



RECEIVED
TOWN OF WELLFLEET
2018 DEC -9 PM 12: 39

Board of Selectmen

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, December 13, 2016 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [7:00]** *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*
- II. Appointments/Reappointments**
 - A. Janis Plaue to Community Preservation Committee with term ending June 30, 2018.
 - B. Recommend Mia Baumgarten as the State appointed member to the Wellfleet Housing Authority.
- III. Business - FY 18 Budget Reviews – joint meeting with the Finance Committee**
 - A. Police Department
 - B. Fire Department
 - C. Department of Public Works
 - D. Water Enterprise Fund
 - E. Marina Enterprise Fund
- IV. Adjournment and Executive Session**
 - A. Pursuant to G.L. c. 30A, §21(a)(1), to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 13, 2016

II

A. APPOINTMENTS/REAPPOINTMENTS

REQUESTED BY:	Janis Plaue
DESIRED ACTION:	Appoint a member to the CPC to fill Peter Hall's term.
PROPOSED MOTION:	I move to appoint Janis Plaue to the Community Preservation Committee with term ending June 30, 2018.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail or bring it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Jan Plauc Date 12/5/16

Mailing Address PO Box 291
S. Wellfleet 02663

Phone (Home) 508-349-7290 (cell) -

E-mail janaue@comcast.net

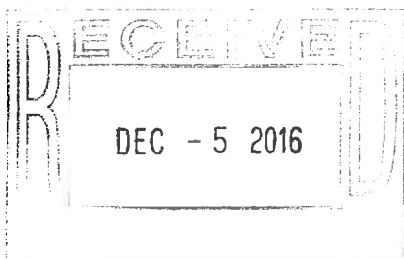
☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: _____

Many years on CPC as representative of the
Open Space Com.
School Committee

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.: _____

MA in education

☐ Committees/Boards of Interest: 1) Community Preservation Com. (CPC)
2) _____
3) _____





BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 13, 2016

III

B. APPOINTMENTS/REAPPOINTMENTS

Sparkling

REQUESTED BY:	Mia Baumgarten and endorsed by Elaine McIlroy
DESIRED ACTION:	Recommend a State appointed member to the WHA
PROPOSED MOTION:	I move to vote recommending Mia Baumgarten as the State appointed member to the Wellfleet Housing Authority and to send a letter of support to Governor Charles Baker.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

www.wellfleet-ma.gov

BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

ASSISTANT
TOWN ADMINISTRATOR

Governor Charles Baker
Massachusetts State House
Office of the Governor, Room 280
Boston, Massachusetts 02133

DRAFT

December 13, 2016

Dear Governor Baker,

We are writing to recommend Mia Baumgarten to fill the five-year term as the Governor's appointee to the Wellfleet Housing Authority. The term of Martha Gordon, the current State appointee, ends on January 20, 2017, and she will be stepping down after a very productive term. We are grateful for her service and are pleased to have an excellent new candidate to recommend to fill the position.

In a town with the average price of a home exceeding \$600,000 and one of the oldest populations in the State, Mia Baumgarten is an accomplished young woman, with a young family, who is committed to working to bring more affordable opportunities to our workforce and all in need of safe, secure housing to insure a vibrant, diverse and healthy community. After working for several years in various capacities with media outlets and non profit organizations in Massachusetts, writing, researching, editing, producing and handling many technical details, she and her husband were able to move to Wellfleet, where she spent summers, to raise their family. A graduate of Weston High School and Emerson College, Mia brings with her a wealth of skills that would greatly benefit the Wellfleet Housing Authority. She has excellent writing skills, is proficient in many areas of technology and social media. Combining these skills with her connection to Wellfleet's younger demographic, will be an immense help in our mission of outreach to promote, create and preserve affordable housing in Wellfleet.

We highly recommend Mia Baumgarten to be your appointee to the Wellfleet Housing Authority as of January 21, 2017 and have enclosed her letter of interest, her resume, and letters of support. Thank you for your consideration.

Sincerely,

Dennis Murphy, Chair

Jerry Houk

Berta Bruinooge

Janet Reinhart

Helen Miranda Wilson

Michaela Miteva

From: Elaine McIlroy <emcilroy@comcast.net>
Sent: Monday, December 5, 2016 3:45 PM
To: Board of Selectmen
Cc: Michaela Miteva; Dan Hoort
Subject: Letter of Support for WHA State appointee
Attachments: WHA intent letter.pdf; Mia Baumgarten - resume.pdf

Dear Board,

On behalf of the Wellfleet Housing Authority I am asking that a member of the Board write a letter of support to Gov. Baker recommending Mia Baumgarten to succeed Martha Gordon as the State appointed member for a five year term on the Wellfleet Housing Authority. After a productive term that ends on January 20, 2017, Ms. Gordon is stepping down and we are excited to have an accomplished member of our younger generation, eager and able to serve.

In order to get Mia appointed the WHA needs to submit letters of support to the Governor. Drafts of Mia's letter of interest and her resume are included here and the draft of the WHA letter is being sent in a separate email. I would like to send off a packet to the Governor as soon as possible. Please contact me with any questions and please put me on the next possible agenda if necessary to fulfill this request.

Sincerely,
Elaine McIlroy,
Chairman, WHA
617-947-1269

December 5, 2016

Governor Charles Baker
Office of the Governor
Room 280
Boston, MA 02133

Dear Your Excellency,

On behalf of the Wellfleet Housing Authority, I am writing to recommend Mia Baumgarten to fill the five year term as the Governor's appointee to the Wellfleet Housing Authority. The term of Martha Gordon, the current State appointee, ends January 20, 2017, and she will be stepping down after a very productive term. We are grateful for her service and are pleased to have an excellent new candidate to recommend to fill the position.

In a town with the average price of a home exceeding \$600,000 and one of the oldest populations in the State, Mia Baumgarten is an accomplished young woman, with a young family, who is committed to working to bring more affordable opportunities to our workforce and all in need of safe, secure housing to insure a vibrant, diverse and healthy community.

After working for several years in various capacities with media outlets and non profit organizations in Massachusetts, writing, researching, editing, producing and handling many technical details, she and her husband were able to move to Wellfleet, where she spent summers, to raise their family.

A graduate of Weston High School and Emerson College, Mia brings with her a wealth of skills that would greatly benefit the Wellfleet Housing Authority. She has excellent writing skills, is proficient in many areas of technology and social media. Combining these skills with her connection to Wellfleet's younger demographic, will be an immense help in our mission of outreach to promote, create and preserve affordable housing in Wellfleet.

We highly recommend Mia Baumgarten to be your appointee to the Wellfleet Housing Authority as of January 21, 2017 and have enclosed her letter of interest, her resume, and letters of support. Thank you for your consideration. Wishing you all the best in the New Year.

Sincerely,

Elaine McIlroy, Chairman, Wellfleet Housing Authority
emcilroy@comcast.net
617-947-1269

11/30/16

Dear Ms. McIlroy,

I would like to submit myself as a candidate to fill the imminent vacancy within the Wellfleet Housing Authority. I believe that my skills and experience, combined with my passion for keeping the delicately balanced ecosystem of our community healthy and vibrant, make me an ideal applicant for the position.

I have lived in Wellfleet off and on for over ten years. My parents live here, as do most of my friends, and last summer my husband and I were finally able to move here permanently. We have had the great good fortune to acquire a house in town, and we are determined to raise our family here, in the peace and beauty of the National Seashore.

But many of my friends and neighbors are struggling to afford even rental housing, and have very little hope of buying homes of their own in Wellfleet. And it is these people—many of whom are young, in their twenties and thirties—who truly make the town what it is. Fishermen, waitresses, nurses, artists, the men and women who work the oyster grants and tend local gardens, who care for the sick and the elderly, are slowly being pushed out of living where they love.

I see it firsthand, and it breaks my heart to watch the vitality of Wellfleet being slowly drained by a lack of affordable homes. I can't build houses, but I have years of experience in writing, strategizing, and creating media for nonprofits, and I have a strong desire to help in any way I can to staunch this tragic exodus. I believe that in working with the Wellfleet Housing Authority, I could make a true contribution.

Thank you for your time and consideration.

Best,

Mia

Mia Baumgarten



45 Pier Road • Wellfleet, MA 02667 • 617.275.6277 • miabaumgarten@gmail.com

Skills

Understanding and articulating the needs of the client in a warm and professional manner; learning on the job, remaining calm and focused in a busy work environment, taking direction when needed and assuming it when necessary.

Excellent writing (promotional, content, technical), proofreading, copyediting, and graphic design abilities.

Working within a nonprofit environment dedicated to garnering and distributing resources for a singular cause; combining technology, writing skills, and passion to fulfill company needs.

Delivering creative projects and services tailored to specific needs and desires of clients ranging from large corporations to small, independent groups; working in collaborative environments (reporting staff, cinematic field and post, theatrical crews, television writing).

Proficiency in **Microsoft Office, Final Cut Pro, Adobe Photoshop, Final Draft Pro, Motion, Soundtrack Pro, DVD Studio Pro, Adobe Encore, Compressor**; working with **film and digital still and motion cameras; smartphones, tablets, laptops (Apple, Windows, and Linux)**; experience with **Adobe Premiere, Maya, GarageBand, Color, Adobe Dreamweaver**.

Years of experience in:

Performing to an exacting standard under the intense pressure of a live television environment; working with a team to seamlessly integrate skill sets; troubleshooting unsupported technologies within minutes in order to perfect an on-air product.

Acting as a staff writer on the internal ESPN technical operations newsletter, researching, comprehending, and compressing vast amounts of highly complex knowledge into informative, engaging pieces.

Stage management on a professional level, coordinating a diverse group of actors and technicians to produce high-caliber performances (while also acting as lighting designer and set builder).

Organization, installation, implementation, and maintenance of both analog and cutting-edge digital technologies including lighting, cameras, studio sets, cables, signal flow, routing; extensive infrastructure buildouts to support nationally televised productions.

Studio and field shooting, technical directing, producing, lighting, audio recording and mixing; post-production editing, animating, rendering, and color correcting for informative, entertaining and journalistic pieces ranging from under a minute to 25 - 30 minutes.

Scriptwriting short PSAs and comedic skits as well as long-form television pilots and short documentaries.

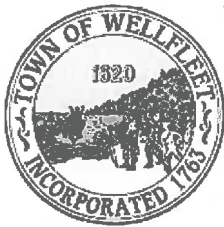
Mia Baumgarten



45 Pier Road • Wellfleet, MA 02667 • 617.275.6277 • miabaumgarten@gmail.com

Additional Experience

Jewelry Studio of Wellfleet Sales Associate/Jeweler's Assistant	Wellfleet, MA	August 2016 – present
Munson's Chocolates Retail Sales Associate	West Hartford, CT	September 2013 – January 2014
Ann Taylor Retail Sales Associate	West Hartford, CT	September 2013 – January 2014
Comprehensive Psychiatric Associates Office Assistant	Wellesley, MA	December 2010 – April 2011
The Juice Hostess/Server	Wellfleet, MA	June – August 2009
Jules Besch Stationers Solo Sales Clerk	Wellfleet, MA	June – August 2009, 2008
Gardens by Settie Landscaper	Wellfleet, MA	May – June 2008
Abiyoyo Retail Sales Associate	Wellfleet, MA	June – August 2007, 2006



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Tuesday, December 13, 2016

III

BUSINESS: FY 18 BUDGET REVIEWS

REQUESTED BY:	BOS
DESIRED ACTION:	Review the Big 3 Budgets & the two enterprise funds A. Police B. Fire C. DPW D. Water Enterprise Fund E. Marina Enterprise Fund
PROPOSED MOTION:	N/A
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Description	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Dept. Request	FY 2018 TA Budget	
210-POLICE							
A-1 S/W FULL TIME WEB	85,633	85,633	87,346	20,749	87,346	87,346	0.00%
A-2 S/W FULL TIME RLF	125,828	125,828	125,828	29,996	130,910	130,910	4.04%
A-3 S/W SPECIALS	65,000	72,214	65,000	42,646	65,000	65,000	0.00%
A-4 S/W MATRON	2,000	1,796	2,000	657	2,000	2,000	0.00%
A-5 S/W SCH CROSS GUARD	6,500	3,393	6,500	355	6,500	6,500	0.00%
A-6 S/W FULL TIME MH	111,950	111,950	111,950	26,688	116,475	116,475	4.04%
A-7 S/W FULL TIME MT	71,932	70,872	73,370	17,710	73,370	73,370	0.00%
A-8 S/W FULL TIME DH	65,865	65,865	67,182	16,216	67,182	67,182	0.00%
A-9 S/W FULL TIME GL	74,847	74,847	76,344	17,843	76,344	76,344	0.00%
A-10 S/W FULL TIME PC	85,633	84,269	87,346	20,749	87,346	87,346	0.00%
A-11 S/W FULL TIME KL	55,871	55,871	58,709	13,721	58,709	58,709	0.00%
A-12 S/W FULL TIME GS	55,871	55,170	58,162	13,319	58,709	58,709	0.94%
A-13 S/W FULL TIME LD	38,859	38,858	49,037	11,081	52,160	52,160	6.37%
A-14 S/W FULL TIME RM	48,545	47,970	52,054	12,096	53,495	53,495	2.77%
A-15 S/W FULL TIME JC	30,836	30,836	50,857	0	0	0	
A-16 S/W FULL TIME MB	17,709	11,152	0	10,842	50,273	50,273	
A-17 S/W FULL TIME RG	0	0	60,000	7,109	49,263	49,263	-17.90%
A-18 S/W FULL TIME	317	0	0	0	0	0	0.00%
A-19 IN-HOUSE TRAINING	4,643	4,644	4,800	0	5,195	5,195	8.23%
A-20 S/W OVERTIME	95,516	95,515	104,994	27,781	105,000	105,000	0.01%
A-21 S/W DOUBLE TIME	0	3,828	0	2,186	0	0	0.00%
A-22 S/W OFFICER IN CHARGE	10,341	9,900	14,000	2,075	14,000	14,000	0.00%
A-23 S/W NIGHT DIFFERENTIAL	10,556	9,129	10,556	2,140	12,064	12,064	14.29%
A-24 S/W HOLIDAY	21,788	26,209	22,349	3,713	25,905	25,905	15.91%
A-25 S/W LONGEVITY	4,980	5,270	5,080	1,590	6,840	6,840	34.65%
A-26 HEALTH INSURANCE	13,962	13,962	0	0	0	0	0.00%
A-27 UNIFORM ALLOWANCE	9,000	9,078	9,000	9,000	10,000	10,000	11.11%
A-28 EDUCATION INCENTIVE	1,015	936	4,160	504	3,120	3,120	-25.00%
A-29 STIPEND	2,400	2,400	2,400	0	2,400	2,400	0.00%
B-1 REPAIR/MAINT SERVICES	500	290	500	155	500	500	0.00%
B-2 REPAIR/MAINT SERV	5,000	5,095	5,000	440	7,735	7,735	54.70%
B-3 SERVICE CONTRACT	400	984	400	227	1,500	1,500	275.00%
B-4 CONTRACT SERVICES	7,689	4,604	3,100	623	3,500	3,500	12.90%
B-5 MEDICAL SERVICES	400	400	400	0	400	400	0.00%
B-6 ACADEMY COSTS	10,000	5,827	10,000	4,270	10,000	10,000	0.00%
B-7 SEMINARS/TRAINING	12,620	11,390	6,000	450	10,000	10,000	66.67%
B-8 TELEPHONE	5,000	4,425	5,000	1,349	5,000	5,000	0.00%
B-9 POSTAGE	600	903	600	357	600	600	0.00%
B-10 PRINTING	700	1,369	700	0	700	700	0.00%
B-11 ADVERTISING	300	575	300	159	300	300	0.00%
B-12 OFFICE SUPPLIES	5,500	4,639	5,500	732	5,500	5,500	0.00%
B-13 REPAIR/MAINT SUPPLIES	2,500	2,878	2,500	75	2,500	2,500	0.00%
B-14 VEHICLE SUPPLIES	11,159	11,738	7,500	658	7,500	7,500	0.00%
B-15 GASOLINE/DIESEL	40,000	26,366	30,000	158	40,000	33,000	10.00%
B-16 FOOD SUPPLIES	200	170	200	0	200	200	0.00%
B-17 MEDICAL SUPPLIES	2,405	2,618	300	485	2,500	2,500	733.33%
B-18 OTHER SUPPLIES	0	0	0	600	0	0	0.00%
B-19 UNIFORMS	2,000	2,983	2,000	499	2,000	2,000	0.00%
B-20 UNIFORM (ALLOWANCE)	3,000	2,759	3,000	315	3,000	3,000	0.00%
B-21 TRAINING SUPPLIES	3,000	4,459	3,000	5	3,000	3,000	0.00%
B-22 TRAVEL	4,000	3,500	2,000	501	2,000	2,000	0.00%
B-23 MEALS/LODGING	1,500	2,605	1,500	912	1,500	1,500	0.00%
B-24 DUES/SUBSCRIPTIONS	4,000	5,350	4,000	3,906	4,000	4,000	0.00%
B-25 DRUG INVESTIGATION	1,200	0	1,200	0	1,200	1,200	0.00%
B-26 SMALL EQUIPMENT	16,074	16,413	6,000	1,516	6,000	6,000	0.00%
B-27 TRANS TO OTHER FUNDS	0	7,282	0	0	0	0	0.00%
Total	1,257,144	1,247,017	1,309,724	329,158	1,340,741	1,333,741	1.83%

Description	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Dept. Request	FY 2018 TA Budget	
215-COMMUNICATIONS/DISPATCHERS							
A-1 S/W FULL TIME ID	62,472	62,472	62,472	14,893	64,995	64,995	4.04%
A-2 S/W FULL TIME CM	51,785	51,785	51,785	12,750	53,877	53,877	4.04%
A-3 S/W FULL TIME EMC	51,785	51,785	51,785	12,548	53,877	53,877	4.04%
A-4 S/W RELIEFS	9,570	13,572	10,368	1,959	10,368	10,368	0.00%
A-5 S/W FULL TIME JW	47,841	47,841	48,798	12,015	50,770	50,770	4.04%
A-6 S/W FULL TIME EMcC	47,841	47,841	48,069	11,405	50,770	50,770	5.62%
A-7 S/W OVERTIME	25,500	12,047	30,000	5,216	30,000	30,000	0.00%
S/W DOUBLE TIME	0	831	0	0	0	0	0.00%
A-8 S/W OVERTIME (POL)	8,840	18,155	8,840	4,303	8,840	8,840	0.00%
A-9 S/W NIGHT DIFFERENTIAL	5,500	5,530	5,500	1,260	5,500	5,500	0.00%
A-10 S/W HOLIDAY	7,983	7,026	8,018	689	8,342	8,342	4.04%
A-11 S/W LONGEVITY	2,880	2,880	3,550	400	3,610	3,610	1.69%
A-12 S/W EMT/EMD	3,400	3,308	3,400	713	3,000	3,000	-11.76%
A-13 HEALTH INSURANCE	4,803	4,803	0	0	0	0	0.00%
A-14 UNIFORM ALLOWANCE	4,000	4,000	4,000	4,000	4,000	4,000	0.00%
A-15 INCENTIVE PAY	1,000	0	1,000	0	1,000	1,000	0.00%
B-1 CONTRACT SERVICES	16,500	12,810	18,500	13,679	15,000	15,000	-18.92%
B-2 SEMINARS/TRAINING	100	1,543	100	0	100	100	0.00%
B-3 TELEPHONE	0	3,408	0	0	0	0	0.00%
B-4 POSTAGE	100	0	100	0	100	100	0.00%
B-5 OFFICE SUPPLIES	1,500	68	1,500	0	1,500	1,500	0.00%
B-6 UNIFORMS	500	0	500	0	500	500	0.00%
B-7 TRAVEL	500	226	500	0	500	500	0.00%
B-8 MEALS/LODGING	100	0	100	0	100	100	0.00%
B-9 DUES/MEMBERSHIPS	400	413	400	0	400	400	0.00%
B-10 SMALL EQUIPMENT	0	296	1,000	398	0	0	-100.00%
Total	354,900	352,640	360,285	96,228	367,149	367,149	1.91%

Description	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Dept. Request	FY 2018 TA Budget	
220-FIRE							
A-1 S/W FULL TIME RP	99,982	101,336	99,982	25,649	107,882	107,882	7.90%
A-2 S/W FULL TIME TF	72,549	72,549	72,549	18,247	75,480	75,480	4.04%
A-3 S/W FULL TIME GW	67,503	67,503	67,503	16,978	0	0	
A-4 S/W FULL TIME JW	3,928	3,928	0	0	0	0	
A-5 S/W FULL TIME JAC	66,903	66,903	66,903	16,826	69,606	69,606	4.04%
A-6 S/W FULL TIME SC	66,903	66,903	66,903	16,826	69,606	69,606	4.04%
A-7 S/W FULL TIME MLW	51,262	51,262	51,262	12,895	53,333	53,333	4.04%
A-8 S/W FULL TIME TAT	45,711	45,711	45,286	11,281	45,828	45,828	1.20%
A-9 S/W FULL TIME CG	50,649	50,649	50,649	12,739	52,695	52,695	4.04%
A-10 S/W FULL TIME RM	49,656	49,656	49,656	4,857	0	0	-100.00%
A-11 S/W FULL TIME AG	55,373	49,656	49,656	12,490	51,662	51,662	4.04%
A-12 S/W Full Time New Hire					51,662	51,662	
A-13 S/W Full Time New Hire					51,662	51,662	
A-14 S/W SEMINARS	8,855	3,068	8,678	0	13,033	13,033	50.18%
A-15 S/W OVERTIME F/T	166,432	198,622	144,194	61,732	141,284	141,284	-2.02%
A-16 S/W DOUBLE TIME F/T	10,164	6,811	14,977	1,305	9,807	9,807	-34.52%
A-17 S/W O/T TRAINING F/T	36,457	13,848	35,670	3,843	35,661	35,661	-0.03%
A-18 S/W OVERTIME CALL	30,500	13,989	29,160	6,005	32,508	32,508	11.48%
A-19 S/W DOUBLE TIME CALL	1,980	1,641	1,980	655	2,839	2,839	43.37%
A-20 S/W HOLIDAY	33,382	28,858	32,800	4,532	33,114	33,114	0.96%
A-21 S/W LONGEVITY	7,850	6,850	7,200	2,950	7,200	7,200	0.00%
A-22 STIPEND/CALL	48,000	34,361	48,000	0	48,000	48,000	0.00%
A-23 FIRE/RESCUE CALL	64,078	54,666	79,898	17,437	63,355	63,355	-20.70%
A-24 AMBULANCE RUNS CALL	47,489	43,810	49,573	17,989	52,360	52,360	5.62%
A-25 DAY/WEEKEND	23,600	18,536	18,124	14,793	22,171	22,171	22.33%
A-26 SUMMER COVERAGE	0	0	5,000	0	0	0	-100.00%
A-27 VACATION PAYOUT	2,247	3,976	2,203	0	4,100	4,100	86.12%
A-28 HEALTH STIPEND	6,993	6,993	6,360	0	6,360	6,360	0.00%
A-29 EDUCATION INCENTIVE F,	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
A-30 INCENTIVE PAY CALL	2,700	900	2,600	0	3,000	3,000	15.38%
B-1 REPAIR/MAINT SERVICES	14,000	6,171	14,000	3,136	14,000	14,000	0.00%
B-2 CONTRACT SERVICES	14,800	33,339	23,000	2,826	18,300	18,300	-20.43%
B-3 MEDICAL SERVICES	2,650	3,588	2,650	0	3,850	3,850	45.28%
B-4 SEMINARS/TRAINING	1,500	255	1,500	0	1,500	1,500	0.00%
B-5 EMS TRAINING	5,000	2,875	5,000	275	5,000	5,000	0.00%
B-6 AMBULANCE BILLING	16,500	16,850	17,000	3,611	17,000	17,000	0.00%
B-7 C-MED	3,100	3,100	0	0	0	0	0.00%
B-8 COUNTY DISPATCH	42,000	11,471	21,000	20,943	29,828	29,828	42.04%
B-9 TELEPHONE	3,350	5,768	3,500	2,191	9,400	9,400	168.57%
B-10 POSTAGE	450	446	460	314	460	460	0.00%
B-11 PRINTING	400	219	400	0	400	400	0.00%
B-12 ADVERTISING	400	0	400	730	400	400	0.00%
B-13 OFFICE SUPPLIES	2,300	2,791	3,000	1,340	3,000	3,000	0.00%
B-14 REPAIR/MAINT SUPPLIES	6,500	3,421	6,500	2,049	6,500	6,500	0.00%
B-15 GASOLINE/DIESEL	18,000	15,581	13,500	3,148	16,420	16,420	21.63%
B-16 FOOD SUPPLIES	500	320	600	0	600	600	0.00%
B-17 MEDICAL SUPPLIES	32,000	26,534	34,200	5,059	34,200	34,200	0.00%
B-18 FIELD SUPPLIES	5,500	6,078	5,500	1,384	5,500	5,500	0.00%
B-19 UNIFORMS	4,200	5,755	6,750	644	6,950	6,950	2.96%
B-20 TRAINING SUPPLIES	1,000	1,816	1,000	0	1,500	1,500	50.00%
B-21 TRAVEL	8,000	7,195	8,200	73	8,000	8,000	-2.44%
B-22 MEALS/LODGING	1,650	4,252	1,650	0	1,650	1,650	0.00%
B-23 DUES/MEMBERSHIPS/SUB	2,300	2,611	2,500	1,601	2,525	2,525	1.00%
B-24 LICENSES/PERMITS/FEES	1,700	1,529	1,700	900	10,750	10,750	532.35%
B-25 UNCLASSIFIED ITEMS	600	182	600	110	600	600	0.00%
B-26 EQUIPMENT	15,000	11,543	15,000	703	15,000	15,000	0.00%
Total	1,330,546	1,242,675	1,302,376	337,066	1,323,541	1,323,541	1.63%

Description	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Dept. Request	FY 2018 TA Budget	
PUBLIC WORKS							
417-DPW FACILITIES							
B-1 ELECTRICITY	87,000	91,607	87,000	18,839	87,000	87,000	0.00%
B-2 PROPANE GAS	28,000	23,985	30,000	147	30,000	30,000	0.00%
B-3 FUEL OIL	30,000	16,732	30,000	179	30,000	30,000	0.00%
B-4 REPAIR/MAINT SERVICES	4,000	3,721	4,000	0	4,000	4,000	0.00%
B-5 PURRFECT CLEANING PEF	18,000	28,180	18,000	30,127	41,000	41,000	127.78%
B-6 PURRFECT CLEANING CO/	15,600	15,800	15,600	3,700	15,600	15,600	0.00%
B-7 CONTRACT SERVICES	102,000	95,250	95,000	16,071	95,000	95,000	0.00%
B-8 TELEPHONE	2,000	4,877	2,500	1,806	2,500	2,500	0.00%
B-9 REPAIR/MAINT SUPPLIES	12,000	13,543	12,000	5,110	12,000	12,000	0.00%
B-10 CUSTODIAL SUPPLIES	9,000	10,045	9,000	6,376	9,000	9,000	0.00%
B-11 GROUNDS KEEPING	5,000	5,128	5,000	1,259	5,000	5,000	0.00%
B-12 OTHER SUPPLIES	800	1,961	800	1,000	800	800	0.00%
B-13 LICENSES/PERMITS/FEES	200	0	200	0	200	200	0.00%
B-14 MUNICIPAL WATER SYSTE	6,000	4,112	6,000	0	6,000	6,000	0.00%
Total	319,600	314,941	315,100	84,614	338,100	338,100	7.30%
420-DPW OPERATIONS							
A-1 S/W Director-Vincent	97,968	97,968	97,968	24,984	101,887	101,887	4.00%
A-2 S/W FULL TIME DCS	34,878	26,693	56,655	0	0	0	-100.00%
A-3 S/W Driver/Labor.-Parker	47,495	47,495	47,495	11,827	49,009	49,009	3.19%
A-4 S/W Heavy Truck Driver-Berri	51,373	53,993	51,373	13,455	55,756	55,756	8.53%
A-5 S/W SEASONAL	60,000	43,510	60,000	17,788	60,000	60,000	0.00%
A-6 S/W Driver/Lab.-R Williams	46,133	46,630	46,133	12,017	49,794	49,794	7.94%
A-7 S/W Custodian/Grounds-Flar	46,133	46,133	46,133	11,483	47,587	47,587	3.15%
A-8 S/W Custodian-Taylor	43,534	43,534	43,534	10,844	44,935	44,935	3.22%
A-9 S/W Mechanic-Silva	51,373	55,070	51,373	14,116	58,493	58,493	13.86%
A-10 S/W Asst Director-Lindberg	76,793	76,793	76,793	19,205	78,329	78,329	2.00%
A-11 S/W Transfer Station-vacant	22,676	22,676	42,213	0	45,381	45,381	7.50%
A-12 S/W P Foreman, Working-P	60,134	60,134	60,134	14,971	62,036	62,036	3.16%
A-13 S/W Gate Attendant-Delano	44,601	44,601	44,601	11,116	45,330	45,330	1.64%
A-14 S/W TS Foreman-Cicale	55,984	57,024	57,095	13,439	58,938	58,938	3.23%
A-15 S/W Lead Equip Oper-McCa	42,929	46,093	43,953	14,223	55,756	55,756	26.85%
A-16 S/W Facilities-Walters	50,000	51,986	50,304	13,455	55,756	55,756	10.84%
A-17 S/W Gate Attendant-Delano	19,537	8,052	0	10,676	43,556	43,556	
A-18 S/W OVERTIME	28,000	13,390	28,000	5,829	28,000	28,000	0.00%
A-19 S/W DOUBLE TIME	0	3,061	0	3,140	0	0	0.00%
A-20 S/W WEEKEND	3,400	3,030	3,400	840	3,400	3,400	0.00%
A-21 S/W HOLIDAY	3,000	2,653	3,000	829	3,000	3,000	0.00%
A-22 S/W LONGEVITY	7,790	7,390	8,240	1,600	11,300	11,300	37.14%
A-23 HEALTH INSURANCE	3,496	3,496	0	0	0	0	0.00%
A-24 UNIFORM ALLOWANCE	0	0	0	1,000	1,000	1,000	100.00%
B-1 REPAIR/MAINT SERVICES	0	40	0	0	0	0	0.00%
B-2 REPAIR/MAINT VEHICLES	30,000	29,733	30,000	11,633	30,000	30,000	0.00%
B-3 R/M VEHICLES FIRE DEPT	20,000	18,282	20,000	3,702	20,000	20,000	0.00%
B-4 SERVICE CONTRACT	500	350	500	0	500	500	0.00%
B-5 CONTRACT SERVICES	20,000	15,751	20,000	3,828	20,000	20,000	0.00%
B-6 MEDICAL SERVICES	300	200	300	125	300	300	0.00%
B-7 ADMIN SERVICES	425	0	425	0	0	0	-100.00%
B-8 SEMINARS/TRAINING	500	1,481	500	300	500	500	0.00%
B-9 TELEPHONE	1,900	3,139	1,900	0	1,900	1,900	0.00%
B-10 POSTAGE	50	124	50	0	50	50	0.00%
B-11 ADVERTISING	500	2,203	500	255	500	500	0.00%
B-12 OFFICE SUPPLIES	1,400	1,523	1,400	223	1,400	1,400	0.00%
B-13 REPAIR/MAINT SUPPLIES	55,000	59,656	55,000	8,738	55,000	55,000	0.00%
B-14 CUSTODIAL SUPPLIES	0	492	0	0	0	0	0.00%
B-15 GROUNDS KEEPING	2,500	0	2,500	0	2,500	2,500	0.00%

Description	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Dept. Request	FY 2018 TA Budget	
B-16 VEHICLE SUPPLIES	0	22	0	0	0	0	0.00%
B-17 GASOLINE	6,000	3,292	4,500	0	4,000	4,000	-11.11%
B-18 MEDICAL SUPPLIES	200	821	200	183	200	200	0.00%
B-19 UNIFORMS	7,000	6,481	7,000	728	7,000	7,000	0.00%
B-20 TRAVEL	100	502	100	0	100	100	0.00%
B-21 MEALS/LODGING	200	120	200	0	200	200	0.00%
B-22 DUES/MEMBERSHIPS	1,000	923	1,000	0	1,000	1,000	0.00%
B-23 LICENSES/PERMITS/FEES	400	568	400	135	400	400	0.00%
B-24 SMALL EQUIPMENT	4,900	2,010	4,900	0	4,900	4,900	0.00%
B-25 CEMETERY MAINTENANCE	500	594	500	0	500	500	0.00%
Total	1,050,602	1,009,712	1,070,273	256,687	1,110,193	1,110,193	3.73%
422-DPW GENERAL HIGHWAYS							
B-1 REPAIR/MAINT VEHICLES	0	3,847	0	0	0	0	0.00%
B-2 CONTRACT SERVICES	15,400	13,280	50,400	880	50,400	50,400	0.00%
B-3 INFRASTRUCTURE	20,000	18,750	20,000	0	20,000	20,000	0.00%
B-4 POSTAGE	0	7	0	8	0	0	0.00%
B-5 REPAIR/MAINT SUPPLIES	5,000	2,506	5,000	408	5,000	5,000	0.00%
B-6 PUBLIC WORKS SUPPLIES	17,000	18,125	17,000	9,846	17,000	17,000	0.00%
B-7 OTHER SUPPLIES	0	0	0	0	0	0	0.00%
B-8 SMALL EQUIPMENT	500	542	500	0	500	500	0.00%
Total	57,900	57,057	92,900	11,142	92,900	92,900	0.00%
423-DPW SNOW REMOVAL							
A-1 S/W OVERTIME	33,000	21,193	45,000	0	45,000	45,000	0.00%
A-2 S/W DOUBLE TIME	0	9,532	0	0	0	0	0.00%
B-1 CONTRACT SERVICES	34,000	28,356	47,000	0	47,000	47,000	0.00%
B-2 VEHICLE SUPPLIES	6,870	14,364	3,800	284	3,800	3,800	0.00%
B-3 FOOD SUPPLIES	300	220	380	0	380	380	0.00%
B-4 PUBLIC WORKS SUPPLIES	0	438	0	0	0	0	0.00%
B-5 PUBLIC WORKS	28,528	28,595	32,000	0	32,000	32,000	0.00%
Total	102,698	102,698	128,180	284	128,180	128,180	0.00%
424-DPW STREET LIGHTS							
B-1 STREET LIGHTING	5,130	6,472	9,000	1,113	9,000	9,000	0.00%
B-2 CONTRACT SERVICES	3,600	1,262	1,600	82	1,600	1,600	0.00%
Total	8,730	7,734	10,600	1,195	10,600	10,600	0.00%
433-DPW TRANSFER STATION							
B-1 REPAIR/MAINT SERVICES	0	219	0	95	0	0	0.00%
B-2 REPAIR/MAINT VEHICLES	15,000	9,627	10,000	1,699	10,000	10,000	0.00%
B-3 CONTRACT SERVICES	152,611	177,518	189,954	34,636	211,109	211,109	11.14%
B-4 LANDFILL MONITORING	10,000	10,420	17,000	0	17,000	17,000	0.00%
B-5 AMNESTY DAY	6,000	5,552	6,000	0	6,000	6,000	0.00%
B-6 TELEPHONE	200	0	0	0	0	0	0.00%
B-7 POSTAGE	150	138	150	70	150	150	0.00%
B-8 ADVERTISING	0	0	0	731	0	0	0.00%
B-9 OFFICE SUPPLIES	1,000	876	1,000	72	1,000	1,000	0.00%
B-10 REPAIR/MAINT SUPPLIES	5,000	3,461	5,000	472	5,000	5,000	0.00%
B-11 CUSTODIAL SUPPLIES	500	0	300	0	300	300	0.00%
B-12 VEHICLE SUPPLIES	8,000	5,306	7,000	0	7,000	7,000	0.00%
B-13 DIESEL	65,000	36,581	65,000	5,518	65,000	65,000	0.00%
B-14 MEDICAL SUPPLIES	300	446	300	91	300	300	0.00%
B-15 PUBLIC WORKS SUPPLIES	5,000	5,941	2,500	0	2,500	2,500	0.00%
B-16 OTHER SUPPLIES	15,000	18,183	15,000	1,191	15,000	15,000	0.00%
B-17 RECYCLING BINS	2,400	0	2,400	0	2,400	2,400	0.00%
B-18 LICENSES/PERMITS/FEES	300	260	200	0	200	200	0.00%
Total	286,461	274,528	321,804	44,575	342,959	342,959	6.57%
434-RECYCLING COMMITTEE							
B-1 CONTRACT SERVICES	400	0	100	72	100	100	0.00%
B-2 SUPPLIES	0	0	0	0	0	0	0.00%
Total	400	0	100	72	100	100	0.00%

Description	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Dept. Request	FY 2018 TA Budget
WATER ENTERPRISE FUND						
442-Water Enterprise Fund						
Expenses:						
A-1 S/W Supervisor	5,000	0	0	0	0	0
A-2 S/W Clerk/Secretary	25,000	19,807	25,000	4,910	25,000	25,000
B-1 ELECTRICITY	8,160	10,663	10,000	2,923	12,000	12,000
B-2 CONTRACT SERVICES	3,000	1,328	3,500	765	3,500	3,500
B-3 LEGAL SERVICES	2,000	1,163	2,000	0	2,000	2,000
B-4 WW Contingency	25,000	9,848	25,000	2,127	25,000	25,000
B-5 WW Copntract	76,385	68,970	78,675	23,295	78,675	78,675
B-6 EPG	0	0	3,000	4,300	4,500	4,500
B-7 TELEPHONE	1,060	1,109	800	288	1,200	1,200
B-8 POSTAGE	1,060	524	500	308	600	600
B-9 ADVERTISING	1,000	116	1,000	39	500	500
B-10 OFFICE SUPPLIES	600	379	500	282	600	600
B-11 REPAIR/MAINT SUPPLIES	10,000	2,266	10,000	77	10,000	10,000
B-12 DUES/SUBSCRIPTIONS/LICE	0	249	500	0	300	300
B-13 SMALL EQUIPMENT	0	959	0	0	1,000	1,000
B-14 INSURANCE PREMIUMS	2,000	0	2,000	0	2,000	2,000
B-15 Debt Service					111,147	111,147
B-15 Indirect Costs	0	0	5,000	0	5,000	5,000
Total Expenses	160,265	117,381	167,475	39,314	283,022	283,022
Revenues						
R-1 Phase I Connections					61,123	61,123
R-2 Phase II Connections					14,407	14,407
R-3 User Charges					76,515	76,515
Total Revenues	0	0	0	0	152,045	152,045
Budget Surplus (Deficit)					(130,977)	(130,977)
General Fund Subsidy					45,000	45,000
Funding From Retained Earnings					85,977	85,977

Description	FY 2016 Budget	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual	FY 2018 Dept. Request	FY 2018 TA Budget
MARINA ENTERPRISE FUND						
260-MARINA ENTERPRISE						
A-1 S/W FULL TIME MF	71,054	71,054	71,054	17,982	72,475	72,475
A-2 S/W FULL TIME LC	48,899	48,866	48,899	12,371	49,877	49,877
A-3 S/W SEASONAL	50,000	45,832	50,000	21,436	50,000	50,000
A-4 S/W OVERTIME	2,000	686	2,000	622	2,000	2,000
A-5 S/W DOUBLE TIME	0	458	0	0	0	0
A-6 S/W WEEKEND	1,300	880	1,300	520	1,300	1,300
A-7 S/W HOLIDAY	1,500	1,925	1,500	1,314	1,500	1,500
A-8 S/W LONGEVITY	1,000	1,000	1,080	0	1,080	1,080
B-1 ELECTRICITY	8,000	6,477	8,000	1,572	8,000	8,000
B-2 PROPANE	1,400	1,716	2,000	0	2,000	2,000
B-3 REPAIR/MAINT SERVICES	5,000	6,453	5,000	684	6,000	6,000
B-4 SERVICE CONTRACT	300	0	0	300	0	0
B-5 CONTRACT SERVICES	9,000	10,799	9,000	1,242	10,000	10,000
B-6 LEGAL SERVICES	5,000	13,732	5,000	53	5,000	5,000
B-7 SEMINARS/TRAINING	100	0	100	0	100	100
B-8 TELEPHONE	1,600	1,418	1,400	375	1,400	1,400
B-9 POSTAGE	700	602	700	0	700	700
B-10 PRINTING	200	0	200	0	200	200
B-11 ADVERTISING	200	91	200	250	250	250
B-12 INTERNET	0	456	0	0	500	500
B-13 OFFICE SUPPLIES	2,000	1,384	2,000	34	2,000	2,000
B-14 REPAIR/MAINT SUPPLIES	5,000	9,072	5,000	594	6,000	6,000
B-15 VEHICLE SUPPLIES	1,000	7,527	1,000	0	2,000	2,000
B-16 GASOLINE/DIESEL	2,500	2,372	2,000	27,591	2,500	2,500
B-17 GASOLINE/DIESEL FOR	200,000	104,187	160,000	48,113	160,000	160,000
B-18 OTHER SUPPLIES	1,000	1,415	1,000	3,316	1,000	1,000
B-19 UNIFORMS	1,000	411	1,000	312	1,000	1,000
B-20 TRAVEL	100	115	100	0	100	100
B-21 DUES/SUBSCRIPTIONS/LIC	500	473	500	0	500	500
B-22 CREDIT CARD FEES	7,000	4,980	7,000	1,040	7,000	7,000
B-23 INSURANCE PREMIUMS	0	125	0	125	0	0
B-24 EQUIPMENT	1,000	1,293	1,000	497	1,000	1,000
B-25 ENGINEERING/MARINA	20,000	9,496	20,000	0	20,000	20,000
B-26 MARINA REHAB PRINCIPAL	105,000	105,000	105,000	10,000	105,000	105,000
B-27 MARINA REHAB L/T	48,150	38,149	34,402	12,750	34,000	34,000
B-28 TRANS TO OTHER FUNDS	0	0	10,000	10,000	10,000	10,000
B-29 RESERVE	40,000	11,256	40,000	8,252	40,000	40,000
B-30 HEALTH/LIFE INSURANCE	33,000	33,000	33,000	0	33,000	33,000
B-31 PENSION	9,000	9,000	9,000	0	9,000	9,000
B-32 SHARED EMPLOYEES	9,200	9,200	9,200	0	9,200	9,200
B-33 SHARED FACILITIES	0	4,100	0	0	0	0
B-34 BLDG/LIABILITY INSURANC	4,100	0	4,100	0	4,100	4,100
	696,803	565,000	652,735	181,345	659,782	659,782



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

Tuesday, December 13, 2016

IV

ADJOURNMENT AND EXECUTIVE SESSION

REQUESTED BY:	
DESIRED ACTION:	Adjourn public meeting and enter into executive session
PROPOSED MOTION:	I move Pursuant to G.L. c. 30A, §21(a)(1), to adjourn the public meeting and enter into executive session to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The Board will not convene back in open session after the executive session.
ACTION TAKEN:	<p>Moved By: _____ Seconded By: _____</p> <p>ROLL CALL VOTE:</p> <p>Murphy: Yea ____ Nay ____</p> <p>Bruinooge: Yea ____ Nay ____</p> <p>Reinhart: Yea ____ Nay ____</p> <p>Houk: Yea ____ Nay ____</p> <p>Wilson: Yea ____ Nay ____</p>
VOTED:	Yea ____ Nay ____ Abstain ____