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**Wellfleet Selectboard Meeting
Executive Session
Tuesday, June 23, 2020 at 6pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Janet Reinhart; Helen Miranda Wilson; Michael DeVasto; Justina Carlson; Ryan Curley

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler;

Chair Reinhart called the meeting to order at 6:00 p.m.

Reinhart moved to enter into Executive Session, pursuant to M.G.L.c. 30A, s21(a); (2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, regarding the contract with Maria Broadbent and to approve the Executive Session minutes of March 10 and June 10, 2020.

- Wilson seconded. Roll call vote:
 - Reinhart yea
 - Wilson yea
 - Carlson yea
 - DeVasto yea
 - Curley yea

Reinhart said she spoke to Broadbent who was looking for \$165,000 for a salary; Reinhart said she'd ask the Board and that Broadbent needed to get up to date on her MA training as discussed on June 10. Broadbent said she wanted it in the clause, that the Board renegotiate after she completes those required trainings. Wilson said the Board needed to be precise about training. Carlson discussed professional development, which Hoort added to the contract. Curley said he just did many of the things that the Board is asking of Broadbent have taken him as little as 2 hours, and that it could be done quickly. Carlson disagreed, there was further discussion.

Hoort said that the Board could put in the contract that it would review salary after Broadbent completes and receives her MCPPO certification. Reinhart asked about OML and Ethics, Hoort said you are never educated enough for those and just need to know where to go.. DeVasto said the contract terms needed to be clearer to both parties. Wilson said she would prefer it be \$160,000 for the first year, then increase in the second and third years. DeVasto said he was fine with providing her the additional \$5,000 after she received her professional development requirements. Carlson agreed as well. Wilson said she was amendable to \$165,000 if the rest of the Board wanted to, but as she previously mentioned, the requirements being asked of her will not be hard to complete.

Wilson asked when it was discussed that Broadbent would not start until September 1st; Reinhart said she needed to provide 60 days' notice to her current employer. All members were in agreement of adding the \$165,000 salary with the provision that she complete the MCPPO training and other professional development courses. There was further discussion. Wilson suggested \$163,000 for the first year, period. Reinhart said Broadbent wants \$165,000.

Curley said he was not comfortable front-loading 24 days of vacation time; Reinhart said this was a normal thing.

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- Carlson moved to approve the new Town Administrator contract as amended by Hoort to start pay at \$160,000 to be increased to \$165,000 upon the necessary procurement classes and has satisfied the Board of Selectmen's requirements to issue a quarterly update.
- Wilson seconded. Roll call vote:
 - Reinhart yea
 - Wilson yea
 - Carlson yea
 - DeVasto yea
 - Curley yea

Approval of Executive Session Minutes

- Wilson moved to approve the Executive Session Minutes of March 10, 2020, but not release them.
- DeVasto seconded. Roll call vote:
 - Reinhart yea
 - Wilson yea
 - Carlson yea
 - DeVasto yea
 - Curley abstain
- Wilson moved to approve the Executive Session Minutes of June 10, 2020, but not release them.
- Carlson seconded. Roll call vote:
 - Reinhart yea
 - Wilson yea
 - Carlson yea
 - DeVasto yea
 - Curley abstain

Adjournment of Executive Session

- Wilson moved to adjourn Executive Session.
- Curley seconded. Roll call vote:
 - Reinhart yea
 - Wilson yea
 - Carlson yea
 - DeVasto yea
 - Curley yea

The meeting adjourned at 6:53pm.

Respectfully submitted,

Courtney Butler
Secretary

Public Records Material as of 6/23/2020

1. Town Administrator Contract for Maria Broadbent, updated June, 202020