

**Wellfleet Board of Selectmen  
Minutes of the Meeting of October 8, 2013  
Council On Aging Building, 7:00 p.m.**

**Present:** Berta Bruinooge, Jerry Houk, John Morrissey, Dennis Murphy, Paul Pilcher; Town Administrator Harry Sarkis Terkanian.

Chair Berta Bruinooge called the meeting to order at 7:00 p.m.

***Announcements, Open Session and Public Comment***

- Paul Pilcher announced that the first recipients of the Wellfleet Economic Development Fund were awarded to Wellfleet Open University (\$1,060) and Preservation Hall for their Winter Film Festival (\$500). Grant applications for the next round are available in the Administration Office at Town Hall or on the Town's website.
- John Porteus is resigning from the Nauset Regional School Committee effective on November 30, 2013. The Board will need to appoint a replacement at its first December meeting.
- The bid opening for the DPW 10-wheel truck chassis and cab was held October 2, 2013. The bid was tentatively awarded to the low bidder subject to satisfactory inspection of the vehicle by the DPW.
- FY 2013 Town audit is complete.
- The bids for designer services for the Baker Field restroom project are due on October 15, 2013. The opening will be at 2:00 p.m. at Town Hall.

**Solarize Wellfleet**

Richard Elkin from the Energy Committee presented details of a pending grant application<sup>1</sup> to the Massachusetts Clean Energy Center (MassCEC) and the Massachusetts Department of Energy Resources (DOER) to participate in Round 2 of the 2013 Solarize Massachusetts program. This program encourages homeowners in a community to install solar photovoltaic (PV) projects on their homes or businesses through a group purchase that will drive down the cost for individual homeowners. There is a possibility that excess energy generation can be donated to the Town to offset costs. From the audience, Energy Committee member Lilli Green said she was trying to promote a similar program that did not have the tight time constraints of the MassCEC grant, saying that a thoughtful delay and more research to build the alternate program supported by a sub-committee of the Energy Committee would yield higher non-resident participation and lower costs for solar installation. Elkin said that the quick turn-around time on the MassCEC grant was due to funding authorization in the current fiscal year.

**Motion 14-0063:** Pilcher authorized the Board of Selectmen to send a letter of support for Wellfleet's participation in the 2013 Solarize Massachusetts program. Bruinooge seconded the motion and it passed 5-0.

***Public Hearing 7:21 p.m.***

**Shellfish**

**Motion 14-0063:** (Con't from August 13, 2013) Murphy moved to approve the applications received July 22, 2013 from Schooner Grady, Luene Grady and Michael Gregory to renew shellfish grant license # 95-15 for a ten year period. Houk seconded the motion and it passed 5-0.

**Motion 14-0064:** Houk moved to approve the applications received September 5, 2013 from David O. Paine to transfer shellfish grant license # 851, 861B and 863 from Steven B. and David O. Paine to David O. Paine and Kristi L. Johns. Murphy seconded the motion and it passed 5-0.

**Motion 14-0065:** Morrissey moved to amend the Town of Wellfleet Shellfishing Policy and Regulations by adding the sentence *Driving or parking on vegetated areas is prohibited* to section 6.5.4. Murphy seconded the motion and it passed 5-0.

### **Proposed OysterFest Parking Fees**

The Selectmen agreed that charging a \$15 fee for parking at the Marina for OysterFest 2013 was acceptable. A request from SPAT to grant 100 vendor parking spaces at \$10 a spot<sup>2</sup> was discussed. Morrissey said a fair solution would be to charge the same amount for parking and the request was denied. All of the Selectmen agreed not to charge a parking fee at Mayo Beach because of the Road race logistics and grant additional handicap parking spaces to SPAT.

**Motion 14-0066:** Morrissey moved to authorize the Harbormaster Michael Flanagan to charge a \$15 fee for parking at the Marina during OysterFest 2013 for all people (including SPAT/OysterFest vendors). Murphy seconded then motion and it passed 4-1 (Houk).

**Motion 14-0067:** Pilcher moved to not charge for parking at Mayo Beach and provide SPAT with up to 25 handicap parking spaces. Murphy seconded the motion and it passed 5-0.

### ***Business***

#### **Request to close COA on the day after Thanksgiving**

**Motion 14-0068:** Murphy moved to approve the request to close the Council On Aging on the day after Thanksgiving. Morrissey seconded the motion and it passed 5-0.

#### **Joint BOS/FinCom Budget Review meeting date**

The Administration asked to schedule a joint BOS/FinCom Budget Review meeting of five largest Department Budgets on December 17, 2013. As Morrissey will not be available on that date, the BOS asked the FinCom to consider a date on the preceding week.

#### **Award of Water System Expansion Construction Contract**

**Motion 14-0069:** Pilcher moved to conditionally approve the award of the water system expansion contract<sup>3</sup> to Robert B. Our Co., Inc. subject to approval by the USDA and to execute the contract upon receipt of said approval. Murphy seconded the motion and it passed 5-0.

#### **Award of Owner<sup>4</sup>'s Project Manager and Designer contracts for Elementary School Roof**

Houk requested that the contracts be forwarded to the Wellfleet Elementary School Committee as a courtesy.

**Motion 14-0070:** Houk moved to award Architectural Consulting Group, LLC, Inc. the Owner's Project Manager contract and CSS Architects Inc. the Designer Services contract for the Elementary School Roof Project. Murphy seconded the motion and it passed 5-0.

#### ***Town Administrator's Report***

Town Administrator Harry Terkanian reviewed the Town Administrator's report<sup>5</sup>, which contained supplementary information on the following issues:

- Budget packets were distributed last week as per schedule. Department budgets are due on Friday, November 1, 2013.
- There is a minor change in the PAYT bag contract. The middle size bag is a 15 gallon rather than 13 gallon bag. The 15 gallon bag is the standard size and there will be no change in contract costs. Terkanian will sign a contract amendment. Pilcher was concerned that the PAYT bags would not be available until the week before the launch of the program and asked if the Town had a plan to educate the public. Terkanian said that Recycling Committee will provide volunteers and DPW Director Mark Vincent will use his seasonal staffing budget to hire additional workers at the Transfer Station. Bruinooge asked to put PAYT on the October 22, 2013 BOS agenda for discussion.

#### ***Future Concerns***

- Murphy asked Houk Jerry about his experience at the Cape Cod Selectmen and Counselors Association meeting. Houk said that it was great to interact with other Selectmen and see how they approach common concerns.

- Houk met with the management company for the Regional Transit Authority (RTA). They requested the opportunity to meet with the BOS to see how they can best serve the community. Morrissey suggested the Wellfleet Forum would be an appropriate venue rather than a Selectmen meeting.
- Bruinooge was “amazed” that the Town of Wellfleet has to engage a designer for the Rt. 6 and Main Street intersection project. Terkanian researching the issue and the Town will need to decide how to fund the project.
- Terkanian announced that the Town is still in need of a Herring Warden and an Assistant Herring Warden. Jon Porteus will resign as the Wellfleet representative from the Nauset Regional School Board on November 30, 2013 and Morrissey said that it was up to Selectmen to replace Porteus until the next election. Houk said that Porteus has been excellent school committee member and the Town should send a letter of recognition thanking him for his service.
- Houk questioned why the Town PTA and Wellfleet Child Care Association (WCCA) have to pay for booth space at OysterFest.

### ***Correspondence and Vacancy Report***

John Morrissey had prepared the Correspondence Report<sup>6</sup>. A copy was made available for review.

### ***Minutes***

**Motion 14-0071:** Pilcher moved to approve the minutes of the September 24, 2013 BOS meeting<sup>7</sup> as printed. Morrissey seconded the motion and it passed 4-0-1 (Houk absent from 9/24/13 BOS meeting).

### ***Adjournment***

#### ***Executive Session***

**Motion 14-0072:** Murphy moved to go into Executive Session and not come back into public session after the conclusion of the Executive Session. Bruinooge read aloud the purpose for Executive Session:

2. To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; specifically the Department of Public Works Director. Having the discussion in an open session would have a detrimental effect on the Board’s negotiating position.

Pilcher seconded the motion. Bruinooge, Houk, Morrissey, Murphy and Pilcher each said yes, and the regular meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Amy Voll, Executive Assistant

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<sup>1</sup> Solarize Mass overview and grant application

<sup>2</sup> 2013-10-02 SPAT email regarding parking public hearing

<sup>3</sup> Various documents regarding the Wellfleet Water System Phase 2 expansion

<sup>4</sup> Architectural Consulting Group, LLC, Inc. - the Owner’s Project Manager contract and CSS Architects Inc. - the Designer Services contract

<sup>5</sup> 2013-10-08 Harry Terkanian Town Administrator’s Report and PAYT status update

<sup>6</sup> 2013-10-08 Correspondence Report

<sup>7</sup> 2013-09-24 BOS minutes