



## Wellfleet Selectboard

The Wellfleet Selectboard will hold a public meeting on **Tuesday, November 13, 2018, at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.** *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.*

### I. **Announcements, Open Session and Public Comment**

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.

### II. **Appointments/Reappointments**

#### A. **Wellfleet Cultural Council**

- 1) Patrick M. Finn (3-year appointment)
- 2) Autumn H. Edwards (3-year appointment)

#### B. **Marina Advisory Committee** – Appoint David Stamatis to full member (through 06/30/20)

#### C. **Wellfleet Police Department** – Robert Pimentel (Full Time Police Officer from Feb 1, 2019 through Jan 31, 2020)

#### D. **Local Housing Partnership** - Autumn H. Edwards (3-year appointment)

#### E. **Recreation Committee** - Autumn H. Edwards (3-year appointment)

### III. **Business**

- A. Town Hall benches [Ginny Parker]
- B. Approval of signatures on landfill lease and power purchase agreement [TA]
- C. Discussion of 3 Kendrick Avenue [TA]
- D. Herring River Restoration Project counsel agreement and briefing [HMW]
- E. Call for 12/18/18 Special Town Election [TA]
- F. Town Administrator's Review [Reinhart]
- G. Dates of Selectboard meetings for 2019 [TA]
- H. Authorization to close Town Office on December 13<sup>th</sup> from 3-5 pm for the Holiday Party [TA]

### IV. **Town Administrator's Report**

### V. **Topics for Future Discussion**

### VI. **Correspondence and Vacancy Report**

### VII. **Minutes** (Draft minutes from 10.23.18)

### VIII. **Adjournment**

RECEIVED  
2018 NOV - 8 P 2:26  
TOWN CLERK  
TOWN OF WELFLEET



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# II

### APPOINTMENTS – A. Wellfleet Cultural Council

<b>REQUESTED BY:</b>	Principal Clerk
<b>DESIRED ACTION:</b>	Appointment of Patrick M. Finn and Autumn H. Edwards to Wellfleet Cultural Council.
<b>PROPOSED MOTION:</b>	I move to appoint Patrick Finn and Autumn H. Edwards to the Wellfleet Cultural Council for three-year terms expiring June 30, 2021.
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



**TOWN OF WELLFLEET**  
**APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Patrick M Finn Date 09/26/2018

Mailing Address P.O. Box 1470

Phone (Home) (508) 349-1368 (cell) (508) 207-7825

E-mail pmfinn@aol.com

☒ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: \_\_\_\_\_

Wellfleet Beach Program - 21 years - Lifeguard trainer

Wellfleet Recreation - Swimming Instructor

Attorney for the Commonwealth - 30 years (child support)

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

BA - Manhattan College - 1983

JD - BU School of Law - 1986

Red Cross - Lifeguard Instructor / WSI

☐ Committees/Boards of Interest: 1) Cultural Council

2) \_\_\_\_\_

3) \_\_\_\_\_

SEP 26 2018



**TOWN OF WELLFLEET**  
**APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Autumn H. Edwards Date NOV - 5 2018

Mailing Address 216 B Fred Bell way  
Wellfleet. MA. 02667

Phone (Home) (774)322-0194 (cell) (774)322-0194

E-mail Autumnhedwardsphotography@yahoo.com

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Bachelor of Photography Mass Communications.

over 15 years supervisor, management and customer service  
experience. - Computer experience. Voluntarily upkeep  
web site of local church. - Photograph for CPP.

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Bachelor of Photography Mass Communications  
CPP certified.

☐ Committees/Boards of Interest: 1) Cultural Council  
2) Local Housing Partnership  
3) Recreation Committee



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

II

### **APPOINTMENTS – B. Marina Advisory Committee**

<b>REQUESTED BY:</b>	Principle Clerk
<b>DESIRED ACTION:</b>	Appointing of David Stamatis as a full-time member of the Marina Advisory Committee. Mr. Stamatis is currently an alternate member.
<b>PROPOSED MOTION:</b>	I move to appoint David Stamatis as a full member of the Marina Advisory Committee for a term expiring June 30, 2020
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):  
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

## Dan Hoort

---

**From:** Joseph Aberdale <josephaberdale@gmail.com>  
**Sent:** Friday, November 2, 2018 11:16 AM  
**To:** Jeanne Maclauchlan; Dan Hoort  
**Subject:** MAC Vacancy

Jeanne and Dan,

The Marina Advisory Committee now has a vacancy with the resignation of Stephen Cooney. The Committee recommends that David Stamatis, currently an alternate, be moved to this full member position and that the person who fills this vacancy be appointed an alternate.

Thank you for your assistance with this matter.

Joe Aberdale  
Chairman  
Marina Advisory Committee

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**Stephen Cooney**

Wellfleet, MA 02667 | [REDACTED] | [REDACTED]

November 2, 2018

Dan Hoort, Town Administrator  
300 Main Street  
Wellfleet, MA 02667

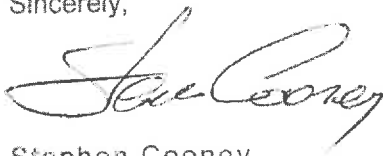
Dear Dan,

This letter is to formally notify you of my resignation from the Marina Advisory Committee, effective immediately. I thank the Selectboard for the opportunity to serve.

My resignation is due to the fact that my wife and I are relocating to Portland, Maine at the end of this year. I want to thank and recognize Joseph Aberdale and all the Committee members for their knowledge, their patience, and most of all their dedication to the Town of Wellfleet. They were a wonderful group of people to work with and learn from.

I wish the Town and the Marina Advisory Committee all the best in the days and years ahead.

Sincerely,



Stephen Cooney

cc: Jeanne Maclauchian, Principal Clerk  
Joseph Aberdale, Committee Chair



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# II

### **APPOINTMENTS – C. Full-time Police Officer**

<b>REQUESTED BY:</b>	<b>Police Chief Fisette</b>
<b>DESIRED ACTION:</b>	<b>Appointment of Robert Pimental as a full-time police officer.</b>
<b>PROPOSED MOTION:</b>	<b>I move to appoint Robert Pimental as a full-time Wellfleet Police Officer from February 1, 2019 through January 31, 2010.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



Town of Wellfleet  
Police Department

November 01, 2018

To: Board of Selectmen  
From: Chief Ronald L. Fisette

Subject: FULL TIME POLICE OFFICER APPOINTMENT

I request Robert Pimentel be appointed as a Full Time Police Officer, from February 01, 2019 through January 31, 2020 (the exact start date to be determined). Mr. Pimentel will be filling an open position, (officer retired 7/1/2018). Mr. Pimentel will need to attend a 20+ week Full Time Police Officer Academy (tentatively looking at the Plymouth Police Academy, start date April 2019).

**Robert Pimentel (Wellfleet Special Police Officer 2018, Community Service Officer 2017):**

Physical	In Progress
Physical Agility Test	In Progress
Police Academy Application	In Progress
Background Check	In Progress
Psychological Evaluation	In Progress

I recommend that Mr. Pimentel be appointed as above and that a conditional offer of employment be extended as follows:

- Pass a background investigation (already being under taken)
- Pass a psychological
- Pass a physical
- Pass the Physical Agility Test (PAT test)
- Obtain or be able to obtain a MA license to carry a firearms permit (Class A)
- Complete the Full Time Police Academy
- Satisfactorily complete the Field Training program

Respectfully submitted for your information and consideration.



Ronald L. Fisette  
Chief of Police

cc: Dan Hoort, Town Administrator

Police Officer Position; Full Time [ XX ] Part Time [ ]

Communications Position; Full Time [ ] Part Time [ ]

## WELLFLEET POLICE DEPARTMENT SUMMARY SHEET OF APPLICANT'S INFORMATION

Applicant's Name: Pimentel Robert J.  
(Last) (First) (Middle)

The following information is a summary of information provided as part of a 10 page application packet. The entire application is available for your review if you so desire.

### I PERSONAL HISTORY

Address: 165 Warren Road  
(Number & Street)  
Townsend MA 01469  
(City/Town) (State) (Zip)

### II EDUCATION

	School Name, Address and Phone Number	Graduated Yes/No	Number of Years Attended	Degree	Major
High School	North Middlesex Regional High School 19 Main Street, Townsend, MA (978) 597-8713	Yes	4	Diploma	
Undergraduate	Westfield State University 577 Western Ave., Westfield, MA (413) 572-5300	Yes	4	BS	Major: Psychology Minor: Criminal Justice
Graduate					
Other					

- b. Have you attended or are attending a Reserve Police Academy? Yes [ XX ] No [ ] If yes, give details to include completion date: 5/26/2018
- c. Have you attended or are attending a Full Time Police Academy? Yes [ ] No [ XX ] If yes, give details to include completion date: \_\_\_\_\_
- d. Do you have a First Responder certificate? Yes [ XX ] No [ ] Exp. Date: 1/2020
- e. Do you have a CPR certificate? Yes [ XX ] No [ ] Exp. Date: 1/2019

- f. List any special abilities, interests, sports or hobbies along with degrees of proficiency:  
Team sports throughout my life such as football and rugby. I live an active life style where I hike, fish or workout whenever I am able to.
- g. List any special equipment or computer systems with which you have experience.  
Microsoft programs such as Word, Power Point, and Excel, along with moderate experience with CJIS.

### III EMPLOYMENT HISTORY

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
05/2018	N/A	Wellfleet Police Department 36 Gross Hill Road Wellfleet, MA 02667 (508) 349-3702 Special Police Officer			Ron Fisetle, Chief of Police
Reason for Leaving: N/A					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
09/2015	04/2018	Gateway Regional High School 12 Littleville Road Huntington, MA 02021 Security Monitor			Stephanie Fisk, Business Manager
Reason for Leaving: Graduated from College					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
05/2017	09/2017	Wellfleet Police Department 36 Gross Hill Road Wellfleet, MA 02667 (508) 349-3702 Special Police Officer			Ron Fisetle, Chief of Police
Reason for Leaving: Returning to College					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
05/2014	8/2016	Pearl Restaurant and Bar 250 Commercial Street Wellfleet, MA 02667 Bar back / Bartender			Kristi Wage, Floor Manager
Reason for Leaving: N/A					

- b. Have you ever been disciplined or forced to resign because of misconduct or unsatisfactory employment? Yes [ ] No [ XX ] If yes, give details: \_\_\_\_\_
- c. Are you eligible for rehire with each of your former employers? Yes [ XX ] No [ ] If no, please explain: \_\_\_\_\_



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# II

### **APPOINTMENTS – D. Local Housing Partnership**

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Appointment of Autumn H. Edwards to Local Housing Partnership</b>
<b>PROPOSED MOTION:</b>	<b>I move to appoint Autumn H. Edwards to the Local Housing Partnership for a three-year term ending June 30, 2021.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):  
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## BOARD OF SELECTMEN

### AGENDA ACTION REQUEST

November 13, 2018

## APPOINTMENTS – E. Recreation Committee

<b>REQUESTED BY:</b>	<b>Principal Clerk</b>
<b>DESIRED ACTION:</b>	<b>Appointment of Autumn H. Edwards to Recreation Committee</b>
<b>PROPOSED MOTION:</b>	<b>I move to appoint Autumn H. Edwards to the Recreation Committee for a three-year term ending June 30, 2021.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# III

### **BUSINESS – A.** **Discussion of Placement of Town Hall Benches**

<b>REQUESTED BY:</b>	<b>Ginny Parker</b>
<b>DESIRED ACTION:</b>	<b>Discussion of benches in front of Town Hall.</b>
<b>PROPOSED MOTION:</b>	<b>T B D</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

III

### BUSINESS – B.

#### Approval of signatures on landfill lease and power purchase agreement

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Approval of signatures on landfill lease and power purchase agreement.</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve and sign the landfill lease and power purchase agreement with AMERESCO, Inc as attached.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):  
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# III

### BUSINESS – C.

#### Discussion of 3 Kendrick Avenue property

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>A discussion of the property at 3 Kendrick Avenue and the Town's position on that property.</b>
<b>PROPOSED MOTION:</b>	<b>TBD</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# III

### **BUSINESS – D.**

#### **HRRP counsel agreement and update**

<b>REQUESTED BY:</b>	HMW
<b>DESIRED ACTION:</b>	A discussion of the Herring River Restoration Project counsel agreement and update.
<b>PROPOSED MOTION:</b>	TBD
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# III

### **BUSINESS – E.**

### **Call for Town Special Election**

<b>REQUESTED BY:</b>	<b>Town Administrator</b>
<b>DESIRED ACTION:</b>	<b>Call for a Special Town Election on December 18, 2018</b>
<b>PROPOSED MOTION:</b>	<b>I move to call for a Special Town Election on December 18, 2018.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# III

### **BUSINESS – F.** **Town Administrator Review**

<b>REQUESTED BY:</b>	<b>Selectboard Chair Reinhart</b>
<b>DESIRED ACTION:</b>	<b>Discussion of results of Town Administrator's Review</b>
<b>PROPOSED MOTION:</b>	<b>I move to accept the results of the Town Administrator's review as presented by Selectboard Chair Reinhart.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):  
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# III

### **BUSINESS – G.** **Approval of 2019 Meeting Calendar**

<b>REQUESTED BY:</b>	TA
<b>DESIRED ACTION:</b>	Set schedule for Selectboard meetings in 2019
<b>PROPOSED MOTION:</b>	T B D
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

# TOWN OF WELLFLEET

## 2019 SELECTBOARD MEETING SCHEDULE

(APPROVED NOVEMBER 17<sup>TH</sup>, 2018)

REGULARLY SCHEDULED AT 7:00 P.M. ON THE SECOND AND FOURTH TUESDAY OF THE MONTH  
AT THE COUNCIL ON AGING (715 OLD KING'S HIGHWAY) UNLESS OTHERWISE NOTED.

2019 Board of Selectmen Meeting Dates	Location of Meeting	Filing Deadline for Board Agenda Items
January 8	COA	January 4
January 22	COA	January 17
February 12	COA	February 7
February 26	COA	February 21
March 12	COA	March 7
March 26	COA	March 21
April 9	COA	April 4
April 22 (ATM, 6 p.m.)	School	April 18
May 14	COA	May 9
May 28	COA	May 23
June 11	COA	June 6
June 25	COA	June 20
July 9	COA	July 4
July 23	COA	July 18
August 13	COA	August 8
August 27	COA	August 22
September 10	COA	September 5
September 24	COA	September 19
October 8	COA	October 3
October 22	COA	October 17
November 12	COA	November 7
November 26	COA	November 21
December 10	COA	December 5
December 17 (with FinCom)	COA	December 12

*ADDITIONAL MEETINGS MAY BE SCHEDULED AS NEEDED.*

### LEGAL HOLIDAYS TOWN HALL WILL BE CLOSED

January 1, 2019 New Year's Day	Jan 21, 2019 Martin Luther King Day	Feb 18, 2019 Presidents' Day
April 15, 2019 Patriots' Day	May 27, 2019 Memorial Day	July 4, 2019 Independence Day
September 2, 2019 Labor Day	October 14, 2019 Columbus Day	November 11, 2019 Veterans Day
Nov 28, 2019 Thanksgiving Day	Nov 29, 2019 Friday after Thanksgiving Day	December 25, 2019 Christmas Day

# TOWN OF WELLFLEET

## 2019 SELECTBOARD MEETING SCHEDULE

(APPROVED NOVEMBER 17<sup>TH</sup>, 2018)

REGULARLY SCHEDULED AT 7:00 P.M. ON THE **FIRST** AND **THIRD** TUESDAY OF THE MONTH  
AT THE COUNCIL ON AGING (715 OLD KING'S HIGHWAY) UNLESS OTHERWISE NOTED.

2019 Board of Selectmen Meeting Dates	Location of Meeting	Filing Deadline for Board Agenda Items
January 8	COA	January 4
January 22	COA	January 17
February 5	COA	January 31
February 19	COA	February 14
March 5	COA	February 28
March 19	COA	March 14
April 2	COA	March 28
April 16	COA	April 11
April 22 (ATM, 6 p.m.)	School	April 18
May 7	COA	May 2
May 21	COA	May 16
June 4	COA	May 31
June 18	COA	June 13
July 2	COA	June 27
July 16	COA	July 11
August 6	COA	August 1
August 20	COA	August 15
September 3	COA	August 29
September 17	COA	September 12
October 1	COA	September 26
October 15	COA	October 10
November 5	COA	October 31
November 19	COA	November 14
December 3	COA	November 28
December 17 (with FinCom)	COA	December 12

*ADDITIONAL MEETINGS MAY BE SCHEDULED AS NEEDED.*

### LEGAL HOLIDAYS TOWN HALL WILL BE CLOSED

January 1, 2019 New Year's Day	Jan 21, 2019 Martin Luther King Day	Feb 18, 2019 Presidents' Day
April 15, 2019 Patriots' Day	May 27, 2019 Memorial Day	July 4, 2019 Independence Day
September 2, 2019 Labor Day	October 14, 2019 Columbus Day	November 11, 2019 Veterans Day
Nov 28, 2019 Thanksgiving Day	Nov 29, 2019 Friday after Thanksgiving Day	December 25, 2019 Christmas Day

## Jewish Holidays List of Dates

### Yom Kippur begins on:

- Tue, 11 October 2016 at sundown (10th of Tishrei, 5777)
- Fri, 29 September 2017 at sundown (10th of Tishrei, 5778)
- Tue, 18 September 2018 at sundown (10th of Tishrei, 5779)
- Tue, 08 October 2019 at sundown (10th of Tishrei, 5780)
- Sun, 27 September 2020 at sundown (10th of Tishrei, 5781)
- Wed, 15 September 2021 at sundown (10th of Tishrei, 5782)
- Tue, 04 October 2022 at sundown (10th of Tishrei, 5783)
- Sun, 24 September 2023 at sundown (10th of Tishrei, 5784)

### Rosh Hashana begins on:

- Sun, 02 October 2016 at sundown (1st of Tishrei, 5777)
- Wed, 20 September 2017 at sundown (1st of Tishrei, 5778)
- Sun, 09 September 2018 at sundown (1st of Tishrei, 5779)
- Sun, 29 September 2019 at sundown (1st of Tishrei, 5780)
- Fri, 18 September 2020 at sundown (1st of Tishrei, 5781)
- Mon, 06 September 2021 at sundown (1st of Tishrei, 5782)
- Sun, 25 September 2022 at sundown (1st of Tishrei, 5783)
- Fri, 15 September 2023 at sundown (1st of Tishrei, 5784)





## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# III

### **BUSINESS – H.** **Authorization to close Town Offices**

<b>REQUESTED BY:</b>	TA
<b>DESIRED ACTION:</b>	Authorization to close Town Offices from 3-5 pm on Dec 13 <sup>th</sup>
<b>PROPOSED MOTION:</b>	I move to authorize the closing of Town Offices from 3-5 pm on Thursday, December 13 <sup>th</sup> , 2018 for the Holiday Party.
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____

## Radu Luca

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**From:** Dan Hoort  
**Sent:** Wednesday, November 7, 2018 1:01 PM  
**To:** Radu Luca  
**Cc:** Janet Reinhart; Suzanne Thomas  
**Subject:** Re: Agenda item

Radu,  
Please add the following to the 11/13 BOS agenda

Authorization to close Town offices on

## December 13<sup>th</sup> from 3pm to 5pm for the holiday Party

Sent from my iPhone

On Nov 7, 2018, at 11:38 AM, Suzanne Thomas <[Suzanne.Thomas@wellfleet-ma.gov](mailto:Suzanne.Thomas@wellfleet-ma.gov)> wrote:

Dan,  
Last Christmas, Dari Davis, who had organized the Holiday party for staff for many years as a potluck at the Senior Center, retired from that obligation. Janet and I volunteered to organize this year's party at a local restaurant as a change up. We decided on The Well and Kathleen is working with them on pricing etc. However, the date is December 13<sup>th</sup> from 3pm to 5pm. Can this please go on the BOS agenda for 11/13 for approval for Town offices to close that day for the party at 2:45? We will know details by then so the Selectpeople will have time to plan to join us.

Thanks, Suzanne

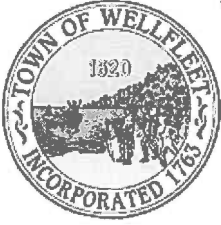
Suzanne Grout Thomas  
Director of Community Services  
Town of Wellfleet  
715 Old Kings Highway  
Wellfleet, MA 02667  
508-349-0324



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

IV



## TOWN ADMINISTRATOR'S REPORT

To: Board of Selectmen  
From: Dan Hoort, Town Administrator  
Subject: Town Administrator's Report  
Date: November 9, 2018

This report is for the period October 21, 2018 through November 9, 2018.

1. General

- Charging stations have been installed, next step is for Eversource to install the Transformers.

2. Fiscal Matters

- Work on FY 2020 budget has begun

3. Meetings

- October 22 – WES Community Education Program
- October 22 – Cultural District organization meeting
- October 22 – Dredging Task Force
- October 22 – Cape Cod Rail Trail extension public meeting
- October 23 – WES Community Education Program
- October 23 – Selectboard meeting
- October 24 – WEA negotiations
- October 24 – Finance Committee meeting
- October 25 – Outer Cape TA/TM Shark Response meeting
- October 30 – WEA negotiations
- November 1 – Cable Advisory Committee meeting
- November 6 – 9 Out of Office

4. Complaints.

- none.

5. Miscellaneous.

- Open Meeting Law training being planned for November after election

6. Personnel Matters:

- Open Position: DPW Assistant Director
- Open Position: Executive Assistant to Town Administrator

[illegible]



## BOARD OF SELECTMEN

### AGENDA ACTION REQUEST

November 13, 2018

VI

## CORRESPONDENCE AND VACANCY REPORT

Date: November 8, 2018  
To: Board of Selectmen  
From: Jeanne Maclauchlan  
Re: Vacancies on Town Boards

### **Building and Needs Assessment Committee (5 Members)**

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

### **Commission on Disabilities (up to 7 Members)**

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

### **Comprehensive Wastewater Management Planning Committee (7 Members)**

Vacant Position	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

### **Conservation Commission (7 Members)**

Vacant Positions	Appointing Authority	Length of Term
1 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

### **Council on Aging Committee (At least 11 Members)**

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

### **Cultural Council (no more than 15 members)**

Vacant Positions	Appointing Authority	Length of Term
2 positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

### **Energy Committee (11 members total)**

Vacant Positions	Appointing Authority	Length of Term
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## BOARD OF SELECTMEN

### AGENDA ACTION REQUEST

November 13, 2018

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1 position	Board of Selectmen	1 year to complete term
<b>1 BOS Rep</b>	Board of Selectmen	BOS Term
Requesting Appointment: No applications on file		

#### **Finance Committee** (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Town Moderator	3 years
2 Alternate Positions		3 years

Requesting Appointment: No applications on file

#### **Herring Warden** (1 Warden, 1 Assistant Warden)

Vacant Positions	Appointing Authority	Length of Term
1 Assistant Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

#### **Historical Commission** (7 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year to complete term

Requesting Appointment: No applications on file

#### **Human Rights Commission** (1 Representative)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

#### **Local Housing Partnership** (7 Members 2 Alternates)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	

Requesting Appointment: No applications on file

#### **Marina Advisory Committee** (5 Community Members)

Vacant Positions	Appointing Authority	Length of Term
2 Community Position	Board of Selectmen	2 years

Requesting Appointment: No applications on file

#### **Personnel Board** (4 members + TA + FinCom Rep)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

#### **Planning Board** (7 members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	5 years

Requesting Appointment: No applications on file

# CORRESPONDENCE TO THE SELECTBOARD

October 23, 20188 – November 13, 2018

## Letters/Emails:

10/23/18	Carol Magher	Defamatory Comments at CCRT Meeting
10/24/18	Ron Fisette	WPD Quarterly Report
10/24/18	Dan Hoort	Route 6 & Main Str – SB Lane Drop Analysis
10/24/18	Alisa Galazzi	Housing Assistance Corporation: The High Cost of Doing Nothing
10/24/18	Tatsiana Nickinello	CVEC Annual Report
10/25/18	Nancy Civetta	Shellfish Town Crier: Dredging Support Needed, vibrio update, Chipman's opening
10/26/18	Dan Hoort	3 Kendrick Ave
10/26/18	Jude Ahern	Banner article
10/30/18	Terri Frazier	COA November Newsletter
10/31/18	Jude Ahern	Planning Board Minutes about Parking
10/31/18	Dan Hoort	Town of Wellfleet News – Dredging
10/31/18	Dan Hoort	Wellfleet Representation to the Herring River Restoration Committee – Gary Joseph
10/31/18	Wellfleet Conservation Trust	Fall 2018 Newsletter
10/31/18	Christin Marshall	EforAll Cape Cod event announcement
11/1/18	Willem Post	Replacing Gasoline and Diesel Fuel with Biofuels
11/1/18	Dan Hoort	Wellfleet Dredging Letters
11/1/18	Marusya Chavchavadze, Dan Hoort	Assessor's Office Property Tax
11/1/18	Jude Ahern, Janet Reinhart	3 Kendrick Ave
11/2/18	Nancy Civetta	Re: Shellfish Area Seasonal Opening Notice
11/2/18	Dan Hoort	Wellfleet Dredging Support Letters Update
11/2/18	Stephen Cooney	Resignation Letter from Marina Advisory Committee
11/2/18	Falmouth Selectboard	Re: Northeast Fisheries Science Center – Woods Hole
11/6/18	Dan Hoort, Glenn G, Roberta Buckmiller, Robert Taylor	Re: CCRT Bike Rail Extension
11/6/18	Jude Ahern	Re: 3 Kendrick Ave: CCT article; public access to beach
11/6/18	Dan Hoort	Re: Assessor's Office Property Tax (continued)

## Internal Memos:

### Minutes:

11/8/16 Wellfleet Housing Authority

Meeting minutes of September 13, 2018

### Fed/State/Local:

11/2/18 David E. Pierce, Ph.D. (DMF)

Shellfish Area Seasonal Opening Notice

### Notices:

11/8/18 Department of Public Utilities

Notice of Filing and Public Hearing

### Applications:

11/5/18 Autumn H. Edwards

Cultural Council, Local Housing Partnership, Recreation Committee



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# VII

### MINUTES

<b>REQUESTED BY:</b>	<b>Executive Assistant</b>
<b>DESIRED ACTION:</b>	<b>Approval of meeting minutes of 10.23.2018</b>
<b>PROPOSED MOTION:</b>	<b>I move to approve the minutes of October 23, 2018 as amended.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s):  
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____



# DRAFT

## **Wellfleet Select Board Meeting Tuesday, October 23<sup>rd</sup>, 2018, at 7 p.m. Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet MA 02667**

**Select Board Members Present:** Janet Reinhart – Chair, Helen Miranda Wilson – Vice Chair, Justina Carlson – Clerk, Kathleen Bacon.

Regrets: Jerry Houk.

**Also Present:** Dan Hoort - Town Administrator, Radu Luca – Executive Assistant to the Town Administrator.

### **I. Announcements, Open Session and Public Comment**

**Note:** Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.

Bacon said that the Preservation Hall had commenced their renovation to the building and they hope to have the project completed by April 2019.

Reinhart said that Radu Luca would be changing positions and would be the Executive Director of the Provincetown Chamber of Commerce. Wilson said that we're looking for applicants to fill that position.

Chief Fisette asked whether the Selectboard would be interested in holding a public hearing to address the intersection on the corners of Bank and Commercial Streets. Bacon agrees with Fisette, and she would like to bring it up in future concerns. Fisette also said that OysterFest was a successful weekend and he wanted to commend all Town departments involved during the weekend. Lt. Hurley had provided the Selectboard with an update and recap of the event in the form of a memo prior to the meeting.

### **II. Use of Town Property**

#### **A. Mayo Beach – Della Spring (Tuesdays and Thursdays, 8:30 – 9:45 am, June 25 – Sep 5, 2019)**

Della Spring was present to speak on her request for the use of town property. Wilson asked what the fee for last year's use of town property was in this instance. Spring responded and said that last year she paid \$200. The board agreed that for ongoing events the fee would be \$100 per month.

# DRAFT

**I move to approve the use of town property by Della Spring at Mayo Beach on Tuesdays and Thursdays, from 8:30 am to 9:45 am, from June 25<sup>th</sup> through September 5<sup>th</sup>, subject to the conditions, if any, as listed on the Application, for a fee of \$100/month for a total of \$200.**

**Motion: Bacon**

**Second: Wilson**

**4-0-0. Motion carries.**

- B. Driveway on East Side of Town Hall** – Friends of the Wellfleet Libraries, Inc. (Susan Bruce) ((July 7 (rain date July 14) and August 4 (rain date August 11), 2019 from 7 am – 2:30 pm)

Wilson said that we usually wave the rental fees for applications from non-profit organizations.

**I move to approve the use of town property by the Friends of the Wellfleet Libraries, Inc., on the Town Hall lawn and in the driveway on the East side of Town Hall, on all Sundays on July 7<sup>th</sup> (with a rain date of July 14<sup>th</sup>) and August 4<sup>th</sup> (with a rain date of August 11<sup>th</sup>), 2019 from 7 am to 2:30 pm, subject to the conditions, if any, as listed on the Application.**

**Motion: Wilson**

**Second: Bacon**

**4-0-0. Motion carries.**

### **III. Business**

#### **A. Discussion of Water, Wastewater, WMA and 208 Plan [Carlson]**

Curt Felix and Alex Hay presented an update on this agenda item, which was included in the Selectboard's packet for the meeting.

Bacon asked if the CWMC was planning on coming back before the Selectboard with an update in the Spring of 2019. Alex Hay said yes, and in addition he said that the CWMC would have to schedule at least three public hearings to have input on this matter.

Carlson said that it's her understanding that Brian Dudley at the State was not in favor of alternative technologies. She also said that we all need to be on the same team and hire a professional person to manage this project.

Wilson asked how much had been spent, from what it had been authorized, on this project so far. Hay responded and said that approximately 85% of the budget had been spent.

Tom Flynn, from the audience, asked what the goal for the 208 Plan was. Felix said that the goal was the 10,000 Kg / year of Nitrogen removal. Wilson said the 208 Plan was about Wellfleet having a structure for addressing pollution and having a plan for monitoring it. Wilson also said that we should leave the charge of the WMA as is for right now and wait for

# DRAFT

direct feedback from Horsley Witten on the current or a future language for the WMA charge. Hay said that the motion creating the charge for the WMA should be rescinded for now because the CWMC had not been asked for their input in the matter at the time of its creation and that it part of the problem.

**I move to rescind the charge for the Wastewater Management Authority (sic) as voted on July 24, 2018**

**Motion: Wilson**

**Second: Carlson**

**4-0-0. Motion carries.**

## B. Dredging update to Selectboard [Harbormaster, TA]

Hoort said that we're looking at gathering letters of support to ask for congressional support in Washington, DC, the Army Corps of Engineers, and the Office of Management and Budget to consider allocating funds towards our harbor dredging project in their FY2019 funding plan and he said that he had received an update from our lobbyist in Washington DC and who drafted a letter of support to be signed by Congressman Keating and Senator Warren. Hoort also said that the Army Corps of Engineers in the MA office had applied for a water quality certificate to comply with Mass DEP regulations, but there seems to be a delay due to an issue brought up before the National Heritage and Endangered Species Program.

Bacon said that might still be funds available from the State for the dredging. The issue now is whether there are turtles (terrapins) in the federal channel. Bacon also said that the harbor is in dire need of dredging and that we have very little time to get this project moving forward. She continued and said that the Selectboard is responsible for doing everything possible to get this done and that we need to put pressure on our elected officials to get this project done. Flynn and Hoort agreed with Bacon.

Wilson said that Sen. Cyr and Sen. Tarr should be copied as well on the letter to Congressman Keating, Senator Warren and Senator Markey in support of the harbor dredging project.

Flynn said that a separate, private group in town offered to purchase a dredge, which would be available to the Town to use as it wishes. He would like to do a presentation to the Selectboard on this matter.

## C. Update on improvement of beach communications [Chief Pauley]

Chief Pauley presented the Selectboard with an initial update on this agenda item, which was included in the board's packet for the meeting. The improved radio communications include: telephone boxes, cellular phone coverage and improved radio communications. Chief Pauley said this is a regional issue and it will take a regional solution.

# DRAFT

Bacon asked how soon we could get the call boxes installed. Chief Pauley said he's hoping to have the call boxes installed by the beginning of next season. Pauley also said we should work together with the National Seashore on this matter. Bacon also asked whether we could have access to today's state of the art technology. Pauley responded and said yes, the technology is available to us, but the issue is coverage, we might not get coverage behind the sand dunes. Wilson asked whether we're only talking about the four beaches on the ocean side, and not our harbor beaches. Chief Pauley responded and said that is correct. Wilson said she's in favor of the call boxes. Pauley said that in discussion with the Beach Administrator and Town Administrator that we need quick access to the beach carrying heavy live-saving equipment and he advocated for having a four-wheel drive vehicle or an ATV have full access on to the beach. The Fire department currently has an ATV that used to belong to the Beach Department, which is a one-person vehicle (approximately 4 ft wide). Pauley thinks it is critical that we have access to the beach with a four-wheel drive.

## D. Shellfish Shack Update [TA]

Justin Post, the Building Inspector, presented the Selectboard with an update in the form of a memo, which was included in the packet for the meeting.

Hoort said that we have boarded up the shack to prevent vandalism, etc. and that, in talking with the Shellfish Constable, we discussed the idea of having an upweller installed, but a feasibility study would need to be done first. Bacon asked whether the hole in the roof had been fixed. Hoort said he believes so, but he'd have to double-check. Bacon asked whether we could make this building usable for the Shellfish Department. Hoort said that we would investigate that possibility. Also, one of his short-term goals is to have the Shellfish Department have access to the full building at the beach sticker office. Bacon said that it's always been a tradition for Wellfleet families to queue up at the Beach Sticker Office in the summer and purchase their stickers.

Wilson said that the results of the feasibility study should be passed along to the proper contacts. Wilson also asked how much a feasibility study would cost to have an upweller installed. Civetta said that she's in the process of gathering three quotes and moving forward from there. Bacon said that we used to have an upweller in the past, going back 25 years, and that an upweller didn't get used 365 days/year. Civetta responded and said yes, that is a floating upweller (flupsy) that gets stored away, but we're looking at a different kind of upweller now. Bacon said that if 35 Kendrick Ave can be restored and turned into a usable building for the Shellfish Department to use then she's all for it. Wilson said that the building should only be used for recreation purposes. Wilson also said that the Selectboard had voted unanimously to have the building demolished, but it was brought back before the board. Jude Ahern said that the building needs a new appraisal.

## D. Initial Review of Town Fees [TA]



# DRAFT

Civetta was present to speak on the memo she had had included in the packet for the meeting. Bacon said that she would be in favor of anything that supports our shellfishermen and the shellfishing industry. There was also discussion of what constitutes a resident here in town and who qualifies for a beach sticker.

## E. Discussion of an Economic Vitality and Tourism Fund [TA]

Hoort spoke on the memo he included in the packet for the meeting. The initial action would be to transfer the funds from the Blossoms Fest Fund and the Harbor Fest Fund into an Economic Vitality and Tourism Fund. Reinhart thinks that the Town should support economic vitality and that the Chamber of Commerce should be included as well. Carlson said that she would support such an article to go before Town Meeting, but she would like more information on it. Bacon thinks this could be a great partnership with the Chamber of Commerce, but she also asked whether we could do the same with regard with the harbor dredging project. Wilson thinks that at this point everything should be going into dredging. Hoort said that, as a business owner, he'd be disappointed if the Town didn't put any funds aside for economic vitality purposes.

## G. Dates of Selectboard meetings for 2019 [TA]

Reinhart said that the dates presented in the packet looked fine, but she also said that Wilson had mentioned possibly changing our meeting dates (to the first and third Wednesday of the month) to be able to attend the Truro Selectboard meetings and vice versa. Carlson said that we should wait and have Jerry Houk present in the room. Wilson suggested we should try and avoid having any meetings on Jewish holidays. Reinhart asked the board what they thought about meeting at 6 pm instead of 7 pm. Wilson said that in the future we should tailor our executive sessions to our needs and allow as much time as needed for discussion.

## IV. Town Administrator's Report

Hoort said he was disappointed he couldn't make the celebration of life for Arthur Medici at Newcomb Hollow Beach on Oct 20. Hoort also said he met with the Chair of the Lower Cape Access Television and discussed the possibility of enticing as many boards and committees as possible to have their meetings taped.

Bacon asked when the EV charging stations would be installed. Hoort said that Eversource would need to install their new transformers first and that he hopes we would have the EV charging stations installed in December of January. Bacon asked Hoort what he thought of the CCRT extension meeting. Hoort said that the turnout was great, this community is really involved, and that the ideas presented were very good. Bacon also asked whether we could promote from within for the Assistant DPW position and for the Executive Assistant to the

# DRAFT

Town Administration position. Hoort said he always takes into consideration promoting from within when it is appropriate.

## V. Topics for Future Discussion

Wilson said that we need to address the mob holiday situation as the beaches and she would like to have the kind of information Nantucket did in their decision-making process, especially when it comes to the activity happening on social media. Bacon said that she'd would like to hold off on that because we've just experienced the biggest tragedy imaginable this summer and we might not have the same crowds again next summer. Hoort will follow up with public safety officials and the Beach Administrator.

## VI. Correspondence and Vacancy Report

Carlson said that the TA is handing the correspondence from the Bookstore & Restaurant very well.

## VII. Minutes

**I move to approve the minutes of October 9<sup>th</sup>, 2018 as amended.**

**Motion: Wilson**

**Second: Bacon**

**4-0-0. Motion carries.**

## VIII. Adjournment

**I move to adjourn.**

**Motion: Bacon**

**Second: Carlson**

**4-0-0. Motion carries.**

The meeting was adjourned at 10:00 pm.

Respectfully submitted,

Radu D. Luca,  
Executive Assistant to the Town Administrator

**Link to video here:** TBD

## Public Records Materials of 10/23/18

1. Use of Town Property – Della Spring at Mayo Beach (Sep 5)
2. Use of Town Property – Friends of Wellfleet Library at Town Hall (Sep 17)
3. Memo – Comprehensive Wastewater Meeting to Develop a Consensus Road Map (Oct 18)

# DRAFT

4. Memo – Dredging Update to Selectboard (Oct 16)
5. Memo – Fire Chief to Selectboard re: Beach Emergency Communications (Oct 19)
6. Memo – Building Inspector to Selectboard re: Shellfish Shack (35 Kendrick Ave) Update (Oct 17)
7. Memo – TA to Selectboard re: Town Fees (Apr 6)
8. Memo – Shellfish Constable to Selectboard re: SAB change in Policy and Regulations Sec. 6.1.3. Commercial Permit Fee Schedule (Oct 19)
9. Memo – TA to Selectboard re: Economic Vitality and Tourism Fund (Oct 18)
10. Memo – TA to Selectboard re: Draft 2019 Selectboard meeting schedule
11. Memo – TA to Selectboard re: TA Report (Oct 19)
12. Memo – Principal Clerk to Selectboard re: vacancy report (Oct 18)
13. Minutes – Executive Assistant to Selectboard re: draft minutes Oct 9<sup>th</sup>, 2018



## BOARD OF SELECTMEN

AGENDA ACTION REQUEST  
November 13, 2018

# VIII

### ADJOURNMENT

<b>REQUESTED BY:</b>	<b>BOS</b>
<b>DESIRED ACTION:</b>	<b>Adjournment</b>
<b>PROPOSED MOTION:</b>	<b>I move to adjourn.</b>
<b>ACTION TAKEN:</b>	Moved By: _____ Seconded By: _____ Condition(s): _____
<b>VOTED:</b>	Yea _____ Nay _____ Abstain _____