

BOARD OF SELECTMEN
Committee/Board Appointment Policy
Original Date: March 5, 1990
1990-2

Revised: April 11, 1994
Reaffirmed: February 17, 1998
Revised: June 22, 1999
Revised: January 22, 2001
Reaffirmed: March 9, 2004
Revised: September 14, 2004
Edited: February 5, 2016

The Board of Selectmen will make every effort to recruit and appoint qualified individuals for all Town Boards and Committees. The Board will evaluate applicants and make appointments through an agreed upon process that involves a fair, impartial review of all applicants' qualifications and their reasons for seeking appointment. The relevant Board/Committee Chair will be kept informed of the applications, review process and appointments.

In its appointments, the Board of Selectmen will make every effort to maximize the time and talents of the available pool of volunteers for Committee/Board assignments and to take into consideration the changing workloads and special needs of boards and committees.

Committee/Board Leave

Committee/Boards are expected to comply with Charter Provision 8-10-5 (Member absence from four consecutive meetings).

However, to retain experienced members on board/committees and to recognize extraordinary circumstances, the Board of Selectmen will consider requests for leave from boards/committees. Such requests should come from the Board/Committee following a majority vote for such request. The request must include the specific time period for the leave.

Extraordinary circumstances that may be considered include, but are not limited to, one-time health issues, family or business emergencies or situations.

If the request is approved by the Board of Selectmen a vacancy will be declared, but the vacancy will not be filled until the stated time in the request, at which time the member shall be reappointed.

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¹ Edited on February 5, 2016 to correct the reference to Town Charter section 8-10-5 (previously read 8-9-5)