



Wellfleet Selectboard

The Wellfleet Selectboard will hold a public meeting on **Tuesday, October 23, 2018, at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.**

It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

I. Announcements, Open Session and Public Comment

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.

II. Use of Town Property

A. Mayo Beach – Della Spring (Tuesdays and Thursdays, 8:30 – 9:45 am, June 25 – Sep 5, 2019)

B. Driveway on East Side of Town Hall – Friends of the Wellfleet Libraries, Inc. (Susan Bruce) ((all Sundays, July 7 (rain date July 14) through August 4 (rain date August 11), 2019 from 7 am – 2:30 pm)

III. Business

A. Discussion of Water, Wastewater, WMA and 208 Plan [Carlson]

B. Dredging update to Selectboard [Harbormaster, TA]

C. Update on improvement of beach communications [Chief Pauley]

D. Shellfish Shack Update [TA]

E. Initial Review of Town Fees [TA]

F. Discussion of an Economic Vitality and Tourism Fund [TA]

G. Dates of Selectboard meetings for 2019 [TA]

IV. Town Administrator's Report

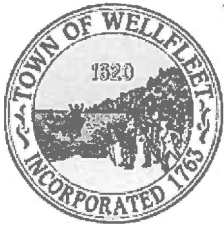
V. Topics for Future Discussion

VI. Correspondence and Vacancy Report

VII. Minutes

VIII. Adjournment

RECEIVED
2018 OCT 18 P 3:40
TOWN CLERK
TOWN OF WELFLEET



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

II

USE OF TOWN PROPERTY – A. Mayo Beach

REQUESTED BY:	Della Spring
DESIRED ACTION:	Approve use of Town property at Mayo Beach
PROPOSED MOTION:	I move to approve the use of town property by Della Spring at Mayo Beach on Tuesdays and Thursdays, from 8:30 am to 9:45 am, from June 25 th through September 5 th , subject to the conditions, if any, as listed on the Application for a fee of \$XXX.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

TOWN OF WELFLEET
300 MAIN STREET
WELFLEET, MA 02667

October 9th

Applicant Della Spring Affiliation or Group _____
Telephone Number 781-789-8725 Mailing Address 292 Newbury Street
Email address dellaspring28@gmail.com Boston, MA 02115 Unit 233
Town Property to be used (include specific area) Mayo Beach

Date(s) and hours of use: Tuesday + Thursday 8³⁰-9⁴⁵ am June 25 - Sept 5
2019

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also, please indicate if fees will be charged by applicant.

Yoga on the beach. Typically, classes are between 10-30 people. People bring their own towels, sunscreen, and water. 2018 was my fourth summer teaching here and its quite popular!

Describe any Town services requested (police details, DPW assistance, etc.)

No town services needed.

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$50.00 processing fee. Applications must be received at least 30 days prior to the first event date to ensure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: SEP - 5 2018

Processing Fee: \$50.00 paid

Fee: \$110.00

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Conservation Agent:

Comments/Conditions:

Permits/Inspections needed:

X

Inspector of Buildings:

Comments/Conditions:

Permits/Inspections needed:

X

Police Department:

Comments/Conditions:

9/12/18

OK

Fire Department:

Comments/Conditions:

Richard J. Pauley, Jr. (#)

OK

DPW:

Comments/Conditions

Paul R. Kelly
10/15/18 OK

Community Services Director:

Comments/Conditions:

EG Thomas

OK

Harbormaster:

Comments/Conditions

X

Shellfish:

Comments/Conditions

X

Recreation:

Comments/Conditions

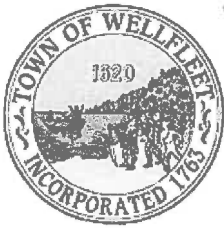
OK 10/15/18

Town Administrator:

Comments/Conditions

Daniel R. Hoort

81



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

II

USE OF TOWN PROPERTY – B. Driveway on East Side of Town Hall

REQUESTED BY:	Friends of the Wellfleet Libraries, Inc.
DESIRED ACTION:	Approve use of Town property at Town Hall driveway
PROPOSED MOTION:	I move to approve the use of town property by the Friends of the Wellfleet Libraries, Inc., in the driveway on East side of Town Hall, on all Sundays from July 7 th (with a rain date of July 14 th) through August 4 th (with a rain date of August 11 th), 2019 from 7 am to 2:30 pm, subject to the conditions, if any, as listed on the Application for a fee of \$XXX.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

TOWN OF WELLFLEET
300 MAIN STREET
WELLFLEET, MA 02667

Applicant Susan Bruce, President Affiliation or Group Friends of the Wellfleet Libraries, Inc

Telephone Number 508-214-0250

Mailing Address PO Box 857, Wellfleet, MA 02667

Email address susanpbuce@mac.com

Town Property to be used (include specific area) Driveway on East side of Town hall from Main Street to parking area and the East half of the front lawn.

Date(s) and hours of use (2019 - all SUNDAYS- July 7 (with a rain date of July 14) and August 4 (with a rain date of August 11) - For all dates, the open-to-the public "Sale" will run from 9 AM to 1 PM. Set up will start at approximately 7 AM and teardown will last until approximately 2:30 PM

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/ beverage service, etc. Also, please indicate if fees will be charged by applicant.

This request is for the annual Summer Book Sales with all proceeds to benefit the Wellfleet Public Library. This is a traditional Summer event for Wellfleet residents and visitors. Approximately 50 resident volunteers are involved making this event a success.

Since all proceeds are for the benefit of the Library, we request a waiver of the fees.

Describe any Town services requested (police details, DPW assistance, etc.)

There are no special requests for help for town services. We will coordinate with the DPW and the police departments for their awareness.

NOTE TO APPLICANTS: All applications must be accompanied by a non-refundable \$50.00 processing fee. Applications must be received at least 30 days prior to the first event date to ensure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____



Processing Fee: \$50.00 *paid*

Fee: _____

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Conservation Agent:

Comments/Conditions:

Permits/Inspections needed:

X

Inspector of Buildings:

Comments/Conditions:

Permits/Inspections needed:

X

Police Department:

Comments/Conditions:

[Signature]

9/25/18

O.K.

Fire Department:

Comments/Conditions:

OK 10/16/18

DPW:

Comments/Conditions

Paul Binkley
10/15/18 OK

Community Services Director:

Comments/Conditions:

X

Harbormaster:

Comments/Conditions

X

Shellfish:

Comments/Conditions

X

Recreation:

Comments/Conditions

X

Town Administrator:

Comments/Conditions

Daniel R. Hoort



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

III

BUSINESS – A. **Discussion of Water, Wastewater, WMA & 208 Plan**

REQUESTED BY:	Town Administrator
DESIRED ACTION:	Discussion of Water, Wastewater, WMA and 208 Plan
PROPOSED MOTION:	I move to rescind the vote of the Selectboard on July 24, 2018 assigning the charge for the Wastewater Management Authority.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Wellfleet Comprehensive Wastewater Meeting to Develop a Consensus Roadmap
September 25, 2018 10AM

Attendees:

Hillary Lemos – Wellfleet Health Agent
Brian Dudley – MADEP Southeast Region
Emily Bebe – Truro Health Agent
Curt Felix – CCWPC/Wellfleet Wastewater Committee
Alex Hay – Wellfleet Wastewater Committee
Scott Horsley – Wellfleet Wastewater Consultant
Erin Perry – Cape Cod Commission Special Projects “208” Manager
Andrew Gottlieb – Association for Preservation of Cape Cod

Action Items:

1. SH to meet with BD regarding structured alternatives developed to date:
 - a. quality of Central District Sewer System design data as backstop to “alternatives”
 - b. Waterfront sewer alternatives analysis
 - c. Stormwater collection System installed on Commercial Street
2. SH to work with CF AH EP to provide initial MVP analysis of alternatives
3. EP to forward:
 - a. Sandwich Communications and Engagement plan for implementation of their Comprehensive Water Resources Management Plan. Commission staff/Consensus Building Institute template
 - b. Financial Impact Scenario tool:
 - i. Betterments, Tax Rate, Air BNB, SRF and other new finance options
4. Once quality of data and MVP are reviewed by BD, determine next steps:
 - a. Additional engineering cost development for structured solutions, if necessary
 - b. Additional MEP runs, if necessary to confirm results
 - c. Discussion of CWMP status with regards to applying for Watershed Permit
5. Consensus discussion on “WMA” that town is the designated Water Management Agency by Statute and a Town created Water Management Authority could confuse the process and encounter other legal hurdles as an implementation mechanism
6. AG to work with committee on refined scope as necessary to reach a Watershed Permit



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

III

BUSINESS – B. **Dredging Update to Selectboard**

REQUESTED BY:	Town Administrator
DESIRED ACTION:	TBD
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

III

BUSINESS – C.

Update on Improvements to Beach Communications

REQUESTED BY:	Chief Pauley
DESIRED ACTION:	Update to Selectboard on improvements to beach communications.
PROPOSED MOTION:	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



Wellfleet Fire Department



10 Lawrence Road, Wellfleet, MA 02667

Richard J. Pauley, Jr.
Fire Chief

Phone: (508) 349-3754
Fax: (508) 349-0318

TO: Selectboard
FROM: Chief Pauley
RE: *Beach Emergency Communication(s)*
DATE: October 19, 2018

The purpose of this memorandum is to update you on our efforts to improve emergency communications at the Town beaches:

With respect to emergency communications capabilities we are reviewing and researching three (3) different communications capabilities. These three capabilities include a telephone 911 telephone type call box that rings directly to the Barnstable County Sheriff's Office (BCSO) Communications Center (fire department dispatch), improved cellular phone coverage on the actual beaches, and, improved radio communications for first responders (fire, police and lifeguards) on the actual beaches.

911 Telephone Boxes: These 911 telephone boxes (example of which is attached) would be located at all four (4) ocean side beaches, most likely on each bathroom facility. The telephone receiver when picked up would be answered directly by the BCSO dispatch center and its location would be automatically identified as to which beach it serves. These telephone boxes would be connected by a Verizon telephone line. I anticipate receiving more detailed information as to the cost(s) of these telephone boxes, telephone line costs, and, installation/set up costs within the next thirty (30) days.

Cellular phone coverage: Cellular telephone coverage on the actual beaches, at the water level, (below the dunes) is non-existent due to the topography of the area. The sharp cut of the dunes blocks telephone and radio waves/signals. This has been an ongoing problem for many years. The Town has no legal authority to require cellular telephone carriers to install cell towers in this area. However, we will be engaging in conversations with the major cellular telephone carriers to see if it would be advantageous to them to improve cellular phone coverage on the beaches.

Improved radio communications: We are currently reviewing our radio communications issues with our radio vendor, Beltronics, Inc., of Nashua, NH. Beltronics has assigned one of their radio technician specialists to perform a radio coverage analysis of the actual beaches (below the dunes) for all first responders (Fire, Police and Lifeguards). Again, we have very limited to non-existent radio capabilities from the beaches (on the sand at the water level) currently.

TO: Selectboard
RE: *Beach Emergency Communication(s)*

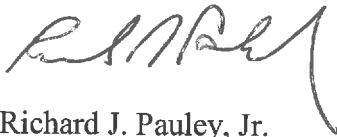
October 19, 2018
Page 2

This radio analysis includes the use of radio repeaters to allow first responders to communicate with their respective dispatch centers by way of portable radios when they are located on the physical beach(s). This is current technology which is in use throughout the country. The installation and location of these repeaters would be most likely on some type of new radio tower(s) at or near the ocean side beaches. Once this radio analysis is complete, it will determine to what level that radio communication can be improved, where the various radio tower(s) need to be installed, the cost of these improvements, and, other related information. I anticipate that this radio analysis will be completed within the next thirty (30) days and we will have cost estimates shortly thereafter. And, it should be noted that the Town will require the approval of the Cape Cod National Seashore with respect to the installation of radio/communication towers.

The issue of improved emergency communications is of great importance to myself, Chief Fisette and Director Thomas. We are working diligently as a team to offer solutions to this problem. The Selectboard and Town Administrator's support of these concerns and efforts is greatly appreciated.

As always, please do not hesitate to contact me with any questions or concerns.

Respectfully submitted,



Richard J. Pauley, Jr.
Fire Chief

pc: Mr. Dan Hoort, Town Administrator
Chief Ron Fisette
Director Suzanne Grout Thomas

Select Language

Powered by Google Translate



800-451-1460

PUBLIC SAFETY & SECURITY

EMERGENCY PHONES, SURVEILLANCE & SECURITY SOLUTIONS



Made in the USA

[Quote Builder](#)[Virtual Catalog](#)[Emergency Phones](#)[Surveillance](#)[Duress/Panic Systems](#)[Access Control](#)[Command Center](#)[Options & Accessories](#)[Mass Notification](#)[RATH® Products](#)[Photo Gallery Installs](#)[Ask the Expert](#)[Videos & Tech Support](#)[About Us](#)[Leadership Team](#)
[Home](#) > [Emergency Phones](#) > [Call Boxes & Specialty Phones](#) > [SafeGuard™ Armor Enclosure](#)

SafeGuard™ Armor Enclosure



The RATH® SafeGuard™ Armor Enclosure Call Box is an excellent fit when you want to provide emergency communications in harsh interior or exterior environments.

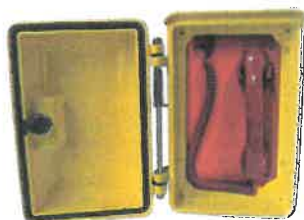
This phone can be programmed to call 911, a Security Guard or any phone number. The location message helps identify the phone almost immediately.

Housing Specifications

- 'EMERGENCY' embossed logo
- Vandal resistant
- NEMA 4 watertight enclosure
- Exterior rated
- Electrostatically deposited enamel finish (yellow)
- Moisture tight gasket
- Wall mount
- Push button latch for open/close
- Dimensions 12-5/8"H x 9-1/4"W x 7"D
- Two year warranty

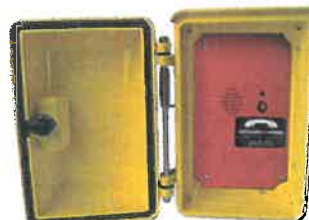
Available Phones

Handset Phone



2300-690SY

Speaker Phone


 2400-990SY (Single Button)
 2400-990SYD (Dual Button)

Phone Operations

- **Handset Phone 2300-690SY**
 - Lift handset to automatically dial pre-programmed number
- **Speaker Phone**
 - Single Button 2400-990SY - Push button to automatically dial pre-programmed number
 - Dual Button 2400-990SYD - Each button can dial its own pre-programmed number automatically with the push of the button (Ex: 'EMERGENCY' Button and 'INFORMATION' Button)



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

III

BUSINESS – D. **Shellfish Shack Update**

REQUESTED BY:	TA
DESIRED ACTION:	Shellfish Shack Update
PROPOSED MOTION:	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



OCT 17 2018

TOWN OF WELLFLEET

Building Department

220 West Main Street
Wellfleet, MA 02667
Phone: 508-349-0309

Justin Post
Inspector of Buildings
Fax: 508-349-0327

October 17, 2018

**** MEMO ****

Subject: 35 Kendrick Avenue, Tax Map 20-9, AKA: "The Old Shellfish Building"

To the Honorable Select Board,

As I was reading through the the BOS meeting minutes, dated October 9, 2018, and specifically in section VII: Topics for future discussion, which stated that a plan was needed from the Building Inspector and the DPW regarding clean up at 35 Kendrick Avenue (The Old Shellfish Building).

The DPW has already cleaned up the site and boarded up the windows, the DPW will also be re-securing the doors to prevent vandalism while the future plan for this building continues to be discussed. Actions taken by the DPW are consistent with the statutes set forth in 780 CMR of the Massachusetts State building code section 116 – Standards for making buildings safe.

This town-owned structure has been secured and made safe for future use which is to be determined. Although these actions will preserve the structure for this winter season any further passage of time by means of indecision will require continued attention to keep this site secure. If you have any questions, please contact this office.

Respectfully Submitted,

**Justin Post
Inspector of Buildings**

Street View



Rear View





BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

III

BUSINESS – E.

Initial Review of Town Fees

REQUESTED BY:	TA
DESIRED ACTION:	Initial Review of Town Fees
PROPOSED MOTION:	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELFLEET

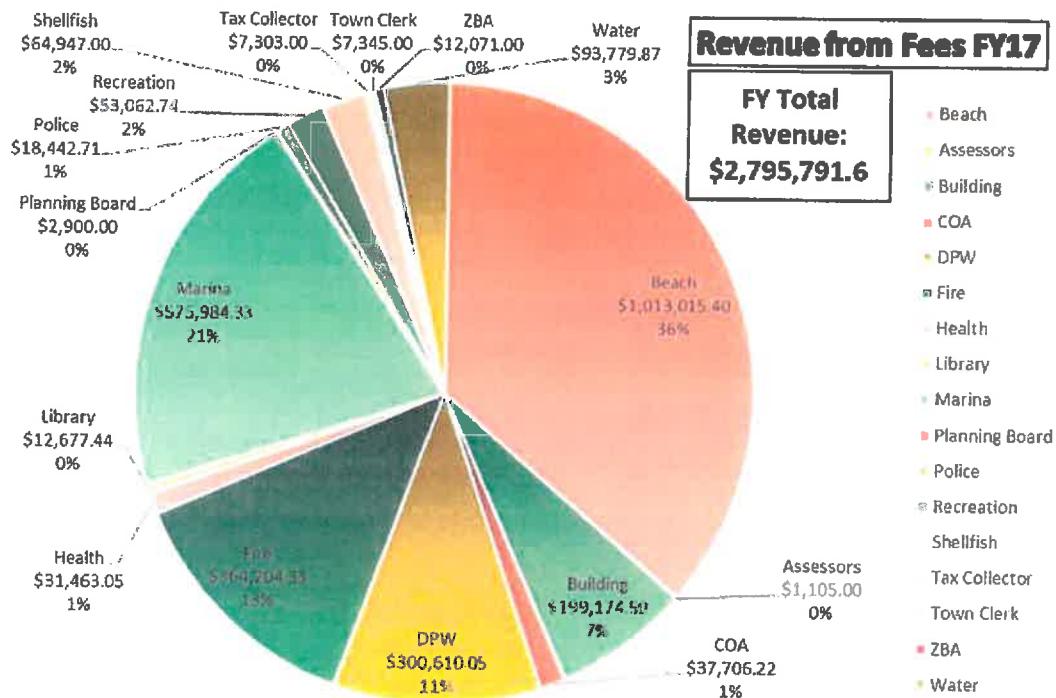
300 MAIN STREET WELFLEET MASSACHUSETTS 02667
 Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: TOWN ADMINISTRATOR
SUBJECT: REVIEW OF TOWN FEES
DATE: 4/6/2018
CC: TOWN ADMINISTRATOR

The following is an accounting of the current fees and revenue for the various departments. If you see any mis-information, please email me. Below is a pie chart showing the revenue centers for FY17.

The Board of Selectmen will be discussing possible fee increases at their meeting on April 10, 2018.



ADMINISTRATION	Current 11/2017
Business License Filing Fee	\$50
Use of Town Property Filing Fee	\$50
Noise Bylaw Waiver	\$50

Registration	\$25
Taxi Cab	\$75
Taxi Operator/Driver	\$50
Auctioneers - year	\$40
Auctioneers - day	\$35
Automatic Amusement	\$30
Junk Collector	\$50
Entertainment - One Day	\$50
Entertainment - Sunday	\$50
Entertainment - Weekday	\$75
General Retail	\$75
Common Victualler	\$100
Innholder	\$100
Class II	\$125
Class IV	\$75
Flea Market	\$550
Charter Boat Booth	\$100
Liquor License Filing Fee	\$50
Annual - All Alcohol Restaurant	\$1,500
Annual - All Alcohol Package Store	\$1,500
Annual - Beer & Wine Restaurant	\$1,375
Annual - Beer & Wine Package Store	\$1,375
Seasonal - All Alcohol Restaurant	\$1,600
Seasonal - All Alcohol Innholder	\$1,600
Seasonal - All Alcohol Package Store	\$1,600
Seasonal - Beer & Wine Restaurant	\$1,450
Seasonal - Beer & Wine Package Store	\$1,450
Seasonal License Extension	\$125
One Day Beer & Wine	\$100
One Day All Alcohol	\$150

ASSESSOR	Current 11/2017
BOH, CONS, LIQ, Abutters List	\$15
ZBA Abutters list	\$35

BEACH	Current 11/2017
Visitor Stickers	
Three Day	\$55
One Week	\$90
Two Week	\$170
Seasonal	\$300
Resident/Taxpayer Stickers	

Resident/Taxpayer Beach	\$25
Combination Beach/Transfer 1st Vehicle*	\$50
Combination Beach/Transfer 2nd Vehicle*	\$35
First Vehicle Transfer Station*	\$25
Second Vehicle Transfer Station*	\$10
Third Vehicle Transfer Station*	\$35
Third Vehicle Combination Beach/Transfer sticker*	\$60
Beach Fire Permit	NA
*Requires BOH approval	

COA	Current 11/2017
Refundable Deposit	\$160
Building Use Fee (day)	
Great Pond (entire room)	\$310
Long Pond (1/2 big room with kitchen)	\$235
Duck (1/2 big room - no kitchen)	\$235
Health Room	\$185
Conference Room	\$185
Building Use Fee (hour-up to 4 hours)	
Great Pond (entire room-per hour)	\$55
Long Pond (1/2 big room with kitchen-per hour)	\$55
Duck (1/2 big room no kitchen-per hour)	\$55
Health Room (per hour)	\$35
Conference Room (per hour)	\$35
Building Monitor	\$35
Lost or Missing Key	\$55
Refundable Deposit	\$160

BUILDING	Current 11/2017
RESIDENTIAL BUILDING FEES	
New Construction (new structures & additions)	.65 per sq ft or \$55. minimum
Existing Structures (alterations & repairs)	.55 per sf or \$55. minimum
New & Existing Unconditioned Space, Porch	.40 per sf or 55. minimum
Decks	.25 per sf or 55. minimum
Garage, Barn, Accessory, Shed over 120 sf	.25 per sf or 55. minimum
Accessory, Shed 120 sf and under	\$55.00
Window/Door replacement, re-roofing, re-siding	55. + 1% of construction
Chimney, Wood Stove, Fireplace	\$55.00
Fire Sprinkler	\$55.00
Pool - above ground	\$115.00
Pool - in ground	\$115.00 plus .25 per sf
Solar Panel	55. + 1% of construction value
Wind Generation	55. + 1% of construction value
Signs	50. + .25 per sf over 24 sf
Mechanical/Duct Work/Exhaust Hood	\$55.00
Retaining Wall, Foundation Wall, Trench	\$55.00
Awning, Tent, Temporary Construction Trailer	\$55.00
Demolition 300 sf and under	\$60.00
Demolition 301 sf and over	\$115.00
Moving Structures	.25 per sf or 55. minimum
Dock, Float, Pier	115. + 1.25 per sf
Certificate of Occupancy - each unit	\$55.00
Re-Inspection	\$55.00
Emergency, Off Hour, Weekend Inspection	\$115.00
COMMERCIAL BUILDING FEES	
New Construction (new structures & additions)	.65 per sf or 55 minimum
Existing Structures (alterations & repairs)	.55 per sf or 55. minimum
New & Existing Unconditioned Space, Porch	.40 per sf or 55. minimum
Decks	.25 per sf or 55. minimum
Garage, Barn, Accessory, Shed over 120 sf	.25 per sf or 55. minimum
Accessory, Shed 120 sf and under	\$75.00
Window/Door replacement, re-roofing, re-siding	.55 + 1% of construction costs

Chimney, Wood Stove, Fireplace	\$55.00
Fire Sprinkler	\$55.00
Pool - above ground	\$125.00
Pool - in ground	150 + .25 per sf
Solar Panel	55. + 1% of construction costs
Wind Generation	55. + 1% of construction costs
Cell Tower	250. + .25 per linear foot
Signs	125 + .25 per sf over sf
Mechanical/Duct Work/Exhaust Hood	55. + 1% of construction costs
Retaining Wall, Foundation Wall, Trench	55. + 1% of construction costs
Awning, Tent, Temporary Construction Trailer	\$55.00
Demolition 300 sf and under	\$60.00
Demolition 301 sf and over	\$110.00
Moving Structures	.25 per sf or 55. minimum
Dock, Float, Pier	225. + 1.25 per sf
Certificate of Occupancy - each unit	\$55.00
Certificate of Occupancy - Hotels/Motels	55. + 5.00 per room
Re-Inspection	\$55.00
Emergency, Off Hour, Weekend Inspection	\$125.00
Commercial Annual Inspection	\$50.00
ELECTRICAL/WIRING PERMIT FEES	
Residential & Commercial	\$60.00
New & Temporary Service	\$60.00
Re-Inspection	\$50.00
Extra Inspection	\$50.00
Emergency, Off Hour, Weekend Inspection	\$100.00
All solar installations require 2 inspections	\$60.00 each

PLUMBING PERMIT FEES	
Residential & Commercial	\$60. plus \$10. per fixture
Re-Inspection	\$50.00
Emergency, Off Hour, Weekend Inspection	\$100.00
GAS PERMIT FEES	
Residential & Commercial	\$60. plus \$10. per fixture
Re-Inspection	\$50.00
Emergency, Off Hour, Weekend Inspection	\$100.00
ZBA APPLICATION FEES	
Change in Use Only (no construction)	\$85.00
Affordable Accessory Dwelling Unit	\$85.00
Residential Change in Use	\$85.00
Commercial/Business Change in Use	\$195.00
Construction of any sort:	
\$0 - \$1,000	\$90.00
\$1,001 - \$10,000	\$145.00
\$10,001 - \$50,000	\$195.00
\$50,001 - \$100,000	\$295.00
\$100,001 - \$250,000	\$395.00
\$250,001 - \$500,000	\$595.00
\$500,001 - \$1,000,000	\$1,045.00

SHELLFISH	Current 11/2017
Recreational	
Resident	\$60.00
Senior Resident	\$20.00
Seasonal Resident	\$40.00
Non Resident	\$210.00
Seasonal Non Resident	\$85.00
Commercial	
Adult	\$310.00
Junior	\$110.00
Senior	\$60.00
Replacement Fee	\$10.00
Eel Permit	\$3.00
Filing Fee (per grant, transfer)	\$5.00
Grant Fee (per acre or portion)	\$25.00

TOWN CLERK	Current 11/2017
Marriage License	\$50
Burial Permit	\$10
Professional Registration	\$50
Voter/Resident Extracts (resident)	\$10
Voter/Resident Extracts (non)	\$15
Street Listing/Resident Book (resident)	\$15
Street Listing/Resident Book (non)	\$25
Vital Records Correction (non-clerical)	\$25
Entering Amendment/illegitimate/legitimized	\$25
Entering Delayed Record of Birth	\$25
Certificate of Marriage/married outside Commonwealth	\$20
Abstract Copy or Record of Birth	
Abstract Copy or Record of Marriage	
Abstract Copy or Record of Death	
Document Certification (True Copy Attest - First Page)	\$10
Document Certification (each subsequent page)	\$2
Pole Locations, etc	\$50
Written Instrument or Declaration of Trust	\$25
Certified Vital Records	\$15
Certified Copy of Business Certificate	\$10
Raffle Permit (local)	\$10
Raffle Permit (out of town)	\$15
Flammable Storage Permit	\$25
Dog License (spayed/neutered)	\$10
Dog License (intact)	\$15
Personal Kennel License (4-5 dogs)	\$100
Personal Kennel License (6-10 dogs)	\$125
Personal Kennel License (>10 dogs)	\$150
Replacement Dog Tag	\$5
Commercial Boarding or Training Kennel	\$300
Commercial Breeder Kennel	\$300
Veterinary Kennel	\$150
Dog License Late Fee	\$50

DPW	Current 11/2017
Residential Waste Disposal - 1st vehicle	\$25
- 2nd vehicle	\$10
- 3rd vehicle	\$35
Pay As You Throw Bags	
Large 33 gal Rolls of 5	\$7
Medium 15 gal Rolls of 5	\$5
Small 8 gal Rolls of 5	\$2
User Fee for non-PAYT Bags	\$5
Construction & Demo Waste/per ton	\$270
Commercial Waste - up to & including one ton	\$65
- trucks over one ton	\$95
Fee per ton for Commercial Waste using PAYT bags	\$0
Fee per ton for Commercial Waste not in PAYT bags	\$80
Appliances	\$10
Bulk metal, auto parts, motors & engines per ton	\$40
Carpets	\$10
50 gallon drums	\$5
Mattresses & Box springs - each	\$20
Petroleum tanks, 300 gal	\$30
Propane tanks - 20lb cap.	\$3
- more than 20lb cap.	\$20
Sofas & Chairs	\$10
Sleeper Sofa	\$20
Televisions & computer monitors	\$10
Tires (car only) each	\$2
Pick Up Truck Tires	\$5
Water Tanks	\$5
Toilets	\$5
Fire Extinguishers	\$6
Other Bulky Items	\$10

FIRE	Current 11/2017
Smoke & CO Alarm (single family)	\$45
Smoke & CO Alarm (multi family-per unit)	\$45
Fire Alarm System Type 1 (per dwelling)	\$160
Fire Alarm System Type 2 (per dwelling)	\$110
Annual Fire Alarm Testing Certificate	\$45
Above/Below Ground Fuel Storage >660 gallons	\$310
Black Powder Permit	\$45
Smokeless Powder Permit	\$45
Blasting Permit (per day/site)	\$45
Cannon/Mortar Firing (per day/site)	\$45
Underground Tank Removal (per tank)	\$85
LPG Comp Gas; Propane (tank < 2000 gallons)	\$45

LPG Comp Gas; Propane (tank > 2000 gallons)	\$85
Oil Burner (per burner)	\$45
Fuel Oil (up to 660 gallons storage per tank)	\$45
Fix Chemical Gas Existing System (per system)	\$45
Sprinkler System (per system, less than 21 heads)	\$45
Sprinkler System (per system, 21-50 heads)	\$85
Sprinkler System (per system, 51 or more heads)	\$160
Standpipe System (per system)	\$45
Flammable Storage (per site)	\$45
Flammable Decorations Certificate (per sample)	\$45
Tank Truck Inspection (per truck)	\$45
Re-Inspection Fee (per inspection)	\$45
Copy of Reports	
Public Records Search (1 hour minimum)	
Fireworks Display (per day, display)	\$85
Theatrical Special Effects (per day, display)	\$85
Brush Burning Annual Permit (1/15 - 5/1)	\$25
Smoke & CO Alarm (property transfer, per dwelling)	\$45
Open Air Fires other than Brush Burning	\$45
Waste Oil Tanks (per tank)	\$45
Miscellaneous Inspection (per inspection)	\$45
Miscellaneous Permit	\$45
Self Service Gas Station Plan (per site)	\$160
Work Performed Without Permit (double permit fee) +	
Permit Replacement Fee (no photo)	\$20
Dumpster or Rubbish Container > 6 cubic yards	\$35
Double Wall Oil Tank Waiver Permit	\$110

LIBRARY	Current 11/2017
Meeting Room Rental	\$75.00
Overdue Fines - Book, per day	\$0.10
- Video/DVD, per day	\$1.00
Photocopy & Printouts, per page	\$0.10
double-sided	\$0.15
color	\$0.30
11x17 single	\$0.20
11x17 double	\$0.30
Fax - Send, per page	\$1.00
- Received, per page	\$1.00

HEALTH/CONS DEPARTMENT	Current 11/2017
Commercial Septic Const. Permit - New Construction	\$150
- Varianced	\$250
- Upgrade	\$100
- Simple Repair	\$75
Residential Septic Const. Permit - New Construction	\$125
- Varianced	\$200
- Upgrade	\$75
- Simple Repair	\$50
Re-Inspection	\$50
Well Construction/Replacement Permit	\$50
Soil Evaluation (Perc Test)	\$100
Housing Inspection - Per unit	\$60
Food Service Permit (0 - 50 seats)	\$100
(51 -100 seats)	\$150
(Over 100 seats)	\$200
Temporary Food Permit - per calendar day	\$50
Frozen Dessert Manufacturer	\$50
Mobil Food Service Vendor (Prepared Foods)	\$100
Mobil Food Service Vendor (Packaged Foods)	\$75
Retail Food	\$100
Retail Food/Food Service Establishment	\$150
Camps, Cabin Motel	\$50
Septic Installers	\$100
Septage Haulers	\$100
Refuse Haulers	\$100
Commercial Refuse Haulers	\$95
Recreational Camp for Children	\$50
Commercial Pool Permit	\$100
Residential Pool Installation Permit	\$50
Tobacco	\$100
Funeral Director	\$100
Animal Permit, Per animal or per 3 fowl	\$3
Stable Permit	\$25
Tanning Facility	\$200
Body Art Establishment	\$600
Body Art Practitioner - per person	\$400
Notice of Intent	\$100
Request for Determination of Applicability	\$30
Coastal Engineered Structure, per linear foot	\$2.00/linear ft.
Docks, per linear foot	\$2.00/linear ft.
Certificate of Compliance	\$15
Amended Order of Conditions	\$50
After the Fact Filing	\$1000.00
Reissuance of Orders of Conditions, Certificates of Compliance, Extensions of Orders of Conditions	\$20.00

Continuance after Two Hearings	\$5.00/additional hearing
Jurisdictional Opinion	\$15.00

MARINA		Current 11/2017
DESCRIPTION	TAXPAYER	NON-TAXPAYER
Concrete floats		
A	\$1,672.00	\$2,295.00
B	\$1,839.00	\$2,463.00
C	\$1,672.00	\$2,295.00
D	\$2,006.00	\$2,631.00
E	\$2,173.00	\$2,790.00
Outboard slips	\$1,184.00	\$1,672.00
Skiff tie up	\$350.00	\$450.00
Finger pier/south bulkhead	\$2,006.00	\$2,631.00
L-pier/mosquito dock commercial	\$40/ft	\$50/ft
Ace mooring tags	\$219.00	\$263.00
Waterways mooring tags	\$72.00	\$98.00
Dinghy tie up	\$328.00	\$328.00
Transient dockage	55./NIGHT + 2./FT>30'	
	\$2/night or \$11/week	for electricity
Transient mooring	39.00/DAY + \$2./FT>30FT	
Off season dockage	\$22.00/NT \$131/WK	
Off season mooring	\$6.00/NT \$33/WK	
F/v, floats & rafts dockage	\$40/Night	\$40/Night
Daily launch ramp fee	\$10.00/DAY	
Seasonal launch ramp fee	\$200.00/SEASON	
Commercial launch (seasonal)	\$820.00/Commercial Operation	
Slip waiting list	\$11.00	
Mooring waiting list	\$11.00	
Overnight / event parking	\$20.00 /Overnight/Event Parking	\$1,500.00/SEASONAL
F/v unloading	\$55.00	
Off season (comm f/v>25')	\$250.00	
Off season (comm f/v<25')	\$150.00	
Winter storage	\$1,500.00	
Escrow	\$1,500.00	

POLICE	Current 11/2017
License to Carry	\$100.00
BB Gun Permit to a minor	\$0.00
Beach Party Permit	\$0.00
Yard Sale Permit	\$0.00
False Alarm Fee, within 12 months - less than 4	\$0.00
4th false alarm	\$50.00
each offense after, increases by...	\$25.00
Private Duty	10%
Report Request	\$5.00

RECREATION	Current 11/2017
Bakers Field Morning Recreation	
Resident Registration - First Child	\$100.00
Each Additional Sibling	\$55.00
Non-Resident Registration - First Child	\$200.00
Each Additional Sibling	\$100.00
Extended Recreation 12-3PM Program	
7 weeks	\$220.00
Per week	\$60.00
Per day	\$25.00
Gull Pond Swimming Program	
Resident Registration - First Child	\$100.00
Each Additional Sibling	\$55.00
Non-Resident Fee - per week	\$225.00
Non-Resident Sibling	\$100.00
Weekly Rate	\$75.00
8-9 AM lessons for Morning Rec. participants	\$15.00
Wellfleet Road Race July	
Adult 5 Mile - Pre-Registration	\$25.00
Adult Day of Race Registration	\$30.00
Children's 1.2 Mile Fun Run Pre-Registration	\$20.00
Children's Day of Race Registration	\$25.00
Oyster Fest Road Race October	
Adult 5K Mile Race Pre-Reg	\$25.00
Adult 5 Mile Race	\$30.00
Tennis Court Fees	
- Singles, per hour	\$12.00
- Doubles	\$15.00
Billingsgate Basketball Fees	
5/6 Grade Teams (per team)	\$120.00
Adult Teams (per team)	\$225.00
Off-Season Sports Programs	
Per child, per sport	\$15.00
(Soccer, Basketball, Baseball/Softball)	

TOWN COLLECTOR	Current 11/2017
Unimproved Land greater than one acre	\$50.00
Residence of four or more families	\$100.00
Commercial, industrial or public utility structure	\$150.00
Municipal liens - all other properties*	\$25.00
*Subject to Statute	

PLANNING BOARD	Current 11/2017
Approval Not Required (ANR)	\$275.00
Preliminary Subdivision	\$275.00
Definitive Subdivision	\$300.00
Covenant/Bond Release	\$100.00
Subdivision Modification/Rescission	\$125.00
Road Name Change	\$200.00
Road Inspection Fee	\$400.00
Lot Release	\$100.00
Site Plan Review	\$250.00
Special Permit	\$200.00

ZONING BOARD	Current 11/2017
Change in Use only	\$85
Amendment to active Special Permit	\$90
Affordable Accessory Dwelling Unit	\$85
Residential change in use	\$85
Request for Extension to Special Permit	\$95
Commercial/Business Change in Use	\$195
Appeal as Person Aggrieved	\$95
Construction of any sort:	
\$0-\$1,000	\$90
\$1,001-\$10,000	\$145
\$10,001-\$50,000	\$195
\$50,001-\$100,000	\$295
\$100,001-\$250,000	\$395
\$250,001-\$500,000	\$595
\$500,001-\$500,000	\$1,045
\$1,000,001-\$1,500,000	\$1,545
\$1,500,001 – and above	\$2,045

Radu Luca

From: Joseph Powers
Sent: Monday, April 2, 2018 11:20 AM
To: Dan Hoort
Cc: Radu Luca
Subject: RE: Town Fees

Just a reminder that the Town Clerk's fee schedule is part of the General By-laws so any effort to change them requires a town meeting article.

Joseph F. Powers, MMC/CMMC

Town Clerk

Town of Wellfleet

300 Main Street

Wellfleet, MA 02667

REGULAR OFFICE HOURS: Mon – Fri: 8am to Noon; 1pm to 4pm.

Phone: (508) 349-0301

Fax: (508) 349-0317



From: Dan Hoort
Sent: Monday, April 02, 2018 9:28 AM
To: Dept. Heads <DeptHeads@wellfleet-ma.gov>
Cc: Radu Luca <Radu.Luca@wellfleet-ma.gov>
Subject: Town Fees

The Selectmen will be looking at Town fees during their April 10th meeting. Please look at the attached list and make sure the fees in your area are current.

Thanks,
Dan

Daniel R. Hoort
Town Administrator
Town of Wellfleet
300 Main Street
Wellfleet, MA 02667
(508) 349-0300

You're receiving this message because you're a member of the Dept. Heads group. If you don't want to receive any messages or events from this group, **stop following it in your inbox.**



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

MEMORANDUM

DATE: October 19, 2018

TO: Town of Wellfleet Selectboard

RE: Information from Wellfleet Shellfish Advisory Board about potential change and addition for 2019 to Wellfleet Shellfishing Policy and Regulations Section 6.1.3. Commercial Permit Fee Schedule (amended 04/12/16; implemented 01/01/17)

Dear Selectboard Members:

The Shellfish Advisory Board (SAB) met on Monday, Sept. 17, and voted to recommend increasing the commercial shellfishing permit for 2019 and to add two new fees for spat collecting devices in Chipman's Cove.

SAB recommended for the 2019 fishing year (permits go on sale on Dec. 1, 2018) to change the commercial shellfishing permit fee from \$310 to \$350, a \$40 increase, and to add fees for spat collecting devices in Chipman's Cove. These fees would be \$2 for each stack of large hats deployed and \$1 for each stack of small hats deployed (these are typically placed on racks).

Since this vote was taken, grant holders have begun taking their spat collecting devices out of Chipman's Cove, and donations of baby oysters have been streaming in to the department. See photos below. We estimate that when all is said and done (a few stacks of Chinese hat spat collecting devices are still being dismantled), we will have received more than 100,000 baby oysters from grant holders who placed devices in Chipman's Cove (and some from others who collected spat on their grants). The department believes that this is way more valuable than collecting a few dollars a stack for allowing these shellfishermen to use Chipman's for their seed collecting purposes. This generosity has amazed and humbled us. Wellfleet Shellfish Dept. recommends that the spat collecting fees NOT be initiated.

We have spoken with a few Shellfish Advisory Board members to apprise them about this, and they agree with us, but we were unable to convene a meeting of SAB before the Selectboard meeting. Therefore, you can either vote on this based on the department's recommendation to NOT collect fees for spat collecting devices, or you can defer your vote so that Shellfish Advisory can meet and take another vote on it.

wellfleet-ma.gov/shellfish-department

Phone (508) 349-0325



Fax (508) 349-0305

SAB also recommended that the Wellfleet Shellfish Department create a revolving fund for propagation that would divert Shellfish Fund income to fund its work to sustain the long-term health and abundance of the town's shellfish resources both for commercial and recreational harvesters. I will work on a presentation for you to review at an upcoming meeting in order for you to determine if creation of a revolving fund for shellfish propagation should be brought to the Annual Town Meeting in April for a vote by the townspeople.

I have included here a comparison table with other top producing wild shellfish towns on Cape Cod. I assembled commercial permit fees and revolving fund information. Wellfleet is first, Falmouth is fourth and Chatham is fifth in wild oyster landings in the state, and Chatham is first, Falmouth is second, Wellfleet is fourth and Orleans is fifth in wild quahog landings in the state. I will bring missing info to meeting.

I am happy to answer any questions you may have.

Sincerely,



Nancy Civetta, Shellfish Constable





COMMERCIAL SHELLFISHING PERMIT FEE AND REVOLVING FUND FOR PROPAGATION COMPARISON

Data to Compare	Wellfleet	Permits sold	Barnstable	Permits sold	Chatham	Permits sold	Eastham	Permits sold	Falmouth	Permits sold	Orleans	Permits sold
Commercial Fee	\$350 (proposed by SAB)	109	\$550	47 (closed #)	\$250	276	\$200	140	\$300	53; capped; under 18=half price; always valid as long as they renew	\$100	
Species	oysters, quahogs, bay scallops, soft shells		quahogs, soft shells, razors		quahogs, soft shells, razors, bay scallops		quahogs, soft shells, razors, bay scallops		oysters; quahogs; soft shells; bay scallops		quahogs, soft shells, razors, bay scallops	
Revolving Fund for Propagation	Proposed by SAB for 2019 Town Meeting		Yes; entire commercial fee and recreational fees		Yes; 75% of commercial fee and 25% of recreational fees		No		Yes		No	

Prepared October 2018



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

III

BUSINESS – F. **Discussion of an Economic Vitality and Tourism Fund**

REQUESTED BY:	TA
DESIRED ACTION:	Discussion of the creation of an Economic Vitality and Tourism Fund
PROPOSED MOTION:	T B D
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

MEMORANDUM

To: Selectboard
From: Dan Hoort, Town Administrator
Subject: Economic Vitality and Tourism Fund
Date: October 18, 2018

I am recommending the Selectboard move forward with the creation of an Economic Vitality and Tourism Revolving Fund. This would be in support of two of the FY 2019 Selectboard Goals.

- Encourage new business growth in Wellfleet
- Explore pro-business policies that create and sustain jobs

The 2016 Municipal Modernization Act streamlined the process for creating a revolving fund.

Revolving Funds (G.L. c.44, §53E ½) – Revolving funds must now be established by bylaw or ordinance, and the expenditure limits must be established annually and prior to July 1. The Act eliminates the per board and total limitations on the size of such funds. A warrant article for such purposes may take a form similar to the following:

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to amend the General Bylaws by inserting a new bylaw establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

Name: Economic Vitality and Tourism Fund

Purpose: To support economic vitality and tourism in the Town of Wellfleet

Board Authorized to Spend: Wellfleet Selectboard

FY 2020 Spending Limit: \$10,000

Department Receipts: Donations, Advertising and Miscellaneous

Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½

In future years, legislative action will be required only to establish annual expenditure limits or to amend the ordinance or bylaw to add a new revolving fund.

The Fund, if approved, would receive funds in it's first year by transferring the balance in the Blossoms Festival account (\$3,325.41) and the Harbor Festival account (\$2,266.17).

The Town has no funding mechanism to fund efforts in economic vitality and tourism. Creation of this fund would be an initial investment in creating funding for those efforts. Eventually the Town may wish to create an Economic Vitality and Tourism Committee to administer the program. Initially the Selectboard would be responsible for approving expenditures from the fund.

Should the Selectboard agree with this direction staff will develop an article for the 2019 Annual Town meeting warrant.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

III

BUSINESS – G.

2019 Selectboard Meeting Schedule

REQUESTED BY:	TA
DESIRED ACTION:	Approval of calendar for 2019 Selectboard meetings
PROPOSED MOTION:	I move to approve the calendar for the 2019 Selectboard meetings as presented by the Town Administrator.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET

2019 SELECTBOARD MEETING SCHEDULE

(APPROVED TBD, 2018)

REGULARLY SCHEDULED AT 7:00 P.M. ON THE SECOND AND FOURTH TUESDAY OF THE MONTH
AT THE COUNCIL ON AGING (715 OLD KING'S HIGHWAY) UNLESS OTHERWISE NOTED.

2019 Board of Selectmen Meeting Dates	Location of Meeting	Filing Deadline for Board Agenda Items
January 8	COA	January 4
January 22	COA	January 17
February 12	COA	February 7
February 26	COA	February 21
March 12	COA	March 7
March 26	COA	March 21
April 9	COA	April 4
April 22 (ATM, 6 p.m.)	School	April 18
May 14	COA	May 9
May 28	COA	May 23
June 11	COA	June 6
June 25	COA	June 20
July 9	COA	July 4
July 23	COA	July 18
August 13	COA	August 8
August 27	COA	August 22
September 10	COA	September 5
September 24	COA	September 19
October 8	COA	October 3
October 22	COA	October 17
November 12	COA	November 7
November 26	COA	November 21
December 10	COA	December 5
December 17 (with FinCom)	COA	December 12

ADDITIONAL MEETINGS MAY BE SCHEDULED AS NEEDED.

LEGAL HOLIDAYS TOWN HALL WILL BE CLOSED

January 1, 2019 New Year's Day	Jan 21, 2019 Martin Luther King Day	Feb 18, 2019 Presidents' Day
April 15, 2019 Patriots' Day	May 27, 2019 Memorial Day	July 4, 2019 Independence Day
September 2, 2019 Labor Day	October 14, 2019 Columbus Day	November 11, 2019 Veterans Day
Nov 28, 2019 Thanksgiving Day	Nov 29, 2019 Friday after Thanksgiving Day	December 25, 2019 Christmas Day



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

IV



TOWN ADMINISTRATOR'S REPORT

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: October 19, 2018

This report is for the period October 7, 2018 through October 20, 2018.

1. General

- Working with Eversource and National Park Service for installation of electric vehicle charging stations.

2. Fiscal Matters

- Work on FY 2020 budget has begun

3. Meetings

- October 9 – Woods Hole Group regarding shark options
- October 9 – Selectboard meeting
- October 10 – Herring River Restoration Committee Meeting
- October 12 – Selectboard Executive Session meeting
- October 15 – Outer Cape Town Mgr/Administrator's meeting
- October 17 – Prelim meeting with Cape Cod Rail Trail representatives
- October 17 – Meeting with Lower Cape Cod Access Television executive director
- October 17 – Parking Task Force
- October 18 – Meeting on Winter Stroll
- October 20 – Celebration of Life for Arthur Medici

4. Complaints.

- none.

5. Miscellaneous.

- Open Meeting Law training being planned for November after election

6. Personnel Matters:

- Open Position: DPW Assistant Director
- Open Position: Executive Assistant to Town Administrator

[illegible]



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

VI

CORRESPONDENCE AND VACANCY REPORT

Date: October 18, 2018
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Conservation Commission (7 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: One application on file		

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: One application on file		

Comprehensive Wastewater Management Planning Committee (7 Members)

Vacant Position	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Council on Aging Committee (At least 11 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cultural Council (no more than 15 members)

Vacant Positions	Appointing Authority	Length of Term
4 positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

VII

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes of October 9th, 2018 as amended.
PROPOSED MOTION:	I move to approve the minutes of October 9th as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT

Wellfleet Select Board Meeting Tuesday, October 9th, 2018, at 6 p.m. Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet MA 02667

Select Board Members Present: Janet Reinhart – Chair, Helen Miranda Wilson – Vice Chair, Justina Carlson – Clerk, Kathleen Bacon, Jerry Houk.

Also Present: Dan Hoort - Town Administrator, Radu Luca – Executive Assistant to the Town Administrator, Joseph Powers – Assistant Town Administrator / Town Clerk

- I. Executive session** - pursuant to M.G.L.c.30A, Sec. 21 to consider the purchase, exchange, lease or value of real estate, if the chair so declares that an open meeting may have a detrimental effect on the negotiating position of the public body.
- 3 Kendrick Avenue
 - “Landing Strip” property
 - 301 Main Street (News Dealer)

I move to go into executive session pursuant to M.G.L.c.30A, Sec. 21 to consider the purchase, exchange, lease or value of real estate, if the chair so declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

- 3 Kendrick Avenue
- “Landing Strip” property
- 301 Main Street (News Dealer)

Motion: Reinhart

Second: Bacon

5-0-0. Motion carries.

Roll Call Vote

Reinhart yea

Wilson yea

Bacon yea

Carlson yea

Houk yea

II. Announcements, Open Session and Public Comments

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.

Wilson said that the deadline for registering to vote in Massachusetts is Wednesday, Oct 17th at 8 pm and that people can register at Town Hall.

Wilson also announced that there would be a meeting about the extension of the bike trail on Oct 22nd at 6:30 pm at the COA and encouraged people to show up and express their concerns.

DRAFT

Bacon said that Habitat for Humanity's ribbon cutting event in Truro on Oct 10th at 4 pm. Two of the four houses build in Truro would be awarded to two Wellfleet families.

Hoort announced that the DPW started the bidding process to dispose of various pieces of surplus equipment. The equipment can be viewed on Municibid's website (www.municibid.com) from Oct 2-12, 2018. The winning bidder must pick up the item by Friday, Oct 26, 2018.

Chief Fisette said that the annual WPD "Pink Patch" was authorized again for the month of October for Cancer Awareness. Fisette also said that there would be OysterFest parking restrictions in effect and reminded people to be mindful of them, especially on Main street at the nearby parking lots. Also, there will not be any parking at the old fire and police stations. Fisette also said that the Fire Department would organize a "Stop the Bleed" Class, which a basic course to control bleeding. The course will take place at the Fire Station on Friday, Oct 19th from 5-7 pm and it will be open to the public. The Fire Department will also hold a "Community Stress & Trauma Session" on Friday, Oct 12th at the COA at 5 pm.

Joseph Powers said that absentee ballots for the Nov 6th general elections were available at the Town Clerks office during regular business hours (8 am to noon, 1 pm – 4 pm, Monday through Friday). Powers said that early voting would begin on Monday, Oct 22nd, and that process would run from Oct 22nd through Nov 2nd.

III. Public Hearings – 7 pm

A. One-Day Beer and Wine License – Stephen Curley (October 20, 2018 at Mayo Beach)

Stephen Curley was present.

I move to approve a one-day beer and wine license for Stephen Curley on October 20, 2018 at Mayo Beach.

Motion: Wilson

Second: Bacon

5-0-0. Motion carries

B. Wellfleet Spirits Shoppe, Inc. – change of Manager from Kevin M. Scalley to Julie Seabury

Julie Seabury was present to speak in favor of her application.

Wilson asked how many people make a corporation. The answer is three. Scalley's legal counsel said that the corporate vote to remove Scalley as manager was illegitimate because the directors were not authorized to make that vote. Seabury said that all paperwork pertaining to this matter had been recorded properly and that they had an attorney handle that for the corporation. Bacon said that the store needs a manager and that the Selectboard should at least vote on that issue tonight and let the two parties decide on the legal matters between themselves. Houk said that this legal matter is not within the Board's

DRAFT

purview and that he agrees with Bacon that they need a manager on the premises. Carlson is not comfortable getting involved in this legal situation. Wilson agrees with Bacon and Houk that we need to have a manager on site, at least until all legal matters are worked out.

I move to approve the change of manager at the Wellfleet Spirits Shoppe, Inc. from Kevin M. Scalley to Julie Seabury.

Motion: Bacon

Second: Wilson

3-2-0. Motion carries. Reinhart

and Carlson opposed.

C. Shellfish grant transfer - #741 from Linda Taylor, Barbara Woodbury and Patrick Woodbury to James Clark and Paul Lalumiere

Wilson said that usually a grant transfer implies that someone is on the grant and then someone else's name is added to the grant, instead of transferring the grant altogether to someone else. Civetta said that this is unusual, but it is in accordance with our rules and regulations. Wilson asked whether all parties involved approved of this transfer. Civetta, and all the parties involved, said yes.

I move to approve the shellfish grant transfer for grant #741 from Linda Taylor, Barbara Woodbury and Patrick Woodbury to James Clark and Paul Lalumiere.

Motion: Bacon

Second: Houk

5-0-0. Motion carries

IV. Licenses

A. All alcoholic package store – Wellfleet Spirits Shoppe, Inc. [Julie Seabury]

This item was not discussed because the Wellfleet Spirits Shoppe, Inc. does not need a license renewal.

V. Business

A. Addition of Goss Lane to the Town's Paved Private Roads Plow List [Patrick Winslow]

Hoort presented additional background information on this agenda item. Reinhart would like the DPW to sign off on this matter as well. Wilson asked whether Goss Lane was inspected before July 1st. Hoort answered and said no. Bacon said Goss Lane is a small, paved development that is wide enough to be plowed.

I move to add Goss Lane to the list of potential private paved roads eligible for snow removal; the road must meet all requirements of the Selectboard's Policy for Maintenance of Paved Private Roads Eligible for Plowing by the Town to be eligible for plowing.

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**Motion: Bacon
and Carlson opposed.**

Second: Wilson

3-2-0. Motion carries. Reinhart

I move to rescind the previous motion.

Motion: Reinhart

Second: Wilson

4-0-0. Motion carries. Houk was

absent for this vote.

I move to add Goss Lane to the list of potential private paved roads eligible for snow removal; the road must meet all requirements of the Selectboard's Policy for Maintenance of Paved Private Roads Eligible for Plowing by the Town to be eligible for plowing.

**Motion: Bacon
opposed.**

Second: Wilson

4-1-0. Motion carries. Carlson

B. Discussion on Cape Light Compact Three-Year Plan [Margaret Song]

Margaret Downey and Margaret Song presented the Cape Light Compact's Three-Year Plan, which was included in the Selectboard's packet for the meeting.

At the end of the presentation, Margaret Song commended the Wellfleet Town Hall Staff Dan Hoort and Radu Luca for their work on the Green Communities projects.

Wilson asked if, with the advances in modern technology, someone's thermostat could be accessed remotely by the company and whether the owner's permission would be required and whether access was technologically available to the company, with or without permission from the owner. Song responded and said that if the owner had a Nest (wi-fi enabled) thermostat they could enroll in an energy-savings program, which would reduce the usage in energy and generate a reduction in the electric bill or gas bill if the property was off-Cape. This option would allow to keep track of the warmer and colder times. Cape Light Compact would then make a payment to the customer.

Wayne Clough asked what the cost would be for the owner of a 2- or 3-BR house to have their house done without assistance from Cape Light Compact. Song responded with an itemized approximate tally: \$16K for heat pumps (three heads, two compressors), \$25K for PV, \$10K for the batteries.

C. Discussion of Water, Wastewater, WMA and 208 Plan [TA]

This agenda item was postponed.

D. Approval of FY 2020 Budget Policy – [TA]

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I move to approve the fiscal year 2020 budget policy as presented by the Town Administrator.

Motion: Bacon

Second: Wilson

5-0-0. Motion carries

E. Approval of FY 2020 Annual Budget & 2019 Annual Town Meeting schedule [TA]

Hoort said that the only change to the 2019 annual town meeting schedule was to add in a timeline for the Planning Board to schedule their public hearings. Roger Putnam asked whether the By-Law Review Committee would be given the opportunity to weigh in on the warrant. Wilson agreed with Putnam and added that all boards and committees should be asked to weigh in on the warrant articles.

I move to approve the fiscal year 2020 annual budget and 2019 annual town meeting schedule as presented by the Town Administrator.

Motion: Carlson

Second: Bacon

5-0-0. Motion carries

F. 3 Kendrick Avenue discussion [TA]

Reinhart said that at this time there has been another offer for the property and for the time being we are looking at our legal options.

G. Approval of letters to State officials supporting grants for a small business incubator and the Cape Cod Rail Trail [TA]

I move to authorize the Chair to sign letters of support for the Wellfleet Economic Vitality grant and the Cape Cod Rail Trail expansion grant.

Motion: Carlson

Second: Bacon

5-0-0. Motion carries

H. Selection of attorney for Herring River Project representation [TA]

Houk asked what this attorney would charge us. Hoort responded and said that currently KP Law charges the Town \$175 / hour and this new fee would be similar. Wilson said that she got the names of two other law firms and that she is unsure whether we would be getting the Principal of the law firm himself working on the project. Bacon said that McGregor is more than qualified to handle this account and project. Hoort said that he spoke with McGregor on the phone the day of the meeting and that he would be happy to work on this project personally.

I move to appoint Gregor I. McGregor, Esq. and Associated as legal counsel in matters pertaining to the Herring River Restoration Project.

Motion: Houk

Second: Bacon

4-1-0. Motion carries. Wilson

opposed.

I. Approval of signature on deeds for Pleasant Point closing [TA]

DRAFT

I move that the Selectboard execute four deeds to the purchasers of the parcels containing the Pleasant Point bulkhead, as approved by vote at the 2017 Annual Town Meeting in Article 39.

Motion: Bacon

Second: Wilson

5-0-0. Motion carries

**J. Approval of Verizon & Eversource joint owned pole on Old Kings Way
[Principal Clerk]**

I move to approve the jointly-owned Verizon New England and Eversource Energy pole on Old Kings Hwy.

Motion: Wilson

Second: Bacon

5-0-0. Motion carries

VI. Town Administrator's Report

Houk wanted to have some clarification pertaining to PorchFest and parking. Hoort responded and said that he had a follow up meeting with representatives from PorchFest, which went well. Hoort will meet with Chief Fiset to try and avoid some of the parking issues we had this year. Houk inquired about Hoort's meeting with Sickday pertaining to sharks. Hoort responded and said that the meeting went very well. Bacon would like to suggest to the PorchFest organizers they have their event over Columbus Day weekend and not in August, during the height of the season. Wilson inquired about the meeting with the Lower Cape Access Committee. Hoort responded and said the meeting was mostly focused on the upcoming Comcast agreement renewal.

VII. Topics for Future Discussion

Reinhart would like to discuss the Shellfish shack and building safety.

Bacon would like for the DPW and the Building Department to come up with a detailed plan to rehabilitate the shellfish shack building. Bacon would also like to discuss a dredging update with the Harbormaster and the Harbor Dredging Committee. Bacon would also like to discuss increasing communication at the beaches with the two Chiefs and the Beach Administrator.

Houk would like to discuss a contract and payment plan for an EMT to attend training classes. Houk would like to discuss the contracts with the County and Chapter 90 Funds for Local Roads.

Wilson would like to have some Selectboard meeting dates alternate from the first and third Wednesday of the month to the second and third Wednesday so that the Selectboard could attend some Truro Selectboard meetings, especially when the Herring River Project is on the agenda for discussion. Wilson would also like to expedite the purview of the Board of Cemetery Commissioners.

VIII. Correspondence and Vacancy Report

IX. Minutes (draft minutes from 9.25.18)

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I move to approve the draft minutes of September 25, 2018 as amended.

Motion: Wilson

Second: Bacon

5-0-0. Motion carries.

X. Adjournment

I move to adjourn.

Motion: Bacon

Second: Wilson

5-0-0. Motion carries.

The meeting was adjourned at 9:10 pm.

Respectfully submitted,

Radu D. Luca,

Executive Assistant to the Town Administrator

Link to video here:

<http://viewer.earthchannel.com/PlayerController.aspx?PGD=wellfleetma&elD=97>

Public Records Materials of 10/9/18

1. Public Hearing Notice – Stephen Curley two-day beer and wine license
2. Public Hearing Notice – Wellfleet Spirits Shoppe, Inc. change in manager (Sep17)
3. Public Hearing Notice – shellfish grant transfer #741 (Sep 26)
4. Memo – Shellfish Constable to Selectboard re: shellfish grant transfer #741 (Sep 19)
5. Selectboard Maintenance of Paved Private Roads Eligible for Plowing by the Town
6. Presentation – Cape Light Compact Three-Year Energy Efficiency Plan
7. Draft Budget Policy FY2020
8. Draft FY2020 Annual Budget and 2019 Annual Town Meeting Schedule
9. Letter – Selectboard to Jay Ash, Secretary for Housing and Economic Development
10. Letter – Selectboard to Michael J. Heffernan, Secretary for Executive Office for Administration and Finance
11. Resume – Gregor I. McGregor, Esq.
12. Draft – Deeds for bulkhead at Pleasant Point
13. Pole Hearing Notice – Verizon and Eversource at Old Kings Hwy (Sep 28)
14. Memo – TA Report (Oct 4)
15. Memo – Principal Clerk Vacancy report (Oct 4)
16. Memo – Executive Assistant Correspondence (Sep 25-Oct 9)
17. Draft Meeting Minutes – Selectboard, Sep 25, 2018



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
October 23, 2018

VIII

ADJOURNMENT

REQUESTED BY:	BOS
DESIRED ACTION:	Adjournment
PROPOSED MOTION:	I move to adjourn.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____