



**Wellfleet Board of Selectmen  
Minutes of the Meeting of September 30, 2014  
Wellfleet Senior Center, 7:00 p.m.**

**Present:** Paul Pilcher, Chairman, Berta Bruinooge, John Morrissey, Dennis Murphy; Town Administrator Harry Terkanian

**Regrets:** Jerry Houk

Chairman Paul Pilcher called the meeting to order at 7:00 p.m.  
Morrissey announced a correspondence from Mass DEP about grants for recycling and waste reductions, thanks to the Recycling Committee.

Terkanian gave specifics on the two recycling related grants received from Mass DEP– one for \$4,800 to support the recycling program and the other for \$8,580 for PAYT start up costs.

Terkanian announced:

- Route 6 Kick-Off Meeting on October 22, 2014 at COA at 7:00 pm
- Special Town Meeting on October 6, 2014 at WES at 7:30 pm, preceded by Friends of Herring River info session at 7:00 pm.

**Appointments**

Police Chief Ronald Fisette recommended the appointment of Jerre D. Austin, Special Police Officer from October 1, 2014 to June 30, 2015.

**Motion 15-070:** Bruinooge moved and Murphy seconded to appoint Jerre D. Austin, Special Police Officer from October 1, 2014 to June 30, 2015. The motion passed 4-0.

Susan Brita Tate was present for an interview to speak about her desire to serve on the Cultural Council.

**Motion 15-071:** Bruinooge moved and Morrissey seconded to appoint Susan Brita Tate to the Cultural Council with term ending 6/30/17. The motion passed 4-0.

**Use of Town Property**

A representative from the Chocolate Café appeared to present the Chocolate Café request to use Bakers Field during Oyster Fest weekend. Terkanian spoke about the fees charged by SPAT for the Main Street event vendors. The Selectmen discussed a possible fee schedule. Morrissey compared the fees charged for the food truck at Mayo Beach during the summer and had insurance question. Terkanian clarified that individual event vendors were not required to present insurance, but the event organizer SPAT is required and is insured.

**Motion 15-072:** Pilcher moved and Bruinooge seconded to approve the request of Chocolate Café to sell coffee and pastries at a vendor truck at Bakers Field Recreation Center on October 18 & 19, 2014, 9:00 am-5:00 pm. Application fee (\$20) paid. Use fee \$200; subject to proof of insurance. The motion passed 4-0.

**Motion 15-073:** Murphy moved and Bruinooge seconded to approve the tax bill insert for the Taxation Aid Committee. The motion passed 4-0.

**Pilcher opened the Public Hearing at 7:15 pm.**

Town Assessor Nancy Vail presented the background of Board of Assessors recommendations<sup>1</sup> for the Annual Tax Classification Hearing.

**Motion 15-074:** Morrissey moved to make the Residential Factor for the numeric numeral 1 for Fiscal 2015. Murphy seconded and the motion passed 4-0.

Vail presented three additional options for shifting the tax burden. The Selectmen took no action on these three additional options. Pilcher closed the Public Hearing at 7:23 pm.

**Traffic and Local Intersection Safety Review**

Terkanian presented the Parking, Traffic and Local Intersection Safety Review Memo<sup>2</sup>. Fisette also spoke about the traffic matters. Selectman Dennis Murphy had question on beach sticker sales. COA Director and Beach Administrator Suzanne Grout Thomas said that the beach sticker sales were 6% lower compared to Summer 2013. Pilcher had concerns about the free parking at the Marina. The Main Street cross walk, the parking space next to the Light House Restaurant and the Chequessett Neck Rd and Kendrick Avenue intersection were also topics of concern. Fisette recommended a “progressive approach” by placing a “Yield” sign at the Chequessett Neck Rd and Kendrick Avenue intersection and eliminating the parking space in front of the Light House Restaurant. A hearing will be needed for both matters. Murphy had suggestions about extending the side walk on Main Street or possibly making it a one-way street and re-routing the direction of traffic on Main Street from Route 6 to Briar Lane. These topics will be discussed at a future meeting.

**Economic Development Fund Program Review**

Morrissey reviewed the Economic Development Fund Program. Terkanian confirmed that every grant recipient was required to submit reports, and the only reports missing were from the Historical Commission. Pilcher suggested a form to be developed to make the follow-up process easier. David Rheault, Chair of the Economic Development Committee was present to answer questions. Jennifer Pierce, President of the Chamber of Commerce was also present and expressed appreciation for the support by the Town. Pierce spoke about the different projects funded, their successes, issues and draw backs. Morrissey stressed that this evaluation was necessary because the money spent came from tax payers.

**Review and approval of the Green Communities energy reduction plan**

Lawrence Franke from the Energy Committee presented the Green Communities energy reduction plan Step 3<sup>3</sup>. Pilcher had concerns and wanted to confirm that there was no requirement for Energy Manager. Franke said that if there was a requirement for an Energy Manager it would be for professional assistance for developing RFPs and submitting data reports few times a year. Terkanian said that he would not support a full time permanent position for Energy Manager, but consulting services may be needed. Franke added that more changes have been made to the plan since the packet information has been provided to the Selectmen. Terkanian suggested deferring decision to the next meeting, so the changes can be reviewed by the Board. Murphy wanted to do some research on upcoming expenditures from previously designated Green Communities.

**Motion 15-075:** Murphy moved to postpone the decision on the Green Communities request for approval of the energy reduction plan for the next Selectmen's meeting. Pilcher seconded and the motion passed 4-0.

**Dredging update – funding efforts**

Joseph Aberdale, Chair of the Marina Advisory Board presented an update on the funding efforts for the Marina Dredging. Discussion ensued.

**Motion 15-076:** Pilcher moved to approve sending the letters of request for funding of the Marina Dredging Project to the Chair of the House and Senate Appropriations Committee with copies to the Senators and State Representatives and to authorize Pilcher and Terkanian to prepare an appropriate cover letter. Morrissey seconded. The motion passed 4-0.

**Request for letter in support of the Town of Chatham on Monomoy Island**

**Motion 15-077:** Bruinooge moved and Murphy seconded to send a letter of support for Town of Chatham on Monomoy Island<sup>4</sup>. The motion passed 4-0.

**Request for letter in support of Barnstable County CIC grant application**

Terkanian gave background information about the signature needed for the CIC grant application<sup>5</sup> and recommended it. Discussion ensued.

**Motion 15-078:** Morrissey moved and Bruinooge seconded to sign the letter in support of Barnstable County CIC grant application. The motion passed 4-0.

**Approval of Selectmen's Budget Policy for FY 2016<sup>6</sup>**

**Motion 15-079:** Pilcher moved to delete the sentence about replacing full time employees with part time employees and volunteers. Morrissey seconded. Further discussion ensued. The decision on the motion was postponed for later in the meeting.

**Review of draft procedure for correspondence to the Board of Selectmen**

Terkanian presented his memo on proposed procedure for handling BOS correspondence<sup>7</sup>.

**Motion 15-080:** Morrissey moved and Pilcher seconded to approve the draft procedure for handling the correspondence to the Board of Selectmen. The motion passed 4-0.

**Town Administrator's Report**

Terkanian presented the TA report<sup>8</sup> and added two items: 1) The draft of the Water Front Study report was received on September 30, 2014 and will become available online. 2) A reimbursement request to MSBA for its share of \$308,984 in project costs was submitted on September 30, 2014.

**Approval of Selectmen's Budget Policy for FY 2016 – *continued***

The Selectmen returned to the FY16 Budget Policy and Pilcher withdrew his motion. Bruinooge presented proposed text in reference to replacing vacant positions.

**Motion 15-081:** Morrissey moved and Murphy seconded to replace the language referring to open positions with "*part time or full time employees as appropriate for the position.*" The motion passed 4-0.

Terkanian advised borrowing money for operation costs is not permissible.

**Motion 15-082:** Pilcher moved and Bruinooge seconded to remove the bullet with the language referring to borrowing money to fund operating costs on the FY16 Budget Policy. The motion passed 4-0.

### **Future Concerns**

- Revised November meeting schedule – meetings on November 12 and November 25, 2014
- Selectmen discussed and agreed to hold public informational hearings for Beach fires on October 14, 2014; for Noise Issue on October 28, 2014; for Preschool Access on November 12, 2014.
- Beach Sticker Rules and Regulations eligibility revision –TBD.
- Revisit Use of Town Property guidelines –TBD.

### **Correspondence<sup>9</sup> and Vacancy<sup>10</sup> Report**

Morrissey presented the correspondence report.

### **Minutes**

**Motion 15-083:** Pilcher moved and Murphy seconded to approve the minutes<sup>11</sup> of September 16, 2014. The motion passed 4-0.

### **Adjournment**

**Motion 15-084:** Murphy moved and Bruinooge seconded to adjourn the meeting at 9:12 pm. The motion passed 4-0.

Respectfully submitted,  
Michaela Miteva, Executive Assistant

### **Public Record Documents:**

<sup>1</sup> Board of Assessors recommendation

<sup>2</sup> Parking and Traffic Review Memo dated 9/26/14

<sup>3</sup> Green Communities energy reduction plan Step 3

<sup>4</sup> Letter of support for Town of Chatham on Monomoy Island

<sup>5</sup> Letter in support of Barnstable County CIC grant application

<sup>6</sup> FY16 Selectmen Budget Policy

<sup>7</sup> TA Memo on handling BOS correspondence

<sup>8</sup> TA Report of September 24, 2014

<sup>9</sup> Correspondence Report of September 30, 2014

<sup>10</sup> Vacancy Report of September 24, 2014

<sup>11</sup> Minutes of September 16, 2014