 *Defective Work*

- A. *Contractor's Obligation:* It is Contractor's obligation to assure that the Work is not defective.
- B. *Engineer's Authority:* Engineer has the authority to determine whether Work is defective, and to reject defective Work.
- C. *Notice of Defects:* Prompt notice of all defective Work of which Owner or Engineer has actual knowledge will be given to Contractor.
- D. *Correction, or Removal and Replacement:* Promptly after receipt of written notice of defective Work, Contractor shall correct all such defective Work, whether or not fabricated, installed, or completed, or, if Engineer has rejected the defective Work, remove it from the Project and replace it with Work that is not defective.
- E. *Preservation of Warranties:* When correcting defective Work, Contractor shall take no action that would void or otherwise impair Owner's special warranty and guarantee, if any, on said Work.

- F. *Costs and Damages*: In addition to its correction, removal, and replacement obligations with respect to defective Work, Contractor shall pay all claims, costs, losses, and damages arising out of or relating to defective Work, including but not limited to the cost of the inspection, testing, correction, removal, replacement, or reconstruction of such defective Work, fines levied against Owner by governmental authorities because the Work is defective, and the costs of repair or replacement of work of others resulting from defective Work. Prior to final payment, if Owner and Contractor are unable to agree as to the measure of such claims, costs, losses, and damages resulting from defective Work, then Owner may impose a reasonable set-off against payments due under Article 15.

14.04 *Acceptance of Defective Work*

- A. If, instead of requiring correction or removal and replacement of defective Work, Owner prefers to accept it, Owner may do so (subject, if such acceptance occurs prior to final payment, to Engineer's confirmation that such acceptance is in general accord with the design intent and applicable engineering principles, and will not endanger public safety). Contractor shall pay all claims, costs, losses, and damages attributable to Owner's evaluation of and determination to accept such defective Work (such costs to be approved by Engineer as to reasonableness), and for the diminished value of the Work to the extent not otherwise paid by Contractor. If any such acceptance occurs prior to final payment, the necessary revisions in the Contract Documents with respect to the Work shall be incorporated in a Change Order. If the parties are unable to agree as to the decrease in the Contract Price, reflecting the diminished value of Work so accepted, then Owner may impose a reasonable set-off against payments due under Article 15. If the acceptance of defective Work occurs after final payment, Contractor shall pay an appropriate amount to Owner.

14.05 *Uncovering Work*

- A. Engineer has the authority to require special inspection or testing of the Work, whether or not the Work is fabricated, installed, or completed.
- B. If any Work is covered contrary to the written request of Engineer, then Contractor shall, if requested by Engineer, uncover such Work for Engineer's observation, and then replace the covering, all at Contractor's expense.
- C. If Engineer considers it necessary or advisable that covered Work be observed by Engineer or inspected or tested by others, then Contractor, at Engineer's request, shall uncover, expose, or otherwise make available for observation, inspection, or testing as Engineer may require, that portion of the Work in question, and provide all necessary labor, material, and equipment.
1. If it is found that the uncovered Work is defective, Contractor shall be responsible for all claims, costs, losses, and damages arising out of or relating to such uncovering, exposure, observation, inspection, and testing, and of satisfactory replacement or reconstruction (including but not limited to all costs of repair or replacement of work of others); and pending Contractor's full discharge of this responsibility the Owner shall be entitled to impose a reasonable set-off against payments due under Article 15.
 2. If the uncovered Work is not found to be defective, Contractor shall be allowed an increase in the Contract Price or an extension of the Contract Times, or both, directly attributable to such uncovering, exposure, observation, inspection, testing, replacement, and reconstruction. If the parties are unable to agree as to the amount or extent thereof, then Contractor may submit a Change Proposal within 30 days of the determination that the Work is not defective.

14.06 *Owner May Stop the Work*

- A. If the Work is defective, or Contractor fails to supply sufficient skilled workers or suitable materials or equipment, or fails to perform the Work in such a way that the completed Work will conform to the Contract Documents, then Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, this right of Owner to stop the Work shall not give rise to any duty on the part of Owner to exercise this right for the benefit of Contractor, any Subcontractor, any Supplier, any other individual or entity, or any surety for, or employee or agent of any of them.

14.07 *Owner May Correct Defective Work*

- A. If Contractor fails within a reasonable time after written notice from Engineer to correct defective Work, or to remove and replace rejected Work as required by Engineer, or if Contractor fails to perform the Work in accordance with the Contract Documents, or if Contractor fails to comply with any other provision of the Contract Documents, then Owner may, after seven days written notice to Contractor, correct or remedy any such deficiency.
- B. In exercising the rights and remedies under this Paragraph 14.07, Owner shall proceed expeditiously. In connection with such corrective or remedial action, Owner may exclude Contractor from all or part of the Site, take possession of all or part of the Work and suspend Contractor's services related thereto, and incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere. Contractor shall allow Owner, Owner's representatives, agents and employees, Owner's other contractors, and Engineer and Engineer's consultants access to the Site to enable Owner to exercise the rights and remedies under this paragraph.
- C. All claims, costs, losses, and damages incurred or sustained by Owner in exercising the rights and remedies under this Paragraph 14.07 will be charged against Contractor as set-offs against payments due under Article 15. Such claims, costs, losses and damages will include but not be limited to all costs of repair, or replacement of work of others destroyed or damaged by correction, removal, or replacement of Contractor's defective Work.
- D. Contractor shall not be allowed an extension of the Contract Times because of any delay in the performance of the Work attributable to the exercise by Owner of Owner's rights and remedies under this Paragraph 14.07.

ARTICLE 15 – PAYMENTS TO CONTRACTOR; SET-OFFS; COMPLETION; CORRECTION PERIOD

15.01 *Progress Payments*

- A. *Basis for Progress Payments:* The Schedule of Values established as provided in Article 2 will serve as the basis for progress payments and will be incorporated into a form of Application for Payment acceptable to Engineer. Progress payments on account of Unit Price Work will be based on the number of units completed during the pay period, as determined under the provisions of Paragraph 13.03. Progress payments for cost-based Work will be based on Cost of the Work completed by Contractor during the pay period.
- B. *Applications for Payments:*
 - 1. At least 20 days before the date established in the Agreement for each progress payment (but not more often than once a month), Contractor shall submit to Engineer for review an Application for Payment filled out and signed by Contractor covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the Contract Documents. If payment is requested on the basis of materials and equipment not incorporated in the Work but delivered and suitably stored at the Site or at another location agreed to in writing, the Application for

Payment shall also be accompanied by a bill of sale, invoice, or other documentation warranting that Owner has received the materials and equipment free and clear of all Liens, and evidence that the materials and equipment are covered by appropriate property insurance, a warehouse bond, or other arrangements to protect Owner's interest therein, all of which must be satisfactory to Owner.

2. Beginning with the second Application for Payment, each Application shall include an affidavit of Contractor stating that all previous progress payments received on account of the Work have been applied on account to discharge Contractor's legitimate obligations associated with prior Applications for Payment.
3. The amount of retainage with respect to progress payments will be as stipulated in the Agreement.

C. *Review of Applications:*

1. Engineer will, within 10 days after receipt of each Application for Payment, including each resubmittal, either indicate in writing a recommendation of payment and present the Application to Owner, or return the Application to Contractor indicating in writing Engineer's reasons for refusing to recommend payment. In the latter case, Contractor may make the necessary corrections and resubmit the Application.
2. Engineer's recommendation of any payment requested in an Application for Payment will constitute a representation by Engineer to Owner, based on Engineer's observations of the executed Work as an experienced and qualified design professional, and on Engineer's review of the Application for Payment and the accompanying data and schedules, that to the best of Engineer's knowledge, information and belief:
 - a. the Work has progressed to the point indicated;
 - b. the quality of the Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, the results of any subsequent tests called for in the Contract Documents, a final determination of quantities and classifications for Unit Price Work under Paragraph 13.03, and any other qualifications stated in the recommendation); and
 - c. the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work.
3. By recommending any such payment Engineer will not thereby be deemed to have represented that:
 - a. inspections made to check the quality or the quantity of the Work as it has been performed have been exhaustive, extended to every aspect of the Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in the Contract; or
 - b. there may not be other matters or issues between the parties that might entitle Contractor to be paid additionally by Owner or entitle Owner to withhold payment to Contractor.
4. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment, including final payment, will impose responsibility on Engineer:
 - a. to supervise, direct, or control the Work, or
 - b. for the means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or

- c. for Contractor's failure to comply with Laws and Regulations applicable to Contractor's performance of the Work, or
 - d. to make any examination to ascertain how or for what purposes Contractor has used the money paid on account of the Contract Price, or
 - e. to determine that title to any of the Work, materials, or equipment has passed to Owner free and clear of any Liens.
5. Engineer may refuse to recommend the whole or any part of any payment if, in Engineer's opinion, it would be incorrect to make the representations to Owner stated in Paragraph 15.01.C.2.
 6. Engineer will recommend reductions in payment (set-offs) necessary in Engineer's opinion to protect Owner from loss because:
 - a. the Work is defective, requiring correction or replacement;
 - b. the Contract Price has been reduced by Change Orders;
 - c. Owner has been required to correct defective Work in accordance with Paragraph 14.07, or has accepted defective Work pursuant to Paragraph 14.04;
 - d. Owner has been required to remove or remediate a Hazardous Environmental Condition for which Contractor is responsible; or
 - e. Engineer has actual knowledge of the occurrence of any of the events that would constitute a default by Contractor and therefore justify termination for cause under the Contract Documents.

D. Payment Becomes Due:

1. Ten days after presentation of the Application for Payment to Owner with Engineer's recommendation, the amount recommended (subject to any Owner set-offs) will become due, and when due will be paid by Owner to Contractor.

E. Reductions in Payment by Owner:

1. In addition to any reductions in payment (set-offs) recommended by Engineer, Owner is entitled to impose a set-off against payment based on any of the following:
 - a. claims have been made against Owner on account of Contractor's conduct in the performance or furnishing of the Work, or Owner has incurred costs, losses, or damages on account of Contractor's conduct in the performance or furnishing of the Work, including but not limited to claims, costs, losses, or damages from workplace injuries, adjacent property damage, non-compliance with Laws and Regulations, and patent infringement;
 - b. Contractor has failed to take reasonable and customary measures to avoid damage, delay, disruption, and interference with other work at or adjacent to the Site;
 - c. Contractor has failed to provide and maintain required bonds or insurance;
 - d. Owner has been required to remove or remediate a Hazardous Environmental Condition for which Contractor is responsible;
 - e. Owner has incurred extra charges or engineering costs related to submittal reviews, evaluations of proposed substitutes, tests and inspections, or return visits to manufacturing or assembly facilities;
 - f. the Work is defective, requiring correction or replacement;

- g. Owner has been required to correct defective Work in accordance with Paragraph 14.07, or has accepted defective Work pursuant to Paragraph 14.04;
 - h. the Contract Price has been reduced by Change Orders;
 - i. an event that would constitute a default by Contractor and therefore justify a termination for cause has occurred;
 - j. liquidated damages have accrued as a result of Contractor's failure to achieve Milestones, Substantial Completion, or final completion of the Work;
 - k. Liens have been filed in connection with the Work, except where Contractor has delivered a specific bond satisfactory to Owner to secure the satisfaction and discharge of such Liens;
 - l. there are other items entitling Owner to a set off against the amount recommended.
2. If Owner imposes any set-off against payment, whether based on its own knowledge or on the written recommendations of Engineer, Owner will give Contractor immediate written notice (with a copy to Engineer) stating the reasons for such action and the specific amount of the reduction, and promptly pay Contractor any amount remaining after deduction of the amount so withheld. Owner shall promptly pay Contractor the amount so withheld, or any adjustment thereto agreed to by Owner and Contractor, if Contractor remedies the reasons for such action. The reduction imposed shall be binding on Contractor unless it duly submits a Change Proposal contesting the reduction.
 3. Upon a subsequent determination that Owner's refusal of payment was not justified, the amount wrongfully withheld shall be treated as an amount due as determined by Paragraph 15.01.C.1 and subject to interest as provided in the Agreement.

15.02 *Contractor's Warranty of Title*

- A. Contractor warrants and guarantees that title to all Work, materials, and equipment furnished under the Contract will pass to Owner free and clear of (1) all Liens and other title defects, and (2) all patent, licensing, copyright, or royalty obligations, no later than seven days after the time of payment by Owner.

15.03 *Substantial Completion*

- A. When Contractor considers the entire Work ready for its intended use Contractor shall notify Owner and Engineer in writing that the entire Work is substantially complete and request that Engineer issue a certificate of Substantial Completion. Contractor shall at the same time submit to Owner and Engineer an initial draft of punch list items to be completed or corrected before final payment.
- B. Promptly after Contractor's notification, Owner, Contractor, and Engineer shall make an inspection of the Work to determine the status of completion. If Engineer does not consider the Work substantially complete, Engineer will notify Contractor in writing giving the reasons therefor.
- C. If Engineer considers the Work substantially complete, Engineer will deliver to Owner a preliminary certificate of Substantial Completion which shall fix the date of Substantial Completion. Engineer shall attach to the certificate a punch list of items to be completed or corrected before final payment. Owner shall have seven days after receipt of the preliminary certificate during which to make written objection to Engineer as to any provisions of the certificate or attached punch list. If, after considering the objections to the provisions of the preliminary certificate, Engineer concludes that the Work is not substantially complete, Engineer will, within 14 days after submission of the preliminary certificate to Owner, notify Contractor in writing that the Work is not substantially complete, stating the reasons

therefor. If Owner does not object to the provisions of the certificate, or if despite consideration of Owner's objections Engineer concludes that the Work is substantially complete, then Engineer will, within said 14 days, execute and deliver to Owner and Contractor a final certificate of Substantial Completion (with a revised punch list of items to be completed or corrected) reflecting such changes from the preliminary certificate as Engineer believes justified after consideration of any objections from Owner.

- D. At the time of receipt of the preliminary certificate of Substantial Completion, Owner and Contractor will confer regarding Owner's use or occupancy of the Work following Substantial Completion, review the builder's risk insurance policy with respect to the end of the builder's risk coverage, and confirm the transition to coverage of the Work under a permanent property insurance policy held by Owner. Unless Owner and Contractor agree otherwise in writing, Owner shall bear responsibility for security, operation, protection of the Work, property insurance, maintenance, heat, and utilities upon Owner's use or occupancy of the Work.
- E. After Substantial Completion the Contractor shall promptly begin work on the punch list of items to be completed or corrected prior to final payment. In appropriate cases Contractor may submit monthly Applications for Payment for completed punch list items, following the progress payment procedures set forth above.
- F. Owner shall have the right to exclude Contractor from the Site after the date of Substantial Completion subject to allowing Contractor reasonable access to remove its property and complete or correct items on the punch list.

15.04 *Partial Use or Occupancy*

- A. Prior to Substantial Completion of all the Work, Owner may use or occupy any substantially completed part of the Work which has specifically been identified in the Contract Documents, or which Owner, Engineer, and Contractor agree constitutes a separately functioning and usable part of the Work that can be used by Owner for its intended purpose without significant interference with Contractor's performance of the remainder of the Work, subject to the following conditions:
 - 1. At any time Owner may request in writing that Contractor permit Owner to use or occupy any such part of the Work that Owner believes to be substantially complete. If and when Contractor agrees that such part of the Work is substantially complete, Contractor, Owner, and Engineer will follow the procedures of Paragraph 15.03.A through E for that part of the Work.
 - 2. At any time Contractor may notify Owner and Engineer in writing that Contractor considers any such part of the Work substantially complete and request Engineer to issue a certificate of Substantial Completion for that part of the Work.
 - 3. Within a reasonable time after either such request, Owner, Contractor, and Engineer shall make an inspection of that part of the Work to determine its status of completion. If Engineer does not consider that part of the Work to be substantially complete, Engineer will notify Owner and Contractor in writing giving the reasons therefor. If Engineer considers that part of the Work to be substantially complete, the provisions of Paragraph 15.03 will apply with respect to certification of Substantial Completion of that part of the Work and the division of responsibility in respect thereof and access thereto.
 - 4. No use or occupancy or separate operation of part of the Work may occur prior to compliance with the requirements of Paragraph 6.05 regarding builder's risk or other property insurance.

15.05 *Final Inspection*

- A. Upon written notice from Contractor that the entire Work or an agreed portion thereof is complete, Engineer will promptly make a final inspection with Owner and Contractor and will notify Contractor in writing of all particulars in which this inspection reveals that the Work, or agreed portion thereof, is incomplete or defective. Contractor shall immediately take such measures as are necessary to complete such Work or remedy such deficiencies.

15.06 *Final Payment*

A. *Application for Payment:*

1. After Contractor has, in the opinion of Engineer, satisfactorily completed all corrections identified during the final inspection and has delivered, in accordance with the Contract Documents, all maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance, certificates of inspection, annotated record documents (as provided in Paragraph 7.11), and other documents, Contractor may make application for final payment.
2. The final Application for Payment shall be accompanied (except as previously delivered) by:
 - a. all documentation called for in the Contract Documents;
 - b. consent of the surety, if any, to final payment;
 - c. satisfactory evidence that all title issues have been resolved such that title to all Work, materials, and equipment has passed to Owner free and clear of any Liens or other title defects, or will so pass upon final payment.
 - d. a list of all disputes that Contractor believes are unsettled; and
 - e. complete and legally effective releases or waivers (satisfactory to Owner) of all Lien rights arising out of the Work, and of Liens filed in connection with the Work.
3. In lieu of the releases or waivers of Liens specified in Paragraph 15.06.A.2 and as approved by Owner, Contractor may furnish receipts or releases in full and an affidavit of Contractor that: (a) the releases and receipts include all labor, services, material, and equipment for which a Lien could be filed; and (b) all payrolls, material and equipment bills, and other indebtedness connected with the Work for which Owner might in any way be responsible, or which might in any way result in liens or other burdens on Owner's property, have been paid or otherwise satisfied. If any Subcontractor or Supplier fails to furnish such a release or receipt in full, Contractor may furnish a bond or other collateral satisfactory to Owner to indemnify Owner against any Lien, or Owner at its option may issue joint checks payable to Contractor and specified Subcontractors and Suppliers.

B. *Engineer's Review of Application and Acceptance:*

1. If, on the basis of Engineer's observation of the Work during construction and final inspection, and Engineer's review of the final Application for Payment and accompanying documentation as required by the Contract Documents, Engineer is satisfied that the Work has been completed and Contractor's other obligations under the Contract have been fulfilled, Engineer will, within ten days after receipt of the final Application for Payment, indicate in writing Engineer's recommendation of final payment and present the Application for Payment to Owner for payment. Such recommendation shall account for any set-offs against payment that are necessary in Engineer's opinion to protect Owner from loss for the reasons stated above with respect to progress payments. At the same time Engineer will also give written notice to Owner

and Contractor that the Work is acceptable, subject to the provisions of Paragraph 15.07. Otherwise, Engineer will return the Application for Payment to Contractor, indicating in writing the reasons for refusing to recommend final payment, in which case Contractor shall make the necessary corrections and resubmit the Application for Payment.

- C. *Completion of Work*: The Work is complete (subject to surviving obligations) when it is ready for final payment as established by the Engineer's written recommendation of final payment.
- D. *Payment Becomes Due*: Thirty days after the presentation to Owner of the final Application for Payment and accompanying documentation, the amount recommended by Engineer (less any further sum Owner is entitled to set off against Engineer's recommendation, including but not limited to set-offs for liquidated damages and set-offs allowed under the provisions above with respect to progress payments) will become due and shall be paid by Owner to Contractor.

15.07 *Waiver of Claims*

- A. The making of final payment will not constitute a waiver by Owner of claims or rights against Contractor. Owner expressly reserves claims and rights arising from unsettled Liens, from defective Work appearing after final inspection pursuant to Paragraph 15.05, from Contractor's failure to comply with the Contract Documents or the terms of any special guarantees specified therein, from outstanding Claims by Owner, or from Contractor's continuing obligations under the Contract Documents.
- B. The acceptance of final payment by Contractor will constitute a waiver by Contractor of all claims and rights against Owner other than those pending matters that have been duly submitted or appealed under the provisions of Article 17.

15.08 *Correction Period*

- A. If within one year after the date of Substantial Completion (or such longer period of time as may be prescribed by the terms of any applicable special guarantee required by the Contract Documents, or by any specific provision of the Contract Documents), any Work is found to be defective, or if the repair of any damages to the Site, adjacent areas that Contractor has arranged to use through construction easements or otherwise, and other adjacent areas used by Contractor as permitted by Laws and Regulations, is found to be defective, then Contractor shall promptly, without cost to Owner and in accordance with Owner's written instructions:
 - 1. correct the defective repairs to the Site or such other adjacent areas;
 - 2. correct such defective Work;
 - 3. if the defective Work has been rejected by Owner, remove it from the Project and replace it with Work that is not defective, and
 - 4. satisfactorily correct or repair or remove and replace any damage to other Work, to the work of others, or to other land or areas resulting therefrom.
- B. If Contractor does not promptly comply with the terms of Owner's written instructions, or in an emergency where delay would cause serious risk of loss or damage, Owner may have the defective Work corrected or repaired or may have the rejected Work removed and replaced. Contractor shall pay all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such correction or repair or such removal and replacement (including but not limited to all costs of repair or replacement of work of others).

- C. In special circumstances where a particular item of equipment is placed in continuous service before Substantial Completion of all the Work, the correction period for that item may start to run from an earlier date if so provided in the Specifications.
- D. Where defective Work (and damage to other Work resulting therefrom) has been corrected or removed and replaced under this paragraph, the correction period hereunder with respect to such Work will be extended for an additional period of one year after such correction or removal and replacement has been satisfactorily completed.
- E. Contractor's obligations under this paragraph are in addition to all other obligations and warranties. The provisions of this paragraph shall not be construed as a substitute for, or a waiver of, the provisions of any applicable statute of limitation or repose.

ARTICLE 16 – SUSPENSION OF WORK AND TERMINATION

16.01 Owner May Suspend Work

- A. At any time and without cause, Owner may suspend the Work or any portion thereof for a period of not more than 90 consecutive days by written notice to Contractor and Engineer. Such notice will fix the date on which Work will be resumed. Contractor shall resume the Work on the date so fixed. Contractor shall be entitled to an adjustment in the Contract Price or an extension of the Contract Times, or both, directly attributable to any such suspension. Any Change Proposal seeking such adjustments shall be submitted no later than 30 days after the date fixed for resumption of Work.

16.02 Owner May Terminate for Cause

- A. The occurrence of any one or more of the following events will constitute a default by Contractor and justify termination for cause:
 1. Contractor's persistent failure to perform the Work in accordance with the Contract Documents (including, but not limited to, failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the Progress Schedule);
 2. Failure of Contractor to perform or otherwise to comply with a material term of the Contract Documents;
 3. Contractor's disregard of Laws or Regulations of any public body having jurisdiction; or
 4. Contractor's repeated disregard of the authority of Owner or Engineer.
- B. If one or more of the events identified in Paragraph 16.02.A occurs, then after giving Contractor (and any surety) ten days written notice that Owner is considering a declaration that Contractor is in default and termination of the contract, Owner may proceed to:
 1. declare Contractor to be in default, and give Contractor (and any surety) notice that the Contract is terminated; and
 2. enforce the rights available to Owner under any applicable performance bond.
- C. Subject to the terms and operation of any applicable performance bond, if Owner has terminated the Contract for cause, Owner may exclude Contractor from the Site, take possession of the Work, incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere, and complete the Work as Owner may deem expedient.
- D. Owner may not proceed with termination of the Contract under Paragraph 16.02.B if Contractor within seven days of receipt of notice of intent to terminate begins to correct its failure to perform and proceeds diligently to cure such failure.

- E. If Owner proceeds as provided in Paragraph 16.02.B, Contractor shall not be entitled to receive any further payment until the Work is completed. If the unpaid balance of the Contract Price exceeds the cost to complete the Work, including all related claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals) sustained by Owner, such excess will be paid to Contractor. If the cost to complete the Work including such related claims, costs, losses, and damages exceeds such unpaid balance, Contractor shall pay the difference to Owner. Such claims, costs, losses, and damages incurred by Owner will be reviewed by Engineer as to their reasonableness and, when so approved by Engineer, incorporated in a Change Order. When exercising any rights or remedies under this paragraph, Owner shall not be required to obtain the lowest price for the Work performed.
- F. Where Contractor's services have been so terminated by Owner, the termination will not affect any rights or remedies of Owner against Contractor then existing or which may thereafter accrue, or any rights or remedies of Owner against Contractor or any surety under any payment bond or performance bond. Any retention or payment of money due Contractor by Owner will not release Contractor from liability.
- G. If and to the extent that Contractor has provided a performance bond under the provisions of Paragraph 6.01.A, the provisions of that bond shall govern over any inconsistent provisions of Paragraphs 16.02.B and 16.02.D.

16.03 *Owner May Terminate For Convenience*

- A. Upon seven days written notice to Contractor and Engineer, Owner may, without cause and without prejudice to any other right or remedy of Owner, terminate the Contract. In such case, Contractor shall be paid for (without duplication of any items):
 - 1. completed and acceptable Work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Work;
 - 2. expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with uncompleted Work, plus fair and reasonable sums for overhead and profit on such expenses; and
 - 3. other reasonable expenses directly attributable to termination, including costs incurred to prepare a termination for convenience cost proposal.
- B. Contractor shall not be paid on account of loss of anticipated overhead, profits, or revenue, or other economic loss arising out of or resulting from such termination.

16.04 *Contractor May Stop Work or Terminate*

- A. If, through no act or fault of Contractor, (1) the Work is suspended for more than 90 consecutive days by Owner or under an order of court or other public authority, or (2) Engineer fails to act on any Application for Payment within 30 days after it is submitted, or (3) Owner fails for 30 days to pay Contractor any sum finally determined to be due, then Contractor may, upon seven days written notice to Owner and Engineer, and provided Owner or Engineer do not remedy such suspension or failure within that time, terminate the contract and recover from Owner payment on the same terms as provided in Paragraph 16.03.
- B. In lieu of terminating the Contract and without prejudice to any other right or remedy, if Engineer has failed to act on an Application for Payment within 30 days after it is submitted, or Owner has failed for 30 days to pay Contractor any sum finally determined to be due, Contractor may, seven days after written notice to Owner and Engineer, stop the Work until payment is made of all such amounts due Contractor, including interest thereon. The

provisions of this paragraph are not intended to preclude Contractor from submitting a Change Proposal for an adjustment in Contract Price or Contract Times or otherwise for expenses or damage directly attributable to Contractor's stopping the Work as permitted by this paragraph.

ARTICLE 17 – FINAL RESOLUTION OF DISPUTES

17.01 Methods and Procedures

- A. *Disputes Subject to Final Resolution:* The following disputed matters are subject to final resolution under the provisions of this Article:
 - 1. A timely appeal of an approval in part and denial in part of a Claim, or of a denial in full; and
 - 2. Disputes between Owner and Contractor concerning the Work or obligations under the Contract Documents, and arising after final payment has been made.
- B. *Final Resolution of Disputes:* For any dispute subject to resolution under this Article, Owner or Contractor may:
 - 1. elect in writing to invoke the dispute resolution process provided for in the Supplementary Conditions; or
 - 2. agree with the other party to submit the dispute to another dispute resolution process; or
 - 3. if no dispute resolution process is provided for in the Supplementary Conditions or mutually agreed to, give written notice to the other party of the intent to submit the dispute to a court of competent jurisdiction.

ARTICLE 18 – MISCELLANEOUS

18.01 Giving Notice

- A. Whenever any provision of the Contract Documents requires the giving of written notice, it will be deemed to have been validly given if:
 - 1. delivered in person, by a commercial courier service or otherwise, to the individual or to a member of the firm or to an officer of the corporation for which it is intended; or
 - 2. delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the sender of the notice.

18.02 Computation of Times

- A. When any period of time is referred to in the Contract by days, it will be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day will be omitted from the computation.

18.03 Cumulative Remedies

- A. The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto are in addition to, and are not to be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by Laws or Regulations, by special warranty or guarantee, or by other provisions of the Contract. The provisions of this paragraph will be as effective as if repeated specifically in the Contract Documents in connection with each particular duty, obligation, right, and remedy to which they apply.

18.04 *Limitation of Damages*

- A. With respect to any and all Change Proposals, Claims, disputes subject to final resolution, and other matters at issue, neither Owner nor Engineer, nor any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, shall be liable to Contractor for any claims, costs, losses, or damages sustained by Contractor on or in connection with any other project or anticipated project.

18.05 *No Waiver*

- A. A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Contract.

18.06 *Survival of Obligations*

- A. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with the Contract, as well as all continuing obligations indicated in the Contract, will survive final payment, completion, and acceptance of the Work or termination or completion of the Contract or termination of the services of Contractor.

18.07 *Controlling Law*

- A. This Contract is to be governed by the law of the state in which the Project is located.

18.08 *Headings*

- A. Article and paragraph headings are inserted for convenience only and do not constitute parts of these General Conditions.

SECTION 00800

SUPPLEMENTAL CONDITIONS

These Supplementary Conditions amend or supplement the Standard General Conditions of the Construction Contract (EJCDC No. C-700, 2013 Edition) and other provisions of the Contract Documents as indicated below. All provisions which are not specifically amended or supplemented hereby remain in full force and effect.

ARTICLE 1. DEFINITIONS AND TERMINOLOGY

SC-1.01.A.13

Add the following language at the beginning of the definition entitled "Contract Documents" in the General Conditions:

The Invitation to Bid, Instructions to Bidders

SC-1.01.A.28

Add the following language to the definition entitled "Owner" in the General Conditions:

The "Owner" shall mean the Town of Wellfleet, Wellfleet, Massachusetts acting through its Town Administrator.

SC-1.01.A.40

Delete the definition of Substantial Completion in the General Conditions in its entirety and add the following in its place:

The Work required by the Contract has been completed except for work having a Contract Price of less than one percent of the then adjusted total contract price, or substantially all of the Work has been completed and opened to Owner's use except for minor incomplete or unsatisfactory work items that do not materially impair the usefulness of the Work required by the Contract.

SC-1.01.A.49

Add the following definition to the General Conditions:

"State" shall mean the Commonwealth of Massachusetts.

ARTICLE 2. PRELIMINARY MATTERS

SC-2.01.C

Delete this paragraph

SC-2.01.D

Add a new paragraph immediately after paragraph 2.01.C of the General Conditions, which is to read as follows:

- D. Non-Resident Contractor: The CONTRACTOR, if a corporation established under laws other than the State in which the proposed construction is located, shall file with the OWNER, notice of the name of its resident attorney-in-fact, appointed as required by the laws of the State in which the proposed construction is located. The CONTRACTOR, if a resident of a State other than that in which the proposed construction is located and not a corporation, shall file, at the time of execution of the Agreement, with the OWNER a written appointment of a resident of the State in which the construction is located, having an office or place of business therein, to be his true and lawful attorney upon whom all lawful processes in any actions or proceedings against him may be served; and in such writing, which shall set forth said attorney's place of residence, shall agree that any lawful process against him which is served on said attorney shall be of the same legal force and validity as if served on him and that the authority shall continue in force so long as any liability remains outstanding against him in said State. The power of attorney shall be filed in the office of the Secretary of the State if required, and copies certified by the Secretary shall be sufficient evidence thereof. Such appointment shall continue in force until revoked by an instrument in writing, designating in a like manner some other person upon whom such processes may be served, which instrument shall be filed in the manner provided herein for the original appointment.

SC-2.05

Add the following paragraphs immediately after paragraph 2.05.A.3 of the General Conditions which is to read as follows:

2.05.A.4 Before any work at the site is started, CONTRACTOR shall deliver to OWNER, with a copy to ENGINEER, certificates of insurance (and other evidence of insurance requested by OWNER) which CONTRACTOR is required to purchase and maintain in accordance with the requirements of Article 6.

2.05.A.5 Contractor shall include and identify on the certificate of insurance, indemnification as required by Article 7.18.

ARTICLE 3. DOCUMENTS: INTENT, REQUIREMENTS, REUSE

SC-3.01

Add the following paragraphs immediately after paragraph 3.01.A of the General Conditions which is to read as follows:

3.01.A.1 Each and every provision of law and clause required by law to be inserted in the Contract shall be deemed to be inserted herein, and the Contract shall be read and enforced as though they were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Contract shall forthwith be physically amended to make such insertion.

3.01.A.2 Sections of Division 1 - General Requirements govern the execution of the work of all sections of the specifications.

SC-3.02.A.1

Delete the portion of the paragraph starting at “shall mean” through the end of this sentence and insert the following:

“shall mean the standard, specification, manual, code, or Laws or Regulations in effect and applicable at the time in question, except as may be otherwise specifically stated in the Contract Documents.”

SC-3.03.A.3

Delete Paragraph 3.03.A.3 in its entirety and insert the following:

“CONTRACTOR shall be liable to OWNER and/or ENGINEER for failure to report any such conflict, error, ambiguity or discrepancy if Contractor knew or reasonably should have known thereof.”

ARTICLE 4. COMMENCEMENT AND PROGRESS OF THE WORK

SC 4.01

Delete paragraph 4.01 in its entirety and insert the following in its place:

4.01 The Contract Time will commence to run on the day indicated in the Notice to Proceed.

SC-4.03.A

Add a new paragraph at the end of paragraph 4.03.A of the General Conditions which is to read as follows:

“4.03.B ENGINEER may check the lines, elevations, reference marks, batter boards, etc., set by CONTRACTOR, and CONTRACTOR shall correct any errors disclosed by such check. Such a check shall not be considered as approval of CONTRACTOR's work and shall not relieve CONTRACTOR of the responsibility for accurate and satisfactory construction and completion of the entire Work. CONTRACTOR shall furnish personnel to assist ENGINEER in checking lines and grades.”

SC-4.04

Add the following paragraph after paragraph 4.04.A.2 of the General Conditions:

"3. The CONTRACTOR's resident superintendent shall attend monthly progress meetings at the site of the work with the ENGINEER and others as appropriate to review schedule status and such other pertinent subjects as may be listed on the agenda by the ENGINEER."

SC- 4.05.A

Delete Paragraph 4.05.A in its entirety.

SC-4.05.G

Delete Paragraph 4.05.G and insert the following in its place:

“Delays caused by or within the control of the OWNER: In such event, the CONTRACTOR’S sole remedy shall be an extension of the Contract Time. Notwithstanding anything to the contrary in the Contract Documents, CONTRACTOR shall not be eligible for any increase in the Contract Price on account of any delay in the Work, no matter by whom such delay is caused, and CONTRACTOR shall make no claim for such an increase, whether such claim is styled as a claim for delay damages, acceleration of work, loss of production, or otherwise.”

ARTICLE 5. AVAILABILITY OF LANDS; SUBSURFACE AND PHYSICAL CONDITIONS; HAZARDOUS ENVIRONMENTAL CONDITIONS

SC-5.01

Add a new paragraph immediately after paragraph 5.01.A of the General Conditions which is to read as follows:

“5.01.A.1 If all lands and rights-of-way are not obtained as herein contemplated before construction begins, CONTRACTOR shall begin the Work upon such land and rights-of-way as OWNER has previously acquired and no claim for damages whatsoever will be allowed by reason of the delay in obtaining the remaining lands and rights-of-way. Should OWNER be prevented or enjoined from proceeding with the Work, or from authorizing its prosecution, either before or after the commencement, by reason of any litigation, or by reason of its inability to procure any lands or rights-of-way for the Work, CONTRACTOR shall not be entitled to make or assert claim for damage by reason of said delay, or to withdraw from the Agreement except by consent of OWNER. Time for completion of the Work will be extended as provided in Article 11, to such time as OWNER determines will compensate for the time lost by such delay.”

SC-5.01.B

Delete Paragraph 5.01.B in its entirety.

SC-5.03

In paragraph 5.03.B insert the word “reasonably” before the word “rely” in the first line and insert the following at the end of the first sentence:

“; the OWNER does not warrant or guarantee the accuracy or completeness of the information therein, and the CONTRACTOR may not so rely to the extent that the CONTRACTOR knows, or reasonably should have known, of any inaccuracy or omission therein.

SC-5.04

Insert the following paragraph before Paragraph 5.04.A

“5.04 Differing Subsurface or Physical Conditions

In accordance with Massachusetts General Laws Chapter 30, Section 39N, if, during the progress of the Work, the CONTRACTOR or the OWNER discovers that the actual subsurface or latent physical conditions encountered at the site differ substantially or materially from those shown on the plans or indicated in the Contract Documents either the CONTRACTOR or the OWNER may

request an equitable adjustment in the Contract Price applying to work affected by the differing site conditions. A request for such an adjustment shall be in writing and shall be delivered by the party making such request to the other party as soon as possible after such conditions are discovered. Upon receipt of such a request from the CONTRACTOR, or upon its own initiative, the OWNER will make an investigation of such physical conditions, and if they differ substantially or materially from those shown on the plans or indicated in the Contract Documents or from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the plans and Contract Documents and are of such a nature as to cause an increase or decrease in the cost of performance of the Work or a change in the construction methods required for the performance of the Work which results in an increase or decrease in the cost of the Work, the OWNER will make an equitable adjustment in the Contract Price and the Contract shall be modified in writing accordingly.”

SC-5.04.D.1

Delete Paragraph 5.04.D.1 in its entirety.

Add a new paragraph immediately after paragraph 5.04.D of the General Conditions which is to read as follows:

“5.04.E Adjustments resulting from actual subsurface or latent physical conditions from those indicated will be in accordance with Massachusetts General Law, Chapter 30, Section 39N and the applicable provisions of the Contract Documents.”

SC-5.05.A

Insert the following new paragraph immediately after Paragraph 5.05.A.2:

“3. CONTRACTOR’s attention is directed to the requirements of Massachusetts General Laws Chapter 82, Section 40, regarding the notification of owners of underground facilities.”

SC-5.05.B

Delete the phrase “or was not shown or indicated with reasonable accuracy” following the words “Contract Documents” in the first sentence of Paragraph 5.05.B.

SC-5.06.B

Delete Paragraph 5.06.B in its entirety.

SC-5.06.C

Add the following at the end of Paragraph 5.06.C:

“,or unless CONTRACTOR caused or contributed to such Hazardous Environmental Condition.”

SC-5.06.E

Delete the second and third sentences of Paragraph 5.06.E.

SC-5.06.I

Delete Paragraph 5.06.I in its entirety.

SC-5.06.J

Delete the last sentence of Paragraph 5.06.J.

ARTICLE 6. BONDS AND INSURANCE

SC-6.02

Delete Paragraph 6.02.D in its entirety.

Add a new paragraph immediately after paragraph 6.02.J of the General Conditions which is to read as follows:

"K. If OWNER has any objection to the coverage afforded by or other provisions of the insurance required to be purchased and maintained by CONTRACTOR in accordance with this Article 6 on the basis of its not complying with the Contract Documents, OWNER will notify CONTRACTOR in writing thereof within thirty days of the date of delivery of such certificates to OWNER in accordance with paragraph 2.01.B CONTRACTOR will provide such additional information in respect of insurance provided by him as OWNER may reasonably request."

SC-6.03

The limits of liability for the insurance required by paragraph 6.03 of the General Conditions shall provide the following coverages for not less than the following amounts or greater where required by Laws and Regulations:

6.03.A Workers' Compensation.

- | | | |
|-----|-----------------------|-------------|
| (1) | Worker's Compensation | \$1,000,000 |
| (2) | Employer's Liability | \$1,000,000 |

6.03.B and 6.03.C Comprehensive General Liability including Operations/Premises, Contractor's Protective, Products/Completed Operations, and Personal Injury liabilities:

- | | | | |
|-----|--|-------------|------------------|
| (1) | Bodily injury: | \$1,000,000 | Each occurrence |
| | | \$3,000,000 | Annual aggregate |
| (2) | Property damage, including explosion, collapse and underground coverage: | \$1,000,000 | Each occurrence |
| | | \$3,000,000 | Annual aggregate |

Property damage liability insurance shall provide coverage for property in the care, custody and control of the insured.

- | | | | |
|-----|---|-------------|------------------|
| (3) | Personal injury, with employment exclusion deleted: | \$3,000,000 | Annual aggregate |
|-----|---|-------------|------------------|

The Contractual Liability required by paragraph 6.03.C of the General Conditions shall provide coverage for not less than the following amounts:

(1)	Bodily injury:	\$2,000,000 \$3,000,000	Each occurrence Annual aggregate
(2)	Property damage, including explosion, collapse and underground coverage:	\$1,000,000 \$3,000,000	Each occurrence Annual aggregate
(3)	General Aggregate	\$2,000,000	

6.03.D Comprehensive Automobile Liability including owned, hired and non-owned vehicles:

(1)	Bodily injury:	\$1,000,000 \$1,000,000	Each person Each accident
(2)	Property damage	\$1,000,000	Each occurrence

SC-6.04

Delete paragraph 6.04 of the General Conditions in its entirety and insert the following in its place:

6.04.A CONTRACTOR shall purchase and maintain a separate Owner's Protective Liability policy, issued to OWNER at the expense of CONTRACTOR, including OWNER and ENGINEER as named insured. This insurance shall provide coverage for not less than the following amounts:

6.04.A.1	Bodily Injury:		
	Each Occurrence		\$1,000,000
6.04.A.2	Property Damage:		
	Each Occurrence		\$1,000,000
	Annual Aggregate		\$1,000,000

SC-6.05

Delete Paragraph 6.05.A of the General Conditions in its entirety and insert the following in its place:

"A. CONTRACTOR shall purchase and maintain, until final payment, property insurance upon the Work at the site in an amount equal to the total bid price for the completed construction. This insurance shall include the interests of OWNER, CONTRACTOR, Subcontractors, ENGINEER and ENGINEER's consultants in the Work, shall insure against the perils of fire and extended coverage, shall include "all risk" insurance for physical loss and damage including theft, vandalism and malicious mischief, collapse and water damage, and shall include damages, losses and expenses rising out of or resulting from any insured loss or incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers, architects, attorneys and other

professionals). This insurance shall be provided on the completed value form. If not covered under the "all risk" insurance or otherwise provided in these Supplementary Conditions, CONTRACTOR shall purchase and maintain similar property insurance on portions of the Work stored on and off the site or in transit when such portions of the Work are to be included in an Application for Payment."

Delete Paragraph 6.05.B of the General Conditions in its entirety and insert the following in its place:

"B. All the policies of insurance (or the certificates or other evidence thereof) required to be purchased and maintained by CONTRACTOR in accordance with paragraphs 6.05 will contain a provision or endorsement that the coverage afforded will not be canceled or materially changed or renewal refused until at least thirty days' prior written notice has been given to OWNER by certified mail and will contain waiver provisions in accordance with paragraph 6.06.B."

SC-6.05.D

Delete Paragraph 6.05.D in its entirety and insert the following:

"OWNER may occupy or use a portion of the Work prior to Substantial Completion."

SC-6.06A

Delete Paragraph 6.06A in its entirety and insert the following:

"OWNER and CONTRACTOR intend that all policies of insurance purchased in accordance with the provisions of Article 6 will protect OWNER, CONTRACTOR, Subcontractors, and ENGINEER, and all other individuals or entities identified in the Supplementary Conditions as loss payees (and officers, director, members, partners, employees, agents, consultants, and subcontractors or each and any of them) in such policies and will, where required to provided such insurance, provide primary coverage for all losses and damages caused by the perils or causes of loss covered thereby."

SC-6.06.C

Delete Paragraph 6.06.C in its entirety and replace with the following:

"The CONTRACTOR shall pay for all costs not covered because of the application of a policy deductible due under any of its insurance policies required hereunder."

SC-6.07

Delete paragraph 6.07.A of the General Conditions in its entirety.

Delete paragraph 6.07.B of the General Conditions in its entirety.

Delete paragraph 6.07.C of the General Conditions in its entirety.

ARTICLE 7. CONTRACTOR'S RESPONSIBILITIES

SC-7.01

Add the following new paragraph as follows:

“7.01.C The site superintendent may be a direct employee of the subcontractor provided that this individual has the full authority and responsibility of the general contractor’s specified superintendent. The General Contractor shall submit a letter to the District and the Engineer stating who the supervisor is and defining his/her authority during all construction related activities.”

SC-7.02.C – 7.02.G

Insert the following new paragraphs immediately after Paragraph 7.02.B:

- “C. Regular working hours are defined as Monday through Friday, excluding holidays, between the hours of 7:00 AM and 4:00 PM. Requests to work other than regular working hours shall be submitted to ENGINEER not less than 48 hours prior to any proposed change. Occasional unscheduled overtime on weekdays may be permitted provided it is approved by ENGINEER.”
- “D. CONTRACTOR shall reimburse the OWNER for additional engineering and/or inspection costs incurred as a result of overtime work in excess of the regular working hours stipulated in Paragraph SC-7.02.C. At OWNER’s option, overtime costs may either be deducted from the CONTRACTOR’s monthly payment or deducted from the retainage held by OWNER until release of final payment. Overtime costs for the OWNER’s personnel shall be based on the individual’s current overtime wage rate. Overtime costs for personnel employed by the ENGINEER or OWNER’s independent testing laboratory shall be calculated in accordance with the terms of their respective contracts with the OWNER.”
- “E. This agreement is subject to the applicable provisions of the Contract Work Hours and Safety Standards Act, Public Law 87-581 87th Congress. No Contractor or Subcontractor contracting for any part of the Work shall require or permit any laborer or mechanic to be employed on the Work in excess of forty hours in any work week unless such laborer or mechanic receives compensation at a rate not less than one and one-half times that person’s basic rate of pay for all hours worked in excess of forty hours in such work week.”
- “F. CONTRACTOR and Subcontractors shall, insofar as practicable, give preference in the hiring of workers for the Project to qualified local residents with first preference being given to citizens of the United States who have served in the armed forces of the United States and have been honorably discharged therefrom or released from active duty therein.
- “G. CONTRACTOR shall employ only competent persons to do the work and whenever OWNER shall notify CONTRACTOR, in writing, that any person on the Work appears to be incompetent, disorderly, or otherwise unsatisfactory, such person shall be removed from the Project and shall not again be employed on it except with the consent of OWNER.”

SC-7.04.A

Insert the following at the end of the third sentence of Paragraph 7.04.A:

“, and in accordance with G.L. c.30, §39M.”

Add a new paragraph SC-7.04.A.1.c immediately after paragraph 7.04A.1.b, which is to read as follows:

- “c. It shall be CONTRACTOR’s responsibility to coordinate all submittals to ENGINEER for approval to eliminate any conflicts which might arise due to the use of “or equal” items. Any additional costs incidental to the use of “or equal” items shall be paid by CONTRACTOR.”

SC-7.06

Add the following to Paragraph 7.06.A:

“CONTRACTOR shall not employ any Subcontractor, Supplier or other person or organization, (including those who are to furnish the principal items of materials or equipment), whether initially or as a substitute, against whom OWNER makes reasonable objection. Acceptance of any Subcontractor, other person or organization by OWNER shall not constitute a waiver of any right of OWNER to reject defective Work.”

7.06.H.1

Add the following paragraph immediately after paragraph 7.06.H:

1. CONTRACTOR shall make payments to Subcontractors in accordance with Massachusetts General Laws Chapter 30, Section 39F.”

Add the following new paragraph as follows:

“7.06.J.1 OWNER or ENGINEER may furnish to any such Subcontractor, Supplier, or other person or organization, to the extent practicable, information about amounts paid to CONTRACTOR in accordance with CONTRACTOR’s Applications for Payment on account of the particular Subcontractor’s, Suppliers, other person’s, or other organization’s Work.”

SC-7.06

Add the following language at the beginning of paragraph 7.06.L of the General Conditions:

“Except as otherwise required by Massachusetts General Law, Chapter 149, Section 44F,”

SC-7.07.A

Delete the second sentence of Paragraph 7.07.A.

SC-7.07.B

Delete this subparagraph.

SC-7.09

Add the following language at the end of paragraph 7.09.A of the General Conditions:

“7.09.A.1 The materials and supplies to be used in the Work under this Contract are exempt from the Sales and Use Tax of the Commonwealth of Massachusetts. Contractor shall obtain the proper certificates, maintain the necessary records, and otherwise comply with all applicable requirements governing the exemption from sales tax.”

SC-7.10C

Delete the last sentence of Paragraph 7.10C.

SC-7.11.B – C

Insert the following new paragraphs immediately after Paragraph 7.11.A:

- “B. The CONTRACTOR shall return to the ENGINEER one set of the Contract Drawings marked in colored pencil, showing all changes made during construction and including the location, by dimensions and elevations, of installed equipment, and underground facilities that will become concealed or buried by the construction. This shall include ties to all concealed work, etc. measured from permanent structures. Additionally, the CONTRACTOR shall be required to keep marked-up drawings current and on site and to provide mark-ups to the OWNER on a monthly basis.

- “C. CONTRACTOR shall comply with all applicable provisions of Chapter 30, Section 39R of the Massachusetts General Laws regarding CONTRACTOR’s records.”

SC-7.12.E

Delete the text in parentheses in Paragraph 7.12.E.

SC-7.16

Add the following new paragraph immediately after paragraph 7.16.E of the General Conditions, which is to read as follows:

- “7.16.F The accuracy of all such information submitted by the Contractor is the responsibility of the Contractor. In reviewing Shop Drawings, Samples, and similar submittals, the Engineer shall be entitled to rely upon the Contractor’s representation that such information is correct and accurate.”

SC-7.17.E

Add the following new paragraph 7.17.E, immediately after paragraph 7.17.D of the General Conditions:

- “E. CONTRACTOR shall guarantee all materials and equipment furnished and Work performed for a period of two (2) years from the date of Substantial Completion. CONTRACTOR warrants and guarantees for a period of two (2) years from the date of Substantial Completion that the completed Work is free from all defects due to faulty materials or workmanship and CONTRACTOR shall promptly make such corrections as may be necessary by reason of any such defects including the repairs of any damage to other parts of the Work resulting from such defects. In the event that CONTRACTOR should fail to make such repairs, adjustments, or other work that may be made necessary by such defects, OWNER may do so and charge CONTRACTOR the cost thereby incurred. The Performance Bond shall remain in full force and effect through the guarantee period.”

SC-7.18.A

Delete the phrase in parentheses: “(other than the Work itself)” in Paragraph 7.18.A.

Change the phrase “negligent act or omission” to “negligent or willful or wrongful act or omission.”

SC-7.18.B

Insert the following at the end of Paragraph 7.18.B:

“If, through the acts or neglect of CONTRACTOR, any other Contractor or any Subcontractor shall suffer loss or damage on the Work, CONTRACTOR shall settle with such other Contractor or Subcontractor by agreement if such other Contractor or Subcontractor will so settle. If such other Contractor or Subcontractor shall assert any claim against OWNER on account of any damage alleged to have been sustained, OWNER shall notify CONTRACTOR, who shall indemnify and hold harmless OWNER against any such claims.”

ARTICLE 8. OTHER WORK AT THE SITE

SC-8.02

Delete Paragraph 8.02 in its entirety.

SC-8.03

Delete paragraph 8.03.D of the General Conditions in its entirety, and insert the following in its place:

“8.03.D Should CONTRACTOR cause damage to the work or property of any separate contractor at the site, or should any claim arising out of CONTRACTOR'S performance of the Work at the site be made by any separate contractor against CONTRACTOR, OWNER, ENGINEER, ENGINEER'S Consultants, or any other person, CONTRACTOR shall promptly attempt to settle with such other contractor by agreement, or to otherwise resolve the dispute by arbitration or at law. CONTRACTOR shall, to the fullest extent permitted by Laws and Regulations, indemnify and hold OWNER, ENGINEER, and ENGINEER'S Consultants, harmless from and against all claims, damages, losses, and expenses (including, but not limited to, fees of engineers, architects, attorneys, and other professionals, and court and arbitration costs) arising directly, indirectly, or consequentially out of any action, legal or equitable, brought by any separate contractor against OWNER, ENGINEER, or ENGINEER'S Consultants, to the extent based on a claim arising out of the CONTRACTOR'S performance of the Work. Should a separate contractor cause damage to the Work or property of CONTRACTOR or should the performance of Work by any separate contractor at the site give rise to any other claim, CONTRACTOR shall not institute any action, legal or equitable, against OWNER, ENGINEER, or ENGINEER'S Consultants or permit any action against any of them to be maintained and continued in its name or for its benefit in any court or before any arbiter which seeks to impose liability on or to recover damages from OWNER, ENGINEER, or ENGINEER'S Consultants, on such action or claim. If CONTRACTOR is delayed at any time in performing or furnishing Work by any act or neglect of a separate contractor and OWNER and CONTRACTOR are unable to agree to the extent of any adjustment in Contract Times attributable thereto, CONTRACTOR may make a claim for an extension of times in accordance with Article 12.02. An extension of the Contract Times shall be CONTRACTOR'S exclusive remedy with respect to OWNER, ENGINEER, and ENGINEER'S Consultants, for any delay, disruption, interference or hindrance caused by any separate contractor. This paragraph does not prevent recovery from OWNER, ENGINEER, or ENGINEER'S Consultant, for activities that are their respective responsibilities.”

ARTICLE 9. OWNER'S RESPONSIBILITIES

SC-9.02.A

Delete the phrase "provided Contractor makes no reasonable objection to the replacement engineer" in Paragraph 9.02.A.

SC-9.06

Delete paragraph 9.06 of the General Conditions in its entirety.

SC-9.09

Insert the following after the first sentence of Paragraph 9.09.A:

"However, the OWNER shall have the right to direct the CONTRACTOR to perform the Work according to any sequence schedule set forth in the Contract Documents or established pursuant thereto."

ARTICLE 10. ENGINEER'S STATUS DURING CONSTRUCTION

SC-10.01

Add a new paragraph 10.01.B after paragraph 10.01.A of the General Conditions, which is to read as follows:

"B. Nothing contained in the Contract Documents shall be construed to create a contractual relationship of any kind (1) between the ENGINEER and CONTRACTOR, (2) between the OWNER and a Subcontractor or Subcontractors, or (3) between any person or entities other than the OWNER and CONTRACTOR. The ENGINEER shall, however, be entitled to performance and enforcement of obligations under the CONTRACT DOCUMENTS intended to facilitate performance of the ENGINEER'S duties."

SC-10.02B

Insert the following at the end of Paragraph 10.02.B:

"However, the ENGINEER shall have the right to direct the CONTRACTOR to perform the Work according to any sequence schedule set forth in the Contract Documents or established pursuant thereto."

SC-10.03

Delete the last sentence of Paragraph 10.03.A

Add a new paragraph immediately after paragraph 10.03.A of the General Conditions as follows:

"10.03.B ENGINEER will furnish a Resident Project Representative and assistants to assist ENGINEER in observing the performance of the Work. The duties and responsibilities of the Resident Project Representative will be as enumerated in a document entitled "Duties, Responsibilities, and Limitations of the Authority of Resident Project Representative" and will be made available to CONTRACTOR at the start of his work."

SC-10.08.B

Insert the following after the first sentence in Paragraph 10.08.B:

“However, the ENGINEER shall have the right to direct the CONTRACTOR to perform the Work according to any sequence schedule set forth in the Contract Documents or established pursuant thereto.”

SC-10.08.F

Add a new paragraph immediately after paragraph 10.08.E of the General Conditions which is to read as follows:

“ENGINEER'S interpretations will be made in accordance with Massachusetts General Laws Chapter 30, Section 39P.”

ARTICLE 11. AMENDING THE CONTRACT DOCUMENTS; CHANGES IN THE WORK

SC-11.02

Add a new paragraph immediately after paragraph 11.02.A of the General Conditions which is to read as follows:

“11.02.A.1 ENGINEER'S interpretations will be made in accordance with Massachusetts General Law, Chapter 30, Section 39P.”

SC-11.02

Add the following new paragraph immediately after paragraph 11.02.A of the General Conditions, which is to read as follows:

“11.02.B Upon request of the Owner or Engineer, the Contractor shall without cost to the Owner submit to the Engineer, in such form as the Engineer may require, an accurate written estimate of the cost of any such proposed extra Work or change. The estimate shall indicate the quantity and unit cost of each item of materials, and the number of hours of work and hourly rate for each class of labor, as well as the description and amounts of all other costs chargeable under the terms of this Article. Unit labor costs for the installation of each item of materials shall be shown if required by the Engineer. The Contractor shall promptly revise and resubmit such estimate if the Engineer determines that it is not in compliance with the requirements of this Article, or that it contains errors of facts or mathematical errors. If required by the Engineer, in order to establish the exact cost of new Work added or previously required Work omitted, the Contractor shall obtain and furnish to the Engineer bona fide proposals from recognized suppliers for furnishing any material included in such Work, and shall be furnished at Contractor's expense. The Contractor shall state in the estimate any extension of time required for the completion of the Work if the change or extra work is ordered.”

SC-11.04

In paragraph 11.04.C.2.a change “15 percent” to “10 percent”.

Delete paragraph 11.04.C.2.c

ARTICLE 12. CLAIMS

SC-12.01

Add a new paragraph immediately after paragraph 12.01.D.1 of the General Conditions to read as follows:

“12.01.D.1.a CONTRACTOR shall carry on the Work and maintain the progress schedule during the dispute resolution proceedings unless otherwise agreed in writing by OWNER and CONTRACTOR.”

ARTICLE 13. COST OF THE WORK; ALLOWANCES; UNIT PRICE WORK

SC-13.01

Add the following to the end of paragraph 13.01.B of the General Conditions to read as follows:

“Following the Notice of Award and prior to the execution of the AGREEMENT the OWNER, prospective contractor and, if any, each prospective filed subbid contractor shall agree on what percentage markup shall be used as direct labor costs in determination of extra work costs.”

In the second sentence of paragraph 13.01.B.1 delete the word "superintendents".

SC-13.01.B.5

Delete subparagraphs a, d, e, f, g, and h of Paragraph 13.01.B.5.

SC-13.03.E

Delete Paragraph 13.03.E in its entirety.

SC-13.02

Delete paragraph 13.02 of the General Conditions in its entirety.

SC-13.03.E

Delete Paragraph 13.03.E in its entirety.

ARTICLE 14. TESTS AND INSPECTIONS; CORRECTION, REMOVAL OR ACCEPTANCE OF DEFECTIVE WORK

SC-14.02.F

Delete the remainder of Paragraph 14.02.F after the words “Contractor’s expense.”

SC-14.05.C.2

Delete Paragraph 14.05.C.2 in its entirety.

SC-14.06.B

Insert the following new paragraph immediately after Paragraph 14.06.A:

“B. If Owner stops Work under paragraph 14.06.A, CONTRACTOR shall not be entitled to any extension of Contract Time or increase in Contract Price.”

ARTICLE 15. PAYMENTS TO CONTRACTOR; SET-OFFS; COMPLETION; CORRECTION PERIOD

SC-15.01

Delete the first phrase prior to the words “Contractor shall” in the first sentence of Paragraph 15.01.B.1 and insert the following:

“On a monthly basis and in accordance with G.L. c.30, §39G,”.

Add new paragraphs immediately after paragraph 15.01.B.1 of the General Conditions to read as follows:

“15.01.B.1.a Only the following items of material and equipment will be accepted for delivery at the site or at a local bonded warehouse and included in progress estimates in advance of actual requirement, subject to all conditions stated below.

15.01.B.1.b Materials and equipment listed above will not be included in progress estimates until the requirements stated herein have been fulfilled.

15.01.B.1.c The Contractor must present an invoice to the Engineer for each item of material or equipment he is requesting payment for. The invoice must be broken down to show the costs for the actual equipment, and reasonable costs for O&M Manuals, spare parts, start-up certification, training, testing, final acceptance testing, and any other services required by Contract.

15.01.B.1.d Sufficient monies have been allocated in the payment requisition line items to cover all of the costs listed in "a" above, plus the costs of physically installing the equipment.

15.01.B.1.e The equipment has been submitted and approved for use in this Project.

15.01.B.1.f The Contractor has, at the time of delivery, given the Engineer written notice of the delivery using the form provided by the Engineer.

15.01.B.1.g The equipment is acceptably stored and protected. Storage in a bonded warehouse will require proof of bonding, and insurance coverage specifically for the item being stored.

15.01.B.1.h The manufacturer's short and/or long term storage requirements have been received by the Engineer, prior to payment.

15.01.B.1.i The Contractor has established a program to implement the manufacturer's required storage procedures. Said program to consist of at the very least a written schedule of daily, weekly, monthly, routine maintenance requirements for each piece of equipment. A copy of this schedule to be presented to the Engineer prior to each requisition submittal, signed by the Contractor, stating that the required maintenance has been performed.

15.01.B.1.j Signed, notarized Title Transfers, format to be furnished by the Engineer, must be furnished for each item of equipment.

15.01.B.1.k When the above have been complied with to the satisfaction of the Engineer, payment will be authorized for the full invoice values of the item of equipment, less normal retainage and less all costs for O&M Manuals, spare parts, start-up certification, training, testing, final acceptance testing, and installation.”

Delete paragraph 15.01.B.3 and insert the following in its place:

"15.01.B.3. Retainage with respect to progress payments will be five percent or, if stipulated, the maximum allowed by law."

SC-15.01.B.4

Insert the following new paragraph immediately after Paragraph 15.01.B.3:

“4. CONTRACTOR shall furnish evidence that payment received on the basis of materials and equipment not incorporated and suitably stored, has in fact been paid to the respective supplier(s) within ten (10) days of payment by OWNER. Failure to provide such evidence of payment may result in the withdrawal of previous approval(s) and removal of the cost of related materials and equipment from the next submitted Application for Payment.

SC-15.01.C.1

Delete Paragraph 15.01C.1 and insert the following:

“1. Progress Payments shall be made in accordance with Massachusetts General Laws, Chapter 30, Section 39G.”

SC-15.01.D.1

Delete Paragraph 15.01.D.1 and insert the following:

“1. Payment shall be made in accordance with G.L. c.30, §39G.”

SC-15.01.E.2

Delete the words “immediate” and “promptly” in the first sentence of Paragraph 15.01.E.2.

SC-15.01.E.3

Delete this Paragraph in its entirety.

SC-15.02

Insert the following new paragraphs immediately after Paragraph 15.02.A:

“B. No materials or supplies for the Work shall be purchased by CONTRACTOR or Subcontractor subject to any chattel mortgage or under a conditional sale contract or other agreement by which an interest is retained by the seller. CONTRACTOR warrants

that CONTRACTOR has good title to all materials and supplies used by CONTRACTOR in the Work, free from all liens, claims or encumbrances.”

- “C. CONTRACTOR shall indemnify and save OWNER harmless from all claims growing out of the lawful demands of Subcontractors, laborers, workmen, mechanics, materialmen, and furnishers of machinery and parts thereof, equipment, power tools, and all supplies, including commissary, incurred in the furtherance of the performance of this Contract. CONTRACTOR shall, at OWNERS request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged, or waived. If CONTRACTOR fails to do so, then OWNER may, after having served written notice on the CONTRACTOR, either pay unpaid bills, of which OWNER has written notice, or withhold from the CONTRACTOR’s unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to CONTRACTOR shall be resumed, in accordance with the terms of this Contract, but in no event shall the provisions of this sentence be construed to impose any obligation upon OWNER to either CONTRACTOR, or CONTRACTOR’s Surety. In paying any unpaid bills of the CONTRACTOR, OWNER’s payment shall be considered as payment made under the Contract by OWNER to CONTRACTOR and OWNER shall not be liable to CONTRACTOR for any such payment made in good faith.”

SC-15.03.C

Delete the third sentence of Paragraph 15.03.C and insert the following:

“OWNER may review the preliminary certificate and make written objection to ENGINEER as to any provisions of the certificate or attached list.”

Delete the phrase “, within 14 days after submission of the preliminary certificate to OWNER,” in the fourth sentence of paragraph 15.03.C.

Delete the phrase “, within said 14 days,” in the fifth sentence of Paragraph 15.03.C.

SC-15.04.A

Delete the phrase “subject to the following conditions” at the end of the first sentence of Paragraph 15.04.A.

Delete Paragraph 15.04.A.2 in its entirety.

SC-15.06

Delete Paragraph 15.06.B.1 and insert the following:

- “1. If, on the basis of ENGINEER’s observations of the Work during construction and final inspection, and ENGINEER’s review of the final Application for Payment and accompanying documentation, all as required by the Contract Documents, ENGINEER is satisfied that the Work has been completed and CONTRACTOR’s other obligations under the Contract Documents have been fulfilled, ENGINEER will indicate in writing ENGINEER’s recommendation of payment and present the Application for Payment to OWNER for payment. Thereupon ENGINEER will give written notice to OWNER and

CONTRACTOR that the Work is acceptable subject to the provisions of paragraph 15.07. Otherwise, ENGINEER will return the Application for Payment to CONTRACTOR, indicating in writing the reasons for refusing to recommend final payment, in which case CONTRACTOR shall make the necessary corrections and resubmit the Application for Payment. If the Application and accompanying documentation are appropriate as to form and substance, OWNER will, in accordance with the applicable provisions of Massachusetts General Laws, pay CONTRACTOR the amount recommended by the ENGINEER.”

SC-15.06.D

Insert the following at the end of Paragraph 15.06.D:

“Final payment shall be made in accordance with G.L. c.30, §39G.”

ARTICLE 16. SUSPENSION OF WORK AND TERMINATION

SC-16.01.A

Delete Paragraph 16.01.A in its entirety and insert the following:

“A. OWNER may suspend the work or any portion thereof in accordance with G.L. c.30, §39O.”

SC-16.02.A.5

Insert new paragraph immediately after Paragraph 16.02.A.4:

“5. If CONTRACTOR abandons the Work, or sublets this Contract or any part thereof, without the previous written consent of OWNER, or if the Contract or any claim thereunder shall be assigned by CONTRACTOR otherwise than as herein specified.”

SC-16.03.A.1

Delete the phrase “including fair and reasonable sums for overhead and profit on such Work” in Paragraph 16.03.A.1.

SC-16.03.A.2

Delete the phrase “plus fair and reasonable sums for overhead and profit on such expenses” in Paragraph 16.03.A.2.

SC-16.03.A.3

Delete Paragraph 16.03.A.3 in its entirety.

SC-16.04.B

Delete the last sentence of Paragraph 16.04.B.

ARTICLE 17. FINAL RESOLUTION OF DISPUTES

SC-17.01.C

Insert a new sub-paragraph after Paragraph 17.01.B:

“CONTRACTOR shall carry on the Work and maintain the progress schedule during the dispute resolution proceedings, unless otherwise agreed by CONTRACTOR and OWNER in writing.”

SC-17.02

Add a new paragraph immediately after Paragraph 17.01 of the General Conditions which is to read as follows:

“17.02 Venue

Any legal action relating to this Contract shall be filed in the Superior Court for the County in the Commonwealth of Massachusetts in which the Project is located, unless otherwise agreed by CONTRACTOR and OWNER in writing.”

ARTICLE 18. MISCELLANEOUS

SC-18.08

18.08 Headings:

Delete paragraph 18.08.A and replace with the following paragraph:

“18.08.A The headings or titles of any article, paragraph, subparagraph, section, subsection, or part of the Contract Documents shall not be deemed to limit or restrict the article, paragraph, section, or part.”

18.09 Legal Address of Contractor

Add the following paragraph immediately after section 18.08:

“18.09.A CONTRACTOR'S business address and his office at or near the site of the Work are both hereby designated as places to which communications shall be delivered. The depositing of any letter, notice, or other communication in a postpaid wrapper directed to the CONTRACTOR'S business address in a post office box regularly maintained by the Post Office Department or the delivery at either designated address of any letter, notice, or other communication by mail or otherwise shall be deemed sufficient service thereof upon CONTRACTOR, and the date of such service shall be the date of receipt. The first-named address may be changed at any time by an instrument in writing, executed and acknowledged by CONTRACTOR and delivered to ENGINEER. Service of any notice, letter, or other communication upon the CONTRACTOR personally shall likewise be deemed sufficient service.”

SC-18.10

Insert the following new paragraph:

“SC-18.10 Wage Rates

- “A. The requirements and provisions of all applicable laws and any amendments thereof or additions thereto as to employment of labor, and to the schedule of minimum wage rates established in compliance with laws shall be a part of the Contract Documents. If after the Notice of Award, it becomes necessary to employ any person in a trade or occupation not classified in the wage determinations, such person shall be paid at not less than such rates as shall be determined by the officials administering the laws mentioned above.”
- “B. The schedule of wages referred to above is minimum rates only, and OWNER will not consider any claims for additional compensation made by CONTRACTOR because of payment by CONTRACTOR of any wage in excess of the applicable, required rates.”

END OF SECTION 00800

THIS PAGE INTENTIONALLY LEFT BLANK

CONTRACT DOCUMENTS

**WELLFLEET WATER SYSTEM
SCADA SYSTEM UPGRADES**

Town of Wellfleet, MA

August 2020



ENVIRONMENTAL
 **PARTNERS**

TABLE OF CONTENTS

DIVISION 0 – BIDDING AND CONTRACT REQUIREMENTS

<u>Section</u>	<u>Title</u>	<u>Page</u>
00020	Invitation to Bid	00020-1
00100	Instructions to Bidders	00100-1
00100.1	Supplemental Instructions to Bidders for Electronic Bid Projects	
00301	Bid Form	00301-1
00480	Form of Non-Collusion Affidavit	00480-1
00481	Certificate of Corporate Vote	00481-1
00482	Certificate as to Payment of State Taxes	00482-1
00483	OSHA 10 Hour Training	00483-1
00500	Agreement	00500-1
00550	Notices (Award, Proceed)	00550-1
00610	Performance Bond	00610-1
00620	Payment Bond	00620-1
00700	General Conditions of the Contract	00700-1
00800	Supplemental Conditions	00800-1

DIVISION 1 – GENERAL REQUIREMENTS

<u>Section</u>	<u>Title</u>	<u>Page</u>
01010	Summary of Work	01010-1
01024	Measurement and Payment	01024-1
01040	Project Coordination	01040-1
01045	Cutting, Coring and Patching	01045-1
01046	Control of Work	01046-1
01063	Miscellaneous Requirements	01063-1
01095	Reference Standards and Definitions	01095-1
01110	Environmental Protection Measures	01110-1
01170	Special Provisions	01170-1
01200	Project Meetings	01200-1
01300	Submittals	01300-1
01370	Schedule of Values	01370-1
01400	Quality Assurance	01400-1
01500	Temporary Facilities and Controls	01500-1
01610	Delivery, Storage, and Handling	01610-1
01700	Contract Closeout	01700-1
01710	Cleaning Up	01710-1
01730	Operation and Maintenance Data	01730-1
01740	Warranties and Bonds	01740-1
01900	Selective Demolition	01900-1

DIVISION 13 – SPECIAL CONSTRUCTION

<u>Section</u>	<u>Title</u>	<u>Page</u>
13200	Programmable Logic Controllers (PLCs)	13200-1
13320	Instrumentation and Controls	13320-1
13325	Process Instrumentation and Control Products	13325-1
13400	Supervisory Control and Data Acquisition (SCADA) System	13400-1
13465	Sequence of Operations	13465-1

LIST OF APPENDICES

APPENDIX A

State Wage Rates

APPENDIX B

Selections of Massachusetts General Laws

APPENDIX C

Site Locus Figure

APPENDIX D

Coles Neck Wellfield SCADA Record Drawings

APPENDIX E

Boy Scout Wells and Water Storage Tank SCADA Record Drawings

DIVISION 0

BIDDING AND CONTRACT REQUIREMENTS

INDEX

<u>Section</u>	<u>Title</u>	<u>Page</u>
00020	Invitation to Bid	00020-1
00100	Instructions to Bidders	00100-1
00100.1	Supplemental Instructions to Bidders for Electronic Bid Projects	
00301	Bid Form	00301-1
00480	Form of Non-Collusion Affidavit	00480-1
00481	Certificate of Corporate Vote	00481-1
00482	Certificate as to Payment of State Taxes	00482-1
00483	OSHA 10 Hour Training	00483-1
00500	Agreement	00500-1
00550	Notices (Award, Proceed)	00550-1
00610	Performance Bond	00610-1
00620	Payment Bond	00620-1
00700	General Conditions of the Contract	00700-1
00800	Supplemental Conditions	00800-1

THIS PAGE INTENTIONALLY LEFT BLANK

DOCUMENT 00020

INVITATION TO BID

1. The Town of Wellfleet, the Awarding Authority, invites sealed bids for the **Wellfleet Water System SCADA System Upgrades, Wellfleet, MA** in accordance with the documents prepared by Environmental Partners Group, Inc.
2. General Bids will be received until **1:00 PM, Wednesday, September 9, 2020** through ProjectDog and electronically opened, forthwith. Results will be posted to ProjectDog.
3. A virtual pre-bid meeting will be held on **Wednesday, August 26, 2020 at 1:00 P.M.** Bidders are strongly encouraged to attend the pre-bid meeting. The meeting can be accessed at the following link: <https://meeting.windstream.com/j/11114533910> or via the following phone number and meeting ID: 1-646-741-5292 ID: 1111 453 3910#.
4. The Wellfleet Water System SCADA System Upgrades project includes, but is not necessarily limited to, new and replacement of the water system SCADA and telemetry systems at the Coles Neck Wellfield, Boy Scout Wells, Water Storage Tank, and Wellfleet Police Department. The project shall include furnishing all labor, services, equipment, materials, devices, plant, facilities, and appurtenances for the demolition, removal, and disposal of existing SCADA and telemetry equipment and systems; and the installation of new materials, equipment, and facilities.
5. All general bids shall be submitted electronically online at www.Projectdog.com no later than the date and time specified above. Hard copy bids will not be accepted by the Awarding Authority. Tutorials, instructions and videos on how to complete the electronic bid documents are available online as well as in the Instructions to Bidders. For assistance, call Projectdog, Inc. at 978-499-9014 (M – F; 8:30AM – 5:00PM).
6. Bid Forms and Contract Documents will be made available beginning Wednesday, August 19, 2020 at 2:00 PM. Digital bid forms and contract documents will be available at www.Projectdog.com or for pick-up at: Projectdog, Inc, 18 Graf Road, Suite 8 Newburyport, MA 978-499-9014 (M - F 8:30 AM – 5:00 PM).
7. Drawings and other Contract Documents may be examined at Environmental Partners Group, Inc., 18 Commerce Way, Suite 2000, Woburn, MA 01801 between the hours of 8:30 a.m. and 2:00 p.m. on Mondays, Wednesdays, and Fridays and between the hours of 12:00 p.m. and 5:00 p.m. on Tuesdays and Thursdays.
8. Go to www.Projectdog.com and click [Sign Up](#) for free, or log in with your existing account. Enter Project Code **839619** in the project locator box. Select “Acquire Documents” to download documents. Alternatively, a free CD-ROM may be requested by contacting Projectdog – shipping & handling charges apply. It is the sole responsibility of the contractor, vendor, individual and/or corporation to review all ADDENDA prior to bid opening at www.Projectdog.com or at Projectdog’s physical location. Questions regarding the website or project document distribution should be directed to Projectdog, Inc at (978) 499-9014.
9. All work must be substantially complete **120 calendar days** from and including issuance of a notice to proceed, and/or receipt of fully executed contract.

INVITATION TO BID

00020-1

10. Contract payment will be by the lump sum price method as indicated on the Bid Proposal. No Bidder may withdraw his/her Bid for a period of thirty (30) calendar days after the actual date of the opening of the Bids.
11. Bidders shall certify that they do not, and will not, maintain or provide for their employees any facility that is segregated on a basis of race, color, creed, sex, national origin, or sexual preference.
12. The bidding and award of the Contract shall be in full compliance with Sections 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised.
13. This project shall also comply with Sections 39F, 39K, 39N, and 39O of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised and included in the appendices.
14. This project shall also comply with Sections 39I, 39J, 39L, 39M, 39P, and 39R of Chapter 30 and Sections 34 and 44J of Chapter 149 and Section 40 of Chapter 82 of the General Laws of the Commonwealth of Massachusetts as last revised.
15. Each bid shall also be accompanied by a bid security in the form of a certified, treasurer's or cashier's check, bid bond or cash in the amount of 5 percent of the value of the Bid.
16. Minimum wage rates as determined by the Commissioner of Department of Workforce Development under the provision of the Massachusetts General Laws, Chapter 149, Sections 26 to 27G, as amended apply to this project, as contained in Appendix A of the Contract Documents. It is the responsibility of the contractor, before bid opening, to request, if necessary, any additional information on the Minimum Wage Rates for those trade people who may be employed for the proposed work under this contract.
17. The successful Bidder must furnish 100 percent (100%) Construction Performance Bond and 100 percent (100%) Construction Payment Bond.
18. Complete instructions for filing Bids are included in the Instructions to Bidders, Section 00100.
19. The Owner reserves the right to waive any informality in or to reject any or all Bids if deemed to be the best interest of the Town of Wellfleet.
20. The Owner reserves the right to omit part or whole of any proposed work to be performed, as described in the Contract Documents, as may be required to maintain the total cost of work within available funds.

END OF SECTION 00020

INVITATION TO BID
00020-2

DOCUMENT 00100

INSTRUCTIONS TO BIDDERS

INDEX

1. Receipt and Opening of Bids
2. Preparation of Bid
3. Subcontracts
4. Qualifications of Bidders
5. Bid Security
6. Liquidated Damages for Failure to Enter into Contract
7. Time of Completion and Liquidated Damages
8. Conditions of Work
9. Addenda and Interpretations
10. Security for Faithful Performance
11. Power of Attorney
12. Notice of Special Conditions
13. Laws and Regulations
14. Site Examination
15. Obligation of Bidder
16. Minimum Wage Rates
17. Manufacturer's Experience
18. Equal Products Acceptable
19. Sales Tax Exemption
20. Guarantee
21. Bonding and Insurance
22. Health and Safety Regulations
23. Buy American
24. Access to the Project
25. Traffic Police
26. Third Party Work

1. Receipt and Opening of Bids:

This project is being Electronically Bid. Hard copy bids will not be accepted by the Awarding Authority. Bids must be submitted electronically at www.Projectdog.com. Obtain all documents online via the job specific project number 839619. All project documentation is available for free online or may be viewed as outlined in the Advertisement.

No Bidder may withdraw a bid within thirty (30) calendar days after the actual date of the opening thereof.

Any bid may be withdrawn (retracted) prior to designated deadline by selecting "Retract My E-Bid" from the project's E-Bidding page. Upon retracting, the Bidder will receive a convenience e-mail for informational purposes only. It is the Bidder's responsibility to review and confirm online that

INSTRUCTIONS TO BIDDERS

00100-1

their bid has been retracted successfully.

Timely submission of an E-Bid shall be the full responsibility of the Bidder. The server clock is displayed on the project's E-Bidding page and is the time of record. It is the Bidder's responsibility to review and confirm online that their bid has been submitted successfully. All Bidders are required to review their submitted E-Bid by selecting "View My Bid Package" from the project's E-Bidding page to ensure that the bid is 100% true, complete, and accurate. Any bid received after the time and date specified shall not be considered.

2. Preparation of Bid:

Bids shall be submitted electronically at www.Projectdog.com as appropriate and at no cost. There are pdf and video tutorials available online. For additional assistance please call Projectdog, Inc 978-499-9014.

All bidders must complete and digitally sign (Adobe) or print, complete, sign and scan your bid form Signature page(s) and upload it as a pdf file.

All documents must be in pdf format only.

Sums shall be expressed in both words and figures in the space indicated on the bid form. Where there is a discrepancy between the bid sum expressed in words and the bid sum expressed in figures, the words shall control. Note: The online form will automatically match the word value to the numeric figure entered in whole dollar amounts with no punctuation

Enclosed with the bid shall be:

- **Bid Security (5%) and Cash Bid Bond Affidavit if cash or check**
- **List of Proposed Sub-Contractors**
- **Completed and signed Bid Proposal and Reference List (Section 00301)**
- **Completed Form of Non-Collusion Affidavit (Section 00480)**
- **Completed Certificate of Corporate Vote (Corporation Only) (Section 00481)**
- **Completed Certificate as to Payment of State Taxes (Section 00482)**
- **Completed Certificate of 10 Hour OSHA Training (Section 00483)**

All Bids shall be submitted online at www.Projectdog.com. No hard copy bids will be accepted. The Bidder will receive a convenience email confirmation upon clicking the submit bid or retract bid link for informational purposes only. The bidder shall contact Projectdog, Inc at 978-499-9014 (M-F, 9:00AM -5:00PM) if the bidder does not receive a convenience email. It is the bidder's responsibility to review and confirm online that their bid has been Submitted and/or Retracted successfully and accurately.

Date and time for receipt of bids is set forth in the Advertisement.

Timely submission of a bid online shall be the full responsibility of the Bidder. The server clock is the time of record.

Any bid may be withdrawn (retracted) prior to the time designated for receipt of bids upon clicking the "Retract Bid" link. The Bidder will receive a convenience email confirmation upon clicking the

INSTRUCTIONS TO BIDDERS

00100-2

Retract link for informational purposes only. The bidder shall contact Projectdog, Inc at 978-499-9014 (M-F, 9:00AM -5:00PM) if the bidder does not receive a convenience email. It is the bidder's responsibility to review and confirm online that their bid has been Submitted and/or Retracted successfully and accurately.

3. Subcontracts:

The Bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract must be acceptable to the Owner.

4. Qualifications of Bidders:

The Owner shall make such investigations as he deems necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

The low bidder shall be required to provide proof that his bid is based on paying workers the Massachusetts prevailing wages. Failure to provide such proof to the Owner's satisfaction may be cause for rejection of the bid.

5. Bid Security:

Bid Security shall be at least five percent (5%) of the greatest possible bid amount, considering all alternates. The Bid Security in the form of a Bid Bond shall be:

- with a surety company qualified to do business in the Commonwealth of Massachusetts and satisfactory to Owner;
- conditional upon the faithful performance by the principal of the agreements contained in the Bid; and
- submitted with your E-Bid online at www.Projectdog.com.

Bid Security in the form of cash, or a certified check, treasurer's or cashier's check issued by a responsible bank or trust company and made payable to the Owner must be submitted with a completed Cash Bid Bond Affidavit form and received by the Owner before the time of bidding. In addition, the Bidder must also submit a completed Cash Bid Bond Affidavit form with their E-Bid. [Click here](#) to download the Cash Bid Bond Affidavit PDF fill-in form.

Bid securities will be returned to all except the three lowest Bidders within five days, Saturdays, Sundays, and legal holidays excluded after the opening of bids, and the remaining checks of the Bidders will be returned promptly after the Owner and the accepted Bidder have executed the contract, or if all bids are rejected.

6. Liquidated Damages for Failure to Enter into Contract:

The successful Bidder, upon his failure or refusal to execute and deliver the contract and bonds

INSTRUCTIONS TO BIDDERS 00100-3

required within ten days after he has received notice of the acceptance of his bid, shall forfeit to the Owner, as liquidated damages for such failure or refusal, the security deposited with his bid, provided that the amount of the security which becomes the property of the Owner shall not, in any event, exceed the difference between his bid price and the bid price of the next lowest responsible Bidder.

7. Time of Completion and Liquidated Damages:

All work must be substantially complete **120 calendar days** from and including issuance of a notice to proceed, and/or receipt of fully executed contract.

8. Conditions of Work:

Each Bidder must inform himself fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful Bidder of his obligation to furnish all material and labor necessary to carry out the provisions of his contract. Insofar as possible the Contractor in carrying out his work, must employ such methods or means as will not cause any interruption of or interference with the work of any other Contractor.

9. Addenda and Interpretations:

No interpretation of the meaning of the Drawings, Specifications or other pre-bid documents will be made to any Bidder orally.

Each individual or firm recorded as having requested a set of Contract Documents will be electronically notified via email when addenda are issued. Hard copy addenda will not be issued. It is the Bidder's responsibility to view the information online.

Copies of addenda will be made available for inspection at the locations listed in the Advertisement where Contract Documents are on file and/or available at www.Projectdog.com on the projects download page.

10. Security for Faithful Performance:

Simultaneously with his delivery of the executed contract, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this contract and for the payment of all persons performing labor on the project under this contract and furnishing materials in connection with this contract, as specified in the General Conditions included herein. The surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner and shall be in the full amount of the accepted proposal.

11. Power of Attorney:

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and effectively dated copy of their power of attorney.

12. Notice of Special Conditions:

INSTRUCTIONS TO BIDDERS
00100-4

Attention is particularly called to those parts of the Contract Documents which deal with the following:

- a. Inspection and Testing of Materials;
- b. Insurance Requirements;
- c. Wage Rates;
- d. Coordination of the Work;
- e. Health and Safety;
- f. Underground Utilities;
- g. Guarantee; and
- h. Subsurface Conditions.

13. Laws and Regulations:

The Bidder's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

14. Site Examination:

The Bidder is expected to examine the site, stockpiles, borrow source, material test results, and the subsurface information, and then, based upon his own inspections, interpretations, and such other investigations, as he may desire, decide for himself the character of material to be encountered and excavated, the suitability of the materials to be used for backfilling and other purposes, groundwater conditions, difficulties or obstacles likely to be encountered, and other conditions affecting the work.

15. Obligation of Bidder:

At the time of the opening of bids, each Bidder will be presumed to have inspected the site and to have read and to be thoroughly familiar with the Contract Documents (including all addenda). The failure or omission of any Bidder to examine any form, instrument, or documents shall in no way relieve any Bidder from any obligation in respect to his bid.

16. Minimum Wage Rates:

State wage rates apply to this project. The Wage Determination is attached to these Specifications. It is the responsibility of the Contractor, after award, to request, if necessary, any additional information on wage rates for those tradespeople who are not covered by the applicable Wage Decision, but who may be employed for the proposed work under this contract.

The Contractor shall submit certified payroll records to the Department of Labor and Industries and the Owner on a weekly basis. Failure to submit records will be cause for the withholding of payment due the Contractor.

17. Manufacturer's Experience:

INSTRUCTIONS TO BIDDERS

00100-5

Whenever it is written that an equipment manufacturer must have a specified period of experience with his product, equipment which does not meet the specified experience period can be considered if the equipment supplier or manufacturer is willing to provide an "Efficiency Guarantee Bond" or cash deposit for the duration of the specified time period which will guarantee replacement of that equipment in the event of failure.

18. Equal Products Acceptable:

Wherever in the Drawings and Specifications any item of equipment or material is designated by reference to a particular brand, manufacturer, or trade name, it is understood that an approved equal product, acceptable to the Engineer may be substituted by the Bidder or Contractor. It shall be the Contractor's responsibility to coordinate all submittals to eliminate any conflicts which might arise due to the use of the "or equal" item. Any additional costs incident to the use of "or equal" items, including re-design, will be paid by the Contractor.

19. Sales Tax Exemption:

Materials and equipment purchased for permanent installation in this project will be exempt from the Massachusetts Sales and Use Tax. The exemption certificate number will be furnished to the Contractor. Each bidder shall take exemption into account in calculating his/her bid for the work.

20. Guarantee:

The Contractor guarantees the work performed under this contract and all materials furnished by him for use in connection therewith to be free from defects or flaws for one (1) year after the completion of the Contract, and guarantees for a term of one (1) year from the date of final completion of the work to maintain the stability of all materials, equipment, and workmanship, except that due to normal wear and tear, at his own expense when notified in writing to do so by the Engineer and such work shall be performed to the satisfaction of the Engineer.

If, at any time within said guaranty period, any part of the work constructed under the terms of this contract shall, in the opinion of the Engineer, require repair or replacement due to defective work or materials furnished by the Contractor, he may notify the Contractor in writing to make the required work and repairs, and the Contractor shall perform the same promptly. If he shall not do so, the Owner may do it and charge the Contractor.

It is expressly understood, however, that these guarantee provisions shall not absolve the Contractor from any liability to the Owner arising out of a failure to substantially complete the work in accordance with the Drawings and Specifications.

21. Bonding and Insurance:

The Contractor must furnish Performance and Payment Bonds, each of which shall be in an amount not less than one hundred (100) percent of the contract price. Contractors should obtain such construction insurance (e.g., Fire and Extended Coverage, Workmen's Compensation, Public Liability and Property Damage, and "All Risk" Builder's Risk) as indicated in the Supplemental Conditions (Section 00800).

INSTRUCTIONS TO BIDDERS

00100-6

22. Health and Safety Regulations:

This project is subject to all the Health and Safety Regulations (CFR 29 Part 1926 and all subsequent amendments) as promulgated by the U.S. Department of Labor on June 24, 1974. Contractors are urged to become familiar with the requirements of these regulations, as well as the Occupational Safety and Health Administration's (OSHA) 29 CFR 1910.120.

23. Buy American:

The Buy American Provision of Public Law 95-217, as implemented, generally requires that preferences be given to the use of domestic construction materials in the performance of this contract.

24. Access to the Project:

The successful BIDDER shall provide full and complete access to the project site or any portion thereof by any authorized agent of the Town of Wellfleet at any time during normal working hours throughout the duration of the Contract.

25. Traffic Police:

The Contractor is required to directly coordinate all Police details. Any police overtime expenses incurred by the Owner due to the Contractor electing to work longer than the normal workday (over eight consecutive hours, weekends, or holidays) shall be the responsibility of the Contractor, the cost of which will be deducted from the monthly pay requisition. The Contractor will also be charged for any police expenses when police coverage is requested or scheduled in advance by the Contractor, but the Contractor does not work.

26. Third Party Work:

The Contractor is responsible for maintaining a safe and secure worksite at all times, and for expeditiously repairing any damage done to private property. If, in the opinion of the Owner, the Contractor is negligent in these duties the Owner shall have the right to employ a third party to remedy the problem.

Situations which develop and require the services of and payment to a third party will be handled in the following manner:

The Contractor will be given a reasonable period of time determined at the discretion of the Owner to remedy the situation without third party involvement. If the Contractor is unavailable the Owner will authorize work by a third party on the Contractor's behalf.

Third party work authorized on the Contractor's behalf by the Owner shall be paid for by the Contractor within a reasonable time period (generally two weeks). If payment is not made within a reasonable time period the Owner will make payment and deduct the cost from the next pay requisition.

In the case of inadequately secured worksites necessitating extra or increase police details or

INSTRUCTIONS TO BIDDERS

00100-7

other public safety personnel, the following procedure will be followed. The Contractor (if available) will be notified that the worksite needs to be secured in order to prevent the need for weekend/night police coverage. If the area is not immediately secured as determined by the Owner or Engineer, a police, fire, or highway department detail will be used and the Contractor will be charged for the cost. It is understood that in many instances worksites cannot realistically be secured to a point where police or other safety personnel are not needed. In these instances, the Owner will continue to pay for the coverages.

END OF SECTION 00100

THIS PAGE INTENTIONALLY LEFT BLANK

Projectdog, Inc

Supplemental Instructions to Bidders for Electronic Bid Projects (E-Bid)

Table of Contents

	Page
Sign Up.....	2
Login.....	2
Logoff.....	2
Forgotten Password.....	2
Account Information.....	2
Project Details.....	3
Acquire Documents.....	3
Document Recipients.....	3
Electronic Bid (E-Bid).....	4



Sign Up

Every user of Projectdog.com has a unique username and password for their account. **MANDATORY: All users must keep usernames and passwords PRIVATE and SECURE. Do not share accounts.**

1. Go to www.Projectdog.com.
2. Select the “Sign Up” (Fig 1).
3. Complete all required form fields and press Submit. An automatic email will be sent to the registered email.
4. Select the confirmation link in the email to complete the registration.

Login

1. Go to www.Projectdog.com.
2. Enter a registered email address and password (Fig 1).
3. Press Login.

Logoff

1. Hover over Home (Fig 2).
2. Select “Logoff”.

Forgotten Password


1. Select “Forgot your password?” (Fig 3).
2. Enter the e-mail address.
3. Select “Send Info”. An automated e-mail will be sent with the password.

Account Information

View and edit user contact information. To change an email address, users must register a new account. Call Projectdog to have the old account removed.

1. Hover over Home (Fig 4).
2. Click “My Information”.
3. Edit information as needed.
4. Click “Save” to finalize edits.

Fig 1



Email:

Password:

[Sign Up](#) [Forgot your password?](#) [Login](#)

Customer Support 978-499-9014

Fig 2



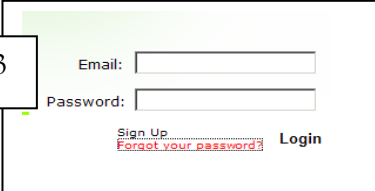
Projectdog

[Home](#) [Project Central](#) [Company](#)

My Information

[Logoff](#)

Fig 3

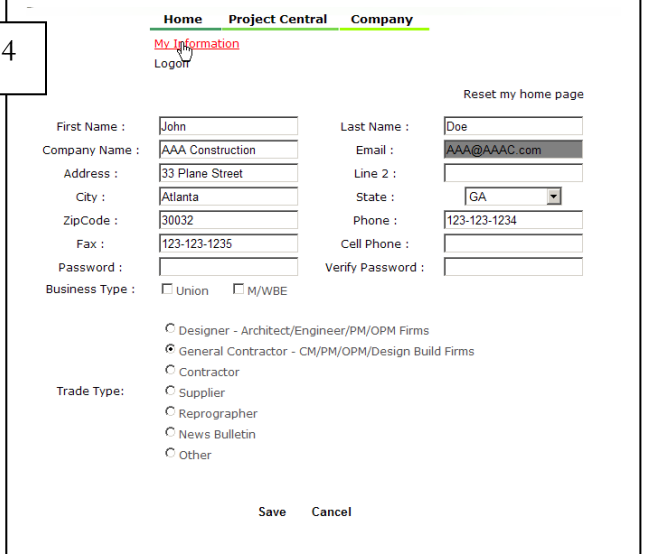


Email:

Password:

[Sign Up](#) [Forgot your password?](#) [Login](#)

Fig 4



[Home](#) [Project Central](#) [Company](#)

[My Information](#)

Logoff

Reset my home page

First Name : Last Name :

Company Name : Email :

Address : Line 2 :

City : State :

Zip Code : Phone :

Fax : Cell Phone :

Password : Verify Password :

Business Type : Union M/WBE

Trade Type:

Designer - Architect/Engineer/PM/OPM Firms

General Contractor - CM/PM/OPM/Design Build Firms

Contractor

Supplier

Reprographer

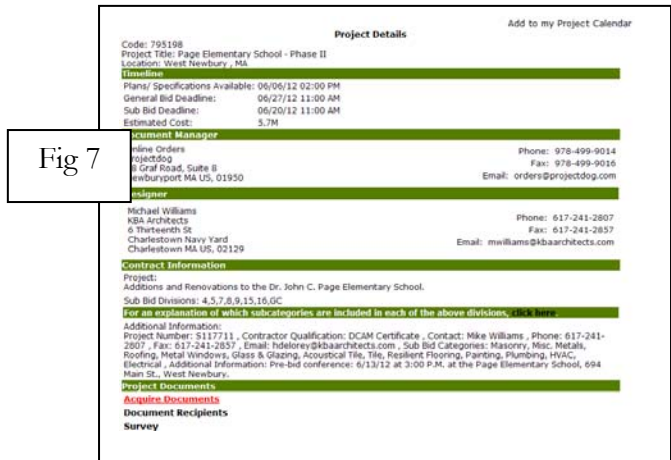
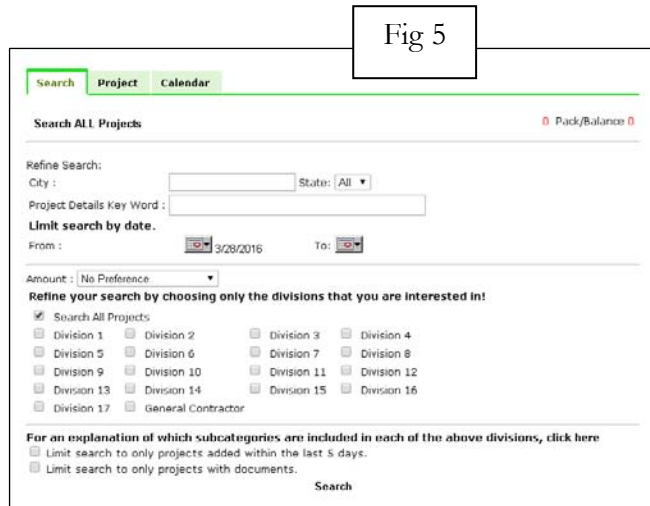
News Bulletin

Other

Save Cancel

Project Details

Utilize the search page (Fig 5) or enter a Project Code (Fig 6) to view a project's "Project Details" page (Fig 7).

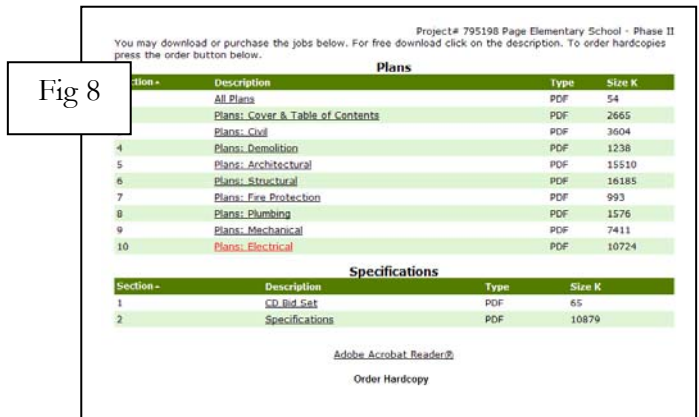


Acquire Documents

Download all project documents.

1. Click "Acquire Documents" link found on a project's "Project Details" page (Fig 7).
2. Respond to the Legal Notice after reviewing.
3. Click on any file description to open, review, or save a document (Fig 8).

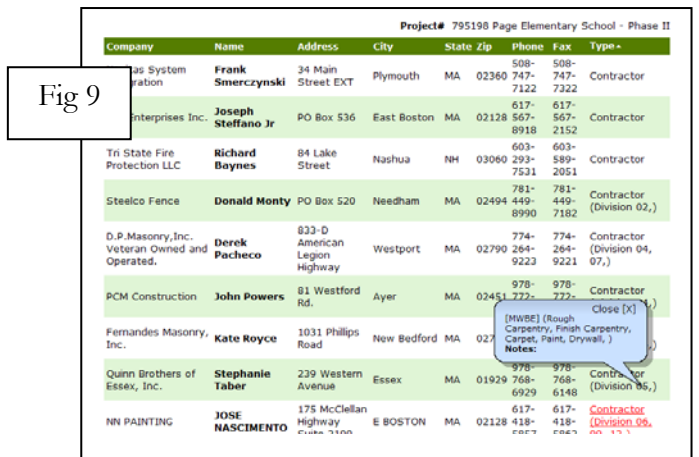
Users are automatically added to the project's "Document Recipients" list to receive update notifications upon viewing any document online.



Document Recipients

Review all plan holders who have acquired documents.

1. Click "Document Recipients" link found on a project's "Project Details" page (Fig 7).
2. All potential bidders are listed and sorted by company type (Fig 9). Click on a column title to sort alphabetically.



Electronic Bid (E-Bid)

This project is being **Electronically Bid** at www.Projectdog.com. Hard copy bids will not be accepted by the Awarding Authority. Go to www.Projectdog.com and Login with an existing account or click [Sign Up](#) to register for free. Enter a project code or search by keyword to access the “Project Details” page. Select “Acquire Documents” to download all bidding documents.

Projectdog
 Home Project Central Company
 Add to my Project Calendar
Project Details
 Code: 799090
 Project Title: Ebid
 Location: Newburyport, MA
Timeline
 Plans/ Specifications Available: 05/22/13 10:00 AM
 General Bid Deadline: 06/21/13 04:00 PM
 Sub Bid Deadline: 06/19/13 04:00 PM
 Estimated Cost: Negotiated
Project Owner
 Sales Department Phone: 978-499-9014
 Projectdog Fax: 978-499-9014
 18 Graf Road Suite 8 Email: sales@projectdog.com
 Newburyport MA US, 01950
Document Manager
 Online Orders Phone: 978-499-9014
 Projectdog Fax: 978-499-9016
 18 Graf Road, Suite 8 Email: orders@projectdog.com
 Newburyport MA US, 01950
Contract Information
 Project:
 Ebid Test Demo for Sales Department.
 Additional Information:
 THIS PROJECT IS BEING ELECTRONICALLY BID AND HARD COPY BIDS WILL NOT BE ACCEPTED. The bids are to be prepared and submitted at www.Projectdog.com. Tutorials and instructions on how to complete the electronic bid documents are available online along with all project documentation.
Project Documents
 Acquire Documents
 Document Recipients
 GC E-Bid
 Sub E Bid

How to Submit an E-Bid

Complete and save all required forms as PDF files. Please be sure to sign all required signatures either digitally or manually.

1. Select the **GC E-Bid** or **Sub E-Bid** link located on the “Project Details” page.

Subcontractors select a bidding trade;

General Contractors will not be able to submit an E-Bid until the official sub bid tabulation is released by the Awarding Authority.

2. Answer / enter / upload all required areas. Enter all dollar value amounts as a whole dollar values only.

3. Select “Submit My E-Bid.” Review the submitted bid package via the “View My Bid Package” link.

Bidding Trades
Please select trade(s) you are bidding.

Section#	Description	Status	Bidding
220000	Plumbing	Incomplete	GO
230000	HVAC	Incomplete	GO
260000	Electrical	Incomplete	GO

It's that simple!

You will not be able to Submit your bid unless all mandatory fields are complete. Please allow yourself sufficient time to upload all information. You will receive an automated email once completed. Please save this for your records.
 DHCD 016128 Roof Replacement & Vinyl Siding, Project #811541

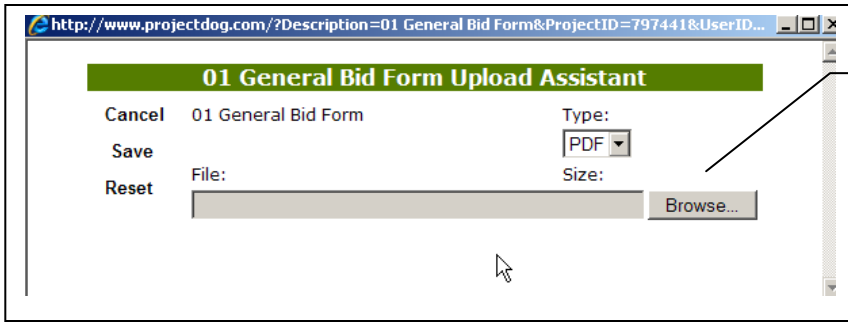
Acknowledge Addendum 0, Yes No
 Bid Price (Whole Dollar)
 Form for General Bid (Signature page) Add File -
 Bid Bond Add File -
 Bidders Reference Form Add File -

Item 2 Sub-bids as follows:
 There are no Sub bids for this project.
Bid Closes in:
0 Days 2 Hours 20 Minutes 20 Seconds.
 Save [Submit my E-Bid](#) Close

You will not be able to Submit your bid unless all mandatory fields are complete. Please allow yourself sufficient time to upload all information. You will receive an automated email once completed. Please save this for your records.
 DHCD 016128 Roof Replacement & Vinyl Siding, Project #811541

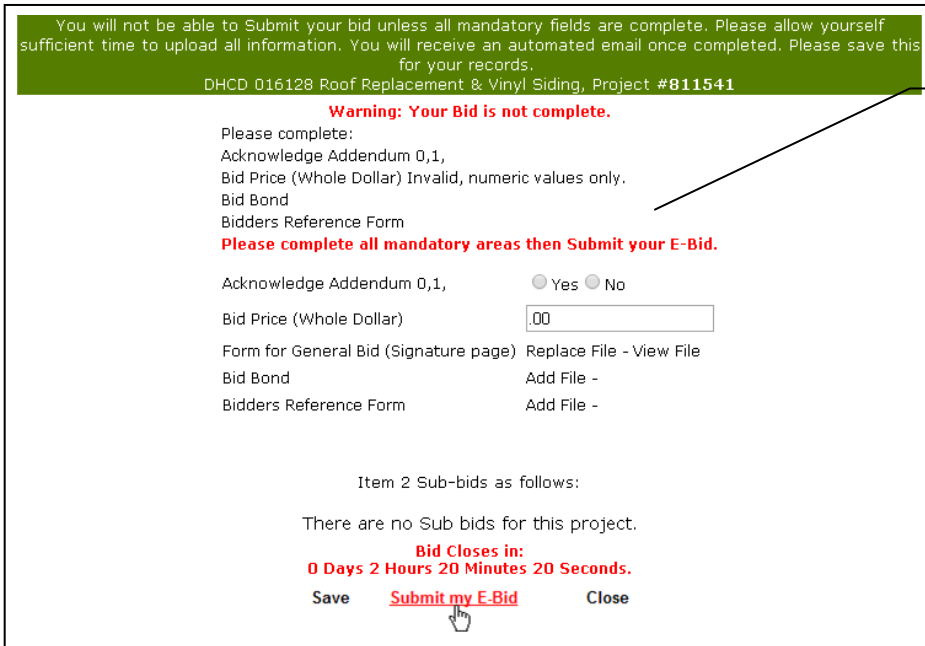
Acknowledge Addendum 0,1, Yes No 4/6/2016
 Bid Price (Whole Dollar) twenty-five thousand Dollars.
 Form for General Bid (Signature page) View File
 Bid Bond View File
 Bidders Reference Form View File

Item 2 Sub-bids as follows:
 There are no Sub bids for this project.
Bid Closes in:
0 Days 2 Hours 11 Minutes 20 Seconds.
 Retract [View My Bid Package](#) Close



Add File

Click “Browse” or “Choose File” to attach a PDF file from a computer. To upload, click “Save” on the left-hand side.



Warning

E-Bids cannot be submitted unless all areas are complete.

Save before adding files or closing the window or E-Bid data may need to be re-entered.

Projectdog.com server time is set to industry standards at time-a.nist.gov. Bidders are encouraged to update their computer clock.

Bidders may save, submit or modify an Electronic Bid (E-Bid) at any time prior to bid close. Once submitted, a bid cannot be edited. To modify a bid the bidder must retract the bid, make any necessary changes, and then submit the bid again. Upon submitting or retracting the bidder will receive a convenience email for informational purposes only. Bidders are encouraged to contact Projectdog if an email is not received.

It is the bidder’s responsibility to review and confirm online that a bid has been submitted and/or retracted and that the bid is 100% true, complete and accurate. All bidders are required to review their submitted E-Bid via the “[View My Bid Package](#)” link.

If a bid is submitted prior to an addendum being issued the bidder will receive an automated email for informational purposes only stating the bidder must review the addendum, retract the bid, acknowledge all addenda, and submit the bid again. If a bidder fails to acknowledge addenda their bid may be rejected by the Awarding Authority.

Once the bid deadline has closed the E-Bid links are no longer available. All E-Bids are compiled in real time upon bid close and published forthwith on the “Project Details” page titled as “List of Bids Received”. Official bid tabulations are posted at the discretion of the Awarding Authority.

For additional assistance, call Projectdog at (978) 499-9014 (M-F, 9AM-5PM).

This page intentionally left blank.

SECTION 00301

BID FORM

To: Town of Wellfleet, Board of Water Commissioners, Wellfleet, Massachusetts

Regarding: Wellfleet Water System SCADA System Upgrades, Town of Wellfleet, Massachusetts

The Owner reserves the right to reject any bid in the event that any bid item or items are obviously unbalanced or appear to the Owner to be so unbalanced as to affect or to be liable to affect adversely any interest of the Owner.

The Owner reserves the right to reject any or all bids if it deems it to be in its best interest to do so. The Owner reserves the right to award the Contract based on sufficiency of appropriated funds to complete the work.

The undersigned states that no officer, agent, or employees of the Owner directly or indirectly has a financial interest in this Bid.

The Undersigned, as Bidder, declares as follows:

- The only parties interested in this BID as Principals are named herein;
- this BID is made without collusion with any other person, firm, or corporation;
- no officer, agent, or employee of the Owner is directly or indirectly interested in this BID;
- the Bidder has carefully examined the site of the proposed Work and fully informed and satisfied himself as to the conditions there existing, the character and requirements of the proposed Work, the difficulties attendant upon its execution and the accuracy of all estimated quantities stated in this BID, and has carefully read and examined the Drawings, the annexed proposed AGREEMENT and the Specifications and other Contract Documents therein referred to and knows and understands the terms and provisions thereof;
- understands that information relative to subsurface and other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) has been furnished only for his information and convenience without any warranty or guarantee, expressed or implied, that the subsurface and/or other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) actually encountered will be the same as those shown on the Drawings or in any of the other Contract Documents and agrees that the Bidder shall not use or be entitled to use any such information made available to him through the Contract Documents or otherwise or obtained by him in his own examination of the site, as a basis of or ground for any claim against the Owner or the Engineer arising from or by reason of any variance which may exist between the aforesaid information made available to or acquired by him and the subsurface and/or other conditions, natural phenomena, existing pipes and other structures (surface and/or subsurface) actually encountered during the construction work, and has made due allowance therefore in this BID;

BID FORM
00301-1

- and the Bidder understands that the quantities of work tabulated in this BID or indicated on the Drawings or in the Specifications or other Contract Documents are only approximate and are subject to increase or decrease as deemed necessary by the Engineer;
- and agrees that, if this BID is accepted will contract with the Owner, as provided in the copy of the Contract Documents deposited in the office of the Engineer, this BID form being part of said Contract Documents, and that the Bidder will perform all the work and furnish all the materials and equipment, and provide all labor, services, plant, machinery, apparatus, appliances, tools, supplies and all other things required by the Contract Documents in the manner and within the time therein prescribed and according to the requirements of the Engineer as therein set forth, and that the Bidder will take in full payment therefore the lump sum or unit price applicable to each item of the Work as stated in the schedule below:

Bidders must bid on each item of the Bid. All entries in the entire BID must be made clearly and in ink; prices bid must be written in both words and figures. In case of discrepancy, the amount shown in words will govern.

Bidders shall insert extended item prices obtained from quantities and unit prices. In case of discrepancy between the products obtained by multiplying the estimated quantity by the unit price, the actual product shall apply. In case of discrepancy between the sum of the total figure of the items and the total amount listed, the actual sum shall apply.

Refer to Section 01024 - Measurement and Payment for Item Descriptions.

Addenda: This BID includes Addenda numbered _____ to _____ (To be filled in by Bidder if Addenda are issued.)

(Bidder) _____

(by) _____

(Title) _____

BASE BID

PART 1: GENERAL BID

The work of the General Bidder, being all work covered by items 1 inclusive.

Item No.	Item Description and Unit Price in Words	Units	Estimated Quantity	Unit Price (In Figures)	Extended Amount (In Figures)
1	SCADA System Upgrades	ls	1		
	Dollars and Cents				
Total					\$

TOTAL FOR BASE BID

Total Amount of Bid (Items 1, inclusive).

\$

(Amount in figures)

(Amount in words)

Basis of Award: The basis of award shall be at the Owner's sole discretion, contingent on the Base Bid Price. The grand total of the Base Bid, Items 1 inclusive, will be used to determine the lowest responsive bidder. Contract to be awarded to the lowest responsible and eligible bidder in compliance with Sections 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts.

Requirements: Specific items of this Contract may be eliminated or reduced in quantity to keep within limits of available funding, at the OWNER'S option. All of the above items shall include all labor, materials, equipment, hauling, disposal, transportation, overhead, profit and insurance to cover the work as required in the Contract Documents.

The undersigned agrees that for extra work, if any, will be performed in accordance with Article 11 of the General Conditions of the Contract and will be paid for in accordance with Article 13 of the General Conditions of the Contract.

An unbalanced or unreasonable lump sum and/or unit price submitted herein may be considered as non-responsive to the Instructions to Bidders.

The bid security accompanying this BID shall be in the amount of five percent (5%) of the BID.

The Bidder, by submittal of this BID, agrees with the Owner that the amount of the bid security deposited with this BID fairly and reasonably represents the amount of damages the Owner will suffer due to the failure of the Bidder to fulfill his agreements as above provided.

As provided in the INSTRUCTIONS TO BIDDERS, the Bidder hereby agrees that he will not withdraw this BID within thirty (30) consecutive calendar days after the actual date of the opening of Bids and that, if the Owner shall accept this BID, the Bidder will duly execute and acknowledge the AGREEMENT and furnish, duly executed and acknowledged, the required CONTRACT BONDS within ten (10) days after notification that the AGREEMENT and other Contract Documents are ready for signature.

If this BID is accepted by the Owner, the undersigned agrees to complete the entire work provided to be done under the Contract within **120 calendar days**, as stipulated in the AGREEMENT. Liquidated damages for each calendar day of delay shall be \$1,000 as stipulated in the AGREEMENT.

A performance bond in an amount equal to 100 percent of the total amount of the bid with a surety company qualified to do business in the Commonwealth of Massachusetts will be required for the faithful performance of the contract, as well as a labor and materials bond in an amount equal to 100 percent of the total bid amount.

Should the Bidder fail to fulfill any of his agreements as hereinabove set forth, the Owner shall have the right to retain as liquidated damages the amount of the bid check or cash which shall become the Owner's property. If a bid bond was given, it is agreed that the amount thereof shall be paid as liquidated damages to the Owner by the Surety.

The undersigned as Bidder, hereby certifies that he is aware of the applicable requirements of the Williams-Steiger Occupational Safety and Health Act of 1970. (O.S.H.A.), and all latest revisions thereto, and that this Proposal is prepared on the basis of compliance with those requirements.

The undersigned as Bidder, hereby certifies that he will maintain records in reasonable detail, which accurately and fairly reflect the financial transactions and disposition of the Bidder, in accordance with M.G.L. Chapter 30, Section 30R.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that he will comply fully with all laws and regulations applicable to awards made subject to MGL Ch. 30, Section 39M. The bidding and award of the contract will be in full compliance with Section 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised.

The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

BID FORM
00301-4

Pursuant to G.L. c.62C, §49A, the undersigned bidder certifies under penalties of perjury that the he/she/it has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

The undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this paragraph the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The attached FORM OF NON-COLLUSION AFFIDAVIT must be signed and submitted as part of the Bid Proposal.

This Proposal must bear the written signature of the Bidder or that of his duly authorized agent. If the Bidder is a corporation or a partnership, the bid must be signed by a duly authorized officer of such corporation or by a Partner and the title of such officer must be stated. Satisfactory completion of the following data is an essential part of submission of this Proposal and is required. Bid must be embossed with corporate seal.

(SEAL)

(Name of Bidder)

By _____
(Signature and title of authorized representative)

Date _____

Telephone)

(Business address)

(Fax Number)

(City and State)

The following documents are attached to and made a condition of the bid, and shall be filed with the bid:

- Bid Security (5%) and Cash Bid Bond Affidavit if cash or check
- List of Proposed Sub-Contractors
- Completed and signed Bid Proposal and Reference List (Section 00301)
- Completed Form of Non-Collusion Affidavit (Section 00480)
- Completed Certificate of Corporate Vote (Corporation Only) (Section 00481)
- Completed Certificate as to Payment of State Taxes (Section 00482)
- Completed Certificate of 10 Hour OSHA Training (Section 00483)

BID FORM
00301-5

The Bidder is required to list four or more of your firm's recent projects of a similar to be deemed an acceptable bid. References will enable the Owner to judge his experience, skill, and business standing.

Project Name: _____
Project Location: _____
Contract Amount: \$ _____ Completion Date _____
Owner: _____
Contact Name: _____ Telephone: _____
Architect/Engineer: _____
Contact Name: _____ Telephone: _____

Project Name: _____
Project Location: _____
Contract Amount: \$ _____ Completion Date _____
Owner: _____
Contact Name: _____ Telephone: _____
Architect/Engineer: _____
Contact Name: _____ Telephone: _____

Project Name:	_____		
Project Location:	_____		
Contract Amount: \$	_____	Completion Date	_____
Owner:	_____		
Contact Name:	_____	Telephone:	_____
Architect/Engineer:	_____		
Contact Name:	_____	Telephone:	_____

Project Name:	_____		
Project Location:	_____		
Contract Amount: \$	_____	Completion Date	_____
Owner:	_____		
Contact Name:	_____	Telephone:	_____
Architect/Engineer:	_____		
Contact Name:	_____	Telephone:	_____

Add supplementary page if necessary.

END OF SECTION 00301

THIS PAGE INTENTIONALLY LEFT BLANK

DOCUMENT 00480

FORM OF NON-COLLUSIVE AFFIDAVIT
(AFFIDAVIT FOR BIDDER)

State of _____

County of _____

_____ being first duly sworn, deposes and says,

That it is _____, the party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or a sham; that said bidder has not colluded, conspired, connived or agreed directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of its bid or any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Town of Wellfleet, or any person interested in the proposed contract, and that all statements in said proposal or bid are true.

Signature of:

if bidder is an individual

_____ Bidder,

if bidder is a partnership

_____ Partner,

if bidder is a Corporation

_____ Officer,

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

My commission expires: _____, 20_____

END OF SECTION 00480

THIS PAGE INTENTIONALLY LEFT BLANK

DOCUMENT 00481

CERTIFICATE OF CORPORATE VOTE
(CORPORATION ONLY)

At a duly authorized meeting of the Board of Directors of _____
held on _____, it was VOTED that, _____,
(Name)

_____ of this company, be and hereby is authorized to execute
(Officer)

bidding, documents, contracts, and bonds in the name and on behalf of said company, and
affix its corporate seal hereto; and such execution of any contract or obligation in this
company's name on its behalf by such officer under seal of the company, shall be valid and
binding upon this company.

I hereby certify that I am the clerk of the above named corporation and that
_____ is the duly elected officer as above of said company, and
that the above vote has not been amended or rescinded and remains in full force and effect as
the date of this contract.

Clerk

Date

Affix Corporate Seal

END OF SECTION 00481

CERTIFICATE OF CORPORATE VOTE
00481-1

THIS PAGE INTENTIONALLY LEFT BLANK

DOCUMENT 00482

CERTIFICATE AS TO PAYMENT OF STATE TAXES

Pursuant to M.G.L. Ch. 62C, sec. 49A, the undersigned certifies under the penalties of perjury that the said undersigned, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Social Security Number or Federal
Identification Number

Signature of Individual or Corporate Name

By: _____
Corporate Officer (if applicable)

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

My commission expires: _____, 20_____

END OF SECTION 00482

CERTIFICATE AS TO PAYMENT OF STATE TAXES

00482-1

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 00483

OSHA 10 HOUR TRAINING

A contractor will not be eligible for award of a contract unless such contractor has submitted the following certification, which is deemed a part of the resulting contract:

_____ certifies that:

All employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and shall furnish documentation of successful completion of said course with the first certified payroll report for each employee.

(Signature of authorized representative of Contractor)

END OF SECTION 00483

OSHA 10 HOUR TRAINING
00483 - 1

THIS PAGE INTENTIONALLY LEFT BLANK

AGREEMENT

SECTION 00500

INDEX

ARTICLE 1 WORK

ARTICLE 2 ENGINEER

ARTICLE 3 CONTRACT TIMES

ARTICLE 4 CONTRACT PRICE

ARTICLE 5 PAYMENT PROCEDURES

ARTICLE 6 CONTRACTOR'S REPRESENTATIONS

ARTICLE 7 CONTRACT DOCUMENTS

ARTICLE 8 MISCELLANEOUS

AGREEMENT

00500-1

AGREEMENT

SECTION 00500

WELLFLEET WATER SYSTEM
SCADA SYSTEM UPGRADES

BOARD OF WATER COMMISSIONERS
WELLFLEET, MASSACHUSETTS

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2020 by and between the Town of Wellfleet, acting by and through its Town Administrator, duly authorized therefore, who acts herein solely for the Town of Wellfleet and without personal liability to itself, (hereinafter called OWNER) and _____ (hereinafter called CONTRACTOR).

OWNER AND CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is as described in SECTION 01010, SUMMARY OF WORK.

The work done and materials and equipment furnished shall be strictly pursuant to and in conformity with the specifications and plans; said plans are signed and accompany this contract and these specifications, and are intended to complement each other. Any work appearing in or upon the one and not mentioned in the other shall be executed according to the true intent and meaning of said specifications and plans, the same as though the work was contained and described in all and as reasonably implied by the plans.

The Wellfleet Water System SCADA System Upgrades project includes, but is not necessarily limited to, new and replacement of the water system SCADA and telemetry systems at the Coles Neck Wellfield, Boy Scout Wells, Water Storage Tank, and Wellfleet Police Department. The project shall include furnishing all labor, services, equipment, materials, devices, plant, facilities, and appurtenances for the demolition, removal, and disposal of existing SCADA and telemetry equipment and systems; and the installation of new materials, equipment, and facilities.

ARTICLE 2. ENGINEER

The Project has been designed by Environmental Partners Group, Inc., 1900 Crown Colony Drive, Suite 402, Quincy, Massachusetts 02169, who is hereinafter called ENGINEER and who is to act as OWNER'S representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

AGREEMENT
00500-2

ARTICLE 3. CONTRACT TIMES

- 3.1 All work must be substantially complete **120 calendar days** from and including issuance of a notice to proceed, and/or receipt of fully executed contract.
- 3.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER one thousand dollars (\$1,000) for each day that expires after the time specified in paragraph 3.1 for Substantial Completion until the Work is substantially complete.

ARTICLE 4. CONTRACT PRICE

The OWNER shall pay CONTRACTOR for completion of the work in accordance with the Contract Documents in current funds as follows:

For unit price items, the extended total resulting from the product of the actual measured quantities suitably installed and accepted and the unit prices from the accepted bid proposal herein referred to as Section 00301 BID FORM dated _____ . The total of the Bid Proposal accepted by the Town is:

ARTICLE 5. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

- 5.1 For unit price bid items the product of the actual measured quantities suitably installed and accepted and the unit prices from the accepted bid proposal constitutes the extended total for payment. The extended total is the unit price times the quantity indicated. An adjustment of the unit price bid for an item in the proposal will only be considered if the actual quantity furnished and installed is greater than 25% above or below the estimated quantity. Said adjustment will only be applicable to that measured quantity which is 25% above or below the estimated quantity. For Lump Sum items suitably installed and completed the lump sum amount listed in the accepted bid proposal constitutes the total for payment.

- 5.2 Progress Payments; Retainage. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by ENGINEER, and in accordance with the applicable Massachusetts General Law during construction. All such payments will be measured by the schedule of values established in paragraph 2.05 of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.
- 5.3 Progress payments will be made in an amount equal to 95 percent of Work completed (with the balance being retainage) but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER shall determine, or OWNER may withhold, in accordance with paragraph 15.01.C.5 of the General Conditions.
- 5.4 Final Payment. Upon final completion and acceptance of the Work in accordance with paragraph 15.06 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said paragraph 15.06.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement, CONTRACTOR makes the following representations:

- 6.1 CONTRACTOR has examined and carefully studied the Contract Documents (including the Addenda listed in paragraph 7) and the other related data identified in the Bidding Documents including "technical data."
- 6.2 CONTRACTOR has visited the sites and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, or furnishing of the Work.
- 6.3 CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
- 6.4 CONTRACTOR has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in paragraph 5.03.A.1 of the General conditions. CONTRACTOR accepts the determination set forth in paragraph SC-5.03 of the Supplementary Conditions of the extent of the "technical data" contained in such reports and drawings upon which CONTRACTOR is entitled to rely as provided in paragraph 5.03 of the General Conditions. CONTRACTOR acknowledges that OWNER and ENGINEER do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous

AGREEMENT
00500-4

to the site. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground utilities and facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance, or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR and safety precautions and programs incident thereto. CONTRACTOR does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.

- 6.5 CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the site that relates to the Work as indicated in the Contract Documents.
- 6.6 CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports, and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- 6.7 CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 7. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 7.1 Invitation to Bid.
- 7.2 Instructions to Bidders.
- 7.3 CONTRACTOR's Bid Proposal.
- 7.4 This Agreement.
- 7.5 Exhibits to this Agreement.
- 7.6 Performance, Payment, and other Bonds.
- 7.7 General Conditions EJCDC Document C-700, 2013 edition.
- 7.8 Supplemental Conditions.

AGREEMENT
00500-5

- 7.9 Specifications as listed in table of contents thereof.
- 7.10 Addenda numbers ___ to ___, inclusive.
- 7.11 The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents pursuant to paragraph 11.01 of the General Conditions.

ARTICLE 8. MISCELLANEOUS

- 8.1 Terms used in this Agreement which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.
- 8.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment with release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 8.3 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.
- 8.4 Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- 8.5 No officer or employee of the OWNER shall participate in any decision relating to this Contract which affects his/her personal interest or the interest of any corporation, partnership, or association in which she/he is directly or indirectly interested. No officer or employee of the OWNER shall have any interest, direct or indirect, in this Contract or the proceeds thereof. The CONTRACTOR understands that any key personnel individually named to provide services under the Contract may become municipal employees subject to the provisions of M.G.L. c. 268A.
- 8.6 Appropriations for expenditures by the OWNER to spend for a particular purpose are ordinarily made on a fiscal year basis. The fiscal year of the OWNER is the twelve (12) month period ending June 30 of each year. The obligations of the OWNER under the Contract for the present or any subsequent fiscal year following the fiscal

year in which the Contract is executed are subject to the appropriation to the OWNER of funds sufficient to discharge the OWNER's obligations, which accrue in this or any subsequent fiscal year. In the absence of such appropriation or authorization, this Contract shall be terminated immediately without liability for damages, penalties or other charges arising from early termination. Expenditures for contracted services, which will extend beyond a single fiscal year shall not exceed in any fiscal year the amount appropriated and authorized for said fiscal year. The CONTRACTOR's yearly costs, as set out herein, may not exceed the amount appropriated for said year.

- 8.7 Discriminatory employment practices by contractors, subcontractors and suppliers of goods and services based on race, color, religion, national origin, ancestry, age or sex are prohibited. CONTRACTOR s and suppliers of goods and services shall give written notice of their commitment to non-discrimination to any labor union, association or brotherhood with which they have a collective bargaining or other agreement.

IN WITNESS HEREOF, the parties of this AGREEMENT have hereunto set their hands and seals as of the day and year first above written.

FOR THE TOWN OF WELLFLEET, MA

Maria Broadbent
Town Administrator

CONTRACTOR

BY: _____

TITLE: _____
Print or type name and title

TAX ID#: _____
(Social Security # or FEID #)

Approved as to Form:

(Owner's Counsel)

CERTIFICATE PURSUANT TO GL C44 & 31C

In accordance with M.G.L. C44, Section 31C, this is to certify that an appropriation in the amount of this contract is available therefor and that the _____ has been authorized to execute the contract and approve all requisitions and change orders.

BY _____
Town Accountant

NOTICE OF AWARD

TO:

PROJECT DESCRIPTION: **Wellfleet Water System SCADA System Upgrades**

The Owner has considered the Proposal submitted by you for the above described Work on _____ in response to its Advertisement for Bids and Instructions to Bidders.

You are hereby notified that your Proposal has been accepted for Items totaling the amount of \$_____.

You are required by the Instructions to Bidders to execute the Contract Agreement and furnish the required Contractor's Performance Bond, Payment Bond and certificates of insurance within ten (10) days from the date of this Notice of Award.

If you fail to execute said Agreement and to furnish said Bonds and Insurance within ten (10) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your Proposal as abandoned and as a forfeiture of your Bid Bond. The Owner will be entitled to such other rights as may be granted by law.

It is acknowledged that ____ of your bid prices are abnormally low. It is understood that this will be waived as an informality as to form in your Bid. However you are hereby notified that the unrealistically low unit prices not reflecting the actual cost of the work bars you from any equitable adjustment of unit price bid items described in paragraph 5.1 of Section 00500 of the Contract Documents. The specific bid items of note are:_____.

You are required to return an acknowledged copy of this Notice of Award to the Owner. Dated this _____ day of _____, 2020.

By Its Town Administrator:

Date

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged, this, the _____ day of _____, 2020.

By: _____

Title: _____

NOTICES
00550-1

NOTICE TO PROCEED

To:

Date:

PROJECT DESCRIPTION: Wellfleet Water System SCADA System Upgrades

You are hereby notified to commence the Work in accordance with the Agreement dated _____, on or before _____, and you are to complete all work within **one hundred and twenty (120) consecutive calendar days** thereafter. The date of completion of all work is, therefore, _____.

By Its Town Administrator:

_____ Date

END OF SECTION 00550

DOCUMENT 00610

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: That we _____
(Name of Contractor)

a _____ hereinafter called "Principal" and
(Corporation, Partnership, Joint Venture or Individual)

_____ of _____, State of _____
(Surety) (City & State)

_____ hereinafter called the "Surety" and licensed by the State
Division of Insurance to do business under the laws of the Commonwealth of
Massachusetts, are held and firmly bound to the City/Town of _____,
Massachusetts, hereinafter called "Owner", in the penal sum of
_____ Dollars
(\$_____) in lawful money of the United States, for the payment of
which sum well and truly to be made, we bind ourselves, our heirs, executors,
administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered
into a certain contract with the Owner, dated the _____ day of _____,
20__ (the "Construction Contract"), for the construction
described as follows: _____
_____.

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all
the undertakings, covenants, terms, conditions, and agreements of the Construction
Contract during the original term thereof, and any extensions thereof which may be
granted by the Owner, with or without notice to the Surety, and if he shall satisfy all
claims and demands incurred under the Construction Contract, and shall fully indemnify
and save harmless the Owner from all costs and damages which it may suffer by reason of
failure to do so, and shall reimburse and repay the Owner all outlay and expense which
the Owner may incur in making good any default, then this obligation shall be void;
otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the Surety's obligation under this Bond shall arise after (1)
the Owner has declared the Principal in default of the Construction Contract or any
provision thereof or (2) has declared that the Principal has failed, or is otherwise unable
or unwilling, to execute the work consistent with, and in conformance to, the
Construction Contract (collectively referred to as a "Contractor Default"). The

PERFORMANCE BOND

00610-1

determination of a Contractor Default shall be made solely by the Owner. The Owner need not terminate the Construction Contract to declare a Contractor Default or to invoke its rights under this Bond.

When the Surety's obligation under this Bond arises, the Surety, at its sole expense and at the consent and election of the Owner, shall promptly take one of the following steps: (1) arrange for the Principal to perform and complete the work of the Construction Contract; (2) arrange for a contractor other than the Principal to perform and complete the work of the Construction Contract; (3) reimburse the Owner, in a manner and at such time as the Owner shall decide, for all costs and expenses incurred by the Owner in performing and completing the work of the Construction Contract. Surety will keep Owner reasonably informed of the progress, status and results of any investigation of any claim of the Owner.

If the Surety does not proceed as provided in this Bond with due diligence and all deliberate speed, the Surety shall be deemed to be in default of this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner.

After the Surety's obligation under this Bond arises, the Surety is obligated, to the limit of the amounts of this Bond, for (1) the correction of defective work and completion of the Construction Contract; (2) additional design, professional services, and legal costs, including attorneys' fees, resulting from the Contractor Default or from the default of the Surety under this Bond; (3) any additional work beyond the Construction Contract made necessary by the Contractor Default or default of the Surety under this Bond; (4) indemnification obligation of the Principal, if any, as provided in the Construction Contract; and (5) liquidated damages as provided in the Construction Contract, or if none are so specified, actual and foreseeable consequential damages resulting from the Contractor Default or default of the Surety under this Bond.

Any proceeding, legal or equitable, under this Bond shall be instituted in any court of competent jurisdiction in the Commonwealth of Massachusetts.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Construction Contract or to the work to be performed thereunder or the specifications accompanying the same shall in any way affect its obligation on this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Construction Contract or to the work or to the specifications.

IN WITNESS WHEREOF, this instrument is executed in _____ () counterparts, each one of which shall be deemed an original, this the _____ day of _____, 20____.

PERFORMANCE BOND
00610-2

ATTEST:

Principal

(Principal Secretary)

By _____

(Address-Zip Code)

Witness as to Principal

(SEAL)

(Address-Zip Code)

ATTEST:

Surety

(Attorney-in-Fact)

By _____

(Address-Zip Code)

Witness as to Surety

(SEAL)

(Address-Zip Code)

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is a Partnership, all partners should execute Bond.

END OF SECTION 00610

PERFORMANCE BOND

00610-3

THIS PAGE INTENTIONALLY LEFT BLANK

DOCUMENT 00620

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That we _____

_____ a _____

(Name of Contractor) (Corporation, Partnership, Joint Venture or Individual)

hereinafter called "Principal" and _____ of

_____,
(Surety)

State of _____ hereinafter called the "Surety" and licensed by the
State

(City and State)

Division of Insurance to do business under the laws of the Commonwealth of
Massachusetts, are held and firmly bound to the City/Town of _____,
Massachusetts, hereinafter called "Owner", in the penal sum of
_____ Dollars

(\$_____) in lawful money of the United States, for the payment of
which sum well and truly to be made, we bind ourselves, our heirs, executors,
administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered
into a certain contract with the Owner, dated the _____ day of
_____, 20___, for the construction described as follows:

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms,
subcontractors, and corporations furnishing materials for or performing labor in the
prosecution of the work provided for in such contract, and any authorized extension or
modification thereof, including all amounts due for materials, lubricants, oil, gasoline,
coal and coke, repairs on machinery, equipment and tools, consumed or used in
connection with the construction of such work, and all insurance premiums on said work,
and for all labor, performed in such work whether by subcontractor or otherwise, then this
obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby stipulates and
agrees that no change, extension of time, alteration or addition to the terms of the contract
or to the work to be performed thereunder or the specifications accompanying the same
shall in any way affect its obligation on this bond, and it does hereby waive notice of any

PAYMENT BOND

00620-1

such change, extension of time, alteration or addition to the terms of this contract or to the work or to the specifications.

PROVIDED, FURTHER, that no final settlement between the Owner and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in ____ () counterparts, each one of which shall be deemed an original, this the _____ day of _____, 20__.

ATTEST:

Surety

(Attorney-in-Fact) By _____

(Address-Zip Code)

Witness as to Surety (SEAL)

(Address-Zip Code)

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is a Partnership, all partners should execute Bond.

END OF SECTION 00620

GENERAL CONDITIONS OF CONTRACT

THIS PAGE INTENTIONALLY LEFT BLANK

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT

Prepared by



Issued and Published Jointly by



These General Conditions have been prepared for use with the Agreement Between Owner and Contractor for Construction Contract (EJCDC® C-520, Stipulated Sum, or C-525, Cost-Plus, 2013 Editions). Their provisions are interrelated and a change in one may necessitate a change in the other.

To prepare supplementary conditions that are coordinated with the General Conditions, use EJCDC's Guide to the Preparation of Supplementary Conditions (EJCDC® C-800, 2013 Edition). The full EJCDC Construction series of documents is discussed in the Commentary on the 2013 EJCDC Construction Documents (EJCDC® C-001, 2013 Edition).

Copyright © 2013:

National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314-2794
(703) 684-2882
www.nspe.org

American Council of Engineering Companies
1015 15th Street N.W., Washington, DC 20005
(202) 347-7474
www.acec.org

American Society of Civil Engineers
1801 Alexander Bell Drive, Reston, VA 20191-4400
(800) 548-2723
www.asce.org

The copyright for this document is owned jointly by the three sponsoring organizations listed above. The National Society of Professional Engineers is the Copyright Administrator for the EJCDC documents; please direct all inquiries regarding EJCDC copyrights to NSPE.

NOTE: EJCDC publications may be purchased at www.ejcdc.org, or from any of the sponsoring organizations above.

STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT

TABLE OF CONTENTS

	Page
Article 1 – Definitions and Terminology.....	1
1.01 Defined Terms.....	1
1.02 Terminology.....	4
Article 2 – Preliminary Matters	5
2.01 Delivery of Bonds and Evidence of Insurance.....	5
2.02 Copies of Documents	6
2.03 Before Starting Construction.....	6
2.04 Preconstruction Conference; Designation of Authorized Representatives	6
2.05 Initial Acceptance of Schedules	7
2.06 Electronic Transmittals	7
Article 3 – Documents: Intent, Requirements, Reuse.....	7
3.01 Intent.....	7
3.02 Reference Standards.....	8
3.03 Reporting and Resolving Discrepancies	8
3.04 Requirements of the Contract Documents	9
3.05 Reuse of Documents	9
Article 4 – Commencement and Progress of the Work	9
4.01 Commencement of Contract Times; Notice to Proceed.....	9
4.02 Starting the Work	10
4.03 Reference Points	10
4.04 Progress Schedule	10
4.05 Delays in Contractor’s Progress.....	10
Article 5 – Availability of Lands; Subsurface and Physical Conditions; Hazardous Environmental Conditions	11
5.01 Availability of Lands.....	11
5.02 Use of Site and Other Areas.....	11
5.03 Subsurface and Physical Conditions	12
5.04 Differing Subsurface or Physical Conditions.....	13
5.05 Underground Facilities.....	14
5.06 Hazardous Environmental Conditions at Site	16
Article 6 – Bonds and Insurance	17

6.01	Performance, Payment, and Other Bonds	17
6.02	Insurance—General Provisions.....	18
6.03	Contractor’s Insurance	19
6.04	Owner’s Liability Insurance.....	21
6.05	Property Insurance	21
6.06	Waiver of Rights	23
6.07	Receipt and Application of Property Insurance Proceeds	24
Article 7 – Contractor’s Responsibilities.....		24
7.01	Supervision and Superintendence	24
7.02	Labor; Working Hours	24
7.03	Services, Materials, and Equipment.....	25
7.04	“Or Equals”	25
7.05	Substitutes	26
7.06	Concerning Subcontractors, Suppliers, and Others.....	27
7.07	Patent Fees and Royalties.....	29
7.08	Permits	29
7.09	Taxes	29
7.10	Laws and Regulations	30
7.11	Record Documents	30
7.12	Safety and Protection	30
7.13	Safety Representative.....	31
7.14	Hazard Communication Programs	31
7.15	Emergencies	31
7.16	Shop Drawings, Samples, and Other Submittals.....	32
7.17	Contractor’s General Warranty and Guarantee.....	34
7.18	Indemnification	34
7.19	Delegation of Professional Design Services	35
Article 8 – Other Work at the Site		35
8.01	Other Work	35
8.02	Coordination.....	36
8.03	Legal Relationships.....	36
Article 9 – Owner’s Responsibilities		37
9.01	Communications to Contractor	37
9.02	Replacement of Engineer	37
9.03	Furnish Data.....	37

9.04	Pay When Due	37
9.05	Lands and Easements; Reports, Tests, and Drawings	38
9.06	Insurance	38
9.07	Change Orders.....	38
9.08	Inspections, Tests, and Approvals.....	38
9.09	Limitations on Owner’s Responsibilities	38
9.10	Undisclosed Hazardous Environmental Condition	38
9.11	Evidence of Financial Arrangements	38
9.12	Safety Programs	38
Article 10 – Engineer’s Status During Construction		38
10.01	Owner’s Representative	38
10.02	Visits to Site	39
10.03	Project Representative.....	39
10.04	Rejecting Defective Work.....	39
10.05	Shop Drawings, Change Orders and Payments.....	39
10.06	Determinations for Unit Price Work.....	39
10.07	Decisions on Requirements of Contract Documents and Acceptability of Work.....	39
10.08	Limitations on Engineer’s Authority and Responsibilities	40
10.09	Compliance with Safety Program	40
Article 11 – Amending the Contract Documents; Changes in the Work.....		40
11.01	Amending and Supplementing Contract Documents	40
11.02	Owner-Authorized Changes in the Work.....	41
11.03	Unauthorized Changes in the Work	41
11.04	Change of Contract Price	41
11.05	Change of Contract Times	42
11.06	Change Proposals.....	42
11.07	Execution of Change Orders	43
11.08	Notification to Surety.....	44
Article 12 – Claims		44
12.01	Claims	44
Article 13 – Cost of the Work; Allowances; Unit Price Work		45
13.01	Cost of the Work	45
13.02	Allowances.....	47
13.03	Unit Price Work	48
Article 14 – Tests and Inspections; Correction, Removal or Acceptance of Defective Work		48

14.01	Access to Work	48
14.02	Tests, Inspections, and Approvals.....	48
14.03	Defective Work	49
14.04	Acceptance of Defective Work	50
14.05	Uncovering Work.....	50
14.06	Owner May Stop the Work	51
14.07	Owner May Correct Defective Work.....	51
Article 15 – Payments to Contractor; Set-Offs; Completion; Correction Period		51
15.01	Progress Payments	51
15.02	Contractor’s Warranty of Title.....	54
15.03	Substantial Completion	54
15.04	Partial Use or Occupancy.....	55
15.05	Final Inspection.....	56
15.06	Final Payment	56
15.07	Waiver of Claims	57
15.08	Correction Period	57
Article 16 – Suspension of Work and Termination		58
16.01	Owner May Suspend Work.....	58
16.02	Owner May Terminate for Cause.....	58
16.03	Owner May Terminate For Convenience.....	59
16.04	Contractor May Stop Work or Terminate	59
Article 17 – Final Resolution of Disputes.....		60
17.01	Methods and Procedures	60
Article 18 – Miscellaneous		60
18.01	Giving Notice.....	60
18.02	Computation of Times.....	60
18.03	Cumulative Remedies	60
18.04	Limitation of Damages.....	61
18.05	No Waiver	61
18.06	Survival of Obligations	61
18.07	Controlling Law	61
18.08	Headings.....	61

ARTICLE 1 – DEFINITIONS AND TERMINOLOGY

1.01 *Defined Terms*

- A. Wherever used in the Bidding Requirements or Contract Documents, a term printed with initial capital letters, including the term's singular and plural forms, will have the meaning indicated in the definitions below. In addition to terms specifically defined, terms with initial capital letters in the Contract Documents include references to identified articles and paragraphs, and the titles of other documents or forms.
1. *Addenda*—Written or graphic instruments issued prior to the opening of Bids which clarify, correct, or change the Bidding Requirements or the proposed Contract Documents.
 2. *Agreement*—The written instrument, executed by Owner and Contractor, that sets forth the Contract Price and Contract Times, identifies the parties and the Engineer, and designates the specific items that are Contract Documents.
 3. *Application for Payment*—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Contract Documents.
 4. *Bid*—The offer of a Bidder submitted on the prescribed form setting forth the prices for the Work to be performed.
 5. *Bidder*—An individual or entity that submits a Bid to Owner.
 6. *Bidding Documents*—The Bidding Requirements, the proposed Contract Documents, and all Addenda.
 7. *Bidding Requirements*—The advertisement or invitation to bid, Instructions to Bidders, Bid Bond or other Bid security, if any, the Bid Form, and the Bid with any attachments.
 8. *Change Order*—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Contract Price or the Contract Times, or other revision to the Contract, issued on or after the Effective Date of the Contract.
 9. *Change Proposal*—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth herein, seeking an adjustment in Contract Price or Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Contract Documents or the acceptability of Work under the Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Contract.
 10. *Claim*—(a) A demand or assertion by Owner directly to Contractor, duly submitted in compliance with the procedural requirements set forth herein: seeking an adjustment of Contract Price or Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Contract Documents or the acceptability of Work under the Contract Documents; contesting Engineer's decision regarding a Change Proposal; seeking resolution of a contractual issue that Engineer has declined to address; or seeking other relief with respect to the terms of the Contract; or (b) a demand or assertion by Contractor directly to Owner, duly submitted in compliance with the procedural requirements set forth herein, contesting Engineer's decision regarding a Change Proposal; or seeking resolution of a contractual issue that Engineer has declined to address. A demand for money or services by a third party is not a Claim.

11. *Constituent of Concern*—Asbestos, petroleum, radioactive materials, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5501 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, state, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
12. *Contract*—The entire and integrated written contract between the Owner and Contractor concerning the Work.
13. *Contract Documents*—Those items so designated in the Agreement, and which together comprise the Contract.
14. *Contract Price*—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Contract Documents. .
15. *Contract Times*—The number of days or the dates by which Contractor shall: (a) achieve Milestones, if any; (b) achieve Substantial Completion; and (c) complete the Work.
16. *Contractor*—The individual or entity with which Owner has contracted for performance of the Work.
17. *Cost of the Work*—See Paragraph 13.01 for definition.
18. *Drawings*—The part of the Contract that graphically shows the scope, extent, and character of the Work to be performed by Contractor.
19. *Effective Date of the Contract*—The date, indicated in the Agreement, on which the Contract becomes effective.
20. *Engineer*—The individual or entity named as such in the Agreement.
21. *Field Order*—A written order issued by Engineer which requires minor changes in the Work but does not change the Contract Price or the Contract Times.
22. *Hazardous Environmental Condition*—The presence at the Site of Constituents of Concern in such quantities or circumstances that may present a danger to persons or property exposed thereto. The presence at the Site of materials that are necessary for the execution of the Work, or that are to be incorporated in the Work, and that are controlled and contained pursuant to industry practices, Laws and Regulations, and the requirements of the Contract, does not establish a Hazardous Environmental Condition.
23. *Laws and Regulations; Laws or Regulations*—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.
24. *Liens*—Charges, security interests, or encumbrances upon Contract-related funds, real property, or personal property.
25. *Milestone*—A principal event in the performance of the Work that the Contract requires Contractor to achieve by an intermediate completion date or by a time prior to Substantial Completion of all the Work.

26. *Notice of Award*—The written notice by Owner to a Bidder of Owner’s acceptance of the Bid.
27. *Notice to Proceed*—A written notice by Owner to Contractor fixing the date on which the Contract Times will commence to run and on which Contractor shall start to perform the Work.
28. *Owner*—The individual or entity with which Contractor has contracted regarding the Work, and which has agreed to pay Contractor for the performance of the Work, pursuant to the terms of the Contract.
29. *Progress Schedule*—A schedule, prepared and maintained by Contractor, describing the sequence and duration of the activities comprising the Contractor’s plan to accomplish the Work within the Contract Times.
30. *Project*—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the Work to be performed under the Contract Documents is a part.
31. *Project Manual*—The written documents prepared for, or made available for, procuring and constructing the Work, including but not limited to the Bidding Documents or other construction procurement documents, geotechnical and existing conditions information, the Agreement, bond forms, General Conditions, Supplementary Conditions, and Specifications. The contents of the Project Manual may be bound in one or more volumes.
32. *Resident Project Representative*—The authorized representative of Engineer assigned to assist Engineer at the Site. As used herein, the term Resident Project Representative or “RPR” includes any assistants or field staff of Resident Project Representative.
33. *Samples*—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.
34. *Schedule of Submittals*—A schedule, prepared and maintained by Contractor, of required submittals and the time requirements for Engineer’s review of the submittals and the performance of related construction activities.
35. *Schedule of Values*—A schedule, prepared and maintained by Contractor, allocating portions of the Contract Price to various portions of the Work and used as the basis for reviewing Contractor’s Applications for Payment.
36. *Shop Drawings*—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Contract Documents.
37. *Site*—Lands or areas indicated in the Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.
38. *Specifications*—The part of the Contract that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
39. *Subcontractor*—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.

40. *Substantial Completion*—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms “substantially complete” and “substantially completed” as applied to all or part of the Work refer to Substantial Completion thereof.
41. *Successful Bidder*—The Bidder whose Bid the Owner accepts, and to which the Owner makes an award of contract, subject to stated conditions.
42. *Supplementary Conditions*—The part of the Contract that amends or supplements these General Conditions.
43. *Supplier*—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.
44. *Technical Data*—Those items expressly identified as Technical Data in the Supplementary Conditions, with respect to either (a) subsurface conditions at the Site, or physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) or (b) Hazardous Environmental Conditions at the Site. If no such express identifications of Technical Data have been made with respect to conditions at the Site, then the data contained in boring logs, recorded measurements of subsurface water levels, laboratory test results, and other factual, objective information regarding conditions at the Site that are set forth in any geotechnical or environmental report prepared for the Project and made available to Contractor are hereby defined as Technical Data with respect to conditions at the Site under Paragraphs 5.03, 5.04, and 5.06.
45. *Underground Facilities*—All underground pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments, and any encasements containing such facilities, including but not limited to those that convey electricity, gases, steam, liquid petroleum products, telephone or other communications, fiber optic transmissions, cable television, water, wastewater, storm water, other liquids or chemicals, or traffic or other control systems.
46. *Unit Price Work*—Work to be paid for on the basis of unit prices.
47. *Work*—The entire construction or the various separately identifiable parts thereof required to be provided under the Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Contract Documents.
48. *Work Change Directive*—A written directive to Contractor issued on or after the Effective Date of the Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

1.02 *Terminology*

- A. The words and terms discussed in the following paragraphs are not defined but, when used in the Bidding Requirements or Contract Documents, have the indicated meaning.
- B. *Intent of Certain Terms or Adjectives:*
 1. The Contract Documents include the terms “as allowed,” “as approved,” “as ordered,” “as directed” or terms of like effect or import to authorize an exercise of professional judgment by Engineer. In addition, the adjectives “reasonable,” “suitable,”

“acceptable,” “proper,” “satisfactory,” or adjectives of like effect or import are used to describe an action or determination of Engineer as to the Work. It is intended that such exercise of professional judgment, action, or determination will be solely to evaluate, in general, the Work for compliance with the information in the Contract Documents and with the design concept of the Project as a functioning whole as shown or indicated in the Contract Documents (unless there is a specific statement indicating otherwise). The use of any such term or adjective is not intended to and shall not be effective to assign to Engineer any duty or authority to supervise or direct the performance of the Work, or any duty or authority to undertake responsibility contrary to the provisions of Article 10 or any other provision of the Contract Documents.

C. *Day:*

1. The word “day” means a calendar day of 24 hours measured from midnight to the next midnight.

D. *Defective:*

1. The word “defective,” when modifying the word “Work,” refers to Work that is unsatisfactory, faulty, or deficient in that it:
 - a. does not conform to the Contract Documents; or
 - b. does not meet the requirements of any applicable inspection, reference standard, test, or approval referred to in the Contract Documents; or
 - c. has been damaged prior to Engineer’s recommendation of final payment (unless responsibility for the protection thereof has been assumed by Owner at Substantial Completion in accordance with Paragraph 15.03 or 15.04).

E. *Furnish, Install, Perform, Provide:*

1. The word “furnish,” when used in connection with services, materials, or equipment, shall mean to supply and deliver said services, materials, or equipment to the Site (or some other specified location) ready for use or installation and in usable or operable condition.
2. The word “install,” when used in connection with services, materials, or equipment, shall mean to put into use or place in final position said services, materials, or equipment complete and ready for intended use.
3. The words “perform” or “provide,” when used in connection with services, materials, or equipment, shall mean to furnish and install said services, materials, or equipment complete and ready for intended use.
4. If the Contract Documents establish an obligation of Contractor with respect to specific services, materials, or equipment, but do not expressly use any of the four words “furnish,” “install,” “perform,” or “provide,” then Contractor shall furnish and install said services, materials, or equipment complete and ready for intended use.

- F. Unless stated otherwise in the Contract Documents, words or phrases that have a well-known technical or construction industry or trade meaning are used in the Contract Documents in accordance with such recognized meaning.

ARTICLE 2 – PRELIMINARY MATTERS

2.01 *Delivery of Bonds and Evidence of Insurance*

- A. *Bonds:* When Contractor delivers the executed counterparts of the Agreement to Owner, Contractor shall also deliver to Owner such bonds as Contractor may be required to furnish.

- B. *Evidence of Contractor's Insurance:* When Contractor delivers the executed counterparts of the Agreement to Owner, Contractor shall also deliver to Owner, with copies to each named insured and additional insured (as identified in the Supplementary Conditions or elsewhere in the Contract), the certificates and other evidence of insurance required to be provided by Contractor in accordance with Article 6.
- C. *Evidence of Owner's Insurance:* After receipt of the executed counterparts of the Agreement and all required bonds and insurance documentation, Owner shall promptly deliver to Contractor, with copies to each named insured and additional insured (as identified in the Supplementary Conditions or otherwise), the certificates and other evidence of insurance required to be provided by Owner under Article 6.

2.02 *Copies of Documents*

- A. Owner shall furnish to Contractor four printed copies of the Contract (including one fully executed counterpart of the Agreement), and one copy in electronic portable document format (PDF). Additional printed copies will be furnished upon request at the cost of reproduction.
- B. Owner shall maintain and safeguard at least one original printed record version of the Contract, including Drawings and Specifications signed and sealed by Engineer and other design professionals. Owner shall make such original printed record version of the Contract available to Contractor for review. Owner may delegate the responsibilities under this provision to Engineer.

2.03 *Before Starting Construction*

- A. *Preliminary Schedules:* Within 10 days after the Effective Date of the Contract (or as otherwise specifically required by the Contract Documents), Contractor shall submit to Engineer for timely review:
 - 1. a preliminary Progress Schedule indicating the times (numbers of days or dates) for starting and completing the various stages of the Work, including any Milestones specified in the Contract;
 - 2. a preliminary Schedule of Submittals; and
 - 3. a preliminary Schedule of Values for all of the Work which includes quantities and prices of items which when added together equal the Contract Price and subdivides the Work into component parts in sufficient detail to serve as the basis for progress payments during performance of the Work. Such prices will include an appropriate amount of overhead and profit applicable to each item of Work.

2.04 *Preconstruction Conference; Designation of Authorized Representatives*

- A. Before any Work at the Site is started, a conference attended by Owner, Contractor, Engineer, and others as appropriate will be held to establish a working understanding among the parties as to the Work and to discuss the schedules referred to in Paragraph 2.03.A, procedures for handling Shop Drawings, Samples, and other submittals, processing Applications for Payment, electronic or digital transmittals, and maintaining required records.
- B. At this conference Owner and Contractor each shall designate, in writing, a specific individual to act as its authorized representative with respect to the services and responsibilities under the Contract. Such individuals shall have the authority to transmit and receive information, render decisions relative to the Contract, and otherwise act on behalf of each respective party.

2.05 *Initial Acceptance of Schedules*

- A. At least 10 days before submission of the first Application for Payment a conference, attended by Contractor, Engineer, and others as appropriate, will be held to review for acceptability to Engineer as provided below the schedules submitted in accordance with Paragraph 2.03.A. Contractor shall have an additional 10 days to make corrections and adjustments and to complete and resubmit the schedules. No progress payment shall be made to Contractor until acceptable schedules are submitted to Engineer.
 - 1. The Progress Schedule will be acceptable to Engineer if it provides an orderly progression of the Work to completion within the Contract Times. Such acceptance will not impose on Engineer responsibility for the Progress Schedule, for sequencing, scheduling, or progress of the Work, nor interfere with or relieve Contractor from Contractor's full responsibility therefor.
 - 2. Contractor's Schedule of Submittals will be acceptable to Engineer if it provides a workable arrangement for reviewing and processing the required submittals.
 - 3. Contractor's Schedule of Values will be acceptable to Engineer as to form and substance if it provides a reasonable allocation of the Contract Price to the component parts of the Work.

2.06 *Electronic Transmittals*

- A. Except as otherwise stated elsewhere in the Contract, the Owner, Engineer, and Contractor may transmit, and shall accept, Project-related correspondence, text, data, documents, drawings, information, and graphics, including but not limited to Shop Drawings and other submittals, in electronic media or digital format, either directly, or through access to a secure Project website.
- B. If the Contract does not establish protocols for electronic or digital transmittals, then Owner, Engineer, and Contractor shall jointly develop such protocols.
- C. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

ARTICLE 3 – DOCUMENTS: INTENT, REQUIREMENTS, REUSE

3.01 *Intent*

- A. The Contract Documents are complementary; what is required by one is as binding as if required by all.
- B. It is the intent of the Contract Documents to describe a functionally complete project (or part thereof) to be constructed in accordance with the Contract Documents.
- C. Unless otherwise stated in the Contract Documents, if there is a discrepancy between the electronic or digital versions of the Contract Documents (including any printed copies derived from such electronic or digital versions) and the printed record version, the printed record version shall govern.
- D. The Contract supersedes prior negotiations, representations, and agreements, whether written or oral.
- E. Engineer will issue clarifications and interpretations of the Contract Documents as provided herein.

3.02 *Reference Standards*

A. Standards Specifications, Codes, Laws and Regulations

1. Reference in the Contract Documents to standard specifications, manuals, reference standards, or codes of any technical society, organization, or association, or to Laws or Regulations, whether such reference be specific or by implication, shall mean the standard specification, manual, reference standard, code, or Laws or Regulations in effect at the time of opening of Bids (or on the Effective Date of the Contract if there were no Bids), except as may be otherwise specifically stated in the Contract Documents.
2. No provision of any such standard specification, manual, reference standard, or code, or any instruction of a Supplier, shall be effective to change the duties or responsibilities of Owner, Contractor, or Engineer, or any of their subcontractors, consultants, agents, or employees, from those set forth in the part of the Contract Documents prepared by or for Engineer. No such provision or instruction shall be effective to assign to Owner, Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, any duty or authority to supervise or direct the performance of the Work or any duty or authority to undertake responsibility inconsistent with the provisions of the part of the Contract Documents prepared by or for Engineer.

3.03 *Reporting and Resolving Discrepancies*

A. *Reporting Discrepancies:*

1. *Contractor's Verification of Figures and Field Measurements:* Before undertaking each part of the Work, Contractor shall carefully study the Contract Documents, and check and verify pertinent figures and dimensions therein, particularly with respect to applicable field measurements. Contractor shall promptly report in writing to Engineer any conflict, error, ambiguity, or discrepancy that Contractor discovers, or has actual knowledge of, and shall not proceed with any Work affected thereby until the conflict, error, ambiguity, or discrepancy is resolved, by a clarification or interpretation by Engineer, or by an amendment or supplement to the Contract Documents issued pursuant to Paragraph 11.01.
2. *Contractor's Review of Contract Documents:* If, before or during the performance of the Work, Contractor discovers any conflict, error, ambiguity, or discrepancy within the Contract Documents, or between the Contract Documents and (a) any applicable Law or Regulation, (b) actual field conditions, (c) any standard specification, manual, reference standard, or code, or (d) any instruction of any Supplier, then Contractor shall promptly report it to Engineer in writing. Contractor shall not proceed with the Work affected thereby (except in an emergency as required by Paragraph 7.15) until the conflict, error, ambiguity, or discrepancy is resolved, by a clarification or interpretation by Engineer, or by an amendment or supplement to the Contract Documents issued pursuant to Paragraph 11.01.
3. Contractor shall not be liable to Owner or Engineer for failure to report any conflict, error, ambiguity, or discrepancy in the Contract Documents unless Contractor had actual knowledge thereof.

B. *Resolving Discrepancies:*

1. Except as may be otherwise specifically stated in the Contract Documents, the provisions of the part of the Contract Documents prepared by or for Engineer shall take precedence in resolving any conflict, error, ambiguity, or discrepancy between such provisions of the Contract Documents and:

- a. the provisions of any standard specification, manual, reference standard, or code, or the instruction of any Supplier (whether or not specifically incorporated by reference as a Contract Document); or
- b. the provisions of any Laws or Regulations applicable to the performance of the Work (unless such an interpretation of the provisions of the Contract Documents would result in violation of such Law or Regulation).

3.04 *Requirements of the Contract Documents*

- A. During the performance of the Work and until final payment, Contractor and Owner shall submit to the Engineer all matters in question concerning the requirements of the Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Contract Documents, as soon as possible after such matters arise. Engineer will be the initial interpreter of the requirements of the Contract Documents, and judge of the acceptability of the Work thereunder.
- B. Engineer will, with reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Contract Documents. Engineer's written clarification, interpretation, or decision will be final and binding on Contractor, unless it appeals by submitting a Change Proposal, and on Owner, unless it appeals by filing a Claim.
- C. If a submitted matter in question concerns terms and conditions of the Contract Documents that do not involve (1) the performance or acceptability of the Work under the Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer is unable to provide a decision or interpretation. If Owner and Contractor are unable to agree on resolution of such a matter in question, either party may pursue resolution as provided in Article 12.

3.05 *Reuse of Documents*

- A. Contractor and its Subcontractors and Suppliers shall not:
 1. have or acquire any title to or ownership rights in any of the Drawings, Specifications, or other documents (or copies of any thereof) prepared by or bearing the seal of Engineer or its consultants, including electronic media editions, or reuse any such Drawings, Specifications, other documents, or copies thereof on extensions of the Project or any other project without written consent of Owner and Engineer and specific written verification or adaptation by Engineer; or
 2. have or acquire any title or ownership rights in any other Contract Documents, reuse any such Contract Documents for any purpose without Owner's express written consent, or violate any copyrights pertaining to such Contract Documents.
- B. The prohibitions of this Paragraph 3.05 will survive final payment, or termination of the Contract. Nothing herein shall preclude Contractor from retaining copies of the Contract Documents for record purposes.

ARTICLE 4 – COMMENCEMENT AND PROGRESS OF THE WORK

4.01 *Commencement of Contract Times; Notice to Proceed*

- A. The Contract Times will commence to run on the thirtieth day after the Effective Date of the Contract or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within 30 days after the Effective Date of the Contract. In no event will the Contract Times commence to run later than the sixtieth day

after the day of Bid opening or the thirtieth day after the Effective Date of the Contract, whichever date is earlier.

4.02 *Starting the Work*

- A. Contractor shall start to perform the Work on the date when the Contract Times commence to run. No Work shall be done at the Site prior to such date.

4.03 *Reference Points*

- A. Owner shall provide engineering surveys to establish reference points for construction which in Engineer's judgment are necessary to enable Contractor to proceed with the Work. Contractor shall be responsible for laying out the Work, shall protect and preserve the established reference points and property monuments, and shall make no changes or relocations without the prior written approval of Owner. Contractor shall report to Engineer whenever any reference point or property monument is lost or destroyed or requires relocation because of necessary changes in grades or locations, and shall be responsible for the accurate replacement or relocation of such reference points or property monuments by professionally qualified personnel.

4.04 *Progress Schedule*

- A. Contractor shall adhere to the Progress Schedule established in accordance with Paragraph 2.05 as it may be adjusted from time to time as provided below.
 - 1. Contractor shall submit to Engineer for acceptance (to the extent indicated in Paragraph 2.05) proposed adjustments in the Progress Schedule that will not result in changing the Contract Times.
 - 2. Proposed adjustments in the Progress Schedule that will change the Contract Times shall be submitted in accordance with the requirements of Article 11.
- B. Contractor shall carry on the Work and adhere to the Progress Schedule during all disputes or disagreements with Owner. No Work shall be delayed or postponed pending resolution of any disputes or disagreements, or during any appeal process, except as permitted by Paragraph 16.04, or as Owner and Contractor may otherwise agree in writing.

4.05 *Delays in Contractor's Progress*

- A. If Owner, Engineer, or anyone for whom Owner is responsible, delays, disrupts, or interferes with the performance or progress of the Work, then Contractor shall be entitled to an equitable adjustment in the Contract Times and Contract Price. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.
- B. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for delay, disruption, or interference caused by or within the control of Contractor. Delay, disruption, and interference attributable to and within the control of a Subcontractor or Supplier shall be deemed to be within the control of Contractor.
- C. If Contractor's performance or progress is delayed, disrupted, or interfered with by unanticipated causes not the fault of and beyond the control of Owner, Contractor, and those for which they are responsible, then Contractor shall be entitled to an equitable adjustment in Contract Times. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times. Such an adjustment shall be Contractor's sole and exclusive remedy for the delays, disruption, and interference described in this paragraph. Causes of delay, disruption, or interference that may give rise to an adjustment in Contract Times under this paragraph include but are not limited to the following:

1. severe and unavoidable natural catastrophes such as fires, floods, epidemics, and earthquakes;
 2. abnormal weather conditions;
 3. acts or failures to act of utility owners (other than those performing other work at or adjacent to the Site by arrangement with the Owner, as contemplated in Article 8); and
 4. acts of war or terrorism.
- D. Delays, disruption, and interference to the performance or progress of the Work resulting from the existence of a differing subsurface or physical condition, an Underground Facility that was not shown or indicated by the Contract Documents, or not shown or indicated with reasonable accuracy, and those resulting from Hazardous Environmental Conditions, are governed by Article 5.
- E. Paragraph 8.03 governs delays, disruption, and interference to the performance or progress of the Work resulting from the performance of certain other work at or adjacent to the Site.
- F. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for any delay, disruption, or interference if such delay is concurrent with a delay, disruption, or interference caused by or within the control of Contractor.
- G. Contractor must submit any Change Proposal seeking an adjustment in Contract Price or Contract Times under this paragraph within 30 days of the commencement of the delaying, disrupting, or interfering event.

ARTICLE 5 – AVAILABILITY OF LANDS; SUBSURFACE AND PHYSICAL CONDITIONS; HAZARDOUS ENVIRONMENTAL CONDITIONS

5.01 *Availability of Lands*

- A. Owner shall furnish the Site. Owner shall notify Contractor of any encumbrances or restrictions not of general application but specifically related to use of the Site with which Contractor must comply in performing the Work.
- B. Upon reasonable written request, Owner shall furnish Contractor with a current statement of record legal title and legal description of the lands upon which permanent improvements are to be made and Owner's interest therein as necessary for giving notice of or filing a mechanic's or construction lien against such lands in accordance with applicable Laws and Regulations.
- C. Contractor shall provide for all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment.

5.02 *Use of Site and Other Areas*

- A. *Limitation on Use of Site and Other Areas:*
 1. Contractor shall confine construction equipment, temporary construction facilities, the storage of materials and equipment, and the operations of workers to the Site, adjacent areas that Contractor has arranged to use through construction easements or otherwise, and other adjacent areas permitted by Laws and Regulations, and shall not unreasonably encumber the Site and such other adjacent areas with construction equipment or other materials or equipment. Contractor shall assume full responsibility for (a) damage to the Site; (b) damage to any such other adjacent areas used for Contractor's operations; (c) damage to any other adjacent land or areas; and (d) for injuries and losses sustained by the owners or occupants of any such land or areas; provided that such damage or injuries result from the performance of the Work or from other actions or conduct of the Contractor or those for which Contractor is responsible.

2. If a damage or injury claim is made by the owner or occupant of any such land or area because of the performance of the Work, or because of other actions or conduct of the Contractor or those for which Contractor is responsible, Contractor shall (a) take immediate corrective or remedial action as required by Paragraph 7.12, or otherwise; (b) promptly attempt to settle the claim as to all parties through negotiations with such owner or occupant, or otherwise resolve the claim by arbitration or other dispute resolution proceeding, or at law; and (c) to the fullest extent permitted by Laws and Regulations, indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against any such claim, and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to any claim or action, legal or equitable, brought by any such owner or occupant against Owner, Engineer, or any other party indemnified hereunder to the extent caused directly or indirectly, in whole or in part by, or based upon, Contractor's performance of the Work, or because of other actions or conduct of the Contractor or those for which Contractor is responsible.
- B. *Removal of Debris During Performance of the Work:* During the progress of the Work the Contractor shall keep the Site and other adjacent areas free from accumulations of waste materials, rubbish, and other debris. Removal and disposal of such waste materials, rubbish, and other debris shall conform to applicable Laws and Regulations.
 - C. *Cleaning:* Prior to Substantial Completion of the Work Contractor shall clean the Site and the Work and make it ready for utilization by Owner. At the completion of the Work Contractor shall remove from the Site and adjacent areas all tools, appliances, construction equipment and machinery, and surplus materials and shall restore to original condition all property not designated for alteration by the Contract Documents.
 - D. *Loading of Structures:* Contractor shall not load nor permit any part of any structure to be loaded in any manner that will endanger the structure, nor shall Contractor subject any part of the Work or adjacent structures or land to stresses or pressures that will endanger them.

5.03 *Subsurface and Physical Conditions*

- A. *Reports and Drawings:* The Supplementary Conditions identify:
 1. those reports known to Owner of explorations and tests of subsurface conditions at or adjacent to the Site;
 2. those drawings known to Owner of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities); and
 3. Technical Data contained in such reports and drawings.
- B. *Reliance by Contractor on Technical Data Authorized:* Contractor may rely upon the accuracy of the Technical Data expressly identified in the Supplementary Conditions with respect to such reports and drawings, but such reports and drawings are not Contract Documents. If no such express identification has been made, then Contractor may rely upon the accuracy of the Technical Data (as defined in Article 1) contained in any geotechnical or environmental report prepared for the Project and made available to Contractor. Except for such reliance on Technical Data, Contractor may not rely upon or make any claim against Owner or Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, with respect to:
 1. the completeness of such reports and drawings for Contractor's purposes, including, but not limited to, any aspects of the means, methods, techniques, sequences, and

procedures of construction to be employed by Contractor, and safety precautions and programs incident thereto; or

2. other data, interpretations, opinions, and information contained in such reports or shown or indicated in such drawings; or
3. any Contractor interpretation of or conclusion drawn from any Technical Data or any such other data, interpretations, opinions, or information.

5.04 *Differing Subsurface or Physical Conditions*

- A. *Notice by Contractor:* If Contractor believes that any subsurface or physical condition that is uncovered or revealed at the Site either:
1. is of such a nature as to establish that any Technical Data on which Contractor is entitled to rely as provided in Paragraph 5.03 is materially inaccurate; or
 2. is of such a nature as to require a change in the Drawings or Specifications; or
 3. differs materially from that shown or indicated in the Contract Documents; or
 4. is of an unusual nature, and differs materially from conditions ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract Documents;

then Contractor shall, promptly after becoming aware thereof and before further disturbing the subsurface or physical conditions or performing any Work in connection therewith (except in an emergency as required by Paragraph 7.15), notify Owner and Engineer in writing about such condition. Contractor shall not further disturb such condition or perform any Work in connection therewith (except with respect to an emergency) until receipt of a written statement permitting Contractor to do so.

- B. *Engineer's Review:* After receipt of written notice as required by the preceding paragraph, Engineer will promptly review the subsurface or physical condition in question; determine the necessity of Owner's obtaining additional exploration or tests with respect to the condition; conclude whether the condition falls within any one or more of the differing site condition categories in Paragraph 5.04.A above; obtain any pertinent cost or schedule information from Contractor; prepare recommendations to Owner regarding the Contractor's resumption of Work in connection with the subsurface or physical condition in question and the need for any change in the Drawings or Specifications; and advise Owner in writing of Engineer's findings, conclusions, and recommendations.
- C. *Owner's Statement to Contractor Regarding Site Condition:* After receipt of Engineer's written findings, conclusions, and recommendations, Owner shall issue a written statement to Contractor (with a copy to Engineer) regarding the subsurface or physical condition in question, addressing the resumption of Work in connection with such condition, indicating whether any change in the Drawings or Specifications will be made, and adopting or rejecting Engineer's written findings, conclusions, and recommendations, in whole or in part.
- D. *Possible Price and Times Adjustments:*
1. Contractor shall be entitled to an equitable adjustment in Contract Price or Contract Times, or both, to the extent that the existence of a differing subsurface or physical condition, or any related delay, disruption, or interference, causes an increase or decrease in Contractor's cost of, or time required for, performance of the Work; subject, however, to the following:
 - a. such condition must fall within any one or more of the categories described in Paragraph 5.04.A;

- b. with respect to Work that is paid for on a unit price basis, any adjustment in Contract Price will be subject to the provisions of Paragraph 13.03; and,
 - c. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.
2. Contractor shall not be entitled to any adjustment in the Contract Price or Contract Times with respect to a subsurface or physical condition if:
 - a. Contractor knew of the existence of such condition at the time Contractor made a commitment to Owner with respect to Contract Price and Contract Times by the submission of a Bid or becoming bound under a negotiated contract, or otherwise; or
 - b. the existence of such condition reasonably could have been discovered or revealed as a result of any examination, investigation, exploration, test, or study of the Site and contiguous areas expressly required by the Bidding Requirements or Contract Documents to be conducted by or for Contractor prior to Contractor's making such commitment; or
 - c. Contractor failed to give the written notice as required by Paragraph 5.04.A.
 3. If Owner and Contractor agree regarding Contractor's entitlement to and the amount or extent of any adjustment in the Contract Price or Contract Times, or both, then any such adjustment shall be set forth in a Change Order.
 4. Contractor may submit a Change Proposal regarding its entitlement to or the amount or extent of any adjustment in the Contract Price or Contract Times, or both, no later than 30 days after Owner's issuance of the Owner's written statement to Contractor regarding the subsurface or physical condition in question.

5.05 *Underground Facilities*

- A. *Contractor's Responsibilities:* The information and data shown or indicated in the Contract Documents with respect to existing Underground Facilities at or adjacent to the Site is based on information and data furnished to Owner or Engineer by the owners of such Underground Facilities, including Owner, or by others. Unless it is otherwise expressly provided in the Supplementary Conditions:
 1. Owner and Engineer do not warrant or guarantee the accuracy or completeness of any such information or data provided by others; and
 2. the cost of all of the following will be included in the Contract Price, and Contractor shall have full responsibility for:
 - a. reviewing and checking all information and data regarding existing Underground Facilities at the Site;
 - b. locating all Underground Facilities shown or indicated in the Contract Documents as being at the Site;
 - c. coordination of the Work with the owners (including Owner) of such Underground Facilities, during construction; and
 - d. the safety and protection of all existing Underground Facilities at the Site, and repairing any damage thereto resulting from the Work.
- B. *Notice by Contractor:* If Contractor believes that an Underground Facility that is uncovered or revealed at the Site was not shown or indicated in the Contract Documents, or was not shown or indicated with reasonable accuracy, then Contractor shall, promptly after becoming

aware thereof and before further disturbing conditions affected thereby or performing any Work in connection therewith (except in an emergency as required by Paragraph 7.15), identify the owner of such Underground Facility and give written notice to that owner and to Owner and Engineer.

- C. *Engineer's Review:* Engineer will promptly review the Underground Facility and conclude whether such Underground Facility was not shown or indicated in the Contract Documents, or was not shown or indicated with reasonable accuracy; obtain any pertinent cost or schedule information from Contractor; prepare recommendations to Owner regarding the Contractor's resumption of Work in connection with the Underground Facility in question; determine the extent, if any, to which a change is required in the Drawings or Specifications to reflect and document the consequences of the existence or location of the Underground Facility; and advise Owner in writing of Engineer's findings, conclusions, and recommendations. During such time, Contractor shall be responsible for the safety and protection of such Underground Facility.
- D. *Owner's Statement to Contractor Regarding Underground Facility:* After receipt of Engineer's written findings, conclusions, and recommendations, Owner shall issue a written statement to Contractor (with a copy to Engineer) regarding the Underground Facility in question, addressing the resumption of Work in connection with such Underground Facility, indicating whether any change in the Drawings or Specifications will be made, and adopting or rejecting Engineer's written findings, conclusions, and recommendations in whole or in part.
- E. *Possible Price and Times Adjustments:*
 - 1. Contractor shall be entitled to an equitable adjustment in the Contract Price or Contract Times, or both, to the extent that any existing Underground Facility at the Site that was not shown or indicated in the Contract Documents, or was not shown or indicated with reasonable accuracy, or any related delay, disruption, or interference, causes an increase or decrease in Contractor's cost of, or time required for, performance of the Work; subject, however, to the following:
 - a. Contractor did not know of and could not reasonably have been expected to be aware of or to have anticipated the existence or actual location of the Underground Facility in question;
 - b. With respect to Work that is paid for on a unit price basis, any adjustment in Contract Price will be subject to the provisions of Paragraph 13.03;
 - c. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times; and
 - d. Contractor gave the notice required in Paragraph 5.05.B.
 - 2. If Owner and Contractor agree regarding Contractor's entitlement to and the amount or extent of any adjustment in the Contract Price or Contract Times, or both, then any such adjustment shall be set forth in a Change Order.
 - 3. Contractor may submit a Change Proposal regarding its entitlement to or the amount or extent of any adjustment in the Contract Price or Contract Times, or both, no later than 30 days after Owner's issuance of the Owner's written statement to Contractor regarding the Underground Facility in question.

5.06 *Hazardous Environmental Conditions at Site*

- A. *Reports and Drawings*: The Supplementary Conditions identify:
1. those reports and drawings known to Owner relating to Hazardous Environmental Conditions that have been identified at or adjacent to the Site; and
 2. Technical Data contained in such reports and drawings.
- B. *Reliance by Contractor on Technical Data Authorized*: Contractor may rely upon the accuracy of the Technical Data expressly identified in the Supplementary Conditions with respect to such reports and drawings, but such reports and drawings are not Contract Documents. If no such express identification has been made, then Contractor may rely on the accuracy of the Technical Data (as defined in Article 1) contained in any geotechnical or environmental report prepared for the Project and made available to Contractor. Except for such reliance on Technical Data, Contractor may not rely upon or make any claim against Owner or Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors with respect to:
1. the completeness of such reports and drawings for Contractor's purposes, including, but not limited to, any aspects of the means, methods, techniques, sequences and procedures of construction to be employed by Contractor and safety precautions and programs incident thereto; or
 2. other data, interpretations, opinions and information contained in such reports or shown or indicated in such drawings; or
 3. any Contractor interpretation of or conclusion drawn from any Technical Data or any such other data, interpretations, opinions or information.
- C. Contractor shall not be responsible for removing or remediating any Hazardous Environmental Condition encountered, uncovered, or revealed at the Site unless such removal or remediation is expressly identified in the Contract Documents to be within the scope of the Work.
- D. Contractor shall be responsible for controlling, containing, and duly removing all Constituents of Concern brought to the Site by Contractor, Subcontractors, Suppliers, or anyone else for whom Contractor is responsible, and for any associated costs; and for the costs of removing and remediating any Hazardous Environmental Condition created by the presence of any such Constituents of Concern.
- E. If Contractor encounters, uncovers, or reveals a Hazardous Environmental Condition whose removal or remediation is not expressly identified in the Contract Documents as being within the scope of the Work, or if Contractor or anyone for whom Contractor is responsible creates a Hazardous Environmental Condition, then Contractor shall immediately: (1) secure or otherwise isolate such condition; (2) stop all Work in connection with such condition and in any area affected thereby (except in an emergency as required by Paragraph 7.15); and (3) notify Owner and Engineer (and promptly thereafter confirm such notice in writing). Owner shall promptly consult with Engineer concerning the necessity for Owner to retain a qualified expert to evaluate such condition or take corrective action, if any. Promptly after consulting with Engineer, Owner shall take such actions as are necessary to permit Owner to timely obtain required permits and provide Contractor the written notice required by Paragraph 5.06.F. If Contractor or anyone for whom Contractor is responsible created the Hazardous Environmental Condition in question, then Owner may remove and remediate the Hazardous Environmental Condition, and impose a set-off against payments to account for the associated costs.
- F. Contractor shall not resume Work in connection with such Hazardous Environmental Condition or in any affected area until after Owner has obtained any required permits related

- thereto, and delivered written notice to Contractor either (1) specifying that such condition and any affected area is or has been rendered safe for the resumption of Work, or (2) specifying any special conditions under which such Work may be resumed safely.
- G. If Owner and Contractor cannot agree as to entitlement to or on the amount or extent, if any, of any adjustment in Contract Price or Contract Times, or both, as a result of such Work stoppage or such special conditions under which Work is agreed to be resumed by Contractor, then within 30 days of Owner's written notice regarding the resumption of Work, Contractor may submit a Change Proposal, or Owner may impose a set-off.
- H. If after receipt of such written notice Contractor does not agree to resume such Work based on a reasonable belief it is unsafe, or does not agree to resume such Work under such special conditions, then Owner may order the portion of the Work that is in the area affected by such condition to be deleted from the Work, following the contractual change procedures in Article 11. Owner may have such deleted portion of the Work performed by Owner's own forces or others in accordance with Article 8.
- I. To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Contractor, Subcontractors, and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to a Hazardous Environmental Condition, provided that such Hazardous Environmental Condition (1) was not shown or indicated in the Drawings, Specifications, or other Contract Documents, identified as Technical Data entitled to limited reliance pursuant to Paragraph 5.06.B, or identified in the Contract Documents to be included within the scope of the Work, and (2) was not created by Contractor or by anyone for whom Contractor is responsible. Nothing in this Paragraph 5.06.H shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence.
- J. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the failure to control, contain, or remove a Constituent of Concern brought to the Site by Contractor or by anyone for whom Contractor is responsible, or to a Hazardous Environmental Condition created by Contractor or by anyone for whom Contractor is responsible. Nothing in this Paragraph 5.06.J shall obligate Contractor to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence.
- K. The provisions of Paragraphs 5.03, 5.04, and 5.05 do not apply to the presence of Constituents of Concern or to a Hazardous Environmental Condition uncovered or revealed at the Site.

ARTICLE 6 – BONDS AND INSURANCE

6.01 *Performance, Payment, and Other Bonds*

- A. Contractor shall furnish a performance bond and a payment bond, each in an amount at least equal to the Contract Price, as security for the faithful performance and payment of all of Contractor's obligations under the Contract. These bonds shall remain in effect until one year after the date when final payment becomes due or until completion of the correction period specified in Paragraph 15.08, whichever is later, except as provided otherwise by Laws or Regulations, the Supplementary Conditions, or other specific provisions of the

Contract. Contractor shall also furnish such other bonds as are required by the Supplementary Conditions or other specific provisions of the Contract.

- B. All bonds shall be in the form prescribed by the Contract except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in “Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies” as published in Circular 570 (as amended and supplemented) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. A bond signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual’s authority to bind the surety. The evidence of authority shall show that it is effective on the date the agent or attorney-in-fact signed the accompanying bond.
- C. Contractor shall obtain the required bonds from surety companies that are duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds in the required amounts.
- D. If the surety on a bond furnished by Contractor is declared bankrupt or becomes insolvent, or its right to do business is terminated in any state or jurisdiction where any part of the Project is located, or the surety ceases to meet the requirements above, then Contractor shall promptly notify Owner and Engineer and shall, within 20 days after the event giving rise to such notification, provide another bond and surety, both of which shall comply with the bond and surety requirements above.
- E. If Contractor has failed to obtain a required bond, Owner may exclude the Contractor from the Site and exercise Owner’s termination rights under Article 16.
- F. Upon request, Owner shall provide a copy of the payment bond to any Subcontractor, Supplier, or other person or entity claiming to have furnished labor or materials used in the performance of the Work.

6.02 *Insurance—General Provisions*

- A. Owner and Contractor shall obtain and maintain insurance as required in this Article and in the Supplementary Conditions.
- B. All insurance required by the Contract to be purchased and maintained by Owner or Contractor shall be obtained from insurance companies that are duly licensed or authorized, in the state or jurisdiction in which the Project is located, to issue insurance policies for the required limits and coverages. Unless a different standard is indicated in the Supplementary Conditions, all companies that provide insurance policies required under this Contract shall have an A.M. Best rating of A-VII or better.
- C. Contractor shall deliver to Owner, with copies to each named insured and additional insured (as identified in this Article, in the Supplementary Conditions, or elsewhere in the Contract), certificates of insurance establishing that Contractor has obtained and is maintaining the policies, coverages, and endorsements required by the Contract. Upon request by Owner or any other insured, Contractor shall also furnish other evidence of such required insurance, including but not limited to copies of policies and endorsements, and documentation of applicable self-insured retentions and deductibles. Contractor may block out (redact) any confidential premium or pricing information contained in any policy or endorsement furnished under this provision.
- D. Owner shall deliver to Contractor, with copies to each named insured and additional insured (as identified in this Article, the Supplementary Conditions, or elsewhere in the Contract), certificates of insurance establishing that Owner has obtained and is maintaining the policies, coverages, and endorsements required of Owner by the Contract (if any). Upon request by Contractor or any other insured, Owner shall also provide other evidence of such required insurance (if any), including but not limited to copies of policies and endorsements, and

documentation of applicable self-insured retentions and deductibles. Owner may block out (redact) any confidential premium or pricing information contained in any policy or endorsement furnished under this provision.

- E. Failure of Owner or Contractor to demand such certificates or other evidence of the other party's full compliance with these insurance requirements, or failure of Owner or Contractor to identify a deficiency in compliance from the evidence provided, shall not be construed as a waiver of the other party's obligation to obtain and maintain such insurance.
- F. If either party does not purchase or maintain all of the insurance required of such party by the Contract, such party shall notify the other party in writing of such failure to purchase prior to the start of the Work, or of such failure to maintain prior to any change in the required coverage.
- G. If Contractor has failed to obtain and maintain required insurance, Owner may exclude the Contractor from the Site, impose an appropriate set-off against payment, and exercise Owner's termination rights under Article 16.
- H. Without prejudice to any other right or remedy, if a party has failed to obtain required insurance, the other party may elect to obtain equivalent insurance to protect such other party's interests at the expense of the party who was required to provide such coverage, and the Contract Price shall be adjusted accordingly.
- I. Owner does not represent that insurance coverage and limits established in this Contract necessarily will be adequate to protect Contractor or Contractor's interests.
- J. The insurance and insurance limits required herein shall not be deemed as a limitation on Contractor's liability under the indemnities granted to Owner and other individuals and entities in the Contract.

6.03 *Contractor's Insurance*

- A. *Workers' Compensation:* Contractor shall purchase and maintain workers' compensation and employer's liability insurance for:
 - 1. claims under workers' compensation, disability benefits, and other similar employee benefit acts.
 - 2. United States Longshoreman and Harbor Workers' Compensation Act and Jones Act coverage (if applicable).
 - 3. claims for damages because of bodily injury, occupational sickness or disease, or death of Contractor's employees (by stop-gap endorsement in monopolist worker's compensation states).
 - 4. Foreign voluntary worker compensation (if applicable).
- B. *Commercial General Liability—Claims Covered:* Contractor shall purchase and maintain commercial general liability insurance, covering all operations by or on behalf of Contractor, on an occurrence basis, against:
 - 1. claims for damages because of bodily injury, sickness or disease, or death of any person other than Contractor's employees.
 - 2. claims for damages insured by reasonably available personal injury liability coverage.
 - 3. claims for damages, other than to the Work itself, because of injury to or destruction of tangible property wherever located, including loss of use resulting therefrom.
- C. *Commercial General Liability—Form and Content:* Contractor's commercial liability policy shall be written on a 1996 (or later) ISO commercial general liability form (occurrence form) and include the following coverages and endorsements:

1. Products and completed operations coverage:
 - a. Such insurance shall be maintained for three years after final payment.
 - b. Contractor shall furnish Owner and each other additional insured (as identified in the Supplementary Conditions or elsewhere in the Contract) evidence of continuation of such insurance at final payment and three years thereafter.
 2. Blanket contractual liability coverage, to the extent permitted by law, including but not limited to coverage of Contractor's contractual indemnity obligations in Paragraph 7.18.
 3. Broad form property damage coverage.
 4. Severability of interest.
 5. Underground, explosion, and collapse coverage.
 6. Personal injury coverage.
 7. Additional insured endorsements that include both ongoing operations and products and completed operations coverage through ISO Endorsements CG 20 10 10 01 and CG 20 37 10 01 (together); or CG 20 10 07 04 and CG 20 37 07 04 (together); or their equivalent.
 8. For design professional additional insureds, ISO Endorsement CG 20 32 07 04, "Additional Insured—Engineers, Architects or Surveyors Not Engaged by the Named Insured" or its equivalent.
- D. *Automobile liability*: Contractor shall purchase and maintain automobile liability insurance against claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance, or use of any motor vehicle. The automobile liability policy shall be written on an occurrence basis.
- E. *Umbrella or excess liability*: Contractor shall purchase and maintain umbrella or excess liability insurance written over the underlying employer's liability, commercial general liability, and automobile liability insurance described in the paragraphs above. Subject to industry-standard exclusions, the coverage afforded shall follow form as to each and every one of the underlying policies.
- F. *Contractor's pollution liability insurance*: Contractor shall purchase and maintain a policy covering third-party injury and property damage claims, including clean-up costs, as a result of pollution conditions arising from Contractor's operations and completed operations. This insurance shall be maintained for no less than three years after final completion.
- G. *Additional insureds*: The Contractor's commercial general liability, automobile liability, umbrella or excess, and pollution liability policies shall include and list as additional insureds Owner and Engineer, and any individuals or entities identified in the Supplementary Conditions; include coverage for the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of all such additional insureds; and the insurance afforded to these additional insureds shall provide primary coverage for all claims covered thereby (including as applicable those arising from both ongoing and completed operations) on a non-contributory basis. Contractor shall obtain all necessary endorsements to support these requirements.
- H. *Contractor's professional liability insurance*: If Contractor will provide or furnish professional services under this Contract, through a delegation of professional design services or otherwise, then Contractor shall be responsible for purchasing and maintaining applicable professional liability insurance. This insurance shall provide protection against claims arising out of performance of professional design or related services, and caused by a negligent error, omission, or act for which the insured party is legally liable. It shall be

maintained throughout the duration of the Contract and for a minimum of two years after Substantial Completion. If such professional design services are performed by a Subcontractor, and not by Contractor itself, then the requirements of this paragraph may be satisfied through the purchasing and maintenance of such insurance by such Subcontractor.

- I. *General provisions:* The policies of insurance required by this Paragraph 6.03 shall:
1. include at least the specific coverages provided in this Article.
 2. be written for not less than the limits of liability provided in this Article and in the Supplementary Conditions, or required by Laws or Regulations, whichever is greater.
 3. contain a provision or endorsement that the coverage afforded will not be canceled, materially changed, or renewal refused until at least 10 days prior written notice has been given to Contractor. Within three days of receipt of any such written notice, Contractor shall provide a copy of the notice to Owner, Engineer, and each other insured under the policy.
 4. remain in effect at least until final payment (and longer if expressly required in this Article) and at all times thereafter when Contractor may be correcting, removing, or replacing defective Work as a warranty or correction obligation, or otherwise, or returning to the Site to conduct other tasks arising from the Contract Documents.
 5. be appropriate for the Work being performed and provide protection from claims that may arise out of or result from Contractor's performance of the Work and Contractor's other obligations under the Contract Documents, whether it is to be performed by Contractor, any Subcontractor or Supplier, or by anyone directly or indirectly employed by any of them to perform any of the Work, or by anyone for whose acts any of them may be liable.
- J. The coverage requirements for specific policies of insurance must be met by such policies, and not by reference to excess or umbrella insurance provided in other policies.

6.04 *Owner's Liability Insurance*

- A. In addition to the insurance required to be provided by Contractor under Paragraph 6.03, Owner, at Owner's option, may purchase and maintain at Owner's expense Owner's own liability insurance as will protect Owner against claims which may arise from operations under the Contract Documents.
- B. Owner's liability policies, if any, operate separately and independently from policies required to be provided by Contractor, and Contractor cannot rely upon Owner's liability policies for any of Contractor's obligations to the Owner, Engineer, or third parties.

6.05 *Property Insurance*

- A. *Builder's Risk:* Unless otherwise provided in the Supplementary Conditions, Contractor shall purchase and maintain builder's risk insurance upon the Work on a completed value basis, in the amount of the full insurable replacement cost thereof (subject to such deductible amounts as may be provided in the Supplementary Conditions or required by Laws and Regulations). This insurance shall:
1. include the Owner and Contractor as named insureds, and all Subcontractors, and any individuals or entities required by the Supplementary Conditions to be insured under such builder's risk policy, as insureds or named insureds. For purposes of the remainder of this Paragraph 6.05, Paragraphs 6.06 and 6.07, and any corresponding Supplementary Conditions, the parties required to be insured shall collectively be referred to as "insureds."
 2. be written on a builder's risk "all risk" policy form that shall at least include insurance for physical loss or damage to the Work, temporary buildings, falsework, and materials

and equipment in transit, and shall insure against at least the following perils or causes of loss: fire; lightning; windstorm; riot; civil commotion; terrorism; vehicle impact; aircraft; smoke; theft; vandalism and malicious mischief; mechanical breakdown, boiler explosion, and artificially generated electric current; earthquake; volcanic activity, and other earth movement; flood; collapse; explosion; debris removal; demolition occasioned by enforcement of Laws and Regulations; water damage (other than that caused by flood); and such other perils or causes of loss as may be specifically required by the Supplementary Conditions. If insurance against mechanical breakdown, boiler explosion, and artificially generated electric current; earthquake; volcanic activity, and other earth movement; or flood, are not commercially available under builder's risk policies, by endorsement or otherwise, such insurance may be provided through other insurance policies acceptable to Owner and Contractor.

3. cover, as insured property, at least the following: (a) the Work and all materials, supplies, machinery, apparatus, equipment, fixtures, and other property of a similar nature that are to be incorporated into or used in the preparation, fabrication, construction, erection, or completion of the Work, including Owner-furnished or assigned property; (b) spare parts inventory required within the scope of the Contract; and (c) temporary works which are not intended to form part of the permanent constructed Work but which are intended to provide working access to the Site, or to the Work under construction, or which are intended to provide temporary support for the Work under construction, including scaffolding, form work, fences, shoring, falsework, and temporary structures.
 4. cover expenses incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers and architects).
 5. extend to cover damage or loss to insured property while in temporary storage at the Site or in a storage location outside the Site (but not including property stored at the premises of a manufacturer or Supplier).
 6. extend to cover damage or loss to insured property while in transit.
 7. allow for partial occupation or use of the Work by Owner, such that those portions of the Work that are not yet occupied or used by Owner shall remain covered by the builder's risk insurance.
 8. allow for the waiver of the insurer's subrogation rights, as set forth below.
 9. provide primary coverage for all losses and damages caused by the perils or causes of loss covered.
 10. not include a co-insurance clause.
 11. include an exception for ensuing losses from physical damage or loss with respect to any defective workmanship, design, or materials exclusions.
 12. include performance/hot testing and start-up.
 13. be maintained in effect, subject to the provisions herein regarding Substantial Completion and partial occupancy or use of the Work by Owner, until the Work is complete.
- B. *Notice of Cancellation or Change:* All the policies of insurance (and the certificates or other evidence thereof) required to be purchased and maintained in accordance with this Paragraph 6.05 will contain a provision or endorsement that the coverage afforded will not be canceled or materially changed or renewal refused until at least 10 days prior written notice has been given to the purchasing policyholder. Within three days of receipt of any such written notice, the purchasing policyholder shall provide a copy of the notice to each other insured.

- C. *Deductibles*: The purchaser of any required builder's risk or property insurance shall pay for costs not covered because of the application of a policy deductible.
- D. *Partial Occupancy or Use by Owner*: If Owner will occupy or use a portion or portions of the Work prior to Substantial Completion of all the Work as provided in Paragraph 15.04, then Owner (directly, if it is the purchaser of the builder's risk policy, or through Contractor) will provide notice of such occupancy or use to the builder's risk insurer. The builder's risk insurance shall not be canceled or permitted to lapse on account of any such partial use or occupancy; rather, those portions of the Work that are occupied or used by Owner may come off the builder's risk policy, while those portions of the Work not yet occupied or used by Owner shall remain covered by the builder's risk insurance.
- E. *Additional Insurance*: If Contractor elects to obtain other special insurance to be included in or supplement the builder's risk or property insurance policies provided under this Paragraph 6.05, it may do so at Contractor's expense.
- F. *Insurance of Other Property*: If the express insurance provisions of the Contract do not require or address the insurance of a property item or interest, such as tools, construction equipment, or other personal property owned by Contractor, a Subcontractor, or an employee of Contractor or a Subcontractor, then the entity or individual owning such property item will be responsible for deciding whether to insure it, and if so in what amount.

6.06 *Waiver of Rights*

- A. All policies purchased in accordance with Paragraph 6.05, expressly including the builder's risk policy, shall contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insureds thereunder, or against Engineer or its consultants, or their officers, directors, members, partners, employees, agents, consultants, or subcontractors. Owner and Contractor waive all rights against each other and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by such policies and any other property insurance applicable to the Work; and, in addition, waive all such rights against Engineer, its consultants, all Subcontractors, all individuals or entities identified in the Supplementary Conditions as insureds, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, under such policies for losses and damages so caused. None of the above waivers shall extend to the rights that any party making such waiver may have to the proceeds of insurance held by Owner or Contractor as trustee or fiduciary, or otherwise payable under any policy so issued.
- B. Owner waives all rights against Contractor, Subcontractors, and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them, for:
 1. loss due to business interruption, loss of use, or other consequential loss extending beyond direct physical loss or damage to Owner's property or the Work caused by, arising out of, or resulting from fire or other perils whether or not insured by Owner; and
 2. loss or damage to the completed Project or part thereof caused by, arising out of, or resulting from fire or other insured peril or cause of loss covered by any property insurance maintained on the completed Project or part thereof by Owner during partial occupancy or use pursuant to Paragraph 15.04, after Substantial Completion pursuant to Paragraph 15.03, or after final payment pursuant to Paragraph 15.06.
- C. Any insurance policy maintained by Owner covering any loss, damage or consequential loss referred to in Paragraph 6.06.B shall contain provisions to the effect that in the event of

payment of any such loss, damage, or consequential loss, the insurers will have no rights of recovery against Contractor, Subcontractors, or Engineer, or the officers, directors, members, partners, employees, agents, consultants, or subcontractors of each and any of them.

- D. Contractor shall be responsible for assuring that the agreement under which a Subcontractor performs a portion of the Work contains provisions whereby the Subcontractor waives all rights against Owner, Contractor, all individuals or entities identified in the Supplementary Conditions as insureds, the Engineer and its consultants, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, relating to, or resulting from any of the perils or causes of loss covered by builder's risk insurance and any other property insurance applicable to the Work.

6.07 *Receipt and Application of Property Insurance Proceeds*

- A. Any insured loss under the builder's risk and other policies of insurance required by Paragraph 6.05 will be adjusted and settled with the named insured that purchased the policy. Such named insured shall act as fiduciary for the other insureds, and give notice to such other insureds that adjustment and settlement of a claim is in progress. Any other insured may state its position regarding a claim for insured loss in writing within 15 days after notice of such claim.
- B. Proceeds for such insured losses may be made payable by the insurer either jointly to multiple insureds, or to the named insured that purchased the policy in its own right and as fiduciary for other insureds, subject to the requirements of any applicable mortgage clause. A named insured receiving insurance proceeds under the builder's risk and other policies of insurance required by Paragraph 6.05 shall distribute such proceeds in accordance with such agreement as the parties in interest may reach, or as otherwise required under the dispute resolution provisions of this Contract or applicable Laws and Regulations.
- C. If no other special agreement is reached, the damaged Work shall be repaired or replaced, the money so received applied on account thereof, and the Work and the cost thereof covered by Change Order, if needed.

ARTICLE 7 – CONTRACTOR'S RESPONSIBILITIES

7.01 *Supervision and Superintendence*

- A. Contractor shall supervise, inspect, and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents. Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction.
- B. At all times during the progress of the Work, Contractor shall assign a competent resident superintendent who shall not be replaced without written notice to Owner and Engineer except under extraordinary circumstances.

7.02 *Labor; Working Hours*

- A. Contractor shall provide competent, suitably qualified personnel to survey and lay out the Work and perform construction as required by the Contract Documents. Contractor shall at all times maintain good discipline and order at the Site.
- B. Except as otherwise required for the safety or protection of persons or the Work or property at the Site or adjacent thereto, and except as otherwise stated in the Contract Documents, all Work at the Site shall be performed during regular working hours, Monday through Friday. Contractor will not perform Work on a Saturday, Sunday, or any legal holiday. Contractor

may perform Work outside regular working hours or on Saturdays, Sundays, or legal holidays only with Owner's written consent, which will not be unreasonably withheld.

7.03 *Services, Materials, and Equipment*

- A. Unless otherwise specified in the Contract Documents, Contractor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, start up, and completion of the Work, whether or not such items are specifically called for in the Contract Documents.
- B. All materials and equipment incorporated into the Work shall be of good quality and new, except as otherwise provided in the Contract Documents. All special warranties and guarantees required by the Specifications shall expressly run to the benefit of Owner. If required by Engineer, Contractor shall furnish satisfactory evidence (including reports of required tests) as to the source, kind, and quality of materials and equipment.
- C. All materials and equipment shall be stored, applied, installed, connected, erected, protected, used, cleaned, and conditioned in accordance with instructions of the applicable Supplier, except as otherwise may be provided in the Contract Documents.

7.04 *“Or Equals”*

- A. Whenever an item of material or equipment is specified or described in the Contract Documents by using the name of a proprietary item or the name of a particular Supplier, the Contract Price has been based upon Contractor furnishing such item as specified. The specification or description of such an item is intended to establish the type, function, appearance, and quality required. Unless the specification or description contains or is followed by words reading that no like, equivalent, or “or equal” item is permitted, Contractor may request that Engineer authorize the use of other items of material or equipment, or items from other proposed suppliers under the circumstances described below.
 - 1. If Engineer in its sole discretion determines that an item of material or equipment proposed by Contractor is functionally equal to that named and sufficiently similar so that no change in related Work will be required, Engineer shall deem it an “or equal” item. For the purposes of this paragraph, a proposed item of material or equipment will be considered functionally equal to an item so named if:
 - a. in the exercise of reasonable judgment Engineer determines that:
 - 1) it is at least equal in materials of construction, quality, durability, appearance, strength, and design characteristics;
 - 2) it will reliably perform at least equally well the function and achieve the results imposed by the design concept of the completed Project as a functioning whole;
 - 3) it has a proven record of performance and availability of responsive service; and
 - 4) it is not objectionable to Owner.
 - b. Contractor certifies that, if approved and incorporated into the Work:
 - 1) there will be no increase in cost to the Owner or increase in Contract Times; and
 - 2) it will conform substantially to the detailed requirements of the item named in the Contract Documents.

- B. *Contractor's Expense*: Contractor shall provide all data in support of any proposed "or-equal" item at Contractor's expense.
- C. *Engineer's Evaluation and Determination*: Engineer will be allowed a reasonable time to evaluate each "or-equal" request. Engineer may require Contractor to furnish additional data about the proposed "or-equal" item. Engineer will be the sole judge of acceptability. No "or-equal" item will be ordered, furnished, installed, or utilized until Engineer's review is complete and Engineer determines that the proposed item is an "or-equal", which will be evidenced by an approved Shop Drawing or other written communication. Engineer will advise Contractor in writing of any negative determination.
- D. *Effect of Engineer's Determination*: Neither approval nor denial of an "or-equal" request shall result in any change in Contract Price. The Engineer's denial of an "or-equal" request shall be final and binding, and may not be reversed through an appeal under any provision of the Contract Documents.
- E. *Treatment as a Substitution Request*: If Engineer determines that an item of material or equipment proposed by Contractor does not qualify as an "or-equal" item, Contractor may request that Engineer considered the proposed item as a substitute pursuant to Paragraph 7.05.

7.05 *Substitutes*

- A. Unless the specification or description of an item of material or equipment required to be furnished under the Contract Documents contains or is followed by words reading that no substitution is permitted, Contractor may request that Engineer authorize the use of other items of material or equipment under the circumstances described below. To the extent possible such requests shall be made before commencement of related construction at the Site.
 - 1. Contractor shall submit sufficient information as provided below to allow Engineer to determine if the item of material or equipment proposed is functionally equivalent to that named and an acceptable substitute therefor. Engineer will not accept requests for review of proposed substitute items of material or equipment from anyone other than Contractor.
 - 2. The requirements for review by Engineer will be as set forth in Paragraph 7.05.B, as supplemented by the Specifications, and as Engineer may decide is appropriate under the circumstances.
 - 3. Contractor shall make written application to Engineer for review of a proposed substitute item of material or equipment that Contractor seeks to furnish or use. The application:
 - a. shall certify that the proposed substitute item will:
 - 1) perform adequately the functions and achieve the results called for by the general design,
 - 2) be similar in substance to that specified, and
 - 3) be suited to the same use as that specified.
 - b. will state:
 - 1) the extent, if any, to which the use of the proposed substitute item will necessitate a change in Contract Times,
 - 2) whether use of the proposed substitute item in the Work will require a change in any of the Contract Documents (or in the provisions of any other direct

- contract with Owner for other work on the Project) to adapt the design to the proposed substitute item, and
- 3) whether incorporation or use of the proposed substitute item in connection with the Work is subject to payment of any license fee or royalty.
- c. will identify:
 - 1) all variations of the proposed substitute item from that specified, and
 - 2) available engineering, sales, maintenance, repair, and replacement services.
 - d. shall contain an itemized estimate of all costs or credits that will result directly or indirectly from use of such substitute item, including but not limited to changes in Contract Price, shared savings, costs of redesign, and claims of other contractors affected by any resulting change.
- B. *Engineer's Evaluation and Determination:* Engineer will be allowed a reasonable time to evaluate each substitute request, and to obtain comments and direction from Owner. Engineer may require Contractor to furnish additional data about the proposed substitute item. Engineer will be the sole judge of acceptability. No substitute will be ordered, furnished, installed, or utilized until Engineer's review is complete and Engineer determines that the proposed item is an acceptable substitute. Engineer's determination will be evidenced by a Field Order or a proposed Change Order accounting for the substitution itself and all related impacts, including changes in Contract Price or Contract Times. Engineer will advise Contractor in writing of any negative determination.
- C. *Special Guarantee:* Owner may require Contractor to furnish at Contractor's expense a special performance guarantee or other surety with respect to any substitute.
- D. *Reimbursement of Engineer's Cost:* Engineer will record Engineer's costs in evaluating a substitute proposed or submitted by Contractor. Whether or not Engineer approves a substitute so proposed or submitted by Contractor, Contractor shall reimburse Owner for the reasonable charges of Engineer for evaluating each such proposed substitute. Contractor shall also reimburse Owner for the reasonable charges of Engineer for making changes in the Contract Documents (or in the provisions of any other direct contract with Owner) resulting from the acceptance of each proposed substitute.
- E. *Contractor's Expense:* Contractor shall provide all data in support of any proposed substitute at Contractor's expense.
- F. *Effect of Engineer's Determination:* If Engineer approves the substitution request, Contractor shall execute the proposed Change Order and proceed with the substitution. The Engineer's denial of a substitution request shall be final and binding, and may not be reversed through an appeal under any provision of the Contract Documents. Contractor may challenge the scope of reimbursement costs imposed under Paragraph 7.05.D, by timely submittal of a Change Proposal.

7.06 *Concerning Subcontractors, Suppliers, and Others*

- A. Contractor may retain Subcontractors and Suppliers for the performance of parts of the Work. Such Subcontractors and Suppliers must be acceptable to Owner.
- B. Contractor shall retain specific Subcontractors, Suppliers, or other individuals or entities for the performance of designated parts of the Work if required by the Contract to do so.
- C. Subsequent to the submittal of Contractor's Bid or final negotiation of the terms of the Contract, Owner may not require Contractor to retain any Subcontractor, Supplier, or other individual or entity to furnish or perform any of the Work against which Contractor has reasonable objection.

- D. Prior to entry into any binding subcontract or purchase order, Contractor shall submit to Owner the identity of the proposed Subcontractor or Supplier (unless Owner has already deemed such proposed Subcontractor or Supplier acceptable, during the bidding process or otherwise). Such proposed Subcontractor or Supplier shall be deemed acceptable to Owner unless Owner raises a substantive, reasonable objection within five days.
- E. Owner may require the replacement of any Subcontractor, Supplier, or other individual or entity retained by Contractor to perform any part of the Work. Owner also may require Contractor to retain specific replacements; provided, however, that Owner may not require a replacement to which Contractor has a reasonable objection. If Contractor has submitted the identity of certain Subcontractors, Suppliers, or other individuals or entities for acceptance by Owner, and Owner has accepted it (either in writing or by failing to make written objection thereto), then Owner may subsequently revoke the acceptance of any such Subcontractor, Supplier, or other individual or entity so identified solely on the basis of substantive, reasonable objection after due investigation. Contractor shall submit an acceptable replacement for the rejected Subcontractor, Supplier, or other individual or entity.
- F. If Owner requires the replacement of any Subcontractor, Supplier, or other individual or entity retained by Contractor to perform any part of the Work, then Contractor shall be entitled to an adjustment in Contract Price or Contract Times, or both, with respect to the replacement; and Contractor shall initiate a Change Proposal for such adjustment within 30 days of Owner's requirement of replacement.
- G. No acceptance by Owner of any such Subcontractor, Supplier, or other individual or entity, whether initially or as a replacement, shall constitute a waiver of the right of Owner to the completion of the Work in accordance with the Contract Documents.
- H. On a monthly basis Contractor shall submit to Engineer a complete list of all Subcontractors and Suppliers having a direct contract with Contractor, and of all other Subcontractors and Suppliers known to Contractor at the time of submittal.
- I. Contractor shall be fully responsible to Owner and Engineer for all acts and omissions of the Subcontractors, Suppliers, and other individuals or entities performing or furnishing any of the Work just as Contractor is responsible for Contractor's own acts and omissions.
- J. Contractor shall be solely responsible for scheduling and coordinating the work of Subcontractors, Suppliers, and all other individuals or entities performing or furnishing any of the Work.
- K. Contractor shall restrict all Subcontractors, Suppliers, and such other individuals or entities performing or furnishing any of the Work from communicating with Engineer or Owner, except through Contractor or in case of an emergency, or as otherwise expressly allowed herein.
- L. The divisions and sections of the Specifications and the identifications of any Drawings shall not control Contractor in dividing the Work among Subcontractors or Suppliers or delineating the Work to be performed by any specific trade.
- M. All Work performed for Contractor by a Subcontractor or Supplier shall be pursuant to an appropriate contractual agreement that specifically binds the Subcontractor or Supplier to the applicable terms and conditions of the Contract Documents for the benefit of Owner and Engineer.
- N. Owner may furnish to any Subcontractor or Supplier, to the extent practicable, information about amounts paid to Contractor on account of Work performed for Contractor by the particular Subcontractor or Supplier.

O. Nothing in the Contract Documents:

1. shall create for the benefit of any such Subcontractor, Supplier, or other individual or entity any contractual relationship between Owner or Engineer and any such Subcontractor, Supplier, or other individual or entity; nor
2. shall create any obligation on the part of Owner or Engineer to pay or to see to the payment of any money due any such Subcontractor, Supplier, or other individual or entity except as may otherwise be required by Laws and Regulations.

7.07 *Patent Fees and Royalties*

- A. Contractor shall pay all license fees and royalties and assume all costs incident to the use in the performance of the Work or the incorporation in the Work of any invention, design, process, product, or device which is the subject of patent rights or copyrights held by others. If a particular invention, design, process, product, or device is specified in the Contract Documents for use in the performance of the Work and if, to the actual knowledge of Owner or Engineer, its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by Owner in the Contract Documents.
- B. To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Contractor, and its officers, directors, members, partners, employees, agents, consultants, and subcontractors from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of or relating to any infringement of patent rights or copyrights incident to the use in the performance of the Work or resulting from the incorporation in the Work of any invention, design, process, product, or device specified in the Contract Documents, but not identified as being subject to payment of any license fee or royalty to others required by patent rights or copyrights.
- C. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to any infringement of patent rights or copyrights incident to the use in the performance of the Work or resulting from the incorporation in the Work of any invention, design, process, product, or device not specified in the Contract Documents.

7.08 *Permits*

- A. Unless otherwise provided in the Contract Documents, Contractor shall obtain and pay for all construction permits and licenses. Owner shall assist Contractor, when necessary, in obtaining such permits and licenses. Contractor shall pay all governmental charges and inspection fees necessary for the prosecution of the Work which are applicable at the time of the submission of Contractor's Bid (or when Contractor became bound under a negotiated contract). Owner shall pay all charges of utility owners for connections for providing permanent service to the Work

7.09 *Taxes*

- A. Contractor shall pay all sales, consumer, use, and other similar taxes required to be paid by Contractor in accordance with the Laws and Regulations of the place of the Project which are applicable during the performance of the Work.

7.10 *Laws and Regulations*

- A. Contractor shall give all notices required by and shall comply with all Laws and Regulations applicable to the performance of the Work. Except where otherwise expressly required by applicable Laws and Regulations, neither Owner nor Engineer shall be responsible for monitoring Contractor's compliance with any Laws or Regulations.
- B. If Contractor performs any Work or takes any other action knowing or having reason to know that it is contrary to Laws or Regulations, Contractor shall bear all resulting costs and losses, and shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such Work or other action. It shall not be Contractor's responsibility to make certain that the Work described in the Contract Documents is in accordance with Laws and Regulations, but this shall not relieve Contractor of Contractor's obligations under Paragraph 3.03.
- C. Owner or Contractor may give notice to the other party of any changes after the submission of Contractor's Bid (or after the date when Contractor became bound under a negotiated contract) in Laws or Regulations having an effect on the cost or time of performance of the Work, including but not limited to changes in Laws or Regulations having an effect on procuring permits and on sales, use, value-added, consumption, and other similar taxes. If Owner and Contractor are unable to agree on entitlement to or on the amount or extent, if any, of any adjustment in Contract Price or Contract Times resulting from such changes, then within 30 days of such notice Contractor may submit a Change Proposal, or Owner may initiate a Claim.

7.11 *Record Documents*

- A. Contractor shall maintain in a safe place at the Site one printed record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, written interpretations and clarifications, and approved Shop Drawings. Contractor shall keep such record documents in good order and annotate them to show changes made during construction. These record documents, together with all approved Samples, will be available to Engineer for reference. Upon completion of the Work, Contractor shall deliver these record documents to Engineer.

7.12 *Safety and Protection*

- A. Contractor shall be solely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work. Such responsibility does not relieve Subcontractors of their responsibility for the safety of persons or property in the performance of their work, nor for compliance with applicable safety Laws and Regulations. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to:
 - 1. all persons on the Site or who may be affected by the Work;
 - 2. all the Work and materials and equipment to be incorporated therein, whether in storage on or off the Site; and
 - 3. other property at the Site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, other work in progress, utilities, and Underground Facilities not designated for removal, relocation, or replacement in the course of construction.
- B. Contractor shall comply with all applicable Laws and Regulations relating to the safety of persons or property, or to the protection of persons or property from damage, injury, or loss;

and shall erect and maintain all necessary safeguards for such safety and protection. Contractor shall notify Owner; the owners of adjacent property, Underground Facilities, and other utilities; and other contractors and utility owners performing work at or adjacent to the Site, when prosecution of the Work may affect them, and shall cooperate with them in the protection, removal, relocation, and replacement of their property or work in progress.

- C. Contractor shall comply with the applicable requirements of Owner's safety programs, if any. The Supplementary Conditions identify any Owner's safety programs that are applicable to the Work.
- D. Contractor shall inform Owner and Engineer of the specific requirements of Contractor's safety program with which Owner's and Engineer's employees and representatives must comply while at the Site.
- E. All damage, injury, or loss to any property referred to in Paragraph 7.12.A.2 or 7.12.A.3 caused, directly or indirectly, in whole or in part, by Contractor, any Subcontractor, Supplier, or any other individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, shall be remedied by Contractor at its expense (except damage or loss attributable to the fault of Drawings or Specifications or to the acts or omissions of Owner or Engineer or anyone employed by any of them, or anyone for whose acts any of them may be liable, and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of Contractor or any Subcontractor, Supplier, or other individual or entity directly or indirectly employed by any of them).
- F. Contractor's duties and responsibilities for safety and protection shall continue until such time as all the Work is completed and Engineer has issued a notice to Owner and Contractor in accordance with Paragraph 15.06.B that the Work is acceptable (except as otherwise expressly provided in connection with Substantial Completion).
- G. Contractor's duties and responsibilities for safety and protection shall resume whenever Contractor or any Subcontractor or Supplier returns to the Site to fulfill warranty or correction obligations, or to conduct other tasks arising from the Contract Documents.

7.13 *Safety Representative*

- A. Contractor shall designate a qualified and experienced safety representative at the Site whose duties and responsibilities shall be the prevention of accidents and the maintaining and supervising of safety precautions and programs.

7.14 *Hazard Communication Programs*

- A. Contractor shall be responsible for coordinating any exchange of material safety data sheets or other hazard communication information required to be made available to or exchanged between or among employers at the Site in accordance with Laws or Regulations.

7.15 *Emergencies*

- A. In emergencies affecting the safety or protection of persons or the Work or property at the Site or adjacent thereto, Contractor is obligated to act to prevent threatened damage, injury, or loss. Contractor shall give Engineer prompt written notice if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby or are required as a result thereof. If Engineer determines that a change in the Contract Documents is required because of the action taken by Contractor in response to such an emergency, a Work Change Directive or Change Order will be issued.

7.16 *Shop Drawings, Samples, and Other Submittals*

A. *Shop Drawing and Sample Submittal Requirements:*

1. Before submitting a Shop Drawing or Sample, Contractor shall have:
 - a. reviewed and coordinated the Shop Drawing or Sample with other Shop Drawings and Samples and with the requirements of the Work and the Contract Documents;
 - b. determined and verified all field measurements, quantities, dimensions, specified performance and design criteria, installation requirements, materials, catalog numbers, and similar information with respect thereto;
 - c. determined and verified the suitability of all materials and equipment offered with respect to the indicated application, fabrication, shipping, handling, storage, assembly, and installation pertaining to the performance of the Work; and
 - d. determined and verified all information relative to Contractor's responsibilities for means, methods, techniques, sequences, and procedures of construction, and safety precautions and programs incident thereto.
2. Each submittal shall bear a stamp or specific written certification that Contractor has satisfied Contractor's obligations under the Contract Documents with respect to Contractor's review of that submittal, and that Contractor approves the submittal.
3. With each submittal, Contractor shall give Engineer specific written notice of any variations that the Shop Drawing or Sample may have from the requirements of the Contract Documents. This notice shall be set forth in a written communication separate from the Shop Drawings or Sample submittal; and, in addition, in the case of Shop Drawings by a specific notation made on each Shop Drawing submitted to Engineer for review and approval of each such variation.

B. *Submittal Procedures for Shop Drawings and Samples:* Contractor shall submit Shop Drawings and Samples to Engineer for review and approval in accordance with the accepted Schedule of Submittals. Each submittal will be identified as Engineer may require.

1. *Shop Drawings:*

- a. Contractor shall submit the number of copies required in the Specifications.
- b. Data shown on the Shop Drawings will be complete with respect to quantities, dimensions, specified performance and design criteria, materials, and similar data to show Engineer the services, materials, and equipment Contractor proposes to provide and to enable Engineer to review the information for the limited purposes required by Paragraph 7.16.D.

2. *Samples:*

- a. Contractor shall submit the number of Samples required in the Specifications.
- b. Contractor shall clearly identify each Sample as to material, Supplier, pertinent data such as catalog numbers, the use for which intended and other data as Engineer may require to enable Engineer to review the submittal for the limited purposes required by Paragraph 7.16.D.

3. Where a Shop Drawing or Sample is required by the Contract Documents or the Schedule of Submittals, any related Work performed prior to Engineer's review and approval of the pertinent submittal will be at the sole expense and responsibility of Contractor.

C. *Other Submittals*: Contractor shall submit other submittals to Engineer in accordance with the accepted Schedule of Submittals, and pursuant to the applicable terms of the Specifications.

D. *Engineer's Review*:

1. Engineer will provide timely review of Shop Drawings and Samples in accordance with the Schedule of Submittals acceptable to Engineer. Engineer's review and approval will be only to determine if the items covered by the submittals will, after installation or incorporation in the Work, conform to the information given in the Contract Documents and be compatible with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.
2. Engineer's review and approval will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions or programs incident thereto.
3. Engineer's review and approval of a separate item as such will not indicate approval of the assembly in which the item functions.
4. Engineer's review and approval of a Shop Drawing or Sample shall not relieve Contractor from responsibility for any variation from the requirements of the Contract Documents unless Contractor has complied with the requirements of Paragraph 7.16.A.3 and Engineer has given written approval of each such variation by specific written notation thereof incorporated in or accompanying the Shop Drawing or Sample. Engineer will document any such approved variation from the requirements of the Contract Documents in a Field Order.
5. Engineer's review and approval of a Shop Drawing or Sample shall not relieve Contractor from responsibility for complying with the requirements of Paragraph 7.16.A and B.
6. Engineer's review and approval of a Shop Drawing or Sample, or of a variation from the requirements of the Contract Documents, shall not, under any circumstances, change the Contract Times or Contract Price, unless such changes are included in a Change Order.
7. Neither Engineer's receipt, review, acceptance or approval of a Shop Drawing, Sample, or other submittal shall result in such item becoming a Contract Document.
8. Contractor shall perform the Work in compliance with the requirements and commitments set forth in approved Shop Drawings and Samples, subject to the provisions of Paragraph 7.16.D.4.

E. *Resubmittal Procedures*:

1. Contractor shall make corrections required by Engineer and shall return the required number of corrected copies of Shop Drawings and submit, as required, new Samples for review and approval. Contractor shall direct specific attention in writing to revisions other than the corrections called for by Engineer on previous submittals.
2. Contractor shall furnish required submittals with sufficient information and accuracy to obtain required approval of an item with no more than three submittals. Engineer will record Engineer's time for reviewing a fourth or subsequent submittal of a Shop Drawings, sample, or other item requiring approval, and Contractor shall be responsible for Engineer's charges to Owner for such time. Owner may impose a set-off against payments due to Contractor to secure reimbursement for such charges.
3. If Contractor requests a change of a previously approved submittal item, Contractor shall be responsible for Engineer's charges to Owner for its review time, and Owner

may impose a set-off against payments due to Contractor to secure reimbursement for such charges, unless the need for such change is beyond the control of Contractor.

7.17 *Contractor's General Warranty and Guarantee*

- A. Contractor warrants and guarantees to Owner that all Work will be in accordance with the Contract Documents and will not be defective. Engineer and its officers, directors, members, partners, employees, agents, consultants, and subcontractors shall be entitled to rely on Contractor's warranty and guarantee.
- B. Contractor's warranty and guarantee hereunder excludes defects or damage caused by:
 - 1. abuse, modification, or improper maintenance or operation by persons other than Contractor, Subcontractors, Suppliers, or any other individual or entity for whom Contractor is responsible; or
 - 2. normal wear and tear under normal usage.
- C. Contractor's obligation to perform and complete the Work in accordance with the Contract Documents shall be absolute. None of the following will constitute an acceptance of Work that is not in accordance with the Contract Documents or a release of Contractor's obligation to perform the Work in accordance with the Contract Documents:
 - 1. observations by Engineer;
 - 2. recommendation by Engineer or payment by Owner of any progress or final payment;
 - 3. the issuance of a certificate of Substantial Completion by Engineer or any payment related thereto by Owner;
 - 4. use or occupancy of the Work or any part thereof by Owner;
 - 5. any review and approval of a Shop Drawing or Sample submittal;
 - 6. the issuance of a notice of acceptability by Engineer;
 - 7. any inspection, test, or approval by others; or
 - 8. any correction of defective Work by Owner.
- D. If the Contract requires the Contractor to accept the assignment of a contract entered into by Owner, then the specific warranties, guarantees, and correction obligations contained in the assigned contract shall govern with respect to Contractor's performance obligations to Owner for the Work described in the assigned contract.

7.18 *Indemnification*

- A. To the fullest extent permitted by Laws and Regulations, and in addition to any other obligations of Contractor under the Contract or otherwise, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the performance of the Work, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work or anyone for whose acts any of them may be liable.
- B. In any and all claims against Owner or Engineer or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors by any employee (or the survivor

or personal representative of such employee) of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 7.18.A shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Contractor or any such Subcontractor, Supplier, or other individual or entity under workers' compensation acts, disability benefit acts, or other employee benefit acts.

- C. The indemnification obligations of Contractor under Paragraph 7.18.A shall not extend to the liability of Engineer and Engineer's officers, directors, members, partners, employees, agents, consultants and subcontractors arising out of:
1. the preparation or approval of, or the failure to prepare or approve maps, Drawings, opinions, reports, surveys, Change Orders, designs, or Specifications; or
 2. giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage.

7.19 *Delegation of Professional Design Services*

- A. Contractor will not be required to provide professional design services unless such services are specifically required by the Contract Documents for a portion of the Work or unless such services are required to carry out Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. Contractor shall not be required to provide professional services in violation of applicable Laws and Regulations.
- B. If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of Contractor by the Contract Documents, Owner and Engineer will specify all performance and design criteria that such services must satisfy. Contractor shall cause such services or certifications to be provided by a properly licensed professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to Engineer.
- C. Owner and Engineer shall be entitled to rely upon the adequacy, accuracy, and completeness of the services, certifications, or approvals performed by such design professionals, provided Owner and Engineer have specified to Contractor all performance and design criteria that such services must satisfy.
- D. Pursuant to this paragraph, Engineer's review and approval of design calculations and design drawings will be only for the limited purpose of checking for conformance with performance and design criteria given and the design concept expressed in the Contract Documents. Engineer's review and approval of Shop Drawings and other submittals (except design calculations and design drawings) will be only for the purpose stated in Paragraph 7.16.D.1.
- E. Contractor shall not be responsible for the adequacy of the performance or design criteria specified by Owner or Engineer.

ARTICLE 8 – OTHER WORK AT THE SITE

8.01 *Other Work*

- A. In addition to and apart from the Work under the Contract Documents, the Owner may perform other work at or adjacent to the Site. Such other work may be performed by Owner's employees, or through contracts between the Owner and third parties. Owner may also arrange to have third-party utility owners perform work on their utilities and facilities at or adjacent to the Site.

- B. If Owner performs other work at or adjacent to the Site with Owner's employees, or through contracts for such other work, then Owner shall give Contractor written notice thereof prior to starting any such other work. If Owner has advance information regarding the start of any utility work at or adjacent to the Site, Owner shall provide such information to Contractor.
- C. Contractor shall afford each other contractor that performs such other work, each utility owner performing other work, and Owner, if Owner is performing other work with Owner's employees, proper and safe access to the Site, and provide a reasonable opportunity for the introduction and storage of materials and equipment and the execution of such other work. Contractor shall do all cutting, fitting, and patching of the Work that may be required to properly connect or otherwise make its several parts come together and properly integrate with such other work. Contractor shall not endanger any work of others by cutting, excavating, or otherwise altering such work; provided, however, that Contractor may cut or alter others' work with the written consent of Engineer and the others whose work will be affected.
- D. If the proper execution or results of any part of Contractor's Work depends upon work performed by others under this Article 8, Contractor shall inspect such other work and promptly report to Engineer in writing any delays, defects, or deficiencies in such other work that render it unavailable or unsuitable for the proper execution and results of Contractor's Work. Contractor's failure to so report will constitute an acceptance of such other work as fit and proper for integration with Contractor's Work except for latent defects and deficiencies in such other work.

8.02 *Coordination*

- A. If Owner intends to contract with others for the performance of other work at or adjacent to the Site, to perform other work at or adjacent to the Site with Owner's employees, or to arrange to have utility owners perform work at or adjacent to the Site, the following will be set forth in the Supplementary Conditions or provided to Contractor prior to the start of any such other work:
 - 1. the identity of the individual or entity that will have authority and responsibility for coordination of the activities among the various contractors;
 - 2. an itemization of the specific matters to be covered by such authority and responsibility; and
 - 3. the extent of such authority and responsibilities.
- B. Unless otherwise provided in the Supplementary Conditions, Owner shall have sole authority and responsibility for such coordination.

8.03 *Legal Relationships*

- A. If, in the course of performing other work at or adjacent to the Site for Owner, the Owner's employees, any other contractor working for Owner, or any utility owner causes damage to the Work or to the property of Contractor or its Subcontractors, or delays, disrupts, interferes with, or increases the scope or cost of the performance of the Work, through actions or inaction, then Contractor shall be entitled to an equitable adjustment in the Contract Price or the Contract Times, or both. Contractor must submit any Change Proposal seeking an equitable adjustment in the Contract Price or the Contract Times under this paragraph within 30 days of the damaging, delaying, disrupting, or interfering event. The entitlement to, and extent of, any such equitable adjustment shall take into account information (if any) regarding such other work that was provided to Contractor in the Contract Documents prior to the submittal of the Bid or the final negotiation of the terms of the Contract. When applicable, any such equitable adjustment in Contract Price shall be conditioned on Contractor assigning to Owner all Contractor's rights against such other contractor or utility

owner with respect to the damage, delay, disruption, or interference that is the subject of the adjustment. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.

- B. Contractor shall take reasonable and customary measures to avoid damaging, delaying, disrupting, or interfering with the work of Owner, any other contractor, or any utility owner performing other work at or adjacent to the Site. If Contractor fails to take such measures and as a result damages, delays, disrupts, or interferes with the work of any such other contractor or utility owner, then Owner may impose a set-off against payments due to Contractor, and assign to such other contractor or utility owner the Owner's contractual rights against Contractor with respect to the breach of the obligations set forth in this paragraph.
- C. When Owner is performing other work at or adjacent to the Site with Owner's employees, Contractor shall be liable to Owner for damage to such other work, and for the reasonable direct delay, disruption, and interference costs incurred by Owner as a result of Contractor's failure to take reasonable and customary measures with respect to Owner's other work. In response to such damage, delay, disruption, or interference, Owner may impose a set-off against payments due to Contractor.
- D. If Contractor damages, delays, disrupts, or interferes with the work of any other contractor, or any utility owner performing other work at or adjacent to the Site, through Contractor's failure to take reasonable and customary measures to avoid such impacts, or if any claim arising out of Contractor's actions, inactions, or negligence in performance of the Work at or adjacent to the Site is made by any such other contractor or utility owner against Contractor, Owner, or Engineer, then Contractor shall (1) promptly attempt to settle the claim as to all parties through negotiations with such other contractor or utility owner, or otherwise resolve the claim by arbitration or other dispute resolution proceeding or at law, and (2) indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against any such claims, and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such damage, delay, disruption, or interference.

ARTICLE 9 – OWNER'S RESPONSIBILITIES

9.01 Communications to Contractor

- A. Except as otherwise provided in these General Conditions, Owner shall issue all communications to Contractor through Engineer.

9.02 Replacement of Engineer

- A. Owner may at its discretion appoint an engineer to replace Engineer, provided Contractor makes no reasonable objection to the replacement engineer. The replacement engineer's status under the Contract Documents shall be that of the former Engineer.

9.03 Furnish Data

- A. Owner shall promptly furnish the data required of Owner under the Contract Documents.

9.04 Pay When Due

- A. Owner shall make payments to Contractor when they are due as provided in the Agreement.

9.05 *Lands and Easements; Reports, Tests, and Drawings*

- A. Owner's duties with respect to providing lands and easements are set forth in Paragraph 5.01.
- B. Owner's duties with respect to providing engineering surveys to establish reference points are set forth in Paragraph 4.03.
- C. Article 5 refers to Owner's identifying and making available to Contractor copies of reports of explorations and tests of conditions at the Site, and drawings of physical conditions relating to existing surface or subsurface structures at the Site.

9.06 *Insurance*

- A. Owner's responsibilities, if any, with respect to purchasing and maintaining liability and property insurance are set forth in Article 6.

9.07 *Change Orders*

- A. Owner's responsibilities with respect to Change Orders are set forth in Article 11.

9.08 *Inspections, Tests, and Approvals*

- A. Owner's responsibility with respect to certain inspections, tests, and approvals is set forth in Paragraph 14.02.B.

9.09 *Limitations on Owner's Responsibilities*

- A. The Owner shall not supervise, direct, or have control or authority over, nor be responsible for, Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Owner will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

9.10 *Undisclosed Hazardous Environmental Condition*

- A. Owner's responsibility in respect to an undisclosed Hazardous Environmental Condition is set forth in Paragraph 5.06.

9.11 *Evidence of Financial Arrangements*

- A. Upon request of Contractor, Owner shall furnish Contractor reasonable evidence that financial arrangements have been made to satisfy Owner's obligations under the Contract Documents (including obligations under proposed changes in the Work).

9.12 *Safety Programs*

- A. While at the Site, Owner's employees and representatives shall comply with the specific applicable requirements of Contractor's safety programs of which Owner has been informed.
- B. Owner shall furnish copies of any applicable Owner safety programs to Contractor.

ARTICLE 10 – ENGINEER'S STATUS DURING CONSTRUCTION

10.01 *Owner's Representative*

- A. Engineer will be Owner's representative during the construction period. The duties and responsibilities and the limitations of authority of Engineer as Owner's representative during construction are set forth in the Contract.

10.02 *Visits to Site*

- A. Engineer will make visits to the Site at intervals appropriate to the various stages of construction as Engineer deems necessary in order to observe as an experienced and qualified design professional the progress that has been made and the quality of the various aspects of Contractor's executed Work. Based on information obtained during such visits and observations, Engineer, for the benefit of Owner, will determine, in general, if the Work is proceeding in accordance with the Contract Documents. Engineer will not be required to make exhaustive or continuous inspections on the Site to check the quality or quantity of the Work. Engineer's efforts will be directed toward providing for Owner a greater degree of confidence that the completed Work will conform generally to the Contract Documents. On the basis of such visits and observations, Engineer will keep Owner informed of the progress of the Work and will endeavor to guard Owner against defective Work.
- B. Engineer's visits and observations are subject to all the limitations on Engineer's authority and responsibility set forth in Paragraph 10.08. Particularly, but without limitation, during or as a result of Engineer's visits or observations of Contractor's Work, Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work.

10.03 *Project Representative*

- A. If Owner and Engineer have agreed that Engineer will furnish a Resident Project Representative to represent Engineer at the Site and assist Engineer in observing the progress and quality of the Work, then the authority and responsibilities of any such Resident Project Representative will be as provided in the Supplementary Conditions, and limitations on the responsibilities thereof will be as provided in Paragraph 10.08. If Owner designates another representative or agent to represent Owner at the Site who is not Engineer's consultant, agent, or employee, the responsibilities and authority and limitations thereon of such other individual or entity will be as provided in the Supplementary Conditions.

10.04 *Rejecting Defective Work*

- A. Engineer has the authority to reject Work in accordance with Article 14.

10.05 *Shop Drawings, Change Orders and Payments*

- A. Engineer's authority, and limitations thereof, as to Shop Drawings and Samples, are set forth in Paragraph 7.16.
- B. Engineer's authority, and limitations thereof, as to design calculations and design drawings submitted in response to a delegation of professional design services, if any, are set forth in Paragraph 7.19.
- C. Engineer's authority as to Change Orders is set forth in Article 11.
- D. Engineer's authority as to Applications for Payment is set forth in Article 15.

10.06 *Determinations for Unit Price Work*

- A. Engineer will determine the actual quantities and classifications of Unit Price Work performed by Contractor as set forth in Paragraph 13.03.

10.07 *Decisions on Requirements of Contract Documents and Acceptability of Work*

- A. Engineer will render decisions regarding the requirements of the Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth herein for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will

not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

10.08 *Limitations on Engineer's Authority and Responsibilities*

- A. Neither Engineer's authority or responsibility under this Article 10 or under any other provision of the Contract, nor any decision made by Engineer in good faith either to exercise or not exercise such authority or responsibility or the undertaking, exercise, or performance of any authority or responsibility by Engineer, shall create, impose, or give rise to any duty in contract, tort, or otherwise owed by Engineer to Contractor, any Subcontractor, any Supplier, any other individual or entity, or to any surety for or employee or agent of any of them.
- B. Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Engineer will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.
- C. Engineer will not be responsible for the acts or omissions of Contractor or of any Subcontractor, any Supplier, or of any other individual or entity performing any of the Work.
- D. Engineer's review of the final Application for Payment and accompanying documentation and all maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, tests and approvals, and other documentation required to be delivered by Paragraph 15.06.A will only be to determine generally that their content complies with the requirements of, and in the case of certificates of inspections, tests, and approvals, that the results certified indicate compliance with the Contract Documents.
- E. The limitations upon authority and responsibility set forth in this Paragraph 10.08 shall also apply to the Resident Project Representative, if any.

10.09 *Compliance with Safety Program*

- A. While at the Site, Engineer's employees and representatives will comply with the specific applicable requirements of Owner's and Contractor's safety programs (if any) of which Engineer has been informed.

ARTICLE 11 – AMENDING THE CONTRACT DOCUMENTS; CHANGES IN THE WORK

11.01 *Amending and Supplementing Contract Documents*

- A. The Contract Documents may be amended or supplemented by a Change Order, a Work Change Directive, or a Field Order.
 - 1. *Change Orders:*
 - a. If an amendment or supplement to the Contract Documents includes a change in the Contract Price or the Contract Times, such amendment or supplement must be set forth in a Change Order. A Change Order also may be used to establish amendments and supplements of the Contract Documents that do not affect the Contract Price or Contract Times.
 - b. Owner and Contractor may amend those terms and conditions of the Contract Documents that do not involve (1) the performance or acceptability of the Work, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, without the recommendation of the Engineer. Such an amendment shall be set forth in a Change Order.

2. *Work Change Directives:* A Work Change Directive will not change the Contract Price or the Contract Times but is evidence that the parties expect that the modification ordered or documented by a Work Change Directive will be incorporated in a subsequently issued Change Order, following negotiations by the parties as to the Work Change Directive's effect, if any, on the Contract Price and Contract Times; or, if negotiations are unsuccessful, by a determination under the terms of the Contract Documents governing adjustments, expressly including Paragraph 11.04 regarding change of Contract Price. Contractor must submit any Change Proposal seeking an adjustment of the Contract Price or the Contract Times, or both, no later than 30 days after the completion of the Work set out in the Work Change Directive. Owner must submit any Claim seeking an adjustment of the Contract Price or the Contract Times, or both, no later than 60 days after issuance of the Work Change Directive.
3. *Field Orders:* Engineer may authorize minor changes in the Work if the changes do not involve an adjustment in the Contract Price or the Contract Times and are compatible with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such changes will be accomplished by a Field Order and will be binding on Owner and also on Contractor, which shall perform the Work involved promptly. If Contractor believes that a Field Order justifies an adjustment in the Contract Price or Contract Times, or both, then before proceeding with the Work at issue, Contractor shall submit a Change Proposal as provided herein.

11.02 *Owner-Authorized Changes in the Work*

- A. Without invalidating the Contract and without notice to any surety, Owner may, at any time or from time to time, order additions, deletions, or revisions in the Work. Such changes shall be supported by Engineer's recommendation, to the extent the change involves the design (as set forth in the Drawings, Specifications, or otherwise), or other engineering or technical matters. Such changes may be accomplished by a Change Order, if Owner and Contractor have agreed as to the effect, if any, of the changes on Contract Times or Contract Price; or by a Work Change Directive. Upon receipt of any such document, Contractor shall promptly proceed with the Work involved; or, in the case of a deletion in the Work, promptly cease construction activities with respect to such deleted Work. Added or revised Work shall be performed under the applicable conditions of the Contract Documents. Nothing in this paragraph shall obligate Contractor to undertake work that Contractor reasonably concludes cannot be performed in a manner consistent with Contractor's safety obligations under the Contract Documents or Laws and Regulations.

11.03 *Unauthorized Changes in the Work*

- A. Contractor shall not be entitled to an increase in the Contract Price or an extension of the Contract Times with respect to any work performed that is not required by the Contract Documents, as amended, modified, or supplemented, except in the case of an emergency as provided in Paragraph 7.15 or in the case of uncovering Work as provided in Paragraph 14.05.

11.04 *Change of Contract Price*

- A. The Contract Price may only be changed by a Change Order. Any Change Proposal for an adjustment in the Contract Price shall comply with the provisions of Paragraph 11.06. Any Claim for an adjustment of Contract Price shall comply with the provisions of Article 12.
- B. An adjustment in the Contract Price will be determined as follows:
 1. where the Work involved is covered by unit prices contained in the Contract Documents, then by application of such unit prices to the quantities of the items involved (subject to the provisions of Paragraph 13.03); or

2. where the Work involved is not covered by unit prices contained in the Contract Documents, then by a mutually agreed lump sum (which may include an allowance for overhead and profit not necessarily in accordance with Paragraph 11.04.C.2); or
 3. where the Work involved is not covered by unit prices contained in the Contract Documents and the parties do not reach mutual agreement to a lump sum, then on the basis of the Cost of the Work (determined as provided in Paragraph 13.01) plus a Contractor's fee for overhead and profit (determined as provided in Paragraph 11.04.C).
- C. *Contractor's Fee:* When applicable, the Contractor's fee for overhead and profit shall be determined as follows:
1. a mutually acceptable fixed fee; or
 2. if a fixed fee is not agreed upon, then a fee based on the following percentages of the various portions of the Cost of the Work:
 - a. for costs incurred under Paragraphs 13.01.B.1 and 13.01.B.2, the Contractor's fee shall be 15 percent;
 - b. for costs incurred under Paragraph 13.01.B.3, the Contractor's fee shall be five percent;
 - c. where one or more tiers of subcontracts are on the basis of Cost of the Work plus a fee and no fixed fee is agreed upon, the intent of Paragraphs 11.01.C.2.a and 11.01.C.2.b is that the Contractor's fee shall be based on: (1) a fee of 15 percent of the costs incurred under Paragraphs 13.01.A.1 and 13.01.A.2 by the Subcontractor that actually performs the Work, at whatever tier, and (2) with respect to Contractor itself and to any Subcontractors of a tier higher than that of the Subcontractor that actually performs the Work, a fee of five percent of the amount (fee plus underlying costs incurred) attributable to the next lower tier Subcontractor; provided, however, that for any such subcontracted work the maximum total fee to be paid by Owner shall be no greater than 27 percent of the costs incurred by the Subcontractor that actually performs the work;
 - d. no fee shall be payable on the basis of costs itemized under Paragraphs 13.01.B.4, 13.01.B.5, and 13.01.C;
 - e. the amount of credit to be allowed by Contractor to Owner for any change which results in a net decrease in cost will be the amount of the actual net decrease in cost plus a deduction in Contractor's fee by an amount equal to five percent of such net decrease; and
 - f. when both additions and credits are involved in any one change, the adjustment in Contractor's fee shall be computed on the basis of the net change in accordance with Paragraphs 11.04.C.2.a through 11.04.C.2.e, inclusive.

11.05 *Change of Contract Times*

- A. The Contract Times may only be changed by a Change Order. Any Change Proposal for an adjustment in the Contract Times shall comply with the provisions of Paragraph 11.06. Any Claim for an adjustment in the Contract Times shall comply with the provisions of Article 12.
- B. An adjustment of the Contract Times shall be subject to the limitations set forth in Paragraph 4.05, concerning delays in Contractor's progress.

11.06 *Change Proposals*

- A. Contractor shall submit a Change Proposal to Engineer to request an adjustment in the Contract Times or Contract Price; appeal an initial decision by Engineer concerning the

requirements of the Contract Documents or relating to the acceptability of the Work under the Contract Documents; contest a set-off against payment due; or seek other relief under the Contract. The Change Proposal shall specify any proposed change in Contract Times or Contract Price, or both, or other proposed relief, and explain the reason for the proposed change, with citations to any governing or applicable provisions of the Contract Documents.

1. *Procedures:* Contractor shall submit each Change Proposal to Engineer promptly (but in no event later than 30 days) after the start of the event giving rise thereto, or after such initial decision. The Contractor shall submit supporting data, including the proposed change in Contract Price or Contract Time (if any), to the Engineer and Owner within 15 days after the submittal of the Change Proposal. The supporting data shall be accompanied by a written statement that the supporting data are accurate and complete, and that any requested time or price adjustment is the entire adjustment to which Contractor believes it is entitled as a result of said event. Engineer will advise Owner regarding the Change Proposal, and consider any comments or response from Owner regarding the Change Proposal.
 2. *Engineer's Action:* Engineer will review each Change Proposal and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If Engineer does not take action on the Change Proposal within 30 days, then either Owner or Contractor may at any time thereafter submit a letter to the other party indicating that as a result of Engineer's inaction the Change Proposal is deemed denied, thereby commencing the time for appeal of the denial under Article 12.
 3. *Binding Decision:* Engineer's decision will be final and binding upon Owner and Contractor, unless Owner or Contractor appeals the decision by filing a Claim under Article 12.
- B. *Resolution of Certain Change Proposals:* If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer is unable to resolve the Change Proposal. For purposes of further resolution of such a Change Proposal, such notice shall be deemed a denial, and Contractor may choose to seek resolution under the terms of Article 12.

11.07 Execution of Change Orders

- A. Owner and Contractor shall execute appropriate Change Orders covering:
1. changes in the Contract Price or Contract Times which are agreed to by the parties, including any undisputed sum or amount of time for Work actually performed in accordance with a Work Change Directive;
 2. changes in Contract Price resulting from an Owner set-off, unless Contractor has duly contested such set-off;
 3. changes in the Work which are: (a) ordered by Owner pursuant to Paragraph 11.02, (b) required because of Owner's acceptance of defective Work under Paragraph 14.04 or Owner's correction of defective Work under Paragraph 14.07, or (c) agreed to by the parties, subject to the need for Engineer's recommendation if the change in the Work involves the design (as set forth in the Drawings, Specifications, or otherwise), or other engineering or technical matters; and
 4. changes in the Contract Price or Contract Times, or other changes, which embody the substance of any final and binding results under Paragraph 11.06, or Article 12.

- B. If Owner or Contractor refuses to execute a Change Order that is required to be executed under the terms of this Paragraph 11.07, it shall be deemed to be of full force and effect, as if fully executed.

11.08 *Notification to Surety*

- A. If the provisions of any bond require notice to be given to a surety of any change affecting the general scope of the Work or the provisions of the Contract Documents (including, but not limited to, Contract Price or Contract Times), the giving of any such notice will be Contractor's responsibility. The amount of each applicable bond will be adjusted to reflect the effect of any such change.

ARTICLE 12 – CLAIMS

12.01 *Claims*

- A. *Claims Process:* The following disputes between Owner and Contractor shall be submitted to the Claims process set forth in this Article:
 - 1. Appeals by Owner or Contractor of Engineer's decisions regarding Change Proposals;
 - 2. Owner demands for adjustments in the Contract Price or Contract Times, or other relief under the Contract Documents; and
 - 3. Disputes that Engineer has been unable to address because they do not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters.
- B. *Submittal of Claim:* The party submitting a Claim shall deliver it directly to the other party to the Contract promptly (but in no event later than 30 days) after the start of the event giving rise thereto; in the case of appeals regarding Change Proposals within 30 days of the decision under appeal. The party submitting the Claim shall also furnish a copy to the Engineer, for its information only. The responsibility to substantiate a Claim shall rest with the party making the Claim. In the case of a Claim by Contractor seeking an increase in the Contract Times or Contract Price, or both, Contractor shall certify that the Claim is made in good faith, that the supporting data are accurate and complete, and that to the best of Contractor's knowledge and belief the amount of time or money requested accurately reflects the full amount to which Contractor is entitled.
- C. *Review and Resolution:* The party receiving a Claim shall review it thoroughly, giving full consideration to its merits. The two parties shall seek to resolve the Claim through the exchange of information and direct negotiations. The parties may extend the time for resolving the Claim by mutual agreement. All actions taken on a Claim shall be stated in writing and submitted to the other party, with a copy to Engineer.
- D. *Mediation:*
 - 1. At any time after initiation of a Claim, Owner and Contractor may mutually agree to mediation of the underlying dispute. The agreement to mediate shall stay the Claim submittal and response process.
 - 2. If Owner and Contractor agree to mediation, then after 60 days from such agreement, either Owner or Contractor may unilaterally terminate the mediation process, and the Claim submittal and decision process shall resume as of the date of the termination. If the mediation proceeds but is unsuccessful in resolving the dispute, the Claim submittal and decision process shall resume as of the date of the conclusion of the mediation, as determined by the mediator.
 - 3. Owner and Contractor shall each pay one-half of the mediator's fees and costs.

- E. *Partial Approval*: If the party receiving a Claim approves the Claim in part and denies it in part, such action shall be final and binding unless within 30 days of such action the other party invokes the procedure set forth in Article 17 for final resolution of disputes.
- F. *Denial of Claim*: If efforts to resolve a Claim are not successful, the party receiving the Claim may deny it by giving written notice of denial to the other party. If the receiving party does not take action on the Claim within 90 days, then either Owner or Contractor may at any time thereafter submit a letter to the other party indicating that as a result of the inaction, the Claim is deemed denied, thereby commencing the time for appeal of the denial. A denial of the Claim shall be final and binding unless within 30 days of the denial the other party invokes the procedure set forth in Article 17 for the final resolution of disputes.
- G. *Final and Binding Results*: If the parties reach a mutual agreement regarding a Claim, whether through approval of the Claim, direct negotiations, mediation, or otherwise; or if a Claim is approved in part and denied in part, or denied in full, and such actions become final and binding; then the results of the agreement or action on the Claim shall be incorporated in a Change Order to the extent they affect the Contract, including the Work, the Contract Times, or the Contract Price.

ARTICLE 13 – COST OF THE WORK; ALLOWANCES; UNIT PRICE WORK

13.01 *Cost of the Work*

- A. *Purposes for Determination of Cost of the Work*: The term Cost of the Work means the sum of all costs necessary for the proper performance of the Work at issue, as further defined below. The provisions of this Paragraph 13.01 are used for two distinct purposes:
 1. To determine Cost of the Work when Cost of the Work is a component of the Contract Price, under cost-plus-fee, time-and-materials, or other cost-based terms; or
 2. To determine the value of a Change Order, Change Proposal, Claim, set-off, or other adjustment in Contract Price. When the value of any such adjustment is determined on the basis of Cost of the Work, Contractor is entitled only to those additional or incremental costs required because of the change in the Work or because of the event giving rise to the adjustment.
- B. *Costs Included*: Except as otherwise may be agreed to in writing by Owner, costs included in the Cost of the Work shall be in amounts no higher than those prevailing in the locality of the Project, shall not include any of the costs itemized in Paragraph 13.01.C, and shall include only the following items:
 1. Payroll costs for employees in the direct employ of Contractor in the performance of the Work under schedules of job classifications agreed upon by Owner and Contractor. Such employees shall include, without limitation, superintendents, foremen, and other personnel employed full time on the Work. Payroll costs for employees not employed full time on the Work shall be apportioned on the basis of their time spent on the Work. Payroll costs shall include, but not be limited to, salaries and wages plus the cost of fringe benefits, which shall include social security contributions, unemployment, excise, and payroll taxes, workers' compensation, health and retirement benefits, bonuses, sick leave, and vacation and holiday pay applicable thereto. The expenses of performing Work outside of regular working hours, on Saturday, Sunday, or legal holidays, shall be included in the above to the extent authorized by Owner.
 2. Cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation and storage thereof, and Suppliers' field services required in connection therewith. All cash discounts shall accrue to Contractor unless Owner deposits funds with Contractor with which to make payments, in which case the cash discounts shall accrue to Owner. All trade discounts, rebates, and refunds and returns

from sale of surplus materials and equipment shall accrue to Owner, and Contractor shall make provisions so that they may be obtained.

3. Payments made by Contractor to Subcontractors for Work performed by Subcontractors. If required by Owner, Contractor shall obtain competitive bids from subcontractors acceptable to Owner and Contractor and shall deliver such bids to Owner, who will then determine, with the advice of Engineer, which bids, if any, will be acceptable. If any subcontract provides that the Subcontractor is to be paid on the basis of Cost of the Work plus a fee, the Subcontractor's Cost of the Work and fee shall be determined in the same manner as Contractor's Cost of the Work and fee as provided in this Paragraph 13.01.
4. Costs of special consultants (including but not limited to engineers, architects, testing laboratories, surveyors, attorneys, and accountants) employed for services specifically related to the Work.
5. Supplemental costs including the following:
 - a. The proportion of necessary transportation, travel, and subsistence expenses of Contractor's employees incurred in discharge of duties connected with the Work.
 - b. Cost, including transportation and maintenance, of all materials, supplies, equipment, machinery, appliances, office, and temporary facilities at the Site, and hand tools not owned by the workers, which are consumed in the performance of the Work, and cost, less market value, of such items used but not consumed which remain the property of Contractor.
 - c. Rentals of all construction equipment and machinery, and the parts thereof, whether rented from Contractor or others in accordance with rental agreements approved by Owner with the advice of Engineer, and the costs of transportation, loading, unloading, assembly, dismantling, and removal thereof. All such costs shall be in accordance with the terms of said rental agreements. The rental of any such equipment, machinery, or parts shall cease when the use thereof is no longer necessary for the Work.
 - d. Sales, consumer, use, and other similar taxes related to the Work, and for which Contractor is liable, as imposed by Laws and Regulations.
 - e. Deposits lost for causes other than negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, and royalty payments and fees for permits and licenses.
 - f. Losses and damages (and related expenses) caused by damage to the Work, not compensated by insurance or otherwise, sustained by Contractor in connection with the performance of the Work (except losses and damages within the deductible amounts of property insurance established in accordance with Paragraph 6.05), provided such losses and damages have resulted from causes other than the negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable. Such losses shall include settlements made with the written consent and approval of Owner. No such losses, damages, and expenses shall be included in the Cost of the Work for the purpose of determining Contractor's fee.
 - g. The cost of utilities, fuel, and sanitary facilities at the Site.
 - h. Minor expenses such as communication service at the Site, express and courier services, and similar petty cash items in connection with the Work.

- i. The costs of premiums for all bonds and insurance that Contractor is required by the Contract Documents to purchase and maintain.
- C. *Costs Excluded:* The term Cost of the Work shall not include any of the following items:
1. Payroll costs and other compensation of Contractor's officers, executives, principals (of partnerships and sole proprietorships), general managers, safety managers, engineers, architects, estimators, attorneys, auditors, accountants, purchasing and contracting agents, expeditors, timekeepers, clerks, and other personnel employed by Contractor, whether at the Site or in Contractor's principal or branch office for general administration of the Work and not specifically included in the agreed upon schedule of job classifications referred to in Paragraph 13.01.B.1 or specifically covered by Paragraph 13.01.B.4. The payroll costs and other compensation excluded here are to be considered administrative costs covered by the Contractor's fee.
 2. Expenses of Contractor's principal and branch offices other than Contractor's office at the Site.
 3. Any part of Contractor's capital expenses, including interest on Contractor's capital employed for the Work and charges against Contractor for delinquent payments.
 4. Costs due to the negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, including but not limited to, the correction of defective Work, disposal of materials or equipment wrongly supplied, and making good any damage to property.
 5. Other overhead or general expense costs of any kind and the costs of any item not specifically and expressly included in Paragraph 13.01.B.
- D. *Contractor's Fee:* When the Work as a whole is performed on the basis of cost-plus, Contractor's fee shall be determined as set forth in the Agreement. When the value of any Work covered by a Change Order, Change Proposal, Claim, set-off, or other adjustment in Contract Price is determined on the basis of Cost of the Work, Contractor's fee shall be determined as set forth in Paragraph 11.04.C.
- E. *Documentation:* Whenever the Cost of the Work for any purpose is to be determined pursuant to this Article 13, Contractor will establish and maintain records thereof in accordance with generally accepted accounting practices and submit in a form acceptable to Engineer an itemized cost breakdown together with supporting data.

13.02 Allowances

- A. It is understood that Contractor has included in the Contract Price all allowances so named in the Contract Documents and shall cause the Work so covered to be performed for such sums and by such persons or entities as may be acceptable to Owner and Engineer.
- B. *Cash Allowances:* Contractor agrees that:
1. the cash allowances include the cost to Contractor (less any applicable trade discounts) of materials and equipment required by the allowances to be delivered at the Site, and all applicable taxes; and
 2. Contractor's costs for unloading and handling on the Site, labor, installation, overhead, profit, and other expenses contemplated for the cash allowances have been included in the Contract Price and not in the allowances, and no demand for additional payment on account of any of the foregoing will be valid.
- C. *Contingency Allowance:* Contractor agrees that a contingency allowance, if any, is for the sole use of Owner to cover unanticipated costs.

- D. Prior to final payment, an appropriate Change Order will be issued as recommended by Engineer to reflect actual amounts due Contractor on account of Work covered by allowances, and the Contract Price shall be correspondingly adjusted.

13.03 *Unit Price Work*

- A. Where the Contract Documents provide that all or part of the Work is to be Unit Price Work, initially the Contract Price will be deemed to include for all Unit Price Work an amount equal to the sum of the unit price for each separately identified item of Unit Price Work times the estimated quantity of each item as indicated in the Agreement.
- B. The estimated quantities of items of Unit Price Work are not guaranteed and are solely for the purpose of comparison of Bids and determining an initial Contract Price. Payments to Contractor for Unit Price Work will be based on actual quantities.
- C. Each unit price will be deemed to include an amount considered by Contractor to be adequate to cover Contractor's overhead and profit for each separately identified item.
- D. Engineer will determine the actual quantities and classifications of Unit Price Work performed by Contractor. Engineer will review with Contractor the Engineer's preliminary determinations on such matters before rendering a written decision thereon (by recommendation of an Application for Payment or otherwise). Engineer's written decision thereon will be final and binding (except as modified by Engineer to reflect changed factual conditions or more accurate data) upon Owner and Contractor, subject to the provisions of the following paragraph.
- E. Within 30 days of Engineer's written decision under the preceding paragraph, Contractor may submit a Change Proposal, or Owner may file a Claim, seeking an adjustment in the Contract Price if:
 - 1. the quantity of any item of Unit Price Work performed by Contractor differs materially and significantly from the estimated quantity of such item indicated in the Agreement;
 - 2. there is no corresponding adjustment with respect to any other item of Work; and
 - 3. Contractor believes that it is entitled to an increase in Contract Price as a result of having incurred additional expense or Owner believes that Owner is entitled to a decrease in Contract Price, and the parties are unable to agree as to the amount of any such increase or decrease.

ARTICLE 14 – TESTS AND INSPECTIONS; CORRECTION, REMOVAL OR ACCEPTANCE OF DEFECTIVE WORK

14.01 *Access to Work*

- A. Owner, Engineer, their consultants and other representatives and personnel of Owner, independent testing laboratories, and authorities having jurisdiction will have access to the Site and the Work at reasonable times for their observation, inspection, and testing. Contractor shall provide them proper and safe conditions for such access and advise them of Contractor's safety procedures and programs so that they may comply therewith as applicable.

14.02 *Tests, Inspections, and Approvals*

- A. Contractor shall give Engineer timely notice of readiness of the Work (or specific parts thereof) for all required inspections and tests, and shall cooperate with inspection and testing personnel to facilitate required inspections and tests.
- B. Owner shall retain and pay for the services of an independent inspector, testing laboratory, or other qualified individual or entity to perform all inspections and tests expressly required

by the Contract Documents to be furnished and paid for by Owner, except that costs incurred in connection with tests or inspections of covered Work shall be governed by the provisions of Paragraph 14.05.

- C. If Laws or Regulations of any public body having jurisdiction require any Work (or part thereof) specifically to be inspected, tested, or approved by an employee or other representative of such public body, Contractor shall assume full responsibility for arranging and obtaining such inspections, tests, or approvals, pay all costs in connection therewith, and furnish Engineer the required certificates of inspection or approval.
- D. Contractor shall be responsible for arranging, obtaining, and paying for all inspections and tests required:
 - 1. by the Contract Documents, unless the Contract Documents expressly allocate responsibility for a specific inspection or test to Owner;
 - 2. to attain Owner's and Engineer's acceptance of materials or equipment to be incorporated in the Work;
 - 3. by manufacturers of equipment furnished under the Contract Documents;
 - 4. for testing, adjusting, and balancing of mechanical, electrical, and other equipment to be incorporated into the Work; and
 - 5. for acceptance of materials, mix designs, or equipment submitted for approval prior to Contractor's purchase thereof for incorporation in the Work.

Such inspections and tests shall be performed by independent inspectors, testing laboratories, or other qualified individuals or entities acceptable to Owner and Engineer.

- E. If the Contract Documents require the Work (or part thereof) to be approved by Owner, Engineer, or another designated individual or entity, then Contractor shall assume full responsibility for arranging and obtaining such approvals.
- F. If any Work (or the work of others) that is to be inspected, tested, or approved is covered by Contractor without written concurrence of Engineer, Contractor shall, if requested by Engineer, uncover such Work for observation. Such uncovering shall be at Contractor's expense unless Contractor had given Engineer timely notice of Contractor's intention to cover the same and Engineer had not acted with reasonable promptness in response to such notice.

14.03 *Defective Work*

- A. *Contractor's Obligation:* It is Contractor's obligation to assure that the Work is not defective.
- B. *Engineer's Authority:* Engineer has the authority to determine whether Work is defective, and to reject defective Work.
- C. *Notice of Defects:* Prompt notice of all defective Work of which Owner or Engineer has actual knowledge will be given to Contractor.
- D. *Correction, or Removal and Replacement:* Promptly after receipt of written notice of defective Work, Contractor shall correct all such defective Work, whether or not fabricated, installed, or completed, or, if Engineer has rejected the defective Work, remove it from the Project and replace it with Work that is not defective.
- E. *Preservation of Warranties:* When correcting defective Work, Contractor shall take no action that would void or otherwise impair Owner's special warranty and guarantee, if any, on said Work.

- F. *Costs and Damages*: In addition to its correction, removal, and replacement obligations with respect to defective Work, Contractor shall pay all claims, costs, losses, and damages arising out of or relating to defective Work, including but not limited to the cost of the inspection, testing, correction, removal, replacement, or reconstruction of such defective Work, fines levied against Owner by governmental authorities because the Work is defective, and the costs of repair or replacement of work of others resulting from defective Work. Prior to final payment, if Owner and Contractor are unable to agree as to the measure of such claims, costs, losses, and damages resulting from defective Work, then Owner may impose a reasonable set-off against payments due under Article 15.

14.04 *Acceptance of Defective Work*

- A. If, instead of requiring correction or removal and replacement of defective Work, Owner prefers to accept it, Owner may do so (subject, if such acceptance occurs prior to final payment, to Engineer's confirmation that such acceptance is in general accord with the design intent and applicable engineering principles, and will not endanger public safety). Contractor shall pay all claims, costs, losses, and damages attributable to Owner's evaluation of and determination to accept such defective Work (such costs to be approved by Engineer as to reasonableness), and for the diminished value of the Work to the extent not otherwise paid by Contractor. If any such acceptance occurs prior to final payment, the necessary revisions in the Contract Documents with respect to the Work shall be incorporated in a Change Order. If the parties are unable to agree as to the decrease in the Contract Price, reflecting the diminished value of Work so accepted, then Owner may impose a reasonable set-off against payments due under Article 15. If the acceptance of defective Work occurs after final payment, Contractor shall pay an appropriate amount to Owner.

14.05 *Uncovering Work*

- A. Engineer has the authority to require special inspection or testing of the Work, whether or not the Work is fabricated, installed, or completed.
- B. If any Work is covered contrary to the written request of Engineer, then Contractor shall, if requested by Engineer, uncover such Work for Engineer's observation, and then replace the covering, all at Contractor's expense.
- C. If Engineer considers it necessary or advisable that covered Work be observed by Engineer or inspected or tested by others, then Contractor, at Engineer's request, shall uncover, expose, or otherwise make available for observation, inspection, or testing as Engineer may require, that portion of the Work in question, and provide all necessary labor, material, and equipment.
1. If it is found that the uncovered Work is defective, Contractor shall be responsible for all claims, costs, losses, and damages arising out of or relating to such uncovering, exposure, observation, inspection, and testing, and of satisfactory replacement or reconstruction (including but not limited to all costs of repair or replacement of work of others); and pending Contractor's full discharge of this responsibility the Owner shall be entitled to impose a reasonable set-off against payments due under Article 15.
 2. If the uncovered Work is not found to be defective, Contractor shall be allowed an increase in the Contract Price or an extension of the Contract Times, or both, directly attributable to such uncovering, exposure, observation, inspection, testing, replacement, and reconstruction. If the parties are unable to agree as to the amount or extent thereof, then Contractor may submit a Change Proposal within 30 days of the determination that the Work is not defective.

14.06 *Owner May Stop the Work*

- A. If the Work is defective, or Contractor fails to supply sufficient skilled workers or suitable materials or equipment, or fails to perform the Work in such a way that the completed Work will conform to the Contract Documents, then Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, this right of Owner to stop the Work shall not give rise to any duty on the part of Owner to exercise this right for the benefit of Contractor, any Subcontractor, any Supplier, any other individual or entity, or any surety for, or employee or agent of any of them.

14.07 *Owner May Correct Defective Work*

- A. If Contractor fails within a reasonable time after written notice from Engineer to correct defective Work, or to remove and replace rejected Work as required by Engineer, or if Contractor fails to perform the Work in accordance with the Contract Documents, or if Contractor fails to comply with any other provision of the Contract Documents, then Owner may, after seven days written notice to Contractor, correct or remedy any such deficiency.
- B. In exercising the rights and remedies under this Paragraph 14.07, Owner shall proceed expeditiously. In connection with such corrective or remedial action, Owner may exclude Contractor from all or part of the Site, take possession of all or part of the Work and suspend Contractor's services related thereto, and incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere. Contractor shall allow Owner, Owner's representatives, agents and employees, Owner's other contractors, and Engineer and Engineer's consultants access to the Site to enable Owner to exercise the rights and remedies under this paragraph.
- C. All claims, costs, losses, and damages incurred or sustained by Owner in exercising the rights and remedies under this Paragraph 14.07 will be charged against Contractor as set-offs against payments due under Article 15. Such claims, costs, losses and damages will include but not be limited to all costs of repair, or replacement of work of others destroyed or damaged by correction, removal, or replacement of Contractor's defective Work.
- D. Contractor shall not be allowed an extension of the Contract Times because of any delay in the performance of the Work attributable to the exercise by Owner of Owner's rights and remedies under this Paragraph 14.07.

ARTICLE 15 – PAYMENTS TO CONTRACTOR; SET-OFFS; COMPLETION; CORRECTION PERIOD

15.01 *Progress Payments*

- A. *Basis for Progress Payments:* The Schedule of Values established as provided in Article 2 will serve as the basis for progress payments and will be incorporated into a form of Application for Payment acceptable to Engineer. Progress payments on account of Unit Price Work will be based on the number of units completed during the pay period, as determined under the provisions of Paragraph 13.03. Progress payments for cost-based Work will be based on Cost of the Work completed by Contractor during the pay period.
- B. *Applications for Payments:*
 - 1. At least 20 days before the date established in the Agreement for each progress payment (but not more often than once a month), Contractor shall submit to Engineer for review an Application for Payment filled out and signed by Contractor covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the Contract Documents. If payment is requested on the basis of materials and equipment not incorporated in the Work but delivered and suitably stored at the Site or at another location agreed to in writing, the Application for

Payment shall also be accompanied by a bill of sale, invoice, or other documentation warranting that Owner has received the materials and equipment free and clear of all Liens, and evidence that the materials and equipment are covered by appropriate property insurance, a warehouse bond, or other arrangements to protect Owner's interest therein, all of which must be satisfactory to Owner.

2. Beginning with the second Application for Payment, each Application shall include an affidavit of Contractor stating that all previous progress payments received on account of the Work have been applied on account to discharge Contractor's legitimate obligations associated with prior Applications for Payment.
3. The amount of retainage with respect to progress payments will be as stipulated in the Agreement.

C. *Review of Applications:*

1. Engineer will, within 10 days after receipt of each Application for Payment, including each resubmittal, either indicate in writing a recommendation of payment and present the Application to Owner, or return the Application to Contractor indicating in writing Engineer's reasons for refusing to recommend payment. In the latter case, Contractor may make the necessary corrections and resubmit the Application.
2. Engineer's recommendation of any payment requested in an Application for Payment will constitute a representation by Engineer to Owner, based on Engineer's observations of the executed Work as an experienced and qualified design professional, and on Engineer's review of the Application for Payment and the accompanying data and schedules, that to the best of Engineer's knowledge, information and belief:
 - a. the Work has progressed to the point indicated;
 - b. the quality of the Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, the results of any subsequent tests called for in the Contract Documents, a final determination of quantities and classifications for Unit Price Work under Paragraph 13.03, and any other qualifications stated in the recommendation); and
 - c. the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work.
3. By recommending any such payment Engineer will not thereby be deemed to have represented that:
 - a. inspections made to check the quality or the quantity of the Work as it has been performed have been exhaustive, extended to every aspect of the Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in the Contract; or
 - b. there may not be other matters or issues between the parties that might entitle Contractor to be paid additionally by Owner or entitle Owner to withhold payment to Contractor.
4. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment, including final payment, will impose responsibility on Engineer:
 - a. to supervise, direct, or control the Work, or
 - b. for the means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or

- c. for Contractor's failure to comply with Laws and Regulations applicable to Contractor's performance of the Work, or
 - d. to make any examination to ascertain how or for what purposes Contractor has used the money paid on account of the Contract Price, or
 - e. to determine that title to any of the Work, materials, or equipment has passed to Owner free and clear of any Liens.
5. Engineer may refuse to recommend the whole or any part of any payment if, in Engineer's opinion, it would be incorrect to make the representations to Owner stated in Paragraph 15.01.C.2.
 6. Engineer will recommend reductions in payment (set-offs) necessary in Engineer's opinion to protect Owner from loss because:
 - a. the Work is defective, requiring correction or replacement;
 - b. the Contract Price has been reduced by Change Orders;
 - c. Owner has been required to correct defective Work in accordance with Paragraph 14.07, or has accepted defective Work pursuant to Paragraph 14.04;
 - d. Owner has been required to remove or remediate a Hazardous Environmental Condition for which Contractor is responsible; or
 - e. Engineer has actual knowledge of the occurrence of any of the events that would constitute a default by Contractor and therefore justify termination for cause under the Contract Documents.

D. Payment Becomes Due:

1. Ten days after presentation of the Application for Payment to Owner with Engineer's recommendation, the amount recommended (subject to any Owner set-offs) will become due, and when due will be paid by Owner to Contractor.

E. Reductions in Payment by Owner:

1. In addition to any reductions in payment (set-offs) recommended by Engineer, Owner is entitled to impose a set-off against payment based on any of the following:
 - a. claims have been made against Owner on account of Contractor's conduct in the performance or furnishing of the Work, or Owner has incurred costs, losses, or damages on account of Contractor's conduct in the performance or furnishing of the Work, including but not limited to claims, costs, losses, or damages from workplace injuries, adjacent property damage, non-compliance with Laws and Regulations, and patent infringement;
 - b. Contractor has failed to take reasonable and customary measures to avoid damage, delay, disruption, and interference with other work at or adjacent to the Site;
 - c. Contractor has failed to provide and maintain required bonds or insurance;
 - d. Owner has been required to remove or remediate a Hazardous Environmental Condition for which Contractor is responsible;
 - e. Owner has incurred extra charges or engineering costs related to submittal reviews, evaluations of proposed substitutes, tests and inspections, or return visits to manufacturing or assembly facilities;
 - f. the Work is defective, requiring correction or replacement;

- g. Owner has been required to correct defective Work in accordance with Paragraph 14.07, or has accepted defective Work pursuant to Paragraph 14.04;
 - h. the Contract Price has been reduced by Change Orders;
 - i. an event that would constitute a default by Contractor and therefore justify a termination for cause has occurred;
 - j. liquidated damages have accrued as a result of Contractor's failure to achieve Milestones, Substantial Completion, or final completion of the Work;
 - k. Liens have been filed in connection with the Work, except where Contractor has delivered a specific bond satisfactory to Owner to secure the satisfaction and discharge of such Liens;
 - l. there are other items entitling Owner to a set off against the amount recommended.
2. If Owner imposes any set-off against payment, whether based on its own knowledge or on the written recommendations of Engineer, Owner will give Contractor immediate written notice (with a copy to Engineer) stating the reasons for such action and the specific amount of the reduction, and promptly pay Contractor any amount remaining after deduction of the amount so withheld. Owner shall promptly pay Contractor the amount so withheld, or any adjustment thereto agreed to by Owner and Contractor, if Contractor remedies the reasons for such action. The reduction imposed shall be binding on Contractor unless it duly submits a Change Proposal contesting the reduction.
 3. Upon a subsequent determination that Owner's refusal of payment was not justified, the amount wrongfully withheld shall be treated as an amount due as determined by Paragraph 15.01.C.1 and subject to interest as provided in the Agreement.

15.02 *Contractor's Warranty of Title*

- A. Contractor warrants and guarantees that title to all Work, materials, and equipment furnished under the Contract will pass to Owner free and clear of (1) all Liens and other title defects, and (2) all patent, licensing, copyright, or royalty obligations, no later than seven days after the time of payment by Owner.

15.03 *Substantial Completion*

- A. When Contractor considers the entire Work ready for its intended use Contractor shall notify Owner and Engineer in writing that the entire Work is substantially complete and request that Engineer issue a certificate of Substantial Completion. Contractor shall at the same time submit to Owner and Engineer an initial draft of punch list items to be completed or corrected before final payment.
- B. Promptly after Contractor's notification, Owner, Contractor, and Engineer shall make an inspection of the Work to determine the status of completion. If Engineer does not consider the Work substantially complete, Engineer will notify Contractor in writing giving the reasons therefor.
- C. If Engineer considers the Work substantially complete, Engineer will deliver to Owner a preliminary certificate of Substantial Completion which shall fix the date of Substantial Completion. Engineer shall attach to the certificate a punch list of items to be completed or corrected before final payment. Owner shall have seven days after receipt of the preliminary certificate during which to make written objection to Engineer as to any provisions of the certificate or attached punch list. If, after considering the objections to the provisions of the preliminary certificate, Engineer concludes that the Work is not substantially complete, Engineer will, within 14 days after submission of the preliminary certificate to Owner, notify Contractor in writing that the Work is not substantially complete, stating the reasons

therefor. If Owner does not object to the provisions of the certificate, or if despite consideration of Owner's objections Engineer concludes that the Work is substantially complete, then Engineer will, within said 14 days, execute and deliver to Owner and Contractor a final certificate of Substantial Completion (with a revised punch list of items to be completed or corrected) reflecting such changes from the preliminary certificate as Engineer believes justified after consideration of any objections from Owner.

- D. At the time of receipt of the preliminary certificate of Substantial Completion, Owner and Contractor will confer regarding Owner's use or occupancy of the Work following Substantial Completion, review the builder's risk insurance policy with respect to the end of the builder's risk coverage, and confirm the transition to coverage of the Work under a permanent property insurance policy held by Owner. Unless Owner and Contractor agree otherwise in writing, Owner shall bear responsibility for security, operation, protection of the Work, property insurance, maintenance, heat, and utilities upon Owner's use or occupancy of the Work.
- E. After Substantial Completion the Contractor shall promptly begin work on the punch list of items to be completed or corrected prior to final payment. In appropriate cases Contractor may submit monthly Applications for Payment for completed punch list items, following the progress payment procedures set forth above.
- F. Owner shall have the right to exclude Contractor from the Site after the date of Substantial Completion subject to allowing Contractor reasonable access to remove its property and complete or correct items on the punch list.

15.04 *Partial Use or Occupancy*

- A. Prior to Substantial Completion of all the Work, Owner may use or occupy any substantially completed part of the Work which has specifically been identified in the Contract Documents, or which Owner, Engineer, and Contractor agree constitutes a separately functioning and usable part of the Work that can be used by Owner for its intended purpose without significant interference with Contractor's performance of the remainder of the Work, subject to the following conditions:
 - 1. At any time Owner may request in writing that Contractor permit Owner to use or occupy any such part of the Work that Owner believes to be substantially complete. If and when Contractor agrees that such part of the Work is substantially complete, Contractor, Owner, and Engineer will follow the procedures of Paragraph 15.03.A through E for that part of the Work.
 - 2. At any time Contractor may notify Owner and Engineer in writing that Contractor considers any such part of the Work substantially complete and request Engineer to issue a certificate of Substantial Completion for that part of the Work.
 - 3. Within a reasonable time after either such request, Owner, Contractor, and Engineer shall make an inspection of that part of the Work to determine its status of completion. If Engineer does not consider that part of the Work to be substantially complete, Engineer will notify Owner and Contractor in writing giving the reasons therefor. If Engineer considers that part of the Work to be substantially complete, the provisions of Paragraph 15.03 will apply with respect to certification of Substantial Completion of that part of the Work and the division of responsibility in respect thereof and access thereto.
 - 4. No use or occupancy or separate operation of part of the Work may occur prior to compliance with the requirements of Paragraph 6.05 regarding builder's risk or other property insurance.

15.05 *Final Inspection*

- A. Upon written notice from Contractor that the entire Work or an agreed portion thereof is complete, Engineer will promptly make a final inspection with Owner and Contractor and will notify Contractor in writing of all particulars in which this inspection reveals that the Work, or agreed portion thereof, is incomplete or defective. Contractor shall immediately take such measures as are necessary to complete such Work or remedy such deficiencies.

15.06 *Final Payment*

A. *Application for Payment:*

1. After Contractor has, in the opinion of Engineer, satisfactorily completed all corrections identified during the final inspection and has delivered, in accordance with the Contract Documents, all maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance, certificates of inspection, annotated record documents (as provided in Paragraph 7.11), and other documents, Contractor may make application for final payment.
2. The final Application for Payment shall be accompanied (except as previously delivered) by:
 - a. all documentation called for in the Contract Documents;
 - b. consent of the surety, if any, to final payment;
 - c. satisfactory evidence that all title issues have been resolved such that title to all Work, materials, and equipment has passed to Owner free and clear of any Liens or other title defects, or will so pass upon final payment.
 - d. a list of all disputes that Contractor believes are unsettled; and
 - e. complete and legally effective releases or waivers (satisfactory to Owner) of all Lien rights arising out of the Work, and of Liens filed in connection with the Work.
3. In lieu of the releases or waivers of Liens specified in Paragraph 15.06.A.2 and as approved by Owner, Contractor may furnish receipts or releases in full and an affidavit of Contractor that: (a) the releases and receipts include all labor, services, material, and equipment for which a Lien could be filed; and (b) all payrolls, material and equipment bills, and other indebtedness connected with the Work for which Owner might in any way be responsible, or which might in any way result in liens or other burdens on Owner's property, have been paid or otherwise satisfied. If any Subcontractor or Supplier fails to furnish such a release or receipt in full, Contractor may furnish a bond or other collateral satisfactory to Owner to indemnify Owner against any Lien, or Owner at its option may issue joint checks payable to Contractor and specified Subcontractors and Suppliers.

B. *Engineer's Review of Application and Acceptance:*

1. If, on the basis of Engineer's observation of the Work during construction and final inspection, and Engineer's review of the final Application for Payment and accompanying documentation as required by the Contract Documents, Engineer is satisfied that the Work has been completed and Contractor's other obligations under the Contract have been fulfilled, Engineer will, within ten days after receipt of the final Application for Payment, indicate in writing Engineer's recommendation of final payment and present the Application for Payment to Owner for payment. Such recommendation shall account for any set-offs against payment that are necessary in Engineer's opinion to protect Owner from loss for the reasons stated above with respect to progress payments. At the same time Engineer will also give written notice to Owner

and Contractor that the Work is acceptable, subject to the provisions of Paragraph 15.07. Otherwise, Engineer will return the Application for Payment to Contractor, indicating in writing the reasons for refusing to recommend final payment, in which case Contractor shall make the necessary corrections and resubmit the Application for Payment.

- C. *Completion of Work*: The Work is complete (subject to surviving obligations) when it is ready for final payment as established by the Engineer's written recommendation of final payment.
- D. *Payment Becomes Due*: Thirty days after the presentation to Owner of the final Application for Payment and accompanying documentation, the amount recommended by Engineer (less any further sum Owner is entitled to set off against Engineer's recommendation, including but not limited to set-offs for liquidated damages and set-offs allowed under the provisions above with respect to progress payments) will become due and shall be paid by Owner to Contractor.

15.07 *Waiver of Claims*

- A. The making of final payment will not constitute a waiver by Owner of claims or rights against Contractor. Owner expressly reserves claims and rights arising from unsettled Liens, from defective Work appearing after final inspection pursuant to Paragraph 15.05, from Contractor's failure to comply with the Contract Documents or the terms of any special guarantees specified therein, from outstanding Claims by Owner, or from Contractor's continuing obligations under the Contract Documents.
- B. The acceptance of final payment by Contractor will constitute a waiver by Contractor of all claims and rights against Owner other than those pending matters that have been duly submitted or appealed under the provisions of Article 17.

15.08 *Correction Period*

- A. If within one year after the date of Substantial Completion (or such longer period of time as may be prescribed by the terms of any applicable special guarantee required by the Contract Documents, or by any specific provision of the Contract Documents), any Work is found to be defective, or if the repair of any damages to the Site, adjacent areas that Contractor has arranged to use through construction easements or otherwise, and other adjacent areas used by Contractor as permitted by Laws and Regulations, is found to be defective, then Contractor shall promptly, without cost to Owner and in accordance with Owner's written instructions:
 - 1. correct the defective repairs to the Site or such other adjacent areas;
 - 2. correct such defective Work;
 - 3. if the defective Work has been rejected by Owner, remove it from the Project and replace it with Work that is not defective, and
 - 4. satisfactorily correct or repair or remove and replace any damage to other Work, to the work of others, or to other land or areas resulting therefrom.
- B. If Contractor does not promptly comply with the terms of Owner's written instructions, or in an emergency where delay would cause serious risk of loss or damage, Owner may have the defective Work corrected or repaired or may have the rejected Work removed and replaced. Contractor shall pay all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such correction or repair or such removal and replacement (including but not limited to all costs of repair or replacement of work of others).

- C. In special circumstances where a particular item of equipment is placed in continuous service before Substantial Completion of all the Work, the correction period for that item may start to run from an earlier date if so provided in the Specifications.
- D. Where defective Work (and damage to other Work resulting therefrom) has been corrected or removed and replaced under this paragraph, the correction period hereunder with respect to such Work will be extended for an additional period of one year after such correction or removal and replacement has been satisfactorily completed.
- E. Contractor's obligations under this paragraph are in addition to all other obligations and warranties. The provisions of this paragraph shall not be construed as a substitute for, or a waiver of, the provisions of any applicable statute of limitation or repose.

ARTICLE 16 – SUSPENSION OF WORK AND TERMINATION

16.01 Owner May Suspend Work

- A. At any time and without cause, Owner may suspend the Work or any portion thereof for a period of not more than 90 consecutive days by written notice to Contractor and Engineer. Such notice will fix the date on which Work will be resumed. Contractor shall resume the Work on the date so fixed. Contractor shall be entitled to an adjustment in the Contract Price or an extension of the Contract Times, or both, directly attributable to any such suspension. Any Change Proposal seeking such adjustments shall be submitted no later than 30 days after the date fixed for resumption of Work.

16.02 Owner May Terminate for Cause

- A. The occurrence of any one or more of the following events will constitute a default by Contractor and justify termination for cause:
 1. Contractor's persistent failure to perform the Work in accordance with the Contract Documents (including, but not limited to, failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the Progress Schedule);
 2. Failure of Contractor to perform or otherwise to comply with a material term of the Contract Documents;
 3. Contractor's disregard of Laws or Regulations of any public body having jurisdiction; or
 4. Contractor's repeated disregard of the authority of Owner or Engineer.
- B. If one or more of the events identified in Paragraph 16.02.A occurs, then after giving Contractor (and any surety) ten days written notice that Owner is considering a declaration that Contractor is in default and termination of the contract, Owner may proceed to:
 1. declare Contractor to be in default, and give Contractor (and any surety) notice that the Contract is terminated; and
 2. enforce the rights available to Owner under any applicable performance bond.
- C. Subject to the terms and operation of any applicable performance bond, if Owner has terminated the Contract for cause, Owner may exclude Contractor from the Site, take possession of the Work, incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere, and complete the Work as Owner may deem expedient.
- D. Owner may not proceed with termination of the Contract under Paragraph 16.02.B if Contractor within seven days of receipt of notice of intent to terminate begins to correct its failure to perform and proceeds diligently to cure such failure.

- E. If Owner proceeds as provided in Paragraph 16.02.B, Contractor shall not be entitled to receive any further payment until the Work is completed. If the unpaid balance of the Contract Price exceeds the cost to complete the Work, including all related claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals) sustained by Owner, such excess will be paid to Contractor. If the cost to complete the Work including such related claims, costs, losses, and damages exceeds such unpaid balance, Contractor shall pay the difference to Owner. Such claims, costs, losses, and damages incurred by Owner will be reviewed by Engineer as to their reasonableness and, when so approved by Engineer, incorporated in a Change Order. When exercising any rights or remedies under this paragraph, Owner shall not be required to obtain the lowest price for the Work performed.
- F. Where Contractor's services have been so terminated by Owner, the termination will not affect any rights or remedies of Owner against Contractor then existing or which may thereafter accrue, or any rights or remedies of Owner against Contractor or any surety under any payment bond or performance bond. Any retention or payment of money due Contractor by Owner will not release Contractor from liability.
- G. If and to the extent that Contractor has provided a performance bond under the provisions of Paragraph 6.01.A, the provisions of that bond shall govern over any inconsistent provisions of Paragraphs 16.02.B and 16.02.D.

16.03 *Owner May Terminate For Convenience*

- A. Upon seven days written notice to Contractor and Engineer, Owner may, without cause and without prejudice to any other right or remedy of Owner, terminate the Contract. In such case, Contractor shall be paid for (without duplication of any items):
 - 1. completed and acceptable Work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Work;
 - 2. expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with uncompleted Work, plus fair and reasonable sums for overhead and profit on such expenses; and
 - 3. other reasonable expenses directly attributable to termination, including costs incurred to prepare a termination for convenience cost proposal.
- B. Contractor shall not be paid on account of loss of anticipated overhead, profits, or revenue, or other economic loss arising out of or resulting from such termination.

16.04 *Contractor May Stop Work or Terminate*

- A. If, through no act or fault of Contractor, (1) the Work is suspended for more than 90 consecutive days by Owner or under an order of court or other public authority, or (2) Engineer fails to act on any Application for Payment within 30 days after it is submitted, or (3) Owner fails for 30 days to pay Contractor any sum finally determined to be due, then Contractor may, upon seven days written notice to Owner and Engineer, and provided Owner or Engineer do not remedy such suspension or failure within that time, terminate the contract and recover from Owner payment on the same terms as provided in Paragraph 16.03.
- B. In lieu of terminating the Contract and without prejudice to any other right or remedy, if Engineer has failed to act on an Application for Payment within 30 days after it is submitted, or Owner has failed for 30 days to pay Contractor any sum finally determined to be due, Contractor may, seven days after written notice to Owner and Engineer, stop the Work until payment is made of all such amounts due Contractor, including interest thereon. The

provisions of this paragraph are not intended to preclude Contractor from submitting a Change Proposal for an adjustment in Contract Price or Contract Times or otherwise for expenses or damage directly attributable to Contractor's stopping the Work as permitted by this paragraph.

ARTICLE 17 – FINAL RESOLUTION OF DISPUTES

17.01 Methods and Procedures

- A. *Disputes Subject to Final Resolution:* The following disputed matters are subject to final resolution under the provisions of this Article:
1. A timely appeal of an approval in part and denial in part of a Claim, or of a denial in full; and
 2. Disputes between Owner and Contractor concerning the Work or obligations under the Contract Documents, and arising after final payment has been made.
- B. *Final Resolution of Disputes:* For any dispute subject to resolution under this Article, Owner or Contractor may:
1. elect in writing to invoke the dispute resolution process provided for in the Supplementary Conditions; or
 2. agree with the other party to submit the dispute to another dispute resolution process; or
 3. if no dispute resolution process is provided for in the Supplementary Conditions or mutually agreed to, give written notice to the other party of the intent to submit the dispute to a court of competent jurisdiction.

ARTICLE 18 – MISCELLANEOUS

18.01 Giving Notice

- A. Whenever any provision of the Contract Documents requires the giving of written notice, it will be deemed to have been validly given if:
1. delivered in person, by a commercial courier service or otherwise, to the individual or to a member of the firm or to an officer of the corporation for which it is intended; or
 2. delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the sender of the notice.

18.02 Computation of Times

- A. When any period of time is referred to in the Contract by days, it will be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day will be omitted from the computation.

18.03 Cumulative Remedies

- A. The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto are in addition to, and are not to be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by Laws or Regulations, by special warranty or guarantee, or by other provisions of the Contract. The provisions of this paragraph will be as effective as if repeated specifically in the Contract Documents in connection with each particular duty, obligation, right, and remedy to which they apply.

18.04 *Limitation of Damages*

- A. With respect to any and all Change Proposals, Claims, disputes subject to final resolution, and other matters at issue, neither Owner nor Engineer, nor any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, shall be liable to Contractor for any claims, costs, losses, or damages sustained by Contractor on or in connection with any other project or anticipated project.

18.05 *No Waiver*

- A. A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Contract.

18.06 *Survival of Obligations*

- A. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with the Contract, as well as all continuing obligations indicated in the Contract, will survive final payment, completion, and acceptance of the Work or termination or completion of the Contract or termination of the services of Contractor.

18.07 *Controlling Law*

- A. This Contract is to be governed by the law of the state in which the Project is located.

18.08 *Headings*

- A. Article and paragraph headings are inserted for convenience only and do not constitute parts of these General Conditions.

SUPPLEMENTAL CONDITIONS

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 00800

SUPPLEMENTAL CONDITIONS

These Supplementary Conditions amend or supplement the Standard General Conditions of the Construction Contract (EJCDC No. C-700, 2013 Edition) and other provisions of the Contract Documents as indicated below. All provisions which are not specifically amended or supplemented hereby remain in full force and effect.

ARTICLE 1. DEFINITIONS AND TERMINOLOGY

SC-1.01.A.13

Add the following language at the beginning of the definition entitled "Contract Documents" in the General Conditions:

The Invitation to Bid, Instructions to Bidders

SC-1.01.A.28

Add the following language to the definition entitled "Owner" in the General Conditions:

The "Owner" shall mean the Town of Wellfleet, Wellfleet, Massachusetts acting through its Town Administrator.

SC-1.01.A.40

Delete the definition of Substantial Completion in the General Conditions in its entirety and add the following in its place:

The Work required by the Contract has been completed except for work having a Contract Price of less than one percent of the then adjusted total contract price, or substantially all of the Work has been completed and opened to Owner's use except for minor incomplete or unsatisfactory work items that do not materially impair the usefulness of the Work required by the Contract.

SC-1.01.A.49

Add the following definition to the General Conditions:

"State" shall mean the Commonwealth of Massachusetts.

ARTICLE 2. PRELIMINARY MATTERS

SC-2.01.C

Delete this paragraph

SC-2.01.D

Add a new paragraph immediately after paragraph 2.01.C of the General Conditions, which is to read as follows:

- D. Non-Resident Contractor: The CONTRACTOR, if a corporation established under laws other than the State in which the proposed construction is located, shall file with the OWNER, notice of the name of its resident attorney-in-fact, appointed as required by the laws of the State in which the proposed construction is located. The CONTRACTOR, if a resident of a State other than that in which the proposed construction is located and not a corporation, shall file, at the time of execution of the Agreement, with the OWNER a written appointment of a resident of the State in which the construction is located, having an office or place of business therein, to be his true and lawful attorney upon whom all lawful processes in any actions or proceedings against him may be served; and in such writing, which shall set forth said attorney's place of residence, shall agree that any lawful process against him which is served on said attorney shall be of the same legal force and validity as if served on him and that the authority shall continue in force so long as any liability remains outstanding against him in said State. The power of attorney shall be filed in the office of the Secretary of the State if required, and copies certified by the Secretary shall be sufficient evidence thereof. Such appointment shall continue in force until revoked by an instrument in writing, designating in a like manner some other person upon whom such processes may be served, which instrument shall be filed in the manner provided herein for the original appointment.

SC-2.05

Add the following paragraphs immediately after paragraph 2.05.A.3 of the General Conditions which is to read as follows:

2.05.A.4 Before any work at the site is started, CONTRACTOR shall deliver to OWNER, with a copy to ENGINEER, certificates of insurance (and other evidence of insurance requested by OWNER) which CONTRACTOR is required to purchase and maintain in accordance with the requirements of Article 6.

2.05.A.5 Contractor shall include and identify on the certificate of insurance, indemnification as required by Article 7.18.

ARTICLE 3. DOCUMENTS: INTENT, REQUIREMENTS, REUSE

SC-3.01

Add the following paragraphs immediately after paragraph 3.01.A of the General Conditions which is to read as follows:

3.01.A.1 Each and every provision of law and clause required by law to be inserted in the Contract shall be deemed to be inserted herein, and the Contract shall be read and enforced as though they were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Contract shall forthwith be physically amended to make such insertion.

3.01.A.2 Sections of Division 1 - General Requirements govern the execution of the work of all sections of the specifications.

SC-3.02.A.1

Delete the portion of the paragraph starting at “shall mean” through the end of this sentence and insert the following:

“shall mean the standard, specification, manual, code, or Laws or Regulations in effect and applicable at the time in question, except as may be otherwise specifically stated in the Contract Documents.”

SC-3.03.A.3

Delete Paragraph 3.03.A.3 in its entirety and insert the following:

“CONTRACTOR shall be liable to OWNER and/or ENGINEER for failure to report any such conflict, error, ambiguity or discrepancy if Contractor knew or reasonably should have known thereof.”

ARTICLE 4. COMMENCEMENT AND PROGRESS OF THE WORK

SC 4.01

Delete paragraph 4.01 in its entirety and insert the following in its place:

4.01 The Contract Time will commence to run on the day indicated in the Notice to Proceed.

SC-4.03.A

Add a new paragraph at the end of paragraph 4.03.A of the General Conditions which is to read as follows:

“4.03.B ENGINEER may check the lines, elevations, reference marks, batter boards, etc., set by CONTRACTOR, and CONTRACTOR shall correct any errors disclosed by such check. Such a check shall not be considered as approval of CONTRACTOR's work and shall not relieve CONTRACTOR of the responsibility for accurate and satisfactory construction and completion of the entire Work. CONTRACTOR shall furnish personnel to assist ENGINEER in checking lines and grades.”

SC-4.04

Add the following paragraph after paragraph 4.04.A.2 of the General Conditions:

"3. The CONTRACTOR's resident superintendent shall attend monthly progress meetings at the site of the work with the ENGINEER and others as appropriate to review schedule status and such other pertinent subjects as may be listed on the agenda by the ENGINEER."

SC- 4.05.A

Delete Paragraph 4.05.A in its entirety.

SC-4.05.G

Delete Paragraph 4.05.G and insert the following in its place:

“Delays caused by or within the control of the OWNER: In such event, the CONTRACTOR’S sole remedy shall be an extension of the Contract Time. Notwithstanding anything to the contrary in the Contract Documents, CONTRACTOR shall not be eligible for any increase in the Contract Price on account of any delay in the Work, no matter by whom such delay is caused, and CONTRACTOR shall make no claim for such an increase, whether such claim is styled as a claim for delay damages, acceleration of work, loss of production, or otherwise.”

ARTICLE 5. AVAILABILITY OF LANDS; SUBSURFACE AND PHYSICAL CONDITIONS; HAZARDOUS ENVIRONMENTAL CONDITIONS

SC-5.01

Add a new paragraph immediately after paragraph 5.01.A of the General Conditions which is to read as follows:

“5.01.A.1 If all lands and rights-of-way are not obtained as herein contemplated before construction begins, CONTRACTOR shall begin the Work upon such land and rights-of-way as OWNER has previously acquired and no claim for damages whatsoever will be allowed by reason of the delay in obtaining the remaining lands and rights-of-way. Should OWNER be prevented or enjoined from proceeding with the Work, or from authorizing its prosecution, either before or after the commencement, by reason of any litigation, or by reason of its inability to procure any lands or rights-of-way for the Work, CONTRACTOR shall not be entitled to make or assert claim for damage by reason of said delay, or to withdraw from the Agreement except by consent of OWNER. Time for completion of the Work will be extended as provided in Article 11, to such time as OWNER determines will compensate for the time lost by such delay.”

SC-5.01.B

Delete Paragraph 5.01.B in its entirety.

SC-5.03

In paragraph 5.03.B insert the word “reasonably” before the word “rely” in the first line and insert the following at the end of the first sentence:

“; the OWNER does not warrant or guarantee the accuracy or completeness of the information therein, and the CONTRACTOR may not so rely to the extent that the CONTRACTOR knows, or reasonably should have known, of any inaccuracy or omission therein.

SC-5.04

Insert the following paragraph before Paragraph 5.04.A

“5.04 Differing Subsurface or Physical Conditions

In accordance with Massachusetts General Laws Chapter 30, Section 39N, if, during the progress of the Work, the CONTRACTOR or the OWNER discovers that the actual subsurface or latent physical conditions encountered at the site differ substantially or materially from those shown on the plans or indicated in the Contract Documents either the CONTRACTOR or the OWNER may

request an equitable adjustment in the Contract Price applying to work affected by the differing site conditions. A request for such an adjustment shall be in writing and shall be delivered by the party making such request to the other party as soon as possible after such conditions are discovered. Upon receipt of such a request from the CONTRACTOR, or upon its own initiative, the OWNER will make an investigation of such physical conditions, and if they differ substantially or materially from those shown on the plans or indicated in the Contract Documents or from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the plans and Contract Documents and are of such a nature as to cause an increase or decrease in the cost of performance of the Work or a change in the construction methods required for the performance of the Work which results in an increase or decrease in the cost of the Work, the OWNER will make an equitable adjustment in the Contract Price and the Contract shall be modified in writing accordingly.”

SC-5.04.D.1

Delete Paragraph 5.04.D.1 in its entirety.

Add a new paragraph immediately after paragraph 5.04.D of the General Conditions which is to read as follows:

“5.04.E Adjustments resulting from actual subsurface or latent physical conditions from those indicated will be in accordance with Massachusetts General Law, Chapter 30, Section 39N and the applicable provisions of the Contract Documents.”

SC-5.05.A

Insert the following new paragraph immediately after Paragraph 5.05.A.2:

“3. CONTRACTOR’s attention is directed to the requirements of Massachusetts General Laws Chapter 82, Section 40, regarding the notification of owners of underground facilities.”

SC-5.05.B

Delete the phrase “or was not shown or indicated with reasonable accuracy” following the words “Contract Documents” in the first sentence of Paragraph 5.05.B.

SC-5.06.B

Delete Paragraph 5.06.B in its entirety.

SC-5.06.C

Add the following at the end of Paragraph 5.06.C:

“,or unless CONTRACTOR caused or contributed to such Hazardous Environmental Condition.”

SC-5.06.E

Delete the second and third sentences of Paragraph 5.06.E.

SC-5.06.I

Delete Paragraph 5.06.I in its entirety.

SC-5.06.J

Delete the last sentence of Paragraph 5.06.J.

ARTICLE 6. BONDS AND INSURANCE

SC-6.02

Delete Paragraph 6.02.D in its entirety.

Add a new paragraph immediately after paragraph 6.02.J of the General Conditions which is to read as follows:

"K. If OWNER has any objection to the coverage afforded by or other provisions of the insurance required to be purchased and maintained by CONTRACTOR in accordance with this Article 6 on the basis of its not complying with the Contract Documents, OWNER will notify CONTRACTOR in writing thereof within thirty days of the date of delivery of such certificates to OWNER in accordance with paragraph 2.01.B CONTRACTOR will provide such additional information in respect of insurance provided by him as OWNER may reasonably request."

SC-6.03

The limits of liability for the insurance required by paragraph 6.03 of the General Conditions shall provide the following coverages for not less than the following amounts or greater where required by Laws and Regulations:

6.03.A Workers' Compensation.

- | | | |
|-----|-----------------------|-------------|
| (1) | Worker's Compensation | \$1,000,000 |
| (2) | Employer's Liability | \$1,000,000 |

6.03.B and 6.03.C Comprehensive General Liability including Operations/Premises, Contractor's Protective, Products/Completed Operations, and Personal Injury liabilities:

- | | | | |
|-----|--|-------------|------------------|
| (1) | Bodily injury: | \$1,000,000 | Each occurrence |
| | | \$3,000,000 | Annual aggregate |
| (2) | Property damage, including explosion, collapse and underground coverage: | \$1,000,000 | Each occurrence |
| | | \$3,000,000 | Annual aggregate |

Property damage liability insurance shall provide coverage for property in the care, custody and control of the insured.

- | | | | |
|-----|---|-------------|------------------|
| (3) | Personal injury, with employment exclusion deleted: | \$3,000,000 | Annual aggregate |
|-----|---|-------------|------------------|

The Contractual Liability required by paragraph 6.03.C of the General Conditions shall provide coverage for not less than the following amounts:

(1)	Bodily injury:	\$2,000,000 \$3,000,000	Each occurrence Annual aggregate
(2)	Property damage, including explosion, collapse and underground coverage:	\$1,000,000 \$3,000,000	Each occurrence Annual aggregate
(3)	General Aggregate	\$2,000,000	

6.03.D Comprehensive Automobile Liability including owned, hired and non-owned vehicles:

(1)	Bodily injury:	\$1,000,000 \$1,000,000	Each person Each accident
(2)	Property damage	\$1,000,000	Each occurrence

SC-6.04

Delete paragraph 6.04 of the General Conditions in its entirety and insert the following in its place:

6.04.A CONTRACTOR shall purchase and maintain a separate Owner's Protective Liability policy, issued to OWNER at the expense of CONTRACTOR, including OWNER and ENGINEER as named insured. This insurance shall provide coverage for not less than the following amounts:

6.04.A.1	Bodily Injury:		
	Each Occurrence		\$1,000,000
6.04.A.2	Property Damage:		
	Each Occurrence		\$1,000,000
	Annual Aggregate		\$1,000,000

SC-6.05

Delete Paragraph 6.05.A of the General Conditions in its entirety and insert the following in its place:

"A. CONTRACTOR shall purchase and maintain, until final payment, property insurance upon the Work at the site in an amount equal to the total bid price for the completed construction. This insurance shall include the interests of OWNER, CONTRACTOR, Subcontractors, ENGINEER and ENGINEER's consultants in the Work, shall insure against the perils of fire and extended coverage, shall include "all risk" insurance for physical loss and damage including theft, vandalism and malicious mischief, collapse and water damage, and shall include damages, losses and expenses rising out of or resulting from any insured loss or incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers, architects, attorneys and other

professionals). This insurance shall be provided on the completed value form. If not covered under the "all risk" insurance or otherwise provided in these Supplementary Conditions, CONTRACTOR shall purchase and maintain similar property insurance on portions of the Work stored on and off the site or in transit when such portions of the Work are to be included in an Application for Payment."

Delete Paragraph 6.05.B of the General Conditions in its entirety and insert the following in its place:

"B. All the policies of insurance (or the certificates or other evidence thereof) required to be purchased and maintained by CONTRACTOR in accordance with paragraphs 6.05 will contain a provision or endorsement that the coverage afforded will not be canceled or materially changed or renewal refused until at least thirty days' prior written notice has been given to OWNER by certified mail and will contain waiver provisions in accordance with paragraph 6.06.B."

SC-6.05.D

Delete Paragraph 6.05.D in its entirety and insert the following:

"OWNER may occupy or use a portion of the Work prior to Substantial Completion."

SC-6.06A

Delete Paragraph 6.06A in its entirety and insert the following:

"OWNER and CONTRACTOR intend that all policies of insurance purchased in accordance with the provisions of Article 6 will protect OWNER, CONTRACTOR, Subcontractors, and ENGINEER, and all other individuals or entities identified in the Supplementary Conditions as loss payees (and officers, director, members, partners, employees, agents, consultants, and subcontractors or each and any of them) in such policies and will, where required to provided such insurance, provide primary coverage for all losses and damages caused by the perils or causes of loss covered thereby."

SC-6.06.C

Delete Paragraph 6.06.C in its entirety and replace with the following:

"The CONTRACTOR shall pay for all costs not covered because of the application of a policy deductible due under any of its insurance policies required hereunder."

SC-6.07

Delete paragraph 6.07.A of the General Conditions in its entirety.

Delete paragraph 6.07.B of the General Conditions in its entirety.

Delete paragraph 6.07.C of the General Conditions in its entirety.

ARTICLE 7. CONTRACTOR'S RESPONSIBILITIES

SC-7.01

Add the following new paragraph as follows:

“7.01.C The site superintendent may be a direct employee of the subcontractor provided that this individual has the full authority and responsibility of the general contractor’s specified superintendent. The General Contractor shall submit a letter to the District and the Engineer stating who the supervisor is and defining his/her authority during all construction related activities.”

SC-7.02.C – 7.02.G

Insert the following new paragraphs immediately after Paragraph 7.02.B:

- “C. Regular working hours are defined as Monday through Friday, excluding holidays, between the hours of 7:00 AM and 4:00 PM. Requests to work other than regular working hours shall be submitted to ENGINEER not less than 48 hours prior to any proposed change. Occasional unscheduled overtime on weekdays may be permitted provided it is approved by ENGINEER.”
- “D. CONTRACTOR shall reimburse the OWNER for additional engineering and/or inspection costs incurred as a result of overtime work in excess of the regular working hours stipulated in Paragraph SC-7.02.C. At OWNER’s option, overtime costs may either be deducted from the CONTRACTOR’s monthly payment or deducted from the retainage held by OWNER until release of final payment. Overtime costs for the OWNER’s personnel shall be based on the individual’s current overtime wage rate. Overtime costs for personnel employed by the ENGINEER or OWNER’s independent testing laboratory shall be calculated in accordance with the terms of their respective contracts with the OWNER.”
- “E. This agreement is subject to the applicable provisions of the Contract Work Hours and Safety Standards Act, Public Law 87-581 87th Congress. No Contractor or Subcontractor contracting for any part of the Work shall require or permit any laborer or mechanic to be employed on the Work in excess of forty hours in any work week unless such laborer or mechanic receives compensation at a rate not less than one and one-half times that person’s basic rate of pay for all hours worked in excess of forty hours in such work week.”
- “F. CONTRACTOR and Subcontractors shall, insofar as practicable, give preference in the hiring of workers for the Project to qualified local residents with first preference being given to citizens of the United States who have served in the armed forces of the United States and have been honorably discharged therefrom or released from active duty therein.
- “G. CONTRACTOR shall employ only competent persons to do the work and whenever OWNER shall notify CONTRACTOR, in writing, that any person on the Work appears to be incompetent, disorderly, or otherwise unsatisfactory, such person shall be removed from the Project and shall not again be employed on it except with the consent of OWNER.”

SC-7.04.A

Insert the following at the end of the third sentence of Paragraph 7.04.A:

“, and in accordance with G.L. c.30, §39M.”

Add a new paragraph SC-7.04.A.1.c immediately after paragraph 7.04A.1.b, which is to read as follows:

- “c. It shall be CONTRACTOR’s responsibility to coordinate all submittals to ENGINEER for approval to eliminate any conflicts which might arise due to the use of “or equal” items. Any additional costs incidental to the use of “or equal” items shall be paid by CONTRACTOR.”

SC-7.06

Add the following to Paragraph 7.06.A:

“CONTRACTOR shall not employ any Subcontractor, Supplier or other person or organization, (including those who are to furnish the principal items of materials or equipment), whether initially or as a substitute, against whom OWNER makes reasonable objection. Acceptance of any Subcontractor, other person or organization by OWNER shall not constitute a waiver of any right of OWNER to reject defective Work.”

7.06.H.1

Add the following paragraph immediately after paragraph 7.06.H:

1. CONTRACTOR shall make payments to Subcontractors in accordance with Massachusetts General Laws Chapter 30, Section 39F.”

Add the following new paragraph as follows:

“7.06.J.1 OWNER or ENGINEER may furnish to any such Subcontractor, Supplier, or other person or organization, to the extent practicable, information about amounts paid to CONTRACTOR in accordance with CONTRACTOR’s Applications for Payment on account of the particular Subcontractor’s, Suppliers, other person’s, or other organization’s Work.”

SC-7.06

Add the following language at the beginning of paragraph 7.06.L of the General Conditions:

“Except as otherwise required by Massachusetts General Law, Chapter 149, Section 44F,”

SC-7.07.A

Delete the second sentence of Paragraph 7.07.A.

SC-7.07.B

Delete this subparagraph.

SC-7.09

Add the following language at the end of paragraph 7.09.A of the General Conditions:

“7.09.A.1 The materials and supplies to be used in the Work under this Contract are exempt from the Sales and Use Tax of the Commonwealth of Massachusetts. Contractor shall obtain the proper certificates, maintain the necessary records, and otherwise comply with all applicable requirements governing the exemption from sales tax.”

SC-7.10C

Delete the last sentence of Paragraph 7.10C.

SC-7.11.B – C

Insert the following new paragraphs immediately after Paragraph 7.11.A:

- “B. The CONTRACTOR shall return to the ENGINEER one set of the Contract Drawings marked in colored pencil, showing all changes made during construction and including the location, by dimensions and elevations, of installed equipment, and underground facilities that will become concealed or buried by the construction. This shall include ties to all concealed work, etc. measured from permanent structures. Additionally, the CONTRACTOR shall be required to keep marked-up drawings current and on site and to provide mark-ups to the OWNER on a monthly basis.

- “C. CONTRACTOR shall comply with all applicable provisions of Chapter 30, Section 39R of the Massachusetts General Laws regarding CONTRACTOR’s records.”

SC-7.12.E

Delete the text in parentheses in Paragraph 7.12.E.

SC-7.16

Add the following new paragraph immediately after paragraph 7.16.E of the General Conditions, which is to read as follows:

- “7.16.F The accuracy of all such information submitted by the Contractor is the responsibility of the Contractor. In reviewing Shop Drawings, Samples, and similar submittals, the Engineer shall be entitled to rely upon the Contractor’s representation that such information is correct and accurate.”

SC-7.17.E

Add the following new paragraph 7.17.E, immediately after paragraph 7.17.D of the General Conditions:

- “E. CONTRACTOR shall guarantee all materials and equipment furnished and Work performed for a period of two (2) years from the date of Substantial Completion. CONTRACTOR warrants and guarantees for a period of two (2) years from the date of Substantial Completion that the completed Work is free from all defects due to faulty materials or workmanship and CONTRACTOR shall promptly make such corrections as may be necessary by reason of any such defects including the repairs of any damage to other parts of the Work resulting from such defects. In the event that CONTRACTOR should fail to make such repairs, adjustments, or other work that may be made necessary by such defects, OWNER may do so and charge CONTRACTOR the cost thereby incurred. The Performance Bond shall remain in full force and effect through the guarantee period.”

SC-7.18.A

Delete the phrase in parentheses: “(other than the Work itself)” in Paragraph 7.18.A.

Change the phrase “negligent act or omission” to “negligent or willful or wrongful act or omission.”

SC-7.18.B

Insert the following at the end of Paragraph 7.18.B:

“If, through the acts or neglect of CONTRACTOR, any other Contractor or any Subcontractor shall suffer loss or damage on the Work, CONTRACTOR shall settle with such other Contractor or Subcontractor by agreement if such other Contractor or Subcontractor will so settle. If such other Contractor or Subcontractor shall assert any claim against OWNER on account of any damage alleged to have been sustained, OWNER shall notify CONTRACTOR, who shall indemnify and hold harmless OWNER against any such claims.”

ARTICLE 8. OTHER WORK AT THE SITE

SC-8.02

Delete Paragraph 8.02 in its entirety.

SC-8.03

Delete paragraph 8.03.D of the General Conditions in its entirety, and insert the following in its place:

“8.03.D Should CONTRACTOR cause damage to the work or property of any separate contractor at the site, or should any claim arising out of CONTRACTOR'S performance of the Work at the site be made by any separate contractor against CONTRACTOR, OWNER, ENGINEER, ENGINEER'S Consultants, or any other person, CONTRACTOR shall promptly attempt to settle with such other contractor by agreement, or to otherwise resolve the dispute by arbitration or at law. CONTRACTOR shall, to the fullest extent permitted by Laws and Regulations, indemnify and hold OWNER, ENGINEER, and ENGINEER'S Consultants, harmless from and against all claims, damages, losses, and expenses (including, but not limited to, fees of engineers, architects, attorneys, and other professionals, and court and arbitration costs) arising directly, indirectly, or consequentially out of any action, legal or equitable, brought by any separate contractor against OWNER, ENGINEER, or ENGINEER'S Consultants, to the extent based on a claim arising out of the CONTRACTOR'S performance of the Work. Should a separate contractor cause damage to the Work or property of CONTRACTOR or should the performance of Work by any separate contractor at the site give rise to any other claim, CONTRACTOR shall not institute any action, legal or equitable, against OWNER, ENGINEER, or ENGINEER'S Consultants or permit any action against any of them to be maintained and continued in its name or for its benefit in any court or before any arbiter which seeks to impose liability on or to recover damages from OWNER, ENGINEER, or ENGINEER'S Consultants, on such action or claim. If CONTRACTOR is delayed at any time in performing or furnishing Work by any act or neglect of a separate contractor and OWNER and CONTRACTOR are unable to agree to the extent of any adjustment in Contract Times attributable thereto, CONTRACTOR may make a claim for an extension of times in accordance with Article 12.02. An extension of the Contract Times shall be CONTRACTOR'S exclusive remedy with respect to OWNER, ENGINEER, and ENGINEER'S Consultants, for any delay, disruption, interference or hindrance caused by any separate contractor. This paragraph does not prevent recovery from OWNER, ENGINEER, or ENGINEER'S Consultant, for activities that are their respective responsibilities.”

ARTICLE 9. OWNER'S RESPONSIBILITIES

SC-9.02.A

Delete the phrase "provided Contractor makes no reasonable objection to the replacement engineer" in Paragraph 9.02.A.

SC-9.06

Delete paragraph 9.06 of the General Conditions in its entirety.

SC-9.09

Insert the following after the first sentence of Paragraph 9.09.A:

"However, the OWNER shall have the right to direct the CONTRACTOR to perform the Work according to any sequence schedule set forth in the Contract Documents or established pursuant thereto."

ARTICLE 10. ENGINEER'S STATUS DURING CONSTRUCTION

SC-10.01

Add a new paragraph 10.01.B after paragraph 10.01.A of the General Conditions, which is to read as follows:

"B. Nothing contained in the Contract Documents shall be construed to create a contractual relationship of any kind (1) between the ENGINEER and CONTRACTOR, (2) between the OWNER and a Subcontractor or Subcontractors, or (3) between any person or entities other than the OWNER and CONTRACTOR. The ENGINEER shall, however, be entitled to performance and enforcement of obligations under the CONTRACT DOCUMENTS intended to facilitate performance of the ENGINEER'S duties."

SC-10.02B

Insert the following at the end of Paragraph 10.02.B:

"However, the ENGINEER shall have the right to direct the CONTRACTOR to perform the Work according to any sequence schedule set forth in the Contract Documents or established pursuant thereto."

SC-10.03

Delete the last sentence of Paragraph 10.03.A

Add a new paragraph immediately after paragraph 10.03.A of the General Conditions as follows:

"10.03.B ENGINEER will furnish a Resident Project Representative and assistants to assist ENGINEER in observing the performance of the Work. The duties and responsibilities of the Resident Project Representative will be as enumerated in a document entitled "Duties, Responsibilities, and Limitations of the Authority of Resident Project Representative" and will be made available to CONTRACTOR at the start of his work."

SC-10.08.B

Insert the following after the first sentence in Paragraph 10.08.B:

“However, the ENGINEER shall have the right to direct the CONTRACTOR to perform the Work according to any sequence schedule set forth in the Contract Documents or established pursuant thereto.”

SC-10.08.F

Add a new paragraph immediately after paragraph 10.08.E of the General Conditions which is to read as follows:

“ENGINEER'S interpretations will be made in accordance with Massachusetts General Laws Chapter 30, Section 39P.”

ARTICLE 11. AMENDING THE CONTRACT DOCUMENTS; CHANGES IN THE WORK

SC-11.02

Add a new paragraph immediately after paragraph 11.02.A of the General Conditions which is to read as follows:

“11.02.A.1 ENGINEER'S interpretations will be made in accordance with Massachusetts General Law, Chapter 30, Section 39P.”

SC-11.02

Add the following new paragraph immediately after paragraph 11.02.A of the General Conditions, which is to read as follows:

“11.02.B Upon request of the Owner or Engineer, the Contractor shall without cost to the Owner submit to the Engineer, in such form as the Engineer may require, an accurate written estimate of the cost of any such proposed extra Work or change. The estimate shall indicate the quantity and unit cost of each item of materials, and the number of hours of work and hourly rate for each class of labor, as well as the description and amounts of all other costs chargeable under the terms of this Article. Unit labor costs for the installation of each item of materials shall be shown if required by the Engineer. The Contractor shall promptly revise and resubmit such estimate if the Engineer determines that it is not in compliance with the requirements of this Article, or that it contains errors of facts or mathematical errors. If required by the Engineer, in order to establish the exact cost of new Work added or previously required Work omitted, the Contractor shall obtain and furnish to the Engineer bona fide proposals from recognized suppliers for furnishing any material included in such Work, and shall be furnished at Contractor's expense. The Contractor shall state in the estimate any extension of time required for the completion of the Work if the change or extra work is ordered.”

SC-11.04

In paragraph 11.04.C.2.a change “15 percent” to “10 percent”.

Delete paragraph 11.04.C.2.c

ARTICLE 12. CLAIMS

SC-12.01

Add a new paragraph immediately after paragraph 12.01.D.1 of the General Conditions to read as follows:

“12.01.D.1.a CONTRACTOR shall carry on the Work and maintain the progress schedule during the dispute resolution proceedings unless otherwise agreed in writing by OWNER and CONTRACTOR.”

ARTICLE 13. COST OF THE WORK; ALLOWANCES; UNIT PRICE WORK

SC-13.01

Add the following to the end of paragraph 13.01.B of the General Conditions to read as follows:

“Following the Notice of Award and prior to the execution of the AGREEMENT the OWNER, prospective contractor and, if any, each prospective filed subbid contractor shall agree on what percentage markup shall be used as direct labor costs in determination of extra work costs.”

In the second sentence of paragraph 13.01.B.1 delete the word "superintendents".

SC-13.01.B.5

Delete subparagraphs a, d, e, f, g, and h of Paragraph 13.01.B.5.

SC-13.03.E

Delete Paragraph 13.03.E in its entirety.

SC-13.02

Delete paragraph 13.02 of the General Conditions in its entirety.

SC-13.03.E

Delete Paragraph 13.03.E in its entirety.

ARTICLE 14. TESTS AND INSPECTIONS; CORRECTION, REMOVAL OR ACCEPTANCE OF DEFECTIVE WORK

SC-14.02.F

Delete the remainder of Paragraph 14.02.F after the words “Contractor’s expense.”

SC-14.05.C.2

Delete Paragraph 14.05.C.2 in its entirety.

SC-14.06.B

Insert the following new paragraph immediately after Paragraph 14.06.A:

“B. If Owner stops Work under paragraph 14.06.A, CONTRACTOR shall not be entitled to any extension of Contract Time or increase in Contract Price.”

**ARTICLE 15. PAYMENTS TO CONTRACTOR; SET-OFFS; COMPLETION;
CORRECTION PERIOD**

SC-15.01

Delete the first phrase prior to the words “Contractor shall” in the first sentence of Paragraph 15.01.B.1 and insert the following:

“On a monthly basis and in accordance with G.L. c.30, §39G,”.

Add new paragraphs immediately after paragraph 15.01.B.1 of the General Conditions to read as follows:

“15.01.B.1.a Only the following items of material and equipment will be accepted for delivery at the site or at a local bonded warehouse and included in progress estimates in advance of actual requirement, subject to all conditions stated below.

15.01.B.1.b Materials and equipment listed above will not be included in progress estimates until the requirements stated herein have been fulfilled.

15.01.B.1.c The Contractor must present an invoice to the Engineer for each item of material or equipment he is requesting payment for. The invoice must be broken down to show the costs for the actual equipment, and reasonable costs for O&M Manuals, spare parts, start-up certification, training, testing, final acceptance testing, and any other services required by Contract.

15.01.B.1.d Sufficient monies have been allocated in the payment requisition line items to cover all of the costs listed in "a" above, plus the costs of physically installing the equipment.

15.01.B.1.e The equipment has been submitted and approved for use in this Project.

15.01.B.1.f The Contractor has, at the time of delivery, given the Engineer written notice of the delivery using the form provided by the Engineer.

15.01.B.1.g The equipment is acceptably stored and protected. Storage in a bonded warehouse will require proof of bonding, and insurance coverage specifically for the item being stored.

15.01.B.1.h The manufacturer's short and/or long term storage requirements have been received by the Engineer, prior to payment.

15.01.B.1.i The Contractor has established a program to implement the manufacturer's required storage procedures. Said program to consist of at the very least a written schedule of daily, weekly, monthly, routine maintenance requirements for each piece of equipment. A copy of this schedule to be presented to the Engineer prior to each requisition submittal, signed by the Contractor, stating that the required maintenance has been performed.

15.01.B.1.j Signed, notarized Title Transfers, format to be furnished by the Engineer, must be furnished for each item of equipment.

15.01.B.1.k When the above have been complied with to the satisfaction of the Engineer, payment will be authorized for the full invoice values of the item of equipment, less normal retainage and less all costs for O&M Manuals, spare parts, start-up certification, training, testing, final acceptance testing, and installation.”

Delete paragraph 15.01.B.3 and insert the following in its place:

"15.01.B.3. Retainage with respect to progress payments will be five percent or, if stipulated, the maximum allowed by law."

SC-15.01.B.4

Insert the following new paragraph immediately after Paragraph 15.01.B.3:

“4. CONTRACTOR shall furnish evidence that payment received on the basis of materials and equipment not incorporated and suitably stored, has in fact been paid to the respective supplier(s) within ten (10) days of payment by OWNER. Failure to provide such evidence of payment may result in the withdrawal of previous approval(s) and removal of the cost of related materials and equipment from the next submitted Application for Payment.

SC-15.01.C.1

Delete Paragraph 15.01C.1 and insert the following:

“1. Progress Payments shall be made in accordance with Massachusetts General Laws, Chapter 30, Section 39G.”

SC-15.01.D.1

Delete Paragraph 15.01.D.1 and insert the following:

“1. Payment shall be made in accordance with G.L. c.30, §39G.”

SC-15.01.E.2

Delete the words “immediate” and “promptly” in the first sentence of Paragraph 15.01.E.2.

SC-15.01.E.3

Delete this Paragraph in its entirety.

SC-15.02

Insert the following new paragraphs immediately after Paragraph 15.02.A:

“B. No materials or supplies for the Work shall be purchased by CONTRACTOR or Subcontractor subject to any chattel mortgage or under a conditional sale contract or other agreement by which an interest is retained by the seller. CONTRACTOR warrants

that CONTRACTOR has good title to all materials and supplies used by CONTRACTOR in the Work, free from all liens, claims or encumbrances.”

- “C. CONTRACTOR shall indemnify and save OWNER harmless from all claims growing out of the lawful demands of Subcontractors, laborers, workmen, mechanics, materialmen, and furnishers of machinery and parts thereof, equipment, power tools, and all supplies, including commissary, incurred in the furtherance of the performance of this Contract. CONTRACTOR shall, at OWNERS request, furnish satisfactory evidence that all obligations of the nature hereinabove designated have been paid, discharged, or waived. If CONTRACTOR fails to do so, then OWNER may, after having served written notice on the CONTRACTOR, either pay unpaid bills, of which OWNER has written notice, or withhold from the CONTRACTOR’s unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to CONTRACTOR shall be resumed, in accordance with the terms of this Contract, but in no event shall the provisions of this sentence be construed to impose any obligation upon OWNER to either CONTRACTOR, or CONTRACTOR’s Surety. In paying any unpaid bills of the CONTRACTOR, OWNER’s payment shall be considered as payment made under the Contract by OWNER to CONTRACTOR and OWNER shall not be liable to CONTRACTOR for any such payment made in good faith.”

SC-15.03.C

Delete the third sentence of Paragraph 15.03.C and insert the following:

“OWNER may review the preliminary certificate and make written objection to ENGINEER as to any provisions of the certificate or attached list.”

Delete the phrase “, within 14 days after submission of the preliminary certificate to OWNER,” in the fourth sentence of paragraph 15.03.C.

Delete the phrase “, within said 14 days,” in the fifth sentence of Paragraph 15.03.C.

SC-15.04.A

Delete the phrase “subject to the following conditions” at the end of the first sentence of Paragraph 15.04.A.

Delete Paragraph 15.04.A.2 in its entirety.

SC-15.06

Delete Paragraph 15.06.B.1 and insert the following:

- “1. If, on the basis of ENGINEER’s observations of the Work during construction and final inspection, and ENGINEER’s review of the final Application for Payment and accompanying documentation, all as required by the Contract Documents, ENGINEER is satisfied that the Work has been completed and CONTRACTOR’s other obligations under the Contract Documents have been fulfilled, ENGINEER will indicate in writing ENGINEER’s recommendation of payment and present the Application for Payment to OWNER for payment. Thereupon ENGINEER will give written notice to OWNER and

CONTRACTOR that the Work is acceptable subject to the provisions of paragraph 15.07. Otherwise, ENGINEER will return the Application for Payment to CONTRACTOR, indicating in writing the reasons for refusing to recommend final payment, in which case CONTRACTOR shall make the necessary corrections and resubmit the Application for Payment. If the Application and accompanying documentation are appropriate as to form and substance, OWNER will, in accordance with the applicable provisions of Massachusetts General Laws, pay CONTRACTOR the amount recommended by the ENGINEER.”

SC-15.06.D

Insert the following at the end of Paragraph 15.06.D:

“Final payment shall be made in accordance with G.L. c.30, §39G.”

ARTICLE 16. SUSPENSION OF WORK AND TERMINATION

SC-16.01.A

Delete Paragraph 16.01.A in its entirety and insert the following:

“A. OWNER may suspend the work or any portion thereof in accordance with G.L. c.30, §39O.”

SC-16.02.A.5

Insert new paragraph immediately after Paragraph 16.02.A.4:

“5. If CONTRACTOR abandons the Work, or sublets this Contract or any part thereof, without the previous written consent of OWNER, or if the Contract or any claim thereunder shall be assigned by CONTRACTOR otherwise than as herein specified.”

SC-16.03.A.1

Delete the phrase “including fair and reasonable sums for overhead and profit on such Work” in Paragraph 16.03.A.1.

SC-16.03.A.2

Delete the phrase “plus fair and reasonable sums for overhead and profit on such expenses” in Paragraph 16.03.A.2.

SC-16.03.A.3

Delete Paragraph 16.03.A.3 in its entirety.

SC-16.04.B

Delete the last sentence of Paragraph 16.04.B.

ARTICLE 17. FINAL RESOLUTION OF DISPUTES

SC-17.01.C

Insert a new sub-paragraph after Paragraph 17.01.B:

“CONTRACTOR shall carry on the Work and maintain the progress schedule during the dispute resolution proceedings, unless otherwise agreed by CONTRACTOR and OWNER in writing.”

SC-17.02

Add a new paragraph immediately after Paragraph 17.01 of the General Conditions which is to read as follows:

“17.02 Venue

Any legal action relating to this Contract shall be filed in the Superior Court for the County in the Commonwealth of Massachusetts in which the Project is located, unless otherwise agreed by CONTRACTOR and OWNER in writing.”

ARTICLE 18. MISCELLANEOUS

SC-18.08

18.08 Headings:

Delete paragraph 18.08.A and replace with the following paragraph:

“18.08.A The headings or titles of any article, paragraph, subparagraph, section, subsection, or part of the Contract Documents shall not be deemed to limit or restrict the article, paragraph, section, or part.”

18.09 Legal Address of Contractor

Add the following paragraph immediately after section 18.08:

“18.09.A CONTRACTOR'S business address and his office at or near the site of the Work are both hereby designated as places to which communications shall be delivered. The depositing of any letter, notice, or other communication in a postpaid wrapper directed to the CONTRACTOR'S business address in a post office box regularly maintained by the Post Office Department or the delivery at either designated address of any letter, notice, or other communication by mail or otherwise shall be deemed sufficient service thereof upon CONTRACTOR, and the date of such service shall be the date of receipt. The first-named address may be changed at any time by an instrument in writing, executed and acknowledged by CONTRACTOR and delivered to ENGINEER. Service of any notice, letter, or other communication upon the CONTRACTOR personally shall likewise be deemed sufficient service.”

SC-18.10

Insert the following new paragraph:

“SC-18.10 Wage Rates

- “A. The requirements and provisions of all applicable laws and any amendments thereof or additions thereto as to employment of labor, and to the schedule of minimum wage rates established in compliance with laws shall be a part of the Contract Documents. If after the Notice of Award, it becomes necessary to employ any person in a trade or occupation not classified in the wage determinations, such person shall be paid at not less than such rates as shall be determined by the officials administering the laws mentioned above.”
- “B. The schedule of wages referred to above is minimum rates only, and OWNER will not consider any claims for additional compensation made by CONTRACTOR because of payment by CONTRACTOR of any wage in excess of the applicable, required rates.”

END OF SECTION 00800

THIS PAGE INTENTIONALLY LEFT BLANK

DIVISION 1

GENERAL REQUIREMENTS

INDEX

<u>Section</u>	<u>Title</u>	<u>Page</u>
01010	Summary of Work	01010-1
01024	Measurement and Payment	01024-1
01040	Project Coordination	01040-1
01045	Cutting, Coring and Patching	01045-1
01046	Control of Work	01046-1
01063	Miscellaneous Requirements	01063-1
01095	Reference Standards and Definitions	01095-1
01110	Environmental Protection Measures	01110-1
01170	Special Provisions	01170-1
01200	Project Meetings	01200-1
01300	Submittals	01300-1
01370	Schedule of Values	01370-1
01400	Quality Assurance	01400-1
01500	Temporary Facilities and Controls	01500-1
01610	Delivery, Storage, and Handling	01610-1
01700	Contract Closeout	01700-1
01710	Cleaning Up	01710-1
01730	Operation and Maintenance Data	01730-1
01740	Warranties and Bonds	01740-1
01900	Selective Demolition	01900-1

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01010

SUMMARY OF WORK

PART I - GENERAL

1.1 SUMMARY

- A. In general and without limitation, the work to be done under this contract consists of upgrades to the existing Wellfleet Water System SCADA System. The work to be performed shall include the work shown on the Drawings, as specified herein, and as indicated below. All work shall be coordinated with the Town and the Town's Water System Operator (Whitewater) to minimize disruption to the water system.
- B. The Wellfleet SCADA upgrades project includes, but is not necessarily limited to, new and replacement of the water system SCADA and telemetry systems at the Coles Neck Wellfield, Boy Scout Wells, Water Storage Tank, and Wellfleet Police Department. The project shall include furnishing all labor, services, equipment, materials, devices, plant, facilities, and appurtenances for the demolition, removal, and disposal of existing SCADA and telemetry equipment and systems; and the installation of new materials, equipment, and facilities. Replacement activities identified in the contract scope of work indicate the demolition, removal, and proper disposal of existing systems and appurtenances, followed by furnishing and installation of new systems and appurtenances. A general description of the work to be performed under this contract shall include, but will not be limited to, the construction operations described below:
1. Coles Neck Wellfield
 - Replace existing Yagi antenna and coaxial cabling;
 - Replace existing Wells #1 and #2 SCADA system within existing SCADA panel including:
 - Programmable Logic Controller (PLC) System;
 - Radio Modem;
 - Network Switch;
 - Terminal Strips; and
 - Appurtenances.
 - Replace existing Well #3 SCADA system within existing SCADA panel including:
 - Programmable Logic Controller (PLC) System;
 - Network Switch;
 - Terminal Strips; and
 - Appurtenances.
 - Replace existing Well #1 and #2 Operator Interface Terminal (OIT) and modify the existing panel for the new OIT;
 - Provide new KOH Day Tank Level Sensor;
 - All wiring and controls to conform to MADEP Chapter 6 requirements;
 - Integrate new and existing instrumentation into new PLC system;
 - Provide PLC and SCADA programming;
 - Provide FCC Licensing;

SUMMARY OF WORK

01010 - 1

- Complete start-up, testing, and training for SCADA system; and
 - Complete all work as specified.
2. Boy Scout Wells
- Replace existing Yagi antenna and coaxial cabling;
 - Replace existing SCADA system within existing SCADA panel including:
 - Programmable Logic Controller (PLC) System;
 - Radio Modem;
 - Network Switch;
 - Terminal Strips; and
 - Appurtenances.
 - Replace existing Operator Interface Terminal (OIT) and modify the existing panel for the new OIT;
 - Integrate new and existing instrumentation into new PLC system;
 - Provide PLC and SCADA programming;
 - Provide FCC Licensing;
 - Complete start-up, testing, and training for SCADA system; and
 - Complete all work as specified.
3. Water Storage Tank
- Replace existing Omni antenna and coaxial cabling;
 - Replace existing SCADA system within existing SCADA panel including:
 - Programmable Logic Controller (PLC) System;
 - Radio Modem;
 - Network Switch;
 - Terminal Strips; and
 - Appurtenances.
 - Integrate new and existing instrumentation into new PLC system;
 - Provide PLC and SCADA programming;
 - Provide FCC Licensing;
 - Complete start-up, testing, and training for SCADA system; and
 - Complete all work as specified.
4. Wellfleet Police Department
- Provide Omni antenna and coaxial cabling, coordinate final location of antenna with Owner prior to work;
 - Relocate Department of Public Works computer to Police Department, coordinate final location with Owner prior to work;
 - Provide SCADA software and programming to provide a complete operator interface, data logging for MADEP chemical reporting requirements, and alarming system;
 - Complete start-up, testing, and training for SCADA system; and
 - Complete all work as specified.
5. Additional Items
- Provide all temporary SCADA and telemetry systems to complete work while keeping existing SCADA and water system operational;

SUMMARY OF WORK

01010 - 2

- Provide all spare parts;
 - Provide miscellaneous wiring and conduit; and
 - Complete all work as specified.
- C. The work shall also conform to such additional Drawings and addenda to these Specifications and Drawings as may be published or exhibited prior to the opening of bid proposals, and to such drawings in explanation of details, or as may be furnished by the Engineer from time to time during construction.
- D. Work and materials which are necessary in the construction, but which are not specifically referred to in the Specifications or shown on the Drawings, but implied by the Contract, shall be furnished by the Contractor at his own cost and expense, and shall be such as will correspond with the general character of the work, as may be determined by the Engineer, whose decisions as to the necessity for and character of such work and materials shall be final and conclusive. It is the intent of these Specifications to produce a complete, finished job whether shown in every detail or not.

1.2 CONTRACTOR'S USE OF PREMISES

- A. Coordinate use of premises with Engineer and the Owner.
- B. Contractor shall assume full responsibility for security of all his/her and his/her subcontractors' materials and equipment stored on the site.
- C. If directed by the Owner, the Contractor shall move any stored items which interfere with operations of the Town or other contractors.

1.3 OWNER OCCUPANCY

- A. Owner will occupy premises during performance of the work for the conduct of his/her normal operations. Coordinate all construction operations with Owner to minimize conflict and to facilitate Owner usage.

1.4 WORK SEQUENCE

- A. The Contractor shall submit a sequence of construction for the overall project for the Engineer's review and approval.
- B. The Contractor shall submit a sequence of work for the Engineer's review and approval for any proposed water system shut-downs. Proposed shut-downs shall be limited to a maximum of 8 continuous hours. Shut-downs may be required to be performed at night (4 P.M. to 7 A.M.). A minimum 24-hour period is required between shut-downs. Requests by the Contractor for any and every proposed shut-down shall be provided a minimum of seven (7) days in advance of the requested date. The Engineer/Owner shall have the final authority for granting a proposed shut-down.

SUMMARY OF WORK

01010 - 3

- C. The Contractor shall notify the Owner a minimum of seven (7) days in advance of any work which may affect or disrupt the operations of the existing water system. The Engineer/Owner shall have the final authority for granting a proposed shut-down.
- D. The Contractor shall comply with all state and local COVID-19 guidelines and regulations and shall coordinate with those agencies as needed.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF DOCUMENT 01010

SECTION 01024

MEASUREMENT AND PAYMENT

PART I - GENERAL

1.1 SUMMARY

- A. Under the price specified to be paid for each item, the Contractor shall furnish all materials and equipment, furnish all labor and plant, and do all operations necessary to complete all work specified or shown. All supervision, overhead items, protection, and precautions, permit fees, bonds, insurance fees, and all other costs incidental to the construction work including training, start-up, testing, and calibration services, complete, and as specified, are included.
- B. A complete, finished, working job, as intended by the general nature of these Specifications, shall be produced whether or not any particular wording or direction is omitted or inadvertently not clearly stated.
- C. Measurement for payment shall be by the Engineer, except where noted elsewhere in this Specification. Measurement for payment for lump sum items shall be on the basis of percentage of work complete and in place.
- D. Each unit or lump sum price stated in the bid shall constitute full compensation as herein specified for each item of work completed in accordance with the Drawings and Specifications.
- E. In the items described below, the term replacement shall include demolition, removal, and legal disposal of existing equipment, materials, devices and appurtenances and furnishing and installing all new equipment, materials, devices and appurtenances.

1.2 ITEM DESCRIPTIONS

- A. Item 1: SCADA System Upgrades
 - 1. Under the lump sum price bid for Item 1, the Contractor shall include all costs for labor, materials, electrical, equipment, tools, components, appurtenances, software, and ancillary devices necessary for furnishing, installing, constructing, and making fully functional, the SCADA system and telemetry system for the Town of Wellfleet Water Department including the Coles Neck Wellfield, Boy Scout Wells, Water Storage Tank, and Wellfleet Police Department, and all other related work at the sites, complete as indicated on the Drawings and in the Specifications. The lump sum price shall include the cost of demolition or replacement of existing equipment and systems at each facility; relocating existing or installation of new conduit, wiring, and appurtenances; instrumentation; SCADA integration; PLC and SCADA software and programming, radio telemetry system including modems, antenna, and cables; FCC licensing; and spare parts, start-up, testing, and training. The lump sum price shall include relocating the existing Department of Public Works SCADA computer to the Wellfleet Police Department. This item includes,

MEASUREMENT AND PAYMENT

01024 - 1

but is not limited to, mobilization; demobilization; temporary facilities; contract closeout; cleaning up; permits; bonds; meetings; and providing all additional equipment, components, and devices for a fully functional SCADA and telemetry system.

2. Payment for this lump sum Item shall be made on the percentage of work completed, as determined by the Engineer.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01024

SECTION 01040

PROJECT COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This section specifies administrative and supervisory requirements necessary for Project coordination including, but not necessarily limited to:
 - 1. Coordination.
 - 2. Administrative and supervisory personnel.
 - 3. General installation provisions.
 - 4. Cleaning and protection.
- B. Progress meetings and preconstruction conferences are included in Section 01200 - Project Meetings.
- C. Requirements for the Contractor's Construction Schedule are included in Section 01300 - Submittals.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 GENERAL INSTALLATION PROVISIONS

- A. Inspection of Conditions: Inspect the conditions under which Work is to be performed. Do not proceed until unsatisfactory conditions have been corrected in an acceptable manner, and at no additional cost to the Owner.
- B. Manufacturer's Written Instructions: Comply with manufacturer's written installation instructions and recommendations, to the extent that those instructions and recommendations are more explicit or stringent than requirements contained in the Contract Documents.
- C. Inspect materials or equipment immediately upon delivery and again prior to installation. Reject damaged and defective items, and at no additional cost to the Owner.
- D. Provide attachment and connection devices and methods for securing work. Secure work

PROJECT COORDINATION

01040 - 1

true to line and level. Allow for expansion and utility movement.

- E. Recheck measurements and dimensions before starting installation or erection.
- F. Install each component during weather conditions and Project status that will ensure the best possible results. Isolate each part of the completed construction from incompatible material to prevent deterioration.
- G. Coordinate temporary enclosures with required inspections and tests, to minimize the necessity of uncovering completed construction for that purpose.

3.2 CLEANING AND PROTECTION

- A. During handling and installation, clean and protect construction in progress and adjoining materials in place. Install protective covering to ensure protection from damage or deterioration.
- B. Clean and maintain completed construction as frequently as necessary through the remainder of the construction period.
- C. Limiting Exposures: Supervise construction activities to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period. Where applicable, such exposures include, but are not limited to, the following:
 - 1. Excessive static or dynamic loading.
 - 2. Excessive internal or external pressures.
 - 3. Excessively high or low temperatures.
 - 4. Air contamination or pollution.
 - 5. Water or ice.
 - 6. Solvents.
 - 7. Chemicals.
 - 8. Heavy traffic.
 - 9. Misalignment.
 - 10. Unprotected storage.
 - 11. Improper shipping or handling.
 - 12. Theft.
 - 13. Vandalism.

END OF SECTION 01040

SECTION 01045

CUTTING, CORING AND PATCHING

PART I - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This Section specifies administrative and procedural requirements for any cutting, coring, rough and finish, and patching as necessary.
- B. Refer to other Sections for specific requirements and limitations applicable to cutting and patching individual parts of the work.
- C. Demolition of selected portions of buildings or structures for alterations is specified in Section 01900 - Selective Demolition.

1.3 SUBMITTALS

- A. Cutting, Coring, and Patching Proposal: Proposed procedures for cutting and patching must be submitted well in advance of the time cutting and patching will be performed. Include the following information as applicable, in the proposal:
 - 1. Describe the extent of cutting and patching required and how it is to be performed; indicate why it cannot be avoided.
 - 2. Describe anticipated results in terms of changes to existing construction; include changes to structural elements and operating components, as well as changes in the building's appearance and other significant visual elements.
 - 3. List products to be used and firms or entities that will perform work.
 - 4. Indicate dates when cutting and patching is to be performed.
 - 5. List utilities that will be disturbed or affected, including those that will be relocated and those that will be temporarily out of service. Indicate how long service will be disrupted.
 - 6. Where cutting and patching involves addition of reinforcement to structural elements, submit details and engineering calculations to show how reinforcement is integrated with the original structure.
 - 7. Review by the Engineer prior to proceeding with cutting and patching does not waive the Engineer's right to later require complete removal and replacement of a part of the work found to be unsatisfactory.

CUTTING, CORING AND PATCHING

01045-1

8. Refer to Paragraph 1.4 - Quality Assurance and submit the information specified.

1.4 QUALITY ASSURANCE

- A. No structural members shall be cut without the approval of the Engineer. No holes shall be drilled in beams or other structural members without the approval of the Engineer.
1. Submit for review the cutting and patching proposal before cutting and patching the following structural elements:
 - a. Foundation construction
 - b. Bearing and retaining walls
 - c. Structural concrete
 - d. Structural steel
 - e. Lintels
 - f. Structural decking
 - g. Miscellaneous structural metals
 - h. Equipment supports
 - i. Piping, ductwork, vessels, and equipment
- B. Requirements for Structural Work: Do not cut and patch structural elements in a manner that would reduce their load-carrying capacity or load-deflection ratio.
- C. Operational and Safety Limitations: Do not cut and patch operating elements or safety-related components in a manner that would result in reducing their capacity to perform as intended, or result in increased maintenance or decreased operational life or safety.
1. Submit for review the cutting and patching proposal before cutting and patching the following operating elements or safety-related systems:
 - a. Shoring, bracing, and sheeting
 - b. Primary operational systems and equipment
 - c. Water, moisture, or vapor barriers
 - d. Membranes and flashings
 - e. Control systems
 - f. Communication systems
 - g. Electrical wiring systems
- D. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces in a manner that would, in the Engineer's opinion, reduce the building's aesthetic qualities or result in visual evidence of cutting and patching. Remove and replace work cut and patched in a visually unsatisfactory manner.
1. If possible retain the original installer or fabricator to cut and patch the following categories of exposed Work, or if it is not possible to engage the original installer or fabricator, engage another recognized experienced and specialized firm:
 - a. Unit masonry.

CUTTING, CORING AND PATCHING

01045-2

- b. Stucco and plaster.
- c. Aggregate wall coating.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Use materials that are identical to existing materials. If identical materials are not available, or cannot be used where exposed surfaces are involved, use materials that match existing adjacent surfaces to the fullest extent possible with regard to visual effect. Use materials whose installed performance will equal or surpass that of existing materials.

PART 3 - EXECUTION

3.1 INSPECTION

- A. Before cutting existing surfaces, examine surfaces to be cut and patched, and conditions under which cutting and patching is to be performed. Take corrective action before proceeding if unsafe or unsatisfactory conditions are encountered.
 - 1. Before proceeding, meet at the site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.2 PREPARATION

- A. Temporary Support: Provide temporary support of work to be cut.
- B. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of the project that might be exposed during cutting and patching operations.
- C. Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.
- D. Take all precautions necessary to avoid cutting existing pipe, conduit, or ductwork serving the building, but scheduled to be removed or relocated, until provisions have been made to bypass them.
- E. Check area during sawing operations for partial cracking and provide additional support and bracing to prevent a partial release of cut area during sawing operations.
- F. Provide equipment of adequate size to remove cut panels.

3.3 PERFORMANCE

- A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay.

CUTTING, CORING AND PATCHING

1. Cut existing construction to provide for installation of other components or performance of other construction activities, and the subsequent fitting and patching required to restore surfaces to their original condition.
 2. All cutting and coring shall be performed in such a manner as to limit the extent of patching.
- B. Cutting: Cut existing construction using methods least likely to damage elements to be retained or adjoining construction. Where possible, review proposed procedures with the original installer; comply with the original installer's recommendations.
1. In general, where cutting is required, use hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots neatly to size required with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.
 3. Cut through concrete and masonry using a cutting machine, such as a carborundum saw or diamond core drill.
 4. Comply with requirements of applicable Sections of Division 2 where cutting and patching requires backfilling.
 5. Bypass utility services, such as pipe or conduit, before cutting where services are shown or required to be removed, relocated, or abandoned. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after bypassing and cutting.
 6. Provide full control of slurry generated by sawing operations on both sides of wall.
 7. When cutting a reinforced concrete wall, the cutting shall be done so as not to damage bond between the concrete and reinforcing steel left in the structure. Cut shall be made so that steel neither protrudes nor is recessed from face of the cut.
- C. Coring:
1. All holes cut through concrete and masonry walls, slabs or arches shall be core drilled unless otherwise approved.
 2. If holes are cored through floor slabs they shall be drilled from below.
 3. Rough patching shall be such as to bring the cut or cored area flush with existing construction unless otherwise shown. Finish patching shall match existing surfaces as approved.

CUTTING, CORING AND PATCHING

01045-4

4. Coring shall be performed with an approved non-impact rotary tool with diamond core drills. Size of holes shall be suitable for pipe, conduit, sleeve, equipment or mechanical seals to be installed.
 5. All equipment shall conform to OSHA standards and specifications pertaining to plugs, noise and fume pollution, wiring and maintenance.
 6. Provide protection for existing equipment, utilities and critical areas against water or other damage caused by drilling operation.
 7. Slurry or tailings resulting from coring operations shall be vacuumed or otherwise removed from the area following drilling.
- D. Patching: Patch with durable seams that are as invisible as possible. Comply with specified tolerances.
1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation.
 2. Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
 3. Where removal of walls or partitions extends one finished area into another, patch and repair floor and wall surfaces in the new space to provide an even surface of uniform color and appearance. Remove existing floor and wall coverings and replace with new materials, if necessary to achieve uniform color and appearance.
 4. Where patching occurs in a painted surface, extend final paint coat over unbroken area containing the patch after the patched area has received primer and second coat.
 5. Finish patching shall be the responsibility of the Contractor and shall be performed by the trade associated with the application of the particular finish.

3.4 CLEANING

- A. Thoroughly clean areas and spaces where cutting and patching is performed or used as access. Remove completely paint, mortar, oils, putty, and items of similar nature. Thoroughly clean piping, conduit, and similar features before painting or other finishing is applied. Restore damaged pipe covering to its original condition.

END OF SECTION 01045

CUTTING, CORING AND PATCHING 01045-5

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01046

CONTROL OF WORK

PART 1 - GENERAL

1.1 EQUIPMENT

- A. Furnish equipment which will be efficient, appropriate and large enough to secure a satisfactory quality of work and a rate of progress which will insure the completion of the work within the Contract Time. If at any time such equipment appears to the Engineer to be inefficient, inappropriate or insufficient for securing the quality of work required or for producing the rate of progress aforesaid, he/she may order the Contractor to increase the efficiency, change the character or increase the plant equipment and the Contractor shall conform to such order. Failure of the Engineer to give such order shall in no way relieve the Contractor of his/her obligations to secure the quality of the work and rate of progress required.

1.2 PRIVATE LAND

- A. The Contractor shall not enter or occupy private land outside of easements, except by permission of the land owner.

1.3 HAULING, HANDLING, AND STORAGE OF MATERIALS

- A. The Contractor shall, at his own expense, handle and haul all materials furnished by him and shall remove any and all of his surplus materials at the completion of the work. The Contractor shall provide suitable and adequate storage for equipment and materials furnished by him that are liable to injury, and shall be responsible for any loss or damage to any equipment or materials by theft, breakage, or otherwise. The Contractor shall be responsible for all damages to the work under construction during its progress and until final completion and acceptance, even though partial payments have been made under the Contract.

1.4 PROTECTION AND RELOCATION OF EXISTING STRUCTURES AND UTILITIES

- A. The Contractor shall assume full responsibility for the protection of all buildings, structures, and utilities, public or private, including poles, signs, services to buildings, utilities in the street, gas pipes, water pipes, hydrants, sewers, drains, and electric and telephone cables, whether or not they are shown on the Drawings. The Contractor shall carefully support and protect all such structures and utilities from injury of any kind. The Contractor is required to comply with all provisions of General Laws Chapter 353, entitled "Excavations-Public Ways-Notice Requirements", otherwise known as DigSafe. Any damage resulting from the Contractor's operations shall be repaired by him at his expense.

CONTROL OF WORK

- B. If, in the opinion of the Engineer, permanent relocation of a utility owned by the Town is required, which is not shown on the Plans or the Specifications, he may direct the Contractor, in writing, to perform the work. Work so ordered will be paid for as extra work under Articles of the General Conditions. If relocation of a privately-owned utility is required, the Town will notify the utility to perform the work as expeditiously as possible. The Contractor shall fully cooperate with the Town and utility, and shall have no claim for delay due to such relocation. The Contractor shall notify public utility companies, in writing, at least 72 hours (excluding Saturdays, Sundays, and legal holidays) before excavating in any public way.

1.5 PROTECTION OF CONSTRUCTION AND EQUIPMENT

- A. All newly-constructed work shall be carefully protected from injury in any way. No placing of heavy loads on it shall be allowed, and all portions injured shall be reconstructed by the Contractor at its own expense.
- B. All structures shall be protected in a manner approved by the Engineer. All such damaged portions of the work shall be completely repaired and made good by the Contractor, at his own expense, and to the satisfaction of the Engineer.
- C. If, in the final inspection of the work, any defects, faults, or omissions are found, the Contractor shall cause the same to be repaired or removed and replaced by proper materials and workmanship, without extra compensation for the materials and labor required. Further, the Contractor shall be fully responsible for the satisfactory maintenance and repair of the construction, and other work undertaken herein, for at least the guarantee period described in the Contract Documents.
- D. The Contractor shall take all necessary precautions to prevent damage to any work during and after construction, and until such work is accepted and taken over by the Owner.

1.6 CARE AND PROTECTION OF PROPERTY

- A. The Contractor shall be responsible for the preservation of all public and private property, and shall use every precaution necessary to prevent damage thereto. If any direct or indirect damage is done to public or private property, by or on account of any act, omission, neglect, or misconduct in the execution of the work on the part of the Contractor, such property shall be restored by the Contractor, at his expense, to a condition similar or equal to that existing before the damage was done, or he shall make good the damage in another manner acceptable to the Engineer.

1.7 REJECTED MATERIALS AND DEFECTIVE WORK

- A. Materials furnished by the Contractor and condemned by the Engineer as unsuitable or not in conformity with the Specifications shall forthwith be removed from the work by the Contractor, and shall not be made use of elsewhere in the work. Any errors, defects, or omissions in the execution of the work or in the materials furnished by the Contractor, even though they may have been passed or overlooked or have appeared after the completion of the work, discovered at any time before the final payment is made hereunder, shall be

CONTROL OF WORK

01046 - 2

forthwith rectified and made good by and at the expense of the Contractor, and in a manner satisfactory to the Engineer. The Contractor shall reimburse the Owner for any expenses, losses, or damages incurred in consequence of any defect, error, omission, or act of the Contractor or his employees, as determined by the Engineer, occurring previous to the final payment.

1.8 COORDINATION WITH LOCAL AGENCIES

- A. The Contractor shall attend a Pre-Construction Meeting approximately one week prior to start of work. The contractor will provide the proposed schedule at that time (see Submittals, Section 01300).
- B. The Engineer will have the authority to reject any work or materials that do not constitute approval by the Town and shall not relieve the Contractor of his obligations to perform the work in accordance with the Contract Documents.
- C. Protection and temporary removal and replacement of existing utilities and structures as described in this Section shall be a part of the work under the Contract and all costs in connection therewith shall be included in the Total Price Bid in the Bid Form.
- D. Contractor shall cooperate and coordinate with equipment furnished by others in this Contract, including the Town.

1.9 COOPERATION WITHIN THIS CONTRACT

- A. All firms or persons authorized to perform any work under this Contract shall cooperate with General Contractor and his/her Subcontractors or trades and shall assist in incorporating the work of other trades where necessary or required.
- B. Cutting and patching, drilling and fitting shall be carried out where required by the trade or subcontractor having jurisdiction, unless otherwise indicated herein or directed by the Engineer.

1.10 CLEANUP AND DISPOSAL OF EXCESS MATERIAL

- A. During the course of the work, the Contractor shall keep the site of his/her operations in as clean and neat a condition as is possible. He/She shall dispose of all residue resulting from the construction work and, at the conclusion of the work, he/she shall remove and haul away any surplus excavation, broken pavement, lumber, equipment, temporary structures and any other refuse remaining from the construction operations and shall leave the entire site of the work in a neat and orderly condition.
- B. In order to prevent environmental pollution arising from the construction activities related to the performance of this Contract, the Contractor and his/her subcontractors shall comply with all applicable Federal, State and local laws and regulations concerning waste material disposal, as well as the specific requirements stated in this Section and elsewhere in the Specifications.

CONTROL OF WORK

01046 - 3

- C. The Contractor is advised that the disposal of excess excavated material in wetlands, stream corridors and plains is strictly prohibited even if the permission of the property owner is obtained. Any violation of this restriction by the Contractor or any person employed by him, will be brought to the immediate attention of the responsible regulatory agencies, with a request that appropriate action be taken against the offending parties. Therefore, the Contractor will be required to remove the fill at his/her own expense and restore the area impacted.
- D. Outdoor burning of rubbish and waste material on the site will not be permitted.
- E. Disposal of volatile fluid wastes (such as mineral spirits, oil, gasoline, or paint thinner) in storm or sanitary sewer systems or into streams or waterways is not permitted.
- F. The Contractor shall restore or replace, when and as directed, any public or private property damaged by his work, equipment, or employees, to a condition at least equal to that existing immediately prior to the beginning of operations. To this end the Contractor shall do as required all necessary highway or driveway, walk, and landscaping work. Suitable materials, equipment, and methods shall be used for such restoration. The restoration of existing property or structures shall be done as promptly as practicable as work progresses and shall not be left until the end of the contract period.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01046

CONTROL OF WORK

01046 - 4

SECTION 01063

MISCELLANEOUS REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. The Contractor shall conform to all miscellaneous requirements as herein specified.

1.3 INTERFERENCE WITH EXISTING WORKS

- A. The Contractor shall at all times conduct his operations so as not to interfere with existing works. The Contractor shall develop a program, in cooperation with the Engineer and Owner, which shall provide for the construction and putting into service of the new works in the most orderly manner possible. This program shall be adhered to except as deviations therefrom are expressly permitted. All work of connecting with, cutting into, and reconstructing existing pipes, structures, SCADA systems, or telemetry systems shall be planned to interfere with the operation of the existing facilities for the shortest possible time when the demands on the facilities best permit such interference, even though it may be necessary to work outside of normal working hours to meet these requirements. Before starting work which will interfere with the operation of existing facilities, the Contractor shall do all possible preparatory work and shall see that all tools, materials, and equipment are made ready and at hand. The Contractor shall make such minor modifications in the work relating to existing structures as may be necessary, without additional compensation.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01063

MISCELLANEOUS REQUIREMENTS

01063 - 1

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01095

REFERENCE STANDARDS AND DEFINITIONS

PART I - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1, Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. Indicated: The term indicated refers to graphic representations, notes, or schedules on the Drawings, or other paragraphs or schedules in the Specifications, and similar requirements in the Contract Documents. Terms such as shown, noted, scheduled, and specified are used to help the reader locate the reference. There is no limitation on location.
- C. Directed: Terms such as directed, requested, authorized, selected, approved, required, and permitted mean directed by the Engineer, requested by the Engineer, and similar phrases.
- D. Approve: The term approved, when used in conjunction with the Engineer's action on the Contractor's submittals, applications, and requests, is limited to the Engineer's duties and responsibilities as stated in the Conditions of the Contract.
- E. Regulation: The term regulations includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the construction industry that control performance of the work.
- F. Furnish: The term furnish means supply and deliver to the project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. Install: The term install describes operations at the project site, including the actual unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. Replace: The term replace means dismantle, remove, and dispose of existing equipment and materials and furnish and install new specified item.
- I. Provide: The term provide means to furnish and install, complete and ready for the intended use.
 - 1. The term experienced, when used with the term Installer, means having a minimum of five previous projects similar in size and scope to this project,

REFERENCE STANDARDS AND DEFINITIONS

01095 - 1

being familiar with the special requirements indicated, and having complied with requirements of the authority having jurisdiction.

2. Trades: Using terms such as carpentry is not intended to imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such a carpenter. It also does not imply that requirements specified apply exclusively to tradespersons of the corresponding generic name.

J Project Site is the space available to the Contractor for performing construction activities, either exclusively or in conjunction with others performing other work as part of the project. The extent of the Project Site is shown on the Drawings and may or may not be identical with the description of the land on which the project is to be built.

K Testing Agencies: A testing agency is an independent entity engaged to perform specific inspections or tests, either at the Project Site or elsewhere, and to report on and, if required, to interpret results of those inspections or tests.

1.3 INDUSTRY STANDARDS

A. Applicability of Standards: Except where the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

B. Publication Dates: Comply with the standards in effect as of the date of the Contract Documents.

C. Conflicting Requirements: Where compliance with two or more standards is specified, and where the standards may establish different or conflicting requirements for minimum quantities or quality levels, refer requirements that are different, but apparently equal, and uncertainties to the Engineer for a decision before proceeding.

1. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of the requirements. Refer uncertainties to the Engineer for a decision before proceeding.

D. Copies of Standards: Each entity engaged in construction on the project is required to be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, the Contractor shall obtain copies directly from the publication source.

REFERENCE STANDARDS AND DEFINITIONS

E. Abbreviations and Names: Trade association names and titles of general standards are frequently abbreviated. The following acronyms or abbreviations, as referenced in Contract Documents, are defined to mean the associated names. Names and addresses are subject to change and are believed, but not assured, to be accurate and up-to-date as of date of Contract Documents.

ACI	American Concrete Institute P.O. Box 19150 Detroit, Michigan 48219-0150 Telephone: (313) 532-2600
AI	Asphalt Institute Research Park Drive P.O. Box 14052 Lexington, Kentucky 40512-4052 Telephone: (606) 288-4960
ANSI	American National Standards Institute 11 West 42nd Street 13th Floor New York, New York 10036 Telephone: (212) 642-3300
ASTM	American Society for Testing and Materials 1916 Race Street Philadelphia, Pennsylvania 19103 Telephone: (215) 299-5400
AWWA	American Water Works Association 6666 West Quincy Avenue Denver, Colorado 80235 Telephone: (303) 794-7711
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry 127 Park Street, N.E. Vienna, Virginia 22180 Telephone: (703) 281-6613
NAPA	National Asphalt Pavement Association 6811 Kenilworth Avenue Calvert Building Suite 620 Riverdale, Maryland 20737 Telephone: (301) 779-4880
NFPA	National Fire Protection Association One Batterymarch Park Quincy, MA 02169

REFERENCE STANDARDS AND DEFINITIONS

01095 - 3

Telephone: (617)- 770-3000

WSC Water Systems Council
600 South Federal Street
Suite 400
Chicago, Illinois 60605
Telephone: (312) 922-6222

F. Federal Government Agencies: Names and titles of Federal Government standard- or specification-producing agencies are often abbreviated. The following acronyms or abbreviations referenced in the Contract Documents indicate names of standard- or specification-producing agencies of the Federal Government. Names and addresses are subject to change and are believed, but not assured, to be accurate and up-to-date as of the date of the Contract Documents.

CFR Code of Federal Regulations
(available from the Government Printing Office)
North Capitol Street between G and H Streets, N.W.
Washington, D.C. 20402
Telephone: (202) 783-3238

(Material is usually first published in the "Federal Register")
EPA Environmental Protection Agency
401 M Street, S.W.
Washington, D.C. 20460
Telephone: (202) 382-2090

NIST National Institute of Standards and Technology
(U.S. Department of Commerce)
Gaithersburg, Maryland 20899
Telephone: (301) 975-2000

OSHA Occupational Safety and Health Administration
(U.S. Department of Labor)
Government Printing Office
Washington, D.C. 20402
Telephone: (202) 523-6091

1.4 GOVERNING REGULATIONS AND AUTHORITIES

A. The Engineer has contacted authorities having jurisdiction where necessary to obtain information to prepare Contract Documents. Contact authorities having jurisdiction directly for information and decisions regarding the work.

Town of Wellfleet, Water Department
Telephone: 508-349-0315

REFERENCE STANDARDS AND DEFINITIONS

01095 - 4

1.5 SUBMITTALS

- A. Permits, Licenses, and Certificates: For the Owner's records, submit copies of permits, licenses, certifications, warranties, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, and similar documents, correspondence, and records established in conjunction with compliance with standards and regulations bearing upon performance of the work.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION 01095

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01110

ENVIRONMENTAL PROTECTION MEASURES

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. The work covered by this Section consists of furnishing all labor, materials and equipment and performing all work required for the prevention of environmental pollution in conformance with applicable laws and regulations, during and as the result of construction operations under this Contract. For the purpose of this Specification, environmental pollution is defined as the presence of chemical, physical, or biological elements or agents which adversely affect human health or welfare; unfavorably alter ecological balances of importance to human life; affect other species of importance to man; or degrade the utility of the environment for aesthetic and/or recreational purposes.
- B. The control of environmental pollution requires consideration of air, water and land, and involves management of noise and solid waste, as well as other pollutants.
- C. The Contractor shall take sufficient precautions during construction to minimize the run-off of polluting substances such as silt, clay, fuels, oils, bitumens and calcium chloride into the supplies and surface waters of the State.
- D. Schedule and conduct all work in a manner that will minimize the erosion of soils in the area of the work. Provide erosion control measures such as diversion channels, sedimentation or filtration systems, berms, staked hay bales, seeding, mulching or other special surface treatments as are required to prevent silting and muddying of streams, rivers, impoundments, lakes, etc. All erosion control measures shall be in place in an area prior to any construction activity in that area.
- E. These Specifications are intended to ensure that construction is achieved with a minimum of disturbance to the existing ecological balance between a water resource and its surroundings. These are general guidelines. It is the Contractor's responsibility to determine the specific construction techniques to meet these guidelines.
- F. All phases of sedimentation and erosion control shall comply with and be subject to the approval of the Massachusetts Department of Environmental Protection.

1.2 APPLICABLE REGULATIONS

- A. Comply with all applicable Federal, State and local laws, regulations, and orders of conditions concerning environmental pollution control and abatement.

ENVIRONMENTAL PROTECTION MEASURES

01110 - 1

1.3 NOTIFICATIONS

- A. The Engineer will notify the Contractor in writing of any non-compliance with the foregoing provisions or of any environmentally objectionable acts and corrective action to be taken. State or local agencies responsible for verification of certain aspects of the environmental protection requirements shall notify the Contractor in writing, through the Engineer, of any non-compliance with State or local requirements. The Contractor shall, after receipt of such notice from the Engineer or from the regulatory agency through the Engineer, immediately take corrective action. Such notice, when delivered to the Contractor or his/her authorized representative at the site of the work, shall be deemed sufficient for the purpose. If the Contractor fails or refuses to comply promptly, the Owner may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop orders shall be made the subject of a claim for extension of time or for excess costs or damages by the Contractor unless it is later determined that the Contractor was in compliance.

1.4 IMPLEMENTATION

- A. Prior to commencement of the work, meet with the Engineer to develop mutual understandings relative to compliance with this provision and administration of the environmental pollution control program.
- B. Remove temporary environmental control features, when approved by the Engineer, and incorporate permanent control features into the project at the earliest practicable time.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Provide the following woven geotextile fabric for silt fence:
 - 1. Amoco 2122 as manufactured by Amoco Fabrics and Fibers Co., Atlanta, GA.
 - 2. Mirafi 100X as manufactured by Mirafi, Pendergrass, GA.
 - 3. Geotex 910SC as manufactured by Synthetic Industry, Chattanooga, TN.
 - 4. Or acceptable equivalent product.

2.2 MATERIALS

- A. Hay or straw or other suitable material acceptable to Engineer. Twine for hale bales shall be biodegradable.

ENVIRONMENTAL PROTECTION MEASURES

- B. Wood stakes shall be 2 in. by 2 in. by 3 ft.
- C. Physical Properties of Minimum Average Roll of the woven geotextile fabric for silt fence shall be:

	Property	ASTM Test Method	Units	Value
1.	Grab Strength	D4632	lbs	100 (min.)
2.	Permissivity	D4491	sec - 1	0.10 (min.)
3.	Apparent Opening Size	D4751	Sieve #	20-30
4.	Ultraviolet Stability	D4355	%	70 (min.)

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install silt fence in accordance with manufacturer's printed instructions.
- B. Overlap silt fence 18 inches minimum for unsewn lap joint. Overlap fabric 6 inches at seam for sewn joint.
- C. Install sedimentation barriers in all locations as directed, surrounding base of all deposits of stored excavated material outside of disturbed area, and where directed by the Engineer.
- D. Hold bales in place with two 2 in. by 2 in. by 3 ft. stakes so that each bale is butted tightly against ad-joining bale thereby precluding short-circuiting of erosion check.
- E. Construct earth berms or diversions to intercept and divert runoff water from critical areas.
- F. Protect catch basins and drainage swales from sedimentation by installing hay bales around the basin or swale or siltation fabric under catch basin grating casting.
- G. Discharge silt-laden water from excavations onto filter fabric mat and/or baled hay or straw sediment traps to ensure that only sediment-free water is returned to watercourses.
- H. Do not place excavated soil material adjacent to water-course in manner that will cause it to wash away by high water or runoff.
- I. Prevent damage to vegetation by excessive watering or silt accumulation in the discharge area.

ENVIRONMENTAL PROTECTION MEASURES

- J. Do not dump spoiled material into any streams, wetlands, surface waters, or unspecified locations.
- K. Prevent indiscriminate, arbitrary, or capricious operation of equipment in streams, wetlands or surface waters.
- L. Do not pump silt-laden water from trenches or excavations into surface waters, streams, wetlands, or natural or man-made channels leading thereto.
- M. Prevent damage to vegetation adjacent to or outside of construction area limits.
- N. Do not dispose of trees, brush, debris, paints, chemicals, asphalt products, concrete curing compounds, fuels, lubricants, insecticides, washwater from concrete trucks or hydroseeders, or any other pollutant in streams, wet-lands, surface waters, or natural or man-made channels leading thereto, or unspecified locations.
- O. Do not alter flow line of any stream unless indicated or specified.
- P. Clean and dispose of debris from sedimentation barriers on a weekly basis.
- Q. Upon completion of work and upon approval, remove and dispose of sedimentation barriers.

3.2 PROVISIONS FOR CONTROL OF EROSION

- A. Special precautions shall be taken in the use of construction equipment to prevent operations which promote erosion. Erosion control measures, such as siltation basins, hay check dams, mulching, jute netting and other equivalent techniques, shall be used as appropriate. Flow of surface water into excavated areas shall be prevented.
- B. Disposal of drainage shall be in an area approved by the Owner. The Contractor shall prevent the flow or seepage of drainage back into the drainage area. Drainage shall not be disposed of until silt and other sedimentary materials have been removed. Particular care shall be taken to prevent the discharge of unsuitable drainage to a water supply or surface water body.
- C. As a minimum, the following shall apply:
 - 1. Silt fence and hay bales shall be provided at points where drainage from the work site may contain polluting substances. The point of control shall be within the limits of the new construction and shall be contained in such a way as to not allow sediment to pass. Sufficient bales of hay shall be provided such that all flow will filter through the hay. Other methods which reduce the sediment content to an equal or greater degree may be used as approved by the Engineer.

ENVIRONMENTAL PROTECTION MEASURES

2. Drainage leaving the site shall flow to water courses in such a manner to prevent erosion.
- D. Measures for control of erosion must be adequate to assure that turbidity in the receiving water will not be increased more than 10 standard turbidity units (s.t.u.), or as otherwise required by the State or other controlling body, in waters used for public water supply or fish unless limits have been established for the particular water. In surface water used for other purposes, the turbidity must not exceed 25 s.t.u. unless otherwise permitted.

3.3 PROTECTION OF STREAMS

- A. Care shall be taken to prevent, or reduce to a minimum, any damage to any stream from pollution by debris, sediment or other material, or from the manipulation of equipment and/or materials in or near such streams. Water that has been used for washing or processing, or that contains oils or sediments that will reduce the quality of the water in the stream, shall not be directly returned to the stream. Such waters will be diverted through a settling basin or filter before being directed into the streams.
- B. The Contractor shall not discharge water from dewatering operations directly into any live or intermittent stream, channel, wetlands, surface water or any storm sewer. Water from dewatering operations shall be treated by filtration, settling basins, or other approved method to reduce the amount of sediment contained in the water to allowable levels.
- C. All preventative measures shall be taken to avoid spillage of petroleum products and other pollutants. In the event of any spillage, prompt remedial action shall be taken in accordance with a contingency action plan approved by the Massachusetts Department of Environmental Protection.

3.4 PROTECTION OF LAND RESOURCES

- A. Land resources within the project boundaries and outside the limits of permanent work shall be restored to a condition, after completion of construction, that will appear to be natural and not detract from the appearance of the project. Confine all construction activities to areas shown on the Drawings.
- B. Outside of areas requiring earthwork for the construction of the new facilities, the Contractor shall not deface, injure, or destroy trees or shrubs, nor remove or cut them without prior approval. No ropes, cables, or guys shall be fastened to or attached to any existing nearby trees for anchorage unless specifically authorized by the Engineer. Where such special emergency use is permitted, first wrap the trunk with a sufficient thickness of burlap or rags over which softwood cleats shall be tied before any rope, cable, or wire is placed. The Contractor shall in any event be responsible for any damage resulting from such use.

ENVIRONMENTAL PROTECTION MEASURES

- C. Where trees may possibly be defaced, bruised, injured, or otherwise damaged by the Contractor's equipment, dumping or other operations, protect such trees by placing boards, planks, or poles around them. Monuments and markers shall be protected similarly before beginning operations near them.
- D. Any trees or other landscape feature scarred or damaged by the Contractor's equipment or operations shall be restored as nearly as possible to its original condition. The Engineer will decide what method of restoration shall be used and whether damaged trees shall be treated and healed or removed and disposed of.
- E. All scars made on trees by equipment, construction operations, or by the removal of limbs larger than 1-in in diameter shall be coated as soon as possible with an approved tree wound dressing. All trimming or pruning shall be performed in an approved manner by experienced workmen with saws or pruning shears. Tree trimming with axes will not be permitted.
- F. Climbing ropes shall be used where necessary for safety. Trees that are to remain, either within or outside established clearing limits, that are subsequently damaged by the Contractor and are beyond saving in the opinion of the Engineer, shall be immediately removed and replaced.
- G. The locations of the Contractor's storage, and other construction buildings, required temporarily in the performance of the work, shall be cleared portions of the job site or areas to be cleared as shown on the Drawings and shall require written approval of the Engineer and shall not be within wetlands or floodplains. The preservation of the landscape shall be an imperative consideration in the selection of all sites and in the construction of buildings. Drawings showing storage facilities shall be submitted for approval of the Engineer.
- H. Remove all signs of temporary construction facilities such as haul roads, work areas, structures, foundations of temporary structures, stockpiles of excess of waste materials, or any other vestiges of construction as directed by the Engineer. It is anticipated that excavation, filling and plowing of roadways will be required to restore the area to near natural conditions which will permit the growth of vegetation thereon. The disturbed areas shall be prepared and seeded as approved by the Engineer.
- I. All debris and excess material will be disposed of outside wetland or floodplain areas in an environmentally sound manner.

3.5 PROTECTION OF AIR QUALITY

- A. Burning. The use of burning at the project site for the disposal of refuse and debris will not be permitted.
- B. Dust Control. The Contractor will be required to maintain all excavations, embankment, stockpiles, access roads, plant sites, waste areas, borrow areas, and all other work areas within or without the project boundaries free from dust

ENVIRONMENTAL PROTECTION MEASURES

which could cause the standards for air pollution to be exceeded, and which would cause a hazard or nuisance to others.

- C. An approved method of stabilization consisting of sprinkling or other similar methods will be permitted to control dust. The use of petroleum products is prohibited. The use of chlorides may be permitted with approval from the Engineer.
- D. Sprinkling, to be approved, must be repeated at such intervals as to keep all parts of the disturbed area at least damp at all times, and the Contractor must have sufficient competent equipment on the job to accomplish this if sprinkling is used. Dust control shall be performed as the work proceeds and whenever a dust nuisance or hazard occurs, as determined by the Engineer.

3.6 MAINTENANCE OF POLLUTION CONTROL FACILITIES DURING CONSTRUCTION

- A. During the life of this Contract, maintain all facilities constructed for pollution control as long as the operations creating the particular pollutant are being carried out or until the material concerned has become stabilized to the extent that pollution is no longer being created.

3.7 NOISE CONTROL

- A. The Contractor shall make every effort to minimize noises caused by his/her operations. Equipment shall be equipped with silencers or mufflers designed to operate with the least possible noise in compliance with State and Federal regulations.
- B. Contractor should note local residences within proximately of the work and shall make all efforts to minimize noise disruptions.

END OF SECTION 01110

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01170

SPECIAL PROVISIONS

PART 1 - GENERAL

1.1 GENERAL OBLIGATIONS OF THE CONTRACTOR

- A. General obligations of the Contractor shall be as set forth in the Contract Documents. Unless special payment is specifically provided in the payment paragraphs of the specifications, all incidental work and expense in connection with the completion of work under the Contract will be considered a subsidiary obligation of the Contractor and all such costs shall be included in the appropriate items in the Bid Form in connection with which the costs are incurred.

1.2 SITE INVESTIGATION

- A. The Contractor shall satisfy himself/herself as to the conditions existing within the project area, the type of equipment required to perform the work, the character, quality and quantity of the subsurface materials to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, as well as from information presented by the Drawings and Specifications. Any failure of the Contractor to acquaint himself/herself with the available information will not relieve him/her from the responsibility for estimating properly the difficulty or cost of successfully performing the work. The Owner assumes no responsibility for any conclusions or interpretation made by the Contractor on the basis of the information made available by the Owner.

1.3 TOWN COMMITMENT

- A. The Town of Wellfleet, with its operations contractor Whitewater, will provide access to electrical power at the site for the limited use of lights, power tools, fans and other equipment approved by the Town.
- B. The Town of Wellfleet, with its operations contractor Whitewater, will provide water to the Contractor, provided that the water shall be used for construction related purposes as it pertains to this project.
- C. The Contractor shall be responsible for providing necessary temporary utilities, per Specification Section 01500.

1.4 CONTRACTOR'S EMERGENCY CONTACT AND RESPONSE REQUIREMENT

- A. The Contractor will be required to designate a contact person as well as an emergency response crew who can be notified by the Owner and the Engineer during Contract related emergencies, 7 days a week, 24 hours a day throughout the length of this Contract.

SPECIAL PROVISIONS

01170 - 1

- B. The name of the designated person, a daytime contact telephone number, an evening contact telephone number, and a portable cellular telephone number must be furnished to the Owner at the pre-construction meeting. The Contractor must also provide a mobile cellular telephone that will remain at the construction site during the hours of construction.
- C. The contact person shall be required to respond to any Wellfleet Water Department notification in this regard within one hour of such notice by calling 508-349-0315 during normal working hours or the Wellfleet Police Department 508-349-3702 after hours. Upon being advised by the Wellfleet Water Department of the location and nature of the emergency, the Contractor will be required to provide an emergency coordinator or contact at the site within one hour of the initial notification and to mobilize the necessary response crew(s) and have them at the site of the emergency within two hours of the initial notification.
- D. The Contractor's failure to comply with the above notification and response requirements shall result in a one thousand dollar (\$1,000.00) fine for each failure to respond as indicted in 1.4.C. In addition the Contractor shall be liable for any and all damages, liabilities and costs which result from his/her failure to respond to any emergency within the designated time periods. The Owner assumes no responsibility or costs for the Contractor's negligence in complying with these requirements. If the subject fine or other liabilities are not paid by the Contractor upon request, it shall be deducted from any payment(s) which may be due the Contractor by the Owner, solely at the discretion of the Owner.
- E. The Contractor shall not use any Owner personnel to fulfill these requirements.
- F. This requirement shall be considered an incidental part of the Contract, no matter how many times the Contractor is alerted during this Contract, and no payment will be made for any costs incurred or associated with the emergency contact and response requirements.

1.5 PUBLIC UTILITIES

- A. The Contractor shall comply with the requirements of the Commonwealth of Massachusetts Statute - Chapter 82, Section 40, for excavations in public and private property. Compliance shall include the following:
 - 1. The Contractor shall notify public utility companies in writing at least 72 hours (excluding Saturdays, Sundays and legal holidays) but not more than 30 days before excavating in areas where underground utility plant (pipes, cables, manholes, etc) exist.
 - 2. The Contractor shall be responsible for providing the Utility Companies with a schedule of his/her activities in areas where the utilities exist.
 - 3. The Contractor shall immediately notify utility companies of any damage to their utilities resulting from construction operations.

SPECIAL PROVISIONS

01170 - 2

4. The express approval of the Owner shall be obtained before public water is used. Hydrants shall only be operated under the supervision of the Owner's personnel. The water is to be metered. A meter must be attained from the Water Department. The Contractor will be responsible for all associated fees and charges for water use.
- B. The Contractor shall notify DIGSAFE at 1-800-344-7233 at least 72 hours before digging, trenching, blasting, demolishing, boring, backfilling, grading, landscaping or other earth moving operations in any public ways, rights of way and easements.

1.6 PERMITS

- A. The Contractor shall be required to obtain all necessary permits for proper execution of certain phases of the project. The Contractor shall fill out all forms and furnish all drawings required to obtain the permits. A copy of the approved permit shall be submitted to the Engineer. All fees associated with these permits shall be paid by the Contractor as part of the project. Work shall not commence on any phase of the work requiring a permit until the permit is obtained.

1.7 SITE COORDINATION

- A. Contractor shall coordinate all site access with the Owner. Some sites may have limited access and security procedures.
- B. The existing SCADA telemetry communication system is active. A SCADA telemetry communication system shall remain active for the duration of the work.
- C. The Contractor shall submit a detailed schedule for the SCADA and telemetry sequences of work for Engineer review.
- D. The Contractor shall be responsible for maintaining the SCADA system for the duration of construction.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01170

SPECIAL PROVISIONS

01170 - 3

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01200

PROJECT MEETINGS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

1.2 COORDINATION WITH THE OWNER

- A. As part of this Contract, the Contractor shall coordinate his activities with the Owner. In addition, the Contractor will give the Owner significant notice on any work that may be required to meet the contract schedule, especially in regards to site shutdowns and SCADA system interruptions.

1.3 PRECONSTRUCTION CONFERENCE

- A. A pre-construction conference will be held between the Contractor, the Engineer, the Owner, and applicable agency representatives to review the Contractor's proposed methods of complying with the requirements of the Contract Documents.
- B. Contractor will be notified of the time, date and place where the pre-construction conference will be held.

1.4 PROGRESS MEETINGS WITH ENGINEER

- A. In addition to other regular project meetings for other purposes (as indicated elsewhere in the Contract Documents), hold general progress meetings twice each month with times coordinated with preparation of payment requests. Meeting dates shall be established by the Engineer. Require every entity then involved in the planning, coordination or performance of work to be properly represented at each meeting. Include (when applicable) consultants, separate contractors (if any), principal subcontractors, suppliers/manufacturers/fabricators, governing authorities, insurers, special supervisory personnel and others with an interest or expertise in the progress of the work. Review each entity's present and future needs including interface requirements, time, sequence, deliveries, access, site utilization, temporary facilities and services, hours of work, hazards and risks, housekeeping, submittals, change orders, and documentation of information for payment requests. Discuss whether each element of current work is ahead of schedule. Determine how behind-time work will be expedited, and secure commitments from the entities involved in doing so. Discuss whether schedule revisions are required to ensure that current work and subsequent work will be completed within the Contract

PROJECT MEETINGS

01200 - 1

Time. Review everything of significance which could affect the progress of the work.

- B. Within seven days after each progress meeting date, the Engineer will forward copies of the minutes-of-the-meeting, to the Contractor.
- C. Immediately following each progress meeting where revisions to the Progress Schedule/Critical Path Schedule have been made or recognized (regardless of whether agreed to by each entity represented), revise the Schedule. Reissue revised Schedule within 10 days after meeting. At intervals matching the preparation of payment requests, revise and reissue the Schedule to show actual progress of the work in relation to the latest revision of the Schedule.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01200

PROJECT MEETINGS

01200 - 2

SECTION 01300

SUBMITTALS

PART 1 - GENERAL

1.1 DESCRIPTION OF REQUIREMENTS

- A. This Section specifies the general methods and requirements of submissions applicable to the following work-related submittals: Shop Drawings, Product Data, Samples, Construction Photographs, and Construction Schedules. Additional general submission requirements are contained in Paragraphs 7.16 of the General Conditions. Detailed submittal requirements will be specified in the technical specifications sections.
- B. All submittals shall be clearly identified by reference to Specification Section, Paragraph, Drawing No. or Detail as applicable. Submittals shall be clear and legible and of sufficient size for sufficient presentation of data.

1.2 SHOP DRAWINGS, PRODUCT DATA, SAMPLES

A. Shop Drawings

1. Shop drawings, as defined in the General Conditions, and as specified in individual work Sections include, but are not necessarily limited to, custom-prepared data such as fabrication and erection/installation (working) drawings, scheduled information, setting diagrams, actual shopwork manufacturing instructions, custom templates, special wiring diagrams, coordination drawings, individual system or equipment inspection and test reports including performance curves and certifications, as applicable to the Work.
2. All shop drawings submitted by subcontractors for approval shall be sent directly to the Contractor for checking. The Contractor shall be responsible for their submission at the proper time so as to prevent delays in delivery of materials.
3. The Contractor shall check all subcontractor's shop drawings regarding measurements, size of members, materials, and details to satisfy himself that they conform to the intent of the Drawings and Specifications. Shop drawings found to be inaccurate or otherwise in error shall be returned to the subcontractors for correction before submission thereof.
4. All details on shop drawings submitted for approval shall show clearly the relation of the various parts to the main members and lines of the structure, and where correct fabrication of the work depends upon field measurements, such measurements shall be made and noted on the drawings before being submitted for approval.

SUBMITTALS

01300 - 1

5. Submittals for equipment specified under Division 13 shall include a listing of all installations where identical or similar equipment has been installed and been in operation for a period of at least one year.

B. Product Data

1. Product data as specified in individual Sections, include, but are not necessarily limited to, standard prepared data for manufactured products (sometimes referred to as catalog data), such as the manufacturer's product specification and installation instructions, availability of colors and patterns, manufacturer's printed statements of compliance's and applicability, roughing-in diagrams and templates, catalog cuts, product photographs, standard wiring diagrams, printed performance curves and operational-range diagrams, production or quality control inspection and test reports and certifications, mill reports, product operating and maintenance instructions and recommended spare-parts listing and printed product warranties, as applicable to the Work.

C. Samples

1. Samples specified in individual Sections, include, but are not necessarily limited to, physical examples of the work such as sections of manufactured or fabricated work, small cuts or containers of materials, complete units of repetitively-used products, color/texture/pattern swatches and range sets, specimens for coordination of visual effect, graphic symbols and units of work to be used by the Engineer or Owner for independent inspection and testing, as applicable to the Work.

1.3 CONTRACTOR'S RESPONSIBILITIES

- A. The Contractor shall review shop drawings, product data and samples, including those by subcontractors, prior to submission to determine and verify the following:
 1. Field measurements
 2. Field construction criteria
 3. Catalog numbers and similar data
 4. Conformance with the Specifications
- B. Each shop drawing, sample and product data submitted by the Contractor shall have affixed to it the following Certification Statement including the Contractor's Company name and signed by the Contractor: "Certification Statement: by this submittal, I hereby represent that I have determined and verified all field measurements, field construction criteria, materials, dimensions, catalog numbers and similar data and I have checked and coordinated each item with other applicable approved shop drawings and all Contract requirements." Shop drawings and product data sheets 11-in x 17-in and smaller shall be bound together in an orderly fashion and bear the above Certification Statement on the cover sheet. The cover sheet shall

SUBMITTALS

01300 - 2

fully describe the packaged data and include a listing of all items within the package. Provide to the Resident Project Representative a copy of each submittal transmittal sheet for shop drawings, product data and samples at the time of submittal of said drawings, product data and samples to the Engineer.

- C. The review and approval of shop drawings, samples or product data by the Engineer shall not relieve the Contractor from his/her responsibility with regard to the fulfillment of the terms of the Contract. All risks of error and omission are assumed by the Contractor and the Engineer will have no responsibility therefor.
- D. No portion of the work requiring a shop drawing, sample, or product data shall be started nor shall any materials be fabricated or installed prior to the approval or qualified approval of such item. Fabrication performed, materials purchased or on-site construction accomplished which does not conform to approved shop drawings and data shall be at the Contractor's risk. The Owner will not be liable for any expense or delay due to corrections or remedies required to accomplish conformity.
- E. Project work, materials, fabrication, and installation shall conform with approved shop drawings, applicable samples, and product data.

1.4 SUBMISSION REQUIREMENTS

- A. Make submittals promptly in accordance with approved schedule, and in such sequence as to cause no delay in the Work or in the work of any other contractor.
- B. Each submittal, appropriately coded, will be returned within 30 working days following receipt of submittal by the Engineer.
- C. Number of submittals required:
 - 1. Shop Drawings as defined in Paragraph 1.2 A: Electronic Copy, PDF Format
 - 2. Product Data as defined in Paragraph 1.2 B: Electronic Copy, PDF Format
 - 3. Samples: Submit the number stated in the respective Specification Sections.
- D. Submittals shall contain:
 - 1. The date of submission and the dates of any previous submissions.
 - 2. The Project title and number.
 - 3. Contractor identification.
 - 4. The names of:
 - a. Contractor

- b. Supplier
 - c. Manufacturer
5. Identification of the product, with the specification section number, page and paragraph(s).
 6. Field dimensions, clearly identified as such.
 7. Relation to adjacent or critical features of the Work or materials.
 8. Applicable standards, such as ASTM or Federal Specification numbers.
 9. Identification of deviations from Contract Documents.
 10. Identification of revisions on resubmittals.
 11. An 8-in x 3-in blank space for Contractor and Engineer stamps.

1.5 REVIEW OF SHOP DRAWINGS, PRODUCT DATA, WORKING DRAWINGS AND SAMPLES

- A. The review of shop drawings, data, and samples will be for general conformance with the design concept and Contract Documents. They shall not be construed:
 1. as permitting any departure from the Contract requirements;
 2. as relieving the Contractor of responsibility for any errors, including details, dimensions, and materials;
 3. as approving departures from details furnished by the Engineer, except as otherwise provided herein.
- B. The Contractor remains responsible for details and accuracy, for coordinating the work with all other associated work and trades, for selecting fabrication processes, for techniques of assembly, and for performing work in a safe manner.
- C. If the shop drawings, data or samples as submitted describe variations and show a departure from the Contract requirements which Engineer finds to be in the interest of the Owner and to be so minor as not to involve a change in Contract Price or time for performance, the Engineer may return the reviewed drawings without noting an exception.
- D. Submittals will be returned to the Contractor under one of the following codes.

Code 1 - "NO EXCEPTION TAKEN" is assigned when there are no notations or comments on the submittal. When returned under this code the Contractor may release the equipment and/or material for manufacture.

- Code 2 - "MAKE CORRECTIONS AS NOTED". This code is assigned when a confirmation of the notations and comments IS NOT required by the Contractor. The Contractor may release the equipment or material for manufacture; however, all notations and comments must be incorporated into the final product.
- Code 3 - "SUBMIT SPECIFIED ITEM". This combination of codes is assigned when a confirmation of the notations and comments IS required by the Contractor. This confirmation shall specifically address each omission and nonconforming item that was noted. Confirmation is to be received by the Engineer within 10 calendar days of the date of the Engineer's transmittal requiring the confirmation.
- Code 4 - "REVISE AND RESUBMIT". This combination of codes is assigned when notations and comments are extensive enough to require a resubmittal of the package. This resubmittal is to address all comments, omissions and non-conforming items that were noted. Resubmittal is to be received by the Engineer within 10 calendar days of the date of the Engineer's transmittal requiring the resubmittal.
- Code 5 - "REJECTED" is assigned when the submittal does not meet the intent of the Contract Documents. The Contractor must resubmit the entire package revised to bring the submittal into conformance. It may be necessary to resubmit using a different manufacturer/vendor to meet the Contract Documents.
- E. Resubmittals will be handled in the same manner as first submittals. On resubmittals the Contractor shall direct specific attention, in writing on the letter of transmittal and on resubmitted shop drawings by use of revision triangles or other similar methods, to revisions other than the corrections requested by the Engineer, on previous submissions. Any such revisions which are not clearly identified shall be made at the risk of the Contractor. The Contractor shall make corrections to any work done because of this type revision that is not in accordance to the Contract Documents as may be required by the Engineer.
- F. Partial submittals may not be reviewed. The Engineer will be the only judge as to the completeness of a submittal. Submittals not complete will be returned to the Contractor, and will be considered "Not Approved" until resubmitted. The Engineer may at his/her option provide a list or mark the submittal directing the Contractor to the areas that are incomplete.
- G. If the Contractor considers any correction indicated on the shop drawings to constitute a change to the Contract Documents, the Contractor shall give written notice thereof to the Engineer at least seven working days prior to release for manufacture.
- H. When the shop drawings have been completed to the satisfaction of the Engineer, the Contractor shall carry out the construction in accordance therewith and shall make no further changes therein except upon written instructions from the Engineer.

SUBMITTALS

01300 - 5

1.6 DISTRIBUTION

- A. Distribute reproductions of approved shop drawings and copies of approved product data and samples, where required, to the job site file and elsewhere as directed by the Engineer. Number of copies shall be as directed by the Engineer but shall not exceed 6.

1.7 SCHEDULES

- A. Provide all schedules required by Articles 2 and 4, and elsewhere in the General Conditions.
- B. The Contractor shall submit a progress schedule before starting any work, in accordance with Article 2.05 of the General Conditions. The Contractor shall review the progress schedule with the Engineer periodically. Such review shall be made on a monthly basis or more frequently as required by the Engineer. The progress schedule shall be updated as required by the Engineer.

1.8 “OR EQUAL”

- A. Should the Contractor seek approval of a product other than the brand or brands named in these specifications, it shall furnish written evidence that such product conforms in all respects to the specified requirements, and that it has been used successfully elsewhere under similar conditions. Where the specified requirements involve conformance to recognized codes or standards the Contractor shall furnish evidence of such conformance in the form of test or inspection reports, prepared by a recognized agency, and bearing an authorized signature.
- B. Manufacturers’ standard data and catalog cut sheets will not be considered sufficient in themselves, and the Engineer will not be responsible for seeking further data from the manufacturer, or for otherwise researching the product. Failure to provide complete data will be cause for rejection of the product.
- C. The Contractor shall be responsible for all additional costs including license fees, foundation, piping and electrical work necessary to accommodate the proposed “or equal” equipment. Items which result in a cost reduction shall be presented and a change order reflecting 65% of the cost savings will be prepared and the contract price modified.

1.9 PROFESSIONAL ENGINEER (P.E.) CERTIFICATION FORM

- A. If specifically required in other Sections of these Specifications, the Contractor shall submit a P.E. Certification for each item required, in the form attached to this Section, completely filled in and stamped.

1.10 GENERAL PROCEDURES FOR SUBMITTALS

SUBMITTALS

01300 - 6

- A. Coordination of Submittal Times: Prepare and transmit each submittal sufficiently in advance of performing the related work or other applicable activities, or within the time specified in the individual work sections, of the Specifications, so that the installation will not be delayed by processing times including disapproval and resubmittal (if required), coordination with other submittals, testing, purchasing, fabrication, delivery and similar sequenced activities. No extension of time will be authorized because of the Contractor's failure to transmit submittals sufficiently in advance of the Work.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01300

SUBMITTALS

01300 - 7

P.E. CERTIFICATION FORM

The undersigned hereby certifies that he/she is a Professional Engineer registered in the Commonwealth of Massachusetts and that he/she has been employed by (Name of Contractor) _____ to design _____ in accordance with Specification Section _____ for the Wellfleet Water System SCADA System Upgrades. The undersigned further certifies that he/she has performed the design of the _____, that said design is in conformance with all applicable local, state and federal codes, rules, and regulations, and that his/her signature and P.E. stamp have been affixed to all calculations and drawings used in, and resulting from, the design.

The undersigned hereby agrees to make all original design drawings and calculations available to the Owner or the Owner's representative with seven days following written request therefor by the Owner.

P.E. Name

Signature

Address

Contractor's Name

Signature

Title

Address

SECTION 01370

SCHEDULE OF VALUES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions, Division 1, and Division 13 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This section includes the following:
 - 1. Provide schedule of values covering each lump sum bid item.

1.3 SUBMITTALS

- A. Shop Drawings: Submit the following in accordance with Section 01300 - SUBMITTALS:
 - 1. Schedule of values.
 - a. Revise and resubmit schedule until acceptable to the Engineer.
 - 2. Itemize separate line item cost for work involving each lump sum item.
 - a. Ensure that the sum of the items listed in the schedule of values for each lump sum item equals the price bid for the respective lump sum item.
 - b. For "Mobilization and Demobilization", items such as Bond premium and temporary construction facilities may be listed separately in the schedule, provided amounts can be substantiated.
 - c. Include a separate line item for all training and spare parts required by all Sections in these Specifications.
 - 3. Breakdown installed costs into:
 - a. Delivered cost of product.
 - b. Total installed cost with overhead and profit.
 - (1) Do not list overhead and profit as separate items.

SCHEDULE OF VALUES

01370 - 1

4. An unbalanced schedule of values providing for overpayment on items of work performed first will not be accepted.

1.4 SEQUENCING AND SCHEDULING

- A. Prepare schedule of values covering each lump sum item after review of tentative schedule at preconstruction conference, but before submission of first application for payment.
- B. Before submitting any application for payment, obtain the Engineer's approval of the Schedule of Values.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01370

SCHEDULE OF VALUES

01370 - 2

SECTION 01400

QUALITY ASSURANCE

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This section covers Quality Assurance and Control requirements for this contract.
- B. The Contractor is responsible for controlling the quality of work, including work of its subcontractors and suppliers and for assuring the quality specified in the Technical Specifications is achieved.

1.3 TESTING LABORATORY SERVICES

- A. All tests which require the services of a laboratory to determine compliance with the Contract Documents shall be performed by an independent commercial testing laboratory acceptable to the Engineer. The laboratory must be certified by the Commonwealth of Massachusetts for the parameters tested and required under the project. The laboratory shall be staffed with experienced technicians, properly equipped, and fully qualified to perform the tests in accordance with the specified standards.
- B. Preliminary Testing Services: Unless otherwise specified, the Contractor shall be responsible for all testing laboratory services in connection with concrete materials and mix designs, the design of asphalt mixtures, gradation tests for structural and embankment fills, backfill materials, and all other tests and engineering data required for the Engineer's review of materials and equipment proposed to be used in the Work. The Contractor shall obtain the Engineer's acceptance of the testing laboratory before having services performed, and the Contractor shall pay all costs for services.
- C. Quality Control Testing Services: Perform all quality control tests in the field or in the laboratory on concrete, asphalt mixtures, moisture-density (Proctor) and gradation tests on structural and embankment fills, and backfill materials, in-place field density tests on structural and embankment fills, and other materials and equipment, during and after their incorporation in the Work. Field sampling and testing shall be performed in the general manner indicated in the specifications, with minimum interference with construction operations. The Engineer shall determine the exact time and location of field sampling and testing, and may require such additional sampling and testing as necessary to determine that materials and equipment conform with data previously furnished by Contractor and with the Contract Documents.

QUALITY ASSURANCE

01400 - 1

- D. Arrangements for delivery of samples and test specimens to the testing laboratory will be made by the Contractor. The laboratory tests shall be performed within a reasonable time consistent with the specified standards. Furnish a written report of each test to the Engineer.
- E. Contractor shall furnish all sample materials and cooperate in the sampling and field testing activities, interrupting the Work when necessary. When sampling or testing activities are performed in the field, the Contractor shall furnish personnel and facilities to assist in the activities.
- F. The Contractor shall not retain any testing laboratory against which the Owner or the Engineer have reasonable objection, and if at any time during the construction process the services become unacceptable to the Owner, or the Engineer, either the Owner or the Engineer may direct in writing that such services be terminated. The request must be supported with evidence of improper testing or unreasonable delay. If the Engineer determines that sufficient cause exists, the Contractor shall terminate the services and engage a different testing laboratory.
- G. Transmittal of Test Reports: Written reports of testing and engineering data furnished by the Contractor for the Engineer's review of materials and equipment proposed to be used in the Work shall be submitted as specified for Shop Drawings.
- H. The testing laboratory shall furnish four copies of a written report of each test performed by laboratory personnel in the field or laboratory to the Contractor. Distribution shall be two copies of each test report to the Engineer's Representative, one copy to the Owner, and one copy for the Contractor within three days after each test is completed.

1.4 QUALITY ASSURANCE

- A. Codes and Standards: Refer to Article 3 – Documents: Intent, Requirements, Reuse of the General Conditions.
- B. Copies of applicable referenced standards are not included in the Contract Documents. Where copies of standards are needed by the Contractor for superintendence and quality control of the work, the Contractor shall obtain a copy or copies directly from the publication source and maintain at the jobsite, available to the Contractor's personnel, subcontractors, and Engineer.
- C. Quality of Materials: Unless otherwise specified, all materials and equipment furnished for permanent installation in the Work shall conform to applicable standards and specifications and shall be new, unused, and free from defects and imperfections, when installed or otherwise incorporated in the Work. Material and equipment shall not be used by the Contractor for any purpose other than that intended or specified unless such use is authorized by the Engineer.
- D. Where so specified, products or workmanship shall also conform to the additional performance requirements included within the Contract Documents to establish a higher or more stringent standard or quality than that required by the referenced standard.

QUALITY ASSURANCE

01400 - 2

1.5 OFFSITE INSPECTION

- A. When the specifications require inspection of materials or equipment during the production, manufacturing, or fabricating process, or before shipment, such services shall be performed by an independent testing laboratory, or inspection organization acceptable to Engineer in conjunction with or by the Engineer.
- B. The Contractor shall give appropriate written notice to the Engineer not less than 30 days before offsite inspection services are required, and shall provide for the producer, manufacturer, or fabricator to furnish safe access and proper facilities and to cooperate with inspecting personnel in the performance of their duties.
- C. The inspection organization shall submit a written report to the Contractor who shall provide copies to the Engineer.

1.6 MATERIALS AND EQUIPMENT

- A. The Contractor shall maintain control over procurement sources to ensure that materials and equipment conform to specified requirements in the Contract Documents.
- B. The Contractor shall comply with manufacturer's printed instructions regarding all facets of materials and/or equipment movement, storage, installation, testing, startup, and operation. Should circumstances occur where the contract documents are more stringent than the manufacturer's printed instructions, the Contractor shall comply with the specifications. In cases where the manufacturer's printed instructions are more stringent than the contract documents, the Contractor shall advise the Engineer of the disparity and conform to the manufacturer's printed instructions. In either case, the Contractor is to apply the more stringent specification or recommendation, unless approved otherwise by the Engineer.

1.7 SHOP AND FIELD TESTING

- A. The Contractor is also responsible for providing the shop and field testing specified in the technical specification sections.
- B. The Contractor and its Subcontractor shall perform inspections, tests, and other services as required by the Contract Documents.
- C. Contractor shall provide twenty one days notice to the Engineer so that the Engineer may witness Contractor and/or Subcontractors off site and on site tests. The Engineer's witnessing of tests does not relieve the Contractor and/or Subcontractors of their obligation to comply with the requirements of the Contract Documents.

1.8 MANUFACTURER'S FIELD SERVICES

- A. When specified in the technical specifications sections, the Contractor shall arrange for and provide technical representation from manufacturer's of respective equipment, items or components. The manufacturer's representative shall be a factory trained service

engineer/technician with the type and length of experience specified in the technical specifications.

- B. Services Furnished Under This Contract: An experienced, competent, and authorized factory trained service engineer/technician representative of the manufacturer of each item of equipment for which field services are indicated in the specifications shall visit the site of the Work and inspect, operate, test, check, adjust if necessary, and approve the equipment installation. In each case, the manufacturer's service representative shall be present when the equipment is placed in operation. The manufacturer's service representative shall revisit the jobsite as often as necessary until all problems are corrected and the equipment installation and operation are satisfactory to the Engineer.

1.9 CERTIFICATION FORMS AND CERTIFICATES

- A. The Contractor shall be responsible for submitting the certification forms and certificates in conformance with the requirements specified in Section 01300 - Submittals.

PART 2 - PRODUCTS (NOT USED)

PART 3 – EXECUTION

3.1 QUALITY CONTROL

- A. Quality control is the responsibility of the Contractor, and the Contractor shall maintain control over construction and installation processes to assure compliance with specified requirements.
- B. Certifications for personnel, procedures, and equipment associated with special processes (e.g., welding, cable splicing, instrument calibration, surveying) shall be maintained in the Contractor's field office, available for inspection by the Engineer. Copies will be made available to the Engineer upon request.
- C. Means and methods of construction and installation processes are the responsibility of the Contractor, and at no time is it the intent of the Engineer or Owner to supersede or void that responsibility.

END OF SECTION 01400

QUALITY ASSURANCE

01400 - 4

SECTION 01500

TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

1.2 HOURS OF CONSTRUCTION

- A. Normal construction activity shall take place only between the hours of 7 a.m. to 4 p.m., excluding Saturdays, Sundays, and legal holidays. Work outside the above time periods will be permitted only on an emergency basis and only with the approval of the Owner.
- B. Work in streets, roadways and areas adjacent to them shall cease at noon on days before legal holidays and at noon on Fridays prior to Monday holidays.

1.3 OCCUPYING PRIVATE LAND

- A. The Contractor shall not (except after written consent from the proper parties) enter or occupy with men, tools, materials, or equipment any land outside the rights of way or property of the Owner.

1.4 DIMENSION OF EXISTING STRUCTURES

- A. Where the dimensions and locations of existing structures are of importance in the installation or connection of any part of the Work, the Contractor shall verify such dimensions and locations in the field before the fabrication of any material or equipment which is dependent on the correctness of such information.

1.5 INTERFERENCE WITH AND PROTECTION OF STREETS

- A. Contractor shall not close or obstruct any portion of a street, road, or private way without obtaining permits therefore from the proper authorities. If any street, road or private way shall be rendered unsafe by the Contractor's operations, he shall make such repairs or provide such temporary ways or guards as shall be acceptable to the proper authorities.
- B. Streets, roads, private ways, and walks not closed shall be maintained passable and safe by the Contractor, who shall assume and have full responsibility for the adequacy and safety of provisions made therefore.

- C. The Contractor shall, at least 24 hours in advance, notify the Police, Fire and School Departments in writing, with a copy to the Engineer, if the closure of a street or road is necessary. He shall cooperate with the Police Department in the establishment of alternate routes and shall provide adequate detour signs, plainly marked and well lighted, in order to minimize confusion.

1.6 WATER FOR CONSTRUCTION PURPOSES

- A. The Contractor will be allowed to use water from the Town of Wellfleet Water Department for construction testing and start-up purposes.
- B. The express approval of the Water Department shall be obtained before water is used. Water shall be metered as specified by the Owner. Hydrants shall only be operated under the supervision of the Town of Wellfleet Water Department personnel. Hydrant meters shall be obtained from the Water Department.
- C. No direct cross connections will be permitted between the public water supply and the new water mains, or any other point where the possibility of backflow of contaminated water exists. All connections to points where there is the possibility of backflow shall be arranged to prevent backflow and shall be approved by the Town's Plumbing Inspector before they are put into operation.

1.7 TEMPORARY UTILITIES

- A. Temporary Light and Power: The Contractor shall at his own expense, provide his own temporary light and power as required for the prosecution and completion of work.
- B. Temporary Heat: The Contractor shall, at his own expense, provide sufficient temporary heat to maintain a minimum temperature of 50 degrees F at all times in all areas designated elsewhere in these documents.
- C. Temporary Telephone: The Contractor shall have installed at his own expense a job telephone for his use and for the use of the Engineer. The Contractor shall pay all phone charges.
- D. Sanitary Provisions: The Contractor shall provide and maintain sanitary accommodations for the use of his employees and the Engineer, as may be necessary to comply with the requirements and regulations of the local and state departments of health.
- E. Maintaining Operation of the Existing Facilities:
 - 1. The Contractor shall be responsible for careful consideration of the construction, scheduling and anticipation of potential interference with existing utilities, operations and structures. The Contractor shall maintain close communications with the Engineer and provide the Engineer with a detailed description of each proposed activity sufficiently in advance of its commencement for review and comments to be made.

TEMPORARY FACILITIES AND CONTROLS

01500 - 2

2. Temporary facilities which maybe required include, but are not limited to, electrical power; lighting; heating; cooling; ventilating; telephone; potable water; fire protection; drainage; sanitary facilities; trench covers; protection of existing utilities; structures; streams; trees and shrubs; access roads; sewage conveyance; piping; pumping and sludge disposal.

1.8 ACCESS TO THE WORK

- A. The Contractor shall provide sufficient and proper facilities at all times for inspection of all work under this project in preparation or in progress, by the Owner, the agents and employees of the Owner, by authorized representatives of the State of Massachusetts and the Federal Government and by the Engineers.
- B. The Contractor shall furnish the Engineer or his authorized representative and other personnel mentioned above with such facilities and assistance as are necessary to ascertain performance of the work in accordance with the plans and specifications.

1.9 PRECAUTIONS DURING ADVERSE WEATHER

- A. During adverse weather and against the possibility thereof, the Contractor shall take all necessary precautions so that the Work may be properly done and satisfactory in all respects. When required, protection shall be provided by use of tarpaulins, wood and building-paper shelters, or other suitable means.
- B. During cold weather, materials shall be preheated, if required, and the materials and adjacent structure into which they are to be incorporated shall be made and kept sufficiently warm so that a proper bond will take place and a proper curing, aging, or drying will result. Protected spaces shall be artificially heated by suitable means which will result in a moist or a dry atmosphere according to the particular requirements of the work being protected. Ingredients for concrete and mortar shall be sufficiently heated so that the mixture will be warm throughout when used.

PART 2 - PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION 01500

TEMPORARY FACILITIES AND CONTROLS

01500 - 3

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01610

DELIVERY, STORAGE AND HANDLING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of DIVISION 0 - BIDDING AND CONTRACT REQUIREMENTS and other DIVISION 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This section specifies the general requirements for the delivery, handling, storage and protection for all items required in the construction of the work. Specific requirements, if any, are specified with the related item.

1.3 TRANSPORTATION AND DELIVERY

- A. Transport and handle items in accordance with manufacturer's printed instructions.
- B. Schedule delivery to reduce long term on-site storage prior to installation and/or operation. Under no circumstances shall equipment be delivered to the site more than one month prior to installation without written authorization from the Engineer.
- C. Coordinate delivery with installation to ensure minimum holding time for items that are hazardous, flammable, easily damaged or sensitive to deterioration.
- D. Deliver products to the site in manufacturer's original sealed containers or other packing systems, complete with instructions for handling, storing, unpacking, protecting and installing.
- E. All items delivered to the site shall be unloaded and placed in a manner which will not hamper the Contractor's normal construction operation or those of subcontractors and other contractors and will not interfere with the flow of necessary traffic.
- F. Provide equipment and personnel to unload all items delivered to the site.
- G. Promptly inspect shipment to assure that products comply with requirements, quantities are correct, and items are undamaged. For items furnished by others (i.e. Owner, other Contractors), perform inspection in the presence of the Engineer. Notify Engineer verbally, and in writing, of any problems.

1.4 STORAGE AND PROTECTION

- A. Store and protect products in accordance with the manufacturer's printed instructions, with seals and labels intact and legible. Storage instruction shall be studied by the Contractor and reviewed with the Engineer by him. Instructions shall be carefully followed and a written record of this kept by the Contractor. Arrange storage to permit access for inspection.

DELIVERY, STORAGE AND HANDLING

01610 - 1

- B. Store loose granular materials on solid flat surface in a well-drained area. Prevent mixing with foreign matter.
- C. Cement and lime shall be stored under a roof and off the ground and shall be kept completely dry at all times. All structural, miscellaneous and reinforcing steel shall be stored off the ground or otherwise to prevent accumulation of dirt or grease, and in a position to prevent accumulations of standing water and to minimize rusting. Beams shall be stored with the webs vertical. Precast concrete shall be handled and stored in a manner to prevent accumulations of dirt, standing water, staining, chipping or cracking. Brick, block and similar masonry products shall be handled and stored in manner to reduce breakage, cracking and spalling to a minimum.
- D. All mechanical and electrical equipment and instruments subject to corrosive damage by the atmosphere (even though covered by canvas) shall be stored in a weathertight building to prevent injury. The building may be a temporary structure on the site or elsewhere, but it must be satisfactory to the Engineer. Building shall be provided with ventilation to prevent condensation. Maintain temperature and humidity within range required by manufacturer.
 - 1. All equipment shall be stored fully lubricated with oil, grease and other lubricants unless otherwise instructed by the manufacturer.
 - 2. Moving parts shall be rotated a minimum of once weekly to insure proper lubrication and to avoid metal-to-metal "welding". Upon installation of the equipment, the Contractor shall start the equipment, at least half load, once weekly for an adequate period of time to ensure that the equipment does not deteriorate from lack of use.
 - 3. Lubricants shall be changed upon completion of installation and as frequently as required thereafter during the period between installation and acceptance. New lubricants shall be put into the equipment at the time of acceptance.
 - 4. Prior to acceptance of the equipment, the Contractor shall have the manufacturer inspect the equipment and certify that its condition has not been detrimentally affected by the long storage period. Such certifications by the manufacturer shall be deemed to mean that the equipment is judged by the manufacturer to be in a condition equal to that of equipment that has been shipped, installed, tested and accepted in a minimum time period. As such, the manufacturer will guaranty the equipment equally in both instances. If such a certification is not given, the equipment shall be judged to be defective. It shall be removed and replaced at the Contractor's expense.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01610

DELIVERY, STORAGE AND HANDLING

01610 - 2

SECTION 01700

CONTRACT CLOSEOUT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This section specifies administrative and procedural requirements for project closeout, including but not limited to:
 - 1. Closeout procedures.
 - 2. Final cleaning.
 - 3. Adjusting.
 - 4. Record Documents.

1.3 RELATED WORK

- A. Cleaning up requirements are included in Section 01710.

1.4 CLOSEOUT PROCEDURES

- A. Submit written certification that Contract Documents have been reviewed, Work has been inspected, and that Work is complete in accordance with Contract Documents and ready for Engineer's inspection.
- B. Provide submittals to Engineer that are required by governing or other authorities.
- C. Submit final Application for Payment identifying total adjusted Contract Sum, previous payment, and sum remaining due.
- D. Submit all warranties.
- E. Submit written notice that all subcontractors and suppliers have been paid in full.
- F. Submit written notice showing the disparities of all insurance filings and claims.
- G. Copy of "Statement of Compliance" filed with the Division of Labor and Workforce

CONTRACT CLOSEOUT

01700 - 1

Development, as required under the State Wage Rate Provisions.

1.5 RECORD DOCUMENTS

- A. Maintain on site, one set of the following documents; actual revisions to the Work shall be recorded in these documents:
 - 1. Contract Drawings
 - 2. Specifications
 - 3. Addenda
 - 4. Change orders and other Modifications to the Contract
 - 5. Reviewed shop drawings, product data, and samples.
 - 6. Written interpretations and clarifications.
 - 7. Field orders.
 - 8. Field test reports properly verified.
 - 9. Upon completion of the project Record Drawings shall be submitted to the Engineer.
- B. Store As-built Documents separate from documents used for construction.
- C. Record information concurrent with construction progress.
- D. Specifications: Legibly mark and record at each Product section description of actual Products installed, including the following:
 - 1. Manufacturer's name, address and telephone number and product model and serial number.
 - 2. Product substitutions or alternates utilized.
 - 3. Changes made by Addenda and Modifications.
- E. Contract Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
 - 1. Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
 - 2. Measured locations of internal utilities and appurtenances concealed in construction, referenced to visible and accessible features of the Work.

CONTRACT CLOSEOUT

01700 - 2

3. Field changes of dimension of detail.
 4. Details not on original Contract Drawings.
- F. Refer to Division 13 requirements for record document requirements, including but not limited to: Panel drawings, PLC programming, and SCADA programming.

1.6 FINAL CLEANING

- A. Complete the following cleaning operations before requesting inspection for Certification of Substantial Completion.
1. Clean the site, including landscape development areas, of rubbish, litter and other foreign substances. Sweep paved areas broom clean; remove stains, spills and other foreign deposits. Rake grounds that are neither paved nor planted, to a smooth even-textured surface.

1.7 ADJUSTING

- A. Adjust operating products and equipment to ensure smooth and unhindered operation.

PART 2 - PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION 01700

CONTRACT CLOSEOUT
01700 - 3

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01710

CLEANING UP

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. During its progress, the work and the adjacent areas affected thereby shall be cleaned up and all rubbish, surplus materials, and unneeded construction equipment shall be removed and all damage repaired so that the public and property owners will be inconvenienced as little as possible.
- B. Where material or debris has washed or flowed into or been placed in existing watercourses, ditches, gutters, drains, pipes structures, work done under this contract, or elsewhere during the course of the Contractor's operations, such material or debris shall be entirely removed and satisfactorily disposed of during the progress of the work, and the ditches, channels, drains, pipes, structures, and work, etc., shall, upon completion of the work, be left in a clean and neat condition.
- C. On or before the completion of the work, the Contractor shall, unless otherwise especially directed or permitted in writing, tear down and remove all temporary buildings and structures built by him; shall remove all temporary works, tools, and machinery or other construction equipment furnished by him; shall remove, acceptably disinfect, and cover all organic matter and material containing organic matter in, under, and around privies, houses, and other buildings used by him; shall remove all rubbish from any grounds which he has occupied; and shall leave the roads and all parts of the premises and adjacent property affected by his operations in a neat and satisfactory condition.
- D. The Contractor shall thoroughly clean all materials and equipment installed by him and his sub-contractors, and on completion of the work shall deliver it undamaged and in fresh and new-appearing condition.
- E. The Contractor shall restore or replace, when and as directed, any public or private property damaged by his work, equipment, or employees, to a condition at least equal to that existing immediately prior to the beginning of operations. To this end the Contractor shall do as required all necessary highway or driveway, walk, and landscaping work. Suitable materials, equipment, and methods shall be used for such restoration. The restoration of existing property

CLEANING UP

01710 - 1

or structures shall be done as promptly as practical as work progresses and shall not be left until the end of the contract period.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01710

SECTION 01730

OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This section includes procedural requirements for compiling and submitting operation and maintenance data required to complete the project.

1.3 RELATED WORK

- A. Division 1 – General Requirements
- B. Division 13 – Special Construction

1.4 OPERATING AND MAINTENANCE INSTRUCTIONS AND PARTS LISTS

- A. Where reference is made in the Detailed Technical Specifications to operating and maintenance and spare parts lists, the Contractor shall furnish for each piece of equipment six (6) complete sets giving the information listed below.

1. The manual for each piece of equipment shall be a separate document with the following specific requirements:
 - a. Contents:
 - (1) Table of contents and index;
 - (2) Brief description of each system and components;
 - (3) Starting and stopping procedures;
 - (4) Special operating instructions;
 - (5) Routine maintenance procedures;
 - (6) Clean and concise manufacturer's printed operating and maintenance instructions, adjustment, lubrication and other maintenance of equipment including: parts list, illustrations, and diagrams;
 - (7) One copy of each wiring diagram;
 - (8) One copy of each approved shop drawing and each Contractor's coordination and layout drawing;
 - (9) List of spare parts, manufacturer's price, and recommended quantity; and
 - (10) Name, address, and telephone numbers of local service representatives.

OPERATIONS AND MAINTENANCE DATA

01730 - 1

- b. Material:
 - (1) Loose leaf on 60 pound, punched paper;
 - (2) Holes reinforced with plastic cloth or metal;
 - (3) Page size, 8-1/2-in. by 11-in.;
 - (4) Diagrams, illustrations, and attached foldouts as required of original quality, reproduced by dry copy method; and
 - (5) Covers: oil, moisture, and wear resistant 9 x 12 size.
- B. Such instructions and parts lists shall be completely and neatly annotated so that only the specific equipment and features furnished are clearly indicated. References to other sizes and types or models of similar equipment shall be deleted or neatly lined out.
- C. Such instructions and parts lists shall be delivered to the Engineer at the same time that the equipment to which they pertain is delivered to the site. Each submittal shall be accompanied by a transmittal form identifying the information included. Each submittal shall be reviewed by the Engineer for compliance with the above requirements.
- D. If a submittal is acceptable, all six copies will be retained by the Engineer. If deficiencies are found, one copy will be retained by the Engineer and five copies with the deficiencies, noted, will be returned to the Contractor. The copy retained by the Engineer shall not count toward the six complete acceptable sets required herein.
- E. At the Engineer's discretion, he may retain all six copies and request only supplemental information from the Contractor.

1.5 CONTENTS, EACH VOLUME

- A. Table of Contents: Provide title of Project, names, addresses, and telephone numbers of Engineer, subconsultants, and Contractor with name of responsible parties; schedule of products and systems, indexed to content of the volume.
- B. For Each Product or System: List names, addresses and telephone number of Subcontractors and suppliers; including local source of supplies and replacement parts.
- C. Product Data: Mark each sheet to clearly identify specific products and component parts, and data applicable to installation. Delete inapplicable information.
- D. A list of all parts for the equipment with each part identified by a functional name, the part manufacturer's name and a unique part number, (normally the part manufacturer's alpha-numeric designation). A list of parts keyed by non-unique item numbers to a sectional drawing will not be adequate to fulfill this requirement.
- E. All components of each system, e.g., pump motor, coupling, and drive, shall be combined in a single submittal with the above data provided for each component.
- F. Drawings: Supplement product data to illustrate relations of component parts, and data applicable to installation. Delete inapplicable information.

OPERATIONS AND MAINTENANCE DATA

G. Type Text: As required to supplement product data. Provide logical sequence of instructions for each procedure, incorporating manufacturer's printed instructions specified.

H. Warranties and Bonds are as specified in Section 01740 - Warranties and Bonds.

1.6 MANUAL FOR MATERIALS AND FINISHES

A. Building Products, Applied Materials, and Finishes: Include product data, with catalog number, size, composition, and color and texture designations. Provide information for re-ordering custom manufactured products.

B. Instructions for Care and Maintenance: Include manufacturer's printed recommendations for cleaning agents and methods, precautions against detrimental agents and methods, and recommended schedule for cleaning and maintenance.

C. Moisture Protection and Weather Exposed Products: Include product data listing, applicable reference standards, chemical composition, and details of installation. Provide printed recommendations for inspections, maintenance, and repair.

D. Additional Requirements: As specified in individual product specification sections.

E. Provide a listing in Table of Contents for design data, if provided by Contractor, with tabbed fly sheet and space for insertion of data.

1.7 MANUAL FOR EQUIPMENT AND SYSTEMS

A. For each Item of Equipment and Each System provide the following:

1. Description of unit or system, and component parts. Identify function, normal operating characteristics, and limiting conditions. Include certified performance curves, with engineering data and tests, and complete nomenclature and commercial number of replaceable parts.

2. Panelboard Circuit Directories including electrical service characteristics, controls and communications, and color coded wiring diagrams as installed.

3. Operating Procedures: Include start-up, break-in, and routine normal operating instructions and sequences; regulation, control, stopping, shut-down, and emergency instructions; and summer, winter, and any special operating instructions.

4. Maintenance Requirements:

a. Route procedures and guide for trouble-shooting; disassembly, repair, and reassembly instructions; and alignment, adjusting, balancing, and checking instructions.

b. Servicing and lubrication schedule, with list of lubricant type, frequency and method of lubrication. Any components which do not require lubrication or any expendable

components which are not normally serviced shall be clearly noted as such.

- c. Manufacturer's printed operation and maintenance instructions.
 - d. Sequence of operation by controls manufacturer.
 - e. Original manufacturer's parts list, illustrations, assembly drawings, and diagrams required for maintenance.
5. Control diagrams by controls manufacturer as installed.
 6. Contractor's coordination drawings, with color coded piping diagrams as installed.
 7. Charts of valve tag numbers, with location and function of each valve, keyed to flow and control diagrams.
 8. List of original manufacturer's spare parts, current prices, and recommended quantities to be maintained in storage.
 9. Test and balancing reports as specified.
 10. Additional Requirements: As specified in individual product specification section.
- B. Provide a listing in Table of Contents for design data, if provided by Contractor, with tabbed fly sheet and space for insertion of data.

1.8 INSTRUCTION OF OWNER PERSONNEL

- A. Before final inspection, instruct Owner's designated personnel in operation, adjustment, and maintenance of products, equipment, and systems, at agreed upon times. Where specified in the Detailed Technical Specification Sections for specific equipment or systems, the Contractor shall have instructions video taped while they are being given to Owner's personnel.
 - B. Use operation and maintenance manuals as basis for instruction. Review contents of manual with personnel in detail to explain all aspects of operation and maintenance.
 - C. Prepare and insert additional data in Operations and Maintenance Manual when need for such data becomes apparent during instruction.
 - D. Provide a completed and filled-out Equipment Manufacturer's Certificate of Installation, Testing and Instruction form attached to the end of this section, or as provided by the Engineer.
- C. Training/Instruction shall be scheduled separately from installation checkout and testing, unless approved by the Engineer.
- D. Additional follow-up instruction of Owner personnel included in Division 13.

OPERATIONS AND MAINTENANCE DATA

1.9 SERVICES OF MANUFACTURER'S REPRESENTATIVE

- A. The Contractor shall arrange for a qualified service representative from each company manufacturing or supplying the following equipment specified in the Detailed Technical Specification Sections.
- B. After installation of the listed equipment has been completed and the equipment is presumably ready for operation, but before it is operated by others, the representative shall inspect, operate, test, and adjust the equipment. The inspection shall include but shall not be limited to, the following points as applicable:
 - 1. Soundness (without cracked or otherwise damaged parts).
 - 2. Completeness in all details, as specified.
 - 3. Correctness of setting, alignment, and relative arrangement of various parts.
 - 4. Adequacy and correctness of packing, sealing, and lubricants.
- C. The operation, testing, and adjustment shall be as required to prove that the equipment is left in proper condition for satisfactory operation under the conditions specified.
- D. On completion of his work, the manufacturer's or supplier's representative shall submit in triplicate to the Engineer a complete signed report of the result of his inspection, operation, adjustments, and tests. The report shall include detailed descriptions of the points inspected, tests and adjustments made, quantitative results obtained if such are specified, and suggestions for precautions to be taken to ensure proper maintenance. The report also shall include a Certificate of Compliance stating that the equipment conforms to the requirements of the Contract and is ready for permanent operation and that nothing in the installation will render the manufacturer's warranty null and void.
- E. After the Engineer has reviewed the reports from the manufacturers' representatives, the Contractor shall make arrangements to have the manufacturers' representatives present when the field acceptance tests are made.
- F. Refer and conform to the additional requirements specified in Section 01400 - Quality Assurance.

1.10 NAMEPLATES

- A. With the exceptions mentioned below, each piece of equipment shall be provided with a substantial nameplate of non-corrodible metal, securely fastened in place and clearly and permanently inscribed with the manufacturer's name, model or type designation, serial number, principal rated capacities, electrical or other power characteristics, and similar information as appropriate.
- B. This requirement shall not apply to standard, manually operated hydrants or to gate, butterfly, globe, check, and plug valves.

1.11 LUBRICANTS

- A. During testing and prior to acceptance, the Contractor shall furnish all lubricants necessary for the proper lubrication of all equipment furnished under this contract.

1.12 SPECIAL TOOLS

- A. For each type of equipment furnished by him, the Contractor shall provide a complete set of all special tools (including grease guns or other lubricating devices) which may be necessary for the adjustment, operation, maintenance, and disassembly of such equipment. Tools shall be high-grade, smooth, forged, alloy, tool steel. Grease guns shall be lever type.
- B. Special tools are considered to be those tools which because of their limited use are not normally available, but which are necessary for the particular equipment.
- C. Special tools shall be delivered at the same time as the equipment to which they pertain. The Contractor shall properly store and safeguard such special tools until completion of the work, at which time they shall be delivered to the Owner.

PART 2 - PRODUCTS - (NOT USED)

PART 3 - EXECUTION - (NOT USED)

OPERATIONS AND MAINTENANCE DATA

EQUIPMENT MANUFACTURER'S CERTIFICATE OF INSTALLATION,
TESTING AND INSTRUCTION

Owner – Town of Wellfleet, Water Department, Wellfleet, MA

Project – Wellfleet SCADA Upgrades

EP Project No.: 113-2002

EQUIPMENT SPECIFICATION SECTION _____

EQUIPMENT DESCRIPTION _____

I _____, Authorized representative of
(Print Name)

(Print Manufacturer's Name)

hereby CERTIFY that _____
(Print equipment name and model with serial No.)

installed for the subject project (has) (have) been installed in a satisfactory manner, (has) (have) been satisfactorily tested, (is) (are) ready for operation, and that Owner assigned operating personnel have been suitably instructed in the operation, lubrication, and care of the unit(s) on

Date: _____ Time: _____

CERTIFIED BY: _____ DATE: _____
(Signature of Manufacturer's Representative)

WITNESSED BY: _____ DATE: _____
(Signature of Owner's Representative)

OPERATIONS AND MAINTENANCE DATA

OWNER'S ACKNOWLEDGMENT OF MANUFACTURER'S INSTRUCTION

(I) (We) the undersigned, authorized representatives of the _____ and/or Plant Operating Personnel have received classroom and hands-on instruction on the operation, lubrication, and maintenance of the subject equipment and (am) (are) prepared to assume normal operational responsibility for the equipment:

_____ Date: _____

_____ Date: _____

_____ Date: _____

END OF SECTION 01730

SECTION 01740

WARRANTIES AND BONDS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section specifies general administrative and procedural requirements for warranties and bonds required by the Contract Documents, including manufacturer's standard warranties on products and special warranties.

1.3 RELATED WORK

- A. Refer to General Conditions of the Contract for the general requirements relating to warranties and bonds.
- B. General closeout requirements are included in Section 01700 Contract Closeout.
- C. Specific requirements for warranties for the Work and products and installations that are specified to be warrantied are included in the individual Sections of Division 13.
- D. Certifications and other commitments and agreements for continuing services to Owner are specified elsewhere in the Contract Documents.

1.4 SUBMITTALS

- A. Submit written warranties to the Owner prior to the date fixed by the Engineer for Substantial Completion. If the Certificate of Substantial Completion designates a commencement data for warranties other than the date of Substantial Completion for the Work, or a designated portion of the Work, submit written warranties upon request of the Owner.
- B. When a designated portion of the Work is completed and occupied or used by the Owner, by separate agreement with the Contractor during the construction period, submit properly executed warranties to the Owner within fifteen days of completion of that designated portion of the Work.
- C. When a special warranty is required to be executed by the Contractor, or the Contractor and a subcontractor, supplier or manufacturer, prepare a written document that contains appropriate terms and identification, ready for execution by the required parties. Submit a draft to the Engineer for approval prior to final execution.
- D. Refer to individual Sections of Divisions 13 for specific content requirements, and particular

WARRANTIES AND BONDS

01740 - 1

- requirements for submittal of special warranties.
- E. At Final Completion, compile two copies of each required warranty and bond properly executed by the Contractor, or by the Contractor, subcontractor, supplier, or manufacturer. Organize the warranty documents into an orderly sequence based on the table of contents of the "Warranties and Bonds" binder.
 - F. Bind warranties and bonds in heavy-duty, commercial quality, durable 3-ring vinyl covered loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-in. by 11-in. paper.
 - G. Table of Contents: Neatly typed, in the sequence of the Table of Contents of the "Warranties and Bonds" binder, with each item identified with the number and title of the specification Section in which specified, and the name of the product or work item.
 - H. Provide heavy paper dividers with celluloid covered tabs for each separate warranty. Mark the tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product, and the name, address and telephone number of the installer, supplier, and manufacturer.
 - I. Identify each binder on the front and the spine with the typed or printed title "WARRANTIES AND BONDS," the Project title or name, and the name, address, and telephone numbers of the Contractor and equipment supplier.
 - J. When operating and maintenance manuals are required for warranted construction, provide additional copies of each required warranty, as necessary, for inclusion in each required manual.

1.5 WARRANTY REQUIREMENT

- A. Related Damages and Losses: When correcting warranted Work that has failed, remove and replace other Work that has been damaged as a result of such failure or that must be removed and replaced to provide access for correction of warranted Work.
- B. Reinstatement of Warranty: When Work covered by a warranty has failed and been corrected by replacement or rebuilding, reinstate the warranty by written endorsement. The reinstated warranty shall be equal to the original warranty with an equitable adjustment for depreciation.
- C. Replacement Cost: Upon determination that Work covered by a warranty has failed, replace or rebuild the Work to an acceptable condition complying with requirements of Contract Documents. The Contractor is responsible for the cost of replacing or rebuilding defective Work regardless of whether the Owner has benefited from use of the Work through a portion of its anticipated useful service life.
- D. Owner's Recourse: Written warranties made to the Owner are in addition to implied warranties, and shall not limit the duties, obligations, rights and remedies otherwise available under the law, nor shall warranty periods be interpreted as limitations on time in which the Owner can enforce such other duties, obligations, rights or remedies.

WARRANTIES AND BONDS

01740 - 2

- E. Rejection of Warranties: The Owner reserves the right to reject warranties and to limit selections to products with warranties not in conflict with requirements of the Contract Documents.
- F. The Owner reserves the right to refuse to accept Work for the Project where a special warranty, certification, or similar commitment is required on such Work or part of the Work, until evidence is presented that entities required to countersign such commitments are willing to do so.
- G. Disclaimers and Limitations: Manufacturer's disclaimers and limitations on product warranties do not relieve the Contractor of the warranty on the Work that incorporates the products, nor does it relieve suppliers, manufacturers, and subcontractors required to countersign special warranties with the Contractor.

1.6 DEFINITION

- A. Standard Product Warranties are pre-printed written warranties published by individual manufacturers for particular products and are specifically endorsed by the manufacturer to the Owner.
- B. Special Warranties are written warranties required by or incorporated in the Contract Documents, either to extend time limits provided by standard warranties or to provide greater rights for the Owner.

PART 2 - PRODUCTS - (NOT USED)

PART 3 - EXECUTION - (NOT USED)

END OF SECTION 01740

WARRANTIES AND BONDS

01740 - 3

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 01900

SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of DIVISION 0 - BIDDING AND CONTRACT REQUIREMENTS and other DIVISION 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This Section requires the selective removal of equipment and materials, necessary to complete the project. Removal and protection of existing materials and equipment items indicated for "salvage" are to be turned over to the Owner or reused and reinstalled by Contractor, as specified. In some cases, the removed equipment or materials may be disposed offsite. The Contractor shall verify with the Owner or Engineer prior to disposing any equipment or materials offsite. The equipment and materials covered by this section shall include, but are not limited to the following:
 - 1. Instrumentation and controls, and SCADA equipment including communication systems, PLC, UPS, panels, appurtenances, mounting systems, electrical systems, and related wiring and conduit.
 - 2. Salvaged equipment noted for reuse shall be installed in accordance with manufacturer's requirements. Salvaged equipment shall match original function prior to work.

1.3 SUBMITTALS

- A. General: Submit the following in accordance with Conditions of Contract and Division 1 Specification Sections.
- B. Submit schedule indicating proposed sequence of operations for selective demolition work to the Engineer for review prior to start of work. Include details for dust and noise control protection.
 - 1. Provide detailed sequence of demolition and removal work to ensure uninterrupted progress of Owner's on-site operations, unless otherwise approved by the Owner.
 - 2. Coordinate with Owners continuing occupation of portions of existing building and facilities.
 - 3. Locations of proposed dust- and noise-control temporary partitions and means of egress, including for other occupants affected by selective demolition operations.
 - 4. Means of protection for items to remain and items in path of waste removal from building and structures.

SELECTIVE DEMOLITION

01900 - 1

- C. Pre-construction survey photographs of existing conditions of structure surfaces, equipment, and adjacent improvements that might be misconstrued as damage related to removal operations. File with the Engineer prior to start of work.

1.4 JOB CONDITIONS

- A. Examination of Existing Conditions: The Contractor shall examine the Contract Drawings for demolition and removal requirements and provisions for new work. Verify all existing conditions and dimensions before commencing work. The Contractor shall visit the site and examine the existing conditions as he/she finds them and shall inform herself/himself of the character, extent and type of demolition and removal work to be performed. Submit any questions regarding the extent and character of the demolition and removal work in the manner and within the time period established for receipt of such questions during the bidding period.
- B. Condition of Structures: Owner assumes no responsibility for actual condition of items or structures to be demolished.
 - 1. Conditions existing at time of inspection for bidding purposes will be maintained by Owner insofar as practicable. However, minor variations within structure may occur prior to start of selective demolition work.
- C. Occupancy: Owner will occupy portions of the buildings or sites immediately adjacent to areas of selective demolition. Conduct selective demolition work in manner that will minimize the need for disruption of Owners normal operations. Provide minimum of 72 hours advance notice to Owner of demolition activities that will affect Owners normal operations. Demolition activities shall be coordinated with Owner to minimize disruption.
- D. Partial Demolition and Removal: Items indicated to be removed, but of salvageable value to Contractor, may be removed from structure as work progresses. Transport salvaged items from site as they are removed. Salvaged items for reuse shall be stored in accordance with manufacturer's recommendations.
 - 1. Storage or sale of removed items on-site will not be permitted.
- E. Protections: Provide temporary barricades and other forms of protection to protect Owners personnel and general public from injury due to selective demolition work.
 - 1. Provide protective measures as required to provide free and safe passage of Owners personnel to occupied portions of building.
 - 2. Protect from damage existing finish work that is to remain in place and becomes exposed during demolition operations.
 - 3. Protect floors with suitable coverings when necessary.
 - 4. Remove protections at completion of work.

SELECTIVE DEMOLITION

01900 - 2

- F. Damages: Promptly repair damages caused to adjacent facilities by demolition work.
- G. Flame Cutting: Do not use cutting torches for removal until work area is cleared of flammable materials. At concealed spaces, such as interior of ducts and pipe spaces, verify condition of hidden space before starting flame-cutting operations. Maintain portable fire suppression devices during flame-cutting operations.
- H. Utility Services: Maintain existing utilities which are to remain in service and protect them against damage during demolition operations.
 - 1. Do not interrupt utilities serving occupied or used facilities, except when authorized in writing by authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to governing authorities.
- I. Environmental Controls: Use temporary enclosures, and other methods to limit dust and dirt migration. Comply with governing regulations pertaining to environmental protection.

1.5 REGULATORY REQUIREMENTS

- A. Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

1.6 PREDEMOLITION CONFERENCE

- A. Conduct conference at Project site to comply with requirements in Division 1. Review methods and procedures related to selective demolition including, but not limited to, the following:
 - 1. Inspect and discuss condition of construction to be selectively demolished.
 - 2. Review and finalize selective demolition, including salvaged items, schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 - 3. Review areas where existing construction is to remain and requires protection.
 - 4. Review areas where hazardous materials are known to be present and call for special demolition and disposal requirements.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 PREPARATION

- A. General: Provide interior and exterior shoring, bracing, or support to prevent movement,

SELECTIVE DEMOLITION

01900 - 3

settlement, or collapse of areas to be demolished and adjacent facilities to remain.

1. Cease operations and notify Owner's Representative immediately if safety of structure appears to be endangered. Take precautions to support structure until determination is made for continuing operations.
2. Cover and protect furniture, equipment, and fixtures from soilage or damage when demolition work is performed in areas where such items have not been removed.
3. Erect and maintain dust-proof partitions and closures as required to prevent spread of dust or fumes to occupied portions of the building.
 - a. Provide weatherproof closures for exterior openings resulting from demolition work.
 - b. Extra protective measures shall be provided for all electrical and instrumentation panels and systems to remain or to be salvaged.
4. Locate, identify, stub off, and disconnect utility services that are not indicated to remain.
 - a. Provide bypass connections as necessary to maintain continuity of service to occupied areas of building. Provide minimum of 72 hours advance notice to Owner if shutdown of service is necessary during changeover.

3.2 DEMOLITION

- A. General: Perform selective demolition work in a systematic manner. Use such methods as required to complete work indicated on Drawings in accordance with demolition schedule and governing regulations.
 1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each level or tier before disturbing supporting members on the next lower level.
 2. Demolish concrete in small sections. Cut concrete at junctures with construction to remain using power-driven masonry saw or hand tools; do not use power-driven impact tools.
 3. Locate demolition equipment throughout structure and promptly remove debris to avoid imposing excessive loads on supporting walls, floors, or framing.
 4. Provide services for effective air and water pollution controls as required by local authorities having jurisdiction.
- B. If unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure both nature and extent of the conflict. Submit report to the Engineer in written, accurate detail. Pending receipt of directive from the Engineer, rearrange selective demolition schedule as necessary to continue overall job progress without undue delay.

SELECTIVE DEMOLITION

01900 - 4

- C. Use diamond tipped rotary saws or wires for all concrete cutting associated with demolition work.
- D. Prior to commencing cutting work in existing surfaces, take all precautionary measures to assure that process mechanical, plumbing, HVAC, and electrical services to the particular area have been made inactive. Coordinate with Plumbing, HVAC, and Electrical Contractors, as necessary. Only licensed tradesmen of that particular trade shall disconnect existing Plumbing, HVAC, and Electrical items that are to be removed, abandoned and/or relocated.
- E. Unless special surface preparation is specified under other Specification Sections, leave existing surfaces that are to remain in a condition suitable to receive new materials and/or finishes.

3.3 DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove from building site debris, rubbish, and other materials resulting from demolition operations. Transport and legally dispose off site.
 - 1. If hazardous materials are encountered during demolition operations, comply with applicable regulations, laws, and ordinances concerning removal, handling, and protection against exposure or environmental pollution.
 - 2. Burning of removed materials is not permitted on project site.

3.4 REMOVED AND REINSTALLED MATERIALS

- A. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
- B. Pack or crate items after cleaning and repairing, as recommended by the manufacturer. Identify contents of containers.
- C. Protect items from damage during transport and storage.
- D. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.
- E. Items for Re-use and Preservation:
 - 1. The Contractor shall inspect closely each item specifically designated to be relocated, reused, or turned over to the Owner prior to its removal, and immediately report damages and defects to the Engineer. The Contractor shall be responsible for any subsequent damage, and shall bear responsibility for its repair or same replacement as directed by the Engineer, to the satisfaction of the Owner.

SELECTIVE DEMOLITION

01900 - 5

3.5 DISCOVERY OF HAZARDOUS MATERIALS

- A. If hazardous materials, such as chemicals, asbestos-containing materials, lead paint or other hazardous materials are discovered during the course of the work, cease work in affected area only and immediately notify the Engineer of such discovery. Do not proceed with work in such areas until instructions are issued by the Engineer. Continue work in other areas.
- B. If unmarked containers are discovered during the course of the work, cease work in the affected area only and immediately notify the Engineer of such discovery. Do not proceed with work in such areas until instructions are issued by the Engineer. Take immediate precautions to prohibit endangering the containers integrity. Continue work in other areas.

3.6 CLEAN-UP AND REPAIR

- A. General: Upon completion of demolition work, remove tools, equipment, and demolished materials from site. Remove protections and leave interior areas broom clean.
 - 1. Repair demolition performed in excess of that required. Return elements of construction and surfaces to remain to condition existing prior to start of operations. Repair adjacent construction or surfaces soiled or damaged by selective demolition work.

END OF SECTION 01900

DIVISION 13

SPECIAL CONSTRUCTION

INDEX

<u>Section</u>	<u>Title</u>	<u>Page</u>
13200	Programmable Logic Controllers (PLCs)	13200-1
13320	Instrumentation and Controls	13320-1
13325	Process Instrumentation and Control Products	13325-1
13400	Supervisory Control and Data Acquisition (SCADA) System	13400-1
13465	Sequence of Operations	13465-1

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 13200

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

PART 1 - GENERAL

1.1 SUMMARY

- A. This specification has been developed to establish minimum requirements for a solid-state programmable controller designed to provide high reliability in industrial applications. All PLCs provided under this Contract shall meet the requirements of this Specification. All PLCs are to be of the same manufacturer.
- B. The internal wiring of the controller is to be fixed, with the logic functions it must perform in a given application to be programmed into its memory. The controller shall be supplied with the CPU, input/output scanner, inputs, outputs, memory, power supply, and all power and interface cables necessary to function as a complete and operable programmable controller system.
- C. Section Includes:
 - 1. PLCs that shall be provided and used for the SCADA Panels at the Boy Scout Wells, Coles Neck Wellfield, and Water Storage Tank sites.
 - 2. Each PLC will be provided with adequate I/O and communications interfaces to satisfy the requirements of these specifications and the intended purpose of the controllers.
- D. Related Sections
 - 1. Division 1 – General Requirements
 - 2. Division 13 – Special Construction

1.2 SUBMITTALS

- A. Submit under provisions of This Section.
- B. Product Data: Provide catalog sheets and technical data sheets to indicate physical data and electrical performance, electrical characteristics, and connection requirements.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of Product. Include equipment installation outline, connection diagram for external cabling, internal wiring diagram, and written instruction for installation.
- D. Submit Manufacturer's programming manuals.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

13200-1

- E. Submit a legal copy of the programming software for the PLCs licensed to the Town of Wellfleet.

1.3 OPERATION AND MAINTENANCE DATA

- A. Submit under provisions of this Section.
- B. Operation Data: Description of operating procedures.
- C. Maintenance Data: Description of servicing procedures; list of major components, recommended remedial and preventive maintenance procedures; and recommended spare parts list.
- D. Manuals shall be published by the Manufacturer and shall be of the most recent publication date.
- E. Manuals for I/O modules, etc. shall be the full versions (not abridged) as published by the Manufacturer.
- F. Refer to Specification Section 01730 – Operation and Maintenance Data for additional requirements.

1.4 SPARE PARTS

- A. One (1) PLC processor, power supply and back-plane setup of each type used. The unit will be pre-assembled and ready for retrofit and downloading of the software program to it.
- B. One (1) of each type of I/O module supplied.
- C. One of each type of connection cable used.

PART 2 – PRODUCTS

2.1 GENERAL

- A. Each PLC shall be housed in an existing control panel. Power provided to each panel shall be 120 VAC, 60 Hz, single phase.
- B. The PLCs shall be microprocessor based devices and shall be furnished with power supplies, processors, process input and output modules, and rack mounted.
- C. The PLCs shall be capable of stand-alone operation in the event of SCADA computer failure.
- D. The programmable controller system shall use a modular, field expandable design. The capability shall exist to allow for expansion of the system by the addition of hardware and/or user software.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

- E. Modules are defined herein as devices that plug into a chassis and are keyed to allow installation in only one direction. The design must prohibit upside down insertion of the modules as well as safeguard against the insertion of a module into the wrong slot.
- F. The programmable controller shall have downward compatibility whereby all new module designs can be interchanged with all similar modules in an effort to reduce obsolescence.
- G. All hardware of the programmable controller shall operate at an ambient temperature of 0 degrees to 60 degrees C (32 degrees to 140 degrees F), with an ambient temperature rating for storage of minus 40 degrees to plus 85 degrees C (minus 40 degrees to plus 185 degrees F).
- H. The programmable controller hardware shall function continuously in the relative humidity range of 5% to 95% with no condensation.
- I. The programmable controller system shall be designed to operate in the high electrical noise environment of an industrial plant. The PLC shall be compatible with the communication protocols at all sites.
- J. Manufacturer:
 - 1. Automation Direct P2000
 - 2. Allen-Bradley Control Logix
 - 3. Schneider Electric Modicon

2.2 PROCESSOR

- A. The CPU shall be a self-contained unit, and will provide Ladder Rung program execution and support remote or local programming. This device will also supply I/O scanning and inter-processor and peripheral communication functions.
- B. Communications
 - 1. PLCs shall be furnished in a Radio Telemetry configuration to communicate with the equipment and systems as required. Communications protocol shall be completely transparent to process operators. The PLC shall be an intelligent device that can collect data, process control functions and be locally programmed from a portable programmer.
 - 2. The main CPU front panel shall include a connector that provides inter-processor communication to peripheral support devices. This connector will support communication to a radio frequency (RF) modem device.
 - 3. The programmable controller shall use two independent, asynchronous scans. One scan shall be designated for processing of input and output information only, with the second scan dedicated exclusively to the processing of the logic program. With this criterion it shall be possible to group remote discrete input and output devices to achieve an I/O update time of 7-10 milliseconds per 128 I/O. Input and output devices located in the same back plane (local I/O) as the CPU should be scanned in under 2 milliseconds.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

Concurrent with this I/O update time, the processing of a typical logic program shall not exceed 2 milliseconds for 1024 relay type instructions with a maximum overhead of 4 milliseconds.

- C. Each unit shall handle the required number of process inputs and outputs.
- D. The CPU within the system shall perform internal diagnostic checking and give visual indication to the user by OLED- 4 x 10 character display .
- E. CPU incorporates a 4-line by 10-character OLED (Organic Light Emitting Diode) display for system alarms, information and for displaying user-defined messages.
- F. Non-volatile memory shall store the operating system information to protect against loss in the case of power loss or system shutdown. Only at the time of a hardware change shall this configuration status be altered or re-entered.
- G. Programming Language
 - 1. The programming format shall be ladder logic with real-time cross-reference capability.
 - 2. The PLC shall be programmable using ladder logic and advanced block functions provided by the PLC programming software. The PLC shall allow on-line program changes.
 - 3. Programming of the PLCs shall be accomplished directly via software capable of running on a portable PC (Laptop).
 - 4. The capability shall exist to change a contact from normally open to normally closed, add instructions, change addresses, etc. It shall not be necessary to delete and reprogram the entire rung.
 - 5. It shall be possible to insert relay ladder diagram rungs anywhere in the program, even between existing rungs, insofar as there is sufficient memory to accommodate these additions.
 - 6. A single program command or instruction shall suffice to delete an individual ladder diagram rung from memory. It shall not be necessary to delete the rung contact by contact.
 - 7. It shall be necessary to issue a two part command in order to delete all relay ladder rungs from memory. This will provide a safeguard wherein the operator must verify their intentions before erasing the entire program.
 - 8. A clock/calendar feature shall be included within the CPU. Access to the time and date shall be from the programming terminal, user program, or message generation. Automatic clock/calendar synchronization to an internet time service shall be provided for PLCs with internet access.
 - 9. Latch functions shall be internal and programmable.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

10. The system shall be capable of addressing up to 1000 software timers and 1000 software counters in any combination. The CPU shall handle all management of these instructions into memory. Instructions shall permit programming timers in the "ON" or "OFF" delay modes. Timer programming shall also include the capability to interrupt timing without resetting the timers. Counters shall be programmable using up-increment and down-increment.
11. Timer instructions shall include selectable time bases in hours, minutes seconds, and milliseconds. The timing range of each timer shall be from 0 to 65,535 increments. It shall be possible to program and display separately the timer's preset and accumulated values.
12. The programmable automation controller shall use a signed integer format ranging from minus 65,535 to plus 65,536 for data storage of the counter preset and accumulated values.
13. The programmable controller shall store data in the following formats:
 - a. Signed Integer Numbers ranging from minus 65,535 to plus 65,536.
 - b. Floating Point Numbers consisting of twelve (12) digit mantissa. For numbers larger than 12 digits the CPU shall convert the number into exponential form with a range of plus 1.175494 E minus 38 to plus 3.402824 E plus 38.
 - c. Decimal Numbers ranging from 0 to 9,999,999,999.
14. The programmable controller shall have signed math functions consisting of addition, subtraction, multiplication, and division.
15. When using modules such as analog where multiple channels are terminated on one module, it shall be capable of transferring the current status of all channels to the CPU upon execution of one program instruction. This instruction shall be bi-directional to include data transfer from the CPU to the module or from the module to the CPU.
16. Instructions shall be provided for grouping contiguous 16 bit data words into a file. The system shall address up to 1000 files with up to 1000 words per file. File manipulation instructions such as high speed "file copy" and "file fill", "file to file" move, "element to file" move, "file to element" move, and "first in-first out" shall be supported by the system. The four function math instructions and instructions for performing "logic OR", "logical AND", "exclusive OR", and comparison instructions such as "less than", "greater than", and "equal to" shall be included within the system. All instructions shall execute on either single words or files.
17. The system shall contain instructions that will construct asynchronous and synchronous 16 bit word shift registers. Additional instructions shall be provided to construct synchronous bit shift registers.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

13200-5

18. The programmable controller shall have a jump instruction that will allow the programmer to jump over portions of the user program to a portion marked by a matching label instruction.
19. In applications requiring repeatable logic rungs it shall be capable of placing such rungs in a subroutine section. Instructions that call the subroutine and return to the main program shall be included within the system. It shall be possible to program several subroutines and define each subroutine by a unique label. The processor will support nesting of subroutines up to eight levels deep. The program format as displayed on the programming terminal shall clearly define the main program and all subroutines.
20. It shall be a function of the CPU to automatically manage all data types. For example, if a word stored in the Integer section of memory is transferred into the Floating Point section, the CPU shall convert the integer value into floating point prior to executing the transfer.
21. At the request of the programmer, data contained in system memory shall be displayed on the programming terminal. This monitoring feature shall be provided for input/output status, timer/counter data, files, and system status. Ladder logic rungs shall be displayed on the programming terminal with rung numbers in sequential order. However, the programmer shall have the option of selecting and displaying logic rungs non-contiguously.
22. The system shall provide for rung comments to be entered above ladder logic rungs or networks for all such programmed instances.
23. The capability shall exist for adding, removing, or modifying ladder logic rungs during program execution. When changes to ladder logic are made or new logic rungs are added, it shall be possible to test the edits of such rungs before removal of the prior logic rung is executed.
24. It shall be possible to manually set (force) either on or off all hardwired input or output points from the programming terminal. Removal of these forced I/O points shall be either individually or totally through selected keystrokes. The programming terminal shall be able to display forced I/O points.
25. Scanning the rung only until a positive decision as to the state of the outputs has been made shall accelerate the execution of the program logic.
26. A means to program a fault recovery routine shall exist. When a major system fault occurs in the system, the fault recovery routine shall be executed and then the system shall determine if the fault has been eliminated. If the fault is eliminated, program execution resumes. If the fault still exists, the system will shut down.
27. An interrupt routine shall be programmable such that the routine shall be executed regularly. The interval at which the routine is executed shall be user-specified in the range of 1 to 65,535 milliseconds.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

28. The ability to program ladder logic via symbols from the global database of the programmable controller shall exist.
29. An instruction shall be available to give the ladder program diagnostic information, state control, and sequencing of a process simultaneously, while allowing the capability of user-friendly state programming techniques.
30. An instruction shall be supported to incorporate closed loop control systems. The "proportional", "integral", and "derivative" (PID) elements shall be accessible to the user in order to tune a closed loop system.
31. The CPU shall support indexed and indirect addressing of inputs and outputs, along with all data table words (integer, binary, floating point, timers, and counters) for the software instruction set.
32. The system shall support both bit and word level diagnostic instructions.
33. The processor shall be able to edit, build, and execute logically constructed function blocks (steps). These function blocks shall be executed either selectively, based upon application logic (transitions), or simultaneously.
34. The Contractor shall provide all programming capabilities with the system as described above.

H. Program Storage

1. The program storage medium shall be of a solid state RAM (volatile) type.
2. The programmable controller system shall be capable of addressing up to 50 M words, where each word is comprised of 16 data bits.
3. Memory shall be available in various sizes of word segments of RAM memory. Memory capacity shall be sized to allow for the most economical match to the intended application. There shall be 30% of the memory unused after final programming to allow for future expansion. As a means of upgrading the system each memory segment shall be field expandable up to the maximum number of memory words addressable by the programmable controller.
4. Memory shall contain a battery backup capable of retaining all stored program data through a continuous power outage for 12 months under worst-case conditions. The capability shall exist to remove all batteries from the system without removing system power.
5. The programmable controller system shall provide the capability to use USB Micro Memory Card as a backup for volatile memory. Provide USB Micro Memory Card to store program and data. Reload of program from USB Micro Memory Card to CPU memory shall occur on restoration of power.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

6. The operator should be able to backup volatile memory, including data and program logic onto either a USB Memory Stick or hard disk, at their option using the PLC programming software and programming cable.
7. A minimum of 50 mb 16 bit words shall be allocated from main memory for the purpose of data storage. The programmable controller system shall be capable of storing the following data types:
 - a. External Output Status
 - b. External Input Status
 - c. Timer Values
 - d. Counter Values
 - e. Signed Integer Numbers (16 bit)
 - f. Floating Point Numbers
 - g. Decimal Numbers
 - h. Binary Numbers
 - i. Direct and Indexed addressing
 - j. Internal Processor Status Information
 - k. ASCII and Control Structures
 - l. The above listed data types shall be distinguishable to the CPU by the addressing format. Management of the data types into memory subsections shall be an automatic function of the CPU operating system. Any data can be displayed in Binary, Octal, Hexadecimal, Decimal, or ASCII radices.
8. If contacts or entire rungs are intentionally deleted from an existing logic program, the remaining program shall be automatically repositioned to fill this void. Whenever contacts or entire rungs are intentionally inserted into an existing program, the original program shall automatically be repositioned to accommodate the enlarged program.
9. To reduce the effective scan time in order to detect short pulse duration inputs, it shall be possible to program a select logic rung more than once into memory.
10. The number of times a normally open (N.O.) and/or normally closed (N.C.) contact of an internal output can be programmed shall be limited only by the memory capacity to store these instructions.
 - I. All set points and variables entered into the PLC by an operator shall be stored in memory.

2.3 POWER SUPPLIES

- A. The manufacturer shall provide as standard equipment a system power supply capable of converting 120 VAC line power to the DC power required to operate the programmable controller system.
- B. A single main power supply shall have the capability of supplying power to the CPU and local input/output modules. Auxiliary power supplies shall provide power to remotely located racks.
- C. The power supply shall automatically shut down the programmable controller system whenever its output current is detected as exceeding 125% of its rated current.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

- D. The power supply shall monitor the incoming AC line voltage for proper levels. The system shall function properly within the range of 97 to 132 VAC. If the voltage level is detected as being out of range for more than one-half line cycle, the power supply shall automatically shut down the system and remain disabled until the proper voltage level returns. In addition, the power supply shall provide surge protection, isolation, and outage carry-over up to 2 cycles of the AC line.
- E. Design features of the programmable controller power supply shall include diagnostic indicators mounted in a position to be easily viewed by the user. These indicators shall provide the operator with the status of AC and DC power applied. In addition, a means of disabling power to the CPU shall be possible from a power disconnect switch mounted in a position easily accessible by the operator.
- F. At the time of power-up, the power supply shall inhibit operation of the processor and I/O modules until the DC voltages are within specifications.

2.4 INPUT AND OUTPUT - GENERAL

- A. The process interface modules shall be capable of accepting switch contacts, solid state switch, and high-level logic inputs; 4-20 mA, 1-5 VDC, thermocouple, RTD, 0-10 VDC, and pulse rate analog inputs; and shall provide momentary and latched contact outputs; and 4-20 mA analog outputs as required.
- B. The programmable controller manufacturer shall offer discrete input/output hardware consisting of the minimum following types:
 - 1. Inputs:
 - a. AC/DC input for devices that operate at 120 VAC, 50/60 Hz.
 - b. DC input for devices that operate at 5 to 30 VDC and 10 to 60 VDC.
 - c. Isolated AC input that provides isolation of 120 VAC or 120 VDC input signals.
 - d. TTL (5 volt DC) input for transistor-transistor logic, either high or low true logic, compatible with input devices such as solid-state control and measuring equipment.
 - 2. Outputs:
 - a. AC output for devices that operate at 120 VAC, 50/60 Hz.
 - b. DC output for devices that operate at 10 to 60 VDC.
 - c. Isolated AC output which provides sixteen (16) isolated outputs capable of switching 120 VAC or 220 VAC power.
 - d. Contact output which provides sixteen (16) normally open and sixteen (16) normally closed reed relay outputs.
 - e. Contact output which provides sixteen (16) normally open/normally closed reed relay outputs.
 - f. Contact output which provides eight (8) normally open or eight (8) normally closed contacts
- C. Each input or output module shall be a self-contained unit housed within an enclosure.
- D. The input/output enclosure (chassis) with its respective modules shall be of universal type and compatible with any, programmable controller manufactured by the supplier.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

- E. During normal operation, a malfunction in any remote input/output channel shall affect the operation of only that channel and not the operation of the CPU or any other channel.
- F. Any remote input/output channel shall be field selectable to shut down the CPU upon failure of that channel.
- G. Upon remote channel shutdown the CPU shall see all inputs on the malfunctioning channel as they were when the shutdown occurred and all outputs shall de-energize on that channel.
- H. All communications on the input/output channels between the remote I/O and the CPU shall be digital in nature (discrete voltages).
- I. Circuit components for both remote input and output shall be mounted on plug-in modules and keyed to prevent module insertion into the wrong slot.
- J. Isolation shall be used between all internal logic and external power circuits. This isolation shall meet the minimum specification of 1500 VRMS.
- K. It shall be possible to replace any input or output module without disturbing field wiring.
- L. Each I/O module shall contain a visual indicator to display ON/OFF status of individual input or output points.
- M. Discrete output modules shall be provided with self-contained fuses for overload and short circuit protection of the module. These cards shall also be capable of having fused swing arms per point so as not to disturb the card and/or wiring while changing a blown fuse.
- N. All user wiring to I/O modules shall be through a heavy-duty terminal strip. Pressure-type screw terminals shall be used to provide fast, secure wire connections.
- O. All input/output modules shall be color coded and titled with a distinctive label.
- P. All input modules shall have a specified filter time constant to limit the effects of voltage transients.

2.5 DISCRETE INPUTS

- A. Switch contact input modules shall provide power to dry-field contacts or transistor switches, or accept high level logic input signals. Contact inputs shall be optically isolated. The input circuits shall be designed to withstand transients and surges without damage.
- B. Light emitting diodes shall be provided to indicate a closed contact, conducting transistor switch, a low positive logic level, or AC line voltage on conditions.
- C. The minimum number of discrete inputs per site shall be the number of discrete inputs needed to build a fully functional SCADA system, plus 20% for spare connections.

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

2.6 DISCRETE OUTPUTS

- A. The switch contact output modules shall be capable of providing dry-contact or solid state switches in either momentary (pulsed), or latched (sustained) mode to control AC or DC powered loads.
- B. All DC output circuits shall incorporate current limiting and AC output circuits shall include fuses. Dry contact output contacts shall be rated 5 amps at 120 VAC minimum. Output failure mode shall be selectable so that upon PLC or Ethernet network failure all outputs shall be placed in the non-conducting mode, or remain as were prior to failure. Isolation resistance shall be 1000 ohms minimum at 300 VDC between any set of field terminals and any other set or earth ground. Isolation voltage shall be 500 VAC rms minimum between any set of field terminals and any other set or earth ground. Light-emitting diode type of status indication shall be provided for each pair of latching (sustained) contact output pair of field terminals.
- C. Light emitting diodes shall be provided to indicate a closed contact, conducting transistor switch, a low positive logic level, or AC line voltage on conditions.
- D. At minimum, the contractor shall provide sufficient discrete output modules to connect all discrete outputs as needed to build a fully functional SCADA system, plus 20% for spare connections.

2.7 ANALOG INPUTS

- A. The analog input modules shall accept 4-20 mA DC, 1-5 VDC, thermocouple, RTD, 0-10 VDC, and pulse frequency single ended and differential inputs from field-mounted transmitters. Common mode input protection of 30 VDC minimum shall be provided.
- B. Input signal conversion shall be a minimum of 13-bit word with a resolution of 8191 bits.
- C. Input accuracy shall be 0.5 percent of full scale. The control console shall provide DC power for the field transmitters as required.
- D. At minimum, the contractor shall provide sufficient analog input modules to connect all analog inputs as needed to build a fully functional SCADA system, plus 20% for spare connections.

2.8 ANALOG OUTPUTS

- A. The analog output modules shall accept 4-20 mA DC, 1-5 VDC, thermocouple, RTD, 0-10 VDC, and pulse frequency single ended and differential inputs from field-mounted transmitters. Common mode output protection of 30 VDC minimum shall be provided.
- B. Output signal conversion shall be a minimum of 12-bit word with a resolution of 4095 bits.
- C. Output accuracy shall be 0.5 percent of full scale. The control console shall provide DC power for the field transmitters as required.
- D. At minimum, the contractor shall provide sufficient analog output modules to connect all

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

analog outputs as needed to build a fully functional SCADA system, plus 20% for spare connections.

2.9 PLC PROGRAMMING SUPPORT SOFTWARE

- A. One licensed copy of PLC programming software shall be provided under this Section. It shall be capable of being installed on a portable programmer. A copy of the original application specific PLC program on diskette/CD ROM shall be provided to the Town of Wellfleet with all necessary licensing requirements for the Town to own and maintain the software. Provide the necessary cables for connecting to the PLCs from a portable programmer.
- B. Editing, addressing, and searching features
 - 1. Mouse based
 - 2. Allow cut and paste operations
 - 3. Address & Symbol search
 - 4. Search and replace operation
 - 5. Automatic symbolic address assignment
- C. I/O Configuration & monitoring
 - 1. I/O configuration of racks and modules
 - 2. I/O monitoring
- D. Diagnostics and Troubleshooting
 - 1. Real-time data table monitoring
- E. Reporting and Utilities
 - 1. Reports
 - a. Ladder logic
 - b. Cross reference
 - c. Data Table dump
 - d. Data Table usage
 - e. Unused Addresses
 - f. Rack description
 - g. Program revision history
 - 2. Program upload / download
 - 3. Security access controls

PROGRAMMABLE LOGIC CONTROLLERS (PLCs)

- F. Manufacturer: same as PLC manufacturer.
- G. Program Version: The programming package shall be the most sophisticated version, with all options provided and shall be the latest version at the time of purchase of the software.

PART 3 - EXECUTION

3.1 GENERAL

- A. The PLCs shall be located within the existing SCADA enclosures. All PLCs, processor racks and power supplies shall be grounded to meet the manufacturer's specifications and installation recommendations.
- B. All field wiring shall terminate at terminal blocks within the PLC enclosure.
- C. All terminals and wires shall be uniquely numbered and labeled for easy identification. Numbers shall match those identified in wiring diagrams.
- D. All panel construction shall meet the requirements of Division 13320 Specifications.

3.2 TESTING

- A. Complete in accordance with Specification Section 13320 – Instrumentation and Controls
- B. The Contractor shall perform onsite operability tests and system acceptance tests.

3.3 TRAINING

- A. Provide eight (8) hours of training on PLC, power supply, and I/O module maintenance, replacement, and troubleshooting.

END OF SECTION 13200

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 13320

INSTRUMENTATION & CONTROLS

PART 1-GENERAL

1.1 SUMMARY

- A. It is the intent and requirement of this project to have a single instrumentation and control system integrator/supplier (ICSI/S or Integrator) complete all the work covered under this Section of the Specifications, including: furnishing all plant, labor, equipment, instruments, devices, appliances, hardware, software, accessories, incidentals and materials, and in performing all operations in connection with the furnishing, installation, calibration, testing, certification, and training of all instruments, equipment, devices associated with the process instrumentation and control systems, complete in place, in accordance with the Contract Documents.
- B. All work provided by the Integrator shall be done in harmony with the Contractor, Contractor's sub-contractors, Engineer, Owner (Town), and Owner's existing SCADA system.
- C. All work shall be done in accordance with the National Electric Code, National Electric Safety Code, Occupational Safety and Health Administration, Underwriters Laboratories, Inc., International Society of Measurement and Control, National Electric Manufacturers Association, MADEP requirements, and all other state and local codes.
- D. Related Work
 - 1. Control, delivery, storage, and handling of equipment in accordance with Section 01610.
 - 2. Division 13 – Special Construction

1.2 REFERENCE STANDARDS

- A. Publications are referred to in the text by basic designation only. Where a date is given for reference standards, that edition shall be used. Where no date is given for a reference standard, the latest edition in effect at the time of bidding shall apply.
- B. American Petroleum Institute (API)
- C. International Society of Measurement and Control (formerly Instrument Society of America).
 - 1. ISA S5.4, Instrument Loop Diagrams
 - 2. ISA S20, Specification Forms for Process Measurement and Control Instruments, Primary Elements and Control Valves.
 - 3. ISA RP60.3, Human Engineering for Control Centers
 - 4. ISA RP60.6, Nameplates, Labels, and Tags for Control Centers

INSTRUMENTATION & CONTROLS

13320-1

- D. National Electric Manufactures Association (NEMA)
- E. National Fire Protection Agency (NFPA)
- F. Underwriters Laboratories, Inc. (UL)
- G. American Society for Testing and Materials (ASTM)

1.3 RESPONSIBILITY FOR EQUIPMENT

- A. **Scope of Work.** The Contractor shall provide the services of an instrumentation and control system integrator/supplier (ICSI/S or Integrator) who shall furnish and install all of the equipment, instruments, devices, and materials described and specified in this Section. The Integrator shall furnish and install all appurtenant materials, including specialty cables, connectors, tubing, and necessary mounting and accessory equipment to provide a complete operating system. All equipment shall be furnished as indicated in the Contract Documents and specified herein, or as required to insure proper system functioning.
- B. **Responsibility and Coordination.** The Contractor's attention is directed to the fact that the instrumentation is an integrated system which shall be furnished by one supplier who shall provide all of the equipment and appurtenances regardless of manufacturer. Substitutions of functions specified will be unacceptable.
- C. All of the equipment shall be of the manufacturer's latest, most modern proven design and shall, as far as practical, be of one manufacturer. Overall system and component accuracy shall be as guaranteed by the specific manufacturer.
- D. It shall be the responsibility of the Contractor to furnish a complete and fully operational system. The Contract Documents are intended to include all details of a complete equipment installation, but do not purport to cover all details entered into the design of the complete system. The Contractor shall be responsible for all details which may be necessary to properly install, adjust and place in operation the complete installation. The Contractor shall assume full responsibility for additional costs which may result from unauthorized deviations or substitutions from the specifications and all requirements necessary to integrate the new systems with the Town's existing system. **An inspection of the Town's existing SCADA and I&C systems is strongly encouraged during the bid phase.**
- E. System responsibility shall be by a single instrumentation and control system integrator/supplier (ICSI or Integrator). The Integrator shall be responsible to the Contractor for: satisfactory design detail of a complete coordinated system; start-up, testing, and calibration services; training; and on-site quality assurance.
- F. The Contractor shall not furnish separate equipment and attempt to assemble a system. This work is to be performed by a qualified control systems company as approved by the Engineer.

1.4 QUALIFICATIONS OF INSTRUMENTATION & CONTROL SYSTEM INTEGRATOR

A. The evaluation of qualifications of each Instrumentation and Control System Integrator/Supplier (ICSI or Integrator) will be in accordance with the following requirements, as determined by the Engineer:

1. Responsiveness to each of the specific requirements, both technical and contractual.
2. Documentation that demonstrates the Instrumentation and Control System Integrator is both financially and technically capable of providing and implementing the instrumentation and control system, as specified.
3. The Instrumentation and Control System Integrator shall have a staffed field service department with full-time service technicians. Service technicians shall be in the direct employ of the Instrumentation and Control System Integrator, not a sub-contractor, capable of performing detailed engineering, coordination, drafting, procurement, scheduling, inspection, programming, calibration, and testing of equipment supplied. Qualification summaries and resumes of staff shall be submitted upon request.
4. The Instrumentation and Control System Integrator shall provide a list of at least seven (7) currently operating installations that use communications, and control systems similar to the one specified for this project.
5. The Instrumentation and Control System Integrator shall provide documentation that they have built and placed into service at least 5 systems of similar scope within the past 60 months.
6. The final decision regarding the acceptance of the qualifications for the Instrumentation and Control System Integrator shall be that of the Engineer. Therefore, it is imperative that the Bidder understand the Contractor qualifications for the Instrumentation and Control System Integrator set forth herein, prior to submitting a Bid for this project.
7. The following Instrumentation and Control System Integrators have been pre-qualified for this project:
 - a. Cape Cod Water Resources, LLC
PO Box 628
North Truro, MA 02652-0628
(508) 280-0767
 - b. R.E. Erickson
595 Providence Hwy
Walpole, MA 02081-4230
(508) 668-9330
 - c. Harbor Controls
85 Commerce Park Road

1.5 SUBMITTALS

- A. The Integrator shall submit the following in accordance with Section 01300.
1. Qualifications Submittal: Within 15 days of the Contract Award the Contractor shall submit detailed information associated with the Integrator to be subcontracted for the project. The information shall include project references from five (5) water/wastewater projects of similar complexity (including contact information for prior projects, resumes of staff to be participating in this project, and location of staff responsible for responding to the site within four hours to resolve start-up issues). The project descriptions and references shall include an approximate value of the project and contact information (Engineer and Owner). The information shall clearly demonstrate compliance with paragraph 1.4 of this Section. The Qualifications submittal shall be submitted to the Engineer, reviewed, and approved before any further Instrumentation, Control, or SCADA system submittals will be accepted by the Engineer. Failure to meet the minimum requirements of this Section shall be grounds for rejection as an acceptable Integrator. If the Contractor's proposed Integrator is rejected, a new Integrator shall be proposed by the Contractor until the Integrator is deemed to be qualified by the Engineer.
 2. Project Plan and Schedule: a Project Plan and Schedule submittal shall be submitted within 30 calendar days of Contract Award. This submittal must be reviewed and approved by the Engineer before any further Instrumentation, Control, or SCADA system submittals will be accepted by the Engineer, and shall, as a minimum contain the following:
 - a. Overview of the proposed system.
 - b. A summary of conformance of the equipment supplied with the specifications and identification of any substitutions or deviations.
 - c. Summary of Integrator's approach to the work, including: a proposed sequence and phasing of work, detailed description of maintaining existing SCADA and telemetry system while installing new work; coordination of work provided by others; and coordination of SCADA system between Integrator and Town.
 - d. Plan and approach to installation, testing, calibrating, and training.
 - e. Implementation schedule with schedule durations and milestones that includes: equipment purchase, manufacturing, delivery, installation, testing, start-up, calibration, training, and certificate of installation in accordance with the sequence of work.

- f. Project personnel and organization chart for each task to be completed: design, installation, testing, calibration, and training.
 - g. Proposed list of submittals including specific contents of each submittal.
3. Hardware, Panel Drawings, and Loop Drawings: the Integrator shall submit a single all-inclusive package as detailed herein. The submittal shall contain a job index sheet for all equipment, materials, and devices to be furnished, and a detailed table of contents for the submittal package. At a minimum, the submittal shall include the following:
- a. A complete system architecture diagram showing in schematic form, the interconnections between major hardware components including control centers, panels, power supplies, consoles, computer and peripheral devices, network equipment, PLCs, PLC I/O modules, OIT, and like equipment. The system architecture diagram shall be complete and shall depict all required cables, details on connection requirements, network modules, switches, communication modules, port numbers, and rack slot numbers. The intent of this submittal is for the Integrator to develop a diagram that is complete in every aspect to allow purchase of all required equipment by part number, and to allow a qualified technician to interconnect all equipment without having to refer to additional manuals or literature. The system architecture diagram shall be provided on 11 x 17 inch paper and may be shown on multiple sheets.
 - b. Component specifications, manufacturer's descriptive literature, shop drawings, and ISA-S20 data sheets for all devices/equipment being furnished. The information shall clearly indicate all pertinent design data for Engineer to evaluate conformance with the specifications. Devices shall reference the tagging convention used in the Design Documents.
 - c. Submit certified calibration data for all flow metering devices.
 - d. Submit UPS system sizing calculations listing all connected and anticipated loads, battery backup times, and spare capacity. Refer to Specification Section 16353 – Static Uninterruptible Power Supply.
 - e. Component drawings showing dimensions, mounting, and external connection details including external piping and/or wiring for all field and pipeline mounted equipment.
 - f. Panel Drawings. Where panels are furnished, provide: bill of materials drawing listing each panel component; fabrication and nameplate legend drawings; internal wiring and piping schematic drawings clearly showing all equipment, terminal, and bulkhead numbers; conduit access locations; panel construction details; fabrication and painting specifications (including color); panel layout drawing showing the location of each device/component; panel wiring diagram showing all signal and power connections. Wiring diagrams to show all wire sizes, numbers, wire colors,

INSTRUMENTATION & CONTROLS
13320-5

and terminal block numbers. The drawings shall be drawn to scale and detail all equipment in and on the panel.

g. **Loop Drawings:** The Integrator shall submit detailed loop diagrams for each analog and digital loop in compliance with ISA S5.4 format. Loop drawings shall include the location of each device using a minimum of three areas (field, back of panel, front of panel), and shall show all intermediate wiring locations such as junction boxes or field termination panels. Drawings shall reflect actual wire numbers, terminal block numbers, and equipment/device tag IDs. Loop drawings shall be submitted on 11 x 17 inch paper folded to 8.5 x 11 inches.

4. **Testing Plan:** the Integrator shall submit a detailed testing plan describing the method and procedure for testing each loop. The procedure shall include checkoff/signoff sheets/forms for each component/device for: tag identification, installation, wiring, tubing, calibration, adjustments, and space for comments. The procedure shall include checkoff/signoff sheets/forms for each loop including panel interface terminations, I/O interface terminations, I/O signal operation, total loop operation, and space for comments. For each analog device, calibration and testing sheets shall be provided to document calibration and testing results including: scale ranges, functions, modes, interlocks, required and actual I/O signals at 25%, 50%, 75%, and 100%, and space for comments. After completion of the system installation and testing, submit a written certification that the system installation has been complete as specified, and to the satisfaction of the Integrator. The testing plan shall meet the requirements of Part 3 of this Section.

5. **Training Plan:** the Integrator shall submit an outline of the proposed training to be provided to the Owner's personnel. Training shall be directed to the different needs of various users of the system. At a minimum, training programs shall be developed for the following areas: basic hardware and equipment operation; system maintenance; system calibration; equipment replacement; and basic trouble shooting. The training plan shall meet the requirements of Part 3 of this Section.

6. **Final System Documentation:** After approval of the system, submit six complete bound sets of final documentation manuals. The manuals shall be submitted in 3-ring binders, maximum size of 3-inches, with drawings reduced to 11 x 17 inch, then folded to 8.5 x 11 inch for inclusion. Each section shall be uniquely numbered and separated by a binder tab. The cover and edge of each volume shall contain the Owner's name, project name, Integrator name, date, and volume number, and number of volumes. At a minimum, the submittal shall contain the following:

a. Table of Contents

b. An instrument and equipment list for all devices supplied including tag numbers, manufacturer's model number, range, span, set points,

manufacturer, manufacturer's telephone number, local supplier name and telephone number.

- c. An ISA S20 data sheet for every type of device and equipment supplied.
 - d. Detailed service, maintenance, installation, and operation instructions for each device/instrument supplied.
 - e. Complete as-built panel drawings, wiring diagrams, loop diagrams, and system architecture schematic.
 - f. The cover and edge of each volume shall contain the Owner's name, project name, Integrator name, date, and volume number, and number of volumes.
- B. Submit software discs for all licensed software to be provided.

1.6 WARRANTY

- A. Contractor shall provide an equipment manufacturer's guarantee that the materials and/or workmanship of the equipment be free from defects for a period of one year from date of the Engineer's Letter of Substantial Completion.
- B. The Contractor shall provide, at the time of start-up, a letter certifying that the equipment has been installed properly, calibrated, and is in working order suitable for operation.

PART 2 - PRODUCTS

2.1 GENERAL

- A. All instrumentation and electronic equipment shall be UL approved and of the manufacturer's latest proven design, utilizing printed circuitry and epoxy coating (or equal) to prevent contamination by dust, moisture and fungus. First generation equipment with less than three years general use shall have documentation on construction, operation, field test, and user list.
- B. All equipment shall be suitable for operation in the environment of the project. Solid state components shall be conservatively rated for their purpose, to provide reliable (>90%) performance over ambient atmospheric temperature between 0-140 degrees Fahrenheit and 0 to 95 percent relative humidity. All indoor control panel-located electronics shall be suitable for operation in ambient temperatures of 40 degrees F to 120 degrees F. All field electronics and outdoor panel equipment shall be suitable for operation in ambient temperatures of -40 degrees F to 140 degrees F.
- C. All electronic instrumentation shall be of the solid state type and shall utilize linear transmission signals (to and from) of isolated 4 to 20 mA DC (milliampere direct current), however, distribution within a panel or cabinet may use variable voltage (1-5 VDC – volts direct current).

INSTRUMENTATION & CONTROLS

13320-7

- D. Outputs of equipment that are not of the standard signals outlined above shall have the output immediately raised and/or converted to compatible standard signals for remote transmission. No zero based signals shall be allowed.
- E. All electronic/digital equipment shall be provided with radio frequency interference protection.
- F. All transmitter output signals shall include signal and power source isolation and boosting (as required).
- G. All receiving devices and field instruments when operating in a loop shall be of a design such that a failure of an individual device shall not affect the operation and integrity of the remaining functions or devices. All instruments and devices, either remote or panel mounted, shall have an individual, internal on-off switch.
- H. All signal converters, isolation transformers, power regulators, power converters, fuses, switches, relays, signal converters, integrators, computing devices, alarm trips, and related equipment required by the instrument manufacturers and necessary to complete the functional requirements described in the loop descriptions shall be furnished and installed by Integrator. All instruments and devices requiring an external power supply shall have an internal on-off switch.
- I. All electronic transmitting equipment shall provide loop power. True 2-wire transmitters may have loop power supplied in the receiving instrument if available or by a plug-in power supply mounted in the receiving instrument panel. A separate and isolated power supply for each device within a loop shall be supplied.
- J. All instruments and equipment shall be provided with suitable mounting hardware, floor stands, wall brackets, and instrumentation racks.
- K. All instrument air and fluid fittings and valves necessary for the operation of instruments shall be suitable and compatible for the process fluids being contacted.
- L. Nameplates (equipment tags) shall be provided on all field-mounted instruments. Nameplates shall be constructed of stainless steel. Nameplates shall be a minimum of 1.5" long times 0.75" high with 3/16" stamped letter height. Wording shall be the equipment tag id. Nameplates shall be attached to the instruments using stainless steel screws or a stainless steel wire/band passing through a hole in the tag and secured to the instrument.
- M. The PROGRAMMABLE LOGIC CONTROLLERS (SECTION 13200), SEQUENCE OF OPERATIONS (SECTION 13465), SCADA SYSTEM (SECTION 13400), AND PROCESS INSTRUMENTATION AND CONTROL PRODUCTS (SECTION 13325) indicate the intent of the process and interconnection between EQUIPMENT, INSTRUMENTATION & CONTROL PRODUCTS, INSTRUMENTS, AND DEVICES. EQUIPMENT specified in Division 13 does not purport to cover all equipment which may be required to complete the process intent. The equipment specified herein does not include all of the required equipment and devices necessary for a completely operational

INSTRUMENTATION & CONTROLS
13320-8

system. The Integrator shall provide all necessary equipment required in order to perform the function for the system.

2.2 ELECTRICAL

- A. Equipment shall operate on a 60 Hertz alternating current power source at a nominal 120 volts, plus or minus 10%, except where specifically noted. Where possible, all field instruments shall be 24 VDC loop powered. Regulators and power supplies required for compliance with the above shall be provided between power supply and interconnected instrument loop. Where equipment requires voltage regulation, constant voltage transformers shall be supplied.
- B. All switches shall have double-pole double-throw contacts rated at a minimum of 600 VA, unless specified elsewhere.
- C. All materials shall be UL listed and approved.
- D. Equipment shall be constructed (or configured) so that when a power interruption occurs, the equipment, instrument, and/or device resumes normal operation without manual resetting when power is restored, unless otherwise noted.
- E. All conductors running from the field to control panels shall be of a single, continuous length, without splices, except at approved junction boxes. Special care shall be exercised to carry grounding lines through such junction boxes with the least possible resistance. Multi-conductor cable may be used between junction boxes and control panels.
- F. All shielded cable shall be grounded at the control panel end only. Shields shall be carried through junction boxes with the least possible resistance and kept isolated from ground at these points. The field end of the shield shall be insulated to prevent grounding.
- G. All external connection points shall be made at terminal blocks with No 6-32 or larger screws.

2.3 EQUIPMENT

- A. Network Communication Devices
 - 1. Ethernet Network Unmanaged Switches (no fiber): Ethernet network unmanaged switches shall be provided for SCADA network communications and have a sufficient number of RJ45 ports to support its function, have one spare port, and have no fewer than 5 ports.
 - a. The Ethernet switch shall be self-contained unit capable of 24-hour per day unattended operation.
 - b. Ethernet switch shall provide network interface for control system components such as programmable controllers, OITs, access card readers, and radio modem.

INSTRUMENTATION & CONTROLS

13320-9

The Ethernet communication module shall support the following Ethernet media standards:

- i. 100Base-TX copper with RJ-45 connector.
 - c. The Contractor shall furnish and install all necessary accessories and ancillary equipment/materials required for complete operation of the unit, including Ethernet cables, power supply, power adapters, and mounting hardware.
 - d. The Ethernet switch shall have a manufacturer's warranty of not less than 18 months.
 - e. Manufacturer: Netgear ProSafe 10/100 Desktop Switch, AutomationDirect, Perle, or approved equal.
2. Ethernet Network Managed Switches: Ethernet network managed switches shall be provided for SCADA network communications and have a sufficient number of RJ45 ports and ST fiber optic ports to support its function, have one spare port, and have no fewer than 5 ports.
- a. The Ethernet switch shall be self-contained unit capable of 24-hour per day unattended operation.
 - b. Ethernet switch shall provide network interface for control system components such as programmable controllers, OITs, radio modem, and fiber telemetry. The Ethernet communication module shall support the following Ethernet media standards:
 - i. 100Base-TX copper with RJ-45 connector.
 - ii. 100BaseTX with ST fiber optic connector.
 - c. The Contractor shall furnish and install all necessary accessories and ancillary equipment/materials required for complete operation of the unit, including Ethernet cables, power supply, power adapters, and mounting hardware.
 - d. The Ethernet switch shall have a manufacturer's warranty of not less than 18 months.
 - e. Manufacturer: AutomationDirect SE-SW8M-2ST, or approved equal.

B. Lightning/Surge Protection

- 1. General - Lightning/surge protection shall be provided to protect the instrumentation system from induced surges propagating along the signal and power supply lines. The protection systems shall be such that the protective level shall not interfere with normal operations but shall be lower than the instrument surge withstand level, and be maintenance free and self-restoring. Instruments shall be housed in a suitable metallic

INSTRUMENTATION & CONTROLS

13320-10

case and properly grounded. Ground wires for all surge protectors shall be connected to a good earth ground and where practical each ground wire run individually and insulated from each other. These protectors shall be mounted with the instrument enclosure or a separate NEMA 4X junction box coupled to the enclosure.

2. Power Supply – Protection of all instrument power supply lines shall be provided. Cabinets, panels, and groups of field instruments shall be protected by isolation transformers and surge suppressors. Individual field instruments shall be protected by individual gas-filled discharge tube surge suppressors (if integral units not provide with the device).
3. Communications – Protection of all communication lines shall be provided. The unit shall be back panel mounted and is to be connected between the telemetry and control equipment. Transient voltages above 90V line to ground or 180V line to line will cause the gas discharge tubes to short to ground. If the peak lasts more than an instant, 1/4 amp fast blow fuses will open the line.
4. Lightning/surge protection devices shall be as manufactured by Telematic, EDCO, Joslyn, MCG Electronics, Transector, or approved equal.

C. Relays

1. The Loop Descriptions indicate a functional description for a control system. In order to provide complete compatibility with the equipment being supplied the Integrator shall be responsible for furnishing, installing, and interfacing all relays as needed to provide a complete and operational system. Relays shall include: general purpose, control, timing, and intrinsically safe.
2. Relays shall be heavy duty, solid state electronic suitable for the installed environment and application.
3. Relays shall be functional with input voltages of 120 VAC and 24VDC and provide output voltages of 120 VAC and 24VDC, as needed. Timing relays shall provide additional output capabilities for “on” delay, “off” delay, or instantaneous.
4. Electrical relays for handling power circuits shall be solid state general purpose as manufactured by Westinghouse, Allen-Bradley, General Electric, or approved equal.
5. Relays handling light duty control, telemetering, or alarm functions shall be plug-in type, complete with dust and moisture proof enclosure as manufactured by Potter & Brumfield, Square D, General Electric, or approved equal.

D. Current to Current Converters

1. Current to current converters shall transform current input signal to a proportional 4-20 mA current output signal. The unit shall be of solid state electronic circuitry sealed in a protective epoxy compound, and shall be for surface or rear of panel mounting.

2. Current to current converters shall provide signal conversion capabilities, input/output isolation and output power boosting.
3. Signal output drive capability shall be 4-20 mA into 1,000 ohms load.
4. Accuracy shall be 0.25 percent of span.

E. 24 VDC Power Supplies

1. Integrator shall furnish and install all power supplies needed to power field instruments and devices specified herein. Power supplies shall be equipped with and on/off circuit breaker.
2. The final requirements and exact locations for the power supplies shall be the responsibility of the Integrator. These units shall be provided and sized to handle the applied load conditions, with 25% space capacity.
3. All power supplies shall be of the same manufacturer and of the same type.
4. All power supplies shall be regulated and shall be suitably protected during the operation of the unit and also incorporate protection to the equipment it serves.
5. Power supplies shall meet the following additional requirements:
 - a. Input power: 120 VAC, +/- 10 percent, 60 hertz
 - b. Output voltage: 24 VDC
 - c. Line regulation: 0.05 % for 10 volt line change, 0.15 percent for full load.
6. Power supplies shall be as manufactured by Acopian, Sola, Lambda, Square D, or approved equal.

2.4 CONTROL PANELS, ENCLOSURES, CABINETS

- A. The following paragraphs describe the general requirements of control panels, enclosures, consoles, and cabinets.
- B. The Integrator shall be responsible for ensuring final panel arrangements to accommodate all required equipment for a fully integrated and operational system as specified herein and in Division 13.
- C. Equipment Mounting and Arrangement.
 1. All components shall be mounted in a manner that shall permit service, adjustment, testing, and removal without disconnection, moving or removing any other component. Components mounted on the inside of panels shall be mounted on removable plates and not directly to the enclosure. Mounting shall be rigid and stable unless shock mounting is required otherwise by the manufacturer to protect equipment from vibration.

INSTRUMENTATION & CONTROLS

13320-12

2. All exterior panel mounted equipment shall be installed with suitable gaskets, faceplates, hinges, and locking devices required to maintain the NEMA rating of the panel.
3. ISA Recommended Practice RP60.3 shall be used as a guide in layout and arrangement of panels and panel mounted components.
4. Panel layouts shall be submitted to the Engineer for review and approval.

D. Nameplates and Nametags.

1. Nameplates shall be provided for all flush mounted equipment and devices. The nameplates shall be 3/32-inch thick and approximately 1-inch by 3-inch constructed of black and white laminated, phenolic material having engraved letters approximately 1/4-inch high, extending through the black face into the white layer. The letters shall be white against a black background. Nameplates shall be attached to panels by self-tapping stainless steel screws or rivets. Nameplates shall also be provided for each control panel identifying the panel and shall be located at the top center of the panel. Size of nameplate shall be as required for proper visual identification.
2. Nametags shall be provided for all equipment located mounted inside the panel. Each and every device shall be tagged with embossing tape nametags with identification reference which shall correspond to all drawings and wiring diagrams for the system. The nametags shall be neatly installed and shall be clearly visible for service and maintenance of the equipment.

E. Electrical

1. Control Panels shall receive power from the source and voltage as required.
2. Control panels shall be provided with the required fuse protection. Provide a lug for grounding connection up to a No. 1/0 AWG conductor. Fuses shall not be in excess 15 amperes. Panels shall be provided with a separate main circuit breaker and electrical panelboard with individual circuit breakers for feeding equipment located within the panel.
3. All instruments and devices shall be separately fused as required to protect the equipment.
4. A plug in header with convenience outlets and flexible plug-in leads shall be supplied for each instrument power supply.
5. All wiring shall comply with local and National Electrical Code in open bundles wired to numbered terminals.
6. Connections to I/O system shall be made by terminating all field wiring on terminal strips within the panel. All wiring external to the equipment supplied shall be run in

conduit. It is the responsibility of the Integrator to make all terminations, including providing terminations from new equipment to existing equipment.

7. All panel backerboards shall be completely assembled and wired at the factory. All wiring shall be grouped or cabled and firmly supported to the panel. All wiring shall be completely tagged, color coded, and numbered throughout the panel. The number designation shall be the same throughout the panel and each wire shall be tagged with number strips at intervals of no less than twelve inches. Not less than 8-inch clearance shall be provided between the terminal strips and the base for conduit and wiring space.
8. Minimum permissible signal wiring insulation voltage is 600 volts, with the possible exception of shielded or other special cable as required by the manufacturer and approved by the Engineer.
9. All interconnecting wire and wiring to terminals for external connections shall be not less than No. 16 AWG copper, insulated for not less than 600 volts with a moisture and heat resistant material and flame retardant nonmetallic covering. Terminal blocks for No. 12 AWG external connections shall be furnished complete with marking strip, covers, and pressure connectors.
10. Shielded conductor pairs to control modules and analog equipment shall be brought directly to terminals provided.
11. Terminal strips shall be provided for the purpose of connecting all signal wiring. All terminal strips shall be completely labeled and numbered throughout for each and every unit. Direct inter-wiring between equipment will not be allowed. Each panel shall have at least an additional 25 percent spare terminals.
12. Only one side of a terminal block row shall be used for internal wiring. The field wiring side of the terminal shall not be within 6 inches of the side panel or adjacent terminal and 12 inches from the bottom of the panel. Wiring troughs shall not be filled to more than 60 percent visible fill. Wiring trough covers shall be match marked to identify placement. If component identification is shown on covers for visibility, the I.D. shall also appear on the mounting sub-panel.

F. Panel/Cabinet Components

1. All control panels shall include, make provisions for, and provide sufficient space for all installed components.
2. Racks, mounting hardware, and supports shall be furnished and used for the installation of all panel components. Mounting hardware shall be heavy duty, corrosion resistant, equal to stainless steel or cadmium plated.
3. All instruments, components, and devices shall be heavy duty industrial type, or equal.

4. Provide natural ventilation and de-humidification (desiccant) as required to properly maintain equipment operation and heat dissipation for the installed environment.
5. Print storage pockets shall be provided on the inside of each panel and shall be sufficient size to hold all of the prints required to service the equipment.

2.2 RADIO HARDWARE

- A. The Contractor shall provide a fully functional radio communication system. Any related costs, hardware, communication tests, licensing, labor, etc. to provide a fully functional system is the responsibility of the Contractor at no additional cost to the Owner.
- B. Systems proposed with radio hardware from more than one radio manufacturer will not be acceptable.
- C. Radio hardware shall be high performance and designed for point to multipoint operation.
- D. The Contractor shall supply and install all radio equipment and cables to provide a fully operational system. The radio system shall meet the requirements of the FCC license.
- E. Radio Transceivers
 1. General: The radio modems shall be Cal-Amp Viper SC+ 200MHz or approved equal. The radio modem will operate with a 10 to 30 VDC power supply. All radio modems shall be configurable as master station, repeater, or remote radio. All radios shall be capable of redundancy, be robust and designed for data transmission, FCC approval, and FCC and UL listed. All radios shall have a 1 Year Manufacturer's warranty.
 2. Radio: The radio modem will be configurable for operation to match existing MHz band width. The radio modem will include an Ethernet 10/100 Base RJ45 connector, serial connector, and antenna connector. The radio modem will include an LED light to indicate Power, Status, Ethernet Activity, Ethernet Link, and Receive/Transmit.
 3. Power Supply: The power supply shall be Moxa DR-4524 or approved equal.

2.3 ANTENNAS AND CABLES

- A. New antennas and cables compatible with the radio modems shall be provided. Antennas and cables shall be installed at each existing SCADA site and Wellfleet Police Department in accordance with the manufacturer's recommendations.
- B. The antennas shall be rated and installed to withstand 150 MPH winds with ½ inch radial ice.
 1. Yagi (Coles Neck Wellfield and Boy Scout Wells): Antenna shall be high performance, rugged and weatherproof with a frequency range to match the radio modem. All exposed areas shall be coated with UV polyester. Antenna shall be ¾"

INSTRUMENTATION & CONTROLS

diameter heavy wall aluminum. Antenna shall be Comtelco Y6623D-200, or approved equal.

2. Omnidirectional (Water Storage Tank and Wellfleet Police Department): Rugged collinear antenna with a frequency range to match the radio modem. Antenna shall be Telewave ANT220F6, or approved equal.
 3. All antenna shall be provided with manufacturer mounting kits. Provide dielectric protection for all dissimilar metals.
- C. The Contractor shall provide surge protection and grounding of the antennas and masts in accordance with the Massachusetts Electric Code and manufacturer's instructions. Surge suppressor shall be PolyPhaser VHF50HN, or approved equal.
- D. The Contractor shall provide coaxial antenna cable to connect the new antennas to the new Radio Modems. The Contractor shall secure the cable in a neat and orderly condition in accordance with manufacturer requirements. Hanging or loose cables not securely attached will not be accepted.
- E. Antenna masts shall be suitable for the intended application, meet a wind load of 150 MPH, and securely supported in accordance with manufacturer requirements. The antenna masts shall be coordinated with the antenna, weatherhead, and coaxial cable to provide a complete, functional, durable, weather proof system.

2.5 MISCELLANEOUS EQUIPMENT

- A. Ethernet Cable
1. CAT 5E type with RJ45 connectors. Suitable for intended environment. As manufactured by Belden, Cisco, or approved equal.
- B. Operator Interface Terminal (Coles Neck Wellfield and Boy Scout Wells): The operator interface shall be via a 10" diagonal color STN Liquid Crystal Display (LCD) touch screen. It shall have a minimum of 320x240 pixel resolution. The screen shall have 192 touch cells (16x12). The panel shall be rated for NEMA 4/4X (indoor). The panel shall be compatible with the PLCs as supplied in Section 13200. The Operator Interface Terminal shall be manufactured by Automation Direct, or approved equal.
- C. Spare Parts
1. Spare parts shall be provided as a part of the start-up services during the initial start-up and phase-in period. These items shall include accessories such as fuses, electrodes, membranes, fluids, charts, ink, lights, etc. required to start-up and operate the system for a period of 60 days. These items shall be packaged in separate containers and shipped to the job site with the instruments and shall be tagged "INSTRUMENT START-UP EQUIPMENT."
 2. Spare parts and accessories above and beyond those being provided for start-up services shall be provided under this Section. All spare parts shall be packaged and shipped at one time. Separate shipment of spare parts shall not be acceptable. The

INSTRUMENTATION & CONTROLS

13320-16

Engineer shall be notified of the shipment release in writing indicating that all items have been shipped. Each item shall be checked by the Engineer as being received and that all components have been provided as specified.

3. A one year supply of consumables and replacement parts required for all instruments and devices being furnished for the system. A list of spare part to be included in the one year supply of consumables and replacement parts shall be provided to the engineer during the shop drawing approval stage. Consumables and replacement parts shall be those over and above that which have been specifically identified in this section.
4. At a minimum, spare parts shall consist of the following:
 - a. One (1) spare connecting cable for each type provided including the antenna connecting cable
 - b. One (1) spare antenna for each type provided
 - c. One (1) spare power supply for each type and size provided
 - d. One (1) spare radio modem for each provided

PART 3 - EXECUTION

3.1 PRODUCT HANDLING

- A. Special instructions for proper field handling and installation required by the manufacturer for proper protection shall be securely attached to each piece of equipment prior to shipment.
- B. Each package shall be tagged to identify its location, tag number, and function in the system. Identification shall be prominently displayed on the outside of the package.
- C. A permanent stainless steel or other non-corrosive material tag firmly attached and permanently and indelibly marked with the instrument tag number, as given in the tabulation, shall be provided on each piece of equipment supplied under this section.
- D. Equipment shall not be stored out-of-doors. Equipment shall be stored in dry, heated, permanent shelters and, including in-line equipment, shall be adequately protected against mechanical injury. If any apparatus has been damaged, such damage shall be repaired or the damaged equipment replaced by the Contractor at his own cost and expense. If any apparatus has been subject to possible exposure or injury by water, it shall be thoroughly dried out and put through such tests as directed by the Engineer. This shall be at the cost and expense of the Contractor, or the apparatus shall be replaced by the Contractor at his own expense.

3.2 INSTALLATION

- A. The existing SCADA control panels at the Coles Neck Wellfield, Boy Scout Wells, and Water Storage Tank shall be reused. The existing PLCs, I/O modules, terminal strips, and radio modems shall be demolished and replaced as specified in Division 13.

INSTRUMENTATION & CONTROLS

13320-17

- B. Instrumentation and accessory equipment shall be installed in accordance with the best field and shop practices.
- C. The workmanship shall be in accordance with the best field and shop practices for the instrument and control systems.
- D. All workmen shall be skilled in the work to which they are assigned, and all work shall be performed under an instrumentation foreman. The instrumentation foreman shall be identified to the engineer prior to construction and installation,
- E. All wiring and piping shall be constructed perfectly plumb, square, level, and true to lines and surfaces indicated, in a neat, substantial and workmanlike manner, and in such a way as to properly serve for the purpose intended. All members and parts, upon installation, shall be properly framed, secured together, and anchored in place. All cuts shall be deburred and immediately cleaned from opposite end before connecting.
- F. All instruments shall be mounted, piped and connected in strict accordance with the manufacturer's instructions. All wall mounted panels shall be mounted 5 feet above the floor, as measured to the center of the panel, or as directed by the Engineer.
- G. All internal wiring of the panels shall be done by the panel manufactured in accordance with the drawings, and instrument manufacturer's instructions.
- H. The instrument specifications indicate the intent of the interconnections between and the type of individual instrument. The proposed equipment shall be complete with all mounting hardware and accessories to satisfy the functional requirements.
- I. All work shall be executed in full accordance with codes and local rulings. Should any work be performed contrary to said rulings, ordinances and regulations, the Contractor shall bear full responsibility for such violations and assume all costs arising there from.
- J. All piping to and from field instrumentation shall be provided with necessary unions, test tees and shut-offs.
- K. Interfacing fixtures shall be compatible with the equipment to which they are attached and shall comply with the applicable specifications.
- L. Coordination with the process and equipment in addition to standard quoted fixtures required to conform the instrumentation to the process shall be the responsibility of the Contractor. The instrument and control system supplier shall provide detailed information on the fixtures being supplied and the extent of the field installation required.
- M. Brackets and hangers required for mounting of equipment shall be provided as noted on and/or as required. The brackets and hangers shall be installed in a workmanlike manner and shall not interfere with any other equipment. Devices shall be resistant to corrosion from acids, bases, and oxidants, and applicable to the environment for which they are being installed.

INSTRUMENTATION & CONTROLS
13320-18

- N. Investigate each space in the building through which equipment must pass to reach its final location. If necessary, the manufacturer shall be required to ship his material in sections sized to permit passing through such restricted areas in the building.
- O. The shield on each process instrumentation cable shall be grounded as directed by the manufacturer of the instrumentation equipment but in no case shall more than one ground be employed for each shield.
- P. Maximum practical separation shall be maintained between signal (analog alarm, and status) conduits and power feeders and AC systems.
- Q. All field conductors shall terminate at the panel terminal board. Millivolt signal wires (i.e., thermocouple) may be connected direct to the input terminals of the receiving instrument if so specified.
- R. All signal wire terminations to field equipment and panel components shall be completed by the Integrator.
- S. All wire ends shall be terminated with hook fork type non-split compression lugs.
- T. All wire ends shall be identified at both ends with wire markers.
- U. Installation of fiber optic cable within control panels and console assemblies shall refer to cable manufacturer's specifications for bend radius. Use cable breakout assembly as recommended by the cable manufacturer. Provide basket, strain relief as required to meet manufacturer's strain requirements.
- V. Clean and prepare surfaces on which signs and tags will be mounted prior to installation.
- W. Entry to field enclosures shall be through the back, side, or bottom (not top) with weatherproof hubs. Wiring shall enter near the terminal point and not obstruct access to removal of components.
- X. Lifting rings from cabinets/assemblies shall be removed. Hole plugs of the same color as the cabinet shall be provided and installed for the holes.
- Y. The Contractor shall analyze the radio path from all locations, including Coles Neck Wellfield, Boy Scout Wells, Water Storage Tank, and Wellfleet Police Department. Consideration shall be given to every factor that can affect radio propagation. Based on these analyses, the Contractor shall provide transmitter power, receiver sensitivity, antenna height and gain, and transmission line to provide a substantial fade margin for maximum system reliability. The Contractor shall provide all radio path surveys and design the system for at least 95.0% reliability. The Contractor shall provide all services necessary to obtain a new FCC radio license for the telemetry system. Non licensed spread spectrum radio systems are not acceptable.
- Z. Antenna cables should be supported at regular intervals every 4.5 feet in exposed locations. Antennas and related equipment must not interfere with vent and hatch access. Cables shall not be attached to ladders or obstruct manholes and platforms.

INSTRUMENTATION & CONTROLS

13320-19

- AA. All antenna mountings should be done in a manner that does not damage storage tank protective coatings system and the mountings should not compromise any components of the tank. All mounting equipment should be fabricated from corrosion resistant materials or protected by corrosion preventative coatings.
- BB. Particular attention shall be given to the correct installation of the antennas to give adequate protection from nearby lightning strikes by providing a low resistance DC path to ground. The Contractor shall follow all Manufacturer's instructions for installing the antennas so as to insure reliable operation

3.3 FIELD TESTS

- A. Prior to final field connections to any of the instrument panels, the Contractor shall clean all work completed including the interior of all panels; and remove all dirt, trash, wire clippings, and foreign material. The outside of all instrument panelboards are to be cleaned, and damaged painted surfaces touched up as required to leave the equipment in an acceptable condition. This shall include all nameplates, tags, and identification of equipment and devices within or on the front of the panels.
- B. No form of energy shall be turned on to any part of the instrumentation system prior to receipt by the Engineer of a certified statement of approval of the installation from the Contractor containing his supplier's authorization for turning on energy to the system.
- C. It shall be the responsibility of the instrumentation system supplier to provide a factory trained and qualified service person from the manufacturers' of the equipment to TEST AND CALIBRATE ALL EQUIPMENT and to INSTRUCT the Contractor on EQUIPMENT INSTALLATION and the ENGINEER and OWNER on operation of the equipment.
- D. No other instrumentation system manufacturer's personnel other than those persons directly from the service department of the manufacturer of the equipment and identified in the approved Project Plan shall be acceptable to perform field testing.
- E. All tests shall be conducted in accordance with prior Engineer approved procedures, forms and checklist. Each specific test to be performed shall be described and a space provided after it for sign off by the appropriate party after the satisfactory completion.
- F. Signed copies of the test procedures, forms and check lists will constitute the required test documentation.
- G. Provide all special testing materials, equipment, and devices. Where ever possible, perform tests using actual process variables, equipment, and data. Where it is not practical to test with real process variables, equipment and data, provide suitable means of simulation. Define these simulations techniques in the test procedures.
- H. Each test shall be in the cause and effect format. The person conducting the test shall initiate an input (cause) and upon the system's or subsystem's producing the correct

INSTRUMENTATION & CONTROLS

result (effect), the specific test requirement will have been satisfied. Implicit in these testing requirements is extensive coordination between the Integrator and Engineer. The Integrator is responsible for proving that the system functions in a manual mode without the aid of the PLC/HMI software. The Integrator is also responsible for verifying all I/O is connected correctly and providing valid readings at the PLC system. The Integrator is also responsible for proving the automatic/remote functions that require PLC/HMI software.

- I. The Integrator shall coordinate all testing with the Engineer.
- J. The Engineer reserves the right to test or retest all specified functions whether or not explicitly stated in the prior approved Test Procedures with no additional cost.
- K. The Engineer's decision shall be final regarding the acceptability and completeness of all testing.
- L. The Integrator shall furnish the services of field service engineers, all special calibration and test equipment and labor to perform the field tests.

3.4 START-UP/COMMISSIONING

- A. During the start-up and commissioning the Contractor shall provide sufficient personnel to aid with the start-up of the instrumentation and controls equipment to be provided and installed by this Contract. This shall include services to correct any faults and to make the necessary adjustments for the proper operation of the equipment and installation. No other instrumentation system manufacturer's personnel other than those persons directly from the service department of the manufacturer of the equipment and identified in the approved Project Plan shall be acceptable to perform this work.
- B. After completion of the Functional Acceptance Test, the Instrumentation and Control and SCADA System shall operate for a period of 14 consecutive days, under conditions of process operation, without a single non field repairable malfunction.
- C. During the Full System Demonstration Test and extended 14-day period, the Integrator and Contractor shall have available, within 4 hours of notification; personnel who have an intimate knowledge of the hardware and software furnished and installed under this Contract.
- D. While this test is proceeding, the Contractor shall have full use of the system. Only Contractor operating personnel shall be allowed to operate equipment.
- E. Any malfunction of hardware and/or software furnished under this Contract during the tests shall be analyzed and corrected by the Integrator or equipment supplier's service technician. The Engineer will determine whether any such malfunctions are sufficiently serious to warrant a repeat of this test.
- F. Any malfunction during the and 14-day period which cannot be corrected within 24 hours of occurrence, or more than two similar failures of any duration, will be considered as a non-field repairable malfunction.

INSTRUMENTATION & CONTROLS

13320-21

3.5 TRAINING

- A. The cost of training programs to be conducted with Town personnel shall be included in the Contract price. The training and instruction shall be directly related to the system being supplied. The Integrator is responsible for training associated with all hardware, including PLC system troubleshooting and repair, and training on PLC and HMI system software.
- B. The Integrator shall provide training in accordance with the approved training plans. The Integrator shall provide detailed manuals to supplement the training courses. The manuals shall include specific details of equipment supplied and operations specific to the project.
- C. The Integrator shall make use of teaching aids, manuals, slide/video presentations, etc. After the training services, such materials shall be delivered to Owner.
- D. The training program shall represent a comprehensive program covering all aspects of the operation and maintenance of the system hardware.
- E. All training schedules shall be coordinated with, and at the convenience of the Owner.
- F. The Integrator shall schedule their training to allow sufficient time in the project schedule to provide training on the PLC and HMI systems software. The exact details of the Integrator training will be coordinated with the Engineer during the submittal process, and approved by the Engineer.
- G. On site (field) training shall be conducted at the Owner's designated location and shall provide detailed hands on instruction to personnel covering: system debugging, troubleshooting, maintenance procedures, calibration procedures, installation, and system operation. The training shall run at times chosen by the Owner.
- H. The Contractor shall provide organized instrumentation and control systems training to be conducted by qualified manufacturer's service representatives for operations staff totaling no less than twenty four (24) hours. Training will include equipment startup, operation, calibration, preventative maintenance, corrective maintenance, installation, and trouble shooting. Contractor will provide the Engineer with a proposed training schedule and outline at least 14 days prior to the proposed dates of training. Content and schedule to be approved by the Engineer. Training will only be conducted for equipment that has been completely installed, tested, calibrated, and is in acceptable working order. Training on installed equipment that has not been adequately tested and calibrated will not be acceptable.
- I. The training shall be conducted over a period of six months as follows:
 - 1. One (1) eight-hour work days: immediately after successful completion of the I&C system.
 - 2. One (1) eight-hour work days: three months after successful completion of the I&C

INSTRUMENTATION & CONTROLS

system.

3. One (1) eight-hour work days: six months after successful completion of the I&C system.

- J. Training days (and hours) do not have to be consecutive, however the total training time shall equal twenty four total hours as specified above. Contractor shall provide written verification to the engineer that all equipment is properly calibrated and in good working order prior to the beginning of TRAINING.

3.6 MANUFACTURER'S SERVICES

- A. The supervisory service of a factory-trained service engineer who is specifically trained on the type of equipment herein specified shall be provided for a period of not less than two (2) eight-hour days during construction to assist the Contractor in equipment installation; the location of sleeves; methods of installing conduit and special cable; mounting, piping, and wiring of one of each type of device; and the methods of protecting all of the equipment prior to placing it into service.
- B. Upon completion of the installation, the services of the above service engineer shall be provided for a period of not less than two (2) eight-hour days for calibration and testing as described in Section 3.3.
- C. Upon completion of the equipment calibration and testing, the services of the above service engineer shall be provided for a period of not less than twenty four (24) hours for instruction and training as described in Section 3.5.

END OF SECTION 13320

THIS PAGE INTENTIONALLY LEFT BLANK

SECTION 13325

PROCESS INSTRUMENTATION & CONTROL PRODUCTS

PART 1-GENERAL

1.1 SUMMARY

- A. This Section of the Specifications includes process instrumentation and control products, instruments, devices, and accessories associated with Process Instrumentation and Control Systems.
- B. The work covered under this Section of the Specifications includes furnishing all plant, labor, equipment, instruments, devices, appliances, hardware, software, accessories, incidentals and materials, and in performing all operations in connection with the furnishing, installation, calibration, testing, certification, and training of all instruments, equipment, devices associated with the process instrumentation and control systems, complete in place, in accordance with the Contract Documents, by the instrumentation and control system integrator/supplier (Integrator) as specified in Section 13320.
- C. All work provided by the Integrator shall be done in harmony with the Contractor, Contractor's sub-contractors, Engineer, and Owner.
- D. All work shall be done in accordance with the National Electric Code, National Electric Safety Code, Occupational Safety and Health Administration, Underwriters Laboratories, Inc., International Society of Measurement and Control, National Electric Manufacturers Association, and all other state and local codes.
- E. Related Work
 - 1. Division 13 – Special Construction

1.2 RESPONSIBILITY FOR EQUIPMENT

- A. Refer to Section 13320 – Instrumentation and Controls

1.3 WARRANTY

- A. Refer to Section 13320 – Instrumentation and Controls

1.4 SUBMITTALS

- A. Refer to Section 13320 – Instrumentation and Controls

PART 2 - PRODUCTS

2.1 INSTRUMENTATION GENERAL

- A. All instrumentation and electronic equipment shall be UL approved and of the manufacturer's latest proven design, utilizing printed circuitry and epoxy coating (or equal) to prevent

PROCESS INSTRUMENTATION AND CONTROL PRODUCTS

- contamination by dust, moisture and fungus. First generation equipment with less than three years general use shall have documentation on construction, operation, field test and user list.
- B. All equipment and devices furnished hereunder shall be designed for continuous industrial service and shall be of modular construction capable of field expansion.
 - C. All equipment shall be suitable for operation in the environment of the project. Solid state components shall be conservatively rated for their purpose, to provide reliable (>90%) performance over ambient atmospheric temperature between 0-140 degrees Fahrenheit and 0 to 95 percent relative humidity. All indoor control panel-located electronics shall be suitable for operation in ambient temperatures of 40 degrees F to 120 degrees F. All field electronics and outdoor panel equipment shall be suitable for operation in ambient temperatures of -40 degrees F to 140 degrees F.
 - D. All electronic instrumentation shall utilize transmission signals (to and from) of isolated 4 to 20 mA DC, unless otherwise approved by the Engineer.
 - E. All electronic/digital equipment shall be provided with radio frequency interference protection.
 - F. All transmitter output signals shall include signal and power source isolation and boosting (as required).
 - G. Indicators, controllers, integrators, relays, and other receiving devices when operating in a loop shall be of a design such that a failure of an individual device shall not affect the operation and integrity of the remaining functions. All indicators, either remote or panel mounted, shall have an individual, internal on-off switch.
 - H. Electronic transmitting equipment shall provide loop power. True 2-wire transmitter may have its loop power supplied in the receiving instrument if available or by a plug-in power supply mounted in the receiving instrument panel.
 - I. All equipment necessary to complete the functional requirements shall be supplied by the systems supplier and shall be of the same manufacturer as the controllers, indicators, and recorders unless otherwise specified (e.g. signal converters, integrator, computing devices, alarm trips, etc.).
 - J. All instruments and equipment shall be provided with suitable mounting hardware, floor stands, wall brackets, panel racks, and rails.
 - K. All instrument air and fluid fittings and valves necessary for operations shall be suitable and compatible for the process fluids being contacted.
 - L. All necessary fuses and switches required by the instrumentation manufacturer for his equipment shall be provided with the equipment. All instruments requiring an external power supply shall have an internal on/off switch.
 - M. All conductors running from the field to control panels shall be of a single, continuous length, without splices, except at approved junction boxes. Special care shall be exercised to carry grounding lines through such junction boxes with the least possible resistance.

PROCESS INSTRUMENTATION AND CONTROL PRODUCTS

N. Metal nameplates shall be provided on all field-mounted elements, indicators and transmitters. Wording and sizing of nameplates shall be as described in Section 13320.

O. Instrument Summary List:

Section	Instrumentation	Type
2.2	Level	Ultra-Sonic Level Transducers and Transmitters

2.2 LEVEL INSTRUMENTS

A. Ultrasonic Level Transducers and Transmitters (Coles Neck KOH Day Tank)

1. Type: Ultrasonic type level transducers and integral transmitters.
2. Performance/Functional: Level monitoring system shall have a range of up to 49 inches with a resolution of 0.019” and an accuracy of 0.125”.
3. Tank Transducers/Transmitters: All level transducers shall be coordinated with the tank height and chemically compatible with tank contents. The wiring from the transducer to the local SCADA panel shall be housed in conduit. Input: 4-20 mA from transducer/transmitter, scalable; Output: 4-20 mA output for an input to the SCADA system.
4. Enclosure: NEMA 4X, wall mounted.
5. Power Required: 12 – 30 V DC supply.
6. Manufacturer: Flowline EchoPod DL10, or Engineer approved equal.

2.3 MISCELLANEOUS EQUIPMENT

A. Spare Parts

1. Spare parts shall be provided as a part of the start-up services during the initial start-up and phase-in period. These items shall include accessories such as fuses, electrodes, membranes, fluids, charts, ink, lights, etc. required to start-up and operate the system for a period of 60 days. These items shall be packaged in separate containers and shipped to the job site with the instruments and shall be tagged "INSTRUMENTATION START-UP EQUIPMENT."
2. Spare parts and accessories above and beyond those being provided for start-up services shall be provided under this Section. All spare parts shall be packaged and shipped at one time. Separate shipment of spare parts shall not be acceptable. The Engineer shall be notified of the shipment release in writing indicating that all items have been shipped. Each item shall be checked by the Engineer as being received and that all components have been provided as specified.
3. A one year supply of consumables and replacement parts required for all instruments, analyzers, and devices being furnished for the system. A list of spare part to be included in the one year supply of consumables and replacement parts shall be provided to the engineer during the shop drawing approval stage. Consumables and

PROCESS INSTRUMENTATION AND CONTROL PRODUCTS

replacement parts shall be those over and above that which have been specifically identified in this section.

4. Refer to Section 13320 for additional spare part requirements.

PART 3 – EXECUTION

REFER TO SECTION 13320 – PROCESS INSTRUMENTATION AND CONTROL

END OF SECTION 13325

SECTION 13400

SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM

PART 1 – GENERAL

1.1 SUMMARY

- A. This specification has been developed to establish minimum requirements for the Supervisory Control and Data Acquisition (SCADA) software to be provided and programmed under this Section for the remote control, monitoring, and alarming of the Town of Wellfleet water system in its entirety.
- B. This specification also describes the content to be included on each screen, the colors used for status, its functionality and the general layout to be used throughout all screens.
- C. Develop SCADA screens to display status, provide control capabilities and provide remote alarming capabilities.
- D. An inspection of the Town's existing SCADA and I&C systems is strongly encouraged during the bid phase.
- E. Related Sections
 - 1. Division 13 – Special Construction

1.2 SUBMITTALS

- A. Submit under provisions of this Section.
- B. Product Data: Provide catalog sheets and technical data sheets to indicate all aspects of the software package and its capabilities.
- C. Submit licenses to the Town for all software provided.
- D. Submit Manufacturer's programming manuals.
- E. Submit a legal copy of the SCADA software to be run on the SCADA PC. All SCADA software and hardware or software keys shall be licensed to the Town of Wellfleet. The cost of the one-year Contract shall be included in the bid price for this construction Contract.
- F. Submit a two (2) year maintenance/upgrade Proposal to the Owner covering the purchase and installation of all upgrades to the SCADA software package during the maintenance period.
- G. Provide a printed database listing and indicating each database point and their associated properties including but not limited to:

1. Tagname
 2. Description
 3. Data type
 4. Access method for I/O items
 5. Default values
 6. Event and alarm logging properties
- H. Submit proposed SCADA screens for review and approval. The submittal shall include page printouts of the actual screens that will be developed for use at the facilities/sites. Hand drafted pictures are not acceptable.
- I. Submit all software scripting and non-visible variable manipulation and control programming.

1.3 OPERATION AND MAINTENANCE DATA

- A. Submit under provisions of this Section.
- B. Manuals shall be published by the Manufacturer and shall be of the most recent publication date.

1.4 TRAINING

- A. The Contractor shall include 8 hours of on-site training conducted by the Contractor's programmer to answer programming questions.
- B. Also, an additional 12 hours shall be provided to modify the SCADA system to provide additional control and/or status that is not specified in the Contract and is requested by the Owner. The sessions can be informal with respect to agenda; however, it must be formally documented indicating the personnel being trained, the date of the training, the training time utilized and signatures of all parties present.

PART 2 – PRODUCTS

2.1 SCADA SOFTWARE

- A. The SCADA software (SS) shall be designed for use in the Microsoft Windows 10 Professional operating system for PCs.
- B. The SS shall be of the manufacturer's latest shipping version.
- C. The SS shall be complete with all functions available to the Owner. The Owner shall not be required to purchase any software to provide the full functionality of the software.
- D. The SS shall be a combination development/runtime version and shall have a minimum point count of 16,000 points. The system shall be capable of upgrading to an unlimited point count

- E. The SS shall support the following communications protocols at a minimum and shall be standard with the software:
 - 1. Ethernet
 - 2. Automation Direct Productivity Suite
 - 3. Modbus RTU
 - 4. GE Fanuc
 - 5. DirectNET
 - 6. Modicon Modbus Ethernet
 - 7. Profibus

- F. The SS shall be object-based and event-driven.

- G. The SS shall be able to be programmed while on-line and shall provide uninterrupted monitoring and control when switching between programming mode and runtime mode.

- H. The SS shall be compatible with any OPC server or OPC client.

- I. The SS shall be capable of performing the following basic math functions:
 - 1. Addition
 - 2. Subtraction
 - 3. Multiplication
 - 4. Division
 - 5. Square root

- J. The SS shall be capable of performing PID algorithms and control processes utilizing the PID output.

- K. The SS shall be capable of data logging.

- L. The SS shall be capable of trending real-time and historical data.

- M. The SS shall be capable of creating alarms based on set points and/or logical expressions.

- N. The SS shall maintain an event file and an alarm file that can be printed at a later date.

- O. The SS shall be capable to interface with spreadsheet programs such as Microsoft Excel.

- P. The SS shall be supplied with a library of graphic displays for the creation of SCADA screens.

- Q. Manufacturers:
 - 1. Indusoft Web Studio V.8.1SP5, latest version. **No Substitutions Allowed.**

2.2 REPORTING SOFTWARE

- A. Software shall be provided and programmed to gather data from the SCADA system and to generate monthly, weekly and daily reports that will be used by the Owner.

2.3 ALARMING SOFTWARE

- A. The software shall be designed for use in the Microsoft Windows 10 Professional operating system for PCs.
- B. Alarming software shall be provided, installed and programmed to allow remote access to acknowledge alarms and to provide remote alarming capabilities.
- C. The following software functions shall be provided as a minimum:
 - 1. Notification of personnel by phone – on or off site.
 - 2. Voice/sound over remote speakers at facility.
 - 3. Pop-up on-screen windows.
 - 4. Voice alarm messages.
 - 5. Interfaces with the SCADA software package provided.
 - 6. Multiple adjustable trip settings for analog signals.
 - 7. Priority calling sequence.
 - 8. Archival of alarm history.
 - 9. Pager formatting.
 - 10. Customized day & time settings for phone/pager numbers – according to availability of personnel.
 - 11. Custom recording of voice messages.
 - 12. Acknowledgement from SCADA software package.
- D. Manufacturers
 - 1. Indusoft Web Studio V.8.1SP5, latest version. **No Substitutions Allowed.**

2.4 OPERATOR INTERFACE

- A. Existing PC Workstation relocated by Contractor from Department of Public Works to Wellfleet Police Department.

PART 3 - EXECUTION

3.1 SCADA SCREENS GENERAL

- A. Each screen shall be set up with similar toolbars along the top and bottom of the screen.
- B. The top toolbar shall include objects that will return the operator to the previous screen, the next screen and the overview screen.
- C. The bottom toolbar shall include the date and time, and number of active alarms.

- D. The top toolbar shall include an object that will take the operator to the alarm screen when selected.
- E. The top toolbar shall include an object that will take the operator to the engineering screen if authorized to that security access level of the system.
- F. All points received by the system, digital and analog shall be displayed at least once in a manner approved by the Owner.
- G. All operator level set points shall be displayed and editable on the operator level screens.
- H. All set points shall be included on the Engineering screen or screens available from the Engineering screen.
- I. Each set point shall be configured with a corresponding security level that will not allow manipulation if the operator's security level is below that assigned to the set point.
- J. Motors running will be colored red and motors off will be colored green.
- K. Motors starting will be flashing red – determined by a motor being called to run and the feedback that the motor is running has not been received yet.
- L. Motors stopping will be flashing green – determined by a motor being called to stop and the feedback signal indicating the motor is running is still being received.
- M. Valves with status feedback to the SCADA software shall be green when open; red when closed and yellow if neither limit switch has been reached.
- N. Alarms for a piece of equipment will be indicated in both the alarm window/screen and will also change that piece of equipment to a flashing yellow.
- O. Each screen shall be drawn such that it appears as the facility is actually built. For example, the floor plan of the structure will be used as the starting point for that screen. Equipment will be drawn where it is physically located.
- P. Section views for system screens shall be used where it is determined that the plan view cannot adequately show the information.
- Q. The overview screen shall be set up such that the operator can select an area of the Town, using the mouse, select that area and have the screen for that area appear.
- R. Analog displays shall include a description by name and the value of the parameter. The number of decimal places to use should be verified with the Owner/operator to determine the best choice for the application.
- S. The SCADA screen sequencing shall follow the flow of the process.

SCADA SYSTEM
13400-5

T. Overview Screen

1. The overview screen shall be drawn such that it looks like a general map, of the Town of Wellfleet showing major roads and the locations of each of the monitored remote stations. Each remote station shall indicate as active/inactive (based on motors running or not) or faulted.
2. Sub-screens shall be directly accessible from the Overview screen by selecting remote station from a list on the side or bottom of the screen. Each of the sub-screens shall provide a means to return directly to the overview screen, move forward to another remote station screen or go directly to a specific remote station/overview screen by selecting it from a list on the side or bottom of the screen. Additional sub-screens shall be provided as necessary to display all status and control functions for each remote station.

U. Sub-Screens

1. Location Screens

- a. After selecting the location a new screen will appear showing all details of that station/site. This screen will be drawn to show the equipment as it physically appears, (floor plan), with trend data, alarms and other I/O as indicated on the drawings displayed.
- b. From the screen, the operator shall be provided with an acknowledgement pushbutton to silence local alarms.

2. Trend Screens

- a. There shall be a trend screen developed for each site. Each screen shall include up to 6 trend lines per screen. Each trend line shall have a scale associated with it along with a unique color assigned to it.
- b. The trend line may be a digital state, an analog signal or an expression (if expressions are requested by the Owner, the expression shall be provided to the Contractor and will not exceed more than 5 mathematical and/or boolean operators that are standard to the SCADA package).
- c. A label shall be provided for each trend line indicating the variable name, its digital value (on/off if discrete or a discrete result of an expression, and the actual value of the signal for analogs and or expressions). The color of the label shall be the same as the color of the trend line.
- d. Scales for each trend line shall be provided. The range of the scale shall correspond with the transmitted signal. If discrete, the scale section shall indicate On/Off for motors.
- e. Each trend screen shall be coordinated with the Owner to allow specific operator preferences of data to be trended together for their operations analysis.

- f. The operator shall be able to select the time scale to be used for each trend screen. The selection for each trend screen shall be individually set and isolated from all other trend screen widths. It shall be selectable from the trend screen without having to enter the programming mode.
3. Engineering Screen(s)
- a. The Engineering Screen(s) shall be used as a location for all set points with the control system. This screen shall be accessible by any operator, but only authorized operators with a passcode can change set points.
 - b. This screen(s) shall include all set points including set points that appear on other screens.
 - c. This screen(s) shall be set up in a tabular form with sections labeled and devoted to specific systems.
 - d. Multiple Engineering screens may be necessary if there isn't enough room to appropriately display all information on one screen.
4. Alarm Summary Screen(s)
- a. The alarm summary screen(s) shall show a list of alarms for each site along with a selection switch to "enable/disable" each alarm. If disabled, that alarm point will be inactive and will not generate an alarm on the system.
 - b. All sites will be listed by Type or as approved by the Town. Site alarm summary screens shall be accessible from any site.
 - c. When an alarm is enabled by the selector switch and is activated, the display for that alarm shall show the alarm condition.
 - d. "Acknowledge" and "Clear Alarms" buttons shall be provided for performing the actions indicated.
 - e. Alarms will be logged for a total of thirty (30) days. The list of alarms shall be sortable and searchable.

3.2 ALARMING SOFTWARE

- A. The alarming software shall be programmed to automatically dial remote personnel when an alarm at a facility has occurred and has not been acknowledged by an operator at the facility for an operator adjustable amount of time.
- B. The programming will provide for ten (10) different people to be called. Each based on a priority system; with varying times (up to 2 different times each) each can be called.

- C. Alarms/Alarm dial-outs shall be provided for each of the remote stations, and repeater station if provided.

3.3 REMOTE ACCESS SOFTWARE

- A. Provide licensed copies of the most current versions of Indusoft Secure Viewer that is compatible with the provided version of the SCADA package provided earlier in this specification.
- B. The remote access software shall be installed on the SCADA PC and have a security configuration consistent with the SCADA software.

3.4 I/O SIGNAL COUNT

- A. Match existing I/O signal count at Coles Neck Wellfield, Boy Scout Wells, and Water Storage Tank.
- B. Add analog input for new KOH Day Tank Level Sensor at Coles Neck Wellfield.
- C. **An inspection of the Town's existing SCADA and I&C systems is strongly encouraged during the bid phase.**

3.5 ALARM SCHEDULE

- A. Match existing alarm schedule at Coles Neck Wellfield, Boy Scout Wells, and Water Storage Tank.
- B. **An inspection of the Town's existing SCADA and I&C systems is strongly encouraged during the bid phase.**

3.6 INTERLOCK SCHEDULE

- A. Match existing interlock schedule at Coles Neck Wellfield, Boy Scout Wells, and Water Storage Tank.
- B. **An inspection of the Town's existing SCADA and I&C systems is strongly encouraged during the bid phase.**

END OF SECTION 13300

SECTION 13465

SEQUENCE OF OPERATIONS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of DIVISION 0 - BIDDING AND CONTRACT REQUIREMENTS and other DIVISION 1 Specification Sections, apply to this section.

1.2 SUMMARY

- A. This specification has been developed to describe a basic functional description of each process by means of a loop description. These function descriptions shall act as a reference for the Contractor and I&C Integrator.
- B. The existing loop descriptions for the Coles Neck Wellfield, Boy Scout Wells, and Water Storage Tank shall be maintained and provided under this Contract. **An inspection of the Town's existing SCADA and I&C systems is strongly encouraged during the bid phase.**
- B. The loop descriptions are intended to provide for system operation. The loops specified under this section describe the general system operating requirements and may not include all required control interlocks or safety shutdowns required based on actual process equipment supplied. The control system supplier shall be responsible for coordinating the actual requirements with the individual equipment manufacturers and recommendations, and providing all control and safety equipment required. Coordinate final loop descriptions with Engineer, Owner, and equipment manufacturers.
- C. Revise all process control strategies within 90 days following initial startup as directed by the Engineer and/or the Owner to reflect changes in the process control. Refer to minimum requirements listed in Section 13400, paragraph 1.4.B.
- D. Related Sections: The following sections contain requirements that relate to this Section:
 - 1. Division 1 - General Requirements
 - 2. Division 13 - Special Construction

1.3 SUBMITTALS

- A. Submit the following in accordance with the Conditions of Contract and Division 1 Specification Sections and as specified herein.
- B. Submit flow diagrams for the programming of the PLCs.
- C. Submit PLC ladder logic including cross-reference tables, I/O listings, tag names and database configurations.

SEQUENCE OF OPERATIONS

13465-1

- D. Submit PLC to SCADA system translation tables including cross-reference tables, I/O listings, tag names and database configurations.

1.4 OPERATIONS AND MAINTENANCE INSTRUCTION MANUALS

- A. Operation and Maintenance Manuals: Submit materials for inclusion in Operating and Maintenance Manuals specified in Division 1.

PART 2 – PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 SEQUENCE OF OPERATIONS

- A. Summaries of alarm conditions, equipment interlocks, and I/O signal counts shall match existing or as noted in 13400.
- B. The on/off controls for the Coles Neck Wellfield and the Boy Scout Camp Wells shall be determined by the pressure as measured by the transducer at the Water (Lawrence Road) Storage Tank.
- C. The Boy Scout Wells includes well controls, emergency shower, station intrusion, temperature sensor, pressure indicator, flow meter, pH analyzer, potassium hydroxide feed system, and radio telemetry. Maintain existing loop descriptions.
- D. The Water Storage Tank includes tank pressure, intrusion system, and radio telemetry. Maintain existing loop descriptions.
- E. The Coles Neck Wellfield includes well controls, temperature sensor, pressure indicator, flow meter, pH analyzer, and potassium hydroxide feed system. Maintain existing loop descriptions. Add analog input for KOH Day Tank Level Sensor.
- F. Interlocks: Refer to Specification Section 13400 for interlocks. All controls and interlocks must meet MADEP requirements.
- G. Alarms: Refer to Specification Section 13400 for a summary of alarms.

END OF SECTION 13465

SEQUENCE OF OPERATIONS

13465-2

APPENDIX A
State Wage Rates



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lt. Governor

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS

Prevailing Wage Rates

As determined by the Director under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H

ROSALIN ACOSTA
Secretary
MICHAEL FLANAGAN
Director

Awarding Authority: Town of Wellfleet
Contract Number: **City/Town:** WELLFLEET
Description of Work: Project includes, new and replacement of the water system SCADA and telemetry systems at the Coles Neck Wellfield, Boy Scout Wells, Water Storage Tank, and Wellfleet Police Department.
Job Location: 300 Main Street, Wellfleet, MA

Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the “Wage Request Number” on all pages of this schedule.
 - An Awarding Authority must request an updated wage schedule from the Department of Labor Standards (“DLS”) if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule. For CM AT RISK projects (bid pursuant to G.L. c.149A), the earlier of: (a) the execution date of the GMP Amendment, or (b) the bid for the first construction scope of work must be within 90-days of the wage schedule issuance date.
 - The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. The wage schedule shall be made a part of the contract awarded for the project. The wage schedule must be posted in a conspicuous place at the work site for the life of the project in accordance with M.G.L. c. 149 § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project whether they are employed by the prime contractor, a filed sub-bidder, or any sub-contractor.
 - All apprentices working on the project are required to be registered with the Massachusetts Department of Labor Standards, Division of Apprentice Standards (DLS/DAS). Apprentice must keep his/her apprentice identification card on his/her person during all work hours on the project. An apprentice registered with DAS may be paid the lower apprentice wage rate at the applicable step as provided on the prevailing wage schedule. **Any apprentice not registered with DLS/DAS regardless of whether or not they are registered with any other federal, state, local, or private agency must be paid the journeyworker's rate for the trade.**
 - The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule. Awarding authorities are required to request these updates no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. For multi-year CM AT RISK projects, awarding authority must request an annual update no later than two weeks before the anniversary date, determined as the earlier of: (a) the execution date of the GMP Amendment, or (b) the execution date of the first amendment to permit procurement of construction services. Contractors are required to obtain the wage schedules from awarding authorities, and to pay no less than these rates to covered workers. The annual update requirement is not applicable to 27F “rental of equipment” contracts.
 - Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee’s name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.
 - Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
 - Employees not receiving the prevailing wage rate set forth on the wage schedule may report the violation to the Fair Labor Division of the office of the Attorney General at (617) 727-3465.
 - Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and criminal penalties.
-

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
Construction						
(2 AXLE) DRIVER - EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$35.15	\$12.41	\$13.72	\$0.00	\$61.28
	08/01/2020	\$35.15	\$12.91	\$13.72	\$0.00	\$61.78
	12/01/2020	\$35.15	\$12.91	\$14.82	\$0.00	\$62.88
	06/01/2021	\$35.95	\$12.91	\$14.82	\$0.00	\$63.68
	08/01/2021	\$35.95	\$13.41	\$14.82	\$0.00	\$64.18
	12/01/2021	\$35.95	\$13.41	\$16.01	\$0.00	\$65.37
(3 AXLE) DRIVER - EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$35.22	\$12.41	\$13.72	\$0.00	\$61.35
	08/01/2020	\$35.22	\$12.91	\$13.72	\$0.00	\$61.85
	12/01/2020	\$35.22	\$12.91	\$14.82	\$0.00	\$62.95
	06/01/2021	\$36.02	\$12.91	\$14.82	\$0.00	\$63.75
	08/01/2021	\$36.02	\$13.41	\$14.82	\$0.00	\$64.25
	12/01/2021	\$36.02	\$13.41	\$16.01	\$0.00	\$65.44
(4 & 5 AXLE) DRIVER - EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$35.34	\$12.41	\$13.72	\$0.00	\$61.47
	08/01/2020	\$35.34	\$12.91	\$13.72	\$0.00	\$61.97
	12/01/2020	\$35.34	\$12.91	\$14.82	\$0.00	\$63.07
	06/01/2021	\$36.14	\$12.91	\$14.82	\$0.00	\$63.87
	08/01/2021	\$36.14	\$13.41	\$14.82	\$0.00	\$64.37
	12/01/2021	\$36.14	\$13.41	\$16.01	\$0.00	\$65.56
ADS/SUBMERSIBLE PILOT <i>PILE DRIVER LOCAL 56 (ZONE 2)</i>	08/01/2019	\$102.78	\$9.90	\$21.15	\$0.00	\$133.83
For apprentice rates see "Apprentice- PILE DRIVER"						
AIR TRACK OPERATOR <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.81	\$8.60	\$15.77	\$0.00	\$59.18
	12/01/2020	\$35.70	\$8.60	\$15.77	\$0.00	\$60.07
	06/01/2021	\$36.62	\$8.60	\$15.77	\$0.00	\$60.99
	12/01/2021	\$37.53	\$8.60	\$15.77	\$0.00	\$61.90
For apprentice rates see "Apprentice- LABORER"						
ASBESTOS REMOVER - PIPE / MECH. EQUIPT. <i>HEAT & FROST INSULATORS LOCAL 6 (BOSTON)</i>	06/01/2020	\$38.00	\$12.50	\$8.85	\$0.00	\$59.35
	12/01/2020	\$39.00	\$12.50	\$8.85	\$0.00	\$60.35
ASPHALT RAKER <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40
For apprentice rates see "Apprentice- LABORER"						
ASPHALT/CONCRETE/CRUSHER PLANT-ON SITE <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$49.33	\$13.00	\$15.70	\$0.00	\$78.03
	12/01/2020	\$50.48	\$13.00	\$15.70	\$0.00	\$79.18
	06/01/2021	\$51.58	\$13.00	\$15.70	\$0.00	\$80.28
	12/01/2021	\$52.73	\$13.00	\$15.70	\$0.00	\$81.43
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
BACKHOE/FRONT-END LOADER <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$49.33	\$13.00	\$15.70	\$0.00	\$78.03
	12/01/2020	\$50.48	\$13.00	\$15.70	\$0.00	\$79.18
	06/01/2021	\$51.58	\$13.00	\$15.70	\$0.00	\$80.28
	12/01/2021	\$52.73	\$13.00	\$15.70	\$0.00	\$81.43
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
BARCO-TYPE JUMPING TAMPER <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40
For apprentice rates see "Apprentice- LABORER"						
BLOCK PAVER, RAMMER / CURB SETTER <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.81	\$8.60	\$15.77	\$0.00	\$59.18
	12/01/2020	\$35.70	\$8.60	\$15.77	\$0.00	\$60.07
	06/01/2021	\$36.62	\$8.60	\$15.77	\$0.00	\$60.99
	12/01/2021	\$37.53	\$8.60	\$15.77	\$0.00	\$61.90
For apprentice rates see "Apprentice- LABORER"						
BOILER MAKER <i>BOILERMAKERS LOCAL 29</i>	01/01/2020	\$46.10	\$7.07	\$17.98	\$0.00	\$71.15

Apprentice - BOILERMAKER - Local 29

Effective Date - 01/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	65	\$29.97	\$7.07	\$11.69	\$0.00	\$48.73
2	65	\$29.97	\$7.07	\$11.69	\$0.00	\$48.73
3	70	\$32.27	\$7.07	\$12.59	\$0.00	\$51.93
4	75	\$34.58	\$7.07	\$13.49	\$0.00	\$55.14
5	80	\$36.88	\$7.07	\$14.38	\$0.00	\$58.33
6	85	\$39.19	\$7.07	\$15.29	\$0.00	\$61.55
7	90	\$41.49	\$7.07	\$16.18	\$0.00	\$64.74
8	95	\$43.80	\$7.07	\$17.09	\$0.00	\$67.96

Notes:

Apprentice to Journeyworker Ratio:1:4

BRICK/STONE/ARTIFICIAL MASONRY (INCL. MASONRY WATERPROOFING) <i>BRICKLAYERS LOCAL 3 (NEW BEDFORD)</i>	02/01/2020	\$54.40	\$10.75	\$21.94	\$0.00	\$87.09
	08/01/2020	\$55.75	\$10.75	\$22.09	\$0.00	\$88.59
	02/01/2021	\$56.39	\$10.75	\$22.09	\$0.00	\$89.23
	08/01/2021	\$57.79	\$10.75	\$22.25	\$0.00	\$90.79
	02/01/2022	\$58.38	\$10.75	\$22.25	\$0.00	\$91.38

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - BRICK/PLASTER/CEMENT MASON - Local 3 New Bedford

Effective Date - 02/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$27.20	\$10.75	\$21.94	\$0.00	\$59.89
2	60	\$32.64	\$10.75	\$21.94	\$0.00	\$65.33
3	70	\$38.08	\$10.75	\$21.94	\$0.00	\$70.77
4	80	\$43.52	\$10.75	\$21.94	\$0.00	\$76.21
5	90	\$48.96	\$10.75	\$21.94	\$0.00	\$81.65

Effective Date - 08/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$27.88	\$10.75	\$22.09	\$0.00	\$60.72
2	60	\$33.45	\$10.75	\$22.09	\$0.00	\$66.29
3	70	\$39.03	\$10.75	\$22.09	\$0.00	\$71.87
4	80	\$44.60	\$10.75	\$22.09	\$0.00	\$77.44
5	90	\$50.18	\$10.75	\$22.09	\$0.00	\$83.02

Notes:

Apprentice to Journeyworker Ratio:1:5

BULLDOZER/GRADER/SCRAPER <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

CAISSON & UNDERPINNING BOTTOM MAN <i>LABORERS - FOUNDATION AND MARINE</i>	06/01/2020	\$40.30	\$8.60	\$17.24	\$0.00	\$66.14
	12/01/2020	\$41.28	\$8.60	\$17.24	\$0.00	\$67.12
	06/01/2021	\$42.30	\$8.60	\$17.24	\$0.00	\$68.14
	12/01/2021	\$43.31	\$8.60	\$17.24	\$0.00	\$69.15

For apprentice rates see "Apprentice- LABORER"

CAISSON & UNDERPINNING LABORER <i>LABORERS - FOUNDATION AND MARINE</i>	06/01/2020	\$39.15	\$8.60	\$17.24	\$0.00	\$64.99
	12/01/2020	\$40.13	\$8.60	\$17.24	\$0.00	\$65.97
	06/01/2021	\$41.15	\$8.60	\$17.24	\$0.00	\$66.99
	12/01/2021	\$42.16	\$8.60	\$17.24	\$0.00	\$68.00

For apprentice rates see "Apprentice- LABORER"

CAISSON & UNDERPINNING TOP MAN <i>LABORERS - FOUNDATION AND MARINE</i>	06/01/2020	\$39.15	\$8.60	\$17.24	\$0.00	\$64.99
	12/01/2020	\$40.13	\$8.60	\$17.24	\$0.00	\$65.97
	06/01/2021	\$41.15	\$8.60	\$17.24	\$0.00	\$66.99
	12/01/2021	\$42.16	\$8.60	\$17.24	\$0.00	\$68.00

For apprentice rates see "Apprentice- LABORER"

CARBIDE CORE DRILL OPERATOR <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
CARPENTER	03/01/2020	\$42.50	\$9.40	\$18.95	\$0.00	\$70.85
CARPENTERS -ZONE 2 (Eastern Massachusetts)	09/01/2020	\$43.15	\$9.40	\$18.95	\$0.00	\$71.50
	03/01/2021	\$43.75	\$9.40	\$18.95	\$0.00	\$72.10
	09/01/2021	\$44.40	\$9.40	\$18.95	\$0.00	\$72.75
	03/01/2022	\$45.00	\$9.40	\$18.95	\$0.00	\$73.35
	09/01/2022	\$45.65	\$9.40	\$18.95	\$0.00	\$74.00
	03/01/2023	\$46.25	\$9.40	\$18.95	\$0.00	\$74.60

Apprentice - CARPENTER - Zone 2 Eastern MA

Effective Date - 03/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$21.25	\$9.40	\$1.73	\$0.00	\$32.38
2	60	\$25.50	\$9.40	\$1.73	\$0.00	\$36.63
3	70	\$29.75	\$9.40	\$13.76	\$0.00	\$52.91
4	75	\$31.88	\$9.40	\$13.76	\$0.00	\$55.04
5	80	\$34.00	\$9.40	\$15.49	\$0.00	\$58.89
6	80	\$34.00	\$9.40	\$15.49	\$0.00	\$58.89
7	90	\$38.25	\$9.40	\$17.22	\$0.00	\$64.87
8	90	\$38.25	\$9.40	\$17.22	\$0.00	\$64.87

Effective Date - 09/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$21.58	\$9.40	\$1.73	\$0.00	\$32.71
2	60	\$25.89	\$9.40	\$1.73	\$0.00	\$37.02
3	70	\$30.21	\$9.40	\$13.76	\$0.00	\$53.37
4	75	\$32.36	\$9.40	\$13.76	\$0.00	\$55.52
5	80	\$34.52	\$9.40	\$15.49	\$0.00	\$59.41
6	80	\$34.52	\$9.40	\$15.49	\$0.00	\$59.41
7	90	\$38.84	\$9.40	\$17.22	\$0.00	\$65.46
8	90	\$38.84	\$9.40	\$17.22	\$0.00	\$65.46

Notes:
 % Indentured After 10/1/17; 45/45/55/55/70/70/80/80
 Step 1&2 \$30.26/ 3&4 \$36.18/ 5&6 \$54.64/ 7&8 \$60.62

Apprentice to Journeyworker Ratio:1:5

CARPENTER WOOD FRAME	10/01/2019	\$27.95	\$7.07	\$7.86	\$0.00	\$42.88
CARPENTERS -ZONE 2 (Wood Frame)						

All Aspects of New Wood Frame Work

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - CARPENTER (Wood Frame) - Zone 2

Effective Date - 10/01/2019

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	60	\$16.77	\$7.07	\$0.00	\$0.00	\$23.84
2	60	\$16.77	\$7.07	\$0.00	\$0.00	\$23.84
3	65	\$18.17	\$7.07	\$7.86	\$0.00	\$33.10
4	70	\$19.57	\$7.07	\$7.86	\$0.00	\$34.50
5	75	\$20.96	\$7.07	\$7.86	\$0.00	\$35.89
6	80	\$22.36	\$7.07	\$7.86	\$0.00	\$37.29
7	85	\$23.76	\$7.07	\$7.86	\$0.00	\$38.69
8	90	\$25.16	\$7.07	\$7.86	\$0.00	\$40.09

Notes:

% Indentured After 10/1/17; 45/45/55/55/70/70/80/80
Step 1&2 \$19.65/ 3&4 \$27.19/ 5&6 \$34.50/ 7&8 \$37.29

Apprentice to Journeyworker Ratio:1:5

CEMENT MASONRY/PLASTERING BRICKLAYERS LOCAL 3 (NEW BEDFORD)	01/01/2020	\$49.07	\$12.75	\$22.41	\$0.62	\$84.85
--	------------	---------	---------	---------	--------	---------

Apprentice - CEMENT MASONRY/PLASTERING - Eastern Mass (New Bedford)

Effective Date - 01/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$24.54	\$12.75	\$15.41	\$0.00	\$52.70
2	60	\$29.44	\$12.75	\$17.41	\$0.62	\$60.22
3	65	\$31.90	\$12.75	\$18.41	\$0.62	\$63.68
4	70	\$34.35	\$12.75	\$19.41	\$0.62	\$67.13
5	75	\$36.80	\$12.75	\$20.41	\$0.62	\$70.58
6	80	\$39.26	\$12.75	\$21.41	\$0.62	\$74.04
7	90	\$44.16	\$12.75	\$22.41	\$0.62	\$79.94

Notes:

Steps 3,4 are 500 hrs. All other steps are 1,000 hrs.

Apprentice to Journeyworker Ratio:1:3

CHAIN SAW OPERATOR LABORERS - ZONE 2	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

CLAM SHELLS/SLURRY BUCKETS/HEADING MACHINES OPERATING ENGINEERS LOCAL 4	06/01/2020	\$50.33	\$13.00	\$15.70	\$0.00	\$79.03
	12/01/2020	\$51.48	\$13.00	\$15.70	\$0.00	\$80.18
	06/01/2021	\$52.58	\$13.00	\$15.70	\$0.00	\$81.28
	12/01/2021	\$53.73	\$13.00	\$15.70	\$0.00	\$82.43

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
COMPRESSOR OPERATOR <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$32.72	\$13.00	\$15.70	\$0.00	\$61.42
	12/01/2020	\$33.50	\$13.00	\$15.70	\$0.00	\$62.20
	06/01/2021	\$34.25	\$13.00	\$15.70	\$0.00	\$62.95
	12/01/2021	\$35.04	\$13.00	\$15.70	\$0.00	\$63.74
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
DELEADER (BRIDGE) <i>PAINTERS LOCAL 35 - ZONE 2</i>	07/01/2020	\$51.51	\$8.25	\$22.40	\$0.00	\$82.16
	01/01/2021	\$52.06	\$8.25	\$22.75	\$0.00	\$83.06

Apprentice - PAINTER Local 35 - BRIDGES/TANKS

Effective Date - 07/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$25.76	\$8.25	\$0.00	\$0.00	\$34.01
2	55	\$28.33	\$8.25	\$6.05	\$0.00	\$42.63
3	60	\$30.91	\$8.25	\$6.60	\$0.00	\$45.76
4	65	\$33.48	\$8.25	\$7.15	\$0.00	\$48.88
5	70	\$36.06	\$8.25	\$19.10	\$0.00	\$63.41
6	75	\$38.63	\$8.25	\$19.65	\$0.00	\$66.53
7	80	\$41.21	\$8.25	\$20.20	\$0.00	\$69.66
8	90	\$46.36	\$8.25	\$21.30	\$0.00	\$75.91

Effective Date - 01/01/2021

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$26.03	\$8.25	\$0.00	\$0.00	\$34.28
2	55	\$28.63	\$8.25	\$6.16	\$0.00	\$43.04
3	60	\$31.24	\$8.25	\$6.72	\$0.00	\$46.21
4	65	\$33.84	\$8.25	\$7.28	\$0.00	\$49.37
5	70	\$36.44	\$8.25	\$19.39	\$0.00	\$64.08
6	75	\$39.05	\$8.25	\$19.95	\$0.00	\$67.25
7	80	\$41.65	\$8.25	\$20.51	\$0.00	\$70.41
8	90	\$46.85	\$8.25	\$21.63	\$0.00	\$76.73

Notes:

Steps are 750 hrs.

Apprentice to Journeyworker Ratio:1:1

DEMO: ADZEMAN <i>LABORERS - ZONE 2</i>	12/01/2019	\$39.30	\$8.10	\$16.60	\$0.00	\$64.00
For apprentice rates see "Apprentice- LABORER"						
DEMO: BACKHOE/LOADER/HAMMER OPERATOR <i>LABORERS - ZONE 2</i>	12/01/2019	\$40.30	\$8.10	\$16.60	\$0.00	\$65.00
For apprentice rates see "Apprentice- LABORER"						
DEMO: BURNERS <i>LABORERS - ZONE 2</i>	12/01/2019	\$40.05	\$8.10	\$16.60	\$0.00	\$64.75
For apprentice rates see "Apprentice- LABORER"						
DEMO: CONCRETE CUTTER/SAWYER <i>LABORERS - ZONE 2</i>	12/01/2019	\$40.30	\$8.10	\$16.60	\$0.00	\$65.00
For apprentice rates see "Apprentice- LABORER"						

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
DEMO: JACKHAMMER OPERATOR <i>LABORERS - ZONE 2</i>	12/01/2019	\$40.05	\$8.10	\$16.60	\$0.00	\$64.75
For apprentice rates see "Apprentice- LABORER"						
DEMO: WRECKING LABORER <i>LABORERS - ZONE 2</i>	12/01/2019	\$39.30	\$8.10	\$16.60	\$0.00	\$64.00
For apprentice rates see "Apprentice- LABORER"						
DIRECTIONAL DRILL MACHINE OPERATOR <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
DIVER <i>PILE DRIVER LOCAL 56 (ZONE 2)</i>	08/01/2019	\$68.52	\$9.90	\$21.15	\$0.00	\$99.57
For apprentice rates see "Apprentice- PILE DRIVER"						
DIVER TENDER <i>PILE DRIVER LOCAL 56 (ZONE 2)</i>	08/01/2019	\$48.94	\$9.90	\$21.15	\$0.00	\$79.99
For apprentice rates see "Apprentice- PILE DRIVER"						
DIVER TENDER (EFFLUENT) <i>PILE DRIVER LOCAL 56 (ZONE 2)</i>	08/01/2019	\$73.41	\$9.90	\$21.15	\$0.00	\$104.46
For apprentice rates see "Apprentice- PILE DRIVER"						
DIVER/SLURRY (EFFLUENT) <i>PILE DRIVER LOCAL 56 (ZONE 2)</i>	08/01/2019	\$102.78	\$9.90	\$21.15	\$0.00	\$133.83
For apprentice rates see "Apprentice- PILE DRIVER"						
ELECTRICIAN <i>ELECTRICIANS LOCAL 223</i>	03/01/2020	\$42.87	\$10.40	\$13.94	\$0.00	\$67.21

Apprentice - ELECTRICIAN - Local 223

Effective Date - 03/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	40	\$17.15	\$10.40	\$0.51	\$0.00	\$28.06
2	42	\$18.01	\$10.40	\$0.54	\$0.00	\$28.95
3	45	\$19.29	\$10.40	\$0.58	\$0.00	\$30.27
4	48	\$20.58	\$10.40	\$5.22	\$0.00	\$36.20
5	50	\$21.44	\$10.40	\$5.26	\$0.00	\$37.10
6	55	\$23.58	\$10.40	\$5.63	\$0.00	\$39.61
7	60	\$25.72	\$10.40	\$5.93	\$0.00	\$42.05
8	65	\$27.87	\$10.40	\$6.25	\$0.00	\$44.52
9	70	\$30.01	\$10.40	\$6.54	\$0.00	\$46.95
10	75	\$32.15	\$10.40	\$6.79	\$0.00	\$49.34

Notes:

Steps are 750 hours

Apprentice to Journeyworker Ratio:2:3***

ELEVATOR CONSTRUCTOR <i>ELEVATOR CONSTRUCTORS LOCAL 4</i>	01/01/2020	\$61.42	\$15.73	\$18.41	\$0.00	\$95.56
	01/01/2021	\$63.47	\$15.88	\$19.31	\$0.00	\$98.66
	01/01/2022	\$65.62	\$16.03	\$20.21	\$0.00	\$101.86

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - ELEVATOR CONSTRUCTOR - Local 4

Effective Date - 01/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$30.71	\$15.73	\$0.00	\$0.00	\$46.44
2	55	\$33.78	\$15.73	\$18.41	\$0.00	\$67.92
3	65	\$39.92	\$15.73	\$18.41	\$0.00	\$74.06
4	70	\$42.99	\$15.73	\$18.41	\$0.00	\$77.13
5	80	\$49.14	\$15.73	\$18.41	\$0.00	\$83.28

Effective Date - 01/01/2021

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$31.74	\$15.88	\$0.00	\$0.00	\$47.62
2	55	\$34.91	\$15.88	\$19.31	\$0.00	\$70.10
3	65	\$41.26	\$15.88	\$19.31	\$0.00	\$76.45
4	70	\$44.43	\$15.88	\$19.31	\$0.00	\$79.62
5	80	\$50.78	\$15.88	\$19.31	\$0.00	\$85.97

Notes:

Steps 1-2 are 6 mos.; Steps 3-5 are 1 year

Apprentice to Journeyworker Ratio:1:1

ELEVATOR CONSTRUCTOR HELPER <i>ELEVATOR CONSTRUCTORS LOCAL 4</i>	01/01/2020	\$42.99	\$15.73	\$18.41	\$0.00	\$77.13
	01/01/2021	\$44.43	\$15.88	\$19.31	\$0.00	\$79.62
	01/01/2022	\$45.93	\$16.03	\$20.21	\$0.00	\$82.17

For apprentice rates see "Apprentice - ELEVATOR CONSTRUCTOR"

FENCE & GUARD RAIL ERECTOR <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

FIELD ENG.INST.PERSON-BLDG,SITE,HVY/HWY <i>OPERATING ENGINEERS LOCAL 4</i>	05/01/2020	\$44.73	\$12.50	\$15.70	\$0.00	\$72.93
	11/01/2020	\$45.73	\$12.50	\$15.70	\$0.00	\$73.93
	05/01/2021	\$46.88	\$12.50	\$15.70	\$0.00	\$75.08
	11/01/2021	\$47.88	\$12.50	\$15.70	\$0.00	\$76.08
	05/01/2022	\$49.03	\$12.50	\$15.70	\$0.00	\$77.23

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

FIELD ENG.PARTY CHIEF-BLDG,SITE,HVY/HWY <i>OPERATING ENGINEERS LOCAL 4</i>	05/01/2020	\$46.23	\$12.50	\$15.70	\$0.00	\$74.43
	11/01/2020	\$47.24	\$12.50	\$15.70	\$0.00	\$75.44
	05/01/2021	\$48.40	\$12.50	\$15.70	\$0.00	\$76.60
	11/01/2021	\$49.41	\$12.50	\$15.70	\$0.00	\$77.61
	05/01/2022	\$50.57	\$12.50	\$15.70	\$0.00	\$78.77

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
FIELD ENG.ROD PERSON-BLDG,SITE,HVY/HWY <i>OPERATING ENGINEERS LOCAL 4</i>	05/01/2020	\$22.64	\$12.50	\$15.70	\$0.00	\$50.84
	11/01/2020	\$23.23	\$12.50	\$15.70	\$0.00	\$51.43
	05/01/2021	\$23.91	\$12.50	\$15.70	\$0.00	\$52.11
	11/01/2021	\$24.51	\$12.50	\$15.70	\$0.00	\$52.71
	05/01/2022	\$25.18	\$12.50	\$15.70	\$0.00	\$53.38
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
FIRE ALARM INSTALLER <i>ELECTRICIANS LOCAL 223</i>	03/01/2020	\$42.87	\$10.40	\$13.94	\$0.00	\$67.21
For apprentice rates see "Apprentice- ELECTRICIAN"						
FIRE ALARM REPAIR / MAINTENANCE / COMMISSIONING <i>ELECTRICIANS LOCAL 223</i>	03/01/2020	\$36.27	\$10.40	\$11.78	\$0.00	\$58.45
For apprentice rates see "Apprentice- TELECOMMUNICATIONS TECHNICIAN"						
FIREMAN (ASST. ENGINEER) <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$40.30	\$13.00	\$15.70	\$0.00	\$69.00
	12/01/2020	\$41.25	\$13.00	\$15.70	\$0.00	\$69.95
	06/01/2021	\$42.16	\$13.00	\$15.70	\$0.00	\$70.86
	12/01/2021	\$43.11	\$13.00	\$15.70	\$0.00	\$71.81
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
FLAGGER & SIGNALER <i>LABORERS - ZONE 2</i>	06/01/2020	\$23.50	\$8.60	\$15.77	\$0.00	\$47.87
	12/01/2020	\$24.50	\$8.60	\$15.77	\$0.00	\$48.87
	06/01/2021	\$24.50	\$8.60	\$15.77	\$0.00	\$48.87
	12/01/2021	\$24.50	\$8.60	\$15.77	\$0.00	\$48.87
For apprentice rates see "Apprentice- LABORER"						
FLOORCOVERER <i>FLOORCOVERERS LOCAL 2168 ZONE II</i>	03/01/2020	\$44.74	\$9.40	\$19.25	\$0.00	\$73.39
	09/01/2020	\$45.54	\$9.40	\$19.25	\$0.00	\$74.19
	03/01/2021	\$46.34	\$9.40	\$19.25	\$0.00	\$74.99
	09/01/2021	\$47.14	\$9.40	\$19.25	\$0.00	\$75.79
	03/01/2022	\$47.94	\$9.40	\$19.25	\$0.00	\$76.59

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - FLOORCOVERER - Local 2168 Zone II

Effective Date - 03/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$22.37	\$9.40	\$1.79	\$0.00	\$33.56
2	55	\$24.61	\$9.40	\$1.79	\$0.00	\$35.80
3	60	\$26.84	\$9.40	\$13.88	\$0.00	\$50.12
4	65	\$29.08	\$9.40	\$13.88	\$0.00	\$52.36
5	70	\$31.32	\$9.40	\$15.67	\$0.00	\$56.39
6	75	\$33.56	\$9.40	\$15.67	\$0.00	\$58.63
7	80	\$35.79	\$9.40	\$17.46	\$0.00	\$62.65
8	85	\$38.03	\$9.40	\$17.46	\$0.00	\$64.89

Effective Date - 09/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$22.77	\$9.40	\$1.79	\$0.00	\$33.96
2	55	\$25.05	\$9.40	\$1.79	\$0.00	\$36.24
3	60	\$27.32	\$9.40	\$13.88	\$0.00	\$50.60
4	65	\$29.60	\$9.40	\$13.88	\$0.00	\$52.88
5	70	\$31.88	\$9.40	\$15.67	\$0.00	\$56.95
6	75	\$34.16	\$9.40	\$15.67	\$0.00	\$59.23
7	80	\$36.43	\$9.40	\$17.46	\$0.00	\$63.29
8	85	\$38.71	\$9.40	\$17.46	\$0.00	\$65.57

Notes: Steps are 750 hrs.
 % After 09/1/17; 45/45/55/55/70/70/80/80 (1500hr Steps)
 Step 1&2 \$31.32/ 3&4 \$37.53/ 5&6 \$56.39/ 7&8 \$62.65

Apprentice to Journeyworker Ratio:1:1

FORK LIFT/CHERRY PICKER <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$49.33	\$13.00	\$15.70	\$0.00	\$78.03
	12/01/2020	\$50.48	\$13.00	\$15.70	\$0.00	\$79.18
	06/01/2021	\$51.58	\$13.00	\$15.70	\$0.00	\$80.28
	12/01/2021	\$52.73	\$13.00	\$15.70	\$0.00	\$81.43

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

GENERATOR/LIGHTING PLANT/HEATERS <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$32.72	\$13.00	\$15.70	\$0.00	\$61.42
	12/01/2020	\$33.50	\$13.00	\$15.70	\$0.00	\$62.20
	06/01/2021	\$34.25	\$13.00	\$15.70	\$0.00	\$62.95
	12/01/2021	\$35.04	\$13.00	\$15.70	\$0.00	\$63.74

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

GLAZIER (GLASS PLANK/AIR BARRIER/INTERIOR SYSTEMS) <i>GLAZIERS LOCAL 1333</i>	06/01/2020	\$39.18	\$10.80	\$10.45	\$0.00	\$60.43
--	------------	---------	---------	---------	--------	---------

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - GLAZIER - Local 1333

Effective Date - 06/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$19.59	\$10.80	\$1.80	\$0.00	\$32.19
2	56	\$22.04	\$10.80	\$1.80	\$0.00	\$34.64
3	63	\$24.49	\$10.80	\$2.45	\$0.00	\$37.74
4	69	\$26.94	\$10.80	\$2.45	\$0.00	\$40.19
5	75	\$29.39	\$10.80	\$3.15	\$0.00	\$43.34
6	81	\$31.83	\$10.80	\$3.15	\$0.00	\$45.78
7	88	\$34.28	\$10.80	\$10.45	\$0.00	\$55.53
8	94	\$36.73	\$10.80	\$10.45	\$0.00	\$57.98

Notes:

Apprentice to Journeyworker Ratio:1:3

HOISTING ENGINEER/CRANES/GRADALLS	06/01/2020	\$49.33	\$13.00	\$15.70	\$0.00	\$78.03
OPERATING ENGINEERS LOCAL 4	12/01/2020	\$50.48	\$13.00	\$15.70	\$0.00	\$79.18
	06/01/2021	\$51.58	\$13.00	\$15.70	\$0.00	\$80.28
	12/01/2021	\$52.73	\$13.00	\$15.70	\$0.00	\$81.43

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - OPERATING ENGINEERS - Local 4

Effective Date - 06/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	55	\$27.13	\$13.00	\$0.00	\$0.00	\$40.13
2	60	\$29.60	\$13.00	\$15.70	\$0.00	\$58.30
3	65	\$32.06	\$13.00	\$15.70	\$0.00	\$60.76
4	70	\$34.53	\$13.00	\$15.70	\$0.00	\$63.23
5	75	\$37.00	\$13.00	\$15.70	\$0.00	\$65.70
6	80	\$39.46	\$13.00	\$15.70	\$0.00	\$68.16
7	85	\$41.93	\$13.00	\$15.70	\$0.00	\$70.63
8	90	\$44.40	\$13.00	\$15.70	\$0.00	\$73.10

Effective Date - 12/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	55	\$27.76	\$13.00	\$0.00	\$0.00	\$40.76
2	60	\$30.29	\$13.00	\$15.70	\$0.00	\$58.99
3	65	\$32.81	\$13.00	\$15.70	\$0.00	\$61.51
4	70	\$35.34	\$13.00	\$15.70	\$0.00	\$64.04
5	75	\$37.86	\$13.00	\$15.70	\$0.00	\$66.56
6	80	\$40.38	\$13.00	\$15.70	\$0.00	\$69.08
7	85	\$42.91	\$13.00	\$15.70	\$0.00	\$71.61
8	90	\$45.43	\$13.00	\$15.70	\$0.00	\$74.13

Notes:

Apprentice to Journeyworker Ratio:1:6

HVAC (DUCTWORK) 04/01/2019 \$34.71 \$13.20 \$16.55 \$1.93 \$66.39
 SHEETMETAL WORKERS LOCAL 17 - B

For apprentice rates see "Apprentice- SHEET METAL WORKER"

HVAC (ELECTRICAL CONTROLS) 03/01/2020 \$42.87 \$10.40 \$13.94 \$0.00 \$67.21
 ELECTRICIANS LOCAL 223

For apprentice rates see "Apprentice- ELECTRICIAN"

HVAC (TESTING AND BALANCING - AIR) 04/01/2019 \$34.71 \$13.20 \$16.55 \$1.93 \$66.39
 SHEETMETAL WORKERS LOCAL 17 - B

For apprentice rates see "Apprentice- SHEET METAL WORKER"

HVAC (TESTING AND BALANCING -WATER) 03/02/2020 \$43.69 \$10.00 \$18.80 \$0.00 \$72.49
 PLUMBERS & PIPEFITTERS LOCAL 51
 08/31/2020 \$45.84 \$10.00 \$18.80 \$0.00 \$74.64
 08/30/2021 \$47.84 \$10.00 \$18.80 \$0.00 \$76.64

For apprentice rates see "Apprentice- PIPEFITTER" or "PLUMBER/PIPEFITTER"

HVAC MECHANIC 03/02/2020 \$43.69 \$10.00 \$18.80 \$0.00 \$72.49
 PLUMBERS & PIPEFITTERS LOCAL 51
 08/31/2020 \$45.84 \$10.00 \$18.80 \$0.00 \$74.64
 08/30/2021 \$47.84 \$10.00 \$18.80 \$0.00 \$76.64

For apprentice rates see "Apprentice- PIPEFITTER" or "PLUMBER/PIPEFITTER"

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
HYDRAULIC DRILLS <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.81	\$8.60	\$15.77	\$0.00	\$59.18
	12/01/2020	\$35.70	\$8.60	\$15.77	\$0.00	\$60.07
	06/01/2021	\$36.62	\$8.60	\$15.77	\$0.00	\$60.99
	12/01/2021	\$37.53	\$8.60	\$15.77	\$0.00	\$61.90
For apprentice rates see "Apprentice- LABORER"						
INSULATOR (PIPES & TANKS) <i>HEAT & FROST INSULATORS LOCAL 6 (BOSTON)</i>	09/01/2019	\$48.44	\$12.80	\$16.40	\$0.00	\$77.64

Apprentice - ASBESTOS INSULATOR (Pipes & Tanks) - Local 6 Boston

Effective Date - 09/01/2019

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$24.22	\$12.80	\$11.90	\$0.00	\$48.92
2	60	\$29.06	\$12.80	\$12.80	\$0.00	\$54.66
3	70	\$33.91	\$12.80	\$13.70	\$0.00	\$60.41
4	80	\$38.75	\$12.80	\$14.60	\$0.00	\$66.15

Notes:

Steps are 1 year

Apprentice to Journeyworker Ratio:1:4

IRONWORKER/WELDER <i>IRONWORKERS LOCAL 37</i>	03/16/2020	\$40.61	\$7.70	\$17.10	\$0.00	\$65.41
	09/16/2020	\$41.51	\$7.70	\$17.10	\$0.00	\$66.31
	03/16/2021	\$42.46	\$7.70	\$17.10	\$0.00	\$67.26

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - IRONWORKER - Local 37

Effective Date - 03/16/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	70	\$28.43	\$7.70	\$17.10	\$0.00	\$53.23
2	75	\$30.46	\$7.70	\$17.10	\$0.00	\$55.26
3	80	\$32.49	\$7.70	\$17.10	\$0.00	\$57.29
4	85	\$34.52	\$7.70	\$17.10	\$0.00	\$59.32
5	90	\$36.55	\$7.70	\$17.10	\$0.00	\$61.35
6	95	\$38.58	\$7.70	\$17.10	\$0.00	\$63.38

Effective Date - 09/16/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	70	\$29.06	\$7.70	\$17.10	\$0.00	\$53.86
2	75	\$31.13	\$7.70	\$17.10	\$0.00	\$55.93
3	80	\$33.21	\$7.70	\$17.10	\$0.00	\$58.01
4	85	\$35.28	\$7.70	\$17.10	\$0.00	\$60.08
5	90	\$37.36	\$7.70	\$17.10	\$0.00	\$62.16
6	95	\$39.43	\$7.70	\$17.10	\$0.00	\$64.23

Notes:

Apprentice to Journeyworker Ratio:1:4

JACKHAMMER & PAVING BREAKER OPERATOR LABORERS - ZONE 2	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

LABORER LABORERS - ZONE 2	06/01/2020	\$34.06	\$8.60	\$15.77	\$0.00	\$58.43
	12/01/2020	\$34.95	\$8.60	\$15.77	\$0.00	\$59.32
	06/01/2021	\$35.87	\$8.60	\$15.77	\$0.00	\$60.24
	12/01/2021	\$36.78	\$8.60	\$15.77	\$0.00	\$61.15

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - LABORER - Zone 2

Effective Date - 06/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	60	\$20.44	\$8.60	\$15.77	\$0.00	\$44.81
2	70	\$23.84	\$8.60	\$15.77	\$0.00	\$48.21
3	80	\$27.25	\$8.60	\$15.77	\$0.00	\$51.62
4	90	\$30.65	\$8.60	\$15.77	\$0.00	\$55.02

Effective Date - 12/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	60	\$20.97	\$8.60	\$15.77	\$0.00	\$45.34
2	70	\$24.47	\$8.60	\$15.77	\$0.00	\$48.84
3	80	\$27.96	\$8.60	\$15.77	\$0.00	\$52.33
4	90	\$31.46	\$8.60	\$15.77	\$0.00	\$55.83

Notes:

Apprentice to Journeyworker Ratio:1:5

LABORER: CARPENTER TENDER LABORERS - ZONE 2	06/01/2020	\$34.06	\$8.60	\$15.77	\$0.00	\$58.43
	12/01/2020	\$34.95	\$8.60	\$15.77	\$0.00	\$59.32
	06/01/2021	\$35.87	\$8.60	\$15.77	\$0.00	\$60.24
	12/01/2021	\$36.78	\$8.60	\$15.77	\$0.00	\$61.15

For apprentice rates see "Apprentice- LABORER"

LABORER: CEMENT FINISHER TENDER LABORERS - ZONE 2	06/01/2020	\$34.06	\$8.60	\$15.77	\$0.00	\$58.43
	12/01/2020	\$34.95	\$8.60	\$15.77	\$0.00	\$59.32
	06/01/2021	\$35.87	\$8.60	\$15.77	\$0.00	\$60.24
	12/01/2021	\$36.78	\$8.60	\$15.77	\$0.00	\$61.15

For apprentice rates see "Apprentice- LABORER"

LABORER: HAZARDOUS WASTE/ASBESTOS REMOVER LABORERS - ZONE 2	06/01/2020	\$34.15	\$8.60	\$15.83	\$0.00	\$58.58
--	------------	---------	--------	---------	--------	---------

For apprentice rates see "Apprentice- LABORER"

LABORER: MASON TENDER LABORERS - ZONE 2	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

LABORER: MULTI-TRADE TENDER LABORERS - ZONE 2	06/01/2020	\$34.06	\$8.60	\$15.77	\$0.00	\$58.43
	12/01/2020	\$34.95	\$8.60	\$15.77	\$0.00	\$59.32
	06/01/2021	\$35.87	\$8.60	\$15.77	\$0.00	\$60.24
	12/01/2021	\$36.78	\$8.60	\$15.77	\$0.00	\$61.15

For apprentice rates see "Apprentice- LABORER"

LABORER: TREE REMOVER LABORERS - ZONE 2	06/01/2020	\$34.06	\$8.60	\$15.77	\$0.00	\$58.43
	12/01/2020	\$34.95	\$8.60	\$15.77	\$0.00	\$59.32
	06/01/2021	\$35.87	\$8.60	\$15.77	\$0.00	\$60.24
	12/01/2021	\$36.78	\$8.60	\$15.77	\$0.00	\$61.15

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
----------------	----------------	-----------	--------	---------	---------------------------	------------

This classification applies to the removal of standing trees, and the trimming and removal of branches and limbs when related to public works construction or site clearance incidental to construction . For apprentice rates see "Apprentice- LABORER"

LASER BEAM OPERATOR LABORERS - ZONE 2	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

MARBLE & TILE FINISHERS BRICKLAYERS LOCAL 3 - MARBLE & TILE	02/01/2020	\$41.49	\$10.75	\$20.12	\$0.00	\$72.36
	08/01/2020	\$42.57	\$10.75	\$20.27	\$0.00	\$73.59
	02/01/2021	\$43.08	\$10.75	\$20.27	\$0.00	\$74.10
	08/01/2021	\$44.20	\$10.75	\$20.43	\$0.00	\$75.38
	02/01/2022	\$44.67	\$10.75	\$20.43	\$0.00	\$75.85

Apprentice - MARBLE & TILE FINISHER - Local 3 Marble & Tile

Effective Date - 02/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$20.75	\$10.75	\$20.12	\$0.00	\$51.62
2	60	\$24.89	\$10.75	\$20.12	\$0.00	\$55.76
3	70	\$29.04	\$10.75	\$20.12	\$0.00	\$59.91
4	80	\$33.19	\$10.75	\$20.12	\$0.00	\$64.06
5	90	\$37.34	\$10.75	\$20.12	\$0.00	\$68.21

Effective Date - 08/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$21.29	\$10.75	\$20.27	\$0.00	\$52.31
2	60	\$25.54	\$10.75	\$20.27	\$0.00	\$56.56
3	70	\$29.80	\$10.75	\$20.27	\$0.00	\$60.82
4	80	\$34.06	\$10.75	\$20.27	\$0.00	\$65.08
5	90	\$38.31	\$10.75	\$20.27	\$0.00	\$69.33

Notes:

Apprentice to Journeyworker Ratio:1:3

MARBLE MASONS, TILELAYERS & TERRAZZO MECH BRICKLAYERS LOCAL 3 - MARBLE & TILE	02/01/2020	\$54.42	\$10.75	\$21.93	\$0.00	\$87.10
	08/01/2020	\$55.77	\$10.75	\$22.08	\$0.00	\$88.60
	02/01/2021	\$56.41	\$10.75	\$22.08	\$0.00	\$89.24
	08/01/2021	\$57.81	\$10.75	\$22.24	\$0.00	\$90.80
	02/01/2022	\$58.38	\$10.75	\$22.24	\$0.00	\$91.37

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - MARBLE-TILE-TERRAZZO MECHANIC - Local 3 Marble & Tile

Effective Date - 02/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$27.21	\$10.75	\$21.93	\$0.00	\$59.89
2	60	\$32.65	\$10.75	\$21.93	\$0.00	\$65.33
3	70	\$38.09	\$10.75	\$21.93	\$0.00	\$70.77
4	80	\$43.54	\$10.75	\$21.93	\$0.00	\$76.22
5	90	\$48.98	\$10.75	\$21.93	\$0.00	\$81.66

Effective Date - 08/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$27.89	\$10.75	\$22.08	\$0.00	\$60.72
2	60	\$33.46	\$10.75	\$22.08	\$0.00	\$66.29
3	70	\$39.04	\$10.75	\$22.08	\$0.00	\$71.87
4	80	\$44.62	\$10.75	\$22.08	\$0.00	\$77.45
5	90	\$50.19	\$10.75	\$22.08	\$0.00	\$83.02

Notes:

Apprentice to Journeyworker Ratio:1:5

MECH. SWEEPER OPERATOR (ON CONST. SITES) <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

MECHANICS MAINTENANCE <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

MILLWRIGHT (Zone 2) <i>MILLWRIGHTS LOCAL 1121 - Zone 2</i>	04/01/2019	\$38.87	\$9.90	\$18.50	\$0.00	\$67.27
---	------------	---------	--------	---------	--------	---------

Apprentice - MILLWRIGHT - Local 1121 Zone 2

Effective Date - 04/01/2019

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	55	\$21.38	\$9.90	\$5.31	\$0.00	\$36.59
2	65	\$25.27	\$9.90	\$15.13	\$0.00	\$50.30
3	75	\$29.15	\$9.90	\$16.10	\$0.00	\$55.15
4	85	\$33.04	\$9.90	\$17.06	\$0.00	\$60.00

Notes:

Steps are 2,000 hours

Apprentice to Journeyworker Ratio:1:5

MORTAR MIXER <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

OILER (OTHER THAN TRUCK CRANES,GRADALLS) <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$23.13	\$13.00	\$15.70	\$0.00	\$51.83
	12/01/2020	\$23.70	\$13.00	\$15.70	\$0.00	\$52.40
	06/01/2021	\$24.25	\$13.00	\$15.70	\$0.00	\$52.95
	12/01/2021	\$24.83	\$13.00	\$15.70	\$0.00	\$53.53

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

OILER (TRUCK CRANES, GRADALLS) <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$27.79	\$13.00	\$15.70	\$0.00	\$56.49
	12/01/2020	\$28.47	\$13.00	\$15.70	\$0.00	\$57.17
	06/01/2021	\$29.11	\$13.00	\$15.70	\$0.00	\$57.81
	12/01/2021	\$29.79	\$13.00	\$15.70	\$0.00	\$58.49

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

OTHER POWER DRIVEN EQUIPMENT - CLASS II <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

PAINTER (BRIDGES/TANKS) <i>PAINTERS LOCAL 35 - ZONE 2</i>	07/01/2020	\$51.51	\$8.25	\$22.40	\$0.00	\$82.16
	01/01/2021	\$52.06	\$8.25	\$22.75	\$0.00	\$83.06

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - PAINTER Local 35 - BRIDGES/TANKS

Effective Date - 07/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$25.76	\$8.25	\$0.00	\$0.00	\$34.01
2	55	\$28.33	\$8.25	\$6.05	\$0.00	\$42.63
3	60	\$30.91	\$8.25	\$6.60	\$0.00	\$45.76
4	65	\$33.48	\$8.25	\$7.15	\$0.00	\$48.88
5	70	\$36.06	\$8.25	\$19.10	\$0.00	\$63.41
6	75	\$38.63	\$8.25	\$19.65	\$0.00	\$66.53
7	80	\$41.21	\$8.25	\$20.20	\$0.00	\$69.66
8	90	\$46.36	\$8.25	\$21.30	\$0.00	\$75.91

Effective Date - 01/01/2021

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$26.03	\$8.25	\$0.00	\$0.00	\$34.28
2	55	\$28.63	\$8.25	\$6.16	\$0.00	\$43.04
3	60	\$31.24	\$8.25	\$6.72	\$0.00	\$46.21
4	65	\$33.84	\$8.25	\$7.28	\$0.00	\$49.37
5	70	\$36.44	\$8.25	\$19.39	\$0.00	\$64.08
6	75	\$39.05	\$8.25	\$19.95	\$0.00	\$67.25
7	80	\$41.65	\$8.25	\$20.51	\$0.00	\$70.41
8	90	\$46.85	\$8.25	\$21.63	\$0.00	\$76.73

Notes:
Steps are 750 hrs.

Apprentice to Journeyworker Ratio:1:1

PAINTER (SPRAY OR SANDBLAST, NEW) *	07/01/2020	\$41.21	\$8.25	\$22.40	\$0.00	\$71.86
* If 30% or more of surfaces to be painted are new construction, NEW paint rate shall be used. PAINTERS LOCAL 35 - ZONE 2	01/01/2021	\$42.96	\$8.25	\$22.75	\$0.00	\$73.96

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - PAINTER Local 35 Zone 2 - Spray/Sandblast - New

Effective Date - 07/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$20.61	\$8.25	\$0.00	\$0.00	\$28.86
2	55	\$22.67	\$8.25	\$6.05	\$0.00	\$36.97
3	60	\$24.73	\$8.25	\$6.60	\$0.00	\$39.58
4	65	\$26.79	\$8.25	\$7.15	\$0.00	\$42.19
5	70	\$28.85	\$8.25	\$19.10	\$0.00	\$56.20
6	75	\$30.91	\$8.25	\$19.65	\$0.00	\$58.81
7	80	\$32.97	\$8.25	\$20.20	\$0.00	\$61.42
8	90	\$37.09	\$8.25	\$21.30	\$0.00	\$66.64

Effective Date - 01/01/2021

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$21.48	\$8.25	\$0.00	\$0.00	\$29.73
2	55	\$23.63	\$8.25	\$6.16	\$0.00	\$38.04
3	60	\$25.78	\$8.25	\$6.72	\$0.00	\$40.75
4	65	\$27.92	\$8.25	\$7.28	\$0.00	\$43.45
5	70	\$30.07	\$8.25	\$19.39	\$0.00	\$57.71
6	75	\$32.22	\$8.25	\$19.95	\$0.00	\$60.42
7	80	\$34.37	\$8.25	\$20.51	\$0.00	\$63.13
8	90	\$38.66	\$8.25	\$21.63	\$0.00	\$68.54

Notes:

Steps are 750 hrs.

Apprentice to Journeyworker Ratio:1:1

PAINTER (SPRAY OR SANDBLAST, REPAINT)	07/01/2020	\$40.47	\$8.25	\$22.40	\$0.00	\$71.12
PAINTERS LOCAL 35 - ZONE 2	01/01/2021	\$41.02	\$8.25	\$22.75	\$0.00	\$72.02

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - PAINTER Local 35 Zone 2 - Spray/Sandblast - Repaint

Effective Date - 07/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$20.24	\$8.25	\$0.00	\$0.00	\$28.49
2	55	\$22.26	\$8.25	\$6.05	\$0.00	\$36.56
3	60	\$24.28	\$8.25	\$6.60	\$0.00	\$39.13
4	65	\$26.31	\$8.25	\$7.15	\$0.00	\$41.71
5	70	\$28.33	\$8.25	\$19.10	\$0.00	\$55.68
6	75	\$30.35	\$8.25	\$19.65	\$0.00	\$58.25
7	80	\$32.38	\$8.25	\$20.20	\$0.00	\$60.83
8	90	\$36.42	\$8.25	\$21.30	\$0.00	\$65.97

Effective Date - 01/01/2021

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$20.51	\$8.25	\$0.00	\$0.00	\$28.76
2	55	\$22.56	\$8.25	\$6.16	\$0.00	\$36.97
3	60	\$24.61	\$8.25	\$6.72	\$0.00	\$39.58
4	65	\$26.66	\$8.25	\$7.28	\$0.00	\$42.19
5	70	\$28.71	\$8.25	\$19.39	\$0.00	\$56.35
6	75	\$30.77	\$8.25	\$19.95	\$0.00	\$58.97
7	80	\$32.82	\$8.25	\$20.51	\$0.00	\$61.58
8	90	\$36.92	\$8.25	\$21.63	\$0.00	\$66.80

Notes:

Steps are 750 hrs.

Apprentice to Journeyworker Ratio:1:1

PAINTER (TRAFFIC MARKINGS) LABORERS - ZONE 2	06/01/2020	\$34.06	\$8.60	\$15.77	\$0.00	\$58.43
	12/01/2020	\$34.95	\$8.60	\$15.77	\$0.00	\$59.32
	06/01/2021	\$35.87	\$8.60	\$15.77	\$0.00	\$60.24
	12/01/2021	\$36.78	\$8.60	\$15.77	\$0.00	\$61.15

For Apprentice rates see "Apprentice- LABORER"

PAINTER / TAPER (BRUSH, NEW) *	07/01/2020	\$41.01	\$8.25	\$22.40	\$0.00	\$71.66
* If 30% or more of surfaces to be painted are new construction, NEW paint rate shall be used. PAINTERS LOCAL 35 - ZONE 2	01/01/2021	\$41.56	\$8.25	\$22.75	\$0.00	\$72.56

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - PAINTER - Local 35 Zone 2 - BRUSH NEW

Effective Date - 07/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$20.51	\$8.25	\$0.00	\$0.00	\$28.76
2	55	\$22.56	\$8.25	\$6.05	\$0.00	\$36.86
3	60	\$24.61	\$8.25	\$6.60	\$0.00	\$39.46
4	65	\$26.66	\$8.25	\$7.15	\$0.00	\$42.06
5	70	\$28.71	\$8.25	\$19.10	\$0.00	\$56.06
6	75	\$30.76	\$8.25	\$19.65	\$0.00	\$58.66
7	80	\$32.81	\$8.25	\$20.20	\$0.00	\$61.26
8	90	\$36.91	\$8.25	\$21.30	\$0.00	\$66.46

Effective Date - 01/01/2021

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$20.78	\$8.25	\$0.00	\$0.00	\$29.03
2	55	\$22.86	\$8.25	\$6.16	\$0.00	\$37.27
3	60	\$24.94	\$8.25	\$6.72	\$0.00	\$39.91
4	65	\$27.01	\$8.25	\$7.28	\$0.00	\$42.54
5	70	\$29.09	\$8.25	\$19.39	\$0.00	\$56.73
6	75	\$31.17	\$8.25	\$19.95	\$0.00	\$59.37
7	80	\$33.25	\$8.25	\$20.51	\$0.00	\$62.01
8	90	\$37.40	\$8.25	\$21.63	\$0.00	\$67.28

Notes:

Steps are 750 hrs.

Apprentice to Journeyworker Ratio:1:1

PAINTER / TAPER (BRUSH, REPAINT)	07/01/2020	\$39.07	\$8.25	\$22.40	\$0.00	\$69.72
PAINTERS LOCAL 35 - ZONE 2	01/01/2021	\$39.62	\$8.25	\$22.75	\$0.00	\$70.62

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - PAINTER Local 35 Zone 2 - BRUSH REPAINT

Effective Date - 07/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$19.54	\$8.25	\$0.00	\$0.00	\$27.79
2	55	\$21.49	\$8.25	\$6.05	\$0.00	\$35.79
3	60	\$23.44	\$8.25	\$6.60	\$0.00	\$38.29
4	65	\$25.40	\$8.25	\$7.15	\$0.00	\$40.80
5	70	\$27.35	\$8.25	\$19.10	\$0.00	\$54.70
6	75	\$29.30	\$8.25	\$19.65	\$0.00	\$57.20
7	80	\$31.26	\$8.25	\$20.20	\$0.00	\$59.71
8	90	\$35.16	\$8.25	\$21.30	\$0.00	\$64.71

Effective Date - 01/01/2021

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$19.81	\$8.25	\$0.00	\$0.00	\$28.06
2	55	\$21.79	\$8.25	\$6.16	\$0.00	\$36.20
3	60	\$23.77	\$8.25	\$6.72	\$0.00	\$38.74
4	65	\$25.75	\$8.25	\$7.28	\$0.00	\$41.28
5	70	\$27.73	\$8.25	\$19.39	\$0.00	\$55.37
6	75	\$29.72	\$8.25	\$19.95	\$0.00	\$57.92
7	80	\$31.70	\$8.25	\$20.51	\$0.00	\$60.46
8	90	\$35.66	\$8.25	\$21.63	\$0.00	\$65.54

Notes:

Steps are 750 hrs.

Apprentice to Journeyworker Ratio:1:1

PANEL & PICKUP TRUCKS DRIVER <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$34.98	\$12.41	\$13.72	\$0.00	\$61.11
	08/01/2020	\$34.98	\$12.91	\$13.72	\$0.00	\$61.61
	12/01/2020	\$34.98	\$12.91	\$14.82	\$0.00	\$62.71
	06/01/2021	\$35.78	\$12.91	\$14.82	\$0.00	\$63.51
	08/01/2021	\$35.78	\$13.41	\$14.82	\$0.00	\$64.01
	12/01/2021	\$35.78	\$13.41	\$16.01	\$0.00	\$65.20
PIER AND DOCK CONSTRUCTOR (UNDERPINNING AND DECK) <i>PILE DRIVER LOCAL 56 (ZONE 2)</i> For apprentice rates see "Apprentice- PILE DRIVER"	08/01/2019	\$44.61	\$9.90	\$21.15	\$0.00	\$75.66
PILE DRIVER <i>PILE DRIVER LOCAL 56 (ZONE 2)</i>	08/01/2019	\$44.61	\$9.90	\$21.15	\$0.00	\$75.66

Apprentice - PILE DRIVER - Local 56 Zone 2

Effective Date - 08/01/2019

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Notes: Apprentice wages shall be no less than the following Steps;
 (Same as set in Zone 1)
 1\$54.34/2\$58.99/3\$63.65/4\$65.98/5\$68.31/6\$68.31/7\$72.96/8\$72.96

Apprentice to Journeyworker Ratio:1:5

PIPELAYER LABORERS - ZONE 2	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

For apprentice rates see "Apprentice- LABORER"

PLUMBER & PIPEFITTER PLUMBERS & PIPEFITTERS LOCAL 51	03/02/2020	\$43.69	\$10.00	\$18.80	\$0.00	\$72.49
	08/31/2020	\$45.84	\$10.00	\$18.80	\$0.00	\$74.64
	08/30/2021	\$47.84	\$10.00	\$18.80	\$0.00	\$76.64

Apprentice - PLUMBER/PIPEFITTER - Local 51

Effective Date - 03/02/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	40	\$17.48	\$10.00	\$2.50	\$0.00	\$29.98
2	50	\$21.85	\$10.00	\$2.50	\$0.00	\$34.35
3	60	\$26.21	\$10.00	\$8.48	\$0.00	\$44.69
4	70	\$30.58	\$10.00	\$13.56	\$0.00	\$54.14
5	80	\$34.95	\$10.00	\$16.95	\$0.00	\$61.90

Effective Date - 08/31/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	40	\$18.34	\$10.00	\$2.50	\$0.00	\$30.84
2	50	\$22.92	\$10.00	\$2.50	\$0.00	\$35.42
3	60	\$27.50	\$10.00	\$8.48	\$0.00	\$45.98
4	70	\$32.09	\$10.00	\$13.56	\$0.00	\$55.65
5	80	\$36.67	\$10.00	\$16.95	\$0.00	\$63.62

Notes:
 Steps 2000hrs. Prior 9/1/05; 40/40/45/50/55/60/65/75/80/85

Apprentice to Journeyworker Ratio:1:3

PNEUMATIC CONTROLS (TEMP.) PLUMBERS & PIPEFITTERS LOCAL 51	03/02/2020	\$43.69	\$10.00	\$18.80	\$0.00	\$72.49
	08/31/2020	\$45.84	\$10.00	\$18.80	\$0.00	\$74.64
	08/30/2021	\$47.84	\$10.00	\$18.80	\$0.00	\$76.64

For apprentice rates see "Apprentice- PIPEFITTER" or "PLUMBER/PIPEFITTER"

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
PNEUMATIC DRILL/TOOL OPERATOR <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40
For apprentice rates see "Apprentice- LABORER"						
POWDERMAN & BLASTER <i>LABORERS - ZONE 2</i>	06/01/2020	\$35.06	\$8.60	\$15.77	\$0.00	\$59.43
	12/01/2020	\$35.95	\$8.60	\$15.77	\$0.00	\$60.32
	06/01/2021	\$36.87	\$8.60	\$15.77	\$0.00	\$61.24
	12/01/2021	\$37.78	\$8.60	\$15.77	\$0.00	\$62.15
For apprentice rates see "Apprentice- LABORER"						
POWER SHOVEL/DERRICK/TRENCHING MACHINE <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$49.33	\$13.00	\$15.70	\$0.00	\$78.03
	12/01/2020	\$50.48	\$13.00	\$15.70	\$0.00	\$79.18
	06/01/2021	\$51.58	\$13.00	\$15.70	\$0.00	\$80.28
	12/01/2021	\$52.73	\$13.00	\$15.70	\$0.00	\$81.43
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
PUMP OPERATOR (CONCRETE) <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$49.33	\$13.00	\$15.70	\$0.00	\$78.03
	12/01/2020	\$50.48	\$13.00	\$15.70	\$0.00	\$79.18
	06/01/2021	\$51.58	\$13.00	\$15.70	\$0.00	\$80.28
	12/01/2021	\$52.73	\$13.00	\$15.70	\$0.00	\$81.43
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
PUMP OPERATOR (DEWATERING, OTHER) <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$32.72	\$13.00	\$15.70	\$0.00	\$61.42
	12/01/2020	\$33.50	\$13.00	\$15.70	\$0.00	\$62.20
	06/01/2021	\$34.25	\$13.00	\$15.70	\$0.00	\$62.95
	12/01/2021	\$35.04	\$13.00	\$15.70	\$0.00	\$63.74
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
READY-MIX CONCRETE DRIVER <i>TEAMSTERS 653 - Southeastern Concrete (Weymouth)</i>	05/01/2020	\$23.50	\$11.91	\$6.90	\$0.00	\$42.31
	08/01/2020	\$23.50	\$12.41	\$6.90	\$0.00	\$42.81
	05/01/2021	\$24.00	\$12.41	\$6.90	\$0.00	\$43.31
	08/01/2021	\$24.00	\$12.91	\$6.90	\$0.00	\$43.81
	05/01/2022	\$24.50	\$12.91	\$6.90	\$0.00	\$44.31
	08/01/2022	\$24.50	\$13.41	\$6.90	\$0.00	\$44.81
	05/01/2023	\$25.00	\$13.41	\$6.90	\$0.00	\$45.31
	08/01/2023	\$25.00	\$13.91	\$6.90	\$0.00	\$45.81
RECLAIMERS <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
RIDE-ON MOTORIZED BUGGY OPERATOR <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40
For apprentice rates see "Apprentice- LABORER"						
ROLLER/SPREADER/MULCHING MACHINE <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
ROOFER (Inc.Roofer Waterproofing &Roofer Damproofg) ROOFERS LOCAL 33	03/01/2020	\$45.67	\$11.50	\$15.90	\$0.00	\$73.07
	08/01/2020	\$47.10	\$11.50	\$15.90	\$0.00	\$74.50
	02/01/2021	\$48.53	\$11.50	\$15.90	\$0.00	\$75.93
	08/01/2021	\$49.96	\$11.50	\$15.90	\$0.00	\$77.36
	02/01/2022	\$51.39	\$11.50	\$15.90	\$0.00	\$78.79

Apprentice - ROOFER - Local 33

Effective Date - 03/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$22.84	\$11.50	\$3.69	\$0.00	\$38.03
2	60	\$27.40	\$11.50	\$15.90	\$0.00	\$54.80
3	65	\$29.69	\$11.50	\$15.90	\$0.00	\$57.09
4	75	\$34.25	\$11.50	\$15.90	\$0.00	\$61.65
5	85	\$38.82	\$11.50	\$15.90	\$0.00	\$66.22

Effective Date - 08/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$23.55	\$11.50	\$3.69	\$0.00	\$38.74
2	60	\$28.26	\$11.50	\$15.90	\$0.00	\$55.66
3	65	\$30.62	\$11.50	\$15.90	\$0.00	\$58.02
4	75	\$35.33	\$11.50	\$15.90	\$0.00	\$62.73
5	85	\$40.04	\$11.50	\$15.90	\$0.00	\$67.44

Notes: ** 1:5, 2:6-10, the 1:10; Reroofing: 1:4, then 1:1
 Step 1 is 2000 hrs.; Steps 2-5 are 1000 hrs.
 (Hot Pitch Mechanics' receive \$1.00 hr. above ROOFER)

Apprentice to Journeyworker Ratio:**

ROOFER SLATE / TILE / PRECAST CONCRETE ROOFERS LOCAL 33	03/01/2020	\$45.92	\$11.50	\$15.90	\$0.00	\$73.32
	08/01/2020	\$47.35	\$11.50	\$15.90	\$0.00	\$74.75
	02/01/2021	\$48.78	\$11.50	\$15.90	\$0.00	\$76.18
	08/01/2021	\$50.21	\$11.50	\$15.90	\$0.00	\$77.61
	02/01/2022	\$51.64	\$11.50	\$15.90	\$0.00	\$79.04

For apprentice rates see "Apprentice- ROOFER"

SHEETMETAL WORKER SHEETMETAL WORKERS LOCAL 17 - B	04/01/2019	\$34.71	\$13.20	\$16.55	\$1.93	\$66.39
--	------------	---------	---------	---------	--------	---------

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - SHEET METAL WORKER - Local 17-B

Effective Date - 04/01/2019

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	40	\$13.88	\$13.20	\$4.02	\$0.95	\$32.05
2	45	\$15.62	\$13.20	\$4.52	\$1.02	\$34.36
3	50	\$17.36	\$13.20	\$10.48	\$1.26	\$42.30
4	55	\$19.09	\$13.20	\$10.48	\$1.31	\$44.08
5	60	\$20.83	\$13.20	\$13.52	\$1.43	\$48.98
6	65	\$22.56	\$13.20	\$13.78	\$1.49	\$51.03
7	70	\$24.30	\$13.20	\$14.03	\$1.55	\$53.08
8	75	\$26.03	\$13.20	\$14.28	\$1.61	\$55.12
9	80	\$27.77	\$13.20	\$14.54	\$1.67	\$57.18
10	85	\$29.50	\$13.20	\$14.79	\$1.72	\$59.21

Notes:

Apprentice to Journeyworker Ratio:1:3

SPECIALIZED EARTH MOVING EQUIP < 35 TONS <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$35.44	\$12.41	\$13.72	\$0.00	\$61.57
	08/01/2020	\$35.44	\$12.91	\$13.72	\$0.00	\$62.07
	12/01/2020	\$35.44	\$12.91	\$14.82	\$0.00	\$63.17
	06/01/2021	\$36.24	\$12.91	\$14.82	\$0.00	\$63.97
	08/01/2021	\$36.24	\$13.41	\$14.82	\$0.00	\$64.47
	12/01/2021	\$36.24	\$13.41	\$16.01	\$0.00	\$65.66
SPECIALIZED EARTH MOVING EQUIP > 35 TONS <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$35.73	\$12.41	\$13.72	\$0.00	\$61.86
	08/01/2020	\$35.73	\$12.91	\$13.72	\$0.00	\$62.36
	12/01/2020	\$35.73	\$12.91	\$14.82	\$0.00	\$63.46
	06/01/2021	\$36.53	\$12.91	\$14.82	\$0.00	\$64.26
	08/01/2021	\$36.53	\$13.41	\$14.82	\$0.00	\$64.76
	12/01/2021	\$36.53	\$13.41	\$16.01	\$0.00	\$65.95
SPRINKLER FITTER <i>SPRINKLER FITTERS LOCAL 550 - (Section B) Zone 2</i>	03/01/2020	\$54.74	\$9.68	\$20.55	\$0.00	\$84.97
	10/01/2020	\$56.09	\$9.68	\$20.55	\$0.00	\$86.32
	03/01/2021	\$57.44	\$9.68	\$20.55	\$0.00	\$87.67

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - SPRINKLER FITTER - Local 550 (Section B) Zone 2

Effective Date - 03/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	35	\$19.16	\$9.68	\$11.61	\$0.00	\$40.45
2	40	\$21.90	\$9.68	\$12.30	\$0.00	\$43.88
3	45	\$24.63	\$9.68	\$12.99	\$0.00	\$47.30
4	50	\$27.37	\$9.68	\$13.73	\$0.00	\$50.78
5	55	\$30.11	\$9.68	\$14.36	\$0.00	\$54.15
6	60	\$32.84	\$9.68	\$15.05	\$0.00	\$57.57
7	65	\$35.58	\$9.68	\$15.74	\$0.00	\$61.00
8	70	\$38.32	\$9.68	\$16.43	\$0.00	\$64.43
9	75	\$41.06	\$9.68	\$17.11	\$0.00	\$67.85
10	80	\$43.79	\$9.68	\$17.80	\$0.00	\$71.27

Effective Date - 10/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	35	\$19.63	\$9.68	\$11.61	\$0.00	\$40.92
2	40	\$22.44	\$9.68	\$12.30	\$0.00	\$44.42
3	45	\$25.24	\$9.68	\$12.99	\$0.00	\$47.91
4	50	\$28.05	\$9.68	\$13.73	\$0.00	\$51.46
5	55	\$30.85	\$9.68	\$14.36	\$0.00	\$54.89
6	60	\$33.65	\$9.68	\$15.05	\$0.00	\$58.38
7	65	\$36.46	\$9.68	\$15.74	\$0.00	\$61.88
8	70	\$39.26	\$9.68	\$16.43	\$0.00	\$65.37
9	75	\$42.07	\$9.68	\$17.11	\$0.00	\$68.86
10	80	\$44.87	\$9.68	\$17.80	\$0.00	\$72.35

Notes: Apprentice entered prior 9/30/10:
40/45/50/55/60/65/70/75/80/85
Steps are 850 hours

Apprentice to Journeyworker Ratio:1:3

STEAM BOILER OPERATOR <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

TAMPERS, SELF-PROPELLED OR TRACTOR DRAWN <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88

For apprentice rates see "Apprentice- OPERATING ENGINEERS"

TELECOMMUNICATION TECHNICIAN <i>ELECTRICIANS LOCAL 223</i>	03/01/2020	\$36.27	\$10.40	\$11.78	\$0.00	\$58.45
--	------------	---------	---------	---------	--------	---------

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - TELECOMMUNICATION TECHNICIAN - Local 223

Effective Date - 03/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Notes: See Electrician Apprentice Wages
Steps are 750hrs
Telecom Apprentice Wages shall be the same as the Electrician Apprentice Wages

Apprentice to Journeyworker Ratio:2:3***

TERRAZZO FINISHERS BRICKLAYERS LOCAL 3 - MARBLE & TILE	02/01/2020	\$53.34	\$10.75	\$21.94	\$0.00	\$86.03
	08/01/2020	\$54.69	\$10.75	\$22.09	\$0.00	\$87.53
	02/01/2021	\$55.33	\$10.75	\$22.09	\$0.00	\$88.17
	08/01/2021	\$56.73	\$10.75	\$22.25	\$0.00	\$89.73
	02/01/2022	\$57.32	\$10.75	\$22.25	\$0.00	\$90.32

Apprentice - TERRAZZO FINISHER - Local 3 Marble & Tile

Effective Date - 02/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$26.67	\$10.75	\$21.94	\$0.00	\$59.36
2	60	\$32.00	\$10.75	\$21.94	\$0.00	\$64.69
3	70	\$37.34	\$10.75	\$21.94	\$0.00	\$70.03
4	80	\$42.67	\$10.75	\$21.94	\$0.00	\$75.36
5	90	\$48.01	\$10.75	\$21.94	\$0.00	\$80.70

Effective Date - 08/01/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	50	\$27.35	\$10.75	\$22.09	\$0.00	\$60.19
2	60	\$32.81	\$10.75	\$22.09	\$0.00	\$65.65
3	70	\$38.28	\$10.75	\$22.09	\$0.00	\$71.12
4	80	\$43.75	\$10.75	\$22.09	\$0.00	\$76.59
5	90	\$49.22	\$10.75	\$22.09	\$0.00	\$82.06

Notes:

Apprentice to Journeyworker Ratio:1:3

TEST BORING DRILLER LABORERS - FOUNDATION AND MARINE	06/01/2020	\$40.55	\$8.60	\$17.24	\$0.00	\$66.39
	12/01/2020	\$41.53	\$8.60	\$17.24	\$0.00	\$67.37
	06/01/2021	\$42.55	\$8.60	\$17.24	\$0.00	\$68.39
	12/01/2021	\$43.56	\$8.60	\$17.24	\$0.00	\$69.40

For apprentice rates see "Apprentice- LABORER"

TEST BORING DRILLER HELPER LABORERS - FOUNDATION AND MARINE	06/01/2020	\$39.27	\$8.60	\$17.24	\$0.00	\$65.11
	12/01/2020	\$40.25	\$8.60	\$17.24	\$0.00	\$66.09
	06/01/2021	\$41.27	\$8.60	\$17.24	\$0.00	\$67.11
	12/01/2021	\$42.28	\$8.60	\$17.24	\$0.00	\$68.12

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
For apprentice rates see "Apprentice- LABORER"						
TEST BORING LABORER <i>LABORERS - FOUNDATION AND MARINE</i>	06/01/2020	\$39.15	\$8.60	\$17.24	\$0.00	\$64.99
	12/01/2020	\$40.13	\$8.60	\$17.24	\$0.00	\$65.97
	06/01/2021	\$41.15	\$8.60	\$17.24	\$0.00	\$66.99
	12/01/2021	\$42.16	\$8.60	\$17.24	\$0.00	\$68.00
For apprentice rates see "Apprentice- LABORER"						
TRACTORS/PORTABLE STEAM GENERATORS <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$48.81	\$13.00	\$15.70	\$0.00	\$77.51
	12/01/2020	\$49.95	\$13.00	\$15.70	\$0.00	\$78.65
	06/01/2021	\$51.04	\$13.00	\$15.70	\$0.00	\$79.74
	12/01/2021	\$52.18	\$13.00	\$15.70	\$0.00	\$80.88
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
TRAILERS FOR EARTH MOVING EQUIPMENT <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$36.02	\$12.41	\$13.72	\$0.00	\$62.15
	08/01/2020	\$36.02	\$12.91	\$13.72	\$0.00	\$62.65
	12/01/2020	\$36.02	\$12.91	\$14.82	\$0.00	\$63.75
	06/01/2021	\$36.82	\$12.91	\$14.82	\$0.00	\$64.55
	08/01/2021	\$36.82	\$13.41	\$14.82	\$0.00	\$65.05
	12/01/2021	\$36.82	\$13.41	\$16.01	\$0.00	\$66.24
TUNNEL WORK - COMPRESSED AIR <i>LABORERS (COMPRESSED AIR)</i>	06/01/2020	\$51.38	\$8.60	\$17.69	\$0.00	\$77.67
	12/01/2020	\$52.36	\$8.60	\$17.69	\$0.00	\$78.65
	06/01/2021	\$53.38	\$8.60	\$17.69	\$0.00	\$79.67
	12/01/2021	\$54.39	\$8.60	\$17.69	\$0.00	\$80.68
For apprentice rates see "Apprentice- LABORER"						
TUNNEL WORK - COMPRESSED AIR (HAZ. WASTE) <i>LABORERS (COMPRESSED AIR)</i>	06/01/2020	\$53.38	\$8.60	\$17.69	\$0.00	\$79.67
	12/01/2020	\$54.36	\$8.60	\$17.69	\$0.00	\$80.65
	06/01/2021	\$55.38	\$8.60	\$17.69	\$0.00	\$81.67
	12/01/2021	\$56.39	\$8.60	\$17.69	\$0.00	\$82.68
For apprentice rates see "Apprentice- LABORER"						
TUNNEL WORK - FREE AIR <i>LABORERS (FREE AIR TUNNEL)</i>	06/01/2020	\$43.45	\$8.60	\$17.69	\$0.00	\$69.74
	12/01/2020	\$44.43	\$8.60	\$17.69	\$0.00	\$70.72
	06/01/2021	\$45.45	\$8.60	\$17.69	\$0.00	\$71.74
	12/01/2021	\$46.46	\$8.60	\$17.69	\$0.00	\$72.75
For apprentice rates see "Apprentice- LABORER"						
TUNNEL WORK - FREE AIR (HAZ. WASTE) <i>LABORERS (FREE AIR TUNNEL)</i>	06/01/2020	\$45.45	\$8.60	\$17.69	\$0.00	\$71.74
	12/01/2020	\$46.43	\$8.60	\$17.69	\$0.00	\$72.72
	06/01/2021	\$47.45	\$8.60	\$17.69	\$0.00	\$73.74
	12/01/2021	\$48.46	\$8.60	\$17.69	\$0.00	\$74.75
For apprentice rates see "Apprentice- LABORER"						
VAC-HAUL <i>TEAMSTERS JOINT COUNCIL NO. 10 ZONE B</i>	06/01/2020	\$35.44	\$12.41	\$13.72	\$0.00	\$61.57
	08/01/2020	\$35.44	\$12.91	\$13.72	\$0.00	\$62.07
	12/01/2020	\$35.44	\$12.91	\$14.82	\$0.00	\$63.17
	06/01/2021	\$36.24	\$12.91	\$14.82	\$0.00	\$63.97
	08/01/2021	\$36.24	\$13.41	\$14.82	\$0.00	\$64.47
	12/01/2021	\$36.24	\$13.41	\$16.01	\$0.00	\$65.66
WAGON DRILL OPERATOR <i>LABORERS - ZONE 2</i>	06/01/2020	\$34.31	\$8.60	\$15.77	\$0.00	\$58.68
	12/01/2020	\$35.20	\$8.60	\$15.77	\$0.00	\$59.57
	06/01/2021	\$36.12	\$8.60	\$15.77	\$0.00	\$60.49
	12/01/2021	\$37.03	\$8.60	\$15.77	\$0.00	\$61.40

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
For apprentice rates see "Apprentice- LABORER"						
WASTE WATER PUMP OPERATOR <i>OPERATING ENGINEERS LOCAL 4</i>	06/01/2020	\$49.33	\$13.00	\$15.70	\$0.00	\$78.03
	12/01/2020	\$50.48	\$13.00	\$15.70	\$0.00	\$79.18
	06/01/2021	\$51.58	\$13.00	\$15.70	\$0.00	\$80.28
	12/01/2021	\$52.73	\$13.00	\$15.70	\$0.00	\$81.43
For apprentice rates see "Apprentice- OPERATING ENGINEERS"						
WATER METER INSTALLER <i>PLUMBERS & PIPEFITTERS LOCAL 51</i>	03/02/2020	\$43.69	\$10.00	\$18.80	\$0.00	\$72.49
	08/31/2020	\$45.84	\$10.00	\$18.80	\$0.00	\$74.64
	08/30/2021	\$47.84	\$10.00	\$18.80	\$0.00	\$76.64
For apprentice rates see "Apprentice- PLUMBER/PIPEFITTER" or "PLUMBER/GASFITTER"						
Outside Electrical - East						
CABLE TECHNICIAN (Power Zone) <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$28.83	\$8.75	\$1.86	\$0.00	\$39.44
	08/30/2020	\$29.67	\$9.25	\$1.89	\$0.00	\$40.81
For apprentice rates see "Apprentice- LINEMAN"						
CABLEMAN (Underground Ducts & Cables) <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$40.84	\$8.75	\$10.02	\$0.00	\$59.61
	08/30/2020	\$42.03	\$9.25	\$10.27	\$0.00	\$61.55
For apprentice rates see "Apprentice- LINEMAN"						
DRIVER / GROUNDMAN CDL <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$33.64	\$8.75	\$9.86	\$0.00	\$52.25
	08/30/2020	\$34.62	\$9.25	\$10.07	\$0.00	\$53.94
For apprentice rates see "Apprentice- LINEMAN"						
DRIVER / GROUNDMAN -Inexperienced (<2000 Hrs) <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$26.43	\$8.75	\$1.79	\$0.00	\$36.97
	08/30/2020	\$27.20	\$9.25	\$1.82	\$0.00	\$38.27
For apprentice rates see "Apprentice- LINEMAN"						
EQUIPMENT OPERATOR (Class A CDL) <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$40.84	\$8.75	\$14.10	\$0.00	\$63.69
	08/30/2020	\$42.03	\$9.25	\$14.35	\$0.00	\$65.63
For apprentice rates see "Apprentice- LINEMAN"						
EQUIPMENT OPERATOR (Class B CDL) <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$36.04	\$8.75	\$10.65	\$0.00	\$55.44
	08/30/2020	\$37.09	\$9.25	\$10.87	\$0.00	\$57.21
For apprentice rates see "Apprentice- LINEMAN"						
GROUNDMAN <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$21.62	\$8.75	\$1.65	\$0.00	\$32.02
	08/30/2020	\$22.25	\$9.25	\$1.67	\$0.00	\$33.17
For apprentice rates see "Apprentice- LINEMAN"						
GROUNDMAN -Inexperienced (<2000 Hrs.) <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$26.43	\$8.75	\$1.79	\$0.00	\$36.97
	08/30/2020	\$27.20	\$9.25	\$1.82	\$0.00	\$38.27
For apprentice rates see "Apprentice- LINEMAN"						
JOURNEYMAN LINEMAN <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	09/01/2019	\$48.05	\$8.75	\$17.19	\$0.00	\$73.99
	08/30/2020	\$49.45	\$9.25	\$17.48	\$0.00	\$76.18

Classification

Effective Date Base Wage Health Pension Supplemental Unemployment Total Rate

Apprentice - LINEMAN (Outside Electrical) - East Local 104

Effective Date - 09/01/2019

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	60	\$28.83	\$8.75	\$3.36	\$0.00	\$40.94
2	65	\$31.23	\$8.75	\$3.44	\$0.00	\$43.42
3	70	\$33.64	\$8.75	\$3.51	\$0.00	\$45.90
4	75	\$36.04	\$8.75	\$5.08	\$0.00	\$49.87
5	80	\$38.44	\$8.75	\$5.15	\$0.00	\$52.34
6	85	\$40.84	\$8.75	\$5.23	\$0.00	\$54.82
7	90	\$43.25	\$8.75	\$7.30	\$0.00	\$59.30

Effective Date - 08/30/2020

Step	percent	Apprentice Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
1	60	\$29.67	\$9.25	\$3.39	\$0.00	\$42.31
2	65	\$32.14	\$9.25	\$3.46	\$0.00	\$44.85
3	70	\$34.62	\$9.25	\$3.54	\$0.00	\$47.41
4	75	\$37.09	\$9.25	\$5.11	\$0.00	\$51.45
5	80	\$39.56	\$9.25	\$5.19	\$0.00	\$54.00
6	85	\$42.03	\$9.25	\$5.26	\$0.00	\$56.54
7	90	\$44.51	\$9.25	\$7.34	\$0.00	\$61.10

Notes:

Apprentice to Journeyworker Ratio:1:2

TELEDATA CABLE SPLICER <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	02/04/2019	\$30.73	\$4.70	\$3.17	\$0.00	\$38.60
TELEDATA LINEMAN/EQUIPMENT OPERATOR <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	02/04/2019	\$28.93	\$4.70	\$3.14	\$0.00	\$36.77
TELEDATA WIREMAN/INSTALLER/TECHNICIAN <i>OUTSIDE ELECTRICAL WORKERS - EAST LOCAL 104</i>	02/04/2019	\$28.93	\$4.70	\$3.14	\$0.00	\$36.77

Additional Apprentice Information:

Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the pre-determined hourly wage rate established by the Commissioner under the provisions of the M.G.L. c. 149, ss. 26-27D. Apprentice ratios are established by the Division of Apprenticeship Training pursuant to M.G.L. c. 23, ss. 11E-11L.

All apprentices must be registered with the Division of Apprenticeship Training in accordance with M.G.L. c. 23, ss. 11E-11L.

All steps are six months (1000 hours.)

Ratios are expressed in allowable number of apprentices to journeymen or fraction thereof, unless otherwise specified.

** Multiple ratios are listed in the comment field.

*** APP to JM; 1:1, 2:2, 2:3, 3:4, 4:4, 4:5, 4:6, 5:7, 6:7, 6:8, 6:9, 7:10, 8:10, 8:11, 8:12, 9:13, 10:13, 10:14, etc.

**** APP to JM; 1:1, 1:2, 2:3, 2:4, 3:5, 4:6, 4:7, 5:8, 6:9, 6:10, 7:11, 8:12, 8:13, 9:14, 10:15, 10:16, etc.

APPENDIX B

Selections of Massachusetts General Law

Chapter 30: Section 39F. Construction contracts; assignment and subrogation; subcontractor defined; enforcement of claim for direct payment; deposit, reduction of disputed amounts.

Section 39F. (1) Every contract awarded pursuant to sections forty-four A to L, inclusive, of chapter one hundred and forty-nine shall contain the following subparagraphs (a) through (i) and every contract awarded pursuant to section thirty-nine M of chapter thirty shall contain the following subparagraphs (a) through (h) and in each case those subparagraphs shall be binding between the general contractor and each subcontractor.

(a) Forthwith after the general contractor receives payment on account of a periodic estimate, the general contractor shall pay to each subcontractor the amount paid for the labor performed and the materials furnished by that subcontractor, less any amount specified in any court proceedings barring such payment and also less any amount claimed due from the subcontractor by the general contractor.

(b) Not later than the sixty-fifth day after each subcontractor substantially completes his work in accordance with the plans and specifications, the entire balance due under the subcontract less amounts retained by the awarding authority as the estimated cost of completing the incomplete and unsatisfactory items of work, shall be due the subcontractor; and the awarding authority shall pay that amount to the general contractor. The general contractor shall forthwith pay to the subcontractor the full amount received from the awarding authority less any amount specified in any court proceedings barring such payment and also less any amount claimed due from the subcontractor by the general contractor.

(c) Each payment made by the awarding authority to the general contractor pursuant to subparagraphs (a) and (b) of this paragraph for the labor performed and the materials furnished by a subcontractor shall be made to the general contractor for the account of that subcontractor; and the awarding authority shall take reasonable steps to compel the general contractor to make each such payment to each such subcontractor. If the awarding authority has received a demand for direct payment from a subcontractor for any amount which has already been included in a payment to the general contractor or which is to be included in a payment to the general contractor for payment to the subcontractor as provided in subparagraphs (a) and (b), the awarding authority shall act upon the demand as provided in this section.

(d) If, within seventy days after the subcontractor has substantially completed the subcontract work, the subcontractor has not received from the general contractor the balance due under the subcontract including any amount due for extra labor and materials furnished to the general contractor, less any amount retained by the awarding authority as the estimated cost of completing the incomplete and unsatisfactory items of work, the subcontractor may demand direct payment of that balance from the awarding authority. The demand shall be by a sworn statement delivered to or sent by certified mail to the awarding authority, and a copy shall be delivered to or sent by certified mail to the general contractor at the same time. The demand shall contain a detailed breakdown of the balance due under the subcontract and also a statement of the status of completion of the subcontract work. Any demand made after substantial completion of the subcontract work shall be valid even if delivered or mailed prior to the seventieth day after

the subcontractor has substantially completed the subcontract work. Within ten days after the subcontractor has delivered or so mailed the demand to the awarding authority and delivered or so mailed a copy to the general contractor, the general contractor may reply to the demand. The reply shall be by a sworn statement delivered to or sent by certified mail to the awarding authority and a copy shall be delivered to or sent by certified mail to the subcontractor at the same time. The reply shall contain a detailed breakdown of the balance due under the subcontract including any amount due for extra labor and materials furnished to the general contractor and of the amount due for each claim made by the general contractor against the subcontractor.

(e) Within fifteen days after receipt of the demand by the awarding authority, but in no event prior to the seventieth day after substantial completion of the subcontract work, the awarding authority shall make direct payment to the subcontractor of the balance due under the subcontract including any amount due for extra labor and materials furnished to the general contractor, less any amount (i) retained by the awarding authority as the estimated cost of completing the incomplete or unsatisfactory items of work, (ii) specified in any court proceedings barring such payment, or (iii) disputed by the general contractor in the sworn reply; provided, that the awarding authority shall not deduct from a direct payment any amount as provided in part (iii) if the reply is not sworn to, or for which the sworn reply does not contain the detailed breakdown required by subparagraph (d). The awarding authority shall make further direct payments to the subcontractor forthwith after the removal of the basis for deductions from direct payments made as provided in parts (i) and (ii) of this subparagraph.

(f) The awarding authority shall forthwith deposit the amount deducted from a direct payment as provided in part (iii) of subparagraph (e) in an interest-bearing joint account in the names of the general contractor and the subcontractor in a bank in Massachusetts selected by the awarding authority or agreed upon by the general contractor and the subcontractor and shall notify the general contractor and the subcontractor of the date of the deposit and the bank receiving the deposit. The bank shall pay the amount in the account, including accrued interest, as provided in an agreement between the general contractor and the subcontractor or as determined by decree of a court of competent jurisdiction.

(g) All direct payments and all deductions from demands for direct payments deposited in an interest-bearing account or accounts in a bank pursuant to subparagraph (f) shall be made out of amounts payable to the general contractor at the time of receipt of a demand for direct payment from a subcontractor and out of amounts which later become payable to the general contractor and in the order of receipt of such demands from subcontractors. All direct payments shall discharge the obligation of the awarding authority to the general contractor to the extent of such payment.

(h) The awarding authority shall deduct from payments to a general contractor amounts which, together with the deposits in interest-bearing accounts pursuant to subparagraph (f), are sufficient to satisfy all unpaid balances of demands for direct payment received from subcontractors. All such amounts shall be earmarked for such direct payments, and the subcontractors shall have a right in such deductions prior to any claims against such amounts by creditors of the general contractor.

(i) If the subcontractor does not receive payment as provided in subparagraph (a) or if the general contractor does not submit a periodic estimate for the value of the labor or materials performed or furnished by the subcontractor and the subcontractor does not receive payment for same when due less the deductions provided for in subparagraph (a), the subcontractor may demand direct payment by following the procedure in subparagraph (d) and the general contractor may file a sworn reply as provided in that same subparagraph. A demand made after the first day of the month following that for which the subcontractor performed or furnished the labor and materials for which the subcontractor seeks payment shall be valid even if delivered or mailed prior to the time payment was due on a periodic estimate from the general contractor. Thereafter the awarding authority shall proceed as provided in subparagraph (e), (f), (g) and (h).

(2) Any assignment by a subcontractor of the rights under this section to a surety company furnishing a bond under the provisions of section twenty-nine of chapter one hundred forty-nine shall be invalid. The assignment and subrogation rights of the surety to amounts included in a demand for direct payment which are in the possession of the awarding authority or which are on deposit pursuant to subparagraph (f) of paragraph (1) shall be subordinate to the rights of all subcontractors who are entitled to be paid under this section and who have not been paid in full.

(3) "Subcontractor" as used in this section (i) for contracts awarded as provided in sections forty-four A to forty-four H, inclusive, of chapter one hundred forty-nine shall mean a person who files a sub-bid and receives a subcontract as a result of that filed sub-bid or who is approved by the awarding authority in writing as a person performing labor or both performing labor and furnishing materials pursuant to a contract with the general contractor, (ii) for contracts awarded as provided in paragraph (a) of section thirty-nine M of chapter thirty shall mean a person approved by the awarding authority in writing as a person performing labor or both performing labor and furnishing materials pursuant to a contract with the general contractor, and (iii) for contracts with the commonwealth not awarded as provided in forty-four A to forty-four H, inclusive, of chapter one hundred forty-nine shall also mean a person contracting with the general contractor to supply materials used or employed in a public works project for a price in excess of five thousand dollars.

(4) A general contractor or a subcontractor shall enforce a claim to any portion of the amount of a demand for direct payment deposited as provided in subparagraph (f) of paragraph 1 by a petition in equity in the superior court against the other and the bank shall not be a necessary party. A subcontractor shall enforce a claim for direct payment or a right to require a deposit as provided in subparagraph (f) of paragraph 1 by a petition in equity in the superior court against the awarding authority and the general contractor shall not be a necessary party. Upon motion of any party the court shall advance for speedy trial any petition filed as provided in this paragraph. Sections fifty-nine and fifty-nine B of chapter two hundred thirty-one shall apply to such petitions. The court shall enter an interlocutory decree upon which execution shall issue for any part of a claim found due pursuant to sections fifty-nine and fifty-nine B and, upon motion of any party, shall advance for speedy trial the petition to collect the remainder of the claim. Any party aggrieved by such interlocutory decree shall have the right to appeal therefrom as from a final decree. The court shall not consolidate for trial the petition of any subcontractor with the petition of one or more subcontractors or the same general contract unless the court finds that a substantial portion of the evidence of the same events during the course of construction (other

than the fact that the claims sought to be consolidated arise under the same general contract) is applicable to the petitions sought to be consolidated and that such consolidation will prevent unnecessary duplication of evidence. A decree in any such proceeding shall not include interest on the disputed amount deposited in excess of the interest earned for the period of any such deposit. No person except a subcontractor filing a demand for direct payment for which no funds due the general contractor are available for direct payment shall have a right to file a petition in court of equity against the awarding authority claiming a demand for direct payment is premature and such subcontractor must file the petition before the awarding authority has made a direct payment to the subcontractor and has made a deposit of the disputed portion as provided in part (iii) of subparagraph (e) and in subparagraph (f) of paragraph (1).

(5) In any petition to collect any claim for which a subcontractor has filed a demand for direct payment the court shall, upon motion of the general contractor, reduce by the amount of any deposit of a disputed amount by the awarding authority as provided in part (iii) of subparagraph (e) and in subparagraph (f) of paragraph (1) any amount held under a trustee writ or pursuant to a restraining order or injunction.

Chapter 30: Section 39K. Public building construction contracts; payments.

Section 39K. Every contract for the construction, reconstruction, alteration, remodeling, repair or demolition of any public building by the commonwealth, or by any county, city, town, district, board, commission or other public body, when the amount is more than five thousand dollars in the case of the commonwealth and more than two thousand dollars in the case of any county, city, town, district, board, commission or other public body, shall contain the following paragraph: Within fifteen days (30 days in the case of the commonwealth, including local housing authorities) after receipt from the contractor, at the place designated by the awarding authority if such a place is so designated, of a periodic estimate requesting payment of the amount due for the preceding month, the awarding authority will make a periodic payment to the contractor for the work performed during the preceding month and for the materials not incorporated in the work but delivered and suitably stored at the site (or at some location agreed upon in writing) to which the contractor has title or to which a subcontractor has title and has authorized the contractor to transfer title to the awarding authority, upon certification by the contractor that he is the lawful owner and that the materials are free from all encumbrances, but less (1) a retention based on its estimate of the fair value of its claims against the contractor and less (2) a retention for direct payments to subcontractors based on demands for same in accordance with the provisions of section thirty-nine F, and less (3) a retention not exceeding five per cent of the approved amount of the periodic payment. After the receipt of a periodic estimate requesting final payment and within sixty-five days after (a) the contractor fully completes the work or substantially completes the work so that the value of the work remaining to be done is, in the estimate of the awarding authority, less than one per cent of the original contract price, or (b) the contractor substantially completes the work and the awarding authority takes possession for occupancy, whichever occurs first, the awarding authority shall pay the contractor the entire balance due on the contract less (1) a retention based on its estimate of the fair value of its claims against the contractor and of the cost of completing the incomplete and unsatisfactory items of work and less (2) a retention for direct payments to subcontractors based on demands for same in accordance with the provisions of section thirty-nine F, or based on the

record of payments by the contractor to the subcontractors under this contract if such record of payment indicates that the contractor has not paid subcontractors as provided in section thirty-nine F. If the awarding authority fails to make payment as herein provided, there shall be added to each such payment daily interest at the rate of three percentage points above the rediscount rate than charged by the Federal Reserve Bank of Boston commencing on the first day after said payment is due and continuing until the payment is delivered or mailed to the contractor; provided, that no interest shall be due, in any event, on the amount due on a periodic estimate for final payment until fifteen days (twenty-four days in the case of the commonwealth) after receipt of such a periodic estimate from the contractor, at the place designated by the awarding authority if such a place is so designated. The contractor agrees to pay to each subcontractor a portion of any such interest paid in accordance with the amount due each subcontractor.

The awarding authority may make changes in any periodic estimate submitted by the contractor and the payment due on said periodic estimate shall be computed in accordance with the changes so made, but such changes or any requirement for a corrected periodic estimate shall not affect the due date for the periodic payment or the date for the commencement of interest charges on the amount of the periodic payment computed in accordance with the changes made, as provided herein; provided, that the awarding authority may, within seven days after receipt, return to the contractor for correction, any periodic estimate which is not in the required form or which contains computations not arithmetically correct and, in that event, the date of receipt of such periodic estimate shall be the date of receipt of the corrected periodic estimate in proper form and with arithmetically correct computations. The date of receipt of a periodic estimate received on a Saturday shall be the first working day thereafter. The provisions of section thirty-nine G shall not apply to any contract for the construction, reconstruction, alteration, remodeling, repair or demolition of any public building to which this section applies.

All periodic estimates shall be submitted to the awarding authority, or to its designee as set forth in writing to the contractor, and the date of receipt by the awarding authority or its designee shall be marked on the estimate. All periodic estimates shall contain a separate item for each filed subtrade and each sub-subtrade listed in sub-bid form as required by specifications and a column listing the amount paid to each subcontractor and sub-subcontractor as of the date the periodic estimate is filed. The person making payment for the awarding authority shall add the daily interest provided for herein to each payment for each day beyond the due date based on the date of receipt marked on the estimate.

A certificate of the architect to the effect that the contractor has fully or substantially completed the work shall, subject to the provisions of section thirty-nine J, be conclusive for the purposes of this section.

Notwithstanding the provisions of this section, at any time after the value of the work remaining to be done is, in the estimation of the awarding authority, less than 1 per cent of the adjusted contract price, or the awarding authority has determined that the contractor has substantially completed the work and the awarding authority has taken possession for occupancy, the awarding authority may send to the general contractor by certified mail, return receipt requested, a complete and final list of all incomplete and unsatisfactory work items, including, for each item on the list, a good faith estimate of the fair and reasonable cost of completing such item. The

general contractor shall then complete all such work items within 30 days of receipt of such list or before the contract completion date, whichever is later. If the general contractor fails to complete all incomplete and unsatisfactory work items within 45 days after receipt of such items furnished by the awarding authority or before the contract completion date, whichever is later, subsequent to an additional 14 days' written notice to the general contractor by certified mail, return receipt requested, the awarding authority may terminate the contract and complete the incomplete and unsatisfactory work items and charge the cost of same to the general contractor and such termination shall be without prejudice to any other rights or remedies the awarding authority may have under the contract. The awarding authority shall note any such termination in the evaluation form to be filed by the awarding authority pursuant to the provisions of section 44D of chapter 149.

Chapter 30: Section 39N. Construction contracts; equitable adjustment in contract price for differing subsurface or latent physical conditions.

Section 39N. Every contract subject to section forty-four A of chapter one hundred and forty-nine or subject to section thirty-nine M of chapter thirty shall contain the following paragraph in its entirety and an awarding authority may adopt reasonable rules or regulations in conformity with that paragraph concerning the filing, investigation and settlement of such claims:

If, during the progress of the work, the contractor or the awarding authority discovers that the actual subsurface or latent physical conditions encountered at the site differ substantially or materially from those shown on the plans or indicated in the contract documents either the contractor or the contracting authority may request an equitable adjustment in the contract price of the contract applying to work affected by the differing site conditions. A request for such an adjustment shall be in writing and shall be delivered by the party making such claim to the other party as soon as possible after such conditions are discovered. Upon receipt of such a claim from a contractor, or upon its own initiative, the contracting authority shall make an investigation of such physical conditions, and, if they differ substantially or materially from those shown on the plans or indicated in the contract documents or from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the plans and contract documents and are of such a nature as to cause an increase or decrease in the cost of performance of the work or a change in the construction methods required for the performance of the work which results in an increase or decrease in the cost of the work, the contracting authority shall make an equitable adjustment in the contract price and the contract shall be modified in writing accordingly.

Chapter 30: Section 39O. Contracts for construction and materials; suspension, delay or interruption due to order of awarding authority; adjustment in contract price; required provisions.

Section 39O. Every contract subject to the provisions of section thirty-nine M of this chapter or subject to section forty-four A of chapter one hundred forty-nine shall contain the following provisions (a) and (b) in their entirety and, in the event a suspension, delay, interruption or failure to act of the awarding authority increases the cost of performance to any subcontractor, that subcontractor shall have the same rights against the general contractor for payment for an increase in the cost of his performance as provisions (a) and (b) give the general contractor against the awarding authority, but nothing in provisions (a) and (b) shall in any way change, modify or alter any other rights which the general contractor or the subcontractor may have against each other.

(a) The awarding authority may order the general contractor in writing to suspend, delay, or interrupt all or any part of the work for such period of time as it may determine to be appropriate for the convenience of the awarding authority; provided however, that if there is a suspension, delay or interruption for fifteen days or more or due to a failure of the awarding authority to act within the time specified in this contract, the awarding authority shall make an adjustment in the contract price for any increase in the cost of performance of this contract but shall not include any profit to the general contractor on such increase; and provided further, that the awarding authority shall not make any adjustment in the contract price under this provision for any suspension, delay, interruption or failure to act to the extent that such is due to any cause for which this contract provides for an equitable adjustment of the contract price under any other contract provisions.

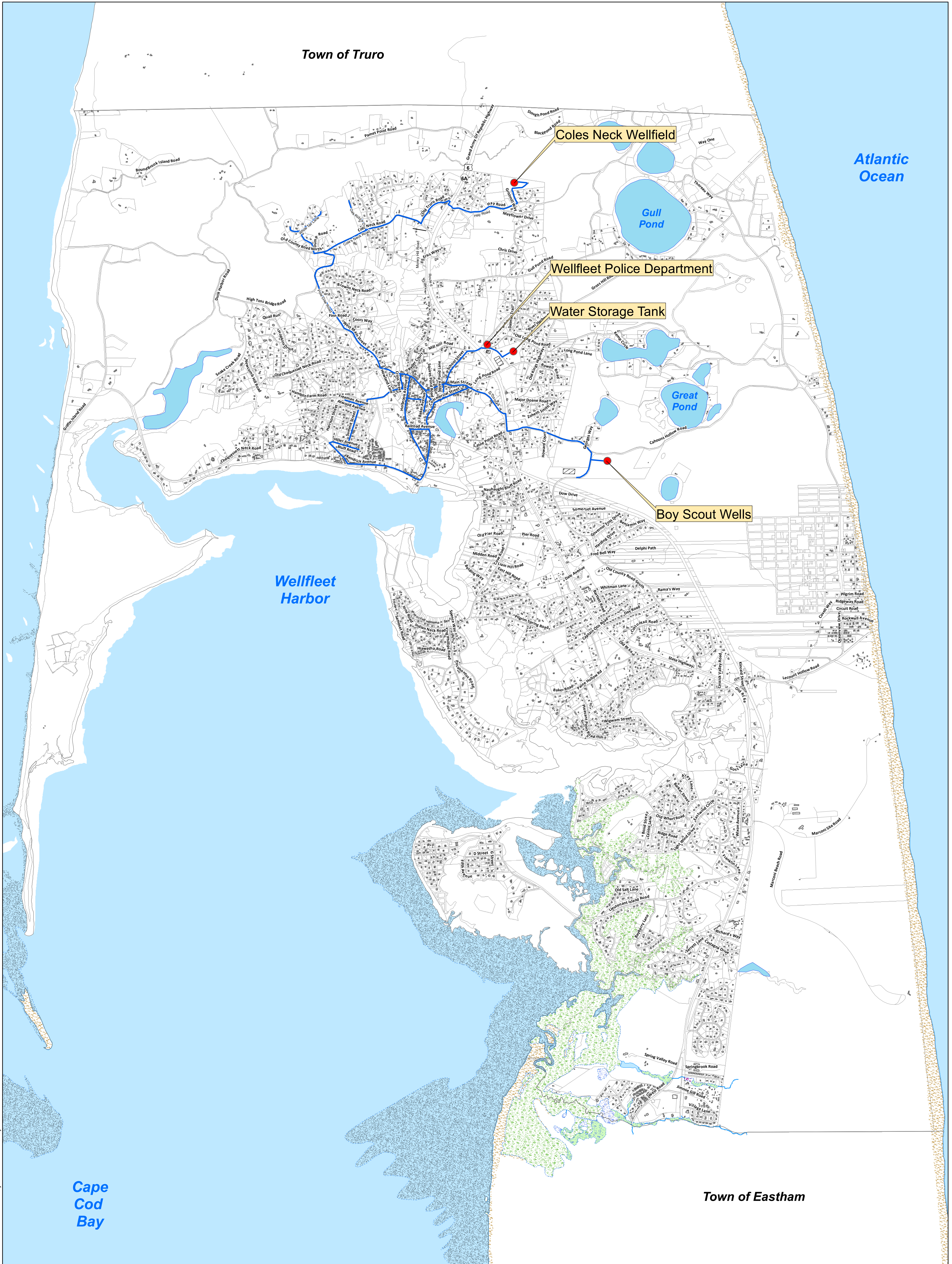
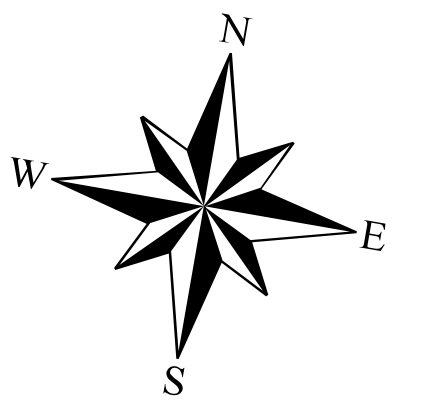
(b) The general contractor must submit the amount of a claim under provision (a) to the awarding authority in writing as soon as practicable after the end of the suspension, delay, interruption or failure to act and, in any event, not later than the date of final payment under this contract and, except for costs due to a suspension order, the awarding authority shall not approve any costs in the claim incurred more than twenty days before the general contractor notified the awarding authority in writing of the act or failure to act involved in the claim.

APPENDIX C

Site Locus Figure






TOWN OF WELLFLEET, MA EXISTING WATER SYSTEM



I:\Wellfleet_113113 Water System\2015 Water System

LEGEND

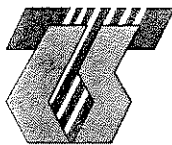
-  SCADA Sites
-  Existing Water System
-  Town Parcels

APPENDIX D

Coles Neck Wellfield SCADA Record Drawings

Town of Wellfleet, Massachusetts
Cole's Neck Water System

Drawings



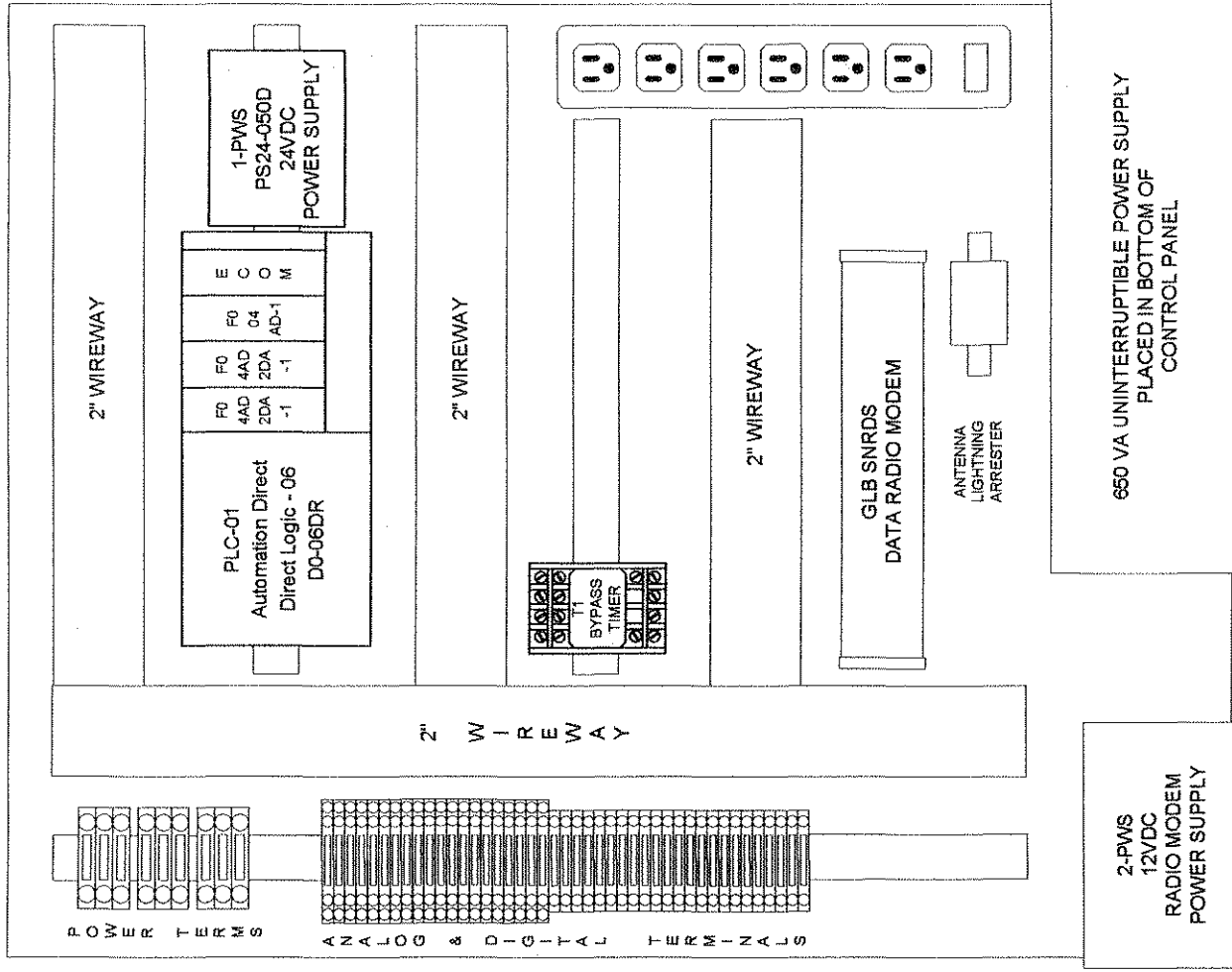
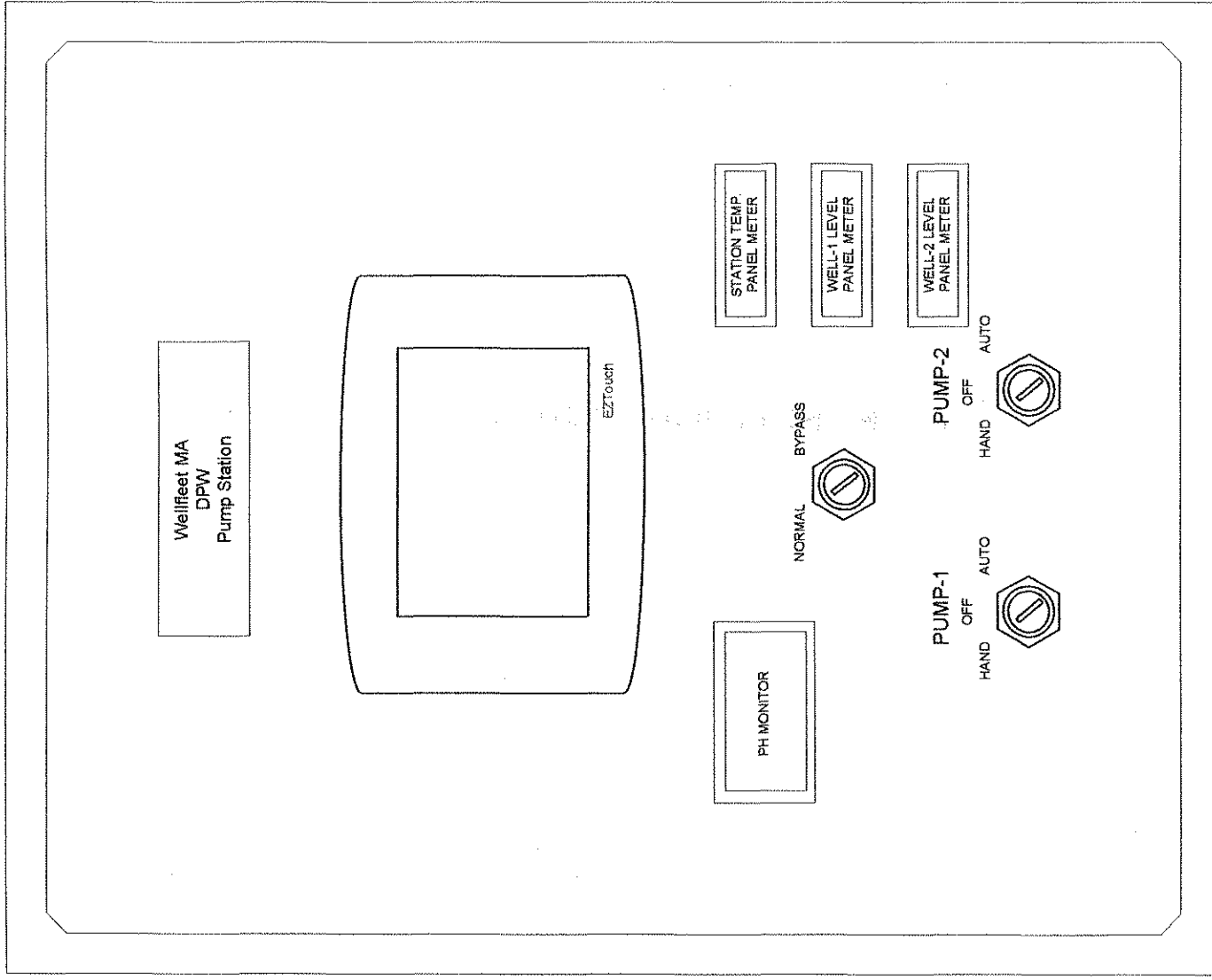
Industrial Technical Services, Inc.

141 Wyben Road, Westfield, MA 01085

Tel 413-568-1427 Fax 413-568-4573

Website <http://www.its-control.com>

Page 135 of 135



30" x 24" x 8" NEMA-4X FIBERGLASS ENCLOSURE

27" x 21" BACK PANEL

1/15/2004 AS BUILT

DATE 12/02/2003

SCALE 1:4

DRAWN BY RJC

TITLE

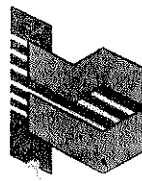
9480-PS1

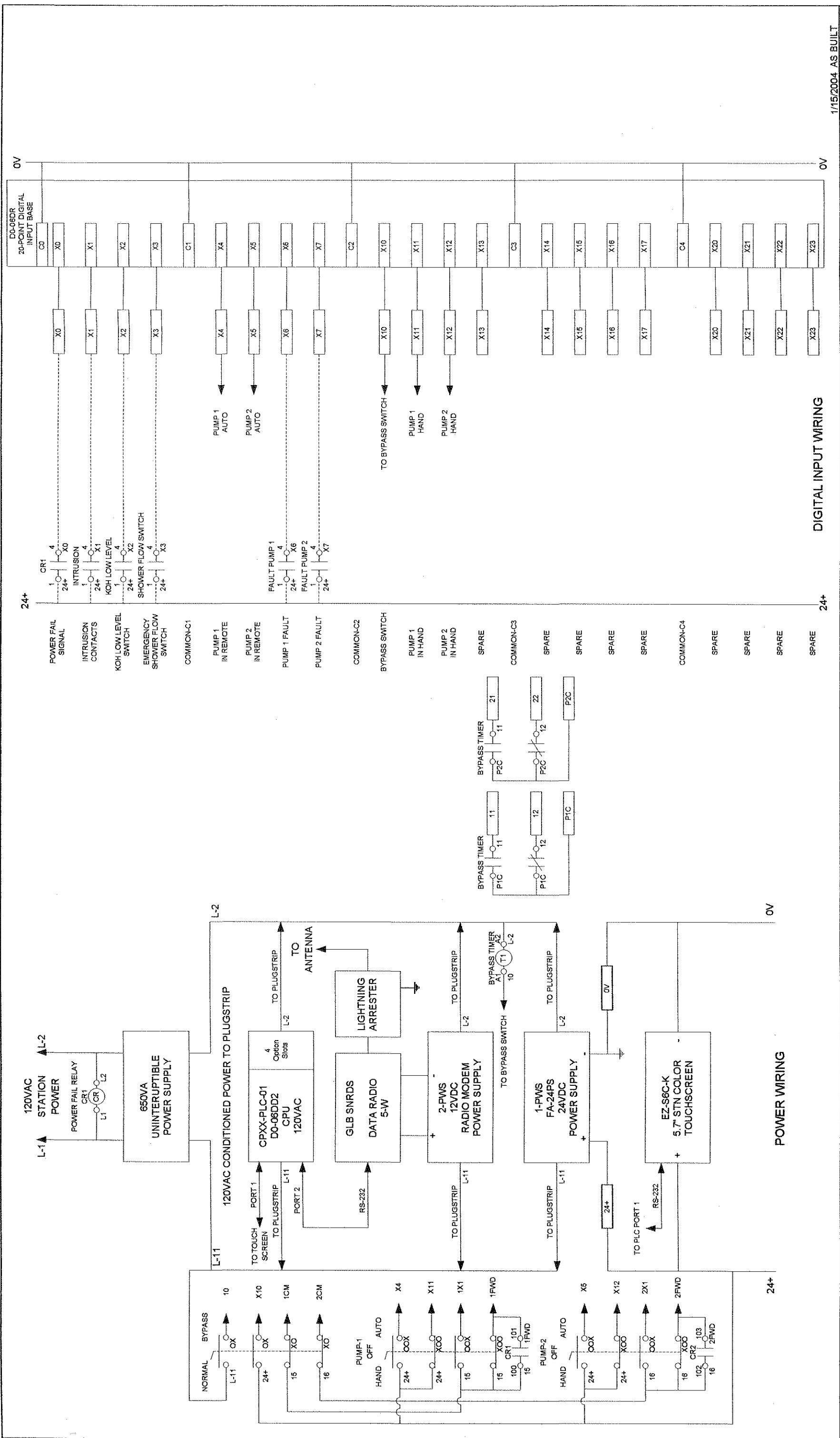
PAGE

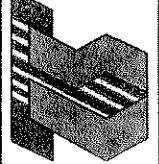
1 OF 8

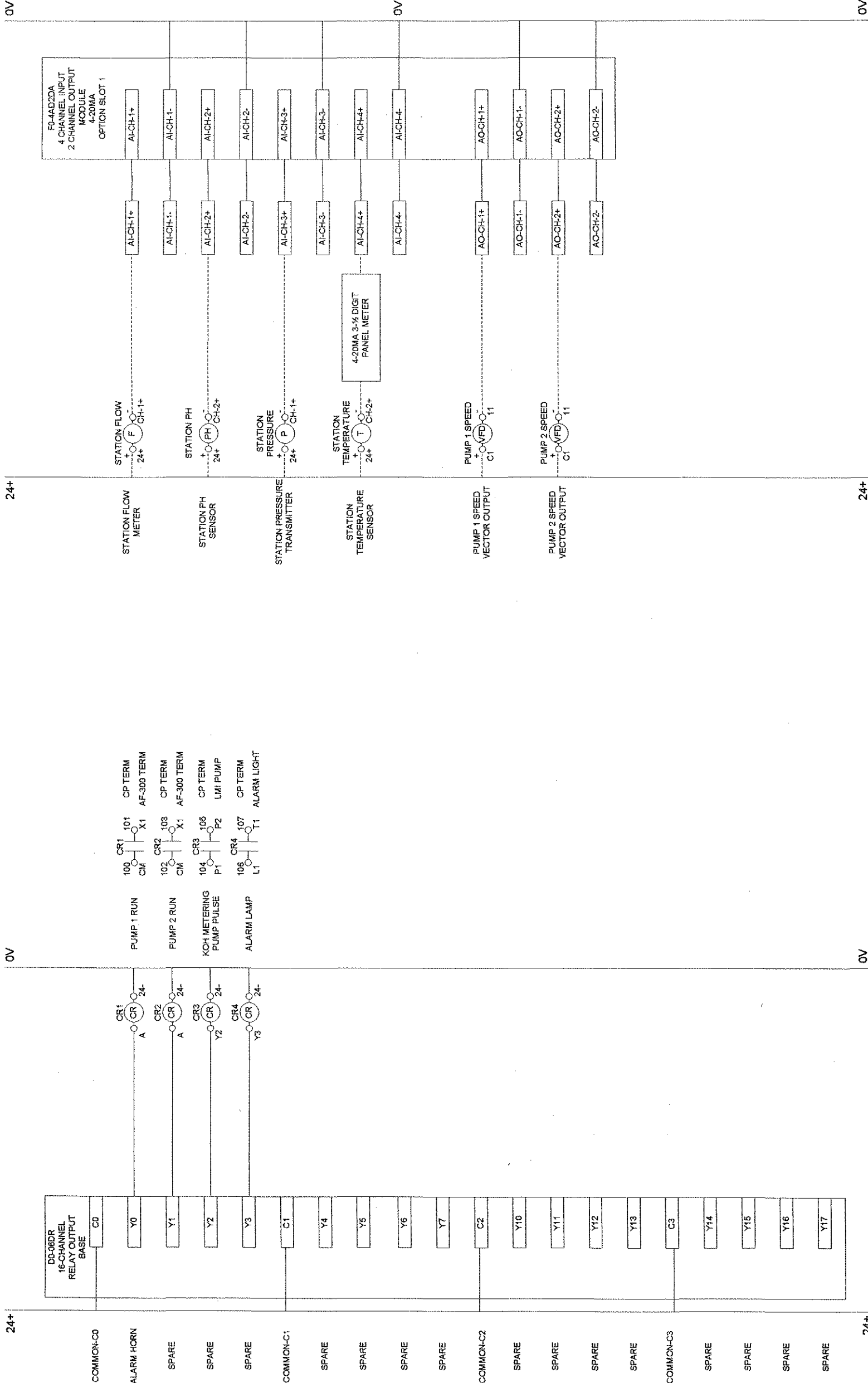
Cole's Neck Water System SCADA & Corrosion Control Pump Station Control/Alarm Panel Layout

Industrial Technical Services, Inc.
141 Wyben Road, Westfield, MA 01085
Tel 413-568-1427 Fax 413-568-4573
Website <http://www.its-control.com>





Cole's Neck Water System SCADA & Corrosion Control		DATE: 12/02/2003	TITLE: 9480-PS2
Pump Station Panel Power and Digital Input Wiring		SCALE: 1:1	PAGE: 2 OF 8
		DRAWN BY: RJC	1/15/2004 AS BUILT
Industrial Technical Services, Inc. 141 Wyben Road, Westfield, MA 01085 Tel 413-568-1427 Fax 413-568-4573 Website http://www.its-control.com			



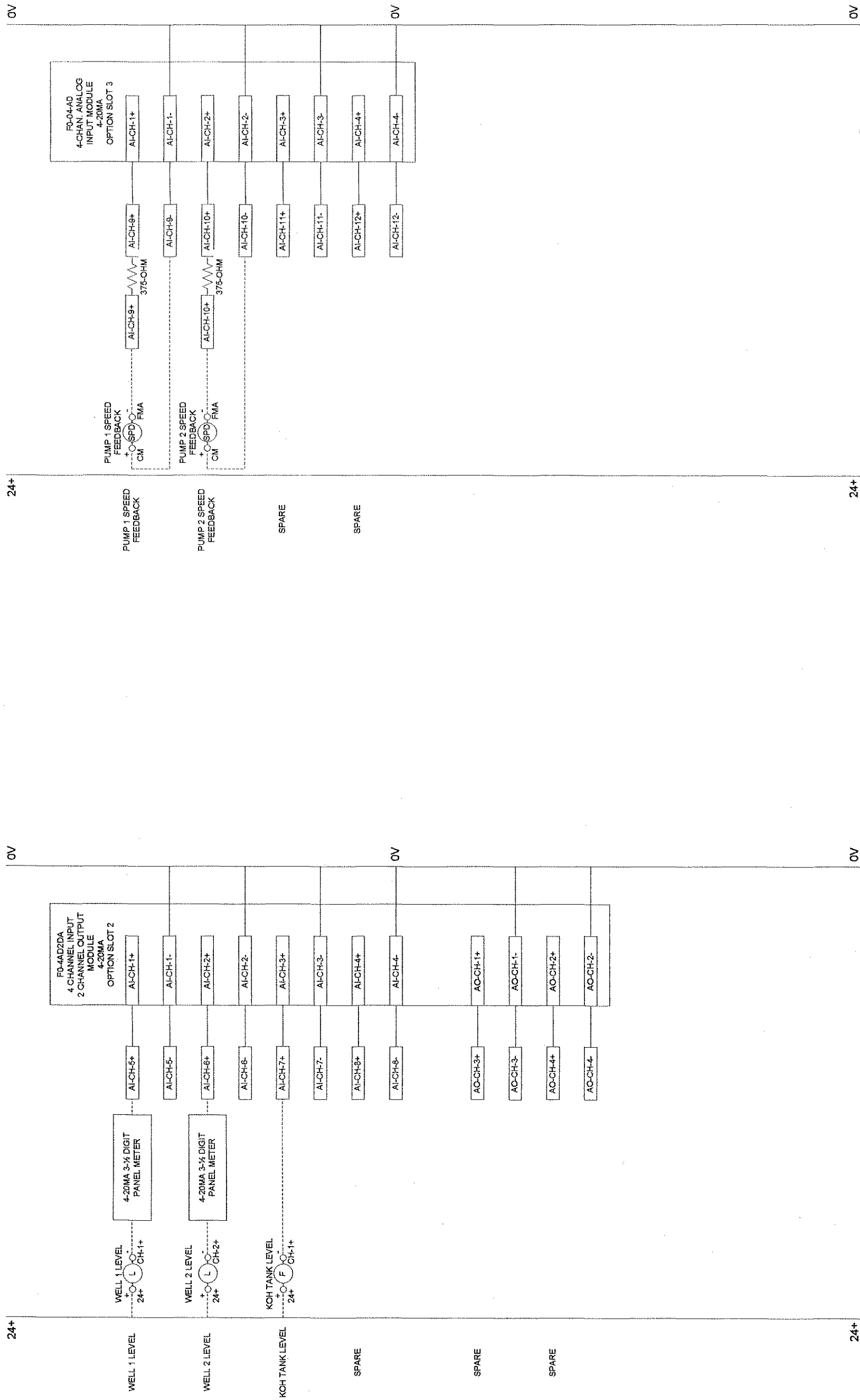
ANALOG INPUT WIRING OPTION SLOT 1

DIGITAL I/O WRING ON BASE

DATE	12/02/2003	TITLE	9480-PS3
SCALE	1:1	DRAWN BY	RJC
		PAGE	3 OF 8

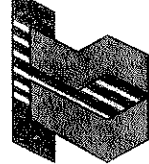
**Cole's Neck Water System SCADA & Corrosion Control
Pump Station Panel Digital Output and Analog I/O Wiring**

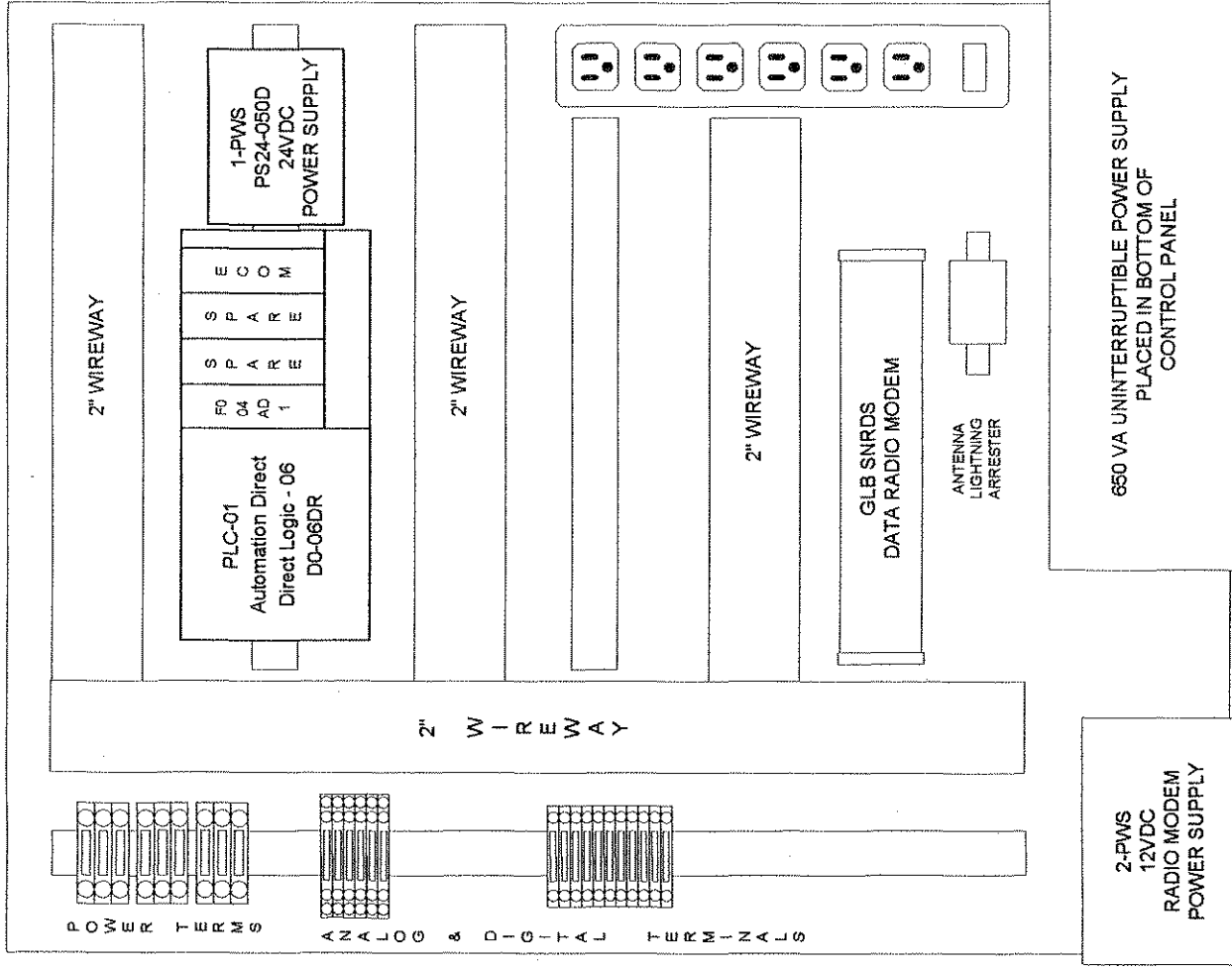
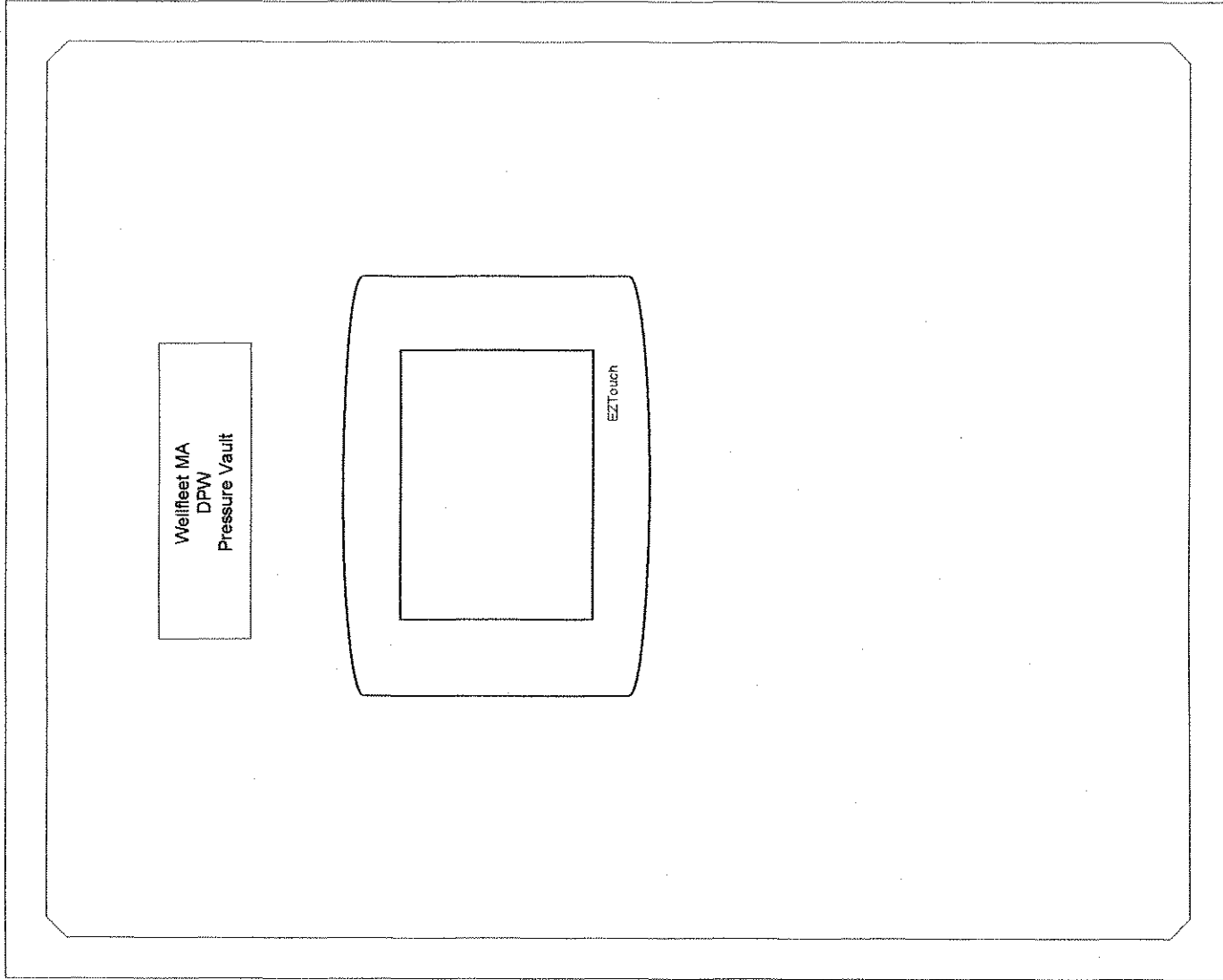
Industrial Technical Services, Inc.
 141 Wyben Road, Westfield, MA 01085
 Tel 413-568-1427 Fax 413-568-4573
 Website <http://www.its-control.com>



ANALOG INPUT WIRING OPTION SLOT 3

ANALOG INPUT WIRING OPTION SLOT 2

 <p>Industrial Technical Services, Inc. 141 Wyben Road, Westfield, MA 01085 Tel 413-568-1427 Fax 413-568-4573 Website http://www.its-control.com</p>		<p>Cole's Neck Water System SCADA & Corrosion Control Pump Station Panel Digital Output and Analog I/O Wiring</p>		<p>DATE 12/02/2003 SCALE 1:1 DRAWN BY RJC</p>	<p>TITLE 9480-PS4 PAGE 4 OF 8</p>
		<p>1/15/2004 AS BUILT</p>			



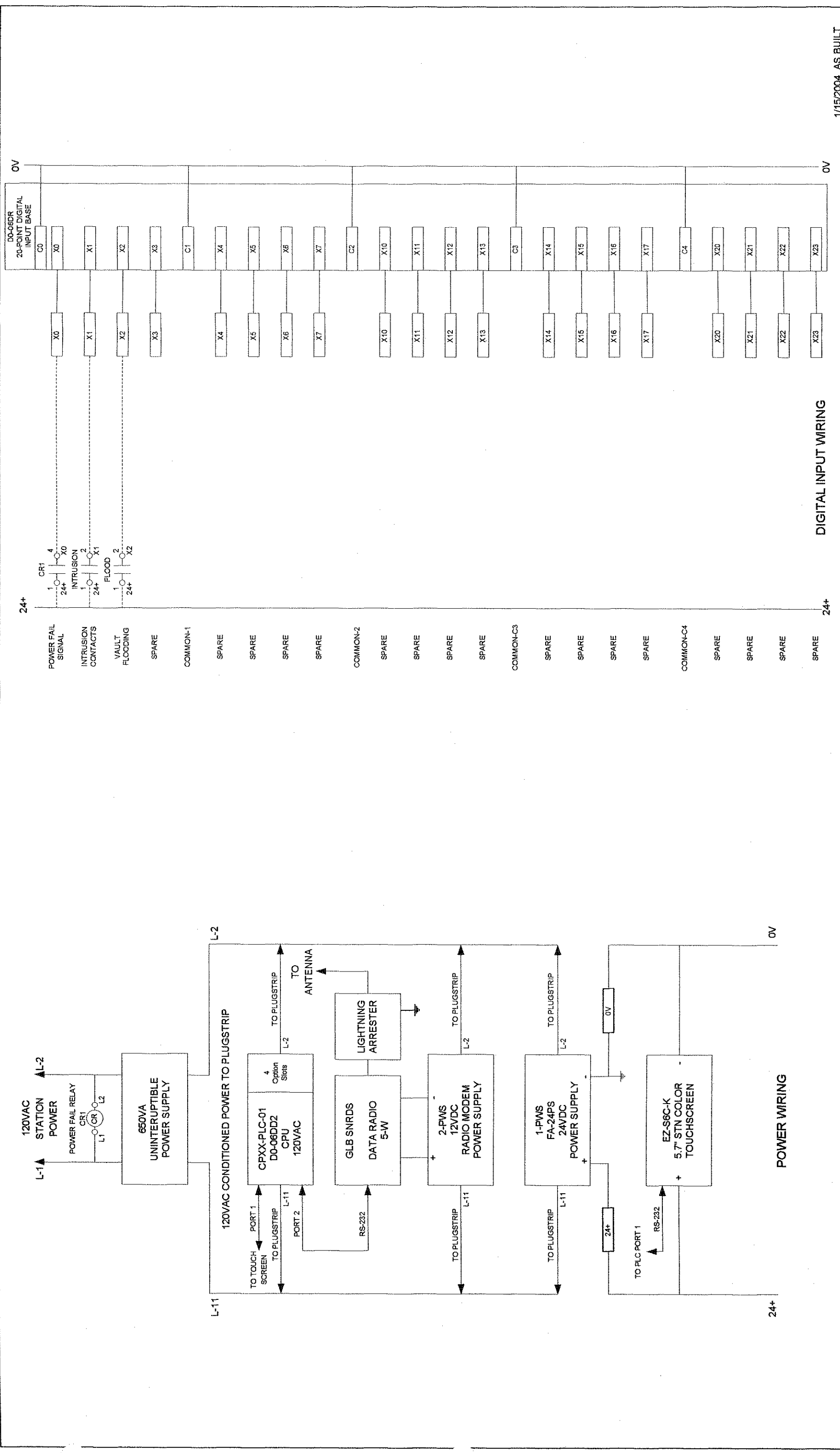
30" x 24" x 8" NEMA-4X FIBERGLASS ENCLOSURE

27" x 21" BACK PANEL

1/15/2004 AS BUILT

DATE	12/02/2003	TITLE	9480-PV1
SCALE	1: 4	DRAWN BY	RJC
			PAGE
			5 OF 8

**Cole's Neck Water System SCADA & Corrosion Control
Pressure Tank Vault Panel Layout**



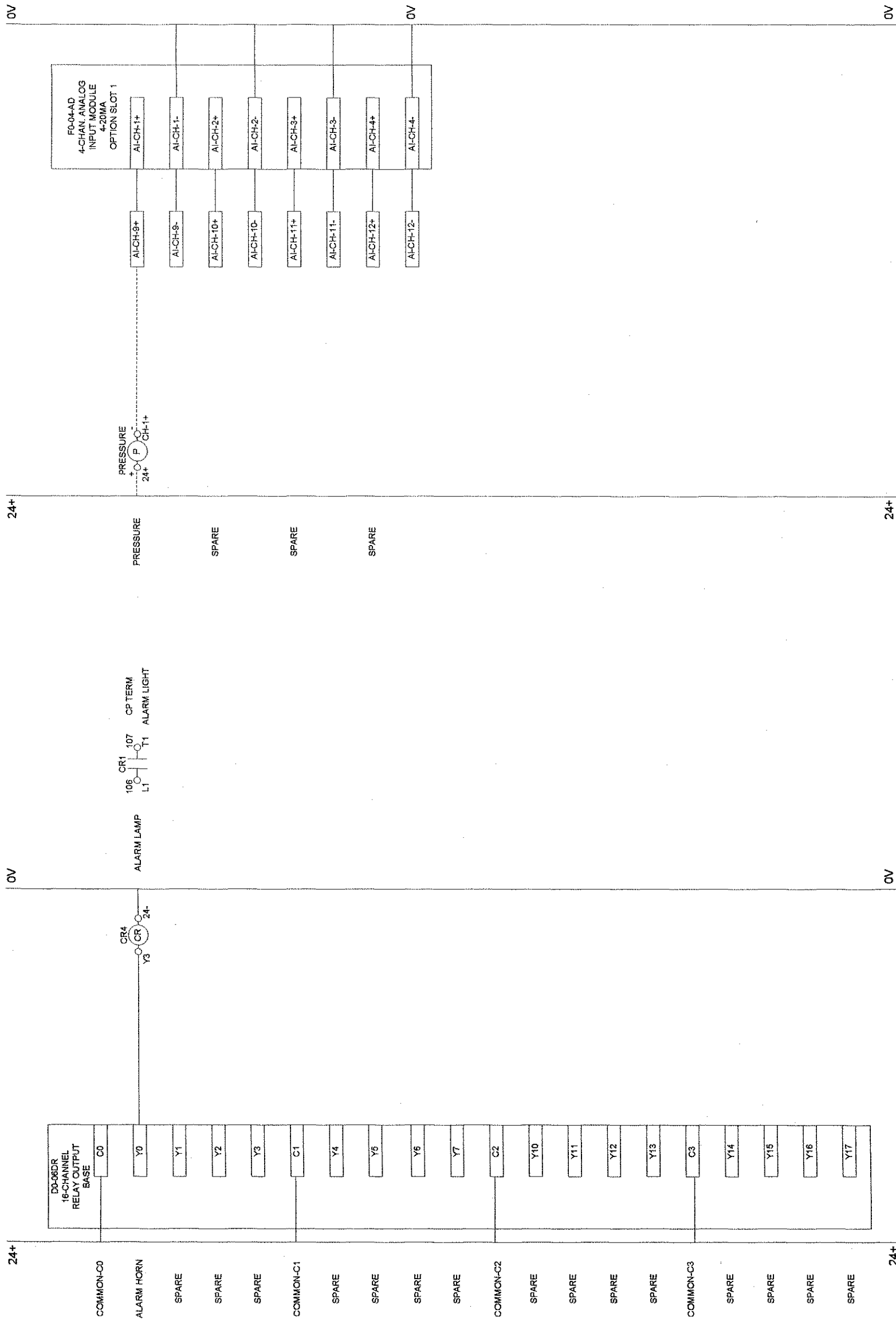
Industrial Technical Services, Inc.
 141 Wyben Road, Westfield, MA 01085
 Tel 413-568-1427 Fax 413-568-4573
 Website <http://www.its-control.com>

Cole's Neck Water System SCADA & Corrosion Control
Pressure Tank Vault Panel Power and Digital Input Wiring

DATE: 12/02/2003
 SCALE: 1:1
 DRAWN BY: RJC

TITLE: 9480-PV2

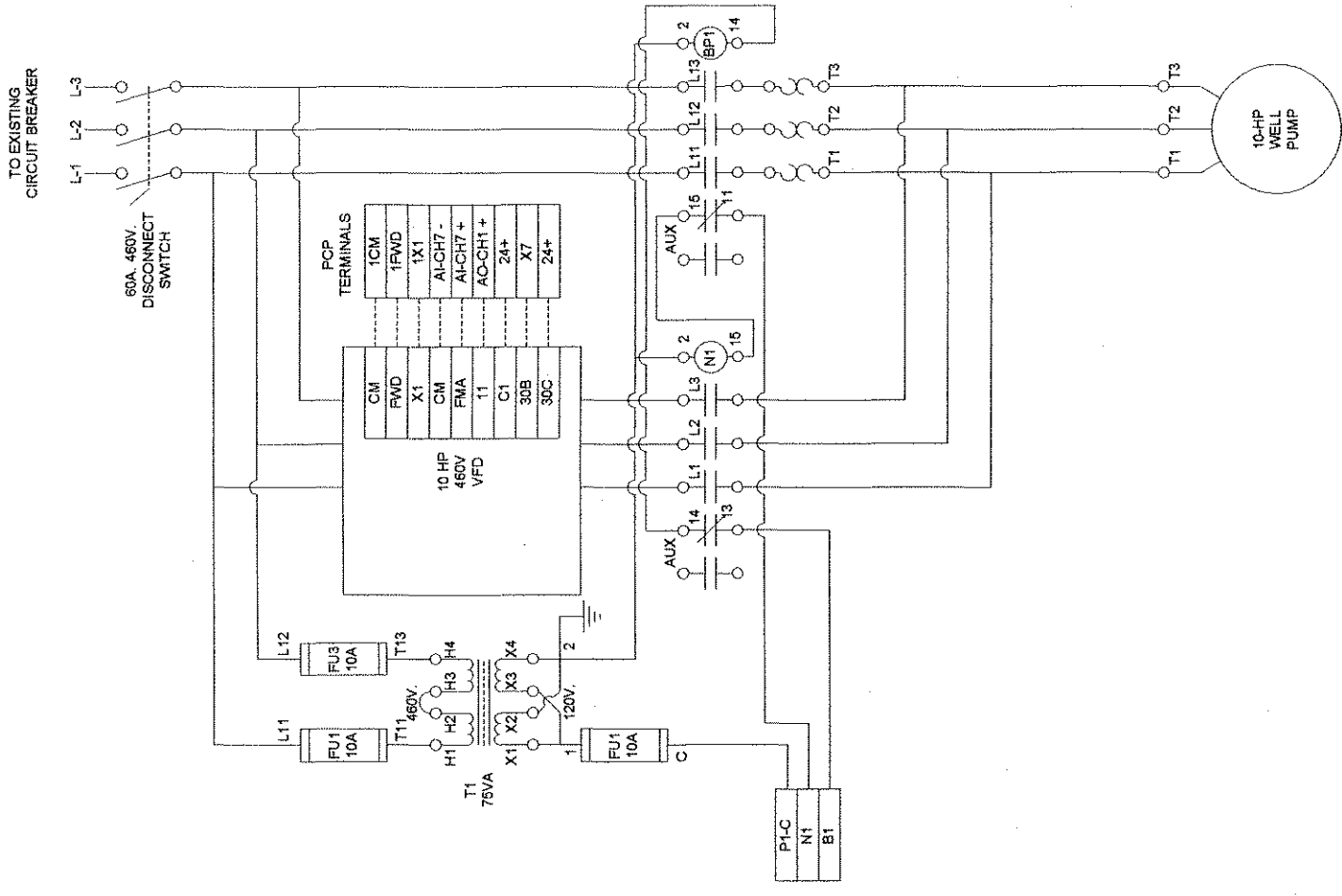
1/15/2004 AS BUILT
 PAGE: 6 OF 8



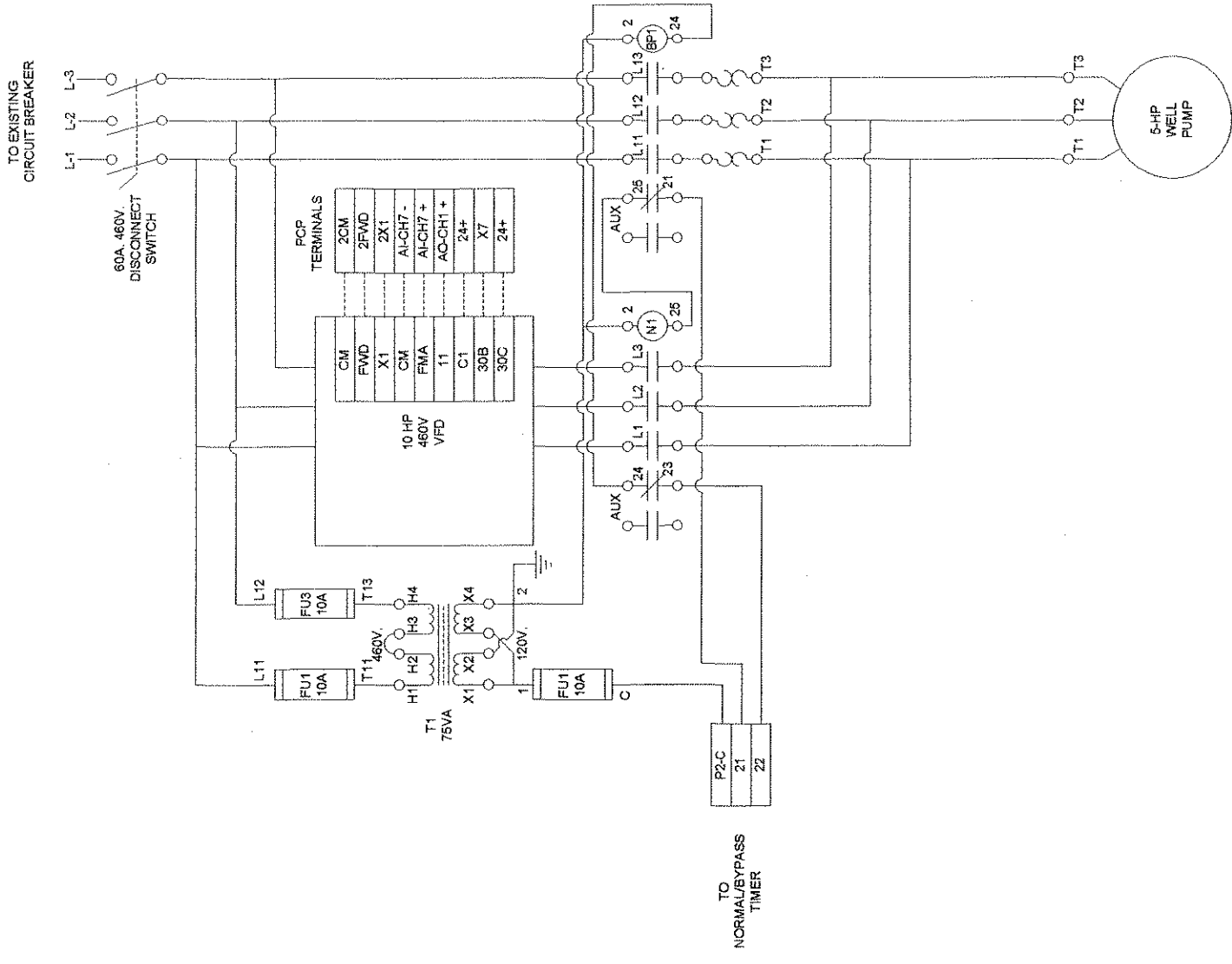
DIGITAL I/O WIRING ON BASE

ANALOG INPUT WIRING OPTION SLOT 1

<p>Cole's Neck Water System SCADA & Corrosion Control Pressure Tank Vault Panel Digital Output and Analog I/O Wiring</p>		<p>DATE: 12/02/2003 SCALE: 1:1 DRAWN BY: RJC</p>	<p>TITLE: 9480-PV3 PAGE: 7 OF 8</p>
<p>Industrial Technical Services, Inc. 141 Wyben Road, Westfield, MA 01085 Tel 413-568-1427 Fax 413-568-4573 Website http://www.its-control.com</p>		<p>1/15/2004_AS BUILT</p>	



MODIFIED STARTER FOR VFD / BYPASS, HAND / OFF / REMOTE OPERATION PUMP 1



MODIFIED STARTER FOR VFD / BYPASS, HAND / OFF / REMOTE OPERATION PUMP 2

APPENDIX E

Boy Scout Wells and Water Storage Tank SCADA Record Drawings



ENVIRONMENTAL
 **PARTNERS**

The logo for Environmental Partners, featuring a stylized 'ep' in a blue square followed by the word 'PARTNERS' in a bold, sans-serif font.

18 Commerce Way, Suite 2000

Woburn, MA 01801

P: 781.281.2542 F: 781.281.2543

envpartners.com

TOWN OF WELLFLEET
SCADA SYSTEM UPGRADES
ADDENDUM NO. 1
SEPTEMBER 4, 2020

General Bids will be received until 1:00 p.m. prevailing time on Wednesday, September 9, 2020. All bids shall be submitted online at www.Projectdog.com and entitled "Wellfleet Water System SCADA System Upgrades". All electronic bids are compiled in real time upon bid close and published forthwith on ProjectDog. Official bid tabulations shall be posted on ProjectDog.

The attention of all bidders submitting proposals for the above referenced project is called to the following Addendum to the drawings and specifications (Contract Documents). The items set forth herein, whether of omission, addition, substitution, or clarification, are all to be included in and form a part of the proposed work.

Inclusion of this Addendum must be acknowledged by the bidders by inserting its number on the appropriate line of the Bid Form (Section 00301). Failure to acknowledge any and all addenda in the above specified bid form may be cause for rejection of the bid by the Town of Wellfleet, on the grounds that the bid is not responsive.

Make the following changes, revisions, additions, and/or deletions to the Contract Documents:

Questions Responses & Clarifications

- A Pre-Bid meeting was conducted on August 26, 2020 on 1:00 p.m. via teleconference. The attendees were as follows:
 - Town of Wellfleet: Jim Hood & Mike Trovato
 - Environmental Partners: Dave Patangia & Sabrina Castaneda
 - Tim Donaldson of Trihedral & Butch Neylon of Cape Water Resources

Questions Submitted at the Pre-Bid Meeting on August 26, 2020:

- Question 1: What is the submittal deadline on ProjectDog? What clock will be used?

Answer 1: The deadline to upload and submit bid documents is 1:00 p.m. on Wednesday the 9th. ProjectDog has an internal system clock that will be used.

- Question 2: How quickly will the bid results show?

Answer 2: Bid results will be available almost immediately after 1:00 p.m. ProjectDog displays the results under the project page.

Questions Submitted by Trihedral on August 24, 2020:

- Question 1: The specifications state that the SCADA platform must be “Indusoft Web Studio – No Substitutions”. Was this decision made by the Town? Is there any flexibility?

Answer 1: Indusoft Web Studio must be used in order to integrate with the Town’s existing systems.

END OF ADDENDUM NO. 1