

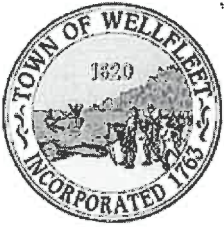


Wellfleet Selectboard

Note start time of 6pm

The Wellfleet Selectboard will hold a public meeting on **Tuesday, February 12, 2018, at 6:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.** *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.*

- I. Announcements, Open Session and Public Comments**
Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.
- II. Public Hearing(s)**
 - A. Liquor License – Fox and Crow Café
- III. Legal Discussion – Opioid Lawsuit**
- IV. Budget Reviews**
 - A. Recreation
 - B. Beaches
 - C. Marina Enterprises (Harbormaster)
- V. Licenses**
- VI. Appointments/Reappointments**
- VII. Use of Town Property - Eastham FD/Technical Rescue Team, March 14, 2019**
- VIII. Business**
 - A. Discussion of 117 East Commercial Street [Bacon]
 - B. Presentation of an adult use of marijuana establishment – retail [David Pike]
 - C. Presentation of adult use of marijuana establishment – craft marijuana cooperative [Ennie McDonald]
 - D. Policy regarding remote participation [TA]
 - E. Schedule March meeting to review and make recommendations on ATM Warrant [TA]
 - F. Acknowledge, Discuss and Take Appropriate Action on Open Meeting Law Complaint filed by Ronald Beaty dated February 1, 2019.
 - G. Disposition of Town Owned Property – Wellfleet Housing Authority
- IX. Town Administrator’s Report**
- X. Topics for Future Discussion**
- XI. Correspondence and Vacancy Report**
- XII. Minutes**
- XIII. Adjournment and Executive session – pursuant to G.L.c. 30A, s21(a)**
 - (7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, G.L. c. 30A, §§ 22(a), (f), (g)- review, discussion and vote to approve and/or consider the release of executive session minutes dated January 22, 2019, January 29, 2019 and February 1, 2019.
 - (2) to conduct strategy sessions in preparation for negotiations with non-union personnel - Town Administrator; and to review, ratify, validate and confirm Board’s discussions and deliberations from January 22, 2019, January 29, 2019 and February 1, 2019 executive sessions regarding the same; votes may be taken.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

II

PUBLIC HEARING - A

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approval of Liquor License
PROPOSED MOTION:	I move to approve the liquor license for the Fox and Crow Café.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

BOARD OF SELECTMEN
TOWN OF WELLFLEET

APPLICATION PROCESSING FORM FOR LIQUOR LICENSE

Applicant: The Fox and Crow Café

Trudy Vermehren, Manager

Address: 6 Commercial Street

Date Received: January 24, 2019

Application for: (check one)

- Restaurant - all alcohol**
- Restaurant - beer & wine
- Package Store - all alcohol
- Package Store - beer & wine
- Innholder - all alcohol
- Innholder - beer & wine
- New License
- Transfer of License
- Transfer of Stock
- New Officers/Directors/Stockholders
- Change in Description of Premises
- Seasonal to Annual
- Change of Manager
- Change of Hours

Tax: N/A Date: 1/25/19 Comments: _____

Police: [Signature] Date: 1-25-19 Comments: OK

Fire: [Signature] Date: 1/25/19 Comments: OK

Health: [Signature] Date: 1/25/19 Comments: OK

Zoning: [Signature] Date: 02-05-19 Comments: OK



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street Boston, MA 02114
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM

APPLICATION FOR A NEW LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: <https://www.mass.gov/epay-for-online-payments-abcc>

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL

EPAY CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

(corp.)

For the following transactions (Check all that apply):

- | | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
 239 CAUSEWAY STREET
 BOSTON, MA 02241-3396

JAN 24 2019



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

III

Legal Discussion – Opioid Lawsuit

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Discussion with Town Counsel Carolyn Murray as to whether the Town wishes to join the Opioid Lawsuit.
PROPOSED MOTION:	I move that the Town of Wellfleet retain the law firm LEVIN, PAPANTONIO, THOMAS, MITCHELL, RAFFERTY & PROCTOR, PA on a contingent fee basis, to pursue all civil remedies against those in the chain of distribution of prescription opiates responsible for the opioid epidemic which is plaguing the Town including, but not limited to, filing a claim for public nuisance to abate, enjoin, recover and prevent the damages caused thereby.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

ENGAGEMENT TO REPRESENT

RE: Town of Wellfleet, Massachusetts civil suit against those legally responsible for the wrongful distribution of prescription opiates and damages caused thereby.

TOWN of Wellfleet, Massachusetts (hereinafter “CLIENT”), by and through its Board of Selectmen, hereby retains the law firm LEVIN, PAPANTONIO, THOMAS, MITCHELL, RAFFERTY & PROCTOR, PA (“Firm”) on a contingent fee basis, to pursue all civil remedies against those in the chain of distribution of prescription opiates responsible for the opioid epidemic which is plaguing the TOWN including, but not limited to, filing a claim for public nuisance to abate, enjoin, recover and prevent the damages caused thereby.

Peter J. Mougey of the Firm shall serve as LEAD COUNSEL. CLIENT authorizes lead counsel to employ and/or associate additional counsel, with consent of CLIENT, to assist LEAD COUNSEL in the just prosecution of the case. CLIENT consents to the participation of the following firms (collectively referred to, herein, as “Attorneys”), if no conflicts exist, including but not limited to conflicts pursuant to the Massachusetts Ethics laws and the Massachusetts Rules of Professional Conduct:

LEVIN, PAPANTONIO, THOMAS, MITCHELL, RAFFERTY & PROCTOR, PA
316 South Baylen Street
Pensacola, Florida

SWEENEY MERRIGAN LAW, LLP
268 Summer Street, LL
Boston, Massachusetts

RODMAN, RODMAN & SANDMAN, P.C.
442 Main Street, Suite 300
Malden, Massachusetts

GREENE, KETCHUM, FARRELL, BAILEY & TWEEL, LLP
419 11th Street
Huntington, West Virginia

BARON & BUDD, PC
3102 Oak Lawn Avenue #1100
Dallas, Texas

HILL PETERSON CARPER BEE & DEITZLER PLLC
500 Tracy Way
Charleston, West Virginia

POWELL & MAJESTRO, PLLC
405 Capitol Street, P-1200
Charleston, West Virginia

MCHUGH FULLER LAW GROUP
97 Elias Whiddon Road
Hattiesburg, Mississippi

KP LAW, P.C.
101 Arch Street,
12th Floor
Boston, Massachusetts

CLIENT is retaining the Firm and Attorneys collectively and not as individuals, and attorney services to be provided to CLIENT hereunder will not necessarily be performed by any particular attorney.

In consideration, CLIENT agrees to pay twenty-five percent (25%) of the total recovery (gross) in favor of CLIENT as an attorney fee whether the claim is resolved by compromise, settlement, or trial and verdict (and appeal). The gross recovery shall be calculated on the amount obtained before the deduction of costs and expenses. CLIENT grants the Firm an interest in a fee based on the gross recovery. If a court awards attorneys' fees, the Firm shall receive the "greater of" the gross recovery-based contingent fee or the attorneys' fees awarded. **CLIENT shall not pay to the Firm and Attorneys a fee of any kind or nature if there is no recovery.**

The Firm and the Attorneys shall advance all necessary litigation expenses necessary to prosecute these claims. All such litigation expenses, including the reasonable internal costs of electronically stored information (ESI) and electronic discovery generally or the direct costs incurred from any outside contractor for those services, will be deducted from any recovery after the contingent fee is calculated and shall be paid to the Firm and Attorneys. **CLIENT shall not be required to reimburse the Firm and Attorneys for litigation expenses of any kind or nature if there is no recovery.**

CLIENT acknowledges this fee is reasonable given the time and labor required, the novelty and difficulty of the questions involved, and the skill requisite to perform the legal service properly, the likelihood this retention will preclude other retention by the Firm, the fee customarily charged in the locality for similar legal services, the anticipated (contingent) litigation expenses and the anticipated results obtained, the experience, reputation, and ability of the lawyer or lawyers performing the services and the fact that the fee is contingent upon a successful recovery.

Attorneys shall have the right to represent other municipalities, governmental agencies or governmental subdivisions in other opioid related actions or similar litigation, subject to the requirements of the Massachusetts Rules of Professional Conduct relating to conflicts of interest, and CLIENT consents to such multiple representation. CLIENT has determined that it is in its own best interests to waive any and all potential or actual conflicts of interest which may occur as the result of Attorneys' current and continuing representation of other entities in similar litigation.

This litigation is intended to address a significant problem in the TOWN. The litigation focuses on the wholesale distributors and manufacturers of opioids and their role in the diversion of millions of prescription opiates into the illicit market which has resulted in opioid addiction, abuse, morbidity and mortality. There is no easy solution and no precedent for such an action against this sector of the industry. Many of the facts of the case are locked behind closed doors. The billion-dollar industry denies liability. The litigation will be very expensive and the litigation expenses will be advanced by the Firm with reimbursement contingent upon a successful recovery. The outcome is uncertain, as is all civil litigation, with compensation contingent upon a successful recovery.

The Firm intends to present a damage model designed to abate the public health and safety crisis. This damage model may take the form of money damages and/or equitable remedies (e.g., an abatement fund). The purpose of the lawsuit is to seek reimbursement of the costs incurred in the past fighting the opioid epidemic and/or recover the funds necessary to abate the health and safety crisis caused by the unlawful conduct of the wholesale distributors and manufacturers of opioids. CLIENT agrees to compensate the Firm, wholly contingent upon prevailing, by paying 25% of any settlement/resolution/judgment, in favor of CLIENT, whether it takes the form of monetary damages or equitable relief. For instance, if the remedy is in the form of monetary damages, CLIENT agrees to pay 25% of the gross amount to Firm as compensation and then reimburse the reasonable litigation expenses. If the remedy is in the form of equitable relief (e.g., abatement fund), CLIENT agrees to pay 25% of the gross value of the equitable relief to the Firm as compensation and then reimburse the reasonable litigation expenses, subject to appropriation of funds therefore and the applicable provisions of Massachusetts law. To the extent that the remedy includes both monetary damages and equitable relief, 25% of the monetary value of the equitable relief together with 25% of the monetary damages will be deducted from the total monetary damages as compensation for the Firm. If such compensation exceeds the total amount of the monetary damages awarded, payment of the additional compensation amount shall be subject to appropriation of funds therefor. To be clear, however, the Firm shall not be paid nor receive reimbursement from public funds unless required by law. However, any judgment arising from successful prosecution of the case, or any consideration arising from a settlement of the matter, whether monetary or equitable, shall not be considered public funds for purposes of calculating the contingent fee unless required by law. Under no circumstances shall CLIENT be obligated to pay any attorneys' fee or any litigation expenses except from moneys expended by defendant(s) pursuant to the resolution of CLIENT's claims. If the defendant(s) expend their own resources to abate the public health and safety crisis in exchange for a release of liability, then the Firm will be paid the designated contingent fee from the resources expended by the defendant(s). CLIENT acknowledges this is a necessary condition required by the Firm to dedicate their time and invest their resources on a contingent basis to this enormous project. If the defendant(s) negotiate a release of liability, then the Firm should be compensated based upon the consideration offered to induce the dismissal of the lawsuit.

The division of fees, expenses and labor between the Attorneys will be decided by private agreement between the law firms and subject to approval by CLIENT. Any division of fees will be governed by the Massachusetts Rules of Professional Conduct including: (1) the division of fees is in proportion to the services performed by each lawyer or each lawyer assumes joint responsibility for the representation and agrees to be available for consultation with CLIENT; (2) CLIENT has given *written* consent after full disclosure of the identity of each lawyer, that the fees will be divided, and that the division of fees will be in proportion to the services to be performed

by each lawyer or that each lawyer will assume joint responsibility for the representation; (3) except where court approval of the fee division is obtained, the *written* closing statement in a case involving a contingent fee shall be signed by CLIENT and each lawyer and shall comply with the terms of the Massachusetts Rules of Professional Conduct; and (4) the total fee is not clearly excessive.

The Firm and Attorneys will perform the legal services called for under this Agreement, keep CLIENT informed of progress and developments, and respond promptly to CLIENT's inquiries and communications. CLIENT will be truthful and cooperative with the Firm and Attorneys, disclose to the Firm and Attorneys all facts relevant to the claim, keep the Firm and Attorneys reasonably informed of developments, and be reasonably available to attend any necessary meetings, depositions, preparation sessions, hearings, and trial as reasonably necessary.

LEAD COUNSEL shall appoint a contact person to keep CLIENT reasonably informed about the status of the matter in a manner deemed appropriate by CLIENT. CLIENT at all times shall retain the authority to decide the disposition of the case and personally oversee and maintain absolute control of the litigation, including but not limited to whether to settle the litigation and on what terms.

CLIENT may discharge the Firm and Attorneys at any time by written notice effective when received by LEAD COUNSEL. Unless specifically agreed by the Firm and CLIENT, the Firm and Attorneys will provide no further services and advance no further costs on CLIENT's behalf with respect to the litigation after receipt of the notice. If the Firm is CLIENT's attorney of record in any proceeding, CLIENT will execute and return a substitution-of-attorney form immediately on its receipt from the Firm.

Upon conclusion of this matter, LEAD COUNSEL shall provide CLIENT with a written statement stating the outcome of the matter and, if there is a recovery, showing the remittance to the client and the method of its determination. The closing statement shall specify the manner in which the compensation was determined under the agreement, any costs and expenses deducted by the lawyer from the judgment or settlement involved, and, if applicable, the actual division of the lawyers' fees with a lawyer not in the same firm. The closing statement shall be signed by the CLIENT and each attorney among whom the fee is being divided.

At the conclusion or termination of services under this Agreement, the Firm and Attorneys will release promptly to CLIENT all of CLIENT's papers and property. "CLIENT's paper and property" includes correspondence, deposition transcripts, exhibits, experts' reports, legal documents, physical evidence, and other items reasonably necessary to CLIENT's representation, whether CLIENT has paid for them or not.

Nothing in this Agreement and nothing in the Firm and Attorneys' statement to CLIENT may be construed as a promise or guarantee about the outcome of this matter. The Firm and Attorneys make no such promises or guarantees. The Firm and Attorneys' comments about the outcome of this matter are expressions of opinion only and the Firm and Attorneys make no guarantee as to the outcome of any litigation, settlement or trial proceedings.

The relationship to CLIENT of the Firm and Attorneys, and any associate counsel or paralegal provided through them, in the performance of services hereunder is that of independent contractor and not that of employee of CLIENT, and no other wording of this Agreement shall stand in derogation of this paragraph. The fees and costs paid to the Firm and Attorneys hereunder shall be deemed revenues of their law office practice and not as a remuneration for individual employment apart from the business of that law office.

This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement to the extent that the parties carry it out.

If any provision of this Agreement is held in whole or in part to be unenforceable, void, or voidable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

This Agreement shall be governed by, construed and enforced in accordance with the laws of the Commonwealth of Massachusetts and the parties hereto submit to the jurisdiction of any of its appropriate courts for the adjudication of disputes arising out of this Agreement.

[signature pages to follow]

SIGNED, this _____ day of _____, 2018.

Town of Wellfleet, Massachusetts
By its Board of Selectmen

Accepted:

LEVIN, PAPANTONIO, THOMAS, MITCHELL, RAFFERTY & PROCTOR, PA
316 South Baylen Street
Pensacola, Florida

By _____ Date _____
Peter J. Mougey
Lead Counsel

Accepted:

SWEENEY MERRIGAN LAW, LLP
268 Summer Street, LL
Boston, Massachusetts

By _____ Date _____
Peter M. Merrigan
Massachusetts Counsel

Accepted:

RODMAN, RODMAN & SANDMAN, P.C.
442 Main Street, Suite 300
Malden, Massachusetts

By _____ Date _____
Richard M. Sandman
Massachusetts Counsel

Accepted:

KP LAW, P.C.
101 Arch Street
Boston, Massachusetts

By _____
Mark R. Reich
Massachusetts Coordinating Counsel

_____ Date

602304/WELL/0001



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date:
February 12, 2019

IV

BUDGET REVIEWS - A Recreation Budget

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval of Recreation Budget
PROPOSED MOTION:	I move to approve the Recreation budget for FY20 as presented (amended).
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Program Description

The Wellfleet Recreation Department is committed to providing recreational opportunities to fulfill all Recreational needs identified by the Wellfleet Community. The Department believes that these opportunities should be provided as a community service and welcomes participation from all age groups regardless of demonstrated ability, previous experience and/or personal resources, with the objective being that all citizens and visitors of Wellfleet should have the opportunity to participate in a wide variety of fun activities that stimulate, challenge and improve mind-body and spirit. To that end the Department offers varied structured programming and facilities (skateboard park, multi-use soccer, softball and baseball fields, basketball courts, playground) utilized by all ages and staffed and maintained by the Recreation Department. In addition to sports activities the Department also offers, Music and Theatre performances and Community Wide celebrations by hosting the Annual Halloween Parade and Easter Egg Hunt. (See attached list of all programs, facilities and staff that are under the auspices of the Recreation Department)

Budget Statement

The Recreation Department has provided outstanding programming and facilities to the Wellfleet Community, while keeping operating costs virtually level funded for the past three years due to: Volunteer efforts of coaches and community members, Wellfleet Friends of Our Recreation, Grant Opportunities such as the Community Preservation Grants and others, Partnerships with leagues and businesses such as, Brewster Regional Little League, Cape Cod Splash Basketball Club and The Well Restaurant and Tavern.

In fiscal 2020 the Department is expanding programming by utilizing a gifted twelve passenger van and use of the Wellfleet Elementary School as a Community Center. Programs will be added for all age groups on nights, weekends and vacations in consultation with a teen advisory council and the Wellfleet 349-Prevention Committee. This requires an increase in Flexible Part Time Hours which is reflected in this budget. This creative use of Wellfleet’s existing excellent facilities such as: The Elementary School, Wellfleet Public Library, Preservation Hall and the Baker’s Field Recreation Facility will create a “Community Center without Walls” whereby programming can be expanded to further meet the needs of the Community without an actual “Community Center Building.”

In addition The Recreation Budget is staff orientated. Maintaining quality programming requires paying a competitive wage to those of surrounding Towns. Wellfleet has been gradually increasing seasonal salaries and wages to be able to staff the Morning and Afternoon Summer Recreation Programs and Gull Pond Swimming Lesson Programs with qualified experienced staff and needs to continue to do so in the coming fiscal year.

FY 2020 Objectives

- Complete implementation of paperless registration for all programming by finalizing online payment, minimizing cash transactions.
- In cooperation with the Nauset Public Schools work to access and utilize a 12 passenger van being gifted to the Wellfleet Recreation Department by the Nauset District.
- Partner with the Wellfleet Public Library and 349-Prevention Committee to offer programming to Wellfleet Youth based on the results of the comprehensive survey.

Culture and Recreation

- Create a teen advisory group and based on their input offer increased programming
- Navigate a grant application for an updated shade structure at Baker's Field, in cooperation with the Community Preservation Committee and Community Services Director.

Major Accomplishments for FY 2019

- Departmental Staff Retention of 90% for all employees. Experienced employees come back year after year to work for the Department which is a huge asset to the programs.
- Successfully implemented the automatic "One Call Now" automated notification system. Participants in all programs are now informed right away about scheduling changes.
- In cooperation with the DPW, completed renovations and upgrades to the Baker's Field Recreation Building.
- Completed construction of the Tennis/Pickle Ball Courts. Including a landscaped vegetative windscreen.
- In cooperation Wellfleet Recycling Committee successfully installed a water refilling station at Baker's Field.
- Completed collection of survey Data from teens for inclusion in the Town's updated Local Comprehensive Plan
- Worked with the Wellfleet Recovery 349 Addiction Prevention Group to provide activities for youth as a preventative to at risk behaviors.
- Further increased Saturday and Sunday Programming at Wellfleet Elementary School during off-season months, to provide wholesome activities and act as a preventative to at risk behaviors.
- Submitted a Community Preservation Grant Application for an upgraded shade structure at the Baker's Field Recreation Center to replace the 30' x 40' rented tent, used for special events, performances and shade for patrons of the facility.

Culture and Recreation

Personnel			
<i>Line #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
A-1	Full-time S&W	\$128,818	2 full-time
A-2	Part-time S&W		
A-3	Seasonal/Temporary	\$120,479	2.5% increase in compensation plus \$6,426. See additional budget request.
A-4	Overtime	\$0	
A-5	Longevity	\$3,600	

Operating Expenses			
<i>Line #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
B-1	Contract Services	\$38,615	(See attached spreadsheet)
B-2	Education & Training	\$600	Regional Parks and Rec. Conferences, Safe-Serve.
B-3	League Tourney Expenses	\$6,000	Referee Schedulers and Referees for all Recreational Leagues and Tournaments.
B-4	Field Trips	\$500	Audubon, inflatable park, ten pin, Willy's Gym
B-5	Bouse House	\$	
B-6	Ice Time	\$700	Field Trip to Charles Moore Arena
B-7	Telephone	\$277	Level Funded from previous year
B-8	Postage	\$50	Slight increase for regular postage needs
B-9	Printing	\$1200	Level Funded from previous year
B-10	Office Supplies	\$300	Level Funded from previous year
B-11	Gasoline	\$2000	Year-around cost with newly gifted 12-passenger van
B-12	Medical Supplies	\$300	Ice Packs and Bandages
B-13	Other Supplies	\$400	Electrical Supplies, batteries, extension cords field marking paint
B-14	Uniforms	\$4,500	Staff Uniforms: \$2000.00, Player Uniforms: \$2500.00
B-15	Recreational Supplies	\$4,000	Soccer, baseball, basketball supplies
B-16	Road Race Supplies	\$10,000	Bottled Water, Ice, Awards, T-Shirts, for two road races
B-17	Bakers Field Supplies	\$2,500	Supplies for Summer Recreation Programs
B-18	Holiday Supplies	\$,1000	Easter Egg Hunt and Halloween Parade
B-19	League Tourney Sup.	\$1,500	Trophies and supplies for basketball, baseball and soccer tournaments.
B-20	Dues & Memberships	\$650	ASCAP, USTA, American Red Cross
B-21	Other Charges	\$450	Change Drawer for summer
B-22	Small Equipment	\$800	Wood to fix Skateboard Park

630 Recreation FY 2020 Additional Budget Request

Additional Amount Requested

\$ 6,426.00

Budget Line Number

Line # A-3 Account Description: Salaries and Wages Temporary/Part-Time

One Time Only or Ongoing Expense?

Ongoing

Description of Program, Product or Service

In fiscal 2020 the Department is expanding programming by utilizing a gifted twelve passenger van and use of the Wellfleet Elementary School as a Community Center. Programs will be added for all age groups on nights, weekends and vacations in consultation with a teen advisory council and the Wellfleet 349-Prevention Committee. This requires an increase in Flexible Part Time Hours which is reflected in this budget. This creative use of Wellfleet's existing excellent facilities such as: The Elementary School, Wellfleet Public Library, Preservation Hall and the Baker's Field Recreation Facility will create a "Community Center without Walls" whereby programming can be expanded to further meet the needs of the Community without an actual "Community Center Building."

Cost/Benefit Analysis

The Department is proposing to increase programming to further meet the needs of the Community by increasing staff and utilizing a gifted twelve passenger van and existing excellent Town Facilities minimizing the need for a Community Center Building which could cost hundreds of thousands to construct.

BUDGET EXPLANATIONS FISCAL YEAR 2020 REC. DEPT.
Operating Budget

Contract Services:	Recurring Costs:	
	Bandstand Awning Installation and Maintenance	2,300.00
	Bottled Water at Baker's Field:	
	Concerts in the Tent (20 Concerts at Mayo Beach Tent and Bandstand)	9,245.00
	Square Dance Caller + one live music square dance	3,670.00
	Summer Van Rental:	1,100.00
	Artwork on Skateboard Park Ramps	350.00
	Recreation	2,830.00
	Inflatable Water Slide at end of Rec. Picnic	700.00
	Yoga at Morning Recreation Program	480.00
	Drum Workshop, Juggler and Drama Performance at Summer rec.	1,500.00
	Terminix	400.00
	Coaching Stipends for volunteer coaches	2,600.00
	Tent Rental/Put up and Take Down:	5,675.00
	Repair of Fencing around Skateboard Park	
	Art Classes	2,600.00
	courts	2,025.00
	Credit Card Fees	1,500.00
	Comcast Security Camera's	1,640.00
	TOTAL CONTRACT SERVICES	38,615.00
Seminars and Training:	Regional Parks and Recreation Conferences & seminars. (certification for 2 rec, staff members for Safe Serve.)	600.00
League/Tournament Referees:	Referees for all Recreational Leagues and Tournaments	6,000.00
Field Trips:	Audobon trips, bike rentals, museums (lighthouse museum Provincetown Monument)	500.00
Portable Toilet Rental		
Contract Services Ice Time:	Ice Time	700.00
Telephone		277.00
Postage		50.00
Printing:	Posters and fliers for summer concerts and Special Events	1,200.00
Office Supplies		300.00
Gasoline/ Diesel	Pumped at Eastham town gas	2,000.00

Medical Supplies:	Ice packs and bandages	300.00
Other Supplies:	Electrical Supplies: Batteries, extension cords	400.00
	Lights. Rope, marking tape, sandwich boards	
	Field Marking Paint, wood to make sandwich Boards.	
Uniforms	Staff Uniforms	2,000.00
	Player Uniforms	2,500.00
Recreational Supplies:	Soccer, baseball, basketball, and pickleball supplies.	4,000.00
Road Race Supplies:	races	10,000.00
Baker's Field Supplies:	for the	2,500.00
	summer program ie. and flag Football and kickball and jump ropes.	
Holiday Supplies	Easter Egg Hunt, Halloween Parade, and Turkey Shoot	1,000.00
League/Tourney Supplies:	Trophies, and supplies for basketball, baseball and soccer tournaments (Largely covered by participant fees)	1,500.00
Dues/Memberships	(ASCAP, USTA, American Red Cross)	650.00
Other Charges Cash on Hand	Change Drawer for the summer	450.00
Small Equipment	Wood to fix entrance of Skateboard Park	800.00
Van Registration Costs		
	GRAND TOTAL Expenses	\$76,342.00
	Total Revenue	59,074.00

630 Recreation

		FY 2018	FY 2018	FY 2019	FY 2020	Budget Request
		Budget	Actual	Budget	Dept	TA Budget
PERSONNEL:						
A-1	S&W - Full-time	121,523	121,628	125,676	128,818	128,818
A-2	S&W - Part-time	0	2,153	0	0	0
A-3	S&W - Temporary	92,920	89,993	108,995	118,146	118,146
A-4	S&W - Longevity	3,200	3,200	3,400	3,600	3,600
A-5	Vacation Buyout	0	4,674	0	0	0
Total Personnel		217,643	221,649	238,071	250,564	250,564
OPERATING EXPENSES						
B-1	Contract Services	32,997	42,666	31,963	38,615	38,615
B-2	Education & Training	600	450	600	600	600
B-3	League Tourney Expense:	4,000	4,170	0	6,000	6,000
B-4	Field Trips	500	0	500	500	500
B-5	Bouse House	5,000	10,755	12,000		
B-6	Ice Time	700	235	700	700	700
B-7	Telephone	277	257	277	277	277
B-8	Postage	36	0	36	50	50
B-9	Printing	800	990	1,200	1,200	1,200
B-10	Office Supplies	300	98	300	300	300
B-11	Gasoline	273	106	273	2,000	2,000
B-12	Medical Supplies	300	318	400	300	300
B-13	Other Supplies	300	200	300	400	400
B-14	Uniforms	4,500	3,348	4,500	4,500	4,500
B-15	Recreational Supplies	4,000	3,938	4,000	4,000	4,000
B-16	Road Race Supplies	10,000	8,930	10,000	10,000	10,000
B-17	Bakers Field Supplies	2,500	2,831	2,500	2,500	2,500
B-18	Holiday Supplies	1,000	1,237	1,000	1,000	1,000
B-19	League Tourney Supplies	1,500	2,647	1,500	1,500	1,500
B-20	Dues/Memberships	650	442	650	650	650
B-21	Other Charges	450	0	450	450	450
B-22	Small Equipment	2,300	3,804	2,000	800	800
Total Operating		72,983	87,423	75,149	76,342	76,342
Total Department		290,626	309,071	313,220	326,906	326,906



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date:
February 12, 2019

IV

BUDGET REVIEWS – B Beach Department

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval of Beach Budget
PROPOSED MOTION:	I move to approve the Beaches budget for FY20 as presented (amended).
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Program Description

The Beach Program oversees and manages Lifeguards, Parking Lots and Beach Sticker sales. Additionally, Beach Program personnel, appointed as Parking Control Officers, issue parking violation citations during the Beach season (the third Saturday in June through Labor Day) annually.

Budget Statement

FY 2020 Objectives

- 1 – To purchase a vehicle with an extended bed that can transport patients over the sand, up the dune and to the ambulance.
- 2 – To continue the expansion of White Crest parking lot to accommodate thirty year parking needs created by erosion and loss of parking spaces of the three other Town ocean beaches.

Major Accomplishments for FY 2018

Personnel			
<i>Line #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
A-1	Full-time S&W	\$	
A-2	Part-time S&W	\$ 5,125	
A-3	Seasonal/Temporary	\$243,764	
A-4	Overtime	\$12,300	
A-5	Longevity	\$	

Operating Expenses			
<i>Line #</i>	<i>Account</i>	<i>Amount</i>	<i>Description (specify basis for calculation)</i>
B-1	Contract Services	\$6,000	Bonsai Logic; Water; ID maker;
B-2	Portables	\$ 0	Transferred to Community Services Budget
B-3	Telephone	\$ 500	
B-4	Postage	\$200	
B-5	Printing	\$6,000	Beach stickers; Proofs of Stay; Hang tags for daily beaches
B-6	Office Supplies	\$1,200	
B-7	Rep & Maint. Supplies	\$1,000	
B-8	Gasoline	\$ 200	
B-9	Medical Supplies	\$5,000	AED and Pelican case; Quikclot bandages; replace usual supplies for med kits and for new vehicle
B-10	Other Supplies	\$1,000	
B-11	Uniforms	\$6,000	Supply uniforms that protect from sun
B-12	Recreational Supplies	\$5,000	
B-13	Travel	\$8,000	
B-14	Dues/Licenses/Fees	\$1,300	
B-15	Credit Card Fees	\$17,500	
B-16	Miscellaneous	\$2,500	
B-17	Small Equipment	\$5,000	SUP boards and paddles and bags

699 Beach Program

		FY 2018	FY 2018	FY 2019	FY 2020	FY 2020
		Budget	Actual	Budget	Dept	TA Budget
PERSONNEL:						
A-1	S&W - Full-time	0	0	0	0	0
A-2	S&W - Part-time	5,000	5,000	5,000	5,125	5,125
A-3	S&W - Seasonal/Temp.	233,155	236,756	237,818	243,764	243,764
A-4	S&W - Overtime	12,000	12,000	12,000	12,300	12,300
A-5	Vacation Buyout	0	0	0	0	0
Total Personnel		250,155	253,756	254,818	261,189	261,189
OPERATING EXPENSES						
B-1	Contract Services	2,500	5,565	2,500	6,000	6,000
B-2	Portables	25,000	138,239	63,000	0	0
B-3	Telephone	500	415	500	500	500
B-4	Postage	200	147	200	200	200
B-5	Printing	6,300	0	5,500	6,000	6,000
B-6	Office Supplies	1,000	978	1,200	1,200	1,200
B-7	Rep & Maint. Supplies	1,000	420	3,000	1,000	1,000
B-8	Gasoline	200	124	200	200	200
B-9	Medical Supplies	1,000	2,399	1,000	5,000	5,000
B-10	Other Supplies	0	800	1,000	1,000	1,000
B-11	Uniforms	4,500	1,407	6,000	6,000	6,000
B-12	Recreational Supplies	1,000	4,796	1,000	5,000	5,000
B-13	Travel	8,000	5,609	8,000	8,000	8,000
B-14	Dues/Licenses/Fees	1,300	1,085	1,300	1,300	1,300
B-15	Credit Card Fees	17,000	15,724	17,500	17,500	17,500
B-16	Miscellaneous	2,000	2,296	2,000	2,500	2,500
B-17	Small Equipment	2,500	100	4,000	5,000	5,000
Total Operating		74,000	180,103	117,900	66,400	66,400
Total Department		324,155	433,859	372,718	327,589	327,589



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Meeting Date:
February 12, 2019

IV

BUDGET REVIEWS – C
Marina Enterprise Fund

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Approval of Marina Enterprises Budget
PROPOSED MOTION:	I move to approve the Marina Enterprises budget for FY20 as presented (amended).
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

FY 2020 Budget Request
Marina Enterprise Fund

		FY 2018	FY 2018	FY 2019	FY 2020	FY 2020
		Budget	Actual	Budget	Dept	TA Budget
PERSONNEL:						
A-1	S&W - Full-time	122,352	128,945	124,848	127,969	127,969
A-2	S&W - Temp./Seasonal	50,000	36,627	50,000	50,000	50,000
A-3	S&W - Overtime	2,000	4,060	2,000	2,000	2,000
A-4	S&W - Weekends	1,300	680	1,300	1,300	1,300
A-5	S&W - Holiday	1,500	564	1,500	1,500	1,500
A-6	S&W - Longevity	1,080	1,275	1,325	1,375	1,375
Total Personnel		178,232	172,152	180,973	184,144	184,144
OPERATING EXPENSES						
B-1	Electricity	8,000	7,189	8,000	8,000	8,000
B-2	Propane Gas	2,000	2,723	2,000	3,000	3,000
B-3	Rep & Maint. Services	6,000	5,669	6,000	6,000	6,000
B-4	Service Contract-Copier	0	0	300	300	300
B-5	Contract Services	10,000	12,986	10,000	13,000	13,000
B-6	Legal	5,000	85	5,000	1,000	1,000
B-7	Education & Training	100	50	100	100	100
B-8	Telephone	1,400	1,496	1,500	1,500	1,500
B-9	Postage	700	37	600	600	600
B-10	Printing	200	0	200	200	200
B-11	Advertising	250	334	250	250	250
B-12	Internet	500	0	500	500	500
B-13	Office Supplies	2,000	2,342	2,000	2,500	2,500
B-14	Rep & Maint. Supplies	6,000	5,564	6,000	6,000	6,000
B-15	Vehicle Supplies	2,000	942	2,023	2,000	2,000
B-16	Gasoline/Diesel	2,500	972	2,500	2,500	2,500
B-17	Resale Gas/Diesel	160,000	137,583	160,000	140,000	140,000
B-18	Other Supplies	1,000	931	3,000	1,000	1,000
B-19	Uniforms	1,000	1,019	0	2,000	2,000
B-20	Travel	100	0	200	200	200
B-21	Dues/Memberships	500	405	500	500	500
B-22	Credit Card Fees	7,000	5,341	7,000	7,000	7,000
B-23	Insurance	0	125	125	125	125
B-24	Small Equipment	1,000	1,976	1,200	1,200	1,200
B-25	Engineering/Marina	20,000	23,365	20,000	20,000	20,000
B-26	Debt-Principal	105,000	110,000	110,000	105,000	105,000
B-27	Debt-Interest	34,000	29,798	23,900	21,750	21,750
B-28	Reserve Contingency	40,000	36,407	42,000	40,000	40,000
B-29	Indirect Costs	55,300	65,300	55,300	55,300	55,300
Total Operating		471,550	452,640	470,198	441,525	441,525
Total Expenses		649,782	624,791	651,171	625,669	625,669

**FY 2020 Budget Request
Marina Enterprise Fund**

	FY 2018	FY 2018	FY 2019	FY 2020	FY 2020
	Budget	Actual	Budget	Dept	TA Budget
Revenues					
Charges for Services	385,000	318,498	345,000	315,000	315,000
Resale Gas/Diesel	160,000	155,715	150,000	150,000	150,000
Dockage	47,500	65,988	56,000	55,000	55,000
Winter Storage	0	0	4,500		
Other Income	10,000	9,392	12,000	9,000	9,000
Parking - Seasonal	0	30,848	35,000	30,000	30,000
Refunds	0	-811	0		
Interest Income	0	3,700	0		
Total Revenues	602,500	583,330	602,500	559,000	559,000
Other Receipts					
Retained Earnings Transfer	40,282	40,282	31,671	49,669	49,669
Waterways Fund	2,000	2,000	2,000	2,000	2,000
Beach Fund	0	0	10,000	10,000	10,000
Shellfish Fund	5,000	5,000	5,000	5,000	5,000
Total Other	47,282	47,282	48,671	66,669	66,669
Total Receipts	649,782	630,612	651,171	625,669	625,669
Net Income (Loss)		5,821	0	0	0

Dan Hoort

From: Michael Flanagan
Sent: Friday, January 4, 2019 12:39 PM
To: Dan Hoort
Subject: Fuel Tanks

Dan,
I have just received an estimate to remove and replace our underground fuel tanks.
Breakdown:

Design, permitting, and bid documents	\$30,000
Single underground 10,000 gallon split tank Split into 2 compartments, 4,000 and 6,000 gallon	\$450,000
Removal and disposal of old tanks	<u>\$100,000</u>
	\$580,000

The first quote for above ground tanks was \$55,739 plus tank delivery, installation, dispensers etc.
Guesstimate total of **\$160,000?**

It is my feeling that we should pursue the above ground option as it will be less expensive to purchase, install, monitor and maintain, and it would be more environmentally acceptable.
I think we should further discuss this option as we consider the future of 3 Kendrick Ave.

Mike



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date:

VII

USE OF TOWN PROPERTY

REQUESTED BY:	Principal Clerk
DESIRED ACTION:	Approval of the use of Town owned property on Thursday, March 14, 2019
PROPOSED MOTION:	I move to approve the use of Town owned property by Eastham Fire Department and Technical Rescue Team on Thursday, March 14, 2019 from 9 am to 3 pm at White Crest Beach.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

**TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN-OWNED PROPERTY**

Applicant Capt. William Sprague Affiliation or Group Eastham Fire Dept / Technical Rescue Team
Telephone Number (508) 255-2324 Mailing Address 2520 State Highway
Eastham, MA 02642
Town Property to be used (include specific area): White Crest Beach Dunes

Date(s) and hours of use: Thursday, March 14, 2019 0900-1500

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also, please indicate if fees will be charged by applicant.

High angle rescue extricating sick/injured - approximately 20 firefighters involved - extrication equipment such as ropes & backboards will be used - parking lot will be used for parking - \emptyset food, \emptyset fees charged -

Applicant is Responsible for Obtaining all Necessary Permits and Inspections (see page 2)

Action by Board of Selectmen:

_____ Approved as submitted:
_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Signatures of the Board:

JAN 15 2019

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Cons. Agent Signature: _____	Inspector of Buildings Signature: _____
Comments/Conditions: _____	Comments/Conditions: _____
_____	_____
PERMITS/INSPECTIONS NEEDED:	PERMITS/INSPECTIONS NEEDED:
_____	_____
_____	_____

Police Dept. Signature: <i>[Signature]</i>	Fire Dept. Signature: <i>[Signature]</i>
Comments/Conditions: _____	Comments/Conditions: <i>1-15-19 OK</i>
<i>OK 1-18-19</i>	_____
_____	_____

DPW Signature: <i>[Signature]</i>	Dir. of Comm. Svcs Beach Dept. Signature: _____
Comments/Conditions: _____	Comments/Conditions: <i>[Signature]</i>
<i>OK 1-22-19</i>	<i>(OK)</i>
_____	_____

Shellfish Constable Signature: _____	Harbormaster Signature: _____
Comments/Conditions: _____	Comments/Conditions: _____
_____	_____
_____	_____



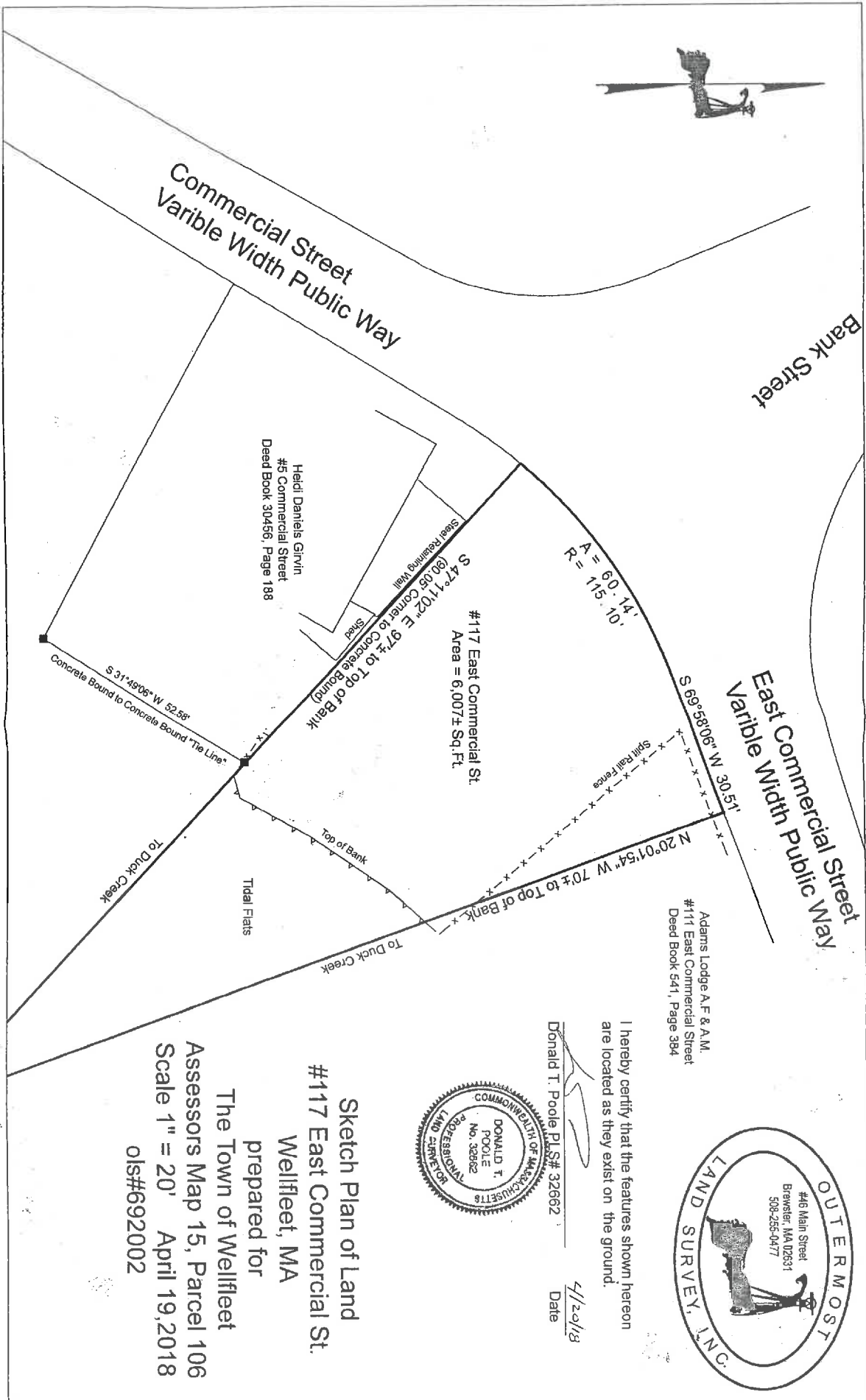
BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date:

VIII

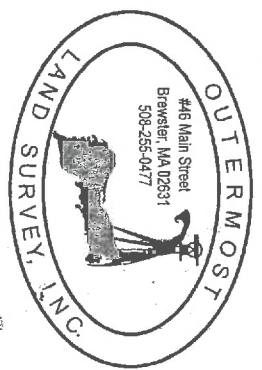
BUSINESS - A

REQUESTED BY:	Kathleen Bacon
DESIRED ACTION:	Discussion of 117 East Commercial Street
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



East Commercial Street
Variable Width Public Way

Adams Lodge A.F. & A.M.
#111 East Commercial Street
Deed Book 541, Page 384



I hereby certify that the features shown hereon
are located as they exist on the ground.

Donald T. Poole P.L.S.# 32662

4/20/18
Date



Sketch Plan of Land
#117 East Commercial St.
Wellfleet, MA
prepared for
The Town of Wellfleet
Assessors Map 15, Parcel 106
Scale 1" = 20' April 19, 2018
ols#692002



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

VIII

BUSINESS – B

REQUESTED BY:	David Pike represented by Attorney John Kenney
DESIRED ACTION:	Presentation of an adult use marijuana establishment retail at South Wellfleet General Store.
	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

VIII

BUSINESS – C

REQUESTED BY:	Ennie McDonald
DESIRED ACTION:	Presentation of adult use of marijuana establishment – craft marijuana cooperative.
	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Note:
VOTED:	Yea _____ Nay _____ Abstain _____

Gillyweed Gardens LLC.

Wellfleet, MA

Business Plan

Patrick Kemple and Erin McDonald

A. Executive Summary

The mission of Gillyweed Gardens (GGs) is to cultivate cannabis on a small scale using organic practices for the benefit of the community, our health, and the environment. GGs is member of the High Dune Craft Cooperative (HDCC), working together to provide cannabis to residents and visitors of the Outer Cape. This industry is growing and changing rapidly, one that Gillyweed Gardens hopes to be at the forefront of.

B. Farm Description

Gillyweed Gardens is located at 165 Paine Hollow Rd in Wellfleet, MA. The area has been farmed for over 200 years cultivating everything from corn to asparagus. Erin McDonald has owned and farmed the land for 5 years, providing organic, fresh produce and cut flowers to the community. Patrick Kemple has been farming vegetables at another location on Cape for the past 5 years. Combined, the knowledge of the local growing conditions as well as a basic understanding of the principles of growing cannabis are a recipe for success. The site on which the farm is located is low lying allowing it to collect nutrients from runoff uphill. This combined with annual amendments of salt hay and eel grass as well as goat manure and compost create a much more suitable growing environment than many other locations on the Outer Cape. Currently, the farm is used strictly for vegetables and 2 goats, but recognizing the emerging market, will be expanding the crop list to include cannabis. Farm products have been sold over the past number of years at the Wellfleet Farmer's Market, but will be marketing cannabis towards dispensaries once approved by state and local governments and in coordination with the HDCC and the Cannabis Control Commission (CCC).

C. Long term strategy/Goals

1. Short term Goals- (Within the 2018-2019 season)

- a) Create host community agreement with the town of Wellfleet to move forward with the cultivation of Cannabis.
- b) Construct necessary infrastructure including one 26x30ft greenhouse, surveillance system, fencing, irrigation, lighting, and ventilation sufficient to grow 500 square feet of canopy.
- c) Grow 32 plants from seedling to harvest following CCC regulations.

2. Intermediate goals-

- a) Determine the best most suitable varieties/strains for the climate.

- b) Determine best growing containers for the plants.
- c) Grow 12% annually.

3. Long term goals-

- a) Build 2nd greenhouse.
- b) Establish year-round growing practices with as many as 50 mature plants at a time.
- c) Develop a recognizable product sold in all the local dispensaries.
- d) Find investors for future expansion.

D. Product Description

The product will be grown using organic and sustainable practices on a small scale. It will be grown and harvested in 100% Cape Cod soil to provide a high quality and distinctive product for consumers.

E. Ownership

Gillyweed Gardens is an LLC. It has two owners: Erin (Ennie) McDonald and Patrick Kemple. Ennie is the landowner as well as the operational manager. Ennie owns 51% of the company and Patrick owns 49%. GG's is a member of HDCC and adheres to their bylaws.

F. Product Marketing

Cannabis will be sold to local dispensaries, with the goal of attracting people with a local and organic product from a small family farm. The product will be marketed primarily through word of mouth within the community.

G. Operating Agreement

1. Name: Gillyweed Gardens LLC.
2. Location: 165 Paine Hollow Rd, Wellfleet, MA 02667
3. Gillyweed Gardens Exists as an independent LLC based on the legal definition of an LLC allowed by the Commonwealth of Massachusetts (name of law). Its primary function is to fulfill all requirements of said law in order for its members to cultivate, process, and market legal cannabis to any and/or all licensed buyers. The purpose of Gillyweed Gardens is to organically cultivate and sell Cannabis to the benefit of our community and environment.
4. Gillyweed Gardens is a voluntary organization open to all persons able to use GG's services and willing to accept the responsibilities of membership without gender, social, racial, ethnic, political or religious discrimination.
5. Term: Gillyweed Gardens will continue perpetually until the owners move to dissolve or sell.
6. Ownership: Erin McDonald and Patrick Kemple are co-owners of GG. Erin McDonald is the majority owner with 51%, while Patrick Kemple holds 49%. Day to day decisions are made by the operational manager (Erin McDonald). Members are paid on an hourly basis at \$20/hr. 50% of the sales are returned to GG to pay off operating and startup costs. 2% will be paid to the High Dune Craft Cooperative annually. The remaining profits will be divided 51/49 between Patrick and Erin. If one owner wishes to no longer be a part of GG the other owner has the option to buy the other out. Investors will be considered on based on consensus.
7. GG is and will remain a member of High Dune Craft Cooperative and agree to contribute annually to the coop. GG agrees to share information and knowledge with the coop.

8. All decisions made within the LLC are consensus based.
9. No additional employees will be hired and no additional land will be utilized without consensus vote.
10. GG's goal is to develop a model of cannabis farming that benefits the local community as well as set an example of the benefits of small scale farming.
11. GG's is committed to growing organically and in outdoor open-air cultivation including pest control, fertilization, and general growing techniques to ensure a chemical free and environmentally sound product for all buyers. This will be enforced by site visits from other members of the coop from seed to sale.

H. Financial Plan

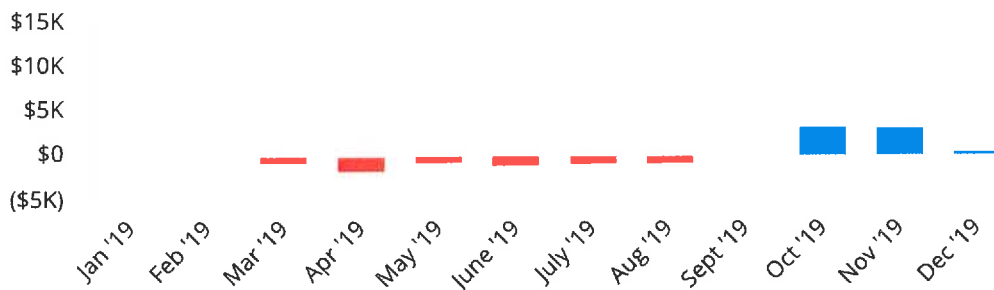
Pending all approvals from state and local government, the current plan is to grow 32 plants in 2018. Eventually, the number of plants will grow to 50 within 5 years. These plants will be sold within a 25 mile radius to keep the business local. It is difficult to project the price per pound due to the unpredictability of the industry with many states considering legalization. With the current market we project revenue for 2019 will be ~\$24,000 increasing to ~\$38,000 in year 5.

I. Summary

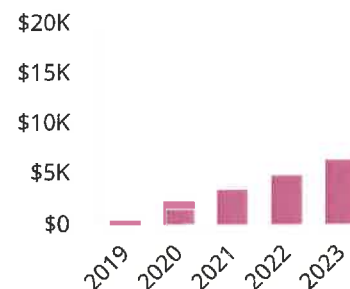
Gillyweed Gardens has the opportunity to become involved in an exciting and growing industry. There is plenty of room for growth and development within the industry. Being located on an established farm and the experience and knowledge of growers will help GG's grow and succeed on the outer Cape. Having a local and organic product grown on a small scale will help to entice consumers at the dispensary. Being a small farm, GG's will be able to adapt to change quickly, a necessary skill in this industry.

Projected Profit & Loss (1 of 2)

Net profit in 2019



Net profit by year



Projected Profit & Loss	2019	2020	2021	2022	2023
Revenue	\$24,458	\$27,352	\$30,615	\$34,282	\$38,404
Greenhouse 1 Flower	\$2,938	\$3,276	\$3,640	\$4,082	\$4,563
Unit Sales	2.26	2.52	2.8	3.14	3.51
Unit Prices	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300
Greenhouse 1 Extract	\$15,600	\$17,460	\$19,560	\$21,900	\$24,540
Unit Sales	520	582	652	730	818
Unit Prices	\$30	\$30	\$30	\$30	\$30
Open Air Flower	\$1,300	\$1,456	\$1,625	\$1,820	\$2,041
Unit Sales	1	1.12	1.25	1.4	1.57
Unit Prices	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300
Open Air Extract	\$4,620	\$5,160	\$5,790	\$6,480	\$7,260
Unit Sales	154	172	193	216	242
Unit Prices	\$30	\$30	\$30	\$30	\$30
Direct Costs	\$19,197	\$21,452	\$21,714	\$22,008	\$22,337
Greenhouse 1 Compost	\$720	\$200	\$200	\$200	\$200
Greenhouse 1 Pro Mix	\$768	\$300	\$300	\$300	\$300
Greenhouse 1 Input	\$288	\$288	\$288	\$288	\$288
Greenhouse 1 Pest/Disease Control	\$400	\$400	\$400	\$400	\$400
Greenhouse 1 Trellis System	\$225	\$300	\$300	\$300	\$300
Greenhouse 1 Seeds/Cuttings	\$266	\$320	\$320	\$320	\$320
Open Air Soil	\$20	\$20	\$20	\$20	\$20
Open Air Pest/Disease Control	\$160	\$160	\$160	\$160	\$160
Greenhouse 1 Extract Packaging	\$1,950	\$2,184	\$2,446	\$2,740	\$3,069
Direct Labor	\$14,400	\$17,280	\$17,280	\$17,280	\$17,280

continued on next page...

Projected Profit & Loss (2 of 2)

...continued from previous page

Projected Profit & Loss	2019	2020	2021	2022	2023
Salaries & Wages	\$12,000	\$14,400	\$14,400	\$14,400	\$14,400
Head Grower (0.97)	\$6,000	\$7,200	\$7,200	\$7,200	\$7,200
Business Manager (0.97)	\$6,000	\$7,200	\$7,200	\$7,200	\$7,200
Employee Related Expenses	\$2,400	\$2,880	\$2,880	\$2,880	\$2,880
Gross Margin	\$5,261	\$5,900	\$8,901	\$12,274	\$16,067
Gross Margin %	22%	22%	29%	36%	42%
Operating Expenses	\$3,644				
Insurance	\$400				
Electricity	\$220				
Truck Fuel	\$200				
HCA	\$605				
HDCC Membership Dues	\$201				
Rent	\$2,018				
Operating Income	\$1,617	\$5,900	\$8,901	\$12,274	\$16,067
Income Taxes	\$161	\$656	\$1,008	\$1,414	\$1,862
Depreciation and Amortization	\$249	\$318	\$319	\$244	\$218
Total Expenses	\$23,251	\$22,426	\$23,041	\$23,666	\$24,417
Net Profit	\$1,207	\$4,926	\$7,574	\$10,616	\$13,987
Net Profit %	5%	18%	25%	31%	36%



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

VII

BUSINESS – D

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Optional policy allowing remote participation by committees and boards.
PROPOSED MOTION:	I move that remote participation is hereby authorized in accordance with Open Meeting Law and the remote participation regulations.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

REMOTE PARTICIPATION OVERVIEW

Excerpt from the *Open Meeting Law Guide*, October 2017 published by the Attorney General's Office, Pages 13-15:

May a member of a public body participate remotely?

The Attorney General's Regulations, 940 CMR 29.10, permit remote participation in certain circumstances. However, the Attorney General strongly encourages members of public bodies to physically attend meetings whenever possible. Members of public bodies have a responsibility to ensure that remote participation in meetings is not used in a way that would defeat the purposes of the Open Meeting Law, namely promoting transparency with regard to deliberations and decisions on which public policy is based.

Note that the Attorney General's regulations enable members of public bodies to participate remotely if the practice has been properly adopted, but do not require that a public body permit members of the public to participate remotely. If a public body chooses to allow individuals who are not members of the public body to participate remotely in a meeting, it may do so without following the Open Meeting Law's remote participation procedures.

How can the practice of remote participation be adopted?

Remote participation may be used during a meeting of a public body if it has first been adopted by the chief executive officer of the municipality for local public bodies...the board of selectmen.... See G.L. c. 4, § 7.

If the chief executive officer in a municipality authorizes remote participation, that authorization applies to all public bodies in the municipality. 940 CMR 29.10(2)(a). However, the chief executive officer determines the amount and source of payment for any costs associated with remote participation and may decide to fund the practice only for certain public bodies. See 940 CMR 29.10(6)(e). In addition, the chief executive officer can authorize public bodies in that municipality to "opt out" of the practice altogether. See 940 CMR 29.10(8).

What are the permissible reasons for remote participation?

Once remote participation is adopted, any member of a public body may participate remotely only if physical attendance would be unreasonably difficult.

What are the acceptable means of remote participation?

Acceptable means of remote participation include telephone, internet, or satellite enabled audio or video conferencing, or any other technology that enables the remote participant and all persons present at the meeting location to be clearly audible to one another. Text messaging, instant messaging, email and web chat without audio are not acceptable methods of remote participation. Note that accommodations must be made for any public body member who requires TTY service, video relay service, or other form of adaptive telecommunications.

What are the minimum requirements for remote participation?

Any public body using remote participation during a meeting must ensure that the following minimum requirements are met:

1. A quorum of the body, including the chair or, in the chair's absence, the person chairing the meeting, must be physically present at the meeting location;
2. Members of a public body who participate remotely and all persons present at the meeting location must be clearly audible to each other; and
3. All votes taken during a meeting in which a member participates remotely must be by roll call vote.

What procedures must be followed if remote participation is used at a meeting?

At the start of any meeting during which a member of a public body will participate remotely, the chair must announce the name of any member who is participating remotely; such information must also be recorded in the meeting minutes. The chair's statement does not need to contain any detail about the reason for the member's remote participation.

Members of public bodies who participate remotely may vote and shall not be deemed absent for purposes of G.L. c. 39, § 23D. In addition, members who participate remotely may participate in executive sessions but must state at the start of any such session that no other person is present or able to hear the discussion at the remote location, unless the public body has approved the presence of that individual.

If technical difficulties arise as a result of utilizing remote participation, the chair (or, in the chair's absence, person chairing the meeting) may decide how to address the situation. Public bodies are encouraged, whenever possible, to suspend discussion while reasonable efforts are made to correct any problem that interferes with a remote participant's ability to hear or be heard clearly by all persons present at the meeting location. If a remote participant is disconnected from the meeting, the minutes must note that fact and the time at which the disconnection occurred.

Excerpt from the Open Meetings Regulations promulgated by the Attorney General's Office:

940 CMR: OFFICE OF THE ATTORNEY GENERAL

940 CMR 29:00 OPEN MEETINGS

29.10: REMOTE PARTICIPATION

(1) Preamble. Remote participation may be permitted subject to the following procedures and restrictions. However, the Attorney General strongly encourages members of public bodies to physically attend meetings whenever possible. By promulgating 940 CMR 29.10, the Attorney General hopes to promote greater participation in government. Members of public bodies have a responsibility to ensure that remote participation in meetings is not used in a way that would defeat the purposes of the M.G.L. c. 30A, §§ 18 through 25, namely promoting transparency with regard to deliberations and decisions on which public policy is based.

(2) Adoption of Remote Participation. Remote participation in meetings of public bodies is not permitted unless the practice has been adopted as follows:

- (a) Local Public Bodies. The Chief Executive Officer, as defined in M.G.L. c. 4, § 7...by a simple majority, vote to allow remote participation in accordance with the requirements of 940 CMR 29.10, with that authorization or vote applying to all subsequent meetings of all local public bodies in that municipality.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date:

VIII

BUSINESS - E

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Schedule March meeting to review and make recommendations on ATM Warrant
PROPOSED MOTION:	I move to schedule a meeting to review and make recommendations on the Annual Town Meeting Warrant to be held on _____
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

VIII

BUSINESS – F

REQUESTED BY:	Chair
DESIRED ACTION:	Acknowledgement of receipt of Open Meeting Law complaint filed by Ronald Beaty dated February 1, 2019.
PROPOSED MOTION:	I move to authorize the Board's response to the Open Meeting Law Complaint filed by Ronald Beaty dated February 1, 2019 consistent with the Board's discussion tonight and authorize Town Counsel to finalize same consistent with the Board's deliberations.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: Ronald Last Name: Beaty

Address: 245 Parker Road

City: West Barnstable State: MA Zip Code: 02668

Phone Number: +1 (774) 251-7268 Ext. _____

Email: ronbeaty@gmail.com

Organization or Media Affiliation (if any): _____

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

Individual Organization Media

Public Body that is the subject of this complaint:

City/Town County Regional/District State

Name of Public Body (including city/ Board of Selectmen a/k/a Selectboard, Town of Wellfleet
town, county or region, if applicable): 300 Main Street, Wellfleet, MA 02667, Phone: 508-349-0300

Specific person(s), if any, you allege
committed the violation: _____

Date of alleged violation: Jan 22, 2019, Jan. 25, 2019, Jan. 29, 2019, and Feb. 1, 2019

Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

Relative to their Executive Sessions conducted on January 22, 2019, January 25, 2019, January 29, 2019, and February 1, 2019, the Town of Wellfleet Select Board a/k/a Board of Selectmen violated the Massachusetts Open Meeting Law because the Executive Sessions were improperly conducted, and the meeting agendas and notices for the aforesaid dates were insufficiently specific since the stated reason for going into executive session on each of aforementioned dates was unnecessarily confusing and conflicted with the legal citations provided.

The citation provided on each public notice was GL. C.30A, s21(a)(3). Purpose 3 for Executive Sessions within the Open Meeting Law reads as follows: "3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares."

However, the written explanation afterwards regarding the reason for the executive sessions overtly conflicted with the cited purpose of the Executive Sessions in question when it was stated: "to discuss strategy with respect to renewal of the contract and salary of the Town Administrator if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigating position."

Since Purpose 3 is explicitly to be utilized only for collective bargaining with union personnel and/or pending litigation, and since the actual reason for said executive sessions was not for this purpose, but instead to carry out strategy discussions to renew a contract for a Town Manager unaffiliated with a union, then the Executive Sessions were conducted improperly and the relevant meeting notices not sufficiently specific thus violating the Open Meeting Law.

Additionally, the Board of Selectmen a/k/a Selectboard violated the Open Meeting Law by failing to review Executive Session minutes for public release on a regular basis as required by the OML.

Open, transparent and accountable government is of paramount importance. When a public body violates the Open Meeting Law as outlined above, it is detrimental to the public interest and a breach of the public trust.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

In a timely fashion, the public body should take immediate remedial action via seriously addressing and correcting the violations that have been pointed out. It should also take concrete measures to ensure that the stated OML violations do not occur again. The Executive Session meeting minutes should be immediately released to the public. Finally, all members of the public body and its staff should be mandated to undergo verifiable Open Meeting Law training within sixty (60) days.

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.

Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

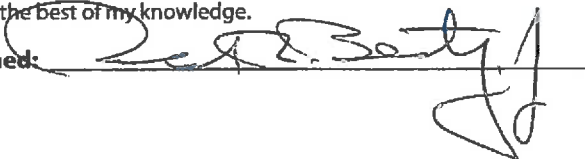
II. Consulting With a Private Attorney.

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: 

Date: 02/01/2019

For Use By Public Body
Date Received by Public Body:

For Use By AGO
Date Received by AGO:



Board of Selectmen

The Wellfleet Selectboard will hold a public meeting on Tuesday, January 22, 2019 at 3:00 p.m. at the Wellfleet Town Hall Conference Room, 300 Main Street, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [3:00] *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.***
- II. Executive session – pursuant to G.L.c. 30A, s21(a)(3) to discuss strategy with respect to the renewal of the contract and salary of the Town Administrator if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigation position.**
- III. Minutes (draft minutes from 01.15.2019)**
- IV. Adjournment**



Board of Selectmen

The Wellfleet Selectboard will hold a public meeting on Friday, January 25, 2019 at 9:00 a.m. at the Wellfleet Town Hall Conference Room, 300 Main Street, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [9:00]** *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*
- II. Executive session** – pursuant to G.L.c. 30A, s21(a)(3) to continue to discuss strategy with respect to the renewal of the contract and salary of the Town Administrator if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigation position.
- III. Adjournment**



Board of Selectmen

The Wellfleet Selectboard will hold a public meeting on Tuesday, January 29, 2019 at 12:00 p.m. at the Wellfleet Town Hall Conference Room, 300 Main Street, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [12:00] *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.***
- II. Executive session – pursuant to G.L.c. 30A, s21(a)(3) to continue to discuss strategy with respect to the renewal of the contract and salary of the Town Administrator if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigation position.**
- III. Approval of Draft Minutes from January 22, 2019 meeting**
- IV. Adjournment**



Board of Selectmen

The Wellfleet Selectboard will hold a public meeting on Friday, February 1, 2019 at 12:00 p.m. at the Wellfleet Town Hall Conference Room, 300 Main Street, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [12:00] *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.***
- II. Executive session – pursuant to G.L.c. 30A, s21(a)(3) to continue to discuss strategy with respect to the renewal of the contract and salary of the Town Administrator if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigation position.**
- III. Approval of Draft Minutes from January 22, 2019 and January 29, 2019 meetings.**
- IV. Adjournment**



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

VIII

BUSINESS – G

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Consider disposition of town owned property to the Wellfleet Housing Authority.
	I move to refer the possible disposition of town owned property as shown on the Assessor's map 14, parcel 119 to all committees, boards, departments and other potentially interested parties.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Note:

It has been requested and the Chair has agreed to re-visit this parcel of land.



DEC 14 2018

Wellfleet Housing Authority

300 Main Street

Wellfleet, MA 02667

To: Wellfleet Select Board

From: Elaine McIlroy, Wellfleet Housing Authority

CC: Dan Hoort, Town Administrator

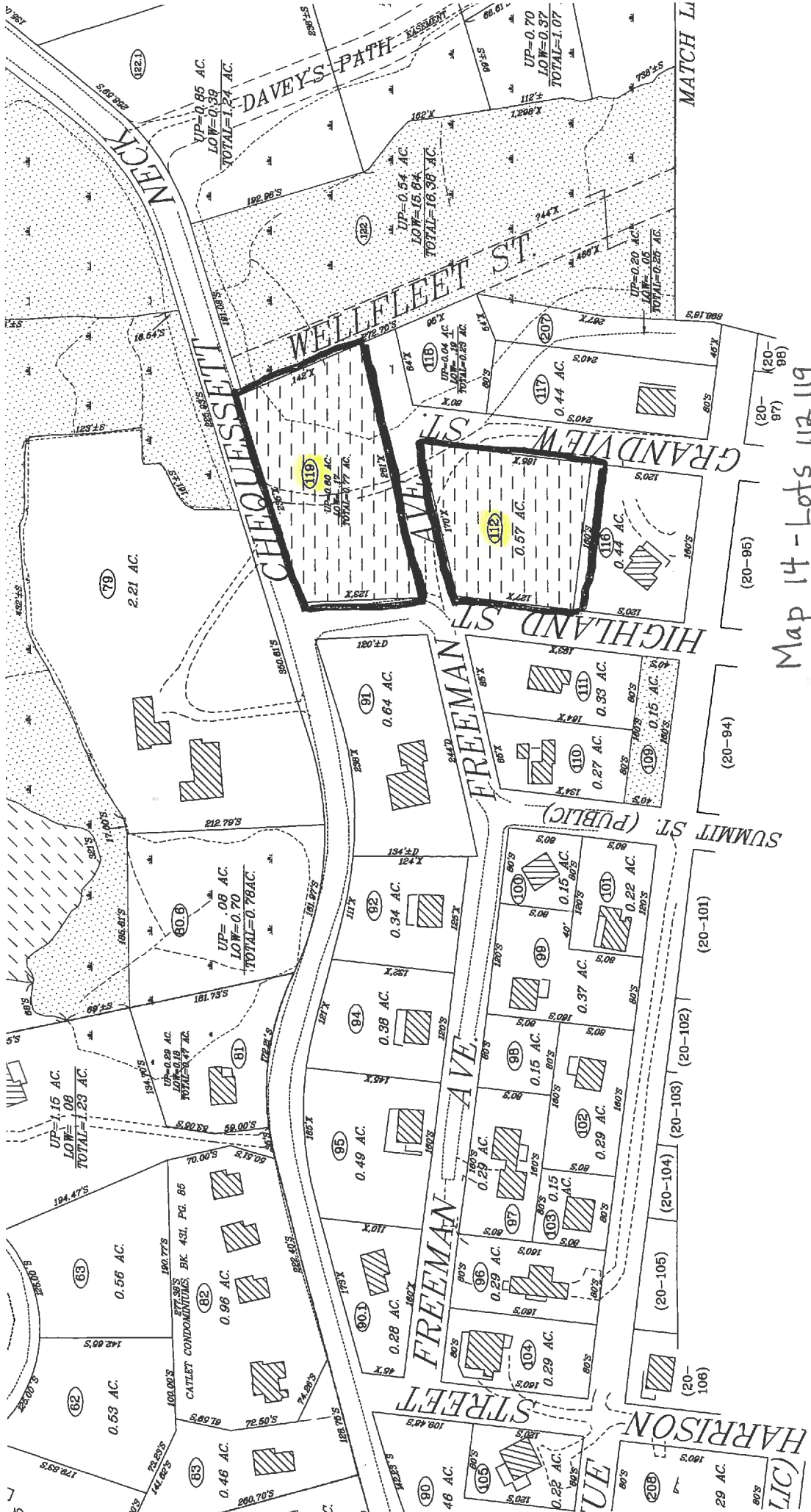
Date: December 12, 2018

Re: Disposition of Town-owned property

In accordance with the Select Board's policy on Disposition of Town-owned property, the Wellfleet Housing Authority is submitting a formal request to use the following parcels for housing development:

Map 14, Lots 112 and 119 - Now that these two lots have access to Town water, they are well suited for a small project of up to two homes. In initial discussions with the Building Inspector, the Heath Agent and a preliminary review of the lots with Felco Engineering, the Housing Authority believes these lots could be sensitively developed to provide much needed housing for Wellfleet.

We look forward to receiving feedback from other Town committees, boards, and departments on this proposal and would be happy to meet with any of these groups.



Map 14 - Lots 112, 119



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date:

IX

TOWN ADMINISTRATOR'S REPORT



TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: February 8, 2019

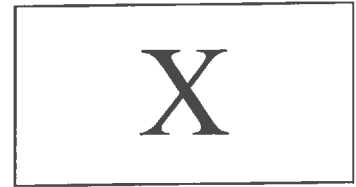
This report is for the period January 26, 2018 through February 8, 2019.

1. General
 - Eversource will be installing the wiring to connect to the transformer.
2. Fiscal Matters
 - FY 2020 budget review continues
3. Meetings
 - January 29 – MIIA Insurance Rep meeting
 - January 29 – Selectboard meeting
 - January 30 – Nauset School Building Forum
 - January 30 – Finance Committee meeting
 - January 31 – WEA Negotiations
 - January 31 – Beach communications meeting
 - February 1 – Selectboard Executive Session meeting
 - February 1 – Cable Advisory Committee Chair
 - February 1 – Finance Committee member re strategic vision
 - February 5 – Channel 18 Operations Manager meeting
 - February 5 – Asst. Library Director regarding painting
 - February 5 – Meeting to discuss Truro withdrawal from Herring River Executive Committee
 - February 6 – Cable Advisory Committee meeting
 - February 7 – Truro Housing Authority Presentation
 - February 8 – Meeting to discuss COMCAST license renewal
 - February 8 – Conference call on Rte 6 and Main Street design in preparation for it being on February 26th BOS agenda
4. Complaints.
 - none.
5. Miscellaneous.
 - none
6. Personnel Matters:
 - Open Position: Treasurer/Collector
 - Open Position: Assistant DPW Director
 - Soon to be open position: DPW Facilities Manager
 - Soon to be open position: Town Accountant



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019



CORRESPONDENCE AND VACANCY REPORT

Date: February 7, 2019
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Bike and Walkways Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cable Advisory Committee (5 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year
Requesting Appointment: No applications on file		

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Comprehensive Wastewater Management Planning Committee (7 Members)

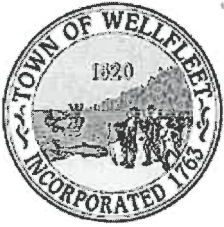
Vacant Position	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Conservation Commission (7 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Energy Committee (11 members total)

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		
1 BOS Rep		BOS Term



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Town Moderator	3 years
2 Alternate Positions		3 years

Requesting Appointment: No applications on file

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions	Appointing Authority	Length of Term
1 Assistant Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Historical Commission (7 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year to complete term

Requesting Appointment: No applications on file

Human Rights Commission (1 Representative)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Marina Advisory Committee (7 Members, 2 Alternates)

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	2 years

Requesting Appointment: No applications on file

Natural Resources Advisory Board (At least 3 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Open Space Committee

(7 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year

Requesting Appointment: No applications on file

Personnel Board (4 members + TA + FinCom Rep)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Planning Board (7 members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	1 @ 5 years, 1 @ 4 years to complete term

Requesting Appointment: No applications on file



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

XI

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of January 29, 2019 as printed/as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT

Wellfleet Selectboard Meeting Tuesday, January 29, 2019 at 6pm Wellfleet Senior Center

Selectboard Members Present: Chair Janet Reinhart; Kathleen Bacon, Justina Carlson, Jerry Houk, Helen Miranda Wilson

Regrets:

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler

Chair Reinhart called the meeting to order at 6:00 p.m.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Wilson informed viewers that Scot Soares would be at the COA on 02/25/19 at 7pm to discuss the Massachusetts Shellfish Initiative.
- Reinhart informed viewers the Selectboard held an executive session earlier in the day to negotiate terms of a renewal contract for TA Hoort.
- Police Chief Fisette noted that the Annual Report from the Police Department had been distributed to the Selectboard and would be on-line shortly.
- Energy Committee Chair Elkin informed viewers that the Energy Committee would be requesting a new charge and new name for the Committee, the Energy and Climate Change Committee
- Elkin also reminded the Selectboard that he had requested the Selectboard vote on a policy for remote participation.
- Hoort announced that the Nauset School Building Committee will host a project forum on January 30 at 6 pm at the COA.

PUBLIC HEARINGS

Community Preservation Committee Annual Needs Hearing

Mary Rogers and Gary Sorkin presented the Committee's Needs Assessment. The Assessment covers four main areas including housing, open space, recreation, and historic preservation. Representatives from each of those interest areas are on the Committee and annually present requests for funding with CPC funds. This hearing assesses whether those needs are current and meet the needs of the community.

Rogers introduced the Wellfleet Needs Assessment List for 2018. Under housing, there is a goal to assess the effectiveness of the Affordable Accessory Housing Unit (AADU) program.

Wilson asked the difference between an AADU and an Affordable Dwelling Unit (ADU). Sorkin stated that Wellfleet has an AADU bylaw. He said that an ADU is different because it does not have the same affordability as an AADU. He said that there is an effort to consolidate AADU and ADU bylaws to make them more comprehensive, which would remove the affordability aspect of the units. Rogers noted under Open Space that there is a chance from "enhancing scenic vistas" to "protecting from development and for limited and appropriate public access land near ocean, bay and ponds." Conservation Commission and Open Space Committee were involved in creating this section of the Needs Assessment list.

Wilson asked for clarification on the process of using the funds once they are approved at Town Meeting. Sorkin said that the process is for any organization that falls into the four categories to apply for funds to the CPC.

Rogers said that the Historical Society is now working with the Historical Commission to meet some of the needs on their list. Sorkin said that CPC funds come from an override on local real estate taxes. Rogers and Sorkin then discussed the 2019 Applications List, which totals \$266,500.

The Housing Authority is requesting \$75,000 for a Housing Specialist position. Sorkin noted that Wellfleet is the only town on the Cape that does not have a Housing Specialist, who would be employed through the Housing Authority. Wilson suggested the CPC consider their past use of excellent consultants and do a cost-effective analysis. Sorkin said this request has been approved by CPC but it still must go to the Board and Town Meeting. He said that it is a multi-year position and they are considering a consultant who has previously done work in the town.

The Historical Commission is requesting \$40,000 to hire a consultant to compile and maintain records on houses in Wellfleet that are over 100 years old. Carlson asked what exploration has been done for using volunteers for the job. Sorkin said the Committee asked the same question, and since it is a highly skilled task, the Commission would like to hire a part-time employee who could hopefully train volunteers in the future. Wilson said that David Wright would be a good candidate for this job. Sorkin said there was a request for support for recreational shellfishing in the Town but that it is not allowed under CPC regulations. The Recreation Department is requesting \$54,000 permanent tent at Bakers Field.

The Community Development Partnership in Eastham hosts a Cape Housing Institute and the Committee is recommending providing \$7,500 for attendees.

The final request is for the Affordable Housing Trust Fund for \$100,000. Bacon asked if this money was used for rental assistance. Sorkin said that Trust Fund money could not be used for rental assistance, so they use money from various sources including the Town. He said the Housing Authority did receive a grant from the Human Services Committee for extended rental assistance for people who have been on rental assistance for multiple years. Bacon asked if this could be used for the buydown, Sorkin said yes.

Request received January 4, 2019 from Ken Kozak to close The Wicked Oyster from February 19 through April 4, 2019

Kozak said that the restaurant would like to close to complete renovations and to take a winter break.

Wilson moved to approve the request of Ken Kozak to close The Wicked Oyster from February 19 through April 4, 2019.

Bacon seconded, and the motion carried 5-0.

BUDGET REVIEWS

Library

Jennifer Wertkin presented the budget with a request for extra money for temporary assistance. She shared that she has not had enough staff skilled in technology. She said there is a need for the library to be open beyond its normal hours due to the need for more programming after hours. Reinhart asked the number of people and man hours needed to fill the gap. Wertkin said they are requesting 10 hours a week at \$18.50 an hour, and to ideally hire a local person. She does have a person in mind who is a resident who has been used to fill gaps this past summer. Wertkin shared that the Town funds the materials budget at 85% and if it was to fund the materials budget below 80% then the Library is no longer eligible for State Aid and in danger of decertification. She is requesting \$3,000 instead of \$4,000 in her temporary budget to avoid this. She hopes that the Town would someday fund the Library at 100%.

Wilson asked how many comes from the Friends of the Library. Wertkin said that last year they received \$20,000 which is mostly used for children's programming. The Friends also use this money

for their programming and to supplement other budget areas. Wertkin said the Trustees fund specific items which are made by donation.

Houk expressed his admiration and appreciation for the Library and its staff.

Houk moved to approve the library for FY20 as presented.

Wilson seconded, and the motion carried 5-0.

Council on Aging

Suzanne Grout Thomas presented the Council on Aging budget. She shared that the Library and COA have a collaborative effort in which a new 7-passenger van takes COA members to the music programs at the Library. The Friends of the Library pay the driver.

The Visiting Nurse Association (VNA) Health Service Contract has increased by \$900. The VNA provides a weekly clinic, home visits, and the infectious disease control and reporting through the Health Agent. There is also an increase in the telephone service because Thomas would like to place a cell phone in the second vehicle. Wilson asked if people have their own cell phones. Thomas said they do but there is no guarantee they will use it for work.

Carlson moved to approve the Council on Aging budget for FY20 as presented.

Wilson seconded, and the motion carried 5-0.

Human Services Grants

Grout Thomas presented the Human Services Grant budget. The Grant includes a lump sum for 501c-3 agencies who provide direct services to residents. They must apply to an RFP put out by the Social and Human Services Committee. The Grant provides a tuition voucher for 4-year olds. Grout Thomas would like to double this to include 3-year olds, adding \$100,000 to this line item. Grout Thomas is requesting \$25,000 to fund the Navigator Program, which is a case management program by for and managed by the Town which helps people with substance abuse and mental health issues. Grout Thomas advocated to continuing funding this program. Grout Thomas said there are about 17-19 4-year old children in the community each year. She said that this would be an interim measure while the school figures out how to add 3-year olds to the school. Currently the preschool begins at 4 years of age.

Carlson asked how many of these children come from families where they cannot afford the childcare themselves. Grout Thomas said that antidotally there has been a trend in families selecting more expensive daycares because they have the voucher. She said the voucher is also able to be used for Wellfleet residents who work outside of town and bring their children to daycares closer to their work. Grout Thomas said that the voucher makes it possible for quality preschool.

Carlson asked Hoort if Provincetown had recently provided pre-school services. Hoort said that they approved universal preschool for all ages below kindergarten. Grout Thomas said that \$1 spent on a child who is 3, saves you \$10 when they are 10.

Bacon moved to approve the Human Services Grants budget for FY20 as presented.

Wilson seconded, and the motion carried 5-0.

Harbormaster

No one was present from the Harbormaster's office to present the Marina Enterprises budget. Hoort said he would ask them to attend the next meeting.

No action taken.

LICENSES

Common Victualler:

Bacon recused herself from the vote on The Wagner at Duck Creek Inn because she is an employee. Wilson recused herself from the vote on Moby Dick's Restaurant because she is an abutter.

Reinhart moved to approve the renewal of Common Victualler licenses for Bocce Italian Grill, Box Lunch, Blackfish Variety, Boathouse Fish Market, Bookstore & Restaurant, Catch of the Day, Ceraldi, Chequessett Yacht & Country Club, C Shore, Cumberland Farms, Emack & Bolio's, Even'Tide Motel & Cottages, Flying Fish Café, The Fox and Crow Café, Harbor Stage Company, Hatch's Fish Market, JB's Pizza Bar & Grill, Mac's Seafood Market, Mac's Seafood Takeout, Mac's Shack, Mainstay Motor Inn, Maurice's Campground, PB Boulangerie Bistro, Pearl Restaurant, PJ's Family Restaurant, Seaberry Surf Gift Shop, Solace Food Truck, Van Rensselaer's, Wellfleet Beachcomber, Wellfleet Cinemas, Wellfleet Donuts, Wellfleet Drive-In Flea Market, Wellfleet Marketplace, Wellfleet Miniature Golf, Dairy Bar and Grill, Wellfleet Motel & Lodge, Wellfleet Preservation Hall, The Wicked Oyster, and Winslow's Tavern.

Wilson seconded, and the motion carried 5-0.

Reinhart moved to approve the renewal of Common Victualler license for Moby Dick's, with Wilson recusing.

Bacon seconded, and the motion carried 4-0.

Wilson moved to approve the renewal of Common Victualler license for The Wagner Inn at Duck Creek, with Bacon recusing.

Reinhart seconded, and the motion carried 4-0.

Weekly Entertainment:

Wilson moved to approve the renewal of Weekly Entertainment licenses and to have provided to each licensee a copy of our Noise Bylaw, (Wellfleet General Bylaws Article VII Section 26), for Bocce Italian Grill, Bookstore & Restaurant, C Shore, Flying Fish Café, Harbor Stage Company, PB Boulangerie Bistro, Pearl Restaurant, Van Rensselaer's, The Wagner at Duck Creek, Wellfleet Beachcomber, Wellfleet Cinemas, Wellfleet Drive-In Flea Market, Wellfleet Miniature Golf, Dairy Bar and Grill, Wellfleet Preservation Hall, The Wicked Oyster, and Winslow's Tavern.

Carlson seconded, Kathleen Bacon recused, and the motion carried 4-0.

Food Truck:

Solace Food Truck

Postponed.

Class II:

Slaibi Enterprises

Houk moved to approve the renewal of the Class II License for Slaibi Enterprises.

Bacon seconded, and the motion carried 5-0.

Automatic Amusement:

Southfleet Motor Inn

Houk moved to approve the renewal of the Automatic Amusement License for Southfleet Motor Inn. Bacon seconded, and the motion carried 5-0.

APPOINTMENTS/REAPPOINTMENTS

Appointment of Peg Carnduff to the Council on Aging Board

Peg Carnduff presented her reasons for wanting to serve on the Council on Aging Board.

Bacon moved to appoint Peg Carnduff to the Council on Aging Board for a term to expire on June 30, 2021.

Wilson seconded, and the motion carried 5-0.

Appointment of Christopher Allgeier to the Dredging Committee/Task Force

Christopher Allgeier presented his reasons for wanting to serve on the Dredging Committee/Task Force. Hoort shared that he met Allgeier at the coffee session he held at the Library and he expressed his great interest in this Committee after retiring in Wellfleet in May. Allgeier shared his personal history with Wellfleet as well as his education and career in civil engineering and construction management and his experience in dredging.

Wilson reminded Allgeier of his duties to operate on the Task Force under the Open Meeting Law and Conflict of Interest Laws and to first get sworn in at Town Hall before beginning his work.

Bacon moved to appoint Christopher Allgeier to the Dredging Committee/Task Force for a term for 3 years.

Wilson seconded, and the motion carried 5-0.

BUSINESS

Use of Town Property – none

Discussion of process for Police Chief replacement

Hoort reminded the Board that they are not discussing a specific candidate mentioned in the process set out by Chief Fisette. He stated that the Chief has identified someone who would be a successor and that if the Board wanted to follow his recommendation they could make a motion to do that and let the process unfold. Fisette said that if the Board follows what he has outlined will provide enough time to backfill the Lt. position.

Bacon said she was inclined to follow the outline given by Chief Fisette. Chief Fisette that if the Board follows this outline he can start looking for a person to succeed him and fill the gap at the bottom of the Department. The process to fill a position to take time. His hope is that by the time he retires, the Department will be fully staffed.

Wilson said there are benefits of going through the process of putting the position out nationwide but that there are enormous benefits from hiring from within if it is the right person. She asked what would be in the best interest of the Department.

Houk said that the Chief has provided a good outline and that if he were still going to be on the Board, the person mentioned in Chief Fisette's memo would have his full support. Reinhart agreed

that hiring from within that the community feels more comfortable with knowing who is next and she trusts Chief Fiset's judgement.

Audience member Richard Blakeley shared his support for hiring from within and expressed his admiration for Chief Fiset.

Houk moved to adopt a hiring process for the new Police Chief as outlined by Chief Fiset. Wilson seconded, and the motion carried 5-0.

Eversource Energy

- 1) *Install 266 feet of underground conduit at 300 Main Street*
- 2) *Easement at 300 Main Street*
- 3) *Install cable/conduit at 720 and 760 Chequessett Neck Road*

Bacon asked if the electric vehicle charging stations were in place behind Town Hall. Hoort said they are installed but they will not be hooked up until the cable is installed. The cable will run from Main Street to the lot. Wilson said that it would be very good to get the baseline reading for low frequency magnetic radiation before the transformer is hooked up.

Bacon moved to allow Eversource Energy install 266 feet of underground conduit at 300 Main Street. Wilson seconded, and the motion carried 5-0.

Carlson moved to allow Eversource Energy install an easement at 300 Main Street. Reinhart seconded, and the motion carried 5-0.

Wilson moved to allow Eversource Energy to install cable/conduit at 720 and 760 Chequessett Neck Road.

Bacon seconded, and the motion carried 5-0.

Disposition of Town Owned Property – Wellfleet Housing Authority

Wilson asked if members of the Board had gone out to see the property. Only Wilson and Houk had by this point in time. Wilson said she attended the ConsCom meeting where they recommended this disposition. She said that having looked at the lots, it could be one house that uses the acreage of both lots if that is what the Housing Authority decided to do. Carlson expressed concern with wetlands and the use of alternative septic. Wilson said that the upland lot is away from the wetland. She suggested sending along just parcel 112 to meet the concerns for the wetland by parcel 119.

Bacon moved to refer the possible disposition of town-owned property as shown on the Assessor's map 14, parcel 112 to all committees, boards, departments and other potentially interested parties. Wilson seconded, and the motion carried 5-0.

Waiver of Building Dept. permit fees for 2082 Rte 6 aka Durkee Lane [Habitat]

Justin Post and Elizabeth Wade, Permitting Manager for Habitat for Humanity, presented their request for permit waivers through Chapter 40B. Wade said this waiver is normally included in the LAU application, which was left out when the application was signed on August 14, 2018.

Wilson moved to waive the building permit fees for the Habitat for Humanity Project at 2082 Route 6.

Bacon seconded, and the motion carried 5-0.

Discussion of Massachusetts Shellfish Initiative [Wilson]

Wilson shared that at 7pm on February 25, the consultant from MSI will be at the COA to provide more information to the community. She wanted to provide an update to the Board on the situation unfolding around the MSI. She said that in 2014 the State jumpstarted a stakeholder group to get input from the shellfish community at large to the State.

Wilson said that the Shellfish Advisory Panel has not met for a while but is not decommissioned. She said that 3 private organizations have created the MSI and is still working out organizational issues. She said that the Shellfish Constable and two other people from Wellfleet will be members of a sub-committee that the Panel has formed. She said that the February 25 meeting is the time for the community to ask questions and discuss the pros and cons of it.

Reinhart asked what the committee would be working on. Wilson said they will be advocates, but the MSI is not an official State body yet.

Constable Civetta MSI Task Force has set up a sub-committee, the Assessments Committee, comprised of herself and other Shellfish Constables and industry stakeholders. They are compiling information from their constituents about what is going on in the industry today and needs that need to be addressed and bringing this back to the Task Force by April 3.

Civetta said that the State is working to gather its own information to determine if the MSI is necessary. She said that Massachusetts is unique in that it has Home Rule which allows each town to regulate shellfishing.

Wilson said that Representative Peake confirmed that MSI is not a State organization, but rather a very focused organization. Wilson said she is open-minded about the group. Wilson said that the biggest stakeholder in this is Mother Nature.

Bacon asked Civetta, once this information gathering has concluded, what the group is ultimately hoping to determine to do. Civetta said she does not know what to expect but she wants to be a part of the discussion and represent her constituents.

There was discussion on the effects on the Harbor of leaving gear in the harbor, as discussed at a previous Dredging Task Force meeting.

Audience members Dan Morton, Richard Blakeley, and Dave Seitler expressed their concerns and hesitations with the MSI, specifically with the private organizations involved. The Massachusetts Aquaculture Association and Cape Cod Commercial Fisherman Alliance and Nature Conservancy are three organizations at the center of the MSI.

Civetta said she does not want things in Wellfleet to change and that she will go in with an open mind and on defense to protect the current industry and see if there are opportunities as well.

Carlson mentioned a potential bill being brought to legislation and sees the concerns of privatizing the industry.

Reinhart proposed that the board voice its support for local shellfish community, Shellfish Constable, representatives on the MSI, and Shellfish Advisory Board.

The board agreed unanimously.

TOWN ADMINISTRATOR'S REPORT

This report is for the period December 29, 2018 through January 25, 2019.

1. General
 - Eversource will be installing the wiring to connect to the transformer.
2. Fiscal Matters

- FY 2020 budget review continues
3. Meetings
 - January 5 – Coffee with the TA at the Library
 - January 9 – Communications Union negotiations
 - January 11 – Meeting with former Selectman Dennis Murphy
 - January 11 – Housing Institute wrap-up meeting
 - January 14 – Dredging Task Force
 - January 15 - Selectboard meeting
 - January 16 – Mayo Creek Restoration meeting
 - January 16 – DPW Assistant Director interviews
 - January 17 – DPW Assistant Director interviews
 - January 17 – Teamsters negotiations
 - January 18 – MMA Conference in Boston
 - January 19 – MMA Conference in Boston
 - January 21 – Holiday
 - January 22 – Update meeting on Herring River Restoration
 - January 23 – Meeting with Town Accountant to discuss new accounting software
 - January 23 – Meeting on Wellfleet’s Future
 - January 23 – Finance Committee meeting
 - January 24 – Finance Department meeting
 4. Complaints.
 - none.
 5. Miscellaneous.
 - none.
 6. Personnel Matters:
 - Open Position: Treasurer/Collector

Bacon asked about the DPW Assistant Director interviews. Hoort stated that a candidate was selected, and that he is in communication with the union for a starting salary. Hoort will share his resume with the Board after he finishes speaking with the union.

Houk asked members to share their experience at the MMA conference. Hoort said he learned a lot from the seminar focused on getting people in the community engaged more in their government. Reinhart said that Governor Baker is focusing on education this year. She also went to a seminar on educational finance. Carlson learned about the many resources available, including free ones. She said that it was great to see all the work other municipalities are doing.

TOPICS FOR FUTURE DISCUSSION

- Wilson asked that the Board to submit an application to SPAT to purchase the salt water ice machine.
- Wilson asked for a working meeting, within the next month and a half, with the TA and Executive Assistant.
- Wilson asked for a standalone meeting to review warrant in March.
- Wilson suggested that the Board asks Elkin to have the Energy Committee draft the charge they are requesting as mentioned at the start of the meeting, as well as include alternates.

- Wilson asked that a Food Truck checklist be added to the packet when approving licenses. Reinhart asked that the Principal Clerk initial the licenses to ensure the applicants are meeting all requirements.
- Houk suggested the Board send a letter from their attorney to the News Dealer stating they will move forward with eminent domain.
- Houk asked about having an Executive Session to discuss the 3 Kendrick Ave. property.
- Reinhart reiterated Elkin's request for a policy on remote participation for committees on the February 12th agenda.

MINUTES

Wilson moved to approve the minutes of January 15, 2019 as amended.
Bacon seconded, and the motion carried 5-0.

ADJOURNMENT

Bacon moved to adjourn Wilson seconded, and the motion carried 5-0.
The meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Courtney Butler,
Secretary

Public Records Material of 1/29/19

1. Community Preservation Committee Annual Needs Assessment
2. Request received January 4, 2019 from Ken Kozak to close The Wicked Oyster from February 19 through April 4, 2019
3. Library budget
4. Council on Aging budget
5. Human Services Grants budget
6. Marina Enterprises (Harbormaster) budget
7. Common Victualler renewal papers
8. Weekly Entertainment renewal papers
9. Food Truck renewal application
10. Class II license renewal papers
11. Automatic Amusement license renewal papers
12. Appointment papers for Peg Carnduff and Christopher Allgeier
13. Letter from Chief Fisette – Police Chief Hiring Process
14. Eversource Energy petition to install 266 feet of underground conduit at 300 Main St.
15. Eversource Energy petition to install cable/conduit at 720 and 760 Chequessett Neck Road
16. Information for Assessor's Map 14, Parcels 112 and 119
17. Town Administrator's Report



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Meeting Date: February 12, 2019

XII

Executive Session

REQUESTED BY:	Chair
DESIRED ACTION:	Adjourn to Executive Session
PROPOSED MOTION:	<p>I move to adjourn the public meeting and to reconvene in Executive Session pursuant to Massachusetts General Law, Chapter 30A, section 21a</p> <p>#7 to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, G.L. c. 30A, §§ 22(a), (f), (g)- review, discussion and vote to approve and/or consider the release of executive session minutes dated January 22, 2019, January 29, 2019 and February 1, 2019.</p> <p>and</p> <p>#2 to conduct strategy sessions in preparation for negotiations with non-union personnel - Town Administrator; and to review, ratify, validate and confirm Board's discussions and deliberations from January 22, 2019, January 29, 2019 and February 1, 2019 executive sessions regarding the same; votes may be taken.</p> <p>The Selectboard will not reconvene in open session.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____
VOTED:	Roll Call Vote: Carlson ___ Bacon ___ Wilson ___ Houk ___ Reinhart ___