Board of Selectmen

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, December 6, 2016 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.*

I. Announcements, Open Session and Public Comment [7:00] Note: *Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*

II. Public Hearing(s) [7:05]

- **A.** Application from Nate O. Johnson to transfer shellfish grant license # 05-01 from Nate O. Johnson to Nate O. Johnson and Rodney Avery.
- **B.** Application from ARC to renew shellfish grant license # 792 for a ten-year period.
- **C.** Application from Stephen Pickard to transfer shellfish grant license # 2000-2 from Stephen Pickard to Stephen Pickard, Iris R. Pickard and Benjamin T. Pickard and to renew shellfish grant license # 2000-2 for a ten-year period.
- **D.** To amend Shellfishing Rules and Regulations definitions, table of contents and section 7.16.
- **E.** Request received from Caroline J. Parlante for the Bombshelter Pub to remain open until 2:00 am on New Year's Eve.

III. Appointments/Reappointments

- **A.** Request of Brett Morse for appointment to Shellfish Advisory Board with term ending June 30, 2019
- **B.** Request of Christiane Mason for appointment to Cape Light Compact (alternate) with term TBD by BOS and/or Energy Committee (alternate) with term ending June 30, 2019. [1 vacancy]
- **C.** Request of David Mead-Fox for appointment on the Energy Committee (alternate) with term ending June 30, 2019. [1 vacancy]
- **D.** Stephen Cooney to Marina Advisory Board with term ending June 30, 2018
- **E.** Reappointment of Shellfish Constable - Andrew Koch
- **F.** Reappointment of Assistant Shellfish Constable – John Mankevetch
- **G.** Reappointment of Deputy Shellfish Constable – Christopher Manulla

IV. Use of Town Property

- **A.** Request of Richard Murphy Jr. to use Mayo Beach on June 2, 2017, 2–5pm for a wedding ceremony.
- **B.** Request of Friends of the Library to use Town Hall Driveway on July 9 and August 6, 2017 (rain dates 7/16 & 8/13), 9–11 am for annual book sale.
- **C.** Request of Wellfleet Chamber of Commerce to hold a Holiday Tree Lighting on December 10, 2016, 4–5:30 pm at Town Hall front lawn.

V. Business

- **A.** Discussion of vacant parcels of land with authorized Planning Board members. [Parent]
- **B.** Update on progress of Route 6 and Main Street intersection design.
- **C.** Disposition of town land to the care and custody of the Conservation Commission. Map 8 Lot 270 and Map 41 Lot 189. [Open Space Committee]
- **D.** Citizens for Community Policing/Recovery 349 – request for funding for Mental Health Substance Abuse Navigator [Dennis Cunningham]
- **E.** Vote to authorize TA to sign a Contract with Coastal Engineering for design of expanded parking and new septic system at White Crest Beach parking lot [TA]
- **F.** Vote to authorize TA to sign a three-year contract with Challenger Sports for soccer camp.
- **G.** Revised letter of support to Governor Baker to close Pilgrim Nuclear Power Plant
- **H.** Request for early dismissal on December 20, 2016 for employee Christmas Party at the COA.
- **I.** Authorize the TA to sign Chapter 91 Waterways Dredging Application [ATA]

RECEIVED
TOWN OF WELLFLEET
2016 DEC 2 PM 1:

Meeting materials are available on the Town of Wellfleet web site: http://www.wellfleet-ma.gov. Motions may be offered and votes may be taken by the Board on any agenda item except for Announcements & Public Comment

VI. Town Administrator's Report

VII. Topics for future discussion

VIII. Correspondence and Vacancy Report

IX. Minutes [November 1 & November 15, 2016]

X. Adjournment

Meeting materials are available on the Town of Wellfleet web site: http://www.wellfleet-ma.gov. Motions may be offered and votes may be taken by the Board on any agenda item except for Announcements & Public Comment

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with MGL Chapter 130 Sections 52, 57, 58, 60, and 68 and all applicable Town Shellfish Regulations, notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, December 6, 2016 at 7:05 p.m. in the Wellfleet Council on Aging to consider the following:

- Application received October 24, 2016 from Nate O. Johnson to transfer shellfish grant license # 05-01 from Nate O. Johnson to Nate O. Johnson and Rodney Avery.
- Application received October 24, 2016 from ARC to renew shellfish grant license # 792 for a ten year period.
- Application received October 24, 2016 from Stephen Pickard to transfer shellfish grant license # 2000-2 from Stephen Pickard to Stephen Pickard, Iris R. Pickard and Benjamin T. Pickard and to renew shellfish grant license # 2000-2 for a ten year period.
- To amend the Town of Wellfleet Shellfishing Rules and Regulations definitions, table of contents and section 7.16.

Recommendation of the Shellfish Constable will be available in the Administration Office.

WELLFLEET BOARD OF SELECTMEN

Jeanne Maclauchlan

From: Andrew Koch
Sent: Tuesday, November 22, 2016 9:22 AM
To: Jeanne Maclauchlan
Subject: recommendations

Jeanne, I recommend the transfers and renewals as well as amending the shellfish regs as printed for the selectmen's meeting on December 6.

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

II

A. PUBLIC HEARING(S)

REQUESTED BY:	Nate O. Johnson
DESIRED ACTION:	Approve a transfer of shellfish grant license # 05-01
PROPOSED MOTION:	I move to approve the request received on October 24, 2016 from Nate O. Johnson to transfer shellfish grant license # 05-01 from Nate O. Johnson to Nate O. Johnson and Rodney Avery.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

Application for Transfer of Shellfish Grant License

Date: 10-19-16

To: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

~~01-05~~ 05-01

I/We hereby request transfer of Shellfish Grant License # ~~05-01~~ from

NATHAN JOHNSON To

NATHAN JOHNSON + RODNEY AVERY.

Said grant license is located at LT. ISL, in Wellfleet, MA

and consisting of 1 acres, as shown on a plan prepared by SLADE ASSOC

and dated 5-17-05.

Signature(s)

NATE JOHNSON

Name(s)

39 WAY 75

Mailing Address

Wellfleet MA 02667

508-349-2014

Telephone

OCT 24 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

II

B. PUBLIC HEARING(S)

REQUESTED BY:	ARC
DESIRED ACTION:	Approve a renewal of shellfish grant license #792
PROPOSED MOTION:	I move to approve the request received on October 24, 2016 from ARC to renew shellfish grant license # 792 for a ten-year period.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 10-11-16

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 792, located at

INDIAN NECK, in Wellfleet MA and consisting of 3 acres,

and dated SEPT. 22, 2017, for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and $1.00 for recording

and $ 4.00 for costs incurred by the Town of Wellfleet in granting said renewal.

Signature ROB DOANE, PRES.

AQUACULTURAL

Name RESEARCH CORP

P.O. BOX 2028

Mailing Address

DENNIS, MA 02638

508-385-3933

Telephone Number

RECEIVED

OCT 24 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

II

C. PUBLIC HEARING(S)

REQUESTED BY:	Stephen Pickard
DESIRED ACTION:	Approve a renewal and transfer of shellfish grant license #2000-2
PROPOSED MOTION:	I move to approve the request received on October 24, 2016 from Stephen Pickard to transfer shellfish grant license # 2000-2 from Stephen Pickard to Stephen Pickard, Iris R. Pickard and Benjamin T. Pickard and to renew shellfish grant license # 2000-2 for a ten-year period.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 8/25/2016

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 2880-2, located at

Egg Island, in Wellfleet MA and consisting of 1.5 acres,

and dated 4/11/2002, for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and $1.00 for recording

and $ 4.00 for costs incurred by the Town of Wellfleet in granting said renewal.

Signature

STEPHEN PICKARD
Name

P.O. BOX 622
Mailing Address

WELLFLEET 02667

(508) 349-6417
Telephone Number

RECEIVED
OCT 24 2016

October 3, 2016

Wellfleet Board of Selectmen
300 Main Street
Wellfleet, MA 02667

Please be advised that I am requesting that IRIS R. PICKARD and BENJAMIN T. PICKARD be added to my Shellfish Grant License #2000-2 at this time.

Sincerely,

Stephen Pickard
P.O.Box 622
Wellfleet, MA 02667
(508) 349-6417

OCT 24 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

II

D. PUBLIC HEARING(S)

REQUESTED BY:	Helen Miranda Wilson
DESIRED ACTION:	Approve amendments to the Shellfishing Rules and Regulations
PROPOSED MOTION:	I move to approve the proposed amendments to the Shellfishing Rules and Regulations definitions, table of contents and section 7.16.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

Town of Wellfleet
Shellfishing Policy and Regulations
Last Amended 04/09/13, 06/04/13, 7/16/13, and 01/28/14, 06/10/14, 8/05/14, 09/16/14, 03/24/15, 05/12/15, 08/11/15, 09/08/15, 12/08/15, 01/26/16, 4/12/16, 9/13/16, 12/6/16
All References to Massachusetts General Law (MGL) and the Code of Massachusetts Regulations (CMR) are valid as of 2014

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Aquaculture - The farming of aquatic marine organism including, but not limited to fish, mollusks, crustaceans, echinoderms and plants. Farming implies some sort of intervention in the rearing process to enhance production including, but not limited to controlled propagation, feeding and protection from predators.

Aquaculture License - An authorization, granted by a vote of the Board of Selectmen, to utilize a specific tract of land, under coastal waters (1) to plant and grow shellfish using in-bottom or off- bottom culture; (2) to place shellfish in or under protective devices affixed directly to the tidal flats or land under Wellfleet's coastal waters, such as boxes, pens, trays, bags or nets; (3) to harvest and take legal shellfish; (4) to plant cultch for the purpose of catching shellfish seed; and (5) to grow shellfish by means of racks, rafts or floats (MGL Chapter 130; Section 57).

Aquaculture Licensed Area (Grant) - See **Licensed Area**.

Aquaculture Permit (See **Permit)**

Basket Rake - A hand-held implement used for the harvesting of shellfish, which is similar to but longer than a standard clam hoe, which has a basket and no more than twenty (20) teeth, is no wider than 12 inches at its widest part, does not have a T handle, and is only to be used on foot.

Blood Ark Clam and Ponderous Ark Clam - Bivalves of the species *Anadara* ovalis and *Noetia* ponderosa are some of the few marine mollusks having red blood, due to the presence of hemoglobin. Their shells grow to a length of approximately two or three inches and are fairly thick and sturdy. Each of the two valves has approximately 35 radiating ribs. The complete bivalve, when viewed from the end, is heart-shaped.

Board of Selectmen - The Wellfleet Board of Selectmen (BOS); Wellfleet's elected executive Board, designated by the State (MGL Chapter 30) as the regulatory Board that has jurisdiction over shellfishing in the Town.

Bull Rake - A T-handled hand-held and hauled implement used for the harvesting of shellfish. It shall be 12 inches or wider and have a fixed basket and teeth.

Bushel - U.S. dry measure; 2150.42 cubic inches, or 32 quarts.

By-Catch - The incidental capture of non-target species.

Captain - The master or individual in charge of a vessel.

Channel- The area marked by U.S. Coast Guard navigation buoys indicating a navigable way of passage.

Chinese Hats - Cones or disks of plastic, usually in stacks, coated with mortar with high lime content, used to collect oyster spat.

Clam Rake - A hand tool of typically eight (8) tines or less, used to manually bring clams to the surface of the substrate.

CMR - Code of Massachusetts Regulations.

Commercial Harvest – The harvest of shellfish for sale, trade, or other consideration.

Container - Any bag, box, basket, cage, or other receptacle containing loose shellfish which may be separated from other shellfish after harvest, on a lease, or from the entire load or shipment.

Constable (Warden) - The municipal employee, appointed by the Board of Selectmen, who is in charge of administering the management of the fishery; the head of the Shellfish Department of the Town.

(To) Cull - to remove dead, dying, undersized or otherwise unsuitable organisms (also, the organism which is

removed).

(To) Dig and Take - (archaic); See **(To) Harvest**

(To) Dive - The use of SCUBA, surface supplied air, or snorkel to harvest shellfish.

DMF - Division of Marine Fisheries.

Documented Vessels - Commercial or recreational vessels registered through the federal system which have a certificate of documentation, recognized both nationally and internationally, as well as an Official Number permanently affixed to the hull.

Domiciled Resident - See **Resident**

Drag / Dredge - A heavy metal frame with an attached bag, which is towed or dragged along the seafloor to catch bottom dwelling shellfish. Some have metal teeth along the base of the frame that act like a rake.

Extension - An extension of a licensed area abutting a pre-existing area licensed by the same individual.

Fyke - A long bag-shaped fishing net held open by hoops that act as a cul-de-sac funnel.

Gems (Vongeles - Quahogs between 7/8 and 1 inch wide (thickness of the hard clam across both valves at the hinge).

Glass Eel - Eel in its transparent, post-larval stage.

Grant - See **Aquaculture License/Licensed Area**

(To) Handpick - The transfer of shellfish to a container from the substrate by hand or with a hand-held tool of eight (8) tines or less.

(To) Harvest - To gather shellfish or other marine organisms in a container of any sort after sorting and separating them from what has initially been taken from the habitat.

Harvesting Area - An area approved for the taking of shellfish.

Handpicker - An individual who practices handpicking.

Hinge Width - The distance between the convex apex of the right shell and the convex apex of the left shell.

Intertidal - The land or area between the mean high and the mean low watermarks.

Jerk Rake - modified bull rake employing a harness.

(To) Land - To bring harvested shellfish by vessel to the Town Pier and to tie up before proceeding elsewhere; to bring harvested shellfish ashore above the mean high water line.

License - An authorization, granted by a vote of the Board of Selectmen, to utilize a specific tract of land under coastal waters (1) to plant and grow shellfish in bottom or off bottom culture; (2) to place shellfish in or under protective devices affixed directly to the tidal flats or land under Wellfleet's coastal waters, such as boxes, pens, trays, bags or nets; (3) to harvest and take legal shellfish; (4) to plant cultch for the purpose of catching shellfish seed; and (5) to grow shellfish by means of racks, rafts or floats (MGL Chapter 130, Sections 57 - 68).

Licensed Area (Grant) - a designated bottom area, certified by The Department of Marine Fisheries (DMF) and

Spat - An oyster or similar bivalve mollusk in the larval stage, especially when it has settled on and attached itself to a surface on which it can then proceed to grow.

Subtidal - The body of water or area below that of mean low water for spring tides; habitats rarely, if ever, completely uncovered by low tides.

Surf Clam (Sea Clam) - A clam of species *Spisula solidissima*.

(To) Take - To harvest.

Taxpayer – An individual or corporation who owns land in Wellfleet for which they are taxed by the Town.

Tongs - A hand-held and hauled implement used for the harvesting of oysters. They have a scissor mechanism to close two baskets upon themselves.

Town - The town of Wellfleet.

Transaction Card - See **Permits**; Shellfish Transaction Card.

(To) Transfer - To grant the right to use a previously established, licensed area, as allowed by MGL Chapter 130: Sections 57 and58, and approved by a vote of the Board of Selectmen.

Transferee - Individual or entity to whom the right to use a previously established, licensed area for aquaculture has been granted by a vote of the Board of Selectmen.

(To) Transplant - The moving of shellfish from one area to another.

Undersized Oysters, Quahogs and Surf Clams - Oysters whose greatest length is between 2.5 and 3"; quahogs whose hinge width is between 7/8" and 1"; surf clams whose shell diameter is between 1 1/2" and 5".

Warden - See **Constable**

Waters - Coastal waters, tidal flats, tidal creeks, and all salt or fresh waters within the boundaries of the Town of Wellfleet.

Week - The calendar week commencing at 00:01 A.M. Sunday and ending at 12:00 Midnight Saturday.

Wet Storage - The temporary placement of legally harvested shellfish from an area open to shellfishing onto an area licensed for aquaculture, for the purpose of maintaining their health in an optimal environment or for the purpose of allowing them to purge themselves of sand and other inedible matter, before transporting them to market.

Section 2. Shellfishing Policy for the Town of Wellfleet

Purpose of Regulations

The purpose of these regulations is to foster, protect and preserve Wellfleet's shellfish resources and habitats, to maintain and improve conditions permitting sustainable, productive shellfishing and aquaculture, to ensure equitable use of the resource for all persons legally engaged in these activities, and to provide appropriate protection for the reasonable and legitimate interests of all others affected by shellfishing. To that end, these regulations supplement and are consistent with the requirements of the State of Massachusetts including Massachusetts General Law Chapter 130, Code of Massachusetts Regulations 322, and the current Best Management Practices for the Shellfish Culture Industry in Southeastern Massachusetts, developed by SEMAC

bushels of seed oysters per acre of licensed area or fraction thereof, pro rated at that rate.

7.15.4. No Seed Harvested by Dragging
No person shall harvest shellfish seed by dragging, except by the licensee within the boundaries of his or her licensed area.

~~7.16. Petite Oysters and Gems~~
~~An aquaculture license holder may harvest and sell petite oysters (between 2.5 and 3 inches in height) and/or gems (quahogs between ¾ and 1 inch in width) if:~~
~~a. they do not have a Town of Wellfleet commercial shellfish permit;~~
~~b. they have documented proof of purchase of seed~~
~~c. they have the required amendment to their propagation permit, granted by the State, allowing them to sell petite oysters and/or gems to a previously designated dealer, approved by the State;~~
~~d. they, or their employees, or otherwise affiliated persons (as defined in Section 7.8.4) Employees of Licensees or their families do not store any oysters or quahogs, harvested from the wild on their licensed area(s);~~
~~e. they are limited to selling petite oysters and/or gems for a term of not less than a year, beginning with the routine issuance of an annual propagation permit from the State;~~
~~f. they forfeit any claim to a hardship waiver under Section 6.1.4 Hardship Exemption of the Town of Wellfleet Shellfishing Policy and Regulations.~~

~~7.16.1 Transfer of Oysters to Wholesale Dealers Trucks During Vibrio Control Season: See Section 4.3.2~~
7.16. Undersized Oysters, Quahogs and Surf Clams

7.16. 1 Containers Holding Undersized Shellfish Must Be Tagged
All containers that hold market-bound, aquaculture-raised shellfish whose size is less than that allowed by the State when that species is harvested from the wild (petite oysters whose greatest length is between 2 1/2 and 3", quahogs whose hinge width is between 7/8" and 1", or surf clams whose shell diameter is between 1 1/2" and 5") must be tagged with the words "AQUACULTURE-RAISED" or "FARM RAISED".

7.16.2 Sale Only from Grower to Primary Buyer
The primary sale of undersized, aquaculture-raised (oysters whose greatest length is between 2 1/2 and 3", quahogs whose hinge width is between 7/8 and 1", and surf clams whose shell diameter is between 1 1/2 and 5") must only be between the aquaculturists or their licensed employee, and a licensed wholesale dealer that is also a "primary buyer of shellfish". If the aquaculturists is also licensed as a primary buyer, they may be considered as the primary buyer of their own product.

7.16.3 State Endorsement Required
Aquaculturists who grow and then harvest undersized shellfish for sale must have the required endorsement on their propagation permit granted by the State, allowing them to sell undersized shellfish for consumption.

7.16.4 Petite Oysters
An aquaculture license holder may harvest and sell farm-raised petite oysters whose greatest length is between 2.5 and 3 inches both in and out of State if:

a. they do not have a Town of Wellfleet commercial shellfish permit;
b. they have documented proof of purchase of seed;
c. they are limited to selling petite oysters for a term of not less than a year beginning with the routine issuance of an annual propagation permit from the State.

7.16.5 Undersized Quahogs aka "Gems "or "Vongeles"

An aquaculture license holder may harvest and sell farm-raised quahogs whose hinge width is between 7/8" and 1" if:

a. they are sold only to primary buyers on the inter-state shippers list that distribute them out-of-

state. The in-state distribution of aquaculture farm raised quahogs whose hinge width is under 1" is prohibited;
b. they have documented proof of purchase of seed;
c. they do not have a Town of Wellfleet commercial shellfish permit;
d. they are limited to selling such farm-raised quahogs whose hinge width is more than 7/8 and less than 1" for a term of not less than a year beginning with the routine issuance of an annual propagation permit from the State;

7.16.6 Undersized Sea/Surf Clams aka "Butter" Clams
An aquaculture license holder may harvest and sell farm-raised surf clams whose shell diameter is between 1 1/2 and 5" both in and out of state if:
a. They have documented proof of purchase of seed.

7.17. Transfer of Oysters to Wholesale Dealers Trucks During Vibrio Control Season: See Section 4.3.2

7.18. Predator Control

7.18.1. No Lethal Predator Control Measures
Unless specifically authorized by the Director, in consultation with the U.S. Fish and Wildlife Service and/or the National Marine Fisheries Service, it shall be unlawful to use lethal means to control or exclude predators or other organisms from any area used for aquaculture. Non-lethal enclosures, including, but not limited to, nets, fences, bubble curtains and noise may be used, if approved for a specific site and purpose. Invertebrate predators, pests and fouling organisms may be removed manually from an aquaculture site and disposed of in a lawful manner (CMR 322, Section 13.7.2).

7.18.2. No Taking of Horseshoe Crabs or Whelks/Conks Without Permit.
Being in possession of horseshoe crabs and whelks (conchs) for any reason requires a State permit. In this regulation, whelk/conch refers to either knobbed whelk (Busycon carica) or channeled (smooth) whelk (Busycotypus canaliculatus). (See CMR 322 6. 34: Horseshoe Crab Management and 322 CMR Section 6.21: Minimum Size for Conch.) As stated in 7.17.1, neither species shall be intentionally killed while practicing predator control.

7.18.3. No Harm to Endangered Species
No person shall maintain a predator control method that will intentionally threaten any endangered species.

7.19. Aquaculture Gear and Equipment

7.19.1. Grants Shall Be Marked
Every licensee shall mark the corners of the area licensed under their license with buoys marked with the license number. From April 1st to November 1st, the corners shall be marked with fluorescent yellow balls, at least twenty (20) inches in circumference. Buoys shall be attached to their anchor by cables, chains or non-floating lines. Numbers shall be marked on said buoys, and shall be at least two (2) inches high and shall be black in color. Temporary buoys shall be required from November 1 through April 1.

7.19.2. Height and Arrangement of Equipment
With the exception of spat collection devices there shall be no equipment or gear made of metal that rises more than eighteen (18") inches above the grade, and equipment or gear made of plastic (or another equally flexible material) higher than twenty-four (24") inches above the grade, within the boundaries of a licensed area.

7.19.3. Marking of Gear
Every licensee shall clearly and permanently mark any and all trays, boxes, holding cars and all other aquaculture gear with the license number of the license area in a manner that is clearly visible.

7.19.4. Removal of Damaged Gear or Equipment

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

II

E- PUBLIC HEARING(S)

REQUESTED BY:	Caroline J. Parlante
DESIRED ACTION:	Approve request for the Bombshelter Pub to remain open until 2 am on New Year's Eve.
PROPOSED MOTION:	I move to approve the request received from Caroline J. Parlante for the Bombshelter to remain open until 2 am on New Year's Eve.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with M.G.L. Chapter 138, notice is hereby given that a public hearing will be held on Tuesday, December 6, 2016 at 7:05 p.m. in the Wellfleet Council on Aging to consider the following:

- Request received November 16, 2016, from Caroline J. Parlante, for permission for the Bombshelter Pub to remain open until 2:00 a.m. on New Year's Eve.

WELLFLEET BOARD OF SELECTMEN

Bookstore & Restaurant, Inc.

PO Box 1434 ◆ 50 Kendrick Ave ◆ Wellfleet, MA 02667
(508)349-3154 ◆ Fax (508)349-9799 ◆ bookstre@cape.com

November 2, 2016

Town of Wellfleet
300 Main St.
Wellfleet, MA 02667

Dear Selectmen of Wellfleet,

I am writing to request permission for the Bombshelter Pub to remain open until 2am on New Years Eve, December 31, 2016 into New Year's Day January 1, 2017.

Thank you.

Sincerely,

Caroline J. Parlante
Owner
Bookstore & Restaurant, Inc.

RECEIVED
NOV 16 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

III

A. APPOINTMENTS/REAPPOINTMENTS

REQUESTED BY:	Brett Morse
DESIRED ACTION:	Approve appointment to SAB
PROPOSED MOTION:	I move to appoint Brett Morse to the Shellfish Advisory Board with term ending June 30, 2019.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

- Name Brett R Morse Date 11/21/16

Mailing Address PO Box 585 Wellfleet MA. 02667

Phone (Home) 508-349-7327 (cell) —

E-mail

- Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: I would like to Be able to Help with the Shellfish advisory Commitee, life long resident of the Cape, Born in wellfleet 1964, I've Been Shellfish Since I was 14 years old, also I held 20 Chatham Shellfish licences, and Have Been Back in wellfleet for 6 years

- Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I was a Chatham Fire fighter Emt for 4 years and went on to Become a paramedic Emt worked in NewBedford. For 4 years, However I always shellfished During these years, over my Shellfish Career I Have put over 2 million pounds across the dock. And I have Exstensive knowledge of wild Shellfish. and would Be an asset to the Town

- Committees/Boards of Interest: 1)
2) Shellfish Advisory Commitee
3)

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NOV 21 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

III

B. APPOINTMENTS/REAPPOINTMENTS

REQUESTED BY:	Christiane Mason
DESIRED ACTION:	Appointment to Cape Light Compact as an alternate member and/or to Energy Committee as an alternate member. (1 vacancy, 2 applications)
PROPOSED MOTION:	I move to appoint Christian Mason to Cape Light Compact as an alternate member with term to be determined by the Board of Selectmen and/or to the Energy Committee as an alternate member with term ending June 30, 2019.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail or bring it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

- Name Christiane Mason Date 11/30/2016

Mailing Address PO Box 1481
Wellfleet, MA 02667

Phone (Home) _____ (cell) 603-997-2711

E-mail mason.christiane@gmail.com

- Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Advise on implication arising from regulatory matters NH Public Utilities Comm. Ant. Exec. Dir, Dir. of Administration PG+E + Liberty Utilities - Director Head of Government, Regulatory Affairs - Compliance - Revenue Requirement Resourcing strategies, budgets, PMO - Contract Mgmt.

- Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Edison Electric Institute - Electric Rates Course
Subcommittee on Accounting + Finance - National Assoc of Regulatory Commissioners
Volunteer: Non-profits Family Strength - Friend Program Hospice House

- Committees/Boards of Interest: 1) Cape Light Compact Governing Board
2) Energy Committee
3) _____

RECEIVED
DEC - 1 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

III

C.APPOINTMENTS/REAPPOINTMENTS

REQUESTED BY:	David Mead-Fox
DESIRED ACTION:	Appointment to the Energy Committee as an alternate. (1 vacancy, 2 applications)
PROPOSED MOTION:	I move to appoint David Mead-Fox to the Energy Committee as an alternate member with term ending June 30, 2019.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

❑ Name: David Mead-Fox_____ Date 11/19/16

Mailing Address: PO BOX 761, 35 PINE POINT WAY, WELLFLEET, MA 02667

_____

Phone (Home) 617-480-6835_____ Phone (Business) _____

e-mail: DMEADFOX@GMAIL.COM

❑ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town:

I currently serve on the Board (and as Treasurer) of the Massachusetts Climate Action Network (MCAN), a non-profit that provides education and information about climate change and renewable energy through town-based Chapters in Massachusetts. Over the course of my career, I have held leadership positions in non-profit management, management consulting, and executive recruiting (in higher education). I retired at the end of 2015 and moved to Wellfleet in July of 2016. In addition to my work with MCAN, I would like to work on energy issues in Wellfleet, including energy issue education, energy conservation, and renewable energy.

❑ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

I have a Ph.D. in Organizational Development and Change from Boston College. I have extensive experience with strategic planning, organization development, human resources and financial management.

❑ Committees/Boards of Interest: 1) Energy Committee

2) _____

3) _____

NOV 23 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

III

D.APPOINTMENTS/REAPPOINTMENTS

REQUESTED BY:	Stephen Cooney
DESIRED ACTION:	Appointment to the Marina Advisory Board.
PROPOSED MOTION:	I move to appoint Stephen Cooney to the Marina Advisory Board with term ending June 30, 2018.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail or bring it to:
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

- Name STEPHEN COONEY Date 12-1-16

Mailing Address PO BOX 1481
WELLFLEET MA 02667

Phone (Home) _____ (cell) 860 480 0688

E-mail THE.CAPE@ME.COM

- Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town:

PLANNING & ZONING COMMISSION, GOSHEN CT 10 YRS

- Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

30 YR CAREER WITH UNITED PARCEL SERVICE, INCLUDING DEVELOPMENT OF FIRST DIVERSIFICATION.

- Committees/Boards of Interest: 1) MARINA ADVISORY COMMITTEE
2) CONSERVATION COMMISSION – no vacancy
3) ZONING BOARD OF APPEALS – no vacancy

RECEIVED
DEC - 1 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

III

E-G. REAPPOINTMENTS

REQUESTED BY:	Shellfish Department
DESIRED ACTION:	Reappointment of Shellfish Constable, Assistant Shellfish Constable and Deputy Shellfish Constable
PROPOSED MOTION:	1. I move to appoint Andrew Koch as Shellfish Constable with term ending December 31, 2019. 2. I move to appoint John Mankevetch as Assistant Shellfish Constable with term ending December 31, 2019. 3. I move to appoint Christopher Manulla as Deputy Shellfish Constable with term ending December 31, 2019.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

IV

A. USE OF TOWN PROPERTY

REQUESTED BY:	Richard Murphy Jr.
DESIRED ACTION:	Approve use of May Beach on June 2, 2017, 2-5 PM for a wedding ceremony.
PROPOSED MOTION:	I move to approve the request of Richard Murphy Jr to use Mayo Beach on June 2, 2017 from 2 pm to 5 pm for a wedding ceremony; fee due $100.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

17-05

TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant Richard Murphy Jr. Affiliation or Group _____

Telephone Number 508-246-3810 Mailing Address 96 Spring Brook Rd

Email address RKmurphy87@gmail.com Wellfleet, MA 02667

Town Property to be used (include specific area) Mayo beach

Date(s) and hours of use: 6/2/17 - 2-5pm

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

Wedding ceremony, 100-150 people, chairs - if allowed.

Describe any Town services requested (police details, DPW assistance, etc.)

Recreation Dept. - chairs.

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable $50.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: 11/13/16 Processing Fee: $50.00 paid

Fee: _____

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Conservation Agent: Comments/Conditions: Permits/Inspections needed:	**Inspector of Buildings:** Comments/Conditions: Permits/Inspections needed:
Police Department: Comments/Conditions: OK	**Fire Department:** Comments/Conditions: 11/22/16 OK
DPW: 11/22/16 Comments/Conditions OK	**Community Services Director:** Comments/Conditions: phone ok
Harbormaster: Comments/Conditions	**Shellfish:** Comments/Conditions phone ok
Recreation: OK Comments/Conditions Please contact Rec. dept a few days before event to arrange for Chair Pickup.	**Town Administrator:** Daniel R. Hoort Comments/Conditions

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

IV

B. USE OF TOWN PROPERTY

REQUESTED BY:	Friends of the Library
DESIRED ACTION:	Approve use of Town Hall driveway on July 9 and August 6, 2017 (rain dates 7/16 and 8/13), 9-11 am for annual book sale.
PROPOSED MOTION:	I move to approve the request of Friends of the Library to use Town Hall driveway on July 9 and August 6, 2017 (rain dates 7/16 & 8/13), 9-11 am for an annual book sale. Conditions/Fee TBD.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

17-06

TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant Friends of the Library Affiliation or Group Susan Bruce

Telephone Number 508-214-0250 Mailing Address 130 Daniels Dr

Email address susanpbruce@yahoo.com

Town Property to be used (include specific area) Town Hall Driveway

Date(s) and hours of use: July 9 (raindate 7/16) August 6 (8/13) 9:00-1:00

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

Annual book sale to support the library

Describe any Town services requested (police details, DPW assistance, etc.)

None

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable $20.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: RECEIVED NOV - 3 2016

Processing Fee: $50 paid on 11/3/16 Check # 2941

Fee: N/A

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Cons. Agent Signature: Comments/Conditions: Permits/Inspections needed:	**Inspector of Buildings Signature:** Comments/Conditions: Permits/Inspections needed:
Police Dept. Signature: 11/07/16 Comments/Conditions: C/K	**Fire Dept. Signature:** 11/21/16 Comments/Conditions: ok
DPW Signature: ok 11/28/16 Comments/Conditions	**Beach Dept. Signature:** Comments/Conditions:
Shellfish Constable Signature: Comments/Conditions:	**Harbormaster Signature:** Comments/Conditions:
Recreation Dept. Signature: Comments/Conditions:	**Town Administrator:** Comments/Conditions:

NOV - 3 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

IV

C. USE OF TOWN PROPERTY

REQUESTED BY:	Wellfleet Chamber of Commerce
DESIRED ACTION:	Approve use of Town Hall front lawn on December 10, 2016, 4-5:30 PM for a holiday tree lighting ceremony.
PROPOSED MOTION:	I move to approve the request of Wellfleet Chamber of Commerce to use Town Hall front lawn on December 10, 2016 from 4 pm to 5:30 pm for a holiday tree lighting ceremony. Fee/Conditions TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant Lara Henry

Affiliation or Group Wellfleet Chamber of Commerce

Telephone Number 508-349-2510

Mailing Address BOX 571 Wellfleet, MA 02667

Email address info@wellfleetchamber.com

Town Property to be used (include specific area) Lawn area in front of Town Hall.

Date(s) and hours of use: Saturday, Dec. 10th - 4-5:30pm

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

WCC's Annual Holiday Tree Lighting + Sing-Along. We expect 20-40 people to attend the short tree lighting ceremony, followed by a holiday themed sing-along. Equipment used will include small PA system for musicians, 10X10ft popup tent, and portable propane heater - weather permitting.

Describe any Town services requested (police details, DPW assistance, etc.)

Use of outside electric outlet for musicians PA system, and permission to "light" the trees. (plug-in)

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable $20.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: NOV 10 2016

Processing Fee: 50.00 paid

Fee: _____

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Cons. Agent Signature: Comments/Conditions: Permits/Inspections needed:	Gas Inspector: ~~Inspector of Buildings~~ **Signature:** 11/29/16 Comments/Conditions: TO BE HOOKED UP BY LIC GAS INSTALLER Permits/Inspections needed:
Police Dept. Signature: 11/16/16 Comments/Conditions: OK	**Fire Dept. Signature:** 11/16/16 Comments/Conditions:
DPW Signature: 11/21/16 ok Comments/Conditions	**Beach Dept. Signature:** Comments/Conditions:
Shellfish Constable Signature: Comments/Conditions:	**Harbormaster Signature:** Comments/Conditions:
Recreation Dept. Signature: Comments/Conditions:	**Town Administrator:** Daniel R Hoort Comments/Conditions:

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

A. Discussion of vacant parcels of land with authorized Planning Board members.

REQUESTED BY:	Planning Board
DESIRED ACTION:	TBD
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

B. Update on progress of Route 6 and Main Street intersection design.

REQUESTED BY:	BOS
DESIRED ACTION:	TBD
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

C. Disposition of town land to the care and custody of the Conservation Commission. Map 8 Lot 270 and Map 41 Lot 189.

REQUESTED BY:	Open Space Committee
DESIRED ACTION:	Direct TA to begin process of town-owned land disposition
PROPOSED MOTION:	I move to direct the TA to begin the process for disposition of town land Map 8 Lot 270 and Map 41 Lot 189 to the care and custody of the Conservation Commission.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

MEMORANDUM

TO: BOARD OF SELECTMEN

FROM: OPEN SPACE COMMITTEE THROUGH ATA

SUBJECT: DISPOSITION OF TOWN LAND

DATE: 12/2/2016

CC: TOWN ADMINISTRATOR

The Open Space Committee would like to ask the Board of Selectmen to have the following parcels of Town owned land be considered for a change of manager from the current manager to the Conservation Commission. As required by the BOS policy on the disposition of town owned land these parcels will be sent to the various town boards and committees for their recommendation on disposition in preparation for action at the Annual Town Meeting in April 2017.

The following are draft Town Meeting Warrant Articles that describe the parcels and the requested action by the Open Space Committee.

DRAFTS:
Open Space Articles for 2017 Town Warrant

ARTICLE 1: To see if the Town will vote to transfer care, custody, management and control of Assessors Map 8 Parcel 270 from the board or commission currently having custody thereof and from the purpose for which said property is currently held, to the Wellfleet Conservation Commission for open space purposes, or to do or act anything thereon.

Summary: The land is marshland that abuts existing conservation properties.

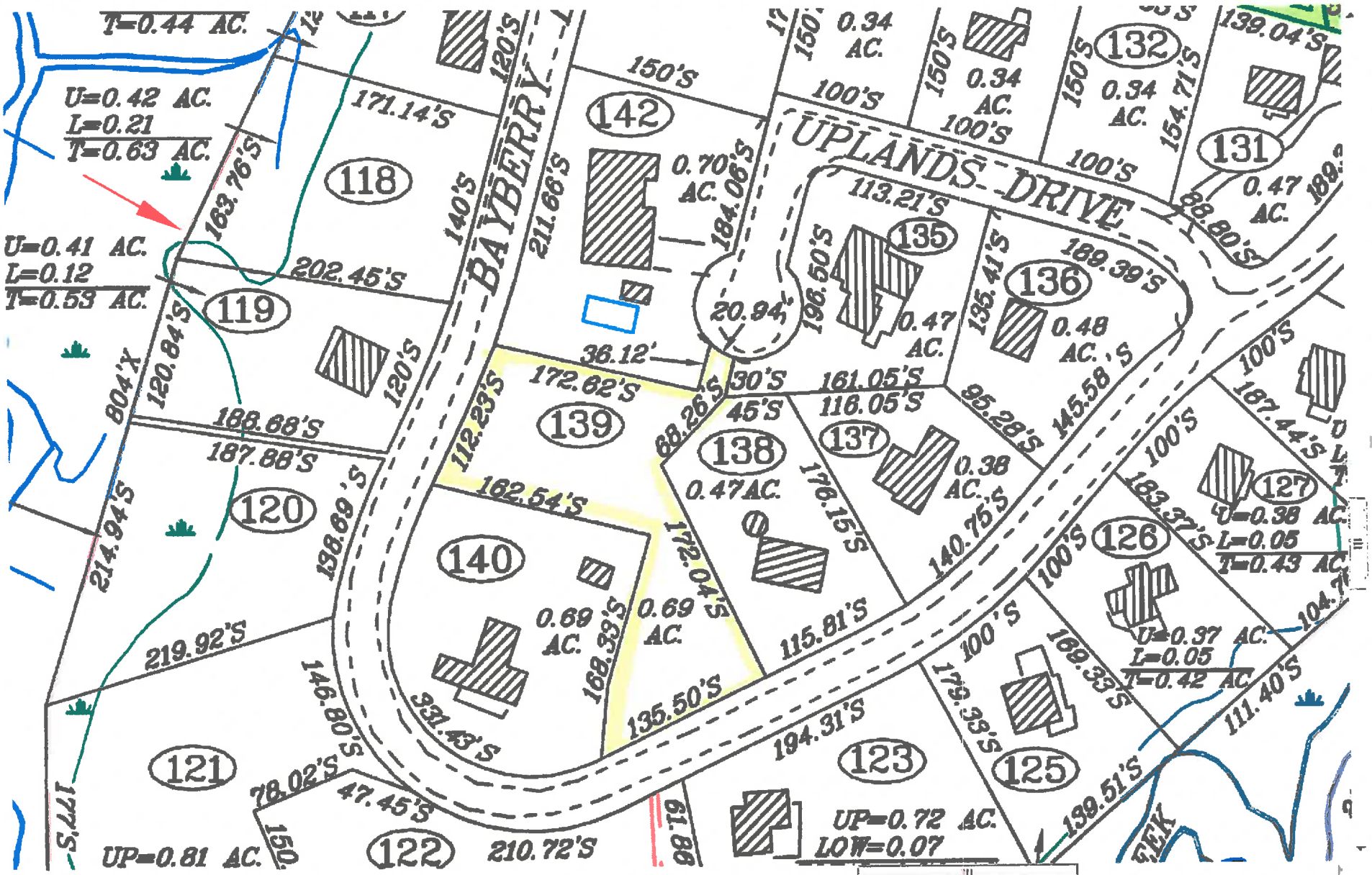
ARTICLE 2: To see if the Town will vote to transfer care, custody, management and control of Assessors Map 41 Parcel 139 from the board or commission currently having custody thereof and from the purpose for which said property is currently held, to the Wellfleet Conservation Commission for open space purposes, or to do or act anything thereon.

Summary: The lot is marshland that abuts conservation land on Mill Hill Island.

S41.pdf

41-139

1 / 1 200%



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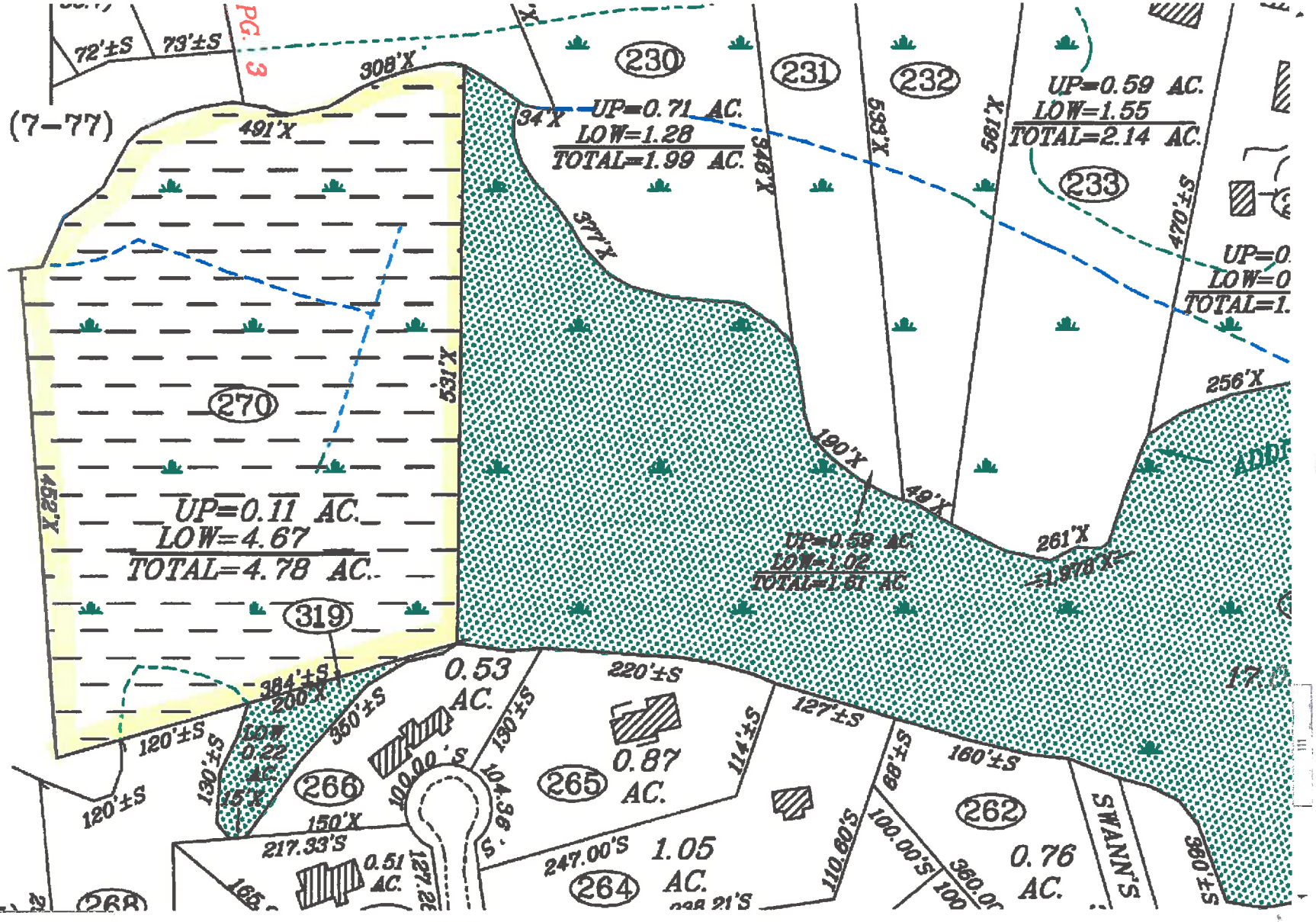
8 - 270


PG. 3
(7-77)
(7-78)
72'±S
73'±S
308'X
491'X
34'X
230
UP=0.71 AC.
LOW=1.28
TOTAL=1.99 AC.
231
232
233
UP=0.59 AC.
LOW=1.55
TOTAL=2.14 AC.
377'X
531'X
452'X
270
UP=0.11 AC.
LOW=4.67
TOTAL=4.78 AC.
319
190'X
49'X
261'X
256'X
470'±S
561'X
0.53 AC.
220'±S
127'±S
160'±S
114'±S
130'±S
360'±S
384'±S
200'X
LOW 0.22 AC.
120'±S
130'±S
15'X
266
265
0.87 AC.
262
0.76 AC.
SWANN'S
150'X
217.33'S
0.51 AC.
247.00'S
1.05 AC.
264
110.60'S
100.00'S
360'±S

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

D. Citizens for Community Policing/Recovery 349 – request for funding for Mental Health Substance Abuse Navigator

REQUESTED BY:	Dennis Cunningham, Citizens for Community Policing/Recovery 349
DESIRED ACTION:	Approve funding for Mental Health Substance Abuse Navigator
PROPOSED MOTION:	TBD
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

October 21, 2016

Citizens for Community Policing
Recovery 349
Wellfleet, MA

Board of Selectmen
Town of Wellfleet
Wellfleet, MA 02667

Greetings,

As the substance abuse crisis (defined as the abuse of prescription opioids, heroin, methamphetamine, and alcohol) continues to impact our communities with increasing force, we recognize with no small amount of appreciation, that there have been real positive steps that have been taken within the Town of Wellfleet to work collaboratively in addressing this issue. We also recognize that there is more work that can and should be done on a local, grass roots level. The complexity of the health care system is frankly overwhelming for citizens suffering from mental health disorders and the disease of substance abuse. It is widely known that these two disorders are co-occurring.

In light of this, we respectfully ask the Selectmen to direct the Town Administrator to immediately investigate the possibility of establishing a position for a Mental Health and Substance Abuse Navigator that would assist citizens in need of service. The town of Provincetown has already implemented such an approach through an article on the Town Meeting warrant that was first proposed by one of their Selectmen. The town of Yarmouth also has recently committed significant resources to their local Substance Abuse Committee.
At some point in the future, we would suggest a regional approach to these problems, as the epidemic knows no town lines or borders. We suggest that a collaboration of lower Cape towns may be an effective approach.

For our present needs, we request that the Board of Selectmen vote this evening to direct the Town Administrator to investigate the possibility of establishing the position and funding for a Mental Health and Substance Abuse Navigator. It is our hope that the process will proceed quickly to allow for an article to be included on the April 2017 Town Meeting Warrant. Recovery 349 would be happy to assist the Town Administrator with this endeavor.

Sincerely,
Citizens for Community Policing
Recovery 349

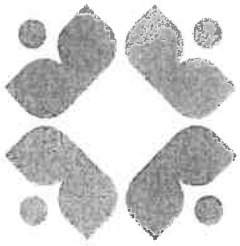
RHIhub
Rural Health Information Hub

Community Resource Navigator (CRN)

Summary

- ***Need:*** *Improving outcomes for residents in need of social, behavioral health, and substance abuse services while reducing the burden and cost Provincetown, MA agencies.*
- ***Intervention:*** *The Community Resource Navigator Program works with local social services and town agencies, churches, and law enforcement to identify and connect clients to needed services.*
- ***Results:*** *Clients are gaining access to the care they were once lacking while the program has helped local service agencies work together at a greater level to better serve local residents.*

Description



Community Resource Navigator Program

Funded by the Town of Provincetown
in collaboration with Outer Cape Health Services

Provincetown is the outermost town on the Cape Cod peninsula of Massachusetts. An attractive location for tourists and artists, the town has also become a center for drug and alcohol abuse. There are also 10 times higher incidence of people living with HIV in Provincetown than in Boston. Because the cost of living is high, homelessness has become more common. These are just some of the factors that have contributed to the social, behavioral, and substance abuse issues of the area's most vulnerable residents.

Through a grant from the town of Provincetown, the Community Resource Navigator (CRN) Program was started by Outer Cape Health Services (http://www.outercape.org/). Launched in April 2016, this pilot project was designed to serve those in need who have been unable to connect with local social, behavioral, and substance abuse agencies. Their reported reasons include difficulty navigating the system, suspicion, lack of knowledge, or cost.

The CRN Program functions through a Bachelor's level Navigator who seeks out referrals of potential clients through local service agencies. The Navigator then meets with clients in the community and initiates a conversation in order to connect them to the appropriate services and treatments. A Master's level social worker located in the health center assists clients and coordinates treatment plans alongside the Navigator.

Regular roundtable discussions with areas service providers are held with the purpose of connecting services to one another through the common goal of helping those who have fallen through the cracks. The Navigator works with the following local service agencies:

- The City of Provincetown (http://www.provincetown-ma.gov/)
- Outer Cape Health Services (http://www.outercape.org/)
- Provincetown Police Department (http://www.provincetown-ma.gov/index.aspx?nid=82)
- The Open Doorway of Cape Cod, Inc. (https://www.facingaddiction.org/blog/partner/the-open-doorway-of-cape-cod-inc)
- AIDS Support Group of Cape Cod (http://asgcc.org/)
- Cape Cod Healthcare (http://www.capecodhealth.org/)

GIVE A GIFT TO SHIELDS

SERVICES NEWS TRAINING JOIN US GIVE A GIFT

CONTACT US

MENTAL HEALTH / SUBSTANCE ABUSE
"NAVIGATOR"

REQUISITION: 31416

PROGRAM: ASSESSMENT

SALARY: $35k-$40k Annually

SUMMARY:

- Substance use screenings, assessments, brief intervention & referrals and follow-up services for pregnant women or adults with children who have open cases with the Department of Children and Family Services (DCFS) cases.
- Link clients to ancillary services and refer clients to substance abuse treatment services as needed.
- Attend clinical supervision on a weekly basis.
- Meet with DCFS social workers and attend DCFS meetings as requested/necessary.
- Establish referrals and linkage to services based on screening and assessment outcomes.
- Provide support and discussion on lapse/relapse triggers for participants who may have a history of substance abuse.
- Provide pretreatment counseling that includes providing information on the importance of keeping all scheduled appointments and working to dispel any fears, myths and misconceptions regarding treatment.

- Complete assessment report within 24 hours of assessment (face-to-face). Document activities on Accucare and monitor/ maintain documentation of client services within the client's chart, ensuring compliance with SHIELDS policies and procedures, SAPC contract and other related agencies' standards and guidelines.
- Assess participants eligibility for specifically funded County contracted alcohol and other drug programs.
- Coordinate all services and maintain regular communication with providers to ensure a soft-referral for client retention.
- Work closely with a network of Substance Abuse Prevention and Control contracted alcohol and other drug treatment agencies, mental health providers, domestic violence agencies, and other community-based organizations providing information and referrals on a wide variety of supportive services. Ancillary service referrals may include: literacy training, temporary housing, and referrals to food banks, health care clinics, mental health, and other needed services. Provide community advocacy as necessary.
- Work in conjunction with DCFS workers to receive referrals and provide written reports and updates about client progress.
- Arrive to weekly individual/group supervision prepared with cases to discuss and ready to receive feedback and direction from supervisor.

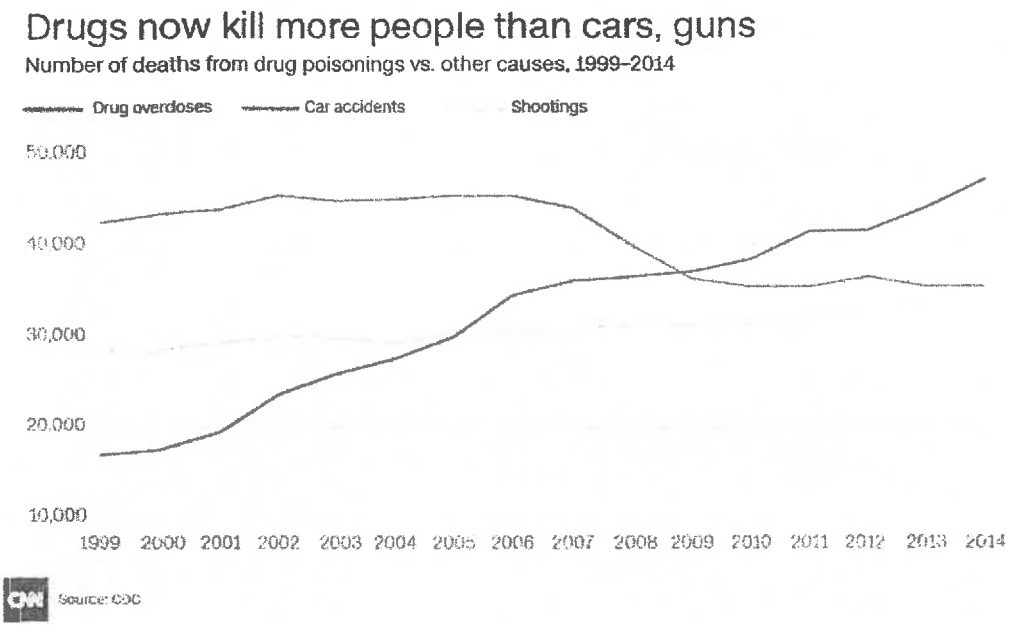
REQUIREMENTS:

To perform effectively in this position, the employee in this position is required to have:

- A working knowledge of conducting screening and assessments for those with a history of substance use/abuse, mental illness, and domestic violence.
- Strong working knowledge of crisis intervention, assessment and individual counseling, documentation, multicultural and socio-economic issues.
- Know and comply with Agency policies and procedures, HIPAA, Department of Mental Health, DCFS, SAPC policies and documentation guidelines, and other state/federal regulations relating to service programs for adults.
- Basic advocacy skills.
- Present ideas, information, and viewpoints clearly, both verbally and in writing.
- Efficiently use the personal computer to include a variety of word processing software.
- Utilize analysis, experience, and judgment to make decisions.
- Demonstrate commitment to team objectives and SHIELDS For Families philosophies.
- Adapt to changing needs by acquiring new skills and knowledge.
- Current California driver's license and a driving record acceptable to the Agency's insurance carrier.

"If you look at the cause of death, we just don't normally see increases like this," said Robert Anderson, the chief of the mortality statistics branch at the National Center for Health Care Statistics at the CDC.

TOP CAUSE OF ACCIDENTAL DEATHS



Credit: CDC

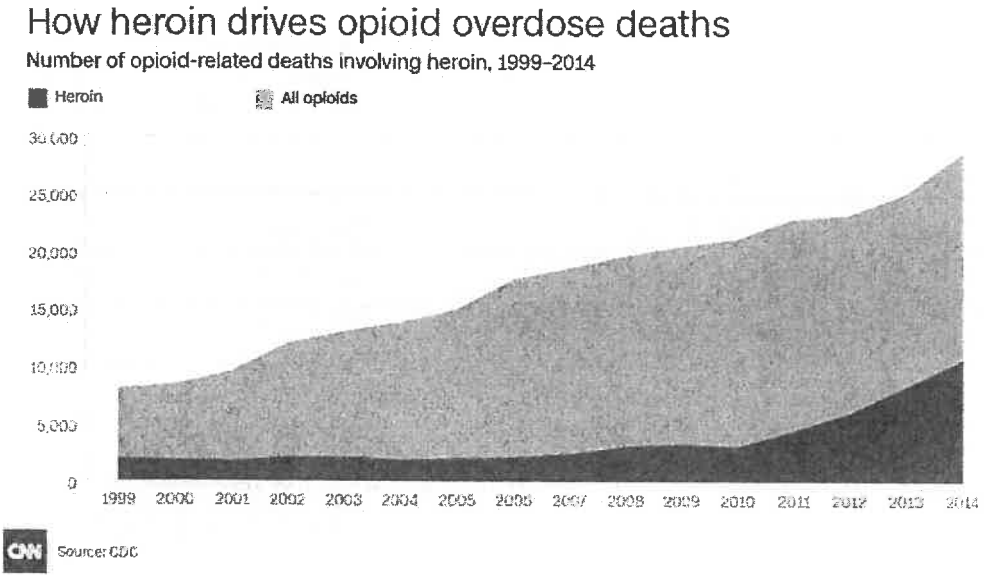
Drugs are the leading cause of accidental death in this country. Fatal overdoses surpassed shooting deaths and fatal traffic accidents years ago.

For perspective on how fast drug deaths have risen, Anderson said, consider the sharp rise in heart disease in the early half of the 20th century. It took about 50 years for the rate of heart disease to double. It took drug deaths a fraction of that time.

The only thing comparable might be the HIV epidemic when it first reached the United States in the late 1980s, when there were no drugs to treat it. But unlike with HIV, where demonstrators took to the streets to demand help, the drug epidemic often happened out of the spotlight.

That might be because drug deaths have disproportionately hit small towns and rural America, mainly in Appalachia and in the Southwest, far away from the eye of the national media. It became a particularly dangerous problem for middle-age white men and women.

HEROIN'S DEADLY EFFECT

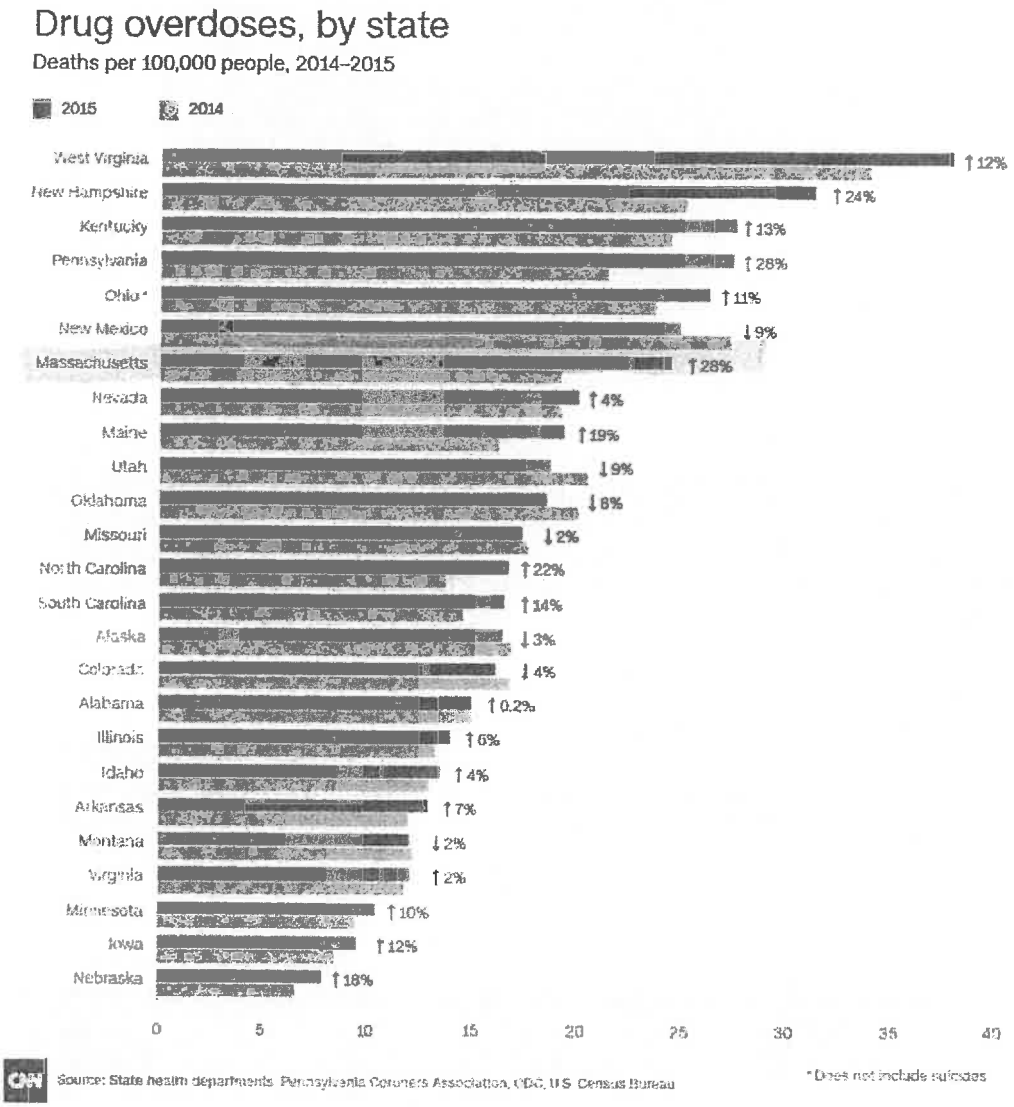


Credit: CDC

Heroin-related deaths increased 439% from 1999 to 2014. As of 2014, heroin-related deaths had more than tripled in five years and quintupled in 10 years.

In 2014, opioids were involved in 28,647 deaths — 61% of all US drug overdose deaths — and 10,574 were related to heroin, in particular. Data from 2014 reflects "two distinct but interrelated trends," the CDC notes, a longterm increase in overdose deaths due to prescription opioids and a surge in illicit opioid overdose deaths, mostly related to heroin.

NATIONWIDE EPIDEMIC



Credit: State health departments, Pennsylvania Coroners Association, CDC, U.S. Census Bureau

In 2010, West Virginia moved into the top spot on the list of states with the highest number of drug deaths. From 2014 to 2015 alone, the number of deaths in that state increased by 12%. New Hampshire saw a 24% increase in deaths in that same time period.

The state that has struggled the longest is New Mexico. Its Rio Arriba County has the highest number of drug deaths for a single county in the United States, according to data analysis of more than 15 years of records from the CDC and state departments of health. Looking at drug death data from 1999 to 2014, New Mexico most often holds the No. 1 spot for the highest number of deaths.

The sharp uptick in deaths seems to coincide with Americans' increasing use of drugs like illicit fentanyl.

Sunday, November 20

12:00 PM - 3:30 PM

Cape Codder
1225 Iyannough Rd,
Hyannis, MA

my choice matters

My Choice Matters: Parenting to Prevent Substance Use

2016 First Annual Parent Summit

Parents and caregivers of children of all ages are invited to attend this FREE event

Free Childcare

Local Experts & Resources

Parent Toolkit

Agenda

12:00 PM – 12:30 PM
Registration, lunch, and meet with local experts

12:45 PM – 1:45 PM
Keynote Speaker

2:00 PM – 3:00 PM
Parent Workshops

3:00 PM – 3:30 PM
Wrap Up and Resources

Keynote

The Teen Brain and Risk Taking
Dr. Ruth Potee M.D.

Ages 0-7

Raising Healthy Families
Cindy Horgan, Executive Director
Cape Cod Children's Place

Ages 8-14

Risky Business: Promoting Protective Factors
Traci Wojciechowski, Regional Director
Student Assistant Programs, Caron

Ages 15-21

Stressed Out: A Millennial's Anthem
Tom Hermanowski, Founder
Alcohol & Drug Abuse Prevention Training

If you are deaf or hard of hearing or a person with a disability who requires an accommodation, contact the Department of Human Services at 508-375-6628 or TTY 508-362-5885.
Requests for sign language interpreter must be made by November 1, 2016.

SUBSTANCE USE ON CAPE COD

MY CHOICE MATTERS

Campaign Narrative

Substance use is a concern nationwide and on Cape Cod. Our region has a high rate of alcohol use, a troubling opioid problem and correlating issues that wear on the fabric of our community.

However, we are a community that chooses not to shy from these issues, but to address them head on because we matter, our children matter, and our neighbors matter.

When it comes to substance use, choice matters – our choices as individuals and our choices as a society. Whether it be a young person standing at a party being offered alcohol for the first time, or a person in active addiction deciding now is the time to take steps toward recovery, their choices will impact their lives and the lives of those around them.

Many teenagers on Cape Cod do not drink alcohol or use drugs – a fact that may be surprising. A young person who knows that they are not alone in their decision to say 'no' to substances can have the strength to stand up to the perceived pressure to use them. Their choice matters, as do the choices of their peers.

Parents have more influence than anyone else – including peers – on their child's choice whether or not to drink alcohol or use drugs. Children care about what their parents think and mimic what their parents do. Parents can choose to learn how alcohol and drugs affect young people and this knowledge will empower them to speak with their children often and honestly to guide their decisions.

People who are actively addicted have a disease that can rob them of their health, family, job, friends, money, place in society, and identity. It was not their intent to become addicted to alcohol or drugs, but accepting that their lives and their choices matter empowers people in active addiction to begin the journey to recovery on a path of their own choosing.

The Cape Cod community is united in its choice to address the substance use issue. Coming together to guide our children, promote self-empowerment and support our neighbors in their journey from addiction to recovery is the path we have chosen. Our legislators, law enforcement, business leaders, local government, and the community as a whole are united in our efforts to empower each citizen to believe that **"My Choice Matters"**.

Barnstable County
HUMAN SERVICES
Creating a Healthy Connected Cape Cod

www.bchumanservices.net
P.O. Box 427, Barnstable, MA 02630
508-375-6628 | 508-362-5885 (TTY)
humanservices@barnstablecounty.org

FACT SHEET: Regional Substance Use Council (RSAC)

October 2016

PURPOSE

The purpose of the Barnstable County Regional Substance Use Council (RSAC) is to establish a coordinated and comprehensive regional approach to substance use across the continuum of prevention, treatment, intervention, and recovery. By establishing a communication infrastructure across towns, providers, organizations, and individuals on Cape Cod, we are able to identify and address gaps and disparities in the service system, maximize inter-agency collaboration and funding opportunities.

DESCRIPTION

The Regional Substance Abuse Council (RSAC) was organized by the Barnstable County Department of Human Services in 2014 and is comprised of town coalitions, elected officials from the local, state, and federal levels, the Sheriff and District Attorney's offices, police, first responders, probation, drug court, school nurses, school superintendents, and drug treatment, recovery, and healthcare providers. The RSAC has work groups focusing on Prevention, Intervention, Treatment and Recovery.

Beth Albert, Director of Barnstable County Human Services, Cheryl Bartlett, Former Commissioner of the Massachusetts Department of Public Health, and Raymond Tamasi, President of Gosnold on Cape Cod serve as co-chairs of RSAC.

BASELINE ASSESSMENT

The RSAC issued its Baseline Assessment in 2015. The purpose of the *Baseline Assessment* is to provide a snapshot of substance dependency and the related costs for Barnstable County to inform policy and programming recommendations. The *Assessment* utilizes a public health approach in our work – focusing on policy and community strategies rather than on individual behavior. The *Assessment* includes a scan of existing resources, epidemiological data, and estimates of the costs of substance use in Barnstable County (including local, state, and federal direct costs).

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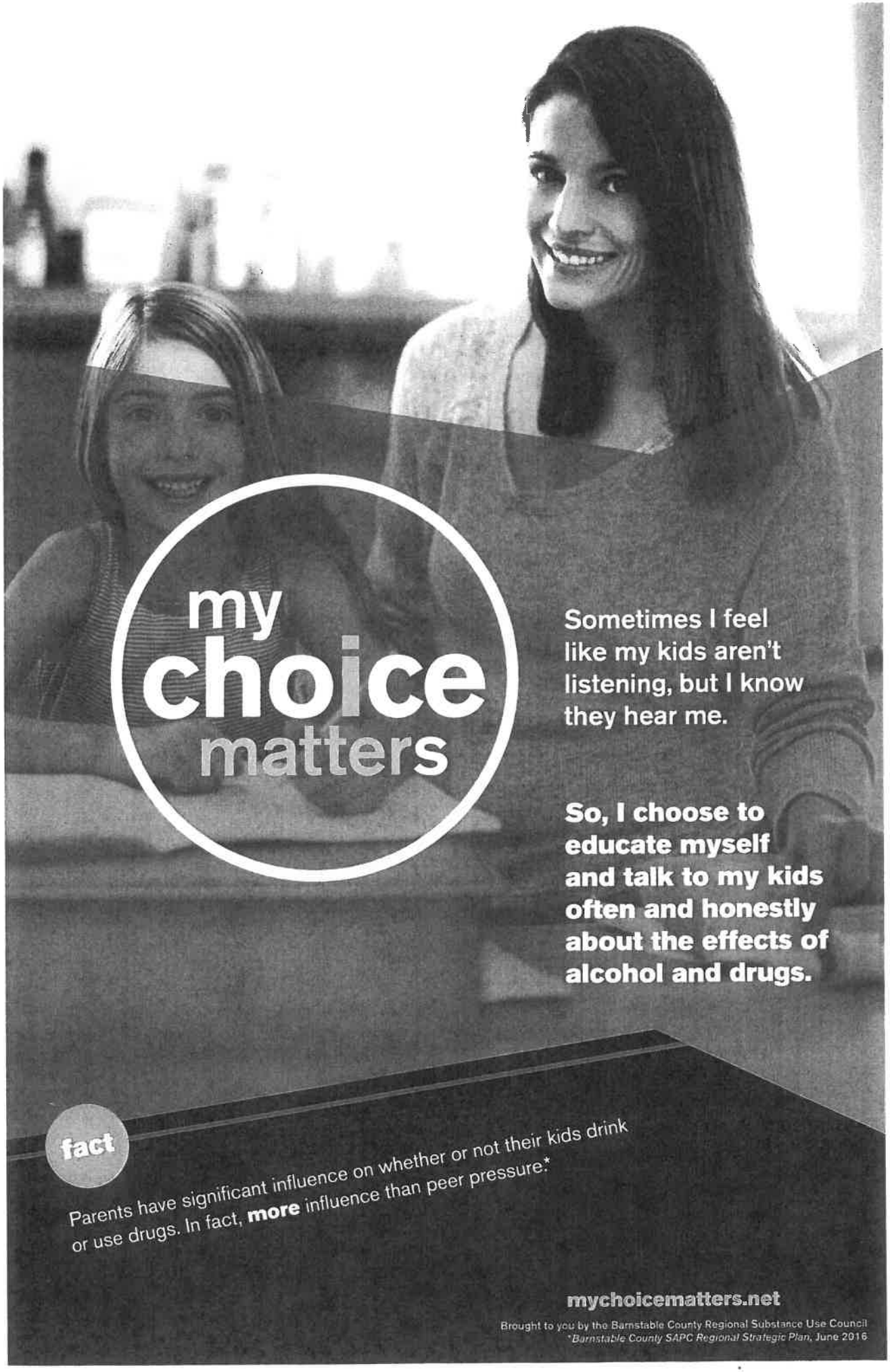
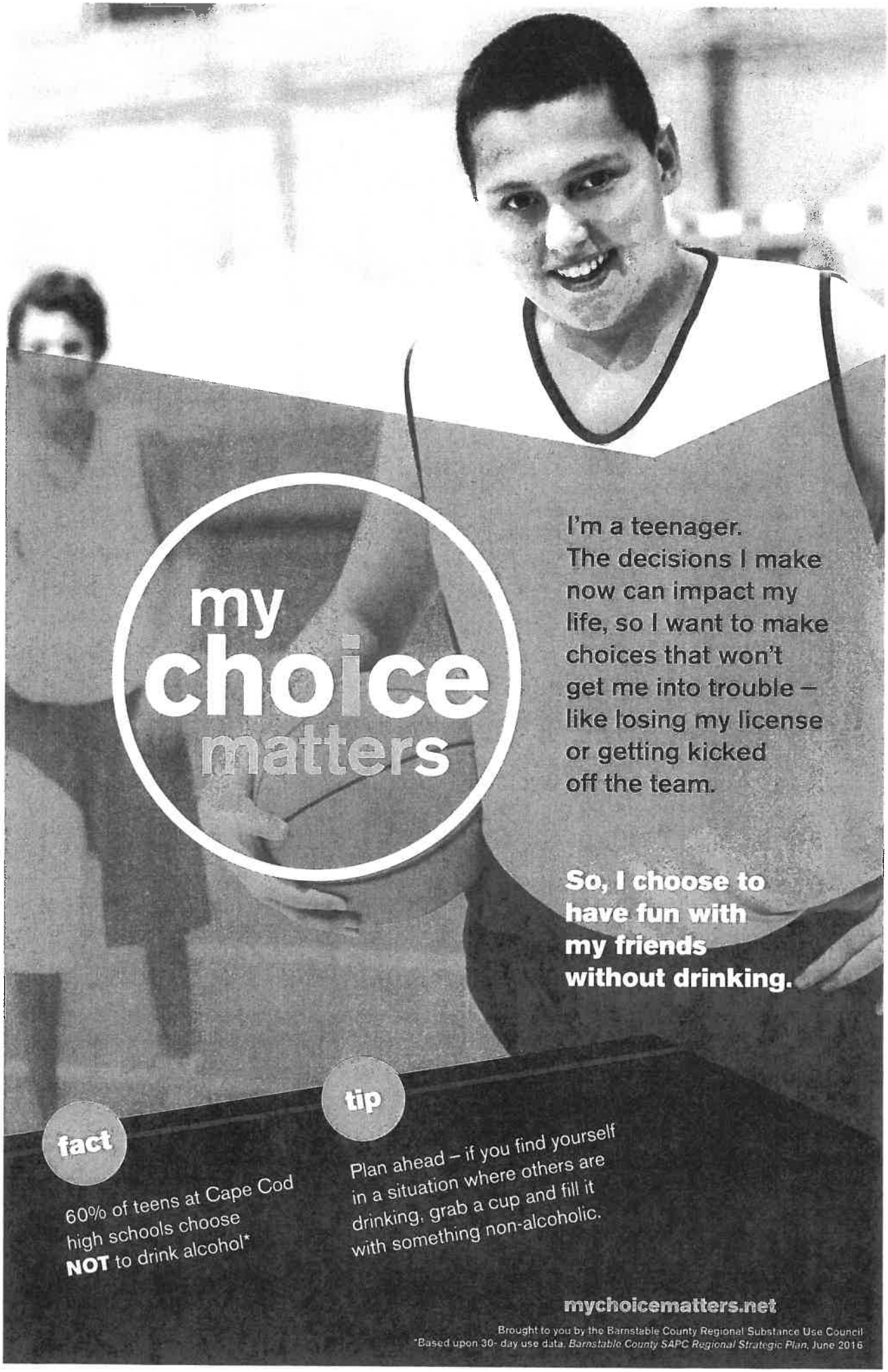
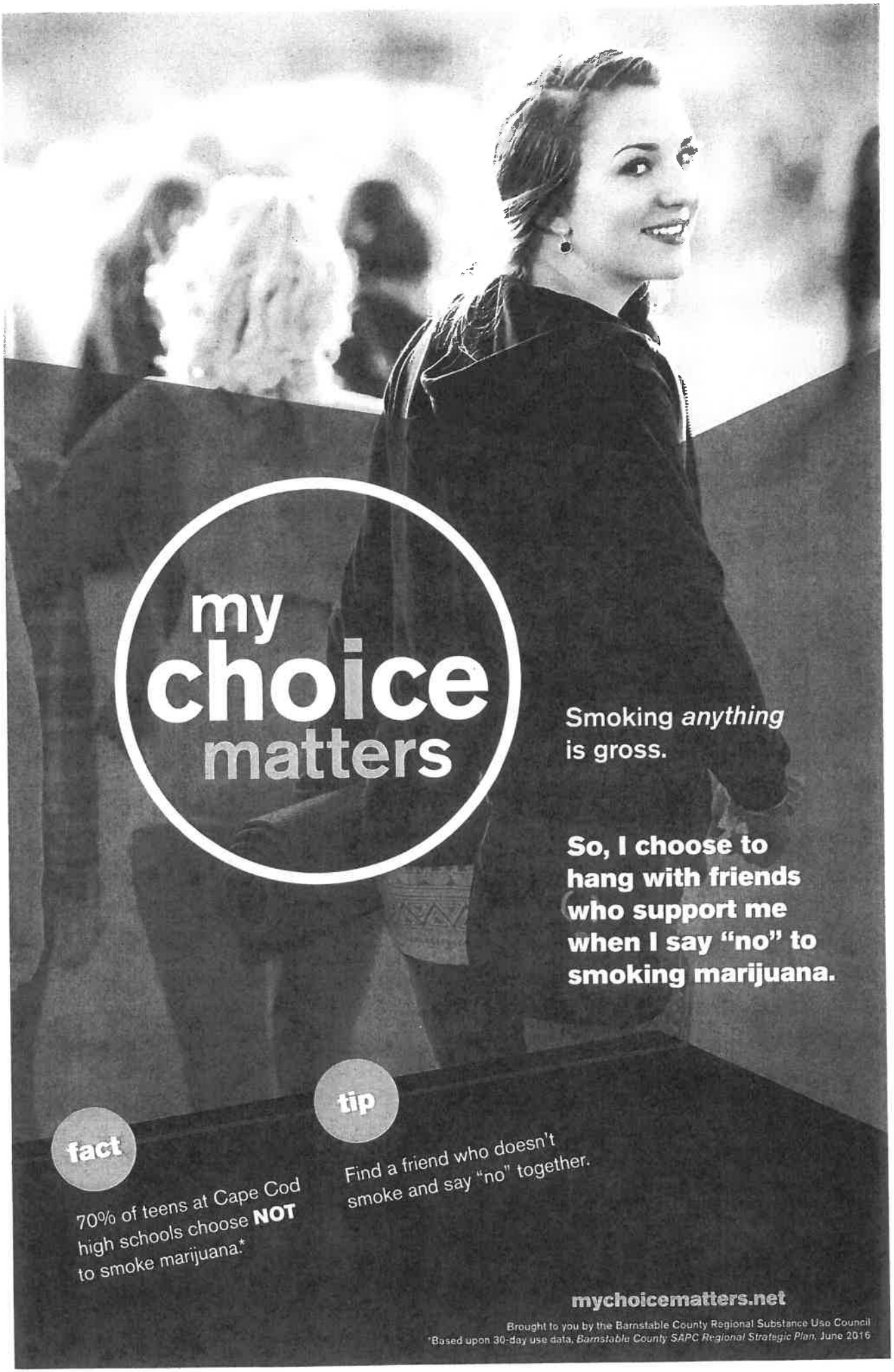

my
choice
matters
Sometimes I feel like my kids aren't listening, but I know they hear me.
So, I choose to educate myself and talk to my kids often and honestly about the effects of alcohol and drugs.
fact
Parents have significant influence on whether or not their kids drink or use drugs. In fact, more influence than peer pressure.*
mychoicematters.net
Brought to you by the Barnstable County Regional Substance Use Council
*Barnstable County SAPC Regional Strategic Plan, June 2016


my choice matters
I'm a teenager. The decisions I make now can impact my life, so I want to make choices that won't get me into trouble – like losing my license or getting kicked off the team.
So, I choose to have fun with my friends without drinking.
fact
60% of teens at Cape Cod high schools choose NOT to drink alcohol*
tip
Plan ahead – if you find yourself in a situation where others are drinking, grab a cup and fill it with something non-alcoholic.
mychoicematters.net
Brought to you by the Barnstable County Regional Substance Use Council
*Based upon 30- day use data. Barnstable County SAPC Regional Strategic Plan, June 2016


my choice matters
Smoking anything is gross.
So, I choose to hang with friends who support me when I say "no" to smoking marijuana.
fact
70% of teens at Cape Cod high schools choose NOT to smoke marijuana.*
tip
Find a friend who doesn't smoke and say "no" together.
mychoicematters.net
Brought to you by the Barnstable County Regional Substance Use Council
*Based upon 30-day use data, Barnstable County SAPC Regional Strategic Plan, June 2016

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

E. Vote to authorize TA to sign a Contract with Coastal Engineering for design of expanded parking and new septic system at White Crest Beach parking lot

REQUESTED BY:	TA
DESIRED ACTION:	Authorize the TA to sign contract
PROPOSED MOTION:	I move to vote to authorize TA to sign a Contract with Coastal Engineering for design of expanded parking and new septic system at White Crest Beach parking lot.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET
300 MAIN STREET WELLFLEET
MASSACHUSETTS 02667

This agreement made the _____ day of _____, 2016 by and between **Coastal Engineering Company, Inc.** hereinafter called the "Contractor" and the **Town of Wellfleet** hereinafter called the "Town." Witnessed, that the Contractor and the Town for the consideration hereinafter named agree as follows:

Article 1: Scope of Work
The contractor shall furnish all services agreed to by the scope of work described in the solicitation for quotes and provided for in the response for the White Crest Beach Parking Lot and Restroom Facility project and shall be completed to the generally accepted professional standard for such documents, and as identified and in the order specified by the Town.

Article 2: Time Period
The work shall be completed by June 1, 2017. The deadline for completion of work may be extended by mutual agreement between the Contractor and the Town Administrator.

Article 3: The Contract Sum
The total amount of the project is $48,000.

Article 4: Time of Payment
The Town shall pay Contractor as per purchase order invoices submitted by the Contractor upon completion of the project.

Article 5: Contract Documents
The scope of work together with this agreement form the Contract and they are as fully a part of the contract as attached and incorporated herein by reference.

In Witness Whereof the representative parties hereto have caused this instrument to be duly subscribed and sealed.

Town of Wellfleet	Contractor
_____	_____
Dan Hoort, Town Administrator	Coastal Engineering Company, Inc.

COASTAL
engineering co.

October 13, 2016

Town of Wellfleet
Attn: Brian Carlson, Assistant Town Administrator
300 Main Street
Wellfleet, MA 02667
Via email: brian.carlson@wellfleet-ma.gov

Re: Engineering Design for the Expansion of the White Crest Beach Parking Lot and Restroom Facility

Dear Mr. Carlson:

Coastal Engineering Co., Inc. (CEC) is pleased to present this proposal for engineering and permitting services for the proposed expansion of the White Crest Beach Parking Lot and Restroom Facility. The Solicitation for Quotes states that the objective of the project is to add 400-600 new parking spaces and to design a new sewage disposal system for a new restroom facility. We have 40 years of land use and infrastructure development engineering and permitting experience on Cape Cod, including layout and circulation planning, grading design, stormwater management system design, and sewage disposal system design utilizing conventional and Innovative/Alternative (I/A) Title 5 systems. Project experience with parking lots similar in size to this project include: Skaket Corners Shopping Center in Orleans, Shaw's Supermarket in Harwich, BJ's Wholesale Club in Hyannis, and the Super Stop & Shop supermarkets in East Harwich and South Yarmouth.

CEC will be joined by Wilkinson Ecological Design (WED) and Warner Larson Landscape Architects (WLLA) to provide the scope of services this project requires. WED will provide services related to the Natural Heritage and Endangered Species Program permitting, and will assist with development of restoration planting design. WLLA will provide input to CEC for vegetative stormwater treatment plantings.

Information about our team and examples of relevant project experience can be found following our Scope of Services and Fee Proposal. We are confident that the information provided demonstrates that CEC's four decades of engineering and permitting experience on Cape Cod, combined with the expertise of WED and WLLA in their respective areas, make our team uniquely qualified for this project.

SCOPE OF SERVICES

Task 1 – Existing Conditions Survey and Conceptual Site Design

1. Kick-off meeting with Town representatives to clarify the Town's vision and objectives (1 meeting)
2. Conduct a topographical survey of the area

3. Process field data and prepare an existing site conditions base plan for use in design of the parking lot expansion
4. Conduct a site visit to evaluate the site conditions for the purpose of filing with the Natural Heritage and Endangered Species Program (NHESP)
5. File Massachusetts Endangered Species Act (MESA) Information Request Form with NHESP
6. Prepare two conceptual parking layout plans for discussion with the Town representatives
7. Meet with the Town representatives to present the conceptual parking layouts (1 meeting)

Task 2 – Permitting Plans

Following selection of the preferred conceptual design alternative by the Town, we will proceed with the design of the proposed parking lot layout and grading, stormwater management systems, and sewage disposal system; and will prepare plans suitable for regulatory review. We will incorporate green parking lot design measures such as vegetated swales into our stormwater management systems, and pavement design will comply with MassDOT standards.

1. Conduct soil tests for design of the sewage disposal system and stormwater management systems
2. Conduct additional site visits to evaluate the site conditions for the purpose of filing with the Natural Heritage and Endangered Species Program (NHESP)
3. Refine the proposed parking lot layout based on comments received from Town representatives and MESA project reviewer in Task 1
4. Design the proposed parking lot grading
5. Design stormwater management systems
6. Design a sewage disposal system to serve a future, new restroom facility
7. Prepare draft plans for review by the Town representatives and MESA
8. Complete the MESA Project Review Checklist and file with NHESP for regulatory review. [This may include pre-filing consultation with NHESP and other correspondence and collaboration with NHESP and other parties involved.]
9. Meet with town representatives to review the draft plans (1 meeting)
10. Prepare a stamped set of plans suitable for regulatory review.
11. Prepare an engineer's estimate of probable construction cost

Task 3 – Regulatory Review Filings

We assume that the Town is proposing no work on the easterly side of Ocean View Drive, that no Zoning Board of Appeals or Planning Board filings are required, and that no MEPA or Cape Cod Commission DRI filings are required. Services related to the MESA NHESP filing are included in Task 1 and Task 2. Therefore, the services of Task 3 include:

1. Prepare and file a Request for Determination of Applicability with the Wellfleet Conservation Commission and MassDEP
2. Provide representation at one Conservation Commission hearing

FEES

Our fees for the services outlined above, excluding out-of-pocket expenses, are:

Task 1 ..... $16,000

Task 2 ..... $29,500

Task 3 ..... $2,500

Total Fee $48,000

Assumptions and Exclusions

No Zoning Board of Appeals or Planning Board filings will be required.
No MEPA or Cape Cod Commission DRI filings will be required.
NHESP will not require obtaining a Scientific Collection Permit, creating a Rare Species Habitat Plan, or any other NHESP permits.
No traffic study will be required.
Town will provide excavation equipment for soil testing.
Town will pay any application fees, if required.
Town will reimburse consultant for out-of-pocket expenses such as utility markout charges, printing and postage.
Bid documents, bidding assistance, and construction phase services are not included.

Coastal Engineering is thankful for the opportunity to provide a proposal for this project and we look forward to hearing from you soon.

Very truly yours,

COASTAL ENGINEERING CO., INC.

David J. Michniewicz, P.E.
Vice President

DJM/kvp

TEAM INFORMATION AND EXPERIENCE

Coastal Engineering Co., Inc.
Wilkinson Ecological Design, Inc.
Warner Larson, Inc.

COMPANY PROFILE

COASTAL
engineering co.

Coastal Engineering Co., Inc. is a provider of land surveying, civil engineering,structural engineering, marine/waterfront engineering, land-use planning and permitting, and environmental permitting services.

EXPERTISE IN ENVIRONMENTALLY SENSITIVE AREAS

Based on Cape Cod, a region of significant environmental exposure and sensitivity, we are exceptionally experienced in:

- Onsite wastewater treatment and disposal in environmentally sensitive areas
- Stormwater management using LID (Low Impact Development) techniques
- Shorefront protection
- Building design
- Environmental permitting

WORKING RELATIONSHIPS WITH REGULATORY AGENCIES

Since our founding in 1976, we have expanded our staff and broadened our expertise to keep abreast of the increasing environmental concerns and government regulations that affect our clients and the communities in which we practice. We understand the intricacies of the federal, state, and local regulations that affect our clients' projects, and have developed cooperative working relationships with the various regulatory agencies.

SOLUTIONS FOR THE BENEFIT OF OUR CLIENTS AND COMMUNITY

We are committed to providing designs and solutions that are not only right for our clients, but are right for the community too. That may be the reason why so many of our clients have done business with us before.

Our clients include:

- Architects and design professionals
- Developers and contractors
- Realtors and attorneys
- Local, state, and federal agencies
- Property owners
- Non-profit agencies

At Coastal, we take pride in providing designs that are environmentally responsible, cost effective, and constructible. We know that our clients' projects are very important to them, no matter how small. Accordingly, every project is overseen by a project manager with many years of experience to guide a client through the planning, design, permitting, and construction phases of their project.

GENERAL QUALIFICATIONS

ABOUT COASTAL ENGINEERING CO., INC.

Since its inception in 1976, Coastal Engineering has expanded its staff and experience to meet the growing needs and challenges posed by growth and development, including the ability to address environmental controls and government regulations.

In 1983, Coastal Engineering merged with the surveying talents of Nickerson & Berger, a firm of outstanding reputation, creating a full-service, multi-disciplined engineering and survey firm. This further enhanced our capabilities in site planning and development, road design, and locational services.

Our office is fully networked to provide engineering and survey information to all users. Engineering and land surveying functions are computerized, including plotting of all locational work and production of drawings on state-of-the-art Computer-Aided Drafting and Design (CADD) equipment. All documents can be integrated and produced to provide compatibility with Geographic Information Systems (GIS) data, Building Information Modeling (BIM) and integrated cloud based data sharing.

AREAS OF RELEVANT EXPERTISE

SITE PLANNING

CEC has provided full service site planning, consultation, engineering, environmental permitting and administration services on infrastructure projects for clientele, both public and private. We have a proven track record of highly successful projects involving site planning of projects in environmentally sensitive areas requiring multi-level interaction with land use planners, landscape architects, regulatory permitting agencies and public officials.

SURVEY

CEC employs a full staff of registered land surveyors and technicians that are familiar with the rules and regulations unique to Massachusetts riparian and boundary laws. Our fully automated survey capacity includes Global Positioning Satellite (GPS) survey equipment, Hy-Pak fathometer and RTK sounding devices for hydrographic surveys and traditional total station instruments for electronic data collection. Work is processed directly from field to office with calculations utilizing the AutoCAD Land Development software.

CIVIL ENGINEERING

CEC's Civil Engineering Department provides civil engineering services for land development projects, including parking lot designs, Low Impact Development (LID) storm water management system designs, conventional and Innovative/Alternative (I/A) Title 5 sewage disposal system designs, and land use and environmental permitting services. Clients include private residences, commercial developers, marinas, and local, state and federal government agencies. Our engineering and environmental experience includes the design, permitting and construction oversight, with the resources available to meet the project needs from conception to completion.

PERMITTING FOR ENVIRONMENTALLY SENSITIVE PROJECTS

CEC has an extensive history of handling permits requiring MassDEP and local Conservation Commissions approvals. We have professional engineers, wetland scientists, and permitting specialists on staff to oversee the project throughout the permitting process. CEC staff enjoys a good working relationship with many of the permitting agencies and is in regular communication with them on a number of ongoing projects.

STAFF AVAILABILITY

Coastal Engineering has a staff of over thirty persons; professional civil and structural engineers, registered professional land surveyors, hydro-geologists, environmental specialists, and support personnel, to meet our clients' growing needs. Each member of our staff has extensive experience in his or her field, including land use planning, topographical surveys, road and drainage design, site development, structural engineering, hydrogeological and environmental studies, preparation of bid documents and specifications, construction management, and construction inspection. Coastal Engineering has familiarity with federal, state, and local regulations and has developed excellent working relationships with various regulatory agencies. We will commit a Registered Professional Engineer as Project Manager and a Principal-in-Charge to oversee the design, development, and permitting of this project.

EXPERIENCE

Coastal Engineering has a successful track record of completed recreational projects for public agencies such as the Cape Cod National Seashore, Woods Hole Oceanographic Institute, Mass. Dept. of Conservation and Recreation (formally) Environmental Management-Waterways, Parks and Recreation, Public Access Board, and a number of Massachusetts municipalities.

Our Civil Engineering Department has designed, specified, and permitted several large infrastructure projects, including Skaket Corners Shopping Center in Orleans, Stop and Shop Supermarkets in East Harwich and Yarmouth, BJ's Wholesale Club in Hyannis, and Shaw's Supermarket in Harwich. We also have expertise in the use of alternative materials and methods to address site-specific conditions, environmental concerns, regulatory restrictions, and client requirements.

RECREATION FACILITY AT JOHN'S POND

Town of Mashpee, MA

Coastal Engineering Co. was engaged by Town of Mashpee to provide engineering services for improvements to the John's Pond Recreation Facility. The parking lot is close to the elevation of the pond, and the existing stromwater management systems were inadequate and lying in groundwater. A playground at the facility was located on the opposite side of the parking lot from the beach.

Coastal Engineering designed a reconfigured parking lot that reduced the amount of pavement within the pond's buffer zone, improved traffic circulation, increased the number of accessible parking spaces, added dedicated bus parking, and relocated the playground to be ajacent to the beach to improve children safety. We designed new stormwater management systems for the parking lot that include bio-filtration basisns to provide stormwater treatment prior to discharging into new subsurface recharge basins located above high groundwater elevation. We also designed a new sewage disposal system for a future restroom buiding that will accomodate up to 600 users per day.

SERVICES

- Existing conditions site plan
- Engineering design and plan preparation for proposed recreation facility
- Environmental permit application and processing

PAMET HARBOR PUBLIC ACCESS BOARD PARKING LOT

Town of Truro, MA

Pamet Harbor is Truro's only public harbor, providing commercial and recreational boating access to Cape Cod Bay. Coastal Engineering Co. was hired by the Town of Truro to redesign the parking lot and manage the construction administration and inspections on the project. The parking lot drainage system was designed with a large infiltration system that absorbed 100% of the storm water produced in a 100 year storm event. This was part of the project to make sure the Pamet river habitat did not receive any pollutants from the heavily used lot. The lot layout was modified to accommodate the maximum number of trailer spaces and handicap access to the harbormasters new building and the boat ramp. Our survey department supplied custom computer files to contractor to enable them to grade the entire project using machine control on their bulldozer to ensure the tight grading design was constructed properly.

SERVICES

- Feasibility study and evaluation report
- Engineering analysis and design of drainage and parking lot improvements
- Design plans and specifications
- Public bid process and project award administration
- Construction contract administration and oversight

CAPE COD BIBLE ALLIANCE CHURCH

Brewster, MA

Coastal Engineering Co. was hired to assist with the development of plans to restore Cape Cod Bible Alliance Church from ground up after an arson. The Church Building Committee decided to use the rebuilding process as an opportunity to make improvements to the layout and accessibility of the previous facility. An adjacent site was acquired to expand the parking lot to 128 parking spaces and to support the 10,000 SF lateral building expansion. Other programming goals included reusing the remaining concrete foundation and integrating a user friendly walk out at the lower grade level. The new facility consists of a sanctuary with seating for 350, welcome center/narthex with a covered porte cochere, multifunctional fellowship hall, and other spaces designed to facilitate church functions. Super-insulated new construction utilizes durable and non-combustible materials along with energy-efficient HVAC and mechanical systems. Vegetative buffer strips and LID drainage swales are used for storm water management.

SERVICES

- Schematic design
- Construction drawing
- Permitting
- Construction administration

WILKINSON
ECOLOGICAL DESIGN

Company Overview

Wilkinson Ecological Design, Inc. (WED) has a proven record offering the regulatory expertise required to complete site assessment and permitting with Natural Heritage Endangered Species Program (NHESP), the Massachusetts Endangered Species Act (MESA), and local Conservation Commissions.

Our staff conservation biologist and design team utilize a deep knowledge of the ecological communities of Cape Cod to complete projects which provide design solutions that enhance and restore the ecological integrity of a site. WED is engaged in multiple progressive ecological restoration projects, and in virtually all projects completed, WED provided the research, planning, design, permitting and implementation services.

Our Company

Photo: Ed Wonsek

Warner Larson, Inc. is an award-winning landscape architectural firm integrating comprehensive site design, engineering and permitting services for academic institutions, recreational and athletic facilities, commercial developments and residential projects.

Our mission is to understand each client's objectives through open communication about the project program, budget and schedule and deliver functional, innovative and sustainable solutions that exceed expectations. We are a financially stable company that delivers a personal level of service on projects by leveraging our strong long-term relationships with architects, engineers, and other like-minded consultants.

Founded in 1978, Warner Larson developed a solid reputation for high quality design solutions with personal attention to detail under the leadership of Gary Larson for the firm's first 25 years. In 2003, David Warner became a shareholder after having been with the company for six years and expanded the firm's capabilities in parks, sports and higher education markets in both public and private sectors. In 2014 Warner Larson opened a branch office in Richmond, Virginia to expand our operations to serve our core markets in the Mid-Atlantic region.

We are committed to sustainable design as an overarching principle that guides all of our work and to create designs that are economically, environmentally and socially sustainable.

Core Markets

- Academia: K-12 and higher education campus and site design
- Athletics: sports fields, stadiums, courts and outdoor fitness
- Parks: passive & active recreation, playgrounds and splashpads
- Commercial: retail, streetscapes, office parks and healthcare
- Residential: multi-unit developments and luxury single family

Services

- Site Master Planning & Feasibility Studies
- Existing Conditions Documentation
- Site Analysis & Code Review
- Design & Engineering
- Presentation Graphics & 3D Visualization
- Budgeting & Cost Estimates
- Permitting & Regulatory Review & Approval including
- Environmental, Zoning, Planning & Code Compliance
- Bidding & Construction Administration
- Operation & Maintenance Plans

BODPAVE®85 PAVING GRIDS

Data Sheet No : Description

CASE STUDY

Designer:	Warner Larson Landscape Architects
Location:	Thorndike Fields - Arlington, MA
Product:	BodPave®85 (Black)
Application:	Stormwater Sensitive Parking Area (2,500 ft²)

PROJECT RATIONALE: Additional parking was needed for the expanding recreational area at Thorndike Park, but the client did not want to create additional stormwater runoff to adjacent water bodies. They communicated their need for a cost effective porous paving solution that would require little maintenance, be highly porous for infiltration, match the intended aesthetics, and be strong enough to stand the wear associated with vehicular traffic and the Massachusetts climate.

SOLUTION: Warner Larson Landscape Architects selected BodPave®85 because of its superior quality, functionality, design attributes, cost-effectiveness, and aesthetic value, which continually set it apart from any porous grass or gravel paving system available. The Thorndike parking design integrates BodPave®85 Gravel Porous Paving into the parking stalls, which receive stormwater from adjacent asphalt drive lanes. BodPave®85 is designed to accommodate the deepest profile of any open cell paving grid, capturing more stormwater initially and allowing it to percolate into the sub-grade profile at the designed rate. The strength of the paving system and snap-fit connections create a gravel reinforcement layer that functions as a single system with the flexibility to adjust to seasonality and grade changes, making it the only viable open-cell paving solution for Massachusetts. JNJ Sacca was selected to install the aggregate filled pavers, which match the local aesthetic and provide high infiltration rates without risk of the clogging effects experienced with other porous paving systems, reducing maintenance costs and preserving stormwater functionality

BODDINGTONS INC.
2780 Snelling Ave N • Suite 306 • Roseville • MN 55113
Tel: (651) 330-2920 • Fax: (651) 797-2319
e.mail: info@boddingtons.us • www.boddingtons.us

BODDINGTONS

BODPAVE®85 PAVING GRIDS

Data Sheet No : Description

BodPave™85

CASE STUDY

CONCLUSION: BodPave®85 has turned the Thorndike parking addition into a multifunctional stormwater collection system, mitigating runoff while expanding parking to meet visitor demands. The physical strength, unique attributes, and design flexibility allowed Warner Larson Landscape Architects to achieve their design goals within budget. Thorndike Fields has proved again that BodPave®85 is the best designed grass or gravel paving solution available today.

DESCRIPTION	DATA
Product	BodPave™ 85
Material	100% recycled polyethylene
Colour options	Black, Green & Natural
Paver dimensions	19.7" x 19.7" x 1.97" + 1.37"integral ground spike
Installed Paver size	19.7" x 19.7" (4 grids per 1.2yd ^{2})
Nominal inter nal cell size	Castellated 2.6" Plaque & 1.8" Round Shaped
Structure Type	Rigid-walled, flexible semi-closed cell combination
Cell wall thickness	0.1" – 0.2"
Weight (Nominal)	3.4lbs/paver - (1.27lbs/ft ^{2})
Load bearing capacity (filled)	< 367 tons/yd ^{2} *
Crush Resistance (unfilled)	< 275 tons/yd ^{2} *
Basal suppor t & Anti-Shear	Integral 1.35" long Cr oss & T section gr ound spikes (18 per paver)
Open cell %	Top 92% / Base 75%
Connection type	Overlapping Edge Loop & Cell connection
Interlock Mechanism	Integral self locking Snap-Fit Clips
Chemical resistance	Excellent
UV resistance	High
Toxicity	Non Toxic

CONTACT: **Matthew Kocian** - Product Manager
Direct: (651) 207-6622
E.mail : Matthew.Kocian@boddingtons.us

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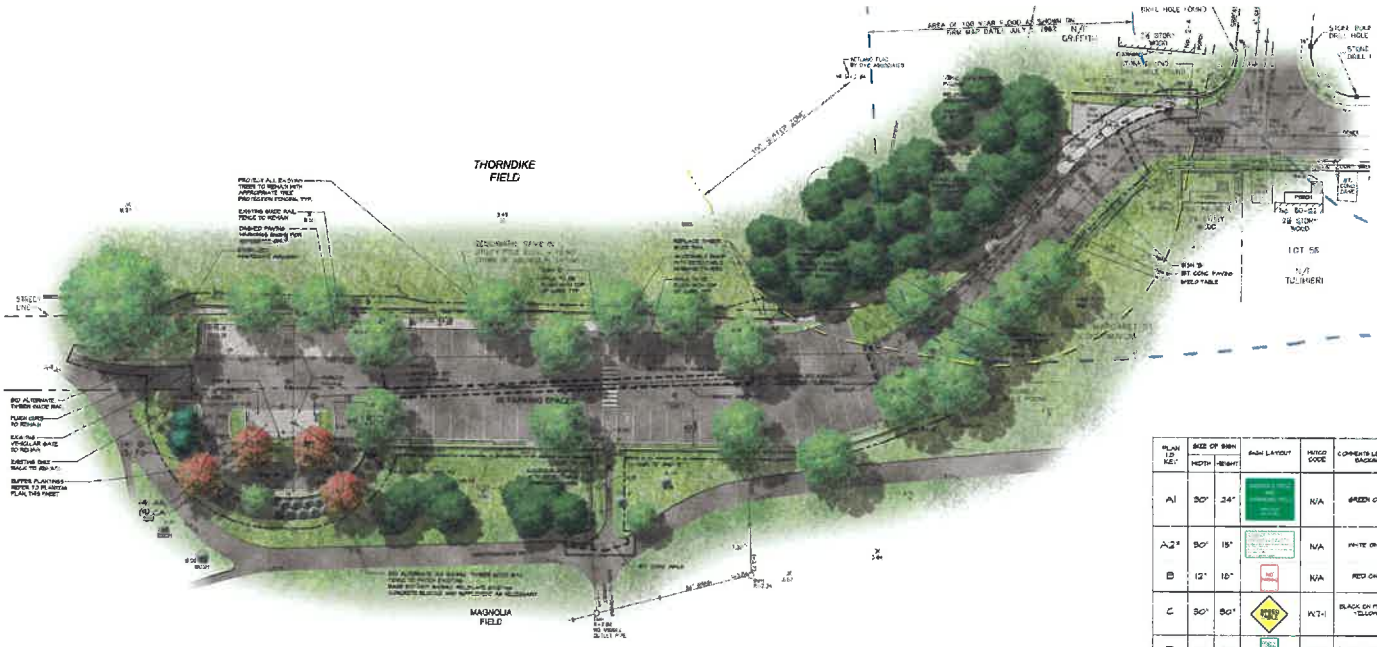


PLAN I.D. KEY	SIZE OF SIGN WIDTH	SIZE OF SIGN HEIGHT	SIGN LAYOUT	MUTCD CODE	COMMENTS LETTERING ON BACKGROUND
A1	30"	24"		N/A	GREEN ON WHITE
A2*	30"	15"		N/A	WHITE ON GREEN
B	12"	18"		N/A	RED ON WHITE
C	30"	30"		W7-1	BLACK ON FLUORESCENT YELLOW-GREEN
D	12"	18"		R7-8	BLUE/GREEN ON WHITE
E	12"	6"		R7-8A	GREEN ON WHITE
F	24"	18"		N/A	WHITE ON GREEN GREEN ON WHITE
G	12"	18"		N/A	GREEN ON WHITE

ALL SIGNS SHALL BE REFLECTIVE ALUMINUM MATERIAL AND MOUNTED ON GALVANIZED STEEL POSTS WITH BRACKET SPACERS

NORTH SCALE: 1"=20'

Thorndike Field Parking Area

Arlington, MA April 6, 2009

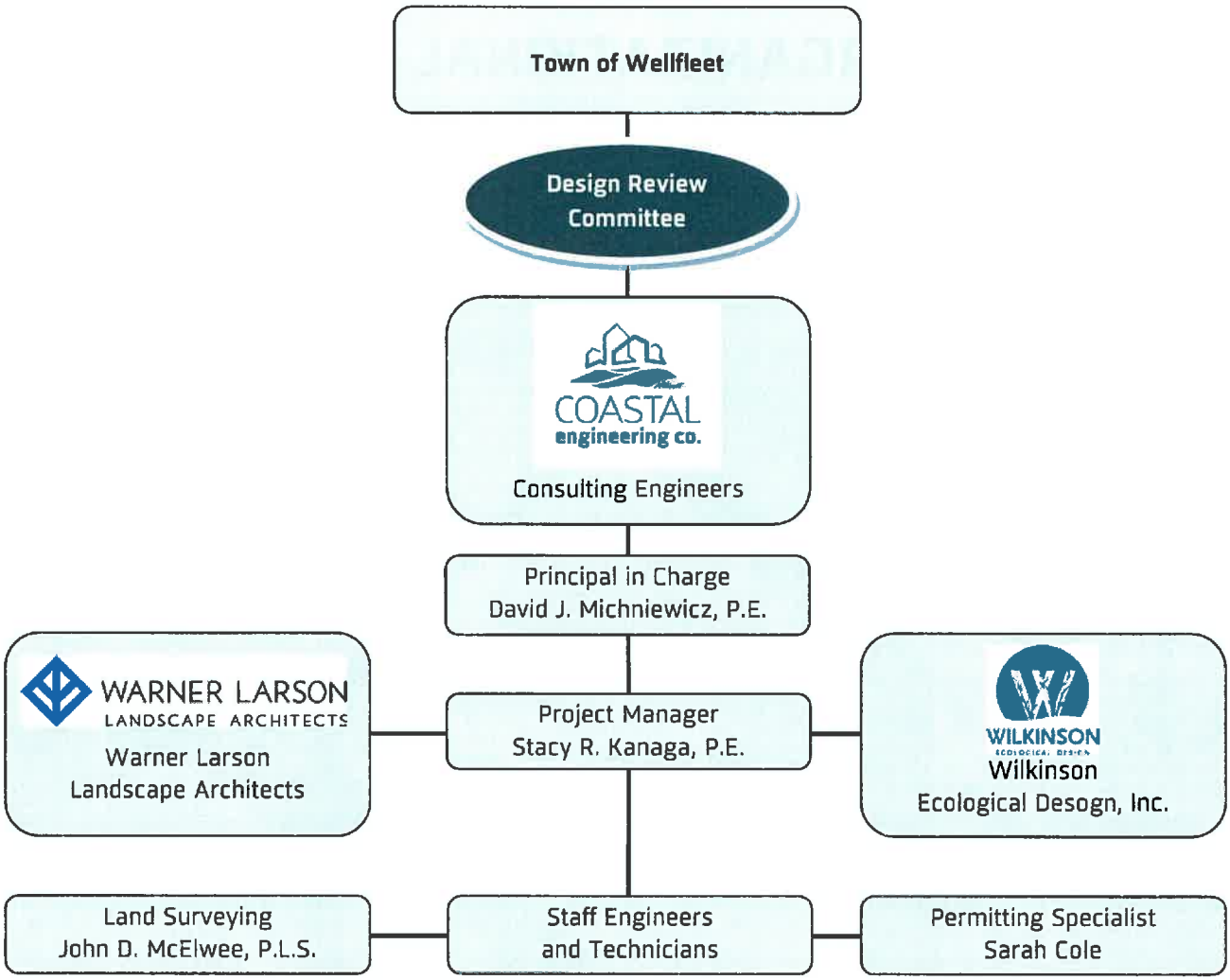
WARNER LARSON LANDSCAPE ARCHITECTS

www.warnerlarson.com

WARNER LARSON
LANDSCAPE ARCHITECTS

ORGANIZATIONAL CHART AND RESUMES

ORGANIZATIONAL CHART



COASTAL
engineering co.

David J. Michniewicz, P.E.

Director - Civil Engineering and Surveying Department

David J. Michniewicz, P.E., is a principal owner, Vice-President, and Director of the Civil Engineering and Surveying Department of Coastal Engineering Co., Inc. He is the principal-in-charge of the company's civil engineering and surveying projects, responsible for overseeing a wide array of state, municipal, commercial, and residential projects. He also serves as a project manager on special projects.

Mr. Michniewicz has more than 38 years of civil and environmental engineering experience, all with Coastal Engineering. He is highly experienced in site planning and environmentally responsible site development, roadway and parking design, stormwater management using Best Management Practices and Low Impact Development techniques, flood mitigation, municipal water and sewer systems, and sewage treatment and disposal, system design, including Title 5 septic systems, Innovative/Alternative treatment systems, and large-scale wastewater treatment plants.

Mr. Michniewicz also has extensive experience in environmental and land-use permitting with state, county and municipal agencies, including zoning boards, planning boards, boards of health, Cape Cod Commission, Massachusetts Department of Environmental Protection, Massachusetts Department of Energy and Environmental Affairs, and Massachusetts Department of Transportation.

Mr. Michniewicz's project experience includes municipal buildings, schools, shopping centers, resort hotels, retail and office buildings, banks, multi-family and affordable housing developments, subdivisions, roadways, and single family dwellings.

Education

University of Massachusetts at Amherst, Bachelor of Science, Civil Engineering—1977

Continuing Education

- Real Estate and Construction Issues for Schools in Massachusetts Seminar
- Zoning and Land Use in Massachusetts Seminar
- Erosion and Sediment Control Workshop
- Porous Asphalt Pavement Seminar
- MALSCE – Stormwater Management Seminar
- Nitrogen Removal: On-site Wastewater Systems Seminar
- Managing Small Scale, Alternative & On-Site Wastewater Systems Seminar
- OSHA Construction Safety and Health Training Course

Registrations and Professional Affiliations

- Registered Professional Civil Engineer--Massachusetts Registration No. 31493
- Massachusetts Approved Title 5 Soil Evaluator
- Massachusetts Certified Title 5 System Inspector
- American Society of Civil Engineers, Member
- National Society of Professional Engineers, Member
- Water Environment Federation

COASTAL
engineering co.

Stacy R. Kanaga, P.E., LEED® AP, ENV SP

Project Manager

Years of Experience: Over 10 years of civil and environmental engineering experience.

Ms. Stacy Kanaga works as a Project Manager in the Civil Engineering Department at Coastal Engineering Co., Inc. She has worked in the fields of civil and environmental engineering for residential, commercial, and municipal clients. Her civil site planning and design experience includes stormwater design, on-site sewage treatment and disposal design, roadway and parking facilities design, site grading, and utility layout design. In addition to her design experience, Ms. Kanaga has performed environmental and regulatory compliance permitting with local and state regulatory agencies and carried out public involvement and utility coordination activities.

She joined Coastal Engineering after working for 9 years in the fields of water resources and environmental engineering. Her stormwater experience generally includes hydrologic and hydraulic analyses, design of conventional stormwater improvements, and design of water quality best management practice solutions. Her environmental engineering background includes alternative energy design for coal bed methane projects, remediation design, and solid waste management design and permitting.

Educational Background

- University of Kansas, Bachelor of Science in Civil Engineering – 2005
- University of Kansas, Bachelor of Science in Business Administration – 2006

Continuing Education

- Waquoit Bay Reserve Coastal Training Program – Building Stronger in the Coastal Zone Seminar
- ASCE – Roadway Construction Quality Control and Inspection Techniques for Asphalt Surfaced Pavements Training Course

Registrations and Professional Affiliations

- Registered Professional Civil Engineer: Massachusetts Registration No. 52475
- Registered Professional Civil Engineer: Kansas Registration No. 21466
- Massachusetts Certified Title 5 System Inspector
- USGBC - LEED AP
- ISI – ENV SP (Envision Sustainability Professional)
- 10-Hour and 30-Hour OSHA Training
- 40-Hour HAZWOPER Training and Annual 8-Hour HAZWOPER Refresher Training

COASTAL
engineering co.

John D. McElwee, P.L.S.

Professional Land Surveyor

Years of Experience: Over 39 years of experience.

John D. McElwee, P.L.S. is a Professional Land Surveyor who has experience in all aspects of land surveying, title research, and CAD drafting. He has prepared numerous plans for recording at the Registry of Deeds, performed Land Court Surveys, CAD design, deed research, perimeter surveys, subdivision plans, condominium plans, and site plans for specific needs.

Educational Background

Ferris State University, Big Rapids, MI, Bachelor of Science in Land Surveying, 1982

Registrations and Professional Affiliations

- Professional Land Surveyor – Massachusetts License No. 33602, 1988
- Professional Land Surveyor – Utah License No. 165512-2201, 1984

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Sarah G. Cole

Environmental Permitting Specialist

Sarah Cole has expertise in the environmental regulatory compliance field, with experience in dealing with federal, state, and local regulatory agencies. She has experience in many aspects of environmental permitting, from private residential needs to public organizations. Ms. Cole also has experience in managing regulatory compliance, including monitoring and reporting requirements for environmental, as well as health and safety agencies. Her experience also includes overseeing multi lion dollar capital expenditure from project funding to budgets and detailed timelines for project completion. She coordinated numerous capital projects with designers and contractors from bidding, contract review through completion, including processing of invoices, lien waivers and project documentation. She has also accurately tracked project funding and created annual, three and five year budgets, oversaw contractors performing work, and processed monthly reports on expenses and utility information.

Ms. Cole brings a valuable blend of education, training and extensive experience within a diverse range of challenging environments. She is energetic, multi-skilled, dedicated and outgoing. She has proven ability to work effectively and efficiently in situations requiring a high level of self-motivation and strong communication skills. Ms. Cole demonstrated abilities in staff management, training, scheduling, ordering, administrative support and accounting experience.

Educational Background

The University of Vermont, Burlington, VT,
Bachelor of Arts in Sociology – 1997

SETH WILKINSON

President, Restoration Ecologist

Considered one of the regional experts in the field of bioengineering and ecological restoration on Cape Cod and the Islands, Seth Wilkinson has participated in hundreds of ecological restoration projects for land trusts, conservation commissions and private individuals. Founded on the mission of protecting and restoring ecological integrity of unique natural ecosystems, Wilkinson Ecological Design, Inc. (WED) is engaged in a number of progressive bioengineering projects. In virtually all projects completed, WED provided the research, planning, design, permitting and implementation services.

EXPERIENCE

1999 – present **Wilkinson Ecological Design, Inc**
Founder and President

2001 – 2003 **Town of Brewster**, *Brewster MA*
Conservation Administrator

1999 - 2001 **Cape Cod Commission**, *Barnstable MA*
Regional Planner

RELATED EXPERIENCE

2011 – present **Grow Native Massachusetts**, *Current Vice President/Former Board Member*
2004 – 2015 **Conway School**, *Director*
2004 – 2015 **Massachusetts Association of Conservation Commissions**, *Director*
1999 – 2012 **Orleans Conservation Trust**, *Trustee*
2002 – 2010 **Orleans Open Space Land Bank Committee**, *Member*
2004 – 2010 **Orleans Planning Board**, *Vice Chairman*
1999 – 2005 **Massachusetts Invasive Plant Advisory Group**, *Founding Member*
2003 – 2004 **Orleans Invasive Species Committee**, *Member*

EDUCATION

1996 - 1999 **Conway School**, *Conway MA*
Master of Arts

1992 - 1996 **Connecticut College**, *New London CT*
Bachelor of Arts

CERTIFICATIONS
STATE LICENSES

Certified Botanist – *Massachusetts Natural Heritage and Endangered Species Program*
Qualified Expert – *Massachusetts Wetland Protection Act at Massachusetts Land Court*
Invasive Plant Management Certification - *UMass Extension Service*
Massachusetts Licenses Pesticide Applicator

PUBLICATIONS

Wildland Fire Protection and Preparedness for Punkhorn Parklands in Brewster MA Caren A. Caljouw & Seth S. Wilkinson
Wildland Fire Protection and Preparedness for Orleans Watershed Lands in Orleans MA Caren A. Caljouw & Seth S. Wilkinson
Wildland Fire Protection and Preparedness for Bourne Town Forest, Four Ponds Conservation Area and the Bourne Water District Lands in Bourne MA Caren A. Caljouw & Seth S. Wilkinson

CAITRIN HIGGINS LEED AP BD+C

Director of Design

Caitrin Higgins is responsible for all the design and environmental permitting phases of all Wilkinson Ecological Design's projects, including preparing scopes of work and estimates, delivering presentations at Conservation Commission hearings, and overseeing construction activities.

EXPERIENCE

2015 – present **Wilkinson Ecological Design, Inc**
Director of Design

2013 – 2015 **Wilkinson Ecological Design, Inc**
Senior Restoration Designer

2010 – 2013 **Rutgers University Cooperative Extension**, *New Brunswick NJ*
Landscape Designer

2006 - 2009 **EDAW/AECOM**, *New York NY*
Landscape Designer & Urban Designer

2006 **Thomas Balsley Associates**, *New York, NY*
Freelance Landscape Designer

2005 **Cunnane Stratton Reynolds Land Planning & Design**, *Cork, Ireland*
Landscape Architect Intern

EDUCATION

2003 - 2006 **Univeristy of Pennsylvania**, *Philadelphia, PA*
Master of Landscape Architecture and Regional Planning

1995 - 1999 **Middlebury College**, *Middlebury VT*
Bachelor of Arts

1997 **School for International Training**, *Evatra, Madagascar*
Certificate in Ecology and Conservation

AWARDS

2012 **Environmental Protection Agency New England**, *Environmental Merit Award*
2011 **ASLA New Jersey Chapter**, *Honor Award for Rain Garden Manuel of New Jersey*
2011 **ASLA New Jersey Chapter**, *Environmental Enhancement Award for the Village Elementary School Rain Gardens*
2008 **ASLA New Jersey Chapter**, *Honor Award for PlaNYC Reforestation Initiative*
2007 **ASLA New Jersey Chapter**, *Merit Award for Tuxedo Reserve Marbled Salamander Migration Study*
2005 **Olin Partnership Work Fellowship Nominee**
2003 - 2006 **Recipient of PennDesign Landscape Architecture Department Scholarship**

CERTIFICATIONS

LEED AP BD+C
Invasive Plant Management Certification - *UMass Extension Service*
Massachusetts Licenses Pesticide Applicator

PUBLICATIONS

Landscaping for Water Conservation - Rutger University Bulletin E341, August 2012 Mangiafico, Obropta, Rossi-Griffin & Higgins
Native Plants Give Rain Gardens Home Field Advantage - The Jersey Shoreline, Vol. 27, No.4, Fall 2011 Higgins & Thompson
Protecting Natural Resources at Field Nurseries: SAMPS - RCE, 2011 Johnson, Mangiafico, Obropta, & Higgins
Rain Garden Manuel of New Jersey - Rutgers Cooperative Extension, 2010 Obropta, Higgins, Bergstrom & Boyajian

ERIN HILLEY

Conservation Biologist

Erin Hilley conducts wetland resource area identification and delineations, as well as vernal pool surveys. She acts as the approved biologist for projects triggered by MESA review, which involves working with Natural Heritage of Endangered Species Program (NHESP) to develop protection protocols and carries out these protocols to ensure a "no-take" of state-listed species. Erin conducts endangered species habitat assessments and rare species surveys for projects that require reporting to the NHESP. She oversees monitoring and submits reports to the town Conservation Commissions of WED's numerous three to five year land management projects. She also works with the designers to provide ecologically sound advice and scientifically accurate information.

EXPERIENCE

2008– present **Wilkinson Ecological Design, Inc**
Conservation Biologist

2012 **CCNS Anuran and Vernal Pool Monitoring Team**,
Intern

2007 - 2008 **Charles Darwin Research Station**, *Galapagos Isalnds*
Volunteer Field Researcher

2002 - 2003 **Barnstable Cooperative Extension**, *Cape Cod, MA*
Deer Tick Surveillance Team

1996 **U. S. Forest Service**, *Kooskia, ID*
Trail Crew

1995 **U. S. Forest Service**, *Kooskia, ID*
Assistant Wilderness Ranger

EDUCATION

2015 **University of Massachusetts**, *Amherst, MA*
Course in Soil Mapping and Morphology

2003 - 2006 **Antioch University of New England**, *Keene, NH*
Master of Science in Environmental Science, Concentration in Conservation Biology

1995 - 1999 **University of Massachusetts**, *Amherst, MA*
Bachelor of Science, Concentration in Wildlife and Fisheries Conservation

1997 **Cape Cod Community College**, *Barnstable, MA*
Courses in Entomology and Plant Diseases and in Plant and Soil Science

2009 - 2010 **New England Wild Flower Society**, *Framingham, MA*
Courses in Basic Wetland Identification and Delineation, Intermediate Wetland Delineation Workshop and Native Propagation Workshop

CERTIFICATIONS

Associate Ecologist Certification - *Ecological Society of America*
Invasive Plant Management Certification - *UMass Extension Service*
Voting Member - *Association of Massachesetts Wetland Scientists*

PUBLICATIONS

Landscaping for Water Conservation - Rutger University Bulletin E341, August 2012 Mangiafico, Obropta, Rossi-Griffin & Higgins
Vulnerable broom crowberry benefits from ant seed dispersal in coastal US heathlands - Plant Ecology 216(7) 1091-1101, 2015, Hilley, E. and R.K. Thiet. 2015

David J. Warner, ASLA

President

David's role as the president of Warner Larson involves fostering solid client relationships, directing project implementation and ensuring careful quality control of the services we provide.

At the heart of David's approach to each project is his dedication to design excellence, environmental responsibility and personal service. David believes in giving thoughtful attention to each client's needs and the characteristics of their property and is committed to building and maintaining relationships that make projects successful for everyone involved.

In Warner Larson's role as a lead site consultant for complex developments, David is responsible for coordinating multi-disciplinary teams to meet all project requirements. He is adept at supporting community projects through the public process of programming, feasibility studies, design development review, permitting and construction.

David's recent projects include:

- Boston Parks & Recreation Various Fields
- Blue Hills Regional HS Track and Field - Canton, MA
- American Legion Playground - East Boston, MA
- Shubow Playground - Brighton, MA
- Billings Playground - West Roxbury, MA
- Petersen Splash Pad - Braintree, MA
- Weston Athletic Fields - Weston, MA
- Lee Playground - South Boston, MA
- Runkle School Playground -Brookline, MA
- Goodale Park - West Boylston, MA
- Pappas Recreation Complex – Auburn, MA
- Borggaard Park Splash Pad - Winchester MA
- Burchard Park Little League Complex - Weston, MA
- Lawrence Veterans Memorial Stadium Track & Field
- Everett Stadium Honor Plaza
- Grew Schoolyard - Hyde Park, MA
- Dedham H.S. Veteran's Field at Stone Park
- Perry Schoolyard – South Boston, MA

Experience

Warner Larson, Inc., 1997-present
President, 2006-present

New England Firms, 1988-1996
Public and private site design and development

Education

Cornell University
Bachelor of Landscape Architecture, 1991

The University of Copenhagen
Architecture and Design Studies, 1990

The University of New Hampshire
Associate Degree in Horticulture, 1988

Registration

Massachusetts Registered
Landscape Architect No. 1209

Rhode Island Registered
Landscape Architect No. 614

Professional Memberships

American Society of Landscape Architects
Boston Society of Landscape Architects
American Sports Builders Association
Synthetic Turf Council
North Shore Horticultural Society
The Boston Harbor Association
Arnold Arboretum
Boston Preservation Alliance

Contact Info

Tel 617-464-1440x12
Fax 617-464-1442
dwarner@warnerlarson.com
130 West Broadway
Boston, MA 02127

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

F. Vote to authorize TA to sign a three-year contract with Challenger Sports for soccer camp.

REQUESTED BY:	Challenger Sports
DESIRED ACTION:	Authorize the TA to sign contract
PROPOSED MOTION:	I move to vote to authorize TA to sign a three-year contract with Challenger Sports for soccer camp.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

CHALLENGER SPORTS™
YOUR TOTAL SOCCER SOLUTION

Re: Challenger Sports British Soccer Camps

3 year resign
The benefits of a 3 year resign are that the price increase is able to be kept to a minimum from yea to year. The current price increase for 2017 is $3 for the Mini Soccer program, $4 for the Half Day program, and $5 for the Full Day program. This increase could be even more moving into 2018. However if the town was to enter a 3 year agreement then the price would not increase from 2017 to 2018, and would only increase by a maximum of 3% in 2019 and 2020. This allows me to keep the cost down for your membership.

Board of Health
We will deal with all things regarding to the Board of Health, including collecting immunization records for all campers. Our staff meet all of the requirements of the regulations (up to date immunisation records, current physical, 5 year work history, 3 references). We make sure that at least one member of staff has first aid and CPR training, and all staff undergo a police background check in the UK along with a CORI and a SORI check in MA.

Camp Marketing
Challenger will supply all marketing materials, from brochures to large banners to hang at the fields. Challenger will also run a free promotional clinic to help generate interest in the camp.

Free NSCAA membership
Every one of your registered coaches will be given a free trial membership to the National Soccer Coaches Association of America! This will include access to the NSCAA Resource Library, the NSCAA Digital Soccer Journal, discounted convention registration, discounts on NSCAA residential academies, plus access to a number of additional discounts and benefits from NSCAA partners.

Free Online Coaching Resource
Every one of your registered coaches and players will be given access to Challenger's online coaching resource – thechallengerway.com (Value $79). The Challenger Way contains a comprehensive collection of HD video, pdf and on screen information for players and coaches of all ages and abilities.

Free Coaching Material
Challenger will provide your organization with a pdf Coaching Guide that can be easily copied and handed out to each of your coaches.

Free Coaches Clinic
Challenger coaching staff will provide your organization with a complimentary NSCAA approved parent coach clinic. This 2 hour class will help your volunteer coaches become familiar with Challenger's Progressive Coaching methodology and will explain how to structure the practice to include a warm-up, Unopposed & Opposed drills, Game Related practice, and finally coaching within the game.

Best Regards,
Steve Hughes
Regional Director

3 YEAR BRITISH SOCCER CAMP AGREEMENT/CONFIRMATION

The agreement made this_____ day of _____, 2016 between British Soccer a division of CHALLENGER SPORTS CORP or its assignees, a corporation organized and existing under the laws of the State of Kansas, located at 8263 Flint, Lenexa, KS 66214 and herein referred to as "British Soccer" and:

Wellfleet Recreation (Organization Name) Wellfleet, MA (City & State), herein referred to as "The Club"

WHEREAS:

1.0 **Conditions:** "British Soccer" agrees that it will conduct and maintain an instructional soccer camp in accordance with the following:

- **Coaches will hold the minimum of a Football Association Coaching License/Challenger/British Soccer Coaching certification.**
- There will be at least one qualified coach for each coaching group (12-15) of campers.
- Each camp shall include five daily sessions Monday through Friday or other as specified. Sessions shall run for one hour, one and a half hours, two hours, three hours and six hours.

1.1 Term of Contract – please circle all appropriate camp programs and fees.

2017 Pricing:	Full Day - $203	Half Day - $146	Mini Soccer (4 Days) - $45
2018 Pricing:	Full Day - $203	Half Day - $146	Mini Soccer (4 Days) - $45
2019 Pricing:	Full Day - $210	Half Day - $151	Mini Soccer (4 Days) - $47

(For any camper registering after the ball and shirt order has been taken 10 days before camp, there will be a $10 late fee charged).

1.2 Provisions: "British Soccer" shall provide the following to the Club:

- One coaches clinic/special coaching session per week of camp, two hours in length, at no charge to "The Club" during the week of camp.
- A certificate of general liability coverage to all camps.
- Promotional literature, posters and operational and marketing support.
- A hand stitched soccer ball and T-shirt to each camper who registers for camp – unless otherwise stated.
- A replica British Soccer jersey to all campers who register on line before the early sign up deadline.
- The Camp coordinator will receive a free camp scholarship and free replica jersey.
- All host families will receive a rebate of $80 towards the cost of their camp fees.

2.0 Conditions accepted by the "The Club":

- To provide an outdoor soccer field or training area which are deemed safe and suitable for instructional purposes. Approximate requirements, one field per 30 campers.
- Customer agrees that should payment not be made within 60 days from the invoice date (6 weeks after camp) a finance charge of 1.5% per month shall be applied to the total amount due until paid in full.
- Provide a Coordinator who shall be the local camp administrator and liaison between "British Soccer:" and "The Club".
- Be responsible for the administration of camp applications and agrees to schedule equal numbers of campers to each half day session.
- Fourteen (14) days prior to camp "The Club"' shall provide "British Soccer", the number of camper registrations. **The number of coaches assigned will be based on this number.** Additional campers may be enrolled after this date subject to availability of coaches.
- Solicit host families from "the Club" to house "British Soccer" coaching staff for the duration of the camp.

2.1 Non Solicitation: "The Club" agrees that it will not solicit the services of any member of the "British Soccer" Coaching staff for employment independent of "British Soccer."

The terms and/or conditions of this contract may be amended by Challenger Sports with 30 day written notice.

Camp Week	Week of Choice	Camp Week	Week of Choice	Camp Week	Week of Choice
May 22-May 26		June 26– June 30		July 31– Aug 4	
May 29– June 2		June 27– July 1		Aug 7- Aug 11	
June 5 – June 9		July 10 – July 14		Aug 14 – Aug 18	
June 12 – June 16		July 17 – July 21		Aug 21 – Aug 25	
June 19 – June 23		July 24 –July 28		Aug 28 – Sept 1	

PLEASE PRINT: Name of Authorized officer for sponsoring organization:

Address: City: St: Zip:

Daytime tel: ( ) Eve. ( ) email:

_____ Date_____
Signature of authorized officer of operating organization

_____ Date_____
Signature of British Soccer Officer

Town of Wellfleet
Use of Town Property Agreement

Agreement made this 29 day of November 2016, by and between the Town of Wellfleet ("the Town") and Steven Hughes on behalf of Challenger Sports ("the Organization") for use of the field(s) and/or facilities identified on the Application for Use of Town Property Form (attached as Exhibit A) on the dates and times specified therein.

In consideration of the approval by the Town of the Organization's request to use Town property, the Organization agrees as follows:

1. That the Organization shall use the facilities in strict compliance with all applicable laws, rules, ordinances, regulations, and by-laws pertaining to said facilities, including but not limited to the Massachusetts General Laws, By Laws, rules and regulations and policies of the Town of Wellfleet as they now exist or may hereafter be altered, amended, or promulgated.

2. The Organization shall use the facilities in a safe and proper manner and only for the purposes for which they are intended and for which permission has been granted. No unauthorized use of the premises shall be made by the Organization or any of its representatives, participants, servants, agents, or employees. The Organization shall use the facilities in accordance with any conditions or restrictions placed on the use by the Organization by the Town and set forth in Exhibit A.

3. The person designated by the Town as the Event Supervisor is: Steven Hughes

4. The Organization and its members, servants, agents, or employees shall not cause, permit, or suffer any damage or waste (except normal wear and tear) to the subject facilities and/or surrounding premises, structures, outbuildings, or Town signage or equipment. In the event of any breach of the terms of this paragraph, the Organization shall be responsible to do the following:

   a. Immediately report said damage or waste to the Town's Event Supervisor.
   b. Repair such damage or remove waste under the supervision of the Department of Public Works (DPW) in a good and workmanlike manner within such time limits and upon such terms and conditions as may be required. In the event that the Organization shall fail to repair such damage or waste as aforesaid the Town shall at its election either repair the damage or contract with outside agents for the repair of same and the reasonable charges for such repair work shall become the responsibility of the Organization which shall pay the same forthwith upon presentation of the bill/ invoice from the Town.

5. The Organization shall not allow any other group, individual, or entity not a member of, or affiliated with the Organization to utilize the facility during the time it is reserved for use by such Organization. It is expressly agreed and understood that any rights to the facility(ies) conferred by this agreement are not assignable by the Organization without the express written permission of the Town and only upon such terms and conditions acceptable to the Town, including but not limited to, the payment of fees and charges.

6. No Organization shall do or cause to be done any maintenance or repairs on the fields, structures, or accessories thereto without the express permission of the DPW Director.

7. The Town of Wellfleet assumes no liability for any injuries to persons or damage to property resulting from the use of Town facilities by an individual, group, association, entity, or Organization, resulting from the use of Town property, facilities, or equipment.

8. All rubbish, trash, or litter created by users of Town facilities must not be left on Town property and shall be removed and properly disposed of by the Organization. Disposal in Town trash receptacles is not acceptable.

9. Except as provided herein the Town shall not be responsible for providing any user of Town facilities with any equipment. If any such equipment is provided to the user, it shall be in safe condition, proper working order, and shall be used in a manner consistent with manufacturers suggested use/recommendations and shall be property stored by the user after use is completed.

10. No person shall possess or consume any alcoholic beverages within the limits of any park, playground, public land, public building or facility except as expressly approved by the Board of Selectmen in accordance with Town bylaws.

11. No person shall use tobacco products within any Town building.

12. In emergency circumstances, field or facility usage may be suspended, including but not limited to emergency maintenance by the Town, its servants, agents, or employees. The Town has discretionary authority to postpone or cancel any and all events under such circumstances to insure the safety of the general public, including participants.

13. The Town may request a reasonable security deposit to be determined on a case by case basis by the Board of Selectmen to insure compliance with the terms hereof. In determining whether or not a security deposit should be charged, the Board of Selectmen shall consider the following:

    a. The level of responsibility demonstrated by the Organization in the past with respect to rental or use of municipal facilities;
    b. Whether the particular program is sponsored by the Town;
    c. The facility being reserved with due consideration being given to its condition;
    d. The length of time that the Organization has been in existence and its composition of residents from the Town; and
    e. The nature of the activity to be conducted on Town facilities.

14. In the event that a security deposit is required, and the user of the field or facilities causes damage to the same, all or part of the security deposit shall be forfeited to the Town. If the cost of repair exceeds the amount of the security deposit, the Organization shall be responsible for the balance and forthwith pay the same upon presentation of a bill for such damage by the Town. Damage to Town facilities or unlawful or improper use of same by an Organization may eliminate or limit the applicant's ability to obtain field usage permits in the future and/or may result in increased security deposits for future facility reservations.

15. In the event that the facilities are not damaged by the Organization and are left in good condition, the security deposit shall be returned following an inspection by the

Event Supervisor. Refunds of security deposits will be processed as soon as practical during the Town's normal biweekly accounts payable processing cycle.

16. All vehicles shall be parked in designated parking spaces only. All vehicles shall comply with Town parking regulations including fee and/or sticker requirements at Town beaches and ponds.

17. Animals on Town property. Animals on Town property must comply with existing regulations (e. g. Beach and Pond regulations, dog leash bylaw) and with any additional conditions set forth in Exhibit A.

18. The person signing on behalf of the Organization represents and warrants that he/she has the authority to enter into this agreement on behalf of said Organization.

Steven Hughes — Account Manager.

Signature — Title

STEVEN HUGHES

Printed Name

94A Jefferson Blvd, Warwick, RI 02888

Address

401-213-0468 — shughes@challengersports.com

Phone — Email

11/29/16

Date

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

G. Revised letter of support to Governor Baker to close Pilgrim Nuclear Power Plant

REQUESTED BY:	Lilli Anne Green
DESIRED ACTION:	Approve and sine letter of support
PROPOSED MOTION:	I move to vote to approve the revised letter of support to Governor Baker to close Pilgrim Nuclear Power Plant.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleet-ma.gov

BOARD OF SELECTMEN

TOWN ADMINISTRATOR

ASSISTANT TOWN ADMINISTRATOR

DRAFT

Governor Charles Baker
Massachusetts State House
Office of the Governor, Room 280
Boston, Massachusetts 02133

December 6, 2016

Dear Governor Baker,

As elected officials representing the interests of our citizens, we, the members of the Wellfleet Board of Selectmen write to express our concerns about the Pilgrim Nuclear Power Plant in Plymouth. We ask that you, in your role as chief safety officer of the Commonwealth, communicate with the Nuclear Regulatory Commission (NRC) regarding the importance of closing Pilgrim as soon as possible to protect the health and safety of the citizens of Cape Cod.

In 2015, the NRC downgraded Pilgrim's performance to one of the three worst nuclear power plants in the country. We are aware that Entergy will be decommissioning Pilgrim in 2019, but despite a lengthy list of violations and unplanned shut downs it continues to operate. Over the past several months our concern about a potential radiological disaster at the plant has risen as there have been numerous malfunctions reported.

There is no evacuation plan in place for Cape Cod other than to shelter in place and await 'relocation'. The citizens of Cape Cod and all tourists visiting at the time of a potential disaster are at risk and vulnerable to a radiological plume. That puts 215,888 residents (2010 census) and potentially hundreds of thousands of visitors at risk. In the event of a disaster the bridges would be closed and hundreds of thousands of residents and visitors would be trapped on Cape Cod.

Federal regulators rated Pilgrim as 'one step above mandatory shutdown' citing Energy's failure to address the factors that led to the plant's high number of unplanned, forced shutdowns and equipment failures. Our residents and visitors are at risk every additional day this plant is allowed to operate.

After closure the plant will still host more than eight hundred tons of irradiated spent fuel in above ground storage pools. We request that the spent fuel rods be safely removed to an area away from the coast line. An extreme weather event or seismic damage would devastate Cape Cod and a good portion of Massachusetts making the area unlivable. The resulting fire, the National Academy of Science has cautioned, could send across Cape Cod and northern New England many times the amount of radioactive cesium-137 re-

leased in the Chernobyl disaster. It's unthinkable that Cape Cod and much of our state could become a nuclear wasteland. Senator Markey has said "Pools like the one at Pilgrim Nuclear Power Station are a disaster waiting to happen".

We request your leadership in working with the NRC so that the Pilgrim nuclear reactor is shut down as soon as possible rather than be allowed to continue to operate in an unsafe manner until 2019.

We thank you, Governor Baker, for considering this serious matter and for communicating with us as to your results.

DRAFT

Dennis Murphy, Chair

Jerry Houk

Berta Bruinooge

Janet Reinhart

Helen Miranda Wilson

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

H. Request for early dismissal on December 20, 2016 for employee Christmas Party at the COA.

REQUESTED BY:	Employees
DESIRED ACTION:	Approve early dismissal for non-essential employees on December 20, 2016 for Christmas Party at the COA
PROPOSED MOTION:	I move to vote approve early dismissal for non-essential employees at 1 pm on December 20, 2016 for a staff Christmas Party at the COA.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

V

BUSINESS

I. Authorize the TA to sign Chapter 91 Waterways Dredging Application [ATA]

REQUESTED BY:	ATA
DESIRED ACTION:	Authorize the TA to sign dredging application
PROPOSED MOTION:	I move to vote to Authorize the TA to sign Chapter 91 Waterways Dredging Application [ATA]
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

Massachusetts Department of Environmental Protection
Bureau of Resource Protection – Wetlands and Waterways Program

BRP WW 26 Combined Licenses/Permits for Waterways & Water Quality Certification

Water-Dependent Chapter 91 Waterways License/Permit (310 CMR 9.00)
401 Dredging, Fill/Excavation Water Quality Certification (314 CMR 9.00)

X273091
Transmittal #

A. Combined Application Information (check appropriate boxes)

Note: Use this form only if you are applying for more than one component below.

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Components	Fee	Corresponding Application
Chapter 91 Water-Dependent		
☐ Residential with ≤ 4 units	$215.00	BRP WW01a
☒ Other	$330.00	BRP WW01b
401 Water Quality Certification Dredging		
☒ Major ≥ 5000 yd^3	$495.00	BRP WW07
☐ Minor < 5000 yd^3 & ≥ 100 yd^3	$ 95.00	BRP WW08
401 Water Quality Certification Fill/Excavation		
☐ Major ≥ 5000 ft^2	$495.00	BRP WW10
☐ Minor < 5000 ft^2	$ 95.00	BRP WW11
Total combined application fee:	$Municipal Exemption	

B. Applicant Information

1. Applicant:

Town of Wellfleet
Name

E-mail Address

300 Main Street
Mailing Address

Wellfleet
City/Town

MA
State

02667
Zip Code

Telephone Number

Fax Number

2. Authorized Agent (if any):

Alyssa Richard
Name

arichard@geiconsultants.com
E-mail Address

3 Bent Street
Mailing Address

Franklin
City/Town

MA
State

02038
Zip Code

508-533-6666
Telephone Number

508-533-0660
Fax Number

C. Property Information

1. Property Information (all information must be provided):

Town of Wellfleet
Owner Name (if different from applicant)

21, 114 and 20, 31 — Tax Assessor's Map and Parcel Numbers
41.928902 — Latitude
-70.027303 — Longitude

Kendrick Ave, Wellfleet — Street Address and City/Town
MA — State
02667 — Zip Code

2. Registered Land ☐ Yes ☒ No If Yes:

County _____ Book _____ Page _____

D. Description of Water Body in Which Project Site is Located

1. Name of the water body where the project site is located or nearest/adjacent waterbody:

Wellfleet Harbor

Basin Name: Wellfleet Harbor

Class*: SA Qualifiers: _____

* Please refer to the Tables and Figures in 314 CMR 4.00 (http://www.mass.gov/eea/docs/dep/water/laws/i-thru-z/tblfig.pdf)

Check all that apply:

Type	Nature	Designation
☐ Nontidal river/stream	☒ Natural	☐ Area of Critical Environmental Concern (ACEC)
☐ Perennial Stream	☐ Enlarged/dammed	☐ Designated Port Area (DPA)
☐ Intermittent Stream	☐ Uncertain	☐ Ocean Sanctuary
☒ Flowed tidelands		☐ Outstanding Resource Water (ORW)
☐ Intertidal Zone		☐ Uncertain
☐ Filled tidelands		
☐ Great Pond		
☐ Uncertain		

E. Proposed Scope of Project and Use/Activity Description

Provide detailed description of the proposed project or activity. Include the purpose and intended use of the project, and the duration of the work within any waterbody (attach narrative if needed):

The Town of Wellfleet is seeking to perform maintenance dredging of all Town managed channels and anchorages within Wellfleet Harbor in an effort to restore safe and reliable navigation. (See attached narrative)

1. Date activity is to commence: Fall 2017

2. What is the estimated total cost of proposed work (including materials & labor)?
   $12,000,000.00

3. State Funded ☐ Yes ☒ No If yes, $_____

F. Abutters

List the name and complete mailing address of direct abutters (attach additional sheets, if necessary). An abutter is defined (310 CMR 9.00) as the owner of land that shares a common waterside boundary with the project site, as well as the owner of land that lies within 50 feet across a waterbody from the project.

Name	Address
See Attached	

A printout from the assessor's office along with the assessor's map can be used as a substitution.

G. Project Plans

1. Attached plans for the proposed project in accordance with the instructions contained in (check all that apply):

   ☐ Appendix A (Chapter 91 License plan) ☒ Appendix B (Chapter 91/401 WQC Permit plan)

2. Other State and Local Approvals/Certifications required or obtained

☒ Wetlands-Notice of Intent (NOI)	077-1432 File Number
☐ Chapter 91 Jurisdictional Determination	JD- File Number
☒ MEPA	15506 EOEEA Number if available
☐ EOEEA Secretary Certificate	Date
☐ 21E Waste Site Cleanup	RTN Number if available

H. Information Required for All Dredging and/or Fill/Excavation

Note: Dredging occurs below Mean High Tide (MHT) in Coastal and below High Water Mark for Inland. Excavation is defined as removal of any wetland resources above Mean High Tide for Coastal and High Water Mark for Inland.

1. If the proposed project is subject to MEPA or will occur in any wetlands or waters designated as "Outstanding Resource Waters", or if otherwise subject to MEPA, has public notice been published in the Environmental Monitor?

   ☒ Yes ☐ No 4/20/16 (Date of Publication)

2. Has public notice for the application been published (314 CMR 9.05 and/or 310 CMR 9.13(1)(c)5?

   ☐ Yes ☒ No _____ (Date of Publication) _____ (Name of Newspaper)

3. Identify the dredge area(s) in square feet and cubic yards of each type of resource area:

a. Land under water (inland):	0 square feet	0 cubic yards
b. Land under ocean:	38.5 Acres square feet	364,500 cubic yards
c. Intertidal zone	0 square feet	0 cubic yards
Total square feet and volume:	38.5 Acres square feet	364,500 cubic yards
d. Dimension of dredge area(s):	Length:	see attached feet
	Width:	see attached feet
	Depth:	-6' MLW (-1' overdredge)

4. Identify the loss due to **fill/excavation** and proposed mitigation in square feet of each type of resource area:

	Fill or Excavation (ft^2)	Mitigation (ft^2)
a. Bordering Vegetated Wetland (BVW):		
b. Isolated Vegetated Wetland (IVW):		
c. Land Under Water:		
Total of cumulative loss and mitigation of a+b+c:		
d. Salt Marsh		

5. Is any of your proposed work exempt from the Massachusetts Wetlands Protection Act or taking place in a federal non-state wetland?

   ☐ Yes ☒ No If No, provide the following information:

   077-1432 (NOI File #) _____ (Issue Date of Order of Conditions (Provide copy if issued))

H. Information Required for All Dredging and/or Fill/Excavation (cont.)

6. Grain Size Analysis:

Percentage of total by weight passing:

Please see attached
No. 4 Sieve

No. 60 Sieve

No. 10 Sieve

No. 200 Sieve

No. 40 Sieve

7. Is the proposed project considered:

☐ a. Improvement dredging

☒ b. Maintenance dredging (previously authorized)

	Area 1 / Area 2
i. Date of authorization:	1952 / 1957
ii. Permit/license Name & Number:	1271 / 1769
iii. Date last dredged:	2001 / 1957
iv. Expected frequency of maintenance dredging	5 yrs / 10 yrs

8. Description of Disposal/Beneficial Reuse Site for Dredged Material

Ocean disposal Sites: ☒ unconfined ☐ confined (i.e. CAD) ☐ near shore placement

Location of proposed disposal site and its physical boundaries (attach narrative, figures/plans, etc.)

The Cape Cod Bay Disposal Site (CCBDS) is centered at coordinates 41° 54.406' N, 70° 13.268' W (NAD 83) and is located 8.0 nmi (14.9 km) southwest of Long Point, Provincetown, Massachusetts.

Suitability Determination from US Army Corps of Engineers ☒ Yes ☐ No

(if yes, include determination in application)

a. Has the site been designated by the Commonwealth or EPA as a designated disposal site?

☒ Yes ☐ No If No, give a description of the characteristics of the proposed disposal site and an explanation as to why a currently designated site or upland disposal is not feasible for this project:

H. Information Required for All Dredging and/or Fill/Excavation (cont.)

b. Is the anticipated disposal site located within a Commonwealth-designated ocean sanctuary (M.G.L. 132 A, sec. 13) or a sanctuary established by Federal law? ☐ Yes ☒ No

If yes, which sanctuary?

c. Location of proposed shoreline placement (landward of mean high tide for coastal or high watermark for inland) or upland reuse and physical boundaries:

Does the proposed shoreline placement and/or upland reuse satisfy the conditions specified in 314 CMR 9.07(9)?

☐ Yes ☒ No

d. Beach/Dune Nourishment above MHT or HWM

☐ Yes ☒ No _____
Name or type of the nourishment area(s)

e. ACEC

☐ Yes ☒ No _____
Name of ACEC

I. Dredging More than 100 yd^3, ORW, Individual 404 Permit

1. Due Diligence review for sediment sampling (314 CMR 9.07(2))

To the best of your knowledge, does the proposed project area have any past history of:

a. chemical or oil spill(s)/discharge? ☐ Yes ☒ No

b. Upstream or on-site industrial or municipal discharge within 1,000 feet of the proposed project? ☐ Yes ☒ No

c. chronic pollutant loading from port or harbor use and/or other sources of pollutants? (e.g., Combined Sewer Overflow (CSO) or Publicly Owned Treatment Works (POTW) discharges) ☐ Yes ☒ No

d. Is the site currently an active Massachusetts Contingency Plan site? ☐ Yes ☒ No

If yes to any questions in Item 1, provide as much historical information as you have, including dates, amounts, concentrations, etc. of such spills or discharge. Attach additional pages if necessary.

2. Chemical Analysis of Sediment:

Number of samples: see attached ☐ Composite ☐ Discrete

For ecological restoration projects: _____
# of samples upstream of work area

_____
# of samples downstream of work area

I. Dredging More than 100 yd^3, ORW, Individual 404 Permit (cont.)

See 314 CMR 9.07(2) for sampling and analysis requirements. List constituents in mg/kg (ppm) dry weight unless otherwise indicated.

see attached

arsenic	cadmium
chromium	copper
lead	mercury
nickel	zinc
Hexavalent chromium	PAHs (polynuclear aromatic hydrocarbons)
PCBs (polychlorinated biphenyls) congeners	Percent of solids
Reactive sulfide	EPH (extractable petroleum hydrocarbons
VOCs (volatile organic compounds)	Conductivity for coastal project

3. Intermediate Facility

   a. Location of the Intermediate Facility:

   Street Address

   City/Town | State | Zip Code

   b. Name and address of the owner of the property on which the intermediate facility is located?

   Name

   If the applicant is not the owner, has permission been granted by the owner of the property?

   ☐ Yes ☐ No If yes, provide documentation of permission.

4. Dredged material dewatering location:

   a. Location and physical boundaries of proposed dewatering activities of the dredge material. Indicate containment, method of dewatering, water collection and point of discharge (attach narrative if needed:

   none proposed

   b. How long are the dewatering and disposal sites estimated to be in use from this project, and will the site be used for future maintenance dredging?

   n/a

   c. For proposed dewatering of dredged sediment on a barge, include plans demarcating adequate containment and effluent control in Appendix B.

I. Dredging More than 100 yd^3, ORW, Individual 404 Permit (cont.)

5. Type of Beneficial Reuse:

☐ Nourishment ☐ Landfill Daily cover ☐ Other (specify): _____

Name and location of proposed beneficial reuse area and physical boundaries:

n/a

6. Upland Disposal:

Name and location of the licensed Upland Disposal facility:

n/a

J. Certificate By Other Agencies

1. **Municipal Zoning Certification:** If required, applicants must submit a completed and signed Section J of this application by the municipal clerk or appropriate municipal official or, for the initial filing, an explanation of why the form is not included with the initial application. If the project is a public service project subject to zoning but will not require any municipal approvals, submit a certification to that effect pursuant to 310 CMR 9.34(1).

2. **Municipal Planning Board Notification:** Applicants must submit a copy of this application to the municipal planning board for the municipality where the project is located. Submittal of the complete application to MassDEP must include Appendix D signed by the municipal clerk, or appropriate municipal official for the town where the work is to be performed, except in the case of a proposed bridge, dam, or similar structure across a river, cove, or inlet, in which case it must be certified by every municipality into which the tidewater of said river, cove, or inlet extends.

K. Notice of Intent

Complete the WPA Form 3, Notice of Intent and the NOI Wetland Fee Transmittal Form and attach a copy to the combined application.

L. Certification

All applicants, property owners and authorized agents must sign this page. All future application correspondence may be signed by the authorized agent alone.

"I hereby make application for a permit or license to authorize the activities I have described herein. Upon my signature, I agree to allow the duly authorized representatives of the Massachusetts Department of Environmental Protection to enter upon the premises of the project site at reasonable times for the purpose of inspection."

"I hereby certify that the information submitted in this application is true and accurate to the best of my knowledge. I further certify that I possess the authority to undertake the proposed activities."

Applicant's signature	Date
Property Owner's signature (if different from applicant)	Date
Authorized Agent's signature (if applicable)	Date

Two (2) coies of the BRP WW 26 combined application, plus the appropriate Appendices, should be sent to:

MassDEP
Water Quality Certification Program
One Winter Street, 5th floor
Boston, MA 01208
ATTN: Ken Chin

One (1) copy of the BRP WW 26 combined application, plus the appropriate Appendices, should be sent to the MassDEP Regional Office where the project is located (see http://www.mass.gov/eea/agencies/massdep/about/contacts/).

Appendix A: License Plan Checklist

General View

- ☐ PE or RLS, as deemed appropriate by the Department, stamped and signed, in ink, each sheet within 8 1/2 inch by 11 inch border
- ☐ Format and dimensions conform to "Sample Plan" (attached)
- ☐ Minimum letter size is 1/8 of an inch if freehand lettering, 1/10 of an inch if letter guides are used
- ☐ Sheet number with total number in set on each sheet
- ☐ Title sheet contains the following in lower left: Plans accompanying Petition of [Applicant's name, structures and/or fill or change in use, waterway and municipality]
- ☐ North arrow
- ☐ Scale is suitable to clearly show proposed structures and enough of shoreline, existing structures and roadways to define its exact location
- ☐ Scale is stated & shown by graphic bar scale on each sheet
- ☐ Initial plans may be printed on bond; final plans due before License issuance must be on 3mil Mylar.

Structures and Fill

- ☐ All Structures and Fill shown in full BLACK lines, clearly labeling which portions are existing, which are proposed and indicating Existing Waterways Licenses
- ☐ Cross Section Views show MHW* and MLW* and structure finish elevations
- ☐ Dredge or Fill, actual cubic yardage must be stated and typical cross sections shown
- ☐ Actual dimensions of structures(s) and or fill and the distance which they extend beyond MHW* or OHW*
- ☐ Change in Use of any structures on site must be stated

* See 310 CMR 9.02, Waterways Regulations definitions of High Water Mark (HWM), Historic High Water Mark, Historic Low Water Mark, and Low Water Mark. *Note:* MassDEP may, at its discretion, accept appropriately scaled preliminary plans in lieu of the plans described above. In general, MassDEP will accept preliminary plans.

Appendix A: License Plan Checklist (cont.)

Boundaries

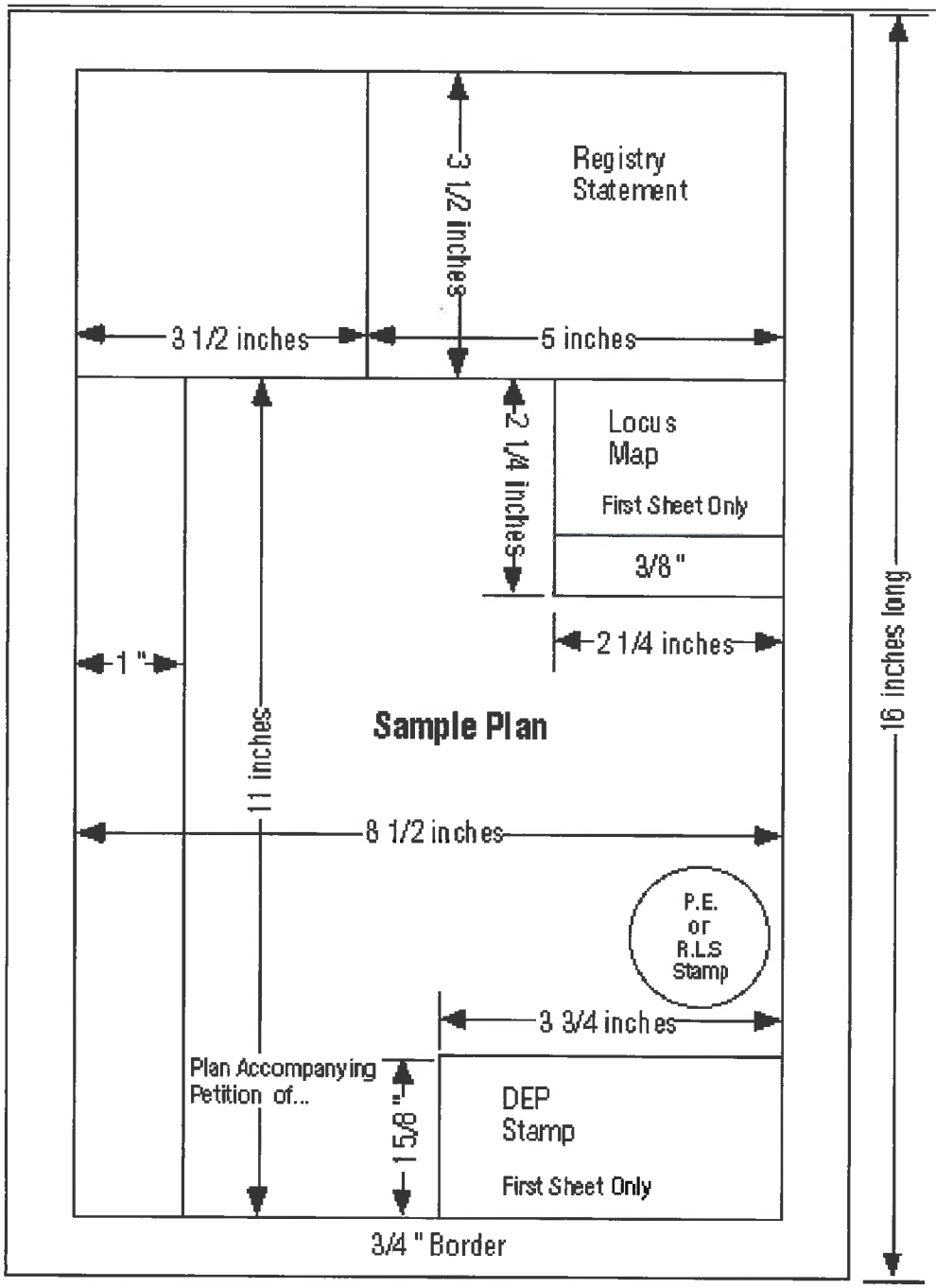
- ☐ Property lines, full black lines, ———, along with abutters' names and addresses
- ☐ Mean High Water (MHW)* or Ordinary High Water (OHW)*, full black line ———
- ☐ Mean Low Water (MLW)*, black dotted line, (.....)
- ☐ Historic MHW* or OHW* (— — — —)
- ☐ Historic MLW* (..._..._..._)
- ☐ State Harbor Lines, black dot-dash line (– . – . – . –) with indication of Chapter & Act establishing them (Ch. , Acts of)
- ☐ Reference datum is National Geodetic Vertical Datum (NGVD) or (NAVD)
- ☐ Floodplain Boundaries according to most recent FEMA maps
- ☐ Proposed & Existing Easements described in metes & bounds

Water-Dependent Structures

- ☐ Distance from adjacent piers, ramps or floats (minimum distance of 25 feet from property line, where feasible)
- ☐ Distance from nearest opposite shoreline
- ☐ Distance from outside edge of any Navigable Channel
- ☐ Access stairs at MHW for lateral public passage, or 5 feet of clearance under structure at MHW.

Note: Final Mylar project site plans will be required upon notice from the Department, prior to issuance of the Chapter 91 Waterways License.

Appendix A: License Plan Checklist Cont.



Appendix B: Dredging Permit Plan and 401 WQC Checklist

For projects applying for dredging permits only, enclose drawings with the combined Application that include the following information:

General View

- ☐ Submit one original of all drawings. Submit the fewest number of sheets necessary to adequately illustrate the project on 8-1/2 inch X 11 inch paper.
- ☐ A 1-inch margin should be left at the top edge of each drawing for purposes of reproduction and binding. A 1/2 inch margin is required in the three other edges.
- ☐ A complete title block on each drawing submitted should identify the project and contain: the name of the waterway; name of the applicant; number of the sheet and total number of sheets in the set; and the date the drawing was prepared.
- ☐ Use only dot shading, hatching, and dashed or dotted line to show or indicate particular features of the site on the drawings.
- ☐ If deemed appropriate by the Department, certification by the Registered Professional Engineer or Land Surveyor is included.

Plan View

- ☐ North Arrow ☐ Locus Map ☐ Standard engineering scale.
- ☐ Distances from channel lines and structures if appropriate.
- ☐ Mean high water and mean low water shorelines (see definitions of "High Water Mark" and "Low Water Mark" at 310 CMR 9.02 and 314 CMR 9.02).
- ☐ Dimensions of area(s) proposed to be dredged.
- ☐ Notation or indication of disposal site.
- ☐ Volume of proposed dredging.
- ☐ Sampling locations.
- ☐ Ordinary high water, proposed drawdown level, and natural (historic) high water (for projects lowering waters of Great Ponds).

Section Views

- ☐ Existing bottom and bank profiles.
- ☐ Vertical and/or horizontal scales.
- ☐ Proposed and existing depths relative to an indicated datum.
- ☐ Elevation and details of control structure (for projects lowering waters of Great Ponds).

Appendix C: Municipal Zoning Certification

Only when authorization request includes structure(s)

Town of Wellfleet
Name of Applicant

300 Kendrick Ave	Wellfleet Harbor	Wellfleet
Project street address	Waterway	City/Town

Description of use or change in use:

The Town of Wellfleet is seeking to perform maintenance dredging of all Town managed channels and anchorages within Wellfleet Harbor in an effort to restore safe and reliable navigation.

To be completed by municipal clerk or appropriate municipal official:

"I hereby certify that the project described above and more fully detailed in the applicant's waterways license application and plans is not in violation of local zoning ordinances and bylaws."

Printed Name of Municipal Official | Date

Signature of Municipal Official | Title | City/Town

Appendix D: Municipal Planning Board Notification

Town of Wellfleet
Name of Applicant

300 Kendrick Ave	Wellfleet Harbor	Wellfleet
Project street address	Waterway	City/Town

Description of use or change in use:

The Town of Wellfleet is seeking to perform maintenance dredging of all Town managed channels and anchorages within Wellfleet Harbor in an effort to restore safe and reliable navigation.

Printed Name of Municipal Official

Date

Signature of Municipal Official

Title

City/Town

Note: Any comments, including but not limited to written comments, by the general public, applicant, municipality, and/or an interested party submitted after the close of the public comment period pertaining to this Application shall not be considered, and shall not constitute a basis for standing in any further appeal pursuant to 310 CMR 9.13(4) and/or 310 CMR 9.17.

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

VI

TOWN ADMINISTRATOR'S REPORT

TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: December 2, 2016

This report is for the period November 19, 2016 through December 2, 2016.

1. General
   a. Police Station renovation kickoff meeting with contractor scheduled for December 5th.
2. Fiscal Matters
   a. Budget being finalized. The time period of this report was dominated by budget meetings with staff and the preparation of the budget recommendations.
3. Meetings
   a. November 22, 2016 – Herring River Restoration Project representatives.
   b. November 28, 2016 – Meet with CDP and others regarding economic development.
   c. December 1, 2016 – Alice Boyd regarding possible grant writing opportunities.
4. Complaints.
   a. none
5. Miscellaneous.
   a. E-mailed monthly report on Future Concerns, etc. to Selectmen.
6. Personnel Matters:
   a. Full-time Building Inspector position has been advertised with December 2nd deadline for applications.
   b. Town Accountant position deadline was November 18th. Six applications received, interviews now being scheduled.

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

VII

TOPICS FOR FUTURE AGENDAS

Requested by:	Topic:	Requested to be on:

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

VIII

CORRESPONDENCE AND VACANCY REPORT

Date: December 2, 2016
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Bike & Walkways Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	1 year

Requesting Appointment: No applications on file

Cape Light Compact Governing Board (1 member, 1 alternate)

Vacant Positions	Appointing Authority	Length of Term
1 alternate position	Board of Selectmen	Selectmen determine

Requesting Appointment: **One application on file**

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Community Preservation Committee (2 at large Members)

Vacant Positions	Appointing Authority	Length of Term
1Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Comprehensive Wastewater Management Planning Committee (7 Members)

Vacant Position	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Cultural Council (no more than 15 members)

Vacant Positions	Appointing Authority	Length of Term
1 position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Energy Committee (11 members total)

Vacant Positions	Appointing Authority	Length of Term
2 Alternate Positions	Board of Selectmen	3 years
1 BOS Rep		

Requesting Appointment: **Two applications on file**

Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
2 Alternate Positions	Town Moderator	3 years

Requesting Appointment: No applications on file

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions	Appointing Authority	Length of Term
1 Assistant Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Marina Advisory Committee (7 Members, 2 Alternates)

Vacant Position	Appointing Authority	Length of Term
1 Position	Board of Selectmen	2 years

Requesting Appointment: **One application on file**

Personnel Board (4 members + TA + FinCom Rep)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Recycling Committee (11 members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file

Shellfish Advisory Board (7 Members, 2 Alternates)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
1 Alternate Position		

Requesting Appointment: **One application on file**

BOARD OF SELECTMEN

AGENDA ACTION REQUEST
Tuesday, December 6, 2016

IX

MINUTES

REQUESTED BY:	**Executive Assistant**
DESIRED ACTION:	Approval of meeting minutes
PROPOSED MOTION:	I move to approve the minutes of November 1 and November 15, 2016 as printed/as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay_____ Abstain _____

DRAFT

Wellfleet Board of Selectmen
Minutes of November 1, 2016
Wellfleet Town Hall Hearing Room

Present: Selectmen Dennis Murphy, Helen Miranda Wilson, Janet Reinhart; Berta Bruinooge, Jerry Houk; Town Administrator Dan Hoort, Assistant Town Administrator Brian Carlson

Chairman Dennis Murphy called the meeting to order at 7:00 pm.

Announcements, Open Session and Public Comment [7:00]

- Town Administrator Dan Hoort announced that the Special Town Meeting will be on Tuesday, November 15 at 7 PM at the Wellfleet Elementary School and the Special Town Election will be on Wednesday, November 16, 2016 from noon to 7 PM at the Council on Aging.

Appointments/Reappointments – Kerry Cox to Recreation Committee
Kerry Cox presented her interest to serve on the Recreation Committee.
MOTION 217-107: Reinhart moved and Bruinooge seconded to appoint Kerry Cox to Recreation Committee with term ending June 30, 2019. The motion passed 5-0.

Business: Capital Improvement Plans for Cape Cod Regional Technical High School
Bob Sanborn, Superintendent of Cape Cod Technical High School (aka Cape Tech) gave a Power Point presentation[1] and cost estimates for an upcoming capital improvement project to re-build or renovate the Cape Tech building. Harry Terkanian and Anthony Tullio, Wellfleet representatives to the Cape Tech School Committee were also present. Sanborn explained that eight out of the 12 participating towns will have to approve the capital project in order for it to go forward. The project cost is estimated to be between $25M and $125M depending on the project scope ranging from basic renovations to complete rebuilt. The preferred option will be voted and selected by the Cape Tech School Building Committee before January 7, 2017. The MSBA will reimburse for up to 42% of the project cost. Individual town's share will be based on student enrollment; for Wellfleet based on current enrollment it is estimated to be 1% of the project cost. Sanborn said that once more details are available he will come back in front of the Board and give additional details. The select board took no action, but asked Sanborn to provide a detailed cost estimates for Wellfleet's share based on various project options.

Business: Request for disposition of Town-owned land–Map 35-1, Pleasant Point Bulkhead
ATA Brian Carlson presented an abutters' request for disposition of Town-owned land on Map 35-1, aka Pleasant Point Bulkhead and referred to his memo[2] on this subject. He asked for the Board's direction for this request. Murphy wanted to find out who will be liable in case of wall collapse. Carlson confirmed that there is a potential for liability. Wilson suggested finding out who constructed the wall. Mr. Perry said that in 1957 the petitioners filed an application with the ConsCom and received an order of conditions and built the wall. He said that this request is in effort to re-build the wall, which is currently at the end of its life. Reinhart wanted to know the position of the Planning Board. Planning Board member Alfred Pickard speaking as individual clarified that the original request of the abutters came for an easement. He said that re-building the wall will result in beach loss, but will provide a wall for 4 units. The Planning Board had discussed the possible value of the property. Murphy wanted to know who will be liable for the protection of these houses and suggested finding the answer of this liability question before taking any position. Hoort will get a legal opinion on the Town's legal exposure before any action is considered by the Board. Wilson said that she prefers to initiate the process, but would like to hear back from all interested stakeholders – Planning Board, Open Space Committee, Shellfish Advisory Board.

MOTION 217-108: Wilson moved to charge the TA to notify all interested parties about the possibility of disposing town-owned land Map 35-1 aka Pleasant Point Bulkhead and involve the Shellfish Advisory Board, Planning Board, ConsCom, Open Space, Natural Resources Advisory Board. Murphy said that all this should happen after a legal opinion is received. Houk suggested legal counsel to look at the entire property. Pickard said that when Town land is disposed the use should be identified. The motion did not advance.

MOTION 217-109: Wilson moved to request the TA to notify all interested parties and get back to the Board f Selectmen about the disposition of the land and include the 4 lot numbers. There was no second. And the motion did not advance.

Decision on this Town-owned land disposition request was deferred until a legal opinion is received.

Business: Herring River Restoration Project - Extension Agreement[3] - DRI Public Hearing Period
Murphy clarified that DRI is Development of Regional Impact and there is a need of additional time for review.

MOTION 217-110: Houk moved to approve and authorize the Chair of the Board of Selectmen to sign Herring River Restoration Project - Extension Agreement - DRI Public Hearing Period. Wilson seconded and the motion passed 5-0.

Business: Local Comprehensive Plan Update – BOS Goals Discussion
ATA Carlson gave a brief background information about the Local Comprehensive Plan Update. The Selectmen discussed a process to update the Board's goals. Carlson said that the provided goals matrix is just for previously approved goals, and if new goals are identified they will be for the future plan. Reinhart said that the goals will most likely be clarified during the Community Workshop on November 12. The Selectmen agreed that all other boards and committees should provide their input before they can identify the priorities. Selectmen will individually prioritize the goals matrix and submit them to Carlson.
Houk stepped out at 8:10 pm.

Business: Request received October 26, 2016 from Ken Kozak to close The Wicked Oyster from November 28, 2016 through January 12, 2017.
MOTION 217-111: Bruinooge moved and Wilson seconded to approve the request of Ken Kozak to close The Wicked Oyster from November 28, 2016 through January 12, 2017. The motion passed 4-0 (Houk absent).

Houk returned at 8:13 pm.

Business: Application received October 27, 2016 from John Pontius to close Finely JP's restaurant from December 4, 2016 through January 12, 2017.
MOTION 217-112: Bruinooge moved and Wilson seconded to approve the request of John Pontius to close Finely JP's restaurant from December 4, 2016 through January 12, 2017. The motion passed 5-0.

Business: Request for letter[4] of support to Governor Baker to close Pilgrim Nuclear Power Plant
Lili Green presented her request for letter of support to be sent to Governor Baker to close Pilgrim Nuclear Power Plant. She said that she will be asking the Assembly of Delegates for the same support during the meeting on November 2, 2016. Reinhart felt that the wording is too strong and suggested re-writing it. Wilson supported Reinhart's suggestion and thanked Green for her effort. Wilson expressed an opinion that if a nuclear disaster happens, it would change the entire Cape Cod. She felt that developing an evacuation plan will not be necessary, because it will just waste time. She supported the idea of revising

and personalizing the letter to stress the urgency of this matter. Houk said that the plant is already scheduled to close in 2019 and any efforts to close it before that time will not escalate the process. Bruinooge found the letter as presented appropriate. Hoort confirmed that he got the Board's direction and input to revise the letter to be more relevant to Wellfleet. Green clarified that if the plant fuel is replenished in the spring of 2017 then the plant will not close before 2019, but there is a possibility for shift before the fuel replenishment. Hoort will revise the letter and bring it to the Board during one of the upcoming meetings.

Business: Mass Cultural Council grant authorization[5] for local cultural council funds
Carlson explained the need for the grant authorization to the Mass Cultural Council.
MOTION 217-113: Reinhart moved and Bruinooge seconded to authorize the Mass Cultural Council grant application and designate the Town Administrator to sign it. The motion passed 5-0.

Topics for Future Discussions

- Bruinooge - Channel 18 running the BOS meeting over and over again and suggested that there is a need for additional content. Wilson suggested looking for grants to expand the Local Government Chanel programming.
- Wilson referred to the letter from Mark Borelli re Harbor Mapping to be on the next agenda
- Wilson - Mark Forrest data for the Harbor dredging to be followed-up.
- Wilson – an executive session about the update on the ongoing litigations.

Executive Session & Adjournment: To consider approval and whether to release minutes of prior executive sessions (January 24, 2012; June 12, 2012; September 11, 2012; November 13, 2012; November 27, 2012; December 10, 2012; December 11, 2012; November 24, 2015)

MOTION 217-114: Murphy read the purpose of the executive session in open session: *To consider approval and whether to release minutes of prior executive sessions (January 24, 2012; June 12, 2012; September 11, 2012; November 13, 2012; November 27, 2012; December 10, 2012; December 11, 2012; November 24, 2015)* and stated that discussing these in open session may have detrimental effect on the Board will enter in executive session and not go back in open session. The motion passed by a roll call vote where each Murphy, Bruinooge, Wilson, Houk and Reinhart said "Aye" moved to adjourn the meeting at 8:40 pm.

Respectfully submitted,

Michaela Miteva, Executive Assistant

[1] Cape Tech Capital Improvement Plans presentation
[2] ATA memo on Town-owned land request, Map 35-1, aka Pleasant Point bulckhead
[3] HRRP DRI Extension Agreement
[4] Letter of support to Gov. Charlie Baker to close Pilgrim Nuclear Power Plant
[5] Mass Cultural Council Grant Authorization

DRAFT

Wellfleet Board of Selectmen
Minutes of November 15, 2016
Wellfleet Elementary School Principal's Conference Room

Present: Selectmen Dennis Murphy, Helen Miranda Wilson; Berta Bruinooge, Jerry Houk (at 6:12 pm); Town Administrator Dan Hoort and Assistant Town Administrator Brian Carlson

Chairman Dennis Murphy called the meeting to order at 6:10 pm.

Announcements, Open Session and Public Comment

- ❑ Murphy informed the Select Board of his visit to Aery Ln and according to his finding the DPW decision stands. The rest of the Board agreed. Wilson suggested in the future to refer people to the Board of Selectmen Policy for Paved Private Road Maintenance and Snowplowing.
- ❑ TA Dan Hoort announced that the Executive Session for Tuesday, November 22, 2016 with Town Counsel has the option to be held at 6 pm instead of after the public meeting. Murphy concurred and said that this is an opportunity for the Town to save on legal expenses. The rest of the Board agreed.

Houk arrived at 6:12 pm.

Business - Consideration of additional or amended recommendations for town meeting

Murphy went over the logistics of Special Town Meeting.

MOTION 216-115: Reinhart moved and Wilson seconded to recommend the amount of $7,476,320 for Article 1: Police Station Renovation Project. The motion passed 5-0.

Topics for Future Discussions

- Wilson will bring pictures of the sea wall at Map 35-1, aka Pleasant Point Bulkhead. She said that there has been no Order of Conditions and this matter needs to be further looked into. Town Counsel is also working on it.
- Bruinooge requested a status update on the Building Inspector hire. Hoort said that this will be discussed during November 22, 2016 Executive Session.
- Reinhart suggested improving communication and information dissemination among Town boards and committees.
- Murphy wanted to confirm that the forensic audit for the Shellfish Department will be on the November 22, 2016 agenda.
- Houk expressed concerns about the Cape Cod Technical High School upcoming capital project and its impact to the Town.

MOTION 216-116: Bruinooge moved and Houk seconded to adjourn the meeting at 6:32. The motion passed 5-0.

Respectfully submitted,
Michaela Miteva, Executive Assistant

Public Record Documents: NONE