



Board of Selectmen

RECEIVED
TOWN OF WELLFLEET
2017 JAN 20 AM 11:43

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, January 24, 2017 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [7:00]** *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*
- II. Public Hearing(s) [7:05] - NONE**
- III. Appointments/ Reappointments**
 - A.** Elspeth Hay to Bike and Walkways Committee with term ending June 30, 2019.
- IV. Use of Town Property**
 - A.** Discussion of considering "Septic System Easement Area" for 15 Kendrick Ave (2017 ATM)
- V. Business**
 - A.** Wellfleet Elementary School & Nauset Regional School District– FY 2018 Budget Presentations – Joint Meeting with Finance Committee [WES Principal Mary Beth Rodman & NRSD Sup. Tom Conrad]
 - B.** Discussion of Camp Wellfleet and military munitions response program [Scott Greene, Army Corps of Engineers]
 - C.** Pursuant to Massachusetts General Law Chapter 40A Section 5, submit proposed Zoning Bylaw Amendments to the Planning Board for review and public hearing on Wednesday, March 1, 2017 at 7:00PM at the Council on Aging.
 - D.** Discussion on the new development proposals for Cape Light Compact [D. Elkin & L. Green]
 - E.** Accept IRS 2017 Standard Mileage Reimbursement Rates
 - F.** Shellfish Department Staffing and related issues.
- VI. Town Administrator's Report**
- VII. Topics for Future Discussion**
- VIII. Correspondence and Vacancy Report**
- IX. Minutes [January 10, 2017]**
- X. Executive session and Adjournment**
 - A.** Pursuant to G.L. c. 30A, §21(a)(3), to discuss strategy with respect to collective bargaining and litigation if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigating position: Brent Valli vs. Town of Wellfleet
 - B.** Pursuant to G.L. c. 30A, §21(a)(6), to discuss strategy with respect to the possible sale of the Pleasant Point Seawall and review of Town Counsel's opinion.
 - C.** Approval of executive session minutes from January 10, 2017



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

III

III. APPOINTMENTS/REAPPOINTMENTS

REQUESTED BY:	Elspeth Hay
DESIRED ACTION:	Fill a vacancy on the Bike and Walkways Committee
PROPOSED MOTION:	I move to vote to appoint Elspeth Hay to Bike and Walkways Committee with term ending June 30, 2019.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

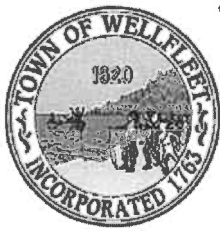
☒ Name Elsbeth Hay Date 1.18.17
Mailing Address 110 Herring River Rd
Wellfleet MA 02667
Phone (Home) 508 349 6593 Phone (Business) 508 648 1445
e-mail: elsbeth.hay@gmail.com

☒ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: worked as a member of recycling
committee to help on PAYT advisory task force
to study system for town

☒ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:
restaurant manager
BA from Middlebury College, VT
freelance writer, radio producer, photographer

☐ Committees/Boards of Interest: 1) BIKE Committee
2) _____
3) _____

JAN 18 2017



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

IV

IV. USE OF TOWN PROPERTY

- A. Discussion of considering "Septic System Easement Area" for 15 Kendrick Avenue (2017 ATM article).

REQUESTED BY:	Robert C. Ferris
DESIRED ACTION:	Consider placing an article for "Septic System Easement Area" for 15 Kendrick Avenue
PROPOSED MOTION:	I move to vote to place an article in the 2017 Annual Town Meeting Warrant for "Septic System Easement Area" for 15 Kendrick Avenue.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

DEED OF EASEMENT

The Inhabitants of the Town of Wellfleet, a Massachusetts municipal corporation, having a principal place of business at 300 Main Street, Wellfleet, Massachusetts (the "Town"), by virtue of the Vote on Article ____ of the Warrant for the 2017 Annual Town Meeting held on April ___, 2017, an attested copy of which Vote is attached hereto as EXHIBIT A,

hereby grants to Robert C. Ferris, having an address of 150 Ellery Street, Wrentham, MA 02903 (the "Grantee"), his successors and assigns, for the benefit of and appurtenant to the property known as and numbered 15 Kendrick Avenue in Wellfleet, Barnstable County, Massachusetts, more particularly described in the Deed recorded with the Barnstable County Registry of Deeds (the "Registry") in Book 3414, Page 55, and currently shown on Wellfleet Assessor's Map 21 as Parcel 111 (the "Grantee Property"),

with Quitclaim Covenants,

the perpetual, non-exclusive right and easement, to use the area shown on the sketch attached hereto as EXHIBIT B as the Septic System Easement Area ("the Septic System Easement Area") for the use, maintenance (including, but not limited to, all purposes relating to testing and excavation), repair, upgrade and replacement of, as well as access to and from, the septic system and all of its components currently servicing the Grantee's Property ("the Septic System"), which Septic System is presently located on the Town's property known as and numbered 35 Kendrick Avenue in Wellfleet, Barnstable County, Massachusetts, more particularly described in the Deeds recorded with the Registry in Book 549, Page 121 and Book 590, Page 13, and currently shown on Wellfleet Assessor's Map 20 as Parcel 9 (the "Town Property"), which Septic System was installed on the Town Property pursuant to the Vote of Town Meeting held on April 12, 1955 on Article 2 of the 1955 Special Town Meeting Warrant, a copy of which Vote is attached hereto as EXHIBIT C, and which Septic System is shown in its current location on EXHIBIT B.

With respect to the right and easement hereby conveyed, the Town and the Grantee, by their acceptance hereof for themselves and their respective successors and assigns, hereby agree as follows:

1. The easement rights conveyed herein over the Septic System Easement Area are conveyed subject to the right hereby expressly reserved by the Town to continue to enjoy the use of said Area for all purposes not adverse to the rights herein granted to the Grantee;
2. The Septic System Easement Area may be accessed and used as herein provided by the Grantee, his successors and assigns, as well as agents, employees, contractors, subcontractors, licensees, and/or invitees engaged by the Grantee or his successors and assigns.
3. If, in connection with the exercise of his rights hereunder, Grantee shall make any excavation of the Septic System Easement Area, the Grantee agrees to reasonably restore the disturbed area to its prior condition as soon as possible.
4. The foregoing easement shall be appurtenant to the Grantee's Property.

Executed as a sealed instrument as of the ____ day of _____, 2017.

TOWN OF WELLFLEET, by its Board of Selectmen:

Dennis Murphy, Chair

Berta Bruinooge, Vice-Chair

Janet Reinhart, Clerk

Helen Miranda Wilson

Jerry Houk

Commonwealth of Massachusetts

_____, ss.

On this _____ day of _____, 2017, before me, the undersigned notary public, personally appeared the above-named Dennis Murphy, Berta Bruinooge, Janet Reinhart, Helen Miranda Wilson, and Jerry Houk, who proved to me through satisfactory evidence of identification, which was/were _____, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires:

GRANTEE:

Robert C. Ferris

Commonwealth of Massachusetts

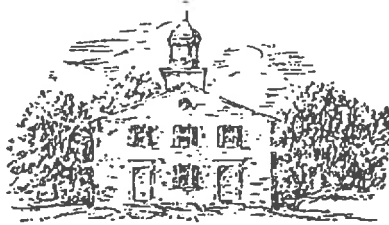
_____, ss.

On this _____ day of _____, 2017, before me, the undersigned notary public, personally appeared the above-named Robert C. Ferris, who proved to me through satisfactory evidence of identification, which was/were _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.

Notary Public

My Commission Expires:

3486929.1



TOWN OFFICE BUILDING
WELLFLEET, MASSACHUSETTS

TOWN CLERK
and TREASURER

October 15, 1986

To Whom It May Concern:

I, Dawn E. Rickman, Town Clerk for the Town of Wellfleet do hereby certify that the following was voted at the Special Town Meeting on April 12, 1955:

ARTICLE 2. Voted: To grant a permit to Mr. Alfred Graham to install one or more cesspools on Town land situated to the south of land owned by him on Mayo's Beach Road.

A motion was made and seconded that the vote on this article be conducted in accordance with the Australian ballot system, and that the check list be used.

Voted: Yes - 44 No - 27

Attest:


Dawn E. Rickman
Town Clerk

SPECIAL TOWN MEETING, April 12th, 1955

In accordance with the Warrant, a Special Town Meeting was held in the American Legion Hall on Tuesday, the 12th day of April, 1955.

The meeting was called to order at 8:20 p.m. and the Warrant was read by the Town Clerk.

Mr. Lawrence R. Gardinier was elected to serve as Moderator.

Tellers appointed and sworn by the Moderator were Kenneth L. Rose and Paul Lussier.

Article 1. Voted: To accept the article as printed, and to transfer from available funds in the treasury the sum of \$30,000. for shore protection, improvements, dredging of the existing channel and a new channel and inner basin at Wellfleet Harbor, said money to be used in conjunction with any monies which may be allocated by the Commonwealth of Massachusetts and by the County of Barnstable, or either of them.

Article 2. Voted: To grant a permit to Mr. Alfred Graham to install one or more cesspools on Town land situated to the south of land owned by him on Mayo's Beach Road.

A motion was made and seconded that the vote on this article be conducted in accordance with the Australian ballot system, and that the check list be used.

Vote: Yes - 44. No - 27

Upon motion duly made and seconded, it was voted to adjourn the Meeting at 9:50 P.M.

Attest:

Howard R. Pickering
Town Clerk

21/11/11

DEED OF EASEMENT

The inhabitants of the Town of Wellfleet, a Massachusetts municipal corporation, having a principal place of business at 300 Main Street, Wellfleet, Massachusetts ("the Grantor"), for consideration paid of Seven Thousand (\$7,000.00) Dollars ~~and other good and valuable consideration,~~

hereby grant to Robert C. Ferris, of 150 Ellery Street, Wrentham, Massachusetts, 02093, (the "Grantee"), in favor of the property located at 15 Kendrick Avenue, Wellfleet, Massachusetts, as more particularly described in a deed recorded at the Barnstable County Registry of Deeds in Book 3414, Page 55, and as shown on Wellfleet Assessor's Map 21 as Parcel 111 ("the Grantee's Property"),

with Quitclaim Covenants,

the perpetual right and easement to install, maintain and repair a water pipe underneath the town-owned property located directly behind the Grantee's Property and shown on Wellfleet Assessor's Map 20 as Parcel 9 ("the Grantor's Property"), connecting the water supply located on the Grantee's Property with the Wellfleet Harbor Area Municipal Water System, in a location more particularly shown on "EXHIBIT A" attached hereto.

With respect to said right and easement hereby conveyed, the Grantor and the Grantee, by their acceptance hereof for themselves and their respective successors and assigns, hereby agree as follows:

1. The land area in which the aforesaid right and easement is granted is conveyed subject to the right hereby expressly reserved by the Grantor to continue to enjoy the use of said land area for all purposes not adverse to the rights herein granted to the Grantee;
2. If in connection with the exercise of said right and easement the Grantee shall make any excavation in said portion, the Grantee will as soon as possible restore said portion and the surface thereof to its prior condition;
3. The aforesaid right and easement is further subject to the terms and conditions set forth in the Water Use Agreement, dated May 29, 2001, by and between the Grantor and the Grantee, on file with the Wellfleet Town Clerk; and
4. The foregoing right and easement shall be appurtenant to land of the Grantee above-mentioned

For Grantor's title, refer to the deeds recorded in the Barnstable County Registry of Deeds, Book 549, Page 121 and Book 590, Page 13. For Grantor authority, see the attached and attested record of the Town of Wellfleet's vote under Article 2 of the June 25, 2001 Special Town Meeting, EXHIBIT B hereto.

15 Kendrick Avenue, Wellfleet

6

EXECUTED as a sealed instrument this 8th day of August, 2001.

Town of Wellfleet,
Acting by and through its
Board of Water Commissioners,

BARNSTABLE COUNTY
REGISTRY OF DEEDS
COUNTY EXCISE TAX

REG OF DEEDS
01
ABLE

Dale Donovan, Co-Chair

Roger Putman

Gerald Hoyk
JERRY

Michael May

DATE 08.17.'01 FRI

TAX \$15.96

TOTAL	\$15.96
-------	---------

CHECK \$15.96

CLERK 1 NO.023115

TIME 09:01 1111

08/20/01 9:06AM 01
000000 #675B

FEE	\$23.94
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CASH \$23.94

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

August 8, 2001

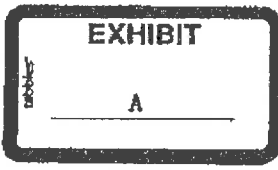
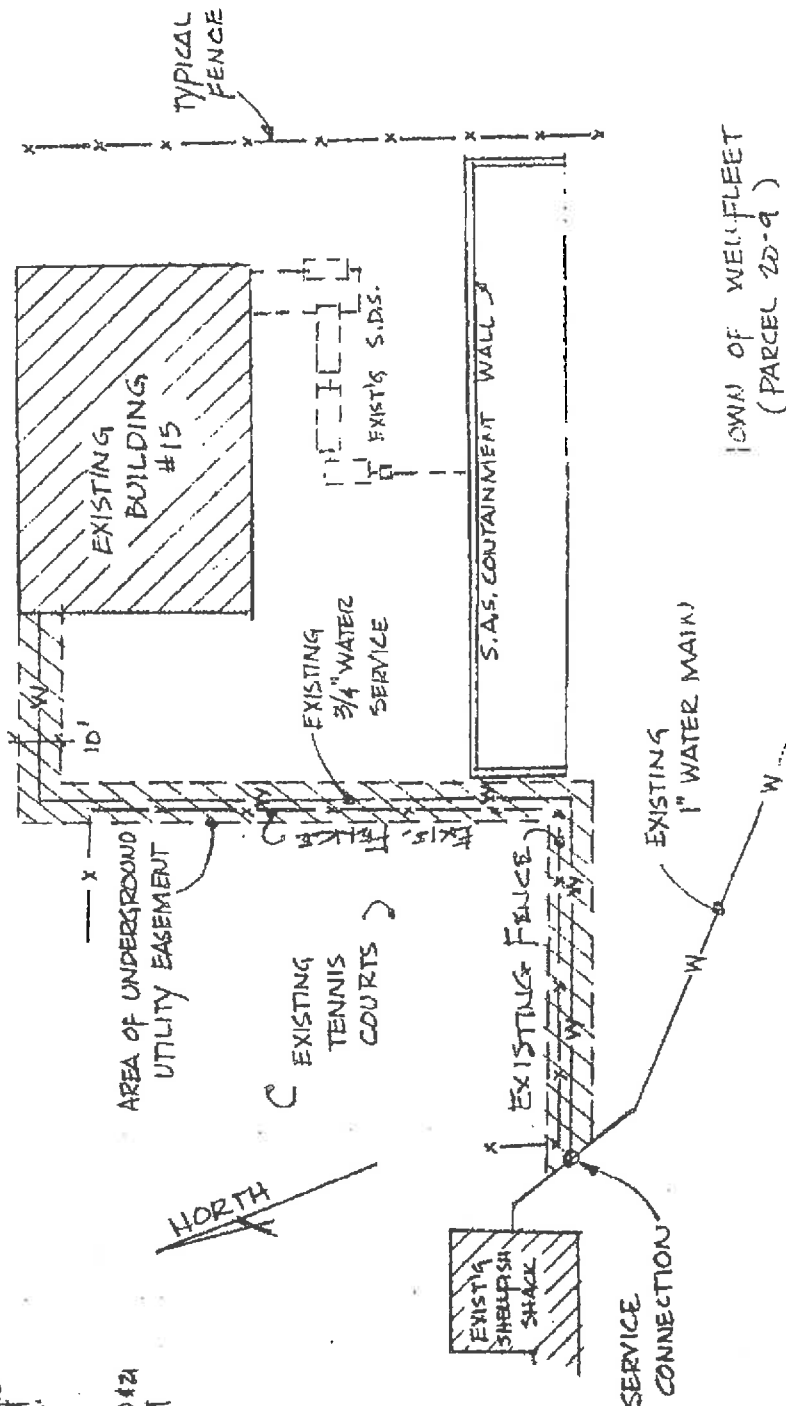
Then personally appeared before me the above-named Dale Donovan, Co-Chairman of the Board of Selectmen and Board of Water Commissioners for the Town of Wellfleet, and acknowledged the foregoing Agreement to be the free act and deed of the Board of Water Commissioners of the Town of Wellfleet.

~~Notary Public~~

My Commission Expires:

- REFERENCE:
- SD'S PLAN FOR ROBERT FERRIS BY BENNETT & O'REILLY, INC. 12-21-95
 - WELFLEET ASSES MAP 20421 PLS 20-9 & 9

KENDRICK AVENUE



7/23/01

SITE PLAN SKETCH

SHOWING
AS-BUILT LOCATION OF EXISTING WATER SERVICE
FOR UTILITY EASEMENT FROM TOWN OF WELFLEET

FOR

UNCLE FRANK'S RESTAURANT / W.H.A.T.

15 KENDRICK AVENUE WELFLEET, MA.

SCALE: 1" = 40' JULY 19, 2001

BENNETT & O'REILLY, INC.
1573 MAIN STREET
BREWSTER, MA.

BOOK-7225

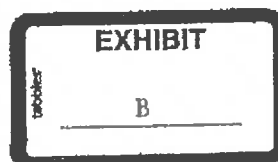
ARTICLE 2. To see if the Town will vote to grant to Robert C. Ferris, in favor of the property located at 15 Kendrick Avenue, Wellfleet, Massachusetts, as more particularly described in a deed recorded at the Barnstable County Registry of Deeds in Book 3414, Page 55, and as shown on Wellfleet Assessor's Map 21 as Parcel 111, the perpetual right and easement to install, maintain and repair a water pipe underneath the Town-owned property located directly behind said 15 Kendrick Avenue and shown on Wellfleet Assessor's Map 20 as Parcel 8, connecting the water supply located on the property of the grantee with the Wellfleet Harbor Area Municipal Water System; to authorize the Board of Selectmen to negotiate the precise location and terms of said easement; to authorize the Board of Selectmen to execute a deed of easement for this purpose.

BOARD OF SELECTMEN RECOMMENDS 5-0

Voice vote to grant Robert C. Ferris the owner of the property located at 15 Kendrick Avenue the perpetual right and easement to install, maintain and repair a water pipe under town owned property located directly behind said property shown on the Wellfleet Assessor's Map 20 as parcel 8.

A true copy
Attest:
Agnes
Town Clerk

Excerpts from STM June 25, 2001



BARNSTABLE REGISTRY OF DEEDS



Google Earth





BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Tuesday, January 24, 2017

V

BUSINESS

A. Wellfleet Elementary School and Nauset Regional School District– FY 2018 Budget Presentations – Joint Meeting with Finance Committee

REQUESTED BY:	BOS & FinCom
DESIRED ACTION:	Review FY 2018 Budget Requests of Wellfleet Elementary School and Nauset Regional School District.
PROPOSED MOTION:	I move to vote to approve the FY 2018 Budget requests of Wellfleet Elementary School and Nauset Regional School District.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

WELLFLEET ELEMENTARY SCHOOL
2017-2018 Budget Justification

Acct.	Notations	\$ Amount
BUILDING LEADERSHIP		
4005 Salaries Principal		\$116,160
4006 Salaries Secretary		\$93,241
	<ul style="list-style-type: none"> • Principal's Secretary: 12-month position; 8 hrs/day \$57,752.40 • School Secretary: 10-month position; 6.75 hrs/day • School Council Secretary: 10 meetings \$776.05 • Coordinator of Volunteers - stipend position \$2,647.58 • Publicist - stipend position 	
4007 Substitutes Secretary		\$90
	<ul style="list-style-type: none"> • 3 days @ \$30/day stipend 	
4008 Contracted Services Office Equipment		\$4,000
	<ul style="list-style-type: none"> • Copy Machine Lease \$3,800 • Recycled white paper - \$200 	
4009 Supplies General Office		\$2,000
	<ul style="list-style-type: none"> • Postage - \$600 • Copy Paper – \$930 • Office supplies - \$470 	
4010 Other Principal Expenses		\$975
	<ul style="list-style-type: none"> • Professional Development - \$400 • MESPA membership \$575 • Principal Travel reclassified to Acct. #4005~taxable item - \$450 	
4011 Contracted Services Non-Instructional Technology		\$14,675
	<ul style="list-style-type: none"> • Internet - \$0 • Logmein - \$0 • Sonicwall Filtering (<i>The Children's Internet Protection Act requires districts to filter internet services.</i>) - \$1,253 • School World – (<i>Subscription to Blackboard Engage web services to manage school/teacher/classroom web pages. All hosting and support is included.</i>) - \$819 • Follett X2 Database program (<i>Student information system. The cost is based on the number of students in each school.</i>) - \$660 • Device Management (<i>Whalley Computer manages iOS devices, Mac and Windows and provides seamless integration for app and profile deployment, resetting passwords, data protection, remote wipe and full inventory reporting.</i>) - \$1,340 • Secure Email (<i>Email encryption service used to protect sensitive data</i>) - \$425 • Cloud Backup – (<i>Data cloud based services secures and allows retrieval of student & staff files on & off-site</i>) - \$1,000 • Email Archive (<i>Federal Law mandates all public & private institutions archive email correspondences for 7 years. The cost is based on the number of staff in each school.</i>) - \$350 • Email Warehouse (<i>Federal Law mandates districts to maintain user records and Emails for 7 years upon resignation or retirement from the district.</i>) - \$193 	

- **Blackboard Connect Ed** subscription (*robotic calling service to inform families of emergencies and events that involve their schools. The cost is based on the number of students in the school.*) - \$360
- **PDQ Deploy and Inventory** (program used to remotely update computers i.e. Adobe Flash) - \$113
- **Consulting** (*Higher level technology support for servers, firewalls, cables, etc.*) - \$1,500
- **Anti-Virus License** (*Trend Micro is the cloud based application being used in the district to protect our technology from viruses and malware. The cost is based on the number of devices in each building.*) - \$1,353
- **Substitute Online** (*Web-based substitute dispatching system*) - \$413
- **Atlas** (*Curriculum-based application designed to electronically manage Nauset's Content Area Curriculum, Pre-K-12*) – \$950
- **Teach Point** (*Mobile teacher evaluation system*) - \$660
- **Smart EDU** (*A Cloud-based application that maintains staff professional development records.*) - \$450
- **Registration Gateway** - \$1,486
- **Crisis Go** - \$454
- **POS System** - \$896

INSTRUCTION (*Salaries/Wages/Professional Development*)

4014 Salaries Teachers	\$918,035
• Salaries representative of 16 Educators (9 full-time)	
4104 Salaries Librarian	\$38,340
• Reduced from 60% to 40% position	
4015 Stipends Mentor	\$1,887
Three (3) @ Tier 2 (\$629) = \$1,887	
4016 Salaries Instructional Coordinators	\$10,592
(4) Subject Coordinators (ELA, Math, Sci. & Technology); \$2,648 stipend	
4017 Substitutes	\$14,000
• Estimated (20 Educators - 5days/per; \$90/day=\$9,000)	
• Any extended illnesses=\$5,000	
4018 Substitutes Long Term	\$0
• No funds need be budgeted in this account at the present time	
4020 Substitutes Educational Assistant	\$350
• 1 EA @ (5) days @ \$70 per day	
4019 Salaries Educational Assistants	\$26,115
• (1) 50% position regular day educational assistant	
• (2) 29% Lunch Monitor positions	
• Eliminate 37% K EA	
4096 Tutor Salaries	\$0
• No funds need be budgeted in this account at the present time	
4023 Substitutes Professional Development	\$3,600
• Additional for Flex Days (20Es x \$90/day) = \$1,800 x 2 Flex Days = \$3600	

4024 Contracted Services Professional Development	\$0
<ul style="list-style-type: none"> Principal directed professional development No funds need be budgeted in this account at the present time 	
4025 Other Professional Development	\$2,800
<ul style="list-style-type: none"> Responsive Classroom, EiE training (Ave. 3 year + 1.5% increase) 	
4103 ELL Travel	\$0
<ul style="list-style-type: none"> Tutor lives in Wellfleet 	

INSTRUCTION (*contracted services, texts, workbooks, supplies & materials, technology*)

4026 Textbooks, Workbooks, Software, Media	\$7,000
<ul style="list-style-type: none"> Texts, consumable workbooks for core academic programs (<i>Reading, Math, Handwriting, Literacy Core Classics, Science, History/Social Studies</i>) 	
4027 Other Instructional Material	\$7,000
<ul style="list-style-type: none"> Library Books: approx. \$2,200 Periodicals: approx. \$550 Other instructional materials (<i>includes specialists</i>) 	
4029 Supplies General	\$7,000
<ul style="list-style-type: none"> All staff's general supplies \$350 each 	
4030 Contracted Services Other Instructional	\$0
<ul style="list-style-type: none"> Audubon naturalist & transportation for Audubon field trips – Gift Acct. 	
4031 Contracted Services Instructional Technology	\$7,940
<ul style="list-style-type: none"> Destiny Library Software (<i>Library hosting application</i>) - \$1,197 DIBELS & DAZE testing – \$417 IDEAL Consulting - \$180 IXL- (<i>web-based learning system that provides systematic and personalized math skills instruction</i>) \$1,350 Lexia - (<i>web-based system that provides systematic, sequential, and personalize learning in foundational reading skills delivering norm-referenced performance data</i>) \$1,500 Discovery Education (<i>Digital media content resource providing interactive media, visuals, and videos</i>) - \$750 Read Naturally Live- (<i>cloud-based reading intervention</i>) \$351 BrainPop Jr (Gr. K-3) (<i>Animated educational site</i>) - \$1,695 iPad Apps (New in FY17) - \$500 	
4032 Supplies Instructional Technology	\$4,000
<ul style="list-style-type: none"> Printer cartridges and peripherals for K-5 (3 yr. ave. = \$3,670) 	
4034 Instructional Equipment	\$0
<ul style="list-style-type: none"> No funds need be budgeted in this account at the present time 	
4036 Instructional Software	\$0
<ul style="list-style-type: none"> Amounts reclassified to line item 4031 Contracted Services Other Instructional. 	

GUIDANCE COUNSELING & TESTING

4037 Salaries Guidance & Counseling	\$35,896
• 40% share of 100% Psychologist position (60% share of 100% position in #4081)	
4038 Contracted Services Testing	\$0
• DIBELS, DAZE testing <i>Moved to account 4031</i>	
4039 Testing Materials	\$1,100
• Psychologist's testing materials	

MEDICAL & HEALTH SERVICES

4040 Salaries Nurse	\$71,982
• 100% nurse	
• Moved to B+15, Step 12	
• Two (2) summer days = \$774	
4041 Substitute Nurse	\$800
• (8) days @ \$100/day	
4042 Contracted Services School Physician	\$0
• School physician's services are volunteered	
4043 Supplies Medical	\$1,000
• Health office supplies & materials	
• Defib. Inspection every other year (FY18) approx. \$110	
• Audometer calibration \$100	
4044 Other Medical Expenses	\$159
• Nurse malpractice insurance	

REGULAR DAY TRANSPORTATION

4045 Regular Day Transportation	\$97,918
• (4) buses – Amount based on actual mileage of 63.37 times rate per mile of \$8.49 x 182 days = \$97,918	
4094 Transportation Fuel Escalation Charges	\$1,878
• (4) buses –Amount level funded.	

CAFETERIA

4075 Salaries Cafeteria	\$26,844
<ul style="list-style-type: none">Actual Manager salary in FY17 is \$26,509; Used \$20,000 from Cafeteria Revolving Acct.Utilize \$10,000 from Cafeteria Revolving Acct. in FY18	
4095 Cafeteria Other Expenses	\$350
<ul style="list-style-type: none">Actual in FY17 is \$1,249; Used \$1,249 from Cafeteria Revolving Acct to cover:Clothing allowance for 2 staff members @ \$175 each per contract = \$350POS System (\$899) moved to Acct. #4011	

FACILITIES MAINTENANCE & UTILITIES

4048 Salaries Custodial	\$133,229
<ul style="list-style-type: none">Full-time head custodian; (2) part-time night custodiansPerfect Attendance for 3 x \$250; Clothing for 3 x \$200; and Longevity for 2 custodians (1 = \$350; 1 = \$600)	
4049 Substitute Custodial	\$2,000
<ul style="list-style-type: none">\$12.13/hr (approx. 7hr days; 24 days)	
4050 Overtime Custodial	\$2,000
<ul style="list-style-type: none">Unforeseen additional hours (3 yr. ave. = \$1,882)	
4105 Water	\$3,000
<ul style="list-style-type: none">Water bill (metered); Level-funded	
4052 Custodial Supplies	\$12,000
<ul style="list-style-type: none">Actual in FY17 = \$12,000; in FY17 used \$8,000 from Building Use Acct.All cleaning supplies, paper goods, plastic bags, etc.	
4053 Other Custodial Expense	\$0
<ul style="list-style-type: none">Clothing allowance per contract (3 x \$250), travel reimbursement \$400 reclassified to Acct. #4048 Custodial Salaries	
4060 Fuel Oil	\$51,112
<ul style="list-style-type: none">Heating fuel costs line item level funded pending final information from our Energy Consultant.	
4061 Bottled Gas	\$300
<ul style="list-style-type: none">Price for propane – Cafeteria stove	
4062 Electricity	\$38,842
<ul style="list-style-type: none">Electricity costs line item level funded pending final information from our Energy Consultant.	
4063 Telephone	\$2,000
<ul style="list-style-type: none">(6) telephone lines and sub caller home phone stipend	

CUSTODIAL OTHER

4054 Contracted Services Grounds	\$500
<ul style="list-style-type: none">Fertilizer & aeration service for soccer fieldNRHS will provide service equipment	
4055 Contracted Services Building	\$6,000
Elevator & Lift maintenance/inspection \$3,000, Playground Inspection \$452; Boiler & Compressor State inspection sticker \$100, carpet cleaning \$1,000 and miscellaneous repairs (Refinish gym floor \$4,000 in FY19)	
4056 Contracted Services Equipment	\$17,000
<ul style="list-style-type: none">HVAC & boilers \$10,000, fire extinguishers \$620, vacuum maintenance/repair \$400, replace fire alarms as warranted, & unforeseen expenses	
4057 Contracted Services Security	\$2,000
<ul style="list-style-type: none">Maintenance/expenses for security alarm & smoke detector system	

CUSTODIAL EXTRAORDINARY MAINTENANCE

4058 Contracted Services Extraordinary Maintenance	\$6,000
<ul style="list-style-type: none">Unforeseen contract services	

SPECIAL NEEDS

4064 SN Teacher Salaries	\$146,194
<ul style="list-style-type: none">(3) full-time teachersIn FY17 CB FY16 funded 1 SN T @ \$53,754	
4065 SN Salaries Medical/Therapeutic	\$83,117
<ul style="list-style-type: none">Speech/Language Pathologist salary	
4067 Contracted Svc Medical/Therapeutic	\$31,196
<ul style="list-style-type: none">Wellfleet's share of OT/PT salaries FY18=\$31,196	
4068 SN Substitute Teachers	\$1,350
<ul style="list-style-type: none">15 days - (3 SN Teachers; 5 days each) @ \$90/day	
4071 SN Substitutes Ed Assistants	\$2,450
<ul style="list-style-type: none">35 days 5 days each for 7 SN Ed. Assistants at \$70/day)	
4070 SN Salaries Ed Assistants	\$145,630
<ul style="list-style-type: none">(7) SN Ed Assistants (3 new in FY17)(3) SN EA's were partially or fully funded by other sources in FY17 (\$76,738)Eliminate (3) SN EAs in FY18	

4072 SN Contracted Svcs Prof. Development	\$750
CPI Training	

SPECIAL NEEDS

4073 SN Textbooks/Software/Media	\$500
• To service projected (25) SN students	
4074 SN Other Instructional Material	\$500
• To service projected (25) SN students	
4076 SN Supplies General	\$2,000
• To service projected (25) SN students	
4077 SN Other Instructional Services	\$0
• Mileage reimbursement for Counselor's home visits, etc.	
4078 SN Supplies Instructional Technology	\$0
(Re-classified to #4031)	

SN GUIDANCE

4081 SN Salaries Guidance	\$53,844
• 60% share of 100% Guidance Counselor's salary (40% share of 100% position in #4037)	
4083 SN Guidance Travel	\$0
• Reimbursement for counselor's mileage	
4082 SN Testing Materials	\$1,000
4084 SN Contracted Services Psychological	\$2,000
• Outside contract evaluations	

SN TRANSPORTATION

4087 SN Preschool Transportation	\$28,717
• FY18=\$28,717 Wellfleet's bus – 1 minibus dedicated to Wellfleet PK and SN	

SN TUITION - OTHER

4088 SN Preschool Tuition	\$237,829
• Based on 3-year averaging formula; WES Population has increased	
• Actual in FY16 was \$152,952; prepaid \$44,000 in FY15	
• Actual FY17 = \$219,713 not \$170,589; prepaid \$49,124 in FY16 from FY15 Circuit Breaker	
4089 SN Summer School Tuition	\$16,000
• ESY (<i>extended school year</i>) program for (projected 19) SN students; salaries for teacher, Ed assistants, OT & PT services	

4091 SN Collaborative Assessment	\$116
• Assessment based upon total school enrollment	

SCHOOL COMMITTEE

4001 Salary Committee Secretary	\$1,059
• (12) meetings; compensation per contract	
4002 Other School Committee Expense	\$650

DISTRICT – Shared ADMINISTRATIVE

4003 Salaries Central Office	\$70,183
4004 Other Central Office Expense	\$ 8,292

FY 2018 BUDGET WORKSHEET											
Wellfleet Elementary											
		Budget 2013-2014	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016	Actual 2015-2016	Budget 2016-2017	Proposed 2017-2018	Dollar Increase	% Increase
	4037	\$18,684	\$19,359	\$36,936	\$36,936	\$37,753	\$37,753	\$38,847	\$35,896	-\$2,951	-7.60%
	4038	\$780	\$0	\$460	\$320	\$0	\$0	\$0	\$0	\$0	0.00%
	4039	\$1,000	\$573	\$1,000	\$1,192	\$1,000	\$1,276	\$1,200	\$1,100	-\$100	-8.33%
		\$20,464	\$19,932	\$38,396	\$38,448	\$38,753	\$39,029	\$40,047	\$36,996	-\$3,051	-7.62%
	4040	\$47,373	\$47,459	\$50,253	\$50,799	\$67,381	\$67,454	\$71,982	\$71,982	\$0	0.00%
	4041	\$800	\$750	\$800	\$700	\$800	\$150	\$800	\$800	\$0	0.00%
	4042	\$391	\$391	\$350	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	4043	\$660	\$506	\$1,000	\$977	\$1,000	\$2,173	\$1,000	\$1,000	\$0	0.00%
	4044	\$100	\$159	\$100	\$159	\$100	\$91	\$159	\$159	\$0	0.00%
		\$49,324	\$49,265	\$52,503	\$52,635	\$69,281	\$69,868	\$73,941	\$73,941	\$0	0.00%
	4045	\$67,334	\$67,835	\$72,339	\$70,449	\$89,061	\$88,503	\$98,664	\$97,918	-\$746	-0.76%
	4094	\$3,383	\$1,744	\$3,642	\$771	\$1,878	\$0	\$1,878	\$1,878	\$0	0.00%
		\$70,717	\$69,579	\$75,981	\$71,220	\$90,939	\$88,503	\$100,542	\$99,796	-\$746	-0.74%
	4075	\$23,464	\$32,673	\$26,059	\$27,886	\$29,431	\$25,171	\$6,509	\$26,844	\$20,335	312.41%
	4095	\$1,218	\$350	\$1,249	\$1,777	\$1,249	\$294	\$0	\$350	\$350	100.00%
		\$24,682	\$33,023	\$27,308	\$29,663	\$30,680	\$25,465	\$6,509	\$27,194	\$20,685	317.79%
	4047	\$0	\$2,015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
		\$0	\$2,015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	4048	\$114,713	\$115,530	\$117,909	\$123,275	\$127,578	\$129,493	\$132,815	\$133,229	\$414	0.31%
	4049	\$3,000	\$1,268	\$3,055	\$1,234	\$3,000	\$1,673	\$2,000	\$2,000	\$0	0.00%
	4050	\$3,000	\$1,708	\$3,000	\$2,218	\$3,000	\$1,540	\$3,000	\$2,000	-\$1,000	-33.33%
	4105	\$1,200	\$4,524	\$7,000	\$2,832	\$3,000	\$3,180	\$3,000	\$3,000	\$0	0.00%
	4052	\$12,000	\$21,102	\$12,000	\$11,606	\$12,000	\$15,522	\$4,000	\$12,000	\$8,000	200.00%
	4053	\$1,000	\$925	\$1,000	\$949	\$1,000	\$0	\$0	\$0	\$0	0.00%
	4060	\$48,700	\$65,422	\$41,412	\$52,157	\$51,112	\$31,870	\$51,112	\$51,112	\$0	0.00%
	4061	\$600	\$104	\$600	\$122	\$300	\$235	\$300	\$300	\$0	0.00%
	4062	\$33,600	\$32,922	\$33,684	\$34,272	\$36,214	\$33,014	\$38,842	\$38,842	\$0	0.00%
	4063	\$2,300	\$1,170	\$2,000	\$1,080	\$2,000	\$1,556	\$2,000	\$2,000	\$0	0.00%
		\$220,113	\$244,674	\$221,660	\$229,745	\$239,204	\$218,083	\$237,069	\$244,483	\$7,414	3.13%
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NAUSET REGIONAL SCHOOL DISTRICT																Ver. 1	
FY 2018 BUDGET WORKSHEET																12/8/2016	
Nauset Middle School																	
		Budget	2012-2013	Actual	2013-2014	Budget	Actual	2014-2015	Budget	Actual	2015-2016	Budget	Actual	2016-2017	Proposed 2017-2018	Dollar Increase	% Increase
		2012-2013															
	Salaries Principals	8001	\$226,113	\$229,889	\$235,303	\$235,303	\$235,303	\$241,186	\$244,710	\$247,475	\$253,493	\$253,523	\$253,523	\$30	0.01%		
	Salaries Secretary	8002	\$61,236	\$81,695	\$83,161	\$84,264	\$86,882	\$87,397	\$88,701	\$88,955	\$125,823	\$107,714	\$125,823	-\$18,108	-14.39%		
	Substitutes Secretary	8003	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%		
	Contracted Services	8004	\$15,887	\$5,779	\$16,013	\$12,927	\$833	\$4,592	\$4,669	\$6,667	\$4,809	\$4,900	\$4,900	\$91	1.89%		
	Supplies and Equipment	8005	\$10,000	\$11,532	\$9,500	\$11,774	\$14,373	\$10,000	\$180	\$10,765	\$12,545	\$12,545	\$12,545	\$0	0.00%		
	Other Office Expenses	8006	\$2,000	\$3,291	\$3,600	\$2,565	\$3,910	\$4,600	\$4,669	\$5,764	\$4,809	\$4,809	\$4,809	\$0	0.00%		
	Salaries Department Head	8007	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%		
	Contracted Svcs Non-Inst Technology	8008	\$16,680	\$8,298	\$22,592	\$23,439	\$14,894	\$39,547	\$34,509	\$17,018	\$37,405	\$41,920	\$41,920	\$4,515	12.07%		
	Supplies & Equipment Non-Inst Tech	8009	\$0	\$1,325	\$2,000	\$9,779	\$2,696	\$0	\$0	\$2,940	\$21,000	\$4,280	\$4,280	-\$16,740	-79.71%		
	Hardware Non-Inst Technology	8010	\$0	\$1,478	\$0	\$135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%		
			\$331,896	\$343,088	\$372,169	\$380,185	\$363,466	\$387,322	\$377,438	\$379,384	\$459,864	\$429,671	\$429,671	-\$30,213	-6.57%		
	Salaries Teachers	8011	\$3,022,009	\$2,779,704	\$3,190,669	\$3,009,045	\$3,177,598	\$3,242,727	\$3,407,280	\$3,387,288	\$3,533,468	\$3,551,001	\$3,551,001	\$17,533	0.50%		
	Salaries Librarian	8104	\$0	\$0	\$70,092	\$70,092	\$74,353	\$74,353	\$82,837	\$82,837	\$88,308	\$88,308	\$88,308	\$0	0.00%		
	Stipends Teachers	8012	\$1,515	\$1,594	\$4,664	\$3,709	\$824	\$3,588	\$3,588	\$14,351	\$3,696	\$4,628	\$4,628	\$932	25.22%		
	Stipends Mentors	8013	\$0	\$1,101	\$2,259	\$2,134	\$0	\$2,315	\$920	\$2,390	\$948	\$0	\$0	-\$948	-100.00%		
	Salary ELL Teacher	8108	\$0	\$43,326	\$48,560	\$48,560	\$41,211	\$51,514	\$54,784	\$30,489	\$46,718	\$46,718	\$46,718	\$0	0.00%		
	Tutor Salaries	8100	\$28,413	\$966	\$0	\$429	\$2,593	\$3,588	\$1,641	\$2,548	\$2,000	\$3,000	\$3,000	\$1,000	50.00%		
	ELL Contracted Service	8101	\$0	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%		
	Salaries Coord & Team Leaders	8014	\$22,675	\$25,089	\$27,041	\$24,484	\$27,238	\$29,627	\$30,901	\$27,849	\$31,590	\$30,227	\$31,590	-\$1,363	-4.31%		
	Substitutes Teachers	8015	\$29,000	\$35,273	\$38,700	\$43,247	\$52,404	\$28,000	\$28,420	\$32,412	\$29,273	\$30,023	\$30,023	\$750	2.56%		
	Substitutes Long Term	8016	\$0	\$48,652	\$0	\$54,267	\$32,313	\$0	\$0	\$19,674	\$0	\$0	\$0	\$0	0.00%		
	Salaries Ed Assistants	8017	\$34,068	\$35,409	\$36,269	\$36,269	\$37,057	\$37,176	\$37,773	\$82,837	\$66,141	\$66,141	\$66,141	\$0	0.00%		
	Substitute Ed Assistants	8103	\$0	\$0	\$0	\$928	\$828	\$0	\$838	\$4,150	\$650	\$668	\$668	\$16	2.46%		
	Contracted Svcs Prof Development	8020	\$5,000	\$2,893	\$6,000	\$8,008	\$155	\$10,000	\$10,150	\$0	\$10,302	\$0	\$10,302	-\$10,302	-100.00%		
	Other Professional Development	8021	\$0	\$0	\$0	\$125	\$8,373	\$2,500	\$8,750	\$1,668	\$8,881	\$5,000	\$5,000	-\$3,881	-43.70%		
	Salaries Teacher/Inst Prof Days	8018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%		
	Substitutes Prof Development	8019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%		
			\$3,142,680	\$2,974,006	\$3,422,254	\$3,301,193	\$3,454,737	\$3,485,387	\$3,667,862	\$3,668,473	\$3,821,975	\$3,825,712	\$3,825,712	\$3,737	0.10%		

Nauset Middle School		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Proposed	Dollar	%
		2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	2016-2017	2017-2018	Increase	Increase	
Textbooks/Software & Media	8022	\$25,000	\$14,519	\$72,310	\$38,566	\$55,769	\$47,185	\$5,096	\$21,027	\$26,000	\$46,399	\$20,399	\$20,399	76.46%
	8023	\$17,000	\$18,130	\$13,960	\$19,538	\$17,063	\$24,662	\$25,730	\$25,757	\$26,258	\$24,690	-\$1,568	-\$1,568	-5.97%
	8024	\$0	\$13,734	\$4,741	\$4,159	\$7,860	\$5,963	\$6,560	\$2,529	\$2,560	\$2,680	\$120	\$120	4.69%
	8025	\$13,674	\$28,858	\$33,587	\$26,815	\$33,472	\$30,807	\$33,119	\$13,530	\$14,100	\$14,995	\$895	\$895	6.35%
	8026	\$22,000	\$19,778	\$23,000	\$22,167	\$23,000	\$18,573	\$23,345	\$19,763	\$24,045	\$18,514	-\$5,531	-\$5,531	-23.00%
	8027	\$5,000	\$1,910	\$5,000	\$3,294	\$5,500	\$4,465	\$5,582	\$8,675	\$5,749	\$5,749	\$0	\$0	0.00%
	8106	\$0	\$412	\$5,000	\$1,287	\$5,000	\$1,175	\$5,075	\$783	\$5,227	\$1,000	-\$4,227	-\$4,227	-80.87%
	8111	\$0	\$0	\$0	\$10,517	\$13,785	\$13,839	\$13,992	\$17,910	\$14,412	\$16,853	\$2,441	\$2,441	16.94%
	8028	\$3,000	\$0	\$1,000	\$964	\$1,050	\$396	\$1,065	\$90	\$1,097	\$800	-\$297	-\$297	-27.07%
	8029	\$30,220	\$16,538	\$28,367	\$16,225	\$15,932	\$10,524	\$10,524	\$12,977	\$10,957	\$28,690	\$8,507	-\$20,183	-\$20,183
Supplies Instructional Technology	8030	\$5,000	\$4,801	\$6,000	\$7,464	\$7,500	\$20,032	\$10,000	\$5,201	\$10,300	\$3,600	-\$6,700	-\$6,700	-65.05%
	8031	\$3,100	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	8032	\$2,500	\$46,009	\$35,220	\$188,363	\$7,592	\$46,266	\$1,082	\$61,458	\$5,000	\$38,167	\$33,167	\$33,167	663.34%
	8033	\$3,500	\$300	\$1,670	\$5,538	\$6,695	\$16,641	\$2,945	\$15,905	\$500	\$450	-\$50	-\$50	-10.00%
		\$129,994	\$164,968	\$235,855	\$354,897	\$200,218	\$240,528	\$146,568	\$203,585	\$163,838	\$182,404	\$18,466	\$18,466	11.26%
Salaries Guidance Counselors	8034	\$311,634	\$313,190	\$327,339	\$322,032	\$334,201	\$334,173	\$344,452	\$331,291	\$340,048	\$341,393	\$1,345	\$1,345	0.40%
	8035	\$54,083	\$61,073	\$55,173	\$41,331	\$38,296	\$45,630	\$46,907	\$48,847	\$49,297	\$39,484	-\$9,813	-\$9,813	-19.91%
	8036	\$500	\$135	\$500	\$890	\$1,160	\$1,606	\$1,225	\$2,057	\$1,237	\$1,000	-\$237	-\$237	-19.16%
	8037	\$275	\$878	\$275	\$554	\$1,600	\$686	\$1,720	\$1,358	\$772	\$500	-\$272	-\$272	-35.23%
	8038	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Contracted Services Testing		\$366,492	\$375,276	\$383,287	\$364,907	\$375,257	\$382,095	\$394,304	\$383,553	\$391,354	\$382,377	-\$8,977	-\$8,977	-2.29%
Salaries Nurse	8039	\$114,353	\$81,085	\$117,199	\$83,722	\$89,992	\$90,500	\$95,086	\$94,686	\$99,892	\$99,892	\$0	\$0	0.00%
	8040	\$2,000	\$14,764	\$2,000	\$1,900	\$2,000	\$0	\$2,150	\$113	\$2,215	\$0	-\$2,215	-\$2,215	-100.00%
	8041	\$1,500	\$1,500	\$1,846	\$1,646	\$1,631	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	8042	\$1,500	\$2,275	\$1,500	\$1,268	\$2,400	\$1,804	\$2,400	\$1,133	\$1,750	\$1,750	\$0	\$0	0.00%
	8043	\$1,000	\$6,311	\$1,000	\$1,695	\$1,000	\$63	\$800	\$783	\$800	\$800	\$0	\$0	0.00%
Other Medical/Health		\$120,353	\$105,914	\$123,345	\$90,231	\$97,023	\$92,397	\$100,436	\$96,715	\$104,657	\$102,442	-\$2,215	-\$2,215	-2.12%

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**Nauset Regional Middle School
2017- 2018 Budget Justification**

8001 Salaries Principals

NRMS has one full-time Principal and one full-time Assistant Principal. Increase is per contract. Line item includes travel stipend which is taxable; this was previously in line #8006 Other Office Expenses.

8002 Salaries Secretary

This account funds a principal's secretary, ½ time assistant principal's secretary, and .75 secretary to allow for X2 (student data) and DESE reporting back-up.

8004 Contracted Office Services

The budget reflects the following items: Postage machine lease (\$540), postage (\$3,860), and fax machine maintenance (\$500) budgeted at a 1.89% increase from FY17.

8005 Office Supplies and Equipment

General office supplies include: Copy paper, envelopes, file folders, notebooks and forms, meeting supplies. This account has not been increased for FY18 (\$12,545).

8006 Other Office Expenses

Registration fees, professional memberships, and professional conferences are all included in this account. (Professional Memberships include: NASSP, MSSAP, NELMS, ASCD, Edweek). This account also includes publishing/printing costs of student planner/handbook and newspaper advertising of school events etc.

8008 Contracted Services Non-Instructional Technology

The technology account includes computer maintenance, software program maintenance and various shared expenses among all schools and anticipated increases in the cost of other services: TOTAL \$41,920

- Cape Net (\$12,312)
- Aspen/X2 student data (\$3,080)
- Blackboard Connect Ed (emergency phone service): (\$1,680)
- Email Warehouse: (\$193)
- Blackboard Engage (Web site): (\$819)
- Antivirus software: (\$4,654)
- Substitute on-line: (\$413)
- Filtering software: (\$1,968)
- Device Management (\$9,045)
- Crisis Go (\$454)
- TeachPoint: (\$660)
- Atlas: (\$950)
- POS System Annual License: (\$899)
- Back-Up: (\$1,500)
- PDQ Deploy and Inventory: (\$113)
- Secure e-mail: (\$425)
- Registration Gateway: (\$1,486)
- Smart EDU: (\$450)
- Archiving: (\$819)

Nauset Regional Middle School

8009 Supplies and Equipment Non-Instructional Technology

This account addresses the supplies (such as printer ink \$1,260 and toner for machines) and anticipated equipment needed to operate the non-instructional technology components of the school.

8011 Salary – Teachers

NRMS employs 27 teachers who teach English, Science, Social Studies and Mathematics. There are two teachers in English and Social Studies at each grade level, and a total of 8 teachers in Mathematics, and a total of 7 teachers in Science. In the exploratory subjects there are 15 full-time teachers: Physical Education, Health, Art, Band, Orchestra, Technology Education, Integration Specialist to help teachers coach, train and model the use of technology, Computer Instruction, French, Spanish Reading, and Adventure Education. Also included is 50% of the Data Specialist position, which is shared with the High School. In addition, there are 3 part-time exploratory teachers: Art 42.6%, Music 40% and Chinese 50%, (In FY17 and FY18, funding for the Chinese teacher was budgeted in the High School budget).

8104 Salary Librarian

This is the salary of the school Librarian.

8012 Stipends Teachers

This account funds stipends for the teachers who work on our Schedule Committee, teachers who sell product on the weekends from our Greenhouse, and other contractual stipends such as DC Trip Coordinator and weekend student music events.

8013 Stipends Mentors

The funding anticipates the hiring of new teachers who will require mentors per contractual rate. No funding is being requested in FY18.

8108 Salary ELL Teacher

This account funds the salary for one full-time English Language Learners teacher.

8100 Tutor Salaries

This includes funding for students who need tutoring services outside of school for disciplinary reasons. Tutoring in Mathematics and ELA is funded through Title I.

8014 Salaries Coordinators and Team Leaders

This account pays for the following per contractual rate. FY18 rates are per pending contract negotiations: FY 17 were as follows:

- Special Needs Coordinator: \$2,646
- Social Studies Coordinator: \$2,646
- Math Coordinator: \$2,646
- English Language Arts Coordinator: \$2,646
- Science Coordinator: \$2,646
- Two Team Leaders for each grade level: \$9,960 (6 team leaders at \$1,660)
- One Team Leader for Exploratory classes: \$1,660
- AV Director : \$1,683
- Technology Coordinator: \$3,694

8015 Substitutes Teachers

Amount estimated, based on actual costs in FY16.

Nauset Regional Middle School

8017 Salaries Educational Assistants

This account funds one Educational Assistant for the Adventure Education Program and one Educational Assistant who supervises in-school suspensions and detentions.

8103 Substitute Ed Assistant

Funding in this line item covers the costs of substitutes when Educational Assistants are absent.

8020 Contracted Services Professional Development

This account funds consultations and trainers for school initiatives pertaining to specific school goals, district goals and effective teaching practices such as co-teaching and differentiated instruction. No funding is being requested in FY18.

8021 Other Professional Development

This account funds professional development, conferences, workshops etc. specific to school goals and effective teaching practices. Due to budget restraints, this line item is reduced from \$8,881 to \$5,000 for FY18.

8022 Textbooks, Software, Media

This account is increased to \$46,399 which includes funds to purchase science textbooks to be paid for over two years. The current science textbooks are outdated and not aligned with the new Science Standards.

- Science Dept. – Textbook Replacements/Media (\$27,340)
- Foreign Language- French Media (Voice Tread Subscription) (\$160)
- Math Dept. – Textbooks (\$16,000)
- Adventure Education Texts (\$500)
- Music Dept. – (Smart Music Software Lease & Noteflight Lease) (\$450)
- Social Studies Dept. – 30 more textbooks needed at approximately \$25 each (\$750) and Atlases (\$1,119)
- Computer Instruction \$80

8023 Other Instructional Material

This account provides funds for trade books, periodicals, reference materials for use in the school library and in classrooms.

- Science – perishable lab supplies (\$4,600)
- Library – Books, Periodicals, Magazines and Newspapers (\$1,800)
- Music – Band, Orchestra and Choral Music (\$2,500)
- Foreign Language – workbooks and dictionaries (\$1,557)
- Social Studies - (\$878)
- Greenhouse Materials – (\$10,613)
- Makerspace – (\$2,742)

8024 Contracted Services Instructional

This account funds instructional contracted services for the Library and other Departments.

Junior Library Guild Books (\$960)
Grolier Online Encyclopedia (\$660)

8025 Instructional Equipment

This account funds the purchase of science lab equipment, physical education equipment, repair/maintenance of musical instruments, and lease/purchase of copy equipment primarily used to produce instructional materials. (TOTAL: \$14,995)

- Music – Repair of various musical instruments owned by the school (\$5,550)

Nauset Regional Middle School

- Physical Education Equipment (\$1,409)
- Technology/Engineering – Bridge Kits, pine wood, hobby knives, grip pins, misc., woodshop machine parts (\$3,977)
- Greenhouse – Trays, wagons, benches on wheels, stack stools, LED Binocular Microscope (\$1,809)
- Technology – iPad Cases Replacement/upgrades, iPad Keyboards, iPad USB cables/power adapters iPad Replacement costs, out-of-warranty hardware repair/replacement/upgrade (\$2,250)

8026 Instructional Supplies General

During the course of a school year each teacher utilizes consumables that are replaced yearly: pens, pencils, copy paper, post-its, labels, envelopes, manila folders, staples, tape, chalk, markers, highlighters, chart paper, transparencies, construction paper, composition paper, tacks, glue, etc.

- Art Supplies such as paper, clay, paint, plastic, and other consumable supplies (\$5,241)
- General supplies for all classrooms (\$3,500)

8027 Contracted Services Other Instructional Services

This account provides funds for bus transportation to extra-curricular events such as Model UN and bus transportation for music department extra-curricular events (such as Junior District Auditions, Band Workshop, Choral Workshop, String Jamboree, Junior Jazz Night, and Junior District Festival)

8106 Supplies-Other Instructional Services

This account provides funds to purchase gas for the school vans for use by the Adventure Education program in lieu of contracted-service bus transportation (\$1,000)

8111 Contracted Services Instructional Equipment

This account provides funds for copy machine leases.

8028 Other Instructional Services and Expenses

This account provides funds for a piano accompanist for 3 choral music concerts and environmental speakers. Other events and field trips are paid for through a separate Student Activities fund and/or students/parents are asked to pay for the trip. (\$800)

8029 Contracted Services Instructional Technology

The increase is due to the need to renew software instructional subscriptions. Total: \$8,507

- Destiny Library Circulation System (\$1,197)
- MAZE/Dibels (\$417)
- Discovery Education (\$1,600)
- Quizlet (\$800)
- BrainPop (\$1,695)
- Read Naturally (\$298)
- Out-of-warranty iPad repair (\$1,500)
- iPad Apps (\$1,000)

8030 Supplies Instructional Technology

This account represents costs to purchase printer ink and toner cartridges for use in all educational areas, as determined by current usage (\$3,600).

8031 Library/Media Instructional Hardware

This account is not funded in FY18.

Nauset Regional Middle School

8032 Instructional Hardware

The focus of this account is continual upgrade of instructional hardware.

- Computer Replacements (\$4,500)
- iPad leases (\$33,667) year two of four year lease

8033 Instructional Software

Software programs that supplement learning include: Car Builder Lab Pack, Smart Music Software, Microsoft Office, Noteflight Music Software (\$450).

8034 Salaries Guidance

This account funds three guidance counselors' salaries plus contractual rate for five extra days each to enable them to work during the summer months to complete student placement duties and new registrations. This line also includes the School Adjustment Counselor at 0.60 FTE plus three extra days in the summer per contractual rate to attend juvenile court, student registration and guidance planning/family meeting.

8035 Guidance Secretary

There is one full-time guidance secretary who works 260 days per year. This individual is responsible for all state reports, enrollment figures, report card data entry, etc. This secretary supports all guidance counselors.

8036 Supplies Guidance

This account pays for paper, resource materials etc., for the guidance department as well as for Grade 5 transition materials and printing of the program of studies.

8037 Other Guidance

This account covers student assessments by outside sources when needed, and professional development for guidance staff and secretary. This account also covers travel expenses for the School Adjustment Counselor who is shared district wide.

8039 Salaries Nurses

This line item funds 1.5 FTE nurses who service the school, assisting students with very specific medical/health needs, such as: feeding tubes, allergies, suctioning, lifting, the changing of clothes and distribution of medications.

8040 Nurses Substitute Account

Nurse Substitutes are needed to accommodate the number of students who receive daily service and the occasional requirement for a nurse to accompany a student on a field trip. No funding is being requested in FY18.

8041 Contracted Services Medical/Health

This account covers the Middle School's portion of the District's school physician stipend. The District physician is donating her services.

8042 Supplies Medical/Health

This funds general supplies for use in the Nurses' Office including bandages, gauze, Tylenol, gloves, burn cream, Benedryl, etc.; Cafeteria/food costs, various other expenses/equipment (\$1,750).

8043 Other Medical/Health

This includes the yearly purchase of Epi-pens and equipment replacement/maintenance costs (\$800).

8048 Salaries Athletics Interscholastic

Nauset Regional Middle School

This funds salaries for our Athletic Director per contract stipend, coaches and assistant coaches for soccer, field hockey, basketball, baseball and track per contract stipend (\$43,765).

8049 Transportation – Athletic Team Travel

This funds bus transportation for soccer, field hockey, basketball, softball and track/field teams to various venues for games (\$12,600).

8050 Officials

Soccer, field hockey, track, basketball, and softball require officials/umpires at \$90 or \$100/game (\$7,140).

8051 Uniforms/Supplies Athletics

Every team must have a fully equipped medical kit. This line item also allows for replacement of safety equipment such as pads, nets, replacement balls, cones, pinnies, flags, measuring tapes, uniforms, etc. (\$4,000).

8107 Other Student Activity Expense

This account funds registration fees for music department extracurricular activities, Model U.N. etc. No funding is being requested in FY18.

8053 Salaries Student Activities

This account supports a Drama Advisor, three Student Council Advisors (one for each grade level), and numerous clubs and activities (\$36,076). FY17 Clubs included:

Early Morning Gym	Ambassador Program	Yearbook Club
Builder's Club	Musical Mondays Club	Model UN Club
Card Club	Mock Trial	Trunks & Turtles Club
Nat. Junior Honor Society	Advanced Art Club	Maker Space Club
Green Thumbs Club	Chess Club	Catering Club
Workout Club	Volleyball Club	Harry Potter Club
Mural Painting Club	Cheerleading Club	LEGO Builders Club
Dr. Who Club	Drama Club	Student Councils
Homework Club	Breakfast Café	Mythology Club
Nauset Girl Talk Club	Robotics Club	Tumbling Club

8109 Cafeteria Salaries

This account funds any potential cafeteria deficits in the Cafeteria Revolving Account.

8054 Custodians Salaries

Nauset Regional Middle School employs one head custodian and six full-time custodians which includes one grounds person. An additional custodian is employed to work part time at 50%.

8056 Custodial Overtime

Budgeted amounts are for emergency purposes.

8058 Supplies Custodial

Funds requested are based on an increase of 2.50% for supplies needed to maintain the school (\$43,285).

- Grounds supplies
- Lights and electrical
- Door and locker parts

Nauset Regional Middle School

- Flooring material
- Glass
- Paint
- Plumbing
- Fuel, Anti Freeze
- Paper products (i.e., towels, toilet tissue)
- Cleaning supplies for all areas of the building.
- Unforeseen minor repair parts

8059 Other Custodial

This account funds a travel allowance for the Head Custodian. This is currently being funded in Salaries Custodians line item #8054. The contractual clothing allowance for all custodians is currently included in salaries line item #8054.

8064 Fuel Oil

This has been reduced to zero as we have switched over to natural gas.

8065 Natural Gas

Line item costs for natural gas are estimates pending final information from our Energy Consultant for FY18.

8066 Electricity

Line item costs for electricity are estimates pending final information from our Energy Consultant for FY18.

8067 Telephone

Costs are based on actual usage over a two year period and estimated rates for FY18. Cellular phones and rental of pay phones have been included. Line item level funded FY18.

8068 Water

Costs are based on actual usage over a two year period and estimated rates for FY18. Line item level funded.

8060 Contracted Services Grounds

This account funds turf management including fertilizing and other lawn applications and annual maintenance of irrigation system (four fertilizations, one lime, and one aeration).

8061 Contracted Services Buildings

Contract building services include the following (\$23,597):

Annual Contracts:

- Elevators & Gate Keeper
- Boiler Cleaning
- Fire Sprinkler System Contract - Kitchen Systems
- Generator Maintenance
- Septic – pumping and fee to town

Other Annual Contracted Services:

- Finish Gym Floor
- Pest Control
- Various trades for repair to building and building systems, i.e , roof, plumbing, electrical,, etc.
- Exterior light repair

Nauset Regional Middle School

- All Cape Telecom phone repair service

8063 Contracted Services Security

This account funds monitoring and maintenance of security systems, cameras, including Cape Cod Alarm wireless. This also provides funding for the School Resource Officer (\$53,098).

8062 Contracted Services Equipment

Contracted services include (\$12,409):

- Fire Extinguisher Inspection
- Boiler Water Chemical Contract
- Well Monitoring
- Oil Tank Inspection
- Environmental Testing
- Repairs to various equipment

8069 Contracted Services Extraordinary Maintenance

Funds requested on this line are intended to address extraordinary building and/or equipment repairs that would not be covered by funds requested in Accounts #8061 and #8063. No funding is being requested in FY18.

8071 Acquisition of Equipment

No new equipment is required at this time. No funding is being requested in FY18.

8072 SN Teachers Salaries

The middle school employs 10.5 special needs teachers (two per grade level, four teachers for self-contained programs, and .5 Teacher of the Deaf) (\$41,559).

8073 SN Salaries Summer School

More students with special needs will require summer school services for three to four hours per day for about six weeks in July and August.

8074 SN Tutor Salaries

This line pertains to fees associated with services provided by tutors due to extended (more than ten days) student absences. These absences may be for medical illness or behavioral issues. Generally, the tutor works ten hours per week, per child. The length of time varies between ten and forty five days depending on needs. The increase reflects services required in students' IEPs.

8075 SN Contracted Services Tutors

We have students transitioning back from outside placements. The students are on a shortened day, working with a tutor for two hours per day. We sometimes use tutoring services instead of Middle School staff as an alternative to outplacements. No funding is being requested in FY18.

8076 SN - Speech/Therapeutic

Our Speech Pathologist is funded by this account. Rate is per contract.

8077 SN Contracted Services OT/PT

Occupational Therapist salary and Physical Therapist salary are funded in this account; rate is per contract. Funding is in line item #8076 SN Speech/Therapeutic.

Nauset Regional Middle School

8078 SN Substitutes

Students who are identified as special needs are reevaluated yearly and have triennial reviews every three years. When Special Needs teachers attend these meetings or are out for illness, substitutes are needed to cover their classes.

8080 Educational Assistants

Services provided by Special Needs educational assistants are divided into two categories.

- One-to-one educational assistants work with the neediest and most challenging students.
- The second group of educational assistants work with students with less severe disabilities. These educational assistants work with individual or groups of students in resource rooms and in regular classrooms under the direction of certified special education teachers.

The number of educational assistants employed each year is adjusted based on the incoming and outgoing student population.

8113 Special Needs Sub Ed Assistants

When Special Needs Ed Assistants are absent due to illness or to attend meetings, substitutes are needed to cover their classes.

8099 Special Needs Stipend Professional Development

Funds for professional development.

8081 SN Textbooks/software/media

This includes guided reading book sets to accommodate diverse reading levels of students, READ (Scope) magazines in lieu of textbook and upgrade of audible books (\$750).

8082 SN Other Instructional Materials

Materials include math resources, science resources, and materials to help students with reading development including fluency and comprehension.

8083 SN Instructional Equipment

The account funds four iPads, keyboards, covers and licenses for SN students. No funding is being requested in FY18.

8084 SN Supplies General

General supplies, i.e. paper, pencils, etc. for Special Education teachers. No funding is being requested in FY18.

8085 SN Other Instructional Contracted Services

This account provides funds for field trips and funds to pay individuals who work with students with special needs during music program and before and after school activities. No funding is being requested in FY18.

8087 SN Supplies Instructional Technology

Funds consumable supplies like printer cartridges for special education.

8088 SN Instructional Hardware

Provides funds for any special adaptive technology or equipment a student with special needs may require and \$2,500 for iPads.

8089 SN Instructional Software

Provide funds for special software needed by students with special learning needs. No funding is being requested in FY18.

Nauset Regional Middle School

8090 SN Salaries Guidance

NRMS employs one school psychologist and one part-time school psychologist. They test/evaluate students, coordinate IEP meetings, and oversee the Special Education department. Salary increase is contractual.

8091 SN Salary Secretary

There is one special needs secretary who works in collaboration with the other two full-time secretaries in the main office. The special needs secretary schedules IEP meetings, sends notices, types IEP's, schedules other meetings, handles phone correspondence, and works closely with the School Psychologist and the special needs teachers in the department.

8093 SN Other Guidance

All soft materials – paper, post-it-notes, envelopes, etc. are funded from this account. No funding is being requested in FY18.

8094 SN Supplies Testing/Assessment

The account funds materials for testing purposes.

8095 SN Contracted Services Psychological

During the course of the school year we often contract out for psychologists as part of a child's testing protocol.

8098 SN Collaborative Assessment

Fee paid to the Cape Cod Collaborative for membership.

8112 Salary Technology Support

This line item funds the salary for the Region Data Specialist who is responsible for preparing state reports and schedules. This position is funded 50% at the Middle School and 50% at the High School.

This line item previously funded the salary for a technology support staff person who maintained the technology infrastructure of the Middle School. This technology support staff person previously serviced both the Middle School and the High School. This position is now being funded in the Region Only budget.

Nauset High School		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Proposed	Similar	%
		2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2014-2015	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018	2017-2018	2017-2018	Increase	Increase
SN Salaries Department Heads	8399	\$4,386	\$4,386	\$4,496	\$4,496	\$4,608	\$4,586	\$4,689	\$4,689	\$4,806	\$4,806	\$4,806	\$4,806	\$4,806	\$0	0.00%
SN Salaries Teachers	8372	\$536,103	\$552,122	\$612,030	\$604,255	\$577,533	\$596,495	\$594,594	\$476,924	\$585,703	\$585,703	\$521,981	\$521,981	\$521,981	-\$63,722	-10.89%
SN Salaries Summer School	8373	\$22,659	\$22,659	\$22,000	\$22,000	\$22,550	\$22,550	\$24,000	\$24,000	\$22,000	\$22,000	\$20,000	\$20,000	\$20,000	-\$2,000	-9.09%
SN Salaries Tutors	8374	\$24,400	\$19,409	\$24,400	\$28,141	\$25,010	\$35,305	\$21,744	\$23,820	\$21,500	\$21,500	\$21,500	\$21,500	\$21,500	\$0	0.00%
SN Contracted Services Tutors	8375	\$20,000	\$14,483	\$40,000	\$11,486	\$40,000	\$11,798	\$25,000	\$13,322	\$25,000	\$25,000	\$20,000	\$20,000	\$20,000	-\$5,000	-20.00%
SN Salaries Speech Therapeutic	8376	\$88,166	\$119,623	\$90,305	\$121,141	\$189,956	\$131,926	\$199,266	\$133,732	\$138,121	\$138,121	\$133,447	\$133,447	\$133,447	-\$4,674	-3.38%
SN Contracted Svcs OT/PT	8377	\$31,457	\$0	\$33,104	\$0	\$0	\$0	\$0	\$560	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SN Substitutes	8378	\$0	\$1,449	\$0	\$597	\$0	\$3,256	\$0	\$2,404	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SN Substitutes Long Term	8379	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,673	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SN Salaries Ed Assistants	8380	\$462,057	\$465,431	\$515,240	\$482,825	\$521,792	\$501,826	\$535,517	\$556,213	\$568,563	\$604,065	\$604,065	\$604,065	\$604,065	\$35,502	6.24%
		\$1,189,228	\$1,199,562	\$1,341,575	\$1,274,941	\$1,381,449	\$1,307,742	\$1,404,810	\$1,261,337	\$1,365,693	\$1,325,799	\$1,325,799	\$1,325,799	\$1,325,799	-\$39,894	-2.92%
SN Textbooks/Software/Media	8381	\$1,686	\$824	\$2,140	\$857	\$2,212	\$6,140	\$1,916	\$1,490	\$2,500	\$2,500	\$1,500	\$1,500	\$1,500	-\$1,000	-40.00%
SN Other Instructional Materials	8382	\$0	\$518	\$700	\$0	\$1,000	\$46	\$1,000	\$985	\$2,000	\$2,000	\$1,500	\$1,500	\$1,500	-\$500	-25.00%
SN Supplies General	8384	\$0	\$596	\$200	\$0	\$2,000	\$481	\$6,510	\$489	\$6,500	\$6,500	\$5,000	\$5,000	\$5,000	-\$1,500	-23.08%
SN Contracted Svcs Other Instruction	8385	\$3,000	\$0	\$2,000	\$0	\$2,134	\$0	\$1,864	\$90	\$1,864	\$1,864	\$500	\$500	\$500	-\$1,364	-73.16%
SN Other Expense	8386	\$3,000	\$249	\$3,000	\$3,944	\$3,034	\$100	\$4,000	\$0	\$4,000	\$4,000	\$3,000	\$3,000	\$3,000	-\$1,000	-25.00%
SN Supplies Instructional Technology	8387	\$946	\$291	\$2,000	\$802	\$2,000	\$2,126	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
SN Instructional Hardware	8388	\$0	\$0	\$2,700	\$1,852	\$0	\$0	\$0	\$0	\$11,250	\$11,250	\$5,000	\$5,000	\$5,000	-\$6,250	-55.56%
SN Instructional Software	8389	\$750	\$0	\$0	\$60	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	100.00%
		\$9,382	\$2,478	\$12,740	\$7,516	\$12,380	\$8,893	\$17,290	\$3,044	\$30,114	\$30,114	\$19,500	\$19,500	\$19,500	-\$10,614	-35.25%
SN Salaries Psychologist	8390	\$92,716	\$87,708	\$90,836	\$88,495	\$94,321	\$54,252	\$56,734	\$49,131	\$60,463	\$60,463	\$58,912	\$58,912	\$58,912	-\$1,551	-2.57%
SN Salaries Secretaries	8391	\$39,025	\$39,068	\$39,968	\$39,917	\$40,967	\$40,882	\$41,832	\$41,386	\$43,292	\$43,292	\$43,292	\$43,292	\$43,292	\$0	0.00%
SN Supplies Guidance	8392	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SN Other Guidance	8393	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SN Supplies Testing & Assessment	8394	\$1,500	\$2,857	\$2,700	\$2,313	\$3,100	\$3,739	\$3,500	\$1,083	\$5,500	\$5,500	\$3,500	\$3,500	\$3,500	-\$2,000	-36.36%
SN Contracted Services Psychological	8395	\$18,000	\$28,046	\$16,800	\$20,652	\$20,500	\$15,725	\$20,000	\$39,303	\$22,000	\$22,000	\$21,000	\$21,000	\$21,000	-\$1,000	-4.55%
		\$151,241	\$157,679	\$150,304	\$151,377	\$158,888	\$114,598	\$122,066	\$130,903	\$131,255	\$131,255	\$126,704	\$126,704	\$126,704	-\$4,551	-3.47%

<u>Nauset High School</u>	Budget 2012-2013	Actual 2012-2013	Budget 2013-2014	Actual 2013-2014	Budget 2014-2015	Actual 2014-2015	Budget 2015-2016	Actual 2015-2016	Budget 2016-2017	Proposed 2017-2018	Dollar Increase	% Increase
ACCESS PROGRAM	13105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SN Collaborative Assessment	8398	\$980	\$978	\$970	\$953	\$1,024	\$974	\$959	\$980	\$944	-\$36	-3.67%
		\$980	\$978	\$970	\$953	\$1,024	\$974	\$959	\$980	\$944	-\$36	-3.67%
Salary Technology Support	8412	\$0	\$0	\$0	\$20,977	\$38,438	\$40,000	\$34,065	\$35,875	\$66,875	\$31,000	86.41%
		\$0	\$0	\$0	\$20,977	\$38,438	\$40,000	\$34,065	\$35,875	\$66,875	\$31,000	86.41%
RESERVED FOR NEGOTIATION										\$197,978		
GRAND TOTAL		\$9,725,011	\$9,713,492	\$10,250,107	\$10,456,741	\$10,702,040	\$10,968,281	\$10,737,077	\$11,131,812	\$11,424,598	\$292,788	2.63%
Regular Day		\$8,374,180	\$8,352,795	\$8,744,518	\$9,021,954	\$9,148,299	\$9,423,141	\$9,340,834	\$9,603,770	\$9,951,652	\$347,883	3.62%
SPED		\$1,350,831	\$1,360,697	\$1,505,589	\$1,434,787	\$1,553,741	\$1,545,140	\$1,396,243	\$1,528,042	\$1,472,947	-\$55,095	-3.61%

NAUSET REGIONAL HIGH SCHOOL

2017-2018
Budget Justification

Ver. 1
12.06.16

Acct. Title/Explanation

Salaries Principals (8301)

One (1) Principal – per 2016-2017 contract
Two (2) Assistant Principals per 2016-2017 contract

Salaries Secretaries (8302)

Two (2) office secretaries per 2016-2017 contract
Attendance/Accounting secretary per 2016-2017 contract

Supplies General Office (8305)

These supplies are for the Main Office, Guidance Office, and Special Needs. Printing, markers, white board cleaner, file folders, envelopes, etc.

Other Principal Expenses (8306)

New England Assoc. Schools & Colleges	\$ 5,565
MSSAA Membership,	\$ 780 (3)
MSSAA Summer Institute	\$ 1,755 (3)
NASSP	\$ 750
Mileage	\$ 1,000
Awards for Underclass, Senior Class,	\$ 4,530
Postage	\$ 2,200
Administration, Professional Development	\$ 900
NEASC expenses for Accreditation Visit	\$22,000

Salaries Department Heads (8307)

Seven Department Head Positions @ \$4,806
Foreign Language, Science, Math, English, History, Applied Fine Arts, Physical Education.
Their responsibilities include budget, curriculum, professional development, district initiatives and monthly leadership team meetings.

Contracted Svc Non-Instr Technology (8308)

Cape Net **\$ 21,912**

Internet Service Provider and provides Internet access. During the FY14/15 school years the District saw explosive growth in the use of technology. One of the biggest issues resulting from that growth was access to web based services. To resolve this, the District has increased bandwidth or added dedicated service where appropriate. The cost of increased service is expensive, but necessary due to the growing use of technology.

X2 Student Database, Maintenance and Support **\$ 5,500**

Follett's X2 is the student information system. The cost is based on the number of students in each building.

Anti Virus (400 computers) \$15 per computer **\$ 3,580**

Trend Micro is the cloud based application being used in the district to protect our technology from viruses and malware. The cost is based on the number of devices in each building.

Blackboard Connect Ed **\$ 3,000**

This is a robo calling service to inform students and families of emergencies and events that involve their schools. The cost is based on the number of students in each building.

Blackboard Engage-Web site **\$ 819**

Currently the District subscribes to Blackboard Engage web services. This is a template based web design that allows the schools to easily manage their web page. In addition, the service provides teacher accounts for teachers to have classroom webpages. All hosting and support is included.

Teach point Evaluation Software **\$ 660**

Teach Point is the District's evaluation reporting tool. All certified staff are reviewed using criteria listed in the Teach Point forms.

Technical Support Consulting **\$ 5,500**

Technical Assistance with unique problems utilizing IT consulting firms.

PDQ Deploy and Inventory **\$ 113**

This program is used to push out updates like Adobe Flash to computers eliminating the need for technical staff to "touch" each computer.

Archiving-Gaggle Net (staff users) **\$ 1,190**

In 2006 Federal law mandated that all public and private institutions archive email correspondence for 7 years. The cost is based on the number of staff in each building.

Sonic Wall Filtering-Unified Networks **\$ 1,968**

Schools are required by the Children's Internet Protection Act to filter internet services. The District currently uses the Sonic Wall device.

Atlas (Curriculum)	\$ 950
Atlas is the District's curriculum based application. It is designed to electronically encompass the entire process of curriculum enhancement in support of faculty, administrators and the school community.	
POS System (Lunch Program)	\$ 899
Point of Sale is the food service program used to record student lunches. It is cloud based.	
Smart EDU	\$ 450
This is a cloud based application that maintains staff professional development records.	
Email Warehouse (maintain archived accounts)	\$ 193
In addition to archiving email correspondence for 7 years, the District must maintain the user records and emails for 7 years upon their leaving or retiring from the school district.	
Device Management-Whalley Computer	\$ 18,748
The district will be using an MDM system to manage iOS devices. The MDM is required and allows the IT Department to provide seamless integration for app and profile deployment, resetting passwords, data protection, remote wipe and full inventory reporting.	
Substitute On-Line	\$ 413
This is the latest technology in substitute dispatching for absent teachers and other school employees.	
Back Up System – Cloud Based unified networks	\$ 1,500
Using Datto cloud based services our student and staff files will be secured and retrievable off site.	
Secure –email	\$ 425
To ensure that sensitive data on students is protected when emailed an encryption service is used to protect the data.	
Registration Gateway	
Digital Student and Parent Registration Software	\$ 1,486
Crisis Go-Web base Emergency Response Program	\$ 454
TOTAL CONTRACTED SERVICES	
NON-INSTRUCTIONAL	
TECHNOLOGY	\$ 69,760

Supplies Non-Instr Technology (8309)

Toner Cartridges (Laser printers)	\$1,742 (26 toner cartridges)
Printer Cartridges	\$2,438 (37 printer cartridges)

Salaries Teachers (8311)

List includes staff by departments and staffing patterns.
Contracts for 2016-2017 set the individual staff members' salary.

Librarian (8404)

One Full Time Librarian

Stipends Teachers (8312)

Advisor/Advisee Program for Freshman & Sophomores

Incoming 9th graders \$1,736 per Advisor x 17 Advisors (13ea. 220 students) \$29,512

10th graders \$ 817 per Advisor x 18 Advisors \$14,706

11th graders \$ 817 per Advisor x 19 Advisors \$15,523

12th graders \$ 797 per Advisor x 19 Advisors \$15,523

Grade level Advisor Leaders (4) @ \$2,060 \$8,240

On-Line Education Coordinator - \$4,809

NEASC Co-Chair - \$9,000

Stipends Mentors (8313)

Anticipating ten mentors for 2017-2018, \$967 each mentor; and a stipend for mentor supervisor facilitator.

Salaries Tutors (8401)

During the school year, due to medical or disciplinary reasons, tutoring may be required under the law.

Salaries Coord. / Team Leaders (8314)

Technology Coordinator – \$ 7,500

Responsibility includes assisting in grade reporting, course schedules, master schedule, report cards, state reports, and daily technology issues, etc.

Substitute Teachers (8315)

Substitute pay range \$ 80 certified teacher

\$ 75 degree

\$ 70 less than a degree

\$ 100 school nurse

This will fund 460 substitute days

Other Professional Development (8321)

This account will fund conferences or programs that our staff can benefit from attending.

Textbooks (8322)

To replace worn out, lost textbooks, and/or new additions or series of books. The average cost is \$85 a book. This account will provide around 420 books.

Contracted Svcs Instructional Material (8324)

Piano Tuning, Tool Sharpening, Printing, Gas & O2 for Art Metal, repair Sewing Machines, Woodshop Air Cleaners, service sewing machines, service kilns

Other Instructional Materials (8323)

Teaching Supplies for Art Classes	\$ 23,150
Culinary Arts	\$ 11,500
Woodworking	\$ 8,300
Science Lab Supplies	\$ 8,000
Library Books	\$ 9,000
Library Supplies	\$ 2,000
Other Classroom Supplies	\$ 8,000

Instructional Equipment (8325)

5 Copy machine leases (\$34,220 yearly), scientific equipment, LCD projectors, digital cameras (photography), replace shop equipment

General Supplies (8326)

Paper (\$10,416), video tapes, batteries, lab kits, science/math supplies, dry erase markers

Contracted Svcs Other Instr Service (8327)

Field trips in district and out of district; Music & Drama trips to competitions and Performances; Entry fees and costs for Applied and Fine Arts Competition; Cleaning shop air filters; Virtual High School online coursework (\$14,000). This funding will provide twenty five (25) students a semester course at NRHS. This will be possible for both semesters totaling 50 selections and our E2020 online coursework for Project Access and other students seeking the program \$11,000. Increase in line resulting in an increase in course fieldtrips.

Other Instructional Services (8328)

Microscopes and Scales serviced	\$ 1,800
Industrial Arts Blades sharpened	\$ 800
Shop Ventilation System	\$ 1,500
Music Equipment	\$ 5,475
Literary Magazine	\$ 300
Ropes Program (Certification Program)	\$ 1,500

Contracted Svcs Instructional Technology (8329)

Destiny Library Software	\$ 1,197
Lexia	\$ 1,500
Discovery Education Streaming	\$ 2,150
Aleks	\$ 1,400
iPad Apps	\$ 2,500
Start of School Year Set up	\$ 1,235
Kurzweil	\$ 2,377

Supplies Instructional Technology (8330)

Printer/Toner for copy machines	\$ 7,000
Printer Cartridges (80)	
3D printer extrusion materials	

Classroom Instructional Hardware (8332)

Line item funds the cost for the annual lease payments for iPads for year four of a four year lease agreement (Current 12th grade class). This increase is to replace 5 teachers laptops and 5 desktop computers and computer upgrades for SSD drives and DDR3 Rams

Instructional Software (8333)

Each department updates, upgrades and replaces software.

Salaries Guidance Counselors (8334)

5 full time Guidance Counselors, 1 full time Adjustment Counselor

Salaries Secretary Guidance (8335)

(1) 10 month Guidance Secretary

Contracted Services Testing (8338)

Naviance Software Contract (\$3,100)

Software for the organization, development and planning for college placement

Salaries Nurse (8339)

One full time Nurse, and one-half time nurse

Substitute Nurse (8340)

Blended into the teachers substitute account

Contracted Services Medical /Heath (8341)

Cleaning blankets, servicing machines and scales

Supplies Medical / Health (8342)

Everyday supplies used in treating students. Band-Aids, gauge pads, tape, etc.

Salaries Athletics (8348)

Funding of the various coaches involved in the funded sports.

Athletic Director/Activities Coordinator

Athletic Trainer

Transportation Contracted Services (8349)

This figure represents close to 150 away trips for all the funded sports programs.

The prices vary due to distance and time of trip. The additional money requested is to cover MIAA State Tournament trips.

Contracted Services Officials (8350)

Each athletic event is officiated by an assigned board certified officials. The fees are set by the state associations.

Soccer	\$ 80 per official	Football	\$ 87 per official
Field Hockey	\$ 80 per official	Basketball	\$ 80 per official
Wrestling	\$ 85 per official	Baseball	\$ 80 per official

Increases by contract through the MIAA

Contracted Services Athletics (8400)

Swimming Pool Rental	\$ 8,500
Hockey Rink is billed	\$ 225 per hour of ice time
Reconditioning Equipment	
Minor repair of Jerseys, Helmets	

Supplies Athletics (8351)

Daily and seasonal equipment. Money will be divided among the various sports. This account funds the awards presented at the three Athletic Awards Programs.

Other Athletics (8352)

Cost associated with League matters necessary for scheduling, assigning officials, workshops, and awards. Some sports require entry fees to participate in various meets.

Examples: ACL League dues (\$4,790) MIAA (\$3,750)

Cafeteria Salaries (8409)

This account funds any potential cafeteria deficits in the Cafeteria Revolving Account. No funding is being requested in FY18.

Salaries Student Activities (8353)

This line funds the following activities on campus:

Our music teachers work a number of days outside the school calendar performing and competing in numerous events (\$1,279)

Class Advisors:

3 Gr. 9 class advisors @ \$507	\$ 1,560
3 Gr.10 class advisors @ \$507	\$ 1,560
3 Gr.11 class advisors @ \$837	\$ 2,574
2 Gr.12 class advisors @ \$1,495	\$ 3,064
Awards Night Coordinator	\$ 610
Human Rights Academy Club	\$ 655
Student Council- 2@ \$2096	\$ 4,192
Yearbook – Literary Advisor	\$ 1,609
Yearbook – Business Advisor	\$ 690
Drama	\$ 2,626
Coordinator of Scholarships	\$ 3,030
Graduation Coordinator	\$ 700
National Honor Society	\$ 1,148
Newspaper Advisor	\$ 1,393
Literary Magazine Advisor	\$ 950
Iron Chef	\$ 2,101
Chess Club	\$ 568
Model UN	\$ 2,070
Inter Act	\$ 690
Mock Trial Advisor	\$ 2,735
Best Buddies Advisors (2@ \$710)	\$ 1,420

Other Activities Expense (8383)

Police coverage at events and printing of programs for various events.

Salaries Custodians (8354)

Staffing includes 5.0 custodians, one full time grounds man, and one full time maintenance person. The contract provides incentives for perfect attendance (\$250), (1 absence \$150) and clothing allowance (\$300 x 7). Clothing stipend is taxable. Funding previously provided in line item #8359 Other Custodial Expense.

Overtime Custodians (8356)

Saturday events, storms, alarm calls and graduation require coverage at overtime rates.

Supplies Custodial (8358)

General supplies include paper product, trash liners, and cleaning materials. Outside facilities including lights, general repair, paint, heating system, gas etc.

Other Custodial Expense (8359)

The contract provides incentives for perfect attendance (\$250), (1 absence \$150) and clothing allowance (\$300 x 7). Funding is provided in line item #8354 Salaries Custodians.

Fuel Oil / Gas (8364)

Line item costs for natural gas are estimates pending final information from our Energy Consultant for FY18.

Electric Service (8366)

Line item costs for electricity are estimates pending final information from our Energy Consultant for FY18.

Telephone (8367)

Estimates based on usage trends and projected rates for FY18. Amount level funded.

Water (8368)

Cost of monitoring and testing water. No funding is requested for FY18. Costs to be covered by the Town of Eastham.

Contracted Services Grounds (8360)

Maintain and repair problems with irrigation; Repairs to equipment, mowers, tractor. Snow removal is contracted for interior portion of campus. Rental equipment is used sparingly.

Contracted Services Building (8361)

Elevator inspection and licensing; various trades, carpet, roof, windows, plumbing, and hazardous waste removal.

Salaries Security (8402)

One full time School Resource Officer contracted with Town of Eastham.

Contracted Services Equipment (8362)

Technology	\$ 5,000
Bleachers	\$ 3,000
Heating System	\$ 10,000
Inspections (problems to be fixed)	\$ 9,000
Folding Doors	\$ 2,500
Mechanical Air Control	\$ 4,518
Boiler Cleaning	\$ 3,000
Water Pump	\$ 3,300
Septic	\$ 4,000
Energy Management	\$ 3,000
Fire Extinguisher	\$ 2,000
Repairs	\$ 7,182

SN Salaries Dept. Head (8399)

One department head who is responsible for scheduling the various students in the program, budget evaluation and the department's current needs.

SN Salaries Teachers (8372)

This salary line funds eight (8) full time special needs teachers and 80% Teacher of the Deaf.

SN Salaries Summer School (8373)

Extended school year program is primarily vocational in nature. Special needs students are placed in work experience opportunities. Job coaches are hired to oversee (\$20,000).

SN Salaries Tutors (8374)

During the school year, due to medical or disciplinary reasons tutoring can be required under the law. Some services are necessary as part of the summer.

SN Contracted Services Tutors (8375)

We are required at times to contract tutoring services as required by law. A student could be in a required program where the educational component is provided by their teachers (Hospital, Rehab, and Jail). Full time Transition Specialist (\$20,000)

SN Salaries Medical / Therapy (8376)

This line funds a full time speech therapist and OT/PT
Students who receive these services are assigned as a result of the IEP process.

SN Contracted Svcs Medical/Therapeutic (8377)

This line is for occupational, vision, physical therapy. Students who receive these services are assigned as a result of the IEP process. Costs merged with line item #8376.

SN Substitutes (8378)

Merged this line in the regular substitute line.

SN Salaries Ed Assistants (8380)

This line includes the salaries for 19 educational assistants. Based on student needs, one new Educational Assistant was added to the FY18 budget. In addition, this line item funds the Extended School Day stipends for vocational experiences in life skills program. (\$4,000)

SN Textbooks/Software/Media (8381)

Supplemental text that are grade and age appropriate for the variety of students in the program.
Purchase Digital books as needed.

SN Other Instructional Materials (8382)

Sound proofing materials used in classrooms for the hard of hearing students.

SN Supplies General (8384)

Classroom Amplification, gloves, wipes

SN Contracted Svcs Other Instructional (8385)

These services include psychological therapy.

SN Other Expense (8386)

Personal Care Stipend 3@ \$1,000

SN Supplies Instructional Technology (8387)

Printer Cartridges

SN Instructional Hardware (8388)

Funds the technology needs of the incoming Middle School Students.

SN Instructional Software (8389)

Funding provides for special software needed by students with special learning needs.

Salaries Psychologist (8390)

One full time Psychologist

SN Salaries Secretaries (8391)

One full time Special Needs Secretary

SN Supplies Testing & Assessment (8394)

Testing materials for initial evaluations or three year re-evaluations projecting up to seventy evaluations.

SN Contracted Services Psychological (8395)

Outside referrals for psychiatric, medical, neuropsychological, and clinical evaluations.
Vocational assessments (necessary for life skills students) job coaching contacted through
Community Connections.

Access Program (13105)

Funds staff positions in the Teaching Salaries Account.

SN Collaborative Assessment (8398)

Per student assessment is \$1 X 944 students

Salary Technology Support (8142)

This line item funds the salary for two positions. The first position is a Technology Support Staff person who will maintain the technology infrastructure of the High School campus. The second position is for a Region Data Specialist who is responsible for preparing State reports and schedules. This position is funded 50% by the High School and 50% Middle School.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

V

BUSINESS

- B. Discussion of former Camp Wellfleet and military munitions response program
[Scott Greene, Army Corps of Engineers]

REQUESTED BY:	United States Federal Government
DESIRED ACTION:	Approve a right-of-entry to the US Government for Environmental Assessment and Response of former Camp Wellfleet
PROPOSED MOTION:	I move to vote to approve a right-of-entry to the US Government for Environmental Assessment and Response of former Camp Wellfleet and sign a contract for this purpose with the United States.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



DEPARTMENT OF THE ARMY
US ARMY CORPS OF ENGINEERS
NEW ENGLAND DISTRICT
696 VIRGINIA ROAD
CONCORD MA 01742-2751

January 17, 2017

Real Estate Division

SUBJECT: DERP-FUDS Project No. D01MA0033 -- Former Camp Wellfleet Remedial Investigation Sampling, Right of Entry for Field Sampling, Town of Wellfleet Property, ROE 2734

Mr. Dennis Murphy
Chairman
Town of Wellfleet Board of Selectmen
300 Main Street
Wellfleet, Massachusetts 02667

Dear Mr. Murphy:

In the spring of this year, the Government will investigate areas within the former Camp Wellfleet and evaluate soil samples for contamination associated with the military operations conducted there. An area of town-owned land identified on Assessor's Map 42, Lot 601 is among the areas identified for investigation.

Enclosed please find two copies of a Right of Entry form which, when signed by both parties, will allow the Government to access the Town of Wellfleet property identified on Right of Entry Exhibit A. The Right of Entry allows Government access to the properties for a one year period to collect soil samples at the identified locations within the former Camp Wellfleet.

The sampling work will be conducted by ERT, the Government's contractor for the work. At this time, we anticipate all sampling will take place during a two-week period in May 2017 as conditions permit. All sampling will be done by hand in the areas identified on Exhibit A. For most work, the contractor will use a hand-held step probe with coring dimensions of 12 inches long by ½ inch wide. ERT will also collect at least 3 subsurface soil samples per half-acre sampling unit. In these areas, the contractor will use a hand-held auger tool which has a diameter of approximately 2 inches and a coring depth of 3 feet. These subsurface samples will be collected from the same areas as the surface soil samples and create only a negligible additional impact on the sampling area.

The three-person ERT team will bring a 4-wheel drive vehicle to the site for transportation of the team, its sampling equipment, and sampling hand tools. In areas with limited access by existing roads, the contractor will use a Polaris or utility vehicle. The National Park Service will provide a staff person to accompany the sampling team.

The Town of Wellfleet and the National Park Service will be afforded the opportunity to review the final sampling quantities and locations when the contractor's Work Plan is finalized.

Kindly sign both copies of the enclosed Right of Entry and return them in the envelope provided for Government signature. The attached Certificate of Authority must be executed by someone other than the official signing the rights of entry. A fully executed copy of the Right of Entry will be returned to you for your records.

If you have any questions about the right of entry, please contact Maureen Davi of this office at the address above or by telephone at (978) 318-8070 or by email at Maureen.B.Davi@usace.army.mil. For questions of a technical nature, please contact Project Manager Scott Greene by telephone at (978) 318-8393 or by email at Scott.E.Greene@usace.army.mil.

Sincerely,



Anne L. Kosel
District Chief of Real Estate

**DEPARTMENT OF THE ARMY
RIGHT-OF-ENTRY FOR
ENVIRONMENTAL ASSESSMENT AND RESPONSE**

**DEFENSE ENVIRONMENTAL RESTORATION PROGRAM-
FORMERLY USED DEFENSE SITES (DERP-FUDS)**

ROE# 2734

**PROJECT NAME: Former Camp Wellfleet
PROJECT FUDSMIS NUMBER: D01MA0033
LOCATION: Wellfleet, Barnstable County, Massachusetts
ASSESSORS PARCEL NUMBER: Map 42, Lot 601**

The undersigned, herein called the "Owner", in consideration for the mutual benefits of the work described below, hereby grants to the UNITED STATES OF AMERICA, hereinafter called the "Government", a right-of-entry upon the following terms and conditions:

1. The Owner hereby grants to the Government an irrevocable and assignable right to enter in, on, over and across the lands hereinafter described in Condition 5 for a period not to exceed one (1) year, beginning with the date of the signing of this instrument, for use by the United States, its representatives, agents, and contractors, and assigns, as a work area for environmental investigation and response; including the right to store, move, and remove equipment and supplies; erect and remove temporary structures on the land; investigate and collect samples from soil and groundwater; and perform any other such work which may be necessary and incident to the Government's use for the investigation and response on said lands; subject to existing easements for public roads and highways, public utilities, railroads and pipelines; reserving, however, to the landowner(s), their heirs, executors, administrators, successors and assigns, all such right, title interest, and privilege as may be used and enjoyed without interfering with or abridging the rights and right-of-entry hereby acquired.

2. The Owner also grants the right to enter and exit over and across any other lands of the Owner as necessary to use the described lands for the purposes listed above.

3. All tools, equipment, and other property taken upon or placed upon the land by the Government shall remain the property of the Government and may be removed by the Government at any time within a reasonable period after the expiration of this permit or right-of-entry.

4. If any action of the Government's employees or agents in the exercise of this right-of-entry results in damage to the real property, the Government will, in its sole discretion, either repair such damage or make an appropriate settlement with the Owner. In no event shall such repair or settlement exceed the fair market value of the fee title to the real property at the time immediately preceding such damage. The Government's liability under this clause is subject to the availability of appropriations for such payment, and nothing contained in this agreement may be considered as implying that Congress will at a later date appropriate funds sufficient to meet deficiencies. The provisions of this clause are without prejudice to any rights the Owner may have to make a claim under applicable laws for any damages other than those provided for herein.

5. The land affected by this permit or right-of-entry is located in the Town of Wellfleet, Barnstable County, Commonwealth of Massachusetts, and described as Assessor's Number 42-601 and shown on Exhibit A which is attached hereto and made a part hereof.

WITNESS MY HAND AND SEAL this _____ day of _____, 2017.

TOWN OF WELFLEET

By: _____

Printed Name: _____

Title: _____

UNITED STATES OF AMERICA

By: _____

ANNE L. KOSEL
District Chief of Real Estate
Real Estate Contracting Officer

CERTIFICATE OF AUTHORITY

I, _____ certify that I am _____ of the
(Name) (Title)

Town of Wellfleet, MA, and that _____, who signed
(Name of person who signed above)

the foregoing instrument on behalf of the Town of Wellfleet, MA, was then the

_____ of the Town of Wellfleet, MA. I further certify that
(Title of person who signed above)

the said _____ was acting with the scope of powers
(Name of person who signed above)

delegated to him/her in executing the said instrument.

Date: _____

Signature: _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

V

BUSINESS

- C. Pursuant to Massachusetts General Law Chapter 40A Section 5, submit proposed Zoning Bylaw Amendments to the Planning Board for review and public hearing on Wednesday, March 1, 2017 at 7:00PM at the Council on Aging.

REQUESTED BY:	Planning Board
DESIRED ACTION:	Refer proposed Zoning Bylaw Amendments to the Planning Board
PROPOSED MOTION:	I move to vote Pursuant to Massachusetts General Law Chapter 40A Section 5, submit proposed Zoning Bylaw Amendments to the Planning Board for review and public hearing on Wednesday, March 1, 2017 at 7:00PM at the Council on Aging.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

[Note to Planning Board: These proposed amendments were triggered by the Cape Cod Commission 2016 redesign of the Town of Wellfleet Zoning Map.]

Article _____ : To see if the Town will vote to amend the Zoning Bylaws by amending Section III, Section 3.3 Zoning Map and Section IX Overlay Districts, Section 9.1.2 Districts Established and Section 9.2.2 Overlay District Defined as follows: (Deleted language appears as ~~striketthrough~~ type; proposed language appears in **boldface** type.)

3.3 ZONING MAP

Said districts are bounded as shown on **the Town of Wellfleet Zoning Map, which is on file in the office of the Town Clerk. That map and a map entitled "Zoning Map Wellfleet, MA."** ~~Dated October 2004 which accompanies and which, with all~~ explanatory matter thereon is hereby made a part of this By-law. The responsibility for keeping the zoning map current will be that of the Board of Selectmen or its designee.

9.1.2 Districts Established

For the purposes of this section, there is hereby established in the Town of Wellfleet two Wellhead Protection districts which are overlay districts superimposed on the zoning districts. The Wellhead Protection districts consist of:

District I – the land bounded by LeCount Hollow Road from 150 feet west of its intersection with Ocean View Drive to State Route 6; State Route 6 from LeCount Hollow road to Old County Road; Old County Road from State Route 6 to Cahoon Hollow Road; Cahoon Hollow Road from Old County Road to a point 150 feet west of its intersection with Ocean View Drive; a line 150 feet west of Ocean View Drive running from Cahoon Hollow road to LeCount Hollow Road excluding any land that lies in a Commercial District on the effective date of this bylaw.

District II – the land within a one-half mile radius of the Coles Neck well.

The ~~w~~Wellhead Protection districts established by this section are shown on **the Town of Wellfleet Zoning Map, a map entitled "Wellhead Protection Districts in the Town of Wellfleet",** ~~dated April 2005,~~ which is on file in the office of the Town Clerk.

These overlay districts shall apply to all new construction, reconstruction or expansion of existing buildings and new or expanded uses.

9.2.2 Overlay District Defined

The Main Street Overlay District shall extend along the south side of Main Street, one lot in depth, from Bank Street to Holbrook Avenue. The Main Street Overlay District established by this section is shown on **the Town of Wellfleet Zoning Map**, ~~a map entitled "Main Street Overlay District in the Town of Wellfleet", dated April 2006~~, which is on file in the office of the Town Clerk. Within the Main Street Overlay District, special permits are required under this by-law for all uses and structures required to obtain a special permit by the underlying Central District zoning district.

SUMMARY: This is a housekeeping article. In 2016, the Cape Cod Commission redesigned and digitized all Town zoning maps. (Request of the Planning Board)

Article _____: To see if the Town will vote to amend the Zoning Bylaws by amending Section IX Overlay Districts, Section 9.3.11.2 as follows: (Deleted language appears as ~~striketrough~~ type; proposed language appears in **boldface** type.)

9.3.11.2 The SPGA shall require the Applicant to post a bond at the time of construction in an amount adequate to pay the costs of removal of the RMD in the event the Town must remove the RMD. The value of the bond shall be based upon the ability to completely remove all the items noted in 9.3.11.1 and properly clean the RMD at prevailing wages. The value of the bond shall be determined based upon the Applicant's supporting information provided to the SPGA, consisting of three (3) written bids to meet the noted requirements. Use of consultants by the SPGA may be required at the expense of the applicant when evaluating or comparing the bids. An incentive factor of 1.5 shall be applied to all bonds to ensure compliance and adequate funds for the town to remove the RMD at prevailing wages. Notwithstanding the above, the bond amount is subject to review by the SPGA every three (3) years. ~~(See "Potential Medical Marijuana Dispensary Overlay Zones" map below.)~~

SUMMARY: This is a housekeeping article. The deleted sentence was a directive to Annual Town Meeting voters, and was not intended to be part of the Bylaw. (Request of the Planning Board)

[to be added to Section II Definitions]

Food Truck - A readily movable, non-motorized trailer or cart or a motorized wheeled vehicle that is designed and equipped to cook, prepare, and/or serve food for retail sale while parked on land other than a public or private street, and shall include any food truck, food cart, canteen truck, catering truck, breakfast truck, lunch truck, lunch wagon, or any other mobile food vehicle. All Food Trucks must be registered with the Massachusetts Registry of Motor Vehicles.

[to be added to Section 5.3.2 Use Regulations]

5.3.2 Commercial	CD	R1	R2	NSP	C	C2
Food Truck	A	O	O	O	A	O

Draft Signs Bylaw Revisions
January 18, 2017

SECTION II

2.1 DEFINITIONS *Move Sign related definitions to Section VII with a cross reference in Section II*

Signs - See Section VII Signs. *(remove entire definition and move to Section VII)*
Sign, Area of - See Section VII Signs *(same)*

SECTION VII - SIGNS

(Remove all the existing language of Section VII and replace with the following)

7.1 OBJECTIVES

- To preserve and enhance Town character by requiring new or replacement Signs which are compatible with their surroundings, are appropriately sized for their location and appropriate for the Zoning District within which a Sign is located without unduly restricting the conduct of lawful enterprise.
- To promote the public welfare and safety through the elimination of roadside distractions.

7.2 DEFINITIONS

7.2.1. Sign - Any display of lettering, logos, pictorial matter, flags other than governmental flags, banners, objects, colors, lights, or illuminated tubes, or the application or attachment of same to any device, surface, structure, boundary wall or fence, which is visible to any member of the public, which either conveys a message to the public, or intends to advertise, direct, invite, announce, or draw attention to, directly or indirectly, a use conducted on the premises, excluding window displays of merchandise.

7.2.2 Sign Area - The area within a single continuous perimeter enclosing all the display area of the Sign(s), including borders, frames, structural members, and without deduction for open space or other irregularities. The area is determined by multiplying the extreme width by the extreme height above

the lowest 3 feet of the supports. A single Sign may have two sides that are facing in different directions and will be measured as the larger area of the sides.

7.2.3 Sign, Temporary - Any Sign that is displayed for not more than 30 days within a calendar year. All Temporary Signs shall be related to a temporary event or activity.

7.3 ADMINISTRATION AND EXEMPTIONS

7.3.1 This Bylaw shall be administered by the Building Inspector. Except as required by law and as otherwise set forth below, no Sign shall be erected without a permit issued by the Building Inspector.

7.3.2 Signs erected by the Municipal, County, State or Federal government as may be deemed necessary for their respective functions are exempted from the provisions of the Sign Bylaw.

7.3.3 Signs required by Municipal, County, State or Federal regulation or law are exempted from the provisions of this Sign Bylaw.

7.3.4. One flag per business to a maximum size of 15 square feet is exempted from the provisions of this Sign Bylaw

7.3.5. All Signs must be located on the premises.

7.3.6 All Temporary Signs shall be removed promptly upon conclusion of the events or activities announced thereon.

7.3.7 A non-conforming Sign in existence at the time of adoption of this bylaw shall be allowed to remain until one or more of the following conditions occurs: the Sign is relocated, replaced , reconstructed or the premises are transferred, or sold, or the name or use of the premises is changed.

7.3.8. When the provisions of this Bylaw or the drawing and specifications approved there under are not complied with, a stop work or removal order shall be served on the owner or his representative by the Building Inspector and a copy thereof shall be posted at the site of the violation. Such stop work or removal order shall not be removed except by written notice from the Building Inspector's office

after satisfactory evidence has been supplied that the violation has been corrected. Failure to comply with such stop work or removal order shall constitute a violation of this Bylaw. Any person violating any provision of the Bylaw shall be fined as provided in Section 8.3 from the time that the stop work or removal order is first served, for each offense.

7.3.9. Persons aggrieved by this Bylaw, or actions of the Building Inspector relative to it, may appeal to the Wellfleet Zoning Board of Appeals.

7.4 LOCATION OF SIGNS

7.4.1 All Signs must be located on the premises in such a way as not to obstruct the view of traffic or create other safety hazards. Signs must be located with at least a 2 foot setback from the property line.

7.4.2. Signs that project over a public right of way shall be allowed only in the Central District and only on buildings which cannot meet setback requirements. Signs shall not project more than 3 feet from the face of the building, and must have a minimum clearance of 9 feet above the public right of way. No Signs shall project over roadways. Signs projecting over a public right of way, including sidewalks, must be approved by the Board of Selectmen.

7.7.3 Signs, including Temporary Signs and accessory Signs, shall not be placed on sidewalks.

7.5 SIGNS NOT REQUIRING PERMITS

7.5.1 One Sign for each family residing on the premises indicating the owner or occupant provided that no Sign shall exceed 2 square feet of Sign Area.

7.5.2 One unlighted sign for Home Occupations on each premises not exceeding 6 square feet of Sign Area or 5 feet in height, advertising all Home Occupation(s).

7.5.3 On each premises, not more than four unlighted directional Signs, each not exceeding 1 square foot of Sign Area.

7.5.4 On each premises, one unlighted Sign related to the sale, rent or lease,

may be displayed while the premises, or any part thereof, is on offer for sale, rent or lease. Such Sign shall not exceed 6 square feet of Sign Area or 5 feet in height, except in the National Seashore Park District, where the Sign shall not exceed 2 square feet of Sign Area, or 3 feet in height.

7.5.5 On each premises, one unlighted Sign may be displayed while the premises, or any part thereof, is subject to a valid building permit. Such Sign shall not exceed 6 square feet of Sign Area or 5 feet in height and shall be related to the building permit. All such signs shall be removed prior to issuance of a Certificate of Occupancy.

7.5.6. Signs not requiring permits under this Section 7.5 shall not be included in the aggregate limits under Section 7.6

7.6 SIGNS REQUIRING PERMITS

7.6.1 Service Trade Home Business(es) may have one Sign not exceeding 6 square feet of Sign Area or 5 feet in height on each premises.

7.6.2 Except as provided in 7.5.3. below, a business may have an aggregate total of 24 square feet of Sign Area on each premises, including all accessory signs and Temporary Signs. No Sign shall exceed 12 square feet of Sign Area. No freestanding Sign shall exceed the greater of 8 feet in height above the natural grade, or 8 feet above the grade of the adjacent roadway. Signs may be attached to the building, however Signs attached to building sides shall not project more than 3 feet from the building and must have a minimum clearance of 9 feet above the ground level. Signs shall project above the roof line.

7.6.2.1 For each premises located as provide in 7.5.2 and having multiple businesses, the premises may have additional Sign Area of 6 square feet for each business.

7.6.3 For a business on a premises having frontage on and access onto Route 6 and located in the Commercial District the business may have an aggregate total of 64 square feet of Sign Area, including all accessory Signs and Temporary Signs. No Sign shall exceed 36 square feet of Sign Area. No Sign shall exceed the greater of 10 feet in height above the natural grade or 10 feet above the grade of the adjacent roadway. Signs may be attached to the building, however Signs attached

to building shall not project more than 3 feet from the building sides and must have a minimum clearance above ground level. Signs shall not project above the roof line.

7.6.3.1 For each premises located as provided in 7.5.3 and having multiple businesses, the premises may have additional Sign Area of 9 square feet for each business.

7.6.4 One Sign bearing the name of a subdivision or condominium, not to exceed 12 square feet of Sign Area or 8 feet in height. Alternatively, the subdivision or condominium may have one ladder-type Sign, not to exceed 8 feet in height bearing multiple names of residents, provided that each name Sign does not exceed 1 square foot in Sign Area.

7.7 GENERAL PROHIBITIONS

7.7.1 Flashing Signs, Signs containing moving parts, and Signs which create the illusion of motion are prohibited.

7.7.2 The source of any Sign's illumination which is visible from any public way or from any premises other than that upon which the Sign is located is prohibited.

7.7.3 All Signs internally illuminated by means of any concealed light source are prohibited, except for directional Signs.

7.7.4 All neon, neon-like or Signs made of lights, including but not limited to Light Emitting Diode (LED), are prohibited.

7.7.5 Any Sign which identifies a business, service, project, or activity, that is defunct or which has not existed on the premises for 12 consecutive months or more shall be considered to be an abandoned Sign and is prohibited.

7.7.6 Off-premises Signs are prohibited.

7.7.7. Signs installed on the roof, or on building, shall not project above the ridge of said roof.

7.8 MAINTENANCE OF SIGNS

7.8.1 All Signs must be maintained in a secure and safe condition.

7.8.2 Any Sign that is deemed by the Building Inspector to be unsafe, not properly permitted, or to be a prohibited Sign must be removed forthwith upon issuance of a citation to the owner. After 30 consecutive days of non-compliance, the Building Inspector may cause the Sign to be removed at the owner's expense.

7.8.3 Wrapping of Signs is prohibited. Signs may be removed for winter storage or covered with painted plywood panels or other rigid material. Removal of Signs for storage or maintenance shall not jeopardize protection provided under Section 7 of this Bylaw.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

V

BUSINESS

- D. Discussion on the new development proposals for Cape Light Compact

REQUESTED BY:	Dick. Elkin & Lilli Green
DESIRED ACTION:	TBD
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

V

BUSINESS

E. Accept IRS 2017 Standard Mileage Reimbursement Rates

REQUESTED BY:	TA
DESIRED ACTION:	Accept IRS 2017 Standard Mileage Reimbursement Rates
PROPOSED MOTION:	I move to vote to accept the IRS 2017 Standard Mileage Reimbursement Rates of \$0.535 per mile for business travel.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



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2017 Standard Mileage Rates for Business, Medical and Moving Announced

IR-2016-169, Dec. 13, 2016

WASHINGTON — The Internal Revenue Service today issued the 2017 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2017, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 53.5 cents per mile for business miles driven, down from 54 cents for 2016
- 17 cents per mile driven for medical or moving purposes, down from 19 cents for 2016
- 14 cents per mile driven in service of charitable organizations

The business mileage rate decreased half a cent per mile and the medical and moving expense rates each dropped 2 cents per mile from 2016. The charitable rate is set by statute and remains unchanged.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements are described in [Rev. Proc. 2010-51](#), [Notice 2016-79](#), posted today on IRS.gov, contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 13-Dec-2016



BOARD OF SELECTMEN

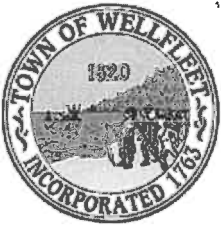
AGENDA ACTION REQUEST
Tuesday, January 24, 2017

V

BUSINESS

F. Shellfish Department Staffing and related issues.

REQUESTED BY:	TA
DESIRED ACTION:	TBD
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



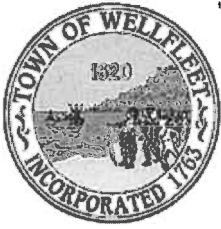
BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

VI

TOWN ADMINISTRATOR'S REPORT

[illegible]



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

VIII

CORRESPONDENCE AND VACANCY REPORT

Date: January 20, 2017
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Bike & Walkways Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: One application on file		

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	1 year
Requesting Appointment: No applications on file		

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Comprehensive Wastewater Management Planning Committee (7 Members)

Vacant Position	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cultural Council (no more than 15 members)

Vacant Positions	Appointing Authority	Length of Term
1 position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Energy Committee (11 members total)

Vacant Positions	Appointing Authority	Length of Term
1 BOS Rep	Board of Selectmen	3 years

Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
2 Alternate Positions	Town Moderator	3 years
Requesting Appointment: No applications on file		

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions	Appointing Authority
1 Assistant Position	Board of Selectmen
Requesting Appointment: No applications on file	

Length of Term
3 years

Personnel Board (4 members + TA + FinCom Rep)

Vacant Positions	Appointing Authority
1 Position	Board of Selectmen
Requesting Appointment: No applications on file	

Length of Term
3 years

Recycling Committee (11 members)

Vacant Positions	Appointing Authority
2 Positions	Board of Selectmen
Requesting Appointment: No applications on file	

Length of Term
3 years

Shellfish Advisory Board (7 Members, 2 Alternates)

Vacant Positions	Appointing Authority
1 Alternate Position	Board of Selectmen
Requesting Appointment: No Applications on file	

Length of Term
3 years



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

IX

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of January 10, 2017 as printed/as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



DRAFT
Wellfleet Board of Selectmen
Minutes of January 10, 2017
Wellfleet Senior Center

Present: Selectmen Dennis Murphy, Helen Miranda Wilson, Janet Reinhart; Berta Bruinooge, Jerry Houk; Town Administrator Dan Hoort, Assistant Town Administrator Brian Carlson;

Murphy called the meeting to order at 7 PM.

Announcements, Open Session and Public Comment [7:00]

- ☐ Murphy announced that there are three microphones available for the audience and encouraged the public to use them, to be better heard on TV.
- ☐ Hoort announced: 1. 2017 Annual Town Election nomination papers are available for pick-up at Town Clerk's office and online at the Town Clerk's web page; 2. February 2, 2017 at 6 PM at the Wellfleet Senior Center there will be a meeting with OCH to discuss a Mental Health/Substance Abuse Navigator for Truro, Wellfleet and Eastham.
- ☐ Jill Putnam said snow plowing for her road due to serious family medical conditions. Murphy said that an emergency vehicle can always be sent if needed, but he also encouraged Putnam to get the information to the Town Administrator and submit the request in writing. Houk suggested that the TA can be empowered to make a decision once the information is received. The rest of the selectmen agreed.
- ☐ William Young, Jr. said that his private road is not getting plowed any longer as well, and no notification has been sent to let him know of that. Murphy referred Young, Jr. to the Paved Private Road snowplowing policy.

Licenses: Common Victualers Business License Renewals

Murphy read the names of all businesses for common victualler's license renewals as listed on the agenda. According to Wilson Sunbird's application should be reviewed separately.

MOTION 217-176: Reinhart moved and Wilson seconded to approve the requests for Common Victualers Business License renewals for Blue Willow Fine Foods, Bookstore Restaurant, Ceraldi, Chequessett Yacht and Country Club, Emack & Bolio's, Finely JP's, Harbor Stage Company, Marconi Beach Restaurant, Maurice's Campground Inc., PB Boulangerie Bistro, Pearl Restaurant, The Wagner at Duck Creek, Wellfleet Cinemas, Wellfleet Donuts, Wellfleet Drive-In Flea Market, Wellfleet Miniature Golf, Dairy Bar and Grill, The Wicked Oyster. The motion passed 5-0.

MOTION 217-177: Wilson moved to approve the renewal of Common Victualler's business license for Sunbird. Bruinooge seconded. Discussion ensued. Wilson said that the Sunbird is a food truck and originally the Sunbird was permitted before the Food Truck regulations were enacted. Since then, the Board had adopted Food Truck Regulations. Wilson wanted to know why this business does not have to go through the same regulations as other food trucks. Reinhart said the grandfathered license as a reason. Bruinooge agreed with Wilson. Murphy also agreed that the Sunbird is not a restaurant, and Town Counsel should advise on this matter. As a result of the discussion, Wilson amended her motion - to table the decision to the next meeting. Bruinooge seconded and the motion passed 5-0.

Licenses: Sunday Entertainment License Renewals

MOTION 217-178: Wilson moved and Reinhart seconded to approve the applications for Sunday Entertainment License renewals for Bookstore & Restaurant, Inc., PB Boulangerie Bistro, The Wagner at

DRAFT

Duck Creek, The Wicked Oyster with the reminder that all such business must insure compliance with Sections 14 and 24 of Article VII of the Town's General Bylaws. Bruinooge wanted to better understand how the noise by-laws will be handled. Houk said that the Board has the power to extend hours of operation, if so desired. The motion passed 5-0.

Licenses: Weekday Entertainment License Renewals

MOTION 217-179: Wilson moved to approve the request for renewal of Weekday Entertainment License for Bookstore & Restaurant, Inc., Finely JP's, Harbor Stage Company, PB Boulangerie Bistro, Pearl Restaurant, The Wagner at Duck Creek, Wellfleet Cinemas, Wellfleet Drive-In Flea Market, Wellfleet Miniature Golf Dairy Bar and Grill, The Wicked Oyster with the reminder that all such business must insure compliance with Sections 14 and 24 of Article VII of the Town's General Bylaws. The motion passed 5-0.

Licenses: Flea Market License Renewal

MOTION 217-180: Reinhart moved and Bruinooge seconded to approve Flea Market License Renewal for Wellfleet Drive-In Flea Market. The motion passed 5-0.

Licenses: Class II License Renewal

MOTION 217-181: Reinhart moved to vote to approve the Class II License for L&R Auto. Bruinooge seconded and the motion passed 5-0.

Appointments/Reappointments

Emily Beebe was present to answer Selectmen's questions. Wilson and Murphy felt honored to get Beebe's volunteer service. Houk congratulated Emily Beebe for Jacqui Beebe's appointment as Town Administrator for the Town of Eastham.

MOTION 217-182: Wilson moved and Bruinooge seconded to appoint Emily Beebe to Bike and Walkways Committee with term ending June 30, 2019. The motion passed 5-0.

Use of Town Property: White Crest & Newcomb Hollow Beaches parking lots on May 13, 2017
Police Chief Ronald Fisette endorsed the use of Town property by Ragnar Events, LLC.

MOTION 217-183: Wilson moved and Bruinooge seconded to approve the request of Ragnar Events LLC to use White Crest Beach and Newcomb Hollow Beach parking lots on May 13, 2017 from 7:30 am to 5 pm for baton exchange location for runners with use fee of \$500; event organizer to furnish proof of liability insurance, be responsible for trash removal and portable toilets and provide the cost of police detail. The motion passed 5-0.

Use of Town Property: Long Pond and various roads for Sprint Triathlon on June 3, 2017
The Board discussed. Ron Fisette endorsed the event as one being very well organized in the past.

MOTION 217-184: Wilson moved to approve the request of WOMR/John Braden for Wellfleet Sprint Triathlon on June 3, 2017 from 8 am to 11 am to use: Long Pond for quarter mile swim including grassy area and parking lot; Long Pond Rd.; Lawrence Rd.; Gross Hill Rd.; Ocean View Dr.; WES parking lot; event organized to provide proof of liability insurance, be responsible for trash removal, pay for a police detail, portable toilets and life guards. Reinhart seconded and the motion passed 5-0.

Business: Wellfleet Harbor Mapping update/wrap-up

Mark Borrelli re-capped the Wellfleet Harbor Mapping Project. He went through the historic time-frame of the project since 2013. The total project cost of \$111,000; the Town's share of 85,000, partially paid by Town vote appropriation and grants by SPAT and Friends of Herring River. He said that nearly 50% of the time of the project scope was spent in Wellfleet. Wilson requested to look at the NPS harbor details if

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possible. Wilson wanted to know if the “black mayonnaise” was looked at. Borelli explained that “black mayonnaise” did not show up in the samples, because it is very fine grain and dissipates very fast. The audience had questions about when dredging could be done, and what will happen to the Harbor until then. Borelli said that before and after snapshots could be arranged with the Center for Coastal Studies. The Board thanked Borelli and the discussion concluded.

Business: Authorize the TA to sign construction supervision contract¹ and contract addendum² with Coastal Engineering for Tennis Court reconstruction project

MOTION 217-185: Bruinooge moved to vote to authorize the Town Administrator to sign construction supervision contract for \$6,700 and contract addendum for \$6,870 with Coastal Engineering for Tennis Court reconstruction project. Reinhart seconded and the motion passed 5-0.

Business: Authorize the TA to sign contract³ with John Ramsey, Principal Coastal Engineer of Applied Coastal Research and Engineering, Inc., for work with the Natural Resources Advisory Board and Dredging alternative. (Art 26, 2016 ATM) & Mayo Creek Restoration Project update

John Riehl, Chairman of the Natural Resources Advisory Board (NRAB) and Mayo Creek Restoration Committee (MCRC) explained the background on how the future need for dredging could be eliminated via several different measures. The NRAB has been interested what impact Mayo Creek would have in the future maintenance dredging process. Riehl clarified that \$25,000 have been approved at Town Meeting for the purpose to study the impact. The selectmen discussed how future maintenance dredging could be handled in the future in collaboration with the County.

MOTION 217-186: Wilson moved and Reinhart seconded to vote to authorize the TA to sign contract with John Ramsey, Principal Coastal Engineer of Applied Coastal Research and Engineering, Inc., for work with the Natural Resources Advisory Board for \$1,600. The motion passed 5-0.

Riehl added that 2.5 years ago the Board of Selectmen charged the formation of the MCRC and talked about challenges of the committee is facing in terms of the impact to ground water, drinking water wells and septic systems. He said that this will require a tidal gate, side dredging and assuring abutters that their drinking water wells will be safe. The MCRC had hired a hydrologist to investigate and determine the impact. The provided draft letter may be slightly modified, but Riehl asked for the Board’s support.

MOTION 217-187: Wilson moved and Bruinooge seconded to delegate signing the letter of support to the Chair of the Board of Selectmen. William Young, Jr. talked about the dangers of opening Mayo Creek and the potential negative impact. Riehl said that these questions will be looked and be answered by a hydrologist. The motion passed 5-0.

Business: Authorization to renew the LCCATV contract⁴

Larry Greely, President and Theresa Martin, Executive Director of Lower Cape Community Access TV requested renewal of the existing contract between the Town of Wellfleet and LCCATV. Wilson wanted to know if there are any deficiencies with this contract. Hoort confirmed that he had read the proposed contract and the previous contract and found them sufficient.

MOTION 217-188: Reinhart moved to vote to approve the request for three-year contract renewal with Lower Cape Community Access Television, Inc. Bruinooge seconded and the motion passed 5-0.

Business: Approval of Cemetery Gift Fund

Hoort introduced the idea for Cemetery Gift Fund. He explained that he is planning to create various gift funds to support activities of Town activities, because there are many people who love Wellfleet and are willing to donate, if there was a way to do so.

MOTION 217-189: Bruinooge moved to vote to approve a creation of a Cemetery Gift Fund. Wilson seconded and the motion carried 5-0.

Business: New development plans based on recent court ruling Cumberland Farms vs ZBA

David Agger of 56 Cahoon Hollow Rd said that the current Formula Business Bylaw has not been successful and asked how the Town will address, limit and manage certain businesses and brick and mortar establishments from coming to Town. Murphy wanted to better understand Agger's concerns and if these concerns were about corporate structure or architectural appeal. Agger said that both of these were concerns of him. Reinhart explained that Town Counsel continues to look into this matter. Hoort clarified that the Board of Selectmen has not given up to find solutions. Dan Silverman, Town Moderator said that the Town has a Local Comprehensive Plan and the citizens have been given the opportunity to participate. In addition, there are Planning Board and Zoning Board of Appeals (ZBA). He explained that all bylaw articles are voted by Town Meeting with 2/3 majority vote required to pass those articles. He provided a background information about the ZBA and Cumberland Farms issue, and how the ZBA was not legally represented during the initial hearings. He said that if the Town is going to have Zoning Bylaws and Local Comprehensive Plan, the BOS needs to back those decisions up and should have provided legal support. Murphy said that as a Finance Committee member at the time, he was not aware of any request from the ZBA for legal representation. He referred to the K&P decree for this case and said that the Board has decided to not spend more funds, since \$97,000 have already been spent for this case, and Town Counsel has advised that the chances for success with each additional get lesser and lesser. He also confirmed the Board will seek ways to handle matters like this going forward. Wilson was hopeful that the new full time Building Inspector will be going to ZBA meetings and provide support to the Board. Roger Putnam, Chair of the ZBA clarified that the issues arose not during the original hearings, but afterwards when the Town did not want to spend funds on traffic study. He said that the Formula Business Bylaw has been revised under the recommendation of the Attorney General and this might have had an impact on the first court decision. Murphy closed the discussion by saying that the Board of Selectmen will do a little more in-depth analysis and come up with a solution with the help of Town Counsel. Jan Morrissey said that the Planning Board is puzzled on how to handle the Formula Business Bylaw, because the Town cannot discriminate based on corporate identity and name. Brent Harrold disagreed with the statement that the Formula Business Bylaw cannot be enforced and said that since it is the will of the residents, a solution should be found. Wilson agreed with Morrissey that businesses cannot be discriminated and that there are six formula businesses in Town. The discussion concluded with no action taken, but with the mutual agreement that the issue will continue to be looked at.

Business: Discussion on the new Marijuana Law⁵

Chief Fissette asked the Selectmen for their direction on the new Marijuana Law. He said that the Town will have an option to opt-out at Town Meeting or opt-in by not taking any action. He explained that there are no State regulations in place yet, but the Town has the option to not participate in allowing retail sale of Marijuana in Town. Reinhart said that there is a need for discussion and involving the voters. Murphy proposed moving this to another meeting and having a public hearing. Houk and Bruinooge felt that this should be on the warrant and give the voters the opportunity to decide. Wilson said that the Town has a good Medical Marijuana Dispensary bylaw and has issued eight liquor license permits. She felt that this should be a petitioned article. Bruinooge felt that it is very early and prematurely to discuss this. Jan Morrissey wanted to know if it will be legal to be on the Town Meeting warrant or does it need to be on an Election Warrant. No action was taken and the selectmen decided to table this matter until more information is available.

Town Administrator's Report⁶

Hoort presented his report and opened it for questions. Wilson expressed concerns about the violation of the Shellfishing Rules and Regulations that is still pending in the future concerns.

Topics for Future Discussion

- Wilson had two items for future discussion: 1. A letter received in December from Dick Elkin for the Cape Light Compact and wanted to find out more about it; 2. Information about the possibility of fiber optics in Town.

Correspondence⁷ and Vacancy⁸ Report

Minutes [November 22, December 6, December 13 & December 19, 2016]

MOTION 217-190: Wilson and Reinhart seconded to approve the minutes⁹ of November 22, 2016 as amended by Wilson. The motion passed 5-0.

MOTION 217-191: Wilson moved and Reinhart seconded to approve the minutes¹⁰ of December 6, 2016 as amended by Wilson. The motion passed 5-0.

MOTION 217-192: Bruinooge moved and Wilson seconded to approve the minutes¹¹ of December 13 and the minutes¹² of December 19, 2016 as printed. The motion passed 5-0.

Adjournment and Executive Session

MOTION 217-193: Murphy moved and Wilson seconded to adjourn the public meeting at 9:07 pm and enter in executive session for the following reasons: 1. Pursuant to G.L. c. 30A, §21(a)(1), to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 2. Pursuant to G.L. c. 30A, §21(a)(3), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. 3. Approval of and consideration to release 2016 Executive Session Minutes. Murphy stated that the Board will not reconvene in open session. The motion passed by a roll call vote where Bruinooge, Reinhart, Wilson, Murphy and Houk each said "Aye".

Respectfully submitted,

Michaela Miteva, Executive Assistant

Public Records Materials:

¹ Construction Supervision contract with Coastal Engineering for Tennis Court reconstruction project

² Contract Addendum with Coastal Engineering for Tennis Court reconstruction project

³ Contract with John Ramsey, Principal Coastal Engineer of Applied Coastal Research and Engineering, Inc.

⁴ LCCATV Contract Renewal Draft

⁵ Police Chief and K&P handouts and memo on the Marijuana Law in MA

⁶ Town Administrator's Report of January 5, 2017

⁷ Correspondence Report of January 10, 2017

⁸ Vacancy Report of January 4, 2017

⁹ Draft minutes of 11/22/16

¹⁰ Draft minutes of 12/6/16

¹¹ Draft minutes of 12/13/16

¹² Draft minutes of 12/19/16



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, January 24, 2017

X

EXECUTIVE SESSION AND ADJOURNMENT

REQUESTED BY:	TA and BOS
DESIRED ACTION:	Adjourn public meeting and enter into executive session.
PROPOSED MOTION:	<p>I move to adjourn the public meeting and enter into executive session and not go back in open session for the following reasons:</p> <p>A. Pursuant to G.L. c. 30A, §21(a)(3), to discuss strategy with respect to collective bargaining and litigation if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigating position: Brent Valli vs. Town of Wellfleet</p> <p>B. Pursuant to G.L. c. 30A, §21(a)(6), to discuss strategy with respect to the possible sale of the Pleasant Point Seawall and review of Town Counsel's opinion.</p> <p>C. Approval of executive session minutes from January 10, 2017</p>
ACTION TAKEN:	<p>Moved By: _____ Seconded By: _____</p> <p>ROLL CALL VOTE:</p>
VOTED:	Yea _____ Nay _____ Abstain _____