

***Wellfleet Selectboard
Zoom Meeting
Tuesday January 2, 2024, 5:30pm
Executive Session Meeting Minutes***

Members Present: Barbara Carboni, Chair; John Wolf, Vice Chair; Michael DeVasto, Ryan Curley, Tim Sayre

Others Present: Rich Waldo, Town Administrator; Silvio Genao, Assistant Town Administrator; Rebekah Eldridge, Executive Assistant, Jared Collins, KP Law; Bruce Bierhans, Attorney for Rich Waldo

Chair Carboni called the meeting to order at 6:03pm

I. *Discussion of process for appointment of Interim Town Administrator and Town Administrator (KP Law)*

Collins spoke to the board giving them information on how the board can go about appointing an acting town administrator for 90 days.

Chair Carboni spoke about Waldo's request to waive his 90 days' notice to be given in Waldo's contract. He is requesting 50 days. The board discussed this. Wolf brought up to the board whether Genao was willing to fill the interim town administrator position. He wasn't asked to make the decision at that moment. The board discussed the logistics of an interim. DeVasto stated that the only concern he had was the transition time frame for an incoming interim town administrator. He didn't have an issue with the 50-day request.

The board agreed that they didn't want to keep Waldo past the date he had indicated that he had asked to leave, but all were concerned about the transition and the upcoming budgets. Rich Bienvenue was hired to help with the budgets and Chair Carboni stated she was comfortable with Bienvenue, doing the budgets.

Curley discussed the draft warrant needs to be started so the transition is easier. She asked Genao if he was willing to step up and be interim town administrator. Genao stated he would be willing to fill that position. The board discussed an exit letter from Waldo to submit to Genao before he left.

Eldridge stated that she had been approached by a few Finance Committee members to do an exit interview to get a better understanding of why he was leaving. Chair Carboni agreed, there should be some sort of exit interview if Waldo was okay with it. The board discussed vacation buyback. They discussed having Waldo be available to help Genao if needed. Genao stated to the board he would be willing to step into the role as interim town administrator. Waldo stated that he would be available to Genao doesn't need to be a motion or vote as he was more than willing to help Genao in any way he can. The board agreed on a verbal agreement with both Waldo and Genao.

Bierhans stated that Waldo has every intention of working until his end date of February 9th.

Board Member Wolf Moved; Board Member DeVasto Seconded; and it was voted to accept the final date of employment for Richard Waldo's request of February 9, 2024.

Roll Call Vote: 5-0

Chair Carboni questioned Waldo if there was anything else he would like to discuss with the board while they were there. Waldo stated that he appreciated the board allowing the 9th of February to be his last day.

II. *Adjourn Open session and Enter Executive Session not to reopen in Open session.*

Board Member DeVasto Moved; Board Member Sayre Seconded; and it was voted to adjourn executive session.

Roll call vote: 5-0

Meeting adjourned at 6:41pm