

Approved January 9, 2020

**Wellfleet Local Comprehensive Planning Committee Meeting
Tuesday, December 3, 2019 at 8:30 am
COA Conference Room**

LCP Members Present: Chair Suzanne Grout Thomas; Jan Plaue; Jay Horowitz; Bonnie Shepard; Elaine McIlroy; Mac Hay

Regrets: Library Director Jennifer Wertkin; Assistant DPW Director Jay Norton

Also Present: Executive Assistant Courtney Butler; Assistant Town Administrator Mike Trovato

Call Meeting to Order

Chair Grout Thomas called the meeting to order at 8:38 am.

Approval of Minutes from October 24, 2019 meeting

Butler noted an amendment to the motion of approval of minutes.

- Plaue moved to approve the minutes of October 24, 2019 as amended by Butler.
- Hay seconded, and the motion passed 6-0.

Discussion on Placetypes – Goals, Vision, and Segments

Grout Thomas created an “outline” by topic and consolidated everyone’s efforts to date. This will be a working document for the group from this point forward which Grout Thomas will update as needed. Plaue and Horowitz provided updates on their placetypes as well, and Shepard noted that her vision statement for Economic Development was not included in Grout Thomas’s outline – these updates will be included in the next version of the Outline.

Hay said that he referenced the 2008 Plan when writing his verbiage for the Maritime Areas and noted the planning bulletin points in each section, he asked if those would be included in the updated Plan. Grout Thomas said these will come last because they will tie in with the final iteration of the plan, once all the current information about assets, needs, issues, and goals is collected. There was further discussion.

Grout Thomas said the inventory and needs of structures must be done. Horowitz said he spoke with Harry Terkanian, of the Building Needs and Assessment Committee, who requested to take part in that process. Grout Thomas discussed the Planning Board’s involvement which will include updating bylaws – either by amending current ones or creating new ones to fit the Plan’s recommended list of needs. There was further discussion about bylaws and the process to adopt them.

There was discussion of the need for the Suburban Development Areas placetype, which the group decided would be a placeholder for now. There was discussion about Maritime Areas and Grout Thomas noted that Shellfish Constable Nancy Civetta would be happy to come to a meeting to discuss shellfishing at a future meeting. Hay said it would also be good to meet with the Harbormaster, Mike Flanagan. Hay noted there are a number of boating activities that take place in the Harbor and the overwhelming need is to dredge the Harbor.

Trovato said it would be best to reference all completed reports and plans that the Town has to date, not necessarily append them because some are quite long. Grout Thomas suggested appending the Executive Summary of each.

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There was discussion of the outline, number of pages, and summary of the updated Plan. The group referenced the 2008 Plan and compared how they would like to see this update compare to that. This included goals, involvement of boards and committees, and the executive summary. Plaue said it will be important to get buy-in from committees to ensure they want to take on the goals outlined in the Plan. Grout Thomas said she would like the group to take the Plan and present it to boards and committees at future meetings to garner such buy in. Each section in the Plan should include a narrative, needs, assets, goals, and objectives.

Trovato asked if it would make sense for the group to reference the 2008 bullet points for each section first. Hay said he found it useful to reference these when developing his section. Grout Thomas said this would be the first order of business at the next meeting – reviewing the previous plan’s goals and objectives. McIlroy noted that the group already had this review, it is called the “Master- Amended 12-2016, Local Comprehensive Plan, 2008 Primary Responsibility Goals”.

Butler said she would update the LCPC page on the Town website to reflect current and previous work done by the group, to keep the public informed.

Adjournment

- Plaue moved to adjourn.
- Horowitz seconded, and the meeting adjourned at 9:31 am.

Respectfully submitted,

Courtney Butler, Secretary