



Board of Selectmen

NOTE 6:00pm START TIME

The Wellfleet Board of Selectmen will hold a public meeting on **Tuesday, December 11, 2018, at 6:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.** *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.*

I. Announcements, Open Session and Public Comment

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.

II. Public Hearing(s)

- A. Request received November 8, 2018 from Russell Swart to close Marconi Beach Restaurant from mid November 2018 through late winter 2019.
- B. Request received November 26, 2018 from Caroline Parlante for permission for the Bombshelter Pub to remain open until 2:00 on New Year's Eve.
- C. Request Received November 26, 2018 from Eliza Cox to close PB Boulangerie Bistro on January 2, 2019 and reopen February 20, 2019

III. Gift Acceptance

- A. Acceptance of donation for Maintenance Dredging Fund from SPAT

IV. Appointments/Reappointments

- A. **Firefighter Appointment** – Benjamin Bartolini [Chief Pauley]
- B. **Appointment Terms for Local Housing Partnership** [TA]
- C. **Wellfleet Cultural Council** - Autumn H. Edwards (3-year appointment)
- D. **Local Housing Partnership** - Autumn H. Edwards (1-year appointment)
- E. **Local Housing Partnership** - Madeleine Entel (1-year appointment)
- F. **Planning Board** – David Mead-Fox (3-year appointment)
- G. **Planning Board** – Roger Nelson (3-year appointment)
- H. **COA Board** – May Ruth Seidel (3-year appointment)

V. License Renewal – Class II, L&R Auto

VI. Business

- A. **Approval of Community Host Agreement with Nature's Alternative** [TA]
- B. **Update on Herring River Restoration Project from Town Administrator** [TA]
- C. **Dredging Update** [TA]
- D. **Discussion of Economic Vitality/Tourism** [TA]
- E. **Town Administrator's contract renewal** [Chair]
- F. **Approval of pavement cut for Eversource** [TA]

VII. Town Administrator's Report

VIII. Topics for Future Discussion

IX. Correspondence and Vacancy Report

X. Minutes

XI. Adjournment



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

II

PUBLIC HEARING – A.
Approval to close – Marconi Beach Restaurant

REQUESTED BY:	Russell Swart
DESIRED ACTION:	Approval to close Marconi Beach Restaurant from mid November through late Winter 2019
PROPOSED MOTION:	Move to approve the closing of the Marconi Beach Restaurant from mid November through late Winter 2019
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with M.G.L. Chapter 138, notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, December 11, 2018 at 7:00 p.m. in the Wellfleet Council on Aging to consider the following:

- Request received November 9, 2018 from Russell Swart to close Marconi Beach Restaurant from mid November, 2018 to mid to late winter, 2019.

WELLFLEET BOARD OF SELECTMEN



RUSS & MARIE'S
MARCONI BEACH
BBQ & SEAFOOD RESTAURANT

November 9, 2018

Select Board
Town of Wellfleet
300 Main Street
Wellfleet, MA 02667

NOV - 9 2018

Dear Wellfleet Select Board,

I am writing to say that my restaurant be closed after Veteran's Day (mid-November) with an anticipated reopening date in mid to late winter 2019. The specific date will be determined when I am able to hire qualified employees. Thank you.

Sincerely,

A handwritten signature that appears to read "Russell Swart" followed by the date "11/8/18".

Russell Swart
Owner

Russell Swart, Owner

545 Route 6 • South Wellfleet ~ PO Box 1741 • Wellfleet MA 02667
508-349-6025 • marconibeachrestaurant.com



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

II

PUBLIC HEARING – B.

Authorization for 2am Closing – Bombshelter Pub

REQUESTED BY:	Caroline Parlante
DESIRED ACTION:	Approval of closing at 2am on New Year's Eve night for Bombshelter Pub.
PROPOSED MOTION:	Move to approve the 2am closing on New Year's Eve night for Bombshelter Pub.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with M.G.L. Chapter 138, notice is hereby given that a public hearing will be held on Tuesday, December 11, 2018 at 7:00 p.m. in the Wellfleet Council on Aging to consider the following:

- Request received November 26, 2018, from Caroline J. Parlante, for permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve.
- Request received November 26, 2018 from Eliza Cox to close PB Boulangerie Bistro on January 2, 2019 and reopen February 20, 2019.

WELLFLEET BOARD OF SELECTMEN



November 26, 2018

Town of Wellfleet
300 Main St.
Wellfleet, MA 02667

Dear Selectmen of Wellfleet,

I am writing to request permission for the Bombshelter Pub to remain open until 2am on New Years Eve, December 31, 2018 into New Year's Day January 1, 2019.

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Caroline J. Parlante".

Caroline J. Parlante
Owner
Bookstore & Restaurant, Inc.

NOV 26 2018

50 Kendrick Ave ♦ PO Box 1434 ♦ ♦ Wellfleet, MA 02667
(508)349-3154 ♦ Fax (508)349-9799 ♦ bookstre@meganet.net



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

II

PUBLIC HEARING – C.
Approval to close – PB Boulangerie Bistro

REQUESTED BY:	Eliza Cox
DESIRED ACTION:	Approval to close PB Boulangerie Bistro from January 2, 2019 through February 19, 2019
PROPOSED MOTION:	Move to approve the closing of the PB Boulangerie Bistro from January 2, 2019 through February 19, 2019
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with M.G.L. Chapter 138, notice is hereby given that a public hearing will be held on Tuesday, December 11, 2018 at 7:00 p.m. in the Wellfleet Council on Aging to consider the following:

- Request received November 26, 2018, from Caroline J. Parlante, for permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve.
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WELLFLEET BOARD OF SELECTMEN



By Email

November 26, 2018

Janet Reinhart, Chair
Board of Selectmen
Town of Wellfleet
300 Main Street
Wellfleet, MA 02667

Dear Madam Chair and Members of the Board,

PB Boulangerie Bistro would like to request closing for the period of January 2, 2019 through February 19, 2019 (reopening on February 20, 2019). We understand that this request will be discussed at the December 11, 2018 meeting.

Thank you very much for your time and consideration in this matter. Please let me know if you require any additional information.

Kind regards,

Philippe Rispoli, President
Saveur De Pain, Inc., d/b/a PB Boulangerie Bistro

PB Boulangerie Bistro
15 Lecount Hollow Road
South Wellfleet, MA 02663

NOV 26 2018



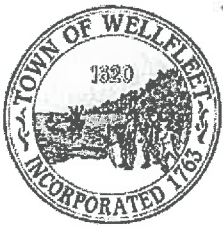
BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

III

Acceptance of Donation – A.
Donation from SPAT to Maintenance Dredging Fund

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Accept donation from SPAT for Maintenance Dredging Fund
PROPOSED MOTION:	I move to accept a \$10,000 donation from SPAT to the Maintenance Dredging Fund.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – A. Firefighter Appointment – Benjamin Bartolini

REQUESTED BY:	Fire Chief
DESIRED ACTION:	Appointment of Benjamin Bartolini as a full-time Firefighter/EMT
PROPOSED MOTION:	Move to appoint Benjamin Bartolini as a full-time Firefighter/EMT contingent upon completion of the requirements as outline by Fire Chief Pauley in his December 5 th memo to the Selectboard.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



Wellfleet Fire Department



10 Lawrence Road, Wellfleet, MA 02667

Richard J. Pauley, Jr.
Fire Chief

Phone: (508) 349-3754
Fax: (508) 349-0318

Memo

TO: Honorable Select Board
FROM: Chief Pauley
DATE: December 5, 2018
RE: Appointment of Full-time Firefighter/EMT (pending Paramedic certification)
CC: Dan Hoort, Town Administrator

In accordance with Wellfleet Town Charter Section 3-5-3, I have appointed Mr. Benjamin Bartolini to the vacant position of full-time Firefighter/EMT (pending Paramedic certification). To comply with the provisions of the Charter, I request your approval of this appointment.

Mr. Bartolini's appointment as a full-time Firefighter/EMT (pending Paramedic certification) will be contingent on a satisfactory pre-employment physical exam and criminal offender records (CORI) check as well as passage of a physical ability test to the standards of the Massachusetts Human Resources Division.

Mr. Bartolini is a former resident of Eastham, previously an on-call member of this Department for almost two (2) years and worked summer shift coverage for us. He has completed all of the course work for his Paramedic certification, is in the final stage of his practical course work, and, is anticipated to be certified as a Paramedic within the next five (5) months.

Mr. Bartolini will be hired on a probationary basis for the first 12 months of his employment, of which will include the satisfactory completion of his Paramedic certification in accordance with the requirements of the Massachusetts Office of Emergency Medical Services and as a National Registry Paramedic. As a condition of employment, he will also be required to pass the Massachusetts Fire Academy Recruit Training program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Pauley, Jr.", written over a horizontal line.

Richard J. Pauley, Jr.
Fire Chief

Benjamin A. Bartolini II

[REDACTED]
Primary phone: [REDACTED]

D.O.B.: [REDACTED]

Email: [REDACTED]@gmail.com

Qualifications:

FF I/II graduated BCFRTA class of 2017

NFPA 1001 Firefighter I/II pro-board certified

NFPA 472 HazMat OLR with product control mission

NREMT Certified EMT E3235920

MA Certified EMT Basic E0906539

ME Certified EMT Basic 30007

ACLS Advanced Cardiac Life Support

PALS Pediatric Advanced Life Support

PHTLS Prehospital Trauma Life Support

TECC Tactical Emergency Casualty Care

AMLS Advanced Medical Life Support

FEMA "Principles of Emergency Services"

FEMA: NIMS 700, ICS 100, ICS 200

Emergency Vehicle Operator certified

Experience:

Truro Fire-Rescue:

Position: Full time employee

Responsibilities: Respond to Fire and EMS emergencies, maintain equipment and apparatus, and clean station and living quarters.

Duration: 09/2017-07/2018

Supervisor: Chief Tim Collins

Phone Number: 508-487-7548

Reason for Leaving: Relocated to Maine.

May We Contact? Yes

Wellfleet Fire-Rescue:

Position: On-call employee

Responsibilities: Respond to Fire and EMS emergencies

Duration: 04/2016-06/2018

Supervisor: Lieutenant Shawn Clark

Phone Number: 508-349-3754

Reason for Leaving: Relocated to Maine.

May We Contact? Yes

Cape Associates INC.:

Position: Truck Driver/Warehouse

Responsibilities: Building jobsite assistance, truck and trailer operations

Duration: 06/2014-02/2017

Supervisor: Jeff Cronk/Casey Cole

Phone Number: (508) 255-1770

Reason for Leaving: Pursuing a career in Fire/EMS

May We Contact? Yes

Guaranteed Fresh Produce:

Position: Delivery truck driver/warehouse/office

Responsibilities: Load and unload produce and dairy. Drive truck for wholesale delivery. Take orders from customers and prepare them for delivery.

Duration: 05/2013-06/2014

Supervisor: Frank Leen

Phone Number: (508) 771-1770

Reason for Leaving: Scheduling demands

May We Contact? Yes

Cape Air:

Position: Ramp Agent

Responsibilities: Loading and unloading passengers and baggage. Aircraft refueling, and fuel truck operation. Checking passengers in and making reservations. Airport gate operations.

Duration: 06/2006-02/2012 and 08/2012-06/2013

Supervisor: Joady Brown

Phone Number: (508) 487-0241

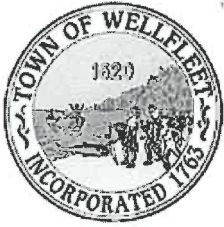
Reason for Leaving: Pay

May We Contact? Yes

Education:

Nauset Regional High School: Received diploma June 10th 2007

Cape Cod Community College: Received Associate in Arts degree May 26th 2011. Started a Fire Science/EMS degree course September of 2015.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – B.
Appointment Terms for Local Housing Partnership

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Change of appointment terms for appointees to the Local Housing Partnership
PROPOSED MOTION:	Move to allow appointment terms to the Local Housing Partnership to be from one year to three year terms.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – C. Appointment to Wellfleet Cultural Council

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Autumn Edwards to the Wellfleet Cultural Council for a term to expire June 30, 2021
PROPOSED MOTION:	Move to appoint Autumn Edwards to the Wellfleet Cultural Council for a term to expire June 30, 2021
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Autumn H. Edwards Date NOV - 5 2018

Mailing Address 216 B Fred Bell way
Wellfleet. MA. 02667

Phone (Home) (774)322.0194 (cell) (774)322.0194

E-mail Autumnhedwardsphotography@yahoo.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: -Bachelor of Photography Mass Communications-

over 15 years supervisor, management and customer service
experience. -Computer experience. Voluntarily upkeep
web site of local church. -Photograph for opp.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Bachelor of Photography Mass Communications
CPR certified.

Committees/Boards of Interest: 1) Cultural Council
2) local Housing Partnership
3) Recreation Committee



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – D.
Appointment to Local Housing Partnership

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Autumn Edwards to the Local Housing Partnership for a term to expire June 30, 2019
PROPOSED MOTION:	Move to appoint Autumn Edwards to the Local Housing Partnership for a term to expire June 30, 2019
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

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Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Autumn H. Edwards Date NOV - 5 2018

Mailing Address 216 B Fred Bell way
Wellfleet. MA. 02667

Phone (Home) (774)322.0194 (cell) (774)322.0194

E-mail Autumnhedwardsphotography@yahoo.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: - Bachelor of Photography/Mass Communications.

over 15 years supervisor, management and customer service
experience. - Computer experience. Voluntarily upkeep
web site of local church. - Photograph for CPR.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Bachelor of Photography Mass Communications
CPR certified.

Committees/Boards of Interest: 1) Cultural Council
2) Local Housing Partnership
3) Recreation Committee



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – E.
Appointment to Local Housing Partnership

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Madeline Entel to the Local Housing Partnership for a term to expire June 30, 2019
PROPOSED MOTION:	Move to appoint Madeline Entel to the Local Housing Partnership for a term to expire June 30, 2019
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

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FILL OUT THE FORM BELOW and mail it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Madeleine Entel Date Nov. 26, 2018

Mailing Address 55 Atlantic Ave.
Wellfleet 02667

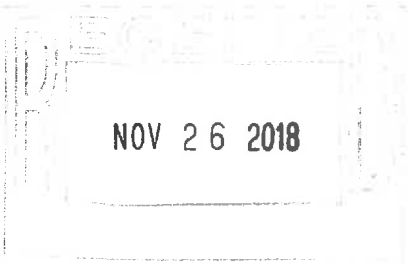
Phone (Home) - (cell) 508 473-2713

E-mail madentel@comcast.net

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: 6 year member of Cultural Council
4 years on Human Service Committee
Former Board member Lower Cape Outreach Council & current volunteer

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:
Administrator at Becker College, Worcester

Committees/Boards of Interest: 1) Housing Partnership
2) _____
3) _____





BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – F.
Appointment to Planning Board

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of David Mead-Fox to the Planning Board for a term to expire June 30, 2019
PROPOSED MOTION:	Move to appoint David Mead-Fox to the Planning Board for a term to expire June 30, 2019
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

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FILL OUT THE FORM BELOW and mail or bring it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name David Mead-Fox Date November 19, 2018

Mailing Address PO Box 761
Wellfleet, MA. 02667

Phone (Home) N/A (cell) 617-480-6835

E-mail dmeadfox@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

I have been on the Town Energy Committee for two years. I am the Program Manager for Outer Cape Energize, an Outer Cape program covering Provincetown, Truro, Wellfleet, and Eastham. The program has partnered with the Cape Light Compact and the MA Clean Energy Center to provide energy conservation and efficiency and reduced-price PV residential and business systems. I am also on the Cape Light Compact Board (Alternate) representing Wellfleet.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I am a co-founder of Climate Mobilization Outer Cape and on the Board of the Massachusetts Climate Action Network. I have a background in consulting, non-profit management, and organizational development.

Committees/Boards of Interest: 1) Planning Board
2) _____
3) _____

NOV 20 2018



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – G. Appointment to Planning Board

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of Roger Nelson to the Planning Board for a term to expire June 30, 2021
PROPOSED MOTION:	Move to appoint Roger Nelson to the Planning Board for a term to expire June 30, 2021
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

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FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name Roger Nelson Date 11/20/18

Mailing Address 1025 Brewin's Neck Rd

Wellfleet, MA 02663

Phone (Home) 508-349-3447 (cell) 508-276-3482

E-mail roger and roger nelson@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

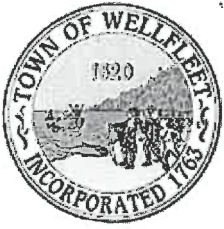
- 8 yrs PARKING CONTROL OFFICER
- 15 yrs SUBSTITUTE TEACHING - NANTUCKET SCHOOL

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

- M.S. in EDUCATION.
- 25 yrs. - public relations EXECUTIVE

Committees/Boards of Interest: 1) PLANNING BOARD
2) _____
3) _____

NOV 20 2018



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IV

APPOINTMENTS – H.
Appointment to Council on Aging Board

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Appointment of May Ruth Seidel to the Council on Aging Board for a term to expire June 30, 2021
PROPOSED MOTION:	Move to appoint May Ruth Seidel to the Council on Aging Board for a term to expire June 30, 2021
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

Name May Ruth Seidel Date 11/28/18
 Mailing Address 56 Gross Hill Rd.
Wellfleet, MA 02667
 Phone (Home) 774-383-3128 (cell) 410-800-3398
 E-mail mayruthseidel@gmail.com

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I have been a community organizer much of my life. My 3 children went to public schools in Baltimore and I led Parent Teacher organizations in Maryland. From 1970 to 2016 I created the Columbia forum for New Town - Columbia, Maryland and led it for 12 years.

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:
I attended Teachers College, Columbia Univ, did not graduate but taught children with antisocial behavior. I managed my husband's pediatric practice and was actively involved with the League of Women Voters.

Committees/Boards of Interest: 1) Parent Teacher Associations of 170
 2) Started and led Wellfleet Non-Resident Taxpayers' Association -
1999 - 2006

DEC - 3 2018

* CoA Board



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018



Licenses – A. Approval of Class II License

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approve renewal of Class II license for L&R Auto
PROPOSED MOTION:	I move to approve the renewal of the class II license for L&R Auto.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

L&R Auto
185 Brian Lane
Wellfleet
Applicant: Robert Fitzgerald



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

VI

BUSINESS – A.
Approval of Host Community Agreement

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval of Host Community Agreement and authorization of signature.
PROPOSED MOTION:	I move to approve the Host Community Agreement with Nature's Alternative, Inc. and authorize the Town Administrator to sign the agreement.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

VI

BUSINESS – B.

Update on Herring River Restoration Project

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Update to Selectboard on recent developments related to the Herring River Restoration Project.
PROPOSED MOTION:	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

VI

BUSINESS – C. **Update on Dredging**

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Update to Selectboard on recent developments related to Dredging Project.
PROPOSED MOTION:	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Dan Hoort

From: Ray Bucheger <~~redacted~~>
Sent: Monday, November 26, 2018 10:27 AM
To: Janet Reinhart; Dan Hoort
Subject: USACE Work Plan

Dan and Janet:

The USACE work plan was released. You can see it here:
<https://usace.contentdm.oclc.org/utils/getfile/collection/p16021coll6/id/2089>. Wellfleet was not funded.

I spoke with Senator Markey's staff about this. He said the Senator is disappointed about the overall level of funding that Massachusetts received for FY19. They did not say anything beyond that.

I plan to follow-up with USACE HQ, OMB and the Assistant Secretary's office to try to a sense of where Wellfleet falls short. You obviously had strong local support, a supportive Corps District, a supportive Congressional delegation, and you were consistent in your advocacy. I admit that I am surprised by this result.

I will not be charging you for this additional outreach to USACE HQ, OMB and the ASA's office. While I pride myself on delivering for my clients, I have obviously not done that here; regardless, you need to know (to the extent the USG is willing to share) what went on behind the scenes.

Please give me a call if you have any questions.

Ray



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

VI

BUSINESS – D.

Discussion of Economic Vitality/Tourism

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Brief discussion of need for efforts in Economic Vitality and Tourism
PROPOSED MOTION:	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

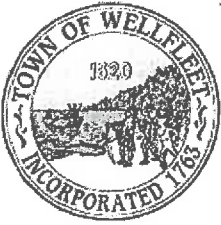
AGENDA ACTION REQUEST
December 11, 2018

VI

BUSINESS – E.

Vote on renewal of Town Administrator contract

REQUESTED BY:	Chair
DESIRED ACTION:	A discussion of the Town Administrator's contract.
PROPOSED MOTION:	<p>1.) I move that the Wellfleet Selectboard vote to renew (not renew) the Town Administrator's contract.</p> <p>2.) I move to direct Selectboard member _____ to negotiate a renewal contract with the Town Administrator and bring said contract back to the Selectboard for approval.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

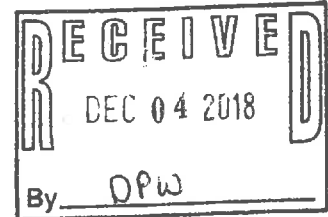
AGENDA ACTION REQUEST
December 11, 2018

VI

BUSINESS – F.
Approval of Permit Application
for Road Cut, Excavation, Tunneling or Boring

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval of permit application for Road Cut, Excavation, Tunneling or Boring.
PROPOSED MOTION:	Move to approve the permit application for B&E Excavating, working on behalf of Eversource, for excavation required to install underground conduit lines needed for the installation of the new transformer in the rear of the town hall parking lot.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
Department of Public Works
220 West Main Street
Wellfleet, MA 02667



Mark Vincent
Director

Phone 508-349-0315
Fax 508-349-0315

Wellfleet Permit Application
For Road Cut, Excavation, Tunneling or Boring

General Instructions:

1. Complete application
2. Attach site plans
3. Submit completed application to D.P.W. for review with fee of \$35.00 payable to "Town of Wellfleet"
4. Permit is subject to all terms, conditions, and restrictions listed on this form printed or written under any comment section.

Applicant: Tina Zaniboni Phone: 508-224-8599
B&E Excavating
 Address: PO Box 800 Manomet MA 02345
 Construction Address: 300 Main St Wellfleet
 Contractor Name: B&E Excavating
 Contractor Address: PO Box 800 Manomet MA 02345
 Name of Contact Person: Brendan McGinn Phone: 774-404-1645

Type of Activity:

Gas Installation/Repair Water Service Installation/Repair
 Drainage Installation/Repair Other (explain) see attached plan

Area to be Excavated: Sidewalk Shoulder Travel Lane

Dimensions of excavation: Length 650 ft Width 3 ft Depth 42

Work Dates: Start asap pending permit Completion 12/15/18

Dig Safe Number: (Mandatory) 20184608431

The applicant acknowledges that he/she has read the above and the specifications on the reverse side of this document and agrees to abide by these and any other rules or regulations of the Town of Wellfleet.

Signature of Applicant Tina Zaniboni Date 11/29/18

D.P.W. Authorization [Signature] Date 12/7/18

Comments or Restrictions See attached - Email

The applicant must notify the Wellfleet D.P.W. after completion of the job so that a representative from the department can do the final inspection.

D.P.W. Authorization Final Inspection: _____ Date _____

Town Department/Board Signatures:

Electrical Inspector: _____ Date _____
(if applicable)

Wellfleet Police Department: *RP* Date 12/7/2018

Comments: _____

Wellfleet Fire Department: *Richard J. Kauloy, Jr. (H)* Date 12/7/2018

Comments: _____

Wellfleet Board of Selectmen:

Special Conditions:

- 1) Any blockage of the traveled way must be reported to the **Wellfleet Police Department Immediately.**
- 2) All surface repairs must be temporarily patched on the same working day.
- 3) This permit will expire in 6 (six) months from time of request.

The Department of Public Works will be notified a minimum of 48 hours before excavation begins. Unless otherwise authorized the road shall be drilled under and surface not be disturbed. When approval is given for the surface to be disturbed the following specifications shall be complied with:

The work done shall be satisfactory to the Department of Public Works or such officers as it appoints to the supervision and inspection of the finished product, and a as-built plan showing the location of conduits, pipes, drains, wires, or other underground structures laid shall be filed with the Town when work is completed.

Open Cut Specifications and Requirements

- 1) Said company shall indemnify and save the Town harmless against all damages, costs and expenses which the Town may be subjected in consequences of the acts or neglect of Said Company, its agent or servants, or in any manner arising from the rights and privileges granted by the Town.
- 2) In addition said company shall, 48 hours before any work commences and before a public way is disturbed for the laying of utilities, notify the Wellfleet Police Department, Wellfleet Fire Department, and the Wellfleet Department of Public Works that the company will be working on the way.
- 3) Said company shall comply with the requirements of existing by-laws and such may hereafter be adopted governing the laying of utilities, so far as the same are not inconsistent with the laws of the Commonwealth.
- 4) All required signs and traffic warning devices shall be furnished by the applicant. All signs and devices shall be in accordance with the Massachusetts Manual on Uniform Traffic Control Devices. The number and location of all signs and devices shall be as deemed necessary by the DPW Director or his/her designee for the safe and efficient performance of the work and safety of the traveling public.
- 5) All warning devices shall be subject to removal, replacement, and/or repositioning by the applicant as often as deemed necessary by the DPW Director or his/her designee.
- 6) Cones or non-reflectorized warning devices shall not be left in operating position on the highway when the daytime operations have ceased. If it becomes necessary for the Department to remove any construction warning devices or their appurtenances from the project due to negligence by the applicant, all cost will be charged to the applicant.
- 7) All vehicles, excepting passenger cars, which are assigned to the permitted project and which are operating on the site at speeds of 25 MPH or LESS shall have an official SLOW MOVING VEHICLE emblem displayed.
- 8) Subject to the approval of the DPW Director or his/her designee, the contractor shall schedule the temporary or permanent closing of public ways to travel only after consultation with the Police Chief and the Fire Chief. The temporary closing of the road shall be kept to a minimum. A uniformed police officer shall be employed on the project when any portion of the work will affect the traveled surface of the way, at the applicant's expense. Officer shall be employed on the project when any portion of the work will affect the traveled surface of the way, at the applicant's expense.

All personnel who are working on the traveled way or shoulder shall be protected by traffic cones or similar protective devices and shall wear safety vests.

Excavation:

When excavation is to be done within the limits of the bituminous surface, the surface shall be saw cut to a straight and vertical edge. Care shall be taken not to disturb or in any way damage the surface beyond these edges. Any equipment working on the project which may, in the opinion of the DPW Director or his/her designee, damage the surface, shall work or be propelled on suitable platforms to prevent any marking or other damage to the roadway surface. Care shall be taken in stacking excavated materials on the surface, not to mark or in any way damage the roadway surface.

Backfilling Trenches:

Backfill material shall be placed in layers not to exceed six (6) inches in depth. Each layer shall be compacted by hand (plate compactor) or by other approved method. No material shall be excavated from the banks of the trench to backfill around the pipe or for any other purpose. Backfill material shall be brought to a true plane twelve (12) inches below and parallel to finished surface. Ten (10) inches of one and one-half (1½) inch dense grade stone to be compacted in lifts not to exceed five (5) inches in depth and compacted by an approved method to a depth of two (2) inches below the finished surface. The top two (2) inches of surface shall be of compacted cold patch.

Replacing Surface:

Surface shall not be replaced for at least sixty (60) days after the above work has been completed. Surface shall be replaced no later than six (6) months after work has been completed. The trench shall be excavated to a depth of four (4) inches. Three (3) inches of bituminous concrete (binder) and one (1) inch of Type-1 bituminous concrete (top) shall be placed and rolled so that the finished surface shall be level with the roadway surface.

Overlay:

(When required) – Road surface is to be swept and tack-coated. One and one-half (1½) inches of compacted type-1 bituminous concrete that is applied is to extend a minimum of fifty (50) feet beyond each side of the cut with a minimum of two (2) 45 degree two (2) inch transverse cuts on the ends.

Clean-up:

All excess materials shall be removed. All dirt areas that are disturbed will be loamed (2" depth) and seeded.

Road Shoulder:

The person or persons applying for this permit will be responsible for any settlement of the road shoulder for two (2) years after the completion of the work, to the satisfaction of the DPW Director or his/her designee.

Bonds:

A performance bond of \$20.00 per sq. ft. of open cut or a bond of equal to the value of the work for large jobs will be posted with the Town Clerk prior to any work being done. The applicant will furnish a copy of the receipt of bond by the Town Clerk to the Department of Public Works prior to starting any work.

Tunneling, Boring, or Hole Shots:

If this permit is issued for drive under only and the road surface is disturbed, i.e. curbing or hump condition becomes apparent, then the road must be cut and patched as above. Tunneling must be at least three (3) feet under the Road Base Layer. Holes being Bored must be no bigger than the casing being used.

Relocations:

The Applicant agrees that they will pay for the relocation of this utility should it ever have to be relocated to make room for a public utility.

Warrantee:

The road surface repairs shall be warranted for a period of 1 (one) year from date of completion. The contractor will perform any repairs of the road surface to the satisfaction of the D.P.W. Director or his/her designee. All required repairs will be done at no costs to the Town and will be responsibility of the contractor.

Tree Warden:

The tree warden will be notified if the proposed work requires the removal or trimming or any tree in any part of the Town or public way layout.

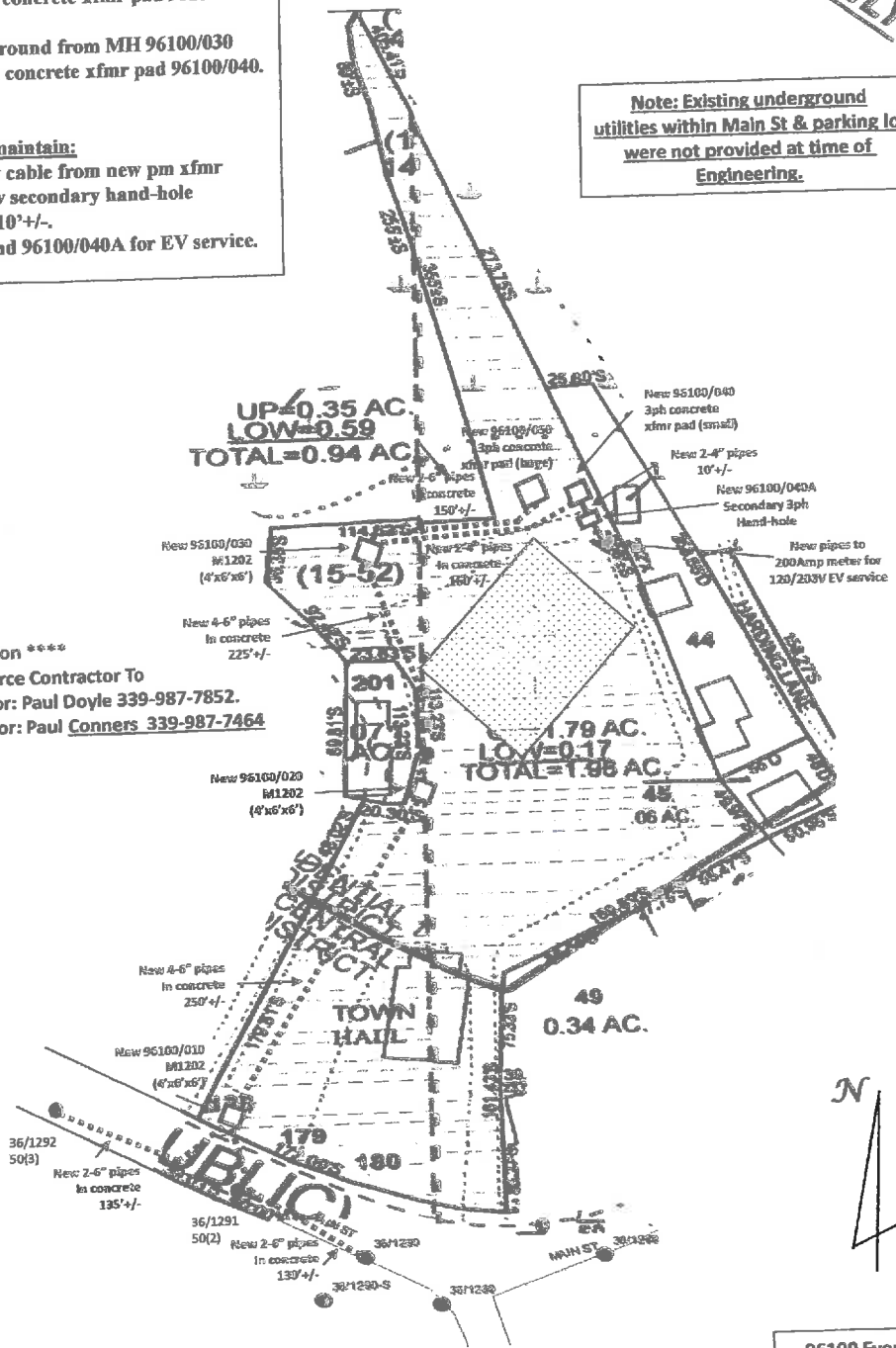
**CONTRACTOR COPY
 FOR NON ELECTRICS ONLY**

Eversource to install, own & maintain:
 -2-6" pipes in concrete with counterpoise from P36/1290 & P36/1292, Main St to & including 1 new M1202 MH 96100/010. 2 sections, TDL = 265'+/-.
 -4-6" pipes in concrete with ground from new MH 96100/010 to & including new M1202 MH 96100/030 via & including new M1202 MH 96100/020. 2 sections, TDL = 475'+/-.
 -2-6" pipes in concrete with ground from MH 96100/030 to & including new large 3ph concrete xfmr pad 96100/050. 1 section, DL = 150'+/-.
 -2-4" pipes in concrete with ground from MH 96100/030 to & including new small 3ph concrete xfmr pad 96100/040. 1 section, DL = 160'+/-.

Customer to install, own, & maintain:
 -2-4" pipes for UG secondary cable from new pm xfmr 96100/040 to & including new secondary hand-hole 96100/040A as shown. DL = 10'+/-.
 -all secondary conduits beyond 96100/040A for EV service.

Note: Existing underground utilities within Main St & parking lot were not provided at time of Engineering.

**** Prior to Excavation ****
 Customer & or Eversource Contractor To
 Contact Construction Inspector: Paul Doyle 339-987-7852.
 Inspector: Paul Conners 339-987-7464



Verizon to:
 -replace the existing J/O P36/1290 & 36/1292 as needed for new 3ph primary risers.

96100 Eversource

Sketch is not to scale



Effective Date: November 29th, 2018

Western Surety Company

LICENSE AND PERMIT BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 64434421

That we, Tina M Zaniboni

of Manomet, State of Massachusetts, as Principal,
and WESTERN SURETY COMPANY, a corporation duly licensed to do surety business in the State of
Massachusetts, as Surety, are held and firmly bound unto the

Town of WELLFLEET, State of Massachusetts, as Obligee, in the penal

sum of Five Thousand and 00/100 DOLLARS (\$5,000.00),
lawful money of the United States, to be paid to the Obligee, for which payment well and truly to be made,
we bind ourselves and our legal representatives, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the Principal has been
licensed Street Opening

by the Obligee.

NOW THEREFORE, if the Principal shall faithfully perform the duties and in all things comply
with the laws and ordinances, including all amendments thereto, pertaining to the license or permit
applied for, then this obligation to be void, otherwise to remain in full force and effect until
November 29th, 2019, unless renewed by Continuation Certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing, by First Class
U.S. Mail, to the Obligee and to the Principal at the address last known to the Surety, and at the expiration
of thirty-five (35) days from the mailing of said notice, this bond shall ipso facto terminate and the Surety
shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said
date. Regardless of the number of years this bond shall continue in force, the number of claims made
against this bond, and the number of premiums which shall be payable or paid, the Surety's total limit of
liability shall not be cumulative from year to year or period to period, and in no event shall the Surety's total
liability for all claims exceed the amount set forth above. Any revision of the bond amount shall not be
cumulative.

Dated this 29th day of November, 2018

Principal

Principal

WESTERN SURETY COMPANY

By

Paul T. Bruffat, Vice President

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 29th day of November, 2018, before me, the undersigned officer, personally appeared Paul T. Bruflat, who acknowledged himself to be the aforesaid officer of WESTERN SURETY COMPANY, a corporation, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



M. Bent
Notary Public — South Dakota

My Commission Expires March 2, 2020

ACKNOWLEDGMENT OF PRINCIPAL
(Individual or Partners)

STATE OF _____ }
COUNTY OF _____ } ss

On this _____ day of _____, before me personally appeared _____, known to me to be the individual described in and who executed the foregoing instrument and acknowledged to me that he executed the same.

My commission expires _____

Notary Public

ACKNOWLEDGMENT OF PRINCIPAL
(Corporate Officer)

STATE OF _____ }
COUNTY OF _____ } ss

On this _____ day of _____, before me personally appeared _____, who acknowledged himself/herself to be the _____ of _____, a corporation, and that he/she as such officer being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself/herself as such officer.

My commission expires _____

Notary Public



License or Permit No. _____
LICENSE AND PERMIT BOND
As _____
of _____
State of _____
Name of Applicant _____
Address _____
Filed _____,
Approved this _____
day of _____

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Street Opening Town of WELLFLEET

bond with bond number 64434421

for Tina M Zaniboni

as Principal in the penalty amount not to exceed: \$ 5,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 29th day of November, 2018.

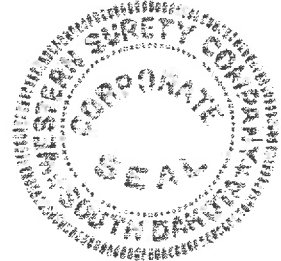
ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

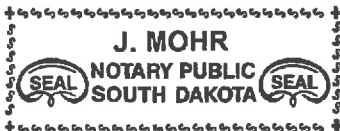
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss



On this 29th day of November, 2018, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr
Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/29/18

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Nolan Insurance Agency, Inc. PO Box 938 728 State Rd Manomet, MA 02345	CONTACT NAME: Bill Nolan PHONE (A/C, No, Ext): 508-224-3600 E-MAIL ADDRESS: billnolanjr@nolan-insurance.com	FAX (A/C, No): 508-224-3618
	INSURER(S) AFFORDING COVERAGE	
INSURED Tina Zaniboni B&E Excavating PO Box 800 Manomet, MA 02345	INSURER A: Liberty Mutual	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	BKS 57659724	12/10/18	12/10/19	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$	Y	Y	USO 57659724	12/16/18	12/16/19	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	XWO 57659724	11/07/18	11/07/19	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Town of Wellfleet
 300 Main St
 Wellfleet MA 02667

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Cheryl Stazinski

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Paul Lindberg

From: Paul Lindberg
Sent: Thursday, December 06, 2018 10:26 AM
To: 'brian.mello@eversource.com'
Cc: Mark Vincent; Dan Hoort
Subject: Main St. project

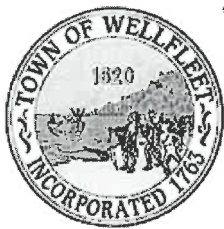
Hello Brian

The Town finds it acceptable to break the Town Hall (TH) project into 2 parts providing the road cut and excavation permit is signed to completion. The first project is to start at a manhole near the intersection of TH driveway and Main St. and ending at a transformer pad in the back of TH parking lot. The work can start when the Road Cut and Excavation permit is signed and complete. Work shall be completed for this project before January 1, 2019. The DPW expects the following conditions to be met:

- 1) The duct bank shall be set in unreinforced concrete.
- 2) The trench is to be backfilled with "flowable fill" to an elevation 4" below the existing pavement.
- 3) The trench shall be capped with temporary hot mix asphalt until the spring when permanent hot mix can be installed.
- 4) The contractor and eversource will be responsible for maintaining the trench pavement.

The second project to proceed in the early spring will require a second road cut and excavation permit with all terms and conditions as written in the permit. This also includes additional conditions from part one. The second project will be completed by April 15, 2019.

Thank You Paul Lindberg Assistant Director Public Works



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

December 11, 2018

VII

TOWN ADMINISTRATOR'S REPORT

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: December 7, 2018

This report is for the period November 24, 2018 through December 7, 2018.

1. General
 - Eversource will be installing the wiring to connect to the transformer.
2. Fiscal Matters
 - FY 2020 budget books have been delivered to Selectboard and Finance Committee
3. Meetings
 - November 26 – Meet with Housing Authority representatives
 - November 26 – Meeting regarding Cumberland Farms water main construction
 - November 27 – Negotiations with Firefighters Union
 - November 27 – Meeting regarding dredging
 - November 27 – Selectboard meeting
 - November 28 – Herring River Project legal briefing
 - November 27 – Finance Committee meeting
 - November 29 – Meeting with Masonic Lodge regarding water hookup
 - November 29 – Fire Department budget review
 - December 5 – Meeting with Cape Cod Rail Trail representatives
 - December 5 – Parking Task Force
 - December 6 – Meeting with WEA task force
 - December 6 – Lunch meeting with Provincetown, Truro & Eastham Town Managers/Administrator
 - December 7 – Meeting with Harbormaster office regarding parking
4. Complaints.
 - Single complaint of excess salt spreading during first snow of the season.
5. Miscellaneous.
 - none
6. Personnel Matters:
 - Open Position: DPW Assistant Director
 - Open Position: Assistant Town Clerk



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

IX

CORRESPONDENCE AND VACANCY REPORT

Date: December 7, 2018
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Comprehensive Wastewater Management Planning Committee (7 Members)

Vacant Position	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Conservation Commission (7 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Council on Aging Committee (At least 11 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: **One application on file**

Cultural Council (no more than 15 members)

Vacant Positions	Appointing Authority	Length of Term
2 positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Energy Committee (11 members total)

1 BOS Rep	Board of Selectmen	BOS Term
-----------	--------------------	----------

Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Town Moderator	3 years
2 Alternate Positions		3 years

Requesting Appointment: No applications on file



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions	Appointing Authority	Length of Term
1 Assistant Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Historical Commission (7 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year to complete term

Requesting Appointment: No applications on file

Human Rights Commission (1 Representative)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Local Housing Partnership (At least 9 Members, 5 Community)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year

Requesting Appointment: **One application on file**

Marina Advisory Committee (7 Members, 2 Alternates)

Vacant Positions	Appointing Authority	Length of Term
2 Community Position	Board of Selectmen	2 years

Requesting Appointment: No applications on file

Natural Resources Advisory Board (At least 3 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Open Space Committee

(7 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year

Requesting Appointment: No applications on file

Personnel Board (4 members + TA + FinCom Rep)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

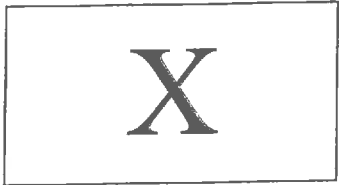
Planning Board (7 members)

Vacant Positions	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018



MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes of 11/27/18
PROPOSED MOTION:	<ul style="list-style-type: none">• I move to approve the minutes of November 27, 2018 as printed/amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT

**Wellfleet Selectboard Meeting
Tuesday, November 27, 2018
Wellfleet Senior Center**

Selectboard Members Present: Chair Janet Reinhart; Kathleen Bacon, Justina Carlson, Helen Miranda Wilson

Regrets: Jerry Houk

Also Present: Town Administrator Dan Hoort

Chair Janet Reinhart called the meeting to order at 6:00 p.m.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

Members of the Selectboard and the public gave a variety of announcements:

- Kathleen Bacon commended the Chamber of Commerce for Small Business Saturday.
- Dan Hoort said the Town had met with Cumberland Farms about the water main installation expected in Spring 2019 and construction in Fall 2019. A fire hydrant is included in the plans. Police Chief Ronald Fisetta asked the Board to keep apprised of Cumberland Farms' future hours.
- An increase in Cape-wide break ins prompted the Police Chief to remind residents to keep vehicles locked.
- Chief Fisetta said that the Cape Cod Disaster Animal Response Team pet food collection will continue to January 15, 2019, and the annual Toys for Tots drive is underway, including the December 8th "Stuff a Cruiser" day at Dunkin Donuts.
- David Mead Fox gave an update on Outer Cape Energize solar installations. Their Steering Committee will be planning future projects, he said.

PUBLIC HEARINGS

Shellfish Grant Transfer

The Board heard about the transfer of shellfish grant #754 from Joel Fox, Anne Fox and R. Andrew Cummings to R. Andrew Cummings. Joel Fox gave thanks for his shellfishing experience in Wellfleet. Shellfish Constable Nancy Civetta thanked Joel Fox for his contributions to shellfishing. Helen Wilson and Justina Carlson added information and thanks for his services. The Selectboard and audience broke into applause.

Helen Wilson moved to approve the transfer of shellfish grant #754 from Joel Fox, Anne Fox and R. Andrew Cummings to R. Andrew Cummings. Kathleen Bacon seconded, and the motion carried 4-0.

Amendments to Traffic Rules and Orders

Selectboard members reviewed the amendments for the Bank Street and Commercial Street intersection. Kathleen Bacon suggested moving the crosswalk as well as adding a "Yield" sign. Dan Hoort said the DPW Director and Police Chief could make crosswalk adjustments. Chief Fisetta said other rules for sidewalks and ADA compliance will have to be observed to do this.

Ragnar Events

Police Chief Fisette said Ragnar Events might not pursue their request to use White Crest Beach parking lot on May 11, 2019 from 7:30 a.m. to 5:00 p.m. for their annual relay race because of problems with other Cape towns. Chair Reinhart decided to proceed with approval in case they do hold the event.

Kathleen Bacon moved to approve the use of Town property by Ragnar Events at the White Crest Beach parking lot on May 11, 2019 from 7:30 a.m. to 5:00 p.m., subject to the conditions, if any, as listed on the Application for a fee of \$500.00. Justina Carlson seconded, and the motion carried 4-0.

BUSINESS**Discussion of Shellfish Shack**

Building Inspector Justin Post and DPW Director Mark Vincent were present to discuss what could be done to make the Shellfish Shack at Mayo Beach usable for the Shellfish Department and the Town. Justin Post detailed what had been done to secure the building for safety issues. He said the structural components of the building are in good shape. He said there were options that could be pursued. Mark Vincent said there are limitations on the options according to building code and FEMA regulations. Justin Post reported on the Assessor's value of the building and property. Floodplain regulations would be involved in construction, but Mr. Post said the roof and sides could be repaired. Construction cannot surpass 50% without triggering FEMA review. Justina Carlson asked about upwelling possibilities. Mark Vincent said plumbing would need a complete upgrade. Kathleen Bacon asked about window improvement. Justin Post said the first challenge would be cleaning out the building. Mark Vincent said there was still a need for asbestos testing.

Shellfish Constable Nancy Civetta described the current Shellfish Department use of the building. She said they had used it for a work space in summer and could use it for storage in winter if it were cleaned up. Helen Wilson said that mold needs to be remediated. Ms. Wilson also asked about window improvements, and Mark Vincent said that a use for the building should be decided first. Helen Wilson asked if gutting the inside and cleaning it, would make the space usable even if it was not for an upweller. Justin Post agreed that the structure could be used as an outdoor workshop if a clean-up was completed.

Justina Carlson commented on making use of the footprint of the building and remediating the mold. The Board agreed that Jerry Houk should be present for further decision.

Helen Wilson moved to ask that Justin Post and the DPW give an assessment of the cost for renovations and present a memo regarding the possible 50% improvements that would not trigger a FEMA review. Kathleen Bacon seconded, and the motion carried 4-0.

Review of Town Fees

Town Administrator Dan Hoort said he had not received any requests from Department Heads to increase any Town fees, presented in his memo dated November 2018. He asked if Selectboard members had fee requests.

Richard Elkin said he was comfortable with the lease, but he said the array area should be indicated on the plan. He said the DPW mowing agreement was acceptable. He explained the fence requirement that requires a height increase to 7 feet.

Kathleen Bacon moved to approve and sign the landfill lease and power purchase with AMERESCO, Inc., as attached. Helen Wilson seconded, and the motion carried 4-0.

TOWN ADMINISTRATOR'S REPORT

Town Administrator Dan Hoort gave more information on the Economic Vitality Committee, a non-profit group that meets at Preservation Hall on the third Friday of every month. He said he has been meeting with the Harbor Master Office staff regarding dredging at the Harbor, something that has not been approved for this year. He reported on the Verizon meeting on cell phone reception at the beaches. He said he has been arranging for Open Meeting training. The training meeting will be taped so that new board and committee members will be able to view it. Assistant Town Administrator Joseph Powers reviewed training requirements for volunteer board members. From the audience, Jude Ahern said she had taken a webinar on Open Meeting Law, offered by the state.

TOPICS FOR FUTURE DISCUSSION

Selectboard members offered topics of concern for discussion at future meetings. Kathleen Bacon suggested creating a policy on use of wood from trees felled on Town property. Dan Hoort will work on this with DPW and Kathleen Bacon. Ms. Bacon also called for appointing a Dredging Task Force. Helen Wilson requested a look at Wellfleet's policy on remote participation in meetings. She suggested sending a memo to department heads and chairs, informing/reminding them that remote participation is not currently allowed. Secondly, she suggested a change in term limits for the Housing Partnership or other committees that allow only one-year terms. Her third suggestion was for a conversation with the Beach Director to establish a "Carry in, carry out" policy for Town beaches. Kathleen Bacon suggested including the Recycling Committee in that discussion. Dan Hoort discussed placing the Rte. 6/Main St. intersection with a dedicated bike lane as an agenda item for the December 11th meeting.

MINUTES

Helen Wilson offered amendments to the minutes of November 13, 2018.

Helen Wilson moved to approve the minutes of November 13, 2018, as amended. Justina Carlson seconded, and the motion carried 4-0.

ADJOURNMENT

Bacon moved to adjourn. Wilson seconded, and the motion carried 4-0.

The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Mary Rogers,
Secretary



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
December 11, 2018

XI

ADJOURNMENT

REQUESTED BY:	BOS
DESIRED ACTION:	Adjournment
PROPOSED MOTION:	I move to adjourn.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____