



The Wellfleet Bike & Walkways Committee Virtual Meeting – Zoom

Friday, March 12, 2021 at 9am

Meeting Minutes

Members Present: Pete Cook, Rebecca Brodwick Noble, Ned Oliver, Lance Miller, and Christie O’Campbell

Members Absent: none

Other Town Representatives Present: none

1. *Call to Order*: Pete calls the meeting to order at 9:01 am
2. Administrative matters
 - a. *Review committee’s official charge*: Pete reads the official Bike and Walkways Committee Charge that is posted on the website and below (see *Attachment 1*).
 - b. *Near-term committee meeting calendar*: The committee planned to meet bi-weekly at 9am until March 26th at which point the intention was to move to monthly or every other month meetings. However, given the volume of the work we’re doing, Pete moves that we continue with bi-weekly meetings through Memorial Day, Ned seconds, and all vote in favor.
 - c. *Meeting rules to invite public comment*: The committee invites public comment and input at the end of each agenda item with a one-minute limit for each speaker. We welcome more feedback through email, as well as proposals to the committee that can become future agenda items.
3. *Approve minutes from committee meeting on February 12, 15, and 26, 2021*. Pete moves that we approve the minutes from Feb. 12, 15 and 26, Lance seconds and all vote in favor.
4. *Bikeway route through Wellfleet to Truro*
 - a. *Analysis methodology – progress review*: We have developed goals, then broken those goals down into objectives, and the committee is currently developing a set of criteria that can best measure the goals and objectives. We can remain open to feedback and adjustment until the analysis begins. Lance moves that we present the analysis methodology to the Selectboard for approval on April 6, Rebecca seconds, and all vote in favor. The goals and objectives are currently with the state agencies Mass DOT, DCR, the Cape Cod National Seashore, and the Cape Cod Commission with the request that they return feedback and technical input by this Friday - much of the work has already been informed by the research and resources provided by these external agencies.
 - b. *Alternative routes database – progress review*. We’ve gathered alternative routes from public input and historical documents (most of which state that further research is needed). No alternative routes have originated from a committee member, speaking to the objectivity of the committee. We are breaking the alternatives into discrete, identifiable segments. This allows us creativity, flexibility and objectivity as we assess each segment individually and create multiple possibilities from the segments. Christie is working on an excel document. First, we can look at the connectivity of

the segments and then we can review length, ownership, and desirability. Lance is writing a program to connect the segments. Ned has the tools to measure and take note of physical characteristics of the trails for review later in the analysis.

- c. *Tool selection for route mapping:* The committee has assessed various Geospatial Information System (GIS) tools, including Scribblemaps, Google Maps, and ArcGIS. Based on input from the Cape Cod Commission, the committee decided to use ArcGIS.
5. *Other bikeway and walkway issues in Wellfleet:* The Committee has engaged Mark Vincent, the Director of the DPW, for input on the draft analysis criteria, in addition to Wellfleet Police Chief Hurley. The committee has similarly engaged Mass DOT, DCR, Cape Cod National Seashore and the Cape Cod Commission.
6. *Adjournment:* Rebecca moves to adjourn the meeting at 9:39, Pete seconds and all vote in favor.

Attachment 1: Bike and Walkways Committee Charge

Bike and Walkways Committee, bikeandwalkways@wellfleet-ma.gov

CHARGE

The Bike and Walkways Committee is hereby established to consider ways to provide safe areas for biking and walking. The Board of Selectmen believes that these activities should be available seasonally and year-round as they are an important means of local transportation, are popular activities in the town, and promote good health.

The Bike and Walkway Committee is charged with the following tasks:

1. To work with the Cape Cod National Seashore, the Towns of Provincetown and Truro and the Cape Cod Commission to establish the continuation of the bike trail northward into Provincetown.
2. To prepare a plan for future bike and walking routes throughout the town of Wellfleet.