

# **Town of Wellfleet**

## **Cape Cod, Massachusetts**

### **Annual Town Report**

### **2018**



**Town Hall**  
**300 Main Street**  
**Wellfleet, MA 02667**

[Wellfleet-MA.gov](http://Wellfleet-MA.gov)

## IN MEMORIAM

*We celebrate with gratitude the lives of all citizens, employees and volunteers now deceased, who have given their time and energy to help sustain the Town of Wellfleet and our Democracy.*

NAME	TOWN SERVICE
Barbara Atwood	Beach Program, Beach Study Committee
Ralph Bratberg	Department of Public Works
Sarah Paine Curley	Finance Committee
Clifford Dalby	
Elaine LaChapelle	Housing Authority, Barnstable County Home Consortium
Don Palladino	Friends of Herring River, Conservation Trust, Zoning Board of Appeals
Paul Pilcher	Board of Selectmen, Barnstable County Assembly of Delegates, Housing Authority, Local Comprehensive Planning Committee, Economic Development Committee
Barbara Stevens	Senior Tax Work Off, Elections
Calvin Anderson	Computer Advisory, Council on Aging
Ronald Eastman	Assistant Harbormaster
Timothy Woodman	Call Fire/EMT, Finance Committee
Adeline Francis	Town Clerk/Treasurer

## Contents

<b><u>Administration.....</u></b>	<b><u>6</u></b>
Town Officers .....	6
Board of Selectmen.....	11
Town Administrator.....	12
Town Moderator .....	14
 <b><u>Town Records .....</u></b>	 <b><u>17</u></b>
Town Clerk – Vital Records .....	17
Annual Town Meeting Warrant.....	18
Special Town Meeting Warrant.....	89
Annual Town Meeting Minutes .....	98
Special Town Meeting Minutes .....	110
Annual Town Meeting Elections Results .....	117
 <b><u>Finance .....</u></b>	 <b><u>136</u></b>
Board of Assessors.....	137
Finance Committee.....	137
Town Collector.....	139
Town Treasurer.....	140
Town Treasurer – Annual Account Balances .....	141
Town Treasurer – Debt Balances .....	142
Town Accountant.....	143
I. Combined Balance Sheet .....	144
II. General Fund Revenues and Interfund Operating Transfers.....	145
III. Special Revenues and Capital Fund Projects.....	146
IV. Trust and Agency Funds .....	148
V. Schedule of Debt Issued and Retired.....	149
VI. Transactions of the Appropriations.....	150
VII. Marina Enterprise Fund .....	166
VIII. Water Enterprise Fund .....	167
IX. Payroll Report .....	168

**Public Safety ..... 199**

Animal Control .....	199
Fire and Rescue Department.....	200
Police Department.....	205

**Health and Environment ..... 208**

Board of Health and Conservation Commission.....	208
Community Preservation Committee .....	213
Herring River Restoration Committee.....	215
Herring Warden .....	217
Marina Advisory Committee .....	219
Marina – Harbormaster/Wharfinger .....	221
Mayo Creek Restoration Committee .....	224
Natural Resources Advisory Board .....	233
Shellfish Advisory Board .....	234
Shellfish Department .....	236

**Public Works and Services..... 238**

Beach Program.....	238
Board of Water Commissioners .....	239
Building and Needs Assessment Committee .....	241
Police Station Building Committee .....	242
Building Department .....	243
Council on Aging Advisory Board.....	245
Council on Aging – Senior Center .....	246
Social and Human Services .....	247
Department of Public Works .....	248
Wellfleet Housing Authority and Local Housing Partnership .....	250
Recreation Department .....	252
Wellfleet Recycling Committee .....	255
Wellfleet Veterans’ Services .....	257
Wellfleet Public Library .....	259
Wellfleet Library Board of Trustees.....	261

**Other Boards, Committees and Commissions ..... 263**

By-Law Review Committee .....	263
Cable Advisory Committee .....	264
Cape Cod Commission .....	266
Cape Light Compact .....	276
Cemetery Commission .....	281
Charter Review Committee .....	282
Comprehensive Wastewater Management Planning Committee .....	283
Cultural Council .....	284
Energy Committee .....	285
Historical Commission .....	288
Open Space Committee .....	290
Parking Task Force .....	291
Planning Board .....	292
Taxation Aid Committee .....	293
Town Counsel .....	295
Zoning Board of Appeals .....	297

**Education ..... 298**

Cape Cod Regional Technical High School District.....	298
Nauset Regional School District Superintendent of Schools .....	302
Wellfleet Elementary School.....	305
Wellfleet Elementary School Committee .....	308

# **TOWN OFFICIALS**

## **ELECTED OFFICIALS**

### **Selectmen**

Janet Reinhart, Chair	ATE 2019
Kathleen Bacon	ATE 2020
Helen Miranda Wilson	ATE 2021
Jerry Houk	ATE 2019
Justina Carlson	ATE 2021

### **Moderator**

Daniel Silverman	ATE 2018
------------------	----------

### **Cemetery Commissioners**

David Agger	ATE 2018
Bonnie Robicheau, Chair	ATE 2019
Nancy Vail	ATE 2020

### **Constables**

Michael Parlante	ATE 2019
Richard Robicheau	ATE 2019

### **Wellfleet Elementary School Committee**

Janis R. Plaue, Chair	ATE 2018
Elizabeth Pontius	ATE 2019
Martha Gordon	ATE 2020
Jill Putnam	ATE 2018
Morton Inger	ATE 2020

### **Nauset Regional School Committee**

Christopher Easley	ATE 2020
--------------------	----------

### **Housing Authority**

Elaine McIlroy, Chair	ATE 2021
Sarah Pechukas Slivka	ATE 2018
Gary Sorkin	ATE 2020
Mia Baumgarten	ATE 2020
Richard Ciotti	ATE 2019

### **Trustees, Wellfleet Public Library**

Reatha Ciotti, Chair	ATE 2020
Heather Draz	ATE 2021
Elaine McIlroy	ATE 2020
John Morrissey	ATE 2019
Dian K. Reynolds	ATE 2019
Eloise Greenleaf MacLelland	ATE 2019

### **Barnstable Assembly of Delegates**

Lilli Ann Green	ATE 2019
-----------------	----------

## **MODERATOR APPOINTMENTS**

### **Finance Committee**

Kathleen Granlund	ATM 2019
Janet Loewenstein, Chair	ATM 2020
Fred Magee	ATM 2018
Linda Pellegrino	ATM 2019
Stephen Polowczyk	ATM 2020
Robert Wallace	ATM 2018
Ira Wood	ATM 2018
Jeff Tash	ATM 2019
Sieglinde Rogers	ATM 2020

### **Bylaw Committee**

Roger Putnam, Chair	ATM 2018
Dawn E. Rickman	ATM 2019
Lizanne Stansell	ATM 2020

### **Cape Cod Regional Technical High School Committee**

Anthony Tullio	ATM 2020
Robert Fitzgerald	ATM 2018

### **Charter Review Committee**

Harry S. Terkanian	Indefinite
Dennis O'Connell	Indefinite
Roger Putnam	Indefinite
Helen Miranda Wilson	Indefinite
Barbara Cary	Indefinite
Deborah Freeman	Indefinite

### **Social and Human Services**

Francis Corbin, Chair	ATM 2020
Madeleine Entel	ATM 2018
Suzanne Grout Thomas	Ex-Officio
Nancy Winslow	ATM 2018
Lois Joan Platt	ATM 2020

## **SELECTMEN'S APPOINTMENTS**

### **Barnstable County Home Consortium**

Elaine McIlroy	01/31/2018
----------------	------------

**Bike and Walkways Committee**

John Cumbler, Chair	06/30/2019
Ned Oliver	06/30/2019
John Neuwirth	06/30/2019
Emily Beebe	06/30/2019
Elsbeth Hay	06/30/2020

**Board of Assessors**

Diane Galvin, Chair	06/30/2018
Gail Stewart	06/30/2018
Nancy Vail	06/30/2019
John Duane, Alternate	06/30/2018

**Board of Health**

Morris Barocas	06/30/2019
Janet Drohan	06/30/2018
Kenneth Granlund Jr., C	06/30/2020
Gary Locke	06/30/2018
Nick Picariello	06/30/2019

**Board of Water Commissioners**

James Hood, Chair	06/30/2020
Curt Felix	06/30/2018
Neil E. Gadwa	06/30/2018
James Hood	06/30/2020
Catharie Nass	06/30/2020
Thomas Flynn	06/30/2019

**Building & Needs Assessment Committee**

Sean Donoghue	06/30/2019
Jay Horowitz	06/30/2019
Harry S. Terkanian, Chair	06/30/2019
Hugh Guilderson	06/30/2018

**Cape Cod Commission**

Roger Putnam, Jr.	04/24/2018
-------------------	------------

**CC Water Protection Collaborative**

Curt Felix	06/30/2018
------------	------------

**Cape Light Compact**

Richard Elkin	Indefinite
Cristiane Mason, Alt.	06/30/2019

**Commission on Disabilities**

Frederick Gentner	06/30/2019
-------------------	------------

**Community Preservation Committee**

Janis Plaue, At Large	06/30/2018
-----------------------	------------

Elaine McIlroy, WHA
Robert Jackson, OS
Geraldine Ramer, At Large 6/30/2018
Thomas Siggia, HC
Andrew Freeman, Planning
Gary Sorkin, LHP
Rhonda Fowler, Recreation
Edward Simpson, Conservation

**Comprehensive Wastewater Management Planning Committee**

Alex Hay, Chair	06/30/2019
Curt Felix, Vice Chair	06/30/2019
Richard Wulsin	06/30/2018
Patrick Winslow	06/30/2020

**Conservation Commission**

Barbara Brennessel	06/30/2019
John Cumbler	06/30/2019
John Portnoy	06/30/2020
Michael Fisher	06/30/2021
Lauren McKean	06/30/2019
Trudy Vermerhen, Chair	06/30/2018
Jayne Olovvia Faxon	06/30/2018

**Council on Aging Advisory Board**

Ernest Bauer	06/30/2018
Paul Goetink	06/30/2018
Sarah Multer	06/30/2020
Frederick Nass	06/30/2019
Dorothy Oberding	06/30/2018
Brian Quigley	06/30/2019
Evelyn Savage	06/30/2019
Maureen Schraut	06/30/2018
Patricia Shannon, Chair	06/30/2019
Robin Slack	06/30/2019
Carol Magenau	06/30/2017
Susan Blake	06/30/2021
Marc Strauss	06/30/2020

**Cultural Council**

Josie Anderson	06/30/2019
Yvonne Barocas,	06/30/2019
Robert David Cohen	06/30/2020
Judith Cumbler	06/30/2019
Louise Ledkovsky	06/30/2019
Madeleine Entel	06/30/2018
Rhonda Fowler	06/30/2019
Michele Olem, Co-Chair	06/30/2018

Diane Roehm	06/30/2018
Low Schwartz	06/30/2019
Susan Brita Tate	06/30/2020
Mary Wright	06/30/2018
Janet Hymowitz	06/30/2020
Patrick Finn	06/30/2021

#### **Emergency Management**

Ronald Fisette, Police Chief  
Richard Pauley, Fire Chief

#### **Energy Committee**

Charles P. Cole	06/30/2018
Richard Elkin, Chair	06/30/2018
David Mead-Fox, Alt.	06/30/2019
Lilli-Ann Green, Sec.	06/30/2020
Robert Shapiro	06/30/2019
Jeff Tash	06/30/2018
Gorham Brigham	06/30/2021

#### **Herring River Restoration Committee**

Steven Block, NOAA Restoration Center  
Eric Derleth, US Fish & Wildlife Service  
Hunt Durey, MA Div. of Ecological Rest.  
Gary Joseph, Chair, Town of Wellfleet  
Hillary Lemos, Alt. Wellfleet Health & Cons.  
Peter Herridge, Alt. Town of Truro  
Tim Smith, Cape Cod National Seashore  
Stephen Spear, NRCS  
Ethan Estey, Herring Warden 12/31/17

#### **Historical Commission**

Maria Burks, Co-Chair	06/30/2018
Anne Freyss	06/30/2020
Daniel Ranalli	06/30/2019
Thomas Siggia	06/30/2018
Jeff Tash	06/30/2018
Lydia Vivante, Co-Chair	06/30/2018
Nicholas Watkins	06/30/2020

#### **Local Housing Partnership**

Sharon Rule-Agger	06/30/2018
Paul Cullity	06/30/2018
Bruce Hurter (OS)	06/30/2018
Barbara Knapp	06/30/2018
Sharon Inger (ZBA)	Indefinite
Alfred Pickard, Jr. (PB)	Indefinite
Judy Taylor	06/30/2018
Gary Sorkin, Co-Chair	06/30/2020

Robert Dubeau	06/30/2018
---------------	------------

#### **Marina Advisory Committee**

Joseph Aberdale, Chair	06/30/2018
Walter Baron	06/30/2018
Stephen Cooney	06/30/2019
Frederick Felix	06/30/2019
Alice Iacuesssa, Sec.	06/30/2019
William Iacuesssa, Alt.	06/30/2019
David Stamatis, Alt.	06/30/2019
Martha Wilson	06/30/2019
John A. Wolf	06/30/2019

#### **Mayo Creek Restoration Committee**

Walter Baron	06/30/2018
John Portnoy	06/30/2018
Jacob Puffer	06/30/2018
John Riehl	06/30/2018
Patrick Winslow	06/30/2018

#### **Natural Resources Advisory Board**

John Duane	06/30/2018
Laura Hewitt	06/30/2019
Ned Hitchcock	06/30/2020
John Riehl, Chair	06/30/2020
Sylvia Smith	06/30/2019
Thomas Slack	06/30/2019

#### **Open Space Committee**

John Cumbler	06/30/2018
Robert Jackson	06/30/2018
Bruce Hurter	06/30/2018
Elizabeth McDonald	06/30/2018
Thomas Slack, Sec.	06/30/2018
Lynn Southey	06/30/2018
Nancy Golden	06/30/2018

#### **Parking**

Brian Carlson	06/30/2018
Jennifer Kane	06/30/2018

#### **Personnel Board**

Daniel R. Hoort, TA	Ex Officio
Arlene Kirsch	06/30/2018
Deborah Freeman	06/30/2017
Stephen Gazzano	06/30/2018
Stephen Polowczyk	ATM 2020

**Planning Board**

Andrew Freeman	06/30/2020
Mary Ellen Manning	06/30/2019
R. Dennis O'Connell	06/30/2018
Gerald E. Parent, Chair	06/30/2020
Alfred Pickard, Jr.	06/30/2021
Beth Ann Singer	06/30/2021

**Recreation Committee**

Christine Bezio	06/30/2020
Kerry Cox	06/30/2019
Rhonda Fowler	06/30/2019
Ruth Marriott	06/30/2020
Kevin Scalley	06/30/2020

**Recycling Committee**

Bethia Brehmer	06/30/2018
Lonni Briggs	06/30/2020
Jed Foley	06/30/2020
Jaya Karlson	06/30/2019
Catherine Shreves	06/30/2020
Robin Slack	06/30/2018
Jane Sharp	06/30/2019
Charles Thibodeau	06/30/2020
Lydia Vivante, Chair	06/30/2020
Heather Pilchard	06/30/2018

**Registrar of Voters**

Ruth Bishop	06/30/2020
Betsey Patterson	06/30/2018
Andrea Pluhar	06/30/2019
Joseph F. Powers	Indefinite

**Shellfish Advisory Board**

Barbara Austin, Chair	06/30/2018
Zack Dixon	06/30/2018
John Duane	06/30/2018
Brett Morse	06/30/2019
James O'Connell	06/30/2018
Jake Puffer	06/30/2018
Rebecca Taylor	06/30/2020
Thomas Siggia, Alt.	06/30/2017

**Shellfish Constables**

Nancy Civetta	02/28/2019
Christopher Manulla	12/31/2019
John Mankevetch	12/31/2019

**Taxation Aid Committee**

Rosemary Moriarty	Ex-Officio
Diane Galvin, (BOA)	06/30/2018
Susan Messina, Chair	06/30/2018
Dawn Rickman	06/30/2020
Manuel Smith	06/30/2019

**Veterans Agent**

Edward Merrigan, Director
Robert Schultz, Service Officer
Wilfrid Remillard, Service Officer

**Zoning Board of Appeals**

Reatha Ciotti	06/30/2020
Bruce Drucker	06/30/2019
Theodore Heyliger	06/30/2019
Sharon Inger	06/30/2020
Michael Lynch	06/30/2020
Donald Palladino, Alt.	06/30/2018
Trevor Pontbriand	06/30/2018
Roger Putnam, Jr.	06/30/2018
Sibel Asantagrud	06/30/2020

**HIRED TOWN OFFICIALS****Town Administrator**

Daniel R. Hoort
-----------------

**Assistant Town Administrator**

Brian Carlson
---------------

**Executive Assistant to the Town Administrator**

Michaela Miteva, Radu Luca (12/11/2017)
---

**Principal Clerk**

Jeanne Maclauchlan
--------------------

**Town Clerk**

Joseph F. Powers
------------------

**Community Services Director**

Suzanne Grout Thomas
----------------------

**DPW Director**

Mark Vincent
--------------

**Fire Chief**

Richard Pauley
----------------

**Harbormaster**

Michael Flanagan

**Health and Conservation Agent**

Hillary Greenberg-Lemos

**Inspectors**

Justin Post, Inspector of Buildings

Eric Olkkola, Inspector of Plumbing

Sean Donoghue, Inspector of Wires

**Library Director**

Jennifer Wertkin

**Police Chief**

Ronald Fisette

**Recreation Director**

Rebecca Rosenberg

**Tax Collector**

Marianne L. Nickerson

**Town Accountant**

Constance Boulos

**Town Assessor**

Nancy Vail

**Treasurer**

Rosemary Moriarty

**Wellfleet Municipal Water System**

Xanthe Labovites

**Wellfleet Elementary School**

Mary Beth Rodman

## **BOARD OF SELECTMEN**

During 2018 the Board of Selectmen welcomed newly elected member Justina Carlson and said thank-you to retiring Chair Dennis Murphy for his years of service to the Town of Wellfleet. Janet Reinhart was elected as Chair and Helen Miranda Wilson was elected as Vice Chair.

The Board continued to work on their goals for the year. Progress on their goals included:

- Appointing a Parking Task Force to address town-wide parking issues.
- Brought forward the potential purchase of 3 Kendrick Avenue for open space or use by the Harbormaster or Shellfish Departments.
- The Housing Authority produced a feasibility study for the possibility of housing at 95 Lawrence Road.
- Developing a plan for the potential re-use of the old Shellfish Shack at Mayo Beach.

Important decisions were made by the Board of Selectmen during 2018 and included:

- Approved the installation of two electric vehicle charging stations in the parking lot behind town hall.
- Approved 20% residential property tax exemption.
- Appointed Joe Powers as Assistant Town Administrator.
- Signed the Global Covenant of Mayors for Climate & Energy Commitment Letter.
- Approved and signed the Cahoon Hollow parking lot lease.
- Approved volunteer plan for caring for town hall trees.
- Approved Finance Department reorganization.
- Approved legal representation for Herring River Restoration Project.
- Signed lease and power purchase agreement for solar array on land at the capped landfill.
- Signed two community hosts agreements for marijuana dispensaries in Wellfleet.

The Board of Selectmen is very thankful for the all the employees, volunteers and residents who make Wellfleet such an exceptional and distinct community.

Respectfully submitted,

Janet Reinhart, Chair

Helen Miranda-Wilson, Vice Chair

Kathleen Bacon

Justina Carlson

Jerry Houk

## **TOWN ADMINISTRATOR**

Now in my third year as your Town Administrator, I am thankful to the Board of Selectmen for their trust in me and our volunteers who contribute so much to our Town. I would be remiss if I didn't acknowledge your Town staff who make it the possible for me to do my job. It is a pleasure to be the Town Administrator for the Town of Wellfleet.

As I've stated previously my principles for town government are to provide the goods and services needed by our residents and visitors in the most efficient manner possible. Government does not exist to serve itself, government exists to serve its people. I remind myself of that fact on numerous occasions.

Another principle in municipal government is that of transparency. I will continue the goal of transparency that was a foundation of your previous administrators. I have been working with the Cable Advisory Commission to expand the amount of government programming available. We are encouraging committees to have their meetings taped and available for viewing by the public.

One of the biggest ongoing challenges facing the Town is the condition of our Harbor. The Dredging Task Force and I have been working on getting a commitment from the Federal Government to dredge the Federal Channel in the Harbor. Senator Warren, Senator Markey, Congressman Keating, State Senator Cyr and State Representative Peake have all worked secure a commitment for the dredging of Wellfleet Harbor. Again, this year we were informed that we were not on the Army Corp of Engineers (ACOE) work plan. The ACOE office in Massachusetts has been very supportive, but we have been unable to secure a commitment from the Washington, DC ACOE and the Office of Management and Budget.

Housing and jobs are both vitally important to Wellfleet residents and each relies on the other. The shortage of affordable housing affects our ability to recruit Town employees, especially in the critical areas of public safety – police and fire. This issue isn't unique to Wellfleet, it affects many towns on Cape Cod, especially those on the Outer Cape.

In 2018 I attended 'Community Days' at the Wellfleet Elementary School. I sat in on classes and was able to observe some truly talented educators teaching smart children with a thirst for knowledge. The thought in the back of my mind was how do we as a community make sure these children can live in Wellfleet, if they so choose to do so, when they are adults?

Town staff continues to work on implementing the goals of the Board of Selectmen. Some of their goals such as maintaining a healthy sustainable harbor and housing have already been mentioned above. Others include developing a town-wide parking plan, maximize non-tax revenues, develop a plan for all town buildings and property, the pursuit of green opportunities for Wellfleet and developing education programs for volunteers, business owners, residents and staff.

In September of 2018 26 year-old Arthur Medici of Revere lost his life to a shark attack off the waters of Wellfleet. His passing deeply affected all of us. The following statement was released by the Chair of the Selectboard and the Town Administrator.

“The Town of Wellfleet is heartbroken by this tragedy. We send our sympathies to his family and the friends of this young man. We share the grief and pain you feel. We are grateful to the family, friends, beach staff, public and first responders who worked so valiantly to save his life. Everyone who lives in and visits Wellfleet is part of the Wellfleet community. Today we lost a member of our community and we grieve his passing.”

Respectfully submitted,

Daniel R. Hoort  
Town Administrator

## **TOWN MODERATOR**

As Town Moderator, I presided over two town meetings in 2018: the Annual Town Meeting called for April 23, 2018 and a Special Town Meeting in September.

The Warrant for the Annual Town Meeting comprised sixty articles, including seven placed by citizen petitions, and required sessions on three nights for voters to act on all articles. Most motions were approved or rejected on voice votes or a show of voter cards, with four motions requiring standing counts. The Warrant included all operating, capital and enterprise fund budgets. Voters approved creating two new special purpose stabilization funds: one for capital improvements and another for maintenance dredging. Other financial business included funding two collective bargaining agreements, allocating funds from the Community Preservation Fund to a variety of affordable housing and historic preservation projects, and adding to the Other Post-Employment Benefits Liability Trust Fund. Voters also agreed to impose a 3% local sales tax on marijuana sales, to fund a position of Water Resources Director, and to increase the Selectmen's stipend to \$2,500 per year. (Note that funding for the Water Resources Director position was contingent on passage of a Prop. 2-1/2 override, which was rejected at the Annual Town Election on April 30, 2018.) Voters indefinitely postponed a proposal to use unexpended bond proceeds from the police station renovation to remodel the old C.O.A. building.

The second session began with a two-hour debate on the revised Wellfleet Town Charter as proposed by the Charter Review Committee that was created by the 2016 Annual Town Meeting. Several amendments were proposed and adopted during the debate, but a motion to indefinitely postpone the article was defeated. At the end of debate, voters approved the revised Charter, and after review by the Attorney General, it will go a ballot question on the 2019 Annual Town Election for final approval. Other business during the second session included adoption of several zoning bylaw amendments. A revision of the Home Occupation provisions dealing with screening of exterior storage was approved, but two petitioned articles related to Home Occupations were indefinitely postponed after no positive motions were made. Voters also approved a new zoning provision entitled Affordable Flexible Residential Design that is intended to afford some flexibility to developers who agree to create additional affordable housing units. The last item of business during the second session was a proposal to modify the existing Medical Marijuana Overlay District to address new uses allowed under state law regarding other

types of marijuana businesses. During a lengthy debate, concerns were raised that the proposal would prevent local small-scale farmers from benefiting from the provisions of the new law; the article was indefinitely postponed by more than a 2-1 vote.

The third session began with approval of a zoning amendment giving greater flexibility to use the capped landfill site for a ground-mounted solar photovoltaic array. Voters next considered three articles governing food trucks, similar to proposals which voters turned down at the 2017 Town Meeting. A petitioned article that would have allowed food trucks in the Commercial, Central and Commercial 2 districts was rejected. But two Planning Board articles that were identical in all respects except for not allowing food trucks in the C2 district were both approved on two-thirds voice votes. Other actions included accepting a Massachusetts General Law to allow for the designation of a Municipal Hearing Officer to hear non-criminal citations locally. Voters also approved adopting the Wellfleet Housing Needs Assessment and Action Plan, which will now be submitted to the state. Voters approved renewing a petition to the state legislature asking legislative authorization for the Town to impose a room occupancy tax on seasonal rentals. Finally, a non-binding resolution article asking the Board of Selectmen to reconsider the proposed plan for the Town Hall lawn was passed on a decisive voice vote.

Achieving a quorum of 6% of registered voters was not a problem at any one of the three sessions, though the start of the third session was delayed by about a half-hour waiting for a quorum. As always voters were very attentive to the business of the Town and respectful of one another during even the most lengthy and contentious debates.

Appointments for which the Moderator is responsible for include the Finance Committee, the Bylaw Committee, the Social / Human Services Advisory Committee and the Regional Vocational Technical School Committee.

At the Annual Town Meeting, the following appointments were made:

- Nancy Winslow and Madeleine Entel to the Social / Human Services Advisory Committee.
- Roger Putnam to the Bylaw Committee
- Robert Fitzgerald to the Regional Vocational Technical School Committee
- Fred Magee, Robert Wallace and Ira Wood to the Finance Committee

A Special Town Meeting was called for September 24, 2018 with a Warrant comprising nine articles. A quorum was achieved shortly after 7 PM. Motions passed under the first three articles authorized the Selectboard to use the capped landfill for a photovoltaic installation and to negotiate a solar power purchase agreement for the Town. Action on other motions included approving the payment of prior year invoices, funding for a new firefighter/paramedic and for new lifeguard stands and granting an easement for relocating a power pole for the newly-renovated police station.

Debate on a motion for a general bylaw amendment giving the Selectboard discretion in the granting of licenses for retail marijuana establishments took over 30 minutes, with the motion eventually being approved on a voice vote.

Under Article 9, a motion authorizing acquisition of a property at 3 Kendrick Avenue generated nearly an hour of debate and eventually required a standing count. The motion carried by a two-thirds counted vote.

A new sound system was used at this meeting for the first time, providing a significant improvement in the ability of voters to hear the debate without feedback and other microphone problems. My thanks to Town Administrator Dan Hoort for supporting the purchase of this new equipment.

As always, I urge all voters to attend Town Meetings and engage actively in their role as citizens who comprise the legislative branch of Wellfleet's government.

Respectfully submitted,

Daniel Silverman  
Wellfleet Town Moderator

# **TOWN CLERK – REPORT OF VITAL STATISTICS**

## **Report of Vital Statistics 2018**

Births recorded in the Town of Wellfleet	15
Marriages recorded in the Town of Wellfleet	33
Deaths recorded in the Town of Wellfleet	34

## **Report of Dogs Registered 2018**

Females	14	each \$10	\$70.00
Spayed females	139	each \$5	\$695.00
Males	17	each \$10	\$170.00
Neutered males	122	each \$5	\$610.00
<b>Total cash received</b>			<b>\$1,545.00</b>

Population as of December 31, 2018	<b>3,281</b>
Registered Voters as of December 31, 2018	<b>2,864</b>

Respectfully submitted,



Joseph F. Powers, MMC/CMMC  
Town Clerk

**2018 ANNUAL TOWN MEETING WARRANT**



**ANNUAL TOWN MEETING  
MONDAY, APRIL 23, 2018, 7:00 pm  
Wellfleet Elementary School**

**&**

**ANNUAL ELECTION WARRANT  
MONDAY, APRIL 30, 2018, NOON - 7:00 pm  
Wellfleet Senior Center**

## TABLE OF CONTENTS

FINANCIAL & PROPOSITION 2 ½ TERMS .....	3
TOWN MEETING PROCEDURES.....	4
FINANCE COMMITTEE STATEMENT.....	91
ANNUAL TOWN MEETING WARRANT .....	92
SECTION I: BUDGET ARTICLES .....	9
SECTION II: ADDITIONAL FINANCIAL ARTICLES .....	27
SECTION III: CHARTER AMENDMENTS & GENERAL BYLAWS .....	34
SECTION IV: ZONING BY LAW AMENDMENT ARTICLES .....	30
SECTION V: DISPOSITION OF TOWN LAND ARTICLES .....	50
SECTION VI: UNCLASSIFIED ARTICLES.....	51
SECTION VII: STANDARD ANNUAL ARTICLES .....	53
SECTION IX: STANDARD CLOSING ARTICLES .....	55
ANNUAL TOWN ELECTION WARRANT.....	57
FY 2018 OPERATING & CAPITAL BUDGETS SUMMARY .....	58
FY 2018 OPERATING BUDGET.....	59
FY 2018 CAPITAL BUDGET .....	65
FY 2018 MARINA SERVICES ENTERPRISE FUND BUDGET .....	67
FY 2018 WATER SERVICES ENTERPRISE FUND BUDGET .....	69
SALARY/WAGE LIST.....	71

## **FINANCIAL & PROPOSITION 2½ TERMS**

Chapter 59, section 21C of the Massachusetts General Laws is commonly referred to as Proposition 2½ (Prop. 2½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

**LEVY:** The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

**LEVY CEILING:** This is the maximum the levy can be. The ceiling equals 2.5% of the Town's full and fair cash value. The levy limit is equivalent to a tax rate of \$25.00.

**LEVY LIMIT:** The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases, such as debt exclusions.

**LEVY LIMIT INCREASE:** The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

**NEW GROWTH:** New construction and new parcel subdivision may also increase the Town's levy limit.

**OVERRIDE:** A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

**DEBT EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question, the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

**DEBT SERVICE:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest owed on any particular bond issue.

**ENCUMBRANCE:** A reservation of funds to cover obligations chargeable to but not yet paid from a specific appropriation account.

**CAPITAL OUTLAY EXPENDITURES EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question, the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

**CONTINGENT VOTES:** Chapter 59, section 21C (m) permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE/DEBT EXCLUSION). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen, it must take place within forty-five days of the Town Meeting vote.

## **TOWN MEETING PROCEDURES**

A quorum of 6% of the Town's registered voters must be present in order to conduct business. (Charter: Sect. 2-1-3)

Voters are identified by voter cards, issued when they check in with the registrars at the beginning of the meeting.

Only voters may participate in voice votes. In case of a counted vote, voters will be identified by their voter cards.

Non-voters who have been admitted to the meeting must sit in the section designated for them. Nonvoters who may wish to speak must identify themselves and may address the meeting only by permission of the Moderator. (Charter: Sect. 2-1-2).

No voter will be allowed to speak until recognized by the Moderator.

Voters may only speak twice to any motion or amendment unless authorized by the Moderator. The provisions of this clause shall not apply to a) the person making the motion under an Article, and b) those persons required to be in attendance under the provisions of Charter Section 2-7-5. (Charter: Sect. 2-7-8).

All motions, including all amendments, must be in writing and be legible. Exceptions for very simple motions or amendments are at the discretion of the Moderator. (General Bylaws: Sect. II-2)

Zoning Bylaws	2/3 majority
To incur debt	2/3 majority
To transfer or sell Town land	2/3 majority
To approve charter amendments	2/3 majority
To pay unpaid bills of a prior fiscal year	4/5 majority at an Annual Town Meeting 9/10 majority at a Special Town Meeting

The order of consideration of the Articles as printed in the Warrant may be changed only by a two-thirds vote. (Charter: Sect. 2-7-4)

Some other common motions which require more than a simple majority to pass:

A motion to reconsider must be made at the same session as the vote it seeks to reconsider. It can only be made after some intervening business and must be made within one hour of the vote to be reconsidered. It is debatable to the same extent as the motion it seeks to reconsider, and it requires a majority vote. (Charter: Sect. 2-7-9).

## **FINANCE COMMITTEE STATEMENT**

### **A Statement to the Voters from the Wellfleet Finance Committee**

The Finance Committee (FinCom) is a volunteer committee of Wellfleet Residents who serve to advise both the Selectboard and the voters of the town of Wellfleet. The FinCom meets monthly throughout the year to review and evaluate budgets and to look at various issues that have financial implications for the town. FinCom members serve as liaisons to Town Departments, Boards and Committees. We attend meetings and return with observations regarding financial issues that will help shape the decisions the FinCom ultimately makes. The FinCom is also responsible for approving a number of transfers to and from various budget lines in order to rectify shortfalls at the end of the fiscal year.

Traditionally the FinCom has focused primarily on the Town Budget and the Capital Budget in preparation for the Annual Town Meeting in April. Working with the Town Administrator, Department Heads and other Boards and Committees, and in conjunction with the Selectboard, the FinCom reviews all the department and Enterprise Fund budgets each year to evaluate fiscal responsibility and try to identify areas where less or more spending might be necessary. At Town Meeting the FinCom tries to address any areas where its recommendations differ from those of the Selectboard and to answer questions from the voters where financial issues are concerned.

In addition to being the watchdogs of the Town's finances, starting with the upcoming fiscal year the FinCom is also looking towards the future of the town and starting to play a role in helping the residents of Wellfleet plan for the future of their town. There are always going to be fiscal challenges ahead and the Finance Committee is working towards being able to proactively inform the residents of what, when and how much these challenges might cost so that voters can better understand what decisions will have to be made, not just in the upcoming budget year but in the years and decades to come. It will be up to the voters to decide whether and how to handle those, but the Finance Committee can play a vital role in informing the taxpayers of major upcoming expenses and advise them of the implications of the decisions they have to make.

We continue to work with the Selectboard and the Town Administrator to keep budgets transparent for the citizens of Wellfleet.

Current Finance Committee members are: Kathy Granlund, Janet Loewenstein, Linda Pellegrino, Fred Magee, Stephen Polowczyk, Robert Wallace, Jeff Tash and Ira Wood. Xanthe Labovites is our Recording Secretary and in addition to recording minutes, creating and distributing agendas, reserving meeting rooms and handling correspondence she plays a vital role in maintaining the public record of all our meetings. Without her help, the Committee would have a much more difficult time functioning and we are thankful for all she does.

Respectfully submitted,  
Janet Loewenstein, Chair

## **ANNUAL TOWN MEETING WARRANT**

Monday, April 23, 2018

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

### **GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet in the WELLFLEET ELEMENTARY SCHOOL, 100 LAWRENCE ROAD in Wellfleet on the 23<sup>rd</sup> day of April, 2018, at seven o'clock in the evening, then and there to vote upon the following Articles:

### **Index of Articles**

<b>Article #</b>	<b>Page #</b>	<b>Description</b>
<b><u>Section I: Budget Articles</u></b>		
1	9	FY 2019 Operating Budget
2	9	FY 2018 Year End Transfers
3	10	FY 2019 Capital Budget
4	10	FY 2019 Marina Enterprise Fund Budget
5	10	FY 2019 Water Enterprise Fund Budget
<b><u>Section II: Additional Financial Articles</u></b>		
6	11	Collective Bargaining FY 2018 Police Union
7	11	Collective Bargaining FY 2019 Police Union
8	11	Non-union and Other Personnel Compensation
9	11	Chapter 90 Road Repairs
10	12	Other Post Employment Benefits (OPEB) Contribution
11	12	Transfer to Marina Enterprise Stabilization Fund
12	12	Transfer to General Stabilization Fund
13	12	Create Capital Improvement Stabilization Fund
14	13	Create Maintenance Dredging Stabilization Fund
15	13	Appropriate Funding for Local Access Television
16	13	Community Preservation-Housekeeping Article
17	14	Community Preservation-Affordable Housing Trust Fund Appropriation
18	14	Community Preservation-Making Homes Affordable
19	14	Community Preservation-Rescind Prior Authorization
20	15	Community Preservation-Habitat for Humanity Appropriation
21	15	Community Preservation-Appropriation for Eastham Housing
22	15	Community Preservation-Cape Housing Institute Appropriation
23	16	Community Preservation-Town Park at 335 Main St
24	16	Community Preservation-Wellfleet Historical Plan Form B Inventories
25	16	Repurpose of old COA Building on Lawrence Road
26	17	Petitioned Article-Old COA Building on Lawrence Road
27	17	Set Marijuana Sales Tax at 3%
28	17	Establish and Fund Position of Water Resources Director
29	18	Increase Annual Stipend for Selectmen

<b><u>Section III: Charter Amendments, General Bylaws &amp; Acceptance of Statutes Articles</u></b>		
30	19	Acceptance of Revised Wellfleet Town Charter
31	19	Extend the Charge of the Charter Review Committee
32	19	Amend General Bylaw-Selectmen's Signature on Payables Warrant
33	20	Amend General Bylaw-Annual Mileage Reimbursement
34	20	Amend General Bylaw-Polystyrene Reduction
35	21	Amend General Bylaw-Animal Control Bylaw
36	24	Petitioned Article: Amend General Bylaw-Animal Control Bylaw
<b><u>Section IV: Zoning Bylaw Amendment Articles</u></b>		
37	30	Amend Zoning Bylaw-Home Occupation
38	30	Petitioned Article: Amend Zoning Bylaw-Home Occupation
39	31	Petitioned Article: Amend Zoning Bylaw-Home Occupation
40	31	Amend Zoning Bylaw-Affordable Flexible Residential Design
41	38	Amend Zoning Bylaw-Marijuana Overlay District
42	46	Amend Zoning Bylaw-Ground Mounted Solar Installations
43	47	Petitioned Article- Amend Zoning Bylaws-Use Regulations, Food Trucks
44	48	Amend Zoning Bylaws-Food Trucks

### **Index of Articles (continued)**

<b><u>Article #</u></b>	<b><u>Page #</u></b>	<b><u>Description</u></b>
45	48	Amend Zoning Bylaws-Use Regulations, Food Trucks
<b><u>Section V: Disposition of Town Property Articles</u></b>		
46	50	Disposition of 0 West Main St
47	50	Granting of Easement to Eversource
48	50	Clearing Title for 120 Paine Hollow Road
49	51	Granting of Septic Easement for 15 Harding Lane
<b><u>Section VI: Unclassified Articles</u></b>		
50	51	Designation of Municipal Hearing Officer
51	51	Approval of Wellfleet Housing Needs Assessment and Action Plan
52	52	Room Occupancy Tax
<b><u>Section VII: Standard Annual Articles</u></b>		
53	53	Disposition of Town personal property
54	53	Tax Collector Authorization
55	53	DEP Liability
56	54	Nauset Regional School District Allocation
<b><u>Section VIII: Petitioned Articles</u></b>		
57	54	Non-Binding Resolution-Town Hall Lawn
58	55	Leasing of Town Owned Beach Parking Lots
<b><u>Section IX: Standard Closing Articles</u></b>		
59	55	Hear Reports of the Selectmen
60	55	Any Other Business

### **SECTION I: BUDGET ARTICLES**

**ARTICLE 1:** FY 2019 Operating Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2019 Town Operating Budget and fix the salaries and compensation of all elected officers (appendix E) of the Town for Fiscal Year 2019 or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.  
 Finance Committee: Recommends 6-0

**SUMMARY:** This Article requests approval of the Fiscal Year 2019 Operating Budget (See Appendix A) This Article also sets the salaries of elected officials (appendix E) as per the budget and approves the budgets of the two regional school districts.

**ARTICLE 2:** FY 2018 Year End Transfers. To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money necessary to supplement the operating and/or capital budgets of the various Town departments for the current Fiscal Year 2018, or do or act anything thereon.

(Requested by the Board of Selectmen)

**REQUESTS TO DATE:**

FROM	TO	AMOUNT	EXPLANATION
158 Tax Title	124 General Administration	\$1,500	Copier lease and contract services
Free Cash	189 Housing Authority	\$15,000	Legal defense fees
753 Short Term Loan Interest	220 Fire Department	\$10,000	Overtime costs
Free Cash	300 Elementary School	\$48,780	Additional cost for special needs students
158 Tax Title	Cultural District	\$5,000	Match to state grant.
753 Short Term Loan Interest	630 Recreation Department	\$10,000	Increased cost of portable toilets
913 Unemployment Compensation	699 Beach Department	\$20,000	Increased cost of portable toilets
179 Shellfish S&W encumbrance	699 Beach Department	\$16,478	Increased cost of portable toilets
Free Cash	699 Beach Department	\$26,522	Increased cost of portable toilets

**Total \$153,280**

Board of Selectmen: Recommends 5-0.  
 Finance Committee: Recommends 6-0  
 Cultural Council: Recommends 11-0

**SUMMARY:** This Article requests transfers and additional funding for the operating budget for the fiscal year ending June 30, 2018. Additional requests may be added at Town Meeting.

**ARTICLE 3:** FY 2019 Capital Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2019 Town Capital Budget or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

**SUMMARY:** This Article requests approval of appropriations and transfers for the Fiscal Year 2019 Capital Budget. Capital items that require borrowing are in separate articles later in the warrant. (See Appendix B, page 66)

**ARTICLE 4:** FY 2019 Marina Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2019 Marina Enterprise Fund Budget, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 7-0.

**SUMMARY:** This Article requests approval of the Fiscal Year 2019 Marina Services Enterprise Fund Budget. (See Appendix C)

**ARTICLE 5:** FY 2019 Water Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2019 Water Enterprise Fund Budget, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 7-0

**SUMMARY:** This Article requests approval of the FY2019 Water Enterprise Fund Budget. (See Appendix D)

## **SECTION II: ADDITIONAL FINANCIAL ARTICLES**

**ARTICLE 6:** Collective Bargaining Agreement Wellfleet Police Officers Union. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund a one-year collective bargaining agreement between the Town of Wellfleet and the Wellfleet Police Officers Union, beginning July 1, 2017, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0

Finance Committee: Reserve recommendation to town meeting

**SUMMARY:** Town meeting approval is necessary to fund the first year of collective bargaining agreements.

**ARTICLE 7:** Collective Bargaining Agreement Wellfleet Police Officers Union. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the first year of a three-year collective bargaining agreement between the Town of Wellfleet and the Wellfleet Police Officers Union, beginning July 1, 2018, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0

Finance Committee: Reserve recommendation to town meeting

**SUMMARY:** Town meeting approval is necessary to fund the first year of collective bargaining agreements.

**ARTICLE 8:** Non-Union and Other Personnel Salaries & Compensation. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund wage and salary adjustments for non-union and other personnel beginning July 1, 2018, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0

Finance Committee: Recommends 6-0

**SUMMARY:** This appropriation funds wage and salary adjustments for non-union and other personnel.

**ARTICLE 9:** Chapter 90 Road Repairs. To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money in anticipation of reimbursement to be received pursuant to General Laws, chapter 90 as amended; said funds to be expended to repair and resurface Town roads and to carry out other authorized projects under the direction of the Department of Public Works, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

**SUMMARY:** This Article will allow the Town to contract for paving services and other authorized projects in anticipation of receiving State reimbursement.

**ARTICLE 10:** Other Post-Employment Benefits (“OPEB”) Appropriation. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$250,000, or any other sum, to be added to the Town’s Other Post-Employment Benefits Liability Trust Fund or do or act anything thereon.  
(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0

**SUMMARY:** This amount will help to fund the Town’s share of future health insurance costs for current employees and retirees. As of June 30, 2016, the actuarial valuation of Wellfleet’s unfunded liability for these costs was \$7,987,654. Fund balance as of December 31, 2017 was \$1,477,128.

**ARTICLE 11:** To see if the Town will vote to raise and appropriate and/or transfer from the Marina Parking fund the sum of \$10,000, or any other sum, for the purpose of contributing to the Marina Enterprise Stabilization Fund, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0

**SUMMARY:** By a majority vote the Town may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy. These funds are a reserve for future capital improvements to the Marina. Fund balance as of December 31, 2017 was \$40,222.

**ARTICLE 12:** Transfer to Stabilization Fund. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$155,000, or any other sum, for the purposes of contributing to the Stabilization Fund, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0  
Finance Committee: Recommends 6-0

**SUMMARY:** By a majority vote the Town may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy. These funds are a reserve to stabilize tax rates from year to year due to unexpected financial requirements. The December 31, 2017 Stabilization Fund balance was \$759,189. With this contribution the Stabilization Fund balance will meet the Selectmen’s fiscal policy goal of 5% of the operating budget.

**ARTICLE 13:** Create a Special Purpose Stabilization Fund for Capital Improvements. To see if the Town will vote, pursuant to General Laws Chapter 40, section 5B, to create a Special Purpose Stabilization Fund for capital improvements; or to take any other action relative thereto.  
***Two-thirds vote required to create Stabilization Fund.***

[Requested by the Board of Selectmen]

Board of Selectmen: Recommends 5-0  
Finance Committee: Recommends 6-0

**Summary:** Should the Town begin to receive funds from a recreational marijuana dispensary the receipts, by town meeting vote, may be deposited into the Capital Improvement Stabilization Fund and used for public safety and other related capital

expenditures. Should the expansion of the room occupancy tax to all short-term rentals be implemented the Town would also have the option of depositing a portion of the receipts into a Capital Improvement Stabilization Fund.

**ARTICLE 14:** Create a Special Purpose Stabilization Fund for Maintenance Dredging

To see if the Town will vote, pursuant to General Laws Chapter 40, section 5B, to create a Special Purpose Stabilization Fund for maintenance dredging; or to take any other action relative thereto.

***Two-thirds vote required to create Stabilization Fund.***

[Requested by the Board of Selectmen]

Board of Selectmen: Recommends 5-0

Finance Committee: Recommends 6-0

**Summary:** The Town has indicated a desire to perform maintenance dredging. This fund would be used to collect funds for maintenance dredging. Funding sources might include Marina parking receipts, room occupancy tax receipts, etc. The existence of a Maintenance Dredging Stabilization Fund and deposits of monies into the fund would exhibit to both federal and state decision makers that the Town is committed to maintenance dredging.

**ARTICLE 15:** Transfer to LCCATV Fund. To see if the Town will vote to transfer from the Cable Receipts Fund \$114,000 to fund local television access programming for the operation of the two local access television channels, 99 and 22, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0

Finance Committee: Recommends 6-0

Cable Advisory Committee: Recommends 3-0

**SUMMARY:** This article provides funding for the local government programming (channel 22) and Lower Cape Community Access Television (channel 99). COMCAST, through your cable TV bills, provides the funding to the cable receipts fund.

**ARTICLE 16:** To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of **\$29,511.50** to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2019; and further to appropriate from Community Preservation Fund estimated revenues a sum of **\$58,950** for open space debt service; a sum of **\$73** to reserve for open space; a sum of **\$59,023** to reserve to for community housing; and further to reserve for future appropriation a sum of **\$59,023** for historic resources as recommended by the Community Preservation Committee, as well as a sum of **\$383,649.50** to be placed in the 2019 Budgeted Reserve for general Community Preservation Act purposes, or do or act anything thereon.

(Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

**SUMMARY:** This is an annual CPC housekeeping article. Out of a total projected revenue figure of \$590,230 for Fiscal Year 2019, \$29,511.50 is the 5% of estimated for administrative

expenses, as provided by the Community Preservation Act. Open Space's 10% is allocated as the funding source for Land Bank debt service in the capital budget. There is a remainder of \$73 to be placed in an Open Space Reserve after debt service has been met. Community Housing's 10%, and Historic Resources' 10% are reserved respectively for housing and historic preservation purposes. The balance of \$383,649.50 is reserved for approved CPA projects.

**ARTICLE 17:** To see if the Town will vote, pursuant to MGL c.44B, to appropriate and transfer \$58,000 from the Community Preservation Fund community housing reserves and appropriate \$42,000 from estimated annual revenues, for a total sum of \$100,000.00 to be granted to the Wellfleet Affordable Housing Trust Fund for the purposes of supporting affordable housing, or do or act anything thereon.  
(Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.  
Local Housing Partnership: Recommends 5-0.

**SUMMARY:**

The Community Preservation Act allows communities to allocate funds to the Affordable Housing Trust. This offers the Affordable Housing Committee a way to respond in a timely manner to appropriate market opportunities for land acquisition, building purchase, essential maintenance needs and other allowed activities.

**ARTICLE 18:** To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, the sum of \$100,000.00 to contribute to the cost of, and thereby support, Making Homes Affordable, a program to assist with the purchase of workforce housing for low and moderate income eligible first-time buyers within the Town of Wellfleet, and to authorize the Selectmen to enter into a grant agreement to set forth the terms and conditions of said grant, or do or act anything thereon.  
(Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.  
Local Housing Partnership: Recommends 5-0.

**SUMMARY:** This proposal is targeted for Workforce Housing. The plan is to offer down payment, closing cost and/or repair help in the form of a forgivable loan or grant of up to \$20,000 to eligible first-time home buyers. Based on 2017 CPC Barnstable county Moderate Income figures, eligibility would be based on an income of less than \$90,200 for a family of four; \$81,180 for a family of three; \$72,160 for a household of two; and \$63,140 for a household of one.

**ARTICLE 19:** To see if the Town will vote, pursuant to MGL c.44B, to rescind the appropriation of \$180,000 from the Fund Balance, approved pursuant to Article 21 of the 2014 Annual Town Meeting and return the \$180,000 to the CPA Fund Balance or do or act anything thereon.  
(Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.  
Local Housing Partnership: Recommends 5-0.

**SUMMARY:** In order to proceed with the project for the construction of two Habitat homes at 2082 Rte. 6, this Article, approved at the 2014 Annual Meeting, needs to be rescinded. There cannot be two projects designated for the same location.

**ARTICLE 20:** To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund undesignated Fund Balance the sum of \$240,000 to contribute to the cost of, and thereby support the construction by Habitat for Humanity of Cape Cod, Inc. of two affordable homes at 2082 Rte. 6 (Assessor's Map 29, Parcel 129) and to authorize the Board of Selectmen to enter into a grant agreement with Habitat Humanity, Inc. and to acquire, on behalf of the Town, affordable housing restriction on such units, or do or act anything thereon.

(Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.  
Local Housing Partnership: Recommends 5-0.

**SUMMARY:** Habitat plans to construct two year-round affordable homes, a 2-bedroom and a 3-bedroom. Applicants will be chosen based upon eligibility at or below 65% of the median income. Sweat equity is utilized in the construction process. The houses will be deed restricted to remain affordable in perpetuity.

**ARTICLE 21:** To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund undesignated Fund Balance the sum of \$100,000 to contribute to the cost of, and thereby support, the construction of a 65-unit rental complex for Affordable and Workforce housing to be located in Eastham, Massachusetts, and to authorize the Board of Selectmen to enter into an agreement with Penrose LLC and to acquire, on behalf of the Town, an affordable housing restriction on such units, or do or act anything thereon. (Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.  
Local Housing Partnership: Recommends 5-0.

**SUMMARY:** This is an opportunity for Wellfleet to collaborate regionally and contribute to the creation in Eastham, off Brackett Road, of low income (50) and moderate income (15) year-round rental units. While the project is set in Eastham, there are no geographic restriction placed on the moderate-income units that could be available to Wellfleet's workforce.

**ARTICLE 22:** To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, the sum of \$7,000 to be granted to the Community Development Partnership sponsored Cape Housing Institute in Fiscal Year 2019 for the support of community housing, or do or act anything thereon.

(Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.  
Local Housing Partnership: Recommends 5-0.

**SUMMARY:**

The highly praised seminars offered by the Community Development Partnership (CDP) last year is being expanded. CDP is seeking contributions from the participating towns towards the costs of another seminar series to develop better understanding of Community Housing needs and to create more effective advocates for Affordable Housing.

**ARTICLE 23:** To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, the sum of \$39,000 to contribute to the cost of preserving open space and land for recreational use at the Town-owned park located at 335 Main St. by Preservation Hall, Inc and further, to authorize the Board of Selectmen to enter into a grant agreement for said purpose, or do or act anything thereon. (Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 3-2.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.

**SUMMARY:** Preservation Hall is in charge of the grounds at 335 Main Street, a town owned park under their care. This project is meant to provide mitigation planting to buffer Wesley Swamp, replace fencing and improve landscaping behind the hall. This is an Open Space/Recreation project.

**ARTICLE 24:** To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund Historic budgeted reserves the sum of \$20,000 to contribute to the cost of, and thereby support the preservation, rehabilitation and restoration of historic resources through the support of the Wellfleet Historical Plan by the creation of additional Form B inventories, storage upgrades and a workshop for owners of historic homes or do or act anything thereon.

(Requested by the Community Preservation Committee)

Board of Selectmen: Recommends 5-0.  
Finance Committee: Recommends 6-0.  
Community Preservation Committee: Recommends 5-0.

**SUMMARY:** The Historical Commission intends to complete additional Form B inventories, upgrade their storage at the Library, continue the Historical Plan and offer a workshop for owners of historic properties.

**ARTICLE 25:** Transfer of Unexpended Bond Proceeds. To see if the Town will vote to transfer the unexpended funds authorized to be borrowed under Article 24 at the 2013 Annual Town Meeting to pay costs of the renovations of the Police Station, which funds are no longer needed to pay costs of such project, and to transfer from said unexpended funds and \$227,202.63 from the bond premium related to the issuance of bonds on the Police Station borrowing to pay costs of construction, including design and

engineering services and other costs related to the renovations of the former COA Building at 95 Lawrence Road; or take any other action relative thereto.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 4-1.

Finance Committee: Recommends 6-0.

**SUMMARY:** The former COA building has sat vacant for approximately fifteen years. Renovating this property for office and storage space would benefit the Wellfleet Library, children and adults who are involved in the Recreation Department, the Health and Conservation Department, the Building Department, Wellfleet Television and the long-term storage needs of the Town.

**ARTICLE 26:** To see if the Town will vote to advise the Board of Selectpersons to vote limit the use of the town owned building at 95 Lawrence Road, known as the old Senior Center, to affordable housing use only. (Printed Verbatim as Submitted and Required - Petitioned Article)

Board of Selectmen: Does Not Recommend 3-2

Finance Committee: Does Not Recommend 6-0

**ARTICLE 27:** Increase Marijuana Sales Tax to 3%. To see if the town will vote to accept the provisions of General Laws Chapter 64N, Section 3, as amended by Section 13 of Chapter 55 of the Acts of 2017 for the purpose of imposing a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Wellfleet to anyone other than a marijuana establishment at the rate of three percent (3%), or do or act anything thereon

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

**SUMMARY:** Municipalities have the adopting the local sales tax on recreational marijuana at a rate of 3%. Imposing the sales tax will help lessen percentage of local revenue that comes from property taxes.

**ARTICLE 28:** Water Resources Director: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds \$150,000, or any other sum for the purpose of funding a new position to implement the Town's required Wastewater Management Plan and oversee the management of the Town's Water System within the Enterprise Fund; provided, however that no sums shall be expended hereunder unless and until the Town shall have voted to assess an additional \$150,000 in real estate and personal property taxes pursuant to the provisions of G. L. c. 59, §21C (Proposition 2 ½), or do or act anything thereon.

Board of Selectmen: Recommends 4-1.

Finance Committee: Recommends 6-0.

**SUMMARY:** The Town does not currently have any capacity to implement a State and Federally required wastewater plan and is required to do so under the State and EPA approved "208 Plan". The Wastewater Committee and the Board of Water Commissioners have worked together to find a cost efficient and economical solution which involves staffing the needs of Wastewater, which are currently un-staffed, while at the same time assuming management of the

Water System to create efficiencies. The position funding includes compensation (\$90,000-\$100,00) and benefits/office space (\$50,000).

Effect on Property Taxes: The cost of \$150,000 in the first year would add 6.4 cents to the tax rate and would cost the owner of a median priced single-family home (\$510,000) \$32.49.

**ARTICLE 29:** To see if the Town will vote to increase the Stipend for Selectmen to \$2,500 per year for each member of the Board of Selectmen, and further, that the sum of \$7,500 be raised and appropriated for the purpose of funding said increase effective July 1, 2018, or do or act anything thereon.

[Requested by the Board of Selectmen]

Board of Selectmen: Recommends 3-2.

Finance Committee: Recommends 6-0.

**Summary:** The Selectmen's stipend, currently \$1,000 per year, was set in 1986 and has not changed since that time. The financial impact of changing the stipend is an additional \$1,500 per year per Selectman or \$7,500 a year for the five positions. The increased stipend may encourage more citizens to run for office.

### **SECTION III: CHARTER AMENDMENTS, GENERAL BYLAWS and ACCEPTANCE of STATUTES ARTICLES**

**ARTICLE 30:** Acceptance of Revised Wellfleet Town Charter. Approval of Revised Wellfleet Town Charter. To see if the Town will vote to accept the revised Town Charter as presented by the Charter Review Committee, the full text of which is printed as Appendix G to this warrant and is on file in the office of the Town Clerk during normal business hours of Town Hall and posted on the Town's website at [www.wellfleet-ma.gov](http://www.wellfleet-ma.gov). A summary of the proposed Charter amendments is as follows, or do or act anything thereon.

(Requested by the Charter Review Committee)

Board of Selectmen: Reserve Recommendation to town meeting. 5-0

Charter Review Committee: Recommends 0-0.

**SUMMARY:** The Charter Review Committee was created by Town meeting vote under article #32 of the 2016 Annual Town meeting and extended by article #43 at the 2017 Annual Town meeting. This vote requests approval of the revised charter as presented by the Charter Review Committee. The next step will be a vote at the May 2019 Annual Town Election.

**ARTICLE 31:** Extend the Charge of the Charter Review Committee. To see if the Town will vote to continue the Charter Review Committee created by a vote of the 2016 Annual Town Meeting for 1 (one) additional year, and further to direct the committee to report back to the next Annual Town Meeting, or do or act anything thereon

(Requested by the Charter Review Committee)

Board of Selectmen: Recommends 5-0

Bylaw Committee: Recommends.

**SUMMARY:** 2016 Annual Town Meeting vote approved creation of a 7-member Charter Review Committee appointed by the Moderator and such committee was charged to report back to the next Annual Town Meeting. The Committee has submitted proposed amendments to the existing Charter in the previous article for consideration by the Town Meeting. If accepted by the

Town Meeting, the Charter, as amended, will be voted at Annual Town Election in May of 2019. This article extends the Charter Review timeline so they may continue to progress the Charter to the Town Election and report back to Town Meeting voters at the 2019 Annual Town Meeting.

**ARTICLE 32:** Proposal to Amend Town of Wellfleet General Bylaws. To see if the Town will vote to amend its General Bylaws, Article III, section 5 by adding the text shown in **bold** and deleting the text shown as ~~strike through~~ below such that the bylaw, as amended shall read:

Section 5. No money shall be paid from the Town Treasury without a warrant or order therefore directed to the Treasurer. **Such warrant or order shall be** signed by a majority of the Selectmen **or by a member designated by the Board of Selectmen pursuant to M.G.L. Ch. 41, Section 56.** No money granted for special purpose shall be applied to any other use, unless by a vote of the Town, and no orders shall be drawn upon the Treasurer for any purpose not authorized by a vote of the Town or by the statutes of the Commonwealth. The orders drawn against any appropriation shall not exceed the same.

[Requested by the Board of Selectmen]

Board of Selectmen: Recommends 5-0.

Bylaw Committee: Recommends 0-0.

**SUMMARY:** The timely signing of warrants has often proven to be difficult if Selectmen are out of town or unable to get to town hall because of other commitments. Payrolls and other routine payment may be inconveniently delayed for days because of this.

**ARTICLE 33:** Proposal to Amend Town of Wellfleet General Bylaw. To see if the Town will vote to amend its General Bylaws Article V, section 2 by adding the text shown in **bold** and deleting the text shown as ~~strike through~~ below such that the bylaw, as amended shall read:

#### ARTICLE V TRANSPORTATION

**Section 2.** When any officer or member of any board, paid or unpaid is called upon to go to any point outside the Town of Wellfleet on official business connected with the duties of his/her office, he/she shall be entitled to receive pay for transportation on the following basis: a sum per mile for travel for said fiscal year **as set annually by the IRS** ~~as the Selectmen shall annually determine and set prior to October 1st of the preceding fiscal year~~ within the state, and reimbursement for actual costs for travel outside of the state. When any year round employee is called upon to go from his/her office during the normally scheduled working hours or is called to duty beyond normally scheduled working hours, to any point within the Town of Wellfleet on official business connected with the duties of his/her office, he/she shall be entitled to receive compensation for transportation at the rate per mile for travel for said fiscal year as the Selectmen shall annually determine and set prior to October 1st of the preceding fiscal year, upon presentation to the Town Accountant of an itemized bill within thirty days.

[Requested by the Board of Selectmen]

Board of Selectmen: Recommends 5-0.

Bylaw Committee: Recommends 0-0.

**SUMMARY:** This change is to remove an unneeded step in a process. The IRS sets the reimbursement rate each year which is followed by the Board of Selectmen's approval of the rate. This bylaw change would automatically accept the rate set by the IRS.

**ARTICLE 34:** Proposal to Amend Town of Wellfleet General Bylaw. To see if the Town will vote to amend its General Bylaws, Article VII, section 46, Polystyrene Reduction Bylaw, section 4, Administration and Enforcement by adding the text shown in **bold** and deleting the text shown as ~~strike through~~ below such that the bylaw, as amended shall read:

**Section 4. Administration and Enforcement**

This Bylaw may be enforced by any Town Police Officer or agent of the Board of Health through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L.c.40, Section 21D and **ARTICLE VII GENERAL SECTION 37. PENALTIES AND ENFORCEMENT** of the Town's General Bylaws. If non-criminal disposition is elected, then any Establishment which violates any provision of this Bylaw shall be subject to the following penalties:

First Offense:	\$100 fine
Second Offense:	\$200 fine
<b>Third Offense and</b>	<del>\$400 fine</del>
<b>Each Subsequent:</b>	<b>\$300 fine</b>

[Requested by the Recycling Committee]

Board of Selectmen: Recommends 5-0.  
Recycling Committee: Recommends 0-0.  
Bylaw Committee: Recommends 0-0.

**SUMMARY:** The original article approved at the 2017 Annual Town meeting in article 31 provided for a \$400 fine for the third and each subsequent offense which exceeds the maximum of \$300 allowed by law. The amendment corrects that error.

**ARTICLE 35:** Animal Control By-Law. To see if the Town will vote to amend the General Bylaws by deleting Article VII, Section 25 and Article XV in its entirety and inserting in place thereof the following:

**ARTICLE XV - ANIMAL CONTROL**

**SECTION 1. PURPOSE.**

The purpose of this bylaw is control of animals to prevent injury to property, persons and animals.

**SECTION 2. ADMINISTRATION.**

- a. The Board of Selectmen shall annually appoint an Animal Control Officer who shall be responsible for the enforcement of this bylaw and the General Laws relating to the regulation of animals.
- b. For purposes of this bylaw and Massachusetts General Laws, Chapter 140, section 157, the Board of Selectmen shall be the Hearing Authority.

**SECTION 3. CONTROL OF ANIMALS.**

No person owning, harboring or having the custody or control of a dog shall permit such dog to enter or remain upon the following property at the time indicated:

- a. **PUBLIC SCHOOL GROUNDS.** Dogs shall not be allowed on any school department property while schools are in session, including recreational and extracurricular activities whether conducted on school grounds or elsewhere.

b. TOWN OF WELLFLEET PROPERTY. Dogs entering in or remaining upon public property of the Town of Wellfleet are subject to such Town rules or regulations as may, from time to time, be adopted to regulate dogs on specific properties. A violation of any such regulation shall also be a violation of this bylaw.

c. CEMETERY GROUNDS. No dog shall be allowed upon any cemetery grounds at any time in the Town of Wellfleet.

d. DOG EXCREMENT AND REMOVAL. No owner shall permit a dog to defecate upon public ways, beaches, or Town-owned land or structures without immediately and permanently removing the excrement there from, nor shall said person permit such excrement to remain on private property without consent of the owner or occupant of same.

#### SECTION 4. ROAMING AT LARGE.

a. No owner or keeper of any dog shall cause or permit such dog, whether licensed or unlicensed, to run at large within the Town of Wellfleet, or permit such dog to wander unrestrained on public or private property other than the premises of the owner or keeper or the premises of another person with knowledge and permission of such other person. A dog is under restraint within the meaning of this bylaw if it is controlled by a leash or within a vehicle being driven or parked.

b. Unrestrained or unlicensed dogs may be caught and confined by the Animal Control Officer or any police officer of the Town of Wellfleet. A dog so confined may be held for not more than seven days. If the owner or keeper of the dog claims it and pays the sum of \$40 for each day that the dog has been held, the dog shall be returned to its owner or keeper. Any dog not claimed by the owner or keeper within said seven-day period may be subject to euthanization or adoption as set forth in Massachusetts General Laws, Chapter 140, sections 151A and 167, as may be amended from time-to-time.

#### SECTION 5. NUISANCE AND DANGEROUS DOGS

a. The Animal Control Officer shall investigate all complaints made to the Animal Control Officer, the Town of Wellfleet Police Department, the Board of Selectmen, or the Town Administrator, that any dog owned or kept within the Town of Wellfleet is a Nuisance Dog or Dangerous Dog, as those terms are defined in Massachusetts General Laws, Chapter 140, Section 136A and 157, as may be amended from time-to-time.

b. The Animal Control Officer shall require that said complaints be in writing and is hereby empowered to make whatever inquiry is deemed necessary to determine the accuracy of said complaint and may make such orders as he or she deems necessary to ensure the protection of public safety and/or to eliminate said nuisance, as provided in Massachusetts General Laws, Chapter 140, section 157, as may be amended from time-to-time

c. Any person aggrieved by an order of the Animal Control Officer, may request a hearing before the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen within five (5) business days of issuance of the Animal Control Officer's order. A copy of the hearing request shall also be delivered to the Animal Control Officer. If no such request is filed within the time specified herein, the order of the Animal Control Officer shall be final.

d. Upon receipt of a timely request, the Board of Selectmen shall convene a public hearing, which shall include an examination of the complainant under oath, to determine whether the dog is a Nuisance Dog or Dangerous Dog. Based on the credible evidence and testimony presented at said public hearing, the Board of Selectmen may affirm the Animal Control Officer's order, reverse and nullify the Animal Control

Officer's order, or issue any such order as it deems necessary to ensure the protection of public safety and/or eliminate a nuisance, as provided in Massachusetts General Laws, Chapter 140, section 157, as may be amended from time-to-time. The determination of the Board of Selectmen after a hearing shall be final.

e. The Animal Control Officer shall notify the Town Clerk of all dogs that have been designated as Dangerous Dogs in accordance with this section and/or Massachusetts General Laws, Chapter 140, section 157.

f. The Owner or keeper of any dog(s) designated as Dangerous Dogs in accordance with this section and/or Massachusetts General Laws, Chapter 140, section 157 which have not been ordered euthanized shall relicense said dog(s) as "Dangerous" within thirty days of such determination. A unique licensing number shall be assigned to a Dangerous Dog by the Town Clerk. That number shall be noted on the town licensing files.

g. The owner or keeper of a Dangerous Dog shall notify within 12 hours the Animal Control Officer if said dog is unconfined, has attacked, another dog or has attacked a human, or has died or has been sold or given away; the owner or keeper shall also provide the Animal Control Officer with the name, address and telephone number of the new owner of the Dangerous Dog.

h. Nothing in this By-law is intended to limit or restrict the authority of the Board of Selectmen to act in accordance with G.L. c. 140, §157.

#### SECTION 6. LICENSING.

a. All dogs 6 months or over must be licensed and tagged. The registering, numbering, and licensing of dogs, if kept in the Town of Wellfleet, shall be conducted in the office of the Town Clerk.

b. The annual License Period shall run from January 1<sup>st</sup> to December 31<sup>st</sup> of each calendar year.

c. The Town Clerk shall not issue a license tag for the dog unless the owner of the dog provides proof of rabies vaccination or certification from a veterinarian that such dog is exempt from rabies vaccination.

d. The annual fees to be charged by the Town of Wellfleet for the issuance of license tags for dogs shall be:

Males and Females \$10.00

Neutered Males and spayed Females \$5.00 (a certificate of neutering or spaying is required prior to license issuance).

e. The owner or keeper shall cause each dog to wear around its neck or body a collar or harness to which he shall securely attach the license tags. If the tag becomes lost, the owner or keeper of the dog shall immediately secure a substitute tag from the Town Clerk at a cost of \$5.00 per substitute tag.

f. Kennels – the owner or keeper of a pack or collection of more than 4 dogs, 3 months old or older, on a single premises, shall obtain one of the below types of kennel licenses, as defined in MGL Ch. 140 S. 136A, and pay the required annual fee.

	5 dogs	6-10 dogs	More than 10 dogs
Personal Kennel	\$100	\$125	\$150
Domestic Charitable Corporation Kennel	No fee if incorporated exclusively for purposes outlined in MGL c.140, §137A		

Commercial Boarding or Training Kennel	\$300
Commercial Breeder Kennel	\$300
Veterinary Kennel	\$150

A Kennel License shall be in lieu of licensing dogs individually.

No Kennel License shall be issued or renewed until the premises have been inspected and approved by the Animal Control Officer.

An owner or keeper of a pack or collection of 4 dogs or less, 3 months or older, on a single premises, may obtain a kennel license in lieu of licensing the dogs individually.

No Commercial Board or Training Kennel, Commercial Breeder Kennel, or Veterinary Kennel Licenses shall be issued unless the applicant demonstrates compliance with any other applicable laws concerning the operation of a business or commercial enterprise from the subject premises.

g. Further, the town will charge a late fee of Fifty Dollars (\$50.00) to be paid by owners or keepers of record each year who license said dog or dogs on or after July 1<sup>st</sup>. The late fee is in addition to the license fee. The late fee shall not apply to a dog new to the Town of Wellfleet which is issued a license on or after July 1<sup>st</sup> of the license period.

h. All money received from issuance of dog licenses by the Town of Wellfleet or recovered as fines or penalties by said Town under provisions of Chapter 140 relating to dogs, shall be paid into the Treasury of the town.

#### SECTION 7. ENFORCEMENT AND PENALTIES.

a. This Bylaw, with the exceptions of Sections 5 and 6, may be enforced by the Animal Control Officer, Town Official or any police officer of the Town through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c.40, §21, and noncriminal disposition in accordance with G.L. c. 40, §21D, and the Town Bylaws, "Non-Criminal Disposition." When enforced in accordance with G.L. c.40, §21, the maximum penalty shall be \$300.00 and each day a violation exists shall constitute a separate violation.

1. When enforced through noncriminal disposition, the penalties shall be as follows:

First violation: Written Warning;

Second violation: \$100.00; and

Third and subsequent violations within a 12-month period of first violation: \$300.00.

b. For purposes of enforcement through non-criminal disposition, any violation of the provisions of this by-law occurring more than 12 months after a first offense shall constitute a new and separate violation.

c. The Animal Control Officer or any Town of Wellfleet police officer shall seize and impound any dog found outside of its enclosure in violation of this Bylaw or any order issued by the Animal Control Officer, the Board of Selectmen or the Court.

d. The Wellfleet Board of Selectmen may enforce this Bylaw or enjoin violations thereof through any lawful process, and the election of one remedy by the Board of Selectmen shall not preclude enforcement through any other lawful means.

(Requested by the Board of Selectmen, the Town Clerk and the Town Administrator)

Board of Selectmen: Recommends 5-0

**SUMMARY:** This updates the animal control by-law to reflect changes in MGL, c.140 enacted in 2012 and eliminates duplicate provisions in the existing general by-laws.

**ARTICLE 36: Animal Control By-Law. (Petitioned Article)**

To see if the Town will vote to amend the General Bylaws by striking Article XV and Article 7 Section 25 and of the General Bylaws and inserting in place thereof the following to provide one consistent regulation and conform to Massachusetts changes to the animal control law:

**ARTICLE XV ANIMAL CONTROL**

15.1 PURPOSE. The purpose of this bylaw is control of animals to prevent injury to property, persons and animals.

15.2. ADMINISTRATION.

a. The Board of Selectmen shall annually appoint an Animal Control Officer who shall be responsible for the enforcement of this bylaw and the General Laws relating to the regulation of animals.

b. For purposes of this bylaw and Massachusetts General Laws, Chapter 140, section 157, the Board of Selectmen shall be the Hearing Authority.

15.3 DEFINITIONS: Domestic animal shall mean any domesticated animal including, dogs, cats, lamas, horses, alpacas, ferrets, pigs, cows, goats, sheep, or any other domesticated animal, except gerbils, mice, guinea pigs, snakes and other caged domestic animals.

15.3a CONDUCT OF DOMESTIC ANIMALS. No person owning, harboring or having the custody or control of a domestic animal shall permit such domestic animal to enter or remain upon the following property at the time indicated:

a. PUBLIC SCHOOL GROUNDS. Domestic animals shall not be allowed on any school department property while schools in Wellfleet are in session, including recreational and extracurricular activities, whether conducted on school grounds or elsewhere, unless as part of a school sponsored program or legally recognized assist or service animals.

b. SALT WATER BEACHES AND LANDINGS.

All Domestic Animals must be leashed or under the owner or handlers direct visual and verbal control at all times on all Town Beaches and Landings:

Duck Harbor

Powers Landing

Indian Neck Beach

Burton Baker Beach

White Crest Beach

Cahoon Hollow Beach

Newcomb Hollow

Gull Pond

Duck Pond

Mayo Beach

Marina

Terminus of Chequessett

Maguire Landing at  
Lecount Hollow

Long Pond  
Great Pond

Neck Road (the Gut)

All Domestic Animals must be leashed at all times from the 3<sup>rd</sup> Saturday in June through Labor Day on the following: Indian Neck, Nauset Road, Burton Baker, Mayo Beach and Powers Landing.

All Domestic Animals must be leashed at all times from the 3<sup>rd</sup> Saturday in June through Labor Day during the hours of 9am to 5pm on lifeguarded portions of the following beaches: Newcomb Hollow, Cahoon Hollow, White Crest and Maguire Landing at LeCount Hollow. Passing through to unprotected areas of the beach and National Seashore, on leash, is permitted.

c. FRESHWATER PONDS.

All Domestic Animals must be leashed at all times from 3<sup>rd</sup> Saturday in June through Labor Day on the following Freshwater Pond beaches: Gull Pond, Great Pond, Long Pond, Duck Pond, Higgins Pond, the Sluiceway, Spectacle Pond, or Dyer Pond.

d. CEMETERY GROUNDS. No Domestic Animals may be at any cemetery grounds at any time in the Town of Wellfleet except under specified circumstances. Domestic animals are not allowed in any Town owned cemetery, except that a domestic animal may attend the funeral of a member of its keeper's family and may accompany family members to visit the grave site of a deceased family member. Under these circumstances, the domestic animal must be kept on a six-foot or shorter leash. The domestic animal may not urinate or defecate on grave sites or gravestones. Persons allowing or bringing domestic animals into Town-owned cemeteries other than as service animals, or to attend the funeral of a member of its keeper's family or accompanying family members to visit a grave site shall be subject to a fine not to exceed \$100.

e. PUBLIC PARKS. All Domestic Animals must be leashed at all times in Town Parks from the 3<sup>rd</sup> Saturday in June through Labor Day.

f. WELLFLEET MARINA. All Domestic Animals must be leashed at all times in the Marina.

g. DOMESTIC ANIMAL EXCREMENT AND REMOVAL. No owner shall permit a domestic animal to defecate upon public ways, beaches, or Town-owned land or structures without immediately and permanently removing the excrement there from (except for horses, cows and other herbivores), nor shall said person permit such excrement to remain on private property without consent of the owner or occupant of same.

15.3b. ROAMING AT LARGE.

a. It shall be unlawful for any domestic animal to run at large, except when accompanied by the owner or custodian, or when used for hunting, for guarding, working, or herding livestock, for supervised competition and exhibition, or for training for such. For the purpose of this section, "accompanied" means that the owner or must be able to see or hear, or both, or have reasonable knowledge of where the domestic animal is hunting, where training is being conducted, where trials are being held, or where the domestic animal is guarding, working, or herding livestock.

In this section, "at large" means off the premises of the owner or keeper and not under the control of any person by means of personal presence and attention as will reasonably control the conduct of such domestic animal.

b. At Large or unlicensed domestic animals may be caught and confined by the Animal Control Officer or any police officer of the Town of Wellfleet. A domestic animal so confined may be held for not more than seven days. If the owner or keeper of the dog claims it and pays the sum of \$40 for each day that the domestic animal has been held, the domestic animal shall be returned to its owner or keeper. Any domestic animal not claimed by the owner or keeper within said seven day period may be subject to euthanization or adoption as set forth in Massachusetts General Laws, Chapter 140, sections 151A and 167, as may be amended from time-to-time.

#### 15.4. NUISANCE AND DANGEROUS DOMESTIC ANIMALS

a. The Animal Control Officer shall investigate all complaints made to the Animal Control Officer, the Town of Wellfleet Police Department, the Board of Selectmen, or the Town Administrator, that any domestic animal owned or kept within the Town of Wellfleet is a Nuisance Domestic animal or Dangerous Domestic animal, as those terms are defined in Massachusetts General Laws, Chapter 140, Section 136A and 157, as may be amended from time-to-time.

b. The Animal Control Officer shall require that said complaints be in writing and is hereby empowered to make whatever inquiry is deemed necessary to determine the accuracy of said complaint and may make such orders as he or she deems necessary to ensure the protection of public safety and/or to eliminate said nuisance, as provided in Massachusetts General Laws, Chapter 140, section 157, as may be amended from time-to-time

c. Any person aggrieved by an order of the Animal Control Officer may request a hearing before the Board of Selectmen. Said request shall be in writing and received by the Board of Selectmen within five (5) business days of issuance of the Animal Control Officer's order. A copy of the hearing request shall also be delivered to the Animal Control Officer. If no such request is filed within the time specified herein, the order of the Animal Control Officer shall be final.

d. Upon receipt of a timely request, the Board of Selectmen shall convene a public hearing, which shall include an examination of the complainant under oath, to determine whether the domestic animal is a Nuisance Animal or Dangerous Animal. Based on the credible evidence and testimony presented at said public hearing, the Board of Selectmen may affirm the Animal Control Officer's order, reverse and nullify the Animal Control Officer's order, or issue any such order as it deems necessary to ensure the protection of public safety and/or eliminate a nuisance, as provided in Massachusetts General Laws, Chapter 140, section 157, as may be amended from time-to-time. The determination of the Board of Selectmen after a hearing shall be final.

e. The Animal Control Officer shall notify the Town Clerk of all domestic animals that have been designated as Dangerous Animals in accordance with this section and/or Massachusetts General Laws, Chapter 140, section 157.

f. The Owner or keeper of any domestic animal designated as Dangerous Animals in accordance with this section and/or Massachusetts General Laws, Chapter 140, section

157, which have not been ordered euthanized shall relicense said domestic animals as "Dangerous" within thirty days of such determination. A unique licensing number shall be assigned to a Dangerous Animal by the Town Clerk. That number shall be noted on the Town licensing files.

g. The owner or keeper of a Dangerous Animal shall notify within 12 hours the Animal Control Officer if said animal is unconfined, has attacked another animal or has attacked a human, or has died or has been sold or given away; the owner or keeper shall also provide the Animal Control Officer with the name, address and telephone number of the new owner of the Dangerous Animal.

h. Nothing in this By-law is intended to limit or restrict the authority of the Board of Selectmen to act in accordance with G.L. c. 140. S 157.

#### 15.5. LICENSING.

a. All domestic animals 6 months or over must be licensed and tagged. The registering, numbering, and licensing of domestic animal, if kept in the Town of Wellfleet, shall be conducted in the office of the Town Clerk.

b. The annual License Period shall run from January 1s to December 31st of each calendar year.

c. The Town Clerk shall not issue a license tag for a dog unless the owner of a dog or other rabies susceptible animal provides proof of rabies vaccination or certification from a veterinarian that such dog is exempt from rabies vaccination.

d. The annual fees to be charged by the Town of Wellfleet for the issuance of license tags for domestic animals shall be:

Males and Females \$15.00

Neutered Males and spayed Females \$10.00 (a certificate of neutering or spaying is required)

e. The owner or keeper shall cause each domestic animal to wear around its neck or body a collar or harness to which he shall securely attach the license tags. If the tag becomes lost, the owner or keeper of the domestic animal shall immediately secure a substitute tag from the Town Clerk at a cost of \$5.00.

f. Kennels — the owner or keeper of a pack or collection of more than 4 domestic animal, 3 months old or older, on a single premises, shall obtain one of the below types of kennel licenses, as defined in MGL Ch. 140 S. 136A, and pay the required annual fee

	5 domestic animals	6-10	More than 10
Personal Kennel	\$100	\$125	\$150

Domestic Charitable Corporation Kennel No fee if incorporated exclusively for purposes outlined in MGL c. 140, 5137A

Commercial Boarding or Training Kennel \$300

Commercial Breeder Kennel \$300

## Veterinary Kennel \$150

A. Kennel License shall be in lieu of licensing domestic animals individually. No Kennel License shall be issued or renewed until the premises have been inspected and approved by the Animal Control Officer. An owner or keeper of a pack or collection of 4 domestic animals or less, 3 months or older, on a single premises, may obtain a kennel license in lieu of licensing the domestic animals individually. No Commercial Board or Training Kennel, Commercial Breeder Kennel, or Veterinary Kennel Licenses shall be issued unless the applicant demonstrates compliance with any other applicable laws concerning the operation of a business or commercial enterprise from the subject premises.

B. Further, the Town will charge a late fee of Fifty Dollars (\$50.00) to be paid by owners or keepers of record each year who license said domestic animal(s) on or after July 1<sup>st</sup>. The late fee is in addition to the license fee.

C. All money received from issuance of domestic animal licenses by the Town of Wellfleet, or recovered as fines or penalties by said Town under provisions of Chapter 140 relating to domestic animals, shall be paid into the Treasury of the Town.

### 15.6. ENFORCEMENT AND PENALTIES.

a. This Bylaw, with the exceptions of Sections 5 and 6, may be enforced by the Animal Control Officer, Town Official or any police officer of the Town through any means available in law or equity, including but not limited to criminal indictment in accordance with G.L. c.40, section 21, and noncriminal disposition in accordance with G.L. c. 40, section 21D, and the Town Bylaws, "Non-Criminal Disposition." When enforced in accordance with G.L. c.40, section 21, the maximum penalty shall be \$300.00 and each day a violation exists shall constitute a separate violation.

1. When enforced through noncriminal disposition, the penalties shall be as follows:

First violation: Written Warning

Second violation: \$ 100.00

Third and subsequent violations within a 12-month period of first violation: \$ 300.00

b. For purposes of enforcement through non-criminal disposition, any violation of the provisions of this by-law occurring more than 12 months after a first offense shall constitute a new and separate violation.

c. The Animal Control Officer or any Town of Wellfleet police officer shall seize and impound any domestic animal found outside of its enclosure in violation of this Bylaw or any order issued by the Animal Control Officer, the Board of Selectmen or the Court

d. The Wellfleet Board of Selectmen may enforce this Bylaw or enjoin violations thereof through any lawful process, and the election of one remedy by the Board of Selectmen shall not preclude enforcement through any other lawful means or do or act anything thereon.

(Printed Verbatim as Submitted and Required - Petitioned Article)

Board of Selectmen: Does NOT recommend 5-0

**SUMMARY:** This amendment to the animal control bylaw provides consistent time periods for enhanced animal control in all town areas: 1)eliminates different time periods in different areas; 2) uses the same period as beach stickers for ease of administration; and 3) provides consistency with amendments to the Massachusetts General Laws under Chapter 193 of the Acts of 2012. It also repeals Article 7 Section 25 in the Town Charter to provide a uniform regulatory framework.

#### **SECTION IV: ZONING BY LAW AMENDMENT ARTICLES**

**ARTICLE 37: Zoning Bylaw Amendment.** To see if the Town will vote to amend the Zoning Bylaws by amending 6.22.2 (5) Home Occupation as follows: (Deleted language appears as ~~striktthrough~~ type; proposed language appears in **bold** type. (**Two- thirds vote required**)

(5.) No exterior storage of Home Occupation related materials or equipment is permitted on the Home Occupation premises unless **screened, if necessary from abutters and street by a stockade type fence 6' in height.** ~~concealed from view of abutters and street by a fence or suitable plantings of evergreen or deciduous shrubs and trees.~~ **However, equipment as noted in Sections (9) and (10) of 6.22.2 are exempt from screening, as well as any boats, vehicles, trailers or accessory structures.**

(Request of the Planning Board)

Board of Selectmen: Reserves recommendation to town meeting 5-0

Planning Board: Recommends 5-0

Bylaw Committee:

**SUMMARY:** The proposed amendment to the Home Occupation zoning bylaw has been brought forward in an effort to make clearer how materials that are used for home occupation business may be used and housed on the locus.

**ARTICLE 38: Petition to Amend Home Occupancy Bylaw. (Petitioned Article)**

To see if the Town will vote to amend the Zoning bylaws to amend the language in line 5 of 6.22.2 requirements and standards. (Deleted language appears as ~~striktthrough~~ type; proposed language appears in **bold** type.)

- Remove 6.22.2 line 5 existing language: 5) ~~No exterior storage of Home Occupation related materials or equipment is permitted on the Home Occupation premises unless concealed from view of the abutters and street by a fence or suitable plantings of evergreen or deciduous shrubs and trees.~~
- Replace 6.22.2 line 5 to read: **5) No exterior storage of Home Occupation-related materials or equipment is permitted on the Home Occupation premises unless reasonably screened from abutters and street by natural features, and/or suitable plantings of evergreens or deciduous shrubs and trees. A 6ft stockade type fence shall be deemed sufficient screening for all intents and purposes. Equipment as noted in section (9) and (10) of 6.22.2 are exempt from screening as well as any boats, or accessory structures.**

(**Two-thirds vote required**)

(Printed Verbatim as Submitted and Required - Petitioned Article)

Board of Selectmen: Reserves recommendation to town meeting 5-0  
Planning Board: Does not recommend 5-0  
Bylaw Committee:

**SUMMARY:** The current bylaw lacks clarity and leaves the traditional practices of shellfishing at risk to lawsuits. Amending the Home Occupancy Bylaw to include specific language pertaining to the industry will protect and preserve this traditional way of life.

**ARTICLE 39: Petition to Amend Home Occupancy Bylaw. (Petitioned Article)**

To see if the Town will vote to amend the Zoning bylaws to add an additional purpose to the HOME OCCUPANCY Bylaw Section 6.22.1 (Deleted language appears as ~~striketrough~~ type; proposed language appears in **bold** type.)

- **In order to protect the traditional fabric of Wellfleet's historic shellfishing industry, Marine Aquaculture and shellfishing shall be allowed by right as a home occupation, customarily subordinate to residential use. (Two-thirds vote required)**

(Printed Verbatim as Submitted and Required - Petitioned Article)

Board of Selectmen: Reserves recommendation to town meeting 5-0  
Planning Board: Does not recommend 5-0  
Bylaw Committee:

**SUMMARY:** The current bylaw lacks clarity and leaves the traditional practices of shellfishing at risk to lawsuits. Amending the Home Occupancy Bylaw to include specific language pertaining to the industry will protect and preserve this traditional way of life.

**ARTICLE 40 : Zoning Bylaw Amendment.** To see if the Town will vote to amend the Zoning Bylaws by adding a new Section 6.6. - Affordable Flexible Residential Design, Section, as follows:

**6.6 Affordable Flexible Residential Design**

**6.6.1 Purpose**

A. The purpose of this Section 6.6 of the Wellfleet Zoning By-laws is to provide a residential development zoning provision with flexible dimensional regulations to encourage efficient site layout that minimizes land consumption and creates opportunities for diversified and affordable housing. The Town wishes to encourage Affordable Flexible Residential Design (AFRD) as an alternative to conventional development because AFRD results in creation of more affordable housing for year-round residents, while allowing more design flexibility to encourage more efficient site layout and preservation of contiguous open space.

B. The goals of AFRD are:

1. To encourage and to promote the provision of affordable housing for year-round residents.
2. To allow greater flexibility and creativity in the design of residential developments.

3. To encourage a less sprawling and more efficient form of development that consumes less open land and conforms to existing topography and natural features better than a conventional or grid subdivision.
4. To facilitate the construction and maintenance of streets, utilities, and public services in a more efficient manner.
5. To further housing and land use goals of the Local Comprehensive Plan.

### **6.6.2 Definitions**

In this Section 6.6 the following terms have the meaning indicated:

**Base Allowable Density** – The maximum number of lots or units that could be built on a site under a conventional subdivision plan, as demonstrated in a preliminary subdivision plan, in accordance with Section 6.6.7.

**Common Open Space** - Any Open Space set aside, dedicated, designated, or reserved for use as passive recreation, natural buffers, and active recreation as permitted by this Section 6.6. Common Open Space shall be contiguous wherever possible and shall not include roadways, parking areas, or private yards.

**Affordable Flexible Residential Design (“AFRD”)** - A residential development in which at least 30% of the Base Allowable Density is composed of Affordable Dwelling Units and buildings are clustered together with allowance for reduced lot sizes and frontage. The land not included in the building lots is preserved as Open Space. AFRD may include residential subdivisions or residential development where the property is held in condominium or other form of ownership in which the property is not subdivided.

**Income Eligible Household** – A one or more person household whose maximum income does not exceed 80% of the area median income, adjusted for household size, or as otherwise established by the DHCD Guidelines.

**Open Space** – For the purposes of this Section 6.6 of the Zoning By-laws, Open Space shall mean any parcel or area of land or water essentially unimproved and set aside, dedicated, designated or reserved for use and enjoyment of the owners and occupants of an AFRD, as permitted by this Section 6.6.

### **6.6.3 Applicability**

- A. AFRD is allowed by special permit under zoning, in accordance with this Section 6.6, for development that proposes to provide at least 30% of the Base Allowable Density number, as determined in accordance with Section 6.6.7, as Affordable Dwelling Units for Income Eligible Households.
- B. The minimum area required for an AFRD development is 60,000 s.f. of contiguous upland.
- C. AFRD is subject to the requirements of the *Rules and Regulations Governing the Subdivision of Land, Wellfleet, Mass* (“Subdivision Rules and Regulations”) as applicable, except where modification is allowed in accordance with Section 6.6.6, and subject to any other generally applicable non-zoning land use regulations. AFRD may be proposed in the NSP, CD, R1, R2, C, and C2 zoning districts except that any AFRD development in the NSP must comply with the Act of Congress of August 7, 1961 which provided for the establishment of the Cape Cod National Seashore and the regulations promulgated thereunder. If subdivision approval is not

required because a new roadway is not proposed, an applicant may nevertheless apply for AFRD subject to the requirements of this Section 6.6.

#### **6.6.4 Special Permit Granting Authority**

The Planning Board shall act as the special permit granting authority for AFRD applications. The Planning Board may adopt, and from time to time amend, rules and regulations consistent with the provisions of this Section 6.6, G.L. c.40A and other provisions of the Massachusetts General Laws, and the Subdivision Rules and Regulations, and shall file a copy of said rules and regulations with the Town Clerk.

#### **6.6.5 Relationship to Subdivision Rules and Regulations**

Nothing herein shall exempt a proposed subdivision from compliance with other applicable provisions of the Wellfleet Zoning By-laws or the Subdivision Rules and Regulations, nor shall it affect the right of the Board of Health to approve, condition or disapprove a subdivision plan in accordance with the provision of such Subdivision Rules and Regulations. In any case where the Subdivision Rules and Regulations conflict with zoning, the Wellfleet Zoning Bylaws govern.

#### **6.6.6 Modification of Subdivision Roadway**

The Planning Board may reduce applicable subdivision road construction standards (including but not limited to roadway width, centerline radii, curbing, cul-de-sac radius, drainage requirements, etc.), and notwithstanding these reductions, subdivision road constructions will not apply to Base Allowable Density calculations in Section 6.6.7.B where, in the opinion of the Planning Board, such reductions will result in enhanced overall site design and provide adequate and safe access for the development.

#### **6.6.7 Base Allowable Density**

- A. The base number of dwelling units permitted under AFRD shall not exceed that which would be permitted under a conventional (“grid”) subdivision that complies with the Wellfleet Zoning By-laws, Subdivision Rules and Regulations and any other applicable laws and regulations of the Town or the state.
- B. To determine the Base Allowable Density, an applicant shall submit a preliminary subdivision plan that demonstrates the allowable base number of units. The Subdivision Rules and Regulations shall apply to the preliminary subdivision plan layout without waivers.
- C. The Planning Board may grant a density bonus for additional dwellings in accordance with Section 6.6.8. The number of dwelling units shall not exceed the Base Allowable Density except where the Planning Board has granted a density bonus.

#### **6.6.8 Density bonus**

The Planning Board may grant a density bonus in exchange for the provision of deed restricted affordable housing or lot(s). For each Affordable Dwelling Unit provided under this section, one additional dwelling unit may be permitted.

#### **6.6.9 Types of residential development**

The allowable dwelling units may be developed as single-family or multiple family dwelling units, provided that the number of dwelling units does not exceed the Base Allowable Density as determined in Section 6.6.7, or as allowed in Section 6.6.8, where a density bonus is granted.

#### **6.6.10 Dimensional requirements**

- A. *Minimum AFRD Area:* The minimum area for an AFRD development is 60,000 s.f. contiguous upland.
- B. *Minimum lot size:* There is no minimum size for lots within an AFRD. The limiting factor on lot size in AFRD is the need for adequate water supply and sewage disposal. Therefore, minimum lot size shall be sufficient to meet Board of Health requirements for disposal of sewage and protection of water supply.
- C. *Frontage:* There is no numerical requirement for road frontage in AFRD. Each lot must have legal, actual and adequate frontage so as to allow vehicular access to a public way or a way approved under subdivision rules and regulations. Actual and adequate frontage shall be determined by the Planning Board.
- D. *Setbacks:* The minimum setback for any building from a property line shall be 10 feet. In no event shall any dwelling be closer than 20 feet to each other. However, all setbacks from the perimeter lot line AFRD area shall be 30 feet for front and rear and 25 feet for sides.

#### **6.6.11 Site Design**

- A. Lot Arrangement: Lots shall be located in a manner that protects scenic views, wildlife habitat, hilltops, ponds, steep slopes, and other sensitive environmental resources and land of conservation value, while facilitating pedestrian and bicycle circulation.
- B. AFRD proposals are required to design the site using the following process:
  - 1. Identify Conservation Value: areas such as wetlands, buffer zones, habitat, cultural resources, etc. shall be identified and removed from the base allowable density calculations as noted in 6.6.7.
  - 2. Place the dwellings to maximize residents' access to open space, preservation of views, privacy, etc.
  - 3. Align roads, ways, and trails to provide vehicular and pedestrian access.
  - 4. Draw lot lines around the dwellings, or in the case of a condominium development the designated areas shall be delineated.
- C. Shared Driveways: Shared driveways serving no more than five (5) dwelling units may be allowed in the AFRD, provided that adequate vehicular access to the site has been provided by a way, or ways, that meets the following criteria:
  - 1. Minimum width: 10 feet, with 2-foot clear area on each side and pull-off areas;
  - 2. Maximum grade: 10%;
  - 3. Driveway design can accommodate vehicular travel and provide direct ingress and a rapid response time for emergency vehicles. The Board may require that secondary access be provided for reasons of public safety and convenience.

#### **6.6.12 Application Requirements**

- A. Pre-Application meeting: A pre-application discussion is required between the applicant and the Planning Board. The purpose of this informal meeting is to introduce the applicant to the AFRD zoning and Subdivision Rules and Regulations and discuss the applicant's objectives prior to developing engineered plans and other application materials.

B. Application materials - Applicants shall submit sixteen (16) copies of an AFRD application and plans which shall comply with the submission requirements of the Subdivision Rules and Regulations and which shall also indicate proposed land and building area, location of common open space and upland area. The plans shall be prepared by a team including a registered civil engineer and a registered land surveyor.

1. Preliminary Plan and Existing Conditions Plans: Prior to submission of a special permit application, applicants shall submit a preliminary subdivision plan in accordance with the Subdivision Rules and Regulations for the purposes of determining the number of lots/units possible on in the AFRD (i.e. Base Allowable Density), in accordance with Section 6.6.7. For this reason, it is recommended that a copy of an existing conditions plan be submitted at this stage. The existing conditions plan shall include but not be limited to existing topography at two-foot (2') contours, wetlands, waterbodies and the 100-year floodplain., existing rights of way, easements, and existing structures, the location of significant features such as woodlands, tree lines, open fields or meadows, scenic views, watershed divides and drainage ways, fences and stone walls, roads, driveways, and cart paths.
2. Definitive Plan: The definitive subdivision plan shall be submitted with the special permit application. Where an AFRD development is not a subdivision of land, the AFRD development plan shall conform to the submission requirements for a definitive plan.
3. Other materials: Applicants shall also include a statement indicating the proposed use and ownership of the open space, where applicable.

C. The Planning Board may conduct the public hearing for the AFRD special permit concurrently with a public hearing for the subdivision in conformity with the provisions of G.L. c. 41, Section 81K -81GG and the Subdivision Rules and Regulations.

D. Strict compliance with the requirements of these Subdivision Rules and Regulations may be waived when, in the judgment of the Board, such action is in the public interest, and not inconsistent with the Subdivision Control Law. The application for approval of a definitive plan must be accompanied by a written request for waiver of strict compliance with the Subdivision Rules and Regulations, the regulation sought to be waived, the nature and location of the waiver sought, and a statement by the Applicant's surveyor or engineer that such waiver is consistent with each of the purposes set forth in Section 1.03 of the Subdivision Rules and Regulations.

#### **6.6.13 Approval Criteria**

A. The Planning Board may grant a special permit for an AFRD application upon making the following determinations:

1. The proposed development meets the goals and purposes of AFRD.
2. The proposed development is suitable for the proposed location, and the layout of the developed areas, including buildings, roads, and utilities, conforms to the natural features of the parcel, minimizes the amount of land to be disturbed,

protects sensitive resources on site, and provides an efficient design of streets and ways and utilities.

3. The proposed development complies with the special permit standards of Section 8.4.2 of the Wellfleet Zoning By-laws.

#### **6.6.14 Common Open Space Requirements**

A. Required Open Space: AFRD areas greater than 10 acres shall provide a minimum of 25% of the site area of the parcel as permanently protected Open Space, except where reduction is allowed, as set forth in Section 6.6.14B below. Applicants are encouraged to retain natural vegetation for screening, roadway buffers, and natural resource protection to the maximum extent feasible.

B. Applicants are encouraged to include wetlands and waterbodies within the Open Space, however the amount of wetland that may count towards the Open Space requirement shall not exceed the percentage of wetland on the entire site under existing conditions. Roadway rights of way shall not count toward the area to be provided as Open Space.

C. The Planning Board may reduce the Open Space requirement for AFRD proposals with one or more of the following characteristics:

1. The number of affordable units provided exceeds 50 % of the Base Allowable Density.
2. The project site is located within a half mile (½ - mile) of Wellfleet Center Historic District or Paine Hollow Historic District.
3. More than 50% of the existing project site is previously disturbed.
4. The project site contains an historic structure(s), and the historic structure will remain in its current location or moved elsewhere on the site.
5. The project is located adjacent to Open-Space land such as the National Seashore, conservation land, wetland, or similar type Open-Spaced areas, if the layout of the AFRD benefits outweigh the Open-Space benefits.

#### **6.6.15 Permissible Uses of Open Space**

A. Purposes: Open Space shall be used solely for passive recreation or conservation purposes by residents. At least half of the required Open Space may be required by the Planning Board to be left in a natural state. The proposed use of the Open Space shall be specified in the AFRD application.

B. Infrastructure in Open Space: A minimal amount of storm-water infrastructure may be located in the Open Space area provided it is designed as Low Impact Development as defined by the Massachusetts Department of Environment Protection in its regulations and guidance and does not significantly impact the features to be preserved. If the applicant demonstrates to the satisfaction of the Planning Board that there are practical difficulties in locating required septic fields within the areas to be developed, the fields may be located in adjacent parts of the Open Space provided the Planning Board finds that such use will not be detrimental to the character, quality, or use of the open space, wetlands or waterbodies, and enhances the site plan.

#### **6.6.16 Open Space Restriction**

A. Except as provided on Section 6.6.16.B, the Open Space shall be protected with a permanent restriction. The applicant shall provide a permanent restriction or restrictions (conservation, open space or similar) in favor of a government entity, a land trust, homeowners association, or a not-for-profit organization with a mandate that includes land conservation.

B. In the case of an AFRD that is less than or equal to 10 acres with more limited Open Spaces to be used primarily by its residents, the Planning Board may accept as adequate protection the combination of homeowners' association, deed or covenant restrictions, and the conditions in the special permit decision.

#### **6.6.17 Encumbrances**

All areas to be set aside as Open Space shall be conveyed free of any mortgage interest, security interest, liens or other encumbrances.

#### **6.6.18 Design Requirements**

The location of Open Space provided through this Section 6.6 shall be consistent with the policies contained in the Local Comprehensive Plan and the Open Space and Recreation Plan, as amended from time to time and on file with the Town. The following design requirements shall apply to Open Space and lots provided through this Section 6.6, as applicable:

- A. Open Space shall be planned as large, contiguous areas whenever possible. Long thin strips or narrow areas of Open Space (less than 100' wide) shall occur only when necessary for access, as vegetated buffers along wetlands or the perimeter of the site, or as connections between Open Space areas.
- B. Open Space shall be arranged to protect valuable natural and cultural environments such as wetland buffers, unfragmented forestland and significant trees, wildlife habitat, open fields, scenic views, trails, and archeological sites and to avoid development in hazardous areas such as floodplains and steep slopes. The development plan shall take advantage of the natural topography of the parcel and cuts and fills shall be minimized.
- C. Open Space may be in more than one parcel provided that the size, shape and location of such parcels are suitable for the designated uses.
- D. Where the proposed development abuts or includes a body of water or a wetland, these areas and the 100' buffer to such areas, as stated in Article 3 of the Wellfleet Environmental Protection By-law, shall be incorporated into the Open Space. Where appropriate, reasonable access shall be provided to shorelines.
- E. The maximum number of house lots compatible with good design shall abut the Open Space and all house lots shall have reasonable physical and visual access to the Open Space through internal roads, sidewalks or paths. An exception may be made for resource areas vulnerable to trampling or other disturbance.
- F. Development along existing scenic roads and creation of new driveway openings on existing regional roadways shall be minimized.
- G. Where a proposed development abuts land held for conservation purposes, the development shall be configured to minimize adverse impacts to abutting conservation land.

#### **6.6.19 Affordability Restriction**

- A. As a condition to an AFRD special permit, the applicant shall be required to execute an affordable dwelling restriction ("Restriction") for each Affordable Dwelling Unit using DHCD's universal Affordable Housing Deed Rider and governed by the terms and conditions of the DHCD Guidelines.

All restrictions shall be for perpetuity or the longest period allowed by law. No certificate of occupancy shall be issued until the applicant has provided proof of recording of the restriction in the Registry of Deeds to the Planning Board and the Building Inspector. Local preference for Affordable Dwelling Units shall be provided to the extent allowed by DHCD Guidelines.

- B. It shall be a condition upon every special permit issued under this Section 6.6 that the applicant shall comply with any DHCD regulations under Chapter 40B of the Massachusetts General Laws and the DHCD Guidelines for qualification of the dwelling units created under this Section 6.20 towards the Town's subsidized housing inventory, including but not limited to the form of the affordable dwelling restriction and regulations concerning tenant selection and marketing, unit design standards, and income eligibility standards and maximum rent or sale price.

#### **6.6.20 Severability:**

If any provision of this Section 6.6 is held invalid by a court of competent jurisdiction, the remainder of Section 6.6 shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this Section 6.6 shall not affect the validity of the remainder of the Wellfleet Zoning By-laws.

(Request of the Planning Board).

Board of Selectmen: Reserves recommendation to town meeting 5-0

Planning Board: Recommends 5-0

Bylaw Committee:

**SUMMARY:** The proposed AFRD bylaw has been created to help create opportunities for the development of additional affordable housing units through the use of flexible dimensional regulations.

**ARTICLE 41: Zoning Bylaw Amendment.** To see if the Town will vote to amend the Zoning Bylaws by amending Section 9.3 Medical Marijuana Overlay District as follows: (Deleted language appears as ~~striketrough~~ type; proposed language appears in **boldface** type.) **(Two-thirds vote required)**

(Request of the Planning Board)

### **9.3 MARIJUANA OVERLAY DISTRICT (MOD)**

#### **9.3.1 Establishment**

The ~~Medical~~ Marijuana Overlay District (~~M~~**MOD**) is established as an overlay district, which is shown on the Zoning Map on file with the Town Clerk. Within the ~~M~~**MOD**, all requirements of the underlying district(s) remain in effect, except where these regulations provide an alternative to such requirements. If the provisions of the MOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MOD conflict with the requirements of the underlying district, the requirements of the ~~M~~**MOD** shall control. Land within the MOD may be used either for:

(1) a Registered Marijuana Dispensary (RMD), in which case the requirements set forth in this Section shall apply; ~~or~~

(2) a **Recreational Marijuana Cultivation Site, as defined herein;**

(3) a **Recreational Marijuana Establishment (RME), as defined herein;**

(4) a **Recreational Marijuana Product Manufacturer, as defined herein;**

(5) a **Recreational Marijuana Retailer (RMR) as defined herein;**

(6) a **Recreational Marijuana Testing Facility;** or

(7) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply.

### 9.3.2 Purpose

To provide for the location of RMDs and RMEs in accordance with **Chapter 55 of the Acts of 2017 and M.G.L. c.94G**, the Humanitarian Medical Use of Marijuana Act, G. L. c.94C, App. §1-1, et seq., **as amended by Chapter 55 of the Acts of 2017 and G.L. c. 94I, to be enacted pursuant to Chapter 55 of the Acts of 2017**, in locations suitable for lawful RMDs and RMEs and to minimize adverse impacts of RMDs and RMEs on adjacent properties, residential neighborhoods, historic sites, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement, security, modification and removal of RMDs and RMEs.

### 9.3.3 Definitions

**9.3.3.1** Where not expressly defined in the Zoning Bylaws, terms used in the MOD Bylaw shall be interpreted as defined in the Humanitarian Medical Use of Marijuana Act, G. L. c.94C, App. §1-1, et seq., **as amended by Chapter 55 of the Acts of 2017 and G.L. c. 94I, to be enacted pursuant to Chapter 55 of the Acts of 2017**, and the Commonwealth of Massachusetts Department of Public Health (MDPH) Regulations promulgated thereunder, 105 CMR 725.001, et seq., **M.G.L. c.94G or by regulations promulgated by the Commonwealth of Massachusetts Cannabis Control Commission (CCC)**, as they may be amended or superseded, and otherwise by their plain language.

**9.3.3.2** Registered Marijuana Dispensary (RMD) - Also known as a Medical Marijuana Treatment Center, means ~~a not-for-profit~~ an entity registered under 105 CMR 725.100 **or any superseding regulations to be promulgated by the CCC**, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana infused products (MIPs), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to a site of dispensing, cultivation, and/or preparation of marijuana, which site is expressly designated in the Certification of Registration issued by the MDPH or CCC.

**9.3.3.3** Recreational Marijuana Cultivation Site: A Recreational Marijuana Establishment licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers, as defined by G.L. c. 94G and pursuant to regulations to be promulgated by the Cannabis Control Commission.

**9.3.3.3.1** Recreational Marijuana Establishment (“RME”): A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in G.L. c.94G, §1.

**9.3.3.3.2** Recreational Marijuana Establishments for On-premises Social Consumption: Any marijuana retailer licensed to purchase marijuana and marijuana products from a recreational marijuana establishment and to sell marijuana and marijuana products on its premises to consumers for purposes of consumption of the marijuana and marijuana products on its premises either as the principal use or as an accessory or incidental use.

**9.3.3.3.3** Recreational Marijuana Product Manufacturer: An entity licensed by the Cannabis Control Commission to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

**9.3.3.3.4** Recreational Marijuana Retailer (“RMR”) - An entity licensed by the Cannabis Control Commission to purchase and deliver marijuana and marijuana products from marijuana

establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

**9.3.3.3.5 Recreational Marijuana Testing Facility:** An entity licensed by the Cannabis Control Commission to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

**9.3.3.3.5 Special Permit Granting Authority (SPGA)** – As used in this Section 9.3, the Town of Wellfleet Zoning Board of Appeals.

**9.3.3.3.6 State Law** - Collectively, G. L. c.94C, App. §1-1 et seq. and the MDPH Regulations promulgated thereunder, 105 CMR 725.001, et seq., **Chapter 55 of the Acts of 2017, G.L. c.94G, G.L. c. 94I (when enacted) and any superseding regulations promulgated by the CCC pertaining to recreational or medical marijuana dispensaries**, as they may be amended or superseded, and any successor or re-codified version of any regulation issued by an agency of the Commonwealth of Massachusetts with jurisdiction for certifying or regulating the production and/or sale of marijuana for medical **and/or recreational use**.

### **9.3.4 Location**

The ~~M~~MOD consists of certain portions of the land within the C and C-2 District, as follows:

- a) Commercial District - The land described in the Town of Wellfleet Zoning Bylaw, District Descriptions as subsections (2) and (3); and
- b) Commercial 2 District – The land described in the Town of Wellfleet Zoning Bylaw, District Descriptions as subsection (1).

**9.3.4.1** An RMD and RME may be permitted in the ~~M~~MOD pursuant to a Special Permit granted pursuant to this Section 9.3 and Subsection 8.4.2 of the Wellfleet Zoning Bylaws, **provided, however, that Recreational Marijuana Establishments for On-Premises Social Consumption, as defined herein, are expressly prohibited.**

**9.3.4.2** An RMD or an RME may not be located within **three hundred** (300) feet of the following:

- a) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;
- b) Child Care Facility;
- c) Playground;
- d) Youth Center;
- e) Public Beach or Pond; or
- f) Other facility in which minors commonly congregate, excluding the Cape Cod National Seashore and the Cape Cod Rail Trail.
- g) Notwithstanding the above, the properties separated by U.S. Route 6 from an RMD **or an RME** shall be excluded from this list of protected uses.

**9.3.4.3** The distance under this Section is measured in a straight line from the nearest point of the property line of the protected uses identified in Subsection 9.3.4.2 to the nearest point of the property line of the proposed RMD **or RME**.

**9.3.4.4** A special permit issued pursuant to this Section may, at the discretion of the SPGA, provide for reduction of the distance from protected uses pursuant to Section 9.3.4.2 by no more than twenty-five percent (25%), provided that:

- a) the Applicant demonstrates that the RMD **and RME** would otherwise be effectively prohibited within the municipality; and
- b) the Applicant demonstrates that the RMD **and RME** will employ adequate security measures to prevent diversion of marijuana to minors or those who are not qualifying patients **or customers** pursuant to State Law.

### **9.3.5 General Requirements and Conditions**

**9.3.5.1** All RMDs and RMEs shall be contained within a building or structure, except that no RMD or RME shall be located inside a building containing a residential unit, including transient housing such as motels and cottages, **or, in the case of an RMD only, the RMD shall not be located** ~~or~~ in buildings that contain the office of a medical doctor or doctor of osteopathy or other professional practitioner authorized by State Law to issue a certification for a qualifying patient for the use of marijuana.

**9.3.5.2** The hours of operation of a RMD or RME shall be set by the SPGA, but in no event shall said RMD or RME be open to the public between the hours of 8:00 PM and 8:00 AM.

**9.3.5.3** Except as specified in State Law, no smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises or grounds of any RMD or RME.

#### **9.3.5.4 Signage for RMDs and RMEs**

In addition to meeting the requirements of State Law and the Town of Wellfleet Zoning Bylaws, the following additional requirements and restrictions shall apply:

- a) A sign visible from the exterior of the building in which the RMD is located shall be displayed either by posting on the building exterior in close proximity to the entrance or by placement in a window in close proximity to the entrance with the text facing and legible from the exterior, which states: “Registration card issued by the MA Department of Public Health required,” **or “Registration card issued by the MA Cannabis Control Commission required.”** The required sign shall not exceed six (6) square feet in area, shall be easily readable, and shall not be included in the signage calculation in Subsection 9.3.5.4 b). **For an RME, a sign legible from the exterior of the building in which the RME is located shall be displayed either by posting on the building exterior in close proximity to the entrance or by placement in a window in close proximity to the entrance with the text facing and legible from the exterior, which states: “Must be 21 years or older and show identification to enter this establishment.” For a facility that is a co-located RMD and RME a sign legible from the exterior of the building in which the RMD/RME is located shall be displayed either by posting on the building exterior in close proximity to the entrance or by placement in a window in close proximity to the entrance with the text facing and legible from the exterior, which states: “If under 18 years old, must possess a Medical Use of Marijuana Program Registration Card issued by the Commonwealth of Massachusetts, and be accompanied by a personal caregiver who also possesses a Medical Use of Marijuana Program Registration Card issued by the Commonwealth of Massachusetts; if under 21 years old, but at least 18 years old, must possess a Medical Use of Marijuana Program Registration Card issued by the Commonwealth of Massachusetts.”**

- b) Exterior signage shall comply with Wellfleet Zoning Bylaws, except that:

- 1. no RMD or RME shall have a permanent or temporary freestanding accessory sign or off-premise signage;
- 2. permitted signage, excluding any state required signage, shall be limited to twelve (12) square feet in area;
- 3. in accordance with State Law, no RMD or RME external signage shall be illuminated except for a period of 30 minutes before sundown until closing.

- c) Be in accordance with all other provisions of State Law.

**9.3.5.5** Fencing and gates shall be in accordance with State Law and with all Town of Wellfleet Bylaws. To the extent practicable, fencing shall be consistent with the character of surrounding properties.

**9.3.5.6** Landscaping shall be in compliance with Wellfleet Zoning Bylaws, except that in accordance with State Law, RMDs shall maintain trees, bushes, and other exterior vegetation so that they do not allow for a person or persons to conceal themselves from sight.

**9.3.5.7** Lighting shall be designed and maintained so as to protect adjacent properties and the night sky from intrusive lighting; however, in accordance with State Law, the exterior perimeter of the RMD or RME shall be sufficiently lit to facilitate surveillance.

**9.3.5.8** Security and alarm systems for RMDs and RMEs shall be in accordance with State Law and Town of Wellfleet General Bylaws, and shall be adequate to prevent and detect diversion, theft, or loss of marijuana or unauthorized intrusion, utilizing commercial grade equipment.

**9.3.5.9** Pesticide and fertilizer storage and use shall be in accordance with State Law and with all applicable state and local statutes, bylaws, and regulations.

**9.3.5.10** Solid and liquid waste, including waste composed of or containing marijuana, finished marijuana, Marijuana-Infused Product, or byproducts of marijuana processing shall be stored, secured, managed, and disposed of in accordance with State Law and all other applicable statutes and bylaws and regulations of the Town.

**9.3.5.11** In accordance with G. L. c. 44, §53 G and regulations adopted by the Zoning Board of Appeals, the SPGA may engage, at the Applicant's expense, professional and technical consultants, including legal counsel, to assist the SPGA Board with its review of any application pursuant to this Bylaw. Failure of the applicant to pay for any such consultant review expense shall be grounds for denial of the application.

**9.3.5.12 All RMD's or RME's must only access and egress from Route 6 or ways within the MOD Overlay District**

### **9.3.6 Special Permit Procedure**

**9.3.6.1** The SPGA shall act in accordance with provisions, regulations, requirements, conditions and limitations set forth in this Section 9.3 and in accordance with Subsections 8.4.2 of the Wellfleet Zoning Bylaw, and with State Law and any other applicable Massachusetts General Laws.

**9.3.6.2** An applicant for the RMD or RME Special Permit shall file with the Wellfleet Town Clerk all required forms, plans and supporting documentation along with an original and twelve (12) copies and required fees. The Town Clerk shall stamp the application with the date received and shall immediately notify the SPGA of a submitted application packet.

The SPGA may refer any application pursuant to this Bylaw for review by other boards, departments or officers as it deems appropriate, including, but not limited to the Inspector of Buildings, Fire Department, Planning Board, Police Department, Board of Health, the Conservation Commission, the Department of Public Works. Such boards, departments or officers shall review the application and shall submit their written recommendations, if any, to the referring authority within 35 days of receipt of referral of the application, or the application shall be deemed to be unopposed.

All plans and maps shall be prepared, stamped and signed by the appropriate registered design professional licensed to practice in the Commonwealth of Massachusetts, at a scale not greater than one-inch equals thirty feet (1" = 30'). Site plans shall include North arrow and locus map.

Applications shall include all additional materials and fees as required by the SPGA, including the following:

- a) Twelve (12) copies of the Applicant's application to and Certificate of Registration as an RMD received from the MDPH or **twelve (12) copies of the Applicant's application to the CCC**;
- b) a single copy of all required licenses and permits issued to the Applicant by the Commonwealth of Massachusetts and any of its agencies for the RMD or RME;
- c) the name and address of each owner of any interest in the RMD or RME or the property on which it is proposed to be located;
- d) If the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If one or more of the above are entities rather than persons, the Applicant must disclose the identity of the owners of such entities until the disclosure contains the names of individuals;
- e) evidence of the Applicant's ownership of or right to use and control the site of the RMD or RME for the RMD or RME, as applicable, such as a deed or lease; for any property located within the

Cape Cod National Seashore (CCNS), a copy of the notice sent by registered mail, return receipt requested, to the Superintendent of the CCNS.

f) a detailed floor plan of the premises of the proposed RMD or RME that identifies the square footage available and describes the functional areas of the RMD or RME, including areas for the preparation of any MIP;

g) detailed site plans that include the following information:

1. Compliance with the requirements in 6.3.13a (Other Uses) of the Wellfleet Zoning Bylaws for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this Bylaw, to the extent not in conflict with any term of the registration of the RMD or RME;
  2. Provision for convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;
  3. Provision for convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;
  4. Analysis of the adequacy of the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;
  5. Proposed building elevations; design and appearance of structures, signs, screening and landscaping; and
  6. Provisions for adequate water supply, septic, surface and subsurface drainage and light;
- h) a description of the security measures, including but not limited to lighting, fencing, gates, and employee security policies, approved by MDPH or CCC for the RMD or RME, as applicable;
- i) a copy of emergency procedures, including a disaster plan with procedures to be followed in case of fire or other emergencies, approved by MDPH or CCC for the RMD or RME, as applicable;
- j) a copy of the policies and procedures for patient or personal caregiver home-delivery approved by MDPH or CCC for the RMD or RME, as applicable;
- k) a copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between RMDs approved by MDPH or CCC or RME, as applicable;
- l) a copy of proposed waste disposal procedures;
- m) proof of liability insurance that is in accordance with 105 CMR 725.105(Q) or any applicable regulations promulgated by the CCC;
- n) a description of proposed financial surety to satisfy the requirements of Subsection 9.3.11.2; and
- o) any waivers from MDPH or the CCC regulations issued for the RMD or RME, as applicable.

**9.3.6.3** After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and departments, the SPGA shall determine whether the application meets the standards, purpose and intent of §9.3 and the standards and conditions of §8.4.2 generally applicable to special permits, and if so determined, may approve the special permit with conditions consistent with this Bylaw.

### **9.3.7 Special Permit Conditions on RMDs and RMEs**

The SPGA may impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect groundwater quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this Section 9.3 and the Wellfleet Zoning Bylaws. In addition to any specific conditions applicable to the Applicant's RMD or RME, a Special Permit granted under this Bylaw shall include the following general conditions:

- a) Hours of operation, including dispatch of home deliveries.
- b) The permit holder shall file a copy of any Incident Report required under State Law with the Inspector of Buildings and the SPGA within 24 hours of creation the incident by the RMD or RME.

Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.

c) The permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by MDPH, CCC or the Division of Administrative Law Appeals, as applicable, regarding the RMD or RME with the Inspector of Buildings and SPGA within 48 hours of receipt by the RMD or RME.

d) Each RMD or RME permitted under this Bylaw shall as a condition of its Special Permit file an annual report with the SPGA no later than January 31, providing a copy of all current applicable state permits, licenses, and registrations for the RMD, RME, and/or its owners, certificate of liability insurance that is in accordance with State Law and demonstrate continued compliance with the conditions of the Special Permit.

e) The permit holder shall provide to the Inspector of Buildings and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.

f) The Special Permit shall be limited to the current Applicant and shall lapse if the permit holder ceases operating the RMD or RME.

g) The Special Permit shall lapse upon the expiration or termination of the Applicant's registration by MDPH or the CCC.

h) The permit holder shall notify the Inspector of Buildings and SPGA in writing within 48 hours of the cessation of operation of the RMD or RME or the expiration or termination of the permit holder's registration with MDPH or the CCC.

i) As-Built conditions, post-construction, shall be submitted to the Inspector of Buildings prior to issuance of an Occupancy Permit. Any changes or subsequent alterations to previously filed As Built conditions shall be submitted to the Inspector of Buildings upon completion of work.

### **9.3.8 Off-site Cultivation as Authorized by RMD Certificate of Registration or License Issued by Cannabis Control Commission**

In the case of cultivation of marijuana at a site other than the Dispensary, **or in the case of a Recreational Marijuana Cultivation Site**, where, 1.) the Certificate of Registration or License issued by the CCC, as applicable, identifies the cultivation site, and 2.) the cultivation site meets the requirements of G. L. c.40A, §3 for exemption from the use restriction in the zoning district in which the cultivation site is located, the cultivation of marijuana at such a site shall not require an additional Special Permit pursuant to Subsections 9.3.6 and 9.3.7; but shall be considered within the area subject to the conditions imposed on the RMD or **Recreational Marijuana Cultivation Site** special permit.

### **9.3.9 Prohibition Against Nuisances**

No use shall be allowed in the ~~MMOD~~ which creates a nuisance, including loitering, to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

#### **9.3.9.1 Prohibited Uses**

**Recreational marijuana establishments for on-premises social consumption, as defined herein, are prohibited**

#### **9.3.10 Modification and Alteration**

All modification, remodeling, expansion, reduction, or other physical, non-cosmetic alteration of an RMD or RME made after issuance of the Special Permit shall require approval by the SPGA as provided in this Section 9.3

### **9.3.11 Abandonment or Discontinuance of Use**

9.3.11.1 An RMD or RME shall be required to remove all material, including plants, products, waste, equipment and other paraphernalia:

- a) prior to surrendering its state issued licenses or permits; or
- b) within six months of ceasing operations, whichever comes first; and
- c) in accordance with State Law and all other applicable federal, state, and local requirements.

9.3.11.2 The SPGA shall require the Applicant to post a bond at the time of construction in an amount adequate to pay the costs of removal of the RMD or RME in the event the Town must remove the RMD or RME. The value of the bond shall be based upon the ability to completely remove all the items noted in 9.3.11.1 and properly clean the RMD or RME at prevailing wages. The value of the bond shall be determined based upon the Applicant's supporting information provided to the SPGA, consisting of three (3) written bids to meet the noted requirements. Use of consultants by the SPGA may be required at the expense of the applicant when evaluating or comparing the bids. An incentive factor of 1.5 shall be applied to all bonds to ensure compliance and adequate funds for the town to remove the RMD or RME at prevailing wages. Notwithstanding the above, the bond amount is subject to review by the SPGA every three (3) years.

*Further, that the Town vote to amend Section II, 2.1 Definitions by adding, in alphabetical order, the following new definitions:*

**Recreational Marijuana Cultivation Site:** A Recreational Marijuana Establishment (RME) licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers, as defined by G.L. c. 94G and pursuant to regulations to be promulgated by the Cannabis Control Commission.

**Recreational Marijuana Establishment (RME):** A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in G.L. c.94G, §1.

**Recreational Marijuana Establishments for On-premises Social Consumption:** Any marijuana retailer licensed to purchase marijuana and marijuana products from a recreational marijuana establishment and to sell marijuana and marijuana products on its premises to consumers for purposes of consumption of the marijuana and marijuana products on its premises either as the principal use or as an accessory or incidental use.

**Recreational Marijuana Product Manufacturer:** An entity licensed by the Cannabis Control Commission to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

**Recreational Marijuana Retailer (RMR):** An entity licensed by the Cannabis Control Commission to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

**Recreational Marijuana Testing Facility: An entity licensed by the Cannabis Control Commission to test marijuana and marijuana products, including certification for potency and the presence of contaminants**

*And further, that the Town vote to amend Section 5.3, Use Regulations, by amending the table under sub-heading Section 5.3.2 Commercial, by adding the following new uses in alphabetical order as uses allowed by Special Permit from the Zoning Board of Appeals and by changing footnote 7 for said uses indicating that such uses are allowed in the Marijuana Overlay District in the C and C2 Zoning Districts as allowed by Section 6.35 of this Zoning By-law, such that the amended table shall state:*

<b>5.3.2 Commercial</b>	<b>CD</b>	<b>R1</b>	<b>R2</b>	<b>NSP</b>	<b>C</b>	<b>C2</b>
<b>Recreational Marijuana Cultivation Site</b>	O	O	O	O	A7	A7
<b>Registered Marijuana Dispensary (RMD)</b>	O	O	O	O	A6	A7
<b>Recreational Marijuana Establishment</b>	O	O	O	O	A6	O
<b>Recreational Marijuana Establishments for On-Premises Social Consumption</b>	O	O	O	O	O	O
<b>Recreational Marijuana Product Manufacturer</b>	O	O	O	O	A7	A7
<b>Recreational Marijuana Retailer</b>	O	O	O	O	A6	O
<b>Recreational Marijuana Testing Facility</b>	O	O	O	O	A7	A7

**Footnote 6:** Use authorized under special permits in the Marijuana Overlay District in the C Zoning District as provided for in Section 9.3 and as provided for in Section 8.4.2 of these Zoning By-laws.

**Footnote 7:** Use authorized under Special Permit in the Marijuana Overlay District in the C and C2 zoning districts pursuant to Section 9.3 and Section 8.4.2 of these Zoning By-laws, or take any other action related thereto.

Board of Selectmen: Reserves recommendation to town meeting 5-0  
Planning Board: Recommends 5-0  
Bylaw Committee:

**SUMMARY:** This Article will help bring the present Zoning Bylaw Regulating Medical Marijuana into conformity with the new State Laws, as well as regulating Recreational Sales and Use of marijuana: cultivation, manufacturing, testing, and the “on premises” social consumption of marijuana. All uses are restricted to the existing Marijuana Overlay District.

**ARTICLE 42:** Zoning Bylaw Amendment. To see if the Town will vote to amend the Zoning Bylaws by amending Article X Large-Scale Ground-Mounted Solar Photovoltaic Installations, section 8.6 as follows: (Deleted language appears as ~~striketrough~~ type; proposed language appears in **boldface** type.)  
**(Two-thirds vote required)**

10.8.6 Height

Solar photovoltaic arrays shall not exceed **ten (10) ~~six (6)~~** feet in height off the ground at their tallest orientation **as measured at the highest point of the ground under the array**. Accessory structures to LSGMSPI shall be subject to height requirements set in section 10.7 of this bylaw.

(Request of the Planning Board)

Board of Selectmen: Reserves recommendation to town meeting 5-0

Planning Board: Recommends 5-0

Bylaw Committee:

**SUMMARY:** The request to increase the height in the bylaw is being requested to provide for greater flexibility on the capped landfill site for the development of a solar array project that the Town is soliciting through a competitive RFP process. The increase in height will allow for more solar panels to be placed on the site thus producing enough electricity to cover nearly all of the Town’s total energy use.

**ARTICLE 43: Zoning Bylaw Amendment — Petitioned Article**

Food Trucks. To see if the Town will vote to amend the Zoning Bylaws by amending Section II, Section 2. I, Definitions and Section V, Section 5.3, Use Regulations by insetting the language below, in alphabetical order, where appropriate, or take any other action related thereto.

***Two-thirds vote required.***

Section II Definitions

Section 2. 1

**Food Truck** — A readily movable, non-motorized trailer or cart or a motorized wheeled vehicle that is designed and equipped to cook, prepare, and/or serve food for retail sale while parked on land other than a public or private street, and shall include any food truck, food cart, canteen truck, catering truck, breakfast truck, lunch truck, lunch wagon, or any other mobile food vehicle. All Food Trucks must be registered with the Massachusetts Registry of Motor Vehicles, as required. The following Food Truck uses do not require a special permit:

- a. A Food Truck operating at a special event approved by the Board of Selectmen, such as Oysterfest, a carnival or similar event;
- b. A Food Truck operating as an accessory use to an outdoor municipal or governmental recreational use, including but not limited to public beaches, municipal playing fields or similar use; and
- c. A Food Truck catering a private event in any zoning district, which shall remain on the property for a period not to exceed 24-hours.

Section 5.3.2 Use Regulations

<b>5.3.2 Commercial</b>	<b>CD</b>	<b>R1</b>	<b>R2</b>	<b>NSP</b>	<b>C</b>	<b>C2</b>
Food Truck	A	O	O	O	A	A*

\*only C2 parcels that are contiguous to Route 6; food truck traffic must use its access and egress on route 6 even if parcel has alternative access.

(Printed Verbatim as Submitted and Required - Petitioned Article)

Board of Selectmen: Reserves recommendation to town meeting 5-0

Planning Board: Does not recommend 5-0

**SUMMARY:** The appropriate use of land is regulated under the Town of Wellfleet Zoning By-Laws (WZBL). Inserting the language above into the WZBL provides a clear statement of where land may be used for Food Trucks. Food Trucks operating on land other than public or private streets will be an allowed land use by Special Permit in the Central District (CD). Commercial (C) and Commercial (C2) parcels contiguous to Route 6) Zoning Districts, where similar uses (i.e. retail businesses and food establishments) are already permitted. Certain Food Truck uses have been exempted to 1) allow the Town of Wellfleet to continue licensing Food Trucks to operate on public land under certain circumstances, and 2) permit Food Trucks to cater private events in any zoning district. The language of this article is identical to the Planning Board's language except for the limited inclusion of C2.

**ARTICLE 44: Zoning Bylaw Amendment – Food Trucks.** To see if the Town will vote to amend the Zoning Bylaws by amending Section II, Section 2.1, Definitions or take any other action related thereto. (Deleted language appears as ~~struckthrough~~ type; proposed language appears in **bold** type. **(Two-thirds vote required)**)

Section II Definitions  
Section 2.1

**Food Truck** – A readily movable, non-motorized trailer or cart or a motorized wheeled vehicle that is designed and equipped to cook, prepare, and/or serve food for retail sale while parked on land other than a public or private street, and shall include any food truck, food cart, canteen truck, catering truck, breakfast truck, lunch truck, lunch wagon, or any other mobile food vehicle. All Food Trucks must be registered with the Massachusetts Registry of Motor Vehicles, as required. The following Food Truck uses are exempt from this definition and do not require a special permit:

- A Food Truck operating at a special event approved by the Board of Selectmen, such as Oysterfest, a carnival or similar event;
- A Food Truck operating as an accessory use to an outdoor municipal or governmental recreational use, including but not limited to public beaches, municipal playing fields or similar use; and
- A Food Truck catering a private event in any zoning district, which shall remain on the property for a period not to exceed 24-hours.

(Request of the Planning Board)

Board of Selectmen: Reserves recommendation to town meeting

Planning Board: Recommends 5-0

Bylaw Committee:

**ARTICLE 45 : Zoning Bylaw Amendment – Section 5.3.2 Use Regulations.** To see if the Town will vote to amend the Zoning Bylaws by amending Section V, Section 5.3, Use Regulations by inserting the language below, in alphabetical order, where appropriate, or take any other action related thereto. (Deleted language appears as ~~struckthrough~~ type; proposed language appears in **bold** type. **(Two-thirds vote required)**)

Section 5.3.2 Use Regulations

<b>5.3.2 Commercial</b>	<b>CD</b>	<b>R1</b>	<b>R2</b>	<b>NSP</b>	<b>C</b>	<b>C2</b>
Food Truck	A	O	O	O	A	O

(Request of the Planning Board)

Board of Selectmen: Reserves recommendation to town meeting

Planning Board: Recommends 5-0

Bylaw Committee:

**SUMMARY:** The appropriate use of land is regulated under the Town of Wellfleet Zoning By-Laws (WZBL). As per WZBL Section 5.2, uses not listed in WZBL Section 5.3 Use Regulations are prohibited unless the Board of Appeals "...determines that the use closely resembles in its neighborhood impact(s) a use listed as permitted or authorized under special permit, in the same zoning district." Inserting the language above into the WZBL provides clear statement of where land may be used for Food Trucks. Food Trucks operating on land other than public or private streets will be an allowed land use by Special Permit in the Central (CD) and Commercial (C) Zoning Districts, where similar uses (i.e. retail businesses and food establishments) are already permitted. Certain Food Truck uses have been exempted to 1) allow the Town of Wellfleet to continue licensing Food Trucks to operate on public land under certain circumstances, and 2) permit Food Trucks to cater private events in any zoning district.

## **SECTION V: DISPOSITION OF TOWN PROPERTY ARTICLES**

**ARTICLE 46:** Disposition of Town Owned Property – 0 West Main Street. To see if the Town will vote pursuant to Article III, Section 7 of the Town Bylaws to transfer the care, custody, management and control from the tax title custodian of a parcel of land at 0 West Main Street, Parcel 14-222-0, and shown in a survey plan, entitled “Plan of Land in Wellfleet, Made for George D. And & Gail P. Baquis,” dated April 1989, prepared by Slade Associates, Inc., recorded with the Barnstable County Registry of Deeds in Book 459, Page 61 to the Board of Selectmen for the purpose of conveyance to an abutting property owner, and further authorize the Board of Selectmen to reserve a drainage easement thereon or do or act anything thereon.

***Two-thirds vote required.***

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 4-0.  
Finance Committee: Recommends 6-0.

**SUMMARY:** This Article authorizes the Board of Selectmen to convey a small parcel of land of unknown ownership by giving a release deed to the abutter which merely states that the Town conveys any interest it has in the property (which may be no interest) to the abutter.

**ARTICLE 47:** Easement for Eversource to install transformer. To see if the Town will vote to convey an easement to Eversource for the installation of an additional transformer in the rear parking lot of Town Hall or do or act anything thereon. The request is for an easement on Town-owned property, being Assessor’s Map 15, Parcel 52. ***Two-thirds vote required.***

Board of Selectmen: Recommends 4-0.

**SUMMARY:** This easement will allow Eversource to add an additional transformer to the downtown area which will help to alleviate power outages in certain areas. When power is out to certain areas Eversource will then have the ability to re-route power distribution and reduce the number of residents suffering power outages.

**ARTICLE 48:** Paine Hollow affordable housing project housekeeping. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, a fee interest in the land, and any improvements thereon, located at 120 Paine Hollow Road, containing 4.89 acres, more or less, being Map 29, Lot 300 (formerly Map 202-24, Lot 68), as shown on a plan entitled “Sketch Plan showing land at Assessors Map 29, Parcel 300 Scale: 1”=100’ on file with the Town Clerk, and to authorize the Board of Selectmen to sign all documents, including but not limited to an order of taking, and to take all other actions necessary or appropriate to carry out this vote; or take any other action relative thereto. ***Two-thirds vote required.***

(Requested by Board of Selectmen)

Board of Selectmen: Recommends 4-0.

**SUMMARY:** This is a housekeeping article to clear title to property mentioned above. This warrant article authorizes the Board of Selectmen to acquire the parcel, through eminent

domain, to confirm title in the entirety of the property. Legal counsel's opinion is that the taking would be against the Town only.

**ARTICLE 49:** Septic System Easement for 15 Harding Lane. To see if the Town will vote to convey an easement for operation, maintenance, repair and replacement of an existing septic system leach pit shown as "Proposed Leach Pit" on a plan entitled in part: "Site and Sewage Plan prepared for Earl R. Harding, Jr." which plan is dated April 19, 1994 and prepared by FELCO, INC, said easement to be located on Town-owned property, being Assessor's Map 15, Parcel 52, for the benefit of 15 Harding Lane, being Map 15, Parcel 45, or do or act anything thereon. ***Majority vote required.***

(Requested by Board of Selectmen)

Board of Selectmen: Recommends 4-1  
Open Space Committee: Recommends  
Board of Health: Recommends  
Planning Board: Recommends  
Conservation Commission: Recommends  
Natural Resources Advisory Board: Recommends

**SUMMARY:** This easement is required to provide an easement for the maintenance and repair of an existing septic system that serves private property, i.e. 15 Harding Lane and is located on Town land.

## **SECTION VI: UNCLASSIFIED ARTICLES**

**ARTICLE 50:** To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 40U, for the purpose of designating a Municipal Hearing Officer to conduct hearings with respect to alleged bylaw and code violations, or do or act anything thereon.

(Requested by the Board of Selectmen)

Board of Selectmen: Recommends 5-0.

**Summary:** This statute will allow the Town to handle non-criminal dispositions ("tickets") in a similar manner to how parking tickets are handled.

**ARTICLE 51:** Approval of Wellfleet Housing Needs Assessment and Action Plan (appendix F). To see if the Town will vote to accept the Wellfleet Housing Needs Assessment and Action Plan as required under Article 4, section 14 of the Town's General Bylaws or do or act anything thereon.

***Two-thirds vote required.***

(Requested by the Housing Authority)

Board of Selectmen: Recommends 5-0.  
Charter Review Committee: Recommends 0-0.

**SUMMARY:** The Wellfleet Housing Needs Assessment and Action Plan was created by the Wellfleet Housing Authority and Wellfleet Housing Partnership. The Plan will be submitted to the State of Massachusetts. The Town's bylaws require that any policy or management plan

being submitted for Regional or State certification be approved by a two-thirds vote at Town meeting. A summary of the plan is in Appendix F and the full plan is available on the Town's web site.

**ARTICLE 52: Room Occupancy Tax.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation, printed below, authorizing the Town to impose a room occupancy tax on seasonal rentals not currently subject to such tax; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or do or act anything thereon.

An Act Relative to the Application of the Local Option Room Occupancy Excise Tax to Seasonal Rental Properties in the Town of Wellfleet.

Section 1. Notwithstanding the provisions of any general or special law to the contrary, in addition to the authority to impose a local excise tax upon any transfer of occupancy of any room or rooms as may be set forth in and authorized by G. L. c. 64G, §3A or other law, as the same may be amended from time to time, the Town of Wellfleet shall, commencing on the first day of the fiscal year that begins after the effective date of this Act, be authorized to impose a local excise tax upon the transfer of occupancy of any room in a seasonal rental property or other transient accommodations located within said Town by any operator at the rate of up to but not exceeding five (5) percent of the total amount of rent of each such occupancy.

Section 2. For the purpose of this chapter, all terms used herein shall, unless the context requires otherwise, have the same meanings as set forth in G. L. c. 64G, §1 and as follows:

"Occupancy", the use or possession, or the right to the use or possession of any room or rooms in a bed and breakfast establishment, bed and breakfast home, lodging house, motel, seasonal rental property or other transient accommodation designed and normally used for sleeping and living purposes, or the right to the use or possession of the furnishings or the services and accommodations, including breakfast in a bed and breakfast establishment or bed and breakfast home, accompanying the use and possession of such room or rooms, for a period of ninety consecutive calendar days or less, regardless of whether such use and possession is as a lessee, tenant, guest, or licensee.

"Seasonal rental property or other transient accommodations" shall mean any bed and breakfast home, as defined by G. L. c. 64G, §1 and any residential or commercial dwelling, dwelling unit or part thereof, unit of a condominium dwelling as defined by G. L. c. 183A, or time-share as defined by G. L. c. 183B, used for the lodging of guests or invitees in exchange for rent.

Section 3. No excise shall be imposed upon for the transfer of occupancy of any room in a seasonal rental property or other transient accommodations if the total amount of rent is less than fifteen dollars per day or if the accommodation, other than a bed and breakfast home, is exempt under the provisions of G. L. c. 64G, §2.

Section 4. All operators of seasonal rental properties or other transient accommodations shall be responsible for assessing, collecting, reporting, and paying such excise tax as set forth in G. L. c. 64G, §§3-6, 7A and shall be liable in the same manner as operators in G. L. c. 64G, §7B.

Section 5. This Act shall take effect upon its passage.

Board of Selectmen: recommends 5-0.

Finance Committee: recommends 6-0.

**SUMMARY:** Renews previous petition voted at the 2015 and 2017 Annual Town Meeting which has not been acted upon by the State Legislature. The petition would make vacation rentals subject to the same rooms tax as is currently paid by hotels and motels.

## **SECTION VII: STANDARD ANNUAL ARTICLES**

**ARTICLE 53:** To see if the Town will vote to authorize the Town Administrator or his designee to dispose of the following articles of personal property by trade in or sale, or do or act anything thereon.

None at time of printing.

Board of Selectmen: Recommends 4-0.

**SUMMARY:** This Article authorizes the Town Administrator or his designee to dispose of surplus/outdated supplies and equipment over \$1,500 in value during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, as appropriate. Any credit for trade in value will be applied against the purchase of the replacement vehicle.

**ARTICLE 54:** To see if the Town will vote in accordance with G. L. c. 41, §38 to authorize the Town Collector to use all means for collecting taxes, which the Treasurer may use when appointed Collector, or do or act anything thereon.

Board of Selectmen: Recommends 5-0.

**SUMMARY:** This Article authorizes the Town Collector when appointed to use all pertinent sections of the Massachusetts General Laws to collect taxes due.

**ARTICLE 55:** To see if the Town will vote to assume liability in the manner provided by G. L. c. 91, §29 and 29A, as most recently amended, for damage that may be incurred for work to be performed by the Department of Environmental Protection of Massachusetts for improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, excluding the Herring River and Herring River Dike, in accordance with G. L. c. 91, §11, and to authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or do or act anything thereon.

Board of Selectmen: Recommends 5-0.

**SUMMARY:** The Commonwealth requires that the Town annually assume all liability for damages that may occur when work is performed by the Massachusetts Department Environmental Management within tidal and non-tidal waterways within the Town.

**ARTICLE 56:** To see if the Town will vote pursuant to the provisions of G. L. c. 71, §16B, to reallocate the sum of the Town's required local contributions to the Nauset Regional School District in accordance with the Nauset Regional School District Agreement, rather than according to the formula of the Education Reform Act, so-called, for fiscal year 2020, or do or act anything thereon.

Board of Selectmen: Recommends 5-0.

**SUMMARY:** This annual request would apportion the operating budget of the Nauset Regional School District on a per pupil basis, rather than the Education Reform Act Formula. The Article will apportion the Nauset Regional School District Assessment for Fiscal 2020 to the four-member Towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four Towns establishing the Nauset Regional School District and has been applied in each of the past fifteen years by Town Meeting vote.

### **SECTION VIII: PETITIONED ARTICLES**

**ARTICLE 57:** Town Hall Lawn. To see if the Town will vote to for the petitioned article as described below:

-In Spring 2017 our Select Board held discussions and a public meeting was held at COA discussing a proposed PLAN by the volunteer Arbor Committee for a re-design of our Town Hall Lawn – Our Public Commons. Ultimately the decision was made to accept the proposed PLAN of the self-appointed Arbor Committee prior to the public information meeting at COA.

-Among other important proposals...this PLAN directs the TOWN to CUT DOWN THE TWO ELDER SPRUCE TREES that have graced the front of our Town Hall since earlier in the 20<sup>th</sup> Century.

-The Undersigned request an opportunity to VOTE at the Wellfleet Spring Town Meeting -2018 – as to whether a majority of our PUBLIC SENTIMENT agrees that these two venerable trees should be removed OR replaced....or whether this decision might be re-considered. We feel that this is an important Wellfleet Aesthetic Decision – a Quality-of-Life-in-Town decision – that affects us ALL....and should be discussed and voted upon at our TOWN Meeting.(By Petition)

AYE – for Re-consideration of the Plan – save the Spruce trees....

No....the proposed Plan should NOT be reconsidered – The spruce trees should be cut down.

(Printed Verbatim as Submitted and Required - Petitioned Article)

Board of Selectmen: Does Not Recommend 5-0

**ARTICLE 58:** Leasing of Town owned beach parking lots. To see if the Town will vote to adopt the following non-binding vote of public sentiment:

**Require a town meeting vote for any leasing of town owned beach parking lots from hence forward. This vote will supersede the right of the BOS and Town Admin defined in Chapter 40 Section 3 of MA General Laws which allows leasing of public property for up to 30 years without Town meeting vote!**

(Printed Verbatim as Submitted and Required - Petitioned Article)

Board of Selectmen: Does Not Recommend 5-0

### **SECTION IX: STANDARD CLOSING ARTICLES**

**ARTICLE 59:** To hear reports of the Selectmen, Town Officers, and all other Committees and to act thereon, or do or act anything thereon.

Board of Selectmen: Recommends 5-0

**ARTICLE 60:** To act on any other business that may legally come before the meeting.

Board of Selectmen: Recommends 5-0

**SUMMARY:** Moderator's appointments are made under this article.

**ANNUAL TOWN ELECTION WARRANT**

Monday, April 30, 2018

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET SENIOR CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Monday the 30<sup>th</sup> day of April, 2018, between twelve o'clock noon and seven o'clock p.m.**, then and there to vote for the election of the following Town officers: one Moderator for one year; two for Board of Selectmen for three years; two for the Wellfleet Elementary School Committee for three years; two for the Board of Library Trustees for three years; one for the Cemetery Commission for three years; and one for the Housing Authority for five years. Also, to vote on the following questions:

**Question 1:**

Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Cape Cod Regional Technical School District for the purpose of paying costs of designing, constructing, originally equipping and furnishing a new District High School to be located at 351 Pleasant Lake Avenue in Harwich, including the payment of all costs incidental or related thereto?

**Question 2:** Shall the Town of Wellfleet be allowed to assess an additional \$150,000 in real estate and personal property taxes for the purpose of funding a Water Resource Director position for the fiscal year beginning July first, 2018?

**2018 ANNUAL TOWN MEETING WARRANT &**

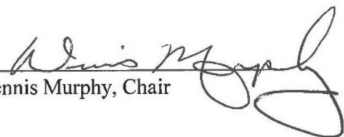
**2018 ANNUAL TOWN ELECTION WARRANT**

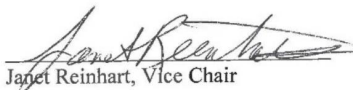
And you are hereby directed to serve these warrants by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meetings.

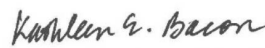
Hereof fail not and make due return of these warrants with your doings thereon, to the Town Clerk, at the time and place of said meetings.

Given under our hands this 20<sup>th</sup> day of March, 2018.

Wellfleet Board of Selectmen

  
Dennis Murphy, Chair

  
Janet Reinhart, Vice Chair

  
Kathleen Bacon, Clerk

  
Helen Miranda Wilson, Member

  
Jerry Houk, Member

Constable's Return of Service

I have served the foregoing warrants by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet and by delivering to the Town Administrator printed copies of the Warrant of a number not less than the number of registered voters in the Town on 3/28/18, which is at least fourteen (14) days before the date of said meeting, as within directed.

Date: 3/28/18

Constable: 

**APPENDIX A & B**  
**ARTICLES 1 & 3**  
**FY 2019 OPERATING & CAPITAL BUDGETS SUMMARY**

The Fiscal Year 2019 Operating Budget generally provides for the continuation of all services delivered during the previous fiscal year. A breakdown of the entire budget showing expenditures requiring Town Meeting approval and revenue estimates follows.

APPROPRIATIONS	FY2016	FY2017	FY2018	FY2019
Operating Budget	\$15,903,219	\$16,639,217	\$17,946,134	\$18,252,990
Capital Debt Service	\$1,270,180	\$1,546,368	\$1,820,602	\$1,828,966
Capital Expenditures	\$625,514	\$624,248	\$826,276	\$670,267
Articles (estimated)	\$1,023,749	\$824,024	\$540,158	\$572,517
Other: Overlay, Cherry Sheet	\$579,459	\$510,078	\$510,740	\$516,476
<b>TOTAL:</b>	<b>\$19,402,121</b>	<b>\$20,169,660</b>	<b>\$21,643,910</b>	<b>\$21,841,216</b>

**FUNDING SOURCES**

Allowable Tax Levy	\$17,693,404
Receipts Reserved	\$ 1,775,500
<u>Other Local Receipts, Chapter 90, etc.</u>	<u>\$ 2,372,312</u>
<b>Total</b>	<b>\$21,841,216</b>

The FY 2019 operating budget as presented in appendix A has increased 1.71% and total Town expenditures have increased 2.0%. A 0.78% drop in our Education budget contributed to the lower than usual budget increase as did a smaller health insurance premium hike of 6% as compared to 11% in FY 2018.

Not included in the funding sources are the following Proposition 2 ½ overrides:

Article 28	Water Resources Director	\$150,000
------------	--------------------------	-----------

The Capital Budget in article 3 includes debt service (principal and interest payments due during the fiscal year on outstanding debt) and capital expenditures which do not require borrowing.

**OPERATING BUDGET****FISCAL YEAR 2019****APPENDIX A**

APPEN

DIX A

		FY 17	FY 18	FY 19	FY 19	FY 19	FY 19
		Actual	Budget	Dept Head	Town Admin	FinCom	Selectmen
GENERAL GOVERNMENT							
114 - MODERATOR							
	Salaries & Wages	200	200	200	200	200	200
	Operating Expenses	0	225	225	400	400	400
	Total	200	425	425	425	425	425
115 - CONSTABLES							
	Salaries & Wages	50	100	100	100	100	100
	Total	50	100	100	100	100	100
121 - AUDIT							
	Operating Expenses	21,900	22,500	22,500	22,500	22,500	22,500
	Total	21,900	22,500	22,500	22,500	22,500	22,500
122 - SELECTMEN							
	Salaries & Wages	3,163	5,000	5,000	5,000	5,000	5,000
	Operating Expenses	1,044	4,370	4,370	4,370	4,370	4,370
	Total	4,207	9,370	9,370	9,370	9,370	9,370
123 - TOWN ADMINISTRATOR							
	Salaries & Wages	187,530	203,200	224,646	224,646	224,646	224,646
	Operating Expenses	15,943	12,925	12,475	12,475	12,475	12,475
	Total	203,473	216,125	237,121	237,121	237,121	237,121
124 - GENERAL ADMINISTRATION							
	Salaries & Wages	118,200	127,309	124,209	124,209	124,209	124,209
	Operating Expenses	23,698	19,593	21,700	21,700	21,700	21,700
	Total	141,898	146,902	145,909	145,909	145,909	145,909
131 - FINANCE COMMITTEE							
	Operating Expenses	245	275	300	300	300	300
	Total	245	275	300	300	300	300
132 - RESERVE FUND							
	TRANSFERS	22,000	83,000	85,075	85,075	85,075	85,075
	Total	22,000	83,000	85,075	85,075	85,075	85,075
135 - TOWN ACCOUNTANT							
	Salaries & Wages	189,776	159,106	139,500	139,500	139,500	139,500
	Operating Expenses	9,699	9,650	10,390	10,390	10,390	10,390
	Total	199,475	168,756	149,890	149,890	149,890	149,890
141 - ASSESSOR's OFFICE							
	Salaries & Wages	114,883	119,207	122,961	122,961	122,961	122,961
	Operating Expenses	50,170	47,950	47,950	47,950	47,950	47,950
	Total	165,053	167,157	170,911	170,911	170,911	170,911
145 - TREASURER/COLLECTOR							
	Salaries & Wages	195,426	201,694	173,693	173,693	173,693	173,693
	Operating Expenses	29,604	40,430	43,620	43,620	43,620	43,620
	Total	225,030	242,124	217,313	217,313	217,313	217,313

OPERATING BUDGET  
FISCAL YEAR 2019

APPENDIX A

	FY 17 Actual	FY 18 Budget	FY 19 Dept Head	FY 19 Town Admin	FY 19 FinCom	FY 19 Selectmen
<b>151 - LEGAL SERVICES</b>						
Operating Expenses	106,839	101,300	103,300	103,300	103,300	103,300
Total	106,839	101,300	103,300	103,300	103,300	103,300
<b>153 - COMPUTERIZATION</b>						
Operating Expenses	149,003	157,933	157,933	157,933	157,933	157,933
Total	149,003	157,933	157,933	157,933	157,933	157,933
<b>158 - TAX TITLE</b>						
Operating Expenses	0	11,000	11,000	11,000	11,000	11,000
Total	0	11,000	11,000	11,000	11,000	11,000
<b>161 - TOWN CLERK</b>						
Salaries & Wages	63,578	69,000	71,040	71,040	71,040	71,040
Operating Expenses	3,562	7,574	13,194	13,194	13,194	13,194
Total	67,140	76,574	84,234	84,234	84,234	84,234
<b>162 - ELECTIONS/REGISTRATION</b>						
Salaries & Wages	4,970	3,550	5,320	5,320	5,320	5,320
Operating Expenses	6,054	4,500	6,184	6,184	6,184	6,184
Total	11,024	8,050	11,504	11,504	11,504	11,504
<b>171 - CONSERVATION COMMISSION</b>						
Operating Expenses	1,874	3,630	3,630	3,630	3,630	3,630
Total	1,874	3,630	3,630	3,630	3,630	3,630
<b>174 - PLANNING BOARD</b>						
Operating Expenses	1,905	10,435	10,435	10,435	10,435	10,435
Total	1,905	10,435	10,435	10,435	10,435	10,435
<b>176 - ZONING BOARD OF APPEALS</b>						
Operating Expenses	1,621	1,756	1,756	1,756	1,756	1,756
Total	1,621	1,756	1,756	1,756	1,756	1,756
<b>177 - OPEN SPACE COMMITTEE</b>						
Operating Expenses	0	1,500	1,500	1,500	1,500	1,500
Total	0	1,500	1,500	1,500	1,500	1,500
<b>178 - HERRING WARDEN</b>						
Salaries & Wages	2,200	2,200	2,200	2,200	2,200	2,200
Operating Expenses	181	0	300	300	300	300
Total	2,381	2,200	2,500	2,500	2,500	2,500
<b>179 - SHELLFISH</b>						
Salaries & Wages	206,299	182,155	207,452	195,091	195,091	195,091
Operating Expenses	10,314	18,425	18,425	18,425	18,425	18,425
Total	216,613	200,580	225,877	213,516	213,516	213,516
<b>180 - SHELLFISH CONSERVATION/PROPAGATION</b>						
Operating Expenses	8,061	22,000	46,000	46,000	46,000	46,000
Total	8,061	22,000	46,000	46,000	46,000	46,000

OPERATING BUDGET  
FISCAL YEAR 2019

APPENDIX A

	FY 17 Actual	FY 18 Budget	FY 19 Dept Head	FY 19 Town Admin	FY 19 FinCom	FY 19 Selectmen
<b>181 - SHELLFISH ADVISORY COMMITTEE</b>						
Operating Expenses	0	100	100	100	100	100
Total	0	100	100	100	100	100
<b>182 - CHAMBER OF COMMERCE</b>						
Operating Expenses	10,000	10,000	10,000	10,000	10,000	10,000
Total	10,000	10,000	10,000	10,000	10,000	10,000
<b>183 - NATURAL RESOURCE ADVISORY BD</b>						
Operating Expenses	0	1,150	1,150	1,150	1,150	1,150
Total	0	1,150	1,150	1,150	1,150	1,150
<b>189 - HOUSING AUTHORITY</b>						
Operating Expenses	4,217	5,000	5,000	5,000	5,000	5,000
Total	4,217	5,000	5,000	5,000	5,000	5,000
<b>195 - TOWN REPORTS &amp; WARRANTS</b>						
Operating Expenses	12,182	13,000	13,000	13,000	13,000	13,000
Total	12,182	13,000	13,000	13,000	13,000	13,000
<b>196 - CONSULTANCY</b>						
Operating Expenses	15,802	20,000	20,000	20,000	20,000	20,000
Total	15,802	20,000	20,000	20,000	20,000	20,000
Total-General Gov't	1,592,193	1,702,942	1,747,833	1,735,647	1,735,647	1,735,647
<b>DEPARTMENT OF PUBLIC SAFETY</b>						
<b>210 - POLICE</b>						
Salaries & Wages	1,207,759	1,262,568	1,287,834	1,287,834	1,287,834	1,287,834
Operating Expenses	105,710	121,935	118,635	118,635	118,635	118,635
Total	1,313,469	1,380,603	1,406,469	1,406,469	1,406,469	1,406,469
<b>215 - COMMUNICATIONS/DISPATCHERS</b>						
Salaries & Wages	336,624	348,949	354,657	354,657	354,657	354,657
Operating Expenses	21,817	18,200	20,200	20,200	20,200	20,200
Total	358,441	367,149	374,857	374,857	374,857	374,857
<b>220 - FIRE</b>						
Salaries & Wages	1,122,111	1,247,969	1,308,688	1,308,688	1,308,688	1,308,688
Operating Expenses	169,242	216,633	212,059	212,059	212,059	212,059
Total	1,291,353	1,464,602	1,520,747	1,520,747	1,520,747	1,520,747
<b>241 - Building Department</b>						
Salaries & Wages	179,909	203,836	209,634	209,634	209,634	209,634
Operating Expenses	16,417	11,300	11,300	11,300	11,300	11,300
Total	196,326	215,136	220,934	220,934	220,934	220,934
<b>291 - EMERGENCY MANAGEMENT</b>						
Operating Expenses	0	5,000	5,000	5,000	5,000	5,000
Total	0	5,000	5,000	5,000	5,000	5,000
<b>293 - TRAFFIC/PARKING CONTROL</b>						
Salaries & Wages	2,000	2,000	2,000	2,000	2,000	2,000
Operating Expenses	2,321	4,250	4,250	4,250	4,250	4,250
Total	4,321	6,250	6,250	6,250	6,250	6,250

FISCAL YEAR 2019	Total-Public Safety	3,163,910	3,485,986	3,534,257	3,534,257	3,534,257	3,534,257
		FY 17	FY 18	FY 19	FY 19	FY 19	FY 19
		Actual	Budget	Dept Head	Town Admin	FinCom	Selectmen
EDUCATION							
300 - ELEMENTARY SCHOOL							
	Budget Estimate	2,328,207	2,652,879	2,583,760	2,583,760	2,631,903	2,631,903
	Total	2,328,207	2,652,879	2,583,760	2,583,760	2,631,903	2,631,903
301 - NAUSET REGIONAL SCHOOL DISTRICT							
	NRSD ASSESSMENT	2,732,103	2,969,904	2,832,708	2,832,708	2,850,944	2,850,944
	Total	2,732,103	2,969,904	2,832,708	2,832,708	2,850,944	2,850,944
302 - CAPE COD REG TECH HS DISTRICT							
	OTHER ASSESSMENTS	135,250	173,827	257,361	268,755	268,755	268,755
	Total	135,250	173,827	257,361	268,755	268,755	268,755
	TOTAL EDUCATION	5,195,560	5,796,610	5,673,829	5,685,223	5,751,602	5,751,602
DEPARTMENT OF PUBLIC WORKS							
417 - DPW FACILITIES							
	Operating Expenses	299,669	338,100	334,600	334,600	334,600	334,600
	Total	299,669	338,100	334,600	334,600	334,600	334,600
420 - DPW OPERATIONS							
	Salaries & Wages	883,328	964,535	980,155	980,155	980,155	980,155
	Operating Expenses	120,905	150,950	149,550	149,550	149,550	149,550
	Total	1,004,233	1,115,485	1,129,705	1,129,705	1,129,705	1,129,705
422 - DPW HIGHWAYS							
	Operating Expenses	62,163	92,900	92,900	92,900	92,900	92,900
	Total	62,163	92,900	92,900	92,900	92,900	92,900
423 - DPW SNOW REMOVAL							
	Salaries & Wages	46,997	45,000	45,000	45,000	45,000	45,000
	Operating Expenses	87,688	83,180	83,180	83,180	83,180	83,180
	Total	134,685	128,180	128,180	128,180	128,180	128,180
424 - DPW STREET LIGHTS							
	Operating Expenses	8,849	10,600	10,600	10,600	10,600	10,600
	Total	8,849	10,600	10,600	10,600	10,600	10,600
433 - DPW TRANSFER STATION							
	Operating Expenses	232,120	342,959	338,350	323,350	323,350	323,350
	Total	232,120	342,959	338,350	323,350	323,350	323,350
434 - RECYCLING COMMITTEE							
	Operating Expenses	0	100	100	100	100	100
	Total	0	100	100	100	100	100
	Total Public Works	1,741,719	2,028,324	2,034,435	2,019,435	2,019,435	2,019,435

**OPERATING BUDGET**  
FISCAL YEAR  
2019

**APPENDIX A**

	FY 17	FY 18	FY 19	FY 19	FY 19	FY 19
	Actual	Budget	Dept Head	Town Admin	FinCom	Selectmen
<b>HUMAN SERVICES</b>						
<b>510 - HEALTH/CONS</b>						
Salaries & Wages	150,543	154,216	161,456	161,456	161,456	161,456
Operating Expenses	16,744	23,779	28,629	28,629	28,629	28,629
Total	167,287	177,995	190,085	190,085	190,085	190,085
<b>520 - HUMAN SERVICES</b>						
Grants	179,140	205,000	205,000	205,000	205,000	205,000
Total	179,140	205,000	205,000	205,000	205,000	205,000
<b>541 - COUNCIL ON AGING</b>						
Salaries & Wages	180,034	185,177	189,765	189,765	189,765	189,765
Operating Expenses	39,603	47,355	49,025	49,025	45,025	45,025
Total	219,637	232,532	238,790	238,790	234,790	234,790
<b>542 - COUNCIL ON AGING BOARD</b>						
Operating Expenses	0	600	600	600	0	0
Total	0	600	600	600	0	0
<b>543 - VETERAN's SERVICES</b>						
OTHER ASSESSMENTS	16,557	16,594	16,926	16,926	16,830	16,830
VETERANS BENEFITS	8,446	12,000	12,000	12,000	12,000	12,000
Total	25,003	28,594	28,926	28,926	28,830	28,830
Total Human Services	591,067	644,721	663,401	663,401	658,075	658,075
<b>CULTURE AND RECREATION</b>						
<b>610 - LIBRARY</b>						
Salaries & Wages	301,085	328,774	337,346	337,346	337,346	337,346
Operating Expenses	110,142	112,650	122,050	122,050	122,050	122,050
Total	411,227	441,424	459,396	459,396	459,396	459,396
<b>630 - RECREATION</b>						
Salaries & Wages	204,288	217,643	242,556	236,957	226,957	236,957
Operating Expenses	73,642	72,983	81,149	75,149	75,149	75,149
Total	277,930	290,626	323,705	312,106	302,106	312,106
<b>660 - COMMUNITY SERVICES DIRECTOR</b>						
Salaries & Wages	85,363	86,277	88,491	88,491	88,491	88,491
Operating Expenses	650	650	650	650	650	650
Total	86,013	86,927	89,141	89,141	89,141	89,141
<b>690 - HISTORICAL COMMISSION</b>						
Operating Expenses	0	100	2,600	2,600	2,600	2,600
Total	0	100	2,600	2,600	2,600	2,600
<b>692 - HOLIDAY CELEBRATIONS</b>						
Operating Expenses	1,200	1,200	1,200	1,200	1,200	1,200
Total	1,200	1,200	1,200	1,200	1,200	1,200
<b>696 - Cultural Council</b>						
Operating Expenses	2,000	2,000	2,000	2,000	2,000	2,000
Total	2,000	2,000	2,000	2,000	2,000	2,000
<b>699 - Beach Program</b>						
Salaries & Wages	246,337	250,155	254,818	254,818	254,818	254,818
Operating Expenses	91,246	74,000	117,900	117,900	117,900	117,900
Total	337,583	324,155	372,718	372,718	372,718	372,718

Total Culture & Rec.		1,115,953	1,146,432	1,250,760	1,239,161	1,229,161	1,239,161
<b>OPERATING BUDGET</b>		<b>APPENDIX A</b>					
<b>FISCAL YEAR 2019</b>							
		<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 19</b>	<b>FY 19</b>	<b>FY 19</b>
		<b>Actual</b>	<b>Budget</b>	<b>Dept Head</b>	<b>Town Admin</b>	<b>FinCom</b>	<b>Selectmen</b>
<b>INTEREST ACCOUNTS</b>							
	Short Term Loan Prin/Int	4,320	25,000	25,000	25,000	25,000	25,000
	R/E TAX REFUND	0	150	150	150	150	150
	INTEREST						
	Total Interest Accounts	4,320	25,150	25,150	25,150	25,150	25,150
<b>UNCLASSIFIED ACCOUNTS</b>							
<b>911 - RETIREMENT ASSESSMENT</b>							
	Barnstable County Retirement	1,051,633	1,150,399	1,259,687	1,256,352	1,256,352	1,256,352
<b>912 - Workers Compensation</b>							
	Injury Claims	98,359	100,000	102,000	115,000	115,000	115,000
<b>913 - Unemployment Compensation</b>							
	Claims	1,323	25,000	25,000	25,000	25,000	25,000
<b>914 - Group Health Insurance</b>							
	Premiums	1,202,258	1,300,920	1,444,021	1,379,027	1,379,027	1,379,027
<b>915 - Group Life Insurance</b>							
	Premiums	6,319	6,300	6,489	6,500	6,500	6,500
<b>916 - Town Share Medicare</b>							
	Tax Payments	107,008	105,500	112,500	112,500	112,500	112,500
<b>917 - Health Insurance Stipend</b>							
	Employee Stipends	40,338	49,850	49,850	45,000	45,000	45,000
<b>940 - Miscellaneous</b>							
	Tax Work off Program	61	0	0	0	0	0
<b>945 - Property/Liability Insurance</b>							
	Premiums	297,961	300,000	309,000	305,000	305,000	305,000
<b>990 – Inter fund Transfers</b>							
	Transfers	0	0	0	0	0	0
<b>Payroll Contract Adjustments</b>							
	Salaries & Wages	0	78,000	44,654	44,654	44,654	44,654
	Total Unclassified Accts	2,805,260	3,115,969	3,349,201	3,289,033	3,289,033	3,289,033
<b>OPERATING BUDGET TOTAL</b>		<b>16,209,982</b>	<b>17,946,134</b>	<b>18,278,866</b>	<b>18,191,210</b>	<b>18,242,990</b>	<b>18,252,990</b>

FY 2019 CAPITAL BUDGET

APPENDIX B

Department	Request	FY 2019	Raise & Appropriate	Other
135 Town Accountant/Assessor	Software upgrades	\$28,820	\$28,820	
153 Info Technology	Phone system upgrade	\$40,000	\$40,000	
179 Shellfish Dept.	Ford F150 Truck	\$20,500	\$20,500	Shellfish Fund
210 Police	2 Police cruisers	\$80,000	\$80,000	
220 Fire & Rescue	Replace portable radios	\$50,000	\$50,000	
220 Fire & Rescue	Replace 4" supply hoses	\$9,000	\$9,000	
220 Fire & Rescue	Replace mobile data term.	\$14,000	\$14,000	
220 Fire & Rescue	Fire prevention and inspection vehicle	\$38,000	\$38,000	
220 Fire & Rescue	Replace turnout gear	\$16,000	\$16,000	
300 Elementary School	Interior wall covering	\$88,000	\$88,000	
300 Elementary School	Equipment replacement	\$10,000	\$10,000	
<u>301 Nauset Regional School District (based on 12.6205% for Wellfleet)</u>				
301 Nauset Middle School	Replace file server	\$10,000	\$1,262	
301 Nauset Middle School	General repairs	\$25,000	\$3,155	
301 Nauset Middle School	Replace classroom flooring	\$30,000	\$3,786	
301 Nauset Middle School	Flooring mold remediation	\$14,000	\$1,767	
301 Nauset Middle School	Auditorium air conditioning	\$320,000	\$40,386	
301 Nauset Middle School	Hallway interior lighting	\$15,371	\$1,940	
301 High School	General repairs	\$25,000	\$3,155	
301 High School	Replace two vans	\$80,000	\$10,096	
417 Facilities-Town Bldg.	Town Hall-Replace railing	\$9,000	\$9,000	
417 Facilities-Town Bldg.	Library-Bathroom upgrades	\$8,000	\$8,000	
417 Facilities-Town Bldg.	Library-Parking lot/sidewalk	\$8,000	\$8,000	
417 Facilities-Town Bldg.	Transfer Station-Paving	\$16,000	\$16,000	
420 DPW Operations	One ton truck with sander	\$75,000	\$75,000	
420 DPW Operations	Mower	\$9,500	\$9,500	
420 DPW Operations	Skid Steer Loader	\$14,900	\$14,900	
420 DPW Operations	100 yard refuse trailer	\$70,000	\$70,000	
699 Beach Program	White Crest parking lot	\$1,600,000		\$1,600,000 Borrow
<b>Total</b>		<b>\$2,806,091</b>	<b>\$670,267</b>	<b>\$1,600,000</b>

**DEBT SERVICE**

710 Debt Service	FY 2018		FY 2019	
	Principal	Interest	Principal	Interest
Library Roof	\$15,000	\$800	\$10,000	\$550
Muni Building Church	\$40,000	\$3,100	\$40,000	\$2,300
Senior Center	\$55,000	\$6,300	\$50,000	\$6,250
Muni Water GOB 1	\$15,000	\$2,100	\$15,000	\$1,800
Muni Water SRF	\$45,000	\$6,384	\$50,000	\$4,315
Landfill Closure	\$105,000	\$23,100	\$105,000	21,000
Septic County Non	\$10,000		\$10,000	
Fire Station property	\$40,000	\$8,352	\$40,000	\$6,450
Fire Station Design #1	\$15,000	\$4,075	\$10,000	\$800
Landfill Closure #2	\$5,000	\$1,324	\$5,000	\$1,050
Uncle Tim’s Bridge	\$10,000	\$3,257	\$15,000	\$2,600
Fire Station Design #2	\$5,000	\$1,085	\$20,000	\$3,200
Fire Station Construction	\$400,000	\$118,311	\$390,000	\$95,850
Wastewater MWPAT	\$8,446	\$3,673	\$8,629	\$3,504
Various Projects	\$245,000	\$45,295	\$240,000	\$40,395
Police Station	\$280,000	\$245,000	\$305,000	\$225,273
BAN payoff (sidewalks)			\$100,000	
Total	\$1,293,446	\$472,156	\$1,413,629	\$415,337
			<b>FY 2019 Total \$1,828,966</b>	

Land Bank Purchases Paid from CPC Funds

Geiger Land	\$15,000	\$1,450	\$20,000	\$1,100
Chavchavadze Land	\$35,000	\$3,550	\$35,000	\$2,850

APPENDIX C ARTICLE 4  
FY 2019 MARINA SERVICES ENTERPRISE FUND BUDGET

The Marina operates from May 15<sup>th</sup> to October 15<sup>th</sup>. The enterprise fund is self-supporting. The Marina Enterprise Fund will reimburse the General Fund \$55,300 for Marina expenses carried in the general operating budget such as employee salaries and benefits and the cost of shared employees.

FY 2019 Estimated Revenues

Mooring and Slip Fees	345,000
Fuel Sales	150,000
Dockage	56,000
Winter Storage	4,500
Other Income	12,000
Parking-seasonal	35,000
Waterways Fund	2,000
Beach Fund	10,000
Shellfish Fund	5,000
Marina Enterprise Fund Retained Earnings	31,671

<u>Total Revenues</u>	<u>651,171</u>
-----------------------	----------------

FY 2019 Estimated Expenditures

Salaries and Wages	180,973
Operating Expenditures	238,998
Capital Outlay (Debt Service)	133,900
Reserve	42,000
<u>Reimburse General Fund costs</u>	<u>55,300</u>

<u>Total Expenses</u>	<u>651,171</u>
-----------------------	----------------

## MARINA ENTERPRISE FUND

## APPENDIX C

	FY 2017	FY 2018	FY 2019	FY 2019	FY 2019
	Actual	Budget	Dept Head	Town Admin	Selectmen
<b>PERSONNEL</b>					
Salaries & Wages	174,781	173,652	176,848	176,848	176,848
Overtime	1,956	2,000	2,000	2,000	2,000
Holiday/Longevity	3,535	2,580	2,825	2,825	2,825
<b>TOTAL PERSONNEL</b>	<b>180,272</b>	<b>178,232</b>	<b>180,973</b>	<b>180,973</b>	<b>180,973</b>
<b>OPERATING EXPENSES</b>					
Services	33,815	34,150	38,950	38,950	38,950
Supplies	129,455	174,500	176,223	176,223	176,223
Other Charges	5,614	7,600	7,625	7,625	7,625
Small Equipment	1,103	1,000	1,200	1,200	1,200
<b>TOTAL OPERATING EXPENSES</b>	<b>169,987</b>	<b>217,250</b>	<b>217,250</b>	<b>217,250</b>	<b>217,250</b>
<b>CAPITAL OUTLAY</b>					
Engineering, Marina Rehab	5,302	20,000	20,000	20,000	20,000
Rehab Debt Service, Principal	105,000	105,000	105,000	105,000	105,000
Rehab Debt Service, Interest	34,231	34,000	23,900	23,900	23,900
<b>TOTAL CAPITAL OUTLAY</b>	<b>144,533</b>	<b>159,000</b>	<b>148,900</b>	<b>148,900</b>	<b>148,900</b>
<b>RESERVE</b>	<b>19,321</b>	<b>40,000</b>	<b>42,000</b>	<b>42,000</b>	<b>42,000</b>
<b>GENERAL FUND COSTS</b>					
Health/Life Insurance	33,000	33,000	33,000	33,000	33,000
Pension	9,000	9,000	9,000	9,000	9,000
Shared Employees	9,200	9,200	9,200	9,200	9,200
Building/Liability Insurance	4,100	4,100	4,100	4,100	4,100
<b>TOTAL GEN. FUND COSTS</b>	<b>55,300</b>	<b>55,300</b>	<b>55,300</b>	<b>55,300</b>	<b>55,300</b>
<b>MARINA ENTERPRISE TOTAL</b>	<b>569,413</b>	<b>649,782</b>	<b>651,171</b>	<b>651,171</b>	<b>651,171</b>

APPENDIX D ARTICLE 5  
FY 2019 WATER SERVICES ENTERPRISE FUND BUDGET

The Water Services Enterprise Fund is intended to be self-supporting when approximately 500 users are connected to the system and using Town water. An appropriation of \$112,956 is necessary to adequately fund the Water Enterprise Fund operations. The Water Enterprise Fund will reimburse the General Fund \$5,000 for Water Enterprise expenses carried in the general operating budget such as employee salaries and benefits and the cost of shared employees.

FY 2019 Estimated Revenues	
Connection Fees	75,530
Water use charges	90,000
<u>General Fund transfer</u>	<u>112,956</u>

<u>Total Revenue</u>	<u>278,486</u>
----------------------	----------------

FY 2019 Expenses	
Salaries and Wages	20,419
Operations	142,625
Debt Service	110,442
Expenses in the operating budget	5,000

<u>Total Expenses</u>	<u>278,486</u>
-----------------------	----------------

WATER ENTERPRISE FUND  
FISCAL YEAR 2019

APPENDIX D

	FY 2017	FY 2018	FY 2019	FY 2019	FY 2019
	Actual	Budget	Dept Head	Town Admin	Selectmen
PERSONNEL					
Secretary and Clerk	14,519	25,000	20,419	20,419	20,419
TOTAL PERSONNEL	14,519	25,000	20,419	20,419	20,419
OPERATING EXPENSES					
Utilities-Electricity	10,024	12,000	12,000	12,000	12,000
Services-Whitewater, Inc	70,840	78,675	78,675	78,675	78,675
Services-Whitewater Contingency	8,204	25,000	25,000	25,000	25,000
Services-Environmental Partners	4,300	4,500	4,500	4,500	4,500
Services-Other	14,600	7,800	7,800	7,800	7,800
Supplies	2,196	10,600	10,600	10,600	10,600
Other Charges	2,468	3,300	4,050	4,050	4,050
TOTAL OPERATING EXPENSES	112,632	141,875	141,875	141,875	141,875
DEBT SERVICE					
Principal & Interest	111,852	111,146	110,442	110,442	110,442
TOTAL DEBT SERVICE	111,852	111,146	110,442	110,442	110,442
SHARED EMPLOYEES	5,000	5,000	5,000	5,000	5,000
WATER ENTERPRISE TOTAL	244,003	283,021	278,486	278,486	278,486

*SALARY/WAGE LIST*

APPENDIX E

<i>POSITION</i>	<i>Union</i>	<i>FY2018 Salary &amp; Wages Budget</i>	<i>FY2019 Salary &amp; Wages Budget</i>
Assessor (35 hrs)	W	\$72,292	\$74,100
Assessor's Data Collector (35 hrs)	W	\$45,815	\$46,961
Assistant DPW Director	W	\$80,422	\$82,432
Assistant Health/Conservation Agent	W	\$47,916	\$51,970
Assistant Librarian - Children's (35 hrs)	W	\$52,845	\$54,166
Assistant Librarian – Tech. Services (35 hrs)	W	\$49,246	\$50,477
Assistant Recreation Director	W	\$55,406	\$56,792
Assistant Shellfish Constable	W	\$56,924	\$62,207
Assistant to Town Accountant (35 hrs)	W	\$53,336	\$58,000
Assistant to Town Clerk & Treasurer (35 hrs)	W	\$45,332	\$46,455
Beach Canoe/Small Boat Manager	W	\$5,000	\$5,000
COA Office Assistant (35 hrs)	W	\$41,228	\$42,258
COA Office Manager (35 hrs)	W	\$45,834	\$46,980
COA Outreach Coordinator (35 hrs)	W	\$52,910	\$54,233
Committee Secretary (18 hrs)	W	\$23,474	\$24,061
Committee Secretary/Water Clerk	W	\$40,642	\$41,248
Community Service Director (35 hrs)	W	\$84,577	\$86,691
DPW Administrative Assistant (40 hrs)	W	\$46,512	\$53,236
Deputy Shellfish Constable	W	\$49,361	\$50,595
Health/Conservation Agent	W	\$78,390	\$80,350
Health/Building Clerk (20 hrs)	W	\$24,060	\$24,661
Fire Department Admin Assistant (40 hrs)	W	\$49,515	\$58,011
Health/Building Admin Assistant (35hrs)	W	\$47,102	\$48,280
Herring Warden		\$2,200 per year	\$2,200 per year
Inspector of Buildings (40hrs)	W	\$79,310	\$81,293
Asst. Library Director (35 hrs)	W	\$54,340	\$55,698
Library Assistants (19 hrs)	W	\$10,285 - \$21,052	\$10,543 - \$21,578
Library Director (35 hrs)	W	\$75,096	\$76,974
Principal Clerk (35 hrs)	W	\$45,834	\$46,980

Recreation Director	W	\$66,117	\$67,770
Selectmen		\$1,000 per year	\$1,000 per year
Shellfish Constable	W	\$73,570	\$73,625
Town Accountant (35 hrs)	W	\$76,875	\$79,500
Asst. Town Collector (35hrs)	W	\$42,038	\$49,000
Clerk/Dispatcher	CU	\$64,995	\$66,296
Dispatchers	CU	\$50,770 - \$53,877	\$51,785 - \$54,955
DPW Building/Grounds Custodian	T	\$44,935 - \$47,587	\$45,834 - \$48,539
DPW Driver/Laborer I/Operator	T	\$45,381 - \$49,794	\$46,289 - \$50,790
DPW Driver/Laborer II	T	\$49,009	\$49,989
DPW Facilities Maintenance	T	\$55,756	\$56,871
DPW Heavy Truck Driver/Mechanic Asst.	T	\$55,756	\$56,871
DPW Transfer Station Working Forman	T	\$58,938	\$60,117
DPW Mechanic	T	\$58,493	\$59,663
DPW Working Foreman	T	\$62,036	\$63,277
DPW Gate Attendant	T	\$43,556	\$44,427
Harbormaster	T	\$73,361	\$74,818
Assistant Harbormaster	T	\$50,460	\$51,459
Fire Captain/Paramedic	F	\$75,480	\$76,959
Fire Lt./Paramedic	F	\$69,606	\$70,998
Firefighter/Paramedic	F	\$51,662 - \$53,333	\$53,212 - \$54,400
Elementary School Teachers P/T & F/T	S		\$30,904 - \$94,826
Elementary School - Secretary to Principal	S		\$60,068
Elementary School - Librarian 60% /40%	S		\$28,064
Elementary School Custodians	S		\$39,871 - \$58,841
Elementary School Nurse	S		\$87,8347
Elementary School Education Assistant	S		\$6,657 - \$40,621
Elementary School Secretary	S		\$35,716
Elementary School Cafeteria	S		\$12,378 - \$30,534
Town Administrator	C		\$119,646
Assistant Town Administrator	C		\$90,000

Executive Asst. to Town Administrator	C	\$59,884	\$55,000
DPW Director	C	\$103,904	\$104,944
Elementary School Principal	C	\$119,029	\$121,821
Fire Chief	C	\$107,882	\$111,140
Police Chief	C	\$130,910	\$133,530
Police Lieutenant	C	\$116,475	\$118,805
Town Clerk	C	\$68,000	\$70,040
Town Treasurer/Collector	C	\$68,289	\$77,338
Town Tax Collector	PB	\$71,220	\$0
Police Officer	P	\$49,263 - \$58,709	\$55,556 – 66,455
Police Sergeant	P	\$68,962 - \$89,093	\$70,686 - \$91,098
Alternate Inspectors	N	\$33 /Inspection	\$38/inspection
Electrical Inspector	\$25/hr	\$33 /Inspection	\$38/inspection
Plumbing/Gas Inspector	\$25/hr	\$33 /Inspection	\$38/inspection

*C = Contract*

*CU = Communicators Union*

*E = Elected*

*T = Teamsters Union*

*W = Wellfleet Employees Association*

*N = Ongoing contract negotiations*

*P = Police Federation*

*PB = Personnel Board*

*S = School Union*

*F = Firefighters Union*

**2018 SPECIAL TOWN MEETING WARRANT**



**SPECIAL TOWN MEETING  
MONDAY, SEPTEMBER 24, 2018, 7:00 pm  
Wellfleet Elementary School**

## **FINANCIAL & PROPOSITION 2½ TERMS**

Chapter 59, section 21C of the Massachusetts General Laws is commonly referred to as Proposition 2½ (Prop. 2½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

**LEVY:** The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

**LEVY CEILING:** This is the maximum the levy can be. The ceiling equals 2.5% of the Town's full and fair cash value. The levy limit is equivalent to a tax rate of \$25.00.

**LEVY LIMIT:** The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases, such as debt exclusions.

**LEVY LIMIT INCREASE:** The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

**NEW GROWTH:** New construction and new parcel subdivision may also increase the Town's levy limit.

**OVERRIDE:** A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

**DEBT EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

**DEBT SERVICE:** The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest owed on any particular bond issue.

**ENCUMBRANCE:** A reservation of funds to cover obligations chargeable to but not yet paid from a specific appropriation account.

**CAPITAL OUTLAY EXPENDITURES EXCLUSION:** This type of override ballot question can be placed on a referendum by a two-thirds vote of the Selectboard. If a majority of the voters approve the ballot question, the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

**CONTINGENT VOTES:** Chapter 59, section 21C (m) permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE/DEBT EXCLUSION). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Selectboard. If a referendum is called by the Selectmen, it must take place within forty-five days of the Town Meeting vote.

## **TOWN MEETING PROCEDURES**

A quorum of 6% of the Town's registered voters must be present in order to conduct business. (Charter: Sect. 2-1-3)

Voters are identified by voter cards, issued when they check in with the registrars at the beginning of the meeting.

Only voters may participate in voice votes. In case of a counted vote, voters will be identified by their voter cards.

Non-voters who have been admitted to the meeting must sit in the section designated for them. Nonvoters who may wish to speak must identify themselves and may address the meeting only by permission of the Moderator. (Charter: Sect. 2-1-2).

No voter will be allowed to speak until recognized by the Moderator.

Voters may only speak twice to any motion or amendment unless authorized by the Moderator. The provisions of this clause shall not apply to a) the person making the motion under an Article, and b) those persons required to be in attendance under the provisions of Charter Section 2-7-5. (Charter: Sect. 2-7-8).

All motions, including all amendments, must be in writing and be legible. Exceptions for very simple motions or amendments are at the discretion of the Moderator. (General Bylaws: Sect. II-2)

Zoning Bylaws	2/3 majority
To incur debt	2/3 majority
To transfer or sell Town land	2/3 majority
To approve charter amendments	2/3 majority
To pay unpaid bills of a prior fiscal year	4/5 majority at an Annual Town Meeting 9/10 majority at a Special Town Meeting

The order of consideration of the Articles as printed in the Warrant may be changed only by a two-thirds vote. (Charter: Sect. 2-7-4)

Some other common motions which require more than a simple majority to pass:

A motion to reconsider must be made at the same session as the vote it seeks to reconsider. It can only be made after some intervening business and must be made within one hour of the vote to be reconsidered. It is debatable to the same extent as the motion it seeks to reconsider, and it requires a majority vote. (Charter: Sect. 2-7-9).

## **SPECIAL TOWN MEETING WARRANT**

Monday, September 24, 2018

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

### **GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet in the WELLFLEET ELEMENTARY SCHOOL, 100 LAWRENCE ROAD in Wellfleet on the 24<sup>th</sup> day of September, 2018, at seven o'clock in the evening, then and there to vote upon the following Articles:

### **ARTICLE 1: Lease of Landfill for Solar Photovoltaic Facility**

To see if the Town will vote to:

1. Transfer the care, custody, and control of the parcel of land known as the Wellfleet landfill and located at 370 Cole's Neck Road, Wellfleet, MA, as shown on Assessor's Map 7 as Parcel 28, from the board or official having care, custody and control jointly to such board or official for the purposes for which such parcel is currently held, and to the Selectboard for the purpose of leasing and granting easements on, over or under such parcel for the installation of a solar photovoltaic facility on such parcel; and
2. Authorize the Selectboard to (i) lease, through a written lease agreement, all or a portion of such parcel of land for the installation of a solar photovoltaic facility for a period of up to 20 years; (ii) grant such easements on, over or under such parcel of land as necessary or convenient to serve the facility; and (iii) take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the lease agreement and easements, all of which agreements, easements and documents shall be on such terms and conditions and for such consideration as the Selectboard deems in the best interests of the Town; or to act in any manner in relation thereto.

### ***Two Thirds Vote Required***

(Requested by the Energy Committee)

Selectboard: Recommends 5-0

Finance Committee: Recommends 8-0

Energy Committee: Recommends 5-0

**SUMMARY:** Article 1 authorizes the Selectboard to enter into a lease agreement with the owners of the solar array to be installed on the capped landfill at the transfer station. Town meeting voters must authorize any agreement over three years in length.

**ARTICLE 2: PILOT Agreements for Solar photovoltaic Facilities**

To see if the Town will vote to (i) authorize the Selectboard to enter into one or more agreements for “payments in lieu of taxes” (or “PILOT”) pursuant to G.L. c. 59, § 38H(b), or any other enabling authority, with the owners of solar photovoltaic facilities installed or to be installed on the Wellfleet landfill for a period of up to 20 years, and (ii) take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer such PILOT agreements, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Selectboard deems in the best interests of the Town; or to act in any manner in relation thereto.

***Majority Vote Required***

(Requested by the Energy Committee)

Selectboard: Recommends 5-0

Finance Committee: Recommends 8-0

Energy Committee: Recommends 5-0

**SUMMARY:** This article authorizes the Selectboard to enter into a “payment in lieu of taxes” agreement with the owners of the solar array to be installed on the capped landfill at the transfer station.

**ARTICLE 3: Solar Power Purchase Agreement**

To see if the Town will vote to authorize the Selectboard to (i) enter into one or more net solar power purchase agreements with the owner(s) of solar photovoltaic facilities for periods of up to 20 years, and (ii) take any actions and execute any other documents and ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer such agreements, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Selectboard deems in the best interests of the Town; or to act in any manner in relation thereto.

***Majority Vote Required***

(Requested by the Energy Committee)

Selectboard: Recommends 5-0

Finance Committee: Recommends 8-0

Energy Committee: Recommends 5-0

**SUMMARY:** This article authorizes the Selectboard to enter into a net solar power purchase agreement with the owners of the solar array on the capped landfill at the transfer station.

**ARTICLE 4: Prior Year Invoices**

To see what sum the Town will vote to raise and appropriate or transfer from available funds for the purpose of paying prior year unpaid bills; or to take any other action relative thereto.

***9/10 Vote Required***

(Requested by the Selectboard)

Invoices as of printing of warrant:

M.A. Frazier	\$6,715.00 Powers Landing Portable Restrooms for October 2017
M.A. Frazier	\$7,390.00 Powers Landing Portable Restrooms for November 2017
M.A. Frazier	\$7,615.00 Powers Landing Portable Restrooms for December 2017

Selectboard: Recommends 5-0

Finance Committee: Recommends 8-0

**SUMMARY:** This article requests authorization to pay invoices from fiscal year 2018. Once the fiscal year has been closed out only town meeting voters may authorize payment of invoices from that fiscal year. The vendor was late in submitting the invoices to the Town.

**ARTICLE 5: Authorization to fund new full-time firefighter/paramedic/emt**

To see if the Town will vote to transfer funds from the Fire Department call fire fighter budget to the salaries and wages, full-time staff budget in order to hire an additional full-time fire fighter/paramedic/emt; and costs related thereto or take any other action relative thereto.

***Majority Vote Required***

(Requested by the Selectboard and the Fire Chief)

Selectboard: Recommends 5-0

Finance Committee: Recommends 8-0

**SUMMARY:** This article would authorize the Fire Chief to hire one additional full-time fire fighter/paramedic/emt using funds previously authorized by town meeting voters and included in the call line in the Fire Department personnel budget. No new funds are being requested. A roster of sixteen call fire fighters has been budgeted, but due to a number of circumstances the department has been able to fill only eight positions. The Fire Chief has requested this adjustment out of a concern for public safety.

**ARTICLE 6: Funding for New Lifeguard Stations**

To see if the Town will vote to transfer from the Beach Fund the sum of \$43,844, or any other sum, for the purpose of funding the purchase of four anodized aluminum lifeguard towers and costs related thereto; or take any other action relative thereto.

***Majority Vote Required***

(Requested by the Selectboard)

Selectboard: Recommends 5-0

Finance Committee: Does Not Recommend 6-0-2

**SUMMARY:** This article would authorize the purchase of four anodized aluminum lifeguard towers. The current towers made of wood have been frequently vandalized and used to build bonfires on Wellfleet ocean beaches.

**ARTICLE 7: Easement to Verizon for 35 Lawrence Road (Police Station)**

To see if the Town will vote to convey an easement to Verizon for the installation of poles, wires and other equipment to service the police station at 35 Lawrence Road (Assessor's Map 13, Parcel 16), or do or act anything thereon. *Two-thirds vote required.*

(Requested by the Selectboard)

Selectboard: Recommends 5-0

**SUMMARY:** This request is to grant an easement at the new police station that will allow Verizon to install and upgrade the equipment.

**ARTICLE 8: Limitation on Number of Marijuana Dispensaries in Town**

To see if the Town will vote to amend the General Bylaws by adding the following new Section 47 to Article VII as follows:

Section 47. MARIJUANA ESTABLISHMENT BYLAW

- A. The number of licenses for registered, retail "Marijuana Establishments", as defined by G.L. Chapter 94G, Section 1, may be limited or granted at the discretion of the Selectboard, serving as the Licensing Board, provided that minimum number of establishments licensed shall not be less than 20% of the number of such establishments liquor licenses presently issued within the Town for the retail sale of alcoholic beverages not to be drunk on the premises where sold (pursuant to G.L. Chapter 138, Section 15). *Majority Vote Required*

(Requested by the Selectboard)

Selectboard: Recommends 5-0

Bylaw Committee: Recommends 0-0

**SUMMARY** Approval of this article will allow the Selectboard, serving as the Licensing Board, to limit, at their discretion, the number of retail medical or recreational marijuana establishment licenses, so long as that number is not less than 20% of existing, retail alcoholic beverage vendors where the alcohol is not drunk on the premises. The Board may also grant licenses to more such establishments, at their discretion.

**ARTICLE 9: Acquisition of Property at 3 Kendrick Avenue**

To see if the Town will vote to authorize the Selectboard to acquire, by purchase, gift, and/or eminent domain, on such terms and conditions as the Selectboard deems appropriate, the parcel of land with the improvements thereon located at 3 Kendrick Avenue, which parcel is shown as Map 21, Parcel 112, for general municipal purposes, and for the purpose of conveyance or lease; to raise and appropriate,

transfer from available funds, and/or borrow up to \$898,000 for the foregoing acquisition and costs related thereto, provided, however, that such vote shall be contingent upon approval by the voters of the Town at an election of a Proposition 2 ½ debt exclusion question in accordance with General Laws Ch. 59, Section 21C(k); and that the Town Treasurer, with the approval of the Selectboard, be and hereby is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, to issue bonds and notes therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder accordance with General Laws Ch. 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or do or act anything thereon.

***Two-thirds vote required.***

(Requested by the Selectboard)

Selectboard: Recommends 5-0

Finance Committee: Does Not Recommend 8-0

Conservation Commission: Recommends 5-0

**SUMMARY:** This article would authorize the purchase of the property at 3 Kendrick Avenue for an amount not to exceed \$898,000.

For information only, approval of this article would also require a special election to approve funding.

Ballot Question:

Shall the Town of Wellfleet be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire the property located at 3 Kendrick Avenue (Map 21, Parcel 112)

## 2018 SPECIAL TOWN MEETING WARRANT

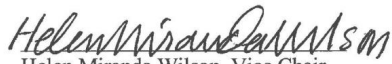
And you are hereby directed to serve these warrants by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meetings.

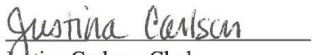
Hereof fail not and make due return of these warrants with your doings thereon, to the Town Clerk, at the time and place of said meetings.


Given under our hands this 28<sup>th</sup> day of August, 2018.

Wellfleet Selectboard

  
Janet Reinhart, Chair

  
Helen Miranda Wilson, Vice Chair

  
Justina Carlson, Clerk

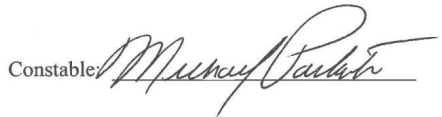
  
Kathleen Bacon, Member

  
Jerry Houk, Member

### Constable's Return of Service

I have served the foregoing warrants by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet and by delivering to the Town Administrator printed copies of the Warrant of a number not less than the number of registered voters in the Town on 9/4/18, which is at least fourteen (14) days before the date of said meeting, as within directed.

Date: 9/4/18

Constable: 

# **ANNUAL AND SPECIAL TOWN MEETING**

## **MINUTES**

### **ANNUAL TOWN MEETING MINUTES**

Monday, April 23, 2018

Having been advised by the Town Clerk that a quorum was present, Daniel Silverman, Moderator, called the Town Meeting to order at 7:12 pm at the Wellfleet Elementary School at 100 Lawrence Road. The final tally of voters present at this meeting was 307.

The Moderator thanked Radu Luca, Executive Assistant to the Town Administrator, for his assistance in assembling the materials to be presented at Town Meeting.

He also recognized Dennis Murphy for his service on the Board of Selectmen which will end after the Annual Town Election on April 30, 2018 and the following individuals who retired from the Town of Wellfleet since the last Town Meeting:

Lenny Croteau	Marina
Thomas Ferreira,	Captain, Fire Department
Marianne Millette-Kelly	Elementary School Teacher
Elaine O'Keefe	Elementary School Teacher
Jan Worthington	Police Department dispatcher

The Moderator also acknowledged two town employees will be retiring soon:

Marianne Nickerson	Town Collector, 42 years, retiring in June
Nancy Porteus	Elementary School Teacher, 27 years, also retiring in June.

He also introduced Carolyn M. Murray, Esq. who is representing the Town's Counsel, KP Law as well as Town Clerk Joe Powers who was also appointed as Assistant Town Administrator and will serve in both roles.

The Moderator asked for a moment of silence to remember the following individuals who served the Town of Wellfleet and had passed away since the last Town Meeting:

Barbara Atwood	Beach Program, Beach Study Committee
Margery Avirett	Constitution Bicentennial Committee
Alan Dodge	Historic Review Board
Richard Law	Election Worker
Marion Nickerson	Wellfleet Elementary School
Robert Paine	Board of Health, Coastal & Pond Access Committee
Paul Pilcher	Board of Selectmen, Barnstable County Assembly of Delegates, Housing Authority, Local Comprehensive Planning Committee, Economic Development Committee
Elizabeth Sorrell	Finance Committee
Richard Wallace	Open Space Committee, Marina Advisory Board

He also asked for a moment of silence in memory of Yarmouth Police Sergeant Sean Gannon who was killed in the line of duty on April 12, 2018 while serving as a member of the Cape Cod Regional Law Enforcement SWAT Team.

The Moderator informed the Town Meeting that no new business will be taken up after 10:00 pm and reminded the assembly of the rules of order and decorum.

He asked for unanimous consent to limit speakers, other than the proponent of the article, to three minutes and no more than twice without consent of the town meeting.

Unanimous consent was not granted so it was moved by Ms. Loewenstein and seconded that speakers be limited to three minutes. The Moderator declared the motion carried on a two-thirds voice vote.

He read the Warrant notice and the Constable's Return of Service into the record and proceeded to the business of the Town Meeting.

## **ARTICLE 1: FY 2019 Operating Budget**

Mr. Murphy moved and it was seconded that the Town vote to approve the Selectmen's Fiscal Year 2019 Town Operating Budget as printed in the warrant in Appendix A in the amount of \$18,208,336, with each item to be considered a separate appropriation, including fixing the salaries and compensation of all elected officers of the Town for Fiscal Year 2019, and including approving the Nauset Regional School District and Cape Cod Regional Technical High School District budgets for Fiscal Year 2019, with funding for the Operating Budget provided in the following manner:

Raise and Appropriate	\$16,483,336
Ambulance Fund	\$ 340,000
Beach Fund	\$ 1,000,000
SEMASS Fund	\$ 325,000
Recreation Fund	\$ 60,000

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 6-0.

Ms. Grout Thomas moved, and it was seconded that Article 1, Department 541, Council on Aging, be amended on increase the total line item by \$4,000.00 for a new department total of \$238,790.00 with said monies to be raised and appropriated.

A majority vote is required for adoption. The Moderator declared the amendment carried on a voice vote. Upon objection by a voter, the Moderator called for the Tellers to come forward to be sworn and to count votes by hand.

The following were appointed and sworn by the Town Clerk as Tellers for the evening; Elspeth Hay, Brian Scalley, Peter Stewart and Nancy Winslow.

By a counted vote of 124 in favor and 129 opposed, the Moderator declared the motion failed. Discussion ensued on the main motion as previously stated.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

## **ARTICLE 2: FY 2018 Year End Transfers**

Ms. Reinhart moved, and it was seconded that the Town approve the following fiscal year 2018 operating budget transfers as printed in the warrant:

From Dept 158 Tax Title to Dept 124 General Administration \$1,500;  
From Free Cash to Dept 189 Housing Authority \$15,000;  
From Dept 753 Short Term Interest to Dept 220 Fire \$10,000;  
From Free Cash to Dept 300 Elementary School \$48,780;  
From Dept 158 Tax Title to Cultural District \$5,000;  
From Dept 753 Short Term Interest to Dept 630 Recreation \$10,000;  
From Dept 913 Unemployment Compensation to Dept 699 Beach Dept \$20,000;  
From Dept 179 Shellfish Encumbrance to Dept 699 Beach Dept \$16,478;  
From Free Cash to Dept 699 Beach Dept \$26,522  
For a total of \$153,280

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 6-0.

The Cultural Council: Recommends 11-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

## **ARTICLE 3: FY 2019 Capital Budget**

Ms. Miranda Wilson moved, and it was seconded to raise and appropriate \$1,808,966 and transfer \$20,000 from the Septic Fund for a total appropriation of \$1,828,966 to fund the FY 2019 capital debt service costs as printed in the warrant as Appendix B and further that the town vote to:

- transfer from free cash \$500,000
- to raise and appropriate \$149,767 and
- to transfer \$20,500 from the Shellfish Fund,

for a total of \$670,267 to fund the FY 2019 Capital Improvement Plan as listed in appendix B in the Annual Town Meeting warrant.

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **ARTICLE 4: FY 2019 Marina Enterprise Budget**

Ms. Bacon moved, and it was seconded that the Town vote that \$651,171 be appropriated to operate the fiscal year 2019 Marina Enterprise Fund with the following sums;

- \$612,500 to come from Marina Enterprise Fund revenues
- \$31,671 to come from Marina Enterprise Retained Earnings
- \$2,000 to come from the Waterways Fund
- \$5,000 to come from the Shellfish Fund
- and further, that \$55,300 be appropriated from the Marina Enterprise revenues to the general fund to reimburse for indirect costs.

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 7-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous vote.

#### **ARTICLE 5: FY 2019 Water Enterprise Budget**

Mr. Houk moved, and it was seconded that the Town vote that \$278,486 be appropriated to operate the fiscal year 2019 Water Enterprise Fund with the following sums;

- \$165,530 to come from Water Enterprise Fund revenues
- \$112,956 to be appropriated from the General Fund

- and further, that \$5,000 to be appropriated from Water Enterprise revenues to the general fund to reimburse for indirect costs.

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 7-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

#### **ARTICLE 6: Collective Bargaining Agreement Wellfleet Police Officers Union**

Mr. Murphy moved and it was seconded that the sum of \$37,891 be and hereby is raised and appropriated to pay costs of funding a one year collective bargaining agreement between the Town of Wellfleet and the Wellfleet Police Officers Union covering the term of July 1, 2017 through June 30, 2018, and further that the Town Accountant is authorized to allocate said sums to and among the accounts affected thereby in such amounts as are proper and required.

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **ARTICLE 7: Collective Bargaining Agreement Wellfleet Police Officers Union**

Ms. Reinhart moved and it was seconded that the sum of \$29,561 be and hereby is raised and appropriated to pay costs of funding the first year of a three-year collective bargaining agreement between the Town of Wellfleet and the Wellfleet Police Officers Union covering the term of July 1, 2018 through June 30, 2021, and further that the Town Accountant is authorized to allocate said sums to and among the accounts affected thereby in such amounts as are proper and required.

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 7-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **ARTICLE 8: Non-Union and Other Personnel Salaries & Compensation**

Ms. Miranda Wilson moved, and it was seconded that the sum of \$15,000 be and hereby is raised and appropriated to pay the cost of wage and salary adjustments for non-union and other personnel effective July 1, 2018, and further that the Town Accountant is authorized to allocate said sums to and among the accounts affected thereby in such amounts as are proper and required.

The Board of Selectmen: Recommends 5-0.

The Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

#### **ARTICLE 9: Chapter 90 Road Repairs**

Ms. Bacon moved, and it was seconded that the Town vote to accept the sum of \$245,493, or such other amount that the Commonwealth declares as available funds, as the Commonwealth's share of the cost of work under Massachusetts General Laws, Chapter 90, said funds to be expended for the purposes stated in the warrant under the supervision of the Board of Selectmen.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

### **ARTICLE 10: Other Post-Employment Benefits (“OPEB”) Appropriation**

Mr. Houk moved, and it was seconded that the sum of \$250,000 be raised and appropriated to the Other Post-Employment Benefits Liability Trust Fund.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

### **ARTICLE 11: Contribution to Marina Enterprise Stabilization Fund**

Mr. Murphy moved, and it was seconded that the Town vote to transfer the sum of \$10,000 from the Marina Enterprise Fund to the Marina Enterprise Stabilization Fund.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

### **ARTICLE 12: Transfer to Stabilization Fund**

Ms. Reinhart moved, and it was seconded that the sum of \$155,000 be raised and appropriated to the Stabilization Fund.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 13: Create a Special Purpose Stabilization Fund for Capital Improvements**

Ms. Miranda Wilson moved, and it was seconded that pursuant to Massachusetts General Law Chapter 40, section 5B that the Town of Wellfleet create a Special Purpose Stabilization Fund for capital improvements

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 14: Create a Special Purpose Stabilization Fund for Dredging**

Ms. Bacon moved, and it was seconded that pursuant to Massachusetts General Law Chapter 40, section 5B that the Town of Wellfleet create a Special Purpose Stabilization Fund for maintenance dredging.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 15: Transfer to LCCATV Fund**

Mr. Houk moved, and it was seconded that the Town transfer \$114,000 from the Cable receipts fund to fund local access television programming.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Cable Advisory Committee: Recommends 3-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 16: Community Preservation-Administrative Expenses, Debt Service and Allocation of Reserves**

Ms. Plaue moved and it was seconded that the Town vote to set aside from Community Preservation Fund estimated annual revenues the sum of \$29,511.50 for administrative expenses of the Community Preservation Committee for Fiscal Year 2019, the sum of \$58,950 for Open Space Debt Service, the sum of \$73 for the Open Space Reserve Fund, the sum of \$59,023 for the Community Housing Reserve Fund and the sum of \$59,023 for the Historic Resources Reserve Fund and the sum of \$383,649.50 for the 2019 Budgeted Reserve for general Community Preservation Fund purposes.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 17: Community Preservation-Affordable Housing Trust Fund**

Ms. McIlroy moved, and it was seconded that Article 17 be accepted and adopted as printed in the warrant and that the sum of \$58,000 be appropriated from the Community Preservation Fund community housing reserves and the sum of \$42,000 be appropriated from the Community Preservation Fund Fiscal Year 2019 estimated revenue for the purposes of supporting affordable housing.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

Local Housing Partnership: Recommends 5-0.

Housing Authority: Recommends 4-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

#### **ARTICLE 18: Community Preservation-Making Homes Affordable**

Mr. Sorkin moved and it was seconded that Article 18 be accepted and adopted as printed in the warrant and that the sum of \$100,000 be appropriated from the Community Preservation Fund Fiscal Year 2019 estimated revenue for the purposes of contributing to the cost of, and therefore supporting, Making Homes Affordable, a program to assist with the purchase of workforce housing for low and moderate income eligible first-time home buyers within the Town of Wellfleet and to authorize the Board of Selectmen to enter into a grant agreement to set forth the terms and conditions thereof.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

Local Housing Partnership: Recommends 5-0.

Housing Authority: Recommends 4-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **ARTICLE 19: Community Preservation-Rescind Prior Article**

Mr. Sorkin moved, and it was seconded the Town vote to rescind the appropriation of \$180,000 from the Community Preservation Fund Balance, previously approved pursuant to Article 21 of the 2014 Annual Town Meeting and return the \$180,000 to the Community Preservation Fund Balance.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

Local Housing Partnership: Recommends 5-0.

Housing Authority: Recommends 4-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 20: Community Preservation-Habitat for Humanity Grant.**

Ms. Nagle moved and it was seconded that Article 20 be accepted and adopted as printed in the warrant and that the sum of \$240,000 be appropriated from Community Preservation Fund Undesignated Fund Balance for the purposes of contributing to the cost of, and therefore supporting community housing, two affordable homes at 2082 Route 6 by Habitat for Humanity of Cape Cod, Inc and that the Board of Selectmen be authorized to enter into a grant agreement with Habitat for Humanity, Inc for said purposes, and further, that the Board of Selectmen acquire an affordable housing restriction on said units.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

Local Housing Partnership: Recommends 5-0.

Housing Authority: Recommends 4-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 21: Community Preservation-Eastham Affordable and Workforce Housing Agreement**

Ms. McIlroy moved and it was seconded Article 21 be accepted and adopted as printed in the warrant and that the sum of \$100,000 be appropriated from the Community Preservation Fund undesignated Fund Balance for the purpose of contributing to the cost of, and therefore supporting community housing, the construction of a 65 unit rental complex for affordable and workforce housing by Penrose, LLC in Eastham, Massachusetts and that the Board of Selectmen be authorized to enter into an agreement with Penrose LLC for said purposes, and

further, that the Board of Selectmen acquire an affordable housing restriction on said units.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

Local Housing Partnership: Recommends 5-0.

Housing Authority: Recommends 4-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

#### **ARTICLE 22: Community Preservation-Cape Housing Institute**

Ms. Rogers moved and it was seconded that Article 22 be accepted and adopted as printed in the warrant and that the sum of \$7,000 be appropriated from the Community Preservation Fund Fiscal Year 2019 estimated revenue to the Community Development Partnership sponsored Cape Housing Institute for the purposes of supporting community housing and further that the Board of Selectmen be authorized to enter into a grant agreement with the Community Development Partnership for said purpose.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

Local Housing Partnership: Recommends 5-0.

Housing Authority: Recommends 4-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **ARTICLE 23: Community Preservation-Park by Preservation Hall**

Ms. Lesniak moved and it was seconded that Article 23 be accepted and adopted as printed in the warrant and that the sum of \$39,000 be appropriated from Community

Preservation Fund Fiscal Year 2019 estimated revenue to Preservation Hall, Inc. for the purpose of contributing to the cost of preserving the Town-owned Park at 335 Main Street for open space and recreational use, and further that the Board of Selectmen be authorized to enter into a grant agreement with Preservation Hall, Inc. for said purpose.

Board of Selectmen: Recommends 3-2.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

#### **ARTICLE 24: Community Preservation – Form B Inventories**

Ms. Freyss moved and it was seconded that Article 24 be accepted and adopted as printed in the warrant and that the sum of \$20,000 be transferred from the Community Preservation Fund Historic Reserves to the Wellfleet Historical Commission for the purpose of contributing to the cost of, and therefore supporting the preservation, rehabilitation and restoration of historic resources by the creation of additional Form B inventories, storage upgrades and conducting a workshop for owners of historic homes.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

Community Preservation Committee: Recommends 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

#### **ARTICLE 25: Transfer of Unexpended Bond Proceeds-Renovate old COA Building**

Mr. Murphy moved and it was seconded that that the town authorize the repurposing and appropriation of unexpended bond proceeds in the amount of

\$588,958 previously authorized under Article 1 of the 2016 November Special Town Meeting to pay for the costs of designing, constructing, equipping and furnishing the renovation of the existing police station, which funds are no longer needed for said purpose, and to transfer \$227,202.63 from the bond premium related to the issuance of bonds on the Police Station borrowing for a total of \$816,160.63 to pay for the costs of construction, including design and engineering services and other costs related to the renovations of the former COA Building at 95 Lawrence Road and for the payment of all other costs incidental and related thereto, to be expended under the direction of the Town Administrator and the Director of Public Works.

Board of Selectmen: Recommends 4-1.

Finance Committee: Recommends 6-0.

Mr. O'Hara moved, and it was seconded that Article 25 be indefinitely postponed. A majority vote is required for adoption. The Moderator declared the motion for indefinite postponement carried on a voice vote.

**ARTICLE 26: Petioned Article – Limitation as to use of old COA building at 95 Lawrence Road**

Mr. Putnam moved, and it was seconded that Article 26 be indefinitely postponed. A majority vote is required for adoption. The Moderator declared the motion for indefinite postponement carried on a voice vote.

**ARTICLE 27: Increase Marijuana Sales Tax to 3%**

Mr. Houk moved, and it was seconded that the Town accept the provisions of General Laws Chapter 64N, Section 3, as amended by Section 13 of Chapter 55 of the Acts of 2017 for the purpose of imposing a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Wellfleet to anyone other than a marijuana establishment at the rate of three percent.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 28: Water Resources Director.**

Ms. Reinhart moved and it was seconded that the sum of \$150,000 be and hereby is raised and appropriated to pay the costs of funding a new Water Resources Director positions, provided, however that no funds shall be expended unless and until the Town shall have voted to assess an additional \$150,000 in real estate and personal property taxes pursuant to the provisions of G. L. chapter 59, section 21C (Proposition 2 ½.)

The Board of Selectmen: Recommends 4-1.

Finance Committee: Does not recommend 6-2.

Board of Water Commissioners: Recommends 5-0

Comprehensive Wastewater Management Planning Committee: Recommends 5-0

The Personnel Board: Does not recommend 3-1

Mayo Creek Restoration Committee: Recommends 4-0

Natural Resources Advisory Board: Does not recommend 4-1

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote. Upon objection by a voter, the Moderator called for the Tellers to count votes by hand.

By a counted vote of 147 in favor and 89 opposed, the Moderator declared the motion was adopted.

**ARTICLE 29: Increase to Stipend for Selectmen**

Ms. Bacon moved, and it was seconded that the Town vote to raise and appropriate \$7,500 for the purpose of increasing the annual stipend for the members of the Board of Selectmen to \$2,500 each.

Board of Selectmen: Recommends 3-2.

Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

Ms. Reinhart moved and it was seconded that the Annual Town Meeting be recessed until Tuesday, April 24, 2018 at 6:30 pm at the Wellfleet Elementary School.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

The Annual Town Meeting recessed at 10:13 pm.

## **ANNUAL TOWN MEETING MINUTES**

Tuesday, April 24, 2018

Having been advised by the Town Clerk that a quorum was present, Daniel Silverman, Moderator, called the Town Meeting to order at 6:37 pm at the Wellfleet Elementary School at 100 Lawrence Road. The final tally of voters present at this meeting was 243.

The Moderator asked for a moment of silence to remember Tim Woodman.

### **ARTICLE 30: Acceptance of Revised Wellfleet Town Charter.**

Mr. Terkanian moved and it was seconded that the town meeting, pursuant to the authority in Article 89 of the Amendments to the Massachusetts Constitution and in the Home Rule Procedures Act, General Laws, Chapter 43B, Section 10, propose an amendment to the Wellfleet Home Rule Charter by replacing the current text of the

Charter in its entirety with the text in Appendix G of the warrant for this meeting with the following five edits to the text in Appendix G:

- Modify section 3-5-3 by replacing the reference to “MGL chapter 48, section 42” with a reference to “MGL chapter 48 sections 42, 43 and 44.”
- Modify section 3-6-1 by re lettering the second subsection “(d)” as subsection “(e).”
- Modify section 4-1-3 by striking the reference to “this Charter” and replacing it with “Chapter 4 of this Charter.”
- Modify section 5-3-2, by inserting subsection (m) “Deleted <date of 2019 ATE>”
- Modify section 6-5-5 (line 5) by striking “not less than forty-five nor more than sixty days” and replacing it with "not less than sixty-four nor more than eighty days.”

And as amended as this Town Meeting.

**Substitute motions:**

Mr. Terkanian moved, and it was seconded that the Town vote to strike from the proposed charter Section 5-4-2 d) which reads “the Shellfish Constable”, to re-letter the subsections of Section 5-4-2 following subsection d), and to insert in Section 3-6-1 d) “a Shellfish Constable” in place of the current text.

The substitute motion requires a majority vote for adoption. The Moderator declared the substitute motion was adopted by voice vote.

Ms. Grout-Thomas moved, and it was seconded that the Town vote to add the words “Town Administrator” to proposed charter Section 5-1-2 after the words “make an interim”.

The substitute motion requires a majority vote for adoption. The Moderator declared the substitute motion was adopted by voice vote.

Ms. Lowenstein moved, and it was seconded that the Town voted to replace the word “thirty” with the word “sixty” after the word “within” in the proposed charter section 7-5-2.

The substitute motion requires a majority vote for adoption. The Moderator declared the substitute motion was adopted by a unanimous voice vote.

Mr. Terkanian moved, and it was seconded that the Town voted to adopt the main motion as amended.

Board of Selectmen: Reserve Recommendation to town meeting 5-0.  
Charter Review Committee: Recommends 7-0.

Board of Selectmen: Recommends 4-1.  
Charter Review Committee: Recommends 7-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a 2/3 majority voice vote.

**ARTICLE 31: Extend the Charge of the Charter Review Committee.**

Mr. Terkanian moved, and it was seconded that the Town vote to extend the charge of the Charter Review Committee as printed in the warrant under article 31.

Board of Selectmen: Recommends 5-0.  
Charter Review Committee: Recommends 7-0.  
Bylaw Committee: Recommends: 3-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 32: Amend Town of Wellfleet General Bylaws – Town Treasury**  
**MOTION: Made by HELEN MIRANDA WILSON**

Ms. Miranda Wilson moved, and it was seconded that the Town vote to amend its General Bylaws, Article III, section 5 as printed in the warrant in article 32.

Board of Selectmen: Recommends 5-0.

Bylaw Committee: Does Not Recommend 3-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 33: Amend Town of Wellfleet General Bylaw – Setting Annual Reimbursement Rate.**

Mr. Murphy moved, and it was seconded that the Town vote to amend its General Bylaws Article V, section 2 as printed in the warrant in article 33.

Board of Selectmen: Recommends 5-0.

Bylaw Committee: Recommends 3-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 34: Amend Town General Bylaw - Polystyrene Reduction Bylaw.**

Ms. Reinhart moved, and it was seconded that the Town vote to amend its General Bylaws, Article VII, section 46, Polystyrene Reduction Bylaw, section 4, Administration and Enforcement as printed in the warrant in article 34.

Board of Selectmen: Recommends 5-0.

Recycling Committee: Recommends 6-0.

Bylaw Committee: Recommends 3-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

### **Procedural Motions for Articles 35 and 36**

Mr. Feliz moved and it was seconded to combine Articles 35 and 36.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

Ms. Miranda Wilson moved and it was seconded to indefinitely postpone Articles 35 and 36.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

### **ARTICLE 37: Zoning Bylaw Amendment – Home Occupation 6.22.2.**

Mr. Parent moved and it was seconded to amend the section 6.22.2 of the Zoning Bylaws in regards to Home Occupation as printed in the warrant under article 37.

Board of Selectmen: Recommendation 5-0.

Planning Board: Recommends 5-0.

Bylaw Committee: Recommends 3-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a voice vote.

### **ARTICLE 38: Petition to Amend Home Occupation Bylaw 6.22.2.**

Mr. Parent moved, and it was seconded to indefinitely postpone Article 38.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

### **ARTICLE 39: Petition to Amend Home Occupation Bylaw.**

Mr. Parent moved, and it was seconded to indefinitely postpone Article 39.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 40 : Zoning Bylaw Amendment - New Section 6.6. - Affordable Flexible Residential Design, Section.**

Mr. Parent moved, and it was seconded to add a new section 6.6A to the Zoning Bylaws in regard to Affordable Flexible Residential Design as printed in the warrant under article 40, with correction that all references to 6.6 in said article be revised to state 6.6A.

Board of Selectmen: Recommends 5-0.

Planning Board: Recommends 5-0.

Bylaw Committee: Recommends 3-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 41: Zoning Bylaw Amendment - Section 9.3 Medical Marijuana Overlay District.**

Mr. Cole moved, and it was seconded to indefinitely postpone Article 41. A majority vote is required for adoption. The Moderator declared the motion carried on a hand count vote with 128 in favor and 61 opposed.

Ms. Reinhart moved and it was seconded that the Annual Town Meeting be recessed until Wednesday, April 25, 2018 at 6:30 pm at the Wellfleet Elementary School.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

The Annual Town Meeting recessed at 10:07 pm.

## **ANNUAL TOWN MEETING MINUTES**

Wednesday, April 25, 2018

Having been advised by the Town Clerk that a quorum was present, Daniel Silverman, Moderator, called the Town Meeting to order at 6:58 pm at the Wellfleet Elementary School at 100 Lawrence Road. The final tally of voters present at this meeting was 188.

### **ARTICLE 42: Zoning Bylaw Amendment - Large-Scale Ground-Mounted Solar Photovoltaic Installations.**

Mr. Parent moved and it was seconded to amend section 8.6 of the Zoning Bylaws, Large Scale Ground-Mounted Solar Photovoltaic Installations, as printed in the warrant under article 42.

Board of Selectmen: Recommends 5-0.

Planning Board: Recommends 5-0.

Bylaw Committee: Recommends 3-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

### **ARTICLE 43: Zoning Bylaw Amendment – (Petitioned Article).**

Mr. Felix moved and it was seconded to amend the Zoning Bylaws by amending Section II, Section 2.1, Definitions and Section V, Section 5.3, Use Regulations as petitioned and as printed in the warrant under article 43.

Board of Selectmen: Recommends 5-0.

Planning Board: Does not recommend 5-0.

Bylaw Committee: Does not recommend 3-0.

A two-thirds majority is required for adoption. The Moderator declared the motion failed to achieve a two-thirds majority.

**ARTICLE 44: Zoning Bylaw Amendment – Food Trucks.**

Mr. Parent moved and it was seconded to amend Section II, Section 2.1 of the Zoning Bylaws, Food Trucks, as printed in the warrant under article 44.

Board of Selectmen: Recommends 5-0.

Planning Board: Recommends 5-0.

Bylaw Committee: Recommends 3-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 45 : Zoning Bylaw Amendment – Section 5.3.2 Use Regulations.**

Mr. Parent moved and it was seconded to amend Section V, Section 5-3 of the Zoning Bylaws, Use Regulations, Food Trucks, as printed in the warrant under article 45.

Board of Selectmen: Recommends 5-0.

Planning Board: Recommends 5-0.

Bylaw Committee: Recommends 3-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 46: Disposition of Town Owned Property – 0 West Main Street.**

Mr. Murphy moved, and it was seconded that Article 46, the disposition of town owned land at 0 West Main Street, be accepted and adopted as printed in the warrant.

Board of Selectmen: Recommends 4-0.

Finance Committee: Recommends 6-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 47: Easement for Eversource to install transformer.**

Mr. Houk moved, and it was seconded that the Town vote to convey an easement to Eversource for the installation of an additional transformer in the rear parking lot of Town Hall, as printed in Article 47 in the warrant.

Board of Selectmen: Recommends 4-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 48: 120 Paine Hollow affordable housing project**

Ms. Miranda Wilson moved, and it was seconded that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, a fee interest in the land, and any improvements thereon, located at 120 Paine Hollow Road, as printed in Article 48 in the warrant.

Board of Selectmen: Recommends 4-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 49: Septic System Easement for 15 Harding Lane.**

Ms. Bacon moved, and it was seconded that the Town vote to convey a septic system easement for 15 Harding Lane, as printed in Article 49 in the warrant.

Board of Selectmen: Recommends 4-1.

Natural Resources Advisory Board: Recommends 5-0.

Open Space Committee: Recommends 4-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a voice vote.

#### **ARTICLE 50: Municipal Hearing Officer**

Ms. Reinhart moved, and it was seconded that the Town vote to accept the provisions of Massachusetts General Law, Chapter 40U, for the purpose of designating a Municipal Hearing Officer as printed in the warrant in Article 50.

Board of Selectmen: Recommends 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **ARTICLE 51: Approval of Wellfleet Housing Needs Assessment and Action Plan**

Ms. McIlroy moved, and it was seconded that the Town vote to accept the Wellfleet Housing Needs Assessment and Action Plan as required by the General Bylaws in Article 3, section 14 and as printed in the warrant in Article 51 and appendix F.

Board of Selectmen: Recommends 5-0.

Planning Board: Recommends 5-0.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 52: Room Occupancy Tax.**

Mr. Murphy moved, and it was seconded that the Town vote approve article 52, to petition the General Court for special legislation to allow the Town to impose a Room Occupancy Tax on seasonal property rentals, as printed in the warrant.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 6-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

**CONSENT AGENDA**

Ms. Reinhart moved, and it was seconded that Articles 53 through 56 inclusive be accepted and adopted as printed in the warrant.

Board of Selectmen: Recommends all.

**ARTICLE 53: Disposal of Personal Property**

**ARTICLE 54: Authorize Town Collector to use all means for collecting taxes**

**ARTICLE 55: DEP Liability**

**ARTICLE 56: Local contributions to the Nauset Regional School.**

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 57: Town Hall Lawn (Petitioned Article)**

Mr. Cole moved, and it was seconded that Town voters advise the Board of Selectmen through a non-binding resolution to re-consider the plan for the Town Hall Lawn as petitioned in article 57 in the warrant.

Board of Selectmen: Does Not Recommend 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 58: Leasing of Town owned beach parking lots (Petitioned Article)**

Mr. Terkanian moved, and it was seconded to indefinitely postpone Article 58.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

**ARTICLE 59: To hear reports of the Selectmen, Town Officers, & other Committees.**

Mr. Houk moved, and it was seconded that Article 59 be accepted as printed in the warrant.

Board of Selectmen: Recommends 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

**ARTICLE 60: Any other business that may legally come before the meeting.**

Ms. Miranda Wilson moved, and it was seconded that Article 60 be accepted as printed in the warrant.

Board of Selectmen: Recommends 5-0.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

The Moderator informed Town Meeting of the following appointments made by him:

Ms. Nancy Winslow is re-appointed to the Social/Human Services Advisory Committee for a 3-year term, through the 2021 Annual Town Meeting, with thanks.

Ms. Madeleine Entel is re-appointed to the Social/Human Services Advisory Committee for a 3-year term, through the 2021 Annual Town Meeting, with thanks.

Mr. Roger Putnam is re-appointed to the Bylaw Committee for a 3-year term, through the 2021 Annual Town Meeting, with thanks.

Mr. Robert Fitzgerald is re-appointed to a 3-year term on the Cape Cod Regional Vocational Technical High School Committee, through the 2021 Annual Town Meeting, with thanks.

In accordance with Sections 7-1-1 and 7-1-3 of the Town Charter, the Moderator asked the Town Meeting to approve the following appointments to the Finance Committee.

Mr. Fred Magee for a 3-year term, through the 2021 Annual Town Meeting;

Mr. Robert Wallace for a 3-year term, through the 2021 Annual Town Meeting; and

Mr. Ira Wood for a 3-year term, through the 2021 Annual Town Meeting.

The appointments were approved by a unanimous voice vote.

The Moderator recognized Dennis Murphy for his years of service to the town as a member of the Board of Selectmen.

Mr. Gerry Parent, Chair of the Planning Board, thanked Town Meeting for their support of the Planning Board's articles and recognized Denny O'Connell for his years of service on the Planning Board.

### **Dissolution of the Annual Town Meeting**

Ms. Reinhart moved, and it was seconded that the Annual Town Meeting be dissolved.

A simple majority is required for adoption. The Moderator declared the motion carried on a voice vote.

The Annual Town Meeting was dissolved at 8:37pm.

A TRUE RECORD ATTEST:



Joseph F. Powers, Town Clerk

DATED: April 25, 2018

## **SPECIAL TOWN MEETING MINUTES**

Monday, September 24, 2018

In accordance with the Warrant, Daniel Silverman, Town Moderator, brought the meeting to order at 7: 07p.m at the Wellfleet Elementary School Gymnasium at 100 Lawrence Road. The quorum requirement of 6% of the 2,823 registered voters was met with 295 voters present.

A moment of silence was given to those who served the town and passed away since the last Town Meeting: Ralph Bratberg, Sarah Paine Curley, Clifford Dalby, Elaine LaChapelle, Don Palladino and Barbara Stevens as well as for Arthur Medici who passed away at Newcomb Hollow Beach on September 15, 2018.

The Moderator recognized the following town employees who recently retired as Police Department Dispatchers: Donna Holloway, Cheryl Mulligan and Jan Worthington.

The Moderator asked for and Town Meeting accepted by unanimous consent a limit on speeches to three minutes per speaker.

The following people were appointed Tellers by the Moderator:

Moe Barocas

Yvonne Barocas

Bill Carlson

Lucas Scott

The warrant and return of service was read into the record by the Moderator and Town Meeting proceeded to the business at hand.

#### **ARTICLE 1: Lease of Landfill for Solar Photovoltaic Facility**

Ms. Reinhart moved and it was seconded that the Town transfer the care, custody, and control of the parcel of land known as the Wellfleet landfill and located at 370 Cole's Neck Road, Wellfleet, MA, as shown on Assessor's Map 7 as Parcel 28, from the board or official having care, custody and control jointly to such board or official for the purposes for which such parcel is currently held, and to the Select Board for the purpose of leasing and granting easements on, over or under such parcel for the installation of a solar photovoltaic facility on such parcel; and to authorize the Select Board to lease, through a written lease agreement, all or a portion of such parcel of land for the installation of a solar photovoltaic facility for a period of up to 20 years and to grant such easements on, over or under such parcel of land as necessary or convenient to serve the facility; and take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the lease agreement and easements, all of which agreements, easements and documents shall be on such terms and conditions and for such consideration as the Select Board deems in the best interests of the Town.

The Select Board voted 5-0, the Finance Committee voted 8-0 and the Energy Committee voted 5-0 to recommend adoption of the main motion.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a two-thirds voice vote.

## **ARTICLE 2: PILOT Agreements for Solar photovoltaic Facilities**

Ms. Wilson moved and it was seconded to authorize the Select Board to enter into one or more agreements for payment in lieu of taxes and to take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer such PILOT agreements, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Select Board deems in the best interests of the Town as printed in article 2 in the warrant.

The Select Board voted 5-0, the Finance Committee voted 8-0 and the Energy Committee voted 5-0 to recommend adoption of the main motion.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

## **ARTICLE 3: Solar Power Purchase Agreement**

Ms. Carlson moved and it was seconded to authorize the Select Board to enter into one or more net solar power purchase agreements with the owner(s) of solar photovoltaic facilities for periods of up to 20 years, and take any actions and execute any other documents and ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer such agreements, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Select Board deems in the best interests of the Town as printed in article 3 in the warrant.

The Select Board voted 5-0, the Finance Committee voted 8-0 and the Energy Committee voted 5-0 to recommend adoption of the main motion.

A majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **ARTICLE 4: Prior Year Invoices**

Mr. Houk moved, and it was seconded that the Town vote to transfer \$21,720 from the beach fund for the purpose of paying fiscal year 2018 unpaid bills as printed in the warrant.

The Select Board voted 5-0 and the Finance Committee voted 8-0 to recommend adoption of the main motion.

A nine-tenths majority vote is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

#### **Moderator's Recusal and election of Temporary Moderator**

The Moderator, Mr. Silverman, recused himself prior to discussion of Article 5. The Town Clerk asked for nominations and presided over the election of a temporary Moderator.

Ms. Reinhart moved to nominate Harry S. Terkanian and it was seconded. Mr. Terkanian accepted the nomination.

Ms. Lowenstein moved, and it was seconded to close nominations. Town Meeting voted unanimously to close nominations

Mr. Terkanian was elected by unanimous voice vote of the Town Meeting and sworn in by the Town Clerk.

#### **ARTICLE 5: Authorization to fund new full-time firefighter/paramedic/emt**

Ms. Bacon moved, and it was seconded that the Town vote to transfer funds from the FY 2019 Fire Department call fire fighter budget to the salaries and wages, full-time staff budget in order to hire an additional full-time fire fighter/paramedic/EMT.

The Select Board voted 5-0 and the Finance Committee voted 8-0 to recommend adoption of the main motion.

A majority vote is required for adoption. The Moderator declared the motion carried on a voice vote.

Mr. Terkanian yielded the gavel to Mr. Silverman.

#### **ARTICLE 6: Funding for New Lifeguard Stations**

Mr. Houk moved, and it was seconded to transfer the sum of \$39,844 from the Beach Fund for the purpose of funding the purchase of four anodized aluminum lifeguard towers and costs related thereto.

The Select Board voted 5-0 to recommend adoption and the Finance Committee voted 6-0-2 to not recommend adoption of the main motion.

A majority vote is required for adoption. The Moderator declared the motion carried by a show of voter cards.

#### **ARTICLE 7: Easement to Verizon for 35 Lawrence Road (Police Station)**

Ms. Carlson voted, and it was seconded that the Town will vote to convey an easement to Verizon for the installation of poles, wires and other equipment to service the police station at 35 Lawrence Road (Assessor's Map 13, Parcel 16), and that the Select Board be authorized to take any action necessary to carry out this vote.

The Select Board voted 5-0 to recommend adoption.

A two-thirds majority is required for adoption. The Moderator declared the motion carried on a unanimous voice vote.

## **ARTICLE 8: Limitation on Number of Marijuana Dispensaries in Town**

Ms. Wilson moved, and it was seconded that the Town vote to amend the General Bylaws by adding a new Section 47 to Article VII, a Marijuana Establishment Bylaw as printed in the warrant in article 8; with the deletion of a typographical error in the fourth line: strike the words “such establishments”.

The Select Board voted 5-0 to recommend adoption and the Finance Committee voted 3-0 to not recommend adoption of the main motion.

A majority vote is required for adoption. The Moderator declared the motion carried by a voice vote.

## **ARTICLE 9: Acquisition of Property at 3 Kendrick Avenue**

Ms. Reinhart moved and it was seconded to authorize the Select Board to acquire, by purchase, gift, and/or eminent domain, on such terms and conditions as the Select Board deems appropriate, the parcel of land with the improvements thereon located at 3 Kendrick Avenue, which parcel is shown as Map 21, Parcel 112, for general municipal purposes, and for the purpose of conveyance or lease; to borrow up to \$898,000 for the foregoing acquisition and costs related thereto, provided, however, that such vote shall be contingent upon approval by the voters of the Town at an election of a Proposition 2 ½ debt exclusion question in accordance with General Laws Ch. 59, Section 21C(k) as printed in the warrant in article 9; and further, that the Town Treasurer, with the approval of the Select Board, be and hereby is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 or 8 of the General Laws, or pursuant to any other enabling authority, to issue bonds and notes therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder accordance with General Laws Ch. 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Select Board voted 5-0, the Conservation Commission voted 5-0, the Marina Advisory Committee voted 5-1 and the Shellfish Advisory Board voted 4-0 to

recommend adoption. The Finance Committee voted 8-0 to not recommend adoption of the main motion.

A two-thirds majority vote is required for adoption. The Moderator declared the motion failed to achieve a two-thirds majority on a voice vote. The Moderator called for the Tellers for a hand count. By a vote of 179 in favor and 72 opposed, the Moderator declared the motion carried by a two-thirds majority vote.

The Moderator thank Rev. Paul Cullity for his service on the Charter Review Committee and announced that Denny O'Connell was appointed to serve in his place.

### **Dissolution of the Annual Town Meeting**

Ms. Reinhart moved, and it was seconded that the Special Town Meeting be dissolved.

A simple majority is required for adoption. The Moderator declared the motion carried on a voice vote.

The Annual Town Meeting was dissolved at 9:52pm.

A TRUE RECORD ATTEST:

A handwritten signature in dark ink, appearing to read "J. F. Powers", is written over a horizontal line.

Joseph F. Powers, Town Clerk

DATED: September 24, 2018

# **ANNUAL TOWN ELECTIONS RESULTS**

## **Town of Wellfleet ANNUAL TOWN ELECTION Monday, April 30, 2018 FINAL OFFICAL RESULTS**


<b>MODERATOR – ONE YEAR, VOTE FOR ONE</b>	<b>TOTAL</b>
<i>DANIEL R. SILVERMAN</i>	697
WRITE-IN	7
BLANK	90
 <b>SELECTMEN – THREE YEARS, VOTE FOR TWO</b>	 <b>TOTAL</b>
<i>HELEN MIRANDA WILSON</i>	544
JUSTINA K. CARLSON	508
THOMAS P. FLYNN	207
DAVID L. ROWELL	156
WALTER D. ROWELL	49
WRITE-IN	1
BLANK	123
 <b>SCHOOL COMMITTEE – THREE YEARS, VOTE FOR TWO</b>	 <b>TOTAL</b>
<i>JANIS R. PLAUE</i>	547
<i>JILL ELLEN PUTNAM</i>	572
CHARLES E. ANNETT	228
WRITE-IN	1
BLANK	240
 <b>LIBRARY TRUSTEES – THREE YEARS, VOTE FOR TWO</b>	 <b>TOTAL</b>
HEATHER M. DRAZ	642
ELOISE GREENLEAF MACLELLAND	628
WRITE-IN	0
BLANK	318
 <b>CEMETERY COMMISSIONER – THREE YEARS, VOET FOR ONE</b>	 <b>TOTAL</b>
<i>DAVID MARTIN AGGER</i>	692
WRITE-IN	0
BLANK	102

<b>HOUSING AUTHORITY – FIVE YEARS, VOTE FOR ONE</b>	<b>TOTAL</b>
<i>SARAH PECHUKAS SLIVKA</i>	677
WRITE-IN	1
BLANK	116
<b>QUESTION 1 – CCRTHS DEBT EXCLUSION</b>	<b>TOTAL</b>
YES	591
NO	173
BLANK	30
<b>QUESTION 2 – PROP 2 ½ OVERRIDE – WATER RESOURCES DIR.</b>	<b>TOTAL</b>
YES	335
NO	440
BLANK	19

*ITALIC* = Incumbent

TOTAL REGISTERED VOTERS	<b>2,770</b>
TOTAL NUMBER OF BALLOTS CAST	<b>794</b>
PERCENTAGE OF VOTER TURNOUT	<b>29%</b>
NUMBER OF ABSENTEE BALLOTS	<b>45</b>

A TRUE RECORD ATTEST:



Joseph F. Powers, MMC/CMMC  
 Town Clerk

## **BOARD OF ASSESSORS**

The Board of Assessors reports a steady year for our real estate market. Sales volume for single family homes was the same as last year, with the median sale price the same at \$539,500. Condominium sales were even with last year but a median sale price up to \$300,000. Vacant land sales doubled over last year, but the median sale price was down to \$207,250.

FY19 was an interim adjustment year. Based on the results, the taxable value of the Town increased by \$38,126,480 over FY18, for a total assessment of \$2,393,058,470.

For FY19, the median single-family home was valued at \$524,550, a slight increase from \$518,600 in FY18. The tax rate increased from \$7.18 to \$7.73.

Respectfully submitted,

Diane Galvin, Chair  
Gail Stewart  
Nancy Vail  
John Duane

## **FINANCE COMMITTEE**

The Finance Committee (FinCom) serves as an advisory board to the voters of the Town of Wellfleet and to the Selectboard. Working with the Town Administrator, Selectboard, Department Heads and other Boards and Committees, and in conjunction with the Selectboard, the FinCom reviews the Annual Budget, Capital Budget, Enterprise Fund Budgets and the Capital Spending Plan in order to identify areas where less or more spending might be necessary. At Town Meeting the FinCom tries to address any areas where its recommendations differ from those of the Selectboard and to answer questions from the voters where financial issues are concerned.

In 2018 the FinCom also produced a Strategic Planning Document that lays out those fiscal challenges we could identify that the Town will be facing in the relatively near future in order to assist the Selectboard, Town Administrator and the voters in making informed financial decisions. The FinCom will provide an updated document in time for the 2019 Annual Town Meeting. As always, it will be up to the voters to decide whether and how to handle these challenges, but the Finance Committee hopes to play a vital role in informing the taxpayers of major upcoming expenses and advise them of the implications of the decisions they have to make.

We continue to work with the Board of Selectmen and the Town Administrator to keep budgets transparent for the citizens of Wellfleet.

The Finance Committee is a volunteer committee of Wellfleet Residents who serve to advise both the Selectboard and the voters of the town of Wellfleet. The FinCom meets monthly (or more often as necessary) throughout the year to review and evaluate budgets and to look at various issues that have financial implications for the town. FinCom members serve as liaisons to Town Departments, Boards and Committees. We attend meetings and return with observations regarding financial issues that will help shape the decisions the FinCom ultimately makes. The FinCom is also responsible for approving a number of transfers to and from various budget lines in order to rectify shortfalls at the end of the fiscal year.

Members of the public are encouraged to attend our meetings.

Current Finance Committee members are: Kathy Granlund, Janet Loewenstein, Linda Pellegrino, Fred Magee, Stephen Polowczyk, Robert Wallace, Jeff Tash and Ira Wood.

Respectfully submitted,

Janet Loewenstein  
Chair

# TOWN COLLECTOR

Report of the Town Collector for Fiscal Year ended June 30, 2017							
	Uncollected June 30, 2017	Commitments	Refunds	Abatements & Exemptions	Trans. To Tax Title & Deferred	Cash Receipts	Uncollected June 30, 2018
Real Estate:							
2018	0.00	16,747,016.70	40,752.63	79,545.35	4,823.64	16,437,078.77	266,321.57
2017	382,622.84		658.34	2,226.19	15,368.22	267,271.66	98,415.11
2016	94,555.10	0.00	0.00	1,328.65	7,672.83	28,301.30	57,252.32
2015	53,320.95	0.00	0.00	0.00	7,453.25	21,893.46	23,974.24
2014	23,330.68	0.00	0.00	0.00	3,690.69	14,434.34	5,205.65
2013	5,880.53	0.00	0.00	0.00		3,278.07	2,602.46
2012	4,763.27	0.00	0.00	0.00	0.00	3,638.67	1,124.60
	564,473.37	16,747,016.70	41,410.97	83,100.19	39,008.63	16,775,896.27	454,895.95
CPA:							
2018	0.00	502,410.52	103.01	1,479.16	0.00	493,582.43	7,451.94
2017	10,701.10		19.75	66.79	461.06	7,399.99	2,793.01
2016	2,634.19	0.00	0.00	39.86	230.19	737.82	1,626.32
2015	1,585.53	0.00	0.00	0.00	223.59	700.75	661.19
2014	578.46	0.00	0.00	0.00	71.70	363.85	142.91
2013	176.41	0.00	0.00	0.00	0.00	98.34	78.07
2012	135.44	0.00	0.00	0.00	0.00	135.44	0.00
	15,811.13	502,410.52	122.76	1,585.81	986.54	503,018.62	12,753.44
Personal Property:							
2018		161,395.44	23.19	1,701.01	0.00	157,577.47	2,140.15
2017	2,506.49		0.00	19.05		1,534.24	953.20
2016	830.61	0.00	0.00	0.00		382.81	447.80
2015	322.06	0.00	0.00	0.00		212.42	109.64
2014	0.00	0.00	0.00	0.00		0.00	0.00
	3,659.16	161,395.44	23.19	1,720.06	0.00	159,706.94	1,510.64
Motor Vehicle:							
2018	0.00	495,723.50	2,183.74	10,519.66	0.00	442,385.44	45,002.14
2017	39,970.16	53,481.97	3,594.50	5,738.47		84,282.29	7,025.87
2016	4,279.21	0.00	0.00	32.81		1,975.96	2,270.44
2015	2,575.01	0.00	444.48	484.48		624.48	1,910.53
2014	1,532.39		0.00	1,424.89		107.50	0.00
	48,356.77	549,205.47	6,222.72	18,200.31	0.00	529,375.67	56,208.98
Boat Excise:							
2018	0.00	14,644.00		892.00		13,264.00	488.00
2017	730.00		25.00	25.00		400.00	330.00
2016	629.00	0.00	0.00	0.00		15.00	614.00
2015	523.00	0.00	0.00	0.00		25.00	498.00
2014	357.00	0.00	0.00	357.00		0.00	0.00
	2,239.00	14,644.00	25.00	1,274.00	0.00	13,704.00	1,930.00
Other Collections:							
Trailer Park Fees	38,004.00					38,004.00	0.00
Septic Betterments	9,240.48					9,240.48	0.00
<b>Water Liens</b>							<b>0.00</b>
Municipal Lien Ctf	8,265.00					8,265.00	0.00
				Respectfully submitted,			
				Rosemary Moriarty			
				Treasurer/ Collector			

## **TOWN TREASURER**

It is my honor to submit the FY2018 Treasurer/Collector Annual Reports to the citizens of Wellfleet. We experienced significant changes this year with the retirement of the Town's longtime collector and the resulting combining of the Collector and Treasurer departments. We welcomed the full-time addition of Karen Murphy as the Assistant Collector. We have made a few changes that will automate processes and are working hard to meet the needs of the community while maintaining an efficient and responsive department. We still have much to do to achieve the goals we have set but are making great progress.

Again, we have seen a good financial year in 2018 for interest and earnings however the later part of 2018 has been more challenging. Hopefully, this trend will stabilize, and we can benefit from the continued increase in interest and returns on investments.

My thanks to the Board, the Administration, and all those who day to day assist this office in achieving our goals.

Respectfully submitted,

Rosemary Moriarty  
Treasurer

# TOWN TREASURER – ANNUAL ACCOUNT BALANCES

	TREASURER ACCOUNT BALANCES				Expendable	Balance
	Balance	Interest	Withdrawal	Deposit		
	6/30/2017	6/30/2018	6/30/2018	6/30/2018	6/30/2018	6/30/2018
Unbank - Ambulance	680,756.45	752.30	(339,000.00)	311,736.73		664,245.48
Unbank - Sale of Cemetery Lots	57,787.19	\$ 158.56	\$ (25,432.81)	\$ 20,846.15		\$ 53,356.09
Unbank - Recreation	0.00	0.43		\$ 330.00		\$ 330.43
Cape Cod Five Cents Savings - General	7,582,397.62					\$ 391,910.63
Cape Cod Five Cents Savings - Money M	4,380,080.63	\$ 74,191.03	(15,825,000.00)	\$ 18,765,842.12	\$ -	\$ 7,295,113.78
The Cooperative Bank of Cape Cod	1,002,046.88	8,670.12				\$ 1,010,717.00
Cash in Transit	0.00					\$ -
GDF Grant	0.00					\$ -
Vendor	0.00					\$ -
Marina	473,560.76	\$ 2,079.91	(605,532.54)	\$ 733,997.51		\$ 604,105.64
Maina Credit Card	245,106.37	\$ 1,619.95	(375,728.25)	\$ 221,775.42		\$ 88,773.49
CPA/Land Bank	2,843,590.04	\$ 18,143.48	(653,144.99)	\$ 625,376.95		\$ 2,833,965.48
Sedric	93,907.43	\$ 472.84	(20,699.79)	\$ 13,709.57		\$ 87,930.05
Cultural Council	3,986.86	\$ 28.25	(6,028.64)	\$ 14,047.00		\$ 10,033.47
Police Law Enforcement	1,578.55			\$ 849.40		\$ 2,427.95
Program Income	135,811.32	\$ 672.93	(82,095.75)	\$ 95,174.48		\$ 149,562.96
Taxation Aid	57,664.28	\$ 432.96	(6,668.23)	\$ 14,033.87		\$ 63,462.48
Water Enterprise	81,881.91	236.74	-242,587.39	269,668.80		\$ 109,200.06
Beach Credit Card	186,172.90	1,537.28	-715,723.55	663,984.98		\$ 135,971.61
Con Com Escrow - Bair	6,510.23	\$ 3.26				\$ 6,513.49
Con Com Escrow - Corf	240.84	\$ 1.37				\$ 242.21
Con Com Escrow-Flitzg	1,000.95	\$ 0.50				\$ 1,001.45
Con Com Escrow - Hen	240.83	\$ 1.38				\$ 242.21
Con Com Escrow - Kell	240.83	\$ 1.38				\$ 242.21
Con Com Escrow - Patit	240.84	\$ 1.37				\$ 242.21
Con Com Escrow - Wild	240.84	\$ 1.37				\$ 242.21
Con Com Escrow - Yan	478.56	\$ 2.74				\$ 481.30
Samuel Hall Trust Escrt	5,002.60	\$ 28.63				\$ 5,031.23
	\$ 17,850,525.71	\$ 109,036.38	\$ (19,005,641.94)	\$ 21,751,372.98	\$ -	\$ 13,514,806.14
<b>TRUSTS</b>						
Alice Belding Library Fund - (Int only -	\$ 1,000.18	\$ 2.98			\$ 503.16	\$ 1,003.16
Anthony Bragazzi Library Fund - (Int.	\$ 5,048.74	\$ 15.07			\$ 1,508.81	\$ 5,063.81
Belsey Freeman Library Fund - (Int. o	\$ 3,491.44	\$ 10.42			\$ 2,480.38	\$ 3,501.86
Chequessett Grange Christmas Fund	\$ 2,592.06	\$ 4.57			\$ 1,592.20	\$ 2,596.63
David E. Scherman Memorial Library	\$ 3,035.19	\$ 9.06			\$ 3,044.25	\$ 3,044.25
Hannah Brown Library Fund - (Int. onl	\$ 1,710.18	\$ 5.10			\$ 715.28	\$ 1,715.28
Jean Goodstitt Stearns Library Fund -	\$ 4,782.18	\$ 14.27			\$ 4,796.45	\$ 4,796.45
John Hopkins Baker Library Fund - (I	\$ 2,896.17	\$ 8.64			\$ 904.81	\$ 2,904.81
Julia Walther Library Fund - ( No restr	\$ 5,252.24	\$ 29.10	(1,037.00)		\$ 4,244.34	\$ 4,244.34
M. Josephine Baker Library Fund - (N	\$ 9,522.95	\$ 28.42			\$ 9,551.37	\$ 9,551.37
Marina Stabilization Fund	\$ 30,146.55	\$ 221.30		\$ 10,000.00		\$ 40,367.85
Martin Neiber Library Fund - (No restr	\$ 200,188.45	\$ 1,145.38			\$ 201,333.83	\$ 201,333.83
OPFB Liability Money Market	\$ 1,168,768.30	\$ 63,649.57	(66,882.89)	\$ 250,000.00		\$ 1,475,734.99
OPFB Fund	\$ 383.05	\$ 8.22				\$ 391.27
Priscilla M. O'Brien Library Fund - (Re	\$ 1,618.78	\$ 4.84			\$ 1,623.62	\$ 1,623.62
Rosenzweig Library Fund - (Restrictio	\$ 2,811.74	\$ 8.40			\$ 2,820.14	\$ 2,820.14
Shirley Stone Garrett & James Garret	\$ 30,274.31	\$ 173.21			\$ 30,447.52	\$ 30,447.52
Hilbert Library Fund	\$ 252,928.20	\$ 1,447.13			\$ 254,375.33	\$ 254,375.33
Lippincott Fund	\$ 16,526.59	\$ 94.55			\$ 16,621.13	\$ 16,621.13
Stabilization Fund	\$ 683,141.84	\$ 2,813.11		\$ 75,000.00		\$ 760,954.95
Wellfleet Affordable Housing Trust Ful	\$ 79,694.29	\$ 1,779.48	(86,370.19)	\$ 373,695.68		\$ 368,799.26
Wellfleet Cemetery Perpetual Care	\$ 251,234.36			\$ 3,150.00		\$ 254,384.36
Wellfleet Cemetery Perpetual Care Int	\$ 952.94	\$ 3.86				\$ 956.80
Wellfleet Library Fund - (No restricto	\$ 35,195.15	\$ 218.19	(16,159.20)	\$ 22,902.64	\$ 42,156.78	\$ 84,313.56
	\$ 2,793,195.87	\$ 71,694.87	(110,249.27)	\$ 735,504.27	\$ 578,719.40	\$ 3,532,302.52
<b>GRAND TOTALS</b>	\$ 20,643,721.58	\$ 180,733.25	(19,115,891.21)	\$ 22,486,877.25	\$ 578,719.40	\$ 17,047,110.66

Respectfully submitted,

Rosemary Moriarty  
Treasurer

## **TOWN TREASURER – DEBT BALANCES**

<b>Purpose</b>	<b>Principal Balance</b>	<b>Paid Principal</b>	<b>New Debt</b>	<b>Balance as of</b>	<b>Paid Interest</b>
	<b>6/30/2017</b>	<b>2018</b>	<b>2018</b>	<b>6/30/2018</b>	<b>6/30/2018</b>
Geiger Land Bank Inside	<b>70,000.00</b>	15000.00		<b>55,000.00</b>	1,450.00
Library Roof - Inside	<b>45,000.00</b>	15000.00		<b>30,000.00</b>	800.00
Muni Bldg. Church Property -Inside	<b>155,000.00</b>	40000.00		<b>115,000.00</b>	3,100.00
Chavchavadze Land Bank	<b>165,000.00</b>	35000.00		<b>130,000.00</b>	3,550.00
Senior Center Inside	<b>280,000.00</b>	55000.00		<b>225,000.00</b>	6,300.00
Fire Station Property Inside	<b>295,000.00</b>	40000.00		<b>255,000.00</b>	8,349.72
Fire Station Design #1 Inside	<b>140,000.00</b>	15000.00		<b>125,000.00</b>	4,074.66
Fire Station Design #2	<b>40,000.00</b>	5000.00		<b>35,000.00</b>	1,085.40
Fire Station Construction Inside	<b>3,985,000.00</b>	400000.00		<b>3,585,000.00</b>	118,311.06
Marina Seawall	<b>1,015,000.00</b>	110000.00		<b>905,000.00</b>	29,797.88
Uncle Tim's Bridge	<b>110,000.00</b>	10000.00		<b>100,000.00</b>	3,257.26
Bakers Field Drainage Work -Inside	<b>145,000.00</b>	15000.00		<b>130,000.00</b>	2,960.00
DPW Dump Truck (Equip) - Inside	<b>315,000.00</b>	25000.00		<b>290,000.00</b>	6,420.00
Town Hall HVAC- Inside	<b>140,000.00</b>	10000.00		<b>130,000.00</b>	2,860.00
Transfer Station Canopy - Inside	<b>130,000.00</b>	10000.00		<b>120,000.00</b>	2,635.00
Fire Engine -Inside	<b>540,000.00</b>	40000.00		<b>500,000.00</b>	11,010.00
School Roof -Inside	<b>85,000.00</b>	10000.00		<b>75,000.00</b>	1,700.00
Mayo Beach Parking Lot- Inside	<b>55,000.00</b>	10000.00		<b>45,000.00</b>	1,100.00
Harbor Side Scan Sonar - Inside	<b>70,000.00</b>	10000.00		<b>60,000.00</b>	1,400.00
Paving -Inside	<b>25,000.00</b>	5000.00		<b>20,000.00</b>	500.00
Fire Pumper- Inside	<b>230,000.00</b>	20000.00		<b>210,000.00</b>	4,690.00
Restrooms - Inside	<b>295,000.00</b>	25000.00		<b>270,000.00</b>	6,020.00
Road Work Rte. 6 & Main - Inside	<b>150,000.00</b>	50000.00		<b>100,000.00</b>	3,000.00
Road Work Rte. 6 & Main - Inside	<b>50,000.00</b>	15000.00		<b>35,000.00</b>	1,000.00
MWPAT Wastewater-Inside	<b>183,644.00</b>	8446.00		<b>175,198.00</b>	3,672.88
Police Station Construction	<b>7,476,000.00</b>	306000.00		<b>7,170,000.00</b>	228,275.90
<b>Totals</b>	<b>\$ 16,189,644</b>	<b>\$1,299,446</b>		<b>\$14,890,198</b>	<b>\$457,319.76</b>

## **TOWN ACCOUNTANT**

- I. Combined Balance Sheet
- II. General Fund Revenues and Interfund Operating Transfers
- III. Special Revenues and Capital Fund Projects
- IV. Trust and Agency Funds
- V. Schedule of Debt Issued and Retired
- VI. Transactions of the Appropriations
  - a. Operating Budget
  - b. Capital Budget
  - c. New Articles
  - d. Encumbrances and Continuing Appropriations
  - e. Prior Year's Articles
  - f. Other Authorized Expenditures
- VII. Marina Enterprise Fund
- VIII. Water Enterprise Fund
- IX. Payroll Report

Respectfully submitted,

Connie Boulos

Town Accountant

# I. Combined Balance Sheet

	GOVERNMENTAL FUNDS								
	BALANCE SHEET								
	30-Jun-18								
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account	Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	Fixed Assets	(Memorandum Only)
ASSETS									
Cash and cash equivalents	3,395,348.61	6,235,202.20	2,429,814.68	783,106.31		3,439,132.93			16,282,604.73
Investments									-
Receivables:									-
Personal property taxes	3,650.79								3,650.79
Real estate taxes	454,895.95								454,895.95
Deferred taxes									-
Allowance for abatements and exemptions									-
Special assessments									-
Tax liens	96,702.20								96,702.20
Tax foreclosures									-
Motor vehicle excise	56,208.98								56,208.98
Other excises	1,930.00								1,930.00
User Charges				10,980.91					10,980.91
Departmental	283,719.00								283,719.00
Other receivables		397,156.51		382,199.58					779,356.09
Due to/from other funds			1,344,847.16						1,344,847.16
Due from other governments									-
Prepays									-
Inventory									-
Fixed assets, net of accumulated depreciation								60,496,437.10	60,496,437.10
Amounts to be provided - payment of bonds			100,000.00				18,421,774.07		18,521,774.07
Amounts to be provided - vacation and sick leave									-
Total Assets	4,292,455.53	6,632,358.71	3,874,661.84	1,176,286.80	-	3,439,132.93	18,421,774.07	60,496,437.10	98,333,106.98
LIABILITIES AND FUND EQUITY									
Liabilities:									
Deferred revenue									-
Real and personal property taxes	438,569.22								438,569.22
Deferred taxes									-
Prepaid taxes/fees									-
Special assessments									-
Tax liens	96,702.20								96,702.20
Tax foreclosures									-
Motor vehicle excise	72,815.22								72,815.22
Other excises	1,930.00								1,930.00
Conservation Commission - Escrow	14,238.52								14,238.52
User Charges				10,980.91					10,980.91
Other Receivables - Slip Leases				29,970.00					29,970.00
Other receivables - Parking	283,719.00								283,719.00
Abatements/Exemptions	19,977.52								19,977.52
Due to other governments									-
Accounts payable		36,864.43	424,736.46	19,698.92		1,755.90			483,055.71
Warrants payable									-
Accrued payroll and withholdings									-
Other liabilities	397,156.51	1,444,847.16	577,287.98					21,380,442.94	23,799,734.59
IBNR									-
Bonds payable							18,421,774.07		18,421,774.07
Notes payable			100,000.00						100,000.00
Vacation and sick leave liability									-
Total Liabilities	927,951.68	434,020.94	1,969,583.62	637,937.81	-	1,755.90	18,421,774.07	21,380,442.94	43,773,466.96
Fund Equity:									
Reserved for encumbrances	1,565,934.86								1,565,934.86
Reserved for expenditures	590,302.00			31,671.00					621,973.00
Reserved for continuing appropriations									-
Reserved for petty cash									-
Reserved for appropriation deficit									-
Reserved for snow and ice deficit									-
Reserved for debt Service									-
Reserved for premiums									-
Reserved fund balance		1,881,137.45							1,881,137.45
Undesignated fund balance	1,208,266.99		1,905,078.22	506,677.99		3,437,377.03			11,374,600.55
Unreserved retained earnings								39,115,994.16	39,115,994.16
Investment in capital assets								39,115,994.16	39,115,994.16
Total Fund Equity	3,364,503.85	6,198,337.77	1,905,078.22	538,348.99	-	3,437,377.03	-		54,559,640.02
Total Liabilities and Fund Equity	4,292,455.53	6,632,358.71	3,874,661.84	1,176,286.80	-	3,439,132.93	18,421,774.07	60,496,437.10	98,333,106.98

## II. General Fund Revenues and Interfund Operation Transactions for FY 2018

<b>REVENUES FROM STATE - CHERRY SHEET</b>		
General Gov'n't Aid	53,526	
State Owned Land	8,316	
Abatements to Blind	13,959	
Medical Assistance	26,172	
Veteran's Benefits	7,706	
School: Chapter 70	174,691	
		284,370
<b>OTHER STATE REVENUES</b>		
Polling Hours		
District Court Violations	1,183	
		1,183
<b>REVENUES FROM OTHER GOVERNMENTS</b>		
Federal Revenue	134	
Court Fines		
Federal Revenue: Medicare		
		134
<b>MISCELLANEOUS REVENUE</b>		
Earnings on Investments	91,945	
Non-recurring	3,215	
Other Revenue	151	
Sale of Real Estate		95,311
<b>TOTAL GENERAL FUND REVENUE</b>		18,851,096
<b>INTERFUND OPERATING TRANSFERS</b>		
From Special Revenue Funds	20,000	
From Community Preservation	55,000	
From Enterprise Funds	60,300	
From Insurance Reimbursements	13,809	
From Receipts Reserved	1,692,000	
From Capital Projects		1,841,109
<b>TOTAL GENERAL FUND REVENUES AND INTERFUND OPERATING TRANSFERS</b>		<b>20,692,205</b>

### III. Special Revenues and Capital Fund Projects

		BEGINNING BALANCE		OTHER FINANCING SOURCES		OTHER FINANCING USES	ENDING BALANCE
	SPECIAL REVENUE	July 1, 2017	REVENUES		EXPENDED		June 30, 2018
Fund 22	School Lunch Program	34,597	41,260		44,731		31,125
Fund 24	Other School Accounts:						
	Circuit Breaker	1,963	14,646		16,609		0
	REAP Grant	3,172					3,172
	DOE Jobs Grant	1,741					1,741
	MINI GRANT	625	1,000		837		788
	After School Enrichment Program	523	6,710		5,991		1,242
	SN Tuition Account	0	24,869		24,869		0
	Jan Rutz Foundation		500		264		236
	Equipment Grant		721		7,208		(6,487)
	Building Use	9,579	1,000		6,093		4,486
	Gift Account	1,105	13,339		14,464		(20)
	sub-total	53,305	104,045	0	121,068	0	36,282
Fund 25	State and Local Grants						
	Comcast Cable Town Channel	382,670	139,387		127,400		394,657
	Community Compact Grant	15,000			15,000		0
	Taxation Fund for Elderly	57,989	14,171		8,668		63,492
	Election/Registration	99					99
	Conservation fund Wetlands Protection	29,808	4,222		5,190		28,840
	Conservation: Harbor Management	2,925					2,925
	Care Campus Housing TAP	1,230					1,230
	Wetlands Restoration	4,985	(3,592)				1,393
	Hydrodynamic Modeling	1,137	7,135		674		7,598
	Paine Hollow Housing		5,000				5,000
	Shellfish: Restoration Projects	2,056	50				2,106
	Spay - Seeding Funding		12,000				12,000
	NRAB: Harbor Conference	1,354	1,400		752		2,002
	Public Safety Programs	26,357	7,273		5,709	1,362	26,559
	Donation - Marina	7,594	3,407		2,807		8,194
	Donations DPW - Benches	5,078	1,200		785		5,493
	Transfer Station Equipment Grant	5,139	8,400		5,567		7,972
	Recycle Projects	1,932	10		1,010		932
	Library HVAC	2,218			2,218		(0)
	DonationsBeach Lecounts	1,437			1,437		0
	Care for the Cape & Islands Grant				1,987		(1,987)
	Coastal Remediation	43,688			32,400		11,288
	Solar Projects	168					168
	CEC Solarize Ma		5,000		2,491		2,509
	Building Maintenance Green Communit	(24,664)	91,893		61,787		5,442
	Sale of Cemetery Lots	62,265	17,983		26,351		53,897
	Septic Loan Receivables	267,168	13,140			20,000	260,308
	BOH Land Management	(1,795)					(1,795)
	COA Program Income CDBG	212,699	18,960		82,096		149,563
	COA Donations	2,210	3,610		588		5,231
	Elderly Programs	0	10,030		10,030		0
	State Aid to Libraries	5,211	4,432				9,643
	Recreation	10,179	5,323		6,696		8,806
	Beautification	75					75
	Historical Commission	558					558
	Historical Commission Oyster Shack	1,615					1,615
	Wellfleet Blossoms	3,325					3,325
	Wellfleet Harborfest	2,266					2,266
	Bike and Walkways	300					300
	Beach Program	20	2,785		2,917		(112)
	Oyster Shack	1,615					1,615
	Mass Cultural District		5,885		380		5,505
	Mass Cultural Council (Arts Lottery)	7,934	4,428	2,000	7,829		6,534
	sub-total	1,143,845	383,532	2,000	412,770	21,362	1,095,245

		BEGINNING BALANCE		OTHER FINANCING		OTHER FINANCING	ENDING BALANCE
	SPECIAL REVENUE	July 1, 2016	REVENUES	SOURCES	EXPENDED	USES	June 30, 2017
Fund 26	Receipts Reserved for Appropriation:						
	Shellfish Fund	48,083	74,697			23,000	99,780
	Police			227,203			227,203
	Ambulance Fund	643,932	329,727			339,000	634,659
	Semass	589,566	301,202			325,000	565,768
	Waterways Improvement	9,346	7,620			2,000	14,966
	Recreation Fund	96,335	58,006			60,000	94,341
	Beach Fund	1,438,354	944,631			950,000	1,432,985
	sub-total	2,825,616	1,715,883	227,203	0	1,699,000	3,069,701
Fund 27	Revolving:						
	Insurance Reimbursements	13,809				13,809	0
Fund 28	Community Preservation	780,489	642,639	119,000		559,000	983,128
Fund 29	Community Preservation Projects	1,464,832		83,162	532,343		1,015,651
	sub-total	2,259,130	642,639	202,162	532,343	572,809	1,998,779
	<b>TOTAL SPECIAL REVENUES</b>	<b>6,281,896</b>	<b>2,846,098</b>	<b>431,365</b>	<b>1,066,181</b>	<b>2,293,170</b>	<b>6,200,007</b>
	<b>CAPITAL PROJECTS</b>						
Fund 34	Municipal Buildings	6,494,766	3,961	209,836	4,507,552	437,039	1,763,973
Fund 36	Construction Projects	509,737			198,743		310,994
Fund 40	Highway Local Aid	0			196,101		(196,101)
Fund 46	Stormwater Remediation/ sidewalks	(389,517)					(389,517)
Fund 47	Wastewater Management	(36,449)	6,645		1,774		(31,578)
	<b>TOTAL CAPITAL PROJECTS</b>	<b>6,578,537</b>	<b>3,961</b>	<b>209,836</b>	<b>4,904,169</b>	<b>437,039</b>	<b>1,457,771</b>

## IV. Trust and Agency Funds

	BEGINNING BALANCE July 1, 2017	ENDOWMENTS & INTEREST	EXPENDED	TRANSFERS TO OTHER FUNDS	TRANSFERS FROM OTHER FUNDS	ENDING BALANCE June 30, 2018
<b>EXPENDABLE TRUSTS</b>						
Housing Authority	138,378	12,717	96,270		314,838	369,663
Cemetery Perpetual Care Interest	653	760				1,413
Library Trusts	566,712	20,908	16,018		629	572,231
Wellfleet Grange	1,592	5				1,597
OPEB Fund	913,057	43,168	9,121		250,000	1,110,768
Mainna Stabilization	30,147	221			10,000	40,368
OPEB Money Market	259,530	108,427				367,957
Stabilization Fund	683,142	2,821			75,000	760,963
<b>TOTAL EXPENDABLE TRUST FUNDS</b>	<b>2,593,211</b>	<b>89,974</b>	<b>25,139</b>	<b>0</b>	<b>335,629</b>	<b>3,224,960</b>
<b>NON-EXPENDABLE TRUST FUNDS</b>						
Cemetery Perpetual Care	257,457	4,463				261,920
Library Trusts	8,401					8,401
Other Trusts	1,000					1,000
<b>TOTAL NON-EXPENDABLE TRUST FUNDS</b>	<b>245,903</b>	<b>4,463</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>271,321</b>
<b>TOTAL EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS</b>	<b>2,839,114</b>	<b>94,436</b>	<b>25,139</b>	<b>0</b>	<b>335,629</b>	<b>3,496,280</b>

## V. Schedule of Debt Issued and Retired

Existing INSIDE Debt limit	Outstanding	New Debt	Retirements	Outstanding	Interest
Long Term Debt	6/30/2017	Issued	prin pd	6/30/2018	Paid FY18
Geiger Land Bank Inside	70,000.00		(15,000.00)	55,000.00	1,450.00
Library Roof - Inside	45,000.00		(15,000.00)	30,000.00	800.00
Muni Bldg Church Property -Inside	155,000.00		(40,000.00)	115,000.00	3,100.00
Chavchavadze Land Bank	165,000.00		(35,000.00)	130,000.00	3,550.00
Senior Center Inside	280,000.00		(55,000.00)	225,000.00	6,300.00
Fire Station Property Inside	295,000.00		(40,000.00)	255,000.00	8,349.72
Fire Station Design #1 Inside	140,000.00		(15,000.00)	125,000.00	4,074.66
Fire Station Design #2	40,000.00		(5,000.00)	35,000.00	1,085.40
Fire Station Construction Inside	3,985,000.00		(400,000.00)	3,585,000.00	118,311.06
Marina Seawall	1,015,000.00		(110,000.00)	905,000.00	29,797.88
Uncle Tim's Bridge	110,000.00		(10,000.00)	100,000.00	3,257.26
Bakers Field Drainage Work -Inside	145,000.00		(15,000.00)	130,000.00	2,960.00
DPW Dump Truck (Equip) -Inside	315,000.00		(25,000.00)	290,000.00	6,420.00
Town Hall HVAC- Inside	140,000.00		(10,000.00)	130,000.00	2,860.00
Transfer Station Canopy -Inside	130,000.00		(10,000.00)	120,000.00	2,635.00
Fire Engine -Inside	540,000.00		(40,000.00)	500,000.00	11,010.00
School Roof -Inside	85,000.00		(10,000.00)	75,000.00	1,700.00
Mayo Beach Parking Lot- Inside	55,000.00		(10,000.00)	45,000.00	1,100.00
Harbor Side Scan Sonar -Inside	70,000.00		(10,000.00)	60,000.00	1,400.00
Paving -Inside	25,000.00		(5,000.00)	20,000.00	500.00
Fire Pumper- Inside	230,000.00		(20,000.00)	210,000.00	4,690.00
Restrooms - Inside	295,000.00		(25,000.00)	270,000.00	6,020.00
Road Work Rte 6 & Main -Inside	150,000.00		(50,000.00)	100,000.00	3,000.00
Road Work Rte 6 & Main - Inside	50,000.00		(15,000.00)	35,000.00	1,000.00
MWPAT Wastewater-Inside	183,644.00		(8,446.00)	175,198.00	3,672.88
Police Station Construction	7,476,000.00		(306,000.00)	7,170,000.00	228,275.90
				0.00	
Total Inside Long Term Debt	16,189,644.00	0.00	(1,299,446.00)	14,890,198.00	457,319.76
	16,189,644.00	0.00	(1,299,446.00)	14,890,198.00	457,319.76
<b>Existing Debt OUTSIDE</b>					
USDA Well/Tank (Water 2)	948,716.00		(25,642.00)	923,074.00	26,089.69
Municipal Water #1 outside	90,000.00		(15,000.00)	75,000.00	2,100.00
County Septic Program MWPAT	90,000.00		(10,000.00)	80,000.00	0.00
DPW Landfill Capping outside	910,000.00		(105,000.00)	805,000.00	23,100.00
DPW Landfill Capping #2 outside	45,000.00		(5,000.00)	40,000.00	1,324.02
USDA Well/Tank (Water 1)	1,320,816.39		(28,048.55)	1,292,767.84	31,366.45
MWPAT Water System	360,731.29		(45,000.00)	315,731.29	6,383.62
Total Long term Outside debt limit	3,765,263.68		(233,690.55)	3,531,573.13	90,363.78
<b>Total ALL Long term Debt</b>	<b>19,954,907.68</b>	<b>0.00</b>	<b>(1,533,136.55)</b>	<b>18,421,771.13</b>	<b>547,683.54</b>
<b>Short Term Debt</b>					
<b>Bond Anticipation Notes</b>					
Street & Sidewalk BAN-11/18/2016	300,000.00		(200,000.00)	100,000.00	2,692.50
				0.00	
Total Short Term	300,000.00	0.00	(200,000.00)	100,000.00	2,692.50
<b>Total All Debt</b>	<b>20,254,907.68</b>	<b>0.00</b>	<b>(1,733,136.55)</b>	<b>18,521,771.13</b>	<b>550,376.04</b>

## VI. Transactions of the Appropriations

		TRANSACTIONS OF THE APPROPRIATIONS					
		JULY 1, 2017 to JUNE 30, 2018					
		GENERAL FUND					
	APPROPRIATIONS	APPROPRIATIONS	FIN COM TRANSFERS	INTERLINE TRANS DEPTS	TOTAL EXPENDITURES	CLOSED TO REVENUE	ENCUMBERED
	ATM FY'18	STM FY'18					
<b>OPERATING BUDGET</b>							
<b>GENERAL GOVERNMENT</b>							
Moderator Sal/Wages	200.00				200.00	0.00	
Expenses	225.00			140.08	365.08	0.00	
Constables Sal/Wages	100.00				0.00	100.00	
Audit Expenses	22,500.00			(501.43)	21,900.00	98.57	
Selectmen Sal/Wages	5,000.00				4,166.66	833.34	
Expenses	4,370.00			(802.67)	1,280.27	2,287.06	
Town Administration							
Salaries/Wages/Fringe Benefits	203,200.00			(27,020.46)	175,532.91	646.63	
Expenses	12,925.00			(4,439.73)	7,045.44	39.83	1,400.00
Turtle Mitigation							
General Administration							
Salaries/Wages/Fringe Benefits	127,039.00			2,874.96	122,199.05	7,714.91	
Expenses	19,593.00			1,500.00	17,365.58	3,727.42	
Finance Committee							
Expenses	300.00				279.32	20.68	
Reserve Fund	83,000.00				0.00	83,000.00	

Town Accountant							
Salaries/Wages/Fringe Benefits	160,236.00			10,287.01	170,523.01	0.00	
Expenses	9,650.00			(1,625.33)	8,024.67	0.00	
Assessor							
Salaries/Wages/Fringe Benefits	119,207.00			692.80	119,899.80	0.00	
Expenses	47,950.00			(2,047.16)	45,305.42	597.42	
Treasurer							
Salaries/Wages/Fringe Benefits	113,611.00			692.04	114,303.04	0.00	
Expenses	26,450.00			(1,102.49)	21,242.32	2,605.19	1,500.00
Town Collector							
Salaries/Wages/Fringe Benefits	88,083.00				87,225.43	857.57	
Expenses	13,980.00				12,993.30	986.70	
Legal Expenses	101,300.00				100,171.50	1,128.50	
Computerization Expenses	157,933.00			(3,742.88)	148,821.23	2,842.90	2,525.99
Tax Title Expenses	11,000.00			(5,697.33)	5,302.67	0.00	
Town Clerk							
Salaries/Wages /Fringe Benefits	67,765.00			7,258.21	75,023.21	0.00	
Expenses	7,574.00				5,035.12	2,538.88	
Elections/Registration							
Salaries/Wages/Fringe Benefits	3,550.00			(2,059.00)	1,491.00	0.00	
Expenses	4,500.00			(2,779.17)	1,720.83	0.00	
Conservation Commission Expenses	3,630.00				2,993.09	636.91	

Planning Expenses	10,435.00			(4,236.83)	1,751.26	4,446.91	
ZBA Expenses	1,756.00				1,340.61	415.39	
Open Space Committee Expenses	1,500.00				0.00	1,500.00	
Herring Warden Stipends	2,200.00				2,200.00	0.00	
Shellfish							
Salaries/Wages/Fringe Benefits	183,255.00			6,018.91	189,273.91	0.00	
Expenses	18,425.00			299.48	18,724.48	0.00	
Shellfish Conserv/Propagation Expenses	22,000.00				21,990.58	9.42	
Shellfish Advisory Committee Expenses	100.00				0.00	100.00	
Chamber of Commerce	10,000.00				10,000.00	0.00	
Natural Resources Advisory Brd Expenses	1,150.00				600.00	550.00	
Housing Authority Expenses	5,000.00			15,000.00	18,799.01	1,200.99	
Town Reports & Warrants Expenses	13,000.00				12,937.68	62.32	
Consultancy Expenses	20,000.00				20,000.00	0.00	
<b>TOTAL GENERAL GOVERNMENT</b>	1,703,692.00	0.00	0.00	11,290.99	1,568,027.48	118,947.54	5,425.99
	*			*	*	*	***
<b>PUBLIC SAFETY</b>							
Police							
Salaries/Wages/Fringe Benefits	1,114,606.00			108,845.36	1,198,883.70	24,567.66	
Overtime	105,000.00				129,567.66	(24,567.66)	

Expenses	114,135.00			(1,920.00)	104,551.65	7,663.35	
Communications							
Salaries/Wages/Fringe Benefits/Overtime	348,949.00			11,314.27	360,263.27	0.00	
Expenses	18,200.00			(1,079.38)	17,120.62	0.00	
Fire Sal/Wages							
Salaries/Wages/Fringe Benefits	1,025,870.00			(68,800.75)	895,744.02	61,325.23	
Overtime	222,099.00			(304.07)	258,496.33	(36,701.40)	
Expenses	216,633.00			9,300.00	189,073.90	3,327.07	33,532.03
Building Department							
Salaries/Wages/Fringe Benefits	203,836.00			744.40	204,580.40	0.00	
Expenses	11,300.00			(744.40)	6,724.86	1,732.74	2,098.00
Emergency Management	5,000.00			(3,251.30)		1,748.70	
Dog Officer							
Salaries/Wages/Fringe Benefits	42,962.00			(22,957.61)	20,004.39	0.00	
Expenses	3,900.00				1,308.81	2,591.19	
Traffic/Parking Control							
Salaries/Wages/Fringe Benefits	2,000.00				2,000.00	0.00	
Expenses	4,250.00				1,036.00	2,864.00	350.00
<b>TOTAL PUBLIC SAFETY</b>	3,438,740.00	0.00	0.00	31,146.52	3,389,355.61	44,550.88	35,980.03
	*			*	*	*	*
<b>EDUCATION</b>							
Wellfleet Elementary School	2,652,879.00			48,780.00	2,477,983.53	834.54	222,840.93
Nauset Regional School District	2,969,904.00				2,969,904.00	0.00	

Cape Cod Technical School District	173,827.00				173,827.00	0.00	
<b>TOTAL EDUCATION</b>	5,796,610.00	0.00	0.00	48,780.00	5,621,714.53	834.54	222,840.93
	*			*	*	*	*
<b>DEPARTMENT OF PUBLIC WORKS</b>							
DPW Facilities							
Operating Expenses	338,100.00			(3,601.42)	309,196.97	17,423.78	7,877.83
Dept Public Works							
Salaries/Wages/Fringe Benefits	936,535.00			(61,411.48)	881,220.38	(6,216.86)	120.00
Overtime	28,000.00				21,783.14	6,216.86	
Expenses	150,950.00				143,094.78	4,355.22	3,500.00
DPW General Highways Expenses	92,900.00				92,900.00	0.00	
DPW Snow Removal	128,180.00			(13,460.63)	110,165.49	4,553.88	
DPW Street Lights Expenses	10,600.00				6,757.71	3,160.41	681.88
DPW Transfer Station Trash Hauling Expenses	342,959.00			(22,958.91)	296,023.62	5,537.45	18,439.02
Recycling Committee	100.00				47.00	53.00	
<b>TOTAL DEPARTMENT PUBLIC WORKS</b>	2,028,324.00	0.00	0.00	(101,432.44)	1,861,189.09	35,083.74	30,618.73
	*			**	*	*	*
<b>HUMAN SERVICES</b>							
Board of Health							
Salaries/Wages/Fringe Benefits	154,216.00			4,092.27	158,308.27	0.00	
Expenses	23,779.00			(1,451.93)	16,540.32	179.64	5,607.11
Human Services	180,000.00			(438.61)	178,860.60	700.79	
Council on Aging							

Salaries/Wages/Fringe Benefits	185,177.00			6,486.36	188,759.37	2,903.99	
Expenses	47,355.00				46,386.92	968.08	
COUNCIL ON AGING BOARD	600.00					600.00	
Veterans Services							
Other Assessments	16,594.00				16,593.82	0.18	
Expenses	12,000.00			(4,005.71)	5,132.53	2,861.76	
<b>TOTAL HUMAN SERVICES</b>	619,721.00	0.00	0.00	4,682.38	610,581.83	8,214.44	5,607.11
	*			*	*	*	*
<b>CULTURE AND RECREATION</b>							
Library							
Salaries/Wages/Fringe Benefits	328,773.00				325,401.72	371.28	3,000.00
Expenses	112,650.00				109,893.48	2,756.52	
Recreation							
Salaries/Wages/Fringe Benefits	217,643.00			4,005.71	221,648.71	0.00	
Expenses	72,983.00			14,439.73	87,422.73	0.00	
Community Services Director							
Salaries/Wages/Fringe Benefits	86,277.00			3,251.30	89,528.30	0.00	
Expenses	650.00			61.87	711.87	0.00	
Historical Commission Expenses	100.00					100.00	
DPW Holiday Celebration Expenses	1,200.00				1,030.19	169.81	
Wellfleet Cultural Council	2,000.00			5,000.00	7,000.00	0.00	
Beach Program							

Salaries/Wages/Fringe Benefits	250,155.00			3,601.42	253,756.42	0.00	
Expenses	74,000.00			106,102.88	180,102.88	0.00	
<b>TOTAL CULTURE AND RECREATION</b>	1,146,431.00	0.00	0.00	136,462.91	1,276,496.30	3,397.61	3,000.00
	*			*	*	*	*
<b>MISCELLANEOUS</b>							
Short Term Loan Interest	25,000.00			(20,000.00)	2,692.50	2,307.50	
Interest on R/E Tax Refunds	150.00				41.76	108.24	
County Retirement	1,150,399.00				1,150,398.80	0.20	
Workers Compensation Insurance	100,000.00			9,075.00	109,075.00	0.00	
Unemployment Compensation	25,000.00			(7,457.30)	17,542.70	0.00	
Group Insurance Health	1,320,600.00			70,677.70	1,391,277.70	0.00	
Group Insurance Life	6,300.00				5,864.09	435.91	
Medicare Town Share/Other	105,500.00			4,958.91	110,458.91	0.00	
Health Insurance Stipend	49,850.00			(49,816.32)		33.68	
Town Share HAS				18,000.00	18,000.00	0.00	
Tax Workoff Program						0.00	
Liab/Property/Comp Insurance	300,000.00			1,200.64	301,200.64	0.00	
<b>TOTAL MISCELLANEOUS</b>	3,082,799.00	0.00	0.00	26,638.63	3,106,552.10	2,885.53	0.00
	**			*	*	*	
<b>TOTAL OPERATING BUDGET</b>	17,816,317.00	0.00	0.00	134,987.01	17,433,916.94	213,914.28	303,472.79

	*			*	*	*	
<b>CAPITAL BUDGET</b>							
<b>COMPUTERIZATION</b>							
Network Projects	80,000.00					0.00	80,000.00
<b>SHELLFISH</b>							
Outboard Motor	12,000.00					0.00	12,000.00
<b>POLICE</b>							
Equipment/Cruiser	55,000.00				55,000.00	0.00	
<b>FIRE</b>							
Water Supply Development	7,000.00				6,125.56	(0.00)	874.44
Turn-Out Gear	14,000.00				12,148.13	0.00	1,851.87
4" supply Hose	9,000.00					0.00	9,000.00
Mobile Data Terminals	14,000.00				3,092.62	0.00	10,907.38
Portable Radios	35,000.00					0.00	35,000.00
Ambulance Replacement	285,000.00				284,153.61	0.00	846.39
<b>EDUCATION</b>							
Wellfleet Elementary							
Capital Outlay	80,000.00				40,805.64	0.00	39,194.36
Nauset Regional Schools							
Capital Facilities Improvements	68,276.00				39,829.18	0.00	28,446.82
<b>DPW OPERATIONS</b>							
It Island Bridge	160,000.00			(22,268.99)		0.00	137,731.01
Transfer Stat Concrete At	40,000.00					0.00	40,000.00
Pick-up Plow							
ATM17	45,000.00					0.00	45,000.00
Playground Equipment	83,000.00			410.45	83,410.45	0.00	
<b>DPW PROJECTS</b>							
Town Hall Elevator	10,000.00					0.00	10,000.00
Library Septic	1,000.00					0.00	1,000.00
Library Parking Lot	5,000.00					0.00	5,000.00
<b>DPW VEHICLES</b>							

Skid Steer Loader				14,279.00			
Mower				0	14,279.00	0.00	
				7,989.99	7,989.99	0.00	
<b>MISCELLANEOUS</b>							
DEBT SERVICE							
Principal Long Term							
Library Roof	15,000.00				15,000.00	0.00	
Muni Building							
Church	40,000.00				40,000.00	0.00	
Land Bank-Geiger	15,000.00				15,000.00	0.00	
Senior Center	55,000.00				55,000.00	0.00	
Land Bank -							
Chavchavadze	35,000.00				35,000.00	0.00	
Muni Water GOB 1	15,000.00				15,000.00	0.00	
Muni Water SRF	45,000.00				45,000.00	0.00	
Landfill							
Capping/Closure	105,000.00				105,000.00	0.00	
Septic Loan Cnty	10,000.00				10,000.00	0.00	
Fire Station Property	40,000.00				40,000.00	0.00	
Fire Station Design							
#1	15,000.00				15,000.00	0.00	
Landfill Closure #2	5,000.00				5,000.00	0.00	
Uncle Tim's Bridge	10,000.00				10,000.00	0.00	
Fire Station Design							
#2	5,000.00			449.60	5,450.00	(0.40)	
Fire Station							
Construction	400,000.00				400,000.00	0.00	
Wastewater MWPAT	8,446.00				8,446.00	0.00	
Baker's Field							
Restrooms						0.00	
Town Hall Remodel						0.00	
Paving So Wellfleet							
Roadway						0.00	
Various GOB Bond							
2016	245,000.00				245,000.00	0.00	
Transfer Canopy						0.00	
Paving Mayo Beach							
Lot						0.00	
Departmental							
Equipment						0.00	
Fire Engine						0.00	
Fire Pumper						0.00	
Harbor Side Scan							
Sonar						0.00	
Route 6 & Main							
Street #1						0.00	
Route 6 & Main							
Street #2						0.00	
Recreational Tennis							
Courts						0.00	

Elementary School Roof						0.00	
Police Station	280,000.00			26,000.40	306,000.00	0.40	
DEBT SERVICE Interest Long Term							
Library Roof	800.00				800.00	0.00	
Muni Building Church	3,100.00				3,100.00	0.00	
Land Bank-Geiger	1,450.00				1,450.00	0.00	
Senior Center	6,300.00				6,300.00	0.00	
Land Bank - Chavchavadze	3,550.00				3,550.00	0.00	
Muni Water GOB 1	2,100.00				2,100.00	0.00	
Muni Water SRF	6,384.00			(0.38)	6,383.62	0.00	
Landfill Capping/Closure	23,100.00				23,100.00	0.00	
Fire Station Property	8,352.00			(2.28)	8,349.72	0.00	
Fire Station Design #1	4,075.00				4,074.66	0.34	
Landfill Closure #2	1,324.00				1,324.02	(0.02)	
Uncle Tim's Bridge	3,257.00				3,257.26	(0.26)	
Fire Station Design #2	1,085.00			(449.60)	635.40	0.00	
Fire Station Construction	118,311.00				118,311.06	(0.06)	
Wastewater MWPAT	3,673.00			(0.12)	3,672.88	0.00	
Baker's Field Restrooms					3,010.00	(3,010.00)	
Town Hall Remodel					1,430.00	(1,430.00)	
Paving So Wellfleet Roadway					250.00	(250.00)	
Various GOB Bonds 2016	45,295.00				22,647.50	22,647.50	
Transfer Station Canopy					1,317.50	(1,317.50)	
Paving Mayo Beach Lot					550.00	(550.00)	
Departmental Equipment					3,210.00	(3,210.00)	
Fire Engine					5,505.00	(5,505.00)	
Fire Pumper					2,345.00	(2,345.00)	
Harbor Side Scan Sonar					700.00	(700.00)	
Route 6 & Main Street #1					1,500.00	(1,500.00)	

Route 6 & Main Street #2					500.00	(500.00)	
Recreation Tennis Courts					1,480.00	(1,480.00)	
Elementary School Roof					850.00	(850.00)	
Police Station	245,000.00			(16,724.08)	228,275.92	(0.00)	
Short Term Loan Principal/Interest							
Commercial St Paving/Sidewalks					200,000.00	(200,000.00)	
<b>TOTAL CAPITAL BUDGET</b>	2,823,878.00	0.00	0.00	9,683.99	2,576,709.72	200,000.00	456,852.27
	*			*	*	**	*
<b>NEW ARTICLES</b>							
<b>TRANSFERS TO TRUST FUNDS</b>							
Stabilization Fund	75,000.00				75,000.00	0.00	
Open Liability Trust	250,000.00				250,000.00	0.00	
Gen Fund Water Support	130,977.00				130,977.00	0.00	
<b>TOTAL NEW ARTICLES</b>	455,977.00	0.00	0.00	0.00	455,977.00	0.00	0.00
	*			*	*	*	
<b>ENCUMBERED PROJECTS</b>							
<b>TOWN ADMINISTRATOR</b>							
Turtle Mitigation	20,000.00					0.00	20,000.00
						0.00	
<b>COMPUTERIZATION</b>						0.00	
IT Networks / Projects	60,000.00					0.00	60,000.00
						0.00	
<b>SHELLFISH</b>						0.00	
Culch Barge	90,000.00					0.00	90,000.00
						0.00	
<b>TOWN HALL</b>						0.00	
Building Repairs	4,950.00				1,370.00	0.00	3,580.00
						0.00	

<b>POLICE</b>					0.00	
Police Cruiser	2,688.25			2,659.80	28.45	
					0.00	
<b>FIRE</b>					0.00	
Water Supply Development	12,409.30			12,409.30	0.00	
Turn-Out Gear	5,202.69			5,202.69	0.00	
SCBA Apparatus	2,976.00				0.00	2,976.00
4" Supply Hose	14,779.35			8,060.00	0.00	6,719.35
Medical / Rescue Equipment	28,688.28			24,859.91	(0.00)	3,828.37
Mobile Data Terminals	18,947.38			18,947.38	0.00	
					0.00	
<b>ELEMENTARY SCHOOL</b>					0.00	
Capital Outlay	33,102.41				33,102.41	
					0.00	
<b>NAUSET REGIONAL SCH DISTRICT</b>					0.00	
NRSD Capital Improvements	17,676.38				0.00	17,676.38
NRSD Capital Outlay	37,896.11			34,691.73	(0.00)	3,204.38
					0.00	
<b>DPW OPERATIONS</b>					0.00	
DPW Lt Island Engineering	80,000.00			13,900.00	0.00	66,100.00
Herring River Handrails	21,000.00				0.00	21,000.00
Herring River Concrete	39,000.00				0.00	39,000.00
Lt Island Bridge	100,700.00				0.00	100,700.00
Church Clock	8,500.00			2,308.16	0.00	6,191.84
DPW Indian Neck	36,000.00			36,000.00	0.00	
ADA Auto Doors	5,000.00			4,307.22	692.78	
Shellfish Building Design	40,000.00			1,500.00	0.00	38,500.00
Town Hall Roof	17,447.00			3,483.30	0.00	13,963.70
Town Hall Doors	1,276.22				1,276.22	
Old COA Building Assessment	15,000.00			3,380.00	0.00	11,620.00
Fire Dept Bay Doors	7,000.00				0.00	7,000.00
DPW Interior Paint	5,000.00				0.00	5,000.00
DPW Wing Plow	20,000.00				0.00	20,000.00
COA Interior Paint	5,000.00			4,025.00	0.00	975.00
COA exterior Paint	12,000.00			3,700.00	0.00	8,300.00
Library Exterior Siding	44,438.00				0.00	44,438.00

DPW Library Flooring	40,000.00				8,859.60	0.00	31,140.40
White Crest Beach Parking Lot	49,513.76				12,000.00	0.00	37,513.76
DEP Recycling Grant	2,023.68				2,023.68	0.00	
Transfer Station Refuse Container	20,460.00					0.00	20,460.00
Human Services ATMfy17	26,860.00					26,860.00	
Navigator ATMfy17	25,000.00				12,500.00	12,500.00	
Cable for Basketball	2,175.00				2,175.00	0.00	
Baker's Field Benches	3,465.66				3,100.00	365.66	
Rec Computer Software	8,000.00					0.00	8,000.00
Beach Access Mats	7,696.15					7,696.15	
ATV Replacement	8,800.00					0.00	8,800.00
						0.00	
	1,000,671.62	0.00	0.00	0.00	221,462.77	82,521.67	696,687.18
	*				*	***	*
<b>ENCUMBERED/CONTINUING</b>							
<b>APPROPRIATIONS</b>							
<b>GENERAL GOVERNMENT</b>							
Assessors Seminars/ Training	385.55				5.00	380.55	
Treasurer's Contract Services					1,029.50	(1,029.50)	
Treasurer's Office Supplies	1,103.00					1,103.00	
Treasurer's Dues	40.00				40.00	0.00	
Treasurer's Other Charges					73.50	(73.50)	
Computerization Contract Services	1,410.83			1,410.83	2,821.66	0.00	
Town Clerk Contract Services	2,906.12			(1,514.46)	737.00	654.66	
Shellfish S/W Andy Koch	48,620.95			(16,478.00)	32,142.24	0.71	
Shellfish repair/maint Services					775.11	(775.11)	
Shellfish Gasoline / Diesel	775.11			103.63	103.63	775.11	
Shellfish Propagation Aquaculture Supplies	5,949.73				5,949.73	0.00	

Shellfish Propagation Cultch	2,989.44				2,989.44	0.00	
Shellfish Propagation Seed	5,000.00				5,000.00	0.00	
Consultancy	34,585.17				5,876.05	0.00	28,709.12
<b>PUBLIC SAFETY</b>							
Police Contract Services	12,112.51				3,417.16	8,095.35	600.00
Fire Contract Services	61,564.54				36,758.39	24,806.15	
<b>BUILDING DEPARTMENT</b>							
Temporary Salary/Wages	363.00				363.00	0.00	
<b>TRAFFIC/PARKING CONTROL</b>							
<b>Contract Services</b>	58.00				58.00	0.00	
<b>EDUCATION</b>							
Elem School S/W Encumbered	202,362.06				202,362.06	0.00	
Elem School Encumbered Expenses	5,137.98				3,514.89	1,623.09	
NRSD Capital Improvements					559.60	(559.60)	
<b>DEPT PUBLIC WORKS</b>							
Facilities Electricity					6,681.01	(6,681.01)	
Facilities Propane Gas					1,191.07	(1,191.07)	
Facilities Contract Services	10,611.03				2,738.95	7,872.08	
DPW Contract Services	476.37				476.37	0.00	
DPW Gen Highways Contract Services	30,736.82				30,720.97	15.85	
<b>DPW STREET LIGHTS</b>							
Street Lighting	612.89				612.89	0.00	
<b>DPW TRANSFER STATION</b>							
Contract Services	29,367.72				23,389.12	5,978.60	

<b>HUMAN SERVICES</b>							
Home Heating Assistance	472.60				464.50	8.10	
<b>COUNCIL ON AGING</b>							
COA Telephone	474.25				474.25	0.00	
<b>LIBRARY</b>							
S/W Temporary	3,000.00					3,000.00	
Transfers					629.00	(629.00)	
<b>RECREATION</b>							
Bouse House	108.00				108.00	0.00	
Recreational Supplies	212.30				212.30	0.00	
<b>BEACH PROGRAM</b>							
Contract Services					130.00	(130.00)	
Portables	2,003.82					683.82	1,320.00
<b>TOTAL ENCUMBRANCES AND</b>							
<b>CONTINUING APPROPRIATIONS</b>	463,439.79	0.00	0.00	16,478.00	372,404.39	43,928.28	30,629.12
	*			**	**	**	*
<b>PRIOR YEARS' ARTICLES</b>							
<b>GENERAL GOVERNMENT</b>							
Conservation Estuaries Project	4,000.00					0.00	4,000.00
Urban Develop NPS Access	50,893.50					0.00	50,893.50
<b>ECONOMIC DEVELOPMENT</b>							
Electric Readmission	10,000.00					10,000.00	
<b>MARINA ENTERPRISE ATM FY16</b>							
Contract Services	25,000.00				1,600.00	23,400.00	

<b>MUNICIPAL WATER SYSTEM</b>							
Contract Services	45,000.00				45,000.00	0.00	
<b>TOTAL PRIOR YEARS' ARTICLES</b>	134,893.50	0.00	0.00	0.00	46,600.00	33,400.00	54,893.50
	*			*	*	*	
					*	**	*
				-			
<b>APPROPRIATIONS /PRIOR ARTICLES</b>	598,333.29	0.00	0.00	16,478.00	419,004.39	77,328.28	85,522.62
						**	*
<b>TOTAL GENERAL FUND</b>	22,695,176.91	0.00	0.00	128,193.00	21,107,070.82	173,764.23	1,542,534.86
	**			*	*		****
<b>OTHER AUTHORIZED EXPENDITURES</b>							
<b>COUNTY</b>							
County Tax MGL Ch 35 Sec 31					94,893.00		
Cape Cod Commission					101,738.00		
Sub-total					196,631.00		
<b>STATE</b>							
Mosquito Control Projects					66,659.00		
Air Pollution Control District					2,898.00		
Regional Transit					50,135.00		
RMV Non-Renewal Surcharge					3,700.00		
School Choice					79,015.00		
Sub-total					202,407.00		
<b>TRANSFER TO OTHER FUNDS</b>							
<b>TOTAL OTHER AUTHORIZED EXPENDITURES</b>					399,038.00		

## VII. Marina Enterprise Fund

<b>OPERATING REVENUES:</b>			
	Charges for services	318,497.99	
	Gasoline/diesel charges	155,714.59	
	Parking fees at Oyster Fest	30,848.00	
	State revenues	8,500.00	
	Other revenues	74,569.70	
	<b>TOTAL OPERATING REVENUES</b>		588,130.28
<b>OPERATING EXPENSES:</b>			
	Salaries and Wages	172,151.54	
	Gasoline/diesel costs	137,582.93	
	Dredging expenses	15,589.25	
	Debt service	139,797.88	
	Other expenses	109,958.84	
	<b>TOTAL OPERATING EXPENSES</b>		575,080.44
	<b>OPERATING INCOME (LOSS)</b>		13,049.84
<b>NON-OPERATING REVENUES (EXPENSES):</b>			
	Investment revenue	3,699.86	
	<b>INCOME (LOSS) BEFORE</b>		16,749.70
	<b>OPERATING TRANSFERS</b>		
<b>OPERATING TRANSFERS:</b>			
	Transfer from Beach Fund	0.00	
	Transfer from Waterways Fund	5,000.00	
	Transfer from Shellfish Fund	2,000.00	
	Transfer to General Fund	65,300.00	
	<b>TOTAL OPERATING TRANSFERS</b>		-58,300.00
	<b>CHANGE IN FUND BALANCE</b>		-41,550.30
	<b>FUND BALANCE AT JUNE 30, 2017</b>		472,372.15
	<b>FUND BALANCE JUNE 30, 2018</b>		430,821.85
	Depreciation Expenses are not included		

## VIII. Water Enterprise Fund

<b>OPERATING REVENUES:</b>						
	Connection Fees				0.00	
	Water Usage Charges				87,434.31	
	Loan Repayments				12,963.50	
	Other Receipts				0.00	
		<b>TOTAL OPERATING REVENUES</b>				100,397.81
<b>OPERATING EXPENSES:</b>						
	Salaries/Wages				19,698.32	
	Administrative				103,432.53	
	Debt service				111,146.69	
		<b>TOTAL OPERATING EXPENSES</b>				234,277.54
		<b>OPERATING INCOME (LOSS)</b>				-
						133,879.73
<b>NON-OPERATING REVENUES (EXPENSES):</b>						
	Investment revenue				236.74	
						-
		<b>INCOME (LOSS) BEFORE</b>				133,642.99
			<b>OPERATING TRANSFERS</b>			
<b>OPERATING TRANSFERS:</b>						
	Transfer from Other Funds				175,977.00	
		<b>TOTAL OPERATING TRANSFERS</b>				175,977.00
<b>CHANGE IN FUND BALANCE</b>						42,334.01
<b>FUND BALANCE AT JUNE 30, 2017</b>						65,193.13
<b>FUND BALANCE JUNE 30, 2018</b>						107,527.14
Depreciation Expenses are not included						

## IX. Payroll Report

ALLEN	MICHAEL D	POLICE SPECIAL	292.41
		COMMUNICATIONS RELIEF	223.16
		TOTAL	515.57
AMERAULT	CHELSEA A	BEACH SEASONAL	2189.00
		ELEMENTARY REGULAR DAY	82219.55
ANDERSON	JoANN		
ANDERSON	A.R.	BEACH SEASONAL	6029.48
ANDERSON	ERIC G	BEACH SEASONAL	2112.00
		ELEMENTARY PART TIME	120.00
ANNIS	SOPHIA		
ARMSTRONG	THOMAS A	RECREATION SEASONAL	637.00
		ELEMENTARY PART TIME	70.00
ASHE	NORA-LEE		
ATWOOD	EDWARD F	ELEMENTARY REGULAR DAY	3205.30
		COMMUNICATIONS RELIEF	318.75
AUSTIN	SELINA		
BACON	KATHLEEN	SELECTBOARD	1000.00
		COUNCIL ON AGING FULL TIME	52864.81
BALCH	LINDA M		
		LONGEVITY	2300.00
		TOTAL	55164.81
		FIRE RESCUE/ AMBULANCE	8816.07
BARTOLINI	BENJAMIN A		
		DAY/WEEKEND	5246.11
		CALL OVERTIME	1321.34
		CALL STIPEND	2225.00
		INCENTIVE	1600.00
		OUTSIDE DETAIL	480.00
		TOTAL	19688.52
		COMMITTEE SECRETARY PART TIME	23254.63
BATES	CHRISTINE		

BEAN	JOSHUA I	ELEMENTARY PART TIME	160.00
BEAUDOIN	ANNABELLE	RECREATION SEASONAL	1664.00
BENSMAN	JOSEPH M	RECREATION SEASONAL	2022.00
BENTZ	MICHAEL	BEACH SEASONAL	6234.64
BERRIO	LISBETH	COUNCIL ON AGING PART TIME	2117.50
BERRY	KEVIN B	DEPT OF PUBLIC WORKS FULL TIME	55714.88
		LONGEVITY	1275.00
		OVERTIME	1628.10
		SNOW REMOVAL OVERTIME	2532.60
		TOTAL	61150.58
BEZIO	ALEXANDRA C	RECREATION SEASONAL	2554.00
BIATHROW	CALLUM S	RECREATION SEASONAL	1813.50
BLAKE	ADAM J	BEACH SEASONAL	13850.85
BLAKE	KENNETH	BEACH SEASONAL	2141.48
BLAKE	SUZANNE	BEACH SEASONAL	2610.00
BOULOS	CONSTANCE	TOWN ACCOUNTANT	76816.03
		HEALTH STIPEND	3653.66
		TOTAL	80469.69
BRADFORD	ARIANA L	ELEMENTARY PART TIME	468.00
BRAUN	MARK	POLICE FULL TIME	56277.39
		OVERTIME	8369.71
		HOLIDAY	458.18
		NIGHT DIFFERENTIAL	1508.00
		OFFICER IN CHARGE	1575.00
		OUTSIDE DETAIL	40227.74

		UNIFORM ALLOWANCE	1000.00
		TOTAL	109416.02
BRAZILE	WILLIAM	POLICE FULL TIME	88684.54
		OVERTIME	14880.38
		HOLIDAY	3935.56
		LONGEVITY	1500.00
		NIGHT DIFFERENTIAL	1508.00
		OUTSIDE DETAIL	576.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	112084.48
BREHMER	BETHIA	TAX WORK-OFF PART TIME	1350.00
BRUINOOG	BERTA	BEACH SEASONAL	5844.28
BURNS	MATTHEW W	FIRE FULL TIME	51495.72
		HOLIDAY	2830.80
		OVERTIME	6784.55
		OUTSIDE DETAIL	1104.00
		SEMINARS	725.46
		TOTAL	62940.53
BUTLER	JUSTIN M	COMMUNICATIONS RELIEF	816.40
CABRAL	SHIRLEY	MATRON	1728.43
CAKOUNES	EVANGELINE N	POLICE SPECIAL	492.48
		COMMUNICATIONS RELIEF	265.48
		TOTAL	757.96
CAPPELLO	JESSE J	FIRE FULL TIME/ PART TIME	17126.34
		HOLIDAY	1415.40
		OVERTIME	4992.21
		OUTSIDE DETAIL	504.00

		FIRE RESCUE/AMBULANCE	759.13
		TOTAL	24797.08
CAPPELLO JR	JOSEPH A	FIRE FULL TIME	64035.46
		111-F	5339.04
		HOLIDAY	3813.60
		LONGEVITY	1050.00
		OVERTIME	13488.74
		OUTSIDE DETAIL	480.00
		SEMINARS	381.36
		TOTAL	88588.20
CARLSON	BRIAN	ASST TOWN ADMINISTRATOR	60449.06
CICALE	MICHAEL C	DEPT OF PUBLIC WORKS FULL TIME	57796.41
		OVERTIME	3137.41
		SNOW REMOVAL OVERTIME	3627.52
		WEEKEND DIFFERENTIAL	890.00
		TOTAL	65451.34
CIVETTA	NANCY A	SHELLFISH FULL TIME- CONSTABLE	62485.69
		HOLIDAY	278.96
		TOTAL	62764.65
CLARK	JACOB L	BEACH SEASONAL	1662.00
CLARK	PAUL	POLICE FULL TIME	89019.49
		OVERTIME	43013.70
		HOLIDAY	3240.54
		LONGEVITY	360.00
		NIGHT DIFFERENTIAL	667.00
		OUTSIDE DETAIL	18399.50

		UNIFORM ALLOWANCE	1000.00
		TOTAL	155700.23
CLARK	SHAWN	FIRE FULL TIME	69374.50
		EDUCATION INCENTIVE	2000.00
		HEALTH STIPEND	4192.50
		HOLIDAY	3813.60
		LONGEVITY	800.00
		OVERTIME	19072.99
		SEMINARS	753.95
		TOTAL	100007.54
CLEMMER	HEIDI	ELEMENTARY PART TIME	900.00
CLURMAN	SAMUEL C	RECREATION SEASONAL	1611.50
COCIVERA	CYNTHIA	TAX WORK-OFF PART TIME	1363.50
COLLEY	LEAH E	RECREATION SEASONAL	1238.01
CONCANNON	FAYE	RECREATION SEASONAL	3368.00
CONNOLLY	KRISTEN A	ELEMENTARY PART TIME	3165.00
COPE	CLAUDIA	ELEMENTARY REGULAR DAY	76703.02
COX	WENDY J	FIRE RESCUE/ AMBULANCE	5349.29
		CALL OVERTIME	1298.25
		CALL STIPEND	3225.00
		INCENTIVE	1400.00
		OUTSIDE DETAIL	552.00
		TOTAL	11824.54
CRAVEN III	RAYMOND J	BEACH SEASONAL	9891.15

CROTEAU	LEONARD H	DEPT OF PUBLIC WORKS SEASONAL	7240.50
		MARINA FULL TIME	15796.29
		OVERTIME	388.16
		WEEKEND DIFFERENTIAL	40.00
		TOTAL	23464.95
CURLEY	RITA	RECREATION SEASONAL	1012.00
CZEKAJ- ROBBINS	NAOMI	LIBRARY FULL TIME	54364.49
		LONGEVITY	1500.00
		TOTAL	55864.49
DALBY	ALLEN	DEPT OF PUBLIC WORKS SEASONAL	11272.00
DALBY	WILLIAM H	DEPT OF PUBLIC WORKS SEASONAL	600.00
DALEY	NICHOLAS G	POLICE FULL TIME	37068.90
		POLICE SPECIAL	9122.49
		OVERTIME	2394.84
		HEALTH STIPPEND	1045.20
		NIGHT DIFFERENTIAL	365.40
		OUTSIDE DETAIL	9107.50
		UNIFORM ALLOWANCE	1000.00
		TOTAL	60104.33
DASH	JORDAN T	BEACH SEASONAL	2716.00
DaSILVA	CARINA C	ELEMENTARY PART TIME	1230.79
DAVIS	ILENE A	COMMUNICATIONS FULL TIME	64936.89
		EMT/EMD	598.00
		HOLIDAY	2764.52

		LONGEVITY	1250.00
		OVERTIME	1606.35
		UNIFORM ALLOWANCE	800.00
		TOTAL	71955.76
DAVIS	DAREEN A	BUILDIN/HEALTH SECRETARY	47067.30
		LONGEVITY	1100.00
		VACATION BUY BACK	1811.60
		TOTAL	49978.90
De OLIVEIRA	LAECIO T	POLICE FULL TIME	57801.24
		OVERTIME	9948.94
		HEALTH STIPPEND	4192.50
		NIGHT DIFFERENTIAL	1044.00
		OFFICER IN CHARGE	1675.00
		OUTSIDE DETAIL	58164.16
		TOTAL	132825.84
DEANE	SHAWN P	FIRE FULL TIME	15852.48
		EDUCATION INCENTIVE	3000.00
		HEALTH STIPEND	522.60
		OVERTIME	5297.76
		SEMINARS	93.60
		OUTSIDE DETAIL	192.00
		TOTAL	24958.44
DELANO	JACOB D	DEPT OF PUBLIC WORKS FULL TIME	43538.80
		HOLIDAY	670.08
		OVERTIME	1460.57
		SNOW REMOVAL OVERTIME	2099.24
		WEEKEND DIFFERNTIAL	1040.00
		TOTAL	48808.69

DELFINO	LINDA M	ELEMENTARY PART TIME	90.00
DEMEUSSY	COLETTE S	ELEMENTARY REGULAR DAY	89605.24
DeSANDIS	ANN I	ELEMENTARY FULL TIME OFFICE	33439.73
DESCHAMPS	SAMANTHA J	ELEMENTARY PART TIME	4525.00
DESCHAMPS	SUSAN K	ELEMENTARY REGULAR DAY	68025.30
DILTS	MARTHA D	ELECTIONS/REGISTRAR PART TIME	231.00
DINSMORE	PAUL F	BUILDING INSPECTOR	991.00
DOBBYN	SANDRA G	TAX WORK-OFF PART TIME	60.00
		ELECTIONS/REGISTRATION	192.50
		TOTAL	252.50
DONOGHUE	SEAN	BUILDING INSPECTOR	23727.50
DONOVAN	DALE	ELECTIONS/REGISTRAR PART TIME	204.00
DOOLITTLE	GARY	FIRE FULL TIME	25760.28
		FIRE RESCUE/ AMBULANCE	4336.37
		FIRE-ON CALL	2366.13
		HOLIDAY	1415.40
		STIPEND- QUALIFICATION	600.00
		OVERTIME	12620.89
		OUTSIDE DETAIL	552.00
		SEMINARS	513.12
		TOTAL	48164.19
DUFRESNE	BRYAN E	POLICE SPECIAL	7512.46
		OVERTIME	847.80
		OUTSIDE DETAIL	2492.00
		TOTAL	10852.26

DUNN	MARSHA E	TAX WORK-OFF PART TIME	1500.00
ELLIOTT	JOHN E	RECREATION SEASONAL	1476.75
ESTEY	ETHAN	HERRING RIVER STIPEND	2200.00
FARRELL	MATTHEW J	BEACH SEASONAL	2023.63
FEDERICO	LEONARD C	DEPT OF PUBLIC WORKS SEASONAL	9226.00
FELIX	BRENDAN G	RECREATION SEASONAL	1975.13
FERREIRA	THOMAS	FIRE FULL TIME	60975.55
		HOLIDAY	2895.48
		LONGEVITY	1800.00
		OVERTIME	59186.19
		TOTAL	124857.22
FERRI	KATHLEEN M	ELEMENTARY REGULAR DAY	82681.88
FIERO	JILL	ELEMENTARY REGULAR DAY	38247.42
FINN	PATRICK M	RECREATION SEASONAL	2749.20
		BEACH SEASONAL	337.50
		TOTAL	3086.70
FISSETTE	RONALD	POLICE CHIEF FULL TIME	130793.46
		HEALTH STIPEND	4192.50
		HOLIDAY	5722.86
		LONGEVITY	1500.00
		OUTSIDE DETAIL	2112.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	145320.82

FITZGERALD	SABRINA M	COMMUNICATIONS FULL TIME	
		EMT/EMD	13739.64
		HOLIDAY	181.33
		NIGHT DIFFERNTIAL	210.00
		OVERTIME	816.00
		UNIFORM ALLOWANCE	800.00
		TOTAL	15746.97
FITZGERALD	ELIZA J	BEACH SEASONAL	5982.00
FLANAGAN	JAMES PATRICK	DEPT OF PUBLIC WORKS FULL TIME	12913.44
		WEEKEND DIFFERENTIAL	240.00
		TOTAL	13153.44
FLANAGAN	MICHAEL J	MARINA FULL TIME	73605.12
		HOLIDAY	564.32
		LONGEVITY	1275.00
		WEEKEND DIFFERENTIAL	420.00
		OVERTIME	952.29
		TOTAL	76816.73
FLEMING	ARDEN I	RECREATION SEASONAL	2002.00
FLEMING	LEIF G	RECREATION SEASONAL	2131.00
FORSYTHE	NICHOLAS R	MARINA SEASONAL	6562.50
FOY	EMILY A	ELEMENTARY REGULAR DAY	51310.94
FRANCHITTO	DANA L	ELEMENTARY PART TIME	1456.38
FRANCHITTO	DANA L	COUNCIL ON AGING DRIVER/BEACH	7407.32
FRANCHITTO	DANA L	TOTAL	8863.70

FRANCIS	KRISTEN E	ELEMENTARY REGULAR DAY	90550.57
FRAZIER	TERRI A	COUNCIL ON AGING FULL TIME	48337.80
		HEALTH STIPEND	3653.66
		LONGEVITY	2300.00
		TOTAL	54291.46
FREYSS	ANNE E	LIBRARY PART TIME	17459.35
FULLER	SNOW A	BEACH SEASONAL	2768.75
GAGE	MARIANNE	ELEMENTARY FULL TIME CAFETERIA	10752.84
GANGNON	DANIEL	BEACH SEASONAL	5251.84
GARNEAU	EDWARD P	POLICE FULL TIME	29185.73
		POLICE SPECIAL	2234.65
		NIGHT DIFFERENTIAL	87.00
		OUTSIDE DETAIL	1724.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	34231.38
GELATT	CURTIS E	FIRE FULL TIME	69374.04
		EDUCATION INCENTIVE	1000.00
		HEALTH STIPEND	4192.50
		HOLIDAY	3686.48
		LONGEVITY	500.00
		OVERTIME	23852.70
		SEMINARS	1361.98
		TOTAL	103967.70
GEORGE	EMMA V	ELEMENTARY PART TIME	112.00
GIBLIN	JEANNE	ELEMENTARY REGULAR DAY	39853.62
GILBERT	EDRIC J	BEACH SEASONAL	3948.75

GILL	LAURA E	ELEMENTARY PART TIME	1050.00
GLASSER	LEONARD B	ELEMENTARY PART TIME	160.00
GOLDEN	RYAN	POLICE FULL TIME	33199.58
		OFFICER IN CHARGE	25.00
		OVERTIME	7890.86
		HOLIDAY	1198.71
		HEALTH STIPEND	1045.20
		NIGHT DIFFERENTIAL	725.00
		OUTSIDE DETAIL	5933.00
		UNIFORM ALLOWANCE	1000.00
		VACATION BUY BACK	1618.82
			52636.17
GRAY	ALLISON L	FIRE FULL TIME	51490.19
		EDUCATION INCENTIVE	1000.00
		HOLIDAY	2547.72
		OVERTIME	21738.52
		SEMINARS	283.08
		TOTAL	77059.51
GREENBERG-LEMONS	HILLARY H	HEALTH/CONSERVATION FULL TIME	78329.20
		LONGEVITY	1000.00
		TOTAL	79329.20
GRIFFIN	BRIANNA M	BEACH SEASONAL	6311.01
GRIFFIS	GABRIELLE J	LIBRARY FULL TIME	39894.15
GROSS	SUSAN W	BEACH SEASONAL	2844.68
GROSS	ROBERT J	MARINA SEASONAL	1979.50
GROZIER	WILLIAM C	FIRE RESCUE/AMBULANCE	15019.62
		CALL OVERTIME	2646.50
		CALL STIPEND	3225.00

		INCENTIVE	1700.00
		OUTSIDE DETAIL	240.00
		TOTAL	22831.12
GUEY-LEE	DOUGLAS W	HEALTH/CONSERVATION FULL TIME	50478.57
HALE	JONATHAN C	POLICE SPECIAL	7073.36
		OVERTIME	833.17
		OUTSIDE DETAIL	1584.00
		TOTAL	9490.53
HAMMOND	SAMUEL D	POLICE SPECIAL	3135.36
		OVERTIME	134.75
		OUTSIDE DETAIL	1476.00
		TOTAL	4746.11
HANSEN	LAURA B	ELEMENTARY FULL TIME OFFICE	59814.12
HARRINGTON	MEGAN C	ELEMENTARY REGULAR DAY	48111.00
HARRIS	KATHERINE I	ELEMENTARY PART TIME	40.00
HARTMAN	ELEANOR R	BEACH SEASONAL	2051.00
HATHAWAY	CARL J	RECREATION SEASONAL	2648.00
HATHAWAY	HENRY J	BEACH SEASONAL	996.00
HAYES	SANDRA L	ELEMENTARY PART TIME	5045.00
HAYMAN	APRIL N	ELEMENTARY FULL TIME CUSTODIAN	40824.28
		DEPT OF PUBLIC WORKS SEASONAL	5874.68
		TOTAL	46698.96
HEYLIGER	KRISTIAN E	FIRE RESCUE/ AMBULANCE	3020.98
		CALL OVERTIME	811.84
		DAY WEEKEND	337.28
		TOTAL	4170.10

HIGGINS	SCOTT E	POLICE SPECIAL	3713.84
		OUTSIDE DETAIL	384.00
		TOTAL	4097.84
HIGHT	CHRISTINE M	ELECTIONS/REGISTRAR PART TIME	189.75
HILDRETH	LINDA VAGAN	ELEMENTARY REGULAR DAY	40208.92
HOLLANDER- ESSIG	C.A	ELEMENTARY REGULAR DAY	18757.92
HOLMES	LISA	ELEMENTARY REGULAR DAY	79779.26
HOLWAY	DONNA	POLICE FULL TIME	68537.54
		OFFICER IN CHARGE	958.00
		OVERTIME	5943.21
		HOLIDAY	2237.28
		LONGEVITY	750.00
		NIGHT DIFFERENTIAL	1575.00
		OUTSIDE DETAIL	952.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	81953.03
HOORT	DANIEL	TOWN ADMINISTRATOR	117225.22
HOUK	JERRY	SELECTBOARD	1000.00
HOUK	MARY J	BEACH SEASONAL	3549.00
HURLEY	MICHAEL P	POLICE FULL TIME	116370.00
		OVERTIME	1497.07
		HOLIDAY	5545.60
		HEALTH STIPEND	4192.50
		LONGEVITY	1000.00
		OUTSIDE DETAIL	1344.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	130949.17

JAMES	JESSE K	BEACH SEASONAL	2541.00
JANSSEN	THOMAS W	COUNCIL ON AGING PART TIME	4270.50
		ELECTIONS	115.50
		TOTAL	4386.00
KAHN	OLGA B	ELECTIONS/REGISTRAR PART TIME	24.75
KALELKAR	JESSIE L	ELEMENTARY PART TIME	400.00
KANE	JENNIFER	DATA COLLECTOR	45773.63
		TRAFFIC/PARKING CONTROL-STIPEND	2000.00
		TOTAL	47773.63
KARTSOUNIS	ANGELICA A	BEACH SEASONAL	44.00
KARTSOUNIS	GEORGE J	BEACH SEASONAL	62.44
KENNY	CLAYTON O	RECREATION SEASONAL	1633.50
KEOGH	DESMOND J	POLICE SPECIAL	19938.96
		OVERTIME	37.94
		OUTSIDE DETAIL	2832.00
		TOTAL	22808.90
KEOHAN	SUE	ELEMENTARY PART TIME	1140.00
KEW	ROBYN M	TAX WORK-OFF PART TIME	258.50
KILDAY	DEBORAH A	RECREATION SEASONAL	2142.00
KINSHAW	JUSTIN M	FIRE FULL TIME	14918.40
		FIRE RESCUE/AMBULANCE	341.54
		HOLIDAY	532.80
		OVERTIME	2674.46
		SEMINARS	216.45
		TOTAL	18683.65

KOCABA	KATHLEEN G	ELEMENTARY REGULAR DAY	65924.39
KOCH	ANDREW	SHELLFISH FULL TIME - CONSTABEL	37527.23
KOCHANOWICZ	KYLE S	POLICE SPECIAL	14079.04
		OVERTIME	1858.82
		OUTSIDE DETAIL	5873.00
		TOTAL	21810.86
KRECKLER	ANDREW J	BEACH SEASONAL	4645.07
KUHN	HOLLY	FIRE FULL TIME	51495.72
		EDUCATION INCENTIVE	1000.00
		HOLIDAY	2830.80
		OVERTIME	7436.44
		OUTSIDE DETAIL	240.00
		SEMINARS	283.08
		TOTAL	63286.04
LABOVITES	XANTHE	COMMITTEE SECRETARY/WATER CLERK	40188.61
LaBRANCHE	JACOB B	BEACH SEASONAL	3416.00
LANCTOT	NINA E	BEACH SEASONAL	7297.50
LaPENSE	GERALDINE	POLICE FULL TIME	78169.45
		DETECTIVE STIPEND	3000.00
		HOLIDAY	1554.95
		LONGEVITY	360.00
		OFFICER IN CHARGE	1450.00
		OVERTIME	2244.94
		OUTSIDE DETAIL	1452.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	89231.34

LARGEY	SALLY	COUNCIL ON AGING FULL TIME	41144.60
		HEALTH STIPEND	2832.70
		LONGEVITY	1100.00
		TOTAL	45077.30
LaROCCO	KEVIN M	POLICE FULL TIME	67726.43
		HOLIDAY	560.12
		LONGEVITY	300.00
		NIGHT DIFFERENTIAL	875.80
		OFFICER IN CHARGE	500.00
		OVERTIME	17879.46
		OUTSIDE DETAIL	19778.50
		UNIFORM ALLOWANCE	1000.00
		TOTAL	108620.31
LAWLOR	SUZANNE M	TAX WORK-OFF PART TIME	467.25
LEGMAN	ELIAS S	BEACH SEASONAL	3351.76
LEIDENFROST	JEAN	DEPT OF PUBLIC WORKS FULL TIME	50641.27
		LONGEVITY	375.00
		OVERTIME	1113.77
		TOTAL	52130.04
LINDBERG	PAUL E	DEPT OF PUBLIC WORKS FULL TIME	82608.17
		LONGEVITY	2000.00
		OVERTIME	521.91
		SNOW REMOVAL OVERTIME	3846.67
		TOTAL	88976.75
LINTON	ROBERT	RECREATION SEASONAL	16773.00
LONG	CYNTHIA	SCHOOL CROSSING GUARD	5241.00

LONG	SAMSON	RECREATION SEASONAL	1057.00
LUCAS	MARYANN	COUNCIL ON AGING PART TIME	19739.50
LUCA	RADU	GENERAL ADMINISTRATION FULL TIME	28129.97
		HEALTH STIPEND	1826.83
		TOTAL	29956.80
MACLAUHLAN	JEANNE	GENERAL ADMINISTRATION FULL TIME	48221.83
		LONGEVITY	1300.00
		TOTAL	49521.83
MACOMBER	CAITLIN A	RECREATION SEASONAL	1659.00
		BEACH SEASONAL	3309.56
		TOTAL	4968.56
MAICHIM	MARYRUTH N	BEACH SEASONAL	2342.50
MAILLET	HEATHER L	ELEMENTARY PART TIME	180.00
MANKEVETCH	JOHN J	SHELLFISH FULL TIME	59111.92
		HOLIDAY	1094.80
		LONGEVITY	900.00
		VACATION BUY BACK	2189.60
		TOTAL	63296.32
MANULLA	CHRISTOPHER J	SHELLFISH FULL TIME	49953.12
		HOLIDAY	2573.62
		LONGEVITY	1400.00
		OVERTIME	328.44
		VACATION BUY BACK	1898.40
		TOTAL	56153.58

MARRIOTT	DAVID R	FIRE RESCUE/ AMBULANCE	2894.93
		CALL OVERTIME	574.95
		TOTAL	3469.88
MARRIOTT	ROBERT P	RECREATION SEASONAL	1850.75
MARTIN	RONALD E	BEACH SEASONAL	4078.75
MAY	JEANNE M	HEALTH/CONSERVATIO N PART TIME	23916.28
		HEALTH STIPEND	3653.66
		LONGEVITY	800.00
		TOTAL	28369.94
McCARTHY	EILEEN S	COMMUNICATIONS FULL TIME	50752.48
		EMT/EMD	598.00
		HEALTH STIPEND	3731.98
		HOLIDAY	1622.70
		LONGEVITY	220.00
		NIGHT DIFFERENTIAL	1680.00
		OVERTIME	6303.66
		UNIFORM ALLOWANCE	800.00
		TOTAL	65708.82
McCARTHY	KEVIN R	DEPT OF PUBLIC WORKS FULL TIME	57554.88
		OVERTIME	2402.55
		SNOW REMOVAL OVERTIME	2147.55
		TOTAL	62104.98
McCLELLAN	MARGARET	LIBRARY FULL TIME	49210.49
		LONGEVITY	1000.00
		TOTAL	50210.49
McDONOUGH	DYLAN M	BEACH SEASONAL	4046.00

McHUGH	PAUL A	ELEMENTARY FULL TIME CAFETERIA	58080.27
McLOUGHLIN	JOHN E	BEACH SEASONAL	4826.50
MENT	GABRIELLE T	BEACH SEASONAL	1444.75
MERCER	TIMOTHY C	MARINA SEASONAL	5287.50
MERRILL	SHERMAN J	BEACH SEASONAL	2722.50
MICKS	KELLY D	ELEMENTARY REGULAR DAY	3126.28
MILLER	EMILIE	COMMUNICATIONS FULL TIME	53423.50
		EMT/EMD	598.00
		HOLIDAY	2372.70
		LONGEVITY	420.00
		NIGHT DIFFERNTIAL	1820.00
		OVERTIME	12738.18
		UNIFORM ALLOWANCE	800.00
		TOTAL	72172.38
MILLER JR	LEO P	ELEMENTARY REGULAR DAY	91605.24
MILLIKEN	JOHN F	MARINA SEASONAL	12880.00
MITEVA	MICHAELA	EXECUTIVE ASSISTANT	20526.97
		LONGEVITY	237.50
		HEALTH STIPEND	1048.13
		TOTAL	21812.60
MORIARTY	ROSEMARY	TREASURER	68714.00
MORONTA	GUILLERMO	BEACH SEASONAL	4680.81
MORRIS	BENJAMIN J	DEPT OF PUBLIC WORKS FULL TIME	37530.40
		HOLIDAY	698.24
		OVERTIME	1276.48
		SNOW REMOVAL OVERTIME	2967.53
		WEEKEND DIFFERNTIAL	840.00
		TOTAL	43312.65

MORRISSEY	JANET V	ELECTIONS/REGISTRAR PART TIME	209.00
MORTON	ANN S	BEACH SEASONAL	3917.56
MORTON	VANESSA L	BEACH SEASONAL	8275.77
MULLIGAN	CHERYL	COMMUNICATIONS FULL TIME	53340.95
		EMT/EMD	642.70
		HOLIDAY	862.80
		LONGEVITY	1500.00
		NIGHT DIFFERENTIAL	1743.00
		OVERTIME	515.13
		UNIFORM ALLOWANCE	800.00
		TOTAL	59404.58
MURPHY	RYAN C	POLICE FULL TIME	17802.39
		HEALTH STIPEND	391.95
		HOLIDAY	223.46
		NIGHT DIFFERENTIAL	179.80
		OFFICER IN CHARGE	125.00
		OVERTIME	2255.75
		OUTSIDE DETAIL	1696.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	23674.35
MURPHY	KAREN C	ACCOUNTING CLERK/COLLECTOR CLERK	42057.10
		HEALTH STIPEND	3653.66
		LONGEVITY	800.00
		TOTAL	46510.76
NANNINI	CASSANDRA A	ELEMENTARY FULL TIME CAFETERIA	28184.16

NAZARIAN	F ROBERT	COUNCIL ON AGING PART TIME	1572.75
		SR WORKOFF	1125.00
		TOTAL	2697.75
NELSON SR	ROGER	BEACH SEASONAL	5193.25
NICHOLS	NEAL E	RECREATION SEASONAL	680.00
NICKERSON	MARIANNE	TOWN COLLECTOR	71155.92
		LONGEVITY	2100.00
		TOTAL	73255.92
NIELSON	ANNA L	LIBRARY FULL TIME	52811.15
		LONGEVITY	375.00
		TOTAL	53186.15
NOBILI	COLIN G	BEACH SEASONAL	1414.00
NOLING	SIMON A	BEACH SEASONAL	3785.50
NOONE	TRACI M	ELEMENTARY PART TIME	270.00
NOWACK	KATERINA G	BEACH SEASONAL	4806.52
O'DELL	EMMA J	RECREATION SEASONAL	3561.51
OLKKOLA	ERIC R	BUILDING INSPECTOR	27754.00
OLSON	BETSY B	ELEMENTARY REGULAR DAY	41730.96
O'NEIL	PAUL J	FIRE RESCUE/ AMBULANCE	11343.29
		CALL OVERTIME	1531.29
		CALL STIPEND	3200.00
		INCENTIVE	1700.00
		OUTSIDE DETAIL	552.00
		TOTAL	18326.58
PAGANO	KAREN L	ELEMENTARY PART TIME	970.00

PARKER	CHRISTOPHER	DEPT OF PUBLIC WORKS FULL TIME	47565.20
		LONGEVITY	1325.00
		OVERTIME	154.44
		SNOW REMOVAL OVERTIME	1407.12
		TOTAL	50451.76
PAUL	DOROTHY J	ELEMENTARY PART TIME	105.00
PAULEY	RICHARD J	FIRE FULL TIME- CHIEF	107914.32
		HOLIDAY	3311.84
		TOTAL	111226.16
PERRY	DAVID F	MARINA SEASONAL	1530.00
PERRY	CANDACE A	TAX WORK-OFF PART TIME	747.50
PICARIELLO	ADRIANA	BEACH SEASONAL	7711.82
PICKARD	LLOYD D	DEPT OF PUBLIC WORKS FULL TIME	49768.88
		HEALTH STIPEND	3653.66
		OVERTIME	2002.45
		SNOW REMOVAL OVERTIME	2597.50
		WEEKEND DIFFERENTIAL	180.00
		TOTAL	58202.49
PIMENTEL	ROBERT J	POLICE SPECIAL	8699.90
		OVERTIME	800.72
		OUTSIDE DETAIL	1140.00
		TOTAL	10640.62
POLOWCZYK	STEPHEN	ELECTIONS/REGISTRAR PART TIME	33.00
POPOV	IVAN S	RECREATION SEASONAL	6126.00

PORTEUS	NANCY L	ELEMENTARY REGULAR DAY	109536.30
POST	JUSTIN	BUILDING INSPECTOR	79247.90
POWELL	ERICA A	FIRE RESCUE/ AMBULANCE	22.38
		CALL OVERTIME	134.24
		TOTAL	156.62
POWERS	JOSEPH	TOWN CLERK/ASST TOWN ADMINISTER	73203.96
		TOWN CLERK STIPEND	1000.00
		ELECTIONS/REGISTRAR STIPEND	350.00
		TOTAL	74553.96
POWERS	JENNIFER A	ELEMENTARY REGULAR DAY	6932.72
QUEALLY	CAROLINE M	RECREATION SEASONAL	1688.50
RAMSDELL	MICHAEL A	BUILDING INSPECTOR	925.00
REILLY	JESSICA M	RECREATION SEASONAL	2004.75
REILLY	JOSHUA T	RECREATION SEASONAL	1989.00
REINHART	JANET	SELECTBOARD	1000.00
RHEAULT	DAVID E	MARINA SEASONAL	300.00
RICHARD	MEAGHAN C	BEACH SEASONAL	2866.50
RICHARD	ROSANA V	BEACH SEASONAL	7164.32
ROACH	PATRICIA M	BEACH SEASONAL	3744.50
ROBINSON JR	ANGEL	RECREATION FULL TIME	55375.15
		LONGEVITY	1400.00
		VACATION BUY BACK	2131.20
		TOTAL	58906.35
ROCK	ANTHONY D	RECREATION SEASONAL	4795.00

RODMAN	MARY B	ELEMENTARY REGULAR DAY- PRINCIPAL	118850.00
ROGERS	MARY	COMMITTEE SECRETARY	3274.20
		CPA SECRETARY	9230.00
		TOTAL	12504.20
ROSENBERG	REBECCA E	RECREATION FULL TIME	64217.42
		LONGEVITY	1800.00
		VACATION BUY BACK	2543.20
		TOTAL	68560.62
ROTHWELL	SAMUEL E	BEACH SEASONAL	4136.00
RUSHBY	CARRIE J	RECREATION SEASONAL	6750.50
RYAN	ANDREW B	SHELLFISH PART TIME	1040.00
RYAN	KAYLA A	POLICE SPECIAL	9281.02
		OVERTIME	1744.19
		COMMUNICATION RELIEF	61.56
		TOTAL	11086.77
RYERSON	JOHN J	BEACH SEASONAL	11863.94
		CANOE/RACKMAN	4578.42
		OVERTIME	1064.25
		TAX WORK-OFF	1492.50
		TOTAL	18999.11
SCHABOT	BARBARA S	RECREATION SEASONAL	5635.75
SCHIFFENHAUS	LAUREN M	BEACH SEASONAL	4509.63
SCHILLER	COLE P	RECREATION SEASONAL	1655.50

SCHNEIDER	FARNEY N	COUNCIL ON AGING PART TIME	3758.75
SCHOLL	MARGARET	ELEMENTARY PART TIME	430.00
SEIDEL	MARIE A	ELEMENTARY PART TIME	1710.00
SERRENTINO	JILLIAN S	BEACH SEASONAL	5205.57
SHANTZ	MELISSA M	COUNCIL ON AGING PART TIME	12480.00
SHUEMAKER	JENNIFER	ELEMENTARY REGULAR DAY	89105.24
SHUMAN	JOHN C	ELEMENTARY REGULAR DAY	240.00
SILVA JR	WARREN	DEPT OF PUBLIC WORKS FULL TIME	58458.80
		HOLIDAY	449.92
		LONGEVITY	875.00
		OVERTIME	2015.13
		SNOW REMOVAL OVERTIME	2882.30
		TOTAL	64681.15
SILVERMAN	DANIEL	MODERATOR	200.00
SIPPLE	DALE L	ELEMENTARY PART TIME	4023.12
SPENCER	MIRIAM	ASST TREASURER	45310.83
SPIGEL	MARK R	POLICE SPECIAL	9600.28
		OVERTIME	485.49
		OUTSIDE DETAIL	2472.00
		TOTAL	12557.77
SPIRITO	GEORGE W	POLICE FULL TIME	64823.79
		HOLIDAY	2109.20
		LONGEVITY	320.00
		NIGHT DIFFERENTIAL	794.20
		OFFICER IN CHARGE	1175.00

		OVERTIME	9024.11
		OUTSIDE DETAIL	1712.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	80958.30
STAKER	ANDREW J	ELEMENTARY REGULAR DAY	47094.55
STEWART	CORRI C	BEACH SEASONAL	1982.00
SUCHECKI	NICHOLAS P	RECREATION SEASONAL	2277.26
SULLIVAN	WILLIAM P	MARINA FULL TIME	39010.08
		WEEKEND DIFFERENTIAL	200.00
		OVERTIME	2614.03
		TOTAL	41824.11
SWANSON	MEGHAN E	ELEMENTARY REGULAR DAY	39707.84
TANNER	SARAH A	ELEMENTARY REGULAR DAY	25770.26
TATE	SUSAN B	ELECTIONS/REGISTRAR PART TIME	159.50
		TAX WORK-OFF PART TIME	1090.25
		TOTAL	1249.75
TAYLOR	JUDY P	LIBRARY PART TIME	9961.35
TEFT	ANN M	ELEMENTARY REGULAR DAY	1027.79
TESSON	JANE G	ASST TOWN ACCOUNTANT	53217.32
		LONGEVITY	1900.00
		VACATION BUY BACK	2051.70
		TOTAL	57169.02

THIBODEAU	CHARLES	TAX WORK-OFF PART TIME	674.00
THOMAS	SUZANNE G	COMMUNITY SERVICE DIRECTOR	82762.00
		LONGEVITY	1700.00
		VACATION BUY BACK	3252.90
		TOTAL	87714.90
THOMAS	KEVIN	TAX WORK-OFF PART TIME	140.00
TIBBETTS	JOYCE P	LIBRARY PART TIME	21837.69
		LONGEVITY	500.00
		TOTAL	22337.69
TOWNSEND	THERESA A	FIRE FULL TIME	49429.67
		FIRE RESCUE/AMBULANCE	18331.05
		CALL INCENTIVE	1900.00
		CALL STIPEND	3225.00
		LONGEVITY	2300.00
		OVERTIME	9513.81
		OUTSIDE DETAIL	552.00
		SEMINARS	105.15
		VACATION BUY BACK	1904.70
		TOTAL	87261.38
TURNER	MICHAEL P	POLICE FULL TIME	74673.33
		HEALTH STIPEND	4192.50
		HOLIDAY	609.74
		LONGEVITY	750.00
		NIGHT DIFFERENTIAL	522.00
		OVERTIME	19769.67
		OUTSIDE DETAIL	15506.50
		UNIFORM ALLOWANCE	1000.00
		TOTAL	117023.74

UNDERHILL	WENDY A	RECREATION SEASONAL	1083.75
VAIL	NANCY	ASSESSOR	72182.11
		LONGEVITY	1800.00
		TOTAL	73982.11
VALLI	JEREMIAH Z	POLICE FULL TIME	10795.99
		OFFICER IN CHARGE	25.00
		OVERTIME	3623.65
		OUTSIDE DETAIL	1407.00
		TOTAL	15851.64
VALLI	KENNA K	RECREATION SEASONAL	2156.25
VINCENT	MARK W	DEPT OF PUBLIC WORKS FULL TIME	103859.23
		LONGEVITY	1700.00
		UNIFORM ALLOWANCE	1000.00
		TOTAL	106559.23
WAGNER	JOSHUA D	FIRE RESCUE/ AMBULANCE	1265.38
		CALL OVERTIME	1217.47
		TOTAL	2482.85
WALLACE	MARJORIE A	ELEMENTARY REGULAR DAY	57903.97
WALLACE	JOHN S	BEACH SEASONAL	7197.33
WALSH	PATRICK F	MARINA SEASONAL	4440.00
WALTERS	F. DAVIS	DEPT OF PUBLIC WORKS FULL TIME	54696.48
		WEEKEND DIFFERENTIAL	30.00
		OVERTIME	4585.60
		SNOW REMOVAL OVERTIME	1768.80
		TOTAL	61080.88

WALTON	JOHN K	RECREATION SEASONAL	2654.89
WARD	ROBERTA L	ELECTIONS/REGISTRAR PART TIME	231.00
WATSON	JENNIFER G	ELEMENTARY REGULAR DAY	85151.66
WELCH	RYDELL S	BEACH SEASONAL	1960.00
WERTKIN	JENNIFER	LIBRARY FULL TIME	75033.91
WHITING	MOLLIE E	ELEMENTARY REGULAR DAY	56260.30
WILHOITE	JACKIE W	MARINA SEASONAL	2715.00
WILLIAMS	PETER E	DEPT OF PUBLIC WORKS FULL TIME	61685.22
		LONGEVITY	675.00
		OVERTIME	6536.50
		SNOW REMOVAL OVERTIME	3065.04
		WEEKEND DIFFERENTIAL	160.00
		TOTAL	72121.76
WILLIAMS	RYAN	DEPT OF PUBLIC WORKS FULL TIME	49768.88
		HOLIDAY	383.04
		LONGEVITY	1025.00
		OVERTIME	3449.61
		SNOW REMOVAL OVERTIME	2597.50
		WEEKEND DIFFERENTIAL	40.00
		TOTAL	57264.03
WILSON	HELEN W	SELECTBOARD	1000.00
WILSON	ALANE G	ELEMENTARY REGULAR DAY	45632.36
WILSON	WILLIAM J	ELEMENTARY FULL TIME OFFICE	37757.86

WOLFSON	THOMAS	COUNCIL ON AGING PART TIME	161.25
WOOD	MARY LOU	FIRE FULL TIME	60322.26
		HOLIDAY	3570.84
		LONGEVITY	750.00
		OVERTIME	58471.40
		OUTSIDE DETAIL	240.00
		SEMINARS	1045.05
		VACATION BUY BACK	3050.88
		TOTAL	127450.43
WORTHINGTON	JANET W	COMMUNICATIONS FULL TIME	46059.42
		EMT/EMD	531.30
		HOLIDAY	984.10
		LONGEVITY	220.00
		HEALTH STIPEND	700.38
		OVERTIME	1043.51
		UNIFORM ALLOWANCE	800.00
		TOTAL	50338.71
YOUNG	ADRIAN M	POLICE SPECIAL	2401.90
		OVERTIME	390.00
		COMMUNICATIONS RELIEF	439.60
		BEACH SEASONAL	4100.25
		TOTAL	7331.75
YOUNG	CHERI A	FIRE RESCUE/ AMBULANCE	5389.56
		CALL OVERTIME	409.05
		CALL STIPEND	3200.00
		DAY WEEKEND	3034.88
		OUTSIDE DETAIL	744.00
		TOTAL	12777.49
		TOTAL	8907267.05

## **ANIMAL CONTROL OFFICER**

<b>Calls</b>	<b>Amount</b>
Dog Bites	14
Injured Domestic	08
Injured Wildlife	28
Quarantines	18
Stable/Barn Inspections	24
Lost/Found Dogs & Cats	147
Animal Complaints – Domestic	66
Animal Complaints – Wild	53
Animal Investigations	28
Animal Standings	13
Animal Bylaw Violations	20
Animals Killed – Domestic	02
Animals Killed – wild	21
Assist Other Agencies/Towns	20
<b>Total Calls 2018</b>	<b>443</b>

2018 has been an exciting year for the Wellfleet Animal Control Department. We completed the move in to the new police station. We have a temporary kennel at the police station to accommodate any strays or lost dog. The Town of Wellfleet continues to conduct its Rabies surveillance program with the assistance of the U.S. Department of Agriculture and is happy to report that there have been no reported positive cases of Rabies within wildlife for 2018.

Respectfully submitted,

Desmond Keough  
Animal Control Officer

## **FIRE & RESCUE DEPARTMENT**

It is my honor and privilege to submit the 2018 Fire Department Annual Report to the citizens of Wellfleet. Several major achievements were accomplished inclusive of personnel changes, equipment replacement, in-house training and other activities. We responded to a total of 1,277 emergency requests for assistance in 2018, a 10% increase over last year. Of these calls, 792 (62.0%) were requests for emergency medical services and 485 (38.0%) were fire related or other types of calls. Our continued investment in training and upgraded equipment during the past year has been worthwhile, as all fires to which we responded in Wellfleet were held to the areas already burning when the Fire Department arrived.

I am very grateful for the voters support of our request for one (1) new full-time Firefighter/Paramedic-EMT position at the Fall Special Town Meeting. We continue to have a severe shortage of on-call personnel which is beginning to affect our ability to respond effectively on a 24-hour basis. The addition of this new position will help with this issue however, the stark reality is that the number of on-call members continues to shrink because of demographics, economics, training requirements, etc. This is of great concern, and, we must now put in place additional full-time staffing in order to meet the needs of our community and first responder safety.

We are also thankful for the continued support of our community on a regular basis and in February we took delivery of our new 2017 Ford F550/Horton Ambulance (A-99) which is our first four-wheel drive ambulance. This new ambulance replaces a well-worn 2009 Ford ambulance, and should serve our community well in the next several years.

On the personnel side, FF/Paramedic Matthew Burns, and FF/Paramedic Gary Doolittle graduated from the Massachusetts Fire Academy Recruit Training Program earning their Firefighter I/II pro-board certifications. In addition, on-call members Firefighter/EMT Kristian Heyliger, Firefighter/EMT Dave “Rob” Marriott and Firefighter/EMT Sam McGough graduated from Barnstable County Fire Rescue Training Academy earning their Firefighter I/II certifications. Presently we have a total of eight (8) active on-call members on the Department, each of whom is

assigned to one of the Department's four (4) groups working side by side with our full-time staff.

During the past year we were able to complete a partial re-organization of the Department with the promotion of Lt. Joseph Cappello to Captain/Fire Prevention Officer. Captain Cappello has served the community in a professional and caring manner for over 20 years and I am very confident he will make an excellent Fire Prevention/Community Safety Officer. This re-organization has already shown positive results with respect to better efficiencies, increased consistency and quality of inspections, and, improved customer service and follow-up. With Captain Cappello's promotion to Fire Prevention Officer, a shift supervisor/Lieutenant's position became vacant and was filled on an acting basis by FF/Paramedic Allison Gray.

Over the last several years we have been researching and working towards improving the quality of our radio communications as Nationwide all public safety agencies will be transitioning to new technology digital radios in accordance with the requirements of the Federal Communications Commission. This has been a long process as technology continues to evolve and change rapidly, in combination with the unique challenges we face along the most Easterly areas of the community, particularly along the physical areas of the four Town owned ocean side beaches (at sea level below the dunes). In addition, cellular phone service in this area of Town is often very poor, and this Department, in collaboration with the Beach and Police Departments is working at identifying solutions to improve these issues. Our first goal is to provide emergency/911 direct landline phone service from each Town owned beach on the ocean side as soon as possible, and then to identify and implement methods of improved cellular phone and radio communication from each beach location. The Town Administration, Fire, Beach and Police Departments continue to work diligently on improving beach/ocean side communication and emergency response to our beaches.

During the year, the Insurance Services Office (ISO) conducted a thorough and detailed evaluation of the Town for the purpose of assigning it a public fire protection rating. This classification rating is based upon a review of the Fire Department's training, operations, community risk reduction efforts, apparatus, equipment, etc. In addition, this evaluation includes review of the Town's municipal

water system to determine adequate fire flow(s) (sustained water capacity) and emergency dispatch/communications capabilities. The rating system ranges from a Class 1, which represents exemplary fire suppression capabilities to a Class 10 which represents little or no fire suppression capabilities. In our case, the Town's ISO classification improved from a 4/9 rating to a 3/3 rating. This is a significant accomplishment and it should be recognized that Wellfleet's improved public fire protection classification is in the top 12% of all municipalities/fire protection areas across the country. All property owners are encouraged to contact their respective property loss insurance providers to determine if they will be eligible for a savings in their insurance rates a result of the Town's improved public fire protection rating.

In addition, throughout the year we continued to work and support numerous annual activities including the Pan-Mass Bicycle Challenge, Fire Department Open House and October's month-long fire prevention education/fire safety classes in the pre-K and elementary schools, Oyster-Fest coverage, and Halloween Trunk-or-Treat, just to name a few.

As always, this Department very much appreciates the support of Wellfleet's residents, and our community is well-protected by the high level of proficiency and dedication of our full-time and on-call members. I would also like to acknowledge our firefighters' families and thank them for their sacrifices, understanding and patience enabling our members to serve the community. This is my sixth annual report to the Town as your fire chief and I would be very much remiss if I did not express my sincere appreciation to the members of this Department for their continued dedication and support. I would also like to thank the members of the Selectboard, Town Administrator and my fellow department heads for their confidence and assistance over the last year.

Respectfully submitted,

Richard J. Pauley, Jr.  
Fire Chief

Wellfleet Fire Department Activity Report for 2018					
	<b>Total Responses:</b>	<b>1277</b>			
	EMS Responses:	792	62.0	% of total	
	Fire & Hazardous Conditions:	96	7.5	% of total	
	Other Responses:	389	30.5	% of total	
<b>Fires</b>		<b>20</b>			
Structure Fires:		10			
	Building Fires	4		<b>Call Details Fire &amp; EMS</b>	
	Mutual Aid Fires	6			
Fire Confined to		4			
Object of Origin	Cooking Fire	3		<b>Mutual Aid</b>	
	Chimney Fire			Mutual Aid Received	72
	Oil Burner	1		Fire Aid Received	13
	Other Confined Fire			EMS Aid Received	59
Outside Fires		6			
	Motor Vehicle Fire	2		Mutual Aid Given	56
	Brush Fire	1		Fire Aid Given	12
	Misc. Outside Fires	3		EMS Aid Given	34
				Regional Coverage	10
<b>Explosions</b>		1			
<b>Rescue &amp; EMS</b>		<b>792</b>		<b>EMS Details</b>	
	EMS Calls	756		Transports to CCH	517
	Motor Vehicle Accidents	34		EMS Call no Transport	204
	Water/Ice Rescue	2			
	Missing Person			Transports from OCH	62
<b>Hazardous Condition</b>		<b>75</b>			
Hazardous Materials		18			
	Combustible/Flammable Liquid	3		<b>Alarm Response/Staffing**</b>	
	Gas Leak	11		Full Department Recall	23.4% 299
	Chemical Spill			Limited Recall	43.9% 561
	Carbon Monoxide	4		Station Staff Only	29.5% 377
Electrical		56		Mutual Aid Received	3.1% 39
	Power Lines Down	43		Unable to Staff Mutual Aid Req.	0.1% 1
	Electrical Equipment	13			
	Other Hazardous Conditions	1			1277
				<b>Additional Information</b>	
<b>Service Calls</b>		<b>132</b>		Station Left Unstaffed	128
	Burst Pipes/Water Removal	10		2 Overlapping Calls	200
	Smoke Removal	9		3 or more Overlapping Calls	52
	Public Service Assistance	83		Calls When Station Unstaffed	6
	Non-Permitted Fire	10		Additional Personnel Request	319
	Other Service Calls	20		Med-Flight	2
<b>Good Intent Calls</b>		90			
<b>False Alarms</b>		<b>161</b>			
	Smoke Detectors Sounding	141		<b>Automatic Fire Alarms</b>	
	Carbon Monoxide Sounding	11		Fire on Arrival	
	Other False Alarms	9		Fire out on Arrival*	7
				No Fire, Accidental Activation	2
<b>Severe Weather</b>		6		False Alarm, Malfunction	48
<b>Special Incidents</b>				*Includes cooking and oil burner incidents	

## **POLICE DEPARTMENT**

On behalf of the men and women of the Wellfleet Police Department, it is my privilege to submit the 2018 Annual Report.

The 2018 compliment of personnel for the Wellfleet Police Department consists of 14 full-time officers (including the Animal Control Officer), 5 full-time civilian employees and 8 part-time employees. During the past year we have seen the following changes:

Officer Donna Holway retired from the Wellfleet Police Department;

Dispatcher Cheryl Mulligan retired from the Wellfleet Police Department

Dispatcher Jan Worthington retired from the Wellfleet Police Department

Officer Rob Pimentel was hired as a full time Officer and will attend the Police Academy starting April 2019.

Dispatcher Sabrina Fitzgerald was hired as a full time Dispatcher.

Dispatcher Selina Austin was hired as a full time Dispatcher.

Employees who have over 20 years of service:

Chief Ronald Fisette

Lt. Mike Hurley

Sgt. William Brazile

Clerk Ilene Davis

Summary of the calls for service:

	2014	2015	2016	2017	2018
911 Emergency Calls	371	361	367	348	324
Total Calls for Service	9,314	7,995	8,737	9,269	8,631

Fatal Motor Vehicle Accidents	2	0	0	0	0
Motor Vehicle Accidents	131	146	115	152	112
Citations Issued	1,795	1,630	1,940	1,604	1,769
Arrests	242	256	202	189	186

Significant parades, activities, events or services that were held:

The new police station was completed and we closed the temporary station on August 7, 2018. An open house was held and well attended by the public on September 22, 2018. State Senator Julian Cyr and State Representative Sarah Peake, Wellfleet Board of Selectmen Chair Janet Reinhart, Building Committee Chair Harry Terkanian provided opening remarks. Wellfleet Elementary School fifth graders, Xavier Andrulot & Morgan Johnson cut the opening ribbon. PB Boulangerie Bistro provided a wonderful spread of snacks and goodies. Thanks to all for your support.

Four parades were held; Martin Luther King Jr. Memorial March; Elementary School Parade, July 4<sup>th</sup> Parade and the Halloween Parade.

Several charity bicycle rides traversed through town, the largest being the Pan Mass Challenge.

Several memorial ceremonies were held: Memorial Day service at Town Hall, 9-11 remembrance at the fire department and Peace Officer's Memorial Day at the police department.

Oyster Festival Weekend

Three road races were held in town: July 4<sup>th</sup> race, Oyster Festival Road Race, and the Law Enforcement Torch Run.

Wellfleet had a Sprint Triathlon, consisting of a .47-mile swim, 12.4-mile bike ride and finished with a 3.1-mile run.

The Wellfleet Police Department continues to collaborate with the community, citizens, businesses, and different agencies over the past year:

Assistance at the schools is always a staple of the department to include regular meetings with the superintendent, principal, teachers and staff; opening and closing ceremonies at the elementary school, 5<sup>th</sup> grade bicycle ride, 3<sup>rd</sup> grade Lt. Island trip, school safety discussions, drills and training, “stranger danger” presentation, lunch with the students and more.

Bike safety remains a concern, so we continue looking for and receiving a grant to provide free bike helmets. This year we bought and provided free bike lights to residents and visitors. We distributed these lights at a visa workshop for our temporary work force and at the police station. Officers working the evening and night shifts gave the lights out to bicyclists who were out at night without any lights. Our free ice cream coupon for being caught riding responsibly and wearing a helmet was well received.

We continue to attend training and working with those in the mental health field. We provide a voluntary registry for those who wish to provide data of mental issues that they are dealing with and how we can be of assistance. We collaborate with mental health providers and facilitate their services with other town agencies.

Our partnership with the seniors and council on aging continue to thrive. We provide a reassurance program, where seniors will phone the police station every day. If we don’t speak with the senior, we will call and or send an officer to check on them. We have an officer assigned as a senior liaison at the COA and assists in numerous ways: provide a Senior Police Academy class, assist with an Elder Driving class and provide a Senior Luncheon at the Holiday season. We provide gift bags at different holidays and events throughout the year.

A cape wide Narcan program was adopted by all police agencies to help combat the pervasive opiate overdoses across the cape, the state and the nation. This allows our police officers to carry and administer Narcan for opiate overdoses and better way to assist members of the Wellfleet Fire Department and the patient in providing emergency medical care.

Weather related storms are always on our mind and preparedness. We are active in training, planning and being part of the Barnstable County Regional Emergency Planning Committee. This includes how best to respond to hurricanes, winter storms and other events; sharing of information, sheltering in place, regional shelter, and recovery.

Several meetings with the public, forums and events were attended by the Wellfleet Police Departments on a variety of subjects; community relations, community policing, mental health, Narcan, Route 6 safety and traffic concerns and more.

Our outer cape voluntary gun buyback program was very successful in getting unwanted guns out of our community.

Wellfleet PD Facebook page is used to help provide information to the public.

Once again, it is our privilege to serve the fine residents and visitors to our town. We would like to express our appreciation to the community for their continued support, assistance and the trust that they bestow upon us.

Respectfully,

Ronald L. Fiset  
Chief of Police

## **BOARD OF HEALTH AND CONSERVATION**

### **COMMISSION**

The Health and Conservation Department, Board of Health, and Conservation Commission continues to make protection of the environment, groundwater and surface water a priority as well as the protection of public health. The interests we strive to protect are as follows: protection of public and private water supply, protection of groundwater supply, flood control, storm damage prevention, prevention of pollution, protection of land containing shellfish, protection of fisheries, and the protection of wildlife habitat.

This year the Board of Health continued to focus efforts on nitrogen and phosphorus removal around wells and wetland resources by ongoing development of an interactive database showing properties within 300' of such resource areas. Once complete the priority will be to make educated regulations based on current conditions. The Conservation Commission has been working diligently on amending the current bylaw to incorporate climate change adaptation. The amended bylaw will provide policies and measures to promote adaptation to the effects of storms, sea level rise, flooding, coastal erosion, and other work weather phenomena on natural resources and properties. In the coming year, they hope to focus on new regulations to accommodate the new amended bylaw.

Daily activities of the department continue to include: public health inspections, review of all projects within 100 feet of a wetland resource, floodplain, ACEC or 200' of riverfront area, site inspections for preliminary review of projects and for compliance with permits, investigation of reported violations, land management, permitting preparation and issuance of related documents, review and issuance of Disposal Works Construction Permits for upgrades and new Title 5 septic systems. These reviews include Innovative / Alternative septic designs and the tracking of such systems. Other services provided were plan reviews for the building, zoning, planning, and marina departments, review of Title 5 inspection reports for real estate transfers and most building permits.

This year we have also collaborated with the Towns of Truro, Provincetown, and Eastham Health and Conservation Departments on the development of a regional model that will benefit the communities on the Outer Cape. Regionally we applied

for and received a Municipal Vulnerability Preparedness grant from the Commonwealth to identify, characterize, and prioritize our vulnerabilities and actions.

The department responded to multiple complaints regarding restaurants, rodents, foodborne illness, cesspools, septic systems, portable toilets, mobile homes, dilapidated dwellings, dwellings occupied without a water source, temporary structures, sheds, parking lots, drainage, lack of tidal flushing in Hawes Pond, Wesley Swamp, herbicide applications, erosion, work being done without appropriate permits, failing silt fences, drainage, deceased marine animals, Canada Geese in ponds, water quality, unpermitted floating docks and piers, failing bulkheads, illegal tree cutting and vegetation clearing, housing, bedbugs, squatters, stables, wildlife, garbage / rubbish, illegal dumping, plastic bag use, public health nuisances, PAYT, noise, and odor

We continue to work closely with Barnstable County Department of Health & Environment on our emergency management planning and response documents. We continue to evaluate and exercise our emergency operation plans as required by the Massachusetts Department of Public Health.

Public education and outreach is always ongoing for drinking water wells, communicable and infectious diseases, rodents, addiction, blood borne pathogens and post exposure procedures, recycling, solid waste disposal options at the transfer station including composting, septic system care and maintenance, comprehensive wastewater management, vista pruning, allergen awareness, foodborne illness prevention, flu, the benefits of exercise, proper use of sun protection items, mercury in the environment, how to avoid tick bites, summer health tips, tobacco control, black turpentine beetle, gypsy moth, bed bugs, appropriate swimming pool drain covers, the importance of wetlands, the proposed Herring River and Mayo Creek salt marsh restorations. We also continue to distribute potassium iodide pills and pay as you throw bags to those in need.

This year we were very fortunate to have Connor Williams and Adrienne Tardiff, AmeriCorps members serving with the department. Their primary responsibilities are land management for lands under the care, custody and control of the Conservation Commission. They also spend time working with the Department on special conservation projects with health and environmental benefits which

included fencing projects, vegetation restoration projects, Herring River clean up, erosion mitigation, work on an interactive database for properties requiring beach nourishment and a database for conservation applications, work days on trails throughout town, maintenance of 10 geocache sites throughout town, kayak rack construction, inspection of all Conservation Commission lands, establishment of a box turtle monitoring program, identifying potential vernal pools, and creation of a database of properties within 300' of wetland resource areas.

Hillary continues to follow, serve on, advise and/ or attend meetings of the Board of Health, Conservation Commission, Barnstable County Coastal Resources Committee, Health Agents Coalition, Conservation Commission Network, AmeriCorps Advisory Board, and Herring River Restoration Committee.

**The 2018 statistical report up to December 31 is as follows:**

Disposal Works Construction Permits	67
Regional Disposal Works Construction Permits	20
Well Installation Permits	21
Soil Evaluations	44
Regional Soil Evaluations	7
Septic Inspection Reports	141
Regional Septic Inspection Reports	2
Septic Installation Inspections	49
Regional Septic Installation Inspections	3
Building Permits Reviewed	169
Food Service Inspections	155
Temporary Food Service Permits	35
OysterFest Food Permits	32
Food Borne Illness Investigations	5

Housing Inspections/ Bedroom Count	36
Condemnation Orders	1
Commercial and Residential Swimming Pool Permits	19
Communicable and Infectious Diseases	34
Swimming Pool Inspections	22
Farm Animal Permits	26
Farm Animal Inspections(routine) by HD and ACO	42
Animal Quarantines	7
Routine Beach & Pond Samples	180
Beach Closures	0
Bathing Beach Exceedances	3
Oil Tank/ Septic System Wavier	8
Camps        Permits	3
Camp Inspections	3
Flu & Immunization Clinics	1
Regional Health and Conservation Meetings	12
Tobacco Permits	9
Tobacco Inspections	9
Funeral Director Permits	1
Septic Installers Permits	36
Septic Haulers Permits	15
Refuse Haulers	6
B&B's	7
Camps, Cabins, Motels, & Trailer Coach Parks	8

Delinquent Transfer Station Bills	23
Staff Notification Drills	2
Facility Set Up Drill	1
Site Activation Drill	1
WEB EOC Drills	2
Jurisdictional Opinions	35
Routine Conservation Applications	126
Stop Work Orders	8
Enforcement Orders with Citations	3
Emergency Certifications	5

Respectfully submitted,  
Hillary Greenberg - Lemos  
Trudy Vermehren  
Lauren McKean  
John Portnoy  
Barbara Brennessel  
John Cumbler  
Deborah Freeman  
Kenneth Granlund, Jr.  
Janet Drohan  
Gary Locke  
Morris Borocas  
Nicholas Picariello

## **COMMUNITY PRESERVATION COMMITTEE**

At Annual Town Meeting voters approved Community Preservation grants of: \$100,000 to the Affordable Housing Trust, \$100,000 for Making Homes Affordable buy-downs, \$240,000 for construction of two Habitat for Humanity homes at 2082 State Highway/Route 6, \$100,000 for the Campbell Purcell Housing Complex in Eastham, \$7,000 towards the CDP's second Cape Housing Institute, \$39,000 for improvements to the Town Park behind Preservation Hall, and \$20,000 for continued Form B historic inventory, filing improvements for them and a workshop on ownership of historic properties.

Featured projects which appeared on the Community Preservation Coalition Facebook page included Pond Hill School, Gull Pond Affordable Housing and the Historical Society Museum. With the Historic Preservation Restriction in place, the Historical Society Museum, moved ahead with the demolition of the Mulcahy studio attached to the front of 262 Main St. museum. The Historical Commission presented a workshop on historic preservation on September 13<sup>th</sup> at Preservation Hall. The Community Development Partnership (CDP) offered its second Cape Housing Institute in fall. On December 7<sup>th</sup> the Eastham groundbreaking at the Campbell-Purcell property, now called the Village at Nauset Green, took place. Vice-chair Janis Plaue participated as Wellfleet's representative, giving a speech and wielding one of the ceremonial shovels.

CPC was happy to see the completion of the Sea Babies Playground with the dedication of a memorial bench in honor of the late Liz Sorrell, who had spearheaded the effort. Improvements at Gull Pond Landing were completed this year. Thanks to the donated services of AmeriCorps workers, the unspent balance of the grant was returned to Community Preservation Funds.

In October applications for five projects arrived: three for Community Housing and two requests in the category of Recreation. By December, CPC members had approved the new proposals to move forward to the 2019 Annual Town Meeting.

In fall CPC welcomed the addition of Michael Fisher. The Community Preservation Committee now consists of: Gary Sorkin, Chair and Local Housing Partnership Representative; Michael Fisher, Conservation Commission Representative; Rhonda Fowler, Recreation Committee Representative; Andrew

Freeman, Planning Board Representative; Robert Jackson, Open Space Committee Representative; Elaine McIlroy, Wellfleet Housing Authority Representative; Janis Plaue, Vice-chair and Member at Large; Geraldine Ramer, Member at Large; and Thomas Siggia, Historical Commission Representative. Mary Rogers continues to serve as the CPC Coordinator.

Respectfully submitted,

Gary Sorkin, Chair  
Mary Rogers, CPC Coordinator

## **HERRING RIVER RESTORATION COMMITTEE**

The Herring River Restoration Committee (HRRC), established by an intergovernmental memorandum of understanding in 2007, is an interdisciplinary team that provides planning, engineering, technical, scientific and operational coordination for the Herring River Restoration Project (Project). The HRRC is the designated technical advisory group to the Herring River Executive Council (HREC).

By allowing natural tidal flow to return to the Herring River, the Project represents a unique opportunity to restore a native salt marsh ecosystem and reclaim the vast ecological and economic benefits provided by a healthy estuary. The Project involves replacing the Chequessett Neck Road Dike with a new bridge structure and control gates to manage the level of water throughout the estuary. In addition, secondary control structures will be constructed to manage tidal flow in Mill Creek and Upper Pole Dike Creek. Phase 1 will involve construction of all major project-related infrastructure elements to restore approximately 570 acres of tidal wetland.

The HRRC includes representatives from the Town of Wellfleet, the National Park Service, National Oceanic and Atmospheric Administration, U.S. Fish and Wildlife Service, USDA/Natural Resource Conservation Service, and Massachusetts Division of Ecological Restoration. In 2018, the Truro Select Board voted to remove itself from the HRRC and HREC, while continuing to support the Project's ecological restoration objectives as a municipal stakeholder.

In 2016 the Project received state and federal approval of its Final Environmental Impact Report/Statement (FEIR/S) and the Town signed an intergovernmental Memorandum of Understanding that ratified the Detailed Restoration Plan as set forth in the FEIS. Permitting efforts commenced in 2018 with the Town of Wellfleet's submission of a Development of Regional Impact limited scope application to the Cape Cod Commission.

Engineering, design and other studies continued in 2018 supported by grants and in-kind technical assistance from the National Oceanic and Atmospheric Administration, US Fish and Wildlife Service, Cape Cod National Seashore, Natural Resource Conservation Service, and Massachusetts State Division of Ecological Restoration, among other sources.

Under the technical direction of the HRRC, contracts awarded by Friends of Herring River to engineering, environmental and other organizations continued in 2018 to develop engineering designs plans for the Chequessett Neck Road Bridge, tidal control structures to manage water levels in the Mill Creek and Pole Dike Basins, modifications to low-lying sections of Pole Dike, Old County and Bound Brook Roads and replacement of culverts as needed. Other work included hydrological modeling, water quality monitoring and analysis, cultural resource assessments and rare species investigations. Coordination continued with owners of low-lying properties along the project boundaries to identify any potential impacts and agree upon mitigation measures as appropriate to protect all low-lying structures.

Friends of Herring River, a private independent 501(c)(3) organization, continued project-related management, public information and outreach activities in support of the Project. For the latest Project updates check the Friends' website: [www.friendsofherringriver.org](http://www.friendsofherringriver.org).

Respectfully submitted,

Hillary Greenberg-Lemos, Wellfleet Representative to the HRRC  
Carole Ridley, Project Coordinator  
Martha Craig, Friends of Herring River

## **HERRING WARDEN**

There are many challenges a river herring faces to achieve successful reproduction, including predation, degradation of waterways, and industrialized fishing pressure. Despite this adversity, thousands of river herring still elected to visit Wellfleet's Herring River system to spawn in the early spring of 2018. This year's herring count results identified a healthy run size relative to previous year's population estimates. The 2018 Wellfleet herring run officially began on April 11<sup>th</sup> when the first herring was recorded by herring count volunteers at the Old Kings Highway count site. The monitoring also identified the last adult exiting the ponds on May 30<sup>th</sup>. It is interesting to note that a school of young of the year herring from the 2017 year class were video recorded migrating downstream on March 1, 2018. While these fish were moving very slow, they appeared to be returning to the sea after over-wintering in the Gull Pond chain.

The Herring River spring and fall cleanups are designed to identify and remove any impediments just prior to the fish's use of the river. During the 2018 winter, snowfall and wind resulted in substantially more fallen trees in the upper reaches of the river than in previous years. For the first time, AmeriCorps's spring cleanup effort focused on the removal of larger fallen trees with one day dedicated entirely to chain sawing. In addition to the chain sawing there are many aspects to the clearing of the upper reaches of the river, including pruning, leaf litter removal, and the raking of the moss which stabilizes the river bank. While these cleanups prep the river just prior to herring passage, the upper reaches of the river are largely maintained by a local river steward throughout the year.

As the importance of the river herring's role in an ecosystem is increasingly valued, new management efforts are designed to protect the species. In 2018, the New England Fisheries Management Council voted to increase the fishing buffer zone of commercialized fishing efforts which target Atlantic herring. This legislation will relieve some amount of pressure on this stock by reducing the bycatch of river herring, which often school with Atlantic herring, a species whose catch is permitted. This management effort combined with the restoration of Wellfleet's Herring River system can only help Wellfleet's river herring population.

There are so many people that dedicated time to restoration efforts, maintenance, and monitoring surrounding the Herring River that a list would only exclude some of you. Thank you to all that contributed to the success of the 2018 Wellfleet Herring Run.

Respectively submitted,

Dr. Ethan Estey  
Herring Warden

## **MARINA ADVISORY COMMITTEE**

The Marina Advisory Committee received reports from the Harbormaster at each meeting on the operation of the Marina. Reports included operational issues, improvements made to the Marina and efforts made to secure dredging of the harbor. The Committee reviewed Marina matters, made recommendations and provided support to the harbormaster wherever it could. The Committee also provided opinions and recommendations to the Select Board. The Committee was always available to hear and consider comments, complaints and policy input suggestions from the public on marina issues.

The Marina Advisory Committee monitored the efforts being made to dredge the harbor on an ongoing basis and contributed to the efforts by working to develop community support and by lobbying the dredging decision makers. Committee members also worked on a letter writing campaign to secure funds for dredging. The Committee chairperson served as a member on the Town's Dredging Task Force.

The Committee, at the request of the Select Board, studied and provided a recommendation regarding the issue of placement of electric automobile charging stations.

The Committee studied the issue of parking at the Marina. The Committee chairperson served as a member of the town's Parking Task Force.

The Committee studied the issue of the town's possible purchase of the three Kendrick Avenue property which has waterfront land abutting the Marina.

The Committee supported the harbormaster and his staff in providing parking at the Marina for attendees of Oysterfest to raise funds for dredging the harbor.

Committee members supported the committee's vice-chair in running the Wellfleet Rowing Rendezvous event.

The Committee wishes to thank all of the Marina users and residents who support the Marina and continue to contribute to the challenge of securing funds for harbor dredging services.

Respectfully submitted,

Joseph Aberdale, Chairman

Walter Baron, Vice-Chairman

Alice Iacuessa, Secretary

Frederick Felix

John Wolf

Martha Wilson

William Iacuessa

David Stamatis

Stephen Cooney

## **MARINA – HARBORMASTER/WHARFINGER**

2018 started off on a bad note weather wise as we experienced one of the coldest holiday seasons on record icing up our harbor. The first week in January saw the formation of a weather phenomenon called a “Bomb Cyclone”, also known as a winter hurricane, that brought us snow and high winds. This, along with the astronomical high tides, resulted in a wash over of the pier and the flooding of Commercial St. and Kendrick Ave. The resulting movement of the ice sheet broke pilings as well as some of the docks that we were unable to remove in time. Much of our time early in the year was spent pulling and retrieving pilings and repairing docks.

The Marina Department performed its own version of snow ops during the winter months as we plowed our Marina parking area as well as the Marina walkway and maintained the access to our three Marina Town buildings. All done using little or no overtime.

At the end of January, once again, we generated and printed all Marina Slip Leases, Mooring Applications, and Waiting Lists for the upcoming season and mailed them out. We stayed busy processing these, updating our database, and turning over the receipts as they returned. All done with no secretarial help. The late winter and spring were spent repairing any docks in disrepair as well as building new replacement docks. This year we were able to build enough floats to replace the C section of concrete docks for next season.

This season we addressed several other infrastructure and maintenance issues. In the spring, Mike Winkler and his crane, assisted by the Harbormaster Department, replaced over 40 anchor pilings, which hold our floating docks. During the course of the season, we also replaced the roof on the Harbormaster Building and painted the trim. Our Marina restroom was, once again, made available to the public year-round and was operated and maintained by the Harbormaster Department. By doing these projects and duties in house using Marina employees, the Marina Enterprise Fund realized significant savings. With that said, I would like to acknowledge our new part time Marina employees Jackie Wilhoite, David Perry,

and Jamie Johnson who did an outstanding job and were a significant piece of the 2018 operation of the Town of Wellfleet Marina.

Will and I attended many meetings ranging from the newly established Baystate Harbormaster Association, Shellfish comprehensive planning, White Shark Conservancy, and Cape & Islands Harbormaster Association as well as the Marina Advisory. Will represented the Town at a mooring seminar held by the newly formed Baystate Harbormasters Association with presentations by, the Army Corps of Engineers, Mass. Department of Environmental Protection, and Mass. Office of Coastal Zone Management. We also attended the meetings of the newly created Parking Task Force in the hope that the parking issues at the Marina could be addressed. This will be a work in progress going forward.

On May 16th the Wellfleet Harbormaster Department and Fire Department, as well as other Lower Cape towns, participated in a GRP (Geographical Response Plan) drill that took place at the Pamet Harbor in Truro. An oil spill scenario was played out as we deployed oil booms and went over strategies for spill containment.

Revenues for this year showed signs of improvement over last year with an increase of almost \$32,000. Fuel sales, transient dockage and overnight parking saw the most significant increases. We have seemed to find a niche with our lunch tie ups where boaters will come into Wellfleet from other harbors to eat at our restaurants and shop in the stores for several hours a day. Because we keep our gas prices lower than other Marinas, most of these transient boaters would fill up with fuel as part of their trip to Wellfleet. The Oysterfest parking this year was the best ever as we parked over 1,120 vehicles for the two-day event bringing in \$22,380 for the Marina Enterprise Fund, \$10,000 of which will go into the Dredging Stabilization Fund.

The Marina Dredging project was at the forefront of our priorities this year as the Dredging Task Force met frequently to discuss strategies for bringing the project to fruition. Unfortunately, we were unable to get on the Army Corp of Engineers work plan for FY 19 but hopefully we will still be in the running for funding for FY 20. As many people have found out, dredging is not an easy project to complete, and a wink and nod doesn't guarantee anything.

The Marina staff was kept on their toes with the public's need for assistance. Numerous calls involving towing, jump starting, lost boaters, and many other types of rescues were responded to. One call was from a local dragger Captain who had dragged up an unexploded ordinance, presumably left over from the target ship days. We called the Mass. State Police Bomb Squad who quickly responded. We were very fortunate to be allowed to aid them in the collection and detonation of the ordinance. A special thank you to them for their time and expertise.

We responded to several calls about marine wildlife. Staff and equipment were made available to assist IFAW and transport their personnel to help with Marine Mammals. There were several reports of shark sightings in the Harbor as well, so to be more vigilant regarding this matter, we increased boat patrols as a general safety measure.

My continued thanks go out to the Marina Advisory Committee for all their hard work and support to all things pertaining to our Marina.

2018 saw the passing of three longtime friends of the Marina, Bart Smith, Clifford Dalby and Norma Simon. May they rest in peace.

Respectfully submitted,

Michael Flanagan  
Harbormaster

## **MAYO CREEK RESTORATION COMMITTEE**

The Mayo Creek Restoration Committee has studied the diked Mayo Creek (West Branch of Duck Creek) estuary since 2014, conducted office and field research, directed hydrodynamic modeling and held meetings with abutters and the general public. An interested audience has also been attending our open committee meetings. The Committee herewith presents its findings and recommendations to the Selectboard regarding the advisability and next steps in habitat restoration.

The Mayo Creek estuary formed thousands of years ago behind the Mayo Beach barrier spit and is bordered on three sides by low-lying hills: Summit Hill, Taylor Farm and Holbrook Ridge. The original tidelands covered about 60 acres. Well drilling logs in and near the flood plain (Wellfleet Health Department; F. Cappello, personal communication) show several thick layers of clay, probably sediments deposited in glacial lakes during the last glacial retreat.

Tides and seawater were blocked from the back-barrier salt-marsh in 1909 when, to save money, the Town replaced a bridge across the original the 40-foot-wide inlet with a solid-fill dike (Commonwealth of Massachusetts 1909). This dike currently serves as a causeway connecting Commercial Street with the Wellfleet Marina and Kendrick Avenue. The only opening for water passage through the dike is a two-foot-diameter culvert intended to allow freshwater drainage to the harbor; a one-way valve at the seaward end of this culvert prevents nearly all saltwater inflow to the Mayo Creek estuary. About 15 acres of the original tidelands were filled with harbor dredged material in the early to mid-20<sup>th</sup> century; this fill enabled the development of Bakers Field, portions of the Harborside Village trailer park, and other low properties.

As a result of these man-made changes, the original back-barrier salt marsh is a highly degraded freshwater wetland. Original highly productive salt marsh grasses have been replaced by *Phragmites australis* (Common Reed), of much lower value to fish and wildlife, with freshwater wetland and upland shrubs and trees at higher elevations. As a result of negligible tidal flushing, the creek is chronically low in dissolved oxygen (APCC 2011), explaining the dearth of aquatic fauna, and high in nitrogen compounds and fecal coliform bacteria. Nitrogen loading to Wellfleet

Harbor may be contributing to excessive algae blooms and oxygen depletion in the summer months. Fecal coliform is the microbial group used by public health officials to classify shellfish waters; as little as 14 CFU (colony-forming units) per 100 ml cause the closure of shellfish beds. Shellfish bed closures due to fecal coliform are common in the inner harbor and Duck Creek.

For about the past 10 years, the Town has investigated restoration of the estuary, initially through the Harbor Management Plan of 2006 and the Town Conservation Agent and, since 2014, through the Mayo Creek Restoration Committee. The MCRC comprises representatives from the Marina Advisory Committee, Conservation Commission, Shellfish Advisory Board, Natural Resource Advisory Board and Comprehensive Wastewater Management Committee. Over that period, the Committee has sought tidal-restoration alternatives that meet two criteria: 1) substantial salt-marsh restoration area within the Mayo Creek flood plain and 2) protection of surrounding infrastructure. This work has been guided by hydrodynamic modeling of physical alternatives by Woods Hole Group (WHG), under contract to the Town. This report summarizes the Committee's current state of knowledge regarding: 1) justification for tidal restoration; 2) constraints on habitat restoration imposed by development; 3) an evaluation of management alternatives; and 4) recommendations for a physical restoration alternative (with preliminary cost estimate) and associated additional studies.

#### Justification for tidal restoration

Besides the water quality problems and salt-marsh vegetation loss mentioned above, the continued blockage of tides from Mayo Creek marshes also blocks sediment supply and limits the marsh's ability to grow upward as sea level rises. In this way the storm-surge protection that this wetland would provide to shoreline properties is greatly diminished - a condition that will become increasingly threatening with climate warming and accelerating sea-level rise. It is important to note that the only storm-surge protection for low-lying properties around Mayo Creek is the Mayo barrier beach and marshlands, and not the dike at Commercial Street. The diked Mayo Creek flood plain is further threatened by prolonged flooding after major rain events, and an inevitable future overwash of Mayo Beach, by the undersized culvert under Commercial Street that provides the only outlet for water impounded in the diked wetland (WHG 2011).

Mayo Creek wetlands are located strategically along the groundwater flow path between Town Center, with many on-site wastewater systems and high groundwater nitrogen, and nitrogen-sensitive Wellfleet Harbor. Coastal wetlands, and especially regularly flooded salt marshes, can remove nitrogen before its discharge to surface waters. Diked and drained marshes lose much of their nitrogen-removal capacity. The importance of maintaining good water quality for the Harbor's shellfish industry and for public recreation is obvious (Massachusetts Estuaries Project 2017). Restoration of the Mayo Creek estuary is part of the Town's Comprehensive Wastewater Management Plan. This has been reviewed and approved by the Massachusetts Department of Environmental Protection.

The diking and subsequent fill has eliminated about 60 acres of habitat for estuarine fish, shellfish, mammals and waterbirds, including the State-listed Diamondback Terrapin. Salt marshes serve as nurseries for both forage fish and for their larger predators like Bluefish, Striped Bass and Winter Flounder, all of commercial and recreational value.

Natural salt marshes store carbon faster and retain it longer than any other ecosystem on the planet; they are net sinks for atmospheric carbon dioxide. In contrast, diked and freshened marshes, like tide-restricted Mayo Creek, have been found to be net sources of greenhouse gases including highly heat-absorbing methane (Drake et al. 2015).

Despite purported mosquito control, historic salt marsh diking has been shown to increase mosquito breeding by degrading water quality and habitat for predatory fish and reducing tidal flushing (Portnoy 1984, Portnoy et al. 2016). For this reason, the Cape Cod Mosquito Control Project supports tidal restoration in Mayo Creek and similarly altered coastal wetlands.

Finally, tidal restoration in Mayo Creek will greatly increase the system's tidal volume (WHG 2011, 2016). This may result in increased flow velocities within the North Channel of the marina, currently choked with fine-grained anaerobic muck ("black mayonnaise"). Increased flow velocities should scour (re-suspend) some of this fine sediment. If, as expected, flood tides flow faster than ebb tides,

then most sediment will be carried from the shoaled channel, where it currently impedes navigation, to upstream Mayo Creek marshes. Sediment supply to coastal marshes is beneficial and essential if they are to keep above the rising sea level.

#### Infrastructure limiting habitat restoration

The Committee determined the following through Health Department record searches, consultation with scientific and engineering experts, literature research, field work and extensive meetings and interviews with project abutters. Technical reports that formed the basis of our conclusions are available upon request and will be submitted to the Town for inclusion on its website. **Note that elevations are all relative to NAVD88:**

1. After 109 years of tidal restriction, the Mayo Creek estuary suffers from dissolved oxygen stress, high nitrogen and fecal coliform pollution and the invasion of non-native *Phragmites australis* and upland shrubs and trees, which have displaced native salt-marsh plants (APCC 2011).
2. Since diking, creek channels upstream of Commercial Street have filled with sediment.
3. Existing tidal range in diked Mayo Creek is only 1.7 ft, as opposed to the 10-ft range in Wellfleet Harbor; the former results in negligible marsh inundation (WHG 2011; see appended plot of relative elevations).
4. Existing mean tide level in Mayo Creek is -1.7 ft; it is -0.42 in the Harbor (WHG 2011).
5. Land surface of developed fill is generally at elevation 2-4 ft (Outermost Land Survey data), at least a foot below the height of average high tide in the Harbor.
6. Development within and around the diked flood plain since 1909 severely limits the Town's restoration options because of low-lying structures and infra-structure.

These limits are highlighted below:

#### **Property Elevations.**

7. The land surface at the lowest dwelling within the diked flood plain is at an elevation of about 1.3 ft (Outermost Land Survey); note that high tides in unrestricted Wellfleet Harbor regularly reach about 5 ft. Respecting this constraint, limits the maximum marsh restoration to 20 acres+.

### **Wastewater Systems.**

8. The lowest sub-surface wastewater disposal system in or near the flood plain is at elevation 6.8 ft (Outermost Land Survey data). This barely meets the minimal separation distance to groundwater mandated by the health code. Any increase in mean tide level in Mayo Creek could reduce this separation further. All other wastewater disposal systems are too high (Outermost Land Survey) to be affected by the recommended (see below, WHG 2016) degree of Mayo Creek tidal restoration.

Hydrology science (L. Martin, personal communication, 2016) shows that maintaining ground water levels requires maintaining the current mean tidal elevation in the creek. In order to achieve meaningful restoration, a dredging of the current stream bed is required.

This has the added benefit of restoring a natural marsh connection to the harbor: real salt marshes do not end in waterfalls.

9. Shallow groundwater in developed fill is well above and unaffected by water levels in Mayo Creek.; it does, however, fluctuate with the much larger Wellfleet Harbor tides (MCRC water table monitoring 2015).

### **Drinking Water**

10. Private water-supply wells around Mayo Creek should not be affected by tidal restoration because of their depth, the thickness of the freshwater lens and, in some cases, intervening layers of impermeable clay (Personal communications, Cape Cod Commission and Horsley Witten hydrologists 2018; see Martin 2019 for general hydrogeology and surface water/groundwater relationships in outer Cape estuaries). Hydrologic studies by USGS (J.A. Colman & J.P. Masterson, USGS, 2007) confirm a flow of groundwater from the hills surrounding the Mayo Creek marsh to the

marsh basin. This flow – which includes fresh groundwater under the old marsh – will significantly impede any diffusion of salt towards wells.

### **Other Issues**

11. Tidal restoration of Mayo Creek is supported by the Cape Cod Mosquito Control Project because of expected improvements in tidal flushing and reductions in breeding habitat (letter of August 20, 2014).
12. The Massachusetts Division of Fisheries and Wildlife has determined that there are no endangered species that would be affected by restoration in Mayo Creek (letter of June 2, 2008).

### An evaluation of tidal-restoration alternatives

For all of the reasons described above, the Committee concludes that no action, i.e. continued diking of Mayo Creek, is contrary to shared public interests and will allow adverse effects, e.g. poor water-quality, shoaled channels, lost fish, shellfish and wildlife habitat, reduced storm-surge protection, to worsen over time.

Therefore, alternatives for tidal restoration, given environmental objectives and social constraints, were investigated with a hydrodynamic model.

The Committee determined the following through hydrodynamic modeling by Woods Hole Group:

1. Removal of the one-way duckbill valve at Commercial Street will achieve little salt-marsh restoration and worsens freshwater impoundment upstream (WHG 2011).
2. Despite the severe limits that past development has placed on the Town's options for tidal restoration:

Replacement of the Commercial Street culvert with an enlarged culvert (e.g. 6 X 7 ft) with active control, along with excavation of the upstream creek channel, can yield about 20 acres of estuarine habitat restoration and over five feet of tidal range (as opposed to existing 1.7 ft).

Importantly, increased tidal range is achieved by 2-ft higher high tides along with 2-ft lower low tides (WHG 2016). The Committee believes that this can be accomplished without harm to adjacent development including the lowest structures, wastewater systems and probably supply

wells, though the last may require more study (see above). This alternative should also improve freshwater drainage during low tides and in the event of an overwash of the Mayo barrier beach (WHG 2011, 2016).

In the appendix are: an aerial view of the marsh with contours showing the maximum extent of restoration under the constraints we have outlined and a photo of tide gates that serve the purpose of the restoration.

#### Committee recommendations:

At least 20 acres of salt-marsh restoration above Commercial Street is feasible without harming adjacent development and furthers public interests associated with estuarine habitat and water quality.

We believe that adverse effects to well-water quality due to tidal restoration are improbable but recommend consideration of a “hydrology flow test” of the Harborside Village water supply system to assess any hydraulic connection with Mayo Creek. Conceptual plans for a test have been developed; a final decision and funding would be needed to proceed.

If, as expected, tidal restoration does not threaten well water quality, we recommend that the Town seek funding for permitting and construction of the hydrodynamic model-prescribed enlarged and adjustable culvert option, together with creek channelization and side-channel restoration to improve low-tide drainage. A very preliminary cost range for the large and adjustable culvert is \$2-4 million. An important next step is a full engineering design with a more precise cost estimate.

Tidal restoration should be incremental, using an adjustable culvert gate (WHG 2016), and ecosystem response carefully monitored with emphasis on tide heights and groundwater and surface water quality.

#### Literature cited

Association to Preserve Cape Cod. 2011. Report on 2010 Mayo Creek Salt Marsh Pre-Restoration Monitoring.

Colman, J.A., Masterson, J.P, Monitoring Groundwater Quality in Coastal Ecosystems, USGS

2007-1149

Commonwealth of Massachusetts. Board of Harbor and Land Commissioners. Chapter 91 license to build bulkhead, culvert and tidegate and to fill soil at Mayo Beach bridge. 7 June 1909.

Drake, K., H. Halifax, S. Adamowicz, & C. Craft. 2015. Carbon sequestration in tidal salt marshes of the northeast United States. *Environmental Management* 56:998-1008.

Martin, L. 2019. Evaluation of the Potential for Private, Domestic Wells to be Affected by Restoration of Tidal Flow in the Herring River Basin, Cape Cod, Massachusetts. Report to the Herring River Restoration Committee.

Massachusetts Estuaries Project. 2017. Linked Watershed-Embayment Model to Determine Critical Nitrogen Loading Thresholds for the Wellfleet Harbor Embayment System Town of Wellfleet, Massachusetts.

Portnoy, J.W. 1984. Salt marsh diking and nuisance mosquito production on Cape Cod, Massachusetts. *J. Amer. Mosq. Cont. Assoc.* 44:560-564.

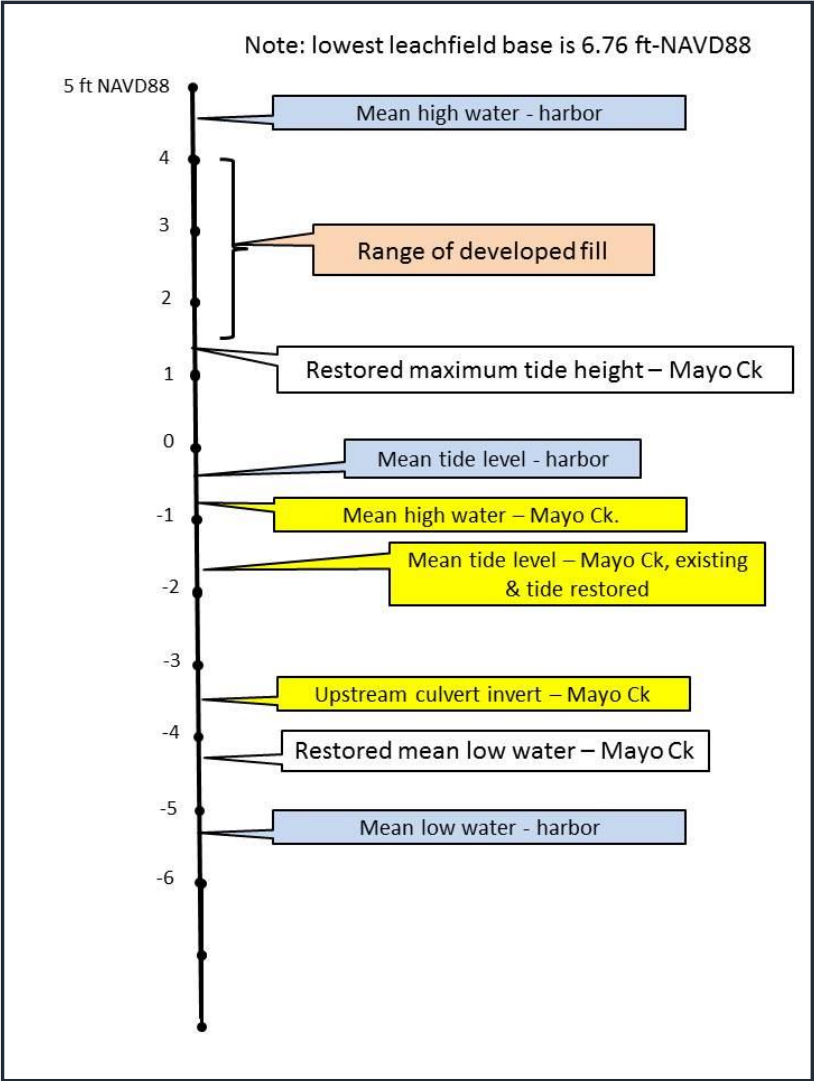
Portnoy, J., A. Iacuesssa, B. Brennessel. 2016. Tidal Water: A History of Wellfleet's Herring River.

Woods Hole Group. 2011. Final Mayo Creek Salt Marsh Restoration Feasibility Study and Hydrodynamic Modeling.

Woods Hole Group (WHG). 2016. Mayo Creek Salt Marsh Restoration: Culvert Design Alternatives

Acknowledgements. We thank Coastal America and the MassBays program for financial support. Assistance and support from Town staff, committees and APCC has also been invaluable.

Critical elevations in diked Mayo Creek.



## **NATURAL RESOURCES ADVISORY BOARD**

In 2018, NRAB worked on several projects:

**COASTAL & POND ACCESS.** The Natural Resources Advisory Board (NRAB) has completed a review of all Town landings and ways to the water that are available to citizens. This work will be published in 2019.

During the course of this work, we identified several opportunities for the Town to work with the Open Space Committee to protect sensitive coastal properties. Motions have been proposed for the Spring 2019 Annual Town Meeting.

**PONDS:** NRAB continues to support the work of the Town Beach Administrator and the Cape Cod National Seashore in helping to preserve Wellfleet's great and small ponds. A review found no major issues for immediate action. Long term stresses on the ponds, due in part to climate change, remain.

**FISHERIES ISSUES:** NRAB has continued to advocate for protection of threatened fish populations necessary for a healthy harbor environment. Menhaden and River Herring are the key species. We continue, along with many others, to petition for action by the Atlantic States Marine Fisheries Commission and the Mass Division of Marine Fisheries (DMF). We were pleased to note that an off-shore buffer zone to reduce river herring by-catch has been extended.

**DREDGING:** At the 2016 ATM, the Town appropriated funds to investigate ways of reducing future dredging needs near the Marina. We have used this appropriation to work with the Center for Coastal Studies on a project to analyze in more detail the "black mayonnaise" issue.

**HARBOR MANAGEMENT PLAN (HMP):** NRAB has published two HMPs, in 1995 and 2006. We have begun to canvas other Town committees for ideas to form the basis of a third plan.

For NRAB: John Duane, Laura Hewitt, John Riehl (Chair), Sylvia Smith, Tom Slack

## **SHELLFISH ADVISORY BOARD**

The Shellfish Advisory Board met eight times during 2018. Areas of focus are outlined below.

### **WELLFLEET SHELLFISH DEPARTMENT**

SAB received reports from the WSD at each of our meetings this year. Topics included WSD budget, Management and Propagation, Wild Fisheries, Grants, Dredging, Enforcement, Events and Outreach and Education.

- SAB voted to support WSD's budget request and drafted a letter to the Town Administrator stating that support.
- SAB voted to support a WSD sponsored quahog relay from offshore of Kellers corner to inshore of Keller's corner and to Indian Neck.
- SAB voted to recommend that the Shellfish Department allow commercial diving for shellfish North of the No-drag zone.
- SAB voted to support WSD's rewording of regulations 7.8.1 and 7.2 (eligibility requirements for grant licensing).

### **HERRING RIVER RESTORATION PROJECT (HRRC)**

SAB received updates on the project from Barbara Brennesell and Helen Miranda Wilson.

SAB stakeholder attended Herring River Stakeholders Group meetings.

### **FISHERIES ISSUES**

Letters were written to the appropriate authorities, and SAB continued its efforts to protect and conserve Atlantic Menhaden, Atlantic Herring and River Herring in furthering the health of our marine ecosystem.

Other issues taken up during 2018 included consideration of a Water Resources Director, town acquisition of 3 Kendrick Ave., changes in commercial shellfishing permit fees, addition of hats in the Cove fee, pier parking, and bull-raking for wild quahogs.

The annual Beach Clean-Up took place on Saturday, May 12.

At its June meeting, SAB welcomed new member David Seitler.

Respectfully submitted,

Barbara Austin, Chair

Zackary Dixon

John Duane

James O'Connell

Jacob Puffer

Thomas Siggia

Rebecca Taylor

David Seitler

Brett Morse

## **SHELLFISH DEPARTMENT**

We dedicated ourselves to getting a shellfish nursery program going with multi-pronged efforts to build oyster and quahog clam populations for the future. Our motto: “To propagate and preserve!” The shellfishing community was very supportive. We got great feedback and participation from commercial and recreational harvesters, grant lease holders and employees, boards and committees, and science and marketing partners. John Mankevetch was promoted to Assistant Constable-Propagation. Deputy Constable Chris Manulla celebrated 18 years with us.

- In 2018, based on preliminary state reports, Wellfleet was first in the state for blood clam landings, second for oysters and third for quahogs. It was first in the state for the value of its shellfish landings with more than \$6.8M earned by hard-working local shellfishermen.
- About 15% of the town’s population of 3,100 is involved in shellfish harvesting. We’re the town’s biggest year-round industry!
- We sold 157 commercial shellfishing permits, 15 more than 2017, equal to \$36,285, and 867 recreational permits, totaling \$43,695, about the same as 2017.
- There has been a doubling of draggers working the harbor, targeting oysters, quahogs, bay scallops and blood clams. We increased our boat patrols and dockside inspections. Fishermen reported good catches and lots of oyster and bay scallop seed in the harbor.
- We hired a part-time, seasonal deputy constable, Andrew Ryan, to work on propagation two days/week and monitor the recreational fishery.
- From June-September, when recreational shellfishing is allowed on Sundays and Wednesdays only at Indian Neck recreational area, a total of 1,237 recreational users harvested about 80,000 oysters (raw bar value of \$200,00) and about 25,000 clams.
- We planted 255,000 juvenile oysters (seed) and 334,000 quahog clam seed. Oysters were distributed to Chipman’s Cove and Indian Neck; clams will take a number of years to grow to a predator-resistant size when we can distribute them in the harbor.
- We participated in a state-run quahog relay program that we hope will add good clam genetics and lots more baby quahogs to our marine environment, in addition to providing harvesting opportunities to recreational and commercial harvesters.

- A dozen grant holders donated more than 150,000 juvenile oysters to the department, which we are overwintering in our pits, and a couple donated 160 bushels of legal size oysters they could not store or sell. What community good will we've earned!
- We distributed sea clam cultch around the harbor, providing the perfect habitat for baby oysters to grow on, ensuring a future for the wild fishery. We ordered a new cultch barge from Bay Sails Marine; we've already sanded and painted the pontoons.
- A grant was given back to the town, which no one can remember ever happening before. We held a lottery, which awarded it to a younger commercial harvester. Next generation!
- Mother Nature giveth and taketh away: She gave us five closures due to rain, cold or coastal flooding, but oysters grew very well this year and there was a big set of oyster spat all around Wellfleet harbor. This is very encouraging!
- For a more detailed report, visit <http://www.wellfleet-ma.gov/shellfish-department>

Respectfully submitted,

Nancy Civetta  
Shellfish Constable

## **BEACHES 2018**

The summer of 2018 was cool and rainy and as a result, the parking lots were not as crowded as in 2017 when the weather was hot and sunny all summer.

On September 15, 2018 at Newcomb Hollow, a young man named Arthur Medici was Boogie Boarding with his friend and was attacked by a shark. Despite the efforts of off duty lifeguards at the beach with their families and the quick response of the Wellfleet Fire Department to the scene, Arthur died of his injuries. Since that time, the focus has been on what we as a Town can do and need to do to educate the people who come here to vacation and often to swim in the ocean. Since the 2012 shark attack in Truro, I have participated in a regional group called the Shark Working Group which consists of Beach Managers, Harbor Masters, Emergency Management Personnel from the six Towns from Provincetown to Chatham, the Cape Cod National Seashore and the Atlantic White Shark Conservancy. This group has researched protocols and equipment used in California, Australia and South Africa for dealing with large shark populations, applied for a received a grant from the Commonwealth of Massachusetts for \$50,000 which provided brochures and signage Cape wide and is now promoting and supporting *Stop the Bleed* training for any citizen at no charge.

For the summer of 2019, there will be emergency landlines at each ocean beach that will call directly to Dispatch. Cell phone service is sketchy along the ocean side and made more difficult by the height of the dunes. Wellfleet, as well as the other five Towns, are in discussions with cell providers and Open Cape about improving wireless services on the back side but that is not going to happen quickly.

We all need to be aware and to learn to continue to enjoy our beaches safely.

Respectfully submitted

Suzanne Grout Thomas  
Director of Community Services

## **BOARD OF WATER COMMISSIONERS**

In Fiscal Year 2018, the Board of Water Commissioners (BWC) together with the Comprehensive Wastewater Planning Committee continued to pursue the hiring of a Director of Water Resources to oversee operations of both the Municipal Water System and compliance with State and Federal mandates related to wastewater control and protection of salt and fresh water resources that are integral to the Town's main industries, specifically Shellfishing and Tourism. The position was approved by voters at the Annual Meeting in April 2018.

Frigid weather in January and February 2018 resulted in a number of water line and meter failures requiring emergency repairs by Whitewater, the Town's water system operator. Damages were limited primarily to lines or meters on individual properties and not the Town's water mains. The BWC reviewed the guidelines regarding seasonal shutoffs to ensure that going forward homeowners take precautions to limit damage from frozen pipes in unoccupied homes.

Results from the latest tests of the Town's municipal water system demonstrated a nitrate level of 0.068 ppm, well below the Massachusetts Department of Environmental Protection's maximum contaminant level of 10 ppm. Similarly, sodium levels were 13 ppm compared to Massachusetts recommended maximum of 20 ppm. Sodium is a naturally occurring common element found in soil and water. Wellfleet continues to enjoy excellent drinking water which was highlighted in a report in 2017 issued by Environmental Working Group (EWG), a national organization whose mission is the protection of environmental resources. EWG ranked Wellfleet's municipal water among the highest quality in Barnstable County.

In July, the Massachusetts Department of Environmental Protection conducted a Sanitary Survey of the water system and found no violations.

Throughout the year the BWC continued to look at the potential for expansion of the system to address requests from property owners in areas of the Town that are not currently served by the system and those areas that have higher levels of sodium or nitrates as reflected in tests of private wells. Surveys will be undertaken in those areas.

In conjunction with any future expansion of the water system the BWC is evaluating its financial model for connection and usage fees with the goal of encouraging property owners to connect to the system and benefit from the resource.

In May, Justina Carlson, Chair of the BWC resigned her position following her election to the position of Selectperson. James Hood assumed the role of Chair and Thomas Flynn was appointed by the Select Board to the position vacated by Carlson.

Staffing changes during the year included the appointment of Rebekah Eldridge to the position of Water System clerk following the departure of Xanthe Labovites.

Board of Water Commissioners: Curt Felix, Thomas Flynn, Neil Gadwa, James Hood and Catharie Nass.

Respectfully submitted,

James Hood  
Chair

## **BUILDING AND NEEDS ASSESSMENT**

### **COMMITTEE**

In 2018 the Building and Needs Assessment Committee met four times to consider a possible evaluation of town wide municipal space needs and the potential use of the former Council on Aging building on Lawrence Road for affordable housing and fifteen times as the core of the Police Station Building Committee. With the substantial completion of the police station project the Committee expects to return in 2019 to its other function, making recommendations on the Town's various building needs. The committee continues to be hampered by two vacancies requiring all members to attend in order to obtain a quorum.

Respectfully submitted,

Harry Sarkis Terkanian  
Chair

## **POLICE STATION BUILDING COMMITTEE**

The Police Station Building Committee's oversight of the renovation of the Wellfleet Police Station is substantially complete. With the addition of representatives from the Police Department, Department of Public Works, and the Town Administrator (non-voting) the Committee is a superset of the Building and Needs Assessment Committee. The Committee met fifteen times in formal sessions in 2018 to review bids, invoices, project progress, design decisions, and to address unforeseen developments. The 2018 meetings bring the total number of scheduled Committee meetings for this project to sixty-one over the course of the project. In addition to regular Committee meetings, Committee members also participated regularly in additional meetings including forty-two formal construction meetings, seventeen informal construction meetings, made presentations to the Selectboard, made a presentation to a special town meeting in 2016, and attended hearings in Boston. In August 2018 the Police Department took occupancy of the renovated building. A formal open house and dedication was held at the station on September 22, 2018. We anticipate the structure will serve our community for many years, will bring operating efficiencies to the police department, and will reduce building operating and maintenance costs. Between Green Communities energy efficiency grants and unspent project contingency funds a budget surplus of approximately \$600,000.00 remains. After removal of the temporary facility additional paved parking will remain at the Elementary School. The generator acquired for the temporary police facility is a mobile one and will continue to be available to the town for emergency power. Throughout the Committee has worked closely with Pomroy Associates, the Town's owner's project manager, Kaestle Boos Associates, the Town's architect, and JJ Cardosi, Inc., the general contractor.

The Committee would like to acknowledge the continuing outstanding cooperation it has received from the Town's Department of Public Works and from the Police and Fire departments.

Respectfully submitted,

Harry Sarkis Terkanian  
Chair

## **BUILDING DEPARTMENT**

In 2018 the Wellfleet Building Department continues to take pride in our service regarding building safety and quality by providing a healthy and sustainable housing stock for our community. The departments goal through construction standards is to provide Wellfleet residents with well-built and sustainable buildings and structures that will stand the test of time. The intent of building codes / laws is to provide occupants of all buildings with a standard baseline for the health, safety and general welfare through structural stability, means of egress, adequate light and ventilation, energy conservation, and to protect property from fire and other hazards attributed to the built environment. Building codes / laws when correctly implemented and inspected are also intended to afford a greater level of safety for the fire fighters and emergency responders who protect these built environments (public and private).

Our inspectors maintain their licenses and certifications by training and continuing education courses to continually improve the service and increase our level of expertise in the construction field and the ever-evolving construction industry. As part of our mission going forward the Building Department office staff will be continually evolving our process to improve the customer service at the public counter. Outside the office our inspectors in collaboration with the professional trades people are committed to provide a safe and functional building environment for all occupants of the Town of Wellfleet.

Wellfleet's construction activity increased again this year and here are the statistics:

There were **13** new Single-Family Home permits with a value of **\$7,825,280.00** which includes demo and rebuilds.

Total Building permits	<b>521</b>
Total Value of all Building Permits	<b><i>\$26,308,597.56</i></b>
Total Fees collected on all Building permits	<b><i>\$154,169.90</i></b>
 Total Plumbing Permits	 <b>208</b>
Total Plumbing Fees Collected	<b><i>\$18,260.00</i></b>

Total Gas Permits	<b>200</b>
Total Gas Fees Collected	<b><i>\$15,328.00</i></b>

Total Electrical Permits	<b>443</b>
Total Electrical Fees Collected	<b><i>\$33,820.00</i></b>

Respectfully Submitted,

Justin J. Post  
Inspector of Buildings

Dareen A. Davis  
Administrative Assistant to Building, Conservation and Health Departments

## **COUNCIL ON AGING ADVISORY BOARD**

### **Election of new officers:**

Robin Slack, President

Wilson Sullivan, Vice President

Evelyn Savage, Secretary

The board is currently looking to fill several vacancies and hopefully that task will be filled in 2019.

### **Advisory Board Education**

The Board is currently trying to set up a meeting with other Outer Cape advisory boards which would finding a facilitator or and then developing an agenda defining the purpose and function of such boards.

### **Other Matters**

The Board organized a garden party with music provided by Toast and Jam in June.

The Board continues to work on providing a list of services available on the Cape to seniors in Wellfleet.

The Board met with some members of the friends of the Wellfleet Council on Aging and the Board looks forward to continuing collaboration with them in the future.

### **Council on Aging Advisory Board Members:**

Patricia Shannon, Chair, Laura Gazzano, Sarah Multer, Frederick Nass, Brian Quigley, Dian K. Reynolds, Evelyn Savage, Peg Carnduff, Robin Slack, C. Wilson Sullivan, Mary Ruth Seidel

## **COUNCIL ON AGING – SENIOR CENTER**

The Senior Center continues to provide many services to the people of Wellfleet and the two most popular continue to be our excellent exercise program and our weekly café on Thursdays. Maryann Lucas has been with us for over a year and a half and as of January 1, 2019, the Thursday lunch will now be called Maryann's Café. In October of 2018, SPAT held an oyster tasting at the Senior Center. They donated back to us all monies taken in after cost and we gratefully accepted the \$600 from SPAT. Part of the funds went to purchase a new sign for Maryann's Café and the balance is safely in the Gift Fund waiting for an appropriate reason to use it.

In September we accepted delivery of a seven passenger Ford Transit van that was funded at ATM2017. Transportation is a growing need among our Seniors both for medical appointments, for social events and for food shopping. Every Thursday is "Wellfleet Day" and our van picks up people for hair appointments, for visits to the Food Pantry, for the Post Office and the Marketplace, and for Maryann's Café. On Fridays, the van travels to Orleans and people can shop at Stop and Shop, at Shaw's, at Friend's or any other retail store in Orleans. Those who no longer drive or who aren't comfortable driving on Route 6 outside of Wellfleet can take advantage of this service. Mondays, Tuesdays and Wednesdays are for medical appointments. We will provide rides to any location on the Cape. If people need to travel to Boston to medical appointments, the CCRTA (Cape Cod Regional Transportation Authority) provides rides to 22 hospitals four days a week on the Boston Hospital Transport (BHT). For more information on transportation, please call us at 508-349-0313.

Respectfully submitted,

Suzanne Grout Thomas  
Director of Community Services

## **SOCIAL AND HUMAN SERVICES**

At each Town Meeting, a lump sum is voted to allocate among the different agencies. The total for that is \$80,000. Each Agency is required to provide direct services to Wellfleet residents and to be a 501(c)3 agency for tax purposes. Four years ago, the Town voted to fund \$100,000 for vouchers for four-year olds living in Wellfleet who attended a licensed Pre-school. Two years ago, the Town added \$25,000 for a 1/3 share of a Navigator who would act as a case manager for residents with substance abuse or mental health challenges under the umbrella of Outer Cape Health Services.

Agency Name	FY19 Funding
Aids Support Group of Cape Cod	\$ 2,500.00
Alzheimer's Family Support Center	\$ 1,500.00
Cape Cod Children's Place	\$ 10,000.00
Consumer Assistance Council	\$ 250.00
Elder Services Meals on Wheels	\$ 1,500.00
Gosnold, Inc.	\$ 13,500.00
Helping Our Women	\$ 4,000.00
Homeless Prevention Council	\$ 13,000.00
Independence House, Inc.	\$ 3,000.00
Lower Cape Outreach Council	\$ 8,750.00
Mustard Seed Kitchen	\$ 4,000.00
Outer Cape Health Services	\$ 8,000.00
South Coastal Legal Services, Inc.	\$ 2,000.00
Wellfleet Montessori Preschool	\$ 2,500.00
Wellfleet Alzheimer's	\$ 1,500.00
Wellfleet Housing Authority	\$ 4,000.00
Navigator	\$ 25,000.00
Pre-School Voucher	\$ 100,000.00
	\$ 205,000.00

Respectfully submitted,

Suzanne Grout Thomas  
Director of Community Services

## **DEPARTMENT OF PUBLIC WORKS**

In addition to normal maintenance and service, we have worked on or completed the following projects over the past year:

- Extensive renovation of the interior and exterior of the octagon Recreation Building was completed. The DPW hosted an open house in June.
- The department helped close the Temporary Police Building and the move into the newly renovated Police Building.
- Numerous repairs and improvements were made at Town Hall.
- Several roads and parking lots were paved including West Road, Spring Brook Road, Indian Neck Road, Lieutenant Island Road, Mayo Beach Parking Lot, Breakwater Parking Lot on Indian Neck Road and Great Pond Parking Lot on Cahoon Hollow road. The department used shell to backfill the berm on Lieutenant Island Road through the marsh. Hand paving was also done at various locations around Town.
- Center line stripes were successfully painted on public roads in Town. Stop bars, cross walks and center line stripes were also done in the downtown areas. Parking lots were also repainted downtown, marina, library, ocean lots and other various locations. The department also made provisions for ADA actability were possible.
- Drainage system was installed at the end of Cahoon Hollow Road.
- Storm water improvement and drainage systems were also installed on Summit Street, Old Wharf, Chequessett Neck Road and Old Chequessett Neck Road.
- The dyke at Mayo Creek was repaired, due to damage caused by winter storms.

- We assisted the Shellfish Dept. with the logistics of transporting 200 bushels of quahogs taken from the Taunton River and transplanted to Chipman Cove. A bushel of quahogs weighs approximately 100 lbs. or about 10 tons of shellfish.
- DPW also started culch operations with the Shellfish Dept.
- The department assisted IFAW with the disposal of a large Minke whale that washed up on Whitecrest Beach, June 23<sup>rd</sup>.
- The DPW auctioned and sold pieces of surplus equipment through Municibid, generating \$61,575.00 for the Town.
- Applied and received a \$10,200 Sustainable Materials Recovery Program/Recycling Dividends Program Grant from MassDEP. These funds are used by the department for MassDEP approved equipment and activities to enhance the performance of the Town's waste reduction programs.
- Performed a range of tasks prior, during and after Oysterfest weekend.
- Responded to damage from storm before the Pan-Mass Challenge to assure roads were in safe conditions for bicycles.
- Continued discussion on the design on Route 6 and Main Street, as well as the Herring River Project.
- I would like to thank all the DPW Staff for their hard work and dedication throughout the year. I would also like to thank the residents of Wellfleet and other Town departments.

Respectfully submitted,

Mark Vincent  
Director

## **WELLFLEET HOUSING AUTHORITY AND** **LOCAL HOUSING PARTNERSHIP**

The Wellfleet Housing Authority and the Local Housing Partnership worked closely together this year to advance housing goals as identified in the new Housing Needs Assessment and Production Plan. You can read this document and see news of all current programs and activities online at:  
[wellfleetaffordablehousing.org](http://wellfleetaffordablehousing.org)

With CPA funding, combined with funds from the Wellfleet Affordable Housing Trust Fund, two new BuyDown grants were awarded at the end of the year. Applying the BuyDown grant of up to \$175,000 to the price of a modestly priced home, brings the price of a 1-4-bedroom home into an affordable range of under \$250,000. These homes are deed restricted and remain affordable in perpetuity. If these young households are successful in finding decent homes in the price range, there will now be six BuyDowns completed.

A new Down payment and Closing Costs Assistance Program was rolled out this year with CPA funding. No interest loans of up to \$20,000 are available to income eligible households to assist with purchasing a first, year-round home. Applications are received on a rolling basis. We had our first eligible applicant at the end of the year. Between this program and the Buy Down, three young households will soon own their own homes.

Working with the Housing Assistance Corporation, we carried out the first resale of one of the deed restricted affordable homes in Wellfleet. In collaboration with the Homeless Prevention Council and using CPA funds, we continued the rental assistance program which annually assists up to ten households. Until more affordable rentals are available in our area, this program is an essential component to keeping people secure in their rentals and working toward self-sufficiency. We were grateful to be awarded funds from the Social and Human Services Committee to supplement the funding, allowing all applicants to be helped.

The WHA and LHP collaborated on research on the assessment of several town owned parcels of land that we hope to pursue for potential housing. We received technical assistance and funding from the Mass Housing Partnership to help with these efforts.

Members of the WHA and LHP were joined by members of the Select Board and Finance Committee in attending the six session Housing Institute sponsored by the Community Development Partnership and the Housing Assistance Corporation.

An insert in the spring 2018 tax bills titled You Can Help Save Wellfleet's Young People! generated close to \$10,000 in donations to the Wellfleet Affordable Housing Trust Fund. Year round and non-resident taxpayers responded to a powerful and concerning statistic from our new Housing Needs Assessment that in the past 25 years, we have lost 62% of our young people aged 25-44. This does not make for a diverse, sustainable, healthy community. Our work in creating a range of housing choices for Wellfleet is meant to save everyone from young families to our seniors, providing enough options for everyone. Your help and support are greatly appreciated. We are most grateful for the generous end of year donations we received this year. The WHA and LHP are happy to meet with individuals or groups who want to know more about what is going on and how you can get involved.

Respectfully submitted:  
Elaine McIlroy, Chair, WHA  
Mia Baumgarten  
Richard Ciotti  
Sarah Pechukas  
Gary Sorkin

Respectfully submitted:  
Gary Sorkin, Chair, LHP  
Sharon Rule-Agger, co-Chair  
John Cumbler  
Maddy Entel  
Sharon Inger  
Alfred Pickard  
Susan Spear  
Anne Suggs  
Judy Taylor

## **RECREATION DEPARTMENT**

2018 was a big year for the Recreation Department:

These were the following major accomplishments:

- In cooperation with the DPW, completed renovations and upgrades to the Baker's Field Recreation Building.
- Completed construction of the Tennis/Pickle Ball Courts. Including a landscaped vegetative windscreen.
- In cooperation Wellfleet Recycling Committee successfully installed a water refilling station at Baker's Field.
- Completed collection of survey Data from teens for inclusion in the Town's updated Local Comprehensive Plan
- Worked with the Wellfleet Recovery 349 Addiction Prevention Group to provide activities for youth as a preventative to at risk behaviors.
- Further increased Saturday and Sunday Programming at Wellfleet Elementary School during off-season months, to provide wholesome activities and act as a preventative to at risk behaviors.
- Submitted a Community Preservation Grant Application for an upgraded shade structure at the Baker's Field Recreation Center to replace the 30' x 40' rented tent, used for special events, performances and shade for patrons of the facility.
- Successfully implemented the automatic "One Call Now" automated notification system. Participants in all programs are now are informed right away about scheduling changes.

### **Programs and Activities under the Auspices of the Recreation Department.**

\*Recreation soccer grades K-6, September-first week in November

\*Recreation basketball grades K-12 Jan-March

\*Recreation baseball grades K-2, April-June

\*Recreation softball grades K-6, April-June

\* Youth Futsal (Indoor Soccer) Grades K-5

\*Adult Pickle Ball Round Robins, 4 times/week, year around.

\*Oyster Festival Road Race /tennis round robin

(Weekend after Columbus Day)

\* Winter Ice Skating trips to Charles Moore Arena

\*Billingsgate basketball tournament St. Patty's Day Weekend (40 teams 500 participants)

\*Open gym basketball Tuesday/ Thursday nights Nov-June for high school through adults. Adult 4 on 4 league.

\*Group tennis instruction grades K-5 spring and fall

\*Red Cross Gull Pond swimming instruction toddlers-junior lifesaving seven weeks July and first two weeks in August.

Annual July 4<sup>th</sup>, 5- mile round race and 1.2-mile kids race July 4<sup>th</sup> weekend.  
(approx. 550 runners)

\*Morning recreation camp program 7 in July and August, and extended recreation 9AM-3PM) option for working parents

\*Music at mayo concert series

14 concerts in July and August

\*Eight Square Dances in July and August

\*Annual Skateboard competitions/fundraiser and barbeque

\*Soccer jamboree and barbeque

\*Annual Halloween parade Saturday before Halloween

\*Annual Easter egg hunt Saturday before Easter

\*Christmas Tree Lighting Ceremony and festivities

\*Coordinate Programming at discount rates with the and Challenger Sports Soccer Club. Splash Basketball Club.

**Leagues and Events Supported by Wellfleet Rec.**

Brewster Regional Little League

“Cape Tippin’ 3X3 Adult Summer Basketball Tournament

Shakespeare under the Tent (July/August)

Challenger Soccer Camp (August)

Skateboard park-totally staffed and maintained by the Rec. Dept.

\*Playground maintained in conjunction with DPW.

\*30x40 tent stored, maintained and installed by Rec. Dept.

\*Baker’s Field and Elementary School Baseball Field maintained in conjunction with DPW.

\* Art instruction from renowned artist Neal Nichols, Jr.

The Wellfleet Recreation Department would like to thank all volunteers/coaches that give so generously of their time to the youth of our community and the residents of Wellfleet for generously supporting recreational opportunities for all citizens.

Respectfully Submitted,

Rebecca Rosenberg  
Director

## **WELLFLEET RECYCLING COMMITTEE**

The Recycling Committee's major focus in 2018 was to raise funds for outdoor public drinking water stations with the goal of reducing single-use disposable plastics. In May, CARE for the Cape & Islands awarded us a \$2,000 grant to purchase our first water bottle refill station, now installed at the newly renovated Recreation Building.

To expand this program and other waste reduction initiatives, we conducted a very successful Recycling Gift Fund drive with contributions totaling \$6,280. We are grateful to all those who made this appeal such a success: Jaya Karlson, Carole McAuliffe, Janet & John Morrissey, Virginia Page, Jane Sharp, Kim Shkapich & Jim Lotti, Christine & Leon Shreves, Sandy Wonders, Wellfleet Chamber of Commerce, Christine Wisniewski & Paul Greenspan. Nauset Disposal and Wellfleet SPAT each donated \$2,000 to fully sponsor two water bottle refill stations at the Marina and in the Town Hall area, respectively.

In partnership with the Wellfleet Library, the Recycling Committee promotes waste diversion with these programs:

- Boomerang Bags Cape Cod: Over 1,000 unique bags have been distributed for free so far; each bag is made from recycled materials and is sewn by local volunteers at Wellfleet Library sewing bees.
- Fix It Clinic: where the community -- working with local coaches -- learns how to assess, disassemble, and repair broken items instead of throwing them "away."
- Community Cutlery: loans out stainless-steel silverware, drink dispensers, cloth napkins, and other tableware for free.

We helped promote the DPW's Residential Food Waste collection pilot program (new in 2018). We also promote Zero Waste Wellfleet projects large and small, from a regional working lunch meeting at the Wellfleet Fire Station to national Skip the Straw campaigns.

At OysterFest, RC members helped recruit and coordinate 33 volunteers for SPAT's shell and plastic recycling programs. RC members visited the Martha's

Vineyard Agricultural Fair in August to observe their zero-waste program and brought back ideas for future OysterFest waste reduction efforts.

To learn about regional compost and recycling operations, RC members participated in guided tours of Compost with Me, Town of Needham Compost Site, Capital Paper Recycling, E.L. Harvey & Sons Recycling, and the Bourne Landfill. In March members also attended the Mass Green Network Summit in Boston.

We appreciate the ongoing support of the Wellfleet Public Library staff and thank the Public Works, Health & Conservation, and Recreation departments for their work. We also thank Swap Shop coordinator Roland Blair and the many volunteers who keep the Swap Shop going.

To address quorum shortages, the Selectboard approved a reduction in committee members from 11 to 7 with two alternates. Recycling Committee public meetings are held on the first Tuesday of the month at the Library.

[wellfleetrecycles.org](http://wellfleetrecycles.org)

Respectfully submitted,

Bethia Brehmer, Lonni Briggs, Jed Foley (Secretary), Jaya Karlson, Jane Sharp, Christine Shreves (Co-Chair), Charles Thibodeau (Alternate), Lydia Vivante (Co-Chair)

## **WELLFLEET VETERANS' SERVICES**

To the Honorable Board of Selectmen and the Citizens of the Town of Wellfleet:

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2018. Our duties are categorized in two basic areas: Benefits and Services.

### **Commonwealth Low-income Benefits:**

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Wellfleet. During the year the Town, through our office, extended benefits to qualified veterans totaling \$5,405.65 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

### **Federal Benefits and Services:**

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining \$560,134.00 in cash payments for service-injury compensation and pensions for Wellfleet veterans and their dependents. These benefits greatly reduce the need for the Chapter 115 benefits noted above.

### **Contact Information:**

Our objective is to assist veterans and their spouses to obtain any State or Federal veterans financial or disability benefits they may be entitled to and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to contact our District office at 508-778-8740 Monday through Friday from 8:30 AM to 4:30 PM. We can also

schedule appointments in our Provincetown office (508-487-7099) on Tuesday and Thursday mornings or in our Harwich office (508-430-7510) Tuesday through Thursday. Our Provincetown office is staffed by retired USAF Master Sergeant Shawney Carroll.

We would especially like to thank the Town Administrator and Town Accountant for their outstanding assistance and support throughout the year.

Respectfully submitted, In the Service of Veterans,

Gregory J. Quilty, District Director and Veterans' Agent  
Shawney L. Carroll, Wellfleet Service Officer  
Wilfred Remillard, Lower Cape Service Officer

## **WELLFLEET PUBLIC LIBRARY**

The Wellfleet Public Library had a successful year, as we dug into some of the goals we set on our five-year, strategic plan (available on our website: [wellfleetlibrary.org](http://wellfleetlibrary.org)).

We had an initial meeting with a consultant from the Massachusetts Board of Library Commissioners regarding our library's physical space. Space planning has been identified as the highest priority on the Library's strategic plan, and we are already looking towards this goal by imagining innovative and utilitarian ways to best rethink our space to best serve the community.

Our technology drop-in hours have been immensely popular, so we added more – specifically during daylight hours for those who do not drive at night. We are constantly assessing the technology needs of the public with an eye towards adjusting services in this direction. We have also bolstered our outreach efforts with media -we now have Facebook, Twitter, and Instagram-, and have regular PSA's on Lower Cape TV.

The Library spent a large part of 2018 facilitating community engagement around issues related to climate change and the environment. The Library, with the support of the Board of Trustees and the Friends of the Wellfleet Library, held a large-scale, "One-Book/One-Community" read with lectures, films, panels, activities and discussions around the themes in *Elizabeth Kolbert's, The Sixth Extinction: An Unnatural History*. Additionally, the Library held a "Fix-it Clinic" – whereby experts in repairing all sorts of items from toasters and lamps to jewelry and garments – help members of the public learn to fix their broken items so they don't end up in the landfill. We also held a weekend dedicated to "ReUse", where, among other things, we held tours of a tiny home in the Library's parking lot. The Library also hosts regular sewing bees for "Boomerang Bags" – using donated fabric to make alternatives for plastic bags.

We have had a 20% increase in programming (of all kinds) as well as a huge upswing in program attendance. This has been very exciting to watch. For the

eleventh year in a row, the Wellfleet Public Library has been named a five-star library by Library Journal! Thank you, as always, to the Library Board of Trustees, The Friends of the Wellfleet Library, the Library's incomparable staff, and our wonderful patrons.

<b>2018 Statistics</b>	
Number of registered borrowers	9,962
Holdings (Items we own)	128,0211
Circulation of books	60,751
Circulation of DVD's	23,949
All Circulation (including eBooks)	114,994
Interlibrary loan from other libraries	12,842
Interlibrary loan provided to other libraries	15,700
Public computer usage per week	720
Wireless sessions provided annually	9,643
Times meeting rooms were used	1,387
Attendance at the library	132,447
Total number of reference transaction	11,655
Number of children's programs	590
Attendance at children's programs	5,707
Number of adult programs	542
Attendance at adult programs	19,776

Respectfully Submitted,

Jennifer Wertkin  
Library Director

## **WELLFLEET LIBRARY BOARD OF TRUSTEES**

The Wellfleet Library Board of Trustees was delighted to learn that the Wellfleet Public Library received a five-star rating by the *Library Journal* yet again in 2018. (Five Stars for Eleven Years!) This is a very special achievement. It confirms the degree of community involvement at library events and activities as well as the quality of library services in general.

The library continues to be a magnet drawing people of all ages to programs, book groups, classes, workshops, films, seminars, lectures, poetry readings, musical events, and study groups. The One Book, One Community initiative was a notable project in the spring with six weeks of talks by scientists, films, and book discussions. Over a hundred copies of the book, *The Sixth Extinction: An Unnatural History* by Elizabeth Kolbert, were distributed. This project was sponsored by the Friends of the Wellfleet Library and by the Wellfleet Library Board of Trustees.

The trustees thanked more than 100 library volunteers in November. This number has grown over the years and is an indication of how much the library's patrons value it. As always, the Friends of the Wellfleet Public Library deserve much credit and appreciation for their generous support as well as for the cultural and educational programs they offer adults and children.

In short, Wellfleet has one of the best small libraries in the state and the nation. The staff led by Library Director Jennifer Wertkin works hard to make the library experience one that patrons will value and enjoy. The library's casual, warm ambience make all who enter feel at home. Questions are answered, books and other materials are ordered, and suggestions taken to heart.

While there is satisfaction with the Library's current status, the Library Board of Trustees and the staff are looking ahead with the intent of continuing to improve all aspects of library services to best meet our mission. The first year of the current long-range plan focused on work that needs to be done to update and create the

library of the future. The long-range plan has multiple ambitious goals and objectives that we will continue to address over the next three years.

The Wellfleet Library Board of Trustees consists of six elected members. The trustees meet once a month in their role of library governance to deliberate and vote on policy related to the library's mission. In this way, the Board serves as a link between the library and the community. Current trustees are: Reatha Ciotti, Heather Draz, Eloise MacLelland, Elaine McIlroy, John Morrissey, and Dian Reynolds.

Respectfully submitted,

Reatha Ciotti  
Chair

## **BYLAW REVIEW COMMITTEE**

The Bylaw Committee meets prior to Annual Town Meeting and Special Town Meeting to consider any proposed changes to the Charter and Bylaws. The Committee's recommendations are included in the Warrant for the voters' information.

In 2018 the Bylaw Committee consisted of Roger Putnam, Chair, Dawn Rickman and Lizanne Stansell, Secretary. Prior to the Annual Town Meeting the Committee met on April 4, 2018 to consider a proposed amendment to the Charter (Article 31), five proposed amendments to the General Bylaws (Articles 32-36), and nine proposed amendments to the Zoning Bylaws (Articles 37-45). The Bylaw Committee's recommendations are detailed in the Annual Town Meeting Minutes found in this volume. The Committee met again on September 7, 2018 before the Special Town Meeting to consider a proposed amendment of the Zoning Bylaws (Article 8) and voted 3-0 against recommending the Article with a suggestion to postpone consideration until Annual Town Meeting in 2019 after revision of the wording to remove ambiguity. The Bylaw Committee looks forward to continuing to serve Wellfleet in an advisory capacity in 2019.

Respectfully submitted,

Lizanne Stansell  
Secretary

## **CABLE ADVISORY COMMITTEE**

As the name implies, the Cable Advisory Committee's primary charge is to assist and advise the Board of Selectmen for a successful negotiation of the Town's cable TV License with Comcast for the next ten-year renewable contract for 2020-2030. Wellfleet played a significant and lead role in accomplishing the advantageous outcome for the Town from 2010 to 2020 period. As the lead town, Wellfleet was supported by Truro, Eastham, Orleans and Brewster in bringing Comcast to very favorable terms. But that only happened after Wellfleet initially denied Comcast a license to operate here and also had shown a determined willingness take the matter to court. Each town then received near-identical terms, each much better than Comcast's offer.

In return for the use of Town streets and byways, and for the license to operate in the Town, Comcast pays 4.75% of its gross quarterly revenue to financially support the operation of our PEG (Public, Educational and Government) Access TV channels. From those funds, each town operates its own Government Channel 18 and proportionally supports our regional public access and educational access operations and programming on channels 99 and 22.

No tax money is used to operate our PEG operations. Comcast remits the funds to the Town to be dispersed based on the terms of the cable TV license, in line with Federal laws and regulations. By law, these monies can only be used to fund and support PEG operations and may not be used for any non-related purposes.

However, the FCC proposed onerous changes in how cable license fees are assessed that may severely impact the financial support for PEG Access operations here and across the country. As of this writing (January 2019), such changes had not been instituted. If the FCC does make these changes, there will definitely be legal challenges that could postpone or end such changes from taking effect. By that time, there may be electoral changes in the federal government, and perhaps the FCC, that could put that issue to rest.

Another role for the Cable Advisory Committee is to help design and manage the operations of Wellfleet Television on cable channel 18 and the Town's Video on Demand operation. With a high-speed internet connection, anytime and from anywhere, you can watch Wellfleet government and public affairs programs from the Town's website. Choose "Video on Demand" to find recordings of Select Board meetings, Wellfleet Forums, various board and committee meetings,

legislative reports, regional school committee meetings, Town Meetings, and other Town and civic-affairs programs. To watch these online, search for and choose programs by the month. Some of these and other programs also run 24/7 on Comcast channel 18. In 2019, meeting coverage will continue to expand as more boards and committees have their meetings televised.

The CAC is also involved in monitoring and supporting Lower Cape TV, our five-town public access television channel 99 and the Nauset Regional educational channel 22, both operated by Lower Cape Community Access Television, Inc., (LCCAT), a 501(c)(3) private, non-profit corporation, located on the campus of Nauset Regional High School, Building B, in Eastham.

The Select Board appoints one of the two Wellfleet members to the LCCAT Board of Directors, which also includes two members each from Brewster, Orleans, Eastham and Truro. One At-Large director is elected from the membership at the LCCAT Annual Meeting. Deborah Magee and Thomas Cole are the Wellfleet residents currently serving on the LCCAT Board of Directors. For more information, go to [www.lowercapetv.org](http://www.lowercapetv.org) or call 508-316-4362. Teresa Martin is the Executive Director. Please watch channels 99 and 22 and leave them your comments and ideas. They will appreciate it.

Members of the Cable Advisory Committee usually meet once a month, often at the COA Senior Center in the conference room. Meetings are posted on the Town's website. Members include Mia Baumgarten, Thomas Cole, Richard Guernsey, Deborah Magee and Jennifer Wertkin. Let us know what you think. We appreciate and value your feedback.

You can also send us an email, through the Committee chair, at [tomcole@comcast.net](mailto:tomcole@comcast.net) I will share it with the committee.

Respectfully submitted,

Thomas Cole  
Chair

# **CAPE COD COMMISSION**

## **About the Cape Cod Commission**

The Commission works toward maintaining a healthy balance between economic progress and environmental vitality. “Keeping a special place special” describes the agency’s mission to protect the region’s unique qualities.

The 19-member appointed Cape Cod Commission board represents a wide spectrum of the region and provides oversight for a staff of approximately 40 professionals.

This report represents broad areas of the Commission’s work and responsibilities, highlighting several specific projects and initiatives.

**Address:** 3225 Main Street, P.O. Box 226, Barnstable, MA 02630

**Phone:** 508-362-3228

**Email:** [frontdesk@capecodcommission.org](mailto:frontdesk@capecodcommission.org)

**Web:** [www.capecodcommission.org](http://www.capecodcommission.org), [www.statscapecod.org](http://www.statscapecod.org)

## **Wellfleet Member**

Roger Putnam, Secretary

## **Administration**

Kristy Senatori, Executive Director

Patty Daley, Deputy Director

## **Leadership Transition**

After more than 10 years leading the Cape Cod Commission as executive director, Paul Niedzwiecki stepped down in February 2018 to become the first executive director of the Southfield Redevelopment Authority at the former Weymouth Naval Air Station. During his tenure, the regulatory agency evolved to become an organization focused on facilitating regional discussion on some of the most pressing issues facing Cape Cod, from wastewater management to housing needs to fully understanding the nature and challenges of its seasonal economy.

Deputy Director Kristy Senatori was elevated to the role of Acting Executive Director in March and appointed permanently in October.

### **Regional Policy Plan Update**

In December 2018, the Cape Cod Commission approved an updated Regional Policy Plan to be submitted to the Assembly of Delegates as an ordinance of Barnstable County. The Regional Policy Plan serves as a guide to the Cape Cod Commission's planning and regulatory work and provides a framework for planning at the town level.

Through the Cape Cod Commission Act, the Commission is responsible for balancing the protection of the region's resources with appropriate development and economic progress. One of the ways the Commission does this is to provide a coherent set of goals, policies, and standards to guide planning and development on Cape Cod.

The plan provides a growth policy that supports the vision for the future of Cape Cod as a place of vibrant, sustainable, and healthy communities and a protected natural environment.

Fourteen goals 14 goals are included to guide and plan for the future of the region in a manner consistent with the vision and growth policy. The goals and objectives derive from the values and purposes of the Commission Act, preserving and enhancing the region's assets.

Final action on adoption of the Regional Policy Plan was expected in the first part of 2019.

### **OneCape**

The Commission hosted its fifth regional summit in June 2018, focusing on wastewater, housing. The OneCape summit drew more than 300 attendees over two days to the Wequassett Resort in Harwich.

Over the two days a clear and consistent message was heard from state, local and regional leaders: Cape communities live up to the conference's name, speaking as one Cape on key issues. The design of this year's OneCape summit, hosted annually by the Cape Cod Commission, sought to reinforce that theme, inviting towns and community-based organizations to develop many of the sessions presented.

The Summit focused broadly on environmental and economic themes with featured presentations on water quality, coastal resiliency, infrastructure planning, community design, and economic development across Cape Cod.

For the fourth time, the OneCape Summit hosted the Cape Cod Selectmen and Councilors Association, providing an opportunity for the Cape's elected leaders to receive information and ask questions of federal, state and regional decision makers.

The second day of the summit featured a broader range of regional issues, including housing, coastal resiliency and the Cape's economy.

The OneCape award was presented to Paul Niedzwiecki, recognizing his work and accomplishments as the third executive director of the Cape Cod Commission.

### **Wastewater**

The Commission continued its implementation of the 208 Plan Update, which was certified and approved in 2015.

The Commission's enabling regulations were amended through the county legislative process to allow change the review of local comprehensive wastewater management plans. The changes allow for staff-level review of such plans and sign-off by the executive director and are intended to provide more efficient and timely review.

In June 2018, the Cape Cod Commission deemed the Pleasant Bay Targeted Watershed Management Plan (TWMP) consistent with the 208 Plan, issuing a letter to the four-member communities and the Pleasant Bay Alliance. The plan development was coordinated by the Pleasant Bay Alliance and identifies nitrogen contributions by town and a schedule and adaptive management plan for reducing nitrogen to the Bay.

[capecodcommission.org/208](http://capecodcommission.org/208)

### **Stormwater**

The Cape Cod Commission was awarded \$50,000 to create a stormwater management coalition to help Cape communities meet stormwater management requirements.

The Commission convened stormwater managers from all Cape town's beginning in Fall 2017 to further define the role of the coalition and identify potential structures for a regional management entity.

### **Resilient Cape Cod**

In early 2016, the National Oceanographic and Atmospheric Administration (NOAA) awarded a three-year, \$780,000 grant to the Cape Cod Commission and partners to develop a tool and public outreach program to investigate the environmental and socio-economic effects of local and regional coastal resiliency strategies.

The grant is funded through the NOAA's Regional Coastal Resilience Grant program, which supports regional-scale projects that enhance the resilience of coastal communities and economies to the effects of extreme weather, climate hazards, and changing ocean conditions.

A series of three stakeholder meetings were held between December 2017 and February 2018 in four subregions that represent the major water bodies surrounding the Cape: Buzzards Bay, Cape Cod Bay, Nantucket Sound and Outer Cape (Atlantic Ocean and Cape Cod Bay). These meetings were designed to gather input on potential strategies to inform development of a web-based planning tool. [capecodcommission.org/resiliency](http://capecodcommission.org/resiliency)

### **Blue Economy Grant**

The Cape Cod Commission is partnering with the University of Massachusetts, Dartmouth, and the Southeastern Regional Planning & Economic Development District (SRPEDD), to strengthen the Marine Science and Technology cluster on the Cape and the South Coast.

The U.S. Department of Commerce's Economic Development Administration (EDA) awarded a \$600,000 grant to the UMass Dartmouth to support development of a formal Massachusetts Science and Technology Cluster Alliance.

Among other things, the project will fund a comprehensive study and analysis of the marine science and technology sectors to further job creation, business and industrial expansion, as well as exporting of goods.

### **Grant to Improve Water Quality Database**

Restore America's Estuaries awarded \$400,000 grant to the Cape Cod Commission and its partners – the Association to Preserve Cape Cod, Center for Coastal Studies, UMass Dartmouth School for Marine Science and Technology, Waquoit Bay National Estuarine Research Reserve, and Woods Hole Oceanographic Institute.

The 2018 Southeast New England Program (SNEP) Watershed Grant will go toward enhancing the regional water quality database to include additional data and tools to provide automated data analyses. The regional water quality database was developed by the Commission in 2016 to compile and make accessible estuarine water quality data from a variety of sources, including the Buzzards Bay Coalition, the Center for Coastal Studies, UMass Dartmouth School for Marine Science and Technology, and others.

### **Cape Cod Water Protection Collaborative**

In June 2017, The Barnstable County Board of Regional Commissioners and Assembly of Delegates approved an ordinance reestablishing the Cape Cod Water Protection Collaborative. Under the ordinance, the Cape Cod Commission was tasked to serve as administrative and technical staff to the Collaborative.

The reformed Collaborative serves as the advisory committee to the Section 208 Regional Water Quality Management Plan. In this role, the collaborative will review and advise on aspects of the 208 Plan and track towns as they move through implementation. The Collaborative maintains its role in providing regional support for water quality initiative, including technical assistance, legislative recommendations and establishment of the Regional Wastewater Management Plan, in conjunction with County staff.

### **Barnstable County Coastal Management Committee**

The Barnstable County Coastal Management Committee (BCCMC) was established by the Board of Regional Commissioners to provide guidance on the protection, preservation, and use of Cape Cod's coastal resource areas.

The advisory group held its first meeting October 25, 2018. The Cape Cod Commission provides staff and administrative support for the committee.

Among the broad areas of focus for the group are coastal resilience, fin and shellfish resources and habitats, education and outreach, dredging, regional sediment management, and marine and estuarine water quality.

### **Barnstable County Economic Development Council**

The Barnstable County Economic Development Council was established in January 2018 through an amended county ordinance approved by the Board of Regional Commissioners and Assembly of Delegates. With a restated mission and functions, the BCEDC is the successor to the Cape Cod Economic Development Council, which was established in 1998.

The Barnstable County Economic Development Council (BCEDC) is an advisory board to Barnstable County established to guide economic development policy in a manner that will improve the quality of life for all, foster a healthy economy offering a range of employment opportunities at livable wages for year-round residents, and protect the region's natural and built assets today and in the future.

Its duties include advising on the development of the economic development goals for Barnstable County, acting as the Cape Cod Comprehensive Economic Development Strategy (CEDS) Strategy Committee and Economic Development District (EDD) governing board, advising on the planning, content and implementation of the CEDS, approving the 5-year CEDS document and advising the Barnstable County Commissioners, upon allocation of funds to award economic development grants/contracts, on the merits of proposals.

In April 2018, new members of the BCEDC were sworn in and held their first meeting.

Cape Cod Commission staff administers the BCEDC, providing technical services and administrative support.

[capecodcommission.org/bcedc](http://capecodcommission.org/bcedc)

### **CEDS**

The Commission completed the fourth and final annual update to the 2014 Barnstable County Comprehensive Economic Development Strategy (CEDS). The most recent five-year strategy was approved in 2014 and receives annual updates on progress toward identified projects. The Barnstable County Economic Development Council approved the final update in June 2018 and received information on planning for the five-year update due in 2019.

The region's economic strategy is based on four core economic development principles: Protect and build on the region's competitive advantage, use resources

efficiently; foster economic balance and diversity; and to expand opportunity and regional wealth.

[capecodcommission.org/ceds](http://capecodcommission.org/ceds)

### **Harbor Management Study**

In an effort to help communities weigh decisions and understand the value of harbor investments, the Cape Cod Commission is developing a comprehensive approach to improve harbor management practices. The approach helps communities assess the benefits and costs of the region's harbors and secure funding for necessary planning projects.

The Commission invited communities with harbors representative of the many across the Cape to participate in developing the approach. The following harbors were selected: Provincetown Harbor; Chatham's Fish Pier and Stage Harbor; Sesuit Harbor in Dennis; and Woods Hole and Falmouth Inner Harbor.

The pilot communities will assist in scoping the details of the project and providing baseline data of harbor infrastructure, management challenges, revenues and costs associated with operations, and risks to sea level rise and extreme weather events

### **Regulatory**

Through its Regulatory Program, the Cape Cod Commission reviews projects that present regional issues identified in the Act, including water quality, traffic flow, community character, affordable housing, open space, natural resources, and economic development as Developments of Regional Impact (DRIs).

### **Wellfleet/Outer Cape Decisions**

Nextel Tower Wellfleet, DRI Minor Modification Type 1, *Approved*, 1/8/18

Town of Eastham District of Critical Planning Concern, DCPC Consistency Decision, *Approved*, 5/3/18

Town of Eastham, Amendment to DCPC Consistency Decision, *Approved*, 10/4/18

### **OpenGov**

In partnership with participating towns, the Commission launched and helps maintain a cloud-based transparency and performance management platform: OpenGov. Performance management software allows communities to track and

measure financial accountability and set benchmarks. The public-facing side of the OpenGov platform also provides for transparency in how money is collected, allocated and spent. It allows participating towns to increase government accountability and improve access to important public information.

The information-sharing platform helps towns simplify budget planning, improve internal data management, and make important information easily accessible to residents, elected officials and administrators.

[capecodcommission.org/opengov](http://capecodcommission.org/opengov)

### **Open Counter**

The Towns of Mashpee, Barnstable and Yarmouth launched an online tool to make local permitting and zoning analysis easier and more user friendly.

In partnership with the Cape Cod Commission's Strategic Information Office, zoning portals were developed for each town on a platform created by the San Francisco-based firm Open Counter. Working with each town, zoning laws were translated to provide user-friendly interfaces, allowing users to easily explore how town land use policies affect specific parcels.

The Commission contracted with OpenCounter for a pilot program in these three contiguous towns. The platform includes all zoning districts and special overlay areas.

[capecodcommission.org/zoningportal](http://capecodcommission.org/zoningportal)

### **Housing Preference Study: Community Resiliency by Design**

In collaboration with four Cape Cod communities – Barnstable, Eastham, Orleans and Falmouth – the Cape Cod Commission received funding from the Massachusetts Executive Office of Energy and Environmental Affairs to develop model housing designs for compact development in three different, but typical Cape Cod development patterns. The project focuses on compact design forms, allowing more units with fewer infrastructure demands, while maintaining the character of the surrounding community.

The project is designed to engage the development community through a Developers Roundtable, providing development proforma, and developing a model concept form-based-code regulation. Engaging practitioners in the visioning stages for compact development will allow stakeholders to share feedback, best practices,

areas of need, and other knowledge that will assist in its implementation in the region.

The study is a follow-up to the 2017 Housing Market Analysis prepared for the Commission, which looked at housing challenges at the town, sub-regional and county-wide levels.

Kickoff meetings were held in Eastham and Falmouth in June 2018 and in Barnstable in December 2018, providing an overview of the project and to engage residents with Union Studio, an architecture and community design firm from Providence, RI.

[capecodcommission.org/crbd](http://capecodcommission.org/crbd)

### **Transportation**

The Cape Cod Commission's transportation staff provides technical expertise in transportation and traffic-related matters for the Commission, its staff, and the 15 Cape Cod towns. The Cape Cod Commission Act charges the Commission with furthering and coordinating the provision of "adequate capital facilities," including transportation services, through the goals and standards specified in the Cape Cod Regional Policy Plan.

The Commission provides administrative and staff support for the Cape Cod Metropolitan Planning Organization (MPO) and the Cape Cod Joint Transportation Committee (CCJTC).

### **Cape Cod Transportation Improvement Plan**

The Cape Cod Transportation Improvement Plan, or TIP, serves as a prioritized listing of roadway, bridge, and transit projects proposed for implementation during the next five federal fiscal years. The UPWP describes all significant transportation planning activities planned on Cape Cod over the 12-month period.

The 2018-2022 TIP allocated more than \$134.5 million in funded highway and transit project across Cape Cod. The 2018 Federal Fiscal Year spending allocated more than \$34.3 million. The 2019-2023 TIP, approved by the MPO May 2018, represents \$167.6 million in projects for those five years.

### **Water Resources**

Water resources staff provides technical assistance to towns, citizens and the County on water resources projects including: water supply, wastewater and stormwater management, fresh water ponds and marine waters.

Project assistance included numerous technical assessments, Cape-wide well monitoring, planning, education and regulatory review on all aspects of Cape Cod's water resources. Water staff participates on a variety of local, regional and state committees and strives to develop strategies to implement cost-effective solutions to capitalize on common regional needs across the Cape.

The Commission has coordinated the PALS (Ponds and Lake Stewards) pond sampling program since its inception in 2001.

## **CAPE LIGHT COMPACT**

### **TOWN OF WELLFLEET INITIATIVES**

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod and Martha's Vineyard and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Effective July 1, 2017, the Cape Light Compact reorganized and reconstituted itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming the first joint powers entity in Massachusetts.

Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member Towns, and designation of Treasury functions to an independent entity.

#### ***POWER SUPPLY***

During 2018, the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact is pleased that our residential price in 2018 was lower than Eversource's basic service residential, while also being 100% renewable.

The Compact has been a green aggregation since January 2017, meaning 100% of Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). Each REC represents the generation of 1 megawatt hour (1,000 kilowatt hours) of electricity produced by a renewable resource, such as wind or solar. By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod and southeastern Massachusetts. In addition, NextEra pledged to deposit all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. In December 2018, the Compact also announced that it had entered in to a long-term

power purchase agreement (PPA) for both energy and RECs from a solar facility under development in Farmington, Maine, which is scheduled to begin delivering energy to Compact customers in 2021. Now, by purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

At a regional level, New England continues to face electricity pricing challenges during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production, and now over fifty (50) percent of New England's electricity is generated with natural gas. However, natural gas pipeline capacity has not substantially increased during that same period. As a result, during winter cold snaps, demand for natural gas to generate electricity competes with natural gas demand for heating purposes. Allocation of natural gas for heating has priority over natural gas for generating electricity. This creates a supply shortage of natural gas for electricity production, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Massachusetts has taken a major step to address this issue through the execution of long-term contracts for off-shore wind energy, and continues to negotiate contracts for additional renewable energy resources; however, until such time as this issue is fully resolved, either through additional infrastructure, demand reduction or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of December 2018, the Compact had approximately 3,619 electric accounts in the Town of Wellfleet on its power supply.

### *CONSUMER ADVOCACY*

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level. In 2018, the Compact continued its focus on grid modernization, reviewing the plans submitted by the utilities in August 2015. The Compact held community and stakeholder meetings about what

is being proposed and the implications for the energy future of Cape Cod and Martha's Vineyard. There were several key areas of concern that the Compact and engaged stakeholders identified, mainly centered around the fact that Eversource's grid modernization plan was mostly grid-facing and did not offer many opportunities to engage customers with a modernized grid. The Compact was an active participant in the DPU docket and retained experts to analyze Eversource's plan and present expert witness testimony, submitted information requests to Eversource, and submitted briefs. The DPU issued their grid modernization orders in May 2018, approving some of the utilities' requests but deferring decisions on customer-facing technologies (such as advanced metering infrastructure) to future proceedings. The Compact will seek to participate in future grid modernization proceedings at the DPU to advocate for the interests of Cape and Vineyard customers.

In December 2017, the DPU issued an order on Eversource's rate case, which was filed in January 2017. This was Eversource's first fully-litigated rate case since the 1980's. Rate case proceedings determine the charges that Eversource is allowed to impose on the distribution side of the electric bill, which affect all residents and businesses on Cape Cod and Martha's Vineyard. The Compact was an active participant in this proceeding as well. The Compact's concerns with the proposal were: (1) the proposal to increase customer charges and impose new demand charges, which decrease customers' ability to manage their bills; (2) the 10.5% return on equity sought by the company, which is higher than the national average for a regulated utility; (3) the proposal to shift approximately \$30 million per year of costs from Western MA customers (and Eastern MA commercial customers) on to Eastern MA residential customers, which includes the Cape and Vineyard. Unfortunately, the DPU approved increased customer charges and demand charges, a 10% rate of return, and the cost shift from Western MA and Eastern MA commercial customers on to Eastern MA residential customers. However, the participation of the Compact and other intervenors resulted in a lower approved customer charge than Eversource proposed, a rejection of consolidated Transition charges (saving Cape & Vineyard customers approx. \$8M/year), and rejection of the consolidation of commercial and industrial rate classes which would have had steep bill impacts for some Cape & Vineyard customers. Since the December 2017 Order, the Department has opened two related proceedings that the Compact is

participating in regarding performance metrics and the Monthly Minimum Reliability Charge (MMRC) outreach and education plan. Additionally, the Compact filed an amicus brief with the MA Supreme Judicial Court (SJC), supporting other parties’ appeals of the approved return on equity rate and MMRC. The SJC has not ruled on the appeals as of December 2018.

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

### *ENERGY EFFICIENCY*

Jan – Oct 2018	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	15	4489.24	22,446.20	27,441.10
Residential	831	75,306.68	376,533.42	443,825.71
Commercial	17	47520.33	237,601.66	127,996.94
<b>Total</b>	<b>863</b>	<b>127,316.25</b>	<b>636,581.27</b>	<b>599,263.75</b>

*\*Please note that this data does not include activity that occurred in November and December 2018. Please visit [www.capelightcompact.org/reports](http://www.capelightcompact.org/reports) for complete information. \**

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from the monthly customer “energy conservation” charge on each customers’ electric bill, which is multiplied by the number of kilowatt hours used during the month (\$0.02109 for residential customers and \$0.0078 for commercial and industrial customers).

Other Cape Light Compact efforts include:

- 6 ENERGY STAR® qualified homes were built in the Town of Wellfleet.
- Energy-efficient lighting upgrades were made at town buildings, such as the Wellfleet Elementary School.

- Cape Light Compact continues to offer support for energy education to the Nauset School District. The Compact's Energy Education program's classroom support materials are aligned with the state NGSS and STEM initiatives and ongoing teacher workshops and are offered free of charge to district schools.

## **CEMETERY COMMISSION**

The Commission held numerous meetings and site visits to plan day-to-day operations and improve our records and mapping.

We completed the restoration and repair of many deteriorated and broken monuments at Duck Creek Cemetery thanks to a 2016 grant from the Community Preservation Committee and have begun restoration and repair in Pleasant Hill Cemetery with an additional grant in FY2018. Thanks to the CPC for their ongoing support of this important project to preserve Wellfleet's history.

A Cemetery Gift Fund was established and has grown to \$9,762. We very much appreciate the generosity of all those who have made tax-deductible contributions to this fund dedicated to restoring and maintaining the Town's cemeteries.

Our Spring and Fall cleanups in the Duck Creek, Oakdale and Pleasant Hill cemeteries were once again very successful. Thanks to all the volunteers and the Department of Public Works for their effort and support.

Existing plots available for sale being in very short supply, we cleared and laid out a large new section in Pleasant Hill, ensuring available plots for many years to come. We are also exploring the possibility of designating a separate section to accommodate green burials in the future.

Respectfully submitted,

Bonnie Robicheau  
David Agger  
Nancy Vail, Chair

## **CHARTER REVIEW COMMITTEE**

Town Moderator Dan Silverman, pursuant to authority granted him under Article 32 of the 2016 Wellfleet Annual Town Meeting, appointed a seven (7) member Charter Review Committee (“CRC”) to study and propose revisions to the presently existing Town of Wellfleet Charter. The original members were Deborah Freeman, Chair, Dennis O’Connell, Vice Chair, Barbara Cary, Secretary, Harry Terkanian, Helen Miranda Wilson, Roger Putnam, and Paul Cullity. The authority of the CRC to continue its work was voted by Town Meeting in 2017 and again in 2018.

In 2018, Paul Cullity moved away from Wellfleet and resigned from the CRC. Denny O’Connell’s appointment to the CRC had been as a member of the Planning Board, however his term expired in 2018. He was then reappointed to the CRC by Dan Silverman in 2019 as an at-large-member.

The CRC finished its work on the Charter and presented the revised Charter at the Annual Town Meeting in 2018. Town Meeting voted to approve the proposed Charter, with amendments. A copy of the revised Charter as voted upon and approved is available for review on the Town’s website. To become effective, the Charter must be approved at the Annual Town Election of 2019.

The only remaining effort for the CRC is to provide any assistance needed to the Board of Selectmen to cause a final report of the CRC displaying the revised Charter to be printed and distributed to each residence of all registered voters within the time provided by law prior to the next Annual Town Election. If the revised Charter is approved at the election, the CRC will then disband.

Respectfully submitted,

Deborah Freeman  
Chair

## **COMPREHENSIVE WASTEWATER MANAGEMENT PLANNING COMMITTEE**

The CWMPC is currently comprised of five volunteer members: Alex Hay, Curt Felix, Richard Wulsin, Fred Vanderschmidt, and Patrick Winslow.

In 2018, the Committee continued its work on securing the necessary permits to complete the CWMP process.

The Town is currently under contract with Scott Horsley, MA, and the Committee is working with Horsley and the Cape Cod Commission to finalize our approach to watershed nutrient management.

2019 will bring additional town-wide public hearings as the permit application process proceeds.

The committee eagerly awaits the completion of this project.

Respectfully submitted,

Alex Hay  
Chair

## **CULTURAL COUNCIL**

### **Current Officers**

Diane Roehm, Chair  
Josie Anderson, Treasurer  
Rhonda Fowler, Secretary  
Patrick Finn, Publicity

### **Current members**

Yvonne Barocas  
Robert David Cohen  
Susan Brita Tate  
Judith Cumbler  
Louise Ann Ledkovsky  
Janet Hymowitz  
Susan Blake  
Marc Strauss

### **Activities of the Council**

#### **Grantee Reception, Wellfleet Preservation Hall, Spring of 2018**

The Wellfleet community was invited to a reception to celebrate our new grantees. Each one was introduced by their Liaison from the council and five of them who focused on children gave brief demonstrations of their programs. As always, there was much appreciation for the skill and creativity of all the grantees.

#### **Grant Cycle Presentation, Sept.8, 2018**

This program was offered to introduce new applicants to the grant application process, and to help all applicants with the process as needed. The program was well received, and several attendees applied for first time grants.

#### **Grants Awarded**

There were 39 grants submitted this year. Our state funding was \$4400, and the Town of Wellfleet provided \$2000. We awarded \$8250 to 35 recipients.

Respectfully submitted,

Diane Roehm  
Chair

## **ENERGY COMMITTEE**

**Community Outreach:** In 2018, the Wellfleet Energy Committee joined with the Energy Committees of Truro and Provincetown and the town administration in Eastham to conduct the Outer Cape Energize program. David Mead-Fox is leading this effort.

The program conducted a major public outreach effort, called Outer Cape Energize, with three main goals. The first was to encourage the installation of solar photovoltaic panels by residents and small businesses. The four towns, Eastham, Wellfleet, Truro and Provincetown were jointly awarded a grant under the Solarize Mass Program by the Mass Clean Energy in October 2017 and selected a solar installer to service the four towns via an RFP. The result of this program was the contracts for **118** new solar systems, including **38** in Wellfleet. The total amount of capacity installed was nearly **828** kilowatts. Because of this success, the vendor, AceSolar will contribute the electricity from four 25-kilowatt systems to non-profit corporations to be selected by the committee.

The second goal of the program is to encourage technologies that result in reduction in the emission of greenhouse gasses by substituting green electricity for home heating oil, propane, and gasoline. We teamed with Cape and Islands Self-Reliance, a non-profit corporation, to advance the adaption of these technologies.

The third goal is to encourage energy conservation in partnership with the Cape Light Compact. We require free home energy audits from the Compact to participate in the program and encourage the adaption of their highly subsidized conservation measures.

The program held biweekly meetings throughout the winter, spring and early summer, alternating between the four participating towns.

**Solar Photovoltaic System:** The Energy Committee drafted a Request for Proposal (RFP) for the town for bids on placing a photovoltaic array on the capped landfill to match the towns needs for about 800 megawatt hours of electricity.

There were three responses to our proposal and Ameresco was selected as the installer. Ameresco's proposal was to build a larger system of about 1150-megawatt hours and find another municipal off-taker for the remaining electricity. At this point negotiations are underway with the Nauset Regional School System to take the remaining energy.

Ameresco proposed a system of 2448 panels. They applied to Eversource for an interconnection agreement and signed a contract this summer to be connected to the grid.

The Selectboard approved the project in principle and called a Special Town Meeting to deal with the needs of the project. The project requires a power purchase agreement, a lease of the land, and an agreement for Payment In Lieu Of Taxes (PILOT). The Special Town Meeting gave the Selectboard the authority to enter into such agreements and the Selectboard approved the agreements.

The town applied for and was granted a post-closure permit by the Massachusetts Department of Environmental Protection to place the system on the capped landfill. This detailed permit exhaustively addresses the protections that must be observed to protect the capped landfill.

As part of Wellfleet's effort to become a Green Community, the town adopted an "expedited application and permitting" process at the Annual Town meeting in 2013. Consistent with the Zoning Bylaws of Wellfleet for "Large-Scale Ground-Mounted Solar Photovoltaic Installations", Ameresco submitted an application to the planning board in June 2018. To date the planning board has not held a hearing on the merits of the application, placing the project in jeopardy.

**Global Covenant of Mayors for Climate & Energy:** The Select Board agreed in 2018 to endorse the committee's request to join the Global Covenant of Mayors. The Global Covenant was formed to innovate faster, reduce climate emissions and enhance resilience to meet the Paris climate goals. In Wellfleet, the effort parallels for residents what the town is doing as part of the Green Communities act. The first step is to measure the energy consumption and greenhouse gas emissions in the town, then produce a plan to reduce these emissions and measure the effect of

the plan's implementation. Robert Shapiro is leading the effort for the committee. In the first year, we are focused on how to measure the total greenhouse gasses produced by the town's residents, businesses, and government.

The committee members are Richard Elkin (Chair), Charles P. Cole (Vice Chair), Lilli-Ann Green (Secretary), Robert Shapiro, David Mead-Fox, Christiann Mason (alternate) and Gorham (GB) Brigham (Alternate). Christiann Mason resigned during the year leaving a vacancy for an alternate member.

.  
Respectfully submitted,

Richard Elkin  
Chair

## **HISTORICAL COMMISSION**

The Wellfleet Historical Commission works to preserve, protect, and develop the historical and archeological assets of the Town of Wellfleet. Public meetings take place on the first Wednesday of each month at 5:00 PM at the Wellfleet Public Library, 55 West Main St., except for July and August, when they are held in the Senior Center at 715 Old Kings Highway.

A highlight this year was the September 13, 2018 Historic Preservation Workshop held at Preservation Hall with Sarah Korjeff, Preservation Specialist / Planner; Eric Dray, Historic Preservation Consultant; and Lisa Hassler, historic properties realtor and Chair of the Sandwich Historical Commission. Moderated by co-Chair Maria Burks, an audience of 50+ heard presentations exploring the character-defining features of Wellfleet's historic built environment. The Town recorded the program.

We welcomed the appointment of two new members: Carol Ubriaco and Lucas Manning. Artist and educator Daniel Ranalli resigned from the Commission. We appreciate his passion for the Outer Cape and thank him for his service.

Building Inspector Justin Post often attended our meetings and provides welcome advice and insights.

In 2018 we reviewed 13 projects ranging from 100% demolition to small-scale renovation projects in the Wellfleet Center Historic District and elsewhere. There were two total demolitions: a 1940s bungalow-style house at 25 Whimbrel Way, and a rear "cottage" at 66 Lecount Hollow Rd. Other projects involved dormers, windows, doors, porches, stairs and additions. In our reviews we emphasized the importance of windows, doors and other elements of a building's exterior as important character-defining features. One partial demolition of a highly-visible historic structure on Briar Lane took place without our review due to a permitting error.

Commission members attended local workshops presented by the Cape Cod Commission, Mass. Historical Commission and Preservation Massachusetts to improve their knowledge of historic preservation goals, regulations, and techniques. A workshop encouraging the retention of historic windows was

packed with useful advice and one sponsored by the Provincetown Historic District Commission clarified that historically significant buildings and structures listed on the National Register as contributing to the area may apply for FEMA exemptions to flood plain regulations mandating certain improvements.

At Annual Town Meeting, WHC secretary Anne Freyss presented, and voters approved, our request for Community Preservation Act funds to update an additional 50 Form B historic property inventory records (\$15,000); purchase a library cart for easy access to the Form Bs; part-time clerical support and workshop funding. Unfortunately, the Town was unable to hire the clerical support.

Consultant Eric Dray submitted 50 updated Historic Inventory forms, which the HC reviewed and approved for use, and paid for with the CPA funds.

In November we had a tour of the Provincetown Local Historic District (West End) with Provincetown Local Historic District Commission chair Thomas Biggert.

Respectfully submitted,

Maria Burks (Co-Chair), Anne Freyss (Secretary), Lucas Manning, Thomas Siggia, Carol Ubriaco, Lydia Vivante (Co-Chair), Nicholas Watkins

## **OPEN SPACE COMMITTEE**

The Open Space Committee (OSC) was formed to recommend use of Town owned land to the Board of Selectmen, and to work with other public and private agencies to identify, acquire and preserve open space for purposes of conservation, passive recreation and water quality protection. OSC also works to educate the Wellfleet community as to the value and care of conservation lands and open space.

Current OSC members are: John Cumbler, Bruce Hurter (chair), Bob Jackson, Tom Slack (vice chair and secretary), Lynn Southey, and Fred Streams.

In 2018 the Open Space Committee:

- Made recommendations to the BOS regarding the disposition of Town owned properties, including uses for affordable housing and open space.
- Continued to work with the Town Assistant Conservation Agent to finalize the update of the State required 5 Year Open Space and Recreation Plan.
- Continued editing and adding, with the Wellfleet Conservation Trust (WCT), to Trail Maps for the 7 Trails created from Town Open Space and WCT properties. Printed and distributed Trail maps throughout the community.
- Worked with AmeriCorps and the Assistant Health Agent to complete annual reviews on all properties under the care of the Conservation Commission and worked with the Assistant Health Agent, AmeriCorps and WCT on Trail maintenance.
- Continued to work with Wellfleet Elementary School (WES) third, fourth and fifth graders. WES teachers, with Bob Jackson's input, as well as members of the WCT, used a Children's Trail Guide and field trip to educate children as to the importance of nature and open space.
- Continued to work with the WCT to identify and secure open space properties.
- Sent representatives to the meetings of the Housing Partnership, CPC, Friends of the Herring River, Natural Resources Advisory Board, and WCT.

Respectively submitted,

Bruce Hurter  
Chair

## **PARKING TASK FORCE**

In September 2018 the Selectboard appointed eight members of the public to the Parking Task Force Committee (PTF) and charged the PTF with "the study of and recommendations for parking throughout town, including beaches and outlying areas". The Committee members are Dennis O'Connell (Chair), Dale Donovan (Vice Chair), Wayne Clough (Clerk), Joe Aberdale, Sheila Lyons, Daniel Murray, Ginny Parker, and C. Wilson Sullivan. Janet Reinhart is the Selectboard liaison and staff support is provided by the Town Administrator, Dan Hoort, and the Community Services Director, Suzanne Thomas. The committee met six times in the remainder of 2018. The PTF generally meets on the first and third Wednesdays of the month at the Senior Center.

To date, we have focused on identifying the parking problems inherent in an area with increased usage and shrinking available land and how to make parking in town work better for residents, visitors, and businesses. In addition to its own observations, the PTF has taken testimony from several officials, including two members of the Selectboard, the Town Administrator, the Director of Community Services, three members of the Police Department, and the Harbormaster. We have had other members of the public make presentations and one vendor of parking control services. We have reviewed several existing reports.

Through 18 locations, the Town has approximately 1,150 municipal parking spaces that service all parking. It has been noted that the Town has lost over 250 parking spaces at the ocean side beaches and there have been several days when parking space is not adequate at the beaches, in town, and at the pier. We are considering ways to expand parking by new locations, shuttle busses and increasing turnover. However, we find that we need better and more data during the summer season and are preparing surveys and will be seeking new procedures to obtain more detailed data on daily parking area use.

We will continue to work with members of the Town staff to create specific recommendations. We appreciate the staff support to date.

Respectfully submitted,  
The Parking Task Force II

## **PLANNING BOARD**

The Planning Board welcomed our new Town Planner Joseph Powers to his new position, he brings a new dimension to the board with his years of experience as a previous Town Clerk which has already proven valuable to the Board.

During 2018, the Planning Board endorsed three Approval Not Required Plans, two Subdivision Modification and no Definitive Subdivision Plans.

At the 2018 Annual Town Meeting (ATM), voters approved changes in language to Zoning Bylaw section 6.22.2 (5) regarding home occupation. Voters approved adding a new section 6.6A regarding affordable flexible residential design. Voters approved amending Article X large scale ground mounted solar photovoltaic installations section 10.8.6 height to not exceed ten feet. Voters approved amending Section II section 2.1 Food Trucks.

In preparation for the 2019 ATM, the Planning Board spent considerable time discussing the Disposition of Town owned land and will weigh in on that discussion. The board also spent time on the application from Ameresco regarding Solar Panels at the town's landfill. The project is still under review and the board is happy to report moving forward with an outside engineer's review in progress.

The current Planning Board members are: Gerald Parent – Chairman, Andrew Freeman – Vice Chair, Beth Singer – Clerk, Alfred Pickard, Jr., David Mead-Fox

Respectfully submitted,

Gerald E. Parent  
Chairman

## **TAXATION AID COMMITTEE**

The Wellfleet Taxation Aid Committee completed its fifth year with continued success. The Committee was established by Town Meeting in April 2013 to provide grants for property tax relief to our least fortunate neighbors, the low-income elderly and/or disabled residents of Wellfleet. During 2018 to date, a total of \$2,621 was received in voluntary donations to the Fund. Eighteen applications were received and reviewed by the committee, an increase over 13 last year. Following the carefully developed formula for awarding assistance, all 18 applications were approved, with a total of \$15,162 in assistance awarded, for an average award of \$842, an increase of about \$100 over last year. Awards ranged from \$339 to \$2,312. All actions taken were by unanimous vote of the committee members. The Town of Wellfleet benefits from this Fund by receiving the award funds directly on behalf of the applicants toward their property taxes due.

An insert in the spring 2018 tax bills requesting donations resulted in contributions of \$2,029. There was no insert in the fall 2018, but contributions of \$592 were received., as of December 15, 2018. A current application is continuously available at several locations: Town Hall, Senior Center, Public Library, and on the Town of Wellfleet website ([www.wellfleet-ma.org](http://www.wellfleet-ma.org)). Senior Center staff have kindly and generously agreed to assist applicants in the completion of their applications, as they have done for several applicants in the past. Applications for FY 2020 q assistance are due by c.o.b. Friday July 31, 2019.

In 2016, in order to broaden eligibility and encourage more applications for assistance, the committee decided (unanimously) to revise the program's eligibility criteria, lowering the required minimum age from 60 to 55, and raising the income ceilings: for a single individual from \$35,000 to \$40,000, and for a two-person household from \$49,000 to \$55,000. We publicized these new criteria widely, with a press release, and with notices wherever applications are available. The committee is committed to assisting as many of Wellfleet's needy residents as possible and will continue to publicize and promote knowledge of the program in every way that it can reach our eligible neighbors. We will also continue to review eligibility criteria to be cognizant of changing economic circumstances as they might affect the community. Written materials will be developed for wide distribution and posters will continue to be placed in appropriate locations around Wellfleet to advertise this

program. We are continuing to explore ways of increasing the visibility of the program and the number of applications to the Fund.

The Committee hopes to receive a higher number of applications for the FY 2020 tax year and looks forward to providing assistance to more of our fellow Wellfleet residents who qualify. Awards will be made for FY 2020 in the summer of 2019, to be applied to the Fall 2019 tax bills.

It is hoped that the very generous nature of Wellfleet's residents will continue to allow assistance to be provided to as many applicants who qualify for FY 2020 and in the years to come.

As of November 30, 2018, the balance in the fund totaled \$48,726.23, \$45,521.36 of which remains in a C.D. at a local financial institution currently earning at an annual interest rate of 1.30%. Many thanks to Wellfleet taxpayers who contributed to this important fund over the past five years. I also want to express my gratitude to my fellow Committee Members for their hard work in administering the Fund.

Special thanks to Marianne Nickerson, former Town Collector, and to her successor, Rosemary Moriarty, for mailing thank you notes to all donors to the fund.

Respectfully submitted,

Manuel (Manny) Smith, Chair  
Wellfleet Taxation Aid Committee

Committee Members

Sue Messina, Secretary  
Dawn Rickman  
Rosemary Moriarty  
Diane Galvin

## **TOWN COUNSEL**

During Fiscal Year 2018, KP Law, P. C. was again privileged to serve as Town Counsel to the Town of Wellfleet, and we are pleased to present our annual report. In our capacity as Town Counsel, we advised the Board of Selectmen and other Town officials and employees with respect to real estate transactions, by-law amendments, charter amendments, land use issues, enforcement actions, conflict of interest, zoning board appeals, town meeting, medical and recreational marijuana regulation, contracts, labor matters, and on various other general municipal matters.

This past year, Town Counsel responded to requests for opinions from Town officials on a wide variety of legal matters, including the regulation of marijuana establishments, negotiation of host community agreements, shellfish regulations, acquisition and disposition of real property, potential conflicts of interest, and zoning of impactful commercial uses. We have also advised and responded to Open Meeting Law complaints and public records requests on behalf of various Town boards and are in the process of scheduling free trainings on these topics for Town employees and board members. Additionally, Town Counsel continues to represent the Town in litigation, including cases involving affordable housing projects and challenges to real estate title. We pride ourselves on providing Town officials and employees with efficient, effective, and responsive answers to requests for advisory opinions.

The office of Town Counsel has also continued to work with the Town to reduce municipal legal costs by researching many issues of municipal law and issuing Memoranda and Email Blasts addressing those issues at no charge. In 2018, we advised the Town on case law, legislative developments and necessary policy updates through these memoranda and emails on issues and areas of law that included: licensing requirements for automobile dealerships; alternative processes for collecting municipally-imposed fines under G.L. c. 40U; a sample drug and alcohol-free workplace policy; emergency powers of municipalities in response to natural disasters and inclement weather; annual licensing requirements for entertainment establishments under G.L. c. 140; an equal employment opportunity

and anti-discrimination and harassment (including sexual harassment) policy; an update on the Open Meeting Law; a practical guide to Proposition 2 ½; a Massachusetts Supreme Court decision broadening the scope of lands considered protected under Article 97; guidance on prevention of sexual harassment in the workplace; a Massachusetts Supreme Court decision finding that sick leave is not considered “wages” under the Massachusetts Wage Act; Governor Baker’s 2018 environmental bond bill allowing municipalities to use public-private partnerships for water infrastructure projects; An Act to Further Define Standards of Employee Safety which extended OSHA protections to municipal employees; an update on the Pregnant Workers Fairness Act and sample notice to employees from the employer; a U.S. Supreme Court decision finding non-union public sector employees cannot be required to pay “agency” or “fair share” fees as a condition of their employment; and a capital facilities spending bill signed into law that provides, among other things, long overdue adjustments to the designer selection law, G.L. c.7C, §§44-58. Most recently, we provided an overview of Chapter 337 of the Acts of 2018, the new legislation governing short-term rentals and establishing a special fund for the Cape and Islands’ wastewater management issues.

We extend our sincere appreciation to the Board of Selectmen for their continued confidence in retaining our firm, and we appreciate the cooperation, assistance and collaboration we have received on all matters from the Board of Selectmen, the Town Administrator and other Town Boards, officials and employees. We look forward to our continued work with members of the Wellfleet Town government in the future.

Respectfully submitted,

Carolyn M. Murray  
KP Law, P. C.

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals received 19 applications for relief during the year. It held 19 Public Hearings and granted 15 Special Permits, 1 Flood Plain Relief Permit and 1 AADU Permit during the year 2018.

The Board deeply regrets the passing of Don Palladino. He always brought a thoughtful and well-grounded view to our deliberations. We miss him.

The members of the Zoning Board of Appeals; Bruce Drucker, Sharon Inger, T. Emmanuel Heyliger, Mick Lynch, Reatha Ciotti, Trevor Pontbriand and Jessica Dalby represent a broad segment of the population of Wellfleet. Together they bring a uniquely collegial view to the task of assuring the protection of individual rights while respecting the needs of the community as expressed in the Zoning By-Law.

The Board is grateful to Christine Bates, our skillful and hard-working Secretary and also to Justin Post, Building Inspector, for the time and energy they expend assuring the quality of our task.

Respectfully submitted,

Roger L. Putnam Jr.  
Chairman

# **CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT**

*Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.*

Cape Cod Regional Technical High School (CCRTHS) established in 1973 as a public technical high school. CCRTHS students meet the same academic standards required by the state as our sending schools.

**District Towns:** Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

**Strategic Objectives:**

- 1.) Engage and retain students,
- 2.) Empower, develop and retain staff,
- 3.) Strengthen our identity as a premier Technical High School,
- 4.) Increase students 21<sup>st</sup> Century skill sets to succeed in a changing technological environment and global community,
- 5.) Enhance the CCRTHS image to attract students and improve community presence.

**Enrollment:** For school year 2017-2018, on October 1, 2018 we had **591** students enrolled in 17 different technical programs.

**Operating Budget:** For school year 2017-18 (FY18) there was a total operating and capital budget of **\$14,732,000**. Formulation of the annual budget and town assessments are based on the previous school year's October 1 enrollment.

**News on the New School Building Project:** Once again Cape Cod Regional Technical High School wishes to thank all twelve towns for approving our building project. We will soon be starting construction in December 2018 or January 2019. For more information go to: <http://www.capetech.us/domain/50>.

**Town of Wellfleet:** The town of Wellfleet had nine (9) students enrolled at CCRTHS as of October 1, 2017. The assessment for Wellfleet in FY18 was **\$173,827\*** based on the previous year's enrollment.

**Highlights from Cape Cod Tech 2017-18 School Year**

- Graduated 137 seniors in June 2018; four from Wellfleet.
- CCRTHS technical shops provides services to the public, allowing communities to realize significant savings of more than **\$411,299** in total labor charges across 17 shops.

- Accolades go the school newspaper *Tech Talk*. The for winning numerous prestigious awards this year, including but not limited to: American Scholastic Press, Colombia Scholastics, Youth Journalism International, New England Scholastic Press Association, Massachusetts Press Association. The journalist students and instructor Scott Dalton deserve high praise.
- Through the generosity of Cape Cod community organizations, charities and family memorials, CCRTS presented 66 toolships and 79 scholarships to the graduating class of 2018 for a total of **\$220,675**.
- Thirty-Eight students received John and Abigail Adams Scholarships; one from Wellfleet.
- The National Technical Honor Society honored 57 students; two from Wellfleet.
- At the SkillsUSA District level competition, 91 students attended of which 18 students medaled; one from Wellfleet. Medals won: 4 “Perfect Gold”, 4 Gold, 5 Silver and 5 Bronze.
- At the SkillsUSA State level competition; 65 students attended of which 16 students won medals; one from Wellfleet. Medals won: 2 Gold, 4 Silver and 2 delegate seats. Three students qualified to go on to the National Competition.
- At the 2018 Future Farmers of America (FFA) Massachusetts State Convention, 8 Team Awards were received by 15 students. Awards included: 1<sup>st</sup> Place - Reporters Scrapbook and in Turf Management; 2<sup>nd</sup> Place Agri-Science and in Nursery Landscape; 3<sup>rd</sup> Place - 11<sup>th</sup> Grade Skills Demonstration, in Quiz Bowl Team, and in Floriculture; also received the 100% Chapter Award.
- In Auto Collision, 150 jobs were performed for the public; community outreach projects were completed for Cape Cod Cares for the Troops, U.S. Park Service, Town of Chatham and Girls Scouts. All juniors were successfully certified in OSHA and all seniors achieved Chapter 74 Auto Collision certification.
- The Auto Technology program is involved with national training programs that help students achieve certifications. Students competed in MA Auto Dealers Competition and SkillsUSA. Local car clubs presented demonstrations and many industry-related field trips were taken.
- The Carpentry Department curriculum parallels National Education & Research Construction and participates in school-wide reading and writing initiatives. This year the shop had 7 females enrolled and 8 students on Co-Operative placements. All juniors and seniors completed OSHA.
- The Cosmetology program graduated all seniors, each passed the Cosmetology State Board Exam. Junior class students took the Nail Technician State Board exam, each passed as well as certification for OSHA. The program has integrated Chromebook, digital text books and appointment scheduling software into their curriculum. Community service included *The Wig Bank* and *Mannies for Nannies*.
- Culinary Arts trained and certified 10 students in ServSafe sanitation. Students learned Point of Sale software in The Cove Restaurant, created a Grab & Go menu added themes to the buffet specials, were engaged in community events and food preparation for school district events.
- The Dental Assisting program is currently a two-year program for 11<sup>th</sup> and 12<sup>th</sup> grades. Five

seniors graduated, all participated in 4-week internships in local dental offices and achieved their MA Certification in Radiology. The program is well-respected in the dental community.

- Design Visual Communications is a new name for the Graphic Arts program, having earned a new Chapter 74 certification with DESE. This involved more challenging curriculum by adding more web design and motion graphics to an increasingly higher caliber course work.
- Early Childhood Education relied on their multiple training certifications to prepare their students. They attended numerous workshops and field trips related to working with children. This is the final year for this shop.
- The Electrical Department boasts a 96% attendance rate, a 50% increase in student participation in SkillsUSA competitions, and 11 juniors and seniors on Co-Operative Education placements in the local work force. The senior class salutatorian was a student of the Electrical Shop.
- The Engineering Technology Shop has phased in Algebra 2 and Calculus to their curriculum. Students were assigned to new equipment, received through a grant, to investigate and prepare user manuals and then present their work to their class.
- Health Technologies students had the highest grade point average of all shops. All juniors successfully passed their CNA. Seven students were placed in internships, three at Cape Cod Hospital, and two in pharmacy training with CVS evolving into gainful employment.
- The Horticulture program increased student participation in job shadowing, internships and Co-Operative Education placements. The program took advantage of the training opportunities of tree removal and replanting for the new building project as well as multiple community projects at Pleasant Bay Boating, Eddy Elementary School, Harwich Little League, Habitat for Humanity, and The Wellfleet Audubon Society.
- The HVAC program completed its implementation of a new online text and workbook and consistently used Google classroom for teaching. For the second year in a row HVAC was the first choice placement by 9<sup>th</sup> graders after the exploring all shops.
- Marine Services integrated ABYC standards into their curriculum in order to provide their students with industry recognized certificates. All freshman successfully completed certification in Boating Safety.
- The Information Technology shop introduced their students to a new online Robotics coding course and several educational gaming products. Sophomores and juniors worked in small groups; the curriculum for seniors was rigorous - ten seniors earned a total of 26 certificates.
- The Plumbing Department had two new teachers this year and added members to their advisory board. Thirteen students participated in Cooperative Education placements in local businesses; ten seniors achieved Massachusetts Plumbing Board Tier 2 certification; and one senior was selected as the school's Vocational Student of the Year.
- The Welding Shop completed all work assignments during the year in a digit form using G-Suite. Efforts to improve attendance were very successful, as was retaining students and a positive shop environment during this final year of the welding program.
- Cooperative Education program placed a total of 88 junior and senior students with local

businesses, enhancing their skills through Co-op placements, internships or practicums. The program also sponsored a Fifth Annual Student Job Fair with the entire student body participating and 51 employers seeking to hire skilled employees.

- The Business Education/21<sup>st</sup> Century Learning department as enhanced their skill-building curriculum with: customer service and active listening skills, ethical business practices, and a framework to rate the academic portions of the students' technical training. This department also hosted the Sixth Annual Credit for Life event sponsored by Cape Cod 5 Bank.
- The English Department's Journalism class delivered an award-winning year for the student newspaper, *Tech Talk*, including 1st Place American Scholastic Press Association, Silver Medal Columbia Scholastic Press and numerous other prestigious awards. Advanced Placement (AP) courses continued in high demand and all students passed MCAS ELA.
- The Math Department successfully implemented an online Pre-Calculus course and an after school Math Lab during the year. Department members worked individually and collectively on the ability to teach problem solving skills within their lesson plans.
- The Athletic Department offered a "no-cut, no-fee" program in which all students can participate without fees. The following sports are offered: baseball, basketball, cheerleading, cross-country, football, golf, hockey, lacrosse, soccer, softball, tennis and volleyball.
- The Science Department increased the use of electronic formats, such as having students use Google sheets to record and analyze data; teachers used Google classroom to post and accept assignments/assessments and communicate with students; and prepared test strategies for the MCAS Technology and Engineering, which 9<sup>th</sup> graders completed in June.
- The Social Studies Department completed its first year of an Advanced Placement (AP) Government course. Both this course and AP History have even larger classes pre-registered for next year. Also, the curriculum for Contemporary World Cultures was expanded to meet the challenges of the 2018 world. The Criminal Justice course offered mock trials and the department continued to focus special activities to honor US Veterans.
- The Spanish Department hosted a multicultural festival this year - a huge success.
- Special Education continued progress with using data collection to improve student academic achievement. The department also worked collaboratively to expand social emotional learning curriculum and strategies for all students - not just special education.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Anthony T. Tullio, Chair

Robert Fitzgerald

Wellfleet Representatives to CCRTHS School Committee

## **NAUSET REGIONAL SCHOOL DISTRICT –** **SUPERINTENDENT OF SCHOOLS**

Wellfleet Elementary School outperformed the state's scaled scores in all grade levels in English Language Arts, Math, and in Grade 5 Science, Technology/Engineering. The state has established a new accountability system for 2018 Next-generation MCAS testing. The Wellfleet Elementary School overall classification is "not requiring assistance or intervention." In September 2018 WES provided free After School Child Care program for 26 families and continues to explore how to best serve families in the community whether through an after school program, a preschool program, or summer programs. Stay tuned for community forums that will take place to involve all stakeholders in visioning the future of Wellfleet Elementary School.

Nauset Regional Middle School welcomed a new Assistant Principal, Julie Kobold. Julie is a former Nauset graduate and former teacher at Nauset Regional High School in Advanced Placement studies. MCAS results showed that Nauset Regional Middle School students scored higher than the state average in ELA and Math. Eighth grade students performed above state average in Science as well. At the NRMS MakerSpace laser cutters have been installed that allow completing rapid prototyping in our engineering and design curriculum. The Middle School held its 4<sup>th</sup> annual three-week STEAM program during the month of August that was very well attended. The Music Program continues to bring accolades to the school with gold medals for orchestra, band, chorus and jazz chorus at the New England Middle School Great East Festival.

Nauset Regional High School welcomed a new Principal, Chris Ellsasser. Chris is a former Nauset graduate and no stranger to the Lower Cape. His extensive experience and expertise in the field of education will only enhance the success that Nauset students and families have come to know. He will also play a major role, along with the Building Committee in looking at a new building renovation project that will envision learning in the year 2050! What will education look like for our children's children and how do we meet the needs of our communities in the future? This is a very exciting time for Nauset Regional High School and we thank you for your unwavering support when it comes to our children's education. Our website

will be continually updated with news of the building project, so please visit it often to see how the project unfolds. Our Program of Studies, which has a wide variety of course selections and our exceptional teachers provide an education for students that, is second to none.

After many years of research and in keeping with our roof guarantee, solar panels have been installed on the roof of N Building to assist with lowering electrical costs. Our school's maintenance departments have been working to replace lights with LED fixtures. The old lamps had a life expectancy of 1500 hours; the new lamps have a life expectancy of 50,000 hours. We keep trying to find ways to cut our costs and save our taxpayers dollars. Leasing propane fueled buses from the Cape Cod Collaborative has also been a cost saving initiative. Through the time and efforts of a tireless Transportation Subcommittee, they found ways the District could save money and be more efficient with our bus

Transportation. A Nauset student created the Nauset Tree Project to offset the Nauset Regional School District's carbon footprint through the planting of two hundred and fifty Eastern White Pine trees. Once the trees have matured, they will provide an annual energy offset benefit of \$780. Nauset will continue to work with partners to reduce energy costs, be more environmental and protect this special place that is our community.

Community weeks are held throughout the District at various times of the year. I encourage you to make an appointment to arrange for a visit and witness the teaching and learning that is happening in our schools. Innovative instruction, project-based learning, technology integration and other new curriculums are featured every day in our teaching and learning environments.

Social Emotional Learning is a major focus for our schools heightening our awareness to the stress and anxiety our students are feeling. A student risk survey was completed by students in Grades 3-12 and the District moved forward with curriculums for social and emotional health; Second Step in Grades K-8 and Botvin in Grades 9-12. Keeping our children healthy and safe is our greatest concern.

Security continues to be paramount for our schools using *Crisis Go*; we continue to be more efficient in our emergency response through security drills and updating our technology. Visitor registration software using Raptor Technology is in place at all

of our schools. We thank the Police and Firefighters for their support of our schools helping with drills or attending parent trainings on the Crisis Go app.

The District continues to look at the School Calendar with a subcommittee comprised of community members, teachers, parents and administrators to develop several options for the calendar moving forward. These calendar options will be shared with parents, staff, community members and the school committee for feedback and discussion before any long-term decisions are made.

In my fourth year as Superintendent, I continue to look at all systems and ways that the District can help itself financially. Improving student learning for all students is my focus and I continue to assist Administration and Staff in this goal. I thank the School Committees, the parents and the community for their constant support for education in our communities. I am honored and privileged to be the Superintendent of the Nauset Public Schools. My door is always open, and I look forward to hearing your thoughts and ideas.

Respectfully submitted,

Thomas M. Conrad  
Superintendent, Nauset Public Schools

## **WELLFLEET ELEMENTARY SCHOOL**

Wellfleet Elementary School believes that every child matter. WES continues to strive for social, emotional, and academic excellence for all learners. Our highly qualified educators utilize exceptional instructional practices and innovative programming. WES has small class sizes and strong community involvement and support. Research shows that schools that partner with their community increase students' academic and social-emotional learning.

<b>Massachusetts Audubon Sanctuary</b> Field Trips & Classroom Presentations	<b>Lower Cape Outreach</b> Food Drive for the Local Pantry	<b>Wellfleet Social &amp; Human Services</b>
<b>Cape Cod National Seashore</b> Field Trips & Classroom Presentations	<b>Animal Rescue League of Boston</b>	<b>Big Brother, Big Sister</b>
<b>Wellfleet Public Library</b>	<b>Veterans Poetry Contest</b>	<b>Animal Companions of Cape Cod</b>
<b>Read Aloud Week</b>	<b>Stress Reduction/Self Regulation</b> Kristen Shantz, RN	<b>Wild Care</b>
<b>Community Friends Week</b> Community Members Visit Classrooms	<b>Cape Cod Symphony Outreach</b>	<b>Reaching Hearts School of Ballet</b>
<b>Wellfleet Recreation Department</b>	<b>Cape Community Orchestra</b>	<b>Independence House</b>
<b>Plimoth Plantation</b> classroom presentations	<b>Law Day Poster Contest</b> Barnstable County Bar Association	<b>Special Olympics</b>
<b>Wellfleet Council on Aging</b> Holiday Crafts/Chorus/Art Displays	<b>Farmer-in-the-School Program</b>	<b>Outer Cape Health</b>
<b>Early Literacy Fun</b> (E.L.F. program)	<b>Flag Day Celebration &amp; Contests</b> American Legion	<b>Herring Cover Animal Hospital</b>
<b>Geography Game Show</b> Neal Nichols	<b>Wellfleet Fire Department</b> Fire Prevention Week and S.A.F.E. Lessons	<b>VNA</b> Nutrition Detectives
<b>Afterschool Enrichment Programs</b> varied and frequent	<b>Orleans Firebirds</b> Summer League Baseball Team	<b>Preservation Hall</b>
<b>Intergenerational Book &amp; Knitting Clubs</b> Cape Cod Elder Services	<b>Parent Presentations with Cindy Horgan</b>	<b>Pawtucket Red Sox</b>
<b>One School, One Book - Read to Them</b>	<b>Creating a Culture of Kindness</b> Lisa Brown and NRHS Students	<b>Museum of Science Boston</b>
<b>Inner Kids Club</b> Self-Regulation and Breathing	<b>Drug Awareness Resistance Education</b> (D.A.R.E.)	<b>Mass DOT</b>
<b>Choose to Be Nice</b>	<b>Barnstable Cooperative Extension Program</b>	<b>Polished Dental Clinic</b>
<b>Sandwich Heritage Museum &amp; Gardens</b>	<b>Annual Coat Swap</b> Wellfleet School Council	<b>Sustainable Cape</b>
<b>Provincetown Art Assoc. &amp; Museum</b> Grade 5 Curator Program	<b>4-H Food Drive</b> 4-H Club	<b>B.U.G.S. (Bringing Up Grades) Program</b> Kiwanis Club

WES's thriving community partnerships include:

WES's continues to provide rigorous scientific, research-based instruction and interventions; monitoring and measuring student progress in response to the instruction and interventions; and using these measures of student progress to shape instruction and make educational decisions.

To enhance our Bullying Prevention curricular programs, we have purchased the updated Second Step program, *"a program rooted in social-emotional learning (SEL) that helps transform schools into supportive, successful learning environments uniquely equipped to help children thrive."* Lessons are taught by the classroom teacher and the school psychologist.

To financially support enrichment opportunities, the staff readily applies for grants. Staff has been the recipients of the Cape Cod 5 Mini Grants, The Big Yellow School Bus Grant, the Massachusetts Cultural Council Grants, and the Jan Chase Rutz Community Foundation Grant. Wellfleet Elementary School is also the recipient of the Rural Education Achievement Program (REAP) Grant. Additionally, our Parent-Teacher Association (PTA) generously gifts the school a field trip and assembly budget.

As we plan forward, our goals and priorities include supporting working families, educators with curriculum resources and professional development in explicit, research-based instruction, utilizing adaptive diagnostic assessments tools, and remaining current with technology needs in all instructional spaces.

As a result of the generous funding from the Town, WES now offers a free After School Child Care (ASCC) program, for students in grades K through 5. ASCC is a registered school-operated child care program in accordance with the Extended School Services Law, Chapter 71, Section 26B of the General Laws for School Committees and School Personnel. ASCC provides a dedicated homework time, activities, and experiences that encourage students to be actively involved in recreational and enrichment activities. These activities allow for a variety of interests and abilities and are developmentally appropriate. Up to 26 registered

children can attend ASCC on a school day. ASCC is open on school days from dismissal until 5:30 PM.

As a result of our commitment with families, volunteers, community helpers, School Committee, School Council, Board of Selectmen, Finance Committee, and the Town Administrator, Wellfleet Elementary School continues to be a success.

On behalf of the Wellfleet Elementary School students and staff, thank you for your continued support. Because of your support, WES can continue its commitment in providing students innovative programs, academic rigor, social and emotional learning and supports, and collaborative community partnerships.

Respectfully submitted,

Mary Beth Rodman, M. Ed.  
Principal

## **WELLFLEET ELEMENTARY SCHOOL**

### **COMMITTEE**

I would like to tell you about a new program at WES this year. It is our publicly funded After School Child Care program. Your school committee and the administration are most pleased to provide high quality child care from the close of school at 2:00pm until 5:30pm. It is an outstanding resource for our working parents and a way to make the most of the children's day. A combination of enrichment programs, scientific exploration, and physical activities fill the afternoons. In good weather the playground is full of sports. Children are with their friends instead of secluded at home. A survey has shown that parents are most pleased with the level of care and activities. Obviously, such a program would not be possible without your tax dollars, so we all thank you for your generosity.

You may have noticed that WES has fewer students than usual this year because one of the largest classes graduated while one of the smallest took its place. We expect to see the numbers back up next year. Meanwhile the individual attention focused on each child is better than ever.

Respectfully submitted,

Janis Plaue  
Chair