## BOARD OF SELECTMEN

Flag Lowering Policy

Original Date: November 8, 1993

1993-3

Reaffirmed: 1/27/97

Reaffirmed: 6/4/01 for one year

Upon notification of the recent death of a person who has been at any time an employee of the Town of Wellfleet or a member of a Wellfleet board, committee or commission, all Wellfleet municipal flags will be lowered to half-staff to honor the deceased.

The flag is to be lowered from the date of notification of death through the date of burial. If the deceased person is to be honored through a memorial service at a later date, the flag is flown at half-staff for two days. (Note: These timeframes do not include weekends or times of inclement weather when the flag is not normally flown.)

Upon notification of the death of a person who should be honored, the Selectmen/Town Administrator's Office will contact each municipal department that flies a flag.

In addition, the Wellfleet municipal flags will be lowered when so directed by the Governor of Massachusetts or the President of the United States