



The Wellfleet Bike & Walkways Committee Virtual Meeting – Zoom

Friday, May 21, 2021 at 10am

Meeting Minutes

Members Present: Pete Cook, Rebecca Brodwick Noble, and Ned Oliver

Members Absent: Christie O’Campbell

Other Town Representatives Present: none

1. *Call to Order*: Pete calls the meeting to order at 10:07 am.
2. *Administrative matters*
 - a. *Meeting rules to invite public comment*: The committee invites public comment and input at the end of each agenda item with a one-minute limit for each speaker. We welcome more feedback through email, bikeandwalkways@wellfleet-ma.gov, as well as proposals to the committee that can become future agenda items.
 - b. *Review committee’s official charge*: Pete reads the official Bike and Walkways Committee Charge that is posted on the website and below (see *Attachment 1*).
 - c. *Near-term committee meeting calendar*: We will maintain our bi-weekly meeting calendar. However, due to the high season, the committee discussed alternative meeting times. Pete will put out an email to the committee members for a change to Wednesdays at 7pm with our next meeting scheduled for Wednesday, June 2 at 7pm.
 - d. *Correspondence*: Rebecca is drafting a letter thanking Lance for all of his hard work in the committee. Pete makes a motion that the committee endorses the letter to Lance, which will also be copied to the Selectboard, Ned seconds and all vote in favor.
3. *Approve minutes from committee meeting on May 7, 2021*: Christie is drafting the minutes currently, so Pete proposes that the committee reviews the draft upon their completion and then post them on the website as a draft until we officially approve them at the next meeting, Rebecca seconds, and all vote in favor.
4. *Bikeway Analysis Status*: Pete reports that the committee is currently two-thirds of the way through the segment scoring process. He has found that the creation of the electronic app has sped up the process of scoring. He is also finding that the scoring is pretty unified, which shows that the test segments were very helpful as a training tool. The process of going out in pairs has been very effective. Pete also teleconferenced with the Cape Cod National Seashore yesterday to maintain communication regarding the ArcGIS data that we will rely on to score certain very specific criteria, and he will be following up with the Cape Cod Commission. Pete reviews that the analysis methodology is based on five community driven goals for the alternative bike path. Those goals break down in eighteen objectives, which are further broken down into sixty concrete criteria for scoring on a scale of 1 to 5. Eleven of those criteria will be held aside to be rated on a pathway level rather than a segment level. The analysis also factors in feedback from the Wellfleet Police Department regarding safety, the Cape Cod National Seashore, and other external agencies.

5. *Other bike and walkway issues in Wellfleet:* Because Lance Miller resigned, Terry Smith has submitted an application to fill the position. Her potential appointment will be an agenda item at the next Selectboard meeting.
6. *Other business not reasonably anticipated 48 hours prior to the meeting:* A Selectboard member informed Pete that they are organizing a roundtable meeting regarding bike and roadway issues in Wellfleet with the Cape Cod National Seashore, the Cape Cod Commission, and the Selectboard. They would like our committee to join in the meeting sometime in June. Ned also brought up the continued activity at the Amsler property. Pete replied that when the activity began in late March, the committee wrote a letter to the Selectboard to request immediate action to contact the DCR Commissioner to confirm that they were in fact halting their work at Wellfleet Hollow Campground, as was put in writing in September. A week following the letter being sent, the buildings were cleared from the property. We still have not heard back from the Selectboard. It is unclear to what extent the Selectboard is being informed by the state government of their intentions, and committee members are concerned. Ned makes a motion that the committee drafts a second letter to the Selectboard asking for clarification about the continued activity at the Amsler property, Pete seconds and all vote in favor.
7. *Adjournment:* Pete moves to adjourn the meeting at 10:37, Ned seconds and all vote in favor.

Attachment 1: Bike and Walkways Committee Charge

Bike and Walkways Committee, bikeandwalkways@wellfleet-ma.gov

CHARGE

The Bike and Walkways Committee is hereby established to consider ways to provide safe areas for biking and walking. The Board of Selectmen believes that these activities should be available seasonally and year-round as they are an important means of local transportation, are popular activities in the town, and promote good health.

The Bike and Walkway Committee is charged with the following tasks:

1. To work with the Cape Cod National Seashore, the Towns of Provincetown and Truro and the Cape Cod Commission to establish the continuation of the bike trail northward into Provincetown.
2. To prepare a plan for future bike and walking routes throughout the town of Wellfleet.