



Board of Selectmen

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, February 24, 2015 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.

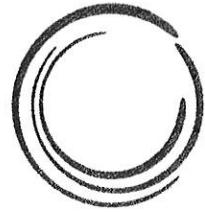
- I. Announcements, Open Session and Public Comment [7:00]**
- II. Public Hearing(s) [7:05]**
 - A. Informational Hearing to Consider Revision of Use of Town Property Fees
- III. Licenses/Appointments/Reappointments/Use of Town Property**
 - A. Licenses - NONE
 - B. Appointments - NONE
 - C. Reappointments
 - 1. Roger Putnam to Cape Cod Commission [term April 25, 2015 to April 24, 2018]
 - D. Use of Town Property - NONE
- IV. Business**
 - A. Restoration of Indian Neck Area; proposed signage and closure of some driving paths. [Conservation Commission]
 - B. Closure of the sluiceway to vehicular traffic [Conservation Commission]
 - C. Auditor's Report Findings [R. Sullivan]
 - D. Annual Town Meeting warrant and budget discussion votes on approvals and recommendations possible. [TA]
 - E. 2015 White Ribbon Day Proclamation [Police Chief]
 - F. Town participation in "Light it Up Blue" autism awareness. [TA]
 - G. Annual review of the TA [Pilcher]
- V. Town Administrator's Report**
- VI. Future Concerns**
 - A. Scheduling of hearing on proposed changes to gear height provisions in the Shellfish Policy and Regulations [TA]
- VII. Correspondence and Vacancy Report**
- VIII. Minutes**
 - A. February 10, 2015 and February 13, 2015
- IX. Adjournment**

TOWN OF WELLFLEET
PUBLIC NOTICE

Notice is hereby given that the Wellfleet Board of Selectmen will hold a public hearing on Tuesday, February 24, 2014 at 7:05 p.m. in the Wellfleet Council on Aging to consider and discuss a change in the fee structure for Use of Town Property. Copies of the proposed changes are available in the Administration Office.

WELLFLEET BOARD OF SELECTMEN

3225 MAIN STREET • P.O. BOX 226
BARNSTABLE, MASSACHUSETTS 02630



(508) 362-3828 • Fax (508) 362-3136 • www.capecodcommission.org

RECEIVED

FEB 9 2015

CAPE COD
COMMISSION

February 5, 2015

Board of Selectmen
Town of Wellfleet
300 Main Street
Wellfleet, MA 02667

Dear Selectmen:

As you know, towns are requested to appoint a representative to the Cape Cod Commission for a term of three years. After reviewing our records, we noted that your town's appointment is due to expire April 24, 2015.

Your current member, Roger Putnam, has expressed his interest in serving another three-year term as the Wellfleet Representative. Therefore, at this time, I would ask your board to consider reappointing Mr. Putnam for another three-year term, or make a new appointment **effective April 25, 2015 through April 24, 2018**. According to legislation, all appointments are for three years and all members must be residents and registered voters in Barnstable County.

As you consider this position, please know that I am available at your convenience to discuss it with you. Enclosed for your review is a "job description" that was approved by Commission members.

Please forward all appointment letters to Gail Hanley at the Cape Cod Commission office at the address above.

Thank you for your prompt attention to this matter.

Sincerely,

Richard Roy
Chairman, Cape Cod Commission

Enclosure

RR/gph

cc: Roger Putnam

**Wellfleet
Conservation
Commission**

Memo

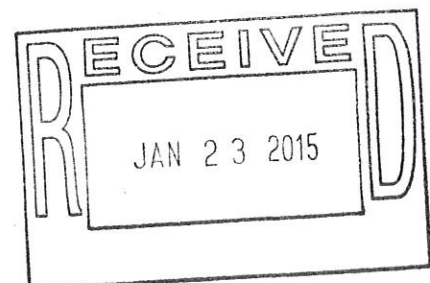
To: Board of Selectmen
From: Conservation Commission
Date: January 22, 2015
Re: Indian Neck and Chipman's Cove

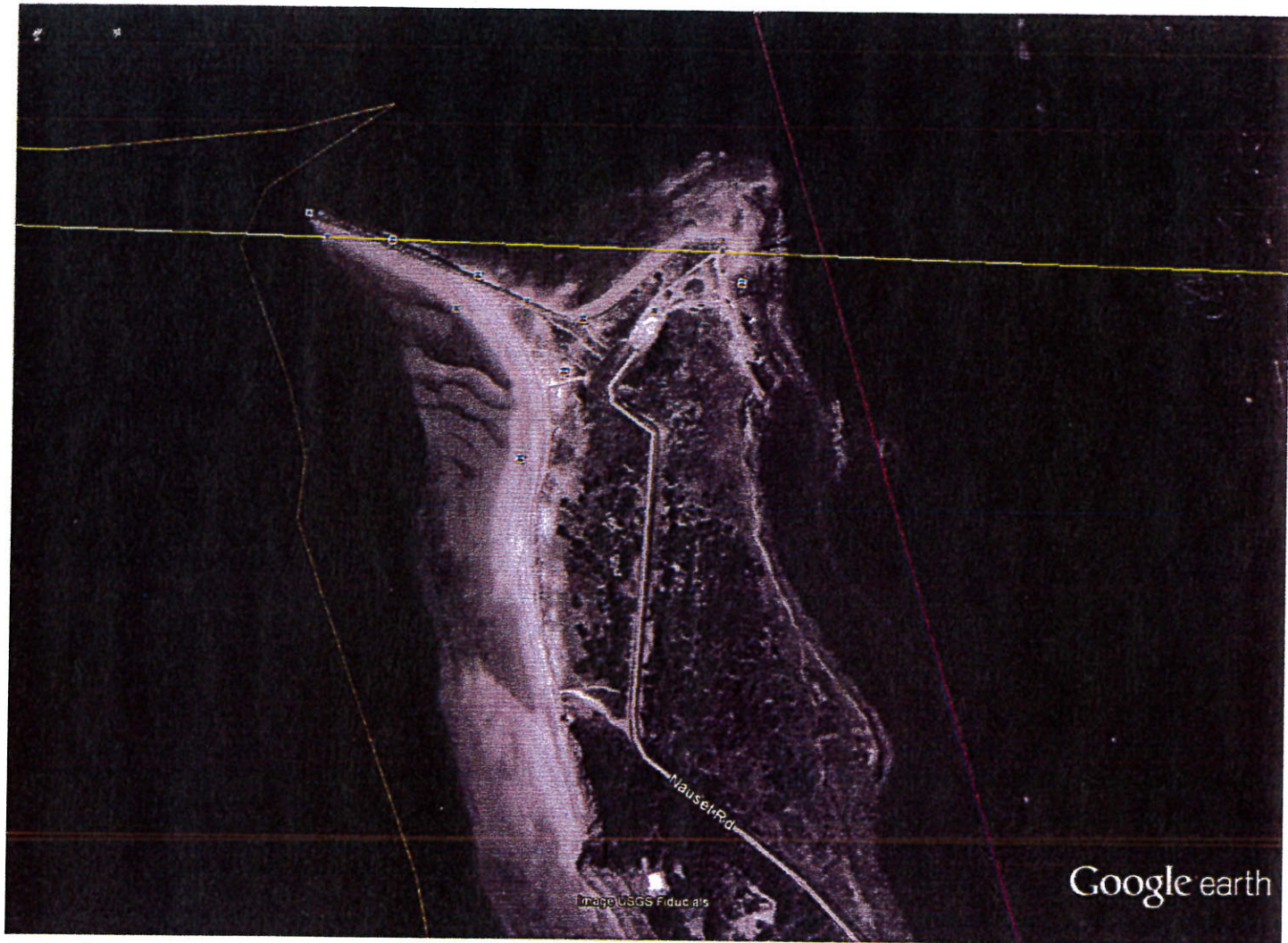
At our meetings on January 7, 2015 and January 21, 2015 we discussed the Indian Neck beach parking and driving lay out, specifically, the area outside the paved parking lot that provides access to recreational users, boaters, and shellfishermen.

As can be seen from the attached photographs vehicles are driving over land and destroying valuable vegetation. The results of this activity are dramatic and of great concern to the Commission. The area provides wildlife habitat for numerous species and the increased erosion and stormwater runoff is detrimental to the Wellfleet Harbor Area of Critical Environmental Concern.

We would like to propose to block off vehicular access to the newly created driving paths and attempt to restore the damaged areas. We have discussed this idea with the Shellfish Advisory Board and they too are in favor of a remediation plan. Moreover, we would enlist the help of AmeriCorps to install fencing, creosote free telephone poles, or fire road gates to prevent the vehicles and also do some restoration planting.

Should you find this proposal acceptable, please let us know.





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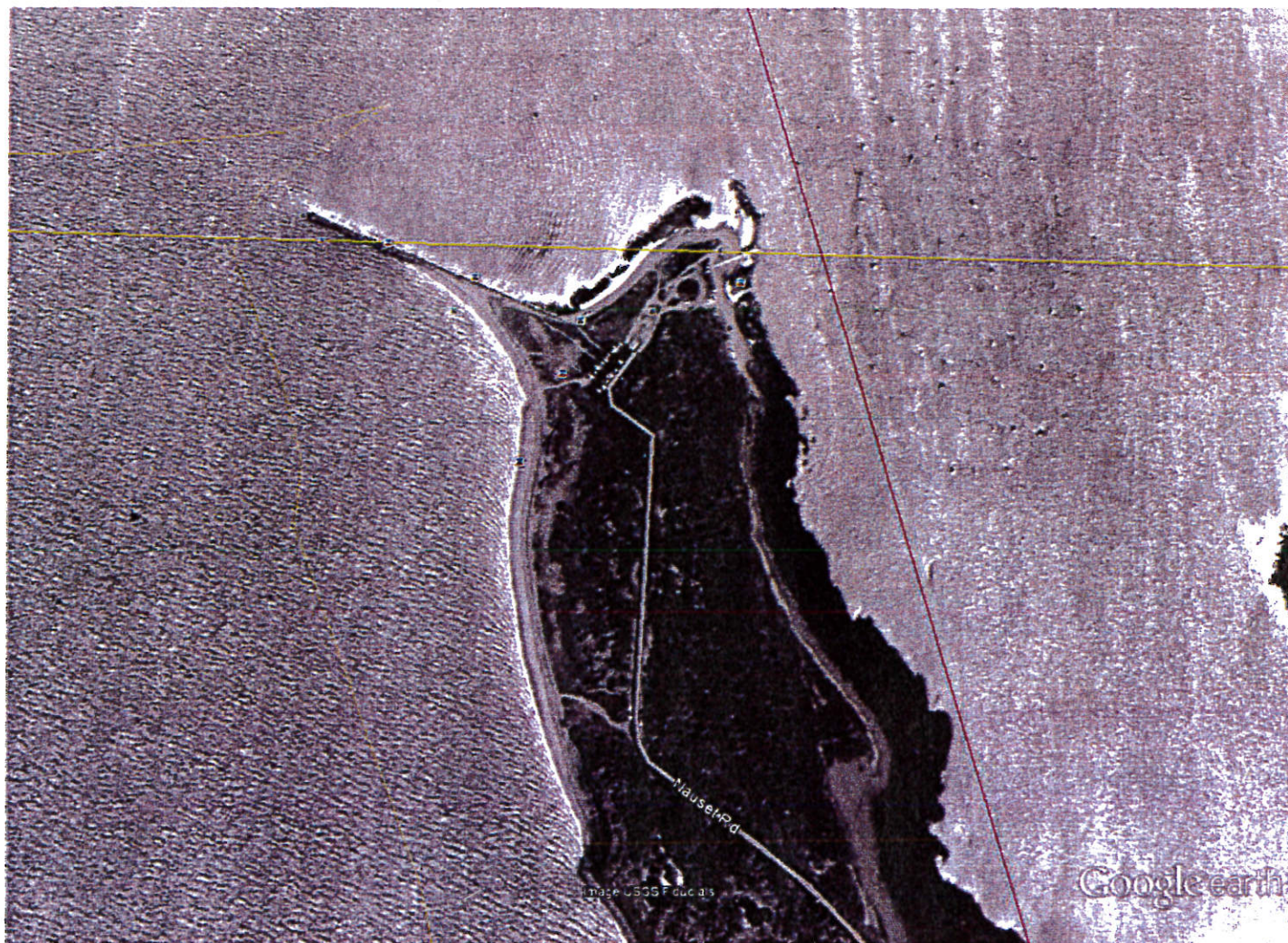
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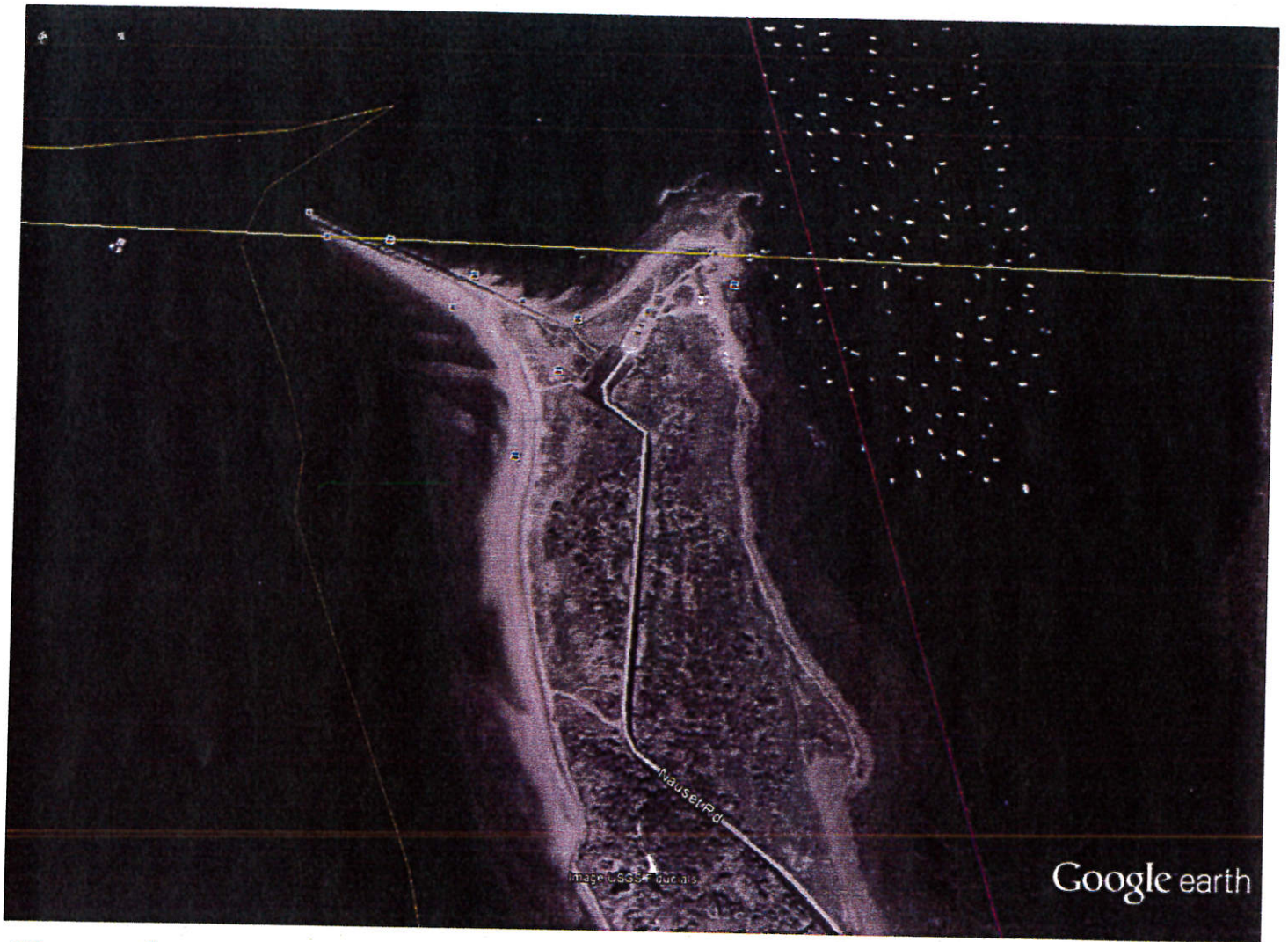


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8/10/01



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7/31/02



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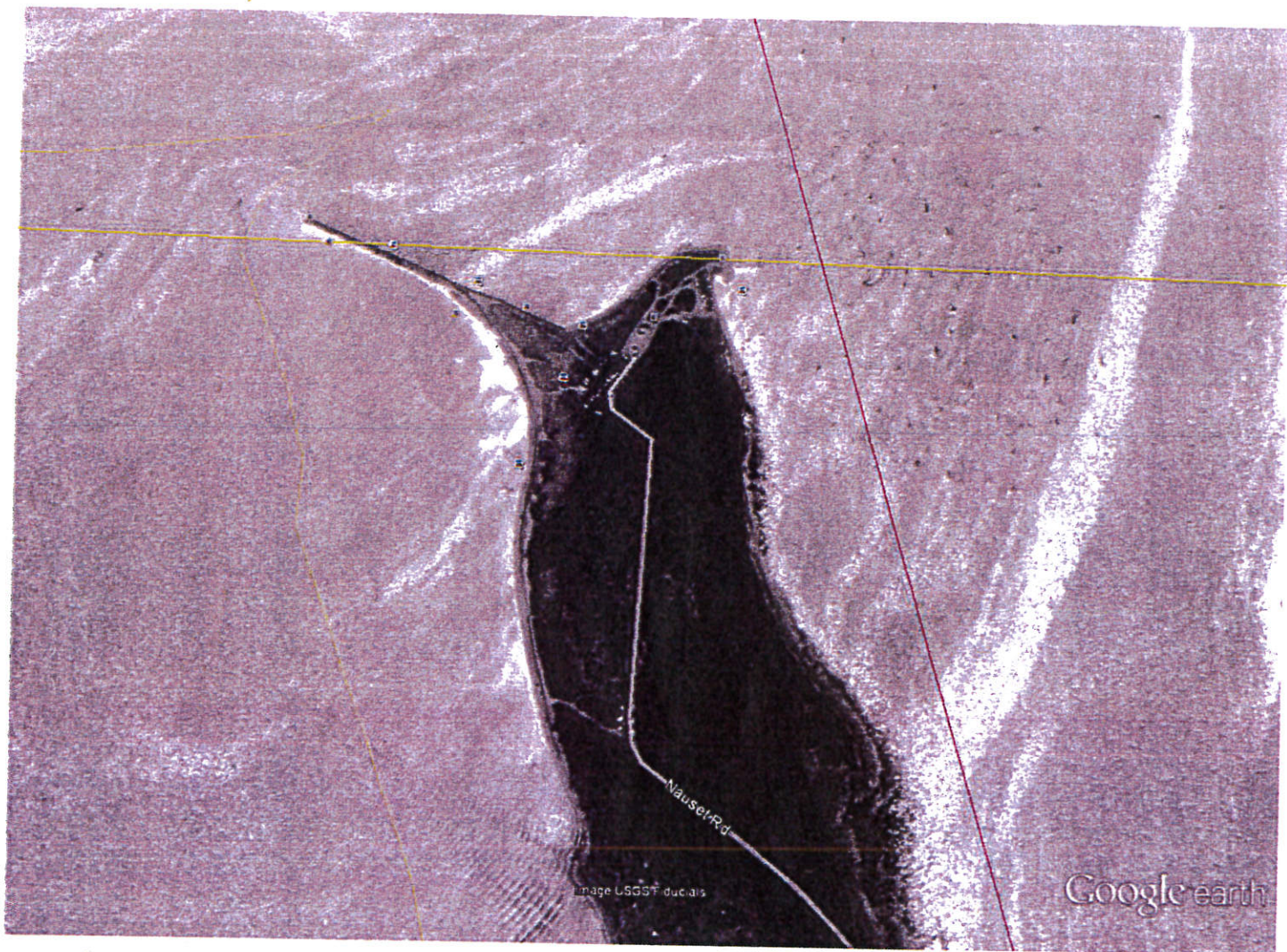
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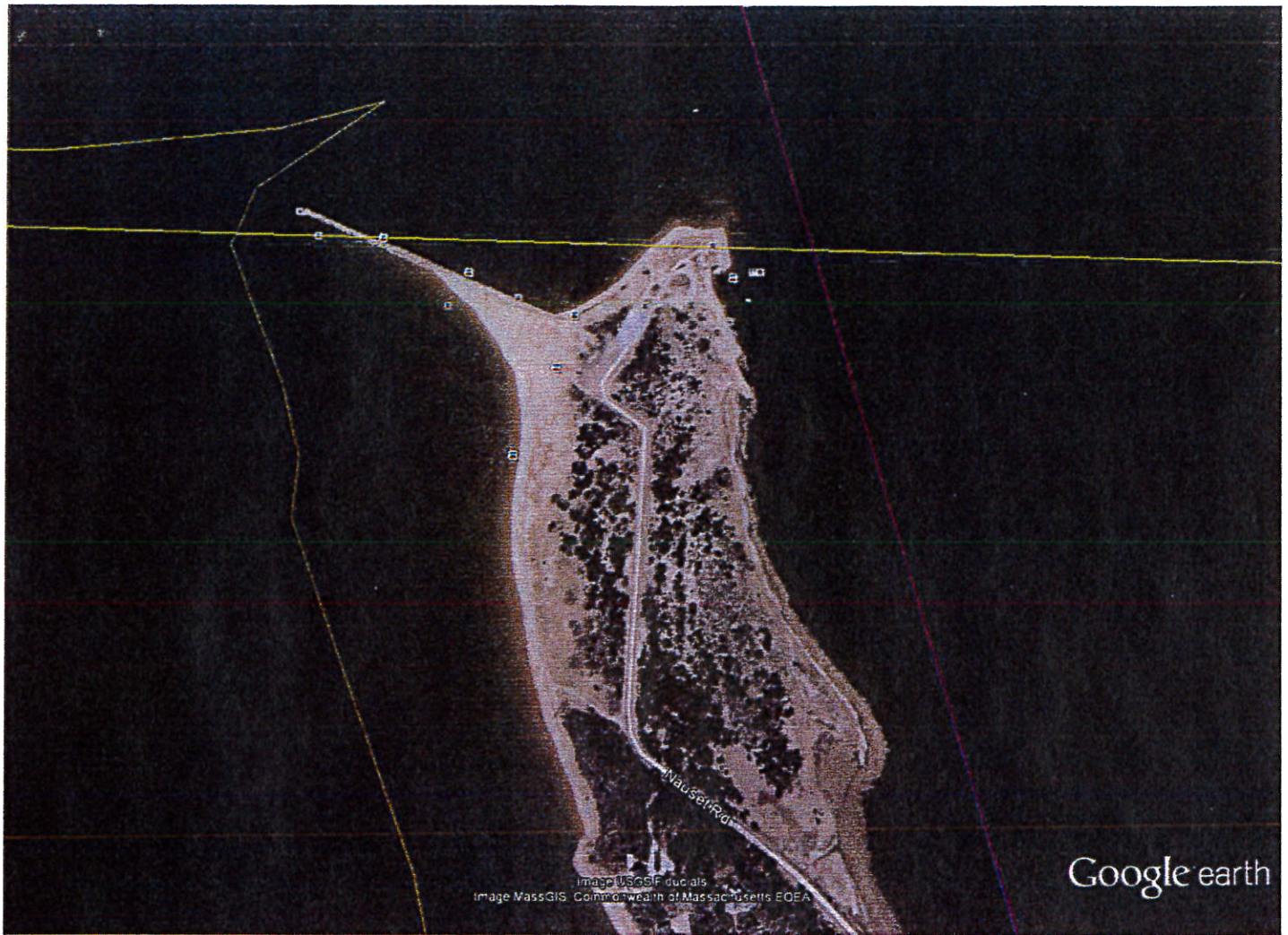
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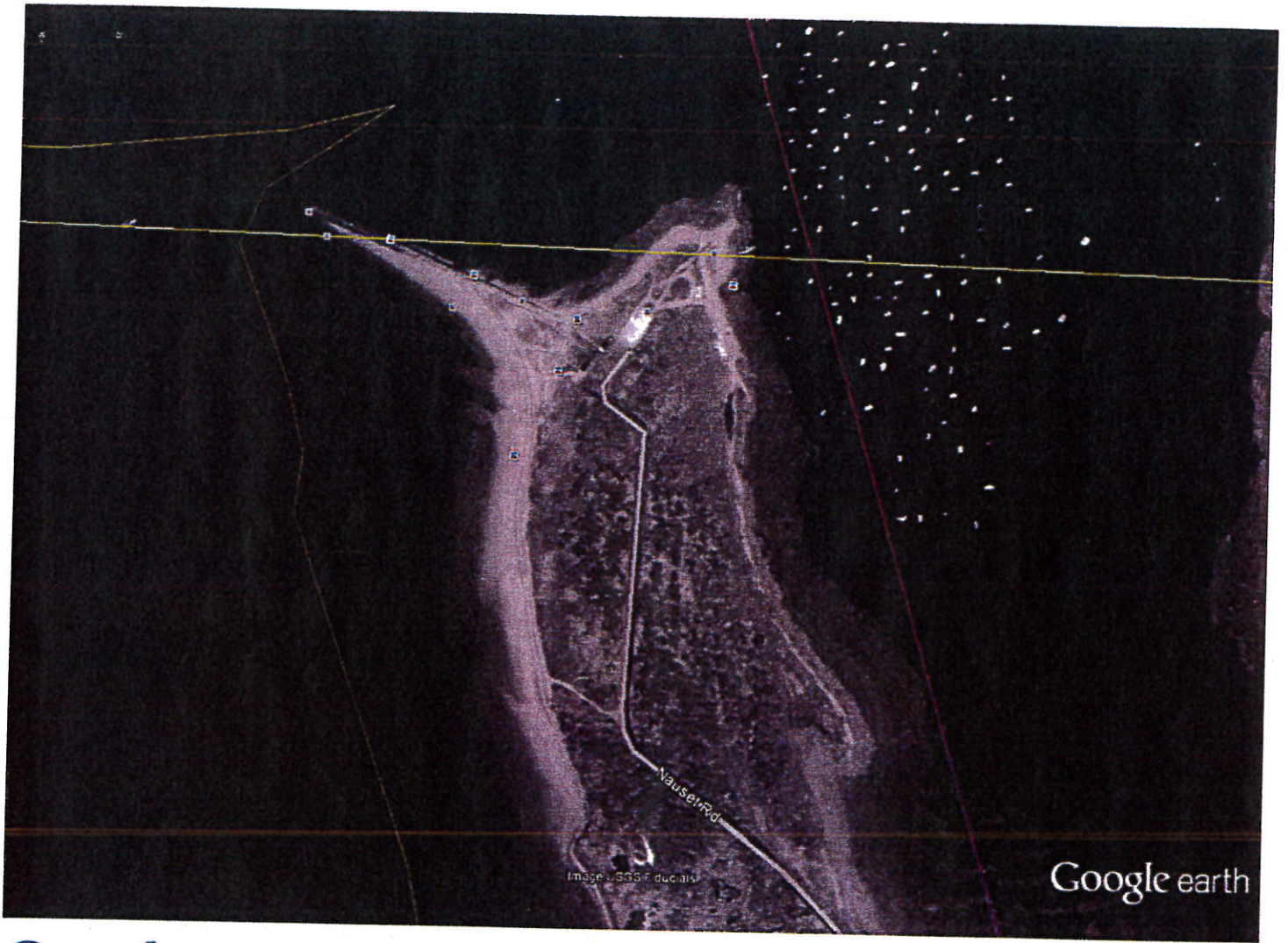
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4/29/05



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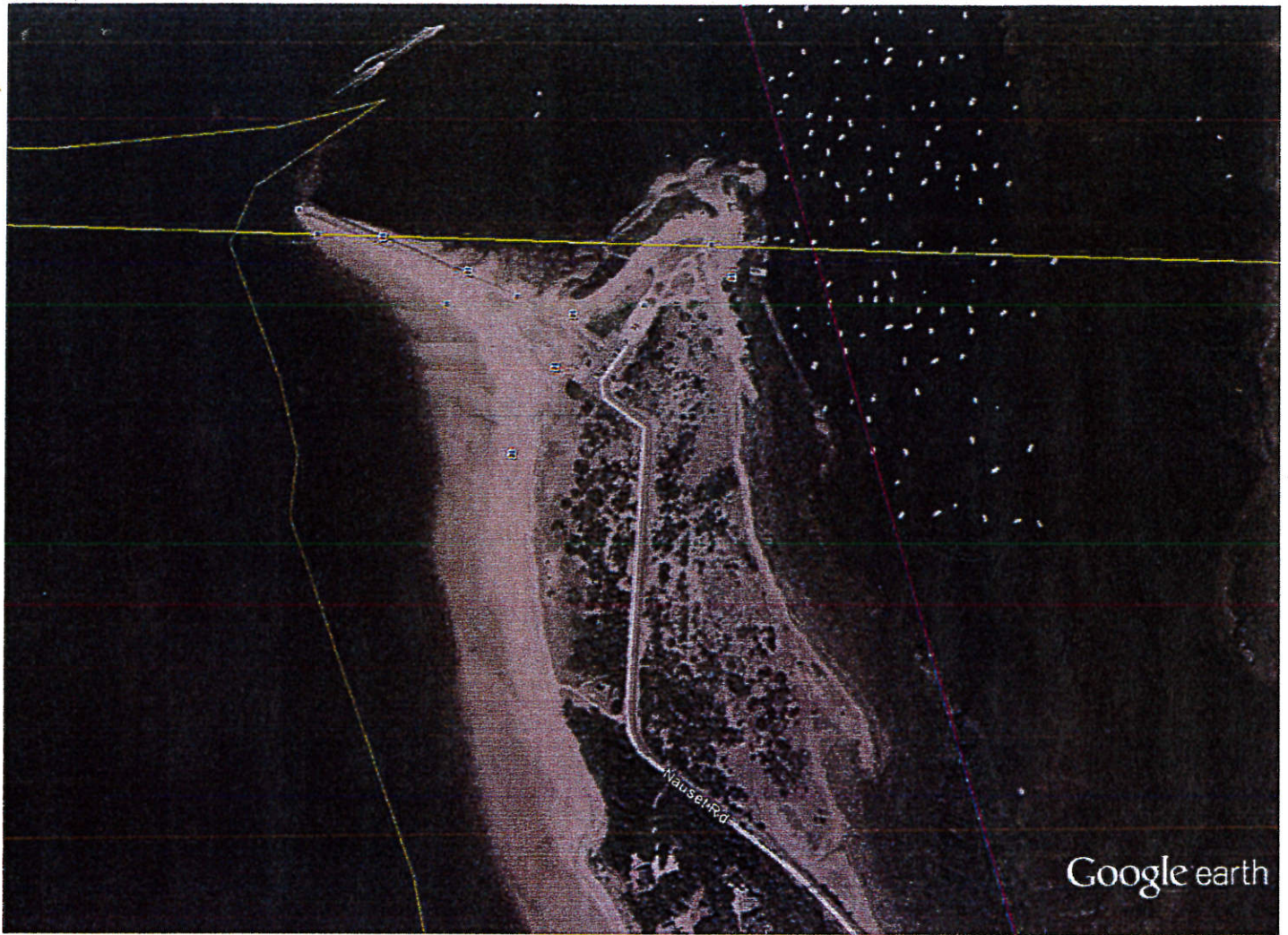
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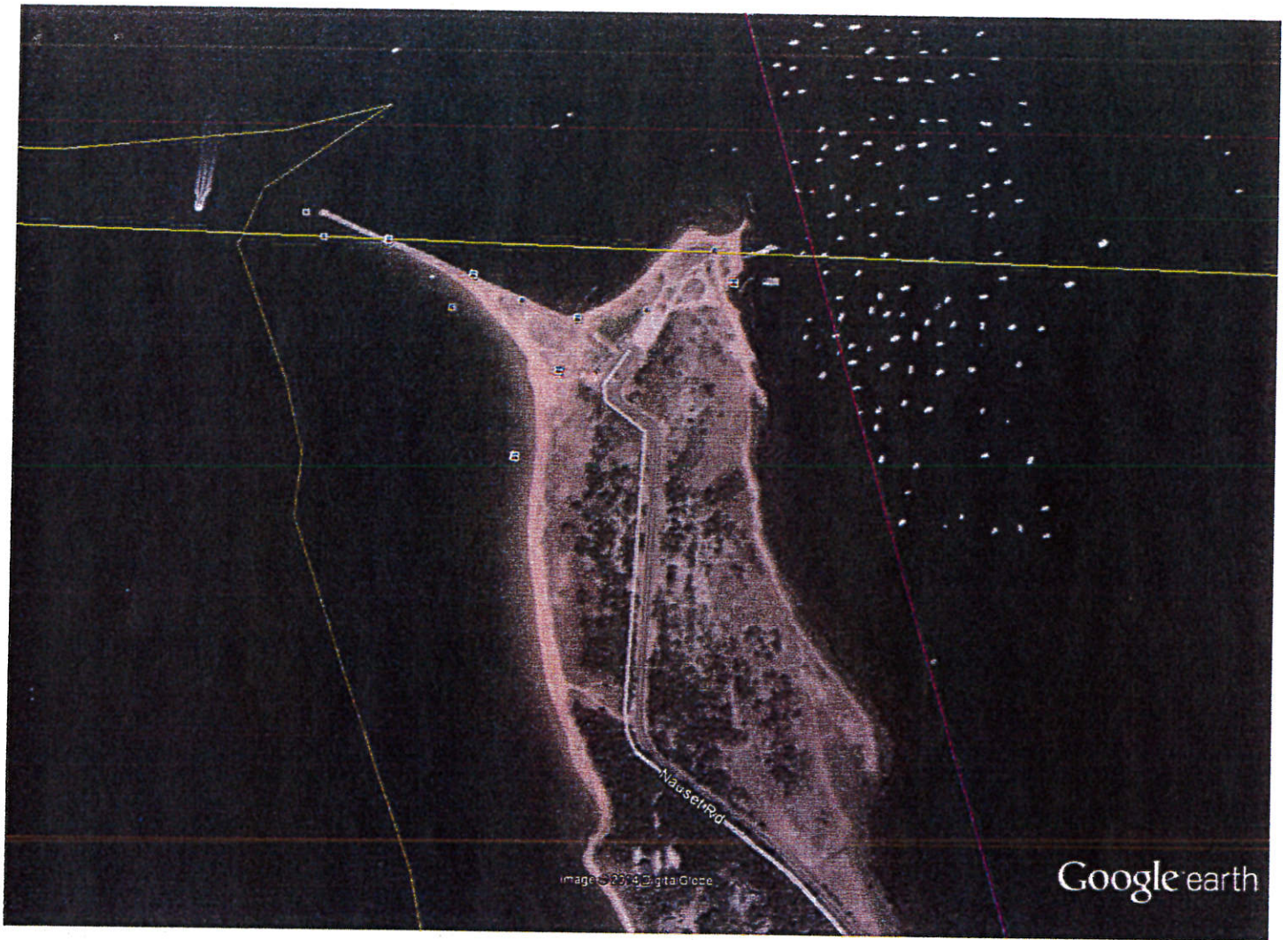


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7/28/07



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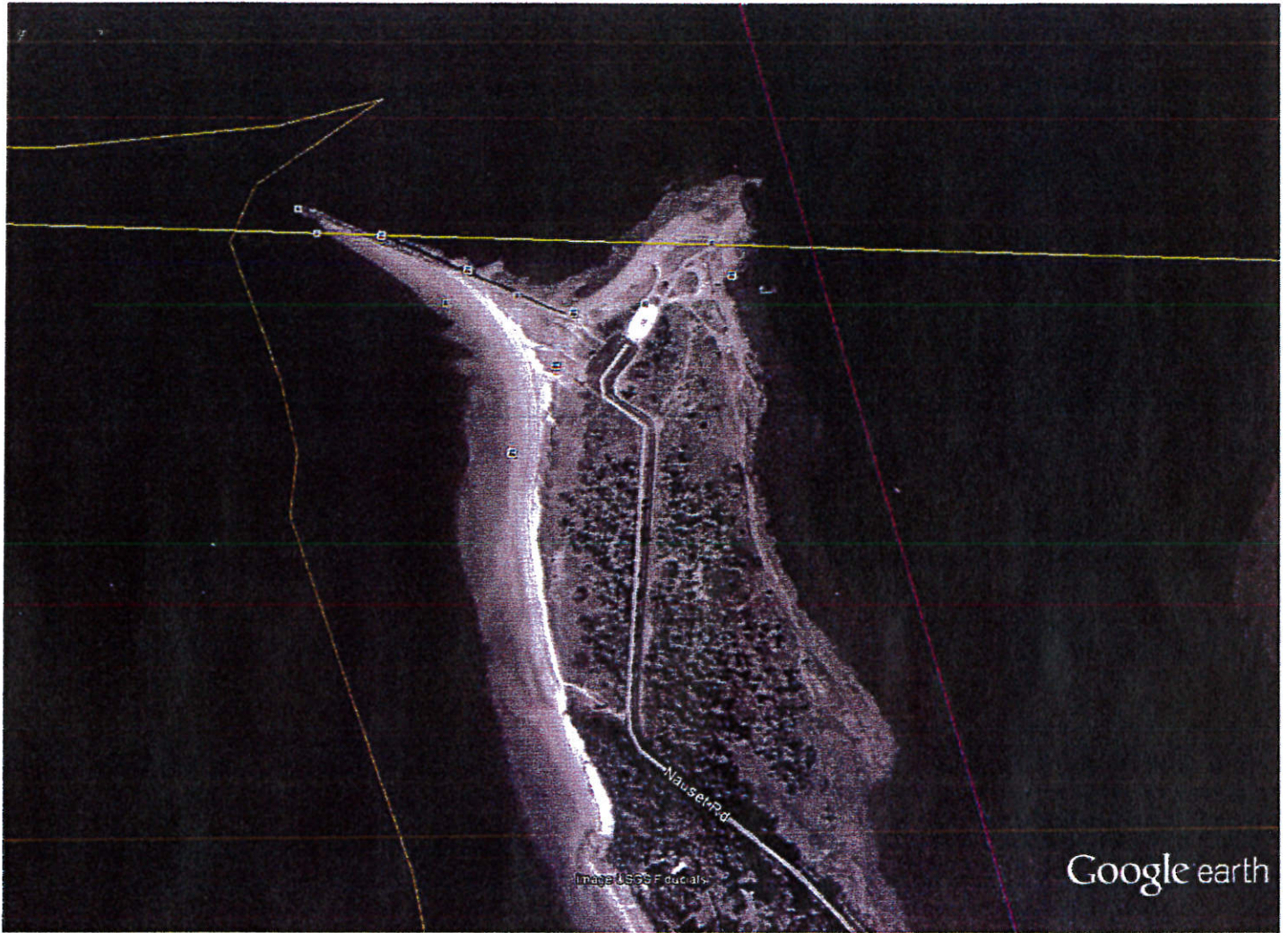
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6/28/07



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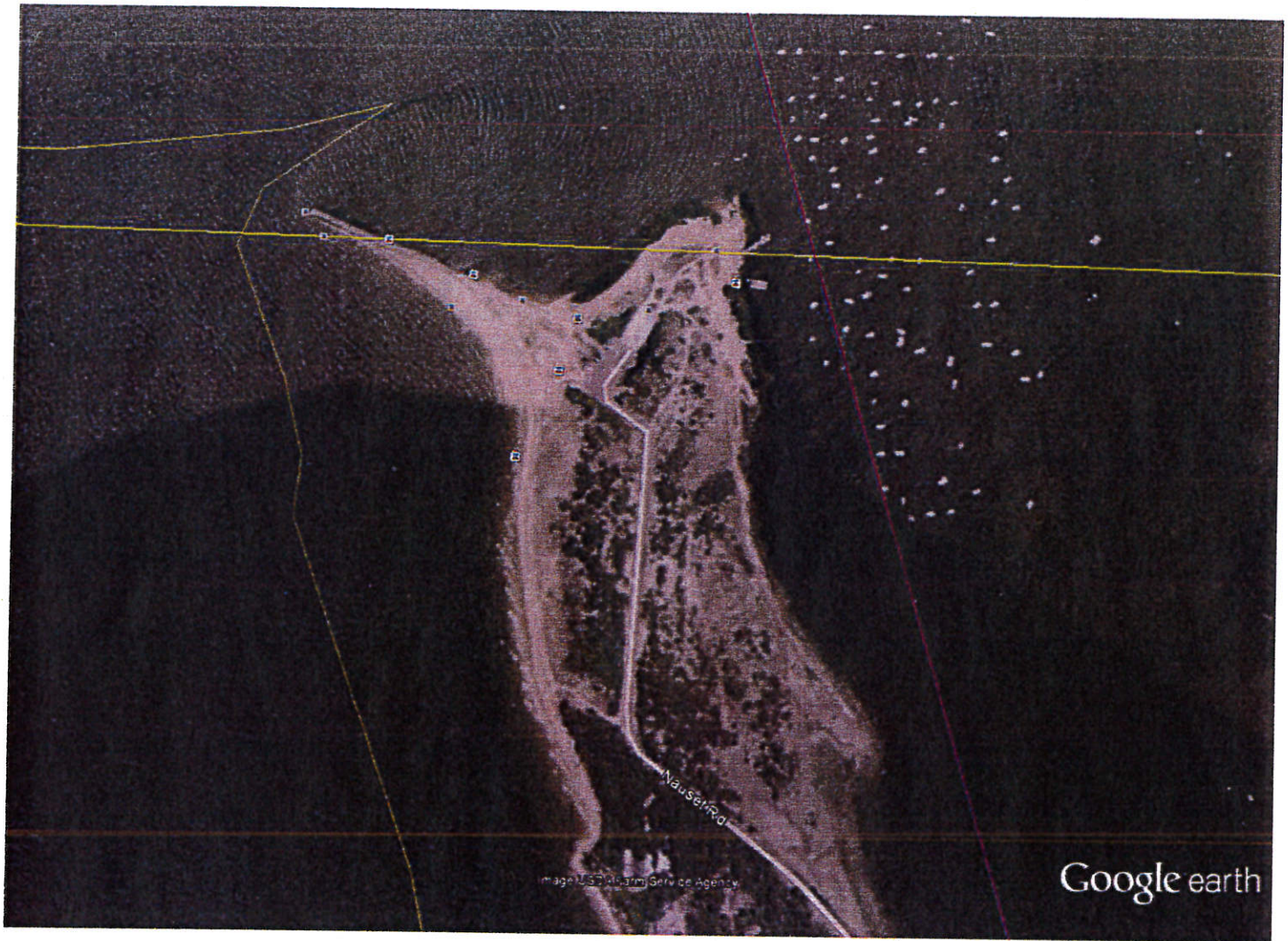
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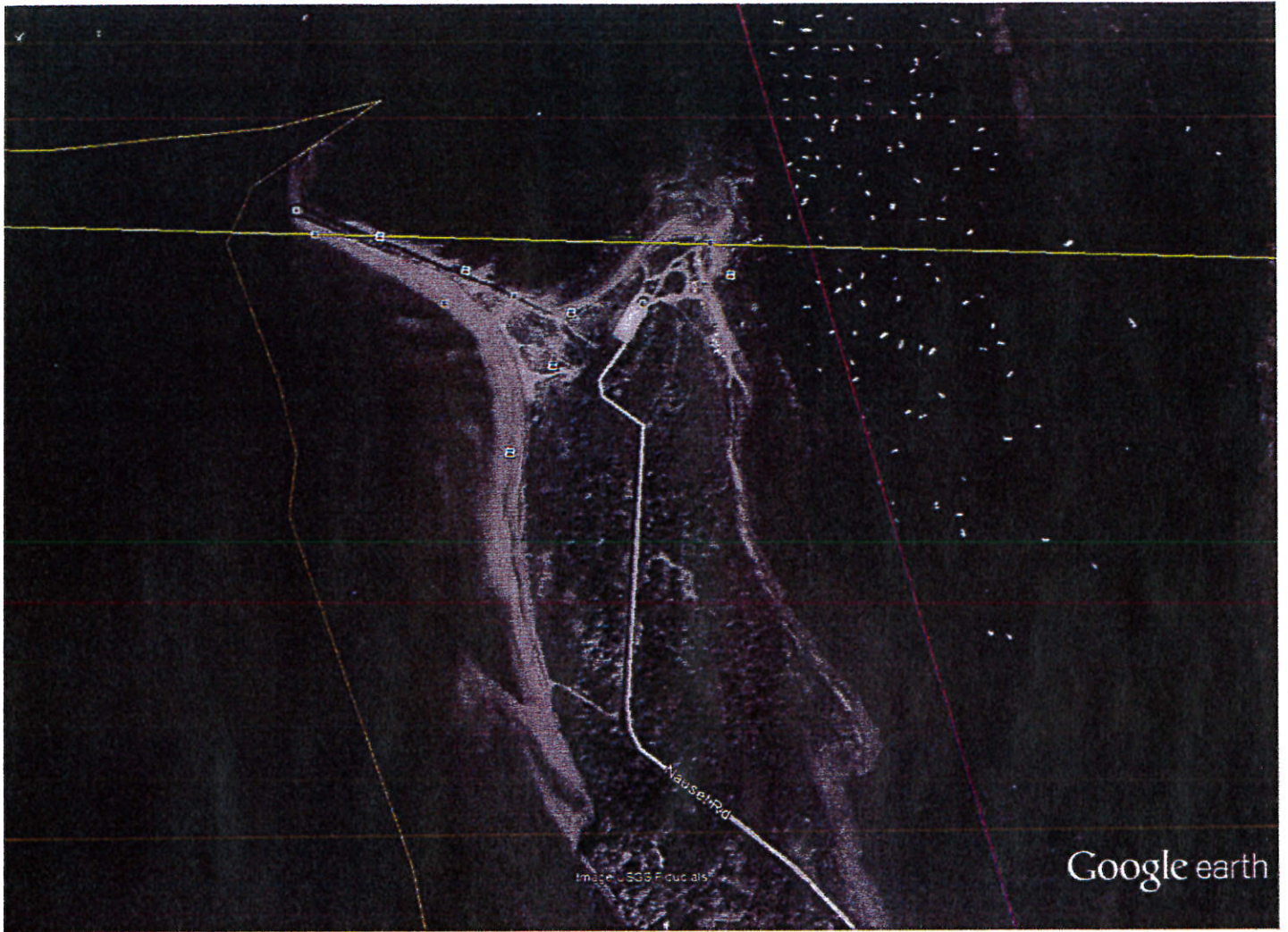


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7/08



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8/20/08



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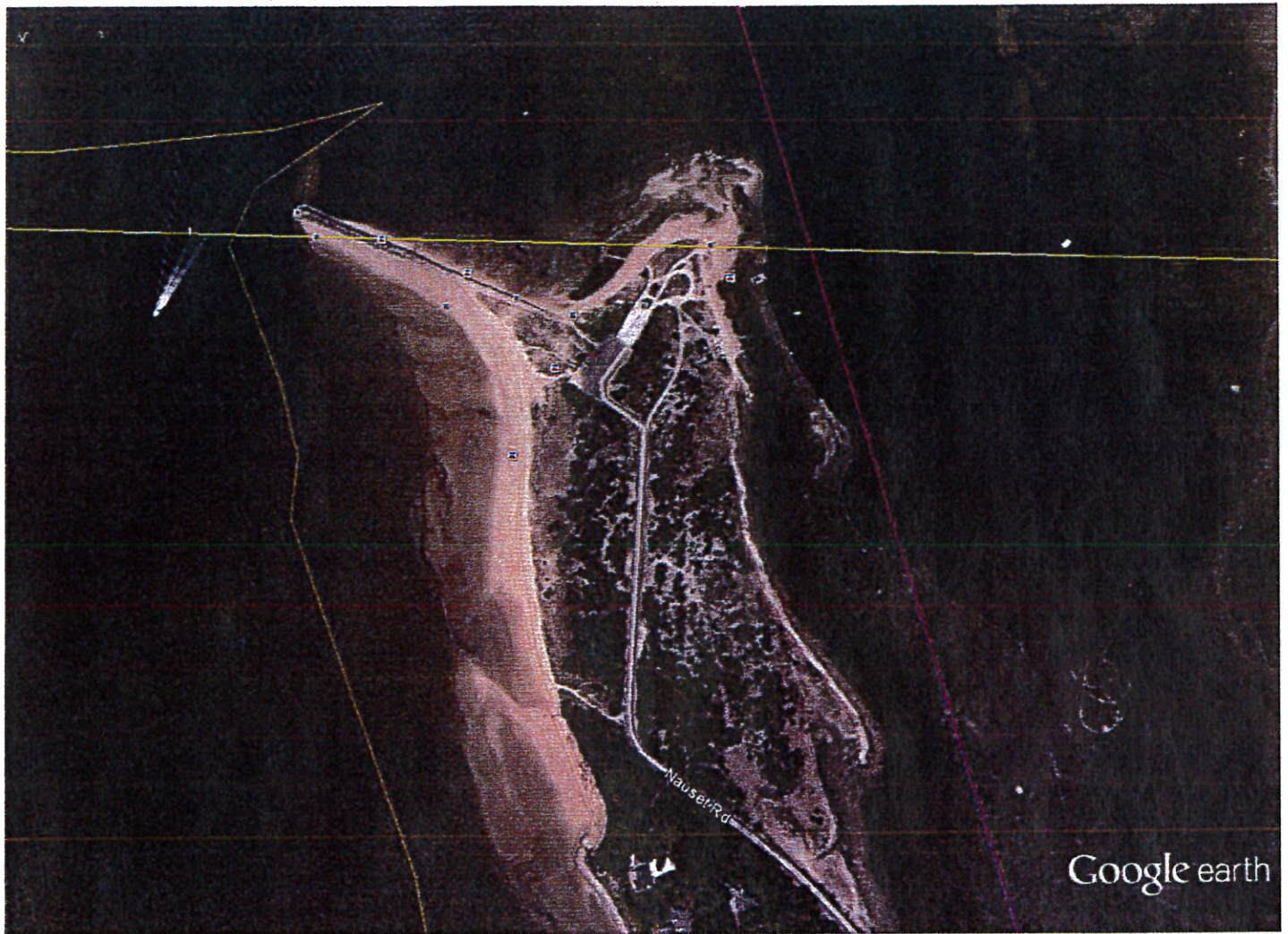
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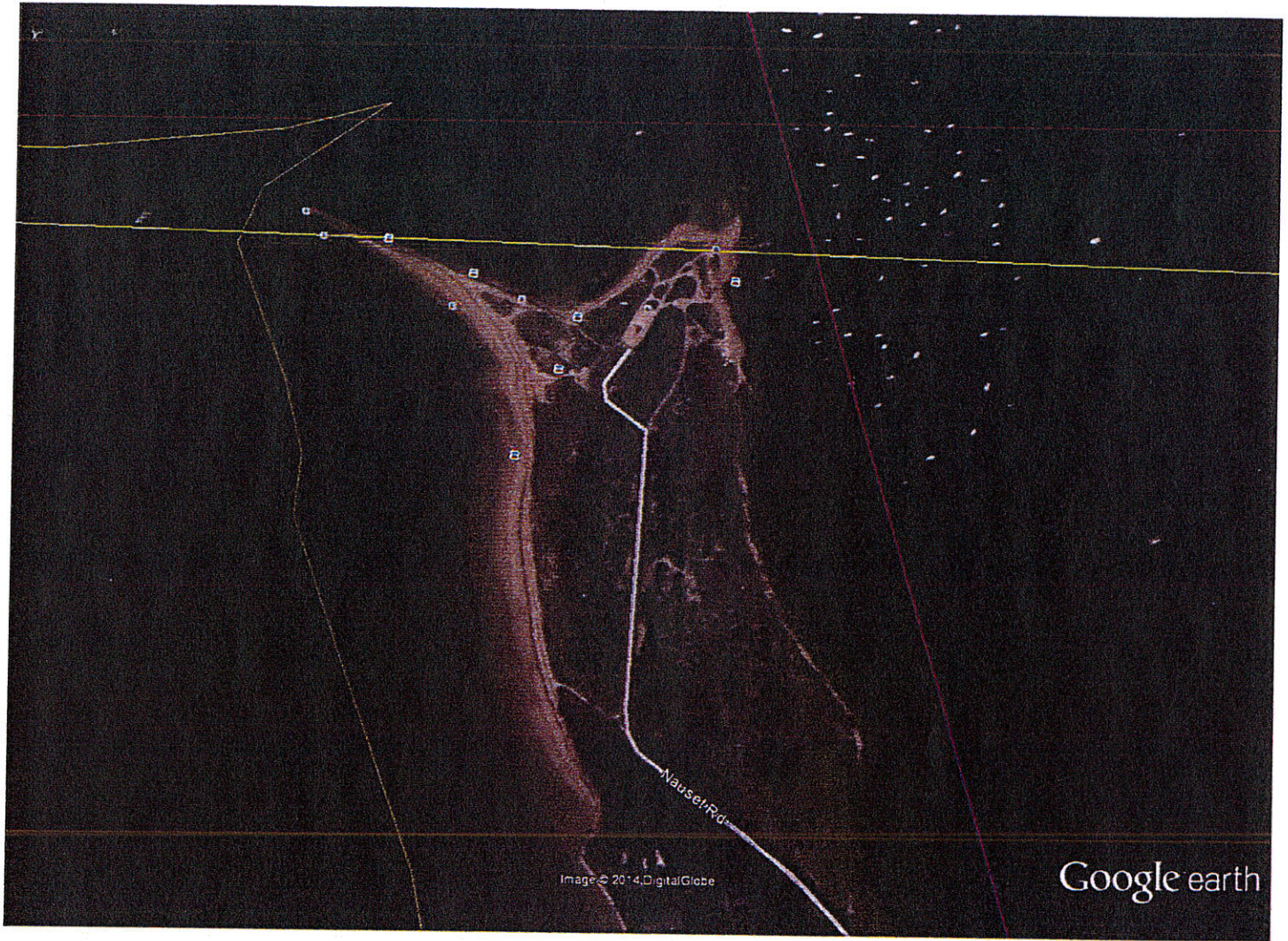
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5/20/10



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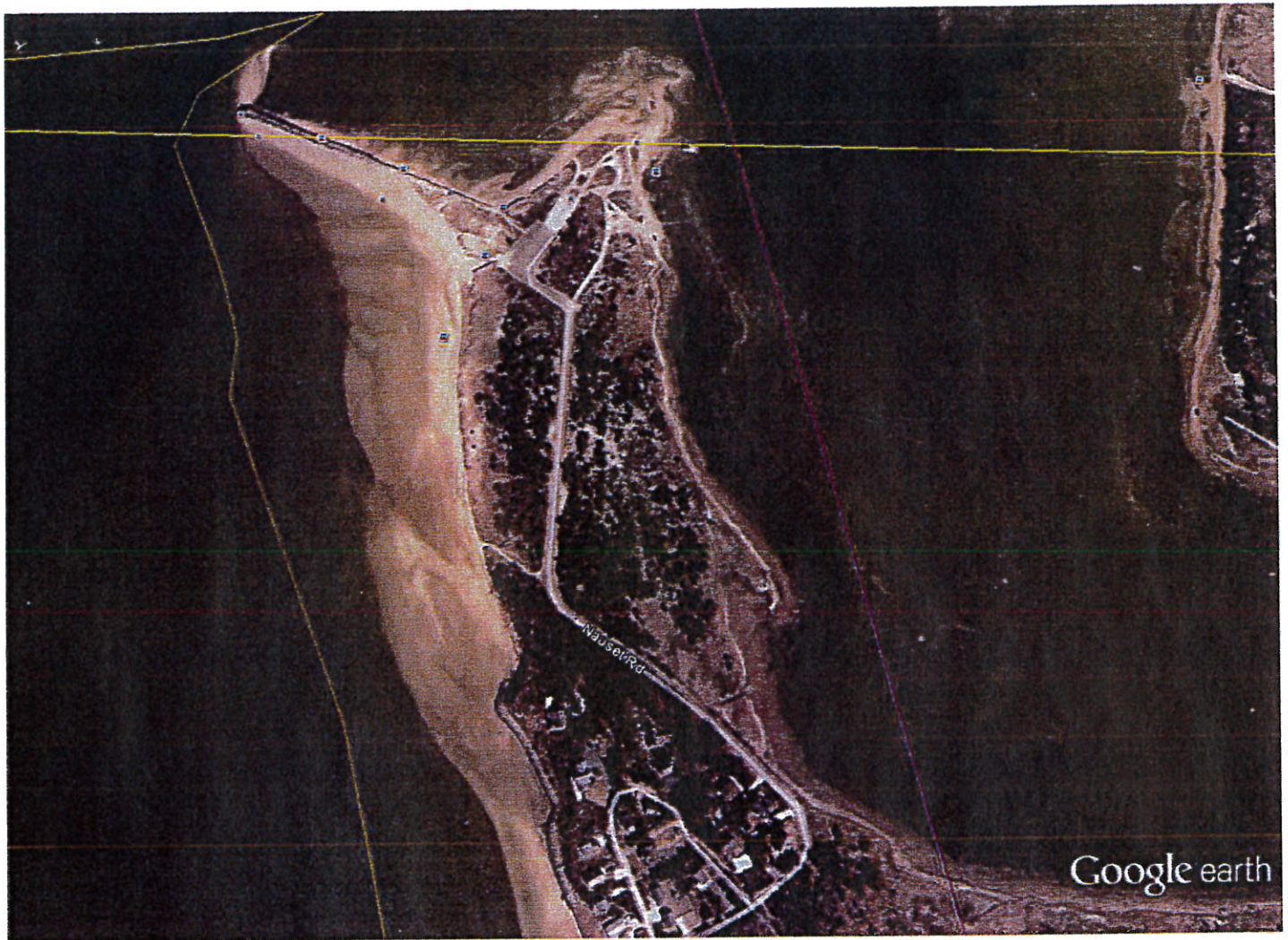
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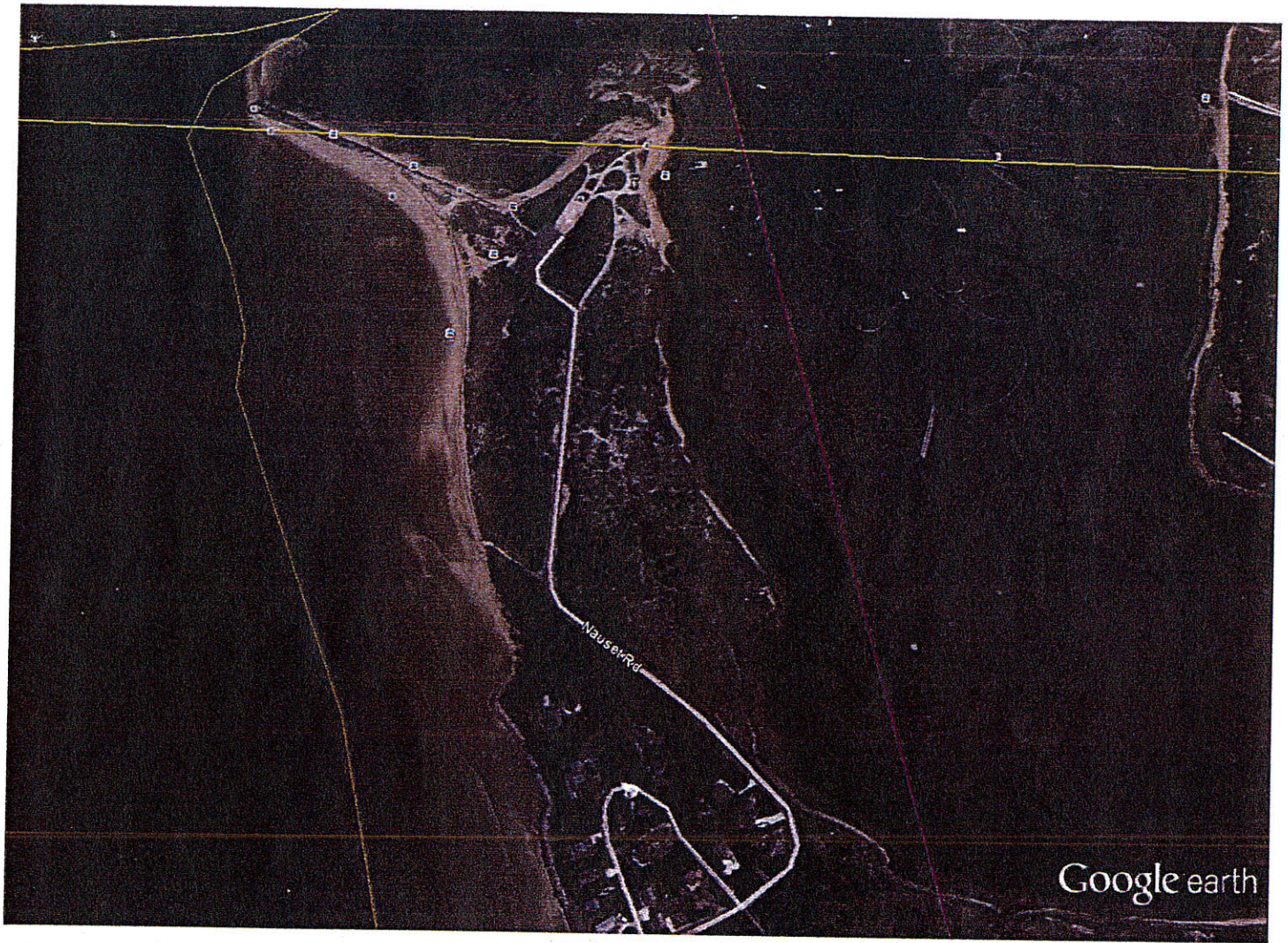


Google earth

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3/11/12



Google earth

feet
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6/15/14

11/2012

NORTH

SIGN 2
close road

Area of
particula
concern

SIGN 3

CHIPMA
COVE

SIGN 1
close road

Nauset Rd

© 2013 Google

Memo

To: Board of Selectmen
From: Conservation Commission
CC: Harry Terkanian, Town Administrator
Suzanne Thomas, Beach Administrator
Date: January 30, 2015
Re: Sluiceway

Dear Members of the Board:

We are writing to suggest that the Sluiceway be closed permanently to vehicles. This environmentally sensitive area will never be able to recover unless vehicles are kept off the vegetation. While we are aware that a seasonal closure was approved in the past we strongly urge you to consider a more permanent solution. In addition, there is alternate parking for 2-3 vehicles at the triangle of Steele and School House Hill Roads. We are available to discuss this suggestion at your convenience.



TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

MEMORANDUM

TO: BOARD OF SELECTMEN AND FINANCE COMMITTEE
FROM: HARRY SARKIS TERKANIAN, TOWN ADMINISTRATOR
SUBJECT: FISCAL 2016 BUDGET STATUS
DATE: 2/20/2015
CC: FILE

Summary:

Based on the current assumptions and estimates the current draft of the budget now falls within the limits imposed by proposition 2 ½. Overall the operating budget is 3.91% above the FY 2015 budget. The increase is largely the result of a 9.5% increase in the Town's share of medical insurance and a 13% increase in the Nauset Regional School District Assessment. The increases attributable to these two items total \$392,945 or a budget increase of 2.56% over FY 15. The remainder of the budget has increased by only 1.3%

The remaining uncertainties on the expense side include the Nauset Regional School District assessment and the cost of new collective bargaining agreements. Having attended most of the Region's school committee meetings I believe that the current estimates are quite close to the actual figures. Collective bargaining is ongoing so the costs associated with wage and benefit adjustments is not known at this time although an estimated amount has been budgeted.

On the revenue side state charges and state aid, including Chapter 90 highway funds and chapter 70 school aid are unknown. State assessments are also unknown. We have estimated a 2½% increase in the Barnstable County assessments; otherwise we have used last year's figures as estimates. We still have no basis for an accurate assessment of the Commonwealth's intentions as the governor has not yet submitted a budget.

The budget proposes a Proposition 2½ override for two items: \$100,000 for universal preschool voucher program; and \$48,480 for an additional police officer.

As in previous years we will be asking the voters to exclude debt service from Proposition 2½.

In order to bring the budget within Proposition 2½ limits \$350,000 in free cash has been applied. This reduces the free cash balance to approximately \$50,000 below the policy goal of 5% of the operating budget. Also, additional funding for the stabilization fund remains in the warrant but may not be possible in this budget. The Stabilization fund is approximately \$160,000 below the policy goal of 4.5% of the operating budget. In general, it is unwise to use reserves to fund recurring expenses.

Changes since the last selectmen' meeting:

Operating Budget:

Health insurance costs, including the cost of health insurance stipends have been refined, resulting in a \$4,484 reduction. The Nauset Region estimated assessment has been reduced by \$14,309 and the capital assessment by \$65.

One other item of the operating budget where consideration could be given to a reduction is the legal budget. It is currently \$100,000. In FY 13 the Town spent \$128,170. In FY 14 the Town spent \$43,840 and it looks like the FY 15 expenditures will be similar. Unfortunately, this item is difficult to predict as a court case that goes to trial can be quite expensive, as it was in FY 13. In general there are few opportunities for cuts in the portion of the budget which the Town controls.

Capital Budget:

There have been a number of significant changes to the capital budget, most of them in DPW equipment. A dump truck originally scheduled for FY 17 has been moved to FY 16. Experience over the last month has shown that on many roads smaller vehicles and front end loaders are more efficient snow removal tools than large trucks. The DPW director expects that the resale of one of the two existing model year 2000 trucks will cover a significant portion of the cost of this vehicle. The result will not increase the DPW truck inventory. The associated cost increase is \$65,000 which does not include the proceeds from the sale of the truck being replaced.

An additional specialized plow has been added, cost \$20,000. Two front end loaders have been added, the cost of which was offset by postponing replacement of the street sweeper by a year. The DPW continues to have increasing maintenance costs with the sweeper as it is now out of warranty, but believes that an additional year of use is possible before replacement.

The number of roll off containers has been reduced from four to two with a savings of \$17,000.

The guard rail replacement item has been removed. Chapter 90 funds will be used for this project instead. Net reduction is \$62,000.

Replacement of flooring and upgrade of bathroom fixtures at the Library has been postponed to FY 17 and repairs to the Town Hall will use tax funds instead of borrowing.

The effect of all of these changes is that \$95,000 in borrowing can be avoided while the portion of the capital budget to be raised and appropriated has increased by \$30,935. If further budget pressure required further adjustment, the \$65,000 cost of the dump truck could be borrowed.

Overall, the current version of the budgets shows a Proposition 2½ cushion of \$18,048. Note that the Stabilization Fund transfer article remains in the warrant in the event estimates change so as to allow a transfer.

Attached is the current expense and revenue summary.

Town of Wellfleet
Police Department

February 19, 2015

To: Board of Selectmen
From: Chief Ronald L. Fisette

Subject: WHITE RIBBON DAY

The first Thursday of March (March 5, 2015) is White Ribbon Day. This is a national drive to bring attention to domestic violence, specifically male violence against woman. Requesting men to take a stand against domestic violence. This is the 3rd year that the Wellfleet Police Department has taken part in this endeavor. This year we are looking to bring more attention to this problem by requesting the Board of Selectmen issue a proclamation in support of White Ribbon Day. White ribbons will be available to the public at Town Hall and the Wellfleet Police Department and people are encouraged to wear the ribbon for the week of March 5th.

Respectfully submitted for your information and consideration.



Ronald L. Fisette
Chief of Police

cc: Harry Terkanian, Town Administrator

Town of Wellfleet

Proclamation

MASSACHUSETTS WHITE RIBBON DAY 2015

March 5, 2015

WHEREAS the majority of women and men in our community are deeply concerned about the pressing problem of violence against women, sexual assault and domestic violence;

AND WHEREAS the many cultures represented in our community are all affected, including heterosexual, gay, bisexual and transgender individuals, communities of color, immigrants, the youth, the aged, the infirmed and the differently-abled;

AND WHEREAS the White Ribbon Day Campaign believes that the majority of men wish to make a positive contribution towards ending this violence;

AND WHEREAS our municipality wishes to take tangible steps to raise awareness and to support survivors and hold offenders accountable in our community, along with other municipalities across the commonwealth;

AND WHEREAS our municipality recognizes the important life saving work of Independence House and Children's Cove located within Barnstable County;

AND WHEREAS the White Ribbon Day Pledge states: "From this day forward, I promise to be a part of the solution in ending violence against women." ;

BE IT RESOLVED:

1. That Thursday March 5, 2015 is proclaimed WHITE RIBBON DAY in Town of Wellfleet.
2. That all municipal employees, particularly men, are encouraged to wear the 'white ribbon' during the week of White Ribbon Day.
3. That white ribbons will be available to all visitors to the Wellfleet Town Hall or the Wellfleet Police station during the week of White Ribbon Day.

Harry Terkanian
Town Administrator

Paul Pilcher
Chairperson

Brian Carlson
Assistant Town Administrator

Jerry Houk

Ronald L. Fiset
Chief of Police

Denis Murphy

Richard Pauley
Chief of Fire

Berta Bruinooge

John Morrissey

Date

WELLFLEET BOARD OF SELECTMEN

{February 17, 2015 email from Cape Abilities}

Dear Harry,

Cape Abilities, in association with Autism Speaks and Light It Up Blue, will celebrate Autism Awareness Month throughout April on Cape Cod. Light It Up Blue is a unique global initiative that kicks-off World Autism Awareness Month on April 2nd. In honor of this historic day, Cape Abilities and many Cape Cod businesses, chambers, town halls, and schools will display blue lights to show their support for and help bring awareness to the growing numbers of individuals diagnosed with Autism each year. The latest numbers from Autism Speaks states that 1 out of 54 boys and 1 out of 252 girls are diagnosed with autism in the United States. A staggering percentage.

Last year, the towns of Barnstable, Yarmouth, Sandwich, Chatham, Brewster, Orleans, Eastham and Truro displayed blue lighting at their municipal locations. This year, we are looking to increase that number by asking all the towns from the Bridges to the Provincetown Monument to join us in placing blue lights in front of their buildings in recognition of Autism Awareness month. It would be impressive if every Town Hall, Police and Fire Station participated. A blue bulb (lamp post, spot light) placed strategically for all the public to see will create the spotlight needed to illuminate the awareness for this very challenging disorder. Cape Abilities will supply two, 60W Equivalent Blue Spiral CFL Light Bulbs to each participating town.

Cape Abilities will be responsible for the press coverage for this event. Please let me know what additional information you need, or if you would like to meet, in order to make this event a reality.

Thank you and I look forward to Lighting It Up Blue with you in April!

Sincerely,

Glenn Loomis

Administrator of Life Skills - a day habilitation program

Cape Abilities - Serving Individuals with disAbilities on Cape Cod since 1968

Cape Abilities is a nonprofit organization that has been providing jobs, homes, transportation and services to people with disabilities on Cape Cod since 1968

895 Mary Dunn Rd. Hyannis, MA 02601

Phone: 508-778-5040 Fax: 508-778-9642 www.capeabilities.org



TOWN OF WELFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667

Tel (508) 349-0300 Fax (508) 349-0305

www.wellfleet-ma.gov

BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

ASSISTANT
TOWN ADMINISTRATOR

February 13, 2015

Officer Ryan Murphy
Wellfleet Police Department
36 Gross Hill Road
Wellfleet, MA 02667

Re: Completion of the Basic Police Academy

Dear Officer Murphy,

We would like to offer our congratulations and commendation on completing the State Police Municipal Academy #5, the Basic Police Academy (22 weeks) training course held at the MA State Police Academy, New Braintree. We recognize the hard work that went into attaining these new skills and look forward to your successful service as a police officer.

Sincerely,

Paul Pilcher, Chairman

Jerry Houk

Berta Bruinooge

Dennis Murphy

John Morrissey
Board of Selectmen

Harry Terkanian
Town Administrator

WELLFLEET BOARD OF SELECTMEN

OVERVIEW/SUMMARY OF TOWN ADMINISTRATOR'S EVALUATION

February 20, 2015

All members of the Wellfleet Board of Selectmen completed the Performance Evaluation form provided and discussed their conclusions individually with the Town Administrator during the period January/February 2015.

The Evaluations rated the TA in 6 different areas:

1. Personal/Professional
2. Board Support & Relations with Selectmen
3. Financial Management
4. Personnel Management/Organizational Leadership
5. Community Leadership & Public Relations
6. Town Operations & Infrastructure

Each item was graded on 1-4 scale:

1 indicated "Improvement Needed"

2 indicated "Satisfactory/Acceptable"

3 indicated "Strong Performance"

4 indicated "Excellent/Highly Commendable"

The evaluator also had the choice of "Not Observed"

There were a total of 39 areas rated. A "perfect score" of 4 on each area would total 156. A perfect score on all 5 rating sheets would total 780.

The Town Administrator received a cumulative rating of 720 out of these possible 780 points for an excellent average of 3.6.

By area the evaluation totals were as follows:

1. **Personal/ Professional**

96 out of a possible 100 points.

Seen as a real area of strength.

No real deficiencies noted.

2. **Board Support & Relations with Selectmen**

175 out of a possible 180 points.

Another area of noted strength.

3. **Financial Management**

109 out of a possible 120 points.

Some concerns and uncertainty as to how often and how carefully the TA monitors and controls budget expenditures. Seen as a learning curve that is improving as he gains experience.

4. Personnel Management/Organizational Leadership

130 out of 160 possible points.

This was the major area of concern.

Selectmen express worries that the TA may burn out by taking too many tasks upon himself.

Needs to delegate more especially now with new personnel on board.

Establishing high levels of performance for dept heads and managing personnel issues are seen as difficult challenges.

5. Community Leadership & Public Relations

136 out of a possible 140 points

Seen as another real area of strength.

6. Town Operations & Infrastructure

74 out of a possible 80 points

Most Selectmen see this as an area of strength –where there was a question it was of effective oversight and coordination of town programs.

ADDITIONAL COMMENTS:

Space was provided for Selectmen to state goals for the TA in 2015 and comments regarding their evaluations. Excerpts include:

- *Avoid burnout –delegate as appropriate to new ATA.*
- *Continue & upgrade performance evaluations of dept heads*
- *TA is always fair; continue excellent job of leadership and even-handedness to all sorts of issues.*
- *Unafraid to tackle major problems.*
- *On a learning curve v-a-v budget; definitely improving.*
- *Unresolved personnel issues are tricky; written personnel reviews are critical.*

Overall the Board's assessment of the TA's performance was overwhelmingly positive. He has many areas of great strength. He seems aware of and working to improve those areas where there are concerns.

Good job!

Paul Pilcher
Board of Selectmen Chairman



TOWN OF WELFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

To: Board of Selectmen
From: Harry Sarkis Terkanian, Town Administrator
Subject: Town Administrator's Report
Date: February 20, 2015

This report is for the period February 6, 2015 through February 19, 2015.

- 1 Snow Emergency. We have completed almost four weeks of essentially continuous snow removal operations. We do not have exact cost figures yet, but a rough estimate is that we have spent approximately \$171,780 to date against a snow removal budget of \$93,000. The balance will have to be made up with a transfer at the Annual Town Meeting.
- 2 Route 6 – Main Street Intersection. I have received preliminary sketches of design alternatives and will be meeting with the DPW Director and project engineer.
- 3 Fiscal 2016 budget. I am continuing to refine the budget as I develop better estimates for the larger unknowns.
 - a. Nauset Region member town administrators and finance directors met with the Superintendent and NRSC capital plan subcommittee on February 11th. An additional meeting of the Nauset School Committee was held on February 12th. I expect the current budget estimate to be quite close to the final figures. The Region's proposal for a significant expenditure for upgrades to the Middle and High Schools has been deferred.
 - b. Cape Cod Municipal Health Group and Cape Tech Regional budget presentations were on February 10th. Health insurance premiums will rise 10% in FY 2016 for employees and 5% for Medicare supplement coverage for retirees (these adjustments are on a calendar year instead of a fiscal year so the next adjustment will come next January.) Overall increase in health insurance is about 9.5%.
 - c. The Cape Tech budget is final showing a 4.49% increase, but because state aid is still unknown the actual assessment to the Town remains to be determined. Cape Cod Tech has been invited by the MSBA to do a study. This may lead to a renovation to the school in a future year.
 - d. Electric generation costs for FY 16 & 17 were fixed on February 10th at one cent below the current 10.064 cents per kWh. Generation costs are only about 40% of the total cost of electricity so a \$3,000 downward adjustment in the electricity budget has been made.
 - e. There have been adjustments to the capital budget detailed in a separate memo in the meeting packet for the 24th.

TOWN ADMINISTRATOR'S REPORT TO THE SELECTMEN

- 4 Beach Concessions. We will be going out to bid again for concession space at three of the ocean beaches and plan to add a spot at Baker Field also.
- 5 Additional Meetings. Attended the Cape Light Compact on February 10th to extend electricity purchase agreement. Meetings with Town emergency management team at various times for weather related planning. Attended the Cape Cod Manager's meeting on February 12th. Meetings with Marina Advisory Chair, DPW Director and Water Commissioners.
- 6 Regional Dispatch Services. The Fire Chief and I attended a Regional Dispatch meeting at the Sheriff's office on February 9th. The Sheriff will be looking for a commitment in April. It is estimated that a new regional dispatch facility which could accommodate additional departments is at least 3 years away.
- 7 Housing Authority. Met with Housing Authority on February 19th to review the Gull Pond Road and 2082 Route 6 projects.
- 8 Personnel Matters:
 - a. Administrative actions:
 - i. Interviews have been conducted for the Assistant Health & Conservation Agent position.
 - ii. Interviews have been conducted for the committee secretary/water commission staff position.
 - b. Current employment vacancies (Charter 5-3-2 (i)):
 - i. Building – Building Inspector is part time.

Town of Wellfleet Committee Vacancies

Date: February 20, 2015
To: Harry Terkanian, Town Administrator
From: Michaela Miteva, Executive Assistant

Re: Appointments to Town Boards

The following provides the appointing authority with a comprehensive view of vacant positions on each Town Board. Each identifies the amount and type of positions that are vacant, the authority for making the appointment, the length of the term and the number of applications requesting consideration to fill a vacancy.

Barnstable Human Rights Commission (1 Wellfleet Representative)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file.		

Bike & Walkways Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file.		

Board of Health (5 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	6/30/2015 (to complete term)
Requesting Appointment: One application on file.		

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file.		

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	
Requesting Appointment: No applications on file.		

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
4 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file.		

Cultural Council (no more than 22 members)

Vacant Positions Appointing Authority
11 positions Board of Selectmen
Requesting Appointment: No application on file.

Length of Term
3 years

Energy Committee (11 members total)

Vacant Positions Appointing Authority
2 (Alternate) Positions Board of Selectmen
Requesting Appointment: **One application on file.**

Length of Term
6/2015 (to complete term)

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions Appointing Authority
1 Assistant Position Board of Selectmen
Requesting Appointment:

Length of Term
3 years

Historical Commission (7 Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file.

Length of Term
6/2015 (to complete term)

Personnel Board (4 Community Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file.

Length of Term
6/30/2015 (to complete term)

Recycling Committee (Up to 11 Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file.

Length of Term
3 years

Shellfish Advisory Board (7 Members, 2 Alternates)

Vacant Positions Appointing Authority
1 Alternate Position Board of Selectmen
Requesting Appointment: No applications on file.

Length of Term
3 years

Wastewater Planning Committee (7 Members)

Vacant Positions Appointing Authority
2 Positions Board of Selectmen
Requesting Appointment: No applications on file.

Length of Term
3 years



DRAFT

**Wellfleet Board of Selectmen
Minutes of February 10, 2015
Wellfleet Senior Center**

Present: Selectmen Paul Pilcher, Chairman, Dennis Murphy, Berta Bruinooge, John Morrissey, Town Administrator Harry Sarkis Terkanian and Assistant Town Administrator Brian Carlson

Regrets: Jerry Houk

Announcements, Open Session and Public Comment

Terkanian announced:

- The Annual Alzheimer's Association Wine Tasting benefit to take place on March 2, 2015 at PB Boulangerie.
- The up-coming Police Academy Graduation of Officer Ryan Murphy on Friday, February 13.
- A Weather Hotline 508-514-705 for closings and delayed openings.
- The electricity was negotiated at 9.64 cents per kWh for two years, which is one cent lower than the current agreement.
- Route 6 Study and kick off meeting on February 24, 2015
- Habitat map for Wellfleet Harbor and study with CCNS – the cost will be in the range of \$40,000-\$200,000 according to Dr. Mark Borelli.

Pilcher talked about an article he read about the Town of Duxbury receiving a million dollar grant for Harbor dredging

Licenses/Appointments/Reappointments/Use of Town Property

Ethan Estey was present for an interview and expressed his interest to serve as a Herring Warden.

MOTION 215-061: Morrissey moved and Bruinooge seconded to appoint Ethan Estey for Herring warden with term ending December 31, 2017. The motion passed 4-0.

Use of Town Property

MOTION 215-062: Murphy moved and Bruinooge seconded to approve the request of WES PTA to use Baker's Field behind the tennis courts for WES Fest fundraising event on Saturday, May 23, 2015. Use of Town Property and application fees waived; proof of insurance required.

John Brady Executive Director of WOMR was present to answer questions regarding the Sprint Triathlon event and the request to use Town Property.

MOTION 215-063: Bruinooge moved and Morrissey seconded to approve the request of WOMR to use Long Pond for ¼ mile swim; Long Pond Rd, Gross Hill Rd, Ocean View Dr for 10 miles bike loop & Long Pond & Ocean View for 3 miles run for Lower Cape Triathlon on June 20, 2015, 7:00 am - 10:00 am. Application fee paid; event fee waived; proof of insurance required. The motion passed 4-0.

Business

Proposed Zoning Bylaw changes and amendments from the Planning Board for 2015 ATM

Planning Board member Janet Morrissey presented the proposed Zoning Board Changes¹ and asked the Selectmen to consider the proposed articles as required by The Zoning Act, M.G.L., ch. 40A. Discussion ensued. Pilcher had questions related to Home Industry and Home Occupations. Janet Morrissey explained the reasons for the proposed changes. Denny O'Connell from the audience also spoke about the proposed home occupation and service industry changes.

MOTION 215-064: Murphy moved and Bruinooge seconded to place and refer to Planning Board the proposed changes to Zoning Bylaw articles regarding Section II – Definitions: Individual Storage Units; Section VI General Regulations 6.14 Special Flood Hazard District Regulations; Section VI General Regulations 6.16 Repeal Home Industry; Section VI General Regulations 6.22 Home Occupations; Section VI General Regulations 6.23 Service Trade Home Business; Section VII 7.3 Signs; Section VII 7.3 Signs (alternate Article). The motion passed 4-0.

Continued discussion of fees for use of Town property

Morrissey presented his proposal² on use of Town Property fees and talked about the reasons for the proposed changes. Terkanian said that a public hearing on the subject is scheduled for February 24, 2015. According to Pilcher the criteria for charging a fee should be a percentage of the admission fee. Bruinooge talked about being on a cross road about charging a fee because there are different kinds of businesses some of which can afford the proposed fee increases and others such as starting businesses would not be able to afford it. SPAT members from the audience (Jody Birchall and Janet Drohan) said that the selectmen should not single out only OysterFest. Michelle Insley, Executive Director of SPAT expressed her opinion on charging vendor fees and said that \$100 per vendor would be unreasonable. Ira Wood from the audience spoke in favor of the proposed fee schedule. Selectman Murphy also expressed his approval of the proposed schedule for charging a percentage in admission fees. Morrissey clarified that this proposal relates to nonprofit events that use Town property, make profits and charge admission fees. He spoke about data from SPAT regarding 2013 Oysterfest revenues. Pilcher encouraged SPAT to provide more information and data if they want to make an argument.

TA report on Chamber of Commerce Marina sign alternatives

Terkanian presented his memo³ on the Chamber of Commerce sign alternative. He spoke about the current Zoning bylaw on signs and the inability to implement it. Bob Morrell from the Chamber of Commerce was present to answer questions. Terkanian explained that the alternative, if considered, would require a use of Town Property approval of the Selectmen and a zoning relief by ZBA. He recommended only a temporary five or ten year permit. Discussion ensued among the selectmen. Terkanian talked about the proposed alternative location. Community Director Suzanne Grout Thomas talked about possible complications of the new location due to portable toilets and dumpster located in the immediate vicinity of the proposed site. According to Pilcher expressed his approval of the proposed location and said that a public hearing on the topic would be best. The selectmen unanimously agreed to have a public hearing on this subject in March.

Request by Fire Chief to carry over vacation days

Terkanian presented the request⁴ of Fire Chief Richard Pauley to carry over two additional vacation days.

MOTION 215-065: Morrissey moved and Bruinooge seconded to approve the Fire Chief request to carry over 7 vacation days. The motion passed 4-0.

FY 2016 budget review

Terkanian presented his memo⁵ and the FY16 revenue and expense estimates. He talked about Nauset Regional School Budget, Cape Tech and Cape Cod Municipal Health Care increases which come at about \$308,000 above the estimated revenues. He explained that he had added the \$11,400 for beach clean ups and removed Chapter 90 money from the DPW budget. He suggested possible scenarios to close the revenue gap by borrowing money for capital improvements for the Library, Town Hall and Transfer Station, place the Universal Preschool and 13th Police Office on overrides. Discussion ensued. Pilcher wanted to know if there were creative solutions to make up the \$45,000 deficit after the proposed solution by Terkanian. Bruinooge wanted to know what the stabilization fund could be used to close the gap. Morrissey said that the increasing deficit and budget scrutiny is a trend line that has been ongoing for the past 4-5 years. He said that he has looked up the average real estate tax increase in the Commonwealth vs. Wellfleet and suggested raising fees for Town Services accordingly and consistently with the real estate tax increases. Pilcher disagreed and said that his intentions are to balance the budget within Proposition 2 ½. Bruinooge said that the residential room tax should be re-considered. Terkanian spoke about support from Fire Chief on rising ambulance fees and added that ATA Brian Carlson is tasked to look into possibilities to increase all fees. Terkanian went over his research from the DOR and how many debt and capital exclusions have passed and failed since 1990 in Wellfleet. Murphy talked about “Zero Based” budgeting. Terkanian added that there are some uncertainties on State and School aid, because the Governor’s budget has not been proposed yet and asked the selectmen for guidance on the budget to get it ready for printer. Bruinooge suggested removing the funding of the stabilization fund for FY16.

Town Administrator’s Report

Terkanian presented his report⁶ of February 6, 2015 and added:

- ATA Brian Carlson is assembling a fee recommendation
- Storm damage assessment – Chief Fisette is working with FEMA for possible federal assistance for the January 26 storm.

Future Concerns

- Pilcher suggested inviting Dr. Mark Borelli to come to one of the future meeting regarding mapping the Harbor.
- Pilcher said that he will bring a proposal for charging parking fees at the Marina in order to involve the Marina Advisory Committee to the process.
- Terkanian talked about a conversation with Helen Miranda Wilson about supporting the shell fishing industry

Correspondence⁷ and Vacancy⁸ Report

Morrissey talked about a letter from the Truro BOS regarding a bike trail in Truro and suggested to possibly inviting them to one of the next BOS meetings.

Minutes

MOTION 215-066: Murphy moved and Bruinooge seconded to approve the minutes of January 26, 2015 and January 29, 2015 as printed. The motion passed 4-0.

Executive session & Adjournment

Pilcher read the purpose of the executive session "To conduct a collective bargaining session with the Teamsters Union" and stated that discussing this in open session would have detrimental effect. He took a roll call vote to enter in Executive Session and not go back to public session. Each selectman Pilcher, Morrissey, Bruinooge and Murphy said "Aye" and the public meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Michaela Miteva
Executive Assistant

¹ Proposed Zoning Board Changes for 2015 ATM

² John Morrissey proposal on Town Property Fees

³ TA Memo on Marina Sign alternatives

⁴ Fire Chief request to carry over vacation time

⁵ TA memo on FY16 budget revenues and expenses

⁶ TA report of February 6, 2015

⁷ Correspondence report of February 6, 2015

⁸ Vacancy report of February 6, 2015

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**Wellfleet Board of Selectmen
Minutes of February 13, 2015**

Wellfleet Town Hall Hearing Room

Present: Selectmen Dennis Murphy, Vice Chairman, Berta Bruinooge and John Morrissey,
Town Administrator Harry Sarkis Terkanian & Assistant Town Administrator Brian Carlson

Regrets: Paul Pilcher and Jerry Houk

Vice Chairman Dennis Murphy assumed the Chairman position and called the meeting to order at 2:00 pm.

Briefing on emergency preparedness for upcoming winter storm

Fire Chief Richard Pauley briefed the selectmen on the upcoming winter storm and said that it is projected to be a significant weather event. He said that there were no plans as of yet to open regional shelters, but there is an emergency management meeting scheduled at 4:00 pm. Terkanian said that he had directed DPW Director Mark Vincent to close the Transfer Station on Sunday, February 15, 2015 to facilitate snow removal and has told the Library to not open on Sunday, February 15 for safety reasons. He added that all Town offices will be closed on Monday, February 16 in observation of Presidents Day.

Declaration of emergency

MOTION 215-067: Morrissey moved and Bruinooge seconded to declare a state of emergency effective 12:00 pm on Saturday, February 14, 2015 until 12:00 pm on Tuesday, February 17, 2015 and to sign the Emergency Declaration¹. The motion passed 3-0.

Adjournment

MOTION 215-068: Bruinooge moved and Morrissey seconded to adjourn the meeting at 2:09 pm. The motion passed 3-0.

Respectfully submitted,

Michaela Miteva
Executive Assistant

Public Record Documents:

¹ Emergency Declaration of February 13, 2015