

**Wellfleet Finance Committee
October 23, 2019, 7:00 PM
Wellfleet Senior Center, Conference Room
715 Old King's Highway, Wellfleet
Meeting Minutes**

Members Present: Fred Magee, Chair; Kathy Granlund, Vice- Chair; Stephen Polowczyk, Janet Loewenstein, Bob Wallace, Jeff Tash, Linda Pellegrino

Members Absent: Ira Wood

Others Present: Dan Hoort, Town Administrator; Rebekah Eldridge, Committee Secretary

Chair Magee called the meeting to order at 7:03pm

Minutes

- July 11, 2019 – **Polowczyk moved to approve the minutes as printed, Pellegrino seconded the motion, motion carried 7-0**

Transfers

- There were no transfers

Calendar 2019-2020 - Meetings and Budget Review Schedule

- The board discussed and decided their meetings through March
- Eldridge will post the schedule on the website
- Meeting Dates are:
 - November 20, 2019
 - December 18, 2019
 - January 15, 22, 29, 2019
 - February 12, 19, 26, 2019
 - March 25, 2019
 - April the evening of town meeting.
- They will invite department heads in to discuss each department's upcoming budget and get answers to questions.

Capital Improvement Plan

- Chair Magee explained to the board that they have until November 30, 2019 to publish in one or more newspapers the general summary of the Capital Improvement Plan. Then within sixty days of receipt of the plan must make a report of recommendations to the select board and the town administrator. He explained that the board has one meeting to decide and then have a public forum. They went over a few items that had been moved and pushed back a year or more. Loewenstein expresses her concern for many large items being moved to 2022. Hoort explained to the board that this is a new process due to the new charter rules, the board will comment on the items. He explained these items could change and the board needs to just make notes on concerns and questions they have.

- The board first discussed the **Police Department**. Police cruisers, two cars need replacement. This is part of the plan to replace two cars every four years. The board didn't have any issues with these line items. Chair Magee asked Tash to check with the police department to check what the numbers on their line represent. Loewenstein asked Hoort if there was an acting chief. Hoort reported that Lt. Hurley has been appointed as the acting Police Chief beginning November 1, 2019.
- **Shellfish Department** was discussed next, Wallace asked if leasing would be a better solution for the department than buying a truck outright. Wallace also asked the board about the upweller that was on the budget for shellfish. He stated that it wouldn't work in the harbor at low tide and moon tides, he explained that it sucked up mud and didn't work in the harbor. He stated that the department was just given ninety-thousand dollars and suggested that they utilize the equipment that they currently have. Loewenstein asked what an upweller would do for them. Wallace didn't feel that adding more people to the department would be beneficial. Chair Magee stated these topics won't be resolved this evening and explained that the heads will come in and explain their budgets and strategies. Wallace will discuss further with the shellfish department as their liaison.
- **Fire Department** was discussed next and the board didn't have any issues with their budget.
- **School System:** was discussed next, Hoort explained that he didn't have any new information for the school system, so he moved the five-year plan that was submitted last year ahead one year. The figures will be updated by the school at a later date. Chair Magee stated he spoke with Chief Pauley regarding the sprinkler system at the elementary school. They have money for a consultant to come in and figure out what they need and when. The sprinkler system could be a large amount of money. Granlund expressed her concern with the small towns being mandated by the state.
- **Town Clerk:** new shelving was discussed, and the board thought that was a lot of money for shelving. They would like more information. They would like Hoort to get some more information on the shelves They questioned the reoccurring \$5000 for the next two years.
- **DPW:** was discussed next, Pellegrino reported to the board what she discussed with Mark Vincent. The back Ho was discussed, it is a 15-year old back ho that needs to be replaced. Chair Magee asked about the \$180,000 line and Pellegrino explained the DPW is looking for a new storage facility so that the equipment isn't out in the elements. This would increase the longevity of the equipment. Granlund asked if any of the equipment was on a replacement schedule. Pellegrino didn't believe any of the equipment was. Tash made a comment about where the building would go and if in the future the town must accommodate sewer will there be space for all the buildings. Pellegrino will look further into this and report back to the board. Loewenstein questioned the remote-controlled gate, the gate is only opened and closed once a day for five days. They will ask Mark Vincent when he comes in for the department head meeting. Lt. Island Bridge restoration was discussed and Hoort explained that Mark Vincent has been saving for this project with money each year from Chapter 90 money. The discussed Keller's Corner and Duck Creek Engineering. They are concerned with storm drainage and continued discussing

the large costs. Hoort expressed that on line 59 they are moving the \$250,000 to fiscal year 2022 and put in \$50,000.

- **Recreational Department:** They discussed the van and questioned the used van they asked for last year. Hoort explained that they used it for a year, and it was deemed no longer able to be used. They asked if the van was used, Hoort reported that it was. Loewenstein asked for some statistics how often it was used and how many children used it each time. Who was the driving the van? Polowczyk is the liaison for the rec department and will ask Suzanne for more information. The board would like more justification on the van. They discussed the band stand awning; the board came to the determination that this should be a fundraising event. Baker's Field Backstops were discussed and questioned their expense.
- **Beach Department:** The portable repeaters were discussed, and the board would like to know if this is four ten thousand-dollar units? They discussed a cell tower being installed near the beaches.
They questioned Hoort about town planning regarding new buildings and storage needed for the town. Hoort explained they are currently looking for a new place for the sticker building to free up parking at the marina but would also give the shellfish department more room that they need. The elementary school was brought up because that building isn't in use when beach stickers are being sold. Loewenstein brought up a rental trailer for three-months. Hoort said all the options will be weighed out.
- **Magee gave a review of all the board went over to make sure nothing was missed.**

HDYLTA – Discussion and Open Issues ~ Magee turned the discussion to Hoort, who explained the purchase and sales has been pushed to Monday October 28, 2019 the three selectboard members that are not recusing themselves will be meeting in executive session Friday October 15, 2019. He reported the survey has been submitted and they are waiting for the appraisal expected October 24, 2019. He explained that if it moves forward the closing will be Monday October 28, 2019. He told the committee that once it is closed all information will be public documents. The discussed that if the appraisal came in at the asking price, they would be behind the purchase.

They discussed the process of how this happened and what they would like to see change. A policy of asking for an appraisal before any land is agreed to be purchased. Tash expressed the issue is the big items get brought to them at the eleventh hour, with no time for anyone to process and think about what is in front of them.

Liaison Reports

- Magee discussed the report from the schools. The new school being built the budget is going up, he discussed what the school is expecting the state will be paying for. There is a tuition agreement between the schools that will go to each town's town meeting. Hoort told the board that Tom Conrad is willing to come in and speak with the board to discuss the progress with the school.
- Tash reported on the police department, he reported the only uncertainty in the department is animal control. There isn't anywhere to put the animal so what they currently have isn't working. ~ He went on to report about the energy committee and that the solar panels are now being constructed at the town's transfer station.

- Loewenstein, reported on the library and said she hasn't had a chance to go over their budget yet but will report on it at the next meeting. She reported the same with the housing committee.

Strategic Planning

Magee tabled the discussion of strategic planning to invite Mike Travato to come in and discuss planning for the town.

Correspondence and Other Business

- Nothing to report at this time.

* Please note that all meetings are recorded, and a vote may be taken on any item of business.

Loewenstein moved to adjourn the meeting at 9:01pm, Tash seconded the motion; motion carried 7-0