



Board of Selectmen

RECEIVED

The Wellfleet Board of Selectmen will hold a public meeting on **Tuesday, February 27, 2018, at 6:30 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667.** *It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.*

I. Announcements, Open Session and Public Comment

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.

II. Community Updates:

A. Eversource: Conversation with Jerry McDermott regarding Wellfleet electrical issues.

B. Outer Cape Health Services Update: An update from Outer Cape Health Services CEO, Patricia Nadle on the construction plans for the Wellfleet Outer Cape Health Center.

III. Public Hearing(s) 7:00pm

IV. Licenses

A. Common Victualler

- The Fox and Crow Café

V. Appointments/Reappointments

A. Berta Bruinooge to Personnel Board

B. Police Department – Special Officers [Police Chief]

- Kayla Ryan
- Robert Pimentel
- Samuel Hammond

C. Fire Department – Full Time Firefighters / Paramedics / EMT's [Fire Chief]

- Shawn Deane
- Justin Kinshaw

VI. Use of Town Property

A. Elaine Hartman – Wedding ceremony at Cahoon Hollow Beach - August 18, 2018

B. Della Spring – Yoga classes at Mayo Beach June 26, 2018 – September 6, 2018

VII. Business

A. Letter of Support or Non-opposition for Nature's Alternative, Inc. [TA]

B. Town Meeting article recommending a new Board of Water Commissioners position [BWC]

C. Request for Town Meeting article correction of Polystyrene Reduction Bylaw and update from Committee. [Lydia Vivante]

D. Discussion and request from Eversource for easement

E. Request for vote to approve move of utility pole and supports at 210 Kendrick Ave

F. Discussion of electric vehicle charging stations

G. Vote to send proposed Zoning Bylaw changes to the Planning Board per Chapter 40A. [ATA]

VIII. Town Administrator's Report

- IX. Topics for Future Discussion**
- X. Correspondence and Vacancy Report**
- XI. Minutes (Meeting minutes of 2.13.18)**
- XII. Executive session and Adjournment**

RECEIVED

2018 FEB 23 A 9:04

**TOWN CLERK
TOWN OF WELLFLEET**



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

II

COMMUNITY UPDATES – A. Eversource

REQUESTED BY:	ATA
DESIRED ACTION:	Conversation with Jerry McDermott on Wellfleet electrical issues.
PROPOSED MOTION:	None
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

Wellfleet Reliability Upgrade

Summary: A new source transformer is being proposed to be located behind Town Hall to improve area reliability. This will providing a new automatically restorable supply from a different circuit.

Eversource System Engineering
Feb. 27, 2018

Proposal for Consideration

Existing Electrical Supply to Wellfleet Town Hall/Center Area:

- Currently supplied from substation 992 on Gull Pond Rd
 - Single stepdown transformer from one 23kV circuit #4-96-96

Proposal to Further Improve Area Reliability:

- Install new padmount transformer near Main St & E. Commercial St on approx. 20'x20' easement or licensed location
- Electric supply for this transformer will be from a second 23kV circuit and power transformer
- Allows existing 8kV circuit to be divided in two, with two 23kV supplies
- Allows installation of automatic transfer scheme to further improve reliability on loss of either stepdown transformer or a 23 kV supply circuit

Proposed Transformer Pad Behind Wellfleet Town Hall 286-300 Main St.

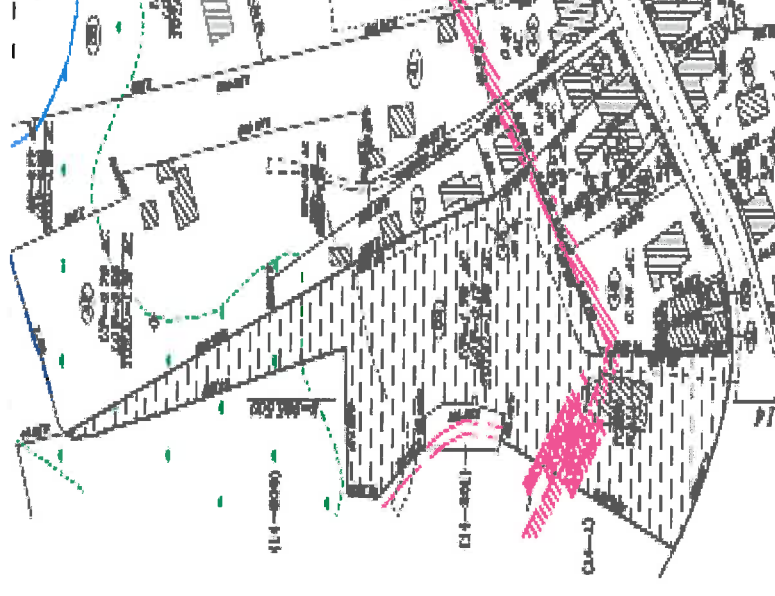
- New Source Transformer for Wellfleet Center
- New Future Pad Transformer for Proposed Charging Station (size TBD)



Discussion Points

- Town Hall Parcel Total Wetland Zone
- New Underground and pad-mounted facilities dependent on existing underground structures on site (water, sewer, etc)
- Size of charging station service to be determined
- Bollards are required near all pad-mounted equipment for safety
- Pole & overhead equipment upgrades will be required in the area
 - Scope & details to be determined based on pad locations

Excerpt from Wellfleet
Assessor Map #15





Safety First and Always

Padmount Transformer Dimensions: Approx 6' high x 7' wide x 9' deep

*Note: There will be no fencing or new overhead wires added
– all cables will enter transformer via conduits.*





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February 27, 2018

II

COMMUNITY UPDATES – B. Outer Cape Health Services

REQUESTED BY:	TA
DESIRED ACTION:	Update from OCHS CEO, Patricia Nadle, on the construction plans for the Wellfleet Outer Cape Health Center
PROPOSED MOTION:	None
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



HEALTH SERVICES

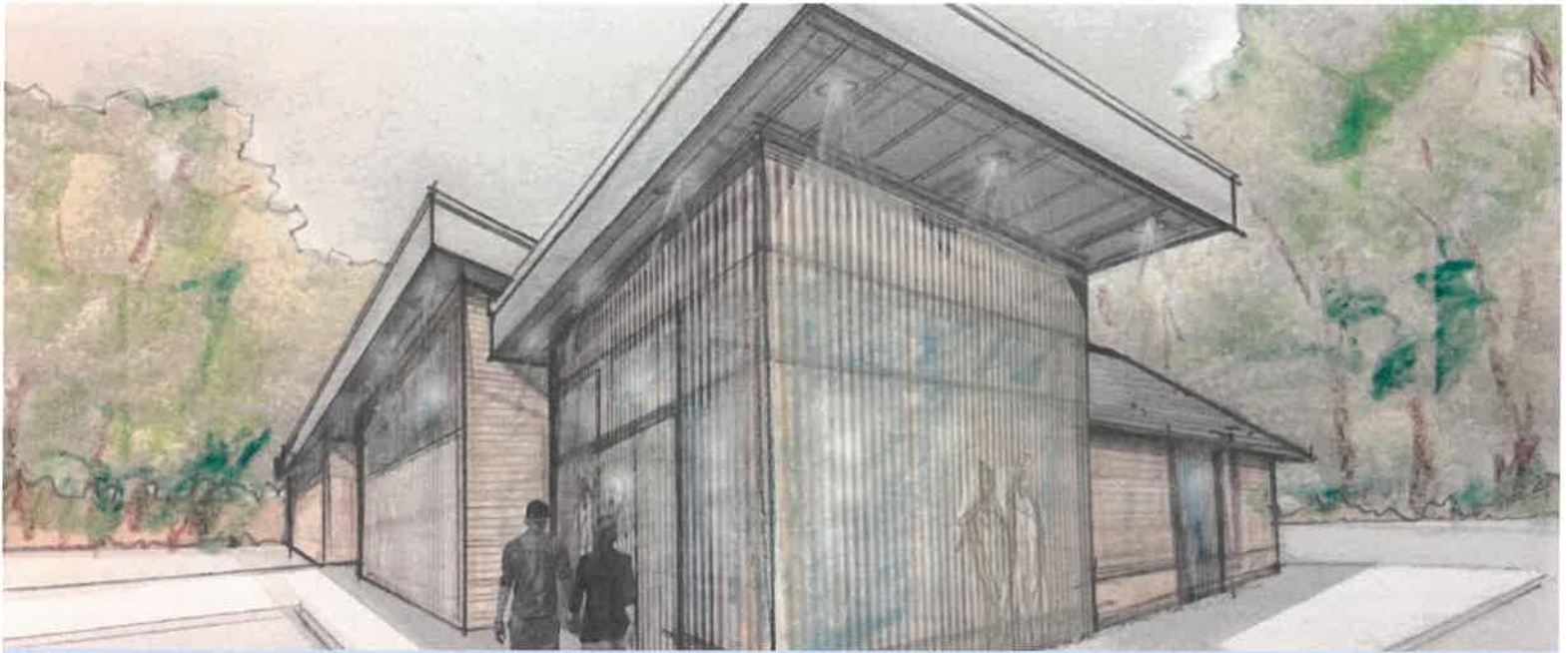
State of the Town

Wellfleet 2018





A Look Back: The original AIM Medical Center, opened in 1966, was constructed from a Sears Roebuck health center kit.



A Look Ahead: To support patient-centered care, the new health center design and renovations will meet all ADA accessibility requirements, and include larger exam rooms, critical medical technology, furnishings, and upgrades.

WELLFLEET HEALTH CENTER CONSTRUCTION TIMELINE

Activity	Time Period
Design Development	March – April 2018
Schematic Design/ Design Documentation	April – June 2018
Project Bids, Review & Award of Contract	July – August 2018
Construction, 9 months	September 2018 – May 2019
Certificate of Occupancy & Opening	June 2019



Philanthropy, such as the **AIM Thrift Shop** proceeds, helps OCHS to serve the community with new initiatives and programs that would otherwise be unfunded. The total estimated cost of the Wellfleet project is \$6.4M.



HEALTH SERVICES

Questions?

outercape.org



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

III

PUBLIC HEARING(S)

REQUESTED BY:	N/A
DESIRED ACTION:	None
PROPOSED MOTION:	
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

IV

LICENSES – A. Common Victualler

REQUESTED BY:	The Fox and the Crow Café
DESIRED ACTION:	Approve the CV license(s) for the following business(es): The Fox and the Crow Café
PROPOSED MOTION:	I move to approve the Common Victualler business license for The Fox and the Crow Café.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

V

APPOINTMENTS/REAPPOINTMENTS – A. Boards and Committees

REQUESTED BY:	Berta Bruinooge
DESIRED ACTION:	Appoint Berta Bruinooge to the Personnel Board
PROPOSED MOTION:	I move to appoint Berta Bruinooge to the Personnel Board for a term ending June 30, 2018.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. ^{Year 12 2018} ~~Your~~ community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667

☐ Name Berta Bruinage Date 02/12/18

Mailing Address P.O. Box 294
S. Wellfleet MA 02663

Phone (Home) 508-349-6080 (cell) —

E-mail jacobae.meganet.net

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: Wellfleet Selectman, (7 years); Wellfleet Finance

Committee (25 years); Treasurer, Wellfleet Chamber of
Commerce (15 years); Member: Wellfleet Historical Society,
Friends of the Wellfleet Library; Friends of Wellfleet COA, etc.

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

25 Year Career at Cape Cod Bank & Trust Co. (now TD Bank) where
I was branch manager (Wellfleet Office) then Commercial
Lending Officer, then to Main Office (Hyannis) as Asst Vice
President heading the small business lending team. HAVE
experience managing personnel.

☐ Committees/Boards of Interest: 1) Personnel Board

2) _____

3) _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

V

APPOINTMENTS/REAPPOINTMENTS – B. Police Department

REQUESTED BY:	Police Chief
DESIRED ACTION:	Appoint Special Officers Kayla Ryan, Robert Pimentel, Samuel Hammond to the Wellfleet Police Department
PROPOSED MOTION:	I move to appoint Special Officers Kayla Ryan, Robert Pimentel, and Samuel Hammond to the Wellfleet Police Department from May 14 th , 2018 through June 30 th , 2019.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Town of Wellfleet
Police Department

February 19, 2018

To: Board of Selectmen
From: Chief Ronald L. Fisette

Subject: SPECIAL POLICE OFFICERS APPOINTMENT

I request the following individual(s) be appointed as a Special Police Officer.


Appointment Period: May 14, 2018 through June 30, 2019

Kayla Ryan

Robert Pimentel

Samuel Hammond

Respectfully submitted for your information and consideration.



Ronald L. Fisette,
Chief of Police

cc: Dan Hoort, Town Administrator
Joseph Powers, Town Clerk

Police Officer Position; Full Time [] Part Time [XX]

Communications Position; Full Time [] Part Time []

WELLFLEET POLICE DEPARTMENT SUMMARY SHEET OF APPLICANT'S INFORMATION

Applicant's Name: Ryan Kayla A.
(Last) (First) (Middle)

The following information is a summary of information provided as part of a 10 page application packet. The entire application is available for your review if you so desire.

I PERSONAL HISTORY

Address: 69R Anthony Street
(Number & Street)
Berkley MA 02779
(City/Town) (State) (Zip)

II EDUCATION

	School Name, Address and Phone Number	Graduated Yes/No	Number of Years Attended	Degree	Major
High School	Bristol Plymouth Regional Technical	Yes	4	Diploma	
Undergraduate	Westfield State University 577 Western Ave Westfield, MA 01086	No	3		Criminal Justice
Graduate					
Other					

- b. Have you attended or are attending a Reserve Police Academy? Yes [XX] No [] If yes, give details to include completion date: Plymouth Police Academy 2/2018
- c. Have you attended or are attending a Full Time Police Academy? Yes [] No [XX] If yes, give details to include completion date: _____
- d. Do you have a First Responder certificate? Yes [XX] No [] Exp. Date: 2/2020
- e. Do you have a CPR certificate? Yes [XX] No [] Exp. Date: 2/2020

- f. List any special abilities, interests, sports or hobbies along with degrees of proficiency:

First Aid, CPR, AED, OSHA 10, Horseback Riding, Soccer

- g. List any special equipment or computer systems with which you have experience.

Microsoft Office

III EMPLOYMENT HISTORY

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
5/2017	N/A	Wellfleet Police Department 36 Gross Hill Road Wellfleet, MA 02667 Community Service Officer			Lt. Mike Hurley
Reason for Leaving: N/A					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
5/2017	N/A	Wellfleet Police Department 36 Gross Hill Road Wellfleet, MA 02667 Relief Dispatcher			Lt. Mike Hurley

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
11/2013		MA Army National Guard Methuen, MA			SFC. Jonathan Kresel

- b. Have you ever been disciplined or forced to resign because of misconduct or unsatisfactory employment? Yes [] No [XX] If yes, give details:

- c. Are you eligible for rehire with each of your former employers? Yes [XX] No [] If no, please explain: _____

Police Officer Position; Full Time [] Part Time [XX]

Communications Position; Full Time [] Part Time []

WELLFLEET POLICE DEPARTMENT SUMMARY SHEET OF APPLICANT'S INFORMATION

Applicant's Name: Pimentel Robert J.
(Last) (First) (Middle)

The following information is a summary of information provided as part of a 10 page application packet. The entire application is available for your review if you so desire.

I PERSONAL HISTORY

Address: 165 Warren Road
(Number & Street)
Townsend MA 01469
(City/Town) (State) (Zip)

II EDUCATION

	School Name, Address and Phone Number	Graduated Yes/No	Number of Years Attended	Degree	Major
High School	North Middlesex Regional High School 19 Main Street Townsend, MA 01469	Yes	4	Diploma	
Undergraduate	Westfield State University 577 Western Ave Westfield, MA 01086	No	3		Psychology CJ Minor
Graduate					
Other					

- b. Have you attended or are attending a Reserve Police Academy? Yes [XX] No [] If yes, give details to include completion date: Western MA Police Academy 5/2018
- c. Have you attended or are attending a Full Time Police Academy? Yes [] No [XX] If yes, give details to include completion date: _____
- d. Do you have a First Responder certificate? Yes [XX] No [] Exp. Date: 5/2020
- e. Do you have a CPR certificate? Yes [XX] No [] Exp. Date: 5/2020

- f. List any special abilities, interests, sports or hobbies along with degrees of proficiency:
Good communications skill and athletic
- g. List any special equipment or computer systems with which you have experience.
Microsoft Word, Excel and Powerpoint

III EMPLOYMENT HISTORY

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
5/2017	N/A	Wellfleet Police Department 36 Gross Hill Road Wellfleet, MA 02667 Community Service Officer			Lt. Mike Hurley
Reason for Leaving: N/A					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
9/2015	N/A	Pearl Restaurant 250 Commercial Street Wellfleet, MA 02667 Bar-back, Bus Boy, Part time Bartender			Kristi Wage, Floor Manager

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	

- b. Have you ever been disciplined or forced to resign because of misconduct or unsatisfactory employment? Yes [] No [XX] If yes, give details:
- c. Are you eligible for rehire with each of your former employers? Yes [XX] No [] If no, please explain:

Police Officer Position; Full Time [] Part Time [XX]

Communications Position; Full Time [] Part Time []

WELLFLEET POLICE DEPARTMENT SUMMARY SHEET OF APPLICANT'S INFORMATION

Applicant's Name: Hammond Samuel D.
(Last) (First) (Middle)

The following information is a summary of information provided as part of a 10 page application packet. The entire application is available for your review if you so desire.

I PERSONAL HISTORY

Address: 10 Old Colony Way
(Number & Street)
Yarmouth MA 02664
(City/Town) (State) (Zip)

II EDUCATION

	School Name, Address and Phone Number	Graduated Yes/No	Number of Years Attended	Degree	Major
High School	Harwich High School Transferred to Nauset High School	Yes	4	Diploma	
Undergraduate	Westfield State University 577 Western Ave Westfield, MA 01086	No	4		Criminal Justice / Ethnic & Gender Studies
Graduate					
Other					

- b. Have you attended or are attending a Reserve Police Academy? Yes [XX] No [] If yes, give details to include completion date: Plymouth Police Academy 2/2018
- c. Have you attended or are attending a Full Time Police Academy? Yes [] No [XX] If yes, give details to include completion date: _____
- d. Do you have a First Responder certificate? Yes [XX] No [] Exp. Date: 2/2020
- e. Do you have a CPR certificate? Yes [XX] No [] Exp. Date: 2/2020

- f. List any special abilities, interests, sports or hobbies along with degrees of proficiency:

Basic Hunter Training, Westfield State Club Volleyball, Golf

- g. List any special equipment or computer systems with which you have experience.

Certificate in GIS Crime Analysis and MACA Crime Analyst Training Conference

III EMPLOYMENT HISTORY

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
12/2016	N/A	Wreaths for Door & More 42 Commonwealth Ave Yarmouth, MA 02664 Shipping Manager			Laurie Karras, Owner
Reason for Leaving: N/A					

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	
5/2013	9/2017	Nickerson Sate Park 3488 Main Street Brewster, MA 02631 Laborer			Eric Levy, Park Supervisor

Dates		Name, Address and Telephone of Employment	Rates of Pay		Supervisor's Name and Title
From Mo./Yr.	To Mo./Yr.		Start	Finish	

- b. Have you ever been disciplined or forced to resign because of misconduct or unsatisfactory employment? Yes [] No [XX] If yes, give details:

- c. Are you eligible for rehire with each of your former employers? Yes [XX] No [] If no, please explain: _____



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

V

APPOINTMENTS/REAPPOINTMENTS – C. Fire Department

REQUESTED BY:	Fire Chief
DESIRED ACTION:	Appoint Full Time Firefighters / Paramedics / EMT's
PROPOSED MOTION:	I move to appoint Full Time Firefighters / Paramedics / EMT's Shawn Deane and Justin Kinshaw to the Wellfleet Fire Department.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

Wellfleet Fire Department



10 Lawrence Road, Wellfleet, MA 02667

Richard J. Pauley, Jr.
Fire Chief

Phone: (508) 349-3754
Fax: (508) 349-0318

Memo

TO: Board of Selectmen
FROM: Chief Pauley
DATE: February 16, 2018
RE: Appointment of Firefighter/Paramedic Shawn Deane
CC: Mr. Dan Hoort, Town Administrator

In accordance with Wellfleet Town Charter Section 3-5-3, I have appointed Mr. Shawn Deane to the vacant position of full-time Firefighter/Paramedic. To comply with the provisions of the Charter, I request your approval of this appointment.

Mr. Deane's appointment as a full-time Firefighter/Paramedic will be contingent on a satisfactory pre-employment physical exam and criminal offender records (CORI) check as well as passage of a physical ability test to the standards of the Massachusetts Human Resources Division.

Mr. Deane is currently a resident of Sandwich and has one (1) year of full-time Firefighter/Paramedic experience, as well as ten (10) years experience as a commercial fisherman. He has earned his Bachelor of Science degree in Para-Medicine & Fire Science from the University of New Haven. He is also a graduate of the Massachusetts Fire Academy Career Recruit Training Program.

Mr. Deane will be hired on a probationary basis for the first 12 months of his employment as a condition of employment.

Respectfully submitted,

Richard J. Pauley, Jr.
Fire Chief

Shawn P. Deane

[REDACTED], Forestdale, MA 02644

[REDACTED]@unh.newhaven.edu

7749947454

Education:

Bachelors in Para-Medicine: GPA 3.5

Concentration: Fire Science

University of New Haven, West Haven, CT

***First student to graduate with a Bachelor's in Para- Medicine from the University of New Haven**

May 2012- May 2016

Relevant Courses:

- Anatomy 1 & 2
- Cadaver Lab
- ME Autopsy Lab Emergency Medical Systems
- Building Construction
- Fire Investigation I
- Pumps and hydraulics

Relevant Experiences:

Firefighter/ Paramedic, Sandwich Fire Dept. Sandwich, MA

February 2017- January 2018

- Maintain current knowledge of treatment protocols and response equipment.
- Provide FF I/II and ALS skills in the emergency response setting.

Paramedic, Cape Cod Ambulance, West Yarmouth, MA

Sept 2016- Current

- Provide inter-facility transports along with critical care transports.
- Made positive working relationships with other emergency personnel such as nurses, doctors, patients and families.

EMT, American Medical Response, New Haven, CT

June 2015- June 2016

- Provide 911 and inter- facility transports in a busy city environment.

Paramedic Internship, Guilford & Hamden CT, Fire Dept.

November 2015- March 2016

- Was lead of 50+ ALS calls.
- 700+ hours of training under professional staff.

Certifications:

- NREMT-P
- Massachusetts Certified Paramedic
- PHTLS
- ACLS
- BLS
- Firefighter I/II (Massachusetts Fire Academy Career Class 254 Stow Ma)
- Hazmat Operations
- Region V Authorization to practice as a Paramedic

Campus and Community Involvement:

Alpha Lamda Delta Honor Society, University of New Haven, CT

Fire Science/ EMS club, University of New Haven, CT

Academic All American, University of New Haven, CT

Athletic Scholar, University of New Haven, CT

Wellfleet Fire Department



10 Lawrence Road, Wellfleet, MA 02667

Richard J. Pauley, Jr.
Fire Chief

Phone: (508) 349-3754
Fax: (508) 349-0318

Memo

TO: Board of Selectmen
FROM: Chief Pauley
DATE: February 16, 2018
RE: Appointment of Full-time Firefighter/EMT (pending Paramedic certification)
CC: Dan Hoort, Town Administrator

In accordance with Wellfleet Town Charter Section 3-5-3, I have appointed Mr. Justin Kinshaw to the vacant position of full-time Firefighter/EMT (pending Paramedic certification). To comply with the provisions of the Charter, I request your approval of this appointment.

Mr. Kinshaw's appointment as a full-time Firefighter/EMT (pending Paramedic certification) will be contingent on a satisfactory pre-employment physical exam and criminal offender records (CORI) check as well as passage of a physical ability test to the standards of the Massachusetts Human Resources Division.

Mr. Kinshaw is a resident of Wellfleet and has been an on-call member of this Department for three (3) years. He has completed all of the course work for his Paramedic certification, is in the final stage of his "hands on" practical course work, and, is anticipated to be certified as a Paramedic within the next four (4) months.

Mr. Kinshaw will be hired on a probationary basis for the first 12 months of his employment, of which will include the satisfactory completion of his Paramedic certification in accordance with the requirements of the Massachusetts Office of Emergency Medical Services and as a National Registry Paramedic. As a condition of employment, he will also be required to pass the Massachusetts Fire Academy Recruit Training program.

Respectfully submitted,

Richard J. Pauley, Jr.
Fire Chief

JUSTIN M KINSHAW

██████████ Drive Wellfleet, MA 02667

gmail.com

EXPERIENCE

MAY 2015 – PRESENT

FIREFIGHTER/EMT, WELLFLEET FIRE DEPARTMENT

Responsibilities include but not limited to-Patient care, inspection and maintenance of equipment and vehicles, firefighting, keeping inventory of materials and medications, cleaning, public safety/education and continual education.

JANUARY 2012 – PRESENT

CARPENTER, SELF EMPLOYED

Responsibilities include but not limited to-management of clients homes and properties, invoicing and billing, staying up to date on local and state codes, management of employees and overseeing their tasks to completion, and construction design and building.

EDUCATION

JUNE 2017

PARAMEDIC, CAPE COD COMMUNITY COLLEGE

Studied and practiced all of the necessary subjects to be capable of providing advanced lifesaving services.

MAY 2016

FIREFIGHTER 1 & 2, BARNSTABLE COUNTY FIRE TRAINING ACADEMY

Studied and practiced all the necessary skills to be capable of being a competent firefighter.

APRIL 2014

EMERGENCY MEDICAL TECHNICIAN, CAPE COD COMMUNITY COLLEGE

Studied and practiced all of the necessary subjects to be capable of providing basic lifesaving services

CERTIFICATIONS

- Emergency Medical Technician
- Firefighter 1 & 2
- AHA Basic Life Support (CPR)
- Hazardous Materials (Operations Level)
- Prehospital Trauma Life Support Responder)
- ACLS
- ICS 100
- PALS
- ICS 200
- Pumper Safety & Operations
- ICS 700
- Anaphylaxis (BLS)
- Myocardial Infarction (BLS)
- CHF VS COPD (BLS)
- Diabetic Emergencies (BLS)
- Sepsis (BLS)
- Narcotic Abuse (BLS)
- Blast Injuries (BLS)
- Asthma (BLS)
- Pediatric Seizures (BLS)
- Tactical Emergency Casualty Care
- Conflict of Interest Law



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VI

USE OF TOWN PROPERTY – A. Cahoon Hollow Beach

REQUESTED BY:	Elaine Hartman
DESIRED ACTION:	Approve the use of Town property at Cahoon Hollow Beach
PROPOSED MOTION:	I move to approve the use of Town property at Cahoon Hollow Beach for Elaine Hartman's wedding ceremony on 8/18/2018.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

18-6

**TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY**

Applicant Elaine Hartman

Affiliation or Group

Telephone Number 978-549-2287

Mailing Address 39 Pinewood Dr

Email address EHartman72199@aol.com

Gardner, MA 01440

Town Property to be used (include specific area) Cahoon Hollow Beach in close

Proximity to the Beachcomber

Date(s) and hours of use: 8/18/18 4-5pm

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

Wedding ceremony, approximately 20 people.

No Food/Beverages. No fees. Short ceremony, no

significant decorations. Will Plan to Rent a van or

SUV to bring guests from lodging.

Describe any Town services requested (police details, DPW assistance, etc.)

N/A

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$50.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

Approved as submitted

Approved with the following condition(s):

Disapproved for following reason(s):

Date:


Processing Fee: \$50.00 paid

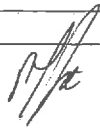

Fee:



JAN 11 2018

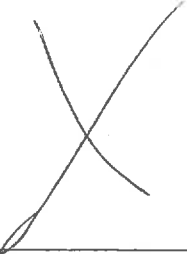
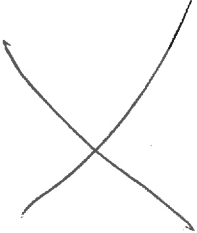
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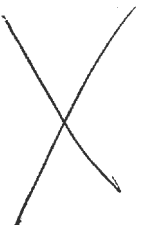

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Conservation Agent:  Comments/Conditions: OK Permits/Inspections needed:	Inspector of Buildings: 1/19/18 Comments/Conditions: Permits/Inspections needed:
---	--

Police Department:  1/17/18 Comments/Conditions: - Sat. in the middle of August. Cannot guarantee parking access, etc.	Fire Department: 1/18/18 Comments/Conditions:  OK
---	--

DPW:  ok Comments/Conditions 1/19/18 Can not guarantee parking or access to beach. PL	Community Services Director: 1/23/18 Comments/Conditions:  No guarantee of access, parking.
--	---

Harbormaster: Comments/Conditions 	Shellfish: Comments/Conditions 
--	---

Recreation: Comments/Conditions 	Town Administrator:  Comments/Conditions
--	---



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VI

USE OF TOWN PROPERTY – B. Mayo Beach

REQUESTED BY:	Della Spring
DESIRED ACTION:	Approve the use of Town property at Mayo Beach
PROPOSED MOTION:	I move to approve the use of Town property at Mayo Beach for Della Spring's yoga classes from June 26 th , 2018 to September 6 th , 2018.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

TOWN OF WELFLEET
300 MAIN STREET
WELFLEET, MA 02667

18-1

Applicant Della Spring

Affiliation or Group _____

Telephone Number 781-789-8725

Mailing Address 292 Newbury Street, Unit 233
Boston MA 02115

* Email address dellaspring28@gmail.com
best address, as I live in Europe part of the year

Town Property to be used (include specific area) Mayo Beach, behind the
Shellfish house towards pier (where it is most flat)

Date(s) and hours of use: Tuesdays & Thursdays 8³⁰-9⁴⁵ am
beginning June 26, 2018 through Sept 6, 2018

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

I lead a 75 minute Hatha yoga class -- stretching, poses and relaxation. No equipment needed (just a towel). This class has been enjoyed by dozens (if not hundreds) over the past ~~two~~^{three} summers! I will raise my fee to \$15 to not undercut my fellow yoga instructors in Welfleet who all charge at least \$15, and even more.

Describe any Town services requested (police details, DPW assistance, etc.) no services needed

* I am fully insured!

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$50.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: AUG 21 2017

Processing Fee: \$50.00 paid

Fee: _____

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Conservation Agent:	Inspector of Buildings:
Comments/Conditions:	Comments/Conditions:
Permits/Inspections needed:	Permits/Inspections needed:

Police Department:	Fire Department:
Comments/Conditions:	Comments/Conditions:
8/22/17	8/21/17

DPW:	Community Services Director:
Comments/Conditions:	Comments/Conditions:
8/24/17	8/24/17

Harbormaster:	Shellfish:
Comments/Conditions:	Comments/Conditions:

Recreation:	Town Administrator:
Comments/Conditions:	Comments/Conditions:
8/24/17	



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VII

BUSINESS – A. Nature’s Alternative, Inc.

REQUESTED BY:	TA
DESIRED ACTION:	Letter of Support / Non-Opposition for Nature’s Alternative, Inc.
PROPOSED MOTION:	I move that the Board of Selectmen collectively sign a Letter of Support / Non-Opposition for Nature’s Alternative, Inc.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

NATURE'S ALTERNATIVE, INC.

Presentation to the Wellfleet Board of Selectmen

February 27, 2018

Values, Vision, Mission

VALUES

helping others · advocacy · compassion · integrity · transparency · community · leadership

VISION

- Recognition as the industry leader in the development and production of quality medicinal cannabis, significantly improving the lives of our consumers and community.
- Fostering of a dynamic and inclusive work environment, encouraging team responsibility, accountability, and personal development.
- Creation of a compassionate and knowledgeable customer service environment, leading the industry in a positive direction toward informed consumerism and consumption.

MISSION

- By delivering industry-leading, highest-quality service and products, we strive to help customers enhance their lives.
- Building a committed, trusted network of professionals who promote a healthy and natural alternative for healing and wellbeing enables us to create impactful change.
- Demonstrated through our values, we will maintain an exemplary position of giving in the community.

Executive Management Team

David Miller (Chief Executive Officer)

- Has successfully run his own business in Capital Markets and Derivatives Search since 2001. Prior, he worked for Wang Laboratories, Inc. in International Finance and Treasury. David holds a bachelor's degree in International Business from the University of Lowell, and a MBA from Babson College.
- Will use his extensive business experience to manage a professional, patient-oriented dispensary.
- Assembled a team of qualified professionals that has been thoroughly background checked by the Massachusetts Department of Public Health.

Jeff Bilodeau (Chief Operating Officer)

- Jeff has spent the last 20 years in the telecommunications industry. He is an innovative, results driven sales and marketing professional with a solid track record of building lasting customer relationships and driving multi-million dollar revenue growth.
- Jeff's area of specialization includes Big Data, Cyber Security, Social Marketing and Retail Operational Excellence. He managed the development of a unique, new concept telecommunications storefront in Massachusetts. The prototype was emulated throughout the country based on the success during its inaugural year of service.

Executive Management Team

John Brady (Management Consultant)

- Served as CEO of a publicly traded agricultural biotech firm in London from 2002-2013.
- Senior Vice President of Research and Development for Rx Green Solutions, a marijuana-focused nutrient company.
- Managed Rx Green Solutions, the only marijuana-focused nutrient research and development facility in the United States.

Ashley Esper (Management Consultant)

- Ashley is responsible for Retail Operations and patient advocacy/outreach. She holds a bachelor's degree in Business Administration and a master's degree in Accounting from Bryant University.
- After a short tenure working for a global public accounting firm, Ashley decided to pursue her passion of helping others and joined the management company for Nature's Alternative. She is an expert in the use of medical marijuana for debilitating medical conditions and is an active patient advocate in the chronic illness community.

Executive Management Team

Stuart Bernstein, CPA, CFE (Management Company)

- Stuart Bernstein is a licensed Certified Public Accountant as well as a Certified Fraud Examiner who has over 25 years of business experience both as an accountant and small business owner.
- Has worked with clients in highly regulated industries including medical toxicology and public education.
- Stuart has experience with startup organizations including an internet startup that was ultimately purchased by eBay. Stuart holds a MBA from UMass, Amherst and is a board member of the Webster House, a nonprofit that provides a home environment for teens that are unable to live at home.

Management Company

The Management Company is providing similar services to another RMD, a non-profit MA corporation with two Provisional Licenses of Registration (PCR's).

Nature's Alternative will work closely with its Management Company which will provide:

- Operational Guidance/Consulting
- Cultivation Services
- Security (Procedures and Compliance with State Regulations)
- Loans for Facilities Build-out

RMD Application Process – Department of Public Health (DPH)

- Nature's Alternative is currently working on three applications filed with the Massachusetts Department of Public Health (DPH) to operate Registered Marijuana Dispensaries (RMD's). There is the most licenses allowable by Massachusetts law.
- As a requirement for DPH licensing the company is required to obtain a letter of support or non-opposition from the municipality that the RMD intends to locate in.
- Nature's Alternative is currently engaged in numerous discussions regarding potential cultivation locations for our medical business and intends to lease cultivation space from its Management Company (initially 10,000 square feet) for recreational business. This cultivation space will be available in mid 2018.
- When applicable, Nature's Alternative intends to apply to the CCC (Cannabis Control Commission) for licensure as a Retail Marijuana Establishment.

Proposed Location for a Dispensary only:
1446 State Highway Route 6

- The proposed location is situated in the MMOD (Medical Marijuana Overlay District) as verified with the Wellfleet Building Inspector.



Letter of Support or Non-Opposition

- A letter of support or non-opposition is just one step in the application process with the DPH and the first step in the approval process with a Town or City for licensure as a RMD.
- At the DPH level, Nature's Alternative must still:
 - Receive an invitation to and pass Siting Profile and obtain its Provisional Certificate of Registration (PCR);
 - Undergo architectural and security review (By DPH and in tandem with the Chief of Police);
 - Build-out location and undergo additional DPH inspections;
 - Obtain its Final Certificate of Registration;
 - Undergo continuous surprise and scheduled inspections.
- At the Town level:
 - Host Community Agreement (Board of Selectmen);
 - Site Plan Approval and Special Permit via the Zoning Board of Appeals and any necessary Building Permits;
 - Ongoing interaction with other Municipal Departments, including the Police and Fire Departments.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VII

BUSINESS – B. Board of Water Commissioners

REQUESTED BY:	Board of Water Commissioners
DESIRED ACTION:	Town Meeting article recommending a new BWC position
PROPOSED MOTION:	I move to insert and recommend the 2018 Town Meeting article creating a new department head level position as Water Resources Director for the Board of Water Commissioners.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

ARTICLE xx: Water Resource Director. To see if the Town will vote to approve a new position to implement the Town's required Wastewater Management Plan and oversee the management of the Town's Water System within the Water Enterprise Fund, or take any other action related thereto. (**Proposition 2 ½ (so called) override**)

SUMMARY: The Town does not currently have any capacity to implement a State and Federally required wastewater plan and is required to do so under the State and EPA approved "208 Plan". The Wastewater Committee and the Board of Water Commissioners have worked together to find a cost efficient and economical solution which involves staffing the needs of Wastewater, which are currently un-staffed, while at the same time assuming management of the Water System to create efficiencies.

WATER RESOURCES DIRECTOR

Job Purpose

The Director will oversee implementation of a Town Wastewater plan. This will include obtaining approval of the wastewater plan, a watershed permit as the designated Water Quality Management Agency, implementation of the plan, monitoring and compliance of regulated water quality parameters and oversight of an adaptive least cost compliance strategy. The position will have extensive coordination with outside county, state and federal agencies as well as the Herring River Restoration Committee, Mayo Creek Restoration Committee, Harbor Dredge Committee and a variety of other stakeholders.

The position will also oversee Town of Wellfleet's \$7.1M Municipal Water System infrastructure investment, including oversight of physical plant, and outsourced Water Operator function. The position will handle all regulatory and legal issues, including identifying funding sources, and grant writing. The position will interface with Town government, Board of Water Commissioners, and community for future planning of the system.

Approach

The Water Resources Director will utilize an integrated water management approach that includes groundwater, wetlands, ponds, streams, coastal waters, wastewater, and stormwater components.

Goals and Responsibilities

1. Develop and implement comprehensive wastewater management plan in compliance with Cape Cod 208 Plan – including alternative and non-traditional solutions such as shellfish and wetlands restoration.
2. Develop and implement stormwater management program consistent with EPA MS4 program requirements.
3. Assist with ecological restoration projects including Herring River and Mayo Creek
4. Develop and implement a comprehensive monitoring program to document compliance and progress and direct adaptive management.

5. Coordinate and collaborate with federal, state, regional, and local agencies and organizations to optimize implementation of preceding initiatives.
6. Manage the public water supply system – encourage connections to existing infrastructure, implement Source Water Protection Program.
7. Work with Board of Health in protecting private domestic drinking water wells, including contaminants of emerging concern (CECs).

Educational Requirements

A Master's degree or post-graduate degree in Hydrology, Environmental Sciences, Engineering, Economics, Planning, or related disciplines or equivalent experience.

Relevant Experience and Skills

1. At least 3 years working in water management field.
2. Broad range of knowledge and understanding of groundwater, wetlands, coastal waters, stormwater, wastewater, and land-use planning.
3. Ability to work independently and skills to collaborate with a broad range of related professionals and organizations.
4. Experience in working with government programs, policies, and regulations
5. Strong communications skills including public presentations and grant writing.

WATER RESOURCE DIRECTOR

Detailed Summary of Job Responsibilities

Obtain & Maintain Regulatory Compliance with CWA/DEP/CCC regulations

- Obtain approval of Comprehensive Waste Water Management Plan (CCC/DEP)
- Manage Water Management Agency (WMA) as designated under “CCC 208 Plan”
- Obtain and monitor Wellfleet Harbor Watershed Permit as required under “CCC 208 Plan”

Implement, Monitor and Coordinate Water Quality Compliance Projects

- Implement and monitor oyster restoration plan approved by BOS
- Oyster Population Monitoring (density/nitrogen removal)
 - Aquaculture population/productivity/harvest assessment
 - Wild harvest/habitat productivity assessment
- Develop Storm Water Management Plan (Route 6 / Mass Highway)
- Coordinate with Herring River Project for Nitrogen Credits
- Coordinate with Mayo Creek Project for Nitrogen Credits
- Obtain nitrogen credits for harbor dredge and dredge maintenance plan
- Develop other Adaptive Management Projects as necessary for compliance
- Monitor GUPAC/ Ponds and surface waters for freshwater impacts natural & manmade
- Septic strategy with Board of Health: Advanced design/innovative alternative

Monitor contaminants of emerging concern for possible action

- Develop strategy to minimize any potential drinking water impacts of wastewater
- Evaluate Cluster/Satellite systems for Marina District or other high impact areas

Water Quality Monitoring

- Monitor and maintain YSI Meter
 - Real-time reporting
 - Oyster Industry Value Add monitoring response
- Maintain compliance water quality data collection and database

Develop Watershed permit for a Water Management Agency:

- Develop Load allocation between Truro/Wellfleet/Eastham
- Inclusion of schedule for action:
 - Where plan exists: inclusion of plan as listed in CWMP/208 watershed plan

- Where no plan exists: inclusion of a schedule for the development of a plan and implementation measures
- 5 year increments, with check in on progress on water quality and adjustments based on water quality results
- 5 year review and ability to make changes in upcoming phases based on changes in water quality or technology performance
- Enforceability by state and other communities within the watershed
- Protection for community meeting obligations from being assigned allocated load from a non-compliant party to the permit.

Manage Water System Infrastructure: Physical Plant

- Oversee Town of Wellfleet's, \$7.1 million, Municipal Water System, including oversight of physical plant, outsourced Water Operator function, maintenance, repairs and any expansion
- Manage all aspects of Operating and Capital budget within Enterprise Fund framework
- Assure regulatory, legal, procurement, and contract administration compliance
- Evaluate possible cost reductions thru use of DPW, regionalization, and in house versus outsourced functions
- Plan and manage any future construction, if required

Develop Master Plan to Maintain Wellfleet Drinking Water Quality

- Professional background, network and experience with municipal water quality, or similar public health issue.
- Coordinate with Herring River, Mayo Creek project, and other Wellfleet initiatives for potential drinking water impacts
- Interface with Town government, and community for future planning of system.

Grant Writing/Funding Support

Knowledgeable of Federal and State funding sources. Grant writing experience.

Memorandum

To: Wellfleet Board of Selectmen
Town Administrator

From: Comprehensive Wastewater Planning Committee
Board of Water Commissioners

Date: February 21, 2018

RE: Request for Warrant Article for Town Water Quality Management

For the last year, the two Town boards have discussed the creation of new department head level position to create capacity to implement a wastewater plan for the Town as required under the State and EPA approved "208 Plan." This plan designates the Town of Wellfleet as the legal management entity for Wellfleet Harbor. The current plan offers Wellfleet a cost efficient roadmap for compliance.

However, the Wastewater Committees' charge is planning and does not include implementation of the 208 wastewater plan, nor could it.

The coordinated discussions were based on seeing overlap in the requirements of implementing a Wastewater Plan and Water System operation. This proposal:

- Creates capacity to implement an unfunded state and federal mandate, while at the same time enhancing and protecting Wellfleet Harbor, its natural resources and ecosystem
- Allows the Town to pursue the lowest cost alternatives to avoid a consent order or high cost mandated solution.
- Creates tremendous efficiencies by combining overlapping functions and coordinating two areas with direct cause and effect interactions both fiscally and from a resource perspective

We hope you will place this on the Warrant for the consideration of the voters, along with your support. This article will likely have the support of the Finance Committee, Natural Resources Advisory Board, Shellfish Advisory Board, Conservation Commission, Board of Health, Wastewater Committee and Board of Water Commissioners.

Respectfully,
Comprehensive Wastewater Planning Committee
Board of Water Commissioners

Summary of Job Description:

Water Resource Director:

The Director will oversee implementation of a Town Wastewater plan. This will include obtaining approval of the wastewater plan, a watershed permit as the designated Water Quality Management Agency, implementation of the plan, monitoring and compliance of regulated water quality parameters and oversight of an adaptive least cost compliance strategy. The position will have extensive coordination with outside county, state and federal agencies as well as the Herring River Restoration Committee, Mayo Creek Restoration Committee, Harbor Dredge Committee and a variety of other stakeholders.

The position will also oversee Town of Wellfleet's \$7.1M Municipal Water System infrastructure investment, including oversight of physical plant, and outsourced Water Operator function. The position will handle all regulatory and legal issues, including identifying funding sources, and grant writing. The position will interface with Town government, Board of Water Commissioners, and community for future planning of the system.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VII

BUSINESS – C. Recycling Committee

REQUESTED BY:	Lydia Vivante
DESIRED ACTION:	Town Meeting article correction of Polystyrene Reduction Bylaw and Update from the Committee
PROPOSED MOTION:	I move that the Board of Selectmen insert and recommend the 2018 Town Meeting proposed article regarding the Polystyrene Reduction Bylaw as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

ARTICLE ##: Proposal to Amend Town of Wellfleet General Bylaw, Article VII, section 46, Polystyrene Reduction Bylaw, section 4, Administration and Enforcement by adding the text shown in **bold** and deleting the text shown as ~~strike through~~ below such that the bylaw, as amended shall read:

Section 4. Administration and Enforcement

This Bylaw may be enforced by any Town Police Officer or agent of the Board of Health through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L.c.40, Section 21D and **ARTICLE VII GENERAL SECTION 37. PENALTIES AND ENFORCEMENT** of the Town's General Bylaws. If non-criminal disposition is elected, then any Establishment which violates any provision of this Bylaw shall be subject to the following penalties:

First Offense:	\$100 fine
Second Offense:	\$200 fine
Third Offense and	\$300 fine
Each Subsequent:	

(Requested by the Recycling Committee)

SUMMARY: The original article approved at the 2017 Annual Town meeting in article 31 provided for a \$400 fine for the third and each subsequent offense which exceeds the maximum of \$300 allowed by law. The amendment corrects that error.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VII

BUSINESS – D. Eversource

REQUESTED BY:	Eversource
DESIRED ACTION:	Discussion and request from Eversource for easement
PROPOSED MOTION:	I move that the Board of Selectmen insert and recommend the 2018 Town Meeting article on Easement for Eversource as presented.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s):
VOTED:	Yea _____ Nay _____ Abstain _____

ARTICLE 40: Easement for Eversource to install transformer. To see if the Town will vote to convey an easement to Eversource for the installation of an additional transformer in the rear parking lot of Town Hall, or do or act anything thereon. The request is for an easement on Town-owned property, being Assessor's Map 15, Parcel 45. *Two-thirds vote required.*

Board of Selectmen: Recommends 4-0.

SUMMARY: This easement will allow Eversource to add an additional transformer to the downtown area which will help to alleviate power outages in certain areas. When power is out to certain areas Eversource would then have the ability to re-route power distribution and reduce the number of residents suffering power outages.



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

February 27, 2018

VII

BUSINESS – E. 210 Kendrick Ave

REQUESTED BY:	Richard Michaud via Verizon New England, Inc., Eversource
DESIRED ACTION:	Approve the move of utility pole and supports at 210 Kendrick Ave
PROPOSED MOTION:	I move to approve the move of the utility pole and supports at 210 Kendrick Ave as requested by Verizon New England, Inc. and Eversource Energy.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

TO: Board of Selectmen
From: Principal Clerk
Date: February 27, 2018
RE: Cable/Conduit Hearing



On Monday, February 5, 2018 at 10:00 a.m. in the Town Hall Conference Room a public hearing was held on the petition of Verizon New England, Inc and Eversource Energy to relocate one pole with push brace (P7/46) on the easterly side of Kendrick Avenue in Wellfleet.

A copy of the minutes is attached.

I recommend that the Board vote to approve this petition.

**Board of Selectmen
February 5, 2018, 10:00 PM**

On Monday, February 5, 2018 at 10:00 a.m. in the Town Hall Conference Room a public hearing was held on the petition of Verizon New England, Inc and Eversource Energy to relocate one pole with push brace (P7/46) on the easterly side of Kendrick Avenue in Wellfleet.

Xanthe E. Labovites called the meeting to order at 10:01 A.M. and read the legal advertisement which had been posted with the Town Clerk. Also present was Wellfleet resident, Richard Michaud and Tom Stanton of Verizon.

Mr. Stanton explained that he received a customer request to move pole number 7/46 30 feet north on Kendrick Avenue. He continued that Verizon does not have any issues with moving the pole.

The hearing closed at 10:07 A.M.

Jeanne Maclauchlan

From: Xanthe Labovites
Sent: Tuesday, February 20, 2018 11:21 AM
To: Jeanne Maclauchlan
Subject: FW: 210 WELLFLEET UTILITY POLE

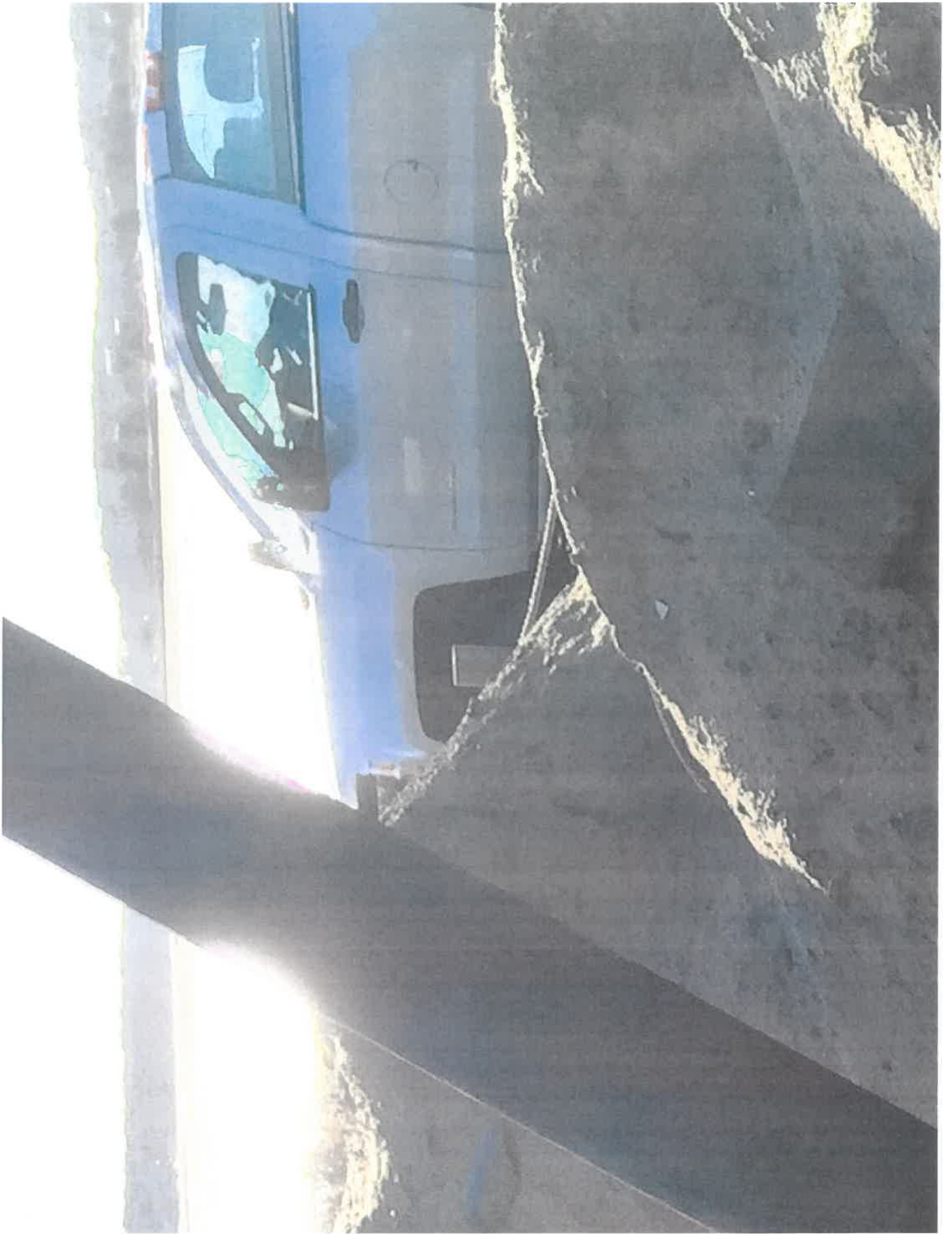
Here are the pictures from 210 Kendrick Avenue.

Thanks.

Xanthe

From: Richard Michaud [mailto:rbmlaw@aol.com]
Sent: Saturday, February 17, 2018 9:26 AM
To: Xanthe Labovites <Xanthe.Labovites@wellfleet-ma.gov>
Subject: 210 WELLFLEET UTILITY POLE





TOWN OF WELLFLEET
PUBLIC HEARING

Notice is hereby given that a public hearing will be held on Monday, February 5, 2018 at 10:00 a.m. in the Wellfleet Town Hall Conference Room, on the petition of Verizon New England, Inc and Eversource Energy to relocate one pole with push brace (P7/46) on the easterly side of Kendrick Avenue in Wellfleet.

A copy of the petition is available for inspection in the Administration Office.



Outside Plant Engineering
385 Myles Standish Blvd
Taunton, MA 02780

December 21, 2017

Board of Selectmen
Town of Wellfleet
300 Main Street
Wellfleet, MA 02667

Dear Selectmen,

Attached is a petition for VERIZON NEW ENGLAND, INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY to relocate one pole with push brace (P7/46) on the easterly side of Kendrick Avenue in the Town of Wellfleet, Massachusetts as shown on the attached plan MA2017-54.

Would you kindly consider this petition and return the executed copies.

Sincerely,

A handwritten signature in blue ink that reads "Daryl Crossman".

Verizon New England Inc.
Attn: Daryl Crossman - ROW
385 Myles Standish Blvd
Taunton, MA 02780

(774) 409-3191 - Office
(774) 409-3930 - Fax
daryl.crossman@verizon.com - Email

JAN 11 2018

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

December 21, 2017

To the Town Council

in **WELLFLEET**, Massachusetts

VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY request permission to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Kendrick Avenue:

Relocate one (1) JO pole with push brace, P7/46, on the easterly side of Kendrick Avenue to a point approximately 30' northerly from its current location.

This pole relocation is necessary in order to accommodate a new push brace.


Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-VZ N.E. Inc. Plan No. **MA2017-54**

Dated **December 18, 2017.**

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

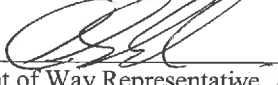
Your petitioners agree that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

VERIZON NEW ENGLAND INC.

By 
Daryl Crossman - Manager - Rights of Way

Dated this 21 day of DEC, 2017.

NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY

By 
Right of Way Representative

Dated this 31 day of January, 2018.

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

By the Board of Selectmen of the Town of WELLFLEET, Massachusetts.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in public way or ways hereinafter referred to, as requested in petition of said Companies dated the 21st day of December 2017:

Kendrick Avenue:

Relocate one (1) JO pole with push brace, P7/46, on the easterly side of Kendrick Avenue to a point approximately 30' northerly from its current location.

This pole relocation is necessary in order to accommodate a new push brace.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked-VZ N. E. Inc. No. **MA2017-54** in a package Dated **December 18, 2017** - filed with said petition.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles, which may be erected thereon under this order:

Kendrick Avenue
1 JO pole with Push Brace
to be relocated

Also, that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Town Council for the Town of WELLFLEET, Massachusetts held on the thirteenth day of February 2018.

Town Clerk

We hereby certify that on February 5 2018, at 10 o'clock a m., at the Wellfleet Town Hall Conference Room a public hearing was held on the petition of the VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY for permission to erect the poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Companies are permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

Board of Selectmen of the Town of WELLFLEET, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectman for the Town of **WELLFLEET**, Massachusetts, on the _____ day of _____ 20____, and recorded with the records of location orders of said Town, Book _____, Page _____, this certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk

PLEASE RETURN TO: Verizon New England Inc.,
Attn: Daryl Crossman – ENG – ROW
385 Myles Standish Blvd, Taunton, MA 02780

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

By the Board of Selectmen of the Town of WELLFLEET, Massachusetts.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY D/B/A
EVERSOURCE ENERGY be and they are hereby granted joint or identical locations for and
permission to erect and maintain poles and their respective wires and cables to be placed thereon, together
with anchors guys and other such sustaining and protecting fixtures as said Companies may deem necessary,
in public way or ways hereinafter referred to, as requested in petition of said Companies dated the 21st day
of December 2017:

Kendrick Avenue:

**Relocate one (1) JO pole with push brace, P7/46, on the easterly side of Kendrick
Avenue to a point approximately 30' northerly from its current location.**

This pole relocation is necessary in order to accommodate a new push brace.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points
indicated upon the plan marked-VZ N. E. Inc. No. **MA2017-54** in a package Dated **December 18,
2017** - filed with said petition.

The following are the public ways or parts of ways along which the poles above referred to may be
erected, and the number of poles, which may be erected thereon under this order:

Kendrick Avenue
1 JO pole with Push Brace
to be relocated

Also, that permission be and hereby is granted to each of said Companies to lay and maintain
underground laterals, cables and wires in the above or intersecting public ways for the purpose of making
connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Town Council for the Town of
WELLFLEET, Massachusetts held on the thirteenth day of February 2018.

Town Clerk

We hereby certify that on February 5 20 18, at 10 o'clock ' am., at the Wellfleet Town Hall Conference Room a public hearing was held on the petition of the VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY for permission to erect the poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Companies are permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

Board of Selectmen of the Town of WELLFLEET, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectman for the Town of **WELLFLEET**, Massachusetts, on the _____ day of _____ 20____, and recorded with the records of location orders of said Town, Book _____, Page _____, this certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk

PLEASE RETURN TO: Eversource Energy
Attn: Right Of Way
50 Duchaine Blvd, Rm#B2324, 2nd FL
New Bedford, MA 02745

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

By the Board of Selectmen of the Town of WELLFLEET, Massachusetts.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY D/B/A
EVERSOURCE ENERGY be and they are hereby granted joint or identical locations for and
permission to erect and maintain poles and their respective wires and cables to be placed thereon, together
with anchors guys and other such sustaining and protecting fixtures as said Companies may deem necessary,
in public way or ways hereinafter referred to, as requested in petition of said Companies dated the 21st day
of December 2017:

Kendrick Avenue:

**Relocate one (1) JO pole with push brace, P7/46, on the easterly side of Kendrick
Avenue to a point approximately 30' northerly from its current location.**

This pole relocation is necessary in order to accommodate a new push brace.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points
indicated upon the plan marked-VZ N. E. Inc. No. **MA2017-54** in a package Dated **December 18,
2017** - filed with said petition.

The following are the public ways or parts of ways along which the poles above referred to may be
erected, and the number of poles, which may be erected thereon under this order:

Kendrick Avenue
1 JO pole with Push Brace
to be relocated

Also, that permission be and hereby is granted to each of said Companies to lay and maintain
underground laterals, cables and wires in the above or intersecting public ways for the purpose of making
connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Town Council for the Town of
WELLFLEET, Massachusetts held on the ~~thirteenth~~ day of February 2018.

Town Clerk

We hereby certify that on February 5 20 18, at 10 o'clock a m., at the Wellfleet Town Hall Conference Room a public hearing was held on the petition of the VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY D/B/A EVERSOURCE ENERGY for permission to erect the poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Companies are permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

Board of Selectmen of the Town of WELLFLEET, Massachusetts

CERTIFICATE

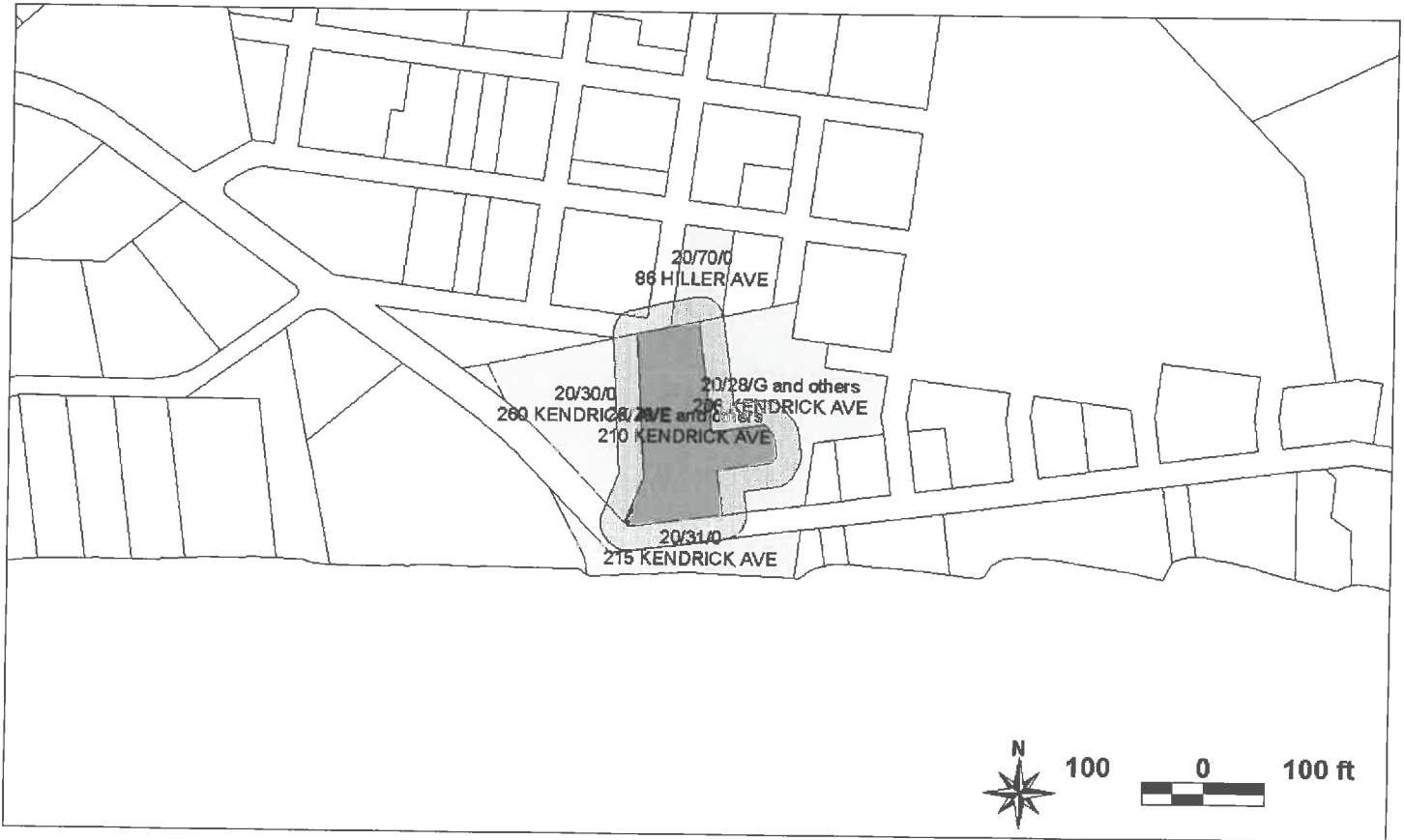
I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectman for the Town of **WELLFLEET**, Massachusetts, on the _____ day of _____ 20____, and recorded with the records of location orders of said Town, Book _____, Page _____, this certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk

TOWN OF WELLFLEET, MA
BOARD OF ASSESSORS
300 Main Street, MA 02667

Abutters List Within 40 feet of Parcel 20/29/E and others



Key	Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
8683	20-28-D-R	BRIDGER LAURIE & SHUB ROBERT	206 KENDRICK AVE	47 MARVEL RD	NEW HAVEN	CT	06515
8685	20-28-F-R	MCDAVITT PAUL E & PATRICIA J	206 KENDRICK AVE	223 ATLANTIC AVE	NORTH HAMPTON	NH	03862
8687	20-28-G-R	ATHANS TONI	206 KENDRICK AVE	7712 BLACK WILLOW	LIVERPOOL	NY	13090
8689	20-28-H-R	FOSTER LESLIE & SCHROEDER-FOSTER MELISSA L	206 KENDRICK AVE	13436 JOHN MARTIN DR	WILLIAMSPORT	MD	21795
1867	000000200000000000						
9232	20-29-A-R	MICHAUD RICHARD B	210 KENDRICK AVE	130 ELGIN ST	NEWTON CENTRE	MA	02459
9233	20-29-B-R	DANIELS JOHN M	210 KENDRICK AVE	BOX 771448	ORLANDO	FL	32877
9234	20-29-C-R	PILCHER FINLAY	210 KENDRICK AVE	80 WINOOSKI FALLS WAY APT 400	WINOOSKI	VT	05404
9235	20-29-E-R	DANIELS JOHN M	210 KENDRICK AVE	BOX 771448	ORLANDO	FL	32877
1868	20-30-0-R	DANIELS STEPHEN D & PATSY J TRUSTEES	260 KENDRICK AVE	BOX 394	WELLFLEET	MA	02667
1870	20-31-0-E	TOWN OF WELLFLEET	215 KENDRICK AVE	300 MAIN STREET	WELLFLEET	MA	02667
1929	20-70-0-R	JAFFE ANNE R & RIDKER PAUL	86 HILLER AVE	1097 WEST ROXBURY PKWY	CHESTNUT HILL	MA	02467

ABUTTERS LIST

PARCEL ID: 20-30-0
260 Kendrick Avenue

STEPHEN D. DANIELS, TRUSTEE
PATSY J. DANIELS, TRUSTEE
P.O. Box 394
Wellfleet, MA 02667

PARCEL ID: 20-29-0
210 Kendrick Avenue

JOHN M. DANIELS
3723 Grandewood Blvd. Apt. 932
Orlando, FL 32837

PARCEL ID: 20-28-D
206 Kendrick Avenue

LAURIE BRIDGER
ROBERTY SHUB
47 Marvel Road
New Haven, CT 06515

PARCEL ID: 20-28-F
206 Kendrick Avenue

PAUL E. MCDAVITT
PATRICIA J. MCDAVITT
223 Atlantic Avenue
North Hampton, NH 03862

PARCEL ID: 20-28-G
206 Kendrick Avenue

TONI ATHANS
26 W Broadway, Apt 701
Long Beach, NY 11561

PARCEL ID: 20-28-H
206 Kendrick Avenue

SUSANNAH PABOT, TRUSTEE
C/O MELISSA L. SCHROEDER-FOSTER
12338 Sweetbough CT
N. Potomac, MD 20878

PARCEL ID: 20-31-0
215 Kendrick Avenue

TOWN OF WELLFLEET
300 Main Street
Wellfleet, MA 02667



PETITION PLAN

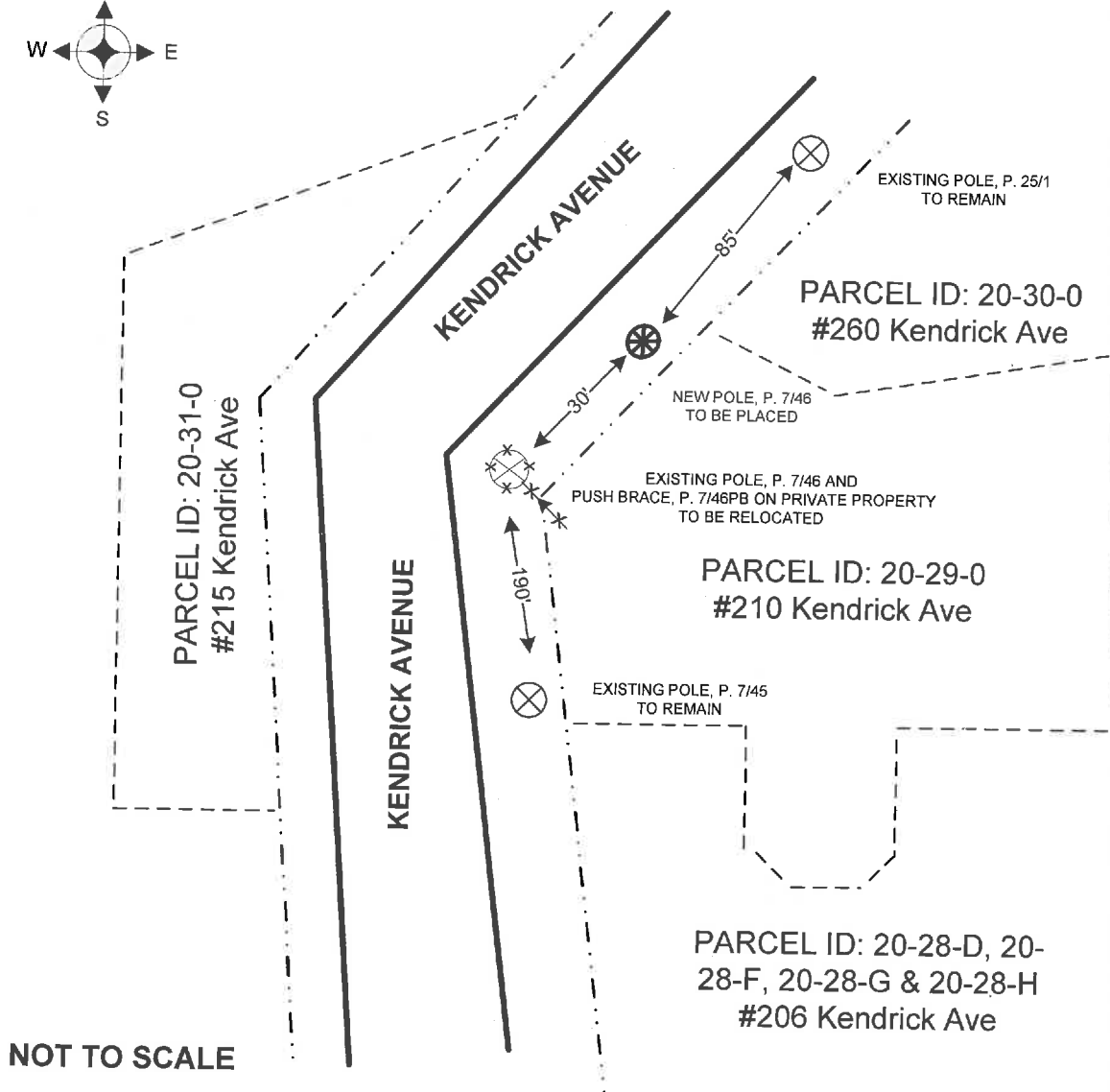
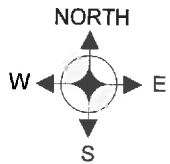
WELLFLEET

NO. MA2017-54

VERIZON NEW ENGLAND, INC. AND
NSTAR Electric Company d/b/a EVERSOURCE ENERGY

DATE: DECEMBER 18, 2017

SHOWING PROPOSED RELOCATION OF ONE POLE - 7/46 ON KENDRICK AVENUE



LEGEND

- PROPERTY LINE
- EDGE OF ROAD
- . - . - . EDGE OF PAVEMENT

- PUSH BRACE TO BE REMOVED
- EXISTING POLE
- PROPOSED POLE
- POLE TO BE REMOVED



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VII

BUSINESS – F. Electric Vehicle Charging Stations

REQUESTED BY:	TA
DESIRED ACTION:	Discussion of Electric Vehicle Charging Stations
PROPOSED MOTION:	None
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____



ELECTRICAL VEHICLE SUPPLY EQUIPMENT PROJECT NPS - SITE VETTING CACO – TOWN OF WELLFLEET SITE (PART 1)

Site Visit September 25, 2017





Overview of Area

- ❖ Nearby DC Fast Chargers: 32 miles, Cape Cod Mall, Hyannis, MA 02601
- ❖ Nearby Level 2 chargers: 32 miles, Hyannis, MA 02601
- ❖ Nearby Level 2 chargers: 16 miles, Provincetown, (MacMillan Pier), MA 02657
- ❖ Annual Visitation: 4.6 million

Nearby Park sites:

- ❖ New Bedford Whaling Museum, New Bedford, MA

Goal of the project:

- ❖ The project goals include Improve the network of publicly available electric vehicle supply equipment (EVSE) leading to reduced petroleum consumption and GHG emissions.
- ❖ Increase low-emission sustainable travel to national parks and other public lands.
- ❖ Raise public awareness of climate- friendly transportation options for preservation of national parks.

Organization of the DSC trip report :

The NPS DSC site visit report has been split into two part to address the first phase and possible subsequent second phase installation of electrical vehicle charging stations. The first phase of the donated electrical vehicle installation project is targeted to be complete by July of 2018 and included the installation of up to 100 EV charging station (within park locations and enroute locations). The second phase has not been defined to date.



Site Vetting Findings of Potential Park and Enroute EVSE Sites

Most Viable



E1

1

NPS/CACO - Salt Pond VC Site –
Parking Lot (Public) Park Site - 50
Nauset Road, Eastham, MA, 02667

E1

Wellfleet Town Hall Site – Parking
Lot (Public) Enroute Site - 300 Main
Street Town of Wellfleet MA, 02667

E2

D1

Wellfleet Town Harbor Site – Parking
Lot (Public) Enroute Site - Commercial
St, Wellfleet, MA 02667

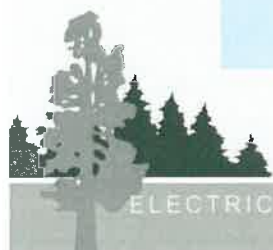
Dismissed

D1

CACO Headquarters Parking Lot –
99 Marconi Site Road, Wellfleet, MA
02667 (Public Park Site)

DE1

Wellfleet Preservation Hall Site –
Parking Lot across the street
(Public Enroute Site) - 335 Main
St, Wellfleet, MA 02667





Potential EVSE Park and Enroute Sites

	POTENTIAL EV CHARGING STATION SITES (2017)								
#	Location	Charger Type	# of ports	Public / Fleet	Priority	Site Host	Specific Site	POC	Notes/Next Steps
1	NPS/CACO - Salt Pond Site – Parking Lot (Public Park Site)	Level 2	2	Public	1st	Park – REC Fee	Parking lot	Lauren	• Finalize site priority • Finalize networking choice • Finalize maintenance choice
E1	Wellfleet Town Hall Site – Parking Lot (Public Enroute Site)	Level 2	2	Public	1st	Town of Wellfleet	Parking lot	Lauren	• Finalize payment choice • Update/Finalize cost estimates
E2	Wellfleet Town Harbor Site – Parking Lot (Public Enroute Site)	Level 2	2	Public	2nd	Town of Wellfleet	Parking lot	Lauren	• WASO AND BMW discussions
									• Finalize construction scope at Town Hall Wellfleet site
	Total		2 - 6						2 sites recommended at Wellfleet Town Hall Site – Parking Lot (Public Enroute Site)

General Notes:

- Park confirmed interest in participating in the EVSE project. (Park locations may be available if REC Fee payment method is resolved at another park for a networked solution)
- Town of Wellfleet confirmed interest in participating in the EVSE project.
- Additional Enroute locations are not needed.

POC for sites:

- o Daniel R. Hoort, Wellfleet Town Administrator
- o Lauren McKean, NPS/CACO Park Planner





Wellfleet Town Hall Site – Parking Lot (Public Enroute Site)

General Notes:

- **Power:** Existing power is located within the adjacent to building on a power pole, see photos. Existing power panel within building is at capacity

Location of proposed new transformer and power box/meter

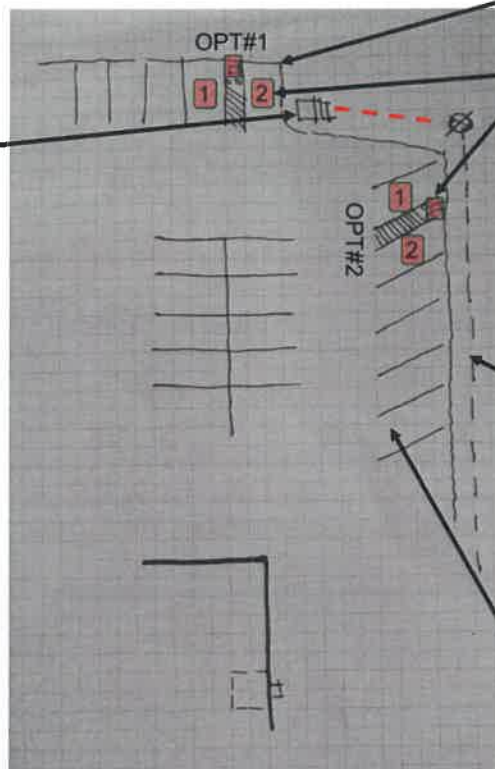
- **Chargers:** (2) Level 2 chargers are appropriate for this site after the power is extended to the rear of the site.
- **Compliance:** NA
- **Accessibility:** Site will need to be restriped to accommodate accessibility requirements.

Determined:

- Networked
- Revenue collection method – App, RFID, CC, Call in.
- Signage standard at space

To Be Determined:

- Maintenance
- Permitting and inspection
- Timeline for extension of power to the site by the town of Wellfleet



Existing parking spaces

Potential location of (2) level two EV Units - trench, provide conduit and electric line as required, concrete pad/foundation, curb stops and bollards.

Location of town proposed electrical extension

General Note: Town has agreed to upgrade and extended power to the site. Timeline to be determined.

Existing parking spaces

SCALE = NTS



NORTH



Wellfleet Town Hall Site – Parking Lot (Public Enroute Site)



Aerial view of Town of Wellfleet Town Hall Site and Wellfleet Preservation Hall Site

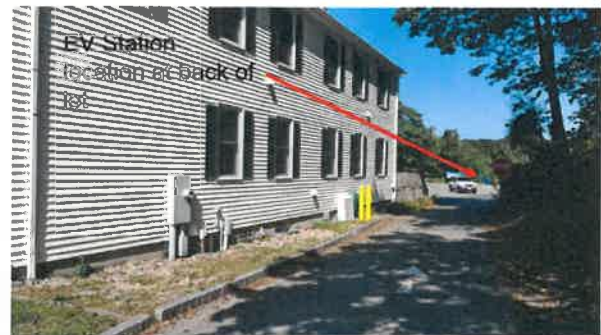


E1

Wellfleet Town Hall Site – Parking Lot (Public Enroute Site)



Site #E1a – View of existing power pole. Owner proposes to extend power to the rear of the lot.



Site #E1b - View of existing meter box and drive to rear of building



Site #E1c - View of SW Side of building at entry drive



Site #E1d – View of electrical box in basement of the building adjacent to the meter box on the exterior wall

Note:

- 1 – The existing power (3-phase/ 208V) has only (1) space available in the power box.
- 2 – Town is looking into extending power to the rear of the parking lot. New 400 AMP service.



Wellfleet Town Hall Site – Parking Lot (Public Enroute Site)



Site #E1e – View of potential EV station sites



Site #E1f - View of potential EV station sites



Site #E1g - View of potential EV station sites



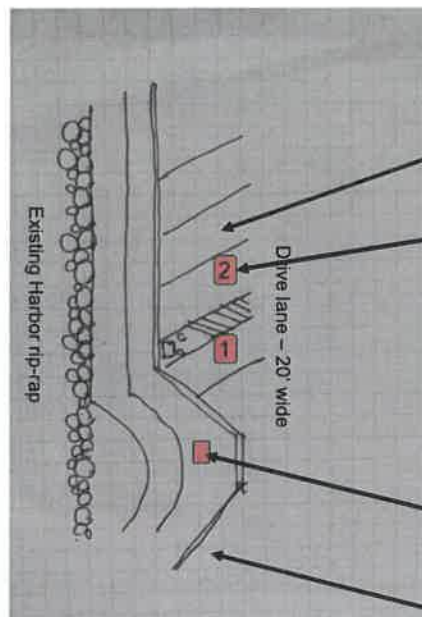
Site #E1h - View of parking lot adjacent to the potential EV Station sites.

Wellfleet Town Harbor Site – Parking Lot (Public Enroute Site)**General Notes:**

- **Power:** Existing power is located adjacent to site. See photos. Capacity to be confirmed.
- **Chargers:** (2) Level 2 chargers are appropriate for this site.
- **Compliance:** NA
- **Accessibility:** Site will need to be restriped to accommodate accessibility requirements.

To Be Determined:

- Networked or Non-networked
- Revenue collection method
- Maintenance
- Signage
- Permitting and inspection



Existing parking stalls (asphalt) are 18'x8' typ. Re-strip needed

Potential location of EVSE Units - (2) Level 2 chargers. Extend electric line as required, concrete pad/foundation to be located at back of existing curb and gutter, re-stripe and provide accessible aisle 5' wide, etc.

Existing Transformer and power panels. Need to confirm capacity.

Boat turn around area

SCALE = NTS



NORTH



Wellfleet Town Harbor Site – Parking Lot (Public Enroute Site)



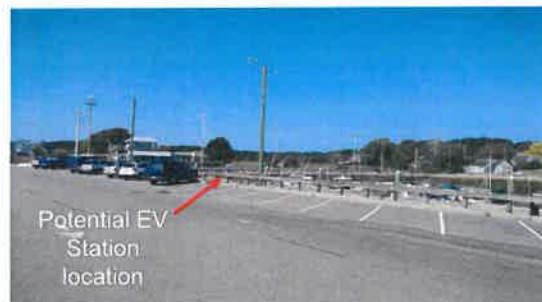
Site #E2a – View of potential sites



Site #E2b - View of potential sites



Site #E2c - View of potential sites



Site #E2d - View of potential sites



Wellfleet Town Harbor Site – Parking Lot (Public Enroute Site)



Site #E2e – View of existing transformer



Site #E2f - View of
transformer tag



Site E2g - View
of meter



Site #E2h - View of existing transformer
and power box



Site #E2i - View of existing transformer,
meter and power box



Dismissed Sites

DISMISSED EV CHARGING STATION SITES (2017)			
Site	Location	Public / Fleet	Reason for Dismissal
D1	CACO Headquarters Parking Lot (Public Park Site)	Public	The park does not wish to locate units at this site at this time. Possible later phase.
D2	Wellfleet Preservation Hall Site – Overflow Parking Lot (Public Enroute Site)	Public	The Town does not wish to locate units for public use at this time.
D3	Stop and Shop - 24 MA-6A, Orleans, MA 02653 (Public Enroute Site)	Public	Distance is excessive. Main power transformer's are located at the rear of the Stop and Shop and TJ Max





Next Steps and Follow-ons

Park, Concessioner, DSC and ABM pending tasks:

- 1 – Identify and confirm the number of units
- 2 – Identify and confirm the location
- 3 – Identify and confirm the type of units
- 4 – Identify and confirm project scope and scope responsibility for BMW/AMB and the town of Wellfleet.
- 5 – Identify and confirm the Networking capability – First year is free (LVL 2 Semaconnect), \$250 per year per each Level II charger.
- 6 – Warranty – Identify and confirm – First three years are covered
- 7 – Payment method – Identify and confirm
- 8 – Cost estimate – Once the Park and Enroute property owner confirm the aforementioned items the team (WASO/BMW) can finalize/confirm the number of units and the location of the donated units the EV team can update the cost estimate to reflect the specific number of units. We will provide your team with an updated estimate.





BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

VIII

TOWN ADMINISTRATOR'S REPORT

TOWN OF WELLFLEET

300 MAIN STREET WELLFLEET MASSACHUSETTS 02667
Tel (508) 349-0300 Fax (508) 349-0305
www.wellfleetma.org

To: Board of Selectmen
From: Dan Hoort, Town Administrator
Subject: Town Administrator's Report
Date: February 23, 2018

This report is for the period February 10, 2018 through February 23, 2018.

1. General
 - 2018 Annual Town Meeting tab created on Town's web site.
2. Fiscal Matters
 - None.
3. Meetings
 - February 12 – Police Union Negotiations
 - February 13 – Housing Authority Meeting
 - February 13 – Board of Selectmen meeting
 - February 14 – Finance Committee meeting
 - February 15 – John Giorgio-KP-Law, Rae Ann Palmer-Truro Town Mgr.
 - February 15 – Wellfleet Grades 3 & 4 basketball game
 - February 15 – Recreation Committee meeting (canceled)
 - February 17 – Meet with the TA at the Wellfleet Library
 - February 19 - Holiday
 - February 20 – Finance Committee representative meeting
 - February 20 – Library Trustee representative meeting
 - February 22 – Meeting at Seashore
 - February 23 – Gary Sorkin, Housing Authority
4. Complaints.
 - none
5. Miscellaneous.
 - none
6. Personnel Matters:
 - ATA Brian Carlson leaving with last day of February 28, 2018

[illegible]



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

X

CORRESPONDENCE AND VACANCY REPORT

Date: February 22, 2018
To: Board of Selectmen
From: Jeanne Maclauchlan
Re: Vacancies on Town Boards

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	1 year
Requesting Appointment: No applications on file		(1 = 4 months to complete term)

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
6 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Comprehensive Wastewater Management Planning Committee (7 Members)

Vacant Position	Appointing Authority	Length of Term
3 Positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Cultural Council (no more than 15 members)

Vacant Positions	Appointing Authority	Length of Term
2 positions	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Energy Committee (11 members total)

Vacant Positions	Appointing Authority	Length of Term
1 BOS Rep	Board of Selectmen	BOS Term
Requesting Appointment: No applications on file		

Finance Committee (9 members, 2 alternate)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Town Moderator	3 years
2 Alternate Positions		3 years
Requesting Appointment: No applications on file		

Herring Warden (1 Warden, 1 Assistant Warden)



BOARD OF SELECTMEN

AGENDA ACTION REQUEST

February 27, 2018

Vacant Positions	Appointing Authority	Length of Term
1 Assistant Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

Local Housing Partnership (5 Community Members)

Vacant Positions	Appointing Authority	Length of Term
1 Community Position	Board of Selectmen	4 months to complete term
Requesting Appointment: No applications on file		

Personnel Board (4 members + TA + FinCom Rep)

Vacant Positions	Appointing Authority	Length of Term
2 Positions	Board of Selectmen	3 years
Requesting Appointment: One application on file		

Planning Board (7 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	5 years
Requesting Appointment: No applications on file		

Recycling Committee (11 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years
1 Position	Board of Selectmen	4 months to complete term
Requesting Appointment: No applications on file		

Shellfish Advisory Board (7 Members, 2 Alternates)

Vacant Positions	Appointing Authority	Length of Term
1 Alternate Position	Board of Selectmen	3 years
Requesting Appointment: No applications on file		

CORRESPONDENCE TO THE BOARD OF SELECTMEN

February 13, 2018 – February 27, 2018

Letters:

2/13/18

2/14/18

2/14/18

2/14/18

2/15/18

2/15/18

2/15/18

2/16/18

2/17/18

2/18/18

Study

2/20/18

2/21/18

Crest Beach Parking Lot

2/21/18

2/21/18 and 2/22/18

2/21/18

2/21/18

2/22/18

2/23/18

Dan Hoort

Eric Bibler

Jude Ahern

Jude Ahern

Eric Bibler

Jude Ahern

Eversource via Dan Hoort

Jude Ahern

Cynthia Franklin

Eric Bibler

Eric Bibler

Radu Luca

Radu Luca

Eric Bibler

Jude Ahern

Dan Hoort

Steve Rice

Jude Ahern

HRRP Liability Questions
Planning Board Meeting Important Information
BOS Thank You Letter to SPAT
Shellfish Constable Contract Negotiations
Public Records Request
Town Owned Property List
Vegetation Management Plan
Comments and Ideas
Marijuana Facility – Traffic Issues
Public Record Request – Beach Parking Feasibility

White Crest Beach Parking Lot Expansion
Margaret Shirk Letter to BOS (2.7.18) on White

Cape Light Compact Monthly Efficiency Report
White Crest Beach Parking Lot
Dan Hoort Email to Charter Review Committee
White Crest Beach Parking Lot Expansion
White Crest Beach Parking Lot Expansion
Public Records Request

Applications:

Fed/State/Local:

2/16/18

Janice O’Connell

BCAD meetings notices

2/16/18

Charter Review Meeting

2/17/18

Dick Elkin

Outer Cape Energize meeting and Wellfleet Forum

Lilli Green

Cape Cod Commission Meeting Agenda 2.22.18

Internal Memos:

2/18/18

Susan Baumgarten

HRRC Memo to HREC

Notices:

Minutes:

Legal:



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

XI

MINUTES

REQUESTED BY:	Executive Assistant
DESIRED ACTION:	Approval of meeting minutes from 2.13.18
PROPOSED MOTION:	I move to approve the minutes of February 13 th , 2018 as amended.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____

DRAFT

Wellfleet Board of Selectmen Minutes of the Meeting of February 13, 2018 Wellfleet Senior Center, 6:30 p.m.

BOS Members Present: Janet Reinhart – Vice Chair, Jerry Houk, Helen Miranda Wilson, Kathleen Bacon – Clerk.

BOS Members Absent: Dennis Murphy -Chair - excused.

Staff: Dan Hoort - Town Administrator, Brian Carlson – Assistant Town Administrator, Radu Luca – Executive Assistant to the Town Administrator.

The meeting was called to order at 6:30 p.m. by Janet Reinhart.

I. Announcements, Open Session and Public Comments

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.

Bacon expanded on a comment the TA made during the State of the Town address. The TA used the term “informed” when referring to the residents, but she would like them to fill out an application, join a board or committee and be “involved.”

Bacon commended the Charter Review Committee and she said the residents should receive a copy of the Charter and read it.

Wilson said that anyone who would like to join a Town board should go to their webpage on the Town website and see what that Board / Committee is charged with.

Houk said people should take a tour of the new Police Station if they haven’t done so yet. Houk is sorry to hear Brian Carlson is leaving and wishes him all the best. He would also like to welcome Wilson back after a short hiatus. Houk remembered the late Paul Pilcher and what he did for the Community and his work on the voucher system for the School Committee. Reinhart added Pilcher did a lot of good work on the Dredging Committee as well.

Reinhart said that there will be an Open Government Forum at the Preservation Hall on March 17th. The public will be able to interact with the Town boards and committees and she hopes that residents will get involved more in town government. Reinhart also said Selectperson Cheryl Andrews from Provincetown invited people from the communities of Truro and Wellfleet to join the 2020 commemorations.

Chief Fisette would like to thank Town Staff and the BOS for supporting the White Ribbon Day Proclamation that addresses domestic violence in our community and for taking a step in raising awareness.

Fisette also presented the BOS with the Annual Police Report for 2017.

Amy Wolf, from the audience, commented on the proposed marijuana dispensary. She asked for more thought to be put into the location of the dispensary. She is concerned with the entrance and the egress of the dispensary and she said that the intersection at the Old Wharf Road and Route 6 is a problematic one, especially with the school bus stop at that location.

II. Budget review

A. Education Budget – Nauset Regional School District, Wellfleet Elementary School

Wellfleet Elementary School – the 2018-2019 budget is an exceedingly well considered plan drafted by the Principal, considered by the School Committee and brought to the BOS after a public hearing. There are some unknown variables about the budget, where funds could be reduced. There is one student with special needs and we don't know how things will work out in the future or how the budget will be affected or what that student's needs will be.

Principal Mary Beth Rodman said the WES FY2019 came in at -.79% compared to the previous year. There is a decrease in the line item for teachers' salaries and special needs teachers. There are savings coming from the amount of buses used, electricity, instructional materials, supplies, fuel / oil, telephone, contracted services and equipment. There are some moderate increases in the nurse's salary, cafeteria, custodians, speech language pathologists, special needs assistants', school year tuition, and central office salaries.

The proposed budget will also offer a free after school child care program for children ages K to 5, but in the years to come there might be a fee associated with this program. The ratio child to qualified staff is 13 to 1.

Wilson commended the free after school child care program, which is beneficial to our children, their working parents and our economy.

Houk mentioned we also have the Sea Babies program, which progresses into Eastham as the children get older and would like to commend Staff for their budget proposal and all their work.

Hoort asked whether we could address or better understand what the costs associated with the special needs student might be by Town Meeting. WES said there are some unforeseen costs and a lot of them depend on what the parents would like to see as well.

Houk asked about bus pickup practices at Briar Lane and whether it's State regulations that dictate where the bus stops.

I move to approve the FY 2019 Wellfleet Elementary School Budget as presented.

Motion: Bacon

Second: Houk

4-0-0. Motion carries.

Superintendent Thomas Conrad presented the Nauset Regional School Budget, which is close to being completed.

Wilson said these numbers are very important and would have appreciated receiving this information in advance, which would be to everyone's advantage, both the BOS and the audience.

Bacon commended the effort Staff put into this budget and asked whether the 2.49% increase in the budget could be lowered before Town Meeting. Conrad said we could see a few possible retirements that would bring the number down.

Reinhart asked about the children population in the middle school and how that affects staffing and budgeting. Conrad said the regional number is basically flat and the projection for the region and the district.

Houk would like to commend Conrad for the budget he presented and agrees with Bacon on keeping the increase below 2.49%. He also commended Nauset High School for being ranked 27th in the State.

Hoort explained Wellfleet's dollar share will be higher next year, all things being equal, because we'll have more students enrolled from Wellfleet.

III. Public Hearing(s) 7:00pm

None.

IV. Licenses

A. Food Truck

- Banghart Food Truck contract renewal

This item was tabled for a future meeting.

B. Common Victualler:

- Wellfleet Beachcomber

This item was tabled at the previous meeting because the Beach Administrator recommend the Beachcomber provided six port-o-potties on site. Wilson agrees with the Beach Administrator and would like to follow her direction on this. The BOS is an agreement to have all parties involved present in the room when voting on this item.

I move to postpone the Common Victualler Business License for Wellfleet Beachcomber.

Motion: Houk

Second: Wilson

4-0-0. Motion carries.

V. Contracts

A. Discussion and approval of concession contract with Leaside Café at White Crest Beach

Murro Van Meter was present to speak on and support the concession contract with Leaside Café at White Crest Beach.

Wilson said all the requirements for this concession contract were met.

Bacon asked if this would be his second concession. The answer is yes and Meter would employ up to six staff. Bacon also asked about the exact location of the food truck at White Crest Beach and Meter said he would locate his truck at the Town's discretion and direction. Bacon would like to commend Meter on his businesses and for providing jobs to local people. Houk asked about the hours of operation. Meter clarified he's obliged contractually to be there from 10 am to 4 pm, but can stay until sunset.

I move to approve the concession contract with Leaside Café at White Crest Beach.

Motion: Wilson

Second: Bacon

4-0-0. Motion carries.

B. Discussion and approval of concession contract with Joey's Food Truck at Baker Field

This item was postponed until a future meeting.

C. Discussion and approval of contract renewal with Purrfect Cleaning Services

Brian Carlson presented the contract renewal with Purrfect Cleaning Services. The only change to the contract is adding one more location to clean at Baker Field.

Bacon said the BOS received a few letters of discontent regarding the cleanliness of some of the restrooms. Houk said, under the contract, Purrfect Cleaning are not obligated to clean the restrooms past Labor Day.

Wilson said she reads the mail on the regular basis and doesn't remember reading about such complaints and would ask the Beach Administrator to check the restrooms and report on their cleanliness. Wilson said this was the only company that put in a bid for this project.

I move to approve the contract renewal with Purrfect Cleaning Services.

Motion: Bacon

Second: Houk

4-0-0. Motion carries.

VI. Appointments/Reappointments

A. C. Wilson Sullivan – Zoning Board of Appeals

Will Sullivan presented a brief introduction of his background to the BOS.

Roger Putnam would like to support Sullivan's application and appointment.

I move to appoint C. Wilson Sullivan as an alternate member to the Zoning Board of Appeals for a term ending in June 2018.

Motion: Houk

Second: Bacon

4-0-0. Motion carries.

VII. Use of Town Property

None.

VIII. Business

A. Approval of Host Community Agreement with Atlantic Medicinal Partners, Inc. [TA]

Reinhart clarified this vote tonight is an agreement to proceed and send the agreement to the Planning Board.

Wilson likes the contract a lot more now as presented. Wilson asked whether the Navigator program could be within the 3% or outside. The answer is it could be either. The percentage of the revenue coming to the Town of Wellfleet would come solely from product sales and not equipment. Wilson also asked where the jobs created would be advertised. The answer was a job fair closer to the opening date. Wilson asked whether there would be cultivation on site, and the answer was no. AMP are not licensed by the State to cultivate at this location.

Hoort addressed a previous comment and concern regarding the location, exit, egress and urges AMP to address and satisfy all these issues as the permitting process goes forward.

Jan Morrissey, from the audience, asked about the 3% and what the State allows for the percentage to be used for. Romano said there are three 3%'s: one for host community agreement for medical marijuana, one for host community agreement for adult use, and one for home excise tax. The first two 3% can be used for law enforcement, education, science abuse awareness programs, etc. Morrissey also asked who makes the decision on how the tax revenues from medical marijuana are being spent. Wilson responded by saying the Selectmen would make that decision in consultation with AMP and input from the community.

Hoort said that when receipts start coming in, we could go before Town Meeting and ask them for a distribution plan to go towards CIP and law enforcement and equipment, which are related expenses.

Wayne Cloff, from the audience, asked what the 3% might generate in funds. Romano said it's hard to say and it depends on the number of dispensaries on the Cape and he said he wouldn't be surprised if the amount received was up to \$500K.

I move to approve the Host Community Agreement with Atlantic Medicinal Partners, Inc. and authorize the Town Administrator to sign the contract.

Motion: Wilson

Second: Bacon

4-0-0. Motion carries.

B. Town Meeting proposed article for Septic System Easement Access at 15 Harding Lane [ATA]

Ben Zehnder and Amy Roberts presented a proposed Town Meeting Article for Septic System Easement Access at 15 Harding Lane. The proposed article was included in the BOS packet.

Reinhart asked whether there would be any new building or construction on site. The answer was no.

Wilson asked whether the BOS would need to recommend the article tonight or wait and recommend it together with the other articles in the warrant. Hoort said the BOS didn't need to vote on this item at this meeting. Wilson said he would like to wait for the recommendation from the Board of Health and the Health Department on this article. Houk asked why Zehnder didn't go about placing this article on the warrant the usual way, but Zehnder explained petitioned articles tend to be considered self-serving and looked at differently.

Hoort will redraft this article as a warrant article and will bring it before the BOS for their approval.

No motion was taken on this item.

C. Approval of tax bill insert for the Wellfleet Housing Authority [Gary Sorkin]

I move to approve the Tax Bill Insert for the Wellfleet Taxation Aid Fund.

Motion: Houk

Second: Wilson

I move to rescind the previous motion.

Motion: Houk

Second: Wilson

4-0-0. Motion carries.

I move to approve the Tax Bill Insert for the Wellfleet Affordable Housing Trust Fund.

Motion: Wilson

Second: Bacon

4-0-0. Motion carries.

D. Approval of tax bill insert for Shellfishing mailing [Asst. Shellfish Constable]

Bacon asked Mankevetch whether we're looking for fun family activities out on the flats and whether there is enough shellfishing out there for everyone. Mankevetch believes we will have an adequate recreational season.

Wilson thinks this is a good promotional effort and believes this insert should be done in a few years, but Mankevetch said there are a lot of good things happening and the energy is good, but cannot really answer this question because of the recent ice event with a lot of the shellfish being buried. He supports this initiative based on his personal experience and this insert will not detrimental.

Wilson would like to wait on including this tax insert bill in the mailing and believes would serve better if it were included in the future.

Houk believes we should give this program a trial period and see what happens, but Bacon would like to be more cautious, especially due to the recent ice event.

I move to take no action on the Tax Bill Insert for the Shellfishing Department.

Motion: Wilson Second: Bacon 2-2-0. Motion does not pass.

E. Approval of draft BOS "Thank You" letter to SPAT [Asst. Shellfish Constable]

John Mankevetch said this "Thank You" letter pertains to the grant SPAT gave to the Shellfish Department to enhance propagation efforts.

Bacon read out loud the last paragraph of the letter and offered her suggestion on how to close the letter.

Wilson mentioned there were some typos, but this is just a draft, and would like to have the last paragraph taken out.

Bacon would also like to change "Sincerely," to "Respectfully."

I move to approve the BOS "Thank You" letter to SPAT as amended, by removing the last paragraph, removing the last sentence and by changing "Sincerely" to "Respectfully."

Motion: Bacon Second: Houk 4-0-0. Motion carries.

F. Discussion of Plan for Town Owned Properties [TA]

Brian Carlson presented a short synopsis of what the Planning Board has been working on for the past several years in cooperation with Cape Cod Commission. The map presented to the BOS lists Wellfleet vacant developed parcels as well as Protected open space parcels.

Reinhart said our housing needs is huge issue and it is important to have a comprehensive list of open Town-owned land.

Hoort said he attended the Housing Authority meeting this morning along with Selectman Bacon, where possible locations for housing were discussed. He said we should look at every parcel of land the Town has and what parcels would be appropriate for building housing in the future.

Wilson believes we have a very good process in place (based on recommendations from the Housing Authority) and would like to hear the opinions of the people who were most involved in the process.

Bacon supports the idea of a Task Force and listened to the DPW Staff at today's meeting and how the Coles Neck property would not be used for housing. Bacon would also like DPW to be a contact and present their recommendation.

Reinhart would like this to be a fluid plan in the future.

Hoort said we do not have a lot of time because more and more people cannot afford to live in our community and it's better to get a Task Force in place now and really dig into the map and listen to their recommendation.

Wilson was on two Housing Task Forces and agrees some things are moving too slowly, but we can gather a huge amount of information very quickly and we don't have a Task Force in place.

Gary Sorkin, from the audience, supported Hoort's idea about the Task Force. He said we first must assess our needs are and then continue from there.

Jan Morrissey, from the audience, supports Hoort's thoughts on affordable housing needs.

Bacon said we're tapped out on large parcels of land and mentioned she had recommended at feasibility study at a town location to be used for affordable housing.

Wilson asked whether when Sorkin was talking about the old COA lot, he was referring to the entire lot. The answer was yes.

Wayne Cloff, from the audience, mentioned the town map behind the door in the Assessor's Office.

**G. Vote to open the 2018 Annual Town Meeting warrant and articles review
[TA]**

I move to open the 2018 Annual Town Meeting Warrant.

Motion: Wilson

Second: Bacon

4-0-0. Motion carries.

H. Discussion of possible Annual Town Meeting warrant articles [TA]

Hoort said any petitioned articles need to be in before March 1st, 2018. The BOS will have the opportunity to discuss articles at the February 27th meeting and recommend the articles they would like to have included at the following meeting.

Bacon would like to support the article about outstanding fines, which need to be paid before the issuance of the beach stickers.

Wilson suggested we have separate agendas to discuss important topics that might take longer time than usual.

IX. Town Administrator's Report

Bacon said Hoort did an outstanding job at the February 8th Town Forum and regrets not being able to attend. Reinhart agreed with Bacon.

X. Topics for Future Discussion

Wilson doesn't think it's necessary to have a long itemization of budgets or agenda topics. Wilson recommended that information was received in advance and included in the packet.

Bacon would like to advocate for an increase in compensation for the Wellfleet BOS. Out of the four Outer Cape Towns, the Wellfleet BOS have the lowest stipend. Wilson said this issue might represent a conflict of interest. Houk clarified the Selectmen's salaries were established in 1986 and haven't been changed since. Hoort doesn't think this is self-serving because it would encourage people to join town boards and the BOS.

From the audience there was a recommendation that other town boards meetings be taped. There was also a question about an update on the intersection at Main Street and Route 6.

XI. Correspondence and Vacancy Report

XII. Minutes [January 23, 2018]

I move to approve the minutes of January 23rd as amended.

Motion: Bacon

Second: Houk

3-0-1. Wilson abstained.

Motion carries.

Janet Reinhart: I move to adjourn the public meeting and enter in executive session for the following reasons:

A. Pursuant to G.L. c. 30A, §21(a) (3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; the Board will review the current collective bargaining status and strategy recommendations for the Wellfleet Police Officers Union.

The Board will not reconvene in public session after the executive session.

Bacon aye

Houk aye

Wilson aye

Reinhart aye

4-0-0. Motion carries.

XIII. Adjournment & Executive Session

- A.** Pursuant to G.L. c. 30A, §21(a)(3), to discuss strategy with respect to collective bargaining and litigation if the Chair declares that an open meeting may have a detrimental effect on the Town's bargaining and litigating position, the Board will review the current collective bargaining status and strategy recommendations for the Wellfleet Police Officers Union.

The BOS meeting was adjourned at 9:12 p.m.

Respectfully submitted,

Radu D. Luca, Executive Assistant to the Town Administrator

Public Records Material for the Meeting of 2/13/18

1. Concession Services Bid – Murro Van Meter
2. Concession Services Bid – Joseph Rugo
3. Application to join a Town Board / Committee – C. William Sullivan
4. Tax Bill Insert – Taxation Aid Committee
5. Tax Bill Insert – Shellfishing Department
6. Correspondence and Vacancy Report Jan 24 – Feb 13, 2018
7. Draft BOS Minutes 1.23.18



BOARD OF SELECTMEN

AGENDA ACTION REQUEST
February 27, 2018

XII

ADJOURNMENT

REQUESTED BY:	BOS
DESIRED ACTION:	Adjourn
PROPOSED MOTION:	I move to adjourn.
ACTION TAKEN:	Moved By: _____ Seconded By: _____ Condition(s): _____
VOTED:	Yea _____ Nay _____ Abstain _____