



Board of Selectmen

RECEIVED
TOWN OF WELLFLEET

2017 FEB 10 PM 1:07

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, February 14, 2017 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [7:00]** *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*
- II. Public Hearing(s) [7:05]**
 - A. Application received 12/28/16 from Patrick Winslow for a 3-acre shellfish grant at Indian Neck.
 - B. To revoke the commercial shellfish license of Karl Barrio.
- III. Appointments/Reappointments**
 - A. Janice Plaue to Local Comprehensive Plan Working Group
 - B. Appointment of Firefighter/Paramedic Mathew Burns
 - C. Appointment of Firefighter/Paramedic Holly Kuhn
- IV. Use of Town Property - NONE**
- V. Business**
 - A. Review of Cape Cod Technical High School FY2018 budget request [Sup. Bob Sanborn]
 - B. Final review of the Nauset Regional School District FY2018 budget request [Sup. Tom Conrad]
 - C. Vote to open the 2017 Annual Town Meeting warrant and articles review [TA]
 - D. Vote to approve the 2016 Board of Selectmen Annual Report
 - E. Discussion of placing a Non-Binding Public Advisory Question for the 2017 Spring Ballot to protect public health and safety by moving spent fuel at Pilgrim Nuclear Power Station to secure dry casks [Moe Barocas]
 - F. Discussion of placing an Immigration and Civil Rights Protection article in the 2017 Annual Town Meeting Warrant [Judy Taylor & Martha Wilson]
 - G. Shellfish Department - staffing during the period in transition [TA]
 - H. Approve Change Order for the Wellfleet Police Station Renovation project for temporary and new water hook-ups.
 - I. Status of Open Cape in Wellfleet [TA]
 - J. Vote to set an estimated temporary increased resident population of Wellfleet as of July 10, 2017 to be 30,000 as required by M.G.L. Ch. 138, §17.
- VI. Town Administrator's Report**
- VII. Topics for Future Discussion**
- VIII. Correspondence and Vacancy Report**
- IX. Minutes [January 24, 2017 and February 3, 2017]**
- X. Executive Session and Adjournment**
 - A. Pursuant to G.L. c. 30A, §21(a)(3), to discuss strategy with respect to collective bargaining and litigation if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigating position, the Board will review the current collective bargaining status and strategy recommendations for WEA Units A, B and C.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

II

II. PUBLIC HEARING(S)

REQUESTED BY:	Patrick Winslow
DESIRED ACTION:	Approve 3-acre shellfish granta Indian Neck.
PROPOSED MOTION:	I vote to approve the request of Patrick Winslow to for a 3-acre shellfish grant at Indian Neck.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with MGL Chapter 130 Sections 52, 57, 58, 60, and 68 and all applicable Town Shellfish Regulations, notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, February 14, 2017 at 7:05 p.m. in the Wellfleet Council on Aging to consider the following:

- Application received December 28, 2016 from Patrick Winslow for a 3acre shellfish grant at Indian Neck.
- To revoke the commercial shellfish license of Karl Barrio.

Recommendation of the Shellfish Constable will be available in the Administration Office.

WELLFLEET BOARD OF SELECTMEN

APPLICATION FOR SHELLFISH GRANT LICENSE

Date 12/27/16

This request is being made under Chapter 130 Sections 57 & 59

Name Patrick Winslow

Address 75 Goss Lane

Wellfleet, MA 02667

Telephone 774-722-0232

Approximate location of proposed grant license area:

Indian Neck Farm #2000-10

Desired size of proposed grant license area:

3.0 Acre

GENERAL INFORMATION

Previous shellfishing experience:

Shellfishing in town since 2003,

How long have you had a shellfish permit (commercial/non-commercial)?

12 yrs.

How long have you lived in Wellfleet?

33 yrs

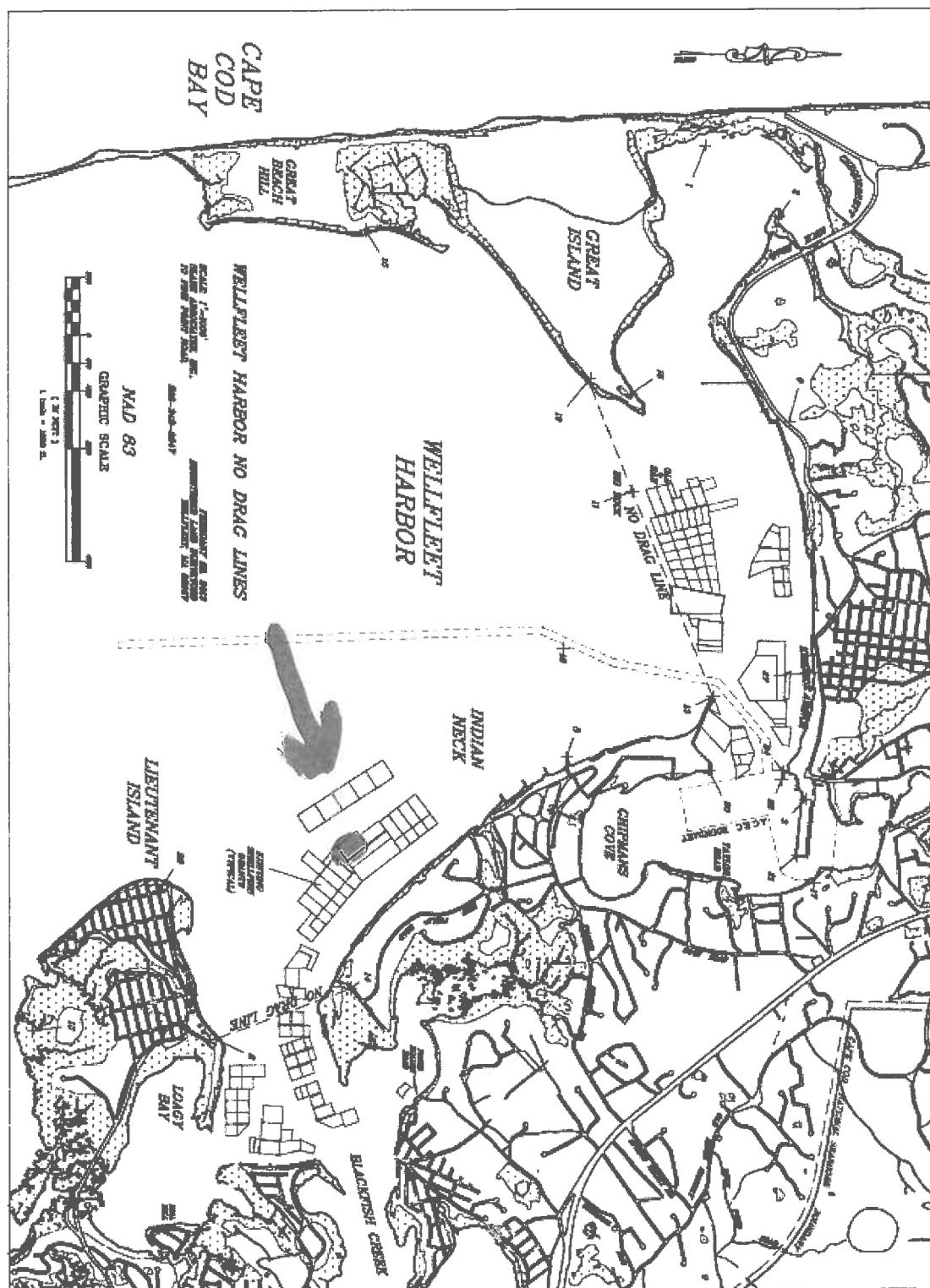
Comments:

Hope to grow quahogs and oysters
on 3.0 Acre Farm #2000-10

Patrick Winslow
Signature of Applicant

[Signature]
Shellfish Constable

DEC 28 2016





BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

II

II. PUBLIC HEARING(S)

REQUESTED BY:	Shellfish Constable
DESIRED ACTION:	Revoke the commercial shellfish license of Karl Barrio.
PROPOSED MOTION:	I vote to revoke the commercial shellfish license of Karl Barrio for a violation of Shellfishing Policy and Regulations Section 4.14 Possession of Seed Restriction above 5% that occurred on November 23, 2016.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

INCIDENT REPORT

Officer Information

Enforcing Officer: Andy Koch

Date of Offense: 11/23/16 Date of Report: 1/17/17

Ticket Numbers: none This is not a violation

Offender Information

Name of Offender: Karl Barrio

Address of Offender:

Offense Information

Specific Bylaw and/or Regulations: 4.1.4 Possession of seed above 5%

On the 23rd of November I checked Karl Barrio's catch and after gauging all his oysters he had harvested 18% undersized oysters. I confiscated his catch and wrote a letter along with pictures to Selectmen. He had 86 short oysters 483

Phone (508) 349-0325



Fax (508) 349-0305



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

January 17, 2017

To: Board of Selectmen
From: Andy Koch Shellfish Constable
Re: Karl Barrio

I would like to request a hearing to consider revoking Karl Barrio's commercial shellfish license for a violation which occurred on November 23, 2016. A copy of the incident report is attached.

Sincerely,

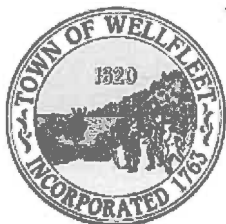
Andrew Koch
Shellfish Constable

JAN 17 2017

Phone (508) 349-0325



Fax (508) 349-0305



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

III

III. APPOINTMENTS/REAPPOINTMENTS

Appoint Janis Plaue to the Local Comprehensive Plan Working Group

REQUESTED BY:	Janice Plaue
DESIRED ACTION:	Appoint applicant to the Local Comprehensive Plan Working Group
PROPOSED MOTION:	I move to vote to appoint Janice Plaue to the Local Comprehensive Working Group.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Jan Plave Date 1/23/17

Mailing Address PO Box 291
A. Wellfleet, MA 02663

Phone (Home) 508-349-7290 (cell) _____

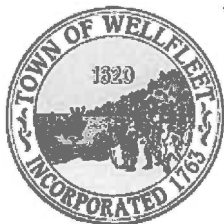
E-mail janave@comcast.net

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: work on School Committee, Open Space, CPC

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

☐ Committees/Boards of Interest: 1) Local Comprehensive Plan Com.
2) _____
3) _____

JAN 23 2017



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

III

III. APPOINTMENTS/REAPPOINTMENTS

Appoint Full Time Firefighter/Paramedic Matthew Burns

REQUESTED BY:	Fire Chief Rich Pauley
DESIRED ACTION:	Appoint Full Time Firefighter/Paramedic Matthew Burns
PROPOSED MOTION:	I vote to appoint Matthew Burns to Full Time Firefighter/Paramedic.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Wellfleet Fire Department



10 Lawrence Road, Wellfleet, MA 02667

Richard J. Pauley, Jr.
Fire Chief

Phone: (508) 349-3754
Fax: (508) 349-0318

Memo

TO: Board of Selectmen
FROM: Chief Pauley
DATE: February 8, 2017
RE: Appointment of Firefighter/Paramedic Matthew Burns
CC: Mr. Dan Hoort, Town Administrator

In accordance with Wellfleet Town Charter Section 3-5-3, I have appointed Mr. Matthew Burns to the vacant position of full-time Firefighter/Paramedic. To comply with the provisions of the Charter, I request your approval of this appointment.

Mr. Burn's appointment as a full-time Firefighter/Paramedic will be contingent on a satisfactory pre-employment physical exam and criminal offender records (CORI) check as well as passage of a physical ability test to the standards of the Massachusetts Human Resources Division.

Mr. Burns is a resident of Eastham and has been a member of this Department for four years, just recently completing his Paramedic certification.

Mr. Burns will be hired on a probationary basis for the first 12 months of his employment. As a condition of employment, he will also be required to pass the Massachusetts Fire Academy Recruit Training program.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Pauley", is written over the typed name.

Richard J. Pauley, Jr.
Fire Chief



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

III

III. APPOINTMENTS/REAPPOINTMENTS

Appoint Full Time Firefighter/Paramedic Holly Kuhn

REQUESTED BY:	Fire Chief Rich Pauley
DESIRED ACTION:	Appoint Full Time Firefighter/Paramedic Holly Kuhn
PROPOSED MOTION:	I vote to appoint Holly Kuhn to Full Time Firefighter/Paramedic.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Wellfleet Fire Department



10 Lawrence Road, Wellfleet, MA 02667

Richard J. Pauley, Jr.
Fire Chief

Phone: (508) 349-3754
Fax: (508) 349-0318

Memo

TO: Board of Selectmen
FROM: Chief Pauley
DATE: February 8, 2017
RE: Appointment of Firefighter/Paramedic Holly Kuhn
CC: Mr. Dan Hoort, Town Administrator

In accordance with Wellfleet Town Charter Section 3-5-3, I have appointed Ms. Holly Kuhn to the vacant position of full-time Firefighter/Paramedic. To comply with the provisions of the Charter, I request your approval of this appointment.

Ms. Kuhn's appointment as a full-time Firefighter/Paramedic will be contingent on a satisfactory pre-employment physical exam and criminal offender records (CORI) check as well as passage of a physical ability test to the standards of the Massachusetts Human Resources Division.

Ms. Kuhn is a resident of Wellfleet and has been a member of this Department for one and half years, and, has over 15 years experience as a full-time Firefighter/Paramedic. She is also a graduate of the Massachusetts Fire Academy Recruit Training Program.

Ms. Kuhn will be hired on a probationary basis for the first 12 months of his employment. As a condition of employment.

Respectfully submitted,

Richard J. Pauley, Jr.
Fire Chief



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS A.

Review of Cape Cod Technical High School FY2018 budget request

REQUESTED BY:	Superintendent Bob Sanborn, Cape Cod Regional Technical High School
DESIRED ACTION:	Approve FY2018 Budget Request for Cape Tech
PROPOSED MOTION:	I vote to approve the FY2018 Budget Request for Cape Tech.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Cape Cod Regional Technical High School

FY18 Budget - Revenue

Revenue	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Budget	FY18 Proposed Budget
Assessments from Member Towns	\$ 10,940,347.00	\$ 11,166,640.00	\$ 11,885,261.00	\$ 11,885,260.00	\$ 12,043,153.00
FY18 Assessment % Increase 1.33%					
State Aid					
¹ Chapter 70 State Aid	\$ 2,063,837.00	\$ 2,070,187.00	\$ 2,070,226.00	\$ 2,096,487.00	\$ 2,108,847.00
² Chapter 71 Transportation Aid	\$ 420,394.00	\$ 472,606.00	\$ 499,492.00	\$ 370,000.00	\$ 430,000.00
Total State Aid	\$ 2,484,231.00	\$ 2,542,793.00	\$ 2,569,718.00	\$ 2,466,487.00	\$ 2,538,847.00
Local Revenue					
Anticipated Tuition					
Post Graduate Tuition					
Interest Income	\$ 20,587.66	\$ 20,080.34	\$ 20,438.65	\$ 18,000.00	\$ 20,000.00
Facility Rental	\$ 42,302.00	\$ 35,852.05	\$ 34,443.00	\$ 50,000.00	\$ 50,000.00
Transfers from Athletic Revolving	\$ 1,000.00	\$ 1,018.69	\$ -		
Excess and Deficiency	\$ 85,000.00	\$ 100,000.00	\$ 100,000.00	\$ 80,000.00	\$ 80,000.00
Mass Medicaid Reimbursement	\$ 495.95	\$ 3,640.00	\$ 9,004.00		
Transfers from other funds	\$ -	\$ -	\$ -		
Unanticipated Revenue	\$ 2,816.45	\$ 28,384.29	\$ 11,005.00		
Total Local Revenue	\$ 152,202.06	\$ 188,975.37	\$ 174,890.65	\$ 148,000.00	\$ 150,000.00
Total Revenue	\$ 13,576,780.06	\$ 13,898,408.37	\$ 14,629,869.65	\$ 14,459,000.00	\$ 14,732,000.00

NOTES:

¹ Chapter 70 State Aid - Assumption level funded

² Chapter 71 Transportation Aid - Assumed 58% Reimbursement

Cape Cod Regional Technical High School

FY18 Budget - 1.9.17

Description	FY16 Actual	FY17 Budget	FY18 Budget Proposed V1	FY18 Budget Proposed V2	FY18 Budget Proposed V3	FY18 Budget Proposed V4	%	Net Change	Expected Grant Funds
1. Severance Pay	\$ 66,125.00	\$ 45,000.00	\$ 45,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00		\$ (3,000.00)	
2. Longevity	\$ 57,225.00	\$ 63,450.00	\$ 58,477.00	\$ 58,477.00	\$ 58,477.00	\$ 58,477.00		\$	
3. Retirement Annuity Incentive	\$ 32,225.00	\$ 32,050.00	\$ 32,820.00	\$ 32,820.00	\$ 32,820.00	\$ 32,820.00		\$	
4. Provision for Contract Negotiations		\$ 20,000.00						\$	
5. Reserve for Unanticipated Expenses	\$ 1,409.51	\$ 50,000.00	\$ 50,000.00	\$ 45,000.00	\$ 45,000.00	\$ 100,000.00		\$ 50,000.00	
6. School Committee Supplies	\$ 11,589.87	\$ 3,500.00	\$ 3,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ (1,500.00)	
7. Dues & Subscriptions		\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00		\$	
Total District Expenses	\$ 168,574.38	\$ 225,000.00	\$ 200,797.00	\$ 191,297.00	\$ 191,297.00	\$ 246,297.00	9.47%	\$ 45,500.00	
10. Superintendent-Director (1)	\$ 152,260.00	\$ 156,798.00	\$ 160,303.00	\$ 160,303.00	\$ 160,303.00	\$ 160,303.00		\$	
11. Secretary-Supt.-Director (1)	\$ 67,340.00	\$ 65,105.00	\$ 68,514.08	\$ 68,514.08	\$ 68,514.08	\$ 68,514.08		\$	
12. Advertising	\$ 15,898.17	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00		\$	
13. Supt/Business Office Supplies	\$ 10,674.89	\$ 13,000.00	\$ 13,000.00	\$ 11,700.00	\$ 11,700.00	\$ 11,700.00		\$ (1,300.00)	
14. Superintendent Travel		\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00		\$	
15. Public Relations	\$ 27,428.56	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00		\$	
16. General Expense	\$ 4,055.96	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		\$	
17. District Dues/Subscriptions	\$ 5,339.84	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00		\$	
18. Postage	\$ 18,962.22	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00		\$	
19. Public Relations Contracted Services	\$ 4,040.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00		\$	
Total District Administration	\$ 305,995.74	\$ 292,428.00	\$ 299,342.08	\$ 298,042.08	\$ 298,042.08	\$ 298,042.08	1.92%	\$ (1,300.00)	
22. Treasurer (1)	\$ 15,375.00	\$ 16,375.00	\$ 17,375.00	\$ 17,375.00	\$ 17,375.00	\$ 17,375.00		\$	
23. Business Administrator (1)	\$ 109,761.00	\$ 112,971.00	\$ 125,906.00	\$ 125,906.00	\$ 125,906.00	\$ 125,906.00		\$	
24. Business Office Staff (2)	\$ 104,604.06	\$ 108,264.00	\$ 111,752.40	\$ 111,752.40	\$ 111,752.40	\$ 111,752.40		\$	
25. Audit	\$ 39,632.00	\$ 30,000.00	\$ 39,500.00	\$ 39,500.00	\$ 39,500.00	\$ 39,500.00		\$	
26. Bookkeeper (1)	\$ 63,112.00	\$ 65,005.00	\$ 70,456.35	\$ 70,456.35	\$ 70,456.35	\$ 70,456.35		\$	
27. Negotiations	\$ 7,492.50							\$	
28. Legal Services	\$ 15,015.50	\$ 18,000.00	\$ 20,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00		\$ (1,000.00)	
Total Finance and Administrative Services	\$ 354,992.06	\$ 350,615.00	\$ 384,989.75	\$ 383,989.75	\$ 383,989.75	\$ 383,989.75	9.52%	\$ (1,000.00)	
31. Director of Special Needs (1)	\$ 108,268.00	\$ 112,539.00	\$ 121,070.00	\$ 121,070.00	\$ 121,070.00	\$ 121,070.00		\$	
32. Director of Technical Studies (1)	\$ 104,167.00	\$ 107,292.00	\$ 104,023.00	\$ 104,023.00	\$ 104,023.00	\$ 104,023.00		\$	
33. Secretary to Technical Studies Director (4)								\$	
34. Director of Curriculum (1)	\$ 109,694.00	\$ 112,962.00	\$ 115,487.00	\$ 121,987.00	\$ 117,101.00	\$ 117,101.00		\$ 1,614.00	
35. Coop Coordinator (1)								\$	
36. Technical Studies Supplies	\$ 3,228.81	\$ 1,000.00	\$ 2,500.00	\$ 2,250.00	\$ 2,250.00	\$ 2,000.00		\$ (500.00)	
37. Curriculum Supplies & Software	\$ 1,608.98	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$ (200.00)	
38. Special Needs Director Travel	\$ 254.88	\$ 500.00	\$ 500.00	\$ 450.00	\$ 450.00	\$ 450.00		\$ (50.00)	
39. Technical Studies Director Travel								\$	
Total District-wide Academic/Vocational	\$ 327,221.67	\$ 336,293.00	\$ 345,580.00	\$ 351,580.00	\$ 346,694.00	\$ 364,444.00	8.37%	\$ 864.00	
41. Principal(1)	\$ 118,046.00	\$ 121,300.00	\$ 127,416.00	\$ 127,416.00	\$ 127,416.00	\$ 127,416.00		\$	
43. Assistant Principal (1)	\$ 104,727.00	\$ 107,074.00	\$ 110,216.10	\$ 110,216.10	\$ 110,216.10	\$ 110,216.10		\$	
44. Secretary to Principal(1)	\$ 58,619.00	\$ 60,318.00	\$ 63,630.00	\$ 63,630.00	\$ 63,630.00	\$ 63,630.00		\$	

Cape Cod Regional Technical High School

FY18 Budget - 1.9.17

Description	FY16 Actual	FY17 Budget	FY18 Budget Proposed V1	FY18 Budget Proposed V2	FY18 Budget Proposed V3	FY18 Budget Proposed V4	%	Net Change	Expected Grant Funds
89 Social Studies Instructor (4)	\$ 268,325.00	\$ 288,205.85	\$ 301,287.05	\$ 301,287.05	\$ 301,287.05	\$ 301,287.05		\$	
90 Spanish Instructor (1)	\$ 78,194.00	\$ 79,573.71	\$ 81,519.48	\$ 81,519.48	\$ 81,519.48	\$ 81,519.48		\$	
91 Engineering Technology Instructors (2)	\$ 154,934.00	\$ 163,552.68	\$ 167,486.28	\$ 167,486.28	\$ 167,486.28	\$ 167,486.28		\$	
92 Special Needs Instructor (7)	\$ 527,801.49	\$ 542,825.87	\$ 552,819.79	\$ 552,819.79	\$ 552,819.79	\$ 552,819.79		\$	
93 Special Needs Inclusion Specialist (1)	\$ 75,657.00	\$ 80,322.68	\$ 81,519.48	\$ 81,519.48	\$ 81,519.48	\$ 81,519.48		\$	
94 Technology Int. Specialist (1)	\$ 62,048.78	\$ 75,323.71	\$ 87,861.25	\$ 87,861.25	\$ 87,861.25	\$ 87,861.25		\$	
95 Literacy Coach (1)	\$ 4,704,088.67	\$ 5,009,724.00	\$ 5,270,543.00	\$ 5,217,386.00	\$ 5,075,999.00	\$ 5,051,994.00	0.44%	\$ (15,000.00)	\$ 5,000.00
Total Instruction and Teaching Services								\$ (218,548.00)	\$ 27,000.00
96									
97									
98 Special Needs Cont. Service	\$ 171,459.85	\$ 195,000.00	\$ 195,000.00	\$ 192,000.00	\$ 192,000.00	\$ 190,000.00		\$ (15,000.00)	
99 Total Medical Therapeutic Services	\$ 171,459.85	\$ 195,000.00	\$ 195,000.00	\$ 192,000.00	\$ 192,000.00	\$ 190,000.00	-2.56%	\$ (5,000.00)	
100									
101 Vocational Substitutes	\$ 46,594.98	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00		\$	
102 Academic Substitutes	\$ 53,597.03	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00		\$	
103 Total Substitutes	\$ 100,192.01	\$ 94,000.00	\$ 94,000.00	\$ 94,000.00	\$ 94,000.00	\$ 94,000.00	0.00%	\$	
104									
105 Auto Tech Aide (1)	\$ 33,631.00	\$ 32,468.00	\$ 32,990.00	\$ 32,990.00	\$ 32,990.00	\$ 32,990.00		\$	
106 Culinary Aide (1)	\$ 33,920.24	\$ 31,268.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00		\$	
107 Early Childhood Education Aide (1)	\$ 44,914.71	\$ 46,629.00	\$ 47,296.00	\$ 47,296.00	\$ 47,296.00	\$ 47,296.00		\$ 31,738.00	
108 Graphic Arts Aide (1)	\$ 18,870.00	\$ 11,044.00	\$ 21,452.00	\$ 21,452.00	\$ 21,452.00	\$ 21,452.00		\$	
109 Information Technology Aide (1)	\$ 30,431.00	\$ 31,268.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00		\$	
110 In-School Suspension Aide	\$ 24,610.92	\$ 31,268.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00		\$	
111 Marine Services Aide (1)	\$ 32,778.06	\$ 31,268.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00	\$ 31,738.00		\$	
112 Physical Education Aide (1)	\$ 90,635.51	\$ 123,220.00	\$ 198,677.82	\$ 61,939.81	\$ 61,939.81	\$ 61,940.00		\$ (31,738.00)	
113 Welding Aide (1)	\$ 309,791.44	\$ 338,433.00	\$ 395,629.82	\$ 227,153.81	\$ 258,891.81	\$ 258,892.00	-23.50%	\$ (136,738.00)	\$ 105,000.00
114 Special Needs Aides (7)									
115 Total Paraprofessionals Instructional Asst.	\$ 72,653.47	\$ 84,302.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00	-10.20%	\$	
116 Librarian (1)	\$ 72,653.47	\$ 84,302.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00		\$	
117 Library Aide	\$ 72,653.47	\$ 84,302.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00		\$	
118									
119 Total Library	\$ 72,653.47	\$ 84,302.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00	\$ 75,707.00	-10.20%	\$	
120									
121 Professional Development	\$ 57,470.75	\$ 45,000.00	\$ 55,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00		\$ (10,000.00)	
122 Course Reimbursement	\$ 15,861.88	\$ 25,000.00	\$ 25,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00		\$ (1,000.00)	
123 Curriculum Development	\$ 128.04	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ (1,000.00)	
124 School Council Expenses	\$ 6,296.07	\$ 6,000.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00		\$	
125 State Mandated Mentoring	\$ 79,756.74	\$ 79,000.00	\$ 90,250.00	\$ 78,250.00	\$ 78,250.00	\$ 78,250.00	-0.95%	\$ (12,000.00)	
126 Total Professional Development									
127									
128 Auto Body Texts	\$ 2,202.00	\$ 1,500.00	\$ 1,500.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00		\$ (150.00)	
129 Auto Technology Texts	\$ 3,537.25	\$ 3,537.25	\$ 3,537.25	\$ 3,537.25	\$ 3,537.25	\$ 3,537.25		\$	
130 Carpentry Texts	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00		\$	
131 Cosmetology Texts	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00		\$	
132 Culinary Arts Texts	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00		\$ (50.00)	

Cape Cod Regional Technical High School

FY18 Budget - 1-9-17

Description	FY16 Actual	FY17 Budget	FY18 Budget				%	Net Change	Expected Grant Funds
			Proposed V1	Proposed V2	Proposed V3	Proposed V4			
133 Dental Assistant Texts	\$ 53.94	\$ 500.00	\$ 1,250.00	\$ 1,125.00	\$ 1,125.00	\$ 1,125.00		\$ (125.00)	
134 Early Childhood Texts	\$ 1,184.90	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
135 Electrical Texts	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -		\$ -	
136 Graphic Arts Texts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
137 Health Technology Texts	\$ 8,723.75	\$ 2,500.00	\$ 2,500.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00		\$ (250.00)	
138 Horticulture Texts	\$ -	\$ 4,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$ (200.00)	
139 HVAC Texts	\$ -	\$ 850.00	\$ 1,500.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00		\$ (150.00)	
140 Information Technology Texts	\$ 3,575.00	\$ 4,000.00	\$ 2,300.00	\$ 2,070.00	\$ 2,070.00	\$ 2,070.00		\$ (230.00)	
141 Marine Mechanics Texts	\$ -	\$ 250.00	\$ 250.00	\$ 225.00	\$ 225.00	\$ 225.00		\$ (25.00)	
142 Plumbing Texts	\$ -	\$ 500.00	\$ 500.00	\$ 450.00	\$ 450.00	\$ 450.00		\$ (50.00)	
143 Welding Texts	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ -		\$ -	
144 Engineering Texts	\$ 148.01	\$ 500.00	\$ 250.00	\$ 225.00	\$ 225.00	\$ 225.00		\$ (25.00)	
145 Special Needs Texts	\$ 737.76	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$ (200.00)	
146 21st Century Skills Texts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
147 English Texts	\$ 5,322.67	\$ 1,700.00	\$ 4,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00		\$ (400.00)	
148 Math Texts	\$ -	\$ 1,000.00	\$ 500.00	\$ 450.00	\$ 450.00	\$ 450.00		\$ (50.00)	
149 Science Texts	\$ -	\$ 1,500.00	\$ 3,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00		\$ (300.00)	
150 Social Studies Texts	\$ 3,274.19	\$ 850.00	\$ -	\$ -	\$ -	\$ -		\$ -	
151 Spanish Texts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Total Textbooks	\$ 39,959.47	\$ 24,400.00	\$ 22,050.00	\$ 19,845.00	\$ 19,845.00	\$ 19,845.00	-18.67%	\$ (2,205.00)	
152									
153									
154 Auto Body S/W	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
155 Auto Tech S/W	\$ 249.00	\$ 450.00	\$ 450.00	\$ 405.00	\$ 405.00	\$ 370.00		\$ (35.00)	
156 Carpentry S/W	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
157 Cosmetology S/W	\$ 267.00	\$ 100.00	\$ 350.00	\$ 315.00	\$ 315.00	\$ 300.00		\$ (15.00)	
158 Culinary Arts S/W	\$ 249.00	\$ 100.00	\$ 100.00	\$ 90.00	\$ 90.00	\$ 90.00		\$ (10.00)	
159 Dental S/W	\$ 455.00	\$ 100.00	\$ 945.00	\$ 850.50	\$ 850.50	\$ 650.00		\$ (205.00)	
160 Early Childhood S/W	\$ 125.00	\$ 200.00	\$ 200.00	\$ 180.00	\$ 180.00	\$ 180.00		\$ (20.00)	
161 Electrical S/W	\$ -	\$ 100.00	\$ 1,200.00	\$ 1,080.00	\$ 1,080.00	\$ 500.00		\$ (580.00)	
162 Graphic Arts S/W	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
163 Health Tech S/W	\$ 5,105.08	\$ 1,100.00	\$ 1,500.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00		\$ (150.00)	
164 Horticulture S/W	\$ 1,033.51	\$ 400.00	\$ 400.00	\$ 360.00	\$ 360.00	\$ 360.00		\$ (40.00)	
165 HVAC S/W	\$ -	\$ -	\$ 100.00	\$ 90.00	\$ 90.00	\$ 90.00		\$ (10.00)	
166 Information Technology S/W	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$ (200.00)	
167 Marine S/W	\$ 605.37	\$ 175.00	\$ 175.00	\$ 157.50	\$ 157.50	\$ 155.00		\$ (2.50)	
168 Welding S/W	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
169 Engineering S/W	\$ 28.92	\$ 275.00	\$ 275.00	\$ 247.50	\$ 247.50	\$ 250.00		\$ (2.50)	
170 Special Needs S/W	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,250.00	\$ 2,250.00	\$ 1,800.00		\$ (450.00)	
171 English S/W	\$ 192.50	\$ -	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 650.00		\$ (250.00)	
172 Health S/W	\$ -	\$ 50.00	\$ 100.00	\$ 90.00	\$ 90.00	\$ 90.00		\$ (10.00)	
173 Science S/W	\$ -	\$ -	\$ 350.00	\$ 315.00	\$ 315.00	\$ 315.00		\$ (35.00)	
174 Social Studies S/W	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -		\$ -	
175 Spanish S/W	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
176 Special Needs Dues	\$ 743.00	\$ 540.00	\$ 600.00	\$ 540.00	\$ 540.00	\$ 540.00		\$ (60.00)	

Cape Cod Regional Technical High School

FY18 Budget - 1.9.17

Description	FY16 Actual	FY17 Budget	FY18 Budget Proposed V1	FY18 Budget Proposed V2	FY18 Budget Proposed V3	FY18 Budget Proposed V4	%	Net Change	Expected Grant Funds
177 Library Books	\$ 5,534.82	\$ 4,500.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00		\$ (500.00)	
178 Library Subscriptions	\$ 2,097.90	\$ 3,800.00	\$ 4,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,300.00		\$ (700.00)	
179 Total Subscriptions / Workbooks	\$ 19,186.10	\$ 16,490.00	\$ 21,245.00	\$ 19,120.50	\$ 19,120.50	\$ 17,290.00	4.35%	\$ (3,955.00)	
180									
181 School Paper Bid	\$ 5,300.00	\$ 6,500.00	\$ 6,000.00	\$ 5,400.00	\$ 5,400.00	\$ 5,000.00		\$ (1,000.00)	
182 In-School Suspension Supplies	\$	\$	\$	\$	\$	\$		\$	
183 Auto Body Supplies	\$ 3,155.44	\$ 2,000.00	\$ 3,200.00	\$ 2,880.00	\$ 2,880.00	\$ 2,880.00		\$	\$ (320.00)
184 Auto Technology Supplies	\$ 3,005.13	\$ 3,500.00	\$ 4,500.00	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00		\$	\$ (450.00)
185 Carpentry Supplies	\$ 9,568.25	\$ 4,000.00	\$ 8,000.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00		\$	\$ (800.00)
186 Cosmetology Supplies	\$ 2,422.43	\$ 4,000.00	\$ 3,700.00	\$ 3,330.00	\$ 3,330.00	\$ 3,330.00		\$	\$ (370.00)
187 Culinary Arts Supplies	\$ 6,463.46	\$ 4,000.00	\$ 6,000.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00		\$	\$ (600.00)
188 Dental Assistant Supplies	\$ 3,088.19	\$ 4,000.00	\$ 9,375.00	\$ 8,437.50	\$ 8,437.50	\$ 8,437.50		\$	\$ (938.00)
189 Early Childhood Supplies	\$ 1,161.02	\$ 1,800.00	\$ 1,800.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00		\$	\$ (180.00)
190 Electrical Supplies	\$ 6,276.93	\$ 6,000.00	\$ 8,300.00	\$ 7,470.00	\$ 7,470.00	\$ 7,470.00		\$	\$ (830.00)
191 Graphic Arts Supplies	\$ 770.53	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$	\$ (200.00)
192 Health Technology Supplies	\$ 2,618.55	\$ 7,000.00	\$ 7,000.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00		\$	\$ (700.00)
193 Horticulture Supplies	\$ 10,434.23	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00		\$	\$ (1,000.00)
194 HVAC Supplies	\$ 14,145.46	\$ 6,000.00	\$ 13,300.00	\$ 11,970.00	\$ 11,970.00	\$ 10,000.00		\$ (3,300.00)	
195 Information Technology Supplies	\$ 1,138.36	\$ 3,000.00	\$ 3,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,500.00		\$ (200.00)	
196 Marine Mechanics Supplies	\$ 9,332.72	\$ 7,000.00	\$ 9,000.00	\$ 8,100.00	\$ 8,100.00	\$ 7,000.00		\$ (1,100.00)	
197 Plumbing Supplies	\$ 9,124.36	\$ 11,000.00	\$ 11,000.00	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00		\$	\$ (1,100.00)
198 Welding Supplies	\$ 17,164.29	\$ 12,000.00	\$ 16,000.00	\$ 14,400.00	\$ 14,400.00	\$ 12,000.00		\$ (2,400.00)	
199 Exploratory Supplies	\$ 4,823.49	\$ 3,500.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00		\$	\$ (500.00)
200 Engineering Supplies	\$ 8,593.33	\$ 1,500.00	\$ 8,000.00	\$ 7,200.00	\$ 7,200.00	\$ 6,000.00		\$ (1,200.00)	
201 Voc. General Supplies	\$ 35.98	\$	\$	\$	\$	\$		\$	
202 Safety Supplies / OSHA Training	\$ 15,343.47	\$ 8,000.00	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,000.00		\$ (1,000.00)	
203 Special Needs Supplies	\$ 2,684.66	\$ 3,500.00	\$ 3,500.00	\$ 3,150.00	\$ 3,150.00	\$ 3,000.00		\$ (150.00)	
204 21st Century Skills Supplies	\$ 377.84	\$ 500.00	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 900.00		\$	\$ (100.00)
205 English Supplies	\$ 4,266.92	\$ 3,500.00	\$ 3,500.00	\$ 3,150.00	\$ 3,150.00	\$ 3,000.00		\$ (150.00)	
206 Health Education Supplies	\$ 384.11	\$ 1,700.00	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 900.00		\$	\$ (800.00)
207 Math Supplies	\$ 1,404.65	\$ 5,500.00	\$ 3,400.00	\$ 3,060.00	\$ 3,060.00	\$ 2,500.00		\$ (560.00)	
208 Phys. Ed. Supplies	\$ 1,308.66	\$ 2,000.00	\$ 3,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,000.00		\$ (700.00)	
209 Science Supplies	\$ 1,443.78	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 2,500.00		\$ (2,000.00)	
210 Social Studies Supplies	\$ 629.97	\$ 2,500.00	\$ 2,500.00	\$ 2,250.00	\$ 2,250.00	\$ 1,500.00		\$ (750.00)	
211 Spanish Supplies	\$ 538.99	\$ 1,000.00	\$ 750.00	\$ 675.00	\$ 675.00	\$ 500.00		\$ (175.00)	
212 Art Supplies	\$ 3,072.53	\$ 3,000.00	\$ 3,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00		\$	\$ (300.00)
213 Library Supplies	\$ 2,036.27	\$ 1,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$	\$ (200.00)
214 Total Educational Supplies	\$ 152,114.00	\$ 136,000.00	\$ 173,825.00	\$ 156,442.50	\$ 156,442.50	\$ 143,687.00	5.65%	\$ (30,138.00)	
215									
216 Field Trips-Competitions	\$ 38,736.99	\$ 28,000.00	\$ 40,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00		\$	\$ (5,000.00)
217 Senior Project	\$ 675.48	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00		\$	\$
218 Summer School	\$ 1,367.72	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00		\$	\$
219 Tutoring & Credit Recovery	\$	\$ 15,000.00	\$ 15,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00		\$	\$ (7,000.00)
220 Total Other Instructional Services	\$ 40,780.19	\$ 49,800.00	\$ 61,800.00	\$ 49,800.00	\$ 49,800.00	\$ 49,800.00	0.00%	\$ (12,000.00)	

FY18 Budget - 1.9.17

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Cape Cod Regional Technical High School

FY18 Budget - 1.9.17

Description	FY16 Actual	FY17 Budget	FY18 Budget Proposed V1	FY18 Budget Proposed V2	FY18 Budget Proposed V3	FY18 Budget Proposed V4	%	Net Change	Expected Grant Funds
265 Advisors	\$ 46,042.19	\$ 43,764.00	\$ 43,201.00	\$ 41,884.00	\$ 41,884.00	\$ 41,884.00		\$ (1,317.00)	
266 Student Activities	\$ 32,462.62	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		\$	
267 Total Other Student Activities	\$ 78,504.81	\$ 58,764.00	\$ 63,201.00	\$ 61,884.00	\$ 61,884.00	\$ 61,884.00	5.31%	\$ (1,317.00)	
268									
269 Police Liaison Officer	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		\$	
270 After School Supervision	\$ 5,125.30	\$ 10,000.00	\$ 8,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00		\$ (1,000.00)	
271 Security	\$ 1,698.18	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		\$	
272 Total School Security	\$ 26,823.48	\$ 31,500.00	\$ 29,500.00	\$ 28,500.00	\$ 28,500.00	\$ 28,500.00	-9.53%	\$ (1,000.00)	
273									
274 Custodians (S)	\$ 228,858.26	\$ 231,422.00	\$ 238,605.00	\$ 238,605.00	\$ 238,605.00	\$ 238,605.00		\$	
275 Custodial/Matron (8)	\$ 39,337.42	\$ 38,042.00	\$ 38,519.81	\$ 38,519.81	\$ 38,519.81	\$ 38,520.00		\$	
276 Contracted Services	\$ 480.58	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00		\$	
277 Custodial Supplies	\$ 37,379.52	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00		\$	
278 Custodial Clothing Allowance	\$ 7,965.11	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00		\$	
279 Total Custodial Services	\$ 314,020.89	\$ 306,964.00	\$ 314,624.81	\$ 314,624.81	\$ 314,624.81	\$ 314,625.00	2.50%	\$	
280									
281 Heat for Building - Gas	\$ 199,141.73	\$ 275,000.00	\$ 275,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00		\$ (55,000.00)	
282 Heat for Building - Oil	\$ 1,033.75	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		\$	
283 Total Heat of Building	\$ 200,175.48	\$ 276,500.00	\$ 276,000.00	\$ 221,000.00	\$ 221,000.00	\$ 221,000.00	-20.07%	\$ (55,000.00)	
284									
285 Telephone	\$ 17,014.33	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00		\$	
286 Water	\$ 8,506.13	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00		\$	
287 Electricity	\$ 226,627.81	\$ 215,000.00	\$ 215,000.00	\$ 227,000.00	\$ 227,000.00	\$ 227,000.00		\$ 12,000.00	
288 Gasoline	\$ 14,268.80	\$ 25,000.00	\$ 20,000.00	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00		\$ (1,000.00)	
289 Refuse Removal	\$ 25,156.24	\$ 24,500.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00		\$	
290 Total Utility Services	\$ 291,573.31	\$ 292,000.00	\$ 288,500.00	\$ 299,500.00	\$ 299,500.00	\$ 299,500.00	2.57%	\$ 11,000.00	
291									
292 Student Wages	\$ 18,927.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		\$	
293 Groundskeeper (1)	\$ 49,870.35	\$ 51,096.00	\$ 51,738.66	\$ 51,738.66	\$ 51,738.66	\$ 51,739.00		\$	
294 Snow Removal	\$ 14,490.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		\$	
295 Grounds Contracted Services	\$ 595.00	\$ 6,000.00	\$ 6,000.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00		\$ (1,200.00)	
296 Grounds Supplies	\$ 38,780.94	\$ 31,000.00	\$ 35,000.00	\$ 33,250.00	\$ 33,250.00	\$ 33,250.00		\$ (1,750.00)	
297 Total Maintenance of Grounds	\$ 122,663.29	\$ 128,096.00	\$ 132,738.66	\$ 129,788.66	\$ 129,788.66	\$ 129,789.00	1.37%	\$ (2,950.00)	
298									
299 Building & Grounds Supervisor (1)	\$ 79,240.00	\$ 81,617.00	\$ 83,454.00	\$ 83,454.00	\$ 83,454.00	\$ 83,454.00		\$	
300 Maintenance Employees (2)	\$ 97,772.62	\$ 100,752.00	\$ 107,315.00	\$ 107,315.00	\$ 107,315.00	\$ 103,134.00		\$ (4,181.00)	
301 Maintenance Employees - Summer Work	\$ 31,772.01	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		\$	
302 Maint. of Building Supplies	\$ 88,782.66	\$ 67,000.00	\$ 80,000.00	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00		\$ (4,000.00)	
303 Electrical Contracted Service	\$ 4,735.00	\$ 15,000.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00		\$ (2,000.00)	
304 Emergency Services	\$ 25,249.82	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00		\$	
305 Mechanical Contracted Services	\$ 7,094.03	\$ 19,000.00	\$ 18,000.00	\$ 16,200.00	\$ 16,200.00	\$ 16,200.00		\$ (1,800.00)	
306 Air Conditioning Cont. Serv.	\$ 16,000.00	\$ 20,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00		\$	
307 Building Contracted Services	\$ 112,365.47	\$ 75,000.00	\$ 100,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00		\$ (10,000.00)	
308 Total Maintenance of Building	\$ 462,961.61	\$ 423,369.00	\$ 459,769.00	\$ 441,969.00	\$ 441,969.00	\$ 437,788.00	3.41%	\$ (21,981.00)	

Cape Cod Regional Technical High School

FY18 Budget - 1.9.17

Description	FY16 Actual	FY17 Budget	FY18 Budget Proposed V1	FY18 Budget Proposed V2	FY18 Budget Proposed V3	FY18 Budget Proposed V4	%	Net Change	Expected Grant Funds
309 Maint. Equipment - Tri Generation	\$ 59,002.08	\$ 39,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 45,000.00		\$ (5,000.00)	
310 Maint. Equipment - Administration	\$ 56,463.13	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00		\$	
311 Maint. Equipment - Vocational	\$ 14,901.38	\$ 15,000.00	\$ 15,000.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00		\$ (1,500.00)	
312 Maint. Equipment - Academic	\$ 3,153.06	\$ 2,000.00	\$ 3,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00		\$ (300.00)	
313 Maint. Equipment - Maintenance	\$ 4,288.34	\$ 10,000.00	\$ 8,000.00	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00		\$ (800.00)	
314 Maint. Equipment - Vehicles	\$ 24,535.11	\$ 20,000.00	\$ 25,000.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00		\$ (2,500.00)	
315 Total Maintenance of Equipment	\$ 162,343.10	\$ 116,000.00	\$ 131,000.00	\$ 125,900.00	\$ 125,900.00	\$ 120,900.00	4.21%	\$ (10,100.00)	
316									
317									
318 Barnstable County Retirement Assessment	\$ 426,846.00	\$ 416,008.00	\$ 457,608.80	\$ 457,608.80	\$ 404,171.00	\$ 404,171.00	-2.85%	\$ (53,438.00)	
319 Total Employee Retirement	\$ 426,846.00	\$ 416,008.00	\$ 457,608.80	\$ 457,608.80	\$ 404,171.00	\$ 404,171.00		\$ (53,438.00)	
320									
321 Employee Health Insurance	\$ 1,128,541.12	\$ 1,273,677.00	\$ 1,492,130.50	\$ 1,462,130.50	\$ 1,423,088.78	\$ 1,422,057.00		\$ (70,073.00)	\$ 30,000.00
322 Health Reform Mitigation Cost	\$	\$	\$	\$	\$	\$		\$	
323 Employee Dental Insurance	\$ 119,584.59	\$ 114,427.00	\$ 116,041.00	\$ 116,041.00	\$ 116,041.00	\$ 116,041.00		\$	
324 Employee Long Term Disability Ins.	\$ 16,229.02	\$ 18,126.00	\$ 18,126.00	\$ 18,126.00	\$ 18,126.00	\$ 18,126.00		\$	
325 Employee Life Insurance	\$ 11,526.44	\$ 11,600.00	\$ 12,060.00	\$ 12,060.00	\$ 12,060.00	\$ 12,060.00		\$	
326 Medicare Tax	\$ 117,838.13	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 125,000.00		\$ (5,000.00)	
327 Unemployment Insurance	\$ 48,760.23	\$ 60,000.00	\$ 60,000.00	\$ 54,000.00	\$ 54,000.00	\$ 54,000.00		\$ (6,000.00)	
328 Workers' Comp. Insurance	\$ 99,479.00	\$ 120,088.00	\$ 102,266.00	\$ 102,266.00	\$ 95,576.00	\$ 88,076.00		\$ (14,190.00)	
329 Retirees Health Insurance	\$ 498,617.23	\$ 504,989.00	\$ 582,902.00	\$ 582,902.00	\$ 575,621.00	\$ 575,621.00		\$ (7,281.00)	
330 Retiree Section 18 Penalty	\$ 4,347.80	\$ 4,155.00	\$ 4,155.00	\$ 4,155.00	\$ 4,155.00	\$ 4,000.00		\$ (155.00)	
331 OPFB Obligation	\$ 20,000.00	\$ 40,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00		\$	
332 Property & Liability Ins.	\$ 192,067.74	\$ 178,930.00	\$ 171,732.00	\$ 171,732.00	\$ 167,692.00	\$ 160,192.00		\$ (11,540.00)	
333 Excess Liability Insurance	\$ 7,670.00	\$ 10,548.00	\$ 10,548.00	\$ 10,548.00	\$ 10,548.00	\$ 10,548.00		\$	
334 Student Insurance	\$ 15,011.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		\$	
335 Treasurer's Bond	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00		\$	
336 Total Insurances	\$ 2,280,022.30	\$ 2,481,890.00	\$ 2,795,310.50	\$ 2,759,310.50	\$ 2,702,257.78	\$ 2,681,071.00	8.03%	\$ (114,239.00)	\$ 30,000.00
337									
338 Postage Meter	\$ 3,050.62	\$ 3,816.00	\$ 3,050.00	\$ 3,050.00	\$ 3,050.00	\$ 3,050.00		\$	
339 Total Fixed Lease Charges	\$ 3,050.62	\$ 3,816.00	\$ 3,050.00	\$ 3,050.00	\$ 3,050.00	\$ 3,050.00	-20.07%	\$	
340 Building Improvement	\$ 358,881.46	\$ 250,000.00	\$ 250,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00		\$ (50,000.00)	
341 New Equipment	\$ 148,209.87	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00		\$	
342 Technology Equip/Software	\$ 93,559.78	\$ 95,000.00	\$ 110,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00		\$ (15,000.00)	
343 Replacement Equipment	\$ 54,405.21	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00		\$	
344 Total Fixed Assets	\$ 655,056.32	\$ 515,000.00	\$ 530,000.00	\$ 465,000.00	\$ 465,000.00	\$ 465,000.00	-9.71%	\$ (65,000.00)	
345 Capital Improvement Stabilization Fund	\$ 400,000.00	\$	\$	\$	\$	\$		\$	
346 Total Operating and Capital Budget	\$ 14,501,833.30	\$ 14,459,000.00	\$ 15,518,981.52	\$ 15,041,025.51	\$ 14,811,000.00	\$ 14,732,000.00	1.89%	\$ (804,980.00)	\$ 162,000.00
347									
			Budget Increase			Needed to Reduce			
			1.25%			\$ 92,262.50			
			1.50%			\$ 56,115.00			
			1.75%			\$ 19,967.50			
			2.00%			\$ (16,180.00)			



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS B.

Final review of the Nauset Regional School District FY2018 budget request

REQUESTED BY:	Superintendent Tom Conrad, Nauset Regional School District
DESIRED ACTION:	Approve FY 2018 budget request for NRMS and NRHS
PROPOSED MOTION:	I vote to approve the FY 2018 budget requests for Nauset Regional Middle School and Nauset Regional High School.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

OPERATING BUDGET

NAUSEET REGIONAL SCHOOLS

2.2.2017 Ver 1

The Operating Budget reflects updates for versions 2 & 3 for NMS & NHS budgets

Includes HS Repair Project Bond P & I
Includes MS Roof Project Bond P & I

EXPENSE

	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Increase Decrease	% (Decrease)
NMS										
Regular Day	4,181,494	4,440,284	4,803,822	5,340,263	5,893,097	5,572,375	5,810,731	6,016,191	205,460	3.45%
Special Education	1,887,391	1,940,833	1,281,084	1,869,314	1,375,519	1,860,408	1,331,722	1,263,313	(7,000)	-0.53%
	5,869,485	6,380,317	5,864,906	7,021,977	7,251,516	7,432,783	7,042,453	7,440,104	197,651	2.55%
NHS										
Regular Day	7,873,289	8,166,577	8,374,181	8,744,518	8,150,985	8,423,141	8,903,770	9,808,682	204,912	2.13%
Special Education	1,188,179	1,266,204	1,350,830	1,505,899	1,551,055	1,545,140	1,538,042	1,472,347	(85,095)	-5.81%
	9,061,468	9,432,781	9,725,011	10,250,417	9,702,040	9,968,281	11,131,812	11,281,029	148,817	1.35%
Region Only										
Operations	4,594,000	4,721,435	4,693,367	4,786,184	4,416,616	5,354,018	5,530,307	6,305,930	475,623	8.16%
Special Education	1,951,516	1,746,701	2,140,091	2,337,933	2,059,673	2,201,725	2,201,725	2,568,190	366,465	16.64%
Transportation	890,804	674,538	913,948	940,454	1,054,509	1,228,417	1,258,538	1,264,319	7,781	0.62%
Choice School Tuition	422,220	222,274	222,274	240,225	230,500	230,500	230,500	260,000	10,000	4.00%
Choice School Tuition	1,209,404	1,516,176	1,586,173	1,755,278	1,676,971	1,572,386	1,571,462	1,474,561	(96,841)	-6.16%
Region's Share of Central Office	702,888	738,334	738,334	804,462	804,462	1,007,688	885,246	1,004,653	9,407	0.85%
	9,485,803	9,634,050	10,296,097	10,904,603	11,046,333	11,433,000	12,105,217	12,877,653	772,436	6.38%
Total	24,414,747	25,450,848	26,586,603	28,235,666	28,998,988	29,834,063	30,870,461	31,998,388	1,119,902	3.63%

INCOME

State Basic Aid	3,203,513	3,027,659	3,204,119	3,295,279	3,321,629	3,346,989	3,346,989	3,444,939	97,950	2.93%
Charter School Aid	157,078	163,290	266,839	395,827	135,735	76,637	74,005	74,005	0	0.00%
State Transportation Aid	308,824	393,060	477,442	519,691	557,444	528,992	594,552	785,076	170,764	28.74%
Tuition	1,040,000	1,034,084	1,022,650	1,102,000	1,356,000	1,161,083	1,404,775	1,346,191	(58,584)	-4.17%
Provincetown Tuition	140,745	202,745	202,745	379,998	816,830	615,717	802,859	1,533,500	89,000	6.45%
Elementary Assessments for Transp	186,378	191,304	180,709	177,716	137,038	149,853	178,468	187,954	9,486	5.32%
Elementary Assessments for Transp	368,698	348,000	415,000	560,351	560,351	603,144	596,723	649,801	53,078	8.86%
Anticipated Circuit Breaker Funds	75,000	50,000	50,000	40,000	50,000	50,000	50,000	50,000	0	0.00%
Estimated Recycled	0	0	0	0	0	0	0	0	0	0.00%
Transfer from Circuit Breaker Funds	0	0	0	0	0	0	0	0	0	0.00%
Transfer from Choice Funds	0	0	0	0	0	0	0	0	0	0.00%
Transfer from E&D	200,000	100,000	100,000	555,000	550,000	783,600	783,600	200,000	120,000	0.00%
Transfer from International Student Fund	0	0	0	0	0	0	0	0	0	0.00%
	6,851,438	6,739,837	7,471,711	8,552,233	8,632,135	9,062,585	9,616,060	9,533,843	(83,007)	-0.86%
Total	31,266,185	32,190,685	34,058,314	36,787,900	37,631,123	38,896,648	40,486,521	41,532,231	1,045,609	2.69%

Total Operating Budget

Green School Repair Project/Interest/Debt	17,763,309	18,711,011	19,164,992	19,670,453	20,167,853	20,751,478	21,263,431	22,466,343	1,202,912	5.66%
MS Roof Repair Project/Interest/Debt	0	0	0	176,000	172,392	17,600	203,136	255,063	45,927	21.96%
Transfer from E&D	1,260,400	569,703	544,038	618,131	407,628	484,100	4,106	4,106	0	100.00%
Construction Debt Service	1,312,850	1,342,850	1,342,850	654,552	654,552	654,552	0	0	0	0.00%
SBAB Reimbursement	(82,460)	(773,147)	(786,782)	39,539	9,629	481,760	260,638	250,357	(9,681)	-3.71%
DEBT TO BE FUNDED	1,290,790	1,079,016	1,061,100	1,378,492	1,127,161	1,200,410	2,727,234	2,718,816	(9,418)	-0.35%

TOTAL ASSESSMENT

	17,680,850	17,937,864	18,396,130	18,709,992	20,177,482	21,233,176	21,524,069	22,717,300	1,193,231	5.54%
FY 17 Population**	553	553	553	553	553	553	553	553	0	0.00%
Assessment %	45.00%	45.00%	45.00%	45.00%	45.00%	45.00%	45.00%	45.00%	0.00%	0.00%
Debt Assessment	117,277	59,832	51,746	33,083	33,083	33,083	280,039	21,263,430	21,263,430	100.00%
Operating Assessment	9,567,678	4,775,189	4,221,544	2,699,020	2,732,103	2,732,103	21,504,069	21,504,069	0	0.00%
FY 18 Population**	539	539	539	539	539	539	539	539	0	0.00%
Assessment %	0.466740	0.211664	0.136610	0.134746	0.134746	0.134746	0.134746	0.134746	0.00%	0.00%
Debt Assessment	114,532	53,169	45,341	33,815	33,815	33,815	250,037	21,263,430	21,263,430	100.00%
Operating Assessment	10,262,168	4,759,819	4,417,112	3,027,245	3,027,245	3,027,245	22,466,344	22,466,344	0	0.00%
Total Assessment	10,376,800	4,812,988	4,464,453	3,061,060	3,061,060	3,061,060	22,717,301	22,717,301	0	0.00%

Increase (Decrease) '17 to '18

Population**	(14)	(12)	(12)	3		(49)	
Assessment %	0.68%	-0.19%	-0.19%	0.78%		0.00%	
Debt Assessment	(2,645)	(2,405)	(2,405)	732		(9,682)	
Operating Assessment	694,490	195,566	195,566	328,957		1,202,914	
Total Assessment	691,845	193,163	193,163	328,957		1,193,232	
2018 Capital Plan Projects	231,451	107,352	99,623	88,276		506,703	

* Provincetown Tuition - FY11 Income not counted in total.

Tuition was approved after budget was certified.

**Population = The number of resident students attending Nauset.

other schools as "choice students" or public charter schools.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS C.

Vote to open the 2017 Annual Town Meeting warrant and articles review

REQUESTED BY:	TA and Town Clerk
DESIRED ACTION:	Open the 2017 Annual Town Meeting Warrant and review articles.
PROPOSED MOTION:	I vote to open the 2017 Annual Town Meeting Warrant.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

ANNUAL TOWN MEETING WARRANT
TOWN OF WELFLEET



MONDAY, APRIL 24, 2017

Wellfleet Elementary School
7:00 PM

REMINDER:
Vote at Town Election
Monday, May 1, 2017, noon - 7:00 p.m.
Location – Senior Center

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FINANCIAL & PROPOSITION 2½ TERMS

Chapter 59, section 21C of the Massachusetts General Laws is commonly referred to as Proposition 2½ (Prop. 2½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

LEVY: The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

LEVY CEILING: This is the maximum the levy can be. The ceiling equals 2.5% of the Town's full and fair cash value. The levy limit is equivalent to a tax rate of \$25.00.

LEVY LIMIT: The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases, such as debt exclusions.

LEVY LIMIT INCREASE: The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

NEW GROWTH: New construction and new parcel subdivision may also increase the Town's levy limit.

OVERRIDE: A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

DEBT EXCLUSION: This type of override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question, the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

DEBT SERVICE: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest owed on any particular bond issue.

ENCUMBRANCE: A reservation of funds to cover obligations chargeable to but not yet paid from a specific appropriation account.

CAPITAL OUTLAY EXPENDITURES EXCLUSION: This type of override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question, the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

CONTINGENT VOTES: Chapter 59, section 21C (m) permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE/DEBT EXCLUSION). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen, it must take place within forty-five days of the Town Meeting vote.

TOWN MEETING PROCEDURES

A quorum of 6% of the Town's registered voters must be present in order to conduct business.
(Charter: Sect. 2-1-3)

Voters are identified by voter cards, issued when they check in with the registrars at the beginning of the meeting.

Only voters may participate in voice votes. In case of a counted vote, voters will be identified by their voter cards.

Non-voters who have been admitted to the meeting must sit in the section designated for them. Nonvoters who may wish to speak must identify themselves, and may address the meeting only by permission of the Moderator. (Charter: Sect. 2-1-2).

No voter will be allowed to speak until recognized by the Moderator.

Voters may only speak twice to any motion or amendment unless authorized by the Moderator. The provisions of this clause shall not apply to a) the person making the motion under an Article, and b) those persons required to be in attendance under the provisions of Charter Section 2-7-5. (Charter: Sect. 2-7-8).

All motions, including all amendments, must be in writing and be legible. Exceptions for very simple motions or amendments are at the discretion of the Moderator. (General Bylaws: Sect. II-2)

The order of consideration of the Articles as printed in the Warrant may be changed only by a two-thirds vote. (Charter: Sect. 2-7-4)

Some other common motions which require more than a simple majority to pass:

Zoning Bylaws	2/3 majority
To incur debt	2/3 majority
To transfer or sell Town land	2/3 majority
To approve charter amendments	2/3 majority
To pay unpaid bills of a prior fiscal year	4/5 majority at an Annual Town Meeting 9/10 majority at a Special Town Meeting

A motion to reconsider must be made at the same session as the vote it seeks to reconsider. It can only be made after some intervening business, and must be made within one hour of the vote to be reconsidered. It is debatable to the same extent as the motion it seeks to reconsider, and it requires a majority vote. (Charter: Sect. 2-7-9)

FINANCE COMMITTEE STATEMENT

A Statement to the Voters from the Wellfleet Finance Committee

TBD

ANNUAL TOWN MEETING WARRANT

Monday, April 24, 2017

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

GREETING:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet in the **WELLFLEET ELEMENTARY SCHOOL, 100 LAWRENCE ROAD in Wellfleet on the 24th day of April, 2017, at seven o'clock in the evening**, then and there to vote upon the following Articles:

ALSO

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET SENIOR CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Monday the 1st day of May, 2017, between twelve o'clock noon and seven o'clock p.m.**, then and there to vote for the election of the following Town officers: one Moderator for one year; two Selectmen for three years; one Selectman for one year; one member of the Wellfleet Elementary School Committee for three years; two Wellfleet Library Trustees for three years; one Library Trustee for two years; one Cemetery Commissioner for three years; one member on the Wellfleet Housing Authority for three years; and two Constables for three years. Also, to vote on the following questions:

Question 1 Shall the Town of Wellfleet be allowed to assess an additional \$60,000 in real estate and personal property taxes for the purpose of funding an additional police officer position for the fiscal year beginning July first, 2017?

Question 2 Shall the Town of Wellfleet be allowed to assess an additional \$150,000 in real estate and personal property taxes for the purpose of hiring an additional full time Department of Works employee and hiring additional snow removal contractors for removal of snow and ice from private ways for the fiscal year beginning July first, 2017?

Question 3 Shall the Town of Wellfleet be allowed to exempt from the provisions of Proposition 2½, socalled, the amounts required to pay for the bonds or notes issued by the Town in order to pay costs of planning, designing and preparing construction drawings of water mains, bidding and bid documents for the extension of the water system on Briar Lane and a portion of State Highway Route 6, and for the payment of all other costs incidental and related thereto?

SECTION I: BUDGET ARTICLES

ARTICLE 1: FY 2018 Operating Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2018 Town Operating Budget, and fix the salaries and compensation of all elected officers of the Town for Fiscal Year 2018, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This Article requests approval of the Fiscal Year 2018 Operating Budget (See Appendix A, page 32.) This Article also sets the salaries of elected officials as per the budget and approves the budgets of the two regional school districts.

ARTICLE 2: FY 2017 Year End Transfers. To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money necessary to supplement the operating and/or capital budgets of the various Town departments for the current Fiscal Year 2017, or do or act anything thereon.

Requests to Date:

FROM	TO	AMOUNT	EXPLANATION
Free Cash	220 Fire Department OT	\$135,000	Subsidy for Over-Time due to staff retirement, resignation and long-term injury
Free Cash	220 Fire Department Contract Services	\$35,000	Subsidy to cover deficit in the FD Contract Services as a result of unforeseen pump repairs to Engine 95, Engine 89 and Engine 93.
			Fund payments to Shellfish Constable per agreement

Board of Selectmen: Recommendation reserved to Town Meeting.

Finance Committee: Recommendation reserved to Town Meeting.

SUMMARY: This Article requests transfers and additional funding for the operating budget for the fiscal year ending June 30, 2017. Additional requests may be added at Town Meeting.

ARTICLE 3: FY 2018 Capital Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2018 Town Capital Budget, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.
Finance Committee: Recommends 0-0.

SUMMARY: This Article requests approval of appropriations and transfers for the Fiscal Year 2018 Capital Budget. Capital items that require borrowing are in separate articles later in the warrant. (See Appendix B, page 38)

ARTICLE 4: FY 2018 Marina Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2018 Marina Enterprise Fund Budget, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.
Finance Committee: Recommends 0-0.
Marina Advisory Committee: Recommendation reserved to Town Meeting.

SUMMARY: This Article requests approval of the Fiscal Year 2018 Marina Services Enterprise Fund Budget. (See Appendix C, page 40)

ARTICLE 5: FY 2018 Water Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2018 Water Enterprise Fund Budget, or do or act anything thereon.

Board of Selectmen: Recommends 5-0.
Finance Committee: Recommends 0-0.
Board of Water Commissioners: Recommends 3-0.

SUMMARY: This Article requests approval of the FY2018 Water Enterprise Fund Budget. (See Appendix D, page 41)

SECTION II: ADDITIONAL FINANCIAL ARTICLES

ARTICLE 6: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Employees Association Unit A beginning July 1, 2017 or do or act anything thereon.

Board of Selectmen: Recommendation reserved to Town Meeting.
Finance Committee: Recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE 7: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the first year of a collective bargaining agreement

between the Town of Wellfleet and the Wellfleet Employees Association Unit B, beginning **July 1, 2017** or do or act anything thereon.

Board of Selectmen: Recommendation reserved to Town Meeting.

Finance Committee: Recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE 8: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Employees Association Unit C, beginning **July 1, 2017**, or do or act anything thereon.

Board of Selectmen: Recommendation reserved to Town Meeting.

Finance Committee: Recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE 9: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Police Officers Union, beginning **July 1, 2017**, or do or act anything thereon.

Board of Selectmen: Recommendation reserved to Town Meeting.

Finance Committee: Recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE 12: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund wage and salary adjustments for non-union personnel beginning **July 1, 2017**, or do or act anything thereon.

Board of Selectmen: Recommendation reserved to Town Meeting.

Finance Committee: Recommendation reserved to Town Meeting.

SUMMARY: This appropriation funds wage and salary adjustments for certain non-union personnel.

ARTICLE 2017: Additional Fire Department Staff: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds **\$147,300**, or any other sum for the purpose of funding two new Firefighter/Paramedic positions; provided, however that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to assess an additional

\$147,300 in real estate and personal property taxes pursuant to the provisions of G. L. c. 59, §21C (Proposition 2 ½), or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This article would fund the cost of adding two additional Firefighter/Paramedics. Costs include starting salary of each position (\$51,660), uniforms and protective clothing (\$1,650), holiday and call back costs (\$10,500) and an estimate of benefits and training costs (\$9,840). The total payroll, estimated benefits and training costs of each position is \$73,650.

ARTICLE 14: Chapter 90 Road Repairs. To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money in anticipation of reimbursement to be received pursuant to General Laws, chapter 90 as amended; said funds to be expended to repair and resurface Town roads and to carry out other authorized projects under the direction of the Department of Public Works, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This Article will allow the Town to contract for paving services and other authorized projects in anticipation of receiving State reimbursement.

ARTICLE 15: Other Post-Employment Benefits (“OPEB”) Appropriation. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of **\$250,000**, or any other sum, to be added to the Town’s Other Post-Employment Benefits Liability Trust Fund, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This amount will help to fund the Town’s share of future health insurance costs for current employees and retirees. As of June 30, 2014 the actuarial valuation of Wellfleet’s unfunded liability for these costs was **\$8,469,997**. Fund balance as of December 31, 2016 was \$877,000.

ARTICLE 16: To see if the Town will vote to raise and appropriate and/or transfer from the Marina Parking fund the sum of **\$10,000**, or any other sum, for the purpose of contributing to the Marina Enterprise Stabilization Fund, or do or act anything thereon. *Two-thirds vote required.*

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

Marina Advisory Committee: Recommendation reserved to Town Meeting.

SUMMARY: With a two-thirds vote, the Town may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy. These funds are a reserve for

future capital improvements to the Marina. Fund balance as of December 31, 2016 was \$20,032.

ARTICLE 17: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$75,000, or any other sum, for the purpose of contributing to the Stabilization Fund, or do or act anything thereon. *Two-thirds vote required.*

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: With a two-thirds vote, the Town may appropriate into this fund in any year an amount not to exceed ten percent of the prior year's tax levy. These funds are a reserve to stabilize tax rates from year to year due to unexpected financial requirements. The December 31, 2016 Stabilization Fund balance was \$607,162. No funds were added to the stabilization fund at the 2015 or 2015 annual town meetings. Fund balance is currently \$231,500 below the goal in the Selectmen's fiscal policy of 5% of the operating budget.

ARTICLE 18: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$45,000, or any other sum, for the purpose of providing additional support for the Water Enterprise Fund, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

Board of Water Commissioners: Recommends 3-0.

SUMMARY: This article proposes additional funding to insure that the Water Enterprise Fund has adequate reserves for anticipated future costs.

ARTICLE 19: To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of \$29,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2017; and further to appropriate from Community Preservation Fund estimated revenues a sum of \$55,000 for open space debt service; a sum of \$3,000 to reserve for open space; a sum of \$58,000 to reserve to for community housing; and further to reserve for future appropriation a sum of \$58,000 for historic resources as recommended by the Community Preservation Committee, as well as a sum of \$377,000 to be placed in the 2018 Budgeted Reserve for general Community Preservation Act purposes, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

Community Preservation Committee: Recommends 0-0.

SUMMARY: This is an annual CPC housekeeping article. \$29,000 is 5% of estimated revenues for administrative expenses, as provided by the Community Preservation Act. Open Space's 10% is allocated as the funding source for Land Bank debt service in the capital budget. This

year, after debt service has been met, Open Space begins to establish its own Reserve with the remaining \$3,000. Community Housing's 10%, and Historic Resources' 10% are reserved respectively for housing and historic preservation purposes. The balance of \$377,000 is reserved for general CPA purposes.

ARTICLE 20: To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, budgeted reserves or fund balance the sum of \$34,162 to contribute to the cost of, and thereby support, for the historic restoration of the Town of Wellfleet cemeteries, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

Community Preservation Committee: Recommends 0-0.

Historical Commission: Recommends 0-0.

SUMMARY: This is Phase Two of a multi-part cemetery restoration plan presented by the Wellfleet Cemetery Commissioners. Having suffered from benign neglect for many years, many monuments are in need of repair. Cemeteries are irreplaceable outdoor museums of our history. They have served our people for hundreds of years and will for hundreds more if cared for.

ARTICLE 21: To see if the Town will vote, pursuant to MGL c.44B, to raise and appropriate from the Community Preservation fund estimated annual revenues, fund balance or community housing reserve the sum of \$20,000 to prepare an historical plan for the Town of Wellfleet, continue completion of the Form B inventories of historic properties in Wellfleet, and prepare the nomination for the National Register listing of Pamet Point Road or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

Community Preservation Committee: Recommends 0-0.

Historical Commission: Recommends 0-0.

SUMMARY: The Historical Commission's goal is to create a comprehensive historical plan which will include an inventory and street-view assessment of all buildings and structures over 75 years old. In addition, they plan to prepare a nomination for listing on the National Register of Historic Places a new Pamet Point Road Historic District. The Historical Commission's consultant will be able to continue compiling "Form B" inventories — fact sheets on historic properties in Wellfleet — which are stored at the Wellfleet Public Library and are available online at the Massachusetts Historical Commission's website: www.mhc-macris.org (Massachusetts Cultural Resource Information System).

ARTICLE 22: To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, budgeted reserves or fund balance the sum of \$200,000 to the Wellfleet Affordable Housing Trust Fund for the purposes of Affordable Housing Support from the Wellfleet Community Preservation Fund, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.
Community Preservation Committee: Recommends 0-0.
Historical Commission: Recommends 0-0.
Local Housing Partnership: Recommends 0-0.
Housing Authority: Recommends 0-0.

SUMMARY: The Housing Authority's intent is to preserve, increase and support affordable housing in Wellfleet by building a robust Wellfleet Affordable Housing Trust Fund. Holding funds in a Trust allows for immediate expenditures to take advantage of unexpected opportunities without having to wait for a Town Meeting vote in order to carry out the full range of housing activities. This could mean purchase of land for one Habitat house, fund a Buy Down or acquire existing housing that could be used for rentals or senior housing.

ARTICLE 23: To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, budgeted reserves or fund balance the sum of \$101,838 to contribute to the cost of, and thereby support, for the Housing Rental Assistance Program, or do or act anything thereon.

Finance Committee: Recommends 0-0.
Community Preservation Committee: Recommends 0-0.
Local Housing Partnership: Recommends 0-0.
Housing Authority: Recommends 0-0.

SUMMARY: This will complete the Housing Authority's request that was partially funded at Special Town Meeting in fall. Using existing housing in Wellfleet, the program will continue to serve the community need for affordable rentals. The program provides subsidies to landlords to bring rental rates down to affordable levels for income qualified applicants. Applicants are expected to pay 30% of their income toward the rent, and the subsidy makes up the difference.

ARTICLE 24: To see if the Town will vote, pursuant to MGL, c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, budgeted reserves, fund balance or community housing reserve the sum of \$50,000 to contribute to the cost of, and thereby support, the construction of Governor Prentice Residences, Affordable Housing units in Eastham, or do or act anything thereon.

Finance Committee: Recommends 0-0.
Community Preservation Committee: Recommends 0-0.
Local Housing Partnership: Recommends 0-0.
Housing Authority: Recommends 0-0.

SUMMARY: The Community for Development Partnership proposes to build two apartment buildings with 50 units having a total of 44 affordable units. Although this project does not count toward attaining Wellfleet Affordable Housing quotas, a contribution towards this project may give Wellfleet residents or workers local preference in the first lottery for the affordable units.

ARTICLE 25: To see if the Town will vote to rescind the following borrowing authorizations previously approved by Town Meeting:

2013 Annual Town Meeting Article 23: \$324,000 for constructing new restroom facilities at Baker Field, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This borrowing authorization was never used; new plans are available and in order to approve the new plans, this borrowing authorization needs to be rescinded.

ARTICLE 26: To see if the Town will vote to raise and appropriate the sum of \$324,000, or any other sum, for the purpose of remodeling Recreation Building and Tent at Baker Field, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This article seeks funding for renovating the existing Recreation Department building and tent at Baker Field to include placing of upgraded portable public restrooms.

ARTICLE 27: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$25,000, or any other sum, for the purpose of investigating and recommending practical methods to reduce the need for future full harbor dredging, including hiring of a consultant to conduct such investigation, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This article seeks funding for a study of Wellfleet's Marina to determine whether changes to the marina design could reduce sediment transport, possibly reducing the need for future dredging. (Request of the Natural Resources Advisory Board.)

ARTICLE 28: Water Enterprise Fund Stabilization Article goes here

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommend 0-0.

Board of Water Commissioners: Recommends 0-0.

SUMMARY: This article proposes an appropriation to stabilize the Water Enterprise Fund.

ARTICLE 29: To see if the Town will vote to request Wellfleet Selectmen authorize all Town officials to refrain from using Town funds and other resources for the enforcement of federal immigration laws in keeping with current practices, unless presented with a criminal warrant or other evidence of probable cause as required by the fourth amendment of the United States constitution.

And furthermore to see if the Town will vote to request Wellfleet Selectmen protect the civil liberties and human rights of all Wellfleet residents and visitors regardless of race, ethnicity, religion, ability, sexual and gender identity, national origin or citizenship and immigration status.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 9-0.

Summary:

This article seeks to reaffirm the Town's commitment to the values of freedom, justice and equality for all Wellfleet residents and visitors and enables all residents and visitors to lead lives of peace and dignity free from fear, harassment and violence.

SECTION III: CHARTER AMENDMENTS, GENERAL BYLAWS and ACCEPTANCE of STATUTES ARTICLES

ARTICLE 30: Proposal to Amend Town of Wellfleet Demolition Delay bylaw - Article 14, Wellfleet General Bylaws

Under Section 3 'Procedure' -- proposal to amend section 3.5 to read:

3.5 If after hearing, the Board determines that the proposed work would destroy or substantially diminish an historic value, it is empowered to impose a demolition delay of up to **eighteen (18) months** ~~twelve (12) months~~ from the date of said hearing to afford an opportunity to develop alternatives to demolition. *(Amended October 26, 2009, STM, Art. 12, approved by Attorney General November 10, 2009.)*

Board of Selectmen: Recommends 0-0.

Historical Commission: Recommends 5-0.

Bylaw Committee: Recommends 0-0.

SUMMARY: The proposed bylaw amendment would extend the Demolition Delay period from 12 months to 18 months.

ARTICLE 31: Article: General Bylaw Amendment/ Disposable and single-use goods. To see if the Town will vote to amend the General Bylaws by adding a Section to Article VII of the General Bylaws as follows:

Wellfleet Disposable Goods Improvement Bylaw

Purpose and Intent: The use and disposal of certain plastic packaging, food service ware and foam items has significant impacts on our town and our environment, including but not limited to:

- 1) disposal cost of difficult to recycle plastics

- 2) health hazards of base chemicals and additives, including styrene, “reasonably anticipated to be a carcinogen” (US Department of Health and Human Services, 2011)
- 3) dangers to wildlife through ingestion
- 4) litter and pollution

The goal of this Bylaw is to protect the Town’s unique natural beauty and irreplaceable natural resources by banning polystyrene by June 1, 2018 and other plastics by June 1, 2019.

Definitions

“Disposable Food Service Containers and Cutlery” shall mean single-use plastic disposable products for serving or transporting food or beverages, including, without limitation, take-out foods and/or leftovers from partially consumed meals prepared by a restaurant and/or retail food establishment. This shall mean all numbers of petroleum based plastic, including both expanded and rigid polystyrene products, and petroleum based so-called “biodegradable” plastics, including, but not limited to plates, cups, bowls, trays, hinged or lidded containers, straws, cup lids and cutlery. It shall also include single-use disposable packaging for uncooked foods prepared on the premises, such as meats and sushi, as well as disposable freezer chests and disposable catering trays. Not included in this ban are ASTM (American Society for Testing Materials) tested and independent agency certified compostable bioplastics. Meats and other food or beverage products bought from a wholesaler or out of town supplier which arrive in sealed plastic containers are also exempt from this ban.

“Polystyrene packaging” shall mean foamed sheets and peanuts. Those coming to Wellfleet via shipments could be reused, but new polystyrene packaging materials and peanuts originating in Wellfleet are included in the ban.

“Expanded Polystyrene” and **“Polystyrene”** shall mean derivatives of the base chemical, styrene. Polystyrene is the generic term for the commonly known product Styrofoam, a trademark of Dow Chemical. It bears the recycling number 6.

So-called “Biodegradable” conventional petroleum plastic shall mean plastic with additives to accelerate break down into smaller particles. It may lessen the value of recycled plastic and may not return to the soil as claimed. It is included in the ban.

“Bio-based plastics” shall mean plastics made from plant sugar or starch or other plant material.

“Foam Freezer chests, Floating Devices and Buoys” shall mean unprotected, uncoated foam products. Surrounded with durable rigid plastic on all sides, these foam items are permissible.

“Food Establishments” shall mean operations, including food trucks, that store, prepare, package, serve, vend or otherwise provide food for human consumption, requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered Food Establishments for the purposes of this Bylaw. As such, schools, and other public venues are included in this Bylaw.

“Retail Establishments” shall mean operations including, but not limited to: galleries, gift shops, liquor stores and other businesses serving the public.

“Public Venues” shall mean operations including, but not limited to: churches, meeting halls, Town offices, the Council on Aging, the Recreation Department, the library, and Wellfleet Elementary School.

Use Regulations: Polystyrene packaging materials, floating devices and buoys, food and beverage containers, straws and cutlery shall no longer be sold or used at any food or retail establishment or public venue beginning June 1, 2018. All other food service plastics will be phased out by June 1, 2019.

Administration and Enforcement: This Bylaw may be enforced by any Town Police Officer or agent of the Board of Health through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L.c.40, Section 21D and ARTICLE VII GENERAL SECTION 37. PENALTIES AND ENFORCEMENT of the Town's General Bylaws. If non-criminal disposition is elected, then any Establishment which violates any provision of this Bylaw shall be subject to the following penalties:

First Offense:	\$100 fine
Second Offense:	\$200 fine
Third and Subsequent Offenses:	\$500 fine for each offense

Offenses occurring within two years of the date of first reported offense will be considered as subsequent offenses. Each day or portion thereof shall constitute a separate offense, to do or act anything thereon. The Board of Health, after a hearing conducted in accordance with the procedures set forth in 105 CMR 590.14 and 590.15, may suspend or revoke the food service permit for any Establishment failing to comply with this Bylaw, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Historical Commission: Recommends 5-0.

Bylaw Committee: Recommends 0-0.

SUMMARY: This article will expand the existing Plastic Bag Ban bylaw.

SECTION IV: ZONING BY LAW AMENDMENT ARTICLES

ARTICLE 32 To see if the Town will vote to amend the Zoning Bylaws by amending Section VIII Administration, Sections 8.2.1 and 8.2.2 as follows: (Deleted language appears as ~~striketrough~~ type; proposed language appears in **bold** type.)

SECTION 8.2 PERMITS REQUIRED

8.2.1 Construction or operations under a building or special permit shall conform to any subsequent amendment of this by-law ~~unless the use or construction is commenced within a period of not less than six more than twelve~~ months after the issuance of the permit, and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.

~~8.2.2 Non-complying, nonconforming structures 10 years or older. Non-complying nonconforming structures which are 10 years or older and which are provided protections under MGL c.40A, §7 are entitled to treatment as lawfully pre-existing non-conforming structures as provided in this Bylaw.~~

8.2.2 Nonconforming structures 10 years or older. Any structure or alteration to a structure in existence for a period of at least 10 years shall be deemed to be a legally nonconforming structure under MGL c. 40A, §7 and this Bylaw, provided that no notice of an action, suit, or proceeding as to an alleged violation of MGL c. 40A or this Bylaw has been recorded in the registry of deed, as provided in MGL c. 40A, §7.

SUMMARY: In 2016 the Legislature enacted, and Governor Baker signed into law, several amendments to the Zoning Act (MGL c. 40A). The proposed amendments to the Wellfleet Zoning Bylaws will bring the Bylaws into compliance with amendments made to MGL c. 40A Sections 6 and 7.

ARTICLE 33: To see if the Town will vote to amend the Zoning Bylaws by amending Section VIII Administration, Section 8.4.2.4 as follows: (Deleted language appears as ~~striketrough~~ type; proposed language appears in **bold type**.)

8.4 BOARD OF APPEALS^[SEP]

8.4.2.4 Each application for a special permit shall be filed by the petitioner with the Town Clerk and a copy of said application, including the date and time of the filing certified by the Town Clerk, shall be filed forthwith by the petitioner with the Special Permit Granting Authority (SPGA). Special permits shall be issued only following a public hearing to be held within sixty-five days of the date certified by the Town Clerk of the filing of the application after filing by the applicant of an application with the SPGA and with the Town Clerk, calculated from the date certified by the Town Clerk. Special permits shall lapse within two years, ~~and not~~ including such time required to pursue or wait the determination of an appeal from the grant thereof, ~~in if~~ a substantial use thereof has not sooner commenced except for good cause or, in the case of permit for construction, if construction has not begun by such date except for good cause.

SUMMARY: In 2016 the Legislature enacted, and Governor Baker signed into law, several amendments to the Zoning Act (MGL c. 40A). The proposed amendments to the Wellfleet Zoning Bylaws will bring the Bylaws into compliance with amendments made to MGL c. 40A Section 9.

ARTICLE 34: To see if the Town will vote to amend the Zoning Bylaws by amending Section VI General Regulations, Section 6.20.4 and Section VIII Administration, Section 8.4.2.4 as follows: (Deleted language appears as ~~striketrough~~ type; proposed language appears in **bold type**.)

6.20.4 Adult entertainment uses by special permit, criteria, and conditions

Expiration

A special permit to conduct an adult entertainment use shall expire after a period of ~~two~~ **three** calendar years from its date of issuance and shall be automatically renewable for successive ~~three-~~ **two**-year periods thereafter, provided that a written request for such renewal is made to the special permit granting authority prior to said expiration and that no objection to said renewal is made and sustained by the special permit granting authority based upon public safety factors applied at the time that the original special permit was granted.

8.4 BOARD OF APPEALS^{SEP}

8.4.2.4 Each application for a special permit shall be filed by the petitioner with the Town Clerk and a copy of said application, including the date and time of the filing certified by the Town Clerk, shall be filed forthwith by the petitioner with the Special Permit Granting Authority (SPGA). Special permits shall be issued only following a public hearing to be held within sixty-five days of the date certified by the Town Clerk of the filing of the application after filing by the applicant of an application with the SPGA and with the Town Clerk, calculated from the date certified by the Town Clerk. Special permits shall lapse within ~~two years~~ **three years**, and not including such time required to pursue or wait the determination of an appeal from the grant thereof, ~~in if~~ a substantial use thereof has not sooner commenced except for good cause or, in the case of permit for construction, if construction has not begun by such date except for good cause.

SUMMARY: In 2016 the Legislature enacted, and Governor Baker signed into law, several amendments to the Zoning Act (MGL c. 40A). Amendments to MGL c. 40A Section 9 allow, but do not require, a municipality to extend the special permit lapse period from two years to three years. Extending the lapse period allows developers and owners to adapt more easily to economic recessions and unfavorable labor and market conditions. Town Counsel has advised the Planning Board that the special permit lapse period in Sections 8.4.2.4 and Section 6.20.4 should be consistent. The additional proposed amendments to Section 8.4.2.4 would bring that section into compliance with MGL c. 40A Section 9.

ARTICLE 35: To see if the Town will vote to amend the Zoning Bylaws by amending Section IX Overlay Districts, Section 9.3.11.2 as follows: (Deleted language appears as ~~striketrough~~ type; proposed language appears in **boldface** type.)

9.3.11.2 The SPGA shall require the Applicant to post a bond at the time of construction in an amount adequate to pay the costs of removal of the RMD in the event the Town must remove the RMD. The value of the bond shall be based upon the ability to completely remove all the items noted in 9.3.11.1 and properly clean the RMD at prevailing wages. The value of the bond shall be determined based upon the Applicant's supporting information provided to the SPGA, consisting of three (3) written bids to meet the noted requirements. Use of consultants by the SPGA may be required at the expense of the applicant when evaluating or comparing the bids. An incentive factor of 1.5 shall be applied to all bonds to ensure compliance and adequate funds for the town to remove the RMD at prevailing wages. Notwithstanding the above, the bond amount is subject to review by the SPGA every three (3) years. (~~See "Potential Medical Marijuana Dispensary Overlay Zones" map below.~~)

SUMMARY: This is a housekeeping article. The deleted sentence was a directive to Annual Town Meeting voters, and was not intended to be part of the Bylaw. (Request of the Planning Board)

ARTICLE 36: To see if the Town will vote to amend the Zoning Bylaws by amending Section III, Section 3.3 Zoning Map and Section IX Overlay Districts, Section 9.1.2 Districts Established and

Section 9.2.2 Overlay District Defined as follows: (Deleted language appears as ~~strikethrough~~ type; proposed language appears in **boldface** type.)

3.3 ZONING MAP

Said districts are bounded as shown on **the Town of Wellfleet Zoning Map, which is on file in the office of the Town Clerk. That map and a map entitled "Zoning Map Wellfleet, MA." Dated October 2004 which accompanies and which, with all explanatory matter thereon is hereby made a part of this By-law.** The responsibility for keeping the zoning map current will be that of the Board of Selectmen or its designee.

9.1.2 Districts Established

For the purposes of this section, there is hereby established in the Town of Wellfleet two Wellhead ~~Protection~~ districts which are overlay districts superimposed on the zoning districts. The Wellhead Protection districts consist of:

District I – the land bounded by LeCount Hollow Road from 150 feet west of its intersection with Ocean View Drive to State Route 6; State Route 6 from LeCount Hollow road to Old County Road; Old County Road from State Route 6 to Cahoon Hollow Road; Cahoon Hollow Road from Old County Road to a point 150 feet west of its intersection with Ocean View Drive; a line 150 feet west of Ocean View Drive running from Cahoon Hollow road to LeCount Hollow Road excluding any land that lies in a Commercial District on the effective date of this bylaw.

District II – the land within a one-half mile radius of the Coles Neck well.

The ~~w~~Wellhead Protection districts established by this section are shown on **the Town of Wellfleet Zoning Map, a map entitled "Wellhead Protection Districts in the Town of Wellfleet", dated April 2005,** which is on file in the office of the Town Clerk.

These overlay districts shall apply to all new construction, reconstruction or expansion of existing buildings and new or expanded uses.

9.2.2 Overlay District Defined

The Main Street Overlay District shall extend along the south side of Main Street, one lot in depth, from Bank Street to Holbrook Avenue. The Main Street Overlay District established by this section is shown on **the Town of Wellfleet Zoning Map, a map entitled "Main Street Overlay District in the Town of Wellfleet", dated April 2006,** which is on file in the office of the Town Clerk. Within the Main Street Overlay District, special permits are required under this by-law for all uses and structures required to obtain a special permit by the underlying Central District zoning district.

SUMMARY: This is a housekeeping article. In 2016, the Cape Cod Commission redesigned and digitized all Town zoning maps into one document. Deleting references to map dates from these sections of the Zoning Bylaws eliminates the need to make additional amendments should redesigns occur in the future. (Request of the Planning Board)

ARTICLE 37 To see if the Town will vote to amend the Zoning Bylaw by deleting the definitions “Sign” and “Sign, Area of” from Section II, Section 2.1 Definitions and deleting Section VII Signs in its entirety, and replacing these deletions with the language below, or take any other action related thereto. (Deleted language appears as ~~strikethrough type~~; proposed language appears in **boldface type**.)

SECTION II

2.1 DEFINITIONS

~~Signs~~ Any display of lettering, logos, pictorial matter, objects, colors, lights, or illuminated tubes, or the application or attachment of same to any device, surface, structure, boundary wall or fence, which is visible to any member of the public, which either conveys a message to the public, or intends to advertise, direct, invite, announce, or draw attention to, directly or indirectly, a use conducted on the premises, excluding window displays of merchandise. A single sign may have two sides that are facing in different directions and will be measured as the larger area of the sides.

~~Sign, Area of~~ An area determined by multiplying the extreme width by the extreme height of the sign, including borders, but excluding supports which do not bear advertisement.

SECTION VII SIGNS

~~7.1 OBJECTIVES~~ To preserve and enhance town character by requiring new or replacement signs which are compatible with their surroundings and are appropriately sized for their location. To promote the public welfare and safety through the elimination of roadside distractions.

~~7.2 SIGNS NOT REQUIRING PERMITS~~

~~7.2.1 One sign for each family residing on the premises indicating the owner or occupant provided that no sign shall exceed two square feet in area.~~

~~7.2.2 One sign not over six square feet in area advertising a Home Occupation.~~

~~7.2.3 Directional signs not exceeding one square foot in area.~~

~~7.2.4 One temporary unlighted sign not over six square feet in area pertaining to the sale, rent or lease of the premises, except in the National Seashore Park District, where the sign shall not exceed two square feet in area.~~

~~7.2.5 One temporary unlighted sign not over six square feet in area pertaining to the construction or renovation of the premises, such sign to be removed upon completion of the work.~~

~~7.3 SIGNS REQUIRING PERMITS~~

~~7.3.1 One sign not over six square feet in area advertising a Service Trade Home Business.~~

~~7.3.2 A business other than or Home Occupation or Service Trade Home Business not having frontage and access on Route 6, or having frontage and access on Route 6 but located in a Zoning District other than the Commercial District, may have an aggregate total of twenty four square feet of sign area. This includes the main business sign, which shall not exceed twelve square feet in area, and all accessory signs, including temporary signs.~~

~~7.3.3 Businesses having frontage and access on Route 6 and located in the Commercial District may have an aggregate total of one hundred square feet of sign area. This includes a main business sign, which shall not exceed sixty four square feet in area, and all accessory signs, including temporary signs.~~

~~7.3.4 Multiple businesses sharing the same parcel of land may have in addition to the signage permitted under Section 7.3.2 or 7.3.3 one sign for each additional business not exceeding eight square feet for businesses having frontage on Route 6, or six square feet for businesses located off Route 6, in area mounted on or projecting from the building.~~

~~7.3.5 One sign bearing the name of a subdivision or condominium, not to exceed eighteen square feet in area OR one ladder type sign bearing multiple names of residents, provided that each name occupies a portion of the sign which does not exceed one square foot may be erected at the entrance of a subdivision or unimproved Town way.~~

7.4 GENERAL PROHIBITIONS

~~7.4.1 Flashing signs, signs containing moving parts, and signs which create the illusion of motion are prohibited.~~

~~7.4.2 The source of any sign's illumination which is visible from any public way or from any lot other than that upon which the sign is located is prohibited.~~

~~7.4.3 All signs internally illuminated by means of a concealed light source whereby all incandescent fluorescent, or neon devices are shielded from view by opaque or translucent materials, are prohibited, except for directional signs. All neon signs are prohibited.~~

~~7.4.4 Any sign which identifies a business, service, project, activity, or lessor which is defunct or which has not existed on the premises for twelve months or more shall be considered to be an abandoned sign and is prohibited.~~

7.5 LOCATION OF SIGNS

~~7.5.1 All signs shall be set back from roadways by a distance of five feet, and must be located on the owner's property in such a way as not to obstruct the view of traffic.~~

~~7.5.2 Signs installed on the roof may not project above the ridge of said roof.~~

~~7.5.3 Signs, which project over a public way, may be installed only in the Central District on buildings, which cannot meet setback requirements, and such projection is limited to six feet from the face of the building. The minimum clearance of projecting signs shall be eight feet from the public way.~~

~~7.5.4 Free-standing signs along Route 6 may not exceed a height of twelve feet above the paved surface of the roadway or eight feet above existing grade. Freestanding signs off Route 6 may not exceed eight feet in height.~~

7.6 MAINTENANCE OF SIGNS

~~7.6.1 All signs must be maintained in a secure and safe condition.~~

~~7.6.2 Any sign which is deemed by the Building Inspector to be unsafe or to be a prohibited sign must be removed forthwith upon issuance of a citation to the owner. After 30 days of non-compliance, the Building Inspector may cause the sign to be removed at the owner's expense.~~

~~7.6.3 Wrapping signs is prohibited. Signs may be removed for winter storage or covered with painted plywood panels or other rigid material. Removal of signs for storage or maintenance shall not jeopardize protection provided under Section 7.7 of this Sign Code.~~

7.7 NON-CONFORMING SIGNS

~~7.7.1 Non-conforming signs in existence at the time of adoption of this bylaw shall be allowed to remain until such time as the premises are transferred or sold and the name or use is changed.~~

7.8 PERMITS

~~7.8.1 No sign shall be erected or altered without a permit granted by the building Inspector, except that signs authorized by Sections 7.2.1, 7.2.2, 7.2.3, 7.2.4 and 7.2.5 may be erected without a sign permit.~~

~~(Attorney General approval with the understanding that signs containing non-commercial messages may be displayed without the requirement of obtaining any form of permit. See Matthews v. Needham, 764 F.2d 58 (1985))~~

SECTION II

2.1. DEFINITIONS

Signs - See Section VII Signs.

Sign, Area of - See Section VII Signs

SECTION VII - SIGNS

7.1. OBJECTIVES

To preserve and enhance Town character by requiring new or replacement Signs which are compatible with their surroundings, are appropriately sized for their location and appropriate for the Zoning District within which a Sign is located without unduly restricting the conduct of lawful enterprise or expression.

To promote the public welfare and safety through the elimination of roadside distractions.

7.2. DEFINITIONS

7.2.1. Sign - Any display of lettering, logos, pictorial matter, flags other than governmental flags, banners, objects, colors, lights, or illuminated tubes, or the application or attachment of same to any device, surface, structure, boundary wall or fence, which is visible to any member of the public, which either conveys a message to the public, or intends to advertise, direct, invite, announce, or draw attention to, directly or indirectly, a use conducted on the premises, excluding window displays of merchandise.

7.2.2. Sign Area - The area within a single rectangle enclosing all the display area of the Sign(s), including borders, frames, structural members, and without deduction for open space or other irregularities. The area is determined by multiplying the extreme width by the extreme height above the lowest 3 feet of the supports. A single Sign may have two sides that are facing in different directions and will be measured as the larger area of the sides.

7.2.3. Sign, Temporary - Any Sign that is displayed for not more than 30 days within a calendar year. All Temporary Signs shall be related to a temporary event or activity.

7.3. ADMINISTRATION AND EXEMPTIONS

7.3.1. This Bylaw shall be administered by the Building Inspector. Except as required by law and as otherwise set forth below, no Sign shall be erected without a permit issued by the Building Inspector.

7.3.2. Signs erected by the Municipal, County, State or Federal government as may be deemed necessary for their respective functions are exempted from the provisions of the Sign Bylaw.

7.3.3. Signs required by Municipal, County, State or Federal regulation or law are exempted from the provisions of this Sign Bylaw.

7.3.4. One flag per business to a maximum size of 15 square feet is exempted from the provisions of this Sign Bylaw.

7.3.5. All Signs must be located on the premises of the use, business, occupation, event or activity for which the sign conveys a message to the public, or intends to advertise, direct, invite, announce, or draw attention to, directly or indirectly.

7.3.6. All Temporary Signs shall be removed promptly upon conclusion of the events or activities announced thereon.

7.3.7. A non-conforming Sign in existence at the time of adoption of this bylaw shall be allowed to remain until one or more of the following conditions occurs: the Sign is substantially relocated, replaced, reconstructed, or the name or use of the premises related to the Sign is changed.

7.3.8. When the provisions of this Bylaw, or the drawing and specifications approved thereunder, or the terms of a permit issued thereunder, are not complied with, a stop work or removal order shall be served on the property owner and/or his representative, tenant, or person in possession of the property by the Building Inspector, and a copy thereof shall be posted at the site of the violation. Such stop work or removal order shall not be removed except by written notice from the Building Inspector's office after satisfactory evidence has been supplied that the violation has been corrected. Failure to comply with such stop work or removal order shall constitute a violation of this Bylaw. Any person violating any provision of the Bylaw shall be fined as provided in Section 8.3 from the time that the stop work or removal order is first served, for each offense.

7.3.9. Persons aggrieved by this Bylaw, or actions of the Building Inspector relative to it, may appeal to the Wellfleet Zoning Board of Appeals pursuant to Section 8.4.1.

7.4. LOCATION OF SIGNS

7.4.1. All Signs must be located on the premises in such a way as not to obstruct the view of traffic or create other safety hazards. Signs must be located with at least a 2 foot setback from the property line.

7.4.2. Signs that project over a public right of way shall be allowed only in the Central District and only on buildings which cannot meet setback requirements. Such signs shall not project more than 3 feet from the face of the building, and must have a minimum clearance of 9 feet above the public right of way. No Signs shall project over roadways. Signs projecting over a public right of way, including sidewalks, must be approved by the Board of Selectmen.

7.4.3. Signs, including Temporary Signs, shall not be placed on sidewalks.

7.5. SIGNS NOT REQUIRING PERMITS

7.5.1. One Sign for each family residing on the premises indicating the owner or occupant provided that no Sign shall exceed 2 square feet of Sign Area.

7.5.2. One unlighted sign for Home Occupations on each premises not exceeding 6 square feet of Sign Area or 5 feet in height, advertising all Home Occupation(s).

7.5.3. On each premises, not more than four unlighted directional Signs, each not exceeding 1 square foot of Sign Area.

7.5.4. On each premises, one unlighted Sign related to the sale, rent or lease, may be displayed while the premises, or any part thereof, is on offer for sale, rent or lease. Such Sign shall not exceed 6 square feet of Sign Area or 5 feet in height, except in the National Seashore Park District, where the Sign shall not exceed 2 square feet of Sign Area, or 3 feet in height.

7.5.5. On each premises, one unlighted Sign may be displayed while the premises, or any part thereof, is subject to a valid building permit. Such Sign shall not exceed 6 square feet of Sign Area or 5 feet in height and shall be related to the building permit. All such signs shall be removed prior to issuance of a Certificate of Occupancy.

7.5.6. Signs not requiring permits under this Section 7.5 shall not be included in the aggregate limits under Section 7.6.

7.6. SIGNS REQUIRING PERMITS

7.6.1. Service Trade Home Business(es) may have one Sign not exceeding 6 square feet of Sign Area or 5 feet in height on each premises.

7.6.2. Except as provided in 7.6.3. below, a business may have an aggregate total of 24 square feet of Sign Area on each premises, including Temporary Signs. No Sign shall exceed 12 square feet of Sign Area. No freestanding Sign shall exceed the greater of 8 feet in height above the natural grade, or 8 feet above the grade of the adjacent roadway. Signs may be attached to the building, however Signs attached to building sides shall not project more than 3 feet from the building and must have a minimum clearance of 9 feet above the ground level. Signs shall not project above the roof line.

7.6.2.1. For each premises located as provide in 7.6.2 and having multiple businesses, the premises may have additional Sign Area of 6 square feet for each business.

7.6.3. For a business on a premises having frontage on and access onto Route 6 and located in the Commercial District, the business may have an aggregate total of 64 square feet of Sign Area, including Temporary Signs. No Sign shall exceed 36 square feet of Sign Area. No Sign shall exceed the greater of 10 feet in height above the natural grade or 10 feet above the grade of the adjacent roadway. Signs may be attached to the building, however Signs attached to building shall not project more than 3 feet from the building sides and must have a minimum clearance of 9 feet above ground level. Signs shall not project above the roof line.

7.6.3.1. For each premises located as provided in 7.6.3 and having multiple businesses, the premises may have additional Sign Area of 9 square feet for each business.

7.6.4. One Sign bearing the name of a subdivision or condominium, not to exceed 12 square feet of Sign Area or 8 feet in height. Alternatively, the subdivision or condominium may have one

ladder-type Sign, not to exceed 8 feet in height bearing multiple names of residents, provided that each name Sign does not exceed 1 square foot in Sign Area.

7.7. GENERAL PROHIBITIONS

7.7.1. Flashing Signs, Signs containing moving parts, and Signs which create the illusion of motion are prohibited.

7.7.2. The source of any Sign's illumination which is visible from any public way or from any premises other than that upon which the Sign is located is prohibited.

7.7.3. All Signs internally illuminated by means of any concealed light source are prohibited, except for directional Signs.

7.7.4. All neon, neon-like or Signs made of lights, including but not limited to Light Emitting Diode (LED), are prohibited.

7.7.5. Any Sign which identifies a business, service, project, or activity, that is defunct or which has not existed on the premises for 12 consecutive months or more shall be considered to be an abandoned Sign and is prohibited.

7.7.6. Off-premises Signs are prohibited.

7.7.7. Signs installed on the roof, or on building, shall not project above the ridge of said roof.

7.8. MAINTENANCE OF SIGNS

7.8.1 All Signs must be maintained in a secure and safe condition.

7.8.2. Any Sign that is deemed by the Building Inspector to be unsafe, not properly permitted, or to be a prohibited Sign must be removed forthwith upon issuance of a citation to the owner. After 30 consecutive days of non-compliance, the Building Inspector may cause the Sign to be removed at the owner's expense, subject to constitutional limitations and pursuant to the Building Inspector's authority to enforce this Bylaw under Section 8.1. and General Laws c. 40A, §7.

7.8.3. Wrapping of Signs is prohibited. Signs may be removed for winter storage or covered with painted plywood panels or other rigid material. Removal of Signs for storage or maintenance shall not jeopardize protection provided under Section 7.3.7. of this Bylaw.

SUMMARY: The objectives of the Sign Bylaw changes are mainly: 1.) to incorporate sign-related definitions into the Section VII Sign Bylaw for better understanding, 2.) to reorganize the principal sections into a more logical sequence, 3.) to control the sizes of the largest signs in Town which are, and should be, mainly on Route 6 in the Commercial District (C), and 4.) to amend the Bylaws to comply with the 2015 Supreme Court decision regarding the unconstitutionality of content-based regulation of speech (Reed v. Town of Gilbert).

ARTICLE 38: To see if the Town will vote to amend the Zoning Bylaws by repealing Section VI General Regulations, Section 6.30 Formula Business Special Permit, and by deleting the definition of “Business, Formula” from Section II Definitions, and further by deleting the reference to “Business, Formula” from the Commercial Use table in Section 5.3.2. as follows: (Deleted language appears as ~~strikethrough~~ type; proposed language appears in **boldface** type.)

~~Business, Formula~~ A retail trade business which does or is required by contractual or other arrangement or as a franchise to maintain any of the following features:

~~Standardized (formula) array of merchandise, exterior trademark or service mark, defined as a word, phrase, symbol or design, or a combination of words, phrases, symbols, designs, and/or architecture, façade that identifies the business as one (1) of twenty five (25) or more other businesses worldwide.~~

5.3.2 Commercial	CD	R1	R2	NSP	C	C2
Business, Formula	Ø	Ø	Ø	Ø	A	Ø

~~A = Use authorized under special permit~~ ~~Ø = An excluded or prohibited use~~

~~6.30 FORMULA BUSINESS SPECIAL PERMIT~~ 6.30

~~(ATM 4/25/11)~~

6.30.1 Purpose

~~The purpose and intent of the Formula Business regulation is to address the adverse aesthetic, community character, and general welfare impact of standardized businesses on Wellfleet’s historic and residential areas as well as gateways to the Town. Formula businesses will have a negative impact on the town’s historical and cultural relevance, unique Cape Cod rural character, and overall attractiveness as a small town, locally-oriented tourist destination. These uses are therefore restricted in order to maintain Wellfleet’s distinct community and natural experiences.~~

6.30.2 Applicability

~~The proposed use of any building or structure for a Formula Business, as defined herein, shall require a Special Permit issued by the Planning Board.~~

6.30.3 Standards and Criteria

~~The property owner shall complete and submit an application for a Special Permit to the Planning Board in accordance with the Wellfleet Planning Board Guidelines and Procedures. The following~~

~~standards and criteria shall apply to Special Permit applications under Section 6.30, in addition to the Special Permit Criteria imposed by Section 8.4.2:~~

- ~~1. Approval of the formula based business establishment will not substantially alter or detract from the established character of the location.~~
- ~~2. Approval of the formula based business establishment will contribute to a diverse and appropriate blend of businesses in its location.~~
- ~~3. The formula based business establishment will be compatible with existing surrounding uses; has been designed and will be operated in a non-obtrusive manner to preserve the location's community character; and the proposed intensity of uses on the site is appropriate given the uses permitted on the site and on adjoining sites.~~
- ~~4. There shall not be a substantial impact to the public safety from increased traffic. At the discretion of the Planning Board, the applicant may be required to submit a traffic study, prepared by a Registered Professional Engineer, approved by the board so as to ensure pedestrian and vehicular safety both on the site and accessing and egressing from it.~~
- ~~5. There shall not be any adverse impacts to the roadway or abutting properties from the loading area. The applicant shall submit a plan indicating the provision for rubbish removal, including the dumpster location with proper screening and buffering so that there are not any substantial adverse impacts to abutting properties.~~
- ~~6. Minimize obstruction of scenic views from publicly accessible locations; Minimize visual intrusion by controlling the visibility of parking, storage, or other outdoor service areas viewed from public ways or premises residentially used or zoned; Minimize glare from headlights and lighting intrusion.~~
- ~~7. Ensure compliance with the provisions of this Zoning Ordinance, including parking and landscaping.~~
- ~~8. Architecture and signage must reflect and/or compliment surrounding architecture and signage.~~

SUMMARY: The current Section 6.30 has no standing in law. As part of its October 6, 2015 decision vacating the Board of Appeals' February 8, 2012 denial of Cumberland Farms' application for two special permits, the Commonwealth of Massachusetts Land Court declared Wellfleet's 6.30 Formula Business Special Permit bylaw invalid both facially and as applied. Therefore the bylaw is no longer enforceable, and repealing it will avoid future confusion and/or possible litigation.

ARTICLE 39: To see if the Town will vote to amend the Zoning Bylaws by amending Section II, Section 2.1, Definitions and Section V, Section 5.3, Use Regulations by inserting the language below, in alphabetical order, where appropriate, or take any other action related thereto.

Section II Definitions

Section 2.1

Food Truck – A readily movable, non-motorized trailer or cart or a motorized wheeled vehicle that is designed and equipped to cook, prepare, and/or serve food for retail sale while parked on land other than a public or private street, and shall include any food truck, food cart, canteen truck, catering truck, breakfast truck, lunch truck, lunch wagon, or any other mobile food vehicle. All Food Trucks must be registered with the Massachusetts Registry of Motor Vehicles, as required. The following Food Truck uses are exempt from this definition and do not require a special permit:

- a. A Food Truck operating at a special event licensed by the Board of Selectmen, such as Oysterfest, a carnival or similar event;
- b. A Food Truck operating as an accessory use to an outdoor municipal or governmental recreational use, including but not limited to public beaches, municipal playing fields or similar use; and
- c. A Food Truck catering a private event in any zoning district, which shall remain on the property for a period not to exceed 24-hours.

Section 5.3.2 Use Regulations

5.3.2 Commercial	CD	R1	R2	NSP	C	C2
Food Truck	A	O	O	O	A	O

SUMMARY: The appropriate use of land is regulated under the Town of Wellfleet Zoning By-Laws (WZBL). As per WZBL Section 5.2, uses not listed in WZBL Section 5.3 Use Regulations are prohibited unless the Board of Appeals "...determines that the use closely resembles in its neighborhood impact(s) a use listed as permitted or authorized under special permit, in the same zoning district." Inserting the language above into the WZBL provides clear statement of where land may be used for Food Trucks. Food Trucks operating on land other than public or private streets will be an allowed land use by Special Permit in the Central (CD) and Commercial (C) Zoning Districts, where similar uses (i.e. retail businesses and food establishments) are already permitted. Certain Food Truck uses have been exempted to 1) allow the Town of Wellfleet to continue licensing Food Trucks to operate on public land under certain circumstances, and 2) permit Food Trucks to cater private events in any zoning district. (Request of the Planning Board)

SECTION V: DISPOSITION OF TOWN PROPERTY ARTICLES

ARTICLE 40: Disposition of Town property. Pleasant Point bulkhead land area. To see if the Town will vote pursuant to Article III, Section 7 of the Town Bylaws to transfer the care, custody and control of a parcel of land off Pleasant Point Road, approximately 10,100 square feet, as shown on a sketch plan entitled "Portion of Approved Plan of Record for DEP File # SE77-1367 for Marine Bulkhead," a copy of which is on file with the Town Clerk, being a portion of that property identified as Assessor's Map 35-1, Parcel 210, and described in a Judgment in Tax Lien Case recorded with the Barnstable Registry of Deeds in Book 13615, Page 321, from the tax title custodian for tax title purposes, to the Board of Selectmen for the purpose of conveyance to the abutting owners, being the owners of Map 35-1, Parcel 112, Parcel 113, Parcel 114 and Parcel 115, for the purpose of reconstructing the existing bulkhead, provided that the any such conveyance shall require the abutting owners to pay any and all costs and expenses associated with said conveyance, including, but not limited to, the costs of a survey, any and all permits and approvals required to reconstruct said bulkhead and legal fees, and on such other terms and conditions as the Board of Selectmen shall determine, including the payment to the Town of additional consideration for said conveyance and the imposition by the Town of any restrictions on the premises conveyed, or do or act anything thereon. *Two-thirds vote required.*

Board of Selectmen: Recommends 0– 0.

Open Space Committee: Recommend 0-0.

Finance Committee: Recommends 0– 0.

Planning Board: Recommends 0– 0.

Conservation Commission: Recommends 0– 0.

Natural Resources Advisory Board: Recommends 0– 0.

SUMMARY: The portion of the property which is proposed to be conveyed consists of approximately 10,000 square feet and is presently occupied by an existing bulkhead protecting four residential properties and associated stairs. The existing timber bulkhead is failing and replacement has been approved by the Conservation Commission.

ARTICLE 41: To see if the Town will vote to grant "Septic System Easement Area" for 15 Kendrick Avenue for the purposes of access and repair, or do or act anything thereon. *Two-thirds vote required.*

Board of Selectmen: Recommends 0– 0.

Open Space Committee: Recommend 0-0.

Finance Committee: Recommends 0– 0.

Planning Board: Recommends 0– 0.

Conservation Commission: Recommends 0– 0.

Natural Resources Advisory Board: Recommends 0– 0.

SECTION VI: UNCLASSIFIED ARTICLES

ARTICLE 42: To see if the Town will vote to continue the Charter Review Committee created by a vote of the 2016 Annual Town Meeting for 1 (one) year, and further to direct the committee to report back to the next Annual Town Meeting, or do or act anything thereon

Board of Selectmen: Recommends 0-0.

Bylaw Committee: Recommends 0-0.

Charter Review Committee: Recommends: 0-0.

SUMMARY: 2016 Annual Town Meeting vote approved creation of a 7-member Charter Review Committee and such committee was charged to report back to the next Annual Town Meeting. This article extends the Charter Review Committee's timeline so they may report back to Town Meeting voters at the 2018 Annual Town Meeting.

ARTICLE 43: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to impose a room occupancy tax on vacation rentals not currently subject to such tax; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

An Act Relative to the Application of the Local Option Room Occupancy Excise Tax to Seasonal Rental Properties in the Town of Wellfleet.

Section 1. Notwithstanding the provisions of any general or special law to the contrary, in addition to the authority to impose a local excise tax upon any transfer of occupancy of any room or rooms as may be set forth in and authorized by G. L. c. 64G, §3A or other law, as the same may be amended from time to time, the Town of Wellfleet shall, commencing on the first day of the fiscal year that begins after the effective date of this Act, be authorized to impose a local excise tax upon the transfer of occupancy of any room in a seasonal rental property or other transient accommodations located within said Town by any operator at the rate of up to but not exceeding five (5) percent of the total amount of rent of each such occupancy.

Section 2. For the purpose of this chapter, all terms used herein shall, unless the context requires otherwise, have the same meanings as set forth in G. L. c. 64G, §1 and as follows:

“Occupancy”, the use or possession, or the right to the use or possession of any room or rooms in a bed and breakfast establishment, bed and breakfast home, lodging house, motel, seasonal rental property or other transient accommodation designed and normally used for sleeping and living purposes, or the right to the use or possession of the furnishings or the services and accommodations, including breakfast in a bed and breakfast establishment or bed and breakfast home, accompanying the use and possession of

such room or rooms, for a period of ninety consecutive calendar days or less, regardless of whether such use and possession is as a lessee, tenant, guest, or licensee.

“Seasonal rental property or other transient accommodations” shall mean any bed and breakfast home, as defined by G. L. c. 64G, §1 and any residential or commercial dwelling, dwelling unit or part thereof, unit of a condominium dwelling as defined by G. L. c. 183A, or time-share as defined by G. L. c. 183B, used for the lodging of guests or invitees in exchange for rent.

Section 3. No excise shall be imposed upon for the transfer of occupancy of any room in a seasonal rental property or other transient accommodations if the total amount of rent is less than fifteen dollars per day or its equivalent or if the accommodation, other than a bed and breakfast home, is exempt under the provisions of G. L. c. 64G, §2.

Section 4. All operators of seasonal rental properties or other transient accommodations shall be responsible for assessing, collecting, reporting, and paying such excise tax as set forth in G. L. c. 64G, §3-6, 7A and shall be liable in the same manner as operators in G. L. c. 64G, §7B.

Section 5. This Act shall take effect upon its passage.

The General Court may only make clerical or editorial changes of form to said bill, unless the Board of Selectmen approves amendments thereto before its enactment by the General Court. The Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or do or act anything thereon.

Board of Selectmen: recommends 4 – 0.

Finance Committee: recommends 5 – 2.

SUMMARY: Renews previous petition voted at the 2015 Annual Town Meeting which has not been acted upon by the State Legislature. Representative Peake’s office has requested that it be re-voted for the next legislative session. The petition would make vacation rentals subject to the same rooms tax as is currently paid by hotels and motels.

ARTICLE 44: To see if the Town will vote to raise the fee for innholders and common victualers licenses from \$25.00 to \$100.00, or do or act anything thereon.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 7-2.

SUMMARY: Innholders and common victualers licenses are set by statute at \$25.00 and can be raised to a maximum of \$100.00 by vote of town meeting. General Laws, chapter 140, section 2.

SECTION VII: STANDARD ANNUAL ARTICLES

ARTICLE 45: To see if the Town will vote to authorize the Town Administrator or his designee to dispose of the following articles of personal property by trade in or sale, or do or act anything thereon.

None at time of printing.

Board of Selectmen: Recommends 5-0.

Finance Committee: Recommends 9-0.

SUMMARY: This Article authorizes the Town Administrator or his designee to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, as appropriate. Any credit for trade in value will be applied against the purchase of the replacement vehicle.

ARTICLE 46: To see if the Town will vote in accordance with G. L. c. 41, §38 to authorize the Town Collector to use all means for collecting taxes, which the Treasurer may use when appointed Collector, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This Article authorizes the Town Collector when appointed to use all pertinent sections of the Massachusetts General Laws to collect taxes due.

ARTICLE 47: To see if the Town will vote to assume liability in the manner provided by G. L. c. 91, §29 and 29A, as most recently amended, for damage that may be incurred for work to be performed by the Department of Environmental Protection of Massachusetts for improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, excluding the Herring River and Herring River Dike, in accordance with G. L. c. 91, §11, and to authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 9-0.

SUMMARY: The Commonwealth requires that the Town annually assume all liability for damages that may occur when work is performed by the Massachusetts Department Environmental Management within tidal and non-tidal waterways within the Town.

ARTICLE 48: To see if the Town will vote pursuant to the provisions of G. L. c. 71, §16B, to reallocate the sum of the Town's required local contributions to the Nauset Regional School District in accordance with the Nauset Regional School District Agreement, rather than according to the formula of the Education Reform Act, so-called, for fiscal year 2018, or do or act anything thereon.

Board of Selectmen: Recommends 0-0.

Finance Committee: Recommends 0-0.

SUMMARY: This annual request would apportion the operating budget of the Nauset Regional School District on a per pupil basis, rather than the Education Reform Act Formula. The Article will apportion the Nauset Regional School District Assessment for Fiscal 2018 to the four member Towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four Towns establishing the Nauset Regional School District, and has been applied in each of the past fifteen years by Town Meeting vote.

SECTION VIII: STANDARD CLOSING ARTICLES

ARTICLE 49: To hear reports of the Selectmen, Town Officers-and all other Committees and to act thereon, or do or act anything thereon.

Board of Selectmen: Recommends 5-0.

ARTICLE 50: To act on any other business that may legally come before the meeting.

Board of Selectmen: Recommends 0-0.

SUMMARY: Moderator's appointments are made under this article.

ANNUAL TOWN MEETING WARRANT
April 24, 2017

And you are hereby directed to serve this Warrant by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meeting.

Hereof fail not and make due return of the Warrant with your doings thereon, to the Town Clerk, at the time of the meeting aforesaid.

Given under our hands this ____ day of March, 2017.

Wellfleet Board of Selectmen

Dennis Murphy, Chair

Berta Bruinooge, Vice Chair

Janet Reinhart, Clerk

Helen Miranda Wilson

Jerry Houk

Constable's Return of Service

I have served the foregoing Warrant by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet and by delivering to the Town Administrator printed copies of the Warrant of a number not less than the number of registered voters in the Town on _____, which is at least fourteen (14) days before the date of said meeting, as within directed.

Date: _____

Constable: _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS D.

Approval of the 2016 Board of Selectmen Annual Report

REQUESTED BY:	Dennis Murphy, BOS Chair
DESIRED ACTION:	Approve the 2016 Annual Town Report of the BOS
PROPOSED MOTION:	I vote to approve the 2017 Annual Town Report of the Board of Selectmen.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

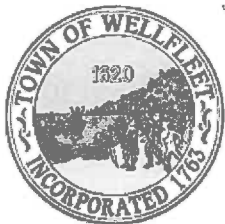
BOARD OF SELECTMEN

During 2016 the Board of Selectmen went through several transitions. Chair Paul Pilcher retired from the Board. The selectmen voted Dennis Murphy to serve as Chairman. Berta Bruinooge ran for and was elected to fill Pilcher's unexpired one-year term, while the three-year seat on the Board was taken by Janet Reinhart. Town Administrator Harry Terkanian also announced his retirement effective June 30, 2016. The Board charged a Town Administrator Search Committee to recommend a successor of Mr. Terkanian. In May the Board interviewed two finalists and unanimously voted to hire Daniel Hoort as Town Administrator. Unforeseen circumstances delayed Mr. Hoort from taking office on July 1 to August 15. For a month and a half Assistant Town Administrator Brian Carlson gracefully performed the duties of Acting Town Administrator.

All these changes did not stop the Board from continuing to make progress on goals set. The Selectmen wrote to and met with local, state and federal legislators to seek and gain support for the critical need to dredge the Harbor. The budget was kept within Proposition 2 ½. All town fees were reviewed and updated. All Board of Selectmen policies were also reviewed and updated. The Annual Town Meeting took two nights. This time the 13th Police Officer was approved. In the fall Pay-As-You-Throw (PAYT) marked its third anniversary, coinciding with the end of the long-term solid waste removal contract with SEMASS. The new solid waste agreement is with New Bedford ABC Disposal, and is significantly higher than SEMASS. Reviews of PAYT indicate that the program is performing as expected, limiting the increase in the Town's quantity of solid waste disposal and being more environmentally friendly. Later in the fall, the Board voted to make the Building Inspector position full time. As a result, Justin Post was hired as the new Building Inspector. The Policy for Maintenance of Paved Private Roads took effect in October. Since its original adoption in 2013, the Maintenance of Paved Private Roads Policy was postponed for three years to give opportunity to paved private road owners to get in compliance. Currently all inquiries about paved private roads maintenance are handled according to the Policy. The Board would like to ease concerns of residents of noncompliant private roads that in cases of medical emergency private roads will be plowed. Special Town Meeting and Special Town Election were held in mid-November, resulting in the voters' approval of \$7,476,320 Police Station Renovation Project.

The Board of Selectmen is very thankful for all employees, volunteers and residents who make Wellfleet such an exceptional and distinct community. A special recognition goes to long-term Town Accountant Marilyn Crary, who retired on December 31 after 40 years of service to the Town. Ms. Crary will be missed greatly. The Selectmen would also like to extend special appreciation to Mr. Harry Terkanian, who retired as Town Administrator, but continues to be involved, serving on several boards and committees.

Respectfully submitted,
Dennis Murphy, Chair



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS E.

Discussion of placing a Non-Binding Public Advisory Question for the 2017 Spring Ballot to protect public health and safety by moving spent fuel at Pilgrim Nuclear Power Station to secure dry casks

REQUESTED BY:	Moe Barocas
DESIRED ACTION:	Place a non-binding Public Advisory Question for 2017 ATE Ballot
PROPOSED MOTION:	I vote to place a non-binding Public Advisory Question for 2017 Annual Town Election Ballot to protect public health and safety by moving spent fuel at Pilgrim Nuclear Power Station to secure dry casks.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Non-Binding Public Advisory Question for the 2017 Spring Ballot

To protect public health and safety, move spent fuel at Pilgrim Nuclear Power Station to secure dry casks as soon as possible.

Whereas, the original design for the Pilgrim Nuclear Power Station (PNPS) spent fuel pool was for 880 assemblies and now holds over 2,822 densely racked and tightly packed assemblies, and;

Whereas, the PNPS spent fuel pool holds over 11 times the amount of cesium released at Chernobyl, and:

Whereas, the MA Attorney General Office 2006 report cited an accident at PNPS could result in 24,000 latent cancers, \$488 billion in damages, and contamination of hundreds of miles downwind, and;

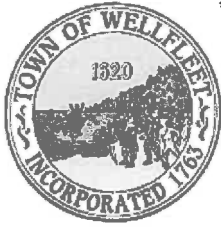
Whereas, 885 Boraflex panels, which prevent criticality and fire, will be susceptible to unacceptable levels of deterioration by September, 2017, and;

Whereas, the PNPS spent fuel pool is vulnerable to terrorist and cyber attack, and:

Whereas, citizens of the Town of _____ find this to be an unacceptable threat to our health and safety and must be resolved in the most timely manner.

Therefore, Should the people of the Town of _____ direct the town's government to communicate with Governor Baker to employ all means available to ensure spent nuclear fuel generated by the Pilgrim Nuclear Power Station be placed in secure dry casks as soon as technically feasible and consistent with the highest standards, ready to be moved to a permanent federal facility when available in order to protect the health, welfare, and economic interests of the Town of _____ and its inhabitants and visitors?

[illegible]



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS F.

Discussion of placing an Immigration and Civil Rights Protection article in the
2017 Annual Town Meeting Warrant

REQUESTED BY:	Judy Taylor and Martha Wilson
DESIRED ACTION:	Placing an Immigration and Civil Rights Protection article in the 2017 Annual Town Meeting Warrant
PROPOSED MOTION:	I vote to place an Immigration and Civil Rights Protection article in the 2017 Annual Town Meeting Warrant.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

BYLAW COMMITTEE – NO RECOMMENDATION
 BOARD OF SELECTMEN – NO RECOMMENDATION
Indefinitely postponed by a unanimous voice vote

ARTICLE 45. To see if the town will vote to amend the General Bylaws, by inserting a new section to Article III, Town Affairs, to read as follows:

Except as provided for in the Town Charter, it shall be unlawful for any member or members of the Board of Selectmen to give orders to any officer or employee of the town, unless authorized to do so by a majority vote of the Board, and only then, solely through the Town Administrator.
 (By petition)

BYLAW COMMITTEE DOES NOT RECOMMEND 3-0
 BOARD OF SELECTMEN – NO RECOMMENDATION
Indefinitely postponed by a unanimous voice vote

ARTICLE 46. To see if the Town will vote to amend the General Bylaws, by inserting new language to Article III, Section 7, to read as follows:

Except for temporary, seasonal use, no Town real property shall be disposed of by sale, lease, or license ... (by petition)

BYLAW COMMITTEE – NO RECOMMENDATION
 BOARD OF SELECTMEN – NO RECOMMENDATION
Indefinitely postponed by a unanimous voice vote

2003 Annual Town Meeting

ARTICLE 47. To see if the Town will vote to reaffirm its commitment to protect and preserve Constitutional and civil rights – including those (relating to freedom of speech, religion, assembly and privacy; rights to counsel and due process in judicial proceedings and protection from unreasonable searches and seizures) which may be violated or threatened by various acts and orders enacted at the Federal level including Executive Orders and provisions of the USA Patriot Act. To that end we request that the Town, while opposing terrorism on all levels, support a policy of unbiased policing and vigilant protection of civil and Constitutional rights.
 (By petition)

BOARD OF SELECTMEN RECOMMENDS 5-0
Voice vote as moved

ARTICLE 48. To act on any other business which may legally come before the meeting.

BOARD OF SELECTMEN RECOMMENDS 5-0
Unanimous voice vote as printed

Proposed article for insertion into town meeting warrant.

Article

To see if the Town will vote to request Wellfleet Selectmen authorize all Town officials to refrain from using Town funds and other resources for the enforcement of federal immigration laws in keeping with current practices, unless presented with a criminal warrant or other evidence of probable cause as required by the fourth amendment of the United States constitution.

And furthermore to see if the Town will vote to request Wellfleet Selectmen protect the civil liberties and human rights of all Wellfleet residents and visitors regardless of race, ethnicity, religion, ability, sexual and gender identity, national origin or citizenship and immigration status.

Summary:

This article seeks to reaffirm the Town's commitment to the values of freedom, justice and equality for all Wellfleet residents and visitors and enables all residents and visitors to lead lives of peace and dignity free from fear, harassment and violence.

Sanctuary Cities

Mike Hager
Eastham

- No standard definition.
- No standard language for warrant, act or resolution.
- More than 30 cities/360 counties that have SC provisions.
- Practice began in 1980s to protect undocumented immigrants from Guatemala and El Salvador who fled civil unrest.
- Generally, the label refers to localities that help shield undocumented residents from deportation by refusing to cooperate fully with detention requests from federal immigration authorities.
- Reasons to oppose sanctuary cities : encourage illegal immigration, undermine federal law enforcement; compromise public safety.
- Reasons for sanctuary city: enforcement of immigration law is not local responsibility; inadequate local resources to enforce immigration laws, local enforcement undermines community relations and disrupts services; and dissuades undocumented residents from cooperating in crime prevention and from using emergency services.
- Trump election is escalating movement to SCs. Concern for harsh treatment of immigrants and fear of potential efforts to punish other minority groups.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS G.

Shellfish Department – Staffing during the period in transition

REQUESTED BY:	BOS
DESIRED ACTION:	Review Shellfish Constable job description
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Town of Wellfleet, Massachusetts

Position Title: **Shellfish Constable**

Statement of Duties: Enforces State and Town shellfish rules and regulations; administers and carries out programs in shellfish propagation management and research; responds and assists other departments with matters relating to the marine ecology of Wellfleet; conducts active public education and outreach. Employee is required to perform all similar or related duties.

Supervision:

Under general supervision of the Town Administrator, the employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently with specific instruction. The supervisor provides additional, specific instruction for new, difficult or unusual assignments, including suggested work methods. The employee is expected to recognize instances which are out of the ordinary and which do not fall within existing instructions; the employee is then expected to seek advice and further instructions. Reviews and checks of the employee's work are applied to an extent sufficient to keep the supervisor aware of progress, and to insure that completed work and methods used are technically accurate and that instructions are being followed.

Has access to some confidential information obtained during performance of regular position responsibilities, where the effect of any disclosure would probably be negligible or where the full significance of the overall confidential matter would not be apparent in the work performed

Employee, as a regular and continuing part of the job, leads other workers in accomplishing assigned work and also performs non-supervisory work that is usually of the same kind and levels as is done by the group led. The work leader is responsible to his/her supervisor for assuring that the work assignments of other workers are carried out by performing duties which typically consist of most of the following: distributes and balances workload among employees in accordance with established workflow and job specialization; assures timely completion of work; instructs employees in specific tasks or explains work methods to be employed and indicated applicable reference material and guidelines; checks work progress and reviews completed work to see that instructions have been carried out; answers questions and resolves problems that arise in the work; provides on-the-job training to new employees; reports to the supervisor on disciplinary problems, performance and training needs of employees; resolves simple, informal complaints of employees and refers others to the supervisor; may approve leave for a few hours or for emergencies.

Judgment:

Well-defined or detailed rules, instructions, and procedures cover all aspects of work. Judgment involves choosing the appropriate practices, procedures, regulations or guidelines to apply in each case.

Job Environment:

The work consists of simple, routine or repetitive tasks and/or operations with few variations in established procedures.

Relationships are constantly with co-workers, the general public, groups and/or individuals such as civic leaders, peers from other organizations, representatives of professional organizations, and the news media. The employee serves as a spokesperson or recognized authority of the organization in matters of substance or considerable importance. The employee deals with the public and other individuals on behalf of a department to communicate departmental practices, procedures, regulations or guidelines. May be required to discuss controversial matters where tact is required to avoid friction and obtain cooperation.

The nature of work assures that errors are usually detected in succeeding operations. Consequences of errors, missed deadlines or poor judgment may include time loss caused by back checking by others and

Town of Wellfleet, Massachusetts

slowdowns in the processing of the work. Errors are generally confined to a single department, such as billing or accounting errors and/or failure to check subordinates tasks.

Duties generally do not present occupational risk with only occasional exposure to risk or stress. Minor injury could occur, however, through employee failure to properly follow safety precautions or procedures. Examples of injury include minor bruises from falls, minor cuts or burns, or minor muscular strains from lifting or carrying heavy equipment or materials.

Employee may be required to work beyond normal business hours in response to emergency situations or to attend evening meetings.

Essential Functions:

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Plans, develops and carries out complete programs for shellfish management, including conservation and propagation.
2. Conducts appropriate research, including surveys of shellfish abundance and recruitment.
3. Directs and conducts at least a five year propagation program.
4. Patrols Town's marine waters, beaches, flats, embayment, rivers and marshes as necessary to determine the sizes and quantities of shellfish harvested and the methods of harvesting employed.
5. Enforces State and Town rules and regulations relative to the taking of shellfish, checking for the possession of required permits and taking appropriate action, including the issuing of warnings when justified.
6. As appropriate, makes arrests, issues citations and initiates court actions.
7. Works with other departments and organizations to improve understanding of the ecology of the marine waters of Wellfleet, including water quality and habitat mapping.
8. Conducts departmental administrative and clerical activities related to the annual budget, records, correspondence, payroll, etc.
9. Executes special assignments and performs duties deemed necessary by the Town Administrator relative to shellfish and/or other marine organisms.
10. Attends all meetings of the Shellfish Advisory Committee except when excused.
11. Submit to Town Administrator, the Board of Selectmen, the Shellfish Advisory Committee, and the Natural Resources Advisory Board a monthly report on the numbers of shellfish taken, the number and types of violations reported and significant departmental activities, together with recommendations and reports of actions taken relative to the closing and opening of shellfish areas.
12. Meets with governmental bodies and citizens groups. Prepares reports and makes recommendations as required.
13. Periodically checks docking shellfish boats.
14. Periodically monitors activities on shellfish grants.
15. Carries out water sampling of known pollution sources, working closely with the town Conservation agent.
16. Oversees operation and maintenance of departmental automobiles, boats, tools, machinery and equipment. Maintains department's scientific equipment.
17. Submits annual report on shellfish activities for the year with an updated five-year plan.
18. Advises Board of Selectmen on leasing grants, revisions to shellfish regulations and matters relating to Wellfleet's marine/estuarine ecology.

Town of Wellfleet, Massachusetts

Recommended Minimum Qualifications

Education and Experience: A candidate for this position should have a Bachelor's of Science Degree in Marine Biology or related field or equivalent experience with aquaculture and/or shellfishing with minimum of 7-10 years related work experience or an equivalent combination of education and experience.

Knowledge, Abilities and Skill

Knowledge: Thorough working knowledge of wild fisheries and the aquaculture industry are extremely important. Working knowledge of departmental operations and relationship with other town departments, state and federal law enforcement agencies and offices.

Ability: Ability to meet and deal with the public effectively and appropriately. Ability to handle problems and emergencies effectively. Ability to communicate clearly, both orally and in writing. Ability to operate a computer. Ability to maintain confidential information. Ability to maintain, manage, and organize records. Ability to deal appropriately with town employees, town officials and the public.

Skill: Excellent organizational skills. Data processing skill in the use of personal computers and office software including word processing and spreadsheet applications. Boat handling skills would be preferred.

Work Environment

The work environment involves everyday discomforts typical of offices, with considerable exposure to outside elements. Noise or physical surroundings may be distracting, but conditions are generally not unpleasant.

Physical and Mental Requirements

Work requires moderate intermittent physical strength and effort daily, such as, lifting heavy objects (over 60 lbs. but less than 100 lbs.), carrying the object(s) and stacking them or placing them in a vehicle or storage area. In addition, pulling, pushing, standing, or walking for the full workday may also be involved. A great deal of physical effort must be exerted at this level. Travel, particularly during adverse weather conditions and troublesome road conditions and at times during the evening, is required.

Duties may involve a high degree of intense mental concentration together with hand and eye coordination and visual attention for long periods of time in performing activities such as operation or repair of a Class A vehicle or Class C hydraulic equipment.

Special Requirements

Water testing certification, scuba diving and/or boating licenses and basic life saving are desirable.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS H.

Approve Change Order for the Wellfleet Police Station Renovation project for temporary and new water hook-ups.

REQUESTED BY:	Richard Pomroy, Owner's Project Manager for the Police Station Renovation
DESIRED ACTION:	Approve Change Order for three water connections
PROPOSED MOTION:	I vote to approve a change order #3 for \$10,434.88 for water connections for the Police Station Renovation Project.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



J. J. Cardosi, Inc.
28 Boston Street
East Providence RI 02914

PROPOSED CHANGE ORDER

ORDER #: 3
ORDER DATE: 02/07/2017
ORDERED BY: 144 Michael Walsh
CUSTOMER ORDER

TO **Town of Wellfleet**
300 Main Street
Wellfleet MA

Tel:

Fax:

PROJECT **2016129**
Wellfleet
36 Gross Hill Road
Wellfleet MA 02667

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract:

PLANS ATTACHED
SPECIFICATIONS ATTACHED

Description of Work

Amount

Northeast Proposal totals
JJC OH & P
Bond

\$9,752.23 ~~10,434.68~~
487.61 ~~521.73~~
195.04 ~~208.69~~

Notes

\$10,434.88

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

11,165.10

The original Contract Sum was.....
Net change by previous Change Orders
The Contract Sum prior to this Change Order
The Contract Sum will be changed by this Change Order
The new Contract Sum including this Change Order will be.....
The Contract Time will be changed by.....

0 Days

Approved _____ Date _____

Date _____

Contractor _____ Owner _____

1 MATERIALS

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
			\$	-
				\$ -

EQUIPMENT

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
			\$	-
			\$	-

LABOR

[illegible]

DISPOSAL

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
				\$ -
				\$ -
				\$ -

SUB PROPOSAL S

DESCRIPTION	QTY	UNIT	PRICE	TOTAL
Northeast Proposal 2	1	/S	4,675.83	4,675.83
Northeast Proposal 3	1	/S	5,060.24	5,060.24
JJC deleted tool allowance	1	/S	(250.00)	(250.00)
			\$	9,486.07

WELLFLEET POLICE STATION RENOVATION

Install 1" service at temp + 2" at station

PCO-003



JJ CARDOSI INC.

28 Boston Street

Providence RI. 02914

MARKUPS PER SPEC.

**SUBCONTRACTOR
DIRECT COSTS**

\$ 8.865.67

	OH&P	BOND
	10.00%	0.00%
	\$948.01	\$0.00

\$236.56

OH&P	BOND
5.00%	2.00%
\$521.73	\$206.69

487.618195.04

**GC DIRECT COSTS
ITEMS: 1,2,3 & 4**

10.00%	2.00%
\$0.00	\$0.00

$$819 \overline{) 434.88}$$

TOTAL PROPOSED CHANGE TO CONTRACT: \$14,165.10

NORTHEAST CONSTRUCTION SDEPTIC SYSTEMS AND EXCAVATION CORP
32 SARA ANN LANE
BREWSTER, MA 02631

PROJECT WELFLEET POLICE STATION RENOVATIONS
36 GROSS HILL ROAD

CHANGE ORDER# 2017-3

DESCRIPTION: Install 2" water service from main to curb stop-New Police Station

EQUIPMENT	6 HRS	PC 150 EXCAVATOR	\$171.00	\$1,026.00
	6 HRS	TRIAXLE DUMP	\$70.00	\$420.00
	6 HRS	UTILITY TRUCK	\$60.00	\$360.00
	1 DAYS	MISC TOOLS	\$250.00	\$250.00
		SUBTOTAL		\$2,056.00

\$ 1,806.00 MP

LABOR	6 HRS	OPERATOR	\$70.63	\$423.78
	6 HRS	DRIVER	\$54.02	\$324.12
	6 HRS	LABORER	\$52.50	\$315.00
		SUBTOTAL		\$1,062.90
		DIRECT LABORER MARKUP @	28.15%	\$299.21
		Subtotal		\$1,362.11

LABORER AND EQUIPMENT TOTAL ~~\$3,418.11~~
\$ 3,168.11 MP

MATERIALS

New Police Station			
20 lf	2" cts	\$1.45	\$29.00
2 ea	2" ss inserts	\$6.65	\$13.30
1 ea	2" corporation	\$220.38	\$220.38
1 ea	12" x 2" saddle	\$111.69	\$111.69
1 ea	2" curb stop	\$323.63	\$323.63
1 ea	Enlrged erie box	\$43.78	\$43.78
1 ea	erie rod	\$17.65	\$17.65
1 ls	w1re	\$5.00	\$5.00
Tempoary Road Restoration			
3 tons	sand	\$6.50	\$19.50
2 tons	process gravel	\$21.00	\$42.00
5 bags	temp asphalt	\$38.00	\$190.00
Final Road Restoration			
6 tons	Process Gravel	\$21.00	\$126.00
2 tons	Asphalt	\$95.00	\$190.00

Subcontractor			
6 hours	Welfleet Police	\$51.70	\$310.20

MATERIAL & SUBCONTRACTOR TOTAL ~~\$1,642.13~~

\$ 1,331.93

tot \$ 4,500.04 ✓ MP

Deleted by:
M. Walsh

GC feels that a
double tool
allowance for the
generally the same
work is
unnecessary

Adjustment made
on page 2 of this
packet

NORTHEAST CONSTRUCTION SDEPTIC SYSTEMS AND EXCAVATION CORP
32 SARA ANN LANE
BREWSTER, MA 02631

PROJECT WELFLEET POLICE STATION RENOVATIONS
36 GROSS HILL ROAD

CHANGE ORDER# 2017-2

DESCRIPTION: Install 1" water service from main to prperty line-Temporary Location

EQUIPMENT	6 HRS	PC 150 EXCAVATOR	\$171.00	\$1,026.00
	6 HRS	TRIAXLE DUMP	\$70.00	\$420.00
	6 HRS	UTILITY TRUCK	\$60.00	\$360.00
	1 DAYS	MISC TOOLS	\$250.00	\$250.00
		SUBTOTAL		\$2,056.00

LABOR

6 HRS	OPERATOR	\$70.63	\$423.78
6 HRS	DRIVER	\$54.02	\$324.12
6 HRS	LABORER	\$52.50	\$315.00
	SUBTOTAL		\$1,062.90
	DIRECT LABORER MARKUP @	28.15%	\$299.21
	Subtotal		\$1,362.11

LABORER AND EQUIPMENT TOTAL \$3,418.11 ✓ NP

MATERIALS

Temporary location

10 lf	1' cts	\$0.38	\$3.80
2 ea	1" ss inserts	\$2.47	\$4.94
1 ea	1" corporation	\$55.94	\$55.94
1 ea	12" x 1" saddle	\$175.00	\$175.00
1 ea	1" curb stop	\$90.63	\$90.63
1 ea	erie box	\$30.06	\$30.06
1 EA	erie rod	\$17.65	\$17.65
1 ls	wire	\$2.00	\$2.00

Tempoary Road Restoration

3 tons	sand	\$6.50	\$19.50
2 tons	process gravel	\$21.00	\$42.00
5 bags	temp asphalt	\$38.00	\$190.00

Final Road Restoration

6 tons	Process Gravel	\$21.00	\$126.00
2 tons	Asphalt	\$95.00	\$190.00

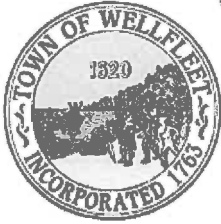
Subcontractor

6 hours	Welfleet Police detail	\$51.70	\$310.20
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MATERIAL & SUBCONTRACTOR TOTAL ~~\$1,257.72~~

\$947.52 ✓ NP

to + \$4,365.63 ✓ NP



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS I.

Status of Open Cape in Wellfleet

REQUESTED BY:	BOS
DESIRED ACTION:	Hear an update on the Open Cape fiber optic network in Wellfleet
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

V

BUSINESS J.

Vote to set an estimated temporary increased resident population of Wellfleet as of July 10, 2017 to be 30,000 as required by M.G.L. Ch. 138, §17.

REQUESTED BY:	Jeanne Maclauchlan, Principal Clerk
DESIRED ACTION:	Approve temporary increase of seasonal population in Wellfleet
PROPOSED MOTION:	I vote to set an estimated temporary increased resident population of Wellfleet as of July 10, 2017 to be 30,000 as required by M.G.L. Ch. 138, §17.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



2017

CITY/TOWN: Wellfleet

DATE: February 15, 2017

Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114

To the members of the Alcoholic Beverages Control Commission:

Acting under the authority contained in M.G.L. Ch. 138, §17, as amended the undersigned local licensing authority at a meeting held on:

February 14, 2017

Date of Meeting

estimated that the temporary increased resident population of: Wellfleet
City/Town

As of July 10, 2017 will be 30,000

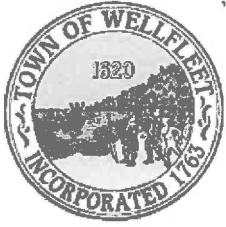
Estimate Resident Population

This estimate was made and voted upon by the undersigned at a meeting called for the purpose, after due notice to each of the members of the time, place, and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

THE ABOVE STATEMENTS ARE MADE UNDER THE PENALTIES OF PERJURY

Very Truly Yours,
Local Licensing Authorities

THIS CERTIFICATION MUST BE SIGNED BY A MAJORITY OF THE MEMBERS OF THE LOCAL LICENSING AUTHORITIES.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

VI

TOWN ADMINISTRATOR'S REPORT



TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

www.wellfleetma.org

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: February 10, 2017

This report is for the period January 21, 2017 through February 10, 2017.

1. General
 - a. Scheduling meeting with Senator Cyr and Representative Peake to provide update on harbor dredging and continue working for state funding.
2. Fiscal Matters
 - a. Budget process is nearing completion.
 - b. Capital Improvement Program is being finalized.
3. Meetings
 - a. January 25 – Met with Brian Dudley, DEP and Health Agent.
 - b. January 25 – Police Building Committee.
 - c. January 31 – Attended retirement celebration for George White.
 - d. February 1 – WEA collective bargaining negotiations.
 - e. February 1 – Meeting with designer for White Crest Parking Lot expansion.
 - f. February 2 – Meeting on Baker Field building and bathroom renovations.
 - g. February 2 – Local Housing Partnership meeting.
 - h. February 2 – Organized and attended presentation by Outer Cape Health Services on expansion of the Navigator Program.
 - i. February 3 – Site visit with Selectmen to old COA and Shellfish buildings.
 - j. February 7 – Dredging Workforce Committee meeting.
 - k. February 19 – Meeting with Senator Cyr and Representative Peake at Herring River Restoration offices.
4. Complaints.
 - a. Question regarding recycling.
5. Miscellaneous.
 - a. ATA Brian Carlson is working on Green Communities Grant for police station.
 - b. Town Clerk Joe Powers and ATA Carlson are working on a training program for staff and committee/board members on open meeting law, public record requests and parliamentary procedures for running a meeting.
6. Personnel Matters:
 - a. New Town Accountant will start on February 27th.
 - b. Water Clerk/Committee Secretary position is currently being advertised.
 - c. Shellfish Constable position will be vacant as of March 1st.

[illegible]



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

VIII

CORRESPONDENCE AND VACANCY REPORT

Date: February 8, 2017
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	1 year
Requesting Appointment: No applications on file		

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Comprehensive Wastewater Management Planning Committee (7 Members)

Vacant Position	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cultural Council (no more than 15 members)

Vacant Positions	Appointing Authority	Length of Term
1 position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Energy Committee (11 members total)

Vacant Positions	Appointing Authority	Length of Term
1 BOS Rep	Board of Selectmen	3 years

Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
2 Alternate Positions	Town Moderator	3 years
Requesting Appointment: No applications on file		

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions	Appointing Authority	Length of Term
1 Assistant Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Personnel Board (4 members + TA + FinCom Rep)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Recycling Committee (11 members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Shellfish Advisory Board (7 Members, 2 Alternates)

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	3 years
Requesting Appointment: No Applications on file		



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, February 14, 2017

IX

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of January 24 and February 3, 2017 as printed/as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT

Wellfleet Board of Selectmen

Minutes of February 3, 2017

SITE VISTS conducted from 2 -2:30 PM:

Old Council on Aging and Former Shellfish Department Buildings.

Present : Board members Berta Bruinooge, Jerry Houk, Dennis Murphy, Helen Miranda Wilson; Town Administrator Dan Hoort; DPW employees Chris Parker and Assistant Director Paul Lindburgh; Building Needs and Assessment Committee Chair Harry Terkanian ; Lifeguards Hannu Pechukas and Kenneth Lloyd; Tom Flynn.

Regrets: Janet Reinhart

At the old COA:

Paul Lindburgh noted that the septic system had failed because the D box is full of roots and the boiler had been damaged beyond repair. It was observed that the sills are rotted in numerous places as are various parts of the structure and that here and there, the structure is open to the outdoors. There was much evidence of animals having occupied the space.

The roof looks in bad shape from the outside but there was no superficial, internal evidence of leaking. The full basement/foundation looks dry and in good condition.

At the former Shellfish Department Building:

Dennis Murphy noted that the roof lines, trim and sides of the building at least appeared to be structurally sound. The inside was in a state of extreme and depressing disrepair. Various possibilities were mentioned, including demolishing the building, moving it, selling it and having it moved, and repurposing it.

Information about code compliance relating to reconstruction or renovation was provided by Terkanian and Hoort at both sites. In addition, the Board had received copies of two internal memos (January 20, 2017 and January 27, 2017) from the Building Needs and Assessment Committee the day before with more historic and physical details, as well as recommendations for the use of both structures.

The Board and the Town Administrator agreed to aim for discussing the future of these buildings at the February 28 meeting.

Respectfully submitted,

Helen Miranda Wilson



DRAFT

**Wellfleet Board of Selectmen
Minutes of January 24, 2017
Wellfleet Senior Center**

Present: Selectmen Dennis Murphy, Helen Miranda Wilson, Janet Reinhart; Berta Bruinooge, Jerry Houk; Town Administrator Dan Hoot, Assistant Town Administrator Brian Carlson;

Murphy called the meeting to order at 7:05 PM.

Announcements, Open Session and Public Comment [7:00]

- ☐ Murphy encouraged the public to speak in the microphones, so they can be heard on TV.
- ☐ Houk said that the Women's' March on Saturday, January 21 was a great success.
- ☐ Reinhart thanked Town Administrator Dan Hoot for his great service to the Town and its residents, based on residents' comments brought to her attention
- ☐ Moe Barocas introduced a non-binding resolution for Plymouth's Nuclear Power Plant and asked for the Selectmen's support. This matter will be discussed on February 14.
- ☐ Moe Barocas asked the Selectmen to consider an exhibit wall at Town Hall to promote and recognize various types of activism that takes place in Town
- ☐ Lili Green thanked the Selectmen for the great letter sent to the Governor in support of the Nuclear Power Plant early closure and encouraged everyone to attend the meeting on Tuesday, January 31 at 6:30 pm at Hotel 1630. She gave a brief update on the Assembly of Delegates in terms of meeting schedule, recent appointments and current activities.
- ☐ Police Chief Ronald Fisette said that a groundbreaking ceremony for the Police Station Renovation Project will be announced soon.

Public Hearing(s) [7:05] - NONE

Appointments/ Reappointments: Bike and Walkways Committee

Elsbeth Hay expressed her interest to serve on the Bike and Walkways Committee.

MOTION 217-194: Wilson moved to vote to appoint Elsbeth Hay to Bike and Walkways Committee with a term ending June 30, 2019. Houk seconded and the motion passed 5-0.

Use of Town Property: Discussion of considering "Septic System Easement Area" for 15 Kendrick Ave (2017 ATM)

Sarah Turano-Flores, representing the property owner of 15 Kendrick Avenue - Robert Ferris explained why the septic system access easement is needed for the purposes of repairs and routine maintenance. She respectfully asked for the Selectmen's support in placing this on the 2017 Annual Town Meeting warrant in order to formalize what has been going on for the last 60 years. Murphy confirmed that the Town has already set a septic system easement precedent. Discussion ensued, where Wilson raised a concern that there was no map presented for the requested easement. Flores explained that the area will be sketched and brought to the Board and the Town if the selectmen decide to go forward with this request. Murphy clarified that the septic system is already in place and the matter discussed is for easement for access for the purposes of maintenance and repair of the existing system.

MOTION 217-195: Bruinooge moved to vote to place an article in the 2017 Annual Town Meeting Warrant for "Septic System Easement Area" for 15 Kendrick Avenue. Reinhart seconded and the motion passed 5-0.

Business: Wellfleet Elementary School FY 2018 Budget Request - Joint Meeting with FinCom

Finance Committee members present: Ira Wood, Arlene Kirsch, Bob Wallace, Janet Lowenstein, Fred Magee and Kathleen Granlund

Janet Loewenstein, Vice Chair and acting as Chair called the Finance Committee to order at 7:29 pm.

Wellfleet Elementary School (WES) School Committee Chair Janis Plaue spoke highly of the operations, management and administration of the WES, and said that WES is once again Level 1 school. She explained why the FY2018 Budget request exceed the limitations of Proposition 2 ½. Principal Mary Beth Rodman went into details of the proposed budget request. She said that in the past five years the budget has always been under 2.5% increase, but for the next school year, due to increases in the special needs student population, and increased enrollment the budget cannot be kept within 2.5%. She explained the new Special Needs program and its benefits to Wellfleet's students and families. FinCom member Magee said that there is very little room to work with the school budget and commended Rodman for the job well done. Granlund wanted to better understand which funding sources were lost. Rodman explained the nature of the State funding sources for various programs and special needs students. Rodman said that she will provide a copy of her presentation and list of formulas and funding sources. Wilson was not happy to hear that the State is not funding a full-day Kindergarten program.

MOTION 217-196: Bruinooge moved to vote to approve the FY 2018 budget request of Wellfleet Elementary School. Reinhart seconded and the motion passed 5-0.

Business: NRSD FY 2018 Budget Presentation

Nauset Regional School District (NRSD) Superintendent Tom Conrad, NRSD Business Manager Giovanna Venditi and NRSD School Committee Wellfleet Representative Christopher Easley presented the Nauset Middle School and Nauset Regional High School FY2018 budget requests. Superintendent Conrad said that NRHS is Level 1 school and NRMS is Level 2 school. He explained that the budget challenges at the moment are due to unfunded retirement obligations in the past. The currently proposed budget for NRMS is at 3.01% increase and the NRHS is at 2.15% increase. Superintendent Conrad also explained that the raising health care costs are beyond his District's control. He shared that the District is facing the same challenges as WES in terms of special needs student increases. Since the proposed budget was in draft form, awaiting the NRMD and NRHS committees votes, he said that he would be happy to come back when the final numbers are available after February 9, 2017. Conrad shared that NRSD has expressed a letter of interest to upgrade the NRHS to the Massachusetts School Building Authority for a second year in a row. Wilson explained that the Charter Review Committee is looking into changing the date for Annual Town Meeting, to make the Budget process easier in the future. Hoort emphasized that the percentage of the Wellfleet share is based on student enrollment and fluctuations in that percentage affect the town's budget. The discussion concluded with no action taken by the Board of Selectmen and FinCom.

MOTION 217-197: Kirsch moved and Wallace seconded to close the Finance Committee meeting at 7:58pm. The motion passed 6-0.

Business: Discussion of Camp Wellfleet and military munitions response program

Scott Greene, Army Corps of Engineers gave a Power Point presentation¹ on the former Camp Wellfleet and the need for right-of-entry to evaluate the status of the environment conditions. The presentation included key contacts involved in this proposed project, schedule, scope, and summary of previous investigations and redial investigation goals. Green explained that the Landing Strip is the area of discussion for right-of-entry request. Murphy informed Green that the Landing Strip area may extend by 800 ft to the West based on recent surveying data. Discussion ensued about how contaminants will be detected. Wilson wanted to know

if the Town will be able to access the final findings report. Green confirmed that the remedial investigations report will be available for review.

MOTION 217-198: Reinhart moved and Wilson seconded to vote to approve a right-of-entry to the US Government for Environmental Assessment & Response of former Camp Wellfleet. The motion passed 5-0.

Business: Pursuant to Massachusetts General Law Ch. 40A § 5, submit proposed Zoning Bylaw Amendments² to the Planning Board for review and public hearing on March 1, 2017 at 7 PM at COA Jan Morrissey and Denny O'Connell asked for the Selectmen's support in referring the proposed zoning articles to the Planning Board. Morrissey explained why the proposed zoning bylaws articles are needed. She confirmed that all articles will be reviewed by Town Counsel. Wilson shared a communication from Curt Felix that was received about the Food Truck regulations and suggested postponing voting on this. Morrissey said that the Planning Board's request is simply for referral, not approval or support of the amendments, and said that if postponed, the advertising deadlines for public hearing will not be met. Wilson offered comments on the proposed Sign Bylaw changes.

MOTION 217-199: Wilson moved and Reinhart seconded to vote Pursuant to Massachusetts General Law Chapter 40A Section 5, to submit proposed Zoning Bylaw Amendments to the Planning Board for review and public hearing on Wednesday, March 1, 2017 at 7:00PM at the Council on Aging. The motion passed 5-0.

Business: Discussion on the new development proposals for Cape Light Compact

Dick Elkin & Lilli Green presented two very different points of view on the new development proposals for Cape Light Compact. Green updated the Board what has transpired at the Assembly of Delegates in terms of issues with transparency, accountability and fiscal responsibility of Cape Light Compact (CLC). Dick Elkin said that the County and CLC have signed a separation agreement to terminate the Barnstable County's oversight as fiscal agent over CLC. He explained the functions and role of the fiscal agent. He went in details of the Joint Powers Act and what joint power entities do, and how that relieves the legal liability of all participating Towns and governmental entities. Murphy wanted to get copies of the CLC minutes to better understand the proposed change. Reinhart wanted to get clarification why CLC cannot legally be part of the County. Discussion ensued and concerns were raised about the new joint powers agreement. Wilson expressed preference to have the County serve as fiscal agent for the best interest of all participants. Action on this matter was deferred to a later meeting.

Business: Accept IRS 2017 Standard Mileage Reimbursement Rates

MOTION 217-200: Wilson moved and Bruinooge seconded to accept the IRS 2017 Standard Mileage Reimbursement Rates of 0.535 per mile for business travel. The motion passed 5-0.

Business: Shellfish Department Staffing and related issues.

Hoort asked for the Selectmen's direction and guidance for searching for new shellfish constable. Murphy said that before any direction is provided, the job description needs to be reviewed. Bruinooge and Reinhart agreed with Murphy. Wilson provided background information of what has happened previously when this situation has happened, and suggested that the Board should think about appointing an interim shellfish constable. Murphy said that it would be expected that the Assistant Shellfish Constable takes the responsibility of the Shellfish Constable, while the department is in transition. John Mankevech, the Assistant Shellfish Constable said that he is willing and able to assume the duties of the Constable, but he cannot enforce regulations without a title. The selectmen discussed whether to delegate the search to the Town Administrator or form a search committee. There was a mutual consensus to have the TA handle the hire and bring four finalists for the position to the Selectmen for their appointment. The job description will be on the next meeting agenda. Hoort will bring a report on how he intends to handle the transition.

Town Administrator's Report³

Hoort presented his report and said that a new floor has been installed on the 2nd floor of Town Hall. A new visitor tab has been added to the Web site. The Full Time Building Inspector started work on Monday, January 23; Assistant Town Clerk/Treasurer has been appointed subject of the 14-days disapproval period.

Topics for Future Discussion

- Murphy and Houk would like to go to the Shellfish Shack and see what can be done to save it.
- Bruinooge – rental rooms tax of private residences.
- Reinhart suggested having a meeting with CCNS Superintendent George Price where the Town and CCNS stand with ongoing matters and bridge the gap; Discuss procedures on handling complains and answering calls; Get a status update on Wi-Fi and Open Cape.
- Wilson supported sending a letter to the Governor is support of a full-day Kindergarten program in Wellfleet;

Correspondence and Vacancy⁴ Report

Correspondence report was not available. Kathleen Bacon expressed concerns that a Town dirt road Old High Toss Bridge Road will not be plowed unless there are 6 inches of snow. The selectmen will look into this.

Minutes [January 10, 2017]

MOTION 217-201: Reinhart moved and Wilson seconded to approve the minutes⁵ of January 10, 2017 as amended by Wilson. The motion passed 5-0.

Houk wanted to know what is happening with the hire of the Town Accountant. Hoort explained that an offer has been offered and accepted and the 14-day BOS disapproval period expires on January 31, 2017.

Adjournment and Executive Session

MOTION 217-202: Bruinooge moved and Murphy seconded to adjourn the public meeting at 10:30 pm, enter in executive session and not go back in open session for the following reasons: 1. Pursuant to G.L. c. 30A, §21(a)(3), to discuss strategy with respect to collective bargaining and litigation if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigating position: Brent Valli vs. Town of Wellfleet; 2. Pursuant to G.L. c. 30A, §21(a)(6), to discuss strategy with respect to the possible sale of the Pleasant Point Seawall and review of Town Counsel's opinion. 3. Approval of executive session minutes from January 10, 2017. The motion passed by a roll call vote where each Murphy, Bruinooge, Wilson, Reinhart and Houk said "Aye".

Respectfully submitted,

Michaela Miteva, Executive Assistant

Public Records Materials:

¹ Power Point Presentation by Army Corps of Engineers

² Proposed Zoning Bylaw Changes for 2017 ATM

³ Town Administrator's Report of January 5, 2017

⁴ Vacancy Report of January 20, 2017

⁵ Draft minutes of 1/10/17