

**Wellfleet Selectboard
Virtual Meeting ~ Zoom
Wednesday April 28, 2021; 6PM
Meeting Minutes**

Members Present: Michael DeVasto, Chair; Justina Carlson, Ryan Curley, Helen Miranda-Wilson

Members Absent: Janet Reinhart

Others Present: Rebekah Eldridge, Executive Assistant; Chief Rich Pauley, Acting Town Administrator/Fire Chief; Harry Terkanian, Wellfleet Resident helping with the Town Warrant; Hillary Greenberg-Lemos, Health Agent; Kevin LaRocco; Wellfleet Police Sargent; Charles Sumner, Candidate for Interim Town Administrator; Dan Silverman, Town Moderator; Jay Norton, Assistant DPW Director.

Chair DeVasto called the meeting to order at 6:00PM

I. Announcements, Open Session and Public Comments

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

- There were no comments at this time.

II. COVID-19 Updates and Recommendations

- Lemos expressed there wasn't much to report regarding Covid other than what the governor of Massachusetts has issued. Chair DeVasto questioned the outdoor masking, she explained outdoor masking isn't required as long as you can maintain a 6-foot distance. Indoor masks are still required.

III. Business

A. Transfer 95 Lawrence Rd RFP from TA Maria Broadbent to ATA Rebecca Slick

- **Chair DeVasto moved; Board Member Carlson seconded; and it was voted to transfer the authority of 95 Lawrence Road RFP from Town Administrator Maria Broadbent to Assistant Town Administrator Rebecca Slick.**

Roll Call Vote: 4-0

B. Interview and discussion with possible interim Town Administrator candidate

- Charles Sumner was introduced to the Board and people on the meeting as a candidate for interim Town Administrator. Chair DeVasto began by stating to Charles and the Board that he has heard nothing but good things about Mr. Sumner.
- Sumner introduced himself and gave a little bit of a background explaining he served as a Town Administrator for over 37 years and 30 of those years he was in the Town of Brewster. He also explained that he served as an interim Town Administrator for Provincetown for the past six-months. He stated he left Provincetown a month ago and explained he has family in

another state. He gave his schedule returning from a trip in the second week in May.

- Board Member Wilson questioned Sumner if he was a certified procurement officer. He explained that he did not recertify when he left the town of Brewster.
- Board Member Curley asked Sumner that in a previous conversation he stated he needed it to be a good fit. Curley wanted to know what he meant by being a good fit. Sumner stated his main concern would be could he be productive with the town. He stated he likes to work collaboratively with people and bringing people together. He stated he doesn't want an adversarial relationship. He continued stating that the experience needs to be enjoyable. He continued giving some more detailed background information.
- The Board continued with some questions regarding his time in Brewster and Provincetown.
- Chief Pauley expressed his gratitude to Sumner and stated again how happy he would be if he stepped in. There were many comments regarding how professional Sumner is and how fortunate the town would be to have Sumner helping the town get through the rough period and assist them in looking for a new permanent town administrator. Chair DeVasto questioned how long he would be willing to stay and assist the town. Sumner stated when he makes a commitment he follows through and will do so as well.
- **Chair DeVasto moved; Board Member Curley seconded; and it was voted to offer the position of interim Town Administrator to Charles Sumner contingent on reaching an agreed employment contract with the town.**

Roll Call Vote:4-0.

- The Board thanked Sumner and asked him to consider this offer while he was away.
- C. Warrant Article discussion, placement, and recommendations
- D. 2022 Budget discussion and approval
- Chair DeVasto moved the budgets up the agenda and apologized to the Department Heads for not informing them ahead of time.
- Chief Pauley stated to the Board that they will be looking at the Recreation Budget, Fire Budget, Shellfish Budgets and the Health and Conservation and he explained he will be discussing the Library Budget the following morning with Jennifer Wertkin.
- They Began with the Conservation Budget; Lemos explained that the only change that was made was to her advertising budget which she expressed was fine and she explained she was informed that it was moved to another line item. She expressed to the Board that her department used all the money and more for advertising as she needs to advertise hearings for the Conservation Commission. Curley questioned Lemos on her postage line item. Chief Pauley expressed that he was under the impression that the previous administrator had moved the postage and a few other budgets were moved to the administration budget.

Hillary went over a few line items stating she wouldn't be using travel expenses and would need field supplies.

- **Board Member Curley moved; Board Member Wilson seconded; and it was voted to approve the conservation budget in the amount of \$3,430.00.**

Roll Call Vote: 4-0

- Board Continued on with the Shellfish Budget; Civetta presented her budget and stated the only issue she had was with the advertising line item, she stated she knew it was moved to the administration budget continuing that Jeanne in the administration's office does all her advertising, so she didn't have an issue with that.
- The Board continued to discuss the Shellfish Budget and which budget would be approved.
- **Chair DeVasto moved; Board Member Wilson seconded; and it was voted to approve the 2022 Shellfish Budget as presented by the town administrator.**

Roll Call Vote: 4-0

- **Board Member Curley moved; Board Member Wilson seconded; and it was voted to approve the FY 2022 Town Administrators Shellfish Propagation Budget.**

Roll Call Vote: 4-0

- **Chair DeVasto moved; Board Member Curley seconded; and it was voted to approve the FY 2022 Town Administrators Shellfish Advisory Board Budget.**

Roll Call Vote: 4-0

- The Board moved onto the Board of Health Budget; Lemos explained that she had increased her contract service line by \$20,000 because of a permitting project. She explained that she wanted it in the Capital Plan but had more discussions with Mark Vincent and the former Town Administrator the need for money with these dredging projects would be on a yearly more regular basis. She explained that the salary line was left empty because all of her employees are contracted by the WEA the town's union and those numbers always come from the town accountant. She stated there were no numbers on her end that were inputted in those line items. Terkanian explained that he had spoken to the assistant accountant and she reported to him that she did work out the numbers, but he explained he wasn't sure those numbers actually made it into the budget that the Board was looking at on the screen. Terkanian expressed that he felt these numbers need to be checked to make sure they are accurate. Lemos asked the board to approve her operating budget which would be her main concern.
- **Chair DeVasto moved; Board Member Wilson seconded; and it was voted to approve the Board of Health Town Administrators FY2022 Budget with the exception of the Salaries and Wages Budget.**

Roll Call Vote: 4-0

- The Board continued with Recreation and Beach and services budget.
- Rosenberg presented her budget to the Board. She explained that the Bouse house line item needs to be removed because it is no longer a service that they

use. She continued explaining that she would like the gyms floor at the elementary needs to be resurfaced as the recreation department uses that floor on a regular basis. She explained it is worth maintaining.

- **Chair DeVasto moved; Board Member Curley seconded; and it was voted to approve the Town Administrator's FY 2022 Budget for the recreation department.**

Roll Call Vote: 4-0

- The Board moved on to the Beach budget. Thomas explained there was only one change where her printing line was restored. She explained she would be pleased with a vote for the town administrator's budget.
- **Board Member Curley moved; Board Member Carlson seconded; and it was voted to approve the Town Administrators FY2022 Beach Budget.**

Roll Call Vote: 4-0

- The Board continued with the Community Services Budget. Thomas explained the change in the budget was with the portable toilets. There was a reduction in this line item because the state is allowing the use of town bathrooms. She explained that there is a considerable amount in savings here.
- **Chair DeVasto moved; Board Member Wilson seconded; and it was voted to approve the FY2022 Town Administrators Community Services budget.**

Roll Call Vote: 4-0

- Human Services was discussed next. She explained this budget which reflects the preschool voucher program that was originally cut but has since been restored. The Board had some questions regarding this budget.
- **Chair DeVasto moved; Board Member Wilson seconded; and it was voted to approve the Town Administrators FY2022 Human Services Budget.**

Roll Call Vote: 4-0

- The Fire Department was the final budget to be discussed. Chief Pauley explained he was planning on meeting with the Police Chief and The Library to discuss their budgets.
- Chief continued to present his budget. He explained that he met with Maria Broadbent after his budget was remanded. He explained that the fire department overtime was cut a small amount and the day salaries were cute because it doesn't get used. Some of the salary lines were cut as a staff member will be retiring and a new hire will be coming in at a lower rate of pay. He stated the board that he is comfortable with the Town Administrators budget that they are looking at.
- **Chair DeVasto moved; Board Member Carlson seconded; and it was voted to approve the Town Administrators FY 2022 Fire Department Budget.**

Roll Call Vote: 4-0

- Jay Norton from the DPW budget explained to the Board that he had a concern with his Capital Budget. He stated that the Route 6 Project wasn't in the current draft warrant. Chief explained that he will be working with Eldridge on the warrant and will work to get that in there. Board Member asked a few details about this project. Norton gave some explanation on the details of this project.

IV. Selectboard Reports

- There were no reports from the selectboard at this meeting.

V. Topics for Future Discussion

- Terkanian explained to the Board that he will send the amended warrant to them.
- The Board will discuss the Dog Bylaw at the meeting on the 29th.

VI. Correspondence and Vacancy Reports

- No report given at this meeting.

VII. Adjournment

- **Board Member Wilson moved; Board Member Carlson seconded; and it was voted to adjourn.**

Roll Call Vote: 4-0

Meeting adjourned 8:40PM

****Public Documents***

Fiscal Year 2022 Budgets