



## Board of Selectmen

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, June 14, 2016 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.*

- I. Announcements, Open Session and Public Comment [7:00]** *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*
- II. Public Hearing(s) [7:05]**
- A. Amendments to the Marina and Harbor Rules and Regulations
  - B. Amendments to the Traffic Rules and Orders
- III. Licenses/Appointments/Reappointments/Use of Town Property**
- A. Licenses
  - B. Appointments and Reappointments
    - 1. Leslie Reynolds, Craig Thatcher, Christopher Hartsgrove, Christopher Anderson, W. Russell Hughes, Anne Peterson, Ryan Peterson, Timothy Morrison, Eric Trudeau to Special Police Officers from July 1, 2016 through June 30, 2017
    - 2. Daniel Ranalli to Historical Commission with term ending June 30, 2019
    - 3. Beth Ann Singer to Planning Board with term ending June 30, 2021
    - 4. Ali Sands to Conservation Commission with term ending June 30, 2017
    - 5. Reappointment to Recycling Committee with term ending June 30, 2019 – Jaya Karlson
    - 6. Reappointment to Registrar of Voters with term ending June 30, 2019 – Andrea Pluhar
  - C. Use of Town Property
    - 1) Wellfleet Recreation Department to hold a Skate Park grand opening on June 25 (*rain date July 9*) with food truck on premises.
    - 2) Wellfleet Recreation Department to use Baker Field tent and area for Raggaee D.J. Dance Event on July 4, 1 pm – 4 pm with food truck on premises.
- IV. Business**
- A. Authorize the Town to file an application (possibly jointly with the Town of Truro) for approval of a Development of Regional Impact for the Herring River Restoration Project and authorization for the engagement of counsel for that purpose. [TA]
  - B. Oysterfest 5K Road Race change of route request [Rosenberg and Fisette]
  - C. AmeriCorps – Report of Service in Wellfleet
  - D. Review of beach regulations re bus drop off fees [Rafael Richter]
  - E. Meeting protocol and Board members training – continued from May 24<sup>th</sup> [Wilson]
  - F. Award of contracts and authorize the Town Administrator to execute agreements:

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- 1) Fiscal 2017 – 2019 revaluation services contract award [TA]
- 2) Fiscal 2017 – 2019 auditing services contract award [TA]
- G. Approval of Town Administrator contract with Mr. Hoort. [TA]
- H. Request of Helen Miranda Wilson to speak to Congressman Keating in support of the Harbor Dredging during the Herring River Restoration Committee meeting on June 17.

**VI. Town Administrator's Report**

**VII. Future Concerns**

**VIII. Correspondence and Vacancy Report**

**IX. Minutes [May 24 and May 31]**

**X. Executive session**

- F. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct contract negotiations with nonunion personnel (Department of Public Works Director.) [TA]

**XI. Adjournment**

TOWN OF WELLFLEET  
PUBLIC HEARING

The Board of Selectmen will hold a public hearing on Tuesday, June 14, 2016 at 7:05 pm in the Council on Aging to discuss proposed amendments to the Marina and Harbor Rules and Regulations and to the Traffic Rules and Orders. Copies of the proposed amendments will be available in the Administration Office at Town Hall and on the Town website at [www.wellfleet-ma.gov](http://www.wellfleet-ma.gov).

WELLFLEET BOARD OF SELECTMEN

## Proposed Amendments to the Marina and Harbor Rules and Regulations

### **I. Liveaboards.**

Definition to be inserted into Section I of the Marina and Harbor Rules and Regulations:

Liveaboard - a person or persons using a vessel as habitation for more than seven (7) nights. See Section III Mooring Regulations, Section H, part 4.

Add the following to Section III, Mooring Regulations, Section H, at the end of part 4:

On registering for Liveaboard status the owner or captain of the vessel shall identify by name and in writing any other individuals who may be regularly spending the night on the vessel. The Harbormaster's office is not to be used as a mail drop without the Harbormaster's prior written approval. The Harbormaster and/or harbormaster staff will attempt to contact Liveaboards in case of emergency. The Town will not be responsible for rescue, missed messages or failed deliveries.

### **II. Parking.**

Amend Section X. Parking by amending Section C and inserting the following sentence at the beginning:

Except as authorized in advance by the Harbormaster, the Marina is closed to parking between the hours of midnight and one-half hour before sunrise each day between June 1 and October 1.

The amended Section C to read as follows:

Except as authorized in advance by the Harbormaster, the Marina is closed to parking between the hours of midnight and one-half hour before sunrise each day between June 1 and October 1. A fee shall be charged for overnight parking of vehicles and equipment listed in items 1 through 7, Subsection B above. Vehicles and vessels that do business with the Marina have the option to purchase a seasonal parking permit. Such fees and permits are published in the Marina Fee Schedule.



*July 8, 1966  
Amended March 13, 1995;  
Feb. 24, 2003; March 23, 2004;  
June 22, 2004; Feb 22, 2011;  
June 18, 2013; May 13, 2014  
December 9, 2014  
June , 2016*

## **TRAFFIC RULES AND ORDERS**

At a meeting of the Board of Selectmen held in Wellfleet on July 8, 1966, the following vote was duly passed:

The Board of Selectmen of the Town of Wellfleet, acting by virtue of the power given to it by Chapter 40, Section 22, of the General Laws (Ter. Ed.) and by virtue of any other power it hereto enabling, hereby adopts and makes the following rules and orders for the regulation of traffic upon the streets and highways of said Town, the same to be known as Traffic Rules and Orders of the Town of Wellfleet insofar as the said rules and orders or any of them are the same as any valid regulations, rules and orders now in force, they shall be deemed to be a continuation thereof.

By vote under Article 5 of the October 5, 1981 Special Town Meeting the Town accepted Chapter 90, Section 20A½ of the General Laws, (Ter. Ed.)

### **ARTICLE I**

#### **DEFINITIONS**

For the purpose of these rules and orders, the words and phrases used herein shall have the following meanings except in those instances where the context clearly indicates a different meaning.

- (a) Street or Highway The entire width between property lines of every way opens to the use of the public for the purpose of travel.
- (b) Roadway That portion of a street or highway between the regularly established curb lines or that part, exclusive of shoulders, improved and intended to be used for vehicular traffic.
- (c) Lane A longitudinal division of a roadway into a strip of sufficient width to accommodate the passage of a single line of vehicles.
- (d) Vehicle Every device in, upon or by which any person or property is or may be transported or drawn upon any street or highway, including bicycles when the provisions of these rules are applicable to them, except other devices moved by human power or used exclusively upon stationary rails or tracks.
- (e) Parking The standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading, or in obedience to an officer or traffic signs or signals, or while making emergency repairs or, if disabled, while arrangements are being made to move such vehicle.
- (f) Official Traffic Signs All signs, markings and devices, other than signals, not inconsistent with these rules and orders, and which conform to the standards

prescribed by the Department of Public Works of the Commonwealth of Massachusetts and placed or erected by authority of a public body or official having jurisdiction, for the purpose of guiding, directing, warning, or regulating traffic.

- (g) Officer For the purpose of these rules and orders an officer shall be construed to mean any officer, any constable or special officer, provided he has his badge of office displayed over his left breast and upon his outer garment.
- (h) Emergency Vehicles Vehicles of the Fire Department, Police Department vehicles, ambulances and emergency vehicles of Federal, State and municipal departments or public service corporations when the latter are responding to an emergency in relation to the Police or Fire Departments.
- (i) Official Street Marking Any painted line, legend, marking or marker of any description painted or placed upon any way which purports to direct or regulate traffic and which has been authorized by the Board of Selectmen and which has the written approval of the Department of Public Works, Commonwealth of Massachusetts.
- (j) Person The word "person" shall mean and include any individual, firm, co-partnership, association or corporation.

## ARTICLE II

### AUTHORITY AND DUTIES OF POLICE

#### Section 1. Police to Direct Traffic

It shall be the duty of the Police Officers to enforce the provisions of these rules and orders. Police Officers are hereby authorized to direct all traffic either in person or by means of visible or audible signal in conformance with the provisions of these rules and orders, provided that in the event of a fire or other emergency, to expedite traffic or safeguard pedestrians, officers of the Police or Fire Departments may direct traffic as conditions may require, notwithstanding the provisions of these rules and orders.

#### Section 2. Police May Close Streets Temporarily

The Police may temporarily close ~~temporarily~~ any street or highway in an impending or existing emergency, during construction or repair or for any lawful assemblage, demonstration or procession provided there is reasonable justification for the closing of such street.

#### Section 3. Police May Prohibit Parking Temporarily

The Police may temporarily prohibit, ~~temporarily~~, parking on any street or highway or part thereof in an impending or existing emergency, during construction or repair or for a lawful assemblage, demonstration or procession provided there is reasonable justification for such prohibition. Vehicles parked in places where parking is prohibited temporarily may be moved by or under the direction of an officer.

#### Section 4. Exemptions

The provisions of these rules and orders shall not apply to operators actually engaged in work upon a street or highway closed to travel or under construction or repair, to officers when engaged in the performance of public duties nor to drivers of emergency vehicles while operating in an emergency and in performance of public duties when the nature of the work of any of these necessitates a departure from any part of these rules and orders. These exemptions shall not, however, protect the driver of any vehicle from the consequences of a reckless disregard of the safety of others.

### **ARTICLE III**

#### **TRAFFIC SIGNS, SIGNALS, MARKINGS AND ZONES**

##### **Section 1. Interference with Signs, Signals and Markings Prohibited**

It shall be unlawful for any person, to willfully deface, injure, move, obstruct or interfere with any official traffic sign, signal or marking.

##### **Section 2.**

No driver of any vehicle shall disobey the instructions of any official traffic control signal, sign, marking, or legend, unless otherwise directed by a police officer.

### **ARTICLE IV**

#### **PARKING**

##### **Section 1. General Prohibitions**

No person shall stand or park and no person shall allow, permit or suffer any vehicle registered in his name to stand or park in any of the following places:

- (a) within an intersection.
- (b) upon any sidewalk.
- (c) upon any crosswalk.
- (d) upon a roadway where parking is permitted unless both wheels on the right side of the vehicle are within twelve (12) inches of the curb or edge of the roadway.
- (e) upon any roadway where the parking of a vehicle will not leave a clear and unobstructed lane at least ten (10) feet wide for passing traffic.
- (f) in front of any private road or driveway.
- (g) upon any street or highway within twenty (20) feet of an intersecting way, except alleys.

##### **Section 2. Prohibited on Certain Streets**

Upon the following streets or highways or parts thereof parking is hereby prohibited.

BRIAR LANE – Both sides from Main Street to Route 6.

CAHOON HOLLOW ROAD - both sides from Route 6 to the town owned parking area at Cahoon Hollow.

CHEQUESSETT NECK ROAD - Northerly side from the intersection with Kendrick Avenue to the terminus of the road (The Gut). Southerly side from the intersection with Kendrick Avenue to the eastern side of the Herring River Dike and from the western side of the Herring River Dike to the terminus of the road (The Gut). Parking is specifically allowed along the property line / road frontage located at 915 Chequessett Neck Road.

COMMERCIAL STREET - Both sides from Main Street to Kendrick Avenue.

COVE ROAD - As shown on a plan entitled "Plan of a Town Way in Wellfleet, MA, as laid out by the Selectmen and accepted at a Town Meeting held 2/13/50." Said plan of a Town Way in Wellfleet, MA, to be found at Book & Page 91/87-91 in the Barnstable County Record of Recorded Deeds and to prohibit said parking on both sides of the road, between station 66 + 75.20 and station 70 and 86.65 as shown on said plan, and including that portion of Samoset Road running S. 24 – 38' – 20" E. a distance of 75.46' from station 68 + 90.98 as shown on said plan.

CROSS STREET - Both sides between Chequessett Neck Road and West Main Street.

EAST COMMERCIAL STREET - Both sides from Main Street to Commercial Street.

GRIFFIN ISLAND ROAD - Both sides from Chequessett Neck Road to the Duck Harbor parking area.

GROSS HILL ROAD - Both sides westerly from Route 6 to the Newcomb Hollow parking area.

HOLBROOK AVENUE - Both sides from Main Street to Commercial Street.

KENDRICK AVENUE - Both sides westerly from the Marina to Keller's Corner.

LECOUNT HOLLOW ROAD - Both sides from Route 6 to Ocean View Drive.

LONG POND ROAD - Both sides from the intersection with Main Street to Ocean View Drive.

MAIN STREET - On the North side from Route 6 to Briar Lane. On the South side from Route 6 to Bank Street and from Holbrook to West Main Street.

NAUSET ROAD - (*amended 2/24/03*) East side from the intersection with Indian Neck Road and Samoset Road to the town owned parking area at Indian Neck; West side from the intersection with Indian Neck Road and Samoset Road to the area designated as beach parking and thence to the town owned parking area at Indian Neck.

OCEAN VIEW DRIVE - Both sides from LeCount Hollow Road to Gross Hill Road-a distance of approximately 15,800 ft.

SCHOOL HOUSE ROAD EXTENSION AND STEELE ROAD - Both sides northerly and easterly from Schoolhouse Road approximately 1900 feet.



SCHOOL STREET - Both sides from Gross Hill Road to Main Street.

UNNAMED TOWN WAY AND WEST ROAD - Both sides for approximately 300 feet.

WEST MAIN STREET - Both sides from Main Street to Pole Dike Road.

WILSON AVENUE - Both sides from LeCount Hollow Road to Ocean View Drive.

### Section 3. - Time Limited in Designated Areas

No person shall park a vehicle for a period of time longer than hereafter specified daily between the hours of 7 a.m. and 6 p.m. Parking regulations will be enforced from June 15 through Labor Day. *(amended May 13, 2014)*

*MAIN STREET – South side between Bank Street and Holbrook Ave.* - No person shall park a vehicle on Main Street, on-street curb parking on South side between Bank Street and Holbrook Avenue, between the hours of 2:00 AM and 5:00 AM. No person shall park a vehicle on Main Street, on-street curb parking on South side between Bank Street and Holbrook Avenue, for a period of time longer than two (2) hours between June 15<sup>th</sup> and Labor Day. *(amended May 13, 2014)*

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MAIN STREET MUNICIPAL PARKING LOT (OPPOSITE PRESERVATION HALL)  
PARKING LOT - No person shall park a vehicle in the Main Street Municipal Parking Lot for a period of time longer than two (2) hours between June 15<sup>th</sup> and Labor Day. ~~Two (2) hour parking.~~ No person shall park a vehicle between the hours of 2:00 AM and 5:00 AM. *(amended June \_\_, 2016.)*

TOWN HALL PARKING LOT - No person shall park a vehicle in the Town Hall Parking Lot for a period of time longer than two (2) hours between June 15<sup>th</sup> and Labor Day. ~~Two (2) hours between June 15<sup>th</sup> and Labor Day except four (4) hours in for spaces marked as four hour parking and except for spaces marked as Town Hall employees only.~~ No person shall park a vehicle, between the hours of 2:00 AM and 5:00 AM. *(amended June \_\_, 2016.)*

SOUTH WELLFLEET PARKING LOT - No person shall park a vehicle in the South Wellfleet Municipal Parking Lot for a period of time longer than two (2) hours between June 15<sup>th</sup> and Labor Day. ~~in spaces so marked~~ ~~Two (2) hours as marked,~~ otherwise no time limit. No person shall park a vehicle, between the hours of 2:00 AM and 5:00 AM. *(amended June \_\_, 2016.)*

BEACH PARKING LOTS – Duck Harbor, Powers Landing, Indian Neck Beach, Burton Baker Beach, Maguire Landing at LeCount Hollow, White Crest Beach, Cahoon Hollow Beach, Newcomb Hollow, Terminus of Chequessett Neck Road – (the gut), Gull Pond, Long Pond, Great Pond and Duck Pond, Mayo Beach parking areas. Parking at these lots is regulated by the Beach Rules and includes a restriction on overnight parking. *(added June \_\_, 2016.)*

WELLFLEET MARINA - Parking regulations for the Marina are set forth in Section X of the Marina and Mooring Rules and Regulations and in the Beach Rules and include a restriction on overnight parking. *(added June \_\_, 2016.)*

#### Section 4.1 General

In accordance with the provisions of Chapter 40, Section 22D of the General Laws, the Board of Selectmen of the Town of Wellfleet hereby enacts the following regulations authorizing the removal to a convenient place of vehicles parked or standing in such manner, or in such areas as are hereinafter described on any way under the control of the Town of Wellfleet. Vehicles specifically exempt by Chapter 40, Section 22D shall not, however, be subject to such removal.

#### Section 4.2 Authorization of Police

The moving or towing of any vehicle under the provisions of this Article shall be by and at the direction of the Chief of Police or such officer ~~of the rank of Sergeant or higher as the Chief of Police~~ may from time to time designate.

#### Section 4.3 Fees

The owner of any vehicle moved or towed to a convenient place, under the provisions of this article, shall be subject to the following fees:

- (a) Removal or towing fee not to exceed that which is provided in or as authorized by Statute Law.
- (b) Storage Fees:  
Not to exceed that which is provided in or as authorized by Statute Law.

#### Section 4.4 Liability for Damage During Removal or Storage

The towing company shall be liable to the owner for any damage arising out of negligence caused to a vehicle in the course of removal and storage.

#### Section 4.5 General Prohibition Towing Zones

No person shall stand or park or allow, permit or suffer any vehicle registered in his name to stand or park in any of the following places. Vehicles found in violation of the provisions of this Section except those specifically exempt by law, shall be removed to a convenient place under the direction of an officer of the Police Department and the owner of the vehicle so removed or towed away shall be liable to the cost of such removal and storage, if any, as set forth in Section 3 of this Article. The owner of any vehicle removed or towed away under the provisions of this Section shall also be subject to the penalties of fines or parking violations in the Town of Wellfleet in effect at the time of violation.

- (a) Upon any way in such a manner as to impede the removal or plowing of snow or ice except vehicles parked in accordance with approved regulations governing All Night Parking.
- (b) Upon any sidewalk.
- (c) Upon any crosswalk
- (d) Upon any way within twenty (20) feet of an intersecting way except alleys.
- (e) Upon a way within ten (10) feet of a fire hydrant.
- (f) On a roadway side of any vehicle stopped or parked at the edge or curb of the way.
- (g) In front of a public or private driveway.



- (h) Upon any way where the parking of a vehicle will not leave a clear and unobstructed lane at least ten (10) feet wide for passing traffic.

#### Section 4.6 Parking Prohibitions, Towing Zone

No person shall stand or park or allow, permit or suffer any vehicle registered in his name to stand or park on any of the ways or parts of ways hereinafter described and during the periods of time set forth. Vehicles found in violation of the provisions of this section except those specifically exempted by law shall be removed to a convenient place under the direction of an Officer of the Police Dept., and the owner of the vehicle so removed, or towed away shall be liable to the cost of such removal and storage, if any, as set forth in Section 3 of this Article. The owner of any vehicle removed or towed away under the provisions of this section shall be subject to the penalties of fines for parking violations in the Town of Wellfleet in effect at the time of the violation.

BRIAR LANE – Both sides northerly from Main Street to Route 6.

CAHOON HOLLOW ROAD – Both sides from Route 6 to the Cahoon Hollow parking area.

CHEQUESSETT NECK ROAD – Northerly side from Duck Harbor Road to “The Gut” and southerly side from the terminus of the road easterly to the trail access point.  
(amended March 23, 2004)

LONG POND ROAD – Both sides from Main Street to Ocean View Drive.

OCEAN VIEW DRIVE – Both sides from LeCount Hollow Road to the intersection with Gross Hill Road.

WEST MAIN STREET – Both sides westerly from Briar Lane to Pole Dike Road,

#### Section 4.7 Official Traffic Signs

The provisions of Section 4.6 shall be effective only during such time as a sufficient number of official traffic signs bearing the legend TOW-AWAY ZONE are installed, erected, maintained and located so as to be visible to approaching drivers, said signs to be appended above or incorporated into the legend of Parking Prohibition Signs.

#### Section 4.8 Police to Keep Record of Towed Vehicles

The Police Department shall keep a record of all vehicles towed or removed under the provisions of the Article. Such record shall be retained for one (1) year and shall contain the following information:

1. The registration of the vehicle.
2. The location from which it was towed, and the time and date of tow order.
3. The location to which it was moved.
4. Name of towing contractor, if any.
5. Name and rank of officer who authorized towing.

### ARTICLE VI

## OPERATION OF VEHICLES

### Section 1. Obedience to Isolated Stop Signs

- a. Obedience to Isolated Stop Signs. Except when directed to proceed by a police officer, every driver of a vehicle approaching a stop sign or a flashing red signal indication shall stop at a clearly marked stop line, but if none, before entering the crosswalk on the near side of the intersection, or, if none, then at the point nearest the intersecting roadway where the driver has a view of approaching traffic on the intersecting roadway before entering it. After having stopped, the driver shall yield the right of way to any vehicle in the intersection or approaching on another roadway so closely as to constitute an immediate hazard during the time when such driver is moving across or within the intersection or junction of roadways. 720 CMR 9.06(13) shall not apply when the traffic is otherwise directed by an officer or by a lawful traffic-regulating sign, signal or device or as provided in 720 CMR 9.06(24) (c).

In accordance with the foregoing, the erection and maintenance of an isolated stop sign, or signs or flashing red signals, as the case may be, are authorized as shown in **Appendix A**.

- b. Flashing Red – When a red lens is illuminated in a traffic control signal by rapid intermittent flashes, and its use has been specifically authorized by the Department of Public Works, Commonwealth of Massachusetts, drivers shall stop before entering the nearer line of crosswalk of the street intersection, or at a stop line when marked, and the right to proceed shall then be governed by provisions of Chapter 89, Section 8 of the General Laws (Ter. Ed.)
- c. Obedience to Yield Signs. - Except when directed by a police officer, every driver of a vehicle approaching a yield sign shall in obedience to such sign slow down to a speed reasonable for the existing conditions and, if required for safety to stop, shall stop at a clearly marked stop line, but if none, before entering the crosswalk on the near side of the intersection, or, if none, then at the point nearest the intersecting roadway where the driver has a view of approaching traffic on the intersecting roadway before entering it. After slowing or stopping, the driver shall yield the right of way to any vehicle in the intersection or approaching on another roadway so closely as to constitute an immediate hazard during the time such driver is moving across or within the intersection or junction of roadways; provided, however, that if such a driver is involved in a collision with a vehicle in the intersection or junction of roadways, after driving past a yield sign without stopping, such collision shall be deemed prima facie evidence of his failure to yield the right of way<sup>1</sup>. 720 CMR 9.06(14) shall not apply when the traffic is otherwise directed by an officer or by a lawful traffic regulating sign, signal or device or as provided in 720 CMR 9.06(24)(c). (*added December 9, 2014*)

In accordance with the foregoing the erection and maintenance of “Yield” signs are authorized so as to face:

Eastbound drivers on Chequessett Neck Road at Kendrick Ave  
Northbound drivers on Kendrick Ave at Chequessett Neck Road

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<sup>1</sup> Sec, MGL c. 89, s. 9

## **ARTICLE VII**

### **RESPONSIBILITY, PENALTIES AND REPEALS**

#### **Section 1. Owner Prima Facie Responsible for Violations**

If any vehicle is found upon any street or highway in violation of any provisions of these rules and orders and the identity of the driver cannot be determined, the owner or the person in whose name such vehicle is registered, shall be held prima facie responsible for such violation.

#### **Section 2. Penalties**

Any person convicted of a violation of any rule, regulations or order made hereunder, except as otherwise provided, shall be punished by a fine not exceeding twenty dollars (\$20) for each offense. See schedule of fines attached.

#### **Section 3. Repeal**

These rules are adopted with the intent that each of them shall have force and effect separately and independently of every other except insofar as by express reference or necessary implication any rule or any part of a rule is made dependent upon another rule or part thereof.

The provisions of these rules so far as they are the same in effect as those of any valid existing rules, orders, or regulations heretofore made by the Selectmen of Wellfleet relative to or in connection with official signs, lights, markings, signal systems or devices shall be construed as a continuation thereof, but all other existing rules, orders and regulations so made for the regulation of vehicles are hereby expressly repealed. This repeal, however, shall not affect any punishment or penalty imposed or complaint or prosecution pending at the time of the passage hereof or an offense committed under any of the valid rules, orders or regulations hereby repealed.

July 8, 1966  
*Amended June 24, 2002;*  
*March 23, 2004;*  
*May 13, 2014*

#### **SCHEDULE OF FINES**

1. No Beach Permit - \$75
2. Unauthorized Beach Permit - \$75
3. Within 20' of Intersection - \$50
4. Over 1 Foot ~~From~~from Curb - \$50
5. Within an Intersection - \$50
6. Upon a Sidewalk or Crosswalk - \$50
- 7A. Upon a Roadway in Rural District - \$75
- 7B. Off Road in Woods - \$75
- 8A. Upon a Private Road - \$50
- 8B. Across a Driveway - \$50
9. Upon a Street or Highway Posted No Parking - \$50
10. Bus Stop - \$50
11. Load Zone - \$50
12. All Night Parking When Restricted - \$50
13. Snow Removal - \$50
14. Obstructing Fire/Police Station - \$50
15. Street Cleaning - \$50
16. Rescue/Fire Lane - \$75
17. Handicapped Parking - \$300
18. No Stopping or Standing on Roadway - \$50
19. Double Parking - \$50
20. Restricted Area - \$75
21. Improper Parking - \$50
22. Beach Parking Regulations - \$75
23. Tow Zone - \$75
24. Town Hall Parking Lot - \$50
25. Town Hall Employee Parking Area - \$50
26. Municipal Parking Lot - \$30
27. Other - \$50

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ATTACHMENT APPENDIX A – a separate excel file

## Wellfleet Traffic Rules and Orders

### Appendix A

#### Article VI, Operation of Vehicles, section 1 Obedience to Isolated Stop Signs

##### STOP SIGNS

Road	Description (signs are to be erected as to face as follows)	Date Adopted
Anawan Road	Westbound drivers on Anawan Road at King Phillip Road	6/22/2004
Bank Street	Northbound drivers on Bank Street at Main Street	6/22/2004
Billingsgate Road	Northeast bound drivers on Billingsgate at King Phillip Road	6/22/2004
Briar Lane	Southbound drivers on Briar Lane at Main Street	6/22/2004
Browns Neck Road	Westbound drivers on Browns Neck Road at Brown's Neck Road	7/8/1966
Cahoon Hollow Road	Eastbound drivers on Cahoon Hollow Road at Ocean View Drive	6/22/2004
Cahoon Hollow Road	Westbound drivers on Cahoon Hollow Road at Intersection with Ocean View Drive	7/8/1966
Chequessett Neck Road	Eastbound drivers on Chequessett Neck Road at Holbrook Avenue	7/8/1966
Chequessett Neck Road	Southbound drivers on Chequessett Neck Road at Kendrick Avenue (Mayo Beach Extension)	7/8/1966
Coles Neck Road	Eastbound drivers on Coles Neck Road at Old Truro Road	6/22/2004
Cottontail Road	Southbound drivers on Cottontail Road at Old County Road	6/22/2004
Disposal Road	Southbound drivers at Bound Brook Island Road	6/22/2004
DPW Lot	Westbound drivers on DPW Lot at Pole Dike Road	6/22/2004
East Commercial Street	Northeast bound drivers on East Commercial street at Main Street	7/8/1966
Gross Hill Road (2 signs)	Eastbound drivers on Gross Hill Road at Ocean View Drive	7/8/1966
Gull Pond Road	Eastbound drivers on Gull Pond road at Gross Hill Road	7/8/1966
Holbrook Avenue	Northbound drivers Holbrook Avenue at Main Street	7/8/1966
Howland lane	Northbound drivers on Howland Lane at West Main Street	6/22/2004
King Phillip Road	Northbound drivers on King Phillip Road at Billingsgate	6/22/2004
King Phillip Road	Northbound drivers on King Phillip Road at Indian Neck Road	6/22/2004
Lawrence Road	Northbound drivers on Lawrence Road at Gross Hill Road	6/22/2004
Lawrence Road	Southbound drivers on Lawrence Road at Long Pond Road	6/22/2004
LeCount Hollow Parking Lot (AKA Maguire Landing)	Westbound drivers LeCount Hollow Parking Lot at Ocean View Drive and LeCount Hollow Road	6/22/2004
Long Pond Road	Southwest bound drivers on Long Pond Road at Main Street	7/8/1966



## Wellfleet Traffic Rules and Orders

### Appendix A

#### Article VI, Operation of Vehicles, section 1 Obedience to Isolated Stop Signs

##### STOP SIGNS

Road	Description (signs are to be erected as to face as follows)	Date Adopted
Long Pond Road (2 signs)	Eastbound drivers on Long Pond Road at Ocean View Drive	6/22/2004
Mill Hill Road	Northbound drivers on Mill Hill Road at Briar Lane	6/22/2004
Ocean View Drive	Northbound drivers on Ocean View Drive at Gross Hill Road	6/22/2004
Old Chequessett Neck Road	Eastbound drivers on Old Chequessett Neck Road at West Main Street	7/8/1966
Paine Hollow Road	Eastbound drivers on Paine Hollow Road at Pleasant Point Road	7/8/1966
Pilgrim Spring Road	Westbound drivers on Pilgrim Spring Road at Cove Road and Indian Neck Road	7/8/1966
Railroad Avenue	Westbound drivers on Railroad Avenue at Holbrook	7/8/1966
Railroad Avenue	Eastbound drivers on Railroad Avenue at Commercial Street	7/8/1966
School Street	Southbound drivers on School Street at Main Street	7/8/1966
Spring Valley Road	Northeast bound drivers on Spring Valley Road at Old Kings Highway	6/22/2004
Unnamed Road	Westbound drivers on Unnamed Road at Intersection with West Road	7/8/1966
West Main Street	Eastbound drivers on West Main Street at Briar lane and Main Street	7/8/1966
Wilson Avenue	East and Westbound drivers on Wilson Avenue at Ocean View Drive	7/8/1966

##### OLD STOP SIGNS

Road	Description (signs are to be erected as to face as follows)	Date Removed
Holbrook Lane	Northbound drivers Holbrook Lane at Main Street	6/22/2004
Commercial Street	Northbound drivers on Commercial Street at Main Street	6/22/2004

Town of Wellfleet  
Police Department

May 30, 2016

To: Board of Selectmen  
From: Chief Ronald L. Fisette

Subject: SPECIAL POLICE OFFICERS APPOINTMENT / REAPPOINTMENT

Due to the large portion of Wellfleet being part of the National Park it is common for law enforcement personnel of the National Park Service assist us in different law enforcement ventures. This provides us the opportunity for co-jurisdiction and a valuable resource that has flourished over the past twenty plus years.

I request the following individuals be appointed / reappointed as a Special Police Officer:

Appointment Period:                      July 1, 2016 through June 30, 2017

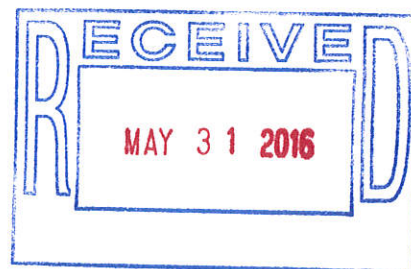
Leslie Reynolds	Craig Thatcher	Christopher Hartsgrove
Christopher Anderson	W. Russell Hughes	Anne Peterson
Ryan Peterson	Timothy Morrison	Eric Trudeau

Respectfully submitted for your information and consideration.



Ronald L. Fisette,  
Chief of Police

cc: Harry Terkanian, Town Administrator  
Joseph Powers, Town Clerk





**TOWN OF WELLFLEET**  
**APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail or bring it to:  
Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Daniel Ranalli Date March 3, 2016

Mailing Address PO Box 201 Wellfleet, MA 02667

75 Richdale Ave #4 Cambridge, MA 02140

Phone (Home) 508.349.1704 (cell) 857.998.9853

E-mail dranalli@bu.edu

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Artist and Emeritus Professor of Art History and Arts

Administration at Boston University, familiar with museums  
and historical agencies; former city arts council President.

Former Board member at Provincetown Art Assoc. & Museum;  
former Executive Director at Castle Hill (Truro).

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Summer resident of Wellfleet for over 30 years, eager to serve on this committee.

Resume attached.

☐ Committees/Boards of Interest: 1) Historical Commission

2) \_\_\_\_\_

3) \_\_\_\_\_

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**ARTIST WEBSITE:** [danielranalli.com](http://danielranalli.com)**Work in Permanent Museum Collections (partial list):**

Museum of Modern Art	New York, New York
Boston Museum of Fine Arts	Boston, Massachusetts
San Francisco Museum of Modern Art	San Francisco, California
List Gallery, Massachusetts Institute of Technology	Cambridge, Massachusetts
Rose Art Museum, Brandeis University	Waltham, Massachusetts
Minneapolis Institute of Arts	Minneapolis, Minnesota
Nelson-Atkins Museum	Kansas City, Missouri
Mead Art Museum, Amherst College	Amherst, Massachusetts
DeCordova Museum	Lincoln, Massachusetts
International Museum of Photography, George Eastman House	Rochester, New York
Baltimore Museum of Fine Art	Baltimore, Maryland
Boston Public Library	Boston, Massachusetts
National Museum of American Art, Smithsonian Institution	Washington, DC
Polaroid Europa	Amsterdam, Netherlands
Worcester Art Museum	Worcester, Massachusetts
Fuller Art Museum	Brockton, Massachusetts
St. Petersburg Museum of Fine Art	St. Petersburg, Florida
Davis Art Museum, Wellesley College	Wellesley, Massachusetts
Addison Gallery of American Art	Andover, Massachusetts
Fogg Art Museum, Harvard University	Cambridge, Massachusetts
Provincetown Art Association & Museum	Provincetown, Massachusetts

**Fellowships, Grants & Honors:**

2010	Massachusetts Cultural Council – <i>Artist Fellowship</i> , Drawing
2010	Massachusetts House of Representatives, Recognition of Artistic Contributions
1999	Massachusetts Cultural Council – <i>Artist Fellowship Finalist</i> - Photography
1997	Outer Cape Artists Residence/National Seashore: Dune Shack Residency
1995	<i>Visual Artists Sea Grant</i> , national fellowship through University of Rhode Island
1992-93	EARTHWATCH. <i>Artist's Fellowship</i> .
1991	The Artists Foundation, <i>Artists Fellowship Finalist</i> , Interarts
1990	Awards in the Visual Arts, national nominee.
1990,88	Lesley College, Distinguished Faculty Award.
1983,91	Massachusetts Arts Lottery Council, Individual Artist Grant.
1982,81	The Artists Foundation, <i>Artists Fellowship Finalist</i> , Photography
1981	National Endowment for the Arts, <i>Individual Artist Fellowship</i> Photography
1981	Massachusetts Council on the Arts/Photographic Resource Center: NEW WORKS Artist Grant.
1978	National Endowment for the Arts: <i>Visual Arts in the Performing Arts</i> grant.

**One Person Shows:**

2013	Gallery Kayafas	Boston, MA
2010-11	Provincetown Art Assoc. & Museum	Provincetown, MA
2010	DNA Gallery	Provincetown, MA
2010	Freight and Volume Gallery	New York, NY
2009	DNA Gallery	Provincetown, MA
2009	Gallery Kayafas	Boston, MA

**One person shows continued:**

2009	DNA Gallery	Provincetown, MA
2008,07,06,05	artSTRAND	Provincetown, MA
2004,03,02,01	DNA Gallery	Provincetown, MA
2003	Clark University –University Art Gallery	Worcester, MA
2000	DNA Gallery	Provincetown, MA
1999,98,97,96	DNA Gallery	Provincetown, MA
1995	DNA Gallery	Provincetown, MA
1994	Alfred University Art Gallery	Alfred, NY
1994	Fitchburg State College Art Gallery	Fitchburg, MA
1991	Zoe Gallery	Boston, MA
1991	Chandler Gallery	Provincetown, MA
1989	Bradford College –Laura Knott Gallery	Bradford, MA
1984	Images Gallery	Edinburgh, Scotland
1984	Smith College	Northampton, MA
1983	Vision/Brent Sikemma Gallery	Boston, MA
1983	Bradford College Art Gallery	Bradford, MA
1982	GH Dalsheimer Gallery	Baltimore, MD
1982	Carl Siembab Gallery	Boston, MA
1980	Exposure Gallery	Wellfleet, MA
1979	Carl Siembab Gallery	Boston, MA
1978	Foto Gallery	New York, NY
1978	Carl Siembab Gallery	Boston, MA
1977	MIT Photography Gallery	Cambridge, MA
1977	St. Botolph Club	Boston, MA
1976	Portland School of Art	Portland, ME
1976	University of Maine	Orono, ME
1976	Bridgewater St. College	Bridgewater, MA
1974	Panopticon Gallery	Boston, MA

**Exhibitions. Group Shows:**

2013	List Gallery M.I.T., <i>Recent Acquisitions</i>	Cambridge, MA
2013-14	Peabody Essex Museum, <i>Human Animal Interactions</i>	Salem, MA
2013	U. Of Rhode Island, <i>25 Years of Sea Grant Artists</i>	Kingston, RI
2013	Tao Water Gallery, <i>Land and Sea</i>	Barnstable, MA
2013	Center for Coastal Studies	Provincetown, MA
2013	artSTRAND, <i>Retrospective Friends</i>	Provincetown, MA
2011	Institute of Contemporary Art, <i>Dance/Draw</i>	Boston, MA
2011	Institute of Contemporary Art, <i>75 For The 75<sup>th</sup></i>	Boston, MA
2011	Tufts University Art Gallery, <i>Mass. Cultural Council Artist Fellows 2010</i>	Medford, MA
2011-12	<i>Tides of Provincetown</i> (touring):	
	New Britain Museum of American Art	New Britain, CT
	Westmoreland Museum of American Art	Westmoreland, PA
	Wichita Art Museum	Wichita, KS
	Cape Cod Museum of Art	Dennis, MA
2011	Panopticon Gallery, <i>Fortieth Anniversary Exhibition</i>	Boston, MA
2010	Francis Naumann Gallery, <i>The Visible Vagina</i>	New York, NY
2009	Freight & Volume, <i>Heartbreak Hotel</i>	New York, NY
2009	DNA Gallery, <i>Space Between</i>	Provincetown, MA
2009	Cape Cod Museum of Fine Arts, <i>Recent Acquisitions</i>	Dennis, MA
2009	Provincetown Art Association and Museum	Provincetown, MA
2008	Photographic Resource Center, <i>Portfolio Exhibition</i>	Boston, MA
2007	Fine Arts Work Center, <i>Views of the Pilgrim Monument</i>	Provincetown, MA
2007	Digitas Gallery.	Boston, MA



**Group Shows (continued)**

2006	Gallery Kayafas, <i>Pictures Outside the Box</i>	Boston, MA
2005	DeCordova Museum, <i>New Acquisitions for the Permanent Collection</i>	Lincoln, MA
2005	Provincetown Art Association & Museum, "Recent Acquisitions"	Provincetown, MA
2005	New Bedford Art Museum, <i>Provincetown's Art</i>	New Bedford, MA
2004	DeCordova Museum, <i>Abstract Photography in the Permanent Collection</i>	Lincoln, MA
2004	Photographic Resource Center, <i>Concerning the Spiritual in Photography</i>	Boston, MA
2002	Fine Arts Work Center gallery, <i>Stop Time</i>	Provincetown, MA
2001	Museum of Fine Arts, <i>Some Boston Photographers: 1960s-90s</i>	Boston, MA
2001	College of the Holy Cross Art Gallery, <i>Imaging Time</i>	Worcester, MA
2001	LFL Gallery, <i>Altered Landscape</i>	New York, NY
2000-01	DeCordova Museum, Boston <i>Photography: 1955-1985</i>	Lincoln, MA
1999	New England School of Art & Design, <i>Hatdance</i>	Boston, MA
1998	University of Rhode Island, Main Gallery, <i>First 10 Years of the Sea Grant</i>	Kingston, RI
1998	The Boston Center for the Arts, <i>The Drawing Show</i>	Boston, MA
1994	Barbara Krakow Gallery, <i>In Pursuit of Lost Time</i>	Boston, MA
1994	DNA Gallery, <i>Evolution</i>	Provincetown, MA
1993	Berta Walker Gallery, <i>Collaborations II</i>	Provincetown, MA
1993	Earthwatch <i>Artist Fellows</i>	Watertown, MA
1993	Cape Cod National Seashore, <i>Artists' Map Project</i>	Provincetown, MA
1992	Rose Art Museum (Brandeis U.), <i>Breakdowns</i>	Waltham, MA
1992	Artists Foundation Gallery <i>Artists &amp; The Environment</i>	Boston, MA
1992	Duxbury Art Museum/Complex <i>Human/Nature</i>	Duxbury, MA
1991	Fitchburg Art Museum <i>The Object</i>	Fitchburg, MA
1989	Fogg Art Museum -MFA <i>Capturing an Image: 150 Years of Photography</i>	Cambridge, MA
1989	Baltimore Museum of Art, <i>Masterpieces from the Photography Collection</i>	Baltimore, MD
1988	Bradford College Art Gallery, <i>Branching Out</i>	Bradford, MA
1987	St. Petersburg Museum F.A. <i>Selections From the Permanent Collection</i>	St. Petersburg, FL
1987	DeCordova Museum, <i>New Work By Old Friends</i>	Lincoln, MA
1986	Tyler School of Art, <i>Three Photographers</i>	Philadelphia, PA
1985	SF Museum of Modern Art, <i>Light: From Illumination to Pure Radiance</i>	San Francisco, CA
1984	DeCordova Museum, <i>Old Friends-New Work</i>	Lincoln, MA
1984	IBM Gallery of Science & Art, <i>Lensless Photography</i>	New York, NY
1984	Pace/McGill Gallery	New York, NY
1983	SF Museum of Modern Art, <i>Selections from the Permanent Collection</i>	San Francisco, CA
1983	Boston Museum School, <i>Finalists &amp; Fellows in Photography</i>	Boston, MA
1983	Fuller Art Museum, <i>Discovering Photography: A Private Collection</i>	Brockton, MA
1983	Franklin Institute, <i>Lensless Photography</i>	Philadelphia, PA
1982	Photographic Resource Center <i>NEW WORKS</i> (touring):	Boston, MA
	Boston University Art Gallery	Boston, MA
	University of Massachusetts Art Gallery	Amherst, MA
	Provincetown Art Museum	Provincetown, MA
	Fitchburg State College	Fitchburg, MA
1981	Visual Studies Workshop, <i>Form as Content</i>	Rochester, NY
1981	Baltimore Museum of Fine Arts, <i>Selections From the Collection</i>	Baltimore, MD
1981	<i>Words &amp; Images</i> (touring):	
	Philadelphia Art Alliance	Philadelphia, PA
	Pittsburgh Center for the Arts	Pittsburgh, PA
	Southern Alleghenies Museum of Art	Loretto, PA
1981	Cumberland Gallery, <i>Images in Photography</i>	Nashville, TN
1981	Museum of Fine Arts, <i>Selections From the Permanent Collection</i>	Boston, MA
1981	Institute of Contemporary Art, Carl Siembab: <i>A Photographic Patron</i>	Boston, MA



**Group Shows (continued):**

- 1981 *RE:PAGES Artists Books* (touring):  
     Hera Art Gallery Providence, RI  
     Smith College Northampton, MA  
     University of Massachusetts Gallery Amherst, MA  
     Hampshire College Amherst, MA  
     Wheaton College Norton, MA  
     Andover, MA
- 1980 Addison Gallery of American Art
- 1980 N.E. Foundation for the Arts, *Into the Eighties* (touring):  
     Thorne-Sagendorf Gallery Keene State College Keene, NH  
     R.H. Fleming Museum - U. of Vermont Burlington, VT  
     Phoenix Hall Gallery - NH Commission on the Arts Concord, NH
- 1981 Mendola Gallery *Photography* Boston, MA
- 1980 Addison Gallery of American Art Andover, MA
- 1980-81 N.E. Foundation for the Arts *Into the Eighties* (touring):  
     Thorne-Sagendorf Gallery Keene State College Keene, NH  
     R.H. Fleming Museum - U. of Vermont Burlington, VT  
     Phoenix Hall Gallery - NH Commission on the Arts Concord, NH  
     College Art Gallery - Plymouth State College Plymouth, MA
- 1980 Skidmore College Art Gallery, *Contemporary Photographs* Saratoga Springs, NY
- 1979 Camerawork Gallery San Francisco, CA
- 1979 Thomas Segal Gallery, *Light Drawings, Photograms, Photogenics* Boston, MA
- 1978 Worcester Art Museum Worcester, MA
- 1978 U. of Arizona, *International Self Portrait Invitational* Tempe, AZ
- 1978 Columbia Gallery of Photography, *Photograms* Chicago, IL
- 1977 Washington State College, *New Photographics* Ellensburg, WA
- 1977 Boston Visual Artists Union Gallery, *Seven Artists* Boston, MA
- 1976 DeCordova Museum, *Patrons Choice: NE Artists Under 35* Lincoln, MA
- 1976 Modesto College, *Color II* Modesto, CA
- 1975 Boston Visual Artists Union Gallery, *Spectrum BVAU Photography* Boston, MA
- 1975 Thayer Gallery, *Five Photographers* Braintree, MA

**Visiting Artist/Lecturer:**

- 2014 Harvard University, Panel Moderator: *The Museum in the New Century* Cambridge, MA
- 2011 Harvard University, Panel Moderator: *Art Audiences in the 21<sup>st</sup> Century* Cambridge, MA
- 2009 Boston University *Seminars in the Arts* Boston, MA
- 2006 Clark University *guest lecturer* Worcester, MA
- 2005 Universitat Pompeu Fabra Barcelona, Spain
- 2004 Brandeis University (*symposium*) Waltham, MA
- 2003 Clark University *guest lecturer* Worcester, MA
- 2002 Fine Arts Work Center (photography panel) Provincetown, MA
- 2001 Holy Cross College *guest lecturer* Worcester, MA
- 2000 Wellesley College *guest lecturer* Wellesley, MA
- 1998 University of Rhode Island, Panel on environmental art Kingston, RI
- 1997 Art Institute of Boston *guest lecturer* Boston, MA
- 1996 Boston Museum School *visiting critic* Boston, MA
- 1994 NE Artists Congress - Opening/Plenary Session speaker Providence, RI
- 1992 Yale University, *guest lecturer* New Haven, CT
- 1991 Massachusetts College of Art, *guest lecturer* Boston, MA
- 1991 Cambridge Center for Adult Ed. *Special Lecture Series* Cambridge, MA
- 1991 Fuller Art Museum, featured speaker, Trustees Annual Meeting Brockton, MA

*Visiting Artist/Lecturer (cont.)*

1990	Harvard University, <i>guest lecturer</i> , Museum Studies Program	Cambridge, MA
1990	DeCordova Museum, Symposium leader: <i>Rethinking Roles of the Artist</i>	Lincoln, MA
1989	New England Conservatory of Music, <i>guest lecturer</i>	Boston, MA
1988	The Museum School, <i>guest lecturer</i>	Boston, MA
1988	Massachusetts College of Art, <i>guest lecturer</i>	Boston, MA
1988	New England Conservatory of Music, <i>guest lecturer</i>	Boston, MA
1987	The Museum School, <i>guest lecturer</i>	Boston, MA
1986	Massachusetts College of Art, <i>visiting portfolio critic</i>	Boston, MA
1985	Museum of Fine Arts, <i>public slide lecture</i>	Boston, MA
1984	Harvard University / Carpenter Center, <i>guest lecturer</i>	Cambridge, MA
1983	Wellesley College Art Museum, <i>guest slide lecture</i>	Wellesley, MA
1983	Massachusetts College of Art, <i>visiting portfolio critic</i>	Boston, MA
1983	Bradford College, <i>visiting artist</i>	Bradford, MA
1982	Photographic Resource Center, <i>public slide lecture</i>	Boston, MA
1982	Maryland Institute of Art, <i>guest slide lecture</i>	Baltimore, MD
1982	Boston University Art Gallery, <i>guest lecture</i>	Boston, MA
1982	Provincetown Art Association & Museum, <i>guest slide lecture</i>	Provincetown, MA
1981	Institute of Contemporary Art, <i>public artist lecture</i>	Boston, MA
1981	Visual Studies Workshop, <i>visiting artist</i>	Rochester, NY
1981	Rochester Institute of Technology, <i>visiting artist</i>	Rochester, NY

***Employment Chronology :***

1991 -2015	Boston University, Associate Professor of Art History & Founding Director, Graduate Program in Arts Administration; Coordinator, Undergraduate Art History Program (evening division)	Boston, MA
1984 - 92	Lesley University Graduate School; Director, Arts Administration Program, and Associate Professor	Cambridge, MA
1988 - 90	Boston University. Associate Professor (adjunct), Art History - Museum Studies	Boston, MA
1982 - 83	Boston University Art Gallery; Director ( <i>ad interim</i> )	Boston, MA
1979 - 81	Truro Center for the Arts - Castle Hill; Executive Director	Truro, MA
1975 - 79	The Artists Foundation, Program Director, Massachusetts Artists-in-Residence Program & NEA Artists-in-Schools (visual arts, media, literature & dance)	Boston, MA
1973-75	Empire College (formerly Campus-Free College) Director of Education Resources for experimental non-campus degree granting institution	Boston + Wash. DC

***Related Professional Activities:***

2013	Fine Arts Work Center, Curator, Exhibition honoring Governor Deval Patrick
2012	Provincetown Art Assoc. & Museum, Co-Curator, <i>Robert Motherwell: Beside the Sea</i>
2006-12	Urban Arts, Board of Trustees
2005-8	artSTRAND (Provincetown) Artist's Group, founding member
2001-8	Provincetown Art Association & Museum, Board of Trustees; Collection Committee
1999	FORUM 99 Provincetown Art Association & Museum, Moderator Visual Arts Panel
1998	Cambridge Arts Council. Selection Committee, Public Art at Cambridge Hospital
1995	National Endowment for the Arts, Peer Panelist - Visual Arts Program Grants
1994-95	National Endowment for the Arts, consultant/site evaluator for Visual Arts Program
1992	ProARTS Consortium (Boston), Juror, student exhibition
1989	Boston University Art Gallery, Guest Curator: <i>Terra Firma? Earth Works/Sites</i>
1984	Art New England Summer Workshops (VT), Consultant & Photography Workshop Instructor
1983	Boston University Art Gallery, Guest Curator: <i>Elements of Landscape</i>

**Exhibition Catalog & Books:**

- 2013 *One Hundred Boston Artists*, Frenn, C., Schiffer Pub.  
 2013 *Contemporary Cape Cod Artists: Images of Land and Sea*, Forman, D. Schiffer Pub.  
 2011 *Dance/Draw*, Institute of Contemporary Art, Boston  
 2011 *The Tides of Provincetown*, University Press of New England, Hanover and London  
 2011 *Panopticon Gallery 40<sup>th</sup> Anniversary*, Boston, MA  
 2010 *Traces: Daniel Ranalli – Cape Work: 1987-2007*. Provincetown Art Association & Museum  
 2010 *The Visible Vagina*, Francis Naumann Gallery, NY.  
 2003 *Daniel Ranalli: Asian Work*, Clark University Art Gallery.  
 2001 *Imaging Time*. College of the Holy Cross Art Gallery.  
 2000 *Boston Photography: 1955-1985*. MIT Press & DeCordova Museum.  
 1998 *The Visual Arts Program of Sea Grant Rhode Island. The First Ten Years*. U. of Rhode Island  
 1994 *Daniel Ranalli: Projects + Photographs*  
 1993 *Cape Cod National Seashore - Artists Map Project*  
 1992 *BREAKDOWN! Stoops*, S. Rose Art Museum/Brandeis.  
 1982 *LENSSLESS PHOTOGRAPHY*. Franklin Institute, PA.  
 1981 *A PHOTOGRAPHIC PATRON*. Chiarenza, C. ICA - Boston  
 1981 *RE:PAGES*. NE Foundation for the Arts  
 1980 *INTO THE EIGHTIES: N.E. Photography*. N.E. Foundation for the Arts  
 1976 *Patron's Choice*, DeCordova Museum  
 1977 *TRAIL POUCH*; creator-author, artist book; Right Hemisphere Publishing.

**Reviews, Interviews, Etc. (subject of):**

- 2011 ARTSFUSE. Cash, Debra, *Dance Draw at the ICA*. Oct 13.  
 2011 THE BOSTON GLOBE. Smea, Sebastian. *Art Movement – ICA Show*, October 9.  
 2011 THE HARVARD CRIMSON. *Dance Draw at the ICA*, Mazur, Rebecca. Oct. 11.  
 2010 ART NEW ENGLAND. Forman, Deborah, *Ranalli's Whims of Nature*. November-December  
 2010 BU TODAY. Cornuelle, Kimberly. *Capturing the Ephemeral*. November 17  
 2010 BOSTON GLOBE. McQuaid, Cate, *Fleeting Moments in Sands of Time*. December 4  
 2009 ART NEW ENGLAND, Shawn Hill, Review. (w/color reproduction). June-July  
 2009 BOSTON GLOBE. McQuaid, Cate, Review. (w/color reproduction) March 11  
 2006 BOSTON GLOBE *Calendar*. "Critic's Tip" (w/color reproduction) . Aug 24  
 2005 ARTS MEDIA. Veronica, M. *Natural Obsession*, Review. July  
 2004 BOSTON GLOBE. Cate McQuaid, Review of DNA show w/reproduction. Aug13  
 2004 BOSTON GLOBE, Feeney, M Review. February 6.  
 2004 ARTS MEDIA, Nigrosh, L. *A Mystic's Art*, November  
 2004 IN THE LOUPE, Brown, L. *Concerning the Spiritual in Photography* March  
 2003 BOSTON GLOBE. Cate McQuaid. *Meditating on Eastern Disciplines in Provincetown*. Aug. 16  
 2001 Arts Media. *Two Artists*, Eileen Kennedy, August  
 1999 BOSTON GLOBE. Cate McQuaid. *Ranalli & Vevers: A Creative Partnership*. August 12  
 1998 BOSTON GLOBE. Temin, C. Drawing with a Loose Definition at BCA; December 6  
 1998 BOSTON HERALD. Silver, J. *BCA Drawing Show...*; (group review), November 21.  
 1998 boston.sidewalk. (Microsoft online city guide) Giuliano, C. *The Drawing Show*. December 18.  
 1997 BOSTON COMMON, WGBH TV. Principal guest. *Art Theft at the Gardner*. September 8.  
 1997 PROVINCETOWN ADVOCATE, *Daniel Ranalli & Tabitha Vevers at DNA Gallery*, Aug. 28  
 1996 ORION. Gablik, Suzi. *Arts & the Earth*. Article w/reproductions. Autumn, 1995  
 1994 BOSTON GLOBE. Temin, Christine *Critic's Tip - Ranalli at DNA Gallery*, July  
 1994 ART NEW ENGLAND. Aude, Karen. *Ranalli at DNA Gallery*, Sep-Oct  
 1993 PROVINCETOWN ARTS - reproductions of site works, Summer  
 1993 WOMR - public radio interview on artwork; September 15

**Reviews, Interviews, Etc. (cont.)**

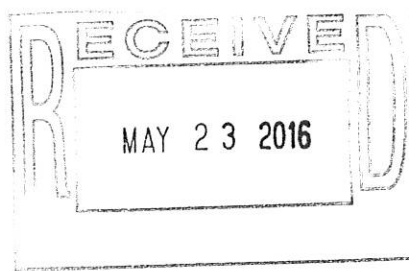
- 1993 WBZ TV, Evening News, interview for story on Gardner Museum art theft, May
- 1992 BOSTON SUNDAY GLOBE. Stapen, Nancy. *Bringing Nature Inside the Museum*
- 1992 CAPE COD ARTS & ANTIQUES. Aude, K. *Daniel Ranalli and Conceptual Art*; August
- 1991 ART NEW ENGLAND. Unger, Miles, *Nature Morte*; review (Apr-May)
- 1991 BAY WINDOWS. Hill, Shawn *Lays of the Land*, review + reproduction January 31
- 1990 PROVINCETOWN ARTS. reproductions of site works. Summer
- 1989 BOSTON GLOBE. Temin, C. *Scientific Detachment & Personal Passion*; review, Dec. 7
- 1989 ARTFORUM INTERNATIONAL. reproductions of site works, April
- 1987 BOSTON GLOBE. Taylor, Robert *DeCordova Contrasts*, review; July 19
- 1987 BOSTON PHOENIX. Bonnetti, David; review. July 19
- 1983 BOSTON MAGAZINE. Peary, Gerald, *Boston Photography*, December
- 1983 ART NEW ENGLAND. *Ranalli at Vision*, review + reproduction, December
- 1983 CAMERA ARTS. *Lensless Photography*, review + reproduction. May
- 1981 AFTERIMAGE. Caslin, Jean *A Boston Tradition*, review + reproduction (Summer)
- 1981 ARTNEWS. Allara, Pam *The Boston Art Party*; group review (Nov).
- 1981 NEWS TRIBUNE. Moskow, S. *Photographer Without A Camera*; profile + photo, July 8
- 1981 PROVINCETOWN ADVOCATE. Russell, J. profile; July 3
- 1981 CAPE COD TIMES. Little, C.; profile + reproduction. July 11
- 1981 BOSTON GLOBE. Bethoney, J.; group review. April 16
- 1981 ART NEW ENGLAND. Pretzer, M.; group review. May
- 1980 VIP Newspaper. Erickson, A; *Art & Politics Dan Ranalli Style*; profile + photo, Feb 27
- 1980 BOSTON GLOBE - CALENDAR. Temin, C. *Artists at Work: Daniel Ranalli*, Oct 16
- 1979 THE TAB. *Ranalli's Photograms*, review + reproduction, Nov 7
- 1979 AFTERIMAGE. C. Finkel, *Lightlines* May/June
- 1977 BOSTON GLOBE. Robert Taylor, *Expressions of Finesse*, review, Apr 26

**Published Articles/ General:**

- 2102 *Robert Motherwell: Beside the Sea*, Exhibition Catalog essay, Provincetown Art Museum
- 1998-2001 *ART NEW ENGLAND*, Occasional feature articles.
- 1982-1995 *ART NEW ENGLAND*, Contributing Editor; columnist *Forum*; contributed over 85 articles primarily focusing on examining relationships between artists and institutions. This influential column was widely cited by other arts writers in New England. List of articles on request.
- 1990-1993 *PROVINCETOWN ARTS*, Contributing Editor, writer. Articles on Gyorgy Kepes; Peter Hutchinson.
- 1995 *Tony Vevers at Long Point Gallery*, exhibition catalog essay, Long Point Publishing
- 1992 CHRISTIAN SCIENCE MONITOR, occasional reviews & artist profiles.
- 1988 TERRA FIRMA, exhibition catalog essay, Boston University Art Gallery
- 1983 LANDSCAPES OF THE MIND; Carl Chiarenza exhibition catalog essay, Polaroid Gallery.
- 1982 WOVEN< PAINTED/BUILT; exhibition catalog essay, Boston University Art Gallery.
- 1977 DARKROOM DYNAMICS, contributing author, photography textbook; Curtin & London Pub.  
*Frequent appearances and commentary on WBZ, WCVB news and WGBH public affairs programs*

**Education:**

M.A.	Boston University	Boston, MA
B.A.	Clark University	Worcester, MA



Town of Wellfleet  
300 Main Street  
Wellfleet, MA 02667  
508-349-0300  
fax 508-349-0305  
www.wellfleet-ma.gov

## EMPLOYMENT APPLICATION COMMITTEE

Please read this before filling out this application

The Town of Wellfleet does not discriminate in hiring or employment on the basis of race, color, religious creed, national origin, handicap, veteran status, gender, age, sexual orientation or genetic information. No question in this application is intended to secure information to be used for such discrimination.

All questions should be answered clearly, completely and accurately in your own handwriting. If you need more space, please attach a separate sheet. Please print and use ink.

### PERSONAL

Date MAY 16, 2016

Name Singer Beth Ann  
Last First Middle

Address 40 Sandpiper Hill Rd Wellfleet MA 02667  
Number Street City/Town State Zip Code

Mailing Address PO Box 605 Wellfleet MA 02667  
(If different) PO Box or Street Address City/Town State Zip Code

E-mail bethsinger3@gmail.com Telephone (508) 349-6745

Position(s) desired Planning Board member

Salary desired N/A Date Available now

Social Security Number may be requested at a later date for a background check with your consent, or if individual is hired.

### GENERAL INFORMATION

How were you referred to us? Town email

Self School/college

Newspaper or other publication - Name \_\_\_\_\_

Employee referral - Name \_\_\_\_\_

Other \_\_\_\_\_

If you are hired and are under the age of 18, can you furnish a work permit? \_\_\_\_\_

Have you filed an application with the Town of Wellfleet before? NO

If yes, give date: \_\_\_\_\_

Have you ever been employed by the Town of Wellfleet before? NO

If yes, give date and department: \_\_\_\_\_

Are you employed now? yes



May we contact your present employer? yes

Immediately? yes

After acceptance of employment? \_\_\_\_\_

No. If no, please give reason \_\_\_\_\_

## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, gender, national origin, sexual orientation or genetic information.

#1

Employer: Town of Provincetown Dates: From: 7/2009 To: Present

Address: 12 Winslow St. Provincetown, MA

Hourly rate/salary - Starting \$65,000 Final \$65,000

Job Title Superintendent of Schools Work Performed \_\_\_\_\_

Supervisor: Provincetown School Committee Telephone: \_\_\_\_\_

#2

Employer: City of Northampton Dates: From: 7/2002 To: 6/2008

Address: 212 Main St Northampton MA

Hourly rate/salary - Starting \$75,000 Final \$92,000

Job Title High School Principal Work Performed \_\_\_\_\_

Supervisor: Michael Cosgriff Telephone: 603-695-3350

#3

Employer: MA Greylock Reg'l S.D. Dates: From: 9/1988 To: 6/2001

Address: Williamstown, MA

Hourly rate/salary - Starting \$50,000 Final ?

Job Title Principal / SPED. DIR. Work Performed \_\_\_\_\_

Supervisor: \_\_\_\_\_ Telephone: \_\_\_\_\_

If you need additional space, please continue on a separate sheet of paper. Describe other training, certifications, licenses (CDL), etc. or experience applicable to the job you are seeking.

If applying for a clerical position, please answer the following questions

Can you type? (WPM) \_\_\_\_\_ Do you take dictation? (WPM) \_\_\_\_\_

Can you use a computer? \_\_\_\_\_ Are you proficient with Microsoft Office? \_\_\_\_\_

## EDUCATION

HIGH SCHOOL Circle Last Year Completed 1 2 3 4

Complete Address \_\_\_\_\_

Graduated: Yes No Major Course \_\_\_\_\_



COLLEGE Circle Last Year Completed 1 2 3 (4)

Special Education  
Major Course of Study

Complete Address

Graduated: (Yes) No Degree or Certification received BA & M.B.

### OTHER SCHOOLS OR SPECIALIZED TRAINING

Circle Last Year Completed 1 2 3 (4)

Doctorate in Educational Policy, Research & Administration  
Major Course of Study

University of Massachusetts Amherst, MA.  
Complete Address

Graduated: 1988 (Yes) No Ed.D.  
Degree or Certification received

**POLYGRAPH TESTS** – It is illegal for an employer to utilize a polygraph or any other testing device or written examination for testing truthfulness or honesty of anyone applying for a job or of those who are presently employed.

“It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.” (MGL 149 § 19B: Employee Polygraph Protection Act of 1988)

### REFERENCES

Please list below the name of three professional or work-related references.

Name and Title	Company	Telephone	Years Acquainted
Kim Y. Pike	Provincetown Schools	487-5000	7
Dan Hart	Town of Provincetown	487-7010	5
Dottie Downs	neighbor	349-3953	10

### AGREEMENT

Please read before signing:

I understand that receipt of this application and the granting of an interview does not imply that I will be employed.

### CERTIFICATION

I certify that all statements made in this statement are true, complete and correct to the best of my knowledge and belief, and are made in good faith.

I authorize persons, schools, current employer and previous employers and organizations named in this application (and accompanying resume, if any) to provide the Town of Wellfleet with any relevant information which may be required to arrive at any employment decision and I voluntarily release such persons, schools, employers and organizations from all liability for providing such information. I release the Town of Wellfleet against any liability that might result from requesting such information.

Signature Beck Ryzw Date May 16, 2016



**TOWN OF WELFLEET**  
**APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP**

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Ali Sands Date 6-1-16

Mailing Address 2118 Old Kings Hwy  
Wellfleet, MA 02667

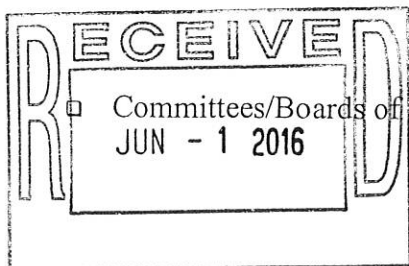
Phone (Home) 651-307-3894 (cell) \_\_\_\_\_

E-mail alishands@yahoo.com

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Conservation intern, Contracted health  
inspector, contracted conservation work,  
Barnstable County Sanitarian, Board Member  
of Wellfleet Farmers Market

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

BS - Environmental Science, Policy & Mgmt



☐ Committees/Boards of Interest: 1) Conservation Commission

2) \_\_\_\_\_

3) \_\_\_\_\_

**TOWN OF WELLFLEET**  
**APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY**

Applicant Becky Rosenberg Affiliation or Group Wellfleet Recreation Dept  
Telephone Number 508 349-0314 Mailing Address 300 Main St  
Email address Recreation@wellfleet-ma.gov Wellfleet, MA 02667  
Town Property to be used (include specific area) Baker's field Tent and front  
of rec. building  
Date(s) and hours of use: June 25, 10 AM - 6:00 PM Rain Date July 9th

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

Grand opening for new Skatepark Ramps donated in  
memory of Kevin Fitzgerald. Summer Jam with music  
(band) inflatable bouncy houses, dunk tank, food  
truck to donate 70% of proceeds to rec. dept. Secured  
by recreation dept. Truck has been licensed by the Town of Wellfleet  
Describe any Town services requested (police details, DPW assistance, etc.)  
Use of SPAT board (electrical)

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$20.00 processing fee.  
Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

\_\_\_\_\_ Approved as submitted

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_

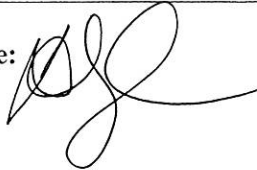



Date: \_\_\_\_\_


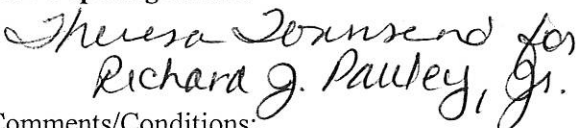

Processing Fee: \_\_\_\_\_


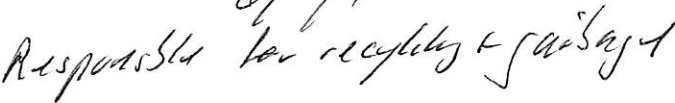

Fee: \_\_\_\_\_



(over)

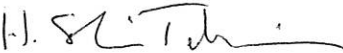
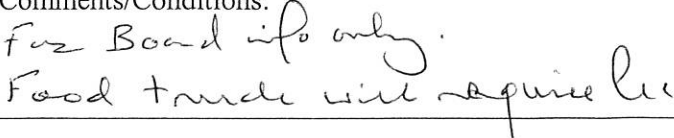
APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<b>Health/Cons. Agent Signature:</b> 	<b>Inspector of Buildings Signature:</b> 
Comments/Conditions:	Comments/Conditions:
Permits/Inspections needed: 	Permits/Inspections needed: 

<b>Police Dept. Signature:</b>  6/7/16	<b>Fire Dept. Signature:</b> 
Comments/Conditions: 	Comments/Conditions:

<b>DPW Signature:</b> 	<b>Beach Dept. Signature:</b>
Comments/Conditions: 6/8/16 	Comments/Conditions: 

<b>Shellfish Constable Signature:</b>	<b>Harbormaster Signature:</b>
Comments/Conditions: 	Comments/Conditions: 

<b>Recreation Dept. Signature:</b>	<b>Town Administrator:</b> 
Comments/Conditions:	Comments/Conditions: 

**TOWN OF WELFLEET  
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY**

Applicant Becky Rosenber Affiliation or Group Welfleet Recreation Dept

Telephone Number 508 349-0314 Mailing Address 300 main st

Email address \_\_\_\_\_ Welfleet, ma 02667

Town Property to be used (include specific area) Baker's field Tent & front of  
rec. building

Date(s) and hours of use: July 4<sup>th</sup> 1-4 PM

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

Baggae D.J. Dance event under the tent.  
Food Truck licensed by the Town Secured by the  
Recreation Dept to donate 20% of proceeds  
to the Welfleet Rec. Dept

Describe any Town services requested (police details, DPW assistance, etc.)

Use of S.P.A.T. Electrical board

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$20.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

\_\_\_\_\_ Approved as submitted

\_\_\_\_\_ Approved with the following condition(s): \_\_\_\_\_

\_\_\_\_\_ Disapproved for following reason(s): \_\_\_\_\_



Date: \_\_\_\_\_

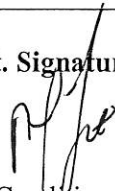
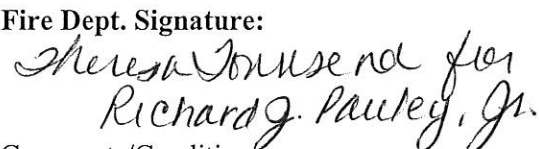
Processing Fee: \_\_\_\_\_

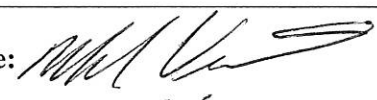
Fee: \_\_\_\_\_

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

<b>Health/Cons. Agent Signature:</b> 	<b>Inspector of Buildings Signature:</b>  6-7-16
Comments/Conditions:	Comments/Conditions: OK
Permits/Inspections needed: OK	Permits/Inspections needed:

<b>Police Dept. Signature:</b>  6/7/16	<b>Fire Dept. Signature:</b>  Theresa Townsend for Richard J. Pauley, Jr.
Comments/Conditions: OK	Comments/Conditions:

<b>DPW Signature:</b>  6/8/16	<b>Beach Dept. Signature:</b>
Comments/Conditions: responsible for recycling + trash	Comments/Conditions: X

<b>Shellfish Constable Signature:</b>	<b>Harbormaster Signature:</b>
Comments/Conditions: X	Comments/Conditions: X

<b>Recreation Dept. Signature:</b>	<b>Town Administrator:</b>
Comments/Conditions:	Comments/Conditions: for Board to allow Food truck will require lic.





# TOWN OF WELFLEET

300 MAIN STREET WELFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

[www.wellfleetma.org](http://www.wellfleetma.org)

To: Board of Selectmen  
From: Harry Sarkis Terkanian, Town Administrator  
Subject: Award of Contract for Assessing Department Revaluation Services  
Date: June 6, 2016  
CC: Nancy Vail, Assessor

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In order to procure professional revaluation services for the fiscal 2017 through 2019 a request for proposals was issued with proposals due not later than May 27, 2016 at 4:00 PM. One proposal was received on May 25, 2016. Proposals were opened and evaluated at 10:00 AM on Monday, June 6, 2016. The only proposal received was from pkValuationGroup (Paul S. Kapinos & Associates, Inc.)

Mr. Kapinos' firm is the current provider of assessing services to the Town of Wellfleet and provides similar services to twelve of the fifteen Cape Cod towns. Ms. Vail has deemed the firm's prior work to be acceptable and has reviewed the current proposal and determined that it meets the Town's requirements. After determining that the technical proposal met the request for proposal requirements the price proposal was reviewed. The price proposal is for \$87,600 payable in three annual installments of \$29,200. The first annual installment required by the price proposal can be funded within the fiscal 2017 operating budget.

Recommendation for Award: After review of the technical and price proposals I recommend that the Town award the fiscal 2017 through 2019 contract for revaluation services to Paul S. Kapinos & Associates, Inc.



# TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

[www.wellfleetma.org](http://www.wellfleetma.org)

To: Board of Selectmen  
From: Harry Sarkis Terkanian, Town Administrator  
Subject: Award of Contract for Auditing Services for Fiscal 2017 through 2019  
Date: June 6, 2016  
CC: Marilyn Crary, Town Accountant

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In order to procure professional auditing services for the fiscal 2017 through 2019 a request for proposals was issued with proposals due not later than May 16, 2016 at 2:00 PM. One proposal was received. Proposals were opened and evaluated at 2:00 PM on Monday, May 16, 2016. The only proposal received was from Powers & Sullivan, LLC.

Powers & Sullivan, LLC is the current provider of assessing services to the Town of Wellfleet and provides similar services to several other Massachusetts municipalities. I am of the opinion that the firm's prior work has been acceptable and have reviewed the current proposal and determined that it meets the Town's requirements. After determining that the technical proposal met the request for proposal requirements the price proposal was reviewed. The price proposal is for annual engagements for a fee of \$21,900. The first annual installment required by the price proposal can be funded within the fiscal 2017 operating budget audit appropriation of \$22,500.

Recommendation for Award: After review of the technical and price proposals I recommend that the Town award the fiscal 2017 through 2019 contract for revaluation services to Powers & Sullivan, LLC.

Harry,

Would it be possible to add the following information in the Selectman's correspondence for their next Tuesdays Meeting:

The Recreation Department has been conferring with Chief Fissette about alternate locations for the Oysterfest 5K Road Race which has taken place on the Sunday of Oysterfest Weekend since the inception of the Oyster Festival. The route along Kendrick Ave up Chequeset Neck Road to the Country Club and back has become increasingly dangerous to manage due to increased traffic and the proximity of the race route to the main parking and shuttle bus stops for the festival. Rather than cancel this popular event alternative routes were explored. The route deemed most manageable involves starting at the Dunkin Doughnuts parking lot running along Cove and Pilgrim Spring Roads to Indian Neck Beach and back. The distance is actually 3.4 miles which is a little further than an actual 5K so we are calling it an "Oyster 5k". The Recreation Department will be notifying all residents along the race route that traffic will be disrupted for approximately 20 minutes on Sunday October 16. We are also working with Dunkin Doughnuts the only business in the plaza open on Sundays, to help facilitate the race. Due to the abundance of parking available and the beautiful relatively flat race course we feel this is the best option for the Oysterfest "Oyster 5K"

If the Selectman want to discuss further this can be placed as an agenda item at a later time.

LMK what you think!

Thanks!

Becky



## TOWN OF WELFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

[www.wellfleetma.org](http://www.wellfleetma.org)

To: Board of Selectmen  
From: Harry Sarkis Terkanian, Town Administrator  
Subject: Town Administrator's Report  
Date: June 10, 2016

This report is for the period May 20, 2016 through June 9, 2016.

- 1 Herring River Restoration Project. The Final Environmental Impact Report/Environmental Impact Statement has been filed. Currently it is available on the Friends of the Herring River web site. A scoping meeting to discuss the Cape Cod Commission's permitting process was held at the Cape Cod Commission offices on June 7<sup>th</sup>. The Commonwealth's MEPA section, in conjunction with the Cape Cod Commission, will hold a final public hearing on this filing. The hearing is presently scheduled for 5:30 PM June 30, 2016 at the Council on Aging. The hearing will be followed by a decision whether the filing is adequate under MEPA regulations. A parallel path is underway for the Federal counterpart. Shortly thereafter the Towns of Wellfleet and Truro will need to file with the Cape Cod Commission for approval of the project as a Development of Regional Impact ("DRI"). A draft of the DRI application is expected to be available by the end of June. Authorization by the Board of Selectmen will be required to file.
- 2 Procurement and Public Works:
  - a. Police Station Renovation. Next Building Committee meeting scheduled for June 13, 2016. Design development continues with a goal of construction drawings and bid documents by September 1<sup>st</sup>.
  - b. Dredging permitting. MEPA has determined that a full environmental notification form will not be required. There are still permitting challenges ahead including a conservation management permit for diamond backed terrapin and an order of conditions from the Conservation Commission. Additionally, we have to provide some additional information to MEMA. There is still much to be done, but this decision is positive development. A meeting of the dredging working group will be scheduled for later in June.
  - c. Town Hall lawn. Trudy Vermerhen and Tim Callis have been working on a landscape plan and funding sources to upgrade the Town Hall front lawn into a more welcoming, pedestrian friendly space.
  - d. Cultch Barge RFP responses were due on May 23, 2016. No proposals were received. The Shellfish Department and Marina are investigating purchasing materials and fabricating a barge which can be used by the Shellfish Department for clutching and by the Marina for setting piles and floats.

- e. Revaluation Services RFP responses were due on May 27, 2016. One proposal was received from Paul S. Kapinos & Associates, Inc. I recommend that the contract be awarded to the responding firm.
  - f. Auditing services. The sole proposal received was from Powers and Sullivan, the Town's current auditing firm. The proposal has been reviewed and I will be recommending awarding the contract to Powers & Sullivan at the June 14<sup>th</sup> Board meeting.
- 3 Fiscal Matters
  - a. The fiscal 2018 capital improvement plan, which is required by Town Charter on or before June 1<sup>st</sup>, was filed on May 26, 2016.
  - b. Fiscal 2016 operating budget expenditures through April 2016 have been reviewed and I still expect a small operating surplus. As we get to the end of the fiscal year, transfers between departments necessary to adjust any department variances will be presented to Board of Selectmen and Finance Committee for review and approval.
- 4 Meetings
  - a. May 20, 2016. Meeting with Friends of Herring River and Pat Montanio, NOAA Director of Office of Habitat Conservation to review NOAA support of the Herring River Restoration Project.
  - b. May 23, 2016. Police Station Building Subcommittee.
  - c. May 25, 2016. Town Administrator Search Committee.
  - d. May 25, 2016. Community Policing, preparation for summer officer orientation program.
  - e. May 25, 2016. Marina Advisory Committee. Discussion of Marina parking and dredging status.
  - f. May 27, 2016. Summer officer orientation program.
  - g. May 31, 2016. Library Trustees
  - h. May 31, 2016. Police Station Building Committee (joint with Finance Committee and Selectmen) to present schematic design for the police station renovation.
  - i. June 6, 2016. Met with John and Maurice Gauthier regarding a tax title parcel at the rear of their campground.
  - j. June 7, 2016. Cape Cod Commission Meeting to plan for the Herring River restoration project DRI permitting.
  - k. June 7, 2016. Met with Barbara Taylor regarding her concerns about the regional bike path project.
  - l. June 8, 2016. Meeting with Superintendent Price and Lauren McKean to discuss issues of mutual concern. I will prepare a briefing for the Board for the June 28<sup>th</sup> meeting.
  - m. June 8, 2016. Cape Tech HS Building Committee meeting.
  - n. June 9, 2010. Cape Cod Managers meeting. Also toured the Chatham fire station because Chatham used the same architect and owner's project manager as Wellfleet has engaged for the police station renovation.
- 5 Complaints.
  - a. Rafael Richter with concerns about the amendment to the beach regulations imposing fees for buses. An appointment with myself and Community Services Director Thomas was scheduled for June 2, 2016 to

meet with Mr. Richter to hear his concerns. He did not appear for the appointment which has been rescheduled for June 10<sup>th</sup>.

6 Miscellaneous.

- a. The apparently semiannual public records request from the Cape Cod Times for all town payroll data arrived on May 26, 2016 and was responded to on June 1, 2016. We average three public records requests for payroll data annually from members of the media.
- b. Two public records requests received from Matthew Frazier requesting documents related to DPW recycling and snow removal operations.

7 Personnel Matters:

- a. Administrative actions (appointments are subject to disapproval by majority vote of the Board of Selectmen within 14 days; Charter section 5-4-1):
  - i. DPW transfer station equipment operator. Andrew Souza was hired for this position on June 2, 2014.
  - ii. Numerous seasonal beach, lifeguard and marina employees hired.
- b. Current employment vacancies (Charter 5-3-2 (i)):
  - i. Town Administrator. The only outstanding item is completion of medical clearance and I expect to have a contract signed and Mr. Hoort on the job on June 27<sup>th</sup>. This will provide a short transition period and I will remain available to him after June 30<sup>th</sup> for questions on ongoing matters.
  - ii. Hiring of seasonal recreation department employees in progress.



Date: June 9, 2016  
To: Harry Terkanian  
From: Jeanne Maclauchlan  
Re: Vacancies on Town Boards

**Bike & Walkways Committee (5 Members)**

Vacant Positions	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

**Building and Needs Assessment Committee (5 Members)**

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

**Cable Advisory Committee (5 Members)**

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	1 year
Requesting Appointment: No applications on file		

**Cape Light Compact Governing Board (1 member, 1 alternate)**

Vacant Positions	Appointing Authority	Length of Term
1 alternate position	Board of Selectmen	2 years
Requesting Appointment: No applications on file		

**Commission on Disabilities (up to 7 Members)**

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

**Comprehensive Wastewater Management Planning Committee (7 Members)**

Vacant Position	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

**Conservation Commission: (7 Members)**

Vacant Position	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year to fill term
Requesting Appointment: <b>One application on file</b>		

**Cultural Council (no more than 22 members)**

Vacant Positions	Appointing Authority	Length of Term
11 positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

**Energy Committee (11 members total)**

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

2 Alternate Positions

1 FinCom Rep

**1 BOS Rep**

Requesting Appointment: No applications on file

**Finance Committee** (9 members, 2 alternate)

Vacant Positions                      Appointing Authority  
1 Alternate Position                  Town Moderator  
Requesting Appointment: No applications on file

Length of Term  
3 years

**Herring Warden** (1 Warden, 1 Assistant Warden)

Vacant Positions                      Appointing Authority  
1 Assistant Position                  Board of Selectmen  
Requesting Appointment: No applications on file

Length of Term  
3 years

**Historical Commission** (7 Members)

Vacant Positions                      Appointing Authority  
1 Position                              Board of Selectmen  
Requesting Appointment: **One application on file**

Length of Term  
3 years

**Marina Advisory Committee** (7 Members, 2 Alternates)

Vacant Position                      Appointing Authority  
1 Position                              Board of Selectmen  
Requesting Appointment: No applications on file

Length of Term  
2 years

**Open Space Committee** (7 Members)

Vacant Position                      Appointing Authority  
1 Position                              Board of Selectmen  
Requesting Appointment: No applications on file

Length of Term  
1 year

**Planning Board** (7 members)

Vacant Positions                      Appointing Authority  
2 Positions                              Board of Selectmen  
Requesting Appointment: **One application on file**

Length of Term  
5 years

**Personnel Board** (4 members + TA + FinCom Rep)

Vacant Positions                      Appointing Authority  
1 Position                              Board of Selectmen  
Requesting Appointment: No applications on file

Length of Term  
3 years

**Recreation Committee** (5 members)

Vacant Positions                      Appointing Authority  
2 Positions                              Board of Selectmen  
Requesting Appointment: No applications on file

Length of Term  
3 years

**Recycling Committee** (11 members)

Vacant Positions                      Appointing Authority  
1 Position                              Board of Selectmen  
Requesting Appointment: No applications on file

Length of Term  
3 years

**Shellfish Advisory Board** (7 Members, 2 Alternates)

Vacant Positions                      Appointing Authority  
1 Position                              Board of Selectmen  
1 Alternate Position  
Requesting Appointment: No applications on file

Length of Term  
3 years



DRAFT

**Wellfleet Board of Selectmen  
Minutes of May 24, 2016  
Wellfleet Senior Center**

**Present:** Selectmen Dennis Murphy, Helen Miranda Wilson; Berta Bruinooge, Janet Reinhart, Jerry Houk; Town Administrator Harry Sarkis Terkanian and Assistant Town Administrator Brian Carlson

Chairman Dennis Murphy called the meeting to order at 7:00 pm.

**Announcements, Open Session and Public Comment [7:00]**

- ☐ Wilson announced that this year there will be no scholarships for the dump on Memorial Day.
- ☐ Terkanian announced that on May 31, 2016 at 7 PM at the Senior Center the Police Station Building Committee will host a schematic design presentation and discussion of the alternatives to the Board of Selectmen and FinCom.
- ☐ Houk announced an open house at the Wellfleet Historical Museum on Sunday, May 29, 2016 at from 4-6.
- ☐ Police Chief Ron Fisetite announced that WesFest is on Saturday, May 28 at Baker Field.
- ☐ Lilli Green announced a Green Energy Fair on June 18, 11 am-3 pm at the COA to promote sustainable and energy conservation technologies.
- ☐ Nancy Rae thanked and recognized the service of Maggie Gardner, AmeriCorps volunteer for her contribution to the Open Space Committee and the Conservation Commission.

Chairman Murphy opened the Public Hearings at 7:05 p.m.

**Shellfish Grant License Renewals and Transfers**

Terkanian informed that the public hearing advertisement for two of the grand renewals for David Paine and Kristi Johns for grants #851A & 851B are incorrect and need to be re-advertised before consideration for renewal. Shellfish Constable Andy Koch recommended all other shellfish grant renewals and transfers applications on file.

**MOTION 216-582:** Houk moved and Wilson seconded to approve shellfish grant license applications from: David Ernst and Ethan Estey to renew shellfish grant license # 891 for 10-year period; 2) David Paine and Kristi Johns to renew shellfish grant licenses #863 and 851 for 10-year period; 3) Charles Reaves and Clinton Austin to transfer shellfish grant licenses #861 & 861A to Charles Reaves; 4) Robert and Mary Mallory to transfer shellfish grant license #99-1 to Robert and Mary Mallory and Angela Osowski and to renew it for 10-year period; 5) Kelly Ruml and Ian Ruml to transfer shellfish grant license #95-13, 95-14 & 2000-4 to Ian Ruml and Jeremy Storer. The motion passed 5-0.

**New Shellfish Grant**

Shellfish Constable Andy Koch recommended the application of Andrew Jacob for a half acre shellfish grant off Old Wharf Point.

**MOTION 216-583:** Houk moved and Reinhart seconded to approve the application from Andrew Jacob for a half acre grant off Old Wharf Point. The motion passed 5-0.



### **Licenses**

Stephen Rome of Provincetown Pilgrim Properties, LLC d/b/ Kung Foo Dumpling presented a signed lease for the 2207 State Highway commercial kitchen facility use.

**MOTION 216-584:** Reinhart moved and Bruinooge seconded to approve the Common Vicualler's License and Food Truck for Kung Foo Dumpling at 2207 State Highway commercial kitchen use. The motion passed 5-0.

### **Appointments/Reappointments**

**MOTION 216-585:** Wilson moved and Bruinooge seconded to appoint Tom Slack to the Natural Resources Advisory Board with term ending June 30, 2019. John Riehl and Nancy Rae expressed their support for the application. The motion passed 5-0.

### **Request to use Town Landing on July 25**

Johnathan Fielding, representative of Harbor Stage Company answered Selectmen's questions about the Harbor Stage Company request to use Town Landing on July 25, 2016 for a fundraising event.

**MOTION 216-586:** Wilson moved and Bruinooge seconded to approve the request of Brenda Withers of Harbor Stage Company to use Town Landing on July 25 for fundraising event; Conditions of use: the event organizer is responsible for all trash cleanup from the event(s); no event fee (local nonprofit); no tents on raised leaching field; and no alcohol serving without obtaining a separate one day liquor license. The motion passed 5-0.

### **Request for Fleet Moves Dance Festival from June 20 through June 25**

Becky Burrol presented the request for Fleet Moves Dance Festival in June and answered Selectmen's questions. Suzanne Thomas recommended the event based on past years' experience without any issues.

**MOTION 216-587:** Bruinooge moved and Wilson seconded to approve the request of Zena Bibler & Katie Schetlick to use White Crest Beach and parking lot, Uncle Tim's Bridge and Mayo Beach for Fleet Moves Dance Festival from June 20 through June 25 with no event fee and no conditions. The motion passed 5-0.

### **Request for Cape Cod Bay Challenge on August 27**

Jody Craven presented the request for Cape Cod Bay Challenge on August 27.

**MOTION 216-588:** Reinhart moved and Bruinooge seconded to approve the request of Jody Craven and Christa von der Luft to use Mayo Beach and Baker Field for Cape Cod Bay Challenge on August 27. Conditions of use: Nonprofit - no event fee; proof of liability insurance naming the Town of Wellfleet as insured including liquor liability coverage; the event organizer is responsible for all trash cleanup from the event(s); set-up and break-down must not conflict with scheduled Recreation Department Events; and organizers to sign facility use agreement. The motion passed 5-0.

### **Request for surf lessons at White Crest Beach and various beach clean-ups**

Grant Reed presented his request to use White Crest Beach for surf lessons and various beaches for group clean-ups.

**MOTION 216-589:** Wilson moved and Bruinooge seconded to approve the request of Grant Reed to use White Crest Beach for surf lessons and beach clean-ups, May 15-December 31, with the following conditions: proof of liability insurance naming the Town of Wellfleet as insured; annual fee of \$350; event organizer responsible for all trash cleanup from the event(s); customers must comply with all beach parking rules; event organizer to sign facility use agreement; and event organizer to provide portable toilets for events with more than 50 attendees. The motion passed 5-0.

**Request for surf and paddle board lessons at various locations**

Eric Gustafson presented his request and answered Selectmen's questions.

**MOTION 216-590:** Wilson moved and Bruinooge seconded to approve the request of Eric Gustafson to use Chipman Cove, Paine Hollow, Duck Harbor, Gull Pond & Long Pond for surf and paddle board lessons, application fee and \$350 event fee paid with conditions as requested by the Rec Director to not interfere with the swimming areas, proof of liability insurance naming the Town of Wellfleet as insured; annual fee of \$350; event sponsor responsible for all trash cleanup from the event(s); use of Long Pond is in AM only; use of Gull pond to occur outside the area marked for swimming during lessons; surfing customers to comply with all beach parking rules; and applicant to sign facility use agreement. Gustafson asked about the jurisdiction of the NPS over Town ponds. Discussion ensued. The motion passed 5-0.

**Request to use Indian Neck for wedding ceremony on September 24**

Dan Smith presented the request of his daughter and her fiancée to use Indian Neck for their wedding ceremony on September 24, 2016.

**MOTION 216-591:** Bruinooge moved and Reinhart seconded to approve the request of Dylan Irwin and Lauren Smith to use Indian Neck on September 24 for wedding ceremony, noon-4 pm with \$100 use fee and remove all trash. The motion passed 5-0.

**Herring River Restoration Project – Review of preferred alternative for High Toss Road.**

Terkanian recapped the abstract of the Board of Selectmen minutes on High Toss Road discussions of June 9, 2015 and February 23, 2016 as presented in his memo<sup>1</sup>. Don Palladino explained the position of the Friends of Herring River and asked for guidance and direction. Murphy summarized the previous meetings.

**MOTION 216-592:** Reinhart moved to recommend going with Option A as presented by the HRRC. Wilson seconded. Discussion ensued where Bruinooge, Murphy and Wilson supported Option A. Terkanian suggested that the Board go through the process of abandoning the way in the future to eliminate the Town's obligation to maintain it. Brent Harrold talked about the differences between the natural marsh state and the way things were before the dike. The motion passed 5-0.

**Route 6 bike path proposal – Discussion and possible vote of support.**

Police Chief Fisette and John Cumbler of Bike & Walkways Committee presented the proposal<sup>2</sup> of MassDOT about the Route 6 bike path. They explained that this project will not cost anything to the Town. Wilson wanted to know if there will be any redundancy with the Main Street - Route 6 intersection. Fisette said that the proposed project will only go to the intersection with Route 6 and School Street. Terkanian briefed the Selectmen on his meeting between MassDOT and the Cape Cod Commission and referred to an email communication received today about urging the Selectmen to delay decision on this matter. Wilson wanted to have more information from the Bike and Walkways Committee and their minutes.

**MOTION 216-593:** Reinhart moved to support the Route 6 Wellfleet and Truro MassDOT Bike Route suggestions. Murphy seconded and the motion passed 5-0.

**Review of proposed revisions to Traffic Rules and Orders**

Terkanian briefed the Selectmen on the proposal to consolidate the parking restrictions all in one place instead of being in the Marina and Mooring Regulations, Beach Regulations and Library Regulations. He went over the proposal as presented in his memo<sup>3</sup>. Bruinooge supported no overnight parking. Chief Fisette spoke about previous instances with situations of this nature. Wilson and Houk spoke in favor of fishing at night. Thomas and Fisette said that the number of fishermen has reduced over the years. No action was taken

by the Board, but they directed Terkanian to provide a comprehensive document combining all of the traffic and parking rules in one document and present it for further review and approval.

### **Possible Recreation Department Events Signage at Town Hall**

Community Services Director Suzanne Grout Thomas presented the Recreation Department request for sign behind Town Hall to promote recreation events and referred to the proposed sign design<sup>4</sup> as shown in the meeting materials. Thomas assured the Board that if the request is approved she will obtain a sign permit.

**MOTION 216-594:** Reinhart moved to approve the request for placing a promotional sign behind Town Hall for the Recreation Department as presented in the meeting materials. Bruinooge seconded and the motion passed 5-0.

Houk expressed displeasure with Chuck Cole's political signage on Saturday mornings. Reinhart advised that this is under the purview of the Planning Board and the Building Inspector. Moe Barocas said that the signage is not a problem, because Chuck Cole goes there for an hour and then removes the signs. Terkanian said that this is a gray area and if any action is taken it may be seen as limiting freedom of speech, thus violate constitutional rights. No action was taken by the Board.

### **Classification of employees as special municipal employees**

Terkanian went over his memo<sup>5</sup> on special municipal employees and the State limitations and obligations under the Conflict of Interest Law. Wilson said that there are provisions for conflict of interest disclosures process available online on [www.mass.gov](http://www.mass.gov).

**MOTION 216-595:** Wilson moved to classify the positions as presented in Appendix C (made part of these minutes) of the TA memo as Special Municipal Employees. Reinhart seconded and the motion passed 5-0.

### **Review of and response to Open Meeting Law complaint by Olga Kahn**

Terkanian referred to the copy of the complaint<sup>6</sup> dated May 11 and the amended complaint as received on May 12; a copy of the Attorney General's opinion<sup>7</sup> dated April 19, 2016 for a similar complaint against the West Boylston Board of Selectmen. A copy of the May 10 agenda and the comments of Counsel that there is no violation of the open meeting law and the proposed draft letter as response to Miss Khan's complaint. Wilson agreed that there is no violation and said that if there was no time constraint the things could have been done differently and supported the proposed letter of response. Olga Khan presented her position on the draft letter. Murphy spoke about his position on this matter.

**MOTION 216-596:** Wilson moved that the Board determine that there has been no violation to the Open Meeting Law and to approve the letter to be signed by the Board Chairman and sent to Olga Khan in response to her complaints received on May 11 and revised on May 12, 2016. Reinhart seconded and the motion passed 5-0.

### **Meeting protocol and Board members training**

Wilson said that based on the last meeting's duration there is a need to revisit the meeting protocol. She talked about delegating some items like weddings and other routine approvals. Bruinooge expressed her concerns about last meeting and suggested paying better attention to the agenda length. Terkanian revisited how things were done in the 70's and how Town government evolved since then. He suggested delegating routine tasks that can be delegated. Reinhart shared her impression with the Food Trucks licensing requests. Murphy suggested taking the time to think about this and come up with a list of proposed items for delegation. Wilson also talked about the need for the Board and Committee training.



## **Town Administrator's Report<sup>8</sup>**

Terkanian presented his report and added: 1. Wellfleet Historical Society had presented him with a walkway proposal to connect Town Hall and said that he found it permissible. The Board did not oppose the proposal; 2. Cape Light Compact had approached Brian Carlson with proposal to replace air conditioning equipment at Town Buildings at no cost with new technology in attempt to use off-peak electricity. He clarified that their intention is to have this done before July 1. This will be on the Agenda of May 31.

## **Future Concerns**

- Houk asked for an update on: 1. the foreclosed Holbrook Ave property situation; 2. Todd Lebart parking lot maintenance; 3. Use of multiple locations versus one location for use of Town Property.
- Reinhart proposed a discussion of Town Property Fees in the future.
- Wilson requested a copy of the Cape Cod Commission Study on Bike and Walkways; and updates on the status of the Marina Mapping Study; Salt water ice machine at the pier; the hiring of the new Town Administrator; Building Inspector part time status;

## **Correspondence and Vacancy Report**

Wilson talked about revisiting the Snow Plowing Policy in order to communicate it to all interested parties.

## **Minutes [May 6 and May 10]**

**MOTION 216-597:** Wilson moved to approve the minutes of May 6, 2016. Brunooge seconded and the motion passed 5-0.

**MOTION 216-598:** Wilson moved to approve the minutes of May 10, 2016 as amended by Wilson. Reinhart seconded and the motion passed 4-0-1 (Bruinooge abstained).

## **Executive session and Adjournment**

In open meeting Murphy read the purpose of the executive session: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct contract negotiations with nonunion personnel (Department of Public Works Director and Town Administrator Designee) and stated that discussing these matters in a public session may have a detrimental effect on the Board's bargaining power. He also said that the Board will not reconvene in open session for possible vote to approve the contract of employment for the Director of Public Works.

**MOTION 216-599:** Murphy moved to enter in executive session at 9:41 pm for the above stated reasons and adjourn the public meeting. The motion passed by a roll call vote where each Murphy, Wilson, Houk, Reinhart and Bruinooge said "Aye".

Respectfully submitted,

Michaela Miteva, Executive Assistant

## **Public Record Documents:**

<sup>1</sup> TA Memo on Board Meetings discussing High Toss Rd

<sup>2</sup> MassDOT proposal for Bike Path on Route 6 in Truro and Wellfleet

<sup>3</sup> TA Memo on Traffic Rules and Regulations dated May 16, 2016

<sup>4</sup> Recreation Department sign request and proposed Design

<sup>5</sup> TA memo on Special Municipal Employees and suggestions for revision

<sup>6</sup> Open Meeting Law Complaint by Olga Khan dated May 11 and May 12, 2016

<sup>7</sup> AG opinion dated April 19, 2016 for open meeting law violation complaint against West Boylston Board of Selectmen

<sup>8</sup> TA Report of May 20, 2016



Joint meeting:

Board of Selectmen, Finance Committee and Building & Needs Assessment Committee  
Minutes of May 31, 2016  
Wellfleet Senior Center

**Present:** Selectmen Dennis Murphy, Helen Miranda Wilson; Berta Bruinooge, Janet Reinhart; FinCom Members: Stephen Polowczyk, Kathleen Granlund, Janet Lowenstein, Linda Pellegrino, Arlene Kirsch, Fred Magee; Police Station Design Building Committee: Hugh Guilderson, Jay Horowitz, Town Administrator Harry Terkanian and Police Chief Ronald Fisette

**Regrets:** Selectman Jerry Houk; Fin Com Members: Samuel Bradford, Robert Wallace; Liz Sorrell; Police Station Design Building Committee: Sean Donoghues

Board of Selectmen Chairman Dennis Murphy called the Board of Selectmen meeting to order at 7:00 pm. and went over the rules and protocol of the joint meetings with Finance Committee and Police Station Design Building Committee.

Finance Committee Chairman Stephen Polowczyk opened the Finance Committee meeting at 7:02 pm.

Town Administrator Harry Terkanian called the Police Station Design Building Committee to order at 7:03 pm and announced the graduation of Becky Rosenberg with Certificate in local Leadership in Government from Suffolk University.

**Business: Joint Meeting**

**Police Station Renovation – Presentation of police station schematic design, preliminary cost estimates, project timetable and alternatives for quartering the police department during construction**

Owners Project Manager Richard Pomroy of Pomroy Associates and the Project Architect Todd Costa of Kaestle Boos Associates gave a power point presentation<sup>1</sup> on the proposed police station schematic design for renovation and compared the 214 (\$5,435,303) versus 2016 (\$6,445,513) preliminary cost estimates. They talked about the next steps of the project and explained the difference between phased operation and temporary facility to host the police department during the 10-12 month estimated construction, rather than 14 months at phased construction. Pomroy clarified that the proposed budget estimate was based on using a temporary facility for the Police Department operations. He said that there will be an informational web site available for the public and this is estimated to be done by the end of June. Terkanian said that all materials of the study are posted on the Town's web site. He went over the proposed project schedule and the urgency to act promptly to avoid further project increases due to inflation and raising construction costs. Terkanian gave an example that borrowing of \$6M over 30 years with 3% interest rate will result in about \$95 increase in the median tax bill based on average home value of \$400K. Based on his conversations with Town Clerk a Fall Town meeting is likely to be scheduled for November 15 tentatively and Special Town Election on November 29. Pomroy and Terkanian explained that they are pursuing an elevator waiver from the State, and if granted will result in about \$420K in project savings. The estimated \$6.45M project does not assume cost for an elevator. Janet Lowenstein asked for a definition of building commissioning, and wanted to know about temporary facility and if this had an impact on the differences between the two preliminary cost estimates. Arlene Kirsch wanted to know if any grant and loan funding has been researched/identified. Terkanian said that funding is usually pursued once there is a commitment from the Town and assured that funding will be looked at if the project goes forward. Fred Magee wanted to know the cost of the temporary

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facility, and if this was the reason for the differences between the 2014 and 2016 cost estimates. Janet Lowenstein wanted to know how the proposed new material compares to the standard clapboard in terms of maintenance, durability and cost efficiency. Pomroy answered all questions and said that an analysis can be done to compare the proposed new material with the standard wooden clapboard. Hugh Guilderson explained the Owner's Project Manager's (OPM) fee and compared it to the 2007 OPM for the building of the Fire Station. He also talked about the contingencies set aside for unknowns and unexpected change orders. Polowczyk wanted to know what the cost for a brand new facility rather than renovation the existing structure would be. Pomroy and Costa said that the building foundation is in good condition and a brand new facility cost would be greater, because of demolition costs. Donald Thimas wanted to know if any consideration has been given for solar panels. Curt Felix asked if a modular building has been considered. Pomroy explained that due to the existing foundation a modular structure will not be suitable. Reinhart wanted to know what the room MIRCIS to the right is and suggested adding exterior stairs from the bottom to the top level. Wilson wanted to know what the third story space will be used for and made comments about the heavy trim choice and its width. She also wanted to know why temporary quarters were chosen over the utilization of the old COA building. Wilson also wanted to know why there were funds budgeted for cost estimates. Bruinooge had no questions, but expressed approval of the proposed design. Murphy wanted to know the life expectancy of the proposed building and if a maintenance program has been developed. Pomroy said that the building life expectancy will most likely be 30-40 years, but the mechanical parts will be shorter and there will be a need for routine maintenance due to normal wear and tear. He said that OM program will be proposed and training will be provided and documented. The traditional warranty period after construction will be two years. Murphy wanted to know more about the building commissioning cost of \$15,000. Guilderson addressed Murphy's concerns about the cost budgeted for ac equipment operations at the new Fire Station and the role of the building commission agent. Terkanian said that HVAC systems seem to be an issue not only in public, but in many private buildings and this was the reason behind the need and importance for a building commissioning agent. After all questions were addressed and answered to the satisfaction of the Board of Selectmen and FinCom members present, Pomroy asked for a feedback and direction.

**(FINANCE COMMITTEE) MOTION 216-600:** Kirsch moved and Lowenstein seconded to support the proposed schematic design for Police Station renovation. The motion passed 6-0.

### **Adjournment of joint Board of Selectmen meeting with Finance Committee & Police Station Building Committee**

**(FINANCE COMMITTEE) MOTION 216-601:** Smith moved and Kirsch seconded to adjourn the Finance Committee meeting at 8:19 pm. The motion passed 6-0.

**(BUILDING COMMITTEE) MOTION 216-602:** Fisette moved and Guilderson seconded to adjourn the Building and Needs Assessment Committee meeting at 8:20 pm. The motion passed 4-0.

### ***Continued Board of Selectmen Meeting Open Session***

**MOTION 216-603:** Bruinooge moved and Reinhart seconded to support the proposed schematic design for Police Station renovation. The motion passed 4-0.

### **Reappointments**

**MOTION 216-604:** Reinhart moved and Wilson seconded to reappointment with term ending June 30, 2017: Robert Dubeau, Judy Taylor, Barbara Knapp, Steve Durkee and Paul Cullity to Local Housing Partnership;



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Bruce Hurter, Robert Jackson, Elizabeth McDonald, Thomas Slack, Lynn Southey and Nancy Golden to Open Space Committee. The motion passed 4-0.

**MOTION 216-605:** Wilson moved and Bruinooge seconded to reappointment with term ending June 30, 2018: Joseph Aberdale and Walter Baron to Marina Advisory Committee; Curt Felix to Cape Cod Water Protection Collaborative. The motion passed 4-0.

**MOTION 216-606:** Bruinooge moved and Wilson seconded to reappointment with term ending June 30, 2019: John Cumbler and John Neuwirth to Bike & Walkways Committee; Nancy Vail to Board of Assessors; Morris Barocas to Board of Health; Justina Carlson to Board of Water Commissioners; Jay Horowitz and Sean Donoghue to Building and Needs Assessment Committee; Fred Gentner to Commission on Disabilities; Curtis Felix and Alex Hay to Comprehensive Wastewater Management Planning; Barbara Brennessel and Lauren McKean to Conservation Commission; Robin Slack, Frederick Nass, Evelyn Savage, Brian Quigley and Patricia Shannon to Council on Aging; Josie Anderson and Yvonne Barocas to Cultural Council; Laura Hewitt to Natural Resources Advisory Board; Jane Sharp to Recycling Committee; Manuel Smith and Diane Galvin to Taxation Aid Committee; Bruce Drucker and Theodore Heyliger to Zoning Board of Appeals. The motion passed 4-0.

**MOTION 216-607:** Wilson moved and Reinhart seconded to reappoint with term ending June 30, 2021: Alfred Pickard to Planning Board. The motion passed 4-0.

### **Cape Light Compact Proposal for installation of new air conditioning equipment at Town Buildings.**

Austin Brant of Cape Light Compact presented the proposal for installation and maintenance of new air conditioning equipment, part of the Green Communities Act energy efficiency measures. He said the new air conditioning equipment is the focus of the new program. He talked about specific technology utilizing ice maker and the idea behind it. He explained the benefits to the Town at no direct cost to the Town and no maintenance for the life time of the equipment with estimated life span of 20 years. He asked the Selectmen for questions, concerns or objections. He explained that if the Selectmen direct Cape Light Compact to go forward with the proposal, the next steps will be to meet with the vendor to determine building specifics and estimated savings. After this the Town and Cape Light Compact will meet again and review the findings and the details of the proposal. Reinhart wanted to know more about the equipment. Wilson had a question about the project time line. Brant said that they would prefer to do it as soon as possible. Wilson wanted to know if there was an energy committee recommendation. Carlson confirmed that the Energy Committee will be asked for input. Murphy wanted to know if the water will be reused. Larry Franke wanted to know the volume and type of ice being used, and where these units are installed nation-wide. Terkanian said that Nantucket is looking into this also due to the way their electricity is delivered. The Selectmen found the pursuing this project a good idea, but requested to see more information as it becomes available.

### **Future Concerns**

Wilson brought to the attention of the Selectmen that there is a deadline June 3, 2016 for input for the EverSource Yearly Operation Plan and suggested sending the existing documents that are clearly stating the Board's position in the absence of new documents.

Terkanian said that last Friday Mark Borrelli got in touch with Brian Carlson about a coastal resilience grant and was looking for letter of support and contributions. Terkanian said that since that matter did not make the meeting agenda deadline and the next meeting will be after the grant application deadline of June 6 he is willing to sign a letter of support, but there are no funds available for other support. The Selectmen verbally agreed with this solution. Murphy wanted to find out what happened with the \$60,000 annual town meeting appropriation from two years ago.

**Adjournment of Board of Selectmen meeting**

**MOTION 216-608:** Wilson moved and Reinhart seconded to adjourn the meeting at 8:49 pm. The motion passed 4-0.

Respectfully submitted,

Michaela Miteva, Executive Assistant

Public Record Documents:

<sup>1</sup> Power Point presentation by Pomroy Associates and Kaestle Boos Associates for proposed Police Station renovation schematic design and preliminary cost estimates