



Board of Selectmen

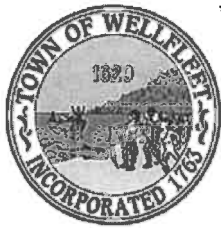
RECEIVED

2017 AUG -4 A 9 40

TOWN CLERK
TOWN OF WELFLEET

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, August 8, 2017 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [7:00]** *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*
- II. Public Hearing(s) [7:00]**
 - A. Building Department: Mechanical / Duct Work / Exhaust Hood Fee Increase**
 - B. Request to transfer shellfish grant license #01-03 from Gary Burgess and Christopher Miner to David Seitler.**
- III. Licenses**
 - A. Request of W.H.A.T for a Special Event Liquor License on August 18, 2017**
- IV. Use of Tow Property**
 - A. Request of Joseph Rugo (Joey's Food Truck) to use Baker Field on August 19 and 20, to serve Joey's Food Truck regular menu during the Wellfleet Recreation Skateboard Competition and 3 on 3 Basketball Tournament.**
- V. Business**
 - A. Maintenance Dredging [Russel Titmus, Bourne Consulting & Engineering]**
 - B. Cape Cod Technical High School – MSBA School Building Project Update [Erin Orcutt]**
 - C. Request of the Cemetery Commissioners for a fall tax bill insert.**
 - D. Approval of a Letter of Support for the Solarize Plus Program [Dick Elkin]**
 - E. Discussion of snow plowing on private roads. [TA]**
- VI. Town Administrator's Report**
- VII. Topics for Listing on Future Agendas**
- VIII. Correspondence and Vacancy Report**
- IX. Minutes [July 25, 2017]**
- X. Executive session and Adjournment**
 - A. Pursuant to G.L. c. 30A, §21(a)(3), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares: 1. To review the Wellfleet Communications Union Grievance for a health insurance stipend denial to Eileen McCarthy.**
 - B. Approval of prior Executive Session Minutes [April 11, May 23 and June 13, 2017]**



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Tuesday, August 8, 2017

II

II. PUBLIC HEARING(S)

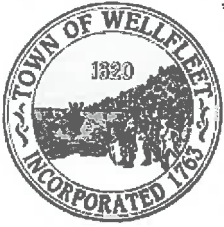
REQUESTED BY:	Building Inspector
DESIRED ACTION:	Increase a building department fee
PROPOSED MOTION:	I move to approve an amendment to the Building Department Mechanical/Duct Work/Exhaust Hood fee for FY18 to be \$55 plus 1% of the construction value.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
PUBLIC NOTICE

Notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, August 8, 2017 at 7:00 p.m. in the Wellfleet Council on Aging, 715 Old Kings Highway, to amend the Building Department fees as follows:

	Current	Proposed FY2018
Mechanical / Duct Work / Exhaust Hood	\$55.00	\$55.00 plus 1% of construction value

WELLFLEET BOARD OF SELECTMEN



TOWN OF WELFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

www.wellfleetma.org

PUBLIC NOTICE

August 8, 2017 Proposed Fee Increases for FY18

BUILDING

	Current	Proposed FY2018
Mechanical / Duct Work / Exhaust Hood	\$55.00	\$55.00 plus 1% of construction value



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

II

II. PUBLIC HEARING(S)

REQUESTED BY:	Gary Burgess and Christopher Miner
DESIRED ACTION:	Transfer a shellfish grand license
PROPOSED MOTION:	I move to approve the request of Gary Burgess and Chris Miner to transfer a shellfish grant license #01-03 from Gary Burgess and Christopher Miner ro David Seitler.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

APPLICATION FOR TRANSFER OF SHELLFISH GRANT LICENSE

Date: July 12, 2017

To: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request transfer of Shellfish Grant License # 0103

From Gary Burgess, Chris Miner

To David Seidler

Said grant license is located at Indian Neck, in Wellfleet, MA

and consisting of 3 acres, as shown on a plan prepared

by Slade and dated _____

Gary Burgess
signature

Gary Burgess
Print

X

Chris Miner

Chris Miner
Print

X

P.O. Box 523
mailing wellfleet
mass 02667

X

Phone #
774 722 3961

20A Weatherly Ave.
Wellfleet, MA 02667
mailing

774 238 1725
Phone #

David Seidler

Signature(s)

David Seidler

Name(s)

84 Springsbrook Rd

Mailing Address

wellfleet MA 02667

774-722-2840

Telephone

dave-cape-well@yahoo.com

Email

RECEIVED
JUL 13 2017
BY: _____

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with MGL Chapter 130 Sections 52, 57, 58, 60, and 68 and all applicable Town Shellfish Regulations, notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, August 8, 2017 at 7:00 p.m. in the Wellfleet Council on Aging to consider the following:

- Application received July 13, 2017 from Gary Burgess and Christopher Miner to transfer shellfish grant license # 01-03 from Gary Burgess and Christopher Miner to David Seitler.

Recommendation of the Shellfish Constable will be available in the Administration Office.

WELLFLEET BOARD OF SELECTMEN



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

III

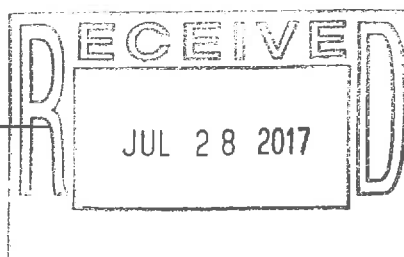
LICENSES

REQUESTED BY:	W.H.A.T
DESIRED ACTION:	Approve a one-day liquor license
PROPOSED MOTION:	I move to approve the request of W.H.A.T for a Special Event Liquor License on August 18, 2017.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
APPLICATION FOR SPECIAL EVENT LIQUOR LICENSE

1. Applicant Wellfleet Harbor Actors Theater
Address 2357 Route 6, Wellfleet MA 02667 Telephone 508-349-9428 x105
2. Affiliation/Group WHAT For Profit _____ Non Profit ☒
3. Type of License All Alcohol (\$150.00/day) ☒ Beer and Wine (\$100.00/day) _____
4. Type of Activity Being Conducted Special Event
5. Date Aug 18, 2017 Hours of Service 5:00pm - 9:00 pm
6. Description of Premises Event to be held in WHAT for Kids!
Seasonal Tent
7. Name, Address, Telephone of Designated Manager (person responsible for activity)
Jeffry George 508-349-9428 x105
2357 Route 6, PO Box 797 Wellfleet MA 02667
8. If activity involves food service, please describe fully (i.e. raw shellfish, heated casseroles, bakery goods, etc.)
Catered event : Raw Bar and Buffet

Applicant's signature



Date July 25, 2017

Police Department 8/1/17
Comments/Conditions OK.

Building Department 08-01-17
Comments/Conditions

Fire Department 8-1-2017
Comments/Conditions OK

Health Department OK
Comments/Conditions

DPW Department
Comments/Conditions OK

Town Administrator Daniel R. Hoot
Comments/Conditions none

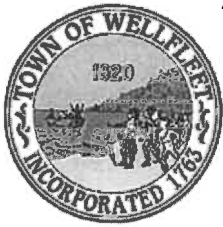
Other
Comments/Conditions

Other
Comments/Conditions

7/28/17
Date Received

paid
Fee

Date Issued



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

IV

USE OF TOWN PROPERTY

REQUESTED BY:	Joseph Rugo and Wellfleet Recreation Department
DESIRED ACTION:	Approve a request for use of Town Property
PROPOSED MOTION:	I move to approve the request of Joseph Rugo to use Baker Field on August 19 and 20, 2017 to serve Joey's Food Truck regular menu during the Wellfleet Recreation Skateboard Competition and Three on Thee Basketball Competition with an event fee of \$100 and conditions as listed on the use form.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Michaela Miteva

From: Brian Carlson
Sent: Thursday, August 3, 2017 2:24 PM
To: Dan Hoort; Michaela Miteva; Jeanne Maclauchlan; Becky Rosenberg
Subject: Joey's Food Truck - Town Event

Hello,

My reading of the Food Truck Regulations would allow Joey's Truck under this exclusion. "Excluded from the operation of these regulations are events licensed by the Town of Wellfleet at which the event organizer proposes to have food trucks." Since this is a Town sponsored event and the organizer of the event proposes to have a food truck for a onetime event I don't think the regulations require a full food truck license. He can do a use of town property application so that we have his insurance etc, but he is part of the town event.

Just my thoughts. What do you think?

Thanks,
Brian

**TOWN OF WELFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY**

Applicant JOSEPH RUGO Affiliation or Group Wellfleet Recreation Dept. of JOEYS Food Truck
Telephone Number 774.573.6529 Mailing Address PO BOX 696
Email address JOEYSFOODTRUCK@GMAIL.COM WELLFLEET MA
Town Property to be used (include specific area) MAYO BEACH / REC DEPT AREAS
Next to SKATE PARK + NEXT TO BASKETBALL COURT
Date(s) and hours of use: AUG 19th + AUG 20th 11:30 am

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

We would like to serve our regular menu
TACOS, Burritos, Quesadillas, grilled corn, hot dogs
@ the wellfleet REC SPONSORED SKATEBOARD
COMPETITION + @ the Basketball tournament
*WILL DONATE 10% OF PROCEEDS TO WELFLEET
Describe any Town services requested (police details, DPW assistance, etc.) REC DEPT

NONE

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$50.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____




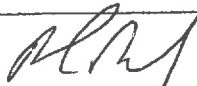
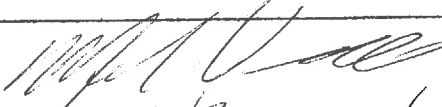


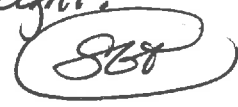
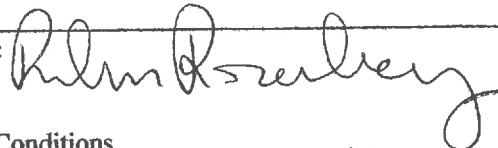
Date: 8/3/17

Processing Fee: \$50.00 paid

Fee: _____

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Conservation Agent:  Comments/Conditions:  Permits/Inspections needed: TEMPORARY FOOD SERVICE PERMIT NEEDED	Inspector of Buildings: Comments/Conditions: Permits/Inspections needed:
Police Department:  Comments/Conditions: 8/3/17 <u>OK</u>	Fire Department:  8/3/17 Comments/Conditions: APPROVAL IS CONDITIONAL FOOD SERVICE HAS AN APPROVED FIRE SUPPRESSION AND HOOD SYSTEM.
DPW:  Comments/Conditions:  8/3/17	Community Services Director:  8/3/17 Comments/Conditions: Truck must be removed overnight. 
Harbormaster: Comments/Conditions	Shellfish: Comments/Conditions
Recreation:  Comments/Conditions: Joey's presence greatly enhances these events and enables the Dept to make more money for the Town	Town Administrator: Comments/Conditions



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

V

BUSINESS

REQUESTED BY:	Dennis Murphy, BOS Chair
DESIRED ACTION:	Discuss plans for maintenance dredging with Russ Titmus of Bourne Consulting and Engineering.
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

NATURAL RESOURCES ADVISORY BOARD



To: Wellfleet Board of Selectmen

August 4 2017

NRAB and Maintenance Dredging

Throughout its history, NRAB has been concerned with dredging issues in Wellfleet harbor. Partly this is due to the importance of dredging within the Harbor Management Plans (HMP). Even more importantly, we recognize that an undredged harbor is an environmental degradation: the current situation in the north Marina channel is an example of this.

We wish to report on two dredging related issues:

- Starting with the first Harbor Management Plan in 1995, NRAB has from time-to-time visited the possibility that reconfigurations of the inner harbor would reduce the need to north channel dredging. The options considered were:
 - Widen the rail-road dike;
 - Open Mayo Creek;
 - Place a channel through the Marina pier;
 - Shorten the Marina pier.

The initial evaluation of these options (HMP-1, 1995) showed no benefit in reducing the need for inner harbor dredging.

We recently completed some additional work to re-examine the possible benefits of the first two options. The conclusion reached is unchanged: that there is no significant benefit for inner harbor dredging. (There may, however, be significant environmental benefits, especially for the first two options.)

No further work is planned.

- Regular pumping of north channel sediments for salt marsh nourishment.

The concept is to use dredged materials to elevate salt marsh surfaces. The concept rests, in part, on the fact that the tides in the harbor are flood

dominated. Sediments trapped in the north channel would normally be expected to continue up Duck Creek.

There are two reasons that local marshes might benefit from sediment nourishment:

- Herring River. The marsh surface elevation has fallen due to a lack of tidal water flow;
- Duck Creek. The marsh is threatened by an accelerated rise in sea level due to Climate Change.

This method is being tested in Rhode Island, as “thin layer deposition”. A reference link is: http://www.crmc.ri.gov/news/2016_1007_marsh.html. A consulting firm in Providence, EA Engineering, has some experience also in the Mid-Atlantic states.

We also understand that the Army Corps of Engineers has a similar program.

Permitting in Massachusetts is not currently allowed, in order to protect sub-tidal habitat. We think a case could be made because of the specific conditions in the Herring River and the general consequences of sea level rise for salt marshes.

We recommend only that this technology be evaluated as a possible tool both for future dredging and for the environment.

Cc: Town Administrator



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

V

BUSINESS

REQUESTED BY:	Bob Sanborn, Superintendent of Cape Cod Regional Technical High School
DESIRED ACTION:	Hear an update of the Cape Tech MSBA School Building Project
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



**MSBA School Building Project
Wellfleet BOS**

August 8, 2017

Agenda

- **Thank you!**
- **Why the investment in CCT?**
- **History**
- **Financial Impact & Reimbursement Rate**
- **Debt Schedule**
- **Vote Mechanics**

Cape Cod Tech's School Building Committee

<u>BARNSTABLE:</u>	<u>HARWICH:</u>	<u>YARMOUTH:</u>
MARK ELLS	CHRISTOPHER CLARK	NATHAN LADLEY
MARK MARINACCIO	LEE CULVER	ERIK TOLLEY
<u>BREWSTER:</u>	BRUCE YOUNG	<u>CAPE COD TECH:</u>
CHARLIE SUMNER (Chair)	<u>MASHPEE:</u>	ROBERT SANBORN
ROBERT MILLER	DAWN THAYER	ERIN ORCUTT
<u>CHATHAM:</u>	<u>ORLEANS:</u>	WILLIAM TERRANOVA
LESLIE SCHNEEBERGER	GWEN HOLDEN KELLY	ANTHONY MOLIS
<u>DENNIS:</u>	PAUL KELLY	STEVE PISCH
GARY BARBER	<u>TRURO:</u>	
CLEON TURNER	TRUDY BRAZIL	
<u>EASTHAM:</u>	<u>WELLFLEET:</u>	
GLENN OLSON	ANTHONY TULLIO	
	HARRY TERKANIAN	

{ 3 }

Cape Cod Tech's Wellfleet Representatives – Thank you!

School Committee
Anthony Tullio

School Building Committee
Harry Terkanian
Anthony Tullio

{ 4 }

Why Invest in CCT?

- Vocational Education is the key to addressing the “skills gap”
 - There are simply not enough skilled workers to fill available jobs. According to a recent study conducted by Northeastern University;
 - “Altogether, counting new jobs and replacement jobs will require training of nearly 1.2 million workers by the year 2022.”
 - The Cape & Islands were identified as a region that needs to focus more attention on vocational education

Wellfleet Students at Cape Cod Tech

School Year	Wellfleet Enrollment	Percentage of Total Enrollment
2013	4	0.60 %
2014	4	0.61 %
2015	6	0.92 %
2016	8	1.23 %
2017	7	1.13 %
2018	9	1.45 %

A Brief History

➤ **Yearly 2011-2014**

Statements of Interest (SOI) submitted to the MSBA, all proving unsuccessful

➤ **January 10, 2014**

CCT 1st Annual Legislative Breakfast focused on MSBA

➤ **February 27, 2014**

MSBA tours CCT

➤ **November 19, 2014**

Town Manager's meet at CCT & Tour facility

➤ **October 21, 2014**

MSBA staff perform "Senior Study" visit at CCT

A Brief History

➤ **January 14, 2015** MSBA invites CCT into "Core" program

➤ **January – September 2015** - CCT completes Eligibility requirements:

- Formed SBC, developed enrollment projections and submitted maintenance and capital plans

➤ **September 30, 2015** - MSBA Feasibility Study

- Procure Owner's Project Manager (OPM) and Architect/Designer

➤ **April 5, 2016** – Initial Town Clerk's Meeting

- Review of Regional Agreement & Chapter 71 Section 16 (n)
- Determine election date and times

➤ **November 30, 2016** - SBC chooses preferred solution

A Brief History

- **January 4, 2017** - Preferred Solution submitted to MSBA
- **February 15, 2017**- MSBA approval of preferred solution, invitation into Schematic Design
- **April 11, 2017** - Second Meeting of the Town Clerks with Bond Council presentation
- **June 29, 2017** – Schematic Design submitted to MSBA

Next Milestones

- **August 23, 2017** - MSBA meeting for approval of Schematic Design & Budget
- **August 24, 2017** - CCT School Committee review and approval of warrant for ballot vote
- **October 24, 2017** District-Wide Vote
 - **Polls open from 12 Noon to 8 PM**



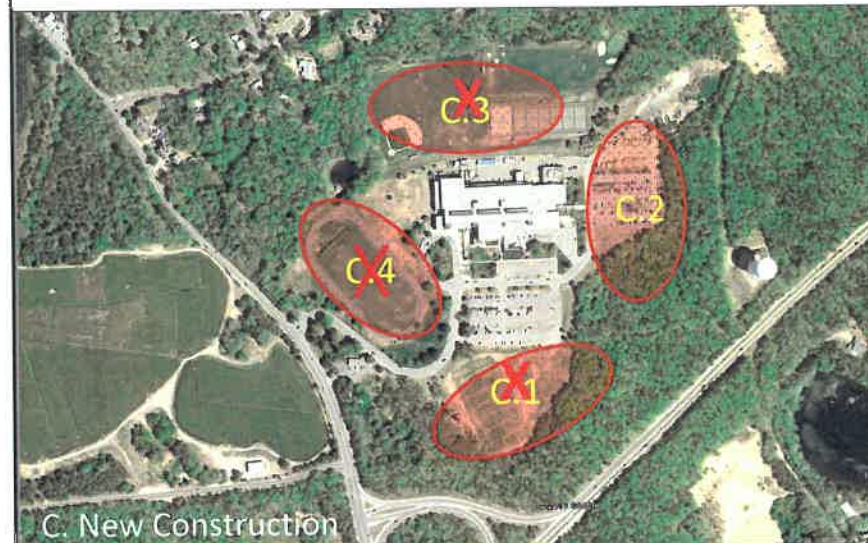
Preliminary Alternatives

Alternative	Educational Program Goals	Site & Facility goals	Phasing Impacts	Construction Cost Range	Project Cost Range
Base Repairs	Does not address educational goals or correct educational deficiencies	Prolongs useful life of existing building	Very disruptive schedule requiring swing space or extended construction period over a number of summers	\$25-\$50 Million	\$35-\$65 Million
Reno Only A.1	Would not meet all space requirements. Improved integration of shops and classrooms. Lack of collaborative space	Prolongs useful life of existing building. Site access remains essentially as-is	Very disruptive for at least three academic years. Requires modular classrooms for swing space. Limited access to core facilities during certain phases	\$96.0 Million	\$123 - \$125 M
Add/Reno B.1	Would mostly meet space requirements for academic areas with improved collaborative spaces	Prolongs useful life of existing building. Improved main entrance location	Very disruptive for probably three academic years. May require some modular classrooms for swing space beyond the addition	\$110.6 Million	\$142 - \$144 M
Add/Reno/Demo B.2	Would mostly meet space requirements for academic areas with collaborative spaces. Better integration of shops and classrooms. Better consolidation of academies	Prolongs useful life of existing building. Improved main entrance and public access	Very disruptive for probably three academic years. Will require significant modular classrooms as new construction can't begin until after demolition	\$110.1 Million	\$141 - \$143 M
New Construction C.1	Would meet space requirements and educational goals	Good entrance location, but sits low on site. Maximizes available green space. Separate bus and car drop-offs. Some expansion potential	Least disruptive impact on existing school. Football field is unavailable during construction	\$115.6 Million	\$143 - \$146 M
New Construction C.2	Would meet space requirements and educational goals	Good entrance location, sits high on site. Maximizes available green space. Separate bus and car drop-offs. Some expansion potential	Least disruptive impact on existing school. Faculty parking is unavailable during construction. Alternative temporary parking needed	\$113.1 Million	\$140 - \$143 M
New Construction C.3	Would meet space requirements and educational goals	Good entrance location, but sits low on site. Maximizes available green space. Separate bus and car drop-offs. Close to abutments. Some expansion potential	Some disruption on existing school. Athletic fields are unavailable during construction	\$114.5 Million	\$142 - \$144 M



Cape Cod Tech

D-R-A



C. New Construction



Cape Cod Tech

D-R-A



Member Municipalities FY18 Enrollment

Town of Barnstable	183
Town of Brewster	43
Town of Bourne	10
Town of Dennis	67
Town of Eastham	15
Town of Harwich	77
Town of Mashpee	59
Town of Orleans	15
Town of Provincetown	4
Town of Truro	3
Town of Wellfleet	9
Town of Yarmouth	137

Fiscal 2017 Valuations

Town of Barnstable	\$10,507,701,871
Town of Brewster	\$3,619,158,270
Town of Chatham	\$6,438,356,400
Town of Dennis	\$6,481,581,330
Town of Eastham	\$2,782,837,150
Town of Harwich	\$4,983,246,500
Town of Mashpee	\$4,863,711,000
Town of Orleans	\$3,835,373,930
Town of Provincetown	\$2,194,435,037
Town of Truro	\$2,123,364,060
Town of Wellfleet	\$2,320,503,380
Town of Yarmouth	\$5,611,849,600

* Split tax rate

Financial Impact

Estimated at 5% for 30 Years

Total Project Cost	\$ 127,946,027
Reimbursement Rate	45.45 %
Effective Reimbursement Rate	32.75 %
District Share of the Project	\$ 86,043,703
Tax Impact (per \$1,000 of home value)	\$.03
Average Value Single Family Home	\$603,741
Tax Impact on Average Home	\$ 18.11

Debt Schedule

Fiscal Year	Net Total Debt Service	Wellfleet Debt Service Proration	Wellfleet Est. Tax Rate Impact per \$1,000
2020	\$2,151,093	\$31,075	0.01
2021	\$5,539,171	\$80,020	0.03
2022	\$5,535,500	\$79,967	0.03
2023	\$5,537,250	\$79,992	0.03
2024	\$5,535,500	\$79,967	0.03
.....			
2050	\$5,540,125	\$80,034	0.03
Total	\$168,274,138	\$2,430,927	

Vote Mechanics

Chapter 71 Section 16 (n)

For Regional School Districts to incur debt for construction and reconstruction;

- Vote of the district committee authorizing the debt is approved by a majority of the registered voters in the member towns voting on the question at an election under the following provisions:
 - Uniform polling hours; hours must be not less than 4 hours but no more than eight hours
 - District committee responsible for preparation of ballots
 - Town clerk of each town certifies the results to the district committee
 - Expenses of election paid by regional school district as operating expense



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

V

BUSINESS

REQUESTED BY:	Wellfleet Cemetery Commissioners
DESIRED ACTION:	Approve an insert to be mailed with the fall tax bills
PROPOSED MOTION:	I move to approve the Request of the Cemetery Commissioners for a fall tax bill insert as presented.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

WELLFLEET CEMETERIES NEED YOUR HELP!

The Cemetery Commissioners ask you to please consider a tax-deductible contribution to help us in our ongoing efforts to restore and maintain Wellfleet’s cemeteries. Many stones and monuments, a part of our history, are in desperate need of restoration and repair. If lost, they are gone forever.

The task of repairing damaged and deteriorated monuments is overwhelming with our limited budget. The Cemetery Commission receives no Town funding. The only funds received are from the sale of plots & 2 grants from the Community Preservation Fund, which must pay for all care, including mowing, road maintenance, annual clean-ups, prior limited stone restorations, and repairs and any tree removal.

Cemeteries are irreplaceable and sacred places. They are outdoor museums as well as important tracts of open space. We would very much appreciate your contribution to this ongoing, long term project to restore and document Wellfleet’s history. No amount is too small, and all contributions are fully tax-deductible. Donations may be added to your tax check, or a separate check to the Town of Wellfleet, Attn: Cemetery Gift Fund, 300 Main St., Wellfleet, MA 02667.

_____	_____	_____
Name (please print)	Mailing address	Amount donated



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Tuesday, August 8, 2017

V

BUSINESS

REQUESTED BY:	Dick Elkin, Wellfleet Energy Committee
DESIRED ACTION:	Approve a letter of support for the Solarize Plus Program
PROPOSED MOTION:	I move to approve the request of the Wellfleet Energy Committee for a Letter of Support for the Solarize Plus Program and authorize the chair of the Board to sign the letter.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Attachment A
Authorized Applicant Information and Acceptance Form
Applicant Information

Applicant: Community	
City or Town Name Wellfleet	Street Address 286 Main St
Date of Green Community Designation (if applicable, not required) 2014	City/Town State Zip Code Wellfleet, MA 02667
Municipal Representative Contact	
Municipal Contact Name / Title Brian Carlson / Assistant Town Administrator	Signature
Telephone 508 349 0349	Email brian.carlson@wellfleet-ma.gov
Community Solar Coach	
Name / Title Dick Elkin / Chair, Wellfleet Energy Committee	Signature
Telephone 508 349 3854	
Additional Installer Proposal Review Team Participant 1	
Participant Name / Title David Mead-Fox	Signature
Telephone 617 480 6835	Email dmeadfox@gmail.com
Additional Installer Proposal Review Team Participant 2 Not recommended for group proposals	
Participant Name / Title	Signature
Telephone	Email

Organization/Individual who compiled this Application (if not the Community Solar Coach or Municipal Representative noted above)	
Name / Title	Signature
Telephone	Email

List any Communities that you are partnering with in this application.

Provincetown,	Truro
Eastham	Orleans

Applicant Acceptance

The undersigned is the Chief Executive Officer of the Applicant listed above. The Chief Executive Officer is defined as the manager in any city having a manager, and in any town having a city form of government, the mayor in any other city, or the board of selectmen in any other town unless some other officer or body is designated to perform the functions of a chief executive officer under the provisions of a local charter or laws having the force of a charter.

The Applicant has read and understands the RFP requirements. The undersigned acknowledges that all of the terms and conditions of the RFP are mandatory.

The Applicant understands that all materials submitted may be subject to disclosure under the Massachusetts Public Records Law, as explained in Section 3.A. of the RFP. Applicant further acknowledges and agrees that MassCEC has no obligation, and retains the sole discretion to fund or choose not to fund the application set forth herein, and that MassCEC's receipt of the application does not imply any promise of funding at any time.

The Applicant understands that, if selected by MassCEC, the Applicant and MassCEC will execute a contract that outlines the respective roles and responsibilities of the parties.

I certify that the statements made in this application, including all attachments and exhibits, are true and correct to the best of my knowledge.

Community	
Printed Name of Chief Executive Officer	
Signature of Chief Executive Officer	Date

DRAFT

The Wellfleet Board of Selectmen is please to submit the following in support of Wellfleet's application to be a participant in the 2017 Solarize Massachusetts program.

Statement of Commitment

The Wellfleet Board of Selectmen is fully committed to Wellfleet's participation in the 2017 Solarize Plus program in conjunction with the towns of Provincetown, Truro, Eastham and Orleans.

Municipal Representative:

Brian Carlson will be Wellfleet's municipal representative for the 2017 Solarize Massachusetts program and will help to facilitate the program within the Community.

Community Solar Coach:

Richard Elkin will be Wellfleet's Solar Coach, and will be the local volunteer point of contact to collaborate with MassCEC in organizing Community meetings and managing volunteer outreach efforts. Dr. Elkin will be responsible for participating in MassCEC's training program, organizing events and outreach efforts, and facilitating customer interest around the program.

Community Energy/Sustainability Committees

The Wellfleet Alternative Energy Committee, which was eventually renamed as the Wellfleet Energy Committee, was formed in March of 2005. The committee members currently are Richard Elkin (chair), Chuck Cole (vice chair), Lilli-Ann Green (secretary), Jeff Tash, Robert Shapiro, Christiann Mason (alternate) and David Mead-Fox (alternate). The committee has been meeting regularly, generally monthly, since March 2005.

In 2017, the Outer Cape Energy coalition, consisting of members of the Provincetown, Truro, Wellfleet, and Orleans Energy committees, and the Assistant Town Administrator of Eastham was formed to pursue energy conservation projects jointly. This Solarize Plus joint application is a result of that effort.

Utility Area Networks

There are no utility area networks in Provincetown, Truro, Wellfleet, Eastham or Orleans.

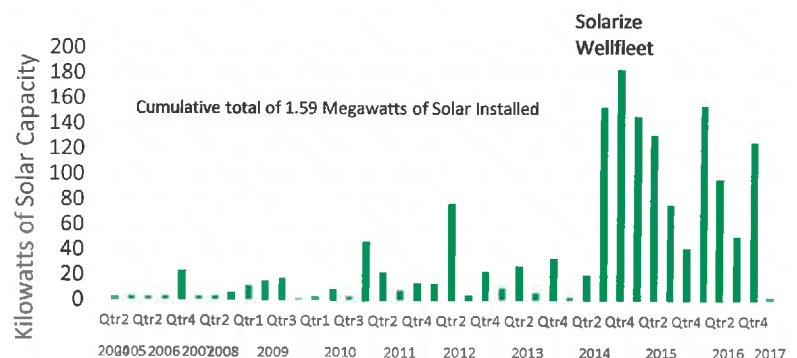
Demonstration of experience with a solar PV project or solar-related activities

The Town of Wellfleet has installed solar panels on the fire station, elementary school and the public library.

The town successfully completed a Solarize Wellfleet program in 2014, resulting in attaining a Tier 5 status. The number of installations increased many-fold in the year following the program, compared to the previous year. Since that time, solar PV installations in Wellfleet have remained much higher than before the Solarize program, but have declined to less than peak levels in the years following the Solarize Wellfleet program.

The Wellfleet Energy committee wishes to participate in the Solarize Plus program to increase Solar PV installations and to encourage energy savings and reduced carbon emissions through the use of other technologies that result in participants switching from

Solar Energy Installed in Wellfleet



hydrocarbons to green solar PV energy. Barnstable County is served by the Cape Light Compact for electricity. Energy supplied by the Compact is 100% green. Therefore, even if residents or businesses do not install solar to compensate for increased electric usage, the net effect will be to switch from hydrocarbon based energy usage to green generation electricity.

Dennis Murphy,

Chair, Wellfleet Board of Selectmen



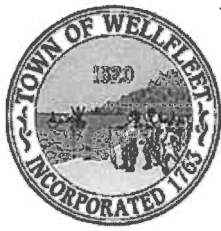
BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

V

BUSINESS

REQUESTED BY:	TA
DESIRED ACTION:	Discuss snow plowing on private roads
PROPOSED MOTION:	TBD.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

VI

TOWN ADMINISTRATOR'S REPORT

[illegible]



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

VIII

CORRESPONDENCE AND VACANCY REPORT

CORRESPONDENCE TO THE BOARD OF SELECTMEN

Friday, August 4, 2017

Letters (emails):

7/24/17	Tim Callis and Albert Proia	Noise complaint about The Wagner at Duck Creek and The Well
7/27/17	The Samaritans of Cape Cod & the Islands	Request to designate September 7, 2017 as a Samaritans on Cape Cod and the Islands Day (suicide prevention coalition) – will be on 8/22/17 BOS agenda
7/31/17	C. Ridley, Friends of Herring River	Friends of the Herring River annual meeting invitation on 8/15, 6 pm at the COA
7/31/17	Janet Morrissey	Letter of resignation from the Planning Board
8/02/17	Joseph Aberdale, MAC Chairman	Letter of Support of the HRRP
8/03/17	NextEra Energy Services	NextEra Energy Services Massachusetts Disclosure Label
8/04/17	John Riehl, NRAB Chairman	NRAB and Maintenance Dredging

Applications:

NONE	
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Federal/State/Local:

7/27/17	Wellfleet Conservation Trust	Invitation to Annual Meeting & Special Presentation on 8/19 @ 10 AM, COA
7/27/17	Cape Cod Assembly of Delegates	Notice of Regular Meeting on 8/2/17 at 4 PM at the First District Courthouse
7/31/17	Coastal Engineering	Withdrawal of Environmental Notification Form to MEPA
8/03/17	Mass DMF	Notice for a single case of Vibrio linked to oysters harvested from Wellfleet

Board & Committee Meeting Minutes:

NONE	
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Notices:

NONE	
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Internal Memos:

7/24/17	Helen Miranda Wilson, BOS member	Wellfleet Medical Marijuana Zoning Bylaw & text of Q4 of 2016 Election Ballot
8/01/17	Hillary Lemos, Health Agent	Memo on MEPA Application for Shellfish Culching
8/02/17	Ron Fisette, Police Chief	Letter about Seargent's Positions
8/03/17	Dan Hoort, Town Administrator	Paine Hollow Rd Town Landing and Tom Siggia's property)

Date: August 3, 2017
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	1 year
Requesting Appointment: No applications on file		

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Comprehensive Wastewater Management Planning Committee (7 Members)

Vacant Position	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cultural Council (no more than 15 members)

Vacant Positions	Appointing Authority	Length of Term
2 positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Energy Committee (11 members total)

Vacant Positions	Appointing Authority	Length of Term
1 BOS Rep	Board of Selectmen	3 years

Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Town Moderator	3 years
2 Alternate Positions		3 years
Requesting Appointment: No applications on file		

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions	Appointing Authority	Length of Term
1 Assistant Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Personnel Board (4 members + TA + FinCom Rep)

Vacant Positions Appointing Authority

2 Positions Board of Selectmen

Requesting Appointment: No applications on file

Length of Term

3 years

Planning Board (7 members)

Vacant Positions Appointing Authority

1 Position Board of Selectmen

Requesting Appointment: No applications on file

Length of Term

5 years to complete term

Recycling Committee (11 members)

Vacant Positions Appointing Authority

1 Position Board of Selectmen

Requesting Appointment: No applications on file

Length of Term

3 years

Shellfish Advisory Board (7 Members, 2 Alternates)

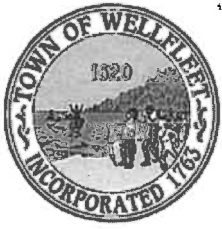
Vacant Positions Appointing Authority

1 Alternate Position Board of Selectmen

Requesting Appointment: No applications on file

Length of Term

3 years



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

IX

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of July 25, 2017 as printed/as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



DRAFT

**Wellfleet Board of Selectmen
Minutes of July 25, 2017
Wellfleet Senior Center**

Present: Selectmen Dennis Murphy, Janet Reinhart, Kathleen Bacon, Jerry Houk; Helen Miranda Wilson
Town Administrator Dan Hoort, Assistant Town Administrator Brian Carlson;

Chairman Murphy called the meeting to order at 7:00 PM.

Announcements, Open Session and Public Comment

- Reinhart cautioned the public that a 10-foot dune slide on Paine Hollow beach happened over the weekend and asked people to be careful.
- Police Chief Ron Fisette announced that this year Pan Mass challenge will be on Sunday August 6 and warned the public about a heavy traffic in the area and specifically on Long Pond Rd.

Public Hearing: Building Department: Mechanical / Duct Work / Exhaust Hood Fee Increase – no action was taken; it will be re-advertised with the correct fee increase.

Appointment of Nick Picariello to the Board of Health with a term ending 06/30/2019.

Nick Picariello stated his interest for serving on the Board of Health and talked about his background as a retired MD.

MOTION 218-016: Wilson moved and Reinhart seconded to appoint Nick Picariello to the Board of Health with a term ending 06/30/2019. The motion passed 5-0.

Appointment of Stephen Cooney to the Planning Board with a term ending 6/30/2019.

Stephen Cooney stated his interest for serving on the Planning Board and talked about his experience serving as a Planning Board member for 10 years in Connecticut.

MOTION 218-017: Reinhart moved and Bacon seconded to appoint Stephen Cooney to the Planning Board with a term ending 06/30/2019. The motion passed 5-0.

Appointment of a Board of Selectmen member to the Herring River Executive Council (HREC)

Bacon and Reinhart voiced their interest to serve on the Herring River Executive Council. Wilson said that Bacon is already an alternate member on the Cape Cod National Seashore Advisory Board, and is involved with the project this way. Per Wilson, appointing Reinhart to the HREC would be of greater benefit. Houk was supportive of appointing Bacon to the HREC. Discussion ensued. Bacon graciously withdrew her candidacy to serve on the HREC, and said that she would fully support Reinhart's nomination.

MOTION 218-018: Bacon moved and Wilson seconded to appoint Janet Reinhart to the Herring River Executive Council. Tom Flynn offered comments on the motion. The motion passed 5-0.

Use of Town Property: Aine Cole/Thomson Family Adventures for a clambake on September 5, 2017 from 5 pm to 8 pm at Duck Harbor.

Aine Cole of Thomson Family Adventures was present to answer questions and address concerns about the request to use Duck Harbor on September 5, 2017 for a corporate clambake. Bacon suggested changing the location to Indian Neck per the recommendation of the Community Services Director and cautioned that portable toilets might not be available after Labor Day, and would be the responsibility of the applicant.

DRAFT

MOTION 218-019: Bacon moved and Reinhart seconded to approve the request of Aine Cole/Thomson Family Adventures for a clambake on September 5, 2017 from 5 pm to 8 pm at Indian Neck with a use fee of \$100 and conditions as listed on the use form. Discussion ensued about the availability of portable toilets and liability insurance. The applicant will check with the Community Services Director or the TA to verify portable toilets availability. The motion passed 5-0.

Business: Presentation and Request for Letter of Support by Atlantic Medicinal Partners

Valerio Romano, attorney of VGR Law Firm, PC, and Stephen Perkins and Frank Cieri of Atlantic Medicinal Partners presented a request for a medical marijuana dispensary at 1065 Route 6 in Wellfleet. They had a presentation provided with the meeting packets about the benefits of medical marijuana. Police Chief Fisette said that the Town voters have expressed their support for a medical marijuana, and said that if this gets approved by the Selectmen, there will be other reviews and permits required by local and state officials. The entire review process would take at least a year. Marge Piercy stated her support for a medical marijuana dispensary in Wellfleet. Michele Olem also spoke in favor of and of the benefits of medical marijuana. Bacon, Wilson and Houk were in favor of the proposal. Wilson wanted to know the specifics about the job creation commitment for locals. Romano explained the staffing needs of the venue and confirmed that he will try to hire residents whenever it is possible to do so. Reinhart wanted to better understand the process of the operations of the dispensary. Discussion ensued about the possibility of a curb cut on the Town road instead of Route 6.

MOTION 218-020: Bacon moved and Reinhart seconded to approve the request of Atlantic Medicinal Partners, Inc. for a letter of support for a medical marijuana dispensary at 1065 State Highway (Route 6) in Wellfleet pursuant to the 2012 Act for the Humanitarian Medical Use of Marijuana. The motion passed 5-0.

Business: Discussion of recreational marijuana dispensaries in Wellfleet

Wilson said that the Town and the State have passed the recreational marijuana act. Reinhart went over the email¹ sent by the Town Administrator to the Board with an information from Town Counsel about the need for a special town meeting, if the Board were to decide to ban recreational marijuana dispensaries in Wellfleet. Hoort said that no action would be required, if the Town is not in opposition of the recreational marijuana dispensaries. A special Town Meeting before April 1, 2018 will be needed if the Board is in opposition of allowing recreational marijuana dispensaries. Police Chief Fisette said that if the Town would like to allow the sale of recreational marijuana, proactive measures must be taken in order to regulate THE process and license the establishments. Reinhart asked Romano, if Atlantic Medicinal Partners were also intending to offer recreational marijuana. Romano answered that their request was strictly for medical marijuana, but down the road if the recreational marijuana sale were to be allowed, they would consider it. The discussion concluded with no action taken by the Board.

Business: Approval of Eversource Licensing Agreement for 36 Gross Hill Rd.

Hoort explained the request for a licensing agreement with Eversource for 36 Gross Hill Rd and confirmed that Town Counsel has reviewed the agreement. The agreement would be in effect until the 2018 Town Meeting grants a utility easement to Eversource.

MOTION 218-021: Reinhart moved and Bacon seconded to approve the Eversource Licensing Agreement for 36 Gross Hill Rd as printed. The motion passed 5-0.

Business: Preventative maintenance dredging program

Chairman Dennis Murphy introduced the idea of a preventative maintenance program, its benefits and the need to identify a funding source in order to plan for it in the future. Hoort said that Russ Titmus of Bourne Consulting and Engineering will be coming to the Board on August 8. A representative from the State - Secretary for Economic Development and Housing, Jay Ash, will also be visiting Wellfleet, but may not be able to attend the Selectmen's meeting. Discussion ensued about the possibility of using the Barnstable

County equipment for the maintenance dredging in Wellfleet. John Riehl, Chair of the Natural Resources Advisory Board (NRAB) said that the NRAB have considered a different approach by pumping on one side and disposing it on a different site. Bacon wanted to make sure that this maintenance dredging would be a proof to the State that the Town is doing its due diligence by planning for the future. The discussion concluded without any action taken by the Board.

Business: Consider an earlier start of the Board of Selectmen meetings

Janet Reinhart opened the discussion by saying that having an earlier meeting would be easier for staff and guest attendants. She suggested starting time at 5 and having the public hearings later in the meeting. Wilson was supportive of the proposal. Houk said that he was initially supportive, but had changed his mind, because 7 pm meetings would have greater benefits to the public. Reinhart was in the opinion that an earlier meeting start will serve the community better. Murphy said that a better management and balance of the agenda would be more useful, and advised doing this before changing the time of the meetings. Hoort informed the Board that a proposal will soon be coming to the Board's attention in an effort to have a better management of the agenda. Bacon said that an earlier time at 5 pm would not work for her due to work obligations, and agreed with having a better tailoring of the agenda. Wilson said that the Board has been flexible and has taking its time to deal with the big issues, and agreed with the suggestion for a better planning of the agendas. No action was taken by the Board.

Business: Preliminary discussion of FY 2018 BOS Goals [TA]

Hoort said that this is the start of the process for the FY 2018 BOS goals, and the entire process would most likely be finalized in September. Murphy asked the Selectmen to think about their individual goals, and send them to the Executive Assistant to be compiled for a joint review and an approval.

Town Administrator's Report²

The TA report was submitted with the meeting packets. Wilson asked Hoort to prepare a memo about the conference call with the DMF and MEPA regarding cultching.

Topics for Future Discussion

- Wilson – requested to have a revision of the Use of Town property fee schedule.
- Wilson asked for the statistic of the Shellfish Department for the month of June.
- Houk said that the paramedic training program at Cape Cod Community College (4Cs) will be ending in a year, and suggested sending a letter of support to 4Cs for the continuation of the program due to the aging population on the Cape.
- Wilson requested a report on the affordable housing units inventory from ATA Brian Carlson.
- Murphy requested an update on the engineered plans for White Crest parking lot.
- Bacon requested a report of the Building Needs and Assessment Committee on the old shellfish shack and the old COA building.
- Houk requested an update on the status of the landing strip with the Cape Cod National Seashore.

Correspondence³ and Vacancy⁴ Report

Wilson brought to the attention of the Board three matters: 1) a noise complaint by Tim Callis and Albert Proia about a loud music coming from the Well and the Wagner at Duck Creek. 2) Considering the invitation to join the Coastal Communities Coalition; and 3) Review of the report by Bennet Environmental about the Mayo Creek Restoration Committee.

Minutes⁵ [July 11, 2017]

Wilson offered two amendments on the minutes of June 11, 2017.

MOTION 218-016: Wilson moved and Reinhart seconded to approve the minutes of July 11, 2017 as amended by Wilson. The motion passed 4-0. Houk did not vote.

Adjournment

MOTION 218-016: Reinhart moved and Wilson seconded to adjourn the meeting at 8:50 pm. The motion passed 5-0.

Respectfully submitted,

Michaela Miteva, Executive Assistant

Public Records Materials

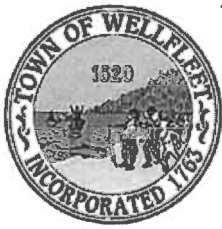
¹ TA Email re recreational marijuana dispensaries

² TA Report of July 21, 2017

³ Correspondence Report of July 21, 2017

⁴ Vacancy Report of July 21, 2017

⁵ Draft Minutes of July 11, 2017



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, August 8, 2017

EXECUTIVE SESSION

REQUESTED BY:	BOS
DESIRED ACTION:	Enter in Executive Session based on G.L. c. 30A, §21(a)(3)
PROPOSED MOTION:	<p><u>Dennis Murphy:</u> Pursuant to G.L. c. 30A, §21(a)(3), I move to enter in executive session to discuss strategy with respect to collective bargaining and litigation, because an open meeting may have a detrimental effect on the Town's bargaining and litigating position, the Board will review and discuss a strategy regarding the grievance of the Wellfleet Communications Union for a health insurance stipend denial to Eileen McCarthy</p> <p>Roll Call Vote.</p>
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Roll Call Vote: Murphy _____ Reinhart _____ Bacon _____ Wilson _____ Houk _____