



Board of Selectmen

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, January 26, 2016 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. Announcements, Open Session and Public Comment [7:00]** *Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.*
- II. Public Hearing(s) [7:05]**
 - A.** Applications on file from: 1. Charles Reaves to transfer shellfish grant license #861 and 861-A from Charles Reaves to Charles Reaves and Clinton Austin and to renew shellfish grant licenses # 861 and 861A for a ten year period; 2. Patrick Winslow to transfer shellfish grant license # 09-01 from Patrick Winslow to Patrick Winslow and Chelsea Winslow and to renew shellfish grant license #09-01 for a ten year period.
 - B.** Applications on file to renew for ten year period from: 1. John Connors for shellfish grant licenses # 853, 853A, 853B and 853C; 2. Ethan Estey for shellfish grant license # 09-03; 3. Russell Junkins, Sheila Avery and Rodney Avery for shellfish grant license # 89-4; 4. Tobin Storer and Jeremy Storer for shellfish grant licenses # 811 and 811A; 5. William Young Jr. for shellfish grant licenses # 7311A, 7311B and 751; 6. Bradford Morse for shellfish grant licenses # 852 and 852A and 852B; 7. Michael Ramsdell for shellfish grant licenses # 855 and 855B.
 - C.** To discuss possible amendments to the Town of Wellfleet Shellfishing Policy and Regulations 7.18.5.
 - D.** Amendment of fees of the Recreation Department.
- III. Appointments and Reappointments**
 - 1)** Appoint DPW Director Mark Vincent and Police Chief Ronald Fisette to serve with the Building Needs and Assessment Committee as the Designer Selection Committee for the selection of a designer for the renovation of the police station.
- IV. Use of Town Property**
 - A.** Application on file from Challenger Sports to hold Children's Soccer Camp at Baker Field, August 22-26, 2016. \$20 Application fee paid; Event fee TBD.
 - B.** Application on file from Mike Dionne/Ragnar Events to hold a Running Relay on May 14, 2016, 4am-5pm; \$20 application fee paid; event fee TBD.
- V. Business**
 - A.** Possible repeal of policy 2007-01 Commercial Slip Transfers (now in Marina Regulations Sec. IV. G.). [TA]
 - B.** Possible repeal of policy 2008-02 Marina Off Season Marina Storage and Parking. (This policy applied to the 2008 – 09 off season only. The subject is now regulated in Marina Regulations Sections VII. D (off season storage) and X (parking).) [TA]
 - C.** Amend Senior Citizen Tax Work-Off Policy by replacing "Council on Aging Director" with "Community Services Director" [TA]
 - D.** Initial review of draft warrant for 2016 Annual Town Meeting [TA]
 - E.** Meeting with town counsel to discuss continuity of representation [TA]
- VI. Town Administrator's Report**
- VII. Future Concerns**
- VIII. Correspondence and Vacancy Report**
- IX. Minutes [January 12 and January 19, 2016]**
- X. Executive session**
 - A.** To discuss strategy with respect to collective bargaining with Wellfleet Employees Association Units A & B.
- XI. Adjournment**

TOWN OF WELLFLEET
PUBLIC HEARING

In accordance with MGL Chapter 130 Sections 52, 57, 58, 60, and 68 and all applicable Town Shellfish Regulations, notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, January 26, 2015 at 7:05 p.m. in the Wellfleet Council on Aging to consider the following:

- Application received November 17, 2015 from Charles Reaves to transfer shellfish grant license #861-A from Charles Reaves to Charles Reaves and Clinton Austin and to renew shellfish grant licenses # 861 and 861A for a ten year period.
- Application received November 24, 2015 from Patrick Winslow to transfer shellfish grant license # 09-01 from Patrick Winslow to Patrick Winslow and Chelsea Winslow and to renew shellfish grant license #09-01 for a ten year period.
- Application received November 25, 2015 from John Connors to renew shellfish grant licenses # 853, 853A, 853B and 853C for a ten year period.
- Application received November 30, 2015 from Ethan Estey to renew shellfish grant license # 09-03 for a ten year period.
- Application received December 7, 2015 from Russell Junkins, Sheila Avery and Rodney Avery to renew shellfish grant license # 89-4 for a ten year period.
- Application received December 29, 2015 from Tobin Storer and Jeremy Storer to renew shellfish grant licenses # 811 and 811A for a ten year period.
- Application received December 29, 2015 from William Young Jr. to renew shellfish grant licenses # 7311A, 7311B and 751 for a ten year period.
- Application received January 13, 2016 from Bradford Morse to renew shellfish grant licenses # 852 and 852A and 852B for a ten year period.
- Application received January 15, 2016 from Michael Ramsdell to renew shellfish grant licenses # 855 and 855B for a ten year period.
- To discuss possible amendments to the Town of Wellfleet Shellfishing Policy and Regulations 7.18.5.

Recommendation of the Shellfish Constable will be available in the Administration Office.

WELLFLEET BOARD OF SELECTMEN



Wellfleet Shellfish Department



300 Main Street, Wellfleet, Massachusetts 02667

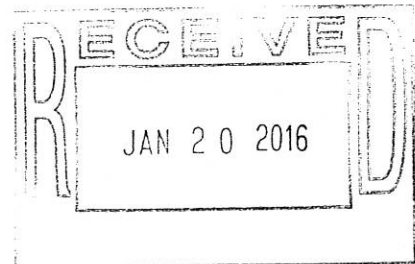
January 20, 2016

To: Board of Selectmen
From: Andrew Koch
Re: recommendations for 1/26/16 hearing

I recommend that all applications received be approved for renewals and transfers for grant licenses.

Sincerely,

Andrew Koch
Shellfish Constable



Phone (508) 349-0325



Fax (508) 349-0305

11/17/15

I, Chuck Reaves,
ask for a hearing to
add Clinton Austin to
shellfish grant #861-A & 861

Thank you for your
regard to this matter,

- Chuck Reaves

~~Charles J Reaves~~

NOV 17 2015

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: _____

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 861, 861A,
located at Field Point, in
Wellfleet MA, and consisting of 1 1/2 acres, and dated 4/25/06,
for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.

Charles J. Reaves
Signature

Charles J. Reaves
Name

Mailing Address

Box 1371
Wellfleet Ma

Telephone Number

NOV 23 2015

508-349-3654
Telephone Number

Application for Transfer of Shellfish Grant License

Date: 11/24/15

To: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request transfer of Shellfish Grant License # 09-01 from
Patrick Winslow To
Patrick Winslow and Chelsea Winslow

Said grant license is located at Blackfish Creek, in Wellfleet, MA
and consisting of 1.5 acres, as shown on a plan prepared by Slade
and dated 7/8/2009.

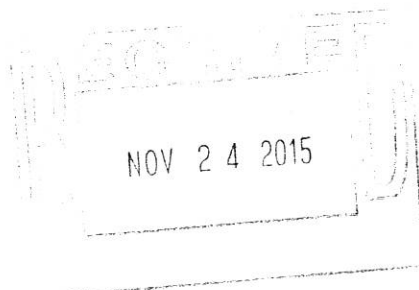
Patrick Winslow
Signature(s)

Patrick Winslow
Name(s)

Box 224
Mailing Address

Wellfleet, MA 02667

774-722-0232
Telephone



APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 11/24/15

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 09-01,
located at Blackfish Creek, in
Wellfleet MA, and consisting of 1.5 acres, and dated 7/8/2009,
for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.

Patrick D. Winslow
Signature

Patrick D. Winslow
Name

PO Box 224
Mailing Address

Wellfleet, MA 02667

774-722-0232
Telephone Number

NOV 24 2015


APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 11/21/15

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 853^A 853^B 853^C,
located at INDIAN NECK, in
Wellfleet MA, and consisting of 4 acres, and dated APRIL 28, 1916
for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.


Signature

JOHN CONNORS
Name

260 OLD LONG POND RD
Mailing Address

WELLFLEET, MA. 02667

617-515-1340 CEL
Telephone Number

HOME 508-349-6427

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 11/26/15

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 09-03,
located at Feild Point, in
Wellfleet MA, and consisting of 1.5 acres, and dated 10/25/2011,
for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.

Ethan Estey
Signature

Ethan Estey
Name

PO 14 South Wellfleet
Mailing Address

02663

(774) 219-2212
Telephone Number

NOV 30 2015

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 12-7-15

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

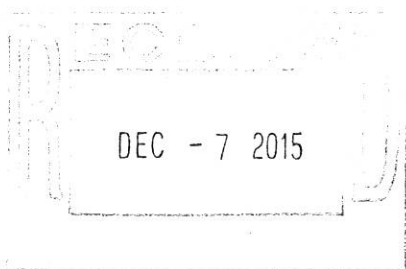
I/We hereby request renewal of Shellfish Grant License # 89-4,
located at LIEUTENANTS ISLAND, in
Wellfleet MA, and consisting of 1 acres, and dated 6/19/96,
for a (~~five~~) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.

Russell A. Junkin
Sheila Avery
Rodney Avery
Signature

RUSSELL A. JUNKIN'S
SHEILA AVERY
RODNEY AVERY
Name

P.O. Box 920 Wellfleet, MA 02667
Mailing Address



508)349-7457
Telephone Number

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 12-17-15

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 8114811A
located at Indian Neck, in
Wellfleet MA, and consisting of 9 acres, and dated 8-21-2006
for a (five) (ten) year period.

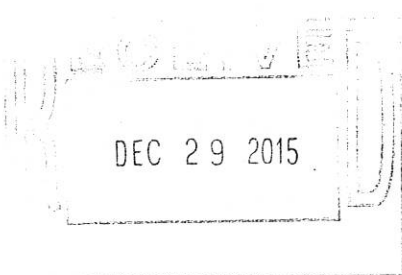
I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.

[Signature]
Signature

Tobin STORER Jeremy STORER
Name

55 EDEN LANE
Wellfleet MA 02667
Mailing Address

508-237-2821 508 237-7523
Telephone Number



APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 12-29-15

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

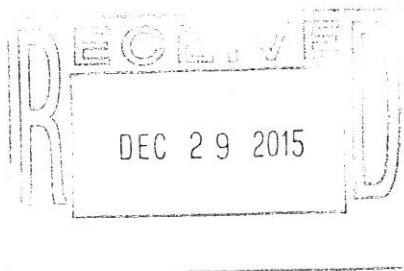
I/We hereby request renewal of Shellfish Grant License # 311 A + B AND 751
located at Indian Neck, in
Wellfleet MA, and consisting of approx. 3 acres, and dated May 1,
for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.

William Young Jr
Signature

William Young Jr
Name

939 02667
Mailing Address



774 722 5037
Telephone Number

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 1/13/15

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 852,852A + 852B
located at FIELD POINT, in
Wellfleet MA, and consisting of 2 1/2 acres, and dated _____,
for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and
\$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said
renewal.

Bradford Morse
Signature

Bradford Morse
Name

PO BOX 1370
Mailing Address

Wellfleet, Ma. 02667

508-237-6913
Telephone Number

JAN 13 2016

APPLICATION FOR RENEWAL OF SHELLFISH GRANT LICENSE

Date: 1/13/16

TO: Board of Selectmen
300 Main Street
Wellfleet, MA 02667

I/We hereby request renewal of Shellfish Grant License # 855 & 855 B, located at

Field Point, in Wellfleet MA and consisting

of 2 acres, and dated 3/29/06, for a (five) (ten) year period.

I/We agree to pay to the Town Clerk, within thirty days after approval, the annual fee and \$1.00 for recording and \$ 4.00 for costs incurred by the Town of Wellfleet in granting said renewal.

Michael Ramsdell
Signature

Mike Ramsdell
Name

Mailing Address

Telephone Number

TOWN OF WELLFLEET
PUBLIC NOTICE

Notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, January 26, 2016 at 7:05 p.m. in the Wellfleet Council on Aging to amend the fees of the Recreation Department. Copies of the proposed changes will be available in the Recreation Department and the Administration Office.

WELLFLEET BOARD OF SELECTMEN

TOWN OF WELFLEET RECREATION DEPARTMENT FEES

Morning Recreation (Seven Week Program)

RESIDENT	NON-RESIDENT		
\$85.00 (First Child)	\$100.00	\$130.00 (First Child)	\$140.00
\$55.00 (Sibling)	\$65.00	\$100.00 (Sibling)	\$110.00

*SINGLE DAY FEE** \$25.00 **(New Fee)*

Gull Pond Swimming (Seven Week Program)

RESIDENT	NON-RESIDENT		
\$85.00 (First Child)	\$100.00	\$200.00 for 7 Wks.	\$225.00
\$55.00 (Sibling)	\$65.00	\$55.00 per week	\$75.00

Gull Pond 8:00-9:00AM Swimming Lessons for Participants in Morning Rec. only

\$10.00 \$15.00

Extended Recreation: 12:00pm -3:00pm

\$200.00 for 7 weeks, \$55.00/week \$20.00 per day \$220.00 for 7 weeks, \$65.00/week \$25.00 per day

Children must be enrolled in the 9-12 Morning Recreation Program in order to participate in the 12-3 program. (For up to 24 participants)

Soccer, Basketball, Baseball/Softball

Participation Fee: \$15.00 per sport \$20.00 per sport

Oyster Festival race ADULT RACE KIDS RACE

(Pre-registration) \$20.00 \$25.00 \$15.00 \$20.00

(Day of Race Registration) \$25.00 \$30.00 \$20.00 \$25.00

July Race

(Pre-registration) \$20.00 \$25.00 \$15.00 \$20.00

(Day of Race Registration) \$25.00 \$30.00 \$20.00 \$25.00

Tennis Court Fees (July and August Only) (These fees will be raised when the new courts are installed)

Singles: \$12.00

Doubles: \$15.00

Billinggate Basketball Fees:

5/6 Grade \$100.00/team \$120.00

7/8 Grade & HS OPEN \$250.00 \$275.00

ADULT \$200.00 \$225.00

Comparison with Outer Cape Towns
2015-2016

CURRENT Proposed CURRENT CURRENT CURRENT
WELLFLEET WELLFLEET EASTHAM TRURO BREWSTER

YOUTH SOCCER	\$ 15.00	\$20.00	\$ 30.00	\$ 20.00	\$ 30.00
YOUTH BASKETBALL	\$ 15.00	\$20.00	\$ 30.00	\$ 20.00	\$ 30.00
YOUTH SOFTBALL	\$ 15.00	\$20.00	\$ 30.00	\$ 20.00	\$ 30.00
YOUTH T-BALL	\$ 15.00	\$20.00	\$ 30.00	\$ 20.00	\$ 30.00

	(7 weeks)	(7 weeks)	(6 weeks)	(7 weeks)	(7 weeks)
SUMMER REC PROGRAM (Resident)	\$ 85.00	\$100.00	\$ 120.00	\$ 100.00	\$ 140.00
NON-RESIDENT	\$ 130.00	\$140.00	\$ 150.00	\$ 200.00	NA
RESIDENT SIBLING	\$ 55.00	\$65.00	\$ 115.00	\$ 50.00	\$ 140.00
NON-RESIDENT SIBLING	\$ 100.00	\$110.00	\$ 150.00	\$ 100.00	NA
EXTENDED RECREATION	\$ 220.00	\$200.00		\$ 200.00	

	(7 weeks)	(7 weeks)	(6 weeks)		
RESIDENT FIRST CHILD SWIM LESSONS	\$ 85.00	\$100.00	\$ 35.00		
SWIM LESSONS SIBLING	\$ 55.00	\$65.00	\$ 35.00		
NON-RESIDENT FIRST CHILD SWIM LESSONS	\$ 200.00	\$225.00	\$ 45.00		
NON-RESIDENT SWIM LESSONS SIBLING	\$ 55.00	\$75.00	\$ 45.00		
NON-RESIDENT PER WEEK	\$ 55.00	\$75.00			

JAN - 8 2016

TOWN OF WELFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant CHALLENGER SPORTS Affiliation or Group _____
Telephone Number 401-213-0463 Mailing Address 94A JEFFERSON BLVD
Email address shughes@challengersports.com WARWICK, RI 02885
Town Property to be used (include specific area) BAKER'S FIELD (SOCCER)

Date(s) and hours of use: AUGUST 22-26 8am-12pm & 5pm-8pm.

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

CHILDRENS SOCCER CAMP

Describe any Town services requested (police details, DPW assistance, etc.)

NONE

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$20.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: OCT 27 2015

Processing Fee: 20.00 paid

Fee: _____

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Cons. Agent Signature: 11/24 okay	Inspector of Buildings Signature:
Comments/Conditions: Permit of inspection	Comments/Conditions:
Permits/Inspections needed: required	Permits/Inspections needed:

Police Dept. Signature: OK	Fire Dept. Signature:
Comments/Conditions:	Comments/Conditions:

DPW Signature: 11/18/15 OK	Beach Dept. Signature:
Comments/Conditions:	Comments/Conditions:

Shellfish Constable Signature:	Harbormaster Signature:
Comments/Conditions:	Comments/Conditions:

Recreation Dept. Signature:	Town Administrator:
Comments/Conditions: all set, great to work with	2014 - \$500 fee + insurance + camp permit 2105 55 100 Comments/Conditions: 2015 use fee \$500 HSC 1h.

TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant Mike Dionne Affiliation or Group Ragnar Events
Telephone Number 617 6863216 Mailing Address 7 Donna Pass
Email address mdionne@ragnarrelay.com Hopkinton MA 01748

Town Property to be used (include specific area) White Crest Beach parking lot, Newcomb Beach
Lot, Leccant Hollow Rd, Ocean View Drive, Gross Hill Rd, Hwy 6,

Date(s) and hours of use: Saturday May 14th 4AM - 5PM

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

200 mile overnight Running Relay - Max of 525 teams,
only 1 runner per team at a time and they are spread
out over 12 hrs. We will place 8 porta johns and a few traffic cones
at ea. parking lot.

Describe any Town services requested (police details, DPW assistance, etc.)

We will arrange police details per recommendation
of Lt Michael Hurley in Wellfleet Police Dept.

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$20.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: 12/2/15

Processing Fee: 20.00 paid

Fee: _____

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Cons. Agent Signature: <i>12/23/15</i> <i>[Signature]</i> Comments/Conditions: <i>OK</i> Permits/Inspections needed:	Inspector of Buildings Signature: Comments/Conditions: Permits/Inspections needed:
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Police Dept. Signature: <i>[Signature]</i> Comments/Conditions: <i>12/9/15</i>	Fire Dept. Signature: <i>[Signature]</i> Comments/Conditions: <i>12/25/15</i>
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DPW Signature: <i>Paul Binder</i> <i>12/23/15</i> Comments/Conditions: <i>Event staff responsible for trash and recycling.</i>	Beach Dept. Signature: <i>St. James</i> <i>12/31/15</i> Comments/Conditions: <i>- event staff must take away trash and recycling and any signs.</i>
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Shellfish Constable Signature: Comments/Conditions:	Harbormaster Signature: Comments/Conditions:
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Recreation Dept. Signature: Comments/Conditions:	Town Administrator: <i>[Signature]</i> Comments/Conditions: <i>No fee charged in 2015 liability ins required organizers to provide portable toilets</i>
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BOARD OF SELECTMEN

Policy on Commercial Slip Transfer

Original Date: January 9, 2007

2007 -1

- ♦ Slip Transfer requests shall be put in writing and presented to the Harbormaster.
- ♦ Harbormaster will bring request to the Marina Advisory Committee for review.

Transferees must meet the following criteria:

1. A Commercial fishing vessel shall currently occupy the slip being transferred.
 2. The slip being transferred shall remain a commercial fishing slip. (Cannot revert to sport fishing or other type of commercial venture.)
 3. Applicant shall be a Wellfleet Resident.
 4. Applicant shall have held a Wellfleet and/or State Commercial fishing license for a minimum of five years.
 5. Application shall have no outstanding debt owed to the Town of the Commonwealth.
 6. Applicant shall comply with all rules, regulations, and bylaws of the Town of Wellfleet, or risk the loss of said slip.
 7. The Harbormaster reserves the right to revoke the lease for any violation of the Town of Wellfleet Marina rules and regulations.
- ♦ Transfers will be decided on a case-by-case basis.
 - ♦ Recommendations will be presented to the Board of Selectmen for approval.

BOARD OF SELECTMEN

Policy on Off-Season Marina Storage & Parking

Original Date: November 18, 2008

2008-2

No private businesses will be allowed to park or store vehicles, boat trailers, floats or vessels of any kind on the pier during the 2008-2009 off season. After the 2008-2009 off season, a charge with escrow will be assessed to any vehicle, boat trailer, floats or vessel of any kind parking or being stored in the off season.

**ANNUAL TOWN MEETING
WARRANT**

TOWN OF WELFLEET



MONDAY, APRIL 25, 2016

Wellfleet Elementary School
7:00PM

REMINDER:

Vote at Town Election

Monday, May 2, 2016, 12:00 noon - 7:00 p.m.

Location – Senior Center

| Harry Sarkis Terkanian

1/22/2016 11:50:18 AM

Deleted: 1/19/2016

Deleted: 10:52:39 AM

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Deleted: 1/19/2016

Deleted: 10:52:39 AM

PROPOSITION 2½ TERMS

Chapter 59, section 21C of the Massachusetts General Laws is commonly referred to as Proposition 2½ (Prop. 2½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

LEVY: The property tax levy is the revenue a Town can raise through real and personal property taxes. The property tax levy is the largest source of revenue for the Town.

LEVY CEILING: This is the maximum the levy can be. The ceiling equals 2.5% of the Town's full and fair cash value. The levy limit is equivalent to a tax rate of \$25.00.

LEVY LIMIT: The maximum the levy can be in a given year. The limit is based on the previous year's levy limit plus certain allowable increases, such as debt exclusions.

LEVY LIMIT INCREASE: The levy limit automatically increases each year by 2.5% of the previous year's levy limit.

NEW GROWTH: New construction and new parcel subdivision may also increase the Town's levy limit.

OVERRIDE: A community can permanently increase its levy limit by successfully voting at a referendum to exceed the limits. A community may take this action as long as it is below the levy ceiling.

DEBT EXCLUSION: This type of override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question, the Town's levy limit is increased only for the amount voted at the referendum for the life of that debt only. The levy limit increase may exceed the Town's levy ceiling.

CAPITAL OUTLAY EXPENDITURES EXCLUSION: This type of override ballot question can be placed on a referendum by a two-thirds vote of the Board of Selectmen. If a majority of the voters approve the ballot question, the additional amount for the payment of the capital project cost is added to the levy limit or levy ceiling only for the year in which the project is being undertaken.

CONTINGENT VOTES: Chapter 59, section 21C (m) permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (OVERRIDE/DEBT EXCLUSION). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen, it must take place within forty-five days of the Town Meeting vote.

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TOWN MEETING PROCEDURES

A quorum of 6% of the Town's registered voters must be present in order to conduct business.
(Charter: Sect. 2-1-3)

Voters are identified by voter cards, issued when they check in with the registrars at the beginning of the meeting.

Only voters may participate in voice votes. In case of a counted vote, voters will be identified by their voter cards.

Non-voters who have been admitted to the meeting must sit in the section designated for them. Non-voters who may wish to speak must identify themselves, and may address the meeting only by permission of the Moderator. (Charter: Sect. 2-1-2).

No voter will be allowed to speak until recognized by the Moderator.

Voters may only speak twice to any motion or amendment unless authorized by the Moderator. The provisions of this clause shall not apply to a) the person making the motion under an Article, and b) those persons required to be in attendance under the provisions of Charter Section 2-7-5. (Charter: Sect. 2-7-8).

All motions, including all amendments, must be in writing and be legible. Exceptions for very simple motions or amendments are at the discretion of the Moderator. (General Bylaws: Sect. II-2)

The order of consideration of the Articles as printed in the Warrant may be changed only by a two-thirds vote. (Charter: Sect. 2-7-4)

Some other common motions which require more than a simple majority to pass:

Zoning Bylaws	2/3 majority
To incur debt	2/3 majority
To transfer or sell Town land	2/3 majority
To approve charter amendments	2/3 majority
To pay unpaid bills of a prior fiscal year	4/5 majority at an Annual Town Meeting 9/10 majority at a Special Town Meeting

A motion to reconsider must be made at the same session as the vote it seeks to reconsider. It can only be made after some intervening business, and must be made within one hour of the vote to be reconsidered. It is debatable to the same extent as the motion it seeks to reconsider, and it requires a majority vote. (Charter: Sect. 2-7-9)

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FINANCE COMMITTEE STATEMENT

A Statement to the Voters from the Wellfleet Finance Committee

[To be furnished by the Finance Committee.]

Respectfully Submitted

The Wellfleet Finance Committee

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| Harry Sarkis Terkanian

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ANNUAL TOWN MEETING WARRANT

Monday, April 25, 2016

The Commonwealth of Massachusetts

To either of the Constables in the Town of Wellfleet in the County of Barnstable:

GREETING:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet in the **WELLFLEET ELEMENTARY SCHOOL, 100 LAWRENCE ROAD in Wellfleet on the 25th day of April, 2016, at seven o'clock in the evening**, then and there to vote upon the following Articles:

ALSO

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Wellfleet qualified to vote in Town Affairs, to meet at the **WELLFLEET SENIOR CENTER, 715 OLD KING'S HIGHWAY in Wellfleet on Monday the 2nd day of May, 2016, between twelve o'clock noon and seven o'clock p.m.**, then and there to vote for the election of the following Town **officers**: one Moderator for one year; two Selectmen for three years; two members of the Wellfleet Elementary School Committee for three years; two Wellfleet Library Trustees for three years; one Cemetery Commissioner for three years; one member on the Wellfleet Housing Authority for five years; one member on the Wellfleet Housing Authority for three years. Also, to vote on the following **questions**:

Comment [HST1]: Verify offices

Comment [HST2]: Replace questions

Question 1

[Insert ballot questions here.]

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SECTION I: BUDGET ARTICLES

ARTICLE I-1: FY 2017 Operating Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2017 Town Operating Budget, and fix the salaries and compensation of all elected officers of the Town for Fiscal Year 2017, or do or act anything thereon.

Board of Selectmen:
Finance Committee:

SUMMARY: This Article requests approval of the Fiscal Year 2017 Operating Budget (See Appendix A.) This Article also sets the salaries of elected officials as per the budget and approves the budgets of the two regional school districts.

ARTICLE I-2: FY 2016 Year End Transfers. To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums or money necessary to supplement the operating and/or capital budgets of the various Town departments for the current Fiscal Year 2016, or do or act anything thereon.

Requests to Date:

FROM	TO	AMOUNT	EXPLANATION

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

SUMMARY: This Article requests transfers and additional funding for Fiscal Year 2016 operations. Additional requests may be added at Town Meeting.

ARTICLE I-3: FY 2017 Capital Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2017 Town Capital Budget, or do or act anything thereon.

Board of Selectmen:
Finance Committee:

SUMMARY: This Article requests approval of the Fiscal Year 2017 Capital Budget. (See Appendix B)

ARTICLE I-4: FY 2017 Marina Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds, and/or authorize the transfer from various line items

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within current appropriations including \$10,000 from the Beach Fund, \$2,000 from the Shellfish Fund and \$5,000 from the Waterways Fund, such sums of money necessary to fund the Fiscal Year 2017 Marina Services Enterprise Fund Budget, or do or act anything thereon.

Board of Selectmen:
Finance Committee:
Marina Advisory Committee:

SUMMARY: This Article requests approval of the Fiscal Year 2017 Marina Services Enterprise Fund Budget. (See Appendix C)

ARTICLE I-5: FY 2017 Water Enterprise Budget. To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money necessary to fund the Fiscal Year 2017 Water Enterprise Fund Budget, or do or act anything thereon.

Board of Selectmen:
Finance Committee:
Board of Water Commissioners:

SUMMARY: This Article requests approval of the FY2017 Water Enterprise Fund Budget. (See Appendix D)

SECTION II: FINANCIAL ARTICLES

ARTICLE II-1: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds an amount of money sufficient to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Employees Association Unit A beginning July 1, 2016 or do or act anything thereon.

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE II-2: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds an amount of money sufficient to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Employees Association Unit B, beginning July 1, 2016 or do or act anything thereon.

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE II-3: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds an amount of money sufficient to fund the first year of a collective bargaining

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agreement between the Town of Wellfleet and the Wellfleet Employees Association Unit C, beginning **July 1, 2016**, or do or act anything thereon.

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE II-4: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds an amount of money sufficient to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Permanent Firefighters, beginning **July 1, 2016**, or do or act anything thereon.

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE II-5: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds an amount of money sufficient to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Teamsters Union Local 59, beginning **July 1, 2016**, or do or act anything thereon.

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE II-6: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds an amount of money sufficient to fund the first year of a collective bargaining agreement between the Town of Wellfleet and the Wellfleet Communication Union (Mass COP Local 326B), beginning **July 1, 2016**, or do or act anything thereon.

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

SUMMARY: Town meeting approval is necessary to fund the first year of collective bargaining agreements.

ARTICLE II-7: To see if the Town will vote to raise and appropriate or transfer from any available source of funds an amount of money sufficient to fund wage and salary adjustments for non union personnel beginning **July 1, 2016**, or do or act anything thereon.

Board of Selectmen: recommendation reserved to Town Meeting.
Finance Committee: recommendation reserved to Town Meeting.

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SUMMARY: This appropriation funds wage and salary adjustments for certain non union personnel.

ARTICLE II-8: To see if the Town will vote to raise and appropriate and/or transfer from any available source of funds \$60,000, or any other sum for the purpose of funding one new police officer position; provided, however that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to assess an additional \$60,000 in real estate and personal property taxes pursuant to the provisions of G. L. c. 59, §21C (Proposition 2½), or do or act anything thereon.

Comment [HST3]: Possible override question

Comment [HST4]: Source of funding?

Board of Selectmen:
Finance Committee:

SUMMARY: This article would fund the cost of adding an additional police officer. Costs include starting salary (\$45,480), uniform (\$1,000) and holiday costs (\$2,000) and an estimate of benefits and training costs (\$11,520.)

ARTICLE II-9: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money in anticipation of reimbursement to be received pursuant to G. L. c. 90 as amended; said funds to be expended to repair and resurface Town roads and to carry out other authorized projects under the direction of the Department of Public Works, or do or act anything thereon.

Board of Selectmen:
Finance Committee:

SUMMARY: This Article will allow the Town to contract for paving services in anticipation of receiving State reimbursement.

ARTICLE II-10: OPEB Appropriation. To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$250,000, or any other sum, to pay the Town's contribution to the Other Post Employment Benefits Liability Trust Fund, or do or act anything thereon.

Board of Selectmen:
Finance Committee:

SUMMARY: This amount will help to fund the Town's share of future health insurance costs for retirees. Current fund balance of \$626,209 funds only a small portion of the Town's liability.

Comment [HST5]: Verify balance

ARTICLE II-11: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$10,000, or any other sum, for the purpose of contributing to the Marina Enterprise Stabilization Fund, or do or act anything thereon. *Two-thirds vote required.*

Board of Selectmen:
Finance Committee:
Marina Advisory Committee:

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SUMMARY: With a two-thirds vote, the Town may appropriate into this fund in any year an amount not to exceed ten percent of the prior year's tax levy. These funds are a reserve for future capital improvements to the Marina.

ARTICLE II-12: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$75,000, or any other sum, for the purpose of contributing to the Stabilization Fund, or do or act anything thereon. *Two-thirds vote required.*

Board of Selectmen:
Finance Committee:

SUMMARY: With a two-thirds vote, the Town may appropriate into this fund in any year an amount not to exceed ten percent of the prior year's tax levy. These funds are a reserve for to stabilize tax rates from year to year due to unexpected financial requirements. The current fund balance is \$XX,XXX. No funds were added to the stabilization fund at the 2014 or 2015 annual town meetings.

Comment [HST6]: Verify balance

ARTICLE II-15: To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2017 Community Preservation budget and to appropriate from the Community Preservation Fund estimated annual revenues a sum of \$28,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2017; and further to appropriate from Community Preservation Fund estimated revenues a sum of \$56,000 for open space debt service; a sum of \$56,000 to reserve to for community housing; and further to reserve for future appropriation a sum of \$56,000 for historic resources as recommended by the Community Preservation Committee, as well as a sum of \$364,000 to be placed in the 2017 Budgeted Reserve for general Community Preservation Act purposes, or do or act anything thereon.

Board of Selectmen:
Finance Committee:
Community Preservation Committee:

SUMMARY: This is an annual CPC housekeeping article. The \$28,000 is 5% of estimated revenues for administrative expenses, as provided by the Community Preservation Act. Open Space's 10% (+) is allocated as the funding source for Land Bank debt service in the capital budget, community housing's 10%, and historic resources' 10% are reserved respectively for housing and historic preservation purposes.

ARTICLE II-16: To see if the town, pursuant to MGL c.44B, will vote to raise and appropriate from the Community Housing Reserve estimated annual revenues, budgeted reserves, fund balance or community housing reserve the sum of \$50,000 for the purpose of hiring a consultant to provide technical assistance to the Wellfleet Affordable Housing Authority and the Wellfleet Local Housing Partnership, or do or act anything thereon.

Board of Selectmen
Finance Committee
Community Preservation Committee
Local Housing Partnership

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Housing Authority

SUMMARY: The Wellfleet Affordable Housing Technical Assistance Request (WAHTAR) would recruit one or more experts to help the Town of Wellfleet to produce more timely affordable housing units, both for ownership and year-round rental. The volunteers need access to professional expertise in dealing with very detailed and complicated State and Federal regulations.

ARTICLE II-17: To see if the Town will vote, pursuant to MGL, c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, budgeted reserves, fund balance or community housing reserve the sum of \$100,000 to contribute to the cost of, and thereby support, the construction of a permanent home for 16 adults with autism who require 24 hour per day assistance, or do or act anything thereon.

Board of Selectmen
Finance Committee
Community Preservation Committee
Local Housing Partnership
Housing Authority

SUMMARY: Cape Cod Village plans at Childs Homestead Rd. in Orleans will benefit Wellfleet and the entire Lower Cape by providing an opportunity for housing of these very special needs adults. Parents and families will have an affordable and suitable option that is nearby and promises to keep the residents in touch with the community, and the community involved with the residents.

ARTICLE II-18: To see if the Town will vote, pursuant to MGL c.44B, to raise and appropriate from the Community Preservation fund estimated annual revenues, budgeted reserves, fund balance or historic preservation reserve the sum of \$190,000 towards Phase 2 rehabilitation of Adams Masonic Lodge, or do or act anything thereon.

Board of Selectmen
Finance Committee
Community Preservation Committee
Historic Commission

SUMMARY: The Masons hope to complete their historic preservation project this iconic Wellfleet building at 2 Bank Street through a combination of CPC and other funds, a capital campaign and volunteer labor. The Masons are a non-profit 501(c)(3) organization whose charitable programs quietly benefit students and local families in need within our community.

ARTICLE II-19: To see if the Town will vote, pursuant to MGL c.44B, to appropriate from the Community Preservation Fund estimated annual revenues, budgeted reserves, fund balance or historic reserve the sum of \$80,000 to contribute to the restoration and renovation of Pond Hill School, or do or act anything thereon.

Board of Selectmen
Finance Committee

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Historical Commission
Community Preservation Committee

SUMMARY: Funding for this project was originally approved 2010, and the historic restoration is mostly completed. However, in order to receive a Certificate of Occupancy, the building must be brought up to code, including ADA approved access. There are also historically accurate entrances that need to be restored in order for the South Wellfleet Neighborhood Association and Social Union to reopen the building.

ARTICLE II-20: To see if the Town will vote, pursuant to MGL c.44B, to raise and appropriate from the Community Preservation fund estimated annual revenues, budgeted reserves, fund balance or historic preservation reserve the sum of \$300,000 for Phase 1 historic restoration of the mid-section of 262 Main Street by the Wellfleet Historical Society, or do or act anything thereon.

Board of Selectmen
Finance Committee
Community Preservation Committee
Historic Commission

SUMMARY: The restoration of the mid-section of 262 Main Street will allow the Wellfleet Historical Society and Museum to remove the unsafe 1921 store structure in front and historically insignificant and unsafe structures at the back of the building. This will reestablish the historic and architectural integrity of the building, improve the access to the museum and enhance the beauty of Main Street.

ARTICLE II-22: To see if the Town will vote to raise and appropriate, borrow or transfer from available funds \$17,800 or any other sum for the purpose of preparing a study, plans and designs, permitting and preparation of construction, and other related documents as required by the Commonwealth of Massachusetts in preparation for Route 6 and Main Street intersection improvements, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be and hereby is authorized to borrow said amount under and pursuant to G. L. c. 44, §7 (5) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts necessary to pay debt service on any bonds or notes issued pursuant to this vote from the limits of G. L. c. 59, §21C (Proposition 2½), or do or act anything thereon. *Two-thirds vote required to borrow.*

Comment [HST7]: Should this be a raise and appropriate?

Board of Selectmen:
Finance Committee:

SUMMARY: This Article would authorize the additional funding required to fund engineering change orders necessary to move forward with future improvements to the Route 6 and Main Street intersection. Construction funding is provided by the Commonwealth of Massachusetts and the Federal government.

ARTICLE II-23: Revoke the following borrowing authorizations:
2011 ATM Article 26 \$150,000 for street repair.

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Board of Selectmen:
Finance Committee:

SUMMARY:

ARTICLE II-24: Appropriation for completion of Baker Field restrooms & recreation building g reconstruction.

Board of Selectmen:
Finance Committee:

SUMMARY:

ARTICLE II-25: To see if the Town will appropriate \$25,000 for the purpose of investigating and recommending practical methods to reduce the need for future full harbor dredging.

Board of Selectmen:
Finance Committee:

SUMMARY: Request of the Mayo Creek Restoration Committee.

ARTICLE II-26: Appropriation and authorization for water system expansion.

Board of Selectmen:
Finance Committee:
Board of Water Commissioners;

SUMMARY:

ARTICLE II-27: To see if the Town will vote pursuant to Article III, Section 7 of the Town of Wellfleet Bylaws to authorize the Board of Selectmen to amend the restrictions on the use and development of a portion of land on Gull Pond Road known as lot #39 on Assessors' Map 8 which was previously conveyed with certain restrictions by the Town of Wellfleet to the Wellfleet Housing Authority by deed dated February 14, 2006 and recorded with Barnstable Registry of Deeds in Book 21718, Page 317, as amended by a Confirmatory Deed and Certificate of Waiver dated May 7, 2009 and recorded with said Registry in Book 23763, Page 164 (the "First Confirmatory Deed"), by a Confirmatory Deed and Certificate of Waiver dated December 12, 2012 and recorded with said Registry in Book 27189, Page 56 (the "Second Confirmatory Deed") and by a Confirmatory Deed and Certificate of Waiver dated May 21, 2013 and recorded with said Registry in Book 27432, Page 329 (the "Third Confirmatory Deed") and by a deed from the Wellfleet Housing Authority to CHR GPR LLC dated April 17, 2014 and recorded with said Registry in Book 28097, Page 309 (the "WHA Deed") so that the restrictions contained in the Third Confirmatory Deed and in the WHA Deed are released and that said restrictions are replaced by a new and different covenant of restrictions to be contained in a Tri-Party Agreement between and among the Town of Wellfleet, the Wellfleet Housing Authority and CHR GPR LLC (which said Tri-Party Agreement the Board of Selectmen is hereby authorized to sign), said restrictions to read approximately as follows:

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“This Covenant of Restrictions shall be appurtenant to and run with the land described in the Third Confirmatory Deed and in the WHA Deed, with a possibility of reverter retained by the Town. The Property shall revert back to the Town upon the occurrence of any of the following events:

- (a) If any improvements constructed on the Property are not used for affordable housing and related purposes as provided in the Comprehensive Permit, as amended, hereinafter described;
- (b) The Property is conveyed or transferred without the written consent of the Wellfleet Housing Authority or its successor in interest;
- (c) The total number of bedrooms on the Property exceeds nine (9) bedrooms;
- (d) CHR GPR LLC or its assignee fails to complete construction within the time period allowed in the Comprehensive Permit, as amended, hereinafter described.

“For purposes of this reverter, “affordable housing” shall mean the housing approved in the Decision of the Wellfleet Zoning Board of Appeals filed in the office of the Town of Wellfleet Town Clerk on October 30, 2008 granting a Comprehensive Permit pursuant to M.G.L. c. 40B, ss. 20-23, which said Decision is recorded with said Registry in Book 23313, Page 194, as extended by Extension of Comprehensive Permit dated October 6, 2011 and recorded with said Registry in Book 27189, Page 55, as amended by Amendment of Comprehensive Permit dated May 7, 2015 and recorded with said Registry in Book 28970, Page 114, and which said Decision as amended approves the application of CHR GPR LLC for rental housing, as follows: six (6) units with a total of no more than nine (9) bedrooms to be built on the Property for rental housing, of which four (4) units are to be rented to qualified households who earn no more than 80% of the area median income as established by the U.S. Department of Housing and Urban Development (the “AMI”) and two (2) units are to be rented to qualified households who earn no more than 100% of AMI, all at such rental prices as determined by Commonwealth of Massachusetts Department of Housing and Community Development (“DHCD”) to be the allowable rents for the aforesaid respective AMI limits.

“The Wellfleet Housing Authority and CHR GPR LLC or its assignee shall cooperate with the Town in qualifying the affordable units located on the Property as part of the Town’s subsidized Housing Inventory under M.G.L. c. 40B, ss. 20-23.

“The Wellfleet Housing Authority and CHR GPR LLC or its assignee shall make the housing available to low and moderate income residents and to residents of the Town of Wellfleet meeting the aforesaid AMI limits under a local preference program to the extent permitted by law and allowed by DHCD.

By acceptance and filing of this Covenant of Restrictions, the Wellfleet Housing Authority and CHR GPR LLC hereby consent to the terms and provisions hereof.”

Board of Selectmen:

| Harry Sarkis Terkanian

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Finance Committee:
Housing Authority:

SUMMARY:

ARTICLE II-28: Appropriation for snow and ice removal from private ways.

Board of Selectmen:
Finance Committee:

SUMMARY:

ARTICLE II-29: Appropriation to pay unpaid Marina Enterprise bill (Martens, Richard Stevens (\$50 – cell phone reimbursement), Hillary Greenberg Lemos (\$50 – cell phone reimbursement)).

Board of Selectmen:
Finance Committee:

SUMMARY:

SECTION III: CHARTER and GENERAL BYLAWS

ARTICLE III-1: To see if the Town will vote to authorize the creation of a seven member Charter Review Commission, which shall consist of a member of the Board of Selectmen, a member of the Planning Board, a member of the Bylaw Committee and four members at large, all appointed by the Moderator, and further to direct such committee to report back to the next Annual Town Meeting, or do or act anything thereon.

Bylaw Committee:

SUMMARY: The last comprehensive review of Wellfleet's Town Charter was conducted by the Charter Review Commission appointed in 2004. (Same text as Article 18, 2004 ATM)

ARTICLE III-2: Bylaw authorizing extended payment plans MGL c. 60, s. 62A?

Board of Selectmen:
Finance Committee:

SUMMARY:

ARTICLE III-3: To see if the Town will vote to accept General Laws chapter 40, Sections 42G through I, or do or act anything thereon.

ARTICLE III-4: To see if the Town will vote to accept General Laws chapter 40, Section 42J, or do or act anything thereon.

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ARTICLE III-5: To see if the Town will vote to accept General Laws chapter 40, Section 42K, or do or act anything thereon.

ARTICLE III-6: PLACEHOLDER Cemetery Commissioners Rules and Regs Change

SECTION IV: STANDARD ANNUAL ARTICLES

ARTICLE IV-1: To see if the Town will vote to authorize the Town Administrator or his designee to dispose of the following articles of personal property by trade in or sale:

[ADD LIST]

or do or act anything thereon.

Board of Selectmen: reserves recommendation to Town Meeting.

Finance Committee:

SUMMARY: This Article authorizes the Town Administrator or his designee to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, as appropriate. Any credit for trade in value will be applied against the purchase of the replacement vehicle.

ARTICLE IV-2: To see if the Town will vote in accordance with G. L. c. 41, §38 to authorize the Town Collector to use all means for collecting taxes, which the Treasurer may use when appointed Collector, or do or act anything thereon.

Board of Selectmen:

Finance Committee:

SUMMARY: This Article authorizes the Town Collector to use all pertinent sections of the Massachusetts General Laws to collect taxes due.

ARTICLE IV-3: To see if the Town will vote to assume liability in the manner provided by G. L. c. 91, §29 and 29A, as most recently amended, for damage that may be incurred for work to be performed by the Department of Environmental Protection of Massachusetts for improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, excluding the Herring River and Herring River Dike, in accordance with G. L. c. 91, §11, and to authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or do or act anything thereon.

Board of Selectmen:

Finance Committee:

SUMMARY: The Commonwealth requires that the Town annually assume all liability for damages that may occur when work is performed by the Massachusetts Department Environmental Management within tidal and non-tidal waterways within the Town.

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ARTICLE IV-4: To see if the Town will vote pursuant to the provisions of G. L. c. 71, §16B, to reallocate the sum of the Town's required local contributions to the Nauset Regional School District in accordance with the Nauset Regional School District Agreement, rather than according to the formula of the Education Reform Act, so-called, for fiscal year 2017, or do or act anything thereon.

Board of Selectmen:
Finance Committee:

SUMMARY: This annual request would apportion the operating budget of the Nauset Regional School District on a per pupil basis, rather than the Education Reform Act Formula. The Article will apportion the Nauset Regional School District Assessment for Fiscal 2017 to the four member Towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four Towns establishing the Nauset Regional School District, and has been applied in each of the past ten years by Town Meeting vote.

SECTION V: ZONING BY LAW AMENDMENTS

ARTICLE V-1: To see if the Town will vote to amend the Zoning Bylaws by:
Two-Thirds Vote required

Board of Selectmen:
Planning Board:

SUMMARY: The proposed. (Request of the Planning Board)

ARTICLE V-2: To see if the Town will vote to amend the Zoning Bylaws by:

Two-Thirds Vote required

Board of Selectmen:
Planning Board:

SUMMARY: The proposed amendments. (Request of the Planning Board)

SECTION VI: DISPOSITION OF TOWN PROPERTY

ARTICLE V-1: Disposition of Town Property. *Two-thirds vote required.*

Board of Selectmen:
Open Space Committee:
Finance Committee:
Planning Board:
Housing Authority:
Local Housing Partnership:

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SUMMARY:

SECTION VI: PETITIONED ARTICLES

ARTICLE VI-1: NONE TO DATE

Or do or act anything thereon.

Board of Selectmen:
Bylaw Committee:

SUMMARY: (By voter petition)

SECTION VII: OTHER ARTICLES

ARTICLE VII-1: To see if the Town will vote to Authorize selectmen to appoint two selectmen to the Herring River executive council. MGL 268A 21A

Board of Selectmen:
Finance Committee:

SUMMARY:

ARTICLE VII-2: Raise Inholders and common victualer licenses to \$100? Requires TM vote c. 140 s. 2.

SECTION VIII: STANDARD CLOSING ARTICLES

ARTICLE VIII-1: To hear reports of the Selectmen, Town Officers and all other Committees and to act thereon, or do or act anything thereon.

Board of Selectmen:

ARTICLE VIII-2: To act on any other business that may legally come before the meeting.

Board of Selectmen:

SUMMARY: Moderator's appointments are made under this article.

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ANNUAL TOWN MEETING WARRANT
April 25, 2016

And you are hereby directed to serve this Warrant by posting attested copies thereof, one in the Post Office in Wellfleet and one in the Post Office in South Wellfleet, fourteen (14) days at least before the date of said meeting.

Hereof fail not and make due return of the Warrant with your doings thereon, to the Town Clerk, at the time of the meeting aforesaid.

Given under our hands this th day of March, 2016.

Wellfleet Board of Selectmen

Paul Pilcher, Chair

Dennis Murphy, Vice Chair

Helen Miranda Wilson, Clerk

Berta Bruinooge

Jerry Houk

Constable's Return of Service

I have served the foregoing Warrant by posting attested copies thereof in the Post Office in Wellfleet and the Post Office in South Wellfleet and by delivering to the Town Administrator printed copies of the Warrant of a number not less than the number of registered voters in the Town on _____, which is at least fourteen (14) days before the date of said meeting, as within directed.

Date: _____

Constable: _____

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**APPENDIX A & B
ARTICLES 1 & 3
FY 2017 OPERATING & CAPITAL BUDGETS SUMMARY**

The Fiscal Year 2017 Operating Budget generally provides for the continuation of all services delivered during the previous fiscal year. A breakdown of the entire budget showing expenditures requiring Town Meeting approval and revenue estimates follows.

Comment [HST8]: Numbers and analysis are from FY 2016 need to be updated once budgets are finished.

APPROPRIATIONS	FY 2013	FY2014	FY2015	FY2016
Operating Budget	\$14,610,188	\$14,851,008	\$15,230,157	\$15,903,219
Capital Debt Service	\$1,644,219	\$1,753,433	\$1,507,378	\$1,270,180
Capital Expenditures	\$420,946	\$728,642	\$1,021,555	\$625,514
Articles	\$402,753	\$368,000	\$859,457	\$1,023,749
Other: Overlay, Cherry Sheet	\$449,116	\$446,762	\$557,064	\$579,459
TOTAL:	\$17,527,222	\$18,147,845	\$19,175,611	\$19,402,121

FUNDING SOURCES

Allowable Tax Levy	\$115,347,729
Receipts Reserved	\$1,555,400
Other (Local Receipts, Chapter 90, etc.)	\$2,514,045
TOTAL:	\$19,417,174

The Operating Budget increase is approximately 3.91%, over last fiscal year, principally because there has been a 9.5% increase in the cost of the Town's share of employee medical insurance and because there has been a 12.33% increase in the Nauset Regional School District Assessment (most of the increase in assessment was caused by an increase in Wellfleet's percentage of the total enrollment.) The remainder of the operating budget items increase by only 1.35%. The budget does not include some wage and salary increases because at press time negotiations with the remaining bargaining units were still in progress.

Included in the "Other" amount above are two proposed Proposition 2 ½ overrides, one to fund Article 10 (\$60,000 for an additional police officer) and Article 14 (\$100,000 for a preschool voucher program.) Other than the override for these two articles and the proposed borrowing, the proposed budget is within Proposition 2 ½ limits.

The Capital Budget in Article 3 includes only non borrowing capital expenditures. There are also additional capital projects in separate articles including DPW facilities projects, DPW equipment, Main Street – Rt. 6 intersection engineering and design costs for the proposed renovation of the Police Station.

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FY 2017 OPERATING BUDGET

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FY 2017 CAPITAL BUDGET

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APPENDIX C
ARTICLE 4
FY 2017 MARINA SERVICES ENTERPRISE FUND BUDGET

The Marina operates from May 15th to October 15th. The enterprise fund is self supporting. The Marina Enterprise Fund will reimburse the General Fund \$55,300 for Marina expenses carried in the general operating budget such as employee salaries and benefits and the cost of shared employees.

FY 2017 Estimated Revenues:

Mooring and slip leases	\$396,000
Sale of fuel	\$184,500
Parking and Other	\$15,000
Beach Sticker Building Rent	\$12,000
Waterways Fund	\$5,000
Clean Vessel Act Grant	\$8,500
<u>Investment Income</u>	<u>\$2,000</u>
Total Revenues	\$623,000

<u>Retained earnings</u>	<u>\$73,803</u>
Total	\$696,803

Expenditures:

Salaries & Wages	\$175,753
Operations	\$252,600
Capital Costs	\$173,150
Reserve Fund	\$40,000
<u>Reimburse General Fund</u>	<u>\$55,300</u>
Total:	\$696,803

Salaries and wages are level funded because contract negotiations have not been completed.

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APPENDIX D
ARTICLE 5
FY 2017 WATER SERVICES ENTERPRISE FUND BUDGET

The Water Services Enterprise Fund is intended to be self supporting. FY 2017 estimated water revenue includes connection fees (\$35,200), water use charges (\$88,500) and deferred connection fee payments from connections in previous years (\$58,970) which, together with a \$49,102 transfer from the Water Services Enterprise Fund Balance, results in total water system revenues of \$232,822. Additionally, \$45,000 will be raised and appropriated to adequately fund the Water Services Enterprise Fund Balance account.

FY 2017 Estimated Revenues:

Connection fees	\$35,200
Water use charges	\$88,500
Deferred connection fees	58,970
Other Fees/Charges	\$1,050
Appropriated	\$45,000
Retained earnings	<u>\$49,102</u>
Total	<u>\$277,822</u>

FY 2016 Expenses:

Salaries and Wages	\$30,000
Operations	\$130,256
Debt service	\$112,557
Expenses in the operating budget	<u>\$5,000</u>
Total	<u>\$277,822</u>

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APPENDIX E
SALARY & WAGE LIST

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TOWN OF WELFLEET

300 MAIN STREET WELFLEET MASSACHUSETTS 02667

Tel (508) 349-0300

Fax (508) 349-0305

www.wellfleetma.org

To: Board of Selectmen
From: Harry Sarkis Terkanian, Town Administrator
Subject: Town Administrator's Report
Date: January 20, 2016

This report is for the period January 8, 2016 through January 19, 2016.

- 1 Procurement:
 - a. Police Station Renovation. We have begun the designer selection process. Notice will be posted in the Central Register the week of January 25th. The current schedule would require a Board of Selectmen meeting on March 1, 2016 for the purpose of awarding a design contract. Current timeline has design and bidding completed in time for a vote on construction funds at a November 2016 special town meeting.
- 2 Fiscal Matters
 - a. 2017 budgets. The next Nauset Region School Committee meeting is February 4, 2016. Cape Cod Municipal Health Group is expected to set rates on February 10, 2016. A presentation of the Cape Tech budget and school renovation plans is scheduled for February 9, 2016.
 - b. Bond issue. Standard & Poor issued a "AAA" rating for the Town's January 14th bond sale. Resulting net interest rate was 1.728%
- 3 Additional Meetings.
 - a. January 14, 2016. Herring River Restoration Committee (2 meetings.)
 - b. January 14, 2016. Nauset Region School Committee.
 - c. January 15, 2016. Building Needs & Assessment re Police Station renovation.
- 4 Personnel Matters:
 - a. Administrative actions (appointments are subject to disapproval by majority vote of the Board of Selectmen within 14 days; Charter section 5-4-1): NONE
 - b. Current employment vacancies (Charter 5-3-2 (i)):
 - i. DPW mechanic. Dale Smith retired effective December 18, 2015. We have begun internal posting for the vacancy.

Town of Wellfleet Committee Vacancies

Date: January 22, 2016
To: Harry Terkanian
From: Jeanne Maclauchlan
Re: Appointments to Town Boards

The following provides the appointing authority with a comprehensive view of vacant positions on each Town Board. Each identifies the amount and type of positions that are vacant, the authority for making the appointment, the length of the term and the number of applications requesting consideration to fill a vacancy.

Barnstable Human Rights Commission (1 Wellfleet Representative)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Bike & Walkways Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Board of Health (5 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: One application on file		

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	1 year
Requesting Appointment: No applications on file		

Cape Light Compact Governing Board (2 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	to be determined by BOS
Requesting Appointment: No applications on file		

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
4 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cultural Council (no more than 22 members)

Vacant Positions Appointing Authority
11 positions Board of Selectmen
Requesting Appointment: No applications on file

Length of Term
3 years

Energy Committee (11 members total)

Vacant Positions Appointing Authority
2 regular Positions Board of Selectmen
2 Alternate Positions
Requesting Appointment: No applications on file

Length of Term
3 years

Finance Committee (9 members, 2 alternate)

Vacant Positions Appointing Authority
1 Regular Position Town Moderator
1 Alternate Position
Requesting Appointment: No applications on file

Length of Term
3 years

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions Appointing Authority
1 Assistant Position Board of Selectmen
Requesting Appointment: No applications on file

Length of Term
3 years

Historical Commission (7 Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file

Length of Term
3 years

Planning Board (7 members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file

Length of Term
5 years

Recreation Committee (5 members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file

Length of Term
3 years

Recycling Committee (Up to 11 Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file

Length of Term
3 years

Shellfish Advisory Board (7 Members, 2 Alternates)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
1 Alternate Position
Requesting Appointment: No applications on file

Length of Term
3 years



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**Wellfleet Board of Selectmen
Minutes of January 12, 2016
Wellfleet Senior Center**

Present: Selectmen Paul Pilcher, Dennis Murphy, Helen Miranda Wilson; Berta Bruinooge, Jerry Houk; Town Administrator Harry Sarkis Terkanian and Assistant Town Administrator Brian Carlson

Chairman Paul Pilcher called the meeting to order at 7:00 pm.

Announcements, Open Session and Public Comment

- ☐ Wilson thanked Dale Smith, Sylvia Smith and Barbara Stevens for their many years of service.
- ☐ Joel Fox had concerns about the new Shellfishing rules and regulations and requested the Board to address these based on water temperature rather than dates in order to avoid loss of oyster seed. William Young, Jr. asked for a joint brainstorming meeting in the future. Wilson said that the Shellfish Advisory Board (SAB) will be meeting on January 20 and this issue will be discussed. Terkanian explained that changing SAB Rules and Regulations will require a public hearing and in the meantime the Shellfish Constable has advised him that he will consider the existing circumstances.. Barbara Brennessel invited everyone to the SAB meeting on January 20, 2016. Pilcher said that the Board will be happy to review this matter on a future agenda if there is a recommendation by the SAB.

Public Hearing(s) [7:05]

Request for Chequessett Yacht and Country Club to include a proposed patio and the boathouse in the licensed premises.

Barbara Boone, Manager of Chequessett Yacht and Country Club presented her request for including a proposed patio and the boathouse in the licensed premises. She said that the number of guest seats will remain unchanged.

MOTION 215-411: Wilson moved and Bruinooge seconded to approve the request for alterations of Barbara Boone, Manager of Chequessett Yacht and Country Club (690 Chequessett Neck Rd) to include a proposed patio and the boathouse in the licensed premises conditioned on the Board of Health and ZBA approvals. The motion passed 4-0-1 (Murphy did not vote).

Appointments/Reappointments

MOTION 215-412: Murphy moved and Wilson seconded to appoint Brian Carlson as an alternate member to Cape Cod Municipal Health Group. The motion passed 5-0.

Town Administrator Search Committee

Pilcher read the names of all willing to serve on the Town Administrator's Search Committee. Applications on file from: John Morrissey, Amy Voll, Roger Putnam, Jr., Moe Barocas, Jeanne Maclauchlan, Curtis S. Felix. Pilcher asked all present and willing to serve for their availability from February to April, and they all answered positively. He suggested keeping the number of people on the committee no more than five. Pilcher talked about the role of the committee and shared previous experience with the search for the last Town Administrator. Houk suggested that there should be a representative of the Community Policing serving on the committee. Pilcher stated that the purpose of this committee will be to review and screen the applications for the TA vacancy and recommend finalists. He clarified that an outside consultant will not be used. The Selectmen deferred decision on this matter to the meeting on January 19, 2016.

Use of Town Property

John Braden & Kathleen Walker presented the request of WOMR to hold a Sprint Triathlon on June 11, 2016 from 8 am to 11 am. Areas to be used: Long Pond Rd. including grassy area and parking lot; Lawrence Rd.; Gross Hill Rd.; Ocean View Dr.; WES parking lot. Terkanian said that this event is a fundraiser and this falls in the low/no fee category for non profit events; the application fee has been received. He expressed concerns about liability insurance and police detail.

MOTION 215-413: Pilcher moved to approve the request of WOMR/John Braden & Kathleen Walker to hold a Sprint Triathlon on June 11, 2016 from 8 am to 11 am with areas to be used: Long Pond Rd. including grassy area and parking lot; Lawrence Rd.; Gross Hill Rd.; Ocean View Dr.; WES parking lot pending proof of liability insurance and police details to be paid by the applicant. Wilson seconded and the motion passed 5-0.

Review of Fiscal 2015 Auditor's Report

Richard Sullivan gave a verbal presentation on the Auditor's Report for FY 2015. He specifically talked about the financial status and health of the Town and the amount of unfunded obligations and Other Post Employment Benefits (OPEB) to the County Retirement System. In conclusion he said that overall he is pleased with the audit, despite the concerns he had as a result of personnel changes on the financial team. He thanked Town Accountant Marilyn Crary and Acting Treasurer Dawn Rickman for their assistance and good work. The Selectmen and the audience applauded.

Possible reuse of funds from repaid Community Development Block Grant (CDBG) loans

Alice Boyd explained what CDBG is and talked about possible re-use of program income money. She explained about the process involved with the Department of Housing and Community Development in order to be allowed to re-use of the available \$170,000. The Selectmen will check with Town boards and committees on possible areas for re-use of the program income and provide a recommendation to Bailey Boyd Associates for the application process.

Loans for Wellfleet Shellfishermen – joint collaboration between SPAT and Lower Cape Community Development Partnership

Michelle Insley, Executive Director of SPAT introduced that SPAT has given \$200,000 to the community of which \$60,000 had been set aside for micro loans for shellfishermen in partnership with the Lower Cape Community Development Partnership. Jay Coburn, Executive Director of Lower Cape Community Development Partnership said that this is a great collaboration and explained the logistics of these micro loans. Houk had questions about the interest rate and the income limit. Wilson wanted to know if the money from SPAT will be dedicated to Wellfleet only. Insley answered the question by saying that these funds are specifically directed to Wellfleet. No action was taken by the Selectmen on this matter.

Nauset Regional School District and Wellfleet Elementary School FY 2017 Budgets

Fin Com members present: Arlene Kirsch, Bob Wallace and Liz Sorrell. There was no FinCom quorum present and the Board of Selectmen meeting carried on. Janice Plaue, Committee Chair of the Wellfleet Elementary School (WES) introduced the budget discussion by saying that the School Committee is very positive with the FY 2017 budget process. She said that the budget is slightly above 2% . Plaue said that the regular program has a negative increase and all of the proposed budget increases are due to the growing number of the special needs students. WES Principal Mary Beth Rodman said that FY 2017 budget is within the parameters of Proposition 2 ½ and gave a brief presentation of the programs offered by WES, specifically talking about the Early Intervention Program. Houk wanted to know about the Preschool tuition (account 4088). Rodman explained the formula-based estimate. Bruinooge congratulated WES about their special needs program and their early intervention program. Murphy

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wanted to know if other communities have early intervention programs. Sorrell said that WES historically has been below the state average on special needs children. Pilcher also thanked WES for their programs. Rodman and Plaue invited the community to visit the school. The discussion about FY 2017 WES proposed budget concluded without any action taken by the Selectmen.

Nauset Regional School District (NRSD) Superintendant Tom Conrad and NRSD Committee representative for Wellfleet Chris Easley presented the NRSD FY2017 budget request and highlighted that the Central Office Budget came at negative 1.22%. Superintendant Conrad talked about the upcoming budget meetings and affirmed that he is aware of the limitations of Proposition 2 ½ and said that he will be working on proposing lowering the FY2017 budget. He confirmed that the enrollments have been steady. Pilcher made comments on the proposed high salary increases and wanted to know the projected enrollment statistics and their impact on the Wellfleet's assessment. Terkanian went over the enrollment figures and also confirmed that the enrollment figures are steady. Houk wanted to know about the School Choice program. John Morrissey wanted to know if the new Monomoy Regional High School had an impact on the School Choice program. Conrad said that the School Choice is very healthy and strong. Conrad briefly introduced the idea for future renovation of the high school building, when State Funding is approved. Murphy had questions about proposed capital improvement requests for doors and windows from few years ago. Houk wanted to know the number of students from Provincetown and Truro.

Housing Authority request for letter supporting creation of Housing Courts Statewide

MOTION 215-414: Pilcher moved and Bruinooge seconded to approve a letter of support to be signed by the chair for a creation of Housing Courts Statewide. The motion passed 5-0.

Letter of Support for grant application Lower Cape Community Development Partnership

MOTION 215-415: Wilson moved and Bruinooge seconded to approve the proposed draft of the letter of Support for grant application Lower Cape Community Development Partnership. The motion passed 5-0.

Recess 8:25-8:32 pm

Continued discussion on FY 2017 capital, general fund and enterprise funds budgets

Terkanian provided a status report based on his memos² on changes of the FY2017 proposed operating, capital and enterprise fund budgets. He went over the changes individually. He talked about certified free cash of \$394,000. Terkanian said that the stabilization fund should be higher, and not neglected. Terkanian introduced the possible areas for cuts for discussion purposes only and said that if those changes are implemented the level of services provided by the Town will be significantly compromised. Pilcher said that in order to cope with budget deficits new sources of revenue need to be identified. Wilson stated her concerns about additional costs for snow plowing of private roads. The discussion concluded with no action was taken by the Selectmen.

Discussion on possible increases of town fees

Assistant Town Administrator Brian Carlson went over his memo³ on Town Fees and specifically talked about revenues received in FY15 and proposed possible increases for FY2017 based on department heads proposals. Terkanian added that some of these fees have been treated as local receipts and others as receipts reserved. He said that all fees should be reviewed individually to determine which ones require public hearing before increases are considered. Wilson raised a concern about how shellfish grant fees are charged. Terkanian will check this. Pilcher had questions about the fees charged for recreation programs to local residents. Wilson agreed with Pilcher. Murphy pointed out the impact on the state of the Harbor and its negative impact to local businesses and suggested keeping the fees low until the dredging takes place. Murphy had questions about transfer station fees. Terkanian talked

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in details about transfer station fees. Suzanne Grout Thomas suggested a 5-year plan beach fees revision. The next steps are to schedule public hearings and divide the fees in categories in order to implement the increases.

Review of status of preschool voucher program

Pilcher reviewed the status report for the preschool vouchers program. Thomas talked about the success of the voucher program and how a family has moved to Wellfleet because of the voucher program.

2015 Annual Town Report Cover Contest – winner announcement

Terkanian announced the winner of the 2015 Annual Town Report Cover - Celeste Woodes Cooper with her artwork titled "Duck Creek".

Establish the automobile mileage reimbursement rate for 2016

MOTION 215-416: Bruinooge moved and Murphy seconded to approve the 2016 IRS mileage rate to \$0.54 per mile. The motion passed 5-0.

Mayo Creek Restoration Committee – request for a letter in support of grant application for additional modeling of Mayo Creek

MOTION 215-417: Murphy moved and Wilson seconded to approve the letter⁴ of support of grant application for additional modeling of Mayo Creek. The motion passed 5-0.

Request for approval of tax insert for the Recycling Committee⁵

MOTION 215-418: Houk moved and Murphy seconded to approve the Recycling Committee tax insert. The motion passed 5-0.

Award of contract for On-Call and Emergency Repair Services for the Municipal Water System

MOTION 215-419: Murphy moved and Bruinooge seconded to award the Wellfleet Municipal Water System On-Call and Emergency Repair Services contract to Robert B Our, Co., Inc. The motion passed 5-0.

Town Administrator search planning including possible search committee charge

Terkanian presented the two proposed ads and the TA Search Committee charge and asked the Selectmen for a direction. The Selectmen unanimously agreed on the shorter ad version and the proposed committee charge.

Town Administrator's Report

Terkanian presented his report⁶ to the Board and added:

- ☐ Lt Hurley memo on hiring a Police Officer as a result of change in family circumstances
- ☐ Senior Tax Work Off Coordinator – appointment of Bob Nazarian and possible change to the Veteran's Tax Work Off Policy
- ☐ Liquor Licenses closure over the winter.
- ☐ Bond Closing on January 14, 2016 as a result of short term borrowing.
- ☐ Electric Power Purchasing Agreement. Offer for 11.5 c for the next 20 years.

Future Concerns

- ☐ Murphy: Put the Auditor's Services to bid; Aquaculture – find out from the Shellfish Constable about the maximum amount that will be sustainable by the Harbor; Work on a staggered system for restaurant closures.
- ☐ Houk: Asked for the status of MS4 Permits.

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- ☐ Wilson: Post a BOS meeting for the Detective Meeting on February 10 in Truro in case more than three selectmen decide to attend.
- ☐ Wilson: Get Town Counsel's opinion on POCCA against Eversource Rights-Of-Way spraying and MDAR litigation.
- ☐ Terkanian: Personnel Manual for review and approval on a future agenda

Correspondence⁷ and Vacancy⁸ Report

Wilson talked about the snow plowing requests and the folder in the BOS office. She suggested that all Selectmen should review the folder for their information and knowledge.

Minutes

MOTION 215-420: Murphy moved and Bruinooge seconded to approve the minutes⁹ of December 15, 2015 with revisions by Wilson. The motion passed 5-0.

Adjournment

MOTION 215-421: Murphy moved and Wilson seconded to adjourn the meeting at 9:41 pm. The motion passed 5-0.

Respectfully submitted,

Michaela Miteva
Executive Assistant

¹ Proposed letter of Support for grant application Lower Cape Community Development Partnership.

² TA memos on proposed FY2017 budget changes

³ ATA Memo on proposed Town Fee Changes

⁴ Proposed letter of support of grant application for additional modeling of Mayo Creek

⁵ Proposed Recycling Committee tax insert

⁶ TA report dated January 8, 2016

⁷ Correspondence Report of January 12, 2016

⁸ Vacancy Report of January 8, 2016

⁹ Draft minutes of December 15, 2015



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**Wellfleet Board of Selectmen
Minutes of January 19, 2016
Wellfleet Senior Center**

Present: Selectmen Paul Pilcher, Dennis Murphy, Helen Miranda Wilson; Berta Bruinooge, Jerry Houk; Town Administrator Harry Sarkis Terkanian and Assistant Town Administrator Brian Carlson

FinCom members present: Stephen Polowczyk, Arleen Kirsch, Linda Pellegrino, Janet Lowenstein, Robert Wallace and Sam Bradford

Chairman Paul Pilcher called the meeting to order at 7:00 pm.

Announcements, Open Session and Public Comment - NONE

Appointment of Town Administrator Search Committee

Applications presently on file from: John Morrissey, Amy Voll, Roger Putnam, Jr., Moe Barocas, Jeanne Maclauchlan, Curtis S. Felix, Manny Smith, Janet Reinhart, Richard Pauley, Mark Vincent, Andrew Freeman, Reatha Ciotti and Anna Nielsen.

Applicants attending the meeting were Mark Vincent, Richard Pauley, Reatha Ciotti, John Morrissey, Curt Felix, Amy Voll, Moe Barocas and Roger Putnam, Jr.. They responded individually to Pilcher's question about availability to attend meetings in February, March and April. Pilcher said that people who are employees of the Town should not be involved in the Search Committee process.

MOTION 215-422: Pilcher moved to appoint John Morrissey, Amy Voll, Roger Putnam, Curtis E. Felix, Janet Reinhart, Moe Barocas and Reatha Ciotti to the Town Administrator Search Committee. Wilson and Bruinooge discussed the pros and cons of five and seven committee members. Bruinooge seconded and the motion passed 5-0.

Pilcher clarified that the intention is to have a separate group of Town employees to be involved with the selection process by conducting interviews of proposed finalists. Roger Putnam, Jr. will be in charge to setup initial meeting of the committee, Terkanian will be an ex-officio member and there will be an administrative support provided by the Town as well.

Execution of Loan Documents for General Obligation Bond

MOTION 215-423: Pilcher read the language of the vote to authorize execution of loan documents for general obligation bond:

I, the Clerk of the Board of Selectmen of the Town of Wellfleet, Massachusetts (the "Town"), certify that at a meeting of the board held January 19, 2016, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the (i) \$250,000 borrowing authorized by the vote of the Town passed April 22, 2013 (Article 22), (ii) \$340,000 borrowing authorized by the vote of the Town passed April 28, 2014 (Article 34), and (iii) \$580,000 borrowing authorized by the vote of the Town passed April 28, 2015 (Article 28), is hereby determined pursuant to G.L. c.44, §7(9) to be at least as follows:

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<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
Fire Pumper Truck	\$250,000	16 years
DPW Equipment	340,000	16 years
Fire Department Engine	580,000	16 years

Further Voted: that the sale of the \$2,489,756 General Obligation Municipal Purpose Loan of 2016 Bonds of the Town dated January 15, 2016 (the "Bonds"), to FTN Financial Capital Markets at the price of \$2,540,708.68 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on January 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2017	\$259,756	2.00%	2025	\$145,000	2.00%
2018	245,000	2.00	2026	140,000	2.00
2019	240,000	2.00	2027	125,000	2.00
2020	230,000	2.00	2028	120,000	2.00
2021	175,000	2.00	2029	120,000	2.10
2022	160,000	2.00	2030	115,000	2.20
2023	150,000	2.00	2031	115,000	2.30
2024	150,000	2.00			

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated December 31, 2015, and a final Official Statement dated January 14, 2016 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

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I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended. Pilcher moved to accept the above vote. Wilson seconded and the motion passed 5-0.

Continued discussion of FY 2017 capital and operating budgets (including veteran's services and mosquito control assessments.)

Terkanian gave a brief overview of the updated FY2017 budget and said that more information will be available after the Nauset Regional School District figures become available. He introduced the Cape Cod Mosquito Control Project¹ and Veterans Services² budget requests for FY17. Polowczyk suggested eliminating or reducing the appropriation for the Mosquito Control Project. Wilson disagreed with Polowczyk and talked about the activities of the project. Bruinooge supported the Veterans Services budget.

MOTION 215-424: Bruinooge moved and Houk seconded to approve the Veterans Services budget request. The motion passed 5-0.

Wilson suggested having someone from the Cape Cod Mosquito Control Project to come and present their request. Terkanian will invite them to come to one of the future Board's meetings.

FY2017 Community Development Block Grant application (joint with Truro and Provincetown)

MOTION 215-425: Murphy moved and Bruinooge seconded to authorize chairman to sign joint Community Development Block Grant application (joint with Truro and Provincetown). The motion passed 5-0.

Consider amending the Veterans Tax Work-Off Policy³ to allow a non veteran to serve as program coordinator

MOTION 215-426: Wilson moved and Murphy seconded to amend the Veterans Tax Work-Off Policy to allow a non veteran to serve as program coordinator. The motion passed 5-0.

DPW Budget⁴ Review

Pilcher explained that this review will be an attempt to take a more detailed look of how the DPW operates and is structured and how it could be improved in the future. He said that Murphy will be leading this discussion. Pilcher also said that he is interested to hear if there are some other alternatives given the fact that there may be a need for \$600,000 override in FY 2017 to make up the budget deficit. According to Pilcher this process is a first of its kind exercise. He also clarified that the raising budget costs are not due to raising operating costs, but due to costs where the Board and the Town Administrator have no control, such as school budgets, insurance premiums and OPEB. He said that most of the operating budget is level funded. Murphy said that this approach will be done for one the Big Three budgets – Police, Fire and DPW when each year one of them will be reviewed.

DPW Facilities budget (417): Vincent began the review process by going over the DPW Facilities budget (417) individually by each account. Pilcher wanted to know if there is a possibility to reduce electricity cost with solar panels. Terkanian briefed the Selectmen on the Power Purchase Agreement,

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but said that there is a possible risk to having a fixed price with agreement for 20 years. Murphy wanted to know more about the Contract Services account 5300 for \$95,000. Vincent answered that there are Title 5 contracts for septage haulers and confirmed that these services were not bid recently and will check for alternatives. The pending closure of the Tri Town Septage Plant may impact costs.

DPW Operations (420): Vincent talked about staffing challenges due to sick, vacation and injury leaves of full time employees and difficulties finding seasonal labor. Pilcher asked if there are any areas like snow plowing that make sense to be contracted out. Vincent listed which services have been subcontracted already – cleaning of the Fire Station and Beach facilities cleaning, and agreed that it is worth looking at other possible areas for subcontracting. Bruinooge asked if it was worth subcontracting grass mowing. Vincent said that this has been considered in the past and the price did not make sense. Wilson wanted to know the way the prevailing wages work. Terkanian answered the question by saying that the prevailing wages have to be paid by the subcontractor to his/her employees, but self employed subcontractor do not to pay themselves prevailing wages. Vincent answered questions raised by Wilson about the Town Mechanic vacancy. He said that the vacancy is currently advertised in-house per the terms of the Teamsters contract, and one of the Union members, who has been substituting and performing the duties of the mechanic, has applied. Terkanian clarified that when services are outsourced there should be a strategy and plan for the staff currently doing the job.

Highway Budget (422): Vincent explained how he has been banking funds each year from Chapter 90 in order to avoid capital expenses for re-paving. Murphy wanted to know more about the program and if there is a priority list. Murphy raised concerns about the quality of the work on Old County Rd.

Snow Removal Budget (423): Vincent explained that the requested increase is based on averaged costs for snow plowing over the last few years. He said that the budget reflects subcontracted cost, the overtime and the cost for sand and salt. Wilson wanted to know the proportion between salt and sand. Vincent answered that the proportion is determined on a case by case based on the road conditions. Houk said that when it comes to snow removal it has to be efficiently dispatched and meet certain criteria. He wanted to know if there has been a consideration of new ways of doing things. Murphy discussed if it would be reasonable to ask private road owners to sweep their roads after the winter and not wait for the Town to do this job. Wilson wanted to know if the sand harms the road. Murphy shared that he has researched that it will actually may be cheaper to subcontract the snowplowing which combined is \$86/hour and a hired truck is \$75/hour. Terkanian commented that over the last 11 years the snow removal budget averaged \$130,000; and over the last five years averaged \$150,000 a year.

Street Lights Budget (424): Vincent said that this budget represents a reduction from last year.

Transfer Station Budget (433): Vincent explained that the amount of solid waste disposal to SEMASS has been reduced since PAYT took effect. In September the SEMASS contract will be replaced by ABC Disposal and the cost of solid waste disposal will increase to \$55/ton and this is the reason for the increased budget request. Vincent said that the recycling costs are high. Pilcher wanted to know if there is any further consideration about a single stream recycling. Vincent said that this still may be considered in the future. Lowenstein wanted to know more about the Landfill Monitoring Agreement item. Wilson wanted to know if the cost associated with recycling offsets the cost for solid waste. Terkanian explained that this information is available on the PAYT reports posted online. Ha added that municipal solid waste has historically declined over the last ten years. Murphy wanted to know if investing in a real compactor system will be worth it. Vincent said that he has looked at it, but the expenses did not justify the cost.

After all of the DPW budgets were reviewed in details, Pilcher identified the key points:

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1. The need to take a look at different services that are contracted out and make sure they are bided out in order to get the most competitive price.
2. Look at the cost for buying a trash compactor.
3. Address the concern of contracting services such as snowplowing, mechanics, seasonal services and possibly transfer station operations services.

Pilcher said that the Selectmen may be able to provide Vincent with some consultant services to find out if the above key points make sense. Curt Felix shared concerns about the lack of summer help and the fact that high level staff is used as a basic staff resource. Bradford suggested possibly hiring additional entry level year round staff. The review of the DPW budget concluded without any decisions taken by the Board of Selectmen or FinCom.

The FinCom left the meeting at 8:57 pm. and the joint meeting was deemed to be adjourned at this time.

Recess: 8:57 pm to 9:05 pm.

Future Concerns

- ☐ Terkanian said that the MS4 permits appear to be complete on first reading by EPA.
- ☐ The changes to the Shellfish Rules and Regulations are advertised for public hearing on January 26, 2016.
- ☐ The Police Station designer contract has been advertised and is expected to be ready for award on the March 1, 2016 agenda . This may require special Town meeting in November to appropriate construction funds. Other possible candidates for Special Town Meeting funds appropriation are the Wellfleet Municipal Water System expansion to Briar Lane and the Harbor Dredging.

Executive session & Adjournment

Pilcher read the purpose of the executive session: "To discuss strategy with respect to collective bargaining with Wellfleet Employees Association Units A & B" and said that discussing this in open session may have detrimental effect.

MOTION 215-421: Pilcher moved and Wilson seconded to adjourn the public meeting at 9:07 pm and enter in executive session for the above stated purpose and not reconvene in open session. The motion passed by a roll call vote where Murphy, Bruinooge, Pilcher, Wilson and Houk each said "Aye".

Respectfully submitted,

Michaela Miteva
Executive Assistant

¹ FY 2017 Mosquito Control Budget Request

² FY 2017 Veterans Services budget request

³ Veterans Tax Work Off Policy

⁴ FY 2017 DPW Budget Request